



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOUD IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 8 DESEMBER 2021 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (virtueel ingeskakel)
Uitvoerende Onderburgemeester, rdl J M de Beer (wnde voorsitter)

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Hoof: Begrotingskantoor, mnr W Rossouw
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die waarnemende voorsitter, Uitvoerende Onderburgemeester, rdl J M de Beer, verwelkom lede en versoek die Munisipale Bestuurder om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Die komitee is voltallig. Die Munisipale Bestuurder meld dat die Direkteur: Finansiële Dienste, mnr M Bolton, met verlof is.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

3.1 BEDANKING VAN ME M F GAIKA, EFF VERTEENWOORDIGER (3/1/7)

Die Munisipale Bestuurder noem dat me M F Gaika op 5 Desember 2021 haar bedanking ingedien het as verteenwoordiger van die EFF op die munisipale raad.

Die vakature is reeds ingevolge die toepaslike wetgewing aan die Onafhanklike Verkiesingskommissie verklaar.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOUD OP 23 NOVEMBER 2021

Besluit/...

4.1/...

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomitee gehou op 23 November 2021 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen

6. NUWE SAKE

6.1 IMPLEMENTERING VAN DIE BELEID INSAKE DIE BELONING VIR DIE VERSKAFFING VAN INLIGTING T.O.V. BEDROG, KORRUPSIE, DIEFSTAL, VANDALISME OF ENIGE KRIMINELE AKTIWITEIT (5/15/1/4)

Die doel van die Beloningsbeleid is om personeel, lede van die publiek, sowel as diensverskaffers aan te moedig om beweerde bedrog en korrupsie by die Munisipaliteit aan te meld.

Die bekamping van hierdie kriminele aktiwiteite bly 'n prioriteit vir die Suid-Afrikaanse regering.

Die Beloningsbeleid is belyn met die Swartland Munisipaliteit se Teenkorrupsiestrategie wat reeds geïmplementeer is en sal die Munisipaliteit bystaan in die stryd teen bedrog en korrupsie.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Beloningsbeleid vir die verskaffing van inligting ten opsigte van bedrog, korrupsie, diefstal, vandalisme of enige kriminele aktiwiteit aanvaar en geïmplementeer word, onderhewig daaraan dat –
 - (i) die beloningstruktuur heroorweeg word om nie slegs 'n beloning uit te betaal wanneer inligting lei tot 'n skuldigbevinding nie, maar ook die uitbetaling van 'n kleiner beloning wanneer inligting voorsien word wat korrupsie, bedrog, diefstal en vandalisme teen sal werk;
 - (ii) nie slegs amptenare wat fluitjieblasers is die nodige beskerming bied nie, maar ook lede van die publiek;
 - (iii) 'n addendum tot die beleid toegevoeg word met die doel om die aanmelding van 'n saak te vergemaklik;
- (b) Dat kennis geneem word dat die implementering van die beleid die volgende voordele vir die Munisipaliteit inhou:
 - (i) identifisering van swak beheermaatreëls;
 - (ii) implementering van verbeterde voorkomende- en opsporingskontroles om toekomstige verliese te voorkom;
 - (iii) verbetering in dienslewering en finansiële prestasie (deur die voorkoming van die misbruik van munisipale fondse, fokus op waarde vir geld en verbeterde finansiële bestuur);
 - (iv) versterking van vertroue in gemeenskap dat die Munisipaliteit verbind is om bedrog en korrupsie uit te roei;
 - (v) verbetering in dissipline binne die organisasie deur te fokus op professionaliteit en integriteit.

6.2 GOEDKEURING VAN DIE ONDERNEMINGSRISIKOBESTUURSBELEID (5/15/1/6)

Die beleid het ten doel om 'n proses te vestig waardeur risiko's geïdentifiseer kan word wat 'n bedreiging inhou vir volhoubare dienslewering en die bereiking van die Munisipaliteit se doelwitte. Die proses behels verder die mitigering van die geïdentifiseerde risiko's om die bestuur van die Munisipaliteit te optimaliseer.

Die gewysigde Ondernemingsrisikobestuursbeleid is met die sakelys gesirkuleer vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat die gewysigde Ondernemingsrisikobestuursbeleid goedgekeur word vir implementering omrede dit 'n verskeidenheid van voordele vir die Munisipaliteit inhou, byvoorbeeld:
 - (i) meer doeltreffende, betroubare en koste effektiewe dienslewering;
 - (ii) meer betroubare besluitneming;
 - (iii) minder verrassings en krisisse deur bestuur in staat te stel om effektief te handel met potensiële opkomende risiko's wat onsekerheid kan skep; en
 - (iv) beter uitsette en uitkomste deur die verbetering in die bestuur van projekte en programme;
- (b) Dat die "Risk Appetite"-vlak van 15 – "Impact x Likelihood" = 15 (5x3) & (3x5) aanvaar word;
- (c) Dat "Risk Tolerance"-vlakke van 16 (4x4) en hoër nie aanvaarbaar is nie en moet bestuur word.

6.3 (1) NOTULES VAN VERGADERINGS VAN DIE MUNISIPALE PRESTASIE EN RISIKO OUDITKOMITEE ONDERSKEIDELIK OP 24 EN 30 AUGUSTUS 2021, (2) JAARVERSLAG VIR DIE PERIODE 1 JULIE 2020 TOT 30 JUNIE 2021 (5/15/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notules van die Munisipale Prestasie en Risiko Ouditkomiteevergadering onderskeideli gehou op 24 Augustus en 30 Augustus 2021 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

Verder is die jaarverslag van die betrokke komitee vir die periode 1 Julie 2020 tot 30 Junie 2021 ook beskikbaar gestel.

BESLUIT dat kennis geneem word van die notules van die Munisipale Prestasie en Risiko Ouditkomitee se vergaderings van 24 en 30 Augustus 2021 asook die jaarlikse verslag van die Ouditkomitee vir die tydperk 1 Julie 2020 to 30 Junie 2021.

6.4 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Besluit dat **KENNIS GENEEM** word van die stand van uitstaande versekeringseise tot en met 30 November 2021 soos met die sakelys gesirkuleer.

6.5 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE DRINGENDE HERSTELWERK VAN 11kV INKOMENDE KRINGBREKERPANEEL BY DIE BAROCCA SUBSTASIE, MALMESBURY (8/1/B/2)

Die Barocca Substasie, Malmesbury is op 13 November 2021 beskadig deur 'n interne *arc flash* ontploffing wat veroorsaak het dat Amandelrug en gedeeltes van die sentrale besigheidsarea sonder elektrisiteitsvoorsiening gelaat is. Dringende herstelwerk is benodig.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

6.5/...

- (b) Dat kennis geneem word van die aksie deur die Munisipale Bestuurder om nie tenders uit te nooi nie, maar om die aanstelling van ABB vir die dringende herstelwerk aan die 11kV kringbrekerpaneel by die Barocca-substasie teen 'n bedrag van R61 010.07 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die faling van die elektrisiteitsverspreidingstoerusting was 'n noodgeval en dringende herstelwerk was noodsaaklik om die betroubaarheid van elektrisiteitstoevoer te verseker en om oorlading te verlig;
 - (ii) die aanstelling van die vervaardiger van die toerusting was noodsaaklik vir die spoedige vervanging van die beskadigde komponente en om te verseker dat die noodherstelwerk deur kundiges onderneem word;
 - (iii) die koste vir die herstelwerk, toetsing en inwerkingstelling word as billik en redelik beskou;
- (d) Dat kennis geneem word dat die uitgawe teen posnommer: 9/253-743-3174 verreken word en dat daar voldoende fondse beskikbaar is vir die bestelling ter waarde van R61 010.07 (BTW uigesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

6.6 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE DRINGENDE VOORSIENING EN AFLEWERING VAN TWEE MOBIELE KRAGOPWEKKEREENHEDE VIR DIE KALBASKRAAL EN RIVIERLANDS WATER AANJAAGPOMPSTASIE (8/1/B/2)

Die grootmaat watervoorsieningstelsel na Riverlands en Chatsworth wat bestaan uit 'n waterpyp wat water vervoer oor 'n afstand van 26 km na reservoirs in Chatsworth. Die stelsel is toegerus met twee aanjaagpompstasie, onderskeidelik by Kalbaskraal en Riverlands.

Die verhoogde aanvraag na water in hierdie gebiede veroorsaak dat die pompstasies 24/7 in bedryf gestel moet word ten einde 'n onderbreking in watervoorsiening te voorkom. Met die realiteit van gereelde beurtkrag is dit noodsaaklik om nood kragopwekking beskikbaar te stel om te verseker dat genoegsame water na die Chatsworth reservoir gepomp word.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word dat die Munisipale Bestuurder goedkeuring verleen het om 'n informele tenderproses te volg vir die voorsiening en aflewering van twee 150kVA mobiele kragopwekkers;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die implementering van beurtkrag het 'n verlies aan pompure tot gevolg wat lei tot langdurige onderbrekings in watervoorsiening aan Riverlands en Chatsworth;
 - (ii) die onlangse en onverwagte verhoging in beurtkrag het dit genoodsaak om voorsiening te maak vir noodkragopwekking by die Kalbaskraal en Riverlands waterpompstasies;
 - (iii) die verkryging van kragopwekkers was as 'n noodgeval hanteer om verlengde onderbreking in watervoorsiening aan Riverlands en Chatsworth te voorkom;

(d)/...

6.6/...

- (d) Dat kennis geneem word dat die uitgawe teen posnommer: 9/105-376-128 verreken word en dat daar voldoende fondse beskikbaar is vir die bestelling ter waarde van R760 000,00 BTW uigesluit;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

6.7 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE DIENS EN HERSTEL VAN FINALE UITVLOEI BESPROEIINGSPOMP NO 2, BY DIE MALMESBURY WWTW (8/1/B/2)

Behandelde afvalwater van die Malmesbury WWTW word vir besproeiingsdoeleindes by verskeie sportgronde, onder andere die Gholfklub, in Malmesbury gebruik. Dit is dus noodsaaklik dat die behandelde afvalwater aan die neergelegde standaarde voldoen.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir 'n afwyking ingevolge voormelde bepaling vir die diens en herstel van die besproeiingspomp, No. 2, by die Malmesbury WWTW deur *Tricom Africa* teen 'n bedrag van R61 689,96 (BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) ten einde 'n kwotasie te voorsien moet die toerusting deur spesialis toerusting verwyder om na 'n doelmatige toegeruste werkwinkel vervoer te word, waar dit uitmekaar gehaal word vir evaluering;
 - (ii) dit word as onprakties beskou om meer as een kwotasie te vekry, aangesien dit sou beteken dat toerusting aanmekaar gesit moet word, na 'n ander werkwinkel vervoer moet word en weer daar uitemkaar gehaal word vir evaluering;
- (d) Dat kennis geneem word dat die uitgawe teen posnommer: 9/249-849-259 verreken word en dat daar voldoende fondse beskikbaar is vir die bestelling ter waarde van R61 680,96 (BTW uigesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

6.8 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE DRINGENDE HERSTELWERK AAN DIE VULLISVERWYDERINGSVRAGMOTOR, CK 37359 (8/1/B/2)

Die verwydering van vasteafval is 'n essensiële diens en die vullisverwyderingsvragmotor, CK 37359, is noodsaaklik om die diens te kan lewer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die kwotasie goed te keur vir die herstel van die vullisverwyderingsvragmotor, CK 37359 deur *Transtech* vir 'n bedrag van R78 672,77 (BTW uitgesluit);

6.8/...

- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die vragmotor sal vir 'n lang tydperk buite werking gelaat word;
 - (ii) dit sal lei tot 'n mislukking in die kapasiteit van die vaste afval-verwyderingsdienste en risiko's vir openbare gesondheid;
 - (iii) die herstelwerk aan die vragmotor word dus as 'n noodgeval hanteer;
- (d) Dat kennis geneem word dat die uitgawe teen posnommer: 9/241-1253-709 verreken word en dat daar voldoende fondse beskikbaar is vir die bestelling ter waarde van R78 672,77 BTW uigesluit;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

6.9 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES VIR DIE DRINGENDE HERSTELWERK AAN DIE VULLISVERWYDERINGSVRAGMOTOR, CK 38712 (8/1/B/2)

Die verwydering van vasteafval is 'n essensiële diens en die vullisverwyderings-vragmotor, CK 38712, is noodsaaklik om die diens te kan lewer.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die kwotasie goed te keur vir die herstel van die vullisverwyderingsvragmotor, CK 38712 deur *Transtech* vir 'n bedrag van R55 339,19 (BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die vragmotor sal vir 'n lang tydperk buite werking gelaat word;
 - (ii) dit sal lei tot 'n mislukking in die kapasiteit van die vaste afval-verwyderingsdienste en risiko's vir openbare gesondheid;
 - (iii) die herstelwerk aan die vragmotor word dus as 'n noodgeval hanteer;
- (d) Dat kennis geneem word dat die uitgawe teen posnommer: 9/241-1253-709 verreken word en dat daar voldoende fondse beskikbaar is vir die bestelling ter waarde van R55 339,19 (BTW uigesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

6.10 UITSTAANDE DEBITEURE: NOVEMBER 2021 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

Besluit dat **KENNIS GENEEM** word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir November 2021.

6.11 VOORGESTELDE VERVREEMDING VAN MUNISIPALE ONROERENDE EIENDOMME (INDUSTRIËLE PERSELE) TE MALMESBURY: OORWEGING VAN VEILINBAANBIEDINGE (12/2/5/2-8/5)

Die Raad het op 29 Julie 2021 goedkeuring verleen vir die vervreemding van drie industriële persele in Malmesbury deur middel van 'n mededingende proses.

6.11/...

Die erwe is op 3 Desember 2021 by wyse van 'n openbare veiling te koop aangebied, en is uitstekende aanbiedinge op die erwe ontvang.

Die Munisipale Bestuurder bevestig dat die Munisipaliteit voortdurend moet kyk na ontwikkelbare geleenthede om groei in die munisipale gebied te verseker. Sodoende word finansiële volhoubaarheid bevorder deur 'n balans te skep tussen belastingbetalings en gesubsidieerde deernishuishoudings. Hierdie word die risiko van toenemende werkloosheid ook aangespreek.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat die volgende aanbiedinge aanvaar word, en goedkeuring verleen word vir die oordrag van die bates aan die partye soos aangetoon:

Erftnommer	Monetêre aanbieding (BTW uitgesluit)	Koper
7577	R2 450 000,00	Fair Cape Buildings (Pty) Ltd
Restant Erf 12378	R2 650 000,00	Fair Cape Buildings (Pty) Ltd
Erf 12984	R2 300 000,00	Louw Diggers (Pty) Ltd

- (b) Dat die Direkteur: Korporatiewe Dienste gemagtig word om die aanbiedinge te onderteken;
- (c) Dat daar van die volgende kennis geneem word met verwysing na die Raadsbesluit soos geneem op 29 Julie 2021, naamlik dat:
- sou die eiendomme onverkoop bly na afloop van die betrokke mededingende prosesse, dit uit-die-hand-uit op 'n 'first come first served' basis verkoop mag word teen die reserwepryse soos voormeld, of teen die munisipale waardasie soos toepaslik op die stadium van verkoop;
 - die opbrengs uit die verkope van die erwe in die begroting gereserveer sal word vir die daarstel van munisipale stoorfasiliteite in Malmesbury, ingesluit die moontlike aankoop van eiendom vir hierdie doel.

(GET) J M DE BEER
UITVOERENDE ONDERBURGEMEESTER

**ITEM 6.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING
WAT GEHOU SAL WORD OP 20 JANUARIE 2022**

**ONDERWERP: BEGROTINGSBEHEERKOMITEE 2021/2022 HALF-JAARLIKSE
AANSUIWERINGSKAPITAAL EN BEDRYFSBEGROTING TEGNIESE AANBEVELINGS**

**SUBJECT: BUDGET STEERING COMMITTEE (BSC) 2021/2022 MID-YEAR ADJUSTMENTS
CAPITAL AND OPERATING BUDGET TECHNICAL RECOMMENDATIONS**

1. BACKGROUND

The Municipal Finance Management Act places specific responsibilities and obligations on the Accounting Officer and Executive Mayor regarding the progress made in respect of the implementation of the originally approved budget and performance measured against the goals set out in the Service Delivery and Budget Implementation Plan. To assist the Mayor with his duties in respect of tabling the adjustment budget, the budget steering committee met on 13 January 2022 to discuss and consider the adjustments as a result of the half-year performance ended 31 December 2021.

Opportunity was given to the Chief Financial Officer to present the detail in respect of the mid-year adjustments and to allow for considering performance to date. During this engagement the BSC in the main wanted to ensure consolidation of expenditure and that the achievement of the objectives set in the main budget is not compromised.

Further to the above, the Provincial Adjustments Budgets resulted in additional grant funding being promulgated for the K9-Dog Unit, Public Employment Support, Non-motorised Transport and Municipal Energy Resilience. The roll-over approved by Provincial Treasury for the Resourcing Funding for Establishment and Support of a K9 Unit must also be approved in the Mid-year Adjustments budget.

1.2 SECTION 72 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT (LEGISLATIVE RESPONSIBILITIES)

- (1) The accounting officer of a municipality must by 25 January of each year-
 - (a) assess the performance of the municipality during the first half of the financial year, taking into account-
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
 - (b) submit a report on such assessment to-
 - (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial treasury.
- (2) The statement referred to in section 71 (1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1) (b) of this section.

- (3) The accounting officer must, as part of the review-
- (a) make recommendations as to whether an adjustments budget is necessary; and
 - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

SECTION 28 MUNICIPAL ADJUSTMENTS BUDGETS

(2) An adjustments budget-

- (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;
- (b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
- (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
- (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
- (e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;
- (f) may correct any errors in the annual budget; and
- (g) may provide for any other expenditure within a prescribed framework.

2. HIGH-LEVEL DISCUSSION / MOTIVATION

The adjustments in respect of the Capital Budget for 2021/2022 (**Annexure A-1: Adjusted 2021/22 Capital Budget**) will result in an increase of R606 433, which will increase the 2021/2022 capital budget from R166 435 729 to R167 042 162. Capital projects already completed, of which the final envisaged expenditure is known, will also be adjusted.

The adjustments in respect of the Operating Budget (**Annexure B: Adjusted 2021/22 Operating Budget**) for 2021/2022 will have no effect on the gross budgeted surplus of R56 908 464 including capital grants and development charges. **The budgeted net surplus excluding capital grants and development charges was R8 996 055 and will change to a budgeted net surplus of R7 879 504. At this juncture it is appropriate to emphasize that the aforementioned net surplus of R7 879 504 is the more appropriate measurement of budgeted surpluses or deficits from a budgeted cash flow perspective.**

The aforementioned was mainly the result of additional grant funding being promulgated in the Provincial Adjustments Budgets (**Annexure D: Allocation Letter**) and informed by an in-depth analysis and consideration of the performance for the mid-year ended 31 December 2021 inclusive of considering the 2020/21 audited outcomes insofar as it impacted the figures in the original budget.

The adjustments to the 2021/2022 balance sheet budget are due to a combination of adjustments to the capital and operating budgets.

2.1 OPERATING EXPENDITURE

Operating expenditure must increase from R911 967 149 to R951 248 356. The R39 281 207 increase in operating expenditure was influenced in the main by the following: (Self explanatory notes attached as **Annexure B-1**)

1. Employee Related Costs – Wages, Salaries and Social Contributions increases by R2 849 603 based on the reasons provided in the attached Annexure B-1;
2. Contribution to Debt impairment decreases by R2 866 681 mainly based on available information and modelling done, linked to year to date payment rates;
3. Bad Debts Written Off increases by R2 771 462 mainly as a result of payment rates for Water and Fines extensively;

4. Impairment of Assets increases by R3 578 554 based on the infrastructure verification audit estimation;
5. Other materials increases by R6 393 589 based on the reasons provided in the attached Annexure B-1;
6. Contracted Services increases by R1 083 589 based on the reasons provided in the attached Annexure B-1;
7. Grants and Subsidies Paid increases by R40 262 due to Title deeds restoration funded by DHS;
8. Operational Cost increases by R464 316 based on the reasons provided in the attached Annexure B-1;
9. Loss on disposal of PPE increases by R24 966 513 mainly due to the envisaged accounting Loss on disposal of Assets and the actuarial gains and losses portion of Post Employee Health Benefits.

Note: The difference between the actual adjustment amounts listed above and the adjustment amounts in the B-schedule are because of virements within departments that now also forms part of the adjusted budget.

2.2 OPERATING REVENUE

Operating revenue must increase from R968 875 613 to R1 008 156 820. The R39 281 207 increase in operating revenue was influenced in the main by the following: (Self explanatory notes attached as **Annexure B-2**)

1. Revenue from Property Rates increases by R1 945 906 based on the mid-year performance;
2. Revenue from Refuse Removal service charges increases by R600 000 based on the mid-year performance;
3. Revenue from Sewerage service charges increases by R990 000 based on the mid-year performance;
4. Revenue from Electricity service charges increases by R600 000 mainly due to an increase in new electricity connections;
5. Revenue from Water service charges increases by R395 000 mainly due to an increase in new water connections;
6. Rent of Facilities and Equipment increases by R99 244 due to additional rental income;
7. Interest earned on External investments increases by R63 310, mainly due to the increased positive cashflow balance of the 2020/21 audited period;
8. Interest earned on Outstanding Debtors increases by R381 749 based on 2020/21 audited performance and the arrangement to accommodate the SASSA payment dates;
9. Fines increases by R9 080 000 based on the 2020/21 audited performance of traffic fines;
10. Transfers Recognised – Operational increases by R6 208 625 based on the reasons provided in the attached Annexure B-2;
11. Transfers Recognised – Capital decreases by R586 449 mainly due to the adjustments to the DHS funded projects;

12. Public Contributions and Donations increases by R1 000 000 which is contributed by Sanral to fund a capital project;
13. Other revenue increases by R1 629 746 based on the reasons provided in the attached Annexure B-2;
14. Gains increases by R16 874 076 based on the reasons provided in the attached Annexure B-2.

IMPORTANT NOTE: *Council and other stakeholders must take note that the final revenue and expenditure figures as reported in the B- schedules to National and Provincial Treasury which form part of the budget documentation, will differ considerably from the figures mentioned in the table under recommendation (c), due to the fact that departmental charges are accounted for differently. The end result however in respect of the surplus remains unchanged.*

2.3 CAPITAL EXPENDITURE

CAPITAL PROJECTS ABOVE THE THRESHOLD AS ENVISAGED BY SECTION 19 OF THE MFMA

SECTION 19 (1) requires that council considers the operational costs over the MTREF and beyond prior to approving these capital projects:

- (1) "A municipality may spend money on a capital project only if-
 - (a) the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality, has been appropriated in the capital budget referred to in section 17 (2);
 - (b) the project, including the total cost, has been approved by the council;
 - (c) section 33 has been complied with, to the extent that this section may be applicable to the project; and
 - (d) the sources of funding have been considered, are available and have not been committed for other purposes."

SECTION 19 (2) requires the following:

- (2) "Before approving a capital project in terms of subsection (1) (b), the council of a municipality must consider-
 - (a) the projected cost covering all financial years until the project is operational; and
 - (b) the future operational costs and revenue on the project, including municipal tax and tariff implications."

An adjustment to the 2021/22 Capital budget also affects the original Section 19 disclosure, due to the changed cash flows of the Waste Water Treatment Works: Moorreesburg with the total project cost still being within the overall planning. (**Annexure A-2: Capital Projects to Sec 19**);

The effect of the adjustments on the finance sources are as follows: (Self explanatory notes attached as **Annexure A-1: Adjusted 2021/22 Capital Budget**)

FINANCING SOURCES	Original Budget 2021/2022	Viremented Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)
Capital Replacement Reserve (CRR)	R 119 720 229	R 119 720 229	R 119 913 111	R 192 882
Municipal Infrastructure Grant (MIG)	R 22 700 000	R 22 700 000	R 22 301 000	R (399 000)
Dept. Human Settlements	R 14 600 000	R 14 600 000	R 12 795 714	R (1 804 286)
Integrated National Electrification Programme	R 8 355 000	R 8 355 000	R 8 355 000	R -
Dept. Cultural Affairs and Sport	R 1 033 000	R 1 033 000	R 1 052 684	R 19 684
Community Safety Grant	R 27 500	R 27 500	R 342 500	R 315 000
Dept. Transport	R -	R -	R 1 282 153	R 1 282 153
Contributions	R -	R -	R 1 000 000	R 1 000 000
GRAND TOTAL	R 166 435 729	R 166 435 729	R 167 042 162	R 606 433

RECOMMENDATIONS

(The following recommendations by the Budget Steering Committee held on 13 January 2022, to be considered by the Executive Mayoral Committee on 20 January 2022)

- That it be noted that the Budget Steering Committee convened to consider the explanations and motivations provided by the financial staff and other directors in a bid to advise the Executive Mayor on way forward;*
- That council takes note of the proposed adjustment (as it relates to Section 19) in respect of the Sewerage Works Project: Moorreesburg (Annexure A-2: Capital Projects ito Sec 19);*
- That approval be granted to amend the high-level capital and operating budget for 2021/2022 with no amendments to the outer years as follows:*

	Original Budget 2021/22	Mid-Year Adj Budget 2021/22	Original Budget 2022/23	Original Budget 2023/24
Capital budget	166 435 729	167 042 162	132 744 732	136 678 848
Operating Expenditure	911 967 149	951 248 356	983 835 346	1 055 314 274
Operating Revenue	968 875 613	1 008 156 820	1 048 008 388	1 119 714 984
Budgeted (Surplus)/ Deficit	(56 908 464)	(56 908 464)	(64 173 042)	(64 400 709)
Less: Capital Grants, Donations & Development Charges	47 912 409	49 028 960	45 865 556	50 788 078
(Surplus)/ Deficit	(8 996 055)	(7 879 504)	(18 307 486)	(13 612 631)

- (d) That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2021/2022 financial year or beyond but will result in a decreased budgeted net surplus from R8 996 055 to a budgeted net surplus of R7 879 504;
- (e) That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and B-Schedules 2021/22 – 2023/24)**;
- (f) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (g) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

AANBEVELINGS

(Die volgende aanbevelings deur die Begrotingsbeheerkomitee gehou op 13 Januarie 2022, vir oorweging deur die UBK op 20 Januarie 2022)

- (a) Dat kennis geneem word dat die Begrotingsbeheerkomitee vergader het om die verduidelikings en motivering van die finansiële personeel en ander direkteure te oorweeg in 'n poging om die Uitvoerende Burgemeester te adviseer insake die pad vorentoe;
- (b) Dat die raad kennis neem van die voorgestelde aanpassing (wat verband hou met Artikel 19) ten opsigte van die Sewerage Works Project: Moorreesburg **(Annexure A-2: Capital Projects ito Sec 19)**;
- (c) Dat goedkeuring verleen word om die hoë-vlak kapitaal- en bedryfsbegroting vir 2021/2022 as volg te wysig met geen veranderinge aan die buite jare nie;

	Oorspronklike Begroting 2021/22	Half-Jaarlikse Aansuiwerings begroting 2021/22	Oorspronklike Begroting 2022/23	Oorspronklike Begroting 2023/24
Kapitaalebegroting	166 435 729	167 042 162	132 744 732	136 678 848
Bedryfsuitgawes	911 967 149	951 248 356	983 835 346	1 055 314 274
Bedryfsinkomste	968 875 613	1 008 156 820	1 048 008 388	1 119 714 984
Begrote (Surplus)/ Tekort	(56 908 464)	(56 908 464)	(64 173 042)	(64 400 709)
Minus: Kapitaal Toekenning, Donasies & Ontwikkelingsbydraes	47 912 409	49 028 960	45 865 556	50 788 078
(Surplus)/ Tekort	(8 996 055)	(7 879 504)	(18 307 486)	(13 612 631)

- (d) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2021/2022 finansiële jaar nie maar sal lei tot 'n afname in die begrote netto surplus van R8 996 055 na 'n begrote netto surplus van R7 879 504;
- (e) Dat die aangepaste begrotingskedules soos vereis deur die Begroting en Verslagdoening Regulasies goedgekeur word soos vervat in **(Annexure C: Budget Report and B-Schedules 2021/22 – 2023/24)**;
- (f) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

- (g) Dat die Dienslewering – en Begroting Implementeringsplan (SDBIP) toepaslik dienooreenkomstig gewysig word.

