



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE RAADSAAL, MALMESBURY OP WOENSDAG, 19 JUNIE 2024 OM 09:15

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl A K Warnick

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Snr Bestuurder Menslike Hulpbronne, me S de Jongh
Komiteebeampte (Intern), me A Stols

1. OPENING

Die voorsitter verwelkom lede en versoek rdl A K Warnick om die vergadering met 'n gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat kennis geneem word van die verskonings ontvang vanaf rdh T van Essen, rdl N Smit, die Speaker, rdh M A Rangasamy en die Direkteur: Korporatiewe Dienste, me M S Terblanche.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 21 MEI 2024

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 21 Mei 2024 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. MAANDVERSLAG: APRIL 2024

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Munisipale Bestuurder, Administrasie en Finansies ten opsigte van April 2024.

5.1.2 SIVIELE INGENEURSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Siviele Ingenieursdienste ten opsigte van April 2024.

5.1.3 ELEKTRIESE INGENEURSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Elektriese Ingenieursdienste ten opsigte van April 2024.

5.1.4 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Ontwikkelingsdienste ten opsigte van April 2024.

5.1.5 BESKERMINGSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Beskermingsdienste ten opsigte van April 2024.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 WYSIGING VAN DIE BELEID INSAKE PRESTASIEBESTUUR EN -ONTWIKKELING (2/4/2)

Die bestaande beleid is op 24 Januarie 2024 deur die Uitvoerende Burgemeesters-komitee goedgekeur, maar word wysigings voorgestel om die beleid in lyn te bring met artikel 32 van die *Municipal Performance Regulations* van 2006.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl A K Warnick)

- (a) Dat die Beleid vir Prestasiebestuur en -Ontwikkeling met ingang van 1 Julie 2023 gewysig word om:
 - (i) Die betaling van prestasie bonusse betaalbaar en aan die Munisipale Bestuurder en direkteure ten aansien van die 2023/2024 finansiële jaar ooreenkomstig artikel 32 van die *Municipal Performance Regulations* van 2006 hanteer word;
 - (ii) Dat die KPI's van die Munisipale Bestuurder en die direkteure in lyn gebring word met die nuwe prestasiebestuurstelsel.

7.2 VOORLEGGING VAN 2024/2025 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Die Prestasie Ooreenkomste van die Munisipale Bestuurder en direkteure moet ingevolge artikel 57 van die Plaaslike Regering: Munisipale Stelselwet, Wet 32 of 2000 op 'n jaarlikse basis binne een maand na die aanvang van die finansiële jaar aangegaan word.

7.2/...

Die ooreenkomste, met spesifieke verwysing na die berekening van prestasiebonusse, is in lyn gebring met die *Municipal Performance Regulations* van 2006, en word gebaseer op die uitkomste van die *Ignite*-prestasiestelsel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasieooreenkoms en planne vir die 2024/2025 finansiële jaar;
- (b) Dat die persentasie in paragraaf 10.2 van die Prestasie Ooreenkoms ingevolge artikel 32 van die *Municipal Performance Regulations* van 2006 hanteer word, ingevolge waarvan die maksimum bonus hoogstens 14% kan wees.

7.3 **2024/2025 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) (2/4/4)**

Artikel 53 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA), bepaal dat die Munisipaliteit se SDBIP deur die Uitvoerende Burgemeester goedgekeur moet word binne 28 dae na goedkeuring van die jaarlikse begroting in Mei (dit is voor of op 28 Junie 2024).

Die SDBIP dien as hulpmiddel vir die bestuur van die Munisipaliteit om diensleweringsteikens en spandering op kapitaalprojekte binne die vasgestelde tydsraamwerke te behaal.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat die aangehegte 2024/2025 Dienslewering- en Begrotingimplementeringsplan (SDBIP) goedgekeur word.

7.4 **SAMEWERKING MET KIEZ, SACHSEN ANHALT, DUITSLAND INSAKE UITRUILPROJEKTE MET BETREKKING TOT DIE JEUG (17/2/2/1)**

Die organisasie, Landesverband Kinder-und Jugenderholungszentren in Sachsen Anhalt, Duitsland het die Munisipaliteit in 2023 besoek en 'n uitnodiging gerig om, soos in die verlede, betrokke te raak met jeugprojekte tussen die twee lande.

Die Munisipaliteit het 'n Duitse-afvaardiging uitgenooi na die 2024 Sondeza-Jeugkamp in Desember en is daar bevestiging ontvang dat dit bygewoon sal word deur vier leerders en twee volwassenes. In ruil het Landesverband 'n uitnodiging gerig om hul jeugkamp in Gernrode by te woon vanaf 13 tot 22 Julie 2025 deur 15 jeugdige en twee volwassenes/tolke. Daar is besluit om slegs tien jeugdige vanuit hoërskole in die Swartland munisipale area te betrek.

Die kamp sal fokus op Internasionale kulture, sang, dans, verskeie werkwinkels en besoeke aan besienswaardighede.

Rdl A K Warnick versoek dat oorweging daaraan verleen word om jeugdige by te staan met die kostes verbonde aan hulle vlugkoste, aangesien daar behoeftige leerders is wat graag die toer sal wil meemaak.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die goedkeuring verleen word dat 'n jeuggroep bestaande uit tien (10) jeugdige en twee (2) volwassenes vanuit die Swartland area die jeugkamp in Duitsland bywoon vanaf 13 tot 22 Julie 2025;
- (b) Dat posnommer 9/100-1320-2704 (External Affairs), waar R200 000.00 beskikbaar is, aangewend word vir die kampuitgawes;

(c)/...

7.4/...

- (c) Dat die jeugdige verantwoordelik gehou sal word vir, onder andere, hul eie vlugkoste;
- (d) Dat die koördineerder van die Sondeza-kamp, naamlik die Bestuurder Openbare Betrekkinge Biblioteke en Toerisme, die kamp sal bywoon;
- (e) Dat 'n uitnodiging gerig word aan die hoof fasiliteerder van ABSA wat as fasiliteerder van die Sondeza-kamp optree, om die kamp by te woon;
- (f) Dat die verteenwoordiger van ABSA verantwoordelik gehou sal word vir eie vlug- en kampfooie;
- (g) Dat die finale besluit ten opsigte van die belangstellendes evalueer sal word om te oorweeg of daar enige ruimte is vir finansiële ondersteuning;
- (h) Dat die proses in terme van die bepaling van die belasting teen September afgehandel moet wees.

7.5 GOEDKEURING VAN 'N ETIESE KODE VIR SWARTLAND MUNISIPALITEIT (2/B)

Die Munisipale Bestuurder noem dat die aanvaarding van die Etiese Kode voortspruit uit voldoening aan vereistes ingevolge die *Staff Regulations*. Die Etiese Kode sal van toepassing wees op alle werknemers en raadslede.

Die Etiese Kode is voorgehou aan die vakbonde en aanvaar deur die Arbeids-verhoudingeforum vir oorweging deur die Uitvoerende Burgemeesterskomitee.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeesterskomitee die aangehegte Etiese Kode goedkeur vir implementering met ingang van 1 Julie 2024.

7.6 INLIGTINGS- EN KOMMUNIKASIE-TEGNOLOGIE: GOEDKEURING VAN HERSIENDE EN OPGEDATEER BELEIDE (6/2/3/1/B)

Die Voorsitter gee 'n geleentheid aan die Direkteur: Elektriese Ingenieursdienste om die item ter tafel te lê.

Die Direkteur: Elektriese Ingenieursdienste bevestig die twee dokumente wat met die sakelys gesirkuleer is, met in begrip van die geringe wysigings wat aangebring is op aanbeveling van die Interne Ouditeur en om die beleide in lyn te bring met risikobestuurspraktyke.

Die voorgestelde wysigings is ook deur die Inligtings- en Kommunikasietegnologie-komitee oorweeg vir aanbeveling aan die Uitvoerende Burgemeesterskomitee.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

- (a) Dat die volgende hersiende en opgedateerde Inligtings- en Kommunikasietegnologie beleide goedgekeur en aanvaar word vir onmiddellike implementering, naamlik:
 - (i) *Information Technology Strategy* (slegs beskikbaar in Engels);
 - (ii) *Corporate Governance of ICT Policy* (slegs beskikbaar in Engels).

7.7 OORWEGING VAN AMNESTIE VIR ONWETTIGE BOUWERKE: SWARTLAND MUNISIPALITEIT (15/4/B)

Die voorsitter gee geleentheid aan die Direkteur: Ontwikkelingsdienste om die inhoud van die verslag voor te hou en word bevestig dat daar 'n amnestie periode voorgestel word om goedkeuring vir onwettige bouwerke te verkry. Hierdie is 'n poging deur Swartland Munisipaliteit om aan eienaars geleentheid te gee om hul eiendomme in terme van die Nasionale Bouregulasies en Boustandaarde Wet, Wet 103 van 1977 in orde te kry, sonder die heffing van addisionele gelde.

7.7/...

Rdl J M de Beer verneem na die prosedure wat gevolg word wanneer 'n huurder onwettige bouwerke aanbring sonder die eienaar se toestemming. Die Munisipale Bestuurder bevestig dat die Munisipaliteit se beleide en verordeninge baie duidelik in hierdie geval is, en dat daar altyd teen die regmatige eienaar opgetree sal word, want dit is waar die Munisipaliteit locus standi het.

Die Munisipale Bestuurder noem dat die huurder of enige ander persoon, slegs met volmag vanaf die regmatige eienaar, 'n bouplan- of grondgebruiksaansoek kan indien, maar dat die eienaar altyd verantwoordelik gehou sal word.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl A K Warnick)

- (a) Dat 'n amnestie periode vir ongemagtigde bouwerke en okkupasiesertifikate goedgekeur word vanaf 15 Augustus 2024 tot 15 Februarie 2025;
- (b) Dat hierdie amnestie net van toepassing is op regmatige eienaars van grond en geboue waar bouwerke sonder enige goedkeuring plaasgevind het en waarop okkupasie geneem is sonder die okkupasiesertifikaat, en dat persone aangemoedig word om sodanige bouplanne vir oorweging en goedkeuring in te dien;
- (c) Dat, indien die bouplanaansoek wel binne die amnestie periode ontvang word, geen addisionele fooie van toepassing sal wees nie;
- (d) Dat die uitnodiging om bouplanne in te dien en die verkryging van okkupasiesertifikate in al drie tale van die Wes-Kaap en op verskillende platforms bekend gemaak sal word;
- (e) Dat die amnestie ook via die onderskeie wykskomitees aan wykskomiteeëde gekomunikeer word sowel as op ander sosiale media platforms.

7.8 VERHURING VAN SPORTFASILITEITE AAN DIE MOORREESBURG SPORT-FORUM (17/9/2/R)

Die verslag word onttrek.

7.9 LIEBENBERG PRIMÊRE SKOOL: AANSOEK OM GEBRUIK VAN PUBLIEKE OOP RUIMTE TUSSEN KAREEBOOMSTRAAT EN DARLINGWEG, MALMESBURY (17/9/2/R)

Die Munisipale Bestuurder noem dat met die ontwikkeling van die sportgronde agter Liebenberg Primêre Skool, die speelruimte vir leerders ingeperk is. Die skool is van voorneme om die publieke oopruimte (groot ±6037 m²) op eie koste te omhein en te inkorporeer by die skoolterrein. Daar sal 'n hek aangebring word en sal die Munisipaliteit toegang hê tot die dienste op die betrokke stuk grond.

Op navraag deur die voorsitter aangaande die skep van die grondgebruiksregte op munisipale grond wat van tydelike aard mag wees, bevestig die Munisipale Bestuurder dat die betrokke grond vanaf publieke oopruimte na owerheidsone gesoneer sal moet word om aan die nodige stadsbeplanningswetgewing te voldoen.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n gedeelte (groot ± 6037 m²) van Erf 2046, Malmesbury op 'n informele basis aan die Liebenberg Primêre Skool beskikbaar gestel word om te omhein en as speelterrein te benut, onderhewig daaraan dat
 - (i) 'n hek in die omheining aangebring word om te verseker dat die Elektriese direktoraat toegang sal hê vir 'n kraantrok om instandhouding te kan doen van die straatligte en elektriese netwerk op die grens van die skoolperseel;
 - (ii) daar geen strukture op die terrein aangebring mag word nie, in ag genome dat daar 'n besproeiingspyp is wat die erf kruis aan die kant waar dit grens aan die skool;

7.9(a)/...

- (iii) die voorneme om die oop ruimte vir publieke gebruik af te sluit, in die media bekend gemaak word vir publieke kommentaar, en ook insette via die wykskomitee bekom sal word;
- (b) Dat die skool die vooraf goedkeuring van die Munisipaliteit (Siviele en Elektriese Direkorate) moet bekom vir die heining en toegangshek wat aangebring sal word;
- (c) Dat die grondgebruiksregte (insluitend, sluiting, hersonering en onderverdeling) ten opsigte van die terrein verkry word deur en op koste van die aansoeker;
- (d) Dat 'n memorandum van verstandhouding met die skool gesluit en driejaarliks hersien sal word.

7.10 NOTULE VAN 'N MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE-VERGADERING GEHOU OP 28 FEBRUARIE 2024 (5/15/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 28 Februarie 2024 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die notule van die Munisipale Prestasie, Risiko en Ouditkomitee se vergadering van 28 Februarie 2024.

7.11 UITSTAANDE DEBITEURE: MEI 2024 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Mei 2024 is met die sakelys gesirkuleer.

Die Direkteur: Finansiële Dienste noem dat die toepassing van kredietbeheer 'n daaglikse handeling is en dat dit belangrik is om die uitgawes, kostesentrums en kostedrywers van die Raad te bestuur, aangesien dit die bekostigbaarheid van tariewe in toekomstige jare bepaal.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Mei 2024.

7.12 VORDERING MET UITSTAANDE VERSEKERINGSEISE, MEI 2024 (15/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Die Direkteur: Finansiële Dienste noem, vir kennisname, dat die termyn van die Raad se Versekeraar verstryk op 30 Junie 2024 en dat dieselfde Versekeraar deur middel van 'n tenderproses vir die volgende termyn van drie jaar met ingang van 1 Julie 2024 aangestel is.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Mei 2024 soos met die sakelys gesirkuleer.

7.13/...

7.13 AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDER M.B.T. VERLORE, GEEN VERSEKERINGSEIS, VERNIETIGDE EN ONEKONOMIESE HERSTELBARE BATES TOT 31 MEI 2024 (6/1/4)

Die Batebestuursbeleid bepaal die redes vir die afskryf van bates, onder andere, as gevolg van diefstal, vernietiging, onherstelbaar, ens. en 'n register word gedurende die jaar bygehou van sodanige bates.

Die bates word vir afskrywing aanbeveel, aangesien dit tydens die fisiese inspeksie geverifieer kon word dat die bates met 'n waarde van R8 063,00, vir die redes genoem in die verslag, nie meer bestaan nie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat goedkeuring verleen word vir die afskryf van bates per die aangehegde lys (R 8 063.00) en dat daardie bates verwyder word vanuit die bate register ten einde die Munisipaliteit se finansiële rekordhouding te volvoer vir die jaar geëindig 30 Junie 2024.

7.14 AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDER MET BETREKKING TOT VERSEKERINGSEISE TOT 31 MEI 2024 (6/1/4)

Die instandhouding van die Bateregister word ingevolge Artikel 63 van die Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003) vereis. 'n Lys van bates wat afgeskryf kan word en gevolglik van die Bateregister verwyder moet word, is met die sakelys gesirkuleer.

Die Direkteur Finansiële Dienste versoek dat die opskrif van die aanhangsel tot die item gewysig word na: Missing Items/Items written off under the Insurance Portfolio.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word vir die afskryf van bates per die aangehegde lys (R107 989.25) en dat die betrokke bates dienooreenkomstig vanaf die Bateregister verwyder word ten einde die Munisipaliteit se finansiële rekordhouding te volvoer vir die jaar geëindig 30 Junie 2024;
- (b) Dat, indien daar soortgelyke versekeringsgevalle na vore kom tot en met einde Junie 2024, die Hoof: Finansiële Beambte gemagtig word om die bates te laat afskryf, onderhewig daaraan dat die werklike bedrag afgeskryf vir die periode tot 30 Junie 2024 vir volledigheidshalwe aan die Uitvoerende Burgemeesterskomitee gerapporteer sal word.

7.15 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTELWERK AAN VRAGMOTOR, CK 33676 (8/1/B/2)

Die Direkteur: Siviele Ingenieursdienste bevestig dat die vragmotor, CK 33676, gebruik word om 'n reinigingsdiens in Darling te lewer. Die vragmotor het onklaar geraak en herstelwerk is deur die agent onderneem.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die afwyking uit die voorgeskrewe verkrygingsprosedures ingevolge Artikel 36 van die Voorsiening-kanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die goedkeuring deur die Munisipale Bestuurder vir die herstel van die vragmotor, CK 33676, deur UD Trucks teen 'n bedrag van R113 432.24 (BTW uitgesluit);
- (c) Dat, ingevolge paragraaf 2(6)(d) van die Voorsieningkanaalbestuursbeleid dit nie nodig geag word om 'n formele tenderproses te volg nie, aangesien UD Trucks die agente vir die vragmotors is;

7.15/...

- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R113 432.24 (BTW uitgesluit) teen posnommer 9/4-92-5 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.16 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN “RETURN ACTIVATED SLUDGE PUMP (RAS)” BY DIE RIEBEEK KASTEEL WWTW

Die Riebeek Vallei WWTW bestaan uit verskeie biologiese behandelingsones en word die *Return Activated Sludge Pumps* – RAS-pompe gebruik om die vloei tussen die onderskeie sones te verseker. Een van die pompe het onklaar geraak en dringende herstelwerk is benodig om te voorkom dat riool ophoop by die tersiële tenke.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die afwyking uit die voorgeskrewe verkrygingsprosedures ingevolge Artikel 36 van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word van die goedkeuring deur die Munisipale Bestuurder vir die herstel van die RAS-pomp by die Riebeek Vallei WWTW deur CAW ten bedrae van R48 515.00 (BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) Die RAS-pomp sou vir 'n geruime tyd buite werking gewees het, sou die normale verkrygingsprosesse gevolg is;
 - (ii) Voormelde sou lei tot die faling in die behandelingsproses en verdere skade aan ander meganiese komponente;
 - (iii) Derhalwe is die herstelwerk as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R48 515.00 (BTW uitgesluit) teen posnommer 9/240-849-381 verreken word;
- (e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.17 AANSOEK OM VAKANSIEVERLOF DEUR DIE MUNISIPALE BESTUURDER EN DIREKTEURE EN AANWYS VAN WAARNEMENDE MUNISIPALE BESTUURDER

Die Munisipale Bestuurder moet by die Uitvoerende Burgemeesterskomitee aansoek doen om verlof en word derhalwe -

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl N Smit)

- (a) Dat die aansoek om verlof van die Munisipale Bestuurder vir die volgende dae in beginsel goedgekeur word, naamlik:
 - 13 Junie 2024 (1 dag).
 - 1 tot 5 Julie 2024 (5 dae).
- (b) Dat daar kennis geneem word dat die Direkteur: Ontwikkelingsdienste gedurende voormelde tydperk sal waarneem as Munisipale Bestuurder;
- (c) Dat elke Direkteur, die waarnemende Direkteure in hulle onderskeie departement sal aanwys, ten einde goeie kommunikasie en dienslewering te verseker.

7.18/...

7.18 AFSKRYWING VAN ONINVORDERBAAR EN ANDER SKULD JUNIE 2024 (5/7/3)

Die aangehegte skedules toon die uitstaande bedrae wat as oninvorderbaar geklassifiseer word, naamlik

- Skedule A – afskryfbaar ten opsigte van deernishoudings = R5 282 341.78
- Skedule B – afskryfbaar ten opsigte van uitstaande debiteure = R1 013 354.90.

Die Direkteur: Finansiële Dienste behandel paragraaf (c) van die aanbeveling vir duidelikheid.

Rdl A K Warnick spreek sy kommer uit dat die grootste afskrywings geskied in dorpe waar Eskom elektrisiteit voorsien, en waar kredietbeheer nie effektief toegepas kan word nie. Rdl A K Warnick noem verder dat, alhoewel hierdie statistieke dui op armoede – veral in landelike gebiede – daar bewusmaking moet geskied onder inwoners om hulle munisipale rekening te betaal.

Die Munisipale Bestuurder bevestig dat, alhoewel die Munisipaliteit bekommerd is dat die munisipale rekening te duur raak, daar streng kredietbeheer toegepas moet word ten einde die finansiële volhoubaarheid van die Munisipaliteit te verseker.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl A K Warnick)

- Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van R5 282 341,78 en opsigte van deernishuishoudings, afgeskryf word as oninvorderbaar;
- Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van R1 013 354,90 ten opsigte van ander uitstaande debiteure, afgeskryf word as oninvorderbaar soos per die individuele redes;
- Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;
- Dat, indien 'n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is 'n register by die eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;
- Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosioekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging aan die Uitvoerende Burgermeesterskomitee gemaak was, weer tydens die volgende vergadering voorgelê sal word;

7.18/...

- (h) Dat enige BTW op dienste gehef op die gebruikelike manier vanaf die Ontvanger van Inkomste teruggeëis word;
- (i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installering van 'n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;
- (j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die Munisipaliteit gedra word en dat die Hoof Finansiële Beampte die kostes van die Deernistoekenning sal verhaal;
- (k) Dat die kennis geneem word van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings by die munisipale kantore te kom onderteken.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
28 June 2024

5/7/3
Ward: N/A

ITEM 5.1.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 July 2024.

ONDERWERP: AFSKRYWING VAN DEERNIS EN ONINBARE SKULD JUNIE 2024 - BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS TEN BEDRAE VAN R4 924 443,58 EN ANDER ONINVORDERBARE SKULDE TEN BEDRAE VAN R 1 036 998,43

SUBJECT: WRITE-OFFS OF INDIGENT AND IRRECOVERABLE DEBT JUNE 2024 - ACTUAL AMOUNT WRITTEN OFF WITH REGARDS TO INDIGENT HOUSEHOLDS IN THE AMOUNT OF R4 924 443,58 AND OTHER IRRECOVERABLE DEBT IN THE AMOUNT OF R 1 036 998,43

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Voortspruitend uit 'n notule van 'n Vergadering van die Uitvoerende Burgemeesterskomitee, gehou op 19 Junie 2024, is goedgekeur dat die bedrag van **R5 282 341,78** afgeskryf word ten opsigte van deernishuishoudings en dat die bedrag van **R1 013 354,90** afgeskryf word ten opsigte van ander oninvorderbare skulde.

*Arising from a Meeting of the Executive Mayoral Committee held on 19 June 2024, it was approved that the amount of **R5 282 341,78** be written off in respect of Indigent households and that the amount of **R1 013 354,90** may be written off in respect of other irrecoverable debts.*

In die geval van deernishuishoudings is lopende heffings en/of rente wat nie by die bestaande lys bygewerk was nie ook by die afskrywings ingesluit en was daar slegs enkele gevalle waar betaling ontvang was deur deernishuishoudings

In the case of equitable share households, current charges and / or interest not included in the existing list were included and there were only a few cases where payment was received by equitable share households

The actual amount that was written off with regards to indigent households during June 2024, amounted to **R 4 924 443,58**. Please see schedule **A** enclosed hereto (**Included is the indigent written off debt schedule for June 2023 for purposes of a comparative analysis**)

Lopende heffings en/of rente wat nie by die bestaande lys ten opsigte van oninvorderbare skulde bygewerk was nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin was en die tydperk daarna, is ook by die afskrywings ingesluit.

Ongoing charges and / or interest not included in the existing list in respect of uncollectible debts due to the timing of when the administrative process of the said write-off list was commenced and the period thereafter are also included in the write-offs.

The actual amount that was written off with regards to other irrecoverable debt during June 2024, amounted to **R 1 036 998,43** Please see schedule **B** enclosed hereto. (**Included is the irrecoverable written off schedule for June 2023 for purposes of a comparative analysis**)

2. WETGEWING / LEGISLATION

- 2.1 Local Government : Municipal Systems Act 32 of 2000
- 2.2 Local Government : Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

R4 924 443,58 is die werklike bedrag afgeskryf ten opsigte van deernishuishoudings.

R4 924 443,58 *is the actual amount written off in respect of indigent households.*

R 1 036 998,43 is die werklike bedrag afgeskryf ten opsigte van ander uitstaande debiteure wat oninvorderbaar is.

R 1 036 998,43 *is the actual amount written off in respect of other outstanding debtors which are uncollectible.*

The total amount written-off, amounted to **R 5 961 442,01**

5. **AANBEVELING / RECOMMENDATION**

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings **R 4 924 443,58** beloop en ten opsigte van ander oninvorderbare skulde **R 1 036 998,43** beloop.

*That cognizance is taken that the actual amount written off in respect of indigent households amounted to **R 4 924 443,58** and in respect of other irrecoverable debt amounted to **R 1 036 998,43***

- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat -

- (i). 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
- (ii). 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
- (iii). enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie.

That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -

- (i) *a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or*
- (ii) *a portion of, or the total debt of a debtor was not correct; or*
- (iii) *information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee.*

- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

Geteken: M.Bolton

DIREKTEUR FINANSIËLE DIENSTE

Schedule A

Indigent Write offs June 2024

June 2023

June 2024

Jun-23	Dorp	Total	Vat
R4 109,75	Malmesbury	R 4 917,24	R 23,24
R266 783,19	Wesbank	R 179 904,23	R 19 457,26
R328 544,06	Kalbaskraal	R 307 600,99	R 36 858,64
R318 285,76	Abbotsdale	R 866 478,01	R 90 016,16
R794 068,68	Riebeek-Kasteel	R 1 170 435,12	R 124 055,78
R222 180,82	Riebeek-Wes	R 761 426,92	R 78 217,52
R660 919,82	Chatsworth	R 643 114,04	R 69 338,04
R408 304,60	Riverlands	R 414 010,74	R 50 590,41
R157 955,22	Ilinge Iethu	R 118 020,47	R 13 856,91
R110 338,08	Phola Park	R 122 702,59	R 15 501,36
R128 879,09	Darling	R 120 004,55	R 13 258,07
R302 108,79	Moorreesburg	R 170 006,03	R 96 713,28
R15 377,39	Yzerfontein	R -	R -
R43 893,66	Koringberg	R 41 384,55	R 5 076,74
	Plase Deel 5	R 4 438,10	R 568,36
R3 761 748,91	Total	R 4 924 443,58	R 613 531,77

Schedule B

June 2023

June 2024

Jun-23	Dorp	Total	VAT
R20 871,32	Malmesbury	R 4 021,34	R 518,60
R36 525,56	Wesbank	R 14 330,78	R 978,63
R30 068,18	Kalbaskraal	R 122 705,22	R 10 891,14
R15 390,60	Abbotsdale	R 252 388,39	R 25 588,97
R7 354,18	Riebeek Kasteel	R -	R -
R4 174,09	Riebeek Wes	R 378 177,47	R 36 371,80
R87 791,98	Chatsworth	R 70 967,84	R 4 415,21
R12 642,42	Riverlands	R 133 850,52	R 12 723,80
	Iling Lethu	R -	R -
R19 526,31	Phola Park	R -	R -
R2 937,58	Darling	R 33 252,77	R 2 268,60
R7 127,08	Moorreesburg	R 27 112,02	R 2 588,29
	Koringberg	R 192,08	R 13,68
	Yzerfontein	R -	R -
R244 409,30	Total	R 1 036 998,43	R 96 358,72



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste
12 Julie 2024

7/1/2/2-4

ITEM 6.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTER KOMITEES
VERGADERING WAT GEHOU SAL WORD OP 25 JULIE 2024

ONDERWERP: MAANDVERSLAG – MEI 2024: SIVIELE INGENIEURSDIENSTE SUBJECT: MONTHLY REPORT – MAY 2024: CIVIL ENGINEERING SERVICES

Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **MAY 2024**, in terms of Council's Strategic Management System:

- a) Corporate Indicators : Director : Civil Engineering Services
- b) Report on Swartland Waste Water Treatment Works
- c) Operational Graphs
- d) Incident Report
- e) EPWP Report

(get) L D Zikmann

MUNICIPAL MANAGER
LDZ/vp

Zikmann/verslae/maandverslae /Mei24

SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT: MEI 2024

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	15/5/2024	7,2	110	31,7	0,25	0,65	<4	<0.20	5	10
Malmesbury	15/5/2024	7,7	119	23,8	46,8	<0.20	10	<0.20	<1	60
Moorreesburg	15/5/2024	7	101	35,7	<0.10	6,5	8	4	<1	30
Koringberg	17/5/2024	6,82	215	280	88	<0.20	232	15	980	-
Riebeek Kasteel	15/5/2024	6,49	89,5	35,7	0,1	11,2	<4	1,3	16	40
Chatsworth	2024/07/05	6,89	152	92	74,5	0,46	17	17,9	>2419	-
Kalbaskraal	2024/07/05	6,81	160	319	63,6	<0.20	259	18,1	>2419	-
Determinant Passed	39	7	4	4	3	7	5	4	5	-
Determinant Failed	17	0	3	3	4	0	2	3	2	-
Total Tested	56	7	7	7	7	7	7	7	7	-
% Passed	70	100	57	57	43	100	71	57	71	-

70%

**VERSLAG : SWARTLAND RIOOLWERKE
(MAART 2024)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS
(MARCH 2024)**

OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

MALMESBURY (75%)

1. An average daily flow of 4 936 m³/d was recorded in February (49.4 capacity).
2. An organic load of 7 537 kg COD/d was imposed on the plant (75.3% capacity).
3. The sludge masses were slightly low at both AT's, establishing a sludge age of only 13 days. Maintain 800 – 900 ml/l solids, by judicious sludge wastage.
4. Plant performance was poor across both AT's relative to the nitrification of ammonia nitrogen and removal of organics, due to continued under-aeration. Expedite repairs of blower No.2. The slightly low sludge masses also contributed to poor plant performance.
5. The final effluent exceeded the General Limit relative to ammonia nitrogen, due to prolonged under-aeration.
6. Disinfection was excellent (<1 Faecal Coliforms per 100ml).

MOORREESBURG (77%)

1. An average daily flow of 1273 m³/d was recorded in February, (67.0 capacity).
2. An organic load of 1453 was imposed on the plant (76.5% capacity).
3. The sludge masses were excessive at the AT's. Maintain 400 – 500 ml/l solids (920 / 950 ml/l measured), by increasing sludge wastage.
4. Plant performance was nevertheless good at both AT's, the nitrification of ammonia nitrogen being extensive. Removal of organics was adequate across both units. Denitrification was incomplete at AT1.
5. ST2's effluent was of good chemical quality. The underflow sludge return rates were adequate.
6. The chlorine residuals were slightly high. Reduce chlorination and maintain 0.25 mg/l free chlorine. The bacteriological count complied after resampling was initiated (534 / 292 Faecal Coliforms per 100ml).
7. The final effluent complied with the General Limit free chlorine.

DARLING (104%)

1. The organic load was 104% of treatment capacity.
2. The organic load decreased to 1 626 kg COD/d, down from 4 467 kg COD/d.
3. The inflow meter readings appears to over-estimate flows to the plant, due to a faulty meter, caused by load shedding.
4. Both aerators serviceable and operating. Maintain 800 – 900ml/l solids (860 ml/l measured), Maintain present aeration programme.

5. Plant performance was good in the aeration basin. Nitrification of ammonia was complete and removal of organics was 95.1 % effective. The mixed liquor pH remained slightly high at 7.60. Maintain a pH of 6.80 – 7.20.
6. Phase separation was complete across the settling tank and the effluent was of good chemical quality.
7. The underflow sludge return rate was adequate. Surface was clear.
8. The final effluent complied with the General Limit, except for free chlorine. *FE2 (reed bed) complied with the Irrigation Limit up to 500 m³, relevant to parameters measured.
9. The chlorine residuals were slightly high in the Final effluent. Maintain 0.25 mg/free chlorine. Disinfection was excellent (1 Faecal Coliforms per 100 ml).
10. The Irrigation Limit up to 500 m³, which applies to FE2, does not specify compliance criteria for free chlorine. Disinfection was adequate at FE2 (reed bed) relative to the Irrigation Limit up to 500 m³.

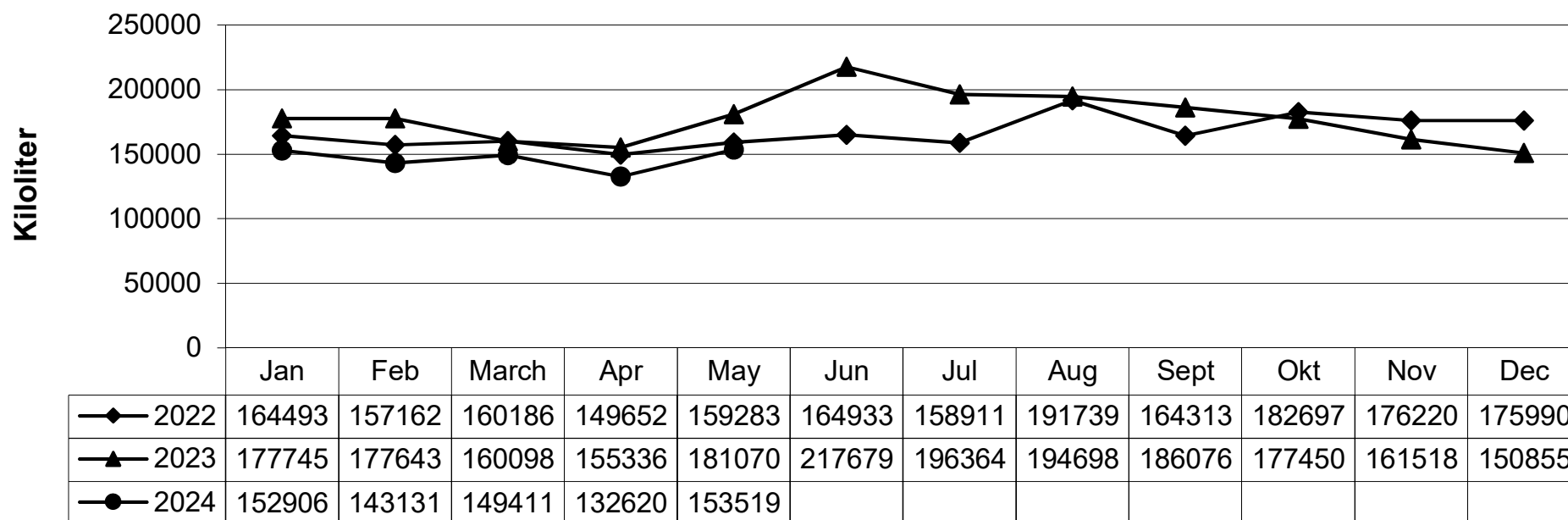
RIEBEEK VALLEI (59%)

1. An ADF of 853 m³/d was recorded in February (59.1% capacity).
2. The organic load of 661 kg COD/d was imposed on the plant (44.1% capacity).
3. The sludge mass was slightly high in absolute terms at the AT. Maintain 400 – 500 ml/l solids (970 ml/l measured), by increasing sludge wastage.
4. Plant performance was good in the aeration basin. Nitrification of ammonia nitrogen was extensive and removal of organics was sufficient relative to the General Limit.
5. Both settling tanks were in neat condition and the surfaces were clear. Both effluents were of good chemical quality. The underflow sludge return rates from both ST's were adequate.
6. The chlorine residuals were satisfactory. Disinfection was poor (>2419 Faecal Coliforms per 100 ml). The reason for this is not clear. Clean contact tank regularly and ensure a contact time of at least 30 minutes.
7. The final effluent exceeded the General Limit relative to Faecal Coliforms.

ooOOoo

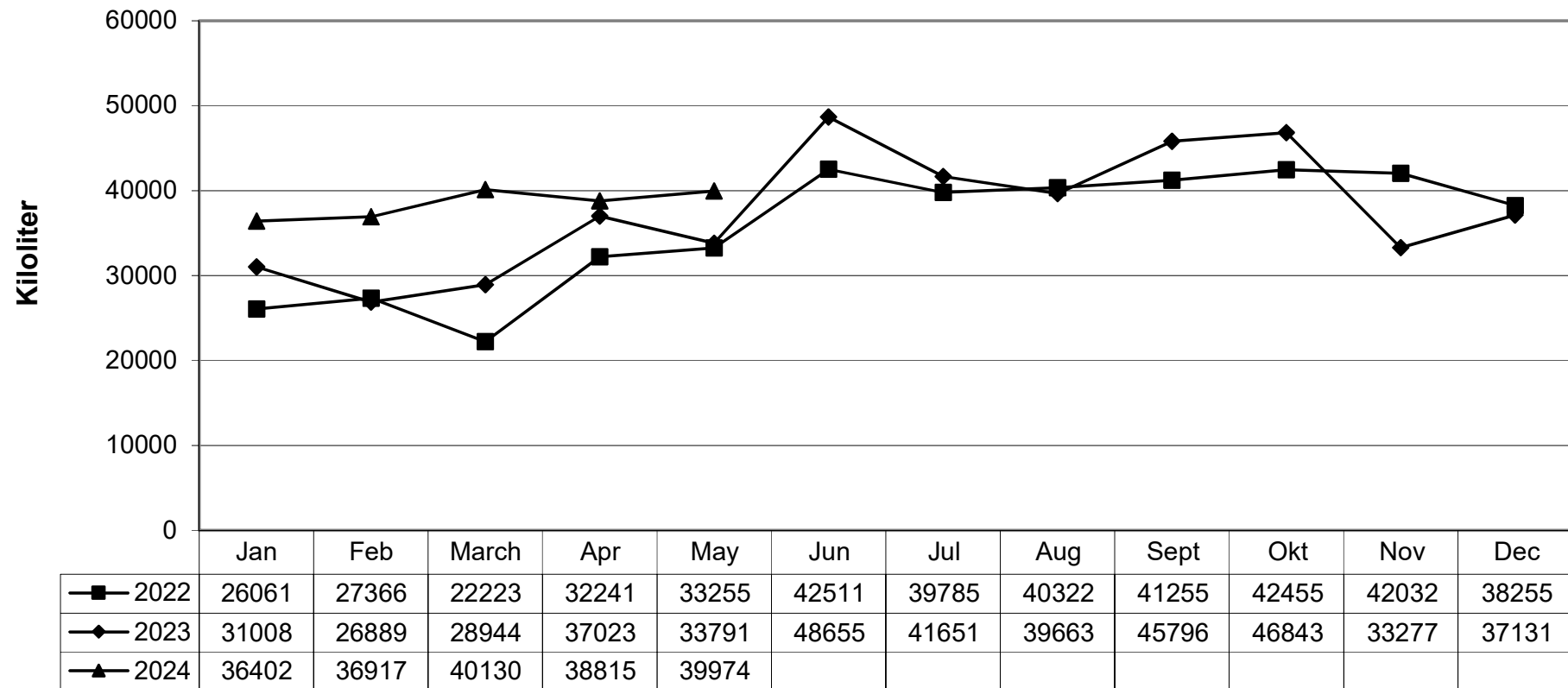
Malmesbury WWTW Effluent 2022 - 2024

Graph 1.1



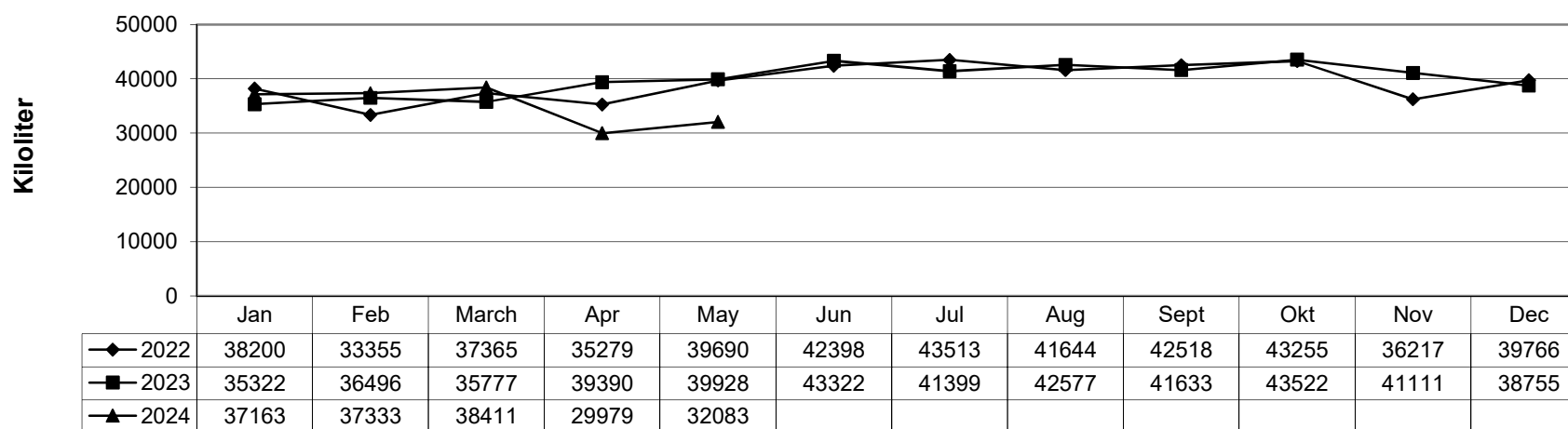
Moorreesburg WWTW Effluent 2022 - 2024

Graph 1.2



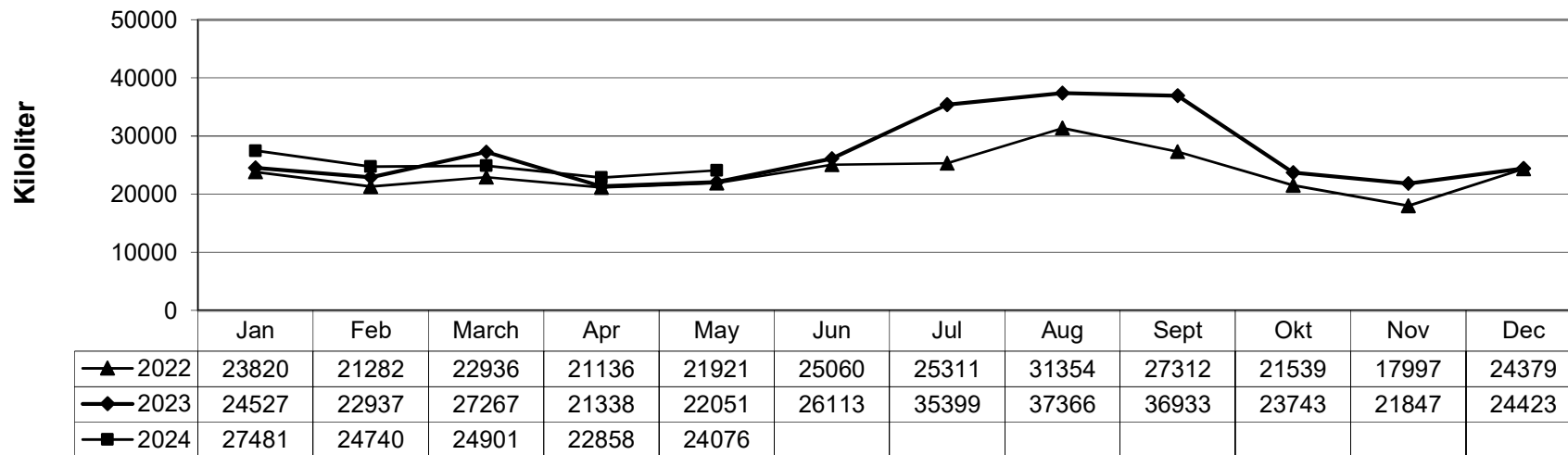
Darling WWTW Effluent 2022 - 2024

Graph 1.3



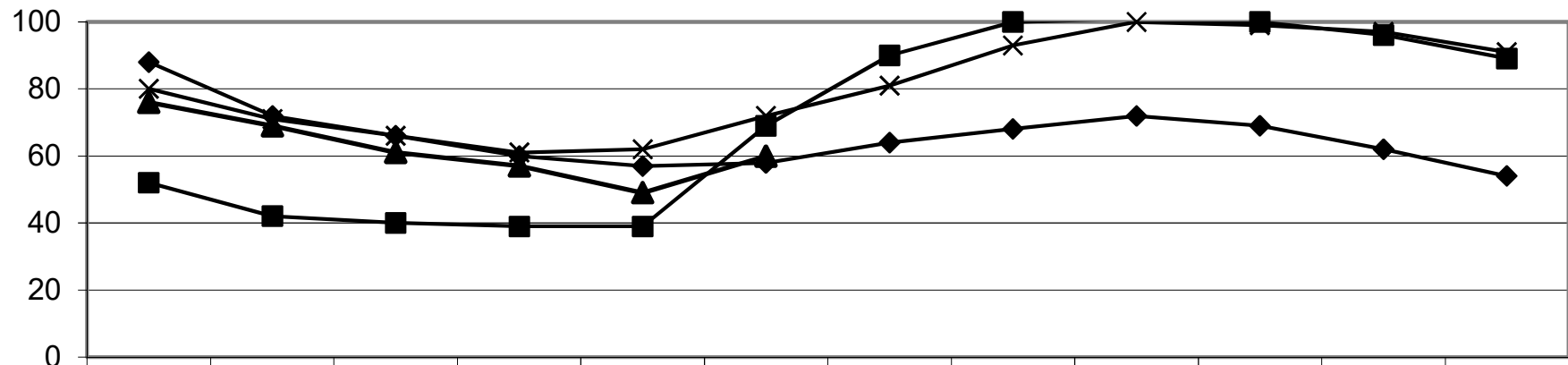
Riebeek Valley WWTW Effluent 2022 - 2024

