



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP DINSDAG, 13 JUNIE 2023 OM 09:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Menslike Hulpbronbestuur, me S de Jongh
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat **KENNIS GENEEM** word van die verskonings ontvang vanaf die Speaker en die Direkteur: Korporatiewe Dienste.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 17 MEI 2023

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 17 Mei 2023 goedgekeur en deur die Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULE

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 7 JUNIE 2023

5.1.1/...

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig, onderhewig aan die volgende regstelling –

ITEM 5.1: MAANDVERSLAG, APRIL 2023
[paragraaf 3]

Die Direkteur: Ontwikkelingsdienste noem dat die inwoners wat in Blok B die pad versper waar elektriese werke aangebring moet word na die geoormerkte grond verskuif sal word.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 2023/2024 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Artikel 53 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA), bepaal dat die Munisipaliteit se SDBIP deur die Uitvoerende Burgemeester goedgekeur moet word binne 28 dae na goedkeuring van die jaarlikse begroting in Mei (dit is voor of op 22 Junie 2023).

Die SDBIP dien as hulpmiddel vir die bestuur van die Munisipaliteit om diensleweringsteikens en spandering op kapitaalprojekte binne die vasgestelde tydsraamwerke te behaal.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

Dat die aangehegte 2023/2024 Dienslewering- en Begrotingimplementeringsplan (SDBIP) goedgekeur word.

7.2 VOORLEGGING VAN 2023/2024 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Artikel 57 van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000, bepaal dat die prestasie-ooreenkomste van die munisipale bestuurder en amptenare wat regstreeks aan die munisipale bestuurder rapporteer, binne een maand na die begin van die finansiële jaar aangegaan moet word.

Die prestasie-ooreenkomste van die Munisipale Bestuurder en die Direkteur: Elektriese Ingenieursdienste (as voorbeeld van dié van die direkteure) is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasie-ooreenkomste en -planne vir die 2023/2024 finansiële jaar.

7.3 NOTULE VAN 'N MUNISIPALE PRESTASIE- EN RISIKO OUDITKOMITEE GEHOU OP 21 FEBRUARIE 2023 (5/15/1/5)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 21 Februarie 2023 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

BESLUIT

Dat kennis geneem word van die notule van die Munisipale Prestasie, Risiko en Ouditkomitee se vergadering van 21 Februarie 2023.

7.4 2023/2024 PROGRAM INSAKE DIE HERSEEL- EN BOU VAN STRATE(16/5/5/1)

Daar is in die 2023/2024 finansiële jaar 'n bedrag van R10 miljoen beskikbaar vir die herseel van bestaande opgegradeerde strate in die Swartland munisipale gebied.

Die Munisipale Bestuurder hou die aanbeveling voor, en die volgende word uit die bespreking van die item bevestig:

- (1) Die rangorde ten opsigte van die bou van strate word bepaal deur die Uitvoerende Burgemeester binne die begrote bedrag;
- (2) Die identifisering van strate vir die herseel daarvan word bepaal deur die Geïntegreerde Plaveiselbestuurstelsel (iRAMS Pavement Mangement System), sowel as ter plaatse inspeksies;
- (3) Kennis word geneem na die behoefte vir die opgradering van Abattoirstraat, Moorreesburg;
- (4) Die aantal strate wat kwalifiseer vir herseel gaan jaarliks afneem, as gevolg van die stygende kostes en dat daar pogings aangewend moet word om alternatiewe befondsing as die Raad se CRR (*Capital Replacement Reserve*) te bekom.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat daar kennis geneem word van die begerigheid van Swartland Munisipaliteit om die agterstand in die uitwissing van grondstrate in die hele Swartland munisipale area, te bereik;
- (b) Dat die beginsel aanvaar word dat met enige gesubsidieerde of privaat ontwikkeling alle strate geteer moet word, op die standaard soos deur die Swartland Munisipaliteit voorgeskryf, tydens die oorweging van die aansoek;
- (c) Dat die bou- en herseel van strate, in die daaropvolgende begrotings spesiale oorweging geniet ten einde die doel van die uitfasering van grondstrate in die afsienbare toekoms te behaal;

7.4/...

- (d) Dat verdere detail beplanning, met inbegrip van 'n ter plaatse inspeksie, opgestel word ooreenkomstig die kriteria vir die oorweging van die bou van strate, ten einde die omvang van bevoordeling te optimaliseer;
- (e) Dat 5^{de} straat te Yzerfontein van 'n permanente oppervlakte voorsien word, hetsy teer of plavei en dat die onderskeie kostes van die opsies bepalend sal wees vir die finale produk;
- (f) Dat die R2 miljoen CCR (*Capital Contribution Reserve*) wat vir die BOU VAN STRATE beskikbaar is, en nie aan MIG vereistes ondergeskik is nie – aangewend word vir die bou van Abattoirstraat te Moorreesburg;
- (g) Dat die strate in alle dorpe, soos op die skedule in die sakelys ingebind, evalueer word om te bepaal of daar enige strate is wat nie “redbaar” is nie, en dus wel herseel moet word en dat die Direkteur: Siviele Ingenieursdienste 'n gesprek sal reël met lede van die Uitvoerende Burgemeesterskomitee om die finalisering van hierdie strate te bepaal;
- (h) Dat die balans van fondse (indien enige) gebruik word vir die bou van strate, welke prioriteitsorde deur die Uitvoerende Burgemeesterskomitee bepaal sal word voor die einde van Julie 2023.

7.5 OPGRADERING VAN BETONSTRUKTUUR EN TOILETTE IN YZERFONTEIN HAWE (9/1/3/2)

'n Versoek is ontvang vanaf Swartland Toerisme vir die opgradering van die ou betonstruktuur in die hawe wat in die 1950's deel van 'n visfabriek was. Daar word beplan om die struktuur in 'n uitkykpunt en meditasie area te omskep.

Swartland Toerisme sal die projek befonds deur middel van fondsinsamelingsveldtogte en behels die opgradering die volgende –

- (1) Skoonmaak van die terrein, restourasie van bankies en aanbring van skulpe op die vloer;
- (2) Aanbring van sonkrag aangedrewe LED-beligting;
- (3) Aanbring van sekuriteitskameras gekoppel aan Yzerfontein Armed Response;
- (4) Aanbring van 3 m breë perfolo teen die agterkant van die struktuur;
- (5) Opgradering van bestaande toegangsroete vanaf die hawe.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat goedkeuring verleen word vir die opgradering van die betonstruktuur in die Yzerfontein hawe as 'n uitkyk- en meditasiepunt;
- (b) Dat toestemming vir die klein bouwerke (asook die pergola) vanaf die Boubefeerafdeling verkry word;
- (c) Dat opgradering van die toilette verwys word na die Departement: Onderhoud en Geboue vir plasing op die prioriteitslys waar dit sal meeding met ander projekte vir befondsing;
- (d) Dat Swartland Toerisme skriftelike toestemming vir die projek verkry vanaf Yzerfontein Stedelike Bewarea, sowel as omliggende geaffekteerde partye soos geïdentifiseer deur Swartland Munisipaliteit.

7.6 SONDEZA AFRI-JEUGINISIATIEF: EVALUERINGSVERSLAG 2022 (17/2/2/1)

Die Evalueringsverslag van die 17de Sondeza Afri-Jeuginisiatief wat vanaf 7 tot 15 Desember 2022 op Ganzekraal aangebied is, is met die sakelys gesirkuleer.

BESLUIT

- (a) Dat kennis geneem word van die Evalueringsverslag van die Sondeza Afri-Jeuginisiatief, opgestel deur die kamp-koördineerder, I Look;

7.6/...

- (b) Dat daar met dank kennis geneem word van die goeie terugvoering wat ontvang is, ingesluit die skrywe uit Duitsland, wat getuig van die waarde van die projek.

7.7 MENSLIKE HULPBRONNE: NUWE BELEID EN HERSIENING VAN BESTAANDE BELEID (4/2/B)

Die nuwe Munisipale Personeelregulasies noodsaak die samestelling van 'n aantal nuwe beleide, asook die hersiening van bestaande beleide om te voldoen aan die vereistes soos bepaal deur die regulasies.

Die verslag bevat die detail insake die konsultasie met vakbonde en die Plaaslike Arbeidsforum ter ondersteuning van die Mentorskap en Afrigtingbeleid en die gewysigde Interne Personeel Beursbeleid.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

- (a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Mentorskap en Afrigtingbeleid goedkeur met ingang van 1 Julie 2023;
- (b) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde Interne Personeel Beursbeleid goedkeur met ingang van 1 Julie 2023.

7.8 OORSKRYDING VAN MUNISIPALE EIENDOM: ERF 154, DARLING (15/3/1)

Engen Petroleum Ltd bedryf 'n vulstasie vanaf Erf 2076, Darling en is van voorneme om die terrein uit te brei om addisionele pompe te akkommodeer.

Die voorgestelde uitbreiding oorskry tot op munisipale grond, Erf 154, Darling wat as publieke padreserwe dien om elektriese infrastruktuur te akkommodeer. Dit is dus nie moontlik om Erf 154, Darling te vervreem nie, soos wat aanvanklik versoek was deur Engen Petroleum Ltd. Derhalwe is daar besluit om eerder 'n oorskrydingsooreenkoms aan te gaan.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word dat 'n oorskrydingsooreenkoms gesluit word met Engen Petroleum Ltd, eienaar van erf 2076, Darling, vir 'n periode van tien jaar, ten bedrae van R660,00 plus BTW per jaar om op erf 154, Darling te mag oorskry;
- (b) Dat die bogemelde bedrag jaarliks met 7% sal eskaleer;
- (c) Dat die Direkteur: Korporatiewe Dienste gemagtig word om die terme van die ooreenkoms te bepaal, met die insette van die Beplanningsafdeling.

7.9 HUUROOREENKOMS DOLFYNTJIES BESWAARSKOOL, MOORREESBURG (17/9/2/R)

Die Dolfyntjies Bewaarskool op Moorreesburg is 'n geregistreerde Vroeë Kinderontwikkelingsentrum en is hulle werksaamhede, volgens die Departement: Ontwikkelingsdienste, tot groot voordeel van die gemeenskap.

'n Aansoek is ontvang vanaf die Dolfyntjies Bewaarskool om Erf 1383, Moorreesburg vir 'n verdere termyn van drie jaar vanaf die Raad te huur.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat 'n drie (3) jaar huurooreenkoms met Dolfyntjies Bewaarskool Moorreesburg, aangegaan word vir die huur van Erf 1383, Moorreesburg vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum;
- (b) Dat die huurgeld vasgestel word op R120,00 per jaar plus BTW;

7.9/...

- (c) Dat die bestaande huurvoorwaardes gehandhaaf word.

7.10 VERHURING VAN MUNISIPALE EIENDOM: KHETH'IMPILO (12/1/3/1-1/1)

Die Provinsiale Departement van Gesondheid het Kheth'Impilo aangestel vir die lewering van geïntegreerde gesondheid- en welstandprogramme in die Moorreesburg omgewing.

Kheth'Impilo beskik egter nie oor 'n geskikte perseel om hulle dienste effektief te lewer nie en derhalwe is 'n versoek ontvang om die ongebruikte munisipale gebou in Sentrumweg, Moorreesburg (bekend as die voormalige Biblioteek/Behuisingkantoor) vir hierdie doeleindes te huur.

Die versoek word ondersteun deur die Provinsiale Departement van Gesondheid.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat 'n een (1) jaar huurooreenkoms met Kheth'Impilo aangegaan word vir die huur van die munisipale gebou in Sentrumweg, Moorreesburg vir doeleindes om 'n gemeenskapgebaseerde gesondheidsorgdiens te lewer;
- (b) Dat die huurgeld van R120,00 per jaar plus BTW goedgekeur word;
- (c) Dat volmag aan die Direkteur: Korporatiewe Dienste gegee word om, in oorleg met die Direkteur: Ontwikkelingsdienste, die huurvoorwaardes te bepaal;
- (d) Dat die voorneme van die Raad op 'n huurooreenkoms met Kheth'Impilo aan te gaan in die plaaslike pers geadverteer word vir publieke kommentaar.

7.11 VERHUUR VAN HANDELSPLASIES TE JAKARANDASTRAAT, MALMESBURY (12/1/3/1-1/1)

Die Raad bedryf 'n Entrepreneursnode vanaf Erf 7516, Jakarandastraat wat tans uit vier klein besighede bestaan wat vanuit doelgemaakte skeepvraghouers opereer, naamlik

- Barbier/Haarsalon – N Magaginx
- Klerewinkel (vervaardiging, herstelwerk, alterasies sowel as verkope) – J Meyer
- Wegneemetes – N Nomnga - Wotyana
- Snoepie/Tuckshop – X Mhlungwana

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

- (a) Dat goedkeuring verleen word vir die verlenging van huurooreenkomste met die onderskeie huurders vir 'n verdere termyn van 2 (twee) jaar, onderhewig aan terme en voorwaardes, soos bepaal deur die Direkteur van Korporatiewe Dienste en Ontwikkelingsdienste;
- (b) Dat maandelikse huur onveranderd bly op R100.00, plus BTW.

7.12 KANTOORAKKOMMODASIE: ABBOTSDALE BUURTWAG (12/1/3/1-1/1)

Die Abbotsdale Buurtwag huur tans 'n gedeelte van die struktuur geleë op Erf 1217, Abbotsdale en is begerig om die bestaande huurooreenkoms te verleng.

Die Munisipale Bestuurder noem dat die diens aan die gemeenskap op 'n vrywillige basis gelewer word en dat meeste van die lede van die buurtwag pensionarisse is wat 'n deernissubside ontvang. Daar word dus voorgestel, ondersteun deur die Direkteur: Finansiële Dienste, om munisipale dienste gratis beskikbaar te stel.

Besluit/...

7.12/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word dat 'n huurooreenkoms met die Abbotsdale Buurtwag gesluit word vir die huur van een gedeelte van die struktuur geleë op Erf 1217, Abbotsdale, en wel vir 'n verdere periode van een (1) jaar ten bedrae van R120,00 per jaar, BTW uitgesluit, welke bedrag vooruitbetaalbaar sal wees;
- (b) Dat die huurvoorwaardes wat tans geld, van krag sal bly;
- (c) Dat die Munisipaliteit gratis dienste ten opsigte van water en riool beskikbaar stel met ingang van 1 Julie 2023, in belang van die dienste wat op 'n vrywillige basis aan die gemeenskap gelever word.

7.13 TERUGVOERING OOR DIE WERKSAAMHEDE VAN DIE SWARTLAND GEMEENSKAPVEILIGHEIDSFORUM (17/5/1/1)

Die Swartland Verkeer- en Wetstoepassingsdepartement volg 'n geïntegreerde benadering tot die bevordering van 'n veilige omgewing in die Swartland munisipale gebied. Om hierdie rede bestaan daar suksesvolle samewerking tussen alle rolspelers in die veiligheidsektor.

Die Swartland Gemeenskapveiligheidsforum het sy ontstaan uit die Swartland Veiligheidsinisiatief wat in 2017 gestig is om die werksaamhede van die onderskeie rolspelers te koördineer en dit in lyn te bring met die doelwitte van die Weskus Distrikmunisipaliteit en die res van die RSA.

Die verslag het ten doel om die Uitvoerende Burgemeesterskomitee in te lig aangaande die operasies van die forum om misdaad te verminder, maar ook om misdaad te voorkom deur die kernoorsake aan te spreek om sodoende 'n veilige omgewing te verseker.

BESLUIT

- (a) Dat kennis geneem word van die inhoud van die verslag en van die pogings deur die Swartland Gemeenskapveiligheidsforum om verhoudinge met alle rolspelers van die veiligheidsektor te bou ten einde misdaad in die Swartland munisipale gebied te bekamp;
- (b) Dat verder kennis geneem word dat die Swartland Gemeenskapveiligheidsforum op 'n kwartaallikse basis sal vergader.

7.14 GOEDKEURING VAN DIE SWARTLAND GEMEENSKAPVEILIGHEIDSPAN, 2023 (17/5/1/1)

Die Swartland Gemeenskapveiligheidsplan is opgestel met behulp van die Veiligheidskoördineerder, mnr Uys van der Westhuizen.

Die Direkteur: Beskermingsdienste noem dat die plan die funksies en verantwoordelikhede van die onderskeie rolspelers uitspel en wat nagekom moet word om 'n veilige omgewing te bevorder. Daar sal van die onderskeie rolspelers verwag word om tydens vergaderings van die Forum verslag te doen insake nakoming van verantwoordelikhede.

Een van die belangrikste oorwegings met die opstel van 'n veiligheidsplan is 'n begrip van die voorkoms van misdaad binne geografiese gebiede en om die sogenaamde "hotspots" te kan identifiseer. Sodoende kan gefokusde ingrypings en programme plaasvind om misdaad te bekamp en te voorkom in 'n spesifieke geografiese area.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die Swartland Gemeenskapveiligheidsplan vir 2023 en dat die plan dienooreenkomstig goedgekeur word.

7.15 SWARTLAND MUNISIPALITEIT: 2023 HERSIENING VAN BESIGHEID-KONTINUITEIT EN RAMPHERSTELPLAN (17/5/1/1)

Die doel van die Besigheidkontinuiteit- en Rampherstelplan is om die Munisipaliteit voor te berei op uitgebreide diensonderbrekings en om dienslewering so spoedig moontlik te herstel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die wysigings aangebring ter hersiening van die Besigheidkontinuiteit- en Rampherstelplan;
- (b) Dat die hersiende 2023 Swartland Besigheidkontinuiteit- en Rampherstelplan goeagekeur word.

7.16 AFSKRYWING VAN ONINBARE EN ANDER SKULD: JANUARIE 2023 (5/7/3)

Die aangehegte skedules toon die uitstaande bedrae wat as oninvorderbaar geklassifiseer word, naamlik

- Skedule A – afskryfbaar ten opsigte van deernishoudings = R3 404 726.66
- Skedule B – afskryfbaar ten opsigte van uitstaande debiteure = R216 066.62

Daar word op 'n gereelde basis met deernishuishoudings gekommunikeer aangaande die spaarsamige verbruik van munisipale dienste, veral ten opsigte van water.

Verder is alle pogings aangewend om die gelde in te vorder vanaf uitstaande debiteure, maar daar is gevalle waar rekeninghouers oorlede is, of nie opgespoor kon word nie of nie oor die finansiële vermoë beskik om enige betalings te maak nie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R 3 404 726,66** en opsigte van deernishuishoudings, afgeskryf word as oninvorderbaar;
- (b) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R216 066.62** ten opsigte van ander uitstaande debiteure, afgeskryf word as oninvorderbaar soos per die individuele redes;
- (c) Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;
- (d) Dat, indien 'n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is 'n register by die eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;
- (e) Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;

7.16/...

- (f) Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosioekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (g) Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging aan die Uitvoerende Burgemeesterskomitee gemaak was, weer tydens die volgende vergadering voorgelê sal word;
- (h) Dat enige BTW op dienste gehef op die gebruikelike manier vanaf die Ontvanger van Inkomste teruggeëis word;
- (i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installeering van 'n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;
- (j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die munisipaliteit gedra word en dat die Hoof Finansiële Beampte die kostes van die Deernistoekenning sal verhaal;
- (k) Dat daar kennis geneem word van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings te kom teken.

7.17 UITSTAANDE DEBITEURE: MEI 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Mei 2023 is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Mei 2023.

7.18 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Mei 2023 soos met die sakelys gesirkuleer.

7.19 AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDERING MET BETREKKING TOT VERSEKERINGSEISE TOT 31 MEI 2023 (5/14/3/5)

Die instandhouding van die Bateregister word ingevolge Artikel 63 van die Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003) vereis. 'n Lys van bates wat afgeskryf kan word en gevolglik van die Bateregister verwyder moet word, is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

(a)/...

7.19/...

- (a) Dat goedkeuring verleen word vir die afskryf van bates ter waarde van R8447.50 (soos aangeheg) en dat die betrokke bates dienooreenkomstig vanaf die Bateregister verwyder word;
- (b) Dat, indien daar soortgelyke versekeringsgevalle na vore kom tot en met einde Junie 2023, die Direkteur: Finansiële Dienste gemagtig word om die bates te laat afskryf, onderhewig daaraan dat die werklike bedrag afgeskryf vir die periode tot 30 Junie 2023 vir volledigheidshalwe gerapporteer sal word.

7.20 AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDER MET BETREKKING TOT VERLORE, GEEN EIS, Vernietigde en ONEKONOMIES HERSTELBARE BATES (5/14/3/5)

Die Batebestuursbeleid bepaal die redes vir die afskryf van bates, onder andere, as gevolg van diefstal, vernietiging, onherstelbaar, ens. en 'n register word gedurende die jaar bygehou van sodanige bates.

Die bates word vir afskrywing aanbeveel, aangesien dit tydens die fisiese inspeksie geverifieer kon word dat die bates met 'n waarde van R7 249.12, vir die redes genoem in die verslag, nie meer bestaan nie.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

Dat goedkeuring verleen word vir die afskryf van bates ter waarde van R7 249.12 (soos aangeheg) en dat die betrokke bates dienooreenkomstig vanaf die Bateregister verwyder word vir doeleindes van volledigheid van die Munisipaliteit se rekenkundige rekords soos op 30 Junie 2023.

7.21 NASIENING EN AFSKRYWING VAN GEBOUE INGESLUIT IN DIE BATE REGISTER SOOS OP 30 JUNIE 2023 (6/1/4)

Tydens 'n ondersoek deur die Direktoraat: Finansiële Dienste is vasgestel dat sommige geboue in die Bateregister nie meer aan die Munisipaliteit behoort nie of dat die fasiliteit onherstelbaar beskadig is. In sommige gevalle is die oordrag van die grond korrek geboekstaaf, maar nie die geboue op die grond nie.

Die resultaat van die ondersoek is dat die toestand en ligging van alle bates (grond en struktuur) van die Munisipaliteit nou met behulp van GIS gekoppel is.

Die impak van die ondersoek behels die afskrywing van 68 geboue (oor 36 persele) en/of strukture ter waarde van R6 327 528.89.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

Dat goedkeuring verleen word vir die afskryf van bates ter waarde van R6 327 528.89 (soos aangeheg) en dat die betrokke bates dienooreenkomstig vanaf die Bateregister verwyder word vir doeleindes van volledigheid van die Munisipaliteit se rekenkundige rekords soos op 30 Junie 2023.

7.22 RATIFISERING VAN PENSIONARIS TARIEF TOEGESTAAN BY KARAVANPARK TYDENS 2019/2020 SONDER BEHOUD VAN REKORDS (5/15/1/5)

Die Ouditeur-Generaal (OG) het in 2019/2020 'n steekproef van transaksies by die Yzerfontein Karavaanpark aangevra. Daar is transaksies gevind waar 'n afslag aan pensionarisse toegestaan is. Op daardie stadium het die Munisipaliteit se beleid nie daarvoor voorsiening gemaak dat rekords gehou moet word as bewys van ouderdom nie, bv. of Identiteitsdokument of SASSA-kaart.

Alhoewel die Administrasie op daardie stadium nie saamgestem het met die bevinding van die OG nie, is kontroles in plek gestel om 'n afskrif van die bewys te behou ten einde te kan bevestig dat die korrekte kamptarief gehef is.

7.22/...

Ten einde die transaksies rekeningkundig korrek te boekstaaf word –

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

- (a) Dat die toestaan van 'n verminderde kamptarief aan pensionarisse sonder om 'n afskrif te behou van identifikasie vir die periode 1 Julie 2019 tot 30 Junie 2020 gekondoneer word;
- (b) Dat goedkeuring verleen word dat die skedule met die ongekorrigeerde wanvoorstelling dienooreenkomstig opgedateer word.

7.23 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: AANKOOP VAN NOTEBOOK REKENAARS MET SPESIFIEKE FUNKSIES (8/1/B/2)

Die behoefte het ontstaan om rekenaars met spesifieke funksionaliteite te bekom. Die diensverskaffers van rekenaartoerusting verkry groot hoeveelhede vir die algemene mark en sal slegs rekenaars reserveer op ontvangs van 'n amptelike bestelling.

Daar is kwotasies vanaf drie diensverskaffers aangevra, maar slegs een kon die spesifieke model voorsien ingevolge die spesifikasies en tydsraamwerk van die Munisipaliteit.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die verkorte drie-kwotasie proses te volg en die aanvaarding van die kwotasie vanaf Technology Strategy Corp vir rekenaars en toerusting ten bedrae van R172 494,00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Dit word as onprakties beskou om rekenaars deur middel van die formele proses te verkry, weens die standardisering op Dell en HP rekenaars en 'n tekort aan gespesialiseerde rekenaartoerusting. Die enigste praktiese oorweging was om diensverskaffers te nader wat reeds bestellings vir die algemene mark gehad het, en om 'n kwotasie te aanvaar van rekenaars wat nog nie geallokeer was nie;
 - (ii) Omrede drie kwotasies teen die sperdatum ontvang is, maar slegs een diensverskaffer die rekenaar en toerusting ingevolge die spesifikasies kon voorsien, was die kwotasie aanvaar en word dit as 'n deelnemende verkrygingsproses beskou en word die verkoopprijs as regverdig en redelik beskou;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R172 494.00 (BTW uitgesluit) teen posnommer 9/118-64-729 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.24 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN “BELT FILTER PRESS” BY MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW beskik oor meganiese toerusting om slyk te verwyder en te ontwater gedurende die behandeling van afvalwater. Indien hierdie toerusting onklaar raak kan daardie lei dat die behandelde rioolwater nie op standaard is nie en besoedeling kan veroorsaak.

Besluit/...

7.24/...

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die *belt filter press* by die Malmesbury WWTW deur G W Trautman ten bedrae van R69 208.63 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die *belt filter press* sou vir 'n geruime tyd buite werking gewees het;
 - (ii) Voormelde sou aanleiding gee dat die faling van die behandelingsproses, verliese aan slyk, swak gehalte behandelde rioolwater wat nie op standaard is nie en 'n groot risiko vir omgewingsbesoedeling;
 - (iii) Derhalwe is die herstelwerk as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R69 208.63 (BTW uitgesluit) teen posnommer 9/239-667-425 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.25 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DOMEPELPOMP BY RIOOLPOMPOSTASIE NR 5 IN ABBOTSDALE (8/1/B/2)

Die rioolwerke by Abbotsdale is toegerus met verskeie pompstasies om rou riool na Malmesbury WWTW te pomp. Pompstasie Nr 5 het gefaal wat aanleiding gegee het tot die storting van rou riool en dringend herstelwerk is benodig.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die pomp by die by die Abbotsdale Rioolstasie Nr 5 deur CAW ten bedrae van R41 340.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die pompstasie sou vir 'n geruime tyd buite werking gewees het, sou die normale verkrygingsproses gevolg word;
 - (ii) Voormelde sou lei tot die faling van die rioolversamelingstelsel en storting van rou riool met die gepaardgaande risiko vir omgewingsbesoedeling;
 - (iii) Derhalwe is die herstelwerk as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R41 340.00 (BTW uitgesluit) teen posnommer 9/240-849-381 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.26/...

7.26 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN RIOOLPYPLYN IN SCHOONSPRUITWEG, MALMESBURY (8/1/B/2)

Die Munisipaliteit het 'n klagte ontvang insake 'n rioolverstopping in Schoonspruitweg, Malmesbury. Die stukkende pype het 'n verstopping in die hoofrioolpyplyn veroorsaak en dringende herstelwerk was benodig.

Die dienste van 'n spesialis siviele ingenieurskontraakteur is bekom, aangesien die pyplyn op 'n diepte geleë is wat buite bereik van munisipale toerusting is.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die rioolpyplyn in Schoonspruitweg, Malmesbury deur Fast Track Plant and Civils ten bedrae van R73 550.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die stukkende rioolpype het 'n blokkasie in die hoofrioolpyplyn veroorsaak wat aanleiding gegee het tot die storting van rou riool en 'n faling in die lewering van rioldienste;
 - (ii) Derhalwe is die herstelwerk as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R73 550.00 (BTW uitgesluit) teen posnommer 9/240-681-381 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.27 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN "TRANSFER MIXER" BY MALMESBURY WWTW (8/1/B/2)

Die behandelingsproses by die Malmesbury WWTW bestaan uit verskeie sones wat uit meganiese komponente bestaan wat die proses aandryf. 'n Menger wat riool tussen twee sones aandryf het onklaar geraak.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die *transfer mixer* by die Malmesbury WWTW deur G W Trautman ten bedrae van R61 042.55 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die *transfer mixer* sou vir 'n geruime tyd buite werking gewees het;
 - (ii) Voormelde sou aanleiding gee in die faling van die behandelingsproses, en beskadiging van meganiese komponente verder aan in die proses;
 - (iii) Derhalwe is die herstelwerk as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R61 042.55 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.28 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN VULLIGVERWYDERINGSRINGSVRAGMOTOR, CK 37359 (8/1/B/2)

Die vullisverwyderingsvragmotor, CK 37359, word in Malmesbury gebruik vir die verwydering van vaste afval. Die vragmotor se kompakteerder het onklaar geraak en dringende herstelwerk is benodig.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die vullisverwyderingsvragmotor, CK 37359 deur Transtech ten bedrae van R139 865.59 (BTW uigesluit);
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) Die vragmotor sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Dit sou lei tot 'n ineenstorting in die kapasiteit van die vaste afval-verwyderingsdienste en risiko's vir openbare gesondheid inhou;
 - (iii) Die herstelwerk aan die vragmotor was dus as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R139 865.59 (BTW uigesluit) teen posnommer 9/2 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.29 AANSOEK OM VAKANSIEVERLOF DEUR MUNISIPALE BESTUURDER EN DIREKTEURE EN AANWYS VAN WAARNEMENDE MUNISIPALE BESTUURDER (4/8/3)

Die Munisipale Bestuurder moet by die Uitvoerende Burgemeesterskomitee aansoek doen om verlof en word derhalwe -

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

- (a) Dat die aansoek om verlof van die Munisipale Bestuurder vir die volgende dae in beginsel goedgekeur word, naamlik:
 - 3 tot 7 Julie 2023 (5 dae), met inbegrip daarvan dat dit weens omstandighede mag verander, na oorlegpleging met die Uitvoerende Burgemeester;
- (b) Dat daar kennis geneem word dat die Direkteur: Ontwikkelingsdienste gedurende voormelde tydperk sal waarneem as Munisipale Bestuurder, en indien, om welke rede ookal die Direkteur: Ontwikkelingsdienste nie beskikbaar is nie, die Direkteur: Finansiële Dienste sal waarneem;
- (c) Dat elke Direkteur, die waarnemende Direkteure in hulle onderskeie departement sal aanwys, ten einde goeie kommunikasie en dienslewering te verseker.

7.30 FINANSIERING EN INFRASTRUKTUUR BEPLANNING ONDERSTEUNING DEUR DIE ONTWIKKELINGSBANK VAN SUID-AFRIKA (DBSA) (15/2/2/1)

Die Munisipaliteit het aansoek gedoen by die DBSA vir befondsing vir die ontwikkeling/opdatering van die projek: *Capital Expenditure Framework and Long Term Financial Plan*.

7.30/...

'n Bedrag van R2 500 000 is deur die DBSA toegestaan en sal direk oorbetaal word aan die diensverskaffer wat deur die DBSA aangestel sal word om uitvoering te gee aan die projek.

BESLUIT

- (a) Dat goedkeuring verleen word vir die projek met die aanvaarding van die befondsing en ondersteuning ten opsigte van beplanning vir infrastruktuur deur die Ontwikkelingsbank van Suid-Afrika (DBSA), en die implementering van die projek derhalwe ondersteun;
- (b) Dat goedkeuring verleen word vir die terme van, en die transaksies soos voorgestel in die Befondsingsooreenkoms wat deur DBSA voorsien is en goedkeuring verder verleen vir die uitvoering van die Befondsingsooreenkoms deur die Munisipaliteit;
- (c) Dat volmag aan die Munisipale Bestuurder verleen word om die Befondsingsooreenkoms namens die Munisipaliteit te onderteken en om alle dokumente en kennisgewing (insluitend enige versoeke tot uitbetalings) te onderteken en/of te versend wat deur die Munisipaliteit onderteken en/of versend moet word kragtes die vereistes van die Befondsingsooreenkoms;
- (d) Dat die Munisipale Bestuurder alle handeling volvoer om uitvoering te gee aan die besluite vervat in die Befondsingsooreenkoms en/of om alle kennisgewings, kommunikasies, erkennings, besluite of ander dokumente of ooreenkomste namens die Munisipaliteit wat verband hou met die transaksies bedoel, insluitend die voorsiening van FICA-dokumente aangevra deur DBSA in terme van laasgenoemde se vereistes;
- (e) Dat, in die geval waar die Munisipale Bestuurder reeds enige dokumente onderteken het of enige handeling volvoer het, die handeling (sover dit wetlike moontlik is) van die Munisipale Bestuurder terugwerkend gekondoneer en in geheel aanvaar en bekragtig word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

ITEM 5.1.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 19 JULY 2023.

ONDERWERP: AFSKRYWING VAN DEERNIS EN ONINVORDERBARE SKULD JUNIE 2023 - BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS TEN BEDRAE VAN R3 761 748,91 EN ANDER ONINVORDERBARE SKULDE TEN BEDRAE VAN R 244 409,30

SUBJECT: WRITE-OFFS OF INDIGENT AND IRRECOVERABLE DEBT JUNE 2023 - ACTUAL AMOUNT WRITTEN OFF WITH REGARDS TO INDIGENT HOUSEHOLDS IN THE AMOUNT OF R3 761 748,91 AND OTHER IRRECOVERABLE DEBT IN THE AMOUNT OF R 244 409,30

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Voortspruitend uit 'n notule van 'n Vergadering van die Uitvoerende Burgemeesterskomitee, gehou op 13 Junie 2023, is goedgekeur dat die bedrag van **R 3 404 726,66** afgeskryf mag word ten opsigte van deernishuishoudings en dat die bedrag van **R216 066.62** afgeskryf mag word ten opsigte van ander oninvorderbare skulde.

*Arising from a Meeting of the Executive Mayoral Committee held on 13 June 2023, it was approved that the amount of **R 3 404 726,66** may be written off in respect of Indigent households and that the amount of **R216 066.62** may be written off in respect of other irrecoverable debts.*

In die geval van deernishuishoudings is lopende heffings en/of rente wat nie by die bestaande lys bygewerk was nie, as gevolg van sosio-ekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook by die afskrywings ingesluit en was daar slegs enkele gevalle waar betaling ontvang was deur deernishuishoudings

In the case of equitable share households, current charges and / or interest not included in the existing list were included as a result of socio-economic investigations that could not yet be made to all the equitable share households and there were only a few cases where payment was received by equitable share households

The actual amount that was written off with regards to indigent households during June 2023, amounted to **R 3 761 748,91**. Please see schedule A enclosed hereto (**Included is the indigent written off debt schedule for June 2022 for purposes of a comparative analysis**)

Lopende heffings en/of rente wat nie by die bestaande lys ten opsigte van oninvorderbare skulde bygewerk was nie, vanweë die tydverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin was en die tydperk daarna, is ook by die afskrywings ingesluit.

Ongoing charges and / or interest not included in the existing list in respect of uncollectible debts due to the timing of when the administrative process of the said write-off list was commenced and the period thereafter are also included in the write-offs.

The actual amount that was written off with regards to other irrecoverable debt during June 2023, amounted to **R 244 409,30** Please see schedule B enclosed hereto. (**Included is the irrecoverable written off schedule for June 2022 for purposes of a comparative analysis**)

2. WETGEWING / LEGISLATION

- 2.1 Local Government : Municipal Systems Act 32 of 2000
- 2.2 Local Government : Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

R 3 761 748,91 is die werklike bedrag afgeskryf ten opsigte van deernishuishoudings.

R 3 761 748,91 is the actual amount written off in respect of indigent households.

R 244 409,30 is die werklike bedrag afgeskryf ten opsigte van ander uitstaande debiteure wat oninvorderbaar is.

R 244 409,30 is the actual amount written off in respect of other outstanding debtors which are uncollectible.

The total amount written-off, amounted to **R 4 006 158,21**

5. **AANBEVELING / RECOMMENDATION**

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings **R 3 761 748,91** beloop en ten opsigte van ander oninvorderbare skulde **R 244 409,30** beloop.

*That cognizance is taken that the actual amount written off in respect of indigent households amounted to **R 3 761 748,91** and in respect of other irrecoverable debt amounted to **R 244 409,30***

- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat -

- (i). 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
- (ii). 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
- (iii). enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie.

That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -

- (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
- (ii) a portion of, or the total debt of a debtor was not correct; or
- (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee.

- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

Geteken: M.Bolton

DIREKTEUR FINANSIËLE DIENSTE

Indigent Write offs June 2023

June 2022	June 2023			
Indigent Write offs	Indigent Write offs	Vat	Write offs without vat	Written off amount
R 54 882,59	Malmesbury	154,74	3955,01	4109,75
R 238 822,69	Wesbank	27544,24	239238,95	266783,19
R 372 712,01	Kalbaskraal	33530,58	295013,48	328544,06
R 255 688,05	Abbotsdale	34356,11	283929,65	318285,76
R 534 941,70	Riebeek-Kasteel	88416,75	705651,93	794068,68
R 134 609,89	Riebeek-Wes	23645,79	198535,03	222180,82
R 602 813,66	Chatsworth	70673,77	590246,05	660919,82
R 354 268,07	Riverlands	48507,25	359797,35	408304,6
R 235 564,53	Ilinge Lethu	18330,47	139624,75	157955,22
R 135 949,46	Phola Park	13988,24	96349,84	110338,08
R 199 233,23	Darling	14654,33	114224,76	128879,09
R 158 585,78	Moorreesburg	24096,11	278012,68	302108,79
R 28 764,31	Koringberg	5116,56	38777,1	43893,66
R 9 149,31	Yzerfontein	1666,41	13710,98	15377,39
0	PPC	0	0	0
R 3 315 985,28	Actual written off amount	R404 681,4	R3 357 067,56	R3 761 748,91

Schedule B

Bad Debt Write off June 2023

June 2022	June 2023			
	Bad Debt Write offs	Vat	Write offs without vat	Written off amount
R 21 789,65	Abbotsdale	1764,87	13625,73	15390,6
R 611,60	Chatsworth	7941,3	79850,68	87791,98
R 18 887,67	Malmesbury	1223,21	19648,11	20871,32
R 1 992,40	Moorreesburg	800,11	6326,97	7127,08
R 9 263,94	Riebeek Wes	539,43	3634,66	4174,09
R 2 756,88	Riverlands	0	12642,42	12642,42
R 529,43	Wesbank	2960,61	33564,95	36525,56
0	Phola Park	2248,31	17278	19526,31
0	Kalbaskraal	2438,94	27629,24	30068,18
0	Riebeek Kasteel	458,85	6895,33	7354,18
0	Darling	363,69	2573,89	2937,58
0	Koringberg	0	0	0
0	Yzerfontein	0	0	0
0	PPC	0	0	0

0	Iling Lethu	0	0	0
R 7 431,90	Diverse	0	0	0
R 63 263,47	Actual written off amount	20739,32	223 669,98	244 409,30



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste
13 Julie 2023

7/1/2/2-4

ITEM 6.1 VAN DIE AGENDA VAN 'N UITVOERENDE
BURGEMEESTERSKOMITEEVERGADERING WAT GEHOUSAL WORD OP 19 JULIE 2023

ONDERWERP: MAANDVERSLAG – MEI 2023: SIVIELE INGENIEURSDIENSTE SUBJECT: MONTHLY REPORT – MAY 2023: CIVIL ENGINEERING SERVICES

Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **MAY 2023**, in terms of Council's Strategic Management System:

- a) Report on Swartland Waste Water Treatment Works
- b) Operational Graphs
- c) Incident Report
- e) EPWP Report

(get) L D Zikmann

MUNICIPAL MANAGER
LDZ/ma

Zikmann/verslae/maandverslae /Mei 23

SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT: MEI 2023

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	2023/10/05	7,97	122	40,2	0,16	5,1	12	<0.20	75	190
Malmesbury	2023/10/05	7,66	141	32	61	<0.20	10	<0.20	76	23
Moorreesburg	2023/10/05	7,68	125	36,3	34,1	<0.20	205	16,4	980	34 000
Koringberg	2023/08/05	6,78	200	488	78,7	<0.20	158	15,3	>2419	-
Riebeek Kasteel	2023/10/05	7,47	103	52	26,7	4,8	12	16	>2419	7 500
Chatsworth	2023/08/05	6,99	115	80	29	<0.20	27	19	>2419	-
Kalbaskraal	2023/08/05	7,03	120	300	27,4	<0.20	178	10,9	>2419	-
Determinant Passed	31	7	6	4	1	7	3	2	1	-
Determinant Failed	25	0	1	3	6	0	4	5	6	-
Total Tested	56	7	7	7	7	7	7	7	7	-
% Passed	55	100	86	57	14	100	43	29	14	-

**VERSLAG : SWARTLAND RIOOLWERKE
(MEI 2023)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS
(MAY 2023)**

OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

MALMESBURY (72%)

1. An average daily flow of 5 178 m³/d was recorded in April (51.8% capacity).
2. An organic load of 7 196 kg COD/d was imposed on the plant (72.0% capacity).
3. The sludge masses were slightly low in absolute terms for an MBR plant, establishing a sludge age of only 7 days. This is far too short to adequately sustain the active biomass.
4. Plant performance was poor across both AT's relative to the nitrification of ammonia nitrogen and removal of organics, due to under-aeration and low sludge age.
5. The final effluent complied with the chemical limits of the General Limit, except for ammonia nitrogen and chemical oxygen demand. The latter complied after filtration, however.
6. Disinfection was satisfactory (76 Faecal Coliforms per 100 ml).

MOORREESBURG (55%)

1. An average daily flow of 1 194 m³/d was recorded in April.
2. An organic load decreased to 924 kg COD/d was imposed on the plant.
3. The sludge mass was somewhat low at both AT's. Maintain 600 – 700 ml/l solids, by judicious sludge wastage.
4. Plant performance was poor at both AT's, the nitrification of ammonia nitrogen and removal of organics being inhibited due to under-aeration stemming from load shedding and also the slightly low sludge masses..
5. Both ST's effluent were of adequate poor chemical quality with substantial sludge losses. The underflow sludge return rates from both units were wholly inadequate and should be increased urgently.
6. The chlorine residuals were slightly high. Maintain 0.25 mg/l free chlorine. Disinfection was satisfactory subsequent to resampling, however (980 Faecal Coliforms per 100 ml).
7. The final effluent exceeded the chemical limits of the General Limit, relative to ammonia nitrogen, total suspended solids, ortho phosphate, free chlorine and chemical oxygen demand. The latter complied after filtration, however.

DARLING (97%)

1. A corrected ADF of 1 313 m³/d was recorded in April (97.0% capacity).
2. An organic load of 1 292 kg COD/d, was imposed on the plant, (82.6% capacity).
3. Both aerators serviceable. The sludge mass was slightly low in absolute terms. Maintain 900 – 1000 ml/l solids, by judicious sludge wastage.
4. Plant performance was good in the AT relative to the nitrification of ammonia nitrogen and removal of organics.
5. Phase separation was incomplete, the ST effluent being of excellent chemical quality. The underflow sludge return rate was satisfactory.

6. FE1 complied with the chemical limits of the General Limit relative to parameters measured. FE2 (reed bed) complied with the chemical limits of the Irrigation Limit up to 500 m³, relevant to parameters measured.
7. The chlorine residuals were slightly high. Maintain 0.25 mg/l free chlorine.
8. Disinfection was satisfactory at FE1 (75 Faecal Coliforms per 100ml). Disinfection was adequate at FE2 (980 Faecal Coliforms per 100ml) relative to the irrigation Limit up to 500 m³.

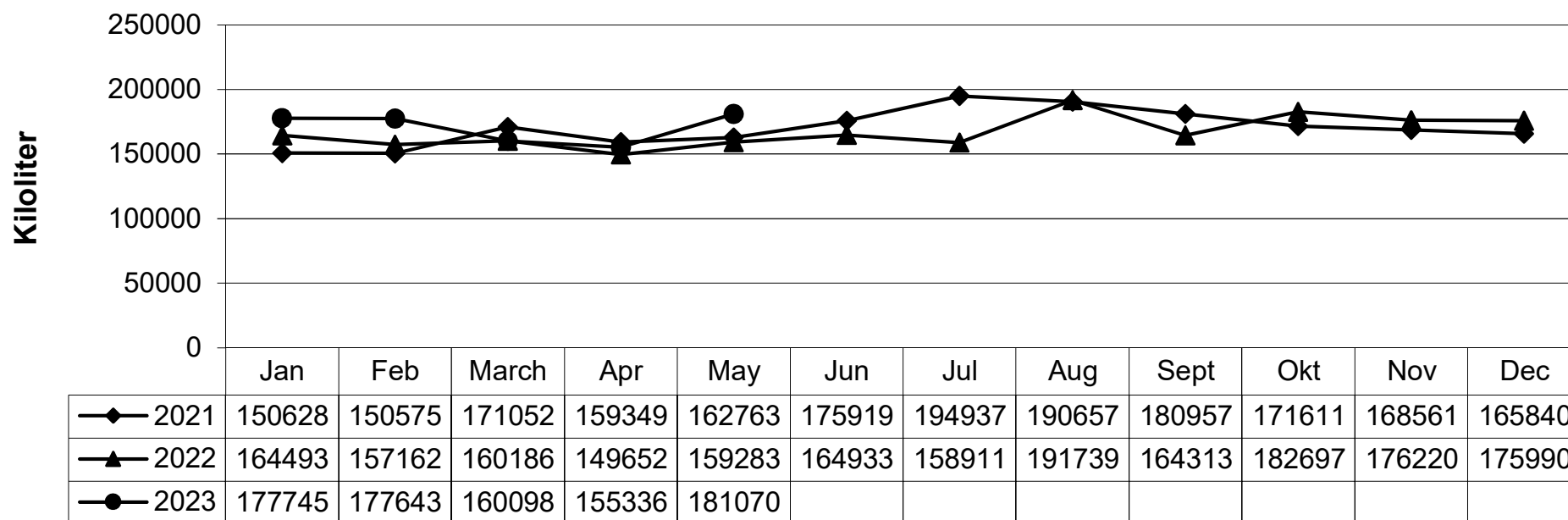
RIEBEEK VALLEI (57%)

1. An average daily flow of 814 m³/d was recorded in December (54.3% capacity).
2. An organic load decreased to 853 kg COD/d, was imposed on the plant (56.9% capacity).
3. The sludge mass was slightly low in absolute terms. Maintain 400 – 500 ml/l solids, by judicious sludge wstage and by increasing the underflow sludge return rates from the ST's.
4. Plant performance deteriorated at the AT relative to the nitrification of ammonia nitrogen, due to under-aeration and the sludge mass being slightly low. Under-aeration would have been exacerbated further by load shedding. Removal of organics was nevertheless adequate.
5. Phase separation was complete across both ST's, but the effluents were of relative poor chemical quality. The underflow sludge return rates from both ST's were inadequate and should be increased.
6. The chlorine residuals were ideal. Disinfection was poor, even after resampling (>2419 Faecal Coliforms per 100ml). This was possibly due to solids in the chlorine contact tank.
7. The final effluent complied with the chemical limits of the General Limit, except for ammonia nitrogen and ortho phosphate.

