



NOTULE VAN 'N GEWONE VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE STADSZAAL, MALMESBURY OP DONDERDAG, 28 MAART 2024 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)	Pieters, C (ANC)
Jooste, R J (DA)	Pypers, D C (DA)
Le Minnie, I S (DA)	Smit, N (DA)
Nel, M (DA)	Soldaka, P E (ANC)
Ngozi, M (ANC)	Van Essen, T (DA)
O'Kennedy, E C (DA)	Vermeulen, G (VF+)
Papier, J R (Good)	Warnick, A K (DA)
Penxa, B J (ANC)	Williams, A M (DA)

Beampies:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede, amptenare en die pers.

Rdl A M Williams open die vergadering met skriflesing en gebed op versoek van die Speaker.

Die Speaker dra sy gelukwensing oor aan raadslede wat hul verjaarsdag die afgelope tyd herdenk het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdl C Fortuin en A M Booysen. Rdl M F Gaika is afwesig sonder verlof.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

Geen.

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 30 JANUARIE 2024

Besluit/...



MINUTES OF AN ORDINARY MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWN HALL, MALMESBURY, ON THURSDAY, 28 MARCH 2024 AT 10:00

PRESENT:

Speaker, Ald M A Rangasamy
Executive Mayor, Ald J H Cleophas
Executive Deputy Mayor, Cllr J M de Beer

COUNCIL MEMBERS:

Bess, D G (DA)	Pieters, C (ANC)
Jooste, R J (DA)	Pypers, D C (DA)
Le Minnie, I S (DA)	Smit, N (DA)
Nel, M (DA)	Soldaka, P E (ANC)
Ngozi, M (ANC)	Van Essen, T (DA)
O'Kennedy, E C (DA)	Vermeulen, G (VF+)
Papier, J R (Good)	Warnick, A K (DA)
Penxa, B J (ANC)	Williams, A M (DA)

Officials:

Municipal Manager, Mr J J Scholtz
Director: Protective Services, Mr P A C Humphreys
Director: Electrical Engineering Services, Mr T Möller
Director: Civil Engineering Services, Mr L D Zikmann
Director: Financial Services, Mr M A C Bolton
Director: Corporate Services, Ms M S Terblanche
Director: Development Services, Ms J S Krieger
Administrator: Secretariat and Records, Ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, alderdames, aldermen, councillors, officials and members of the public.

Cllr A M Williams opened the meeting with scripture reading and prayer at the request of the Speaker.

The Speaker extended his congratulations to the councillors who recently celebrated their birthdays.

2. LEAVE OF ABSENCE

Leave of absence is granted to Cllrs C Fortuin and A M Booysen. Cllr M F Gaika is absent without leave.

3. REPRESENTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

None.

4. MINUTES FOR RATIFICATION

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD 30 JANUARY 2024

Resolution/...

4.1/...

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Raadsvergadering gehou op 30 Januarie 2024 goedgekeur en deur die Speaker onderteken word, onderhewig aan die regstelling van taalfoute.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

BESLUIT

Dat kennis geneem word van die Uitvoerende Burgemeester se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 13 DESEMBER 2023

5.2 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 24 JANUARIE 2024

5.3 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 21 FEBRUARIE 2024
saamgelees met
NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 14 FEBRUARIE 2024

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

6.1 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 1 FEBRUARIE 2024

6.2 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 22 FEBRUARIE 2024

7. SAKE VOORSPRUITEND UIT NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 AANVAARDING VAN OORSIGVERSLAG OP 2022/2023 JAARVERSLAG (7/1/1/1)

Die konsep Jaarverslag vir die 2022/2023 finansiële jaar is ingevolge artikel 127 van die Wet op Munisipale Finansiële Bestuur, 2003 op 30 Januarie 2024 aan die Raad voorgelê, waarna die jaarverslag vir kommentaar deur die publiek en betrokke staatsorgane ter insae beskikbaar gestel is.

Die Munisipale Publieke Verantwoordbaarheidskomitee, onder voorsitterskap van rdl E C O'Kennedy, het op 5 Maart 2024 vergader om die kommentaar ontvang op die konsep jaarverslag te oorweeg vir die opstel van die 2022/2023 Oorsigverslag.

Die 2022/2023 Oorsigverslag, ter aanvaarding van die finale 2022/2023 Jaarverslag word deur die Speaker tot stemming gebring en beslis (in die afwesigheid van drie raadslede) met 13 raadslede ten gunste daarvan en ses raadslede wat buite stemming bly.

4.1/...

RESOLUTION

(on proposal of Ald J H Cleophas, seconded by Cllr A K Warnick)

That the minutes of an Ordinary Council Meeting held on 30 January 2024 be approved and signed by the Speaker, subject to correction of linguistic errors.

5. REPORTING WITH REGARD TO DELEGATED DECISION-MAKING BY THE EXECUTIVE MAYOR

RESOLUTION

That note is taken of the decisions made by the Executive Mayor in accordance with his delegated power in the following minutes:

5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 13 DECEMBER 2023

5.2 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 24 JANUARY 2024

5.3 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 21 FEBRUARY 2024
read together with
MINUTES OF PORTFOLIO COMMITTEE MEETINGS ON 14 FEBRUARY 2024

6. REPORTING REGARDING DELEGATED DECISION-MAKING BY THE MUNICIPAL MANAGER

RESOLUTION

That note is taken of the decisions made by the Municipal Manager in accordance with his delegated power in the following minutes:

6.1 MINUTES OF A MEETING OF THE BID EVALUATION COMMITTEE HELD ON 1 FEBRUARY 2024

6.2 MINUTES OF A MEETING OF THE BID EVALUATION COMMITTEE HELD ON 22 FEBRUARY 2024

7. MATTERS ARISING FROM MINUTES

None.

8. MATTERS FOR DISCUSSION

8.1 ADOPTION OF OVERSIGHT REPORT ON 2022/2023 ANNUAL REPORT (7/1/1/1)

The draft Annual Report for the financial year 2022/2023 was submitted to the Council on 30 January 2024 in terms of section 127 of the Municipal Finance Management Act, 2003, after which the annual report was made available for comment by the public and relevant government bodies.

The Municipal Public Accountability Committee, chaired by Cllr E C O'Kennedy, met on 5 March 2024 to consider the comments received on the draft Annual Report for the preparation of the 2022/2023 Oversight report.

The 2022/2023 Oversight report, in acceptance of the final 2022/2023 Annual Report, is brought to vote by the Speaker and it is decided (in the absence of three councillors) with 13 councillors in favour and six councillors abstaining.

8.1/...

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl D C Pypers)

- (a) Dat die Raad, gegewe hy die 2022/2023 Jaarverslag van Munisipaliteit Swartland oorweeg het, die Oorsigverslag aanvaar in terme van artikel 129 van die Wet op Munisipale Finansiële Bestuur (MFMA);
- (b) Dat die 2022/2023 Jaarverslag van Munisipaliteit Swartland goedgekeur word sonder voorbehoud, in terme van artikel 129 van die MFMA;
- (c) Dat die notules van vergaderings waar die Jaarverslag bespreek is in die teenwoordigheid van die rekenpligtige beampte (Munisipale Bestuurder), aan die Ouditeur-Generaal, die Provinsiale Tesourie en die Wes-Kaapse Departement van Plaaslike Regering voorgelê word, in terme van artikel 129(2) van die MFMA;
- (d) Dat die 2022/2023 Oorsigverslag van Munisipaliteit Swartland openbaar gemaak word in terme van artikel 129(3) van die MFMA en aan die Wes-Kaapse Wetgewer voorgelê word in terme van artikel 132(2) van die MFMA;
- (e) Dat, met die aanvaarding van die Oorsigverslag, die betaling van prestasiebonusse aan die Munisipale Bestuurder en Direkteure ingevolge paragraaf 3.1.2 van die Oorsigverslag deur die Raad goedgekeur word.

8.2 2024 GEÏNTEGREERDE ONTWIKKELINGSPLAN (2/1/4/4/1)

Die Geïntegreerde Ontwikkelingsplan (GOP) is die Munisipaliteit se hoof strategiese plan wat handel met die mees kritieke ontwikkelingsbehoefte van die munisipale area (eksterne fokus) sowel as die mees kritieke bestuursbehoefte van die organisasie (interne fokus).

Die Speaker bring die aangeleentheid tot stemming en word beslis (in die afwesigheid van drie raadslede) met 13 raadslede ten gunste van die konsep 2024 GOP vir doeleindes van publieke deelname en ses raadslede wat buite stemming bly –

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Raad kennis neem van die wysiging van die Geïntegreerde Ontwikkelingsplan (GOP) asook die hersiening van die areaplanne wat ter tafel gelê is in terme van artikel 17(3) van die MFMA;
- (b) Dat, alhoewel die Raad nie MFMA Omsendskrywe 88 aanvaar het nie, Swartland Munisipaliteit deel sal neem aan die 2024/2025 DCoG loodsprojek ten opsigte van die indikatore wat deel vorm van die loodsprojek;
- (c) Dat die DCoG indikatore nie in die bestaande indikator tabelle in die GOP geïnkorporeer word nie, maar ingesluit word as 'n aanhangsel tot die GOP;
- (d) Dat 'n verdere konsultasie- en verfyningsproses gedurende April 2024 gevolg sal word.

8.3 TERTAFELLEGGING VAN DIE KONSEP MEERJARIGE KAPITAAL- EN BEDRYFS-BEGROTING, GEWYSIGDE BEGROTING- EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIWE EN ANDER HEFFINGS VIR 2024/2025, 2025/2026 EN 2026/2027 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAMEPROSES (5/1/1/1, 5/1/1/2, 5/1/4)

Die Uitvoerende Burgemeester noem dat Swartland Munisipaliteit onlangs erken is as die beste munisipaliteit in Suid-Afrika en bedank alle raadslede, amptenare en die gemeenskap vir die goeie werk en samewerking wat bestaan om hierdie gesogte prestasie te kon bereik.

RESOLUTION

(proposed by Cllr E C O'Kennedy, seconded by Cllr D C Pypers)

- (a) That Council, having considered the 2022/2023 Annual Report of Swartland Municipality, adopts the Oversight Report in terms of section 129 of the Municipal Finance Management Act;
- (b) That the 2022/2023 Annual Report of Swartland Municipality be approved without reservations, in terms of section 129 of the MFMA;
- (c) That the minutes of the meetings where the Annual Report was discussed, in the presence of the accounting officer (Municipal Manager) be submitted to the Auditor-General, the Provincial Treasury and the Western Cape Department for Local Government as attached to the report, in terms of section 129(2) of the MFMA;
- (d) That the 2022/2023 Oversight Report of Swartland Municipality be made public in terms of Section 129(3) of the MFMA and be submitted to the Western Cape Legislature in terms of Section 132(2) of the MFMA;
- (e) That, in acceptance of the Oversight Report, the payment of performance bonuses to the Municipal Manager and Directors be approved by Council as per paragraph 3.1.2 of the Oversight Report.

8.2 2024 INTEGRATED DEVELOPMENT PLAN (2/1/4/4/1)

The Integrated Development Plan (IDP) is the Municipality's main strategic plan that deals with the most critical development needs of the municipal area (external focus) as well as the most critical management needs of the organisation (internal focus).

The Speaker brought the matter to a vote and it is decided (in the absence of three councillors) with 13 councillors in favour of the 2024 GOP draft for purposes of public participation and six councillors abstaining.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

- (a) That the Council take cognisance of the amendment of the Integrated Development Plan (IDP) as well as the revision of the area plans tabled in terms of section 17(3) of the MFMA;
- (b) That, although the Council has not adopted MFMA Circular 88, Swartland Municipality will take part in the 2024/2025 DCoG pilot project in respect of the indicators that form part of the pilot project;
- (c) That the DCoG indicators not be incorporated in the existing performance indicator tables in the IDP, but included as an annexure to the IDP; and
- (d) That a further consultation and refinement process be followed during April 2024.

8.3 TABLING OF THE DRAFT MULTI-YEAR CAPITAL AND OPERATING BUDGETS, AMENDED BUDGET AND RELATED POLICIES, PROPERTY TAXES, TARIFFS AND OTHER CHARGES FOR 2024/2025, 2025/2026 AND 2026/2027 FOR SPECIFIC PURPOSES OF GIVING EFFECT TO PUBLIC PARTICIPATION (5/1/1/1, 5/1/1/2, 5/1/4)

The Executive Mayor mentioned that Swartland Municipality has recently been recognised as the best municipality in South Africa and thanked all councillors, officials and the community for the good work and cooperation that exists to achieve this coveted achievement.

The Executive Mayor/...

8.3/...

Die Uitvoerende Burgemeester bevestig dat daar gedurende die termyn reeds baie vermag is, en die volgende hoogtepunte word uitgelig:

- Konstruksie van die nuwe swembad by die Alfastraat Sportgronde waarvan grondwerke 'n aanvang geneem het;
- Bou van strate waarvoor R80 miljoen in meerjarige begroting geallokeer is;
- Meerdoelige sentrum in Kalbaskraal waarvoor R7 miljoen begroot is;
- Sportfasiliteite in Koringberg waarvoor voorsiening gemaak sal word in jaar 2.

Die Munisipaliteit daartoe verbind is om dienste van hoë gehalte aan die gemeenskap te lewer, onder andere, sal die Brandweerdienste en gepaardgaande personeel uitgebrei word tot 'n volwaardige diens. Daar sal ook tydens die raadsvergadering in Mei 2024 aangekondig word wanneer kliënte elektrisiteit aanlyn sal kan aankoop.

Vir die eerste keer in die geskiedenis van die Munisipaliteit word 'n kapitaalbegroting van R379 877 miljoen voorgelê wat grotendeels ten gunste van die armes is, met ongeveer 3000 behuisingsgeleenthede wat oor die volgende drie jaar gevestig sal word. Die Munisipaliteit poog verder om binne die ongunstige ekonomiese omstandighede die tariefaanpassings so laag as moontlik te hou.

Die Speaker moedig raadslede aan om tydens die publieke deelnameproses hul kommentaar/insette deur te gee, maar gee nogtans geleentheid vir insette.

Rdl P E Soldaka spreek sy kommer uit dat die tariefverhogings onbekostigbaar raak vir persone wat nie vir 'n deernissubsidie kwalifiseer nie. Rdl Soldaka versoek dat daar voorsiening gemaak moet word vir 'n meerdoelige sentrum in Moorreesburg.

Rdl B J Penxa ondersteun die vestiging van 'n meerdoelige sentrum in Moorreesburg, asook die implementering van 'n stelsel om elektrisiteit aanlyn aan te koop. Rdl Penxa wens die Burgemeester geluk met die hoogtepunte wat bereik is.

Rdl Penxa spreek egter sy kommer uit dat Eskom se verhoging van elektrisiteitstariewe van 12,7% onbekostigbaar is en versoek dat ondersoek ingestel moet word om persone by te staan wat nie vir deernissubsidie kwalifiseer nie, aangesien daar vir huishoudings betaal word wat alles verniet kry.

Die Direkteur: Finansiële Dienste noem dat die deernissubsidie ongelukkig nie uitgebrei kan word nie en dat dit slegs beskikbaar is vir persone wat daarvoor kwalifiseer.

Die Direkteur: Finansiële Dienste bevestig dat die voorgestelde elektrisiteitstariewe aan NERSA voorsien is, en alhoewel die begrotingsdokumente vir publieke deelname beskikbaar gestel word, goedkeuring vanaf NERSA afgewag word. Die voorgestelde verhoging vir die aankoop van elektrisiteit is 12,7%, terwyl die verhoging vir die verkoop daarvan tussen 10,79% - 12,81% is. Die Koste van Voorsieningstudie, soos vereis deur NERSA, se resultaat toon egter dat 'n verhoging van 12,8% verwag kan word.

Die Uitvoerende Burgemeester lê die konsep Kapitaal- en Bedryfsbegrotings vir die 2024/2025, 2025/2026 en 2026/2027 finansiële jare ingevolge Artikel 16(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003) (MFMA) ter tafel, soos oorweeg tydens die vergadering van die Uitvoerende Burgemeesterskomitee gehou op 20 Maart 2024.

Die Speaker bring die aangeleentheid tot stemming en word 'n besluit (in die afwesigheid van drie raadslede) met 13 raadslede ten gunste van die konsep begroting vir doeleindes van publieke deelname en ses raadslede wat buite stemming bly.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word dat die Begrotingsbeheerkomitee, na oorweging van die omvattende analise deur die Direkteur: Finansiële Dienste, wat insluit die besonderhede insake die risiko's in terme van die afkondiging van toekennings in die Provinsiale Koerant van Vrydag, 8 Maart 2024 en inkomste modellering van die nuwe MTREF, besluit het:

8.3/...

The Executive Mayor confirmed that much has already been achieved during the term, and the following matters are highlighted:

- Construction of the new swimming pool at the Alfa Street Sports Grounds, the groundwork for which has already begun;
- Construction of roads for which R80 million has been allocated in the multi-year budget;
- Multipurpose centre in Kalbaskraal budgeted at R7 million;
- Sports facilities in Koringberg to be provided in year 2.

The Municipality is committed to providing high-quality services to the community, among other things, the Fire Brigade Service and associated staff will be expanded to a full service. It will also be announced at the Council Meeting in May 2024 when customers will be able to purchase electricity online.

For the first time in the history of the Municipality, a capital budget of R379,877 million is presented that is largely in favour of the poor, with about 3 000 housing opportunities to be established over the next three years. The Municipality further attempts to keep the rate adjustments as low as possible in these unfavourable economic conditions.

The Speaker encourages councillors to pass on their comments/inputs during the public participation process but still allows for input.

Cllr P E Soldaka expressed his concern that the tariff increases become unaffordable for persons who do not qualify for a equitable share subsidy. Cllr Soldaka requested that provision be made for a multi-purpose centre in Moorreesburg.

Cllr B J Penxa supported the establishment of a multi-purpose centre in Moorreesburg, as well as the implementation of a system to purchase electricity online. Cllr Penxa congratulated the Mayor on the highlights achieved.

However, Cllr Penxa expressed his concern that Eskom's increase in electricity tariffs of 12.7% is unaffordable and requested that an investigation be conducted to assist people who do not qualify for an equitable share subsidy, as we pay for households who get everything for free.

The Director: Financial Services stated that, unfortunately, the equitable share subsidy cannot be extended and is available only to those who qualify.

The Director: Financial Services confirmed that the proposed electricity tariffs have been provided to NERSA, and although the budget documents are being made available for public participation, approval from NERSA is pending. The proposed increase for the purchase of electricity is 12.7%, while the increase for its sale is between 10.79%–12.81%. However, the result of the Cost of Supply study, as required by NERSA, shows that an increase of 12.8% can be expected.

The Executive Mayor tabled the draft Capital and Operational Budgets for the financial years 2024/2025, 2025/2026 and 2026/2027 in terms of section 16(2) of the Local Government: Municipal Finance Management Act (Act 56 of 2003) (MFMA) as considered at the meeting of the Executive Mayoral Committee held on 20 March 2024.

The Speaker brought the matter to a vote and it is decided (in the absence of three councillors) with 13 councillors in favour of the draft budget for the purpose of public participation and six councillors abstaining.

RESOLUTION

(proposed by Ald J H Cleophas, seconded by Cllr N Smit)

- (a) That Council take cognisance that the budget steering committee has, after considering the comprehensive analysis by the Director: Financial Services, which included detailing the risks associated with the Provincial Gazette of Friday, 8 March 2024 and revenue modelling covering the new MTREF, RESOLVED:

8.3(a)/...

- (i) Dat die administrasie die buitejare hersien, dit is Jaar 2 en Jaar 3, in die konteks van die provinsiale toekennings, **GEGEWE DIE AANDUIDENDE AARD** daarvan en die moontlikheid dat dit weer mag wysig weens die fiskale uitdagings wat deur die nasionale regering ervaar word;
- (ii) Dat verdere formele samesprekings plaasvind met die Departement van Infrastruktuur in die Provinsie, ten einde duidelikheid en die versekering te verkry ten opsigte van die toekennings wat ingesluit moet word in die meerjarige begroting, met die oog op die finale posisie vir goedkeuring van die MTREF begroting in Mei;
- (b) Dat die Raad kennis neem dat die koste soos beoog deur artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** en oorweeg dieselfde;
- (c) Dat die Raad voor die goedkeuring van die kapitaal projekte bo R50 miljoen soos gelys in **(Annexure B: 2024/2025 – 2026/2027 Capital Projects ito Sec 19)**, eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in werking is; en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;
- (d) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die 4 individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige koste wat gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;
- (e) Dat die toekomstige kapitaalebegrotings vanaf jaar 3 beperk word tot 17% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;
- (f) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die Raad se kapitaalprogram en daarop let dat die befondsingsbronne beskikbaar is en nie vir ander doeleindes geormerk is nie;

FINANCING SOURCES	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027
Capital Replacement Reserve (CRR)	R 95 897 241	R 113 426 861	R 114 641 897
External Loans	R 36 950 588	R 3 000 000	R -
Municipal Infrastructure Grant (MIG)	R 29 332 000	R 25 343 000	R 27 225 000
Integrated National Electrification Programme (INEP)	R 22 818 000	R 23 100 000	R 20 868 000
WCED (Private Funding)	R 20 000 000	R -	R -
Dept. of Infrastructure	R 174 289 166	R 49 520 000	R 33 000 000
Dept. Cultural Affairs and Sport	R 550 000	R -	R -
Community Safety Grant	R 40 000	R -	R -
GRAND TOTAL	R 379 876 995	R 214 389 861	R 195 734 897

- (g) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)**;
- (h) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot 'n bedrag van R40 miljoen vir die 2024/25 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: 132/11kV Eskom Schoonspruit Substation (R29 miljoen) en die Development of Highlands New Landfill Cell (R11

8.3(a)/...

- (i) That the administration revisits the outer years, i.e. year 2 and year 3 in the context of the provincial allocations, **GIVEN THE INDICATIVE** nature of Government allocations, which might be reduced again, given the fiscal challenges experienced by the national government;
- (ii) That further formal engagement takes place with the Department of Infrastructure in the Province, in order to clarify and obtain reasonable assurance as to the outer year's allocations to be included in the multi-year budget, with a view of having a final position during approval of the final MREF budget in May;
- (b) That council takes note that the costs as envisaged by Section 19 (2)(a)(b) were derived after consultation with the respective director(s), who has confirmed the costs as per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** and consider same;
- (c) That council prior to approving the capital projects above R50 million as listed in **(Annexure B: 2024/2025 – 2026/2027 Capital Projects ito Sec 19)**, first consider the projected operational cost covering all financial years until the project is operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;
- (d) That council deemed it appropriate to consider the entire capital program excluding the 4 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;
- (e) That the future capital budgets from year 3 be limited to 17% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;
- (f) That council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027
Capital Replacement Reserve (CRR)	R 95 897 241	R 113 426 861	R 114 641 897
External Loans	R 36 950 588	R 3 000 000	R -
Municipal Infrastructure Grant (MIG)	R 29 332 000	R 25 343 000	R 27 225 000
Integrated National Electrification Programme (INEP)	R 22 818 000	R 23 100 000	R 20 868 000
WCED (Private Funding)	R 20 000 000	R -	R -
Dept. of Infrastructure	R 174 289 166	R 49 520 000	R 33 000 000
Dept. Cultural Affairs and Sport	R 550 000	R -	R -
Community Safety Grant	R 40 000	R -	R -
GRAND TOTAL	R 379 876 995	R 214 389 861	R 195 734 897

- (g) That council approves the capital projects as part of its consolidated capital program as per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)**;
- (h) That council in-principle approves the raising of an external loan to the amount of R40 million for the new 2024/25 MTREF for the partial financing of the following capital projects: 132/11kV Eskom Schoonspruit Substation (R29

8.3(h)/...

miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;

- (i) Dat die konsep hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2024/2025 – 2026/2027** finansiële jare goedgekeur word as konsep, in ooreenstemming met artikel 16, 17 en 19 van die MFMA om publieke deelname toe te laat;

	Oorspronklike Begroting 2023/24	Aansuiwerings begroting 2023/24	Konsep Begroting 2024/25	Konsep Begroting 2025/26	Konsep Begroting 2026/27
Kapitaalebegroting	209 052 395	248 689 919	379 876 995	214 389 861	195 734 897
Bedryfsuitgawes	1 071 330 062	1 071 352 206	1 186 394 106	1 433 685 093	1 583 680 923
Bedryfsinkomste	1 192 485 181	1 252 422 713	1 433 295 918	1 534 741 556	1 665 346 695
Begrote (Surplus)/ Tekort	(121 155 119)	(181 070 507)	(246 901 812)	(101 056 464)	(81 665 772)
Minus: Kapitaal Toekennings & Donasies	107 386 943	119 908 999	227 029 166	97 963 000	81 093 000
(Surplus)/ Tekort	(13 768 176)	(61 161 508)	(19 872 646)	(3 093 464)	(572 772)

- (j) Dat daar inbeginsel goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van konsep eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die Eiendomsbelastingbeleid vir die 2024/2025 finansiële jaar, vir doeleindes van die publieke deelnameproses;

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
<i>Residential properties</i>	1: 1	0,5624
<i>Business and Commercial properties</i>	1: 1,5592	0,8769
<i>Industrial properties</i>	1: 1,5592	0,8769
<i>Agricultural properties</i>	1: 0,25	0,1406
<i>Mining properties</i>	1: 1,5592	0,8769
<i>Public Service Infrastructure</i>	1: 0,25	0,1406
<i>Properties owned by an organ of state and used for public service purposes</i>	1: 1,5592	0,8769
<i>Public Benefit Organisations</i>	1: 0	0,0000
<i>Vacant properties</i>	1: 1,4264	0,8022
<i>Municipal properties</i>	1: 0	0,0000
<i>Conservation Areas</i>	1: 0	0,0000
<i>Protected Areas</i>	1: 0	0,0000
<i>National Monuments</i>	1: 0	0,0000
<i>Informal Settlements</i>	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

8.3(h)/...

million) and the Development of Highlands New Landfill site Cell (R10 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;

- (i) That the draft high-level multi-year Capital and Operating budgets in respect of the **2024/2025 – 2026/2027** financial years, be approved as draft, in accordance with sections 16, 17 and 19 of the MFMA, to allow for public participation;

	Original Budget 2023/24	Adjustments Budget 2023/24	Draft Budget 2024/25	Draft Budget 2025/26	Draft Budget 2026/27
Capital budget	209 052 395	248 689 919	379 876 995	214 389 861	195 734 897
Operating Expenditure	1 071 330 062	1 071 352 206	1 186 394 106	1 433 685 093	1 583 680 923
Operating Revenue	1 192 485 181	1 252 422 713	1 433 295 918	1 534 741 556	1 665 346 695
Budgeted (Surplus)/ Deficit	(121 155 119)	(181 070 507)	(246 901 812)	(101 056 464)	(81 665 772)
Less: Capital Grants & Contributions	107 386 943	119 908 999	227 029 166	97 963 000	81 093 000
(Surplus)/ Deficit	(13 768 176)	(61 161 508)	(19 872 646)	(3 093 464)	(572 772)

- (i) That council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the draft property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2024/25 financial year with effect from 1 July 2024, for purposes of allowing for public participation;

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5624
Business and Commercial properties	1: 1,5592	0,8769
Industrial properties	1: 1,5592	0,8769
Agricultural properties	1: 0,25	0,1406
Mining properties	1: 1,5592	0,8769
Public Service Infrastructure	1: 0,25	0,1406
Properties owned by an organ of state and used for public service purposes	1: 1,5592	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,4264	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- ***Indigent owners:*** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- ***Qualifying senior citizens and disabled persons:*** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (k) Dat die Raad die konsep tariefstrukture en heffings vir water, vullisverwydering, riool en ander diverse heffings soos uiteengesit in **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** goedkeur met die doel om publieke deelname toe te laat;
- (l) Dat die Raad die voorgestelde elektrisiteitstariewe as konsep goedkeur vir die 2024/2025 finansiële jaar, **met inagneming dat dit onderhewig is aan finale goedkeuring deur NERSA;**
- (m) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in **(Annexure C: Budget Report and A-Schedules 2024/2025 – 2026/2027)** goedgekeur word;
- (n) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in **(Annexure D: Draft Amendments to Budget & Related Policies 2024/2025)**, goedgekeur word met die doel vir die publiek se menings en kommentaar;
- (o) Dat die wysigings aan die Voorsieningkanaalbestuursbeleid en die Kontantbestuur- en Beleggingsbeleid met onmiddellike effek goedgekeur word;
- (p) Dat die vloot uitgebrei word met 'n addisionele nuwe 11-sitplek bus vir die Reaksie/LEAP-eenheid, maar dat die aanwending daarvan beperk word tot binne die Swartland munisipale gebied (WC015), aangesien die Raad reeds R14 miljoen vanaf 2022/2023 in bedryfskoste finansier bo en behalwe die provinsiale toekenning;
- (q) Dat die Raad kennis dra dat die munisipaliteit se DORA allokasies verminder was met R39.267 miljoen oor die nuwe MTREF;
- (r) Dat die opleidingsbegroting beperk tot **0,50%** van die salarisbegroting vir die 2024/2025 finansiële jaar as konsep goedgekeur word;
- (s) Dat die Raad kennis neem dat die verhogings vir die Direkteure kontraktueel gekoppel is aan die ander personeel wat op nasionale vlak onderhandel en bepaal word:
 - Ten opsigte van alle personeel, 'n verhoging van **5.2%** vir 2024/2025; **5%** vir die 2025/2026 en **5%** vir 2026/2027 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,415% kerfverhoging waar van toepassing;
 - Daar is voldoende begroot vir alle salarisaanpassings;
 - Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasie-teikens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB);
- (t) Dat die Raad kennis neem van die begrote bedryfssurplusse en dat die begroting “kontant gefinansier” word as gevolg van die kontantreserwes in tabel A8, die totale groei in uitgawes van **10.7%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **14.4% (6.5% kapitale toekennings uitgesluit)** vir die MTREF periode, sowel as die kontantvloei-staat soos per **(A-schedule: A7)** vir die volgende drie finansiële jare;

8.3(j)/...

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (k) That council approve the draft tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** for purposes of allowing for public participation;
- (l) That council approve the electricity tariffs as draft for the 2024/2025 financial year, **bearing in mind that it is still subject to NERSA's final approval;**
- (m) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and A-Schedules 2024/2025 – 2026/2027);**
- (n) That the **amendments** to the budget and related policies as set out in **(Annexure D: Draft Amendments to Budget & Related Policies 2024/2025)** hereto, be approved for purposes of soliciting the views and comment from the public;
- (o) That the amendments to Council's Supply Chain Management Policy and the, Cash Management and Investment policy be approved with immediate effect;
- (p) That Council takes note that the municipality's DORA allocations was reduced by R39.267 million over the new MTREF;
- (q) That the expansion of the fleet by means of adding a new 11 Seater Bus for the Reaction/LEAP unit, be restricted for usage only within the Swartland municipal boundary (WC015) due to council already financing R14 million of the operating cost over and above the grant allocation from 2022/2023;
- (r) That the training budget limited to **0,50%** of the salary budget for the 2024/2025 financial year be approved as draft;
- (s) That Council takes note of the increases of the Directors that are contractually linked to the other personnel, which is negotiated and determined at a national level:
 - In respect of all personnel, an increase of **5.2%** for 2024/2025; **5%** for 2025/2026 and **5%** for the 2026/2027 financial years, excluding the increase in other benefits that are applicable and the annual 2.415% notch increase where applicable;
 - All salary adjustments are adequately budgeted for;
 - Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).
- (t) That Council takes note of the budgeted operating surpluses and that the budget is "cash-funded" as a result of cash reserves in table A8, the total expenditure growth of **10.7%** from the current to the new financial year and the revenue streams with growth in revenue of **14.4% (6.5% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;

8.3(t)/...

- die risikofaktor vir kontantdekking vir bedryfsuitgawes is **5.9 maande** vir 2024/25, **5 maande** vir 2025/26 en **8.2 maande** vir die 2026/27 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);
 - oor die volgende drie finansiële jare is die beplanning van so 'n aard dat netto bedryfsurplusse verwag word vir 2024/25, 'n bedrag van **R 19 872 646**, vir 2025/26 'n bedrag van **R 3 093 464** en vir 2026/27 'n bedrag van **R 572 772 (kapitale toekennings uitgesluit)**, wat ver onder die NT riglyn is van minstens 'n 7.5% surplus.
- (u) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (v) Dat die Raad kennis neem van die inhoudelike van die Provinsiale- en Nasionale Tesourie se Begrotingsomsendbriewe soos aangeheg in “**Annexure E: 2024/25 NT and PT Budget Circulars**”;
- (w) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.8 soos vereis deur Nasionale Tesourie maar dat die mSCOA-datastring nie vir verifikasie doeleindes opgelaaï kon word om perfekte belyning te verseker tydens die finalisering van die begroting nie, weens die NT-stelsel wat sal af wees vanaf 20 tot 25 Maart 2024 om die nuwe weergawe te toets;
- (x) Dat die proses van publieke insette, of kommentaar op die konsep begroting, **hersiende** begroting en verwante beleide en begrotingsdokumente, belasting koerse op eiendomme en tariewe op **30 April 2024** sluit.

[Nota: Vir volledigheid en implementering sal daar op die Engelse-weergawe van die besluit staatgemaak word.]

8.4 KONSEP 2024/2025 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) definieer die Dienslewering- en Begrotingimplementeringsplan (SDBIP) as 'n gedetailleerde plan wat deur die burgemeester van 'n munisipaliteit ingevolge artikel 53(1)(c)(ii) van die MFMA goedgekeur word vir implementering van die munisipaliteit se lewering van dienste en van sy jaarlikse begroting.

Die doel van die SDBIP is om die munisipale bestuur te ondersteun om diensleweringsteikens, sowel as die spandering van die kapitaalbegroting binne gegewe tydsraamwerke te bereik.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdl I S le Minnie)

- (a) Dat die Raad kennis neem van die aangehegte konsep 2024/2025 Dienslewering- en Begrotingimplementeringsplan (SDBIP) wat in terme van regulasie 14 van die Munisipale Begroting en Rapportering Regulasies ter tafel gelê word;
- (b) Dat die SDBIP in terme van regulasie 15 van die Munisipale Begroting en Rapportering Regulasies aan Nasionale Tesourie en Provinsiale Tesourie voorgelê word.

8.5 VOORLEGGING VAN KONSEP VERORDENING INSAKE KREDIETBEHEER EN SKULDINVORDERING (1/1; 1/1/3/1/6)

Die doel van die voorlegging is om die verordening en beleid te skei ten einde 'n duidelike wetlike raamwerk vir kredietbeheer en skuldinvorderingspraktyke en -prosesse daar te stel.

8.3(t)/...

- the budgeted risk factor for cash coverage for operating expenses are **5.9 months** for 2024/25, **5 months** for 2025/26 and **8.2 months** for the 2026/27 financial year (this can materially be impacted but not possible to determine scientifically at this stage);
 - over the next three financial years the planning is such that net operating surpluses are envisaged for 2024/25 to an amount of **R 19 872 646**, for 2025/26 an amount of **R 3 093 464** and for 2026/27 an amount of **R 572 772 (excluding capital grant income)**, which is well below the NT guideline of at least a surplus of 7.5%;
- (u) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (v) That Council also notes the content of the Provincial and National Treasury Budget Circulars as enclosed in “**Annexure E: 2024/25 NT and PT Budget Circulars**”;
- (w) That Council take note that the budget was prepared in the new mSCOA Version 6.8 as required by National Treasury but that the mSCOA data strings could not be uploaded for verification purposes to ensure perfect alignment at the time of finalising the budget, due to NT's System being down from 20-25 March 2024, to test the live chart;
- (x) That the process of soliciting public input, views or comments into the draft budget, **revised** budget and related policies and budget documents, inclusive of the property taxes and tariffs to close at 12 midday on **30 April 2024**.

[Note: For completeness and implementation, the English version of the resolution will be relied upon.]

8.4 DRAFT 2024/2025 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)

The Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA), defines the Service Delivery and Budget Implementation Plan (SDBIP) as a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) of the MFMA for the implementation of the municipality's service delivery and its annual budget.

The purpose of the SDBIP is to support municipal governance in achieving service delivery targets, as well as spending the capital budget within given time frames.

RESOLUTION

(proposed by Ald J H Cleophas, seconded by Cllr I S le Minnie)

- (a) That the Council take cognisance of the draft 2024/2025 Service Delivery and Budget Implementation Plan (SDBIP) tabled in terms of regulation 14 of the Municipal Budget and Reporting Regulations; and
- (b) That the SDBIP be submitted to National Treasury and Provincial Treasury in terms of regulation 15 of the Municipal Budget and Reporting Regulations.

8.5 TABLING OF DRAFT CREDIT CONTROL AND DEBT COLLECTION BY-LAW (1/1; 1/1/3/1/6)

The purpose of the submission is to separate the by-law and policy in order to establish a clear legal framework for credit control and debt collection practices and processes.

8.5/...

Die beleid sal voorsiening maak vir die implementering van afdwingingsmaatreëls en prosedures binne die wetgewende raamwerk.

Die Speaker bring die aangeleentheid tot stemming en word beslis (in die afwesigheid van drie raadslede) met 14 stemme ten gunste van die beskikbaarstelling van die konsep Verordening insake Kredietbeheer en Skuldinvordering vir publieke deelname en met vyf raadslede wat buite stemming bly.

BESLUIT

(op voorstel van rdd M Nel, gesekondeer deur rdl E C O'Kennedy)

- (a) Dat in beginsel goedkeuring verleen word dat die volgende konsepverordening aanvaar word vir implementering met ingang vanaf 1 Julie 2024:
 - Swartland Munisipaliteit: Verordening insake Kredietbeheer en Skuldinvordering;
- (b) Dat die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselswet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

8.6 AANVAARDING VAN GEWYSIGDE VERORDENING: SWARTLAND MUNISIPALITEIT: VERORDENING INSAKE MUNISIPALE GRONDGEBRUIKBEPLANNING (1/1; 1/1/3/14)

Die wysiging van die Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning is deur die Raad op 30 Januarie 2024 in beginsel goedgekeur vir doeleindes van die publieke deelnameproses.

Die Munisipale Bestuurder bevestig dat daar geen insette/kommentaar gedurende die publieke deelnameproses van óf 'n raadslid, óf 'n lid van die publiek ontvang is nie.

Die wysigings handel met sekere strafbepalings en die vasstelling van handelsure vir huiswinkels. Die Munisipale Bestuurder bevestig dat die handelsure oorweeg is met die oog op die veiligheid van gemeenskappe.

Die Speaker bring die aangeleentheid tot stemming en word beslis (in die afwesigheid van drie raadslede) met 14 stemme ten gunste van die aanvaarding van die Gewysigde Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning en met vyf raadslede wat buite stemming bly.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die wysigings en toevoegings aan die Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning aanvaar word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant;
- (b) Dat boetes vir ootredings van die verordening vasgestel word deur die Departement van Justisie.

8.7 AANBEVELING VIR DIE GOEDKEURING VAN DIE ORGANISATORIESE STRUKTUUR MET IN BEGRIP VAN WYSIGINGS AAN DIE DIREKTORAAT: FINANSIËLE BESTUUR, DIREKTORAAT: BESKERMINGSDIENSTE, KANTOOR VAN DIE MUNISIPALE BESTURDER, KANTOOR VAN DIE OPENBARE AMPSBEKLEËRS, DIREKTORAAT: ELEKTRIESE INGENIEURSDIENSTE EN DIREKTORAAT: INFRASTRUKTUUR EN SIVIELE INGENIEURSDIENSTE (4/1/1/2/1)

Artikel 66 van die Munisipale Stelsels Wysigingswet, 2011 bepaal dat die organisatoriese struktuur deur die Munisipale Bestuurder goedgekeur moet word.

Die verslag tot die sakelys bevat die voorgestelde wysigings en motiverings vir die skep van die onderskeie poste op die organisatoriese struktuur vir goedkeuring deur die Raad.

Besluit/...

8.5/...

The policy will provide for the implementation of enforcement measures and procedures within the legislative framework.

The Speaker brought the matter to a vote, and it is decided (in the absence of three councillors) by 14 votes in favour of making the draft Regulation on Credit Control and Debt Collection available for public participation, with five councillors abstaining.

RESOLUTION

(proposed by Ald M Nel, seconded by Cllr E C O'Kennedy)

- (a) That the adoption of the following draft by-law be approved in principle for implementation with effect from 1 July 2024:
 - Swartland Municipality: Credit Control and Debt Collection By-law
- (b) That the draft by-law be published for public comment in terms of section 12(3)(b) of the Systems Act, 2000 in both the local media and on the municipal website.

8.6 ADOPTION OF AMENDED BY-LAW: SWARTLAND MUNICIPALITY: MUNICIPAL LAND USE PLANNING BY-LAW (1/1; 1/1/3/14)

The amendment of the Swartland Municipality: Municipal Land Use Planning By-law is approved in principal by the Council on 30 January 2024 for purposes of public participation.

The Municipal Manager confirmed that no input/comment was received from either a councillor or a member of the public during the public participation process.

The amendments deal with certain penalty provisions and determining trading hours for home shops. The Municipal Manager confirmed that the hours are determined keeping the safety of the community in mind.

The Speaker puts the matter to a vote and it is decided (in the absence of three councillors) by 14 votes in favour of acceptance of the amended By-Law: Swartland Municipality: Municipal Land Use Planning By-Law with five councillors abstaining.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

- (a) That the amendments and additions to the Swartland Municipality: Municipal Land Use Planning By-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette;
- (b) That fines for offences of the by-law be determined by the Department of Justice.

8.7 RECOMMENDATION FOR APPROVAL OF THE ORGANISATIONAL STRUCTURE TAKING INTO ACCOUNT AMENDMENTS TO DIRECTORATE: FINANCIAL SERVICES, DIRECTORATE: PROTECTION SERVICES, OFFICE OF THE MUNICIPAL MANAGER, OFFICE OF THE PUBLIC OFFICERS, DIRECTORATE: ELECTRICAL ENGINEERING SERVICES AND DIRECTORATE: INFRASTRUCTURE AND CIVIL ENGINEERING SERVICES (4/ 1/1/2/1)

Section 66 of the Municipal Systems Amendment Act, 2011 determines that the organisational structure must be approved by the Municipal Manager.

The report to the agenda contains the proposed amendments and justifications for the creation of the respective positions on the organisational structure for adoption by the Council.

Resolution/...

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A M Williams)

- (a) Dat die Raad kennis neem dat die wysigings soos uiteengesit in 1.3, 1.4, 1.5 en 1.6.1 aanbeveel is deur die Plaaslike Arbeidsforumvergadering gehou op 23 November 2023;
- (b) Dat die Raad die wysigings aan die organisatoriese struktuur soos uiteengesit in 1.3, 1.4, 1.5 en 1.6.1 vir terugwerkende implementering met ingang van 1 November 2023 (1.3, 1.4, 1.5) kondoneer, en vanaf 1 April 2024 (1.6.1) goedkeur;
- (c) Dat die Raad kennis neem dat die wysigings soos uiteengesit in 1.6.2, 1.7, 1.8 en 1.9 en 1.10 aanbeveel is deur die Plaaslike Arbeidsforumvergadering gehou op 22 Februarie 2024;
- (d) Dat die Raad die wysigings aan die organisatoriese struktuur vir die Kantoor van die Munisipale Bestuurder (1.6.2) en Kantoor van die Openbare Ampsbekleërs (1.7) aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 Junie 2024;
- (e) Dat die Raad die wysigings aan die organisatoriese struktuur vir die direktorate Elektriese Ingenieursdienste (1.8) en Infrastruktuur en Siviële Ingenieursdienste (1.9 en 1.10) aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 July 2024;
- (f) Dat, op aanbeveling van die Burgemeesterskomitee voortspruitend uit 'n vergadering gehou op 20 Maart 2024, die Raad goedkeuring verleen vir die verdere wysiging van die organisatoriese struktuur, deur die toevoeging van die volgende poste, onderhewig aan die beskikbaarheid van befondsing met ingang vanaf 1 Julie 2024:
 - (i) Direktoraat: Beskermingsdienste, Departement Rampbestuur, Brand- en Nooddienste: 2 x brandweermanne (T8) – standplaas nog bepaal te word;
 - (ii) Direktoraat: Finansiële Dienste, Afdeling Inkomstebestuur: 1 x rekenmeester (T12, onderhewig aan evaluering)
- (g) Dat kennis geneem word van die motivering vir die skep van bogemelde poste:
Direktoraat: Beskermingsdienste, 2 x brandweermanne: Om die lewering van 'n volwaardige Brandweerdienst te bewerkstellig, aangesien die aanduiding is dat die diens nie na die Weskus Distriksmunisipaliteit ontplooi gaan word nie;
Direktoraat: Finansiële Dienste, rekenmeester: Om die aanlynverkope van elektrisiteit, wat vanaf 1 Julie 2024 geïmplementeer sal word, te bestuur, en as sulks beslag te gee aan die Smart City-konsep van dienslewering;

8.8 (1) VERVANGING VAN RDL C DANIELS AS VERTEENWOORDIGER VAN DIE SWARTLAND MUNISIPALITEIT NA DIE WESKUS DISTRIKMUNISIPALITEIT; (2) VULLING VAN VAKATURE OP MPAC (3/3/1/1; 3/2/2)

Die volgende vakatures is deur die afsterwe van rdl C Daniels tot stand gebring:

- (1) Verteenwoordiger van die Swartland Munisipaliteit na die Weskus Distriksmunisipaliteit;
- (2) Wyksraadslid van Wyk 11 (wat by wyse van 'n tussenverkiesing gevul sal word);
- (3) Lid van die Publieke Verantwoordbaarheidskomitee (MPAC).

Die nodige prosesse is ingevolge die Plaaslike Regering: Munisipale Strukturewet, Wet 117 van 1998 gevolg om die Weskus Distriksmunisipaliteit en die Onafhanklike Verkiesingskommissie (OVK) in kennis te stel van die vakature.

Die OVK het die Weskus Distriksmunisipaliteit op 12 Maart 2024 in kennis gestel dat rdl E C O'Kennedy aangewys is as verteenwoordiger van die Swartland Munisipaliteit na die Weskus Distriksmunisipaliteit.

Besluit/...

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr A M Williams)

- (a) That Council takes note that the amendments as indicated in 1.3, 1.4, 1.5, and 1.6.1 were recommended at the meeting of the Local Labour Forum held on 23 November 2023;
- (b) That the amendments to the organisational structure as indicated in 1.3, 1.4, 1.5, and 1.6.1 for backdated implementation with effect from 1 November 2023 (1.3, 1.4, 1.5) be condoned, and with effect from 1 April 2024 (1.6.1) be approved by the Council;
- (c) That Council takes note that the amendments as indicated in 1.6.2, 1.7, 1.8, 1.9 and 1.10 were recommended at the meeting of the Local Labour Forum held on 22 February 2024;
- (d) That Council approves the amendments to the organisational structure for the Office of the Municipal Manager (1.6.2) and Office of the Public Office Bearers (1.7) for approval by Council for implementation with effect from 1 June 2024;
- (e) That Council approves the amendments to the organisational structure for the directorates Electrical Engineering Services (1.8) and Infrastructure and Civil Engineering Services (1.9 and 1.10) for approval by Council for implementation with effect from 1 July 2024;
- (f) That, on recommendation by the Mayoral Committee arising from a meeting held 20 March 2024, Council approves the further amendment of the organisational structure by the addition of the following posts, subject to the availability of funding with effect from 1 July 2024:
 - (i) Directorate: Protection Services, Department Disaster Management, Fire and Emergency Services: 2 x firefighters (T8) – region to be determined;
 - (ii) Directorate: Financial Services, Division Revenue Management: 1 x accountant (T12, subject to evaluation)
- (g) That cognisance be taken of the motivation for the creation of the above-mentioned posts:
Directorate: Protection Services, 2 x firefighters: To help achieve the delivery of a full-fledged fire service, since the indication is that the service will not be deployed to the West Coast District Municipality;
Directorate: Financial Services, accountant: To manage the online sales of electricity, which will be implemented from 1 July 2024, and as such to give effect to the Smart City concept of service delivery.

8.8 (1) REPLACEMENT OF CLLR C DANIELS AS REPRESENTATIVE OF THE SWARTLAND MUNICIPALITY TO THE WEST COAST DISTRICT MUNICIPALITY/ (2) FILLING OF VACANCIES ON MPAC (3/3/1/1; 3/2/2)

The following vacancies were created by the passing of Cllr C Daniels:

- (1) Representative of the Swartland Municipality to the West Coast District Municipality;
- (2) Ward councillor for Ward 11 (to be filled by way of a by-election);
- (3) Member of the Public Accountability Committee (MPAC).

The necessary processes were followed in terms of the Local Government: Municipal Structure Act, Act 117 of 1998, to notify the West Coast District Municipality and the Independent Electoral Commission (IEC) of the vacancies.

The IEC notified the West Coast District Municipality on 12 March 2024 that Cllr E C O’Kennedy has been appointed as the representative of the Swartland Municipality to the West Coast District Municipality.

Resolution/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D C Pypers)

- A: ten opsigte van die vakature op die Weskus Distriksmunisipaliteit:
- (a) Dat kennis geneem word van die vakature as verteenwoordiger op die Weskus Distriksraad wat gelaat is met die afsterwe van rdl C Daniels;
 - (b) Dat kennis geneem word van die skrywe deur die Weskus Distriksmunisipaliteit gedateer 9 Februarie 2024 waarin die Hoof Verkiesingsbeampte in kennis gestel is van rdl C Daniels se afsterwe;
 - (c) Dat verder kennis geneem word van die verkiesing van rdl E C O'Kennedy na die Weskus Distriksmunisipaliteit as verteenwoordiger van Swartland Munisipaliteit, soos verklaar deur die Hoof Verkiesingsbeampte op 12 Maart 2024;
- B: ten opsigte van die vakature op die Munisipale Publieke Verantwoordbaarheidskomitee (MPAC):
- (a) Dat rdl A M Williams deur die Raad aangewys word om op die MPAC te dien met onmiddellike effek.

8.9 VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN 'N GEDEELTE VAN ERF 543, KORINGBERG (12/2/5/2-7/1) (WYK 1)

'n Versoek is vanaf die eienaars van Erf 43, Koringberg ontvang om 'n gedeelte van Erf 543, Koringberg (groot ±415 m²) aangrensend tot hulle eiendom te bekom.

Erf 543, Koringberg is 'n publieke oopruimte tussen Hoopvol- en Sterlingstraat en word deur swaarvoertuie gebruik om tussen die twee strate te beweeg. Dit is veral in die winter dat die oopruimte baie modderig is met diep spore wat deur die swaarvoertuie veroorsaak word. Dit skep 'n onooglike situasie by die ingang van die dorp.

BESLUIT

(op voorstel van rdd M Nel, gesekondeer deur rdl D C Pypers)

- (a) Dat die Raad goedkeuring verleen in terme van die toepaslike Verordening asook Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 dat 'n gedeelte van Erf 543, Koringberg (groot ± 415 m²) uit-die-hand uit aan GH & V Bouwer (die eienaars van Erf 43, Koringberg) vervreem en oorgedra word, en wel teen R19/m² BTW uitgesluit, vir konsolidasie met Erf 43;
- (b) Dat kennis geneem word dat die eiendom nie vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste benodig word nie;
- (c) Dat die volgende redes genotuleer word vir die uit-die-hand vervreemding soos voormeld, sonder om 'n openbare mededingingsproses te deurloop:
 - (i) Die eiendom as 'nie-bestaansbare bate' kwalifiseer deurdat dit as gevolg van fisiese beperkings nie as 'n afsonderlike entiteit sinvol ontwikkel kan word binne die ontwikkelingsparameters vir Vervoersone 2 nie, 11^{de} at slegs funksioneel raak indien dit vervreem word aan 'n aangrensende eienaar vir gebruik daarvan tesame met sy of haar eiendom, soos voorgestel;
 - (ii) Oordrag van die eiendom aan 'n individu of entiteit die Munisipaliteit van sy onderhoudslas vrystel, asook die risiko beperk van potensiële grondbesetting of wanaanwending (bv. Onwettige storting);
 - (iii) In hierdie geval die voorgenome grondverkope en konsolidasie met Erf 43 esteties sal bydra tot 'n opgradering van die area, en die daarstel van 'n netjieser ingang tot die dorp;
- (d) Dat die volgende voorwaardes van verkoop op die transaksie van toepassing sal wees:
 - (i)/...

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D C Pypers)

A: in respect of vacancy on the West Coast District Council:

- (a) That the vacancy on the West Coast District Council caused by the passing of Cllr C Daniels be noted;
- (b) That cognisance be taken that the West Coast District Municipality informed the CEO of the vacancy on 9 February 2024;
- (c) That cognisance further be taken of the appointment of Cllr E C O'Kennedy to the West Coast District Municipality as representative of Swartland Municipality as declared by the CEO on 12 March 2024;

B: in respect of vacancy on the MPAC:

- (a) That Cllr A M Williams be appointed by the Council to serve on the MPAC with immediate effect.

8.9 PROPOSED OUT-OF-HAND ALIENATION OF A PORTION OF ERF 543, KORINGBERG (12/2/5/2-7/1) (WARD 1)

A request was received from the owners of Erf 43, Koringberg, to acquire a portion of Erf 543, Koringberg (size ±415 m²), adjacent to their property.

Erf 543, Koringberg, is a public open space between Hoopvol- and Sterling Streets and is used by heavy vehicles to move between the two streets. Especially in winter, the open space is very muddy with deep tracks caused by the heavy vehicles. This creates an unsightly situation at the entrance to the village.

RESOLUTION

(proposed by Ald M Nel, seconded by Cllr D C Pypers)

- (a) That approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for a portion of Erf 543, Koringberg (± 415 m² in extent) to be alienated and transferred out-of-hand to GH & V Bouwer at R19/m² excluding VAT, for consolidation with Erf 43, Koringberg;
- (b) That cognizance be taken that the property is not required for the provision of a minimum or any other level of basic municipal services;
- (c) That the following reasons be recorded for the out-of-hand alienation of the portion of land concerned, and for not undergoing a competitive process:
 - (i) The property qualifies as 'non-viable' asset in that due to physical constraints it cannot be developed sensibly as a separate entity within the development parameters for Transport zone 2, and therefore only becomes functional if alienated to an adjoining owner for usage in conjunction with his or her property, as proposed;
 - (ii) Transfer of the property to an individual or entity releases the Municipality from its maintenance obligation, as well as limits the risks of potential land invasion or misuse (e.g. illegal dumping);
 - (iii) In this instance the proposed land disposal and consolidation with Erf 43 will aesthetically contribute to an upgrade of the area, establishing a neater entrance to the town;
- (d) That the following conditions of sale shall apply to the transaction:
 - (i)/...

8.9(d)/...

- (i) Die betrokke gedeelte van Erf 543, Koringberg gesluit moet word en aansoek gedoen word vir vrystelling vir die onderverdeling en konsolidasie van die gedeelte straat ingevolge Artikel 34 van die Verordening insake Grondgebruikbeplanning;
- (ii) Die sonering van die gedeelte straat sal vestig as Residensiële sone 5, volgens die bepalings van artikel 12.9(h) van die Verordening insake Grondgebruikbeplanning;
- (iii) Benewens die koopprys, die koper verantwoordelik sal wees vir alle aanvullende en toevallige kostes wat uit die transaksie mag voortspruit, ingesluit maar nie beperk nie tot advertensiekostes, opmeetkoste, die kostes van straatsluiting, hersonering, onderverdeling en konsolidasie asook verwante advertensiekostes, sowel as oordragkoste;
- (e) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiële besware, 12nd at die Uitvoerende Burgemeester met volmag beklee word om in oorlegpleging met sy komitee te handel met enige besware wat ontvang sou word;
- (f) Dat alvorens die voorneme geadverteer word, daar eers skriftelike bevestiging van GH & V Bouwer bekom word dat hulle instem tot die voorwaardes soos vervat in hierdie verslag;
- (g) Dat die Direkteur: Korporatiewe Dienste volmag verleen word om die verkoopsooreenkoms te mag finaliseer en onderteken.

8.10 VOORGESTELDE VERVREEMDING VAN SAKERPERSEEL (ERF 4205) TE DARLING (12/2/5/2-3/3) (WYK 6)

Die voorgestelde vervreemding van Erf 4205, Darling spruit voort uit onlangse belangstelling deur lede van die Darling-gemeenskap om die sakeperseel te bekom.

Erf 4205, Darling is gesoneer as Sakesone 1: Algemene sake, welke doel van die sonering is om voorsiening te maak vir gemengde gebruik ontwikkeling en sake aktiwiteite, met relatief min beperkinge, om stedelike lewensvatbaarheid en ekonomiese groei te bevorder.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl R J Jooste)

- (a) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die Verordening en Beleid insake Oordrag van Munisipale Bates dat finansiële aanbiedinge by wyse van openbare tender gevra word vir die vervreemding van die volgende vakante onroerende eiendom in Darling, gesoneer Sakesone 1: Algemene Sake:
 - Erf 4205, Bloekomstraat, Darling (424 m² groot)
- (b) Dat kennis geneem word dat die eiendom wat te koop aangebied staan te word in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste geoormerk is nie;
- (c) Dat die reserweprys (BTW uitgesluit) vir die eiendom vasgestel word soos volg, welke reserweprys deur die Raad geag word die markwaarde daarvan billik te reflekteer:
 - Erf 4205 R70 000,00
- (d) Dat die koper, benewens die koopprys, verantwoordelik sal wees vir alle aanvullende en toevallige kostes wat uit die transaksie mag voortspruit;
- (e) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiële besware;
- (f)/...

8.9(d)/...

- (i) The portion of Erf 543, Koringberg be closed and application be made for exemption of subdivision and consolidation in terms of Section 34 of the Land-Use Planning By-law;
 - (ii) The zoning of the portion of Erf 543 shall vest as Residential zone 5, in terms of Section 9(h) of the Land-Use Planning By-law;
 - (iii) The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including but not limited to advertisement costs, survey costs, the costs of street closure, rezoning, subdivision and consolidation and related advertisement costs, as well as transfer costs;
- (e) That the proposed transaction be advertised in the media for comments and/or potential objections, and that the Executive Mayor be authorized to deal with any forthcoming objections in consultation with his committee;
- (f) That before the intention is advertised, written confirmation first be obtained from GH & V Bouwer that they agree to the conditions as provided for in this report;
- (g) That the Director: Corporate Services be authorized to finalise and sign the deed of sale.

