

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10

MUNICIPALITY	WC015 Swartland	PROVINCE	WC WESTERN CAPE
WEB ADDRESS	www.swartland.org.za	GRADE 1	3
E-MAIL ADDRESS	swartlandmun@swartland.org.za		

A. GENERAL INFORMATION

Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	Private Bag X52	Name	Mr C McKrieling
City / Town	MALMESBURY	Telephone number	022 433 1434
Postal Code	7299	Cell number	082 868 2009
Street address		Fax number	022 487 9440
Building		E-mail address	mckrielingc@swartland.org.za
Street No. & Name	CHURCH STREET	Municipal Manager:	
City / Town	MALMESBURY	Name	Mr J Scholtz
Postal Code	7299	Telephone number	022 4879400
General Contacts		Cell number	
Telephone number	022 487 9400	Fax number	022 4879440
Fax number	022 487 9440	E-mail address	joggies@swartland.org.za
Speaker:		Financial Manager	
Name	Mr A Johnson	Name	Mr KC Cooper
Telephone number	022 492 3966	Telephone number	022 487 9400
Cell number	823929245	Cell number	082 823 7538
Fax number		Fax number	022 487 9440
E-mail address	morrism@swartland.org.za	E-mail address	cooper@swartland.org.za
Mayor/Executive Mayor:			
Name	Mr T van Essen		
Telephone number	022 4821542		
Cell number	827771794		
Fax number	022 4821794		
E-mail address	vanessent@swartland.org.za		

1 Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccyy.XLS
 ccyy = Financial Year End
 Muncde = Municipality Code
 (e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ²							
1	INFRASTRUCTURE						
2	Land and buildings	1 700 000		0	-100.00%	0	0
3	Roads, pavements, bridges & stormwater	18 947 000		11 643 000	-38.55%	4 080 000	4 430 000
4	Water reservoirs & reticulation	1 200 000		0	-100.00%	440 000	0
5	Car parks, bus terminals & taxi ranks			0	0.00%	0	0
6	Electricity reticulation	6 380 000		21 700 000	240.13%	8 860 000	7 000 000
7	Sewerage purification & reticulation	23 184 108		11 495 000	-50.42%	29 000 000	34 980 000
8	Housing			10 000 000	0.00%	0	0
9	Street lighting	150 000		0	-100.00%	0	0
10	Refuse sites			55 000	0.00%	60 500	60 500
11	Gas			0	0.00%	0	0
12	Other	1 719 000		0	-100.00%	0	0
13	Sub-total (lines 2-12)	53 280 108	0	54 893 000	3.03%	42 440 500	46 470 500
14	COMMUNITY						
15	Establishment of parks & gardens			0	0.00%	0	0
16	Sport fields	200 000		0	-100.00%	0	0
17	Community halls			0	0.00%	0	0
18	Libraries			0	0.00%	0	0
19	Recreation facilities			0	0.00%	0	0
20	Clinics			0	0.00%	0	0
21	Museums & art galleries			0	0.00%	0	0
22	Other			0	0.00%	0	0
23	Sub-total (lines 15-22)	200 000	0	0	-100.00%	0	0

² Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return				
	A	B	C	C/A	BUDGET	BUDGET
	BUDGET	EXPECTED	BUDGET	INCREASE /	2010/11	2011/12
	2008/09	2008/09	2009/10	(DECREASE)	R	R
	R	R	R	%		
	EXPENDITURE ⁶					
24	OTHER ASSETS					
25			4 865 000	0.00%	11 300 000	5 080 000
26	1 860 000		920 000	-50.54%	1 034 000	1 020 000
27			200 000	0.00%	0	0
28			0	0.00%	0	0
29			0	0.00%	0	0
30			0	0.00%	0	0
31			0	0.00%	0	0
32			250 000	0.00%	250 000	2 000 000
33	1 860 000	0	6 235 000	235.22%	12 584 000	8 100 000
34	SPECIALISED VEHICLES					
35			0	0.00%	0	0
36			0	0.00%	0	0
37			0	0.00%	0	0
38			0	0.00%	0	0
39			0	0.00%	0	0
40	0	0	0	0.00%	0	0
41	55 340 108	0	61 128 000	10.46%	55 024 500	54 570 500