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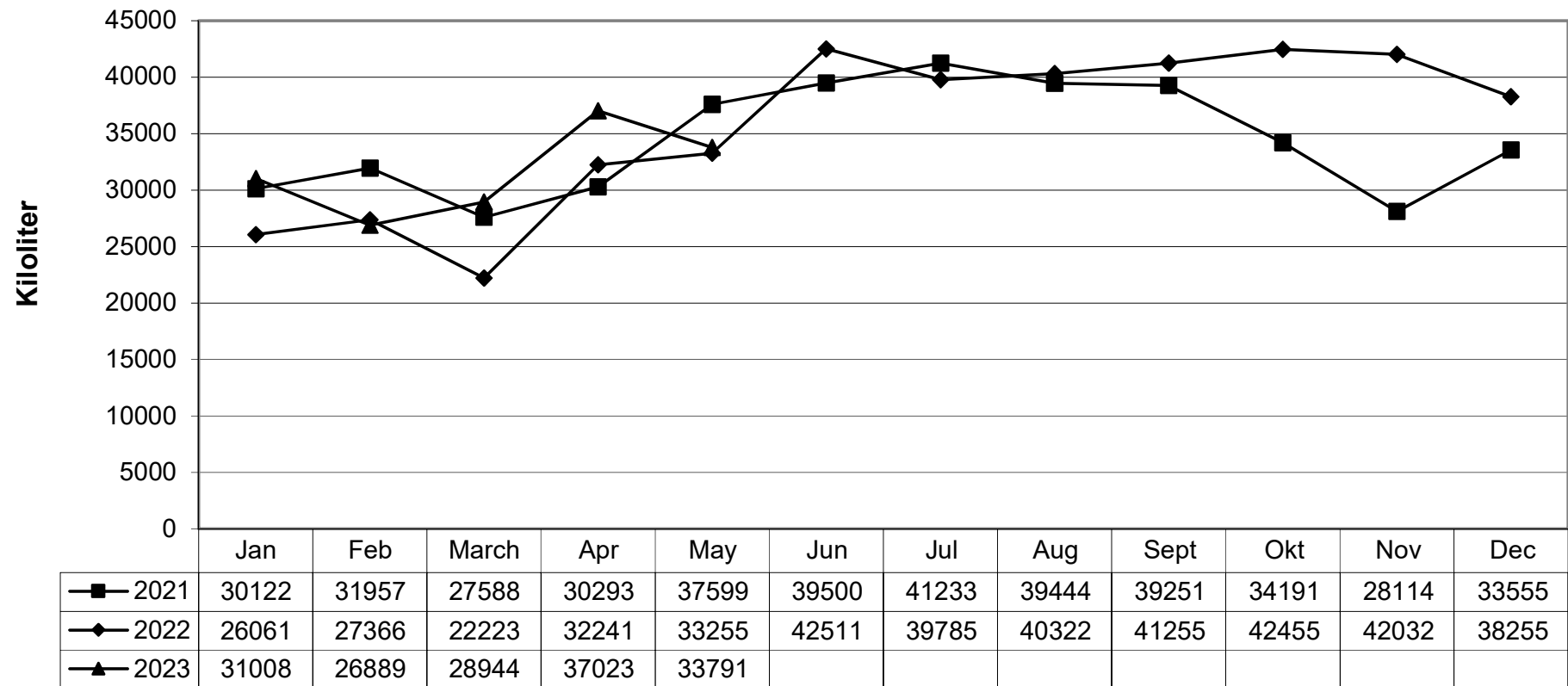
Malmesbury WWTW Effluent 2021 - 2023

Graph 1.1



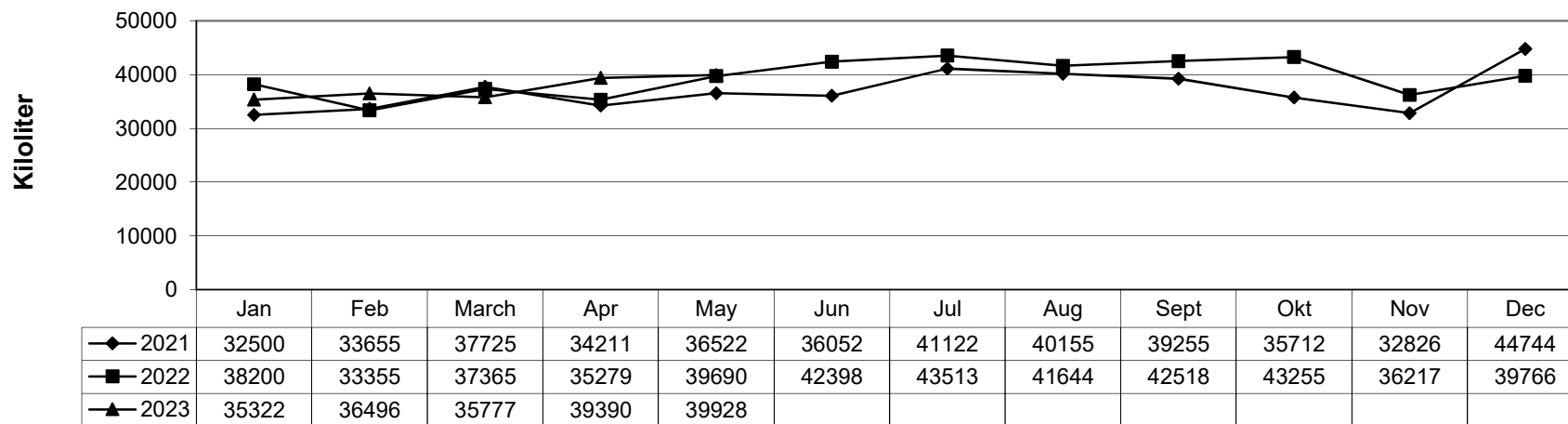
Moorreesburg WWTW Effluent 2021 - 2023

Graph 1.2



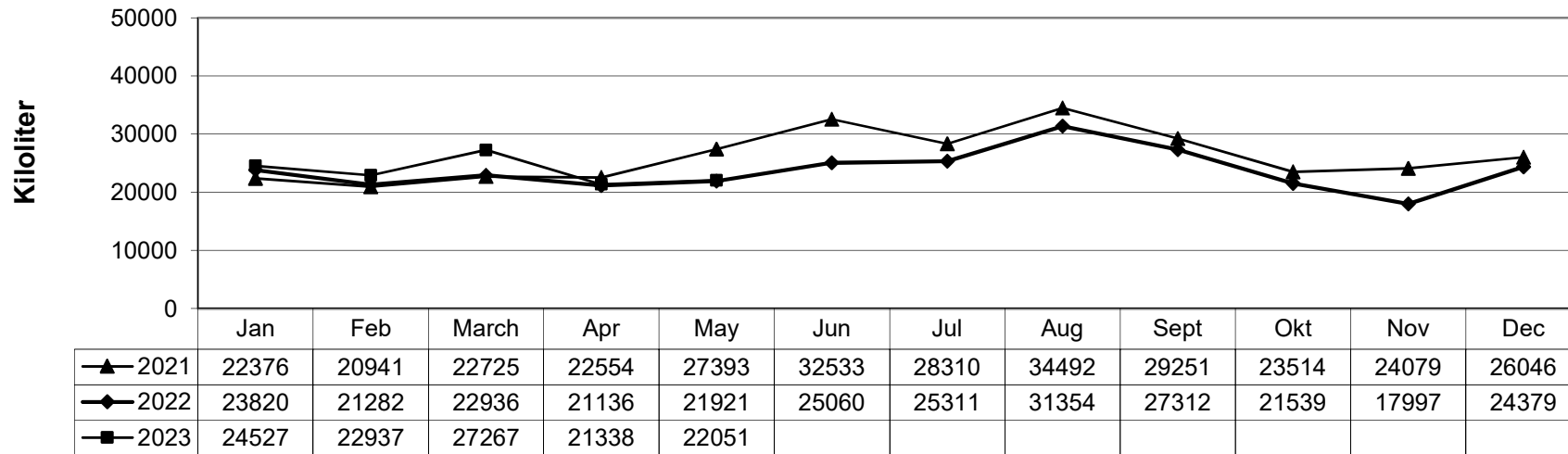
Darling WWTW Effluent 2021 - 2023

Graph 1.3



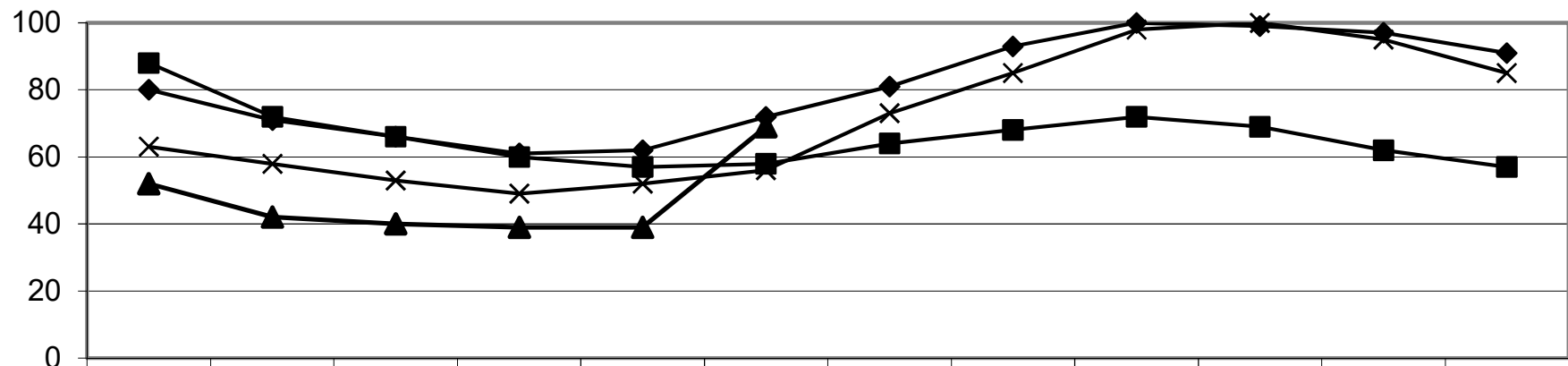
Riebeek Valley WWTW Effluent 2021 - 2023

Graph 1.4



Voëlvlei Dam Storage 2020 - 2023

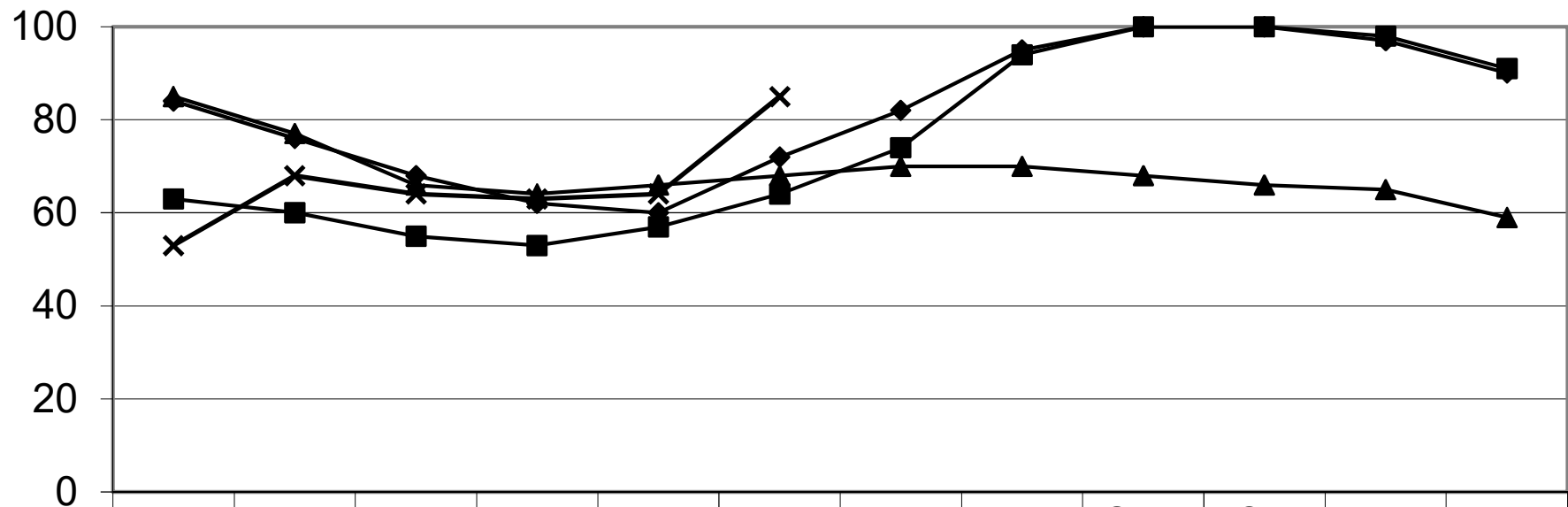
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2020	63	58	53	49	52	56	73	85	98	100	95	85
—◆— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—■— 2022	88	72	66	60	57	58	64	68	72	69	62	57
—▲— 23	52	42	40	39	39	69						

Paardenberg Dam Storage 2020 - 2023

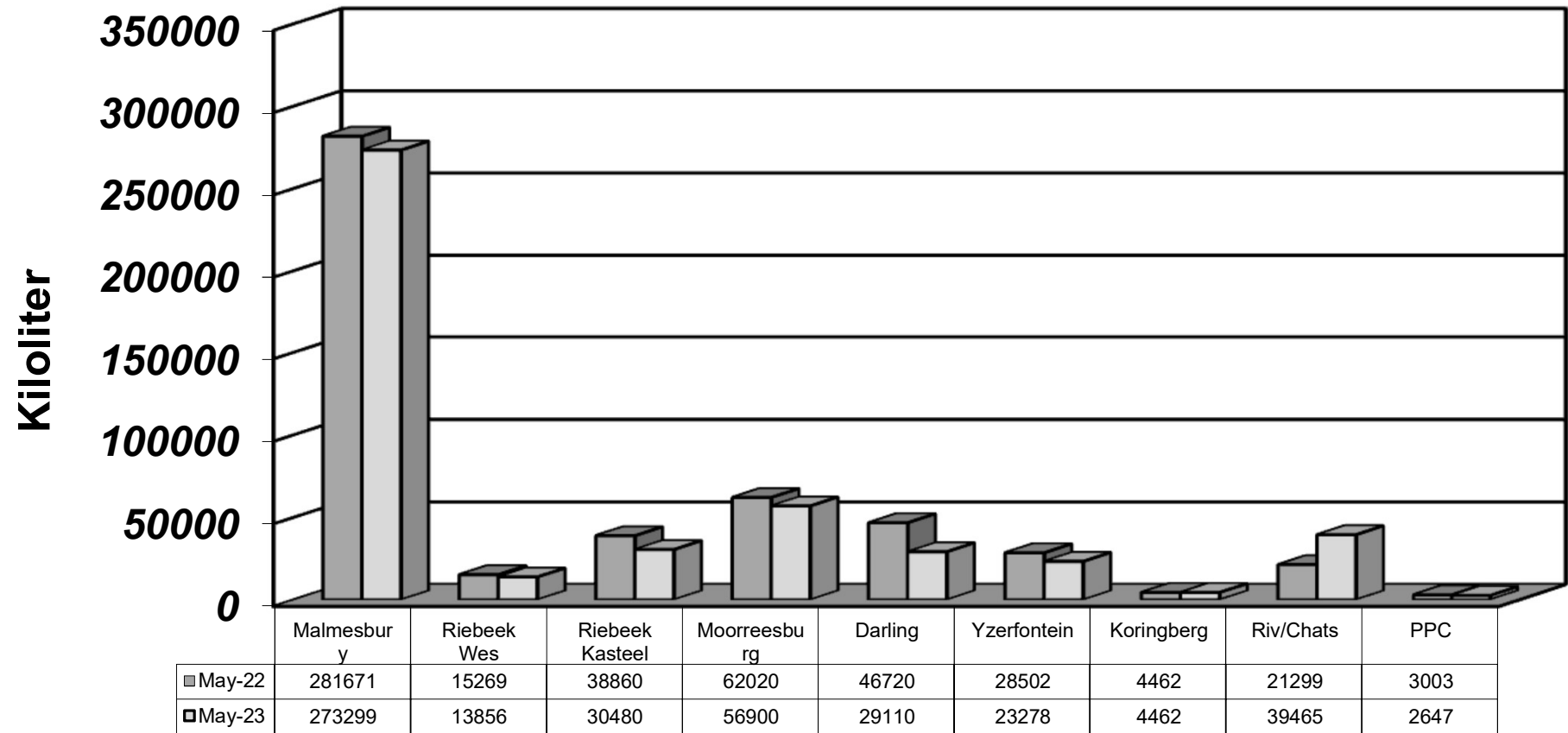
Graph 3



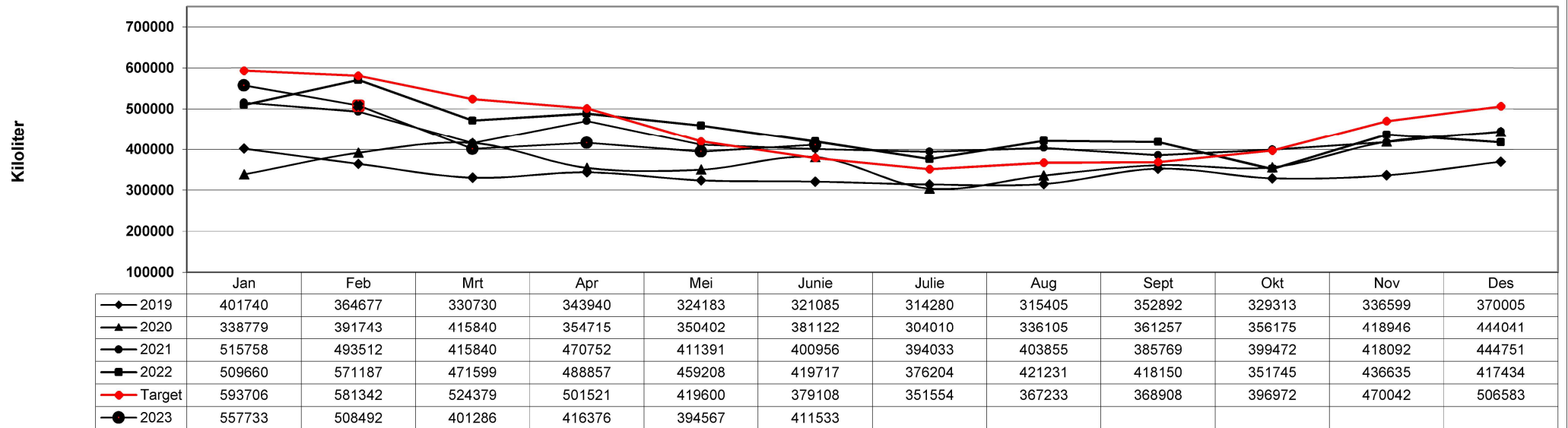
■ 2020	63	60	55	53	57	64	74	94	100	100	98	91
◆ 2021	84	76	68	62	60	72	82	95	100	100	97	90
▲ 2022	85	77	66	64	66	68	70	70	68	66	65	59
✕ 23	53	68	64	63	64	85						

Water Usage May

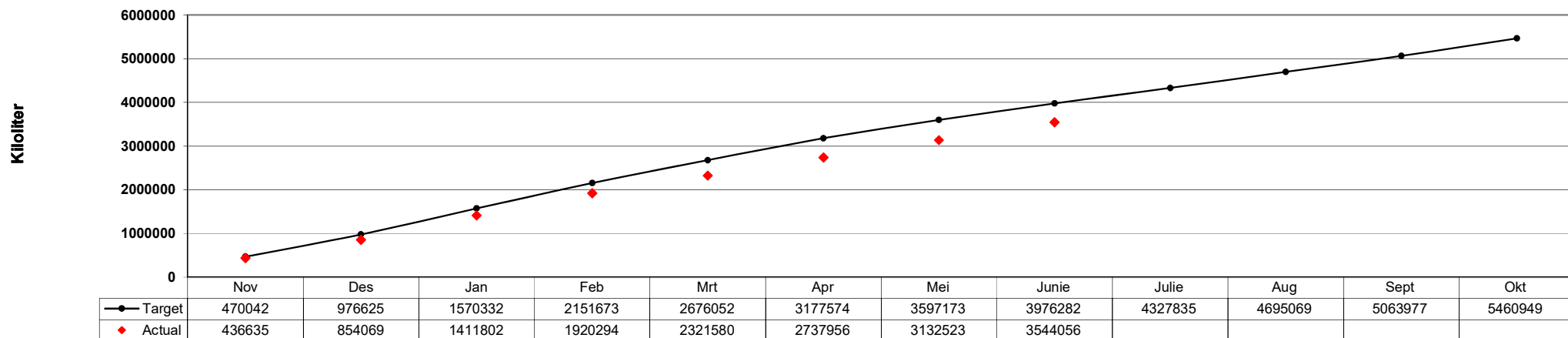
Graph 4



Water Usage: Swartland 2019 - 2023 Graph 5.1

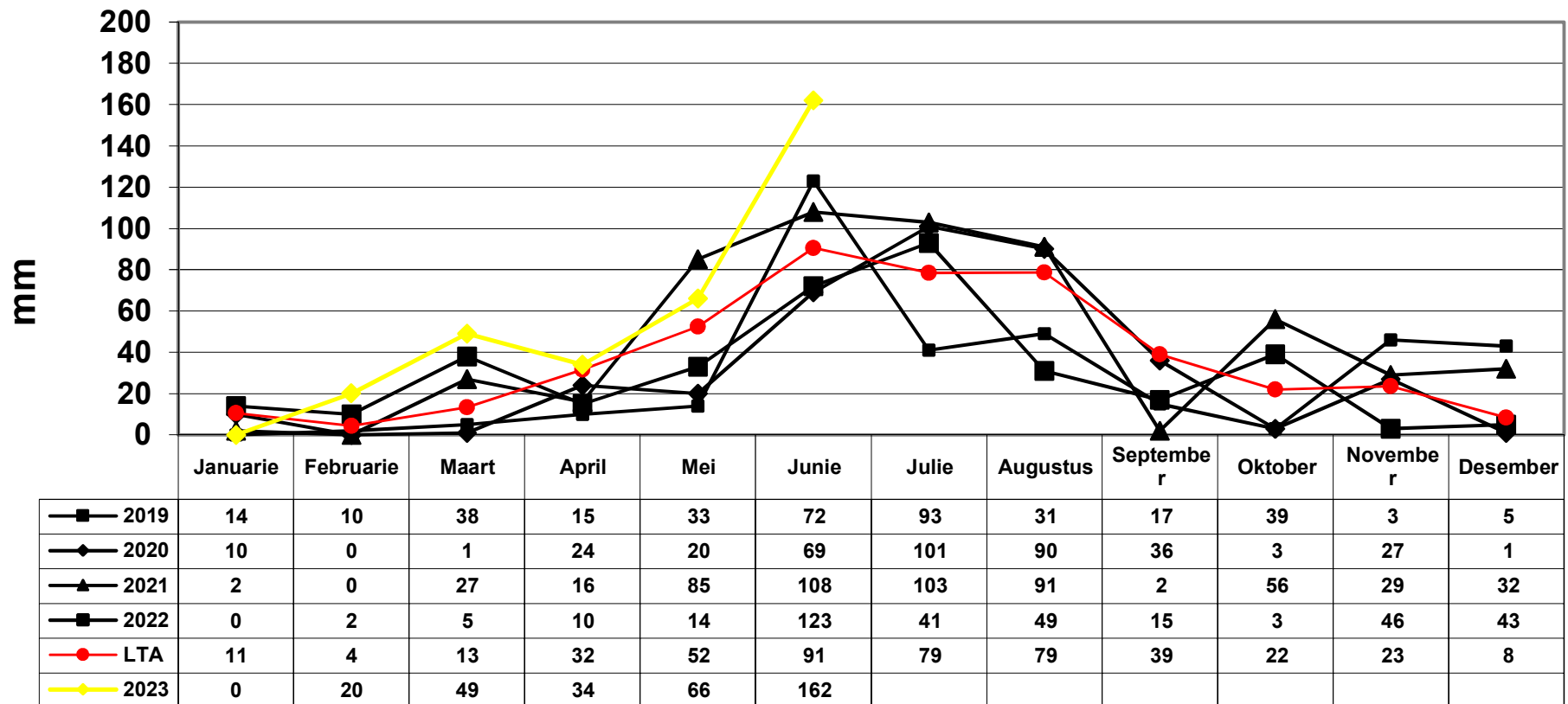


Water Usage: Target vs Actual Graph 5.2



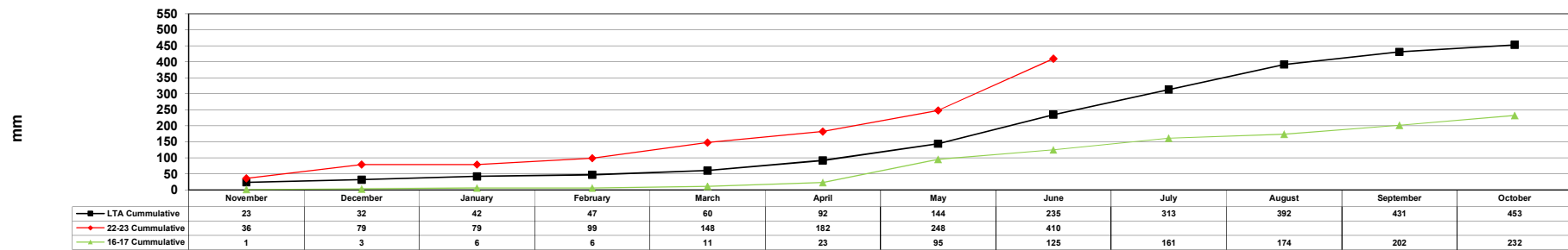
Rainfall 2019 - 2023

Graph 6.1

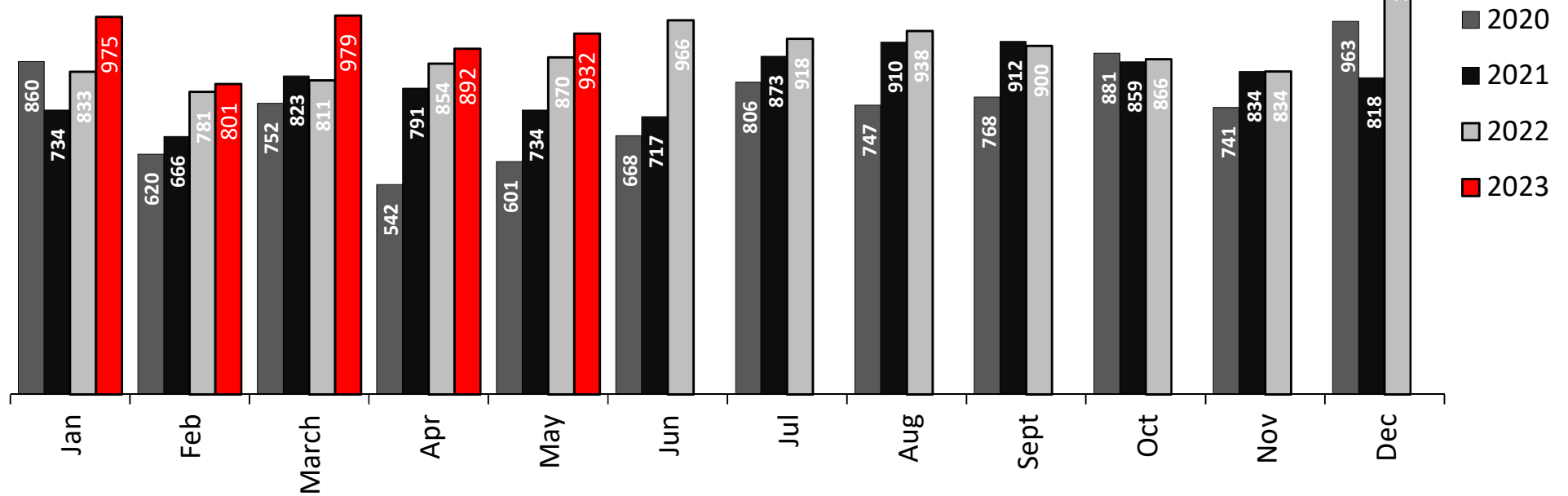


Cumulative Rainfall

Graph 6.2



MONTHLY SEWER INCIDENTS 2020 - 2023

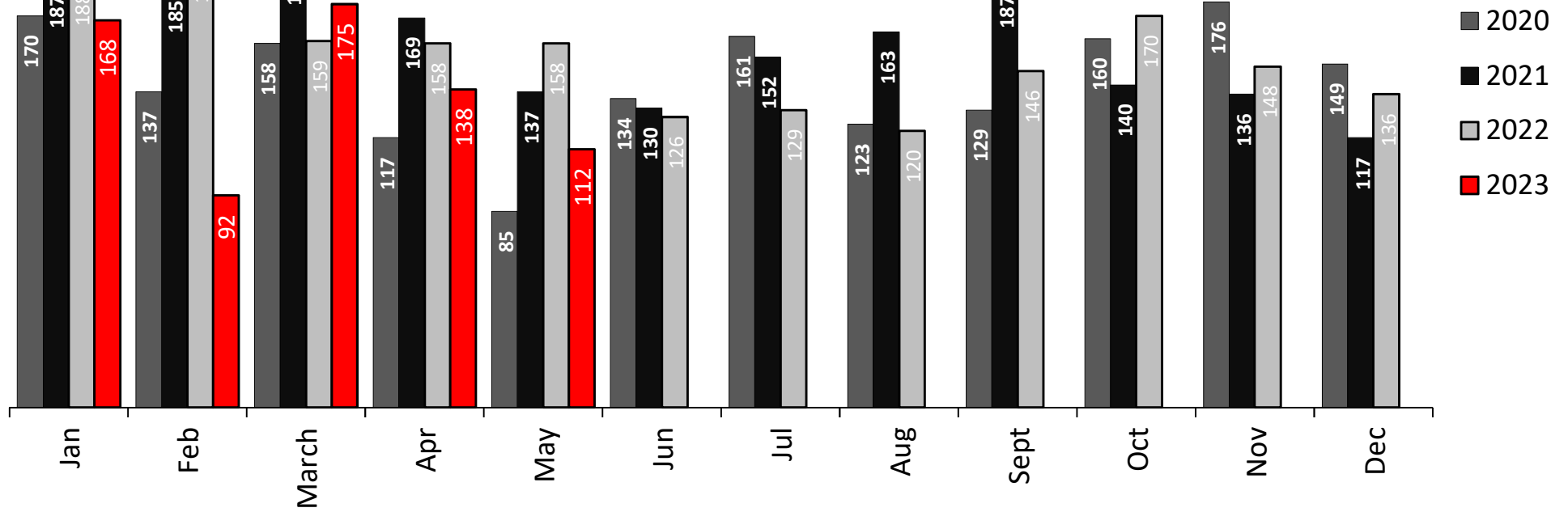


INCIDENT REPORT

SEWER - MEI 2023

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	9	8	1	11%	4	4	1
CHATSWORTH	51	50	1	2%	1	4	46
DARLING	64	49	15	23%	36	6	22
KALBASKRAAL	57	55	2	4%	3	0	54
KORINGBERG	38	38	0	0%	0	0	38
MALMESBURY	112	80	32	29%	76	25	11
MOORREESBURG	78	48	30	38%	42	6	30
RIEBEEK - KASTEEL	31	30	1	3%	6	4	21
RIEBEEK - WES	102	101	1	1%	13	6	83
RIVERLANDS	5	5	0	4%	3	0	2
YZERFONTEIN	385	378	7	2%	0	2	383
	932	842	90	10%	184	57	691

MONTHLY WATER INCIDENTS 2020 - 2023

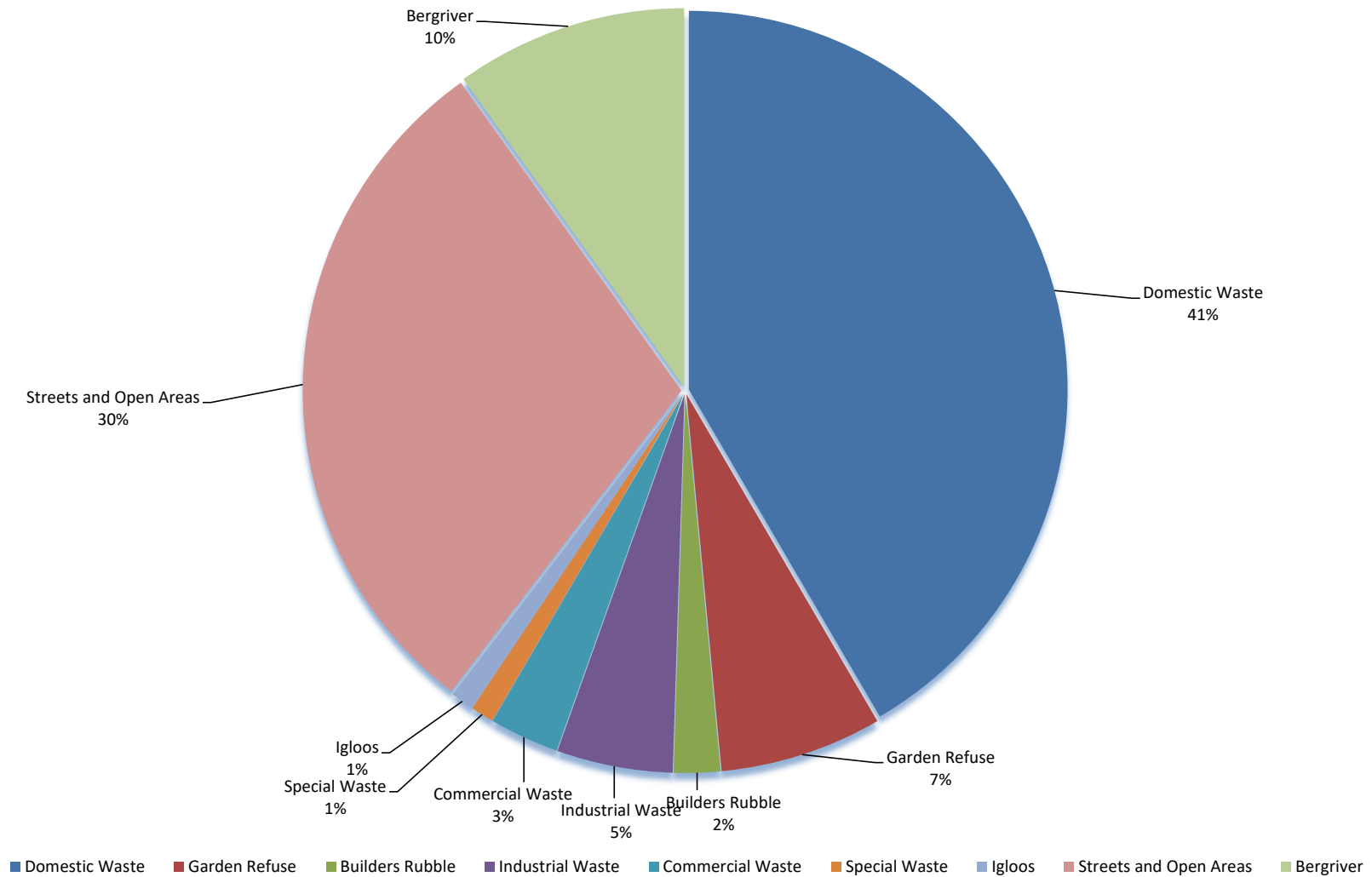


INCIDENT REPORT

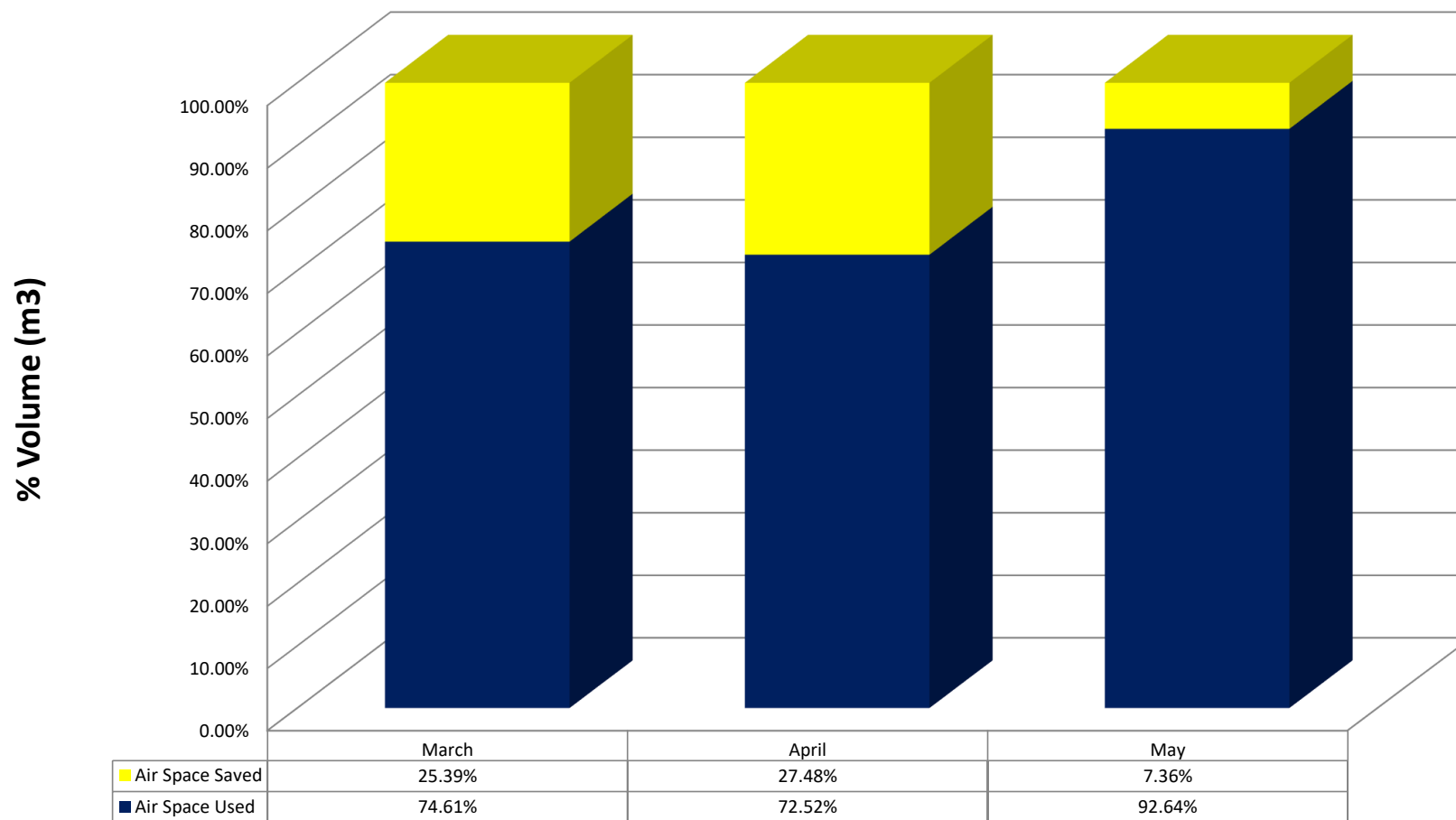
WATER - MEI 2023

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	1	0	1	0%	0	0	1
CHATSWORTH	7	4	3	43%	0	6	1
DARLING	9	8	1	11%	0	3	6
KALBASKRAAL	2	1	1	50%	0	1	1
KORINGBERG	0	0	0	0%	0	0	0
MALMESBURY	74	48	26	35%	3	41	30
MOORREESBURG	7	0	7	100%	2	3	2
RIEBEEK - KASTEEL	2	1	1	50%	1	1	0
RIEBEEK - WES	4	3	1	25%	0	2	2
RIVERLANDS	3	3	0	0%	0	0	3
YZERFONTEIN	3	3	0	0%	0	2	1
	112	71	41	37%	6	59	47

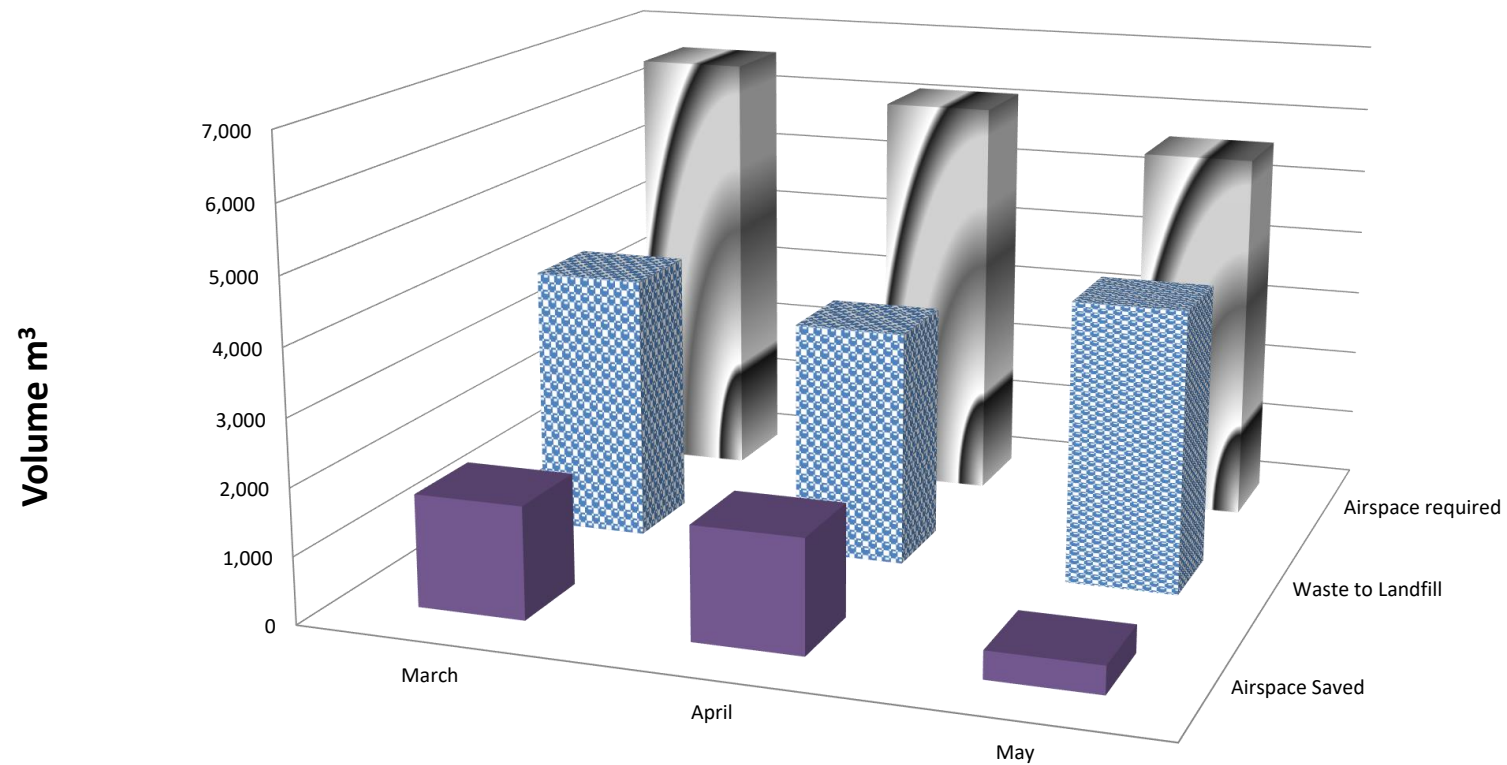
GRAPH 7
HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - MAY 2023



GRAPH 8
HIGHLANDS LANDFILL: AIRSPACE STATISTICS
MAY 2023



GRAPH 9
RECYCLING AND USED AIRSPACE VOLUMES
MAY 2023
 (INCLUDES COVER MATERIAL)



	March	April	May
■ Airspace Saved	1,677	1,687	412
■ Waste to Landfill	3,969	3,513	4,209
■ Airspace required	6,606	6,140	5,601



Performance Report May 2023

Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/07/2022 - 30/06/2023	Civil	33	4,809	20.91	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Supervision of Playparks	01/07/2022 - 30/06/2023	Civil	11	1,399	6.08	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities	01/07/2022 - 30/06/2023	Civil	18	3,239	14.08	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers & Open Spaces	01/07/2022 - 30/06/2023	Civil	17	2,023	8.80	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Covid 19 Project	01/07/2022 - 30/06/2023	Civil	6	967	4.20	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning of Coastal Area	01/11/2022 - 01/04/2023	Civil	2	490	2.13	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning Project	01/07/2022 - 06/02/2023	Civil	60	16,078	69.90	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Archive	01/07/2022 - 30/06/2023	Protection	0	363	1.58	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Control Room Operator	01/07/2022 - 30/06/2023	Protection	2	212	0.92	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	01/07/2022 - 30/06/2023	Protection	3	1,643	7.14	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services	01/07/2022 - 30/06/2023	Coporate	4	528	2.30	0	0	No	In Progress	Ilse Loock
Social Sector	Social Services	Placement of Beneficiaries on serviced erfs	01/07/2022 - 30/06/2023	Development	0	86	0.37	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Data Capturer	01/07/2022 - 30/06/2023	Civil	1	235	1.02	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning around Fire Hydrants and Reservoirs	01/08/2022 - 30/06/2023	Civil	16	1,977	8.60	0	0	No	In Progress	Edwin Howburg
Enviromental and Cultural Sector	Parks and Beautification	Removal of Invasive Plants on Municipal Property	01/03/2023 - 30/06/2023	Civil	0	84	0.37	0	0	No	0	Renate Du Plesis
Infrastructure	Road and stormwater System Development and Maintenance	Annual Maintenance of Road Signs	01/08/2022 - 30/06/2023	Civil	0	33	0.14	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/09/2022 - 30/06/2023	Civil	31	3,115	13.54	0	0	No	0	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2022 - 30/06/2023	Civil	3	636	2.77	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Annual Deforesting of Oxidation Dams	01/11/2022 - 31/01/2023	Civil	17	797	3.47	0	0	No	In Progress	Franios Malan
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2023 - 30/06/2023	Civil	10	463	2.01	0	0	No	0	Renate Du Plessis
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/10/2022 - 30/04/2023	Civil	4	482	2.10	0	0	No	In Progress	Renate Du Plessis
Environmental and Cultural Sector	Waste Management	Maintenance of Public Refuse Bins	01/07/2022 - 30/06/2023	Civil	0	22	0.10	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Licensing & Registration	01/07/2022 - 30/06/2023	Protection	2	28	0.12	0	0	No	0	Royston Harris
Social Sector	Social Services	Development Services	01/07/2022 - 30/06/2023	Development	2	328	1.43	0	0	No	In Progress	Hillary Balie
Infrastructure Sector	Development and maintenance of buildings	Housing Project	01/07/2022 - 31/01/2023	Development	6	3,762	16.36	0	0	No	In Progress	Sylvester Arendse
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of Bulk Water Supply Malmesbury & R/Kasteel	05/07/2022 - 06/04/2023	Civil	11	825	3.59	0	0	No	In Progress	Pieter De La Rey
Infrastructure	Electrical Works	Electrification of Low Cost Housing	03/10/2022 - 28/04/2023	Electrical	7	616	2.68	0	0	No	In Progress	Johan van der Zandt
Social Sector	Social Services	Youth Ambassador	04/10/2022 - 30/06/2023	Development	7	557	2.42	0	0	No	In Progress	Hillary Balie
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Side Walks and Play Parks in Malmesbury	01/10/2022 - 30/04/2023	Civil	70	2,766	12.03	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Replacement of Water Pipe Lines	01/10/2022 - 30/12/2022	Civil	5	881	3.83	0	0	No	In Progress	Jonhill Spies
Social Sector	Financial Services	Filing Project	06/01/2023 - 17/02/2023	Finance	1	38	0.17	0	0	No	In Progress	Mary Speelman
Infrastructure	Road and Stormwater System Development and Maintenance	Construction of Roads	19/01/2023 - 30/04/2023	Civil	57	1,092	4.75	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Development and Maintenance of Buildings	Darling Housing Project	08/02/2023 - 30/04/2023	Development	9	196	0.85	0	0	No	In Progress	Sylvester Arendse
Social Sector	Social Services	Sondeza Youth Workers	07/12/2022 - 15/12/2023	Development	9	90	0.39	0	0	No	In Progress	Ilse Loock
TOTAL					424	50860	221					

	TARGETS FOR 2022/2023	TOTALS ACHIEVED FOR 2022/2023
Work opportunities	268	424.00
Full Time Equivalents	130	221.13

232 239% 72.59 95%



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Office of the Director: Electrical Engineering Services
25 June 2023

All Wards

ITEM 6.2 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 19 July 2023

ONDERWERP:	MAANDVERSLAG – MEI 2023: ELEKTRIESE INGENIEURSDIENSTE
SUBJECT:	MONTHLY REPORT – MAY 2023: ELECTRICAL ENGINEERING SERVICES

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of May 2023 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
 - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for May 2023 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

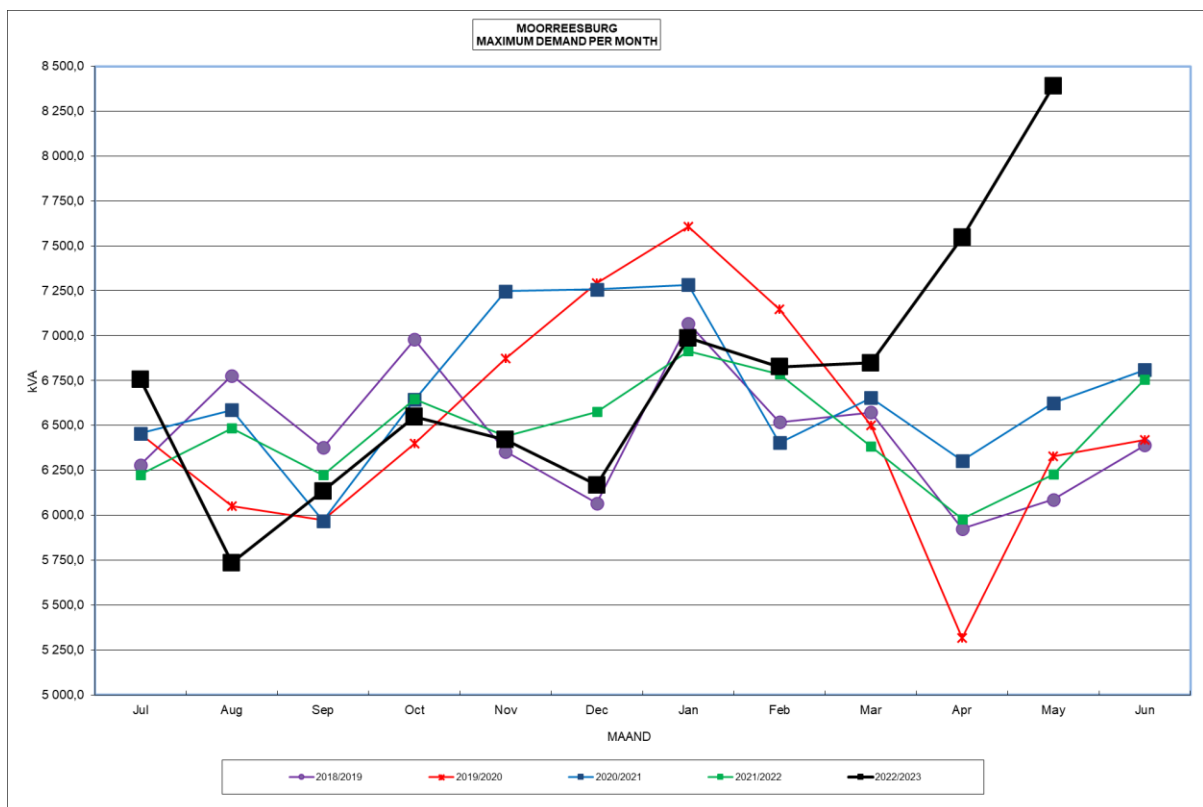
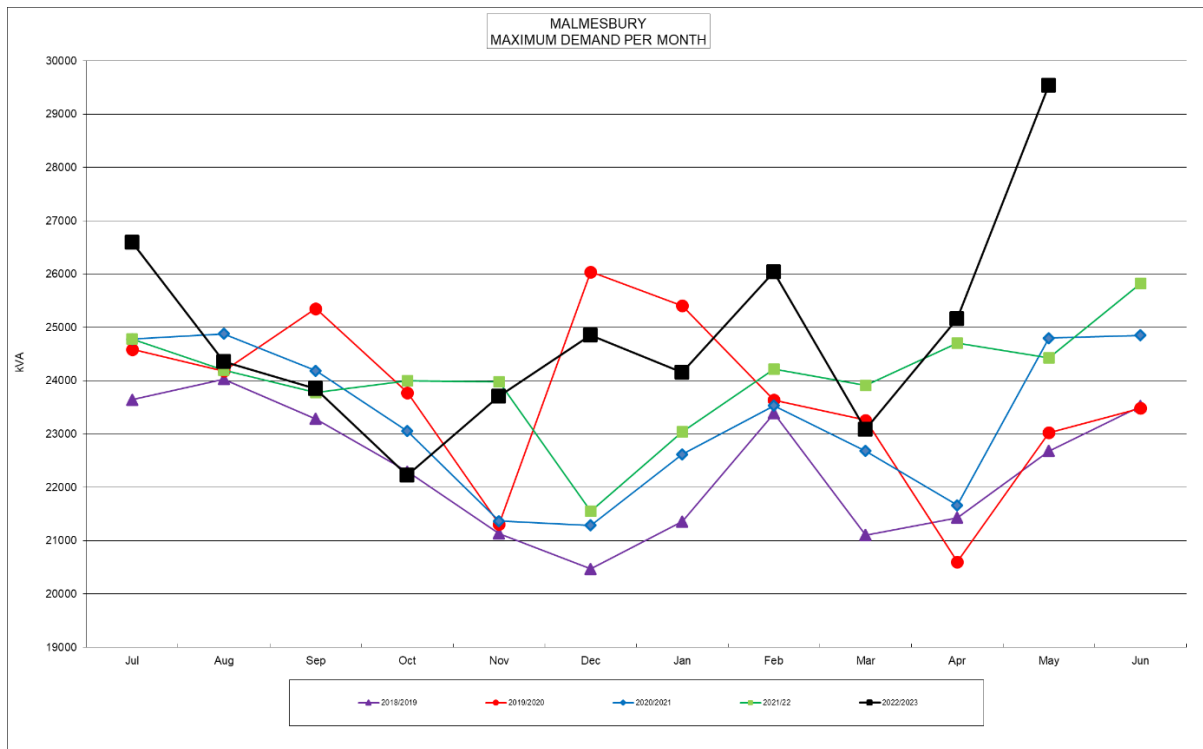
1. Energy Purchases and Revenue (Bulk Accounts)

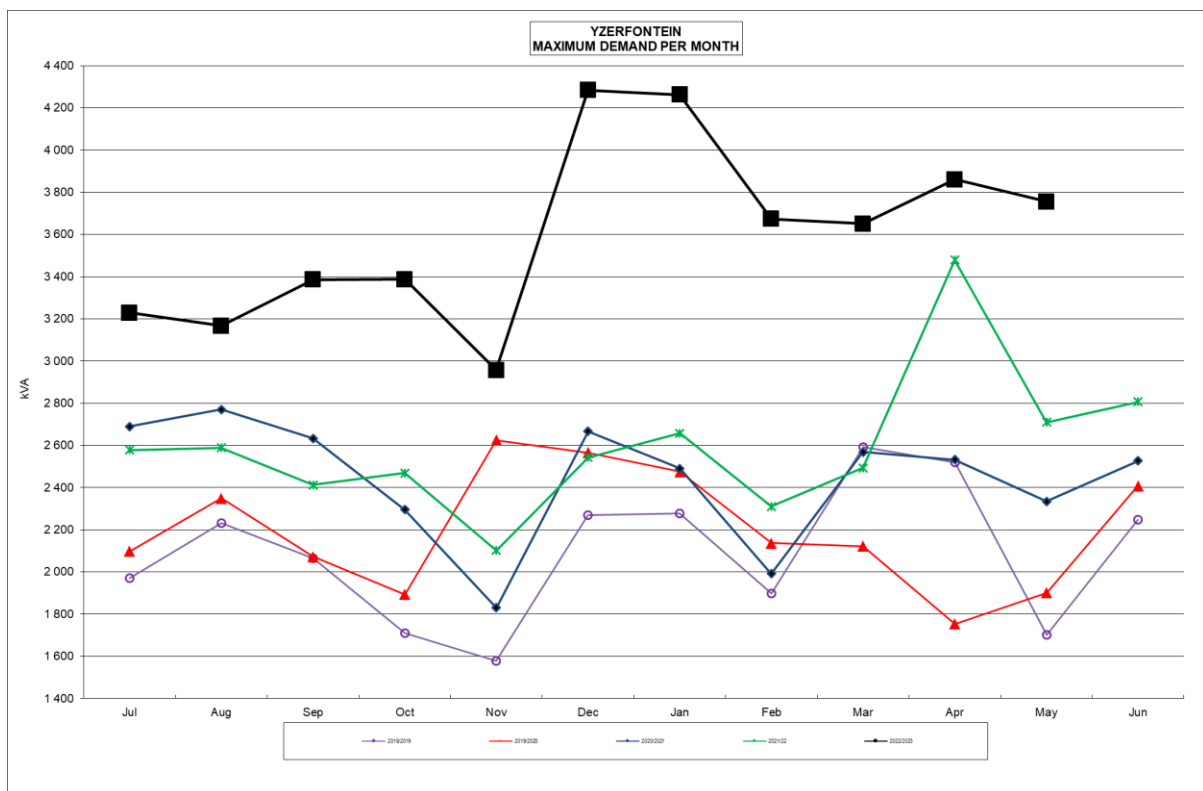
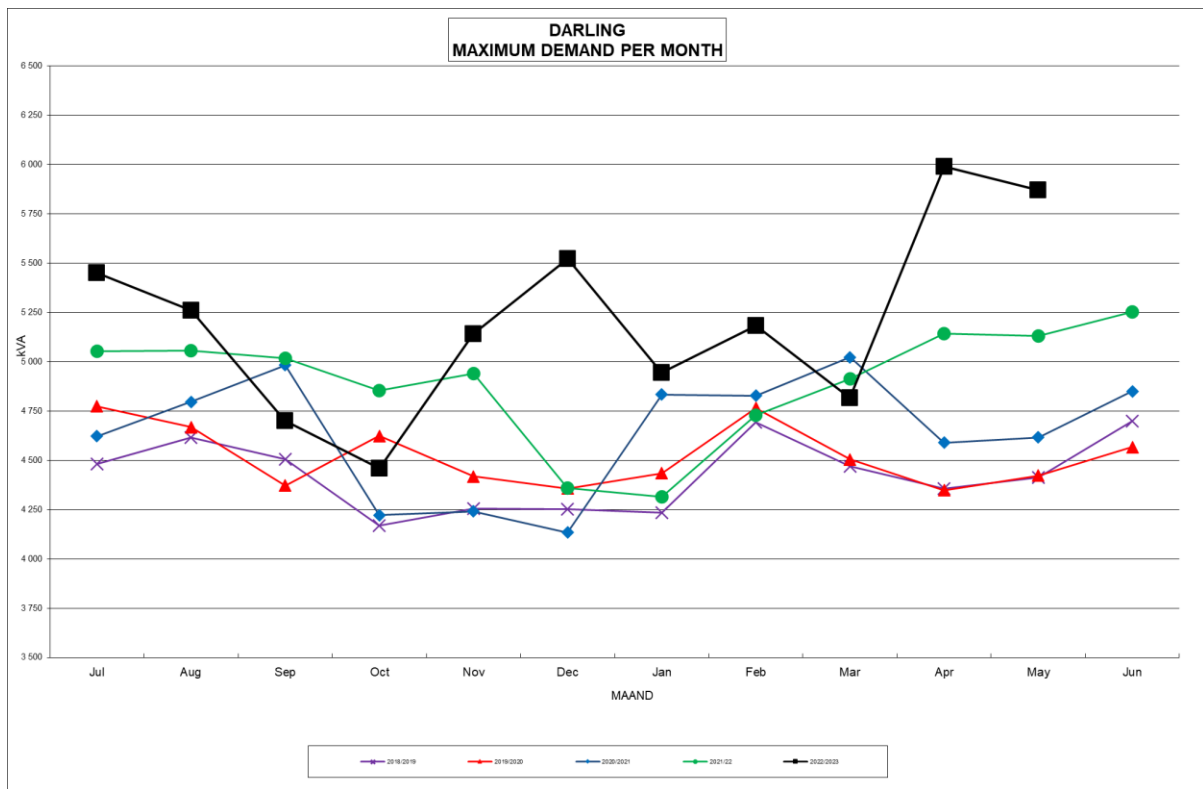
Mnth	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/2022	R 22 650 826	R 20 624 913	R 6 527 968	R 5 181 813	R 4 213 220	R 3 700 566	R 1 884 085	R 1 968 957	R 249 706	R 108 664	R 35 525 805	R 31 584 913
Aug/2022	R 24 790 039	R 6 401 534	R 5 281 245	R 5 601 913	R 4 979 562	R 4 431 455	R 1 989 263	R 1 601 283	R 239 475	R 115 590	R 37 279 584	R 18 151 774
Sep/2022	R 13 287 785	R 37 219 016	R 4 619 771	R 5 373 442	R 2 884 041	R 4 132 181	R 1 351 874	R 2 295 244	R 167 452	R 137 254	R 22 310 923	R 49 157 138
Oct/2022	R 13 914 455	R 18 761 905	R 3 050 938	R 4 919 344	R 2 477 462	R 3 859 156	R 1 151 030	R 1 846 093	R 139 332	R 124 944	R 20 733 218	R 29 511 443
Nov/2022	R 13 146 519	R 19 322 279	R 2 907 840	R 5 080 499	R 2 525 080	R 3 803 889	R 1 116 998	R 2 089 518	R 128 175	R 119 020	R 19 824 612	R 30 415 205
Dec/2022	R 12 062 057	R 18 712 610	R 2 492 317	R 5 205 124	R 2 313 688	R 3 838 376	R 1 175 298	R 2 026 401	R 117 934	R 100 529	R 18 161 295	R 29 883 040
Jan/2023	R 12 263 969	R 18 046 391	R 3 377 861	R 4 739 406	R 2 644 077	R 4 710 161	R 1 263 693	R 2 383 803	R 140 594	R 113 304	R 19 690 194	R 29 993 064
Feb/2023	R 12 625 016	R 17 763 541	R 2 889 902	R 5 006 094	R 2 284 925	R 2 719 339	R 1 066 951	R 1 997 537	R 95 696	R 112 683	R 18 962 491	R 27 599 193
Mar/2023	R 13 484 851	R 18 743 516	R 3 060 697	R 4 915 799	R 2 265 652	R 3 643 716	R 1 044 648	R 1 978 781	R 116 099	R 99 284	R 19 971 946	R 29 381 097
Apr/2023	R 11 812 027	R 19 439 116	R 2 849 955	R 4 968 642	R 2 351 911	R 3 655 884	R 1 129 621	R 2 048 571	R 139 403	R 100 498	R 18 282 917	R 30 212 711
May/2023	R 13 371 427	R 18 682 066	R 4 594 764	R 4 696 098	R 2 350 792	R 3 797 804	R 1 118 690	R 2 258 636	R 137 149	R 102 743	R 21 572 822	R 29 537 347
Jun/2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 163 408 971	R 213 716 888	R 41 653 259	R 55 688 173	R 31 290 410	R 42 292 526	R 14 292 152	R 22 494 823	R 1 671 016	R 1 234 514	R 252 315 808	R 335 426 924
SURPLUS	R 50 307 916		R 14 034 915		R 11 002 116		R 8 202 671		-R 436 502		R 83 111 117	
% GROSS SURPLUS	23,5%		25,2%		26,0%		36,5%		-35,4%		24,8%	

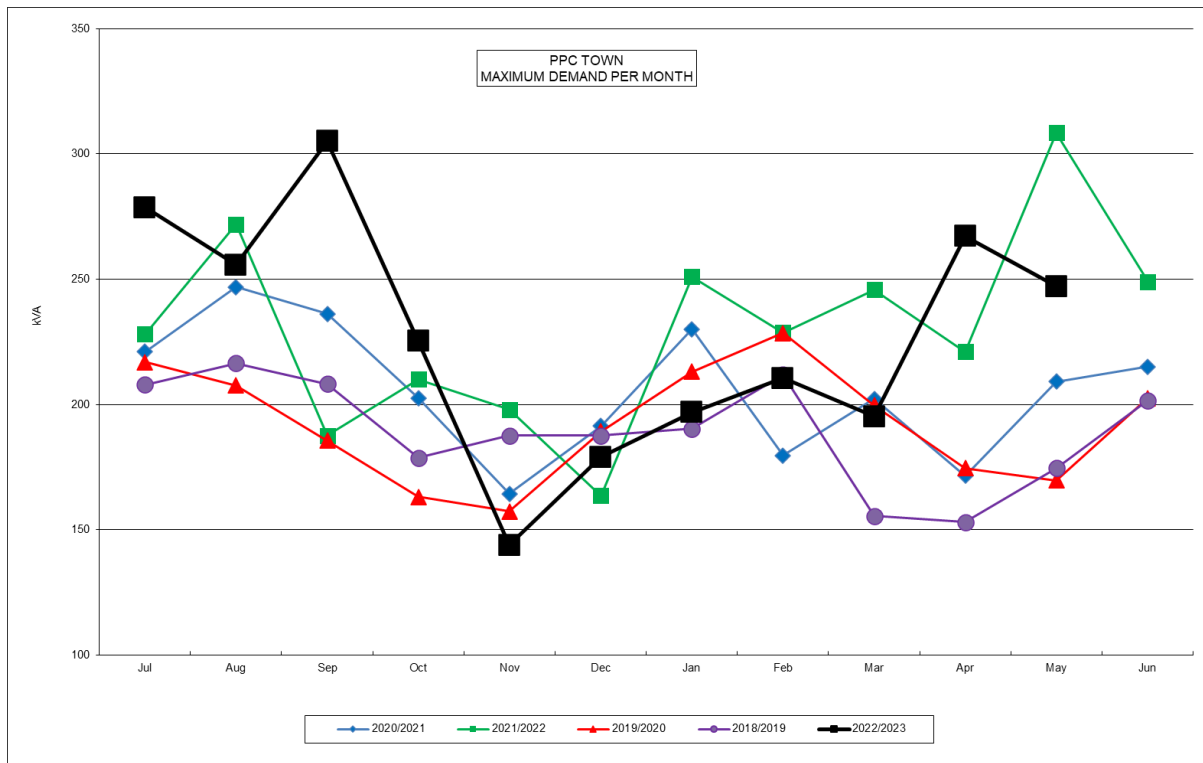
2. Eskom Bulk Account Statistics

ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Meqaflex		Meqaflex		Meqaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	May-22	May-23	May-22	May-23	May-22	May-23	May-22	May-23	May-22	May-23	May-22	May-23
Max demand (MVA)	24,42	29,54	6,23	8,39	5,13	5,87	2,71	3,76	0,308	0,247	38,80	47,80
% Increase	20,94%		34,69%		14,41%		38,59%		-19,86%		23,19%	
Energy (GWh)	11,38	9,57	2,51	2,39	2,05	1,60	0,884	0,809	0,060	0,052	16,88	14,42
% Increase	-15,85%		-4,83%		-22,07%		-8,53%		-12,82%		-14,57%	
Peak (GWh)	1,63	17,03%	0,4910	20,58%	0,2795	17,48%	0,1357	16,77%			2,0453	17,07%
Standard (GWh)	3,81	39,81%	1,1064	46,37%	0,6782	42,41%	0,3081	38,09%	0,060	0,052	4,7981	40,04%
Off-peak (GWh)	4,13	43,16%	0,7887	33,05%	0,6413	40,11%	0,3652	45,14%			5,1390	42,89%
Loadfactor	0,44		0,39		0,64		0,29		0,29		0,42	
Average Powerfactor	1,00		1,00		0,95		1,00		0,99		0,99	

2.1. Maximum Demand Graphs







3. Projects (Refer SDBIP for detail expenditure)

Civil work on the De Hoop site progressed well and further slack was picked up. Long term weather forecast for June 2023 could however lead to delays. This will lead to under expenditure and a roll-over of the project into the new financial year.