8.10 PROPOSED ALIENATION OF BUSINESS SITE (ERF 4205) AT DARLING (12/2/5/2-3/3) (WARD 6)

The proposed alienation of Erf 4205, Darling, stems from recent interest by members of the Darling community to acquire the business site.

Erf 4025, Darling, is zoned as Business Zone 1: General Business, , which zone aims to provide for mixed use development, general business activities and intensive business opportunity with relatively few restrictions in order to promote urban viability and economic growth.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr R J Jooste)

- (a) That in-principle approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 and the By-law and Policy relating to the Transfer of Municipal Assets for financial offers to be called by means of public tenders for the disposal of the following vacant immovable property in Darling, zoned Business Zone 1: General Business:
 - Erf 4205, Bloekom Street, Darling (424 m² in extent)
- (b) That cognizance be taken that the property to be sold has at no stage been earmarked for the provision of a minimum or any other level of basic municipal services;
- (c) That the reserve price (VAT exclusive) for the property be determined as follows, which reserve price is considered by Council to fairly represent the market value of same:
 - Erf 4205 R70 000,00
- (d) That the purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction;
- (e) That the proposed transaction be advertised in the media for public comments and/or potential objections;
- (f)/...

8.10/...

- (f) Dat volmag verleen word
- (i) aan die Uitvoerende Burgemeesterskomitee om
- te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksie ontvang word; en om
 - 'n besluit te finaliseer rakende die oordrag van die bate, nadat alle toepaslike Voorsieningskanaal- en ander wetlike voorskrifte gevolg is;
- (ii) aan die Direkteur: Korporatiewe Dienste om die voorwaardes van verkoop vir tenderdoeleindes te finaliseer in oorlegpleging met al die tersaaklike interne rolspelers;
- (g) Dat goedkeuring verder verleen word dat indien bogemelde eiendom onverkoop bly na afloop van die betrokke mededingende proses, dit uit-die-hand-uit op 'n *'first come first serve'* basis verkoop mag word teen die reserweprys of hoër, mits die reserweprys ooreenstem met billike markwaarde (gebaseer op die munisipale waardasie van die eiendomme op die stadium van vervreemding), en met dien verstande verder dat dieselfde opskortende voorwaardes wat in die koop-ooreenkoms vervat staan te word, op die kooptransaksie van toepassing gemaak word;
- (h) Dat die Administrasie opdrag gegee word:
- (i) om ondersoek in te stel na die wysiging van die Voorkeurverkrygingsbeleid (binne die parameters van die Voorkeurverkrygingsregulasies) ten opsigte van inkomstegenerende kontrakte in soverre dit die vervreemding/verhuring van grond betref, ten einde plaaslike gemeenskapslede te bevoordeel;
- (ii) om in die onderskeie dorpe ondersoek in te stel na potensiele geleenthede en toepaslike beleidsmaatreëls om grond aan opkomende besighede beskikbaar te stel ter bevordering van plaaslike ekonomiese bemagtiging.

8.11 VOORGESTELDE VERVREEMDING VAN MUNISIPALE ONROERENDE EIENDOM (KERKPERSEEL) TE RIEBEEK KASTEEL (12/2/5/2-11/1) (WYK 12)

Dit is die voorneme om Erf 2652, Riebeek Kasteel by wyse van 'n tenderproses beskikbaar te stel vir vervreemding vir gemeenskapdoeleindes. Erf 2652, Riebeek Kasteel is as Gemeenskapsone 2 gesoneer met 'n plek van aanbidding as primêre gebruik.

Daar word voorgestel dat 'n twee-fase bodproses gevolg word om die finansiële aanbidding, sowel as ontwikkelingvoorstel van die voornemende tenderaars te bekom vir oorweging en toekenning.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die Verordening en Beleid insake Oordrag van Munisipale Bates dat 'n mededingende twee-fase bodproses gevolg word vir die vervreemding van die volgende vakante onroerende eiendom:
- Erf 2652, Rondebergsingel 12, Riebeek Kasteel (groot ± 557m²)
- (b) Dat kennis geneem word dat die eiendom wat te koop aangebied staan te word uit die staanspoor vir vervreemding vir gemeenskapdoeleindes (plek van aanbidding) ingevolge die sonering daarvan geïdentifiseer is en in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste geoormerk is nie;
- (c) Dat die onderstaande gesubsidieerde prys as reserweprys (BTW uitgesluit) vir die eiendom vasgestel word, ooreenkomstig die bevoegdheid aldus verleen deur paragraaf 15.2.2 van die Munisipaliteit se Beleid insake die Oordrag van Munisipale Bates:
- Erf 2652, Riebeek Kasteel R33 000,00 (20% x R165 000,00)

(d)/...

8.10/...

- (f) That authorization be given as follows:
 - (i) to the Executive Mayoral Committee to
 - to deal with any comments and/or objections received in respect of the proposed transaction and
 - to finalise a decision regarding the transfer of the asset after all applicable Supply Chain and other legal prescripts have been complied with;
 - (ii) to the Director: Corporate Services to finalise the conditions of sale for tender purposes with all the relevant internal role-players;
- (g) That approval be granted that should the property remain unsold after the competitive process, it be sold out-of-hand on a 'first come first serve' basis at the reserve price or higher, provided that the reserve price corresponds with fair market value (based on the municipal valuation of the property when alienation takes place), and provided further that the same suspensive conditions to be included in the deed of sale, shall apply to such transaction;
- (h) That the Administration be tasked
 - (i) to investigate the amendment of the Preferential Procurement Policy (within the parameters of the Preferential Procurement Regulations) in respect of income-generating contracts insofar as the disposal of land is concerned, in order to benefit local community members;
 - (ii) to investigate potential opportunities and applicable policy measures to make land available within the respective towns to emerging business to promote local economic development.

8.11 PROPOSED ALIENATION OF IMMOVABLE MUNICIPAL PROPERTY (CHURCH SITE) AT RIEBEEK-KASTEEL (12/2/5/2-11/1) (WARD 12)

It is intended to make Erf 2652, Riebeek-Kasteel available for disposal for community purposes by means of a tender process. Erf 2652, Riebeek-Kasteel, is zoned as Community Zone 2 with a place of worship as a primary use.

It is proposed that a two-stage bid process be followed to obtain the financial offer as well as the development proposal from the prospective tenderers for consideration and award.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr N Smit)

- (a) That in-principle approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 and the By-law and Policy relating to the Transfer of Municipal Assets for a competitive two phase bid process to be followed for the disposal of the following vacant immovable property:
 - Erf 2652, 12 Rondeberg Crescent, Riebeek Kasteel (± 557m² in extent)
- (b) That cognizance be taken that the property to be sold has been identified from the outset for alienation for community purposes (place of worship) in terms of its zoning and at no stage have been earmarked for the provision of a minimum or any other level of basic municipal services;
- (c) That the subsidized price below be determined as reserve price (VAT exclusive) for the property in terms of the competence thus granted by paragraph 15.2.2 of the Municipal Asset Transfer Policy:
 - Erf 2652, Riebeek Kasteel R33 000,00 (20% x R165 000,00)
- (d)/...

8.11/...

- (d) Dat volmag verleen word
- (i) aan die Uitvoerende Burgemeesterskomitee om
- te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksie ontvang word; en om
 - 'n besluit te mag finaliseer rakende die oordrag van die bate, nadat alle toepaslike Voorsieningskanaal- en ander wetlike voorskrifte gevolg is;
- (ii) aan die Direkteur: Korporatiewe Dienste om die evalueringskriteria en voorwaardes van verkoop vir tenderdoeleindes te finaliseer, met inagneming van die toepaslike bepalings in die Beleid insake die Oordrag van Munisipale Bates, soos die insluiting van 'n toepaslike terugvalklousule.

GETEKEN:
SPEAKER

8.11/...

- (d) That authorization be given as follows:
- (i) to the Executive Mayoral Committee to
 - to deal with any comments and/or objections received in respect of the proposed transaction; and
 - to finalise a decision regarding the transfer of the asset after all applicable Supply Chain and other legal prescripts have been complied with;
 - (ii) to the Director: Corporate Services to finalise the evaluation criteria and conditions of sale for tender purposes, with due consideration of the applicable conditions in the Municipal Asset Transfer Policy, such as the inclusion of a suitable reversionary clause.

SIGNED:
SPEAKER



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 20 MAART 2024 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:

Die Speaker, rdl M A Rangasamy

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl A K Warnick om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Geen verskonings is ontvang nie.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 21 FEBRUARIE 2024

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 21 Februarie 2024 goedgekeur en deur die Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULE



MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE BANQUET HALL, MALMESBURY, ON WEDNESDAY, 20 MARCH 2024 AT 10.00

PRESENT:

Executive Mayor, Ald J H Cleophas (chairperson)
Executive Deputy Mayor, Cllr J M de Beer

Members of the Mayoral Committee:

Cllr D G Bess
Cllr N Smit
Ald T van Essen
Cllr A K Warnick

Other Council Members:

The Speaker, Ald M A Rangasamy

Officials:

Municipal Manager, Mr J J Scholtz
Director: Financial Services, Mr M Bolton
Director: Protective Services, Mr P A C Humphreys
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Director: Corporate Services, Ms M S Terblanche
Director: Electrical Engineering Services, Mr T Möller
Senior Manager: Strategic Services, Ms O Fransman
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING

The Executive Mayor welcomed members and asked Cllr A K Warnick to open the meeting with prayer.

2. LEAVE OF ABSENCE

No apologies received.

3. SUBMISSIONS/DEPOSITIONS/SPEAKING ENGAGEMENT

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYORAL COMMITTEE MEETING HELD ON 21 FEBRUARY 2024

RESOLUTION

(proposed by Ald T of Essen, seconded by Cllr A K Warnick)

That the minutes of an Ordinary Executive Mayoral Committee Meeting held on 21 February 2024 be approved and signed by the Mayor.

5. CONSIDERATION OF RECOMMENDATIONS FROM THE MINUTES

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOUD OP 14 MAART 2024

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 2024 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/1/4/4/1)

Die wysigings aan die 2024 Geïntegreerde Ontwikkelingsplan (GOP) word in die verslag tot die sakelys voorgehou en vind plaas ingevolge die vereiste van die Plaaslike Regering: Munisipale Stelselwet, Wet 32 van 2000 om jaarliks die GOP te hersien.

BESLUIT [vir voorlegging aan die Raad op 28 Maart 2024]
(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die wysiging van die Geïntegreerde Ontwikkelingsplan (GOP) asook die hersiening van die areaplanne ten einde dit by die Raadsvergadering ter tafel te lê in terme van artikel 17(3) van die MFMA;
- (b) Dat, alhoewel die Raad nie MFMA Omsendskrywe 88 aanvaar het nie, Swartland Munisipaliteit deel sal neem aan die 2024/2025 DCoG loodsprojek en dat daar kennis geneem word van die aangehegte indikatore wat deel vorm van die loodsprojek;
- (c) Dat die DCoG indikatore nie in die bestaande indikator tabelle in die GOP geïnkorporeer word nie, maar ingesluit word as 'n aanhangsel tot die GOP; en
- (d) Dat 'n verdere konsultasie- en verfyningproses gedurende April 2024 gevolg word.

5.1 MINUTES OF PORTFOLIO COMMITTEES MEETING HELD ON 14 MARCH 2024

5.1.1 MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCE

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

That the Executive Mayor ratify the recommendations contained in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

That the Executive Mayor ratify the recommendations contained in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

That the Executive Mayor ratify the recommendations contained in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

That the Executive Mayor ratify the recommendations contained in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NEW MATTERS

7.1 2024 INTEGRATED DEVELOPMENT PLAN (IGP) (2/1/4/4/1)

The amendments to the 2024 Integrated Development Plan (IDP) are presented in the report to the agenda and take place pursuant to the requirement of the Local Government: Municipal Systems Act, Act 32 of 2000, to annually review the IDP.

RESOLUTION [for submission to the Council on 28 March 2024]
(proposed by Cllr N Smit, seconded by Cllr J M de Beer)

- (a) That the Executive Mayoral Committee take cognisance of the amendment of the Integrated Development Plan (IDP) as well as the revision of the area plans in order to table it at the Council meeting in terms of section 17(3) of the MFMA;
- (b) That, although the Council has not approved MFMA Circular 88, Swartland Municipality will take part in the 2024/2025 DCoG pilot project and that the attached indicators that form part of the pilot project be noted;
- (c) That the DCoG indicators not be incorporated in the existing performance indicator tables in the IDP, but included as an annexure to the IDP; and
- (d) That a further consultation and refinement process be followed during April 2024.

7.2 BEGROTINGSBEHEERKOMITEE TEGNIESE AANBEVELINGS VIR DIE KONSEP MEERJARIGE KAPITAAL- EN BEDRYFSBEGROTINGS, GEWYSIGDE BEGROTINGS EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIWE EN ANDER HEFFINGS VIR 2024/2025, 2025/2026 EN 2026/2027 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAME PROSES (5/1/1/1, 5/1/1/2)

Artikel 16(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) bepaal dat die burgemeester die jaarlikse begroting ten minste 90 dae voor die aanvang van die finansiële jaar by 'n raadsvergadering ter tafel moet lê.

Die konsep meerjarige kapitaal- en bedryfsbegroting is ook in terme van die *Municipal Budget and Reporting Regulations, 2008* op 14 Maart 2024 aan die Begrotingsbeheerkomitee voorgelê vir oorwegings van die tegniese aanbevelings.

Die voorsitter gee geleentheid vir komiteeëdele om aspekte uit te lig wat onduidelik is in die konsep begroting, en noem ook dat die publieke deelnameproses gebruik moet word om hierdie aspekte aan te spreek. Kennis word geneem dat gespreksvoering gereël sal word om die praktiese implementering van fondse vir wyksprojekte uit te klaar en die behoefte om hierdie fondse vir sosiale opheffing aan te wend.

Die aanbevelings van die Begrotingsbeheerkomitee gehou op 14 Maart 2024 word aan die Uitvoerende Burgemeesterskomitee voorgelê vir oorweging en aanbeveling aan die Raad op 28 Maart 2024 vir doeleindes van die publieke deelnameproses. Die finale goedkeuring van die begroting sal plaasvind op 30 Mei 2024. Daar word derhalwe –

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Die Begrotingsbeheerkomitee, na oorweging van die omvattende analise deur die Direkteur: Finansiële Dienste, wat insluit die besonderhede insake die risiko's in terme van die afkondiging van toekennings in die Provinsiale Koerant van Vrydag, 8 Maart 2024 en inkomste modellering van die nuwe MTREF, BESLUIT:
- (b) Dat die administrasie die buitejare hersien, dit is Jaar 2 en Jaar 3, in die konteks van die provinsiale toekennings, **GEGEWE DIE AANDUIDENDE AARD** daarvan en die moontlikheid dat dit weer mag wysig weens die fiskale uitdagings wat deur die nasionale regering ervaar word;
- (c) Dat verdere formele samesprekings plaasvind met die Departement van Infrastruktuur in die Provinsie, ten einde duidelikheid en die versekering te verkry ten opsigte van die toekennings wat ingesluit moet word in die meerjarige begroting, met die oog op die finale posisie vir goedkeuring van die MTREF begroting in Mei;
- (d) Dat die Raad kennis neem dat die koste soos beoog deur Artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** en oorweeg dieselfde;
- (e) Dat die Raad voor die goedkeuring van die kapitaalprojekte bo R50 miljoen soos gelys in **(Annexure B: 2024/2025 – 2026/2027 Capital Projects ito Sec 19)**, eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in werking is; en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;
- (f) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die vier (4) individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige koste wat gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;
- (g) Dat die toekomstige kapitaalbegrotings vanaf jaar 3 beperk word tot 17% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;

7.2 BUDGET STEERING COMMITTEE TECHNICAL RECOMMENDATIONS FOR THE DRAFT MULTI YEAR CAPITAL AND OPERATING BUDGETS, AMENDED BUDGET AND RELATED POLICIES, PROPERTY RATES, TARIFFS AND OTHER CHARGES FOR 2024/2025; 2025/2026 AND 2026/2027 FOR SPECIFIC PURPOSES OF GIVING EFFECT TO PUBLIC PARTICIPATION (5/1/1/1, 5/1/1/2)

Section 16 (2) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) provides that the mayor shall table the annual budget at a council meeting at least 90 days before the commencement of the financial year.

The draft multi-year capital and operating budget was also submitted to the Budget Steering Committee on 14 March 2024 for consideration of the technical recommendations in terms of the Municipal Budget and Reporting Regulations, 2008.

The chairperson gave an opportunity for committee members to highlight aspects that are unclear in the draft budget and also notes that the public participation process should be used to address these aspects. It is acknowledged that discussions will be arranged to clarify the practical implementation of funds for ward projects and the need to use these funds for social upliftment.

The recommendations of the Budget Steering Committee held on 14 March 2024 are submitted to the Executive Mayoral Committee for consideration and recommendation to the Council on 28 March 2024 for purposes of the public participation process. The final approval of the budget will take place on 30 May 2024. It is therefore –

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr A K Warnick)

- (a) The Budget Steering Committee has, after considering the comprehensive analysis by the Director: Financial Services, which included detailing the risks associated with the Provincial Gazette of Friday, 8 March 2024 and revenue modelling covering the new MTREF, RESOLVED:
- (b) That the administration revisits the outer years, i.e. year 2 and year 3 in the context of the provincial allocations, **GIVEN THE INDICATIVE** nature of Government allocations, which might be reduced again, given the fiscal challenges experienced by the national government;
- (c) That further formal engagement takes place with the Department of Infrastructure in the Province, in order to clarify and obtain reasonable assurance as to the outer year/s allocations to be included in the multi-year budget, with a view of having a final position during approval of the final MREF budget in May;
- (d) That council takes note that the costs as envisaged by Section 19 (2)(a)(b) were derived after consultation with the respective director(s) who has confirmed the costs as per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** and consider same;
- (e) That council prior to approving the capital projects above R50 million as listed in **(Annexure B: 2024/2025 – 2026/2027 Capital Projects ito Sec 19)**, first consider the projected cost covering all financial years until the project is operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;
- (f) That council deemed it appropriate to consider the entire capital program excluding the 2 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;
- (g) That the future capital budgets from year 3 be limited to 17% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;

7.2/...

- (h) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die raad se kapitaalprogram en daarop let dat die befondsingsbronne beskikbaar is en nie vir ander doeleindes geoormerk is nie;

FINANCING SOURCES	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027
Capital Replacement Reserve (CRR)	R 95 897 241	R 113 426 861	R 114 641 897
External Loans	R 36 950 588	R 3 000 000	R -
Municipal Infrastructure Grant (MIG)	R 29 332 000	R 25 343 000	R 27 225 000
Integrated National Electrification Programme (INEP)	R 22 818 000	R 23 100 000	R 20 868 000
WCED (Private Funding)	R 20 000 000	R -	R -
Dept. of Infrastructure	R 174 289 166	R 49 520 000	R 33 000 000
Dept. Cultural Affairs and Sport	R 550 000	R -	R -
Community Safety Grant	R 40 000	R -	R -
GRAND TOTAL	R 379 876 995	R 214 389 861	R 195 734 897

- (i) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)**;
- (j) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot 'n bedrag van R40 miljoen vir die 2024/25 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: 132/11kV Eskom Schoonspruit Substation (R29 miljoen) en die Development of Highlands New Landfill Cell (R11 miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;
- (k) Dat die konsep hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2024/2025 – 2026/2027** finansiële jare goedgekeur word as konsep, in ooreenstemming met artikel 16, 17 en 19 van die MFMA om publieke deelname toe te laat;

	Oorspronklike Begroting 2023/24	Aansuiwerings begroting 2023/24	Konsep Begroting 2024/25	Konsep Begroting 2025/26	Konsep Begroting 2026/27
Kapitaalbegroting	209 052 395	248 689 919	379 876 995	214 389 861	195 734 897
Bedryfsuitgawes	1 071 330 062	1 071 352 206	1 186 633 143	1 433 808 808	1 583 680 923
Bedryfsinkomste	1 192 485 181	1 252 422 713	1 433 295 918	1 534 741 556	1 665 346 695
Begrote (Surplus)/ Tekort	(121 155 119)	(181 070 507)	(246 662 775)	(100 932 749)	(81 665 772)
Minus: Kapitaal Toekennings & Donasies	107 386 943	119 908 999	227 029 166	97 963 000	81 093 000
(Surplus)/ Tekort	(13 768 176)	(61 161 508)	(19 633 609)	(2 969 749)	(572 772)

- (l) Dat daar inbeginsel goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van konsep eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die eiendomsbelastingbeleid vir die 2024/2025 finansiële jaar, vir doeleindes van die publieke deelnameproses:

Tabel/...

7.2/...

- (h) That council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027
Capital Replacement Reserve (CRR)	R 95 897 241	R 113 426 861	R 114 641 897
External Loans	R 36 950 588	R 3 000 000	R -
Municipal Infrastructure Grant (MIG)	R 29 332 000	R 25 343 000	R 27 225 000
Integrated National Electrification Programme (INEP)	R 22 818 000	R 23 100 000	R 20 868 000
WCED (Private Funding)	R 20 000 000	R -	R -
Dept. of Infrastructure	R 174 289 166	R 49 520 000	R 33 000 000
Dept. Cultural Affairs and Sport	R 550 000	R -	R -
Community Safety Grant	R 40 000	R -	R -
GRAND TOTAL	R 379 876 995	R 214 389 861	R 195 734 897

- (i) That council approves the capital projects as part of its consolidated capital program as per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)**;
- (j) That council in-principle approves the raising of an external loan to the amount of R40 million for the new 2024/25 MTREF for the partial financing of the following capital projects: 132/11kV Eskom Schoonspruit Substation (R29 million) and the Development of Highlands New Landfill site Cell (R10 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;
- (k) That the draft high-level multi-year Capital and Operating budgets in respect of the **2024/2025 – 2026/2027** financial years, be approved as draft, in accordance with sections 16, 17 and 19 of the MFMA, to allow for public participation;

	Original Budget 2023/24	Adjustments Budget 2023/24	Draft Budget 2024/25	Draft Budget 2025/26	Draft Budget 2026/27
Capital budget	209 052 395	248 689 919	379 876 995	214 389 861	195 734 897
Operating Expenditure	1 071 330 062	1 071 352 206	1 186 633 143	1 433 808 808	1 583 680 923
Operating Revenue	1 192 485 181	1 252 422 713	1 433 295 918	1 534 741 556	1 665 346 695
Budgeted (Surplus)/ Deficit	(121 155 119)	(181 070 507)	(246 662 775)	(100 932 749)	(81 665 772)
Less: Capital Grants & Contributions	107 386 943	119 908 999	227 029 166	97 963 000	81 093 000
(Surplus)/ Deficit	(13 768 176)	(61 161 508)	(19 633 609)	(2 969 749)	(572 772)

- (l) That council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the draft property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2024/25 financial year with effect from 1 July 2024, for purposes of allowing for public participation;

Tabel/...

7.2/...

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5624
Business and Commercial properties	1: 1,5592	0,8769
Industrial properties	1: 1,5592	0,8769
Agricultural properties	1: 0,25	0,1406
Mining properties	1: 1,5592	0,8769
Public Service Infrastructure	1: 0,25	0,1406
Properties owned by an organ of state and used for public service purposes	1: 1,5592	0,8769
Public Benefit Organisations	1: 0	0,0000
Vacant properties	1: 1,4264	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (m) Dat die Raad die konsep tariefstrukture en heffings vir water, vuilnisverwydering, riool en ander diverse heffings soos uiteengesit in (**Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File**) goedkeur met die doel om publieke deelname toe te laat;
- (n) Dat die Raad die voorgestelde elektrisiteitstariewe as konsep goedkeur vir die 2024/2025 finansiële jaar, **met inagneming dat dit onderhewig is aan finale goedkeuring deur NERSA;**
- (o) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in (**Annexure C: Budget Report and A-Schedules 2024/2025 – 2026/2027**) goedgekeur word;
- (p) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in (**Annexure D: Draft Amendments to Budget & Related Policies 2024/2025**), goedgekeur word met die doel vir die publiek se menings en kommentaar;

7.2/...

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5624
Business and Commercial properties	1: 1,5592	0,8769
Industrial properties	1: 1,5592	0,8769
Agricultural properties	1: 0,25	0,1406
Mining properties	1: 1,5592	0,8769
Public Service Infrastructure	1: 0,25	0,1406
Properties owned by an organ of state and used for public service purposes	1: 1,5592	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,4264	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (m) That council approve the draft tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in (**Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File**) for purposes of allowing for public participation;
- (n) That council approve the electricity tariffs as draft for the 2024/2025 financial year, **bearing in mind that it is still subject to NERSA's final approval;**
- (o) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in (**Annexure C: Budget Report and A-Schedules 2024/2025 – 2026/2027**);
- (p) That the **amendments** to the budget and related policies as set out in (**Annexure D: Draft Amendments to Budget & Related Policies 2024/2025**) hereto, be approved for purposes of soliciting the views and comment from the public;
- (q) That the amendments to Council's Supply Chain Management Policy and the, Cash Management and Investment policy be approved with immediate effect;

7.2/...

- (q) Dat die wysigings aan die Voorsiening kanaalbestuursbeleid en die Kontantbestuur en Beleggingsbeleid met onmiddellike effek goedgekeur word;
- (r) Dat die vloot uitgebrei word met 'n addisionele nuwe 11-sitplek Bus vir die Reaksie/LEAP-eenheid, maar dat die aanwending daarvan beperk word tot binne die Swartland munisipale gebied (WC015), aangesien die Raad reeds R14 miljoen vanaf 2022/2023 in bedryfskoste finansier bo en behalwe die provinsiale toekenning;
- (s) Dat die opleidingsbegroting beperk tot **0,50%** van die salarisbegroting vir die 2024/2025 finansiële jaar as konsep goedgekeur word;
- (t) Dat die Raad kennis neem dat die verhogings vir die Direkteure kontrakteel gekoppel is aan die ander personeel wat op nasionale vlak onderhandel en bepaal word:
- Ten opsigte van alle personeel, 'n verhoging van **5,2%** vir 2024/2025; **5%** vir die 2025/2026 en **5%** vir 2026/2027 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,415% kerfverhoging waar van toepassing;
 - Daar is voldoende begroot vir alle salarisaanpassings;
 - Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasietekens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB).
- (u) Dat die Raad kennis neem van die begrote bedryfssurplusse en dat die begroting "kontant gefinansier" word as gevolg van die kontantreserwes in tabel A8, die totale groei in uitgawes van **10,8%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **14,4% (6,5% kapitale toekennings uitgesluit)** vir die MTREF periode, sowel as die kontantvloei-staat soos per **(A-schedule: A7)** vir die volgende drie finansiële jare;
- die risikofaktor vir kontantdekking vir bedryfsuitgawes is **5,6 maande** vir 2024/25, **4,4 maande** vir 2025/26 en **8,5 maande** vir die 2026/27 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);
 - oor die volgende drie finansiële jare is die beplanning van so 'n aard dat netto bedryfsurplusse verwag word vir 2024/25, 'n bedrag van **R 19 633 609**, vir 2025/26 'n bedrag van **R 2 969 749** en vir 2026/27 'n bedrag van **R 572 772 (kapitale toekennings uitgesluit)**, wat ver onder die NT riglyn is van minstens 'n 7,5% surplus.
- (v) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en -formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (w) Dat die Raad kennis neem van die inhoudelike van die Provinsiale- en Nasionale Tesourie se Begroting-Omsendbriewe soos aangeheg in **"Annexure E: Budget Circulars"**;
- (x) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.7 soos vereis deur Nasionale Tesourie;
- (y) Dat die proses van publieke insette, of kommentaar op die konsepbegroting, **hersiende** begroting en verwante beleide en begrotingsdokumente, belasting koerse op eiendomme en tariewe op **30 April 2024** sluit.

7.3 IMPLEMENTERING VAN NUWE ELEKTRISITEITSTRUKTUUR (5/4/1/3; 5/4/B)

Die uitslag van die Koste van Voorsieningstudie soos uitgevoer deur mnr Hendrik Basson is aan die Uitvoerende Burgemeesterskomitee voorgehou op 22 Februarie 2024.

7.2/...

- (r) That the expansion of the fleet by means of adding a new 11 Seater Bus for the Reaction/LEAP unit, be restricted for usage only within the Swartland municipal boundary (WC015) due to council already financing R14 million of the operating cost over and above the grant allocation from 2022/2023;
- (s) That the training budget limited to **0,50%** of the salary budget for the 2024/2025 financial year be approved as draft;
- (t) That Council takes note of the increases of the Directors that are contractually linked to the other personnel, which is negotiated and determined at a national level:
- In respect of all personnel, an increase of **5,2%** for 2024/2025; **5%** for 2025/2026 and **5%** for the 2026/2027 financial years, excluding the increase in other benefits that are applicable and the annual 2.415% notch increase where applicable;
 - All salary adjustments are adequately budgeted for;
 - Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).
- (u) That Council takes note of the budgeted operating surpluses and that the budget is "cash-funded" as a result of cash reserves in table A8, the total expenditure growth of **10,8%** from the current to the new financial year and the revenue streams with growth in revenue of **14,4% (6,5% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;
- the budgeted risk factor for cash coverage for operating expenses are **5,6 months** for 2024/25, **4,4 months** for 2025/26 and **8,5 months** for the 2026/27 financial year (this can materially be impacted but not possible to determine scientifically at this stage);
 - over the next three financial years the planning is such that net operating surpluses are envisaged for 2024/25 to an amount of **R 19 633 609**, for 2025/26 an amount of **R 2 969 749** and for 2026/27 an amount of **R 572 772 (excluding capital grant income)**, which is well below the NT guideline of at least a surplus of 7.5%.
- (v) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (w) That Council also note the content of the Provincial and National Treasury Budget Circulars as enclosed in **"Annexure E: Budget Circulars"**;
- (x) That Council take note that the budget was prepared in the new mSCOA Version 6.8 as required by National Treasury;
- (y) That the process of soliciting public input, views or comments into the draft budget, **revised** budget and related policies and budget documents, inclusive of the property taxes and tariffs to close at 12 midday on **30 April 2024**.

7.3 IMPLEMENTATION OF NEW ELECTRICITY STRUCTURE (5/4/1/3; 5/4/B)

The result of the Cost of Supply study, as conducted by Mr Hendrik Barnard, was presented to the Executive Mayoral Committee on 22 February 2024.

7.3/...

Die Direkteur: Elektriese Ingenieursdienste noem dat opdrag ontvang is om 'n plan te ontwikkel vir die implementering van die nuwe elektrisiteitstariefstrukture. Daar is egter praktiese en logistieke aspekte vir elke afsonderlike tarief wat eers uitgevoer moet word, onder andere, publieke deelnameproses, opgradering van finansiële stelsel, opgradering en/of vervanging van sekere meters, ens.

Die Direkteur: Elektriese Ingenieursdienste bevestig derhalwe dat die implementering van nuwe die tariefstrukture oorweeg word vir die 2025/2026 finansiële jaar.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die implementering van die nuwe tariefstrukture, indien goedgekeur deur NERSA, in die 2025/2026 finansiële jaar geskied as gevolg van die logistieke en praktiese implikasies (sodoende word genoeg tyd verleen vir die skep van nuwe begrotingsmodelle vir toekomstige begrotings);
- (b) Dat goedkeuring verleen word dat die publieke deelnameproses insake die nuwe tariefstrukture 'n aanvang neem gedurende die 2024/2025 finansiële jaar om inwoners die geleentheid te gee om hulself te vergewis van die nuwe strukture en potensiele impak daarvan;
- (c) Dat kennis geneem word van die voorneme om die kapasiteitsheffings oor 'n periode van twee tot drie jaar te implementeer ten einde die impak op gebruikers te versag (dit sal kliënte in staat stel om gewoon te raak aan die heffings en om dienoreenkomstig te beplan, aangesien sommige heffings as 'n skok vir sommige kliënte kan kom);
- (d) Dat kennis geneem word dat die Bestuursplan oorweging sal verleen vir die aanstelling van 'n projekbestuurder om behulpsaam te wees met die beplanning, begroting en implementering van die nuwe tariewe;
- (e) Dat kennis geneem word dat oorweging daaraan verleen sal word om 'n derde party aan te stel om die meteringdata van Tyd van Gebruik-kliënte en SSEG-kliënte te doen totdat die Munisipaliteit sy eie stelsel (*Automated Meter Reading-system*) geïmplementeer het;
- (f) Dat die implementering van 'n vastekoers (@90% van die *Eskom Summer off peak Tariff* – soortgelyk wat tans die geval is) goedgekeur word vir uitvoerenergie vir residensiële SSEG-kliënte wie verkies om te bly op die konvensionele residensiële tarief met 'n netwerk- en kapasiteitsheffing;
- (g) Dat kennis geneem word van die kosteberaming vir die implementeringsplan en dat voorsiening gemaak word in die volgende begrotingsiklus vir akkurate koste berekeninge en implementering;
- (h) Dat kennis geneem en goedkeuring verleen word dat die implementering van die nuwe tariefstrukture onderhewig is, en saamgelees moet word met die begroting en tariewe in die betrokke begroting wat onderhewig is aan publieke deelname en finale goedkeuring.

7.4 KONSEP 2024/2025 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGS-PLAN (SDBIP) (2/4/2)

Die Munisipale Bestuurder bevestig dat elke begroting gerugsteun moet word deur 'n Dienslewering- en Begrotingimplementeringsplan (SDBIP).

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) definieer die Dienslewering- en Begrotingimplementeringsplan (SDBIP) as 'n gedetailleerde plan wat deur die burgemeester van 'n munisipaliteit ingevolge artikel 53(1)(c)(ii) van die MFMA goedgekeur word vir implementering van die munisipaliteit se lewering van dienste en van sy jaarlikse begroting.

7.3/...

The Director: Electrical Engineering Services mentioned that instructions have been received to develop a plan to implement the new electricity tariff structures. However, practical and logistical aspects for each individual tariff are to be implemented first, among others, the public participation process, upgrading of the financial system, upgrading and/or replacement of certain meters, etc.

The Director: Electrical Engineering Services therefore confirmed that the implementation of new tariff structures is being considered for the 2025/2026 financial year.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr A K Warnick)

- (a) That the implementation of the new tariff structures, if approved by NERSA, takes place in the 2025/2026 financial year as a result of the logistical and practical implications (thus allowing enough time for the creation of new budget models for future budgets);
- (b) That approval be granted that the public participation process regarding the proposed new tariff structure to be initiated as part of the 2024/2025 budget process to provide residents with the opportunity to familiarise themselves with the new structure and the potential impact that it might have on them;
- (c) That it be noted that it is proposed to implement the capacity charges over a period of two to three years, in aid to lessen the impact on the customers (This will allow customers to get use to the charges and to plan accordingly as it might be a shock to some customers);
- (d) That it be noted that consideration will be given by the management team, to the appointment of a project manager to do detail planning, budgeting and implementation of the new tariffs;
- (e) That it be noted that consideration will be given to appoint a third party to manage the metering data of all Time of Use customers and SSEG customer until such a time that the municipality has implemented its own AMR (Automated Meter Reading) system;
- (f) That the introduction of a flat rate be approved (@90% of Eskom Summer off peak Tariff) (similar to what we currently have) for export energy for residential SSEG customers who choose to remain on the conventional residential tariff with a network charge and a capacity charge;
- (g) That it be noted that the cost estimate for the implementation of the plan and provision to be made in the next budget cycle for accurate costing and implementation;
- (h) That it be noted and approved that the implementation is subject to, and must be read with the budget and tariffs in the budget, the latter also subject to public participation and final approval.

7.4 DRAFT 2024/2025 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)

The Municipal Manager confirmed that each budget should be supported by a Service Delivery and Budget Implementation Plan (SDBIP).

The Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) defines the Service Delivery and Budget Implementation Plan (SDBIP) as a detailed plan approved by the mayor of a municipality under section 53 (1) (c) (ii) of the MFMA for the implementation of the municipality's service delivery and its annual budget.

7.4/...

Die voorlegging van die SDBIP geskied ingevolge regulasies 14 en 15 van die *Municipal Budget and Reporting Regulations*.

Die Munisipale Bestuurder, ondersteun deur die Senior Bestuurder: Strategiese Dienste, bevestig dat die opgradering van die SDBIP gefinaliseer sal word om al die nodige inligting in te sluit vir voltooiing van die oorsigrol deur die Raad.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die aangehegte konsep 2024/2025 Dienslewering- en Begrotingimplementeringsplan (SDBIP) ten einde dit by die Raadsvergadering ter tafel te lê in terme van regulasie 14 van die Munisipale Begroting en Rapportering Regulasies; en
- (b) Dat die SDBIP in terme van regulasie 15 van die Munisipale Begroting en Rapportering Regulasies aan Nasionale Tesourie en Provinsiale Tesourie voorgelê word.

7.5 VOORLEGGING VAN KONSEP VERORDENING INSAKE KREDIETBEHEER- EN SKULDINVORDERING (1/1; 1/1/3/16)

Die Direkteur: Finansiële Dienste noem dat die skeiding van die verordening en beleid ten doel het om 'n duidelike wetlike raamwerk vir kredietbeheer en skuldinvorderingspraktyke en -prosesse daar te stel en om groter buigsaamheid mee te bring vir die implementering van afdwingingsmaatreëls en prosedures binne die wetgewende raamwerk.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word dat die volgende konsepverordening op 28 Maart 2024 aan die Raad voorgelê word vir aanvaarding in beginsel en vir implementering met ingang vanaf 1 Julie 2024:
 - Swartland Munisipaliteit: Verordening insake Kredietbeheer en Skuldinvordering
- (b) Dat, na beginselgoedkeuring deur die Raad, die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselwet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

7.6 AANVAARDING VAN GEWYSIGDE VERORDENING: SWARTLAND MUNISIPALITEIT: VERORDENING INSAKE MUNISIPALE GRONDGEBRUIKBEPLANNING (1/1/3/14)

Die Direkteur: Korporatiewe Dienste behandel die enkele wysigings aan die verordening, onder andere, die bepaling van handelsure vir huiswinkels in die munisipale gebied.

BESLUIT (vir voorlegging aan die Raad op 28 Maart 2024)

(op voorstel van rdl A K Warnick, gesekondeer deur rdl T van Essen)

- (a) Dat die wysigings en toevoegings aan die Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning deur die Raad aanvaar word, om in werking te tree op datum van afkondiging in die Provinsiale Koerant;
- (b) Dat boetes vir oortredings van die verordening vasgestel word deur die Departement van Justisie.

7.7/...

7.4/...

The submission of the SDBIP is made under regulations 14 and 15 of the Municipal Budget and Reporting Regulations.

The Municipal Manager, supported by the Senior Manager: Strategic Services, confirmed that the upgrade of the SDBIP will be finalised to include all the necessary information for the Council to complete the oversight role.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr N Smit)

- (a) That the Executive Mayoral Committee take cognisance of the attached draft 2024/2025 Service Delivery and Budget Implementation Plan (SDBIP) in order to table it at the Council meeting in terms of regulation 14 of the Municipal Budget and Reporting Regulations; and
- (b) That the SDBIP be submitted to National Treasury and Provincial Treasury in terms of regulation 15 of the Municipal Budget and Reporting Regulations.

7.5 TABLING OF DRAFT CREDIT CONTROL AND DEBT COLLECTION BY-LAW (1/1; 1/1/3/16)

The Director: Financial Services stated that the separation of by-law and policy is intended to establish a clear legal framework for credit control and debt collection practices and processes and to bring greater flexibility for implementing enforcement measures and procedures within the legislative framework.

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr D G Bess)

- (a) That approval be granted for the following draft by-law to be submitted in Council on 28 March 2024 for adoption in principle and for implementation with effect from 1 July 2024:
 - Swartland Municipality: Credit Control and Debt Collection By-law;
- (b) That, following on in principle approval by the Council, the draft by-law be published for public comment in terms of section 12(3)(b) of the Systems Act, 2000 in both the local media and on the municipal website.

7.6 ADOPTION OF AMENDED BY-LAW: SWARTLAND MUNICIPALITY: MUNICIPAL LAND USE PLANNING BY-LAW (1/1/3/14)

The Director: Corporate Services deals with the single amendments to the by-law, inter alia, determining trading hours for house shops in the municipal area.

RESOLUTION (for submission to the Council on 28 March 2024)

(proposed by Cllr A K Warnick, seconded by Ald T van Essen)

- (a) That the amendments and additions to the Swartland Municipality: Municipal Land Use Planning By-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette;
- (b) That fines for offences of the by-law be determined by the Department of Justice.

7.7/...

7.7 AANBEVELING VIR DIE GOEDKEURING VAN DIE ORGANISATORIESE STRUKTUUR MET IN BEGRIP VAN WYSIGINGS AAN DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER, KANTOOR VAN DIE OPENBARE AMPSBEKLEËRS, DIREKTORATE: ELEKTRIESE INGENIEURSDIENSTE EN INFRASTRUKTUUR EN SIVIELE INGENIEURSDIENSTE (4/11/21)

Artikel 66 van die Munisipale Stelsels Wysigingswet, 2011 bepaal dat die organisatoriese struktuur deur die Munisipale Bestuurder goedgekeur moet word.

Die voorgestelde wysigings aan die struktuur van die Kantoor van die Munisipale Bestuurder, Kantoor van die Openbare Ampsbekleërs, Direkorate: Elektriese Ingenieursdienste en Infrastruktuur en Siviele Ingenieursdienste, soos breedvoerig toegelig in die verslag, is aan die vakbonde voorgehou.

Die Uitvoerende Burgemeester versoek dat voorsiening gemaak word vir –

- (1) twee (2) brandweermannen op die struktuur, aangesien daar geen vordering gemaak word met gesprekke om die diens na die Weskus Distrikmunisipaliteit te ontplooi nie; en
- (2) een amptenaar om die aanlyn aankope van elektrisiteit te bestuur.

BESLUIT (vir voorlegging aan die Raad op 28 Maart 2024)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem dat die wysigings aan die organisatoriese struktuur in paragraaf (b) en (c) aanbeveel is deur die Plaaslike Arbeidsforumvergadering gehou op 22 Februarie 2024;
- (b) Dat die Uitvoerende Burgemeesterskomitee die wysigings aan die organisatoriese struktuur vir die direkorate Kantoor van die Munisipale Bestuurder en Kantoor van die Openbare Ampsbekleërs aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 Junie 2024;
- (c) Dat die Uitvoerende Burgemeesterskomitee die wysigings aan die organisatoriese struktuur vir die direkorate Elektriese Ingenieursdienste en Infrastruktuur en Siviele Ingenieursdienste aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 Julie 2024;

BESLUIT VERDER

- (d) Dat die verdere wysiging van die organisatoriese struktuur, deur die toevoeging van die volgende poste, onderhewig aan die beskikbaarheid van befondsing met ingang vanaf 1 Julie 2024, aan die Raad op 28 Maart 2024 aanbeveel word:
 - (i) Direkoraat: Beskermingsdienste, Departement Rampbestuur, Brand- en Nooddienste: 2 x brandweermannen (T8) – standplaas nog bepaal te word;
 - (ii) Direkoraat: Finansiële Dienste, Afdeling Inkomstebestuur: 1 x rekenmeester (T12, onderhewig aan evaluering)
- (e) Dat kennis geneem word van die motivering vir die skep van bogemelde poste:
 - (i) Direkoraat: Beskermingsdienste, 2 x brandweermannen: Om die lewering van 'n volwaardige Brandweerdienste te bewerkstellig, aangesien die aanduiding is dat die diens nie na die Weskus Distrikmunisipaliteit ontplooi gaan word nie;
 - (ii) Direkoraat: Finansiële Dienste, rekenmeester: Om die aanlynverkope van elektrisiteit, wat vanaf 1 Julie 2024 geïmplementeer sal word, te bestuur, en as sulks beslag te gee aan die Smart City-konsep van dienslewering;

7.8 BEHUISINGSPROJEK: DARLING (36) FLISP/GAP BEHUISING (17/4/23)

Daar bestaan 36 behuisingseleenthede in Darling vir begunstigdes wat voldoen aan die vereistes van die GAP/FLISP-program nadat siviele ingenieursdienste einde 2023 voltooi is. Die GAP/FLISP-behuisingsmark bestaan uit begunstigdes wat tussen R3 500 en R22 000 per maand verdien, m.a.w. met inkomste wat te min is om die privaate eiendomsmark te betree en te veel is om staatsbystand te ontvang.

7.7 RECOMMENDATION FOR APPROVAL OF THE ORGANISATIONAL STRUCTURE TAKING INTO ACCOUNT AMENDMENTS TO FINANCIAL SERVICES, PROTECTION SERVICES AND THE OFFICE OF THE MUNICIPAL MANAGER (4/11/21)

Section 66 of the Municipal Systems Amendment Act, 2011, provides that the organisational structure is to be approved by the Municipal Manager.

The proposed amendments to the structure of the Office of the Municipal Manager, Office of Public Office Bearers, Directorates: Electrical Engineering Services and Infrastructure and Civil Engineering Services, as detailed in the report, were presented to the unions.

The Executive Mayor requests that provision be made for–

- (1) two (2) firefighters on the structure, as no progress is being made in talks to deploy the service to the West Coast District Municipality; and
- (2) one official to manage the online purchases of electricity.

RESOLUTION (for submission to the Council on 28 March 2024)

- (a) That the Executive Mayoral Committee take note that the amendments to the organisational structure in paragraph (b) and (c) were recommended by the Local Labour Forum meeting held on 22 February 2024;
- (b) That the Executive Mayoral Committee recommends the amendments to the organisational structure for the directorates Office of the Municipal Manager and Office of the Public Office Bearers for approval by Council for implementation with effect from 1 June 2024;
- (c) That the Executive Mayoral Committee recommends the amendments to the organisational structure for the directorates Electrical Engineering Services and Infrastructure and Civil Engineering Services for approval by Council for implementation with effect from 1 July 2024.

RESOLUTION FURTHER

- (d) That the further amendment of the organisational structure, by adding the following positions, subject to the availability of funding with effect from 1 July 2024, be recommended to the Council on 28 March 2024:
 - (i) Directorate: Protection Services, Department of Disaster Management, Fire and Emergency Services: 2 x firefighters (T8) – location still to be determined;
 - (ii) Directorate: Financial Services, Revenue Management Division: 1 x accountant (T12, subject to evaluation);
- (e) That the motivation for creating the above positions is taken into account:
 - (i) Directorate: Protection services, 2 x firefighters: To achieve the delivery of a full Fire Brigade Service, as it is indicated that the service will not be deployed to the West Coast District Municipality;
 - (ii) Directorate: Financial Services, accounting officer: To manage the online sales of electricity, which will be implemented from 1 July 2024, and as such to adopt the Smart City concept of service delivery.

7.8 HOUSING PROJECT: DARLING (36) FLISP/GAP HOUSING (17/4/23)

There are 36 housing opportunities in Darling for beneficiaries who meet the requirements of the GAP/FLISP programme after civil engineering services are completed at the end of 2023. The GAP/FLISP housing market consists of beneficiaries earning between R3 500 and R22 000 per month, i.e., with incomes too low to enter the private property market and too high to receive state assistance.

Resolution/...

7.8/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee die doelwitte van die FLISP-program ondersteun;
- (b) Dat die voorgestelde behuisingstipologieë ontvang vanaf Asla/Devco aanvaar word gebaseer op die volgende voorwaardes:
 - (i) Prioriteit verleen word aan aansoekers op die waglys van Darling wie eerste huiskopers/eienaars is;
 - (ii) Die subsidie ontvang vanaf die Departement van Infrastruktuur ten bedrae van R55 594,00 per erf – in totaal R2 001 394,00 – oorgedra word na die Raad se *Housing Special Operating Account* vir toekomstige behuising-ontwikkelings;
- (c) Dat Asla versoek word om vir befondsing vanaf die *Asset Finance Reserved Fund*-program aansoek te doen vir 'n inkrementele FLISP-projek op die basis van uitgestelde eienaarskap wat die Munisipaliteit in staat sal stel om FLISP-geleenthede beskikbaar te stel aan die breër lae-inkomste huishoudings in Darling;
- (d) Dat voormelde, 'n geleentheid skep om bekostigbare behuising te voorsien aan eerste huiskopers/eienaars en dat geen gelde gehef word vir grondkoste en ontwikkelingsbydraes nie.

7.9 OORWEGING VAN AMNESTIE VIR ONWETTIGE BOUWERKE: SWARTLAND MUNISIPALITEIT (15/4/1)

[Die verslag word onttrek.]

7.10 SAMEWERKING TUSSEN SWARTLAND MUNISIPALITEIT EN DIE GOEDGEDACHT TRUST EN IMPENDULO (17/2/2)

Goedgedacht Trust is deur die Regering geïdentifiseer as een van die hoofvennote om die SEF-program (*Social Employment Fund*) in die Swartland munisipale gebied uit te rol en daardeur 400 werksgeleenthede te skep.

Samesprekings het in Desember 2023 plaasgevind tussen die Munisipaliteit, Goedgedacht Trust en *Impendulo* insake die moontlikheid om sekere projekte in Riebeeck Kasteel te vestig, onder andere, groentetuine op bepaalde oop ruimtes.

Die voorstelle is tydens 'n Bestuursvergadering gehou op 29 Februarie 2024 bespreek, en is daar besluit om nie 'n samewerkingsooreenkoms met Goedgedacht Trust en *Impendulo* aan te gaan nie vir die redes soos vermeld in die verslag.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die inisiatiewe van Die Goedgedacht Trust en *Impendulo* in Riebeeck Kasteel onder die Sosiale Indiensnemingsfonds, asook hul behoeftes daaromtrent, te wete (1) beskikbaarstelling deur die Munisipaliteit van 'n pomp om water na die gemeenskapsgroentetuine te herlei, en (2) omheining van die vullisfuike in Estherhof;
- (b) Dat kennis geneem word van die uitkoms van die terreinbesoeke wat op 12 Februarie 2024 plaasgevind het, en waartydens dit aan die lig gekom het dat een van die openbare ruimtes (Erf 2651) reeds as groentetuin bedryf word, sonder bewys van toestemming;
- (c) Dat daar vasgestel word op welke wyse water verskaf word aan Erf 2651, Riebeeck Kasteel;
- (d) Dat daar nie goedkeuring verleen word dat enige van die geïdentifiseerde persele vir groentetuine aan die instansies beskikbaar gestel word nie, weens die onvolhoubaarheid daarvan asook die presedent wat dit skep vir die res van die munisipale gebied.

7.8/...

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

- (a) That the Executive Mayoral Committee supports the objectives of the FLISP programme;
- (b) That the proposed housing typologies received from Asla/Devco be accepted based on the following conditions:
 - (i) Priority be given to applicants on the Darling waiting list who are first time home buyers/owners;
 - (ii) The subsidy received from the Department of Infrastructure of R 55 594.00 per erf, in total R 2 001 384.00 be transferred to the Council, Housing Special Operating Account for future housing developments.
- (c) That Asla be instructed to apply for funding from the Asset Finance Reserved fund programme for an incremental Flisp project on the basis of deferred ownership which will enable the municipality to make available FLISP opportunities to the broader low income families of Darling;
- (d) That, in order to provide affordable housing for first time home buyers/owners and no monies be levied for land cost and capital contributions.

7.9 CONSIDERATION OF AMNESTY FOR ILLEGAL BUILDINGS: SWARTLAND MUNICIPALITY (15/4/1)

[The report is withdrawn.]

7.10 COLLABORATION BETWEEN SWARTLAND MUNICIPALITY AND THE GOEDGEDACHT TRUST AND IMPENDULO (17/2/2)

Goedgedacht Trust has been identified by the government as one of the leading partners in rolling out the SEF (Social Employment Fund) programme in the Swartland Municipal Area, thereby creating 400 jobs.

Talks took place in December 2023 between the Municipality, Goedgedacht Trust and *Impendulo* regarding the possibility of establishing certain projects in Riebeeck-Kasteel, among others, vegetable gardens on certain open spaces.

The proposals were discussed at a Management Team meeting held on 29 February 2024, and it was decided not to enter into a cooperation agreement with Goedgedacht Trust and *Impendulo* for the reasons stated in the report.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr N Smit)

- (a) That cognisance be taken of the initiatives of The Goedgedacht Trust and *Impendulo* in Riebeeck Kasteel under the Social Employment Fund, as well as their needs pertaining thereto, i.e. (1) for the Municipality to avail a pump to relay water from the Darling Cellars to the community vegetable gardens, and (2) fencing of the skips in Estherhof;
- (b) That cognisance be taken of the outcome of the site visits that took place on 12 February 2024, and during which it came to light that one of the public open space (erf 2651) is already being operated as a vegetable garden, without proof of permission;
- (c) That it be determined in what manner water is being provided to erf 2651;
- (d) That approval not be granted for any of the identified premises to be made available to the institutions for vegetable gardens, given the unsustainability thereof as well as the precedent being set in respect of the rest of the municipal area; Further, that the water connection (if illegal) be terminated and the users be given notice to vacate the property by end June 2024;

7.10(d)/...

Verder, dat die wateraansluiting (indien onwettig) beëindig word en die gebruikers kennis gegee word om die eiendom te ontruim teen einde Junie 2024;

- (e) Dat die aansoekers ook meegedeel word dat die fuike nie omhein sal word nie, gegewe moontlike vandalisme gedurende tye wanneer dit onbeman gelaat word;
- (f) Dat daar wel waardering uitgespreek word vir die hulp van die instansies met die optel van rommel, verspreiding van vullissakke en bemanning van die fuike as bydraend tot die bekamping van onwettige vullisstorting;
- (g) Dat daar in hierdie stadium nie 'n samewerkingsooreenkoms gesluit sal word nie.

7.11 AANWENDING VAN VOORMALIGE KLINIEKGEBOU OP ERF 806, CHATSWORTH (12/2/2-1)

Die gebou op Erf 806, Chatsworth is gedurende 2002 deur die Munisipaliteit aan die Departement van Openbare Werke geskenk om vir kliniekdoeleindes aan te wend, onderhewig aan 'n terugvalklousule.

Die Departement het in 2016/2017 'n satellietkliniek op Erf 1071, Chatsworth gevestig. Die oordrag van Erf 806, Chatsworth ingevolge die terugvalklousule is gedurende 2023 gefinaliseer.

Die oogmerk is om die Biblioteek wat tans vanuit 'n *container* bedryf word uit te brei om die voormalige kliniekgebou in te sluit, en is die behoefte reeds by die Provinsiale Biblioteekdienste geregistreer. Die aanduiding is egter dat befondsing vir hierdie projek nie in die nabye toekoms sal realiseer nie.

Die gebou is tans onbenut en word toenemend gevandaliseer ondanks die staalomheining.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat daar met SASSA in gesprek getree word rakende die moontlike voetstoots gebruik van die gebou (voormalige kliniek) op Erf 806 Chatsworth vir hul interaksies met die publiek, onderhewig daaraan dat 'n formele ooreenkoms gesluit sal word betreffende die voorwaardes van gebruik;
- (b) Dat indien SASSA nie belangstel nie, voorstelle gevra word van nie-regeringsinstellings of ander nie-winsgewende organisasies vir die bestuur en bedryf van die gebou, vir 'n periode wat nie drie jaar sal oorskry nie, met dien verstande dat die gebou voetstoots, sonder opgradering/herstel beskikbaar gemaak sal word;
- (c) Dat die uitkoms van die proses aan die komitee gerapporteer sal word vir finale besluitneming.

7.12 OORSKRYDING OP STRAATRESERWE: LOEDOLFHUIS, ERF 10295, MALMESBURY (15/3/1)

CSM Consulting Services is deur die West Coast College Malmesbury aangestel om die nodige dokumentasie op te stel vir die restaurasie van die ineengestorte Loedolf Huis op Erf 10295 op die h/v Loedolf- en Kerkstraat, Malmesbury.

'n Verslag insake die restaurasie van die erfenis-gegradeerde gebou, met in ag neming van sy historiese oorspronklike tipologie is by Erfenis Wes-Kaap ingedien en deur Ig. goedgekeur op 2 Desember 2021.

Bouplanne is diensooreenkomstig opgestel en by die Munisipaliteit ingedien vir oorweging en goedkeuring. Op die bouplan word 'n oorskryding van die stoep oor die erfgrens binne die padreserwe van Loedolfstraat aangedui en gevolglik moet 'n oorskrydingsooreenkoms aangegaan word.

7.10/...

- (e) That the applicants also be informed that the skips will not be fenced, given expected vandalism during times it is left unmanned;
- (f) That appreciation however be expressed for the collection of litter, distribution of refuse bags and manning of the skips as being contributory in combating illegal dumping;
- (g) That a cooperation agreement not be concluded at this stage.

7.11 UTILISATION OF FORMER CLINIC BUILDING ON ERF 806, CHATSWORTH (12/2/2-1)

The building on Erf 806, Chatsworth, was donated to the Department of Public Works by the Municipality in 2002 to be used for clinical purposes, subject to a retroactive clause.

The Department established a satellite clinic on Erf 1071, Chatsworth, in 2016/2017. The transfer of Erf 806, Chatsworth, under the fallback clause, was finalised in 2023.

The intention is to extend the Library, currently operated from a container, to include the former clinic building, and the need has already been registered with the Provincial Library Services. The indication is, however, that funding for this project will not materialise in the near future.

The building is currently unused and is increasingly being vandalised despite the steel fence.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr A K Warnick)

- (a) That discussions be entered into with SASSA regarding the possible voetstoots use of the building (former clinic) on Erf 806 Chatsworth for their engagements with the public, provided that a formal agreement be entered into regarding the conditions of use;
- (b) That should SASSA not be interested, proposals be invited from non-governmental institutions or other non-profitable organisations for the management and operation of the building, for a period not exceeding three years, provided that the building will be made available voetstoots without any improvements/repairs;
- (c) That the outcome of the process be reported to the committee for a final decision in this regard.

7.12 ENCROACHMENT ONTO STREET RESERVE: LOEDOLF HOUSE, ERF 10295, MALMESBURY (15/3/1)

CSM Consulting Services was commissioned by West Coast College Malmesbury to prepare the necessary documentation for restoring the collapsed Loedolf House on Erf 10295 at the corner of Loedolf and Church Streets, Malmesbury.

A report summarising the restoration of the heritage-listed building, considering its historic original typology, was submitted to Heritage Western Cape and approved by the Minister on 2 December 2021.

Building plans were drawn up accordingly and submitted to the Municipality for consideration and approval. The building plan indicates an extension of the stoep over the property's boundary within the road reserve of Loedolf Street, and consequently, a crossing agreement must be entered into.