⁶ Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
42	SOURCES OF FINANCE: ¹⁰						
43	Grants and subsidies from National Government:						
44	a) Allocated 2009/10	10 609 000		23 495 000	121.46%	14 320 000	8 980 000
45	b) Carry over from previous years				0.00%		
46	Sub-total (Lines 44-45)	10 609 000	0	23 495 000	121.46%	14 320 000	8 980 000
47	Grants and subsidies from Provincial Government:						
48	a) Allocated 2009/10	2 600 000			-100.00%		
49	b) Carry over from previous years				0.00%		
50	Sub-total (Lines 48-49)	2 600 000	0	0	-100.00%	0	0
51	Grant and subsidies from District Municipalities: ¹¹						
52	a) Allocated 2009/10				0.00%		
53	b) Carry over from previous years				0.00%		
54	Sub-total (Lines 52-53)	0	0	0	0.00%	0	0
55	TOTAL (46+50+54)	13 209 000	0	23 495 000	77.87%	14 320 000	8 980 000
56	External Loans	13 832 217		15 200 000	9.89%	18 540 000	26 000 000
57	Internal Advances	28 298 891		22 433 000	-20.73%	22 164 500	19 590 500
58	Contribution from revenue ¹²				0.00%		
59	Public contributions/donations				0.00%		
60	Other Ad Hoc Financing Sources				0.00%		
61	Other				0.00%		
62	TOTAL (Lines 55-61)	55 340 108	0	61 128 000	10.46%	55 024 500	54 570 500

10 Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

11 Must correspond with allocations to local municipalities in district municipalities' budget.

12 Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵				0.00%		
Salaries, wages and allowances	79 192 183		94 425 640	19.24%	104 094 436	114 482 431
<i>General expenditure -</i>						
Electricity bulk purchases	48 001 514		64 916 655	35.24%	77 899 990	93 479 990
Water bulk purchases	11 542 345		13 713 150	18.81%	14 810 210	15 995 030
Sewer payments				0.00%		
Contributions to municipalities for functions & services				0.00%		
Other	70 405 405		75 702 078	7.52%	86 758 616	96 374 602
Repairs and maintenance	11 678 019		12 715 708	8.89%	13 326 830	14 460 940
<i>Capital charges -</i>						
External interest	5 415 666		10 242 598	89.13%	9 733 742	11 011 254
Redemption of external debt				0.00%		
Internal interest and redemption				0.00%		
Contributions to fixed assets				0.00%		
Contributions to special funds				0.00%		
Provisions for working capital				0.00%		
<i>Total Gross budgeted expenditure</i>	226 235 132	0	271 715 829	20.10%	306 623 824	345 804 247
Less amounts reallocated	4 172 260		4 234 840	1.50%	4 534 020	4 806 070
TOTAL: Net budgeted expenditure	222 062 872	0	267 480 989	20.45%	302 089 804	340 998 177

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :		¹⁶				
Regional Levies				0.00%		
Property rates	47 794 707		56 772 984	18.79%	61 598 687	66 526 582
Electricity	79 531 467		100 588 970	26.48%	119 409 417	140 063 919
Water	20 356 822		24 419 213	19.96%	26 892 209	29 457 879
Sanitation	15 355 451		17 787 030	15.84%	20 404 202	25 000 355
Refuse removal	12 217 968		13 716 031	12.26%	15 361 955	17 359 009
Contributions by municipalities for functions & services				0.00%		
Grants ¹⁷	15 252 129		42 195 000	176.65%	36 757 000	33 809 400
<i>Interest and investment income:</i>						
External	12 167 696		5 852 510	-51.90%	3 360 500	3 200 500
Internal			855 000	0.00%	855 000	855 000
Other	26 808 021		21 944 929	-18.14%	26 955 732	26 214 077
Surplus funds appropriated				0.00%		
TOTAL	229 484 261	0	284 131 667	23.81%	311 594 702	342 486 721
Surplus/(Deficit)	7 421 389	0	16 650 678	124.36%	9 504 898	1 488 544

¹⁶ Actual income and not levied income should be shown.