The supplier responsible for delivering of our UHF radios has indicated delays in the importation of radios caused by a shortage of electronic components. This will cause a roll-over of the project into 2023/24.

The delay in the relocation of houses in the Illinge Lethu Block B Project kick off but the delayed completion of this expedited project will cause project delays that will result in roll-over to 2023/24. There is also a slight delay in the completion of some 17 houses in Block A due to cable and meters shortages.

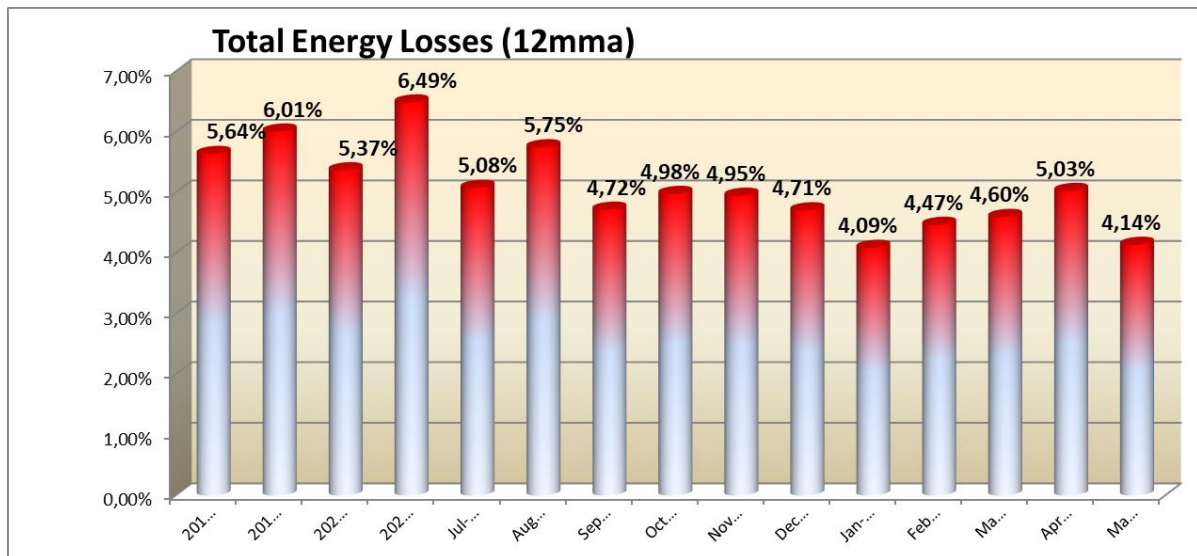
TID Project Progress:

Focus during May 2023 was the high-density areas of Malmesbury (Wesbank and Illinge Lethu) and Moorreesburg (Sibanye).

The Total number of meters upgraded at the end of May 2023 was 1352 which represents 23% of all meters planned for 2022/23. The projection is that we will get close to 50% of all prepaid meters by the end of June 2023.

Eskom has now communicated that their project will kick off in July 2023. It is however not yet known what the phasing of areas will look like.

4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average

5. New Connections and Meter Replacements

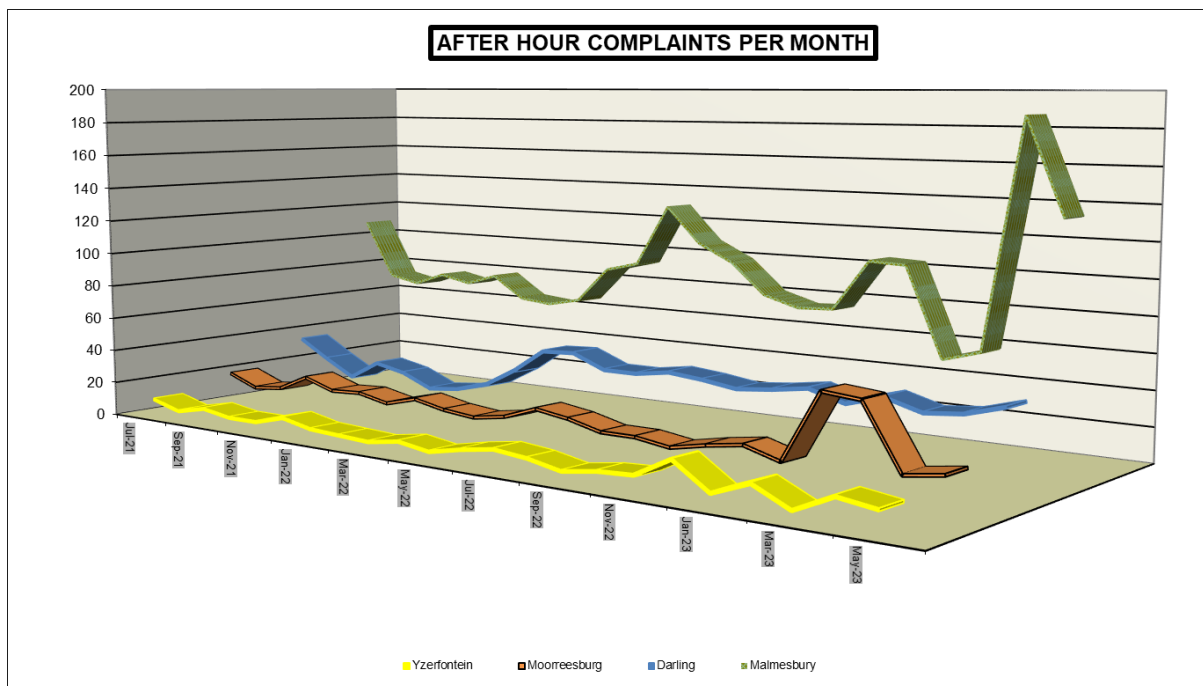
METER RELATED REPORT				
MONTH				May-23
Connections/Conversions/Replacements	Malmesbury	Moorreesburg	Darling	Yzerfontein
New Prepaid Common Base				
New Conventional Connection	1			
New Prepaid PLC Connection	1		1	2
New Prepaid RF Connection	2		1	3
New Temporary Builders Connection	9			5
Meter Replacement Prepaid Commonbase	10	9	2	
Meter Replacement Prepaid PLC	4	7	2	2
Meter Replacement RF	50			
Replacement Conventional	3			1
Replacement Bulk	1			
Conversion Conventional to Prepaid	1		1	
Conversion Common Base to PLC				
Conversion Conventional to RF	1			1
Conversion Prepaid to Conventional				
Conversion Conventional to PLC	1			
Conversion Builders to Permanent				
Conversion 1 phase to 3 phase				

6. Maintenance Expenditure

Vote	Budget	Qtr 1	Qtr 2	Qtr 3	Apr-23	May-23	Jun-23	Total YtD	%
Network Maintenance	1 052 823,00	R 392 093,00	R 309 800,40	R 229 891,57	R 33 524,72	R 38 904,73		R 1 004 214,42	95%
Streetlights	R 650 000,00	R 93 023,00	R 407 263,69	R 139 724,34	R 2 520,00	R -		R 642 531,03	99%
Meters	R 80 697,00	R 857,00	R 13 064,00	R 2 934,00	R 579,64	R 18 764,28		R 36 198,92	45%
Machinery	R 85 819,00	R 18 632,00	R 42 429,37	R 6 738,05	R 1 320,00	R 3 560,32		R 72 679,74	85%
Radios	R 8 530,00	R -	R -	R -	R -	R -		R -	0%
Radio Networks	R 40 620,00	R 26 750,00	R 1 730,00	R 149,73	R -	R -		R 28 629,73	70%
Festive Lights	R 30 600,00	R -	R -	R 29 673,55	R -	R 840,03		R 30 513,58	100%
Total	R 1 949 089,00	R 531 355,00	R 774 287,46	R 409 111,24	R 37 944,36	R 62 069,36	R -	R 1 814 767,42	93%
%		27,26%	39,73%	20,99%	1,95%	3,18%	0,00%	93,11%	

7. Call outs for Maintenance

May-23	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	98	57	41	42%
Yzerfontein	20	10	10	50%
Moorreesburg	18	2	16	89%
Malmesbury	238	105	133	56%
Total Complaints	374	174	200	53%



8. Major Interruptions/Incidents (>2,5hrs)

No significant long duration outages affecting customers.

9. Load Shedding

Date	Stage
01-May-23	1 & 3
02-May-23	4 & 6
03-May-23	4 & 6
04-May-23	4 & 6
05-May-23	4 & 6
06-May-23	3,4,5
07-May-23	5
08-May-23	6
09-May-23	6
10-May-23	6
11-May-23	6
12-May-23	6
13-May-23	6,3
14-May-23	5,4
15-May-23	6,4
16-May-23	4,6
17-May-23	4 & 6
18-May-23	4,5
19-May-23	5,4
20-May-23	5,4
21-May-23	4,1
22-May-23	3,5
23-May-23	4,5
24-May-23	4,5
25-May-23	4,5
26-May-23	4,5
27-May-23	3,5
28-May-23	5,2,4
29-May-23	5,6
30-May-23	6,4
31-May-23	6,4

10. General

Nothing further to report



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Kantoor van die Direkteur: Ontwikkelingsdienste
14 July 2023

7/1/2/2-2
WYK: n.v.t.

**ITEM VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERS KOMITEE VERGADERING
(ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 18 JULIE 2023**

ONDERWERP:	MAANDVERSLAG (MEI 2023): ONTWIKKELINGSDIENSTE
SUBJECT:	MONTHLY REPORT (MAY 2023): DEVELOPMENT SERVICES

Attached are the following reports relating the functioning of the Development Services directorate during May 2023, in terms of Council's Strategic Management System:

Annexure A : *Additional Reports from Divisional Heads*


MUNICIPAL MANAGER

Department: Human Settlements/ Housing Administration

MONTHLY REPORT – MAY 2023

ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	Riebeek Kasteel Service Site Project	The project makes provision for 435 serviced sites.
		Services 100 % completed
		434 subsidies have been approved
		433 erven have been handover
		431 title deeds have been registered.
		2 Outstanding tile deeds
		405 structures have been erected on erven.
		Eskom is busy with the installation of electricity to the structures.
		Gordian Fencing has been appointed for the erection of fencing between the project & neighbouring farmer.
		The project has been completed.
2	De Hoop Catalytic Project Phase 1	The project will take place in a phased approach.
		The first phase of the project will comprise of 395 opportunities. The remaining units will be constructed over a period of 2 -6 financial years subject to the availability of funding received from DHS.
		The contractor, EXEO have been appointed for the installation of services and the project is 100% completed
		The tender for the construction of houses has been awarded to Simply Do Construction (PTY) Ltd.
		In terms of the National Housing Code On the 30 th of September 2020 National Department of Human Settlements informed the municipalities about the budget cuts and the new directive whereby only the following people will qualify for Top structures (houses)

		The Aged, Persons with Disabilities and Military Veterans in line with the date of application on the waiting list.
		395 houses have been handover to beneficiaries.
		350 title deeds have been registered.
		The project (395) has been completed end of April 2023
3	De Hoop Project Phase 2	The project makes provision for 1031 including a wet core of 31 shared opportunities.
		Services will be installed over two financial years based on funding received from DHS
		The units will be constructed in the 2025/26 financial year
		We will call for tenders in May 2023
		Awaits PIRR approval
4	Chatsworth Service Site Project	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA
		Busy with negotiations between different stakeholders
		HDA (landowner) has indicated that they will implement the project
5	Darling Project (FLISP)	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco has commence with the installation of engineering services.
		The services (36) have been completed end of April 2023
		Asla is busy finalizing prizes for different housing typologies
6	Darling Housing Project Phase 1	The project makes provision for 187 opportunities., including a wet core of 45 shared services
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		The units will be constructed in the 2025/26 financial year
7	Moorreesburg Housing Project	The project makes provision for 645 opportunities.
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		The first units (320) will be constructed in the 2025/26 financial year

MANAGER: HUMAN SETTLEMENTS

DIVISION : COMMUNITY DEVELOPMENT



Monthly Council Report MAY 2023

EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

Key Performance Area: Community Development:

FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:

Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B

Ph-09-0114: Promote the development of child facilities

Key Performance Indicators (KPI's):

1. Number of capacity building sessions with ECD organisation in the Swartland municipal area:

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of May 2023, two capacity building sessions were held: Discipline Starts at home 20 May 2023 and capacity building session with Malmesbury Sopkombuis NPO registration on 31 May 2023. Our target for the year is to have of 10 capacity building sessions with ECD organisations.

2. Number of Quarterly reports on the implementation of capacity building intervention sessions submitted to the director:

- Each quarter of the financial year reporting is done on the capacity building interventions to determine if the sessions had an impact on the ECD organisations.

Quarterly report due in June 2023.

Key Performance Area: Community Development:

Focus: Youth Development:

Constitution of the RSA 1996 section 152 (1)c

Career Guidance and Support: reached 203 youth for May 2023

Job Application forms: Swartland Municipality – Application form (60); EPWP (10) Z83 (74); WCDM (9); Career Guidance and Support (85); Opportunities (Trainings/Workshops/Vacancies) 2; Numbers not being counted within total – distribution of information on vacancies (512)

Number of youths from the Swartland Community who entered into job opportunities during May 2023: None for May 2023, thus far 34 entered into job opportunities with the assistance of the Youth Office.

Key Performance Area: Community Development:

Focus: Vulnerable people:

Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B &5B

Ph-09-0116: Promote access to social development services for vulnerable people

Key Performance Indicators (KPI's):

1. Number of people reached through government services at the Ilingeethu Thusong Centre:

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for May 2023:

SASSA (433); CAPE ACCESS (1 new members for the month); DOL (439); Thusong Office services (925).

In total 1798 people were reached at the Ilingeethu Thusong Centre.

2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of May 2023, the Kalbaskraal Thusong Mobile Outreach were held.

SASSA (33); EASY PAY (43); LEGAL AID (16); DOA (25); CANSA (19); TBCARE (20); WEST COAST COLLEGE (10); DSD (5); IEC (28); SM YOUTH OFFICE (7); RAF (7); NEDBANK (8); WCDM (ENVIRONMENTAL HEALTH (30) SEDA (9)

3. Report to the Director Development Services on the number of referrals from the Community Development Division

- This KPI was developed to capture how many referrals are done to other departments where people need assistance. Follow-up is done to determine if people were helped. The following referrals was done for the month of MAY 2023:

Thusong Centre to Civil Department (12); Thusong Centre to DOL(5); Thusong Centre to SASSA (2); Thusong Centre to Electricity Department (2); Youth Office to DSD Disaster Division (5); Youth Office to DSD (1); TSC to RAF from Kalbakraal Outreach (1); TSC to Legal Aid from Kalbaskraal Outreach (1); TBCARE to DOL from Kalbaskraal Outreach (1)

Total referrals were 37 for the month.

4. Number of life skills programmes

- This category includes any session where capacity of the individual or group were built which excludes business or vocational training or ECD capacity building training. It might include amongst others: health awareness raising, financial literacy, youth camps, arts and culture projects, food kitchens (only if it was accompanied with capacity building).

For the month of May 2023, two life skills session was held: Youth Office ABCD/CCE session on 18 May 2023 (10 Youth); LDAC Mapping Referral Pathway 23-24 May 2023 (36 LDAC members) attended.

Key Performance Area: Community Development:

Focus: Local Economic Development:

Legislation applicable: Constitution of RSA 1996 section 152 (1) c

Ph-09-0118: Support local economic development through skills development

Key Performance Indicators (KPI's):

1. Number of entrepreneurship training workshops held by referring existing businesses to SEDA and NYDA (2 for the year):

- SMME SUMMIT was held on 12 May 2023(107 participants) attended the summit

2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report of the 2021/2022 financial year is available at the Manager: Community Development.

Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d; Constitution of the RSA 1996 section 41 (h)

Ph-13-0004: Number of meetings with Social Development Forum

Key Performance Indicators (KPI's):

1. Number of meetings with Social Development Forum

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, and Substance Abuse and School dropouts.

Quarterly SSDF meeting scheduled for 21 June 2023.

Key Performance Area: Community Development:

Focus: Socio-Economic Assessments:

Ph-16-0001: Support the coordination of disaster management

Key Performance Indicators (KPI's):

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The amount of Socio-Economic assessment done in May 2023:

4 Flamink Circle Moorreesburg, 13 Madeliefie Street Darling, 114 Lutie Katz Extension Street Yzerfontein, 631 Port Jackson Street Darling; 332 Dennehout Street Kalbaskraal; 1341 Mountain View Chatsworth, 5th Avenue Darling, 252 Akkerboomlaan Darliing; 421 Palm Street Kalbaskraal; 5 Arnaud Street Malmesbury; Langkloof Farm Darling; 5774 Biko Street Ilingeletu Malmesbury, 9881 Eyethu Street Ilingeletu Malmesbury.

Key Performance Area: Community Development:

Focus: Educational Programmes (Holiday Programmes)

Ph-18-0002:

Key Performance Indicators (KPI's):

- Number of educational programmes implemented (1 per annum)
- No educational programme implemented in May 2023, scheduled for September 2023.

SASSA Service Points:

TOWN	JUNE 2023	VENUE
Moorreesburg	3, 4, 17, 18	Rosenhof Community Hall
Darling	8, 22, 29	Community Hall
Riebeek-West	10, 24	Town Hall
Riebeek-Kasteel	9, 25	Community Hall
Malmesbury	2, 11, 15, 16, 23, 30, 31	Ilingeethu Thusong Centre

Community Development

YOUTH DEVELOPMENT & SMME Development:

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	June 2023	
1 June 2023	ABCD (Asset Based Training) (Koringberg, Russtasie, Langgewens, Moreson) (17 youth attended)	Koringberg POP Centre 10h00
2 June 2023	UNSEEN Arts & Culture Talent show (130 youth attended)	Score, Malmesbury 10h00
14 June 2023	Amazing Race Darling (80 Youth attended)	Darling Outreach Foundation 10h00
23 June 2023	SMME: Youth Focus Summit (All towns) 155 youth participated	SCORE, 10h00
28 June 2023	Substance Abuse Level 3 Accredited Training (42 LDAC members attended)	Wesbank Community Hall, Malmesbury, 10h00

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
1 June 2023	Capacity building session (8 people attended)	Druiwetrossie Creche & Aftercare
2 June 2023	Discipline Starts at home session (71 people attended)	Town Hall, Malmesbury 10h00
6 June 2023	Giving hands Organisation Roles & Responsibilities capacity building session (10 people attended)	Giving Hands Creche

10 June 2023	Kinderland Akademie Trainin (64 people attended)	Town Hall, Malmesbury 10h00
17 June 2023	Discipline starts at home capacity building session (34 People attended)	Riebeek-West Town Hall, 10h00

Thusong Mobiles:

<u>DATE</u>	<u>ACTIVITIES</u>	<u>VENUE AND TIME</u>
June 2023	Government Service Delivery at the Illegelethu Thusong Centre	Thusong Centre, 8h00-17h00
13 June 2023	Abbotsdale Thusong Mobile SASSA (64); EASY PAY (15); CANSA(6); DSD (2); IEC (19); SM Youth Office (10: ICASA (33); Nedbank(8); SM Equitable Share (67); DOL (11)	Abbotsdale Civic Centre, 10h00

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	Gender Based Violence and Femicide	
15 June 2023	Monthly meeting with GBVF Ward Ambassadors (12 people attended)	Wesbank Library, 14h30
27 June 2023	Mental Health and Social Justice Awareness Training (24 people attended)	Banquet Hall, Malmesbury, 10h00

Conclusion

- The Community Development Division honour Swartland Municipality's Vision: Hope and a dignified life for all people

MANAGER: COMMUNITY DEVELOPMENT

Department: Environmental Affairs

Monthly Report – May 2023

a) Occupational Health and Safety

Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- + Have established Health and Safety Committee – **Meeting held 25 May 2023**
- + Workstations with Safety Reps.
- + Report on the numbers and detail of injuries on duty to the Compensation Commissioner.
- + Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x3 injuries.**
- + Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None.**
- + Submit claims to Department of Labour – **Comp Easy, ongoing.**
- + Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent – **AD Astra. Site inspections weekly on different sites.**
- + Safety inspections carried out – Ongoing.

b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **x 0 Complaints**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing, as needed.**
- Pest Control as requested on municipal property – **No request.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April – Ongoing, as needed.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control – **None.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x5 Business Licences.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing.**

c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.

Reporting of Covid 19 for Swartland Municipality

- No reporting on Covid 19 at this stage.

MANAGER: Environmental and Occupational Health Facilities

Department Development Management: Division Land Use & Town Planning

Monthly Report – May 2023

Decisions taken by Authorised Employee: May 2023

- + Removal of restrictive title conditions and subdivision of Erf 1599, Malmesbury: Approved 30 May 2023
- + Consent use on Erf 1535, Yzerfontein: Approved 30 May 2023
- + Subdivision and exemption of Erf 1714, Ongegund (Riebeek West) : Approved 30 May 2023
- + Rezoning of Erf 446, Kalbaskraal: Approved 24 May 2023
- + Building plan : Erf 1669 Yzerfontein: Approved 29 May 2023
- + Approval of the landscaping plan for Erf 1911, Riebeek Kasteel: Approved 26 May 2023
- + Subdivision and consolidation of Erven 11233, 11234, 11235 & 11236 Malmesbury as well as exemption for the registration of a right of way servitude over the consolidation erven: Approved 26 May 2023
- + Retification of omission: Proposed consent use ad exemptions on Farm 1103, Malmsbury: Approved 24 May 2023
- + Subdivision of Erf 2122 and consolidation with Erf 2123, together with departure and exemption on Erf 2123, Yzerfontein: Approved 24 May 2023
- + Exemption from approval for the registration of right of way servitudes on the remainder of Farm Richmond no 764, Division Malmesbury : Approved 19 May 2023
- + Building plan : Erf 212 Chatsworth: Approved 18 May 2023
- + Konstitusie en Argitektoniese ontwerpstriglyne van die weskus villas ontwikkeling: Erf 2126, Yzerfontein: Approved 17 May 2023
- + Building plan : Erf 1474, Yzerfontein: Approved 16 May 2023
- + Building plan : Erf 1984, Malmesbury: Approved 16 May 2023
- + Building plan : Erf 5313, Moorreesburg: Approved 16 May 2023
- + Rezoning and amendment of General Plan : erven 2148 and 2152, Yzerfontein (Unregistered portion of Erf 1626) : Approved 15 May 2023
- + Temorary departure Erf 478, Darling: Approved 15 May 2023
- + Consent use on Erf 1391, Darling: Approved 15 May 2023
- + Amendment of conditions of approval: amendment of the master site development plan regarding erven 13016 & 13017 Malmesbury and exemption for the registration of a right of way servitude on erf 13016, Malmesbury: Approved 11 May 2023
- + Exemption from approval for the cancellation of a stormwater servitude on Erf 13018, Subdivision of Erf 13018 and consolidation with Erf 13013, Malmesbury: Approved 11 May 2023
- + Building plan : Erf 10870, Malmesbury: Approved 11 May 2023
- + Building plan : Erf 1453, Yzerfontein: Approved 11 May 2023
- + Building plan : Erf 2534, Moorreesburg: Approved 9 May 2023
- + Building plan : Erf 704, Chatsworth: Approved 9 May 2023

- ✚ Amendment of conditions of approval, amendment of subdivision plan and exemption for the registration of a servitude: Rezoning and subdivision of Erf 894, Riebeek Kasteel: Approved 2 May 2023
- ✚ Subdivision and exemption on Erf 137, Abbotsdale: Approved 2 May 2023
- ✚ Consent use and departure from development parameters on Erf 231, Abbotsdale: Approved 2 May 2023
- ✚ Temporary departure: Portion 3 of the farm Bonteberg no. 571, Malmesbury registration division: Approved 2 May 2023

Decisions taken by The Municipal Planning Tribunal: May 2023

- ✚ None

Decisions taken by The Appeal Committee: May 2023

- ✚ None

Department Development Management: Division Property Valuation

Supplementary Valuations

- The information for the Second Supplementary Roll has been sent to Suid-Kaap Waardeerders. Supplementary Valuation has been received and advertised with closing date 29 May 2023. Supplementary Roll has been implemented on Promun as from June 2023.

General Valuations

- The first phase of the General Valuation process has been completed by our new service provider, HCB Valuers. Progress on the General Valuation is on track.

Department Development Management: Division Building Control

APRIL 2023

- Building plans submitted : 58
- Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 56
- (Article 7 of Act 103 of 1977)
- Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 2
- **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- Average time on reactions : 18
- Total building plans approved : 24 (41%)

TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
5	Malmesbury wes van N7	0	3	0	2
14	Malmesbury	4	2	2	6
13	Yzerfontein	4	5	0	4
3	Moorreesburg	0	2	0	1
2	Darling	1	1	0	0
5	Riebeek Kasteel	2	3	0	0
3	Riebeek Wes	0	1	0	2
0	Grotto Bay	0	0	0	0
0	Jakkalsfontein	0	0	0	0
2	Koringberg	1	1	0	0
4	Abbotsdale	2	1	0	1
0	Kalbaskraal	0	0	0	0
0	Riverlands	0	0	0	0
6	Chatsworth	1	1	0	4
1	Rural	0	0	0	1
58		15	20	2	21

Other building work includes:

- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

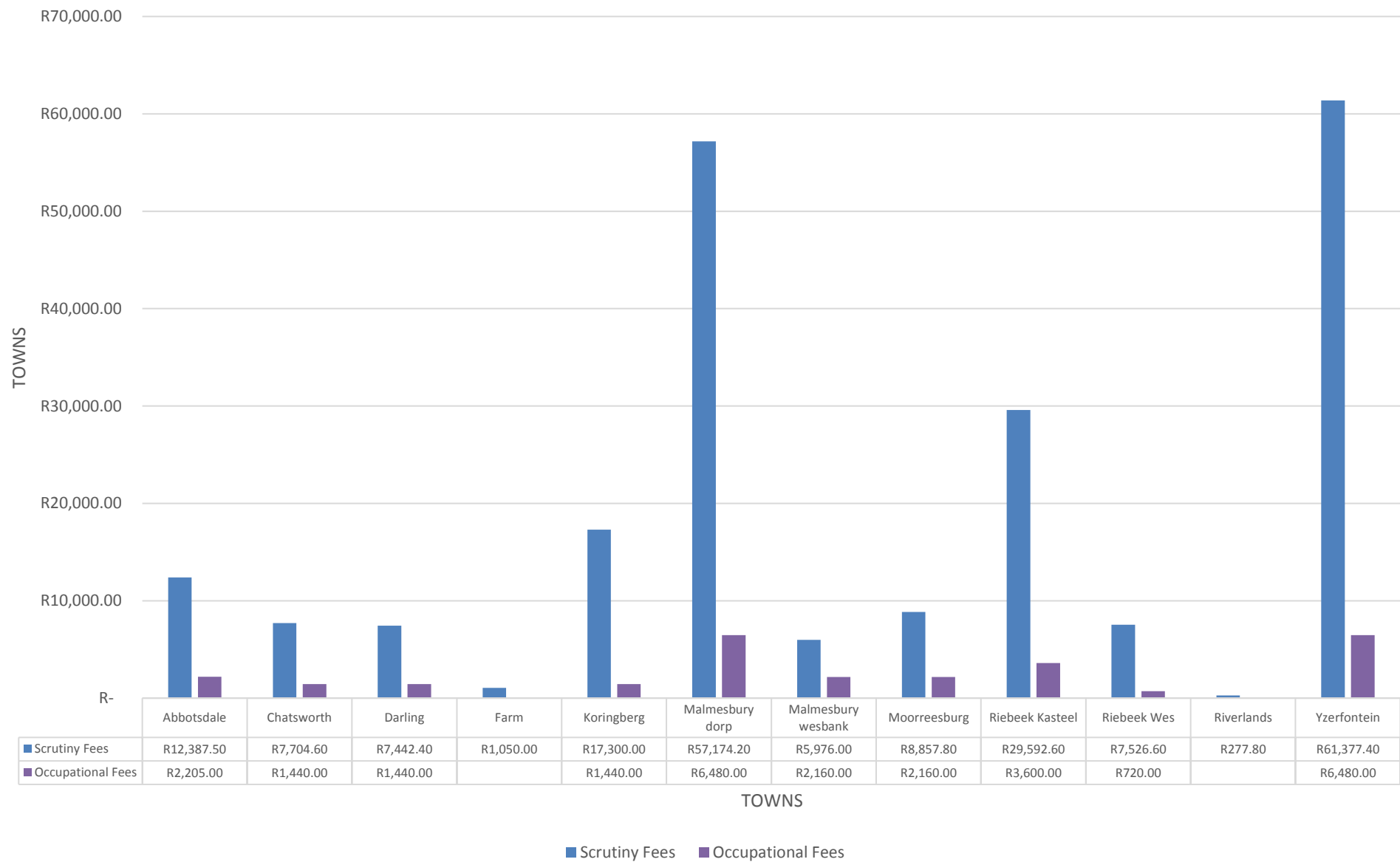
PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.

BOUREGISTER APRIL 2023

Goedgekeur Goeïrief da Aantal				Erf no	Boupla n no	Ligging	Dorp	Kwit Datum	BESKRYWING	JAAM VAN EIENAAI	Opp vk/m	M = meter	Geskatte Bouwaardes
10/05/2023	36	20	1	1088	218/23	Dennehof & Smuts Street	Riebeek West	04/04/2023	Internal Alterations	RE Ashpole & R Botha			
16/05/2023	42	24	2	1984	219/23	Vredestraat	Malmesbury dorp	04/04/2023	Additions	J & C Van Der Merwe	88	34	R 396,000.00
18/04/2023	15	14	3	12751	220/23	Jakkalsvoelstraat	Malmesbury wesbank	04/04/2023	Boundary Wall	Bessie Danster		33	
04/04/2023	29	19	4	8107	221/23	26 Flaminkstraat	Malmesbury wesbank	05/04/2023	Additions	A.Welkom	85	10	R 382,500.00
		19	5	1512	222/23	Darling Way	Abbotsdale	05/04/2023	New Dwelling	G. Jacobs	139	101	R 625,500.00
		20	6	1511	223/23	1 Kerkstreet	Abbotsdale	05/04/2023	New Dwelling	G. Jacobs	139	114	R 625,500.00
30/05/2023	54	18	7	12	224/23	12 Kareestreet	Koringberg	06/04/2023	Additions	M & J Coetzer	466		R 2,097,000.00
16/05/2023	40	22	8	4490	225/23	Pinotagestraat	Malmesbury dorp	06/04/2023	Gewysigde Grensmuur	G & R Skippers			
		29	9	2346	226/23	Riebeek Kasteel	Riebeek Kasteel	06/04/2023	New Dwelling	SE Petersen	153	43	R 688,500.00
		30	10	5794	227/23	Chris Hanistreet	Malmesbury wesbank	06/04/2023	Additions	M. Mokhantsi	15		R 67,500.00
25/05/2023	49	19	11	268	228/23	Hutchison Avenue, Chatworth	Chatsworth	06/04/2023	New Dwelling	T. Gallie	86		R 387,000.00
02/05/2023	21	14	12	1033	229/23	Bloekomboom Street	Abbotsdale	11/04/2023	Renewal of approval	WOA Trading CC	75		R 337,500.00
		25	13	1537	230/23	Ark Street	Riebeek West	11/04/2023	Extention Of Approval	Jongkind Family Pty Ltd			
11/05/2023	29	23	14	1468	231/23	1468 High Street	Abbotsdale	12/04/2023	Additions	AJ & PP Van Harte	59	184	R 265,500.00
08/05/2023	27	13	15	270	232/23	Buitenkant Street	Yzerfontein	12/04/2023	Internal Alterations	M Van Der Walt		14	
		20	16	11216	233/23	11 Fabriekstreet	Malmesbury dorp	13/04/2023	Boiler House	Pepsico	527		R 1,317,500.00
		26	17	1911	234/23	Royal & Piet Retiefstreet	Riebeek Kasteel	13/04/2023	Additions	R Hornebo & S Mercer	335	39	R 1,507,500.00
		23	18	1890	235/23	Mountain View	Chatsworth	13/04/2023	Hernuwung	BA & JC Lewis			
		26	19	1531	236/23	28 Malanstreet	Riebeek Wes	13/04/2023	Alterations	Lene Rossouw	239	26	R 1,075,500.00
25/04/2023	11		20	4949	237/23	C/O Inia & Barlawiet Street	Malmesbury	14/04/2023	Boundary Wall	MME & R Vermeulen		54	
		11	21	222	238/23	Hopefield Street & Fifth Avenue	Chatsworth	14/04/2023	Gas Storage Cage	R Braaf			
		20	22	2069	239/23	76 Dassen Island Drive	Yzerfontein	14/04/2023	Additions	H Fourie	27	34	R 121,500.00
05/05/2023	21		23	2197	240/23	Ocean Front Quay Road, Mile 16 Es	Yzerfontein	14/04/2023	Additions	Annelize Swanepoel	56		R 252,000.00
		19	24	145	241/23	Riebeek Kasteel	Riebeek Kasteel	14/04/2023	Additions	Martin Jooste Familie Tr	221		R 994,500.00
		8	25	7677	242/23	31 Industry Crescent	Malmesbury dorp	17/04/2023	Fire Plan	Francois Roux			
08/05/2023	21	17	26	2205	243/23	Ocean Front Quay Road, Mile 16 Es	Yzerfontein	17/04/2023	New Dwelling	EMM de Andrade	321	34	R 1,444,500.00
		22	27	2343	244/23	37 Zinnialaan	Malmesbury wesbank	17/04/2023	Additions	W.M West	62	25	R 279,000.00
03/05/2023	15	14	28	297	245/23	Plein & Reservoirstreet	Malmesbury dorp	18/04/2023	As Built	DJ & MB Rossouw			
		16	29	9740	246/23	3 St. John Close	Malmesbury dorp	18/04/2023	Patio	H. Wiehahn	22		R 55,000.00
		15	30	2238	247/23	6A Jakarandastreet	Darling	19/04/2023	Additions	N. Hogendoorn	62		R 279,000.00
03/05/2023	14	13	31	936	248/23	36 SE Sauerman Street	Yzerfontein	19/04/2023	Boundary Wall	P & R Kirsten		92	
11/05/2023	23	18	32	3441	249/23	17 Geelhoutlaan	Malmesbury wesbank	18/04/2023	Alterations	A. Sedeman	21		R 52,500.00
		15	33	5653	250/23	Fordstreet	Malmesbury dorp	20/04/2023	Boundary Wall	MB & B Lockett		28	
10/05/2023	20	15	34	2400	251/23	Ocean Front Quay Road, Mile 16 Es	Yzerfontein	20/04/2023	Additions	A. Swanepoel	231		R 1,039,500.00
		16	35	1845	252/23	1 Abbatoirrad	Malmesbury dorp	20/04/2023	Car Showroom Rider	Prima Kommersiele Eiendomme			
23/05/2023	34	15	36	2212	253/23	Ocean Front Quay Road, Mile 16 Es	Yzerfontein	20/04/2023	New Dwelling	P & P Potgieter	216		R 972,000.00
		16	37	10098	254/23	77 Merinostreet	Malmesbury dorp	20/04/2023	New Dwelling	W & R Fry	640	94	R 2,880,000.00
		19	38	1071	255/23	Bergzicht Street	Malmesbury dorp	21/04/2023	Additions	Mr & Mrs Sadie	68	4	R 306,000.00
17/05/2023	26	13	39	10395	256/23	Rivier Street	Malmesbury dorp	21/04/2023	New Dwelling	Bester Familie Trust	105	15	R 472,500.00
		21	40	494	257/23	15 Wilger Street	Koringberg	21/04/2023	New Dwelling	15 Wilger Street, Koringb	226		R 1,017,000.00
		19	41	704	258/23	8 Church Street	Chatsworth	21/04/2023	Additions	N Marman	86	80	R 387,000.00
		20	42	2091	259/23	School Street	Riebeek Kasteel	21/04/2023	New Dwelling	WJ Van Der Hiever	398	104	R 1,791,000.00
23/05/2023	30	17	43	1453	260/23	50 Atlantic Drive	Yzerfontein	24/04/2023	New Dwelling	Fred Boder	461	112	R 2,074,500.00
		15	44	642	261/23	4 Petunia Street	Darling	25/04/2023	New Dwelling	M Brown	199	25	R 895,500.00
		16	45	1212	262/23	9 Grysbok Avenue	Yzerfontein	25/04/2023	Additions	Mr & Mrs N Rautenbach	143		R 643,500.00
		15	46	521	263/23	19 LJ Smith Street	Yzerfontein	26/04/2023	Alterations	JF Rousseau	4	9	

		15	47	1218	264/23	67 Volstruis Street	Yzerfontein	26/04/2023	As Built	CB & A Beukman			
		8	48	436	265/23	Mountain View	Chatsworth	26/04/2023	Boundary Wall	B Mukoko		126	
12/05/2023	16	15	49	8253	266/23	Minor Road	Chatsworth	26/04/2023	Minor Work	Provincial Government			
		20	50	2534	267/23	Hoofweg 30	Moorreesburg	26/04/2023	Additions	Van Der Merwe	184	92	R 828,000.00
		15	51	10726	268/23	Glen Lilly	Malmesbury dorp	26/04/2023	New Dwelling	S. Van Rooyen	195	7	R 877,500.00
16/05/2023	18	13	52	556	269/23	Piet Retiefstreet	Riebeeck Kasteel	28/04/2023	Additions	Klaus Piprek	6		R 15,000.00
22/05/2023	25	13	53	332	270/23	Tuinstraat 14	Moorreesburg	28/04/2023	Grensmuur	V.T & Y.B Whittle		346	
18/05/2023	20	15	54	5313	271/23	Walterstreet	Moorreesburg	28/04/2023	Additions	S. Damon	51		R 229,500.00
		14	55	1848	272/23	Gousblomstreet	Yzerfontein	28/04/2023	New Dwelling	A. Van Wyk	478	74	R 2,151,000.00
		18	56	1433	273/23	Kapokbos Road	Yzerfontein	28/04/2023	Additions	I. Sim	129		R 580,500.00
16/05/2023	18	15	57	10870	274/23	27 Missionstreet	Malmesbury dorp	28/04/2023	New Dwelling	Glen Lily Developments	129		R 580,500.00
		14	58	5,397	275/23	Karnemelksvalley	Farm	28/04/2023	Rider Plan	Capricorn Trust	42		R 105,000.00
Average	17.6												

BUILDING CONTROL INCOME PER TOWN FOR APRIL 2023





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Verkeer & Wetstoepassingsdiens

13 Julie 2023

7/1/2/2-3

ITEM 6.4.1 VAN DIE AGENDA VAN `N UBK VERGADERING WAT GEHOU SAL WORD
OP 19 JULIE 2023.

ONDERWERP:	VERSLAG: VERKEER & WETSTOEPASSINGSDIENS: MEI 2023
SUBJECT:	REPORT: TRAFFIC & LAW ENFORCEMENT SERVICES: MAY 2023

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for May 2023.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER

TRAFFIC AND LAW ENFORCEMENT

May 2023

Monthly report to
Portfolio Committee



EXECUTIVE SUMMARY

1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality are executing our mandate and assisted SAPS to prevent and combat crime during the month of **May 2023**.

Our main purpose is to enhance service delivery and better quality of life through improving the safety of all inhabitants within the Swartland Municipal area.

2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division is mandated through the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. The key performance indicator is to report on any developments thereof to the Portfolio committee. Monitoring of Silvertown informal settlement, Phase 1/3/4 Ilinge Lethu, Phola Park, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts are in place to safeguard municipal land. We also monitor all land of Cape Nature in our municipal area as per our MOU.

2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts within a 40 hour week. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- Total searches done (vehicles and houses) = **479**
- **15** x Crime Prevention operations
- **4** x By Law operations
- **7** x assist at VCP point / K78 roadblocks
- **1** x Cross boundary operations

49 Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS executed for the month of May **2023**. Details are available in the report.

The K9 unit made **7 arrests** for the month.

2.3 RURAL SAFETY UNIT` (Changed to LEAP from June 2023)

The Unit work 8 hour shifts and adapt their shifts to ensure visibility within Swartland area, assisting SAPS with crime combatting and crime prevention.

- **3** x Searches
- **3** x Crime Prevention operations
- **5** x VCP's and K78 Roadblocks
- **5** x Bylaw Operations

The Rural Safety Unit made **1 arrest** for the month.

3. REGISTRATION AND LICENSING

3.1. DRIVING AND LEARNERS' LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

Malmesbury:

Driving licence Pass rate for the month = 35 %

Learners Licence Pass rate for the month = 54 %

Applicants absent for the month = 42 (Driving licenses = 21, Learners = 21)

Moorreesburg:

Driving licence Pass rate for the month = 48 %

Learners Licence Pass rate for the month = 72 %

Applicants absent = **31** (Driving licenses = **23**, Learners = 8)

Darling

Learners Licence Pass rate for the month = 47 %

Applicants absent = **1**

3.2 VEHICLE TESTING STATIONS (VTS)

Malmesbury VTS had a total of **114** roadworthy tests and Moorreesburg VTS done **36** roadworthy tests for the month of **May 2023**.

4. TRAFFIC DIVISION

The traffic operational division can report the following for the month of **May 2023**.

- Roadblocks (K78) = **3**
- Vehicle Check Points (VCP's) = **22**
- Foot Patrols = **41**

Total of **726** offences recorded for **May 2023** (This includes the cases recorded by Law Enforcement and Traffic).

4.1 WARRANT SECTION

The warrant and speed section executes warrants daily. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. **82** warrants finalized during this month to the value of **R 24 600.00**.

4.2. SPEEDING ENFORCEMENT

The **five** mobile cameras recorded **2801** cases and the fixed sites recorded **545** speeding cases. **3081 cases** were recorded by the ASOD on the R27 (West Coast Road).

The total **speeding offences** for the month of **May 2023** were **6427**. We enhanced our speeding enforcement efforts to reduce accidents.

4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)

Four (4) ANPR operations were executed for the month of **May 2023** and **R 65 800** of outstanding traffic fines were collected via this effort.

4.4 SAFETY AWARENESS

Eight (8) Educational / Awareness programmes executed for the month of **May 2023**.

5. HIGHLIGHTS

- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives.
- Successful quarterly meetings with Stakeholders and Provincial departments.
- Western Cape Province Premier Mr Alan Winde held an oversight visit to our K9-unit and Reaction unit with very positive outcomes.
- We collaborate with all safety structures and Law Enforcement agencies.
- We intensified our working relationship with Western Cape Liquor Authority.
- Increased visibility in and around the Driehoek road to enhance safety and curb illegal dumping.
- Our K9 unit through hard work had successes in various crime prevention operations.
- Monitoring council land at De Hoop and Ilinge Lethu for possible invasion and where necessary illegally erected structures are demolished.

6. CHALLENGES

- Speeding and dicing of motor vehicles on the Swartland roads.
- The roadworks on N7 (Direction Moorreesburg) and load shedding is a huge challenge.
- The illegal dumping in Swartland is a huge challenge in communities.
- We still struggling to provide the Rural Safety Unit with vehicles. Discussions took place with POCS with no success.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals. No animal pound for stray animals.
- Complaints regarding "pirate" taxis. No taxi pound within the Swartland area
- Possible land invasion/grabs in the Swartland area.

7. CONCLUSION

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

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SENIOR MANAGER:

TRAFFIC/LAW ENFORCEMENT OPERATIONS AND VEHICLE LICENSING ADMINISTRATION.

LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeeck Kasteel	Riebeeck West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	1	4
Permanent Officers	0	0	2	0	0	5	3	0	0	0	10
Reservists	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	3	0	0	7	4	0	0	1	15

LAW ENFORCEMENT STATISTICS – MAY 2023

LAW ENFORCEMENT COMPLAINTS MAY 2023		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	3
	Illegal structures	2
	Roads & Streets	1
Chatsworth/ Riverlands	Illegal Structures	1
	Cows/ horses/dogs on public road-Keeping Dogs	2
	Nuisance	1
	Bylaw relates to land use	4
Kalbaskraal	Roads & Streets	5
	Nuisance	2
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	16
	Illegal Dumping	5
	Vagrants - Been a nuisance	7
	Nuisance-Swearing, Drinking & Urinating in public	3
	Illegal Trading	3
	Illegal Structures	4
	Roads & Streets	4
	Fire Safety	3
	Bylaws relates to council property	2
	Public Amenities	1
	Bylaw relates to electricity	3
	Bylaw relates to land use	1
	Building Regulations	3

N7	Dogs on public road/ place-Keeping Dogs/Cattle	4
Oranjerivier Farm	Dogs on public road/ place-Keeping Dogs/Cattle	3
Moorreesburg/Koringberg	Dogs on public road/ place-Keeping Dogs/Cattle	4
	Illegal Dumping	1
	Occupational health and safety	2
	Building Regulations	2
	Vagrants/ Street Kids- Been a nuisance	1
	Roads and streets	2
Riebeek Kasteel	Illegal Structures	1
	Pigs / dogs on public road/place- Keeping Dogs	2
	Illegal Dumping	3
	Nuisance	1
Riebeek West	Building Regulations	1
	Illegal Dumping & Littering	1
	Bylaws relates to council property	1
	Pigs / dogs on public road/place- Keeping Dogs	1
Darling	Horses/ Dogs/Goats on public road- Keeping dogs	6
	Illegal Dumping	4
	Vagrants - Been a nuisance	1
	Nuisance-Swearing, Drinking & Urinating in public	7
	Illegal Trading	4
	Illegal Structures	3
	By-laws relating to streets	5
	Fire Safety	1
	Graveyards	1
Yzerfontein	Vagrants - Been a nuisance	1
	Nuisance-Swearing, Drinking & Urinating in public	1
	Illegal Trading	3
	By-laws relating to streets	2
	By-laws relating to property	2
	Building Regulations	2
	Total complaints attended	149

Impounding of animals		
Type of animal	Area Impounded	Total
Dogs	Malmesbury	3
Cats	Malmesbury	4
Dogs	Kalbaskraal	1
Cats	Kalbaskraal	3
Dogs	Darling	2
TOTAL		13

Operations			
Date	Area	Operation detail	Output
03 May 2023 10:00 – 13:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	2x Drink in public place/ street 2x Urinate in public place/ street 1x Wash vehicle in street x5 Cases
03 May 2023 14:00 – 15:00	Yzerfontein Atlantic drive	Operation- By law enforcement Enforcing- Illegal dumping Members- 1 x STLE	By – Law enforcement was done regarding illegal dumping after complaints was received from the community that open areas are being used to dump building rubble. – Area AIO
06 May 2023 15:45 - 16:30	Malmesbury	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 5	X6 Drink in public X4 Illegal parking attendants X2 Urinate in public X12 Cases
09 May 2023 10:00 – 11:00	Moller Estate	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 5	1x Structure removed
09 May 2023 10:00 – 11:30	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	1x Drink in public place/ street 1x Urinate in public place/ street 1x Open Fire x3 Cases
13 May 2023 09:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	6x Drink in public place/ street 1x Urinate in public place/ street 1x Illegal Trading x8 Cases

15 May 2023 09:30 – 11:00	C/o Arend & Kiewiets street Malmesbury	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 16	Clean up operation of municipal property that are being used by Mr. Caesar without permission. No successes
15 May 2023 11:00 – 12:00	Yzerfontein R315	Operation- By law enforcement Enforcing- All Municipal By - laws Members- 1 x STLE	2 x Drinking in public
15 May 2023 09:00 – 10:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	1x Stray Dog impounded at SPCA x1 Animal Impoundment

16 May 2023 11:00 - 11:30	Riebeek Kasteel	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 2	X1 Illegal structure and vagrant removed
16 May 2023 08:00 – 10:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	3x Drink in public place/ street 1x Urinate in public place/ street 1x Loitering/ Begging x5 Cases
16 May 2023 12:30 – 13:00	A- Block Illinge Lethu	Operation- By laws Enforcing- All Bylaws and Parking Offences Members- STLES- 9	1x Illegal structure removed
16 May 2023 10:00- 11:00	Moller Estate	Operation- By laws Enforcing- All Bylaws and Parking Offences Members- STLES- 4	1x Structure removed
17 May 2023 10:00 - 10:45	Moorreesburg	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 2 WCDM- 2 T/planning- 1	Visited a company after various nuisance complaints were submitted. Company were instructed to remove material, and they comply within 1 week.