Resolution/...

7.12/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat 'n oorskrydingssooreenkoms gesluit word met die West Coast College Malmesbury, eienaar van Erf 10295 Malmesbury, vir 'n onbepaalde periode om op die Loedolfstraat-padreserwe te mag oorskryf, soos aangetoon op die argitektoniese tekeninge;
- (b) Dat die West Coast College Malmesbury kwytgeskeld word van die jaarlikse oorskrydingsgelde;
- (c) Dat die Direkteur: Korporatiewe Dienste gemagtig word om die terme van die ooreenkoms te bepaal met die insette van interne rolspelers.

7.13 KALBASKRAAL: VERHURING VAN BESIGHEIDSPERSEEL VIR FIETSWINKEL-WERKWINKEL (12/2R)

'n Skrywe is ontvang vanaf mnr Harry de Koker om grond vanaf die Munisipaliteit te bekom vir die vestiging en bedryf van 'n fietswinkel en -werkwinkel vanuit twee containers in Kalbaskraal.

Mnr de Koker is 'n begunstigde van die *SMME Booster Fund* van die Departement van Ekonomiese Sake en Toerisme en het die nodige gereedskap, opleiding en ander hulpbronne, asook twee doelgemaakte skeepshouers met behulp van die *Bicycling Empowerment Network NPC* ontvang om die fietswinkel en -werkwinkel te bedryf.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat een van die besigheidspersele in Bloekomstraat, Kalbaskraal aan Mnr de Koker van Kalbaskraal *Cycles* beskikbaar gestel word om sy fietswinkel en -werkwinkel te vestig;
- (b) Dat 'n huurooreenkoms met Mnr de Koker (of die *Bicycle Empowerment Network* in die alternatief) gesluit word teen betaling van R100.00 per maand, BTW uitgesluit, vir 'n periode van drie jaar;
- (c) Dat Mnr de Koker verantwoordelik sal wees vir alle kostes wat verband hou met die voorbereiding van die terrein, die verskuiwing van die vraghouders, asook alle dienste-aansluitings en -deposito's, en die beveiliging van die terrein.

7.14 VERHURING VAN NYWERHEIDSGROND TE MOORREESBURG VIR AKKERBOU-DOELEINDES (12/2/5/5-9/2)

Die Uitvoerende Burgemeesterskomitee het op 24 Januarie 2024 goedkeuring verleen dat voorstelle ingewin word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg vir 'n periode wat nie twaalf maande oorskry nie, met ingang vanaf 1 Mei 2024.

'n Openbare mededingingsproses is deurloop om die grond vir akkerboudoeleindes beskikbaar te stel, ten behoeve van 'n plaaslik (Moorreesburg)-gebaseerde openbare weldaadsorganisasie, wat met hetsy welsyns-, humanitêre of kulturele aktiwiteite gemoeid moet wees.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat goedkeuring verleen word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg ten bedrae van R1 000.00 per jaar, BTW uitgesluit, aan die Koringbedryfmuseum vir 'n periode van een jaar, met ingang vanaf 1 Mei 2024 tot 30 April 2025;

(b)/...

7.12/...

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr A K Warnick)

- (a) That approval be granted for an encroachment agreement to be concluded with the West Coast College Malmesbury, owner of Erf 10295 Malmesbury, for an unlimited period to be allowed to encroach on the Loedolf Street road reserve, as shown on the architectural drawings;
- (b) That the West Coast College Malmesbury be waived of the annual excess fees;
- (c) That the Director: Corporate Services be authorized to finalise the terms of the agreement, with the input of internal role-players.

7.13 KALBASKRAAL: LEASE OF BUSINESS PREMISES FOR BICYCLE SHOP/WORKSHOP (12/2R)

A letter was received from Mr Harry de Koker to acquire land from the Municipality to establish and operate a bicycle shop and workshop from two containers in Kalbaskraal.

Mr De Koker is a beneficiary of the SMME Booster Fund of the Department of Economic Affairs and Tourism and has received the necessary tools, training and other resources, as well as two dedicated shipping containers using the Bicycling Empowerment Network NPC to operate the bicycle shop and workshop.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

- (a) That approval be granted that one of the business sites in Bloekom Street, Kalbaskraal be made available to Mr de Koker from Kalbaskraal *Cycles* to establish his bicycle shop and workshop;
- (b) That 'n lease agreement be concluded with Mr de Koker (or the Bicycle Empowerment Network in the alternative) at payment of R100.00 per month, excluding VAT, for a period of three years;
- (c) That Mr de Koker shall be responsible for all costs related to preparation of the land, the relocation of the containers, as well as all services connections and deposits, and safeguarding of the site.

7.14 LEASING OF INDUSTRIAL LAND IN MOORREESBURG FOR CROP PRODUCTION (12/2/5/5-9/2)

On 24 January 2024, the Executive Mayoral Committee approved that proposals be received for the lease of a portion (large ± 17.7 ha) of Erf 1133, Moorreesburg, for a period not exceeding twelve months, with effect from 1 May 2024.

A public tender process has been conducted to make the land available for arable farming purposes for the benefit of a locally (Moorreesburg) based public welfare organisation, which must be concerned with either welfare, humanitarian or cultural activities.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr N Smit)

- (a) That approval be granted for the lease of a portion (± 17.7 ha in extent) of erf 1133, Moorreesburg at the amount of R1 000.00 per annum, excluding VAT, to the Wheat Industry Museum for a period of one year, with effect from 1 May 2024 until 30 April 2025;

(b)/...

7.14/...

- (b) Dat die Direkteur: Korporatiewe Dienste volmag verleen word om die voorwaardes van die huurkontrak te finaliseer en die ooreenkoms te mag onderteken.

7.15 HUUROOREENKOMS: MOORREESBURG POSDUIFKLUB (17/9/2/R)

Die Raad het 'n gebou op Erf 42, Moorreesburg opgerig om die posduifklub te hervestig nadat die grond waarop die voormalige klubhuis geleë was deur *Prospect Park CC* bekom is en lg. nie hulle verpligting kon nakom om die posduifklub te hervestig nie.

'n Huurooreenkoms vir drie jaar is met Moorreesburg Posduifklub met ingang vanaf 1 Junie 2017 gesluit – daar is egter met 'n onlangse audit bevind dat die huurooreenkoms nie hernieu is nie.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat 'n huurooreenkoms met die Moorreesburg Posduifklub aangegaan word vir 'n periode van drie jaar met ingang vanaf 1 April 2024 ten opsigte van die duiweklubfasiliteite geleë op Erf 42, Moorreesburg;
- (b) Dat die huurbedrag vasgestel word op R120,00 per jaar, BTW uitgesluit;
- (c) Dat die voorwaardes van verhuur wat op die Malmesbury Posduifvereniging van toepassing is, ook vir die Moorreesburg Posduifklub sal geld, ingesluit 'n opsie om te hernieu vir 'n verdere drie jaar periode met verstryking van die ooreenkoms op 31 Maart 2027.

7.16 HUUROOREENKOMS: VUYOLWETHU CRêCHE MOORREESBURG (17/9/2/R)

Die Vuyolwethu Crêche huur sedert 1 Maart 2018 Erf 4175, Moorreesburg vanaf die Raad vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum.

'n Terplaatsse ondersoek is op 13 Maart 2024 onderneem deur die Departement: Gemeenskapontwikkeling om die vereistes vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum na te gaan en 'n motivering te voorsien vir die verlenging van die huurooreenkoms.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n drie (3) jaar huurooreenkoms met Vuyolwethu Crêche Moorreesburg, m.i.v. 1 Maart 2024 aangegaan word vir die huur van erf 4175, Moorreesburg vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum;
- (b) Dat die huurgeld vasgestel word op R120.00 per jaar, plus BTW.

7.17 HUUROOREENKOMS: VUYA FOUNDATION CRêCHE (17/9/2/R)

Die Vuya Foundation is 'n gevestigde en geregistreerde NGO wat sedert Mei 2021 'n Vroeë Kinderontwikkelingsentrum op Erf 2502, Riebeek Kasteel bedryf. Weens die Vuya Foundation se goeie rekord wat vir etlike jare 'n crêche fasiliteit vir 150 kinders in Prince Alfred's Hamlet bedryf, is daar besluit om 'n huurooreenkoms vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum aan te gaan.

Na goedkeuring van die huurooreenkoms in 2021 het die Vuya Foundation 'n publieke deenameproses met die gemeenskap van Riebeek Kasteel deurloop om 'n geskikte naam vir die sentrum te kies – daar is besluit op die *New Rest Valley Crêche*.

'n Terplaatsse ondersoek is op 28 Februarie 2024 onderneem deur die Departement: Gemeenskapontwikkeling om die vereistes vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum na te gaan en 'n motivering te voorsien vir die verlenging van die huurooreenkoms.

7.14/...

- (b) That the Director: Corporate Services be empowered to finalize the terms of the lease and sign the agreement.

7.15 LEASE AGREEMENT: MOORREESBURG PIGEON CLUB (17/9/2/R)

The Council established a building on Erf 42, Moorreesburg, to relocate the Pigeon Club after the land on which the former clubhouse was located was acquired by Prospect Park CC, which subsequently failed to meet its obligation to resettle the Pigeon Club.

A three-year lease agreement has been concluded with Moorreesburg Pigeon Club, effective 1 June 2017. However, a recent audit found that the lease agreement was not renewed.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

- (a) That approval be granted for a lease agreement to be entered into with the Moorreesburg Pigeon Club for a period of three years with effect from 1 April 2024 in respect of the pigeon club facilities located on Erf 42, Moorreesburg;
- (b) That the lease amount be determined at R120.00 per annum, excluding VAT;
- (c) That the conditions of lease that apply to the Malmesbury Pigeon Association, also be applied to the Moorreesburg Pigeon Club, including an option to renew for a further three year period upon termination of the agreement on 31 March 2027.

7.16 LEASE AGREEMENT: VUYOLWETHU CRêCHE MOORREESBURG (17/9/2/R)

The Vuyolwethu Crêche has been leasing Erf 4175, Moorreesburg, from the Council for the operation of an Early Childhood Development Centre since 1 March 2018.

An onsite inspection was undertaken on 13 March 2024 by the Department: Community Development to check the requirements for the operation of an Early Childhood Development Centre and to provide motivation for the lease extension.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

- (a) That a three (3) year lease agreement be entered into with Vuyolwethu Crêche Moorreesburg with effect from 1 March 2024 for the lease of erf 4175, Moorreesburg, for the operating of an Early Childhood Development Centre;
- (b) That the rental amount be determined at R120.00 per annum, plus VAT.

7.17 LEASE AGREEMENT: VUYA FOUNDATION CRêCHE (17/9/2/R)

The Vuya Foundation is an established and registered NGO operating an Early Childhood Development Centre at Erf 2502, Riebeek-Kasteel, since May 2021. Due to the Vuya Foundation's exemplary record of operating a crêche facility for 150 children in Prince Alfred's Hamlet for several years, it was decided to enter into a lease agreement to operate an Early Childhood Development Centre.

Following the approval of the lease agreement in 2021, the Vuya Foundation undertook a public naming process with the community of Riebeek-Kasteel to choose a suitable name for the centre. A decision was made to use the name *New Rest Valley Crêche*.

An onsite inspection was undertaken on 28 February 2024 by the Department: Community Development to verify the requirements for the operation of an Early Childhood Development Centre and to provide motivation for extending the lease agreement.

7.17/...

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n drie (3) jaar huurooreenkoms met die Vuya Foundation m.i.v. 1 Mei 2024 aangegaan word vir die huur van erf 2502, Riebeek Kasteel vir die bedryf van die New Rest Valley Crèche;
- (b) Dat die huurgeld vasgestel word op R120,00 per jaar, plus BTW.

7.18 NOTULE VAN 'N MUNISIPALE PRESTASIE EN RISIKO OUDITKOMITEE GEHOU OP 28 NOVEMBER 2023, ASOOK DIE HALFJAARLIKSE VERSLAG VIR DIE PERIODE GEËINDIG 31 DESEMBER 2023 (5/14/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 28 November 2023 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

Die Halfjaarlikse verslag van die Prestasie en Risiko Ouditkomitee vir die periode eindigend 31 Desember 2023 is met die sakelys gesirkuler.

BESLUIT

Dat kennis geneem word van die notule van die Munisipale Prestasie en Risiko Ouditkomitee se vergadering van 28 November 2023 asook die halfjaarlikse verslag van die Ouditkomitee vir die tydperk geëindig 31 Desember 2023.

7.19 UITSTAANDE DEBITEURE: FEBRUARIE 2024 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Februarie 2024 is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Februarie 2024.

7.20 AFSKRYWING VAN ONINBARE SKULDE EN ANDER SKULD, FEBRUARIE 2024 (5/7/3)

Die aangehegte skedules toon die uitstaande bedrae wat as oninvorderbaar geklassifiseer word, naamlik

- Skedule A – afskryfbaar ten opsigte van deernishoudings = R5 409 829,08
- Skedule B – afskryfbaar ten opsigte van uitstaande debiteure = R1 083 465,38

Alle pogings is aangewend om die gelde in te vorder vanaf uitstaande debiteure, maar daar is gevalle waar rekeninghouers oorlede is, of nie opgespoor kon word nie of nie oor die finansiële vermoë beskik om enige betalings te maak nie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R5 409 829,08** en opsigte van deernishuishoudings, afgeskryf word as oninvorderbaar;
- (b) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R1 083 465,38** ten opsigte van ander uitstaande debiteure, afgeskryf word as oninvorderbaar soos per die individuele redes;

(c)/...

7.17/...

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr N Smit)

- (a) That a three (3) year lease agreement be entered into with the Vuya Foundation with effect from 1 May 2024 for the lease of erf 2502, Riebeek Kasteel, for the operation of the New Rest Valley Crèche;
- (b) That the rental amount be determined at R120.00 per annum, plus VAT.

7.18 MINUTES OF THE MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETING HELD ON 28 NOVEMBER 2023 AS WELL AS THEIR BI-ANNUAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2023 (5/14/1/3)

The Audit Committee serves as a fully independent committee of the Council and fulfils its function in terms of the provisions of section 166 of the Local Government: Municipal Financial Management Act, No. 56 of 2003.

The minutes of the Municipal Performance and Risk Audit Committee meeting held on 28 November 2023 were circulated with the agenda and do not contain any recommendations to the Executive Mayoral Committee for consideration.

The Bi-Annual Report of the Performance and Risk Audit Committee for the period ending 31 December 2023 has been circulated with the agenda.

RESOLUTION

That cognizance be taken of the minutes of the meeting of the Municipality's Performance, Risk and Audit Committee of 28 November 2023 as well as the Audit Committee's bi-annual report for the period ending 31 December 2023.

7.19 OUTSTANDING DEBT: FEBRUARY 2024 (5/7/1/1)

A full report of the state of outstanding debt at the end of February 2024 was circulated with the agenda.

RESOLUTION

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for February 2024.

7.20 WRITE-OFF OF IRRECOVERABLE DEBT AND OTHER DEBT, FEBRUARY 2024 (5/7/3)

The attached schedules show the outstanding amounts classified as irrecoverable, namely:

- Schedule A – irrecoverable with respect to welfare benefits = R5 409 829,08
- Schedule B – irrecoverable with respect to outstanding debtors = R1 083 465,38

All possible attempts have been made to collect the funds from outstanding debtors, but there are cases where account holders have died or could not be traced or do not have the financial ability to make any payments.

RESOLUTION

(on proposed by Cllr N Smit, seconded by Cllr D G Bess)

- (a) That the Executive Mayoral Committee approves that the amount of **R5 409 829,08** be written off as irrecoverable, in respect of indigent households;
- (b) That the Executive Mayoral Committee approves that the amount of **R1 083 465,38** be written off as irrecoverable, in respect of other debtors linked to and as a direct result of the individual reasons per case;

7.20/...

- (c) Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;
- (d) Dat, indien 'n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is 'n register by die eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;
- (e) Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (f) Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosioekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (g) Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging aan die UBK gemaak was, weer tydens die volgende UBK Vergadering voorgelê sal word;
- (h) Dat enige BTW op dienste gehê op die gebruikelike manier vanaf die Ontvanger van Inkomste teruggeëis word;
- (i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installeering van 'n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;
- (j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die munisipaliteit gedra word en dat die Hoof Finansiële Beampte die kostes van die Deernistoekenning sal verhaal;
- (k) Dat die UBK kennis neem van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings te kom teken.

7.21 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 29 Februarie 2024 soos met die sakelys gesirkuleer.

7.20/...

- (c) That, if after the date of this approval, it comes to light that a portion of the debt owed by a debtor is not correct, or that any information was not made known to the Executive Mayoral Committee at the time of write-off, which would have led to the committee not considering the amount for write-off, the Executive Mayoral Committee retains the right to write back the debt to the relevant debtor and that the necessary steps will be taken to recover the debt;
- (d) That, if a property is in any way alienated, the Council retains the right to refuse clearance on the relevant property in order to recover the amounts written-off, before clearance is given. In order to enforce this decision a register is kept by the Rates and Taxes Division which enables the department to see if any debts were written-off within the previous two years, and if so to recover the amounts before clearance is considered;
- (e) That approval is also given that the current levies, which is not yet incorporated in the current list due to the period from the starting of the administrative process of compiling the write-off list and the period thereafter, form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;
- (f) That approval is also given that the amounts owed to the Council, which to date, do not appear on the schedule as a result of the non-completion of socio-economic investigations at all indigent households, will also form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;
- (g) That the actual amount for write-off be submitted to the Executive Mayoral Committee at the next meeting;
- (h) That any VAT levied on the services is claimed back from the Receiver of Revenue in the prescribed manner;
- (i) That the Credit Control Division attempt to pay a personal visit to each indigent household in order to explain the write-off and the future obligations of 'responsible users', as well as to explain the installation and workings of water demand management systems, as a proactive credit control measure;
- (j) That approval be given that the costs relating to the replacement of the credit meter with a prepaid electricity meter are for the municipality to bear and that the Chief Financial Officer will recover the costs from the Equitable Share allocation;
- (k) That the Mayoral Committee takes cognizance of the fact that the administration will attempt to put measures in place in a bid to force those users of services not on our financial system to agree and complete the necessary services connection form/s.

7.21 PROGRESS WITH OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

According to the Asset Management Policy, monthly reporting is required for outstanding insurance claims.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 29 February 2024 as circulated with the agenda.

7.22/...

7.22 HERSIENING VAN RAMPBESTUURSPLAN VIR SWARTLAND (17/5/1/1)

Die Direkteur: Beskermingsdienste bevestig dat die voorlegging van die Rampbestuursplan vir Swartland dien as hersiening van kontakbesonderhede van die onderskeie rolspeleers en identifisering van risiko's vir die munisipale gebied.

Na afloop van 'n risiko-evaluering is die volgende risiko's geïdentifiseer:

- Beurtkrag
- Uitheemse Indringer Plantspesies
- Onderbrekings in watervoorsiening
- Vloede
- Seismiese aktiwiteite
- Veldbrande
- Dieresiektes
- Dienslewering Protesaksies
- Covid-19
- Droogte

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die inhoud van die 2024 hersiende Rampbestuursplan asook die instemming van al die departemente om as deel van hul daaglikse take aandag te gee aan ramprisiko vermindering;
- (b) Dat die Burgemeesterskomitee die 2024 hersiende Rampbestuursplan vir die Swartland Munisipale area goedkeur, met die onderneming dat die plan jaarliks hersien sal word om sodoende seker te maak dat die inhoud altyd relevant en op datum is;
- (c) Dat, soos deur die Rampbestuurswet voorgeskryf word, 'n afskrif van die goedgekeurde hersiende plan voorsien word aan die Weskus Rampbestuursentrum, Provinsiale Rampbestuursentrum asook die Nasionale Rampbestuursentrum.

7.23 SWARTLAND MUNISIPALITEIT: 2024 HERSIENING VAN BESIGHEIDSKONTINUÏTEITS- EN RAMPHERSTELPLAN (17/5/1/1)

Die doel van die Besigheidskontinuiteit- en Rampherstelplan is om die Munisipaliteit voor te berei op uitgebreide diensonderbrekings en om dienslewering so spoedig moontlik te herstel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die wysigings aangebring ter hersiening van die Besigheidskontinuiteit- en Rampherstelplan;
- (b) Dat die hersiende 2024 Swartland Besigheidskontinuiteit- en Rampherstelplan goedgekeur word.

7.24 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE BELT FILTER PRESS BY DIE MALMESBURY WWTW (8/1/B/2)

Die *belt filter press* is meganiese toerusting by die Malmesbury WWTW wat deel uitmaak van die proses om slyk uit die behandelde rioolwater te verwyder. Indien die behandelingsproses nie effektief uitgevoer word nie, veroorsaak dit dat die finale uitvloeisel nie voldoen aan die vereiste standaarde nie wat negatief kan impak op die omgewing.

Besluit/...

7.22 REVIEW OF THE CORE MUNICIPAL DISASTER MANAGEMENT PLAN OF SWARTLAND (17/5/1/1)

The Director: Protection Services confirmed that the submission of the Disaster Management Plan for Swartland serves as a review of contact details of the respective stakeholders and identification of risks for the municipal area.

Following a risk assessment, the following risks were identified:

- Loadshedding
- Alien and invasive plant species
- Water supply interruptions
- Floods
- Seismic activity
- Veld fires
- Animal diseases
- Service delivery protests
- COVID-19
- Drought

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr J M de Beer)

- (a) That the content of the 2024 reviewed Core disaster management plan be noted as well as the agreement of all departments to pay attention to risk reduction as part of their daily tasks;
- (b) That the Mayoral Committee approves the 2024 reviewed Core Disaster Management Plan for the Swartland Municipal Area with the undertaking that the plan will be reviewed annually to ensure that the content is always relevant and up to date;
- (c) That, as prescribed by the Disaster Management Act, a copy of the approved reviewed plan is provided to the West Coast Disaster Management Centre, Provincial Disaster Management Centre as well as the National Disaster Management Centre.

7.23 SWARTLAND MUNICIPALITY: 2024 REVIEWED BUSINESS CONTINUITY AND DISASTER RECOVERY PLAN (17/5/1/1)

The purpose of the Business Continuity and Disaster Recovery Plan is to prepare the Municipality for extended service interruptions and to restore service delivery as soon as possible.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr J M de Beer)

- (a) That cognisance is taken of the changes that was made to the Business Continuity and Recovery Plan;
- (b) That the reviewed 2024 Swartland Business Continuity and Recovery Plan be approved.

7.24 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO THE BELT FILTER PRESS AT THE MALMESBURY WWTW (8/1/B/2)

The belt filter press is mechanical equipment at the Malmesbury WWTW that forms part of the process of removing sludge from the treated sewage. If the treatment process is not carried out effectively, it causes the final effluent not to meet the required standards, which can negatively impact the environment.

Resolution/...

7.24/...

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die beheereenheid van die *belt filter press* by die Malmesbury WWTW deur GW Trautmann ten bedrae van R35 264,43(BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die normale verkrygingsproses aangeteken word as volg:
 - (i) Die *belt filter press* sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou lei tot oneffektiewe behandelingsprosesse, slykverliese, swak gehalte van finale uitvloeisel wat nie aan die vereiste standaarde voldoen nie en 'n negatiewe impak op die omgewing mag hê;
 - (iii) Die herstel van die beheereenheid van die *belt filter press* is dus as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R35 264,43 (BTW uitgesluit) teen posnommer 9/239-349-689 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.25 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE SUBMERCIBLE PUMP BY DIE RIVERLANDS POMPSTASIE (8/1/B/2)

Die rioolpompstasie by Riverlands versamel riool vanaf huishoudings in Riverlands wat dit pomp na verdampingsdamme naby Chatsworth. Een van die rioolpompe het meganies onklaar geraak wat rioolstortings by die pompstasie tot gevolg gehad het.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die rioolpomp deur CAW ten bedrae van R36 515,00 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die rioolpomp sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou aanleiding gee tot die storting van rou riool by die rioolpompstasie;
 - (iii) Die herstelwerk aan die rioolpomp is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R36 515,00 (BTW uitgesluit) teen posnommer 9/240-849-381 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.26 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE KOMPAKTEERVAGMOTOR, CK 37359 (8/1/B/2)

Die kompakteervragmotor, CK 37359 word in Malmesbury gebruik vir die weeklikse verwydering van vullis.

7.24/...

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal to approve the repair of the drive unit of the belt filter press at the Malmesbury WWTW by GW Trautmann for the amount of R 35,264.43 (excluding VAT);
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The belt filter press would be left out of service for an extended period of time;
 - (ii) This would have resulted in failure of the treatment process, sludge losses, final effluent of poor quality that does not conform to the required standards and a detrimental impact on the environment; and
 - (iii) The repair of the drive unit of the belt filter press therefore had to be handled as an emergency;
- (d) That the expenditure of R35 264,43 (excl. VAT) was allocated to mSCOA Code: 9/239-349-689 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.25 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERCIBLE PUMP AT THE RIVERLANDS PUMPSTATION (8/1/B/2)

The sewer pump station at Riverlands collects sewage from households in Riverlands and transfers it to evaporation dams near Chatsworth. One of the sewer pumps suffered mechanical failure, causing sewage spills at the pump station.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal to approve the repair of the pump at the Riverlands Pump station by CAW for the amount of R 36,515.00 (excluding VAT);
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The submersible pump would have been left out of service for an extended period of time while following due process;
 - (ii) This would have resulted in continued flooding of the sewerage pump station, failure of the service and the spillage of raw sewerage;
 - (iii) The repair work to the pump therefore had to be handled as an emergency.
- (d) That the expenditure of R36 515,00 (excl. VAT) was allocated to mSCOA Code: 9/240-849-381 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.26 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO COMPACTOR TRUCK CK 37359 (8/1/B/2)

The compactor truck, CK 37359, is used in Malmesbury for the weekly refuse removal.

7.26/...

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die kompakteervragmotor, CK 37359 deur Transtech ten bedrae van R136 440,74 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die kompakteervragmotor sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou aanleiding gee tot 'n onderbreking in die vullisverwyderingsdiens en moontlike openbare gesondheidsrisiko;
 - (iii) Die herstelwerk aan die kompakteervragmotor is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R136 440,74 (BTW uitgesluit) teen posnommer 9/4-36-5 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.27 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN DRUM SCREEN EN RATKAS BY DIE INLAATWERKE VAN DIE RIEBEEK KASTEEL WWTW (8/1/B/2)

Die inlaatwerke by die Riebeek Kasteel WWTW is toegerus met 'n *drum screen* wat toesien dat daar nie vreemde voorwerpe in die WWTW ingelaat word wat skade aan die meganiese komponente kan veroorsaak nie.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die *drum screen* en ratkas by die inlaatwerke van die Riebeek Kasteel WWTW deur GW Trautmann ten bedrae van R63 228,47 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die *drum screen* sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou skade aan die meganiese toerusting van die WWTW veroorsaak het;
 - (iii) Die vervanging van die *drum screen* en ratkas is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R63 228,47 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.28 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTELWERK AAN CK 49106 VOLVO LAAIGRAAF (8/1/B/2)

Die Volvo Laaigraaf, CK 49106 word in die Swartland munisipale gebied gebruik vir die opruiming van onwettige vullisstorting.

Besluit/...

7.26/...

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal to approve repairs to the compactor truck CK 37359 for the amount of R 136,440.74 (excluding VAT) by Transtech;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The truck would have been left out of service for an extended period of time;
 - (ii) This would have resulted in a failure in the waste removal services and public health risks;
 - (iii) The repair works to the compactor truck therefore had to be handled as an emergency.
- (d) That the expenditure of R136 440,74 (excl. VAT) was allocated to mSCOA Code: 9/4-36-5 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.27 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIRS OF DRUM SCREEN AND GEARBOX AT THE INLET WORKS OF THE RIEBEEK KASTEEL WWTW (8/1/B/2)

The inlet works at the Riebeek-Kasteel WWTW are equipped with a drum screen that ensures that no foreign objects that could cause damage to the mechanical components get into the WWTW.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal to approve repairs to the drum screen and gearbox at the inlet works of the Riebeek WWTW by GW Trautmann for the amount of R 63,228.47 (excluding VAT);
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The drum screen would have been left out of service for an extended period of time;
 - (ii) This would have resulted in failure and damages to downstream mechanical equipment;
 - (iii) The repair of the drum screen and gearbox drive unit of the belt filter press therefore had to be handled as an emergency.
- (d) That the expenditure of R63 228,47 (excl. VAT) was allocated to mSCOA Code: 9/239-851-689 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.28 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIRS TO CK 49106 VOLVO FRONT-END LOADER (8/1/B/2)

The Volvo front-end loader, CK 49106, is used in the Swartland municipal area to clear illegally dumped waste.

Resolution/...

7.28

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die Volvo Laaigraaf, CK 49106 deur Babcock Equipment teen 'n bedrag van R34 374,42 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Dit sal onprakties wees om die amptelike verkrygingsprosesse te volg aangesien Babcock Equipment die gemagtigde diensagent vir Volvo Grondverskuiwingtoerusting in Suid-Afrika is;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R34 374,42 (BTW uitgesluit) teen posnommer 9/7-18-5 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.28/...

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal has approved the repair of the compressor unit to the front-end-loader CK 49106 for the amount of R 34,374.42 by Babcock Equipment;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) It would be impractical to follow the official procurement processes as Babcock Equipment is the authorized service agent for Volvo Earthmoving Equipment in South Africa;
- (d) That the expenditure of R34 374,42 (excl. VAT) was allocated to mSCOA Code: 9/7-18-5 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(SIGNED) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Nel, M (rdd)	Soldaka, P E
O'Kennedy, E C	Van Essen, T (rdh)
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (rdh)	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdd M Nel)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 14 Februarie 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MARCH 2024 AT 10:00

PRESENT:

COUNCILLORS:

Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Nel, M (ald)	Soldaka, P E
O'Kennedy, E C	Van Essen, T (ald)
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (ald)	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 14 FEBRUARY 2024

RESOLUTION

(proposed by cllr D C Pypers, seconded by adi M Nel)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 14 February 2024 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Rdl P E Soldaka doen navraag oor KPI (D 726) van die Munisipale Bestuurder wat verwys na suksesvolle appêlle teen die munisipaliteit, waar daar verwys word dat daar geen suksesvolle appêlle was nie.

Die Munisipale Bestuurder verduidelik breedvoerig die KPI insake die aantal appêlle teen die munisipaliteit rakende die toekenning van tenders en dat daar geen suksesvolle appêlle was nie. Hierdie word as 'n baie goeie prestasie beskou.

Verder meld die Munisipale Bestuurder dat die KPI nie die aantal besware wat die munisipaliteit ontvang het meet nie, maar die aantal appêlle. Wat hier gemeet word, is of daar enige suksesvolle appêl teen die Munisipaliteit was. Dit is die rede waarom die aantal appêlle teen die munisipaliteit rakende die toekenning van tenders wat gehandhaaf was se teiken 0 is. Dis 'n goeie prestasie, aangesien die munisipaliteit geen appêlle ontvang het nie.

Rdl P E Soldaka versoek dat die prestasie opmerking aangepas word, aangesien die stelling verwarrend is.

Die Munisipale Bestuurder meld dat gedurende die finansiële jaar kan die KPI's nie gewysig word nie. Sommige KPI's is moontlik om te wysig in die half-jaarlikse aansuiweringskapitaal en -bedryfsbegroting en sommige van hulle kan slegs gewysig word wanneer die GOP en prestasie-indikatoren saamgestel word.

Rdh T van Essen verneem waarom daar slegs 25% van die kapitaalbegroting spandeer is.

Die Munisipale Bestuurder meld dat die onderskeie Direkteure hul onderneming gegee het dat die teiken van die kapitaalbegroting spandering sal teen die einde van die finansiële jaar 95% wees.

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Januarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdd M Nel, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direkoraat Korporatiewe Dienste vir Januarie 2024.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

Cllr P E Soldaka inquired about KPI (D 726) of the Municipal Manager which refers to successful appeals against the municipality, where it is referred to that there were no successful appeals.

The Municipal Manager explained in detail the KPI regarding the number of appeals against the municipality regarding the award of tenders and that there were no successful appeals. This is considered a very good performance.

Furthermore, the Municipal Manager stated that the KPI does not measure the number of objections received by the municipality, but the number of appeals. What is measured here is whether there was any successful appeal against the Municipality. This is the reason why the target of the number of appeals against the municipality regarding the award of tenders that were upheld is 0. It's a good achievement, since the municipality did not receive any appeals.

Cllr P E Soldaka requested that the performance comment be adjusted, as the statement is confusing.

The Municipal Manager stated that during the financial year the KPI's cannot be modified. Some KPI's are possible to modify in the mid-year adjustments capital and operating budget and some of them can only be modified when the IDP and performance indicators are compiled.

Ald T van Essen asked why only 25% of the capital budget was spent.

The Municipal Manager stated that the respective Directors have given their undertaking that the target of capital budget spending will be 95% by the end of the financial year.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for January 2024.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by ald M Nel, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Corporate Services for January 2024.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direkoraat Finansiële Dienste vir Januarie 2024.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL I S LE MINNIE
VOORSITTER

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Director Financial Services for January 2024.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR I S LE MINNIE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 10:25

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G	Smit, N
Fortuin, C	Warnick, A K
Nel, M (rd)	Williams, A M
O'Kennedy, E C	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl M F Gaika, C Pieters en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 14 Februarie 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 PROJEK INSAKE JD FENCING EN AMANDLA

Die voorsitter spreek sy ontevredenheid uit insake die projekte van JD Fencing en Amandla wat tans in Chatsworth geïmplementeer word. Onder andere, dat genoemde maatskappy slegs een persoon per dorp van Chatsworth, Riverlands en Silvertown aangestel het om die arbeid te verrig, maar dat die meerderheid werknemers vanaf Kaapstad aangestel is. Hy is ook ontevrede dat munisipale amptenare na bewering sy oproepe ignoreer het, toe hy klagtes aangemeld het.



MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MAART 2024 AT 10:25

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	Smit, N
Fortuin, C	Warnick, A K
Nel, M (ald)	Williams, A M
O'Kennedy, E C	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willems

1. OPENING/APOLOGIES

The chairperson welcomed everyone.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllrs M F Gaika, C Pieters and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 14 FEBRUARY 2024

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 14 February 2024 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 PROJECT REGARDING JD FENCING AND AMANDLA

The chairperson expressed his dissatisfaction with the projects of JD Fencing and Amandla which are currently being implemented in Chatsworth. Among other things, that the said company only hired one person per town from Chatsworth, Riverlands and Silvertown to perform the labour, but that the majority of employees were hired from Cape Town. He is also dissatisfied that municipal officials allegedly ignored his calls when he reported complaints.

Die Munisipale Bestuurder bevestig dat hy geleentheid gebied moet word om 'n ondersoek te gelas en om die nodige gesprekke te volvoer met die belanghebbendes, in oorleg met die Direkteur: Siviele Ingenieursdienste. Terugvoering sal aan Rdl Jooste gegee word.

KENNIS GENEEM

3.2 ESKOM KEY REVISION NUMBER (KRN) IMPLEMENTATION IN THE MALMESBURY CNC AREA

Die KRN van die Token Identifier (TID) Rollover Program is 'n voorafbetaalde elektrisiteitsmeting industrie onderneming om te verseker dat alle voorafbetaalde meters wat op 24 November 2024 na 'n nuwe Token Identifier Kode sal oorskakel, korrek herkodeer is.

Eskom Wes-Kaap Bedryfseenheid is op koers om te verseker dat al 402 117 geregistreerde voorafbetaalde kliënte suksesvol herkodeer is teen einde April 2024. Die KRN-ontplooiing word nou binne die stedelike groot kliëtebasisgebiede geïmplementeer.

Die implementering van die KRN in die Malmesbury area is suksesvol voltooi teen einde Desember 2023. Daar word tans aandag gegee aan die 152 uitstaande ongeregistreerde kliënte.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2024

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die maandverslag en lig die onderstaande uit, naamlik:

- Die statistieke t.o.v. die finale afvalwaterbehandeling by die onderskeie rioolsuiweringswerke vir Januarie 2024 word verduidelik.
- Die Voelvreidam se volume het tans 64% bereik, vergeleke met verlede jaar se 40%.
- Die Wes-Kaapse watervoorsieningstelsel is 70% vol, vergeleke met 56% vir dieselfde periode verlede jaar.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Januarie 2024.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Senior Bestuurder: IKT, mnr J Pienaar om belangrike aspekte uit te wys.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Januarie 2024.

The Municipal Manager confirmed that he must be given the opportunity to order an investigation and to carry out the necessary discussions with the stakeholders, in consultation with the Director: Civil Engineering Services. Feedback will be given to cllr Jooste.

NOTED

3.2 ESKOM KEY REVISION NUMBER (KRN) IMPLEMENTATION IN THE MALMESBURY CNC AREA

The KRN of the Token Identifier (TID) Rollover Program is a prepaid electricity metering industry undertaking to ensure that all prepaid meters that will roll over to a new Token Identifier Code on 24 November 2024 are correctly re-coded.

Eskom Western Cape Operations Unit is on track to ensure that all 402 117 registered prepaid customers have been successfully re-coded by the end of April 2024. The KRN roll out is now being implemented within the large urban customer base areas.

The implementation of the KRN in the Malmesbury area was successfully completed by the end of December 2023. Attention is currently being given to the 152 outstanding unregistered customers.

NOTED

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2024

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services provided information regarding the monthly report and highlighted the following, namely:

- The statistics regarding the final wastewater treatment at the respective sewage treatment works for January 2024 is explained.
- The Voelvleidam's volume has currently reached 64%, compared to last year's 40%.
- The Western Cape water supply system is 70% full, compared to 56% for the same period last year.

RESOLVED

(proposed by cllr A K Warnick, seconded by cllr A M Williams)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for January 2024.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Electrical Engineering Services, Mr T Möller, to point out important aspects.

RESOLUTION

(proposed cllr A K Warnick, seconded by cllr A M Williams)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for January 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR R J JOOSTE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 10:46

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

De Beer, J M	Pypers, D C
Le Minnie, I S	Rangasamy, M A (rdh)
Ngozi, M	Smit, N
	Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl A M Booysen en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGSDIENSTE) GEHOU OP 14 FEBRUARIE 2024

Sluiting van die ACVV

Die ACVV sukkel tans met hulle begroting om dienste in Moorreesburg te lewer. Die huuruitgawes is baie hoog en word daar gekyk na huurspasie in Moorreesburg wat meer bekostigbaar is. Die ACVV wag vir 'n besluit vanaf hoofkantoor of die dienste wat in Moorreesburg gelewer word, beëindig sal word.

SASSA dienspunt: Chatsworth

SASSA het bevestig dat die buitedorpe vir hulle 'n bekommernis is en steeds deel is van hul maandelikse besprekings oor hoe hulle na dienspunke in die buitedorpe kan kyk.

BESLUIT

(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 14 Februarie 2024 goedgekeur word.



MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MARCH 2024 AT 10:46

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

De Beer, J M	Pypers, D C
Le Minnie, I S	Rangasamy, M A (ald)
Ngozi, M	Smit, N
	Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willems

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from cllr A M Booysen and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 14 FEBRUARY 2024

Closure of the ACVV

The ACVV is currently struggling with their budget to deliver services in Moorreesburg. The rental expenses are very high and they are looking at rental space in Moorreesburg which is more affordable. The ACVV is waiting for a decision from head office whether the services provided in Moorreesburg will be terminated.

SASSA service point: Chatsworth

SASSA confirmed that the remote towns are a concern for them and continue to be part of their monthly discussions on how they can look at service points in the remote towns.

RESOLUTION

(proposed by cllr I S le Minnie, seconded by cllr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 14 February 2024 are approved.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JANUARIE 2024

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapontwikkeling.

Rdl M Ngozi verwys na die De Hoop Projek Fase 2 wat voorsiening maak vir 1013 behuisingsgeleenthede insluitend 'n kern van 31 gedeelde geleenthede. Hy verneem of die 31 begunstigdes deel is van die 1013 behuisingsgeleenthede.

Die Direkteur: Ontwikkelingsdienste meld dat die 1013 behuisingsprojek in fases voorkom, so wanneer daar begin word met die geleenthede vir die 1013, word daar verwag, onderhewig aan die begroting van Provinsie dat die toekenning van geleenthede volgens datum van aansoek en al die ander kriteria gedoen sal word. Die 31 mense wat hertestig is, is om hulle toegang tot elektrisiteit te gee, aangesien hulle op daardie stadium in die pad was van die elektrisiteitsprojek in daardie area.

Rdl D C Pypers verneem of daar enige indikasie is wanneer Binnelandse Sake Mooredsburg gaan besoek en of Staatsdepartemente aansoek doen by die munisipaliteit om die sale te huur vir enige besoek in die gemeenskap.

Op navraag deur rdl J M de Beer waarom die Lynkamp behuisingsprojek in Kalbaskraal nie voorkom op die lys van die munisipaliteit se behuisingsprojekte nie, meld die Direkteur: Ontwikkelingsdienste dat die genoemde projek tans nie deel is van die munisipaliteit se behuisingspylpyn nie maar dat die toegang tot water- en toiletgeriewe tans deur die Bestuursplan ondersoek word.

Rdl P E Soldaka verneem oor die vordering van die Chatsworth gediensde erwe projek.

Die Direkteur: Ontwikkelingsdienste meld dat, aangesien die erf aan *Housing Development Agency* (HDA) behoort, is dit moeilik om befondsing te bekom vir die genoemde projek. HDA is nie bereid om op hierdie stadium eienaarskap aan die munisipaliteit te gee nie en volg die munisipaliteit gereeld op met HDA.

Rdl M Ngozi versoek dat inligting oor die vordering van die kleinboere by die volgende maandverslag ingesluit word. Die Direkteur: Ontwikkelings Dienste meld dat daar op 19 Februarie 2024 'n Distrikassessering vergadering met *Department Agriculture Land Reform and Rural Development* (DALRRD) bygewoon was en waar die Tygerfontein plaas projek aanbeveel is vir aankope. Daar word gewag op die finale aanbeveling van Nasionaal DALRRD.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Januarie 2024.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 14 Februarie 2024.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report.

The Director: Development Services, gave information regarding the progress with the respective housing projects and the various projects offered in Swartland Municipality by Community Development.

Cllr M Ngozi referred to the De Hoop Project Phase 2, which provides for 1013 housing opportunities including a core of 31 shared opportunities. He asked whether the 31 beneficiaries are part of the 1013 housing opportunities.

The Director: Development Services stated that the 1013 housing project occurs in phases, so when starting the opportunities for the 1013, it is expected, subject to the budget of Province that the allocation of opportunities will be done according to date of application and all other criteria. The 31 people who were resettled is to give them access to electricity, as at that time they were in the way of the electricity project in that area.

Cllr D C Pypers asked if there is any indication when Home Affairs will visit Mooredsburg and if State Departments apply to the municipality to rent the halls for any visit in the community.

On question by cllr J M de Beer why the Lynkamp housing project in Kalbaskraal does not appear on the list of the municipality's housing projects, the Director: Development Services stated that the said project is not currently part of the municipality's housing pipeline but that the access to water - and toilet facilities are currently being investigated by the Management Team.

Cllr P E Soldaka asked about the progress of the Chatsworth serviced plots project.

The Director: Development Services stated that since the plot belongs to Housing Development Agency (HDA), it is difficult to obtain funding for the said project. HDA is not prepared to give ownership to the municipality at this stage and regularly follows up with the municipality with HDA.

Cllr M Ngozi requested that information on the progress of the small farmers be included in the next monthly report. The Director: Development Services stated that on 19 February 2024 a District Assessment meeting was attended with Department Agriculture Land Reform and Rural Development (DALRRD) and where the Tygerfontein farm project was recommended for purchase. The final recommendation of National DALRRD is awaited.

RESOLUTION

(proposed by cllr J M de Beer, seconded by cllr D G Bess)

That cognisance be taken of the monthly report of the Directorate Development Services for January 2024.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 14 February 2024.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 11:20

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M Nel
Ondervoorsitter, rdl A K Warnick

Bess, D G	Le Minnie, I S
De Beer, J M	Papier, J R
Fortuin, C	Williams, A M
Jooste, R J	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl C Pieters en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl I S le Minnie)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 14 Februarie 2024 goedgekeur word, onderhewig aan die volgende regstelling:

Die Direkteur: Beskermingsdienste meld dat 'n brief verlede jaar aan SAPS gerig was om die poskantoor te gebruik vir 'n *gemeenskapsfasiliteit*.

Rdl C Fortuin verwys na die brand in Sibanye Square wat plaasgevind het op 17 Desember 2023. Sy spreek haar ontevredenheid uit oor haar kommentaar nie genotuleer was by die vorige vergadering nie. Die Direkteur: Beskermingsdienste onderneem om terugvoer te gee oor die brand by item 5.1.3.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MARCH 2024 AT 11:20

PRESENT:

COUNCILLORS:

Chairperson, ald M Nel
Deputy chairperson, cllr A K Warnick

Bess, D G	Le Minnie, I S
De Beer, J M	Papier, J R
Fortuin, C	Williams, A M
Jooste, R J	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllr C Pieters and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 14 FEBRUARY 2024

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr I S le Minnie)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 14 February 2024 are approved, subject to the following correction:

The Director: Protection Services stated that a letter was sent to SAPS last year to use the post office for a community facility.

Cllr C Fortuin referred to the fire in Sibanye Square that took place on 17 December 2023. She expressed her dissatisfaction that her comments were not noted at the previous meeting. The Director: Protection Services agreed to give feedback on the fire at item 5.1.3.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2024

- 5.1.1 PRESTASIEVERSLAG
- 5.1.2 VERKEER- EN WETSTOEPASSINGSDIENSTE
- 5.1.3 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Brand in Sibanye Square:

Die Direkteur: Beskermingsdienste meld dat hy in oorleg met die Brandweerdienste en Siviele Ingenieursdienste 'n deeglike ondersoek gedoen het na die insident waar die brand plaasgevind het in Sibanye Square op 17 Desember 2023. Na afloop van die ondersoek het die munisipaliteit 'n addisionele brandkraan geïnstalleer om die ou gedeelte van Sibanye Square te diens.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Januarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M NEL
VOORSITTER

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2024

- 5.1.1 PERFORMANCE REPORT
- 5.1.1 TRAFFIC AND LAW ENFORCEMENT SERVICES
- 5.1.2 FIRE FIGHTING

The chairperson tabled the monthly report which was circulated with the agenda and requested the Director: Protection Services, mr P A C Humphreys to highlight important aspects therein to councillors.

Fire in Sibanye Square:

The Director: Protection Services stated that in consultation with the Fire Services and Civil Engineering Services, he conducted a thorough investigation into the incident where the fire took place in Sibanye Square on 17 December 2023. Following the investigation, the municipality installed an additional fire hydrant to service the old section of Sibanye Square.

RESOLUTION

(on the proposal of cllr I S le Minnie, seconded by cllr A M Williams)

That notice be taken of the reports of the various sections in the Directorate of Protection Services, namely Traffic and Law Enforcement and Fire Fighting for January 2024.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M NEL
CHAIRPERSON



**MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM:
CORPORATE SERVICES ON MONDAY, 18 MARCH 2024 AT 16:15**

PRESENT

Director: Corporate Services, Ms M S Terblanche
Director: Financial Services, Mr M Bolton
Director: Electrical Engineering Services, Mr T Möller
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 22 FEBRUARY 2024

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 22 February 2024 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 12 MARCH 2024

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 12 March 2024.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T25/23/24: SUPPLY, DELIVER AND INSTALL AUDIO CONFERENCE UNIT WITH ACCESSORIES (8/2/23)

Tenders were invited for Supply, Deliver and Install Audio Conference Unit with Accessories for the new Council Chambers.

The tender document specified that a tenderer must quote on Sections 1 to 3 to be deemed responsive (Part 1 of the Pricing Schedule). The tender document further specified that a tenderer must also quote on the additional section (Extra option 1 to 3) that can be implemented if sufficient funds is available (Part 2 of the Pricing Schedule).

An objection was received on the fact that aforementioned specifications were not clearly communicated in the tender document. The internal auditor found the objection to be valid and the report recommends that the tender must be re-evaluated on the full tender amount comprising of Sections 1 to 3 (Part 1 of the Pricing Schedule) and Extra options 1 to 3 (Part 2 of the pricing schedule).

The table below indicates the preferential procurement points of each of the four tender received:

Table/...

4.1/...

No.	Tenderer	Tender Amount	Points for Price	Contribution Level	B-BBEE Points	Preferential Points				
						Western Cape		Swartland		Total Points
						Yes/No	Points	Yes/No	Points	
1	Protea Electronics (Pty) Ltd	R 802 406.96	80.00	2	9	No	0	No	0	89.00
2	Presentation Solutions (Pty) Ltd	R 813 162.70	78.93	2	9	Yes	4	No	0	91.93
3	Prosound (Pty) Ltd	R 946 261.43	65.66	2	9	No	0	No	0	74.66
4	DVP Distribution (Pty) Ltd	R 1 054 529.35	54.86	2	9	No	0	No	0	63.86

RECOMMENDATION¹

- (a) That Tender T25.23.24: Supply, Deliver and Installation of Audio Conference Unit with Accessories be awarded to Presentation Solutions (Pty) Ltd with a delivery period of 2 weeks (depending on stock availability and the completion of the building alterations) at a cost of R813 162.70 including VAT, (R 707 098.00 excluding VAT) for Section 1 to 3 and Extra Options 1 to 3:

Item	Items	Expenditure (excl VAT)
Section 1	Conference system, 30 microphones, 2 wireless microphones and 12 ceiling mount speakers	R 359 047.00
Section 2	Comfort monitor and equipment to enable video to be displayed on the 2 projectors and comfort monitor	R 79 466.00
Section 3	The mounting of the 2 projectors and 2 screens	R 9 555.00
Total expenditure		R 448 068.00

Item		Expenditure (excl VAT)
Extra option 1	16 additional microphones	R 136 800.00
Extra option 2	6 additional microphones	R 45 240.00
Extra option 3	Camera for speaker tracking	R 76 990.00
Total expenditure		R 259 030.00

- (b) That vote number 9/108-706-819 be utilised for the expenditure.

4.2 TENDER T07/23/24: COMMUNITY BASED COLLECTION OF GENERAL SOLID WASTE AT CHATSWORTH, RIVERLANDS AND KALBASKRAAL FOR THE PERIOD ENDING 30 JUNE 2026 (8/2/2)

Tenders were invited for the provision of a community based collection of general waste service in Riverlands, Chatsworth and Kalbaskraal, including the sweeping of streets, emptying of public refuse bins, kerb side collection of refuse and the operation of two transfer stations.

A total of 8 tenders were received of which four tenders adhered to the tender specifications and requirements – see table below for the calculation of preferential procurement points:

Tenderer	Tender Amount	Preferential Points							
		Points for Price	Contribution Level	B-BBEE Points	Western Cape		Swartland		Total Points
					Yes/No	Points	Yes/No	Points	
Wastewant Waste Management (Pty) Ltd	R 5 371 148.48	80.00	1	10	No	0	No	0	90.00
Impolo Trading Solutions (Pty) Ltd	R 6 385 743.00	64.89	1	10	Yes	4	No	0	78.89
Riverlands Cleaning & Maintenance	R 6 588 465.00	61.87	0	0	No	0	No	0	61.87
Mzansi Afrika Consulting Services (Pty) Ltd	R 14 146 087.12	-50.70	1	10	No	0	No	0	-40.70

¹ Confirmed by the Municipal Manager on 19 March 2024

4.2/...

RECOMMENDATION²

- (a) That tender ***T07.23.24 COMMUNITY BASED COLLECTION OF GENERAL SOLID WASTE AT CHATSWORTH, RIVERLANDS AND KALBASKRAAL FOR THE PERIOD ENDING 30 JUNE 2026*** be awarded to WasteWant Waste Management (Pty) Ltd for the tendered monthly rates, as per attached Annexure B for the period starting on 01 May 2024 and ending 30 June 2026;
- (b) That it be noted that the tender allows for contract price adjustment in July on an annual basis and that the Labour Index shall be the Consumer Price Index for the Western Cape appearing in the Statistical News Release P0141 (Table 3) of STATSSA with base month January 2024;
- (c) That the expenditure be limited within the approved available budget;
- (d) That the expenditure is set off against vote numbers 9/241-901-1303 and 9/242-901-1305 in the 2023/24, 2024/25 and 2025/26 financial years.

4.3 TENDER T29/23/24: MALMESBURY MUNICIPAL OFFICES: ALTERATIONS AND REFURBISHMENT TO GROUND AND LOWER GROUND FLOOR OFFICES (PHASE 1) (8/2/21)

Tender notice T29.23.24 invited tenders for the alterations and refurbishment to ground and lower ground floor offices, Kerk Street, Malmesbury.

The work to be carried out under this contract consists mainly of the following:

- Internal drywall partitioning.
- Minor electrical and joinery works.
- Internal painting.

A total of 13 tenders were received and only one tender adhered to the tender specifications and tender requirements.

RECOMMENDATION³

- (a) That Tender T29.23.24 for the Alterations and refurbishment to ground floor and lower ground floor offices, Malmesbury be awarded to F. Bocks Construction for the tender amount of R987 108.36 (including VAT) / R858 355.10 (excluding VAT) and a contract period of 2 months;
- (b) That vote number 9/217-650-406 be utilised for the expenditure.

(sgd) M S TERBLANCHE
CHAIRPERSON

² Confirmed by the Municipal Manager on 19 March 2024

³ Confirmed by the Municipal Manager on 19 March 2024



Verslag ♦ Ingxelo ♦ Report

Office of the Director Financial Services
18 April 2024

5/7/1/1MY
7/1/2/2-2
WYK: ALLE

ITEM 8.1 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD OP 30 APRIL 2024.

ONDERWERP: 2023-24 HALF-JAARLIKSE AANSUIWERINGSBEGROTING TERUGVOER VANAF PROVINSIALE TESOURIE
SUBJECT: 2023-24 MID-YEAR ADJUSTMENT BUDGET FEEDBACK FROM PROVINCIAL TREASURY

1. AGTERGROND / BACKGROUND

Provincial Treasury conducted a high-level assessment on the 2023-24 Mid-Year Adjustments Budget, that was approved by council on 30 January 2024. In PT's outcome letter dated 28 March 2024, it was requested to table Provincial Treasury's comments on the Municipality's 2023-24 Mid-Year Adjustments Budget to Council at the next council meeting and forward Provincial Treasury a copy of the Council resolution in respect thereof.

2. WETGEWING / LEGISLATION

- 2.1 Municipal Finance Management Act – Section 28
- 2.2 Municipal Budget and Reporting Regulations (MBRR) – Section 21-27

3. KOPPELING AAN DIE GOP/ ALIGNMENT TO THE IDP

N/A

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

N/A

5. AANBEVELING / RECOMMENDATION

Voorgelê vir kennisname / Tabled for cognisance

(get) M Bolton

DIREKTEUR: Finansiële Dienste



Reference number: PTR 16/1/26/3

Private Bag X9165
CAPE TOWN
8000

Enquiries: Mats-Will Louis

The Municipal Manager
Swartland Municipality
Private Bag X52
MALMESBURY
7300

Dear Mr Scholtz

MID-YEAR ADJUSTMENTS BUDGET FOR THE 2023/24 FINANCIAL YEAR

Your Mid-year Adjustments Budget for the 2023/24 financial year, adopted on 30 January 2024 and submitted to Provincial Treasury in accordance with Section 28(7) read in conjunction with Section 22(b) of the Municipal Finance Management Act (MFMA) and Regulation 21 of the Municipal Budget and Reporting Regulations (MBRR) refers.

Regulation 21 of the MBRR reads as follows, "*an adjustments budget and supporting documentation of a municipality must be in the format specified in Schedule B and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of Section 168(1) of the Act.*"

A high-level assessment was conducted on your Adjustments Budget for the 2023/24 financial year (refer to attached Annexure A which presents a summary of the general compliance of the adjustments budget).

Based on Provincial Treasury's assessment of your Adjustments Budget, the adjusted budget is **Funded**. This is compliant with Regulation 22 of the MBRR, which states that an adjustments budget of a municipality must be appropriately funded.

The following was identified as part of the high-level assessment of the Adjusted Budget:

- The Municipality increased the total operating revenue budget by R47.42 million which is mainly due to the increase in the operational revenue (*Development Charges* by R37.89 million). The development charges are imposed by Swartland Municipality on the *development* of the *De Zwartland Werf* to recover the cost associated with providing external engineering services (i.e. both bulk and link engineering services) required for the land development.
- The operating expenditure adjustments had little effect overall with bulk purchases-electricity decreasing in line with the decline in electricity revenue, and an increase in irrecoverable debts written off that is linked to the decreased debt impairment.

- The Municipality increased the total capital expenditure budget by R39.64 million or 19 per cent despite the year-to-date underperformance. The Municipality should carefully monitor and expedite the spending of the capital budget to eliminate the prevailing risk of not fully implementing the capital programme to ensure that the service delivery is not negatively affected.
- The Municipality's capital Funding mix consists of 48.2 per cent transfers and subsidies and 51.8 per cent internally generated funds. The Municipality should consider diversifying funding sources to mitigate and spread the risk.

Provincial Treasury noted that your Municipality's figures reflected in the 2023/24 Adjustments Budget (B-Schedule) fully align to the figures reflected in the Adjustments Budget mSCOA data strings (ADJB) which were downloaded from the LG Database by Provincial Treasury on 11 March 2024.

The Municipality is required to table Provincial Treasury's comments on the Municipality's 2023/24 Adjustments Budget to Council at the next council meeting and forward Provincial Treasury a copy of the Council resolution in respect thereof.