(Get) M BOLTON

DIREKTEUR: Finansiële Dienste

2021/2022 ADJUSTMENTS TO THE CAPITAL BUDGET						"Annexure A-1"	
	Project Description	Original Budget 2021/2022	Virement Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)	Sources of Finance	Comments
	<u>SEWERAGE</u>						
1	Sewerage: Moorreesburg (CRR)	38 587 430	38 587 430	37 587 430	(1 000 000)	CRR	Amount must move to the 2022/23 budget in order to accommodate an amendment in the projected cashflow of the multi-year project.
	<u>BUILDINGS & MAINTENANCE</u>						
2	Chatsworth: Social Economic Facility	800 000	1 995 907	2 112 907	117 000	CRR	The project was significantly delayed in 2020/21 due to a national shortage and delivery of steel components. The additional funding is required to complete the project.
3	Repair Burnt Caretakers House: Mby Sewerage Works	830 000	830 000	712 737	(117 263)	CRR	Saving on T38/20/21.
4	Conversion / Operationalising of Office Space (Nedbank Building)	4 900 000	4 900 000	5 066 495	166 495	CRR	Contract to be extended for data cables, installation of windows, office dividers and a security gate.
5	Conversion / Operationalising of Office Space (Standard Bank Building)	5 100 000	5 100 000	5 613 272	513 272	CRR	Contract to be extended for additional repair costs due to the burglary and vandalism.
	<u>ROADS</u>						
6	Roads Swartland: Resealing of Roads (CRR)	19 177 474	17 981 567	19 576 474	1 594 907	CRR	Virement was needed for Chatsworth: Social Economic Facility to ensure the continuation of the already delayed project and to reach contractual completion by end of 2021/22.
7	Roads Swartland: Resealing of Roads (MIG)	3 822 526	3 822 526	3 423 526	(399 000)	MIG	
8	Public Transport: Non-motorised Infrastructure	-	-	1 282 153	1 282 153	Dept. Transport	Funded by Dept of Transport.
9	Construction of side walks and recreational nodes in Ilinge Lethu and Wesbank	-	-	1 000 000	1 000 000	Donation	Project approved and funded by Sanral, will be completed over a period of 2 financial years.
	<u>SPORTGROUNDS</u>						
10	Construction: Chatsworth Combination Courts	600 000	740 630	740 314	(316)	Dept. CA and Sport	Based on gazetted allocation.

	Project Description	Original Budget 2021/2022	Virement Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)	Sources of Finance	Comments
	<u>WATER</u>						
11	Riebeeck Wes Square: New Borehole, Pumps and Irrigation	150 000	150 000	-	(150 000)	CRR	Amount must move to the 2022/23 budget. Negotiations with the church are not finalised and therefore the project cannot commence.
12	Connections: Water Meters (New/Replacements)	540 823	540 823	600 000	59 177	CRR	Increase in number of new connections.
13	Swartland Systems S3.3 & S3.4 Panorama to Wesbank I1/4	800 000	800 000	1 150 000	350 000	CRR	Partial funding brought forward from 2022/23, due to additional costs incurred to locate existing services by means of GPR tests.
	<u>REFUSE</u>						
14	Chipper and Trailer	1 000 000	1 000 000	858 296	(141 704)	CRR	Saving on T55/20/21.
	<u>HOUSING</u>						
15	Malmesbury De Hoop (Professional Fees)	8 600 000	8 600 000	5 254 947	(3 345 053)	Human Settlements	*** NB - Awaiting Adjusted Approval Letter from DHS to finalise adjustments.
16	Malmesbury De Hoop - 395 (Watermeters)	-	-	40 000	40 000	Human Settlements	
17	Darling Serviced Sites (Professional Fees)	275 596	275 596	529 145	253 549	Human Settlements	
18	Darling Serviced Sites (Sewerage)	211 779	211 779	406 615	194 836	Human Settlements	
19	Darling Serviced Sites (Water)	187 119	187 119	359 268	172 149	Human Settlements	
20	Darling Serviced Sites (Streets & Stormwater)	825 506	825 506	1 584 972	759 466	Human Settlements	
21	Chatsworth Serviced Sites (Prof Fees)	1 500 000	1 500 000	500 000	(1 000 000)	Human Settlements	
22	Silvertown IBS (Prof Fees)	400 000	400 000	500 000	100 000	Human Settlements	
23	Silvertown IBS (Sewerage)	1 200 000	1 200 000	-	(1 200 000)	Human Settlements	
24	Silvertown IBS (Water)	1 400 000	1 400 000	-	(1 400 000)	Human Settlements	

	Project Description	Original Budget 2021/2022	Virement Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)	Sources of Finance	Comments
25	Kalbaskraal Fencing	-	-	561 825	561 825	Human Settlements	
26	Riebeek Wes Fencing	-	-	822 250	822 250	Human Settlements	
27	Riebeek Kasteel (Prof Fees)		-	967 940	967 940	Human Settlements	As approved by DHS.
28	Kalbaskraal (Prof Fees)		-	430 002	430 002	Human Settlements	
29	Riebeek Kasteel Fencing (DHS)	-	-	838 750	838 750	Human Settlements	Tender came in much lower than the costing.
30	Riebeek Kasteel Fencing (CRR)	1 667 500	1 667 500	289 324	(1 378 176)	CRR	
	<u>ELECTRICAL SERVICES</u>						
31	Connections: Electricity Meters (New/Replacements)	316 320	391 320	750 000	358 680	CRR	Increase in number of new connections.
	<u>INFORMATION TECHNOLOGY</u>						
32	New Server SM virtual environment	500 000	175 000	-	(175 000)	CRR	Funding required for councillor laptop requirements.
33	Notebooks	252 000	502 000	854 000	352 000	CRR	
	<u>FINANCIAL SERVICES</u>						
34	Equipment : Financial	56 000	56 000	41 481	(14 519)	CRR	Saving.
35	Meterreading Handhelds	110 000	82 867	40 880	(41 987)	CRR	Saving on Informal Tender SCM40/21/22.

	Project Description	Original Budget 2021/2022	Virement Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)	Sources of Finance	Comments
	PROTECTION SERVICES						
36	Equipment : K9 Unit	27 500	27 500	56 000	28 500	Com Safety	Funded by the Community Safety Grant - K9 Dog Unit increase.
37	Branding and dog kennels for vehicles	-	-	18 500	18 500	Com Safety	
38	Equipping Donated Vehicles for K9 Unit	-	-	48 000	48 000	Com Safety	
39	Fire Arms: K9 Unit	-	-	220 000	220 000	Com Safety	
	CORPORATE SERVICES						
40	New shelving: Riebeeck Kasteel	-	-	20 000	20 000	Dept. CA and Sport	Funded by the additional Library Grant.
41	Purchase of land: Moorreesburg (Erf 2876, 30 ha)	100 000	100 000	-	(100 000)	CRR	Funding for these projects (land for future low-cost housing) could not be secured with Human Settlements, therefore Council's provision (to register the project on the capital budget) must be removed.
42	Purchase of land: Riebeeck Kasteel (Erf 2111 - 6.8 ha)	200 000	200 000	-	(200 000)	CRR	
	GRAND TOTAL	R 166 435 729	R 166 435 729	R 167 042 162	R 606 433		
Funded Projects (Grants/Donations) 							

FINANCING SOURCES	Original Budget 2021/2022	Viremented Budget 2021/22	Mid-Year Adj Budget 2021/2022	Increase / (Decrease)
Capital Replacement Reserve (CRR)	R 119 720 229	R 119 720 229	R 119 913 111	R 192 882
Municipal Infrastructure Grant (MIG)	R 22 700 000	R 22 700 000	R 22 301 000	R (399 000)
Dept. Human Settlements	R 14 600 000	R 14 600 000	R 12 795 714	R (1 804 286)
Integrated National Electrification Programme	R 8 355 000	R 8 355 000	R 8 355 000	R -
Dept. Cultural Affairs and Sport	R 1 033 000	R 1 033 000	R 1 052 684	R 19 684
Community Safety Grant	R 27 500	R 27 500	R 342 500	R 315 000
Dept. Transport	R -	R -	R 1 282 153	R 1 282 153
Contributions	R -	R -	R 1 000 000	R 1 000 000
GRAND TOTAL	R 166 435 729	R 166 435 729	R 167 042 162	R 606 433

Capital Projects with a total project cost in excess of R50 million (to give effect to Sec 19 (1) (b) of the MFMA)

"ANNEXURE A-1"

Project Description	Preceding Years	Actual	Nature	Location	Amended Budget Year	Budget Year	Budget Year	Forecast	Forecast	Sum of Future Years	Total Project Value	Funding Sources	Future Operational Cost	Operating Impact absorbed by:	Sec 33 Triggered Y / N
	Costs / Budget	2020/21			2021/22	2022/23	2023/24	2024/25	2025/26	Estimate	Estimate				
Sewerage Works: Moorreesburg	R 4 328 955	R 32 498 315	Upgrading Waste Water Treatment Works in Moorreesburg	Moorreesburg	R 37 587 430	R 10 437 000	R -	R -	R -	R -	R 48 024 430	CRR	Future operational cost (e.g. Interest, repairs & maintenance, depreciation, etc) of R9 523 348 starting from 2022/23 to 2024/25	Existing Sewerage Revenue Regime	Y
Sewerage Works: Moorreesburg	R 9 219 401	R 9 303 685		Moorreesburg	R 16 432 570	R -	R -	R -	R -	R -	R 16 432 570	MIG			Y
Roads Swartland: Resealing of Roads	R 11 104 430	R 17 992 108	Resealing of roads in the Swartland area	Swartland Area	R 19 576 474	R 25 000 000	R 22 000 000	R 27 000 000	R 28 000 000	R 55 000 000	R 176 576 474	CRR	Future operational cost (e.g. Interest, repairs & maintenance, depreciation, etc) will be covered by the Roads cost centre	MTREF CRR and beyond	N
Roads Swartland: Resealing of Roads	R 17 873 273	R 2 766 749		Swartland Area	R 3 423 526	R -	R 6 599 541	R -	R -	R -	R 10 023 067	MIG			N

MID-YEAR ADJUSTMENTS BUDGET 2021/2022						"Annexure B-1"	
		31 Dec 2021	Original	Mid-Year			
	Actual	Actual	Budget	Adjustment	Increase /		
EXPENDITURE	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	COMMENTS	
<u>Employee Related Costs - Wages & Salaries</u>							
Allowances: Acting	1 044 868	433 646	961 610	1 028 648	67 038		
Allowances: Essential Scheme	4 825 735	2 789 928	6 157 078	5 696 624	(460 454)		
Allowances: Motor Scheme	6 390 146	3 230 057	7 311 434	6 460 415	(851 019)		
Allowances: Standby	6 312 075	2 766 490	6 504 563	7 215 191	710 628		
Allowances: Night Shift	185 920	69 751	167 683	277 600	109 917		
Allowances: Cellphone	751 789	440 126	808 200	903 772	95 572		
Bonuses: 13th Cheque	11 561 695	11 486 750	11 940 398	11 321 500	(618 898)	Adjustments due to the implementation of the new Collective Agreement as concluded on 15 September 2021. Costs of K9-Dog Unit funded by additional allocation from DOCS and Contract workers funded by LG Public Employment Support Grant.	
Bonuses: Performance	738 771	-	802 790	269 396	(533 394)		
Contract Workers: Permanent	1 213 691	516 299	1 087 143	1 148 421	61 278		
Contract Workers: Projects	1 055 461	805 530	2 108 791	3 808 791	1 700 000		
Housing Subsidy	1 609 783	473 677	1 823 125	972 423	(850 702)		
Overtime Emergency Services	4 077 771	1 746 876	3 344 583	4 012 270	667 687		
Overtime Fixed Allowance	783 053	305 862	547 718	612 584	64 866		
Overtime Special Projects	7 146 364	4 260 418	7 100 707	8 559 824	1 459 117		
Salaries	139 683 537	74 562 257	150 177 115	151 675 358	1 498 243		
SUB TOTALS	202 981 449	88 981 938	217 536 875	220 656 754	3 119 879		
<u>Employee Related Costs - Social Contributions</u>							
Group Insurance	1 944 075	1 356 188	2 140 794	2 646 224	505 430		Linked to the salary adjustments above.
Unemployment Insurance	1 109 402	645 108	1 386 111	1 294 170	(91 941)		
Medical Aid	11 177 671	5 772 058	12 545 719	12 144 540	(401 179)		
Pension Fund	25 315 357	13 436 747	26 992 139	26 709 554	(282 585)		
SUB TOTALS	39 546 505	17 679 234	43 064 763	42 794 487	(270 276)		

EXPENDITURE		31 Dec 2021	Original	Mid-Year		COMMENTS
	Actual	Actual	Budget	Adjustment	Increase /	
	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	
<u>Contribution to Debt impairment</u>						
Sewerage	(1 171 333)	-	1 438 906	133 740	(1 305 166)	Based on projected year to date payment rates.
Refuse Removal	(1 006 304)	-	1 340 640	83 587	(1 257 053)	
Water	(1 648 937)	-	2 595 561	218 663	(2 376 898)	
Electricity	33 968	-	489 347	1 075 324	585 977	
Housing	1 957	-	7 141	7 816	675	
Fines	3 667 714	-	(1 378 815)	1 340 962	2 719 777	
Finance	(206 914)	-	72 600	101 000	28 400	
Property Rates	(128 581)	-	1 664 838	402 445	(1 262 393)	
SUB TOTALS	(458 431)	-	6 230 218	3 363 537	(2 866 681)	
<u>Bad Debts Written Off</u>						
Sewerage	1 292 643	(306)	1 790 571	810 752	(979 819)	In the main as a result of payment rates for Water and Fines extensively.
Refuse Removal	1 066 006	(3 379)	1 668 289	729 677	(938 612)	
Water	6 755 499	(27 423)	3 229 909	5 269 890	2 039 981	
Electricity	1 178 283	-	608 942	567 527	(41 415)	
Housing	67 968	-	21 423	78 163	56 740	
Fines	19 588 374	-	20 168 135	24 166 765	3 998 630	
Finance	581 437	(2 052)	242 000	220 000	(22 000)	
Property Rates	1 001 662	(3 723)	2 071 720	729 677	(1 342 043)	
SUB TOTALS	31 531 872	(36 884)	29 800 989	32 572 451	2 771 462	
<u>Depreciation & Asset Impairment</u>						
Depreciation	87 220 068	45 628 871	94 807 157	94 807 157	-	No budget adjustment, only allocation adjustments between departments.
Impairment of Assets	3 287 576	-	989 400	4 567 954	3 578 554	Based on Infrastructure Verification process.
SUB TOTALS	90 507 645	45 628 871	95 796 557	99 375 111	3 578 554	

EXPENDITURE		31 Dec 2021	Original	Mid-Year		COMMENTS
	Actual	Actual	Budget	Adjustment	Increase /	
	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	
Other Materials						
Printing and Stationery	572 234	328 547	658 502	650 502	(8 000)	Saving linked to Youth Development Camp (Sondeza).
Covid-19 Interventions	490 324	109 960	311 000	411 000	100 000	For expenditure relating to Covid-19.
Fuel: Vehicles	7 764 458	5 002 686	8 248 308	9 391 321	1 143 013	Due to significant increases compared to previous years.
Water: Inventory Consumed	17 154 705	-	17 810 543	22 989 119	5 178 576	Increased water consumption.
Youth Camp - Consumables	-	-	20 000	-	(20 000)	Saving.
SUB TOTALS	31 577 006	6 718 621	32 723 353	39 116 942	6 393 589	
Contracted Services						
Buildings	2 486 725	1 850 326	2 698 401	2 826 596	128 195	Cleaning of carpets and painting of SCM and Councillors offices as per contract agreement.
Sanitisation of office building	89 878	76 198	23 000	123 000	100 000	For expenditure relating to Covid-19.
Eradication of invasive plants in the municipal area	-	-	-	100 000	100 000	The plan was completed and the funds are to be used for the actual eradication of invasives in accordance with the Invasive Management Plan.
Invasive Management Plan	-	61 000	100 000	-	(100 000)	
Housing Project: De-Hoop Topstructure	-	2 005 855	26 000 000	25 921 000	(79 000)	Funded by the Dept Human Settlements.
Housing Schemes: Houses	52 371	64 794	80 000	130 000	50 000	Funding needed for repairs due to vandalism problems.
Integrated Development Plan (IDP)	-	-	100 000	-	(100 000)	Funds must move to 2022/23.
LED Projects	51 664	-	150 000	-	(150 000)	Funds must move to 2022/23.
Lifeguard Services	23 400	-	90 000	31 860	(58 140)	Saving on T22/21/22.
Masterplanning: Services	1 025 309	234 247	480 000	600 000	120 000	Funds needed for Blue drop assessment and new WSDP.
New Connections - Water	1 051 565	524 480	600 000	1 100 000	500 000	Increase in number of new connections. Capital and Revenue budget to be adjusted accordingly.
New Connections - Electricity	533 344	481 919	650 000	1 100 000	450 000	
Security Services	1 967 392	1 105 159	2 508 941	2 576 775	67 834	Due to new high risk areas included.
Training (K9 Unit)	12 000	34 783	40 000	50 000	10 000	Funded by the Community Safety Grant - K9 Dog Unit increase.
Vehicles Breakages	3 171 148	2 308 943	4 180 397	4 230 397	50 000	
Youth Development Camp (Sondeza)	-	-	93 300	-	(93 300)	Saving.
Small Farmers Mitigation: Riverlands	-	27 500	497 826	97 826	(400 000)	Funds must move to 2022/23.
Performance Management	-	-	-	88 000	88 000	New staff performance regulations - funded by savings.
Updating Electrical Master Plan	-	-	-	400 000	400 000	Funded by Municipal Energy Resilience grant from DEDAT.
SUB TOTALS	51 875 549	28 065 373	87 780 751	88 864 340	1 083 589	

		31 Dec 2021	Original	Mid-Year		
	Actual	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	COMMENTS
<u>Grants and Subsidies Paid</u>						
Title Deeds Restoration	145 065	-	-	40 262	40 262	Funded by the Dept Human Settlements.
SUB TOTALS	2 989 248	2 102 200	3 850 527	3 890 789	40 262	
<u>Departmental Recoveries</u>						
Administration Costs	6 856 124	2 986 248	7 166 995	7 138 283	(28 712)	Linked to the Library grant.
SUB TOTALS	6 856 124	2 986 248	7 166 995	7 138 283	(28 712)	
<u>Operational Cost</u>						
Advertisements	1 140 476	539 930	1 300 433	1 280 433	(20 000)	Saving linked to Youth Development Camp (Sondeza).
Skills Levy	1 717 133	1 123 440	2 183 676	2 152 365	(31 311)	Linked to the salary adjustments above.
Insurance	2 203 383	138 008	2 500 686	2 991 313	490 627	Due to higher tender price and endorsements for the year.
Leasing: Dogs	306 000	153 000	337 365	477 365	140 000	Funded by the Community Safety Grant - K9 Dog Unit increase.
New library material/books	117 220	-	-	30 000	30 000	Funded by the Library grant.
Protective Clothing	2 209 545	924 385	2 844 023	2 819 023	(25 000)	Saving linked to Youth Development Camp (Sondeza).
Youth Development Camp (Sondeza)	-	-	120 000	-	(120 000)	Saving.
SUB TOTALS	38 130 919	14 420 795	48 432 678	48 896 994	464 316	
<u>Losses</u>						
Loss on Disposal of Assets	9 232 470	-	8 172 839	21 821 320	13 648 481	Based on Infrastructure Verification process.
Post Employee Health Benefits (Gains & Losses)	4 520 043	-	(3 628 978)	6 434 723	10 063 701	Based on 2020/21 audited figures.
Water Losses -Apparent Losses -Unauthorised Consumption	91 015	-	90 721	115 808	25 087	Increased water consumption.
Water Losses -Apparent Losses -Customer Meter Inaccuracy	455 076	-	453 605	579 038	125 433	
Water Losses -Data Transfer and Management Errors	227 538	-	226 803	289 519	62 716	
Water Losses -Real Losses -Leakage on Transmission and Distribution	3 097 245	-	3 087 237	3 940 935	853 698	
Water Losses -Real Losses -Leakage and Overflows at Service Connections	453 255	-	451 791	576 722	124 931	
Water Losses -Real Losses -Leakage on Service Connections	226 628	-	225 895	288 361	62 466	
SUB TOTALS	18 303 270	-	9 085 913	34 052 426	24 966 513	

EXPENDITURE		31 Dec 2021	Original	Mid-Year		COMMENTS
	Actual	Actual	Budget	Adjustment	Increase /	
	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	
Inter- Departmental Charges						
Adminstration Costs	(6 856 124)	(2 986 248)	(7 166 995)	(7 138 283)	28 712	Linked to the Library grant.
SUB TOTALS	(6 856 124)	(2 986 248)	(7 166 995)	(7 138 283)	28 712	
TOTAL EXPENDITURE	791 547 881	400 029 828	911 967 149	951 248 356	39 281 207	
TOTAL REVENUE	934 356 925	454 844 067	968 875 613	1 008 156 820	39 281 207	
(-SURPLUS) / DEFICIT	(142 809 043)	(54 814 240)	(56 908 464)	(56 908 464)	0	
EXCL. CAPITAL GRANTS & CAPITAL CONTRIBUTIONS	77 372 441	7 254 109	47 912 409	49 028 960	1 116 551	
(-SURPLUS) / DEFICIT	(65 436 603)	(47 560 131)	(8 996 055)	(7 879 504)	1 116 551	
Savings / Adjustments						
Funded requests / (Grants/Donations)						

MID-YEAR ADJUSTMENTS BUDGET 2021/2022					"Annexure B-2"
		31 Dec 2021	Original	Mid-Year	
REVENUE	Actual 2020/21	Actual 2021/2022	Budget 2021/2022	Adjustment 2021/2022	Increase / (Decrease)
					COMMENTS
<u>Property Rates</u>					
Property Rates	133 191 703	72 828 300	138 385 758	140 331 664	1 945 906
					Based on mid-year performance.
SUB TOTALS	133 191 703	72 828 300	138 385 758	140 331 664	1 945 906
<u>Service Charges: Refuse Removal</u>					
Availability and Refuse Removal	27 966 235	14 903 912	28 885 232	29 485 232	600 000
					Based on mid-year performance.
SUB TOTALS	27 966 235	14 903 912	28 885 232	29 485 232	600 000
<u>Service Charges: Sewerage</u>					
Availability and Sewerage	45 481 484	23 661 860	46 920 215	47 910 215	990 000
					Based on mid-year performance.
SUB TOTALS	45 481 484	23 661 860	46 920 215	47 910 215	990 000
<u>Service Charges: Electricity</u>					
New Connections	1 244 092	1 166 205	1 000 000	1 600 000	600 000
					Increase in number of new connections. Capital and Expenditure budget to be adjusted accordingly.
SUB TOTALS	334 550 806	161 332 565	381 571 162	382 171 162	600 000
<u>Service Charges: Water</u>					
New Connections	1 808 921	1 170 716	1 505 663	1 900 663	395 000
					Increase in number of new connections. Capital and Expenditure budget to be adjusted accordingly.
SUB TOTALS	72 730 523	28 844 114	76 099 648	76 494 648	395 000

		31 Dec 2021	Original	Mid-Year		
	Actual	Actual	Budget	Adjustment	Increase /	
REVENUE	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	COMMENTS
<u>Rent of Facilities and Equipment</u>						
Rental of camps	98 996	-	-	99 244	99 244	Rental income
SUB TOTALS	1 657 704	485 326	1 528 655	1 627 899	99 244	
<u>Interest Earned: External Investments</u>						
Bank Balance	3 300 534	1 746 782	4 000 000	3 401 802	(598 198)	Based on mid-year and 2020/21 audited performance.
Fixed Deposits	33 137 811	1 434 921	33 685 906	34 347 414	661 508	
SUB TOTALS	36 523 594	1 192 912	37 705 906	37 769 216	63 310	
<u>Interest Earned: Outstanding Debtors</u>						
Interest on Arrears	340 591	147 712	344 908	1 641 770	1 296 862	Based on 2020/21 audited performance and arrangement to accommodate the SASSA payment dates.
Other	100 158	45 925	99 097	57 750	(41 347)	
Property Rates	736 419	382 773	760 076	614 440	(145 636)	
Refuse Removal	315 850	145 425	318 590	127 618	(190 972)	
Sewerage	334 678	158 114	338 459	204 190	(134 269)	
Water	865 085	349 273	736 736	333 847	(402 889)	
SUB TOTALS	2 692 781	1 229 222	2 597 866	2 979 615	381 749	
<u>Fines</u>						
Traffic Fines: TMT Actual	28 155 300	-	23 320 000	32 400 000	9 080 000	Based on 2020/21 audited performance.
SUB TOTALS	28 401 672	108 946	23 590 808	32 670 808	9 080 000	

