Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP DONDERDAG, 20 JANUARIE 2022 OM 09:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:
Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:
Rdh M A Rangasamy (Speaker)

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek die Uitvoerende Onderburgemeester, rdl J M de Beer, om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Geen verskonings is ontvang nie.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 8 DESEMBER 2021

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomitee gehou op 8 Desember 2021 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen

6. NUWE SAKE

6.1 BEGROTINGSBEHEERKOMITEE: 2021/2022 HALFJAARLIKSE AANSUIWERING-KAPITAAL- EN BEDRYFSBEGROTING, TEGNIESE AANBEVELINGS (5/1/1/1, 5/1/1/2, 5/1/4)

Die halfjaarlikse aansuiweringskapitaal- en bedryfsbegroting is deur die Begrotingsbeheerkomitee gehou op 13 Januarie 2022 oorweeg ten einde tegniese aanbevelings aan die Uitvoerende Burgemeesterskomitee voor te lê en derhalwe word –

BESLUIT (vir oorweging deur die Raad op 27 Januarie 2022)

(a) Dat kennis geneem word dat die Begrotingsbeheerkomitee vergader het om die verduidelikings en motivering van die finansiële personeel en ander direkteure te oorweeg in 'n poging om die Uitvoerende Burgemeester te adviseer insake die pad vorentoe;

(b) Dat die Raad kennis neem van die voorgestelde aanpassing (wat verband hou met Artikel 19) ten opsigte van die Riool Werke Projek: Moorreesburg **(Annexure A-2: Capital Projects ito Sec 19)**;

(c) Dat goedkeuring verleen word om die hoë-vlak kapitaal- en bedryfsbegroting vir 2021/2022 as volg te wysig met geen veranderinge aan die buite jare nie;

	Oorspronklike Begroting 2021/22	**Half-Jaarlikse Aansuiwerings begroting 2021/22**	**Oorspronklike Begroting 2022/23**	**Oorspronklike Begroting 2023/24**
Kapitaalbegroting	166 435 729	166 040 448	132 744 732	136 678 848
Bedryfsuitgawes	911 967 149	951 133 356	983 835 346	1 055 314 274
Bedryfsinkomste	968 875 613	1 007 040 106	1 048 008 388	1 119 714 984
Begrote (Surplus)/ Tekort	**(56 908 464)**	**(55 906 750)**	**(64 173 042)**	**(64 400 709)**
Minus: Kapitaal Toekennings, Donasies & Ontwikkelingsbydraes	47 912 409	48 027 246	45 865 556	50 788 078
(Surplus)/ Tekort	**(8 996 055)**	**(7 879 504)**	**(18 307 486)**	**(13 612 631)**

(d) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2021/2022 finansiële jaar nie maar sal lei tot 'n afname in die begrote netto surplus van R8 996 055 na 'n begrote netto surplus van R7 879 504;

(e) Dat die ongemagtigde uitgawe van R13 258 009 vir die 2020/2021 finansiële jaar gemagtig word as deel van die aansuiweringsbegroting in lyn met artikel 32(2)(a)(i) van die Wet;

(f) Dat die aangepaste begrotingskedules soos vereis deur die Begroting en Verslagdoening Regulasies goedgekeur word soos vervat in **(Annexure C: Budget Report and B-Schedules 2021/22 – 2023/24)**;

(g) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

(h) Dat die Dienslewering- en Begrotingimplementeringsplan (SDBIP) dienooreenkomstig gewysig word.

6.2 WYSIGING VAN KPI'S EN TEIKENS VIR 2021/2022 (2/4/2)

Die kernprestasie-indikatore (KPI's) en teikens vir die 2021/2022 is op 20 Mei 2021 deur die voormalige Uitvoerende Burgemeesterskomitee goedgekeur.

Dit is egter noodsaaklik om na afloop van die eerste semester van die KPI's en teikens te wysig om óf die beskrywing te verbeter óf 'n meer realistiese teiken daar te stel.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

(a) Dat die aangehegte sleutelprestasie-aanwysers (KPI's) en teikens - met die uitsondering van die volgende KPI in paragraaf 2.1: *"Correspondence addressed in a timely manner"* - goedgekeur word met ingang van 1 Julie 2021 (terugwerkend); en

(b) dat die heraktivering van genoemde KPI in paragraaf 2.1 eers met die Mei 2022 wysiging van KPI's en teikens oorweeg word.

6.3 KWARTAALVERSLAG: PRESTASIE VAN KONTRAKTEURS (8/1/B/1)

Die verslag ten opsigte van die kwartaallikse pretasie-evaluering van kontrakteurs wat ingevolge die Voorsieningkanaalbestuursbeleid aangestel is, word voorgelê ter voldoening aan Artikel 116(2) van die MFMA en die kernprestasie-indikator van die Munisipale Bestuurder, naamlik:

"Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to mayoral committee."

BESLUIT
(op voorstel van Rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die kwartaalverslag ten opsigte van die prestasie van kontrakteurs vir die periode 1 Oktober 2021 tot 31 Desember 2021.

6.4 VOORGESTELDE VERHURING VAN NYWERHEIDSGROND TE MOORREESBURG VIR AKKERBOUDOELEINDES (12/2/5/5-9/2)

Die Munisipaliteit beskik oor ±17,7 ha grond in Moorreesburg. Dit word aan die hand gedoen dat 'n openbare mededingingsproses weer deurloop word om die grond vir akkerboudoeleindes beskikbaar te stel, ten behoewe van of aan 'n plaaslik Moorreesburg-gebaseerde openbare weldaadsorganisasie, wat met hetsy welsyns-, humanitêre of kulturele aktiwiteite gemoeid moet wees.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

(a) Dat goedkeuring verleen word dat voorstelle ingewin word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg vir 'n periode wat nie twaalf maande oorskry nie, met ingang vanaf 1 April 2022;

(b) Dat voorstelle ingewin word op die basis en voorwaardes soos vervat in die konsep kennisgewing in Aanhangsel B tot die verslag;

(c) Dat die Munisipale Bestuurder met volmag beklee word om 'n komitee aan te wys om die voorstelle wat ontvang word te oorweeg en 'n toekenning te maak in oorlegpleging met die betrokke wyksraadslid;

(d) Dat die Direkteur: Korporatiewe Dienste met volmag beklee word om die inhoud van die huurooreenkoms te finaliseer, asook die ondertekening daarvan;

(e) Dat die voornemende huurder daarop bedag gemaak word dat aanplanting nie mag oorskry op erf 5520, wat aan Boland Diesel h/a AfricOil behoort en moontlik binnekort ontwikkel sal word nie.

6.5 UITSTAANDE DEBITEURE: DESEMBER 2021 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Desember 2021.

6.6 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT
(op voorstel van rdl J M de Beer, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Desember 2021 soos met die sakelys gesirkuleer.

6.7 VERSLAG INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAAL-BESTUURSBELEID VIR DIE PERIODE 1 OKTOBER 2021 TOT 31 DESEMBER 2021 (8/1/B/2)

'n Verslag insake die implementering van die Voorsieningkanaalbestuursbeleid moet op 'n kwartaallikse basis ingevolge paragraaf 6(3) van die Munisipale Voorsiening-kanaalbestuursregulasies aan die Uitvoerende Burgemeester voorgelê word.

Die verslag vir die periode 1 Oktober 2021 tot 30 Desember 2021 is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

(a) Dat kennis geneem word van die kwartaalverslag ten opsigte van die implementering van die beleid vir die Voorsieningkanaalbestuursbeleid soos beoog in artikel 6(3) van die regulasies, asook verslae oor die formele tenders (bylae A), informele tenders (bylae B) , en die Afwykingsverslag (Aanhangsel C);

(b) Dat kennis geneem word van die dienste wat gelewer word vir die periode 1 Oktober 2021 tot 31 Desember 2021, met verwysing na die uitsonderings waar dit onprakties is om die mark te toets en daarom 'n afwyking van die verkrygingsprosesse regverdig ingevolge paragraaf 2(6) van die Beleid oor die Voorsieningkanaalbestuursbeleid (Bylae D);

(c) Dat kennis geneem word van Covid-19-verwante noodaankope onder die drempelwaarde van R30 000,00 tot 'n bedrag van R4 964,55.

6.8 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE BASIESE VERKEERSBEAMPTE OPLEIDING (8/1/B/2)

Daar is vier amptenare geïdentifiseer vir opleiding as Basiese Verkeersbeamptes om, onder andere, behulpsaam te wees met die afdwinging en bevordering van skuldinvordering. Die Gene Louw Traffic College is die alleen diensverskaffer wat hierdie tipe opleiding aanbied.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

(b) Dat kennis geneem word van die aksie deur die Munisipale Bestuurder om die aanstelling van *Gene Louw Traffic College* te magtig vir die opleiding van vier amptenare as Basiese Verkeersbeamptes;

(c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:

(i) die *Gene Louw Traffice College* is die enigste diensverskaffer wat ten volle geakrediteerde opleiding verskaf wat benodig word vir Basiese Verkeersbeamptesopleiding oor ‘n periode van 12 maande;

(d) Dat die aanstelling ten bedrae van R140 498,60 (BTW uitgesluit) geïmplementeer word en dat die uitgawe teen posnommer 9/213-1195-953 (*Training: Efficiency Development*) in die 2021/2022 begroting verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N SPESIALE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP MAANDAG, 14 FEBRUARIE 2022 OM 14:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)

Lede van die Burgemeesterskomitee:
Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:
Rdh M A Rangasamy (Speaker)

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek rdl A K Warnick om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Geen verskonings is ontvang nie.

3. NUWE SAKE

3.1 BYWONING VAN SALGA NASIOANLE KONFERENSIE: 22-24 FEBRUARIE 2022 (11/1/1/24)

Omsendbrief 01/2022 is ontvang vanaf SALGA waarin meegedeel word dat die volgende sitting van die Nasionale Konferensie gehou sal word vanaf 22-24 Februarie 2022 in die Kaapstadse Internasionale Konferensiesentrum.

Die konferensie sal d.m.v. 'n *Hybrid*-model plaasvind, met slegs drie (3) afgevaardigdes per munisipaliteit wat fisies die verrigtinge mag bywoon en al die ander raadslede en munisipale amptenare wat op 'n virtuele basis die konferensie mag bywoon.

Elke munisipaliteit is dus geregtig om drie (3) afgevaardigdes aan te wys, maar slegs een (1) afgevaardigde sal stemreg hê.

Aanbeveling/...

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

(a) Dat die Uitvoerende Burgemeester, raadsheer John Harold Cleophas asook die Speaker, raadsheer Michael Adolph Rangasamy afgevaardig word om die SALGA Nasionale Konferensie vanaf 22-24 Februarie 2022 by die Kaapstadse Internasionale Konferensiesentrum by te woon as verteenwoordigers van Swartland Munisipaliteit;

(b) Dat die Munisipale Bestuurder, Joachim Jacobus Scholtz afgevaardig word om die konferensie virtueel by te woon;

(c) Dat raadsheer Cleophas in sy hoedanigheid as Uitvoerende Burgemeester aangewys word as stemgeregtigde lid van die afvaardiging;

(d) Dat die uitgawes verbonde aan die fisiese bywoning van die Konferensie vanuit die toepaslike posnommers betaal word, te wete 9/204-329-2329 (*Delegations and Congresses*) en 9/204-1209-2391 (*Travel and Subsistence: Accommodation*).

3.2 TOEKENNING VANAF DIE DEPARTEMENT VAN SPORT, KUNS EN KULTUUR: OPGRADERING VAN DIE GABRIEL PHARAOH SPORTGRONDE EN CHATSWORTH SPORTVELD (5/9/2/4/2; 5/9/2/6/1)

Die Departement van Sport, Kuns en Kultuur (DSAC) doen toekennings aan munisipaliteite op ‘n ad-hoc basis vir die opgradering van bestaande sportgronde en die konstruksie van nuwe sportfasiliteite. Die befondsing staan bekend as die “sport ring fenced allocation”.

Swartland Munisipaliteit het ‘n bedrag van R10 miljoen ontvang vanaf DSAC vir die opgradering van die Gabriel Pharaoh Sportgronde en die Chatsworth sportveld as deel van voormelde befondsing vir sport wat deur die MIG-program geadministreer moet word.

In ‘n skrywe gedateer 15 Desember 2021 wat per e-pos op 19 Januarie 2022 vanaf die Nasionale Departement DSAC ontvang, ter goedkeuring van die befondsing, word bevestig dat die projekte in die 2022/2023 finansiële jaar voltooi moet wees.

Die Munisipale Bestuurder, mnr J J Scholtz verduidelik die teenstrydigheid in die tydsraamwerke van die MIG-program en die goedgekeurde DSAC-befondsing in die uitvoering van projekte in die 2022/2023 finansiële jaar. Dit word verder beklemtoon dat die goedgekeurde DSAC-fondse nog nie by die MIG-program geregistreer is nie en registrasiebriewe vanaf die betrokke provinsiale departement afgewag word.

Die Munisipale Bestuurder bevestig dat die Munisipaliteit nie hierdie toekenning in die 2022/2023 sal kan spandeer nie. Een van die impakte hiervan is dat die KPI van 70% MIG-spandering teen Desember nie behaal sal kan word nie en die Munisipaliteit nie meer vir die sg. “stoppage allocation” vanaf MIG in aanmerking sal kom nie.

Die Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann verduidelik die proses aangaande die registrasie van ‘n projek op die MIG-program wat reeds in Januarie 2021 ‘n aanvang geneem het met die indiening van die MIG Gedetailleerde Projekimplementeringsplan (DPIP). Mnr Zikmann bevestig dat Swartland Munisipaliteit een van min munisipaliteite is, indien nie die enigste een, wat ‘n 100% rekord het t.o.v. MIG-spandering binne die toepaslike finansiële jaar, sonder om fondse oor te rol soos wat baie ander munisipaliteite doen.

Die Direkteur: Siviele Ingenieursdienste bevestig dat alle tegniese verslae t.o.v. die twee projekte reeds ingedien is, maar dat die proses deur die betrokke provinsiale departement vertraag word weens verskeie faktore. Mnr Zikmann beklemtoon dat dit nie moontlik sal wees om die projekte in die 2022/2023 te finaliseer nie.

3.2/..

Die Direkteur: Siviele Ingenieursdienste meld dat die grootste probleem wat ervaar word die onvermoë van die onderskeie departemente is om begrotingsprogramme met die MIG-implementeringsprogram te laat saamloop.

BESLUIT
(op voorstel van rdl A K Warnick, geskondeer deur rdl N Smit)

(a) Dat kennis geneem word van die skrywe ontvang vanaf die Departement van Sport, Kuns en Kultuur op 19 Januarie 2022 insake die goedkeuring van die R10 miljoen toekenning vir die opgradering van die Gabriel Pharaoh Sportgronde en die Chatsworth Sportveld en dat:

- (i) die toekenning deel uitmaak van die sg. “ring fenced” toekenning vir sport wat deur die MIG-program geadministreer word;
- (ii) die projekte op die MIG-program geregistreer moet word alvorens implementering en dat daar voldoen moet word aan alle MIG verslagdoening en spanderingsvereistes;
- (iii) skrywes van aanbeveling vanaf die Provinsiale Departement van Sport, Kuns en Kultuur ‘n voorvereiste is vir registrasie by MIG;
- (iv) die projekte in die 2022/2023 finansiële jaar geïmplementeer moet word;

(b) Dat kennis geneem word dat ten spyte van volgehoue pogings, die skrywes ter aanbeveling van die projekte nog nie vanaf die Provinsiale Departement van Sport, Kuns en Kultuur ontvang is nie ten einde die projekte op die MIG-program te registreer nie;

(c) Dat, weens die laat kennisgewing wat ontvang is t.o.v. die toekenning van R10 miljoen vir die opgradering van die Gabriel Pharaoh Sportgronde en Chatsworth Sportveld, die projekte nie suksesvol in die 2022/2023 finansiële jaar geïmplementeer sal kan word nie;

(d) Dat verder kennis geneem word dat, indien daar nie geslaag word om die betrokke projekte in die 2022/2023 finansiële jaar af te handel nie, dit aanleiding daartoe gee dat die 2022/2023 MIG-implementering misluk wat Swartland Munisipaliteit se rekord as ‘n toppresteerder skade sal berokken;

(e) Dat goedkeuring deur die Uitvoerende Burgemeesterskomitee verleen word om aansoek te doen by die Departement van Sport, Kuns en Kultuur om die R10 miljoen ‘ring fenced’ toekenning vir die 2022/2023 finansiële jaar na die 2023/2024 finansiële jaar oor te dra om sodoende voldoende tyd toe te laat vir die nodige aanbevelings- en registrasieprosesse om die opgradering van die Gabriel Pharaoh Sportgronde en die Chatsworth Sportveld in te sluit by die MIG-program;

(f) Dat die Uitvoerende Burgemeester en die Munisipale Bestuurder opdrag gegee word om die kwessie op provinsiale platforms en aan die Premier voor te lê ten einde die problematiek wat munisipaliteite ervaar wanneer befondsing vanaf die Departement van Sport, Kuns en Kultuur buite die registrasieprosesse, soos vereis deur die MIG-raamwerk, ontvang word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 16 FEBRUARIE 2022 OM 10:00

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Daniels, C	Soldaka, P E
De Beer, J M	Van Essen, T (rdh)
O'Kennedy, E C	van Zyl, M
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (rdh)	

Die Uitvoerende Burgemeester, J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Bestuurder: Begrotingskantoor, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

Geen

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

Geen

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

Geen

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

Geen

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL I S LE MINNIE
VOORSITTER

NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 16 FEBRUARIE 2022 OM 10:05

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G
Duda, A A
Fortuin, C
O'Kennedy, E C
Pieters, C
Smit, N
Stanley, B J (rdh)
van Zyl, M
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Bestuurder: Begrotingskantoor, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

Geen

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: DESEMBER 2021

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann, gee – onder andere – inligting deur insake die finale uitvloeisel van die Swartland-afvalwatersuiweringswerke.

Die Direkteur: Siviele Ingenieursdienste gee statistieke deur insake die stand van die damvlakke.

Rdh B J Stanley bedank die Direkteur: Siviele Ingenieursdienste vir sy vinnige optrede en goeie samewerking ten opsigte van riool werke.

Die Direkteur: Siviele Ingenieursdienste, op navraag van rdl A A Duda aangaande die oorvol stortingsdromme, verduidelik dat hy die probleem sal aanspreek met die personeel.

Rdl A K Warnick spreek sy kommer uit oor die rioolverstoppings wat so hoog was in Darling gedurende Desember 2021.

Die Munisipale Bestuurder, mnr J J Scholtz verduidelik breedvoerig aan die komitee die skoonmaak veldtog waarvan 120 mense op die *Expanded Public Works Programme* (EPWP) aangestel gaan word. Swartland Munisipaliteit is in die proses om 10 persone per wyk aan te stel.

Verder meld die Munisipale Bestuurder dat die inisiatief sal fokus op areas rondom die stortingsterreine om te verseker dat hierdie gebiede skoon gehou word. Dit is belangrik om die samewerking van die gemeenskap te verkry en die gemeenskap te motiveer om die onderskeie dorpe skoon te hou.

Ten slotte meld die Munisipale Bestuurder dat bogenoemde program vroeg in Maart 2022 sal begin en dat die Uitvoerende Burgemeester tesame met die Wyksraadslede die verskeie dorpe sal besoek om die vordering van die program te monitor.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Desember 2021.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel, soos met die sakelys gesirkuleer, en versoek die Direkteur: Elektriese Ingenieursdienste, mnr R du Toit, om die belangrikste aspekte uit te lig.

Die Direkteur: Elektriese Ingenieursdienste verduidelik breedvoerig die onderskeie statistieke in die verslag aangaande elektrisiteitsverbruik, die beplande kragtoevoeronderbrekings en openbare veiligheidsrisiko's.

Rdh B J Stanley bedank die Direkteur: Elektriese Ingenieursdienste vir sy hulp en optrede rakende die inbraak by die elektriese substasie in Kalbaskraal.

Rdl D G Bess verneem wat ‘n huishouding te doen staan waarvan die kragboks wat voorsien is deur Eskom, gedurende ‘n brandgeval beskadig word. Die Direkteur: Elektriese Ingenieursdienste bevestig dat die eienaar van die perseel verantwoordelik sal wees vir die betaling vir 'n nuwe elektrisiteitsaansluiting. Die Munisipaliteit beskik wel oor 'n fonds om huishoudings waarvan hul huis deur 'n brand vernietig is, by te staan om vir die elektrisiteitsmeter te betaal.

Rdl C Fortuin spreek haar kommer uit oor die kapasiteit van die substasies in Moorreesburg wat verbeter moet word, aangesien die dorp se krag langer duur om aan te gaan gedurende kragonderbrekings.

Rdl N Smit versoek dat Riebeek-Wes, PPC en Ongegund se statistieke in die verslae bygevoeg moet word.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Desember 2021.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 16 FEBRUARIE 2022 OM 11:05

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Daniels, C	Rangasamy, M A
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E
Pypers, D C	Stanley, B J

Die Uitvoerende Burgemeester, rdh T van Essen (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Bestuurder: Begrotingskantoor, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan die rdl J M de Beer en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

Geen

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: DESEMBER 2021

Die voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, me J S Krieger, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipalitiet aangebied word deur Gemeenskapontwikkeling.

Op navraag deur rdl C Daniels oor die bevoegdheid insake die bou van huise, verduidelik die Munisipale Bestuurder breedvoerig aan die komitee die bevoegdheid en funksies rakende die verskeie departemente van Swartland Munisipaliteit.

Verder meld die Munisipale Bestuurder dat daar ‘n interaksie beplan word tussen die munisipaliteite en die Provinsiale Departemente met betrekking tot behuising.

Rdh B J Stanley spreek sy kommer uit dat die gedienste erwe op Kalbaskraal te klein is en ook oor die geweld en dwelmhandel in gemelde dorp.

Die Direkteur: Ontwikkelingsdienste verduidelik dat die projek insake die gedienste erwe op Kalbaskraal reeds voltooi is en dat sy verder kennis neem rakende voormelde kommentaar.

Op navraag deur rdl M Ngozi insake die behuisingsprojek en kleinboere op De Hoop, meld die Direkteur: Ontwikkelingsdienste dat die De Hoop behuisingsprojek sal plaasvind in fases, aangesien dit gebaseer is op die beskikbare befondsing van die Departement van Menslike Nedersettings. Sedert 2013 was daar ernstige ingrypings en aksies met die kleinboere in Malmesbury. Die funksie om kleinboere by te staan is 'n funksie van die Nasionale Departement van Landbou, Grondhervorming en Landelike Ontwikkeling. Die Nasionale Departement van Landbou, Grondhervorming en Landelike Ontwikkeling is besig om die kleinboere te assisteer om hulle te registreer as kleinboere.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl I S Le Minnie)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Desember 2021.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

Geen

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 16 FEBRUARIE 2022 OM 12:35

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G	Le Minnie, I S
Daniels, C	Papier, J R
Fortuin, C	Pieters, C
Jooste, R J	Stanley, B J (rdh)

Die Uitvoerende Burgemeester, rdh T van Essen (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Bestuurder: Begrotingskantoor, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Rdl D G Bess bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan Rdl J M De Beer en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

Geen

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: DESEMBER 2021

5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.2 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste, mnr P A C Humphreys, om belangrike aspekte uit die maandverslag aan raadslede uit te wys.

Rdh B J Stanley spreek sy kommer uit oor personeel van die Verkeersdepartement wat nie beskikbaar is op aanvraag nie en meer sigbaar in die dorpe moet wees.

Rdl J R Papier spreek sy kommer uit oor voetoorgange in Moorreesburg wat ignoreer word deur motorbestuurders en dat Verkeersbeamptes sigbaar moet wees by die voetoorgange gedurende spesifieke tye van die dag.

Die Direkteur: Beskermingsdienste lig die komitee in oor befondsing wat ontvang is om 20 Wetstoepassingsbeamptes aan te stel, wat die nodige opleiding sal deurloop.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl C Daniels)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Desember 2021.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Munisipale Bestuurder
2022-02-21

2/4/2
WYK: Nvt

ITEM 7.1 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 21 FEBRUARY 2022

ONDERWERP:	**WYSIGINGS AAN DIE 2021/2022 DIENSLEWERING- EN BEGROTING-IMPLEMENTERINGSPLAN (SDBIP)**
SUBJECT:	***AMENDMENTS TO THE 2021/2022 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)***

1. **BACKGROUND**

The SDBIP for the 2021/2022 financial year was approved by the Mayoral Committee on 15 June 2021.

The adjustments budget approved by Council on 27 January 2022 now necessitates an amendment to the SDBIP. The amended SDBIP is attached as **ANNEXURE 1**.

2. **INSETTE EN KOMMENTAAR**

Die verslag is opgestel in samewerking met die Begrotingskantoor.

3. **LEGISLATION**

Section 54(1)(c) of the MFMA stipulates the following:

"On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget."

3. **LINK TO THE IDP**

The IDP and the SDBIP is linked through Chapter 7 of the IDP that is also included in the SDBIP as well as the annual budget that is included in both documents. The budget is informed by the strategy and goals of the IDP.

4. **AANBEVELING / RECOMMENDATION**

Dat die gewysigde Dienslewering- en Begrotingimplementeringsplan (SDBIP) vir die 2021/2022 finansiële jaar in terme van Artikel 54(1)(c) van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) goedgekeur word.

That the amended Service Delivery and Budget Implementation Plan (SDBIP) for the 2021/2022 financial year be approved in terms of Section 54(1)(c) of the Municipal Finance Management Act (Act 56 of 2003).

(get) J J Scholtz

MUNISIPALE BESTUURDER / MUNICIPAL MANAGER
DATUM / DATE: 21 February 2022

Swartland Municipality

2021-2022
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

Amended February 2022

CONTENTS

1. INTRODUCTION

The SDBIP provides the vital link between the executive mayor, council and the administration and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that ensures that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council.

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the managers in the top management team, the inputs to be used, and the time deadlines for each output. The SDBIP therefore determines the performance agreements of the municipal manager and directors, including the outputs and deadlines for which they will be held responsible. The SDBIP further provides all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward councillors in service delivery information.

The SDBIP is also a vital monitoring tool for the executive mayor and council to monitor the in-year performance of the municipal manager and for the municipal manager to monitor the performance of directors and division heads in the municipality within the financial year. This enables the executive mayor and municipal manager to be pro-active and take remedial steps in the event of poor performance.

2. LEGAL REFERENCE

Section 1 of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) defines service delivery and budget implementation plan (SDBIP) as a detailed plan for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate -

(a) projections for each month of -
  (i) revenue to be collected, by source; and
  (ii) operational and capital expenditure, by vote;
(b) service delivery targets and performance indicators for each quarter.

The purpose of the SDBIP is to support the Municipality's management to achieve service delivery targets as well as the spending of the capital budget within given timeframes.

Section 53 of the Municipal Finance Management Act (Act 56 of 2003) MFMA determines that the municipality's SDBIP plan must be approved by the Executive Mayor within 28 days after the approval of the annual budget.

Section 53 determines further that the annual performance agreements of the Municipal Manager and directors as required in section 57 of the Municipal Systems Act (Act 32 of 2000) must be linked to the SDBIP.

Section 69 of the MFMA determines that the draft SDBIP and performance agreements must be submitted to the Executive Mayor within 14 days after the approval of an annual budget.

3. THREE YEAR CAPITAL BUDGET PER DEPARTMENT

Department	Division / Service	2021/2022	2022/2023	2023/2024
Office of the Municipal Manager	Equipment MM	10 000	10 000	12 000
	Equipment Council	10 000	10 000	12 000
	Council: CK15265 Combi 2.5	0	0	560 000
Subtotal		***20 000***	***20 000***	***584 000***
Civil Engineering Services	Equipment	95 000	52 000	54 000
	Parks and Amenities	1 373 000	1 184 712	1 630 992
	Sewerage	1 469 507	3 222 541	2 676 976
	Sports Fields	2 982 684	0	0
	Roads	35 946 749	47 319 200	51 398 602
	Storm water	60 000	562 000	564 000
	Water Provision	6 199 963	27 040 227	17 462 278
	Buildings and Maintenance	13 565 411	26 800	828 500
	Cleaning Services	1 310 716	6 210 376	3 616 304
	Waste water treatment plants	58 740 600	11 243 350	0
	Cemeteries	0	300 000	0
Subtotal		***121 743 630***	***97 161 206***	***78 231 652***
Corporate Services	General, Secretariat and Records as well as Ward Committees	22 000	24 000	26 000
	Administration: Properties and Contracts	500 000	100 000	100 000
	Communication and Public Relations	70 000	0	0
Subtotal		***592 000***	***124 000***	***126 000***
Development Services	Equipment	40 000	42 000	44 000
	Community Development	0	232 200	0
	Built Environment	0	0	0
	Human Settlements	15 083 324	15 529 815	19 760 000
	Caravan Park Yzerfontein	30 000	30 000	32 000
Subtotal		***15 153 324***	***15 834 015***	***19 836 000***
Electrical Engineering Services	General and equipment	350 000	350 000	360 000
	ICT Services	2 139 000	802 500	695 000
	Operations, Maintenance and Construction	23 405 000	14 037 626	31 744 636
Subtotal		***25 894 000***	***15 190 126***	***32 799 636***
Financial Services	Financial Services General	324 494	260 200	270 800
Subtotal		***324 494***	***260 200***	***270 800***
Protection Services	Traffic and Law Enforcement	772 500	50 000	775 760
	Fire and Emergency Services	1 540 500	3 835 000	4 055 000
Subtotal		***2 313 000***	***3 885 000***	***4 830 760***
TOTAL		***166 040 448***	***132 474 547***	***136 678 848***

4. THREE YEAR CAPITAL BUDGET PER IDP STRATEGIC GOAL

Strategic Goal	2021/2022	%	2022/2023	%	2023/2024	%
1: Improved quality of life for citizens	2 313 000	1.4%	4 117 200	3.1%	4 830 760	3.5%
2: Inclusive economic growth	0	0.0%	0	0.0%	0	0.0%
3: Quality and sustainable living environment	15 153 324	9.1%	15 601 815	11.8%	19 836 000	14.5%
4: Caring, competent and responsive institutions, organisations and business	3 075 494	1.9%	1 206 700	0.9%	1 675 800	1.2%
5: Sufficient, affordable and well-run services	145 498 630	87.6%	111 548 832	84.2%	110 336 288	80.7%
TOTAL	***166 040 448***	***100.0%***	***132 474 547***	***100.0%***	***136 678 848***	***100.0%***

5. TEN LARGEST CAPITAL PROJECTS - 2021/22

6. PROJECT	BUDGET	SOURCE(S) OF FINANCE
Sewerage Moorreesburg	53 437 246	MIG (R15 849 816), CRR (38 587 430)
Resealing of roads - Swartland	23 000 000	CRR (R17 981 567), MIG (R3 822 526)
De Hoop project 1600 plot Housing development(Electricity)	8 355 000	INEP
New roads - Swartland	7 555 096	CRR
De Hoop project 389 plot Housing development(Electricity)	6 500 000	CRR
Conversion – Operationalisation of office space (Standard)	5 613 272	CRR
Sewerage Darling	5 303 354	MIG (R3 027 658), CRR (R2 275 696)
De Hoop Project (Professional Fees)	5 253 233	DHS
Conversion – Operationalisation of office space (Nedbank)	5 066 495	CRR
Mini-substations: Swartland	3 600 000	CRR

The ten largest capital projects represent a total budget of R123 683 696 which is 74.5% of the total capital budget.