Kind regards

MR T NTSHINGILA

DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP 1)

Cc: Cllr Cleophas, Mayor: Swartland Municipality
 Mr Bolton, CFO: Swartland Municipality
 Mr Pause: Head of Department, Department of Local Government
 Ms Gantana: Head of Department, Provincial Treasury
 Mr Kenyon: Chief Director: Local Government Public Finance, Provincial Treasury
 Mr Hattingh: Chief Director: Local Government Budget Analysis, National Treasury

General Compliance - Adjustments Budget			
Swartland Municipality			
Annexure A: High level Assessment of the 2023/24 Adjustments Budget			
General Compliance - 2023/24 Adjustments Budget			
No.	Key Focus Areas	Yes/No/ N/A	Comments (If required)
1	Has the Adjustment Budget been tabled and submitted using: - Schedule B Municipal Adjustments Budget Version 6.7? <i>Format as per the Municipal Budget and Reporting Regulations (MBRR)</i>	YES	
2	Has the municipality prepared the Adjustments Budget in the prescribed format and included the content as stipulated in the MBRR - Schedule B of the MBRR?		
	Part 1 – Adjustments Budget		
	- Table of contents	YES	
	- Mayors report	YES	
	- Resolutions	YES	
	- Executive summary	YES	
	- Adjustment Budget tables (Fully completed as per the prescribed Schedule B format)	YES	
	Part 2 – Supporting Documentation		
	Explanations or descriptions of the following are required only where applicable:		
	- Adjustments to budget assumptions	YES	
	- Adjustments to budget funding	YES	
	- Adjustments to expenditure on allocations and grant programmes	YES	
	- Adjustments to allocations or grants made by the municipality	YES	
	- Adjustments to councillors and board member allowances and employee benefits	YES	
	- Adjustments to Service Delivery and Budget Implementation Plan	YES	
	- Adjustments to capital expenditure	YES	
	- Other supporting documentation	YES	
3	Has the municipality published the Adjustments Budget on the municipal website in accordance with MFMA Section 75(1)(a)?	YES	
4	Does the Schedule B reconcile to the related mSCOA data string (ADJB) submitted?	YES	
5	Does the Original Budget on Schedule B reconcile to the Original Budget on Schedule A?	YES	
6	Have all new / adjusted allocations as per Adjusted DoRA and Provincial Adjusted Estimates been included in the Adjustments Budget?	YES	
7	Has the municipality included all approved rollovers as per approved rollover schedule from National Treasury?	YES	
8	Have the major errors and issues identified in the approved 2023/24 Original Budget and the assessment of the Mid-Year Budget Performance and Assessment Report been corrected in the Adjustments Budget? (Including addressing funding position concern raised on the 2023/24 Original Budget for those municipalities that did not already table an Adjustments Budget)	YES	
9	Is the 2023/24 Adjustments Budget Funded according to Regulation 22 of the MBRR?	YES	
10	Adjustments Budget Summary		
	To ensure accuracy of the information captured in the columns, verify the following:		
	1. Prior Adjustment - Must be completed only if a previous adjusted budget had been approved in the same year.	YES	
	2. Accumulated Funds – Additional cash-backed accumulated funds/ unspent funds (MFMA Section 18(1)(b) and Section 28(2)(e)), identified after the Original Budget was approved and after the Annual Financial Statements were audited.	YES	
	3. Multi-Year Capital – Increase of funds approved under MFMA Section 31?	YES	
	4. Unforeseen/Unavoidable – Adjustments approved in accordance with MFMA Section 29?	YES	
	5. National and Provincial Government – Adjustments to transfers from National and Provincial Government.	YES	
	6. Other Adjustments – Adjustments proposed to be approved including revenue under-collection (MFMA Section 28(2)(a)) and additional revenue appropriation on existing programmes (MFMA Section 28(2)(b)) projected savings (MFMA Section 28(2)(d)) and error correction (MFMA Section 28(2)(f)).	YES	

Western Cape: Swartland - Table A1 Budget Summary for 4th Quarter ended 30 June 2024

Description R thousands	2020/21	2021/22	2022/23	Current year 2023/24				
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Adjusted Budget B-Schedules	Alignment differences	Amendments to budget
Financial Performance								
Property rates	133 192	141 486	152 117	167 830	167 830	167 830	(0)	-
Service charges	468 607	522 402	523 091	596 914	576 934	576 934	0	(19 980)
Investment revenue	36 438	35 489	58 939	55 954	83 051	83 051	-	27 096
Transfer and subsidies - Operational	138 068	173 492	173 875	168 036	172 097	172 097	-	4 061
Other own revenue	70 873	74 577	88 601	96 364	132 602	132 602	0	36 238
Total Revenue (excluding capital transfers and contributions)	847 177	947 446	996 623	1 085 098	1 132 514	1 132 514	0	47 415
Employee costs	247 048	265 587	291 892	316 394	318 241	318 241	-	1 847
Remuneration of councillors	10 857	10 929	11 240	12 081	12 419	12 419	-	338
Depreciation and amortisation	93 433	97 550	92 878	112 614	118 670	118 670	-	6 056
Finance charges	13 954	15 738	15 655	14 486	12 944	12 944	-	(1 542)
Inventory consumed and bulk purchases	284 045	332 320	341 642	417 131	393 869	393 869	-	(23 262)
Transfers and subsidies	2 989	3 774	4 246	5 060	5 426	5 426	-	366
Other expenditure	128 122	186 385	176 978	193 564	209 783	209 783	(0)	16 219
Total Expenditure	780 449	912 284	934 531	1 071 330	1 071 352	1 071 352	(0)	22
Surplus/(Deficit)	66 728	35 162	62 092	13 768	61 162	61 162	0	47 393
Transfers and subsidies - capital (monetary allocations)	75 058	47 161	69 976	107 387	119 909	119 909	-	12 522
Transfers and subsidies - capital (in-kind)	-	-	6 143	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	141 786	82 323	138 212	121 155	181 071	181 071	0	59 915
Share of Surplus/Deficit attributable to Associate	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	141 786	82 323	138 212	121 155	181 071	181 071	0	59 915
Capital expenditure & funds sources								
Capital expenditure	241 351	174 902	163 977	209 052	248 690	248 690	-	39 638
Transfers recognised - capital	75 841	46 906	69 841	107 387	119 909	119 909	-	12 522
Borrowing	-	-	-	-	-	-	-	-
Internally generated funds	142 246	418 350	118 792	101 665	128 781	128 781	-	27 115
Total sources of capital funds	218 087	465 256	188 633	209 052	248 690	248 690	-	39 638
Financial position								
Total current assets	751 363	794 751	861 367	863 166	550 837	550 837	-	(312 329)
Total non current assets	2 104 640	2 184 164	2 234 437	2 322 092	2 681 855	2 681 855	-	359 763
Total current liabilities	99 162	132 067	121 941	144 717	123 924	123 924	-	(20 793)
Total non current liabilities	221 271	224 232	228 053	224 988	182 217	182 217	-	(42 771)
Community wealth/Equity	2 535 569	2 622 616	2 745 810	2 815 553	2 926 550	2 926 550	0	110 997
Cash flows								
Net cash from (used) operating	566 631	299 485	1 006 794	224 935	267 554	267 554	-	42 619
Net cash from (used) investing	(15 848)	(125 864)	(134 895)	(194 440)	(543 469)	(543 469)	-	(349 029)
Net cash from (used) financing	(1 086)	(9 654)	(14 012)	(8 261)	(51 559)	(51 559)	-	(43 298)
Cash/cash equivalents at the year end	1 075 024	804 171	1 522 976	684 449	394 543	394 543	-	(289 905)

Source: NT LG Database, Swartland Municipality



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
Internal Audit Division
12 April 2024

5/15/1/5

ITEM 8.2 ON THE AGENDA OF AN ORDINARY COUNCIL MEETING WHICH WILL BE HELD ON 30 APRIL 2024

SUBJECT: IRREGULAR EXPENDITURE AS REPORTED BY THE AUDITOR-GENERAL (AGSA) IN THEIR REPORT FOR 2022/2023 FINANCIAL YEAR AND OTHER MATTERS IDENTIFIED BY THE MANAGEMENT THROUGH INTERNAL CONTROLS

1. BACKGROUND/ DISCUSSION

Section 1 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) defines irregular expenditure as “expenditure incurred by a municipality in contravention of, or that is not in accordance with a requirement of the supply chain management policy of the municipality or any of the municipality’s by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law”.

In terms of Section 32 of the Municipal Finance Management Act, a municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

1.1 Irregular expenditure incurred (identified by the Auditor General) – Matter 1

The Auditor-General of South Africa (AGSA) indicated in their 2022/2023 Management report that the municipality incurred irregular expenditure to the amount of R506 377,43 due to non-compliance with the Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017.

It was identified that the below mentioned deviations were not justifiable in terms of the section 36 of MSCMR. Although the deviations are appropriately approved by delegated official the reasons were not justifiable terms of regulation 36. Refer to the detail of the award(s) tested in the table below:

No	Name of supplier	Deviation amount (VAT incl)	Irregular expenditure amount
2	George Emergency Power Services (Pty) Ltd	R298 310	R298 310
3	Presentation Solutions	R208 067,43	R208 067,43
	Total irregular expenditure		R506 377,43

Refer to Annexure A for more detail.

1.2 Irregular expenditure incurred (identified by municipal internal controls) – Matter 2

The Director Financial Services requested Internal Audit to review a list of deviations recorded during November 2023 to determine possible non-compliance with section 36 of the Municipal Supply Chain Management Regulation (MSCMR). Internal Audit found that four (4) deviations were not justifiable in terms of the section 36 of MSCMR. Refer to the table below.

Approval Date	Description	Department	Supplier	Amount
03/11/2023	Replace tyres on CK31209	Civil Engineering Services	VWE Installasies	R2 001,00
09/11/2023	Repair door of Chalet-Yzerfontein Caravan Park	Development Services	RA Nell Hardware (Pty) Ltd	R2 687,76
16/11/2023	Replacement of broken curtain rings and brackets in the chalet at Yzerfontein Caravan Park	Development Services	RA Nell Hardware (Pty) Ltd	R2 451,23
23/11/2023	Nood Aankope Yzerfontein Karavaanpark	Development Services	RA Nell Hardware (Pty) Ltd	R4 673,74
Total				R11 813.73

Refer to Annexure A for more detail.

1.3 Irregular expenditure incurred (identified by municipal internal controls) – Matter 3

The Director Financial Services referred the following expenditure to the disciplinary board for further investigation.

Transportation of ward committee members on 02 December 2023

Service Providers	Requisition Number	Order Number	Order Amount	Invoice Amount	Irregular expenditure
De Lillie Taxi	199361	C/ 40917	R7 000	R 5250	0
Graeme JR Transport	<i>No requisition processed</i>	<i>No order generated</i>	<i>No order generated</i>	R4500	R4500

Graeme JR Taxis provided a service to the municipality without an official order and no supply chain management process was followed to procure the service.

Refer to Annexure A for more detail.

2./...

2. LEGISLATION

2.1 Section 32(2) of the MFMA reads as follows:

A municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure—

- (b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.*

2.2 Section 32(4) of the MFMA provides as follows:

The accounting officer must promptly inform the mayor, the MEC for local government in the province and the Auditor-General, in writing, of -

- (a) any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;*
- (b) whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and*
- (c) the steps that have been taken—*
 - (i) to recover or rectify such expenditure; and*
 - (ii) to prevent a recurrence of such expenditure.*

2.3 Duty of the Municipal Manager

2.3.1 Municipalities should endeavour not to incur irregular expenditure and to effectively deal with such expenditure when it does occur. The responsible person is the Accounting Officer.

2.3.2 The Accounting Officer is obliged to take all reasonable steps to ensure that unauthorised, irregular or fruitless and wasteful expenditure and other losses are prevented in terms of section 62(1)(d) of the MFMA.

2.3.3 The Mayor, the MEC for Local Government and the Auditor-General will be promptly informed in writing in terms of section 32(4) of the MFMA with regards to the irregular expenditure as indicated in 1.1 above.

2.3.4 Following the above, the Municipal Manager instructed the Disciplinary Board that was appointed to investigate allegations of financial misconduct in the municipality to perform an investigation in terms of section 171(4)(a) and (b) to determine if any disciplinary proceedings need to be institute against officials. The following persons serve on the Disciplinary Board:

- Mr CB de Jager, member of the Performance and Risk Audit Committee
- Ms M Terblanche, Director: Corporate Services
- Ms S de Jongh, Senior Manager: Human Resources
- Ms J Erasmus, Senior Manager: Internal Audit

2.3.5 The committee convened on 27 February 2024 and issued a report in respect of the matters mentioned above, which resulted in irregular expenditure. Attached hereto as **Annexure A.**

4. **FINANCIAL IMPLICATION**

The irregular expenditure according to the Auditor-General and the irregular expenditure identified by management through internal controls are as follows:

- Matter 1 : R506 377.43
- Matter 2: R11 813.73
- Matter 3: R4500

Total irregular expenditure: **R522 691.16**

5. **RECOMMENDATION**

That the investigation by the Disciplinary Board regarding the irregular expenditure as reported by the Auditor-General and identified by management be noted:

- (a) The final conclusion and recommendation to council as indicated in the report is as follows:
 - i. That the irregular expenditure of **R522 691.16** related to matters 1 to 3 above be certified as irrecoverable and written off as the municipality received value for money and suffered no loss;
 - ii. That the staff members involved in the supply chain management processes acted in good faith and the non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members;
 - iii. The MEC for Local Government as well as the Auditor-General to be notified of the outcome of the investigation

(Details of the investigation are available at the office of the Senior Manager, Internal Audit.)

AANBEVELING

Dat kennis geneem word van die ondersoek deur die Dissiplinêre Raad ten opsigte van die onreëlmatige uitgawes soos dit deur die Ouditeur-generaal gerapporteer was asook ander onreëlmatige uitgawes wat deur die bestuur geïdentifiseer was:

- (a) Die finale gevolgtrekking en aanbeveling aan die raad soos in die verslag aangedui, is soos volg:
 - i. Dat die onreëlmatige uitgawes van R522 691.16 met betrekking tot aangeleenthede 1 tot 3 soos aangedui hierbo, gesertifiseer word as oninvorderbaar en afgeskryf word aangesien die munisipaliteit waarde vir geld ontvang het en geen verlies gely het nie;
 - ii. Dat die personeellede betrokke by die voorsieningskettingsbestuursprosesse in goeie trou opgetree het en die nie-nakoming nie as gevolg van opsetlike of growwe nalatigheid of as gevolg van bedrog of ander oneerlikheid deur die betrokke personeellede was nie;
 - iii. Dat die LUR vir Plaaslike Regering sowel as die Ouditeur-generaal in kennis gestel word van die uitslag van die ondersoek

(Besonderhede van die ondersoek is beskikbaar by die kantoor van die Senior Bestuurder, Interne Oudit.)

(get) J J Scholtz

Municipal Manager

INVESTIGATION INTO IRREGULAR EXPENDITURE IN TERMS OF SECTION 32 OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003: VARIOUS MATTERS

REPORT ISSUED BY: Disciplinary Board, Swartland Municipality

DATE OF REPORT: 18 March 2024

RECORD OF DECISION

BACKGROUND

As part of the 2022/2023 regulatory audit, the Auditor General identified irregular expenditure to the amount of **R506 377,43** due to non-compliance with the Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017. Refer to matter 1 below.

In addition to that, the internal controls of the municipality identified additional irregular expenditure for the 2023/2024 financial year. Refer to matters 2 and 3 below.

MATTER 1: IRREGULAR EXPENDITURE IDENTIFIED BY THE AUDITOR GENERAL

1.1 Background information:

As part of the 2022/2023 regulatory audit, the Auditor General identified irregular expenditure to the amount of R506 377,43 due to non-compliance with the Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017.

EXTRACT OF THE DETAILED AUDITOR GENERAL FINDING 2022/2023

"1. Deviations not justifiable

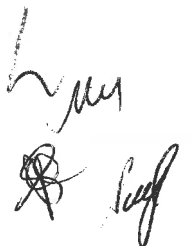
Audit finding

In terms of section 36 of the Municipal Supply Chain Management Regulation (MSCMR):

(1) A supply chain management policy may allow the accounting officer-

(a) to dispense with the official procurement process established by the policy to procure any required goods or services through any convenient process; which may include direct negotiations; but only:

- i) in an emergency;*
- ii) if such goods or services are produced or available from a single provider;*
- iii) for acquisition of special works of art or historical objects where specifications are difficult to compile;*
- iv) acquisition of animals for zoos;*
- v) in any exceptional case where it was impractical or impossible to follow the official procurement process;*



In terms of section 1 of the Local Government: Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA):

"irregular expenditure, in relation to a municipality or municipal entity, means —

(b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act, and which has not been condoned in terms of that Act."

We identified that the below mentioned deviations were not justifiable in terms of the section 36 of MSCMR. Although the deviations are appropriately approved by delegated official the reasons were not justifiable terms of regulation 36.

No	Name of supplier	Deviation amount (VAT incl)	Irregular expenditure amount
2	George Emergency Power Services (Pty) Ltd	R298 310	R298 310
3	Presentation Solutions	R208 067,43	R208 067,43
Total irregular expenditure			R506 377,43

Deviation motivations:

Item 2:

Emergency: Deviation From Prescribed Supply Chain Process: Emergency Purchase Of Backup Power Generator For Malmesbury Traffic Department:

Auditor assessment

The deviation was approved to purchase a backup power generator. Emergency is defined as immediate action that was necessary in order to avoid a dangerous or risky situation or misery. The enduring challenge of load shedding has persisted for a few years and the municipality did not require a deviation to procure an emergency backup power generator. The municipality still should've followed the normal quotation/tender process as it is currently being practiced by other state institutions and also the municipality which been evidenced by other procurements occurring in the municipality for similar purposes.

Item 3:

Impractical: Deviation from Prescribed Supply Chain Process: Emergency Back-Up Power Inverters for The Malmesbury Traffic Services Building, Darling And Yzerfontein Head Office

Auditor assessment

The deviation was approved to purchase a backup power generator. Emergency is defined as immediate action that was necessary in order to avoid a dangerous or risky situation or misery. The enduring challenge of load shedding has persisted for a few years and the municipality did not require a deviation to procure an emergency backup power generator. The municipality still should've followed the normal quotation/tender process as it is currently being practiced by other state institutions and also the municipality which been evidenced by other procurements occurring in the municipality for similar purposes.

The above result in non-compliance with section 36 of the MSCMR and irregular expenditure of R506 377,43

Internal control deficiency

Financial and Performance Management - Review and monitor compliance with applicable laws and regulations

Management did not adequately review and monitor the compliance with MSCMR as deviations were not justifiable when compare to the supporting documentation.

Recommendation

Management should exercise due care over the review of deviations and ensure that sufficient grounds exist for deviations in line with the prescripts. The reason for deviations should be reasonable and supported by sufficient appropriate audit evidence to serve as audit trail.

Management should consider disclosing the irregular expenditure in the financial statements to the amount of R506 377,43 (including VAT) in relation to the above mentioned awards made.

Management response

Management comment on audit finding

Management is not in agreement with items 1-3 for the following reasons:

1. Items 2 & 3 – as per the auditor assessment under item 2, emergency is defined amongst other as misery (highlighted in yellow above). We are in agreement that load shedding has been part of our daily routine and therefore the question arises what justified the emergency in both cases at the time?

The critical municipal service delivery points per the 2 deviations renders a comprehensive service to the public which could under normal load shedding, continue servicing the public as management proactively installed back-up power supplies. This however could not supply in the demand under the prolonged load shedding stages 6 and beyond as experienced in the first couple months of the 2023 calendar year. It was not therefore ineffective planning but a real emergency which the MM considered on the basis of the public outcry as per the motivations prevented to the AG. We could not allow that the 4 service points were not available for around 4-6 hours per day as this was unbearable for the public staying in the outlying areas

Management is not in agreement with matter 2 of the finding and have addressed same by referencing SM's process followed with deviations prior to awarding the official system order to the recommended service provider. Please see management's comment under the relevant section/s of the auditor's assessment for ease of reference

Management comment on internal control deficiencies

Management comment on recommendation

Remedial action
What actions will be taken

By whom

By when

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If the above finding affects an amount(s) disclosed in the financial statements, please give an indication of whether a correcting journal entry shall be processed	YES	NO
If yes, please indicate the accounting entry		
If no, please provide the reason why such a conclusion has been reached		

Name: M BOLTON

Position: CFO

Date: 15 November 2023

Auditor's conclusion

Matter one - item two and three - auditors view is that load shedding crisis has been persistent and when the country initiated stage six in 2019, it presented a crisis to most institutions on questions around sustainability. Furthermore, the prevalence of stage six escalated notably in June and July 2022, during which this time the municipality opted not to deviate from the procurement process or initiate a procurement process to ensure fair equitable competition and competitive pricing.

The auditor contends that the municipality did not implement measures to adequately address the ongoing load shedding crisis, which has adversely impacted citizens and impeded service delivery over an extended period.

Consequently, the finding remains and it is recommended that the municipality considers following the procurement process going forward and prioritizing critical service points that still do not have backup power supply. While irregular expenditure is currently deemed immaterial, it will however, be carried through the summary of uncorrected misstatement if management chooses not to disclose".

1.3 INVESTIGATION BY THE DISCIPLINARY BOARD

The investigation by the Disciplinary Board found that:

- 1.3.1 The non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members but rather due to an error/oversight.
- 1.3.2 The municipality received the goods and services procured through the relevant supply chain management processes and no loss was suffered by the municipality.

1.4 RECOMMENDATIONS

- 1.4.1 That an investigation was performed by the Disciplinary Board in terms of section 171(4) of the MFMA in respect of the irregular expenditure identified in the report of the Auditor General.
- 1.4.2 That the irregular expenditure of **R506 377, 43** be written off as irrecoverable as the municipality received value for money and suffered no loss.

- 1.4.3 That the staff members involved in the supply chain management processes acted in good faith and the irregular expenditure was not because of deliberate or gross negligence or as a result of fraud or other dishonest intent.
- 1.4.4 That the MEC for Local Government as well as the Auditor-General be notified of the outcome of the investigation.

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MATTER 2: IRREGULAR EXPENDITURE IDENTIFIED BY INTERNAL CONTROLS

2.1 BACKGROUND INFORMATION:

The Director Financial Services requested Internal Audit to review a list of deviations recorded during November 2023 to determine possible non-compliance with section 36 of the Municipal Supply Chain Management Regulation (MSCMR).

2.2 EXTRACT OF THE DETAILED INTERNAL AUDIT FINDING

“Deviations not justified in terms of Section 36 of the Municipal Supply Chain Management Regulation (MSCMR)

Condition

In terms of section 36 of the Municipal Supply Chain Management Regulation (MSCMR):

(1) A supply chain management policy may allow the accounting officer-

(a) to dispense with the official procurement process established by the policy to procure any required goods or services through any convenient process; which may include direct negotiations; but only:

- i) in an emergency;*
- ii) if such goods or services are produced or available from a single provider;*
- iii) for acquisition of special works of art or historical objects where specifications are difficult to compile;*
- iv) acquisition of animals for zoos;*
- v) in any exceptional case where it was impractical or impossible to follow the official procurement process;*

In terms of section 1 of the Local Government: Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA):

“irregular expenditure, in relation to a municipality or municipal entity, means —

(b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act, and which has not been condoned in terms of that Act.”

Based on the list of 16 deviations submitted for review, we identified 4 deviations that were not justifiable in terms of the section 36 of MSCMR. Refer to the table below:

Approval Date	Description	Department	Supplier	Reason	Motivation	Amount	Feedback from User Department	Internal assessment	Audit
03/11/2023	Replace tyres on CK31209	Civil Engineering Services	VWE Installasies	Emergency	Vehicle is being used for the suction of septic tanks in all Swartland Municipal Areas. Tyres on truck was not roadworthy and needed to be changed before vehicle could proceed with daily duties. VWE Bande was contacted to change the tyres as an emergency.	R2 001,00	A bulge was noticed on a tyre of CK31209. CK14612 was due for the auction and already parked and out of service. It was therefore decided to swop a wheel from CK14612 with the wheel from CK31209 with the bulged tyre. While executing the work it was noticed that the remaining wheels of CK14612 was all in a better condition than that of CK31209. Seeing that CK14612 was due for the auction, the remaining seven were also swopped.	<u>Deviation not justified.</u> The change related to one tyre with the bulge could have been considered an emergency but the fact that all the other tyres were changed (even though it make sense practically) does not justify an emergency in terms of Section 36 of the Municipal Supply Chain Management Regulation.	
09/11/2023	Repair door of Chalet-Yzerfontein Caravan Park	Development Services	RA Nell Hardware (Pty) Ltd	Emergency	Due to reservations made for the chalet, the door of the chalet had to be fixed	R2 687,76	Ons was bewus van die deur en het die deur op n gereelde basis herstel, onderhoud op die deur gedoen (skaaf.skuur). Op n	<u>Deviation not justified.</u> The user department was aware of the faulty door and could have followed an SM process	

Approval Date	Description	Department	Supplier	Reason	Motivation	Amount	Feedback from User Department	Internal Audit assessment
					urgently. The RA Nell Hardware was the only service provider in Yzerfontein that could assist on short notice		stadium het die deur oopgetrek, nat droog noorde kant reën en kan die deur nie toemaak/ toe sluit nie en op hierdie stadium die deur vervang.	to obtain quotations for a new door.
16/11/2023	Replacement of broken curtain rings and brackets in the chalet at Yzerfontein Caravan Park	Development Services	RA Nell Hardware (Pty) Ltd	Emergency	Broken curtain rings and brackets in the chalet had to be replaced urgently due to reservations made and arrival of customer on that day.	R2 451,23	Het agter gekom die ringe is stukkend tydens inspeksie voor besoekers arriveer. Ons het eers die faktuur ontvang November/December 2023 nadat die hardware winkel sy deure sluit.	<u>Deviation not justified.</u> Deviation not justified. A booking was made by Tour d Afrique on 19 April 2023 for 21 April 2023 to 22 April 2023. The booking register was inspected and was noted that the applicable chalet was not occupied from 10 April 2023 to 21 April 2023 which indicates that there was sufficient time to follow a SCM process.
23/11/2023	Nood Aankope - Yzerfontein Karavaanpark	Development Services	RA Nell Hardware (Pty) Ltd	Emergency	Due to complaints about ablutions facilities and	R4 673,74	Die braai geriewe/ablusie geriewe word weekliks nagegaan en herstel.	<u>Deviation not justified.</u> The required repairs hold have been identified during the

Approval Date	Description	Department	Supplier	Reason	Motivation	Amount	Feedback from User Department	Internal assessment	Audit
					braai stands, we needed hardware products as a matter of urgency to do the job. RA Nell Hardware could supply all the hardware needed at short notice.		Die herstelwerk word gedoen deur die park personeel waarvan een n nutsman is, herstelwerk deurlopend van aard. Ons het eers die faktuur ontvang November/December 2023 nadat die hardeware winkel sy deure sluit.	weekly inspections and a SCM process should have been followed to repair the braai stands.	
Total irregular expenditure						R11 813.73			

Cause

Management did not adequately review and monitor compliance with section 36 of the MSCMR as deviations were not justifiable when compared to the supporting documentation and information.

Effect

Non-compliance with section 36 of the MSCMR resulting in irregular expenditure of R11 813.73

Audit Opinion

Needs improvement

Recommendation

Directors should review the motivations for deviations **before** approving it for further processing by the supply chain management department. They should also inform their user departments to provide adequate supporting information which supports the reason for the deviation before sending to them for approval.

Responsible Persons: Directors Electrical Services, Civil Engineering Services and Development services

Management comments/action plan

Director: Electrical Engineering Services

I take note of the report and findings. Staff will once again be made aware of the requirements of the SCM process with specific attention to deviations. Director Electrical Engineering Services.

Director: Civil Engineering Services

I agree with the recommendation.

Director: Development Services

I agree with the recommendation.

Due date: Immediately

The Director Financial Services should refer the above mentioned irregular expenditure to the Disciplinary Board for further investigation.

Responsible Person: Director Financial Services

The irregular expenditure will be reported to be investigated by the Disciplinary Board.

Due date: Immediately"

A handwritten signature in black ink, appearing to be 'M. H. J. J.', is located in the bottom right corner of the page.

2.3 INVESTIGATION BY THE DISCIPLINARY BOARD

The investigation by the Disciplinary Board found that:

- 2.3.1 The non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members but rather due to an error/oversight.
- 2.3.2 The municipality received the goods procured through the relevant supply chain management processes and no loss was suffered by the municipality.
- 2.3.3 That recommendation made in the internal audit report that directors should review the motivations for deviations before approving it for further processing by the supply chain management department and that they should also inform their user departments to provide adequate supporting information which supports the reason for the deviation before sending to them for approval, have already been accepted.

2.4 RECOMMENDATIONS

- 2.4.1 That an investigation was performed by the Disciplinary Board in terms of section 171(4) of the MFMA in respect of the irregular expenditure identified in the internal audit report.
- 2.4.2 That the irregular expenditure of **R11 813.73** be written off as irrecoverable as the municipality received value for money and suffered no loss.
- 2.4.3 That the staff members involved in the supply chain management processes acted in good faith and the irregular expenditure was not because of deliberate or gross negligence or as a result of fraud or other dishonest intent.
- 2.4.4 That the MEC for Local Government as well as the Auditor-General be notified of the outcome of the investigation.

Handwritten signatures and initials in black ink, located in the bottom right corner of the page. There are two distinct signatures, one above the other, and some initials to the left.

MATTER 3: IRREGULAR EXPENDITURE IDENTIFIED BY INTERNAL CONTROLS – TRANSPORTATION OF WARD COMMITTEE MEMBERS

3.1 BACKGROUND INFORMATION:

The Director Financial Services referred the following expenditure to the disciplinary board for further investigation:

Transportation of ward committee members

Service Providers	Requisition Number	Order Number	Order Amount	Invoice Amount	Irregular expenditure
De Lillie Taxi	199361	C/ 40917	R7 000	R 5250	0
Graeme JR Transport	No requisition processed	No order generated	No order generated	R4500	R4500

The incident is related to the transport of ward committee members on 02 December 2023. Graeme JR Taxis provided a service to the municipality (transporting ward committee members to a meeting) without an official order and no supply chain management process was followed to procure the service. This occurred as a result of an unintentional communication fault within the user department.

3.2 INVESTIGATION BY THE DISCIPLINARY BOARD

The investigation by the Disciplinary Board found that:

- 3.2.1 The non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members but rather due to a communication error/oversight.
- 3.2.2 The municipality received the services and no loss was suffered by the municipality.

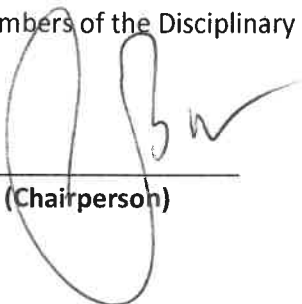
3.3 RECOMMENDATIONS

- 3.3.1 That an investigation was performed by the Disciplinary Board in terms of section 171(4) of the MFMA in respect of the identified irregular expenditure through the internal controls of the municipality.
- 3.3.2 The municipality received the services and no loss was suffered by the municipality.
- 3.3.3 That the irregular expenditure of R4500 be written off as irrecoverable as the municipality received value for money and suffered no loss.
- 3.3.4 That the staff members involved in the supply chain management processes acted in good faith and the irregular expenditure was not because of deliberate or gross negligence or as a result of fraud or other dishonest intent.

3.3.5 The MEC for Local Government as well as the Auditor-General be notified of the outcome of the investigation.

Matter 4 on the agenda will be referred back to the user department for more information in order to determine if it really is irregular expenditure or not.

We, the members of the Disciplinary Board, hereby certify the above Record of Decision as correct:



CB de Jager (Chairperson)

M Terblanche (Director Corporate Services)

J Erasmus (Senior Manager Internal Audit)

S de Jongh (Manager Human Resources)



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager
Internal Audit Division
03 April 2024

11/1/3/1/7

ITEM 8.3 ON THE AGENDA OF AN ORDINARY COUNCIL MEETING WHICH WILL BE HELD ON 30 APRIL 2024

SUBJECT: RE-APPOINTMENT OF PERFORMANCE, RISK AND AUDIT COMMITTEE MEMBER
--

1. BACKGROUND/ DELIBERATION

- 1.1 The Municipality is obliged to maintain an Audit Committee as an independent appraisal function according to clause 166 of the Municipal Finance Management Act (MFMA). The combined Performance, Risk and Audit Committee consists of three members whose term of office is for a period of three years.

The following members were appointed to serve on the committee:

Combined Performance, Risk and Audit Committee

1. Mr. CB de Jager (Chairperson)
2. Ms. R Gani
3. Mr. BJ Gouws

- 1.2 According to Circular 65 of the MFMA dated 12 November 2012, rotation of members is encouraged as it enhances the independence of the Audit Committee. Therefore, members should not be contracted continuously for a period exceeding six years. The members of the Performance, Risk and Audit Committee have been appointed for a term of 3-years as follows:

- Mr. CB de Jager - 1 November 2021 to 31 October 2024 (second term)
- Ms. R Gani – 1 August 2023 to 31 July 2026 (second term)
- Mr. BJ Gouws - 1 May 2021 to 30 April 2024 (first term)

The municipality appointed Mr. Gouws for a term of three years, which expires on 30 April 2024. The appointment can however be extended for a further term of three years.

2. COMMENTS – MUNICIPAL MANAGER

- 2.1 Due to the contract of the audit committee member, Mr. Gouws expiring on 30 April 2024, his reappointment for a further term of three years will prevent a loss of knowledge and skills in the committee.

- 2.2 Mr. Gouws indicated that he is available and willing to serve on the Performance, Risk and Audit Committee for a further term of office.

3. RECOMMENDATION

The term of office of Mr. Gouws will not exceed the six-year period as indicated in Circular 65 of the MFMA, therefore Council is requested to consider the following proposal to ensure continuity and further existence of the committee:

- a) The renewal of Mr. Gouws' contract as member of the combined Performance, Risk and Audit Committee for a further term of office from 01 May 2024 to 30 April 2027;
- b) That Mr. Gouws is committed and have provided an excellent service over his past term of office.

AANBEVELING

Die ampstermyn van bogenoemde lid sal nie die tydperk van ses jaar oorskry soos aangedui in Omsendbrief 65 van die MFMA nie, daarom word die Raad versoek om die volgende voorstel te oorweeg om die kontinuïteit en voortbestaan van die komitee te verseker:

- a) Die hernuwing van Mnr. Gouws se kontrak as lid van die gekombineerde Prestasie-Riskio en Ouditkomitee vir 'n verdere ampstermyn van 01 Mei 2024 tot 30 April 2027;
- b) Mr. Gouws is toegewyd en het gedurende die afgelope ampstermyn uitstekende diens gelewer;

(get) J J Scholtz

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
22 April 2024

12/2/5/2-8/4

ITEM 8.4 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 30 APRIL 2024

ONDERWERP:	VOORGESTELDE VERVREEMDING VAN MUNISIPALE ONROERENDE EIENDOM, ERF 12874 (KERKPERSEEL) TE MALMESBURY
SUBJECT:	PROPOSED ALIENATION OF IMMOVABLE MUNICIPAL PROPERTY, ERF 12874 (CHURCH SITE) IN MALMESBURY

1. AGTERGROND/BACKGROUND

- 1.1 Swartland Municipality is the registered owner of unregistered Erf 12874 (864 m²) in extent, located in Kwartel Street, in the Malmesbury De Hoop housing project as depicted in **ANNEXURE A** hereto.
- 1.2 Various parties have recently expressed interest in the property, hence this report to invite tenders in respect of the property and to formalise the required land use processes.
- 1.3 The municipal valuation of Erf 12874 has been determined by the municipal valuer at R172 800,00. Erf 12874 is zoned Community Zone 2, which accommodates the erection of a place of worship as primary use.
- 1.4 It is recommended that the bid process to be followed in this instance shall include the asking of financial offers, along with development proposals, based on the criteria as determined in respect of places of worship in the Municipal Asset Transfer Policy (dealt with below).
- 1.5 To be noted in particular is the following:

(1) Disposal of assets at subsidised prices

In terms of section 7 of the **By-law relating to the Transfer of Municipal Capital Assets** the municipality may determine subsidised selling prices in respect of certain classes of capital assets to be sold to approved categories of applicants with the view to promote the municipality's functions and objectives as set out in the Constitution. The **Municipal Asset Transfer Policy** in this regard determines in paragraph 15.2.2 that, subject to Regulation 13(2) of the **Municipal Asset Transfer Regulations** (dealt with below), the municipality may dispose of social care-, community- or sport assets at between 5% and 20% of fair market value subject to a suitable reversionary clause being registered against the title deed of the property. In the event of such property ceasing to be used for the purpose originally intended, reversionary rights as contemplated above are triggered and the municipality reserves the right to demand compensation equal to the difference between the purchase price and the current fair market value of the property, or that the property be transferred into the ownership of the municipality at no cost to the municipality. 'Social care-, community- or sport assets' are defined in the policy to include (1) "places of worship being used for spiritual gathering and social, pastoral or welfare caring and support to worshippers and the broader community" as well as (2) "churches which also render social development services in addition to existing religious activities".

1.5(1)/...

It is proposed in this instance that the selling price for the church site be determined at 20% of its municipal valuation, as was approved by Council in respect of other church sites in the past.

(2) Criteria for the selection and allocation of immovable assets to places of worship

The Municipal Asset Transfer Policy determines that the following factors shall be considered relevant when the selection and allocation of immovable assets to places of worship is considered –

- The size of the congregation as well as the availability of finance to acquire the site and commence with development within the agreed development period;
- Whether or not such a denomination is already represented in the area;
- Whether welfare activities are already offered by the denomination or congregation in the area;
- Whether or not welfare type facilities/activities will be provided in addition to religious facilities;
- Whether or not the congregation members are drawn from the area in which the asset is situated.

It is proposed that these factors be included in the bid specifications as principal evaluation criteria i.r.o. the developments proposals to be submitted by prospective tenderers.

- 1.6 Hierdie verslag word voorgelê om in-beginsel goedkeuring van die Raad te bekom om Erf 12874, Malmesbury by wyse van openbare tender tesame met ontwikkelingsvoorstelle te koop aan te bied. / This report is submitted to obtain Council's in-principle approval to offer Erf 12874, Malmesbury for sale by means of public tender, along with development proposals.**

2. WETGEWING / LEGISLATION

- 2.1** The transfer of ownership or disposal of capital assets is regulated by the Municipal Finance Management Act, 2003 (MFMA), the Municipal Asset Transfer Regulations, 2008 (MATR) as well as Council's By-law and Policy relating to the Transfer of Municipal Capital Assets, the latter being effective as from 22 May 2015.
- 2.2** The legislative framework applicable in this instance in respect of non-exempted capital assets which are not considered high value assets, are dealt with below only in as far as it relates to the proposed disposals:

COMPLIANCE WITH MUNICIPAL FINANCE MANAGEMENT ACT, 2003	
Issues to be considered in terms of Section 14 of the MFMA	Comment
a) Whether the asset is needed to provide the minimum level of basic municipal services	The property to be sold by competitive bid have been earmarked for development for community purposes as per its zoning (community zone 2) from the outset and were neither at that stage nor now required for the provision of a minimum of any other level of basic municipal services.
b) Consideration to be given to the fair market value of the asset	Not applicable in this instance. Since it is recommended that the property be disposed of at a subsidised price (i.e. less than fair market value), the conditions in Regulation 13(2) are to be considered. See below.
c) Consideration to be given to the economic and community value to be received in exchange for the asset	Not applicable in this instance. Since it is recommended that the property be disposed of at a subsidised price, the conditions in Regulation 13(2) are to be considered. See below.

COMPLIANCE WITH MUNICIPAL ASSET TRANSFER REGULATIONS (GG 31346 DATED 22 AUGUST 2008)	
Issues to be considered in terms of Regulation 7 of the MATR	Comment
a) Whether the capital asset may be required for the municipality's own use at a later stage.	The property is not required for municipal purposes.
b) The expected loss or gain that is expected to result from the proposed transfer or disposal	Council will gain the selling price of the subject property and a further monthly income in respect of the rates and taxes.
c) The extent to which any compensation to be received i.r.o. the proposed transfer or disposal will result in a significant economic or financial cost benefit to the municipality	Financial benefits as a result of the selling price and payment for services.
d) The risks and rewards associated with the operation or control of the capital asset that is to be transferred or disposed of in relation to the municipality's interests	Risks will be managed in terms of the sale conditions and deed of sale. The prescripts in the Policy pertaining to the disposal of assets at subsidised prices are to be included as conditions of sale.
e) The effect that the proposed transfer or disposal will have on the credit rating of the municipality, its ability to raise long-term of short-term borrowings in the future and its financial position and cash flow	No effect
f) Any limitations or conditions attached to the capital asset or the transfer or disposal of the asset, and the consequences of any potential non-compliance with those conditions	No limitations
g) The estimated cost of the proposed transfer or disposal	All costs related to the transaction will be for the purchasers' account.
h) The transfer of any liabilities and reserve funds associated with the capital asset	No liabilities
i) Any comments or representation on the proposed transfer or disposal received from the local community and other interested persons	If approval is granted herewith, Council's intention will be advertised for public comment, to be submitted to and dealt with by the mayoral committee.
j) Any written views and recommendations on the proposed transfer or disposal by the National Treasurer and relevant provincial treasury	Not applicable (applicable i.r.o. high value assets only)
k) The interest of any affected organ of state, the municipality's own strategic, legal and economic interests and the interests of the local community	The property is not required for municipal purposes. The proposed transaction can be linked to Strategic Goal 1 (Community Safety and Wellbeing), as per Council's Integrated Development Plan 2023.
l) Compliance with the legislative regime applicable to the proposed transfer or disposal	Yes, addressed in this report, as well as in the deed of sale
Conditions that may be imposed, in terms of Regulation 11, pertaining to the following:	Comment
a) The way in which the capital asset is to be sold or disposed of	Direct alienation by means of competitive bid.
b) A floor price or minimum compensation for the capital asset	The property is to be sold at a subsidised price as reserve price, as discussed below.
c) Whether the capital asset may be transferred for less than its fair market value, in which case the municipal council must first consider the criteria set out in regulation 13(2)	Regulation 13(2) is dealt with below.
d) A framework within which direct negotiations for the transfer or disposal of the capital asset must be conducted with another person, if transfer or disposal is subject to direct negotiations.	Not applicable

2.2/...

Issues to be considered in terms of Regulation 13(2) of the MATR	Comment
a) The interests of – (i) the State; and (ii) the local community	The State in this instance is not considered an affected party. However, the local community is to benefit from the social, pastoral and/or welfare caring and support which are to be rendered to worshippers and the broader community from the subject property.
b) The strategic and economic interests of the municipality, including the long-term effect of the decision on the municipality	No long-term effects envisaged
c) The constitutional rights and legal interests of all affected parties	Individuals are entitled to freedom of religion and subsequently to practice their beliefs collectively. Allocating land to be developed and used as communal places of worship is recognized in the municipality's spatial development plan, and hence land is specifically zoned to address such needs.
d) Whether the interests of the parties to the transfer should carry more weight than the interest of the local community, and how the individual interest is weighed against the collective interest	The subject property is not to be transferred to individuals, but to a non-profitable institution serving the collective interest.
e) Whether the local community would be better served if the capital asset is transferred at less than its fair market value, as opposed to a transfer of the asset at fair market value.	Since churches are non-profitable institutions that attend to a community's social, pastoral and welfare needs, the Municipal Asset Transfer Policy allows for immovable property to be disposed of at less than fair market value.

2.3 Council's By-law relating to the Transfer of Municipal Capital Assets PN 7394 dated 22 May 2015 determines that the municipality may, in achieving its operational needs and strategic objectives – inter alia – dispose of capital assets and rights in capital assets by way of direct sale, public tender, auction or direct negotiation [section 4 (c)].

2.4 Council's Municipal Asset Transfer Policy, in clause 6, provides for various disposal options, which may include one or more of the following, i.e. public auction, competitive bidding, closed bidding or call for proposals. The competitive bidding process may involve to call for purely financial offers for the asset offered for alienation, or – depending on the nature of the transaction – may include a two-stage bidding process in terms of which only those bidders that meet the pre-qualification criteria or pre-determined functionality score specified in the first stage will be allowed to participate in the second stage which will include the monetary bid.

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The proposed transaction can be linked to Strategic Goal 1 (Community Safety and Wellbeing), as per Council's Integrated Development Plan 2023.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Council will gain the selling price of the subject property and a further monthly income in respect of rates and taxes.

5. RECOMMENDATION

(a) That in-principle approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 and the By-law and Policy relating to the Transfer of Municipal Assets for a competitive two phase bid process to be followed for the disposal of the following vacant immovable property:

- Erf 12874, Kwartel Street, Malmesbury (± 864 m² in extent)

- (b) That cognizance be taken that the property to be sold has been identified from the outset for alienation for community purposes (place of worship) in terms of its zoning and at no stage have been earmarked for the provision of a minimum or any other level of basic municipal services;
- (c) That the subsidized price below be determined as reserve price (VAT exclusive) for the property in terms of the competence thus granted by paragraph 15.2.2 of the Municipal Asset Transfer Policy:
 - Erf 12874, Kwartel Street, Malmesbury R34 560,00 (20% x R172 800,00)
- (d) That authorization be given as follows:
 - (i) to the Executive Mayoral Committee to
 - to deal with any comments and/or objections received in respect of the proposed transaction; and
 - to finalise a decision regarding the transfer of the asset after all applicable Supply Chain and other legal prescripts have been complied with;
 - (ii) to the Director: Corporate Services to finalise the evaluation criteria and conditions of sale for tender purposes, with due consideration of the applicable conditions in the Municipal Asset Transfer Policy, such as the inclusion of a suitable reversionary clause.

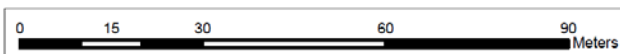
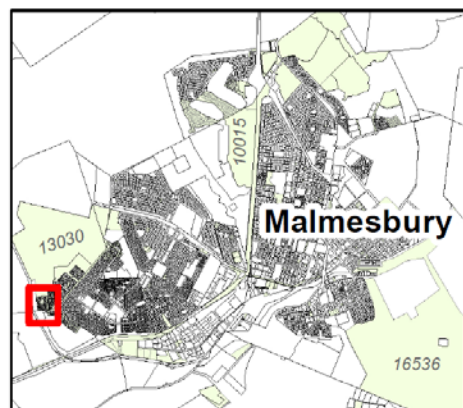
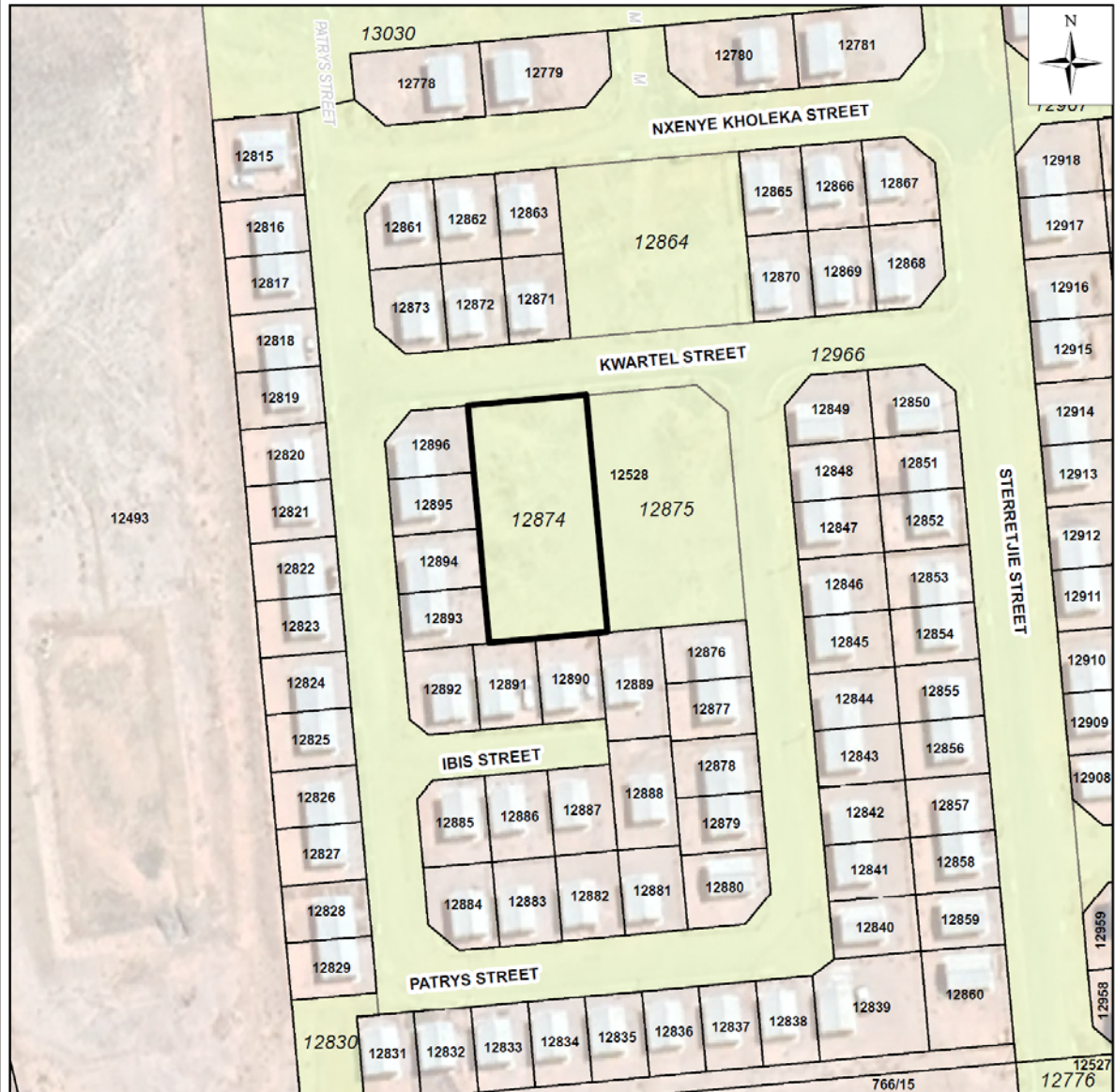
5. AANBEVELING

- (a) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die Verordening en Beleid insake Oordrag van Munisipale Bates dat 'n mededingende twee-fase bodproses gevolg word vir die vervreemding van die volgende vakante onroerende eiendom:
 - Erf 12874, Kwartelstraat, Malmesbury (± 864 m² groot)
- (b) Dat kennis geneem word dat die eiendom wat te koop aangebied staan te word uit die staanspoor vir vervreemding vir gemeenskapsdoeleindes (plek van aanbidding) ingevolge die sonering daarvan geïdentifiseer is en in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste geormerk is nie;
- (c) Dat die onderstaande gesubsidieerde prys as reserweprys (BTW uitgesluit) vir die eiendom vasgestel word, ooreenkomstig die bevoegdheid aldus verleen deur paragraaf 15.2.2 van die Munisipaliteit se Beleid insake die Oordrag van Munisipale Bates:
 - Erf 12874, Kwartelstraat, Malmesbury R34 560,00 (20% x R172 800,00)
- (d) Dat volmag verleen word
 - (i) aan die Uitvoerende Burgemeesterskomitee om
 - te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksie ontvang word; en om
 - 'n besluit te mag finaliseer rakende die oordrag van die bate, nadat alle toepaslike Voorsieningskanaal- en ander wetlike voorskrifte gevolg is;
 - (ii) aan die Direkteur: Korporatiewe Dienste om die evalueringskriteria en voorwaardes van verkoop vir tenderdoeleindes te finaliseer, met inagneming van die toepaslike bepalinge in die Beleid insake die Oordrag van Munisipale Bates, soos die insluiting van 'n toepaslike terugvalklousule.

(get) M S Terblanche
MUNISIPALE BESTUURDER

Mst/raadsitems, SM5/April 2024/Vervreemding van kerkperseel_ erf 12874 Malmesbury

LOCATION PLAN OF UNREGISTERED ERF 12874, MALMESBURY





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
22 April 2024

12/2/B

ITEM 8.5 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 30 APRIL 2024

ONDERWERP:	VOORGESTELDE UIT-DIE-HAND VERVREEMDING VAN ONROERENDE RESIDENSIËLE EIENDOMME (VOORMALIGE TRANSNET-HUISE) TE KALBASKRAAL
SUBJECT:	<i>PROPOSED OUT-OF-HAND ALIENATION OF IMMOVABLE RESIDENTIAL PROPERTIES (FORMER TRANSNET HOUSES) IN KALBASKRAAL</i>

1. BACKGROUND

- 1.1 During the course of 2022, the Municipality took transport from Transnet of various portions of land in Kalbaskraal, namely
- a portion of Remainder Erf 21, approximately 7 961,7 m² in extent;
 - a portion of Erf 80, approximately 1 445,4 m² in extent;
 - a portion of Erf 8, measuring 18 399,9 m² in extent;
 - Erf 11, measuring 1 724 m² in extent;
 - Erf 79, measuring 1 737 m² in extent;
 - Erf 7, measuring 23 794 m² in extent.
- 1.2 The land was purchased exclusively for the purposes of integrated human settlement.
- 1.3 The land concerned accommodates the so-called line camp, whereas a portion of Erf 8 accommodates nine (9) so-called 'block houses', which were rented out to or are occupied by former employees of Transnet.
- 1.4 Erf 8 was sub-divided to ensure separate title in respect of the nine dwellings on same, it being four semi-detached dwellings and five houses, in order to be able to transfer these properties to the former employees of Transnet, who have been resident in the houses for many years while in the service of Transnet.
- 1.5 The nine households concerned all qualify as first homeowners-to-be within the criteria of the individual housing subsidy scheme of the Department of Infrastructure (formerly the Department of Human Settlements). It is the intention to conclude purchase agreements with the beneficiaries and to apply on their behalf to the Department under the rules of the subsidy scheme.
- 1.6 Attached as **ANNEXURE A** is a list of the beneficiaries who qualify for ownership, along with a valuation obtained in respect of the various properties, which is considered fair market value in this instance. Since, in respect of five properties, the valuation exceeds the subsidy amount (presently R261 000.00), it is proposed that the selling-prices in respect of the five properties concerned, i.e. erven 951, 952, 953, 954 and 955, be limited to the amount of the subsidy, including transfer fees, because none of the beneficiaries is in a financial position to cover the difference between the subsidy amount and the valuation.
- 1.6 No VAT is applicable to the purchase sum. However, certain portions of the transfer fees are subject to VAT.

- 1.7 **Hierdie verslag word voorgelê om goedkeuring van die Raad te bekom dat Erwe 947 tot 955 te Kalbaskraal, met verbeterings, uit-die-hand-uit vervreem word aan die huidige inwoners daarvan, soos gelys, teen die voorgestelde verkoopprijs soos verskaf. / This report is tabled to obtain Council approval for the out-of-hand alienation of Erven 947 to 955 in Kalbaskraal, with improvements, to the existing occupants of same, at the selling-prices as provided.**

2. **LEGISLATION**

- 2.1 The transfer of ownership or disposal of capital assets is regulated by the Municipal Finance Management Act, 2003 (MFMA), the Municipal Asset Transfer Regulations, 2008 (MATR) as well as Council's By-law and Policy relating to the Transfer of Municipal Capital Assets, the latter being effective as from 22 May 2015.
- 2.2 However, the MATR does not apply to the transfer of capital assets associated with housing on municipal land and the transfer of that municipal land, for the poor to beneficiaries of such housing. It is considered that such assets should be provided to the poor based on need and not necessarily based on commercial principles provided that **the process that guides the transfer remains fair, equitable, transparent and competitive.**
- 2.3 It is considered fair in this instance that the occupants of the erven concerned be assisted to obtain ownership of the properties on which they have been resident for many years. To ensure that the process is equitable and transparent, it is proposed that the out-of-hand disposal of the properties concerned be advertised for public comment and/or objections, as is the case with other capital assets when disposed of out-of-hand.

3. **ALIGNMENT TO THE IDP**

The proposed transactions can indirectly be linked to Strategic Goal 1 (Community Safety and Wellbeing), as well as Strategic Goal 2, i.e. Economic Transformation, as per Council's Integrated Development Plan (March 2024).

4. **FINANCIAL IMPLICATION**

Council will gain the selling price of the subject properties and a further monthly income in respect of rates and taxes.

5. **AANBEVELING**

- (a) Dat die Raad goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 dat Erwe 947 tot 955, Kalbaskraal, d.i. nege eiendomme in totaal, uit-die-hand-uit vervreem mag word aan die onderskeie begunstigdes soos uiteengesit in Aanhangsel A tot hierdie verslag, en teen die voorgestelde verkoopprijs soos aangetoon;
- (b) Dat kennis geneem word dat die eiendomme wat verkoop staan te word uit die staanspoor vir vervreemding vir behuisingsdoeleindes geoormerk is en in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste geoormerk is nie;
- (c) Dat kennis geneem word dat 'n mededingende proses in hierdie geval nie wenslik geag word nie, en dit as billik en regverdig beskou word om die eiendomme te vervreem aan die persone soos voormeld, om die behuisingsnood van behoeftige persone in die gemeenskap te help aanspreek;

5./...

- (d) Dat die voorgename uit-die-hand-verkope in die media bekend gemaak word vir kommentaar en/of beswaar;
- (e) Dat die Uitvoerende Burgemeesterskomitee met volmag beklee word om te handel met enige kommentaar en/of besware wat ontvang word;
- (f) Dat die Direkoraat Ontwikkelingsdienste (Behuisingsafdeling) getaak word om die betrokke begunstigdes by te staan om aansoek te doen vir subsidies onder die individuele behuisingssubsidieskema van die Departement Infrastruktuur.