		31 Dec 2021	Original	Mid-Year		
	Actual	Actual	Budget	Adjustment	Increase /	
REVENUE	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	COMMENTS
<u>Grants: Subsidies Received: Operating</u>						
Transfer from Grants	21 630 694	4 377 056	43 745 874	49 954 499	6 208 625	Mainly due to additional funding for Libraries, K9-Dog Unit and the approved roll-over amount for the K9-Dog Unit.
SUB TOTALS	21 630 694	4 377 056	43 745 874	49 954 499	6 208 625	
<u>Grants and Subsidies Received: Capital</u>						
Transfer from Grants	74 767 454	5 802 243	46 715 500	46 129 051	(586 449)	Mainly due to the adjustments to the DHS funded projects.
SUB TOTALS	74 767 454	5 802 243	46 715 500	46 129 051	(586 449)	
<u>Transfers Received</u>						
Public contributions and Donations	290 139	-	-	1 000 000	1 000 000	Contribution from Sanral to fund capital project.
SUB TOTALS	290 139	-	-	1 000 000	1 000 000	
<u>Operational Revenue</u>						
Application: Service Connections	421 779	254 102	319 725	380 000	60 275	Based on mid-year and 2020/21 audited performance.
Article 31 / Clearances (Ordin	75 130	52 052	46 640	80 000	33 360	
Capital Contribution: Fixed	1 149 235	656 794	629 400	881 400	252 000	
Capital Contribution Developers: Fixed (Road	338 362	158 517	62 940	200 940	138 000	
Capital Contribution Developers: Fixed (WW	260 064	129 150	62 940	175 940	113 000	
Capital Contribution: Regional Water Levy	565 883	494 362	419 600	619 600	200 000	
Caravan Sites	1 889 882	1 866 805	1 590 000	1 800 000	210 000	
Cemetery Fees: Abbotsdale	23 652	24 052	24 542	45 542	21 000	
Cemetery Fees: Chatsworth	2 930	17 035	-	24 652	24 652	
Cemetery Fees: Malmesbury	282 896	163 931	260 951	280 951	20 000	
Cemetery Fees: Moorreesburg	214 505	188 709	199 450	240 450	41 000	
Chalets	170 103	148 917	159 000	180 000	21 000	
Housing	3 615	922	3 017	4 464	1 447	

		31 Dec 2021	Original	Mid-Year		
	Actual	Actual	Budget	Adjustment	Increase /	
REVENUE	2020/21	2021/2022	2021/2022	2021/2022	(Decrease)	COMMENTS
Occupation Certificate	374 019	234 699	261 559	373 415	111 856	
Plan fees: Buildings	2 876 759	1 643 599	2 275 313	2 657 469	382 156	
SUB TOTALS	13 863 481	7 313 377	11 975 781	13 605 527	1 629 746	
<u>Gains</u>						
Gain on vesting of Properties	13 308 288	-	10 013 893	12 141 061	2 127 168	
Gain on vesting of electricity meters	20 293	-	-	41 663	41 663	Based on 2020/21 audited performance and projections for the current year.
Gain on vesting of water meters	22 364	-	-	36 790	36 790	
Gain on vesting of Other equipment	23 921	-	-	12 559	12 559	
Sale of Assets	1 012 183	1 484 113	200 000	1 484 113	1 284 113	Based on the actual from the auction.
Sale of Land	170 400	401 783	-	13 371 783	13 371 783	Based on mid-year performance and transactions still to realise for the financial year.
SUB TOTALS	14 557 448	1 885 895	10 213 893	27 087 969	16 874 076	
TOTAL REVENUE	934 356 925	454 844 067	968 875 613	1 008 156 820	39 281 207	

	Original Budget 2021/22	Mid-Year Adj Budget 2021/22	Increase / (- Decrease)	Original Budget 2022/23	Original Budget 2023/24
Capital budget	166 435 729	167 042 162	606 433	132 744 732	136 678 848
Operating Expenditure	911 967 149	951 248 356	39 281 207	983 835 346	1 055 314 274
Operating Revenue	968 875 613	1 008 156 820	39 281 207	1 048 008 388	1 119 714 984
Budgeted (Surplus)/ Deficit	(56 908 464)	(56 908 464)	0	(64 173 042)	(64 400 709)
Less: Capital Grants, Donations & Development Charges	47 912 409	49 028 960	1 116 551	45 865 556	50 788 078
(Surplus)/ Deficit	(8 996 055)	(7 879 504)	1 116 551	(18 307 486)	(13 612 631)

“Annexure C”

MID-YEAR ADJUSTMENTS BUDGET

2021/22– 2023/24

B-SCHEDULES

WC015 Swartland - Table B1 Adjustments Budget Summary - 27 January 2022

Description	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
	Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
<u>Financial Performance</u>						
Property rates	138 386	1 946	1 946	140 332	150 854	159 643
Service charges	519 684	2 585	2 585	522 269	575 880	638 120
Investment revenue	37 706	63	63	37 769	36 526	33 355
Transfers recognised - operational	152 542	6 209	6 209	158 750	166 080	155 585
Other own revenue	58 731	27 362	27 362	86 093	57 691	65 798
Total Revenue (excluding capital transfers and contributions)	907 049	38 165	38 165	945 213	987 031	1 052 501
Employee costs	260 602	2 850	2 850	263 451	274 302	284 252
Remuneration of councillors	11 232	–	–	11 232	11 487	11 748
Depreciation & asset impairment	95 797	3 579	3 579	99 375	102 005	113 549
Finance charges	13 141	–	–	13 141	12 297	11 401
Inventory consumed and bulk purchases	332 223	6 226	6 226	338 449	379 996	435 327
Transfers and grants	3 851	40	40	3 891	3 774	3 952
Other expenditure	181 208	26 584	26 584	207 792	184 863	178 660
Total Expenditure	898 053	39 278	39 278	937 331	968 724	1 038 888
Surplus/(Deficit)	8 996	(1 114)	(1 114)	7 883	18 307	13 613
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	46 716	(586)	(586)	46 129	44 610	49 471
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental)	1 197	1 703	1 703	2 900	1 256	1 317
Surplus/(Deficit) after capital transfers & contributions	56 908	3	3	56 911	64 173	64 401
Share of surplus/ (deficit) of associate	–	–	–	–	–	–
Surplus/ (Deficit) for the year	56 908	3	3	56 911	64 173	64 401
<u>Capital expenditure & funds sources</u>						
Capital expenditure	166 436	606	606	167 042	132 745	136 679
Transfers recognised - capital	46 716	414	414	47 129	44 610	49 471
Borrowing	–	–	–	–	–	–
Internally generated funds	119 720	193	193	119 913	88 135	87 208
Total sources of capital funds	166 436	606	606	167 042	132 745	136 679
<u>Financial position</u>						
Total current assets	703 155	103 175	103 175	806 330	742 570	780 186
Total non current assets	2 157 863	(7 909)	(7 909)	2 149 954	2 179 812	2 193 770
Total current liabilities	146 380	6 610	6 610	152 990	147 247	148 114
Total non current liabilities	180 716	31 851	31 851	212 567	167 213	153 519
Community wealth/Equity	2 533 922	56 807	56 807	2 590 729	2 595 523	2 659 924
<u>Cash flows</u>						
Net cash from (used) operating	144 660	(10 959)	(10 959)	133 701	148 663	157 466
Net cash from (used) investing	(166 358)	26 393	26 393	(139 966)	(132 662)	(136 604)
Net cash from (used) financing	(10 979)	2 516	2 516	(8 463)	(10 979)	(10 979)
Cash/cash equivalents at the year end	577 694	47 782	47 782	625 476	582 716	592 599
<u>Cash backing/surplus reconciliation</u>						
Cash and investments available	577 694	47 782	47 782	625 476	582 716	592 599
Application of cash and investments	219 553	(42 308)	(42 308)	177 245	205 705	186 916
Balance - surplus (shortfall)	358 141	90 090	90 090	448 231	377 011	405 683
<u>Asset Management</u>						
Asset register summary (WDV)	2 157 863	(7 921)	(7 921)	2 149 942	2 179 812	2 193 770
Depreciation	94 807	–	–	94 807	101 006	112 539
Renewal and Upgrading of Existing Assets	96 854	324	324	97 177	70 049	54 114
Repairs and Maintenance	57 497	1 418	1 418	58 915	61 664	83 955

WC015 Swartland - Table B2 Adjustments Budget Financial Performance (functional classification) - 27 January 2022

Standard Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands	1, 4						
Revenue - Functional							
<i>Governance and administration</i>		239 558	19 348	19 348	258 906	252 432	263 024
Executive and council		295	—	—	295	299	304
Finance and administration		239 264	19 348	19 348	258 611	252 132	262 720
Internal audit		—	—	—	—	—	—
<i>Community and public safety</i>		84 005	12 057	12 057	96 061	90 578	66 696
Community and social services		11 725	1 064	1 064	12 789	11 956	12 363
Sport and recreation		4 438	231	231	4 669	3 297	3 552
Public safety		26 234	12 605	12 605	38 839	27 643	30 537
Housing		41 608	(1 843)	(1 843)	39 765	47 682	20 244
Health		—	—	—	—	—	—
<i>Economic and environmental services</i>		18 013	2 411	2 411	20 424	23 774	46 453
Planning and development		3 561	527	527	4 088	3 711	3 874
Road transport		14 453	1 883	1 883	16 336	20 063	42 579
Environmental protection		—	—	—	—	—	—
<i>Trading services</i>		613 353	5 466	5 466	618 820	666 080	727 081
Energy sources		383 738	1 042	1 042	384 780	428 024	481 703
Water management		92 270	763	763	93 033	112 025	111 088
Waste water management		90 720	1 362	1 362	92 082	76 628	81 284
Waste management		46 625	2 300	2 300	48 925	49 403	53 006
<i>Other</i>		31	—	—	31	33	35
Total Revenue - Functional	2	954 961	39 281	39 281	994 242	1 032 897	1 103 289
Expenditure - Functional							
<i>Governance and administration</i>		150 939	(8 270)	(8 270)	142 668	155 007	160 351
Executive and council		21 677	629	629	22 306	22 336	23 002
Finance and administration		127 295	(8 864)	(8 864)	118 431	130 603	135 188
Internal audit		1 967	(36)	(36)	1 932	2 068	2 161
<i>Community and public safety</i>		143 313	15 481	15 481	158 794	153 708	128 124
Community and social services		22 657	1 423	1 423	24 080	23 433	24 481
Sport and recreation		27 273	2 650	2 650	29 923	28 831	29 972
Public safety		62 940	11 172	11 172	74 112	66 015	68 613
Housing		30 442	236	236	30 679	35 429	5 058
Health		—	—	—	—	—	—
<i>Economic and environmental services</i>		64 574	2 214	2 214	66 788	66 963	90 352
Planning and development		13 868	(704)	(704)	13 164	14 173	14 297
Road transport		50 706	2 918	2 918	53 624	52 790	76 055
Environmental protection		—	—	—	—	—	—
<i>Trading services</i>		537 487	29 859	29 859	567 347	591 259	658 242
Energy sources		347 565	14 672	14 672	362 237	396 159	452 333
Water management		69 431	11 246	11 246	80 677	70 141	74 231
Waste water management		67 528	3 785	3 785	71 313	69 025	72 814
Waste management		52 963	157	157	53 120	55 934	58 863
<i>Other</i>		1 740	(3)	(3)	1 737	1 786	1 820
Total Expenditure - Functional	3	898 053	39 281	39 281	937 334	968 724	1 038 888
Surplus/ (Deficit) for the year		56 908	(0)	(0)	56 908	64 173	64 401

WC015 Swartland - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 27 January 2022

Standard Classification Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue - Functional							
Municipal governance and administration		239 558	19 348	19 348	258 906	252 432	263 024
Executive and council		295	–	–	295	299	304
Mayor and Council		295	–	–	295	299	304
Municipal Manager, Town Secretary and Chief		–	–	–	–	–	–
Finance and administration		239 264	19 348	19 348	258 611	252 132	262 720
Administrative and Corporate Support		133	–	–	133	104	109
Finance		227 643	17 121	17 121	244 765	245 402	250 865
Human Resources		552	–	–	552	333	366
Property Services		10 935	2 226	2 226	13 162	6 293	11 380
Internal audit		–	–	–	–	–	–
Community and public safety		84 005	12 057	12 057	96 061	90 578	66 696
Community and social services		11 725	1 064	1 064	12 789	11 956	12 363
Cemeteries, Funeral Parlours and		878	107	107	985	924	979
Community Halls and Facilities		168	–	–	168	165	175
Libraries and Archives		10 622	957	957	11 579	10 810	11 000
Population Development		57	–	–	57	58	209
Sport and recreation		4 438	231	231	4 669	3 297	3 552
Recreational Facilities		2 219	231	231	2 450	3 173	3 421
Sports Grounds and Stadiums		1 100	(0)	(0)	1 099	124	131
Public safety		26 234	12 605	12 605	38 839	27 643	30 537
Control of Public Nuisances		289	–	–	289	289	290
Fire Fighting and Protection		30	–	–	30	30	30
Police Forces, Traffic and Street Parking		25 915	12 605	12 605	38 521	27 324	30 217
Housing		41 608	(1 843)	(1 843)	39 765	47 682	20 244
Housing		41 608	(1 843)	(1 843)	39 765	47 682	20 244
Health		–	–	–	–	–	–
Economic and environmental services		18 013	2 411	2 411	20 424	23 774	46 453
Planning and development		3 561	527	527	4 088	3 711	3 874
Town Planning, Building Regulations and		3 561	527	527	4 088	3 711	3 874
Road transport		14 453	1 883	1 883	16 336	20 063	42 579
Road and Traffic Regulation		10 375	–	–	10 375	10 994	11 649
Roads		4 078	1 883	1 883	5 961	9 069	30 929
Environmental protection		–	–	–	–	–	–
Trading services		613 353	5 466	5 466	618 820	666 080	727 081
Energy sources		383 738	1 042	1 042	384 780	428 024	481 703
Electricity		383 738	1 042	1 042	384 780	428 024	481 703
Water management		92 270	763	763	93 033	112 025	111 088
Water Distribution		92 270	763	763	93 033	112 025	111 088
Waste water management		90 720	1 362	1 362	92 082	76 628	81 284
Sewerage		90 521	1 208	1 208	91 729	76 419	81 065
Storm Water Management		199	154	154	353	209	219
Waste management		46 625	2 300	2 300	48 925	49 403	53 006
Solid Waste Removal		46 625	600	600	47 225	49 403	53 006
Street Cleaning		–	1 700	1 700	1 700	–	–
Other		31	–	–	31	33	35
Tourism		31	–	–	31	33	35
Total Revenue - Functional	2	954 961	39 281	39 281	994 242	1 032 897	1 103 289

WC015 Swartland - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 27 January 2022

Standard Classification Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Expenditure - Functional				—	—		
Municipal governance and administration		150 939	(8 270)	(8 270)	142 668	155 007	160 351
Executive and council		21 677	629	629	22 306	22 336	23 002
<i>Mayor and Council</i>		18 220	214	214	18 434	18 758	19 319
<i>Municipal Manager, Town Secretary and Chief</i>		3 457	415	415	3 872	3 578	3 683
Finance and administration		127 295	(8 864)	(8 864)	118 431	130 603	135 188
<i>Administrative and Corporate Support</i>		29 534	(3 983)	(3 983)	25 551	30 326	31 490
<i>Asset Management</i>		1 303	88	88	1 391	1 358	1 409
<i>Finance</i>		48 135	(6 080)	(6 080)	42 054	48 997	50 394
<i>Fleet Management</i>		1 131	49	49	1 180	1 189	1 235
<i>Human Resources</i>		8 059	271	271	8 330	7 775	8 071
<i>Information Technology</i>		14 923	342	342	15 265	15 789	16 676
<i>Property Services</i>		16 853	222	222	17 075	17 419	17 839
<i>Risk Management</i>		151	—	—	151	155	159
<i>Supply Chain Management</i>		7 207	226	226	7 433	7 594	7 916
Internal audit		1 967	(36)	(36)	1 932	2 068	2 161
<i>Governance Function</i>		1 967	(36)	(36)	1 932	2 068	2 161
Community and public safety		143 313	15 481	15 481	158 794	153 708	128 124
Community and social services		22 657	1 423	1 423	24 080	23 433	24 481
<i>Cemeteries, Funeral Parlours and</i>		773	534	534	1 307	809	861
<i>Community Halls and Facilities</i>		5 263	217	217	5 480	5 597	5 838
<i>Disaster Management</i>		725	200	200	925	300	300
<i>Libraries and Archives</i>		11 058	273	273	11 331	11 660	12 110
<i>Population Development</i>		4 838	200	200	5 037	5 067	5 372
Sport and recreation		27 273	2 650	2 650	29 923	28 831	29 972
<i>Community Parks (including Nurseries)</i>		17 257	2 488	2 488	19 745	18 245	18 881
<i>Recreational Facilities</i>		4 540	100	100	4 640	4 778	4 968
<i>Sports Grounds and Stadiums</i>		5 476	63	63	5 539	5 808	6 122
Public safety		62 940	11 172	11 172	74 112	66 015	68 613
<i>Control of Public Nuisances</i>		350	0	0	350	366	391
<i>Fire Fighting and Protection</i>		7 626	(188)	(188)	7 438	7 739	8 108
<i>Police Forces, Traffic and Street Parking</i>		54 964	11 359	11 359	66 323	57 911	60 113
Housing		30 442	236	236	30 679	35 429	5 058
<i>Housing</i>		30 442	236	236	30 679	35 429	5 058
Health		—	—	—	—	—	—
Economic and environmental services		64 574	2 214	2 214	66 788	66 963	90 352
Planning and development		13 868	(704)	(704)	13 164	14 173	14 297
<i>Corporate Wide Strategic Planning (IDPs,</i>		2 592	(532)	(532)	2 061	2 569	2 657
<i>Town Planning, Building Regulations and</i>		11 276	(172)	(172)	11 104	11 604	11 640
<i>Enforcement. and Citi Engineer</i>							
Road transport		50 706	2 918	2 918	53 624	52 790	76 055
<i>Road and Traffic Regulation</i>		9 035	506	506	9 541	9 533	9 889
<i>Roads</i>		41 671	2 412	2 412	44 083	43 257	66 165
Environmental protection		—	—	—	—	—	—
Trading services		537 487	29 859	29 859	567 347	591 259	658 242
Energy sources		347 565	14 672	14 672	362 237	396 159	452 333
<i>Electricity</i>		345 706	14 657	14 657	360 363	394 195	450 295
<i>Street Lighting and Signal Systems</i>		1 859	15	15	1 873	1 963	2 038
Water management		69 431	11 246	11 246	80 677	70 141	74 231
<i>Water Distribution</i>		69 431	11 246	11 246	80 677	70 141	74 231
Waste water management		67 528	3 785	3 785	71 313	69 025	72 814
<i>Sewerage</i>		41 555	1 618	1 618	43 173	42 179	44 792
<i>Storm Water Management</i>		17 352	1 478	1 478	18 830	18 398	19 274
<i>Waste Water Treatment</i>		8 622	689	689	9 310	8 448	8 748
Waste management		52 963	157	157	53 120	55 934	58 863
<i>Solid Waste Disposal (Landfill Sites)</i>		10 742	236	236	10 978	12 489	13 286
<i>Solid Waste Removal</i>		35 498	(1 848)	(1 848)	33 650	35 860	37 190
<i>Street Cleaning</i>		6 724	1 768	1 768	8 492	7 585	8 387
Other		1 740	(3)	(3)	1 737	1 786	1 820
<i>Tourism</i>		1 740	(3)	(3)	1 737	1 786	1 820
Total Expenditure - Functional	3	898 053	39 281	39 281	937 334	968 724	1 038 888
Surplus/ (Deficit) for the year		56 908	(0)	(0)	56 908	64 173	64 401

WC015 Swartland - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 27 January 2022

Vote Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
<u>Revenue by Vote</u>	1						
Vote 1 - Corporate Services		11 506	957	957	12 463	11 443	11 684
Vote 2 - Civil Services		248 096	8 641	8 641	256 737	254 865	289 229
Vote 3 - Council		295	–	–	295	299	304
Vote 4 - Electricity Services		383 738	1 042	1 042	384 780	428 024	481 703
Vote 5 - Financial Services		227 643	17 121	17 121	244 765	245 402	250 865
Vote 6 - Development Services		47 074	(1 085)	(1 085)	45 990	54 225	27 318
Vote 7 - Municipal Manager		–	–	–	–	–	–
Vote 8 - Protection Services		36 609	12 605	12 605	49 214	38 637	42 186
Total Revenue by Vote	2	954 961	39 281	39 281	994 242	1 032 897	1 103 289
<u>Expenditure by Vote</u>	1						
Vote 1 - Corporate Services		41 476	(3 180)	(3 180)	38 297	42 690	44 423
Vote 2 - Civil Services		278 331	20 361	20 361	298 692	287 310	322 699
Vote 3 - Council		18 220	221	221	18 441	18 758	19 319
Vote 4 - Electricity Services		364 266	15 019	15 019	379 285	413 775	470 886
Vote 5 - Financial Services		59 521	(5 534)	(5 534)	53 987	60 939	62 797
Vote 6 - Development Services		53 057	584	584	53 641	58 633	28 824
Vote 7 - Municipal Manager		8 168	(159)	(159)	8 009	8 370	8 660
Vote 8 - Protection Services		75 013	11 969	11 969	86 982	78 248	81 280
Total Expenditure by Vote	2	898 053	39 281	39 281	937 334	968 724	1 038 888
Surplus/ (Deficit) for the year	2	56 908	(0)	(0)	56 908	64 173	64 401

WC015 Swartland - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 27 January 2022

Vote Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
Revenue by Vote	1						
Vote 1 - Corporate Services		11 506	957	957	12 463	11 443	11 684
1.1 - Administration		131	–	–	131	103	108
1.2 - Human Resources		552	–	–	552	333	366
1.3 - Libraries		10 622	957	957	11 579	10 810	11 000
1.4 - Marketing and Tourism		31	–	–	31	33	35
1.5 - Community Halls and Facilities		168	–	–	168	165	175
Vote 2 - Civil Services		248 096	8 641	8 641	256 737	254 865	289 229
2.1 - Administration		–	–	–	–	–	–
2.2 - Cemeteries		878	107	107	985	924	979
2.3 - Municipal Property Maintenance		10 935	2 226	2 226	13 162	6 293	11 380
2.4 - Parks and Recreational Areas		1 119	–	–	1 119	–	–
2.5 - Proclaimed Roads		175	1 000	1 000	1 175	175	15 130
2.6 - Refuse Removals		46 625	600	600	47 225	49 403	53 006
2.7 - Street Cleaning		–	1 700	1 700	1 700	–	–
2.9 - Sewerage Services		90 521	1 208	1 208	91 729	76 419	81 065
2.10 - Waste Water Treatment		–	–	–	–	–	–
2.11 - Sportgrounds		1 100	(0)	(0)	1 099	124	131
2.12 - Streets		4 102	1 037	1 037	5 139	9 103	16 019
2.13 - Stormwater		–	–	–	–	–	–
2.14 - Swimming Pools		371	–	–	371	400	431
2.15 - Water Distribution		92 270	763	763	93 033	112 025	111 088
Vote 3 - Council		295	–	–	295	299	304
3.1 - Council General Expenses		295	–	–	295	299	304
Vote 4 - Electricity Services		383 738	1 042	1 042	384 780	428 024	481 703
4.1 - Administration		–	–	–	–	–	–
4.2 - Distribution		383 738	1 042	1 042	384 780	428 024	481 703
Vote 5 - Financial Services		227 643	17 121	17 121	244 765	245 402	250 865
5.1 - Administration		–	–	–	–	–	–
5.2 - Finance		85 764	15 175	15 175	100 939	90 899	87 405
5.5 - Grants and Subsidies - FMG		1 550	–	–	1 550	1 550	1 550
5.7 - Property Rates		140 330	1 946	1 946	142 276	152 953	161 910
Vote 6 - Development Services		47 074	(1 085)	(1 085)	45 990	54 225	27 318
6.1 - Administration		1	–	–	1	1	1
6.2 - Caravan parks - Yzerfontein		1 848	231	231	2 079	2 773	2 989
6.3 - Community Development		38	–	–	38	38	38
6.4 - Multi-Purpose Centres		19	–	–	19	20	171
6.5 - Planning and Valuations		1 022	33	33	1 055	1 066	1 117
6.6 - Building Control		2 539	494	494	3 033	2 646	2 757
6.7 - Housing		41 608	(1 843)	(1 843)	39 765	47 682	20 244
Vote 7 - Municipal Manager		–	–	–	–	–	–
Vote 8 - Protection Services		36 609	12 605	12 605	49 214	38 637	42 186
8.3 - Fire Fighting		30	–	–	30	30	30
8.4 - Harbour Yzerfontein		289	–	–	289	289	290
8.5 - Road and Traffic Regulation		10 375	–	–	10 375	10 994	11 649
8.6 - Policing and Law Enforcement		25 915	12 605	12 605	38 521	27 324	30 217
Total Revenue by Vote	2	954 961	39 281	39 281	994 242	1 032 897	1 103 289

WC015 Swartland - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 27 January 2022