ANNEXURE 1

Monthly projections of revenue and expenditure to be collected for each source

WC015 Swartland - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27 January 2022

Description	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue By Source															
Property rates	12 455	13 138	11 610	11 333	11 126	10 991	11 613	11 621	11 613	11 613	11 613	11 605	140 332	150 854	159 643
Service charges - electricity revenue	31 164	36 739	31 126	31 500	30 003	29 629	32 997	29 255	29 629	31 088	31 836	25 398	370 364	416 855	469 929
Service charges - water revenue	6 275	6 561	4 557	5 058	6 490	6 848	7 205	6 848	6 633	6 583	6 418	6 110	75 585	78 956	82 902
Service charges - sanitation revenue	4 056	3 888	4 056	3 888	3 888	3 888	3 786	3 985	3 886	3 786	3 786	4 085	46 978	49 007	51 725
Service charges - refuse revenue	2 444	2 444	2 444	2 444	2 444	2 444	1 958	2 690	2 398	2 398	2 398	2 837	29 342	31 061	33 565
Rental of facilities and equipment	107	92	92	92	122	92	183	183	168	168	182	147	1 628	1 606	1 702
Interest earned - external investments	280	280	280	280	280	280	1 722	287	287	287	287	33 219	37 769	36 526	33 355
Interest earned - outstanding debtors	216	221	228	253	289	283	287	299	319	331	128	130	2 984	2 757	2 922
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	23	23	23	23	23	23	23	23	23	23	23	32 423	32 671	25 003	26 501
Licences and permits	311	347	409	400	391	320	387	369	422	396	347	347	4 445	4 708	4 986
Agency services	472	466	471	546	473	400	578	478	478	478	478	378	5 699	6 040	6 403
Transfers and subsidies	47 761	–	–	–	–	46 565	10 657	–	33 961	–	–	19 691	158 635	166 080	155 585
Other revenue	707	903	908	1 019	1 019	972	2 061	833	703	801	782	993	11 701	12 119	12 802
Gains	–	–	–	–	–	–	1 886	–	–	–	–	25 202	27 088	5 457	10 482
Total Revenue	106 271	65 101	56 202	56 836	56 548	102 734	75 342	56 872	90 520	57 951	58 277	162 566	945 221	987 031	1 052 501
Expenditure By Type															
Employee related costs	18 471	19 672	19 750	19 647	30 981	19 693	19 849	19 720	19 668	19 822	19 797	36 382	263 451	274 302	284 252
Remuneration of councillors	876	876	876	876	876	876	876	1 022	1 022	1 022	1 022	1 011	11 232	11 487	11 748
Debt impairment	–	–	–	–	–	–	–	–	–	–	–	35 936	35 936	31 407	32 792
Depreciation & asset impairment	–	–	–	–	–	–	55 557	7 850	7 850	7 850	7 850	12 418	99 375	102 005	113 549
Finance charges	–	–	–	–	–	4 754	–	–	–	–	–	8 387	13 141	12 297	11 401
Bulk purchases - electricity	6 000	31 209	30 505	27 642	24 163	22 353	23 373	24 853	25 851	26 169	25 109	32 273	299 500	345 923	399 540
Inventory consumed	1 492	735	570	1 015	921	713	717	1 088	531	736	720	29 713	38 949	34 074	35 786
Contracted services	2 785	5 200	8 215	3 916	6 201	3 548	9 699	8 904	7 557	9 831	8 325	14 829	89 010	95 081	85 585
Transfers and subsidies	–	500	332	227	37	582	728	20	429	224	466	346	3 891	3 774	3 952
Other expenditure	1 762	2 427	5 197	4 179	2 637	2 380	2 731	2 441	2 438	3 144	2 441	17 026	48 804	49 585	50 893
Losses	–	–	–	–	–	–	–	–	–	–	–	34 052	34 052	8 791	9 390
Total Expenditure	31 385	60 619	65 444	57 502	65 816	54 899	113 529	65 898	65 347	68 798	65 730	222 373	937 341	968 724	1 038 888
Surplus/(Deficit)	74 886	4 482	(9 241)	(667)	(9 268)	47 835	(38 187)	(9 027)	25 174	(10 847)	(7 453)	(59 808)	7 880	18 307	13 613
Transfers and subsidies - capital	–	–	–	–	–	–	19 271	–	12 928	–	–	12 928	45 127	44 610	49 471
Transfers and subsidies - capital	158	158	158	158	158	158	158	158	158	158	158	1 158	2 900	1 256	1 317
Surplus/(Deficit) after capital transfers	75 044	4 640	(9 083)	(508)	(9 109)	47 994	(18 758)	(8 869)	38 260	(10 689)	(7 294)	(45 721)	55 907	64 173	64 401

ANNEXURE 2
Monthly projections of expenditure (operating and capital) and revenue for each vote

WC015 Swartland - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 27 January 2022

Description	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue by Vote															
Vote 1 - Corporate Services	31	33	36	37	41	32	5 932	47	3 094	45	32	3 102	12 463	11 443	11 684
Vote 2 - Civil Services	38 329	13 365	11 537	11 913	13 363	38 146	33 981	14 087	24 931	13 312	13 190	30 706	256 859	254 865	289 229
Vote 3 - Council	21	24	25	26	26	23	23	24	21	23	23	33	295	299	304
Vote 4 - Electricity Services	33 558	36 756	31 143	31 517	30 020	31 964	33 372	29 272	34 465	31 105	31 853	29 756	384 780	428 024	481 703
Vote 5 - Financial Services	33 307	13 716	12 198	11 951	11 783	31 407	16 108	12 304	18 973	12 323	12 111	58 583	244 765	245 402	250 865
Vote 6 - Development Services	341	491	482	543	546	541	1 791	388	19 465	369	341	19 574	44 873	54 225	27 318
Vote 7 - Municipal Manager	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Protection Services	841	874	940	1 008	926	780	3 565	907	2 658	932	885	34 898	49 214	38 637	42 186
Total Revenue by Vote	106 430	65 259	56 360	56 994	56 707	102 893	94 772	57 030	103 607	58 109	58 436	176 652	993 248	1 032 897	1 103 289
Expenditure by Vote															
Vote 1 - Corporate Services	2 402	2 792	2 804	2 897	3 837	2 510	3 653	2 722	2 750	2 978	2 721	6 222	38 286	42 690	44 423
Vote 2 - Civil Services	10 371	11 889	13 697	11 660	16 948	15 004	54 291	17 594	16 201	17 899	16 901	96 401	298 855	287 310	322 699
Vote 3 - Council	938	1 291	3 435	1 104	1 051	1 561	1 378	1 159	1 456	1 865	1 569	1 653	18 460	18 758	19 319
Vote 4 - Electricity Services	8 764	34 545	34 042	31 215	28 585	25 604	35 952	29 291	30 138	30 749	29 475	60 925	379 285	413 775	470 886
Vote 5 - Financial Services	3 104	3 355	4 063	3 850	5 147	3 564	4 024	3 970	3 867	4 040	3 924	11 039	53 946	60 939	62 797
Vote 6 - Development Services	1 883	2 061	2 269	2 091	2 997	1 954	8 716	6 254	6 177	6 318	6 222	6 591	53 534	58 633	28 824
Vote 7 - Municipal Manager	533	559	587	553	777	541	565	578	569	584	573	1 570	7 991	8 370	8 660
Vote 8 - Protection Services	3 389	4 127	4 547	4 133	6 474	4 162	4 950	4 331	4 189	4 365	4 346	37 972	86 985	78 248	81 280
Total Expenditure by Vote	31 385	60 619	65 444	57 502	65 816	54 899	113 529	65 898	65 347	68 798	65 730	222 373	937 341	968 724	1 038 888
Surplus/ (Deficit)	75 044	4 640	(9 083)	(508)	(9 109)	47 994	(18 758)	(8 869)	38 260	(10 689)	(7 294)	(45 721)	55 907	64 173	64 401

WC015 Swartland - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 27 January 2022

Description - Municipal Vote	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Viremented Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Multi-year expenditure appropriation															
Vote 1 - Corporate Services	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Civil Services	6 600	7 596	7 400	7 650	7 171	5 000	5 750	10 117	7 317	6 583	6 583	4 671	82 438	45 922	33 907
Vote 3 - Council	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Electricity Services	50	400	1 100	1 300	1 200	1 600	1 100	1 450	4 700	1 100	555	300	14 855	5 000	20 000
Vote 5 - Financial Services	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Development Services	–	278	694	694	694	1 388	180	180	2 936	626	584	40	8 293	15 800	19 760
Vote 7 - Municipal Manager	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Protection Services	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Capital Multi-year expenditure su	6 650	8 274	9 194	9 644	9 065	7 988	7 030	11 747	14 954	8 309	7 722	5 011	105 587	66 722	73 667
Single-year expenditure appropriation															
Vote 1 - Corporate Services	–	60	405	40	25	–	10	10	12	10	10	10	592	124	126
Vote 2 - Civil Services	350	(546)	3 515	4 585	6 759	5 819	2 968	5 020	5 328	4 385	1 102	20	39 305	51 240	44 325
Vote 3 - Council	–	–	2	–	2	–	2	2	2	–	–	–	10	10	572
Vote 4 - Electricity Services	82	237	308	745	4 138	866	527	908	1 595	577	508	547	11 039	10 190	12 800
Vote 5 - Financial Services	–	6	9	218	76	7	8	–	–	–	–	–	324	260	271
Vote 6 - Development Services	6	42	96	96	96	185	6	822	2 480	1 082	1 328	623	6 860	304	76
Vote 7 - Municipal Manager	–	–	2	–	2	–	2	2	2	–	–	–	10	10	12
Vote 8 - Protection Services	–	–	–	1 168	130	–	1	1	45	120	846	1	2 313	3 885	4 831
Capital single-year expenditure s	438	(201)	4 337	6 852	11 228	6 878	3 524	6 765	9 464	6 174	3 795	1 201	60 454	66 023	63 012
Total Capital Expenditure	7 088	8 072	13 531	16 496	20 293	14 866	10 554	18 511	24 418	14 483	11 517	6 212	166 040	132 745	136 679

ANNEXURE 3

Quarterly projections of service delivery targets and performance indicators for each vote

The pages that follow contain the following reports:

Annexure 3A: Performance indicators and benchmarks (operating budget)

Annexure 3B: 2018/2019 KPIs and targets from the IDP

Annexure 3C: Generic KPIs and targets for Municipal Manager and Directors

Annexure 3D: Targets and projected expenditure for each capital budget item

ANNEXURE 3A
Performance indicators and benchmarks

WC015 Swartland - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 27 January 2022

Description of financial indicator	Basis of calculation	Budget Year 2021/22		Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management					
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	2.8%	2.3%	2.5%	2.2%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	3.3%	2.7%	2.9%	2.6%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	0.0%	0.0%	0.0%	0.0%
Safety of Capital					
Gearing	Long Term Borrowing/ Funds & Reserves	37.1%	40.5%	30.5%	24.6%
Liquidity					
Current Ratio	Current assets/current liabilities	5:1	6:1	5:1	5:1
Liquidity Ratio	Monetary Assets/Current Liabilities	4:1	5.1	4.0	4.0
Revenue Management					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	95.0%	95.0%	95.0%	95.0%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	12.8%	12.5%	14.4%	16.3%
Creditors Management					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	100.0%	100.0%	100.0%	100.0%
Creditors to Cash and Investments		19.0%	13.7%	18.8%	18.5%

WC015 Swartland - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 27 January 2022					
Description of financial indicator	Basis of calculation	Budget Year 2021/22		Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Other Indicators					
Electricity Distribution Losses (2)	Total Volume Losses (kW)	12 096 519	11 755 767	11 873 324	11 992 058
	Total Cost of Losses (Rand '000)	15 784 639	16 731 717	16 899 034	17 068 025
	% Volume (units purchased and generated less units sold)/units purchased and generated	6%	6%	6.0%	6.0%
Water Distribution Losses (2)	Total Volume Losses (kℓ)	779 450	1 103 212	1 114 244	1 125 386
	Total Cost of Losses (Rand '000)	5 035 247	5 287 009	5 339 879	5 393 278
	% Volume (units purchased and generated less units sold)/units purchased and generated	18%	21%	21.0%	21.0%
Employee costs	Employee costs/(Total Revenue - capital revenue)	28.7%	27.9%	27.8%	27.0%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	30.0%	29.1%	29.0%	28.1%
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	6.3%	6.2%	6.2%	8.0%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	12.0%	11.9%	11.6%	11.9%
IDP regulation financial viability indicators					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	31.3%	32.6%	35.3%	38.6%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.5%	10.6%	13.2%	15.1%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	8.9	9.6	8.2	7.8

ANNEXURE 3B
KPIs and targets from the 2017-2022 IDP

Strategic Goal 1: Improved quality of life for citizens

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
1.1 Facilitate access to the economy	Support local economic development through skills and enterprise development	Number of SMME training sessions	1 per quarter
	Engagement with formal business on SMME support	Annual engagement held	Yes (annually by June)
1.2 Promote childcare facilities and early child development (0-6 years) (Completed)	*Develop ECD information guidelines in respect of childcare facilities*	*ECD information guidelines approved*	*Yes (by June 2020)*
1.3 Increase the number of legal childcare facilities - Strategic Objective, Initiative, KPI and target moved to Manager: Community Development			
1.4 Promote child development (7-14 years) - Strategic Objective, Initiative, KPI and target moved to Manager: Community Development			
1.5 Facilitate youth development - Strategic Objective, Initiative, KPI and target moved to Manager: Community Development			
1.6 Coordinate social development internally and externally with partners.	Promote the coordination of social development through partnerships:		
	▪ Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	Agreement reached on additional action plans in each department	Yes (annually by June)
	▪ *Externally: Local Drug Action Committee to compile a Local Drug Action Plan that must be reviewed every two years (Completed)*	*Local Drug Action Plan compiled*	*Yes (by June 2020)*
1.7 Lobby for the basic needs and rights of vulnerable groups	*Develop guidelines for assistance to persons with disabilities (Completed)*	*Guidelines approved*	*Yes (by June 2020)*
	Develop guidelines for persons with disabilities (Completed)	*Guidelines approved*	*Yes (by June 2021)*
1.8 Increase the effectiveness of the municipal traffic & law enforcement service	Effective traffic and law enforcement execution by using our own Automated Number Plate Recognition (ANPR) Bus	Number of reports on progress submitted to the portfolio committee	10 per annum
1.9 Integrated Crime Prevention / Safety stakeholder collaboration	Effective safety partnerships in terms of the Integrated Safety Strategy through an MOU with all role-players, especially SAPS	Report on progress submitted to the Mayoral Committee	Yes (annually by June)

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
1.10 Prevent and manage land invasion. Monitor informal settlements.	Effective operation and monitoring by Traffic and Law Enforcement Division	Number of reports on progress submitted to the Portfolio Committee	10 per annum
1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective Protection Service to all communities in the Swartland	An effective operational Protection Service	Lobby budget to expand the current Firefighting and Emergency resources	Yes (annually by November)
		A fire and rescue strategic plan developed (Completed)	*Yes (by September 2018)*
		Lobby budget to expand the current Law Enforcement resources	Yes (annually by November)
1.12 Extension of service delivery of Protection Services	Extension of learners licence centres for Darling and Riebeek Valley	Learners licence centres operational in Darling and Riebeek Valley subject to a budget allocation and approval from the National Department of Transport	Yes Darling: July 2021 Riebeek Valley: July 2022
1.13 Swartland Safety Initiative	An effective Swartland Community Safety Forum	Reports submitted to the Mayoral Committee	Yes (annually by June)
	Support the four Community Police Forums	Attend CPF meetings and activities	Yes (quarterly)
	Facilitate and support the establishment of four Neighbourhood watches	Neighbourhood watches accredited, registered and trained	Yes (by June 2022)

Strategic Goal 2: Inclusive economic growth

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
2.1 Relevant stakeholders systematically improve local competitive advantages	Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages.	Number of key stakeholder groups actively contributing to improved competitive advantage	*5 by end of 2018* *10 by end of Dec 2020* 15 by end of Dec 2022
2.2 Well located, serviced sites and premises available for commercial and industrial investors	Ensure adequate supply of land and services for commercial and industrial premises.	Number of well located, serviced industrial sites available.	*10 by end of 2018* *15 by end of Dec 2020* 20 by end of Dec 2022

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
2.3 The specific opportunities and benefits for investors are actively promoted (Completed)	*Establish an investment promotion and facilitation system.*	*An investment promotion and facilitation system established*	*Yes (by June 2019)*
2.4 Local markets work better to increase opportunity for local small businesses	Establish a local business opportunity network incl. a local business directory	Number of opportunities advertised / shared with Swartland businesses.	*20 by end of 2018* *50 by end of Dec 2020* 100 by end of Dec 2022
2.5 Easier for farmers to add and grow new / promising business models	New (more enabling) Spatial Development Framework	Number of key constraints to growth removed.	*1 by end of 2018* *2 by end of Dec 2020* 3 by end of Dec 2022
2.6 Easier for local citizens to access economic opportunity	Establish an information portal pointing to best information sources including local support services	Number of unique visitors (local, with more than 1 page view)	*100 by end of 2018* *300 by end of Dec 2020* 400 by end of Dec 2022
2.7 Increase tourism visitors and brand the Swartland as a good place to live, work and play	Finalise (and implement) a more effective tourism destination marketing and development business model	*Study done and revised tourism business model finalised. (Completed)*	*Yes (by June 2020)*
		Model finalised	*Yes (by June 2021)*
		Model implemented	Yes (by June 2024)
	Do product assessment and compile a development and marketing strategy for the Swartland	Study done and strategy compiled	Yes (by June 2024)

Strategic Goal 3: Quality and sustainable living environment

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
3.1 Maximise economic opportunities and comparative advantage (Completed)	*Spatially strengthen mobility and economic links.*	*An economic mobility spatial plan developed and integrated into LED and EGM (subject to availability of funds).*	*By June 2020*
3.2 Enable sustainable rural and agricultural development (Deleted)	*Grow and diversify the agricultural sector through support of alternative and intensive uses like agri-processing, agri-tourism, smallholdings and product development.*	*Formalisation of the Integrated Agriculture, Rural and Culture Development Corridor (Intensive Rural Development Corridor) and develop a precinct plan.*	*By June 2019*
3.3 Enhance conservation and biodiversity	Finalise conservation and biodiversity management plan	*Management plan completed*	*By June 2021*
		Registration of stewardship programme with Cape Nature on municipal land	By June 2022
3.4 Protect cultural and built heritage landscape - Strategic Objective, Initiative, KPI and targets moved to Manager: Built Environment			
3.5 Spatially enable sustainable settlements - Strategic Objective, Initiative, KPI and targets moved to Manager: Built Environment			
3.6 Enhance safe, healthy, liveable and sustainable communities and neighbourhoods - Strategic Objective, Initiative, KPI and targets moved to Manager: Human Settlements			
3.7 Provide the whole spectrum of government subsidised housing (Integrated Residential Development Programme (IRDP), Upgrading of Informal Settlements Programme (UISP) and Community Residential Unit Programme (CRU)) (Deleted)	*Facilitate land availability, bulk infrastructure provision and the implementation of the Housing Pipeline*	*Targets achieved as per Housing Pipeline*	*Annually*
3.8 Increase access for citizens in new settlements to urban amenities, work, schools, clinics, parks, etc. (Deleted)	*Do new housing developments in terms of the Social economic Facility Policy and the Spatial Development Framework (SDF)*	*Council approval of budget and implementation for social facilities in terms of the project approval by DHS*	*Annually*
	Secure funding for the social facilities		

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing.	Appoint credible social housing institution to build and manage social housing	Appointment finalised	By December 2022
	Obtain land use rights and secure funding for FLISP housing, affordable housing and social housing	Funding application to DHS submitted	By June 2023
	Draft a credible social housing policy (Deleted)	*Social Housing policy completed*	*Yes (by June 2021)*
3.10 Facilitate access for citizens to secure tenure	Implement Title Restoration Programme in cooperation with Human Settlements (2020/21 & 2021/22)	% of 24 (pre-1994) estate properties transferred	100% by June 2022

Strategic Goal 4: Caring, competent and responsive institutions, organisations and business

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
4.1 A redesigned organisation structure that effectively facilitate the strategic objectives and purpose of the organisation (Completed)	*Review the organisation design in light of the IDP Strategy and recommend a new organisation design*	*Review completed*	*By June 2019*
	Implement the redesigned organisation structure	*Redesigned organisation structure implemented*	*During the 2019/2020 financial year*
4.2 Proactive succession and talent management that ensures consistent high levels of employee performance (Completed)	*Implement a succession and talent management programme that links and develops high potential employees with key future roles in the organisation*	*Talent pool and succession plan compiled and implemented*	*By December 2018*
4.3 Employment relations that create a climate of trust, cooperation and stability and accomplish a harmonious and productive workforce (Completed)	*Implement a programme of innovative interventions, e.g. diversity management and awareness, climate creation to ensure sound employee relations and practices*	*Programme implemented*	*By June 2021*
4.4 More informed and effective ward councillors and ward committees	*Compile, implement and monitor communication plans for individual ward councillors to enhance public participation (Deleted)*	*Communication activities for ward councillors monitored*	*Yes (Quarterly)*
		Councillors' performance monitored by the Executive Mayor as part of the PMS for councillors.	*Quarterly*
	Revision and implementation of ward committee constitution	Implementation completed	Yes (by end of December 2021)

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
4.5 An IT connectivity strategy for the Swartland (Completed	*Develop an IT connectivity strategy and status quo report*	*Report finalised subject to Provincial Government's broadband project*	*Yes (by Jun 2019)*
4.6 Identify risks and implement preventative and corrective controls	Risk Management responsibilities assigned to Internal Audit as part of their consulting service to management	Updated Internal Audit Charter which include risk management facilitation role	By June 2021 and then by June 2023
	Compile a Handover procedure to newly appointed Manager, Internal Audit	Complete handover procedure	Yes (by February 2022)
	Assign Disciplinary Committee responsibilities to four newly appointed members	Appointment of new members for the Disciplinary Committee over a period of six months for continuity	By December 2022
	Maintain an effective independent Performance and Risk Audit Committee as per legislation (Appoint for three years, but can extend for six years)	Appointment of new members for the PRA Committee over a period of three years for continuity	Annually by June
4.7 Sound long-term financial planning including making the right investment decisions	Review of Long Term Financial Plan in line with adoption of new IDP every five years	Review completed	By March 2022
	Review budget related policies for purposes of insuring relevance and alignment to Budget Circular	Review completed	Annually by March
4.8 Sound financial management, budgeting and expenditure control (Completed)	*Each director to do a critical review of the cost drivers and implement a savings plan*	*Review completed*	*By Nov 2018*
4.9 Broaden the tax/ revenue base (Completed)	*Create institutional capacity to facilitate this*	*Budget approved for critical interventions to give effect to increased revenue*	*By Mar 2018*
4.10 Accomplish effective and efficient HR management	Implement data analysis procedure for future municipal needs to identify corrective and preventative actions and to improve HR management function's effectiveness and efficiency as well as external benchmarking to identify continuous improvement opportunities	Data analysis implemented subject to funding	Yes (by June 2022)

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
4.11 Access for citizens to secure tenure (Moved to Goal 3)	*Implement title restoration project in conjunction with Human Settlements and Kaya Lam*	*Percentage of pre-1994 properties (estate cases) transferred*	*50% of 24 (by June 2021)* *100% of 24 (by June 2022)*
4.11 Improve integrity of staff administration by streamlining HR processes	Implement Payday Employee Self Services & Time & Attendance Biometric system (pending budget)	Implementation completed	By June 2022
4.12 Maximising administrative and operational efficiency i.t.o. legislative prescripts	Automation of System of Delegation linked to organogram	Automated system implemented	By June 2023

Strategic Goal 5: Sufficient, affordable and well-run services

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
5.1 Secure sufficient long term bulk water provision	*Conduct a section 78 investigation (Completed)*	*Section 78 investigation completed and report submitted to Portfolio Committee*	*Yes (by end of June 2019)*
	Work with relevant role-players to commit to an agreed service delivery model. (Completed)	*An agreed service delivery model*	*Yes (by end of June 2020)*
	Develop a water conservation and water demand management strategy (WCWDM Strategy) (Completed)	*Policy document completed and submitted to Portfolio Committee*	*Yes (by end of October 2019)*
	Conduct an alternative water source study (completed)	*Study completed and report submitted to Portfolio Committee*	*Yes (by end of June 2021)*
5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads	Investigate and report to council annually on the status quo condition of surfaced roads	Report submitted to the Portfolio Committee	Yes (annually by end of Sep)
	Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	Budget requirements calculated and budget informed	Yes (annually by end of Nov)
5.3 Ensure sufficient civil services capacity for planned developments	Review and maintain master plans in accordance with the most recent growth model information	Master plans reviewed and maintained	Yes (annually by end of March)

Strategic Objectives	Strategic Initiatives	Key Performance Indicators	Targets
5.4 Maintenance, upgrading and extension that sustain and improve the current condition of civil infrastructure	Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	Budget requirements calculated and budget informed	Yes (annually by end of November)
5.5 Ensure that a budget is submitted to provide sufficient electricity capacity for planned developments (built environment) that are feasible	Review and maintain master plans	Master plans reviewed and maintained	Yes (annually by end of June)
	Secure available capacity for Yzerfontein (Completed)	*Capacity secured*	*By June 2019*
5.6 Maintenance, upgrading and extension that sustain and improve the current condition of electrical infrastructure	Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of electrical infrastructure	Budget and motivation submitted to budget office (minimum 6% of annual electricity revenue allocation is a Nersa license condition)	Yes (annually by end of November)
5.7 Provide electricity cost effectively	Provide competitive tariffs for industrial consumers in support of economic growth	Approval of tariffs by Nersa	Annually before end of June
	Maintain energy losses at an acceptable level	% total energy losses (technical + non-technical)	Maintain the annual average below 8%

ANNEXURE 3C
Generic KPIs and targets for Municipal Manager and Directors

MUNICIPAL MANAGER

The performance objectives, KPI's, annual targets and risks in the following table are applicable to the Municipal Manager:

Perf Objectives	Key Performance Indicators	Targets
09-0001: Liaison with business role-players	Annual event with local business held	Yes (before end of June)
09-0003: Sound management	Number of monthly management meetings held	At least 10 p.a.
09-0004: Legally compliant procurement	Number of appeals against the municipality regarding the awarding of tenders that were upheld	0 maximum
09-0005: Performance and financial monitoring	Number of monthly performance and financial assessments done	Qtr 1: 3 per quarter Qtr 2: 2 per quarter Qtr 3: 3 per quarter Qtr 4: 3 per quarter
09-0006: Annual report compilation and approval	Annual Report as required by MFMA (121) tabled	Yes (annually by end of January)
	Annual Report as required by MFMA (121) approved	Yes (annually by end of March)
09-0007: Council decision implementation	% of due council decisions initiated	100%
09-0008: Monitoring the IDP / Budget process	Number of months that the IDP / Budget process schedule were checked	At least 10 p.a.
09-0009: Functional macro-structure maintained	Annual review of the macro-structure completed	Yes (before end of June)
09-0012: LED fund management	% of the LED funds actually spent	90% for the year
10-0040: MFMA Section 131(1): Ensure that any issues raised by the Auditor-General in an audit report are addressed	% of issues raised by the Auditor-General in an audit report addressed	100%
19-0015: Training needs of staff	Training needs identified for staff and submitted to HR	Yes (annually by Nov)
21-0001: Ensure a smooth transition from the existing to the new council	A hand-over report that can be tabled at the first meeting of the newly elected council completed	Yes (by end of September 2021)

GENERAL INDICATORS IN TERMS OF THE MUNICIPAL PLANNING AND PERFORMANCE MANAGEMENT REGULATIONS, 2001

Indicator in the regulations	Indicator in the Municipality's PMS	Targets
Reg 10(c): Percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	% of capital budget spent	Between 90% and 105%
Reg 10(d): The number of jobs created through municipality's LED initiatives including capital projects	Number of jobs created through Municipality's capital projects (contracts > R200 000)	150 for the year

ALL DIRECTORS

The performance objectives, KPI's and targets in the following table are on a management level and are applicable to all the directors:

Perf Objective	KPI	Target
Capital expenditure in line with budget and time frames	% of capital budget spent	Between 95%and 105%
Capital project implementation	Average % completion of capital projects	90%for the year
Operating expenditure in line with budget and time frames	% of operating budget spent	Between 90% and 100%
Workforce training roll-out	% of planned training sessions according to the Workplace Skills Plan realised	100%
Council decision implementation	% of due council decisions initiated	100%
Performance and financial monitoring	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Qtr 1: 3 per quarter Qtr 2: 2 per quarter Qtr 3: 3 per quarter Qtr 4: 3 per quarter
Annual report inputs provided by departments	Departmental input to the annual report submitted by due date	Yes
Budget inputs provided by departments	Budget requests provided to financial department in accordance with the budget time schedule	Yes
Assignments from the municipal manager completed	Number of written warnings received from municipal manager	0 maximum
Correspondence addressed in a timely manner	% of all correspondence recorded by Collaborator less than 60 days old	100%

Perf Objective	KPI	Target
Equal employment opportunity management	% of employment opportunities applied for appropriate equity appointments	100% cumulative by end of June annually
Procurement in line with legal process	% compliance with SCM policy with the exception of approved deviations	100%
Audit issues resolved	% internal audit queries for which an action plan was submitted within 10 working days	100%
	% internal actions implemented within agreed time frame	100%
	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	100%
	% of Auditor General's findings implemented within agreed time frame	100%
Risk identification and control implementation	Confirmations of risk assessment done	Yes (bi-annually by Nov and May)
	% of Risk Action Plans implemented in accordance with the agreed time frame	100% (bi-annually by Nov and May)
	Chief Risk Officer / Internal Audit informed of any newly identified risks	Yes
	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Yes
	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Yes
Invocoms held	Number of invocoms held	Qtr 1: 3 per quarter Qtr 2: 2 per quarter Qtr 3: 3 per quarter Qtr 4: 3 per quarter
Average duration of vacancies reduced	Average duration of vacancies after decision was taken by management to fill the post	3 months maximum
Productive workforce	% of person days lost per month due to sick leave	4% pm maximum
EPWP monitoring (not applicable to Financial Services)	Number of Full Time Equivalents (FTE's) for the financial year	103 for the whole organisation
	Number of work opportunities created during the financial year	296 for the whole organisation

Perf Objective	KPI	Target
Assets safeguarding	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management.	Yes (by June annually)
	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Yes
Communication Strategy implementation	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Yes (annually by end of June)
	Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services	1 per quarter
Issuing of safety clothing	All safety clothing issued	Yes (by end of March)
Spending of grants	% spending of grants	100% by end of June
Ensure that accurate revenue estimates are prepared in relation to operating requirements	Projected tariff increases determined for the budget of the new financial year	Yes (annually by November)
Ensure timeous submission of capital payment invoices and payment certificates to the Finance Department	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Annually by 9 July
Training needs of staff	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Yes (annually by November)

SPECIFIC DIRECTORS

Over and above the performance objectives, KPI's and targets in the preceding table, the under mentioned are only applicable to the specific directors as indicated:

DIRECTOR FINANCIAL SERVICES

General Indicators in terms of the Municipal Planning and Performance Management Regulations, 2001

Indicator in the regulations	Indicator in the Municipality's PMS	Targets
Reg 10(g): Financial viability as expressed by the following ratios:		
(i) Debt coverage *(Total operating revenue received - operating grants) ÷ debt service payments (i.e. interest + redemption) due within fin year*	% debt coverage	Norm = 45%
(ii) Outstanding service debtors to revenue *Total outstanding service debtors ÷ annual revenue actually received for services*	% outstanding service debtors to revenue	Norm = 20%
(iii) Cost coverage *(All available cash at a particular time + investments) ÷ monthly fixed operating expenditure*	Cost coverage	Norm = 1-3 months
Reg 10(b): Percentage of households earning less than R1100 per month with access to free basic services	% of indigent households with access to free basic services *Indigent households = qualifying households earning equal or less than R4 515 pm or as per the CFO's discretionary powers)*	100%

DIRECTOR CIVIL ENGINEERING SERVICES

Perf Objective	KPI	Target
12-0086: Improved water sustainability	% total water losses	Maintain the annual average below 17%

General Indicators in terms of the Municipal Planning and Performance Management Regulations, 2001

Indicator in the regulations	Indicator in the Municipality's PMS	Targets
Reg 10(a): Percentage of households with access to basic level of water, sanitation, electricity and solid waste removal	% of urban households with access to basic level of water (at least piped (tap) water within 200 meters from dwelling)	100%
	% of urban households with access to basic level of sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP))	100%
	% of households with access to basic level of solid waste removal (households registered for refuse removal service which receive a service once a week)	100%

DIRECTOR ELECTRICAL ENGINEERING SERVICES

General Indicators in terms of the Municipal Planning and Performance Management Regulations, 2001

Indicator in the regulations	Indicator in the Municipality's PMS	Targets
Reg 10(a): Percentage of households with access to basic level of water, sanitation, electricity and solid waste removal	% of urban households with access to electricity	100%

DIRECTOR PROTECTION SERVICES

Perf Objective	KPI	Target
16-0004: Effective monitoring of informal settlements	Report to Portfolio Committee on any new informal dwellings / structures erected	Yes - monthly