Graph 1.4



Voëlvlei Dam Storage 2021 - 2024

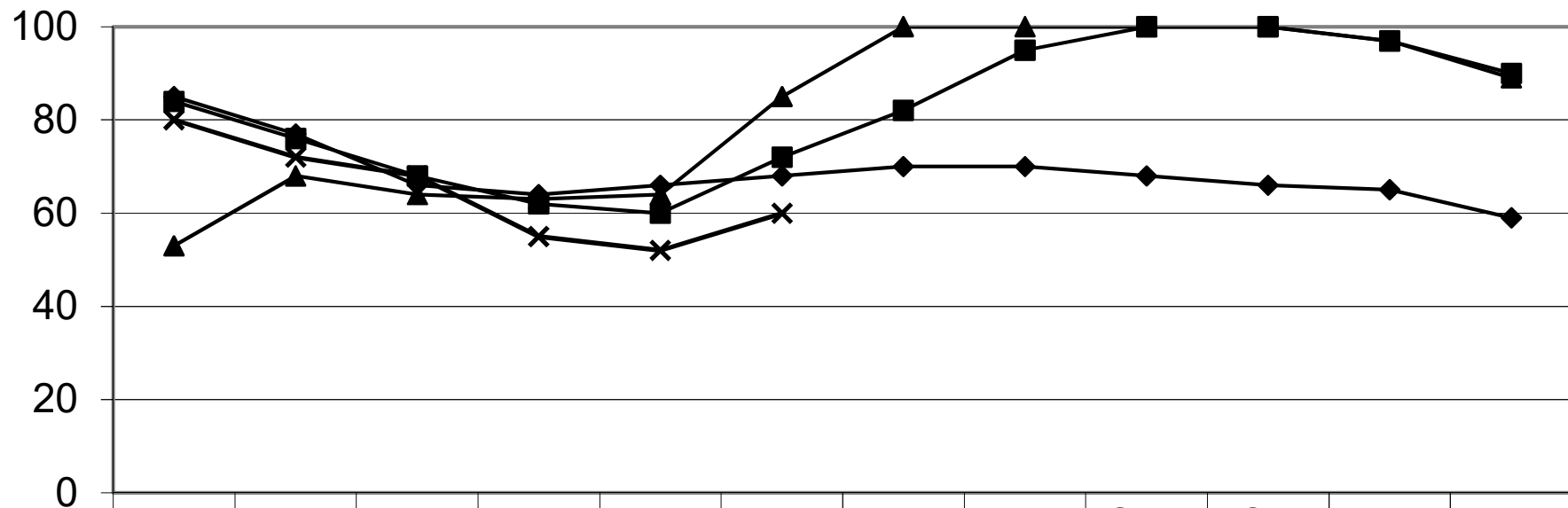
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—♦— 2022	88	72	66	60	57	58	64	68	72	69	62	54
—■— 2023	52	42	40	39	39	69	90	100	101	100	96	89
—▲— 2024	76	69	61	57	49	60						

Paardenberg Dam Storage 2021 - 2024

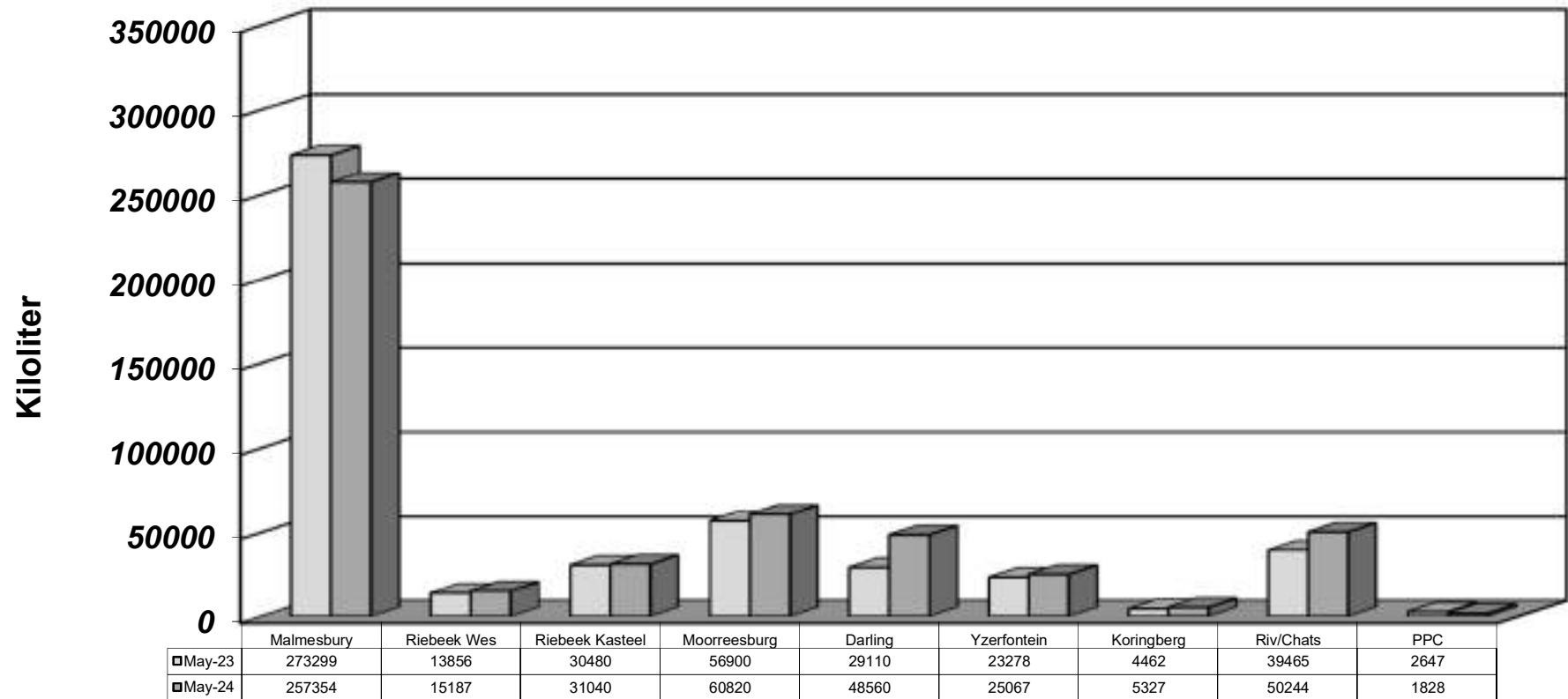
Graph 3



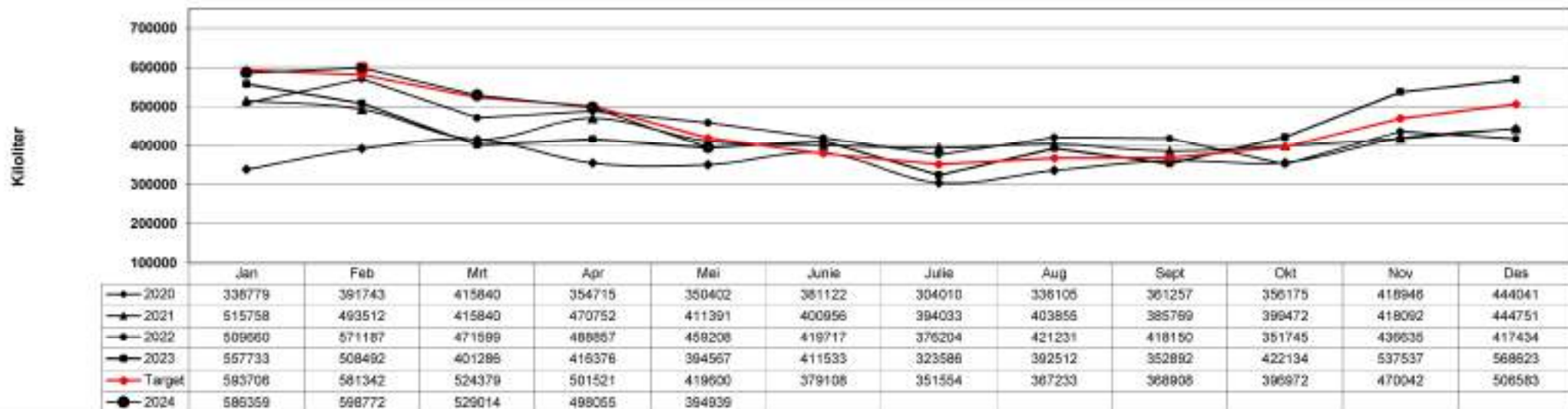
■ 2021	84	76	68	62	60	72	82	95	100	100	97	90
◆ 2022	85	77	66	64	66	68	70	70	68	66	65	59
▲ 2023	53	68	64	63	64	85	100	100	100	100	97	89
✕ 2024	80	72	68	55	52	60						

Water Usage May

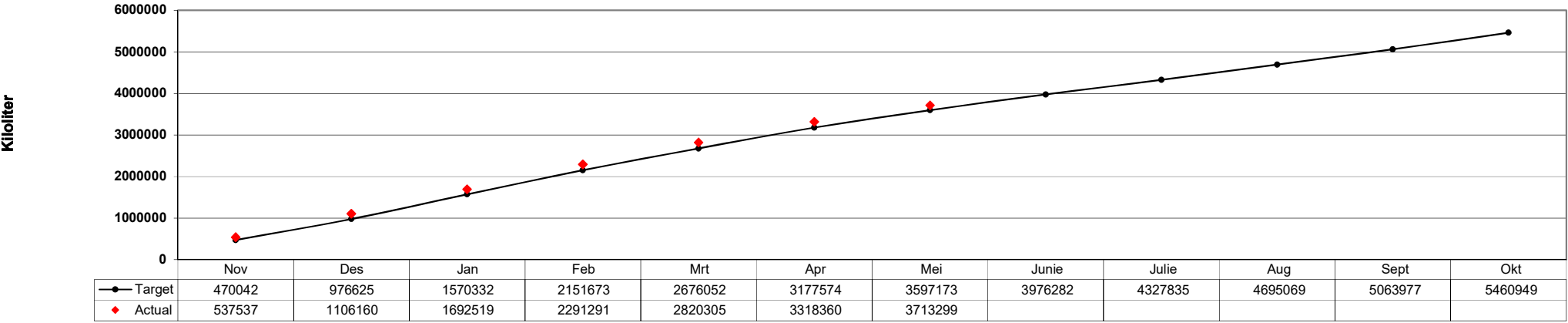
Graph 4



Water Usage: Swartland 2019 - 2023 Graph 5.1

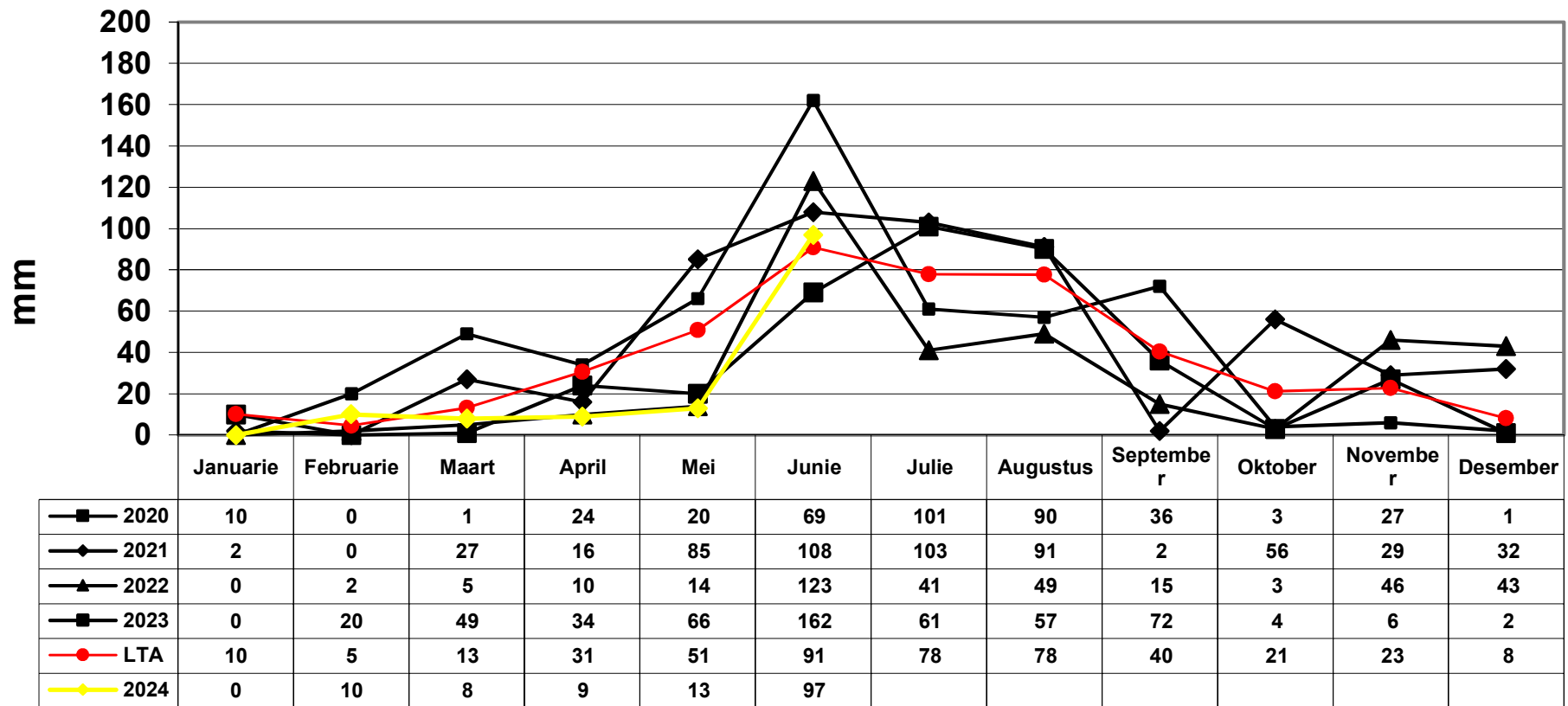


Water Usage: Target vs Actual Graph 5.2



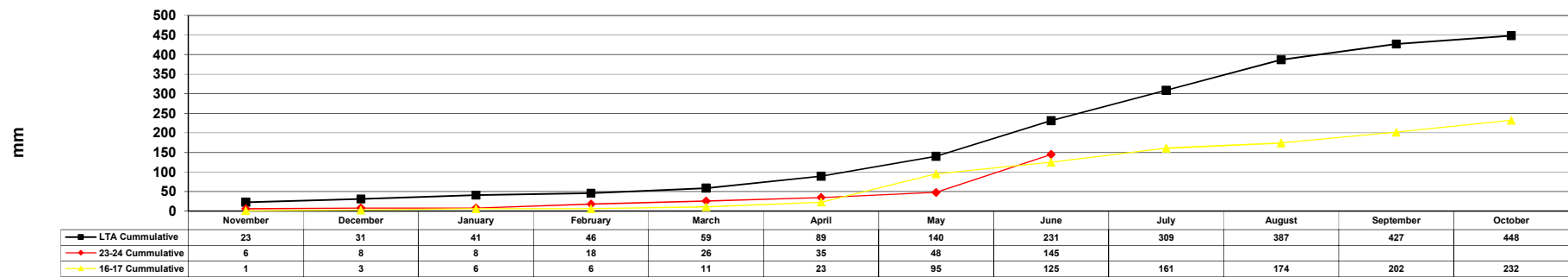
Rainfall 2020 - 2024

Graph 6.1

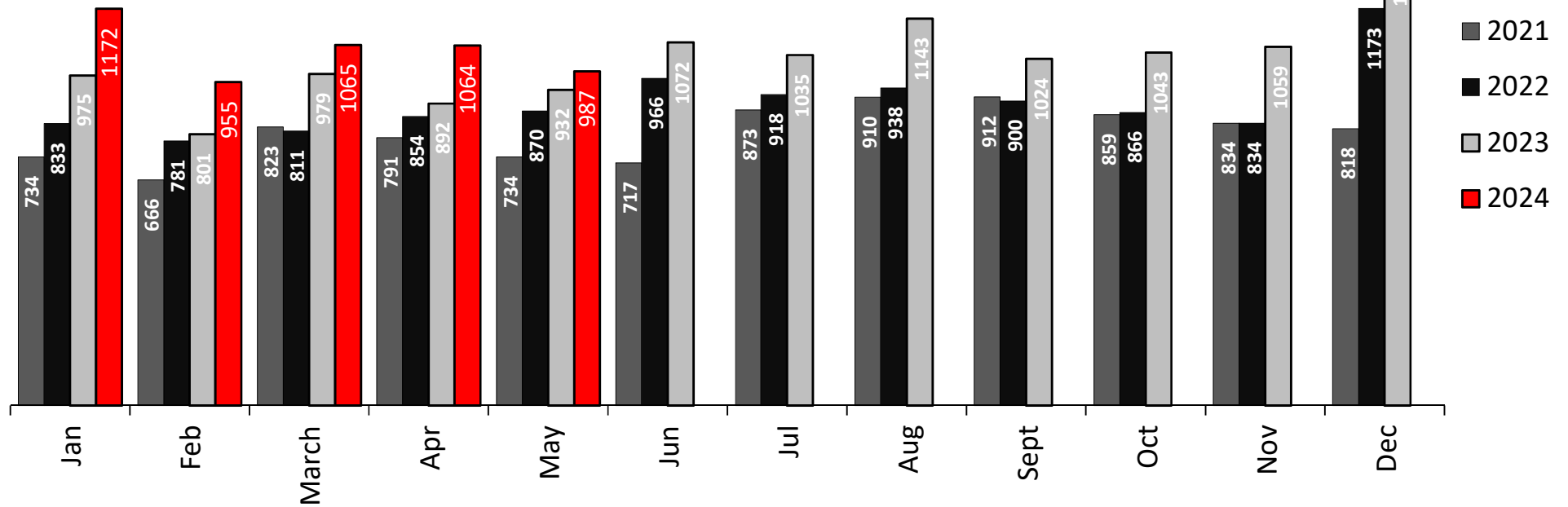


Cumulative Rainfall

Graph 6.2



MONTHLY SEWER INCIDENTS 2021 - 2024

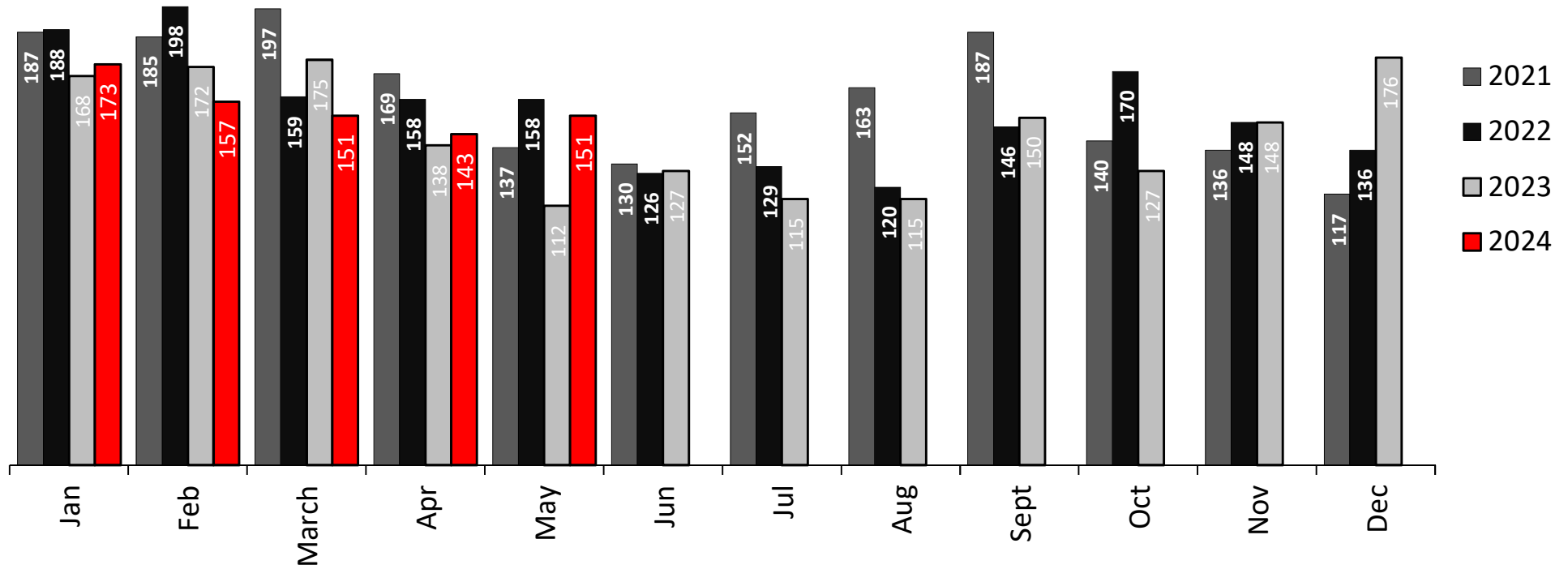


INCIDENT REPORT

SEWER - MAY 2024

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	12	8	4	33%	10	0	2
CHATSWORTH	52	52	0	0%	1	1	50
DARLING	65	44	21	32%	33	20	12
KALBASKRAAL	71	67	4	6%	8	0	63
KORINGBERG	49	48	1	2%	2	0	47
MALMESBURY	112	83	29	26%	77	23	12
MOORREESBURG	69	48	21	30%	34	8	27
RIEBEEK - KASTEEL	47	41	6	13%	21	7	19
RIEBEEK - WES	99	99	0	0%	7	6	86
RIVERLANDS	5	4	1	20%	4	0	1
YZERFONTEIN	406	402	4	1%	406	0	0
	987	896	91	9%	603	65	319

MONTHLY WATER INCIDENTS 2021 - 2024

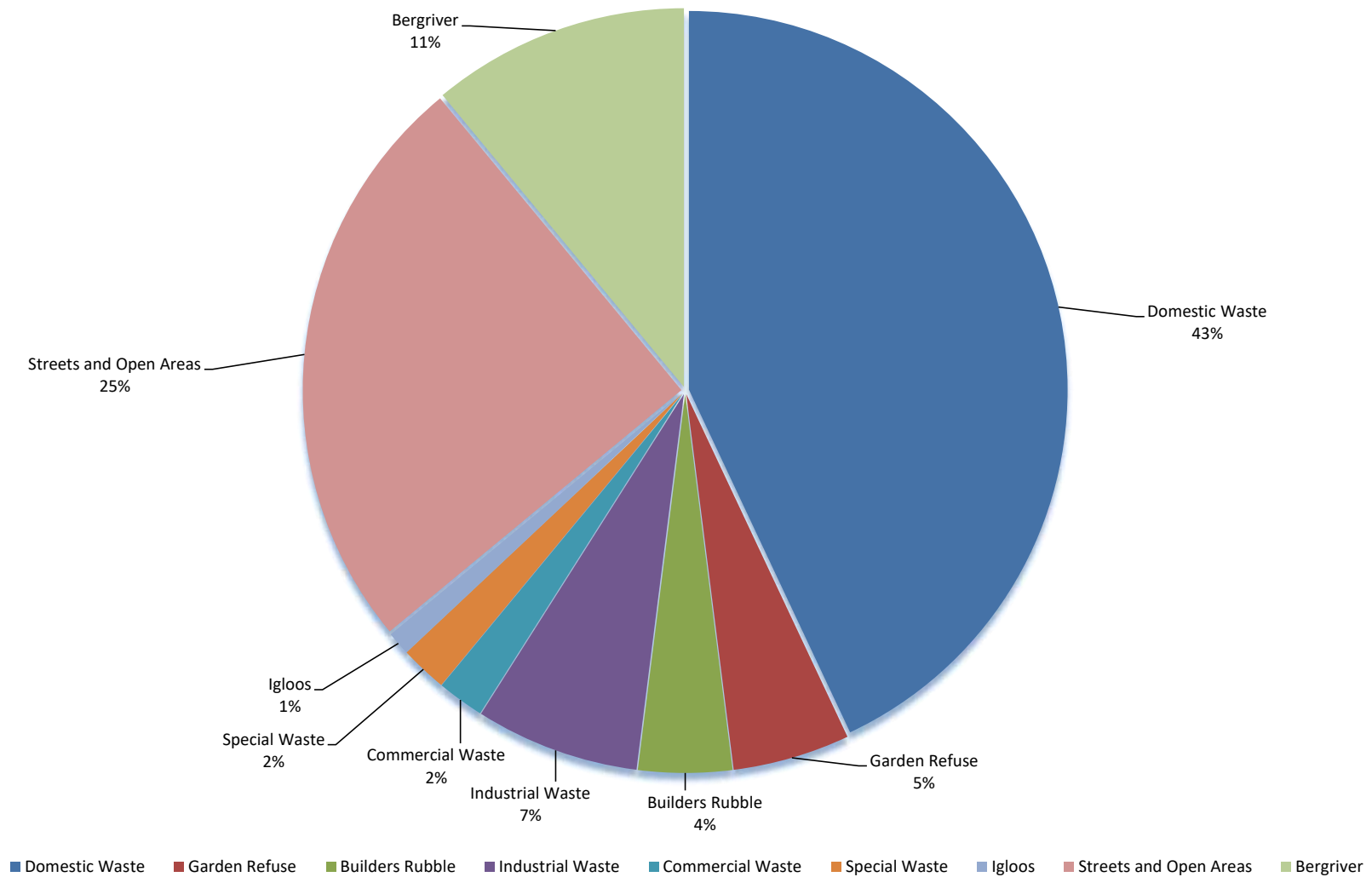


INCIDENT REPORT

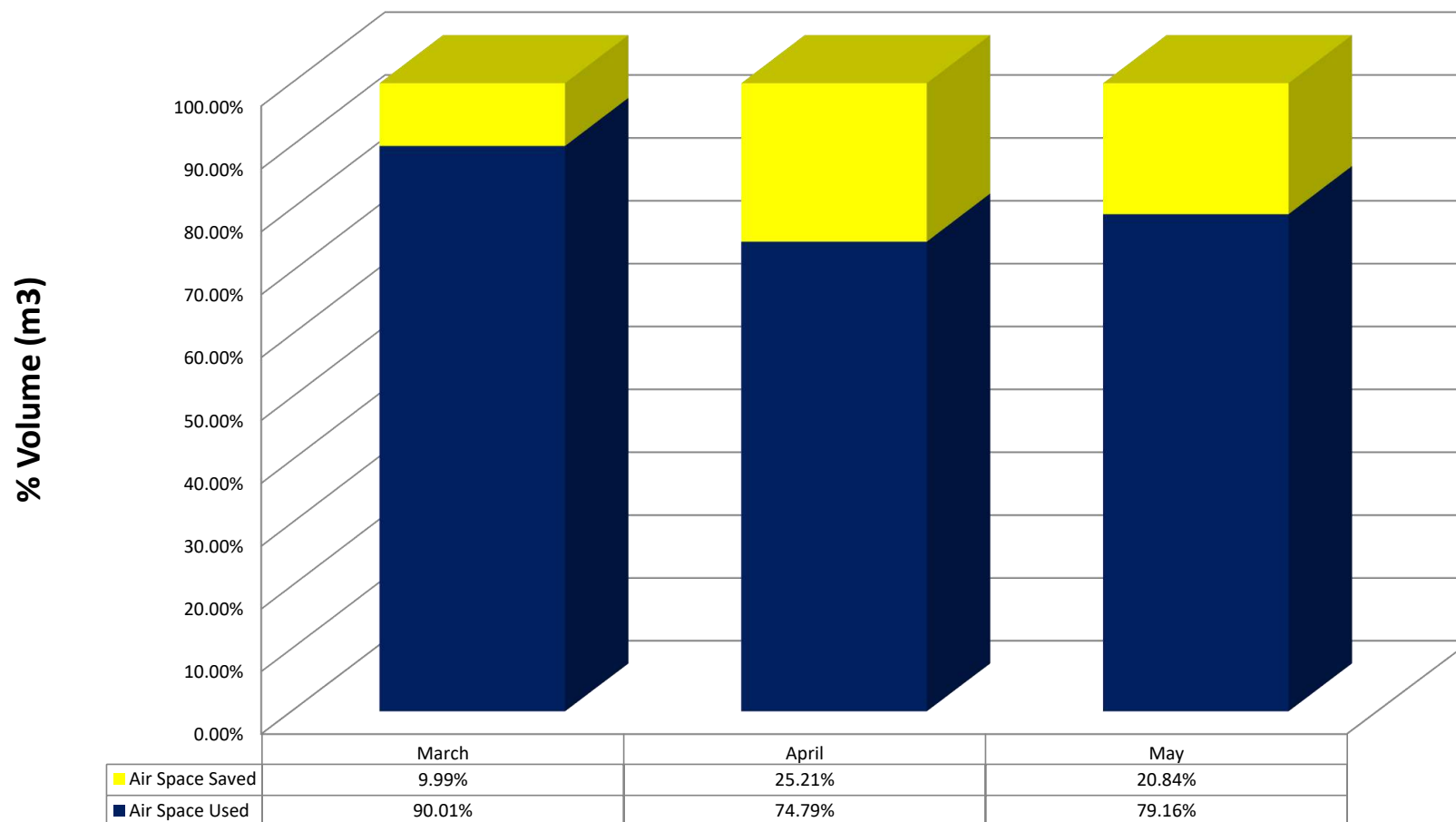
WATER - MEI 2024

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	6	5	1	17%	1	2	3
CHATSWORTH	17	15	2	12%	0	9	8
DARLING	12	12	0	0%	0	2	10
KALBASKRAAL	9	7	2	22%	2	4	3
KORINGBERG	1	1	0	0%	0	0	1
MALMESBURY	71	44	27	38%	2	26	43
MOORREESBURG	15	11	4	27%	2	2	11
RIEBEEK - KASTEEL	3	2	1	33%	1	2	0
RIEBEEK - WES	4	4	0	2%	2	2	0
RIVERLANDS	12	6	6	50%	0	11	1
YZERFONTEIN	1	0	1	100%	0	1	0
	151	107	44	29%	10	61	80

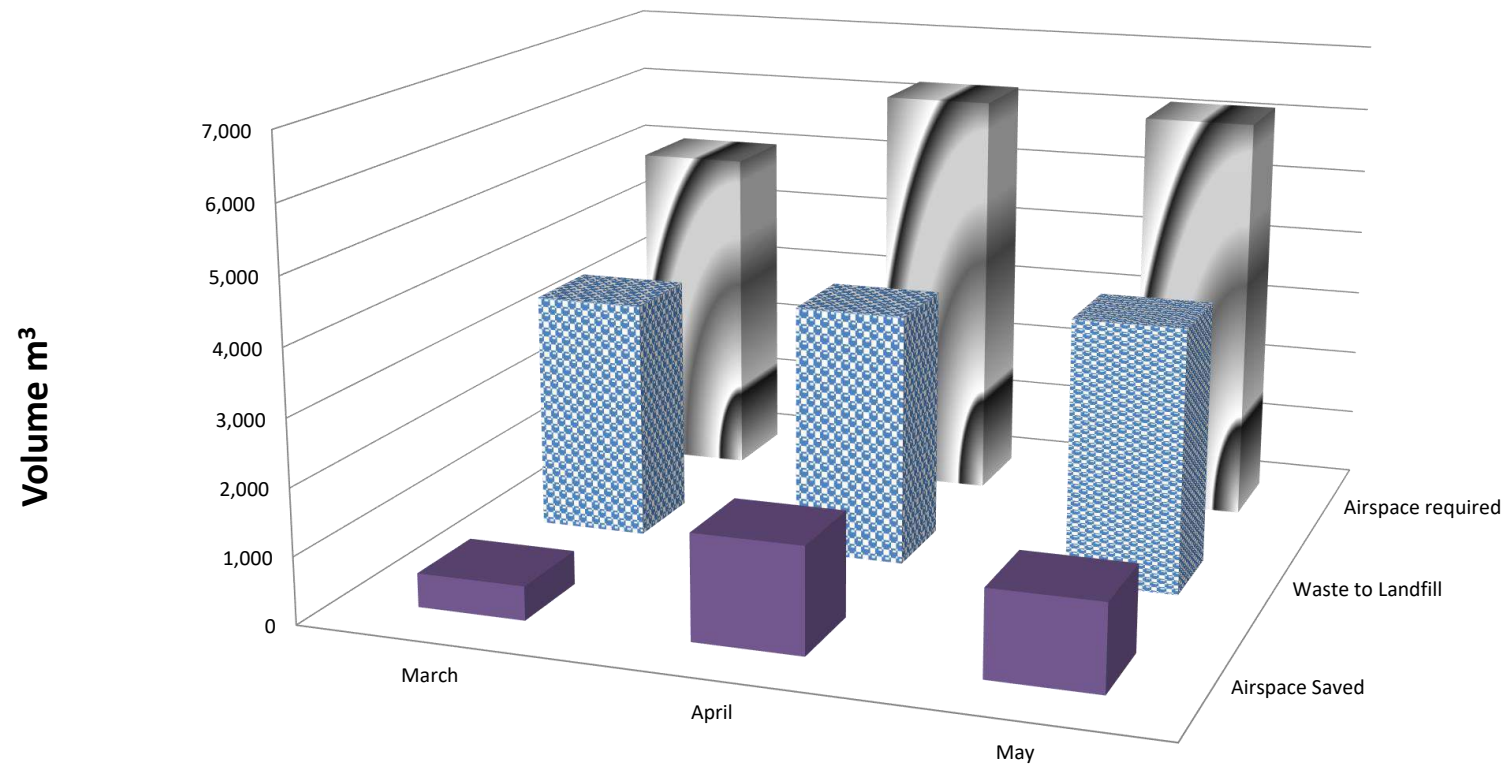
GRAPH 7
HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - MAY 2024



GRAPH 8
HIGHLANDS LANDFILL: AIRSPACE STATISTICS
MAY 2024



GRAPH 9
RECYCLING AND USED AIRSPACE VOLUMES
MAY 2024
 (INCLUDES COVER MATERIAL)



	March	April	May
■ Airspace Saved	505	1,575	1,283
■ Waste to Landfill	3,591	3,773	3,954
■ Airspace required	5,056	6,248	6,157

Performance Report May 2024												
Sector		Name of projects		Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
	Focus Area		Start and End Date									
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/08/2023 - 30/06/2024	Civil	44	6,463	28.10	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities and Parks	01/08/2023 - 30/06/2024	Civil	31	4,657	20.25	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers, Coastal Areas and Open Spaces	01/08/2023 - 30/03/2024	Civil	16	2,919	12.69	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Sweeping of Streets in Swartland Area	15/03/2023 - 15/04/2024	Civil	34	632	2.75	0	0	No	0	Annaline Siebritz
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/08/2023 - 29/02/2024	Civil	8	966	4.20	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2024 - 31/05/2024	Civil	8	430	1.87	0	0	No	In Progress	Renate Du Plesis
Social Sector	Social Services	Control Room Operator - Telephone Services	01/08/2023 - 30/06/2024	Protection	0	165	0.72	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	03/07/2023 - 15/06/2024	Protection	6	1,550	6.74	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services - Cleaner	01/08/2023 - 30/06/2024	Coporate	4	649	2.82	0	0	No	In Progress	Ilse Look
Social Sector	Social Services	Administrative	01/08/2023 - 30/06/2024	Protection	3	112	0.49	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Data Capturer	01/07/2023 - 30/06/2024	Civil	0	241	1.05	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Maintenance of Taps, Meters, Hydrants and Reservoirs	01/08/2023 - 29/02/2024	Civil	9	2,030	8.83	0	0	No	In Progress	Edwin Howburg
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/08/2023 - 30/05/2024	Civil	25	3,568	15.51	0	0	No	In Progress	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2023 - 30/06/2024	Civil	2	436	1.90	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Oxidation Dams and Pumps	01/11/2023 - 29/02/2024	Civil	9	664	2.89	0	0	No	In Progress	Francios Malan
Social Services	Social Services	Housing Projects	01/08/2023 - 30/06/2024	Development	6	478	2.08	0	0	No	In Progress	Sylvester Arendse
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of Bulk Water Supply Malmesbury & R/Kasteel	05/07/2022 - 06/04/2023	Civil	0	116	0.50	0	0	No	In Progress	Pieter De La Rey
Infrastructure	Electrical Works	Electrification of Low Cost Housing	01/07/2023 - 14/06/2024	Electrical	7	1,235	5.37	0	0	No	In Progress	Johan van der Zandt
Social Sector	Social Services	Youth Ambassador	01/11/2023 - 29/05/2024	Development	3	799	3.47	0	0	No	In Progress	Hillary Balie
Social Sector	Financial Services	Asset Count and Financial Administration	01/03/2024 - 10/03/2024	Finance	0	0	0.00	0	0	No	0	Mary Speelman
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Construction of Roads	19/01/2023 - 30/04/2023	Civil	37	2,917	12.68	0	0	No	In Progress	Jonhill Spies
Environmental and Cultural Sector	Waste Management	Sanitation of Garbage Bags	01/08/2023 - 15/07/2024	Civil	6	951	4.13	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Sondeza Youth Workers	01/12/2023 - 10/12/2023	Development	9	90	0.39	0	0	No	In Progress	Ilse Look
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Side Walks and Play Parks in Malmesbury	01/10/2022 - 30/04/2023	Civil	0	756	3.29	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Other Economic and Social Infrastructure	Ilingeletu Sports Field	01/09/2023 - 30/04/2024	Civil	5	461	2.00	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Other Economic and Social Infrastructure	De Hoop & Darling Civil Engineering Service	24/01/2024 - 31/01/2025	Civil	54	2,265	9.85	0	0	No	In Progress	Jonhill Spies
TOTAL					326	35550	155					

	TARGETS FOR 2023/2024	TOTALS ACHIEVED FOR 2023/2024
Work opportunities	270	326.00
Full Time Equavalents	132	154.57

121%
117%



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
01 July 2024

All Wards

ITEM 6.2 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2024

ONDERWERP: MAANDVERSLAG – MEI 2024: ELEKTRIESE INGENIEURSDIENSTE
SUBJECT: MONTHLY REPORT – MAY 2024: ELECTRICAL ENGINEERING SERVICES

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of May 2024 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
 - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for May 2024 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

1. Energy Purchases and Revenue (Bulk Accounts)

Mnth	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/ 2023	R 26 078 417	R 19 900 745	R 5 633 494	R 5 144 122	R 4 832 284	R 4 021 303	R 2 325 964	R 2 372 575	R 284 694	R 122 780	R 39 154 854	R 31 561 525
Aug/ 2023	R 25 829 006	R 25 116 946	R 6 208 683	R 6 388 163	R 5 049 969	R 4 739 339	R 2 367 160	R 2 556 245	R 306 182	R 153 902	R 39 760 999	R 38 954 595
Sep/ 2023	R 15 101 843	R 24 558 614	R 5 206 794	R 7 534 185	R 3 443 405	R 4 716 974	R 1 553 748	R 2 777 928	R 201 673	R 147 115	R 25 507 463	R 39 734 817
Oct/ 2023	R 16 380 458	R 22 346 135	R 6 097 621	R 5 978 063	R 3 538 079	R 3 710 259	R 1 598 012	R 2 476 125	R 154 156	R 119 238	R 27 768 326	R 34 629 820
Nov/ 2023	R 15 509 897	R 23 017 289	R 3 908 834	R 6 138 868	R 2 972 987	R 4 318 728	R 1 220 424	R 2 191 229	R 156 432	R 109 910	R 23 768 574	R 35 776 025
Dec/ 2023	R 15 522 343	R 23 196 843	R 3 602 571	R 6 259 380	R 2 728 037	R 4 371 201	R 1 521 296	R 2 764 033	R 155 294	R 128 012	R 23 529 541	R 36 719 469
Jan/ 2024	R 16 423 331	R 23 196 843	R 4 031 588	R 5 974 812	R 2 868 602	R 4 705 541	R 1 394 937	R 2 673 354	R 176 033	R 128 149	R 24 894 491	R 36 678 700
Feb/ 2024	R 15 081 685	R 22 947 592	R 3 816 772	R 6 353 819	R 2 701 373	R 4 242 475	R 1 220 749	R 2 210 864	R 174 133	R 162 906	R 22 994 712	R 35 917 657
Mar/ 2024	R 15 798 357	R 23 563 754	R 3 927 309	R 6 110 916	R 2 859 459	R 4 157 636	R 1 393 506	R 2 534 946	R 150 314	R 124 418	R 24 128 945	R 36 491 670
Apr/ 2024	R 16 525 703	R 24 034 396	R 4 059 135	R 6 389 764	R 2 918 062	R 4 621 532	R 1 409 043	R 2 701 307	R 143 907	R 135 199	R 25 055 850	R 37 882 197
May/ 2024	R 17 531 212	R 24 261 806	R 4 091 675	R 6 309 149	R 3 089 753	R 4 581 545	R 1 468 197	R 2 539 274	R 145 077	R 122 396	R 26 325 914	R 37 814 170
Jun/ 2024	R 0		R 0		R 0		R 0		R 0		R 0	R 0
CUM TOT.	R 195 782 251	R 256 140 963	R 50 584 475	R 68 581 242	R 37 002 010	R 48 186 533	R 17 473 037	R 27 797 881	R 2 047 896	R 1 454 025	R 302 889 669	R 402 160 644
Gross Surplus	R 60 358 712		R 17 996 767		R 11 184 523		R 10 324 844		-R 593 871		R 99 270 975	
% GROSS SURPLUS	23,6%		26,2%		23,2%		37,1%		-40,8%		24,7%	

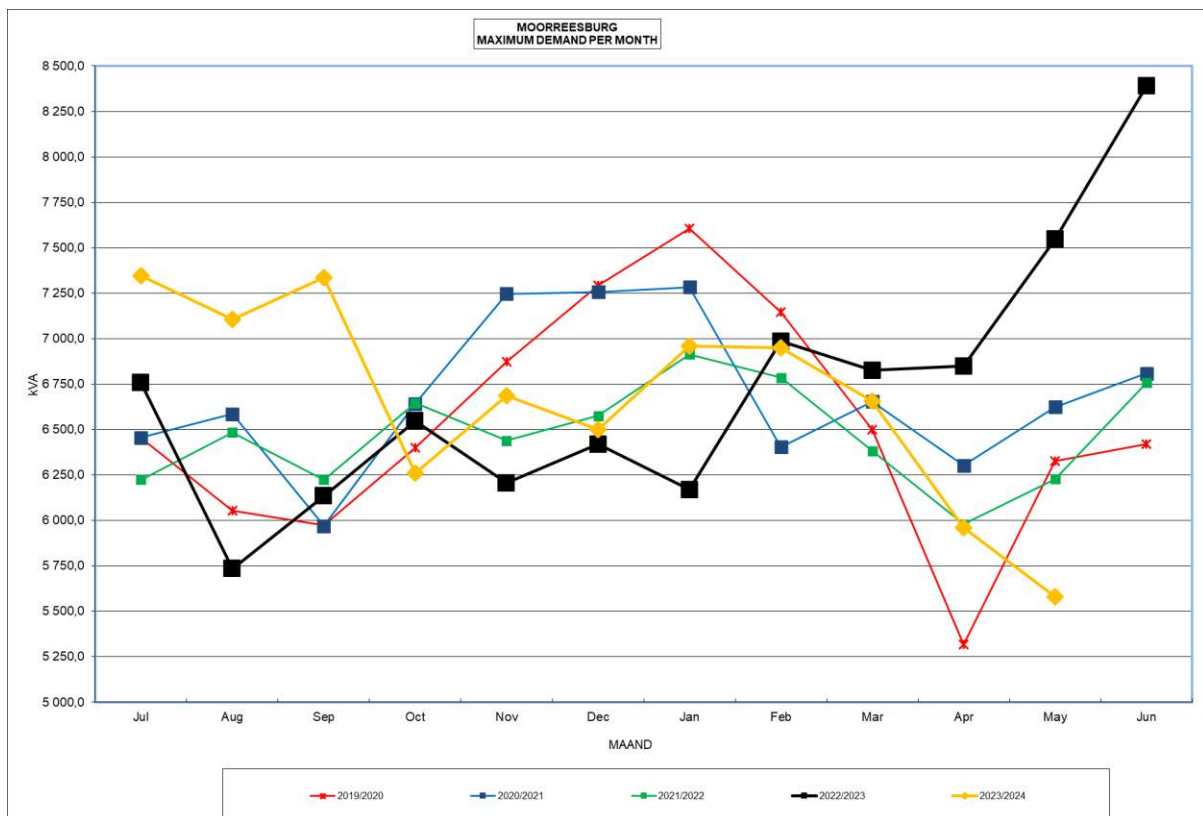
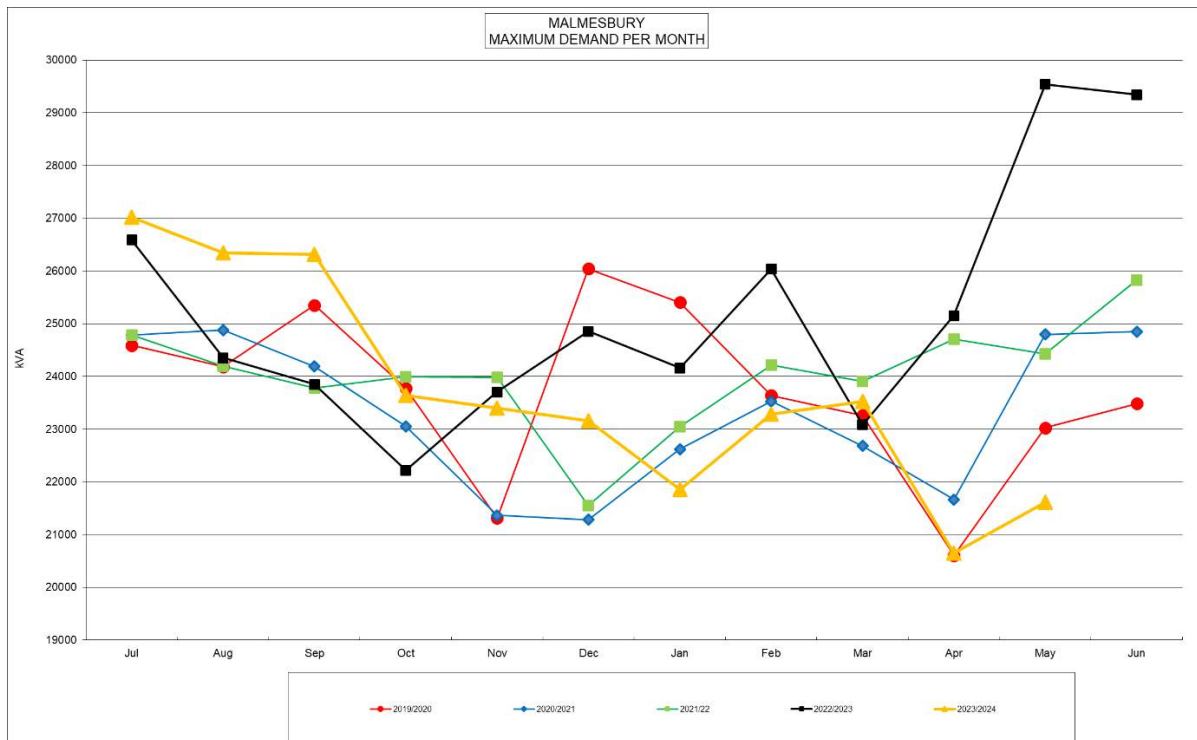
Note: The above Surplus is Gross Surplus (before deduction of any expenditure)