¹⁷ Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations				0.00%		
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
Total	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates	375	377	58 838 280	231 142 506	105 020 781	-126 121 725
Electricity	41	41	7 262 170	7 251 740	96 558 113	89 306 373
Water	44	41	5 282 420	5 271 860	25 506 642	20 234 782
Sewerage/Sanitation	35	35	4 302 860	4 293 600	18 650 930	14 357 330
Refuse removal	66	66	6 064 150	6 050 820	13 929 711	7 878 891
Health services						0
Housing services	3	3	763 480	762 700	321 941	-440 759
Other						0
TOTAL	564	563	82 513 360	254 773 226	259 988 118	5 214 892

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges:						
- Property rates	301.76	301.76	319.86	6.00%	347.05	374.82
- Electricity: Basic levy	53.26	53.26	66.58	25.01%	77.96	89.99
Consumption	481.80	481.80	602.25	25.00%	705.23	814.05
- Water: Basic levy			0.00	0.00%	0.00	0.00
Consumption	129.18	129.18	142.03	9.95%	151.97	161.85
Sanitation	72.54	72.54	83.38	14.94%	95.89	117.95
Refuse removal	53.49	53.49	59.91	12.00%	67.10	75.82
Other				0.00%		
VAT on Services	110.64	110.64	133.58	20.74%	153.74	176.35
TOTAL	1 202.67	1 202.67	1 407.59	17.04%	1 598.94	1 810.83

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges						
- Property rates	56.15	56.15	59.51	5.98%	64.57	69.74
- Electricity: Basic levy				0.00%		
Consumption	257.47	257.47	279.61	8.60%	327.42	377.94
- Water: Basic levy				0.00%		
Consumption	102.22	102.22	112.44	10.00%	120.31	128.13
Sanitation	72.54	72.54	83.38	14.95%	95.89	117.95
Refuse removal	53.49	53.49	59.91	12.00%	67.10	75.82
Other				0.00%		
VAT on Services	68.00	68.00	74.95	10.22%	85.50	97.98
TOTAL	609.87	609.87	669.80	9.83%	760.79	867.56

22 Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA				2009/10 Budget Return		
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Cash/Bank Balance:						
Surplus	13 970 578	15 088 224		-100.00%		
Deficit				0.00%		
Working capital:						
Provision for bad debts to be written off	3 376 060	3 781 187		-100.00%		
Provision for working capital				0.00%		
Accumulated provision for working capital				0.00%		
Debtors outstanding:						
Longer than 90 days	369 996	493 501		-100.00%		
61 to 90 days	527 823	641 938		-100.00%		
31 to 60 Days	1 974 139	2 198 599		-100.00%		
30 days or less	12 420 167	12 873 503		-100.00%		
TOTAL DEBTORS OUTSTANDING	15 292 125	16 207 541	0	-100.00%	0	0
Creditors outstanding:						
Longer than 90 days				0.00%		
61 to 90 days				0.00%		
31 to 60 Days				0.00%		
30 days or less				0.00%		
TOTAL CREDITORS OUTSTANDING	0	0	0	0.00%	0	0

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Unlisted:						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits				0.00%		
Short Term Deposits	88 000 000	105 646 470	170 000 000	60.91%	110 000 000	75 000 000
Call Deposits				0.00%		
Other				0.00%		
Listed:						
Other Municipal Stock				0.00%		
Other				0.00%		
TOTAL EXTERNAL INVESTMENTS	88 000 000	105 646 470	170 000 000	60.91%	110 000 000	75 000 000