DIRECTOR CORPORATE SERVICES

Perf Objective	KPI	Target
16-0009: Promote employment equity through continuous planning	Review of employment equity plan as a result of any major event or restructuring that occurred during the financial year	Yes (by end of June)

General Indicators in terms of the Municipal Planning and Performance Management Regulations, 2001

Indicator in the regulations	Indicator in the Municipality's PMS	Targets
Reg 10(e): Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan;	% of people from employment equity target groups appointed for the month in terms of the Municipality's approved Employment Equity plan	100.0%
Reg 10(f): Percentage of a municipality's budget actually spent on implementing its workplace skills plan	% of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative)	At least 90%

ANNEXURE 3D
Targets and projected expenditure for each capital budget item

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council **Location:** Municipal area

Vote Nos: 9/116-22-737 **Fin Source:** CRR 10 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 000		2 000		2 000	2 000	2 000				10 000	10 000				

Project: pj-09-0021ab - Equipment Municipal Manager **Location:** Municipal area

Vote Nos: 9/124-28-737 **Fin Source:** CRR 10 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 000		2 000		2 000	2 000	2 000				10 000	10 000				

Civil Engineering Services

Civil Engineering Services General

Project: pj-09-0021ac - Equipment Civil Services — **Location:** Municipal area

Vote Nos: 9/115-277-749 — **Fin Source:** CRR 95 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				10 000	60 000			10 000	15 000				95 000	95 000				
Expenditure to date	Capital		11 400	20 900	20 420	1 630								54 350			54 350	40 650	42.8%

Municipal Property

Project: pj-16-0006 - Equipment Buildings & Maintenance — **Location:** Municipal area

Vote Nos: 9/108-178-749 — **Fin Source:** CRR 24 032

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		-1 468	10 000		10 000			5 500					24 032	24 032				
Expenditure to date	Capital		4 375	18 807		583								23 765			23 765	267	1.1%

Project: pj-19-0001 - Buildings: Social Economic Facility - Chatsworth (Multi-year project) — **Location:** Chatsworth

Vote Nos: 9/108-170-474 — **Fin Source:** CRR 1 995 907

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	200 000	1 395 907	200 000	200 000									1 995 907	1 995 907				
Expenditure to date	Capital		269 359	49 271	176 766	22 208	259 192							776 796			776 796	1 219 111	61.1%

Project: pj-20-0032 - Buildings: Conversion / operationalisation of office space (STB) — **Location:** Municipal area

Vote Nos: 9/108-592-264 — **Fin Source:** CRR 5 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	200 000		500 000	750 000	750 000	500 000	500 000	750 000	470 000	450 000	230 000		5 100 000	5 100 000				
Expenditure to date	Capital		111 659	135 680	191 056	609 950	1 330 337							2 378 683			2 378 683	2 721 317	53.4%

Project: pj-20-0033 - Buildings: Conversion / operationalisation of office space (Nedbank)

Location: Municipal area

Vote Nos: 9/108-430-262 **Fin Source:** CRR 4 900 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	200 000		500 000	700 000	700 000	500 000	500 000	700 000	350 000	250 000	500 000		4 900 000	4 900 000				
Expenditure to date	Capital		189 262	174 644	978 687	617 331	976 813							2 936 738			2 936 738	1 963 262	40.1%

Project: pj-21-0003 - Buildings: Repair Burnt Caretakers House: Mby Sewerage Works

Location:

Vote Nos: 9/108-370-181 **Fin Source:** CRR 830 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000			100 000	100 000	200 000	200 000	130 000			830 000	830 000				
Expenditure to date	Capital			21 999	48 031	8 607	11 847							90 483			90 483	739 517	89.1%

Project: pj-21-0004 - Buildings: New Painting Machine

Location: Municipal area

Vote Nos: 9/108-393-209 **Fin Source:** CRR 35 968

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													Completed in Aug

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		1 468			34 500								35 968	35 968				
Expenditure to date	Capital		35 967											35 967			35 967	1	0.0%

Parks and Amenities

Project: pj-11-0058 - Equipment Parks

Location: Municipal area

Vote Nos: 9/112-41-749 **Fin Source:** CRR 60 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			20 000		20 000			20 000					60 000	60 000				
Expenditure to date	Capital		22 770			1 101								23 870			23 870	36 130	60.2%

Project: pj-17-0079 - Parks: Ward Committee projects **Location:** Municipal area

Vote Nos: 9/112-206-18 **Fin Source:** CRR 700 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000	100 000	100 000		100 000	100 000	100 000	100 000			700 000	700 000				
Expenditure to date	Capital				67 478		107 000							174 478			174 478	525 522	75.1%

Project: pj-20-0005 - Vehicles Parks: CK17851 Nissan UD 35A **Location:** Municipal area

Vote Nos: 9/112-488-304 **Fin Source:** CRR 613 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													Complete

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	65 110					547 890							613 000	613 000				
Expenditure to date	Capital					613 525								613 525			613 525	-525	-0.1%

Streets

Project: pj-09-0004 - Roads: Resealing of roads - Swartland **Location:** Municipal area

Vote Nos: 9/110-85-144 [MIG]; 9/110-85-99 [CRR] **Fin Source:** CRR 17 981 567

MIG 3 822 526

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Tender process													
1	2	Compiling work packages													
1	3	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		-1 195 907	2 500 000	3 000 000	4 677 474	2 822 526	2 000 000	3 000 000	3 000 000	2 000 000			21 804 093	21 804 093				
Expenditure to date	Capital					7 454 995	7 821 106							15 276 101			15 276 101	6 527 992	29.9%

Project: pj-16-0015 - Roads: New Roads **Location:** Municipal area

Vote Nos: 9/110-175-154 [CRR] **Fin Source:** CRR 7 555 096

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		200 000	700 000	1 000 000	1 500 000	1 000 000	1 000 000	1 500 000	655 096				7 555 096	7 555 096				
Expenditure to date	Capital		82 942	109 916	581 422	1 227 472	1 405 334							3 407 085			3 407 085	4 148 011	54.9%

Project: pj-17-0022 - Vehicles Roads: CK41130 Isuzu KB 250 Tipper — **Location:** Malmesbury

Vote Nos: 9/110-290-763 — **Fin Source:** CRR 409 500

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													Copmplete

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						409 500							409 500	409 500				
Expenditure to date	Capital			406 910										406 910			406 910	2 590	0.6%

Project: pj-17-0080 - Roads: Ward Committee projects — **Location:** Municipal area

Vote Nos: 9/110-205-13 — **Fin Source:** CRR 700 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000	100 000	100 000		100 000	100 000	100 000	100 000			700 000	700 000				
Expenditure to date	Capital						446 930							446 930			446 930	253 070	36.2%

Project: pj-21-0005 - Roads: Upgrading of N7/Voortrekker Northern Interchange — **Location:** Municipal area

Vote Nos: 9/110-451-236 — **Fin Source:** CRR 2 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												2 000 000	2 000 000	2 000 000				

Project: pj-21-0038 - Roads: Public Transport non motorised infrastructure — **Location:** Municipal area

Vote Nos: 9/110-403-144 [DET] — **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0040 - Roads: Construction: Side walks and Recreational nodes (Ilinge Lethu & Wesbank) — **Location:** Wesbank

Vote Nos: 9/110-470-268 [Donation] — **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-09-0003 - Equipment Sewerage: Telemetry **Location:** Municipal area

Vote Nos: 9/111-278-749 **Fin Source:** CRR 150 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase of equipment													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								60 000	60 000	30 000			150 000	150 000				

Project: pj-10-0114 - Equipment Sewerage **Location:** Municipal area

Vote Nos: 9/111-33-749 **Fin Source:** CRR 27 580

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	-420	10 000		8 000						27 580	27 580				
Expenditure to date	Capital				9 704	17 876	-11 300							16 280			16 280	11 300	41.0%

Project: pj-17-0002 - Vehicles Sewerage: CK11942 Nissan NP300 **Location:** Koringberg

Vote Nos: 9/111-176-763 **Fin Source:** CRR 320 870

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													Complete

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 870					315 000							320 870	320 870				
Expenditure to date	Capital			320 997										320 997			320 997	-127	0.0%

Project: pj-17-0003 - Vehicles Sewerage: CK18173 Nissan NP300 **Location:** Yzerfontein

Vote Nos: 9/111-91-763 **Fin Source:** CRR 320 870

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													Complete

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 870					315 000							320 870	320 870				
Expenditure to date	Capital			320 997										320 997			320 997	-127	0.0%

Project: pj-21-0001 - Sewerage: Malmesbury: New Macerator **Location:** Malmesbury

Vote Nos: 9/107-165-64 **Fin Source:** CRR 650 187

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								650 187					650 187	650 187				

Sportsgrounds

Project: pj-17-0075 - Sport: Upgrading of Sports Grounds: Darling **Location:** Darling

Vote Nos: 9/106-532-136 **Fin Source:** CRR 2 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	200 000	300 000	350 000	350 000	350 000	150 000	150 000	150 000					2 000 000	2 000 000				
Expenditure to date	Capital	27 592	253 166	207 376	405 417	219 760	519 351							1 632 661			1 632 661	367 339	18.4%

Project: pj-21-0016 - Sport: Upgrading Darling combination courts **Location:** Darling

Vote Nos: 9/106-457-180 **Fin Source:** DCAS 155 720

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													Completed in Oct

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			-31 780	50 000	20 000	35 000	25 000	20 000	37 500				155 720	155 720				
Expenditure to date	Capital				155 720									155 720			155 720		0%

Project: pj-21-0017 - Sport: Upgrading Kalbaskraal combination courts **Location:** Kalbaskraal

Vote Nos: 9/106-500-216 **Fin Source:** DCAS 86 150

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													Completed in Oct

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			-63 850	25 000	25 000	24 500	25 000	25 000	25 500				86 150	86 150				
Expenditure to date	Capital				86 150									86 150			86 150		0%

Project: pj-21-0018 - Sport: Upgrading Chatsworth combination courts **Location:** Chatsworth

Vote Nos: 9/106-496-225 **Fin Source:** DCAS 741 130

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			240 630	100 000	100 000	100 500	100 000	100 000					741 130	741 130				

Storm Water

Project: pj-11-0060 - Equipment Streets and Storm Water **Location:** Municipal area

Vote Nos: 9/114-44-749 **Fin Source:** CRR 60 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000		20 000			20 000	10 000				60 000	60 000				
Expenditure to date	Capital		14 379			5 381	2 266							22 026			22 026	37 974	63.3%

Water

Project: pj-11-0062 - Equipment Water **Location:** Municipal area

Vote Nos: 9/105-36-741 **Fin Source:** CRR 47 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000		20 000			17 000					47 000	47 000				
Expenditure to date	Capital		26 085		2 546	7 190								35 821			35 821	11 179	23.8%

Project: pj-12-0013 - Water: Upgrading/Replacement water reticulation network **Location:** Municipal area

Vote Nos: 9/105-582-318 [CRR] **Fin Source:** CRR 2 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000		300 000	400 000	200 000	200 000	400 000	300 000				2 000 000	2 000 000				
Expenditure to date	Capital		60 778		88 694									149 472			149 472	1 850 528	92.5%

Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering **Location:** Municipal area

Vote Nos: 9/105-183-126 **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						100 000							100 000	100 000				
Expenditure to date	Capital		24 194			45 561								69 755			69 755	30 245	30.2%

Project: pj-18-0072 - Water: New Connections: Water Meters **Location:** Municipal area

Vote Nos: 9/105-405-23 **Fin Source:** CRR 540 823

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	50 000	50 000	50 000	50 000	20 000	20 000	50 000	50 000	50 000	50 000	50 823	540 823	540 823				
Expenditure to date	Capital	43 822	72 576	35 225	43 555	42 816	29 548							267 542			267 542	273 281	50.5%

Project: pj-19-0011 - Water: Bulk water infrastructure **Location:**

Vote Nos: 9/105-376-128 **Fin Source:** CRR 1 102 963

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	-76 850				250 000	679 813					250 000		1 102 963	1 102 963				
Expenditure to date	Capital					160 263	182 700							342 963			342 963	760 000	68.9%

Project: pj-19-0014 - Water: Riebeek Wes Square: New Borehole, Pumps and Irrigation **Location:** Riebeek West

Vote Nos: 9/105-214-318 **Fin Source:** CRR 150 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000	50 000	50 000							150 000	150 000				

Project: pj-21-0008 - Water: Upgrade: Riverlands and Kalbaskraal water pump stations **Location:** Riverlands

Vote Nos: 9/105-385-170 **Fin Source:** CRR 1 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100 000		300 000	300 000	100 000		200 000					1 000 000	1 000 000				
Expenditure to date	Capital			56 631										56 631			56 631	943 369	94.3%

Project: pj-21-0013 - Water: Swartland System S3.3 & S3.4 Panorama to Wesbank I1/4 - CRR **Location:** Panorama

Vote Nos: 9/105-391-184 [CRR] **Fin Source:** CRR 800 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		200 000	200 000						400 000				800 000	800 000				
Expenditure to date	Capital						128 919							128 919			128 919	671 081	83.9%

Project: pj-21-0015 - Water: Riebeek Kasteel supply S2.4 **Location:** Riebeek Kasteel

Vote Nos: 9/105-431-226 [CRR] **Fin Source:** CRR 200 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									200 000				200 000	200 000				
Expenditure to date	Capital						200 000							200 000			200 000		0%

Cleansing Services

Project: pj-11-0059 - Equipment Refuse Removal **Location:** Municipal area

Vote Nos: 9/104-190-749 **Fin Source:** CRR 22 420

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	420	12 000								22 420	22 420				
Expenditure to date	Capital			2 640	3 009	10 824	-3 009							13 464			13 464	8 956	39.9%

Project: pj-14-0021 - Refuse site Moorreesburg - fencing

Location: Moorreesburg

Vote Nos: 9/104-489-338

Fin Source: CRR 310 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100 000	100 000	200 000	200 000	-290 000							310 000	310 000				
Expenditure to date	Capital																	310 000	100.0%

Project: pj-19-0016 - Equipment Refuse bins, traps, skips (Swartland)

Location:

Vote Nos: 9/104-245-749

Fin Source: CRR 120 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									120 000				120 000	120 000				
Expenditure to date	Capital						23 690							23 690			23 690	96 310	80.3%

Project: pj-20-0011 - Refuse: Chipper and trailor

Location: Municipal area

Vote Nos: 9/104-494-326

Fin Source: CRR 1 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						1 000 000							1 000 000	1 000 000				
Expenditure to date	Capital																	1 000 000	100.0%

Sewerage: Waste Water Treatment Plant

Project: pj-13-0008 - Sewerage: Moorreesburg

Location: Moorreesburg

Vote Nos: 9/107-95-81 [MIG]; 9/107-95-87 [CRR]

Fin Source: CRR 38 587 430

MIG 15 849 816

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 000 000	5 000 000	5 000 000	5 000 000	5 000 000	3 916 749	3 916 749	4 916 749	3 349 319	4 916 749	4 916 749	3 504 182	54 437 246	54 437 246				
Expenditure to date	Capital		5 808 843		3 833 189	4 983 515	11 346 157							25 971 704			25 971 704	28 465 542	52.3%

Project: pj-18-0004 - Sewerage: Darling

Location: Darling

Vote Nos: 9/107-90-94 [MIG]; 9/107-90-102 [CRR]

Fin Source: CRR 2 275 696
MIG 3 027 658

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	550 000	550 000	550 000	550 000	720 873	83 251	83 251	83 251	83 251	83 251	83 251	83 248	3 503 627	5 303 354				
Expenditure to date	Capital						2 444 904							2 444 904			2 444 904	2 858 450	53.9%

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Location: Municipal area

Vote Nos: 9/101-22-737 **Fin Source:** CRR 22 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 000		15 000				2 000				22 000	22 000				
Expenditure to date	Capital			1 185		7 179	5 895							14 259			14 259	7 741	35.2%

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Location: Municipal area

Vote Nos: 9/103-36-735 **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		60 000		40 000									100 000	100 000				
Expenditure to date	Capital		2 591			1 483	1 043							5 117			5 117	94 883	94.9%

Project: pj-20-0026 - Purchase of land: Die Kraaltjie, Transnet Erf 47

Location: Municipal area

Vote Nos: 9/101-544-246 **Fin Source:** CRR 400 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			400 000										400 000	400 000				

Project: pj-20-0030 - Purchase of Land: Erf 2876 Moorreesburg

Location: Moorreesburg

Vote Nos: 9/101-556-292 **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												100 000	100 000	100 000				

Project: pj-20-0031 - Purchase of Land: Erf 2111 Riebeek Kasteel — **Location:** Riebeek Kasteel

Vote Nos: 9/101-558-298 — **Fin Source:** CRR 200 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												200 000	200 000	200 000				

Public Relations, Library and Tourism Services

Project: pj-17-0069 - Equipment Libraries — **Location:** Municipal area

Vote Nos: 9/102-360-739 — **Fin Source:** DCAS 50 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					10 000			10 000	10 000		10 000	10 000	50 000	50 000				
Expenditure to date	Capital				14 435	13 870	-14 285							14 020			14 020	35 980	72.0%

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services

Location: Municipal area

Vote Nos: 9/123-25-749 **Fin Source:** CRR 40 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	3 333	3 333	3 333	3 333	3 333	3 333	3 333	3 333	3 333	3 333	3 333	3 337	40 000	40 000				
Expenditure to date	Capital		2 120	6 050	20 386	1 432	-1 778							28 210			28 210	11 790	29.5%

Housing

Project: pj-18-0018 - Dev Services: Malmesbury De Hoop Project (Professional Fees)

Location: Malmesbury West

Vote Nos: 9/123-320-145 **Fin Source:** DHS 8 600 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		205 864	514 661	514 661	514 661	1 029 323	514 661	514 661	4 117 296	514 662	159 550		8 600 000	8 600 000				
Expenditure to date	Capital						3 308 747							3 308 747			3 308 747	5 291 253	61.5%

Project: pj-18-0065 a - Dev Services: Kalbaskraal Serviced Sites (Professional fees)

Location: Kalbaskraal

Vote Nos: 9/123-323-155 [DHS] **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-19-0049 - Dev Services: Darling Serviced Sites (Professional Fees)

Location: Darling

Vote Nos: 9/123-594-412 **Fin Source:** DHS 275 596

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		6 597	16 493	16 493	16 493	32 986	16 493	16 493	131 943	16 493	5 112		275 596	275 596				

Project: pj-19-0050 - Dev Services: Darling Serviced Sites (Sewerage) | **Location:** Darling

Vote Nos: 9/123-596-426 | **Fin Source:** DHS 211 779

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		5 069	12 674	12 674	12 674	25 348	12 674	12 674	101 390	12 674	3 928		211 779	211 779				

Project: pj-19-0051 - Dev Services: Darling Serviced Sites (Water) | **Location:** Darling

Vote Nos: 9/123-598-434 | **Fin Source:** DHS 187 119

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		4 479	11 198	11 198	11 198	22 396	11 198	11 198	89 584	11 198	3 472		187 119	187 119				

Project: pj-19-0052 - Dev Services: Darling Serviced Sites (Streets & Stormwater) | **Location:** Darling

Vote Nos: 9/123-588-448 | **Fin Source:** DHS 825 506

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		19 761	49 402	49 402	49 402	98 804	49 402	49 402	395 215	49 402	15 314		825 506	825 506				

Project: pj-20-0016 - Dev Services: Malmesbury De Hoop project - External Services (Water) | **Location:** Municipal area

Vote Nos: 9/123-476-166 | **Fin Source:** CRR 3 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		71 813	179 533	179 533	179 533	359 066	179 533	179 533	1 436 266	179 533	55 657		3 000 000	3 000 000				
Expenditure to date	Capital			63 989										63 989			63 989	2 936 011	97.9%

Project: pj-21-0023 - Dev Services: Chatsworth Serviced Sites (Professional fees) | **Location:** Chatsworth

Vote Nos: 9/123-485-218 | **Fin Source:** DHS 1 500 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		35 907	89 767	89 767	89 767	179 533	89 767	89 767	718 133	89 767	27 825		1 500 000	1 500 000				

Project: pj-21-0027 - Dev Services: Silvertown IBS (Professional fees)

Location: Silvertown

Vote Nos: 9/123-504-160

Fin Source: DHS 400 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		9 575	23 938	23 938	23 938	47 875	23 938	23 938	191 502	23 938	7 420		400 000	400 000				

Project: pj-21-0030 - Dev Services: Silvertown IBS (Sewerage)

Location: Silvertown

Vote Nos: 9/123-517-220

Fin Source: DHS 1 200 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		28 725	71 813	71 813	71 813	143 626	71 813	71 813	574 506	71 813	22 265		1 200 000	1 200 000				

Project: pj-21-0031 - Dev Services: Silvertown IBS (Water)

Location: Silvertown

Vote Nos: 9/123-509-247

Fin Source: DHS 1 400 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		33 513	83 782	83 782	83 782	167 564	83 782	83 782	670 257	83 782	25 974		1 400 000	1 400 000				

Project: pj-21-0036 - Dev Services: Riebeek Kasteel Serviced Sites Project (Fencing)

Location: Riebeek Kasteel

Vote Nos: 9/123-473-257 [DHS]; 9/123-390-240 [CRR]

Fin Source: DHS 1 667 500

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	152 500	1 000 000	515 000										1 667 500	1 667 500				
Expenditure to date	Capital		106 750		10 849									117 599			117 599	1 549 901	92.9%

Project: pj-21-0042 - Dev Services: Malmesbury De Hoop (395 Water Meters)

Location: Malmesbury West

Vote Nos: 9/123-477-252 [DHS]

Fin Source:

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0043 - Dev Services: Kalbaskraal Fencing — **Location:** Kalbaskraal

Vote Nos: 9/123-375-240 [DHS] — **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0044 - Dev Services: Riebeek Wes Fencing — **Location:** Riebeek West

Vote Nos: 9/123-411-240 [DHS] — **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0045 - Dev Services: Riebeek Kasteel (Prof Fees) — **Location:** Riebeek Kasteel

Vote Nos: 9/123-322-150 [DHS] — **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Caravan Parks

Project: pj-16-0044 - Equipment YZF Caravan Park — **Location:** Yzerfontein

Vote Nos: 9/120-47-745 — **Fin Source:** CRR 30 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	30 000	30 000				
Expenditure to date	Capital			2 930										2 930			2 930	27 070	90.2%

Electrical Engineering Services General

Project: pj-11-0096 - Equipment Electricity **Location:** Municipal area

Vote Nos: 9/117-39-749 **Fin Source:** CRR 350 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	10 000	20 000	40 000	40 000	40 000	20 000	20 000	40 000	40 000	40 000	30 000	10 000	350 000	350 000				
Expenditure to date	Capital		26 500	114 913	62 073	132 540	5 530							341 556			341 556	8 444	2.4%

Electricity Operations, Maintenance and Construction

Project: pj-17-0044 - Electricity: Saamstaan/De Hoop project - 389 plot housing development - Bulk supply, Infrastructure Connections **Location:** Ilinge Lethu

Vote Nos: 9/117-534-176 **Fin Source:** CRR 6 500 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	200 000	600 000	800 000	700 000	600 000	600 000	950 000	700 000	600 000	400 000	300 000	6 500 000	6 500 000				
Expenditure to date	Capital	24 029	17 600	356 735	1 736 544	1 362 395	511 785							4 009 088			4 009 088	2 490 912	38.3%

Project: pj-19-0021 - Electricity: Streetlights Riebeek Kasteel Low cost housing development- 435 erven - Electrification **Location:** Riebeek Kasteel

Vote Nos: 9/117-334-308 **Fin Source:** CRR 150 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													Eskom behind schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					50 000			100 000					150 000	150 000				
Expenditure to date	Capital				4 576	3 527	6 741							14 843			14 843	135 157	90.1%

Project: pj-19-0022 - Electricity: Streetlights Kalbaskraal Low cost housing development- 109 erven - Electrification **Location:** Kalbaskraal

Vote Nos: 9/117-335-303 **Fin Source:** CRR 50 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								50 000					50 000	50 000				
Expenditure to date	Capital		1 245	510	14 335	873								16 964			16 964	33 036	66.1%

Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre **Location:** Malmesbury

Vote Nos: 9/117-332-318 **Fin Source:** CRR 500 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					200 000				300 000				500 000	500 000				
Expenditure to date	Capital																	500 000	100.0%

Project: pj-19-0029 - Electricity: Minisubstations Swartland **Location:** Yzerfontein

Vote Nos: 9/117-378-22 **Fin Source:** CRR 3 600 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					3 000 000	100 000	100 000	100 000	100 000	100 000	100 000		3 600 000	3 600 000				
Expenditure to date	Capital			1 837	9 548	1 687 635	10 038							1 709 058			1 709 058	1 890 942	52.5%

Project: pj-19-0030 - Electricity: LV Upgrading Swartland **Location:** Municipal area

Vote Nos: 9/117-382-438 **Fin Source:** CRR 1 600 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	100 000	100 000	200 000	200 000	200 000	100 000	200 000	200 000	100 000	100 000	50 000	1 600 000	1 600 000				
Expenditure to date	Capital	204 625	228 870	259 805	593 890	58 574	118 656							1 464 419			1 464 419	135 581	8.5%

Project: pj-19-0031 - Electricity: Substation fencing — **Location:** Municipal area

Vote Nos: 9/117-384-72 — **Fin Source:** CRR 200 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	10 000	10 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000		200 000	200 000				
Expenditure to date	Capital		50 500	25 250	7 790									83 540			83 540	116 460	58.2%

Project: pj-19-0032 - Electricity: Malmesbury polebox replacement — **Location:** Malmesbury

Vote Nos: 9/117-380-16 — **Fin Source:** CRR 150 100

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Installation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		20 000	20 000	20 000	20 000	12 871	12 871	12 871	12 871	12 871	12 871	-7 126	150 100	150 100				
Expenditure to date	Capital		4 589	4 504		4 227								13 319			13 319	136 781	91.1%

Project: pj-19-0034 - Electricity: Darling South streetlight network upgrade — **Location:** Darling

Vote Nos: 9/117-421-32 — **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							25 000	25 000	25 000	25 000			100 000	100 000				
Expenditure to date	Capital		95 281											95 281			95 281	4 719	4.7%

Project: pj-19-0044 - Electricity: New Connections: Electricity Meters — **Location:** Municipal area

Vote Nos: 9/117-442-37 — **Fin Source:** CRR 441 220

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Installation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	6 320	20 000	30 000	30 000	105 000	37 129	27 129	37 129	37 129	37 129	37 129	37 126	441 220	441 220				
Expenditure to date	Capital	82 887	72 229	65 274	64 676	52 501	78 526							416 092			416 092	25 128	5.7%

Project: pj-20-0018 - Electricity: Malmesbury: Saamstaan/De Hoop area: Upgrading of bulk electricity supply: Phase 1 | **Location:** Malmesbury West

Vote Nos: 9/117-568-504 [INEP] | **Fin Source:** INEP 8 355 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Construction													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		200 000	500 000	500 000	500 000	1 000 000	500 000	500 000	4 000 000	500 000	155 000		8 355 000	8 355 000				
Expenditure to date	Capital		840		357 148									357 988			357 988	7 997 012	95.7%

Project: pj-20-0021 - Electricity: Replace obsolete airconditioners | **Location:** Municipal area

Vote Nos: 9/117-542-506 | **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		10 000	10 000	15 000	15 000	15 000	15 000	10 000	10 000				100 000	100 000				
Expenditure to date	Capital				20 870	36 616								57 486			57 486	42 514	42.5%

Project: pj-21-0006 - Electricity: Replace oil metering units (Darling Finitex & Romery) | **Location:** Darling

Vote Nos: 9/117-399-21 | **Fin Source:** CRR 300 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					130 000	20 000			130 000	20 000			300 000	300 000				
Expenditure to date	Capital		118 750											118 750			118 750	181 250	60.4%

Project: pj-21-0007 - Electricity: Caravan Park Kiosk Replacement: Yzerfontein | **Location:** Yzerfontein

Vote Nos: 9/117-447-42 | **Fin Source:** CRR 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								25 000	25 000	25 000	25 000		100 000	100 000				

Project: pj-21-0009 - Electricity: Protection Relay Upgrade: Swartland — **Location:** Municipal area

Vote Nos: 9/117-453-53 — **Fin Source:** CRR 300 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000		300 000	300 000				
Expenditure to date	Capital					176 648								176 648			176 648	123 352	41.1%

Project: pj-21-0010 - Electricity: Jakaranda RMU - N7 feeder cable: Moorreesburg — **Location:** Moorreesburg

Vote Nos: 9/117-429-68 — **Fin Source:** CRR 250 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					220 000				30 000				250 000	250 000				
Expenditure to date	Capital			20 500	5 300	119 448								145 248			145 248	104 752	41.9%

Project: pj-21-0011 - Electricity: Park Close Mount Pleasant feeder cable: Darling — **Location:** Darling

Vote Nos: 9/117-462-76 — **Fin Source:** CRR 350 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Installation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000	50 000	50 000	50 000	50 000	50 000	50 000			350 000	350 000				

Information, Communication and Technology

Project: pj-11-0104 - IT: Terminal replacements — **Location:** Municipal area

Vote Nos: 9/118-259-729 — **Fin Source:** CRR 40 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				40 000									40 000	40 000				

Project: pj-11-0105 - IT: Scanner replacements

Location: Municipal area

Vote Nos: 9/118-87-729

Fin Source: CRR 80 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital											80 000		80 000	80 000				
Expenditure to date	Capital																	80 000	100.0%

Project: pj-11-0106 - IT: Equipment

Location: Municipal area

Vote Nos: 9/118-39-731

Fin Source: CRR 70 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 837	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	70 000	70 000				
Expenditure to date	Capital			955	7 650	14 824	14 012							37 441			37 441	32 559	46.5%

Project: pj-13-0053 - IT: Server SM virtual environment

Location: Municipal area

Vote Nos: 9/118-379-729

Fin Source: CRR 175 000

Proj Start: **Proj End:**

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					175 000								175 000	175 000				

Project: pj-14-0028 - IT: Printers

Location: Municipal area

Vote Nos: 9/118-74-729

Fin Source: CRR 60 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				30 000					30 000				60 000	60 000				
Expenditure to date	Capital			4 340										4 340			4 340	55 660	92.8%

Project: pj-14-0029 - IT: Desktops

Location: Municipal area

Vote Nos: 9/118-201-729

Fin Source: CRR 155 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				85 000					70 000				155 000	155 000				
Expenditure to date	Capital		1 989		17 018	72 600								91 607			91 607	63 393	40.9%

Project: pj-14-0030 - IT: Notebooks

Location: Municipal area

Vote Nos: 9/118-64-729

Fin Source: CRR 502 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				127 000		250 000			125 000				502 000	502 000				
Expenditure to date	Capital			138 002										138 002			138 002	363 998	72.5%

Project: pj-21-0028 - IT: Communications and infrastructure equipment (Nedbank Building)

Location: Municipal area

Vote Nos: 9/118-503-346

Fin Source: CRR 450 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		10 772	26 930	26 930	26 930	53 860	26 930	26 930	215 440	26 930	8 348		450 000	450 000				

Project: pj-21-0029 - IT: Communications and infrastructure equipment (Standard Bank Building)

Location: Municipal area

Vote Nos: 9/118-465-350

Fin Source: CRR 430 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													On schedule

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		10 293	25 733	25 733	25 733	51 466	25 733	25 733	205 865	25 733	7 978		430 000	430 000				

Financial Services General

Project: pj-09-0021af - Equipment Finance

Location: Municipal area

Vote Nos: 9/119-25-737 **Fin Source:** CRR 56 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		6 000	9 000	3 000	8 000	7 000	5 000	10 000	8 000				56 000	56 000				
Expenditure to date	Capital		5 005	3 461		5 518	18 621							32 605			32 605	23 395	41.8%

Project: pj-21-0002 - Vehicles Finance: New Sedan Motor Vehicle

Location: Municipal area

Vote Nos: 9/119-423-763 **Fin Source:** CRR 242 133

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					242 133								242 133	242 133				

Legal and Credit Control

Project: pj-17-0050 - Finance: Meter reading handhelds

Location: Municipal area

Vote Nos: 9/119-151-753 **Fin Source:** CRR 82 867

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					82 867								82 867	82 867				
Expenditure to date	Capital					40 880								40 880			40 880	41 987	50.7%