18 May 2023 12:00 - 12:45	Moorreesburg	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 2 R/Unit -1	X1 Unsightly plot X1 Unlicensed vehicle X1 Illegal structure X1 Drink in public X4 Cases
20 May 2023 09:50 – 10:45	Darling CBD	Operation- By law enforcement Enforcing- All Municipal By - laws Members- 1 x STLE	1 x Drinking in public 1 x Urinating in public
20 May 2023 12:00 – 13:00	Darling (Darling north)	Operation- By law enforcement Enforcing- Illegal dumping Members- 1 x STLE	Area AIO
21 May 2023 09:00 – 10:00	Yzerfontein Area	Operation- By law enforcement Enforcing- SANS regulations Members- 1 x STLE	By – Law enforcement was done regarding Building regulations. – Area AIO
23 May 2023 10:00 – 14:00	Bokomo road Malmesbury	Operation- By laws Clean- up Members- STLES- 4	Vagrants who live in public ablution facility were removed.
25 May 2023	Moller Estate	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 3	1x Structure removed
29 May 2023 11:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 3x STLE	4x Drink in public place/ street x4 Cases
29 May 2023 13:00 – 14:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	1x Stray Dog impounded at SPCA x1 Animal Impoundment
31 May 2023 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2 x STLE	2x Drink in public place/ street 1x Illegal Structure- Warning x3 Cases

Law Enforcement: Foot patrols			
Date	Area	Description	Output
03 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Unlicensed Driver 1x Unlicensed Motor Vehicle
04 May 2023	Yzerfontein CBD (Spar area)	Foot patrols targeting all by-laws and parking offences	No Incidents
04 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Unlicensed Motor Vehicle
04 May 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 X Unlicensed vehicle
05 May 2023 12:30 – 13:00	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Incidents
05 May 2023	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Drink in the public
06 May 2023 08:00 – 09:00	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
06 May 2023	Yzerfontein Area	Foot patrols targeting all by-laws and parking offences	1x Parking Offence
07 May 2023 14:00 – 15:00	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
08 May 2023	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	All in order
08 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Drink in public place/ street
13 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	2x Parking Offences
15 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Stray Dog impounded at SPCA
16 May 2023	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	3 X posters removed from sidewalk
18 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	x2 Unlicensed Motor Vehicles
19 May 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	2 X Unlicensed vehicles

20 May 2023	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Loading zone 1x Yellow line 1x Disable parking
20 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Drink in public place/ street
20 May 2023 15:00 – 16:00	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
21 May 2023 14:00 – 15:00	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
22 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Drink in public place/ street
23 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
24 May 2023	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	All in order
24 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
25 May 2023	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Urinate in the public
25 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	1x Overgrown Property- Warning
27 May 2023	Koringberg	Foot patrols targeting all by-laws and other offences	All in order
29 May 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 X Parking offence
30 May 2023	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Drinking in the public 1x Yellow line
30 May 2023	Darling Area	Foot patrols targeting all by-laws and other offences	2x Drink in public place/ street 1x Urinate in public place/ street

Educational programs /Projects			
Date	Area	Description	Detail of educational program
16 May 2023	Darling	Awareness Campaign- Illegal Dumping	X26 Illegal Dumping Awareness pamphlets distributed in Darling East making residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities. R/Insp. M. Humphreys
16 May 2023	Yzerfontein Dassen Island drive	Awareness Campaign Building Regulations	Inform 5 x Contractors to ensure that they are aware of the building times as per SANS.
24 May 2023	Moorreesburg	Awareness Campaign- Keeping of Dogs	Awareness done in Rosenhof whilst SPCA render mobile clinic services. A total of 88 dogs received injections and were dewormed. The owners were urged to keep the dogs on leash when walking in a public area. No dogs will be allowed at mobile clinic without being on a leash.
25 May 2023	Darling	Awareness Campaign- Illegal Dumping	X18 Illegal Dumping Awareness pamphlets were distributed in Darling North making residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities. R/Insp. M. Humphreys

DETAIL OF BY LAW CASES AND WARNING	CASES	WARNINGS	TOTAL
ADVERTISEMENT OF SIGNS	4	0	4
BUILDING REGULATIONS	0	1	1
BY-LAWS WHICH RELATED TO COUNCIL PROPERTY	1	2	3
BY-LAWS WHICH RELATE TO STREETS	4	0	4
DRINKING IN PUBLIC	16	0	16
FIREWORKS	1	0	1
ILLEGAL DUMPING	4	0	4
KEEPING OF ANIMALS	1	0	1
KEEPING OF DOGS	2	2	4
NUISANCE	1	0	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	11	0	11
REPAIR/MAINTENANCE OF VEHICLE IN PUBLIC/PUBLIC PLACE	1	2	3
STREET AND DOOR TO DOOR COLLECTIONS	4	0	4
STREET VENDORS AND HAWKERS	3	0	3
URINATE IN PUBLIC	9	0	9
WASHING OF VEHICLES IN PUBLIC ROAD/PUBLIC PLACE	2	0	2
WATER BY-LAW	1	0	1
TOTAL CASES	65	7	72



K9 Unit Monthly Report

May 2023

Staff	Shift A	Shift B	Shift C	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	2	6
TOTAL	3	3	3	9

Activities in Areas		
Area	Type of activity	Total
Abbotsdale	Houses searched	2
	Vehicles searched	10
	Open area searched	0
Chatsworth/ Riverlands	Houses searched	7
	Vehicles searched	12
	Open area searched	0
Darling / Yzerfontein	Houses searched	8
	Vehicles searched	11
	Open area searched	0
Kalbaskraal	Houses searched	5
	Vehicles searched	10
	Open area searched	0
Malmesbury	Houses searched	16
	Vehicles searched	77
	Open area searched	0
Moorreesburg/Koringberg	Houses searched	11
	Vehicles searched	17
	Open area searched	0
Riebeek Kasteel	Houses searched	3
	Vehicles searched	38
	Open area searched	0
Riebeek West	Houses searched	7
	Vehicles searched	33
	Open area searched	0
West Coast Road (R27)	Vehicles searched	127
N7 Road	Vehicles searched	85
	Total Searches	479

Cross-Boundary Operations		
Date	Area	Output
01 May 2023	Saldanha Bay K78 Road Block	Swartland K9-Unit assisted Western Cape Provincial Traffic Services at a K78 Roadblock on the R27 West Coast Road. One (1) Adult Female Arrested for Possession of Drugs. <u>Exhibits:</u> 1x Compressed Parcel Dagga 2x Bankies containing Methamphetamine (Tik-Tik)

Operations Conducted			
Date	Area	Operation detail	Output
01 May 2023	Malmesbury	Crime Prevention – Anti-Land Invasion	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.
01 May 2023	Malmesbury	Crime Prevention – Anti-Land Invasion	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.
03 May 2023	Chatsworth	Crime Prevention – Vehicle Check Point (VCP)	Six (6) Notices Issued: 1x Disregard No Entry Sign -R1500 1x Overload Taxi -R400 2x No Number Plate -R1000 1x Disregard No U Turn -R1000 1x Unlicensed Driver -R1000
05 May 2023	Malmesbury	Protest Action Unrest Illinge Lethu	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.
05 May 2023	Malmesbury	By-Law Operation	By-Law Operation conducted in Malmesbury area. Two (2) Notices Issued: 1 x Disregard No U-Turn (R1000) 1 x Drinking in Public (R150) Total = R1150

06 May 2023	Moorreesburg	Crime Prevention Search Warrants	3x Premises Searched <u>Arrest:-</u> 1x Male Arrested for Dealing in liquor without a Licence <u>Exhibits:-</u> 5x Full Cases of Beer (60 x 750ml Castle Lager) 1x Half Case Beer (6x 750ml Castle Lager) 1x Half 5ltr of Red Wine (2.5ltr Wine) Value:- R1750
	Moorreesburg	Crime Prevention VCP N7 Weigh Bridge	15 x Vehicles Stopped 3x Vehicles Searches No arrest made
	Malmesbury Klipheuwel Road (R302)	Crime Prevention Vehicle Check Point (VCP)	<u>Fines Issued:-</u> 2x Passing on Shoulder -R300 2x Safety Belt -R1000 1x Unlicensed Motor Vehicle -R500 1x Unlicensed Driver -R1000 1x No Prdp Category G -R2500 Total:- R5300
09 May 2023	Malmesbury	Crime Prevention Patrols	High visibility: Swartland Head Office meeting with Kalbaskraal community about housing. K9 Unit And Rural Safety Unit standing down - No Incidents.
10 May 2023	Kalbaskraal	Protest Action	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.
11 May 2023	Kalbaskraal	Protest Action	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.
12 May 2023	Malmesbury	Gender Base Violence March from Illinge Lethu to Malmesbury Court	Swartland K9-Unit assisted Swartland Traffic & Law Enforcement Services.

12 May 2023	Malmesbury	Liquor Compliance Inspections WCLA	A joint operation between Swartland K9-Unit, Swartland Rural Safety Unit (RSU) and the Western Cape Liquor Authority (WCLA) was conducted in the Malmesbury Area. Forty-One (41) Licensed Liquor Premises inspected. Twenty-two (22) Off Consumption Licensed premises and Nineteen (19) On Consumption Licensed premises. One (1) Compliance Notice for non-compliance were issued during the operation. Reg 37(2) (a) – No License on premises.
12 May 2023	Moorreesburg	Crime Prevention Search Warrant Operation	A joint crime prevention operation between Swartland K9-Unit, Swartland Rural Safety Unit (RSU) and Moorreesburg SAPS were conducted in Moorreesburg area. Four (4) Premises were searched. Fifteen (15) persons were searched and profiled. One (1) Adult Male arrested. <u>Exhibits:</u> Two (2) Full Mandrax Tablets with an estimated street value of R60.
15 May 2023	Malmesbury	By-Law Operation	By-Law Operation conducted in Malmesbury area. Two (2) Notices Issued: 1 x Parking on a Red Line (R500) 1 x Hanging Washing on Fence (R300) Total : R800
16 May 2023	Chatsworth	Crime Prevention Vehicle Check Point (VCP)	<u>VCP Groen River Traffic Offences:-</u> 2x Unlicensed Motor Vehicle – R1000 2x Unlicensed Driver- R2000 1x Contrary To Permit- R2500 1x Defective Headlamp- R500 <u>By Law Offence:-</u> 1x Washing On Fence- R300

17 May 2023	Abbotsdale	Crime Prevention Vehicle Check Point (VCP)	Two (2) Notices issued: 1x Unlicensed Motor Vehicle- R500 1x Unlicensed Driver- R1000
	Riebeek West	By-Law Operation	By-Law Operation conducted in Riebeek West area. Three (3) Notices issued: 2x Drinking in Public- R300 1x Urinating In Public- R150
20 May 2023	Malmesbury Chatsworth Kalbaskraal Abbotsdale	Crime Prevention Joint Operation	1x Premises Searched 3x Male Persons Arrested for Possession of Drugs and Ammunition. Suspects Handed over to Malmesbury SAPS <u>Exhibits:-</u> 44x Packets of Tik 1x Plastic Bag Of Tik Weight 70grams 12x Whole Mandrax 27x 7.65 Calibre Rounds Crime Prevention Patrols: Kalbaskraal, Abbotsdale, Chatsworth, Malmesbury Area No incidents Area all in order.
	Moorreesburg	Crime Prevention Joint Operation Moorreesburg SAPS Malmesbury SAPS	2x Premises Searched. Both premises negative No Arrest
	Riebeek Kasteel	By-Law Operation	By-Law Operation conducted in Riebeek Kasteel area. Twelve (12) Notices Issued: 11x Drinking in Public- R1650 1x Urinating in Public- R150

		Foot Patrols	Foot Patrols done in Riebeeck-Kasteel. Four (4) Notices issued: 3x Unlicensed Drivers- R3000 1x Parking on Loading Zone- R800 1x Parking on Taxi Only- R500
27 May 2023	Malmesbury	Crime Prevention Vehicle Check Points (VCP's) in Hotspot areas. Search Warrants Stop/Search	A joint Crime Prevention operation between Malmesbury SAPS, Swartland K9-Unit and Rural Safety Unit (RSU) were conducted in the Malmesbury area. Three (3) Vehicle Check Points were executed on various locations simultaneously to close a hotspot network. During the operation, sixty-one (61) vehicles were stopped and twenty-four (24) vehicles were searched. Fourteen (14) Notices were issued for Road Traffic Violations with total amount of R12 200. One (1) Arrest were made for Drunken Driving. Seven (7) premises were searched. One (1) Adult female arrested for Dealing in Liquor. Exhibits: 60 x 750ml Black Label Beer 28 x 750ml Castle Lager Beer 22 x 650ml Redds Cider 12 x 750ml Milk Stout Beer 10 x 100ml Vodka
29 May 2023	Malmesbury	Crime Prevention Moving Violations	Four (4) Notices Issued: 2x Unlicensed Driver R2000 1x Traffic Signal R2000 1x Disobey Stop Sign R1500
30 May 2023	Malmesbury	K78- Roadblock	K9-Unit and Rural Safety Unit conducted a K78-Roadblock in conjunction with Swartland Traffic Services – the Roadblock visited by Western Cape Premier, Mr. A Winde.
30 May 2023	Malmesbury	Crime Prevention Vehicle Check Point (VCP)	Five (5) Notices Issued: 2x Unlicensed Driver R2000 1x Expired Drivers Licenced R500 1x No U-Turn R1000 1x Defective Brakes Lights R300

31 May 2023	Malmesbury	Foot Patrol	Foot Patrols conducted in Malmesbury CBD Five (5) Bankies dagga found abandoned and booked in at Malmesbury SAPS 13.
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OPERATIONAL IMAGES





Law Enforcement Rural Safety Unit Monthly Report MAY 2023

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
Reaction Unit Officers	9	9	18
TOTAL	10	10	20

Date	Area	Operation detail	Output
01 May 2023	R27 West Coast road Malmesbury and Kalbaskraal	K – 78 Ministers roadblock Monitoring of Strike Action. High Visibility patrols	Assist Swartland K9-Unit: SAPS Langebaan - Arrest one female for Possession of Drugs All in order 1 x Drinking in Public R150 1 x Illegal Dumping R300
02 May 2023	Moorreesburg Malmesbury	Hazmat Accident Diesel Bulk Tanker Access Control at Mayor's Office and Nedbank buildings. High Visibility patrols. Monitor Cameras in Control room	Point Duty- Divert Traffic Assist Provincial Traffic. All in Order
03 May 2023	Malmesbury Abbotsdale	Access control at Nedbank and Mayor's Office High Visible Patrols	All in order
04 May 2023	Moorreesburg Malmesbury	Escort Prisoners from Malmesbury to Moorreesburg Court Safeguard Council Meeting	All in Order All in order
05 May 2023	Malmesbury	Monitor of Strike threat. EFF Visit: High Visibility Patrols at Elkana Child Centre	All in order
06 May 2023	Malmesbury Moorreesburg	Stop and Searches with SAPS Escort of Swartland Pre Primary school fun walk Liquor Search warrant Operation VCP	SAPS: Arrest Dealing in Liquor All-in Order 1 x Unlicensed Motor vehicle R500 1 x Disregard taxi Parking R500 1 x Illegal car guard - R300 1 x Drinking in Public - R150

08 May 2023	Malmesbury	Point duties in Bokomo way. High Visibility Patrols. Bylaw Operation Foot beat	4 x Disable Parking - R3200 2 x Loading zone - R1600 3 x Unlicensed M/V- R1000 1 x Yellow line - R500 1 x Drinking in Public- R150
09 May 2023	Malmesbury	Foot beat High visibility Patrols	5 x Unlicensed Motor/vehicle R2500 1 x Taxi Parking R800 2 x Disabled Parking R1600 1x Loading Zone R800 1 x Park on Red line R500 1 x Drinking in Public R150 1 x Littering in Public R300
10 May 2023	Kalbaskraal	Unrest	2 x Arrests for Public Violence by SAPS
11 May 2023	Malmesbury	Point Duty in Bokomo way. High Visibility Patrols at Phase 3 and 4. Visibility Patrols. Monitoring of strike in Kalbaskraal	2 x Unlicensed M/V R1000 All in Order
12 May 2023	Malmesbury	GBV Women's March from Illingulethu	All in Order
15 May 2023	Malmesbury Abbotsdale	Bylaw Operation High Visibility Patrols	1 x Drinking in Public R150
16 May 2023	Malmesbury	VCP in Groenrivier with K-9. VCP in Bokomoway with K-9. High visibility Patrols	<u>Outcome:</u> All in Order
17 May 2023	Kalbaskraal Malmesbury	Render protection to Construction company to remove their equipment Assistance at Film shooting High Visibility Patrols	All in Order
18 May 2023	Darling Malmesbury	Bylaw Operation Foot beat M/V Accident High Visibility	<u>Outcome:</u> 3 x Unlicensed m/v R500 2 x Drinking in Public R300 1 x Red Line R500
19 May 2023	Kalbaskraal	High Visible Patrols	<u>Successes</u> 6x Drinking in Public R900

	Malmesbury	Complaint Point Duties Attend Accident Scene	6 x Unlicensed m/v R3000 1 x no parking R500 1 x Loading zone R800 Attend complaint at Driehoek Road
20 May 2023	Malmesbury Abbotsdale Chatsworth Riverlands Kalbaskraal Moorreesburg Riebeeck Kasteel	Crime Prevention Complaint Foot patrol High Visibility Patrols due to funeral of gang member Stop and searches with SAPS	<u>Successes</u> 1x Unlicensed M/V R500 2x Drinking in Public R300
22 May 2023	Swartland Area Malmesbury	Bylaw Operation High Visibility Patrols Wesbank Area Foot beat	7 x Unlicensed M/v R3500 1 x Parking Obstruct R1000 1 x Red Line - R500 1 x Disabled Parking- R800
23 May 2023	Malmesbury Riebeeck West Riebeeck Kasteel	Point duty Bokomo Way Bylaw Operation	Complete AR at SAPS 3 x Illegal Street hawkers trade without permit= R900 5 x Illegal dumping= R1500 1 x Loading Zone= R800 6 x Unlicensed m/v = R3000 1 x Disabled Parking= R800
24 May 2023	Malmesbury Moorreesburg	High Visibility Patrols High Visibility Patrols Foot beat	All in order All in order <u>Outcome</u> 1 x Drinking in Public R500

25 May 2023	Malmesbury Moorreesburg	High visibility Patrols High Visibility Patrols	<u>Outcome:</u> 1 x Drinking in Public R150 1 x Parked facing oncoming traffic R500
26 May 2023	Malmesbury	High Visibility Patrols Foot beat	<u>Outcome:</u> 1 x Parked by causing obstruction R1000 3 x Unlicensed motor vehicle R1500
29 May 2023	Malmesbury	High visibility Patrols Monitoring of Land Invasion	All in order
30 May 2023	Malmesbury Abbotsdale	Western Cape Premier visits Swartland Municipality	All in order
31 May 2023	Malmesbury	High Visibility Patrols Foot beat Drug Premises Observations	<u>Outcome:</u> 2 x Disregard Disable Parking's R1600 5 x Unlicensed Motor vehicle R2500 1 x Parked by Causing Obstruction R1000 1 x Parking on Yellow line R500 2 x Suspects Arrested for Dealing in Dagga Cas:326/05/2023, Malmesbury Sap13/442/2023 and Kleinvlei Sap13/1361/2023

DETAIL OF BY LAW CASES AND WARNINGS	Cases	Warnings	Total
BY-LAWS WHICH RELATES TO STREETS	12	0	12
DRINKING IN PUBLIC	24	0	24
DRUNK IN PUBLIC - ARREST	0	1	1
ILLEGAL DUMPING	2	0	2
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	0	1	1
PREVENTION OF FIRES	4	0	4
STREET VENDORS AND HAWKERS	6	0	6
URINATE IN PUBLIC	5	0	5
TOTAL CASES	53	2	55



CCTV ROOM

MONTHLY REPORT

MAY 2023

MAY 2023

1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	3	9
	4	4	4	12

2. Shifts

Shift Cycle 1						
MON	TUES	WED	THURS	FRI	SAT	SUN
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 –15:00	07:00 15:00

3. Activities

Type of activity	AREA	Total
Complaints/Incidents		
• General	Swartland Area	4
• Fire	Swartland Area	2
• Traffic	Swartland Area	20
• SAPS (Crime)	Swartland Area	3
• Law Enforcement	Swartland Area	24
CCTV (Incidents) By Law Cases	Swartland Area	2
GRAND TOTAL		55

Challenges of CCTV –Unit

- Shortage of one shift to deliver a 24- hour service.
- Unstable Wi-Fi connection causing cameras to log out for very long periods.
- No camera at entrance of CCTV-Room
- Need of cleaning services, because officers must clean Control room themselves, which result in less officers, monitoring the screens.
- Safety equipment of staff within the Control room.
- Due to loadshedding certain cameras is inactive, all LPR's, Overviews, Finance building as well as Councillors chambers
- The establishment of a centralized control room for Swartland municipal area.

REGISTRATION & LICENCING



REPORT MAY 2023

INCOME: REGISTRATION AND LICENCING MAY 2023

	MALMESBURY		MOORREESBURG		DARLING	
	TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT

Driving license applications							
Motor cycles	@ R 135.00	8	R1,080.00	1	R135.00		
Light motor vehicles	@ R 135.00	32	R4,320.00	20	R2,700.00		
Heavy motor vehicles	@ R 200.00	197	R39,400.00	126	R25,200.00		
Total: driving license applications		237	R44,800.00	147	R28,035.00		
Temporary driving licence appl.	@ R 45.00	226	R10,170.00	86	R3,870.00	42	R1,890.00
Driving licenses issued							
Income for Municipality	@ R 61.00	535	R32,635.00	261	R15,921.00	83	R5,063.00
Driving licenses issued							
Amount due to Prodiba	@ R 79.00	535	R42,265.00	261	R20,619.00	83	R6,557.00
Leaners licenses:							
Applications	@ R 68.00	206	R14,008.00	98	R6,664.00	13	R884.00
Issued	@ R 33.00	127	R4,191.00	64	R2,112.00	7	R231.00
Duplicate	@ R 33.00	6	R198.00	5	R165.00		
Instructors certificates:							
Applications	@ R 165.00						
Issued	@ R 33.00	1	R33.00				
Motor vehicles:							
Duplicate Registrations	@ R 165.00	71	R11,715.00				
Duplicate Traffic Register certificates	@ R 33.00						
Temporaal Permits	@ R 90.00	160	R14,400.00				
Special Permits	@ R 65.00	92	R5,980.00				
Applications for roadworthy certificates							
Light motor vehicles	@ R165.00	73	R12,045.00	6	R990.00		
Heavy motor vehicles	@ R 195.00	22	R4,290.00	2	R390.00		
Motor cycles	@ R70.00	3	R210.00				
Total		98	R16,545.00	8	R1,380.00		
Roadworthy certificates	@ R 55.00	79	R4,345.00	8	R440.00		
Professional Driving permits	@ R 80.00	112	R8,960.00	108	R8,640.00	21	R1,680.00
Issue of information	@ R 22.00						
1							
Registration of motor vehicles	@ R 270.00	841	R227,070.00				
Motor trade numbers	@ R 102.00						
Licence fees			R2,758,790.40				
Total							R2,758,790.40
Commission: Licence fees			R331,054.85				

Total						R331,054.85
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INCOME AS ON 02 JUNE 2023

DRIVING LICENSE & ROADWORTHY SECTION: MAY 2023

WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	0.5	6.0	N/A	3.25
Waiting period: Driving Licenses Heavy motor vehicles	0.5	7.0	N/A	3.75
Waiting period: Learners Licenses	0.5	0.5	0.5	0.5

LEARNERS LICENSE STATISTICS

MALMESBURY

CODES	01	02	03	TOTAL
Absent	1	4	16	21
Postponed	0	0	0	0
Passed	7	26	63	96
Failed	3	25	51	79
Oral Test	0	0	1	1
TOTAL	11	55	131	197
	54 %			

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

MOORREESBURG

CODES	01	02	03	TOTAL
Absent	0	0	8	8

Postponed	0	0	0	0
Passed	1	9	54	64
Failed	0	1	24	25
Oral Test	0	0	0	0
TOTAL	1	10	86	97
	72 %			

Codes: **01 – Motorcycle** **02 – Light motor vehicles**
03 – Heavy motor vehicles

LEARNERS LICENSE STATISTICS

DARLING

CODES	01	02	03	TOTAL
Absent	1	0	0	1
Postponed	0	0	0	0
Passed	0	3	4	7
Failed	0	3	5	8
Oral Test	0	0	0	0
TOTAL	1	6	9	16
	47 %			

Codes: **01 – Motorcycle**
02 – Light motor vehicles
03 – Heavy motor vehicles

DRIVING LICENSE STATISTICS

MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	1	1	3	0	0	12	0	4	21
Postponed	0	0	0	0	0	0	0	0	0
Passed	4	0	14	0	0	49	2	3	72
Failed	2	0	21	0	0	101	0	8	132
TOTAL	7	1	38	0	0	162	2	15	225
	35 %								

MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	0	0	2	0	0	14	0	7	23
Postponed	0	0	1	0	0	0	0	0	1
Passed	1	0	12	0	0	33	0	10	56
Failed	0	0	12	0	0	42	0	7	61
TOTAL	1	0	27	0	0	89	0	24	141
	48 %								

ROADWORTHY STATISTICS

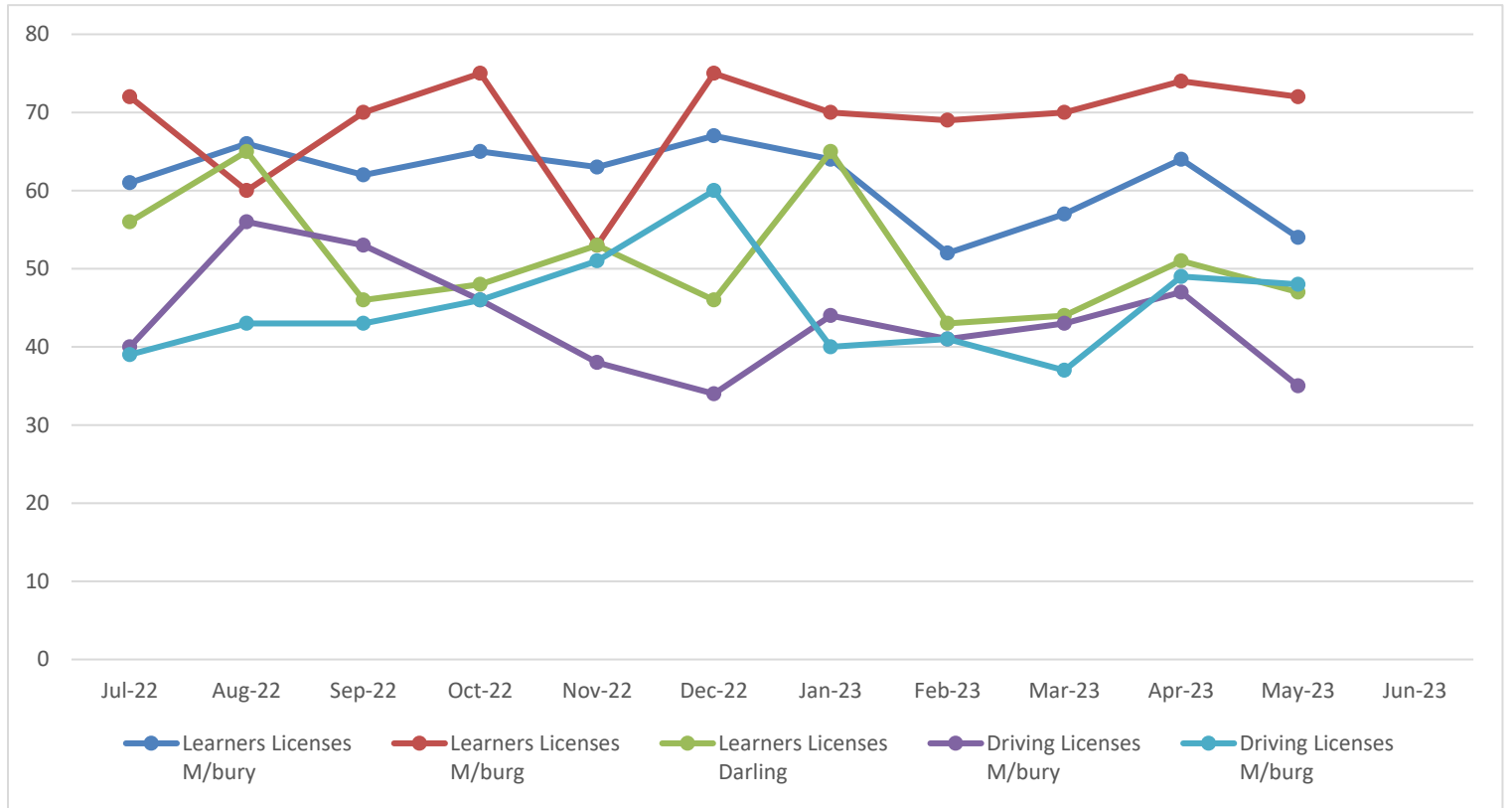
MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	0	2	0	0	4	6
Failed	0	0	0	0	0	0
Retest	0	0	0	0	0	0
Retest: Passed	0	0	0	0	0	0
Failed	0	0	0	0	0	0
TOTAL	0	2	0	0	4	6

MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	1	4	10	5	33	53
Failed	0	0	0	0	0	0
Retest	3	4	5	3	21	36
Retest: Passed	1	4	5	2	13	25
Failed	0	0	0	0	0	0
TOTAL	5	12	20	10	67	114

PASS RATE SWARTLAND



TRAFFIC OPERATIONS



TRAFFIC STATISTICS – MAY 2023

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	5 officers
Shift B	5 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
TOTAL	34

DETAIL OF TRAFFIC CASES – MAY 2023

Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	145	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	1	
Learner Driver offences	5	
Other offences regarding driving licenses	12	
Operator Offences	2	
PRDP Offences	10	
Roadworthy Certificate Offences	2	
Other Offences Regarding RTQS	1	
Discontinue Notice	2	
Unlicensed/Unregistered Motor Vehicles	159	
Failure to notify change	0	
Number Plate Offences	13	
Other offences regarding registration / licensing	2	
Moving violations		
Inconsiderate driving	1	
Traffic Signal Disobey	16	
Disobey Stop Sign	31	
Disobey No U-Turn	26	

Disobey No U-Hitch hiking	9	
Disobey Other Road Signs	6	
Offences Regarding the Duties of Drivers	1	
Seat Belt or Crash Helmet	23	
Turning in the Face of Oncoming Traffic	1	
Turning Without Signalling	0	
Illegal Overtaking	1	
Changing Lanes	0	
Enter When Unsafe	0	
Cell Phone	5	
Excessive Noise by wilful act	0	
Other Offences Regarding Rules of The Road	1	
Stopping and parking		
Stopping where Prohibited	10	
Stopping Causing Danger or Obstruction	4	
Parking Where Prohibited	97	
Loads and projections		
Overload - Goods	0	
Exceeding projection limits	0	
Insecure Load – Spillage	0	
Dangerous Goods	0	
Vehicle defects		
Defective Brakes	5	
Defective Steering	0	
Defective Tyres	16	
Defective Silencer	0	
Deposit Oil or Fuel	0	
Defective Lamps	19	Focus area especially during night times and winter.
Other Defects	9	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	4	
No operating license	4	
Operating contrary to operating license	2	
Speeding offences		
Refer camera feedback page.		
Sundry		
Caution Notice / Confiscation	2	
Arrests - Driving whilst under the influence	3	
Arrests – Reckless and Negligent driving	0	
Arrests - False or Forged documents	1	
Arrests – Other	3	

Arrests – Warrants	0	
Other offences not mentioned elsewhere	0	
TOTAL	654	

TRAFFIC FINES: PAID CASES – MAY 2023		
Summonses, 341 Notices & Speeding Offences		
Service Provider	Total cases paid	Monetary value of paid cases
TMT	1003	R 546, 160.00

Total Warrants Served	Total Warrants withdrawn by Court	Monetary value of paid Warrants
82	0	R 24 600.00
Expired warrants for May'23		Monetary value
473	0	R 575 100.00

Warrants of arrests															
	Total warrants finalized (Paid; withdrawn; older than 2 years)														
	March 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	April 2023	May 2023
TMT	130	89	129	205	206	437	112	202	139	98	129	104	76	46	82

MONTHLY CAMERA SUMMARY –MAY 2023

MOBILES

1. 2020-	HOURS: 166	CASES LOGGED: 1288
2. 2018-	HOURS: 146	CASES LOGGED: 1073
3. 2094-	HOURS: 73	CASES LOGGED: 197
4. 2117-	HOURS: 42	CASES LOGGED: 243

TOTAL CAPTURE: 2801

TOTAL HOURS: 427

TOTAL PAID TICKETS: 1003

MONETARY VALUE: R 546, 160.00

FIXED SITES

1. MB062-	RIEBEEK WES	: 147
2. MB075-	MOORREESBURG	: 35
3. MB076-	DARLING	: 363

TOTAL CAPTURED: 545

AVERAGE SPEED OVER DISTANCE (ASOD'S):

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	810
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	957
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	738
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	576
TOTALS			3081

WARRANT OF ARREST PAID	82	R 24 600.00
EXPIRED WARRANTS FOR MAY 2023	473	R 575 100.00
ADMIN MARKS FOR MAY 2023	30	
INFRINGEMENT AUDIT PRINT REPORT	100	

Educational programs /Projects			
Date	Area	Description	Detail of educational program
03 May 2023 12h00-14h00	Chatsworth	Youth Empowerment	Distribute learner literature to empower 32 unemployed youth to obtain their learners licenses. Senior Traffic Officer C.S Prince in conjunction with the Department of Mobility.
26 May 2023 09h00	Weltevrede Primary school Goedehoop Primary school Rus stasie Primary school Riebeek	Sanitary drive	In order for young scholars to remain in school, the Swartland Municipality decided to roll out a new initiative, to distribute sanitary pads to the rural farming schools. Senior Traffic Officer C.S Prince in conjunction with Swartland Department of Development Services.
			
29 May 2023 08h30	Vooruitsig Primary school Darling	Awareness Campaign- Road Safety Awareness	As part of National Child Protection Week Swartland Traffic & Law Enforcement Services in-conjunction with Darling Outreach Foundation held a Road Safety Awareness for 600 Grade 1-3 children at Vooruitsig Primary School, Darling Senior Traffic Officer C.S Prince & R/Insp. M. Humphreys



29 May 2023
11h30

St. Michaels
Primary school
Abbotsdale

Awareness Campaign- Road Safety Awareness

As part of National Child Protection Week Swartland Traffic & Law Enforcement Services in-conjunction with ACVV Malmesbury held a Road Safety Awareness to 300 Grade 4-7 children at St. Michaels Primary School, Abbotsdale

Senior Traffic Officer C. Prince.



WEIGHBRIDGE

	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023
Vehicles weighed	4147	4682	4317	3563	3468	3163	3622	3410	3174	4081	4832
Vehicles Overload Charged	31	46	40	34	35	26	45	34	41	42	62
Monetary Value	R 45 650	R 63 250	R 69 050	R 54 950	R 80 350	R 32 800	R 79 350	R 56 375	R 70 350	R 60 150	R108 200

VEHICLE CHECK POINTS (VCP's)				
Date	Area	Description	Vehicles Stopped/ Count	Traffic Cases issued
02/05/2023	Voortrekker Road, Malmesbury	U-Turn Sign Enforcement	2	2 x Cases
03/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	7	9 x Cases
03/05/2023	Darling	Moving Violations	2	2 x Cases
04/05/2023	R315, Malmesbury	Railway Stop Sign Enforcement	6	7 x Cases
04/05/2023	Moorreesburg Area	VCP	24	2 x Cases
05/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	3	4 x Cases
06/05/2023	Kalbaskraal	VCP	24	26 x Cases
06/05/2023	Malmesbury	U-Turn Sign Enforcement	10	8 x cases
09/05/2023	Moorreesburg Area	VCP	16	9 x Cases
09/05/2023	Darling Main Road	VCP	16	2 x Cases
09/05/2023	Chatsworth	VCP	22	7 x Cases
11/05/2023	R315, Malmesbury	Railway Stop Sign Enforcement	6	6 x Cases
13/05/2023	N7 on Ramp, Malmesbury	VCP	22	3 x cases
13/05/20223	Main Road, Riebeek-West	VCP	25	5 x Cases
13/05/2023	Darling Area	Moving Violations	12	6 x Cases
14/05/2023	Darling East & CBD Area	Moving Violations	4	7 x Cases
15/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	1	2 x Cases
15/05/2023	C/o Bokomo & Hoog Street, Malmesbury	Traffic signal Enforcement	6	10 x Cases
16/05/2023	Yzerfontein Main Beach	Moving Violations	3	2 x Cases

16/05/2023	Riebeek-West	Stop Sign Enforcement	2	2 x Cases
16/05/2023	Riebeek-Kasteel	VCP	17	12 x Cases
16/05/2023	Darling Road, Malmesbury	VCP-Scholar Transport	15	2 x Cases
16/05/2023	C/o Dr.Euvrard & St.Thomas Street, Malmesbury	Stop Sign Enforcement	4	6 x Cases
17/05/2023	Darling Main Road	VCP	12	4 x Cases
18/05/2023	C/o Darling & Abattoir Rd, Malmesbury	Traffic signal Enforcement	7	10 x Cases
18/05/2023	Darling North	Moving violations	4	2 x Cases
19/05/2023	Moorreesburg	VCP	59	7 x Cases
19/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	2	2 x Cases
22/05/2023	Piet Retief St, Malmesbury	VCP	13	6 x Cases
22/05/2023	Kalbaskraal	VCP	9	5 x Cases
23/05/2023	Voortrekker Road, (Sheratons Place) Malmesbury	VCP	25	7 x Cases
24/05/2023	River Street, Kalbaskraal	VCP	28	19 x Cases
24/05/2023	N7 Off Ramp, Abbotsdale	VCP	34	6 x Cases
26/05/2023	Yzerfontein (Fish market) R315	VCP	12	26 x Cases
26/05/2023	Moorreesburg	VCP	47	6 x Cases
27/05/2023	Klipheuwel Road, Malmesbury	VCP	40	5 x Cases
28/05/2023	Klein Dassenberg Road, Kalbaskraal	VCP	23	7 x Cases
29/05/2023	Darling Main & Evita Bezuidenhout Blvd	VCP	15	6 x Cases
29/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	2	2 x Cases
29/05/2023	C/o Bokomo & Hoog Street, Malmesbury	Traffic signal Enforcement	2	4 x Cases
31/05/2023	Riebeek-Kasteel	VCP	21	16 x Cases
31/05/2023	Old Kalbaskraal Road (Nitrophoska), Malmesbury	VCP	30	9 x Cases
31/05/2023	Voortrekker Road, (Spar) Malmesbury	U-Turn Sign Enforcement	5	5 x Cases

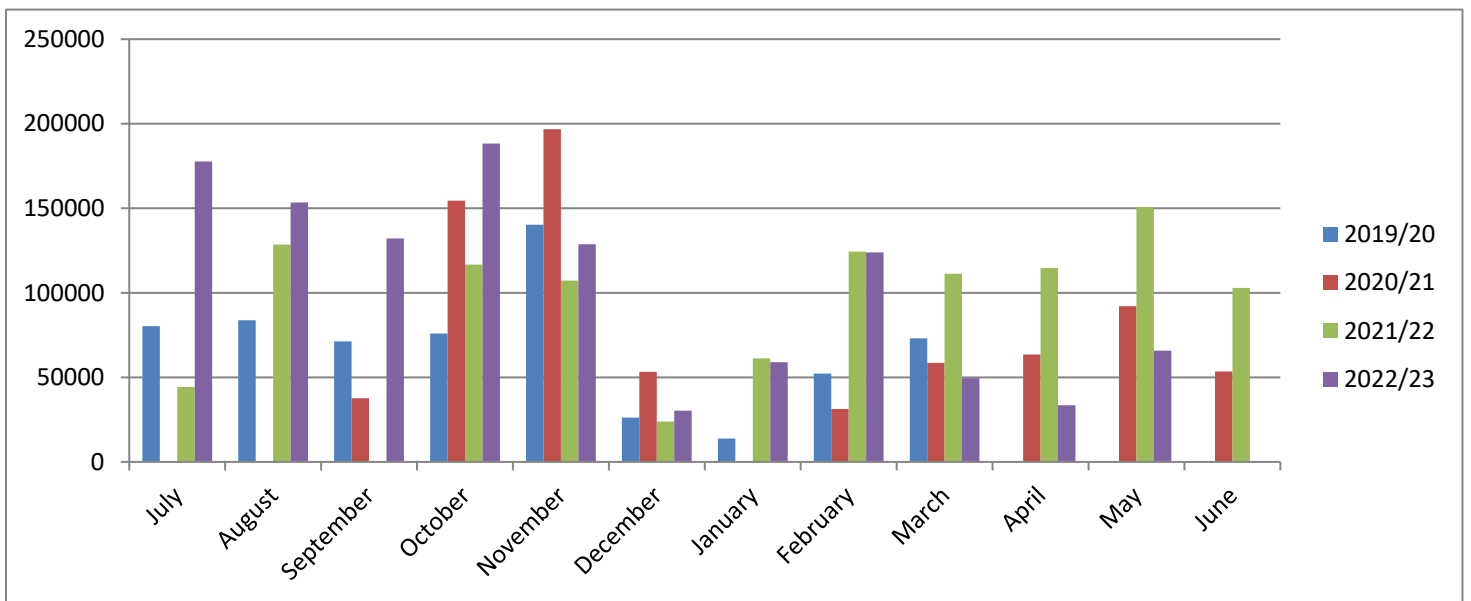
Foot Patrols			
Date	Area	Description	Output/Outcome
03/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
09/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	5 x Cases
09/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	12 x Cases
09/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	4 x Cases
13/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
15/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	8 x Cases
16/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	9 x Cases
23/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
27/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
27/05/2023	Malmesbury	Check for all Traffic related offences and Bylaws	4 x Cases
31/05/2023	Moorreesburg	Check for all Traffic related offences and Bylaws	9 x Cases
			57 x Cases

K78 ROADBLOCKS

Date	Area	Description	Vehicles Stopped/ Counted	Traffic Cases issued/Other
01 May 2023	R27 KM 100 West Coast Road	K78	127	11 x Cases
19 May 2023	N7 Tierfontein, Malmesbury (KM 42,0N)	K78	248	22 x Cases
30 May 2023	R302, Klipheuwel Road, Malmesbury	K78	169	10 x Cases
			544	43 x Cases

ANPR - BUS OPERATIONS

Date	Location	Total Payments	Amount
04 May 2023	Riebeek-Kasteel	26	R 15 750.00
05 May 2023	Traffic Court- Malmesbury	9	R 4 150.00
20 May 2023	Klipheuwel Road, Malmesbury	38	R 15 300.00
21 May 2023	Bokomo Road - Taxi Rank	38	R 30 600.00
Total Payment Value		111	R 65 800.00





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Brandweerdienste

13 Julie 2023

7/1/2/2-3

ITEM 6.4.2 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOU SAL WORD
OP 19 JULIE 2023.

ONDERWERP:	VERSLAG: BRANDWEER DIENSTE: MEI 2023
SUBJECT:	REPORT: FIRE BRIGADE SERVICES: MAY 2023

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for May 2023.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER



- MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste
Afdeling: Brandweer
5 Junie 2023

7/1/2/2-3

BRANDWEER – MAANDVERSLAG: MEI 2023
FIRE BRIGADE – MONTHLY REPORT: MAY 2023

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

*13 Temporary Fire Reservists on standby weekly.

*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	MAY MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.05.2023	23:58	Motor Vehicle Accident – R46, near Hermon		
02.05.2023	09:52 14:08 15:29	Motor Vehicle Accident – 10 km outside Malmesbury, Klipheuwel Road Motor Vehicle Accident – Hopefield Road Cleaning of road (oil spillage), Alfa Street, Wesbank		
03.05.2023	12:05 13:11	Structure on fire – 332 Dennehout Street, Kalbaskraal Veld fire – Fonteine Village		
04.05.2023	09:55	Motor Vehicle Accident – Hopefield Road		
06.05.2023	05:36 18:21 23:23	House on fire – Le Rhine Farm Electric equipment alight – 76 Godetia Street, Wesbank Rubbish on fire – Alfa Street, Phase 3, Illinge Lethu		
07.05.2023	05:01	Refuse bin on fire – Phase 4, Illinge Lethu		

	18:25 20:19	Motor Vehicle alight – Voortrekker Road, Malmesbury Rubbish on fire – Church Street, Abbotsdale		
08.05.2023	12:11 12:33 13:54 15:35	Refuse bin on fire, cnr of Holomosa & Sobukwe Street, Illinge Lethu Structure on fire – 5 Arnaud Street, Dalsig Cleaning of Road (oil spillage) – Rabie Street, Malmesbury Motor Vehicle Accident – R46, direction Riebeek		
09.05.2023	18:53	Heavy Motor Vehicle alight – N7, direction Moorreesburg		
10.05.2023	07:00	Motor Vehicle Accident – Kalbaskraal		
11.05.2023	16:07	Informal Structure on fire – 5774 Biko Street, Illinge Lethu		
12.05.2023	18:28 20:48	Motor Vehicle Accident – N7, direction Moorreesburg Informal Structure on fire (fire department stood down, because community was rioting and assaulting the firemen) – 9881 Eyetu Street, Illinge Lethu		
14.05.2023	00:33 17:51	House on fire – 1341 Mountainview, Chatsworth House on fire – 421 Palm Street, Kalbaskraal		
15.05.2023	18:27	Rubbish on fire – De Hoop Housing		
18.05.2023	19:40	Motor Vehicle Accident – cnr of Reinier & Church Street, Malmesbury		
19.05.2023	08:45 18:14	Informal Structure on fire – 11692 Langa Libalela Street, Illinge Lethu Motor Vehicle Accident – cnr of Bokomo & Voortrekker Road, Malmesbury		
20.05.2023	23:40	Structure on fire – scrapyard, Varing Street, Wesbank		
22.05.2023	08:43	Refuse bin on fire – Jakaranda Street		
25.05.2023	16:19	Electric pole alight – 'Rooi winkel', Alfa Street, Wesbank		
26.05.2023	16:45	Electric pole alight – Merino Street, Malmesbury		
27.05.2023	08:02 13:19	Motor Vehicle alight – N7, Hopefield turn-off Motor Vehicle Accident – old Kalbaskraal Road, Abbotsdale turn-off		
29.05.2023	07:05	Cleaning of road (waste products) – Klipheuwel Road		
30.05.2023	07:31 07:46	Motor Vehicle Accident – Rooidraai Farm House on fire – Langkloof Farm, Darling Road		
31.05.2023	06:23	House on fire – 33 Roosmaryn Street, Wesbank		

DATE	TIME	MAY MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.05.2023	12:06	Motor Vehicle Accident – N7, near weighbridge		
03.05.2023	01:29	Structure on fire – 4 Flamink Street, Moorreesburg		
09.05.2023	04:00 06:10 08:00 19:12	Motor Vehicle Accident – N7, direction Moorreesburg Motor Vehicle Accident – N7, Direction Malmesbury Motor Vehicle Accident – N7, near Moorreesburg turn-off Heavy Motor Vehicle alight – N7, near Moorreesburg turn-off		
10.05.2023	12:00	Rubbish on fire – Moorreesburg Dumping site		
11.05.2023	14:05	Motor Vehicle Accident – Main Street, Moorreesburg		
20.05.2023	05:55	Motor Vehicle Accident – N7, near Moorreesburg turn-off		
24.05.2023	15:37	Rubbish on fire – Station Street, Moorreesburg		
27.05.2023	03:42	Motor Vehicle Accident – Gouda Road		
28.05.2023	09:13	Motor Vehicle Accident – Long Street, Moorreesburg		

DATE	TIME	MAY MONTHLY REPORT RIEBEEK KASTEEL/WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.05.2023	23:30	Motor Vehicle Accident – R46 near Hermon		
13.05.2023	11:07	Motor Vehicle Accident – cnr of Sarel Celliers & Main Street, Riebeek Kasteel		
16.05.2023	07:13 17:00	Motor Vehicle Accident – R311, between Riebeek Wes & -Kasteel Refuse bin on fire – Lelie Street, Riebeek Kasteel		
17.05.2023	06:40	Electric box alight – cnr of Lelie & Mimosa Street, Riebeek Kasteel		

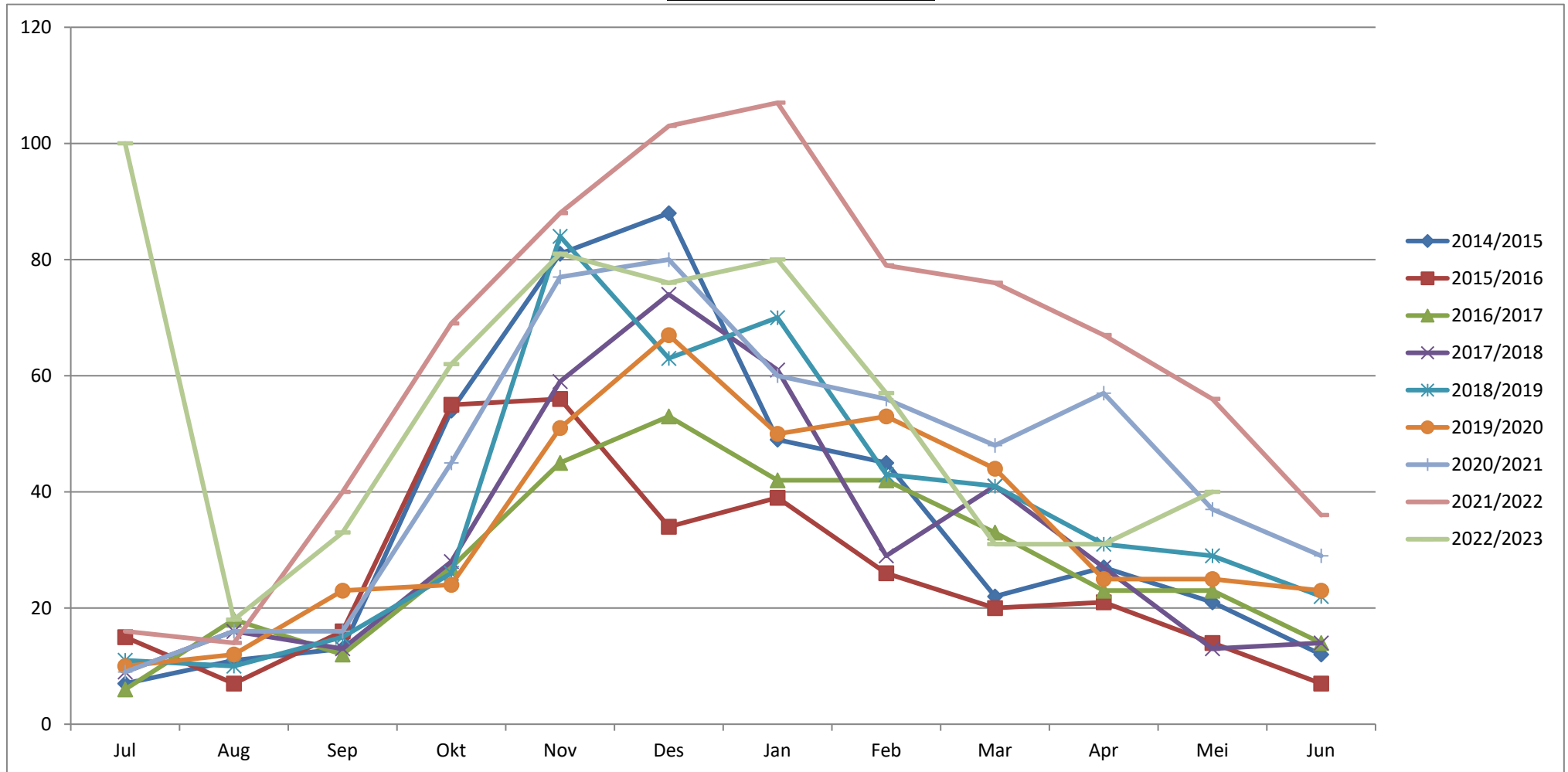
DATE	TIME	MAY MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.05.2023	14:00 15:00	Motor Vehicle Accident – Darling & Malmesbury Road House on fire – 114 Lutie Katz Street, Yzerfontein		
04.05.2023	12:27 19:36	Veld fire – Somerset Circle, Darling Medical assistance (assisted SAPS) – Caledon Street, Darling		
05.05.2023	08:13	Structure on fire – 13 Madeliefie Street, Darling		
07.05.2023	04:50	Structure on fire – 631 Port Jackson Street, Darling		
13.05.2023	01:18 17:40	Motor Vehicle alight – Botterboom Avenue, Darling Rubbish on fire – Moravian Church, behind ASLA		
15.05.2023	22:06	Structure on fire – 83 5 th Avenue, Darling		
16.05.2023	09:38 19:41	Gas leak – 178 Madeliefie Street, Darling Furniture alight – 252 Akkerboom Avenue, Darling		
20.05.2023	19:00	Motor Vehicle Accident – Uilenkraal		
24.05.2023	11:42	Medical assistance – Nemesia Street, Darling		

GENERAL

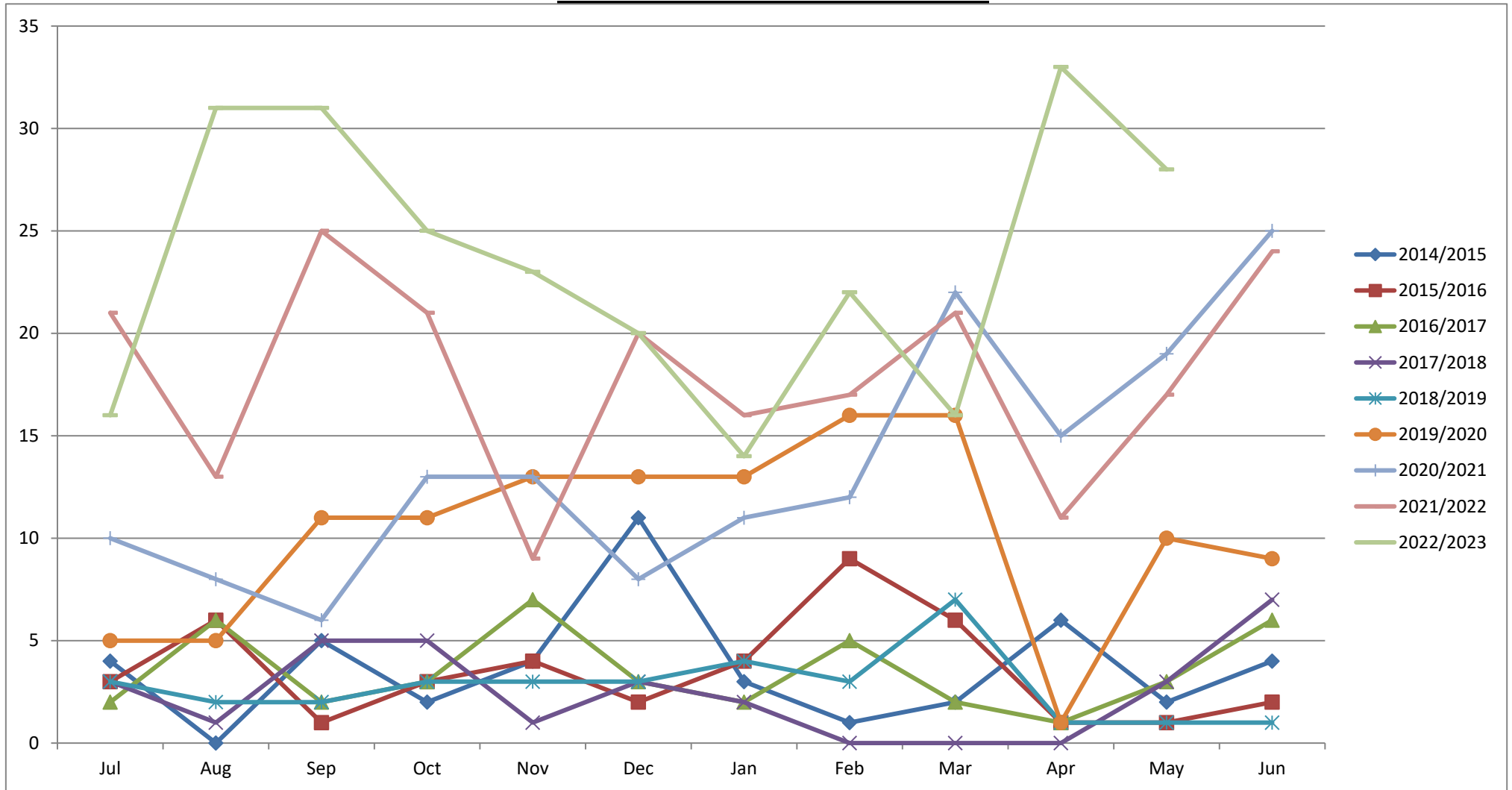
1. Building Plans evaluated: Farm 397, Moorreesburg
2. Fire inspection: Moorreesburg Eatery
3. Fire Hydrant Inspection and Maintenance = 150 hydrants
4. All operational firefighting vehicles and equipment inspected on a weekly basis.