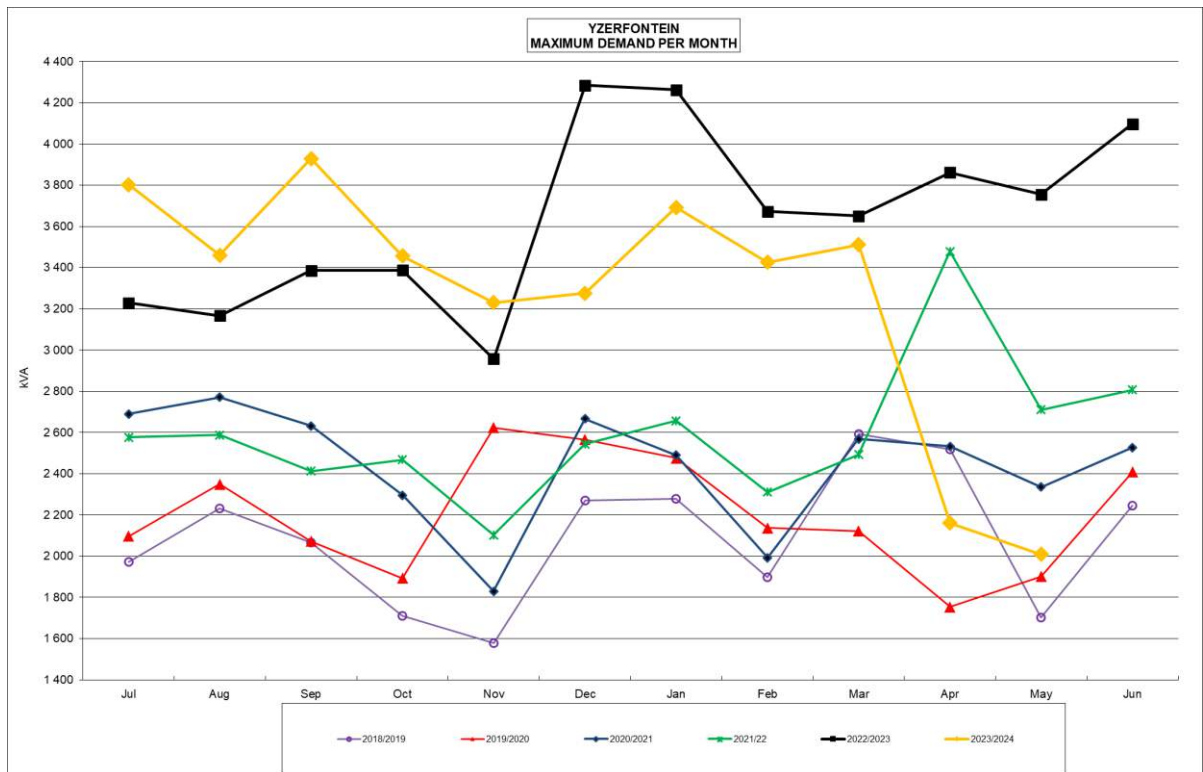
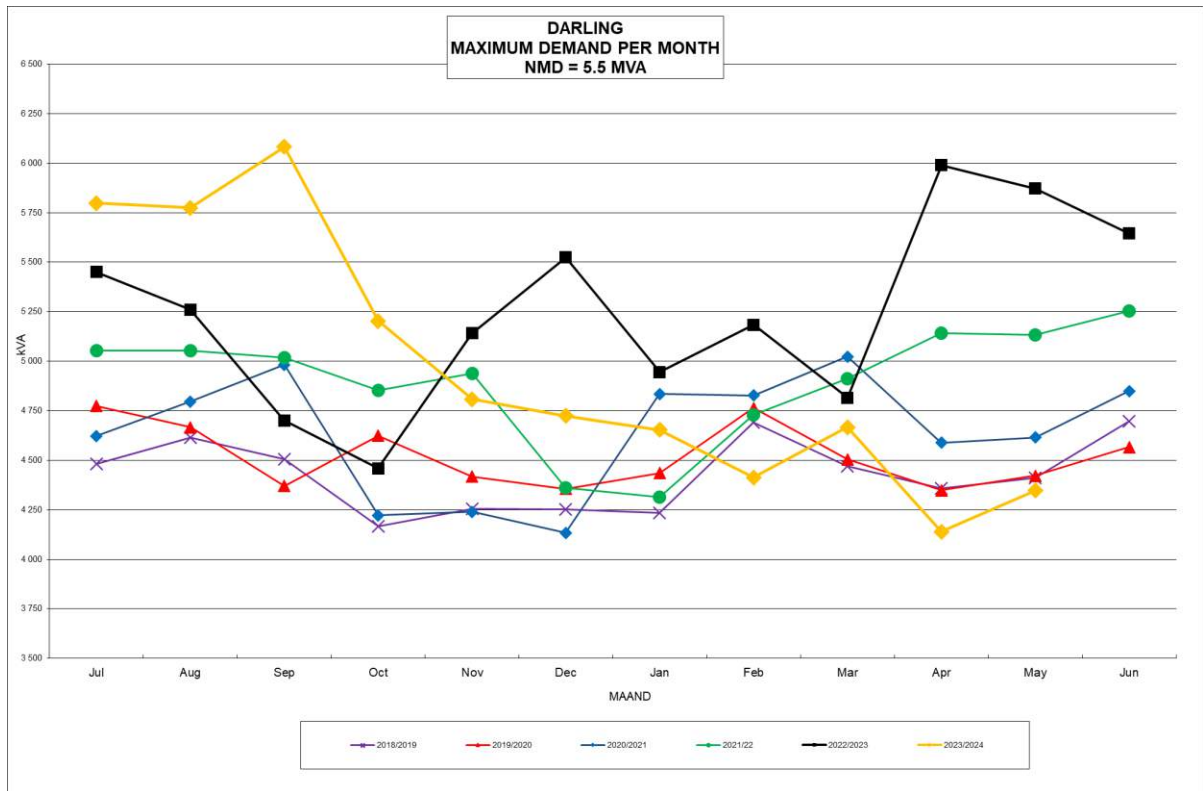
2. Eskom Bulk Account Statistics

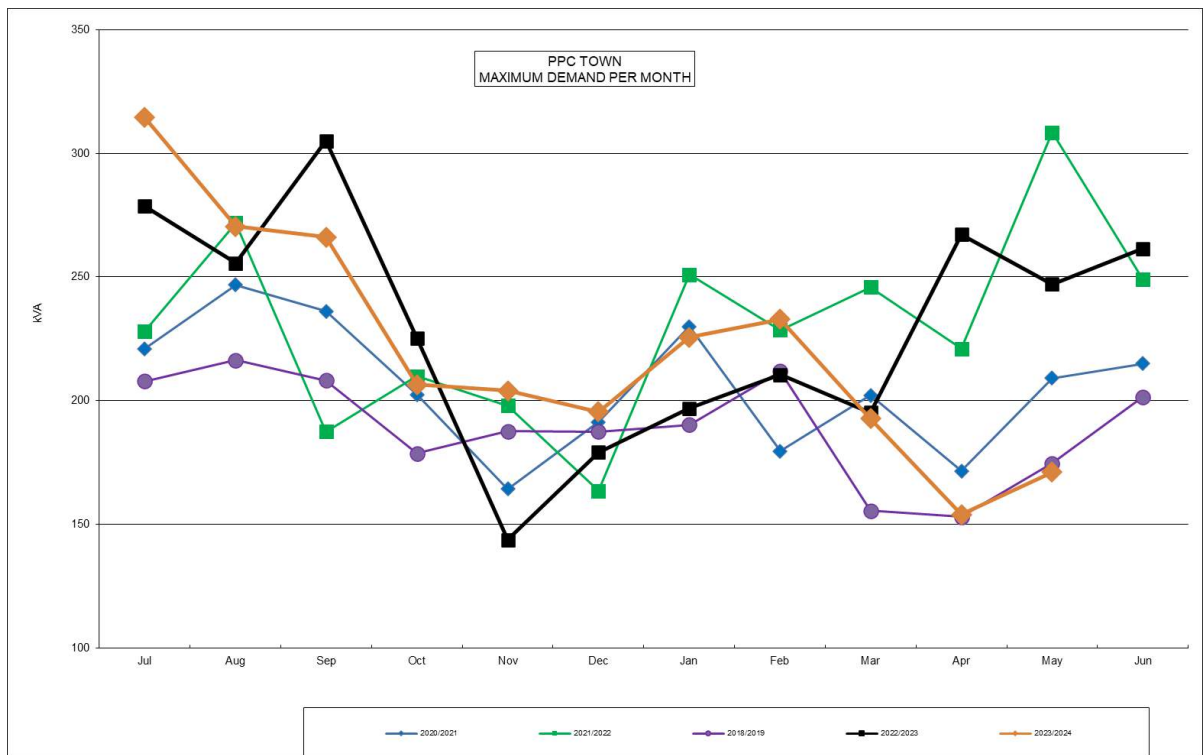
ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	May-23	May-24	May-23	May-24	May-23	May-24	May-23	May-24	May-23	May-24	May-23	May-24
Max demand (MVA)	29,54	21,61	7,55	5,58	5,87	4,35	3,76	2,01	0,247	0,171	46,96	33,72
% Increase	-26,84%		-26,07%		-25,95%		-46,53%		-30,79%		-28,20%	
Energy (GWh)	9,57	11,15	1,94	2,49	1,60	1,93	0,809	0,916	0,052	0,056	13,97	16,54
% Increase	16,49%		28,66%		20,41%		13,17%		6,99%		18,40%	
Peak (GWh)	1,93	17,33%	0,4996	20,04%	0,3583	18,61%	0,1712	18,71%			2,4621	17,59%
Standard (GWh)	4,50	40,33%	1,1142	44,70%	0,8276	42,99%	0,3629	39,63%	0,052	0,056	5,6892	40,65%
Off-peak (GWh)	4,72	42,34%	0,8791	35,26%	0,7393	38,40%	0,3814	41,66%			5,8433	41,75%
Loadfactor	0,52		0,61		0,60		0,61		0,44		0,68	
Average Powerfactor	1,00		1,00		0,95		1,00		0,99		0,99	

No Load Shedding in May resulted in no NMD Exceedance, but we saw much lower energy sales in May 2024 vs May 2023. The warmer temperatures this year is assumed to be the biggest reason for this.

2.1. Maximum Demand Graphs





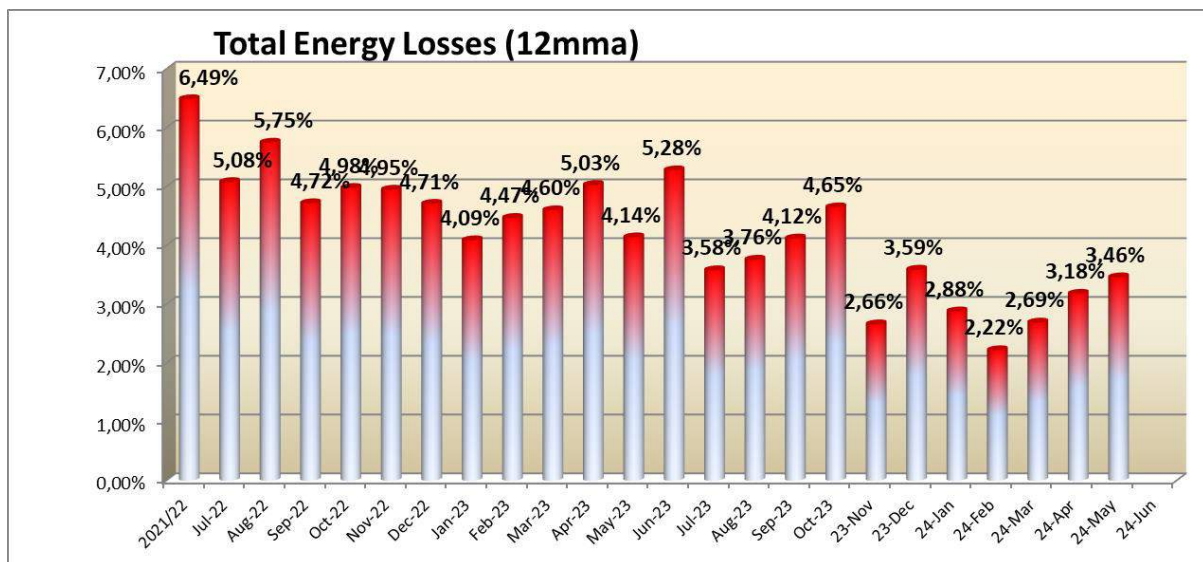


3. Projects

TID Project Progress:

The TID project is running on schedule. Good progress is made with the conversion from KRN1 to KRN 2 via the Next Vend methodology. We don't see any risks related to the project. Meters that have not purchased energy for more than 6 months are flagged for auditing and data updating.

4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average.

5. New Connections and Meter Replacements

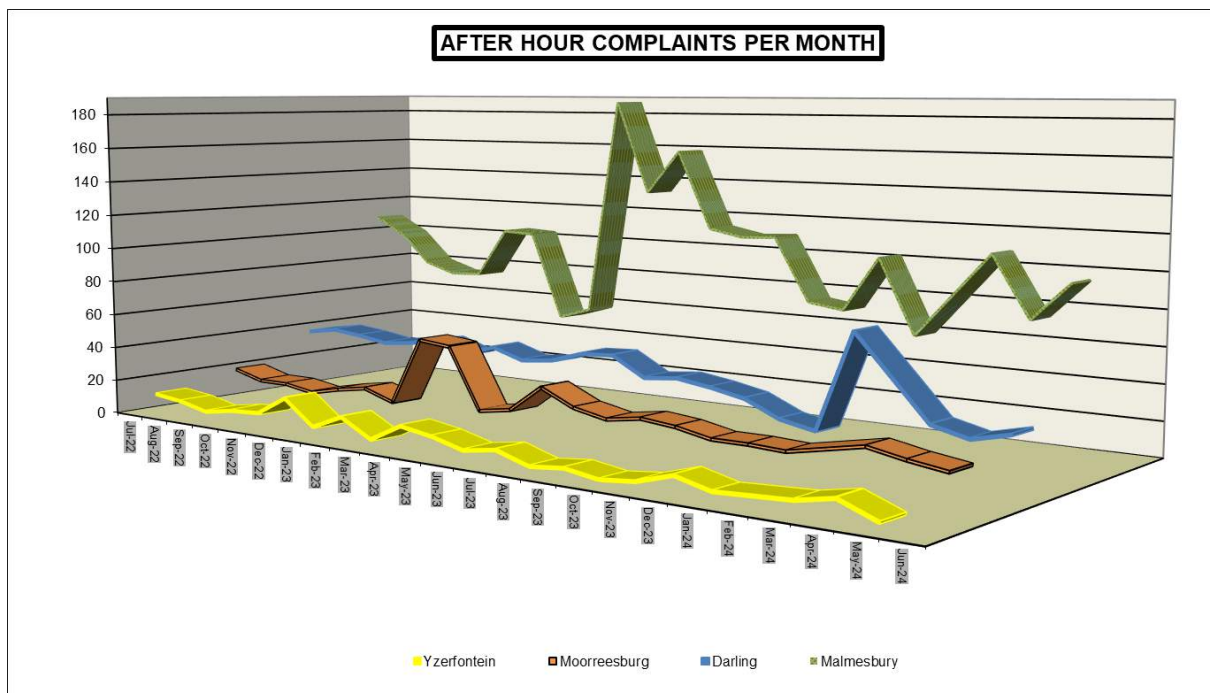
METER RELATED REPORT				
MONTH			May	
Connections/Conversions/Replacements	Malmesbury	Moorreesburg	Darling	Yzerfontein
New Prepaid Common Base				
New Conventional Connection	2			
New Prepaid PLC Connection	1			
New Prepaid RF Connection	4		2	
New Temporary Builders Connection	7			6
Meter Replacement Prepaid Commonbase	2	7		2
Meter Replacement Prepaid PLC				1
Meter Replacement RF	14		7	1
Meter Replacement Prepaid STS Split		1		
Replacement Conventional	4	2		2
Replacement Bulk				
Conversion Conventional to Prepaid		2		
Conversion Common Base to PLC				
Conversion Conventional to RF	1			2
Conversion Prepaid to Conventional				
Conversion Conventional to PLC			2	
Conversion Builders to Permanent				
Conversion 1 phase to 3 phase			1	
Conversion to Netmetering				

6. Maintenance Expenditure

Vote	Budget	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total YtD	%
Network Maintenance	1 383 239,00	R484 079,11	R526 164,84	R212 880,91	R92 786,54	R1 315 911,40	95,13%
Streetlights	R800 000,00	R149 625,87	R39 535,60	R582 289,58	R25 565,81	R797 016,86	99,63%
Meters	R84 731,00	R0,00	R13 588,54	R32 008,42	R582,60	R46 179,56	54,50%
Machinery*	R134 120,00	R6 065,04	R41 777,16	R42 365,86	R12 313,56	R102 521,62	76,44%
Radio Networks	R68 330,00	R0,00	R13 853,00	R16 001,64	R5 103,92	R34 958,56	51,16%
Festive Lights#	R31 212,00	R0,00	R0,00	R1 079,50	R29 089,64	R30 169,14	96,66%
Total	R 2 501 632,00	R 639 770,02	R 634 919,14	R 886 625,91	R165 442,07	R2 326 757,14	93,01%
%		25,57%	25,38%	35,44%	6,61%	93,01%	

7. Call outs for Maintenance

May-24	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	64	40	24	38%
Yzerfontein	25	23	2	8%
Moorreesburg	51	36	15	29%
Malmesbury	145	50	95	66%
Total Complaints	285	149	136	48%



8. Major Interruptions/Incidents (>2,5hrs)

57 Ford Street Cable fault in Meter box repair after an electrical fire (3h10 min)

Yzerfontein, Dassen Eiland RMU Tripped. Cables checked, connections cleaned and switched back. (3h57 min).

A number of Prepaid meter faults were reported and inspected, related to TID or communication. People not at home impacts fault durations

We had various outages to replace mini-substations and Ring Main Units as well as upgrading of LV network as part of our upgrade projects.

No MV Network faults were experienced in May 2024

9. Load Shedding

No Load Shedding Took place since 26 March 2024 which is a positive sign.

10.General

Nothing further to report



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
9 Julie 2024

7/1/2/2-2
WYK: n.v.t.

**ITEM 6.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING
(ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 17 JULIE 2024**

ONDERWERP:	MAANDVERSLAG (MEI 2024): ONTWIKKELINGSDIENSTE
SUBJECT:	MONTHLY REPORT (MAY 2024): DEVELOPMENT SERVICES

Attached are the following reports relating the functioning of the Development Services directorate during May 2024, in terms of Council's Strategic Management System:

Annexure A : Additional Reports from Divisional Heads

(get) J S Krieger

MUNICIPAL MANAGER

Department: Human Settlements/ Housing Administration

MONTHLY REPORT – MAY 2024

ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	De Hoop Project Phase 2	The project makes provision for 1013 erven including a wet core of 31 shared opportunities.
		Services will be installed over two financial years based on funding received from DHS
		The units will be constructed in the 2025/26 financial year
		We will call for tenders in May 2023
		A Contractor ASLADEVCO has been appointed for the installation of the civil services.
		We received PIRR approval Work permit from the Department of Labour has been received and the contractor is on site.
		A Housing Committee have been established
		The contractor is on site and are busy with the installation of civil engineering services.
		Services will be completed end of June 2025
2	De Hoop Project Phase 3	The project /phase makes provision for 1 560 erven
		Funding has been approved for the installation of civil services
		Services will be installed over three financial years based on funding received from DOI.
		A Housing Committee have been established
		We ask for tenders and the closing date is 12 April 2024.
		It is anticipated that the successful contractor will go on site mid July 2024.
3	Chatsworth Service Site Project	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA

		Busy with negotiations between different stakeholders
		HDA (landowner) has indicated that they will implement the project
4	Darling Project (FLISP)	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco has commence with the installation of engineering services.
		The services (36) have been completed end of April 2023
		Asla is busy finalizing prizes for different housing typologies
		Asla engaged with beneficiaries in December and explained the different housing typologies & prizes.
		Asla is busy the screening process of potential beneficiaries.
5	Darling Housing Project Phase 1	The project makes provision for 186 opportunities., including a wet core of 45 shared services
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		A Contractor ASLA/DEVCO has been appointed for the installation of the civil services
		The units will be constructed in the 2025/26 financial year
		Awaits PIRR approval
		Work permit from the Department of Labour has been received.
		A Housing Committee have been established
		The contractor is on site and is busy with the installation of civil engineering services.
6	Moorreesburg Housing Project	The project makes provision for 645 opportunities.
		Funding has been approved for the installation of civil services.
		The first units (320) will be constructed in the 2025/26 financial year
		Awaits PIRR approval
		A Housing Committee have been established
		We ask for tenders and the closing date is 12 April 2024.
		It is anticipated that the successful contractor will go on site mid July 2024.
7	Abbotsdale Individual Subsidy (Erven 222, 425 & 368	The Department of Infrastructure has indicated that two units (erven 222 & 425) need minor maintenance repairs and will be completed during August/September 2024.

		The house at erf 368 Kloof Street will need to be built from scratch and will be completed during February 2025.
8	Nitrophoska Houses	The land and houses belong to the Municipality.
		The Department Corporate Services will follow up regarding the transfer/selling of houses to existing beneficiaries.
9	Kalbaskraal Transnet Lynkamp	The Municipality will conduct a site visit on 12 June 2024 to look at possible basic interim services to the 17 families.

MANAGER: HUMAN SETTLEMENTS

DEPARTMENT : COMMUNITY DEVELOPMENT



Monthly Portfolio Council Report May 2024

EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

Key Performance Area: Community Development:

FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:

Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B

Ph-09-0114: Promote the development of child facilities

Key Performance Indicators (KPI's):

1. Number of capacity building sessions with ECD organisation in the Swartland Municipal Area:

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of May 2024 building sessions were held:
 - Swartland Kinderland Akademie Training held on 04 May 2024 (79 participants attended)
 - Wordworks Programme held on 8-9 May 2024 (12 participants attended)

Our target for the year is to have of 10 capacity building sessions with ECD organisations.

2. Assistance with registration of ECD facilities: May 2024

None for May 2024

Key Performance Area: Community Development:

Focus: Youth Development:

Constitution of the RSA 1996 section 152 (1)c

Career Guidance and Support: May 2024

- JOB APPLICATION FORMS: 435
- CAREER GUIDANCE AND SUPPORT: 20
- SMME ASSISTANCE: 2
- DISTRIBUTION OPPORTUNITY LIST: 1064
- SWARTLAND MUNICIPALITY ANNUAL CAREER EXIBITION: 3161

(New Moorreesburg High School: 359, Riebeeck Valey Special School: 54, Dirkie Uys HS: 294, Malmesbury HS: 70, Wesbank SS: 793, Swartland HS: 299, Schoonspruit SSS: 865, Illingeletu SS: 427)

Number of youths from the Swartland Community who entered job opportunities May 2024:

- 1 Youth were employed at Cape Access for May 2024.

Key Performance Area: Community Development:

Focus: Vulnerable people:

Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B &5B

Ph-09-0116: Promote access to social development services for vulnerable people

Key Performance Indicators (KPI's):

1. Number of people reached through government services at the Illingeletu Thusong Centre:

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for May 2024:

SASSA (902), Cape Access (38 new members), Department of Labour (234), Illingeletu TSC Office Services (696), Easy Pay (Malmesbury) (22).

In total 1892 people were reached at the Illingeletu Thusong Centre.

2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of May 2024, the following special outreaches were held.

- CHATSWORTH OUTREACH: 09/05/2024
SASSA (69), SEDA (3), EASY PAY (15), RAF (3), CANSA (50), DSD (13), NEDBANK (5), WEST COAST COLLEGE (8), TB/HIV CARE (14), IEC (195), SARS (120), TOTAL beneficiaries are **495**.

Hold quarterly engagements with Small Medium and Micro Enterprises (LDAC/SSDF/GBVF/ECD)

1. 2 May 2024: Youth Dialogue Discussion with Youth Volunteers at Swartland Municipality, Library Hall, Malmesbury, 10 youth volunteers and officials attended.
2. 7 May 2024: Moorreesburg Substance Abuse initiative at New Moorreesburg High School, 29 learners and 5 officials attended.
3. 21 May 2024: Moorreesburg Substance Abuse Initiative at New Moorreesburg High School from, 27 learners and 8 officials attended.

Referrals for April 2024:

- Thusong Referrals:

CIVIL DEPARTMENT- 4 (Toilet block and Sewerage Pipe leaking), ELECTRICITY DEPARTMENT - 4 (Unit Box Faults), Department of Labour -3 (Bank Forms Collection), Indigent -1

TOTAL-12 referrals for May 2024

Lifeskills for May 2024

Youth Dialogue Session held on 10 May 2024 -Swartland Municipality Town Hall, 61 learners from different Schools in the Swartland Area attended, 3 youth volunteers, 4 EPWP Youth Ambassadors; 6 SM officials and 4 teachers attended.

HOME AFFAIRS OUTREACH-Riebeeck Kasteel and Riebeeck West :25th May 2024

Economic Development:

Hold quarterly SMME workshops:

1. Number of Medium and Micro Enterprises (SMME) workshops held:

- SMME Indaba held on 17 May 2024:

Stakeholders that attended: DEDAT, ABSA, SARS, STANDARD BANK, SWARTLAND TOURISM, BUSINESS PARTNERS, MALMESBURY SAKEKAMER, WEST COAST COLLEGE, NEW HORIZON BUSINESS, SEDA

In total 16 entrepreneurs showcased their products, 22 visitors on the day.

2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report was submitted to the Executive Mayoral Council in August 2023 for the 2022/2023 financial year.

**Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d;
Constitution of the RSA
1996 section 41 (h)**

Ph-13-0004: Number of meetings with Social Development Forum
Key Performance Indicators (KPI's):

1. Number of meetings with Social Development Forum

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, and Substance Abuse and School dropouts.

- SSDF meeting planned for 19 June 2024

Key Performance Area: Community Development:

Focus: Socio-Economic Assessments:

Ph-16-0001: Support the coordination of disaster management

Key Performance Indicators (KPI's):

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The following Socio-Economic assessments were done in May 2024:

- 183 AlfaStreet,Malmesbury;
- 181 AlfaStreet, Malmesbury.
- 47 RenonkelStreet, Abbotsdale.
- 22 Koljander, Malmesbury.
- 20 Koljander, Malmesbury.
- 7 Hout Street, Malmesbury.
- 6 Essenhout, Malmesbury.
- 113 Alfa Street, Malmesbury.
- 7 Mostert Street, Malmesbury.

PROGRESS ON SMALL FARMERS:

A follow-up meeting is scheduled on 4 June 2024 with DALRRD & DOA to discuss the progress and way forward with the relocation of the Malmesbury Small Farmers. DOA will schedule a training for the Small Farmers on Bio-Security from 13-15 June 2024

SASSA Service Points:

TOWN	June 2024	VENUE
Moorreesburg	5, 6,19,20	Rosenhof Community Hall
Darling	10, 24	Community Hall
Riebeek-West	13, 26	Town Hall
Riebeek-Kasteel	12, 27	Community Hall
Malmesbury	3, 4, 11, 18, 25	Ilingeletu Thusong Centre

Community Development Planning JUNE 2024

DATE	ACTIVITY	WARD	VENUE	CONTACT PERSON
04/06/2024	Moorreesburg Substance Abuse Initiative (Conclusion) River of life reflections and vision boards.	1&2	Moorreesburg High School, Moorreesburg	Elizma Louw
06/06/2024	Kalbaskraal Thusong at 09h00-14h00.	7	Club House, Kalbaskraal	Lindani Gweba
07/06/2024	Swartland Local Drug Action Committee (LDAC) Executive meeting at 11:00-13:00	All	Council Chamber; Swartland Municipality, Moorreesburg	Elizma Louw
12/06/2024	Darling Stakeholders Meeting at 10:00	5&6	Darling Outreach foundation	Clerise Du Plessis
12/06/2024	SSDF Executive Meeting	All	DSD Office	Clerise Du Plessis
13/06/2024	Stakeholders feedback Meeting at 10:00	1&2	Swartland Municipality, Boardroom, Moorreesburg	Clerise Du Plessis
19/06/2024	SSDF Meeting at 10:00	All	Town Hall, Malmesbury	Clerise Du Plessis
26/06/2024	Swartland Local Drug Action Committee (LDAC) monthly meeting and 10:00-12:00	All	Swartland Municipality, Banquet Hall, Malmesbury	Elizma Louw
20/06/2024	ISOK Meeting at 10:00	8	Banquet Hall, Malmesbury	Clerise Du Plessis

24- 28/06/2024	Elderly Project	All	Swartland Towns	Clerise Du Plessis
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Community Development

Conclusion

- The Community Development Division honour Swartland Municipality's Vision:
Swartland forward-thinking 2040 – where people can live their dreams!

MANAGER: COMMUNITY DEVELOPMENT

Department: Environmental Affairs

Monthly Report – May 2024

a) Occupational Health and Safety

Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- + Have established Health and Safety Committee – **Meeting held 30 May 2024.**
- + Workstations with Safety Reps – **In place.**
- + Report on the numbers and detail of injuries on duty to the Compensation Commissioner – **Ongoing.**
- + Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x2 injuries.**
- + Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None.**
- + Submit claims to Department of Labour – **Comp Easy, ongoing.**
- + Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent.
- + Safety inspections carried out – **Ongoing.**

b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **Complaints to be investigated as needed.**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing as needed.**
- Pest Control as requested on municipal property – **None.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April – Done.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control – **Meeting held 23 May 2024.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x1 Business Licence.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing. Notices sent out to erf owners. Handling of complaints as needed.**

c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.
- Started with new stands, cleared land and installed water and electricity for new sites, nearly completed.
- Trees/Lawn for the sites and fireplace rings are delivered.

MANAGER: Environmental and Occupational Health Facilities

Department Development Management: Division Land Use & Town Planning

Monthly Report – May 2024

Decisions taken by Authorised Employee: May 2024

- ✚ Building plan Erf 301, Riebeek Kasteel : Approved 31 May 2024
- ✚ Building plan Erf 3807, Malmesbury : Approved 31 May 2024
- ✚ Building plan Erf 3222, Malmesbury : Approved 31 May 2024
- ✚ Building plan Erf 9524, Malmesbury : Approved 31 May 2024
- ✚ Building plan Erf 2626, Darling : Approved 31 May 2024
- ✚ Building plan Erf 1088, Yzerfontein : Approved 31 May 2024
- ✚ Building plan Erf 782, Abbotsdale : Approved 31 May 2024
- ✚ Consent use on Erf 3213, Darling : Approved 28 May 2024
- ✚ Subdivision of erf 444 and consolidation with erf 1951, Malmesbury : 23 May 2024
- ✚ Consent use on Erf 4546, Malmesbury : Approved 24 May 2024
- ✚ Correction of error : Boundary Adjustment: Proposed departure and application for exemption from approval for subdivision and consolidation of portions of the farm Rotsvas, no 1279 and portion 8 of farm no 842, division Malmesbury: Approved 23 May 2024
- ✚ Consent use on Erf 4936, Malmesbury
- ✚ Proposed departure of development parameters on Erf 714, Yzerfontein: Approved 23 May 2024
- ✚ Application for the subdivision of the remainder of the farm Conterberg, no 714, division Malmesbury and consolidation with portion 2 of the farm Conterberg no 714, division Malmesbury: Approved 23 May 2024
- ✚ Building plan Erf 1511, Abbotsdale: Approved 23 May 2024
- ✚ Building plan Erf 980, Malmesbury: Approved 24 May 2024
- ✚ Building plan Erf 417, Moorreesburg: Approved 23 May 2024
- ✚ Building plan Erf 9659, Malmesbury: Approved 23 May 2024
- ✚ Building plan Erf 2410, Yzerfontein: Approved 23 May 2024
- ✚ Consent use on Erf 9419, Malmesbury : Approved 23 May 2024
- ✚ Rezoning of Erf 2840, Moorreesburg : Approved 23 May 2023
- ✚ Extension of the validity period for the subdivision of erf 989, Chatsworth : Approved 23 May 2024
- ✚ Correction of error : Subdivision of erf 2512, Darling : Approved 22 May 2024
- ✚ Building plan Erf 150, Malmesbury : Approved 21 May 2024
- ✚ Subdivision of erf 875, Darling : Approved 20 May 2024
- ✚ Consent use on erf 708, Chatsworth : Approved 20 May 2024
- ✚ Correction of error : Consent use on erf 1938, Yzerfontein : Approved 16 May 2024
- ✚ Building plan Erf 1029, Riebeek Kasteel : Approved 15 May 2024
- ✚ Building plan Erf 9603, Malmesbury : Approved 15 May 2024
- ✚ Building plan Erf 1487, Yzerfontein : Approved 15 May 2024
- ✚ Building plan Erf 1837, Darling : Approved 15 May 2024
- ✚ Consent use on remainder Farm Brood Kraal nr. 154, division Malmesbury : Approved 13 May 2024

-  Consent use on Erf 184, Riebeek West : Approved 10 May 2024
-  Building plan Erf 569. Malmesbury : Approved 9 May 2024
-  Building plan Erf 1133, Abbotsdale : Approved 9 May 2024
-  Building plan Erf 1781, Riebeek Wes : Approved 9 May 2024
-  Building plan Erf 301, Riebeek Kasteel : Approved 9 May 2024
-  Subdivision of Erf 2512, Darling : Approved 7 May 2024
-  Consolidation of Erf 9729 and 9730, Malmesbury : Approved 7 May 2024
-  Subdivision of Erf 2162, Darling : Approved 7 May 2024
-  Building plan Erf 1419, Malmesbury : Approved 3 May
-  Building plan Erf 949, Kalbaskraal : Approved 2 May 2024

Decisions taken by The Municipal Planning Tribunal: May 2024

-  Departures on erf 2119, Yzerfontein : Approved 8 May 2024
-  Rezoning, subdivision and registration of a servitude on erf 2582, Yzerfontein : Approved 8 May 2024
-  Departure of development parameters on erf 3777, Malmesbury : Approved 8 May 2024

Decisions taken by The Appeal Authority: May 2024

-  None

Department Development Management: Division Property Valuation

Supplementary Valuations

- 2nd Supplementary Role has been received from our service provider, SKW and be processed for implementation.

General Valuations

- HCB has dealt with all objections received and new valuation notifications of the outcome have been sent to property owners. Property owners have the opportunity to appeal the outcome by 19 April 2024.
- A total of 38 appeals have been received. The hearing of the appeals by the Valuation Appeal Board has been proposed for 3-5 June 2024.

Department Development Management: Division Building Control

April 2024

- o Building plans submitted : 74
- o Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 67
- o (Article 7 of Act 103 of 1977)
- o Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 7
- o **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- o (Article 7 of Act 103 of 1977)
- o Average time on reactions : 14
- o Total building plans approved : **21 (28%)**

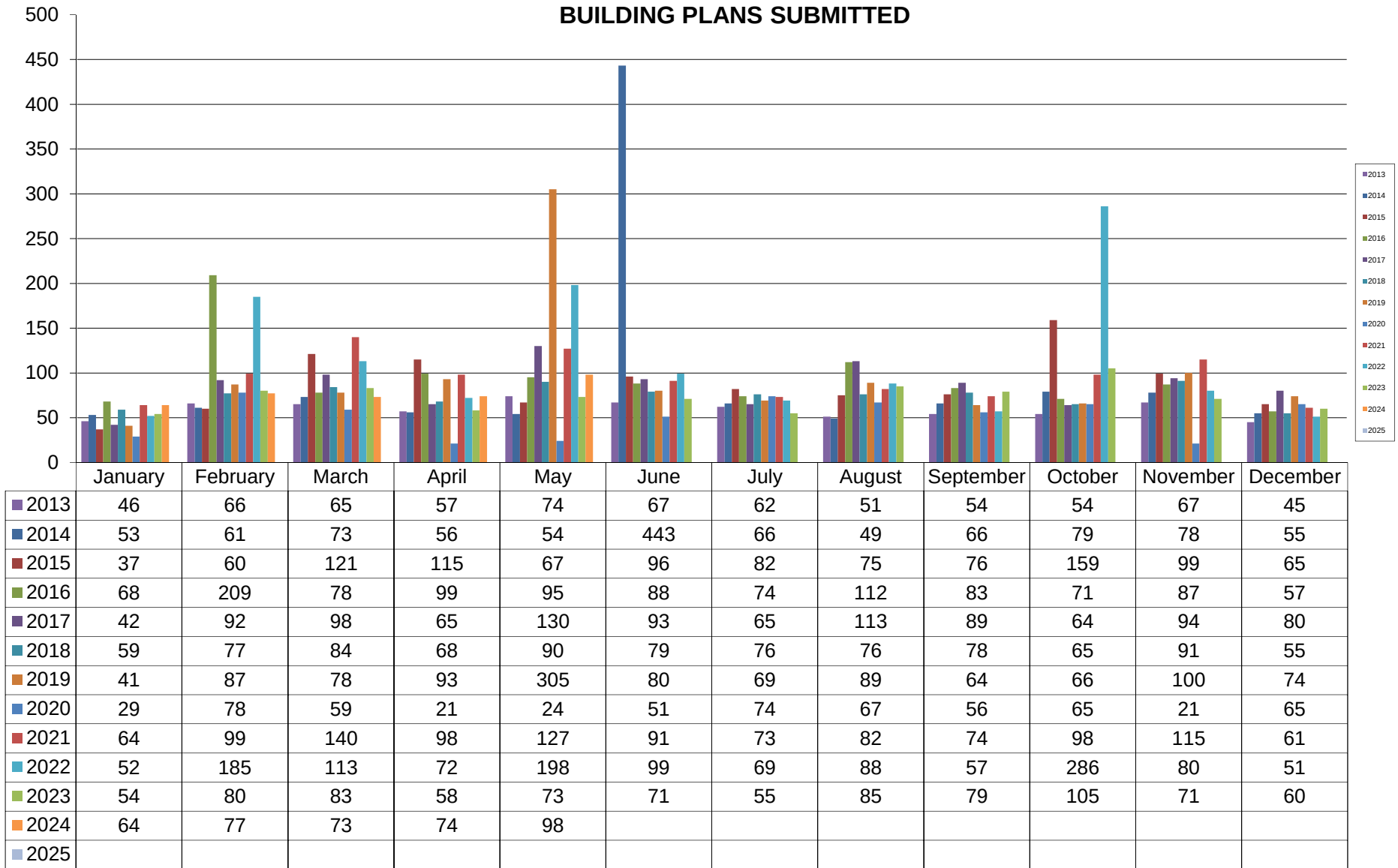
TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
3	Malmesbury wes van N7	1	0	0	2
21	Malmesbury	4	6	2	9
18	Yzerfontein	7	3	1	7
4	Moorreesburg	1	2	0	1
9	Darling	5	2	0	2
3	Riebeek Kasteel	0	2	0	1
3	Riebeek Wes	1	0	0	2
0	Grotto Bay	0	0	0	0
0	Jakkalsfontein	0	0	0	0
4	Koringberg	2	0	0	2
2	Abbotsdale	1	1	0	0
3	Kalbaskraal	0	3	0	0
0	Riverlands	0	0	0	0
2	Chatsworth	0	1	0	1
2	Rural	1	0	0	1
74		23	20	3	28

Other building work includes:

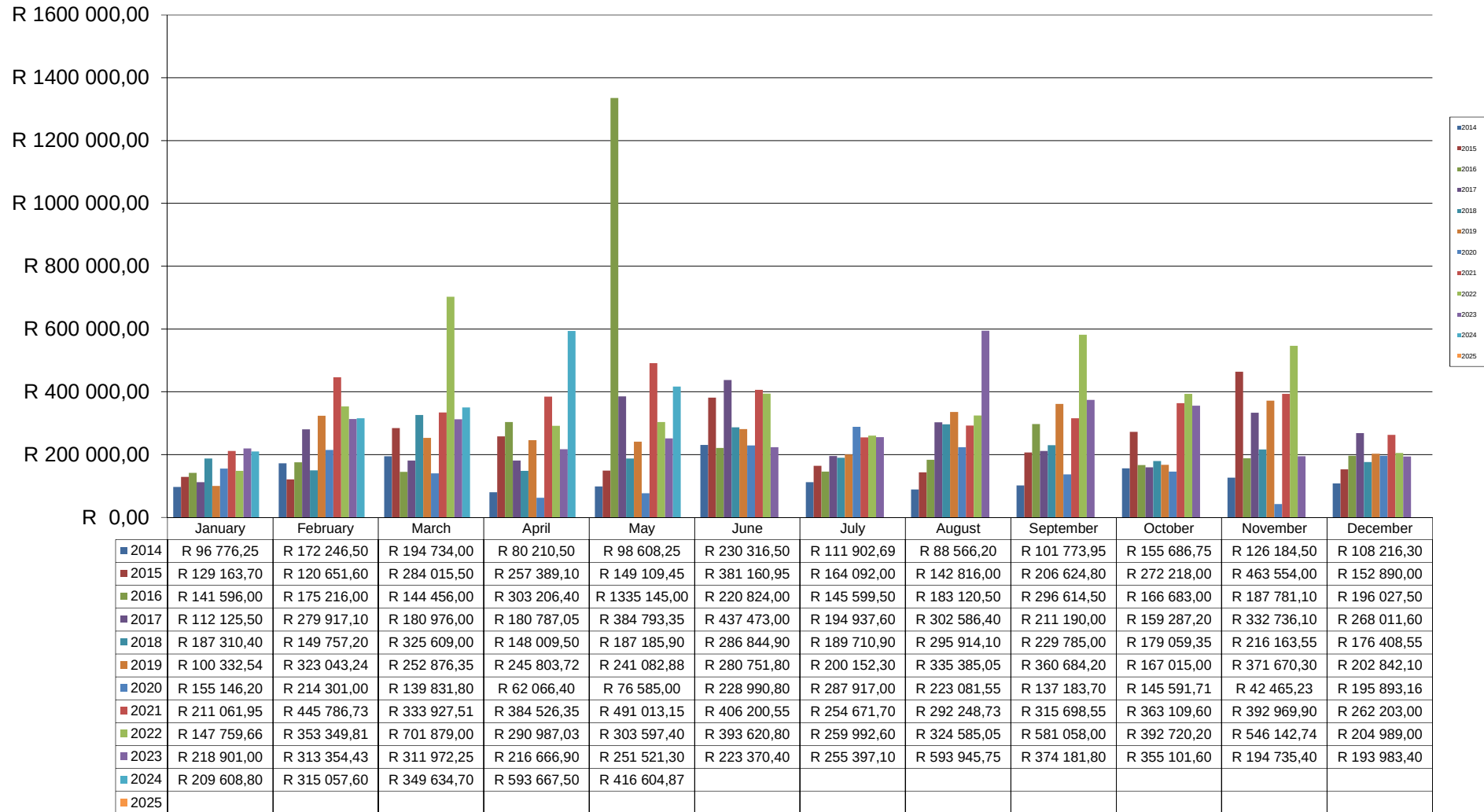
- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.