Traffic and Law Enforcement

Project: pj-17-0061 - Vehicles Traffic: CK31936 Corolla **Location:** Municipal area

Vote Nos: 9/126-101-763 **Fin Source:** CRR 381 099

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Procurement process													
1	2	Delivery and payment													Completed

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	13 599			367 500									381 099	381 099				
Expenditure to date	Capital				381 099									381 099			381 099	1	0.0%

Project: pj-18-0068 - Equipment K9 Unit **Location:** Municipal area

Vote Nos: 9/126-353-146 **Fin Source:** DCS 27 500

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					10 000					17 500			27 500	27 500				
Expenditure to date	Capital			2 103	19 640									21 743			21 743	5 757	20.9%

Project: pj-21-0037 - Branding and dog kennels for vehicles **Location:** Municipal area

Vote Nos: 9/126-443-755 **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0039 - Equiping Donated Vehicles for K9 Unit **Location:** Municipal area

Vote Nos: 9/126-446-146 **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Project: pj-21-0041 - Fire Arms: K9 Unit **Location:** Municipal area

Vote Nos: 9/126-495-273 **Fin Source:**

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Implementation													

Fire and Emergency Services

Project: pj-10-0139 - Equipment Fire and Emergency Services **Location:** Municipal area

Vote Nos: 9/125-27-749 **Fin Source:** CRR 136 500

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					98 650					37 850			136 500	136 500				
Expenditure to date	Capital																	136 500	100.0%

Project: pj-20-0025 - Vehicles Fire Services: CK32736 Nissan Hard Body - Replace with light pumper **Location:** Municipal area

Vote Nos: 9/125-487-488 **Fin Source:** CRR 1 404 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Procurement process													
1	2	Fitment													
1	3	Delivery and payment													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				800 000							604 000		1 404 000	1 404 000				
Expenditure to date	Capital				689 000									689 000			689 000	715 000	50.9%

Protection Services General

Project: pj-10-0138 - Equipment Protection **Location:** Municipal area

Vote Nos: 9/126-44-749 **Fin Source:** CRR 48 901

Proj Start: **Proj End:**

Grp	No	Activity	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul21	Aug21	Sep21	Oct21	Nov21	Dec21	Jan22	Feb22	Mar22	Apr22	May22	Jun22	YTDJun	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	-13 599		1 350	1 350	21 350	1 350	1 350	1 350	1 350	30 350	1 350	1 350	48 901	48 901				
Expenditure to date	Capital					12 987	21 790							34 777			34 777	14 124	28.9%

ANNEXURE 4
Ward information for expenditure and service delivery

Project Ref	Project Description	Budget 2021/2022
WARDS 1 & 2		
13-0008	Waste water treatment works (WWTW) Moorreesburg	53 437 246
14-0021	Refuse site Moorreesburg	310 000
21-0010	Electricity: Jakaranda RMU - N7 feeder cable: Moorreesburg	250 000
-	Vehicles	320 870
WARDS 3 & 12		
19-0021	Riebeek Kasteel low cost housing development- 435 erven - electrification	150 000
21-0015	Riebeek Kasteel water supply S2.4	200 000
21-0044	Riebeek West Project (Fencing)	822 250
21-0036	Riebeek Kasteel Serviced Sites Project (Fencing)	1 128 074
21-0045	Dev Services: Riebeek Kasteel (Prof Fees)	967 940
WARD 4		
19-0001	Social economic facility - Chatsworth	2 112 907
21-0008	Upgrade: Riverlands and Kalbaskraal water pump stations	1 000 000
21-0018	Sport: Upgrading Chatsworth combination courts	740 814
WARDS 5 & 6		
16-0044	Equipment: YZF caravan park	30 000
17-0075	Upgrading of sports grounds: Darling	2 000 000
18-0004	Sewerage Darling	5 303 354
19-0034	Darling South streetlight network upgrade	100 000
19-0049	Darling Serviced Sites (Professional fees)	529 145
19-0050	Darling Serviced Sites (Sewerage)	406 615
19-0051	Darling Serviced Sites (Water)	359 268
19-0052	Darling Serviced Sites (Streets and Storm water)	1 584 972
21-0006	Electricity: Replace oil metering units (Darling Finitex & Romery)	300 000
21-0007	Electricity: Caravan Park Kiosk Replacement: Yzerfontein	100 000
21-0011	Electricity: Park Close Mount Pleasant feeder cable: Darling	350 000
21-0016	Sport: Upgrading Darling combination courts	155 720
-	Vehicles	320 870

Project Ref	Project Description	Budget 2021/2022
WARD 7		
19-0022	Kalbaskraal low cost housing development- 109 erven - Electrification	50 000
18-0065 a	Kalbaskraal Serviced Sites (Professional fees)	430 002
21-0043	Kalbaskraal Fencing	561 825
21-0008	Water: Upgrade: Riverlands and Kalbaskraal water pump stations	1 000 000
21-0017	Sport: Upgrading Kalbaskraal combination courts	86 150
WARDS 8, 9, 10 & 11		
17-0044	Electricity: Saamstaan/De Hoop project - 389 plot development	6 500 000
21-0040	Roads: Construction: Side walks and Recreational nodes (Ilinge Lethu & Wesbank)	1 000 000
VARIOUS WARDS		
18-0018	Malmesbury De Hoop Project (Professional fees)	5 253 233
20-0016	Malmesbury De Hoop Project - External Services (Water)	3 000 000
21-0042	Malmesbury De Hoop (395 Water Meters)	40 000
19-0011	Bulk water infrastructure	1 102 963
19-0016	Equipment: refuse bins, traps, skips (Swartland)	120 000
19-0023	Electricity: Malmesbury security operational centre	500 000
19-0029	Electricity: Mini-substations (Swartland)	3 600 000
19-0032	Electricity: Malmesbury meter and polebox replacement	150 100
20-0018	Electricity: Saamstaan/De Hoop project - 1600 plots	8 355 000
21-0001	Sewerage: Malmesbury: New Macerator	650 187
21-0003	Buildings: Repair burnt caretakers house: Mby Sewerage Works	712 737
21-0005	Roads: Upgrading of N7/Voortrekker Northern Interchange	2 000 000
21-0013	Water: Swartland System S3.3 & S3.4 Panorama to Wesbank	1 150 000
-	Vehicles	409 500
ALL WARDS		
Electricity Distribution		
19-0030	Electricity: Swartland LV upgrading	1 600 000
19-0031	Electricity: substation fencing	200 000
19-0044	Electricity: new connections: electricity meters	799 900
20-0021	Electricity: Replace obsolete air conditioners	100 000
21-0009	Electricity: Protection Relay Upgrade: Swartland	300 000
ICT Services		
11-0104	IT: terminal replacements	40 000
11-0105	IT: Scanner replacements	80 000
11-0106	IT: equipment	70 000
14-0028	IT: printers	60 000
14-0029	IT: desktops	155 000
14-0030	IT: notebooks	854 000

Project Ref	Project Description	Budget 2021/2022
21-0028	IT: Communications and infrastructure equipment (Nedbank building)	450 000
21-0029	IT: Communications and infrastructure equipment (Standard Bank building)	430 000
Parks and recreation		
17-0079	Parks: ward committee projects	700 000
Roads		
09-0004	Resealing/upgrading of roads and sidewalks (Swartland)	23 000 000
16-0015	New roads	7 555 096
17-0080	Roads: ward committee projects	700 000
21-0038	Roads: Public Transport non motorised infrastructure	1 282 153
Sewerage		
09-0003	Sewerage: telemetry	150 000
Municipal Property		
20-0032	Buildings: conversion / operationalising of office space (STB)	5 613 272
20-0033	Buildings: Conversion / operationalisation of office space (Nedbank)	5 066 495
21-0004	Buildings: New Painting Machine	35 968
Water Distribution		
12-0013	Water: upgrading/replacement water reticulation network	2 000 000
17-0082	Water: upgrading of water reticulation network: PRV's, flow control, zone metering	100 000
18-0072	Water: new connections: water meters	600 000
Properties, Contracts and Legal Administration		
20-0026	Purchase of land: Die Kraaltjie, Transnet Erf 47	400 000
Financial Services		
17-0050	Meter reading handhelds	40 880
Traffic and Law Enforcement		
21-0037	Branding and dog kennels for vehicles	18 500
21-0039	Equipping Donated Vehicles for K9 Unit	48 000
21-0041	Fire Arms: K9 Unit	220 000
Equipment		
09-0021ac	Equipment Civil Services	95 000
16-0006	Equipment Buildings & Maintenance	24 032
11-0058	Equipment Parks	60 000
11-0059	Equipment Refuse Removal	22 420
10-0114	Equipment Sewerage	27 580
11-0060	Equipment Streets and Storm Water	60 000
11-0062	Equipment Water	47 000
09-0021ad	Equipment Corporate	22 000
17-0069	Equipment Libraries	70 000

Project Ref	Project Description	Budget 2021/2022
09-0024	Equipment Corporate: Halls and buildings	100 000
09-0021aa	Equipment Council	10 000
09-0021ab	Equipment Municipal Manager	10 000
11-0097	Equipment Development Services	40 000
11-0096	Equipment Electricity	350 000
09-0021af	Equipment Finance	41 481
10-0138	Equipment Traffic and Law Enforcement	48 901
10-0139	Equipment Fire and Emergency Services	136 500
18-0068	Equipment: K9 Unit	56 000
Vehicles		
-	Vehicles Refuse Chipper and trailer R858 296	R858 296
-	Vehicles Finance	242 133
-	Vehicles Traffic and Law Enforcement	381 099
-	Vehicles Fire and Emergency Services	1 404 000
-	Vehicles Parks	613 000
TOTAL		**166 040 448**

ANNEXURE 5

DCoG MFMA Circular No 88 indicators applicable to local municipalities for 2021/22 (pilot)

The following indicators are applicable to local municipalities. Each indicator is introduced on a readiness scale of Tier 1 - Tier 4 per municipal category. Only Tier 1 and Tier 2 indicators apply for the 2021/22 pilot on the grounds of their readiness as prescribed indicators given methodological and data availability considerations. The greyed-out outcome indicators are not Tier 1 or Tier 2 but are shown for reference purposes.

MFMA Circular No. 88 of 30 November 2017 provides the following clarity in respect of **outcome** and **output** indicators:

*"In line with the original intention of the SDBIPs, this circular seeks to clarify that the **SDBIP** should only be concerned with performance information that speaks to "products or services" directly produced or delivered within the control of the municipality**, otherwise known as outputs**. The targets set for these indicators should therefore be informed by the resourcing allocation derived from the prioritisation and strategic direction set out in the IDP. Similarly, the **IDP** should be concerned primarily with the **outcomes** and set targets in relation to these over the medium term."*

Indicator readiness tier classification system

Tier 1	Indicator conceptually clear, established methodology and standards available and data regularly produced.
Tier 2	Indicator conceptually clear, established methodologies and some standards but there is variability in interpretation and systems available to support. Data are not yet regularly produced across all stakeholders.
Tier 3	Indicator for which there is agreed conceptual value, but not yet a common established methodology and standards for data to be produced.
Tier 4	Indicator for which there is an identified need, but not yet conceptual agreement between stakeholders and this is a placeholder for a future indicator.

Energy and Electricity

Outcome	**Outcome Indicators**	**Output Indicators**
EE1. Improved access to electricity	*EE1.1 Percentage of households with access to electricity*	EE1.11 Number of dwellings provided with connections to mains electricity supply by the municipality
EE3. Improved reliability of electricity service	*EE3.1 System Average Interruption Duration Index*	EE3.11 Percentage of unplanned outages that are restored to supply within industry standard timeframes
	EE3.2 Customer Average Interruption Duration Index	EE3.21 Percentage of planned maintenance performed
EE4. Improved energy sustainability	EE4.4 Percentage total electricity losses	NO OUTPUT INDICATOR PROPOSED

Environment and waste

Outcome	**Outcome Indicators**	**Output Indicators**
ENV3. Increased access to refuse removal	*ENV3.1 Percentage of households with basic refuse removal services or better*	ENV3.11 Percentage of known informal settlements receiving basic refuse removal services
ENV4. Biodiversity is conserved and enhanced	*ENV4.2 Ecosystem/vegetation type protection level*	ENV4.11 Percentage of biodiversity priority area within the municipality
ENV5. Coastal and inland water resources maintained	ENV5.1 Recreational water quality (coastal)	INDICATOR NOT APPLICABLE
	ENV5.2 Recreational water quality (inland)	INDICATOR NOT APPLICABLE

Sound financial management

MFMA Circular No. 71 has previously identified 32 indicators suitable for municipalities and municipal entities issued in terms of Section 216(1)(c) of the Constitution and Section 2 of the MFMA. The circular gives guidance on financial norms and standards to ensure sound and sustainable management of fiscal and financial affairs in municipalities and municipal entities. In order to ensure consistency and complementarity between reform processes with the pre-existing directive, and with acknowledgement of the benefit of inter-departmental co-ordination on this matter, the application of 32 financial management indicators in MFMA Circular No. 71 in local municipalities continues. However, National Treasury has indicated it will be revisiting these indicators in the near future in line with the broader reform agenda.

Fire and disaster services

Outcome	Outcome Indicators	Output Indicators
FD1. Mitigated effects of fires and disasters	*FD 1.1 Number of fire related deaths per 100 000 population*	FD 1.11 Percentage compliance with the required attendance time for structural firefighting incidents

Governance

Outcome	Outcome Indicators	Output Indicators
GG1. Improved municipal capability	GG1.1 Percentage of municipal skills development levy recovered	NO OUTPUT INDICATOR PROPOSED
	GG1.2 Top management stability	GG1.21 Staff vacancy rate
		GG1.22 Percentage of vacant posts filled within 3 months
GG2. Improved municipal responsiveness	GG2.1 Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	GG2.11 Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)
		GG2.12 Percentage of wards that have held at least one councillor-convened community meeting
	GG2.2 Attendance rate of municipal council meetings by recognised traditional and Khoi-San leaders	NO OUTPUT INDICATOR PROPOSED
	GG2.3 Protest incidents reported per 10 000 population	GG2.31 Percentage of official complaints responded to through the municipal complaint management system
GG3. Improved municipal administration	GG3.1 Audit Outcome	GG3.11 Number of repeat audit findings
		GG3.12 Percentage of councillors who have declared their financial interests
GG4. Improved council functionality	GG4.1 Percentage of councillors attending council meetings	GG4.11 Number of agenda items deferred to the next council meeting
GG5. Zero tolerance of fraud and corruption	*GG 5.1 Number of alleged fraud and corruption cases reported per 100 000 population*	GG5.11 Number of active suspensions longer than three months
		GG5.12 Quarterly salary bill of suspended officials

Housing and community facilities

Outcome	Outcome Indicators	Output Indicators
HS3. Increased access to and utilisation of social and community facilities	HS3.5 Percentage utilisation rate of community halls	NO OUTPUT INDICATOR PROPOSED
	HS3.6 Average number of library visits per library	NO OUTPUT INDICATOR PROPOSED
	HS3.7 Percentage of municipal cemetery plots available	NO OUTPUT INDICATOR PROPOSED

Local economic development

Outcome	Outcome Indicators	Output Indicators
LED1. Growing inclusive local economies	*LED1.1 Gross Value Added (GVA) by the municipality per capita*	LED1.11 Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area
	LED1.2 Employment rate in the municipal area	LED1.21 Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)
LED2. Improved levels of economic activity in municipal economic spaces	*LED 2.1 Rates revenue as a percentage of the total revenue of the municipality*	LED 2.12 Percentage of the municipality's operating budget spent on indigent relief for free basic services
LED3. Improved ease of doing business within the municipal area	*LED3.1 Average cost to a business to apply for a construction permit with a municipality*	LED3.11 Average time taken to finalise business license applications
	LED 3.3 R-value of investment inflows	LED3.31 Average number of days from the point of advertising to the letter of award per 80/20 procurement process
		LED3.32 Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission

Transport and roads

Outcome	Outcome Indicators	Output Indicators
TR6. Improved quality of municipal road network	*TR6.1 Percentage of fatal crashes attributed to road and environmental factors*	TR6.11 Percentage of unsurfaced road graded
		TR6.12 Percentage of surfaced municipal road lanes which has been resurfaced and resealed
		TR6.13 KMs of new municipal road lanes built
	TR6.2 Number of potholes reported per 10kms of municipal road network	TR6.21 Percentage of reported pothole complaints resolved within standard municipal response time

Water and sanitation

Outcome	Outcome Indicators	Output Indicators
WS1. Improved access to sanitation	*WS1.1 Percentage of households with access to basic sanitation*	WS1.11 Number of new sewer connections meeting minimum standards
WS2. Improved access to water	*WS2.1 Percentage of households with access to basic water supply*	WS2.11 Number of new water connections meeting minimum standards
WS3. Improved quality of water and sanitation services	WS3.1 Frequency of sewer blockages per 100 KMs of pipeline	WS3.11 Percentage of callouts responded to within 24 hours (sanitation/wastewater)
	WS3.2 Frequency of water mains failures per 100 KMs of pipeline	WS3.21 Percentage of callouts responded to within 24 hours (water)
	WS3.3 Frequency of unplanned water service interruptions	NO OUTPUT INDICATOR PROPOSED
WS4. Improved quality of water (incl. wastewater)	WS4.1 Percentage of drinking water samples complying to SANS241	
	WS4.2 Percentage of wastewater samples compliant to water use license conditions	
WS5. Improved water sustainability	WS5.1 Percentage of non-revenue water	NO OUTPUT INDICATOR PROPOSED
	WS5.2 Total water losses	
	WS5.3 Total per capita consumption of water	WS5.31 Percentage of total water connections metered
	WS5.4 Percentage of water reused	NO OUTPUT INDICATOR PROPOSED

Compliance indicators

The following indicators are for planning and reporting for compliance purposes. No target setting is required for these indicators or questions.

Ref.	Indicator
C1 (GG)	Number of signed performance agreements by the MM and section 56 managers:
C2 (GG)	Number of Mayoral Committee meetings held:
C3 (GG)	Number of Council portfolio committee meetings held:
C4 (GG)	Number of MPAC meetings held:
C5 (GG)	Number of recognised traditional leaders within your municipal boundary
C6 (GG)	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters:
C7 (GG)	Number of formal (minuted) meetings - to which all senior managers were invited- held:
C8 (GG)	Number of councillors completed training:
C9 (GG)	Number of municipal officials completed training:
C10 (GG)	Number of work stoppages occurring:
C11 (GG)	Number of litigation cases instituted by the municipality:
C12 (GG)	Number of litigation cases instituted against the municipality:
C13 (GG)	Number of forensic investigations instituted:

Ref.	Indicator
C14 (GG)	Number of forensic investigations conducted:
C15 (GG)	Number of days of sick leave taken by employees:
C16 (GG)	Number of permanent employees employed
C17 (GG)	Number of temporary employees employed:
C18 (GG)	Number of approved demonstrations in the municipal area:
C19 (GG)	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings:
C20 (ENV)	Number of permanent environmental health practitioners employed by the municipality:
C21 (ENV)	Number of approved environmental health practitioner posts in the municipality
C22 (GG)	Number of Council meetings held:
C23 (GG)	Number of disciplinary cases for misconduct relating to fraud and corruption:
C24 (GG)	Number of council meetings disrupted
C25 (GG)	Number of protests reported
C26 (GG)	R-value of all tenders awarded
C27 (GG)	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:
C28 (GG)	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:
C29 (LED)	Number of approved applications for rezoning a property for commercial purposes:
C30 (GG)	Number of business licenses approved:
C31 (GG)	Number of approved posts in the municipality with regard to municipal infrastructure:
C32 (GG)	Number of positions filled with regard to municipal infrastructure:
C33 (GG)	Number of tenders over R200 000 awarded:
C34 (GG)	Number of months the Municipal Managers' position has been filled (not Acting):
C35 (GG)	Number of months the Chief Financial Officers' position has been filled (not Acting):
C36 (GG)	Number of vacant posts of senior managers:
C37 (GG)	Number of approved posts in the treasury and budget office:
C38 (GG)	Number of filled posts in the treasury and budget office:
C39 (GG)	Number of approved posts in the development and planning department:
C40 (GG)	Number of filled posts in the development and planning department
C41 (GG)	Number of approved engineer posts in the municipality:
C42 (GG)	Number of registered engineers employed in approved posts
C43 (GG)	Number of engineers employed in approved posts:
C44 (GG)	Number of disciplinary cases in the municipality:
C45 (GG)	Number of finalised disciplinary cases:

Ref.	Indicator
C46 (ENV)	Number of approved waste management posts in the municipality:
C47 (ENV)	Number of waste management posts filled:
C50 (WS)	Number of approved water and wastewater management posts in the municipality:
C51 (WS)	Number of filled water and wastewater management posts:
C52 (HS)	Number of maintained sports fields and facilities
C53 (HS)	Square meters of maintained public outdoor recreation space
C54 (HS)	Number of municipality-owned community halls
C56 (EE)	Number of customers provided with an alternative energy supply (e.g. LPG or paraffin or biogel according to supply level standards)
C57 (EE)	Number of registered electricity consumers with a mini grid-based system in the municipal service area
C58 (EE)	Total non-technical electricity losses in MWh (estimate)
C59 (EE)	Number of municipal buildings that consume renewable energy
C60(WS)	Total number of sewer connections
C61 (WS)	Total number of chemical toilets in operation
C62 (WS)	Total number of Ventilation Improved Pit Toilets (VIPs)
C63 (WS)	Total volume of water delivered by water trucks
C67 (FD)	Number of paid full-time firefighters employed by the municipality
C68 (FD)	Number of part-time and firefighter reservists in the service of the municipality
C69 (FD)	Number of 'displaced persons' to whom the municipality delivered assistance
C71 (LED)	Number of procurement processes where disputes were raised
C73 (FD)	Number of structural fires occurring in informal settlements
C74 (FD)	Number of dwellings in informal settlements affected by structural fires (estimate)
C76 (LED)	Number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholders
C77 (LED)	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based
C78 (LED)	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned
C79 (LED)	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement
C86 (LED)	Number of households in the municipal area registered as indigent
C89 (GG)	Number of meetings of the Mayoral Committee postponed due to lack of quorum

Compliance questions

The following are compliance questions requiring a periodic response from municipalities in open-text format.

No.	Compliance Questions
Q1.	Does the municipality have an approved Performance Management Framework?
Q2.	Has the IDP been adopted by Council by the target date?
Q3.	Does the municipality have an approved LED Strategy?
Q4.	What are the main causes of work stoppage in the past quarter by type of stoppage?
Q5.	How many public meetings were held in the last quarter at which the Mayor or members of the Mayoral committee provided a report back to the public?
Q6.	When was the last scientifically representative community feedback survey undertaken in the municipality?
Q7.	What are the biggest causes of complaints or dissatisfaction from the community feedback survey? Indicate the top four issues in order of priority.
Q8.	Please list the locality, date and cause of each incident of protest within the municipal area during the reporting period:
Q9.	Does the municipality have an Internal Audit Unit?
Q10.	Is there a dedicated position responsible for internal audits?
Q11.	Is the internal audit position filled or vacant?
Q12.	Has an Audit Committee been established? If so, is it functional?
Q13.	Has the internal audit plan been approved by the Audit Committee?
Q14.	Has an Internal Audit Charter and Audit Committee charter been approved and adopted?
Q15.	Does the internal audit plan set monthly targets?
Q16.	How many monthly targets in the internal audit plan were not achieved?
Q17.	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in partnership with a relevant role-player?
Q18.	What economic incentive policies adopted by Council does the municipality have by date of adoption?
Q19.	Is the municipal supplier database aligned with the Central Supplier Database?
Q20.	What is the number of steps a business must comply with when applying for a construction permit before final document is received?
Q22	Please list the name of the structure and date of every meeting of an official IGR structure that the municipality participated in this quarter:
Q23.	Where is the organisational responsibility for the IGR support function located within the municipality (inclusive of the reporting line)?
Q24.	Is the MPAC functional? List the reasons why if the answer is not 'Yes'.
Q25.	Has a report by the Mayoral Committee on all decisions it has taken been submitted to Council this financial year?

Munisipaliteit
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16 Februarie 2022

12/2/B

ITEM 7.2 VAN DIE AGENDA VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**TENDER L01.21.22: VERVREEMDING VAN RESIDENSIëLE ERWE TE ABBOTSDALE**
SUBJECT:	***TENDER L01.21.22: SALE OF RESIDENTIAL PROPERTIES SITES IN ABBOTSDALE***

1. BACKGROUND

1.1 At a meeting of Council held 26 August 2021, the following decision was taken as regards the proposed alienation of certain immovable properties (residential properties):

(a) That in-principle approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 and the By-law and Policy relating to the Transfer of Municipal Assets for financial offers to be invited by means of public tenders for the disposal of the following vacant immovable (residential) properties between Winkel Street and Fifth Avenue, Abbotsdale:

Erf #	**Extent**
Erf 1580	655 m²
Erf 1581	516 m²
Erf 1582	501 m²
Erf 1583	520 m²
Erf 1584	501 m²
Erf 1585	644 m²

(b) That cognizance be taken that the properties to be sold have been identified from the outset for alienation as residential properties in terms of its zoning and at no stage have been earmarked for the provision of a minimum or any other level of basic municipal services;

(c) That the reserve prices (VAT exclusive) for the properties therefore be determined as follows, which reserve prices are considered by Council to fairly represent the market value of same:

Erf #	**Reserve price, excluding VAT**
Erf 1580	R91 500,00
Erf 1581	R87 500,00
Erf 1582	R85 000,00
Erf 1583	R88 500,00
Erf 1584	R85 000,00
Erf 1585	R90 000,00

(d) That Council's intention to offer the properties for sale by means of a public competitive process be published for comment and/or objections;

(e) That authorization be given as follows:
  (i) <u>to the Executive Mayoral Committee</u> to
   - to deal with any comments and/or objections received in respect of the proposed transactions; and
   - to evaluate and consider for adoption the offers received in respect of the properties, and to finalise a decision regarding the transfer of the assets;

  (ii) <u>to the Director: Corporate Services</u> to finalise the conditions of sale for tender purposes with all the relevant internal role-players;

(f) That approval be granted that should the properties remain unsold after the competitive process, it be sold out-of-hand on a 'first come first served' basis at the reserve prices as aforementioned, provided that the Municipality shall make known its intention to sell the erven out-of-hand from a given date, and further provided that the reservation of properties for a specific purchaser shall be limited to a period of one calendar month.

1.2 The monetary offers received in response to Tender L01.21.22 that was advertised in the media and closed on 19 November 2021 are set out on **Annexure A** hereto. All the tender amounts exceed the reserve prices as determined by Council. Tender prices exclude VAT.

1.3 All tenderers submitted the required returnable schedules, which were found to be in order by the Supply Chain Division.

1.4 The tender specifications allowed interested parties to submit monetary offers for more than one property, but limited the purchase of same to one property only per person/entity. Parties were therefore consulted, where necessary, to determine their property of choice.

2. RECOMMENDATION

2.1 That Tender L01.21.22 for the Sale of Residential Sites be awarded as follows, excluding VAT:

Erf nr	***1580***	***1581***	***1582***	***1583***	***1584***	***1585***
Joseph Kesilwe					R135000.00	
Moleko Shadrack		R136 000.00				
Daniel Frederik Grobbelaar			R140 000.00			
Mogamat Abrahams	R170 000.00					
Wilhelm Dreyer						R151 000.00
Maria Kesilwe				R140 000.00		

2.2 That approval be granted for the transfer of the erven as per the aforesaid schedule;

2.3 That should any of the approved transactions not materialise, approval be granted to accept the next highest bid, until a sales transaction can be concluded successfully.

2.4 That approval be granted that should the properties remain unsold after the competitive process, it be sold out-of-hand on a 'first come first served' basis at the reserve prices as aforementioned, provided that the Municipality shall make known its intention to sell the erven out-of-hand from a given date, and further provided that the sale of such properties shall be limited to one erf per purchaser and the reservation of properties for a specific purchaser shall be limited to a period of one calendar month.

2. AANBEVEEL

2.1 Dat Tender L01.21.22 vir die Verkoop van Residensiële Eiendomme soos volg toegeken word, BTW uitgesluit:

Erf nr	***1580***	***1581***	***1582***	***1583***	***1584***	***1585***
Joseph Kesilwe					R135000.00	
Moleko Shadrack		R136 000.00				
Daniel Frederik Grobbelaar			R140 000.00			
Mogamat Abrahams	R170 000.00					
Wilhelm Dreyer						R151 000.00
Maria Kesilwe				R140 000.00		

2.2 Dat goedkeuring verleen word vir die oordrag van die erwe soos per voormelde skedule;

2.3 Dat sou enige van die goedgekeurde transaksies nie realiseer nie, goedkeuring verleen word dat die volgende hoogste bod aanvaar mag word, totdat die transaksie suksesvol afgehandel kan word;

2.4 Dat goedkeuring verder verleen word dat indien bogemelde eiendomme onverkoop bly na afloop van die betrokke mededingende proses, dit uit-die-hand-uit op 'n 'first come first served' basis verkoop mag word teen die reserwepryse soos voormeld, onderhewig daaraan dat die Munisipaliteit sy voorneme om die eiendomme vanaf 'n gegewe datum uit-die-hand-uit te verkoop, bekend sal maak, en met dien verstande dat die verkope van sodanige eiendomme beperk sal word tot hoogstens een erf per koper en dat die reservering van eiendomme vir 'n bepaalde koper beperk sal word tot 'n periode van hoogstens een kalendermaand.

(get) M S Terblanche

MUNISIPALE BESTUURDER

GS/

ANNEXURE A

Erf nr	*1580*	*1581*	*1582*	*1583*	*1584*	*1585*
Reserve Price	***R91 500,00***	***R87 500,00***	***R85 000,00***	***R88 500,00***	***R85 000,00***	***R90 000,00***
Joseph Kesilwe	R138 000,00	R142 000,00	R142 000,00	R135 000,00	R135 000,00	R138 000,00
Moleko Shadrack	R128 000,00	R136 000,00	R138 000,00	R134 000,00	R126 000,00	R128 000,00
William Moikotlela	R140 000,00	R130 000,00	R125 000,00	R128 000,00	R134 000,00	R140 000,00
Israel Benno Saunders	R91 600,00	R87 500,00	R85 000,00	R88 500,00	R100 000,00	R100 000,00
Daniel Frederik Grobbelaar	R144 000,00	R135 000,00	R140 000,00	R130 000,00	R132 000,00	R135 000,00
Sylvester Clark Arendse	R100 000,00	R95 000,00	R95 000,00	R95 000,00	R95 000,00	R100 000,00
Ivor Mentoor	R138 000,00					R135 000,00
Melvenia Nolene Lategan	R150 000,00	R100 000,00	R95 000,00	R95 000,00	R95 000,00	R100 000,00
Mogamat Abrahams	R170 000,00	R100 000,00	R100 000,00	R100 000,00	R98 000,00	R120 000,00
Wilhelm Dreyer	R131 000,00	R116 000,00	R111 000,00	R136 000,00	R121 000,00	R151 000,00
Steve Leander	R100 000,00	R90 000,00	R90 000,00	R90 000,00	R90 000,00	R100 000,00
Chad Kurtley Steyn	R125 000,00	R105 000,00				
Ashwin Albert Arendse	R105 000,00	R105 000,00		R105 000,00		
Francois Fortuin	R100 000,00	R91 500,00	R90 000,00	R95 000,00	R90 000,00	R95 000,00
Nicole Marilyn Fortuin	R91 500,00					
Geremy John Fortuin	R109 000,00	R102 000,00		R103 000,00	R99 000,00	R105 000,00
Adritte Michelle Mcquire	R109 101,00	R103 000,00	R101 000,00	R102 000,00	R98 000,00	R104 000,00
Heidi Bonita Arends	R95 000,00	R90 000,00	R90 000,00	R92 000,00	R90 000,00	R95 000,00
Gillian Judy Grootboom	R65 000,00	R65 000,00	R65 000,00	R65 000,00	R65 000,00	R65 000,00
Melany Carstens Van Wyk	R100 000,00					
Ndadi Alet Kesilwe	R120 000,00	R100 000,00	R110 000,00	R121 000,00	R95 000,00	R139 000,00
Maria Kesilwe	R130 000,00	R135 000,00	R137 000,00	R140 000,00	R130 000,00	R130 000,00

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16 Februarie 2022

12/1/2-8/5; K1.2 (Volumes 1 & 3)

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**OOREENKOMSTE VIR DIE HUUR VAN KANTOORAKKOMMODASIE TE MALMESBURY**
SUBJECT:	***AGREEMENTS FOR THE USE OF OFFICE ACCOMMODATION IN MALMESBURY***

1. ***BACKGROUND/DISCUSSION***

1.1 Attached, as **Annexure A**, is a report that was submitted at a mayoral committee meeting held during November 2020, explaining the details regarding the three buildings that are presently being rented by the Municipality for purposes of office accommodation.