Vote Description	Ref	Budget Year 2021/22				Budget Year	Budget Year	
						+1 2022/23	+2 2023/24	
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget	
R thousands								
Expenditure by Vote		1						
Vote 1 - Corporate Services			41 476	(3 180)	(3 180)	38 297	42 690	44 423
1.1 - Administration			17 388	(3 860)	(3 860)	13 529	17 747	18 529
1.2 - Human Resources			6 026	194	194	6 220	5 900	6 126
1.3 - Libraries			11 058	273	273	11 331	11 660	12 110
1.4 - Marketing and Tourism			1 740	(3)	(3)	1 737	1 786	1 820
1.5 - Community Halls and Facilities			5 263	217	217	5 480	5 597	5 838
					-	-		
Vote 2 - Civil Services			278 331	20 361	20 361	298 692	287 310	322 699
2.1 - Administration			4 155	(604)	(604)	3 552	4 329	4 481
2.2 - Cemeteries			773	461	461	1 234	809	861
2.3 - Municipal Property Maintenance			16 853	222	222	17 075	17 419	17 839
2.4 - Parks and Recreational Areas			17 257	2 488	2 488	19 745	18 245	18 881
2.5 - Proclaimed Roads			487	-	-	487	487	19 943
2.6 - Refuse Removals			35 498	(1 848)	(1 848)	33 650	35 860	37 190
2.7 - Street Cleaning			6 724	1 768	1 768	8 492	7 585	8 387
2.8 - Solid Waste Disposal(Landfill Sites)			10 742	236	236	10 978	12 489	13 286
2.9 - Sewerage Services			45 778	2 307	2 307	48 085	46 581	49 341
2.10 - Waste Water Treatment			4 399	-	-	4 399	4 046	4 199
2.11 - Sportgrounds			5 476	117	117	5 593	5 808	6 122
2.12 - Streets			42 222	3 038	3 038	45 260	44 152	47 493
2.13 - Stormwater			16 314	852	852	17 165	17 016	18 004
2.14 - Swimming Pools			2 223	78	78	2 301	2 342	2 441
2.15 - Water Distribution			69 431	11 246	11 246	80 677	70 141	74 231
Vote 3 - Council			18 220	221	221	18 441	18 758	19 319
3.1 - Council General Expenses			18 220	221	221	18 441	18 758	19 319
					-	-		
Vote 4 - Electricity Services			364 266	15 019	15 019	379 285	413 775	470 886
4.1 - Administration			1 779	5	5	1 784	1 827	1 876
4.2 - Distribution			345 735	14 691	14 691	360 426	394 244	450 336
4.3 - Street Lighting			1 829	(19)	(19)	1 811	1 915	1 997
4.4 - IT Services			14 923	342	342	15 265	15 789	16 676
					-	-		
Vote 5 - Financial Services			59 521	(5 534)	(5 534)	53 987	60 939	62 797
5.1 - Administration			1 746	183	183	1 928	1 801	1 844
5.2 - Finance			37 616	(2 321)	(2 321)	35 295	39 725	41 260
5.3 - Budget and Treasury			5 232	(1 152)	(1 152)	4 080	5 225	5 005
5.4 - Asset Management			1 303	88	88	1 391	1 358	1 409
5.5 - Grants and Subsidies - FMG			1 550	(2)	(2)	1 548	1 550	1 550
5.6 - Fleet Manangement			1 131	49	49	1 180	1 189	1 235
5.7 - Property Rates			3 737	(2 604)	(2 604)	1 132	2 497	2 578
5.8 - Supply Chain Management			7 207	226	226	7 433	7 594	7 916
					-	-		
Vote 6 - Development Services			53 057	584	584	53 641	58 633	28 824
6.1 - Administration			2 152	202	202	2 354	2 223	2 282
6.2 - Caravan parks - Yzerfontein			2 317	41	41	2 358	2 436	2 527
6.3 - Community Development			3 387	133	133	3 520	3 541	3 645
6.4 - Multi-Purpose Centres			1 451	67	67	1 518	1 526	1 727
6.5 - Planning and Valuations			8 007	(165)	(165)	7 842	8 174	8 083
6.6 - Building Control			3 268	(7)	(7)	3 261	3 430	3 557
6.7 - Housing			30 442	236	236	30 679	35 429	5 058
6.8 - Occupational Health and Safety			2 032	77	77	2 109	1 875	1 944
					-	-		
Vote 7 - Municipal Manager			8 168	(159)	(159)	8 009	8 370	8 660
7.1 - Administration			3 457	409	409	3 866	3 578	3 683
7.2 - Strategic Planning			2 592	(532)	(532)	2 061	2 569	2 657
7.3 - Internal Audit			2 118	(36)	(36)	2 083	2 223	2 320
					-	-		
Vote 8 - Protection Services			75 013	11 969	11 969	86 982	78 248	81 280
8.1 - Administration			2 313	91	91	2 404	2 399	2 477
8.2 - Civil Protection			725	200	200	925	300	300
8.3 - Fire Fighting			7 626	(188)	(188)	7 438	7 739	8 108
8.4 - Harbour Yzerfontein			350	0	0	350	366	391
8.5 - Road and Traffic Regulation			9 035	506	506	9 541	9 533	9 889
8.6 - Policing and Law Enforcement			54 964	11 359	11 359	66 323	57 911	60 113
					-	-		
Total Expenditure by Vote		2	898 053	39 281	39 281	937 334	968 724	1 038 888
Surplus/ (Deficit) for the year		2	56 908	-39 (0)	(0)	56 908	64 173	64 401

WC015 Swartland - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	F	G	H		
Revenue By Source							
Property rates	2	138 386	1 946	1 946	140 332	150 854	159 643
Service charges - electricity revenue	2	369 764	600	600	370 364	416 855	469 929
Service charges - water revenue	2	75 190	395	395	75 585	78 956	82 902
Service charges - sanitation revenue	2	45 988	990	990	46 978	49 007	51 725
Service charges - refuse revenue	2	28 742	600	600	29 342	31 061	33 565
Rental of facilities and equipment		1 529	99	99	1 628	1 606	1 702
Interest earned - external investments		37 706	63	63	37 769	36 526	33 355
Interest earned - outstanding debtors		2 601	383	383	2 984	2 757	2 922
Dividends received		–	–	–	–	–	–
Fines, penalties and forfeits		23 591	9 080	9 080	32 671	25 003	26 501
Licences and permits		4 445	–	–	4 445	4 708	4 986
Agency services		5 699	–	–	5 699	6 040	6 403
Transfers and subsidies		152 542	6 209	6 209	158 750	166 080	155 585
Other revenue	2	10 776	925	925	11 701	12 119	12 802
Gains		10 092	16 874	16 874	26 966	5 457	10 482
Total Revenue (excluding capital transfers and contributions)		907 049	38 165	38 165	945 213	987 031	1 052 501
Expenditure By Type							
Employee related costs		260 602	2 850	2 850	263 451	274 302	284 252
Remuneration of councillors		11 232	–	–	11 232	11 487	11 748
Debt impairment		36 031	(95)	(95)	35 936	31 407	32 792
Depreciation & asset impairment		95 797	3 579	3 579	99 375	102 005	113 549
Finance charges		13 141	–	–	13 141	12 297	11 401
Bulk purchases - electricity		299 500	–	–	299 500	345 923	399 540
Inventory consumed		32 723	6 229	6 229	38 952	34 074	35 786
Contracted services		87 781	1 360	1 360	89 140	95 081	85 585
Transfers and subsidies		3 851	40	40	3 891	3 774	3 952
Other expenditure		48 433	353	353	48 785	49 585	50 893
Losses		8 964	24 967	24 967	33 930	8 791	9 390
Total Expenditure		898 053	39 281	39 281	937 334	968 724	1 038 888
Surplus/(Deficit)		8 996	(1 117)	(1 117)	7 880	18 307	13 613
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		46 716	(586)	(586)	46 129	44 610	49 471
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Transfers and subsidies - capital (in-kind - all)		1 197	1 703	1 703	2 900	1 256	1 317
Surplus/(Deficit) before taxation		56 908	(0)	(0)	56 908	64 173	64 401
Taxation				–	–		
Surplus/(Deficit) after taxation		56 908	(0)	(0)	56 908	64 173	64 401
Attributable to minorities				–	–		
Surplus/(Deficit) attributable to municipality		56 908	(0)	(0)	56 908	64 173	64 401
Share of surplus/ (deficit) of associate				–	–		
Surplus/ (Deficit) for the year		56 908	(0)	(0)	56 908	64 173	64 401

WC015 Swartland - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 27 January 2022

R thousands							
Description	Ref	Budget Year 2021/22				Budget Year	Budget Year
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	+1 2022/23 Adjusted Budget	+2 2023/24 Adjusted Budget
Capital expenditure - Vote							
Multi-year expenditure to be adjusted							
Vote 2 - Civil Services	2	81 096	1 343	1 343	82 438	45 922	33 907
Vote 4 - Electricity Services		14 855	–	–	14 855	5 000	20 000
Vote 6 - Development Services		13 100	(4 305)	(4 305)	8 795	15 800	19 760
Capital multi-year expenditure sub-total	3	109 051	(2 962)	(2 962)	106 088	66 722	73 667
Single-year expenditure to be adjusted							
Vote 1 - Corporate Services	2	872	(280)	(280)	592	124	126
Vote 2 - Civil Services		37 373	1 932	1 932	39 305	51 240	44 325
Vote 3 - Council		10	–	–	10	10	572
Vote 4 - Electricity Services		10 503	536	536	11 039	10 190	12 800
Vote 5 - Financial Services		381	(57)	(57)	324	260	271
Vote 6 - Development Services		6 238	1 123	1 123	7 360	304	76
Vote 7 - Municipal Manager		10	–	–	10	10	12
Vote 8 - Protection Services		1 998	315	315	2 313	3 885	4 831
Capital single-year expenditure sub-total		57 385	3 569	3 569	60 954	66 023	63 012
Total Capital Expenditure - Vote		166 436	606	606	167 042	132 745	136 679
Capital Expenditure - Functional							
Governance and administration							
Executive and council		20	–	–	20	20	584
Finance and administration		14 830	1 621	1 621	16 451	1 114	1 820
Community and public safety		6 469	400	400	6 869	5 732	6 594
Community and social services		150	20	20	170	632	100
Sport and recreation		4 321	65	65	4 386	1 215	1 663
Public safety		1 998	315	315	2 313	3 885	4 831
Economic and environmental services		47 068	1 293	1 293	48 361	59 442	66 237
Planning and development		12 578	(1 749)	(1 749)	10 829	1 927	1 267
Road transport		34 490	3 042	3 042	37 532	57 515	64 970
Trading services		98 049	(2 707)	(2 707)	95 342	66 437	61 444
Energy sources		23 321	434	434	23 755	14 388	32 105
Water management		9 925	(326)	(326)	9 599	29 275	20 437
Waste water management		62 940	(2 264)	(2 264)	60 677	16 564	5 286
Waste management		1 862	(551)	(551)	1 311	6 210	3 616
Total Capital Expenditure - Functional	3	166 436	606	606	167 042	132 745	136 679
Funded by:							
National Government		31 055	(399)	(399)	30 656	28 810	29 711
Provincial Government		15 661	(187)	(187)	15 473	15 800	19 760
Transfers and subsidies - capital (monetary)		–	1 000	1 000	1 000	–	–
Transfers recognised - capital	4	46 716	414	414	47 129	44 610	49 471
Borrowing		–	–	–	–	–	–
Internally generated funds		119 720	193	193	119 913	88 135	87 208
Total Capital Funding		166 436	606	606	167 042	132 745	136 679

WC015 Swartland - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B - 27 January 2022

Vote Description	Ref	Budget Year 2021/22				Budget Year +1	Budget Year +2
						2022/23	2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
<u>Capital expenditure - Municipal Vote</u>	2						
<u>Multi-year expenditure appropriation</u>							
Vote 1 - Corporate Services		–	–	–	–	–	–
Vote 2 - Civil Services		81 096	1 343	1 343	82 438	45 922	33 907
2.3 - Municipal Property Maintenance		10 800	1 993	1 993	12 793	–	–
2.10 - Waste Water Treatment		59 741	(1 000)	(1 000)	58 741	11 243	500
2.12 - Streets		9 555	–	–	9 555	17 310	17 993
2.15 - Water Distribution		1 000	350	350	1 350	17 368	15 414
Vote 4 - Electricity Services		14 855	–	–	14 855	5 000	20 000
4.2 - Distribution		14 855	–	–	14 855	5 000	20 000
Vote 5 - Financial Services		–	–	–	–	–	–
Vote 6 - Development Services		13 100	(4 305)	(4 305)	8 795	15 800	19 760
6.7 - Housing		13 100	(4 305)	(4 305)	8 795	15 800	19 760
Capital multi-year expenditure sub-total		109 051	(2 962)	(2 962)	106 088	66 722	73 667
<u>Capital expenditure - Municipal Vote</u>	2						
<u>Single-year expenditure appropriation</u>							
Vote 1 - Corporate Services		872	(280)	(280)	592	124	126
1.1 - Administration		722	(300)	(300)	422	24	26
1.3 - Libraries		50	20	20	70	–	–
1.5 - Community Halls and Facilities		100	–	–	100	100	100
Vote 2 - Civil Services		37 373	1 932	1 932	39 305	51 240	44 325
2.1 - Administration		95	–	–	95	52	54
2.2 - Cemeteries		–	–	–	–	300	–
2.3 - Municipal Property Maintenance		890	(117)	(117)	773	27	829
2.4 - Parks and Recreational Areas		4 291	65	65	4 356	1 185	1 631
2.6 - Refuse Removals		1 862	(551)	(551)	1 311	6 210	3 616
2.9 - Sewerage Services		808	11	11	819	3 723	2 677
2.10 - Waste Water Treatment		920	(270)	(270)	650	–	–
2.12 - Streets		24 110	2 282			30 009	33 406
2.13 - Stormwater		60	–			62	64
2.15 - Water Distribution		4 338	512			9 672	2 048
Vote 3 - Council		10	–	–	10	10	572
3.1 - Council General Expenses		10	–	–	10	10	572
Vote 4 - Electricity Services		10 503	536	536	11 039	10 190	12 800
4.1 - Administration		350	–	–	350	350	360
4.2 - Distribution		8 116	434	434	8 550	9 038	11 745
4.4 - IT Services		2 037	102	102	2 139	803	695
Vote 5 - Financial Services		381	(57)	(57)	324	260	271
5.1 - Administration		56	(15)	(15)	41	28	30
5.2 - Finance		325	(42)	(42)	283	232	241
Vote 6 - Development Services		6 238	1 123	1 123	7 360	304	76
6.1 - Administration		40	–	–	40	42	44
6.2 - Caravan parks - Yzerfontein		30	–	–	30	30	32
6.4 - Multi-Purpose Centres		–	–	–	–	232	–
6.7 - Housing		6 168	1 123	1 123	7 290	–	–
Vote 7 - Municipal Manager		10	–	–	10	10	12
7.1 - Administration		10	–	–	10	10	12
Vote 8 - Protection Services		1 998	315	315	2 313	3 885	4 831
8.3 - Fire Fighting		1 554	(14)	(14)	1 541	3 835	4 055
8.5 - Road and Traffic Regulation		368	14	14	381	–	726
8.6 - Policing and Law Enforcement		77	315	315	391	50	50
Capital single-year expenditure sub-total			57 385	3 569	3 569	60 954	66 023
Total Capital Expenditure		166 436	-42606	606	167 042	132 745	136 679

WC015 Swartland - Table B6 Adjustments Budget Financial Position - 27 January 2022

Table D: Adjustments Budget Financial Position - 27 January 2022							
Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
ASSETS							
Current assets							
Cash		577 694	47 782	47 782	625 476	582 716	592 599
Call investment deposits	1	–	–	–	–	–	–
Consumer debtors	1	104 464	12 705	12 705	117 169	130 077	158 783
Other debtors		11 800	32 870	32 870	44 671	12 160	12 711
Current portion of long-term receivables		80	(10)	(10)	70	80	80
Inventory		9 117	9 827	9 827	18 944	17 537	16 013
Total current assets		703 155	103 175	103 175	806 330	742 570	780 186
Non current assets							
Long-term receivables		–	11	11	11	–	–
Investments		–	–	–	–	–	–
Investment property		32 979	(124)	(124)	32 855	31 903	30 764
Investment in Associate		–	–	–	–	–	–
Property, plant and equipment	1	2 123 350	(7 835)	(7 835)	2 115 515	2 146 647	2 162 042
Biological		–	–	–	–	–	–
Intangible		414	39	39	452	142	(156)
Other non-current assets		1 120	–	–	1 120	1 120	1 120
Total non current assets		2 157 863	(7 909)	(7 909)	2 149 954	2 179 812	2 193 770
TOTAL ASSETS		2 861 018	95 265	95 265	2 956 283	2 922 382	2 973 956
LIABILITIES							
Current liabilities							
Bank overdraft		–	–	–	–	–	–
Borrowing		10 018	(1 257)	(1 257)	8 761	10 018	10 018
Consumer deposits		17 048	–	–	17 048	17 915	18 781
Trade and other payables		109 835	6 336	6 336	116 171	109 835	109 835
Provisions		9 479	1 531	1 531	11 011	9 479	9 479
Total current liabilities		146 380	6 610	6 610	152 990	147 247	148 114
Non current liabilities							
Borrowing	1	84 257	6 466	6 466	90 723	72 411	60 566
Provisions	1	96 459	25 385	25 385	121 844	94 801	92 953
Total non current liabilities		180 716	31 851	31 851	212 567	167 213	153 519
TOTAL LIABILITIES		327 096	38 462	38 462	365 557	314 460	301 633
NET ASSETS	2	2 533 922	56 804	56 804	2 590 726	2 607 922	2 672 323
COMMUNITY WEALTH/EQUITY							
Accumulated Surplus/(Deficit)		2 306 584	59 963	59 963	2 366 547	2 358 462	2 413 242
Reserves		227 338	(3 159)	(3 159)	224 179	237 061	246 682
TOTAL COMMUNITY WEALTH/EQUITY		2 533 922	56 804	56 804	2 590 726	2 595 523	2 659 924

WC015 Swartland - Table B7 Adjustments Budget Cash Flows - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
CASH FLOW FROM OPERATING ACTIVITIES							
Receipts							
Property rates		131 466	1 849	1 849	133 315	143 311	151 660
Service charges		496 199	2 264	2 264	498 463	549 735	609 022
Other revenue		38 479	(6 510)	(6 510)	31 969	36 213	43 031
Transfers and Subsidies - Operational	1	152 542	7 491	7 491	160 033	166 080	155 585
Transfers and Subsidies - Capital	1	46 716	(869)	(869)	45 847	44 610	49 471
Interest		37 706	63	63	37 769	36 526	33 355
Dividends		-	-	-	-	-	-
Payments							
Suppliers and employees		(743 542)	(15 207)	(15 207)	(758 749)	(813 857)	(871 384)
Finance charges		(11 055)	-	-	(11 055)	(10 180)	(9 324)
Transfers and Grants	1	(3 851)	(40)	(40)	(3 891)	(3 774)	(3 952)
NET CASH FROM/(USED) OPERATING ACTIVITIES		144 660	(10 959)	(10 959)	133 701	148 663	157 466
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
Proceeds on disposal of PPE		78	27 010	27 010	27 088	82	75
Decrease (increase) in non-current receivables		-	(11)	(11)	(11)	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-
Payments							
Capital assets		(166 436)	(606)	(606)	(167 042)	(132 745)	(136 679)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(166 358)	26 393	26 393	(139 966)	(132 662)	(136 604)
CASH FLOWS FROM FINANCING ACTIVITIES							
Receipts							
Short term loans		-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-
Increase (decrease) in consumer deposits		867	(867)	(867)	-	867	867
Payments							
Repayment of borrowing		(11 846)	3 383	3 383	(8 463)	(11 846)	(11 846)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(10 979)	2 516	2 516	(8 463)	(10 979)	(10 979)
NET INCREASE/ (DECREASE) IN CASH HELD		(32 677)	17 949	17 949	(14 728)	5 022	9 883
Cash/cash equivalents at the year begin:	2	610 371	29 833	29 833	640 204	577 694	582 716
Cash/cash equivalents at the year end:	2	577 694	47 782	47 782	625 476	582 716	592 599

WC015 Swartland - Table B8 Cash backed reserves/accumulated surplus reconciliation - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
Cash and investments available							
Cash/cash equivalents at the year end	1	577 694	47 782	47 782	625 476	582 716	592 599
Other current investments > 90 days		0	(0)	(0)	(0)	0	0
Non current assets - Investments	1	–	–	–	–	–	–
Cash and investments available:		577 694	47 782	47 782	625 476	582 716	592 599
Applications of cash and investments							
Unspent conditional transfers		16 850	(13 296)	(13 296)	3 554	16 850	16 850
Unspent borrowing		–		–	–	–	–
Statutory requirements		–		–	–	–	–
Other working capital requirements	2	(24 633)	(25 854)	(25 854)	(50 487)	(48 202)	(76 612)
Other provisions		–		–	–	–	–
Long term investments committed		–	–	–	–	–	–
Reserves to be backed by cash/investments		227 336	(3 158)	(3 158)	224 177	237 058	246 678
Total Application of cash and investments:		219 553	(42 308)	(42 308)	177 245	205 705	186 916
Surplus(shortfall)		358 141	90 090	90 090	448 231	377 011	405 683

WC015 Swartland - Table B9 Asset Management - 27 January 2022

		Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
Description	Ref	Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
CAPITAL EXPENDITURE							
<u>Total New Assets to be adjusted</u>	1	69 582	283	283	69 865	62 695	82 565
Roads Infrastructure		11 081	1 759	1 759	12 840	28 206	32 265
Storm water Infrastructure		—	—	—	—	—	—
Electrical Infrastructure		15 571	484	484	16 055	5 438	20 569
Water Supply Infrastructure		5 778	(676)	(676)	5 102	4 239	4 372
Sanitation Infrastructure		2 482	(1 275)	(1 275)	1 207	1 572	2 083
Solid Waste Infrastructure		720	(410)	(410)	310	2 000	—
Infrastructure		35 632	(118)	(118)	35 514	41 455	59 288
Community Facilities		2 368	845	845	3 212	1 000	700
Sport and Recreation Facilities		1 400	1 454	1 454	2 854	—	—
Community Assets		3 768	2 298	2 298	6 066	1 000	700
Operational Buildings		10 880	680	680	11 560	—	—
Housing		10 776	(2 594)	(2 594)	8 182	1 833	1 169
Other Assets	6	21 656	(1 914)	(1 914)	19 742	1 833	1 169
Computer Equipment		1 587	172	172	1 759	1 233	1 120
Furniture and Office Equipment		348	5	5	353	272	280
Machinery and Equipment		2 319	21	21	2 339	5 890	4 877
Transport Assets		3 574	118	118	3 691	11 014	15 131
Land		700	(300)	(300)	400	—	—
Zoo's, Marine and Non-biological Animals		—	—	—	—	—	—
<u>Total Renewal of Existing Assets to be adjusted</u>	2	28 030	1 115	1 115	29 145	33 000	36 600
Roads Infrastructure		23 000	1 282	1 282	24 282	25 000	28 600
Storm water Infrastructure		—	—	—	—	—	—
Electrical Infrastructure		4 200	(50)	(50)	4 150	8 000	8 000
Infrastructure		27 200	1 232	1 232	28 432	33 000	36 600
Housing		830	(117)	(117)	713	—	—
Other Assets	6	830	(117)	(117)	713	—	—
<u>Total Upgrading of Existing Assets to be adjusted</u>	2a	68 824	(791)	(791)	68 032	37 049	17 514
Roads Infrastructure		—	—	—	—	—	—
Storm water Infrastructure		—	—	—	—	500	500
Electrical Infrastructure		2 600	—	—	2 600	—	—
Water Supply Infrastructure		4 100	350	350	4 450	25 306	16 014
Sanitation Infrastructure		59 741	(1 000)	(1 000)	58 741	11 243	1 000
Infrastructure		66 441	(650)	(650)	65 791	37 049	17 514
Community Facilities		—	—	—	—	—	—
Sport and Recreation Facilities		2 383	(141)	(141)	2 242	—	—
Community Assets		2 383	(141)	(141)	2 242	—	—
<u>Total Capital Expenditure to be adjusted</u>	4	166 436	606	606	167 042	132 745	136 679
Roads Infrastructure		34 081	3 042	3 042	37 122	53 206	60 864
Storm water Infrastructure		—	—	—	—	500	500
Electrical Infrastructure		22 371	434	434	22 805	13 438	28 569
Water Supply Infrastructure		9 878	(326)	(326)	9 552	29 545	20 386
Sanitation Infrastructure		62 222	(2 275)	(2 275)	59 947	12 816	3 083
Solid Waste Infrastructure		720	(410)	(410)	310	2 000	—
Infrastructure		129 272	465	465	129 737	111 504	113 402
Community Facilities		2 368	845	845	3 212	1 000	700
Sport and Recreation Facilities		3 783	1 313	1 313	5 096	—	—
Community Assets		6 151	2 157	2 157	8 308	1 000	700
Operational Buildings		10 880	680	680	11 560	—	—
Housing		11 606	(2 711)	(2 711)	8 895	1 833	1 169
Other Assets		22 486	(2 031)	(2 031)	20 455	1 833	1 169
Computer Equipment		1 587	172	172	1 759	1 233	1 120
Furniture and Office Equipment		348	5	5	353	272	280
Machinery and Equipment		2 319	21	21	2 339	5 890	4 877
Transport Assets		3 574	118	118	3 691	11 014	15 131
Land		700	(300)	(300)	400	—	—
TOTAL CAPITAL EXPENDITURE to be adjusted	4	166 436	606	606	167 042	132 745	136 679