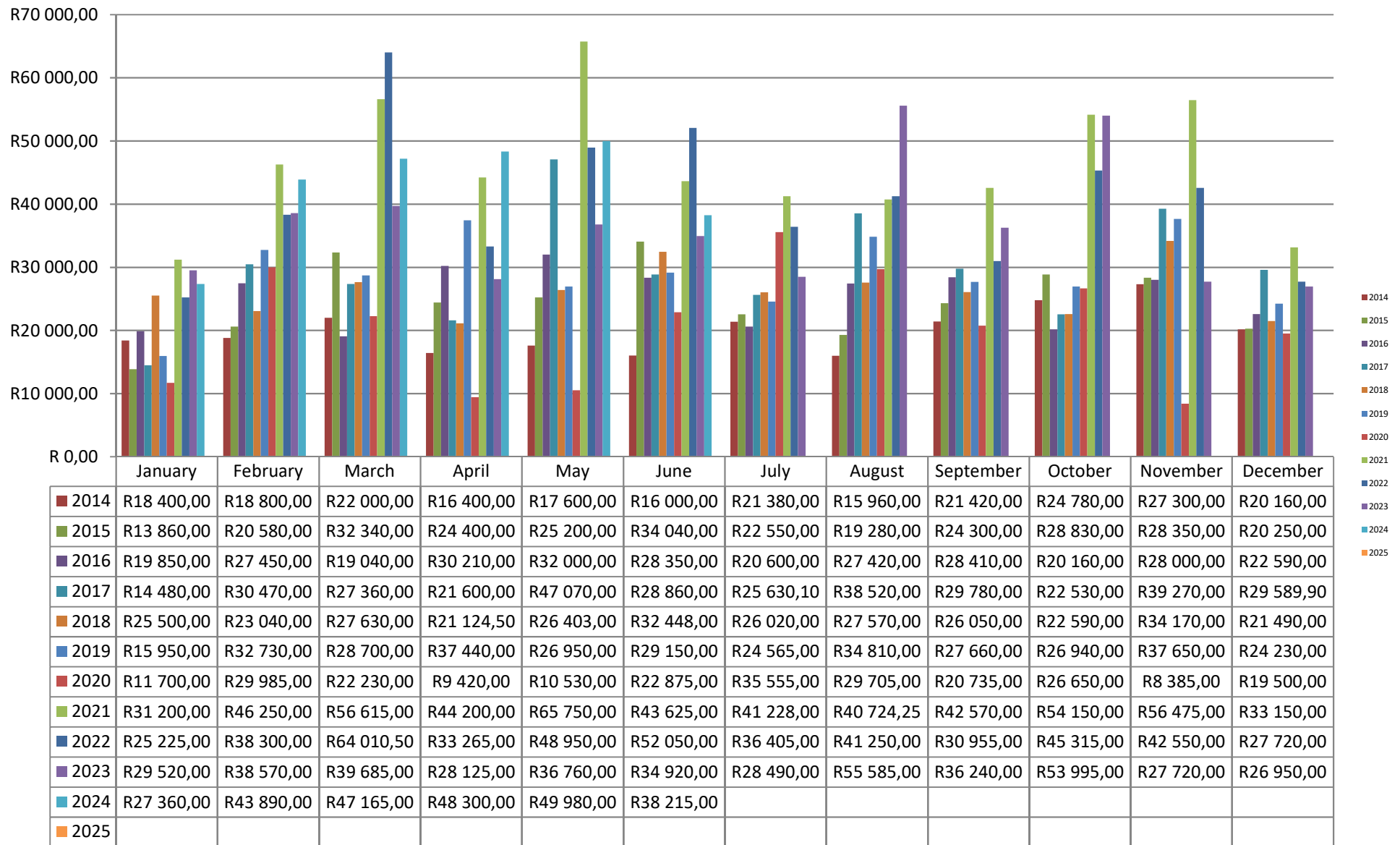
BUILDING PLANS SUBMITTED



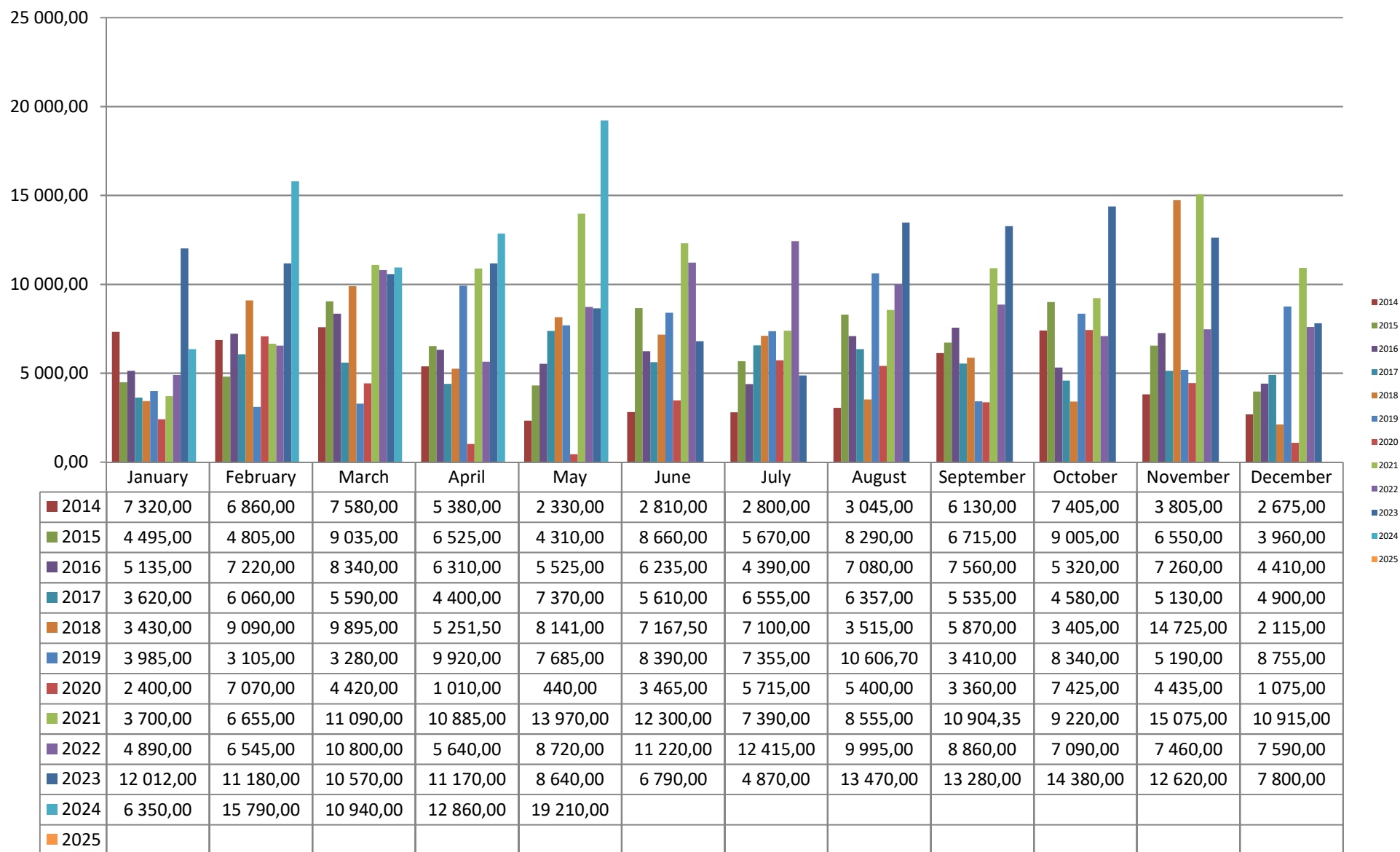
SCRUTINY FEES



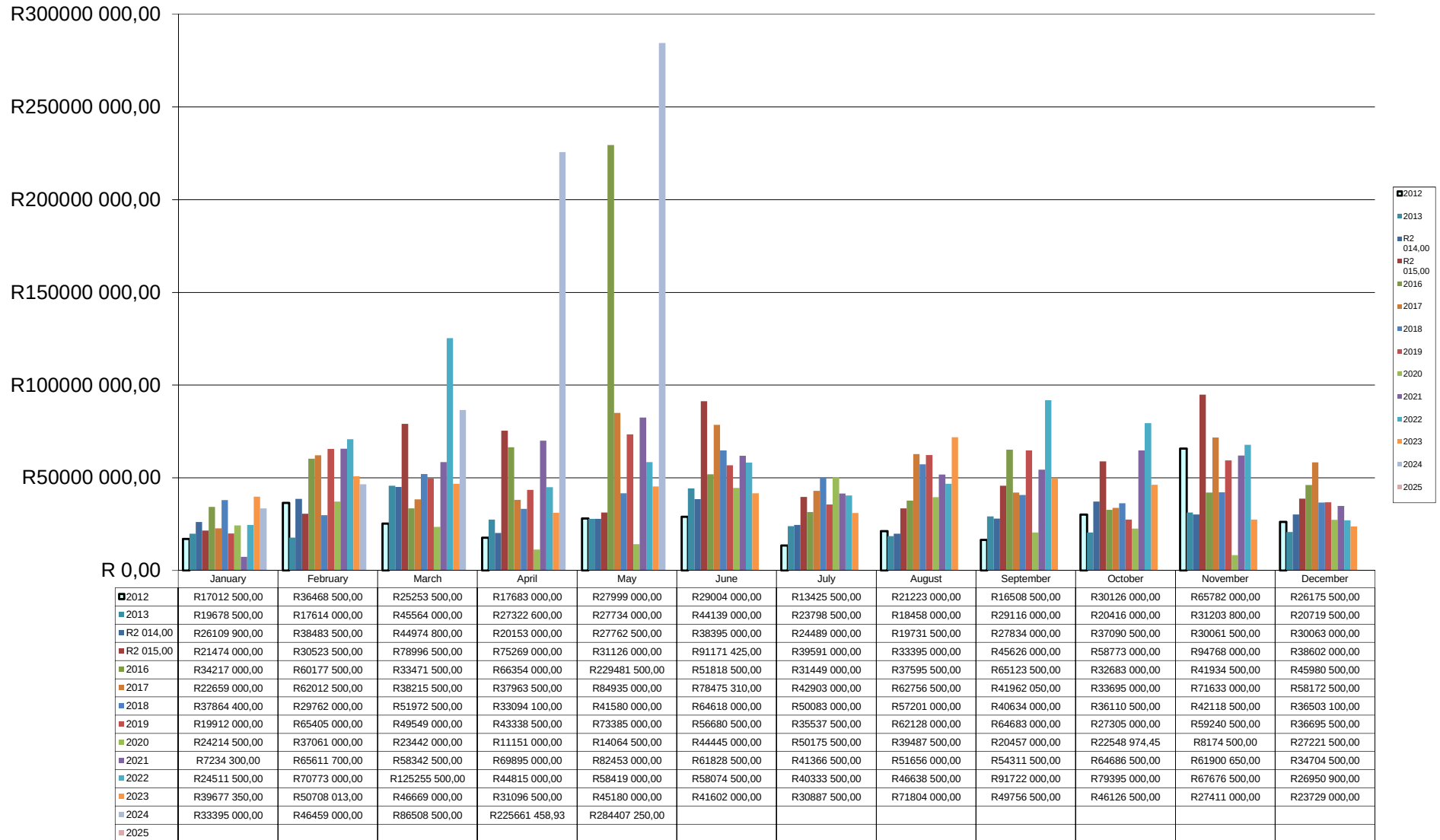
OCCUPATION FEES



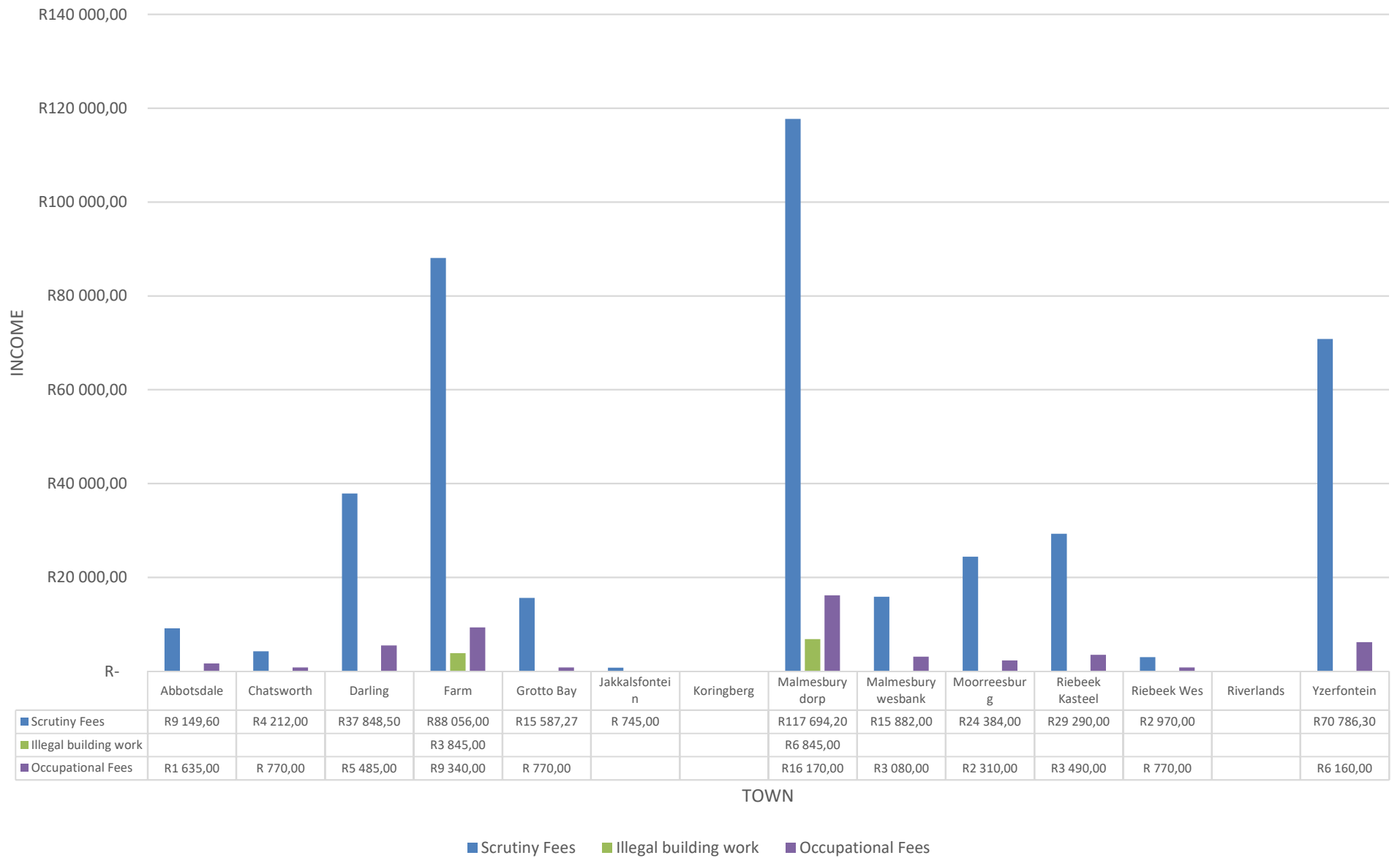
DEPARTURE FEES



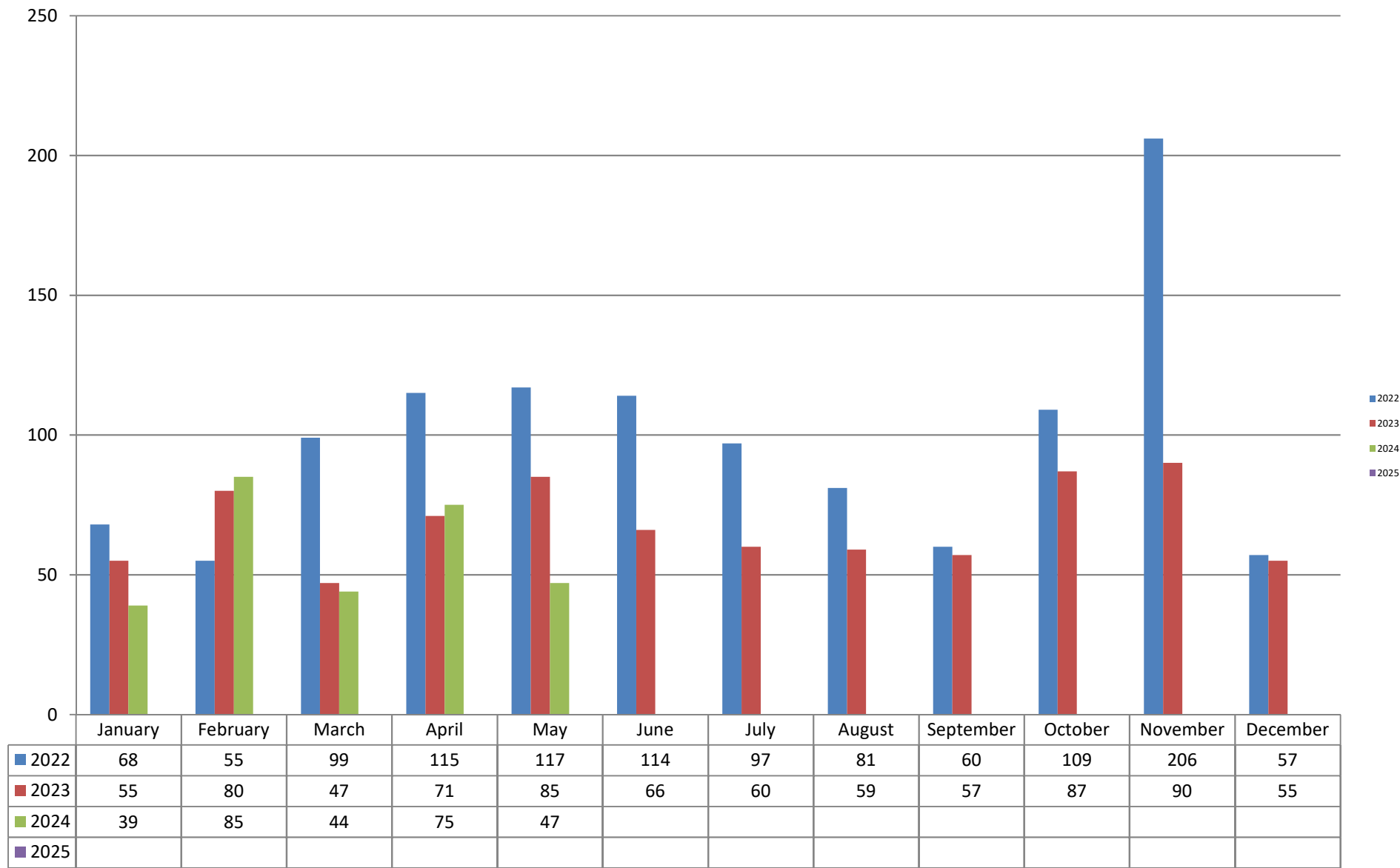
ESTIMATED BUILDING VALUES



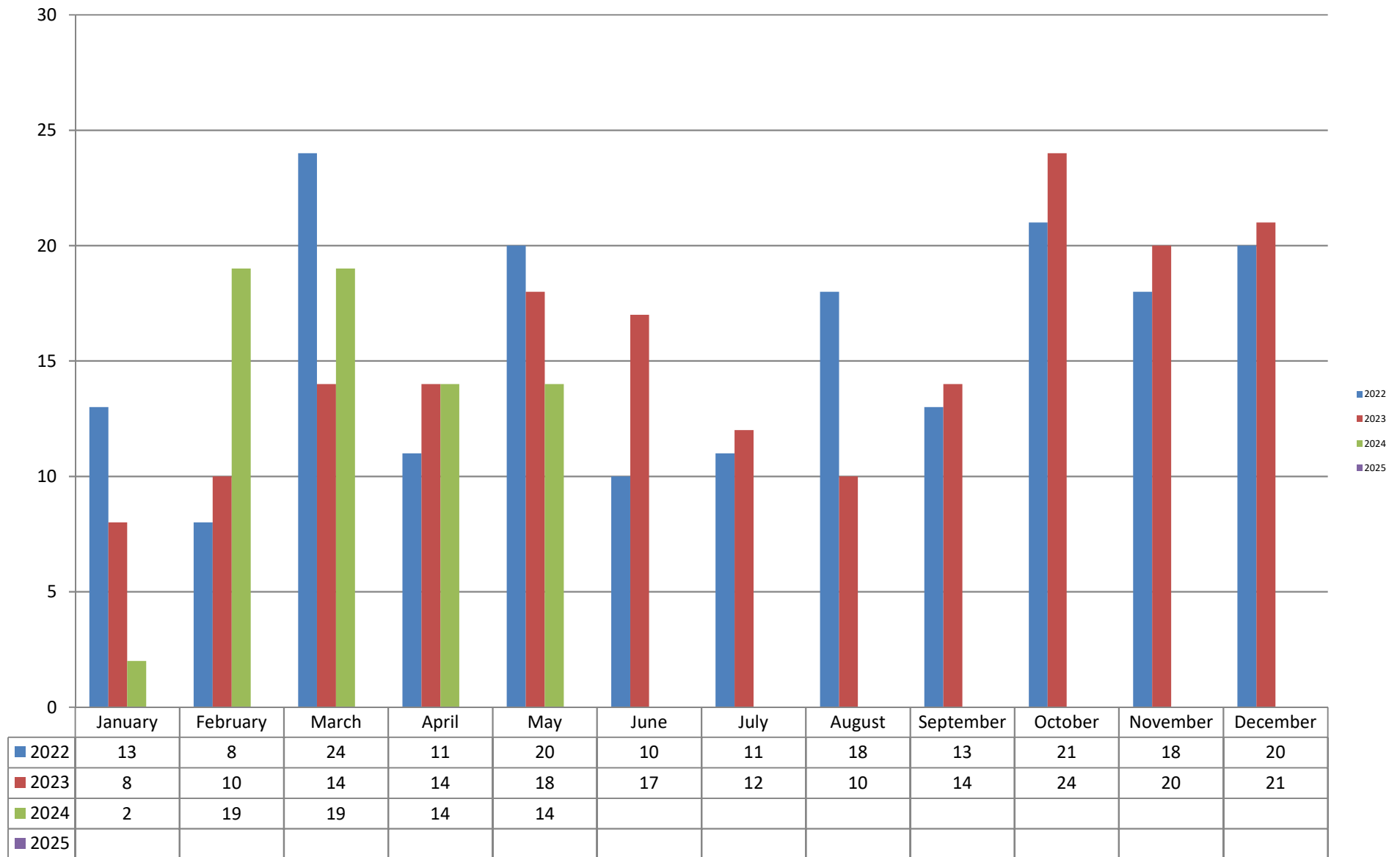
BUILDING CONTROL INCOME PER MONTH FOR MAY 2024



BUILDING PLANS APPROVED



OCCUPATION ISSUED





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Verkeer & Wetstoepassingsdiens

8 Julie 2024

7/1/2/2-3

ITEM 6.4.1 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOUSAL WORD OP
17 JULIE 2024.

ONDERWERP:	VERSLAG: VERKEER & WETSTOEPASSINGSDIENS: MEI 2024
SUBJECT:	REPORT: TRAFFIC & LAW ENFORCEMENT SERVICES: MAY 2024

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for May 2024

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

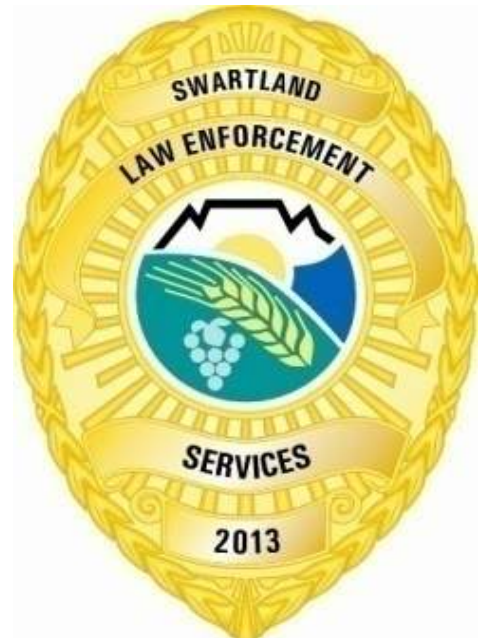
(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER

TRAFFIC AND LAW ENFORCEMENT

May 2024

Monthly report to
Portfolio Committee



EXECUTIVE SUMMARY

1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality are executing our mandate and assisted SAPS to prevent and combat crime during the month of **May 2024**.

Our main purpose is to enhance service delivery and better quality of life through improving the safety of all inhabitants within the Swartland Municipal area.

2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division is mandated to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. Monitoring of Silvertown informal settlement, Phase 1/3/4 Illinge Lethu, Phola Park, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts are in place to safeguard municipal land. We also monitor Kalbaskraal and all land of Cape Nature in our municipal area as per our MOU. **Currently we monitor HDA land in Chatsworth as there are land invasion attempts.**

2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts within a 40-hour week. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- 15 x Crime Prevention operations
- 6 x assists at VCP point / K78 roadblocks
- 8 x By-Laws
- 4 x Foot patrols
- No cross boundary operations (overtime depleted)

290 Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS for the month of **May 2024**. Details are available in the report.

The K9 unit made **29** arrests for the month.

2.3 LEAP UNIT

The Unit work 8 hour shifts and adapt their shifts to ensure visibility within Swartland area, assisting SAPS with crime combatting and crime prevention.

- 23 x Crime Prevention operations
- 9 x Bylaw Operations
- 7 x Foot patrols
- 3 x VCP's and K78 Roadblocks
- No cross boundary operations (Overtime depleted)

2.4 ILLEGAL DUMPING OPERATIONS

Bylaw awareness campaign held w.r.t dumping:

- 3@ Darling and 1@Illinge Lethu, Malmesbury.
- 61 pamphlets distributed.
- 2 illegal dumping cases and 2 warnings recorded.
- Further dumping information in the report.

REGISTRATION AND LICENSING

3.1. DRIVING AND LEARNERS' LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

Malmesbury:

Driving licence Pass rate for the month = 43%

Learners Licence Pass rate for the month = 60%

Applicants absent for the month =57 (Driving licenses =29, Learners =28)

Moorreesburg:

Driving licence Pass rate for the month =47%

Learners Licence Pass rate for the month = 37%

Applicants absent =58 (Driving licenses =15, Learners =43)

Darling

Learners Licence Pass rate for the month = 64%

Applicants absent =0

3.2 VEHICLE TESTING STATIONS (VTS)

Malmesbury VTS had a total of **123** roadworthy tests, Moorreesburg VTS had a total of **9** roadworthy tests for the month of **May 2024**.

4 TRAFFIC DIVISION

The traffic operational division can report the following for the month of **May 2024**.

- Roadblocks (K78) = 2
- Vehicle Check Points (VCP's) = 40
- Foot Patrols = 56

Total of **488 offences** recorded for **May 2024** (This includes the cases recorded by Law Enforcement and Traffic).

4.1 WARRANT SECTION

The warrant and speed section executes warrants daily. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. **68** warrants finalized during this month to the value of **R 77 150.00**

4.2. SPEEDING ENFORCEMENT

The four mobile cameras recorded **1963** cases, and the fixed sites recorded **1393** speeding cases. **3575 cases** were recorded by the ASOD on the R27 (West Coast Road).

The total speeding offences for the month of **May 2024** were **6931**. We enhanced our speeding enforcement efforts to reduce accidents.

4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)

Two (2) ANPR operations were executed for the month of **May 2024** and **R 46 010.00** of outstanding traffic fines were collected via this effort.

4.4 SAFETY AWARENESS

Three (3) Educational / Awareness programmes executed for the month of **May 2024**.

5 HIGHLIGHTS

- Dealing with the roaming ostriches in Yzerfontein.
- We've continue to demolish various illegal structures and continue to monitor vacant land of HDA because of attempts to invade land at Chatsworth.
- We've intensify our efforts to increase the payment rate and to collect outstanding fines.
- Good working relationship with Western Cape Liquor Authority (WCLA).
- Our K9 and LEAP units through hard work had successes in various crime prevention operations and recorded various successes w.r.t liquor and drugs.
- We continue with our meetings and planning with all safety structures to create safe environments for all within Swartland and our CSF is operational.
- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives.
- We are monitoring the Highlands dumping site and remove unauthorised people.

6 CHALLENGES

- Land invasion/land grabs is still a huge challenge in the Swartland and constant communication with residents around this issue is ongoing.
- The non-compliance of pedestrians crossing N7 which is a huge risks.
- The absence of our Provincial Traffic colleagues in all our operations and efforts.
- We monitor on a regular basis taxis who illegally rank on the N7.
- The roadworks on the N7 (Direction Moorreesburg) is still a challenge.
- The illegal dumping in Swartland within our communities.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals.
- Complaints regarding "pirate" taxis.

7. CONCLUSION

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

.....
SENIOR MANAGER:

TRAFFIC/ LAW ENFORCEMENT OPERATIONS AND VEHICLE LICENSING ADMINISTRATION.

LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	1	4
Permanent Officers	0	0	2	0	0	5	3	0	0	0	10
TOTAL	0	0	3	0	0	7	4	0	0	1	15

LAW ENFORCEMENT STATISTICS MAY 2024

Impounding/ Surrender of animals		
Type of animal	Area Impounded	Total
Dogs	Malmesbury	19
	Darling	9
	Kalbaskraal	7
Cats	Chatsworth	1
Horses	Chatsworth	2
Goats	Chatsworth	1
TOTAL:		39

Complaints Received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	5
	Roads & Streets	2
	Illegal Structures	1
Chatsworth/ Riverlands	Illegal Structures	15
	Cows/ horses/dogs on public road-Keeping Dogs	7
Kalbaskraal	Roads & Streets	2
	Nuisance-Swearing, Drinking & Urinating in public	3
	Cows/Horses/ Dogs on public road- Keeping dogs	1
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	25
	Illegal Dumping	8
	Vagrants – Being a nuisance	10
	Nuisance-Swearing, Drinking & Urinating in public	8
	Illegal Structures	6
	Fire Safety	2
	By-laws relating to electricity	1
	Bylaw relates to land use	4
	Vagrants	8
Moorreesburg/Koringberg	dogs on public road/ place-Keeping Dogs/Cattle	2
	Illegal Dumping	2
	Dumping site	3
	Building Regulations	1
	Roads & Streets	1
	Nuisance- Noise	3
	Bylaw relating to municipal property	1
	Nuisance Animals	2
	Occupational health and safety	1
Riebeek Kasteel	Roads & Streets	1
	Keeping of dogs	2
	Illegal Dumping	2
Riebeek West	Keeping of dogs	1
	Illegal Dumping	1
	Bylaws relating to land use	2
Darling	Horses/ Dogs/Goats on public road- Keeping dogs	9
	Vagrants - Been a nuisance	1
	Nuisance-Swearing, Drinking & Urinating in public	12
	Illegal Dumping	3
	By-laws relating to streets	5
	Bylaw relating to council property	2

	Illegal Structures	4
	Fire Safety	2
Yzerfontein	Ostriches/Horses/ Dogs on public road- Keeping dogs.	6
	Illegal Dumping	1
	Illegal Trading	1
	Vagrants - Been a nuisance	2
	By-laws relating to streets	1
	By-laws relating to land use	1
	Environmental	2
	Building regulations	1
	Total complaints attended	186

Law Enforcement: Foot patrols			
Date	Area	Description	Output
01 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Unlicensed Motor Vehicle
02 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
02 May 2024	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 x Unlicensed Motor vehicle
04 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No Incidents
04 May 2024	Darling CBD	Foot patrols targeting all by-laws and Traffic offences	1 x Disregard disabled bay
05 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No Incidents
06 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
07 May 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Parking on a yellow line 1x Redline
08 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Parked facing oncoming traffic 2x Unlicensed Motor Vehicles 1x Parked- Yellow Line
09 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Parked- Red Line
10 May 2024	Darling Area	Foot patrols targeting all by-laws and parking offences	No Incidents

13 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No Incidents
14 May 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	2x Drinking in the public 1x Urinate in Public 2x Parking on disabled bay 1x Parking loading zone
14 May 2024	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	No Incidents
16 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Parked facing oncoming traffic 1x Disobey- No Entry Sign 1x Parked- Yellow Line
17 May 2024	Riebeek West	Foot patrols targeting all by-laws and other offences	2 x Drink in public
17 May 2024	Moorreesburg	Foot patrols targeting all by-laws and other offences	No Incidents
17 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No Incidents
18 May 2024	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	3 x Drinking in public
18 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No Incidents
18 May 2024	Darling CBD	Foot patrols targeting all by-laws and Traffic offences	No Incidents
19 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No cases: Area AIO
20 May 2024	Yzerfontein	Foot patrols targeting all by-laws and Traffic offences	No cases: Area AIO
20 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
21 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Parked- Red Line
23 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
23 May 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Repair vehicle in the public 1x Loading zone
23 May 2024	Moorreesburg	Foot patrols targeting all by-laws and other offences	1x Illegal Trading
23 May 2024	Koringberg	Foot patrols targeting all by-laws and other offences	No Incidents

27 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Parked face to oncoming traffic 1x Unlicensed Motor Vehicle
27 May 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	2x Drinking in the public
27 May 2024	Yzerfontein	Foot patrols targeting owners not having their dogs on a leash	No cases: Area AIO
27 May 2024	Yzerfontein	Foot patrols targeting owners not having their dogs on a leash	No cases: Area AIO
28 May 2024	Moorreesburg	Foot patrols targeting all by-laws and other offences	1 x Unlicensed Motor vehicle
29 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	2x Parked facing oncoming traffic
30 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Unlicensed Motor Vehicle
30 May 2024	Koringberg	Foot patrols targeting all by-laws and other offences	No Incidents
31 May 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents

Educational programs /Projects			
Date	Area	Description	Detail of educational program
06 May 2024 10:00-12:00	Darling North/ East	Survey- Spaza Shops Survey	Survey done in Darling North & East regarding Spaza Shops. A total of 33 Spaza shops were recorded. The new amended municipal bylaw regarding Spaza Shop Trading Hours (06:00-21:00) advertised in the Government Gazette was also explained to shop owners.
08 May 2024 12:00-13:00	Darling East	Awareness Campaign- Illegal Dumping	21 Illegal dumping awareness pamphlets were distributed in Darling East making residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities.
08 May 2024 14:00-15:00	Darling East	Awareness Campaign- Illegal Dumping	8 Illegal dumping awareness pamphlets were distributed in Darling East making the residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities.
21 May 2024 10:00-11:00	Malmesbury Illinge Lethu	Awareness Campaign- Illegal Dumping	25 Illegal dumping awareness pamphlets were distributed in Illinge Lethu making the residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities
23 May 2024 10:00-11:00	Darling North	Awareness Campaign- Illegal Dumping	7 Illegal Dumping Awareness pamphlets were distributed in Darling North making the residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities.
31 May 2024 10:00-12:00	Darling CBD	Awareness Campaign- Child Protection Week	Swartland Traffic and Law Enforcement Services in conjunction with Darling SAPS, Darling CPF, Darling Outreach Foundation and other stakeholders held a Child Protection Week awareness campaign in Darling CBD. Motorists and pedestrians were informed regarding Child Protection Week which take place on the last Sunday in May for one week leading into June. 86 Child Protection Awareness pamphlets were distributed.

By- Law Operations			
Date	Area	Operation detail	Output
02 May 2024 14:00 – 15:00	Riebeek Kasteel	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2x STLE	3 x Warning notices for nuisance 3 X Warnings
02 May 2024 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals Members- 2x STLE	5x Drink in public place/ street 2x Caution Notices- Keeping of Dogs 1x Caution- Motor Oil Spillage 5x Cases 3x Caution Notices
05 May 2024 09:00 – 10:30	Yzerfontein area	Operation- By law enforcement Enforcing- SANS regulations Members- 1 x STLE	By – Law enforcement was done regarding Building regulations.12 x Building sites visited.
06 May 2024 09:00 – 10:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Drink in public place/ street 1x Case
08 May 2024 11:00 – 12:00	Moorreesburg	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2x STLE 1x LEAP	5x Drink in public place/ street 5x Cases
09 May 2024 10:00 – 13:00	Moorreesburg	Operation- By law Enforcement (Spaza Shops) Enforcing- Bylaws and all other offences Members- 3x STLE 5x SAPS	3 X Arrests- Undocumented foreigners 1 X Compliance notice Confiscations: 32 X Afzal flavour 21 X packets rizla rolling paper 14 X tins shoe polish

		1x WCDM 1x SARS	
09 May 2024 10:00 – 12:00	Darling Area	Operation- Crime Prevention Enforcing- Crime Members- 2x STLE 6x Darling Saps	Arrests- x8 Wanted Suspects Location- Darling North/ East Output- x3 Suspects- Intimidation x1 Suspect- Assault GBH x1 Suspect- House Breaking & Theft x3 Suspects- Attempted Murder X8 Wanted suspects arrested by Darling Saps. Persons searched- x12 Drug premises searched- x2 x8 Arrests
11 May 2024 10:00 – 11:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Drink in public place/ street 1x Case
15 May 2024 11:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Illegal Structures Members- 2x STLE	1x Caution Notice- Illegal Structure 1x Warning Notice
16 May 2024 09:00 - 10:30	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 3x STLE 11x LEAP 3x K9 6x Other	6x slept/ overnight in a street 4x structures demolished 6 X Cases 4 X Structures demolished

16 May 2024 11:00 - 15:00	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 3x STLE 11x LEAP	2x horses impounded 1x goat impounded 1x allowing animal to be obstruction/danger – R1000 1x Arrest: Malmesbury SAPS Cas: nr 172/05/24 - Obstructing an officer - Threatening an officer - Resisting arrest
17 May 2024 08:00 – 09:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Urinate in public place/ street 1x Case
17 May 2024 14:00 – 15:30	Yzerfontein	Operation – By-law enforcement Enforcing- Bylaws and all other offences Members – 1 STLE	2 x C/M was warned and explained what the Municipal By-law entails regarding door-to-door sales
18 May 2024 15:30 – 16:30	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 5x STLE	8 x Drink in public place/ street 3 x Urinate in public 11x Cases
19 May 2024 09:00 – 10:30	Yzerfontein	Operation- By law enforcement Enforcing- SANS regulations Members- 1 x STLE	By – Law enforcement was done regarding Building regulations. – 10 x Building sites was visited

21 May 2024 09:00 – 11:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	2x Drink in public place/ street 2x Cases
21 May 2024 14:00 – 15:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals Members- 2x STLE	1x Caution Notice- Fail to control animal- dog 1x Caution Notices
21 May 2024 10:00 – 15:00	Malmesbury Illinge Lethu	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 3x STLE	1x Behave in a disorderly manner 1x Drink in the public 3x Illegal dumping 1x written Warning nuisance 5 X Cases
21 May 2024 15:00 – 16:00	Yzerfontein	Operation – By-law enforcement Enforcing – Stray animal Members – 1 STLE 1 x Service provider	1 x Ostrich removed from the R315 to ensure safety for all road users
22 May 2024 11:00 – 13:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals Members- 2x STLE	7x Dogs impounded at SPCA 3x Caution Notices- Keeping of animals 7x Impoundments 3x Caution Notices
23 May 2024 12:00 – 13:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Urinate in public place/ street 1x Case

24 May 2024 10:00 – 13:00	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 3x STLE	1x Dog impounded 2x Drinking in the public 1x Urinate in the public 3 X Cases 1 X Impound
24 May 2024 15:30 – 16:30	Riebeek West	Operation- By law Enforcement Enforcing- Bylaws and all other offences Members- 2x STLE 1x LEAP	1 x Drink in public place/ street 1 x Illegal trading 2x Cases
24 May 2024 12:00 – 13:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	2x Drink in public place/ street 2x Cases
28 May 2024 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals Members- 2x STLE	2x Dogs impounded at SPCA 7x Impoundments
28 May 2024 13:00 – 14:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Washed a vehicle in public. 1x Case
29 May 2024 09:30 – 11:30	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 4x STLE	2x Drink in public place/ street 2x Cases

30 May 2024 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	5x Drink in public place/ street 1x Trading without a permit 1x Urinate in public place/ street 7x Cases
31 May 2024 09:00 – 10:00	Darling Area	Operation- By law Enforcement Enforcing- Illegal Structures Members- 3x STLE	1x Caution Notice- Illegal Structure 1x Caution Notice
31 May 2024 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 3x STLE	1x Drink in public place/ street 1x Washed a vehicle in public 1x Cutting Trees without permission 1x Fire Safety- Burn Refuse 4x Cases

DETAILS OF BY-LAW CASES	Cases	Warnings	Total
BUILDING REGULATIONS	0	0	0
BY-LAWS RELATES TO ROADS AND STREETS	1	0	1
BY-LAWS--RELATES TO SUPPLY OF ELECTRICITY	0	0	0
DRINKING IN PUBLIC	41	0	41
DRINKING IN PUBLIC - ARREST	0	1	1
ILLEGAL DUMPING	2	2	4
KEEPING OF DOGS	2	2	4
KEEPING OF POULTRY	0	0	0
KEEPING OF ANIMALS	1	0	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	1	0	1
NUISANCE	1	7	8
SANITATION	0	0	0
OCCUPATIONAL HEALTH AND SAFETY	0	0	0
URINATE IN PUBLIC	9	0	9
PUBLIC AMMENITIES	0	1	1
REPAIR/MAINTANANCE OF VEHICLE IN PUBLIC/PUBLIC PLACE	1	0	1
STREET VENDORS AND HAWKERS DOOR TO DOOR COLLECTIONS	0	0	0
TRAFFIC BY - LAWS	1	0	1
TOTAL CASES	60	13	73



K9 Unit Monthly Report

May 2024

Staff	Malmesbury	Moorreesburg	Darling	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	2	6
TOTAL	3	3	3	9

Activities in Areas		
Area	Type of activity	Total
Abbotsdale	Houses searched	6
	Vehicles searched	11
	Open area searched	0
Chatsworth/ Riverlands	Houses searched	5
	Vehicles searched	7
	Open area searched	0
Darling / Yzerfontein	Houses searched	7
	Vehicles searched	16
	Open area searched	0
Kalbaskraal	Houses searched	3
	Vehicles searched	9
	Open area searched	0
Malmesbury	Houses searched	17
	Vehicles searched	26
	Open area searched	3
Moorreesburg/Koringberg	Houses searched	15
	Vehicles searched	22
	Open area searched	0
Riebeek Kasteel	Houses searched	4
	Vehicles searched	12
	Open area searched	0
Riebeek West	Houses searched	3
	Vehicles searched	6
	Open area searched	0
West Coast Road (R27)	Vehicles searched	63
N7 Road	Vehicles searched	55
Total Searches		290

Operations Conducted			
Date	Area	Operation detail	Output
01 May 2024	Abbotsdale	Autonomous Operation	<u>Deployment</u> STLE x6 K9 Unit x3 Whilst on patrol members of the K9 Unit and Leap Unit spotted a male suspect acting suspiciously when he saw the Law Enforcement vehicle. The suspect attempted to flee from the members and tried throwing a backpack over a nearby fence, members apprehended the suspect and managed to get hold of the bag. The officers searched the bag and found a homemade fire arm designed to discharge a point 22 (.221) round. Suspect was arrested for possession of prohibited firearm. <u>Arrest x1</u>
02 May 2024	Riebeeck	Joint Operation	<u>Deployment</u> K9 Unit x4 LEAP Unit x7 Riebeeck SAPS Dogs and All Security x5 Eskom Cable Theft Unit x1 Farm Watch x1 Search Warrant x1 Person Search x3 Premises Search x1 1x Male Arrest made for dealing in drugs 1x Warning issued for dealing in scrap metal illegally. <u>Exhibits</u> • 76x Whole Mandrax Tablets = R4560 • 19 Stoppe Dagga Weight 57grams = R190 • 1x Packet of Tik Weight 0.59grams = R150

			1x Bag of Dagga Weight 94.11grams = R200 <u>Arrest x1</u>
04 May 2024	Moorreesburg	Joint Operation	<u>Deployment</u> K9 Unit x4 Moorreesburg SAPS x2 3x Search Warrants Executed 3x Premises searched 1x Premises positive for dealing in liquor. Person Searched x8 1x Arrest For Dealing in Liquor <u>Exhibits</u> 70x 750ml Black Label Beer R1750 2x 5Ltr of Red Wine R150 1x 4Ltrs of Red Wine R60 <u>Arrest x1</u>
	Malmesbury	Joint Operation Picketing	<u>Deployment</u> LEAP Unit x5 Swartland Traffic Law Enforcement x7 15 People picketing peacefully on Voortrekker Rd Malmesbury. No incidents
06 May 2024	Chatsworth	Anti-Land Invasion	LEAP monitoring ongoing land grabbing activities in the Chatsworth area – HAD Land.
	Riebeeck West/ Riebeeck Kasteel	By-Law Operation	By-Law Operation conducted in the Riebeeck West and Riebeeck Kasteel areas. Ten (10) Notices Issued. 5 x Drinking in Public R750 2 x Urinating in Public R300 2 x Disregard Disabled Parking R1600 1 x Unlicensed Vehicle R500 Value : R3150

07 May 2024	Malmesbury	Foot Patrol	LEAP conducted a foot patrol in Malmesbury CBD. Four (4) notices issued 1 x Disregard Disabled Parking = R800 1 x Parked on Red Line = R500 2 x Parked on Loading Zone = R1600 Value : R2900
08 May 2024	Malmesbury	Crime Prevention	K9 and LEAP followed up information and traced a suspect after he damaged and removed copper water pipes from municipal building. Members examined CCTV footage and apprehended the suspect in possession of the stolen copper.
	Moorreesburg	Crime Prevention Roaming Vehicle Check Points (VCP)	Roaming vehicle check points were conducted. Vehicles Stopped – 16 Vehicles Searched – 16 Notices Issued – 1 R1500 Three (3) arrests made. 1.Dealing in Drugs Adult Female suspect <u>Exhibits</u> 48 x Mandrax Tablets 2.Possession of Drug <u>Exhibits</u> 1 x Small zipper bag containing Methamphetamine (Tik) 3.Possession of Drugs Adult Female suspect <u>Exhibits</u> 1 x Folded paper containing crushed Mandrax powder. <u>Arrests x3</u>
09 May 2024	Malmesbury	By-Law Operation	By-Law Operation conducted in the Malmesbury area. - Four (4) notices issued. - 4 x Littered or Dumped rubbish R1200

10 May 2024	Malmesbury	By-Law Operation	By-Law Operation conducted in the Malmesbury area. - Seven (7) Notices Issued. -4 x Dumped or Littered refuse = R1200 -2 x Conduct work on public road without consent = R2000. -1 x Unlicensed vehicle R500 Value : R3700
11 May 2024	Malmesbury	Crime Prevention	Three (3) premises searched. Nine (9) persons searched. One (1) arrest made. Dealing in Drugs <u>Exhibits</u> 10 x small zipper bags containing Methamphetamine (Tik). 1 x Half Mandrax Tablet. 5 x Quarter Mandrax Tablets. <u>Arrest x1</u>
	Moorreesburg	Crime Prevention	Four (4) premises searched. Thirteen (13) persons searched. Two (2) arrests made. 1. Possession of drugs. Adult Male suspect <u>Exhibits</u> 1 x small zipper bag containing Methamphetamine. 2. Possession of drugs. Adult male suspect. <u>Exhibits</u> 1 x Half Mandrax Tablet 1 x Quarter Mandrax Tablet <u>Arrests x2</u>

13 May 2024	Riebeeck Kasteel	VCP	<u>Outcome</u> 1x No Permit = R2500 3x Unlicensed Driver = R3000 1x Unlicensed Vehicle = R500 38x Vehicles stopped 19x Persons searched 8x Vehicles searched No arrest.
	Riebeeck Valley	By Law Operation	<u>Outcome</u> 3x Drinking in Public = R450 1x Urinating in Public = R150
14 May 2024	Malmesbury	Joint Operation Malmesbury SAPS	<u>Outcome</u> 2x Premises searched 9x Persons searched 2x Arrests made 1.Arrest made for Possession of Tik <u>Exhibits</u> 1x Straw Containing Tik R40 2.Arrest made for Possession of Ammunition <u>Exhibits</u> 2x 0.22 live Calibre Rounds <u>Arrests x2</u>
15 May 2024	Malmesbury	Joint Operation	<u>Outcome</u> 7x Premises Searched 16x Persons searched 4x Arrest made 1. Arrest made for dealing in drugs. <u>Exhibits</u> 40x Small packets containing Tik = R2400 1x Small packet containing Cocaine = R250 2.Arrest made for dealing in drugs <u>Exhibits</u> 40x Whole Mandrax Tablets = R2000

			3.Arrest made for dealing in drugs <u>Exhibits</u> 50x Straws Containing tik R2000 4.Arrest made for possession of dangerous weapon <u>Exhibits</u> 1x Home Made Long Knife <u>Arrests x4</u>
15 May 2024	Malmesbury	Joint Operation	<u>Outcome</u> 5x Premises searched 8x Persons searched 1x Arrest made 1. Arrest made for dealing in liquor without a Liquor license. <u>Exhibits</u> 34x 660ml Castle Light Beer R1020 44x 750ml Castle Lager Beer R1100 24x 750ml Hansa Pilsner Beer R720 17x 660ml Reds Berry Ciders R510 23x 750ml Black Label Beer R690 45x 660ml Brutal Fruit Ciders R1350 17x 440ml Mayfair dry Lemon Gin Cider R425 <u>Arrest x1</u>
16 May 2024	Darling West Coast Road R27	K78 Roadblock	Assist STLE <u>Outcome</u> 79x Vehicles stopped 24x Vehicles searched 41x Persons searched 1.Arrest made for driving under the influence of alcohol 2. Arrest made for possession of Heroin. <u>Exhibit</u> 4x Plastic Tear Drops Containing Heroin= R100 <u>Arrests x2</u>

16 May 2024	Chatsworth	Integrated By Law Operation	Assist STLE <u>Outcome</u> 1.Arrest made by K9 and LEAP for obstruction and intimidation <u>Arrest x1</u>
17 May 2024	Moorreesburg	Joint Operation	<u>Outcome</u> 3x Premises searched 5x Persons searched 2x Arrests made 1.Arrest made for Dealing in liquor Without a Liquor license <u>Exhibits</u> 26x 660ml Castle Light Beer R650 15x 750ml Black Label Beer R375 10x 660ml Reds Apple Ciders R300 5x crates 1x Arrest made for Dealing in Drugs <u>Exhibits</u> 7x Whole Mandrax Tablets R350 3x Packets of Tik R120 R575 in Cash Confiscated <u>Arrests x2</u>
	Riebeeck	By Law Operation	<u>Outcome</u> 3x Drinking in public = R450
18 May 2024	Moorreesburg	Joint Operation	<u>Outcome</u> 3x Premises searched 3x Persons searched 2x Arrests made 1.Arrest made for dealing in liquor without a Liquor license <u>Exhibits</u> 5x 750ml Castle Beer R125 24x 750ml Black Label Beer R600 1x 5ltr Containing 4ltr of Red Wine R60 2x Crates

			2.Arrest made for dealing in liquor without a Liquor license <u>Exhibits</u> 53x 750ml Black Label Beer R1325 10x 660ml Reds Berry Ciders R300 5x Crates <u>Arrests x2</u>
20 May 2024	Malmesbury	By-Law Operation	LEAP Conducted a By-Law operation in Malmesbury CBD. Seven (7) Notices Issued Monetary Value R1500 2 x Drinking in Public 2 x Urinate in Public 3 x Littering/Illegal Dumping
	Malmesbury	Crime Prevention Joint Operation	K9 and LEAP Units conducted Joint Crime Prevention Operation with Malmesbury SAPS CPU. Premises searched : 8 Persons searched : 17 Arrests : 5 1.Arrest for possession of Mandrax <u>Exhibits</u> One (1) Mandrax Tablet 2.Arrest Possession of Mandrax <u>Exhibits</u> One (1) Mandrax Tablet 3.Arrest for Possession of Tik <u>Exhibits</u> One (1) small zipper bag containing Methamphetamine (Tik) 4.Arrest for Possession of Tik <u>Exhibits</u> One (1) small zipper bag containing Methamphetamine (Tik) 5. Arrest for possession of Dangerous Weapon <u>Exhibits</u>

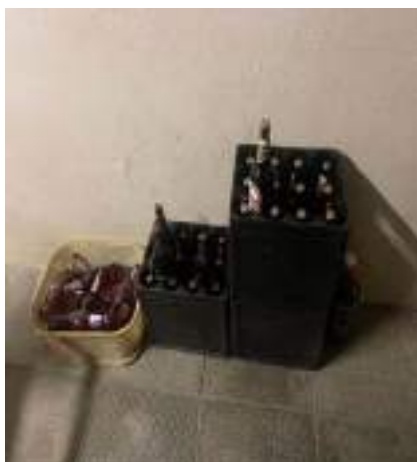
			1x Machete <u>Arrests x5</u>
21 May 2024	Malmesbury	Foot Patrol	LEAP Conducted Foot Patrol in Malmesbury CBD Five (5) Notices Issued Monetary Value: R2600 1 x Parked on Red Line 1 x Parked on Loading Zone 1 x Urinate in Public 2 x Unlicensed Motor Vehicle
22 May 2024	Malmesbury	Foot Patrol	LEAP Conducted Foot Patrol in Malmesbury CBD Ten (10) Notices Issued Monetary Value R6400 6 x Unlicensed Vehicles 2 x Parked on Red Line 1 x Parked on Loading Zone 1 x Parked causing obstruction
23 May 2024	Malmesbury	Foot Patrol	LEAP Conducted a Foot Patrol in Malmesbury CBD Eighteen (18) notices issued Monetary Value R10 000 4 x Littering/Illegal Dumping 4 x Unlicensed Vehicle 1 x Parked on Sidewalk 1 x Parked on Red Line 2 x Disregard No Parking Sign 2 x Parked on Loading Zone 4 x Disregard Disabled Parking
	N7 Moorreesburg	K78 Roadblock	K9 and LEAP Units assisted Moorreesburg SAPS and Provincial Traffic Services with a K78 Roadblock. Vehicles stopped : 58 Vehicles searched : 13 Persons searched : 39 Notices issued : 7 Monetary Value : R6000

24 May 2024	Malmesbury	Foot Patrol	LEAP Conducted a Foot Patrol in Malmesbury CBD Four (4) Notices Issued Monetary Value R2700 2 x Disregard Disabled Parking 1 x Trading without a Permit 1 x Parked on a Loading Zone
25 May 2024	Chatsworth	Anti-Land Invasion	K9 and LEAP units assisted Swartland Law Enforcement Services with Land invasion.
26 May 2024	Chatsworth	Anti-Land Invasion	K9 and LEAP units assisted Swartland Law Enforcement Services with Land Invasion.
28 May 2024	Kalbaskraal	VCP Dassenberg Road	<u>Deployment</u> K9 Unit x3 LEAP Unit x6 <u>Feedback</u> Operators Card x R500 No PRDP x R3000 Unlicensed Motor Vehicle x R500 Overload Passenger X R300
29 May 2024	Malmesbury	Crime Prevention Patrols IEC Voting Stations	K9 and LEAP Units deployed at IEC Voting Stations.
31 May 2024	Darling	K78 Roadblock Joint Operation Evita Bezuidenhout Blvd Darling	<u>Assist STLE</u> Child Protection Week-Awareness Campaign Vehicles stopped x43 Vehicles searched x3 Person searched x8 Awareness pamphlets distributed x86 Arrest made by Darling SAPS x1 Possession of Dagga <u>Exhibits</u> Plastic Bags of Dagga x8 Weight 0.248 grams <u>Arrest x1</u>

	Malmesbury	By Law	<u>Deployment</u> K9 Unit x3 LEAP Unit x6 <u>Feedback</u> Nuisance x R150 By Law Relates to Fire x R300 Washing Vehicle in Public x R300

OPERATIONAL IMAGES







Law Enforcement

**Advanced Program
(LEAP) Unit**

Monthly Report

MAY 2024

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
LEAP Unit Officers	9	9	18
TOTAL	10	10	20

Date	Area	Operation detail	Outcome
02 May 2024	Malmesbury	High Visible patrols Crime Prevention	1 x Disable parking = R 800 1 x Unlicensed m/v = R 500 2 x Drinking in public =R300
	Abbotsdale	Stop & Searches	Possession of imitation Firearm. 1x Arrest
	Riebeeck Kasteel	Joint Special Ops SAPS	Execute search warrant with SAPS. 1 x Premise searched 76 x Mandrax tablets 19 x Dagga bankies 1 x Bag tik 1 x Person arrested.
03 May 2024	Malmesbury	High visible patrols Stop and searches N7 Transported goods Foot beat patrols	3 x Drinking in Public=R450 1 x Red line= R 500 1x Arrest= Possession of Tik
	Chatsworth	Monitor Land invasion	No new structures
	Abbotsdale	High visible patrols	All in order
04 May 2024	Malmesbury	Monitor protest action Free Palestine High visible patrols Bylaw operation Illegal traders	No incidents All in order Instruct Lesotho nationals to leave the area.