1.2 The lease agreements in respect of the so-called Santam Building (Erf 497 Malmesbury) and Checkers (1st floor) (Erf 2552 Malmesbury), will terminate on 30 June 2022. The lessor was informed on 4 November 2021 that the Municipality shall not exercise its option to renew both agreements in terms of clause 3.2 of same, in view of the relocation of staff and councillors to the Nedbank and Standard Bank Buildings.

1.3 The Municipality is entitled to the following deposits being held by the lessor in terms of said agreements:
- an amount of R12 210,00 for erf 497 (Santam Building)
- an amount of R7 537,50 for erf 2552 (Checkers Centre)

1.4 In terms of the agreements the Municipality is also responsible for the interior maintenance (including, *inter alia*, all floors, wall-to-wall carpets, doors, inside walls, fixtures, fittings) of the accommodation and, fair wear and tear permitted, to deliver it to the lessor in the same condition as delivered to the Municipality at the commencement of the lease.

1.5 An inspection of both premises recently took place by the Maintenance Division and the lessor, when it was confirmed that the interior walls indeed require painting and that certain repairs must be undertaken, the costs of which are estimated at about R80 000,00 by the Maintenance Division. An amount of R80 000,00 has been appropriated in Council's operating budget to this end.

1.6 During the inspection, the lessor indicated that he is willing to undertake all work required to be done at own cost, subject thereto that the Municipality does not claim the deposits being held. It is his intention to also do further improvements at the premises when the buildings are vacated. Letters to this effect by the lessor is attached hereto as **Annexure B**.

It is hereby

RECOMMENDED

(a) That the Municipality's contractual obligations regarding maintenance and repairs upon termination of the lease agreements i.r.o. the Santam and Checkers Buildings be noted, as well as the costs of same which are estimated at ± R80 000,00;

(b) That approval be granted for the deposits amounting to R19 747,50 to be waived for repairs to be undertaken by the lessor himself, given that the Municipality would save on time and effort (related to *inter alia* procurement processes) and money (i.e. an estimated saving of R60 000,00).

AANBEVELING

(a) Dat daar kennis geneem word van die Munisipaliteit se kontraktuele verpligtinge rakende onderhoud en herstelwerk by beëindiging van die huurooreenkomste t.o.v. die Santam- en Checkers-huurpersele, sowel as die kostes verbonde daaraan wat beraam word op ± R80 000,00;

(b) Dat goedkeuring verleen word dat afstand gedoen word van die deposito's ten bedrae van R19 747,50, in ag genome dat die Munisipaliteit spaar aan tyd en moeite (betrefende onder andere die verkrygingsprosesse) asook geld (d.i. 'n beraamde besparing van R60 000,00).

(get) M S Terblanche

MUNICIPAL MANAGER

Mst/raadsitems SM5/Februarie 2022/Rental of office accommodation in Malmesbury

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

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9 November 2020

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ITEM 6.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 23 NOVEMBER 2020

ONDERWERP:	**OOREENKOMSTE VIR DIE HUUR VAN KANTOORAKKOMMODASIE TE MALMESBURY**
SUBJECT:	***AGREEMENTS FOR THE USE OF OFFICE ACCOMMODATION IN MALMESBURY***

1. ***BACKGROUND/DISCUSSION***

1.1 The premises below are presently rented from the respective lessors in terms of lease agreements that will all terminate on 30 June 2021:

- from Swartland Handelshuis Beleggings Bpk, in terms of a two-year agreement, a portion (± 600 m² in extent) of the so-called **Pep Building on Erf 1818**, corner of Piet Retief and Hill Street, Malmesbury as office accommodation for employees of the two engineering departments, including two parking spaces below the Checkers Building, at an amount of R54 094.67 per month, excluding VAT;
- from Lomien Beleggings Proprietary Limited, in terms of a three-year agreement, the ground floor (222 m²) of the old **Santam Building, Erf 497** in Hill Street, Malmesbury as office accommodation for councillors, at an amount of R19 975.65 per month, excluding VAT;
- from SKH Investments Limited, in terms of a three-year agreement, a portion of the first floor (335 m²) of the **Checkers Centre on Erf 2552**, corner of Hill and Piet Retief Street, Malmesbury as office accommodation for employees of the Financial Department, at an amount of R26 700.68 per month, excluding VAT;
- from SKH Investments Limited, in terms of a three-year agreement, five parking bays in the Checkers Centre as parking for councillors, at an amount of R2 670,82 per month, excluding VAT.

1.2 All of these agreements were subject to a 7% annual increase over the periods mentioned.

1.3 Clause 6.2 of the respective agreements determines as follows:

> "If, at any time after the date of commencement of this lease any rates and taxes, sewerage charges or levy due to any authority or insurer is introduced or increased above the rate applicable at that date, the LESSEE shall pay to the LESSOR the LESSEE's pro rata share thereof, determined on the following basis, namely the proportion which the total monthly rental payable by the LESSEE under this lease bears to the total monthly rental for the whole of the buildings on (*the applicable erven*) on date of commencement of the increase and should the total rentable area of the building on (*the applicable erven*) not be let, a rental value shall be placed on the unlet portion of the buildings based on which the unlet area is normally used taking into account the rental payable by other lessees of similar accommodation in the said buildings."

The applicable rates/taxes presently amount to the following, payable in addition to the monthly rental:
- R2 891.92 monthly i.r.o. the Pep Building
- R1 134.11 monthly i.r.o. the Checkers Building

1.4 The lease agreements further determine that the lessee must in writing notify the lessor not less than 6 months prior to the date of termination of the lease, i.e. before 31 December 2020, that it wishes to exercise its option to renew the lease *mutatis mutandis* on the same terms and conditions, save for the rental which is to be determined by mutual agreement between the parties by not later than 120 days prior to the commencement of the option period.

1.5 The indication at present is that the Nedbank and Standard Bank Buildings will only be operational by 1 July 2022, to which buildings the councillors and financial (supply chain) employees are to be relocated. However, these buildings do not provide space for the employees in the Pep Building, and it is therefore recommended that this lease be renewed for a further three years, and that of the Checkers and Santam Buildings for one year only.

1.6 Contact was made with Mr Eddie Mostert, who acts on behalf of the lessors, and a 5% increase in rental was proposed. He indicated, however, that the lessors would settle for a 6% escalation.

2. **RECOMMENDATION**

2.1 That approval be granted for the lease of the below-mentioned office accommodation and parking for the periods as indicated, with effect from 1 July 2021, at the amounts (excluding VAT) as follows:

	Pep Building	**Santam Building**	**Checkers Building**	**Parking**
Year 1 (01/07/2021 - 30/06/2022)	R57 340.35	(for one year only) R21 174.19	(for one year only) R28 302.72	R2 831.07
Year 2 (01/07/2022 - 30/06/2023)	R60 780.77	n/a	n/a	R3 000.93
Year 3 (01/07/2023 - 30/06/2024	R64 427.62	n/a	n/a	R3 180.99

2.2 That the Municipal Manager be authorized to sign the addenda to the lease agreements;

2.3 That provision be made in the applicable operating votes for the rental as aforesaid, as well as for the obligations in terms of clause 6.2 of the agreements.

AANBEVELING/BESLUIT

(a) Dat goedkeuring verleen word vir die huur van die onderstaande kantoorakkommodasie vir die termyne soos aangetoon, met ingang vanaf 1 Julie 2021, ten bedrae soos volg (BTW uitgesluit);

	Pep-gebou	**Santam-gebou**	**Checkers-gebou**	**Parkering**
Jaar 1 (01/07/2021 - 30/06/2022)	R57 340.35	(slegs vir een jaar) R21 174.19	(slegs vir een jaar) R28 302.72	R2 831.07
Jaar 2 (01/07/2022 - 30/06/2023)	R60 780.77	n.v.t.	n.v.t.	R3 000.93
Jaar 3 (01/07/2023 - 30/06/2024	R64 427.62	n.v.t.	n.v.t.	R3 180.99

(b) Dat die Munisipale Bestuurder met volmag beklee word om die addenda tot die betrokke huurooreenkomste te onderteken;

(c) Dat daar in die toepaslike bedryfsposte voorsiening gemaak sal word vir die huurgeld betaalbaar soos voormeld, asook vir die verpligtinge in terme van klousule 6.2 van die ooreenkomste.

AFSKRIFTE:

DK – vir afhandeling

DU PLESSIS & MOSTERT *Sedert 1925*

PROKUREURS · NOTARISSE · TRANSPORTBESORGERS

Ons Verw
Mnr EWduard Mostert
/md

U Verw

Datum
16 Februarie 2022

Die Munisipale Bestuurder
Munisipaliteit Swartland
MALMESBURY

PER HAND

Geagte Meneer

HUURKONTRAK SKH BELEGGINGS BPK / SWARTLAND MUNISIPALITEIT - CHECKERSSENTRUM

Ons bevestig hiermee dat daar mondeling ooreengekom is tussen die partye dat u sal oorweeg dat u deposito ten bedrae van R7537,50 deur die verhuurder gehou sal word en dat u, die huurder, weer vrygestel word van enige herstel en reparasies aan die verhuurde eiendom.

Ons vertrou dat u dit so in orde sal vind.

Die uwe
DU PLESSIS & MOSTERT

Per:

E W MOSTERT (JNR)
e-pos: eduard@dupmos.co.za

Tel (022) 4821101 · Faks (022) 4821248 · E-pos: info@dupmos.co.za · Docex 2 Malmesbury
Veritasgebou · Piet Retiefstraat 13 · Posbus 5 Malmesbury 7299
Vennote : E W Mostert BA LLB (Professionele Waardeerder en Taksateur) · J H Potgieter BA LLB · M C van Zyl BA LLB, Dip Tax Prac · EW Mostert (Jnr) BA LLB, PG Dip Tax

PROKUREURS NOTARISSE & TRANSPORTBESORGERS · DU PLESSIS & MOSTERT · ATTORNEYS NOTARIES & CONVEYANCERS

DU PLESSIS & MOSTERT

Sedert 1925

PROKUREURS · NOTARISSE · TRANSPORTBESORGERS

Ons Verw
Mnr Eduard Mostert
/md

U Verw

Datum
15 Februarie 2022

Die Munisipale Bestuurder
Munisipaliteit Swartland
MALMESBURY

PER HAND

Geagte Meneer

HUURKONTRAK LOMIEN BELEGGINGS PTY LTD / SWARTLAND MUNISIPALITEIT – OU SANTAMGEBOU

Ons bevestig hiermee dat daar mondeling ooreengekom is tussen die partye dat u sal oorweeg dat u deposito ten bedrae van R12 210,00 deur die verhuurder gehou sal word en dat u, die huurder, weer vrygestel word van enige herstel en reparasies aan die verhuurde eiendom.

Ons vertrou dat u dit so in orde sal vind.

Die uwe
DU PLESSIS & MOSTERT

Per

E W MOSTERT (JNR)
e-pos: eduard@dupmos.co.za

Tel (022) 4821101 · Faks (022) 4821248 · E-pos: info@dupmos.co.za · Docex 2 Malmesbury
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Vennote : E W Mostert BA LLB (Professionele Waardeerder en Taksateur) · J H Potgieter BA LLB · M C van Zyl BA LLB, Dip Tax Prac · EW Mostert (Jnr) BA LLB, PG Dip Tax

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Direkteur: Korporatiewe Dienste
16 Februarie 2022

12/1/3/1-8/1

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**VERHURING: MALMESBURY MUSEUM**
SUBJECT:	***LEASE: MALMESBURY MUSEUM***

1. **AGTERGROND/BACKGROUND**

1.1 Die Raad verhuur, met ingang 1 Januarie 2012, die gebou geleë op erf 169, Prospectstraat, Malmesbury ten einde die Malmesbury Museum te akkommodeer.

1.2 The rental payable is R12.00 plus VAT per annum.

1.3 The above lease agreement expired on 31 December 2021.

1.4 Malmesbury Museum has expressed its desire to renew the lease agreement for a further term.

1.5 Die Museum kry tans finansieel baie swaar, en het tesame met die aansoek vir die verlenging van die huurooreenkoms, ook aansoek gedoen

(1) vir toestemming van die Munisipaliteit om 'n stoor op die museumperseel te mag onderverhuur (**Aanhangsel A**); en
(2) dat daar oorweeg word om hul jaarlikse hulptoekenning ten bedrae van R58 040,00, wat in twaalf maandelikse paaiemente aan die museum betaal word, te verhoog, asook
(3) die moontlike verskuiwing van die verpligting om die maandelikse dienstegeld op die perseel (wat gemiddeld sowat R700 tot R750 per maand beloop), na die Munisipaliteit oor te plaas (**Aanhangsel B**).

1.6 Following a visit to the premises on 15 February 2022, more detailed information regarding the museum's situation and premises will be provided at the meeting, including some proposed initiatives regarding the subletting or usage of the storage space, in an attempt to ensure the financial sustainability of the museum in the longer term.

2. **WETGEWING**

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2022 indirek aansluiting by

- *Strategic Goal 1: Improved quality of life for citizens, en*
- *Strategic Goal 3: Quality and sustainable living environment*

4. FINANSIËLE IMPLIKASIE

4.1 Geen uitgawes vir die Munisipaliteit, uitgesluit die aanbeveling hieronder dat die dienstegeld-verpligting deur die Munisipaliteit opgeneem word met ingang vanaf 1 Julie 2022.

4.2 'n Verhoging van die huurgeld van R12,00 per maand tot R120 per jaar plus BTW word aan die hand gedoen.

5. RECOMMENDATION

5.1 That a lease agreement be entered into with the Malmesbury Museum for the lease of the facilities at Erf 169, Malmesbury, for a further period of 36 months, with effect from 1 January 2022;

5.2 That a lease tariff of R120.00 per annum, plus VAT, be approved;

5.3 That the current conditions of lease remain applicable, with the exclusion that the lessor shall take responsibility for the payment of the services consumed on the premises with effect from the new financial year, i.e. 1 July 2022;

5.4 That approval be granted to the lessee to sublet the storage facility on Erf 169, provided that any usage thereof shall be limited to the parameters of the existing zoning; alternatively, that consideration be given by the Administration to the possible use of the facility by the Municipality and - in exchange – to consider an increase of the museum's annual grant-in-aid for purposes of the 90-day draft multi-year operational budget.

AANBEVELING

5.1 Dat 'n huurooreenkoms gesluit word met die Malmesbury Museum vir die huur van die fasiliteite te Erf 169, Malmesbury, vir 'n verdere periode van 36 maande, met ingang vanaf 1 Januarie 2022;

5.2 Dat 'n huurtarief van R120,00 per jaar, plus BTW, goedgekeur word;

5.3 Dat die huidige voorwaardes van verhuur van toepassing bly, met die uitsluiting dat die verhuurder verantwoordelikheid sal neem vir die betaling van diensteverbruik op die perseel, met ingang vanaf die nuwe finansiële jaar, d.i. met ingang vanaf 1 Julie 2022;

5.4 Dat goedkeuring verleen word vir die huurder om die stoorfasiliteit op Erf 169 te mag onderverhuur, met dien verstande dat die gebruik daarvan beperk sal word tot die parameters van die huidige sonering; alternatiewelik, dat oorweging verleen word deur die Administrasie aan die moontlike gebruik van die fasiliteit deur die Munisipaliteit en – in ruil – om 'n verhoging van die Museum se hulptoekenning te oorweeg vir doeleindes van die 90-dae konsep meerjarige bedryfsbegroting.

(get) M S Terblanche

MUNISIPALE BESTUURDER

GS/

ANNEXURE A

[E-mail dated 15 February 2022]

Dear Madelaine

Our application for becoming a Provincial Aided Local Museum has been turned down - in other words we will not be receiving any outside funding from Province.

This is a big blow to us and others, and we now need to focus on the way forward on our own.

In order to keep the Museum open and of benefit to the local community we need at least an extra R3 000,00 per month. Even if we have a function every month, which is difficult and time consuming, we will not be able to cover our monthly costs.

These include honorariums for staff, lights and water, telephone, internet, security, insurance and our annual audit – all of which are included in my monthly GIA Report to Swartland Municipality.

All of the above said – the reason for this email is that we need permission from the Swartland Municipality to rent the storeroom out in order to generate a steady monthly income.

Please confirm whether this approach is acceptable to the Swartland Municipality and whether we need an approval letter from the municipality for collecting funds in this manner.

Your kind consideration of the above will be highly appreciated.

Kind regards.

Kathy Hicken
Curator
Malmesbury Museum, 1 Prospect Street, Malmesbury
Tel: (022) 482 2332, Cell: 0718573662

Malmesbury Museum

Malmesbury
Museum

Prospectstraat 1
MALMESBURY
7300
Tel: 022 482 2332

1 Prospect Street
MALMESBURY
7300
Tel: 022 482 2332
Email: malmesburymuseum@gmail.com

15 February 2022

The Municipal Manager
Mr J J Scholtz
Swartland Municipality
Malmesbury
7300

Dear Mr Scholtz

MUSEUM SUBSIDY

On behalf of the Management Board of the Malmesbury Museum I would like to express our thanks to the Municipality for their continued financial support.

Further to a meeting with Madeleine Terblanche held today 14 February 2022 in which we explained our financial position as follows:

The Museum is finding it increasingly difficult to meet its financial commitments such as a curator, cleaning service, telephone, light and water, alarm system, internet and insurance. Added to this is the fact that in accordance with the MFMA the Museum accounts now have to be audited annually, and this year it cost R 4 025.00.

Our application to become a provincial Aided Local Museum has been turned down due to financial restraints in the Provincial Department of Sport, Arts and Culture.

We are therefore requesting an increase in our monthly subsidy for the 2022/2023 financial year from R4 836.66 to R8 000,00 per month.

We are also requesting a rebate on out municipal services.

It is hoped that this will be favourably considered.

Yours faithfully

Pam Kolbe

Pam Kolbe (chairman)

Munisipaliteit
Municipality
Umasipala

Verslag Ω Ingxelo Ω Report

Kantoor van die Direkteur: Korporatiewe Dienste
16 Februarie 2022

12/1/3/1-1/1

ITEM 7.5 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP: KANTOORAKKOMMODASIE: SINETHEMBA
SUBJECT: OFFICE ACCOMMODATION: SINETHEMBA

1. AGTERGROND / *BACKGROUND*

1.1 Die Raad verhuur, met ingang 1 Februarie 2021, 'n gedeelte van die gebou geleë te erf 1217, Abbotsdale, aan Sinethemba vir die aanbied van gemeenskapsgebaseerde gesondheidsdienste.

1.2 The rental payable is R 120.00, plus VAT, per annum.

1.3 The above lease agreement expired on 31 January 2022.

1.4 Sinethemba has expressed its desire to renew the current lease agreement for a further period of one (1) year.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2022 <u>indirek</u> aansluiting by

- <u>Strategic Goal 1:</u> Improved quality of life for citizens, en
- <u>Strategic Goal 3:</u> Quality and sustainable living environment

4. FINANSIËLE IMPLIKASIE

Geen uitgawes vir die munisipaliteit. Huurgeld van R120.00 plus BTW word per jaar gevorder.

5. RECOMMENDATION

5.1 That a lease agreement be entered into with Sinethemba for the lease of part of the building on Erf 1217, Abbotsdale for the purpose of delivering community based healthcare;

5.2 That a lease tariff of R120.00 per annum, plus VAT, be approved;

5.3 That the current conditions of lease remain applicable.

AANBEVELING

5.1 Dat ’n huurooreenkoms gesluit word met Sinethemba vir die huur van ’n gedeelte van die gebou op Erf 1217, Abbotsdale vir die lewering van gemeenskapsgebaseerde gesondheidsdienste;

5.2 Dat ’n huurtarief van R120.00 per jaar, plus BTW, goedgekeur word;

5.3 Dat die huidige voorwaardes van verhuur onveranderd bly.

(get) M S Terblanche

MUNISIPALE BESTUURDER

GS/

Munisipaliteit
Municipality
Umasipala

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Kantoor van die Direkteur: Korporatiewe Dienste
16 Februarie 2022

K2/2/2
WYK: n.v.t.

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**VERHURING VAN GEDEELTE ERF 730, DARLING: SWARTLAND MUNISIPALITEIT / DEPARTEMENT OPENBARE WERKE (WESKUS NOOD MEDIESE DIENSTE)**
SUBJECT:	***LEASE OF PORTION ERF 730, DARLING: SWARTLAND MUNICIPALITY / DEPARTMENT PUBLIC WORKS (WEST COAST EMERGENCY MEDICAL SERVICES)***

1. AGTERGROND / *BACKGROUND*

1.1 Die Raad verhuur, met ingang vanaf 1 Maart 2019, `n gedeelte van erf 730, Darling aan die Departement Openbare Werke om die Ambulansdienste (Weskus Nood Mediese Dienste) vandaar te bedryf.

1.2 The rental payable is R 100.00 plus VAT, per month.

1.3 The above lease agreement is due to expire on 28 February 2022.

1.4 The Department of Public Works has expressed its desire to renew the current lease agreement for a further period of three (3) years.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2022 <u>indirek</u> aansluiting by

- *<u>Strategic Goal 1:</u> Improved quality of life for citizens, en*
- *<u>Strategic Goal 3:</u> Quality and sustainable living environment*

4. FINANSIËLE IMPLIKASIE

Geen uitgawes vir die munisipaliteit. Huurgeld van R100.00 plus BTW word per maand gevorder.

5. *RECOMMENDATION*

5.1 That a lease agreement be entered into with the Department of Public Works for the lease of part of Erf 730, Darling, for operating of the West Coast Emergency Medical Service.

5.2 That the tariff of R100.00 per month plus VAT, be approved;

5.3 That the current conditions of lease remain applicable.

AANBEVELING

5.1 Dat 'n huurooreenkoms gesluit word met die Departement van Openbare Werke vir die verhuring van 'n gedeelte van Erf 730, Darling vir die bedryf van die Weskus Nood Mediese Dienste;

5.2 Dat die tarief van R100.00 per maand plus BTW goedgekeur word;

5.3 Dat die huidige huurvoorwaardes van toepassing bly.

(get) M S Terblanche

MUNISIPALE BESTUURDER

GS/

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Direkteur: Korporatiewe Dienste

15 Februarie 2022

17/9/2/R

ITEM 7.7 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**HUUROOREENKOMS: LITTLE DARLINGS CRèCHE**
SUBJECT:	***LEASE AGREEMENT: LITTLE DARLINGS CRèCHE***

1. **AGTERGROND/BACKGROUND**

1.1 Little Darlings Crèche het a.g.v. stewige groei in hul leerdertal \`n versoek in 2018 aan Swartland Munisipaliteit gerig vir die verkryging van erf 4048, Darling, ten einde hul huidige tydelike struktuur te kan verlaat en \`n permanente struktuur te betrek.

1.2 Swartland Municipality subsequently entered into a three year lease agreement with Little Darlings, commencing 1 March 2018 and renewed said agreement for twelve months starting 1 March 2021.

1.3 Little Darlings has now indicated that due to financial constraints they were not able able to fulfill their ambition of constructing an Early Childhood Development Centre during the lease period.

1.4 However, they do now have the financial backing to proceed with the construction of an ECD Centre and request an extension of the lease agreement.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEïNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2022 indirek aansluiting by

- *Strategic Goal 5: Sufficient, affordable and well-run services.*

4. FINANSIËLE IMPLIKASIE

Daar is geen finansiële uitgawes vir die munisipaliteit verbonde aan die verhuring van die fasiliteite nie.

5. AANBEVELING

5.1 Dat 'n een (1) jaar huurooreenkoms met Little Darlings Crèche m.i.v. 1 Maart 2022 aangegaan word vir die huur van erf 4048, Darling vir die oprigting van `n Vroeë Kinderontwikkelingsentrum;

5.2 Dat die huurgeld vasgestel word op R100,00 per jaar plus BTW;

5.3 Dat indien Little Darlings Creće homself as behore finansieel volhoubaar bewys, oorweging geskenk sal word aan die vervreemding van die betrokke erf aan genoemde instelling in die toekoms.

5. RECOMMENDATION

5.1 That a one (1) year lease agreement be entered into with Little Darlings Crèche as of 1 March 2022 for the lease of erf 4048, Darling, for the construction of an Early Childhood Development Centre;

5.2 That the rental amount be established at R100,00 per annum plus VAT;

5.3 That should Little Darlings Crèche prove itself as a financially sustainable enterprise, consideration be given in future to the alienation of erf 4048, Darling, to said institution.

(get) M S Terblanche

MUNISIPALE BESTUURDER
GS/

Munisipaliteit
Municipality
Umasipala

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Kantoor van die Direkteur: Koproratiewe Dienste
7 Februarie 2022

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ITEM 7.8 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**HERSTRUKTURERING: KAAPSE WESKUS/SWARTLAND TOERISMEVERENIGING – NUWE AKTE VAN OPRIGTING**
SUBJECT:	***RESTRUCTURING : CAPE WEST COAST/SWARTLAND TOURISM ASSOCIATION – NEW MEMORANDUM OF INCORPORATION***

1. **BACKGROUND**

1.1 Municipalities have a constitutional mandate to promote, develop and administer tourism in its area of jurisdiction.

1.2 The following legislation is applicable:
- The Constitution lists local tourism as a local government competence;
- The Municipal Systems Act enables municipalities to establish and fund external mechanisms such as regional tourism offices or RTO's;
- The tourism mandate of local municipalities is also outlined in the Tourism Act of 1993;
- The White Paper on the Development and Promotion of Tourism and the Tourism Act stipulates that tourism is private sector driven but based in local communities;
- The National Framework for Local Economic Development (LED) prioritizes the tourism sector as one of the sectors to promote local economic diversification.

2. **ALIGNMENT TO THE IDP**

2.1 In its 2017-2022 Integrated Development Plan, under Strategic Goal 2 (inclusive Economic Growth), Council included the following in the Action Plan:
<u>Strategic Objective 2.7</u>: Increase tourism visitors and brand as a good place to live.
<u>Strategic Initiative</u>: Develop a more effective tourism destination marketing and development business model
<u>KPI and target</u>: Study done and revised tourism business model finalised by June 2021 / Model implemented by June 2024.

3. **DOEL VAN HERSTRUKTURERING / VOORGESTELDE MODEL**

3.1 Die Kaapse Weskus/Swartland toerismevereniging (KW/STV) het die munisipaliteit versoek om 'n nuwe struktuur te ondersoek omdat:
- die ontwikkeling van toerisme nuwe moontlikhede en uitdagings na vore gebring het wat 'n groter mate van professionalisme vereis;
- aanspraak gemaak word op beter bestuursvaardighede, spesifiek rondom finansies, menslike hulpbronbestuur, bemarking en mense kapitaal;
- die laaste drie jaar uitdagend was om die beste uitkomste te bewerkstellig met min hulpbronne tot hul beskikking;
- die huidige model bied te min kundigheid, min belangstelling en min kapasiteit.

3.2 Op 17 April 2019 het die burgemeesterskomitee twee modelle goedgekeur wat as basis van vertrek aanvaar is vir die daarstel van 'n nuwe toerismemodel vir die Swartland. Die model wat aanvaar is, behels die stigting van nie 'n nie-winsgewende organisasie in 2021/22 en die aanwys van 'n Raad van Verteenwoordigers. Die Direkteure van die maatskappy sal nie vergoed word nie. Die doelwitte van die organisasie asook sleutelprestasie-aanwysers sal in die Diensvlakooreenkoms in meer detail aangespreek word, asook 'n Strategie wat opgestel sal word.

4./...

4. **TIMELINE FOR REGISTERING A NON-PROFIT COMPANY**

4.1 Attached hereto is the proposed new Memorandum of Incorporation which was drawn up by attorneys Blackburn Inc for the new "Swartland Tourism NPC". The timeframes for the actions are as follows:

Company registration	28 February 2022
Registration for Tax Exemption	Directly after co registration
Road show to towns	28 February 2022 (Riebeek on 17/2/22)
Directors & Tourism manager – Advertisement	1 – 14 March 2022
Shortlisting of directors	15 March 2022
Shortlisting of Tourism Manager	16 March 2022
Interviews for Tourism Manager	17 – 31 March 2022
Offer made to Tourism Manager	2 – 8 April 2022
Appointment of Board members at Special members meeting	4 – 8 April 2022
Appointment of Tourism Manager	11 – 14 April 2022
Advertisement of other Tourism staff	18 – 30 April 2022
Short listing Tourism Staff	3 May 2022
Interviews of other staff	9 – 13 March 2022
Appointment of other staff	16 May 2022

4. **FINANCIAL IMPLICATION**

4.1 The following operating budget was approved by council in respect of tourism:

2021/22: R1 000 000
2022/23: R1 020 000
2023/24: R1 040 400

5. **AANBEVELING**

(a) Dat kennis geneem word van die Akte van Oprigting vir die te stigte Swartland Toerisme nie-winsgewende maatskappy;

(b) Dat kennis verder geneem word van die tydlyne en aksies om die nuwe maatskappy in bedryf te stel.

RECOMMENDATION

(a) That cognisance be taken of the Memorandum of Incorporation for the Swartland Tourism non-profit company to be established.

(b) That cognizance also be taken of the timeframes and actions to operationalize the new company.

(get) M S Terblanche

MUNISIPALE BESTUURDER

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MEMORANDUM OF INCORPORATION (“MOI”)

OF A NON-PROFIT COMPANY

NAME OF COMPANY

SWARTLAND TOURISM NPC

COMPANY REGISTRATION NUMBER:

____

1. ADOPTION

1.1. This MOI is in a form unique to the Company, as contemplated in section 13(1)(a)(ii) of the Act. The long standard form of MOI for a non-profit company with members, Form CoR 15.1E, shall not apply to the Company.

1.2. This MOI was adopted by the incorporators of the Company, in accordance with section 13(1) of the Act, as evidenced by the following signatures made by each of them, or on their behalf.

Name and address	**Identification Number**	**Signature**	**Date**

2. DEFINITIONS AND INTERPRETATION

2.1. In this Memorandum of Incorporation unless the context clearly indicates otherwise, the following words and expressions bear the following meaning:

2.1.1. **“Board”** means the Board of Directors of the Company as constituted from time to time;

2.1.2. **“Commissioner”** means the Commissioner of the South African Revenue Services or his/her replacement from time to time;

2.1.3. **“Companies Act”** means the Companies Act. 71 of 2008, as amended, consolidated or re-enacted from time to time and includes the Companies Regulations 2011 and Schedules to the Act as amended or substituted from time to time;

2.1.4. **“Companies Regulations”** or **“Regulations”** means the regulations made in terms of the Act and published under GN R351 in Government Gazette 34239 of 26 April 2011, as amended or replaced from time to time;

2.1.5. **“Company”** means Swartland Tourism NPC, a Non Profit Company registered and duly incorporated in terms of the Republic of South Africa;

2.1.6. **"File"** when used as a verb, means to deliver a document to the Companies and Intellectual Property Commission (established in terms of section 185 of the Act) in the manner and form, if any, prescribed for that document;

2.1.7. **"ITA"** means the Income Tax Act, Act 58 of 1962, as amended or replaced;

2.1.8. **"Membership Fees"** means the fees payable by the members in respect of their membership to the Company in terms of clause below;

2.1.9. **"Memorandum" or "Memorandum of Incorporation"** means this Memorandum of Incorporation and all Schedules (if any), forming part of it;

2.1.10. **"Non-Profit Company"** means a company incorporated for a public benefit or other object where the income and property are prohibited from being distributed to its incorporators, members, directors, officers or persons related to any of them, except to the extent permitted by item 1(3) of Schedule 1 to the Companies Act;

2.1.11. **"Ordinary Resolution"** means a resolution adopted with the support of more than 50% (fifty percent) of the voting rights exercised on the resolution at a members' meeting or by members acting other than at a meeting as envisaged in subject to 9.6 of this MOI;

2.1.12. **"PBO"** means Public Benefit Organisation as defined in terms of the ITA.