CHIEF FIRE OFFICER: R HARRIS

AMOUNT OF FIRES



AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	May 2023												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									6			6
	INFORMAL									10			10
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE												

INDUSTRY	FURNITURE									1			1
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM									1			1
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS									4			4
	MINES (SURFACE)												
	UTILITIES												
TRANSPORT	CARS, MOTORCYCLES									4			4
	BUSES												
	HEAVY VEHICLES									2			2
	SHIPS												
	TRAINS												
	AIRCRAFT												
OTHER	RUBBISH, GRASS AND BUSH									12			12
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	TOTALS									40			40

AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)	
(This exclude where fires are involved)	
TYPE INCIDENT	Number of incidents
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	23
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	5
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
TOTALS	28

ITEM 7.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023

ONDERWERP: AANVAARDING VAN VERORDENING INSAKE ELEKTRISITEITSVOORSIENING
SUBJECT: ADOPTION OF ELECTRICITY SUPPLY BY-LAW

1. BACKGROUND

1.1 The following draft by-law was introduced in Council on 26 April 2023 in terms of Chapter 8 of the Swartland Municipality: By-Law relating to the Conduct of Meetings as promulgated in Provincial Gazette Extraordinary, 8649 of 19 August 2022:

- Swartland Municipality: Electricity Supply By-law

1.2 The draft by-law was published on the municipal website and in the local newspapers in both Afrikaans and English. No comments and/or objections were received by the closing date of 26 June 2023.

2. LEGISLATION

2.1 National legislation

2.1.1 The Constitution, Municipal Structures Act and Municipal Systems Act set the framework in terms of which a municipal council must pass by-laws.

2.1.2 The Constitution sets two basic requirements for municipal law-making:

- First, a by-law must have the support of the majority of all the councillors;
- Second, the community must have enjoyed the opportunity to have its say with regard to that by-law.

2.1.3 The following steps were taken when considering the draft by-law:

		Proposed timeframes
Step 1	A draft by-law is prepared by a councillor or a committee of the council and must be introduced in the council.	Executive Mayoral Committee Meeting of 19 April 2023, introduced in Council on 26 April 2023.
Step 2	The council must consult with the community with regard to the draft by-law. It must at least publish the by-law for comment by the public. Note: the municipality may use the ward committees to discuss the merits of a draft by-law.	Placement of media advertisement on 2 May 2023. Period of comment (30 working days) until 26 June 2023.
Step 3	The by-law is introduced in and debated by the council. Before passing a by-law, a council that has an executive committee or executive mayor, must first require that committee or mayor to give a report and recommendation on the by-law.	To be tabled in Council on 27 July 2023, via the Executive Mayoral Committee (meeting on 19 July 2023).
Step 4	The Municipal council votes on the by-law, which – in terms of the Constitution – is to be carried by the majority of all councillors.	Council meeting 27 July 2023
Step 5	If passed by council, the by-law is published in the Provincial Gazette and becomes law on that date or a later date set in the by-law.	By

2.2 **Compliance with the By-law relating to the Conduct of Meetings**

The by-law (Annexure A) is tabled for adoption by Council in accordance with paragraph 60 of the Swartland Municipality: By-law relating to the Conduct of Meetings (PG 8649 dated 19 August 2022).

2.3 Paragraph 60(2) determines that the executive mayor must consider the report by the municipal manager and must submit a report to the council which sets out an executive summary of the draft by-law (see paragraph 2.4), any relevant comments or proposals received (none received) and a recommendation (see paragraph 3).

2.4 **Executive Summary of the draft by-law** (as was submitted in Council on 26 April 2023)

2.4.1 The existing by-law has been amended to include provisions regarding the following:

2.4.2 The amended by-law seeks

- to administer and regulate the reticulation of electricity within the Swartland Municipality's area of jurisdiction, as per the Municipality's constitutional mandate to administer matters pertaining to electricity and gas reticulation in its area of jurisdiction, in terms of section 156(1)(a), read with Part B of Schedule 4 of the Constitution of the Republic of South Africa, 1996;
- to regulate the connection of embedded generation systems to the municipal distribution system and enforce the licensing or registration of any and all embedded generation systems within the municipal boundary in accordance with the requirements of the Electricity Regulation Act, Act 4 of 2006 (ERA);
- to regulate the wheeling of the electricity generated by an embedded generation system within the municipal electrical grid;
- to establish principles for the resale of electricity in line with the provisions of the ERA;
- to regulate the obligation of the Municipality to ensure standby supply of electricity in the event that the embedded generation system is unable to supply electricity to the customer;
- to regulate the metering of the embedded generation system connected to the municipal distribution system;
- to empower the Municipality to determine and publish norms, standards and guidelines relevant to embedded generation within the municipal boundaries;
- to also permit the Municipality to disconnect the embedded generation system to the extent that the customer has not complied with the by-law and/or conditions of connection (either before or after their electricity meter).

2.4.3 Upon publication in the Provincial Gazette, the existing Swartland Municipality: Electricity Supply By-law, as promulgated in Provincial Gazette Extraordinary 7285 of 11 July 2014 will be repealed and replaced with the new by-law.

3. **RECOMMENDATION**

- (a) That the following by-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette:
- Swartland Municipality: Electricity Supply By-law
- (b) That fines for offences of the by-law be determined by the Department of Justice.

AANBEVELING

- (a) Dat die volgende verordening aangeneem word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:
- Swartland Munisipaliteit: Verordening insake Elektrisiteitsvoorsiening
- (b) Dat boetes vir ootredings van die verordening vasgestel word deur die Departement van Justisie.

(get) M S Terblanche

MUNISIPALE BESTUURDER

SWARTLAND MUNISIPALITEIT
KONSEPVERORDENING INSAKE ELEKTRISITEITSVOORSIENING

Kragtens die bepalings van artikel 156 van die Grondwet van Suid-Afrika, 1996, bepaal die Swartland Munisipaliteit hiermee soos volg: —

Inhoud

1. Woordomskrywing
- HOOFTSTUK 1: ALGEMENE VOORWAARDES VIR VOORSIENING
2. Voorsiening van elektrisiteitsdienste
3. Elektrisiteitsvoorsiening
4. Aansluiting van elektriese opwekkingstoerusting
5. Tolragverspreiding van elektrisiteit ('wheeling')
6. Betekening van kennisgewing
7. Nakoming van kennisgewings
8. Aansoek om voorsiening van elektrisiteit
9. Verwerking van aansoeke om voorsiening
10. Deurgangsregte
11. Statutêre serwituut
12. Reg van toegang om inspeksie te doen, te toets of instandhoudingswerk te doen
13. Weiering of versuim om inligting te verstrek
14. Weiering van toegang
15. Onbehoorlike verbruik
16. Elektrisiteitstariewe
17. Deposito's
18. Betaling van tariewe
19. Rente op agterstallige rekeninge
20. Beginsels vir die herverkoop van elektrisiteit
21. Reg om die toevoer van elektrisiteit af te sluit
22. Nie-aanspreeklikheid van die munisipaliteit
23. Lekkasje van elektrisiteit
24. Onderbreking van toevoer
25. Seëls van die munisipaliteit
26. Peuter met diensaansluiting of hoofleiding
27. Beveiliging van die munisipaliteit se hoofleiding
28. Voorkoming van peuter met die diensaansluiting of hoofleiding
29. Ongemagtigde aansluitings
30. Ongemagtigde heraansluiting
31. Tydelike afsluiting en heraansluiting
32. Tydelike voorsiening van elektrisiteit
33. Tydelike werk
34. Lasvermindering
35. Hoë-, medium- en laagspanning skakeltuig en toerusting
36. Substasie-akkommodasie
37. Bedradingsdiagram en spesifikasie
38. Bystandstoevoer
39. Verbruiker se toerusting vir noodbystandstoevoer en opwekking
40. Omsendbriewe

HOOFSTUK 2: VERBRUIKERS SE VERANTWOORDELIKHEDE

- 3941. Verbruiker moet elektriese installasie oprig en in stand hou
- 4042. Fout in elektriese installasie
- 4143. Beëindiging van die verbruik van die toevoer van elektrisiteit
- 4244. Verandering van okkupeerder
- 4345. Diensapparaat

HOOFSTUK 3: SPESIFIEKE VOORSIENINGSVOORWAARDES

- 4446. Diensaansluiting
- 4547. Meterakkommodasie

HOOFSTUK 4: TOEVOERSTELSELS

- 4648. Lasvereistes
- 4749. Lasbeperkings
- 4850. Steuring van ander verbruikers se elektriese toerusting
- 4951. Toevoer na motore
- 5052. Arbeidsfaktor
- 5153. Beveiliging

HOOFSTUK 5: ELEKTRISITEITSMETING

- 5254. Meet van toevoer
- 5355. Akkurate meting
- 5456. Lees van kredietmeters
- 5557. Voorafbetaalde meter

HOOFSTUK 6: ELEKTRIESE KONTRAKTEURS

- 5658. Elektriese Kontrakteurs
- 5759. Aanspreeklikheid

HOOFSTUK 7: KOSTE VAN WERK

- 5860. Koste van Werk

HOOFSTUK 8: ENERGIEBEPARINGSMAATREËLS EN VERMINDERDE GEBRUIK VAN ELEKTRISITEIT

- 5961. Norme, riglyne en standaarde

HOOFSTUK 9: ALGEMENE BEPALINGS

- 6062. Vrystellings
- 6163. Skakelforums in gemeenskap
- 6264. Appèl
- 6365. Strafbepalings
- 6466. Teenstrydigheid met ander wetgewing
- 6567. Herroeping van Verordeninge
- 6668. Kort titel en inwerkingtrede

1. Woordoms krywing

In hierdie verordening, geniet die Engelse teks voorrang in die geval van 'n teenstrydigheid tussen die verskillende tekste, en tensy dit uit die samehang anders blyk, het die volgende woorde die volgende betekenisse:

“**bewys**” die noodsaaklike element van 'n voorafbetaalde meterstelsel wat gebruik word om inligting oor te dra van 'n verkooppunt vir elektrisiteitskrediet na 'n voorafbetaalde meter en *vice versa*;

“**bystandstoevoer**” 'n alternatiewe toevoer van elektrisiteit wat nie gewoonlik deur die verbruiker verbruik word nie;

“**die Wet**” enige toepaslike wet, proklamasie, ordonnansie, wet van die Parlement of wetsbepaling wat regskrag het;

“diensaansluiting” al die kables en toerusting wat nodig is om die hoofleiding by die verbruiker se elektriese installasie aan te sluit by die voorsieningspunt;

“diensbeveiligingstoestel” enige sekering of stroombreker wat geïnstalleer word met die doel om die munisipaliteit se toerusting te beskerm teen oorbelasting of foute wat op die installasie of op die interne diensaansluiting voorkom;

“eienaar” met betrekking tot ’n perseel, die persoon by wie die regstitel daarvan berus; met dien verstande dat –

- (a) in die geval van onroerende eiendom –
 - (i) wat vir ’n tydperk van minstens 50 jaar verhuur word, ongeag of die huurkontrak geregistreer is of nie, die huurder daarvan, of
 - (ii) wat voordelig geokkupeer word kragtens ’n serwituut of reg analoog daarmee, die okkupeerder daarvan;
- (b) indien die eienaar soos hierbo omskryf —
 - (i) dood of insolvent is, sy of haar boedel tot voordeel van sy of haar skuldeisers afgestaan het, ingevolge ’n hofbevel onder kuratele geplaas is, of ’n maatskappy is wat gelikwieder of onder geregtelike bestuur geplaas is, die persoon by wie die administrasie van sodanige eiendom berus as eksekuteur, administrateur, trustee, regverkrygende, kurator, likwidateur of geregtelike bestuurder, na gelang van die geval, of
 - (ii) nie in die Republiek van Suid-Afrika aanwesig is nie, of indien sy of haar adres aan die munisipaliteit onbekend is, iemand wat as agent of andersins die huurgeld ten opsigte van sodanige eiendom ontvang of geregtig is om dit te ontvang, en
 - (iii) indien die munisipaliteit nie kan vasstel wie sodanige persoon is nie, word die persoon wat geregtig is op die voordelige gebruik van sodanige eiendom geag die eienaar daarvan te wees met die uitsluiting van die persoon by wie die regstitel daarvan berus;

“elektriese installasie” ’n elektriese installasie soos omskryf in die Regulasies;

“elektriese kontrakteur” ’n elektriese kontrakteur soos omskryf in die Regulasies;

“geakkrediteerde persoon” ’n persoon wat ingevolge die Regulasies na gelang van die geval as ’n elektriese toetser vir enkelfase, ’n installasie-elektrisiën of ’n meesterinstallasie-elektrisiën, geregistreer is;

“geïntegreerde opwekkingstelsels” beteken elektriese kragopwekkingseenhede wat direk aan die distribusiestelsel of aan die klant se kant van die meter aan die distribusiestelsel gekoppel is;

“hoogspanning” die stel nominale spanningsvlakke wat in kragstelsels vir grootmaattransmissie van elektrisiteit in die omgewing van $44 \text{ kV} < U_n < 220 \text{ kV}$ gebruik word.[SANS 1019];

“hoofleiding” enige deel van die munisipaliteit se elektrisiteitsnetwerk;

“voorafbetalde meter” ’n vooruitbetaalmeter wat geprogrammeer kan word om die vloei van hoeveelhede vooruitbetaalde energie in ’n elektriese stroomkring toe te laat;

“kredietmeter” ’n meter waar ’n rekening uitgereik word nadat elektrisiteit verbruik is;

“laagspanning” die stel nominale spanningsvlakke wat gebruik word vir die verspreiding van elektrisiteit en waarvan die boonste perk oor die algemeen aanvaar word as ’n ws-spanning van 1000 V (of ’n gs-spanning van 1500 V).[SANS 1019];

“medium spanning” die stel nominale spanningsvlakke bo laagspanning en benede hoogspanning in die omgewing van $1 \text{ kV} < U_n < 44 \text{ kV}$ [SANS 1019];

“meetpunt” die punt waar die verbruiker se elektrisiteitsverbruik gemeet word en wat by die voorsieningspunt of by enige ander punt op die verspreidingsstelsel van die munisipaliteit of die elektriese installasie van die verbruiker kan wees soos deur die munisipaliteit of enige behoorlik gemagtigde amptenaar van die munisipaliteit aangedui met dien verstande dat dit alles, en slegs, die verbruiker se verbruik van elektrisiteit meet;

“meter” ’n toestel wat die aanvraag of die elektriese energie wat verbruik word, aandui en dit behels ook konvensionele meters en voorafbetaalde meters;

“motoraansitstroom” met betrekking tot wisselstroommotore, die gemiddelde vierkantwortelwaarde van die simmetriese stroom wat deur ’n motor verbruik word wanneer dit aangedryf word volgens die geraamde spanning daarvan met die aansitter in aansitposisie en die rotor gesluit;

“motorlas totaal aangeskakel” die somtotaal van die kW-vermoë van al die afsonderlike motore wat by ’n installasie aangesluit is;

“motorvermoë” die maksimum aanhoudende kW-lewering van ’n motor soos vermeld op die vervaardiger se kenplaatjie;

“munisipaliteit” beteken die Swartland Munisipaliteit, ingestel kragtens artikel 12 van die Munisipale Strukturewet, 117 van 1998, en sluit in enige politieke struktuur, politieke ampsdraer, raadslid, behoorlik gemagtigde agent of enige amptenaar wat ingevolge hierdie verordening handel kragtens ’n bevoegdheid van die munisipaliteit wat gedelegeer is of gesubdelegeer is aan sodanige politieke struktuur, politieke ampsdraer, raadslid, agent of amptenaar;

“nakomingsertifikaat” ’n sertifikaat wat ingevolge die Regulasies ten opsigte van ’n elektriese installasie of gedeelte van ’n elektriese installasie deur ’n geakkrediteerde persoon uitgereik word;

“okkupeerder” met betrekking tot ’n perseel –

- (a) iemand wat sodanige perseel werklik okkupeer;
- (b) iemand wat wetlik daarop geregtig is om sodanige perseel te okkupeer;
- (c) in geval van sodanige perseel wat onderverdeel is en wat aan loseerders of verskillende huurders verhuur word, die persoon wat die huurgeld ontvang wat deur sodanige loseerders of huurders betaalbaar is, hetsy vir sy of haar eie rekening of as agent vir iemand wat daarop geregtig is of belang daarby het, of
- (d) iemand wat by die beheer of bestuur van sodanige perseel betrokke is, en behels ook die agent van sodanige persoon wanneer hy of sy nie in die Republiek aanwesig is, of as sy of haar verblyfplek onbekend is;

“perseel” enige grond of enige struktuur bo of benede grondvlak en behels ook enige voertuig, vliegtuig of vaartuig;

“Regulasies” die Regulasies opgestel ingevolge die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), soos gewysig;

“spanning” die gemiddelde vierkantwortelwaarde van elektriese potensiaal tussen twee geleiers;

“tarief” die munisipaliteit se tarief hef vir die voorsiening van elektrisiteit;

“toepaslike standaardspesifikasie”

SANS 1019 Standaardspanning, -stroombane en isolasievlakke vir die toevoer van elektrisiteit,

SABS 1607 Elektromeganiese watt-uurmeters,

SABS 1524 Dele 0,1 & 2 – Voorafbetaalde meterstelsels,

SABS IEC 60211 Maksimumaanvraagaanwysers, Klas 1.0,

SABS IEC 60521 Wisselstroom-elektromeganiese-watt-uurmeter (Klasse 0,5,1 & 2),

SANS 10142-1 Gebruikskode vir die bedrading van persele,

NRS 047 Nasionale gerasionaliseerde spesifikasie vir elektrisiteitsvoorsiening – gehalte van diens,

NRS 048 Nasionale gerasionaliseerde spesifikasie vir elektrisiteitsvoorsiening – gehalte van voorsiening, **en**

NRS 057 Suid Afrikaanse Nasionale Standaard Kode vir elektrisiteitsmetering, **en**

NRS 097 Verbinding van Geïntegreerde kragopwekkers aan die kragnetwerk;

“tolkragverspreiding van elektrisiteit” (‘wheeling’) beteken die oordrag of ‘verspreiding’ van elektriese krag deur transmissielyne van waar dit opgewek word, tot waar dit verbruik word deur gebruik te maak van ‘n derde party se kragnetwerk;

“veiligheidsstandaard” die Gebruikskode vir die Bedrading van Persele SANS 10142-1

geïnkorporeer in die Regulasies;

“verbruiker”, met betrekking tot ’n perseel —

- (a) enige okkupeerder daarvan of enige ander persoon met wie die munisipaliteit ooreengekom het om elektrisiteit daar te voorsien of dit inderdaad daar voorsien; of
- (b) indien sodanige perseel nie bewoon word nie, iemand wat ’n geldige bestaande ooreenkoms met die munisipaliteit het vir die voorsiening van elektrisiteit aan sodanige perseel, of
- (c) indien daar geen sodanige persoon of okkupeerder is nie, die eienaar van die perseel;

“verbruikspunt” ’n verbruikspunt soos omskryf in die Regulasies;

“voorsieningspunt” die punt soos bepaal deur die munisipaliteit of enige ander behoorlik gemagtigde amptenaar van die munisipaliteit vanwaar elektrisiteit aan enige perseel deur die munisipaliteit voorsien word; en

“WER” beteken die Wet op Elektrisiteitsregulering, nommer 4 van 2006.

HOOFSTUK 1 ALGEMENE VOORWAARDES VIR VOORSIENING

2. Voorsiening van elektrisiteitsdienste

~~Slegs die munisipaliteit mag elektrisiteit voorsien of ’n ooreenkoms aangaan om elektrisiteit binne sy regsgebied te voorsien ingevolge die NERSA verspreidingslisensie gebiede met insluiting van die goedgekeurde stedelike randgebiede van dorpe wat ingesluit is in die verspreidingslisensie.~~

(1) Onderhewig aan die onderstaande subartikel 2, mag slegs die munisipaliteit grootmaat elektrisiteit binne sy jurisdiksiegebied voorsien of vir die voorsiening daarvan kontrakteer.

(2) Die munisipaliteit kan die grootmaat of kleinhandel tolkrag verspreiding van elektrisiteit deur ’n ander elektrisiteitsvoorsiener, wat gelisensieer of geregistreer is om elektrisiteit kragtens die WER te voorsien, via die munisipale kragnetwerk toelaat.

(3) Die munisipaliteit kan die aansluiting van ’n geïntegreerde opwekkingstelsel by die munisipale kragnetwerk in ooreenstemming met die vereistes van hierdie verordening en onderhewig aan die volgende toelaat:

(a) nakoming van die betrokke vereistes van die munisipaliteit wat met die opwekking van elektrisiteit en die veiligheid daarvan verband hou, soos vervat in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is; en

(b) registrasie by die munisipaliteit van alle vaste elektriese installasies waar elektrisiteit opgewek word en nakoming van die munisipaliteit se veiligheids- en gehaltevereistes soos vervat in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is.

3. Elektrisiteitsvoorsiening

Niemand mag gebruik maak van ’n toevoer van elektrisiteit van die munisipaliteit sonder goedkeuring van die munisipaliteit nie.

4. Aansluiting van elektriese opwekkingstoerusting

(1) Niemand mag sonder die skriftelike toestemming van die munisipaliteit, direk of indirek, enige elektriese installasie of gedeelte daarvan by die munisipale hoofleiding of diensaansluiting aansluit, probeer aansluit, of veroorsaak of toelaat dat dit aangesluit word nie.

(2) Geen plaasvervangende elektriese opwekkingstoerusting wat vir eie bedryfsvereistes of die opwekking van elektrisiteit deur ’n klant verskaf word, mag sonder die vooraf skriftelike toestemming van die munisipaliteit by enige installasies aangesluit word nie.

(3) Die aansoek om sodanige toestemming ingevolge bostaande subartikels (1) en (2) moet op skrif gestel word en moet die volledige spesifikasies van die elektriese opwekkingstoerusting en 'n bedradingsdiagram, soos verder uiteengesit in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is, insluit.

(4) Die elektriese opwekkingstoerusting moet só ontwerp en geïnstalleer word dat die munisipale hoofleiding glad nie deur middel van terugvoer uit sodanige elektriese opwekkingstoerusting bekrag kan word as die munisipale toevoer onttrag is nie.

(5) Die klant sal daarvoor verantwoordelik wees om al sodanige beskermingstoerusting te verskaf en te installeer en om 'n nakomingcertifikaat ingevolge die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), te bekom.

(6) Die munisipaliteit sal nie aanspreeklik wees vir enige werk wat deur 'n elektriese kontrakteur/geregistreerde persoon op 'n klant se perseel gedoen word nie en sal geensins aanspreeklik wees vir enige verlies of skade veroorsaak deur 'n brand of enige ongeluk wat spruit uit die toestand van die bedrading op die perseel of die aansluiting van die elektriese opwekkingstoerusting nie.

(7) Waar toestemming ontvang word om die klant se plaasvervangende elektriese opwekkingstoerusting elektries aan te sluit by en parallel te loop met die munisipale hoofleiding, sal die klant verantwoordelik wees vir die voorsiening, installering en instandhouding van al die nodige sinchroniserende en beskermende toerusting, tot bevrediging van die munisipaliteit.

(8) Voordat enige wysiging van of byvoeging tot enige geïnstalleerde elektriese opwekkingstoerusting, wat 'n toename in elektrisiteitstoeverkapasiteit, of 'n wysiging van die diens vereis, binne die toevoergebied gedoen word, moet die klant in ooreenstemming met die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), kennis van voorneme gee.

(9) Enige elektriese opwekkingstoerusting wat aan die hoofleiding gekoppel is, of moet word, en enige wysigings daarvan of byvoegings daartoe, soos van tyd tot tyd nodig mag wees, sal verskaf en opgerig en in stand gehou en in 'n goeie werkende toestand gehou word deur die klant, op eie rekening en in ooreenstemming met die verordening en die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993).

5. Tolragverspreiding van elektrisiteit ('Wheeling')

Niemand mag elektrisiteit deur middel van 'n vaste elektriese installasie opwek en in die munisipale elektrisiteitsdistribusienetwerk invoer en krag aan 'n ander verbruiker van die munisipaliteit voorsien nie, tensy 'n ooreenkoms met die munisipaliteit gesluit is en sodanige ooreenkoms, saam met die bepalinge van hierdie verordening, asook enige ander wetgewing wat die lisensiëring van generators beheer, sal sodanige opwekking van elektrisiteit rig.

46. Betekening van kennisgewing

- (1) Enige kennisgewing of ander dokument word geag beteken te wees wanneer dit—
- (a) persoonlik by daardie persoon afgelewer is;
 - (b) by daardie persoon se woonplek of sakeonderneming in die Republiek gelaat is by 'n persoon wat klaarblyklik ouer as sestig jaar is;
 - (c) per geregistreerde of gesertifiseerde pos na daardie persoon se laaste bekende woonadres of sakeadres in die Republiek gepos is en 'n erkenning dat dit gepos is van die posdiens verkry is;
 - (d) indien daardie persoon se adres in die Republiek onbekend is, wanneer dit op daardie persoon se agent of verteenwoordiger in die Republiek beteken word op 'n manier bepaal in paragrawe (a), (b) of (c); of

- (e) indien daardie persoon se adres en agent of verteenwoordiger in die Republiek onbekend is, wanneer dit op 'n opsigtelike plek gepos is op die eiendom of perseel waarmee dit verband hou.
- (2) Wanneer enige kennisgewing of ander dokument gemagtig of beteken word op die eienaar, okkupeerder of houer van enige eiendom of regte in enige eiendom, is dit voldoende indien daardie persoon in die kennisgewing of ander dokument beskryf word as die eienaar, okkupeerder of houer van die eiendom of betrokke reg, en is dit nie nodig om daardie persoon se naam te verstrek nie.
- (3) Enige regsproses is doeltreffend en voldoende aan die munisipaliteit beteken as dit by die munisipale bestuurder se kantoor afgelewer word of by 'n persoon wat by die munisipale bestuurder se kantoor beskikbaar is.

57. Nakoming van kennisgewings

Iemand aan wie 'n kennisgewing wat behoorlik uitgereik of gegee is ingevolge hierdie verordening, moet die bepalings daarvan binne die tydperk wat daarin vermeld word, nakom.

68. Aansoek om voorsiening van elektrisiteit

- (1) Aansoek om die voorsiening van elektrisiteit moet skriftelik deur die voornemende verbruiker op die voorgeskrewe vorm verkrygbaar by die kantoor van die munisipaliteit gedoen word en die installasie se geraamde las in kVA moet op die aansoek vermeld word. Die aansoek moet gerig word so gou as moontlik voor die toevoer verlang word ten einde die werk van die munisipaliteit te vergemaklik.
- (2) 'n Aansoek om voorsiening van elektrisiteit vir 'n tydperk van minder as een jaar word beskou as 'n aansoek om 'n tydelike voorsiening van elektrisiteit en word oorweeg na goeddunke van die munisipaliteit wat enige spesiale voorwaardes mag stel.

79. Verwerking van aansoeke om voorsiening

Aansoeke om die voorsiening van elektrisiteit moet verwerk en die toevoer beskikbaar gestel word binne die tydperke volgens NRS 047.

810. Deurgangsregte

- (1) Die munisipaliteit kan weier om 'n diensaansluiting bo of onder die grond op te rig of te lê op enige deurgang wat nie onder beheer van die munisipaliteit is nie of op enige private eiendom, tensy die voornemende verbruiker skriftelike toestemming verkry het van die eienaar van die genoemde private eiendom.
- (2) Indien sodanige toestemming op enige tydstip teruggetrek word of as die private eiendom of deurgang van eienaar verwissel en die nuwe eienaar weier om sodanige toestemming te verleen of te laat voortduur, moet die koste van enige verandering wat aan die diensaansluiting aangebring moet word ten einde die toevoer van elektrisiteit in stand te hou of te verwyder, deur die verbruiker van die perseel waarna die toevoer voortgesit word, gedra word.
- (3) 'n Deurgangsreg verleen ingevolge subartikel (1) is bindend op die eienaar van eiendom wie die reg verleen het sowel as sy titelopvolgers vir solank as wat die elektrisiteitsaansluiting gebruik word en mag nie sonder die toestemming van die munisipaliteit gekanselleer word nie.

911. Statutêre serwituut

- (1) Onderworpe aan die bepalings van subartikel (3) mag die munisipaliteit binne sy munisipale gebied:
- (a) elektrisiteitsdienste voorsien, vestig en in stand hou;

- (b) hoofleiding vir elektrisiteit verkry, oprig, lê, verleng, vergroot, omlei, in stand hou, herstel, die verbruik beëindig, sluit en vernietig;
 - (c) enige hoofleiding vir elektrisiteit aanlê, oprig of lê op, oor, deur, bo of onder enige straat of onroerende eiendom en die eienaarskap van enige sodanige hoofleiding bly by die munisipaliteit.;
 - (d) enigiets anders doen wat nodig of wenslik is vir, of bykomstig of aanvullend tot of ondergeskik aan enige saak soos bedoel in subparagrafe (a) tot (c).
- (2) Indien die munisipaliteit enige hoofleiding vir elektrisiteit aanlê, oprig of lê op, oor, deur, bo of onder enige straat of onroerende eiendom wat nie aan die munisipaliteit behoort of nie deur die munisipaliteit beheer of bestuur word nie, moet die munisipaliteit die eienaar volgens ooreenkoms vergoed of, by afwesigheid van 'n ooreenkoms, soos óf deur arbitrasie óf deur 'n geregshof bepaal.
- (3) Die munisipaliteit moet, voordat dit begin met enige werk behalwe herstelwerk of instandhouding aan of in verband met enige toevoer van elektrisiteit, redelike kennis gee aan die eienaar of okkupeerder van die eiendom van die voorgestelde werk en die datum waarop die munisipaliteit beoog om met sodanige werk te begin.

1012. Reg van toegang om inspeksie te doen, te toets of instandhoudingswerk te doen

- (1) Die munisipaliteit het toegang tot en oor enige eiendom ten einde:
- (a) enigiets te doen wat ingevolge hierdie verordening of enige ander wet vereis word;
 - (b) enige dienshoofleiding en enigiets wat daarmee verband hou te inspekteer en te ondersoek;
 - (c) ondersoek te doen met betrekking tot enige moontlike bron van toevoer van elektrisiteit of die geskiktheid van onroerende eiendom vir enige skema of onderneming van die munisipaliteit;
 - (d) vasstel of daar enige oortreding van die bepalings van hierdie verordening of enige ander wet is of was; en
 - (e) nakoming van die bepalings van hierdie verordening of enige ander wet af te dwing.
- (2) Die munisipaliteit moet vergoeding betaal soos ooreengekom aan iemand wat skade gelyk het as gevolg van die uitoefening van die reg van toegang ingevolge subartikel (1);
- (3) Subartikel (2) is nie van toepassing waar die munisipaliteit gemagtig is om op die betrokke eiendom werk te verrig op die koste van sodanige persoon of enige ander persoon nie.
- (4) In die afwesigheid van enige ooreenkoms mag vergoeding bepaal word deur arbitrasie of 'n bevoegde hof.
- (5) 'n Werknemer van die munisipaliteit mag deur skriftelike kennisgewing van die eienaar of okkupeerder van enige eiendom vereis om toegang te verleen tot sodanige eiendom vir doeleindes van subartikel (1).
- (6) In 'n noodtoestand mag die munisipaliteit sonder kennisgewing enige perseel of eiendom betree en kan enige stappe neem wat nodig is om lewe of eiendom te beskerm.
- (7) 'n Persoon wat die munisipaliteit verteenwoordig moet op aanvraag sy identiteit toon.

1113. Weiering of versuim om inligting te verstrek

Niemand mag weier of versuim om inligting te verstrek wat 'n gemagtigde amptenaar van die munisipaliteit redelikerwys van hom of haar verlang nie, of vals inligting verstrek insake enige installasiewerk wat voltooi is of beoog word nie.

1214. Weiering van toegang

Niemand mag enige gemagtigde amptenaar van die munisipaliteit in die uitvoering van sy of haar pligte ingevolge hierdie verordening opsetlik hinder, belemmer of toegang weier nie.

1315. Onbehoorlike verbruik

(1) As die munisipaliteit redelike gronde het om te glo dat 'n verbruiker elektrisiteit vir enige doel of op enige wyse gebruik wat op 'n onbehoorlike en onveilige wyse inmeng of daarop bereken is om op 'n onbehoorlike en onveilige wyse in te meng met die doeltreffende voorsiening van elektrisiteit aan enige verbruiker, kan die munisipaliteit met of sonder kennisgewing sodanige toevoer afsluit, maar sodanige toevoer moet herstel word sodra die oorsaak van die afsluiting permanent reggestel of verwyder is.

(2) Die verbruiker moet die tarief betaal soos deur die munisipaliteit voorgeskryf vir die afsluiting en aansluiting voor die toevoer van elektrisiteit herstel word, tensy dit bewys kan word dat die verbruiker nie die elektrisiteit op 'n onbehoorlike of onveilige wyse verbruik of hanteer het nie.

1416. Elektrisiteitstariewe

Afskrifte van tariewe is gratis by die munisipaliteit se kantore verkrygbaar.

1517. Deposito's

Die munisipaliteit behou die reg voor om te vereis dat die verbruiker 'n deposito betaal as sekuriteit vir die betaling van enige tarief wat aan die munisipaliteit betaalbaar is.

1618. Betaling van tariewe

(1) Die verbruiker is aanspreeklik vir alle tariewe soos bepaal ingevolge die munisipaliteit se Tariefbeleid vir elektrisiteitsvoorsiening en sluit in enige ander elektrisiteitsdienste deur die munisipaliteit voorsien.

(2) Verhaling van enige betalings verskuldig aan die munisipaliteit sal ingevolge die munisipaliteit se Kredietbeheer- en Skuldinvorderingsbeleid geskied.

1719. Rente op agterstallige rekeninge

Die munisipaliteit kan rente hef op agterstallige rekeninge ingevolge sy Kredietbeheer- en Skuldinvorderingsbeleid.

1820. Beginsels vir die herverkoop van elektrisiteit

(1) Tensy skriftelik deur die munisipaliteit gemagtig, mag niemand elektrisiteit wat aan sy of haar perseel voorsien word of deur hom of haar opgewek word, aan enige ander persoon verkoop of voorsien vir verbruik op ander persele nie, of toelaat of duld dat sodanige herverkoop of voorsiening plaasvind nie.

(2) As elektrisiteit vir gebruik op dieselfde perseel herverkoop word, geld die bepalinge van die WER, soos in Skedule 2 van die WER bepaal.

(2)(3) As elektrisiteit vir verbruik op dieselfde perseel herverkoop word, moet die elektrisiteit gemeet word deur 'n submeter van die soort wat deur die Suid-Afrikaanse Buro vir Standaard goedgekeur is en ooreenkomstig die munisipaliteit se standarde voorsien, geïnstalleer en geprogrammeer is.

(3)(4) Die tariewe, belasting en heffings waarteen en die verkoopvoorwaardes ingevolge waarvan die elektrisiteit herverkoop word, mag sal nie minder gunstig vir die koper wees as dit wat betaalbaar en van toepassing sou wees indien die munisipaliteit elektrisiteit direk aan die koper sou voorsien nie.

(4)(5) Elke herverkoper moet aan die koper maandelikse state voorsien wat ten minste net soveel besonderhede bevat as die tersaaklike besonderhede oor rekeninginligting wat die munisipaliteit aan sy elektrisiteitverbruikers voorsien.

1921. Reg om die toevoer van elektrisiteit af te sluit

- (1) Die munisipaliteit het die reg om die elektrisiteitstoevoer na enige perseel af te sluit—
- (a) sonder kennisgewing, waar—
 - (i) ernstige gevaar of risiko vir persoon of eiendom bestaan indien die toevoer nie afgesluit word nie; of
 - (ii) daar bewys bestaan dat met 'n meter gepeuter is soos bedoel in artikel 24; of
 - (b) met redelike kennisgewing, waar
 - (i) 'n verbruiker versuim om enige bedrag verskuldig aan die munisipaliteit te betaal ten opsigte van elektrisiteitsvoorsiening;
 - (ii) enige bepaling van hierdie verordening oortree is en die verbruiker versuim het om te voldoen aan die bepalings van 'n kennisgewing van nakoming;
 - (iii) toegang tot die inspeksie van meettoerusting geweier is;
 - (iv) die meter akkommodasie voorsien deur die verbruiker nie beveilig is nie, nie voldoen aan veiligheidsregulasies nie en nie sluitbaar is nie; of
 - (v) die installasie of enige toestel in gebruik in of op 'n perseel na die mening van die munisipaliteit defektief is en waarskynlik beserings of skade aan persoon of eiendom kan veroorsaak.
- (2) In die geval van 'n oortreding van artikel 18(1) van hierdie verordening, het die munisipaliteit die reg om die elektrisiteitstoevoer na die perseel vanwaar die elektrisiteit verkoop word te verminder en die onwettige aansluiting tussen persele te verwyder en te vernietig.
- (3) Na afsluiting van elektrisiteitstoevoer weens wanbetaling of vir die onbehoorlike of onveilige gebruik van elektrisiteit sal die tariewe voorgeskryf vir heraansluiting betaalbaar wees.
- (4) Waar enige installasie op 'n perseel onwettig heraangesluit word nadat die munisipaliteit dit afgesluit het, of waar met die munisipaliteit se meettoerusting gepeuter is om die volle registrasie van verbruik te voorkom, het die munisipaliteit die reg om die elektrisiteitstoevoer na die perseel te verwyder.

2022. Nie-aanspreeklikheid van die munisipaliteit

- (1) Die munisipaliteit is nie aanspreeklik vir enige regstreekse verlies of skade wat deur 'n verbruiker gely of opgedoen word as gevolg van of voortspruitend uit die beëindiging en onderbreking van of enige ander afwyking van die toevoer van elektrisiteit nie, tensy dit deur nalatigheid aan die kant van die munisipaliteit veroorsaak is.
- (2) Die verbruiker is verantwoordelik vir die installering van toerusting op sy of haar perseel vir die beveiliging van installasies teen enige gevare, skade of faling as gevolg van kragonderbrekings, onder- of oorspannings, spanningstygings, flikkering, stuwings, dalings, enkelfassering, fase-onbalans, bofrekewensies, frekwensie afwykings, verlies van neutraal geleier, onvoldoende aarding en aardlekkasies.
- (3) Die munisipaliteit is nie verantwoordelik vir enige insident, besering, verlies of skade, hetsy regstreeks of onregstreeks veroorsaak as gevolg beveiligingstoerusting wat nie geïnstalleer is nie of indien dit nie effektief funksioneer nie.

2123. Lekkasie van elektrisiteit

Geen korting sal toegestaan word ten opsigte van verlies van elektrisiteit wat te wyte is aan 'n lekkasie of 'n ander fout in die elektriese installasie nie.

2224. Onderbreking van toevoer

- (1) Die munisipaliteit is nie verplig om aandag te skenk aan 'n onderbreking in die toevoer van elektrisiteit as dit as gevolg van 'n fout in die verbruiker se elektriese installasie is nie, behalwe

wanneer sodanige onderbreking te wyte is aan die werking van die munisipaliteit se diensbeveiligingstoestel.

(2) Indien enige onderbreking van die toevoer van elektrisiteit die gevolg is van 'n fout in die verbruiker se elektriese installasie of van die foutiewe werking van die appaarte wat in verband daarmee gebruik word, het die munisipaliteit die reg om die voorgeskrewe tarief van die verbruiker te verhaal vir elke geval van herstel van die toevoer van elektrisiteit, bykomend tot die koste van die regmaak of herstel van enige skade aan die dienshoofleiding en meter veroorsaak deur sodanige fout of foutiewe werking.

2325. Seëls van die munisipaliteit

Die meter, diensbeveiligingstoestelle en alle appaarte wat aan die munisipaliteit behoort, word deur 'n behoorlik gemagtigde amptenaar van die munisipaliteit verseël of gesluit en niemand mag op enige wyse of om enige rede hoegenaamd sodanige seëls of slotte verwyder, breek, skend, daaraan peuter of hom of haar daarmee bemoei nie.

2426. Peuter met diensaansluiting of hoofleiding

(1) Niemand mag op enige wyse of om enige rede hoegenaamd met enige meter, meettoerusting of diensaansluiting of diensbeveiligingstoestel of hoofleiding van die munisipaliteit peuter of daarmee inmeng **of sonder toestemming daarby aansluit** nie.

(2) Waar prima facie-bewys bestaan dat 'n verbruiker of iemand subartikel (1) oortree het, het die munisipaliteit die reg om die toevoer van elektrisiteit onmiddellik ingevolge artikel 19 te staak.

(3) Waar 'n verbruiker of iemand subartikel (1) oortree en sodanige oortreding lei daartoe dat die meter minder verbruik as die regte verbruik registreer, het die munisipaliteit die reg om die volle koste van sy of haar geraamde verbruik van die verbruiker te verhaal asook die koste van skade veroorsaak en mag fooie hef vir peutering ingevolge goedgekeurde tariewe.

2527. Beveiliging van die munisipaliteit se hoofleiding

(1) Niemand mag, behalwe met die munisipaliteit se goedkeuring en onderworpe aan sodanige voorwaardes as wat opgelê is, —

- (a) enige konstruksie oprig of lê of die oprigting of lê van enige gebou, struktuur of ander voorwerp toelaat, of bome en ander plantegroei oor of in sodanige posisie of op sodanige manier plant dat dit sal inmeng met die hoofleiding of dit bedreig nie;
- (b) enige deel van die hoofleiding uitgrawe, oopmaak of die grond bo, langsaan, onder of naby dit verwyder nie;
- (c) enige deel van die hoofleiding beskadig, bedreig, verwyder of vernietig nie, of enige daad pleeg wat die hoofleiding sal beskadig, bedreig of enige deel daarvan vernietig nie; of
- (d) enige ongemagtigde aansluiting aan enige deel van die hoofleiding maak of elektrisiteit daarvandaan omlei of veroorsaak dat dit omlei word nie.

(2) 'n Eienaar of okkupeerder moet die hoogte van die bome of die lengte van die takke wat uitsteek naby bogrondse lyne beperk om te verhoed dat die boom met die geleiers inmeng as die boom omval of 'n tak breek of 'n tak afgesny word.

(3) Indien 'n eienaar of okkupeerder versuim om hierdie bepaling na te kom, het die munisipaliteit die reg, na skriftelike kennisgewing, of te eniger tyd in 'n noodgeval, om die bome of ander plantegroei af te sny of te snoei op so 'n wyse soos beoog in hierdie bepaling, en sal geregtig wees om die eiendom vir hierdie doel te betree.

(4) Die munisipaliteit mag, onderworpe aan die verkryging van 'n hofbevel, enige gebou, struktuur of enige ander voorwerp wat strydig met hierdie verordening gebou, opgerig of gelê is, afbreek, verander of op enige ander wyse daarmee handel.

(5) Die munisipaliteit mag in 'n noodgeval of ramp enigiets verwyder wat enige deel van die elektrisiteitsverspreidingsstelsel beskadig, belemmer of bedreig of wat dit waarskynlik kan beskadig, belemmer, bedreig of vernietig.

2628. Voorkoming van peuter met die diensaansluiting of hoofleiding

Indien die munisipaliteit dit nodig of wenslik ag om voorsorgmaatreëls te tref om te verhoed dat daar aan enige deel van die hoofleiding, dienshoofleiding of diensbeveiligingstoestel of meter of meettoerusting gepeuter word, moet die verbruiker óf die nodige beveiligingstoerusting voorsien en installeer, óf die betrokke koste betaal waar sodanige beveiligingstoerusting deur die munisipaliteit voorsien word.

2729. Ongemagtigde aansluitings

~~Niemand behalwe 'n persoon wat skriftelik deur die munisipaliteit daartoe gemagtig is mag regstreeks of onregstreeks enige elektriese installasie of deel daarvan by die hoofleiding of diensaansluiting aansluit, probeer aansluit of sodanige aansluiting veroorsaak of toelaat nie.~~

(1) Niemand, buiten 'n persoon wat spesifiek skriftelik deur die munisipaliteit daartoe gemagtig is, mag direk of indirek, enige nuwe elektriese installasie of gedeelte daarvan by die hoofleiding of diensaansluiting, aansluit, probeer aansluit, of veroorsaak of toelaat dat dit aangesluit word nie.

(2) Waar 'n elektriese installasie onwettig en in stryd met hierdie verordening, enige beleid of riglyn wat deur die munisipaliteit uitgevaardig is en/of die regulasies, op 'n klant se perseel aangesluit is, mag die munisipaliteit die aansluiting van die elektriese installasie by die munisipale distribusienetwerk afsluit.

(3) Die munisipaliteit moet enige persoon waarna in subartikel (3) verwys word en enige persoon wat op die perseel woonagtig is, kennis gee van –

- (a) die voorneme om die elektriese installasie van sodanige persoon af te sluit;
- (b) die billike geleentheid wat aan sodanige persoon gebied word om voorleggings ten opsigte van die voorgenome afsluiting te doen; en
- (c) al die tersaaklike inligting, waaronder redes vir die voorgenome afsluiting en die kennisgewingtydperk ná afloop waarvan die afsluiting gedoen sal word.

(4) Vir omstandighede buiten dié wat in subartikel (5) genoem word, waar enige van die bepalinge van hierdie verordening of die regulasies oortree word, sal die munisipaliteit aan die betrokke persoon veertien dae kennis gee om sy of haar versuim reg te stel, voor afsluiting.

(5) Die munisipaliteit mag die toevoer van elektrisiteit na enige perseel of die aansluiting van enige elektriese installasie onder die volgende omstandighede sonder enige kennisgewing afsluit:

- (a) waar dit ernstige risiko vir enige persoon of eiendom inhou; of
- (b) om redes van gemeenskapsveiligheid of die veiligheid van noodpersoneel.

(6) Ná die afsluiting soos in subartikel (5) bedoel, sal die voorgeskrewe fooi van die munisipaliteit vir sodanige afsluiting of die heraansluiting van die diens, deur die betrokke persoon betaal word.

(7) Waar 'n installasie reeds onwettig op 'n klant se perseel heraangesluit is, nadat dit voorheen wettig deur die munisipaliteit afgesluit is, of in enige geval waar daar met die munisipaliteit se elektriese toerusting gepeuter is om die volle registrasie van verbruik deur die meter te voorkom, kan die elektrisiteitstoevoer fisies van sodanige perseel verwyder word.

2830. Ongemagtigde heraansluitings

(1) Niemand behalwe 'n persoon wat skriftelik deur die munisipaliteit daartoe gemagtig is, mag enige elektriese installasie of installasies wat deur die munisipaliteit afgesluit is, by die hoofleiding

of diensaansluiting heraansluit, probeer heraansluit of sodanige heraansluiting veroorsaak of toelaat nie.

(2) Waar die toevoer van elektrisiteit wat voorheen deur die munisipaliteit afgesluit is, weer aangesluit is, is die verbruiker wat die toevoer van elektrisiteit verbruik, aanspreeklik vir alle koste van die elektrisiteitsverbruik vanaf die datum van afsluiting tot die datum waarop gevind is dat die toevoer heraangesluit is, en ook vir enige ander koste wat in dié verband aangegaan is.

(3) Die munisipaliteit behou die reg om enige deel van of al die aansluitingstoerusting te verwyder tot tyd en wyl volle betaling ontvang is en die verbruiker is benewens dit ook verantwoordelik vir die koste wat met die herstel van sodanige aansluitingstoerusting gepaardgaan.

2931. Tydelike afsluiting en heraansluiting

(1) Die munisipaliteit moet op versoek van 'n verbruiker die toevoer van elektrisiteit na die verbruiker se elektriese installasie tydelik afsluit en dit heraansluit teen betaling van die voorgeskrewe tarief vir elke afsluiting en heraansluiting.

(2) Die munisipaliteit mag slegs onder buitengewone omstandighede die toevoer van elektrisiteit na enige perseel sonder kennisgewing tydelik afsluit ten einde herstelwerk te doen of toetse uit te voer of vir enige ander regmatige doel.

3032. Tydelike voorsiening van elektrisiteit

Indien daar gevind word dat elektrisiteitstoevoer inbreuk maak op die doeltreffende en ekonomiese toevoer na ander verbruikers, is die munisipaliteit geregtig om met kennisgewing, of in buitengewone omstandighede sonder kennisgewing, sodanige tydelike toevoer te eniger tyd te beëindig en die munisipaliteit is nie aanspreeklik vir enige skade of verlies wat die verbruiker as gevolg van sodanige beëindiging mag ly nie.

3133. Tydelike werk

(1) Elektriese installasies wat 'n tydelike toevoer van elektrisiteit benodig, mag nie sonder die skriftelike toestemming van die munisipaliteit regstreeks of onregstreeks by die hoofleiding aangesluit word nie.

(2) Volledige inligting oor die redes vir die aard van sodanige tydelike werk moet die aansoek om die bogemelde toestemming vergesel en die munisipaliteit mag sodanige toestemming weier of toestaan.

3234. Lasvermindering

(1) Gedurende tye van spitslas, of in 'n noodgeval, of wanneer dit om enige rede nodig is om die las op die munisipaliteit se elektrisiteitsvoorsieningstelsel te verminder, kan die munisipaliteit die toevoer sonder kennisgewing onderbreek vir sodanige tydperk as wat nodig is en die toevoer van elektrisiteit na enige verbruiker se warmwatersilinder wat deur elektrisiteit verwarm word of na enige spesifieke toestel of die hele installasie beëindig.

(2) Behalwe gedurende tye van spitslas of in noodgevalle, sal die munisipaliteit waar prakties moontlik nie die elektrisiteitstoevoer na 'n verbruiker verbreek sonder redelike kennisgewing nie.

(3) Die munisipaliteit kan sodanige apparaat en toerusting op die perseel van die verbruiker installeer as wat nodig geag word om gevolg te gee aan die bepalinge van subartikel (1), en enige behoorlik gemagtigde amptenaar van die munisipaliteit kan op enige redelike tyd en **onderhewig aan artikel 12(7)** enige perseel betree met die doel om sodanige apparaat en toerusting te installeer, te inspekteer, te toets, te verstel of te verander.

(4) Nieteenstaande die bepalinge van subartikel (3) moet die verbruiker of eienaar, na gelang van die geval, wanneer hy of sy 'n watersilinder installeer wat deur elektrisiteit verwarm word, die

nodige akkommodasie en bedrading ooreenkomstig die munisipaliteit se keuse voorsien ten einde die installasie van die apparaat en toerusting later te vergemaklik.