	Chatsworth	Monitor Land Invasion	All in Order
06 May 2024	Malmsbury	High Visible Patrols. Checking up municipal buildings.	All in order All in Order
	Chatsworth	Transport goods to Abbotsdale. Monitoring illegal structures.	No incidents All in order
	Riebeeck Kasteel	Bylaw Operation	5 x Drinking in public =R750 2 x Urinate in public =R300 2 x Disable Parking R1 600 1 x Unlicensed m/v = R500
	Riebeeck	Bylaw Operation	
07 May 2024	Malmesbury	Attend complaint about stolen water meters. High Visible Patrols. Foot patrols. Assist K9 moving violations. Highway Patrols on N7.	1 x Disabled Parking=R500 2 x Red Line = R 500 2 x Loading Zone = R 1600 1 x Planted or remove trees without permission = R300 All in Order
		Assist Malmesbury SAPS with armed robbery	Suspects fled the scene.
08 May 2024	Malmesbury	Complaint at Main Municipal building	Members found copper pipes that were stolen at Municipality. Follow up and arrested one suspect for damaging infrastructure.
	Moorreesburg	K78	2 X Arrests Possession of Drugs 1 x small zipper bag of Tik 48 x Whole Mandrax Tablets.
09 May 2024	Malmesbury R45 Hopefield road	By Law Operation High Visible patrols. Follow up info regarding drugs trafficking. Monitoring land invasion.	4x cases relating to littering R1200.(household waste) 2 x Trade in any form without permission R600
	Chatsworth	High Visible patrols	
	Riverlands	High Visible patrols	All in order

	Abbotsdale	Stop and search operations	All in order
10 May 2024	Malmesbury	Bylaw Operation – littering Visit municipal buildings	4 x Littering refuse R1200 2 x work without permission = R2000 1 x Unlicensed driver = R500 3x Drinking in public= R450 1x Urinating in public =R150 All in order
	Kalbaskraal	Attend dog complaint	All in order on arrival.
	Riverlands	High visibility patrols	All in order
11 May 2024	Malmesbury	Foot beat Operation	All in order
	Kalbaskraal		All in order
12 May 2024	Malmesbury	High Visible patrols	All in order
13 May 2024	Malmesbury	Joint Ops Operation assist with CPU SAPS High Visibility Patrols	2 x drug houses searched
	Riverlands	Bylaw Awareness Campaign Illegal dumping High Visibility Patrols	1 x illegal dumping= R1500 All in Order
	Chatsworth	High Visibility Patrols	All Order
	Tierfontein	High Visibility Patrols	All in Order
14 May 2024	Malmesbury	High Visibility patrols. Attend complaint about cows crossing the N7	All in Order. Find no cows on the freeway.
	Chatsworth	Attend complaint about a possible drug house	Investigate and found that allegation was false
	Riverlands	Crime prevention Complaint received about Gang violence	Patrol area

	Riebeek-Kasteel	By Law Operation	3x Drinking in public= R450 1x Urinating in public= R150
	Riebeek-West	VCP	All in Order
16 May 2024	Malmesbury	Assisting Law enforcement with animal impounding operation. Illegal land invasion Ops By Law Operation	1 x arrest obstructing and threatening of an Officer. 5 x Slept /Overnight on street = R750 2x Directing a motor vehicle in a public parking= R400 1x Parked on a redline= R500
17 May 2024	Riverlands Chatsworth Kalbaskraal	Assist Joint Operation with K9-unit and STLE - Animal operation	2x Horses impounded 1x Goat impounded
20 May 2024	Malmesbury	High Visible Patrols Bylaw operation Assist Malmesbury SAPS conducting search warrants.	2 x Drinking in public R 300 2 x Urinate in Public =R 300 3 x Littered/Dump =R 900 All in Order
21 May 2024	Malmesbury Chatsworth	High Visibility Patrols Foot beat Operation Assist Malmesbury SAPS conducting search warrants.	1 x Red Line = R 500 1 x Loading Zone = R 800 1 x Urinate in Public =R 300 2 x Unlicensed m/v =R1000 All in Order
22 May 2024	Malmesbury	High Visibility Patrols Foot beat Operation	2 x Red Line = R1000 1 x Loading Zone =R 800 1 x Causing Obstruct R1000 6 x Unlicensed m/v R3000 2 x Litter/Dumping =R 600 5x Drinking in public = R750
23 May 2024	Malmesbury	Foot beat Operation	4 x Litter/Dump refuge R1200

	Moorreesburg	High Visibility Patrols K78	1 x Park sidewalk = R 500 1 x Redline = R 500 2 x Loading Zone = R1600 2 x No Parking = R1000 4 x Disabled Parking R3200 4 x Unlicensed m/v=R2000 All in Order
24 May 2024	Malmesbury Kalbaskraal Rural areas	High Visibility Patrols Foot Patrols Assist with complaint Assist Malmesbury SAPS with blue light patrol.	2 x Disabled Parking R1600 1 x Loading Zone = R 800 1 x Trade without permit R 300 All in order All in Order
25 May 2024	Chatsworth	Assist STLE with Land Invasion Operation By Law Operation	Demolish structures. 2x Gambling in Public: R300 1x Urinating in Public: R150 1x Drinking in Public: R150
26 May 2024	Chatsworth	Assist with Land Invasion Operation	All in Order
27 May 2024	Malmesbury Chatsworth	Access Control Nedbank. High Visible Patrols Monitoring National Elections. High Visibility Patrols Assist STLE with illegal structures.	All in Order All in Order

28 May 2024	Malmesbury Chatsworth	Foot Patrols Access Control Duties High visibility Patrols. Check on IEC. Investigate possible fire	2 x Unlicensed M/V =R1000 All in Order All in Order Negative
29 May 2024	Malmesbury Moorreesburg Darling Riebeeck Chatsworth Kalbaskraal Abbotsdale Koringberg Riverlands	Foot patrol operation High visibility Patrols High Visibility Patrols High visibility Patrols High Visibility Patrols High Visibility Patrols High Visibility Patrols (National Elections)	All in Order All in Order All in Order All in Order All in Order All in Order All in Order All in Order All in Order
30 May 2024	Riebeeck West Riebeeck Kasteel Chatsworth Malmesbury	High Visible Patrols High Visible Patrols High Visible Patrols Point Duty	1 x Loading Zone = R800 5 x Burn rubble = R1500 All in Order
31 May 2024	Malmesbury	By Law Operation	15x Drinking in Public: R2250 1x Urinating in Public: R150 2x Disregard in Public: R1000

Operational Images





DETAILS OF BY-LAW CASES/WARNINGS	Cases	Warnings	TOTAL
BY-LAWS WHICH RELATED TO COUNCIL PROPERTY	1	0	1
BY-LAWS WHICH RELATED TO FIRE BRIGADE	2	0	2
BY-LAWS WHICH RELATED TO STREETS	5	1	6
DRINKING IN PUBLIC	24	0	24
DRINKING IN PUBLIC - ARREST	1	3	4
URINATE IN PUBLIC	7	1	8
LITTERING	15	0	15
ILLEGAL DUMPING	0	0	0
KEEPING OF ANIMALS	0	2	2
KEEPING OF DOGS	0	4	4
OCCUPATIONAL HEALTH AND SAFETY	0	1	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	2	0	2
WASHING OF VEHICLES IN PUBLIC ROAD/PUBLIC PLACE	1	0	1
PREVENTION OF FIRES	0	1	1
STREET VENDORS AND HAWKERS	1	2	2
NUISANCE	3	0	3
WASHING OF VEHICLES IN PUBLIC ROAD/PUBLIC PLACE	0	0	0
TOTAL CASES	62	15	77



CCTV ROOM

MONTHLY REPORT

MAY 2024

MAY 2024

1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	1	7
	4	4	2	10

2. Shifts

Shift Cycle 1						
MON	TUES	WED	THURS	FRI	SAT	SUN
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 –15:00	07:00 15:00

3. Activities

Type of activity	AREA	Total
Complaints/Incidents		
• General	Swartland Area	5
• Accidents	Swartland Area	8
• Fire	Swartland Area	4
• Traffic	Swartland Area	27
• SAPS (Crime)	Swartland Area	17
• Law Enforcement	Swartland Area	21
CCTV (Incidents)	Swartland Area	5
By Law Cases		3
GRAND TOTAL		90

1. Challenges of CCTV –Unit

- Shortage of one shift to deliver a 24 - hour service.
- The Wi-Fi connection of the CCTV- Room is not stable causing cameras to log out for long periods with no visuals.
- Due to load shedding cameras loses connection to the server and cannot do any playbacks.
- Need an increase of cameras at Municipal buildings.
- A camera to be installed in front of CCTV-Room for safety precautions.
- LPR and Overview cameras of the exits of the area keep losing connection to the server.
- Fibre installation will help with connection stability.

STAFF

3 Supervisors -T10

9 Members -T8

Each shift consists of 3 Supervisors and 4 members.

OPERATORS

Operators - 6

Screens - 6

Each operator has 3 programs that operate.

CCTV – MONITORS

Cameras -34 in total

Views- 47

Inside CCTV-Room -1 (which is not part of monitoring)

12 Cameras was installed, monitoring the new finance and Council Buildings.

4 Views

8 Cameras out of order – (Paarl Overview+LPR; Credit Control; Vehicle Garages; 4xWesbank Sportsgrounds Cameras)

Finance and Council Buildings

- Council Security -1 Camera 1 View
- Council Chambers -1 Camera 2 Views (Council Chambers 1 and 2)

- Council Passage- 1 Camera 1 View
- Cashiers -1 Camera 1 View
- Finance Building Security- 1 Camera 1 View
- Cashiers Foyer- 1 Camera 2 Views (Cashier Foyer 1 and 2)
- Finance Spare- 1 Camera 1 View
- Finance Building Passage -1 Camera 1 View
- Fire Exit Stairs- 1 Camera 1 View

LPR and Overviews

- Darling - 1 Camera 2 views (LPR and Overview)
- Klipheuwel -1 Camera 2 views (LPR and Overview)
- Paarl- 1 Camera 2 views (LPR and Overview)
- Alpha Street -1 Camera 2 views (LPR and Overview)
- Wesbanksportsgronde - 1 Camera 5 views

Municipality Building

Outside the building

- East parking - 3 Cameras and 3 Views.
- West Parking - 3 Cameras and 3 Views.
- Front - 2 Cameras and 2 Views.
- Management Parking -1 Camera and 1 View.
- Library - 1 Camera and 1 View.
- Garages - 1 Camera and 1 View.
- Credit Control - 1 Camera and 1 View.

Inside Municipal Building

- Banquet Hall - 1 Camera and 4 Views.
- Cashier- 2 Cameras and 2 Views.
- Development Services - 1 Camera and 1 View.
- Main Reception - 1 Camera and 1 View.
- Main Entrance - 1 Camera and 1 View.
- Server Room- 1 Camera and 1 View.

REGISTRATION & LICENCING



REPORT MAY 2024

INCOME: REGISTRATION AND LICENCING MAY 2024

		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
Driving license applications							
Motor cycles	@ R 135.00	2	R270.00	3	R405.00	2	R270.00
Light motor vehicles	@ R 135.00	51	R6,885.00	25	R3,375.00	51	R6,885.00
Heavy motor vehicles	@ R 200.00	204	R40,800.00	98	R19,600.00	204	R40,800.00
Total: driving license applications		257	R47,955.00	126	R23,380.00		
Temporary driving licence appl.	@ R 45.00	160	R7,200.00	54	R2,430.00	26	R1,170.00
Driving licenses issued							
Income for Municipality	@ R 61.00	434	R26,474.00	139	R8,479.00	64	R3,904.00
Driving licenses issued							
Amount due to Prodiba	@ R 79.00	434	R34,286.00	139	R10,981.00	64	R5,056.00
Leaners licenses:							
Applications	@ R 68.00	237	R16,116.00	68	R4,624.00	28	R1,904.00
Issued	@ R 33.00	151	R4,983.00	23	R759.00	18	R594.00
Duplicate	@ R 33.00	11	R363.00	8	R264.00		
Instructors certificates:							
Applications	@ R 165.00	1	R165.00				
Issued	@ R 33.00						
Motor vehicles:							
Duplicate Registrations	@ R 165.00	56	R9,240.00				
Duplicate Traffic Register certificates	@ R 33.00	6	R198.00				
Temporaal Permits	@ R 90.00	141	R12,690.00				
Special Permits	@ R 65.00	78	R5,070.00				
Applications for roadworthy certificates							
Light motor vehicles	@ R165.00	63	R10,395.00	4	R660.00		
Heavy motor vehicles	@ R 195.00	17	R3,315.00	3	R585.00		
Motor cycles	@ R70.00	5	R350.00				
Total		85	R14,060.00	7	R1,245.00		
Roadworthy certificates	@ R 55.00	71	R3,905.00	6	R330.00		
Professional Driving permits	@ R 80.00	87	R6,960.00	41	R3,280.00	20	R1,600.00
Issue of information	@ R 22.00	7	R154.00				
Registration of motor vehicles	@ R 270.00	839	R226,530.00				
Motor trade numbers	@ R 102.00						
Licence fees			R2,478,486.40				
Total							R2,478,486.40
Commission: Licence fees			R297,418.36				
Total							R297,418.36

DRIVING LICENSE & ROADWORTHY SECTION MAY 2024

WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	2.0	3.5	N/a	2.75
Waiting period: Driving Licenses Heavy motor vehicles	2.0	5.5	N/a	3.75
Waiting period: Learners Licenses	2.0	0.0	1.0	1.0

LEARNERS LICENSE STATISTICS

MALMESBURY

CODES	01	02	03	TOTAL	
Absent	2	2	25	29	60%
Postponed	0	1	1	2	
Passed	11	22	118	151	
Failed	4	16	76	96	
Oral Test	0	0	1	1	
TOTAL	17	41	221	279	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

MOORREESBURG

CODES	01	02	03	TOTAL	
Absent	0	0	15	15	37%
Postponed	0	0	1	1	
Passed	0	5	18	23	
Failed	0	6	32	38	
Oral Test	0	0	0	0	
TOTAL	0	11	66	77	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

LEARNERS LICENSE STATISTICS

DARLING

CODES	01	02	03	TOTAL	
Absent	0	0	0	0	64%
Postponed	0	0	0	0	
Passed	0	10	8	18	
Failed	0	1	9	10	
Oral Test	0	0	0	0	
TOTAL	0	11	17	28	

Codes: 01 – Motorcycle
 02 – Light motor vehicles
 03 – Heavy motor vehicles

DRIVING LICENSE STATISTICS

MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	
Codes	A	A1	B	EB	C	C1	EC1	EC		
Absent	1	0	7	2	0	15	0	3	28	43%
Postponed	0	0	0	0	0	0	0	0	0	
Passed	5	0	20	1	0	66	0	4	96	
Failed	2	0	28	0	0	85	0	12	127	
TOTAL	8	0	55	3	0	166	0	19	251	

MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	
Codes	A	A1	B	EB	C	C1	EC1	EC		
Absent	1	0	5	0	0	19	0	18	43	47%
Postponed	0	0	1	0	0	0	0	0	1	
Passed	2	0	11	0	0	16	0	9	38	
Failed	1	0	13	0	0	22	0	6	42	
TOTAL	4	0	30	0	0	57	0	33	124	

ROADWORTHY STATISTICS

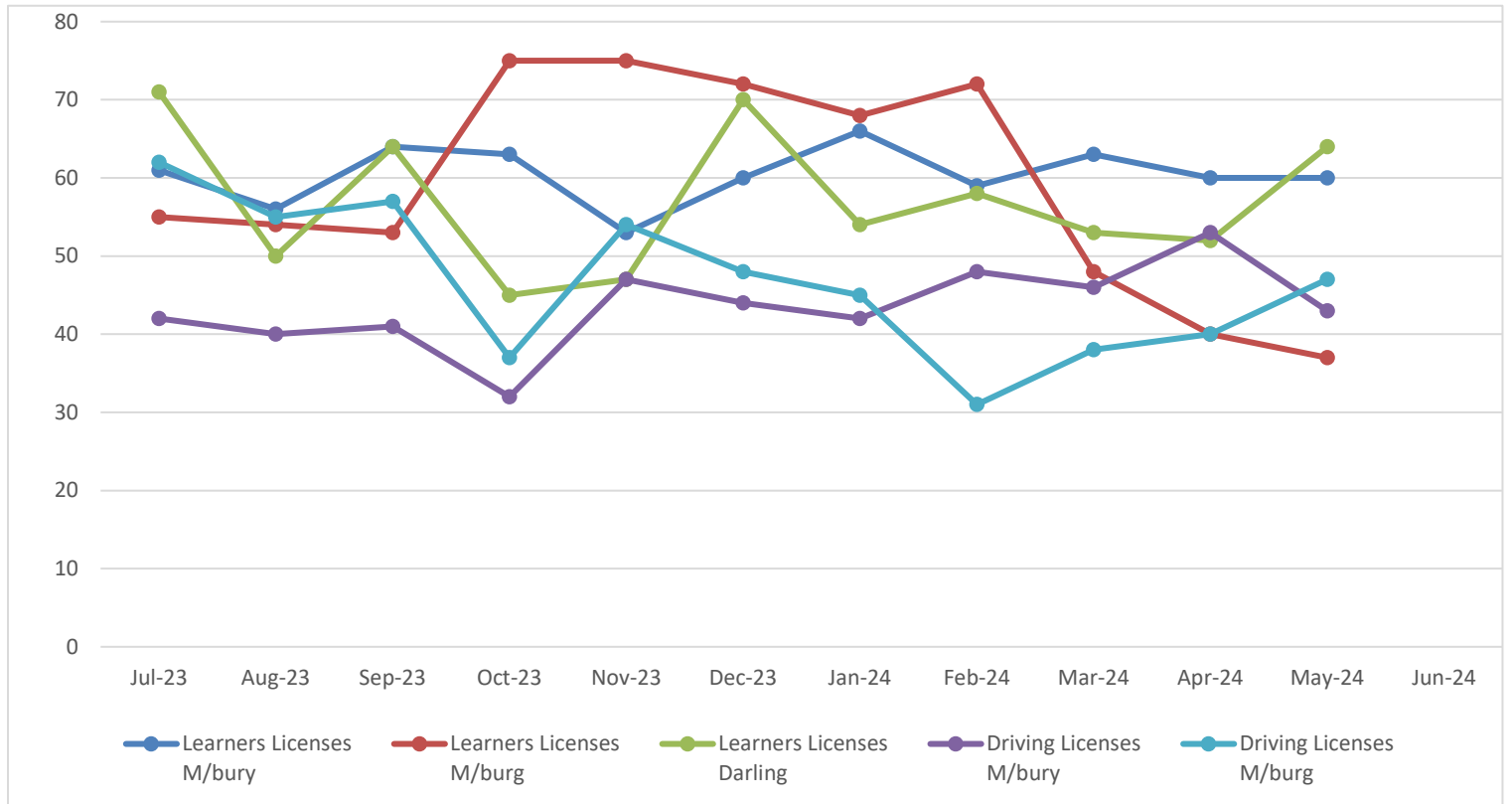
MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	0	0	0	1	2	3
Failed	0	0	0	0	0	0
Retest	0	0	1	0	2	3
Retest: Passed	0	0	1	0	2	3
Failed	0	0	0	0	0	0
TOTAL	0	0	2	1	6	9

MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	5	1	4	9	19	38
Failed	0	0	0	0	0	0
Retest	0	3	9	7	32	51
Retest: Passed	0	1	8	6	19	34
Failed	0	0	0	0	0	0
TOTAL	5	5	21	22	70	123

PASS RATE SWARTLAND



TRAFFIC OPERATIONS



TRAFFIC STATISTICS – MAY 2024

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	4 officers
Shift B	4 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
TOTAL	32

DETAIL OF TRAFFIC CASES – MAY 2024

Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	81	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	0	
Learner Driver offences	1	
Other offences regarding driving licenses	8	
Operator Offences	8	
PRDP Offences	20	
Roadworthy Certificate offences	0	
Other Offences Regarding RTQS	4	
Discontinue Notice	2	
Unlicensed/Unregistered Motor Vehicles	86	
Number Plate Offences	2	
Other offences regarding registration / licensing	0	
Moving violations		
Inconsiderate driving	2	
Traffic Signal Disobey	1	
Disobey Stop Sign	13	
Disobey No U-Turn	9	
Disobey Other Road Signs	4	
Disobey Other Road -No Hitch Hing	0	

Offences Regarding the Duties of Drivers	0	
Seat Belt or Crash Helmet	4	
Turning in the Face of Oncoming Traffic	0	
Turning Without Signalling	0	
Enter When Unsafe	0	
Exceeding Projection limits	0	
Excessive Noice by Willful Act	0	
Illegal overtaking	1	
Cell Phone	9	
Other Offences Regarding Rules of The Road	1	
Stopping and parking		
Stopping where Prohibited	6	
Stopping Causing Danger or Obstruction	4	
Parking Where Prohibited	86	
Vehicle defects		
Defective Brakes	8	
Defective Steering	0	
Defective Tyres	9	
Deposit Oil Or Fuel	1	
Defective Lamps	22	Focus area especially during night times and winter.
Other Defects	2	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	6	
No operating license	7	
Operating contrary to operating license	5	
Sundry		
Caution Notice / Confiscation	1	
Arrests - Driving whilst under the influence	0	
Arrest – Reckless & Negligent Driving	0	
Arrests – Other	0	
Arrests – Warrants	0	
Other offences not mentioned elsewhere	2	
TOTAL	415	

MONTHLY CAMERA SUMMARY – MAY 2024

MOBILES

1.	2020-	HOURS: 70	CASES LOGGED: 589
2.	2094-	HOURS: 94	CASES LOGGED: 413
3.	2063-	HOURS: 106	CASES LOGGED: 859
4.	2103-	HOURS: 28	CASES LOGGED: 102

TOTAL CAPTURE: 1963

TOTAL HOURS: 298

TOTAL PAID TICKETS: 2299

MONETARY VALUE: R 968, 260.00

FIXED SITES

1.	MB076- DARLING	: 867
2.	MB075- MOORREESBURG	: 394
3.	MB062- RIEBEEK WES	: 132

TOTAL CAPTURED: 1393

AVERAGE SPEED OVER DISTANCE (ASOD'S):

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	728
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	784
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	1080
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	983
TOTALS			3575

WARRANT OF ARREST PAID	68	R 77 150.00
EXPIRED WARRANTS- MAY 2024	131	R 202 325
ADMIN MARKS FOR MAY 2024	172	
INFRINGEMENT AUDIT PRINT REPORT	565	

TRAFFIC FINES: PAID CASES – MAY 2024															
Summonses, 341 Notices & Speeding Offences															
Service Provider			Total cases paid					Monetary value of paid cases							
TMT			229					R 968 260.00							
Total Warrants Served			Total Warrants withdrawn by Court					Monetary value of paid Warrants							
68			0					R 77 150.00							
Expired warrants for May 2024								Monetary value							
131								R 202 325.00							
Warrants of arrests															
	Total warrants finalized (Paid; withdrawn; older than 2 years)														
	Nov 2023	Dec 2023	Jan 2024	Mar 2024	April 2024	May 2024									
TMT	78	132	109	88	99	68									

WEIGH BRIDGE

	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	March 2024	April 2024	May 2024
Vehicles weighed	5372	5076	4820	5075	4073	4089	5280	5527	4110	4444	4625
Vehicles Overload Charged	51	67	62	52	35	27	40	55	42	48	47
Monetary Value	R 78 500	R 93 800	R 80 600	R 80 600	R47 700	R 21 750	R 60150	R 95 100	R 67750	R 65 600	R 57 100

VEHICLE CHECK POINTS (VCP's)

Date	Area	Description	Vehicles Stopped/Count	Traffic Cases issued
01/05/2024	Abbotsdale	VCP	23	9x Cases
01/05/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	39	26 x Cases
02/05/2024	Swartland Area	Parking Violations	0	4x Cases
02/05/2024	Malmesbury Area	Moving Violations	1	1x Cases
02/05/2024	Voortrekker Rd Spar Malmesbury	No U-Turn Observation	2	2 x Cases
03/05/2024	Riverlands Avenue, Riverlands	VCP	13	13 x Cases
03/05/2024	Voortrekker Rd Spar Malmesbury	No U-Turn Observation	3	4 x Cases
04/05/2024	R315, Yzerfontein	VCP	10	0 x Cases
04/05/2024	R 307, Darling	VCP	16	5 x Cases
05/05/2024	C/o R315 & Yzerfontein	VCP	18	2 x Cases
06/05/2024	Malmesbury Area	Moving Violations	4	4x Cases
06/05/2024	Spoor-weg, Malmesbury Area	Monitor stop sign	0	1x Cases
06/05/2024	Piet Retief Road, Malmesbury	Stop sign Enforcement	1	1 x Cases
07/05/2024	Malmesbury Area	Moving Violations	9	9x Cases
07/05/2024	Malmesbury Area	Moving Violations	9	9x Cases
07/05/2024	Darling/Yzerfontein Road	VCP	18	3 x Cases
08/05/2024	Swartland Area	Parking Violations	2	2x Cases
08/05/2024	Schoonspruit weg, Malmesbury	VCP	23	8x Cases
08/05/2024	Bokomo Rd, Malmesbury	Stop sign Enforcement	2	2 x Cases
10/05/2024	Darling Road, Darling	VCP	12	1x Cases
10/05/2024	R315, Yzerfontein	VCP	12	12 x Cases

11/05/2024	Malmesbury Area	Moving Violations	2	2x Cases
13/05/2024	Darling Road, Malmesbury	VCP	20	8 x Cases
13/05/2024	Malmesbury Area	Moving Violations	2	2 x Cases
13/05/2024	Darling/Yzerfontein Road	VCP	11	2x Cases
14/05/2024	Evita Bezuidenhout, Darling	VCP	8	4x Cases
14/05/2024	Swartland Area	Parking Violations	2	2x Cases
14/05/2024	Main Road, Darling	VCP	9	3 x Cases
14/05/2024	Darling Road, Malmesbury	VCP	14	4x Cases
15/05/2024	Main Road, Kalbaskraal	VCP	2	0x Cases
15/05/2024	Evita Bezuidenhout, Darling	VCP	8	7x Cases
15/05/2024	Piet Retief street, Malmesbury	VCP	13	8x Cases
15/05/2024	R315, Darling	Moving Violations	2	3x Cases
15/05/2024	Evita Bezuidenhout, Darling	VCP	24	4 x Cases
15/05/2024	Moorreesburg	VCP	29	6x Cases
15/05/2024	Voortrekker Rd Spar Malmesbury	No U-Turn Observation	1	1 x Cases
16/05/2024	Voortrekker Rd Spar Malmesbury	No U-Turn Observation	1	1 x Cases
17/05/2024	Atlantic drive, Yzerfontein	VCP	6	0 x Cases
17/05/2024	Klipheuwel, Malmesbury	VCP	12	3 x Cases
17/05/2024	Evita Bezuidenhout, Darling	Stop Street Enforcement	1	1 x Cases
17/05/2024	Buitekant street, Yzerfontein	VCP	10	0 x Cases
17/05/2024	Voortrekker weg, Malmesbury	Monitor no U-turn	1	1x Cases
17/05/2024	Riebeeck-Kasteel	VCP	14	5x Cases
17/05/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	18	10x Cases
17/05/2024	Voortrekker Rd Spar Malmesbury	No U-Turn Observation	3	3 x Cases
18/05/2024	Atlantic Drive, Yzerfontein	VCP	6	0 x Cases

18/05/2024	Kalbaskraal	VCP	37	24x Cases
20/05/2024	Main Rod, Yzerfontein	Stop Street Enforcement	2	2 x Cases
20/05/2024	Riverlands Avenue, Riverlands	VCP	8	8 x Cases
21/05/2024	Voortrekker Road, Malmesbury	VCP	25	5 x Cases
22/05/2024	Klipheuwel, Malmesbury	VCP	15	4x Cases
22/05/2024	Swartland Area	Parking Violations	6	6x Cases
22/05/2024	Darling Road, Abbotsdale	VCP	20	5x Cases
23/05/2024	Swartland Area	Parking Violations	3	3x Cases
23/05/2024	Rainier street, Malmesbury Area	Monitor stop sign	1	1 x Cases
23/05/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	26	18x Cases
24/05/2024	Arend str & Alfa str, Malmesbury	Monitor stop sign	0	0 x Cases
24/05/2024	Piet Retief street, Malmesbury	VCP	15	2 x Cases
24/05/2024	Swartland Area	Parking Violations	6	6x Cases
24/05/2024	Malmesbury Area	Moving Violations	2	2 x Cases
24/05/2024	Voortrekker Road, Malmesbury	Monitor no U-turn	0	0 x Cases
24/05/2024	Riebeeck-Kasteel	VCP	33	8 x Cases
24/05/2024	Main Road, Chatsworth	VCP	35	11 x Cases
25/05/2024	Malmesbury Area	Moving Violations	5	5x Cases
25/05/2024	Voortrekker weg & Lang str Malmesbury	Monitor no U-turn	1	1 x Cases
26/05/2024	Chatsworth, Riverlands road	VCP	6	6 x Cases
27/05/2024	Railway cross, Darling weg	Monitor stop sign	5	5x Cases
27/05/2024	Malmesbury Area	Moving Violations	3	3 x Cases
27/05/2024	CBD, Darling	Moving Violations	1	1 x Cases
28/05/2024	Evita Bezuidenhout, Darling	Stop Street Enforcement	0	0x Cases
29/05/2024	Evita Bezuidenhout, Darling	VCP	11	3x Cases

30/05/2024	Main Road, Darling	VCP	5	1x Cases
30/05/2024	CBD, Darling	Moving Violations	1	1x Cases
30/05/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	20	5 x Cases
30/05/2024	Voortrekker Road, (Spar) Malmesbury	No U-Turn Observation	3	5x Cases
31/05/2024	Silvertown Junction, Chatsworth	VCP	12	6x Cases
		TOTAL	743	406 x Cases

Foot Patrols			
Date	Area	Description	Output/Outcome
07/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	4x Cases
08/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	6 x Cases
09/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	4x Cases
10/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
13/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
15/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	5x Cases
17/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	5x Cases
20/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	4 x Cases
21/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	2x Cases
22/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	0x Cases
22/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	8x Cases
22/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
23/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	4x Cases
23/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	6 x Cases
23/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	6 x Cases
24/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1x Cases
24/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
25/05/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Cases
			61 x Cases

Educational programs /Projects			
Date	Area	Description	Detail of educational program
15 May 2024	Riebeek West Primary school	Road Safety Awareness with K9 Unit	Scholars were explained the meaning of basic traffic lights, signs and the importance of rules of the road. A police dog also known as a K-9, are trained to assist police, or the law enforcement officers. There duties include searching for contraband drugs and explosives, locating missing people, finding crime scene evidence, protection officers and other people. Assisting officers against suspects fleeing from officers. The breeds most used by law enforcement are German Shepherd, Belgian Malinois, Bloodhound, Dutch Shepherd and Labrador Retriever.
10:30 – 11:00	Riebeek West		

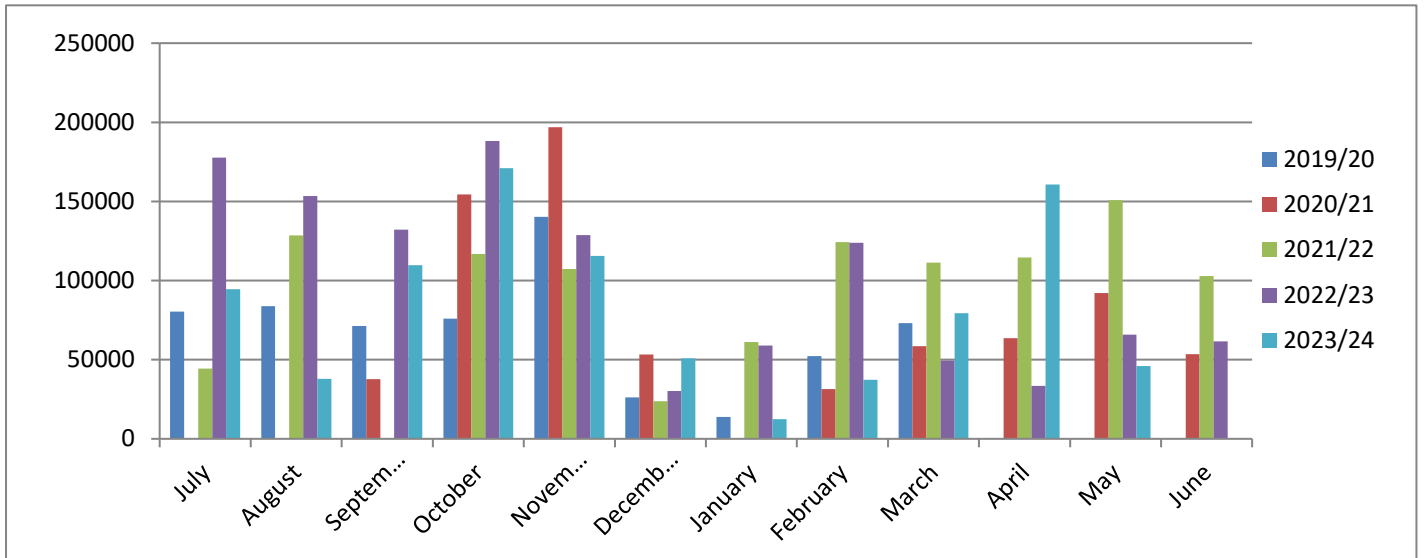




K78 ROADBLOCKS

Date	Location	Description	Vehicles stopped	Success
16/05/2024	West Coast Road, Yzerfontein	K78 Roadblock	79	17 x Cases
31/05/2024	Evita Bezuidenhout, Darling	K78, Roadblock	43	13 x Cases
			122	30 x Cases

Date	Location	Total Payments	Amount
03 May 2024	Malmesbury (Court)	104	R 26 200.00
17 May 2024	Malmesbury (Court)	49	R 19 810.00
Total Payment Value		153	R 46 010.00





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Brandweerdienste

8 Julie 2024

7/1/2/2-3

ITEM 6.4.2 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOUSAL WORD OP
OP 17 JULIE 2024.

ONDERWERP:	VERSLAG: BRANDWEER DIENSTE: MEI 2024
SUBJECT:	<i>REPORT: FIRE BRIGADE SERVICES: MAY 2024</i>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for May 2024.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER



- MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste
Afdeling: Brandweer
12 Junie 2024

7/1/2/2-3

BRANDWEER – MAANDVERSLAG: MEI 2024
FIRE BRIGADE – MONTHLY REPORT: MAY 2024

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

*13 Temporary Fire Reservists on standby weekly.