2.1.13. **"Republic"** means the Republic of South Africa;

2.1.14. **"Special Resolution"** means a resolution adopted with the support of at least 75% (seventy-five percent) of the voting rights exercised on the resolution at a members' meeting or by the members acting other than at a members meeting as envisaged in subject to 9.6 of this MOI;

2.1.15. **"Value-Added Tax Act"** means the Value-Added Tax Act 89 of 1991, as amended or replaced;

2.2. In this Memorandum of Incorporation unless the context clearly indicates otherwise:

2.2.1. words and expressions that are defined in the Act and not in this 2, shall bear its statutory meaning in this Memorandum;

2.2.2. a reference to a section by number in this Memorandum refers to the corresponding section of the Act as may be renumbered from time to time after the date of incorporation of the Company;

2.2.3. clause headings are inserted for convenience only and are not to be used in its interpretation;

2.2.4. an expression which denotes:

2.2.4.1. any one gender shall include the other two genders;

2.2.4.2. a natural person includes a juristic person and *vice versa*

2.2.4.3. the singular shall include the plural and *vice versa*;

2.2.5. the words "*include*" and "*including*" mean "*include without limitation*" and "*including without limitation*". The use of the words "*include*" and "*including*" followed by a specific example or examples shall not be construed as limiting the meaning of the general wording preceding it;

2.2.6. any words or expressions defined in any clause shall, unless the application of any such word or expression is specifically limited to that clause, bear the meaning assigned to such word or expression throughout the whole of this Memorandum;

2.2.7. If any provision in this definition clause is a substantive provision conferring rights or imposing obligations on any person, notwithstanding that it is only in the definition clause, effect will be given to such provision as if it constitutes a substantive provision of this Memorandum.

2.2.8. if the Act is amended at any time to confer any right or benefit on the Company, then this Memorandum shall be deemed to have been amended so as to result in the Company enjoying the full benefit of any such amendment to the Act;

2.2.9. if the due date for performance of any obligation in terms of this Memorandum is a day which is not a Business Day then (unless otherwise stipulated), the due date for performance of the relevant obligation shall be the immediately succeeding Business Day;

2.2.10. any reference in this Memorandum to "*days*" shall be construed as calendar days.

2.2.11. the expressions '*in writing/notice in writing/written notice*' refer to documents written by hand or printed by mechanical means and communications by e-mail, fax or any other forms of electronic communication.

3. INCORPORATION AND NATURE OF THE COMPANY

3.1. The Company is incorporated as a non-profit company, with members, as defined in the Act.

3.2. The Company is incorporated in accordance with, and governed by:

3.2.1. the unalterable provisions of the Act that are applicable to non-profit companies;

3.2.2. the alterable provisions of the Act that are applicable to non-profit companies subject to any limitation, extension, variation or substitution set out in this MOI; and

3.2.3. the provisions of the MOI.

4. CONFLICTS WITH THE ACT

4.1. **Notification of conflicts**

Any person bound by this MOI who has formed the view or forms the view or otherwise becomes aware that any provision of this MOI or any agreement entered into by the Company contravenes the Act, is void in terms of section 15(1)(b) of the Act, or could be declared void by a court in terms of section 218(1) of the Act, or any person who incurs personal liability in terms of section 218(2) of the Act or otherwise, shall within 10 (ten) business days of forming that view or becoming aware of such contravention or inconsistency inform the Board in writing of the applicable contravention or inconsistency.

4.2. **No obligation to act inconsistently with the Act**

4.2.1. Notwithstanding anything to the contrary contained elsewhere in this MOI, no person bound by this MOI shall be required, obligated or entitled in terms of this MOI to do or omit to do something in terms of this MOI to the extent that it is inconsistent with or contravenes any provision of the Act.

4.2.2. Any person bound by the MOI who has complied with clauses 4.1 and 4.2.1 and has done something or has failed to do something to the extent necessary so as not to be inconsistent with or contravene any provision of the Act or to avoid personal liability under section 218(2) of the Act or otherwise in terms of the Act, but as a result thereof has contravened any provision of this MOI which is void or is declared void by a court in terms of section 218(1) of the Act, shall not for that reason alone be liable or responsible therefor under or in terms of this MOI with respect to any claim by any person bound by this MOI and entitled under or in terms of this MOI to do so, arising out of or in connection with any such act or omission.

4.3. **Board must address inconsistencies**

If any provision of the Act is amended, or the Board is aware or informed of any inconsistency with or contravention of the Act in terms of clause 4.1 or otherwise, then in addition to and without limiting the rights or remedies of any other person in terms of this MOI or otherwise, the Board shall expeditiously:

4.3.1. assess that amendment to the Act and/or that inconsistency or contravention; and

4.3.2. obtain reasoned written external legal opinion if the Board deems it necessary with respect to any such alleged inconsistency or contravention; and

4.3.3. take such action as is necessary to remove or eliminate or address any applicable contraventions or inconsistencies.

5. OBJECTIVES OF THE COMPANY

5.1. The main objects of the Company are to –

5.1.1. promote and market the Swartland municipal area ("**Swartland**") as a preferred tourist destination;

5.1.2. promote tourism awareness and a culture of hospitality among the various stakeholders and service providers in the Swartland;

5.1.3. identify and promote the natural and cultural assets and in particular the natural beauty and ecology of the Swartland, the preservation of such assets and their use and integration into a comprehensive tourism product for the area to maximise the attraction of the Swartland as a tourist destination;

5.1.4. establish an environment for the development of new tourism products in the Swartland in order to ensure that such products are consistent with the Company's brand strategy and/or marketing plan adopted from time to time;

5.1.5. stimulate the development of tourism-associated infrastructure in the Swartland and encourage efficiency and professionalism in all tourism operations; and

5.1.6. be responsive to the tourism-related needs of the public in general and the tourism sector in particular, within the Swartland municipal area.

5.2. Substantially the whole of the activities of the Company must be directed at the furtherance of its main objects in respect of the greater Swartland and not for the specific benefit of an individual member or minority group.

6. POWERS OF THE COMPANY

The Company has all the powers and duties necessary to enable it to fulfil its objects as set out in this MOI, subject to the following restrictions, limitations, and qualifications:

6.1. **Use of assets and funds**

6.1.1. The income, property and assets of the Company, however derived, shall be applied solely towards the promotion of its stated object/s as set out in this MOl, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, or otherwise howsoever, to any person who is or was an incorporator of the Company, or any officer, director or member of the Company, provided that nothing herein contained shall prevent the payment in good faith of reasonable remuneration to any director, member, officer or employee of the Company, for any services rendered to, or expenses incurred on behalf of, the Company, having regard to what is reasonable in the sector and in relation to the services rendered. Further, the Company shall not economically benefit any person in a manner which is not consistent with its stated object/s.

6.1.2. The Company shall not use its resources directly or indirectly to advance, support or oppose any political party.

6.1.3. In exercising its powers and discharging its duties the Company shall only be entitled to exceed the provisions of the annual budget, as adopted in terms of this MOI, if the particular expenditure was approved by prior Special Resolution of the members.

6.2. **Prohibition on participation in certain transactions, operations and schemes**

The Company shall not knowingly be a party to or knowingly permit itself to be used as part of any transaction, operation or scheme of which the sole or main purpose is or was the reduction, postponement or avoidance of liability for any tax, duty or levy which, but for such transaction, operation or scheme, would have been or would have become payable by any person under the Income Tax Act or any other act administered by the Commissioner.

6.3. **Payment of remuneration**

6.3.1. The Company may not, directly or indirectly, pay any portion of its income or transfer any of its assets, regardless of how the income or asset was derived, to any person who is or was an incorporator of the Company, or who is a member or officer or director, or person appointing a director, of the Company, except:

6.3.1.1. as reasonable:

6.3.1.1.1. remuneration for goods delivered or services rendered to, or at the direction of the Company; or

6.3.1.1.2. payment of, or reimbursement for, expenses incurred to advance a stated object of the Company; or

6.3.1.2. as a payment of an amount due and payable by the Company in terms of a bona fide agreement between the Company and that person or another;

6.3.1.3. as a payment in respect of any rights of that person, to the extent that such rights are administered by the Company in order to advance a stated object of the Company; or

6.3.1.4. in respect of any legal obligation binding on the Company.

6.4. **Donations**

6.4.1. The Company may make donations as determined by the Board from time to time to other corporate bodies having a main object similar to the Company's stated objects.

6.4.2. The Company shall not accept any donation which is revocable at the instance of the donor for reasons other than a material failure to conform to the designated purposes and conditions of such donation, including any misrepresentation with regard to the tax deductibility thereof in terms of section 18A of the Income Tax Act, provided that a donor (other than a donor which is an approved public benefit organisation or an institution, board or body which is exempt from tax in terms of section 10 of the Income Tax Act) which has as its sole or principal object the carrying on of any public benefit activity may not impose conditions which could enable such donor, or connected person in relation to such donor, to derive some direct or indirect benefit from the application of such donation.

6.5. **Reporting requirements**

The Company shall generally comply with any reporting requirements as determined by the Commissioner from time to time.

6.6. **Fiduciary responsibility**

The Company must have at least 5 (five) Board members, who are not connected persons in relation to each other, to accept fiduciary responsibility for the Company, and no single person shall directly or indirectly control the decision-making powers relating to the Company.

6.7. **Fundamental transactions**

6.7.1. The company may not:

6.7.1.1. amalgamate or merge with, or convert to, a profit company; or

6.7.1.2. dispose of any part of its assets, undertaking or business to a profit company, other than for fair value, except to the extent that such a disposition of an asset occurs in the ordinary course of the activities of the Company.

6.8. **Rules of the Company**

The Board shall not be permitted to make any rules relating to the governance of the Company as envisaged in section 15 of the Act. To the extent that the Company wishes to be subject to further provisions relating to its governance, it shall amend the MOl accordingly in the manner envisaged in section 16 to reflect such further provisions.

7. MEMBERSHIP

7.1. As contemplated in item 4(1) of Schedule 1 to the Act, the Company has members, who are all in a single class, being voting members.

7.2. Membership to the Company is voluntary and is open to natural and juristic persons who own or operate a *bona fide* tourism business and who are approved by the Board or the Executive Committee in their sole and absolute discretion from time to time. The Board's decision regarding the acceptance or rejection of an applicant will be final.

7.3. Any owner or operator of a *bona fide* tourism business based in the Swartland who subscribes to the aims and objectives of the Company shall be eligible to apply to the Company for membership. Any person not conducting a *bona fide* tourism business may also apply for associate membership, which membership shall not have voting rights, and such application shall be considered and approved by the Board in their sole and absolute discretion.

7.4. Persons who qualify for membership in terms of clause 7.3 and subscribe to the object/s of the Company in terms of clause 5.1 may apply in writing in such manner, on such application form, and upon payment of the relevant Membership Fees as determined by the Board from time to time to be admitted as a member of the Company.

7.5. Qualification for membership will be subject to such reasonable criteria as may be determined by the Board, but in any event an applicant –

7.5.1. may not be in arrears in respect of any monies due to Swartland Tourism unless such arrears are the subject of a formal, documented dispute between the applicant and Swartland Tourism;

7.5.2. must declare the sector of the tourism industry under which the applicant wishes to join the Company.

7.6. In the event that an applicant is approved, the Company must inform the successful applicant in writing within 14 (fourteen days of the approval date that the application for admission as a member of the Company has been approved.

7.7. Where membership of the Company is approved in terms of this clause 7, such membership will take effect from the date of the approval of the application.

7.8. The Company will announce or otherwise publicize at its Annual General Meeting (AGM) the names of the persons who were admitted as members of the Company in the immediately preceding financial year.

7.9. The members of the Company shall be the signatories to this MOl and such other persons as from time to time are admitted to membership.

7.10. Membership shall be personal to the member concerned and may not be assigned or transferred by him to any other person, company, or concern.

7.11. The Company shall maintain at its registered office a register of members of the Company as required by section 24(4) of the Act. Additionally, the Company will publish a list of its members on its website on an annual basis.

7.12. A member shall *ipso facto* cease to be a member of the Company:

7.12.1. if, being a natural person, he dies or his estate is finally sequestrated, or he is placed under curatorship or he is no longer capable of managing his affairs;

7.12.2. if, being a juristic person, it is finally wound up or finally liquidated, whether by an order of court or by a resolution of its members;

7.12.3. if he resigns as a member upon 1 (one) month's written notice to the Company;

7.12.4. on any other grounds that the Board acting reasonably deems appropriate;

7.12.5. if that member’s membership fees are in arrears for more than 6 (six) months.

7.12.6. If a member fails to adhere to the rules and regulations of the Company and fails to do so after being notified of their failure to do so.

7.13. If the Board terminates a person's membership in terms of clause 7.12.4, such person may request the Board in writing for reasons for the termination of his membership and the Board will be obliged to provide such reasons in writing within a reasonable time from the date of receipt of the request.

7.14. A person whose membership has been terminated shall remain liable for all amounts that may at the date of termination of his membership be due by him to the Company and shall not have any claim of whatsoever nature against the Company or its officers or directors or members or be entitled to any share in the Company's property or its funds, save a claim for any amounts to which it is entitled in terms of this MOI.

7.15. A member may resign its membership by written notice to the Board. Any membership fees or other contributions paid by such member shall be forfeited and be deemed an unconditional donation to the Company.

7.16. A member will not be liable for any liabilities or obligations of the Company, save where such member is a director (which includes an alternate director, a prescribed officer or a person who is a member of a committee of the Board) who incurs liability -

7.16.1. in accordance with the common law principles relating to:

7.16.1.1. breach of a fiduciary duty, for any loss, damages or costs sustained by the Company as a consequence of any breach by him of a duty contemplated in section 75, 76(2) or 76(3)(a) or (b) of the Act; or

7.16.1.2. delict, for any loss, damages or costs sustained by the Company as a consequence of any breach by a director of a duty contemplated in section 76(3)(c) of the Act, any provision of the Act not specifically mentioned in section 77 of the Act or a breach of any provision of the MOI;

7.16.2. for any loss, damages or costs suffered by the Company as a direct or indirect consequence of the director having committed any of the acts or omissions contemplated in section 77(3) of the Act;

7.16.3. for wilful misconduct or wilful breach of trust;

7.16.4. in terms of any provision of the Act not specifically mentioned in this 7.16.

8. RIGHTS OF MEMBERS

8.1. **Members' authority to act**

If, at any time, every member of the Company is also a director of the Company, as contemplated in section 57(4) of the Act, the authority of the members to act without notice or compliance with any other internal formalities, as set out in that section, is not limited or restricted by this MOl.

8.2. **Members' right to access information**

A member's right to access information of the Company is governed by section 26 of the Act.

8.3. **Record date for exercise of members' rights**

If at any time the Board fails to determine a record date, as contemplated in section 59 of the Act, the record date for the relevant matter shall be 1 (one) business day prior to the latest date for the giving of notices as prescribed by the Act or the MOl.

8.4. **Company Assets**

Membership to the Company does not and shall not grant to any member any right of whatsoever nature to the monies, property or assets of the Company.

9. MEMBERS MEETINGS

9.1. **Requirement to hold meetings**

9.1.1. The Company is, subject to 9.6, required to hold members' meetings in the following circumstances:

9.1.1.1. when adopting any ordinary resolution or special resolution;

9.1.1.2. whenever required in terms of section 70(3) of the Act to fill a vacancy on the Board;

9.1.1.3. when one or more written and signed demands by members for such a meeting are delivered to the Company, and each such demand describes the specific purpose for which the meeting is proposed, and in aggregate, demands for substantially the same purpose are made and signed by the holders, as of the earliest time specified in any of those demands, of at least 15% (fifteen percent) of the voting rights entitled to be exercised in relation to the matter proposed to be considered at the meeting.

9.1.2. Notwithstanding 9.1.1.3 the Company, or any member, may apply to a court for an order setting aside such a demand on the grounds that the demand is frivolous, calls for a meeting for no other purpose than to reconsider a matter that has already been decided by the members, or is otherwise vexatious.

9.1.3. At any time before the start of a members' meeting called pursuant to 9.1.1.3, a member who submitted a demand for that meeting may withdraw that demand; and the Company must cancel the meeting if, as a result of one or more demands being withdrawn, the voting rights of any remaining members continuing to demand the meeting, in aggregate, fall below the minimum percentage requirement, as set out in 9.1.1.3, of voting rights required to call a meeting.

9.1.4. Notwithstanding the above, the Board may call a members' meeting at any time.

9.1.5. In addition to the meetings specifically required by the Act and this MOl, the Company shall in each year convene an AGM of members. The Company shall hold its first AGM within 18 (eighteen) months after its date of incorporation and shall thereafter in each year hold an AGM provided that not more than 15 (fifteen) months shall lapse between the date of one AGM and that of the next, and an AGM shall be held within 6 (six) months after the expiration of each financial year of the Company.

9.1.6. The Company shall, at the very least, conduct the following business at its AGM:

9.1.6.1. the presentation of the directors' report, which is included in the audited financial statements of the Company and may contain, amongst other things, a statement regarding the responsibilities of the Board, a brief summary of key areas of the audited financial statements for the immediately preceding year, comments on the term budget of the Company, a statement that the audited financial statements were prepared in accordance with IFRS or IFRS for SME's and were based on appropriate accounting policies, and a description of the internal financial control systems of the Company;

9.1.6.2. the presentation of the audited financial statements of the Company for the immediately preceding financial year;

9.1.6.3. the election of directors;

9.1.6.4. the appointment of an auditor for the ensuing financial year;

9.1.6.5. an annual report on the Company's progress in carrying out the provisions of the business plan in the preceding year to promote the main objects of the Company;

9.1.6.6. approve the implementation plan and budget for the following financial year; and

9.1.6.7. any other appropriate matters raised by the members with or without advance notice to the Company;

9.2. **Location of members' meetings**

The Board must convene a members' meeting at a location which falls within the boundaries of the Swartland except where it has obtained the prior written consent of the chairman of the board of directors to convene a members' meeting at a location which falls outside of the boundaries of such area.

9.3. **Notice of members' meetings**

9.3.1. The Company must deliver a notice of each members' meeting in the prescribed manner and form to all of the members of the Company with at least 21 (twenty-one) days' notice in writing in the case of an AGM or a members' meeting convened to pass a special resolution, and with at least 14 (fourteen) days' notice in writing in the case of any other members' meeting.

9.3.2. Notice of a members' meeting must be delivered to members in writing and must include the following information:

9.3.2.1. the date, time and place for the meeting;

9.3.2.2. the purpose of the meeting;

9.3.2.3. a copy of any proposed resolution of which the Company has received notice, and which is to be considered at the meeting, and a notice of the percentage of voting rights that will be required for that resolution to be adopted; and

9.3.2.4. a reasonably prominent statement that:

9.3.2.4.1. a member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend, participate in and vote at the meeting in the place of the member;

9.3.2.4.2. a proxy must be a member of the Company; and

9.3.2.4.3. Every instrument of proxy shall as far as reasonably practicable be substantially in the following form, or such other form as the Board may determine from time to time:

PROXY

I/We, …………………………………… of ……………………………………………..

being a member(s) of Swartland Tourism NPC (Registration Number: 2022/ /08), hereby appoint

…………………………………….of …………….…………and/or failing him/her

…………………………………….of ……………………………………………

and/or failing him/her, the chairperson of the meeting as my/our proxy to:

[participate in, speak and vote on my/our behalf at a members' meeting of the Company to be held at on and at any adjournment/postponement thereof]*; or

[give or withhold written consent on my/our behalf to the written resolutions to which this form of proxy is attached as contemplated in section 60.]* **Delete inapplicable option**

	IN FAVOUR	**AGAINST**	**ABSTAIN**
Special Resolution no. 1	……………	……………	……………
Special Resolution no. 2	……………	……………	……………
Ordinary Resolution no. 1	……………	……………	……………
Ordinary Resolution no. 2	……………	……………	……………

(Indicate instruction to proxy by way of inserting an "X" in the space provided above). The proxy shall vote as instructed above and if no instruction is provided my/our proxy may vote or abstain as he/she thinks fit.

SIGNED THIS DAY OF IN THE YEAR OF

…………………………………
MEMBER'S SIGNATURE

PRINT NAME:

9.3.3. If the Company fails to give the required notice of a members' meeting, or if there was a material defect in the giving of the notice, the meeting may proceed if every member who is entitled to exercise voting rights in respect of each item on the agenda of the meeting:

9.3.3.1. acknowledges actual receipt of the notice;

9.3.3.2. is present at the meeting; and

9.3.3.3. waives notice of the meeting, or in the case of a material defect in the manner and form of giving notice, ratifies the defective notice.

9.4. **Electronic participation in members' meetings**

9.4.1. A members' meeting may be conducted by way of electronic communication which is fully recorded.

9.4.2. A member or his proxy may participate in a members' meeting by way of electronic communication which is fully recorded.

9.5. **Quorum for members' meetings**

9.5.1. The quorum for members' meetings shall be 20% (twenty percent) of the members, who must be present in person or by proxy and entitled to vote.

9.5.2. After a quorum has been established for a meeting (or in respect of a specific matter on the agenda), the meeting may continue (or the matter may be considered), so long as at least 1 (one) member with voting rights entitled to be exercised at the meeting or on that matter is present at the meeting.

9.6. **Members acting other than at a members' meeting**

9.6.1. A resolution in writing signed by all the persons for the time being entitled to receive notice of and to attend and vote at a members' meeting or by duly authorised representatives on their behalf shall be as valid and effectual as if it had been passed at a meeting of the Company duly convened and held. Any such resolution may consist of several documents, each of which may be signed by one or more members and shall be deemed to have been passed on the date on which it was signed by the last member.

9.6.2. All business that must be conducted at an AGM in terms of 9.1.6 may not be voted on in the manner contemplated in 9.6.1.

9.7. **Postponement and adjournment of members' meetings**

9.7.1. If within 1 (one) hour of the appointed time for a meeting to begin, a quorum is not present, the meeting will automatically (without any further action or formalities being required, unless the location of the meeting is different):

9.7.1.1. if convened on the requisition of members, be dissolved; or

9.7.1.2. in any case other than contemplated in paragraph 9.7.1.1, be postponed to a date determined by the chairperson, but no earlier than 1 (one) week from the date of the non-quorate meeting (or if that is not a business day, to the next succeeding business day) at the same time and place, or to such other time and place as the chairperson of the meeting may appoint.

9.7.2. If a quorum is not present when a matter is called on the agenda, consideration of that matter may be postponed to a later time in the meeting (without further action or formalities being required) if there is other business on the agenda. However, if there is no further business on the agenda, the meeting is automatically (without any further action or formalities being required, unless the location of the meeting is different) adjourned to a date determined by the chairperson but no earlier than 1 (one) week from the date of the meeting (or if that is not a business day, to the next succeeding business day) to be continued at the same time and place, or to such other time and place as the chairperson of the meeting may appoint.

9.7.3. The 1 (one) hour time limit specified in paragraph 9.7.1 may be extended by the chairperson presiding at the members' meeting as contemplated in section 64(5) of the Act on the grounds that:

9.7.3.1. exceptional circumstances affecting weather, transportation or electronic communications have generally impeded or are generally impeding the ability of members to be present at the meeting; or

9.7.3.2. one or more particular members, having been delayed, have communicated an intention to attend the meeting, and those members, together with others in attendance, would satisfy the quorum requirements contemplated in 9.5.1.

9.7.4. A members' meeting (or consideration of a particular matter on the agenda) may be adjourned without further notice to a fixed time and place (but will require a notice if it is adjourned "until further notice") by a vote in favour thereof by holders of a majority of those voting rights present or represented by proxy at the meeting and entitled to be exercised on at least one matter remaining on the agenda of the meeting or, where the adjournment is in respect of a particular matter, by a vote in favour thereof by holders of a majority of those voting rights present or represented by proxy and entitled to be exercised in respect of the matter in question.

9.7.5. No business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting which was adjourned.

9.7.6. A meeting may not be adjourned to a date that is later than 60 (sixty) days after the original meeting was adjourned or 120 (one hundred and twenty) days after the record date determined in accordance with section 59 of the Act, whichever is earlier.

9.7.7. Pursuant to section 64(8) of the Act, if within 30 (thirty) minutes of the appointed time for a postponed meeting to begin or an adjourned meeting to resume, the quorum requirements are not met, those members who are entitled to exercise voting rights at the meeting, present or represented at the meeting, will be deemed to constitute a quorum.

9.8. **Voting**

9.8.1. Every member shall have 1 (one) vote at a members' meeting.

9.8.2. No member who is in arrears with payment of Membership Fees for more than 60 (sixty) days shall be entitled to vote at a members' meeting for so long as it is so in arrears, except if the member can prove that it is in a dispute or has entered into an appropriate payment arrangement with Swartland Tourism.

9.8.3. Save as is otherwise expressly provided by the Act or by this MOI, all questions, matters and resolutions arising at or submitted to any members' meeting shall be decided by Ordinary Resolution.

9.8.4. At a meeting of members, voting shall be decided on a show of hands, unless before or on the declaration of the result of the show of hands a poll is demanded by at least 5 (five) persons having the right to vote on that matter as a member or proxy or persons who together are entitled to exercise at least 10% (ten percent) of the voting rights entitled to be exercised on that matter. Subject to the provisions of the Act, unless a poll is demanded, a declaration by the chairperson that a resolution has been carried, or carried by a particular majority, or lost, or not carried by a particular majority, shall be final and an entry to that effect in the minute book of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

9.8.5. If a poll is demanded as aforesaid, it shall be taken in such manner and at such place and time as the chairperson of the meeting directs and either immediately or after an interval or adjournment. The demand for a poll may be withdrawn. Where it is impractical for the result of the poll to be announced at the meeting, the Company will announce the result to the members within 3 (three) business days from the date of the meeting. In the case of any dispute as to the admission or rejection of a vote, the chairperson of the meeting shall determine the dispute and the determination of the chairperson made in good faith shall be final and conclusive.

9.8.6. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

9.8.7. In the case of an equality of votes, the chairperson of the meeting shall not be entitled to a second or casting vote in addition to his deliberative vote as a member (if any).

9.9. **Members' resolutions**

9.9.1. A Special Resolution adopted at a members' meeting is not required for a matter to be determined by the Company except in respect of those applicable matters set out in section 65(11) of the Act.

10. BOARD OF DIRECTORS

10.1. **Composition**

10.1.1. The Board shall comprise of not less than 5 (five) persons who accept fiduciary responsibility for the Company, and there shall be no alternate directors. One of the directors to be a representative of the Swartland Wine- & Olive Route.

10.1.2. The chairperson of the Board shall be appointed by Ordinary Resolution of the Board and shall serve until the earlier of his replacement by Ordinary Resolution of the Board or the termination of his directorship.

10.1.3. The Directors shall serve for a term of 3 (three) years and a maximum of 2 (two) consecutive terms. To ensure both the transfer of intellectual capital from experienced directors to newly appointed directors and a proper rotation of directors the Company shall appoint at least one new director to the Board once a year. It is however recorded that the appointment of one Director a year will not be a requirement during the first 3 (three) years of the Company's existence.

10.1.4. Subject to the provisions of the Act and this Memorandum, each Director of the Company shall serve for the period as specified in 10.1.2 above and a vacancy shall only arise where-

10.1.4.1. a Director dies;

10.1.4.2. a Director has resigned from office by notice in writing to the Company;

10.1.4.3. a Director has been removed from office in accordance with the provisions of section 71 of the Companies Act;

10.1.4.4. a Director becomes incapacitated to the extent that he is unable to perform the functions of Director, and is unlikely to regain that capacity, subject to the requirements of section 71(3) of the Companies Act;

10.1.4.5. a Director is declared delinquent by a court, removed by an order of court in terms of section 71(5) or 71(6) or been placed under probation in terms of section 162 of the Companies Act;

10.1.4.6. a Director has been removed from office by the Board in accordance with section 71(3) of the Companies Act;

10.1.4.7. a Director is ineligible or has been disqualified from office on account of the following, subject to section 71(3) of the Companies Act:

10.1.4.7.1. he is a juristic person;

10.1.4.7.2. he is an unemancipated minor;

10.1.4.7.3. he is a person prohibited by a Court from serving as such, or having been declared to be delinquent in terms of the Companies Act;

10.1.4.7.4. he is an unrehabilitated insolvent;

10.1.4.7.5. he is a person prohibited by public regulation from being a Director;

10.1.4.7.6. he is a person that has been removed from an office of trust, on the grounds of misconduct involving dishonesty; or

10.1.4.7.7. he is a person who has been convicted, in South Africa or elsewhere, and imprisoned without the option of a fine or fined more than the prescribed amount, for theft, fraud, forgery, perjury, or any offence:

10.1.4.7.7.1. involving fraud, misrepresentation or dishonesty;

10.1.4.7.7.2. in connection with the promotion, formation or management of a company, or having been appointed or elected as Director or acting as a Director, or having been placed under probation by a court; or

10.1.4.7.7.3. under the Act, the Insolvency Act 1936, the Close Corporations Act 1984, the Competition Act 1998, the Financial Intelligence Centre Act 2001, the Securities Services Act 2004 or Chapter 2 of the Prevention and Combating of Corruption Activities Act 2004.

10.1.5. Apart from satisfying the qualification and eligibility requirements set out in the Act as well as the requirement of being an unconnected person, a person need not satisfy any further requirements or qualifications to become or remain a Director or prescribed officer of the Company.

10.2. **Election of Board Members**

10.2.1. Members of the Board are elected by ordinary resolution of the members and in accordance with a nomination process determined by the Board, provided that the Executive Committee shall be appointed by the Board in terms of clause 11 below;

10.2.2. The Board will facilitate the election process at the annual general meeting of members in accordance with a predetermined participatory process determined by the Board, provided that:

10.2.2.1. the Board must inform members of the nominated candidates at least 14 (fourteen) days prior to the date of the election at the annual general meeting;

10.2.2.2. the composition of the elected Board complies with the provisions of sub-clause 10.1; and

10.2.2.3. the election process is conducted with the assistance of auditors appointed by the Company.

10.3. **Authority**

10.3.1. No single director may have the ability or authority, directly or indirectly, to control the decisions-making power of the Company.

10.3.2. Subject to clause 6 above, the MOI does not limit or restrict the authority of the Company's Board to –

10.3.2.1. Manage and direct the business and affairs of the Company, as set out in section 66(1) of the Companies Act;

10.3.2.2. Consider a matter other than at a meeting, as set out in section 74 of the Companies Act;

10.3.2.3. Conduct a meeting entirely by electronic communication, or to provide for participation in a meeting by electronic communication, as set out in section 73(3) of the Companies Act; and

10.3.2.4. Determine the manner and form of providing notice of its meeting, as set out in section 73(4) of the Companies Act.

10.4. **Delegation**

10.4.1. The Board may delegate in writing any power, function or duty assigned to it or conferred or imposed upon it in terms of this MOI to the Executive Committee, any sub-committee, or any employee, who in turn may further delegate such power, function or duty.

10.4.2. The delegation of a power, function or duty under this clause 10.4 does not preclude the exercise of that power, the performance of that function or the carrying out of that duty by the Board.

10.4.3. The Board may at any time amend or revoke any delegation granted under this clause 10.4, and may in addition, subject to any rights and obligations that may already have accrued, review or amend any decision taken under delegated authority.

10.5. **Indemnification**

10.5.1. The Board shall not be entitled, and its powers in terms of the below sections of the Act are hereby accordingly limited, to –

10.5.1.1. advance expenses to a director, or indemnify a director, in respect of the defence of legal proceedings, as set out in section 78(4) of the Companies Act;

10.5.1.2. indemnify a director in respect of liability, as set out in section 78 (5) of the Companies Act; or

10.5.1.3. purchase insurance to protect the Company, or a director as set out in section 78(7) of the Companies Act.

11. EXECUTIVE COMMITTEE AND SUB-COMMITTEES

11.1. The Executive Committee will be appointed by ordinary resolution of the Board and shall serve for such period and in such capacity as determined by agreement between the Board and the individual appointee, provided that the appointment of any of the Executive Committee members shall not exceed an initial period of 5 (five) years. The relevant member will be eligible for re-appointment after the initial period.

11.2. The Board may at any time establish and dis-establish sub-committees by geographical area or other distinguishing feature, determine the composition and terms of reference of such committees, regulate the conduct of the meetings of such committees and confer on such committees any such powers as it deems fit.