RECOMMENDATION

- (a) That approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 that Erven 947 to 955, Kalbaskraal, i.e. nine properties in total, be alienated out-of-hand to the respective beneficiaries as detailed in Annexure A to this report, and at the proposed selling-prices as indicated;
- (b) That cognizance be taken that the properties to be sold have been identified from the outset for alienation for housing purposes and at no stage have been earmarked for the provision of a minimum or any other level of basic municipal services;
- (c) That cognizance be taken that a competitive process in this instance is not considered feasible, and that is considered fair and equitable to alienate the properties to the persons as indicated above, to help address the housing need of the poor in the community;
- (d) That the proposed out-of-hand sales be publicized in the media, for comment and/or objections;
- (e) That the Executive Mayoral Committee be authorized to deal with any comment and/or objections received;
- (f) That the Directorate Development Services (Housing Division) be tasked to assist the beneficiaries concerned to apply for subsidies under the individual housing subsidy scheme of the Department of Infrastructure.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems, SM5/Vervreemding van Transnet-blokhuse te Kalbaskraal

									ANNEXURE A
KALBASKRAAL: DISPOSAL OF FORMER TRANSNET HOUSES									
	Erf #	Extent (m²)	Beneficiary	Land value	Improvements	Transfer fees*	Total	Purchase price**	Purchase price***
1.	947	370	Ms K Danster	R 113 100,00	R 131 200,00	R 8 444,50	R 252 744,50	R 244 300,00	R 252 744,50
2.	948	281	Ms S W Geswindt	R 81 900,00	R 131 200,00	R 8 444,50	R 221 544,50	R 213 100,00	R 221 544,50
3.	949	288	Mr TC & Ms W Kotze	R 87 000,00	R 131 200,00	R 8 444,50	R 226 644,50	R 218 200,00	R 226 644,50
4.	950	296	Ms M D Engelbrecht	R 87 600,00	R 131 200,00	R 8 444,50	R 227 244,50	R 218 800,00	R 227 244,50
5.	951	515	Mr P & Ms E Kelden	R 154 500,00	R 160 000,00	R 8 444,50	R 322 944,50	R 252 555,50	R 261 000,00
6.	952	427	Ms F Koordom	R 127 800,00	R 160 000,00	R 8 444,50	R 287 800,00	R 252 555,00	R 261 000,00
7.	953	422	Mr F J J Davids	R 126 000,00	R 160 000,00	R 8 444,50	R 294 444,50	R 252 555,00	R 261 000,00
8.	954	423	Mr J & Ms A van Wyk	R 126 600,00	R 160 000,00	R 8 444,50	R 295 044,50	R 252 555,00	R 261 000,00
9.	955	485	Mr J & Ms R Adams	R 148 800,00	R 160 000,00	R 8 444,50	R 317 244,50	R 252 555,00	R 261 000,00
						*includes VAT			
						**exclusive of transfer fees			
						*** inclusive of transfer fees			



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
23 April 2024

7/1/1/1; 14/2/1/1
WYK: NVT

ITEM 8.6 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD
OP 30 APRIL 2024

**SUBJECT: Ilinge Lethu – MEMORANDUM OF GRIEVENCES, RECEIVED
ON 8 MARCH 2024**

1. BACKGROUND

1.1 Liziwe Beja, on behalf of the Ilinge Lethu community applied on 26 February 2024 in terms of the Gatherings Act (Act 205 of 1993) for a protest action to hand over a memorandum to the Department of Health (clinic), Department of Social Development and Swartland Municipality.

1.2 Attached hereto please find the following documents;

- (a) Ilinge Lethu petition to Swartland Municipality (**Annexure A**); and
- (b) Swartland Municipalities response, dated 20 March 2024 (**Annexure B**).

1.3 THE CRUX OF THE PETITION RELATES TO THE FOLLOWING ISSUES/ASPECTS

1.4 High water and electricity tariffs

- Electricity is too expensive.
- Want electricity from ESKOM and not the Municipality.
- Free units must be given to everybody and not just certain people.
- Municipality must stop blocking electricity when consumers do not pay. Municipality must find other means.
- Electricity and water accounts cannot be “mixed”.
- Doubt whether the meter readers are doing the right thing.
- High water bills not justifiable.
- The counting of shacks to determine equitable share subsidy is wrong.

1.5 Housing

- Speed up the De Hoop Housing Project.
- Phase 1, only benefitted one race and also people staying on farms.
- Want to see integration that were promised.

1.6 Employment equity

- Demand the employment of Africans to strategic positions.

- Dominance of one race in the municipality and also at Law Enforcement.
- Private businesses also appoint people that represent predominantly one race.

(Request the Swartland Municipality to address the issue with the companies mentioned).

1.7 Refuse bins not bags

- Demand refuse bins for every household.

1.8 Road from Phase 3 and 4 to Napakade school

- Need for the above is a safety issue as people do not have an alternative road.

1.9 EPWP workers

- Swartland Municipality is biased re appointing, request equal numbers according to wards.

1.10 Sport activities

- Demand proper soccer and netball fields.
- Mayor to sponsor a netball and soccer tournament with the official opening of the new fields.

1.11 Phola Park streets

- Need tarred streets in this financial year.
- Access road from Darling Road to Thusong Centre.

2. COMMENTS MUNICIPAL MANAGER

- 2.1 Councillor Ngozi, in his capacity as the ward councillor, requested on Saturday 6 April 2024 to meet with the Mayor and Municipal Manager.
- 2.2 For the sake of completeness the contents of the communication with Councillor Ngozi is attached.

E-mail from the Municipal Manager to Councillor Ngozi dated 8 April 2024

“On Saturday 6 April 2024, the Municipal Manager received an email with a request to meet with you and a delegation of four people as soon as possible in the week of 8 April. On Monday morning, the MM informed you per WApp that the meeting will be scheduled for Tuesday, the 9th of April at 12:00. The purpose of the meeting was to explain the response of the Municipality (response on the memorandum that were submitted on 8 March 2024) with the emphasis on:

- 1. Electricity (not only provision from Eskom, but also a need for solar). Also want clarity on specific accounts.*
- 2. Water. (You want clarity on specific high water accounts).*
- 3. Equitable share subsidy. (You want detail and reasons why subsidies of specific people were cancelled or stopped).*
- 4. Housing, and*
- 5. The Mayor and MM to address the community regarding the above mentioned issues.”*

E-mail to Councillor Ngozi dated 10 April 2024

“At the said meeting that took place under the Chairmanship of the Mayor, you were informed that the Municipality is of opinion that a public meeting is not the ideal platform to discuss the above mentioned issues, and that a smaller engagement with representatives of the two committee structures you referred to, be arranged. The Municipality also requested you in an attempt to have a constructive engagement to provide us upfront with detail individual queries, to enable the Municipality to get the detail and the history of the specific accounts. Written consent must also be obtained from the individuals, to deal with their personal information.

I hereby confirm on behalf of the Mayor and Swartland Municipality that we are still willing to meet with a representative group of the Ilinge Lethu community, but that it is not possible to meet Friday the 12th of April at 18:00 at the Thusong centre.”

- 2.3 Councillor Ngozi once again requested via an e-mail dated 15 April 2024, the following, as quoted below:

“As per our discussion in regarding the arrangement of the structure. We have try it but it never works, The outcomes of the which was held on Friday night the community request you and the Meyer to come to them on Wednesday to respond

So we are invited to the that will be on Wednesday 18h00 venue thusong center.”

- 2.4 The response from the Municipal Manager, to councillor Ngozi per e-mail dated 16 April 2024 is quoted below:

“I liaised with Mayor Cleophas, and we considered your request. It is with regret that I have to inform you that from the municipality’s side we maintain the status quo, as presented at the meeting of 9 April 2024.

I want to emphasis, on behalf of the Mayor and Swartland Municipality that we are still willing to meet with a representative group of the Ilinge Lethu community, as soon as possible.”

- 2.5 On 17 April 2024 Councillor Ngozi once again requested municipal representatives to be present at the community meeting of 17 April 2024. This request was tabled at the Mayoral Committee meeting of 17 April 2024, and it was resolved:

“That Cllr M Ngozi be advised to arrange for representatives from the community to convene with the Municipality on a date after the community meeting to ensure constructive discussions on the issues listed in the memorandum of 8 March 2024.”

- 2.6 On 18 April 2024, Councillor Ngozi requested via e-mail to meet with the Mayor and the Municipal Manager. The meeting took place on Friday, 19 April 2024.

- 2.7 The response to the petition is attached as Annexure and addresses every aspect mentioned above.

2.8 SALGA vs ESKOM: Gauteng High Court

In addition to paragraph 1.2 of Annexure B, it is important to mention that SALGA took ESKOM to the High Court (Gauteng-North division). The basis of this is that SALGA, in its capacity as the Employers representative is defending the interest of municipalities as ESKOM refuse to give over their former distribution areas. The case number in this regard is 46214/2021.

- 2.9 On Friday, 19 April 2024, the Mayor, and Municipal Manager once again met with Councillors Ngozi and Penza. The one thing that was not clear in the petition and the

municipal response is the request for refuse bins, while the municipality responded in referring to wheelie bins. The latter assumption was based on similar requests previously.

- (a) The provision of refuse bins have a financial impact, which the current refuse removal tariff does not accommodate. The ideal situation is to do a cost analysis and to pilot a specific area.
- (b) Councillor Ngozi also raised and emphasized the following question of the community: Why do the municipality cut or block electricity, if the electricity part of the bill/account is paid? The response to this is based on the Constitutional Court judgement that a municipal account is a package and that the consumer cannot choose which part he/she wants to pay.
- (c) It is also important to mention that almost 80% of the municipal debt is in the so called ESKOM distribution areas because of the fact that the municipality does not has the “electricity leverage” to apply debt control measures.

RECOMMENDATION

- (a) That the contents of the petition, the municipal response letter dated 6 June 2024 and the contents of this report be noted.
- (b)

(sgd) J J Scholtz

MUNICIPAL MANAGER

A
08 March 2024

Memorandum of Ilingeethu community to Swartland municipality

We are here today as the community of Ilingeethu supported by other areas such as Samstaun and Wesbank to submit our demands. It must be noted that majority of the issues are not submitted for the first time but it looks like are lending to deaf ears or we are not taken serious!

We are here today, left everything and decided to come to you not that we have nothing to do but we can't tolerate the conditions in which we find ourselves in.

Our demands are as follows :

1. High water and electricity tariffs

We cannot afford your electricity its too expensive! We demand the municipality to take our electricity back to Eskom so that we can buy it with an affordable price. Your electricity is expensive even if your prices were approved by NERSA , as people of Ilingeethu and surroundings we cannot afford it.

The free units must be given to everybody not to certain people.

We call upon municipality to STOP blocking our electricity when we fail to pay rent, just find other means. You can't mix water with electricity uzakwenzakala.

Municipality is charging us high amounts every month which we cannot explain. We doubt if your metre readers are doing the right thing since they do not entre other properties.

Your high-water bills are not justifiable, its worse for the poor of the poorest. STOP taking isaphulelo from the people without proper investigation. This thing of only counting shacks that are in our properties and take away our subsidy is wrong because our children are staying in those shacks since we have one room(RDP) and they are not working.

2. Housing

Speed up the De hoop housing project so that people can get shelter , we have many back yard dwellers that are on the waiting list. Phase 1 of that project benefited people who have been staying in farms and mostly one RACE , now we are watching you and we want to see this integration happening that you promised us about.

3. Employment Equity

We demand the municipality to employ Africans to strategic positions as well not only as tea girls or garden boys , gone are those days, where you only see a black person as a floor sweeper.

In this municipality there's domination of one race and we have been saying this for many years. What you are doing here is done also by the businesses here in town because they see it and assume it's a right thing. Businesses such as PEP, Pick N Pay Clothing, Link, FNB etc. have no African people. We want to state it clearly that we have high rate of unemployed people in our area and we are part of SWARTLAND , we must be treated as such. All your departments are lacking other races and we were so shocked to see Law enforcements recent appointment, that cannot be allowed.

We call upon you to address the above issues and also speak to the above-mentioned companies to appoint African people as well.

4. Refuse bins not bags

We want to keep our town clean but we don't have refuse bins. The bags that are given only to few people were only meant for temporal solution at that time. We demand municipality to provide every household with refuse bin to avoid illegal dumping .

5. Road from PHASE 3 and 4 to the Old location or to Naphakade Primary school.

We have been saying the people are being robbed in Alfa street and they have no alternative route especially when its raining . Municipality must swiftly create some street/ or passage for people to safely move to the old location.

6. EPWP workers

We have noticed the biasness of the municipality when it comes to people who are participating on the EPWP. We call upon the municipality to balance the numbers equally according to the wards.

7. Sport Activities

We demand the municipality to build for us proper soccer and netball fields , monitor the company that you have appointed so that it can do quality job . We demand the Swartland mayor to be ready to sponsor football and netball tournament in the official opening of those fields when they are completed. We want the mayor to prove to us that he cares for all sport codes . We are going to wait for that tournament !

8. Phola park streets

The Phola park has streets that needs to be tarred. It can not be correct that you start with new areas to build streets and leave Phola park. We want those streets to be done in this financial year.

Tarred Road as you go to Darling road from Phase 2

A lot of people are using that road when they are going to work , when they jog and its an easy access to Thusong centre.

We are submitting these demands to you and we give you 14 days to respond starting from today.

Received bySignature

Community leaderSignature

Date 08 March 2024



CLEAN AUDITS SINCE 2010/11
SKOON OUDITS SEDERT 2010/11



B

Swartland forward-thinking 2040 -
where people can live their dreams!

Swartland vooruitdenkend 2040 -
waar mense hul drome kan uitleef!

File Ref: 14/2/1/1

Enquiries:
J J Scholtz

20 March 2024

Attention: Ms Liziwe Thando Beja
on behalf of Ilinge Lethu Community
6243 Nobuhle Street
Ilinge Lethu
MALMESBURY
7300

BY E-MAIL: tsm yolwa@gmail.com

Dear Sir/Madam

ILINGE LETHU PROTEST, 8 MARCH 2024: RESPONSE TO DEMANDS

Your memorandum of demands dated 8 March 2024 has reference, to which we respond as follows:

1. High tariffs

1.1 Water tariffs

The Municipality purchases water from the District Municipality @R 6.84/kl and subsidises the first block to all residential households under cost. The excessive bill of some consumers is as a result of high consumption and/or other occupants on the property using water in excess. The Municipality must unfortunately comply with the National Department of COGTA's directives in terms of free basic services. We therefore again want to appeal to all water users to use this resource sparingly.

1.2 Electricity tariffs

1.2.1 In terms of the Constitution municipalities have the responsibility to provide electricity in their area of jurisdiction.

1.2.2 Swartland Municipality has a license to distribute electricity in the towns of Malmesbury, Moorreesburg, Darling and Yzerfontein. The license is issued by NERSA in terms of the Electricity Regulation Act and no other person or utility can distribute electricity in our licensed area of supply. Swartland gets a bulk supply point from Eskom and then we distribute via our own networks into the various suburbs in the town. Bulk purchases from Eskom amounts to more than 84% of our total cost.

1.2.3 The tariffs are regulated by NERSA and set at a rate that allows us to recover the cost of providing the service. For 2023/24 the general Eskom increase to their customers was 18.65% while the municipality only increased tariffs by 18.49%. Swartland thus implemented a lower increase than what the Eskom direct customers experienced.

Rig asseblief alle korrespondensie aan:
Die Munisipale Bestuurder
Privaatsak X52
Malmesbury 7299
Darling Tel: 022 492 2237

Tel: 022 487 9400
Faks/Fax: 022 487 9440
Epos/Email: swartlandmun@swartland.org.za

Moorreesburg Tel: 022 433 2246

Kindly address all correspondence to:
The Municipal Manager
Private Bag X52
Malmesbury 7299
Yzerfontein Tel: 022 451 2366

- 1.2.4 Practically it would also be impossible for Eskom to supply electricity to parts of the town since they don't have networks in the area and are not in a position to take over the municipal networks. It would be counter productive to construct duplicate networks to make this possible as that will have a negative impact on tariffs.
- 1.2.5 Free units (50kWh) are allocated to qualifying indigent customers only and cannot expand this to all customers since we still need to pay for the electricity that we purchase from Eskom. The provision of free units of electricity is governed by the Municipal Indigent Policy and is available exclusively to registered equitable share beneficiaries. However, it is important to note that the extent to which free units can be provided is contingent upon the subsidy allocated by the National Government. As such, Swartland Municipality ensures that the provision of free electricity aligns with these guidelines, ensuring that the cost is covered by the subsidy provided by the National Government.

2. Housing

- 2.1 We wish to hereby record that the community of Illege Lethu in 2014 indicated that they were not prepared to wait for the greater Malmesbury, De Hoop housing project, and insisted that services sites be provided. This was agreed upon by the then Minister of Human Settlements and the relevant role-players, resulting in them already receiving a housing opportunity from the waiting list.
- 2.2 Further to note is that the allocation of houses/erven is not based on race but on date of application, should applicants qualify in terms of the criteria, as set by the National Department of Human Settlements. The qualifying criteria will remain the same for the current phase of the project.
- 2.3 The De Hoop Housing Project will take place in a phased approach and will create approximately 3036 opportunities in total. The project will be constructed over a period of 4 -6 years, based on funding received from the Department of Infrastructure.
- 2.4 The Municipality acknowledges that there is a dire need for housing in our municipal area, but cannot sacrifice the delivery of permanent housing for only backyard dwellers, otherwise we shall do manifest injustice to the thousands of persons who have been on our waiting list for many years. It would also facilitate and encourage "queue jumping".

3. Employment Equity

- 3.1 The stable environment of Swartland Municipality ensures that employees have stable careers and therefore vacancies at the higher occupational levels are not available in large numbers in order for Swartland Municipality to appoint persons from the designated groups (i.e. black people), in other words there is a very slow labour turnover.
- 3.2 The Recruitment and Selection Policy of Swartland Municipality prescribes that the employer shall take steps to promote equal opportunity in the workplace by eliminating unfair discrimination in any employment policy or practice. Affirmative action measures have been implemented for people from designated groups to be employed in vacancies. In the Employment Equity Plan, goals and targets were set for the employer to reach with regard to employment equity in the workplace according to the demographic composition of the Western/...

3.2/...

Western Cape, stating that the Municipality should ideally consist of 18.1% African Males, 17.6% African Females, 23.0% Coloured Males, 24.5% Coloured Females, 7.8% White Males and 8.2% White Females. See the table below indicating composition on 1 July 2018, the starting date of the previous Employment Equity Plan, and March 2024 as well as the Progress made.

- 3.3 A new Employment Equity Plan was adopted by Council with effect from 1 July 2023 continuing with the affirmative action measures from the previous plan as the targets have not yet been met. From these figures, it is clear that Swartland Municipality already employs too many Coloured Males although the figures have been declining, but still need to appoint African Males, African Females and Coloured Females as they are under represented. White Males and Females are also under represented in the Municipality. It is however a great challenge to change the composition of the employees in order to have representation according to the ideal composition, across all occupational levels, as there is still inequality on the higher levels. This in fact means that more African Males and Females must be appointed in the higher levels and more White and Coloured Males and Females must be appointed in the lower levels. Although slow, Swartland Municipality did however make progress in this regard.

Race and Gender	Ideal composition	July 2018 composition	2024 composition	Progress
African Males	18.1%	10.3%	12.4%	2.1% increase
African Females	17.6%	1.8%	2.3%	0.5% increase
Coloured Males	23.0%	55.7%	52.1%	3.6% decrease
Coloured Females	24.5%	19.4%	23.5%	4.1% increase
Indian Males	0.4%	0.0%	0.2%	0.2% increase
Indian Females	0.4%	0.0%	0.0%	No difference
White Males	7.8%	7.1%	4.6%	2.5% decrease
White Females	8.2%	5.7%	4.9%	0.8% decrease
TOTAL	100%	100%	100%	

- 3.4 Swartland Municipality also experiences an inability to recruit suitable candidates from designated groups for scarce and critical skills, e.g. suitably qualified artisans from the designated groups are very scarce. We are however also busy training existing employees in the scarce skills in order to develop and promote these employees. Training is however not a quick fix and takes quite a long time for the employees to finish their qualifications in order to be suitably qualified. This is a long term project and we have had some successes, namely having trained two African males who became qualified electricians, of which one is now employed as an Electrician. Since 2018 to date seven African employees were trained and promoted internally.
- 3.5 The Recruitment and Selection Policy prescribes that the employment equity targets must be taken into account in the filling of vacancies, and it is hereby confirmed that this does take place. Candidates from designated groups (african people) who apply for advertised positions are shortlisted based on the agreed selection criteria as indicated in the advertisement (based on/...

3.5/...

on the job description) and interviewed. The candidate who passes the interview with the highest mark above a minimum of 60% will be appointed in the position. Where suitable candidates from the under represented designated groups cannot be recruited, appointments are made on merit, therefore in some cases appointments are made of candidates in over representative designated groups. Special effort is however made to meet the employment equity targets.

- 3.6 Since 1 July 2018 the following new appointments were made: 36 African males and 7 African females of which 6 were appointed as Skilled technical and academically qualified workers, 14 were appointed as Semi-skilled and discretionary decision making workers and 23 were appointed as Unskilled and defined decision making workers.

4. Refuse bins (not bags)

The Municipality has completed a pilot project with the roll out of wheelie bins in a targeted area. The aim of the project was to establish the environmental and operational impact. Unfortunately, the pilot project has identified that the use of wheelie bins does not curb illegal dumping and therefore does not bear any significant environmental advantage. It further identified that the implementation of wheelie bins results in longer cycle times of service vehicle and teams notably reducing efficiency and an increase in operational costs. The Council has therefore resolved not to roll out wheelie bins in the whole of Swartland.

5. Road from PHASE 3 and 4 to the old location or to Naphakade Primary School

It is envisaged to incorporate the access from phase 3 and 4 to the Naphakade School with the planning and construction of the De Hoop development.

6. EPWP workers

- 6.1 During 2022 a Standard Operating Procedure for EPWP Contract Worker Appointments was adopted for implementation with effect from 1 May 2022.

- 6.2 The following procedure is to be followed when appointing an EPWP Contract Worker:

- (1) User department identifies the number of EPWP staff members to be appointed for the new period/project.
- (2) EPWP Job Seeker database administrator applies demographic targets and identifies workers from EPWP job seeker database in conjunction with user department for EPWP project. Checks that no recurring numbers occur. Candidates selected from Database per town/ward for specific project.
- (3) EPWP Job Seeker database administrator verifies details of short listed applicants according to beneficiaries criteria (note 1).
 - Short-listed candidates invited to office for closing of contract on a first come first served basis. Candidates must therefore ensure that their contact details on the application form are valid and contactable. If a candidate is not contactable at the contact details on the application form, this is noted on the database and if not rectified, the candidate is removed from the database as non-responsive.
 - An informal discussion is held with the candidate to ascertain whether the candidate is willing to do the work for the period of the contract, before a contract is issued and signed./...

6.2(3)/...

signed. If there are any matters regarding the candidate's application that are unclear, it is clarified during this discussion. In this instance many applicants indicate that they are not interested in a contract as they are not prepared to work for the EPWP remuneration offered. This EPWP remuneration is determined by the National Minimum Wage Act (Act 9 of 2018). A note is made on the database if the candidate is not interested.

- If the candidate signs the contract, he/she will report for duty on commencement date. If candidate does not show up, select candidate next in line on Database.
- (4) EPWP Job Seeker database administrator captures appointments on EPWP database. Names of candidates who start working are removed from Database.

6.3 Job seeker application forms are available at all centres of Swartland Municipality. EPWP Job Seeker database administrator checks addresses and erf number of new registrations against ward street list to ensure that the correct ward is entered. HR office administers EPWP job seeker database. Job seeker application form includes proof of address (municipal account) and erf number.

6.4 EPWP Beneficiaries Criteria (Note 1)

- South African Citizen with a valid bar-coded Identity Document
- Resident of the designated area where the project is implemented
- Preferably a person from an indigent household
- Be from a household with no income and priority given to one individual per household
- A person who is not a near relative of a permanent employee of Swartland Municipality, namely:
 - the employee's spouse or life partner
 - the employee's child or adopted child
 - the employee's parent, adoptive parent, parent-in-law, grandparent, grandchild, sibling, brother-in-law/sister-in-law

6.4 The same beneficiary may not be appointed on an EPWP contract if he/she was appointed in the previous six months. One EPWP contract for one period – no extension of contract is allowed. In line with the EPWP Phase 3 and in recognition of the extremely high rates of youth unemployment, the overall youth target is 55%; women 55% and people with disabilities is 2%. All the Municipal projects will strive to meet and where possible exceed these targets.

6.5 For the period 1 July 2023 to date, 84 EPWP job opportunities were filled in Malmesbury, of which 24 EPWP contract workers reside in Ilinge Lethu. During the selection process for the filling of these job opportunities 17 residents of Ilinge Lethu could not be contacted due to incorrect contact details or phones going directly to voicemail without the option of leaving a message. A total of 26 residents indicated that they were not interested in the job opportunity and 12 residents indicated that they have obtained employment elsewhere. This is proof that the community of Ilinge Lethu is not excluded from participation to the EPWP.

7. Sport activities

7.1 The amount of R11 million is spent in the current financial year for the upgrading of the Ilinge Lethu sport facilities. The project is for the construction of two new soccer fields, two combination courts, irrigation and fencing. An additional R5 million will be spent in the 2024/2025 financial year at this facility for the construction of an ablution block amongst others.

- 7.2 The Municipality does not sponsor sports tournaments. Every club that hosts or wants to host a tournament must do so from its own funds. As an example: the rugby clubs hold their annual sevens tournament and the Municipality does not make any financial contribution. Hence, no exception will be made in this instance. As for the mayoral cup, all major sports codes will be involved, but gradually and over time. The mayoral cup is in its infancy stage and therefore it will have to be phased in over time, provided however that the required funds are available.

8. Phola Park streets

It must be mentioned that 781m of roads in Phola Park have been upgraded since 2020 at a cost of R4 954 643. The Municipality is still working on the elimination of a gravel roads backlog of about 70km. The need for upgrading is noted and although no commitment can be made as to when the upgrading will be completed, it must be noted that the eradication of all backlogs, including water provision, storm water and sewer services in the whole of the Swartland, receive the highest priority at the time when the Council considers the allocation of available capital funding.

9. Tarred road from Phase 2 to Darling Road

The construction of the road is planned for the 2024/2025 financial year. The new road will formalize the informal access road currently in use between Darling Road and Phola Park.

Yours faithfully



MUNICIPAL MANAGER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
23 April 2024

7/1/2/2-2
WYK: ALLE

ITEM 8.7 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD
OP 30 APRIL 2024.

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JANUARIE – MAART 2024

SUBJECT: QUARTERLY REPORT (SECTION 52 of MFMA) – JANUARY – MARCH 2024

1. AGTERGROND / BACKGROUND

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 3de kwartaal soos op 31 Maart 2024.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2023/2024.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 3rd quarter as at 31 March 2024.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2023/2024.

2. WETGEWING / LEGISLATION

- 2.1 Local Government: Municipal Systems Act 32 of 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / LINK TO THE IDP

The monthly report links with Chapter 4 of the IDP - Strategic Goal 5 (A Connected and Innovative Local Government).

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

Grants and Subsidies received and recognised for the period January to March 2024:

• Local Government Equitable Share	: R 47 745 000
• WCED	: R 23 000 000
• Housing Project: De Hoop	: R 21 928 496
• Housing Project: Land	: R 5 500 000
• Libraries	: R 4 362 000
• Housing Project: Phola Park	: R 2 244 698
• Housing Project: Moorreesburg	: R 896 366
• Expanded Public Works	: R 549 000
• Non-motorised Transport Infrastructure	: R 500 000
• Service Delivery & Capacity Building	: R 500 000
• Housing Project: Darling	: R 454 000
• Municipal Disaster Response Grant	: R 350 000
• Proclaimed Roads	: R 170 000
• WC FMGSG (Student Bursaries)	: R 100 000

5. AANBEVELING / *RECOMMENDATION*

Dat kennis geneem word dat die kwartaalverslag op 26 April 2024 by die MPAC ter tafel gelê was en dat die MPAC, by wyse van verslagdoening aan die Raad, aanbeveel dat die Raad kennis neem van die kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Januarie tot 31 Maart 2024.

That cognisance be taken that the quarterly report was tabled at the MPAC on 26 April 2024 and that the MPAC, by way of reporting to the Council, recommends that the Council takes note of the quarterly report as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 January to 31 March 2024.

(get) J J Scholtz

MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52 Quarterly Report



Quarter 3
January 2024 - March 2024

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PART 1 – IN-YEAR REPORT

Section 1 – Mayor’s Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 31 March 2024 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or potential risks facing the municipality

- That Council note the impact of load shedding on its operations and more specifically the associated additional financial burden impacting the cost of providing services to communities.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 31 March 2024.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 High-level Results

- The following table provides a high-level summary of the municipality’s **YTD performance** on the capital, operational revenue and expenditure measured against the **YTD budget** as at 31 March 2024.

Description	YTD Operating Revenue	YTD Operating Expenditure	YTD Capital Expenditure
Year-to-date Budget 2023/24	R 878 453 279	R 678 662 825	R 172 265 660
Actuals as at 31 March 2024	R 867 395 386	R 648 512 691	R 93 126 415
Variance between YTD Budget and Actuals (over/-under)	R -11 057 893	R -30 150 134	R -79 139 245
Variance %	-1%	-4%	-46%

Note: Operating revenue includes capital transfers compared to the revenue schedule under 3.2.3.

Operational Revenue

The YTD Revenue (**including capital transfers**) at the end of March 2024 was **R867.395 million**, **1% below** the YTD budgeted projections.

Operational Expenditure

The YTD Expenditure at the end of March 2024 was **R 648.513 million**, **4% below** the YTD budgeted projections.

Capital Expenditure

The YTD Capital expenditure at the end of March 2024 was **R 93.126 million**, **46% below** the YTD budgeted projections, which will compound year-end conclusion.

- The following table provides a high-level summary of the municipality's **Annual performance** on the capital, operational revenue and expenditure measured against the **Annual budget** as at 31 March 2024.

Description	Annual Operating Revenue	Annual Operating Expenditure	Annual Capital Expenditure
Annual Budget 2023/24	R 1 252 422 714	R 1 071 352 206	R 248 689 919
Actuals as at 31 March 2024	R 867 395 386	R 648 512 691	R 93 126 415
Actuals as % of Total Annual Budget	69%	61%	37%

➤ **Debtors**

The collection rate for March 2024 was **102.30%** compared to **97.20%** in February 2024. (Amounts received in the current month for the previous month's debtors raised).

➤ **Cash flow**

The municipality started the year with a positive audited cash balance of R 722.017 million. The closing balance as at 31 March 2024 was **R 748.694 million** and include investments made to the amount of R 730 million.

3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2023/24)

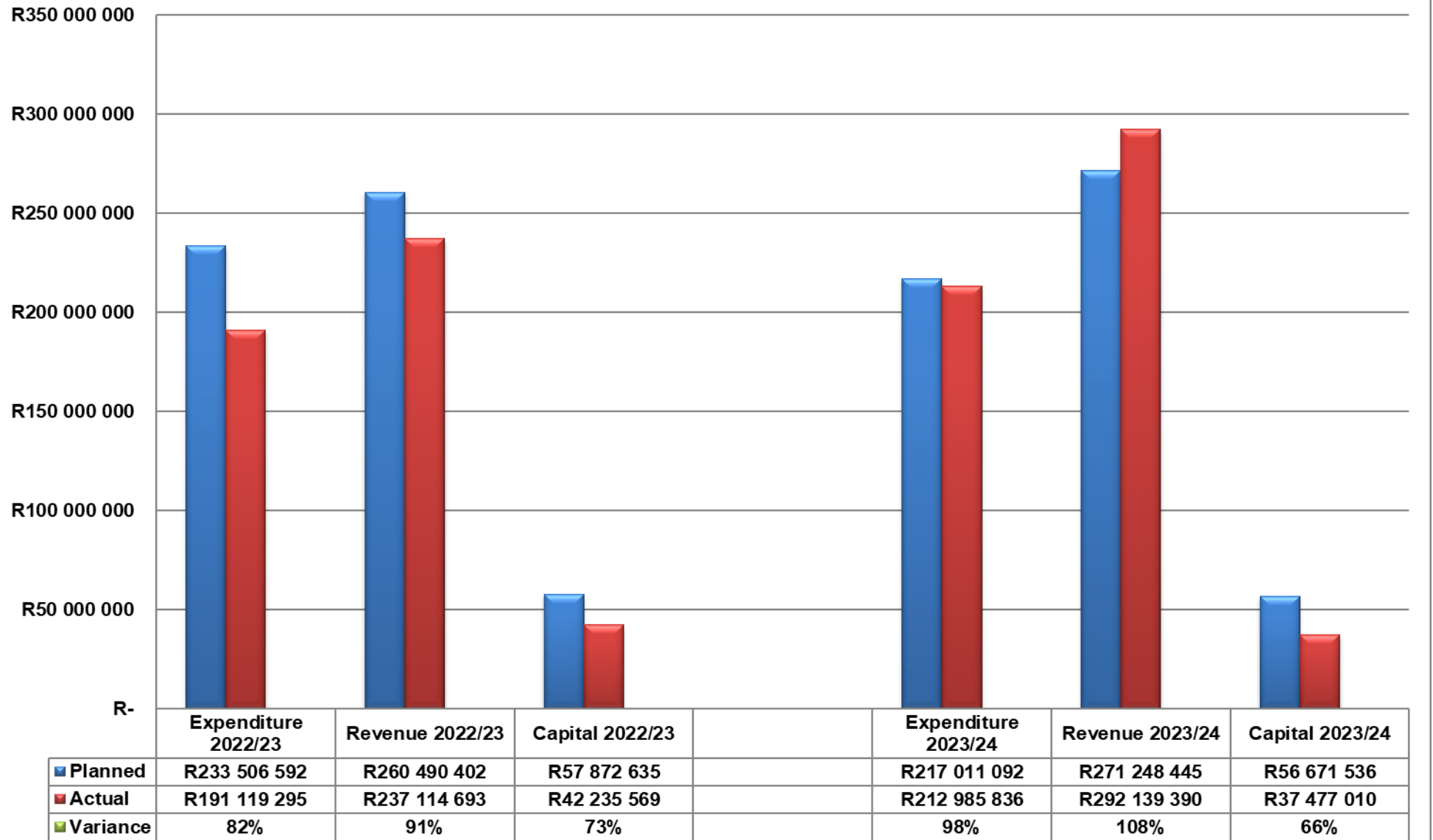
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JANUARY			FEBRUARY			MARCH			QUARTER 3		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2023/24													
CIVIL SERVICES	Expenditure	30 614 844	22 695 667	74%	30 672 365	20 532 713	67%	24 458 435	26 825 939	110%	85 745 644	70 054 318	82%
	Revenue	13 737 385	18 841 978	137%	15 931 619	22 961 701	144%	41 631 812	39 798 449	96%	71 300 816	81 602 128	114%
	Capital	4 151 467	2 215 129	53%	8 251 235	1 963 090	24%	9 391 295	9 727 746	104%	21 793 997	13 905 965	64%
CORPORATE SERVICES	Expenditure	3 764 795	3 907 471	104%	3 843 284	3 210 801	84%	4 153 896	3 450 287	83%	11 761 975	10 568 559	90%
	Revenue	57 401	1 202 865	2096%	54 688	1 470 863	2690%	4 001 696	1 068 472	27%	4 113 785	3 742 200	91%
	Capital	40 000	3 566	9%	15 000	1 217	8%	35 000	2 734	8%	90 000	7 517	8%
COUNCIL SERVICES	Expenditure	2 174 212	1 219 493	56%	1 840 286	1 778 989	97%	1 887 103	1 286 844	68%	5 901 601	4 285 326	73%
	Revenue	32 976	1 609	5%	25 652	10 504	41%	46 756	13 389	29%	105 384	25 503	24%
	Capital	(65 150)	-	0%	1 000	-	0%	-	-	#DIV/0!	(64 150)	-	0%
ELECTRICITY SERVICES	Expenditure	6 241 356	28 386 194	455%	28 679 768	28 399 139	99%	30 343 629	28 892 266	95%	65 264 753	85 677 599	131%
	Revenue	32 808 072	37 803 045	115%	30 431 945	41 331 881	136%	40 329 188	50 924 127	126%	103 569 205	130 059 052	126%
	Capital	4 521 332	349 506	8%	2 289 333	5 295 503	231%	3 890 999	12 030 043	309%	10 701 664	17 675 052	165%
FINANCIAL SERVICES	Expenditure	5 710 497	4 858 081	85%	6 170 427	4 466 438	72%	5 806 913	5 524 306	95%	17 687 837	14 848 825	84%
	Revenue	19 319 397	14 494 856	75%	15 745 153	14 950 468	95%	34 186 958	33 001 441	97%	69 251 508	62 446 764	90%
	Capital	(2 304)	5 837	-253%	-	-	#DIV/0!	-	15 570	#DIV/0!	(2 304)	21 407	-929%
DEVELOPMENT SERVICES	Expenditure	2 655 593	2 086 810	79%	2 679 914	2 121 174	79%	2 614 178	2 215 107	85%	7 949 685	6 423 090	81%
	Revenue	1 191 452	5 347 313	449%	730 183	1 571 548	215%	14 843 563	1 527 398	10%	16 765 198	8 446 259	50%
	Capital	1 098 726	4 084 149	372%	8 986 775	681 032	8%	14 841 775	875 755	6%	24 927 276	5 640 937	23%
MUNICIPAL MANAGER	Expenditure	827 494	666 228	81%	900 636	596 298	66%	879 557	616 859	70%	2 607 687	1 879 384	72%
	Revenue	-	-	0%	-	-	#DIV/0!	209 015	-	0%	209 015	-	0%
	Capital	-	-	#DIV/0!	1 000	-	0%	-	-	#DIV/0!	1 000	-	0%
PROTECTION SERVICES	Expenditure	6 669 004	6 783 334	102%	6 778 524	6 667 851	98%	6 644 382	5 797 550	87%	20 091 910	19 248 735	96%
	Revenue	1 127 866	1 998 752	177%	1 040 351	1 940 272	187%	3 765 317	1 878 460	50%	5 933 534	5 817 484	98%
	Capital	(790 947)	(5 035)	1%	-	203 701	#DIV/0!	15 000	27 466	183%	(775 947)	226 131	-29%
TOTAL	Expenditure	58 657 795	70 603 277	120%	81 565 204	67 773 401	83%	76 788 093	74 609 158	97%	217 011 092	212 985 836	98%
	Revenue	68 274 549	79 690 418	117%	63 959 591	84 237 237	132%	139 014 305	128 211 736	92%	271 248 445	292 139 390	108%
	Capital	8 953 124	6 653 152	74%	19 544 343	8 144 544	42%	28 174 069	22 679 313	80%	56 671 536	37 477 010	66%

- The variance of -929% on Financial services' capital expenditure is due to a virement for the shortfall on the purchase of office furniture for a new appointment.
- Other variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2022/23)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JANUARY			FEBRUARY			MARCH			QUARTER 3		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2022/23													
CIVIL SERVICES	Expenditure	22 853 571	20 327 882	89%	30 010 273	24 129 017	80%	28 269 002	21 776 679	77%	81 132 846	66 233 578	82%
	Revenue	15 899 098	16 508 169	104%	13 412 072	15 642 104	117%	43 057 887	44 264 523	103%	72 369 057	76 414 796	106%
	Capital	7 690 800	9 146 147	119%	18 194 213	9 138 347	50%	11 975 000	13 728 370	115%	37 860 013	32 012 865	85%
CORPORATE SERVICES	Expenditure	3 378 053	2 805 338	83%	3 291 377	2 634 432	80%	3 622 554	2 825 191	78%	10 291 984	8 264 961	80%
	Revenue	34 069	104 832	308%	53 609	56 350	105%	3 057 037	2 890 990	95%	3 144 715	3 052 171	97%
	Capital	-	26 061	#DIV/0!	60 000	10 239	17%	106 000	32 521	31%	166 000	68 821	41%
COUNCIL SERVICES	Expenditure	1 616 935	1 156 844	72%	1 637 300	1 064 835	65%	1 644 611	2 095 001	127%	4 898 846	4 316 681	88%
	Revenue	31 795	7 043	22%	22 597	3 827	17%	38 738	2 261	6%	93 130	13 131	14%
	Capital	2 000	-	0%	2 000	-	0%	-	-	#DIV/0!	4 000	-	0%
ELECTRICITY SERVICES	Expenditure	25 884 204	21 641 242	84%	28 973 488	23 634 385	82%	28 373 865	27 191 114	96%	83 231 557	72 466 742	87%
	Revenue	38 101 171	29 589 598	78%	28 637 174	27 238 798	95%	34 633 254	36 183 028	104%	101 371 599	93 011 424	92%
	Capital	2 630 833	1 053 267	40%	8 035 833	3 409 651	42%	5 353 833	3 594 347	67%	16 020 499	8 057 266	50%
FINANCIAL SERVICES	Expenditure	4 479 351	4 360 739	97%	5 873 045	4 581 297	78%	5 078 900	4 437 175	87%	15 431 296	13 379 210	87%
	Revenue	13 310 153	13 673 677	103%	16 172 633	13 901 431	86%	35 555 591	30 660 776	86%	65 038 377	58 235 884	90%
	Capital	-	1 986	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!	-	1 986	#DIV/0!
DEVELOPMENT SERVICES	Expenditure	5 430 352	4 620 231	85%	6 638 903	2 045 327	31%	6 037 064	4 611 621	76%	18 106 319	11 277 179	62%
	Revenue	870 321	752 422	86%	691 108	648 179	94%	11 560 196	608 822	5%	13 121 625	2 009 422	15%
	Capital	879 488	156 860	18%	1 324 792	267 193	20%	1 470 843	526 356	36%	3 675 123	950 409	26%
MUNICIPAL MANAGER	Expenditure	765 617	508 334	66%	800 603	513 093	64%	782 830	531 234	68%	2 349 050	1 552 661	66%
	Revenue	-	-	0%	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
	Capital	2 000	-	0%	-	9 083	#DIV/0!	-	-	#DIV/0!	2 000	9 083	454%
PROTECTION SERVICES	Expenditure	5 390 734	1 811 082	34%	6 410 545	6 318 383	99%	6 263 415	5 498 818	88%	18 064 694	13 628 283	75%
	Revenue	1 059 452	928 413	88%	970 791	886 990	91%	3 321 656	2 562 461	77%	5 351 899	4 377 864	82%
	Capital	-	157 762	#DIV/0!	25 000	733 658	2935%	120 000	243 720	203%	145 000	1 135 140	783%
TOTAL	Expenditure	69 798 817	57 231 693	82%	83 635 534	64 920 769	78%	80 072 241	68 966 834	86%	233 506 592	191 119 295	82%
	Revenue	69 306 059	61 564 154	89%	59 959 984	58 377 679	97%	131 224 359	117 172 860	89%	260 490 402	237 114 693	91%
	Capital	11 205 121	10 542 083	94%	27 641 838	13 568 170	49%	19 025 676	18 125 315	95%	57 872 635	42 235 569	73%

SDBIP QUARTER 3 COMPARISION



3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

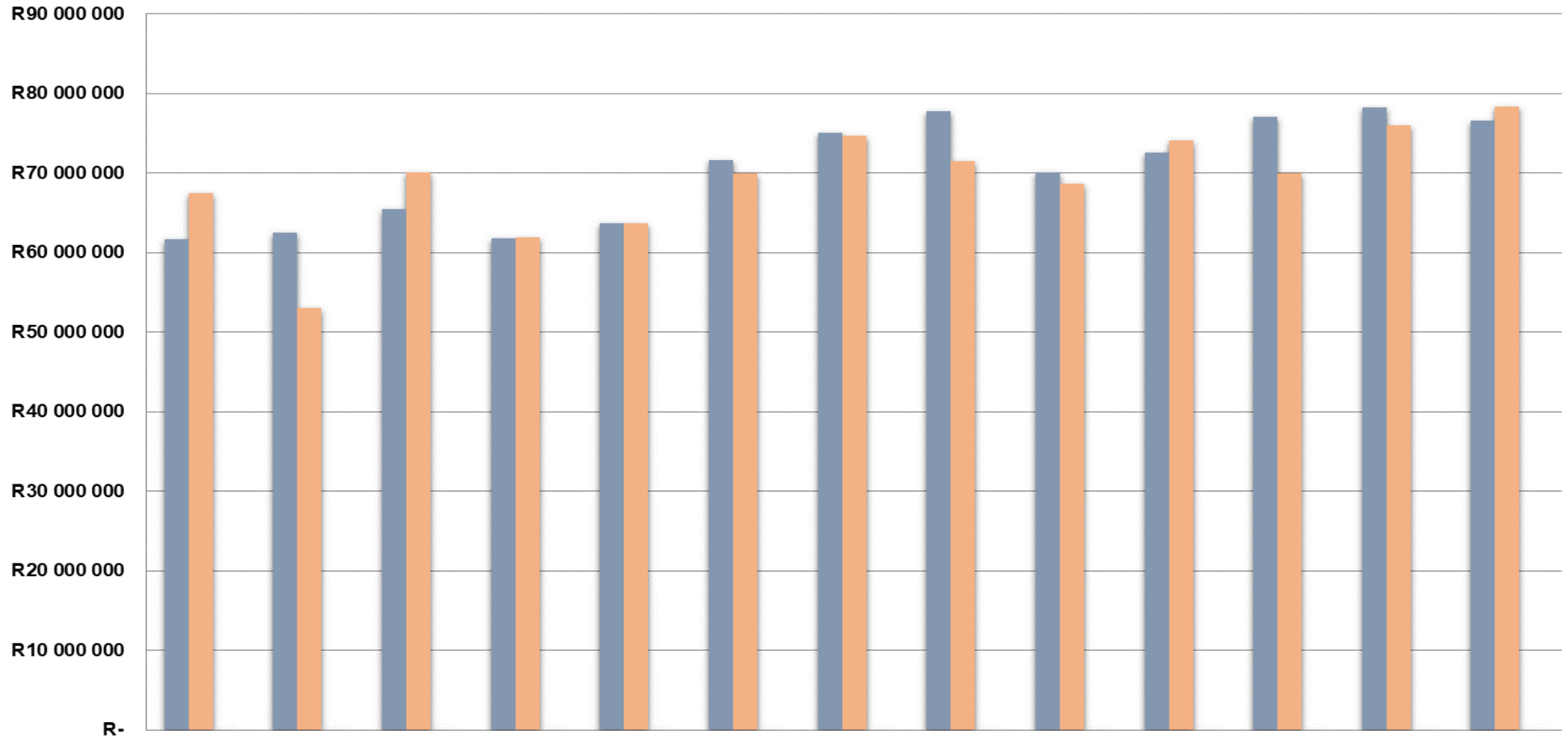
2023/24	Jan-24		Feb-24		Mar-24		Quarter 3		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	41 206 567	39 465 896	43 055 628	42 178 963	40 318 818	43 069 744	124 581 013	124 714 603	100%
RATES	13 224 198	12 757 449	13 200 045	12 893 742	13 124 485	13 709 007	39 548 728	39 360 198	100%
SEWERAGE	4 234 922	3 925 967	4 260 989	3 993 419	4 220 378	3 966 114	12 716 290	11 885 500	93%
AVAILABILITY	1 081 967	985 389	1 080 717	1 057 869	1 080 165	932 017	3 242 850	2 975 275	92%
HOUSING	36 098	31 333	36 822	34 132	35 767	33 579	108 687	99 044	91%
WATER	11 529 536	8 464 608	10 907 159	10 063 956	12 180 046	10 597 457	34 616 741	29 126 021	84%
REFUSE	3 211 686	3 025 332	3 215 233	3 094 261	3 229 787	3 002 950	9 656 706	9 122 543	94%
OTHER	2 581 926	1 306 239	2 461 204	2 712 264	2 442 413	3 080 444	7 485 543	7 098 948	95%
	R 77 106 900	R 69 962 213	R 78 217 797	R 76 028 606	R 76 631 860	R 78 391 313	R 231 956 557	R 224 382 132	96.73%

2022/23	Jan-23		Feb-23		Mar-23		Quarter 3		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	33 543 263	32 194 264	33 564 410	31 264 698	30 821 784	35 391 125	97 929 457	98 850 088	101%
RATES	12 571 604	11 786 389	12 555 555	12 025 748	12 604 945	12 802 289	37 732 104	36 614 425	97%
SEWERAGE	3 799 757	3 442 084	3 789 744	3 473 280	3 775 982	3 910 688	11 365 483	10 826 052	95%
AVAILABILITY	1 071 471	901 295	1 070 524	1 005 618	1 065 453	1 054 221	3 207 448	2 961 134	92%
HOUSING	34 142	28 279	35 304	27 849	34 998	30 457	104 444	86 585	83%
WATER	8 716 243	7 865 425	10 217 652	7 886 931	8 722 111	9 418 851	27 656 006	25 171 206	91%
REFUSE	2 788 940	2 559 322	2 769 874	2 603 330	2 803 057	2 886 037	8 361 870	8 048 690	96%
OTHER	1 936 645	1 415 301	1 440 814	1 419 964	1 828 456	1 935 398	5 205 915	4 770 663	92%
	R 64 462 065	R 60 192 358	R 65 443 877	R 59 707 418	R 61 656 787	R 67 429 065	R 191 562 728	R 187 328 842	97.79%

The combined monthly services collection rate of **96.73%** for the third quarter of the 2023/24 financial year decreased when compared to the previous financial year's rate of **97.79%**. The actual payments refer to amounts received for the previous month's debtors raised.

AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED

Monthly Collection Rate %



3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue									
Exchange Revenue									
Service charges - Electricity	364 616	421 007	399 716	35 707	326 073	316 775	9 298	3%	399 716
Service charges - Water	84 142	91 857	91 857	7 978	70 250	69 423	827	1%	91 857
Service charges - Waste Water Management	52 452	51 053	52 364	5 335	43 511	40 033	3 478	9%	52 364
Service charges - Waste management	32 770	32 997	32 997	2 842	25 433	24 498	934	4%	32 997
Sale of Goods and Rendering of Services		13 113	13 327	1 107	10 936	10 099	837	8%	13 327
Agency services	5 511	6 403	6 403	409	4 432	4 687	(254)	-5%	6 403
Interest earned from Receivables	4 048	2 640	3 199	348	2 708	2 522	186	7%	3 199
Interest from Current and Non Current Assets	58 939	55 954	83 051	801	7 958	7 777	181	2%	83 051
Rental from Fixed Assets	1 590	1 967	2 035	148	1 351	1 422	(71)	-5%	2 035
Operational Revenue		3 933	41 904	318	8 383	7 085	1 299	18%	41 904
Non-Exchange Revenue									
Property rates	152 117	167 830	167 830	13 431	124 117	125 151	(1 035)	-1%	167 830
Fines, penalties and forfeits	34 692	32 076	39 507	16	299	132	166	126%	39 507
Licence and permits	5 088	5 158	5 194	429	3 872	3 794	77	2%	5 194
Transfers and subsidies - Operational	173 875	168 036	172 097	38 120	164 826	164 337	488	0%	172 097
Interest		1 060	1 463	122	1 148	1 136	12	1%	1 463
Operational Revenue	16 837	15 402	15 402	979	8 449	11 551	(3 103)	-27%	15 402
Gains on disposal of Assets	9 945	14 613	4 169	–	1 944	2 547	(603)	-24%	4 169
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 132 514	108 089	805 689	792 971	12 718	2%	1 132 514

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 31 March 2024.

- **Operational Revenue (Exchange Revenue)** stands at 18% above the YTD budgeted projections mainly due to over-performance on various line items.
- **Fines, penalties and forfeits** stands above the YTD budgeted projections with the amount being insignificant from a material point of view.
- **Operational Revenue (Non-Exchange Revenue)** stands at 27% below the YTD budgeted projections mainly due to availability charges that is below the budgeted cash flows.
- **Gains on disposal of Assets** refer to Sale of land transactions that did not realise as budgeted.
- Revenue for the month of **March 2024** was **R108.089 million** whilst the overall YTD performance **excluding capital transfers** stands at **2% above** the budgeted projections.

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure By Type									
Employee related costs	291 907	316 394	318 241	23 910	223 237	229 650	(6 413)	-3%	318 241
Remuneration of councillors	11 225	12 081	12 419	946	9 103	9 156	(53)	-1%	12 419
Bulk purchases - electricity	289 451	356 097	333 881	23 987	228 907	230 798	(1 891)	-1%	333 881
Inventory consumed	51 767	61 034	59 988	2 000	18 045	19 221	(1 176)	-6%	59 988
Debt impairment	(5 478)	4 424	700	-	-	-	-	-	700
Depreciation and amortisation	93 100	112 614	118 670	7 907	70 217	80 031	(9 814)	-12%	118 670
Interest	15 655	14 486	12 944	-	4 750	5 594	(844)	-15%	12 944
Contracted services	90 997	70 092	77 317	5 201	46 916	56 711	(9 795)	-17%	77 317
Transfers and subsidies	4 246	5 060	5 426	374	4 323	4 121	201	5%	5 426
Irrecoverable debts written off	43 096	32 910	44 101	7 045	7 045	6 490	555	9%	44 101
Operational costs	39 690	57 831	58 574	3 239	33 028	36 891	(3 863)	-10%	58 574
Losses on Disposal of Assets	8 875	16 413	15 374	-	2 942	-	2 942	#DIV/0!	15 374
Other Losses		11 894	13 717	-	-	-	-		13 717
Total Expenditure	934 531	1 071 330	1 071 352	74 609	648 513	678 663	(30 150)	-4%	1 071 352

- **Depreciation and amortisation** is 12% below YTD budgeted projections due to the monthly transactions that is below the budgeted cash flows.
- **Contracted Services** and **Operational costs** is below the YTD budgeted projections mainly due to under performance on various line items.
- Expenditure for the month of **March 2024** was **R74.609 million** whilst the overall YTD performance stands at **4% below** the budgeted projections.

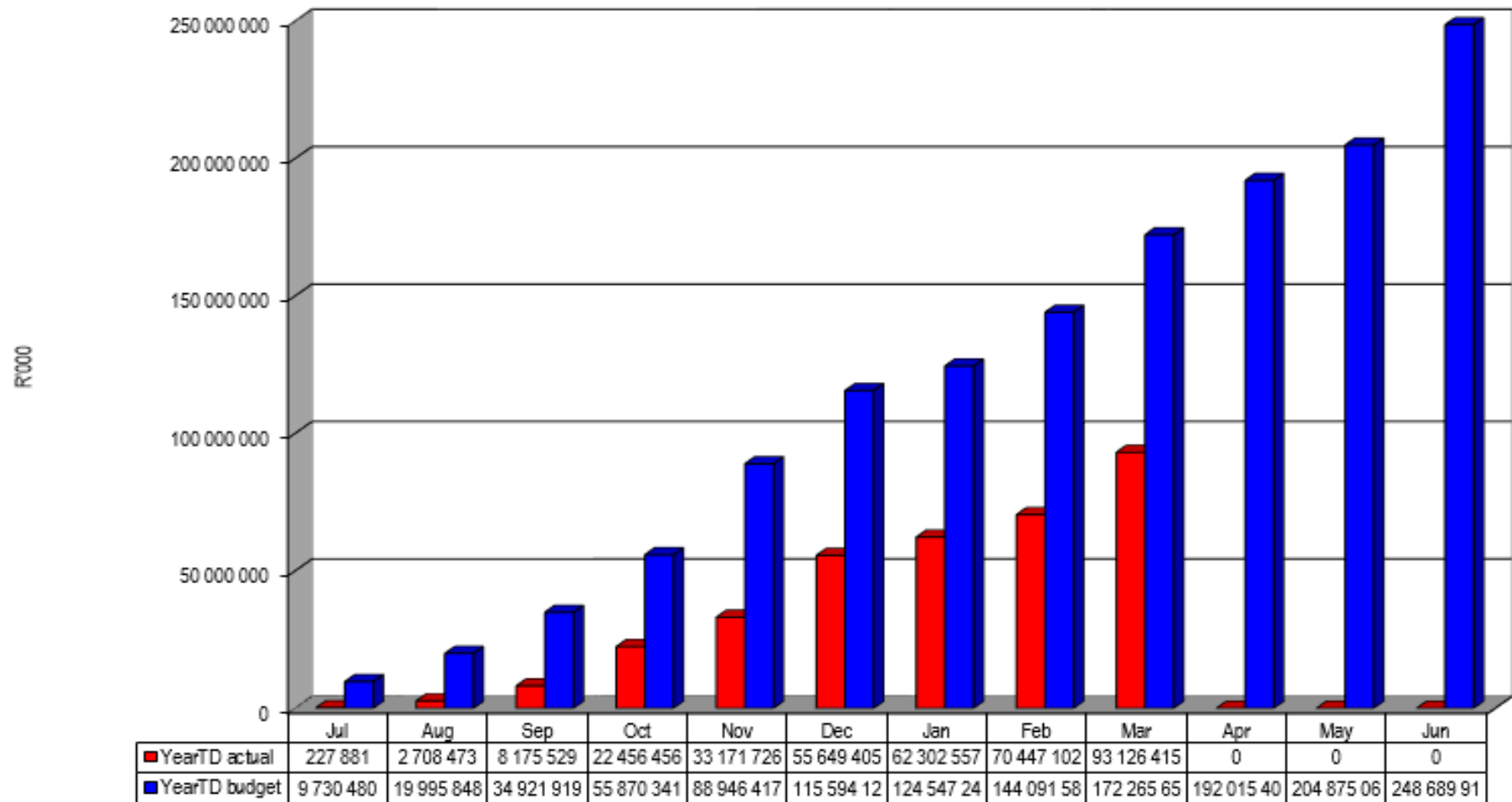
3.2.5 Capital expenditure and graphs against Annual Budget

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Civil Services	80 605	53 925	51 025	5 103	29 601 440	35 355	(5 753)	-16%	51 025
Vote 4 - Electricity Services	30 367	40 500	36 581	11 749	20 608 024	13 926	6 682	48%	36 581
Vote 6 - Development Services	1 678	55 314	55 007	213	10 685 133	48 838	(38 153)	-78%	55 007
Total Capital Multi-year expenditure	112 650	149 739	142 613	17 065	60 894 598	98 118	(37 224)	-38%	142 613
Single Year expenditure appropriation									
Vote 1 - Corporate Services	596	176	176	3	26 233	156	(130)	-83%	176
Vote 2 - Civil Services	26 520	35 808	65 767	4 625	23 059 947	47 975	(24 915)	-52%	65 767
Vote 3 - Council	664	692	12	-	8 261	12	(4)	-31%	12
Vote 4 - Electricity Services	18 239	14 758	27 302	281	4 900 580	13 286	(8 386)	-63%	27 302
Vote 5 - Financial Services	665	2 192	2 443	16	2 413 538	2 492	(78)	-3%	2 443
Vote 6 - Development Services	5 256	1 776	7 276	663	980 417	7 226	(6 246)	-86%	7 276
Vote 7 - Municipal Manager	12	12	12	-	2 774	12	(9)	-77%	12
Vote 8 - Protection Services	4 045	3 899	3 088	27	840 068	2 988	(2 148)	-72%	3 088
Total Capital single-year expenditure	55 996	59 313	106 077	5 614	32 231 817	74 148	(41 916)	-57%	106 077
Total Capital Expenditure	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690
Capital Expenditure - Functional Classification									
Governance and administration	4 751	8 444	7 235	681	4 051 225	7 146	(3 095)	-43%	7 235
Executive and council	676	704	24	-	11 035	24	(13)	-54%	24
Finance and administration	4 075	7 740	7 211	681	4 040 191	7 122	(3 082)	-43%	7 211
Community and public safety	6 585	32 539	26 434	3 074	11 871 475	17 290	(5 419)	-31%	26 434
Community and social services	407	1 250	890	-	493 835	670	(176)	-26%	890
Sport and recreation	2 132	27 390	22 456	3 046	10 537 573	13 632	(3 094)	-23%	22 456
Public safety	4 045	3 899	3 088	27	840 068	2 988	(2 148)	-72%	3 088
Economic and environmental services	57 365	81 843	101 775	4 721	37 713 401	81 072	(43 358)	-53%	101 775
Planning and development	3 389	14 612	24 002	596	6 338 900	21 821	(15 483)	-71%	24 002
Road transport	53 976	67 231	77 773	4 125	31 374 501	59 250	(27 876)	-47%	77 773
Trading services	99 946	86 227	113 245	14 204	39 490 313	66 758	(27 267)	-41%	113 245
Energy sources	45 870	53 741	62 877	12 009	25 319 576	26 294	(975)	-4%	62 877
Water management	30 998	14 564	25 034	1 010	3 582 727	19 740	(16 157)	-82%	25 034
Waste water management	16 648	13 915	21 634	311	8 318 842	18 022	(9 703)	-54%	21 634
Waste management	6 429	4 007	3 701	875	2 269 169	2 701	(432)	-16%	3 701
Other	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690
Funded by:									
National Government	51 410	48 366	46 713	15 996	39 505 335	28 466	11 039	39%	46 713
Provincial Government	7 221	57 796	71 996	1 566	14 470 447	65 807	(51 336)	-78%	71 996
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocation)	11 210	1 225	1 200	-	1 200 108	7 388	(6 187)	-84%	1 200
Transfers recognised - capital	69 841	107 387	119 909	17 562	55 175 891	101 660	(46 484)	-46%	119 909
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	98 806	101 665	128 781	5 117	37 950 524	70 605	(32 655)	-46%	128 781
Total Capital Funding	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690

- Capital expenditure for the month of **March 2024** amounts to **R22 679 313** and stands at **46%** below the projected YTD budget which is not aligned to the SDBIP and budget plan as provided by the respective directors.
- The YTD actual is at its lowest level of only **R93 126 417 (37.45%)** compared to the total budget of **R248 689 919** and previous years. This will result in bottlenecks in the last quarter prior to year-end and has the very real potential of material under-performance and a challenging year-end closure.
- Commitments are R15 521 048.