*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	MAY MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.05.2024	03:55 10:28 16:12 21:33	Motor Vehicle Accident – Nova, Bokomo Road, Malmesbury Humanitarian services (removed cat from electric pole) – Valk Street, Wesbank Veld fire – Klipfontein Farm, Malmesbury Veld fire – Wistaria Street, Wesbank		
02.05.2024	11:10	Motor Vehicle Accident – N7, Abbotsdale		
03.05.2024	13:48 18:41	Veld fire – Nemesia Street, Kalbaskraal Veld fire – Church Street, Abbotsdale		
04.02.2024	17:24 19:57	Motor Vehicle Accident – Voortrekker Road, Caltex Garage, Malmesbury Motor Vehicle Accident – Paarl Road, Riebeek Crossing, Malmesbury		
06.05.2024	11:10	Veld fire – N7, Abbotsdale		

08.05.2024	03:50 23:30	Motor Vehicle Accident – N7, Cheese Mouse, Malmesbury Structure on fire – 108 Alfa Street, Wesbank		
09.05.2024	11:45	Cleaning of road (fruit waste) – Bokomo Road, Malmesbury		
10.05.2024	21:28	House on fire – 47 Renoster Street, Abbotsdale		
11.05.2024	17:02	Veld fire – Boltney Street, Abbotsdale		
12.05.2024	11:08 11:35 15:35	Veld fire , Klipheuwel Road, Nitrophoska Veld fire – Klipheuwel Road, Doornfontein Farm Tyres alight at scrap yard – Varing Street, Wesbank		
13.05.2024	09:50	Refuse bin alight – Jakaranda Street, Wesbank		
14.05.2024	15:58	Veld fire – Renosterstreet, Chatsworth		
15.05.2024	07:04	Motor Vehicle Accident – Klipheuwel Road, Doornkraal Farm		
16.05.2024	08:47 12:55	Refuse bin alight – Jakaranda Street, Wesbank Motor Vehicle Accident – Bokomo Road, Taxi Rank, Malmesbury		
17.05.2024	12:29	Veld fire – next to Oranjerfontein Farm, Abbotsdale		
18.05.2024	08:10	Motor Vehicle Accident – N7, 15km outside Malmesbury		
19.05.2024	18:12	Furniture alight – 6 Essenhout Street, Wesbank		
20.05.2024	08:14 15:19	Refuse bin alight – Jakaranda Street, Wesbank Motor Vehicle Accident – Hopefield Road		
21.05.2024	11:19	Veld fire – Oranjerfontein Farm, Abbotsdale		
22.05.2024	07:10 17:37 18:50	Motor Vehicle Accident – N7, Kalbaskraal turn-off Motor Vehicle Accident – Jakkalsfontein Farm, Paarl Road Electric pole alight – cnr Arend- & Alfa Street, Wesbank		
23.05.2024	11:25	Refuse bin alight – Silvertown		
24.05.2024	09:27	Motor Vehicle Accident – Build It, Bokomo Road, Malmesbury		
26.05.2024	05:40 10:50	Veld fire – ‘Landbou grond’, Riverlands Motor Vehicle alight – Klipheuwel Road		
27.05.2024	08:00	Refuse bin alight – Alfa Street, Phola Park		
29.05.2024	07:10	Rubbish alight – Darling Road, Illinge Lethu turn-off		
30.05.2024	04:10 16:46 17:25	Motor Vehicle Accident – Jouberts kloof Farm, Malmesbury Electric cable alight – 5796 Chris Hani Street, Illinge Lethu Cleaning of road (building rubble) – N7, Roelcor		

DATE	TIME	MAY MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.05.2024	08:38 10:21 15:11	Refuse bin alight – municipal dumping site, Moorreesburg Veld fire – Sonop Street, Moorreesburg Rubbish alight – municipal dumping site, Moorreesburg		
03.05.2024	19:05	Veld fire – Sibanye, Moorreesburg		
04.05.2024	17:10	Motor Vehicle Accident – Longstreet, Moorreesburg		
18.05.2024	10:25	Motor Vehicle alight – 5 Sand Street, Moorreesburg		
21.05.2024	08:50	Refuse bin alight – Sibanye, Moorreesburg		
24.05.2024	13:48	Veld fire – Main Road, Koringberg		
27.05.2024	10:15	Veld fire – municipal dumping site, Moorreesburg		
28.05.2024	09:25	Refuse bin alight – Sibanye, Moorreesburg		

DATE.	TIME	MAY MONTHLY REPORT RIEBEEK KASTEEL/WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.05.2024	06:56	Veld fire – cnr Aandblom- & Tulpe Street, Riebeek West		
04.05.2024	11:53	Electric box alight – Aster Street, Riebeek Kasteel		
07.05.2024	19:41	Motor Vehicle Accident – R46, Riebeek Kasteel		
09.05.2024	19:00	Rubbish alight – Watsonia Street, Riebeek Kasteel		
13.05.2024	19:43	Veld fire – Van Riebeek Street, Riebeek West		
17.05.2024	15:20 23:03	Rubbish alight – Aandblom Street, Riebeek Kasteel Rubbish alight – Leeubekkie Street, Riebeek Kasteel		
18.05.2024	20:52 23:06 23:25	Refuse bin alight – Lelie Street, Riebeek Kasteel Veld fire – Aandblom Street, Riebeek Kasteel Veld fire – Leeubekkie Street, Riebeek Kasteel		
19.05.2024	13:30 14:50	Veld fire – Kachelhoffer Street, Riebeek West Rubbish alight – Lelie Street, Riebeek Kasteel		
21.05.2024	17:15 22:10	Rubbish alight – Lelie Street, Riebek Kasteel Tree alight – Kachelhoffer Street, Riebeek West		
23.05.2024	22:59	Rubbish alight – Koinonia Street, Riebeek Kasteel		
29.05.2024	10:55 19:35	Veld fire – Aandblom Street, Riebeek Kasteel Rubbish alight – Kloof Street, Riebeek Kasteel		

DATE	TIME	MAY MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.05.2024	14:16	Motor Vehicle Accident – R27, direction Langebaan		
04.05.2024	21:35 21:36	Rubbish alight – Silverboom Avenue, Darling Medical assistance – Donkin Street, Darling		
05.05.2024	15:47	Veld fire – municipal swimming pool, Darling		
09.05.2024	20:43	Rubbish alight – 580 Keurboom Avenue, Darling		
11.05.2024	16:05 16:06	Veld fire – direction Malmesbury Motor Vehicle Accident – R315, direction Malmesbury		
12.05.2024	10:16	Motor Vehicle Accident – R305, direction Hopefield		
15.05.2024	08:27	Motor Vehicle Accident – R315 between Darling & Malmesbury		
16.05.2024	05:00 15:10	Storage room alight – 330 Botterboom Avenue, Darling Motor Vehicle Accident – R27, Buffelsfontein		
17.05.2024	16:55	Motor Vehicle Accident – railway, Darling Cellars		
24.05.2024	08:25	Medical assistance – Primary School, Darling		
25.05.2024	09:00 13:55 16:47	Rubbish alight – municipal dumping site, Darling Veld fire – Hetbos Farm, Darling Motor Vehicle Accident – R27, direction Grotto Bay		
26.05.2024	00:03 00:43 17:10	Structure on fire – 119 7 th Avenue, Darling Medical assistance – cnr of Bloekom Avenue & Port Jackson Street, Darling Motor Vehicle Accident – R27, direction Grotto Bay		
27.05.2024	08:00 16:45	Rubbish alight – municipal dumping site, Darling Motor Vehicle Accident – R27, direction Grotto Bay		

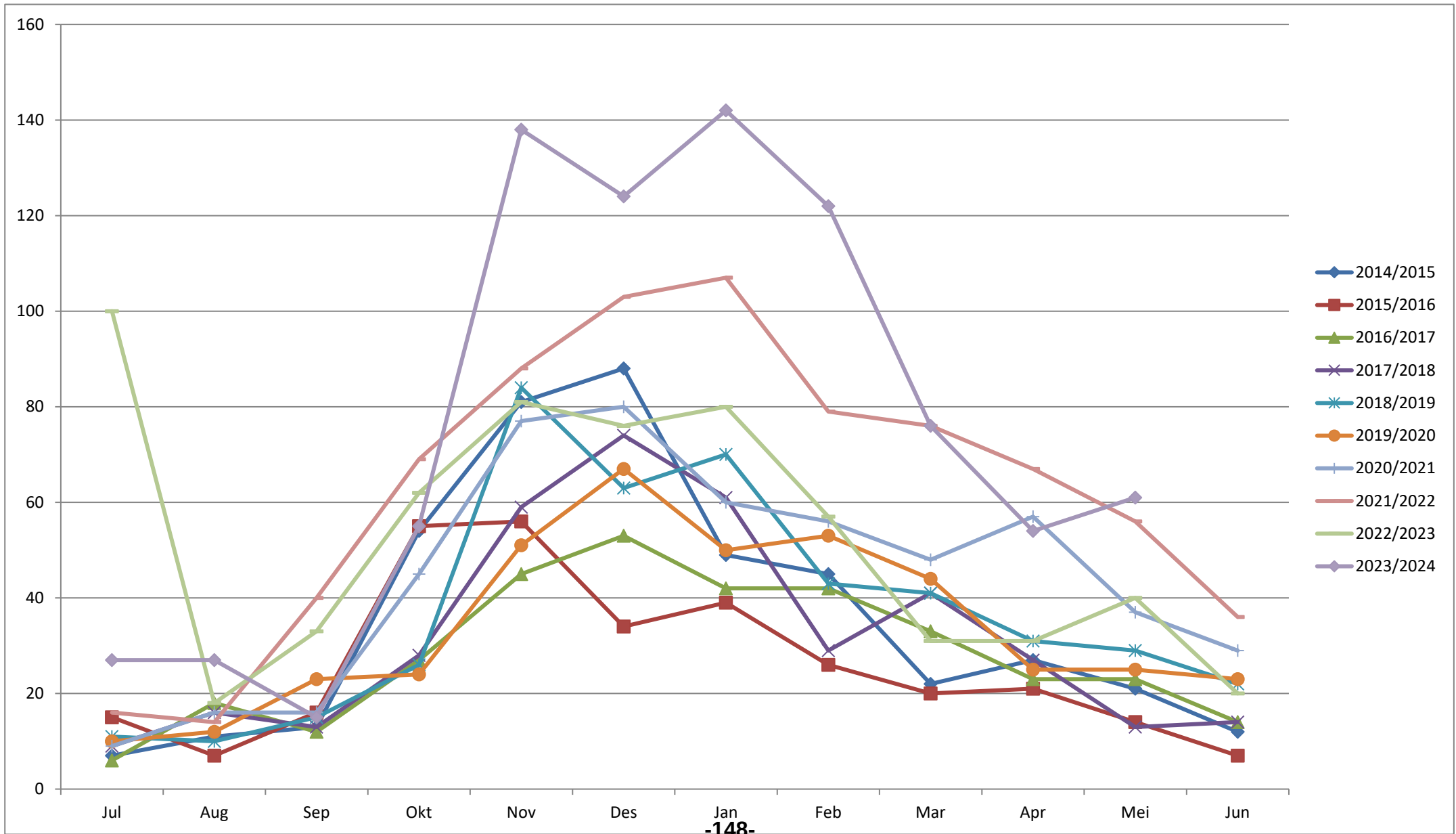
28.05.2024	11:27	Refuse bin alight – municipal dumping site, Darling		
31.05.2024	13:20	Refuse bin alight – Port Jackson Street, Darling		

GENERAL

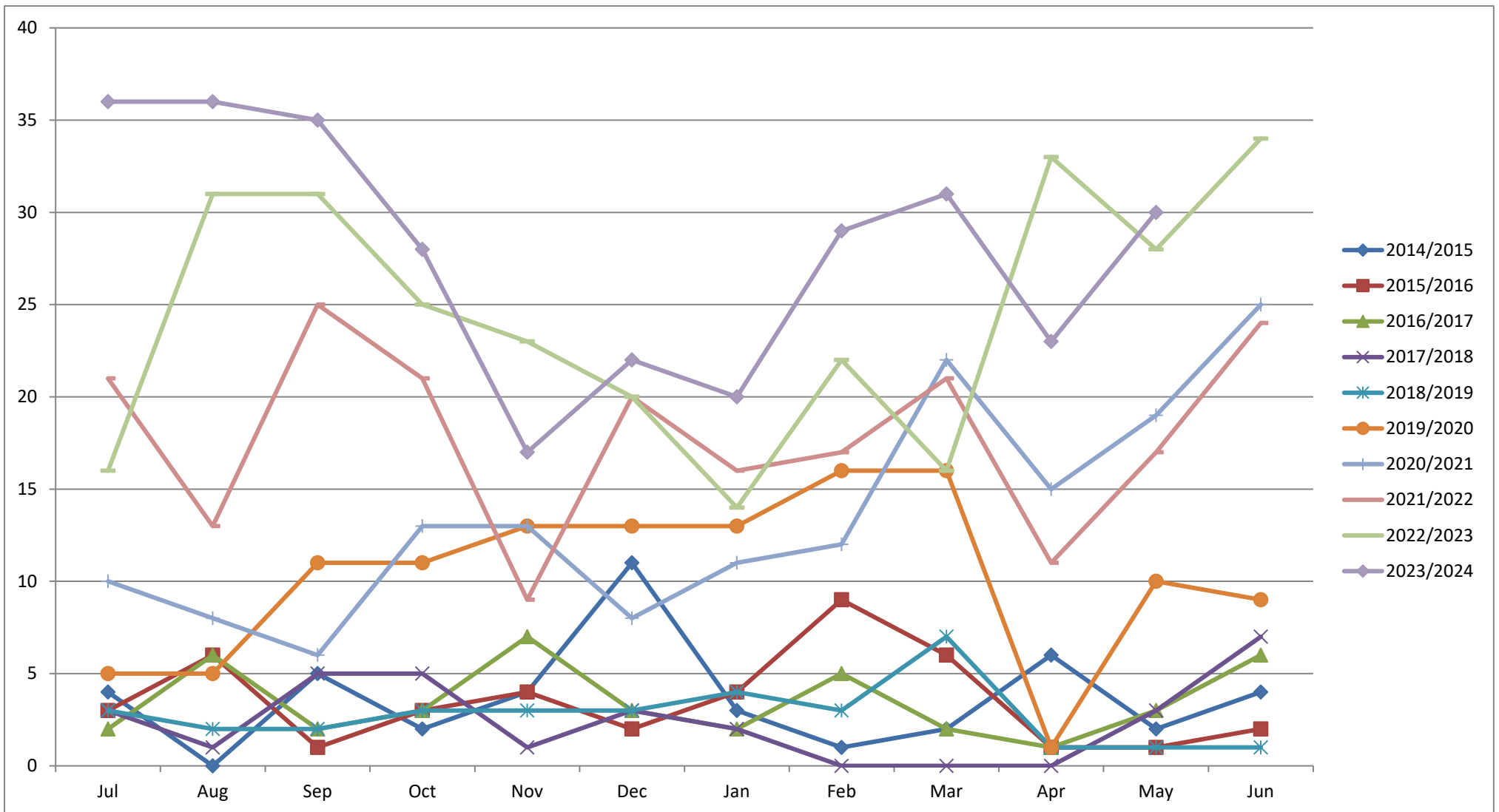
1. All operational firefighting vehicles and equipment inspected on a weekly basis.

CHIEF FIRE OFFICER: R HARRIS

AMOUNT OF FIRES



AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	May 2024												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									1			1
	INFORMAL									2			2
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE									1			1

INDUSTRY	FURNITURE									1			1
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM												
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS									3			3
	MINES (SURFACE)												
	UTILITIES												
TRANSPORT	CARS, MOTORCYCLES									2			2
	BUSES												
	HEAVY VEHICLES												
	SHIPS												
	TRAINS												
	AIRCRAFT												
OTHER	RUBBISH, GRASS AND BUSH									51			51
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	TOTALS									61			61

AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)	
(This exclude where fires are involved)	
TYPE INCIDENT	Number of incidents
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	24
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	6
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
TOTALS	30



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:
2 July 2024

ITEM 7.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 JULY 2024

SUBJECT: ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. BACKGROUND

In terms of Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to Council within 30 days of the end of each financial year. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to give effect to Council's oversight role.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 July 2023 to 30 June 2024 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C) and Deviations with reference to the Supply Chain Management Policy (Annexure D) for the last quarter of the financial year.

3. RECOMMENDATION

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C).

Dat kennis geneem word van die Jaarverslag ten opsigte van die implementering van die Voorsieningskanaalbestuursbeleid soos beoog deur artikel 6(2)(a)(i) van die Regulasies, sowel as verslae van die Formele Tenders (Bylae A), Informele Tenders (Bylae B), en die Afwykingsverslag (Bylae C);

- (b) That cognisance is taken of the services rendered for the period 1 April 2024 to 30 June 2024 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2023/2024 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

Dat kennis geneem word van die dienste gelewer vir die tydperk 1 April 2024 tot 30 Junie 2024 met verwysing na die uitsonderings waar dit onprakties is om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskettingbestuurbeleid (Bylae D). Kennis moet geneem word dat betalings nog vir die 2023/2024 finansiële jaar gefinaliseer moet word. Om aan wetgewing in terme van kwartaal 4 te voldoen, sal enige verskille in die volgende VKB-kwartaalverslag uitgelig word, onderhewig aan syfers/transaksies wat 'n impak op die volledigheid van die finansiële state sal hê.

J S Krieger

(acting) MUNICIPAL MANAGER



Supply Chain Management Implementation Report

2023/2024 ANNUAL REPORT

To The Council

Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 July 2023 to 30 June 2024.

Municipal Manager
2 July 2024

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen Council's oversight role. In accordance with Regulation 6(2)(a)(i) of the SCM Regulations the Accounting Officer must "within 30 days of the end of each financial year, submit a report on the implementation of the Supply Chain Management Policy of the municipality to the council of the municipality".

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and amendments approved by the Council on 28 March 2024.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the 2023/2024 financial year the BAC met **16 times**, and **52** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during the last quarter of the 2023/2024 financial year by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2023/2024 financial year.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2023-30 September 2023	17	5	R 162 155 686.59	29	R 2 775 789.25
1 October 2023-31 December 2023	14	3	R 8 897 935.69	49	R 4 450 908.10
1 January 2024-31 March 2024	7	3	R 23 007 702.41	34	R 2 771 794.76
1 April 2024-30 June 2024	14	5	R 3 753 158.11	42	R 3 839 699.03
	52	16	R 197 814 482.80	154	R 13 838 191.14

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of emergency deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the relevant director. The approval of all other deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations, up to a value of R30,000 (VAT included), approved for the period 1 April 2024 to 30 June 2024 amount to **R 367 214.87**. The total deviations approved with a transaction value of up to R30,000 (VAT included) for the 2023/2024 financial year amounted to **R 3 252 173.42**. The list of approved deviations for the last quarter is attached as Annexure C.

Deviations Approved by Municipal Manager: 2023/2024

The total deviations approved by the Municipal Manager for the 2023/2024 financial year amounted to **R 4 331 544.98**, VAT included compared to **R 3 975 906.64** for the 2022/2023 financial year .

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents, repair of equipment and accommodation and air travel bookings through the local travel agency. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 April 2024 to 30 June 2024.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Senior Manager: Supply Chain Management,
- SCM Manager,
- SCM Head: Logistics and Disposal,
- Head: Demand, Acquisition and Evaluation
- Principal Clerk,
- Assistant Store Controller: Issues & Stocktake,
- Store Keeper: Stationery,
- Store Keeper: Purchase/Stock Levels and
- Four SCM Practitioners

Systems

- **Supplier Database**
 - The municipality is utilising National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A representative from the unit attended the SCM Forum, which was hosted by the Provincial Treasury and held at Cape Winelands District Municipality, Worcester on 2 April 2024.

Reporting

All awards made above R300 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

FORMAL TENDERS (>R300,000) AWARDED: 1 APRIL 2024 - 30 JUNE 2024

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/D ELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
18.04.2024	T38/23/24	Completeness of Revenue Billing and Prevention of Revenue Leakages for Swartland Municipality for the Period Ending 31 August 2024	R299 000.00	31-Aug-24	Munsoft (Pty) Ltd	1
18.04.2024	T34/23/24	Supply and Delivery of Photoelectric Smoke Detectors	Rates	5 Weeks	Manyene Holdings (Pty) Ltd	0
08.05.2024	T42/23/24	Materials and Requirements for Electricity Department	Rates	30-Jun-25	All tenders accepted	Various
08.05.2024	T44/23/24	Supply and Delivery of Emergency Kits	R281 980.00	5-10 Days	West Coast Skies Services	1
08.05.2024	T41/23/24	Supply and Delivery of Light Blue Refuse Bags for the Period 1 July 2024 to 30 June 2025	Rates	30-Jun-25	Wastewant Plastics (Pty) Ltd	1
08.05.2024	L03/23/24	Sale of Erf 1308, Abbotsdale	R114 500.00		SSJ Brothers Save (Pty) Ltd	0
07.06.2024	T39/23/24	Materials and Requirements for Civil Engineering Department	Rates	30-Jun-25	All tenders accepted	Various
07.06.2024	T31/23/24	Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Moorreesburg	Rates	30-Jun-27	Exeo Khokela Civil Engineering Construction (Pty)	1
07.06.2024	T33/23/24	Procurement of an Integrated Internal Audit and Enterprise Risk Management Software Solution for the Period 1 July 2024 to 30 June 2027	R807 341.00	30-Jun-27	IDI Technology Solutions (Pty) Ltd	2
07.06.2024	T52/23/24	Supply, Installation, Commissioning and Maintenance of Digital Photocopy Equipment for the Period 1 July 2024 to 30 June 2027	Rates	30-Jun-27	Konika Minolta SA, a division of Bidvest Office	1
07.06.2024	T50/23/24	Provisioning of Internet Services and Software-Defined Networking (SDN) for Swartland Municipality for a Three-Year Period	R2 250 337.11	30-Jun-27	Linux Based Systems Design SA (Pty) Ltd	1

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/D ELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
13.06.2024	T37/23/24	Management of Short Term Insurance Portfolio	Rates	30-Jun-27	Opulentia Financial Services	1
13.06.2024	T36/23/24	Installation of a Driver and Vehicle Monitoring System Incorporating Vehicle Recovery to the Municipality's Fleet Of Vehicles	Rates	30-Jun-27	EWC Vehicle Communication (Pty) Ltd	2
27.06.2024	T57/23/24	Supply and Fitment of a Fire Fighting Superstructure on an UD Croner 250 Pke 2x4 Chassis	Rates	31-May-25	FES Manufacturing (Pty) Ltd	2
			R3 753 158.11			

ANNEXURE B

INFORMAL TENDERS (>R30,000<R300,000) AWARDED: 1 APRIL 2024 - 30 JUNE 2024

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Appointment of Architectural Professional for "Alterations and Refurbishment to Ground and Lower Ground Floor Municipal Offices Malmesbury"	SCM128.23.24	03.04.2024	R 72 168.25	Checkerflag Projects	1
Hire of Excavator and Truck to Clean Sections of No-Go River Moorreesburg	SCM124.23.24	03.04.2024	R 81 000.27	CCG Logistix (Pty) Ltd	1
Manufacture and Install a Container with I-Beam and Crawler at Chatsworth Pump Station	SCM133.23.24	05.04.2024	R 131 269.35	Johan Bester Ingenieurswerke BK	4
Supply and Delivery of Septic Tanks	SCM145.23.24	05.04.2024	R 64 140.06	Memotek Trading CC	1
External Painting of Tennis Clubhouse Moorreesburg	SCM140.23.24	11.04.2024	R 28 900.00	Wot Projects	1
Renewal of Fortigate 200E UTM License and 1 Year Forticloud Service	SCM136.23.24	11.04.2024	R 62 160.95	Resilient Services and Networks	4
Supply and Delivery of Gym Equipment	SCM132.23.24	11.04.2024	R 40 252.76	Adjuvo Enterprises (Pty) Ltd	2
Supply and Install New Central Air Conditioning System at Moorreesburg Municipal Offices	SCM138.23.24	12.04.2024	R 278 875.00	Louwco Cooling Solutions	4
Supply and Delivery of Notebooks and Desktop Computers	SCM130.23.24	12.04.2024	R 207 841.73	Ubuntu Technology (Pty) Ltd	2
Supply and Delivery of Manhole Rings	SCM144.23.24	15.04.2024	R 39 100.00	West Coast Skies Services	0
External Painting of Squash Court Clubhouse Moorreesburg	SCM141.23.24	16.04.2024	R 36 400.00	Wot Projects	1
Supply, Delivery and Packing of Grass at Yzerfontein Caravan Park	SCM143.23.24	16.04.2024	R 79 350.00	Bandakhanya (Pty) Ltd	2
Supply and Delivery of Shoes for Traffic and Law Enforcement Officials	SCM142.23.24	16.04.2024	R 155 830.18	Sparks and Ellis (Pty) Ltd	1
Renewal of EMC Unity 300 Support	SCM151.23.24	25.04.2024	R 51 032.34	Ubuntu Technologies (Pty) Ltd	2
Supply and Delivery of Air Break Switch Disconnectors	SCM137.23.24	25.04.2024	R 99 360.00	Lucy Electrical South Africa (Pty) Ltd	1
Supply and Delivery of Desktop Terminals	SCM150.23.24	02.05.2024	R 40 170.21	Ubuntu Technology (Pty) Ltd	1
Service, Refilling and Maintenance of Fire Extinguishers	SCM149.23.24	06.05.2024	R 12 120.00	Cyote Services Enterprise (Pty) Ltd	1
Renewal of 150 x Citrix Xendesktop Licenses	SCM152.23.24	06.05.2024	R 181 125.00	Phandu Communications	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Level IIIA Bullet Proof Vests	SCM154.23.24	06.05.2024	R 44 728.26	Gabriel and Michael Marketing (Pty) Ltd	1
Supply and Delivery of Fleece Knee Blankets	SCM146.23.24	06.05.2024	R 103 787.50	Swartland Workwear Centre (Pty) Ltd	4
Install and Commission Fibre Optical Cable and Network Points for Law Enforcement Office Moorreesburg	SCM162.23.24	09.05.2024	R 28 769.46	Bridging Technologies South Africa (Pty) Ltd t/a BTSA (Pty) Ltd	1
Supply and Installation of Two Way Digital Repeater Equipment for Swartland Municipality	SCM159.23.24	09.05.2024	R 162 249.93	Communication Network CC	1
Supply and Delivery of Padded Jackets	SCM155.23.24	14.05.2024	R 38 397.79	Swartland Workwear (Pty) Ltd	4
Replace and Program Level Controller at Rosenburg Pumpstation	SCM147.23.24	15.05.2024	R 31 335.20	WJ Cotter Electrical	0
Supply and Delivery of 11kv Switchgear Panel	SCM169.23.24	15.05.2024	R 270 250.00	Lucy Electrical South Africa (Pty) Ltd	1
Supply and Delivery of Solar Streetlights	SCM156.23.24	17.05.2024	R 86 769.29	Kader Technologies (Pty) Ltd	1
Cleaning of Dam at Riebeeck West Site	SCM161.23.24	17.05.2024	R 52 785.00	West Coast Skies Services	1
Installation of Diamond Mesh Fence at Darling Reservoir	SCM158.23.24	20.05.2024	R 122 322.52	Trade Avail 406CC t/a CAF Contractors	1
Supply and Delivery of Golfer T-Shirts	SCM163.23.24	20.05.2024	R 54 240.00	CJ Siebritz T/a Chez Supplies	1
Upgrading of Emergency Power Supply to Klipkoppie Radio Repeater Site	SCM175.23.24	21.05.2024	R 95 768.56	DDD Electrical (Pty) Ltd	1
Supply, Delivery and Installation of Hybrid Inverters and Batteries	SCM174.23.24	22.05.2024	R 263 659.93	DDD Electrical (Pty) Ltd	1
Replacement of Existing Pavilion Asbestos Roof Covering at Rosenhof Sports Grounds Moorreesburg	SCM167.23.24	28.05.2024	R 212 000.00	WLF Contractors (Pty) Ltd	1
Supply and Delivery of Tactical Vests for Traffic and Law Enforcement Officials	SCM172.23.24	28.05.2024	R 34 845.00	Nolada 8 (Pty) Ltd	1
Supply and Installation of Blinds at Municipal Head Office Malmesbury	SCM178.23.24	05.06.2024	R 49 900.00	M and E Roofing	1
Supply and Delivery of Led Aluminum Alloy Rechargeable Flashlights with USB Charge Cables	SCM177.23.24	07.06.2024	R 26 910.00	Swartland Workwear	4
Provision of Excavator Refresher Training Course	SCM170.23.24	11.06.2024	R 9 627.80	Tjeka Training Matters (Pty) Ltd	1
Provision of Front End Loader Refresher Training Course			R 4 692.00	Breerivier Training Development (Pty) Ltd	4
Provision of Front Truck Mounted Crane Refresher Training Course			R 8 050.00	He and She Driver Training Centre	4

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Gardening Services Required for the Cutting of Lawn and Maintenance of Trees and Shrubs at the Entrance to Ongegund Village for the Period Ending 30 June 2025	SCM179.23.24	11.06.2024	R 34 800.00	Swartland and West Coast Trading (Pty) Ltd	0
Transportation of Employees between Darling and Yzerfontein for the Period 1 July 2024 to 30 June 2025	SCM173.23.24	18.06.2024	R 187 500.00	Jacen Peter Filander	1
Gardening Services Required for the Cutting of Grass and Maintenance of Trees at the Diep River Banks Malmesbury for the Period Ending 30 June 2025	SCM180.23.24	20.06.2024	R 28 800.00	Swartland and West Coast Trading (Pty) Ltd	0
Supply and Delivery of Bunker Suits for Fire Fighting and Rescue Operations	SCM171.23.24	20.06.2024	R 43 152.19	Charnaud & Co (Pty) Ltd	6
Backup Solution for Microsoft 365 Environment for the Period 1 July 2024 to 30 June 2025	SCM176.23.24	20.06.2024	R 153 387.00	Ubuntu Technology (Pty) Ltd	2
Supply and Fit 2x Tyres for Bomag Roller	SCM182.23.24	21.06.2024	R 29 875.51	VWE Installations CC t/a VWE Bande	0
			R 3 839 699.03		

ANNEXURE C

**DEVIATIONS WITH A VALUE EQUAL TO OR LESS THAN R30 000.00 APPROVED FOR THE QUARTER 1 APRIL
2024 TO 30 JUNE 2024**

Supplier Name	Approval Date	Deviation Type	Department	Total
Swartland Gazette	05/04/2024	Impractical	Development Services	R 3 912.30
Swartland Joernaal	05/04/2024	Impractical	Development Services	R 4 250.40
Du Plessis & Mostert	11/04/2024	Impractical	Corporate Services	R 9 970.49
Swartland Gazette	11/04/2024	Impractical	Corporate Services	R 4 347.00
Swartland Joernaal	11/04/2024	Impractical	Corporate Services	R 4 675.44
Swartland Gazette	15/04/2024	Impractical	Development Services	R 20 430.90
Swartland Joernaal	15/04/2024	Impractical	Development Services	R 14 238.84
M&E Roofing	17/04/2024	Emergency	Civil Engineering Services	R 7 900.00
Media 24-Die Burger	23/04/2024	Impractical	Corporate Services	R 2 421.90
Channel Mobile (Pty) Ltd	25/04/2024	Impractical	Electrical Engineering Services	R 22 540.00
Dogs and All	30/04/2024	Emergency	Protection Services	R 15 525.00
M&E Roofing	02/05/2024	Emergency	Civil Engineering Services	R 28 500.00
Swartland Gazette	03/05/2024	Impractical	Development Services	R 11 519.55
Dogs and All	09/05/2024	Emergency	Civil Engineering Services	R 6 900.00
Swartland Gazette	10/05/2024	Impractical	Development Services	R 3 477.60
Checkerflag Projects	13/05/2024	Impractical	Civil Engineering Services	R 9 867.00
Swartland Gazette	16/05/2024	Impractical	Corporate Services	R 2 173.50
Swartland Gazette	17/05/2024	Impractical	Corporate Services	R 4 347.00
Swartland Gazette	17/05/2024	Impractical	Development Services	R 8 259.30
Patco Manufacturing CC	21/05/2024	Emergency	Civil Engineering Services	R 2 974.42
Presentation Solutions (Pty) Ltd	21/05/2024	Impractical	Electrical Engineering Services	R 6 325.00
Johan Bester Ingenieurswerke BK	23/05/2024	Emergency	Civil Engineering Services	R 12 100.37
Swartland Gazette	24/05/2024	Impractical	Development Services	R 4 347.00
M&E Roofing	27/05/2024	Emergency	Civil Engineering Services	R 9 700.00
Skaarland Ingenieurswerke BK	28/05/2024	Impractical	Electrical Engineering Services	R 4 168.04
Swartland Gazette	30/05/2024	Impractical	Corporate Services	R 6 955.20
Swartland Joernaal	03/06/2024	Impractical	Corporate Services	R 8 925.84
Swartland Joernaal	04/06/2024	Impractical	Development Services	R 11 688.60
Swartland Joernaal	04/06/2024	Impractical	Development Services	R 4 037.88
Swartland Gazette	04/06/2024	Impractical	Development Services	R 4 347.00
Swartland Joernaal	04/06/2024	Impractical	Corporate Services	R 3 220.00
Isolabantu	04/06/2024	Impractical	Corporate Services	R 2 805.60
Swartland Gazette	04/06/2024	Impractical	Corporate Services	R 3 018.75
Swartland Joernaal	05/06/2024	Impractical	Development Services	R 11 476.08
Tricom Africa	05/06/2024	Emergency	Civil Engineering Services	R 5 801.75
Presentation Solutions	05/06/2024	Impractical	Electrical Engineering Services	R 4 651.75
Swartland Joernaal	06/06/2024	Impractical	Corporate Services	R 8 075.76
Swartland Gazette	06/06/2024	Impractical	Corporate Services	R 6 737.85
Swartland Joernaal	06/06/2024	Impractical	Corporate Services	R 8 500.80
Swartland Joernaal	06/06/2024	Impractical	Development Services	R 5 100.48
Johan Bester Ingenieurswerke BK	07/06/2024	Emergency	Civil Services	R 5 170.33
Wot Projects	13/06/2024	Emergency	Civil Engineering Services	R 11 550.00
Wot Projects	13/06/2024	Emergency	Civil Engineering Services	R 3 800.00
Wot Projects	14/06/2024	Emergency	Civil Engineering Services	R 3 800.00

Supplier Name	Approval Date	Deviation Type	Department	Total
WJ Cotter	14/06/2024	Emergency	Civil Engineering Services	R 3 568.30
Swartland Gazette	19/06/2024	Impractical	Corporate Services	R 3 477.60
Swartland Gazette	20/06/2024	Impractical	Corporate Services	R 2 173.50
J Lawrence	20/06/2024	Emergency	Civil Engineering Services	R 3 680.00
Swartland Gazette	28/06/2024	Impractical	Development Services	R 9 780.75
				R 367 214.87

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 APRIL 2024 TO 30 JUNE 2024		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs (Para 2(6)d)</u>		
600CT Manufacturing (Pty)Ltd	R 14 565.00	1
Action Ford Malmesbury	R 7 325.20	2
AFGRI	R 184 558.43	8
Babcock Equipment	R 76 810.06	4
Barloworld Equipment (Pty)Ltd	R 101 678.55	6
Bell Equipment Sales	R 32 123.88	2
Compaction + Industrial Equipment	R 17 021.00	2
Darling Hersteldienste	R 6 880.35	1
FES Manufacturing	R 11 118.68	1
HD Transmissions (Pty)Ltd	R 33 868.84	3
HJ van Zyl Meganies BK	R 19 610.00	1
JB's Nissan (Diens En Herstel)	R 40 722.05	8
JB's Trucks - UD Trucks Malmesbury	R 504 038.65	34
Kaap Agri Bedryf Bpk	R 19 946.22	2
Kanu Equipment (Kemach)	R 8 906.67	1
Malmesbury Toyota	R 85 871.14	9
Perdeberg Motors	R 132 121.52	17
Rola VW Malmesbury	R 20 255.70	2
TFM Transtech	R 31 277.14	3
Unicape Equipment	R 12 320.00	1
VB AGRI (Pty) Ltd	R 24 004.79	1
Weskus Meganisasie	R 20 951.91	2
<u>Equipment: Repairs (Para 2(6)i)</u>		
Alpha Hydraulic Lifting Services (Pty) Ltd	R 29 690.00	2
Automodell BK	R 8 030.80	2
BM Power Centre cc	R 7 193.50	1
CAW-Cape Armature Winders	R 26 000.00	1
Conradie Besproeiing	R 3 037.00	1
Darling Hersteldienste	R 6 554.43	1
DDD Electrical (Pty) Ltd	R 30 611.20	2
Demolition Technologies	R 20 129.10	1
Drager South Africa Pty Ltd	R 13 293.00	1
Euraf Agencies	R 20 930.44	5
First Battery Centre	R 4 623.70	2
Fremtac Fire and Rescue cc	R 8 258.57	1
Graanland Ingenieurswerke	R 3 132.00	1
HJ van Zyl Meganies BK	R 2 950.00	1
Hydromatic	R 2 335.00	1

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
JHL Ingenieurs Verskaffers	R 8 957.35	3
Louwco Cooling Solutions	R 3 450.00	1
Lumber & Lawn (Pty)Ltd	R 16 295.38	5
Tricom Africa	R 7 906.14	1
VWE Installasies BK	R 3 625.00	1
<u>IT Software (Para 2(6)b)</u>		
Adapt IT	R 92 352.32	1
ICASA	R 8 373.04	1
Landis & Gyr	R 42 262.56	1
R-Data (Pty) Ltd	R 392 114.62	3
RT Systems	R 7 437.62	1
Spectrum Communications	R 10 388.57	1
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
SAICE (Pty) Ltd	R 5 440.00	1
The Institute of Risk Management South Africa	R 5 000.00	1
<u>Disaster situation (Para 2(6)f)</u>		
J Lawrence	R 5 140.00	1
<u>Medical Specialists (Para 2(6)h)</u>		
M. van Heerden	R 2 250.00	1
<u>Refresher Training Courses (Para 2(6)i)</u>		
UAV Industries Training Africa (Pty) Ltd	R 16 520.00	1
<u>Subscription & Membership Fees (Para 2(6)k)</u>		
DG Capital	R 3 308.80	1
Engineering Council of South Africa	R 22 125.22	2
South African Council for the Property Valuers Profession	R 3 556.52	1
The Institute of Internal Auditors	R 2 972.50	1
<u>Travel Agencies (Para 2(6)l)</u>		
Swartland Travel Services	31 913.52	4
<u>Tyre Repairs (Para 2(6)m)</u>		
VWE Installasies BK	17 667.76	7
	R 2 301 801.44	174



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2024-07-17

8/1/B/1
WARD: All wards

ITEM 7.2 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 JULY 2024

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

The performance of contractors is quarterly monitored on the Collab and Eunomia system.

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a quarterly basis. At the monthly performance assessment meetings, the directors then report to the Municipal Manager on the performance of contractors through the Eunomia compliance system. Problems occurred (if any) are discussed here with possible interventions where necessary.

The fourth quarter's performance of contractor's report is attached as **ANNEXURE 1**.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. AANBEVELING / RECOMMENDATION

(a) dat kennis geneem word van hierdie verslag.

(a) *That this report be noted.*

(get) J J Scholtz

MUNICIPAL MANAGER

Assessments Per Supplier

This report will display Assessments Per Supplier

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5183829	BC LANDSCAPE TRAINING AND CONSULTANCY	4-29-2024 12:00:00 AM	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and	April	2 - Delivery On Standard	On Schedule
5164508	CAB HOLDINGS	4-13-2024 12:00:00 AM	CILLIERSS	T68/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Provision for Printed Monthly Municipal Account	April	2 - Delivery On Standard	On Schedule
5183825	Mia du Plessis	4-25-2024 12:00:00 AM	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	April	2 - Delivery On Standard	On Schedule
5183850	F E S MANUFACTURING	4-19-2024 12:00:00 AM	HARRISR	T64/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Fire Fighting Equipmen	April	2 - Delivery On Standard	On Schedule
5183824	ONTEC SYSTEMS	4-26-2024 12:00:00 AM	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change	April	2 - Delivery On Standard	On Schedule
5183845	VE RETICULATION	4-29-2024 12:00:00 AM	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area	April	2 - Delivery On Standard	On Schedule
5283221	PASO ORGANICS	4-1-2024 12:00:00 AM	BARLOWJ	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeek Kasteel,	April	2 - Delivery On Standard	On Schedule
5183842	SKYEWATCH SECURITY	4-25-2024 12:00:00 AM	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeek Kasteel,	April	2 - Delivery On Standard	On Schedule
5183855	YONKE IMIHLA BUILDING SOLUTIONS	5-1-2024 12:00:00 AM	SPIESJ	T60/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Supply and Erecting of Fencing, Chatsworth	April	2 - Delivery On Standard	On Schedule
5183832	JACEN PETER FILANDER	4-29-2024 12:00:00 AM	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and	April	2 - Delivery On Standard	On Schedule
5183818	ISIMISELO CONSTRUCTION	4-25-2024 12:00:00 AM	TERBLANCHEM	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Heac	April	2 - Delivery On Standard	On Schedule
5183828	PLUS1X COMMUNICATIONS	4-26-2024 12:00:00 AM	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone System;	April	2 - Delivery On Standard	On Schedule
5183819	MUBESKO AFRICA	4-25-2024 12:00:00 AM	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality	April	2 - Delivery On Standard	On Schedule
5183812	SILVER LAKE TRADING 305 (Opulentia Financial Services)	4-25-2024 12:00:00 AM	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance	April	2 - Delivery On Standard	On Schedule
5183811	EWV VEHICLE COMMUNICATION	4-25-2024 12:00:00 AM	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending	April	2 - Delivery On Standard	On Schedule
5183822	AYANDA MBANGA COMMUNICATIONS	4-29-2024 12:00:00 AM	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place	April	2 - Delivery On Standard	On Schedule
5183810	PASO ORGANICS	4-25-2024 12:00:00 AM	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from	April	2 - Delivery On Standard	On Schedule
5183852	ASLA KONSTRUKSIE	5-1-2024 12:00:00 AM	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the	April	2 - Delivery On Standard	On Schedule
5183813	LINUX BASED SYSTEMS DESIGN SA	4-26-2024 12:00:00 AM	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality fo	April	2 - Delivery On Standard	On Schedule
5183820	DOGS AND ALL	4-29-2024 12:00:00 AM	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	April	2 - Delivery On Standard	On Schedule
5283313	AMANDLAGCF CONSTRUCTION	4-30-2024 12:00:00 AM	SPIESJ	T44/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on Friday, 28 July 2023: Construction of New Sports Fields, Lighting and	April	2 - Delivery On Standard	On Schedule
5183809	ABRE EUGENE VISSER	4-25-2024 12:00:00 AM	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at	April	2 - Delivery On Standard	On Schedule
5183826	HCB VALUATIONS AND SERVICES	4-25-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for al	April	2 - Delivery On Standard	On Schedule
5183826	HCB VALUATIONS AND SERVICES	4-25-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of a	April	2 - Delivery On Standard	On Schedule
5183857	NAMMIC WESTERN CAPE	5-1-2024 12:00:00 AM	SPIESJ	T43/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 February 2024: Construction of a new olympic size swimming pool at	April	2 - Delivery On Standard	On Schedule
5183796	DOGS AND ALL	4-29-2024 12:00:00 AM	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic	April	2 - Delivery On Standard	On Schedule
5183836	MALHERBE TUBB FAURE	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April	2 - Delivery On Standard	On Schedule
5183837	HSG ATTORNEYS	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April	2 - Delivery On Standard	On Schedule

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5183838	MARAIS MULLER HENDRICKS	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April	2 - Delivery On Standard	On Schedule
5183839	YVETTE ADELE CLOETE	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April	2 - Delivery On Standard	On Schedule
5183840	Du Plessis & Mostert	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April	2 - Delivery On Standard	On Schedule
5183841	TALENI GODI KUPISO	4-25-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	April		On Schedule
5183795	TMT SERVICES AND SUPPLIES	5-6-2024 12:00:00 AM	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services	April	2 - Delivery On Standard	On Schedule
5183817	TFC OPERATIONS	4-25-2024 12:00:00 AM	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	April	2 - Delivery On Standard	On Schedule
5183831	EDWIN CHARLES GENADE	4-29-2024 12:00:00 AM	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour	April	2 - Delivery On Standard	On Schedule
5183834	WORLD FOCUS 1322	4-29-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and	April	2 - Delivery On Standard	On Schedule
5183835	REDLIGHT SECURITY	4-29-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and	April	2 - Delivery On Standard	On Schedule
5183834	WORLD FOCUS 1322	4-29-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the	April	2 - Delivery On Standard	On Schedule
5183835	REDLIGHT SECURITY	4-29-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the	April	2 - Delivery On Standard	On Schedule
5183815	SIPHAKAME SKILLS DEVELOPMENT	4-29-2024 12:00:00 AM	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period	April	2 - Delivery On Standard	On Schedule
5183816	THE STANDARD BANK OF SOUTH AFRICA	4-25-2024 12:00:00 AM	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022	April	2 - Delivery On Standard	On Schedule
5183833	BANTUBANYE INVESTMENTS	4-29-2024 12:00:00 AM	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training	April	2 - Delivery On Standard	On Schedule
5183830	TSHEGO FENTSE FACILITIES AND ENGINEERING	4-29-2024 12:00:00 AM	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process	April	2 - Delivery On Standard	On Schedule
5183827	RISCFREE DOT COM	4-29-2024 12:00:00 AM	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indiqent Management	April	2 - Delivery On Standard	On Schedule
5183858	PRESENTATION SOLUTIONS	4-26-2024 12:00:00 AM	PIENAARJ	T25/23/24	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply, Deliver and Install Audio Conference Unit with	April	2 - Delivery On Standard	On Schedule
5183858	PRESENTATION SOLUTIONS	4-26-2024 12:00:00 AM	PIENAARJ	T25/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 March 2024: Supply, deliver and install Audio Conference Unit with	April	2 - Delivery On Standard	On Schedule
5293605	MAXAL PROJECTS (SA)	4-1-2024 12:00:00 AM	BARLOWJ	T23/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Appointment of service providers for the maintenance	April	2 - Delivery On Standard	On Schedule
5183771	Suidkaap Waardeerders	4-25-2024 12:00:00 AM	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuator	April	2 - Delivery On Standard	On Schedule
5183844	BIGEN AFRICA SERVICES	5-1-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	April	2 - Delivery On Standard	On Schedule
5183851	Zutari	5-1-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	April	2 - Delivery On Standard	On Schedule
5183814		5-1-2024 12:00:00 AM	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	April	2 - Delivery On Standard	On Schedule
5183848	SPARKS AND ELLIS	4-26-2024 12:00:00 AM	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire	April	2 - Delivery On Standard	On Schedule
5183854	F BOCKS VERFKONTRAKTEURS	4-25-2024 12:00:00 AM	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk	April	2 - Delivery On Standard	On Schedule
5183847	BH VENTURES	4-25-2024 12:00:00 AM	MARAISK	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truc	April		On Schedule
5183846	CLAREMART AUCTIONEERS	4-25-2024 12:00:00 AM	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truc	April		On Schedule
5183849	JBS COMMERCIAL (RF)	4-26-2024 12:00:00 AM	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truc	April	2 - Delivery On Standard	On Schedule
5409119	BC LANDSCAPE TRAINING AND CONSULTANCY	6-25-2024 12:00:00 AM	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and	June	2 - Delivery On Standard	Completed
5409115	Mia du Plessis	6-25-2024 12:00:00 AM	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	June	2 - Delivery On Standard	On Schedule

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5409132	SKYEWATCH SECURITY	6-28-2024 12:00:00 AM	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeeck Kasteel.	June	2 - Delivery On Standard	On Schedule
5409136	VE RETICULATION	6-25-2024 12:00:00 AM	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area	June	2 - Delivery On Standard	On Schedule
5409122	JACEN PETER FILANDER	6-27-2024 12:00:00 AM	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and	June	2 - Delivery On Standard	Completed
5409118	PLUS1X COMMUNICATIONS	6-25-2024 12:00:00 AM	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone System:	June	2 - Delivery On Standard	On Schedule
5409109	MUBESKO AFRICA	6-25-2024 12:00:00 AM	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality	June	2 - Delivery On Standard	On Schedule
5409102	SILVER LAKE TRADING 305 (Opulentia Financial Services)	6-25-2024 12:00:00 AM	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance	June	2 - Delivery On Standard	Completed
5409101	EWC VEHICLE COMMUNICATION	6-25-2024 12:00:00 AM	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending	June	2 - Delivery On Standard	Completed
5409112	AYANDA MBANGA COMMUNICATIONS	6-27-2024 12:00:00 AM	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place	June	2 - Delivery On Standard	On Schedule
5409111	VERSO FINANCIAL SERVICES	6-27-2024 12:00:00 AM	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Underwriting of the Municipality's Group Life Insurance	June	2 - Delivery On Standard	On Schedule
5409100	PASO ORGANICS	6-25-2024 12:00:00 AM	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from	June	2 - Delivery On Standard	On Schedule
5409142	ASLA KONSTRUKSIE	6-27-2024 12:00:00 AM	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the	June	2 - Delivery On Standard	On Schedule
5409151	WEST COAST SKIES SERVICES	6-17-2024 12:00:00 AM	HARMSEM	T44/23/24	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 May 2024: Supply and delivery of Emergency Kit:	June	2 - Delivery On Standard	On Schedule
5409110	DOGS AND ALL	6-25-2024 12:00:00 AM	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	June	2 - Delivery On Standard	On Schedule
5409145	NAMMIC WESTERN CAPE	6-27-2024 12:00:00 AM	SPIESJ	T43/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 February 2024: Construction of a new olympic size swimming pool at	June	2 - Delivery On Standard	On Schedule
5409116	HCB VALUATIONS AND SERVICES	6-25-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of a	June	2 - Delivery On Standard	On Schedule
5409116	HCB VALUATIONS AND SERVICES	6-25-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for al	June	2 - Delivery On Standard	On Schedule
5183801	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
5011064	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
4999693	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	On Schedule
5050553	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
5084690	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
5157453	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
5065151	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	Completed
4990498	LUMICO	5-23-2024 12:00:00 AM	FRANSMANO	T41/19/20	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Provision of Social Media Services to Swartland	June	2 - Delivery On Standard	On Schedule
5409107	TFC OPERATIONS	6-25-2024 12:00:00 AM	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	June	2 - Delivery On Standard	On Schedule
5157447	TMT SERVICES AND SUPPLIES	5-20-2024 12:00:00 AM	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services	June	2 - Delivery On Standard	On Schedule
5301298	TMT SERVICES AND SUPPLIES	6-26-2024 12:00:00 AM	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services	June	2 - Delivery On Standard	On Schedule
5409148	MUNSOFT	6-30-2024 12:00:00 AM	NOLANM	T38/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 18 April 2024: Completeness of Revenue Billing and Prevention of	June	2 - Delivery On Standard	On Schedule
5409121	EDWIN CHARLES GENADE	6-25-2024 12:00:00 AM	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour	June	2 - Delivery On Standard	On Schedule