12. AMENDMENT OF THE MEMORANDUM OF INCORPORATION

12.1. This MOl may be altered or amended only in the manner set out in section 16 of the Act or 17 of the Act being:

12.1.1. in any manner necessary to correct a patent error in spelling, punctuation, reference, grammar or similar defect on the face of the document, by:

12.1.1.1. publishing a notice of the alteration, by delivering a copy of the amendment to each director by email, ordinary mail or other electronic equipment; and

12.1.1.2. filing a notice of the alteration within 10 (ten) business days after publication as per 12.1.1.1; or

12.1.2. in compliance with a court order, effected by a resolution of the Board; or

12.1.3. at any other time if a Special Resolution to amend it is proposed by the Board or members holding at least 15% (fifteen percent) of the voting rights and is adopted at a properly quorate meeting of members, subject to 9.6.

12.2. If the MOl is amended in accordance with the above provisions, the Board must file a notice of amendment of the MOl within 10 (ten) business days and the amendment will take effect on the date the notice of amendment is filed or such later date as is specified in the notice of amendment.

12.3. In addition to the above, the Board must submit any amendments to the MOI to the Commissioner within 30 (thirty) days of the amendment.

13. FINANCIAL AFFAIRS

13.1. **Registered office**

The registered office of the Company shall be at such location within the Republic as the Board may determine from time to time.

13.2. **Company records and accounting records**

All company records contemplated by section 24 of the Act, and all accounting records contemplated by section 28 of the Act and regulation 25 of the Act of the Companies Regulations, shall be kept and maintained at, and shall be accessible at or from, the registered office of the Company, or in the case of all or any of the company records at or from such other location or locations within the Republic as the Board may determine from time to time.

13.3. **Financial year**

13.3.1. The Company's financial year shall be 1 July to 30 June.

13.3.2. The board reserves the right to change the financial year- end following a Special Resolution adopted by the Members.

13.4. **Annual financial statements**

13.4.1. Each year the Company must prepare annual financial statements within 2 (two) months after the end of its financial year.

13.4.2. The annual financial statements may, in the discretion of the Board, be audited and if the Board resolves that the Company must be audited such audit must be consistent with section 29 of the Act.

13.4.3. The annual financial statements must be approved by the Board by no later than the end of August.

13.4.4. The annual financial statements may:

13.4.4.1. include an auditor's report;

13.4.4.2. include a report by the directors with respect to the state of affairs, the business and profit or loss of the Company, including:

13.4.4.2.1. any material matter relating to the Company's state of affairs; and

13.4.4.2.2. any prescribed information;

13.4.4.3. be approved by the Board and signed by an authorised director; and

13.4.4.4. be presented to the first meeting of members after the statements have been approved by the Board.

13.5. **Funding**

13.5.1. The funds of the Company will consist of –

13.5.1.1. Membership Fees can be adjusted for each calendar year as determined by the Board and as approved at the AGM;

13.5.1.2. Money raised by the Company through its own commercial and fundraising activities;

13.5.1.3. Donations or grants-in aid made to the Company by any person or institution.

13.5.2. Different amounts may be determined in respect of the Membership Fees of different categories of members.

13.6. **Annual returns**

Each year the Company must file an annual return in accordance with section 33 of the Act.

13.7. **Implementation plan and budget**

The Company shall approve its implementation plan and budget for the next financial year at its AGM.

14. ENHANCED ACCOUNTABILITY AND TRANSPARENCY

The Company elects in terms of section 34(2) of the Act not to comply with the provisions of Chapter 3 of the Act.

15. WINDING UP OR DISSOLUTION

15.1. Notwithstanding any contrary provision contained herein, the Company may be wound up voluntarily by Special Resolution of the Board. Any such voluntary winding up shall be effected in accordance with section 80 of the Act.

15.2. Upon the Company being wound up –

15.2.1. the Company will be dissolved;

15.2.2. its entire net value, including its net assets after all claims by the Company's creditors have been paid or otherwise settled, must, subject to the laws of insolvency, be transferred to one or more other non-profit companies having objects similar to the main objects of the Company as stated herein and in a manner as determined in either the MOI, by the members or directors, or, failing a determination in one of these ways, by the court; and

15.2.3. no past or present member or director of the Company, or person appointing a director of the Company, is entitled to any part of the net value of the Company, including its net assets.

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Direkteur: Korporatiewe Dienste
7 Februarie 2022

9/1/3/B
All wards

ITEM 7.9 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP: YZERFONTEIN TOERISME: SKENKING VAN TWEE YZERFONTEIN KARAVAANSTAANPLEKKE VIR KARAVAAN BUITELUG EKSPO WAT PLAASVIND OP 25 – 27 FEBRUARIE 2022 IN MIDRAND

SUBJECT: YZERFONTEIN TOURISM: DONATION OF 2 YZERFONTEIN CARAVANPARK SITES FOR CARAVAN EXPO TAKING PLACE ON 25 – 27 FEBRUARY IN MIDRAND

1. BACKGROUND

1.1 Municipalities have a constitutional mandate to promote, develop and administer tourism in its area of jurisdiction.

1.2 The local Cape West Coast/Swartland Tourism association, in terms of the Service Level Agreement (SLA) with the Swartland Municipality, has an obligation to promote the Swartland region.

Paragraph 7.1 of the SLA states: "The LTO's core responsibility is to market, develop and promote tourism."

1.3 Swartland Tourism will be represented by the Yzerfontein tourism official at the Outdoor Caravan Show at Gallagher Convention Centre in Midrand from 25 to 27 February 2022. The Caravan show attracts many visitors each year – in 2020 it was attended by 32 665 people and in 2019 by 25 128.

1.4 The aim is to target the Gauteng market to showcase the West Coast as the ideal destination. The expo is specifically aimed at outdoor activities, campers and nature lovers. Statistics have shown that the domestic market must be targeted and not the international market at this stage due to Covid restrictions on travelling over the past 3 years. The target market is also readers of magazines Weg/Go!, Caravan Outdoor Live, Maroela Media & Huisgenoot (90% Domestic).

1.5 All towns of the Swartland will be represented, products from the Swartland region will be showcased and promoted like wine and olives, unique experiences and outdoor activities will be concentrated on.

2. ALIGNMENT TO THE IDP

2.1 In its 2017-2022 Integrated Development Plan, under Strategic Goal 2 (inclusive Economic Growth), Council included the following in the Action Plan:
<u>Strategic Objective 2.7</u>: Increase tourism visitors and brand the Swartland as a good place to live, work and play.

3. **USE/ALLOCATION OF TWO (2) YZERFONTEIN CARAVAN SITES FOR VISITORS TO THE CARAVAN EXPO IN MIDRAND**

3.1 It is envisaged that two gift vouchers for a caravan site for two nights each be given as a lucky draw at the show. The idea is that people must complete a form with their detail to qualify for the draw. Their details will then be added to the tourism database to be used for future marketing. The vouchers will be subject to certain conditions, e.g. may not be used during an Easter weekend or December holiday season, and will be subject to availability and the normal park rules.

4. FINANCIAL IMPLICATION

4.1 None. That the gratuity be noted.

5. RECOMMENDATION

(a) That approval be granted that two Yzerfontein caravan sites for two nights each be allocated for use as a lucky draw by the Swartland Tourism Association and given away at the Caravan Outdoor Expo in Midrand on 25 – 27 February 2022;

(b) That the vouchers may not be used during an Easter weekend or December holiday season, and will be subject to availability and the normal park rules.

AANBEVELING

(a) Dat goedkeuring verleen word dat twee Yzerfontein karavaanstaanplekke vir twee nagte elk gebruik word as geskenkbewyse deur die Kaapse/Weskus Swartland Toerisme by die Karavaan Buitelug Ekspo in Midrand op 25 – 27 Februarie 2022.

(b) Dat die geskenkbewyse nie gebruik mag word gedurende 'n Paasnaweek of Desember vakansieseisoen nie, en onderhewig sal wees aan beskikbaarheid en die normale parkreëls.

(get) M S Terblanche

MUNISIPALE BESTUURDER

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Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Office of the Director: Financial Services
15 February 2022

5/7/3
Ward: NVT

ITEM 7.10 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP: **AFSKRYWING VAN ONINBARE EN ANDER SKULD DESEMBER 2021 DEERNISHUISHOUDINGS TEN BEDRAE VAN R3 360 515.82 EN ANDER ONINVORDERBARE SKULDE TEN BEDRAE VAN R 514 897.31**

SUBJECT: ***WRITE-OFF OF IRRECOVERABLE DEBT AND OTHER DEBT DECEMBER 2021 INDIGENT HOUSEHOLDS IN THE AMOUNT OF*** **R 3 360 515.82** ***AND OTHER IRRECOVERABLE DEBT IN THE AMOUNT OF*** **R 514 897.31**

1. **AGTERGROND/BEREDENERING / BACKGROUND/*DISCUSSION***

Die eerste skedule hierby aangeheg reflekteer die totale bedrag van **R 3 360 515.82** wat afskryfbaar is ten opsigte van deernishuishoudings. Alhoewel subsidies op water en elektrisiteit gegee word en die subsidie op ander dienste, soos vullis en riool toegestaan word, is die tendens nog altyd dat in sommige gevalle die rekeninge van die verbruikers net eskaleer. Daar is ten spyte van reëlings nie 'n daling in die uitstaande bedrae nie, nieteenstaande die feit dat die direktoraat kliënte daarop atend maak dat hulle spaarsamig water ensovoorts moet gebruik. Die oorsaak kan toegeskryf word aan die sosio-ekonomiese toestand waarin die meerderheid van die deernisgevalle hulle bevind en verbruik van dienste soos water bo die toegelate subsidie. Die omstandighede maak dit vir die verbruikers onmoontlik om die maandelikse rekening op datum te hou. Dit veroorsaak dat die uitstaande bedrae as oninvorderbaar geklassifiseer kan word - sien skedule A aangeheg.

The first schedule attached hereto, reflects the total amount of **R3 360 515.82** *which is irrecoverable in respect of indigent households. Although subsidies are granted on water and electricity and on other services, such as refuse removal and sewerage, the tendency is that in some cases the accounts of consumers only escalate in spite of arrangement facilities with no decline in outstanding amounts. This situation is further compounded in areas where the municipality does not distribute electricity. The root cause can be attributed to the socioeconomic situation in which the majority of the indigent households find themselves in. The circumstances make it impossible for consumers to uphold the monthly payments. This causes the outstanding amounts to be classified as irrecoverable - see schedule A attached.*

Die tweede skedule hierby aangeheg reflekteer die totale bedrag van **R514 897.31** ten opsigte van uitstaande debiteure wat oninvorderbaar is. In hierdie gevalle is alle moontlike pogings aangewend om gelde te vorder, gevalle waar rekeninghouers oorlede is, persone wie nie opgespoor kon word nie en/of rekeninghouers wie nie oor die finansiële vermoë beskik om enige betalings te maak nie - sien skedule B aangeheg.

The second schedule attached hereto reflects the total amount of **R 514 897.31** *in respect of outstanding debtors which are uncollectable. In this case, all possible attempts have been made to collect funds, cases where account holders passed away, persons who could not be located and / or account holders not having the financial ability to make suitable payments to service the debt - see schedule B attached.*
.
Die Raad het 'n verantwoordelikheid op grond van die rekenkundige raamwerk om finansiële inligting te openbaar en aan te bied, wat 'n ware weergawe is van die Raad se finansiële posisie. "General Recognised Accounting Practice Standard 104" (Financial Instruments – GRAP 104) vereis ook dat as daar 'n duidelike aanduiding is dat uitstaande bedrae nie ontvang sal word nie, dat laasgenoemde oorweeg word vir afskrywing veral in die geval van geregistreerde deernishuishoudings

The Council has a responsibility based on the accounting framework to disclose and present financial information, which is a true reflection/account of the Council's financial position. "General Recognized Accounting Practice Standard 104" (Financial Instruments - GRAP 104) also requires that if there is a clear indication that outstanding amounts will in all probability not be received, the latter will be considered to be written off, especially in the case of registered indigent households.

Die insluiting van die oninvorderbare skuld van die deernishuishoudings in die totale uitstaande debiteure, wat nie verwag word om ingevorder te word nie, is nie 'n ware en redelike weergawe van die Raad se finansiële posisie nie. Ten einde te voldoen aan die rekenkundige raamwerk IAS 39 word dit aanbeveel dat die Raad goedkeuring gee dat die huidige uitstaande rekeninge van die deernishuishoudings, asook die ander gevalle, afgeskryf word.

The inclusion of the uncollectible debt of the indigent households and other debt in the total outstanding debtors, which is not expected to be recovered, is not a true and reasonable representation of the Council's financial position. In order to comply with the accounting framework IAS 39, it is recommended that the Council approve that the current outstanding accounts of the indigent households as well as the other cases are written off.

CHALLENGES

Although not only limited to the following, in the main, Indigent consumers consume more than what they are able to service in terms of their disposable income levels and numbers in each household not contributing but adding to the services consumption. The further compounding issue is the one of not having credit control leverage in those areas where the municipality does not distribute electricity.

2. **WETGEWING / LEGISLATION**

2.1 Local Government: Municipal Systems Act 32 of 2000
2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP***

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION***

R 3 360 515.82 is die bedrag afgeskryfbaar ten opsigte van deernishuishoudings.

R 514 897.31 is die totale bedrag afgeskryfbaar ten opsigte van ander uitstaande debiteure wat oninvorderbaar is, nadat alle moontlike pogings aangewend is om die gelde te vorder.

The total amount to be written-off will be **R 3 875 413.13**

5. **AANBEVELING / RECOMMENDATION**

(a) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R3 360 515.82** en opsigte van deernishuishoudings, afgeskryf word as oninvorderbaar;

*That the Executive Mayoral Committee approves that the amount of **R 3 360 515.82** be written off as irrecoverable, in respect of indigent households;*

(b) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R 514 897.31** ten opsigte van ander uitstaande debiteure, afgeskryf word as oninvorderbaar soos per die individuele redes;

That the Executive Mayoral Committee approves that the amount of **R 514 897.31** *be written off as irrecoverable, in respect of other debtors linked to and as a direct result of the individual reasons per case;*

(c) Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;

That, if after the date of this approval, it comes to light that a portion of the debt owed by a debtor is not correct, or that any information was not made known to the Executive Mayoral Committee at the time of write-off, which would have led to the committee not considering the amount for write-off, the Executive Mayoral Committee retains the right to write back the debt to the relevant debtor and that the necessary steps will be taken to recover the debt;

(d) Dat, indien ‘n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is ‘n register by die eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;

That, if a property is in any way alienated, the Council retains the right to refuse clearance on the relevant property in order to recover the amounts written-off, before clearance is given. In order to enforce this decision a register is kept by the Rates and Taxes Division which enables the department to see if any debts were written-off within the previous two years, and if so to recover the amounts before clearance is considered;

(e) Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;

That approval is also given that the current levies, which is not yet incorporated in the current list due to the period from the starting of the administrative process of compiling the write-off list and the period thereafter, form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;

(f) Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosioekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;

That approval is also given that the amounts owed to the Council, which to date, do not appear on the schedule as a result of the non-completion of socio-economic investigations at all indigent households, will also form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;

(g) Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging aan die UBK gemaak was, weer tydens die volgende UBK Vergadering voorgelê sal word;

That the actual amount for write-off be submitted to the Executive Mayoral Committee at the next meeting;

(h) Dat enige BTW op dienste gehef op die gebruiklike manier vanaf die Ontvanger van Inkomste teruggeëis word;

That any VAT levied on the services is claimed back from the Receiver of Revenue in the prescribed manner;

(i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installeering van ‘n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;

That the Credit Control Division attempt to pay a personal visit to each indigent household in order to explain the write-off and the future obligations of 'responsible users', as well as to explain the installation and workings of water demand management systems, as a proactive credit control measure;

(j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die munisipaliteit gedra word en dat die Hoof Finansiële Beampte die kostes van die Deernistoekenning sal verhaal;

That approval be given that the costs relating to the replacement of the credit meter with a prepaid electricity meter are for the municipality to bear and that the Chief Financial Officer will recover the costs from the Equitable Share allocation;

(k) Dat die UBK kennis neem van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings te kom teken.

That the Mayoral Committee takes cognizance of the fact that the administration will attempt to put measures in place in a bid to force those users of services not on our financial system to agree and complete the necessary services connection form/s.

(get) M Bolton

DIREKTEUR: FINANSIëLE DIENSTE

Schedule A

	Amount	VAT
Abbotsdale	306 260,20	31 197,87
Chatsworth	381 689,85	43 515,54
Darling	262 586,96	28 628,28
Ilinge Lethu	280 689,75	35 737,25
Kalbaskraal	231 372,01	29 046,69
Koringberg	33 535,97	4 008,15
Malmesbury	19 137,61	2 012,97
Moorreesburg	288 630,12	33 418,98
Phola Park	96 222,13	11 561,14
Plase Deel 5	17 958,73	646,09
PPC	3 248,93	273,01
Riebeek-Kasteel	437 359,23	48 571,26
Riebeek-Wes	266 482,60	27 750,44
Riverlands	175 524,24	22 930,18
Wesbank	544 343,26	61 283,50
Yzerfontein	15 474,23	1 769,39
	3 360 515,82	382 350,74

Schedule B

	Amount	**VAT**
Abbotsdale	**137 341,74**	**14 987,71**
Chatsworth	**24 400,94**	**2 087,54**
Darling	**2 666,52**	**342,18**
Ilinge Lethu	**480,15**	**0,00**
Kalbaskraal	**21 693,87**	**1 459,32**
Koringberg	**8 666,63**	**866,05**
Malmesbury	**11 526,89**	**1 049,97**
Moorreesburg	**36 591,94**	**3 612,16**
Riebeek-Kasteel	**62 396,07**	**6 185,09**
Riebeek-Wes	**77 683,45**	**7 865,45**
Riverlands	**21 956,08**	**2 450,86**
Wesbank	**109 493,03**	**12 468,50**
	514 897,31	**53 374,83**

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Direkteur: Finansiële Dienste
8 February 2022
5/7/1/1/MY
WYK: NVT

ITEM 7.11 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 21 FEBRUARY 2022

ONDERWERP:	**UITSTAANDE DEBITEURE – JANUARIE 2022**
SUBJECT:	***OUTSTANDING DEBT – JANUARY 2022***

1. AGTERGROND/BEREDENERING / *BACKGROUND/DISCUSSION*

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Januarie 2022 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period Februarie 2022 and is composed of the following reports.

a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
b) Outstanding debt (before levy) 150 days and older
c) Outstanding debt (before levy) 150 days and older - Legal Suite
d) Outstanding debt (before levy) 150 days and older - Collab
e) Statistics Cut-Off List

2. WETGEWING / *LEGISLATION*

2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP*

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

4.1 Die uitstaande debiteure vir Desember 2020 het R36 130,325.74 beloop terwyl die uitstaande debiteure vir Januarie 2021 R40 124,229.29 beloop het en was 'n vermeerdering van R3 796,407.75.

4.2 Die uitstaande debiteure vir Desember 2021 het R34 258,912.84 beloop terwyl die uitstaande debiteure vir Januarie 2022 R37 014,702.08 beloop - 'n vermeerdering van R2 755,789.24.

4.3 Die uitstaande debiteure vir Januarie 2021 het R40 124,229.29 beloop terwyl die uitstaande debiteure vir Januarie 2022 R37 014,702.08 beloop - 'n vermindering van R3 109 527.21 in uitstaande debiteure.

4.4 Die uitstaande debiteure vir Januarie 2022 is 5.62% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Januarie 2021 7.00% was van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / *RECOMMENDATION***

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Januarie 2022.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for January 2022.

(get) M Bolton

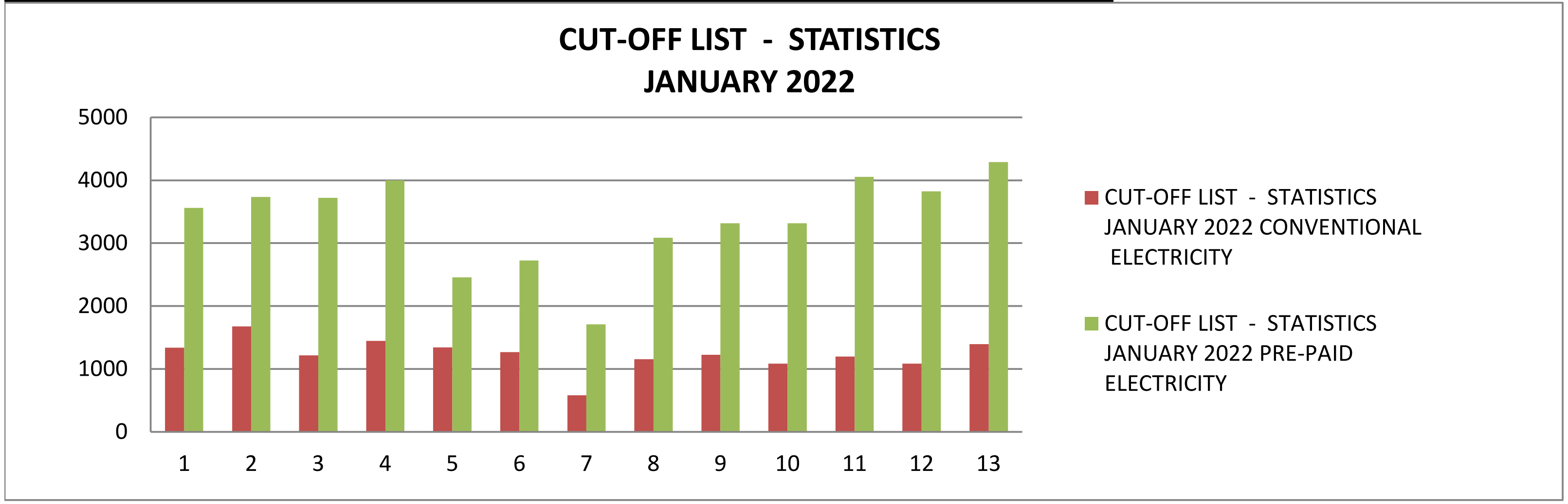
____

M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING DEBTORS (FUTURE EXCLUDED)
MONTH END
RESIDENTIAL - BUSINESS - GOVERNMENT
STAFF - COUNCILLORS
JANUARY 2022

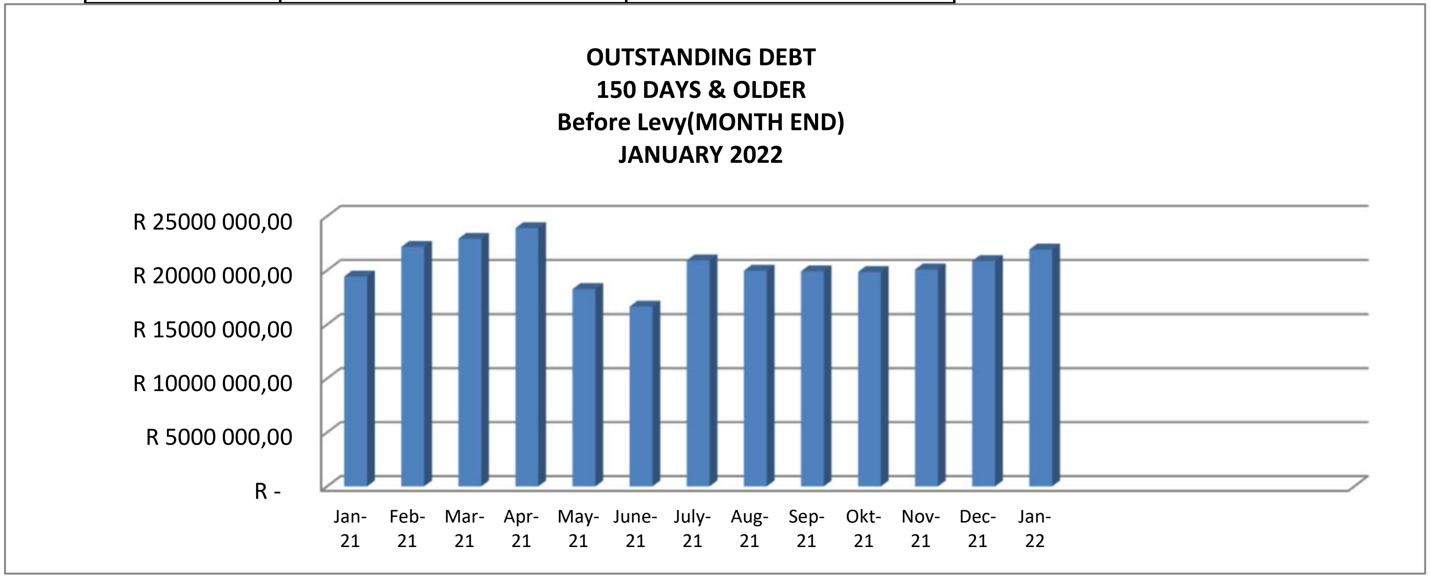
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2019/2020 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
									R 658 069 842	R 573 330 277	R 540 939 135
Aug-21	R -43 707	R 33 425 777	R 26 958 580	R 3 995 260	R 2 463 023	R 8 913	R -	EFT payments day after month end received amounted to **R2 480,895.38(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R3 995,259.99.** Staff outstanding in the amount of **R8913.34.** Eleven(11) Staff members have outstanding accounts - Two(2) staff members have Eskom electricity, Three (3) staff members have Prepaid meters. Five staff members have Conventional Electricity and One(1) staff members has no electricity. The Government outstanding amounted to **R2 463,023.28** as a result of annual rates. The amount of **R3 550,033.63** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	5,08%	5,84%	3,35%
Sep-21	R -2 746 223	R 32 068 106	R 28 381 790	R 2 614 261	R 1 070 753	R 1 302	R -	EFT payments day after month end received amounted to **R1 498,431.70(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R2 614,260.67.** Staff outstanding in the amount of **R1302.48.** Three(3) Staff members have outstanding accounts - One(1) staff members has Eskom electricity, One (1) staff member has Prepaid and Ons(1) staff member has no eletricity- Sundries account. The Government outstanding amounted to **R1 070,752.57** as a result of annual rates. The amount of **R483 436.10** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	4,87%	6,07%	3,50%
Oct-21	R -1 409 698	R 36 922 486	R 28 858 284	R 6 559 003	R 1 505 077	R 122	R -	EFT payments day after month end received amounted to **R1 351,061.93(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R6 559,003.32.** Staff outstanding in the amount of **R121.78.** One(1) Staff member has an outstanding account - Pre Paid. The Government outstanding amounted to **R1 505,076.74** as a result of annual rates. The amount of **R225 231.75** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	5,61%	6,69%	3,82%
Nov-21	R -7 937 090	R 31 989 643	R 29 460 275	R 963 071	R 1 561 520	R 4 777	R -	EFT payments day after month end received amounted to **R1 093,464.63(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R963,070.71.** Staff outstanding in the amount of **R4777.10.** Four(4) Staff members have outstanding accounts (2 X Staff members have Pre-paid electricity, 1 Staff member has conventional electricity and 1 x Staff members account are availability fees.). The Government outstanding amounted to **R1 561,519.92** as a result of annual rates. The amount of **R65 658.32** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	4,86%	6,96%	3,71%
Dec-21	R -1 871 413	R 34 258 913	R 29 610 732	R 2 941 128	R 1 705 977	R 1 075	R -	EFT payments day after month end received amounted to **R1 553,427.94(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R2 941,128.48.** Staff outstanding in the amount of **R1075.16.** Three (3) Staff members have outstanding accounts (3 X Pre-paid electricity). The Government outstanding amounted to **R1 705,977.32** as a result of annual rates. The amount of **R28 072.45** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	5,21%	6,30%	3,77%
Jan-22	R -3 109 527	R 37 014 702	R 31 628 156	R 3 560 820	R 1 823 367	R 2 359	R -	EFT payments day after month end received amounted to **R2 124,814,50(**OTM account**)** and **R0.00** (Sundries account) The businesses outstanding amounted to **R3 560,819,50.** Staff outstanding in the amount of **R195,28** One (1) Staff members have outstanding accounts.The Government outstanding amounted to **R1 823,367,35** as a result of annual rates. The amount of **R2463,12** is added to the outstanding debtors because of property rates that changed on request from montlhy to annually whose future has been cancelled.	5,62%	7,00%	4,09%

CUT-OFF LIST - STATISTICS JANUARY 2022				
MONTHS	**CONVENTIONAL ELECTRICITY**	**PRE-PAID ELECTRICITY**	**COMMENCEMENT DATE PHYSICAL CUT-OFF**	
Jan-21	1338	3562	8 February 2021	
Feb-21	1679	3733	8 March 2021	
Mar-21	1217	3723	8 April 2021	
Apr-21	1446	3997	6 May 2021	
May-21	1343	2456	7 June 2021	
June-21	1266	2724	14 July 2021	Or as soon as System had been updated
July-21	580	1712	17 August 2021	
Aug-21	1156	3088	8 September 2021	
Sep-21	1227	3317	11 October 2021	
Oct-21	1083	3316	8 November 2021	
Nov-21	1196	4053	8 December 2021	
Dec-21	1084	3823	11 January 2022	
Jan-22	1397	4290	7 February 2022	



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) JANUARY 2022			Comparative Period 2021- 2022	
Month	**Before Levy**			
Jan-21	R	19 433 975,77		
Feb-21	R	22 165 361,25	R	8 282 246,51
Mar-21	R	22 914 537,29	R	8 125 910,76
Apr-21	R	23 903 109,28	R	8 489 050,69
May-21	R	18 271 285,07	R	2 288 600,56
June-21	R	16 653 868,77	R	569 440,86
July-21	R	20 923 800,76	R	4 296 994,28
Aug-21	R	19 966 573,48	R	2 616 541,12
Sep-21	R	19 908 658,19	R	2 999 098,74
Okt-21	R	19 853 986,01	R	2 658 773,12
Nov-21	R	20 084 499,60	R	2 388 638,26
Dec-21	R	20 866 464,09	R	2 446 905,55
Jan-22	R	21 917 794,24	R	2 483 818,47

Previous years information was not available to draw comparisson to this year

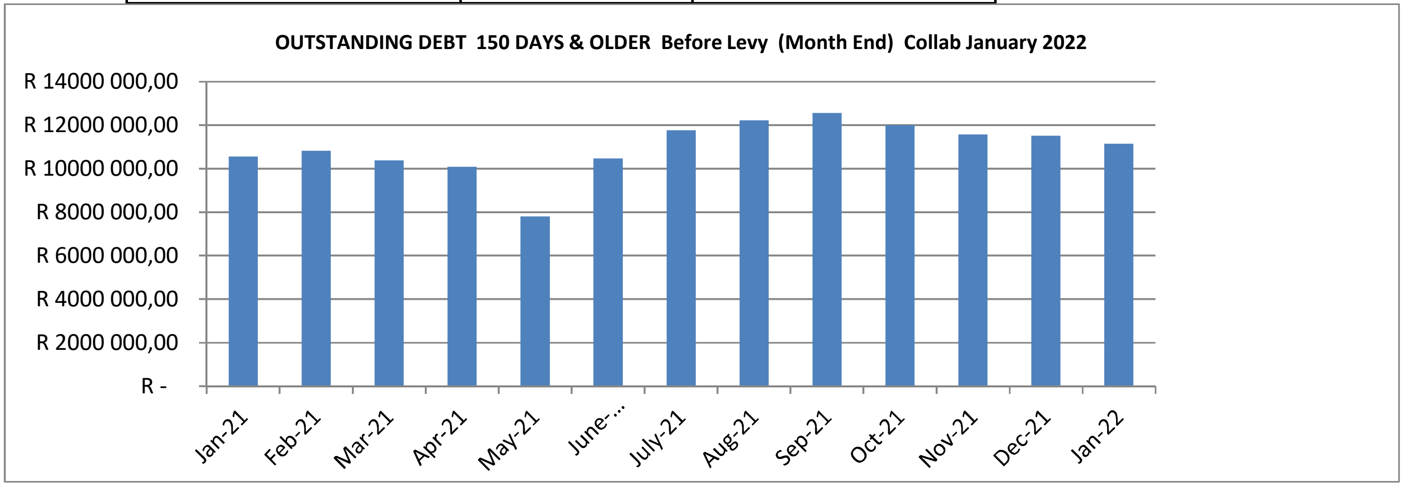


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite JANUARY 2022		**Comparative Period 2021-2022**
Month	**Before Levy**	
Jan-21	R 537 334,43	
Feb-21	R 539 184,65	R 30 967,97
Mar-21	R 550 951,50	R 40 339,32
Apr-21	R 558 622,04	R 44 989,87
May-21	R 337 234,22	R -179 558,86
June-21	R 342 129,24	R -178 540,30
July-21	R 343 330,59	R -179 951,88
Aug-21	R 344 574,10	R -181 168,33
Sep-21	R 347 106,52	R -181 334,19
Oct-21	R 348 349,94	R -180 088,25
Nov-21	R 349 602,60	R -183 531,80
Dec-21	R 352 261,84	R -182 762,06
Jan-22	R 353 514,02	R -183 820,41

Previous years information was not available to draw comparisson to this year

OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab JANUARY 2022		Comparative Period 2021 - 2022
Month	**Before levy**	
Jan-21	R 10 552 461,67	
Feb-21	R 10 823 003,09	R 2 792 271,00
Mar-21	R 10 386 034,06	R 2 152 864,30
Apr-21	R 10 091 042,10	R 1 654 224,46
May-21	R 7 795 684,58	R -675 139,72
June-21	R 10 465 959,06	R 2 219 124,88
July-21	R 11 760 817,56	R 3 694 873,05
Aug-21	R 12 215 709,12	R 4 078 471,77
Sep-21	R 12 563 120,61	R 4 558 677,36
Oct-21	R 11 995 030,50	R 4 110 825,53
Nov-21	R 11 566 035,99	R 1 413 830,35
Dec-21	R 11 507 219,77	R 1 205 785,91
Jan-22	R 11 150 473,54	R 598 011,87

Previous years information was not available to draw comparisson to this year



Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Office of the Director: Financial Services
7 February 2022

5/14/3/5
WARDS: All

ITEM: 7.12 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 21 FEBRUARY 2022.