J. REMUNERATION PACKAGES					2009/10 Budget Return	
	A	B	C	C/A		
	BUDGET 2008/09 ²⁶	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11	BUDGET 2011/12
Municipal Manager						
Salary	687 347	687 347	753 110	9.57%	828 421	911 263
Travel expenses/allowances	110 268	110 268	139 100	26.15%	153 010	168 311
Entertainment			2 500	0.00%	2 500	2 500
Other	176 459	176 459	185 270	4.99%	204 609	225 946
TOTAL	974074	974074	1079980	10.87%	1 188 540	1 308 020
Senior Managers						
Number	6	6	6		6	6
Salary ²⁷	2 390 780	2 390 780	2 624 922	9.79%	2 887 414	3 176 155
Travel expenses/allowances ²⁷	567 502	567 502	847 377	49.32%	932 115	1 025 326
Entertainment ²⁷				0.00%		
Other ²⁷	808 402	808 402	836 721	3.50%	924 161	1 020 799
TOTAL	3 766 684	3 766 684	4 309 020	14.40%	4 743 690	5 222 280

²⁶ The information furnished in the return for 2008/09 should be given.

²⁷ Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return	
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R	
Speaker									
Full-time	1	288 826	43 323	17 280			17 582	117 225	
Part-Time									
Executive Mayor / Mayor									
Full-time	1	365 279	54 791	17 280			17 582	146 531	
Part-Time									
Deputy Executive Mayor / Mayor									
Full-time	1	288 826	43 323	17 280			17 582	117 225	
Part-Time									
Member of the Executive /Mayoral Committee	3	269 714	40 457	17 280			17 582	109 897	
Chairperson of a sub-council									
Councillors determined in terms of section 20 of Act 117 of 98	5	97 696	14 654	17 280			17 582	43 959	
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98									
Councillors proportionally elected	9	97 696	14 654	17 280			17 582	43 959	
Councillor appointed by councils of respective local municipalities									
Councillors representing district management areas									
Traditional leaders									
Councillors receiving sitting allowances									

L. FREE BASIC SERVICES (FBS)

2009/10 Budget Return

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL			
G.7	Definition of Poor Household	Other	
G.8	Source of Definition of Poor Household	Municipal Survey	
		2009/10	2010/11
			2011/12
G.1	Total number of people in municipal area	113 808	122 241
G.2	Total number of poor people in municipal area	38 696	41 563
G.3	Total number of households in municipal area	27 071	29 077
G.4	Total number of poor households in municipal area	5 352	5 566
			5 872

Summary table of FBS Provided in municipal area							
	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
G.5	FBS provided for property rates (e.g. rebates for indigents etc)	5 222	2 134 438	5 566	2 523 972	5 872	2 877 328
	FBS provided for water	5 222	3 171 199	5 566	3 749 941	5 872	4 274 932
	FBS provided for sanitation	5 222	4 495 891	5 566	5 316 390	5 872	6 060 684
	FBS provided for Electricity / Energy	5 222	1 561 817	5 566	1 846 848	5 872	2 105 406
	FBS provided for Refuse	5 222	3 075 747	5 566	3 637 070	5 872	4 146 259
G.6	Other FBS provided (any other FBS not included above)	26 110	14 439 092	27 830	17 074 221	29 360	19 378 611
	Total FBS provided in municipal area (total social package)	52 220	28 878 184	55 660	34 148 442	58 720	38 843 220
	Total cost per HH per annum for all FBS		553		613		665

FREE BASIC SERVICES FOR WATER (see separate section for sanitation) 2009/10 Budget Return

	2009/10	2010/11	2011/12
W.1	Are you authorised to provide the service	Yes	
W.2	Monthly unit used for definition of free basic service	KL	
W.3	Free monthly units (enter a number corresponding to the unit above)	10	
Method of identifying poor households (choose Y or N for each of the options below)			
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No	
W.5	Application by customer (usually related to poverty measurement)	Yes	
W.6	Free basic to all households, increase rates for higher usage)	Yes	
W.7	Geographic targeting (e.g. poor areas)	No	
W.8	No. of households with piped water inside dwelling	19 610	21 066
W.9	No. of households with piped water inside yard (but not in dwelling)	4 501	4 834
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)	1 511	1 622
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)	1 323	1 420
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)	126	135
W.13	No. of households with no water supply		
Total No. of households (must agree to total No. of households in municipal area -G.3)		27 071	29 077