WC015 Swartland - Table B9 Asset Management - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
ASSET REGISTER SUMMARY - PPE (WDV)	5	2 157 863	(7 921)	(7 921)	2 149 942	2 179 812	2 193 770
Roads Infrastructure		448 546	(51 886)	(51 886)	396 660	476 243	509 048
Storm water Infrastructure		116 862	(3 727)	(3 727)	113 135	112 422	107 487
Electrical Infrastructure		333 281	5 081	5 081	338 362	330 716	341 753
Water Supply Infrastructure		384 893	86 496	86 496	471 389	399 573	403 611
Sanitation Infrastructure		484 270	20 543	20 543	504 813	479 386	462 199
Solid Waste Infrastructure		11 684	7 122	7 122	18 806	3 569	(9 128)
Information and Communication Infrastructure		880	–	–	880	–	–
Infrastructure		1 780 416	63 629	63 629	1 844 045	1 801 909	1 814 971
Community Assets		151 777	(99 045)	(99 045)	52 732	146 286	141 060
Heritage Assets		1 120	–	–	1 120	1 120	1 120
Investment properties		32 979	(124)	(124)	32 855	31 903	30 764
Other Assets		69 022	8 980	8 980	78 002	69 260	67 663
Intangible Assets		414	39	39	452	142	(156)
Computer Equipment		5 862	(902)	(902)	4 960	5 740	5 373
Furniture and Office Equipment		(1 374)	3 229	3 229	1 856	(2 750)	(4 098)
Machinery and Equipment		13 619	1 229	1 229	14 848	17 551	20 264
Transport Assets		34 573	3 432	3 432	38 005	41 180	51 441
Land		69 456	11 612	11 612	81 067	67 471	65 368
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	2 157 863	(7 921)	(7 921)	2 149 942	2 179 812	2 193 770
EXPENDITURE OTHER ITEMS							
<u>Depreciation & asset impairment</u>		94 807	–	–	94 807	101 006	112 539
<u>Repairs and Maintenance by asset class</u>	3	57 497	1 418	1 418	58 915	61 664	83 955
Roads Infrastructure		5 140	(29)	(29)	5 111	5 196	24 830
Storm water Infrastructure		17 281	1 062	1 062	18 343	18 318	19 184
Electrical Infrastructure		2 729	(20)	(20)	2 709	2 901	3 031
Water Supply Infrastructure		1 705	–	–	1 705	1 478	1 803
Sanitation Infrastructure		5 334	–	–	5 334	5 009	5 190
Solid Waste Infrastructure		7 966	171	171	8 138	10 222	11 060
Infrastructure		40 155	1 184	1 184	41 339	43 124	65 098
Community Facilities		2 122	25	25	2 147	2 207	2 306
Sport and Recreation Facilities		1 164	(31)	(31)	1 133	1 441	1 238
Community Assets		3 286	(6)	(6)	3 280	3 648	3 544
Operational Buildings		990	19	19	1 009	1 039	1 092
Housing		754	110	110	864	887	597
Other Assets		1 744	129	129	1 874	1 926	1 689
Licences and Rights		4 226	–	–	4 226	4 475	4 621
Intangible Assets		4 226	–	–	4 226	4 475	4 621
Computer Equipment		316	–	–	316	319	407
Furniture and Office Equipment		77	1	1	78	69	71
Machinery and Equipment		1 282	55	55	1 337	1 304	1 280
Transport Assets		6 412	54	54	6 466	6 799	7 245
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		152 304	1 418	1 418	153 722	162 670	196 494
<i>Renewal and upgrading of Existing Assets as % of total</i>		58.2%			58.2%	52.8%	39.6%
<i>Renewal and upgrading of Existing Assets as % of depr</i>		102.2%			102.5%	69.4%	48.1%
<i>R&M as a % of PPE</i>		2.7%			2.7%	2.8%	3.8%
<i>Renewal and upgrading and R&M as a % of PPE</i>		7.2%			7.3%	6.0%	6.3%

WC015 Swartland - Table B10 Basic service delivery measurement - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
Household service targets	1						
<u>Water:</u>							
Piped water inside dwelling		65 744	-	-	66	65 744	65 744
Piped water inside yard (but not in dwelling)		6 464	-	-	6	6 464	6 464
Using public tap (at least min.service level)	2	110	-	-	0	110	110
Other water supply (at least min.service level)		316	-	-	0	316	316
<i>Minimum Service Level and Above sub-total</i>		72 634	-	-	73	73	73
Other water supply (< min.service level)	3,4	5 644	-	-	6	5 644	5 644
<i>Below Minimum Service Level sub-total</i>		5 644	-	-	6	6	6
Total number of households	5	78 278	-	-	78	78	78
<u>Sanitation/sewerage:</u>							
Flush toilet (connected to sewerage)		67 488	-	-	67 488	67 488	67 488
Flush toilet (with septic tank)		7 774	-	-	7 774	7 774	7 774
Chemical toilet		58	-	-	58	58	58
Pit toilet (ventilated)		74	-	-	74	74	74
<i>Minimum Service Level and Above sub-total</i>		75 394	-	-	75 394	75 394	75 394
Bucket toilet		1 982	-	-	1 982	1 982	1 982
Other toilet provisions (< min.service level)		282	-	-	282	282	282
No toilet provisions		620	-	-	620	620	620
<i>Below Minimum Service Level sub-total</i>		2 884	-	-	2 884	2 884	2 884
Total number of households	5	78 278	-	-	78 278	78 278	78 278
<u>Energy:</u>							
Electricity (at least min. service level)		77 262	-	-	77 262	77 262	77 262
<i>Minimum Service Level and Above sub-total</i>		77 262	-	-	77 262	77 262	77 262
Other energy sources		1 016	-	-	1 016	1 016	1 016
<i>Below Minimum Service Level sub-total</i>		1 016	-	-	1 016	1 016	1 016
Total number of households	5	78 278	-	-	78 278	78 278	78 278
<u>Refuse:</u>							
Removed at least once a week (min.service)		65 350	-	-	65 350	65 350	65 350
<i>Minimum Service Level and Above sub-total</i>		65 350	-	-	65 350	65 350	65 350
Removed less frequently than once a week		960	-	-	960	960	960
Using communal refuse dump		1 794	-	-	1 794	1 794	1 794
Using own refuse dump		9 726	-	-	9 726	9 726	9 726
Other rubbish disposal		410	-	-	410	410	410
No rubbish disposal		38	-	-	38	38	38
<i>Below Minimum Service Level sub-total</i>		12 928	-	-	12 928	12 928	12 928
Total number of households	5	78 278	-	-	78 278	78 278	78 278
<u>Households receiving Free Basic Service</u>	15						
Water (6 kilolitres per household per month)		9 788	-	-	9 788	10 082	10 384
Sanitation (free minimum level service)		9 007	-	-	9 007	9 277	9 556
Electricity/other energy (50kwh per household per month)		8 442	-	-	8 442	8 695	8 956
Refuse (removed at least once a week)		9 351	-	-	9 351	9 631	9 920

WC015 Swartland - Table B10 Basic service delivery measurement - 27 January 2022

Description	Ref	Budget Year 2021/22				Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	F	G	H		
<u>Cost of Free Basic Services provided (R'000)</u>	16						
Water (6 kilolitres per indigent household per month)		14 659	–	–	14 659	15 510	16 481
Sanitation (free sanitation service to indigent households)		26 750	–	–	26 750	28 623	30 626
Electricity /other energy (50kwh per indigent household)		5 415	–	–	5 415	5 957	6 552
Refuse (removed once a week for indigent households)		15 757	–	–	15 757	16 703	17 705
Cost of Free Basic Services provided - Informal		–	–	–	–	–	–
Total cost of FBS provided		62 582	–	–	62 582	66 792	71 365
<u>Highest level of free service provided</u>							
Property rates (R'000 value threshold)		105 000	–	–	105 000	105 000	105 000
Water (kilolitres per household per month)		6	–	–	6	6	6
Sanitation (Rand per household per month)		248.18	–	–	248	263.07	278.86
Electricity (kw per household per month)		50	–	–	50	50	50
Refuse (average litres per week)		139.28	–	–	139	149.73	160.96
<u>Revenue cost of free services provided (R'000)</u>	17						
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		4 644	–	–	4 644	4 800	4 967
Total revenue cost of subsidised services provided		4 644	–	–	4 644	4 800	4 967

Note: No updated information available other than the 2016 Community survey data on the above household service targets.



Reference number: PTR 16/1/2/3

Private Bag x9165
Cape Town
8001

THE MAYOR
(FOR INFORMATION)

THE MUNICIPAL MANAGER: SWARTLAND MUNICIPALITY

THE CHIEF FINANCIAL OFFICER: SWARTLAND MUNICIPALITY

2021/22 MUNICIPAL ADJUSTMENT BUDGET ALLOCATIONS

This letter outlines the Municipal Adjustment Budget Allocations for the 2021/22 financial year from the Western Cape Provincial Government.

Overall thrust of the 2021/22 Budget

Minister David Maynier tabled the 2021/22 Western Cape Adjustment Budget in the Western Cape Provincial Parliament on 6 December 2021, together with the 2021 Draft Notice with the additional and amended allocations to municipalities. The Western Cape Adjustments Appropriation Act, 2021, was enacted on 14 December 2021 and arising from this, for the 2021/22 financial year, there are changes to your municipality's planned transfers from various departments as set out in the attached Schedule A.

All the changes to allocations applicable to your Municipality should be taken up in your municipal budget in line with the Municipal Budget and Reporting Regulations.

I trust this information, together with the amended frameworks for conditional grants included in Notice (Provincial Gazette no.8531) published on 15 December 2021, will provide you with the required strategic and operational information on the plans of provincial departments, so that you can better plan and budget within your Municipality.

STEVEN KENYON

CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE

DATE: 15 December 2021

SCHEDULE A

LOCAL GOVERNMENT 2021/22 ALLOCATIONS:			
	GAZETTE 8400 26 March 2021 R'000	GAZETTE 8531 15 December 2021 R'000	Total
SWARTLAND MUNICIPALITY			
Municipal Allocations from Provincial Departments			
Vote 3 - Provincial Treasury	250	-	250
Financial Management Capacity Building Grant	250	-	250
Vote 4 - Community Safety	2 420	2 433	4 853
Resourcing funding for establishment and support of a K9 unit	2 420	2 433	4 853
Vote 8 - Human Settlements	41 412	(1 040)	40 372
Human Settlements Development Grant (Beneficiaries)	41 160	(3 000)	38 160
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)		1 960	1 960
Municipal Accreditation & Capacity Building Grant	252	-	252
Vote 10 - Transport and Public Works	175	1 282	1 457
Non-Motorised Transport - Swartland		1 282	1 282
Financial Assistance to Municipalities for Maintenance and Construction of Transport Infrastructure	175	-	175
Vote 12 - Economic Development and Tourism	-	400	400
Western Cape Municipal Energy Resilience Grant (WC MER Grant)		400	400
Vote 13 - Cultural Affairs and Sport	11 427	957	12 384
Community library services grant	4 131	-	4 131
Library services replacement funding for most vulnerable B3 municipalities	6 313	-	6 313
Municipal Library Support		957	957
Development of Sport and Recreation Facilities	983		983
Vote 14 - Local Government	38	1 700	1 738
Community Development Worker Operational Support Grant	38	-	38
Local Government Public Employment Support Grant	-	1 700	1 700
Total Transfers from Provincial Departments	55 722	5 732	61 454



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2022-01-14

2/4/2
WARDS: All wards

ITEM 6.2 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 20 JANUARY 2022

ONDERWERP: WYSIGING VAN KPI's EN TEIKENS VIR 2021/2022 SUBJECT: AMENDMENT OF KPI's AND TARGETS FOR 2021/2022

1. BACKGROUND AND DISCUSSION

The current key performance indicators (KPI's) and targets for 2021/2022 were approved by the Mayoral Committee on 20 Mei 2021.

During the first half of the financial year it became clear that some of the indicators and targets needed to be amended to improve their descriptions or to make the targets more realistic.

In terms of section 42 of the Municipal Systems Act (Act 32 of 2000) the Municipality, through appropriate mechanisms, processes and procedures established in terms of Chapter 4, must involve the local community in the review of the Municipality's performance management system, and, in particular, allow the community to participate in the setting of appropriate key performance indicators and performance targets for the Municipality.

The key performance indicators and targets will be advertised together with the Mid-Year Assessment Report, Annual Report and Adjustments Budget during February 2022.

2. LEGISLATION

- Municipal Systems Act (Act 32 of 2000)
- Municipal Planning and Performance Management Regulations, 2001 (R796 of 24 August 2001)
- Municipal Performance Regulations for municipal managers and managers direct accountable to municipal managers, 2006 (R805 of August 2006)

3. KOPPELING AAN DIE GOP

Elke KPI in die prestasiebestuurstelsel is gekoppel aan een van die vyf strategiese doelwitte van die GOP.

4. FINANSIËLE IMPLIKASIE

Geen.

5. AANBEVELING / RECOMMENDATION

- dat die aangehegte sleutelprestasie-aanwysers (KPI's) en teikens goedgekeur word met ingang van 1 Julie 2021 (terugwerkend);
- that the attached key performance indicators (KPI's) and targets be approved with effect from 1 July 2021 (retrospective)*

(get) J J Scholtz

MUNISIPALE BESTUURDER / MUNICIPAL MANAGER
DATUM / DATE: 14 January 2022

AMENDMENT OF KPI's AND TARGETS FOR THE 2021/2022 FINANCIAL YEAR

1. MUNICIPAL MANAGER

Remove the following performance objective, KPI's and targets as it is also monitored on the Eunomia system:

SMS Reference	Performance Objective	Key Performance Indicator	Target
19-0001	Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings	Yes
		Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to the Mayoral Committee	1 per quarter

2. DIRECTORS

2.1. ALL DIRECTORS

Reactivate the following performance objectives, KPI's and targets that were made inactive because of the security breach that affected reporting from Collaborator:

SMS Reference	Performance Objective	Key Performance Indicator	Target
-	Correspondence addressed in a timely manner	% of all correspondence recorded by Collaborator less than 60 days old	100.0%
-	Procurement in line with legal process	% compliance with SCM policy with the exception of approved deviations	100.0%

Remove the following performance objective, KPI and target as it is also monitored on the Eunomia system:

-	Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings	Yes
---	--	---	-----

3. DIVISION HEADS

3.1. CORPORATE SERVICES

Manager: Public Affairs, Library and Tourism Services:

Change the following targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
09-0074	Render a quality library service	Monthly circulation figures	Current target: 25 000 per month. Change target to: 15 000 per month.
09-0076	Protect library material through consumer training	Number of consumer training outreach programmes	Current target: 4 per quarter. Change target to: 90 per annum (due to extra effort to gain membership and to improve book circulation figures)

Manager: Secretariat and Records Services:

Change the following targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
17-0027	Compliance with the Promotion of Access to Information Act (PAIA)	s32 Report submitted to SAHRC Change KPI to: s32 Report submitted to Information Regulator	Yes (annually by end of April)
		s15 Notice published in Government Gazette Change KPI to: s15 Notice submitted to Information Regulator	Yes (annually by end of June)

3.2. DEVELOPMENT SERVICES

Manager: Human Settlements:

Change the following KPI's and targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
---------------	-----------------------	---------------------------	--------

09-0124	Ensure that housing access is provided in line with planning	Change KPI to: Number of top structures in De Hoop completed	Current target: 80 for the year. Change target to: 200 for the year
09-0127	Maintain functional structures to address housing issues	Number of housing committee and technical meetings held	Current target: 20 for the year. Change target to: 15 for the year.
17-0005	Housing Programmes in the Swartland area	Number of transfers of ownership (title deeds) completed	Current target: 592 (Riebeek Kasteel: 434, Riebeek Wes: 24 and Kalbaskraal: 134) Change target to: 20 (Riebeek Kasteel)

Manager: Community Development:

Change the following KPI's and targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
09-0115(1)	Promote the capacity of young adults	Number of people (including youths) assisted with career guidance and information about economic opportunities	Current target: 4200 by end of June 2020. Change target to: 2000 for the year.
09-0115(2)	Promote the capacity of young adults	Number of youths from the Swartland community who entered into job opportunities with assistance from the Youth Office	Current target: 45 for the year. Change target to: 30 for the year.
18-0002	Implementing educational programmes	Number of educational programmes implemented	Current target: 2 per annum. Change target to: 1 for the year.

Remove the following KPI and target:

SMS Reference	Performance Objective	Key Performance Indicator	Target
13-0004	Promote the coordination of social development	Number of meetings held with Executive Council of Stakeholders (RSEP) to implement community projects in collaboration with sector representatives	8 for the year.

Manager: Environmental and Occupational Health and Facilities:

Change the following target:

SMS Reference	Performance Objective	Key Performance Indicator	Target
17-0099	Interactions with Provincial Department Re air pollution	Number of interactions with Provincial Department regarding air pollution	Current target: 1 per quarter. Change target to: 3 for the year.

Manager: Built Environment:

Change the following KPI and target:

SMS Reference	Performance Objective	Key Performance Indicator	Target
13-0007	Continue the process of data cleansing and to reconcile properties on the financial system (Promun) to that of the Deeds Office, Surveyor-General's office as well as the Valuation Roll	Change KPI to: Reports on process of data cleansing submitted	Current target: 1 per quarter. Change target to: Yes (bi-annually).

Remove the following Performance Objective, KPI and target:

17-0170	Ensure proper management of RSEP	Number of RSEP management reports submitted to Provincial Department	1 per quarter
---------	----------------------------------	--	---------------

3.3. FINANCIAL SERVICES

Manager: Financial Statements and Control:

Change the following target:

SMS Reference	Performance Objective	Key Performance Indicator	Target
09-0263	Completion of financial statements in line with legislation	Draft Financial Statements submitted to the Performance and Risk Audit Committee and inputs attended to prior to submission to Auditor General	Current target: Yes (annually before 21 Aug). Change target to: Yes (annually on or before 27 Aug).

Remove the following Performance Objective, KPI and target:

17-0019	Manage and update finance and operating leases on lease register	Lease register updated	Yes (annually by August)
---------	--	------------------------	--------------------------

Manager: Financial Systems Administration:

Change the following KPI's and targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
17-0047(1)	Accuracy and completeness of Annual Debit Raising	Completion of annual debit raising procedure	Current target: Yes (annually by July). Change target to: Yes (within the first 10 days of August).
17-0047(2)	Accuracy and completeness of Annual Debit Raising	Change KPI to: Completion of interim valuation debit raising procedure subject to obtaining the data timeously from the Built Environment Division.	Current target: Yes (bi-annually by Dec and June).

Head: Expenditure:*Change the following target:*

SMS Reference	Performance Objective	Key Performance Indicator	Target
19-0035	Inform staff	Number of invocoms held	Current target: 1 per quarter. Change target to: 3 per quarter.

Head: Income:*Change the following target:*

SMS Reference	Performance Objective	Key Performance Indicator	Target
19-0050	Inform staff	Number of invocoms held	Current target: 1 per quarter. Change target to: 3 per quarter.

Remove the following KPI and target:

17-0166	Supply of statistical information	Number Back to Basics reports submitted to relevant national government	3 per quarter
---------	-----------------------------------	---	---------------

Manager: Legal and Credit Control:*Change the following KPI:*

SMS Reference	Performance Objective	Key Performance Indicator	Target
17-0118	Indigent Subsidy Management	Change KPI to: Verify additions and cancellations in respect of the indigent register of qualifying households in line with the criteria in the policy.	Current target: Yes

Manager: Supply Chain Management:*Change the following target:*

SMS Reference	Performance Objective	Key Performance Indicator	Target
19-0049	Inform staff	Number of invocoms held	Current target: 1 per quarter. Change target to: 2 per quarter.

3.4. OFFICE OF THE MUNICIPAL MANAGER

Manager: Strategic Services:

Change the following target:

SMS Reference	Performance Objective	Key Performance Indicator	Target
09-0015	Ensure effective performance management	Performance reported to the External Audit Committee and Council	Current target: Yes (quarterly) Change target to: Yes (bi-annually)

Remove the following KPI and target:

09-0015	Ensure effective performance management	Performance management system reviewed	Yes (annually by May)
---------	---	--	-----------------------

Manager: Internal Audit:

Change the following targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target
09-0002	Ensure that management is aware of all audit related issues	IIA External Quality reviewed	Current target: Yes (before Nov 2019 and thereafter every 5 years). Change target to: Nov 2024.
09-0005 (1)	Continuously update the risk profile of the Municipality	Compilation of Risk Based Audit Plan (RBAP) completed	Current target: Yes (annually by end of July). Change target to: Yes (annually by May for submission to PRAC for approval).
09-0005 (2)	Continuously update the risk profile of the Municipality	Risk Based Audit Plan (RBAP) approved by the Audit Committee	Current target: Yes (annually by end of Sept). Change target to: Yes (annually by end of May).



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2022-01-14

8/1/B/1
WARD: All wards

ITEM 6.3 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 20 JANUARY 2022

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

Every director has a KPI in his or her performance agreement that reads as follows: *"Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings."*

The Municipal Manager has the following additional KPI in his performance agreement: *"Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to mayoral committee."*

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a monthly basis. At the monthly performance assessment meetings the directors then report to the Municipal Manager on the performance of contractors. Problems occurred (if any) are discussed here with possible interventions where necessary.

No problems were however reported during the second quarter of the 2021/2022 financial year.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. **AANBEVELING / RECOMMENDATION**

- (a) dat kennis geneem word van hierdie verslag.
- (a) *That this report be noted.*

(get) J J Scholtz

MUNICIPAL MANAGER

SLA Assessments per Department - October - December 2021

Assess Month	Object Ref	Department	Agreement Name	Assess Year	Assess Month	Assessment Date	Assessed By	Tender Number	Description of Service	Delivery Score	Status
August	3655903	Corporate Services	ASSESSMENT AND RPL COLLEGE	2021	August	2021-08-30	APRILG	T09/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	Behind Schedule
	3655904	Corporate Services	OXBRIDGE ACADEMY	2021	August	2021-08-30	APRILG	T21/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3655914	Financial Services	EWC VEHICLE COMMUNICATION	2021	August	2021-08-30	BENEKEA	T50/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3655915	Financial Services	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2021	August	2021-08-30	BENEKEA	T51/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3656244	Corporate Services	AYANDA MBANGA COMMUNICATIONS	2021	August	2021-08-30	DEJONGHS	T28/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3656248	Corporate Services	VERSO FINANCIAL SERVICES	2021	August	2021-08-30	DEJONGHS	T23/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3642814	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	August	2021-08-30	PIENAARJ	T48/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
	3642815	Electrical Engineering Services	BIDVEST OFFICE (Konica Minolta SA)	2021	August	2021-08-30	PIENAARJ	T54/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
	3646033	Civil Engineering Services	MAKHARE HOLDING	2021	August	2021-08-30	QUICKFALLN	T62/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3655918	Corporate Services	F B PROTECTION SERVICES	2021	August	2021-08-30	SOLOMONSG	T52/20/201	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3655910	Corporate Services	HOME AND HECTARE	2021	August	2021-08-30	TERBLANCHE M	T36/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
December	3682910	Protection Services	LEWIS BUSH CLEARING AND ALIEN FIRE FIGHTING	2021	December	2021-12-30	HARRISR	T15/21/22	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3684919	Protection Services	TMT SERVICES AND SUPPLIES	2021	December	2021-12-30	MOUTONHS	T40/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3668554	Civil Engineering Services		2021	December	2021-12-30	PIETERSJ	T53/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule

July	3635948	Corporate Services	ASSESSMENT AND RPL COLLEGE	2021	July	2021-07-30	APRILG	T09/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Behind Schedule
	3628105	Civil Engineering Services	MAKHARE HOLDING	2021	July	2021-07-30	QUICKFALLN	T62/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Behind Schedule
	3603564	Corporate Services	Kgolo Institute	2021	July	2021-07-30	DEJONGHS			4 - Delivery is above expectation	Completed
	3635951	Financial Services	DUCHARME ASSET MANAGEMENT AND ACCOUNTING	2021	July	2021-07-30	BENEKEA	T33/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Completed
	3635960	Civil Engineering Services	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION	2021	July	2021-07-30	VENTERJ	T25/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Completed
	3635971	Civil Engineering Services	SACIO TRADING ENTERPRISE	2021	July	2021-07-30	SPIESJ	T46/20/21	RESOLUTION (conf	3 - Delivered up to expectation	Completed
	3635949	Corporate Services	OXBRIDGE ACADEMY	2021	July	2021-07-30	APRILG	T21/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3638675	Financial Services	EWC VEHICLE COMMUNICATION	2021	July	2021-07-30	BENEKEA	T50/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3638676	Financial Services	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2021	July	2021-07-30	BENEKEA	T51/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3632142	Corporate Services	VERSO FINANCIAL SERVICES	2021	July	2021-07-30	DEJONGHS	T23/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3635952	Development Services	AD ASTRA HEALTH AND SAFETY SERVICES	2021	July	2021-07-30	MARAISK	T65/19/20	RESOLUTION (Conf	5 - Exceptional Delivery (Value Add)	On Schedule
	3635940	Electrical Engineering Services	Konica Minolta	2021	July	2021-07-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
	3635942	Electrical Engineering Services	CSX CUSTOMER SERVICES	2021	July	2021-07-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
	3635943	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	July	2021-07-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
	3635959	Electrical Engineering Services	NAVIC	2021	July	2021-07-30	PIENAARJ	T25/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule

November	3635954	Electrical Engineering Services	NASHUA COMMUNICATIONS	2021	July	2021-07-30	PIENAARJ	T59/19/20	RESOLUTION (appr	3 - Delivered up to expectation	On Schedule
	3641437	Corporate Services	F B PROTECTION SERVICES	2021	July	2021-07-30	SOLOMONSG	T52/20/201	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3640018	Civil Engineering Services	BUILD A WAY CONSTRUCTION	2021	July	2021-07-30	SPIESJ	T44/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3640019	Civil Engineering Services	BUILD A WAY CONSTRUCTION	2021	July	2021-07-30	SPIESJ	T39/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
	3635969	Civil Engineering Services	M B A CONSTRUCTION	2021	July	2021-07-30	SPIESJ	T18/20/21	Construction of	3 - Delivered up to expectation	On Schedule
	3635970	Civil Engineering Services	BAPHUTI PROPERTIES HOLDINGS	2021	July	2021-07-30	SPIESJ	T35/20/21	Gabriel Pharoah	3 - Delivered up to expectation	On Schedule
	3635957	Corporate Services	HOME AND HECTARE	2021	July	2021-07-30	TERBLANCHE M	T36/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3676411	Civil Engineering Services	MAKHARE HOLDING	2021	November	2021-11-29	QUICKFALLN	T62/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Behind Schedule
	3676415	Civil Engineering Services	BAPHUTI PROPERTIES HOLDINGS	2021	November	2021-11-29	SPIESJ	T35/20/21	Gabriel Pharoah	3 - Delivered up to expectation	Behind Schedule
	3666511	Financial Services	BUSINESS ENGINEERING	2021	November	2021-11-09	SWARTP			2 - Not delivered up to standard/agreement	Behind Schedule
	3676398	Financial Services	BUSINESS ENGINEERING	2021	November	2021-11-29	SWARTP			2 - Not delivered up to standard/agreement	Behind Schedule
	3589461	Civil Engineering Services	ECG BUILDERS	2021	November	2021-11-29	SPIESJ	T65/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Completed
	3670213	Corporate Services	ASSESSMENT AND RPL COLLEGE	2021	November	2021-11-29	APRILG	T09/19/20	RESOLUTION (conf	3 - Delivered up to expectation	Completed
	3676406	Corporate Services	OXBRIDGE ACADEMY	2021	November	2021-11-29	APRILG	T21/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3680321	Corporate Services	ACS TRAINING	2021	November	2021-11-29	APRILG	T10/21/22	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3680322	Corporate Services	P W I CORPORATE TRAINING	2021	November	2021-11-29	APRILG	T11/21/22	RESOLUTION (Conf	3 - Delivered up to expectation	On Schedule
	3676418	Financial Services	EWC VEHICLE COMMUNICATION	2021	November	2021-11-29	BENEKEA	T50/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule

3676419	Financial Services	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2021	November	2021-11-29	BENEKEA	T51/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
3676402	Corporate Services	VERSO FINANCIAL SERVICES	2021	November	2021-11-29	DEJONGHS	T23/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3676405	Corporate Services	AYANDA MBANGA COMMUNICATI ONS	2021	November	2021-11-29	DEJONGHS	T28/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3676407	Development Services	AD ASTRA HEALTH AND SAFETY SERVICES	2021	November	2021-11-29	MARAIK	T65/19/20	RESOLUTION (Conf	3 - Delivered up to expectation	On Schedule
3676409	Civil Engineering Services	PASO ORGANICS	2021	November	2021-11-29	MARAIK	T72/19/20	RESOLUTION (conf	4 - Delivery is above expectation	On Schedule
3676412	Civil Engineering Services	TSHAYELA PROJECTS	2021	November	2021-11-29	MARAIK	T09/20/21	RESOLUTION (conf	4 - Delivery is above expectation	On Schedule
3676416	Civil Engineering Services	ABRE EUGENE VISSER	2021	November	2021-11-29	MARAIK	T43/20/21	(Confirmed by th	4 - Delivery is above expectation	On Schedule
3676417	Civil Engineering Services	PASO ORGANICS	2021	November	2021-11-29	MARAIK	T47/20/21	(Confirmation by	4 - Delivery is above expectation	On Schedule
3676404	Protection Services	TMT SERVICES AND SUPPLIES	2021	November	2021-11-29	MOUTONHS	T40/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3676399	Electrical Engineering Services	Konica Minolta	2021	November	2021-11-29	PIENAARJ			3 - Delivered up to expectation	On Schedule
3676401	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	November	2021-11-29	PIENAARJ			3 - Delivered up to expectation	On Schedule
3676408	Electrical Engineering Services	NASHUA COMMUNICATI ONS	2021	November	2021-11-29	PIENAARJ	T59/19/20	RESOLUTION (appr	3 - Delivered up to expectation	On Schedule
3676413	Electrical Engineering Services	NAVIC	2021	November	2021-11-29	PIENAARJ	T25/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3676423	Electrical Engineering Services	BIDVEST OFFICE (Konica Minolta SA)	2021	November	2021-11-29	PIENAARJ	T54/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3676420	Civil Engineering Services	BUILD A WAY CONSTRUCTIO N	2021	November	2021-11-29	QUICKFALLN	T44/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
3676424	Civil Engineering Services	MAINSTRUCT PROJECTS	2021	November	2021-11-29	QUICKFALLN	T38/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3675582	Civil Engineering Services	SIMPLY DO CONSTRUCTIO N	2021	November	2021-11-29	SPIESJ	T67/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule

October	3676410	Corporate Services	HOME AND HECTARE	2021	November	2021-11-29	TERBLANCHE M	T36/19/20	RESOLUTION (conf)	4 - Delivery is above expectation	On Schedule
	3676426	Corporate Services		2021	November	2021-11-29	TERBLANCHE M	T34/20/21	(a) That the fol	3 - Delivered up to expectation	On Schedule
	3679825	Civil Engineering Services	JVZ CONSTRUCTION	2021	November	2021-11-29	VENTERJ	T65/20/21	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3679826	Civil Engineering Services		2021	November	2021-11-29	VENTERJ	T04/21/22	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3679827	Civil Engineering Services	VIKING PONY AFRICA PUMPS	2021	November	2021-11-29	VENTERJ	T64/20/21	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3676403	Civil Engineering Services	Riverlands Cleaning and Maintenance	2021	November	2021-11-29	VENTERJ	T04/18/19	RESOLUTION (Conf)	4 - Delivery is above expectation	On Schedule
	3676414	Civil Engineering Services	GOBORA DRILLING CONTRACTORS	2021	November	2021-11-29	VENTERJ	T18/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3656342	Financial Services	BUSINESS ENGINEERING	2021	October	2021-10-06	SWARTP			2 - Not delivered up to standard/agreement	Behind Schedule
	3656343	Financial Services	ASSESSMENT AND RPL COLLEGE	2021	October	2021-10-11	SWARTP	T09/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	Behind Schedule
	3666519	Corporate Services	OXBRIDGE ACADEMY	2021	October	2021-10-30	APRILG	T21/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3666530	Financial Services	EWC VEHICLE COMMUNICATION	2021	October	2021-10-30	BENEKEA	T50/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3666531	Financial Services	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2021	October	2021-10-30	BENEKEA	T51/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3666515	Corporate Services	VERSO FINANCIAL SERVICES	2021	October	2021-10-30	DEJONGHS	T23/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3666518	Corporate Services	AYANDA MBANGA COMMUNICATIONS	2021	October	2021-10-30	DEJONGHS	T28/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
	3666520	Development Services	AD ASTRA HEALTH AND SAFETY SERVICES	2021	October	2021-10-30	MARAISK	T65/19/20	RESOLUTION (Conf)	4 - Delivery is above expectation	On Schedule
	3638672	Civil Engineering Services	ABRE EUGENE VISSER	2021	October	2021-10-30	MARAISP	T43/20/21	(Confirmed by th	4 - Delivery is above expectation	On Schedule

3638674	Civil Engineering Services	PASO ORGANICS	2021	October	2021-10-30	MARAI SP	T47/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3620144	Civil Engineering Services	PASO ORGANICS	2021	October	2021-10-30	MARAI SP	T72/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3620149	Civil Engineering Services	TSHAYELA PROJECTS	2021	October	2021-10-30	MARAI SP	T09/20/21	RESOLUTION (conf	4 - Delivery is above expectation	On Schedule
3666517	Protection Services	TMT SERVICES AND SUPPLIES	2021	October	2021-10-30	MOUTONHS	T40/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3666522	Electrical Engineering Services	NASHUA COMMUNICATI ONS	2021	October	2021-10-30	PIENAARJ	T59/19/20	RESOLUTION (appr	3 - Delivered up to expectation	On Schedule
3666512	Electrical Engineering Services	Konica Minolta	2021	October	2021-10-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
3666513	Electrical Engineering Services	CSX CUSTOMER SERVICES	2021	October	2021-10-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
3666514	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	October	2021-10-30	PIENAARJ			3 - Delivered up to expectation	On Schedule
3666527	Electrical Engineering Services	NAVIC	2021	October	2021-10-30	PIENAARJ	T25/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3666534	Electrical Engineering Services	BIDVEST OFFICE (Konica Minolta SA)	2021	October	2021-10-30	PIENAARJ	T54/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3676421	Civil Engineering Services	BUILD A WAY CONSTRUCTIO N	2021	October	2021-10-30	QUICKFALLN	T39/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3656346	Civil Engineering Services	MAKHARE HOLDING	2021	October	2021-10-30	QUICKFALLN	T62/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3655921	Civil Engineering Services	MAINSTRUCT PROJECTS	2021	October	2021-10-30	QUICKFALLN	T38/20/21	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3655916	Civil Engineering Services	BUILD A WAY CONSTRUCTIO N	2021	October	2021-10-30	QUICKFALLN	T44/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
3655917	Civil Engineering Services	BUILD A WAY CONSTRUCTIO N	2021	October	2021-10-30	QUICKFALLN	T39/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3666532	Corporate Services	F B PROTECTION SERVICES	2021	October	2021-10-30	SOLOMONSG	T52/20/201	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3666529	Civil Engineering Services	BAPHUTI PROPERTIES HOLDINGS	2021	October	2021-10-30	SPIESJ	T35/20/21	Gabriel Pharoah	3 - Delivered up to expectation	On Schedule
3666525	Corporate Services	HOME AND HECTARE	2021	October	2021-10-30	TERBLANCHE M	T36/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule

September	3666091	Corporate Services		2021	October	2021-10-30	TERBLANCHE M	T34/20/21	(a) That the fol	3 - Delivered up to expectation	On Schedule
	3620131	Civil Engineering Services	Riverlands Cleaning and Maintenance	2021	October	2021-10-30	VENTERJ	T04/18/19	RESOLUTION (Conf	4 - Delivery is above expectation	On Schedule
	3666528	Civil Engineering Services	GOBORA DRILLING CONTRACTORS	2021	October	2021-10-30	VENTERJ	T18/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3666535	Civil Engineering Services	HAW AND INGLIS CIVIL ENGINEERING	2021	October	2021-10-30	venterj	T22/19/20	Civil Works: Moo	3 - Delivered up to expectation	On Schedule
	3655897	Financial Services	BUSINESS ENGINEERING	2021	September	2021-09-28	SWARTP			2 - Not delivered up to standard/agreement	Behind Schedule
	3655912	Civil Engineering Services	M B A CONSTRUCTION	2021	September	2021-09-29	VENTERJ	T18/20/21	Construction of	3 - Delivered up to expectation	Completed
	3676400	Electrical Engineering Services	CSX CUSTOMER SERVICES	2021	September	2021-09-29	PIENAARJ			3 - Delivered up to expectation	Completed
	3656344	Corporate Services	OXBRIDGE ACADEMY	2021	September	2021-09-29	APRILG	T21/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3656347	Financial Services	EWC VEHICLE COMMUNICATION	2021	September	2021-09-29	BENEKEA	T50/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3656348	Financial Services	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2021	September	2021-09-29	BENEKEA	T51/20/21	(Confirmed by th	3 - Delivered up to expectation	On Schedule
	3657502	Corporate Services	VERSO FINANCIAL SERVICES	2021	September	2021-09-29	DEJONGHS	T23/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3657503	Corporate Services	AYANDA MBANGA COMMUNICATIONS	2021	September	2021-09-29	DEJONGHS	T28/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3655905	Development Services	AD ASTRA HEALTH AND SAFETY SERVICES	2021	September	2021-09-29	MARAIK	T65/19/20	RESOLUTION (Conf	5 - Exceptional Delivery (Value Add)	On Schedule
	3666516	Protection Services	FIDELITY CASH SOLUTIONS	2021	September	2021-09-29	MOUTONHS	T42/18/19	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3666523	Protection Services	XOLISWA M HOLDINGS	2021	September	2021-09-29	MOUTONHS	T60/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
	3666524	Protection Services	EDWIN CHARLES GENADE	2021	September	2021-09-29	MOUTONHS	T63/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule

3655906	Protection Services	HIGH SPEED PROJECTS	2021	September	2021-09-29	MOUTONHS	T60/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3666521	Protection Services	HIGH SPEED PROJECTS	2021	September	2021-09-29	MOUTONHS	T60/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655901	Protection Services	FIDELITY CASH SOLUTIONS	2021	September	2021-09-29	MOUTONHS	T42/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655902	Protection Services	TMT SERVICES AND SUPPLIES	2021	September	2021-09-29	MOUTONHS	T40/18/19	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655908	Protection Services	XOLISWA M HOLDINGS	2021	September	2021-09-29	MOUTONHS	T60/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655909	Protection Services	EDWIN CHARLES GENADE	2021	September	2021-09-29	MOUTONHS	T63/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655911	Electrical Engineering Services	NAVIC	2021	September	2021-09-29	PIENAARJ	T25/20/21	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655919	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	September	2021-09-29	PIENAARJ	T48/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3655920	Electrical Engineering Services	BIDVEST OFFICE (Konica Minolta SA)	2021	September	2021-09-29	PIENAARJ	T54/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3655907	Electrical Engineering Services	NASHUA COMMUNICATIONS	2021	September	2021-09-29	PIENAARJ	T59/19/20	RESOLUTION (appr	3 - Delivered up to expectation	On Schedule
3655898	Electrical Engineering Services	Konica Minolta	2021	September	2021-09-29	PIENAARJ			3 - Delivered up to expectation	On Schedule
3655899	Electrical Engineering Services	CSX CUSTOMER SERVICES	2021	September	2021-09-29	PIENAARJ			3 - Delivered up to expectation	On Schedule
3655900	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	September	2021-09-29	PIENAARJ			3 - Delivered up to expectation	On Schedule
3666533	Electrical Engineering Services	LINUX BASED SYSTEMS DESIGN SA	2021	September	2021-09-29	PIENAARJ	T48/20/21	(Confirmation by	3 - Delivered up to expectation	On Schedule
3645075	Civil Engineering Services	MAINSTRUCT PROJECTS	2021	September	2021-09-29	QUICKFALLN	T38/20/21	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3656349	Corporate Services	F B PROTECTION SERVICES	2021	September	2021-09-29	SOLOMONSG	T52/20/201	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule
3655913	Civil Engineering Services	BAPHUTI PROPERTIES HOLDINGS	2021	September	2021-09-29	SPIESJ	T35/20/21	Gabriel Pharoah	3 - Delivered up to expectation	On Schedule
3656345	Corporate Services	HOME AND HECTARE	2021	September	2021-09-29	TERBLANCHE M	T36/19/20	RESOLUTION (conf)	3 - Delivered up to expectation	On Schedule

3654185	Civil Engineering Services	HAW AND INGLIS CIVIL ENGINEERING	2021	September	2021-09-29	VENTERJ	T22/19/20	Civil Works: Moo	3 - Delivered up to expectation	On Schedule
3654188	Civil Engineering Services	GOBORA DRILLING CONTRACTORS	2021	September	2021-09-29	VENTERJ	T18/19/20	RESOLUTION (conf	3 - Delivered up to expectation	On Schedule
3663927	Civil Engineering Services	HAW AND INGLIS CIVIL ENGINEERING	2021	September	2021-09-29	VENTERJ	T22/19/20	Civil Works: Moo	3 - Delivered up to expectation	On Schedule



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
23 Desember 2021

12/2/5/5-9/2
WYK: n.v.t.

ITEM 6.4 VAN DIE AGENDA VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 20 JANUARIE 2022

ONDERWERP: VOORGESTELDE VERHURING VAN NYWERHEIDSGROND TE MOORREESBURG VIR AKKERBOUDOELEINDES
SUBJECT: PROPOSED LEASING OF INDUSTRIAL LAND IN MOORREESBURG FOR CROP PRODUCTION

5. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

- 1.1 Die Munisipaliteit beskik oor 'n gedeelte grond, aangetoon as Gedeelte A ($\pm$ 17.7 ha groot) op die aangehegte liggingsplan gemerk **Aanhangsel A**. Gemelde gedeelte grond is die restantgedeelte wat gedurende 2014 weens die onderverdeling van erf 1133 tot stand gekom het.
- 1.2 Gedeelte A word by ooreenkoms aan die Koringbedryfmuseum verhuur, welke ooreenkoms op 31 Maart 2022 verstryk.
- 1.3 Dit word aan die hand gedoen dat 'n openbare mededingingsproses weer deurloop word om die grond vir akkerbou doeleinde beskikbaar te stel, ten behoeve van of aan 'n plaaslik (Moorreesburg)-gebaseerde openbare weldaadsorganisasie, wat met hetsy welsyns-, humanitêre of kulturele aktiwiteite gemoeid moet wees, op die voorwaardes soos uiteengesit in die aangehegte konsep kennisgewing (gemerk **Aanhangsel B**).

2. WETGEWING / LEGISLATION

- 2.1 Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015 asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming sy operasionele behoeftes en strategiese doelwitte – onder andere –
 - kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
 - onderhewig aan die bepalings van die MATR (*Municipal Asset Transfer Regulations*) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en € van verordening].
- 2.2 Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3 hieronder.
- 2.3 Die betrokke gedeelte grond, wat in etlike nywerheidserwe onderverdeel is, is gedurende 2014 per veiling aangebied vir vervreemding, maar kon nie met sukses van die hand gesit word nie. Daar blyk in hierdie stadium nog nie oortuigende gronde te wees om die erwe weer vir openbare mededinging aan te bied nie, weens die swak aanvraag en die heersende ekonomiese omstandighede. Om die grond in die alternatief aan weldaadsorganisasies aan te bied om hul finansiële situasies te sterk,

word beskou as 'n handeling in openbare belang, en gevolglik binne die vereistes van die Beleid soos hierbo toegelig.

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

The proposed project can indirectly be linked to the 2017-2022 Integrated Development Plan, as follows:

Strategic Goal 3: Quality and sustainable living environment, meer spesifiek

- Strategic Objective 3.2: Enable sustainable rural and agricultural development

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

Die Raad sal 'n nominale inkomste uit die verhuring verdien. Die gemeenskapsvoordeel wat die projek inhou, is egter die grootste oorweging, aangesien die opbrengs uit die grond ten behoeve van 'n plaaslike weldaadsorganisasie aangewend sal moet word.

5. **AANBEVELING**

- (a) Dat goedkeuring verleen word dat voorstelle ingewin word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg vir 'n periode wat nie twaalf maande oorskry nie, met ingang vanaf 1 April 2022;
- (b) Dat voorstelle ingewin word op die basis en voorwaardes soos vervat in die konsep kennisgewing in Aanhangsel B tot die verslag;
- (c) Dat die Munisipale Bestuurder met volmag beklee word om 'n komitee aan te wys om die voorstelle wat ontvang word te oorweeg en 'n toekenning te maak in oorlegpleging met die betrokke wyksraadslid;
- (d) Dat die Direkteur: Korporatiewe Dienste met volmag beklee word om die inhoud van die huurooreenkoms te finaliseer, asook die ondertekening daarvan;
- (e) Dat die voornemende huurder daarop bedag gemaak word dat aanplanting nie mag oorskry op erf 5520, wat aan Boland Diesel h/a AfricOil behoort en moontlik binnekort ontwikkel sal word nie.

RECOMMENDATION

- (a) *That approval be granted for proposals to be invited for the leasing of a portion (± 17.7 ha in extent) of erf 1133, Moorreesburg for a period not exceeding twelve months, with effect from 1 April 2022;*
- (b) *That proposals be invited on the basis of and conditions as contained in the draft notice as per Annexure B to the report;*
- (c) *That the Municipal Manager be authorized to appoint a committee to consider the proposals received and to make an award in consultation with the relevant ward councilor;*
- (d) *That the Director: Corporate Services be authorized to finalize the contents, as well as the signing of the lease agreement;*

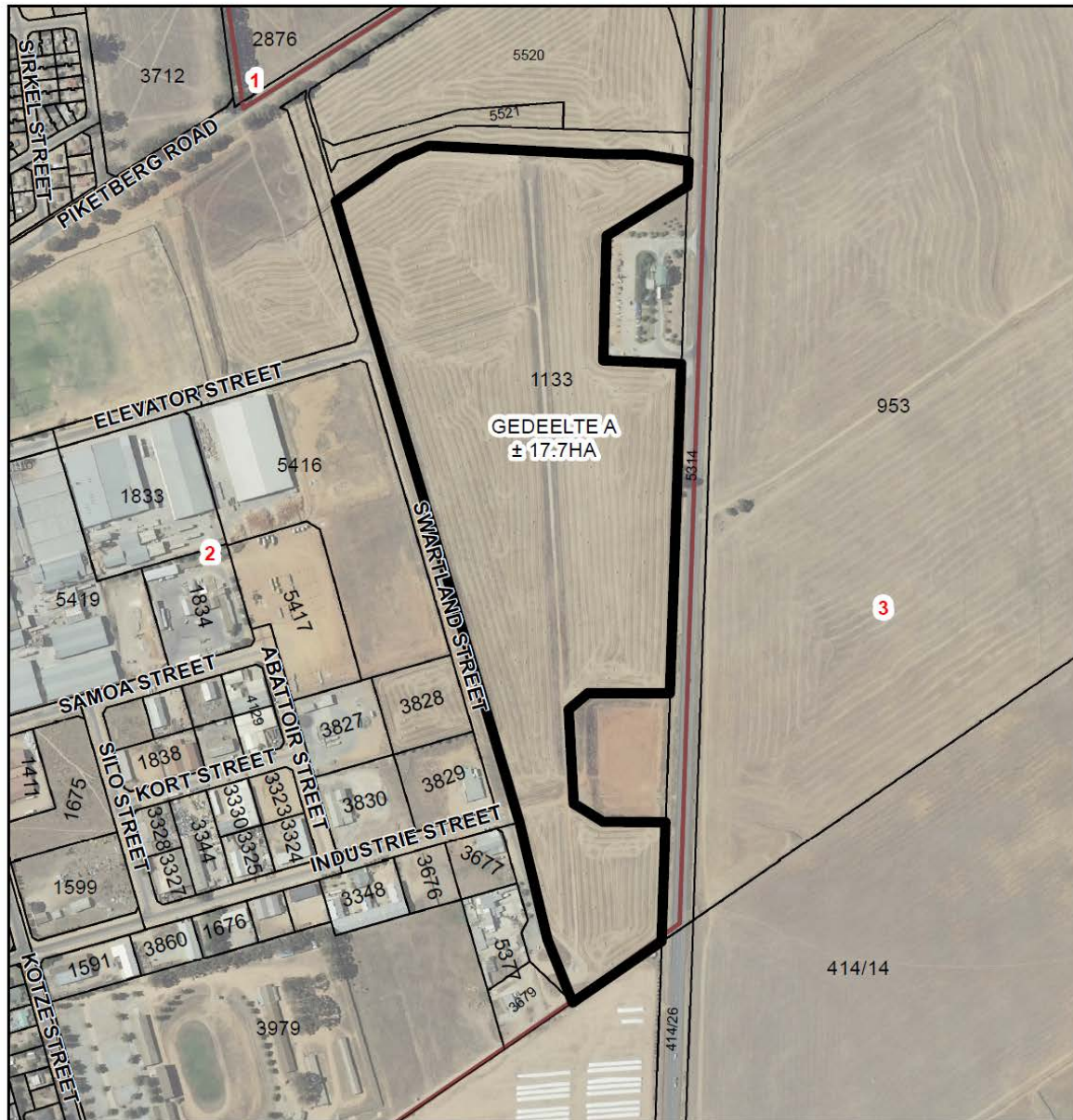
- (e) *That the prospective lessee be made aware that planting is not to exceed on erf 5520, which belongs to Boland Diesel t/a AfricOil and where development is expected soon.*

(get) M S Terblanche

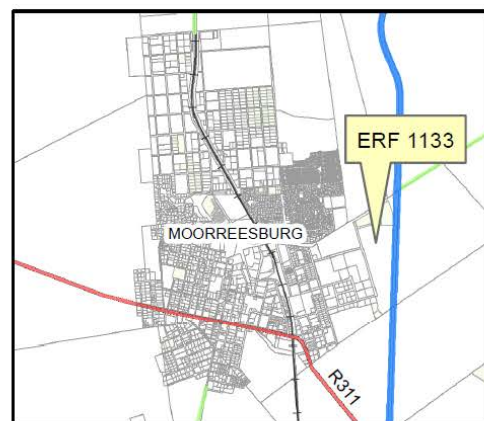
MUNISIPALE BESTUURDER

Mst/raadsitems, SM5/Januarie 2022/verhuring van grond in Moorreesburg vir akkerboudoeleindes 2022_23

LIGGINGSPLAN VAN 'N GEDEELTE VAN ERF 1133, MOORREESBURG



1 : 6 000 (A4)



NOTICE L#.21.22

**PROPOSALS FOR THE LEASE OF A PORTION (± 17.7 HA IN EXTENT) OF ERF 1133,
MOORREESBURG**

The Municipality owns industrial land, being a portion (± 17.7 ha in extent) of Erf 1133, situated along the N7 at Moorreesburg, currently not in use and also suited to the purposes of crop production.

Council is willing to lease the said portion of land with effect from 1 April 2022 at a nominal tariff for a period not exceeding one year, on the following conditions:

- (1) The yield harvested by the lessee from the land shall be used for the benefit of one or more public benefit organisation, which public benefit organisation/s shall be concerned with either welfare or humanitarian or cultural activities as defined in the Municipality's Property Rates Policy (PN 7402 of 12 June 2015);
- (2) Said public benefit organisation shall be based in and shall actively be operated from Moorreesburg;
- (3) The lease shall be exclusively for purposes of crop production, such as the cultivation of wheat, and not for any other farming activities;
- (4) No service connections (such as water) are available on the land and none will be made available by the Municipality;
- (5) The lessee shall indemnify the Municipality against any possible claims resulting from the lease of the land.

Proposals by persons or groups of persons, excluding non-profit organisations/societies, that want to lease the land for own gain or for commercial purposes will not be considered. Council furthermore reserves the right not to accept any proposals.

Written proposals, which do not have to follow any specific format, in a sealed envelope properly marked **"OFFER TO LEASE: ERF 1133 MOORREESBURG"** must be deposited into the tender box at the municipal offices in Church Street, Malmesbury **by no later than 12:00 on Friday, 25 February 2022**, after which the tenders will be opened and made public at the municipal offices on the same day. Written proposals must at least contain the following information:

- (1) The full details of the person/organisation/society submitting the proposal;
- (2) The monetary offer for the land based on an annual leasing tariff;
- (3) Details of the intended crop production activities on the land, the expected yield from such activities and the manner in which and the welfare organisation/s to which such yield would be allocated;
- (4) A letter on an official letterhead of the public benefit organisation/s for the benefit of which the land is to be used (in cases where the public benefit organisation itself is not the tenderer) in which the organisation confirms that it has been informed of the proposal and that it would benefit in the manner stated in the proposal.