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5409124	WORLD FOCUS 1322	6-25-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and	June	2 - Delivery On Standard	On Schedule
5409125	REDLIGHT SECURITY	6-25-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and	June	2 - Delivery On Standard	On Schedule
5409124	WORLD FOCUS 1322	6-25-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the	June	2 - Delivery On Standard	On Schedule
5409125	REDLIGHT SECURITY	6-25-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the	June	2 - Delivery On Standard	On Schedule
5409105	SIPHAKAME SKILLS DEVELOPMENT	6-25-2024 12:00:00 AM	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period	June	2 - Delivery On Standard	Completed
5409106	THE STANDARD BANK OF SOUTH AFRICA	6-25-2024 12:00:00 AM	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022	June	2 - Delivery On Standard	On Schedule
5301362	MANYENE HOLDINGS	6-3-2024 12:00:00 AM	HARRISR	T34/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 April 2024: Supply and delivery of Photo-electric Smoke Detector:	June	2 - Delivery On Standard	On Schedule
5409123	BANTUBANYE INVESTMENTS	6-25-2024 12:00:00 AM	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training	June	2 - Delivery On Standard	On Schedule
5409120	TSHEGO FENTSE FACILITIES AND ENGINEERING	6-25-2024 12:00:00 AM	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process	June	2 - Delivery On Standard	On Schedule
5409117	RISCFREE DOT COM	6-26-2024 12:00:00 AM	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management	June	2 - Delivery On Standard	On Schedule
5409147	F BOCKS VERFKONTRAKTEURS	6-27-2024 12:00:00 AM	QUICKFALLN	T29/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 18 March 2024: Malmesbury Municipal Offices: Alterations and	June	2 - Delivery On Standard	Completed
5409141	Zutari	6-27-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	June	2 - Delivery On Standard	On Schedule
5409134	BIGEN AFRICA SERVICES	6-27-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	June	2 - Delivery On Standard	On Schedule
5409144	TMT SERVICES AND SUPPLIES	6-27-2024 12:00:00 AM	SPIESJ	T22/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply and implementation of traffic control devices in	June		On Schedule
5409063	Suidkaap Waardeerders	6-25-2024 12:00:00 AM	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuator	June	2 - Delivery On Standard	Completed
5409104		6-27-2024 12:00:00 AM	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	June	2 - Delivery On Standard	On Schedule
5409139	SPARKS AND ELLIS	6-28-2024 12:00:00 AM	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire	June	2 - Delivery On Standard	Completed
5457429	LANDFILL CONSULT	6-28-2024 12:00:00 AM	MARAISP	T06/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on	June		On Schedule
5409146	WASTEWANT WASTE MANAGEMENT	6-25-2024 12:00:00 AM	MARAISP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at	June	2 - Delivery On Standard	On Schedule
5409140	JBS COMMERCIAL (RF)	6-28-2024 12:00:00 AM	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truc	June	2 - Delivery On Standard	On Schedule
5301330	BC LANDSCAPE TRAINING AND CONSULTANCY	5-28-2024 12:00:00 AM	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and	May	2 - Delivery On Standard	On Schedule
5301326	Mia du Plessis	5-27-2024 12:00:00 AM	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland	May	2 - Delivery On Standard	On Schedule
5301352	F E S MANUFACTURING	6-3-2024 12:00:00 AM	HARRISR	T64/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Fire Fighting Equipmen	May	2 - Delivery On Standard	Completed
5301325	ONTEC SYSTEMS	5-30-2024 12:00:00 AM	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change	May	2 - Delivery On Standard	On Schedule
5283222	PASO ORGANICS	5-1-2024 12:00:00 AM	BARLOWJ	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeek Kasteel.	May	2 - Delivery On Standard	On Schedule
5301343	SKYEWATCH SECURITY	5-27-2024 12:00:00 AM	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeek Kasteel.	May	2 - Delivery On Standard	On Schedule
5301347	VE RETICULATION	5-27-2024 12:00:00 AM	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area	May	2 - Delivery On Standard	On Schedule
5301333	JACEN PETER FILANDER	6-4-2024 12:00:00 AM	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and	May	2 - Delivery On Standard	On Schedule
5301319	ISIMISELO CONSTRUCTION	5-30-2024 12:00:00 AM	TERBLANCHEM	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Heac	May	2 - Delivery On Standard	On Schedule
5301329	PLUS1X COMMUNICATIONS	5-30-2024 12:00:00 AM	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone System:	May	2 - Delivery On Standard	On Schedule

Assessments Per Supplier

This report will display Assessments Per Supplier

5301320	MUBESKO AFRICA	5-24-2024 12:00:00 AM	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on May 7 June 2022: Provision of Accounting Services to Swartland Municipality	2 - Delivery On Standard	On Schedule
5301313	SILVER LAKE TRADING 305 (Opulentia Financial Services)	5-27-2024 12:00:00 AM	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on May 8 June 2021: Underwriting of the municipality short-term insurance	2 - Delivery On Standard	On Schedule
4966154	MAILTRONIC DIRECT MARKETING CENTRAL (new supplier's number is MAAA0886918)	4-7-2024 12:00:00 AM	CILLIERSS	T52/19/20	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on May 13 August 2020: Printing of municipal accounts for the period 1 July 2020 to 30 June 2023 (appointment from 1 October due to COVID-19/national lockdown)		Completed
5301312	EWC VEHICLE COMMUNICATION	5-27-2024 12:00:00 AM	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on May 8 June 2021: Provision of Vehicle Tracking System for the period ending	2 - Delivery On Standard	On Schedule
5301323	AYANDA MBANGA COMMUNICATIONS	5-28-2024 12:00:00 AM	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on May 7 June 2022: Appointment of a Service Provider to Design and Place	2 - Delivery On Standard	On Schedule
5301322	VERSO FINANCIAL SERVICES	6-4-2024 12:00:00 AM	DEJONGHS	T47/21/22	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on May 7 June 2022: Underwriting of the Municipality's Group Life Insurance	2 - Delivery On Standard	On Schedule
5301311	PASO ORGANICS	5-27-2024 12:00:00 AM	MARAI SP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 8 June 2021: Transport of containerized municipal solid waste from	2 - Delivery On Standard	On Schedule
5301314	LINUX BASED SYSTEMS DESIGN SA	5-30-2024 12:00:00 AM	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on May 8 June 2021: Provision of Internet Services for Swartland Municipality fo	2 - Delivery On Standard	On Schedule
5301354	ASLA KONSTRUKSIE	5-27-2024 12:00:00 AM	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on May 19 September 2023: Construction of Civil Engineering Services for the	2 - Delivery On Standard	On Schedule
5301321	DOGS AND ALL	5-7-2024 12:00:00 AM	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on May 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit	2 - Delivery On Standard	On Schedule
5301299	DOGS AND ALL	6-3-2024 12:00:00 AM	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic	2 - Delivery On Standard	On Schedule
5301358	NAMMIC WESTERN CAPE	5-27-2024 12:00:00 AM	SPIESJ	T43/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 1 February 2024: Construction of a new olympic size swimming pool at	2 - Delivery On Standard	On Schedule
5301327	HCB VALUATIONS AND SERVICES	5-27-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 28 June 2022: Execution of General and Supplementary Valuations of a	2 - Delivery On Standard	On Schedule
5301327	HCB VALUATIONS AND SERVICES	5-27-2024 12:00:00 AM	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for al	2 - Delivery On Standard	On Schedule
5301337	MALHERBE TUBB FAURE	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	2 - Delivery On Standard	On Schedule
5301338	HSG ATTORNEYS	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	2 - Delivery On Standard	On Schedule
5301339	MARAI S MULLER HENDRICKS	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	2 - Delivery On Standard	On Schedule
5301340	YVETTE ADELE CLOETE	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	2 - Delivery On Standard	On Schedule
5301341	Du Plessis & Mostert	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialis	2 - Delivery On Standard	On Schedule
5301342	TALANI GODI KUPISO	5-30-2024 12:00:00 AM	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on May		On Schedule
5301318	TFC OPERATIONS	5-27-2024 12:00:00 AM	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on May 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July	2 - Delivery On Standard	On Schedule
5301361	MUNSOFT	5-31-2024 12:00:00 AM	NOLANM	T38/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on May 18 April 2024: Completeness of Revenue Billing and Prevention of	2 - Delivery On Standard	On Schedule
5301332	EDWIN CHARLES GENADE	5-27-2024 12:00:00 AM	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on May 5 June 2023: The Management and Control of the Yzerfontein Harbour	2 - Delivery On Standard	On Schedule
5301335	WORLD FOCUS 1322	5-27-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 13 June 2023: Rendering of Security Services in Malmesbury and	2 - Delivery On Standard	On Schedule
5301336	REDLIGHT SECURITY	5-27-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 13 June 2023: Rendering of Security Services in Malmesbury and	2 - Delivery On Standard	On Schedule
5301335	WORLD FOCUS 1322	5-27-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 15 June 2023: Rendering of Security Services in Yzerfontein for the	2 - Delivery On Standard	On Schedule
5301336	REDLIGHT SECURITY	5-27-2024 12:00:00 AM	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 15 June 2023: Rendering of Security Services in Yzerfontein for the	2 - Delivery On Standard	On Schedule
5301316	SIPHA KAME SKILLS DEVELOPMENT	5-27-2024 12:00:00 AM	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on May 28 April 2022: Provision of adult education and training for the period	2 - Delivery On Standard	On Schedule
5301317	THE STANDARD BANK OF SOUTH AFRICA	5-25-2024 12:00:00 AM	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on May 28 April 2022: Rendering of Banking Services for the period 1 July 2022	2 - Delivery On Standard	On Schedule

Assessments Per Supplier

This report will display Assessments Per Supplier

5301334	BANTUBANYE INVESTMENTS	5-28-2024 12:00:00 AM	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training	May	2 - Delivery On Standard	On Schedule
5263959	MANYENE HOLDINGS	5-10-2024 12:00:00 AM	HARRISR	T34/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 April 2024: Supply and delivery of Photo-electric Smoke Detector:	May	2 - Delivery On Standard	On Schedule
5301331	TSHEGO FENTSE FACILITIES AND ENGINEERING	5-28-2024 12:00:00 AM	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process	May	2 - Delivery On Standard	On Schedule
5301328	RISCFREE DOT COM	5-27-2024 12:00:00 AM	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management	May	2 - Delivery On Standard	On Schedule
5183860	F BOCKS VERFKONTRAKTEURS	4-25-2024 12:00:00 AM	QUICKFALLN	T29/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 18 March 2024: Malmesbury Municipal Offices: Alterations and	May	2 - Delivery On Standard	On Schedule
5301360	F BOCKS VERFKONTRAKTEURS	5-31-2024 12:00:00 AM	QUICKFALLN	T29/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 18 March 2024: Malmesbury Municipal Offices: Alterations and	May	2 - Delivery On Standard	On Schedule
5301345	BIGEN AFRICA SERVICES	5-27-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	May	2 - Delivery On Standard	On Schedule
5301353	Zutari	5-27-2024 12:00:00 AM	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering	May	2 - Delivery On Standard	On Schedule
5183856	TMT SERVICES AND SUPPLIES	5-27-2024 12:00:00 AM	SPIESJ	T22/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply and implementation of traffic control devices in	May	2 - Delivery On Standard	On Schedule
5301274	Suidkaap Waardeerders	5-27-2024 12:00:00 AM	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuator	May	2 - Delivery On Standard	On Schedule
5301350	SPARKS AND ELLIS	5-31-2024 12:00:00 AM	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire	May	2 - Delivery On Standard	On Schedule
5301315		6-3-2024 12:00:00 AM	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland	May	2 - Delivery On Standard	On Schedule
5301356	F BOCKS VERFKONTRAKTEURS	5-31-2024 12:00:00 AM	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk	May	2 - Delivery On Standard	Completed
5157508	F BOCKS VERFKONTRAKTEURS	4-25-2024 12:00:00 AM	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk	May	2 - Delivery On Standard	On Schedule
5301349	BH VENTURES	5-27-2024 12:00:00 AM	MARAISK	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period	May	2 - Delivery On Standard	On Schedule
5301348	CLAREMART AUCTIONEERS	5-30-2024 12:00:00 AM	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on	May		On Schedule
5301359	WASTEWANT WASTE MANAGEMENT	5-27-2024 12:00:00 AM	MARAISP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at	May	2 - Delivery On Standard	On Schedule
5183859	WASTEWANT WASTE MANAGEMENT	4-25-2024 12:00:00 AM	MARAISP	T07/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee Meeting held on 18 March 2024: Community based collection of general solid waste at	May		On Schedule
5301351	JBS COMMERCIAL (RF)	5-31-2024 12:00:00 AM	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truc	May	2 - Delivery On Standard	On Schedule



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

9 Julie 2024

3/4/4/B

WYK: Alle

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	(1) HERSKEDULERING VAN WYKSKOMITEEVERGADERINGS; (2) VERGOEDING VAN WYKSKOMITEELEDE
SUBJECT:	(1) RESCHEDULING OF WARD COMMITTEE MEETINGS; (2) REMUNERATION OF WARD COMMITTEE MEMBERS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

1.1 Herskedulering van wykskomiteevergaderings na kwartaallikse vergaderings:

Die 2024 vergaderingskedule is in Augustus 2023 goedgekeur waarop, onder andere, die vergaderings van die onderskeie wykskomitees geskeduleer is.

'n Aanvang is geneem met die opstel van die 2025 vergaderingskedule en gee dit geleentheid om te besin oor die frekwensie van vergaderings, ingesluit wykskomiteevergaderings. Die Reëls en Prosedures van Wykskomitees bepaal as volg:

11(3)(a) 'n Wykskomitee behoort op 'n maandelikse basis te vergader, maar moet minstens kwartaalliks vergader op 'n geskikte datum en 'n plek wat deur die wyksraadslid, in oorlegpleging met die Speaker en Munisipale Bestuurder, bepaal word.

Die verslag het ten doel om voor te stel dat die wykskomiteevergaderings op 'n kwartaallikse basis gehou word.

1.2 Vergoeding van wykskomiteelede

Die munisipale raad het in Maart 2022, na afloop van die verkiesing van die wykskomitees, as volg besluit t.o.v. die betaling van 'n sittingsfooi aan wykskomiteelede.

- (i) die betaling van 'n sittingsfooi van R500,00/vergadering en R3,50/km indien daar verder as 10 km na 'n vergadering gereis word;
- (i) *the payment of an attendance fee of R500,00/meeting and R3,50/km if traveling more than 10 km to the meeting;*
- (ii) die betaling van 'n addisionele sittingsfooi van R250,00/vergadering en R3,50/km indien daar verder as 10 km na 'n vergadering gereis word vir die bywoning van blokvergaderings of waar die betrokke wykskomiteelid 'n verteenwoordiger van die Raad is, onderhewig aan die voorlegging van die nodige bewyse;
- (ii) *the payment of an additional attendance fee of R250,00/meeting and R3,50/km if traveling further than 10km to the venue for the attendance of block meetings and where the ward committee member is a representative of council, subject to the submission of the necessary evidence.*

In die verlede is daar gepoog om ±8 wykskomiteevergaderings/jaar in elke wyk te hou. Met die voorstel om wykskomiteevergaderings slegs kwartaalliks te hou, is dit nodig om die vergoeding van wykskomiteelede te hersien binne die goedgekeurde begroting vir wykskomitees, en word aan die hand gedoen dat die kwartaallikse sittingsfooi verhoog word, soos vervat in die aanbeveling.

2. WETGEWING / LEGISLATION

Section 72(3), (4) and (5) of the Local Government: Structures Act (Act 117 of 1998) determines as follows:

(3) A metro or local council must make rules regulating—
(c) the frequency of meetings of ward committees.

(4) A metro or local council may make administrative arrangements to enable ward committees to perform their functions and exercise their powers effectively.

(5) (a) Out of pocket expenses referred to in paragraph (c) must be paid from the budget of the municipality in question.

(b) A metro or local council must develop a policy and determine criteria for and calculation of the out of pocket expenses referred to in paragraph (c) based on a provincial framework determined by the MEC subject to paragraph (e).

(c) A metro or local council may make arrangements for the payment of out of pocket expenses to members of ward committees in respect of participation by ward committee members in the activities of the ward committees.

(d) A municipal council may allocate funds and resources to enable ward committees to perform their functions, exercise their powers and undertake development in their wards within the framework of the law.

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Strategic Goal 5 – A connected and innovative Local Government

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Daar is voldoende begroot in die 2024/2025 finansiële jaar om die voorgestelde wysiging in vergoeding van wykskomiteede te akkommodeer.

5. AANBEVELING / RECOMMENDATION

(a) Dat goedkeuring verleen word om die wykskomiteevergaderings met ingang van die 2024/2025 finansiële jaar op 'n kwartaallikse basis te hou;

(b) Dat oorweging verleen word om wykskomiteede op die volgende basis te vergoed:

- (i) R750,00/vergadering as sittingsfooi vir die bywoning van kwartaallikse vergaderings en R3,50/km indien daar verder as 10 km na 'n vergadering gereis word; en
- (ii) R250,00/vergadering as sittingsfooi en R3,50/km indien daar verder as 10 km na 'n vergadering gereis word vir die bywoning van blokvergaderings in die geografiese area wat die lid verteenwoordig of waar versoek word dat die wykskomiteelid as verteenwoordiger van die Raad 'n vergadering bywoon, onderhewig aan die voorlegging van die nodige bewyse;

(c) Dat die Reëls en Prosedures vir Wykskomitees dienooreenkomstig gewysig word vir voorlegging aan die Raad op 25 Julie 2024.

RECOMMENDATION

(a) *That approval be granted for ward committee meetings to be held quarterly with effect from the 2024/25 financial year;*

(b) *That consideration be given to remunerate ward committee members on the following basis:*

- (i) *the payment of an attendance fee of R750,00/quarterly meeting and R3,50/km if traveling more than 10 km to the meeting;*
- (ii) *the payment of an additional attendance fee of R250,00/meeting and R3,50/km if traveling further than 10km to the venue for the attendance of block meetings and where the ward committee member is a representative of council, subject to the submission of the necessary evidence;*

(c) *That the Rules and Procedures for Ward Committees be amended accordingly for tabling to Council on 25 July 2024.*

(get) M S Terblanche

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
9 Julie 2024

17/9/2/R

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	KENNISGEWING VAN ONTTREKKING VAN SINETHEMBA DIENSLEWERING VIR DIE BESTUUR VAN DIE DAHLIA HUIS TE MALMESBURY
SUBJECT:	NOTICE OF WITHDRAWAL OF SINETHEMBA SERVICES TO MANAGE THE DAHLIA HOUSE IN MALMESBURY

1. BACKGROUND

- 1.1 *The Executive Mayoral Council approved the decision and recommendation that Swarthland Municipality enter into a lease agreement for three years with the organisation Sinethemba from 1 July 2023 to manage the Dahlia House as a Community Care Centre for women and children that suffered from GBVF/Domestic Violence/Rape/Trauma and abuse.*
- 1.2 *We've notified Sinethemba that Swarthland Municipality was still busy with the repair of the Dahlia House and will indicate to them when the house will be ready for operation and implementation of the GBVF programme. Regular meetings were held between the municipality and Sinethemba to do planning and preparation for the opening of the Dahlia House.*
- 1.3 *During October 2023, an unfortunate unrest occurred between the communities of Saamstaan and Ilingeletu where people's houses and shacks were burnt down. The Community Development Department assisted with the socio-economic assessment and one household consisting of the mainhouse and two informal structures, (where one of the structures were occupied by a person with a disability) indicated that they don't have any place to stay. The victims were accommodated from October 2023 – April 2024 due to the request of the victims to provide the person with a disability with a toilet at the informal structure. Their reasoning was that the person with a disability won't be able to use the toilet that the municipality provided, because he is using a wheelchair that does not fit into the toilet and due to a lack of a ramp.*
- 1.4 *A long lapse in time occurred to implement the council decision due to the reasons provided above. Sinethemba also applied for funding at the Department of Social Development during 2023 to implement the GBVF programmes but were notified in May 2024 that their application was unsuccessful.*
- 1.5 *Sinethemba notified Swarthland Municipality thereafter, that due to a lack of funding, they will not be able to manage the Dahlia House as initially intended.*
- 1.6 *The purpose is to equip the Dahlia House effectively in order to bring services closer to the community.*

2. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Gender based violence and femicide is align to:

- *Strategic Goal 1: Community Safety and Wellbeing*

3. PLAN OF ACTION / INTERVENTION

- *The Community Development Department is planning to move the office of the Community Development Officer responsible for the GBVF programme to the Dahlia House. Three EPWP workers will be appointed to assist and support with the GBVF programmes rendered at the Dahlia House. This is a solution to ensure that the Dahlia House becomes functional. An advertisement will be placed to call for NGO's who is rendering GBVF services to manage the Dahlia House.*

4. FINANCIAL IMPLICATION

- *The municipality will be responsible for the maintenance of the Dahlia House as well as making provision for security, furniture, and equipment.*

5. AANBEVELING

- 5.1 Dat die Uitvoerende Burgemeesterkomitee kennis neem van die plan van aksie en finansiële implikasies;
- 5.2 Dat daar monitering en evaluering van die GBVF Gemeenskapsontwikkelingsbeampte en EPWP-werkers se implementeringsplan na ses maande gedoen word om leemtes aan te spreek.
- 5.3 Dat daar geadverteer moet word vir 'n organisasie wat GBVF dienste lewer vir die bestuur van die Dahlia Huis;
- 5.4 Dat indien daar 'n suksesvolle organisasie is vir die bestuur van die Dahlia Huis daar 'n drie jaar huurooreenkoms met die organisasie gesluit word.

RECOMMENDATION

- 5.1 *That the Executive Mayoral Council take note of the plan of action and the financial implications.*
- 5.2 *That monitoring and evaluation be done of the GBVF Official and EPWP workers. Implementation plan after six months to determine gaps that needs to be addressed.*
- 5.3 *That and advertisement be placed to search for an organisation that renders GBVF services to manage the Dahlia House.*
- 5.4 *That if there is a successful organisation to manage the Dahlia House, a three-year lease agreement be entered with the organisation.*

(get) J S Krieger

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

08 July 2024
Ward 7
K2/2/2

ITEM 7.5 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-
VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN MUNISIPALE GEBOU, ERF 1217 ABBOTSDALE, GELEË IN SONNEBLOMSTRAAT
SUBJECT:	PROPOSED LEASE OF A PORTION OF THE MUNICIPAL PROPERTY, SITUATED ON ERF 1217 ABBOTSDALE, SONNEBLOM STREET

1. BACKGROUND / AGTERGROND

- 1.1 Erf 1217 is municipal property, situated in Sonneblom Street, measuring approximately 1001m² in extent (see enclosed locality map marked **Annexure A** and photographs of the building marked **Annexure B**). A duplex building has been erected on the subject property which accommodates two organisations.
- 1.2 Council granted approval for the lease of a portion of the building to Sinethemba NPO for the purpose of office accommodation for a period of 1 year effective from 1 March 2024 to 28 February 2025 and the other portion of the building is leased to the Abbotsdale Neighbourhood Watch.
- 1.3 Sinethemba NPO recently informed the Municipality that they no longer wish to lease the space due to them not having employees working in the Abbotsdale area. They intend to vacate the premises by 22 July 2024 (see enclosed letter marked **Annexure C**).
- 1.4 The municipal Community Development Department has confirmed in writing that a call for proposals is supported and may be proceeded with. All interested community based organisations will be invited to apply for the use of the office space for community development purposes.
- 1.5 The report is therefore submitted to inform Council that the lease between the Municipality and Sinethemba NPO will be terminated and to obtain approval for the lease of a portion of the municipal building for a period of one year by way of requesting proposals from community development organisations.

2. LEGISLATION / WETGEWING

- 2.1 Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –
 - lease capital assets on a long- or short-term by way of negotiation or public competition;
 - subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

The/...

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

- Community safety and wellbeing

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

There will be no financial implications for the Municipality in respect of the proposed lease. The Municipality will receive an annual rental of R120,00 (VAT excl.).

5. AANBEVELING

- 5.1 Dat kennis geneem word van die kansellasië van die huurooreenkoms tussen die Munisipaliteit en Sinethemba NPO weens die feit dat hul geen werkers het wat die area van Abbotsdale van gemeenskapsgesondheidsdienste kan voorsien nie;
- 5.2 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees word met die Munisipale Bate Oordrag Beleid (2014) goedkeuring verleen word vir die verhuring van 'n gedeelte van die munisipale gebou, geleë op Erf 1217 Abbotsdale, Sonneblomstraat, by wyse van 'n versoek vir voorstelle deur gemeenskapsontwikkelings-organisasies, onderworpe aan die standaard voorwaardes asook die volgende voorwaardes:
- 5.1.1 Dat die versoek vir voorstelle in die pers geadverteer word, waarin alle belangstellende gemeenskapsorganisasies die geleentheid gebied word om voorstelle in te dien vir die voorgestelde gebruik;
- 5.1.2 Dat die voorstelle in samewerking met die munisipale Gemeenskapsontwikkeling Departement geëvalueer word, waarna 'n verslag ten opsigte van die allokasie vir die voorgestelde verhuring vir finale goedkeuring aan die burgemeesters-komitee voorgelê sal word vir oorweging;
- 5.1.3 Dat die huurtermyn vir 'n tydperk van een jaar sal duur;
- 5.1.4 Dat 'n huurbedrag van R120.00 per jaar (BTW uitgesluit) betaalbaar sal wees asook betaling vir diensteverbruik; en
- 5.1.5 Dat die munisipale gebou slegs vir die voorsiening van 'n gemeenskaps-ontwikkelingsdiens aangewend word en vir geen ander doel.

5. RECOMMENDATION

- 5.1 That the termination of the lease between the Municipality and Sinethemba NPO due to them not having employees in the area of Abbotsdale for the provision of community based health care services, be noted;
- 5.2 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of a portion of the municipal building, situated on Erf 1217 Abbotsdale, Sonneblom Street, by means of a call for proposals from community development organisations, subject to the standard conditions of lease and the following further conditions:
- 5.1.1 That the call for proposals be advertised in the press, whereby interested community based organisations will have the opportunity to submit their proposals for the proposed use;

- 5.1.2 That the proposals be evaluated in conjunction with the Municipal Community Development Department, whereafter a report for final approval in respect of the allocation of the proposed lease, be submitted for consideration to the mayoral committee;
- 5.1.3 That the lease term will endure for a period of one year;
- 5.1.4 That a rental of R120.00 per annum (VAT excl.) be payable including payment for service consumption; and
- 5.1.5 That the municipal building be utilised for the provision of community development services and for no other purposes.

(get) M S Terblanche

MUNICIPAL MANAGER

ANNEXURE A- LOCALITY MAP



ANNEXURE B- PHOTOGRAPHS OF THE BUILDING



Portion of the
building to be
leased

Portion of the
building leased
to Abbotsdale
Neighbourhood
Watch



020 804 NPO - 930022726 PBO - EST 2002

4 Roos Street, Malmesbury, 7299
P.O. Box 1057, Malmesbury, 7299
Phone: 0224866323
admin@sinethemba.net.za
www.sinethemba.net.za



Good day Sir/Madam

RE: ABBOTSDALE OFFICE

This letter hereby serves to inform you that Sinethemba will no longer use the office space which was allocated to us in Abbotsdale. The reason for the cancellation request is because we are not using the space as we no longer have any employees in that area. As for the broken window, we will be replacing it on the 15th July 2024. The date of vacating will be the 22nd of July 2024 and keys will be handed over as soon as the office space is emptied.

Thank you so much for accommodating us in a time where we needed the working space.

Sinethemba Management.

SINETHEMBA

(WE HAVE HOPE)

Reg. No. 020/804/N.P.O.

P.O. Box 1057

Malmesbury 7299

Tel/Fax: 022 486 6323

21 years of service delivery in the Swartland

"Promoting holistic community wellness through sustainable partnerships in the Swartland"



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

01 July 2024
Ward 5
K2/2/2

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	VOORGESTELDE VERHURING VAN MUNISIPALE EIENDOM, ERF 4400 DARLING, GELEË IN COLESTRAAT AAN DARLING OUTREACH FOUNDATION (083-548-NPO) VIR GEMEENSKAPSONTWIKKELING DOELEINDES
SUBJECT:	PROPOSED LEASE OF THE MUNICIPAL PROPERTY, ERF 4400 DARLING, SITUATED IN COLE STREET, TO DARLING OUTREACH FOUNDATION (083-548-NPO) FOR COMMUNITY DEVELOPMENT PURPOSES

1. BACKGROUND / AGTERGROND

- 1.1 Erf 4400 is municipal property, situated in Cole Street, Darling measuring approximately 3303m² in extent.
- 1.2 Darling Outreach Foundation NPO is a community organisation, which provide services to the community such as provision of nutritional meals daily to children and targeted households, afterschool programmes for grade 1 till grade 9, playgroups, reading support programmes, parenting programmes for families and first time mothers and fathers, counselling services, youth Programmes, outreach Programmes and crime prevention programmes.
- 1.3 This NPO has been utilising the building as a multi-purpose community centre. The lease agreement has expired and the renewal of lease needs to be formalised, effective from 01 August 2024.
- 1.4 The Community Development department has confirmed in writing that the renewal of the lease is supported, in that services to various entities are implemented on a daily basis from the premises.
- 1.5 The report is therefore submitted to obtain Council's approval for the lease of the municipal building for a period of three years commencing from 01 August 2024 to 31 July 2027.

2. LEGISLATION / WETGEWING

- 2.1 Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –
 - lease capital assets on a long- or short-term by way of negotiation or public competition;
 - subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

- Community safety and wellbeing

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

There will be no financial implications for the Municipality in respect of the proposed lease. The Municipality will receive an annual rental of R120.00 (VAT excl.) and the maintenance of the building will be undertaken by and at the cost of the lessee.

5. AANBEVELING

5.1 In terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees word met die Munisipale Bate Oordrag Beleid (2014) goedkeuring verleen word vir die verhuring van die munisipale gebou, bekend as die Darling Fokus gebou, geleë op Erf 4400 Darling aan die Darling Foundation NPO, onderworpe aan die standaard voorwaardes asook die volgende voorwaardes:

- 5.1.1 Dat die verhuring vir 'n tydperk van drie jaar sal duur vanaf 01 Augustus 2024 – 31 Julie 2027;
- 5.1.2 Dat 'n huurbedrag van R120.00 per jaar (BTW uitgesluit) betaalbaar sal wees asook betaling vir diensteverbruik;
- 5.1.3 Dat die munisipale gebou slegs as 'n veeldoelige gemeenskapsentrum aangewend word en vir geen ander doel; en
- 5.1.4 Dat die huurder verantwoordelik sal wees vir die instandhouding van die gebou.

5. RECOMMENDATION

5.1 That in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of the municipal building, known as the Darling Fokus building situated on Erf 4400 Darling to the Darling Foundation NPO, subject to the standard conditions of lease and the following further conditions:

- 5.1.1 That the lease will endure for a period of three years from 01 August 2024 – 31 July 2027;
- 5.1.2 That a rental of R120.00 per annum (VAT excl.) be payable including payment for service consumption;
- 5.1.3 That the municipal building be utilised as a multi-purpose community centre and for no other purposes; and
- 5.1.4 That the lessee be responsible for the maintenance of the building.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Locality plan



Erf 4400, Darling

Locality plan

Size: 3303m²

Scale: N/A





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

3 Junie 2024

Wyk 1

17/9/2/R

ITEM 7.7 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	VERHURING VAN SPORTFASILITEITE, GELEË OP ERF 42 MOORREESBURG AAN DIE MOORREESBURG SPORTFORUM
SUBJECT:	LEASE OF SPORT FACILITIES, SITUATED ON ERF 42 MOORREESBURG TO THE MOORREESBURG SPORTSFORUM

1. AGTERGROND

- 1.1 Die Munisipaliteit is eienaar van etlike sportfasiliteite in Moorreesburg, waaronder die muurbalbaan met klubhuis, asook agt gekombineerde tennis-/netbalbane met klubhuis geleë op Erf 42, Moorreesburg (aangedui op **Bylae A**). Die burgemeesterskomitee het onder andere onlangs goedkeuring verleen dat die duiweklubfasiliteite, wat ook op Erf 42 geleë is, onder 'n driejaar huurooreenkoms aan die Moorreesburg Posduifklub verhuur mag word.
- 1.2 Die netbal- en tennisfasiliteite kan egter nie in isolasie aan die onderskeie klubs verhuur word nie, omdat dit gekombineerde fasiliteite is wat onder andere deur die skole en die onderskeie klubs gebruik, en dus gesamentlik bestuur moet word. Insgelyks maak die onderskeie klubs ook gebruik van die klubhuise.
- 1.3 Daar is onlangs met verteenwoordigers van die Moorreesburg Sportforum ontmoet om die moontlike verhuring van die fasiliteite aan die forum te oorweeg, om die bestuur daarvan te behartig en 'n inkomste daaruit te genereer vir die instandhouding van die fasiliteite. Die tennisklub in hierdie stadium hou reeds die bane in stand, en vervang self die nette soos nodig.
- 1.4 Die forum is geneë daartoe om verantwoordelikheid te aanvaar vir die bestuur van die fasiliteite (en koördineer in effek reeds die gebruik daarvan), met dien verstande dat die forumlede direk tot die forum bydra (en dus nie meer jaarfooi aan die Munisipaliteit betaal nie) om die bestuur van die fasiliteite oor te neem.
- 1.5 Die bestuursplan het die aangeleentheid oorweeg en het besluit dat daar by die burgemeesterskomitee aanbeveel word om 'n driejaar-huurooreenkoms met die forum te sluit, onderhewig daaraan dat die forum sekere verpligtinge op hom sal neem rakende instandhouding.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die/...

2./...

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2023 aansluiting by Strategiese Doelwit 1, wat met Gemeenskapswelsyn handel.

4. FINANSIËLE IMPLIKASIE

Geen uitgawes vir die munisipaliteit. Nominale huurgeld van R120.00 per jaar (plus BTW), word gevorder.

5. AANBEVELING

- (a) Dat goedkeuring verleen word dat 'n huurooreenkoms met die Moorreesburg Sportforum gesluit word vir 'n periode van drie jaar ten opsigte van die netbal-, tennis- en muurbalbane met gepaardgaande klubhuise, geleë op Erf 42, Moorreesburg;
- (b) Dat die huurbedrag vasgestel word op R120.00 per jaar, BTW uitgesluit;
- (c) Dat die ooreenkoms daaraan onderhewig sal wees dat die Moorreesburg Sportforum verantwoordelikheid aanvaar vir die instandhouding van die onderskeie bane (binne-omheining), binne-instandhouding van geboue, asook die koördinerende van besprekings, en dat die Munisipaliteit slegs verantwoordelikheid aanvaar vir die buitekant van geboue asook instandhouding van die buite-omheining van die bane.

5. RECOMMENDATION

- (a) That approval be granted for a lease agreement to be entered into with the Moorreesburg Sports Forum for a period of three years in respect of the netball, tennis and squash courts and related club houses, situated on Erf 42, Moorreesburg;
- (b) That the lease amount be determined at R120.00 per annum, excluding VAT;
- (c) That the agreement shall be subject thereto that the Moorreesburg Sports Forum accept responsibility for the maintenance of the respective courts (inner fencing), interior maintenance of buildings, as well as the coordination of reservations, and that the Municipality only take responsibility for the exterior of buildings as well as maintenance of the exterior court fencing.

(get) M S Terblanche

MUNISIPALE BESTUURDER

ANNEXURE A – LOCALITY PLAN





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

28 June 2024

Ward 8

K2/1/2

ITEM 7.8 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	VOORGESTELDE VERHURING VAN DIE MUNISPALE ROLBAL FASILITEIT GELEË OP 'N GEDEELTE VAN ERF 1528 (DIEPRIVIER SPORTSGRONDE), MALMESBURY AAN DIE MALMESBURY ROLBALKLUB
SUBJECT:	PROPOSED LEASE OF THE MUNICIPAL BOWLING FACILITY SITUATED ON A PORTION OF ERF 1528 (DIEPRIVIER SPORTSGROUND), MALMESBURY TO THE MALMESBURY BOWLING CLUB

1. BACKGROUND / AGTERGROND

- 1.1 Erf 1528 is municipal property known as the Dieprivier Sportsground, which currently has facilities such as a cricket - and rugby field, netball and tennis courts, bowling facility and two club houses, indicated on **Annexure A1** and **Annexure A2**.
- 1.2 The Malmesbury Bowling Club is currently leasing the facility and confirmed that they wish to continue with the leasing thereof. The lease agreement has expired and the renewal of lease needs to be formalised, effective from 1 July 2024.
- 1.3 The report is therefore submitted to obtain Council's approval for the lease of the municipal bowling facility for a period of three years commencing from 01 July 2024 to 30 June 2027.

2. LEGISLATION / WETGEWING

- 2.1 Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –
 - lease capital assets on a long- or short-term by way of negotiation or public competition;
 - subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

- Community safety and wellbeing

4./...

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

There will be no financial implications for the Municipality in respect of the proposed lease. The Municipality will receive an annual rental of R120.00 (VAT excl.) and the maintenance of the facility will be undertaken by and at the cost of the lessee.

5. AANBEVELING

5.1 In terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees word met die Munisipale Bate Oordrag Beleid (2014) goedkeuring verleen word vir die verhuring van die munisipale rolbalkklub fasiliteit, insluitend die klubhuis, geleë op 'n gedeelte van Erf 1528 (Dieprivier Sportgronde) aan die Malmesbury Rolbalkklub, onderworpe aan die standaard voorwaardes asook die volgende voorwaardes:

5.1.1 Dat die verhuring vir 'n tydperk van drie jaar sal duur vanaf 01 Julie 2024 – 30 Junie 2027;

5.1.2 Dat 'n huurbedrag van R120.00 per jaar (BTW uitgesluit) betaalbaar sal wees asook betaling vir diensteverbruik; en

5.1.3 Dat die huurder verantwoordelik sal wees vir die instandhouding van die fasiliteit.

5. RECOMMENDATION

5.1 That in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of the municipal bowling facility, including the clubhouse, situated on a portion of Erf 1528 (Dieprivier Sportsground) to the Malmesbury Bowling Club, subject to the standard conditions of lease and the following further conditions:

5.1.1 That the lease will endure for a period of three years from 01 July 2024 – 30 June 2027;

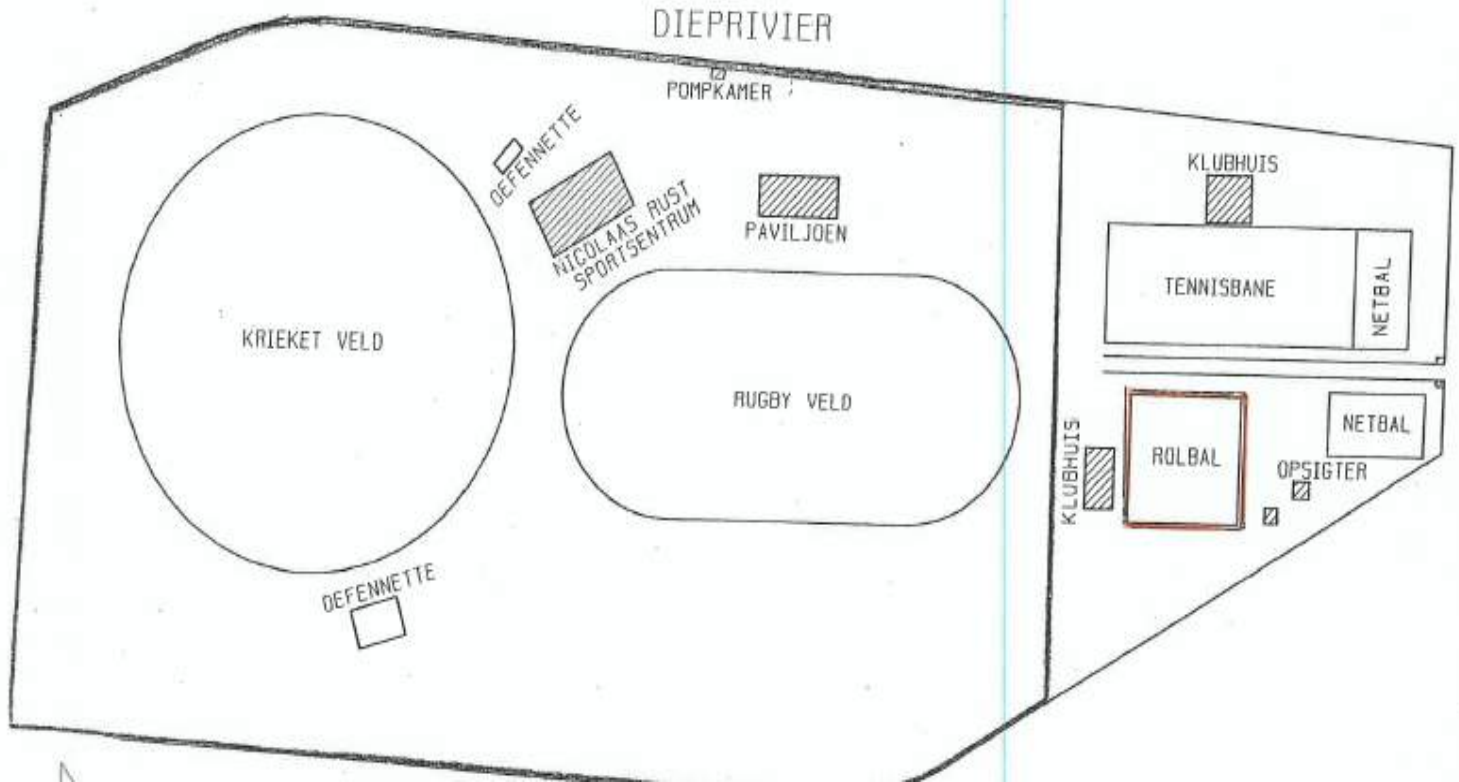
5.1.2 That a rental of R120.00 per annum (VAT excl.) be payable including payment for service consumption; and

5.1.3 That the lessee shall be responsible for the maintenance of the facility.

(get) M S Terblanche

MUNISIPALE BESTUURDER







Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

28 June 2024

12/2/4-8/4

ITEM 7.9 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:	VERHURING VAN 'N GEDEELTE VAN ERF 327, KLIPKOPPIE, MALMESBURY AAN IHS TOWERS SOUTH AFRICA (PTY) LTD (VORIGE HUURDER MTN) VIR TELEKOMMUNIKASIEDOELEINDES
SUBJECT:	LEASE OF A PORTION OF ERF 327 KLIPKOPPIE, MALMESBURY TO TOWERS SOUTH AFRICA (PTY) LTD (PREVIOUS LESSEE MTN) FOR TELECOMMUNICATION PURPOSES

1. BACKGROUND / AGTERGROND

- 1.1 Erf 327 Malmesbury is municipal property (illustrated on locality map marked **Annexure A** and photograph marked **Annexure B**). A lease agreement has been concluded with MTN for the lease of a portion of Erf 327 Klipkoppie, Malmesbury for the purpose of erecting telecommunications infrastructure. This entails cell mast towers and rooftop installations, measuring approximately 140m² in extent. The lease agreement for the period 1 January 2015 to 31 December 2019 was approved at a monthly rental of R1767.10 (10 % escalation)(VAT excl.).
- 1.2 The lease agreement was concluded with an option to renew for a further period of five years, which period commenced from 01 January 2020 and is to terminate on 31 December 2024. This option was exercised by MTN during 2019 prior to the expiration of the previous lease term (see enclosed letter from MTN marked **Annexure C**).
- 1.3 During 2022 a cession of rights was granted from MTN to IHS Towers South Africa (Pty) Ltd, which meant that the existing lease agreement is with IHS Towers South Africa (Pty) Ltd (see enclosed letter from the lessee marked **Annexure D**).
- 1.4 The current monthly rental of R4 324.00 is paid by the lessee, including electricity consumption and the Finance Department confirmed that there are no outstanding rental or service charges reflecting on their municipal account.
- 1.5 The report is submitted to inform the mayoral committee of the cession of rights from MTN to IHS Towers South Africa (Pty) Ltd and to obtain approval for the renewal of the lease for a further a period of three years from 01 January 2025 to 31 December 2027.

2. LEGISLATION / WETGEWING

- 2.1 Council's By-law relating to the Transfer of Municipal Capital Assets, PG 7394 of 2015, as well as the Municipal Asset Transfer Policy (2014), authorises the municipality to – in accordance with its operational needs and strategic objectives – among others –
 - lease capital assets on a long- or short-term by way of negotiation or public competition;
 - subject to the provisions of the MATR (Municipal Asset Transfer Regulations), subsidised sale prices or rental rates in respect of capital assets may be determined [Section 4(d) and (e) of By-law].

The/...

2.1/...

The policy itself stipulates that immovable property is leased only at market-related prices, unless otherwise determined by the plight of the poor, the public interest as well as the operational and strategic objectives of the municipality. More specifically, this project is embedded in the strategic objectives of the municipality, as mentioned in paragraph 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

- Strategic Goal 5: A connected and Innovative Local Government

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

There will be no financial implications for the Municipality in respect of the proposed lease. The Municipality will receive a monthly rental of R4 324.00 until December 2024 and a rental of R4 756.40 per month (10% esc. per annum)(VAT excl.) from January 2025.

5. AANBEVELING

- 5.1 Dat daar kennis geneem word van die sessie van regte van MTN na IHS Towers South Africa (Pty) Ltd;
- 5.2 Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees word met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die hernuwing van die huur ten opsigte van 'n gedeelte van Erf 327, Klipkoppie, Malmesbury, ongeveer 140m² groot, aan IHS Towers South Africa (Edms) Bpk, onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:
- 5.2.1 Dat die huurtermyn vir 'n tydperk van drie jaar sal duur vanaf 01 Januarie 2025 tot 31 Desember 2027;
- 5.2.2 Dat die opsie om te hernu nie ingesluit word in die huurooreenkoms nie;
- 5.2.3 Dat 'n huurbedrag van R4 756.40 per maand (10% eskalاسie per jaar) (BTW uitgesluit) betaalbaar gaan wees deur die huurder asook elektrisiteitsverbruik;
- 5.2.4 Dat die eiendom slegs aangewend word vir telekommunikasiedoeleindes en vir geen ander doel nie; en
- 5.2.5 Dat die huurder moet verseker dat die huurder se infrastruktuur/installasie nie enige ander huurder of die verhuurder se installasie belemmer of steurings veroorsaak nie en aan die nodige veiligheidstandaarde moet voldoen.