Summary of Water FBS Provided

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
W.14	FBS provided by municipality (incl. wholly owned entities)	5 352	3 409 038	5 566	3 749 941	5 872	4 274 932
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
Total FBS benefits in Municipal area		5 352	3 409 038	5 566	3 749 941	5 872	4 274 932
Cost per HH per annum			636		673		728

Detail of Water FBS from Other Providers

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)

(Select whether Service Agreement has been signed or not)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Water FBS Provided by another municipality

(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.15	FBS provided by							
W.16	FBS provided by							
W.17	FBS provided by							
W.18	FBS provided by							
W.19	FBS provided by							
W.20	FBS provided by							
W.21	FBS provided by							
TOTAL			0	0	0	0	0	0

Water FBS Provided By Public Entity

(Complete each one applicable)

W.22	FBS provided by Water Board							
W.23	FBS provided by DWAF							
W.24	FBS provided by Other							
TOTAL			0	0	0	0	0	0

W.25 Water FBS Provided by Private Entity

(Includes Public Private Partnerships (PPP))

FREE BASIC SERVICES FOR SANITATION - SEWERAGE 2009/10 Budget Return

	2009/10	2010/11	2011/12
S.1	Are you authorised to provide the service	Yes	
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)	Sanitation Tariff	
S.3	How is Free Basic Service for Sanitation Provided	Sanitation Tariff	
Method of identifying poor households (choose Y or N for each of the options below)			
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No	
S.5	Application by customer (usually related to poverty measurement)	Yes	
S.6	Free basic to all households, increase rates for higher usage)	No	
S.7	Geographic targeting (e.g. poor areas)	No	
S.8	No. of households with flush toilet (connected to sewerage)	20 020	21 505
S.9	No. of households with flush toilet (with septic tank)	3 321	3 567
S.10	No. of households with chemical toilet	124	133
S.11	No. of households with pit latrine (ventilated or not)	465	499
S.12	No. of households with bucket latrine	1 530	1 645
S.13	No. of households with other toilet provisions	196	210
S.14	No. of households with no toilet provisions	1 415	1 518
	Total No. of households (agrees to total No. of households in municipal area - G.3)	27 071	29 077
			0

Summary of Sanitation FBS Provided

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
S.15	FBS provided by municipality (incl. wholly owned entities)	5 352	4 833 082	5 566	5 316 390	5 872	6 060 684
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	5 352	4 833 082	5 566	5 316 390	5 872	6 060 684
	Cost per HH per annum		903		955		1 032

Detail of Sanitation FBS from Other Providers

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Sanitation FBS Provided by another municipality

(select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
	TOTAL		0	0	0	0	0	0

Sanitation FBS Provided By Public Entity

(Complete each one applicable)

S.23	FBS provided by Water Board							
S.24	FBS provided by DWAF							
S.25	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

Sanitation FBS Provided by Private Entity

(Includes Public Private Partnerships (PPP))

S.26								
------	--	--	--	--	--	--	--	--

FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10
E.1	Monthly unit used for definition of free basic service for Electricity
E.2	Free monthly units for electricity (enter a number corresponding to the unit above)
Method of identifying poor households (choose Y or N for each of the options below)	
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)
E.4	Application by customer (usually related to poverty measurement)
E.5	Free basic to all households, increase rates for higher usage)
E.6	Geographic targeting (e.g. poor areas)
Do you provide free basic energy for (select Yes or No for each. multiple allowed.)	
E.7	Coal
E.8	Gas
E.9	Paraffin
E.10	Candle
E.11	Solar
E.12	Other

Summary of Electricity / Energy FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
E.13	FBS provided by municipality (incl. wholly owned entities)	4 252	1 333 929	4 316	1 432 046	4 554	1 632 532
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	1 100	345 024	1 250	414 802	1 318	472 874
	Total FBS benefits in Municipal area	5 352	1 678 953	5 566	1 846 848	5 872	2 105 406
	Cost per HH per annum		314		332		358

Detail of Electricity / Energy FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Electricity / Energy FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by							
E.15	FBS provided by							
E.16	FBS provided by							
E.17	FBS provided by							
E.18	FBS provided by							
E.19	FBS provided by							
E.20	FBS provided by							
	TOTAL		0	0	0	0	0	0