Further information, including a site plan of the land and the definitions of 'welfare organisation' as referred to above, may be obtained during normal office hours from Ms Madelaine Terblanche at 022-487 9400.

**MUNICIPAL OFFICES
PRIVATE BAG X52
MALMESBURY
1 FEBRUARY 2022**

**J J SCHOLTZ
MUNICIPAL MANAGER**

Property rates policy, para 7(2)(b) and (c):

Definition of welfare, humanitarian and cultural activities by public benefit organisations

Para 7(2)(c) -

property registered in the name of a public benefit organisation (welfare and humanitarian) which is used for the following public benefit activities—

- (i) the care for, or counseling of abandoned, abused, neglected, orphaned or homeless children or the provision of education programmes relating to such children;
- (ii) the care for, or counseling of poor and needy persons where more than 90% of the persons to whom the care or counseling is provided are over the age of 60 years;
- (iii) the care for, or counseling of physically or mentally abused and traumatised persons or the provision of education programmes relating to such persons;
- (iv) the provision of disaster relief;
- (v) the rescue or care of persons in distress;
- (vi) the provision of poverty relief;
- (vii) rehabilitative care, counseling or education of prisoners, former prisoners and convicted offenders and persons awaiting trial;
- (viii) the rehabilitation, care or counseling of persons addicted to a dependence-forming substance or the provision of preventative and education programmes regarding addiction to dependence-forming substances;
- (ix) conflict resolution, the promotion of reconciliation, mutual respect and tolerance between the various peoples of South Africa;
- (x) the promotion or advocacy of human rights and democracy;
- (xi) the protection of the safety of the general public;
- (xii) the promotion or protection of family stability;
- (xiii) the provision of legal services for poor and needy persons;
- (xiv) the provision of facilities for the protection and care of children under school-going age of poor and needy parents;
- (xv) the promotion or protection of the rights and interests of, and the care of, asylum seekers and refugees;
- (xvi) community development for poor and needy persons and anti-poverty initiatives, including—
 - (aa) the promotion of community based projects relating to self-help, empowerment, capacity building, skills development or anti-poverty;
 - (bb) the provision of training, support or assistance to community based projects contemplated in paragraph (aa); or
 - (cc) the provision of training, support or assistance to emerging micro enterprises to improve capacity to start and manage businesses, which may include the granting of loans on such conditions as may be prescribed by the minister by way of regulation; and
 - (dd) the promotion of access to media and a free press.

Para 7(2)(c) -

property registered in the name of a public benefit organisation (cultural) which is used for the following public benefit activities—

- (i) the advancement, promotion or preservation of the arts, culture or customs;
- (ii) the promotion, establishment, protection, preservation or maintenance of areas, collections or buildings of historical or cultural interest, national monuments, national heritage sites, museums, including art galleries, archives and libraries; and
- (iii) the provision of youth leadership or development programmes.



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansiële Dienste
10 January 2022
5/7/1/1/MY
WYK: NVT

ITEM 7.5 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 20 JANUARY 2022

ONDERWERP: UITSTAANDE DEBITEURE – DESEMBER 2021 SUBJECT: OUTSTANDING DEBT – DECEMBER 2021
--

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Desember 2021 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period December 2021 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir November 2020 het R39 926,733.49 beloop terwyl die uitstaande debiteure vir Desember 2020 R36 130,325.74 beloop het en was 'n vermindering van R3 796,407.75.
- 4.2 Die uitstaande debiteure vir November 2021 het R31 989,643.15 beloop terwyl die uitstaande debiteure vir Desember 2021 R34 258,912.84 beloop - 'n vermeerdering van R2 269,269.69.
- 4.3 Die uitstaande debiteure vir Desember 2020 het R36 130,325.74 beloop terwyl die uitstaande debiteure vir Desember 2021 R34 258,912.84 beloop - 'n vermindering van R1 871,412.90 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Desember 2021 is 5.21% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Desember 2020 6.30% was van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Desember 2021.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for December 2021.

(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS DECEMBER 2021									2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2019/2020 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	R 658 069 842	R 573 330 277	R 540 939 135
July-21	R -993 089	R 29 371 229	R 24 538 551	R 2 938 887	R 1 893 791	R -	R -	EFT payments day after month end received amounted to R1 054,491.22 (OTM account) and R0.00 (Sundries account). The businesses outstanding amounted to R2 938,887.36. Staff outstanding in the amount of R0,00 unable to report due to month-end reports not yet finalised. The Government outstanding amounted to R1 893,791.00 as a result of annual rates. The amount of R0.00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,46%	5,30%	3,78%
Aug-21	R -43 707	R 33 425 777	R 26 958 580	R 3 995 260	R 2 463 023	R 8 913	R -	EFT payments day after month end received amounted to R2 480,895.38(OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 995,259.99. Staff outstanding in the amount of R8913.34. Eleven(11) Staff members have outstanding accounts - Two(2) staff members have Eskom electricity, Three (3) staff members have Prepaid meters. Five staff members have Conventional Electricity and One(1) staff members has no electricity. The Government outstanding amounted to R2 463,023.28 as a result of annual rates. The amount of R3 550,033.63 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,08%	5,84%	3,35%
Sep-21	R -2 746 223	R 32 068 106	R 28 381 790	R 2 614 261	R 1 070 753	R 1 302	R -	EFT payments day after month end received amounted to R1 498,431.70(OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 614,260.67. Staff outstanding in the amount of R1302.48. Three(3) Staff members have outstanding accounts - One(1) staff members has Eskom electricity, One (1) staff member has Prepaid and One(1) staff member has no electricity- Sundries account. The Government outstanding amounted to R1 070,752.57 as a result of annual rates. The amount of R483 436.10 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,87%	6,07%	3,50%
Oct-21	R -1 409 698	R 36 922 486	R 28 858 284	R 6 559 003	R 1 505 077	R 122	R -	EFT payments day after month end received amounted to R1 351,061.93(OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R6 559,003.32. Staff outstanding in the amount of R121.78. One(1) Staff member has an outstanding account - Pre Paid. The Government outstanding amounted to R1 505,076.74 as a result of annual rates. The amount of R225 231.75 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,61%	6,69%	3,82%
Nov-21	R -7 937 090	R 31 989 643	R 29 460 275	R 963 071	R 1 561 520	R 4 777	R -	EFT payments day after month end received amounted to R1 093,464.63(OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R963,070.71. Staff outstanding in the amount of R4777.10. Four(4) Staff members have outstanding accounts (2 X Staff members have Pre-paid electricity, 1 Staff member has conventional electricity and 1 x Staff members account are availability fees.). The Government outstanding amounted to R1 561,519.92 as a result of annual rates. The amount of R65 658.32 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,86%	6,96%	3,71%
Dec-21	R -1 871 413	R 34 258 913	R 29 610 732	R 2 941 128	R 1 705 977	R 1 075	R -	EFT payments day after month end received amounted to R1 553,427.94(OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 941,128.48. Staff outstanding in the amount of R1075.16. Three (3) Staff members have outstanding accounts (3 X Pre-paid electricity) their pre-paid meters were block and their Directors will be informed accordingly. The Government outstanding amounted to R1 705,977.32 as a result of annual rates. The amount of R28 072.45 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,21%	6,30%	3,77%

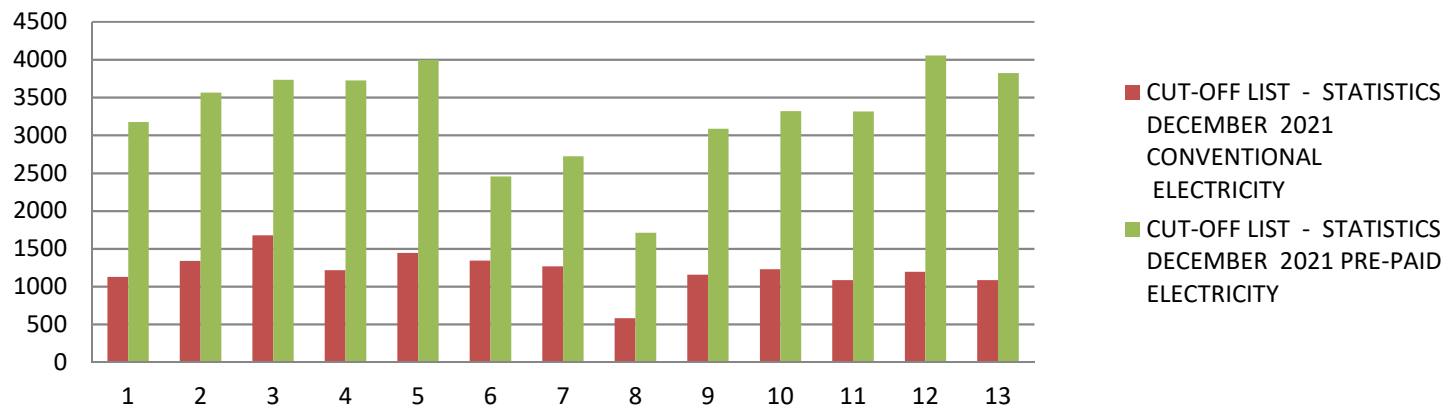
**CUT-OFF LIST - STATISTICS
DECEMBER 2021**

MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Dec-20	1126	3175	
Jan-21	1338	3562	8 February 2021
Feb-21	1679	3733	8 March 2021
Mar-21	1217	3723	8 April 2021
Apr-21	1446	3997	6 May 2021
May-21	1343	2456	7 June 2021
June-21	1266	2724	14 July 2021
July-21	580	1712	17 August 2021
Aug-21	1156	3088	8 September 2021
Sep-21	1227	3317	11 October 2021
Oct-21	1083	3316	8 November 2021
Nov-21	1196	4053	8 December 2021
Dec-21	1084	3823	11 January 2022

No disconnections

Or as soon as System had been updated

**CUT-OFF LIST - STATISTICS
DECEMBER 2021**

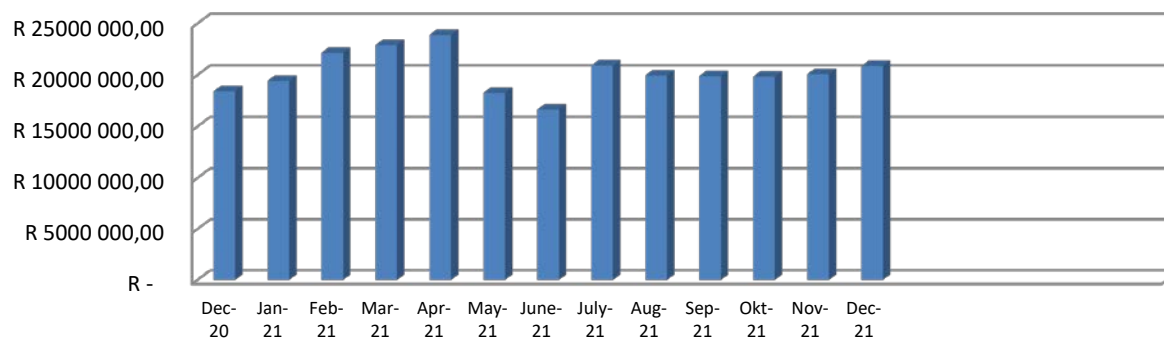


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) DECEMBER 2021			Comparative Period 2020- 2021	
Month	Before Levy			
Dec-20	R	18 419 558,54		
Jan-21	R	19 433 975,77		
Feb-21	R	22 165 361,25	R	8 282 246,51
Mar-21	R	22 914 537,29	R	8 125 910,76
Apr-21	R	23 903 109,28	R	8 489 050,69
May-21	R	18 271 285,07	R	2 288 600,56
June-21	R	16 653 868,77	R	569 440,86
July-21	R	20 923 800,76	R	4 296 994,28
Aug-21	R	19 966 573,48	R	2 616 541,12
Sep-21	R	19 908 658,19	R	2 999 098,74
Okt-21	R	19 853 986,01	R	2 658 773,12
Nov-21	R	20 084 499,60	R	2 388 638,26
Dec-21	R	20 866 464,09	R	2 446 905,55

Previous years information was not available to draw comparisson to this year

Previous years information was not available to draw comparisson to this year

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
DECEMBER 2021**

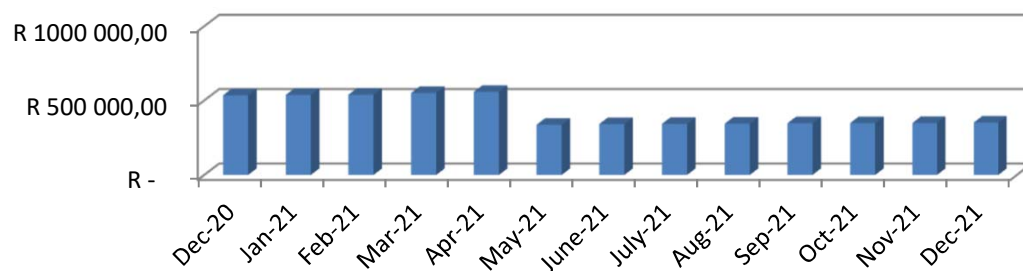


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite DECEMBER 2021		Comparative Period 2020-2021	
Month	Before Levy		
Dec-20	R 535 023,90		
Jan-21	R 537 334,43		
Feb-21	R 539 184,65	R 30 967,97	
Mar-21	R 550 951,50	R 40 339,32	
Apr-21	R 558 622,04	R 44 989,87	
May-21	R 337 234,22	R -179 558,86	
June-21	R 342 129,24	R -178 540,30	
July-21	R 343 330,59	R -179 951,88	
Aug-21	R 344 574,10	R -181 168,33	
Sep-21	R 347 106,52	R -181 334,19	
Oct-21	R 348 349,94	R -180 088,25	
Nov-21	R 349 602,60	R -183 531,80	
Dec-21	R 352 261,84	R -182 762,06	

Previous years information was not available to draw comparisson to this year

Previous years information was not available to draw comparisson to this year

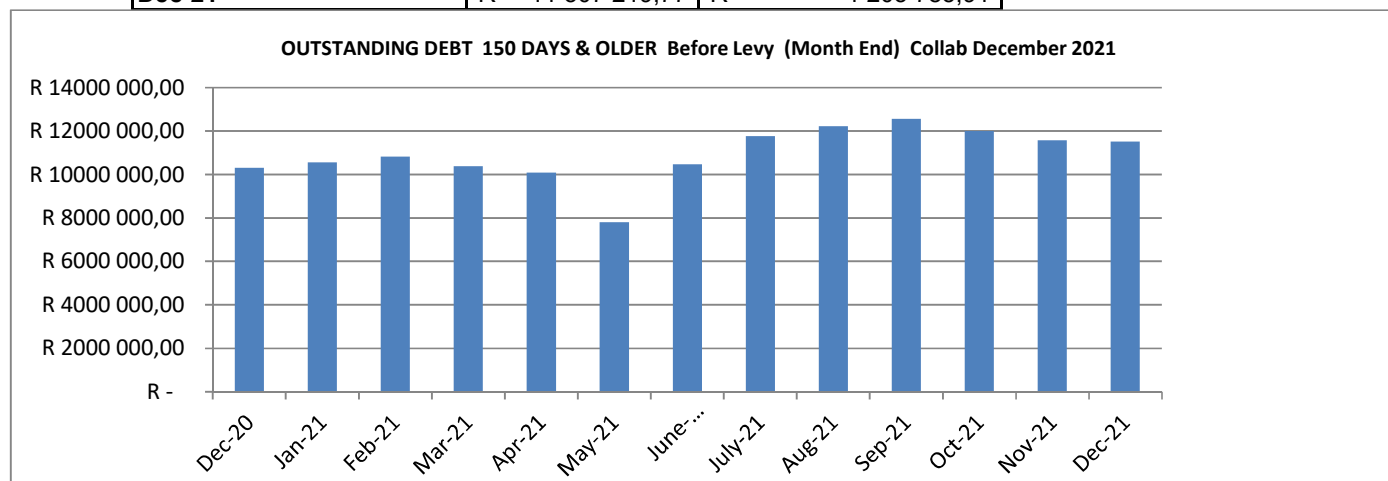
**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
December 2021**



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab DECEMBER 2021		Comparative Period 2020 - 2021
Month	Before levy	
Dec-20	R 10 301 433,86	
Jan-21	R 10 552 461,67	
Feb-21	R 10 823 003,09	R 2 792 271,00
Mar-21	R 10 386 034,06	R 2 152 864,30
Apr-21	R 10 091 042,10	R 1 654 224,46
May-21	R 7 795 684,58	R -675 139,72
June-21	R 10 465 959,06	R 2 219 124,88
July-21	R 11 760 817,56	R 3 694 873,05
Aug-21	R 12 215 709,12	R 4 078 471,77
Sep-21	R 12 563 120,61	R 4 558 677,36
Oct-21	R 11 995 030,50	R 4 110 825,53
Nov-21	R 11 566 035,99	R 1 413 830,35
Dec-21	R 11 507 219,77	R 1 205 785,91

Previous years information was not available to draw comparison to this year

Previous years information was not available to draw comparison to this year





Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
9 January 2022

5/14/3/5
WARDS: All

ITEM: 6.6 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 20 JANUARY 2022.

ONDERWERP:	VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT:	OUTSTANDING INSURANCE CLAIMS PROGRESS

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. **WETGEWING / LEGISLATION**

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

Excess	1 July 2021 – 31 December 2021	:R 400 646.76 (paid)
--------	--------------------------------	----------------------

Excess	Outstanding claims	:R 27 000.00 (outstanding)
--------	--------------------	----------------------------

5. **AANBEVELING / RECOMMENDATION**

Voorgelê vir u kennisname/
Tabled for cognisance

(Get) M Bolton

DIREKTEUR: FINANSIËLE DIENSTE

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2019/49	LAUA/CPT/P13988/41	Development Services	01/03/2019	13/03/2019	Motor Damaged: CK50308	11 173,99	5 000,00	SASRIA claim after vehicle was damaged during protest. Insurance requests second quote on March 27. Outstanding documents sent to Marsh on 29 May 2020. The claim was closed by Sasria but no reason was given why. A dispute was submitted to Sasria on the 12 November 2020 requesting them to review the rejection. Followed up on claim 17 March 2021. We referred the claim to our broker on 6 April 2021 to investigate the matter and provide feedback. Documents were again sent to Lion of Africa on 31 August 2021 for their final review. Digicall confirms on 15 October 2021 that they requested SASRIA to re-open the file and assist with the claim. Sasria still busy with claim. Followed up on claim 20 December 2021.
2021/54	CLGRMUM-851254	Municipal property		04/05/2021	Property Damage: Standard Bank Building	1 172 729,00	excess still to be confirmed	Major damages were reported at the Standard Bank building. Burglars are unknown to the Municipality. Assessor appointed on 20 May 2021. A second Assessor was appointed on 25 June 2021. Assessors report outstanding. Additional information sent to Marsh on 30 August 2021. Followed up on claim 30 September, 20 October and 27 October 2021. Assessors report still outstanding. Insurer requested more information to the reason why the property was not occupied which reasons were sent to insurer. Awaiting insurance response. Due to the fact that the building was not occupied the insurer is negotiating with Guardrisk to try and get them to reverse their repudiation.
2022/15	CLGRMUM-856001	Fire Department	08/09/2021	14/09/2021	Motor Damage: CK32736	5 879,62	5 000,00	The official was handing out food parcels in Nobunhle street Illege Lethu. Municipal vehicle was parked. Upon his return, the official noticed that CK32736's rear lenses and bodywork had been scraped. A third party crashed into the insured vehicle. Assessor appointed on 28 September 2021. Confirmation to repair the vehicle was received on 6 October 2021. Vehicle can only be repaired in January 2022.
2022/17	CLGRMUM-856827	Civil Services: Parks and Recreational Areas	20/09/2021	06/10/2021	Property Loss: Stolen Fence, Riebeeck Kasteel Sports Ground	13 537,75	7 500,00	Official discovered that a 40 meter fence at Riebeeck Kasteel sports ground was stolen. Assessor appointed on 21 October 2021. Assessors report outstanding. Followed up on claim 29 November 2021. Requested documents sent to the Assessor on 30 November 2021. Followed up on claim 20 December 2021. Confirmation to replace the fence was received on 28 December 2021.
2022/19	CLGRMUM-856809	Civil Services: Water	01/10/2021	11/10/2021	Property Loss: Burst Geyser, Malmesbury Swimming Pool	10 735,25	1 000,00	The plumber confirms that the geyser burst at Malmesbury swimming pool. Guardrisk confirms on 28 October 2021 that they have appointed an Assessor to assist with the assessment. Guard Risk appointed an independent contractor to investigate the geyser. The contractor verified on 2 November 2021 that the geyser is under warranty and that they will replace it without any cost. Waiting on written confirmation from insurer. Geyser was replaced. Followed up on finalization of claim 20 December 2021. Awaiting final feedback.
2022/29	SWA2021-22/SW/24/E	Civil Services: IT Department	18/10/2021	01/12/2021	Property Loss: Stolen CCTV Cameras	17 652,33	excess still to be confirmed	Upon investigation officials discovered that the CCTV camera in Moorreesburg was either driven off by a truck or it was vandalized. Pending confirmation from insurers whether the claim has been approved or not.
2022/30	CLGRMUM-859112	Civil Services: Water	29/11/2021	07/12/2021	Motor Damaged, CK10564	6 911,32	5 000,00	The official was on his daily duty to inspect water pipes. Council vehicle was parked on the sidewalk a second vehicle collided with the parked vehicle. Confirmation to repair the vehicle was received on 20 December 2021.
2022/31		Civil Services: IT Department	27/11/2021	07/12/2021	Property Loss: Stolen CCTV Cameras	20 815,00	excess still to be confirmed	In the early hours of 27 November 2021 the CCTV camera in Moorreesburg was stolen. Pending confirmation from insurers whether the claim has been approved or not.
2022/32	CLGRMUM-859117	Civil Services: Sewerage Department	01/12/2021	10/12/2021	Motor glass, CK44060	12 650,00	3 500,00	The glass panel of the JCB cracked and shattered on the way to the dumping site due to the road condition. Confirmation to replace the glass was received on 10 December 2021.
						1 272 084,26	27 000,00	

FINALISED CLAIMS

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/24	CLGRMUM-858069	Fire Department	05/10/2021	16/11/2021	Motor glass, CK47731	3 415,93	853,98	The excess amount was paid to the supplier on 9 December 2021.
2022/13	CLGRMUM-856126	Civil Services: Parks and Recreational Areas		13/09/2021	Property Damage: Wesbank Sports Ground, Netball Ablution block	26 029,25	25 000,00	EFT payment received on 15 December 2021. Receipt number 208093. Amount received R1 029,25
2022/27	CLGRMUM-858613	Law Enforcement	21/11/2021	30/11/2021	Motor glass, CK25797	5 048,68	1 262,17	The excess amount was paid to the supplier on 8 December 2021.
						34 493,86	27 116,15	

REPUDIATE

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/25	CLGRMUM-858526	Municipal Property	06/11/2021	19/11/2021	Property Loss: Moorreesburg Pigeon Clubhouse	5 860,00	25 000,00	Burglary at Moorreesburg Pigeon Clubhouse. The garage door was forced open and was damaged in the process. On 9 December 2021 Insurance confirm that the damage falls within the excess of R25 000,00 for malicious damage.
						5 860,00	25 000,00	



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:
31 December 2021

ITEM 6.7 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 20 JANUARY 2022

SUBJECT: REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD: 1 OCTOBER 2021 TO 31 DECEMBER 2021
--

1. BACKGROUND

In terms of Regulation 6(3) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to the Executive Mayor.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 October 2021 to 31 December 2021 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C.1 with Day to Day deviations and Annexure C.2 with Covid-19 related emergency purchases) and Deviations with reference to the Supply Chain Management Policy (Annexure D).

3. COVID-19: EMERGENCY PURCHASES

Due to the pandemic caused by the Covid-19 virus, emergency purchases had to be done to provide staff with inter alia masks, hand sanitisers and so forth. Attached as Annexure C.2 is a list of deviations approved in a bid to mitigate the spread of the Covid-19 virus to the amount of **R 4 964.55** for orders placed below the threshold value of R 30 000.00.

4. RECOMMENDATION

- (a) That cognisance is taken of the Quarterly Report in respect of the implementation of the Supply Chain Management Policy as envisaged by section 6(3) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 October 2021 to 31 December 2021 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D);
- (c) That cognisance is also taken of Covid-19 related emergency purchases below the threshold value of R30 000.00 to the amount of R 4 964.55.

(get) J J Scholtz

MUNICIPAL MANAGER



Supply Chain Management Implementation Report

For the period ended December 2021

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 October 2021 to 31 December 2021 for your consideration and purposes of oversight.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above the printed name and date.

Municipal Manager
31 December 2021

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by the Council on 29 July 2021.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **3 times**, and **17** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2021/2022 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2021-30 September 2021	13	3	R 88 183 236.66	30	R 2 817 203.17
1 October 2021-31 December 2021	17	3	R 8 322 765.02	25	R 3 015 780.19
1 January 2022-31 March 2022					
1 April 2022-30 June 2022					
	30	6	R 96 506 001.68	55	R 5 832 983.36

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of

deviations approved by the Manager: Supply Chain Management for the period 1 October 2021 to 31 December 2021 amount to **R 1 137 810.95**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations <R30 000 approved for the 2021/2022 financial year as it pertains to the specific quarter.

	Deviations < R30 000	
	Number of Deviations	Deviations Amount
1 July 2021-30 September 2021	141	R 1 217 401.65
1 October 2021-31 December 2021	126	R 1 137 810.95
1 January 2022-31 March 2022		
1 April 2022-30 June 2022		
	267	R 2 355 212.60

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the appointment of attorneys, advocates, as well as the servicing and repairs of vehicles at the vehicle agents. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 October 2021 to 31 December 2021.

COVID-19: Emergency Purchases

Due to the Covid-19 virus, emergency purchases had to be done to provide staff with masks, hand sanitisers and related products. Attached as Annexure C.2 is a list of deviations related to the Covid-19 virus to the amount of **R 4 964.55** for orders placed below the threshold value of R 30 000.00.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A virtual Supply Chain Forum meeting were held on 3 December 2021.