2023-2024 Top 10 Capital Projects											
No	PROJECT DESCRIPTION	Adjustments Budget	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently (%)	Any challenges identified that is resulting in delays?
CIVIL											
1	Generator Installations	8 506 517	-	2 717 964	8 506 517	5 788 553	68%	Construction	Swartland	45%	
ROADS											
2	Roads Swartland: Resealing of Roads	9 251 164	-	8 165 553	9 251 164	1 085 611	12%	Construction	Swartland	95%	
3	Roads Swartland: Construction of New Roads	25 128 506	540 017	13 896 180	17 958 000	11 232 326	45%	Construction	Swartland	60%	
SPORTGROUNDS											
4	Upgrading of Ilinge Lethu Sports Fields	9 776 494	711 012	6 353 379	8 200 000	3 423 115	35%	Tenders process	Ilinge Lethu	60%	
SWIMMING POOLS											
5	Swimming Pool: Wesbank	7 300 000	-	1 558 936	1 500 000	5 741 064	79%	Tenders process	Wesbank	20%	
HOUSING											
6	Malmesbury De Hoop Serviced Sites	48 957 000	647 520	8 421 614	42 787 909	40 535 386	83%	Contract awarded to Asla/Devco. Contractor on site	Malmesbury	22%	
7	Purchasing of Land: Silvertown	5 500 000	-	-	5 500 000	5 500 000	100%	Contract has been concluded by dept of infrastructure	Chatsworth	50%	
ELECTRICAL SERVICES											
8	Malmesbury De Hoop Development: Electrical Bulk supply upgrading (INEP)	23 658 000	4 918 444	19 588 098	11 658 000	4 069 902	17%	Contract awarded to VE Electrical. Material orders placed	Malmesbury	50%	Expenditure will be paid from INEP Vote first and then CRR Vote.
9	Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes (CRR)	10 931 440	14 567	76 674	276 000	10 854 766	99%	Contract awarded to VE Electrical. Material orders placed	Malmesbury	0%	
10	Replace oil insulated switchgear and equipment	5 000 000	-	885 628	4 700 000	4 114 372	82%	4x RMU's delivered 4/6 Minisubstations delivered. Some material still to be ordered.	Swartland	50%	Installation will be done in-house once material received. 4x RMU's delivered, 4/6 Minisubstations delivered

Chart C2 2023/24 Capital Expenditure: YTD actual v YTD budget



3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q3 Third Quarter					
Description of financial indicator	Basis of calculation	Budget Year 2023/24			
		Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	11.9%	12.3%	11.6%	12.3%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0.0%	0.0%	0.0%	0.0%
<u>Safety of Capital</u>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	9.5%	6.8%	9.4%	6.8%
Gearing	Long Term Borrowing/ Funds & Reserves	24.8%	11.0%	14.6%	11.0%
<u>Liquidity</u>					
Current Ratio	Current assets/current liabilities	6:1	4:1	5:1	4:1
<u>Revenue Management</u>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	97.0%	97.00%	97.61%	97.0%
<u>Creditors Management</u>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	100.0%	100.00%	99.29%	100.0%
<u>Funding of Provisions</u>					
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions				
<u>Other Indicators</u>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	6.0%	6.0%	3.57%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	21.0%	21.0%	17.14%	21.0%
Employee costs	Employee costs/Total Revenue - capital revenue	29.2%	28.1%	27.7%	28.1%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	6.1%	6.3%	6.0%	6.3%
Interest & Depreciation	I&D/Total Revenue - capital revenue	11.7%	11.6%	9.3%	11.6%
<u>IDP regulation financial viability indicators</u>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	17.2%	7.8%	8.5%	7.8%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.3%	8.2%	4.7%	8.2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	10	6	10	6

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	152 117	167 830	167 830	13 431	124 117	125 151	(1 035)	-1%	167 830
Service charges	533 980	596 914	576 934	51 862	465 267	450 729	14 537	3%	576 934
Investment revenue	58 939	55 954	–	801	7 958	7 777	181	2%	83 051
Transfers and subsidies - Operational	58 939	168 036	83 051	38 120	164 826	164 337	488	0%	172 097
Other own revenue	192 648	96 364	304 699	3 876	43 522	44 976	(1 454)	-3%	132 602
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 132 514	108 089	805 689	792 971	12 718	2%	1 132 514
Employee costs	291 907	316 394	318 241	23 910	223 237	229 650	(6 413)	-3%	318 241
Remuneration of Councillors	11 225	12 081	12 419	946	9 103	9 156	(53)	-1%	12 419
Depreciation and amortisation	93 100	112 614	118 670	7 907	70 217	80 031	(9 814)	-12%	118 670
Interest	15 655	14 486	12 944	–	4 750	5 594	(844)	-15%	12 944
Inventory consumed and bulk purchases	341 218	417 131	393 869	25 987	246 952	250 018	(3 066)	-1%	393 869
Transfers and subsidies	4 246	5 060	5 426	374	4 323	4 121	201	5%	5 426
Other expenditure	177 180	193 564	209 783	15 485	89 931	100 092	(10 162)	-10%	209 783
Total Expenditure	934 531	1 071 330	1 071 352	74 609	648 513	678 663	(30 150)	-4%	1 071 352
Surplus/(Deficit)	62 092	13 768	61 162	33 480	157 176	114 308	42 868	38%	61 162
Transfers and subsidies - capital (monetary allocations)	76 120	107 387	119 909	20 123	61 549	85 482	(23 934)	-28%	119 909
Surplus/(Deficit) after capital transfers & contributions	138 212	121 155	181 071	53 603	218 883	199 790	19 092	10%	181 071
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	138 212	121 155	181 071	53 603	218 883	199 790	19 092	10%	181 071
Capital expenditure & funds sources									
Capital expenditure	168 647	209 052	248 690	22 679	93 126	172 266	(79 139)	-46%	248 690
Capital transfers recognised	69 841	107 387	119 909	17 562	55 176	101 660	(46 484)	-46%	119 909
Internally generated funds	98 806	101 665	128 781	5 117	37 951	70 605	(32 655)	-46%	128 781
Total sources of capital funds	168 647	209 052	248 690	22 679	93 126	172 266	(79 139)	-46%	248 690
Financial position									
Total current assets	879 602	863 166	550 837		743 738				550 837
Total non current assets	2 234 437	2 322 092	2 681 855		2 565 488				2 681 855
Total current liabilities	144 679	144 717	123 924		154 034				123 924
Total non current liabilities	223 551	224 988	182 217		180 253				182 217
Community wealth/Equity	2 745 810	2 815 553	2 926 550		2 756 056				2 926 550
Cash flows									
Net cash from (used) operating	234 306	224 935	267 554	100 429	450 319	252 950	(197 369)	-78%	267 554
Net cash from (used) investing	(170 142)	(194 439)	(543 469)	(12 590)	(375 715)	(362 517)	13 198	-4%	(543 469)
Net cash from (used) financing	(7 238)	(8 261)	(51 559)	(42 799)	(47 927)	(25 654)	22 273	-87%	(51 559)
Cash/cash equivalents at the month/year	722 017	684 449	394 543	722 017	748 694	586 795	(161 899)	-28%	394 543
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	59 083	12 908	2 817	2 243	1 798	2 565	3 583	27 862	112 858
Creditors Age Analysis									
Total Creditors	13 708	45	153	–	2	–	–	–	13 908

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Governance and administration	290 544	319 063	338 532	33 281	214 437	216 118	(1 681)	-1%	338 532
Executive and council	103	305	335	13	46	245	(198)	-81%	335
Finance and administration	290 441	318 758	337 778	33 268	214 390	215 664	(1 274)	-1%	337 778
Internal audit	-	-	418	-	-	209	(209)	-100%	418
Community and public safety	84 174	127 957	140 937	4 694	44 582	72 074	(27 492)	-38%	140 937
Community and social services	14 502	13 893	14 681	1 455	9 914	10 809	(895)	-8%	14 681
Sport and recreation	5 355	16 216	15 123	1 968	12 416	11 616	799	7%	15 123
Public safety	42 679	42 089	50 102	1 025	9 752	7 913	1 840	23%	50 102
Housing	21 638	55 758	61 030	246	12 500	41 736	(29 236)	-70%	61 030
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	43 503	33 128	33 277	5 301	28 764	24 850	3 914	16%	33 277
Planning and development	4 946	4 789	4 992	414	4 032	3 828	204	5%	4 992
Road transport	38 558	28 339	28 285	4 887	24 732	21 022	3 710	18%	28 285
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	654 507	712 303	739 643	84 932	579 587	565 387	14 199	3%	739 643
Energy sources	393 023	456 425	448 917	50 923	360 660	347 025	13 635	4%	448 917
Water management	123 175	113 187	125 708	12 858	90 327	93 458	(3 131)	-3%	125 708
Waste water management	83 402	86 097	108 423	13 309	81 162	78 153	3 009	4%	108 423
Waste management	54 906	56 595	56 595	7 842	47 437	46 751	686	1%	56 595
Other	15	34	34	3	26	24	2	8%	34
Total Revenue - Functional	1 072 743	1 192 485	1 252 423	128 212	867 395	878 453	(11 058)	-1%	1 252 423
Expenditure - Functional									
Governance and administration	135 064	171 937	185 495	12 712	111 933	122 485	(10 552)	-9%	185 495
Executive and council	22 144	25 835	26 873	1 543	19 788	20 122	(334)	-2%	26 873
Finance and administration	111 032	142 949	155 047	11 004	90 694	99 874	(9 180)	-9%	155 047
Internal audit	1 889	3 152	3 575	165	1 451	2 489	(1 038)	-42%	3 575
Community and public safety	167 610	154 654	165 699	9 444	90 934	95 944	(5 011)	-5%	165 699
Community and social services	23 083	26 330	27 619	1 792	17 371	19 421	(2 050)	-11%	27 619
Sport and recreation	31 643	34 938	36 012	2 576	24 217	25 286	(1 069)	-4%	36 012
Public safety	86 711	88 686	97 304	4 749	46 197	47 792	(1 595)	-3%	97 304
Housing	26 174	4 701	4 764	327	3 149	3 445	(296)	-9%	4 764
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	75 256	85 081	80 857	5 094	50 099	53 376	(3 277)	-6%	80 857
Planning and development	14 561	16 200	16 738	1 024	10 479	12 147	(1 668)	-14%	16 738
Road transport	60 695	68 882	64 119	4 070	39 620	41 229	(1 609)	-4%	64 119
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	554 307	657 274	636 917	46 916	393 435	405 103	(11 668)	-3%	636 917
Energy sources	338 635	414 005	392 764	28 154	264 912	269 026	(4 114)	-2%	392 764
Water management	86 075	107 650	101 792	8 681	39 477	38 774	703	2%	101 792
Waste water management	69 307	77 428	78 564	5 694	51 325	55 835	(4 510)	-8%	78 564
Waste management	60 290	58 190	63 797	4 387	37 721	41 468	(3 746)	-9%	63 797
Other	2 294	2 384	2 385	443	2 112	1 754	358	20%	2 385
Total Expenditure - Functional	934 531	1 071 330	1 071 352	74 609	648 513	678 663	(30 150)	-4%	1 071 352
Surplus/ (Deficit) for the year	138 212	121 155	181 071	53 603	218 883	199 790	19 092	10%	181 071

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Corporate Services	13 416	12 735	14 795	1 068	10 287	10 699	(412)	-3.8%	14 795
Vote 2 - Civil Services	293 035	299 716	321 785	39 798	245 592	241 137	4 455	1.8%	321 785
Vote 3 - Council	103	305	335	13	46	245	(198)	-81.0%	335
Vote 4 - Electricity Services	393 023	456 443	448 935	50 924	360 672	347 039	13 633	3.9%	448 935
Vote 5 - Financial Services	287 844	304 521	333 604	33 001	212 215	213 600	(1 385)	-0.6%	333 604
Vote 6 - Development Services	31 971	64 870	70 359	1 527	20 490	48 820	(28 330)	-58.0%	70 359
Vote 7 - Municipal Manager	–	–	418	–	–	209	(209)	-100.0%	418
Vote 8 - Protection Services	53 349	53 895	62 192	1 878	18 093	16 705	1 388	8.3%	62 192
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–	–	–
Total Revenue by Vote	1 072 743	1 192 485	1 252 423	128 212	867 395	878 453	(11 058)	-1.3%	1 252 423
Expenditure by Vote									
Vote 1 - Corporate Services	37 800	42 202	45 200	3 450	30 713	31 828	(1 114)	-3.5%	45 200
Vote 2 - Civil Services	325 328	369 407	367 605	26 826	206 549	218 612	(12 063)	-5.5%	367 605
Vote 3 - Council	18 881	23 068	23 556	1 287	16 667	17 977	(1 310)	-7.3%	23 556
Vote 4 - Electricity Services	342 784	419 094	397 769	28 892	267 541	272 289	(4 748)	-1.7%	397 769
Vote 5 - Financial Services	52 095	73 728	82 010	5 524	43 360	49 239	(5 879)	-11.9%	82 010
Vote 6 - Development Services	50 629	32 212	33 065	2 215	21 021	23 689	(2 668)	-11.3%	33 065
Vote 7 - Municipal Manager	7 573	8 927	9 968	617	6 523	6 892	(369)	-5.4%	9 968
Vote 8 - Protection Services	99 441	102 693	112 180	5 798	56 139	58 137	(1 999)	-3.4%	112 180
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–	–	–
Total Expenditure by Vote	934 531	1 071 330	1 071 352	74 609	648 513	678 663	(30 150)	-4.4%	1 071 352
Surplus/ (Deficit) for the year	138 212	121 155	181 071	53 603	218 883	199 790	19 092	9.6%	181 071

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue									
Exchange Revenue									
Service charges - Electricity	364 616	421 007	399 716	35 707	326 073	316 775	9 298	3%	399 716
Service charges - Water	84 142	91 857	91 857	7 978	70 250	69 423	827	1%	91 857
Service charges - Waste Water Management	52 452	51 053	52 364	5 335	43 511	40 033	3 478	9%	52 364
Service charges - Waste management	32 770	32 997	32 997	2 842	25 433	24 498	934	4%	32 997
Sale of Goods and Rendering of Services		13 113	13 327	1 107	10 936	10 099	837	8%	13 327
Agency services	5 511	6 403	6 403	409	4 432	4 687	(254)	-5%	6 403
Interest earned from Receivables	4 048	2 640	3 199	348	2 708	2 522	186	7%	3 199
Interest from Current and Non Current Assets	58 939	55 954	83 051	801	7 958	7 777	181	2%	83 051
Rental from Fixed Assets	1 590	1 967	2 035	148	1 351	1 422	(71)	-5%	2 035
Operational Revenue		3 933	41 904	318	8 383	7 085	1 299	18%	41 904
Non-Exchange Revenue									
Property rates	152 117	167 830	167 830	13 431	124 117	125 151	(1 035)	-1%	167 830
Fines, penalties and forfeits	34 692	32 076	39 507	16	299	132	166	126%	39 507
Licence and permits	5 088	5 158	5 194	429	3 872	3 794	77	2%	5 194
Transfers and subsidies - Operational	173 875	168 036	172 097	38 120	164 826	164 337	488	0%	172 097
Interest		1 060	1 463	122	1 148	1 136	12	1%	1 463
Operational Revenue	16 837	15 402	15 402	979	8 449	11 551	(3 103)	-27%	15 402
Gains on disposal of Assets	9 945	14 613	4 169	-	1 944	2 547	(603)	-24%	4 169
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 132 514	108 089	805 689	792 971	12 718	2%	1 132 514
Expenditure By Type									
Employee related costs	291 907	316 394	318 241	23 910	223 237	229 650	(6 413)	-3%	318 241
Remuneration of councillors	11 225	12 081	12 419	946	9 103	9 156	(53)	-1%	12 419
Bulk purchases - electricity	289 451	356 097	333 881	23 987	228 907	230 798	(1 891)	-1%	333 881
Inventory consumed	51 767	61 034	59 988	2 000	18 045	19 221	(1 176)	-6%	59 988
Debt impairment	(5 478)	4 424	700	-	-	-	-		700
Depreciation and amortisation	93 100	112 614	118 670	7 907	70 217	80 031	(9 814)	-12%	118 670
Interest	15 655	14 486	12 944	-	4 750	5 594	(844)	-15%	12 944
Contracted services	90 997	70 092	77 317	5 201	46 916	56 711	(9 795)	-17%	77 317
Transfers and subsidies	4 246	5 060	5 426	374	4 323	4 121	201	5%	5 426
Irrecoverable debts written off	43 096	32 910	44 101	7 045	7 045	6 490	555	9%	44 101
Operational costs	39 690	57 831	58 574	3 239	33 028	36 891	(3 863)	-10%	58 574
Losses on Disposal of Assets	8 875	16 413	15 374	-	2 942	-	2 942	#DIV/0!	15 374
Other Losses		11 894	13 717	-	-	-	-		13 717
Total Expenditure	934 531	1 071 330	1 071 352	74 609	648 513	678 663	(30 150)	-4%	1 071 352
Surplus/(Deficit)	62 092	13 768	61 162	33 480	157 176	114 308	42 868	0	61 162
Transfers and subsidies - capital (monetary)	76 120	107 387	119 909	20 123	61 549	85 482	(23 934)	(0)	119 909
Transfers and subsidies - capital (in-kind)		-	-	-	158	-	158	#DIV/0!	-
Surplus/(Deficit) after capital transfers & Income Tax	138 212	121 155	181 071	53 603	218 883	199 790			181 071
Surplus/(Deficit) after income tax	138 212	121 155	181 071	53 603	218 883	199 790			181 071
Share of Surplus/Deficit attributable to Joint Venture									-
Share of Surplus/Deficit attributable to Minorities									-
Surplus/(Deficit) attributable to	138 212	121 155	181 071	53 603	218 883	199 790			181 071
Surplus/ (Deficit) for the year	138 212	121 155	181 071	53 603	218 883	199 790			181 071

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Civil Services	80 605	53 925	51 025	5 103	29 601 440	35 355	(5 753)	-16%	51 025
Vote 4 - Electricity Services	30 367	40 500	36 581	11 749	20 608 024	13 926	6 682	48%	36 581
Vote 6 - Development Services	1 678	55 314	55 007	213	10 685 133	48 838	(38 153)	-78%	55 007
Total Capital Multi-year expenditure	112 650	149 739	142 613	17 065	60 894 598	98 118	(37 224)	-38%	142 613
Single Year expenditure appropriation									
Vote 1 - Corporate Services	596	176	176	3	26 233	156	(130)	-83%	176
Vote 2 - Civil Services	26 520	35 808	65 767	4 625	23 059 947	47 975	(24 915)	-52%	65 767
Vote 3 - Council	664	692	12	-	8 261	12	(4)	-31%	12
Vote 4 - Electricity Services	18 239	14 758	27 302	281	4 900 580	13 286	(8 386)	-63%	27 302
Vote 5 - Financial Services	665	2 192	2 443	16	2 413 538	2 492	(78)	-3%	2 443
Vote 6 - Development Services	5 256	1 776	7 276	663	980 417	7 226	(6 246)	-86%	7 276
Vote 7 - Municipal Manager	12	12	12	-	2 774	12	(9)	-77%	12
Vote 8 - Protection Services	4 045	3 899	3 088	27	840 068	2 988	(2 148)	-72%	3 088
Total Capital single-year expenditure	55 996	59 313	106 077	5 614	32 231 817	74 148	(41 916)	-57%	106 077
Total Capital Expenditure	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690
Capital Expenditure - Functional Classification									
Governance and administration	4 751	8 444	7 235	681	4 051 225	7 146	(3 095)	-43%	7 235
Executive and council	676	704	24	-	11 035	24	(13)	-54%	24
Finance and administration	4 075	7 740	7 211	681	4 040 191	7 122	(3 082)	-43%	7 211
Community and public safety	6 585	32 539	26 434	3 074	11 871 475	17 290	(5 419)	-31%	26 434
Community and social services	407	1 250	890	-	493 835	670	(176)	-26%	890
Sport and recreation	2 132	27 390	22 456	3 046	10 537 573	13 632	(3 094)	-23%	22 456
Public safety	4 045	3 899	3 088	27	840 068	2 988	(2 148)	-72%	3 088
Economic and environmental services	57 365	81 843	101 775	4 721	37 713 401	81 072	(43 358)	-53%	101 775
Planning and development	3 389	14 612	24 002	596	6 338 900	21 821	(15 483)	-71%	24 002
Road transport	53 976	67 231	77 773	4 125	31 374 501	59 250	(27 876)	-47%	77 773
Trading services	99 946	86 227	113 245	14 204	39 490 313	66 758	(27 267)	-41%	113 245
Energy sources	45 870	53 741	62 877	12 009	25 319 576	26 294	(975)	-4%	62 877
Water management	30 998	14 564	25 034	1 010	3 582 727	19 740	(16 157)	-82%	25 034
Waste water management	16 648	13 915	21 634	311	8 318 842	18 022	(9 703)	-54%	21 634
Waste management	6 429	4 007	3 701	875	2 269 169	2 701	(432)	-16%	3 701
Other	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690
Funded by:									
National Government	51 410	48 366	46 713	15 996	39 505 335	28 466	11 039	39%	46 713
Provincial Government	7 221	57 796	71 996	1 566	14 470 447	65 807	(51 336)	-78%	71 996
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocation)	11 210	1 225	1 200	-	1 200 108	7 388	(6 187)	-84%	1 200
Transfers recognised - capital	69 841	107 387	119 909	17 562	55 175 891	101 660	(46 484)	-46%	119 909
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	98 806	101 665	128 781	5 117	37 950 524	70 605	(32 655)	-46%	128 781
Total Capital Funding	168 647	209 052	248 690	22 679	93 126 415	172 266	(79 139)	-46%	248 690

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter					
Description	2022/23	Budget Year 2023/24			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	722 017	684 449	394 543	579 944	394 543
Trade and other receivables from exchange transactions	87 081	108 621	92 404	98 330	92 404
Receivables from non-exchange transactions	38 451	33 732	33 141	26 708	33 141
Current portion of non-current receivables	–	4	(139)	4	(139)
Inventory	23 023	23 136	20 653	48 746	20 653
VAT	9 031	13 043	10 049	(10 144)	10 049
Other current assets	–	180	185	149	185
Total current assets	879 602	863 166	550 837	743 738	550 837
Non current assets					
Investments	–	–	333 028	300 000	333 028
Investment property	20 837	24 927	20 255	22 434	20 255
Property, plant and equipment	2 211 648	2 295 581	2 326 830	2 241 185	2 326 830
Heritage assets	1 345	1 120	1 345	1 345	1 345
Intangible assets	606	464	396	529	396
Non-current receivables from non-exchange transactions	–	–	–	(5)	–
Total non current assets	2 234 437	2 322 092	2 681 855	2 565 488	2 681 855
TOTAL ASSETS	3 114 039	3 185 258	3 232 691	3 309 226	3 232 691
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Financial liabilities	8 761	9 325	3 544	2 550	3 544
Consumer deposits	17 846	17 450	18 346	19 370	18 346
Trade and other payables from exchange transactions	103 492	103 302	87 406	58 502	87 406
Trade and other payables from non-exchange transactions	303	216	75	87 807	75
Provision	4 916	10 898	13 535	8 574	13 535
VAT	–	–	1 019	(22 769)	1 019
Other current liabilities	9 360	3 527	–	–	–
Total current liabilities	144 679	144 717	123 924	154 034	123 924
Non current liabilities					
Financial liabilities	82 090	72 637	33 336	38 792	33 336
Provision	58 487	70 963	75 478	70 631	75 478
Long term portion of trade payables	–	–	–	–	–
Other non-current liabilities	82 974	81 388	73 403	70 830	73 403
Total non current liabilities	223 551	224 988	182 217	180 253	182 217
TOTAL LIABILITIES	368 230	369 705	306 141	334 287	306 141
NET ASSETS	2 745 810	2 815 553	2 926 550	2 974 939	2 926 550
COMMUNITY WEALTH/EQUITY					
Accumulated surplus/(deficit)	2 486 549	2 522 094	2 622 831	2 489 899	2 622 831
Reserves and funds	259 260	293 459	303 719	266 157	303 719
Other	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2 745 810	2 815 553	2 926 550	2 756 056	2 926 550

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates	152 117	164 473	165 936	38 864	217 910	123 355	94 555	77%	165 936
Service charges	523 091	590 304	576 027	58 523	483 470	460 495	22 975	5%	576 027
Other revenue	54 436	37 148	42 904	11 667	91 860	47 074	44 786	95%	42 904
Transfers and Subsidies - Operational	173 875	168 036	170 982	36 024	170 977	161 836	9 142	6%	170 982
Transfers and Subsidies - Capital	60 836	107 387	111 402	19 197	137 613	80 540	57 073	71%	111 402
Interest	61 933	55 954	83 051	-	-	4 665	(4 665)	-100%	83 051
Dividends	-	-	-	-	-	-	-	-	-
Payments									
Suppliers and employees	(777 557)	(883 983)	(870 425)	(63 846)	(646 760)	(615 346)	31 414	-5%	(870 425)
Interest	(10 180)	(9 324)	(6 897)	-	(4 750)	(5 594)	(844)	15%	(6 897)
Transfers and Subsidies	(4 246)	(5 060)	(5 426)	-	-	(4 075)	(4 075)	100%	(5 426)
NET CASH FROM/(USED) OPERATING ACTIVITIES	234 306	224 935	267 554	100 429	450 319	252 950	(197 369)	-78%	267 554
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	2 186	14 613	4 169	-	1 944	-	1 944	#DIV/0!	4 169
Decrease (increase) in non-current receivables	-	-	-	1	2	-	2	#DIV/0!	-
Decrease (increase) in non-current investments	-	-	(333 028)	-	(300 000)	(333 028)	33 028	-10%	(333 028)
Payments									
Capital assets	(172 328)	(209 052)	(214 610)	(12 590)	(77 660)	(154 640)	(76 980)	50%	(214 610)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(170 142)	(194 439)	(543 469)	(12 590)	(375 715)	(362 517)	13 198	-4%	(543 469)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	1 396	500	500	499	1 582	375	1 207	322%	500
Payments									
Repayment of borrowing	(8 634)	(8 761)	(52 059)	(43 298)	(49 509)	(26 029)	23 480	-90%	(52 059)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(7 238)	(8 261)	(51 559)	(42 799)	(47 927)	(25 654)	22 273	-87%	(51 559)
NET INCREASE/ (DECREASE) IN CASH HELD	56 926	22 234	(327 474)	45 040	26 677	(135 222)			(327 474)
Cash/cash equivalents at beginning:	665 091	662 215	722 017	722 017	722 017	722 017			722 017
Cash/cash equivalents at month/year end:	722 017	684 449	394 543		748 694	586 795			394 543

Cash and cash equivalents as at 31 March 2024 include investments made to the amount of R730 000 000.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

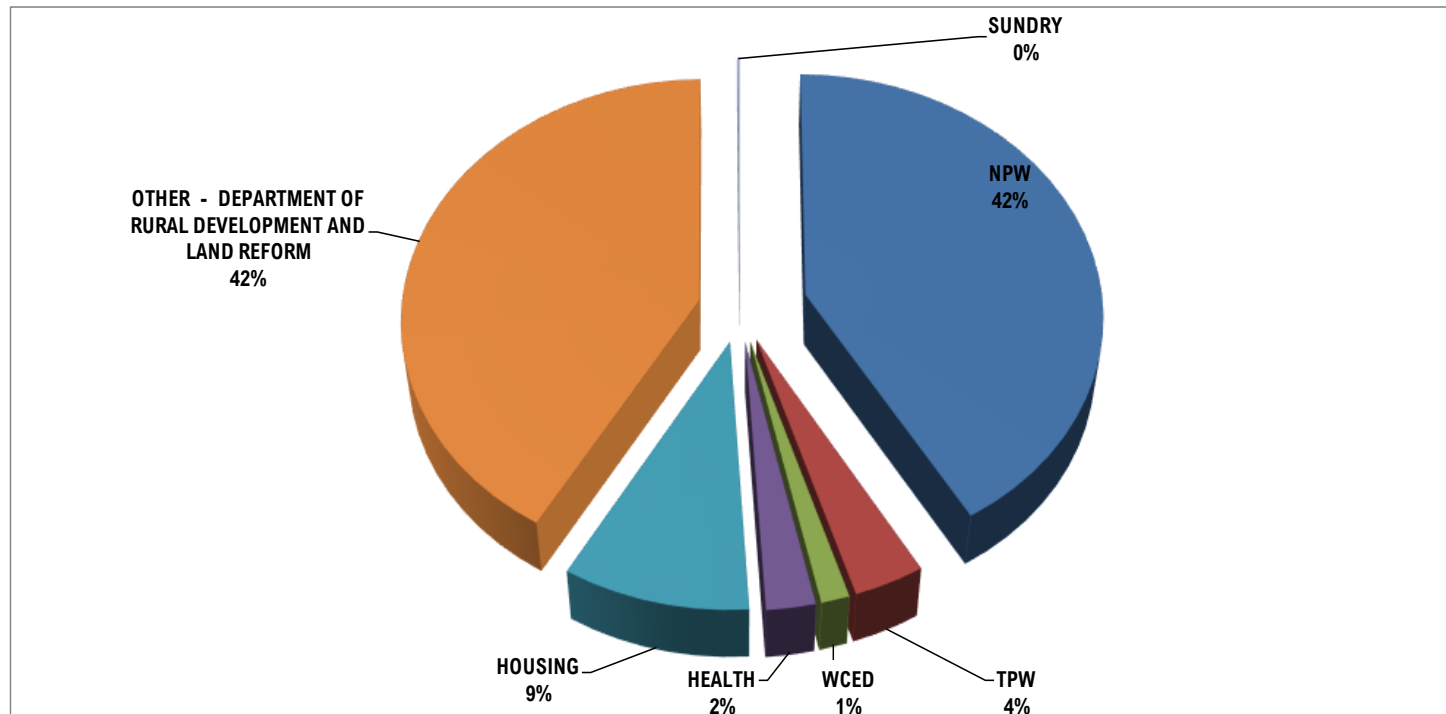
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter											
Description	NT Code	Budget Year 2023/24									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Trade and Other Receivables from Exchange Transactions - Water	1200	10 342	3 647	925	735	495	560	789	7 654	25 148	10 233
Trade and Other Receivables from Exchange Transactions - Electricity	1300	30 083	2 997	197	96	79	160	191	1 440	35 244	1 966
Receivables from Non-exchange Transactions - Property Rates	1400	12 174	3 254	710	542	475	1 061	1 232	8 387	27 835	11 698
Receivables from Exchange Transactions - Waste Water Management	1500	4 139	1 505	459	386	353	324	604	4 687	12 457	6 354
Receivables from Exchange Transactions - Waste Management	1600	3 378	1 162	384	324	295	346	516	4 156	10 560	5 637
Receivables from Exchange Transactions - Property Rental Debtors	1700	36	23	3	3	3	2	4	33	107	45
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(1 070)	322	138	158	97	111	247	1 504	1 507	2 117
Total By Income Source	2000	59 083	12 908	2 817	2 243	1 798	2 565	3 583	27 862	112 858	38 050
2022/23 - totals only		46 679	10 735	2 937	2 399	1 965	1 562	2 937	22 688	91 902	31 550
Debtors Age Analysis By Customer Group											
Organs of State	2200	1 665	992	100	78	65	64	515	1 623	5 103	2 346
Commercial	2300	26 420	1 583	151	96	64	86	113	1 429	29 942	1 788
Households	2400	30 998	10 333	2 565	2 069	1 668	2 414	2 954	24 810	77 813	33 916
Other	2500	–	–	–	–	–	–	–	–	–	–
Total By Customer Group	2600	59 083	12 908	2 817	2 243	1 798	2 565	3 583	27 862	112 858	38 050

Total Debtors has decreased from **R 124 046 240** in February to **R 112 857 864** in March 2024.

The collection rate for **March 2024** was **102.30%** compared to **97.20%** in February 2024. (Amounts received in the current month for the previous month's debtors raised).

5.2 Government Debt Schedule

Swartland Municipality for the month ended March 2024	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	522 673	67 844	58 293	644 808	1 293 618	596 772	75 258	24 955	132 465	829 450	2 123 068	2 123 068	-1 656 988
TPW	-29 596	3 141	3 534	176 222	153 302	-24 238	991	986	49 586	27 325	180 626	180 626	-2 495
WCED	-	-	-	-	-	34 871	8 556	280	28 896	72 603	72 603	72 603	-28 750
HEALTH	-	-	-	-	-	119 837	3 754	12	1 564	125 167	125 167	125 167	-70 704
HOUSING	-	-	-	-	-	432 746	39 625	23	2 694	475 088	475 088	475 088	-439 539
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	11 125	792 834	11 813	1 304 444	2 120 215	-	-	-	-	-	2 120 215	2 120 215	-2
SUNDRY	58	58	58	5 614	5 787	318	-	-	-	318	6 105	6 105	-2 262
TOTAL OUTSTANDING	504 260	863 877	73 698	2 131 088	3 572 922	1 160 307	128 183	26 256	215 205	1 529 951	5 102 873	5 102 873	-2 200 739



Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter											
Description	NT Code	Budget Year 2023/24									Prior year totals for chart (same
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	13 708	45	153	-	2	-	-	-	13 908	10 022
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	13 708	45	153	-	2	-	-	-	13 908	10 022

6.2 Outstanding Creditors: 30 days and older

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
CK RUMBOLL	17 250.00	16/02/2024	Current dispute on this invoice	Query not resolved as of yet
JB'S TRUCKS - UD TRUCKS	7 276.15	22/02/2024	Query on the invoice	In Payment process
SWARTLAND WORKWEAR	153 311.10	23/01/2024	Not all the items on the Invoice was received	Query not resolved as of yet
TFC OPERATIONS	5 281.02	26/02/2024	Query on the invoice	Resolved and paid in April 2024
VOLTEX CAPE TOWN	1 900.01	20/02/2024	Query on the invoice	Awating authorization from user department
WATER AFAIR & FORESTRY	28.11	20/02/2024	Query on the invoice	Query not resolved as of yet
WESKUS DISTRIKS MUNISIPALITEIT	12 838.00	21/02/2024	Dispute on the invoice	Resolved and paid in April 2024

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q3 Third Quarter											
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Variable or Fixed interest rate	Interest Rate ^a	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months									
Municipality											
ABSA		3 Years	Fixed	Fixed	11.070	28/06/2026	300 000	33 028	-	-	333 028
NEDBANK		12 Months	Fixed	Fixed	10.380	28/06/2024	200 000	20 532	-	-	220 532
STANDARD BANK		12 Months	Fixed	Fixed	10.130	28/06/2024	150 000	15 028	-	-	165 028
STANDARD BANK		10 Months	Fixed	Fixed	10.125	15/05/2024	40 000	3 440	-	-	43 440
STANDARD BANK		4 Months	Fixed	Fixed	9.250	28/06/2024	40 000	1 216	-	-	41 216
Municipality sub-total							730 000		-	-	803 245
TOTAL INVESTMENTS AND INTEREST	2						730 000		-	-	803 245

- As at 31 March 2024 investments made amount to R 730 000 000.
- During the month of March 2024, no investments matured and no investments were made.

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	29 February 2024	Transactions / Movement 2023/2024	Current Month
Cash & Cash Equivalents:	R 833 191 274		R 856 921 817
Primary Bank Account	R 99 626 070	R 22 672 284	R 122 298 354
Short Term Investments (Less than 6 months)	R 40 000 000	R -	R 40 000 000
Medium Term Investments (More than 6 months)	R 390 000 000	R -	R 390 000 000
Longterm Investments	R 300 000 000	R -	R 300 000 000
Cash Floats	R 3 565 204	R 1 058 259	R 4 623 463
Commitments:	R 388 834 555		R 344 158 935
Unspent Borrowings	R -	R -	R -
Unspent Committed Conditional Grants	R 8 691 115	R -	R 8 691 115
Capital funding requirement 2023/24 (Grants & Loans)	R 86 335 585	R -17 562 488	R 68 773 097
Cash Portion of Housing Development Fund	R -	R -	R -
Capital Replacement Reserve Movement	R 98 583 284	R -5 116 825	R 93 466 459
Loan repayment due Dec / June	R 4 573 831	R -	R 4 573 831
Consumer Deposits	R 18 948 790	R 421 656	R 19 370 446
Creditor payments	R 4 425 366	R 9 482 736	R 13 908 102
Salaries	R 123 175 811	R -24 855 904	R 98 319 907
Bad Debt Contributions	R 44 100 774	R -7 044 795	R 37 055 979
Working Capital			R 512 762 881

7.3 Withdrawals from Municipal Bank Account

SWARTLAND MUNICIPALITY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j)		
NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Mar-24	
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal
(b) to defray expenditure authorised in terms of section 26(4);	R 303 202 625	To pay creditors, service providers, employee related costs, etc
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state,		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 10 045 614	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 314 880	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 40 000 000	Investments made during quarter 3.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		
<p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant provincial treasury and the Auditor-General.</p>		

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	129 651	146 615	146 615	35 809	146 615	146 615	-		146 615
Local Government Equitable Share	126 228	143 235	143 235	35 809	143 235	143 235	-		143 235
Finance Management	1 550	1 550	1 550	-	1 550	1 550	-		1 550
EPWP Incentive	1 873	1 830	1 830	-	1 830	1 830	-		1 830
									-
Provincial Government:	22 726	21 055	22 801	-	22 801	22 801	-		22 801
Community Development Workers	38	38	38	-	38	38	-		38
Municipal Accreditation and Capacity Building Grant	255	245	245	-	245	245	-		245
Libraries	11 573	11 788	12 254	-	12 254	12 254	-		12 254
Proclaimed Roads Subsidy	4 470	170	170	-	170	170	-		170
Establishment of a K9 Unit	2 390	3 305	3 305	-	3 305	3 305	-		3 305
Establishment of Law Enforcement Rural Safety Unit	4 000	5 509	5 509	-	5 509	5 509	-		5 509
WC Municipal Energy Resilience Grant			680	-	680	680	-		680
WC Financial Management Capability Grant (Bursaries)			100	-	100	100	-		100
Municipal Service Delivery and Capacity Building Grant			500	-	500	500	-		500
District Municipality:	-	-	-	-	-	-	-		-
Total Operating Transfers and Grants	152 377	167 670	169 416	35 809	169 416	169 416	-		169 416
Capital Transfers and Grants									
National Government:	51 410	48 366	46 713	12 347	46 713	46 713	-		46 713
Municipal Infrastructure Grant (MIG)	33 810	24 708	23 055	3 347	23 055	23 055	-		23 055
Integrated National Electrification Programme (municipal)	17 600	23 658	23 658	9 000	23 658	23 658	-		23 658
Provincial Government:	3 895	57 796	63 489	6 850	63 391	63 391	-		63 489
Human Settlements	2 615	55 314	60 507	6 850	60 408	60 408	-		60 507
RSEP/VPUU Municipal Projects	1 200	500	500	-	500	500	-		500
Libraries	50	50	50	-	50	50	-		50
Fire Service Capacity Building Grant	-	926	926	-	926	926	-		926
Establishment of a K9 Unit	30	40	40	-	40	40	-		40
Sport Development	-	966	966	-	966	966	-		966
Non-motorised Transport Infrastructure	-		500	-	500	500	-		500
Total Capital Transfers and Grants	55 305	106 162	110 202	19 197	110 104	110 104	-		110 202
TOTAL RECEIPTS OF TRANSFERS & GRANTS	207 682	273 832	279 618	55 006	279 520	279 520	-		279 618

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>EXPENDITURE</u>									
<u>Operating expenditure of Transfers and Grants</u>									
National Government:	129 651	146 615	146 615	6 622	63 617	66 072	(2 455)	-3.7%	146 615
Local Government Equitable Share	126 228	143 235	143 235	6 373	61 621	64 768	(3 148)	-4.9%	143 235
Finance Management	1 550	1 550	1 550	94	766	577	189	32.7%	1 550
EPWP Incentive	1 873	1 830	1 830	156	1 231	727	504	69.4%	1 830
Provincial Government:	29 051	21 055	23 460	1 869	18 332	19 886	(1 554)	-7.8%	23 460
Community Development Workers	35	38	38	–	1	28	(27)	-97.5%	38
Municipal Accreditation and Capacity Building Grant	197	245	245	17	156	178	(22)	-12.5%	245
Libraries	11 573	11 788	12 254	854	8 367	8 718	(352)	-4.0%	12 254
Proclaimed Roads Subsidy	4 470	170	170	–	170	126	44	35.0%	170
Establishment of a K9 Unit	6 037	3 305	3 305	469	4 222	4 909	(687)	-14.0%	3 305
Establishment of Law Enforcement Rural Safety Unit	6 738	5 509	5 509	529	4 839	5 076	(237)	-4.7%	5 509
WC Municipal Energy Resilience Grant	–	–	680	–	402	680	(278)	-40.9%	680
Human Settlements Development Grant	–	–	80	–	91	40	51	129.3%	80
WC Financial Management Capability Grant (Bursaries)	–	–	261	–	85	131	(46)	-35.3%	261
Municipal Service Delivery and Capacity Building Grant	–	–	500	–	–	–	–		500
WC Financial Management Capability Grant (Internal Audit)	–	–	418	–	–	–	–		418
Total operating expenditure of Transfers and Grants:	158 702	167 670	170 075	8 491	81 949	85 958	(4 009)	-4.7%	170 075
<u>Capital expenditure of Transfers and Grants</u>									
National Government:	50 700	48 366	46 713	15 996	39 505	28 466	11 039	38.8%	46 713
Municipal Infrastructure Grant (MIG)	33 100	24 708	23 055	4 695	19 917	16 808	3 109	18.5%	23 055
Integrated National Electrification Programme (municipal)	17 600	23 658	23 658	11 301	19 588	11 658	7 930	68.0%	23 658
Provincial Government:	7 308	57 796	72 082	1 566	14 470	65 807	(51 336)	-78.0%	72 082
Human Settlements	3 483	55 314	60 507	213	10 685	54 338	(43 653)	-80.3%	60 507
RSEP/VPUU Municipal Projects	1 200	500	500	444	444	500	(56)	-11.2%	500
Libraries	50	50	50	–	8	30	(22)	-74.6%	50
Fire Service Capacity Building Grant	–	926	926	–	–	926	(926)	-100.0%	926
Establishment of a K9 Unit	137	40	40	–	–	40	(40)	-100.0%	40
Sport Development	–	966	966	116	616	966	(350)	-36.3%	966
Emergency Municipal Load-Shedding Relief	2 438	–	8 593	794	2 718	8 507	(5 789)	-68.0%	8 593
Non-motorised Transport Infrastructure	–	–	500	–	–	500	(500)	-100.0%	500
Total capital expenditure of Transfers and Grants	58 008	106 162	118 795	17 562	53 976	94 273	(40 297)	-42.7%	118 795
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	216 710	273 832	288 870	26 053	135 925	180 231	(44 306)	-24.6%	288 870

8.3 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q3 Third Quarter					
Description	Budget Year 2023/24				
	Approved Rollover 2022/23	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands					
EXPENDITURE					
<u>Operating expenditure of Approved Roll-overs</u>					
Provincial Government:	659	–	176	483	73.3%
Human Settlements Development Grant	80	–	91	(12)	-14.6%
WC Financial Management Capability Grant (Bursaries)	161	–	85	77	47.6%
WC Financial Management Capability Grant (Internal Audit)	418	–	–	418	100.0%
				–	
Total operating expenditure of Approved Roll-overs	659	–	176	483	73.3%
<u>Capital expenditure of Approved Roll-overs</u>					
Provincial Government:	8 507	794	2 718	5 789	68.0%
Emergency Municipal Load-Shedding Relief	8 507	794	2 718	5 789	68.0%
				–	
Total capital expenditure of Approved Roll-overs	8 507	794	2 718	5 789	68.0%
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS	9 165	794	2 894	6 272	68.4%

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter									
Summary of Employee and Councillor remuneration	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	8 365	9 058	9 262	703	6 786	6 890	(105)	-2%	9 262
Pension and UIF Contributions	901	976	995	71	705	721	(17)	-2%	995
Medical Aid Contributions	154	156	301	18	150	211	(61)	-29%	301
Cellphone Allowance	994	1 015	1 097	86	855	776	79	10%	1 097
Other benefits and allowances	811	877	764	68	608	557	51	9%	764
Sub Total - Councillors	11 225	12 081	12 419	946	9 103	9 156	(53)	-1%	12 419
Senior Managers of the Municipality									
Basic Salaries and Wages	8 934	9 291	9 408	842	7 248	7 765	(518)	-7%	9 408
Pension and UIF Contributions	1 638	1 750	1 885	146	1 342	1 377	(35)	-3%	1 885
Medical Aid Contributions	415	429	443	33	314	327	(13)	-4%	443
Overtime	–	–	–	–	–	–	–	–	–
Performance Bonus	250	–	–	–	–	–	–	–	–
Motor Vehicle Allowance	868	761	1 050	80	811	705	106	15%	1 050
Cellphone Allowance	243	251	263	22	192	190	2	1%	263
Housing Allowances	–	–	–	–	–	–	–	–	–
Other benefits and allowances	291	193	342	26	230	220	11	5%	342
Payments in lieu of leave	–	33	33	–	–	–	–	–	33
Long service awards	24	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	1 519	1 519	1 519	–	–	–	–	–	1 519
Sub Total - Senior Managers of Municipality	14 182	14 228	14 944	1 148	10 137	10 584	(447)	-4%	14 944
Other Municipal Staff									
Basic Salaries and Wages	163 400	183 305	182 544	14 954	131 212	135 755	(4 544)	-3%	182 544
Pension and UIF Contributions	29 304	32 503	32 851	2 654	23 758	24 508	(750)	-3%	32 851
Medical Aid Contributions	12 728	14 196	14 735	1 211	10 424	10 878	(454)	-4%	14 735
Overtime	18 820	14 882	15 278	1 583	13 775	11 024	2 752	25%	15 278
Performance Bonus	–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance	5 687	6 189	6 265	518	4 517	4 583	(66)	-1%	6 265
Cellphone Allowance	676	684	707	57	512	529	(17)	-3%	707
Housing Allowances	996	1 151	1 206	95	848	870	(22)	-3%	1 206
Other benefits and allowances	32 175	33 872	34 328	1 675	28 052	28 811	(758)	-3%	34 328
Payments in lieu of leave	2 642	2 988	2 988	–	–	–	–	–	2 988
Long service awards	1 798	2 898	2 898	14	–	2 107	(2 107)	-100%	2 898
Post-retirement benefit obligations	9 498	9 498	9 498	–	–	–	–	–	9 498
Sub Total - Other Municipal Staff	277 725	302 166	303 297	22 762	213 100	219 065	(5 966)	-3%	303 297
Total Parent Municipality	303 132	328 475	330 660	24 856	232 340	238 805	(6 465)	-3%	330 660
Total Municipal Entities	–	–	–	–	–	–	–	–	–
TOTAL MANAGERS AND STAFF	291 907	316 394	318 241	23 910	223 237	229 650	(6 413)	-3%	318 241

OVERTIME & STANDBY COSTS PER DEPARTMENT: 31 MARCH 2024

Overtime	Original Budget	Adjusted Budget (B)	Jan-24	Feb-24	Mar-24	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	6 670 479	6 670 479	1 041 218	848 982	948 638	7 008 513	4 851 264	-2 157 249	105.07%
Corporate Services	137 428	180 428	12 870	12 870	12 870	128 599	121 448	-7 151	71.27%
Electricity Services	890 227	1 167 227	96 803	89 798	73 637	687 733	785 941	98 208	58.92%
Financial Services	506 889	506 889	32 057	21 248	13 616	201 164	368 648	167 484	39.69%
Development Services	152 818	242 818	46 683	24 801	32 286	191 398	156 141	-35 257	78.82%
Protection Services	4 771 401	4 771 401	780 883	565 937	400 770	4 266 247	3 470 112	-796 135	89.41%
K9-Dog Unit	928 493	928 493	78 676	38 578	25 594	397 332	675 264	277 932	42.79%
Reaction Unit	397 014	397 014	137 072	44 070	46 301	669 381	288 736	-380 645	168.60%
Grand Total	14 454 749	14 864 749	2 226 262	1 646 284	1 553 712	13 550 367	10 717 554	-2 832 813	91.16%
Overtime Emergency Services	4 896 168	5 173 168	718 464	591 191	439 590	3 994 037	3 699 349	-294 688	77.21%
Civil Services	2 491 044	2 491 044	338 859	228 887	211 046	1 950 498	1 811 672	-138 826	78.30%
Electricity Services	844 218	1 121 218	89 256	79 279	64 407	644 033	752 477	108 444	57.44%
Financial Services	335 238	335 238	6 489	2 269	2 777	31 378	243 808	212 430	9.36%
Development Services	10 440	10 440	-	-	-	-	7 592	7 592	0.00%
Protection Services	1 215 228	1 215 228	283 861	280 756	161 359	1 368 128	883 800	-484 328	112.58%
Overtime Fixed Allowance	678 310	721 310	94 075	73 095	80 367	666 413	514 824	-151 589	92.39%
Corporate Services	137 428	180 428	12 870	12 870	12 870	128 599	121 448	-7 151	71.27%
Financial Services	53 730	53 730	13 514	11 933	7 132	123 911	39 080	-84 831	230.62%
Protection Services	487 152	487 152	67 692	48 292	60 366	413 903	354 296	-59 607	84.96%
Overtime Special Projects	8 880 271	8 970 271	1 413 722	981 997	1 033 756	8 889 917	6 503 381	-2 386 536	99.10%
Civil Services	4 179 435	4 179 435	702 359	620 095	737 592	5 058 015	3 039 592	-2 018 423	121.02%
Electricity Services	46 009	46 009	7 547	10 519	9 229	43 700	33 464	-10 236	94.98%
Financial Services	117 921	117 921	12 053	7 046	3 707	45 875	85 760	39 885	38.90%
Development Services	142 378	232 378	46 683	24 801	32 286	191 398	148 549	-42 849	82.36%
Protection Services	3 069 021	3 069 021	429 331	236 889	179 046	2 484 216	2 232 016	-252 200	80.94%
K9-Dog Unit	928 493	928 493	78 676	38 578	25 594	397 332	675 264	277 932	42.79%
Reaction Unit	397 014	397 014	137 072	44 070	46 301	669 381	288 736	-380 645	168.60%
Standby	Original Budget	Adjusted Budget (B)	Jan-24	Feb-24	Mar-24	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	2 519 889	2 749 889	269 937	240 823	236 993	1 948 405	1 959 771	11 366	70.85%
Electricity Services	1 754 285	1 797 285	173 410	137 142	161 250	1 231 693	1 318 793	87 100	68.53%
Financial Services	379 897	379 897	24 419	50 032	21 018	206 197	276 186	69 989	54.28%
Development Services	97 411	119 411	10 580	7 078	7 993	77 167	83 034	5 867	64.62%
Protection Services	2 525 759	2 525 759	243 001	228 649	220 264	1 881 744	1 836 224	-45 520	74.50%
K9-Dog Unit	221 328	221 328	6 725	7 194	7 338	74 333	160 908	86 575	33.58%
Total Budget for Standby	7 498 569	7 793 569	728 072	670 918	654 856	5 419 538	5 634 916	215 378	69.54%
Total Budget for Overtime	14 454 749	14 864 749	2 226 262	1 646 284	1 553 712	13 550 367	10 717 554	-2 832 813	91.16%
Grand Total for Standby & Overtime	21 953 318	22 658 318	2 954 333	2 317 201	2 208 569	18 969 905	16 352 470	-2 617 435	83.72%

Note: That Council note the impact of unsustainable spending on overtime, but moreover the impact on future tariffs.

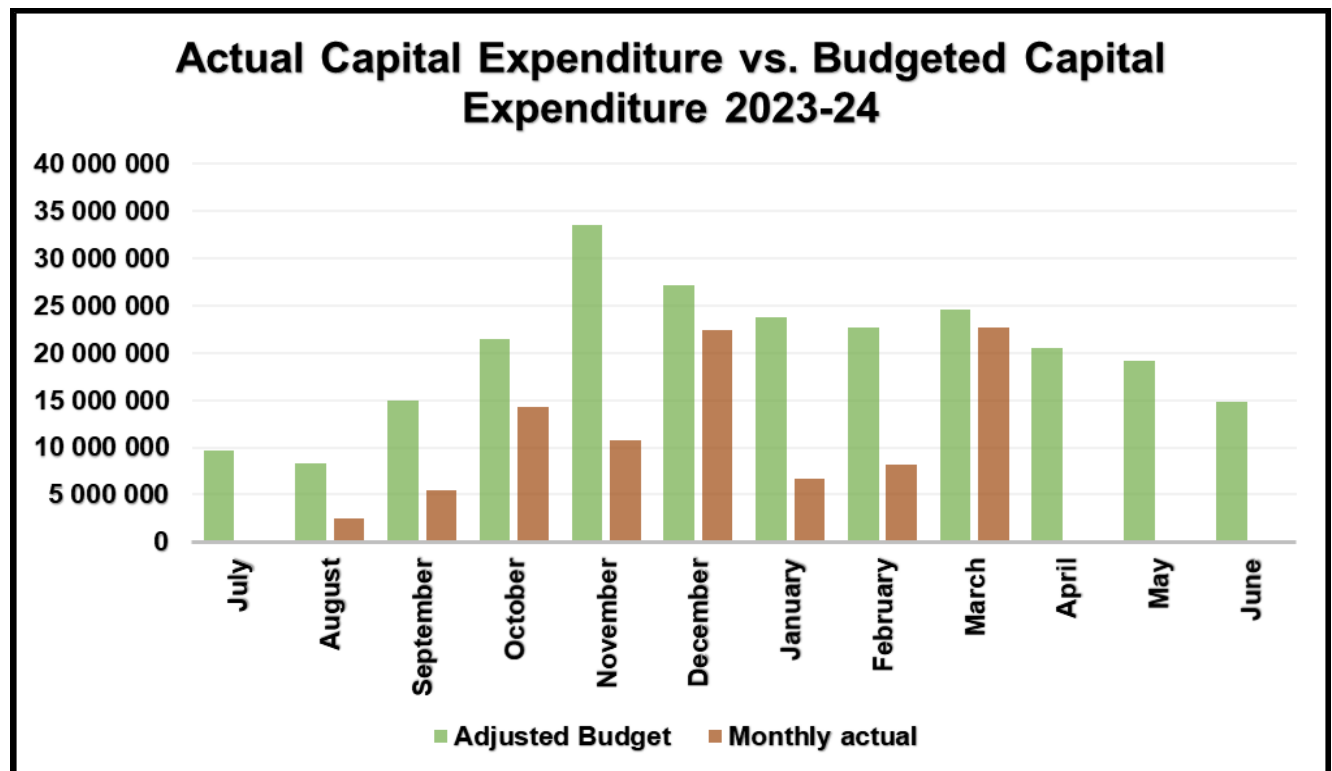
Section 10 – Material variances to the SDBIP

Material variances to the SDBIP were addressed in the mid-year adjustments budget.