3335. Hoë-, medium- en laagspanningskakeltuig en toerusting

- (1) In die geval van hoë-, medium- of laagspannings elektrisiteitsvoorsiening moet die verbruiker betaal vir die voorsiening en installasie van die skakeltuig, kables en toerusting wat deel van die diensaansluiting uitmaak, tensy dit andersins deur die munisipaliteit bepaal word.
- (2) Alle toerusting wat op die verbruiker se perseel geïnstalleer word, moet voldoen aan die munisipaliteit se spesifikasies en standaarde.
- (3) Niemand mag hoë- of mediumspanningskakeltuig of toerusting oopmaak, toemaak, isoleer, koppel of aard sonder om vooraf redelike kennis aan die munisipaliteit te gee nie.
- (4) In die geval van installering van 'n hoë- of mediumspanningaansluitings moet die munisipaliteit ingelig word aangaande die bevoegde persoon wat die verbruiker ingevolge die Regulasies aanstel, en van enige verandering van sodanige aanstelling.
- (5) In die geval van laagspanningaansluitings moet die verbruiker 'n laagspanningshoofskakelaar of enige ander toerusting vereis deur die munisipaliteit, voorsien en installeer.

3436. Substasie-akkommodasie

- (1) Die munisipaliteit mag van 'n verbruiker vereis om akkommodasie te voorsien en in stand te hou bestaande uit 'n substasie met 'n afsonderlike kamer of kamers uitsluitlik vir die doel om mediumspanningskables en skakeltuig, transformators, laagspanningskables en skakeltuig en ander toerusting noodsaaklik vir die voorsiening van elektrisiteit versoek deur die eienaar, te akkommodeer.
- (2) Die akkommodasie moet geleë wees by 'n punt met vrye en onbeperkte toegang vir die doeleindes wat met die bedryf en instandhouding van die toerusting verband hou.
- (3) Die munisipaliteit behou die reg voor om sy eie netwerke te voorsien met sy eie toerusting wat in sodanige akkommodasie geïnstalleer is, en indien die munisipaliteit bykomende akkommodasie verlang, moet sodanige akkommodasie deur die munisipaliteit voorsien word.

3537. Bedradingsdiagram en spesifikasie

- (1) Waar meer as een elektriese installasie of toevoer van elektrisiteit van 'n gemeenskaplike hoofleiding verkry word, of meer as een verdeelbord of meter nodig is vir enige gebou of blok geboue, moet die bedradingdiagram asook 'n spesifikasie van die stroombane wat by die hoofskakelaar begin op versoek aan die munisipaliteit voorsien word vir goedkeuring voordat daar met installering begin word.
- (2) Waar 'n elektriese installasie voorsien word vanaf 'n substasie wat vanaf hoogspanning transformeer, of vanaf een van die munisipaliteit se substasies deur 'n hoofleiding afsonderlik van die algemene verspreidingsstelsel, moet, indien dit vereis word, 'n volledige spesifikasie en tekeninge van die aanleg wat deur die verbruiker geïnstalleer word, aan die munisipaliteit vir goedkeuring voorgelê word voordat enige tersaaklike benodigdhede bestel word.

3638. Bystandstoevoer

- (1) Bystandstoevoer vir enige perseel met 'n afsonderlike bron van toevoer van elektrisiteit mag slegs met skriftelike toestemming van die munisipaliteit voorsien word.
- (2) Wanneer die elektrisiteitstoevoer onderbreek word, kan die munisipaliteit bystandstoevoer, soos nodig, op enige wyse voorsien.

3739. Verbruiker se toerusting vir noodbystandstoevoer en opwekking

- (1) Geen toerusting wat deur 'n verbruiker vir noodbystandstoevoer of opwekking ingevolge enige Regulasies of vir sy of haar eie bedryfsvereistes voorsien is, mag by enige installasie aangesluit word sonder die skriftelike goedkeuring van die munisipaliteit nie.
- (2) 'n Aansoek om sodanige goedkeuring moet skriftelik gerig word en moet 'n volledige spesifikasie van die toerusting en 'n bedradingsdiagram bevat.
- (3) Die bystandstoerusting en toerusting vir opwekking moet so ontwerp en geïnstalleer word dat dit onmoontlik is vir die munisipaliteit se hoofleiding om vanaf die terugvoer van sodanige toerusting bekragtig te word.
- (4) Waar 'n verbruiker se bystandstoerusting of toerusting vir opwekking ingevolge 'n spesiale ooreenkoms elektries gekoppel word en parallel bedryf word met die munisipaliteit se hoofleiding, is die verbruiker verantwoordelik om die vereiste sinchroniserings- en beveiligingstoerusting te voorsien en te installeer.
- (5) Enige oordrag van surplus energie vanaf die verbruiker se netwerk na die netwerk van die munisipaliteit, in normale operasionele omstandighede, sal onderhewig wees aan 'n spesiale ooreenkoms.
- (6) In die geval van 'n algemene kragonderbreking in die munisipaliteit se netwerk moet 'n verbruiker beskermingsapparaat soos goedgekeur deur die munisipaliteit installeer om sy of haar installasie van dié van die munisipaliteit te isoleer totdat die normale operasionele toestand herstel is.
- (7) Die koste van enige gespesialiseerde meettoerusting sal deur die verbruiker gedra word.
- (8) Opwekkingstoerusting moet voldoen aan die toepaslike SANS regulasies asook munisipale spesifikasies.

3840. Omsendbriewe

Die munisipaliteit kan omsendbriewe uitstuur waarin besonderhede voorsien word oor die munisipaliteit se vereistes met betrekking tot sake wat nie spesifiek in die Regulasies of in hierdie verordening bepaal word nie, maar wat nodig is vir die veilige en doeltreffende bedryf en bestuur van elektrisiteitsvoorsiening.

HOOFSTUK 2 VERBRUIKERS SE VERANTWOORDELIKHEDE

3941. Verbruiker moet elektriese installasie oprig en in stand hou

Enige elektriese installasie wat by die hoofleiding aangesluit is of aangesluit gaan word, en enige byvoegings daartoe, moet deur die verbruiker op eie koste voorsien, opgerig en in stand gehou word ooreenkomstig die bepalings van hierdie verordening en die Regulasies.

4042. Fout in elektriese installasie

- (1) Indien daar enige fout in 'n elektriese installasie ontstaan wat 'n gevaar vir mense, diere of eiendom inhou, moet die verbruiker onmiddellik die elektrisiteitstoevoer afsluit en onverwyld die munisipaliteit daarvan in kennis stel en onmiddellik stappe doen om die fout reg te stel.
- (2) Die munisipaliteit kan die verbruiker aanspreeklik hou vir enige uitgawes wat ontstaan as gevolg van 'n fout in die elektriese installasie.

4143. Beëindiging van die verbruik van die toevoer van elektrisiteit

Wanneer 'n verbruiker die verbruik van die toevoer van elektrisiteit wil beëindig, moet hy of sy ten minste twee volle werksdae skriftelike kennis aan die munisipaliteit gee.

4244. Verandering van okkupeerder

- (1) 'n Verbruiker wat enige perseel ontruim, moet die munisipaliteit minstens twee volle werksdae skriftelike kennis gee van sy of haar voorneme om die verbruik van die toevoer van elektrisiteit te beëindig, by gebreke waarvan hy of sy aanspreeklik bly vir sodanige toevoer.
- (2) 'n Persoon wat die ontruimde perseel oorneem moet ingevolge die bepalinge van artikel 3 van hierdie verordening aansoek doen, en indien hy of sy versuim om binne tien werksdae na okkupasie aansoek te doen vir 'n aansluiting, word die toevoer afgesluit, en is hy of sy aanspreeklik vir die verbruik vanaf die datum van okkupasie tot en met afsluiting.
- (3) Waar daar voorafbetaalde meters op persele geïnstalleer word, word iemand wat op daardie tydstip die perseel okkupeer, geag 'n verbruiker te wees en tot tyd en wyl sodanige persoon aansoek doen ingevolge artikel 3 van hierdie verordening is hy of sy aanspreeklik vir alle bedrae aan die munisipaliteit verskuldig vir daardie meetpunt asook vir enige uitstaande bedrae ongeag deur wie die skuld opgeloop is.
- (4) Die munisipaliteit mag voorwaardes opleë, insluitend die reg om elektrisiteitsvoorsiening te weerhou, waar die vorige verbruiker se rekening agterstallig is.
- (5) In die geval van verandering van eiendomsreg moet 'n nuwe sertifikaat van voldoening deur 'n geakkrediteerde elektrisiën uitgereik word, behalwe waar die bestaande sertifikaat binne die voorafgaande 24 maande uitgereik is en geen veranderinge daarna aan die installasie aangebring is nie.

4345. Diensapparaat

- (1) Die verbruiker is aanspreeklik vir koste voortspruitend uit skade aan of verlies van enige meettoerusting, diensbeveiligingstoestel, diensaansluiting of ander apparaat op die perseel, tensy sodanige skade of verlies veroorsaak is deur 'n natuurramp of 'n handeling of versuim deur 'n werknemer van die munisipaliteit of deur 'n afwyking van die toevoer van elektrisiteit na die perseel.
- (2) Indien die hoofleiding, die dienshoofleiding, meettoerusting of enige ander diensapparaat van die munisipaliteit gedurende 'n tydperk waarin die installasie van die hoofleiding afgesluit was sonder die munisipaliteit se toestemming verwyder is, of in so 'n mate beskadig is dat heraansluiting gevaarlik is, sal die eienaar of okkupeerder van die perseel aanspreeklik wees vir die herstel of vervanging van sodanige toerusting.
- (3) Waar daar 'n gemeenskaplike meetposisie is, berus die aanspreeklikheid ingevolge subartikel (1) by die eienaar van die perseel.
- (4) Die bedrag verskuldig ingevolge subartikel (1) word bewys deur 'n sertifikaat van die munisipaliteit wat finaal en bindend is.

HOOFSTUK 3 SPESIFIEKE VOORSIENINGSVOORWAARDES

4446. Diensaansluiting

- (1) Die verbruiker dra die koste van die diensaansluiting soos deur die munisipaliteit goedgekeur.
- (2) Nieteenstaande die feit dat die verbruiker die koste dra van die diensaansluiting wat deur die munisipaliteit gelê of opgerig word, berus die eienaarskap daarvan by die munisipaliteit wat verantwoordelik is vir die instandhouding van sodanige diensaansluiting tot by die voorsieningspunt.
- (3) Die verbruiker is nie geregtig op enige vergoeding van die munisipaliteit ten opsigte van sodanige diensaansluiting nie.
- (4) Met betrekking tot onderhoud en verantwoordelikheid vir veiligheid van die diensaansluiting, word die voorsieningspunt beskou as—

- (a) die punt waar die ondergrondse of bogrondse diensaansluiting fisies die grens van die verbruiker se eiendom kruis; of
 - (b) by die aansluiting aan die munisipale verspreidingsinfrastruktuur, indien dit binne die verbruiker se perseel geïnstalleer is.
- (5) Die werk wat deur die munisipaliteit op die verbruiker se koste gedoen word ten opsigte van 'n diensaansluiting op die verbruiker se perseel, word deur die munisipaliteit bepaal.
- (6) 'n Diensaansluiting word ondergronds gelê ongeag of die hoofleiding ondergronds gelê of bogronds opgerig word tensy 'n bogrondse diensaansluiting spesifiek deur die munisipaliteit vereis word.
- (7) Die verbruiker moet op sy of haar perseel sodanige leibane, bedradingskanale, vore, hegstukke en vry ruimte vir die bogrondse hoofleiding voorsien, vassit of in stand hou soos wat deur die munisipaliteit vir die installasie van die diensaansluiting vereis word.
- (8) Die geleier wat vir die diensaansluiting gebruik word, moet 'n deursneeoppervlakte ooreenkomstig die grootte van die elektriese toevoer hê, maar mag nie minder as 10 mm² (koper of koperekwivalent) wees nie, en al die geleiers moet dieselfde deursnee oppervlakte hê tensy andersins deur die munisipaliteit goedgekeur.
- (9) Tensy andersins goedgekeur, voorsien die munisipaliteit slegs een diensaansluiting na elke geregistreerde erf en vir twee of meer erwe wat aan een eenaar behoort en op aangrensende erwe geleë is, mag 'n enkele grootmaattoevoer van elektrisiteit voorsien word op voorwaarde dat die erwe gekonsolideer of notarieel verbind word.
- (10) Bedekking op 'n bedradingskanaal wat die toevoerstroombane van die voorsieningspunt na die meettoerusting dra, moet voorsiening maak vir verseëling deur die munisipaliteit.
- (11) Binne 'n meterkas moet die diensgeleier of kabel, na gelang van die geval, in 'n opsigtelike posisie eindig, en die hele lengte van die geleiers moet sigbaar wees as die dekplate, indien dit aanwesig is, verwyder word.
- (12) In die geval van blokke geboue wat deur 'n aantal individuele verbruikers geokkupeer word, moet afsonderlike bedradingskanale en geleiers of kables van die gemeenskaplike meetkamer of kamers na elke individuele verbruiker in die blokke geboue geïnstalleer word; alternatiewelik, indien hoofleibane gebruik word, moet die geleiers van individuele stroombane duidelik (elke 1,5 m saamgebind) vir die hele lengte aangedui word.

4547. Meterakkommodasie

- (1) 'n Verbruiker moet, indien so vereis deur die munisipaliteit, akkommodasie op 'n goedgekeurde plek vir die meterbord, en voldoende geleiers vir die munisipaliteit se meettoerusting, diensapparaat en beveiligingstoestelle voorsien.
- (2) Sodanige akkommodasie moet deur die verbruiker voorsien en in stand gehou word en moet in die geval van kredietmeters op 'n plek geleë wees waartoe onbelemmerde toegang vir die lees van meters is en vir doeleindes wat verband hou met die bedryf en instandhouding van die dienstoerusting.
- (3) Meterakkommodasie moet beveilig word en van sluitbare meganismes voorsien word en moet aan veiligheidsregulasies voldoen.
- (4) Toegang vir die inspeksie van voorafbetaalde meters moet ten alle redelike tye verleen word.
- (5) Waar sub-meettoerusting geïnstalleer word, moet akkommodasie afsonderlik van die munisipaliteit se meettoerusting voorsien word.
- (6) Die verbruiker of, in die geval van 'n algemene meter, die eenaar van die perseel, moet voldoende elektriese verligting voorsien in die ruimte waar die meettoerusting en diensapparaat geakkommodeer word.

(7) Wanneer die ligging van die meter, diensaansluiting of beveiligingstoestelle of hoofverspreidingpaneel nie maklik bereikbaar is nie, of 'n bron van gevaar vir lewe of eiendom is of op enige wyse onvanpas is, moet die verbruiker dit op eie koste na 'n nuwe posisie verskuif.

(8) Die akkommodasie vir die munisipaliteit se meettoerusting en beveiligingstoestelle kan, indien goedgekeur, die verbruiker se hoofskakelaar en hoofbeveiligingstoestelle insluit; geen apparaat behalwe dit wat in verband met die toevoer en verbruik van elektrisiteit gebruik word nie mag sonder goedkeuring in sodanige akkommodasie geïnstalleer of geberg word nie.

HOOFSTUK 4 TOEVOERSTELSELS

4648. Lasvereistes

Wisselstroomtoevoer word ingevolge die Elektrisiteitswet, 1987 (Wet 41 van 1987) voorsien en as daar nie 'n ooreenkoms oor gehaltetoevoer aangegaan is nie, ooreenkomstig 'n toepaslike standaardspesifikasie.

4749. Lasbeperkings

(1) Waar die geraamde las, bereken ingevolge die veiligheidsstandaard, nie 15 kVA oorskry nie, moet die elektriese installasie ingerig word vir 'n dubbelgeleier enkelfase toevoer van elektrisiteit, tensy dit andersins deur die munisipaliteit goedgekeur word.

(2) Waar 'n driefase viergeleier toevoer van elektrisiteit voorsien word, moet die las min of meer gebalanseer word oor die drie fases, maar die maksimum ongebalanseerde las mag nie 15 kVA oorskry nie, tensy dit deur die munisipaliteit goedgekeur word.

(3) Geen toestel wat 'n stroom verbruik, inherent enkelfasig van aard is en 'n aanslag het wat 15 kVA oorskry, mag by die elektriese installasie aangesluit word sonder goedkeuring van die munisipaliteit nie.

4850. Steuring van ander verbruikers se elektriese toerusting

(1) Niemand mag elektriese toerusting bedryf wat laseienskappe het wat individueel of gesamentlik tot spanningvariasie, bo-frekwensiestrome of spannings, of ongebalanseerde fasestrome wat buite die toepaslike standaardspesifikasies val, veroorsaak nie.

(2) Die evaluering van die steuring van ander verbruikers se elektriese toerusting word deur middel van metings by die algemene koppelpunt gedoen.

(3) Indien onbehoorlike afwykings wel plaasvind, moet die verbruiker op sy of haar eie koste die nodige toerusting installeer om die afwykings te filtreer en te verhoed dat dit die hoofleiding bereik.

4951. Toevoer na motors

Tensy anders goedgekeur deur die munisipaliteit word die aangeslane vermoë van motors soos volg beperk:

(1) Beperkte grootte van laagspanningmotors

Die aangeslane vermoë van 'n laagspanning enkelfase motor word tot 2kW beperk of die aansakelstroom mag nie 70 A oorskry nie. Alle motors wat hierdie perke oorskry, moet geskik wees vir drie fase werking teen laagspanning of sodanige hoër spanning as wat vereis word.

(2) Maksimum aansakel- en versnelstrome van driefase wisselstroommotors-

Grootte van geïsoleerde dienskabel (koperekwivalent)	Maksimum toelaatbare aansakelstroom	Maksimum motoraanslag in kW		
		Direk op die lyn (6 x volle lasstroom)	Ster/Delta (2,5 x volle lasstroom)	Ander beheerstelsels (1,5 x volle lasstroom)
mm ²		kW	kW	kW
16	72	6	13,5	23
25	95	7,5	18	30
35	115	9	22	36,5
50	135	10	25	45
70	165	13	31	55
95	200	16	38	67
120	230	18	46	77
150	260	20	52	87

Die aansakelstrome van driefase laagspanningmotors wat toegelaat word, hou soos hierbo uiteengesit met die kapasiteit van die verbruiker se diensaansluiting verband:

(3) Verbruikers met mediumspanningaansluitings-

Die aansakelstroom van 'n mediumspanningmotor word tot 1,5 keer die aangeslane vollasstroom van die transformator wat sodanige motor voorsien, beperk. Die beheerstelsel van mediumspanningmotors moet deur die munisipaliteit goedgekeur word.

5052. Arbeidsfaktor

(1) Indien vereis deur die munisipaliteit, moet die arbeidsfaktor van enige las binne die perke van 0,85 nalopend en 0,9 voorlopend gehandhaaf word.

(2) Waar dit ingevolge subartikel (1) vereis word om toerusting vir arbeidsfaktorverbetering te installeer, moet sodanige toerusting by die aansluitingpunt gekoppel word, tensy die verbetering van die arbeidsfaktor outomaties beheer word.

(3) Die toerusting vir die verbetering van die arbeidsfaktor is vir die koste van die verbruiker.

5153. Beveiliging

(1) Elektriese beveiligingstoestelle moet so ontwerp word dat dit op 'n doeltreffende wyse volgehoue oorstroom en enkelfasewerking voorkom waar toepaslik.

(2) Om veiligheid te verseker en om skade aan toerusting te voorkom sal verbruikers verantwoordelik wees om toepaslike aardstelsels te vestig en in stand te hou om spanningsafwykings op die neutrale geleier te beperk in die geval van verlies van die toevoer neutraalgeleier, ongekoppelde neutraalgeleier of tydens kortsluitings.

HOOFSTUK 5 ELEKTRISITEITSMETING

5254. Meet van toevoer

(1) ~~Ten einde die verbruik van elektrisiteit te meet, moet die munisipaliteit op koste van die verbruiker meettoerusting met toepaslike vermoë by die meetpunt voorsien en in stand hou.~~ Die

munisipaliteit sal, op die klant se koste en in die vorm van 'n direkte heffing of voorgeskrewe tarief, meettoerusting by die meetpunt vir die meet van die elektrisiteit voorsien, installeer en in stand hou.

(2) Behalwe in die geval van voorafbetaalde meters, word die elektrisiteit wat 'n verbruiker in enige meettydperk verbruik, bepaal deur die meters aan die einde van sodanige tydperk te lees, behalwe waar daar 'n fout in die meettoerusting is of die munisipaliteit hom beroep op die bepaling van artikel 5456(2) in welke geval die verbruik vir die tydperk geskat word.

(3) Waar verskillende tariewe gehef word vir die elektrisiteit wat deur 'n verbruiker verbruik word, word die verbruik afsonderlik vir elke tarief gemeet.

(4) Die munisipaliteit behou die reg om die toevoer van elektrisiteit aan blokke winkels en woonstelle, skakelhuse en soortgelyke geboue te meet vir die geboue as 'n geheel, of vir individuele eenhede, of vir groepe eenhede.

(5) Geen veranderings, herstelwerk of toevoegings of elektriese verbindings van enige aard mag aan die voorsieningskant van die meetpunt aangebring word nie, tensy dit skriftelik deur die munisipaliteit gemagtig is nie.

5355. Akkuraatheid van meting

(1) Dit word aanvaar dat 'n meter akkuraat registreer indien daar by die toetsing daarvan ingevolge subartikel (5) bevind word dat die fout binne die foutgrens is ooreenkomstig die toepaslike standaardspesifikasies.

(2) Die munisipaliteit het die reg om sy meettoerusting te toets. Indien daar by wyse van 'n toets of andersins vasgestel word dat sodanige meettoerusting foutief is, moet die munisipaliteit ingevolge die bepaling van subartikel (6) –

(a) in die geval van 'n kredietmeter, die rekening wat gelewer is aanpas;

(b) in die geval van voorafbetaalde meters—

(i) 'n rekening lewer as die meter te min geregistreer het, of

(ii) 'n gratis bewys uitreik indien die meter te veel geregistreer het.

(3) Die verbruiker is daarop geregtig om teen betaling van die voorgeskrewe tarief die meettoerusting deur die munisipaliteit te laat toets. Indien daar bevind word dat die meettoerusting nie voldoen aan die vereistes vir stelselakkuraatheid ooreenkomstig die toepaslike standaardspesifikasies nie, word 'n aanpassing ingevolge die bepaling van die munisipaliteit se Kredietbeheer- en Skuldinvorderingsbeleid gedoen.

(4) In geval van 'n geskil het die verbruiker die reg om op eie koste die meettoerusting deur 'n onafhanklike toetsowerheid te laat toets, en die resultaat van sodanige toets is afdoende bewys en bindend op albei partye.

(5) Meters word getoets op die wyse soos deur die toepaslike standaardspesifikasie bepaal.

(6) Wanneer die elektrisiteitsverbruik soos geregistreer op 'n meter ingevolge subartikel (2) of (3) aangepas word, word sodanige aanpassing óf gegrond op die meter se persentasiefout bepaal deur die toets ingevolge subartikel (5), óf op 'n berekening deur die munisipaliteit gegrond op verbruiksdata in sy besit. Waar van toepassing, moet rekening gehou met seisoenale of ander veranderinge wat die verbruik van elektrisiteit kan beïnvloed.

(7) Enige aanpassings ingevolge subartikel (6) word gemaak ten opsigte van 'n tydperk wat nie ses maande voor die datum waarop bevind is dat die meettoerusting onakkuraat is, mag oorskry nie.

(8) Waar 'n verbruiker se werklike las in so 'n mate van die aanvanklik geraamde las ingevolge subartikel 4749(1) verskil dat die munisipaliteit dit nodig ag om sy meettoerusting te verander of te vervang ten einde by die las aan te pas, dra die verbruiker die koste van sodanige verandering of vervanging.

- (9) Voordat die munisipaliteit enige opwaartse aanpassing aan enige rekening ingevolge subartikel (6) maak, moet die munisipaliteit –
- (a) die verbruiker skriftelik in kennis stel van die geldelike waarde van die aanpassing wat gemaak gaan word en die redes daarvoor;
 - (b) in sodanige kennisgewing voldoende besonderhede voorsien sodat die verbruiker verhoë op grond daarvan kan rig, en
 - (c) die verbruiker in sodanige kennisgewing versoek om redes, indien enige, skriftelik binne 21 dae of sodanige langer tydperk as wat die munisipaliteit mag toelaat, te voorsien waarom sy of haar rekening nie aangepas moet word ooreenkomstig die kennisgewing nie.
- (10) Indien die verbruiker versuim om gedurende die tydperk beoog in subartikel 9(c) enige verhoë te rig, het die munisipaliteit die reg om die rekening aan te pas volgens die kennisgewing ingevolge subartikel 9(a).
- (11) Die munisipaliteit oorweeg enige redes voorsien deur die verbruiker ingevolge subartikel 9(c) en pas die rekening op 'n gepaste wyse aan indien nodig.
- (12) Indien die verhoë deur die verbruiker verwerp word, het die munisipaliteit die reg om die rekening ooreenkomstig 'n kennisgewing ingevolge subartikel 9(a) aan te pas, onderworpe aan die verbruiker se reg van appèl teen die besluit ingevolge artikel 6264 van hierdie verordening.

5456. Lees van kredietmeters

- (4) Tensy anders voorgeskryf, word kredietmeters gewoonlik met tussenposes van een maand gelees, en die vaste of minimum koste verskuldig ingevolge die tariefstruktuur word dienoooreenkomstig bepaal. Die munisipaliteit is nie verplig om enige aanpassings aan sodanige koste te maak nie.
- (5) Indien die kredietmeter om die een of ander rede nie gelees kan word, kan die munisipaliteit 'n geraamde rekening lewer ingevolge sy Kredietbeheer- en Skuldinvorderingsbeleid.
- (6) Wanneer 'n verbruiker 'n eiendom ontruim en 'n finale lesing van die meter is onmoontlik, kan 'n geraamde verbruik bepaal word en die finale rekening dienoooreenkomstig gelewer word.
- (7) Indien 'n verbruiker 'n spesiale meterlesing verlang, kan dit teen betaling van die voorgeskrewe tarief gedoen word.
- (8) Indien enige berekeningsfout, fout met die lees van die meter of meetfout ontdek word ten opsigte van enige rekening wat aan 'n verbruiker gelewer is, moet die fout in daaropvolgende rekeninge reggestel word.
- (9) Enige sodanige regstelling is slegs van toepassing op rekeninge vir 'n tydperk van 6 maande voor die datum waarop die fout in die rekeninge ontdek is, en is gegrond op die werklike tariewe van toepassing gedurende die tydperk.
- (10) Die toepassing van hierdie artikel verhoed nie 'n verbruiker om oorbetalings terug te eis vir enige langer tydperk nie.

5557. Voorafbetaalde meter

- (1) Geen terugbetaling van die bedrag wat vir die aankoop van elektrisiteitskrediet aangebied is, sal by die verkooppunt gedoen word nadat die proses waardeur die voorafbetaalde meterbewys uitgereik word, reeds begin het nie.
- (2) Afskrifte van die bewyse wat vroeër vir die oorplasing van krediet na die voorafbetaalde meter uitgereik is, kan op versoek van die verbruiker beskikbaar gestel word.
- (3) Wanneer 'n verbruiker enige perseel ontruim waar 'n voorafbetaalde meter geïnstalleer is, betaal die munisipaliteit geen krediet wat in die meter oorbly, aan die verbruiker terug nie.

- (4) Die munisipaliteit is nie aanspreeklik vir die herstel van krediet wat in 'n voorafbetaalde meter verlore gegaan het omdat daar met die voorafbetaalde meter of bewyse gepeuter is nie, of omdat dit verkeerd gebruik of misbruik is of deur faling van die meters of bewyse nie.
- (5) Die munisipaliteit kan na goeddunke verkopers vir die verkoop van bewyse vir voorafbetaalde meters aanstel en waarborg nie die voortgesette bedryf deur enige verkoper nie.

HOOFSTUK 6 ELEKTRIESE KONTRAKTEURS

5658. Elektriese Kontrakteurs

Benewens die vereistes van die Regulasies is die volgende vereistes van toepassing:

- (a) waar daar vir nuwe of verhoogde aansluitings van elektrisiteit by die munisipaliteit aansoek gedoen word, kan enige behoorlik gemagtigde amptenaar van die munisipaliteit kennisgewing aanvaar van die voltooiing van enige deel van die elektriese installasie waarvan die stroombaan ontwerp toelaat dat die elektriese installasie in duidelik afgebakende afsonderlike gedeeltes verdeel word, en sodanige gedeelte van die elektriese installasie kan geïnspekteer, getoets en by die hoofleiding aangesluit word asof dit 'n volledige installasie is.
- (b) die ondersoek, toets en inspeksie onthef geensins die elektriese kontrakteur of geakkrediteerde persoon of die verbruiker van sy of haar verantwoordelikheid vir enige gebreke in die installasie nie.
- (c) sodanige ondersoek, toets en inspeksie mag nie (selfs waar die elektriese installasie aan die hoofleiding verbind is) beskou word as 'n aanduiding of waarborg dat die elektriese installasiewerk korrek volgens spesifikasies en veiligheidsstandaarde voltooi is nie, en die munisipaliteit kan nie aanspreeklik gehou word vir enige gebreke of foute in sodanige elektriese installasie nie.

5759. Aanspreeklikheid

Die munisipaliteit kan nie aanspreeklik gehou word vir die werk wat deur 'n elektriese kontrakteur of geakkrediteerde persoon op die perseel van die verbruiker verrig word nie en kan nie aanspreeklik gehou word vir enige verlies of skade te wyte aan 'n brand of enige ongeluk voortspruitend uit die toestand van die bedrading op die perseel nie.

HOOFSTUK 7 KOSTE VAN WERK

5860. Koste van Werk

Die munisipaliteit mag enige skade wat voortspruit uit 'n oortreding van hierdie verordening, herstel of vergoed en die koste daarvan verhaal van die persoon wat strydig met hierdie verordening opgetree het.

HOOFSTUK 8 ENERGIEBESPARINGSMAATREËLS EN VERMINDERDE GEBRUIK VAN ELEKTRISITEIT

5961. Norme, standaarde en riglyne

(1) Die munisipaliteit kan van tyd tot tyd tegniese standaarde uitreik wat die munisipale vereistes rakende sake wat nie spesifiek deur hierdie verordening gedek word nie, maar wat nodig

is vir die veilige, doeltreffende bedryf en bestuur van die elektriese opwekkingstoerusting, uiteensit.

(4)(2) Die munisipaliteit mag norme, standaarde en riglyne daarstel en publiseer wat gepaste maatreëls daarstel vir die besparing van energie en vir verminderde verbruik van elektrisiteit, en sodanige norme, standaarde en riglyne moet in die vorm van 'n operasionele handleiding bygehou word.

(2)(3) Die norme, standaarde en riglyne waarna in subartikel (4)(2) verwys word, mag tussen gemeenskappe, geografiese gebiede en verskillende tipes persele onderskei.

HOOFSTUK 9 ALGEMENE BEPALINGS

6062. Vrystellings

- (1) Enigiemand mag skriftelik by die munisipaliteit aansoek doen om vrystelling van enige bepaling van hierdie verordening.
- (2) Die munisipaliteit mag —
 - (a) skriftelik vrystelling verleen en die tydperk waarvoor sodanige vrystelling verleen word, vasstel;
 - (b) enige vrystelling of voorwaarde in 'n vrystelling wysig of kanselleer; of
 - (c) weier om vrystelling toe te staan.
- (3) 'n Vrystelling tree nie in werking voordat die aansoeker skriftelik onderneem het om te voldoen aan die voorwaardes wat deur die munisipaliteit opgelê word nie; met dien verstande verder dat indien die aansoeker met die betrokke aktiwiteit begin voordat sodanige onderneming aan die munisipaliteit voorgelê is, die vrystelling verval.
- (4) Indien daar nie aan 'n voorwaarde van 'n vrystelling voldoen is nie, verval die vrystelling onmiddellik.

6163. Skakelforums in gemeenskap

- (1) Die munisipaliteit mag een of meer skakelforums in 'n gemeenskap stig vir die doel om gemeenskapsdeelname te verkry in die aangeleenthede wat in hierdie verordening behandel word.
- (2) 'n Skakelforum kan uit die volgende bestaan –
 - (a) 'n lid of lede van 'n belangegroep, of 'n persoon wat geraak word;
 - (b) 'n aangewese beampte of beamptes van 'n munisipaliteit; en
 - (c) 'n raadslid.
- (3)
 - (a) Die munisipaliteit mag, wanneer 'n aansoek om toestemming, 'n permit of vrystelling ingevolge hierdie verordening oorweeg word, om die inset van 'n skakelforum vra.
 - (b) 'n Skakelforum of enige persoon mag op sy of haar eie inisiatief 'n inset aan die munisipaliteit lewer vir laasgenoemde se oorweging.

6264. Appèl

Iemand wie se regte geraak word deur 'n besluit wat deur die munisipaliteit gedelegeer is, mag ingevolge Artikel 62 van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 teen die besluit appèl aanteken by wyse van skriftelike kennisgewing van die appèl en die redes daarvoor aan die munisipale bestuurder binne 21 dae van die datum van kennisgewing van die besluit.

6365. Strafbepalings

Iemand wat enige van die bepalings van artikels 57, 68, 1113, 1214, 1315, 1820, 1921, 2325, 2426, 2527, 2729, 2830, 3335, 3638, 3739, 4749, 4850, en 5254 van hierdie verordening oortree, of versuim om te voldoen aan 'n kennisgewing uitgereik ingevolge hierdie verordening, pleeg 'n misdryf en kan by skuldigbevinding –

- (a) 'n boete of gevangenisstraf opgelê word, of sodanige boete of gevangenisstraf, of beide sodanige boete en sodanige gevangenisstraf; en
- (b) in die geval van 'n voortgesette misdryf, 'n bykomende boete of 'n bykomende tydperk van gevangenisstraf of sodanige bykomende gevangenisstraf sonder die opsie van 'n boete of beide sodanige bykomende boete en gevangenisstraf vir elke dag waarop sodanige misdryf voortduur; en
- (c) 'n verdere bedrag gelyk aan enige koste en uitgawes wat die hof bevind deur die munisipaliteit aangegaan is weens sodanige oortreding of versuim.

6466. Teenstrydigheid met ander wetgewing

In die geval van teenstrydigheid tussen enige bepaling van hierdie verordening en Nasionale- en Provinsiale wetgewing, standaard, beleid of riglyne, sal sodanige Nasionale- en Provinsiale wetgewing, standaard, beleid of riglyne voorrang geniet.

6567. Herroeping van verordeninge

~~Die bepalings van enige verordeninge wat voorheen deur die munisipaliteit of deur enigeen van die afgeskafte munisipaliteite wat nou in die munisipaliteit geïnkorporeer is, afgekondig is, word hiermee herroep in soverre hulle betrekking het op sake waarvoor daar in hierdie verordening voorsiening gemaak word.~~

Die Swartland Munisipaliteit se Verordening insake Elektrisiteitsvoorsiening soos in Buitengewone Provinsiale Staatskoerant 7285 van 11 Julie 2014 gepubliseer, word hiermee in die geheel herroep.

6668. Kort titel en inwerkingtreding

Hierdie verordening staan bekend as die Verordening insake Elektrisiteitsvoorsiening en tree in werking op die datum van die publikasie daarvan in die Provinsiale Koerant.

DRAFT SWARTLAND MUNICIPALITY
ELECTRICITY SUPPLY BY-LAW

Under the provisions of section 156 of the Constitution of the Republic of South Africa, 1996 the Swartland Municipality, enacts as follows-

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1. Definitions

In this by-law, the English text shall prevail in the event of an inconsistency between the different texts, and unless the context otherwise indicates:–

“accredited person” means a person registered in terms of the Regulations as an electrical tester for single phase, an installation electrician or a master installation electrician, as the case may be;

“applicable standard specification” means–

SANS 1019 Standard voltage-, currents- and insulation levels for electricity supply

SANS 1607 Electromechanical watt-hour meters,

SANS 1524 Parts 0,1 & 2 - Electricity dispensing systems,

SANS IEC 60211 Maximum demand indicators, Class1.0,

SANS IEC 60521 Alternating current electromechanical watt-hour meter (Classes 0.5, 1 & 2),

SANS 0142 Code of practice for the wiring of premises,

NRS 047 National Rationalized Specification for the Electricity Supply - Quality of Service,

NRS 048 National Rationalized Specification for the Electricity Supply - Quality of Supply, **and**

NRS 057 South African National Standard Code of Practice for Electricity Metering, **and**

NRS 097 Grid Interconnection of Embedded Generators;

“certificate of compliance” means a certificate issued in terms of the Regulations in respect of an electrical installation or part of an electrical installation by an accredited person;

“consumer” in relation to premises means:

- (a) any occupier thereof or any other person with whom the municipality has contracted to supply or is actually supplying electricity thereat; or
- (b) if such premises are not occupied, any person who has a valid existing agreement with the municipality for the supply of electricity to such premises; or
- (c) if there is no such person or occupier, the owner of the premises;

“credit meter” means a meter where an account is issued subsequent to the consumption of electricity;

“electrical contractor” means an electrical contractor as defined in the Regulations;

“electrical installation” means an electrical installation as defined in the Regulations;

“embedded generation systems” means electrical power generation units connected directly to the distribution system or connected to the distribution system on the customer side of the meter;

“ERA” means the Electricity Regulation Act, Act 4 of 2006;

“high voltage” means the set of nominal voltage levels that are used in power systems for bulk transmission of electricity in the range of $44\text{kV} < U_n < 220\text{ kV}$. [SANS 1019];

“low voltage” means the set of nominal voltage levels that are used for the distribution of electricity and whose upper limit is generally accepted to be an a.c. voltage of 1000V (or a d.c. voltage of 1500 V). [SANS 1019];

“the law” means any applicable law, proclamation, ordinance, act of parliament or enactment having force of law;

“medium voltage” means the set of nominal voltage levels that lie above low voltage and below high voltage in the range of $1\text{ kV} < U_n < 44\text{ kV}$. [SANS 1019];

“meter” means a device which records the demand or the electrical energy consumed and includes conventional and prepayment meters;

“motor load, total connected” means the sum total of the kW input ratings of all the individual motors connected to an installation;

“motor rating” means the maximum continuous kW output of a motor as stated on the maker's rating plate;

“motor starting current” in relation to alternating current motors means the root mean square value of the symmetrical current taken by a motor when energized at its rated voltage with its starter in the starting position and the rotor locked;

“municipality” means the municipality of Swartland, established in terms of Section 12 of the Municipal Structures Act, 117 of 1998, and includes any political structure, political office bearer, councillor, duly authorised agent or any employee acting in connection with this by-law by virtue of a power vested in the municipality and delegated or sub-delegated to such political structure, political office bearer, councillor, agent or employee;

“occupier” in relation to any premises means-

- (a) any person in actual occupation of such premises;
- (b) any person legally entitled to occupy such premises;
- (c) in the case of such premises being subdivided and let to lodgers or various tenants, the person receiving the rent payable by such lodgers or tenants, whether on his own account or as agent for any person entitled thereto or interested therein, or
- (d) any person in control of such premises or responsible for the management thereof, and includes the agent of any such person when he or she is absent from the Republic of South Africa or his/her whereabouts are unknown;

“owner” in relation to premises means the person in whom is vested the legal title thereto; provided that-

- (a) in the case of immovable property-
 - (i) leased for a period of not less than 50 years, whether the lease is registered or not, the lessee thereof, or
 - (ii) beneficially occupied under a servitude or right analogous thereto, the occupier thereof;
- (b) if the owner as hereinbefore defined-
 - (i) is deceased or insolvent, has assigned his estate for the benefit of his creditors, has been placed under curatorship by order of court or is a company being wound up or under judicial management, the person in whom the administration of such property is vested as executor, administrator, trustee, assignee, curator, liquidator or judicial manager, as the case may be, or
 - (ii) is absent from the Republic of South Africa, or if his address is unknown to the municipality, any person who as agent or otherwise receives or is entitled to receive the rent in respect of such property, and
 - (iii) if the municipality is unable to determine who such person is, the person who is entitled to the beneficial use of such property, shall be deemed to be the owner thereof to the exclusion of the person in whom is vested the legal title thereto;

“point of consumption” means a point of consumption as defined in the Regulations;

“point of metering” means the point at which the consumer's consumption of electricity is metered and which may be at the point of supply or at any other point on the distribution system of the municipality or the electrical installation of the consumer, as specified by the municipality or any duly authorised official of the municipality; provided that it shall meter all of, and only, the consumer's consumption of electricity;

“point of supply” means the point determined by the municipality or any duly authorised official of the municipality at which electricity is supplied to any premises by the municipality;

“premises” means any land or any building or structure above or below ground level and includes any vehicle, aircraft or vessel;

“prepayment meter” means a meter that can be programmed to allow the flow of pre-purchased amounts of energy in an electrical circuit;

“Regulations” means Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), as amended;

“safety standard” means the Code of Practice for the Wiring of Premises SANS 10142-1 incorporated in the Regulations;

“service connection” means all cables and equipment required to connect the supply mains to the electrical installation of the consumer at the point of supply;

“service protective device” means any fuse or circuit breaker installed for the purpose of protecting the municipality's equipment from overloads or faults occurring on the installation or on the internal service connection;

“standby supply” means an alternative electricity supply not normally used by the consumer;

“supply mains” means any part of the municipality's electricity network;

“tariff” means the municipality's tariff for the supply of electricity;

“token” means the essential element of a prepayment metering system used to transfer information from a point of sale for electricity credit to a prepayment meter and *vice versa*;

“voltage” means the root-mean-square value of electrical potential between two conductors; **and**

“wheeling of electricity” means the transportation of electric power over transmission lines from where it is generated to where it is consumed by making use of a third party's electricity network.

CHAPTER 1 GENERAL CONDITIONS OF SUPPLY

2. Provision of electricity services

(1) **Subject to subsection 2 below, Only the municipality shall may supply or contract for the supply of bulk electricity within the jurisdiction of the municipality in terms of NERSA distribution license areas, which incorporates the approved urban edge of towns included in the distribution license its jurisdictional area.**

(2) **The municipality may permit the bulk supply or wheeling of electricity through its electrical grid by another electricity supplier which is licensed and or registered to supply electricity in terms of the ERA.**

(3) **The municipality may permit the connection of an embedded generation system to its electrical grid in accordance with the requirements of this by-law and subject to:**

(a) compliance with the relevant requirements of the municipality pertaining to the generation of electricity and the safety thereof contained in any guideline or policy issued by the municipality in respect thereof; and

(b) registration with the municipality of all fixed electrical installations where electricity is generated and compliance with the municipality's safety and quality requirements contained in any guideline or policy issued by the municipality in respect thereof.

3. Electricity Supply

No person may use or be entitled to use an electricity supply from the municipality without approval of the municipality.

4. Connection of electrical generation equipment

(1) No person shall directly or indirectly connect, attempt to connect or cause or permit to be connected any electrical installation or part thereof to the municipality's supply mains or service connection except with written permission of the municipality;

(2) No alternate electrical generation equipment provided by a customer for his own operational requirements or for generation of electricity may be connected to any installations without the prior written consent of the municipality;

(3) Application for such consent in terms of subsections (1) and (2) above must be made in writing and must include full specification of the electrical generation equipment and a wiring diagram, as may be further detailed in any guideline or policy issued by the municipality in respect thereof.

(4) The electrical generation equipment must be so designed and installed that it is impossible for the municipality's supply mains to be energized by means of a back feed from such electrical generation equipment when the municipality's supply has been de-energised.

(5) The customer shall be responsible for providing and installing all such protective equipment and for obtaining a certificate of compliance issued in terms of the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993);

(6) The municipality shall not be held responsible for any work done by the electrical contractor/registered person on a customer's premises and shall not in any way be responsible for any loss or damage which may be occasioned by fire or by any accident arising from the state of the wiring on the premises or the connection of the electrical generation equipment.

(7) Where the customer's alternate electrical generation equipment is permitted to be electrically coupled to, and run in parallel with the municipality's supply mains, the customer shall be responsible for providing, installing and maintaining all the necessary synchronizing and protective equipment, to the satisfaction of the municipality.

(8) Before making any alteration or addition to any electrical generation equipment installed within the area of the supply that requires an increase in electricity supply capacity, or an alteration to the service, the customer shall give notice of his intentions in accordance with the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993).

(9) Any electrical generation equipment connected or to be connected to the supply mains, and any additions or alterations thereto which may be made from time to time, shall be provided and erected and maintained and kept in good order by the

customer at his own expense and in accordance with the by-law and the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993).

5. Wheeling of electricity

No person may generate electricity by way of a fixed electrical installation and feed into the municipal electricity distribution network unless an agreement has been concluded with the municipality, and such agreement together with the provisions of this by-law, as well as any other legislation governing the licensing of generators, shall govern such generation of electricity.

46. Service of notice

(1) Any notice or other document that is served on any person in terms of this by-law is regarded as having been served-

- (a) when it has been delivered to that person personally;
- (b) when it has been left at that person's place of residence or business in the Republic with a person apparently over the age of sixteen years;
- (c) when it has been posted by registered or certified mail to that person's last known residential or business address in the Republic and an acknowledgement of the posting thereof from the postal service is obtained;
- (d) if that person's address in the Republic is unknown, when it has been served on that person's agent or representative in the Republic in the manner provided by paragraphs (a), (b) or (c); or
- (e) if that person's address and agent or representative in the Republic is unknown, when it has been posted in a conspicuous place on the property or premises to which it relates.

(2) When any notice or other document must be authorised or served on the owner, occupier or holder of any property or right in any property, it is sufficient if that person is described in the notice or other document as the owner, occupier or holder of the property or right in question, and it is not necessary to name that person.

(3) Any legal process is effectively and sufficiently served on the municipality when it is delivered to the municipal manager or a person in attendance at the municipal manager's office.

57. Compliance with notices

Any person on whom a notice duly issued or given under this by-law must, within the time specified in such notice, comply with its terms.

68. Application for electricity supply

(1) Application for the supply of electricity shall be made in writing by the prospective consumer on the prescribed form obtainable at the office of the municipality, and the estimated load, in kVA, of the installation, shall be stated therein; the application must be made as early as possible before the supply of electricity is required in order to facilitate the work of the municipality.

(2) An application for an electricity supply for a period of less than one year shall be regarded as an application for a temporary supply of electricity and shall be considered at the discretion of the municipality who may specify any special conditions.

79. Processing of requests for supply

Applications for the supply of electricity must be processed and the supply made available within the periods stipulated in NRS 047.

810. Wayleaves

(1) The municipality may refuse to lay or erect a service connection above or below ground on any thoroughfare or land not vested in the municipality or on any private property, unless the prospective consumer has obtained written permission granted by the owner of the said private property.

(2) If such permission is withdrawn at any time or if the aforesaid private property or thoroughfare changes ownership and the new owner refuses to grant or continue such permission, the cost of any alteration required to be made to a service connection in order to continue the supply of electricity and of any removal thereof, shall be borne by the consumer to whose premises the supply of electricity is required to be continued.

(3) A way leave granted in terms of sub section (1) shall be binding on the owner of the property who granted the way leave and his or her successors in title for as long as the electricity connection is operative and may not be withdrawn without permission of the municipality.

911. Statutory Servitude

(1) Subject to the provisions of subsection (3) the municipality may within its municipal area:

- (a) provide, establish and maintain electricity services;
- (b) acquire, construct, lay, extend, enlarge, divert, maintain, repair, discontinue the use of, close up and destroy electricity supply mains;
- (c) construct, erect or lay any electricity supply main on, across, through, over or under any street or immovable property and the ownership of any such main shall vest in the municipality;
- (d) do any other thing necessary or desirable for or incidental, supplementary or ancillary to any matter contemplated in sub paragraphs (a) to (c).

(2) If the municipality constructs, erects or lays any electricity supply main on, across, through, over or under any street or immovable property not owned by the municipality or under the control of or management of the municipality it must compensate the owner as agreed upon by such owner or, in the absence of agreement, as determined either by arbitration or a court of law.

(3) The municipality must, before commencing any work other than repairs or maintenance on or in connection with any electricity supply, give the owner or occupier of such property reasonable notice of the proposed work and the date on which it proposes to commence such work.

1012. Right of admittance to inspect, test or do maintenance work

(1) The municipality has access to or over any property for the purposes of-

- (a) doing anything authorised or required to be done under this by-law or any other law;
- (b) inspection and examination of any service mains and anything connected therewith;

- (c) investigating any possible source of electricity supply or the suitability of immovable property for any work, scheme or undertaking of the municipality;
 - (d) ascertaining whether there is or has been a contravention of the provisions of this by-law or any other law; and
 - (e) enforcing compliance with the provisions of this by-law or any other law.
- (2) The municipality shall pay compensation, as agreed upon, to any person suffering damage as a result of the exercise of the right of access contemplated by subsection (1).
- (3) Subsection (2) does not apply where the municipality is authorised to execute work at the cost of such person or some other person.
- (4) In the absence of agreement compensation may be determined by arbitration or a court of law.
- (5) An employee of the municipality may, by notice in writing require such owner or occupier, to provide access to such property for a purpose referred to in subsection (1).
- (6) In case of emergency the municipality may enter any premises or property without notice and may take whatever action is necessary or desirable to protect life or property.
- (7) A person representing the municipality must, on request, provide his or her identification.

1413. Refusal or failure to give information

No person may refuse or fail to give information that may be reasonably required of him or her by an authorised official of the municipality or render any false information regarding any electrical installation work completed or contemplated.

1414. Refusal of admittance

No person may willfully hinder, obstruct, interfere with or refuse admittance to any authorised official of the municipality in the performance of his duty under this by-law.

1415. Improper use

(1) If a consumer uses electricity for any purpose or deals with the electricity in any manner which the municipality has reasonable grounds to believe interferes in an improper or unsafe manner, or is calculated to interfere in an improper or unsafe manner with the efficient supply of electricity to any other consumer, the municipality may, with or without notice, disconnect the electricity supply but such supply shall be restored as soon as the cause for the disconnection has been permanently remedied or removed.

(2) The tariff as prescribed by the municipality for the disconnection and re-connection shall be paid by the consumer before the electricity supply is restored, unless it can be shown that the consumer did not use or deal with the electricity in an improper or unsafe manner.

1416. Electricity tariffs

Copies of tariffs may be obtained free of charge at the offices of the municipality.

1417. Deposits

The municipality reserves the right to require the consumer to deposit a sum of money as security in payment of any tariff which is due or may become due to the municipality.

1618. Payment of tariffs

- (1) The consumer is liable for all tariffs determined in terms of the Tariff Policy of the municipality for the electricity service which may include all other electricity services provided by the municipality.
- (2) Recovery of payments due to the municipality shall be dealt with in terms of the municipality's Credit Control and Debt Collection Policy.

1719. Interest on overdue accounts

The municipality may charge interest on arrear accounts in terms of its Credit Control and Debt Collection Policy.

1820. Principles for the resale of electricity

- (1) Unless authorised by the municipality, no person may sell or supply electricity supplied to his or her premises or generated by him or her to any other person or persons for use on any other premises, or permit or allow such resale or supply to take place.
- (2) If electricity is resold for use on the premises, the provisions of the ERA shall apply, as specified in Schedule 2 to the ERA.
- (2)(3) If electricity is resold for use upon the same premises, the electricity resold shall be measured by a submeter of a type which has been approved by South African National Bureau of Standards and supplied, installed and programmed in accordance with the standards of the municipality.
- (3)(4) The tariff, rates and charges at which and the conditions of sale under which electricity is thus resold may shall not be less favorable to the purchaser than those that would have been payable and applicable had the purchaser been supplied directly with electricity by the municipality.
- (4)(5) Every reseller must furnish the purchaser with monthly accounts that are at least as detailed as the relevant billing information details provided by the municipality to its electricity consumers.

1921. Right to disconnect supply

- (1) The municipality has the right to disconnect the supply of electricity to any premises-
 - (a) without notice where-
 - (i) there is grave risk to person or property if the supply is not disconnected; or
 - (ii) there is evidence of tampering as contemplated in section 24; or
 - (b) with reasonable written notice where-
 - (i) a consumer fails to pay any amount due to the municipality in connection with the supply of electricity;
 - (ii) any provision of this by-law has been contravened and the consumer has failed to comply with a notice of compliance;
 - (iii) access to inspect metering equipment has been denied;
 - (iv) the metering accommodation provided by the consumer is not secure, in compliance with safety regulations and lockable; or

- (v) in the opinion of the municipality, there is a defect in the installation on premises or in any appliance used in or on premises which is likely to cause injury or damage to persons or property.
- (2) In the case of a contravention of section 18(1) of this by-law, the municipality has the right to limit the supply of electricity to the premises from which electricity is supplied or sold or to remove and destroy the illegal connections between premises.
- (3) After disconnection for non-payment of accounts or the improper or unsafe use of electricity, the tariff as prescribed by the municipality shall be paid for re-connection of such supply.
- (4) In the case where an installation has been illegally re-connected on premises after having been disconnected by the municipality, or in the case where the municipality's electrical equipment has been tampered with to prevent the full registration of consumption by the meter, the municipality may remove the electricity supply from those premises.

2022. Non-liability of the municipality

- (1) The municipality shall not be liable for any loss or damage, direct or consequential, suffered or sustained by a consumer as a result of or arising from the cessation, interruption or any other abnormality of the supply of electricity, unless caused by negligence on the part of the municipality.
- (2) The consumer shall be responsible to install and maintain devices on his or her premises to protect installations against all hazards, damage or failure as a result of electricity interruptions, under- and over-voltages, swells, flicker, surges, dips, single phasing, phase unbalance, harmonic distortion, frequency variations, loss of neutral conductor, inadequate earthing and earth leakages.
- (3) The municipality shall not be liable for any incident, injury, loss or damage, direct or consequential, suffered or sustained if such protection devices are not installed or if they do not function effectively.

2123. Leakage of electricity

No rebate shall be allowed in respect of electricity wasted owing to leakage or any other fault in the electrical installation.