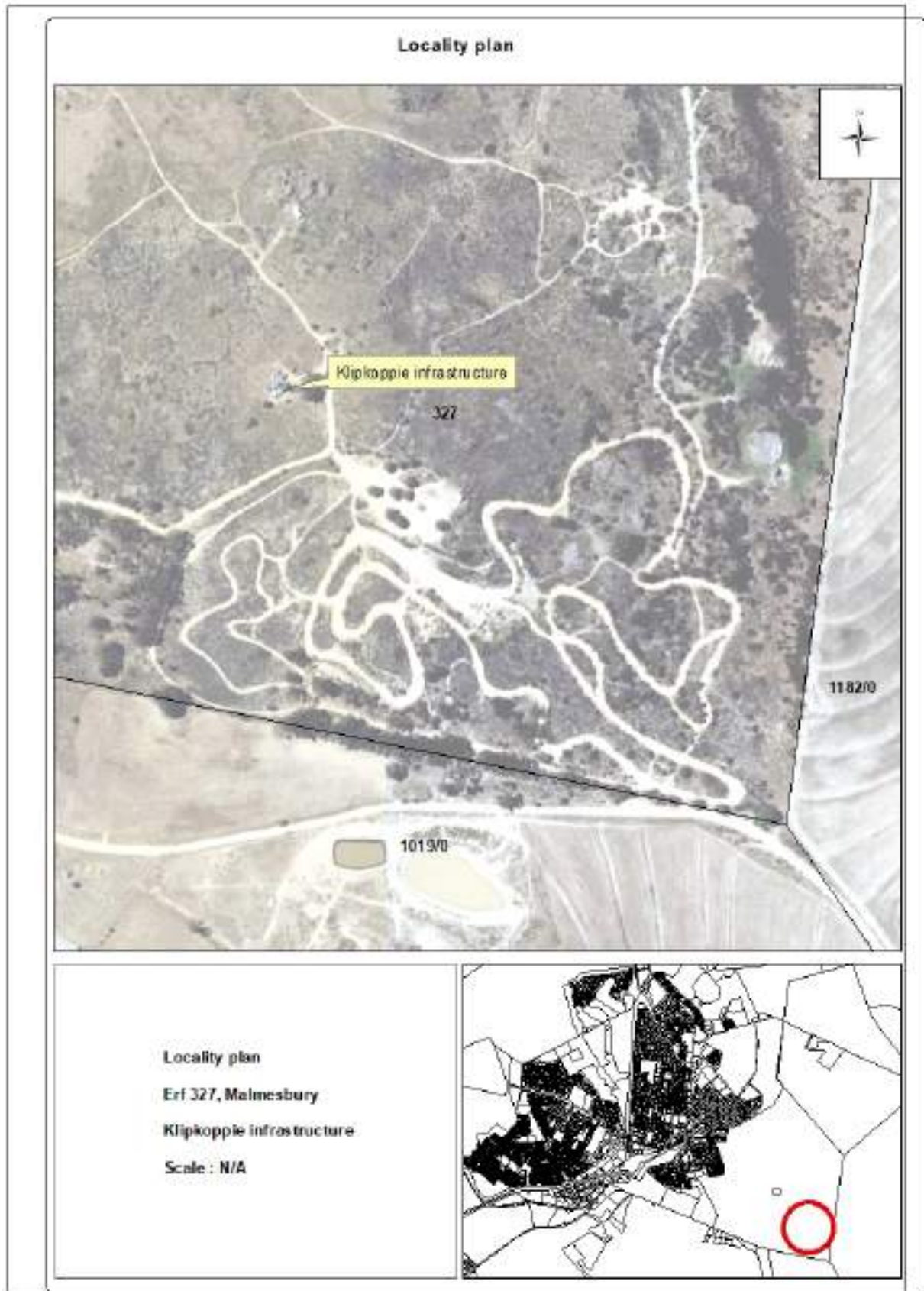
5. RECOMMENDATION

- 5.1 That the cession of rights from MTN to IHS Towers South Africa (Pty) Ltd be noted;
- 5.2 That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the renewal of the lease of a portion of Erf 327, Klipkoppie, Malmesbury, approximately 140m² in extent, to IHS Towers South Africa (Pty) Ltd, subject to the standard conditions of lease and the following further conditions;
- 5.2.1 That the lease term will endure for a period of three years from 01 January 2025 to 31 December 2027;
- 5.2.2 That the option to renew not be included in the lease agreement;
- 5.2.3 That a monthly rental of R4 756.40 per month (10% esc. per annum)(VAT excl.) be payable by the lessee and electricity consumption;

- 5.2.4 That the property only be utilised for telecommunications purposes and for no other purposes; and
- 5.2.4 That the lessee ensures that its infrastructure does not cause any interferences or affect the infrastructure of the Municipality or infrastructure of any of the other lessees and must adhere to the required safety conditions.

(get) M S Terblanche

MUNICIPAL MANAGER



ANNEXURE B – PHOTOGRAPH OF IHS INFRASTRUCTURE



ANNEXURE C – LETTER FROM MTN (OPTION TO RENEW)



MTN South Africa (Pty) Ltd.

216 14th Avenue, Fairland, Roadspoort, 2106 Private Bag 9955, Cresta 2118, South Africa
T +27 (0) 11 912 4139 F + 27 (0) 11 912 4341 mtn.co.za

08 March 2019

Swartland Municipality

E-mail: Swartlandmun@swartland.org.za

To whom it may concern

AGREEMENT OF LEASE BETWEEN MTN AND SWARTLAND MUNICIPALITY – MTN SITE NAME: MALMESBURY KUPKOPPIE – T363 – OPTION TO RENEW

The Lease Agreement ("the Agreement") signed on the 9th of December 2015 has reference.

In terms of Clause 3.2 of the Agreement: -

"The Lessee has the option to renew the Agreement (the "Renewal Period"), which option shall be exercised in writing by the Lessee no less than 3 (three) Months prior to the expiry of the lease period. The renewal period will be subject to the same terms and conditions contained in this Agreement"

Accordingly, MTN (the Lessee) hereby notifies Swartland Municipality (the Lessor), of its intention to exercise the "Option Period" as stipulated in Clause 3.2 of the Agreement.

The Agreement will therefore be renewed for a further period of 5 (Five) years. The renewal will be effective from **01 January 2020**.

All other terms of the Agreement shall remain in full force and effect.

Should you require further information, please contact the writer at the number provided below.

MTN would like to take this opportunity to thank you for your continued support and use of your premises.

Yours in communication


Nokwanda Masuku

Property Co-ordinator

MTN - South Africa



IHS Towers South Africa Proprietary Limited
2nd Floor, 6 Parks Boulevard
Oxford Parks, 199 Oxford Road
Rosebank, Gauteng, 2196
South Africa
Registration No: 2021 / 155147 / 07
www.ihstowers.com

20 June 2024

Email Address: williamsf@swartland.org.za

Dear Lessor,

This is to notify you as lessor that IHS Towers SA would like to enter into an agreement with Swartland Municipality for Portion of Erf 327 Klipkoppie, Malmesbury for Telecommunication purposes with site ID T363, in which IHS Towers SA owns the tower infrastructure.

The current MTN lease is still valid until expiry.

Yours in communication,

A handwritten signature in black ink, appearing to read 'Kisaac'.

Kavesan Isaac
Real Estate Specialist
IHS Towers SA



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansiële Dienste
Julie 2024
5/7/1/1/MY
WYK: NVT

ITEM 7.10 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON OF 17 JULY 2024.

ONDERWERP: UITSTAANDE DEBITEURE – JUNIE 2024 SUBJECT: OUTSTANDING DEBT – JUNE 2024

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Junie 2024 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period Junie 2024 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir Mei 2023 R42 465 187.82 beloop terwyl die uitstaande debiteure vir Junie 2023 R39 458 675.25 beloop het en was 'n vermindering van R3 006 512.57
- 4.2 Die uitstaande debiteure vir Mei 2024 R51 876 824.82 beloop terwyl die uitstaande debiteure vir Junie 2024 R47 030 939.25 beloop - 'n vermindering van R4 845 885.57
- 4.3 Die uitstaande debiteure vir Junie 2023 R39 458 675.25 beloop terwyl die uitstaande debiteure vir Junie 2024 R47 030 939.25 beloop - 'n vermeerdering van R7 572 264 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Junie 2024 is 6.15% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Junie 2023 is 5.16% as van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2024.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2024.

(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

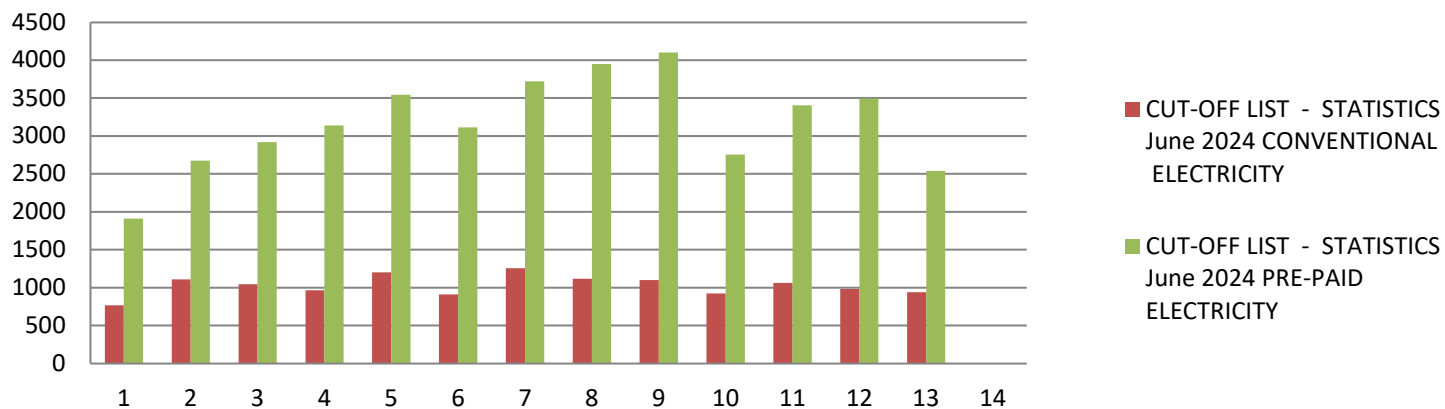
CUT-OFF LIST - STATISTICS

June 2024

MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
June-23	766	1912	10 July 2023
July-23	1107	2673	7 August 2023
Aug-23	1047	2918	11 September 2023
Sept-23	966	3138	9 Oktober 2023
Oct-23	1202	3545	7 November 2023
Nov-23	909	3114	7 Desember 2023
Des-23	1257	3722	15 Januarie 2024
Jan-24	1119	3948	7 Februarie 2024
Feb-24	1099	4102	11 Maart 2024
Mrt-24	925	2755	15 April 2024
Apr-24	1064	3403	13 Mei 2024
May-24	983	3493	11 Junie 2024
June-24	942	2540	10 July 2024

CUT-OFF LIST - STATISTICS

June 2024



OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS June 2024									2023/2024 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	R 764 743 787	R 713 057 993	R 658 069 842
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,16%	5,53%	5,35%
July-23	R 6 730 370	R 40 077 008	R 35 255 362	R 2 090 864	R 2 727 413	R 3 368	R -	EFT payments day after month end received amounted to R1 193,299,66 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 090,864,27 Staff outstanding in the amount of R3368,38 - Four (4) Staff members have outstanding accounts - 3 X Pre-Paid electricity and 1 X Eskom Elec). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 727,412,78 as a result of annual rates. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,24%	4,68%	4,46%
Aug-23	R 10 212 058	R 41 412 470	R 37 035 460	R 2 288 654	R 2 086 896	R 1 461	R -	EFT payments day after month end received amounted to R1 601 349,69 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 288 653,85 Staff outstanding in the amount of R1460,51 - Four (4) Staff members have outstanding accounts - 4 X Pre-Paid electricity , The Government outstanding amounted to R2 086 895,88 as a result of annual rates. The amount of R1 704 631,83 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,42%	6,06%	5,62%
Sept-23	R 4 749 697	R 42 928 161	R 39 228 153	R 1 994 383	R 1 704 603	R 1 023	R -	EFT payments day after month end received amounted to R1 592 536,75 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 994 382,74 Staff outstanding in the amount of R1022,67 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 704 602,61 as a result of annual rates. The amount of R3 666 800,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,61%	5,60%	5,18%
Oct-23	R 3 771 341	R 47 946 236	R 40 871 404,93	R 3 864 992	R 3 206 812	R 3 027	R -	EFT payments day after month end received amounted to R1 016 129,39 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 864 991.93 Staff outstanding in the amount of R3026.95 - Four (5) Staff members have outstanding accounts - 5 x Pre-Paid electricity. The Government outstanding amounted to R3 206 812.41 as a result of annual rates. The amount of R196 609.23 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,27%	5,13%	5,31%
Nov-23	R 12 304 377	R 49 369 322	R 43 250 123,05	R 2 770 846	R 3 346 950	R 1 404	R -	EFT payments day after month end received amounted to R3 376 204.24 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 770 846.29 Staff outstanding in the amount of R1403.53 - ONE (1) Staff members have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R3 346 949.52 as a result of annual rates. The amount of R88 410.64 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,46%	6,80%	5,59%
Dec-23	R 8 100 059	R 47 585 440	R 42 587 189,49	R 3 312 687	R 1 683 026	R 2 536	R -	EFT payments day after month end received amounted to R1 266 476,30 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 312 687,46 Staff outstanding in the amount of R 2536,46 - Three (3) Staff members have outstanding accounts - 3 x Pre-Paid electricity.The Government outstanding amounted to R1 683 026,32 as a result of annual rates. The amount of R19 854,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,22%	6,80%	5,59%
Jan-24	R 10 175 695	R 53 366 876	R 45 383 242	R 6 250 490	R 1 731 790	R 1 354	R -	EFT payments day after month end received amounted to R3 653 015,35 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R6 250 490,94 Staff outstanding in the amount of R1354,91 - One (1) Staff member have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R1 731 790,93 as a result of annual rates. The amount of R6 614,10 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,98%	5,96%	5,33%

Feb-24	R	14 279 478	R	54 215 945	R	47 940 762	R	4 260 653	R	2 000 942	R	13 588	R	-	EFT payments day after month end received amounted to R4 052 387,02 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 260 652,94 Staff outstanding in the amount of R13 588,07 - Three (3) Staff members has an outstanding accounts - 1 X Pre-Paid electricity). The Government outstanding amounted to R2 000 941,65 as a result of annual rates. The amount of R5,90 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	7,09%	5,53%	5,35%
March-24	R	11 235 717	R	47 841 393	R	42 445 926	R	2 544 249	R	2 849 244	R	1 974	R	-	EFT payments day after month end received amounted to R3 402 738,61 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 544 249,20 Staff outstanding in the amount of R1 974,04 - Two (2) Staff members have outstanding accounts - The Government outstanding amounted to R2 849 244,10 as a result of annual rates. The amount of R588 782,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,26%	5,96%	5,33%
April-24	R	1 871 556	R	50 361 840	R	43 535 849	R	3 271 491	R	3 554 364	R	137	R	-	EFT payments day after month end received amounted to R2 806 210,11 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 271 491,88 Staff outstanding in the amount of R137,01 - One (1) Staff member have outstanding account - The Government outstanding amounted to R3 554 364,63 as a result of annual rates. The amount of R 364 076,01 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,59%	5,13%	5,31%
May-24	R	9 411 637	R	51 876 825	R	45 784 769	R	2 456 951	R	3 634 969	R	136	R	-	EFT payments day after month end received amounted to R1 872 378,73 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 456 951,33 Staff outstanding in the amount of R135,57 - One (1) Staff member have outstanding account - 4 Councillors in arrears to the amount of R2 417,29 - The Government outstanding amounted to R3 634 968,90 as a result of annual rates. The amount of R654 781,34 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,78%	5,96%	5,33%
June-24	R	7 572 264	R	47 030 939	R	40 603 713	R	4 020 339	R	2 405 433	R	1 455	R	-	EFT payments day after month end received amounted to R2 162 888,17 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 020 338,56 Staff outstanding in the amount of R1 454,80 Three (3) Staff member have outstanding accounts. 2 x Pre-Paid electricity- 3 Councillors in arrears to the amount of R3 748,94 - The Government outstanding amounted to R2 405 433,29 as a result of annual rates. The amount of R279 448,77 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,15%	5,53%	5,35%

OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) June 2024		Comparative Period 2023- 2024	
Month	Before Levy		
May-23	R 29 917 054,04	R	7 625 191,81
June-23	R 30 766 791,08	R	9 276 168,73
July-23	R 30 998 353,01	R	5 897 190,60
Aug-23	R 30 920 580,94	R	6 078 420,90
Sep-23	R 30 983 044,09	R	5 839 582,99
Oct-23	R 31 143 832,56	R	6 046 219,90
Nov-23	R 31 130 788,86	R	6 053 355,68
Dec-23	R 31 137 539,26	R	5 436 214,74
Jan-24	R 32 652 945,21	R	5 521 362,58
Feb-24	R 33 717 956,12	R	8 850 231,28
Mrt-24	R 31 501 952,83	R	5 850 600,58
Apr-24	R 32 725 489,86	R	6 172 552,49
May-24	R 34 105 254,24	R	4 188 200,20
June-24	R 33 683 374,23	R	2 916 583,15

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
June 2024**

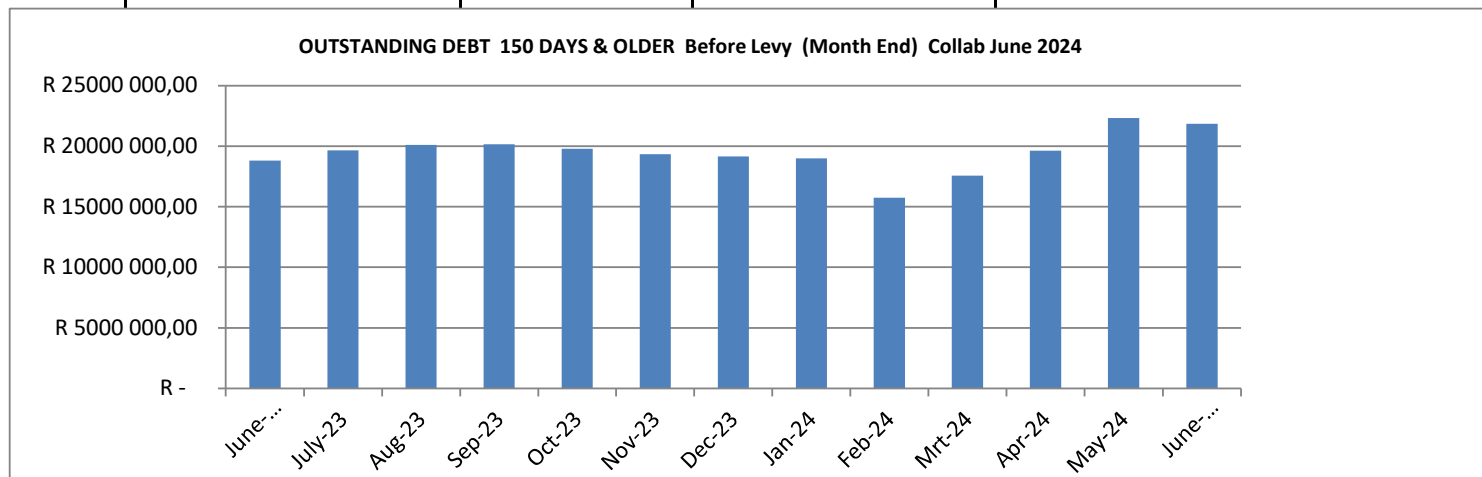


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite June 2024		Comparative Period 2023-2024	
Month	Before Levy		
June-23	R 100 865,37	R	-260 346,54
July-23	R 101 355,12	R	-261 163,44
Aug-23	R 101 755,57	R	-262 112,82
Sep-23	R 102 256,08	R	-262 962,34
Oct-23	R 102 777,88	R	-264 015,29
Nov-23	R 103 299,70	R	-265 153,14
Des-23	R 103 842,84	R	-266 080,64
Jan-24	R 104 386,00	R	-268 798,55
Feb-24	R 104 928,10	R	5 893,95
Mrt-24	R 105 470,20	R	6 010,15
Apr-24	R 106 012,30	R	6 094,40
May-24	R 106 554,40	R	6 178,74
June-24	R 107 096,50	R	6 231,13

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
June 2024**



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab June- 2024		Comparative Period 2023 - 2024	
Month	Before levy		
June-23	R 18 797 190,18	R	4 576 556,39
July-23	R 19 650 047,69	R	4 299 867,44
Aug-23	R 20 107 606,33	R	4 458 920,49
Sep-23	R 20 150 462,43	R	4 014 417,93
Oct-23	R 19 785 012,22	R	4 080 949,01
Nov-23	R 19 322 236,36	R	3 919 549,70
Dec-23	R 19 136 721,28	R	3 843 224,50
Jan-24	R 18 993 820,16	R	3 744 448,04
Feb-24	R 15 747 023,32	R	2 534 387,73
Mrt-24	R 17 548 166,07	R	4 621 746,84
Apr-24	R 19 628 679,51	R	6 566 478,63
May-24	R 22 317 343,17	R	6 570 319,85
June-24	R 21 853 095,13	R	3 055 904,95





Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
8 July 2024

5/14/3/5
WARDS: All

ITEM: 7.11 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 JULY 2024.

ONDERWERP:	VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT:	OUTSTANDING INSURANCE CLAIMS PROGRESS

1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. **WETGEWING / LEGISLATION**

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

Excess	1 July 2023 – 30 June 2024	:R 223 513.78 (paid)
Excess	Outstanding claims	:R 183 000.00 (outstanding)

5. **AANBEVELING / RECOMMENDATION**

Voorgelê vir u kennisname/
Tabled for cognisance

(Get) M BOLTON

.....
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/60	SWA2022-23/SW/53/M	Fire Department	12/05/2023	17/05/2023	CK12628, Motor Damaged	42 139,14	7 500,00	During a fire call-out for a house burning in Ilinge Lethu the vehicle was damaged by the community by throwing stones at the vehicle. Guardrisk confirmed on 31 October 2023 that they had followed up on claim with SASRIA. The SASRIA claim is still outstanding. Insurance management is following up on the claim frequently. The confirmation to repair the vehicle was received on 24 June 2024.
2024/20	SWA-017-M-2324	Civil: Street & Storm	03/11/2023	30/11/2023	CK29246, Motor Damaged	102 382,40	50 000,00	During a fire call-out at the Darling scrapyard, the vehicle was damaged by a gas explosion. Confirmation to repair the vehicle was received on 27 May 2024. The invoice is still outstanding.
2024/37	SWA-034-C-2324	Civil: Sport	07/04/2024	10/04/2024	Property Damage: Rosenhof Sportsground	281 014,00	50 000,00	The roof of the Rosenhof sports ground pavilion was partly damaged due to severe wind on 7 April 2024. A loss adjuster has been appointed on 19 April 2024 and such assessment report is outstanding to date.
2024/39	SWA-036-C-2324	Corporate Service	24/04/2024	25/04/2024	Property Damage: Abbotsdale Library	28 500,00	25 000,00	During a public riot, Abbotsdale library building and perimeter protection was damaged. The claim was submitted to SASRIA. An assessor was appointed on 10 May 2024 and such assessment report is outstanding to date.
2024/42	SWA-039-C-2324	Civil: Water	06/05/2024	14/05/2024	Geyser: Gene Louw Sportsground	13 700,00	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. An assessor was appointed on 27 May 2024. The claim will be finalized once a local supplier is found that meets the requirement of the SCM policy. The insurance company appointed their own supplier. The excess will be paid directly to the insurer. Confirmation for the replacement date is still outstanding.
2024/44	SWA-041-C-2324	Civil: Parks & Recreation	04/05/2024	14/05/2024	Property Damage: Darling Sportsground	26 510,00	10 000,00	On 06 May 2024 the responsible official discovered that there was a break-in at the Darling Sportsground. An assessor appointed on 27 May 2024 and such assessment report is outstanding to date.
2024/45	SWA-042-C-2324	Civil: Water	29/04/2024	16/05/2024	Geyser: Yzerfontein House 8	13 700,00	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. An assessor was appointed on 27 May 2024. The claim will be finalized once a local supplier is found that meets the requirement of the SCM policy. The insurance company appointed their own supplier. The excess will be paid directly to the insurer. Confirmation for the replacement date is still outstanding.
2024/46	SWA-043-C-2324	Civil: Water	30/04/2024	16/05/2024	Geyser: Yzerfontein House 6	13 700,00	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. An assessor was appointed on 27 May 2024. The claim will be finalized once a local supplier is found that meets the requirement of the SCM policy. The insurance company appointed their own supplier and will the excess be paid directly to the insurer. Confirmation for the replacement date is still outstanding.
2024/48	CLGRMUM-896295	Municipal Property	16/05/2024	21/05/2024	Property Damage: M/bury Taxi Rank	outstanding	10 000,00	On 16 May 2024 a third party truck drove into the taxi rank and caused damages to it. Quotations for the repair is still outstanding. An assessor was appointed to investigate the claim.
2024/49	SWA-045-A-2324	Civil: Water	07/05/2024	04/06/2024	Property Loss: Stolen Drill	6 935,06	2 500,00	On 7 May 2024 the responsible official discovered that a drill was stolen from his standby vehicle. The insurer has requested additional information regarding the point of entry.
2024/50	SWA-047-C-2324	Civil: Parks & Recreation	25/05/2024	21/06/2024	Property Loss: Riebeek Wes Fencing	97 000,00	25 000,00	On 30 May 2024 the responsible official discovered that 300m fence was stolen at the Riebeek Wes Cemetery. An assessor was appointed and such assessment report is outstanding to date.
						625 580,60	183 000,00	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2024/47	CLGRMUM-896092	Traffic Department	13/05/2024	17/05/2024	CK25797, Motor glass	3 542,18	885,54	Excess paid to the supplier on 11 June 2024.
2024/30	CLGRMUM- 893168	Finance	03/03/2024	12/03/2024	Money Loss, Vendor point, Malmesbury	145 215,00	14 521,50	EFT Payment received on 11 June 2024. Receipt number 093531. Amount received was R130 693,50
2024/36	CLGRMUM-894373	Fire Department	01/01/2024	05/04/2024	CK28574, Motor Damaged	34 354,07	5 000,00	Excess paid to the supplier on 11 June 2024.
2024/43	CLGRMUM-896265	Civil: Water	04/05/2024	14/05/2024	Geyser: Darling Swimming Pool	13 700,00	1 000,00	The excess amount was paid to Guardrisk on the 25 June 2024.
						196 811,25	21 407,04	

REPUDIATE

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2024/40	SWA-037-C-2324	Civil: Parks & Recreation	27/04/2024	03/05/2024	Property Loss: Stolen Vibracrete	29 028,00	25 000,00	The claim submitted to the insurance was rejected as the estimated work was below the excess amount. The final claim was more as the supplier that provided the least expensive quote relocated its business and was unable to complete the repairs.
						29 028,00	25 000,00	



Verslag ◊ Inxelo ◊ Report

Office of Directorate: Civil Engineering
17 May 2024

8/1/2/1

7.12

ITEM FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 19 JUNE 2024

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: APPOINTMENT OF ARCHITECT
--

1 BACKGROUND

Tender T28.23.24 (alterations and refurbishment to Financial Service offices) was awarded to a local contractor on 09 April 2024 with a completion period of two months. *Checker flag project architects* was appointed to perform the architectural services on the above project.

The project scope is to alter and refurbish the old cashier offices at the Financial Services, ground floor and lower ground floor, to enable altered office space for both the Financial Service Department and the Housing Department. As construction progressed, unforeseen defects, remedial work and adjustments became evident and necessitated the expansion of the construction. The additional required work could not reasonably have been foreseen as same only became clear after demolition of existing office walls.

The expansion of the construction works necessitates additional services to be rendered by *Checker flag project architects* as the appointed architect. Appointing a different architect through the normal SCM process for a natural continuation of the additional services under the same project, would result in wasted costs and therefore deemed to be impractical as *Checker flag project Architects* is already involved with the execution phase of the project.

A quotation from *Checker flag project architects*, to provide the above professional services was requested which amounts to R 44,452.06 (excluding VAT). The quotation is in line with the architectural institute tariffs.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT) a formal tender process must be followed. The Municipal Manager has however, approved the appointment of *Checker flag project architects* to provide the architectural services for the expansion of construction works under tender T29.23.24, as it would be impractical to appoint a different architect.

2 LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 If such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes.
- 2.6 The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board

of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure will be allocated to vote number 9/217-650-406 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2024 INTEGRATED DEVELOPMENT PLAN

The provision of sufficient infrastructure aligns with Strategic Goal 3: Quality and Reliable Services of the IDP

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve the appointment of *Checker flag project architects* to provide the architectural services relating to the expansion of construction works under tender T29.23.24 for the amount of R 44,452.06 excluding VAT.
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - That the appointment of any other architect ~~will~~ be impractical, as *Checker flag project architects* was already appointed to provide the architectural services under tender T29.23.24
 - That the expansion of tender T29.23.24 necessitated the additional appointment of the existing architect. IMPRACTICAL
 - That the appointment of the architect was required to ensure the proper execution of the expansion of works under tender T29.23.24
- 5.3 That it be noted that the expenditure was allocated to mSCOA Code: 9/217-650-406 and that there is sufficient funding available for the quoted amount of R 44,452.06 (excluding VAT)
- 5.4 That the Manager, Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.



DIRECTOR, CIVIL ENGINEERING SERVICES
NCQ



Verslag ◊ Inggelo ◊ Report

Office of Directorate: Civil Engineering
17 May 2024

6/1/2/1

7.13

ITEM FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 19 JUNE 2024

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES; APPOINTMENT OF QUANTITY SURVEYOR
--

1 BACKGROUND

Tender T29.23.24 (alterations and refurbishment to Financial Service offices) was awarded to a local contractor on 09 April 2024 with a completion period of two months. OACS Quantity Surveyors was appointed to perform the quantity surveying services on the above project.

The project scope is to alter and refurbish the old cashier offices at the Financial Services, ground floor and lower ground floor, to enable altered office space for both the Financial Service Department and the Housing Department. As construction progressed, unforeseen defects, remedial work and adjustments became evident and necessitated the expansion of the construction. The additional required work could not reasonably have been foreseen as same only became clear after demolition of existing office walls.

The expansion of the construction works necessitates additional services to be rendered by OACS Quantity Surveyors as the appointed quantity surveyor. Appointing a different quantity surveyor through the normal SCM process for a natural continuation of the additional services under the same project, would result in wasted costs and therefore deemed to be impractical as OACS Quantity Surveyors is already involved with the execution phase of the project.

A quotation from OACS Quantity Surveyors, to provide the above professional services was requested which amounts to R 33.395.00 (excluding VAT). The quotation is in line with the quantity surveyors institute tariffs.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT) a formal tender process must be followed. The Municipal Manager has however, approved the appointment of OACS Quantity Surveyors to provide the quantity surveying services for the expansion of construction works under tender T29.23.24, as it would be impractical to appoint a different quantity surveyor.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes
- 2.6 The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board

of directors in the case of a municipal entity, and include as a note to the annual financial statements." 2

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/217-650-406 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2024 INTEGRATED DEVELOPMENT PLAN

The provision of sufficient infrastructure aligns with Strategic Goal 3: Quality and Reliable Services of the IDP.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve the appointment of OAQS Quantity Surveyors to provide the quantity surveying services relating to the expansion of construction works under tender T29.23.24 for the amount of R 33,395.00 (excluding VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - That the appointment of any other quantity surveyor will be impractical, as OAQS Quantity Surveyors was already appointed to provide the quantity surveying services under tender T29.23.24.
 - That the expansion of tender T29.23.24 necessitated the additional appointment of the existing quantity surveyor. IMPRACTICAL
 - That the appointment of the quantity surveyor was required to ensure the proper execution of the expansion of works under tender T29.23.24.
- 5.3 That it be noted that the expenditure was allocated to mSCOA Code: 9/217-650-406 and that there is sufficient funding available for the quoted amount of R 33,395.00 (excluding VAT).
- 5.4 That the Manager: Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.



DIRECTOR: CIVIL ENGINEERING SERVICES
NCQ



Verslag Φ Ingxelo Φ Report

Departement van die Direkteur: Korporatiewe Dienste

11 Julie 2024

2/6

ITEM 7.14 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEHOU OP 17 JULIE 2024

ONDERWERP: SLUITING VAN KANTORE AS BLYK VAN WAARDERING VIR SM SE PRESTASIE

1. Swartland Munisipaliteit het vroeër in die jaar die nuus ontvang dat die munisipaliteit as die beste munisipaliteit in Suid-Afrika beskou word deur 'n onafhanklike navorsingsmaatskappy, nl "Good Governance Africa". SM het ook met die jaarlikse "Service Excellence Awards" die toekenning verwerf as die beste munisipaliteit in die Wes-Kaap. Dit is 'n indrukwekkende prestasie, veral omdat dit dienslewering en goeie bestuur as aanwysers in ag neem. Beide hierdie prestasies weerspieël die harde werk van al die werknemers. Dit is slegs moontlik omdat werknemers elke dag vir die gemeenskap opdaag en hulle beste gee. As blyk van waardering word voorgestel om Vrydag, 27 Desember 2024 as 'n afdag toe te staan aan die personeel vir hul bydraes en harde werk, opoffering en onwrikbare toewyding.
2. Oortydbetalings op hierdie datum sal geskied teen die Saterdagtarief.
3. Die afdag sal op die verlofstelsel geregistreer word as 'n nie-werksdag.

AANBEVELING

- (a) Dat, as blyk van waardering vir die bogemelde prestasies, goedkeuring verleen word dat die munisipale kantore op Vrydag, 27 Desember 2024 mag sluit vir die dag;
- (b) Dat hierdie 'n eenmalige vergunning is en dat dit glad nie 'n verwagting met die oog op volgende jare moet skep nie;
- (c) Dat kennisgewings by al die betaalpunte in die munisipale gebied en op die webtuiste aangebring word om van die sluiting van kantore kennis te gee;
- (d) Dat, met hierdie vergunning, oortyd betaal word vir tye gewerk teen die Saterdagtarief.

RECOMMENDATION

- (a) *That, as a token of appreciation for the aforementioned awards, approval be granted that the offices close for the day on Friday, 27 December 2024;*
- (b) *That this is a once-off reward and should not create an expectation with regards to following years;*
- (c) *That notices will be placed at all pay points in the municipal area and on the website to give notice of the closing of the offices;*
- (d) *That, with this reward, overtime for time worked on the day will be paid at the Saturday tariff.*

(get) M S Terblanche

MUNISIPALE BESTUURDER

Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Beskermingsdienste

27 June 2024

WYK: Alle wyke

ITEM 7.15 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE
VERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP:
TERUGVOERING OOR DIE WERKSAAMHEDE VAN DIE SWARTLAND
GEMEENSKAPSVEILIGHEIDSFORUM

SUBJECT:
FEEDBACK FROM THE SWARTLAND COMMUNITY SAFETY FORUM (CSF)

1. BACKGROUND

Swartland Traffic and Law Enforcement Services has an integrated approach to address safety within the municipal area. Successful cooperation exists between all safety role players within Swartland Municipality which started in 2017 where coordination happened with all safety role players under one umbrella. We transformed the Swartland Safety Initiative during 2021 to be called the **Swartland Community Safety Forum** to be in line with the West Coast District Municipality and the rest of the Country.

2. OBJECTIVE

It is the vision of all stakeholders of the Swartland Community Safety Forum (CSF), to achieve the objectives and not only to react to crime but also to prevent crime. This partnership must build capacity and ensure that the safety plan is reviewed and aligned to the municipalities Integrated Development Plan (IDP). Reducing crime and the building of safer communities is the responsibility of all communities and stakeholders within the Swartland area.

Further objectives are:

- To lower the murder rate by 50%.
- To decrease offenders of crime.
- To remove the opportunity to commit crime and
- To address the root causes of crime.

3. ACTIVITIES AND OUTPUTS

Status	The CSF and safety interventions are active and ongoing.
Objective	Execute the Safety Strategy as per CSF to decrease /mitigate crime activities.
Project lifespan	From 24 March 2021 ongoing
Activity dates	As per instruction from CSF
Progress	The following projects were embarked on: ✓ Roll-out of ABT and the 3 working streams namely: • Law Enforcement, • Urban Design and • Social Cohesion. ✓ Camera projects within the Swartland Municipality is ongoing ✓ The contract of the Safety Coordinator be extended. Municipal Safety Priorities: ✓ Drugs, substance abuse and Gangsterism ✓ Gender base violence and community values ✓ Service delivery focus on safety ✓ Ineffective justice system Strategies to achieve identified priorities ✓ ABT work streams ✓ Utilizing technology ✓ Social Regeneration ✓ Service Delivery ✓ Cross Boundary Operations
Output	✓ See point 4.

4. The following short feedback can be reported:

1. *A functional Control room with CCTV cameras is still in place. There are possibilities to transfer the CCTV equipment to a private entity and all current Law Enforcement staff to be operationally redeployed.*

2. *The relationship between all stakeholders and role-players w.r.t the ABT is bearing fruit through the active participation of the 3 work streams namely: Law Enforcement, Urban design and Social development input.*
3. *The appointment of Mr JU Van Der Westhuizen as safety coordinator for Swartland Municipal area which had a very positive impact w.r.t relationship building and collaboration between all Law Enforcement agencies.*
4. *The integrated approach to radio communication to enhance communication within the West Coast District Municipal area.*
5. *The successful confiscation of illegal, illicit substances and firearms by our K9 and Leap Unit.*
6. *Successful integrated operations of the Swartland K9-Unit with other safety role players.*
7. *The K9-UNIT is our pride with many successful operations in the municipal area as well as across boundaries with other West Coast Municipalities.*
8. *Regular attendance of the West Coast Safety Advisory Forum.*
9. *Working relationship with Malmesbury Safety, NHW, Saps and other Law Enforcement agencies reap fruit.*
10. *The positive respond to crime prevention and combatting of crime activities as well as by-laws.*
11. *Regular visits from the Provincial Government in the Premier- Alan Winde and Minister of Police Oversight and Community Safety- Reagan Allan is a morale booster.*
12. *The WCLA's working relationship with both units is phenomenal and huge successes has been recorded within the Swartland Municipal area.*
13. *There is an increase of trust develop by community members hence the great successes obtained by Law Enforcement and SAPS*
14. *The operations between Saps and Law Enforcement strengthen collaboration between the different entities hence the great successes. This allow us to act on data driven operations.*
15. *The following highlights and successes can be reported of the K9 and LEAP units which proof to be very effective with crime prevention efforts and we can report various successes over the period of 1 July 2023 until 30 June 2024.*

- *Operations = 179*
- *Arrests = 373*
- *Persons Searches = 1489*
- *Premises Searches =762*
- *Vehicle Searches = 1480*
- *Cross boundaries operations = 7*
- *Land invasion operations = 57*
- *Value of Exhibits confiscated = R689 212*

1. PHOTO GALLERY



🕒 14 Mar

Share



Units cooperate, pin drug dealers down

Times

💬 Comments

🔖 Bookmark

The Swartland units had operations in the broader Malmesbury area, including Kalbaskraal, Abbotsdale, Riverlands, Chatsworth and Moorreesburg. Three individuals were arrested and charged with dealing in drugs, while four suspects were arrested and charged with possession of drugs. The units also confiscated 299 whole Mandrax tablets, 15 half Mandrax tablets, 8,13 g of tik and 8 kg of compressed dagga.

The Victory of K9 Units in Western Cape: A Symbol of Community Safety and Teamwork



The Swartland arrests, which occurred in Darling included:

- **x4** for transporting and possession of West Coast Rock Lobster (WCRL) and abalone without a permit,
- **x4** dealing in and possession of drugs and
- **x3** attempted murder.

The units also confiscated:

- **x65** abalone,
- **x8** WCRL,
- **x36** tik straws and
- **x5** half mandrax tablets.

WHOLE COAST NEWS

OPERATIONAL SUCCESSES FOR SWARTLAND, OVERSTRAND AND MOSSEL BAY K-9 RURAL SAFETY UNITS

OCTOBER 26, 2023

The Mossel Bay, Overstrand and Swartland K-9, members of the Rural Safety Units (RSUs) in the Overstrand and Swartland areas, have once again achieved significant success in their respective areas. Between **15 to 23 October 2023**, these units with various other metropolitan law enforcement agencies and the South African Police Service (SAPS), arrested **abalone-five (5)** individuals for a matter of 12 hours. Of these, **swartland (3)** were apprehended in the Overstrand municipal area, **abalone-seven (7)** in the Mossel Bay region and **abalone (10)** in the Swartland.

The Mossel Bay K-9 unit assisted with the arrest of 54 individuals. The additional arrests:

The Mossel Bay, Overstrand and Swartland K-9 units, in partnership with the Rural Safety Units (RSUs) in the Overstrand and Swartland areas are continuing to work hard to help ensure public safety.

Between 6 and 11 February 2024, these units with various other metropolitan law enforcement agencies and the South African Police Service (SAPS), arrested twenty-four (24) individuals for various crimes. Of these, twenty (20) were apprehended in the Overstrand area, 11 in the Swartland and three (3) in the Mossel Bay municipal area.

The Mossel Bay K-9 unit conducted various operations in the Overstrand area, including the 200-Crime and the Overstrand areas. This unit arrested two (2) individuals for the possession of drugs and one (1) who is charged with various crimes. Three (3) individuals and twelve dogs also confiscated.

The Swartland units conducted operations in the Abalone, Bergville, Great Abolition and Montevideo areas. One (1) person was arrested for dealing in drugs.

The units also confiscated:

- **ATF 4000** and
- **15** half mandrax tablets.

2. STATUS OF CSF AND SAFETY PLAN

- ✓ Focus on drugs and alcohol and measure impact.
- ✓ Enhance integrated approach to crime.
- ✓ Liquor outlets and Liquor licences
- ✓ Community policing
- ✓ Unemployment
- ✓ Approach
- ✓ Participants
- ✓ Achievements

3. WETGEWING / LEGISLATION

Section 152(1) (d) of the Constitution of the Republic of South Africa (Act 108 of 1996) defines that a safe and healthy environment be promoted and that communities must be involved in Local Government.

Other applicable legislation is:

- The Constitution of South Africa 1996 (Act 108 of 1996)
- Criminal Procedure Act (Act 57 of 1977)
- National Road Traffic Act (Act 93 of 1996)
- Municipal By- laws.
- Local Government Municipal Systems Act 2000 (Act 32 of 2000)
- Local Government Municipal Structures Act 1 998 (Act 117 of 1998)
- The White Paper on Local Government dated 9 March 1998
- Disaster Management Act (Act 57 of 2002)

4. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

This report is aligned to Strategic Goal 1: Improved quality of life for citizens.
Strategic objective 1.9 = Integrated crime prevention/ Safety stakeholder collaboration.

5. FINANSIELE IMPLIKASIE/ FINANCIAL IMPLICATION

None

6. RECOMMENDATION:

6.1. The Mayoral committee take cognisance of the content and progress of the Swartland Community Safety Forum for the period 1 July 2023 to 30 June 2024.

6.2. The Swartland Safety Forum convene quarterly.

(get) P A C Humphreys

**MUNISIPALE BESTUURDER
MUNICIPAL MANAGER**



Verslag Φ Ingxelo Φ Report

Departement van die Direkteur: Korporatiewe Dienste

12 Julie 2024

4/2/4

ITEM 7.16 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 17 JULIE 2024

ONDERWERP: SAMESTELLING VAN PLAASLIKE ARBEIDSFORUM VIR SWARTLAND MUNISIPALITEIT
SUBJECT: COMPOSITION OF LOCAL LABOUR FORUM FOR SWARTLAND MUNICIPALITY

1. BACKGROUND/DISCUSSION

- 1.1 Die Plaaslike Arbeidsforum se samestelling is hersien ooreenkomstig paragraaf 11.8.1 van die Hoof Kollektiewe Ooreenkoms.

Die Hoof Kollektiewe Ooreenkoms bepaal in paragraaf 11.8.1 soos volg:

11.8.1 Samestelling

- 11.8.1.1 *'n Plaaslike Arbeidsforum moet by elke werkgewer ingestel word met gelyke verteenwoordiging van die Vakbonde en die werkgewer.*
- 11.8.1.2 *Die Vakbonde se verteenwoordiging word verdeel in verhouding tot hulle onderskeie lidmaatskap by daardie werkgewer*
- 11.8.1.3 *Werkgewerverteenwoordigers betaan uit Raadslede en Bestuur (soos uiteengesit in klousule 2.4.2.1), moet dien verstande dat Raadslede nie minder nie as een-derde van die afvaardiging moet uitmaak.*
- 11.8.1.4 *Tot twee (2) vakbondbeamptes of -ampsdraers kan sodanige vergaderings met voorafkennisgewing aan die werkgewer bywoon, en tot twee (2) SALGA-vertenwoordigers kan sodanige vergaderings met voorafkennisgewing aan die Vakbonde bywoon.*
- 11.8.1.5 *In metropolitaanse gebiede mag die Metropolitaanse Afdeling van die Raad nie as die Plaaslike Arbeidsforum dien nie, en moet Plaaslike Arbeidsforums op departements- of ander geskikte vlak soos wat daardie afdeling van die Raad besluit, ingestel word.*
- 11.8.1.6 *Die verteenwoordigers aan elke kant by elke werkgewer word plaaslik saamgestel op die volgende grondslag, deur die lidmaatskap van die Vakbonde saam te voeg:*
 - 11.8.1.6.1 *tot 75 lede: 'n komitee van drie-aan-'n-kant;*
 - 11.8.1.6.2 *van 76 tot 250 lede: 'n komitee van vyf-aan-'n-kant;*
 - 11.8.1.6.3 *van 251 tot 500 lede: 'n komitee van agt-aan-'n-kant;*
 - 11.8.1.6.4 *van 501 tot 1 000 lede: 'n komitee van tien-aan-'n-kant;***
 - 11.8.1.6.5 *meer as 1 000 lede: 'n komitee van twaalf-aan-'n-kant.*

1.2/...

- 1.2 Die aantal werknemers van Swartland Munisipaliteit wat aan 'n erkende vakbond behoort soos op 30 Junie 2024 is soos volg:

VAKBOND	AANTAL LEDE
IMATU	368
SAMWU	242
TOTAAL	610

Tans bestaan die Arbeidsforum uit 8 lede aan 'n kant. In terme van die hoeveelheid vakbondlede moet die Plaaslike Arbeidsforum by Swartland Munisipaliteit in terme van die Hoof Kollektiewe Ooreenkoms verhoog na 10 lede aan 'n kant.

Die huidige Werkgewerkskomponent is soos volg:

1. Die Uitvoerende Burgemeester, Rdl JH Cleophas
2. Die Uitvoerende Onderburgemeester, Rdl JM de Beer
3. Rdl N Smit
4. Munisipale Bestuurder, Mnr JJ Scholtz
5. Die Direkteur: Korporatiewe Dienste, Me MS Terblanche
6. Die Direkteur: Ontwikkelingsdienste, Me JS Krieger
7. Die Direkteur: Beskermingsdienste, Mnr PAC Humphreys
8. Die Direkteur: Siviele Ingenieursdienste, Mnr LD Zikmann

Sekundes vir bogemelde is:

1. Rdl DG Bess
2. Rdl AK Warnick
3. Die Direkteur: Elektriese Ingenieursdienste, Mnr MJ Möller
4. Die Direkteur: Finansiële Dienste, Mnr MAC Bolton

- 1.3 Ten einde te voldoen aan die korrekte samestelling van die Plaaslike Arbeidsforum, moet 1 Raadslid en 1 Raadslid Secundus sowel as 1 Direkteur bygevoeg word by die werkgewerkskomponent.

2. **WETGEWING**

Hoof Kollektiewe Ooreenkoms

3. **ALIGNMENT TO THE IDP**

In terms of Chapter 7 of the IDP this amendment to the WSP and ATR is aligned to Strategic Goal 4 namely Caring, Competent and Responsive Institutions, Organisations and Business.

4. **FINANCIAL IMPLICATION**

The rectification of the Local Labour Forum composition will have no financial implication.

5. **RECOMMENDATION**

- a) Dat die Uitvoerende Burgemeesterskomitee 'n addisionele raadslid en sekundus nomineer om te dien op die Plaaslike Arbeidsforum.
That the Executive Mayoral Committee nominate an additional councillor and secundus to serve on the Local Labour Forum.

(sgd) M S Terblanche

MUNICIPAL MANAGER