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q3 Third Quarter									
Month	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Adjusted Budget
R thousands									
Monthly expenditure performance trend									
July	2 071	9 731	9 730	228	228	9 730	9 503	97.7%	0.1%
August	807	8 115	10 265	2 481	2 708	19 996	17 287	86.5%	1%
September	2 496	13 946	14 926	5 467	8 176	34 922	26 746	76.6%	3%
October	11 687	17 373	20 948	14 281	22 456	55 870	33 414	59.8%	9%
November	9 644	25 784	33 076	10 715	33 172	88 946	55 775	62.7%	13%
December	14 890	19 453	26 648	22 478	55 649	115 594	59 945	51.9%	22%
January	10 542	18 184	8 953	6 653	62 303	124 547	62 245	50.0%	25%
February	13 568	18 105	19 544	8 145	70 447	144 092	73 644	51.1%	28%
March	18 125	23 948	28 174	22 679	93 126	172 266	79 139	45.9%	37%
April	14 470	20 389	19 750			192 015	–		
May	28 869	19 164	12 860			204 875	–		
June	41 476	14 858	43 815			248 690	–		
Total Capital expenditure	168 647	209 052	248 690	93 126					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure	72 662	125 032	150 105	15 769	46 693	82 707	36 015	43.5%	150 105
Roads Infrastructure	30 598	55 914	66 673	4 125	21 360	45 150	23 790	52.7%	66 673
Roads	30 598	55 914	66 673	4 125	21 360	45 150	23 790	52.7%	66 673
Road Structures	–	–	–	–	–	–	–	–	–
Storm water Infrastructure	–	–	2 169	–	–	500	500	100.0%	2 169
Storm water Conveyance	–	–	2 169	–	–	500	500	100.0%	2 169
Electrical Infrastructure	37 171	46 400	52 789	11 408	21 661	17 842	(3 819)	-21.4%	52 789
MV Substations	13 107	16 542	11 131	30	170	408	238	58.3%	11 131
MV Switching Stations	5 129	5 350	5 350	–	1 132	5 120	3 988	77.9%	5 350
MV Networks	17 600	23 658	35 458	11 301	19 588	11 658	(7 930)	-68.0%	35 458
LV Networks	1 336	850	850	77	771	656	(115)	-17.6%	850
Capital Spares	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure	2 965	9 797	15 877	85	998	9 052	8 054	89.0%	15 877
Boreholes	658	500	–	–	–	–	–	–	–
Distribution	2 307	9 297	15 877	85	998	9 052	8 054	89.0%	15 877
Sanitation Infrastructure	1 928	10 420	10 097	151	1 303	8 663	7 360	85.0%	10 097
Pump Station	536	1 100	1 316	90	341	1 316	975	74.1%	1 316
Reticulation	1 392	9 320	8 781	61	962	7 347	6 385	86.9%	8 781
Solid Waste Infrastructure	–	2 500	2 500	–	1 371	1 500	129	8.6%	2 500
Landfill Sites	–	2 000	2 500	–	1 371	1 500	129	8.6%	2 500
Waste Drop-off Points	–	500	–	–	–	–	–	–	–
Community Assets	3 044	15 700	11 840	2 220	3 217	4 590	1 373	29.9%	11 840
Community Facilities	343	3 000	2 640	604	1 321	2 440	1 119	45.9%	2 640
Cemeteries/Crematoria	–	900	540	–	453	540	87	16.2%	540
Parks	343	1 100	1 100	19	283	900	617	68.5%	1 100
Markets	–	1 000	1 000	585	585	1 000	415	41.5%	1 000
Sport and Recreation Facilities	2 701	12 700	9 200	1 615	1 896	2 150	254	11.8%	9 200
Outdoor Facilities	2 701	12 700	9 200	1 615	1 896	2 150	254	11.8%	9 200
Investment properties	345	–	–	–	–	–	–	–	–
Revenue Generating	345	–	–	–	–	–	–	–	–
Unimproved Property	345	–	–	–	–	–	–	–	–
Other assets	1 069	16 514	20 360	641	6 394	18 181	11 788	64.8%	20 360
Operational Buildings	103	3 000	2 953	641	719	2 953	2 234	75.7%	2 953
Municipal Offices	103	2 900	2 900	641	670	2 900	2 230	76.9%	2 900
Stores	–	100	53	–	48	53	5	8.6%	53
Housing	966	13 514	17 407	–	5 675	15 228	9 553	62.7%	17 407
Social Housing	966	13 514	17 407	–	5 675	15 228	9 553	62.7%	17 407
Intangible Assets	30	–	–	–	–	–	–	–	–
Licences and Rights	30	–	–	–	–	–	–	–	–
Computer Software and Applications	30	–	–	–	–	–	–	–	–
Computer Equipment	3 485	2 052	2 234	21	957	1 844	888	48.1%	2 234
Computer Equipment	3 485	2 052	2 234	21	957	1 844	888	48.1%	2 234
Furniture and Office Equipment	473	586	824	66	393	491	99	20.1%	824
Furniture and Office Equipment	473	586	824	66	393	491	99	20.1%	824
Machinery and Equipment	5 571	3 431	13 239	877	4 230	13 036	8 806	67.6%	13 239
Machinery and Equipment	5 571	3 431	13 239	877	4 230	13 036	8 806	67.6%	13 239
Transport Assets	14 250	11 962	10 773	901	7 955	10 773	2 818	26.2%	10 773
Transport Assets	14 250	11 962	10 773	901	7 955	10 773	2 818	26.2%	10 773
Land	533	–	5 500	–	–	5 500	5 500	100.0%	5 500
Land	533	–	5 500	–	–	5 500	5 500	100.0%	5 500
Total Capital Expenditure on new assets	101 461	175 276	214 874	20 494	69 837	137 123	67 286	49.1%	214 874

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q3 Third Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	22 862	11 500	13 151	–	12 061	13 151	1 090	8.3%	13 151
Roads Infrastructure	21 500	10 000	9 251	–	8 166	9 251	1 086	11.7%	9 251
Roads	21 500	10 000	9 251	–	8 166	9 251	1 086	11.7%	9 251
Road Structures							–		
Sanitation Infrastructure	1 362	1 500	3 900	–	3 896	3 900	4	0.1%	3 900
Pump Station							–		–
Reticulation	1 362	1 500	3 900	–	3 896	3 900	4	0.1%	3 900
Waste Water Treatment Works							–		–
Total Capital Expenditure on renewal of existi	22 862	11 500	13 151	–	12 061	13 151	1 090	8.3%	13 151

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q3 Third Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure	44 324	9 811	9 722	791	4 235	12 825	8 590	67.0%	9 722
Roads Infrastructure	–	–	667	–	667	3 667	3 000	81.8%	667
Roads	–	–	667	–	667	3 667	3 000	81.8%	667
Storm water Infrastructure	225	250	250	46	246	250	4	1.5%	250
Storm water Conveyance	225	250	250	46	246	250	4	1.5%	250
Attenuation	–	–	–	–	–	–	–		–
Electrical Infrastructure	7 430	3 650	5 142	501	1 495	4 207	2 711	64.5%	5 142
MV Networks	555	1 100	1 100	–	134	710	576	81.1%	1 100
LV Networks	6 874	2 550	4 042	501	1 361	3 497	2 136	61.1%	4 042
Capital Spares	–	–	–	–	–	–	–		–
Water Supply Infrastructure	28 513	4 300	2 053	244	797	3 591	2 793	77.8%	2 053
Bulk Mains		500	500	–	–	–	–		500
Distribution	28 517	3 700	1 453	244	747	3 491	2 744	78.6%	1 453
Distribution Points	–	–	–	–	–	–	–		–
PRV Stations	(4)	100	100	–	51	100	49	49.1%	100
Capital Spares	–	–	–	–	–	–	–		–
Sanitation Infrastructure	8 157	1 611	1 611	–	1 029	1 111	82	7.4%	1 611
Waste Water Treatment Works	8 157	1 611	1 611	–	1 029	1 111	82	7.4%	1 611
Outfall Sewers	–	–	–	–	–	–	–		–
Community Assets	–	12 466	10 943	1 395	6 993	9 166	2 173	23.7%	10 943
Community Facilities	–	200	200	–	24	–	(24)	#DIV/0!	200
Cemeteries/Crematoria	–	200	200	–	24	–	(24)	#DIV/0!	200
Capital Spares	–	–	–	–	–	–	–		–
Sport and Recreation Facilities	–	12 266	10 743	1 395	6 969	9 166	2 197	24.0%	10 743
Outdoor Facilities	–	12 266	10 743	1 395	6 969	9 166	2 197	24.0%	10 743
Total Capital Expenditure on upgrading o	44 324	22 277	20 665	2 186	11 228	21 991	10 763	48.9%	20 665

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q3 Third Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	47 985	46 052	48 770	3 454	34 304	35 485	1 181	3.3%	48 770
Roads Infrastructure	9 657	5 789	6 142	249	4 627	4 527	(100)	-2.2%	6 142
<i>Roads</i>	9 564	5 717	5 706	249	4 471	4 252	(219)	-5.1%	5 706
<i>Road Furniture</i>	93	71	436	-	156	274	119	43.3%	436
Storm water Infrastructure	18 616	20 911	21 021	1 431	14 408	15 433	1 024	6.6%	21 021
<i>Storm water Conveyance</i>	18 616	20 911	21 021	1 431	14 408	15 433	1 024	6.6%	21 021
Electrical Infrastructure	3 693	3 267	3 407	463	2 952	2 716	(236)	-8.7%	3 407
<i>MV Substations</i>	240	178	178	0	170	130	(40)	-30.6%	178
<i>LV Networks</i>	3 454	3 089	3 229	463	2 782	2 586	(196)	-7.6%	3 229
Water Supply Infrastructure	1 590	1 862	2 031	162	1 262	1 460	198	13.6%	2 031
<i>Reservoirs</i>	1 195	1 219	1 388	129	961	970	10	1.0%	1 388
<i>Pump Stations</i>	142	153	153	-	24	114	90	79.2%	153
<i>Distribution</i>	253	490	490	32	277	375	98	26.2%	490
Sanitation Infrastructure	4 412	5 874	6 500	469	3 868	4 615	747	16.2%	6 500
<i>Pump Station</i>	1 040	1 001	1 005	153	777	746	(31)	-4.2%	1 005
<i>Waste Water Treatment Works</i>	3 372	4 873	5 495	317	3 091	3 869	778	20.1%	5 495
Solid Waste Infrastructure	10 017	8 349	9 669	680	7 187	6 735	(452)	-6.7%	9 669
<i>Landfill Sites</i>	10 017	8 349	9 669	680	7 187	6 735	(452)	-6.7%	9 669
Community Assets	3 418	3 224	3 530	185	2 123	2 421	297	12.3%	3 530
Community Facilities	1 892	2 307	2 252	157	1 602	1 589	(13)	-0.8%	2 252
<i>Halls</i>	406	423	411	18	209	309	100	32.3%	411
<i>Centres</i>	1 267	1 621	1 617	138	1 230	1 123	(107)	-9.5%	1 617
<i>Libraries</i>	47	50	50	-	27	37	10	25.9%	50
<i>Cemeteries/Crematoria</i>	113	114	100	-	80	70	(10)	-14.6%	100
<i>Police</i>	-	-	-	-	-	-	-	-	-
<i>Parks</i>	59	100	75	-	55	49	(6)	-11.6%	75
Sport and Recreation Facilities	1 526	917	1 278	28	522	832	310	37.3%	1 278
<i>Indoor Facilities</i>	90	100	87	10	52	52	(0)	0.0%	87
<i>Outdoor Facilities</i>	1 437	817	1 191	19	470	780	310	39.8%	1 191
Other assets	2 127	2 948	3 558	144	1 767	2 652	884	33.4%	3 558
Operational Buildings	1 290	2 291	2 141	75	711	1 628	917	56.3%	2 141
<i>Municipal Offices</i>	1 290	2 291	2 141	75	711	1 628	917	56.3%	2 141
Housing	836	657	1 417	69	1 056	1 024	(33)	-3.2%	1 417
<i>Staff Housing</i>	160	217	367	5	318	311	(7)	-2.2%	367
<i>Social Housing</i>	677	440	1 050	64	738	712	(26)	-3.6%	1 050
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	3 750	5 092	5 606	1 006	4 067	3 976	(91)	-2.3%	5 606
Servitudes	-	-	-	-	-	-	-	-	-
Licences and Rights	3 750	5 092	5 606	1 006	4 067	3 976	(91)	-2.3%	5 606
<i>Computer Software and Applications</i>	3 750	5 092	5 606	1 006	4 067	3 976	(91)	-2.3%	5 606
Computer Equipment	223	428	404	31	100	302	202	66.8%	404
Computer Equipment	223	428	404	31	100	302	202	66.8%	404
Furniture and Office Equipment	21	58	58	-	9	43	34	79.9%	58
Furniture and Office Equipment	21	58	58	-	9	43	34	79.9%	58
Machinery and Equipment	992	1 361	1 433	90	790	1 145	355	31.0%	1 433
Machinery and Equipment	992	1 361	1 433	90	790	1 145	355	31.0%	1 433
Transport Assets	6 624	7 228	8 099	710	5 070	5 714	643	11.3%	8 099
Transport Assets	6 624	7 228	8 099	710	5 070	5 714	643	11.3%	8 099
Land	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	65 140	66 391	71 458	5 618	48 231	51 737	3 505	6.8%	71 458

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q3 Third

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Depreciation by Asset Class/Sub-class									
Infrastructure	78 745	89 428	89 428	6 483	57 522	63 520	5 998	9.4%	89 428
Roads Infrastructure	24 500	28 632	28 632	2 145	19 028	19 776	748	3.8%	28 632
Roads	23 187	26 564	26 564	2 027	17 984	18 704	720	3.8%	26 564
Road Structures	870	1 606	1 606	71	628	673	45	6.7%	1 606
Road Furniture	443	461	461	47	416	399	(17)	-4.2%	461
Storm water Infrastructure	4 629	4 824	4 824	394	3 494	3 666	172	4.7%	4 824
Drainage Collection	906	941	941	76	676	715	39	5.5%	941
Storm water Conveyance	3 723	3 883	3 883	318	2 818	2 950	132	4.5%	3 883
Electrical Infrastructure	13 496	14 589	14 589	1 137	10 094	10 534	440	4.2%	14 589
Power Plants	3	3	3	0	2	2	(0)	-3.5%	3
HV Transmission Conductors	29	30	30	2	22	21	(1)	-3.5%	30
MV Substations	2 058	2 033	2 033	169	1 504	1 544	40	2.6%	2 033
MV Switching Stations	1 247	1 292	1 292	106	937	982	45	4.6%	1 292
MV Networks	6 962	8 242	8 242	611	5 421	5 714	292	5.1%	8 242
LV Networks	2 986	2 769	2 769	230	2 049	2 104	55	2.6%	2 769
Capital Spares	212	220	220	18	159	167	8	4.6%	220
Water Supply Infrastructure	16 071	17 453	17 453	1 358	12 050	12 807	757	5.9%	17 453
Dams and Weirs	253	263	263	21	190	200	9	4.6%	263
Boreholes	183	181	181	16	138	158	20	12.6%	181
Reservoirs	2 661	2 791	2 791	226	2 005	2 102	97	4.6%	2 791
Pump Stations	647	631	631	56	497	501	4	0.8%	631
Water Treatment Works	156	135	135	11	97	101	5	4.6%	135
Bulk Mains	1 541	1 526	1 526	173	1 534	1 479	(55)	-3.7%	1 526
Distribution	10 630	11 926	11 926	856	7 589	8 265	676	8.2%	11 926
Sanitation Infrastructure	16 050	19 426	19 426	1 367	12 126	13 126	1 000	7.6%	19 426
Pump Station	14 999	15 565	15 565	1 274	11 300	11 709	409	3.5%	15 565
Reticulation	1 051	3 860	3 860	90	799	1 399	599	42.9%	3 860
Waste Water Treatment Works		-		3	27	18	(9)	-49.0%	
Solid Waste Infrastructure	3 999	4 505	4 505	82	730	3 612	2 882	79.8%	4 505
Landfill Sites	3 849	4 371	4 371	67	595	3 485	2 889	82.9%	4 371
Waste Drop-off Points	150	133	133	15	135	128	(7)	-5.7%	133
Community Assets	5 588	8 078	8 078	489	4 336	5 184	848	16.4%	8 078
Community Facilities	2 654	4 602	4 602	221	1 958	2 578	620	24.0%	4 602
Halls	926	1 813	1 813	79	698	715	17	2.4%	1 813
Centres	314	423	423	27	237	513	276	53.8%	423
Clinics/Care Centres	51	410	410	4	38	311	273	87.8%	410
Museums	15	16	16	1	11	11	(0)	-3.5%	16
Libraries	454	472	472	39	342	359	17	4.6%	472
Cemeteries/Crematoria	211	219	219	17	149	167	17	10.3%	219
Parks	33	664	664	3	23	22	(1)	-2.5%	664
Public Open Space	367	383	383	29	257	290	32	11.1%	383
Public Ablution Facilities	182	185	185	17	149	151	3	1.7%	185
Taxi Ranks/Bus Terminals	100	17	17	6	53	39	(14)	-35.3%	17
Sport and Recreation Facilities	2 934	3 476	3 476	268	2 378	2 607	228	8.8%	3 476
Indoor Facilities	1 400	1 641	1 641	118	1 047	1 197	150	12.6%	1 641
Outdoor Facilities	1 534	1 836	1 836	150	1 331	1 409	78	5.5%	1 836
Investment properties	32	61	61	3	24	44	20	45.5%	61
Revenue Generating	32	61	61	3	24	44	20	45.5%	61
Improved Property	32	61	61	3	24	44	20	45.5%	61
Other assets	2 102	2 781	2 781	179	1 585	2 092	507	24.3%	2 781
Operational Buildings	1 916	2 542	2 542	165	1 460	1 921	461	24.0%	2 542
Municipal Offices	1 644	1 999	1 999	142	1 258	1 508	251	16.6%	1 999
Workshops	2	2	2	0	2	2	(0)	-3.5%	2
Yards	5	5	5	0	1	3	3	83.4%	5
Stores	266	537	537	23	200	408	208	50.9%	537
Housing	185	239	239	14	125	171	47	27.2%	239
Staff Housing	172	210	210	13	111	156	46	29.1%	210
Social Housing	13	28	28	2	14	15	1	6.9%	28

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q3 Third									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Intangible Assets</u>	69	197	197	9	78	153	75	49.2%	197
Servitudes				–	–	–	–		–
Licences and Rights	69	197	197	9	78	153	75	49.2%	197
Computer Software and Applications	69	197	197	9	78	153	75	49.2%	197
<u>Computer Equipment</u>	1 518	2 725	2 725	161	1 436	1 876	440	23.4%	2 725
Computer Equipment	1 518	2 725	2 725	161	1 436	1 876	440	23.4%	2 725
<u>Furniture and Office Equipment</u>	543	807	807	52	467	636	169	26.6%	807
Furniture and Office Equipment	543	807	807	52	467	636	169	26.6%	807
<u>Machinery and Equipment</u>	2 264	2 734	2 734	221	1 965	2 325	360	15.5%	2 734
Machinery and Equipment	2 264	2 734	2 734	221	1 965	2 325	360	15.5%	2 734
<u>Transport Assets</u>	3 320	5 802	5 802	310	2 804	4 200	1 396	33.2%	5 802
Transport Assets	3 320	5 802	5 802	310	2 804	4 200	1 396	33.2%	5 802
Total Depreciation	94 181	112 614	112 614	7 907	70 217	80 031	9 814	12.3%	112 614

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2023/2024 Total Budget	2023/2024 YTD Budget	Actual Expenditure Q3	2023/2024 Total Expenditure	Savings
Use of professional services	R 17 964 332	R 12 620 605	R 2 429 191	R 7 591 529	n/a
Consultants and Professional Services:Business and Advisory:Actuaries	R 13 401	R 9 929	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 1 478	R 1 096	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Business and Financial Management	R 3 790 454	R 2 567 189	R 746 356	R 1 327 852	n/a
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 3 925 598	R 2 869 358	R 917 647	R 2 319 526	n/a
Consultants and Professional Services:Business and Advisory:Human Resources	R 40 500	R 30 013	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 11 000	R 8 151	R 1 039	R 1 039	n/a
Consultants and Professional Services:Business and Advisory:Audit Committee	R 107 654	R 79 773	R 21 165	R 49 830	n/a
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 37 050	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 430 031	R 217 908	R -	R -	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 730 000	R 717 050	R 6 580	R 418 438	n/a
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 1 378 080	R 1 035 317	R 18 000	R 561 949	n/a
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 1 540 000	R 1 141 140	R -17 107	R 344 394	n/a
Consultants and Professional Services:Legal Cost:Collection	R 20 000	R 14 820	R -	R -	n/a
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 2 227 163	R 1 139 363	R 220 415	R 1 159 407	n/a
Consultants and Professional Services:Laboratory Services:Water	R 412 263	R 301 603	R 95 925	R 150 670	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 388 832	R 285 232	R 187 095	R 301 024	n/a
Consultants and Professional Services:Business and Advisory:Quality Control	R 770 320	R 545 877	R 40 559	R 402 428	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 1 087 835	R 849 302	R 127 370	R 290 183	n/a
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R 741	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Board Member	R 50 000	R 37 050	R 4 531	R 4 531	n/a
Consultants and Professional Services:Business and Advisory:Commissions and Committees	R 38 723	R 28 693	R -	R 27 360	n/a
Consultants and Professional Services:Business and Advisory:Project Management	R 950 000	R 703 950	R 59 616	R 232 899	n/a
Travel and Subsistence	R 644 074	R 480 082	R 77 957	R 305 123	n/a
Domestic accommodation	R 188 568	R 150 263	R 15 450	R 123 454	n/a
Sponsorships, events and catering	R 1 909 902	R 1 373 855	R 170 390	R 792 190	n/a
Overtime Pay	R 14 864 749	R 10 717 554	R 5 426 257	R 13 550 367	n/a
Communication	R 4 674 193	R 3 464 495	R 765 371	R 2 576 000	n/a
Telephone cost	R 831 479	R 615 292	R 162 107	R 439 927	n/a
Vehicles used for political office -bearers	R -	R -	R -	R -	n/a
Number of Credit Cards	None	None	None	None	n/a
Grand Total	R 41 077 297	R 29 422 146	R 9 046 723	R 25 378 590	
Note: Savings can only be reported on at year-end.					

Section 13 – Quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- ☒ the monthly budget statement
- ☒ quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

for the month of **March 2024** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

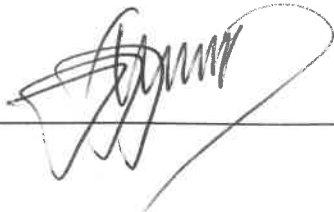
Signature



Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 12 April 2024

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Mr H Cleophas

Executive Mayor of Swartland Municipality (WC015)

Signature

A handwritten signature in black ink, appearing to be 'H Cleophas', written over a horizontal line.

Date: 12 April 2024



Western Cape Government

2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

NON-FINANCIAL QUARTERLY RETURN FORM

(01 January 2024 TO 31 March 2024)

PROGRESS ON PROJECT FUNDING ROLLED OVER

Project Name		PROCUREMENT OF INTERNAL AUDIT SOFTWARE	
Project Development Objective		Effective Local Government: Improved internal audit and risk functioning.	
Project Performance Indicator(s) and Target(s) for quarter under review		Appointment of an Internal Audit software service provider before 30 June 2023. <u>Note: Date amended to 30 June 2024.</u>	
Allocation (2022/23)	Allocation for (2023/24)	Amount spent for quarter ending 31 March 2024	% YTD
R418 031 (A roll-over application was approved for the unspent R418 031)	R0	R0	0%
Progress to date			
Reflect on progress, challenges experienced, actions taken, potential risks etc. Refer to the report below			

**2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 January 2024 TO 31 March 2024)

FINANCIAL MANAGEMENT PROJECT

Project name: PROCUREMENT OF INTERNAL AUDIT SOFTWARE

Brief project description as per implementation plan:

To procure and implement Internal Audit Software that will improve the operations and maturity level of the Internal Audit department and eventually assist with the effective implementation of combined assurance within the municipality.

Impact Statement:

The implementation of Internal Audit software could assist the Internal Audit department with improving its operations as we are currently making use of Microsoft Word and Excel when performing our audits. Furthermore, Swartland Municipality already implemented Risk Management software and with the addition of Internal Audit software, it could improve the effective implementation of the municipality's combined assurance model. Other benefits of using internal audit software include:

- Creating a central and secure repository for all audit documentation
- Giving access to audit information and documentation regardless of location, or stage of audit process
- Providing a highly structured format to support the audit process of planning, execution, reporting, follow-up and document management
- Increasing coordination and integration with the municipality's risk management activities
- Improving the reporting to management and the audit committee
- Providing 'live' updating and monitoring of action plans as well as follow-up audits
- Improving the skills of Internal Audit staff

Planned activities and outputs to date

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
Acquisition and installation of Internal Audit and Risk Management Software via a SCM process.	Successful Appointment of Service Provider	Appointment of an Internal Audit software service provider before 30 June 2023. <u>Note:</u> Date amended to 30 June 2024.	Year 1 (2022/ 2023 Financial year) <u>Note:</u> Date amended to 2023/2024 financial year.	In-progress

The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.

Challenges

The tender for Procurement of an Integrated Internal Audit and Enterprise Risk Management Software Solution for the period 01 July 2024 to 30 June 2027 was advertised on the municipal website and noticeboards on 6 February 2024. It was also advertised in the media on 09 February 2024. The tender closed on 15 March 2024 and we are in the process of evaluating the tenders.

Measures to address the challenges

N/a.

Projected expenditure at year end

Projected expenditure for the 2023/2024 financial year is R0, however the appointment of the service provider will be made before 30 June 2024 as per the planned activities and outputs table above. We anticipate expenditure in the first quarter of the 2024/2025 financial year.

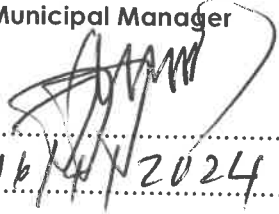

Potential risk(s) and mitigation efforts

Mitigation efforts: We will adhere to The SCM policy and regulations to ensure that possible issues/problems are prevented.

Results

In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.

Yes, the project will still achieve its overall impact although we experienced some challenges during the procurement process.

Signed by:	Signed by:
Name in block letter: Joachim Jacobus Scholtz	Name in block letter: Mark Anthony Clive Bolton
Designation: Municipal Manager	Designation: Chief Financial Officer
Signature: 	Signature: 
Date: 16/4/2024	Date: 16/4/2024

**2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JANUARY 2024 TO 31 MARCH 2024)

PROGRESS ON PROJECT FUNDING ROLLED OVER

Project Name		2023/24 EXTERNAL BURSARY PROGRAMME	
Project Development Objective		To develop its human capacity within municipal areas, through an external bursary programme, to enable a sustainable local financial skills pipeline that is responsive to the Municipality's requirements.	
Project Performance Indicator(s) and Target(s) for quarter under review		To allocate bursaries to at least four (4) additional students during the 2023/24 financial year.	
Allocation (2022/23)	Allocation for (2023/24)	Amount spent for quarter ending 31 March 2024	% YTD
R 300 000 (A roll-over application was approved for the unspent R161 420)	R 100 000	R 84 612.70	32.37%
Progress to date			
Refer to the report below:			

**WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT
(WC FMCG)
NON-FINANCIAL QUARTERLY RETURN FORM
(01 JANUARY 2024 TO 31 MARCH 2024)
2023/24 EXTERNAL BURSARY PROGRAMME**

No.	Candidate Name & Surname	ID Number	Gender	Race	Field of Study	Current Academic Year of Study (1 st , 2 nd , 3 rd , 4 th)	Learning Institution	Previous years' academic performance (Below 50%, 51 – 60%, 61-70%, 71 – 80%, 81 – 90%, 90%+)	Study Fees		
									Amount Allocated From Grant (R)	Co-Funding Provided By Municipality (R)	Total Course Fees
STUDENTS CURRENT BEING SUPPORTED THROUGH THE EXTERNAL BURSARY PROGRAMME											
1.	Andre Pienaar	██████████	Male	White	Bachelor of Commerce: Accounting	3rd	University of Stellenbosch	61-70%	40 000.00	20 000.00	60 000.00
2.	Beyoncé Welkom	██████████	Female	Coloured	Bachelor of Commerce: Management Science	3rd	University of Stellenbosch	61-70%	40 000.00	20 000.00	60 000.00
3.	Ro'Ees van der Speck	██████████	Male	Coloured	Bachelor of Commerce: Accounting	3rd	Boston City Campus & Business College	61-70%	40 000.00	20 000.00	60 000.00
PROGRESS TO DATE											
<p>Andre Pienaar is a third-year student demonstrating strong academic performance, achieving an overall score of 66% for his second year. He successfully passed all subjects in the second semester. He is being offered a 24-month internship. If vacancies arise within this period and he meets all requirements, Andre will be required to follow the internal recruitment and selection process.</p> <p>Beyonce Welkom is a third-year student demonstrating strong academic performance, achieving an overall score of 69% for her second year. She successfully passed all subjects in the second semester. She is being offered a 24-month internship. If vacancies arise within this period and she meets all requirements, Beyonce will be required to follow the internal recruitment and selection process.</p> <p>Ro'Ees van der Speck is a third-year student demonstrating strong academic performance, achieving an overall score of 61% for his second year. He successfully passed all subjects in the second semester. He is being offered a 24-month internship. If vacancies arise within this period and he meets all requirements, Ro'Ees will be required to follow the internal recruitment and selection process.</p>											

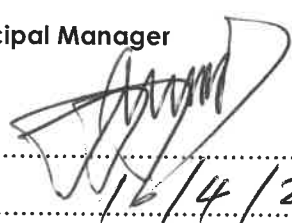

**WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITIES GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JANUARY 2024 TO 31 MARCH 2024)

2023/24 EXTERNAL BURSARY PROGRAMME

No.	Candidate Name & Surname	ID Number	Gender	Race	Field of Study	Current Academic Year of Study (1 st , 2 nd , 3 rd , 4 th)	Learning Institution	Learner Contract Signed (Y/N)	Study Fees		
									Amount Allocated From Grant (R)	Co-Funding Provided By Municipality (R)	Total Course Fees
NEW STUDENTS SUPPORTED THROUGH THE EXTERNAL BURSARY PROGRAMME FOR 2023/24											
1.	N/a										
PROGRESS TO DATE											
N/a											

Signed by: Name in block letter: Joachim Jacobus Scholtz Designation: Municipal Manager Signature:  Date: 16/4/2024	Signed by: Name in block letter: Mark Anthony Clive Bolton Designation: Chief Financial Officer Signature:  Date: 16/4/2024
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Swartland Municipality
2023-2024: Departmental KPI Report

Ref	Responsible Department	KPI Name	Responsible Owner	Portfolio of Evidence	Jan-24				Feb-24				Mar-24				Overall Performance		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D677	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Spend 95% of capital budget by the end of June	Louis Zikmann	System report	0%	0%	N/A	35% OrigBudg: R116 791 780 YTD Actual: R40 970 551 Commitments: R10 463 734	0%	0%	N/A	37% OrigBudg: R116 791 780 YTD Actual: R42 933 642 Commitments: R10 207 662	0%	0%	N/A	45% Budget: R116 791 780 YTD Actual: R52 661 387 Commitments: R5 354 768	0%	0%	N/A
D679	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Spend 90% of the operating budget by the end of June	Louis Zikmann	Budget report	0%	0%	N/A	43% Budget = R367 604 847, YTD Actual = R159 190 363	0%	0%	N/A	49% Budget = R367 604 847, YTD Actual = R179 723 075	0%	0%	N/A	56% Budget: R367 604 847 Actual: R206 549 014	0%	0%	N/A
D680	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Louis Zikmann	Training report	0%	0%	N/A	100% AET (15), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5), Environmental Practices NQF2 (4), Environmental Practices NQF3 (3), Environmental Practices NQF4 (10), Arboriculture & Tree Preservation NQF3 (10), Gardening and Horticulture NQF4 Assessments (10), MMCP (1), First Aid L3 (4), Handling of Dangerous Goods during Warehousing & Storage Refresher (6), Occupational H&S Rep (11) - Planned training	0%	0%	N/A	100% AET (15), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5), Environmental Practices NQF2 (4), Environmental Practices NQF3 (3), Environmental Practices NQF4 (10), Arboriculture & Tree Preservation NQF3 (10), Gardening and Horticulture NQF4 Assessments (10), MMCP (1), ARPL Bricklaying (2) - Planned training	0%	0%	N/A	100% AET (15), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5), Environmental Practices NQF2 (4), Environmental Practices NQF3 (3), Environmental Practices NQF4 (10), Arboriculture & Tree Preservation NQF3 (10), Gardening and Horticulture NQF4 Assessments (10), MMCP (1) - Planned training	0%	0%	N/A
D681	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Initiate/implement 100% of council decisions monthly	Louis Zikmann	Collab report	100%	100%	G	8/8 resolutions initiated/implemented	100%	100%	G	17/17 resolutions initiated/implemented	100%	100%	G	1/1 resolutions initiated/implemented	100%	100%	G
D682	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Ensure that monthly performance assessments are held	Louis Zikmann	Attendance registers	1	1	G	15-Jan-24	1	1	G	26-Feb-24	1	1	G	25-Mar-24	3	3	G
D683	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Louis Zikmann	Confirmation by Secretariat and Records Division	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D684	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit budget requests to the financial department by end of October	Louis Zikmann	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D685	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of written warnings received from the municipal manager by the end of June	Louis Zikmann	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D686	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Ensure that 90% of new appointments comply with the employment equity targets	Louis Zikmann	HR report	0%	0%	N/A	0% 0/1 employees appointed in terms of the EE Plan	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A	100% 1/1 employees appointed in terms of the EE Plan	0%	0%	N/A
D689	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of internal audit actions implemented by 30 June	Louis Zikmann	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D690	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Louis Zikmann	Auditor General index COMAFS	100%	100%	G	All comafs were addressed within 5 working days.	100%	100%	G	No Comafs were issued to Civil Services.	100%	100%	G	No Comafs were issued to Civil Services.	100%	100%	G
D691	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Auditor General's findings implemented by 30 June	Louis Zikmann	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D692	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Complete bi-annual departmental risk assessments	Louis Zikmann	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D693	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Risk Action Plans implemented by 30 June	Louis Zikmann	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A

D697	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Ensure that monthly invcoms are held	Louis Zikmann	Attendance registers	0	0	N/A		1	1	G	Invcom held 27 Feb 2024	1	1	G	invcom held 6 March 2024	2	2	G
D698	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Louis Zikmann	HR monthly report	0%	100%	B	100% 7/7 vacancies filled within 6 months after decision was taken by management to fill the post	0%	0%	N/A	100% 3/3 vacancies filled within 6 months after decision was taken by management to fill the post	0%	0%	N/A	100% 2/2 vacancies filled within 6 months after decision was taken by management to fill the post	0%	100%	B
D699	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Monitor the percentage of person days lost per month due to sick leave	Louis Zikmann	HR sick leave report	4%	2,50%	B	161/6556 person days lost	4%	2,10%	B	134/6258 person days lost	4%	2,50%	B	141/5681	4%	2,37%	B
D701	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Monitor the number of EPWP work opportunities created by 30 June	Louis Zikmann	EPWP Report	0	1	B	1 WO for January 2024.	0	6	B	6 WO's for Feb 2024.	0	15	B	15 WO's for March 2024.	0	22	B
D702	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Louis Zikmann	Certification	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D703	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Louis Zikmann	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management: Nothing to report	1	1	G
D704	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit a plan of all planned communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Louis Zikmann	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D705	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit quarterly reports on all communication activities undertaken by the directorate submitted to the Communication Officer	Louis Zikmann	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted	1	1	G
D706	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Ensure that all safety clothing are issued by the end of March	Louis Zikmann	Certification	0	0	N/A		0	0	N/A		100	100	G	All safety clothing supplied by 31/3/2024	100	100	G
D707	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Spend 100% of operational and capital grants by the end of June	Louis Zikmann	Spreadsheet from budget office	0%	0%	N/A	50.7% MIG: Budget = R23 055 000, YTD = R14 035 204(61%) Proclaimed Roads Subsidy (operating): Budget = R170 000, YTD = R170 000 (100%) EPWP: Budget = R1 830 000, YTD = R894 705 (49%) Emergency Municipal Load-Shedding Relief: Budget = R8 506 517, YTD = R1 924 219 (22.6%) Sport Development: Budget = R966 000, YTD = R500 000 (51.8%) TOTAL: Budget = R34 527 517, YTD = R17 524 128	0%	0%	N/A	54.7% MIG: Budget = R23 055 000, YTD = R15 221 781(66%) Proclaimed Roads Subsidy (operating): Budget = R170 000, YTD = R170 000 (100%) EPWP: Budget = R1 830 000, YTD = R1 075 348 (59%) Emergency Municipal Load-Shedding Relief: Budget = R8 506 517, YTD = R1 924 219 (22.6%) Sport Development: Budget = R966 000, YTD = R500 000 (51.8%) TOTAL: Budget = R34 527 517, YTD = R18 891 348	0%	0%	N/A	71.4% MIG: Budget = R23 055 000, YTD = R19 917 237(86%) Proclaimed Roads Subsidy (operating): Budget = R170 000, YTD = R170 000 (100%) EPWP: Budget = R1 830 000, YTD = R1 230 871 (67%) Emergency Municipal Load-Shedding Relief: Budget = R8 506 517, YTD = R2 717 964 (32%) Sport Development: Budget = R966 000, YTD = R615 876 (63.7%) TOTAL: Budget = R34 527 517, YTD = R24 651 948	0%	0%	N/A
D708	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit projected tariff increases determined for the new budget annually by end of October	Louis Zikmann	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D709	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Louis Zikmann	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A

D710	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Louis Zikmann	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D711	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Manage the % water losses within the National Treasury norm annually by end of June	Louis Zikmann	Finance report	0%	0%	N/A	20.15% Water losses	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D712	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Supplying of piped water service points to residential account holders which are connected to the municipal water infrastructure network as at 30 June	Louis Zikmann	Finance report	0	0	N/A	Will be reported in June	0	0	N/A		0	0	N/A		0	0	N/A
D713	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Supplying of sanitation services to municipal residential account holders as at 30 June	Louis Zikmann	Finance report	0	26 211	B	Will be reported in June	0	0	N/A		0	0	N/A		0	26 211	B
D714	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of residential account holders receiving refuse removal services as at 30 June	Louis Zikmann	Finance report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D715	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Berg River Voëlvei Augmentation Scheme (BRVAS) - conclusion of section 33 process by July 2023	Louis Zikmann	Report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D716	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit report to Council by November 2023 to consider a water supply agreement with the DWS to partake in the BRVAS	Louis Zikmann	Council minutes	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D717	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Develop a 15 year priority project list by December 2025	Louis Zikmann	Project list	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D718	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit report to Council by March 2025 to consider direct purchase of water for Chatsworth from City of Cape Town	Louis Zikmann	Council minutes	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D719	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Development of cell 2 by March 2027	Louis Zikmann	Report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D720	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Identify measures and report to Council on organic waste diversion by June 2027	Louis Zikmann	Council minutes	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D721	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Master plans reviewed and updated if required annually by June	Louis Zikmann	Email to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D722	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Investigate and report to the Portfolio Committee annually by June on the status quo condition of surfaced roads	Louis Zikmann	Portfolio Committee minutes	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D723	Office of the MM - Municipal Manager	Hold a annual event with local businesses before end of June	Joggie Scholtz	Municipal manager Diary	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D724	Office of the MM - Municipal Manager	Spend 90% of the LED funds by end of June	Joggie Scholtz	PROMUN report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D725	Office of the MM - Municipal Manager	Hold monthly management meetings	Joggie Scholtz	Attendance registers	0	1	B	A management meeting was held on 26 January 2024	1	1	G	Meeting was held on 29 February 2024	1	1	G	Management meeting was held on 26 March 2024	2	3	B
D726	Office of the MM - Municipal Manager	Monitor the number of appeals monthly against the municipality regarding the awarding of tenders that were upheld	Joggie Scholtz	Appeal report if applicable	0	0	G	There were no appeals	0	0	G	There were no appeals	0	0	G	There were no appeals	0	0	G
D727	Office of the MM - Municipal Manager	Ensure that monthly performance review sessions are held	Joggie Scholtz	Attendance registers	1	1	G	PMS meeting was held on 15 January 2024	1	1	G	PMS meeting was held on 29 Feb 2024	1	1	G	PMS meeting was held on 26 March 2024	3	3	G

D728	Office of the MM - Municipal Manager	Table the Annual Report as required by MFMA (121) to Council annually by end of January	Joggie Scholtz	Council minutes		1	1	G	The Annual Report was tabled to Council on 30 January 2024		0	0	N/A		0	0	N/A	1	1	G	
D729	Office of the MM - Municipal Manager	Submit the Annual Report to Council as required by section 129 of the MFMA (121) approval annually by end of March	Joggie Scholtz	Council minutes		0	0	N/A			0	0	N/A		1	1	G	Annual Report approved by council 28 March 2024.	1	1	G
D730	Office of the MM - Municipal Manager	Implement 100% of council decisions quarterly	Joggie Scholtz	Collaborator report	100%	100%	G	7/7 resolutions initiated/implemented	100%	100%	G	16/16 resolutions initiated/implemented	100%	100%	G	4/4 resolutions initiated/implemented	100%	100%	G		
D732	Office of the MM - Municipal Manager	Review the macro structure annually	Joggie Scholtz	Council minutes		0	1	B	The Macro structure was reviewed on 13 December 2023		0	0	N/A		0	0	N/A	0	1	B	
D733	Office of the MM - Municipal Manager	% of issues raised by the Auditor-General in an audit report addressed by 30 June	Joggie Scholtz	Auditor General index COMAFS	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		
D734	Office of the MM - Municipal Manager	Submit training needs of staff to HR at meetings held with all departments during November annually	Joggie Scholtz	Email to HR training officer		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D735	Office of the MM - Municipal Manager	Spend 95% of capital budget by the end of June	Joggie Scholtz	System report	0%	0%	N/A	25% OrigBudet: R248 689 919 Actual: R62 302 557 Commitments: R31 763 305	0%	0%	N/A	OrigBudet: R248 689 919 Actual: R70 447 102 (28.33%) Commitments: R30 468 308	0%	0%	N/A	37.45% Budget: R248 689 919 Actual: R93 126 415 Commitments: R15 521 048	0%	0%	N/A		
D736	Office of the MM - Municipal Manager	Create 150 jobs through Municipality's capital projects (contracts > R200 000) by 30 June	Joggie Scholtz	Bid-committee resolutions		0	0	N/A	There were no tenders awarded with jobs in January 2024. The cumulative job opportunities for the 2023/2024 year = 102		0	0	N/A	There were 1 tender awarded with 12 jobs in February 2024. The cumulative job opportunities = 114	0	0	N/A	There were 1 tender awarded with 17 jobs in March 2024. The cumulative job opportunities = 131	0	0	N/A
D738	Office of the MM - Municipal Manager	Investigate global partnerships and submit a proposal to the Mayoral Committee by June 2025	Joggie Scholtz	Mayco item		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D739	Office of the MM - Municipal Manager	(1) Collaborate with other levels of government and other organisations to promote Swartland as a preferred destination for business and investment and report bi-annually to the management team.	Joggie Scholtz	Agenda of management team		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D740	Office of the MM - Municipal Manager	(2) Improve investment by creating an online platform by June 2026 to share information with investors	Joggie Scholtz	Screenshot of online platform	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		
D744	Office of the MM - Municipal Manager	Create a one stop shop for all business enquiries by June 2025	Joggie Scholtz	Report to Management	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		
D745	Office of the MM - Municipal Manager	Ensure the development of an innovation policy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	Mayco item		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D748	Office of the MM - Municipal Manager	Ensure the development of a proposal for the increased use of digital technology to support business and the economy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	Mayco item		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D959	Office of the MM - Municipal Manager	Conduct a formal performance evaluation of the Section 57 managers in terms of their signed performance agreements annually	Joggie Scholtz	Attendance Register		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	
D746	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure the development of an ICT masterplan for connectivity and submit to the Mayoral Committee by June 2025	Thys Möller	Mayco item		0	0	N/A			0	0	N/A		0	0	N/A	0	0	N/A	

D747	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure the development of a proposal for implementing the "Smart City" concept in the Swartland and submit to the Mayoral Committee by June 2025	Thys Möller	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D749	Electrical Engineering Services - Director: Electrical Engineering Services	Spend 95% of capital budget by the end of June	Thys Möller	System report	0%	0%	N/A	12.8% OrigBudget: R63 883 566 YTD Actual: R8 183 058 Commitment: R19 954 388	0%	0%	N/A	21.1% OrigBudget: R63 883 566 YTD Actual: R13 478 561 Commitment: R17 192 538	0%	0%	N/A	40% Budget: R63 883 566 YTD Actual: R25 508 604 Commitment: R12 030 043	0%	0%	N/A
D751	Electrical Engineering Services - Director: Electrical Engineering Services	Spend 90% of operating budget by the end of June	Thys Möller	Budget report	0%	0%	N/A	53% Budget = R397 769 203, YTD Actual = R210 249 486	0%	0%	N/A	60% Budget = R397 769 203, YTD Actual = R238 648 625	0%	0%	N/A	67.3% Budget = R397 769 203, YTD Actual = R267 540 891	0%	0%	N/A
D752	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Thys Möller	Training report	0%	0%	N/A	100% AET (1), MMCP (1), First Aid L3 (1), Occupational H&S Rep (1) - planned training	0%	0%	N/A	100% AET (1), MMCP (1) - planned training	0%	0%	N/A	100% AET (1), MMCP (1) - planned training	0%	0%	N/A
D753	Electrical Engineering Services - Director: Electrical Engineering Services	Initiate/Implement 100% of council decisions monthly	Thys Möller	Collab report	100%	100%	G	3/3 resolutions initiated/implemented	100%	100%	G	5/5 resolutions initiated/implemented	100%	100%	G	N/a - no resolutions to be initiated/implemented	100%	100%	G
D754	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure that monthly performance assessments are held	Thys Möller	Attendance registers	1	1	G	Held on 15 Jan 2024	1	1	G	26-Feb-24	1	1	G	25-Mar-24	3	3	G
D755	Electrical Engineering Services - Director: Electrical Engineering Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Thys Möller	Confirmation by Secretariat and Records Division	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D756	Electrical Engineering Services - Director: Electrical Engineering Services	Submit budget requests to the financial department by end of October	Thys Möller	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D757	Electrical Engineering Services - Director: Electrical Engineering Services	Number of written warnings received from the municipal manager by the end of June	Thys Möller	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D758	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure that 90% of new appointments comply with the employment equity targets	Thys Möller	HR report	0%	0%	N/A	0% 0/1 employee appointed in terms of EE Plan	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A
D761	Electrical Engineering Services - Director: Electrical Engineering Services	% of internal audit actions implemented by 30 June	Thys Möller	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D762	Electrical Engineering Services - Director: Electrical Engineering Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Thys Möller	Auditor General index COMAFS	100%	100%	G	No Comafs were issued to Electrical Services.	100%	100%	G	No Comafs were issued to Electrical Services.	100%	100%	G	No Comafs were issued to Electrical Services.	100%	100%	G
D763	Electrical Engineering Services - Director: Electrical Engineering Services	% of Auditor General's findings implemented by 30 June	Thys Möller	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D764	Electrical Engineering Services - Director: Electrical Engineering Services	Complete bi-annual departmental risk assessments	Thys Möller	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D765	Electrical Engineering Services - Director: Electrical Engineering Services	% of Risk Action Plans implemented by 30 June	Thys Möller	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D769	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure that monthly invcoms are held	Thys Möller	Attendance registers	0	1	B	Held on 15 Jan 2024	1	1	G	Meeting Held on 26 Feb 2024	1	1	G	Meeting to be held on 25 Mar 2024	2	3	B
D770	Electrical Engineering Services - Director: Electrical Engineering Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Thys Möller	HR monthly report	0%	0%	N/A	Not applicable	0%	0%	N/A	1/1 (100%) of vacancies filled within 6 months after decision was taken by management to fill the post	0%	0%	N/A	Not applicable	0%	0%	N/A
D771	Electrical Engineering Services - Director: Electrical Engineering Services	Monitor the percentage of person days lost per month due to sick leave	Thys Möller	HR sick leave report	4%	2,20%	B	22/1012 person days lost	4%	3,30%	B	32/966 person days lost	4%	1,70%	B	15/874	4%	2,40%	B

D773	Electrical Engineering Services - Director: Electrical Engineering Services	Monitor the number of EPWP work opportunities created by 30 June	Thys Möller	EPWP Report	0	0	N/A	0 WO for January 2024.	0	1	B	1 WO for Feb 2024.	0	0	N/A	0 WO's for March 2024.	0	1	B
D774	Electrical Engineering Services - Director: Electrical Engineering Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Thys Möller	Certification	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D775	Electrical Engineering Services - Director: Electrical Engineering Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Thys Möller	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	Reported to Asset and Fleet	1	1	G
D776	Electrical Engineering Services - Director: Electrical Engineering Services	Submit a plan of all planned communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Thys Möller	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D777	Electrical Engineering Services - Director: Electrical Engineering Services	Submit quarterly reports on all communication activities undertaken by the directorate to the Communication Officer	Thys Möller	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted	1	1	G
D778	Electrical Engineering Services - Director: Electrical Engineering Services	Ensure that all safety clothing are issued by the end of March	Thys Möller	Certification	0	0	N/A		0	0	N/A		100	100	G	All equipment issued	100	100	G
D779	Electrical Engineering Services - Director: Electrical Engineering Services	Spend 100% of operational and capital grants by the end of June	Thys Möller	Spreadsheet from budget office	0%	0%	N/A	15.5% INEP grant: Budget = R23 658 000, YTD = R3 368 799 (14.2%) WC Municipal Energy Resilience Grant: Budget = R680 000, YTD = 401 594 (59%) Budget = R24 338 000, YTD = R3 711 243	0%	0%	N/A	35.7% INEP grant: Budget = R23 658 000, YTD = R8 287 243 (35%) WC Municipal Energy Resilience Grant: Budget = R680 000, YTD = 401 594 (59%) Budget = R24 338 000, YTD = R8 688 837	0%	0%	N/A	82% INEP grant: Budget = R23 658 000, YTD = R19 588 098 (83%) WC Municipal Energy Resilience Grant: Budget = R680 000, YTD = 401 594 (59%) Budget = R24 338 000, YTD = R19 989 692	0%	0%	N/A
D780	Electrical Engineering Services - Director: Electrical Engineering Services	Submit projected tariff increases determined for the new budget annually by end of October	Thys Möller	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D781	Electrical Engineering Services - Director: Electrical Engineering Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Thys Möller	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D782	Electrical Engineering Services - Director: Electrical Engineering Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Thys Möller	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D783	Electrical Engineering Services - Director: Electrical Engineering Services	Manage the % of electricity losses within the NERSA benchmark norm annually by end of June	Thys Möller	Finance report	0%	0%	N/A	Will be reported in June	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D784	Electrical Engineering Services - Director: Electrical Engineering Services	Complete the required number of unit standards of the MMCP by June 2024	Thys Möller	Proof to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D785	Electrical Engineering Services - Director: Electrical Engineering Services	Supplying of electricity services to residential account holders for electrical metering	Thys Möller	Finance report	16 326	21 363	G2	Formal residential properties that has access to electricity (excluding Eskom areas)	16 326	21 398	G2	Formal residential properties that has access to electricity (excluding Eskom areas)	16 326	21 440	G2	Number as per Michael Nolan email dated 15 April 2024	16 326	21 400,33	G2
D786	Electrical Engineering Services - Director: Electrical Engineering Services	(1) Develop a draft Wheeling Framework by June 2024	Thys Möller	Email to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D787	Electrical Engineering Services - Director: Electrical Engineering Services	(2) Submit Wheeling Framework to Council for approval by June 2025	Thys Möller	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A

D788	Electrical Engineering Services - Director: Electrical Engineering Services	Master plans reviewed and updated if required annually by June	Thys Möller	Email to MM	0	0	N/A		0	0	N/A		0	4	B	4 x Area Plans Reviewed	0	4	B
D789	Electrical Engineering Services - Director: Electrical Engineering Services	Submit motivated budget to the Budget Office annually by November (minimum 6% of annual electricity revenue allocation is a Nersa license condition)	Thys Möller	Proof of submission	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D790	Electrical Engineering Services - Director: Electrical Engineering Services	Submit application to Nersa for approval annually by June	Thys Möller	Proof of submission	0	0	N/A		0	0	N/A		0	1	B	Submitted on 01 2 March 2024	0	1	B
D791	Electrical Engineering Services - Director: Electrical Engineering Services	Develop a bylaw for small-scale embedded generation (SSEG) by June 2024	Thys Möller	Email to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D792	Corporate Services - Director: Corporate Services	Spend 95% of the capital budget by the end of June	Madelaine Terblanche	System report	0%	0%	N/A	12.7% OrigBudget: R176 000 Actual: R22 282 Committed: R143 901	0%	0%	N/A	13.4% OrigBudget: R176 000 Actual: R23 499 Committed: R126 884	0%	0%	N/A	15% Budget: R176 000 Actual: R26 233 Committed: R58 138	0%	0%	N/A
D794	Corporate Services - Director: Corporate Services	Spend 90% of the operating budget by the end of June	Madelaine Terblanche	Budget report	0%	0%	N/A	53.2% Budget = R45 219 750, YTD Actual = R24 052 273	0%	0%	N/A	60% Budget = R45 219 750, YTD Actual = R27 263 075	0%	0%	N/A	68% Budget = R45 219 750, YTD Actual = R30 713 362	0%	0%	N/A
D795	Corporate Services - Director: Corporate Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Madelaine Terblanche	Training report	0%	0%	N/A	100% Bachelor of Information Science (1), AET (3), MMCP (2), Occupational H&S Rep (0 out of 2 attended) - planned training	0%	100%	B	100% Bachelor of Information Science (1), AET (3), MMCP (2), Municipal Capability Optimisation Masterclass (3) - planned training	0%	0%	N/A	100% Bachelor of Information Science (1), AET (3), MMCP (2), Municipal Capability Optimisation Masterclass (3) - planned training	0%	100%	B
D796	Corporate Services - Director: Corporate Services	Initiate/implement 100% of council decisions monthly	Madelaine Terblanche	Collab report	100%	100%	G	14/14 resolutions initiated/implemented	100%	100%	G	18/18 resolutions initiated/implemented	100%	100%	G	6/6 resolutions initiated/implemented	100%	100%	G
D797	Corporate Services - Director: Corporate Services	Ensure that monthly performance assessments are held	Madelaine Terblanche	Attendance registers	1	1	G	17-Jan-24	1	1	G	27-Feb-24	1	1	G	27-Mar-24	3	3	G
D798	Corporate Services - Director: Corporate Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Madelaine Terblanche	Confirmation by Secretariat and Records Division	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D799	Corporate Services - Director: Corporate Services	Submit budget requests to the financial department by end of October	Madelaine Terblanche	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D800	Corporate Services - Director: Corporate Services	Number of written warnings received from the municipal manager by the end of June	Madelaine Terblanche	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D801	Corporate Services - Director: Corporate Services	Ensure that 90% of new appointments comply with the employment equity targets	Madelaine Terblanche	HR report	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A
D804	Corporate Services - Director: Corporate Services	% of internal audit actions implemented by 30 June	Madelaine Terblanche	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D805	Corporate Services - Director: Corporate Services	% of Auditor General's findings implemented by 30 June	Madelaine Terblanche	Auditor General index COMAFS	100%	100%	G	No Comafs were issued to Corporate Services.	100%	100%	G	No Comafs were issued to Corporate Services.	100%	100%	G	No Comafs were issued to Corporate Services.	100%	100%	G
D806	Corporate Services - Director: Corporate Services	% of Auditor General's findings implemented within agreed time frame	Madelaine Terblanche	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D807	Corporate Services - Director: Corporate Services	Complete bi-annual departmental risk assessments	Madelaine Terblanche	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D808	Corporate Services - Director: Corporate Services	% of Risk Action Plans implemented by 30 June	Madelaine Terblanche	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D812	Corporate Services - Director: Corporate Services	Ensure that monthly invocoms are held	Madelaine Terblanche	Attendance registers	1	1	G	Invocom held 29 January 2024	1	1	G	Invocom held 28 February 2024	1	1	G	Invocom held 27 March 2024	3	3	G
D813	Corporate Services - Director: Corporate Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Madelaine Terblanche	HR monthly report	0%	0%	N/A	Not applicable	0%	0%	N/A	1/2 (50%) vacancies filled within 6 months after decision was taken by management to fill the post	0%	0%	N/A	Not applicable	0%	0%	N/A
D814	Corporate Services - Director: Corporate Services	Monitor the percentage of person days lost per month due to sick leave	Madelaine Terblanche	HR sick leave report	4%	0,90%	B	15/1584 person days lost	4%	2,20%	B	34/1512	4%	2%	B	27/1349	4%	1,70%	B

D816	Corporate Services - Director: Corporate Services	Monitor the number of EPWP work opportunities created by 30 June	Madeline Terblanche	EPWP Report	0	0	N/A	0 WO for January 2024.	0	0	N/A	0 WO's for Feb 2024.	0	2	B	2 WO's for March 2024.	0	2	B
D817	Corporate Services - Director: Corporate Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after financial year end	Madeline Terblanche	Certification	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D818	Corporate Services - Director: Corporate Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Madeline Terblanche	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	No moveable assets reported unusable or lost/stolen during Quarter ending March 2024	1	1	G
D819	Corporate Services - Director: Corporate Services	Submit a plan of all communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Madeline Terblanche	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D820	Corporate Services - Director: Corporate Services	Submit quarterly reports on all communication activities undertaken by the directorate submitted to the Communication Officer	Madeline Terblanche	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted as required	1	1	G
D821	Corporate Services - Director: Corporate Services	Ensure that all safety clothing are issued by the end of March	Madeline Terblanche	Certification	0	0	N/A		0	0	N/A		100	100	G	All safety clothing issued before end March 2024	100	100	G
D822	Corporate Services - Director: Corporate Services	Spend 100% of operational and capital grants by the end of June	Madeline Terblanche	Spreadsheet from budget office	0%	0%	N/A	54% Libraries: Budget (Operating) = R12 254 000, YTD = R6 623 738 Libraries: Budget (Capital) = R50 000, YTD = R7 626 Total: Budget = R12 304 000, YTD = R6 631 364	0%	0%	N/A	61% Libraries: Budget (Operating) = R12 254 000, YTD = R7 512 874 Libraries: Budget (Capital) = R50 000, YTD = R7 626 Total: Budget = R12 304 000, YTD = R7 520 500	0%	0%	N/A	68% Libraries: Budget (Operating) = R12 254 000, YTD = R8 366 642 (68%) Libraries: Budget (Capital) = R50 000, YTD = R7 626 (15%) Total: Budget = R12 304 000, YTD = R8 374 268	0%	0%	N/A
D823	Corporate Services - Director: Corporate Services	Submit projected tariff increases determined for the new budget annually by end of October	Madeline Terblanche	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D824	Corporate Services - Director: Corporate Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 0 July	Madeline Terblanche	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D825	Corporate Services - Director: Corporate Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Madeline Terblanche	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D826	Corporate Services - Director: Corporate Services	Review and update the employment equity plan by end of June as a result of any major event or restructuring that occurred during the financial year	Madeline Terblanche	Email	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D827	Corporate Services - Director: Corporate Services	The percentage (%) of appointments made in the three highest levels of management which comply with the Employment Equity Plan, measured by the Number of appointments in the three highest levels of management, which comply with Employment Equity targets/Total appointments made in three highest levels of management x 100	Madeline Terblanche	HR report	0%	0%	N/A	Not applicable - No appointments made in the three highest levels of management	0%	0%	N/A	Not applicable - No appointments made in the three highest levels of management	0%	0%	N/A	Not applicable - No appointments made in the three highest levels of management	0%	0%	N/A