2224. Failure of supply

- (1) The municipality is not obliged to attend to a failure of supply of electricity due to a fault in the electrical installation of the consumer, except when such failure is due to the operation of the service protective device of the municipality.
- (2) When any failure of supply of electricity is found to be due to a fault in the electrical installation of the consumer or to the faulty operation of apparatus used in connection therewith, the municipality shall have the right to charge the consumer the prescribed tariff for each restoration of the supply of electricity in addition to the cost of making good or repairing any damage caused to the service main and meter by such fault or faulty operation.

2325. Seals of the municipality

The meter, service protective devices and all apparatus belonging to the municipality shall be sealed or locked by a duly authorised official of the municipality, and no person shall in any manner or for any reason whatsoever remove, break, deface, or tamper or interfere with such seals or locks.

2426. Tampering with service connection or supply mains

(1) No person shall in any manner or for any reason whatsoever tamper or connect to, or interfere with any meter or metering equipment or service connection or service protective device or supply mains or any other equipment of the municipality.

(2) Where prima facie evidence exists of a consumer or any person having contravened subsection (1), the municipality shall have the right to disconnect the supply of electricity immediately in terms of section 19 of this by-law.

(3) Where a consumer or any person has contravened subsection (1) and such contravention has resulted in the meter recording less than the true consumption, the municipality shall have the right to recover from the consumer the full cost of his estimated consumption, the full cost of damage inflicted and may levy tampering fees in terms of approved tariffs.

2527. Protection of municipality's supply mains

(1) No person shall, except with the consent of the municipality and subject to such conditions as may be imposed –

- (a) construct, erect or lay, or permit the construction, erection or laying of any building, structure or other object, or plant trees or vegetation over or in such a position or in such a manner as to interfere with or endanger the supply mains;
- (b) excavate, open up or remove the ground above, next to, under or near any part of the supply mains;
- (c) damage, endanger, remove or destroy, or do any act likely to damage, endanger or destroy any part of the supply mains; or
- (d) make any unauthorised connection to any part of the supply mains or divert or cause to be diverted any electricity there from.

(2) An owner or occupier shall limit the height of trees or length of projecting branches in the proximity of overhead lines to prevent the tree from interfering with the conductors should the tree or branch fall or be cut down.

(3) Should the owner or occupier fail to observe this provision the municipality shall have the right, after notice, or at any time during an emergency, to cut or trim the trees or other vegetation in such a manner as to comply with this provision and shall be entitled to enter the property for this purpose.

(4) The municipality may, subject to obtaining an order of court, demolish, alter or otherwise deal with any building, structure or other object constructed, erected or laid in contravention with this by-law.

(5) The municipality may in the case of an emergency or disaster remove anything damaging, obstructing or endangering or likely to damage, obstruct, endanger or destroy any part of the electrical distribution system.

2628. Prevention of tampering with service connection or supply mains

If the municipality decides that it is necessary or desirable to take precautions in order to prevent tampering with any portion of the supply mains, service connection or service protective device or meter or metering equipment, the consumer shall either supply and install the necessary protection or pay the costs involved where such protection is supplied by the municipality.

2729. Unauthorised connections

~~No person other than a person authorised thereto by the municipality in writing shall directly or indirectly connect, attempt to connect or cause or permit to be connected any electrical installation or part thereof to the supply mains or service connection.~~

(1) No person other than a person whom the municipality specifically authorizes in writing to do so may directly or indirectly connect, attempt to connect or cause or permit the connection of a new electrical installation or part of a new electrical installation to the supply mains or service connection.

(2) In the case where an electrical installation has been illegally connected on a customer's premises in contravention of this by-law, any policy or guideline issued by the municipality and/or the Regulations, the municipality may disconnect the connection of the electrical installation to the municipal distribution network.

(3) The municipality must give a person referred to in subsection (3) and any person residing in the premises notice of –

- (a) the intention to disconnect the electrical installation of such person;
- (b) a reasonable opportunity for such person to make representations in respect of the intended disconnection; and
- (c) all the relevant information including reasons for the intended disconnection and the notice period on or after which the disconnection will be effected.

(4) For circumstances other than listed in subsection (5), where any of the provisions of this by-law or the Regulations are being contravened, the municipality shall give the person concerned fourteen days' notice to remedy his or her default prior to disconnection.

(5) The municipality may disconnect the supply of electricity to any premises or the connection of any electrical installation with notice under the following circumstances:

- (a) where there is a case of grave risk to any person or property; or
- (b) for reasons of community safety or the safety of emergency personnel.

(6) After the disconnection contemplated in subsection (5), the fee as prescribed by the municipality for such disconnection or the reconnection of the service shall be paid by the person concerned.

(7) In the case where an installation has been illegally reconnected on a customer's premises after having been previously legally disconnected by the municipality, or in the case where the municipality's electrical equipment has been tampered with to prevent the full registration of consumption by the meter, the electricity supply may be physically removed from those premises.

2830. Unauthorised re-connections

(1) No person other than a person authorised thereto by the municipality in writing shall reconnect, attempt to reconnect or cause or permit to be re-connected to the supply mains or service connection any electrical installation or installations which has or have been disconnected by the municipality.

(2) Where the supply of electricity that has previously been disconnected is found to have been re-connected, the consumer using the supply of electricity shall be liable for all tariffs for electricity consumed between the date of disconnection and the date the electricity supply was found to be re-connected and any other tariff raised in this regard.

(3) Furthermore, the municipality reserves the right to remove part or all of the supply equipment until such time as payment has been received in full and in

addition, the consumer will be responsible for all the costs associated with the reinstatement of such supply equipment.

2931. Temporary disconnection and re-connection

(1) The municipality shall, at the request of the consumer, temporarily disconnect and re-connect the supply of electricity to the consumer's electrical installation upon payment of the prescribed tariff for each such disconnection and subsequent re-connection.

(2) The municipality may only under exceptional circumstances temporarily disconnect the supply of electricity to any premises without notice, for the purpose of effecting repairs or carrying out tests or for any other legitimate purpose.

3032. Temporary supplies

If electricity supply is found to interfere with the efficient and economical supply to other consumers, the municipality may, with notice, or under exceptional circumstances without notice, terminate such temporary supply at any time and the municipality shall not be liable for any loss or damage occasioned by the consumer by such termination.

3133. Temporary work

(1) Electrical installations requiring a temporary supply of electricity may not be connected directly or indirectly to the supply mains except with the written permission of the municipality.

(2) Full information as to the reasons for and nature of such temporary work shall accompany the application for the aforesaid permission, and the municipality may refuse such permission or may grant the same upon such terms and conditions.

3234. Load reduction

(1) At times of peak load, or in an emergency, or when it is necessary for any reason to reduce the load on the electricity supply system of the municipality, it may without notice interrupt and for such period as may be necessary, discontinue the electricity supply to any consumer's electrically operated thermal storage water heater or any specific appliance or the whole installation.

(2) Except at times of peak load or in cases of emergency, the municipality shall where possible and practically viable not interrupt the electricity supply system to a consumer without reasonable notice.

(3) The municipality may install upon the premises of the consumer such apparatus and equipment as may be necessary to give effect to the provisions of subsection (1), and any duly authorised official of the municipality may at any reasonable time and subject to section 1012(7) enter any premises for the purpose of installing, inspecting, testing adjusting or changing such apparatus and equipment.

(4) Notwithstanding the provisions of subsection (3), the consumer or the owner, as the case may be, shall, when installing an electrically operated water storage heater, provide such necessary accommodation and wiring as the municipality may decide, to facilitate the later installation of the apparatus and equipment.

3335. High, medium and low voltage switchgear and equipment

(1) In cases where a supply of electricity is given at either high, medium or low voltage, the supply and installation of the switchgear, cables and equipment forming

part of the service connection shall, unless otherwise approved by the municipality, be paid for by the consumer.

(2) All equipment installed on the consumer's premises shall be compatible with the municipality's electrical performance standards.

(3) No person shall open, close, isolate, link or earth high or medium voltage switchgear or equipment without giving reasonable prior notice to the municipality.

(4) In the case of installation of high or medium voltage supply of electricity the municipality must be notified of the competent person appointed by the consumer in terms of the Regulations, and of any changes made to such appointment.

(5) In the case of a low voltage supply of electricity, the consumer must provide and install a low voltage main switch or any other equipment required by the municipality.

3436. Substation accommodation

(1) The municipality may require a consumer to provide and maintain accommodation which shall constitute a substation and which shall consist of a separate room or rooms to be used exclusively for the purpose of housing medium voltage cables and switchgear, transformers, low voltage cables and switchgear and other equipment necessary for the supply of electricity requested by the owner.

(2) The accommodation shall be situated at a point to which free and unrestricted access is available for purposes connected with the operation and maintenance of the equipment.

(3) The municipality reserves the right to supply its own networks from its own equipment installed in such accommodation, and if additional accommodation is required by the municipality, it shall provide such accommodation.

3537. Wiring diagram and specification

(1) Where more than one electrical installation or electricity supply from a common main or more than one distribution board or meter is required for any building or block of buildings, the wiring diagram of the circuits starting from the main switch and a specification shall on request be supplied to the municipality for approval before the work commences.

(2) Where an electrical installation is supplied from a substation on which the current is transformed from high voltage, or from one of the substations of the municipality through mains separate from the general distribution system, a complete specification and drawings for the plant to be installed by the consumer shall, if so required, be forwarded to the municipality for approval before any material in connection therewith is ordered.

3638. Standby supply

(1) Standby supply of electricity from the municipality for any premises having a separate source of electricity may only be supplied with the written consent of the municipality.

(2) Upon interruption of the electricity supply the municipality may supply standby electricity in any manner as necessary.

3739. Consumer's emergency standby supply and generating equipment

(1) No emergency standby or generating equipment provided by a consumer in terms of any Regulations or for his own operational requirements shall be connected to any installation without the written approval of the municipality.

- (2) Application for such approval shall be made in writing and shall include a full specification of the equipment and a wiring diagram.
- (3) The standby and generating equipment shall be so designed and installed, that it is impossible for the municipality's supply mains to be energised by means of a back-charge from such equipment.
- (4) Where a consumer's standby or generating equipment is permitted, in terms of a special agreement, to be electrically coupled and run in parallel with the municipality's supply mains, the consumer shall be responsible for providing, installing and maintaining all the necessary synchronising and protective equipment required for such safe parallel operation.
- (5) Under normal operating circumstances, any export of surplus energy from the consumer to the municipality's network shall be subject to a special agreement.
- (6) In the event of a general power failure on the municipality's network, the consumer must install protection equipment, subject to approval by the municipality, so as to ensure isolation of the consumer's installation from that of the municipality until restoration of normal operating conditions.
- (7) The cost of any specialised metering equipment shall be borne by the consumer.
- (8) Generation equipment must comply with the appropriate SANS regulations and municipal specifications.

3840. Circular letters

The municipality may issue circulars detailing its requirements regarding matters not specifically covered in the Regulations or this by-law but which are necessary for the safe, efficient operation and management of the supply of electricity.

CHAPTER 2 RESPONSIBILITIES OF CONSUMERS

3941. Consumer to erect and maintain electrical installation

Any electrical installation connected or to be connected to the supply mains, and any additions or alterations thereto shall be provided and maintained by the consumer at his own expense and in accordance with this by-law and the Regulations.

4042. Fault in electrical installation

- (1) If any fault develops in an electrical installation, which constitutes a hazard to persons, livestock or property, the consumer shall immediately disconnect the electricity supply and without delay notify the municipality and immediately take steps to remedy the fault.
- (2) The municipality may require the consumer to reimburse it for any expenses incurred in connection with a fault in the electrical installation.

4143. Discontinuance of use of supply

A consumer who wishes to discontinue the electricity supply must give at least two full working days' notice in writing.

4244. Change of occupier

- (1) A consumer vacating premises shall give the municipality at least two full working days' notice in writing of his intention to discontinue using the electricity supply, failing which he or she shall remain liable for such supply.

(2) The person taking over occupation of the vacated premises must apply in terms of section 3 of this by-law, and if he or she fails to do so within ten working days of occupation of the premises, the supply of electricity shall be disconnected, and he or she shall be liable for consumption from the date of occupation until disconnection.

(3) Where premises are fitted with pre-payment meters any person occupying the premises at that time shall be deemed to be the consumer and until such time as application is made by such person for in terms of section 3 of this by-law, he or she shall be liable for all payments owed to the municipality for that metering point as well as any outstanding amounts whether accrued by that person or not.

(4) The municipality may impose conditions, which may include the withholding of electricity supply to premises where the previous consumer's account is in arrears.

(5) In the event of change of ownership a new certificate of compliance for the premises shall be issued by an accredited electrician, unless the existing certificate was issued within the preceding 24 month period and no subsequent alteration of the electrical installation was effected.

4345. Service apparatus

(1) The consumer shall be liable for all costs arising from damage to or loss of any metering equipment, service protective device, service connection or other apparatus on the premises, unless such damage or loss is caused by a natural disaster or an act or omission of an employee of the municipality or caused by an abnormality in the supply of electricity to the premises.

(2) If, during a period of disconnection of an installation from the supply mains, the service main, metering equipment or any other service apparatus of the municipality have been removed without permission or have been damaged so as to render re-connection dangerous, the owner or occupier of the premises shall bear the cost of repair or replacing such equipment.

(3) Where there is a common metering position, the liability detailed in subsection (1) shall devolve on the owner of the premises.

(4) The amount due in terms of subsection (1) shall be evidenced by a certificate from the municipality which shall be final and binding.

CHAPTER 3 SPECIFIC CONDITIONS OF SUPPLY

4446. Service connection

(1) The consumer shall bear the cost of the service connection, as approved by the municipality.

(2) Notwithstanding the fact that the consumer bears the cost of the service connection, ownership thereof, laid or erected by the municipality, shall vest in the municipality and the municipality shall be responsible for the maintenance of such service connection up to the point of supply.

(3) The consumer shall not be entitled to any compensation from the municipality in respect of such service connection.

(4) With respect to maintenance and responsibility for safety of the service connection, the point of supply shall be-

- (a) where the underground or overhead service connection physically transverses the boundary of the consumer's property; or

- (b) at the connection to the municipal distribution infrastructure if installed within the boundary of the consumer's property.
- (5) The work to be carried out by the municipality at the cost of the consumer for a service connection to the consumer's premises shall be determined by the municipality.
- (6) A service connection shall be laid underground, whether the supply mains are laid underground or erected overhead, unless an overhead service connection is specifically required by the municipality.
- (7) The consumer shall provide, fix or maintain on his premises such ducts, wire ways, trenches, fastenings and clearance to overhead supply mains as may be required by the municipality for the installation of the service connection.
- (8) The conductor used for the service connection shall have a cross-sectional area according to the size of the electrical supply but shall not be less than 10 mm² (copper or copper equivalent), and all conductors shall have the same cross-sectional area, unless otherwise approved by the municipality.
- (9) Unless otherwise approved, the municipality shall only provide one service connection to each registered erf and for two or more premises belonging to one owner and situated on adjacent erven, a single bulk supply of electricity may be made available provided the erven are consolidated or notarially tied.
- (10) Covers of a wire way carrying the supply circuit from the point of supply to the metering equipment shall be made to accept the seals of the municipality.
- (11) Within the meter box, the service conductor or cable shall terminate in an unobscured position and the conductors must be visible throughout their length when cover plates, if present, are removed.
- (12) In the case of blocks of buildings occupied by a number of individual consumers, separate wire ways and conductors or cables shall be laid from the common metering room or rooms to each individual consumer in the blocks of buildings; alternatively, if trunking is used, the conductors of the individual circuits shall be clearly identified (tied together every 1,5m) throughout their length.

4547. Metering accommodation

- (1) The consumer shall, if required by the municipality, provide accommodation in an approved position, for the meter board and adequate conductors for the municipality's metering equipment, service apparatus and protective devices.
- (2) Such accommodation and protection must be provided and maintained by the consumer and must be situated, in the case of credit meters, at a point with unrestricted access for the reading of meters and for purposes connected with the operation and maintenance of the service equipment.
- (3) Metering accommodation must be safeguarded and equipped with approved padlocking facilities and must comply with safety regulations.
- (4) Access at all reasonable hours must be afforded for the inspection of prepayment meters.
- (5) Where sub metering equipment is installed, accommodation separate from the municipality's metering equipment shall be provided.
- (6) The consumer or, in the case of a common meter position, the owner of the premises must provide adequate electric lighting in the space set aside for accommodating the metering equipment and service apparatus.
- (7) Where the position of the meter, service connection, protective devices or main distribution board is no longer readily accessible or becomes a source of danger

to life or property or in any way becomes unsuitable, the consumer must at own cost remove it to a new position.

(8) The accommodation for the municipality's metering equipment and protective devices may, if approved, include the consumer's main switch and main protective devices; no apparatus other than that used in connection with the supply of electricity and use of electricity shall be installed or stored in such accommodation unless approved.

CHAPTER 4 SYSTEMS OF SUPPLY

4648. Load requirements

Alternating current supplies shall be given as prescribed by the Electricity Act, 1987 (Act 41 of 1987), and in the absence of a quality of supply agreement, as set out in applicable standard specification.

4749. Load limitations

(1) Where the estimated load, calculated in terms of the safety standard, does not exceed 15 kVA, the electrical installation shall be arranged for a two-wire single-phase supply of electricity, unless otherwise approved by the municipality.

(2) Where a three-phase four-wire supply of electricity is provided, the load shall be approximately balanced over the three phases but the maximum out-of-balance load shall not exceed 15kVA, unless approved by the municipality.

(3) No current-consuming appliance, inherently single phase in character, with a rating which exceeds 15kVA shall be connected to the electrical installation without the approval of the municipality.

4850. Interference with other persons' electrical equipment

(1) No person shall operate electrical equipment having load characteristics which, singly or collectively, give rise to voltage variations, harmonic currents or voltages, or unbalanced phase currents which fall outside the applicable standard specification.

(2) The assessment of interference with other persons' electrical equipment shall be carried out by means of measurements taken at the point of common coupling.

(3) Should undue interference occur, the consumer shall at his or her own cost install the necessary equipment to filter out the interference and prevent it reaching the supply mains.

4951. Supplies to motors

Unless otherwise approved by the municipality the rating of motors shall be limited as follows:

(1) Limited size for low voltage motors –

The rating of a low voltage single-phase motor shall be limited to 2kW or the starting current shall not exceed 70A. All motors exceeding these limits shall be wound for three phases at low voltage or such higher voltage as may be required.

(2) Maximum starting and accelerating currents of three-phase alternating current motors.-

Insulated service cable, size in mm ² , copper equivalent	Maximum permissible starting current	Maximum motor rating in kW		
		Direct on line (6x full-load current)	Star/Delta (2,5 x full-load current)	Other means (1,5 x full-load current)
		kW	kW	kW
16	72	6	13,5	23
25	95	7,5	18	30
35	115	9	22	36,5
50	135	10	25	45
70	165	13	31	55
95	200	16	38	67
120	230	18	46	77
150	260	20	52	87

The starting current of three-phase low voltage motors permitted shall be related to the capacity of the consumer's service connection, as follows:

(3) Consumers supplied at medium voltage –

In an installation supplied at medium voltage the starting current of a low voltage motor shall be limited to 1,5 times the rated full-load current of the transformer supplying such a motor. The starting arrangement for medium voltage motors shall be subject to the approval of the municipality.

5052. Power factor

(1) If required by the municipality, the power factor of any load shall be maintained within the limits 0,85 lagging and 0,9 leading.

(2) Where, for the purpose of complying with subsection (1), it is necessary to install power factor corrective devices, such corrective devices shall be connected to the individual appliance terminals unless the correction of the power factor is automatically controlled.

(3) The consumer shall, at his or her own cost, install such corrective devices.

5153. Protection

(1) Electrical protective devices must be of such a design as effectively to prevent sustained over current and single phasing where applicable.

(2) Consumers shall be responsible to establish and maintain appropriate earthing systems in order to limit voltage fluctuations of the neutral conductor in the event of loss of the supply neutral or floating neutral or during short circuit conditions, in order to ensure safety and prevent damage to equipment.

CHAPTER 5 MEASUREMENT OF ELECTRICITY

5254. Metering

(1) ~~In order to measure the consumption of electricity supplied, the municipality shall, at the consumer's cost, provide, and maintain appropriately rated metering equipment at the point of metering. The municipality shall, at the customer's cost in the form of a direct charge or prescribed tariff, provide, install and maintain appropriately rated metering equipment at the point of metering for measuring the electricity supplied.~~

(2) Except in the case of prepayment meters, the electricity used by a consumer during any metering period shall be ascertained by the reading of the meters supplied at the end of such period except where the metering equipment is found to be defective, or the municipality invokes the provisions of section 5456(2) of this by-law, in which case the consumption for the period shall be estimated.

(3) Where the electricity used by a consumer is charged at different tariffs, the consumption shall be metered separately for each tariff.

(4) The municipality reserves the right to meter the supply to blocks of shops and flats, tenement-houses and similar buildings for the buildings as a whole, or for individual units, or for groups of units.

(5) No alterations, repairs or additions or electrical connections of any description shall be made on the supply side of the point of metering unless approved in writing by the municipality.

5355. Accuracy of metering

(1) A meter shall be presumed to be registering accurately if its error, when tested in the manner prescribed in subsection (5) hereof, is found to be within the limits of error as provided for in the applicable standard specifications.

(2) The municipality is entitled to test its metering equipment. If it is established by test or otherwise that such metering equipment is defective, the municipality shall in accordance with the provisions of subsection (6)-

- (a) in the case of a credit meter, adjust the account rendered;
- (b) in the case of prepayment meters,
 - (i) render an account where the meter has been under-registering, or
 - (ii) issue a free token where the meter has been over-registering;

(3) The consumer shall be entitled to have the metering equipment tested by the municipality on payment of the prescribed tariff. If the metering equipment is found not to comply with the system accuracy requirements as provided for in the applicable standard specifications, an adjustment in accordance with the provisions of the municipality's Credit Control and Debt Collection Policy may be effected.

(4) In case of a dispute, the consumer shall have the right at his own cost to have the metering equipment under dispute tested by an approved independent testing authority, and the result of such test shall be final and binding on both parties.

(5) Meters shall be tested in the manner as provided for in the applicable standard specifications.

(6) When an adjustment is made to the electricity consumption registered on a meter in terms of subsection (2) or (3), such adjustment shall either be based on the percentage error of the meter as determined by the test referred to in subsection (5) or upon a calculation by the municipality from consumption data in its possession. Where applicable, due allowance shall be made, where possible, for seasonal or other variations which may affect the consumption of electricity.

(7) When an adjustment is made as contemplated in subsection (6), the adjustment may not exceed a period of six months preceding the date on which the metering equipment was found to be inaccurate.

(8) Where the actual load of a consumer differs from the initial estimated load provided for under section 4749(1) to the extent that the municipality deems it necessary to alter or replace its metering equipment to match the load, the costs of such alteration or replacement shall be borne by the consumer.

(9) Prior to the municipality making any upward adjustment to an account in terms of subsection (6), the municipality shall-

- (a) notify the consumer in writing of the monetary value of the adjustment to be made and the reasons therefore;
- (b) in such notification provide sufficient particulars to enable the consumer to submit representations thereon; and
- (c) call upon the consumer in such notice to provide it with reasons in writing, if any, within 21 days or such longer period as the municipality may permit why his or her account should not be adjusted as notified.

(10) Should the consumer fail to make any representations during the period referred to in subsection 9(c) the municipality shall be entitled to adjust the account as notified in subsection 9(a).

(11) The municipality shall consider any reasons provided by the consumer in terms of subsection (9)(a) and shall, if satisfied that a case has been made out therefore, adjust the account accordingly.

(12) If the municipality rejects the representation made by the consumer it shall be entitled to adjust the account as notified in terms of subsection 9(a), subject to the consumer's right to appeal the decision in terms of section 6264 of this by-law.

5456. Reading of credit meters

(1) Unless otherwise prescribed, credit meters shall normally be read at intervals of one month and the fixed or minimum cost due in terms of the tariff structure shall be assessed accordingly. The municipality shall not be obliged to effect any adjustments to such tariff.

(2) If for any reason the credit meter cannot be read, the municipality may render an estimated account. The electrical energy consumed shall be adjusted in a subsequent account in accordance with the electrical energy actually consumed.

(3) When a consumer vacates a property and a final reading of the meter is not possible, an estimation of the consumption may be made and the final account rendered accordingly.

(4) If a special reading of the meter is desired by a consumer, this may be obtained upon payment of the prescribed tariff.

(5) If any calculating, reading or metering error is discovered in respect of any account rendered to a consumer, the error shall be corrected in subsequent accounts.

(6) Any such correction shall only apply in respect of accounts for a period of six months preceding the date on which the error in the accounts was discovered, and shall be based on the actual tariffs applicable during the period.

(7) The application of this section does not prevent a consumer from claiming back overpayment for any longer period.

5557. Prepayment metering

(1) No refund of the amount tendered for the purchase of electricity credit shall be given at the point of sale after initiation of the process by which the prepayment meter token is produced.

- (2) Copies of previously issued tokens for the transfer of credit to the prepayment meter may be issued at the request of the consumer.
- (3) When a consumer vacates any premises where a prepayment meter is installed, no refund for the credit remaining in the meter shall be made to the consumer by the municipality.
- (4) The municipality shall not be liable for the reinstatement of credit in a prepayment meter lost due to tampering with, or the incorrect use or the abuse of, or the failure of prepayment meters or tokens.
- (5) The municipality may, at its discretion, appoint vendors for the sale of credit for prepayment meters and shall not guarantee the continued operation of any vendor.

CHAPTER 6 ELECTRICAL CONTRACTORS

5658. Electrical Contractors

In addition to the requirements of the Regulations the following requirements shall apply:

- (a) Where an application for a new or increased supply of electricity has been made to the municipality, any duly authorised official of the municipality may at his or her discretion accept notification of the completion of any part of an electrical installation, the circuit arrangements of which permit the electrical installation to be divided up into well-defined separate portions, and such part of the electrical installation may, be inspected, tested and connected to the supply mains as though it was a complete installation.
- (b) The examination, test and inspection in no way relieves the electrical contractor or accredited person or the consumer from his or her responsibility for any defect in the installation.
- (c) Such examination, test and inspection shall not be taken (even where the electrical installation has been connected to the supply mains) as an indication or guarantee in any way that the electrical installation has been carried out efficiently with the most suitable materials for the purpose or that it is in accordance with this by-law or the safety standard, and the municipality shall not be held responsible for any defect or fault in such electrical installation.

5759. Liability

The municipality shall not be held responsible for the work done by the electrical contractor or accredited person on a consumer's premises and shall not in any way be responsible for any loss or damage which may be occasioned by fire or by any accident arising from the state of the wiring on the premises.

CHAPTER 7 COST OF WORK

5860. Cost of work

The municipality may repair and make good any damage done in contravention of this by-law at the cost of the person who acted in contravention of this by-law.

CHAPTER 8

ENERGY SAVING MEASURES AND REDUCED USE OF ELECTRICITY

5961. Norms, standards and guidelines

(1) The municipality may from time to time issue technical standards detailing the requirements of the municipality regarding matters not specifically covered in this by-law but which are necessary for the safe, efficient operation and management of the electrical generation equipment.

(2) The municipality may determine and publish norms, standards and guidelines which prescribe appropriate measures to save energy or to reduce the use of electricity and such norms standards and guidelines must be kept in the form of an operational manual.

(2)(3) The norms, standards and guidelines contemplated in subsection (1)(2) may differentiate between communities, geographical areas and different kinds of premises.

CHAPTER 9

GENERAL PROVISIONS

6062. Exemptions

(1) Any person may in writing apply to the municipality for exemption from any provision of this by-law.

(2) The municipality may –

- (a) grant an exemption in writing and determine the period for which such exemption is granted;
- (b) alter or cancel any exemption or condition in an exemption; or
- (c) refuse to grant an exemption.

(3) An exemption does not take effect before the applicant has undertaken in writing to comply with the conditions imposed by the municipality, however, if an activity is commenced before such undertaking has been submitted to the municipality, the exemption lapses.

(4) If any condition of an exemption is not complied with, the exemption lapses immediately.

6163. Liaison forums in community

(1) The municipality may establish one or more liaison forums in a community for the purposes of obtaining community participation with regard to the matters dealt with in this by-law.

(2) A liaison forum may consist of –

- (a) a member of members of an interest group, or an affected person;
- (b) a designated official or officials of the municipality; and
- (c) a councillor.

(3) (a) The municipality may, when considering an application for consent, permit or exemption in terms of this by-law, request the input of a liaison forum;

- (b) A liaison forum or any person may on own initiative submit an input to the municipality for consideration.

6264. Appeal

A person whose rights are affected by a decision delegated by the municipality may appeal against that decision by giving written notice of the appeal and the reasons therefore in terms of section 62 of the Local Government: Municipal Systems Act, Act 32 of 2000 to the municipal manager within 21 days of the date of the notification of the decision.

6365. Offences and Penalties

(1) Any person who contravenes any of the provisions of sections 57, 68, 1113, 1214, 1315, 1820, 1921, 2325, 2426, 2527, 2729, 2830, 3335, 3638, 4749, 4850 and 5254 of this by-law or fails to comply with a notice issued in terms of this by-law, shall be guilty of an offence and shall on conviction be liable to-

- (a) a fine or imprisonment, or either such fine or imprisonment or to both such fine and such imprisonment; and
- (b) in the case of a continuing offence, to an additional fine or an additional period of imprisonment or to such additional imprisonment without the option of a fine or to both such additional fine and imprisonment for each day on which such offence is continued; and
- (c) a further amount equal to any costs and expenses found by the court to have been incurred by the municipality as result of such contravention or failure.

6466. Conflict with other legislation

In the event of any conflict between any provision of this by-law and National and Provincial legislation, standards, policies or guidelines, the National and Provincial legislation, standards, policies or guidelines shall prevail.

6567. Repeal of by-laws

~~The provisions of any by-laws previously promulgated by the municipality or by any of the disestablished municipalities now incorporated in the municipality are hereby repealed as far as they relate to matters provided for in this by-law.~~

The Swartland Municipality Electricity Supply By-law as published in Provincial Gazette Extraordinary 7285 of 11 July 2014 is hereby repealed as a whole.

6668. Short title and commencement

This by-law shall be known as the Electricity Supply By-law and shall come into operation on the date of publication thereof in the Provincial Gazette.



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager
Internal Audit Division
11 July 2023

11/1/3/1/7

ITEM 7.2 ON THE AGENDA OF AN ORDINARY COUNCIL MEETING WHICH WILL BE HELD ON 19 JULY 2023

SUBJECT: RE-APPOINTMENT OF PERFORMANCE, RISK AND AUDIT COMMITTEE MEMBER

1. BACKGROUND/ DELIBERATION

- 1.1 The Municipality is obliged to maintain an Audit Committee as an independent appraisal function according to clause 166 of the Municipal Finance Management Act (MFMA). The combined Performance, Risk and Audit Committee consists of three members whose term of office is for a period of three years.

The following members were appointed to serve on the committee:

Combined Performance, Risk and Audit Committee

1. Mr. CB de Jager (Chairperson)
2. Ms. R Gani
3. Mr. BJ Gouws

- 1.2 According to Circular 65 of the MFMA dated 12 November 2012, rotation of members is encouraged as it enhances the independence of the Audit Committee. Therefore, members should not be contracted continuously for a period exceeding six years. The members of the Performance, Risk and Audit Committee have been appointed for a term of 3-years as follows:

- Mr. CB de Jager - 1 November 2021 to 31 October 2024 (second term)
- Ms. R Gani – 1 August 2020 to 31 July 2023 (first term)
- Mr. BJ Gouws - 1 May 2021 to 30 April 2024 (first term)

The municipality appointed Ms. R Gani for a term of three years, which expires on 31 July 2023. The appointment can however be extended for a further term of three years.

2. COMMENTS – MUNICIPAL MANAGER

- 2.1 Due to the contract of the audit committee member, Ms. R Gani expiring on 31 July 2023, her reappointment for a further term of three years will prevent a loss of knowledge and skills in the committee.

- 2.2 Ms. Gani indicated that she is available and willing to serve on the Performance, Risk and Audit Committee for a further term of office.

3. RECOMMENDATION

The term of office of Ms. R Gani will not exceed the six-year period as indicated in Circular 65 of the MFMA, therefore Council is requested to consider the following proposal to ensure continuity and further existence of the committee:

- a) The renewal of Ms. R Gani's contract as member of the combined Performance, Risk and Audit Committee for a further term of office from 01 August 2023 to 31 July 2026;
- b) That Ms. Gani is committed and have provided an excellent service over her past term of office.

AANBEVELING

Die ampstermyn van bogenoemde lid sal nie die tydperk van ses jaar oorskry soos aangedui in Omsendbrief 65 van die MFMA nie, daarom word die Raad versoek om die volgende voorstel te oorweeg om die kontinuiteit en voortbestaan van die komitee te verseker:

- a) Die hernuwing van Me R Gani se kontrak as lid van die gekombineerde Prestasie-Riskio en Ouditkomitee vir 'n verdere ampstermyn van 1 Augustus 2023 tot 31 Julie 2026;
- b) Me Gani is toegewyd en het gedurende die afgelope ampstermyn uitstekende diens gelewer.

(get) J J Scholtz

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder

12 Julie 2023

2/4/2

WYK: NVT

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023

ONDERWERP: KAPITAALSPANDERING VIR DIE 2022/2023 FINANSIËLE JAAR SUBJECT: CAPITAL SPENDING FOR THE 2022/2023 FINANCIAL YEAR

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The Council was informed in March 2023 of the additional grant allocated from the provincial government for Emergency Municipal Load-Shedding Relief to the amount of R10 945 000.

The funding is earmarked for the purchase and installation of back-up energy supply for water and wastewater infrastructure to mitigate the impact of loadshedding on basic service delivery and the potential health risks.

In this regard Council approved the 2022/2023 Special Adjustment Capital and Operating Budget on **31 March 2023** in order to allocate the funding of R10 945 000, 3 months prior to year-end.

Tenders were invited with the closing date of **21 April 2023** in order to commence with the project as soon as possible. The tender was awarded on **18 May 2023** following an objection period of two weeks. The preferred bidder indicated a completion period of 38 weeks.

The effort of the Directorate: Civil Engineering Services to commence with the project in May 2023 granted the opportunity for the Municipality to apply for a roll over budget from the Provincial Treasury which has already been done on 12 July 2023.

The General KPI for the % of capital spending on capital projects for a financial year is between 90% and 105%. At the end of June the capital spending was at 91,23% (of which the grant funding to the tune of R10 945 000 is included which represents 6% of the total capital budget).

The purpose of the report is to grant permission to exclude the grant funding from the % capital spent due to the special circumstances relating the funding being made available very late during capital implementation.

2. WETGEWING / LEGISLATION

N/a

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP / Target = between 90% and 105%.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

N/a

5. AANBEVELING / RECOMMENDATION

- (a) Dat kennis geneem word van die poging wat aangewend is deur die Direkoraat: Siviele Ingenieursdienste om so spoedig moontlik na die rapportering van die befondsing tydens die Raadsvergadering van 31 Maart 2023, op tenders uit te gaan vir rugsteun-generators ten bedrae van R10 945 000;

- (b) Dat verdere kennis geneem word dat die tender op 18 Mei 2023 toegeken is met 'n voltooiingstydperk van 38 weke;
- (c) Dat die persentasie kapitaalspandering op kapitaalprojekte vir 2022/2023 finansiële jaar as volg is:
- R10 945 000 ingesluit = 91.23%
 - R10 945 000 uitgesluit = 95.77%
- (d) Dat, met voormelde in ag genome, goedkeuring verleen word om die befondsing nie in aanmerking te neem vir die berekening van die persentasie kapitaalspandering op kapitaalprojekte vir die 2022/2023 finansiële jaar nie.

RECOMMENDATION

- (a) *That cognisance be taken of the effort by the Directorate: Civil Engineering Services to invite tenders as soon as possible after the announcement of the additional grant funding at the Council meeting of 31 March 2023 for back-up generators to the amount of R10 945 000;*
- (b) *That cognisance be further taken that the tender was awarded on 18 May 2023 with a completion period of 38 weeks;*
- (c) *That the percentage of capital spending on capital projects for the 2022/2023 financial year is as follows:*
- *R10 945 000 included = 91.23%*
 - *R10 945 000 excluded = 95.77%*
- (d) *That, in considering the above, approval be granted to exclude the funding from the calculation of the capital spending on capital projects for the 2022/2023 financial year.*

(get) J J Scholtz

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2023-07-19

8/1/B/1
WARD: All wards

ITEM _7.4 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 19 July 2023

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

The performance of contractors is quarterly monitored on the Collab and Eunomia system.

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a quarterly basis. At the monthly performance assessment meetings the directors then report to the Municipal Manager on the performance of contractors through the Eunomia compliance system. Problems occurred (if any) are discussed here with possible interventions where necessary.

The fourth quarter's performance of contractors report is attached as **ANNEXURE 1**.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. AANBEVELING / RECOMMENDATION

- (a) dat kennis geneem word van hierdie verslag.
- (a) *That this report be noted.*

(sgd) J J Scholtz

MUNICIPAL MANAGER

Assessments Per Supplier

This report will display Assessments Per Supplier

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4936635	Mia du Plessis	2023-04-19	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	April	2 - Delivery On Standard	On Schedule
4937772	SPARKS AND ELLIS	2023-04-24	STEYNR	T64/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and Delivery of Uniforms for Traffic Department	April	2 - Delivery On Standard	On Schedule
4941401	AD ASTRA HEALTH AND SAFETY SERVICES	2023-05-02	MARAISK	T65/19/20	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Supply and erect vibracrete fencing at Chatsworth	April		On Schedule
4938445	VE RETICULATION	2023-04-14	SWANEPOELM	T65/21/22	Item 5.1 of the minutes of a Bid Adjudication Committee meeting held on 13 September 2022: New 132/11kV substation in the De Hoop area,	April	2 - Delivery On Standard	On Schedule
4938442	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2023-04-24	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio	April	2 - Delivery On Standard	On Schedule
4940425	BIDVEST OFFICE (Konica Minolta SA)	2023-04-30	PIENAARJ	T54/20/21	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Supply, installation, commissioning and maintenance of digital	April	2 - Delivery On Standard	On Schedule
4938441	EWC VEHICLE COMMUNICATION	2023-04-24	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending	April	2 - Delivery On Standard	On Schedule
4940834	AYANDA MBANGA COMMUNICATIONS	2023-04-30	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place	April	2 - Delivery On Standard	On Schedule
4929448		2023-04-22	ZAAYMANA	T50/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Appointment of Professional Land Surveyors and	April	2 - Delivery On Standard	On Schedule
4941363	MUBESKO AFRICA	2023-04-28	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality,	April	2 - Delivery On Standard	On Schedule
4941353	NASHUA COMMUNICATIONS	2023-05-29	PIENAARJ	T59/19/20	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Maintenance and support for Siemens Telephone	April	2 - Delivery On Standard	On Schedule
4175311	ADENCO CONSTRUCTION	2023-05-05	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	April		Completed
4938443	ONTEC SYSTEMS	2023-04-30	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change	April	2 - Delivery On Standard	On Schedule
4940833	VERSO FINANCIAL SERVICES	2023-04-30	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Underwriting of the Municipality's Group Life Insurance	April	2 - Delivery On Standard	On Schedule
4940973	LINUX BASED SYSTEMS DESIGN SA	2023-04-30	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a	April	2 - Delivery On Standard	On Schedule
4959817	HCB VALUATIONS AND SERVICES	2023-06-14	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all	April	2 - Delivery On Standard	On Schedule
4939430		2023-05-02	SPIESJ	T44/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply Asphalted Services in the Swartland municipal area for	April	2 - Delivery On Standard	On Schedule
4930429	DOGS AND ALL	2023-04-13	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	April	2 - Delivery On Standard	On Schedule
4959817	HCB VALUATIONS AND SERVICES	2023-06-14	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all	April	2 - Delivery On Standard	On Schedule
4933635	SIPHAKAME SKILLS DEVELOPMENT	2023-05-02	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period	April	2 - Delivery On Standard	On Schedule
4932518	HUMAN CAPITAL LIFE COACHING AND CONSULTING	2023-04-30	DEJONGHS	T38/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 March 2022: Review of the Organisational Structure of Swartland	April	2 - Delivery On Standard	On Schedule
4939487	TFC OPERATIONS	2023-04-24	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	April	2 - Delivery On Standard	On Schedule
4940974		2023-04-29	TERBLANCHEM	T34/20/21	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 May 2021: Appointment of a Panel of Specialist Legal Service	April	2 - Delivery On Standard	On Schedule
4931675	BAPHUTI PROPERTIES HOLDINGS	2023-04-07	SPIESJ	T35/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 31 March 2021: Gabriel Pharoah Sports Ground upgrade	April		On Schedule
4941355	NAVIC	2023-04-30	PIENAARJ	T25/20/21	Item 4.2 of the minutes of a Bid Adjudication committee meeting held on 3 November 2020: Real Time Automatic Number Plate Recognition (ANPR)	April	2 - Delivery On Standard	On Schedule
4940836	Pay At Services (Pty) Ltd	2023-04-30	NOLANM	T15/22/23	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Bill payment receipting services for Swartland	April	2 - Delivery On Standard	On Schedule

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4927308	Tshayela Projects cc	2023-03-13	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period	April	2 - Delivery On Standard	On Schedule
4942832	Skyewatch Security	2023-05-08	SKIPPERSM	T10/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Rendering of security services at Wesbank	April	2 - Delivery On Standard	On Schedule
4933637	SENZOGYSTIX	2023-05-26	MARAISP	T05/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 February 2023: Establishment of water quality monitoring boreholes for	April	2 - Delivery On Standard	On Schedule
4941360	CSV CONSTRUCTION	2023-05-02	SPIESJ	T06/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 26 January 2023: Micro-tunneling construction of a bulk water supply	April	2 - Delivery On Standard	On Schedule
4938446	JT MARITZ ELECTRICAL	2023-04-14	SWANEPOELM	T07/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Electrification of Informal Houses in Ilinge Lethu,	April	2 - Delivery On Standard	On Schedule
4956127	SPARKS AND ELLIS	2023-06-08	HARRISR	T70/21/22	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and delivery of Fire Department Station Uniform for	June	2 - Delivery On Standard	On Schedule
4953162	AD ASTRA HEALTH AND SAFETY SERVICES	2023-05-31	MARAISK	T65/19/20	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Supply and erect vibracrete fencing at Chatsworth	June		On Schedule
4960546	VE RETICULATION	2023-06-20	SWANEPOELM	T65/21/22	Item 5.1 of the minutes of a Bid Adjudication Committee meeting held on 13 September 2022: New 132/11kV substation in the De Hoop area,	June	2 - Delivery On Standard	Behind Schedule
4960545	F E S MANUFACTURING	2023-06-19	HARRISR	T68/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and delivery of Fire Fighting Equipment	June	2 - Delivery On Standard	On Schedule
4956126	JBS COMMERCIAL (RF)	2023-06-08	HARRISR	T69/21/22	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and Delivery of a 2x4 Single/Chasis Truck	June	2 - Delivery On Standard	On Schedule
4960523	Mia du Plessis	2023-06-19	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	June	2 - Delivery On Standard	On Schedule
4959791	SIMPLY DO CONSTRUCTION	2023-06-20	SPIESJ	T67/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Construction of Top Structures for the development of	June	2 - Delivery On Standard	On Schedule
4941354	TSHAYELA PROJECTS	2023-05-26	MARAISP	T09/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4954627	Skyewatch Security	2023-06-06	SKIPPERSM	T10/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Rendering of security services at Wesbank	June	2 - Delivery On Standard	On Schedule
4957179	Tshayela Projects cc	2023-06-12	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period	June	2 - Delivery On Standard	On Schedule
4945629	Tshayela Projects cc	2023-05-26	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period	June	2 - Delivery On Standard	On Schedule
4964437	CSV CONSTRUCTION	2023-07-03	SPIESJ	T06/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4942816	SENZOGYSTIX	2023-05-26	MARAISP	T05/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 February 2023: Establishment of water quality monitoring boreholes for	June	2 - Delivery On Standard	On Schedule
4960547	JT MARITZ ELECTRICAL	2023-06-20	SWANEPOELM	T07/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Electrification of Informal Houses in Ilinge Lethu,	June	2 - Delivery On Standard	Behind Schedule
4956129	F E S MANUFACTURING	2023-06-08	HARRISR	T08/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Supply and fitment of a fire fighting superstructure on a	June	2 - Delivery On Standard	On Schedule
4954136	SENZOGYSTIX	2023-06-05	MARAISP	T05/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 February 2023: Establishment of water quality monitoring boreholes for	June	2 - Delivery On Standard	On Schedule
4933237	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4925585	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4918154	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4911004	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4960548	TOYOTA SOUTH AFRICA MOTORS	2023-05-31	BENEKEA	RT57-2019 Transversal Tender	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: RT57-2019 Transversal Tender: Supply and Delivery of Sport Utility Vehicle	June	2 - Delivery On Standard	Completed
4461298	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed

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4559819	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4905567	MOTHEO CONSTRUCTION GROUP	2023-01-26	SWANEPOELM	T01/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 September 2021: New 11kV Switching Substation in the De Hoop Area,	June		Completed
4966596	RISCFREE DOT COM	2023-06-29	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and	June	2 - Delivery On Standard	On Schedule
4957178	THE STANDARD BANK OF SOUTH AFRICA	2023-06-08	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to	June	2 - Delivery On Standard	On Schedule
4954133	HOME AND HECTARE	2023-07-03	TERBLANCHEM	T36/19/20	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4964984		2023-07-03	TERBLANCHEM	T34/20/21	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 May 2021: Appointment of a Panel of Specialist Legal Service	June	2 - Delivery On Standard	Completed
4960540		2023-06-13	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	June	2 - Delivery On Standard	On Schedule
4953163	ACS Training (Pty) Ltd	2023-06-30	APRILG	T18/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Provision of construction roadworks (NQF2, NQF 4 &	June	2 - Delivery On Standard	On Schedule
4954135	LEWIS BUSH CLEARING AND ALIEN FIRE FIGHTING	2023-06-08	HARRISR	T13/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Preparing and maintaining of Fire Breaks in the	June		Completed
4963348	Pay At Services (Pty) Ltd	2023-06-29	NOLANM	T15/22/23	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Bill payment receipting services for Swartland	June	2 - Delivery On Standard	On Schedule
4941402	ACS Training (Pty) Ltd	2023-05-29	APRILG	T18/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Provision of construction roadworks (NQF2, NQF 4 &	June	2 - Delivery On Standard	On Schedule
4959792	NASIONALE SEE EN SAND INSTITUUT	2023-06-21	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the	June		On Schedule
4964432	NAVIC	2023-07-03	PIENAARJ	T25/20/21	Item 4.2 of the minutes of a Bid Adjudication committee meeting held on 3 November 2020: Real Time Automatic Number Plate Recognition (ANPR)	June	2 - Delivery On Standard	Completed
4963215	TFC OPERATIONS	2023-06-26	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	June	2 - Delivery On Standard	On Schedule
4957193	UMZALI CIVILS	2023-06-12	SPIESJ	T41/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Construction of non-motorised transport facilities	June	2 - Delivery On Standard	On Schedule
4952110	ABRE EUGENE VISSER	2023-05-29	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at	June	2 - Delivery On Standard	On Schedule
4941358	ABRE EUGENE VISSER	2023-05-26	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at	June	2 - Delivery On Standard	On Schedule
4964435	ABRE EUGENE VISSER	2023-07-04	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at	June	2 - Delivery On Standard	On Schedule
4942814	SIPHAKAME SKILLS DEVELOPMENT	2023-05-29	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period	June	2 - Delivery On Standard	On Schedule
4954134	SIPHAKAME SKILLS DEVELOPMENT	2023-06-30	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period	June	2 - Delivery On Standard	On Schedule
4951697	DOGS AND ALL	2023-06-05	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	June	2 - Delivery On Standard	On Schedule
4950475		2023-05-25	SPIESJ	T44/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply Asphaltting Services in the Swartland municipal area for	June	2 - Delivery On Standard	On Schedule
4962269		2023-07-11	SPIESJ	T44/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply Asphaltting Services in the Swartland municipal area for	June	2 - Delivery On Standard	Completed
4964436	PASO ORGANICS	2023-07-04	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck	June	2 - Delivery On Standard	On Schedule
4963925	LINUX BASED SYSTEMS DESIGN SA	2023-07-03	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a	June	2 - Delivery On Standard	On Schedule
4941359	PASO ORGANICS	2023-05-26	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck	June	2 - Delivery On Standard	On Schedule
4952111	PASO ORGANICS	2023-05-29	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck	June	2 - Delivery On Standard	On Schedule
4963281	BIDVEST OFFICE (Konica Minolta SA)	2023-07-03	PIENAARJ	T54/20/21	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Supply, installation, commissioning and maintenance of digital	June	2 - Delivery On Standard	On Schedule

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4960543	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2023-06-26	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio	June	2 - Delivery On Standard	On Schedule
4469313	LUCY ELECTRIC SOUTH AFRICA	2023-05-05	SWANEPOELM	T51/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 17 May 2022: Compact 11kV Switchgear Panels	June		Completed
4459180	LUCY ELECTRIC SOUTH AFRICA	2023-05-05	SWANEPOELM	T51/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 17 May 2022: Compact 11kV Switchgear Panels	June		Completed
4327159	LUCY ELECTRIC SOUTH AFRICA	2023-05-05	SWANEPOELM	T51/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 17 May 2022: Compact 11kV Switchgear Panels	June		Completed
4166017	LUCY ELECTRIC SOUTH AFRICA	2023-05-05	SWANEPOELM	T51/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 17 May 2022: Compact 11kV Switchgear Panels	June		Completed
4960542	EWV VEHICLE COMMUNICATION	2023-06-26	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending	June	2 - Delivery On Standard	On Schedule
4961193		2023-05-25	ZAAYMANA	T50/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Appointment of Professional Land Surveyors and	June	2 - Delivery On Standard	Completed
4963216	ISIMISELO CONSTRUCTION	2023-06-30	SOLOMONSG	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Head	June	2 - Delivery On Standard	On Schedule
4964431	NASHUA COMMUNICATIONS	2023-07-03	PIENARJ	T59/19/20	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Maintenance and support for Siemens Telephone	June	2 - Delivery On Standard	On Schedule
4911003	ADENCO CONSTRUCTION	2023-05-05	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Electrification of Low-Cost Houses in De Hoop,	June	2 - Delivery On Standard	Completed
4905566	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4951310	ISIMISELO CONSTRUCTION	2023-05-29	SOLOMONSG	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Head	June	2 - Delivery On Standard	On Schedule
4930361	ISIMISELO CONSTRUCTION	2023-05-11	SOLOMONSG	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Head	June	2 - Delivery On Standard	On Schedule
4933236	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4960544	ONTEC SYSTEMS	2023-07-03	PIENARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change	June	2 - Delivery On Standard	On Schedule
4960541	SPARKS AND ELLIS	2023-06-19	STEYNR	T64/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and Delivery of Uniforms for Traffic Department	June	2 - Delivery On Standard	On Schedule
4451733	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4331045	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4461297	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4559818	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4925584	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4918153	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		Completed
4949838	SPARKS AND ELLIS	2023-05-22	STEYNR	T64/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and Delivery of Uniforms for Traffic Department	May	2 - Delivery On Standard	On Schedule
4950068	VE RETICULATION	2023-05-30	SWANEPOELM	T65/21/22	Item 5.1 of the minutes of a Bid Adjudication Committee meeting held on 13 September 2022: New 132/11kV substation in the De Hoop area,	May	2 - Delivery On Standard	On Schedule
4947633	Mia du Plessis	2023-05-17	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	May	2 - Delivery On Standard	On Schedule
4946545	SIMPLY DO CONSTRUCTION	2023-05-16	SPIESJ	T67/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Construction of Top Structures for the development of	May	2 - Delivery On Standard	On Schedule
4936568	SIMPLY DO CONSTRUCTION	2023-04-18	SPIESJ	T67/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Construction of Top Structures for the development of	May	2 - Delivery On Standard	On Schedule
4950067	F E S MANUFACTURING	2023-05-23	HARRISR	T68/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and delivery of Fire Fighting Equipment	May	2 - Delivery On Standard	On Schedule
4943203	JBS COMMERCIAL (RF)	2023-05-09	HARRISR	T69/21/22	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and Delivery of a 2x4 Single/Chassis Truck	May	2 - Delivery On Standard	On Schedule
4943204	SPARKS AND ELLIS	2023-05-09	HARRISR	T70/21/22	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and delivery of Fire Department Station Uniform for	May	2 - Delivery On Standard	On Schedule

Assessments Per Supplier

This report will display Assessments Per Supplier

4943206	F E S MANUFACTURING	2023-05-09	HARRISR	T08/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Supply and fitment of a fire fighting superstructure on a	May	2 - Delivery On Standard	On Schedule
4934094	Tshayela Projects cc	2023-05-26	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period	May	2 - Delivery On Standard	On Schedule
4942815	LEWIS BUSH CLEARING AND ALIEN FIRE FIGHTING	2023-05-08	HARRISR	T13/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Preparing and maintaining of Fire Breaks in the	May	2 - Delivery On Standard	On Schedule
4950069	JT MARITZ ELECTRICAL	2023-05-30	SWANEPOELM	T07/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Electrification of Informal Houses in Illege Lethu,	May	2 - Delivery On Standard	On Schedule
4950070	TOYOTA SOUTH AFRICA MOTORS	2023-05-23	BENEKEA	RT57-2019 Transversal Tender	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: RT57-2019 Transversal Tender: Supply and Delivery of Sport Utility Vehicle	May		On Schedule
4936570	Nammic Western Cape (Pty) Ltd	2023-04-18	SPIESJ	T01/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Construction of Skatepark and Ancillary Works at the	May	2 - Delivery On Standard	On Schedule
4946547	Nammic Western Cape (Pty) Ltd	2023-05-16	SPIESJ	T01/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Construction of Skatepark and Ancillary Works at the	May	2 - Delivery On Standard	Completed
4942813	HOME AND HECTARE	2023-05-08	TERBLANCHM	T36/19/20	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on	May		On Schedule
4945628	THE STANDARD BANK OF SOUTH AFRICA	2023-05-11	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to	May	2 - Delivery On Standard	On Schedule
4952819		2023-05-30	TERBLANCHM	T34/20/21	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 May 2021: Appointment of a Panel of Specialist Legal Service	May	2 - Delivery On Standard	On Schedule
4964434	BAPHUTI PROPERTIES HOLDINGS	2023-07-11	SPIESJ	T35/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 31 March 2021: Gabriel Pharoah Sports Ground upgrade	May		Completed
4952102	Pay At Services (Pty) Ltd	2023-05-30	NOLANM	T15/22/23	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Bill payment receipting services for Swartland	May	2 - Delivery On Standard	On Schedule
4937771		2023-04-19	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	May	2 - Delivery On Standard	On Schedule
4949837		2023-05-22	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	May	2 - Delivery On Standard	On Schedule
4946546	NASIONALE SEE EN SAND INSTITUUT	2023-05-15	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the	May	2 - Delivery On Standard	On Schedule
4952107	NAVIC	2023-05-29	PIENAARJ	T25/20/21	Item 4.2 of the minutes of a Bid Adjudication committee meeting held on 3 November 2020: Real Time Automatic Number Plate Recognition (ANPR)	May	2 - Delivery On Standard	On Schedule
4939969	RISCFREE DOT COM	2023-05-09	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and	May	2 - Delivery On Standard	On Schedule
4946511	Drager South Africa (Pty) Ltd	2023-05-15	HARRISR	T27/23/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on	May		Completed
4934512	UMZALI CIVILS	2023-04-18	SPIESJ	T41/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Construction of non-motorised transport facilities	May	2 - Delivery On Standard	On Schedule
4946137	UMZALI CIVILS	2023-05-16	SPIESJ	T41/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Construction of non-motorised transport facilities	May	2 - Delivery On Standard	On Schedule
4951309	TFC OPERATIONS	2023-05-25	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	May	2 - Delivery On Standard	On Schedule
4941847	HUMAN CAPITAL LIFE COACHING AND CONSULTING	2023-05-09	DEJONGHS	T38/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 March 2022: Review of the Organisational Structure of Swartland	May	2 - Delivery On Standard	Completed
4940426	DOGS AND ALL	2023-05-04	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	May	2 - Delivery On Standard	On Schedule
4952103	LINUX BASED SYSTEMS DESIGN SA	2023-05-29	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a	May	2 - Delivery On Standard	On Schedule
4951696	BIDVEST OFFICE (Konica Minolta SA)	2023-05-29	PIENAARJ	T54/20/21	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Supply, installation, commissioning and maintenance of digital	May	2 - Delivery On Standard	On Schedule
4950065	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2023-05-23	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio	May	2 - Delivery On Standard	On Schedule
4950064	EWC VEHICLE COMMUNICATION	2023-05-23	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending	May	2 - Delivery On Standard	On Schedule

Assessments Per Supplier

This report will display Assessments Per Supplier

4950115		2023-05-22	ZAAYMANA	T50/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Appointment of Professional Land Surveyors and	May	2 - Delivery On Standard	On Schedule
4952106	NASHUA COMMUNICATIONS	2023-05-29	PIENAARJ	T59/19/20	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Maintenance and support for Siemens Telephone	May	2 - Delivery On Standard	On Schedule
4950066	ONTEC SYSTEMS	2023-05-29	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change	May	2 - Delivery On Standard	On Schedule

ITEM 7.5 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 19 JULY 2023

SUBJECT: ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2023

1. BACKGROUND

In terms of Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to Council within 30 days of the end of each financial year. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to give effect to Council's oversight role.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 July 2022 to 30 June 2023 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C) and Deviations with reference to the Supply Chain Management Policy (Annexure D) for the last quarter of the financial year.