Electricity / Energy FBS Provided By Public Entity								
(Complete each one applicable)								
E.21	FBS provided by Eskom		1 100	345 024	1 250	414 802	1 318	472 874
E.22	FBS provided by Non-Grid Provider							
E.23	FBS provided by Other							
	TOTAL		1 100	345 024	1 250	414 802	1 318	472 874
E.24	Electricity / Energy FBS Provided by Private Entity							
(Includes Public Private Partnerships PPP)								

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10	2010/11	2011/12
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)		
	Refuse Tariff		
R.2	How is Free Basic Service for refuse Provided		
	Refuse Tariff		
	Method of identifying poor households (choose Y or N for each of the options below)		
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)		
	No		
R.4	Application by customer (usually related to poverty measurement)		
	Yes		
R.5	Free basic to all households, increase rates for higher usage)		
	No		
R.6	Geographic targeting (e.g. poor areas)		
	No		
R.7	No. of households with refuse removed at least once a week	18 982	20 691
R.8	No. of households with refuse removed less than once a week		
R.9	No. of households using communal refuse dump	865	952
R.10	No. of households using own refuse dump	6 835	7 040
R.11	No. of households with other rubbish disposal	189	194
R.12	No. of households with no rubbish disposal	200	200
	Total No. of households (must agree to total No. of households in municipal area - G.3)	27 071	29 077
			0

Summary of Refuse FBS Provided

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
R.13	FBS provided by municipality (incl. wholly owned entities)	5 352	3 306 428	5 566	3 637 070	5 872	4 146 259
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	5 352	3 306 428	5 566	3 637 070	5 872	4 146 259
	Cost per HH per annum		618		653		706

Detail of Refuse FBS from Other Providers

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)

(Select whether Service Agreement has been signed or not)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Refuse FBS Provided by another municipality

(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by							
R.15	FBS provided by							
R.16	FBS provided by							
R.17	FBS provided by							
R.18	FBS provided by							
R.19	FBS provided by							
R.20	FBS provided by							
	TOTAL		0	0	0	0	0	0
R.21	Refuse FBS Provided by Private Entity							
	(Include Public Private Partnerships PPP)							

M. PROPERTY RATES**2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates

Please complete each section applicable.

Where a drop down list is provided, please select one of the alternatives.

All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

Rates in the Rand should be expressed to 6 decimal places maximum

GENERAL

Are municipal by laws in place to give effect to rates policy ? (Y/N)	Yes
Is a municipal valuer appointed? (Y/N)	No
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	0.0
Number of data collectors used (FTE)	0.0
Number of internal valuers used (FTE)	0.0
Number of external valuers used (FTE)	0.0
Number of additional valuers required to implement new system (FTE)	0.0
Is a valuation appeal board established? (Y/N)	Yes
How long will it take to implement a new valuation role? (select one)	
Is the residential rate used to determine rate for other categories? (Y/N)	No