Reporting

Reports of all awards made above R100 000 have been submitted to

- Provincial Treasury in terms of the supply chain management circular no 19 of 2008.

All awards made above R30 000 have been registered on the National Treasury website.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms o demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R200,000) AWARDED: 1 OCTOBER 2021 - 31 DECEMBER 2021

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
19.10.2021	T64/20/21	Upgrading of Riv/Chats Water Supply System	R 963 023.80	12 Weeks	Viking Pony Africa Pumps (Pty) Ltd t/a Tricom Africa	1
19.10.2021	T65/20/21	Construction of new 350mm diameter pipeline, Wesbank	R 2 509 704.06	8 Weeks	JVZ Construction	1
19.10.2021	T04/21/22	Term tender, Civil Eng Construction Services	Tariffs	30-Jun-24	Exeo Khokela; Nammic Western Cape	1
19.10.2021	T05/21/22	Supply and Erect Fencing in Riebeek Kasteel	R 1 147 986.35	1 Month	Gordian Fence SA (Pty) Ltd	1
19.10.2021	T18/21/22	Supply and Deliver Lemon Trees	Tariff	30-Jun-22	Bandakhanya (PTY) Ltd	2
19.10.2021	T17/21/22	Supply and Fitment of Fire Fighting Superstructure	R 487 217.17	8 - 10 Weeks	Ramcom Cape (Pty) Ltd	2
19.10.2021	T20/21/22	Extension & Upgrade of UHF radio network, Phase 2	R 510 916.25	12 Weeks	Communication Network cc	1
19.10.2021	T06/21/22	Adult Education and Training	R 844 870.00	30-Jun-24	Siyaphambili Training Solutions cc	1
19.10.2021	T10/21/22	Roads Construction Learnership	R 201 158.00	31-Dec-22	Academy for Constructions Skills t/a ACS Training	3
19.10.2021	T11/21/22	Water and Waste Water Learnership	R 401 810.00	31-Dec-22	PWI Corporate Training (Pty) Ltd	2
09.11.2021	T13/21/22	Supply and Erect Fencing, MRB Waste Disposal Facility	R 287 365.39	6 weeks	EBN Project (Pty) Ltd	1
09.11.2021	T22/21/22	Life Savers, Yzerfontein Beach	R 122 026.50	30 June 2024	Nasionale See en Sand Instituut	4
07.12.2021	T19/21/22	Rubberised Bitumen Waterproofing Compound	R 169 337.50	14 Working days	K2C Construction	1
07.12.2021	T21/21/22	Membrane Modules for 500D cassettes at Mbury WWTW	R 169 337.50	30 June 2022	Improchem (Pty) Ltd	1
07.12.2021	T26/21/22	Inclined Front Rake Bar Screen & Screening Press	R 169 337.50	22 weeks	Hidro-Tech Systems (Pty) Ltd	1
07.12.2021	T28/21/22	Light Motor Vehicle 1000-1600cc	R 169 337.50	4 weeks	Williams Hunt	4
07.12.2021	T31/21/22	Certificate in Municipal Finance Management	R 169 337.50	12 months	Morar Incorporated	1
			R 8 322 765.02			

ANNEXURE B

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 OCTOBER 2021 - 31 DECEMBER 2021

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Provision of Security Services at Various Swimming Pools in the Swartland Municipal Area	SCM38.21.22	06.10.2021	R 132 550.00	Aim Protection Services (Pty) Ltd	1
Supply and Delivery of Enterprise A3 Document Scanner	SCM41.21.22	11.10.2021	R 88 213.05	Gabriel and Michael Marketing (Pty) Ltd	1
Repair of Electrical Faults at Malmesbury Museum	SCM36.21.22	11.10.2021	R 82 397.50	Boulo Electrical cc	1
Repair of Electrical Faults at Darling Museum	SCM35.21.22	13.10.2021	R 190 325.00	SAN Building Maintenance cc	2
Supply and Fitting of 2x Tyres for Volvo Loader	SCM42.21.22	18.10.2021	R 68 545.75	Trentyre (Pty) Ltd Malmesbury	1
Replace Existing Roof Covering of Main Roof at Sinethemba Malmesbury	SCM15.21.22	18.10.2021	R 123 438.98	CJA Partners (Pty) Ltd	1
Supply and Delivery of Rugged Smartphones	SCM40.21.22	26.10.2021	R 47 012.00	Consolidated African Technologies (Pty) Ltd	2
Rendering of Security Services for the Swartland Municipal Yard at Wesbank Sportsground, Malmesbury for the Period 8 November 2021 to 28 February 2022	SCM44.21.22	28.10.2021	R 182 062.25	Echo Sat (Pty) Ltd	1
Replace 3x VSD's at Malmesbury Sewerage Works Inlet Pumps	SCM45.21.22	29.10.2021	R 198 375.00	M Bond Engineering	1
Appointment of a Service Provider to Facilitate the Recruitment and Selection Process of a Municipal Manager	SCM52.21.22	08.11.2021	R 45 000.00	Roy Steele & Associates cc	4
Calibration of Dissolved Oxygen Meters at Malmesbury and Riebeek Kasteel Sewerage Works	SCM54.21.22	08.11.2021	R 88 400.50	Agua Africa cc	2
Renewal of 260x Trend Micro Smart Protection Complete Licenses	SCM53.21.22	08.11.2021	R 123 875.70	Datategra (Pty) Ltd	1
Training of Dog Handlers with Narcotic Dogs	SCM49.21.22	09.11.2021	R 39 999.99	Dogs and All	0
Supply, Deliver and Install Outdoor Gym Equipment in the Swartland Municipal Area – Moorreesburg	SCM29.21.22	11.11.2021	R 102 500.00	D2SL Steel Projects (Pty) Ltd	1
Supply and Delivery of 5x Hot Dipped Galvanised Special Stepped Streetlight Poles	SCM55.21.22	16.11.2021	R 75 218.63	Obhejane Trading (Pty) Ltd	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply of 1 x 22 kW Vertical Multistage Centrifugal Pump at Kalbaskraal Water Pump Station	SCM47.21.22	17.11.2021	R 92 350.00	DDD Electrical (Pty) Ltd	1
Supply of 1 x 22 kW Vertical Multistage Centrifugal Pump at Riverlands Water Pump Station	SCM48.21.22	17.11.2021	R 90 350.00	DDD Electrical (Pty) Ltd	1
External Painting of Stadium at Wesbank Sports Ground, Malmesbury	SCM51.21.22	25.11.2021	R 31 300.00	Wot Projects	1
Supply and Delivery of 2 x 150kVA Enclosed Generators	SCM58.21.22	30.11.2021	R 874 000.00	BFECT (Pty) Ltd	1
Manufacture and Install a Container with I-Beam and Crawler at Asla Pump Station, Darling East	SCM57.21.22	06.12.2021	R 57 413.99	Johan Bester Ingenieurswerke BK	4
External Painting of Malmesbury Traffic Outbuilding	SCM55.21.22	09.12.2021	R 23 983.92	Nirhvana Holdings (Pty) Ltd	1
Slack Adjustment and Integrity Testing Of Zeedweed 500d Cassettes at Malmesbury WWTW	SCM63.21.22	10.12.2021	R 45 148.43	Zana Manzi Services	1
Supply and Delivery of 4x Desktop PC's	SCM65.21.22	10.12.2021	R 62 504.25	Datategra (Pty) Ltd	1
Supply and Delivery of 5x Laptops and Backpacks	SCM64.21.22	10.12.2021	R 104 343.75	Datategra (Pty) Ltd	1
Supply, Delivery and Installation of UPS Batteries	SCM60.21.22	10.12.2021	R 46 471.50	Emerald Infrastructure Solutions	2
			R 3 015 780.19		

TENDERS CANCELLED AFTER AWARD

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Replace Existing Roof Covering of Main Roof at Sinethemba Malmesbury	SCM15.21.22	26.08.2021	R 70 035.00	Isimiselo Construction (Pty) Ltd	1
Replace Existing Pavilion Roof Covering at Gabriel Pharoah Sports Grounds, Darling	SCM31.21.22	20.09.2021	R 177 905.00	Adonis Fencing cc	1

DEVIATIONS APPROVED BY MANAGER: SUPPLY CHAIN MANAGEMENT FOR THE QUARTER 1 OCTOBER 2021 TO 31 DECEMBER 2021

Supplier Name	Approval Date	Deviation Type	Department	Total
Vuyelwa Sovile	01/10/2021	Impractical	Corporate Services	R 2 850.00
Tricom Africa	01/10/2021	Emergency	Civil Engineering Services	R 3 433.33
Tricom Africa	01/10/2021	Impractical	Civil Engineering Services	R 10 928.92
Swartland Gazette	04/10/2021	Impractical	Development Services	R 3 206.20
Swartland Joernaal	04/10/2021	Impractical	Development Services	R 3 670.80
Maxal Projects SA (Pty) Ltd	04/10/2021	Impractical	Civil Engineering Services	R 25 139.00
GW Trautmann	06/10/2021	Impractical	Civil Engineering Services	R 20 931.21
Kobus du Plessis	06/10/2021	Emergency	Civil Engineering Services	R 3 500.00
Cape Armature Winders	06/10/2021	Impractical	Civil Engineering Services	R 29 957.50
IMESA	06/10/2021	Impractical	Civil Engineering Services	R 5 200.00
Johan Bester Ingenieurswerke Bk	07/10/2021	Emergency	Electrical Engineering Services	R 8 958.50
Technology Strategy Corp	07/10/2021	Impractical	Electrical Engineering Services	R 4 621.85
MA Powercable Solutions	07/10/2021	Emergency	Electrical Engineering Services	R 3 700.00
Swartland Gazette	08/10/2021	Impractical	Development Services	R 8 487.00
Swartland Joernaal	08/10/2021	Impractical	Development Services	R 11 398.80
Conradie Besproeiing	11/10/2021	Impractical	Civil Engineering Services	R 17 526.00
Nirhvana Holdings	11/10/2021	Impractical	Civil Engineering Services	R 3 853.00
Swartland Travel Services	14/10/2021	Impractical	Corporate Services	R 3 772.50
Swartland Gazette	14/10/2021	Impractical	Corporate Services	R 4 337.80
Swartland Joernaal	14/10/2021	Impractical	Corporate Services	R 4 443.60
Swartland Joernaal	15/10/2021	Impractical	Development Services	R 2 704.80
Swartland Gazette	15/10/2021	Impractical	Development Services	R 2 451.80
Truck & Marine Centre cc	15/10/2021	Impractical	Protection Services	R 4 650.08
CSX Customer Services	18/10/2021	Impractical	Corporate Services	R 17 461.93
CSX Customer Services	18/10/2021	Impractical	Corporate Services	R 5 589.00
Cape Armature Winders	20/10/2021	Impractical	Civil Engineering Services	R 18 538.00
Tricom Africa	20/10/2021	Emergency	Civil Engineering Services	R 9 455.01
VWE Installasie Bk	20/10/2021	Impractical	Civil Engineering Services	R 2 428.23
Conradie Besproeiing	20/10/2021	Impractical	Civil Engineering Services	R 15 706.70
Cape Armature Winders	20/10/2021	Impractical	Civil Engineering Services	R 16 341.50
Truck & Marine Centre cc	20/10/2021	Impractical	Protection Services	R 10 598.19
Truck & Marine Centre cc	20/10/2021	Impractical	Protection Services	R 14 507.65
Thys Giliomee	21/10/2021	Impractical	Corporate Services	R 2 165.00
Swartland Gazette	21/10/2021	Impractical	Corporate Services	R 3 394.80
Swartland Joernaal	21/10/2021	Impractical	Corporate Services	R 3 091.20
Swartland Joernaal	22/10/2021	Impractical	Corporate Services	R 2 898.00
Swartland Gazette	22/10/2021	Impractical	Corporate Services	R 2 640.40
MA Powercable Solutions	26/10/2021	Impractical	Electrical Engineering Services	R 5 000.00
MA Powercable Solutions	26/10/2021	Impractical	Electrical Engineering Services	R 2 700.00
Demolition Technologies	26/10/2021	Impractical	Electrical Engineering Services	R 26 211.63
Hydromatic	28/10/2021	Impractical	Civil Engineering Services	R 25 875.00
Johan Bester Ingenieurswerke Bk	28/10/2021	Emergency	Civil Engineering Services	R 6 164.75
WJ Cotter Electrical cc	28/10/2021	Emergency	Civil Engineering Services	R 20 663.20
Conradie Besproeiing	28/10/2021	Impractical	Civil Engineering Services	R 16 384.57

Supplier Name	Approval Date	Deviation Type	Department	Total
Swartland Joernaal	28/10/2021	Impractical	Development Services	R 6 762.00
Swartland Gazette	28/10/2021	Impractical	Development Services	R 5 846.60
WJ Cotter Electrical cc	28/10/2021	Emergency	Civil Engineering Services	R 3 026.40
Johan Bester Ingenieurswerke Bk	28/10/2021	Impractical	Civil Engineering Services	R 11 658.70
Truck & Marine Centre cc	02/11/2021	Impractical	Protection Services	R 15 549.70
Swartland Gazette	03/11/2021	Impractical	Development Services	R 3 772.00
Swartland Joernaal	03/11/2021	Impractical	Development Services	R 4 636.80
Automodell Bk	04/11/2021	Impractical	Civil Engineering Services	R 3 921.00
WJ Cotter Electrical cc	04/11/2021	Emergency	Civil Engineering Services	R 2 472.50
Nirhvana Holdings (Pty) Ltd	04/11/2021	Impractical	Civil Engineering Services	R 9 608.09
Tricom Africa	04/11/2021	Impractical	Civil Engineering Services	R 26 257.49
Swartland Gazette	05/11/2021	Impractical	Development Services	R 2 640.40
Swartland Joernaal	05/11/2021	Impractical	Development Services	R 3 091.20
Henrit Agri BK	05/11/2021	Impractical	Protection Services	R 5 977.83
Grimms	09/11/2021	Impractical	Civil Engineering Services	R 22 737.80
Grimms	09/11/2021	Impractical	Civil Engineering Services	R 20 943.80
Cape Armature Winders	09/11/2021	Impractical	Civil Engineering Services	R 17 661.70
Vinet	10/11/2021	Impractical	Electrical Engineering Services	R 7 376.00
ICS Trading SA (Pty) Ltd	11/11/2021	Emergency	Civil Engineering Services	R 25 686.12
Swartland Gazette	12/11/2021	Impractical	Development Services	R 2 640.40
Swartland Joernaal	12/11/2021	Impractical	Development Services	R 3 284.40
TMT Services & Supplies (Pty) Ltd	12/11/2021	Impractical	Civil Engineering Services	R 4 607.31
Darling Hersteldienste Bk	12/11/2021	Impractical	Civil Engineering Services	R 7 724.80
Cape Armature Winders	12/11/2021	Impractical	Civil Engineering Services	R 24 412.20
Demolition Technologies cc	12/11/2021	Impractical	Civil Engineering Services	R 2 842.10
Trentyre Malmesbury	12/11/2021	Impractical	Civil Engineering Services	R 3 207.35
VWE Installasies Bk	12/11/2021	Impractical	Civil Engineering Services	R 2 043.55
Tricom Africa	12/11/2021	Impractical	Civil Engineering Services	R 21 212.99
WJ Cotter Electrical cc	12/11/2021	Emergency	Civil Engineering Services	R 6 627.07
Johan Bester Ingenieurswerke Bk	17/11/2021	Emergency	Civil Engineering Services	R 7 615.33
WJ Cotter Electrical cc	17/11/2021	Emergency	Civil Engineering Services	R 2 104.29
Johan Bester Ingenieurswerke Bk	17/11/2021	Emergency	Civil Engineering Services	R 5 411.23
Trentyre Malmesbury	17/11/2021	Emergency	Civil Engineering Services	R 3 019.90
Tricom Africa	17/11/2021	Impractical	Civil Engineering Services	R 5 707.45
Conradie Besproeiing	17/11/2021	Impractical	Civil Engineering Services	R 3 109.60
Swartland Joernaal	22/11/2021	Impractical	Development Services	R 6 955.20
Swartland Gazette	22/11/2021	Impractical	Development Services	R 5 846.60
WJ Cotter Electrical cc	22/11/2021	Emergency	Civil Engineering Services	R 6 466.83
Trentyre Malmesbury	22/11/2021	Impractical	Civil Engineering Services	R 2 412.70
WJ Cotter Electrical cc	22/11/2021	Emergency	Civil Engineering Services	R 12 258.02
MA Power Cable Solutions	23/11/2021	Emergency	Electrical Engineering Services	R 5 400.00
GW Trautmann cc	23/11/2021	Impractical	Civil Engineering Services	R 15 654.03
J Lawrence	23/11/2021	Emergency	Civil Engineering Services	R 29 000.00
Swartland Gazette	26/11/2021	Impractical	Development Services	R 10 561.60
Swartland Joernaal	26/11/2021	Impractical	Development Services	R 13 330.80
Jubilee Generators cc	26/11/2021	Impractical	Electrical Engineering Services	R 3 328.68
Avalon Works t/a AR24	29/11/2021	Impractical	Protection Services	R 7 392.15

Supplier Name	Approval Date	Deviation Type	Department	Total
Henrit Agri BK	29/11/2021	Impractical	Protection Services	R 2 024.78
GW Trautmann cc	29/11/2021	Impractical	Civil Engineering Services	R 15 369.52
Swartland Travel Services	30/11/2021	Impractical	Corporate Services	R 4 738.65
Mindmuzik Media (Pty) Ltd	01/12/2021	Impractical	Protection Services	R 3 404.21
Swartland Gazette	03/12/2021	Impractical	Development Services	R 13 390.60
Swartland Joernaal	03/12/2021	Impractical	Development Services	R 17 388.00
Swartland Gazette	03/12/2021	Impractical	Corporate Services	R 2 074.60
TP Dapula	03/12/2021	Impractical	Corporate Services	R 4 359.00
Swartland Joernaal	03/12/2021	Impractical	Corporate Services	R 2 898.00
Conradie Besproeiing	06/12/2021	Impractical	Civil Engineering Services	R 28 919.05
WJ Cotter Electrical cc	07/12/2021	Emergency	Civil Engineering Services	R 2 642.70
Automodell BK	07/12/2021	Impractical	Civil Engineering Services	R 4 328.80
Swartland Joernaal	07/12/2021	Impractical	Development Services	R 13 330.80
Truck & Marine Centre cc	08/12/2021	Impractical	Protection Services	R 12 581.03
IERM	08/12/2021	Impractical	Civil Engineering Services	R 2 700.00
Lexis Nexis	08/12/2021	Sole Supplier	Protection Services	R 8 599.48
Louwco Cooling Solutions	08/12/2021	Impractical	Electrical Engineering Services	R 2 357.50
Lexis Nexis	08/12/2021	Impractical	Electrical Engineering Services	R 23 733.41
Swartland Gazette	09/12/2021	Impractical	Corporate Services	R 5 211.80
Swartland Joernaal	09/12/2021	Impractical	Corporate Services	R 5 699.40
Trentyre Malmesbury	09/12/2021	Emergency	Civil Engineering Services	R 2 306.33
Conradie Besproeiing	10/12/2021	Impractical	Civil Engineering Services	R 9 816.40
Conradie Besproeiing	10/12/2021	Impractical	Civil Engineering Services	R 19 865.10
Louwco Cooling Solutions	13/12/2021	Impractical	Electrical Engineering Services	R 5 301.50
Kobus du Plessis	13/12/2021	Emergency	Civil Engineering Services	R 5 150.00
Simply Safe	13/12/2021	Emergency	Civil Engineering Services	R 5 860.00
Trentyre Malmesbury	13/12/2021	Impractical	Civil Engineering Services	R 6 086.00
Tricom Africa	13/12/2021	Emergency	Civil Engineering Services	R 12 931.57
Starcomms Fire and Safety Systems	13/12/2021	Impractical	Civil Engineering Services	R 5 083.00
CJA Partners	13/12/2021	Impractical	Civil Engineering Services	R 12 599.40
F.E.S. Manufacturing (Pty) Ltd	13/12/2021	Impractical	Protection Services	R 14 261.44
Trentyre Malmesbury	15/12/2021	Impractical	Civil Engineering Services	R 2 427.65
Swartland Travel Services	15/12/2021	Impractical	Municipal Manager	R 5 932.50
F.E.S. Manufacturing (Pty) Ltd	15/12/2021	Impractical	Protection Services	R 8 134.02
				R 1 132 846.40

ANNEXURE C.2

DEVIATIONS: COVID-19 RELATED FOR THE QUARTER 1 OCTOBER 2021 TO 31 DECEMBER 2021

Supplier Name	Approval Date	Deviation Type	Department	Total
Enviro Lab	01/10/2021	Emergency	Protection Services	R 4 964.55
				R 4 964.55

ANNEXURE D

**DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY
CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE
MARKET) FOR THE PERIOD 1 OCTOBER 2021 TO 31 DECEMBER 2021**

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs</u>		
600CT Manufacturing (Pty)Ltd	R 16 220.00	1
AFGRI	R 8 652.18	2
Babcock Equipment	R 60 087.49	8
Barloworld Equipment (Pty)Ltd	R 78 722.56	5
Boland Isuzu	R 10 622.12	2
Cape Diggers Cc	R 10 135.00	3
HD Transmissions (Pty)Ltd	R 4 692.75	1
JB's Nissan (Diens En Herstel)	R 6 199.18	2
JB's Trucks - UD Trucks Malmesbury	R 201 257.05	20
Kaap Agri Bedryf Bpk	R 3 309.89	1
Kemach JCB Equipment Pty Ltd	R 19 838.73	3
Malmesbury Toyota	R 21 571.12	2
Perdeberg Motors	R 17 472.85	2
Rola VW Malmesbury	R 46 844.20	2
TFM Transtech	R 155 861.18	12
Unicape Equipment	R 4 280.00	2
<u>Equipment: Repairs</u>		
AFGRI	R 8 774.33	3
Darling Hersteldienste	R 2 355.39	1
Demolition Technologies	R 7 034.79	2
Euraf Agencies	R 26 356.54	10
LA Rosenberg	R 12 079.86	2
Spiltech Besproeiing	R 14 445.29	3
	R 736 812.50	89



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
12 January 2022

4/6/2

ITEM 6.8 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 20 JANUARY 2022

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: BASIC TRAFFIC OFFICER TRAINING
--

1. BACKGROUND

- 1.1 Training and development is regarded as a key function at Swartland Municipality. Swartland Municipality's Integrated Development Plan's output regarding the enforcement and improvement of debt collection determines that Traffic Officers receive training as Basic Traffic Officers.
- 1.2 Four (4) officials are nominated to enrol for the Basic Traffic Officer training. Gene Louw Traffic College is the only service provider who provides the training on a NQF 4 level over a period of 12 months at a total cost of R140 498.60 (VAT exempt).
- 1.3 The training is divided into thirty (30) modules with practical and theoretical assessment determined by RTMC and SASSETA policy guides, which will be facilitated over a period of 12 months.
- 1.4 The Supply Chain Regulations state the following: Part 2 Acquisition Management

"12. The procurement policies range of procurement processes states the following:

(1) Goods and services may only be provided by way of –

- (a) Direct purchases, up to a transaction value of R2 000 (VAT included).
- (b) Written quotations for procurements of a transaction value over R2 000 up to R30 000 (VAT included).
- (c) Formal written price quotations for procurements of a transaction value over R30 000 up to R200 000 (VAT included), subject to paragraph 18(b) and 18
- (d) A competitive bidding process for–
 - (i) Procurements above a transaction value of R200 000 (VAT included).
 - (ii) The procurement of long term contracts.

16. The procurement of goods or services through written quotations is as follows-

- (a) Quotations must be obtained from at least three different providers preferably from, but not limited to providers whose names appear on the list of accredited prospective providers of the municipality, provided that if quotations are obtained from providers who are not listed, such providers must meet the listing criteria referred to in paragraph 14(1) of this policy.
- (b) To the extent feasible providers must be requested to submit such quotations in writing.
- (c) If it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the accounting officer or an official designated by the accounting officer.
- (d) The Accounting Officer must record the names of the potential providers requested to provide such quotations with their written quoted prices."

2. LEGISLATION

- 2.1 (1) A supply chain management policy may allow the accounting officer-
- (a) To dispense with the official procurement processes established by the policy and to procure any requires goods or services through any convenient process, which may include direct negotiations, but only-
 - (i) In an emergency;
 - (ii) If such goods or services are produced or available from a single provider only;
 - (iii) For the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - (iv) Acquisition of animals for zoos;
 - (v) In any other exceptional case where it is impractical or impossible, to follow the official procurement processes.
 - (b) To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.
- (3) Sub regulation (2) does not apply to the procurement of goods and services contemplated in regulation 11 (2)."

3. FINANCIAL IMPLICATIONS

- 3.1 The total cost as per quotation provided by Gene Louw Traffic College is R140 498.60. The expenditure will be allocated to the Training: Efficiency Development vote number 9/213-1195-953 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

- 4.1 The proposed training of the Law Enforcement Officers aligns with Strategic Goal 4 (*Caring, Competent and Responsive Institutions, Organisations and Business*) as well as Strategic Goal 5 (*Sufficient, Affordable and Well-Run Services*), more specifically the following:

Objective 4.2 *Proactive succession and talent management that ensure consistent high levels of employee performance*

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 (2) of the Supply Chain Management Policy;
- 5.2 That cognisance be taken of the action of the Municipal Manager with regards to the appointment of Gene Louw Traffic College for the provision of the Basic Traffic Officer training to the four (4) employees;
- 5.3 That the reasons for the deviation from the prescribed procurement processes be recorded as follows:
- Gene Louw Traffic College is the only service provider in this instance who provides fully accredited training as required for Basic Traffic Officer training over a period of 12 months.

- 5.4 That the appointment be implemented to the amount of R140 498.60 (VAT exempt) and the expenditure be allocated to the Training: Efficiency Development vote number 9/213-1195-953 (Training: Efficiency Development) in the 2021/22 budget;
- 5.5 That the Manager: Annual Financial Statements and Control in terms of the Supply Chain Management Policy be instructed to include the aforementioned reasons as a note to the financial statements, when the statements are compiled.

(get) M S Terblanche

MUNICIPAL MANAGER