ONDERWERP:	**VORDERING MET UITSTAANDE VERSEKERINGSEISE**
SUBJECT:	***OUTSTANDING INSURANCE CLAIMS PROGRESS***

1. AGTERGROND/BEREDENERING / *BACKGROUND/DISCUSSION*

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / *LEGISLATION*

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP*

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

"*Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."*

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Excess	1 July 2021 – 31 Janaury 2022	:R 418 146.76 (paid)
Excess	Outstanding claims	:R 24 500.00 (outstanding)

5. AANBEVELING / *RECOMMENDATION*

Voorgelê vir u kennisname/
Tabled for cognisance

(Get) M BOLTON

...
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2019/49	LAUA/CPT/P13988/41	Development Services	01/03/2019	13/03/2019	Motor Damaged: CK50308	11 173,99	5 000,00	SASRIA claim after vehicle was damage during protest. Insurance requests second quote on March 27. Outstanding documents send to Marsh on 29 May 2020. The claim was closed by Sasria but no reason was given why. A dispute was submitted to Sasria on the 12 November 2020 requesting them to review the rejection. Followed up on claim 17 March 2021. We referred the claim to our broker on 6 April 2021 to investigate the matter and provide feedback. Documents were again send to Lion of Africa on 31 August 2021 for their final review. Digicall confirms on 15 October 2021 that they requested SASRIA to re-open the file and assist with the claim. Sasria still busy with claim. Followed up on claim 20 December 2021. Follow up made with Sasria on 26 January 2022 await feedback.
2021/54	CLGRMUM-851254	Municipal property		04/05/2021	Property Damage: Standard Bank Building	1 172 729,00	excess still to be confirmed	Major damages was reported at the Standard Bank building. Burglars is unknown to the Municipality. Assessor appointed on 20 May 2021. A second Assessor was appointed on 25 June 2021. Assessors report outstanding. Additional information sent to Marsh on 30 August 2021. Followed up on claim 30 September, 20 October and 27 October 2021. Assessors report still outstanding. Insurer requested more information to the reason why the property was not occupied which reasons was sent to insurer. Awaiting insurance response. Due to the fact that the building was not occupied the insurer is negotiating with Guardrisk to try and get them to reverse their repudiation. Followed up on claim 26 January 2022. Additional information was requested from Marsh on 8/2/2022 for submission of appeal.
2022/19	CLGRMUM-856809	Civil Services: Water	01/10/2021	11/10/2021	Property Loss: Burst Geyser, Malmesbury Swimming Pool	10 735,25	1 000,00	The plumber confirms that the geyser burst at Malmesbury swimming pool. Guardrisk confirms on 28 October 2021 that they have appointed an Assessor to assist with the assessment. Guard Risk appointed an independent contractor to investigate the geyser. The contractor verify on 2 November 2021 that the geyser is under warranty and that they will replace it without any cost. Waiting on written confirmation from insurer. Geyser was replaced. Followed up on finalization of claim 20 December 2021 and 26 January 2022. Awaiting final feedback. Query on damages to ceiling in process of finalization.
2022/29	SWA2021-22/SW/24/E	Civil Services: IT Department	18/10/2021	01/12/2021	Property Loss: Stolen CCTV Cameras	17 652,33	excess still to be confirmed	Upon investigation officials discovered that the CCTV camera in Moorreesburg was either driven off by a truck or it was vandalized. Pending confirmation from insurers whether the claim has been approved or not. Followed up on claim 26 January 2022.
2022/31		Civil Services: IT Department	27/11/2021	07/12/2021	Property Loss: Stolen CCTV Cameras	20 815,00	excess still to be confirmed	In the early hours of 27 November 2021 the CCTV camera in Moorreesburg was stolen. Pending confirmation from insurers whether the claim has been approved or not. Followed up on claim 26 January 2022.
2022/32	CLGRMUM-859117	Civil Services: Sewerage Department	01/12/2021	10/12/2021	Motor glass, CK44060	12 650,00	3 500,00	The glass panel of the JCB cracked and shattered on the way to the dumping site due to the road condition. Confirmation to replace the glass was received on 10 December 2021. Invoice outstanding.
2022/34	SWA2021-22/SW/28/M	Law Enforcement	17/12/2021	03/01/2022	Motor Damaged, CK54123	27 134,94	7 500,00	The Employee damaged the municipal vehicle at his house wile driving into his yard. Assessor appointed on 26 January 2022. Pending confirmation from insurers whether the claim has been approved or not.
2022/35		Civil Services: Water	04/01/2022	24/01/2022	Property Loss: Riebeek Kasteel Store	9 059,40	7 500,00	On returning to work on Monday, 4 January 2022, officials discovered that Riebeek Kasteel Stores at the yard had been broken into. Several items were stolen in the process.
						1 281 949,91	24 500,00	

FINALISED CLAIMS

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/17	CLGRMUM-856827	Civil Services: Parks and Recreational Areas	20/09/2021	06/10/2021	Property Loss: Stolen Fence, Riebeek Kasteel Sports Ground	13 537,75	7 500,00	EFT payment received on 31 January 2022. Receipt number 051432. Amount received R6 037,75
2022/30	CLGRMUM-859112	Civil Services: Water	29/11/2021	07/12/2021	Motor Damaged, CK10564	6 911,32	5 000,00	The excess amount was paid to the supplier on 31 January 2022.
2022/15	CLGRMUM-856001	Fire Department	08/09/2021	14/09/2021	Motor Damage: CK32736	5 879,62	5 000,00	The excess amount was paid to the supplier on 31 January 2022.
						26 328,69	**17 500,00**	

Munisipaliteit
Municipality
Umasipala

Verslag Φ Ingxelo Φ Report

Office of Directorate: Electrical Engineering Services
08 February 2022

8/1/B/2

ITEM 7.13 FOR AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 21 FEBRUARY 2022.

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES : PURCHASE OF NOTEBOOK COMPUTERS FOR EXECUTIVE MAYORAL COMMITTEE

1. BACKGROUND

Subsequent to the municipal elections of 1 November 2021, the newly elected Mayor, Deputy Mayor, Speaker and members of the Executive Mayoral Committee urgently required notebook computers to fulfil their duties. Due to a worldwide shortage of computer equipment as a result of the Covid 19 pandemic, extended delivery periods of between 4-11 months were offered should formal tenders be invited based on specific specifications since such equipment would have to be imported upon award to a successful tenderer.

Suppliers of computer equipment however import batches of notebook computers for the general market which are then reserved upon receipt of firm orders. It was therefore possible to procure notebook computers with shorter delivery periods if a quotation was accepted in lieu of the invitation of formal tenders.

Quotations were therefore invited and three quotations were received by the due date. The lowest quotation of R215 960.00 excluding VAT for the 8 notebook computers was provided by the company Technology Strategy Corp which was considered reasonable and in compliance with the requirements of Swartland Municipality.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30 000.00 (including VAT), a formal tender process must be followed. Since it was impossible and impractical to procure the notebook computers within the required time period by means of a formal tender process, the Municipal Manager and Director Financial Services approved the acceptance of the lowest quotation.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

2.1 in an emergency;

2.2 if such goods or services are produced or available from a single provider only;

2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;

2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or

2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure of R215 960.00 excluding VAT was allocated to vote number 9/118-64-729 (Notebooks) where sufficient funding was made available.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

The provision of Information and Communication Technology services aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

5. RECOMMENDATION

5.1 That the action of the Municipal Manager be condoned not to invite formal tenders but to approve the acceptance of the quotation of Technology Strategy Corp for 8 x Notebooks computers to the amount of R215 960.00 excluding VAT.

5.2 That the reason for the deviation from the prescribed procurement process to alleviate the exceptional circumstances be recorded as follows:

- Due to a worldwide shortage of computer equipment as a result of the Covid 19 pandemic, it was impractical to procure notebook computers by means of a formal tendering process whilst ensuring urgent delivery to enable the newly elected Mayor, Deputy Mayor, Speaker and members of the Executive Mayoral Committee to fulfil their duties. The only practical option was to call for quotations from importers who already had notebook computers on order for the general market, and to accept a quotation for notebook computers which have not yet been allocated in the market.
- Since 3 quotations were received by the due date of which the lowest quotation was accepted, a competitive procurement process was followed and the purchase price is considered fair and reasonable.

5.3 That it be noted that the expenditure was allocated to mSCOA vote 9/118-64-729 and that there was sufficient funding available for the order in the amount of R215 960.00 excluding VAT.

5.4 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

Sgn R du Toit

Director: Electrical Engineering Services

Munisipaliteit
Municipality
Umasipala

- MEMORANDUM-

Office of Directorate: Electrical Engineering Services
3 December 2021

6/1/2/2

TO: Municipal Manager
Director Financial Services

APPROVAL FOR DEVIATION FROM SUPPLY CHAIN PROCEDURES: PURCHASE OF NOTEBOOK COMPUTERS

It is required that 8 notebook computers be procured on an urgent basis for the newly elected Mayor, Deputy Mayor, Speaker and members of the Executive Mayoral Committee.

Due to the current worldwide shortage of computer equipment, extended delivery periods of between 4-11 months are offered should open tenders be invited based on specific specifications and such equipment will have to be imported upon award to a successful tenderer.

Suppliers of computer equipment however import batches for the general market which are then reserved upon receipt of firm orders. It is therefore possible to procure notebook computers with shorter delivery periods if a quotation is accepted in lieu of the invitation of tenders.

Three companies were contacted to provide quotations based on a delivery date of 10 February 2022. The Companies submitted quotations, however two of which could only tentatively confirm the delivery date and which are also the higher quotations.

The quotations received are as follows:

Company	Price excluding VAT
Technology Strategy Corp	R 215 960.00
First Technology	R 219 440.00
DataTegra	R 254 651.20

The lowest quotation of R215 960.00 excl VAT for 8 x Dell notebook computers (Dell Latitude 5320 (2-IN-1 - TOUCH SCREEN i5-1135G7 13.3" FHD 8GB 256GB W10Pro64 3YR) provided by the company Technology Strategy Corp is considered fair and reasonable.

The expenditure will have to be funded from vote number 9/118-64-729 (Notebooks) and the available amount will be exceeded. Additional funding will have to be allocated in the 2021/22 adjustments budget.

It is hereby approved to deviate from the supply chain processes and that the lowest quotation from Technology Strategy Corp of R215 960.00 excl VAT be accepted to purchase the required notebook computers given the special circumstances and urgency occasioned by the worldwide shortage as a direct result of the COVID pandemic

Recommendation:

Director: Electrical Engineering Services
R du Toit

Approved:

Chief Financial Officer
Director: Financial Services
MAC Bolton

Accounting Officer
Municipal Manager
JJ Scholtz

Verslag Φ Ingxelo Φ Report

Office of Directorate: Electrical Engineering Services
08 February 2022

8/1/B/2

ITEM 7.14 FOR AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 21 FEBRUARY 2022.

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES : REPAIR OF TRAFFIC SIGNAL: MALMESBURY: N7, DARLING ROAD INTERSECTION.

1. BACKGROUND

As a result of an intermittent fault affecting the traffic signal in Darling Road, Malmesbury controlling the off-ramp from the N7, the traffic signal failed completely, resulting in a dangerous situation inasmuch traffic and especially heavy trucks leaving the N7 frequently ignored the malfunctioning traffic signal and crossed the intersection without stopping. In terms of complaints from motorists, serious and life threatening potential accidents were narrowly avoided.

Initially the company TMT was requested to urgently repair the traffic signal, but despite several attempts, the traffic signal could not be repaired and the dangerous and unacceptable circumstances prevailed. It came to light that the expert who was previously employed by TMT was retrenched and established a new company EJL Works (Pty) Ltd who was then requested to urgently locate and repair the fault. The company was also registered as supplier on the municipal database.

The fault was located and repaired after several days work and the quotation amounted to R32 032.18 including VAT, which is considered fair and reasonable.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30 000.00 (including VAT), a formal tender process must be followed. Since an emergency has occurred, the Municipal Manager and Director Financial Services approved the appointment of the specialist company without the invitation of formal tenders.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

2.1 in an emergency;

2.2 if such goods or services are produced or available from a single provider only;

2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;

2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or

2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

3. FINANCIAL IMPLICATIONS

The expenditure of R32 032.18 including VAT was funded from vote number 9/247-1185-727 (Traffic Signals) where adequate funding was available.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

The emergency repair of the traffic signal aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

5. RECOMMENDATION

5.1 That the action of the Municipal Manager be condoned not to invite tenders but to approve the acceptance of the quotation of EJL Works (Pty) Ltd in the amount of R32 032.18 including VAT for the repair of the traffic signal to alleviate the emergency situation.

5.2 That the reasons for the deviation from the prescribed procurement process be recorded as follows:

- The prolonged failure of the traffic signal controlling traffic leaving the N7 constituted an emergency and urgent repair was essential to alleviate the dangerous and potentially life threatening circumstances.
- The appointment of the known specialist was the only practical option to facilitate prompt repair of the malfunctioning traffic signal.
- The cost for the repairs is considered fair and reasonable.

5.3 That it be noted that the expenditure was allocated to mSCOA vote 99/247-1185-727 (Traffic Signals) and that sufficient funding was available for the order in the amount of R32 032.18 including VAT.

5.4 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when they are compiled.

(Sgn) R du Toit
Director: Electrical Engineering Services

SWARTLAND

Munisipaliteit
Municipality
Umasipala

- MEMORANDUM-

Office of Directorate: Electrical Engineering Services
02 February 2022

6/1/2/2

TO: Municipal Manager
Director Financial Services

APPROVAL FOR DEVIATION FROM SUPPLY CHAIN PROCEDURES: REPAIR OF TRAFFIC SIGNAL: N7, DARLING ROAD INTERSECTION.

As a result of an intermittent fault affecting the traffic signal controlling the off-ramp from the N7, the traffic signal failed completely, resulting in an extremely dangerous situation inasmuch traffic and especially heavy trucks from the N7 frequently ignored the dead traffic signals and crossed the intersection without stopping. Several serious and life threatening potential accidents were narrowly avoided, resulting in complaints from the affected motorists.

Initially the company TMT was requested to urgently repair the traffic signals, but despite several attempts, the traffic signals could not be repaired and the dangerous and unacceptable circumstances prevailed. It came to light that the expert who was previously employed by TMT was retrenched and established a new company EJL Works (Pty) Ltd who was then requested to urgently locate and repair the fault. The company was also registered as supplier on the municipal database.

The fault was located and repaired after several days work and the quotation amounts to R32 032.18 including VAT, which is considered fair and reasonable. The expenditure can be funded from vote number 9/247-1185-727 (Traffic Signals) where adequate funding is available.

It is hereby requested that approval be granted to deviate from the supply chain processes and that one quotation from EJL Works (Pty) Ltd be accepted for the repairs, due to the emergency situation.

Recommendation:

Director: Electrical Engineering Services
R du Toit

Approved:

Chief Financial Officer
Director: Financial Services
MAC Bolton

2/2/22

Accounting Officer
Municipal Manager
JJ Scholtz

Munisipaliteit
Municipality
Umasipala

Verslag◆Ingxelo◆ Report

Office of the Director: Protection Services
01 February 2022

8/1/B/2

ITEM: 7.15 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 21 FEBRUARY 2022.

SUBJECT: DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO THE FIRE FIGHTING WATERPUMP OF FIRE FIGHTING VEHICLE, TOYOTA LANDCRUISER CK 28574 IN RIEBEECK VALLEY

1. BACKGROUND

The main functions of the fire service is to prevent fires and to protect life and property should a fire occur. The Toyota Land Cruiser is currently the only fire-fighting vehicle in the Riebeeck Valley area that responds to fires and other emergencies. Due to the age of the fire pump, the pump seized and needs to be overhauled.

The Fire Department called on the expertise of F.E.S Manufacturing (Pty) Ltd to strip the firefighting pump and prepare a quotation. F.E.S Manufacturing (Pty) Ltd is a suitable qualified company who successfully provided similar services to the Municipality in the past.

The quotation amounted to R 45 857, 53 (Excl. vat)

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30 000, 00 (including VAT), a formal tender process must be followed. However, the Municipal Manager has approved that the repairs to the firefighting water pump be handled as an emergency due to the lack of firefighting capacity and the impracticality to obtain more quotes.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only -

2.1 in an emergency;
2.2 if such goods or services are produced or available from a single provider only;
2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

3. FINANCIAL IMPLICATIONS

The expenditure of R 45 857, 53 (Excl. vat) be allocated to vote number **9/1-14-5.**
There is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

This item is aligned to Strategic goal 1:

Ensure that infrastructure development, resources and equipment are available to deliver an effective and efficient Fire and Rescue Service to all communities in the Swartland area.

5. RECOMMENDATION

5.1. That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 (2) of the Supply Chain Management Policy;

5.2. That cognisance be taken of the action by the Municipal Manager with regards to the repairs of the firefighting water pump of the Toyota Land Cruiser by F.E.S Manufacturing (Pty) Ltd for the amount of R 45 857,53 (excluding vat) and R52 736,16 Vat included.

5.3. That the reason for the deviation from the prescribed procurement process be recorded as:

5.3.1. The firefighting water pump of the fire vehicle seized, resulting in an emergency given the service requirement that the vehicle is used for. The fact that the firefighting pump had to be stripped made it rather challenging to obtain the required three quotes.

5.3.2. That the repair work to the firefighting pump be handled as an emergency for purposes of disclosure in the AFS due to the vehicle being a fire fighting vehicle that needs to be available to extinguish fires, but moreover as this was the only vehicle in Riebeeck Valley.

5.4. The expenditure be allocated to vote: 9/1-14-5 and that there is sufficient funding available.

5.5. That the Manager: Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

(get) P A C Humphreys

MUNICIPAL MANAGER

Munisipaliteit
Municipality
Umasipala

- MEMORANDUM –

Office of the Director Protection Services

Section: Fire Services

Ref no: 17/5/2/2/1

01 February 2022

AAN: MUNISIPALE BESTUURDER

GOEDKEURING VIR AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN DIE BRANDBESTRYDING WATERPOMP VAN DIE BRANDWEER VOERTUIG TOYOTA LAND CRUISER (CK 28574), RIEBEEK

Meegaande item vir die Uitvoerende Burgemeesterskomitee Vergadering wat gehou sal word op 21 Februarie 2022 verwys.

Kan u asseblief oorweging gee aan die verduideliking in die verslag.

Met u goedkeuring kan die herstelwerke aan die brandbestryding waterpomp van die brandweer voertuig by Riebeek onmiddellik afgehandel word vir die bedrag van R 45 857, 53 (BTW uitgesluit).

01/02/2022

DIREKTEUR: BESKERMINGS DIENSTE

DATUM

Hiermee verleen ek, die ondergetekende goedkeuring vir die afwyking van die voorgeskrewe verkrygingsproses vir die herstelwerke aan die brandbestryding waterpomp van brandweer voertuig (Toyota Land Cruiser CK 28574) by Riebeek.

01/02/2022.

DIREKTEUR: FINANSIËLE DIENSTE

DATUM

04/02/2022

MUNISIPALE BESTUURDER

DATUM

F.E.S. Manufacturing (Pty.) Ltd.

Fire Emergency Vehicle Manufacturing
Fire Fighting Equipment Supplies

Unit 4 Ganci Park
7 Stella Road
Montague Gardens
Cape Town
7441
Vendor : 2752

Tel: (021) 5511924
Fax: 0866223833
email: fes1@mweb.co.za
CSD : MAAA0102812
BBBEE Level 2
VAT No: 4010182618

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27 January 2022

Attention: Mr Royston Harris

RE: New Pump vs. Repaired Pump Warranty

We confirm the warranty of a new complete pump with motor will be 1 Year (12 months) subject to normal wear and tear and operational conditions regarding water conditions and regular maintenance.

The repaired pump unit will carry a 1 Year (12months) warranty on all replaced parts and workmanship subject to the same warranty conditions as mentioned above.

Kind Regards

Marius Weber
Director

Munisipaliteit
Municipality
Umasipala

Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering
07 February 2022

8/1/B/2

ITEM 7.16 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 21 FEBRUARY 2022

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIR OF AIR SCOUR BLOWER, MALMESBURY WWTW

1. BACKGROUND

The Malmesbury waste water treatment works utilises membrane technology for the tertiary treatment process. The treatment process require course bubble aeration for the scouring of membranes to prevent fouling and for biological treatment. Aeration is achieved by four Aerzen air blowers units. The Aerzen blower units are German manufactured and serviced and repaired by the original manufacturer support in South Africa, Aerzen Airgas (Pty)Ltd.

One of the blower units were removed for service and repairs by Aerzen Airgas (Pty)Ltd and a quotation to the amount of R78,450.97 (excluding VAT) was received.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT), a formal tender process must be followed. However the Municipal Manager has approved that the service and repairs be performed by the original manufacturer support in South Africa, Aerzen Airgas (Pty)Ltd as the service is only available from this single service provider.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dipsense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

2.1 in an emergency;

2.2 if such goods or services are produced or available from a single provider only;

2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;

2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or

2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/239-57-1041 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

The operation of wastewater treatment works aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

5. RECOMMENDATION

5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.

5.2 That cognisance be taken of the action of the Municipal Manager to approve that the service and repairs of an Aerzen blower unit at the Malmesbury waste water treatment works be performed by the original manufacturer support in South Africa, Aerzen Airgas (Pty)Ltd.

5.2 That the reason for the deviation from the prescribed procurement process be recorded as follows:

- Aerzen Airgas (Pty)Ltd is the original manufacturer support in South Africa for the German manufactured Aerzen blower units; and
- The service is only available from the single service provider.

5.3 That cognisance be taken that the expenditure was allocated to mSCOA Code: 9/239-57-1041128 and that there is sufficient funding available for the quoted amount of R78,450.97 (excluding VAT).

5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES
JB/ma

Munisipaliteit
Municipality
Umasipala

Verslag Φ Ingxelo Φ Report

Departement van die Direkteur: Korporatiewe Dienste

9 Februarie 2022

2/6

ITEM 7.17 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEHOU OP 21 FEBRUARIE 2022

<u>ONDERWERP</u>: SLUITING VAN KANTORE OP 17 JUNIE 2022

1. Swartland Munisipaliteit het ten opsigte van die 2020/2021 finansiële jaar vir die negende keer 'n skoon oudit verkry. Elke afdeling of sub-afdeling van die munisipaliteit vorm deel van die legkaart om uiteindelik 'n skoon ouditmening te kry, al dan nie. In ooreenstemming met besluite van vorige jare, word voorgestel om Vrydag, 17 Junie 2022 as 'n afdag toe te staan as beloning aan die personeel vir hul bydraes tot die skoon oudit.

2. Oortydbetalings op hierdie datum sal geskied teen die Saterdagtarief.

3. Die afdag sal op die verlofstelsel geregistreer word as 'n nie-werksdag.

AANBEVELING

(a) Dat, as gevolg van die verkryging van die negende skoon oudit, goedkeuring verleen word dat die munisipale kantore op Vrydag, 17 Junie 2022 mag sluit vir die dag;
(b) Dat hierdie 'n eenmalige vergunning is en dat dit glad nie 'n verwagting met die oog op volgende jare moet skep nie;
(c) Dat kennisgewings by al die betaalpunte in die munisipale gebied en op die webtuiste aangebring word om van die sluiting van kantore kennis te gee;
(d) Dat, met hierdie vergunning, oortyd betaal word vir tye gewerk teen die Saterdagtarief.

RECOMMENDATION

(a) That, as a result of obtaining a ninth clean audit, approval be granted that the offices close for the day on Friday, 17 June 2022;
(b) That this is a once-off reward and should not create an expectation with regards to following years;
(c) That notices will be placed at all pay points in the municipal area and on the website to give notice of the closing of the offices;
(d) That, with this reward, overtime for time worked on the day will be paid at the Saturday tariff.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Munisipaliteit
Municipality
Umasipala

Verslag Φ Ingxelo Φ Report

Departement van die Direkteur: Korporatiewe Dienste

2 Februarie 2022

11/1/2/5

ITEM 7.18 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU WORD OP 21 FEBRUARIE 2022

ONDERWERP: ALGEMENE JAARVERGADERING: PLAASLIKE OWERHEDE AFTREEFONDS: AANWYSING VAN AFGEVAARDIGDES

1. AGTERGROND

Die 38ste Algemene Jaarvergadering van die Plaaslike Owerhede Aftreefonds vind plaas op 27 Mei 2022.

Volgens voorskrifte van die fonds, is Swartland Munisipaliteit geregtig om een afgevaardigde uit die lede en een afgevaardigde uit die raadslede aan te wys.

2. AANBEVELING

(a) Dat kennis geneem word dat mnr A Zaayman genomineer is om die lede te verteenwoordig by die Algemene Jaarvergadering van die Plaaslike Owerhede Aftreefonds op 27 Mei 2022,

(b) Dat Raadslid_________ genomineer word om die Raad by die vergadering te verteenwoordig.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Direkteur: Korporatiewe Dienste

17 Februarie 2022

17/9/2/2/2-3

ITEM 7.19 VAN DIE AGENDA VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 21 FEBRUARIE 2022

ONDERWERP:	**BENOEMING VAN KRIEKETVELD TE GABRIEL PHAROAH SPORTGRONDE, DARLING**
SUBJECT:	***NAMING OF CRICKET FIELD AT GABRIEL PHAROAH SPORTS GROUND, DARLING***

1. **AGTERGROND**

1.1 Die aangehegte brief (**Aanhangsel A**) is gedurende Junie 2021 ontvang rakende die benaming van die krieketveld by die Gabriel Pharoah Sportgronde te Darling, welke skrywe vir sigself spreek.

1.2 Daar is in die betrokke stadium besluit om die aangeleentheid oor te hou vir besluitneming deur die nuwe Raad.

1.3 Die krieketklub het ook in verdere korrespondensie hieraangaande meegedeel dat die Boland Krieket Unie ook die voorstel steun, en het aangedui dat hulle bereid sou wees om 'n amptelike skrywe in hierdie verband van die Unie te bekom.

AANBEVELING

(a) Dat daar kennis geneem word van die versoek van die Darling Krieket Klub vir die benoeming van die krieketveld by die Gabriel Pharoah Sportgronde na die Gert Fortuin Oval;

(b) Dat die voorneme rakende die vernoeming van die veld vir publieke deelname bekendgemaak word, ten einde 'n besluit te kan finaliseer;

(c) Dat die komitee insette lewer oor die mees gepaste metode vir gemelde publieke deelname.

RECOMMENDATION

(a) That cognizance be taken of the Darling Cricket Club's request for the naming of the cricket field at the Gabriel Pharoah Sports Ground to the Gert Fortuin Oval;

(b) That the intention to name the field be published for public participation, in order to finalise a decision in this regard;

(c) That the committee provides input regarding the most appropriate method for the said public participation.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems,SM5/Februarie 2022/Naming of cricket field, Darling

ANNEXURE A

Darling Krieket Klub

Voorsitter: Shelton Adams
3-14th Ave
Darling 7345
Cell: 0716414197
Tel(h):022 492 2421
shelton@elsana.co.za

Sekretaris: Manfred Mentoor
14 - 17th Ave
Darling,7345
Cell:0722319861
Tel(h): 022 492 3239
Tel(w): 022 409 1100
manman.mentoor1@gmail.com

Insake: Krieketveld Benaming op Gabriel Pharoah Sportgronde.

Wanneer daar van krieket in Darling gepraat word, sal een naam meer as een keer genoem word in gesprekke; en woorde sinoniem aan die man is: "Legend", "groot gees", "vader figuur", "droomryk". Dis net in Darling, en net wat krieket betref. Daar is die wat vele stories en insae kan gee van sy betrokkenheid in by rugby in Darling ook. Sy liefde vir sy gemeenskap en voortuitgang in my eie ervaring vir Krieket in Darling en in Boland, het hy hom bevind op Boland Krieket Bestuursvlak.

Gert Fortuin.

Ekt Mnr Fortuin regtig ontmoet met een van die laaste en dalk die grootste bydra tot Darling Krieket Klub, die aansoek tot Lotto fondse en opgradering van die krieket speelvelde, en oefen nette op Gabriel Sportgronde wat tot vandag een van die mooiste veld in Swartland is. Dit het 'n toonbeld geskep tot wat die klub voor en na die opgradering vermag het, veral vir 'n man soos hy wat moes help om 'n mat op "gravel" moes vas stamp om krieket te speel maar 'n veld wat nou kan spog met 4 kolfbladdens tot sy beskikking. Ongelukkig kon hy nie sien hoeveel genot, as ook die wedstryde wat al voor baie mense afgespeel het nie, dit het hy oorgelaat vir ons om eendag oor te vertel. Tans in Darling Krieket Klub se 62ste se bestaanjaar, met die omliggende geriewe kon daar nog nie 'n kleedkamer gebou die veld en sy ligging komplimenteer nie, iets wat seker verhoed het dat meer provinsiale wedstryde nog nie na ons dorp gebring was soos met die gebruik van die Nasionale Plattelandse Krieket Kompetisie nie, Piketberg, Stellenbosch, Paarl en Worcester kon al wedstryde behartig.

2019

Toe dit tydens DCAS – Department of Cultural Affairs and Sports se oorhandiging van oefen en sport toerusting aan klub in die Swartland en Weskus bekend gemaak is dat Darling onder die dorpe sal wees wat opgradeer gaan word deur die behoeftebepalings, kon huidige bestuurslede van Darling Krieket Klub 'n borrelende trots gevoel in hul binneste kry, want dit het tot die idee gelei, amper 100% van die idee van Mnr Shelton Adams(DKK Voorsitter en Skoonseun van Gert Fortuin), dat dit die perfekte geleentheid is om Mnr Gert Fortuin te vereer.

Hiermee wil Darling Krieket Klub bestuur en lede graag amptelik toestemming vra dat die krieket veld wat tans ons tuiste is, vernoem word na die GERT FORTUIN OVAL, met 'n gedenk plaat wat Darling Krieket Klub sal aanbring op die gebou self, asook in die vorm van 'n Kennisgewing Bord wat GERT FORTUIN OVAL sal wys. Ons sal dan ook graag dit wil aanbring aan ons huidige Telbord. Dit gaan natuurlik nie die sportveld naam self verander nie maar slegs die krieket veld in sy eie kapasiteit.

Ons sal graag by die geleentheid alle minsters betrokke by sport asook die Burgemeerste by die bekendstelling wil hê. Dit sal almal wat tans betrokke is by Darling Krieket Klub, asook vir vroeer lede so baie beteken as hierdie eer ons kan toe kom, met die klub se ryk geskiedenis, vir die wat baie hard gewerk het om hierdie klub steeds mededingend te hou en wie baie spelers lof toe kon swaai as kompetisie of selfs as spelers van buite dorpe wat aangesluit het en vir Darling Krieket Klub kon speel.

En, dis 'n druppel uit 'n emmer wat nog baie voller is uit **GERT FORTUIN** se storie.

Krieket Groete