3. RECOMMENDATION

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C).
- (b) That cognisance is taken of the services rendered for the period 1 April 2023 to 30 June 2023 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2022/2023 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

(get) J J Scholtz

MUNICIPAL MANAGER



Supply Chain Management Implementation Report

2022/2023 ANNUAL REPORT

To The Council

Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 July 2022 to 30 June 2023.

Municipal Manager
4 July 2023

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the SCM Regulations the Accounting Officer must "within 30 days of the end of each financial year, submit a report on the implementation of the Supply Chain Management Policy of the municipality to the council of the municipality".

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and amendments approved by the Council on 30 March 2023.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the 2022/2023 financial year the BAC met **18 times**, and **50** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during the last quarter of the 2022/2023 financial year by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2022/2023 financial year.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2022-30 September 2022	13	5	R 47 515 374.29	21	R 1 847 544.56
1 October 2022-31 December 2022	15	5	R 11 732 198.29	25	R 2 048 570.11
1 January 2023-31 March 2023	3	3	R 4 281 743.14	28	R 2 174 684.57
1 April 2023-30 June 2023	19	5	R 24 290 546.35	17	R 1 516 516.68
	50	18	R 87 819 862.07	91	R 7 587 315.91

Deviations Approved by Manager: Supply Chain Management

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations approved by the Manager: Supply Chain Management for the period 1 April 2023 to 30 June 2023 amounted to **R 857 374.04**. The total deviations approved by the Manager: Supply Chain Management for the 2022/2023 financial year amounted to **R 3 809 840.46**. The list of approved deviations for the last quarter is attached as Annexure C.

Deviations Approved by Municipal Manager: 2022/2023

The total deviations approved by the Municipal Manager for the 2022/2023 financial year amounted to **R 3 975 906.64**, VAT included compared to **R 4 385 981.33** for the 2021/2022 financial year .

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the services and repairs of vehicles at the vehicle agents, as well as repairs to equipment at the agents. In these instances only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 April 2023 to 30 June 2023.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**
 - The municipality is utilising National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. No Supply Chain Forum meetings were held during this quarter.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

FORMAL TENDERS (>R200,000) AWARDED: 1 APRIL 2023 - 30 JUNE 2023

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2023-04-20	T29/22/23	Provision of a Web-Based System Indigent Management and Income Verification System for the Period Ending 30 June 2025	R1 445 358.18	30-Jun-25	RiscFree Dot Com (Pty) Ltd	5
2023-05-15	T33/22/23	Provision of Water and Waste Water Treatment Process Learnerships Training for the Period ending 30 June 2025	R316 500.00	30-Jun-25	Tshegofentse Facilities & Training	1
2023-05-15	T56/22/23	Upgrading of Existing Telephone Call Recording Software and Hardware	R197 489.21	3 Weeks	Plus1X Communications (Pty) Ltd t/a +OneX	1
2023-05-17	T41/22/23	Supply, Delivery and Installation of Back-Up Electricity Generators for Water and Sewer Pump Stations in the Swartland Municipal Area	R14 999 399.75	38 Weeks	VE Reticulation (Pty) Ltd	1
2023-05-17	T45/22/23	Supply and Delivery of 200kVA Generator for Malmesbury Municipal Head Office	R910 617.78	22 Weeks	DCI Projects (Pty) Ltd	1
2023-06-06	T38/22/23	Management of Yzerfontein Harbour, Slipway & Fishmarket	R936 000.00	30-Jun-26	Edwin Genade	1
2023-06-06	T46/22/23	Materials and Requirement for Electricity Department	R0.00	30 June 024	All tenders accepted	Various
2023-06-06	T40/22/23	Panel of Specialist Legal Services Providers	R0.00	30-Jun-26	Panel	Various
2023-06-06	T23/22/23	Professional Civil & Electrical Engineering Services	R0.00	30-Jun-26	Panel	Various
2023-06-06	T32/22/23	Learnerships Training: Environmental Practices	R988 178.21	30-Jun-25	Bantubanya Skills	1
2023-06-06	T31/22/23	Learnership Training: Arboriculture&Tree Preserve	R635 000.00	30-Jun-24	BC Landscape Training & Consultancy (Pty) Ltd	0
2023-06-06	T59/22/23	Transportation of Employees: Yzerfontein to Darling	R187 500.00	30-Jun-24	Jacen Peter Filander	1
2023-06-06	T55/22/23	Maintenance and Support for the Unify Telephone Systems	R631 996.58	36 Months	Plus 1X Communications (Pty) Ltd t/a +OneX	1
2023-06-13	T42/22/23	Annual Tender: Civil Engineering Department	R0.00	30-Jun-24	All tenders accepted	Various

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2023-06-13	T51/22/23	3 ton Crewcab Tipper Truck	R840 000.00	12-16 Weeks	Fuzion Motors t/a Perdeberg Commercial	2
2023-06-13	T50/22/23	Supply and Delivery of 3 ton crewcab truck	R810 000.00	12-16 Weeks	Fuzion Motors t/a Perdeberg Commercial	2
2023-06-13	T39/22/23	Security Services Malmesbury Stores	R1 010 474.64	30-Jun-26	World Focus 1322	1
2023-06-13	T39/22/23	Rendering of Security Services in Yzerfontein	R382 032.00	30-Jun-26	Redlight Security (Pty) Ltd	1
2023-06-13	T57/22/23	Appointment of Health and Safety Agent	R0.00	30-Jun-26	BH Venture (Pty) Ltd	2
			R24 290 546.35			

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 APRIL 2023 - 30 JUNE 2023

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Aquatic Weed Control in Diep River Malmesbury	SCM75.22.23	04.04.2023	R 48 800.00	Swartland and Westcoast Trading (Pty) Ltd	1
Supply and Delivery of Battery Operated Hydraulic Tool	SCM83.22.23	06.04.2023	R 198 470.00	Fremtac Fire and Rescue CC	4
Supply and Fit Fencing at Esterhof Cemetery, Riebeek Kasteel	SCM87.22.23	11.04.2023	R 68 200.00	AA Fencing and Construction Services	1
Supply and Mount Projector at Town Hall Malmesbury	SCM92.22.23	12.04.2023	R 72 877.80	Presentation Solutions (Pty) Ltd	2
Installation of 2x New Air Conditioners at Server Room, Town Hall, Malmesbury	SCM81.22.23	18.04.2023	R 62 000.00	DT Sibenza Security Service (Pty) Ltd	1
Supply and Delivery of Rescue / Utility Gloves and Firefighter Gear / Kitbags	SCM91.22.23	18.04.2023	R 47 437.50	At Work Health And Safety	1
Repair Swimming Pool Filter System in Malmesbury	SCM96.22.23	18.04.2023	R 117 049.66	Viking Pony Africa Pumps (Pty) Ltd t/a Tricom Africa	1
Supply and Delivery of 24 x Catch Pit Frames	SCM97.22.23	24.04.2023	R 80 000.00	Emmerencia Construction	1
Repair Centreless Screw at Malmesbury Waste Water Treatment Works	SCM95.22.23	03.05.2023	R 100 572.00	Trautmann Trading (Pty) Ltd)	1
Supply, Delivery and Installation of Precast Concrete Tables and Seating at Various Locations in the Swartland Municipal Area	SCM94.22.23	03.05.2023	R 90 000.00	Sacio Trading Enterprise	1
Supply and Delivery of 22 x High Back Chairs	SCM90.22.23	04.05.2023	R 113 533.57	Bidvest Waltons	2
Supply and Delivery of Ball Float Valve	SCM99.22.23	11.05.2023	R 66 700.00	Take Note Trading 245CC t/a Universal Trading	1
Supply and Delivery of Folding Tables	SCM98.22.23	15.05.2023	R 75 014.50	Prolinea Office Furniture CC	4
Supply and Delivery of Various Fire Fighting Equipment	SCM102.22.23	23.05.2023	R 199 772.25	Memotek Trading CC	1
Supply and Delivery of Fire Fighting Safety Boots	SCM100.22.23	26.05.2023	R 50 600.00	Stevenridge CC	2
Supply and Delivery of Laptops and Accessories	SCM101.22.23	29.05.2023	R 71 772.65	CHM Vuwani Computer Solutions (Pty) Ltd	1
Renewal of EMC UNITY 300 Support	SCM103.22.23	05.06.2023	R 53 716.75	Storage Technology Services (Pty) Ltd T/A Nexio	1
			R 1 516 516.68		

DEVIATIONS APPROVED BY MANAGER: SUPPLY CHAIN MANAGEMENT FOR THE QUARTER 1 APRIL 2023 TO 30 JUNE 2023

Supplier Name	Approval Date	Deviation Type	Department	Total
Swartland Joernaal	03/04/2023	Impractical	Development Services	R 19 126.80
Swartland Gazette	03/04/2023	Impractical	Development Services	R 17 595.00
Automedell Bk	04/04/2023	Emergency	Protection Services	R 3 320.20
Jubilee Generators	04/04/2023	Impractical	Electrical Engineering Services	R 4 103.20
Cape Armature Winders	05/04/2023	Impractical	Civil Engineering Services	R 20 671.25
Cape Armature Winders	05/04/2023	Impractical	Civil Engineering Services	R 21 275.00
Swartland Gazette	06/04/2023	Impractical	Development Services	R 6 624.00
Swartland Joernaal	06/04/2023	Impractical	Development Services	R 6 955.20
Swartland Joernaal	14/04/2023	Impractical	Corporate Services	R 4 830.00
Swartland Gazette	14/04/2023	Impractical	Corporate Services	R 5 382.00
Swartland Joernaal	17/04/2023	Impractical	Development Services	R 4 636.80
Swartland Gazette	17/04/2023	Impractical	Development Services	R 4 140.00
Johan Bester Ingenieurswerke Bk	17/04/2023	Emergency	Civil Engineering Services	R 2 338.53
CBI Electric	17/04/2023	Emergency	Electrical Engineering Services	R 21 344.12
Swartland Travel Services	18/04/2023	Impractical	Protection Services	R 3 704.20
Johan Bester Ingenieurswerke Bk	18/04/2023	Emergency	Civil Engineering Services	R 2 733.70
Isolabantu	20/04/2023	Impractical	Corporate Services	R 2 805.60
Swartland Joernaal	20/04/2023	Impractical	Corporate Services	R 2 415.00
RVJ Works (Pty) Ltd	20/04/2023	Emergency	Electrical Engineering Services	R 25 070.00
Biocure cc	20/04/2023	Emergency	Civil Engineering Services	R 28 014.00
Agua Africa	20/04/2023	Impractical	Civil Engineering Services	R 23 598.00
Swartland Joernaal	20/04/2023	Impractical	Development Services	R 3 864.00
Swartland Gazette	21/04/2023	Impractical	Corporate Services	R 3 018.75
Swartland Gazette	24/04/2023	Impractical	Development Services	R 3 519.00
Swartland Gazette	26/04/2023	Impractical	Development Services	R 3 312.00
Swartland Joernaal	26/04/2023	Impractical	Development Services	R 3 864.00
Atlantic Fields Services	26/04/2023	Emergency	Civil Engineering Services	R 12 157.77
Atlantic Fields Services	26/04/2023	Emergency	Civil Engineering Services	R 13 409.18
Hydromatic	26/04/2023	Impractical	Civil Engineering Services	R 2 410.40
Swartland Gazette	28/04/2023	Impractical	Corporate Services	R 2 691.00
Macsteel Service Centres SA	03/05/2023	Emergency	Civil Engineering Services	R 6 976.22
Swartland Joernaal	03/05/2023	Impractical	Corporate Services	R 3 400.32
Swartland Gazette	05/05/2023	Impractical	Corporate Services	R 4 980.65
Swartland Gazette	05/05/2023	Impractical	Corporate Services	R 3 018.75
Brasika Consulting (Pty) Ltd	10/05/2023	Impractical	Corporate Services	R 28 462.50
Strategic Business Services (Pty) Ltd	10/05/2023	Impractical	Corporate Services	R 8 050.00
Swartland Travel Services	12/05/2023	Impractical	Corporate Services	R 4 520.01
Swartland Gazette	11/05/2023	Impractical	Corporate Services	R 3 018.75
Swartland Joernaal	11/05/2023	Impractical	Corporate Services	R 4 025.00
Swartland Gazette	12/05/2023	Impractical	Corporate Services	R 4 830.00
Isolabantu	11/05/2023	Impractical	Corporate Services	R 2 805.60
RT Systems (Pty) Ltd	11/05/2023	Impractical	Electrical Engineering Services	R 6 256.00
Thomas Electric	11/05/2023	Emergency	Electrical Engineering Services	R 3 958.87
Johan Bester Ingenieurswerke Bk	11/05/2023	Emergency	Civil Engineering Services	R 7 753.73

Supplier Name	Approval Date	Deviation Type	Department	Total
Johan Bester Ingenieurswerke Bk	11/05/2023	Emergency	Civil Engineering Services	R 2 165.45
Swartland Joernaal	12/05/2023	Impractical	Corporate Services	R 4 037.88
Swartland Joernaal	12/05/2023	Impractical	Corporate Services	R 6 588.12
JB Ingenieurswerke	15/05/2023	Emergency	Civil Engineering Services	R 2 200.00
The Institute of Internal Auditors	15/05/2023	Impractical	Internal Audit	R 2 958.38
Clifford Technical Services cc	15/05/2023	Emergency	Protection Services	R 6 710.02
WJ Cotter Electrical	15/05/2023	Emergency	Civil Engineering Services	R 29 900.00
Channel Mobile (Pty) Ltd	15/05/2023	Impractical	Electrical Engineering Services	R 22 540.00
Mpuko Construction	15/05/2023	Impractical	Electrical Engineering Services	R 2 600.00
Ian Dickie and Company (Pty) Ltd	17/05/2023	Impractical	Civil Engineering Services	R 13 156.00
Tricom Africa	17/05/2023	Impractical	Civil Engineering Services	R 18 894.78
Fremtac Fire and Rescue Services cc	17/05/2023	Impractical	Civil Engineering Services	R 4 761.18
WOT Projects	17/05/2023	Emergency	Civil Engineering Services	R 11 550.00
Swartland Gazette	22/05/2023	Impractical	Development Services	R 2 484.00
Swartland Joernaal	22/05/2023	Impractical	Development Services	R 4 037.88
Swartland Joernaal	22/05/2023	Impractical	Corporate Services	R 3 220.00
WOT Projects	24/05/2023	Emergency	Civil Engineering Services	R 2 500.00
Cape Armature Winders	24/05/2023	Impractical	Civil Engineering Services	R 23 327.75
Cape Armature Winders	24/05/2023	Impractical	Civil Engineering Services	R 18 630.00
GW Trautmann CC	24/05/2023	Emergency	Civil Engineering Services	R 18 506.25
F.E.S. Manufacturing (Pty) Ltd	24/05/2023	Impractical	Protection Services	R 6 408.66
Swartland Joernaal	25/05/2023	Impractical	Development Services	R 2 337.72
Swartland Gazette	25/05/2023	Impractical	Development Services	R 2 070.00
Johan Bester Ingenieurswerke BK	25/05/2023	Emergency	Civil Engineering Services	R 6 995.23
Swartland Gazette	25/05/2023	Impractical	Corporate Services	R 4 140.00
Swartland Joernaal	25/05/2023	Impractical	Corporate Services	R 5 313.00
Silver Solutions 699 cc t/a PG Glass	29/05/2023	Emergency	Protection Services	R 2 836.18
Swartland Gazette	29/05/2023	Impractical	Corporate Services	R 2 484.00
Swartland Joernaal	29/05/2023	Impractical	Corporate Services	R 2 975.28
Swartland Gazette	29/05/2023	Impractical	Development Services	R 12 627.00
Swartland Joernaal	29/05/2023	Impractical	Development Services	R 15 088.92
RA Nell Hardware (Pty) Ltd	29/05/2023	Emergency	Development Services	R 2 687.76
Zenith Car Rental (Pty) Ltd t/a Avis Rent A Car	29/05/2023	Impractical	Civil Engineering Services	R 7 398.70
Swartland Joernaal	02/06/2023	Impractical	Corporate Services	R 4 462.92
Swartland Gazette	05/06/2023	Impractical	Corporate Services	R 3 726.00
Jubilee Generators cc	05/06/2023	Emergency	Electrical Engineering Services	R 4 495.93
RVJ Works (Pty) Ltd	06/06/2023	Impractical	Electrical Engineering Services	R 5 225.60
Cape Armature Winders	06/06/2023	Emergency	Civil Engineering Services	R 9 775.00
NJBEW Construction Services	06/06/2023	Emergency	Civil Engineering Services	R 2 100.00
F.E.S. Manufacturing (Pty) Ltd	07/06/2023	Impractical	Protection Services	R 5 376.25
HEM Services (Pty) Ltd	08/06/2023	Impractical	Civil Engineering Services	R 3 450.00
Swartland Gazette	09/06/2023	Impractical	Development Services	R 11 592.00
Swartland Joernaal	09/06/2023	Impractical	Development Services	R 13 388.76
Dirk Verdoes Attorneys	09/06/2023	Impractical	Development Services	R 20 000.00
Coastal Hire Swartland	12/06/2023	Emergency	Civil Engineering Services	R 8 500.00
F.E.S. Manufacturing (Pty) Ltd	12/06/2023	Emergency	Protection Services	R 15 067.06
F.E.S. Manufacturing (Pty) Ltd	13/06/2023	Emergency	Protection Services	R 14 205.19

Supplier Name	Approval Date	Deviation Type	Department	Total
Dogs and All	15/06/2023	Emergency	Corporate Services	R 2 426.39
Swartland Travel Services	15/06/2023	Impractical	Municipal Manager	R 3 067.40
F.E.S. Manufacturing (Pty) Ltd	19/06/2023	Emergency	Protection Services	R 8 173.87
Swartland Joernaal	20/06/2023	Impractical	Corporate Services	R 2 337.72
Swartland Gazette	20/06/2023	Impractical	Corporate Services	R 2 070.00
VWE Installasies h/a VWE Bande	21/06/2023	Impractical	Civil Engineering Services	R 2 455.72
Hydromatic	21/06/2023	Emergency	Civil Engineering Services	R 2 159.70
NJBEW Construction Services	21/06/2023	Emergency	Civil Engineering Services	R 5 100.00
WOT Projects	21/06/2023	Emergency	Civil Engineering Services	R 8 400.00
Supa Quick Moorreesburg	21/06/2023	Emergency	Electrical Engineering Services	R 3 220.00
Swartland Gazette	26/06/2023	Impractical	Development Services	R 7 866.00
Swartland Joernaal	26/06/2023	Impractical	Development Services	R 8 075.76
Mr Rubble Mover	26/06/2023	Emergency	Civil Engineering Services	R 4 500.00
Johan Bester Ingenieurswerke BK	26/06/2023	Emergency	Civil Engineering Services	R 3 560.41
WJ Cotter Electrical cc	26/06/2023	Emergency	Civil Engineering Services	R 4 252.60
Nichen Services	26/06/2023	Emergency	Civil Engineering Services	R 4 670.00
M & E Roofing	26/06/2023	Emergency	Civil Engineering Services	R 2 500.00
Swartland Travel Services	27/06/2023	Impractical	Municipal Manager	R 2 500.00
Swartland Travel Services	27/06/2023	Impractical	Financial Services	R 3 838.52
Swartland Travel Services	28/06/2023	Impractical	Financial Services	R 2 020.00
J.Lawrence	29/06/2023	Emergency	Civil Engineering Services	R 7 700.00
				R 857 374.04

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 APRIL 2023 TO 30 JUNE 2023		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs</u>		
AFGRI	R 38 983.18	6
Babcock Equipment	R 88 936.01	7
Barloworld Equipment (Pty)Ltd	R 153 519.43	4
Bell Equipment Sales	R 42 130.48	4
Boland Motor Group	R 6 743.96	2
Cape Diggers Cc	R 28 783.00	1
Cape Truck and Van (Pty) Ltd	R 20 839.70	1
Compaction + Industrial Equipment	R 37 383.31	2
Hennies Trekkers	R 8 939.20	2
JB's Nissan (Diens En Herstel)	R 157 713.74	15
JB's Trucks - UD Trucks Malmesbury	R 329 142.84	33
Kaap Agri Bedryf Bpk	R 11 768.29	1
Malmesbury Toyota	R 54 982.07	7
Moorreesburg Implemente	R 12 830.40	1
Perdeberg Motors	R 112 918.53	16
Rola VW Malmesbury	R 17 875.00	5
TFM Transtech	R 78 015.79	11
<u>Equipment: Repairs</u>		
AFGRI	R 10 301.46	1
Darling Hersteldienste	R 2 924.00	1
Drager South Africa Pty Ltd	R 7 750.70	1
Euraf Agencies	R 27 539.13	3
JHL Ingenieurs Verskaffers	R 9 945.80	2
LA Rosenberg	R 4 121.05	1
Workshop Electronics	R 3 090.00	1
<u>IT Software (Para 2(6)b)</u>		
Ignite Advisory Services	R 74 945.04	1
Payday Software Systems	R 34 132.00	2
R-Data (Pty) Ltd	R 411 457.37	2
RT Systems	R 7 697.74	1
Spectrum Communications	R 28 287.45	2
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
CIGFARO	R 7 454.00	2
Engineering Council of South Africa	R 23 779.00	2
IDI Technology Solutions	R 15 525.00	1
Ignite Advisory Services	R 13 570.00	2
South African Council for the Property Valuers Profession	R 3 879.00	1
The Institute of Internal Auditors South Africa	R 6 900.00	2
<u>Medical Specialists (Para 2(6)i)</u>		
M. van Heerden	R 2 260.00	1
<u>Material for structural damage in a disaster situation (Para 2(6)f)</u>		
Build It	R 8 405.00	1
	R 1 905 468.67	148



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansiële Dienste
6 July 2023
5/7/1/1/MY
WYK: NVT

ITEM 7.6 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 19 JULY 2023.

ONDERWERP: UITSTAANDE DEBITEURE – JUNIE 2023 SUBJECT: OUTSTANDING DEBT – JUNE 2023

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Junie 2023 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period June 2023 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir Mei 2022 het R35 092,587.84 beloop terwyl die uitstaande debiteure vir Junie 2022 R35 198,805.52 beloop het en was 'n vermeerdering van R106 217.68
- 4.2 Die uitstaande debiteure vir Mei 2023 het R42 465,187.72 beloop terwyl die uitstaande debiteure vir Junie 2023 R39 458,675.25 beloop - 'n vermindering van R3 006 512.47
- 4.3 Die uitstaande debiteure vir Junie 2022 het R35 198,805.52 beloop terwyl die uitstaande debiteure vir Junie 2023 R39 458,675.25 beloop - 'n vermeerdering van R4 259,869.73. in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Junie 2023 is 5.53% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Junie 2022 5.35% was van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2023.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2023.

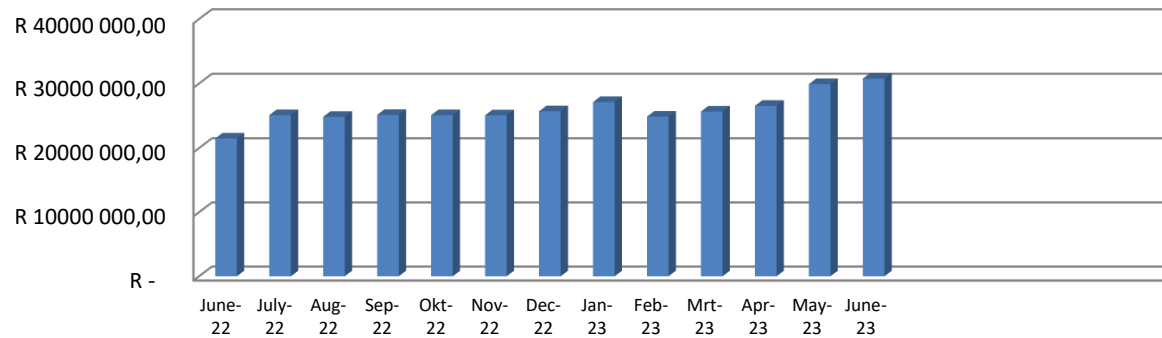
(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS JUNE 2023									2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments			
									R 713 057 993	R 658 069 842	R 573 330 277
Jan-23	R 6 176 479	R 43 191 181	R 38 862 263	R 3 114 314	R 1 204 761	R 9 844	R -	EFT payments day after month end received amounted to R1 906,828,80 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 114,313,72 Staff outstanding in the amount of R9843,90 - Eight (8) Staff members have outstanding accounts - 3 x Pre-Paid electricity , 4 x Conventional Electricity and 1 x Eskom electricity) The Government outstanding amounted to R1 204,760,88 as a result of annual rates. The amount of R40 541,34 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,06%	5,62%	7,00%
Feb-23	R 5 862 430	R 39 936 467	R 34 458 175	R 3 900 765	R 1 573 766	R 3 761	R -	EFT payments day after month end received amounted to R2 236,898,47 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 900,765,27 Staff outstanding in the amount of R3761,21 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 573,765,54 as a result of annual rates. The amount of R53 610,35 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,60%	5,18%	7,74%
Mrt-23	R 1 642 716	R 36 605 676	R 32 844 393	R 1 884 961	R 1 874 778	R 1 545	R -	EFT payments day after month end received amounted to R497 273,21 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 884,961,04 Staff outstanding in the amount of R1544,50 - Four (4) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 874,778,11 as a result of annual rates. The amount of R5159,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,13%	5,31%	7,38%
Apr-23	R 11 709 068	R 48 490 284	R 38 490 322	R 7 143 203	R 2 843 517	R 13 242	R -	EFT payments day after month end received amounted to R2 257,911,25 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R7 143,202,76 Staff outstanding in the amount of R13 241,73 - Eleven (11) Staff members have outstanding accounts - 6 x Pre-Paid electricity and 5 x Conventional Electricity) The Government outstanding amounted to R2 843,517,37 as a result of annual rates. The amount of R1 316,435,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,80%	5,59%	7,35%
May-23	R 7 372 600	R 42 465 188	R 37 170 032	R 2 416 413	R 2 874 876	R 3 866	R -	EFT payments day after month end received amounted to R1 115,738,37 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 416,413,24 Staff outstanding in the amount of R3865,81 - Eleven (10) Staff members have outstanding accounts - 7 x Pre-Paid electricity, 2 x Conventional Electricity and 1 x Eskom) The Government outstanding amounted to R2 874,876,32 as a result of annual rates. The amount of R514 040,68 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,96%	5,33%	5,47%
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,53%	5,35%	5,18%

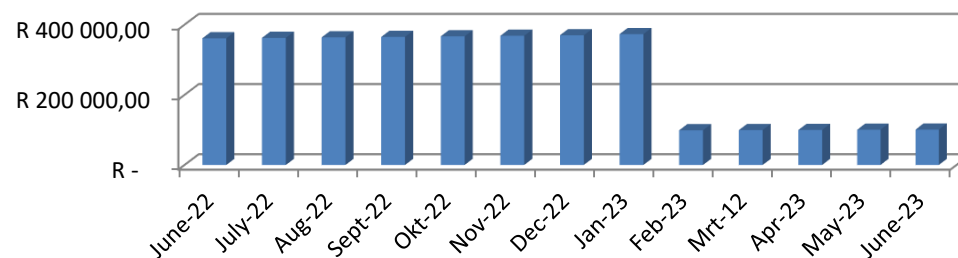
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) JUNE 2023			Comparative Period 2022- 2023	
Month	Before Levy			
June-22	R	21 490 622,35	R	4 836 753,58
July-22	R	25 101 162,41	R	4 177 361,65
Aug-22	R	24 842 160,04	R	4 875 586,56
Sep-22	R	25 143 461,10	R	5 234 802,91
Okt-22	R	25 097 612,66	R	5 243 626,65
Nov-22	R	25 077 433,18	R	4 992 933,58
Dec-22	R	25 701 324,52	R	4 834 860,43
Jan-23	R	27 131 582,63	R	5 213 788,39
Feb-23	R	24 867 724,84	R	4 141 110,99
Mrt-23	R	25 651 352,25	R	4 468 177,31
Apr-23	R	26 552 937,37	R	4 614 996,28
May-23	R	29 917 054,04	R	7 625 191,81
June-23	R	30 766 791,08	R	9 276 168,73

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
JUNE 2023**



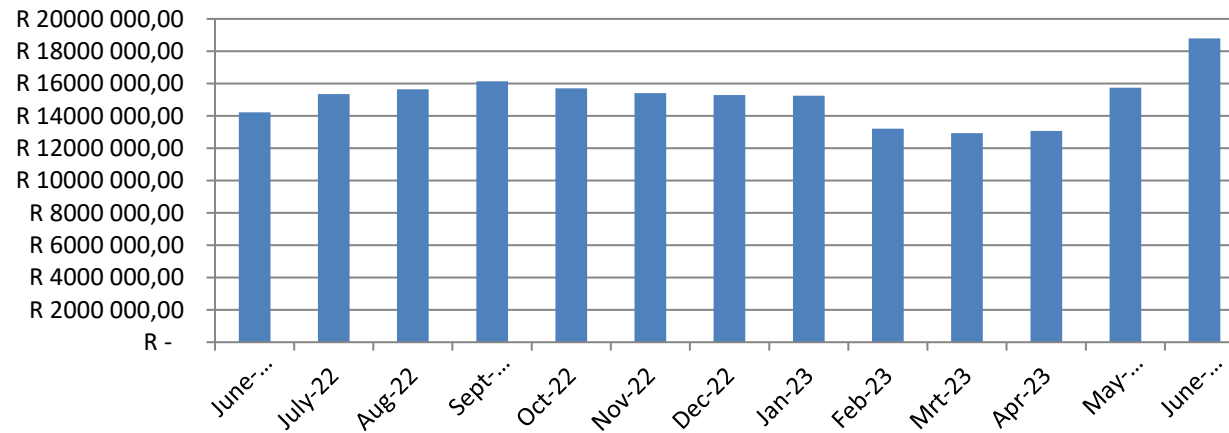
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite JUNE 2023		Comparative Period 2022-2023	
Month	Before Levy		
June-22	R 361 211,91	R	19 082,67
July-22	R 362 518,56	R	19 187,97
Aug-22	R 363 868,39	R	19 294,29
Sept-22	R 365 218,42	R	18 111,90
Okt-22	R 366 793,17	R	18 443,23
Nov-22	R 368 452,84	R	18 850,24
Dec-22	R 369 923,48	R	17 661,64
Jan-23	R 373 184,55	R	19 670,53
Feb-23	R 99 034,15	R	-255 916,97
Mrt-23	R 99 460,05	R	-257 339,01
Apr-23	R 99 917,90	R	-258 238,45
May-23	R 100 375,66	R	-259 046,82
June-23	R 100 865,37	R	-260 346,54

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
JUNE 2023**



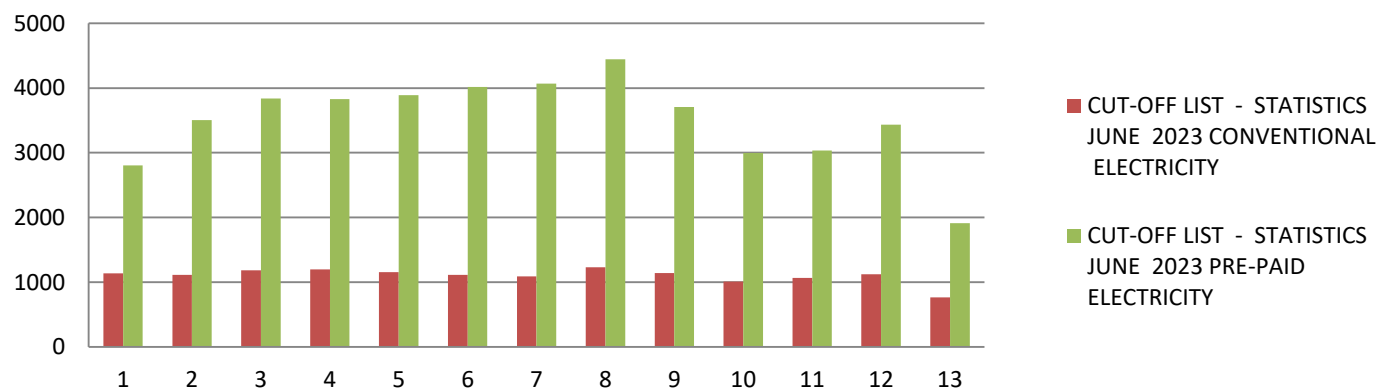
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab JUNE 2023		Comparative Period 2022 - 2023
Month	Before levy	
June-22	R 14 220 633,79	R 3 754 674,73
July-22	R 15 350 180,25	R 3 589 362,69
Aug-22	R 15 648 685,84	R 3 432 976,72
Sept-22	R 16 136 044,50	R 3 572 923,89
Oct-22	R 15 704 063,21	R 3 709 032,71
Nov-22	R 15 402 686,66	R 3 836 650,67
Dec-22	R 15 293 496,78	R 3 786 277,01
Jan-23	R 15 249 372,12	R 4 098 898,58
Feb-23	R 13 212 635,59	R 3 001 236,06
Mrt-23	R 12 926 419,23	R 3 005 332,74
Apr-23	R 13 062 200,88	R 3 263 417,33
May-23	R 15 747 023,32	R 6 022 904,16
June-23	R 18 797 190,18	R 4 576 556,39

OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab June 2023



CUT-OFF LIST - STATISTICS JUNE 2023			
MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
June-22	1136	2804	11 July 2022
July-22	1115	3504	10 August 2022
Aug-22	1185	3837	12 September 2022
Sept-22	1198	3830	10 October 2022
Oct-22	1153	3888	8 November 2022
Nov-22	1113	4017	7 December 2022
Dec-22	1091	4068	11 December 2022
Jan-23	1230	4443	8 Februarie 2023
Feb-23	1141	3705	8 Maart 2023
Mrt-23	1010	2998	11 April 2023
Apr-23	1067	3036	8 May 2023
May-23	1121	3432	7 June 2023
June-23	766	1912	10 July

**CUT-OFF LIST - STATISTICS
JUNE 2023**



ITEM: 7.7 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 19 JULY 2023.

ONDERWERP:	VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT:	OUTSTANDING INSURANCE CLAIMS PROGRESS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / LEGISLATION

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Excess	1 July 2022 – 30 June 2023	:R 289 026.07 (paid)
Excess	Outstanding claims	:R 149 330.00 (outstanding)

5. AANBEVELING / RECOMMENDATION

Voorgelê vir u kennisname/
Tabled for cognisance

pp (Get) H PAPIER

.....
(Get) M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/39	CLGRMUM-875496	Civil: Parks & Recreation	12/02/2023	17/02/2023	Property Loss: Kalbaskraal Pumpstation	29 900,00	25 000,00	On 12 February 2023 it was discovered that cables had been stolen at the Kalbaskraal Pump station. An assessor was appointed on 23 February 2023 and such assessment report is outstanding to date.
2023/40	CLGRMUM-876659	Civil: Parks & Recreation	22/01/2023	17/02/2023	Property Loss: Wesbank Sports Ground	77 920,35	10 000,00	On 22 January 2023 the responsible official discovered that there was a break-in at the Wesbank Sportsground Clubhouse. Equipment and furniture was stolen. We are awaiting confirmation from insurers as to whether the claim will be approved. An assessor was appointed May 2023 and such assessment report is outstanding to date.
2023/41	CLGRMUM-877726	Traffic Department	09/02/2023	20/02/2023	Property Loss: Geyser Traffic Department	10 774,45	1 400,00	The plumber confirmed that the burst geyser was due to high water pressure. The claim was approved. To date an excess amount of R1 000 was paid to Guardrisk for the claim to be finalised.
2023/46	SWA2022-23/SW/40/C	Civil: Refuse Removal	19/02/2023	09/03/2023	Property Loss: Burnt Igloo's, Riebeeck Wes	102 768,00	25 000,00	On the 20 March 2023 it was discovered that 3 recycling bins got damaged due to fire. The department is currently sourcing quotations as part of the claim process. The quotation is delayed due to international shortages on these types of bins. Assessor appointed on 9 June 2023 to assess the damages.
2023/57	SWA2022-23/SW/50/C	Library	07/04/2023	14/04/2023	Property Loss: Damaged Airconditioner, M/Burg	84 605,50	10 000,00	Upon returning to work on the 7 April 2023 the officials discovered that there had been a break-in and damages to the building (air conditioner). We are awaiting confirmation from insurers as to whether the claim will be approved.
2023/58	SWA2022-23/SW/51/C	Civil: Water	20/03/2023	20/04/2023	Property Loss: Stolen items, M/Burg Store	30 111,94	25 000,00	Upon inspection at the store room it was discovered there was a break-in which resulted in several items being stolen. We are awaiting confirmation from insurers as to whether the claim will be approved.
2023/60	SWA2022-23/SW/53/M	Fire Department	12/05/2023	17/05/2023	Motor Damaged: CK12628	85 918,97	35 000,00	During a fire call out for a house burning in Ilinge Lethu the vehicle was damaged by the community by throwing stones at the vehicle. Confirmation from insurers as to whether the claim will be approved is still outstanding.
2023/66	SWA2022-23/SW/57/M	Civil: Parks & Recreation	08/06/2023	20/06/2023	Motor Damaged: CK35380	63 235,44	7 500,00	While CK35380 was stationed with an open door a party damaged the door by driving into the door. Assessor appointed on 28 June 2023.
2023/67	SWA2022-23/SW/58/C	Civil: Sewerage	8/05/2023	22/06/2023	Property Loss: Riebeeck Kasteel Sewerage Plant	17 287,73	5 000,00	Upon returning to work on 9 May 2023 the officials discovered that there had been a break-in at the Sewerage plant. Damages to the generator cabling and the ventilation openings were noted.
2023/68	SWA2022-23/SW/59/C	Civil: Parks & Recreation	26/06/2023	28/06/2023	Property Loss: Stolen items, M/Burg Store	54 308,31	5 430,00	Upon returning to work on the 27 June 2023 the officials discovered that there had been a break-in at the Moorreesburg Store and some equipment was stolen.
						556 830,69	149 330,00	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/56	CLGRMUM-877788	Fire Department	19/02/2023	03/04/2023	Property Loss: Stolen Fire Clothes	37 804,86	3 780,48	EFT Payment received on 6 June 2023. Receipt number 070693. Amount received R34 024,37
2023/49	CLGRMUM-876959	Civil: Refuse Removal	14/03/2023	17/03/2023	Motor Glass: CK20326	4 069,07	3 500,00	Excess paid to the supplier on 1 June 2023.
2023/61	CLGRMUM-879533	Traffic Department	11/05/2023	17/05/2023	Motor Glass: CK45467	2 500,00	559,68	Excess paid to the supplier on 22 June 2023.
2023/62	CLGRMUM-879531	Finance	16/05/2023	17/05/2023	Motor Glass: CK41089	3 500,00	804,40	Excess paid to the supplier on 22 June 2023.
2023/43	CLGRMUM-877707	Development Services	10/02/2023	20/02/2023	Property Loss: Geyser Thusong Centre	9 775,00	1 000,00	EFT Payment received on 22 June 2023. Receipt number . Amount received R8 775,00
2023/59	CLGRMUM-878487	Civil: Street & Storm	20/04/2023	24/04/2023	Motor Glass: CK47365	4 976,83	3 500,00	Excess paid to the supplier on 27 June 2023.
2023/38	CLGRMUM-875224	Civil Services: Water	25/01/2023	10/02/2023	Motor Damaged: CK10564	16 972,87	5 000,00	Excess paid to the supplier on 27 June 2023.
2023/54	CLGRMUM-877667	Civil: Water	06/03/2023	03/04/2023	Motor Damaged: CK53067	11 978,88	5 000,00	Excess paid to the supplier on 28 June 2023.
2023/63	SWA2022-23/SW/54/M	Finance	11/05/2023	19/05/2023	Motor Damaged: CK56274	29 184,30	5 000,00	Excess paid to the supplier on 28 June 2023.
						120 761,81	28 144,56	



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
12 Julie 2023

12/1/3/1-1/1

ITEM 7.8 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE- VERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023

ONDERWERP: SUBJECT:	VERHUUR VAN GEBOU TE LANGSTRAAT, ABBOTSDALE LEASE OF BUILDING AT LONG STREET, ABBOTSDALE
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1. AGTERGROND/BACKGROUND

- 1.1 Die Raad verhuur die gebou op erf 604, Langstraat, Abbotsdale aan die ACVV vir doeleindes van die uitvoering van hul gemeenskapsaktiwiteite.
- 1.2 Die huurtermyn van vyf (5) jaar sal op 31 Julie 2023 verstryk.
- 1.3 Huurgeld beloop 'n nominale bedrag van R200.00 plus BTW per jaar.
- 1.4 Die ACVV het onlangs aangedui dat hulle belangstel om die gebou vir 'n verdere termyn van vyf (5) jaar te huur.
- 1.5 Die huurder het reeds verskeie verbeterings aan die gebou aangebring.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkoopprijs of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2023 indirek aansluiting by

- Strategic Goal 1: Improved quality of life for citizens, en
- Strategic Goal 3: Quality and sustainable living environment

4. **FINANSIËLE IMPLIKASIE**

Geen uitgawes vir die munisipaliteit. Huurgeld van R200.00 plus BTW, word per jaar gevorder.

5. **AANBEVELING**

5.1 Dat die gebou geleë te Erf 604, Abbotsdale vir 'n verdere termyn van vyf (5) jaar, met ingang 1 Augustus 2023, aan die ACVV verhuur word vir doeleindes van hul gemeenskapsaktiwiteite;

5.2 Dat die huurgeld vasgestel word op R200.00 per jaar, BTW uitgesluit.

RECOMMENDATION

5.1 *That the building situated on Erf 604 Abbotsdale be leased to the ACVV for a further term of five (5) years, with effect from 1 August 2023, for purposes of their community activities;*

5.2 *That a rental tariff of R200.00 per annum, plus VAT be determined.*

(get) M S Terblanche

MUNISIPALE BESTUURDER
GS/



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Elektriese Ingenieursdeinste

29 Junie 2023

8/1/B/2
WYK: Nvt

**ITEM 7.9 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE
VERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023**

ONDERWERP:	AFWYKING VAN VERKRYGINGSPROSEDURES: HERSTEL VAN CASE 580T LAAIGRAAF, CK 43210
SUBJECT:	DEVIATION FROM SUPPLY CHAIN PROCEDURES: REPAIR OF CASE 580T DIGGER LOADER, CK 43210

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The Case 580 T digger/loader CK 43210 broke down while being used in Darling for the excavation of cable trenches and drilling of holes for the Darling Gap project. While on his way to the task of the day the engine made a strange/hard noise and the driver Mr Stephan Kellerman, immediately stopped the vehicle.

One of the local suppliers Darling Herstel Dienste who's workshop is nearby the breakdown site and is known to work on heavy construction machinery was called to site to have a look at the vehicle. An attempt was made to start the engine, but it did not want to turn. Due to the hydraulics requiring the engine to run the working parts could not be moved with a result that the vehicle could not be loaded onto a truck or lowbed and was subsequently dragged to the workshop where it was partly stripped to determine the problem.

It was determined that a piece of metal came off the tappet cover and restricted the valve movement which resulted in the piston making contact with the valve stem. The result being major damage to the cylinder and head of the engine. Due to the urgent nature to have the vehicle repaired and the Strip and Quote basis it is not reasonable to follow the normal procurement process and thus a deviation of the procurement process was recommended.

The total cost to provide the repairs amounts to R69 506 (Excluding VAT) which is seen as reasonable and fair.

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of Access to electricity aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The expenditure of R69 506.00 excluding VAT is allocated to vote number 9/7-25-5 where sufficient funding is available.

5. AANBEVELING / RECOMMENDATION

5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.

5.2. That cognisance be taken of the action of the Municipal Manager to approve the repair of the Digger Loader CK 43210 by Darling Insleep Dienste for the value of R69 506 (Excl VAT).

5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:

- The digger loader broke down while being used for the execution of capital work on the Darling Gap Project.
- The Supplier had to strip and inspect the engine to determine the problem and provide a quote
- The repair of the machine was urgent to ensure completion of the project and was handled as an emergency.

5.4 That it be noted that the expenditure was allocated to mSCOA vote 9/7-25-5 and that there was sufficient funding available for the order in the amount of R69 510.00 excluding VAT.

5.5 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller

MUNICIPAL MANAGER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Elektriese Ingenieursdienste

29 Junie 2023

8/1/B/2
WYK: NVT

ITEM 7.10 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023

ONDERWERP:	AFWYKING VAN VERKRYGINGSPROSEDURES: HERSTEL VAN SKAKELTUIG BY BRUG-SUBSTASIE
SUBJECT:	DEVIATION FROM SUPPLY CHAIN PROCEDURES: REPAIR OF DAMAGED SWITCHGEAR AT BRUG SUBSTATION

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

During foul weather, the 11 kV Brug substation tripped due to an internal fault on one of the 11 kV circuit breakers. The supply was temporarily restored by making use of the ring network, but any further incident would have resulted in an extended loss of supply to some of the customers. This was regarded as a network emergency and the supplier of the equipment ABB was requested to normalise the substation.

It was established that the bushings on the breaker suffered insulation break down causing an internal explosion that caused damage to the breaker and the busbar.

Approval for the repair of the switchgear under the emergency process was obtained from the municipal manager. The total cost for the repair amounted to R104 419.00 (Excluding VAT) which is seen as reasonable and fair.

The cost for the repairs can be allocated to mSCOA Vote no: 9/117-547-342

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or;
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of continuous electricity supply aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The expenditure of R104 419.00 (Excluding VAT) is allocated mSCOA Vote no: 9/117-547-342 where sufficient funding is available.

5. AANBEVELING / RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2. That cognisance be taken of the action of the Municipal Manager to approve the emergency repair of the Switchgear at Brug Substation by ABB to the value of R104 419.00 excluding VAT.
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as damage to the switchgear at Brug substation due to internal insulation breakdown resulting in a network emergency.
- 5.4 That it be noted that the expenditure was allocated to mSCOA vote 9/117-547-342 and that there was sufficient funding available for the order in the amount of R 104 419.00 excluding VAT.
- 5.5 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller
MUNICIPAL MANAGER



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Kantoor van die Direkteur: Elektriese Ingenieursdienste

29 Junie 2023

8/1/B/2
WYK: Nvt

**ITEM 7.11 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE
VERGADERING WAT GEHOU SAL WORD OP 19 JULIE 2023**

ONDERWERP:	AFWYKING VAN VERKRYGINGSPROSEDURES: HERSTEL VAN BESKADIGDE VERKEERSLIGTE
SUBJECT:	DEVIATION FROM SUPPLY CHAIN PROCEDURES: REPAIR OF DAMAGED TRAFFIC LIGHTS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

- (a) The traffic light at the corner of Bokomo Road and Hoog Street failed when a building contractor working on a site in Dr Euvrard Street damaged a cable feeding the traffic light causing damage to the electronic controller circuit due to current surges during the incident.
- (b) Three traffic light poles in the Darling Road crossing with the N7 on-ramp to Moorreesburg was driven over by an intoxicated driver.

Since both these intersections are busy intersection the repair of the lights was regarded as an emergency and had to be replaced urgently.

RJV Works who is familiar with traffic lights where approach to repair both sets of traffic lights as an emergency. The total cost for the repairs amounted to R103 300.62 (R60 008.15 and R43 292.47 respectively) (VAT Inclusive) which is seen as reasonable and fair. The total cost for the repairs will be covered under mSCOA votes 9/252-747-1123 and 9/252-1103-3450 respectively.

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

3./...

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of save roads through functioning traffic lights aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The expenditure of R 103 300.62 (VAT Inclusive) is allocated mSCOA Vote no: 9/253 747-1123 and 9/253-1103-3450 where sufficient funding is available.

5. AANBEVELING / RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2. That cognisance be taken of the action of the Municipal Manager to approve the repair of the Traffic lights in Darling and Bokomo Streets, which were damaged by external forces, by RJV Works to the value of R 103 300.62 (VAT Inclusive).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The traffic lights were damaged due to external forces
 - contractor damaging a cable and
 - an intoxicated driver.
- 5.4 That it be noted that the expenditure was allocated to mSCOA vote 9/253-747-1123 and Vote 9/252-1103-3450 and that there was sufficient funding available for the order in the amount of R103 300.62 Including VAT.
- 5.5 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller
MUNICIPAL MANAGER



Verslag♦Ingxelo♦ Report

Office of the Director: Protection Services
14 July 2023

8/1/B/2

ITEM: 7.12 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 19 JULY 2023.

SUBJECT: DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: APPOINTMENT OF A SERVICE PROVIDER FOR THE UPGRADE OF THE BRAKE TESTING MACHINE SOFTWARE AND CALIBRATION OF THE EQUIPMENT AT THE MALMESBURY VEHICLE TESTING STATION

1. BACKGROUND

Swartland Municipality is the owner of two (2) vehicle testing stations, one (1) in Malmesbury and one (1) in Moorreesburg. The software of the brake tester at Malmesbury VTS is outdated which resulting in a delay in vehicle testing because the visual images and information of the said vehicle and the brake test results (in printing) is not immediate available. These requirements is in line with SANS 10216:2017, the evaluation of vehicle test stations.

These information is essential to monitor the correctness of procedures and records, in order to detect, eliminate and prevent any suspect inspection results.

In terms of the said SANS code all measuring equipment at vehicle testing stations must be calibrated annually. **Workshop Electronics (Pty) Ltd**, a reputable service provider with the required skills and equipment was requested to prepare a quotation. The quotation amounted to **R 36 064.80 (excluding VAT)**.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30 000.00 (including VAT) a formal tender process must be followed. However the Municipal Manager has approved that the repairs and calibration of the Brake Testing Machine at the Malmesbury Vehicle Testing Centre be done by the equipment installer, Workshop Electronic, as it will be impractical to source more quotations.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only -

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves;
or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.

3. FINANCIAL IMPLICATIONS

The expenditure of R36 064.80 (excl. VAT) be used against **mSCOA Code: 9/245-677-317**
There is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE MAY 2023 INTEGRATED DEVELOPMENT FRAMEWORK

This item is aligned to Strategic goal 3: Quality and reliable services.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager not to invite further quotations but to approve the acceptance of the quotation for the appointment of WORKSHOP ELECTRONICS (PTY) Ltd for the upgrade of the brake testing machine software and calibration of the equipment at the Malmesbury Vehicle Testing Station.
- 5.3 That the reasons for the deviation from the prescribed procurement process be recorded as:
 - The Miltron brake testing machine was bought from WORKSHOP ELECTRONICS (PTY) Ltd.
 - WORKSHOP ELECTRONICS (PTY) Ltd is the manufacturer and supplier of Miltron devices.
 - WORKSHOP ELECTRONICS (PTY) Ltd can calibrate and set these testing machines.
 - It is therefore impractical to follow the three (3) quotation process .
- 5.4 The expenditure of R36 064.80 (Excl VAT) be allocated against **mSCOA Code : 9/245-677-317** and that there is sufficient funding available.
- 5.5 That the Manager Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

(get) P A C Humphreys

DIRECTOR: PROTECTION SERVICES