Summary for All Property Categories

Total number of properties	22 127
Total Value used for rating 2009/10 (Rand)	13 260 304 650
Total Land Value 2009/10 (Rand)	0
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	13 870 376 100
Total Rate Revenue Budget 2009/10 (Rand)	62 494 004
Total Rate Revenue Expected to Collect 2009/10 (Rand)	60 619 184
Expected Collection Rate 2009/10 (%)	97.00%
Total Rate Revenue Budget 2008/09 (Rand)	47 794 707
Total Rate Revenue Expected to Collect 2008/09 (Rand)	50 062 326
Expected Collection Rate 2008/09 (%)	105.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Residential	Vacant Land	Business & Commercial	Industrial
Do you currently levy property rates on this category? (Y/N)	Yes		Yes	Yes
Total number of properties for category	19 229		347	217
Are all properties currently valued? (Y/N)	Yes		Yes	Yes
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09	21			
Number of supplemental assessments	1			
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)	<1		<1	<1
Frequency of valuation (select one)	5			
Method of valuation used for category (select one)	Market Value		Market Value	Market Value
Base of valuation (select one)	Land & Improvements		Land & Improvements	Land & Improvements
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	Yes		Yes	Yes
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	Yes		Yes	Yes
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform		Uniform	Uniform
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)				
Total Value used for rating 2009/10 (Rand)	7 445 014 950		1 518 479 250	205 346 000
Total Land Value 2009/10 (Rand)	0		0	0
Total Value of Improvements 2009/10 (Rand)	0		0	0
Total Market Value 2009/10 (Rand)	7 445 014 950		1 518 479 250	205 346 000
Exemptions/reductions/rebates (based on)	% reduction on value to be rated		% reduction on value to be rated	% reduction on value to be rated
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)	44 633 246		9 103 361	1 231 060
Total Rate Revenue Expected to Collect 2009/10 (Rand)	43 517 415		8 875 777	1 200 283
Expected Collection Rate 2009/10 (%)	97.50%	0.00%	97.50%	97.50%
Total Rate Revenue Budget 2008/09 (Rand)	38 266 250		1 761 589	1 554 535
Total Rate Revenue Expected to Collect 2008/09 (Rand)	36 735 600		1 691 125	1 492 353
Expected Collection Rate 2008/09 (%)	96.00%	0.00%	96.00%	96.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return			
	Public benefit organizations (i.e. Private schools, churches	State-owned	Communal land/State trust land	Public service infrastructure	
Do you currently levy property rates on this category? (Y/N)	Yes	Yes			No
Total number of properties for category					
Are all properties currently valued? (Y/N)					
Estimated number of properties not valued. (answer if N to above)					
Number of Appeals in 2008/09					
Number of supplemental assessments					
Number of Appeals finalised in 2008/09					
Years since last valuation (select one)			<1		
Frequency of valuation (select one)					
Method of valuation used for category (select one)			Market Value		
Base of valuation (select one)			Land & Improvements		
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)			Yes		
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)			Yes		
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)			Uniform		
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)					
Total Value used for rating 2009/10 (Rand)			334 790 500		
Total Land Value 2009/10 (Rand)			0		
Total Value of Improvements 2009/10 (Rand)			0		
Total Market Value 2009/10 (Rand)			334 790 500		
Exemptions/reductions/rebates (based on)			% reduction on value to be rated		% redu
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)					
Total Rate Revenue Budget 2009/10 (Rand)			2 131 878		
Total Rate Revenue Expected to Collect 2009/10 (Rand)			2 078 581		
Expecteded Collection Rate 2009/10 (%)	0.00%		97.50%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)			1 914 661		
Total Rate Revenue Expected to Collect 2008/09 (Rand)			1 838 074		
Expected Collection Rate 2008/09 (%)	0.00%		96.00%	0.00%	0.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Agricultural	Mining Properties	Other	
Do you currently levy property rates on this category? (Y/N)	Yes			
Total number of properties for category				
Are all properties currently valued? (Y/N)				
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09				
Number of supplemental assessments				
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)	<1			
Frequency of valuation (select one)				
Method of valuation used for category (select one)	Market Value			
Base of valuation (select one)	Land & Improvements			
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	Yes			
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	Yes			
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform			
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)				
Total Value used for rating 2009/10 (Rand)	3 756 673 950			
Total Land Value 2009/10 (Rand)	0			
Total Value of Improvements 2009/10 (Rand)	0			
Total Market Value 2009/10 (Rand)	3 756 673 950			
Exemptions/reductions/rebates (based on)	% reduction on value to be rated			
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)	5 394 459			
Total Rate Revenue Expected to Collect 2009/10 (Rand)	5 259 598			
Expected Collection Rate 2009/10 (%)	97.50%	0.00%		0.00%
Total Rate Revenue Budget 2008/09 (Rand)	6 790 150			
Total Rate Revenue Expected to Collect 2008/09 (Rand)	6 518 545			
Expected Collection Rate 2008/09 (%)	96.00%	0.00%		0.00%

M. COMPLETED BY:	
Name:	J P Sass
Designation:	Accountant : Budget Office
Telephone number:	022-4879400
Cell number:	0795143345
Your reference number:	
Who to contact in your absence:	K C Cooper