D828	Corporate Services - Director: Corporate Services	Spent 90% of the Municipality's training budget on implementing its Workplace Skills Plan by end of June	Madelaine Terblanche	Budget report	0%	0%	N/A	56% R1 064 413/R1 898 364 of training budget spent	0%	0%	N/A	62% R1 183 256/R1 898 364 of training budget spent	0%	0%	N/A	68% R1 298 069/R1 898 364 of training budget spent	0%	0%	N/A
D829	Corporate Services - Director: Corporate Services	(1) Develop a proposal for innovative ways to use existing and new platforms to engage with residents and businesses and submit to the Mayoral Committee by June 2025	Madelaine Terblanche	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D830	Corporate Services - Director: Corporate Services	(2) Investigate and submit a report to the Mayoral Committee by June 2026 on a digital people-centred application	Madelaine Terblanche	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D831	Corporate Services - Director: Corporate Services	(3) Investigate the feasibility of a 24/7 customer care centre and submit a report to the Mayoral Committee by June 2025	Madelaine Terblanche	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D832	Corporate Services - Director: Corporate Services	(4) Finalise and establish a corporate identity manual and submit to Mayoral Committee by June 2024	Madelaine Terblanche	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D737	Development Services - Director: Development Services	Investigate the establishment of a skills development centre by June 2025	Jo-Ann Krieger	Report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D741	Development Services - Director: Development Services	(1) Ensure the development of an SMME Policy and submit to Council by June 2024	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D742	Development Services - Director: Development Services	(2) Ensure the organisation of an annual SMME summit or indaba	Jo-Ann Krieger	Attendance registers	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D743	Development Services - Director: Development Services	(3) Ensure the investigation of SMME hubs in the Swartland area and submit report to Mayoral committee by June 2025	Jo-Ann Krieger	Mayco item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D833	Development Services - Director: Development Services	Spend 95% of the capital budget by the end of June	Jo-Ann Krieger	System report	0%	0%	N/A	16.2% OrigBudget: R62 283 000 Actual: R10 108 762 Commitment: R924 803	0%	0%	N/A	17.3% OrigBudget: R62 283 000 Actual: R10 789 795 Commitment: R688 754	0%	0%	N/A	19% Budget: R62 211 000 Actual: R11 665 550 Commitment: R281 347	0%	0%	N/A
D835	Development Services - Director: Development Services	Spend 90% of the operating budget by the end of June	Jo-Ann Krieger	Budget report	0%	0%	N/A	50.4% OrigBuget: R33 064 715 Actual: R16 684 721	0%	0%	N/A	57% OrigBuget: R33 064 715 Actual: R18 805 895	0%	0%	N/A	63.6% Buget: R33 045 494 Actual: R21 021 002	0%	0%	N/A
D836	Development Services - Director: Development Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Jo-Ann Krieger	Training report	0%	0%	N/A	100% Occupational H&S Representative (1 out of 2 attended) - planned training	0%	0%	N/A	No training opportunities for employees	0%	0%	N/A	100% Occupational H&S Representative (1) - planned training	0%	0%	N/A
D837	Development Services - Director: Development Services	Initiate/implement 100% of council decisions monthly	Jo-Ann Krieger	Collab report	100%	100%	G	16/16 resolutions initiated/implemented	100%	100%	G	6/6 resolutions initiated/implemented	100%	100%	G	2/2 resolutions initiated/implemented	100%	100%	G
D838	Development Services - Director: Development Services	Ensure that monthly performance assessments are held	Jo-Ann Krieger	Attendance registers	1	1	G	17-Jan-24	1	1	G	27-Feb-24	1	1	G	27-Mar-24	3	3	G
D839	Development Services - Director: Development Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Jo-Ann Krieger	Confirmation by Secretariat and Records Division	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D840	Development Services - Director: Development Services	Submit budget requests to financial department by end of October	Jo-Ann Krieger	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A

D841	Development Services - Director: Development Services	Number of written warnings received from the municipal manager by the end of June	Jo-Ann Krieger	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D842	Development Services - Director: Development Services	Ensure that 90% of new appointments comply with the employment equity targets	Jo-Ann Krieger	HR report	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A
D845	Development Services - Director: Development Services	% of internal audit actions implemented by 30 June	Jo-Ann Krieger	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D846	Development Services - Director: Development Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Jo-Ann Krieger	Auditor General index COMAFS	100%	100%	G	No Comafs were issued to Development Services.	100%	100%	G	No Comafs were issued to Development Services.	100%	100%	G	No Comafs were issued to Development Services.	100%	100%	G
D847	Development Services - Director: Development Services	% of Auditor General's findings implemented by 30 June	Jo-Ann Krieger	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D848	Development Services - Director: Development Services	Complete bi-annual departmental risk assessment	Jo-Ann Krieger	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D849	Development Services - Director: Development Services	% of Risk Action Plans implemented by 30 June	Jo-Ann Krieger	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D853	Development Services - Director: Development Services	Ensure that monthly invcoms are held	Jo-Ann Krieger	Attendance registers	1	1	G	Invcom held 24 January 2024	1	1	G	Invcom held 21 February 2024	1	1	G	Invcom held 26 March 2024	3	3	G
D854	Development Services - Director: Development Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Jo-Ann Krieger	HR monthly report	0%	100%	B	1/1 (100%) vacancies filled within 6 months after decision was taken by management to fill the post	0%	0%	N/A	No vacancies	0%	0%	N/A	Not applicable	0%	100%	B
D855	Development Services - Director: Development Services	Monitor the percentage of person days lost per month due to sick leave	Jo-Ann Krieger	HR sick leave report	4%	0,30%	B	2/726 person days lost	4%	1%	B	7/693 person days lost	4%	1,80%	B	11/627	4%	1,03%	B
D857	Development Services - Director: Development Services	Monitor the number of EPWP work opportunities created by 30 June	Jo-Ann Krieger	EPWP Report	0	0	N/A	0 WO's for January 2024.	0	0	N/A	2 WO's for Feb 2024.	0	0	N/A	0 WO's for March 2024.	0	0	N/A
D858	Development Services - Director: Development Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Jo-Ann Krieger	Certification	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D859	Development Services - Director: Development Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Jo-Ann Krieger	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	There were no moveable assets to report that became unusable and/or stolen	1	1	G
D860	Development Services - Director: Development Services	Submit a plan of all planned communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Jo-Ann Krieger	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D861	Development Services - Director: Development Services	Submit quarterly reports on all communication activities undertaken by the directorate to the Communication Officer	Jo-Ann Krieger	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted.	1	1	G
D862	Development Services - Director: Development Services	Ensure that all safety clothing are issued by the end of March	Jo-Ann Krieger	Certification	0	0	N/A		0	0	N/A		100	100	G	Memos attached for Safety Clothing	100	100	G

D863	Development Services - Director: Development Services	Spend 100% of operational and capital grants by the end of June	Jo-Ann Krieger	Spreadsheet from budget office	0%	0%	N/A	16.3% HS grant: Budget (capital) = R60 507 000 YTD = R9 819 232 (16.2%) Human Settlements Development Grant (Operating): Budget = R79 520, YTD = R91 169 (114.7%) Mun Accreditation and Capacity Building: Budget = R245 000, YTD = R121 225 (49.5%) Community Development Workers: Budget = R38 000, YTD = R690(1.8%) RSEP: Budget = R500 000, YTD = R0 (0%) Total: Budget = R61 369 520 , YTD = R10 032 316	0%	0%	N/A	17.4% HS grant: Budget (capital) = R60 507 000 YTD = R10 472 425(17.3%) Human Settlements Development Grant (Operating): Budget = R79 520, YTD = R91 169 (114.7%) Mun Accreditation and Capacity Building: Budget = R245 000, YTD = R138 543 (56.6%) Community Development Workers: Budget = R38 000, YTD = R690(1.8%) RSEP: Budget = R500 000, YTD = R0 (0%) Total: Budget = R61 369 520 , YTD = R10 702 827	0%	0%	N/A	18.5% HS grant: Budget (capital) = R60 507 000 YTD = R10 685 133 (17.7%) Human Settlements Development Grant (Operating): Budget = R79 520, YTD = R79 520 (100%) Mun Accreditation and Capacity Building: Budget = R245 000, YTD = R155 861 (63.6%) Community Development Workers: Budget = R38 000, YTD = R690 (1.8%) RSEP: Budget = R500 000, YTD = R443 848 (88.8%) Total: Budget = R61 369 520, YTD = R11 365 052	0%	0%	N/A
D864	Development Services - Director: Development Services	Submit projected tariff increases determined for the new budget annually by end of October	Jo-Ann Krieger	Email to budget office	0	0	N/A		0	0	N/A	Email sent	0	0	N/A		0	0	N/A
D865	Development Services - Director: Development Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Jo-Ann Krieger	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D866	Development Services - Director: Development Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Jo-Ann Krieger	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D867	Development Services - Director: Development Services	SMMEP's Policy developed and approved by Council by June 2024	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D868	Development Services - Director: Development Services	Social Regeneration Strategy developed and approved by Council by June 2025	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D869	Development Services - Director: Development Services	GBVF Strategy developed and approved by Council by June 2026	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D870	Development Services - Director: Development Services	Youth Policy developed and approved by Council by June 2027	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D871	Development Services - Director: Development Services	(1) Investigate and report to council the advantages of Municipal housing accreditation by June 2025	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D872	Development Services - Director: Development Services	(2) Develop a housing pipeline annually by May	Jo-Ann Krieger	Email to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D873	Development Services - Director: Development Services	(3) Obtain land use rights and secure funding for mixed housing developments annually	Jo-Ann Krieger	Email to MM	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D874	Development Services - Director: Development Services	(4) Appoint credible social housing institution to build and manage social housing by June 2025	Jo-Ann Krieger	Email to MM	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D875	Development Services - Director: Development Services	Develop a capital expenditure framework in collaboration with DEADP and the Development Bank of SA and submit a report to Council by June 2025	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D876	Development Services - Director: Development Services	Do a study of climate change mitigation and adaptation and report to council by June 2025	Jo-Ann Krieger	Council item	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D877	Protection Services - Director: Protection Services	Spend 95% of the capital budget by the end of June	Philip Humphreys	System report	0%	0%	N/A	19.7% OrigBudg: R3 088 299 Actual: R608 901 Commitments: R2 327 439	0%	0%	N/A	26.3% OrigBudg: R3 088 299 Actual: R812 602 Commitments: R2 210 321	0%	0%	N/A	27% OrigBudg: R3 088 299 Actual: R840 068 Commitments: R2 210 321	0%	0%	N/A

D879	Protection Services - Director: Protection Services	Spend 90% of the operating budget by the end of June	Philip Humphreys	Budget report	0%	0%	N/A	34% Budget = R112 179 601, YTD Actual = R43 673 217	0%	0%	N/A	45% Budget = R112 179 601, YTD Actual = R50 341 068	0%	0%	N/A	50% Budget = R112 179 601, YTD Actual = R56 138 618	0%	0%	N/A
D880	Protection Services - Director: Protection Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Philip Humphreys	Training report	0%	0%	N/A	100% Basic Traffic Officer (5), First Aid L3 (4 out of 5 attended), Occupational H&S Rep (1 out of 3 attended) - planned training	0%	0%	N/A	100% Basic Traffic Officer (5) - planned training	0%	0%	N/A	100% Basic Traffic Officer (5) - planned training	0%	0%	N/A
D881	Protection Services - Director: Protection Services	Initiate/implement 100% of council decisions monthly	Philip Humphreys	Collab report	100%	100%	G	6/6 resolutions initiated/implemented	100%	100%	G	7/7 resolutions initiated/implemented	100%	100%	G	Not applicable. No resolutions to be initiated/implemented	100%	100%	G
D882	Protection Services - Director: Protection Services	Ensure that monthly performance assessments are held	Philip Humphreys	Attendance registers	1	1	G	Performance assessment done on 15 January 2024.	1	1	G	26-Feb-24	1	1	G	25-Mar-24	3	3	G
D883	Protection Services - Director: Protection Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Philip Humphreys	Confirmation by Secretariat and Records Division	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D884	Protection Services - Director: Protection Services	Submit budget requests to the financial department by end of October	Philip Humphreys	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D885	Protection Services - Director: Protection Services	Number of written warnings received from the municipal manager by the end of June	Philip Humphreys	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D886	Protection Services - Director: Protection Services	Ensure that 90% of new appointments comply with the employment equity targets	Philip Humphreys	HR report	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A	0% 0/1 employees appointed in terms of the EE Plan	0%	0%	N/A	100% 1/1 employees appointed in terms of the EE Plan	0%	0%	N/A
D889	Protection Services - Director: Protection Services	% of internal audit actions implemented by 30 June	Philip Humphreys	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D890	Protection Services - Director: Protection Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Philip Humphreys	Auditor General index COMAFS	100%	100%	G	No Comafs were issued to Protection Services.	100%	100%	G	No Comafs were issued to Protection Services.	100%	100%	G	No Comafs were issued to Protection Services.	100%	100%	G
D891	Protection Services - Director: Protection Services	% of Auditor General's findings implemented by 30 June	Philip Humphreys	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D892	Protection Services - Director: Protection Services	Complete bi-annual departmental risk assessments	Philip Humphreys	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D893	Protection Services - Director: Protection Services	% of Risk Action Plans implemented by 30 June	Philip Humphreys	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D897	Protection Services - Director: Protection Services	Ensure that monthly invocoms are held	Philip Humphreys	Attendance registers	0	1	B	Invocom held 25 January 2024.	1	1	G	Invocom held 27 February 2024	1	1	G	Invocom held 27 March 2024.	2	3	B
D898	Protection Services - Director: Protection Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Philip Humphreys	HR monthly report	0%	100%	B	100% 1/1 (100%) vacancies filled within 6 months after decision was taken to fill the post	0%	0%	N/A	100% 1/1 (100%) vacancies filled within 6 months after decision was taken to fill the post	0%	0%	N/A	Not applicable	0%	100%	B
D899	Protection Services - Director: Protection Services	Monitor the percentage of person days lost per month due to sick leave	Philip Humphreys	HR sick leave report	4%	2,30%	B	56/2398 person days lost	4%	3,30%	B	79/2289 person days lost	4%	2,40%	B	51/2090	4%	2,67%	B
D901	Protection Services - Director: Protection Services	Monitor the number of EPWP work opportunities created by 30 June	Philip Humphreys	EPWP Report	0	0	N/A	0 WO for January 2024.	0	0	N/A	0 WO's for Feb 2024.	0	1	B	1 WO for March 2024.	0	1	B
D902	Protection Services - Director: Protection Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Philip Humphreys	Certification	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D903	Protection Services - Director: Protection Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Philip Humphreys	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	Complete	1	1	G

D904	Protection Services - Director: Protection Services	Submit a plan of all planned communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Philip Humphreys	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D905	Protection Services - Director: Protection Services	Submit quarterly reports on all communication activities undertaken by the directorate submitted to the Communication Officer	Philip Humphreys	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted	1	1	G
D906	Protection Services - Director: Protection Services	Ensure that all safety clothing are issued by the end of March	Philip Humphreys	Certification	0	0	N/A		0	0	N/A		100	95	O	Traffic & Law Enforcement had problems to get reputable service providers. Had to request tenders twice.	100	95	O
D907	Protection Services - Director: Protection Services	Spend 100% of operational and capital grants by the end of June	Philip Humphreys	Spreadsheet from budget office	0%	0%	N/A	73.2% Establishment of a K9 Unit grant (operating): Budget = R3 305 000, YTD = R3 362 186 (101.7%) Establishment of a K9 Unit grant (capital): Budget = R40 000, YTD = R0 (0%) Establishment of Law Enforcement Rural Safety Unit: Budget = R5 509 000, YTD = R3 795 724 (69%) Fire Service Capacity Building Grant: Budget = R926 000, YTD = R (%) Total Budget: R9 780 000, YTD = R7 157 910	0%	0%	N/A	77.9% Establishment of a K9 Unit grant (operating): Budget = R3 305 000, YTD = R3 305 000 (100%) Establishment of a K9 Unit grant (capital): Budget = R40 000, YTD = R0 (0%) Establishment of Law Enforcement Rural Safety Unit: Budget = R5 509 000, YTD = R4 310 551 (78.3%) Fire Service Capacity Building Grant: Budget = R926 000, YTD = R0 (0%) Total Budget: R9 780 000, YTD = R7 615 551	0%	0%	N/A	83.3% Establishment of a K9 Unit grant (operating): Budget = R3 305 000, YTD = R3 305 000 (100%) Establishment of a K9 Unit grant (capital): Budget = R40 000, YTD = R0 (0%) Establishment of Law Enforcement Rural Safety Unit: Budget = R5 509 000, YTD = R4 839 141 (87.8%) Fire Service Capacity Building Grant: Budget = R926 000, YTD = R0 (0%) Total Budget: R9 780 000, YTD = R8 144 141	0%	0%	N/A
D908	Protection Services - Director: Protection Services	Submit projected tariff increases determined for the new budget annually by end of October	Philip Humphreys	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D909	Protection Services - Director: Protection Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Philip Humphreys	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D910	Protection Services - Director: Protection Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Philip Humphreys	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D911	Protection Services - Director: Protection Services	Report monthly to the Portfolio Committee on any new informal dwellings / structures erected	Philip Humphreys	Portfolio committee agenda	1	1	G	Monthly report submitted to PF Committee	1	1	G	Monthly report submitted to PF Committee	1	1	G	Monthly report submitted to PF Committee	3	3	G
D912	Protection Services - Director: Protection Services	Establishment and financial viability of a municipal court investigated and reported to Council by June 2025	Philip Humphreys	Council agenda	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D913	Protection Services - Director: Protection Services	(1) Animal bylaw developed and approved by Council by June 2025	Philip Humphreys	Council agenda	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D914	Protection Services - Director: Protection Services	(2) Available land identified and the possibility of a pound investigated by June 2026	Philip Humphreys	Report to management team	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D915	Protection Services - Director: Protection Services	(1) Viability and feasibility study in collaboration with all role-players conducted by June 2026	Philip Humphreys	Report to management team	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D916	Protection Services - Director: Protection Services	(2) CCTV camera bylaw developed by June 2025	Philip Humphreys	Email to MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D917	Protection Services - Director: Protection Services	Establishment of law enforcement offices in all Swartland towns investigated and reported to Council by June 2028	Philip Humphreys	Council agenda	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D918	Protection Services - Director: Protection Services	Document storage facility / space secured by June 2024	Philip Humphreys	Report to management team	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A

D919	Protection Services - Director: Protection Services	Study on the issue of structural fires and veld fires finalised and reported to Council by June 2024	Philip Humphreys	Council agenda	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D920	Protection Services - Director: Protection Services	Establishment of a learners licence centre for Riebeeek Valley by June 2026	Philip Humphreys	Report to management team	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D921	Protection Services - Director: Protection Services	Do a feasibility study in respect of new offices for Protection Services in Malmesbury and report to Council by June 2027	Philip Humphreys	Council agenda	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D922	Financial Services - Director: Financial Services	Spend 95% of the capital budget by the end of June	Mark Bolton	System report	0%	0%	N/A	98% OrigBudget: R2 443 274 Actual: R2 397 968 Commitments: R74 695	0%	0%	N/A	96.23% OrigBudget: R2 491 859 Actual: R2 397 968 Commitments: R42 150	0%	0%	N/A	93% Budget: R2 600 237 Actual: R2 413 538 Commitments: R43 644	0%	0%	N/A
D924	Financial Services - Director: Financial Services	Spend 90% of the operating budget by the end of June	Mark Bolton	Budget report	0%	0%	N/A	41% Budget = R81 990 177, YTD Actual = R33 369 081	0%	0%	N/A	47% Budget = R81 990 177, YTD Actual = R37 835 518	0%	0%	N/A	54% Budget = R80 343 650, YTD Actual = R43 359 825	0%	0%	N/A
D925	Financial Services - Director: Financial Services	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Mark Bolton	Training report	0%	0%	N/A	100% AET (3), MMCP (5), First Aid L3 (2), Handling of Dangerous Goods during Warehousing & Storing Refresher (3), Occupational H&S Rep (2 out of 3) - planned training	0%	0%	N/A	100% AET (3), MMCP (5) - planned training	0%	0%	N/A	100% AET (1), MMCP (5) - planned training	0%	0%	N/A
D926	Financial Services - Director: Financial Services	Initiate/implement 100% of council decisions monthly	Mark Bolton	Collab report	100%	100%	G	23/23 resolutions initiated/implemented	100%	100%	G	57/57 resolutions initiated/implemented	100%	100%	G	10/10 resolutions initiated/implemented	100%	100%	G
D927	Financial Services - Director: Financial Services	Ensure that number of monthly performance assessments are held	Mark Bolton	Attendance registers	1	1	G	Performance assessment meeting was held on 15 January 2024	1	1	G	26-Feb-24	1	1	G	20-Mar-24	3	3	G
D928	Financial Services - Director: Financial Services	Complete departmental input to the annual report on the AR Framework annually by end of October	Mark Bolton	Confirmation by Secretariat and Records Division	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D929	Financial Services - Director: Financial Services	Submit budget requests to the financial department by the end of October	Mark Bolton	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D930	Financial Services - Director: Financial Services	Number of written warnings received from the municipal manager by the end of June	Mark Bolton	Email from MM	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D931	Financial Services - Director: Financial Services	Ensure that 90% of new appointments comply with the employment equity targets	Mark Bolton	HR report	0%	100%	B	100% 1/1 employees appointed in terms of the EE Plan	0%	0%	N/A	No Employment Equity Opportunities	0%	0%	N/A	100% 1/1 employees appointed in terms of the EE Plan	0%	100%	B
D934	Financial Services - Director: Financial Services	% of internal audit actions implemented by 30 June	Mark Bolton	Internal Audit findings spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D935	Financial Services - Director: Financial Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Mark Bolton	Auditor General index COMAFS	100%	100%	G	All comafs were addressed within 5 working days.	100%	100%	G	All responses to the comafs were submitted within the required time frames.	100%	100%	G	All responses to the comafs were submitted within the required time frames.	100%	100%	G
D936	Financial Services - Director: Financial Services	% of Auditor General's findings implemented by 30 June	Mark Bolton	Internal Audit spreadsheet	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D937	Financial Services - Director: Financial Services	Complete bi-annual departmental risk assessments	Mark Bolton	Risk Management report	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D938	Financial Services - Director: Financial Services	% of Risk Action Plans implemented by 30 June	Mark Bolton	Risk Management report	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D942	Financial Services - Director: Financial Services	Ensure that monthly invocoms are held	Mark Bolton	Attendance registers	0	0	N/A		1	1	G	Invocom was held on 1 February 2024.	1	1	G	Invocom was held on 20 March 2024.	2	2	G
D943	Financial Services - Director: Financial Services	Fill vacancies within 6 months after decision was taken by management to fill the post	Mark Bolton	HR monthly report	0%	100%	B	4/4 (100%) vacancies filled within 6 months after decision was taken to fill post	0%	0%	N/A	2/2 (100%) vacancies filled within 6 months after decision was taken to fill post	0%	0%	N/A	Not applicable	0%	100%	B
D944	Financial Services - Director: Financial Services	Monitor the percentage of person days lost per month due to sick leave	Mark Bolton	HR sick leave report	4%	1,50%	B	28/1892 person days lost	4%	4,80%	R	86/1785	4%	2,10%	B	35/1634	4%	2,80%	B

D945	Financial Services - Director: Financial Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Mark Bolton	Certification	0	0	N/A		0	0	N/A		0	1	B	Assessment was done for March 2024.	0	1	B
D946	Financial Services - Director: Financial Services	Report all moveable assets quarterly that became unusable or that were lost or stolen in the prescribed manner to the Head: Asset Management	Mark Bolton	Prescribed report	0	0	N/A		0	0	N/A		1	1	G	Burglary at Vendor point in Ilingeletu Vehicle key got stolen out of vehicle.	1	1	G
D947	Financial Services - Director: Financial Services	Submit a plan of all planned communication activities for the next financial year in terms of the Communication Strategy to the Communication Officer by end of June	Mark Bolton	Email to Communication Officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D948	Financial Services - Director: Financial Services	Submit quarterly reports on all communication activities undertaken by the directorate submitted to the Communication Officer	Mark Bolton	Email to Communication Officer	0	0	N/A		0	0	N/A		1	1	G	Quarter 3 report submitted.	1	1	G
D949	Financial Services - Director: Financial Services	Ensure that all safety clothing are issued by the end of March	Mark Bolton	Certification	0	0	N/A		0	0	N/A		100	100	G	Completed by November 2023.	100	100	G
D950	Financial Services - Director: Financial Services	Spend 100% of operational and capital grants by the end of June	Mark Bolton	Spreadsheet from budget office	0%	0%	N/A	33.8% Local Government Equitable Share: Budget = R143 235 000, YTD = R48 457 099 (33.8%) Finance Management: Budget = R1 550 000, YTD Actual = R457 856 (29.5%) Total: Budget = R144 785 000, YTD = R48 914 955	0%	0%	N/A	38.6% Local Government Equitable Share: Budget = R143 235 000, YTD = R55 248 213 (38.6%) Finance Management: Budget = R1 550 000, YTD Actual = R672 205(43.4%) Total: Budget = R144 785 000, YTD = R55 920 418	0%	0%	N/A	43.5% Local Government Equitable Share: Budget = R146 615 000, YTD = R63 617 627(43.4%) Finance Management: Budget = R1 550 000, YTD Actual = R765 751(49.4%) Total: Budget = R148 165 000, YTD = R64 383 378	0%	0%	N/A
D951	Financial Services - Director: Financial Services	Submit projected tariff increases determined for the new budget annually by end of October	Mark Bolton	Email to budget office	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D952	Financial Services - Director: Financial Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Mark Bolton	Confirmation by Finance Department	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D953	Financial Services - Director: Financial Services	Submit training needs of staff to HR at meetings held with all departments during November annually	Mark Bolton	Email to HR training officer	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D954	Financial Services - Director: Financial Services	Projected tariff increases determined for the budget of the new financial year annually by end of February	Mark Bolton	Email to budget office	0	0	N/A		1	1	G	Submitted on 28 February 2024.	0	0	N/A		1	1	G
D955	Financial Services - Director: Financial Services	Measure the % of the outstanding service debtors	Mark Bolton	Audited financial statements	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D956	Financial Services - Director: Financial Services	Measure financial viability in terms of cost coverage ratio for the current financial year	Mark Bolton	Audited financial statements	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D957	Financial Services - Director: Financial Services	Measure the % of debt coverage ratio for the current financial year	Mark Bolton	Audited financial statements	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D958	Financial Services - Director: Financial Services	Manage the provision of free basic service subsidies in line with council's policy annually	Mark Bolton	Indigent register	100%	100%	G	9010 Indigent households	100%	100%	G	8 945 Indigent households	100%	100%	G	8948 Indigent Households	100%	100%	G

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	180
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R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	2
G	KPI Met	Actual meets Target (Actual/Target = 100%)	78
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	20
B	KPI Extremely Well Met	150.000% <= Actual/Target	91
	Total KPIs:		371

Report generated on 23 April 2024 at 09:34.

Swartland Municipality
Project Activity

Department: Corporate Services - Director: Corporate Services

Project: 09-0021ad - Equipment : Corporate

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/101-835-970

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Administrative or Head Office (Including Satellite Offices)

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023: Determined needs in the Department [POE not applicable]															
		Aug 2023: Determined needs in the Department [POE not applicable]															
		Sep 2023: Determined needs in the Department [POE not applicable]															
		Oct 2023: Obtain quotations for chairs, water dispenser and venetian blinds [POE not applicable]															
		Nov 2023: Equipment received [POE not applicable]															
		Dec 2023: Installation of venetian blinds in Corporate Committee Room and office [POE not applicable]															
		Jan 2024: Installation done [POE not applicable]															
		Feb 2024: Venetian blinds to the amount of R11 900 classified as non assets. Re-evaluation of needs. Quotation obtain for shelving for archives and microwave [POE not applicable]															
		Mar 2024: Equipment received and installation of shelving [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						16,000.00			5,000.00	5,000.00				26,000.00			
Actual Expenditure							2,315.00	3,566.00		2,734.00	4,100.00			12,715.00	48.90%	13,285.00	51.10%

Report drawn at 23 April 2024 12:01:02

Department: Corporate Services - Director: Corporate Services

Project: 09-0024 - Equipment Corporate: Buildings & Swartland Halls

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/103-837-972

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023:	Determine needs in Department [POE not applicable]														
		Aug 2023:	Microwave purchased [POE not applicable]														
		Sep 2023:	Microwave purchased [POE not applicable]														
		Oct 2023:	Determine needs in Department [POE not applicable]														
		Nov 2023:	Equipment purchased and repairs made [POE not applicable]														
		Dec 2023:	Determine needs in Department [POE not applicable]														
		Jan 2024:	Determine needs in Department [POE not applicable]														
		Feb 2024:	Blinds for Yzftn hall ordered, soon te be installed. [Not applicable]														
		Mar 2024:	Required equipment purchased [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					40,000.00			40,000.00		20,000.00				100,000.00			
Actual Expenditure			1,043.00	1,043.00		6,687.00			1,217.00		50,600.00			60,590.00	60.59%	39,410.00	39.41%

Report drawn at 23 April 2024 12:01:02

Department: Corporate Services - Director: Corporate Services

Project: 17-0069 - Equipment: Libraries

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/102-836-971

Location: Whole of the Municipality

Fin Source: Dept. CA and Sport

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
Performance Comments:		Jul 2023: Determine and evaluate needs in department [POE not applicable]															
		Aug 2023: Purchased: A chair and laminator for Wesbank, guillotine for Abbotsdale and microwave for Chatsworth. [POE not applicable]															
		Sep 2023: On going [POE not applicable]															
		Oct 2023: On going [POE not applicable]															
		Nov 2023: On going [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: Purchase: A chair for Darling North, vacuum cleaner for Malmesbury and whiteboards for Abbot, DN, DS, Malm, Mor & RW. [POE not applicable]															
		Feb 2024: Order number was received for a new cupboards at Moorreesburg library [POE not applicable]															
		Mar 2024: On going [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						10,000.00			10,000.00	10,000.00	20,000.00			50,000.00			
Actual Expenditure				4,104.00	3,522.00						33,853.00			41,479.00	82.96%	8,521.00	17.04%

Report drawn at 23 April 2024 12:01:03

Department: Office of the MM - Municipal Manager

Project: 09-0021aa - Equipment : Council

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/116-833-968

Location: Malmesbury

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023:	Department needs identified [POE not applicable]														
		Aug 2023:	On going [POE not applicable]														
		Sep 2023:	On going [POE not applicable]														
		Oct 2023:	Obtain quotation for a table [POE not applicable]														
		Nov 2023:	SCM process for table at Mayor's office [POE not applicable]														
		Dec 2023:	Installation of desk at mayor's offices [POE not applicable]														
		Jan 2024:	Obtain quotations for a chair at the Mayor's office [POE not applicable]														
		Feb 2024:	Quotations for a chair requested [POE not applicable]														
		Mar 2024:	Commitment: R2800 [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			2,000.00	3,000.00	2,000.00	2,000.00	2,000.00		1,000.00					12,000.00			
Actual Expenditure							8,261.00							8,261.00	68.84%	3,739.00	31.16%

Report drawn at 23 April 2024 12:01:03

Department: Office of the MM - Municipal Manager
Project: 09-0021ab - Equipment : MM
Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/124-832-967
Planned Start: 2023-07-01

Location: Whole of the Municipality
Fin Source: CRR
Actual End:

Planned End: 2024-06-30

Actual Start:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023: Determine needs in the Department [POE not applicable]															
		Aug 2023: On going [POE not applicable]															
		Sep 2023: On going [POE not applicable]															
		Oct 2023: Obtain quotations for a bar fridge (Internal Audit Office) [POE not applicable]															
		Nov 2023: bar fridge purchased [POE not applicable]															
		Dec 2023: Determine needs in the Department [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: Relevant equipment purchased [POE not applicable]															
		Mar 2024: Requisition placed for new chair. [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			2,000.00	3,000.00	2,000.00	2,000.00	2,000.00		1,000.00					12,000.00			
Actual Expenditure						2,774.00					2,931.00			5,705.00	47.54%	6,295.00	52.46%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services
Project: 10-0139 - Equipment : Fire Fighting
Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/125-831-966
Planned Start: 2023-07-01

Location: Whole of the Municipality
Fin Source: CRR
Actual End:

Planned End: 2024-06-30

Actual Start:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Start of supply chain process (Tender)																
2	Tender to be awarded																
3	Delivery completed																
Performance Comments:		Jul 2023:	planning phase [POE not applicable]														
		Aug 2023:	planning phase [POE not applicable]														
		Sep 2023:	planning phase [POE not applicable]														
		Oct 2023:	get quotations. [POE not applicable]														
		Nov 2023:	Obtain quotations. [POE not applicable]														
		Dec 2023:	Obtain quotations. [POE not applicable]														
		Jan 2024:	Order placed [POE not applicable]														
		Feb 2024:	receive the order on 21 February 2024 for some equipment [POE not applicable]														
		Mar 2024:	receive another order for more equipment on 19 March 2024 [POE not applicable]														
		Apr 2024:	receive an order for more equipment. waiting on deliveries [POE not attached]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						60,000.00					100,000.00			160,000.00			
Actual Expenditure									1,400.00					1,400.00	0.88%	158,600.00	99.13%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services

Project: 18-0068 - Equipment : K9 Unit

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/126-830-965

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: Com Safety

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Delivery of equipment																
3	Payment of equipment																
Performance Comments:		Jul 2023: Needs identified [POE not applicable]															
		Aug 2023: Needs identified [POE not applicable]															
		Sep 2023: Scout for quotation equipment [POE not applicable]															
		Oct 2023: Scout for quotation equipment [POE not applicable]															
		Nov 2023: On going [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: Busy sourcing quotes for equipment. [POE not applicable]															
		Mar 2024: Procurement of equipment purchase (ongoing) [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					20,000.00			20,000.00						40,000.00			
Actual Expenditure														-	0%	40,000.00	100.00%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services

Project: 10-0138 - Equipment: Protection

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/126-829-964

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023: Departmental needs identified [POE not applicable]															
		Aug 2023: Obtain quotations for pump [POE not applicable]															
		Sep 2023: Pump purchased. Obtain quotations for printer [POE not applicable]															
		Oct 2023: Printer purchased. Obtain quotations for pressure washer [POE not applicable]															
		Nov 2023: Pressure washer purchased [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: Quotations obtained for a safe [POE not applicable]															
		Mar 2024: Equipment bought [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			10,000.00		10,000.00		20,000.00			15,000.00				55,000.00			
Actual Expenditure				2,703.00	26,058.00	16,810.00	5,035.00	-5,035.00		1,772.00	1,824.00			49,167.00	89.39%	5,833.00	10.61%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services

Project: 22-0105 - Fire Fighting Equipment

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/126-850-993

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: FSCBG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Start of supply chain process (Tender)																
2	Tender awarded																
3	Budget spent																
Performance Comments:		Jul 2023:	tender date close on the website [POE not applicable]														
		Aug 2023:	report to BEK [POE not applicable]														
		Sep 2023:	Submit report to BBK [POE not applicable]														
		Oct 2023:	tender awarded [POE not applicable]														
		Nov 2023:	the order issued to the successful vendor [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	Awaiting delivery [POE not applicable]														
		Feb 2024:	awaiting delivery [POE not applicable]														
		Mar 2024:	awaiting delivery from overseas [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						926,000.00								926,000.00			
Actual Expenditure														-	0%	926,000.00	100.00%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services

Project: CP18 - Fire: CK38172 Nissan Cabstar *Replace with Light Pumper

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/125-855-998

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process completed																
2	Tender to be awarded																
3	Delivery completed																
4	Budget spent																
Performance Comments:		Jul 2023:	tender date close on the website, and need to be re-advertised [POE not applicable]														
		Aug 2023:	report to BEK [POE attached]														
		Sep 2023:	Submit reports to BBK [POE not attached]														
		Oct 2023:	Tender awarded [POE not applicable]														
		Nov 2023:	the order issued to the successful vendor [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	awaiting delivery [POE not applicable]														
		Feb 2024:	Awaiting delivery [POE not applicable]														
		Mar 2024:	The chassis was delivered on 28 March 2024, and payment to take place in May 2024 due to errors on chassis [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						1,950,000.00		-849,067.00						1,100,933.00			
Actual Expenditure														-	0%	1,100,933.00	100.00%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services
Project: 22-0044 - Replacement: Drones
Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/126-828-963

Location: Whole of the Municipality
Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Start of supply chain process																
2	Expected delivery																
3	Payment completed																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Compile specs for tender [POE not applicable]														
		Oct 2023:	Placed requisition for supply and delivery of drone (informal tender) the 13th; Informal tender closed 26th; cancelled- bidders did not comply with specs [POE not applicable]														
		Nov 2023:	Captured new requisition 21st [POE not applicable]														
		Dec 2023:	Tender closed 6th [POE not applicable]														
		Jan 2024:	Received order 31st Jan 2024 [POE not applicable]														
		Feb 2024:	Drone was purchased but funds were not enough for two drones [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					110,000.00									110,000.00			
Actual Expenditure									89,207.00					89,207.00	81.10%	20,793.00	18.90%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services
Project: CP16 - Traffic: CK39217 Chevrolet Aveo 1.6
Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/126-826-961

Location: Whole of the Municipality
Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Start of supply chain process (Tender)																
2	Expected delivery																
3	Branding of vehicles																
4	Payment of vehicles																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Planning phase [POE not applicable]														
		Nov 2023:	Captured requisition for purchase of 2x Polo Vivo (informal tender) 02nd; Received order 21st;captured requisitions for siren system (informal tender) 9th; Tender closed 30 Nov'23; Received no applications from bidders; Captured requisition for branding of CK57127 the 16th Nov'23; Received order the 29th of Nov [POE not applicable]														
		Dec 2023:	60% Captured new requisition for siren system 13th; Appointment for branding of vehicle the 13th Dec'23; Branding done Dec'23 [POE not applicable]														
		Jan 2024:	Received order for siren system the 4th; [POE not applicable]														
		Feb 2024:	Appointment the 1st of Feb'24; siren system done 05th Feb'24; [POE not applicable]														
		Mar 2024:	In progress [POE not applicable]														
	Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				329,123.00							-36,378.00			292,745.00			
Actual Expenditure							262,605.00		25,693.00					288,298.00	98.48%	4,447.00	1.52%

Report drawn at 23 April 2024 12:01:03

Department: Protection Services - Director: Protection Services

Project: CP17 - Traffic: CK43672 Chevrolet Aveo

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/126-827-962

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Expected delivery																
3	Branding of vehicle																
4	Payment																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Planning phase [POE not applicable]														
		Nov 2023:	50 Captured requisition for purchase of 2x Polo Vivo (informal tender) 02nd; Received order 21st;captured requisitions for siren system (informal tender) 9th; Tender closed 30 Nov'23; Received no applications from bidders; Captured requisition for branding of CK57127 the 16th Nov'23; Received order the 29th of Nov [POE not applicable]														
		Dec 2023:	Captured new requisition for siren system 13th; Appointment for branding of vehicle the 13th Dec'23; Branding done Dec'23 [POE not applicable]														
		Jan 2024:	Appointment for branding of vehicle Jan; Branding done Jan'24 [POE not applicable]														
		Feb 2024:	Captured new requisition for siren systemCK57128 the 02 nd of Feb'24; Received order 21st Feb [POE not applicable]														
		Mar 2024:	Appointment for Ck57128 siren system 04 March'24; Delivery March 2024 [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				329,123.00										329,123.00			
Actual Expenditure							262,605.00			25,693.00				288,298.00	87.60%	40,825.00	12.40%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: 22-0101 - Asset Recording Handhelds

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-823-958

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Supply chain process																
2	Expected delivery																
Performance Comments:		Jul 2023: SCM process [POE not applicable]															
		Aug 2023: SCM process [POE not applicable]															
		Sep 2023: Ongoing [POE not applicable]															
		Oct 2023: Equipment purchased [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				16,500.00										16,500.00			
Actual Expenditure					16,500.00									16,500.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: 09-0021af - Equipment : Financial

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-813-948

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Administrative or Head Office (Including Satellite Offices)

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Procurement process																
Performance Comments:		Jul 2023:	Department needs identified [POE not applicable]														
		Aug 2023:	Department needs identified [POE not applicable]														
		Sep 2023:	Obtain quotations for shredder and chair [POE not applicable]														
		Oct 2023:	Equipment purchased [POE not applicable]														
		Nov 2023:	Equipment purchased [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	Equipment purchased [POE not applicable]														
		Feb 2024:	Order placed [POE not applicable]														
		Mar 2024:	Required equipment purchased [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			15,000.00	5,000.00	10,000.00	15,000.00		-2,304.00		3,189.00	108,378.00			154,263.00			
Actual Expenditure					20,080.00	2,904.00		5,837.00		15,570.00				44,391.00	28.78%	109,872.00	71.22%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP12 - Finance: CK14227 Chevrolet Aveo

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-816-951

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Analysis of the preferred procurement model once the RT tender was released.																
2	Selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023: Planning phase [POE not applicable]															
		Aug 2023: Compile tender specifications [POE not applicable]															
		Sep 2023: Compile tender specifications [POE not applicable]															
		Oct 2023: Tender advertised [POE not applicable]															
		Nov 2023: Tender awarded [POE not applicable]															
		Dec 2023: Delivered [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					254,058.00									254,058.00			
Actual Expenditure						254,055.00								254,055.00	100.00%	3.00	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP13 - Finance: CK18439 Chevrolet Aveo

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-817-952

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Analysis of the preferred procurement model once the RT tender was released.																
2	Selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Compile tender specifications [POE not applicable]														
		Sep 2023:	Compile tender specifications [POE not applicable]														
		Oct 2023:	Tender advertised [POE not applicable]														
		Nov 2023:	Tender awarded [POE not applicable]														
		Dec 2023:	Delivered [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					254,058.00									254,058.00			
Actual Expenditure						254,055.00								254,055.00	100.00%	3.00	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP11 - Finance: CK22572 Nissan NP300 Hardbody

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-815-950

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Analysis of the preferred procurement model once the RT tender was released.																
2	selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023: Planning phase [POE not applicable]															
		Aug 2023: Compile tender specifications [POE not applicable]															
		Sep 2023: Compile tender specifications [POE not applicable]															
		Oct 2023: Tender advertised [POE not applicable]															
		Nov 2023: Tender awarded [POE not applicable]															
		Dec 2023: Delivered [POE not applicable]															
		Feb 2024: []															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					721,582.00									721,582.00			
Actual Expenditure						721,582.00								721,582.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP10 - Finance: CK40700 Citi Golf 310

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-820-955

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024				
1	Analysis of the preferred procurement model once the RT tender was released.																
2	Selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023: Planning phase [POE not applicable]															
		Aug 2023: Compile tender specifications [POE not applicable]															
		Sep 2023: Compile tender specifications [POE not applicable]															
		Oct 2023: Tender advertised [POE not applicable]															
		Nov 2023: Tender awarded [POE not applicable]															
		Dec 2023: Delivered [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					254,058.00		254,058.00							508,116.00			
Actual Expenditure						254,055.00	254,055.00							508,110.00	100.00%	6.00	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP15 - Finance: CK41089 Chevrolet Aveo

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-819-954

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Analysis of the preferred procurement model once the RT tender was released.																
2	Selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023: Planning phase [POE not applicable]															
		Aug 2023: Compile tender specifications [POE not applicable]															
		Sep 2023: Compile tender specifications [POE not applicable]															
		Oct 2023: Tender advertised [POE not applicable]															
		Nov 2023: Tender awarded [POE not applicable]															
		Dec 2023: Delivered [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					254,058.00									254,058.00			
Actual Expenditure						254,055.00								254,055.00	100.00%	3.00	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: CP14 - Finance: CK42165 Chevrolet Aveo (Replace with Bakkie)

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/119-818-953

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Analysis of the preferred procurement model once the RT tender was released.																
2	Selection of the preferred procurement method and tender specifications																
3	Advertise tender																
4	Received and awarded bid																
5	Expected delivery																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Compile tender specifications [POE not applicable]														
		Sep 2023:	Compile tender specifications [POE not applicable]														
		Oct 2023:	Tender advertised [POE not applicable]														
		Nov 2023:	Tender awarded [POE not applicable]														
		Dec 2023:	Delivered [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					360,791.00									360,791.00			
Actual Expenditure						360,791.00								360,791.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:03

Department: Financial Services - Director: Financial Services

Project: 17-0050 - Meterreading Handhelds

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-822-957

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
Performance Comments:		Jan 2024:	Obtain quotations [POE not applicable]														
		Feb 2024:	Order placed [POE not applicable]														
		Mar 2024:	Awaiting delivery [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					80,000.00					-3,189.00				76,811.00			
Actual Expenditure														-	0%	76,811.00	100.00%

Report drawn at 23 April 2024 12:01:03

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0044 - Connections: Electricity Meters (New/Replacements)

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-798-933

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procure as and when needed																
2	On-going project																
Performance Comments:		Aug 2023:	Procure as and when needed [No POE needed]														
		Feb 2024:	Meters procured as and when needed [POE not applicable]														
		Mar 2024:	Ongoing [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		30,000.00	40,000.00	100,000.00	100,000.00	100,000.00	60,000.00	50,000.00	60,000.00	100,000.00	100,000.00	60,000.00	30,000.00	830,000.00			
Actual Expenditure		99,149.00	112,464.00	97,147.00	106,579.00	69,725.00	79,770.00	65,044.00	64,472.00	76,812.00	29,750.00			800,912.00	96.50%	29,088.00	3.50%

Report drawn at 23 April 2024 12:01:03

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0044 - Connections: Electricity Meters (New/Replacements)

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-798-932

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procure as and when needed																
Performance Comments:		Aug 2023: Procure as and when needed [No POE needed]															
		Feb 2024: Meters procured as and when needed [POE not applicable]															
		Mar 2024: Ongoing [POE not necessary]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00		20,000.00			
Actual Expenditure														-	0%	20,000.00	100.00%

Report drawn at 23 April 2024 12:01:03

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0035 - Darling 184 IRDP erven. Electrical bulk supply, infrastructure and connections

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-795-929

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Appoint consultant																
3	Design Phase																
Performance Comments:		Nov 2023: Bigen Africa Services appointed as electrical consultant 7 November 2023 [POE not necessary]															
		Dec 2023: Project in progress [No POE needed]															
		Jan 2024: Project in progress [No POE needed]															
		Feb 2024: Consultant appointed [POE not applicable]															
		Mar 2024: Bigen (electrical consultant) appointed to do the design, specifications and tender document. [POE not necessary]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							200,000.00							200,000.00			
Actual Expenditure														-	0%	200,000.00	100.00%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 14-0029 - DeskTops

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-809-944

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender awarded																
3	Expected delivery																
4	Equipment purchased																
Performance Comments:		Nov 2023: Tender published [No POE needed]															
		Dec 2023: Tender closed [No POE needed]															
		Jan 2024: Tender will be awarded during Feb [No POE needed]															
		Feb 2024: Tender awarded. Awaiting delivery [POE not applicable]															
		Mar 2024: Waiting for awarding of informal tender for spending the remainder of the funds [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						264,000.00								264,000.00			
Actual Expenditure														-	0%	264,000.00	100.00%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: CP9 - Elec: CK29443 Isuzu N Series & Crane

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/117-802-937

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Delivery																
Performance Comments:		Jul 2023:	Tender advertised on 21 July 2023 [POE not necessary]														
		Aug 2023:	Tender closed on 11 August 2023 BEK 29 August 2023 [POE not necessary]														
		Sep 2023:	BBK 5 September 2023 [POE not necessary]														
		Oct 2023:	Order received 5 October 2023 Waiting for delivery [POE not necessary]														
		Nov 2023:	Awaiting delivery [No POE needed]														
		Dec 2023:	Awaiting delivery [No POE needed]														
		Jan 2024:	Awaiting delivery [No POE needed]														
		Feb 2024:	Tender awarded. Waiting for delivery [Not applicable]														
		Mar 2024:	Awaiting Delivery [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			54,000.00				1,942,092.00							1,996,092.00			
Actual Expenditure							360,791.00							360,791.00	18.07%	1,635,301.00	81.93%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0065 - Emergency Power Supply

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/117-799-934

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Construction																
Performance Comments:		Dec 2023:	Requisition placed on 21 Nov for Nedbank building [No POE needed]														
		Jan 2024:	Installation of Nedbank building [No POE needed]														
		Feb 2024:	Project in progress [POE not applicable]														
		Mar 2024:	Order placed against rates tender [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									100,000.00		419,000.00	100,000.00		619,000.00			
Actual Expenditure								99,056.00						99,056.00	16.00%	519,944.00	84.00%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0094 - Equiping Law Enf Office: Moorreesburg

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-812-947

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Moorreesburg

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Delivery																
3	Required equipment purchased																
Performance Comments:		Nov 2023: Informal tender published [No POE needed]															
		Dec 2023: Procurement process in progress [No POE needed]															
		Jan 2024: Tender awarded on 30 Jan Order placed [No POE needed]															
		Feb 2024: Equipment purchased [POE not applicable]															
		Mar 2024: Busy with informal specifications [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									55,000.00					55,000.00			
Actual Expenditure									39,989.00		612.00			40,601.00	73.82%	14,399.00	26.18%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 11-0096 - Equipment: Electric

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/117-800-935

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement as and when needed																
Performance Comments:		Sep 2023: Informal tender for Cable spiking gun [No POE needed]															
		Oct 2023: Equipment purchased [No POE needed]															
		Nov 2023: Equipment purchased [No POE needed]															
		Dec 2023: Equipment purchased [No POE needed]															
		Jan 2024: Cable locater purchased [No POE needed]															
		Feb 2024: Equipment purchased as and when required [POE not applicable]															
		Mar 2024: Equipment purchased as and when required [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		20,000.00	-24,000.00	30,000.00	35,000.00	35,000.00	30,000.00	20,000.00	35,000.00	35,000.00	35,000.00	35,000.00	20,000.00	306,000.00			
Actual Expenditure					63,141.00	17,501.00	16,750.00		9,900.00	58,864.00				166,156.00	54.30%	139,844.00	45.70%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 11-0106 - Equipment: Information Technology

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-807-942

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023:	Needs identified [No POE needed]														
		Aug 2023:	Planning phase [No POE needed]														
		Sep 2023:	Planning phase [No POE needed]														
		Oct 2023:	Procurement process [No POE needed]														
		Nov 2023:	Informal tender for switch [No POE needed]														
		Dec 2023:	Procurement process in progress [No POE needed]														
		Jan 2024:	Tender awarded [No POE needed]														
		Feb 2024:	As and when needed. Commitments for equipment [POE not applicable]														
		Mar 2024:	As and when needed. Commitments for equipment [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,818.00	6,820.00	75,000.00			
Actual Expenditure									39,989.00	21,096.00	-2,200.00			58,885.00	78.51%	16,115.00	21.49%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0030 - LV Upgrading: Swartland

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-788-919

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
Performance Comments:		Jan 2024:	Planning phase (Malmesbury Highstreet , CEA Constantia Spoorweg street and Darling 1ste Avenue [No POE needed]														
		Feb 2024:	Departmentally projects in progress [POE not applicable]														
		Mar 2024:	Depots busy with individual projects [POE not necessary]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		100,000.00			
Actual Expenditure				7,027.00	25,509.00									32,536.00	32.54%	67,464.00	67.46%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0030 - LV Upgrading: Swartland

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-788-920

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
Performance Comments:		Jan 2024:	Planning phase (Malmesbury Highstreet , CEA Constantia Spoorweg street and Darling 1ste Avenue [No POE needed]														
		Feb 2024:	Departmentally projects in progress [POE not applicable]														
		Mar 2024:	Depots busy with individual projects [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			50,000.00	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	150,000.00	150,000.00	100,000.00	100,000.00	1,100,000.00			
Actual Expenditure			77,414.00		93,126.00	1,307.00			10,175.00	44,040.00				226,062.00	20.55%	873,938.00	79.45%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 20-0020 - MV Upgrading: Swartland

Votes: 0386b586-2791-4087-a74c-029170725fa1_9/117-789-921

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Purchase Equipment																
2	Construction																
Performance Comments:		Aug 2023:	Equipment purchased [No POE needed]														
		Sep 2023:	Purchase Equipment [No POE needed]														
		Oct 2023:	Purchase Equipment [No POE needed]														
		Nov 2023:	Purchase Equipment [No POE needed]														
		Dec 2023:	Purchase Equipment [No POE needed]														
		Jan 2024:	Purchase Equipment [No POE needed]														
		Feb 2024:	Departmentally projects in progress [POE not applicable]														
		Mar 2024:	Departmental installation of MV cable in Darling in process [POE not necessary]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		100,000.00			
Actual Expenditure				4,400.00	71,505.00			5,800.00						81,705.00	81.71%	18,295.00	18.30%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 20-0020 - MV Upgrading: Swartland

Votes: 0386b586-2791-4087-a74c-029170725fa1_9/117-789-922

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Purchase equipment																
2	Construction																
Performance Comments:		Aug 2023:	Equipment purchased [No POE needed]														
		Sep 2023:	Purchase Equipment [No POE needed]														
		Oct 2023:	Purchase Equipment [No POE needed]														
		Nov 2023:	Purchase Equipment [No POE needed]														
		Dec 2023:	Purchase Equipment [No POE needed]														
		Jan 2024:	Purchase Equipment [No POE needed]														
		Feb 2024:	Departmentally projects in progress [POE not applicable]														
		Mar 2024:	Departmental installation of MV cable in Darling in process [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			50,000.00	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00	30,000.00	100,000.00	100,000.00	100,000.00	100,000.00	930,000.00			
Actual Expenditure				44,457.00				8,289.00						52,746.00	5.67%	877,254.00	94.33%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 21-0033 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-782-911

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

Location: Malmesbury

Fin Source: CRR

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process complete																
2	Planning phase																
3	Multi-year project																
Performance Comments:		Jul 2023: Procurement process [No POE needed]															
		Aug 2023: Procurement process in progress [No POE needed]															
		Sep 2023: Procurement process in progress [No POE needed]															
		Oct 2023: Procurement process in progress [No POE needed]															
		Nov 2023: Construction in progress [No POE needed]															
		Dec 2023: Construction in progress [No POE needed]															
		Jan 2024: Construction in progress [No POE needed]															
		Feb 2024: Multi-year tender has been awarded. Material ordered and contractor on site [No POE needed]															
		Mar 2024: Construction in progress [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			3,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00		300,000.00			
Actual Expenditure					3,876.00	14,689.00	13,465.00	15,301.00	14,567.00	14,775.00				76,673.00	25.56%	223,327.00	74.44%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 21-0033 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-782-910

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

Location: Malmesbury

Fin Source: CRR

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process complete																
2	Planning phase																
3	Multi-year project																
Performance Comments:		Jul 2023: Procurement process [No POE needed]															
		Aug 2023: Procurement process in progress [No POE needed]															
		Sep 2023: Procurement process in progress [No POE needed]															
		Oct 2023: Procurement process in progress [No POE needed]															
		Nov 2023: Construction in progress [No POE needed]															
		Dec 2023: Construction in progress [No POE needed]															
		Jan 2024: Construction in progress [No POE needed]															
		Feb 2024: Multi-year tender has been awarded. Material ordered and contractor on site [POE not applicable]															
		Mar 2024: Construction in progress [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			20,000.00	22,000.00							3,000,000.00	3,000,000.00	4,589,440.00	10,631,440.00			
Actual Expenditure														-	0%	10,631,440.00	100.00%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0036 - Malmesbury Illinge Lethu. Formalisation of ~220 erven for Blocks A & B Informal areas. Electrical bulk supply, infrastructure and connections

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-796-930

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

Location: Ilinge Lethu

Fin Source: CRR

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Installation continuation from previous financial year																
Performance Comments: <div> <div>Jul 2023: Design additional erven in progress [No POE needed]</div> <div>Aug 2023: Design additional erven in progress [No POE needed]</div> <div>Sep 2023: Design of additional erven in progress [No POE needed]</div> <div>Oct 2023: Instruction to commence with the installation of services for additional 30 erven on 18 October 2023. JT Maritz Electrical to complete the project end of March 2024 [POE not necessary]</div> <div>Nov 2023: Procurement process in progress [No POE needed]</div> <div>Dec 2023: Procurement process in progress [No POE needed]</div> <div>Jan 2024: Procurement process in progress [No POE needed]</div> <div>Feb 2024: Tender awarded. Contractor appointed and work was completed. In the snag list process. [POE not applicable]</div> <div>Mar 2024: Installation work completed. Contractor to finalise the snag list before final payment can be processed. [POE not necessary]</div> </div>																	
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		50,000.00	250,000.00	200,000.00	291,662.00	500,000.00	300,000.00	300,000.00	100,000.00					1,991,662.00			
Actual Expenditure					374,892.00		134,634.00			433,727.00				943,253.00	47.36%	1,048,409.00	52.64%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0023 - Malmesbury Security Operational Centre: Communication, Monitoring and Other infrastructure equipment

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/117-793-927

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

Location: Whole of the Municipality

Fin Source: CRR

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement																
2	Delivery																
Performance Comments:		Aug 2023:	Awaiting final delivery of phase 3 [No POE needed]														
		Sep 2023:	Awaiting final delivery of phase 3 [No POE needed]														
		Oct 2023:	Awaiting final delivery of phase 3 [No POE needed]														
		Nov 2023:	Awaiting final delivery of phase 3 [No POE needed]														
		Dec 2023:	Awaiting final delivery of phase 3 [No POE needed]														
		Jan 2024:	Awaiting final delivery of phase 3 [No POE needed]														
		Feb 2024:	Busy with tender specification for repeater backup [POE not applicable]														
		Mar 2024:	Busy with Informal Tender for back-up [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				480,000.00	33,372.00					100,000.00	100,000.00			713,372.00			
Actual Expenditure			476,352.00											476,352.00	66.77%	237,020.00	33.23%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0088 - Malmesbury: Saamstaan/De Hoop area: Upgrading of bulk electricity supply: Phase 1

Votes: 16db4eed-7059-4cea-9f5d-c4b405f97879_9/117-781-909

Location: Malmesbury

Fin Source: INEP

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
3	Multi-year project																
Performance Comments:		Jul 2023:	Tender T62/22/23 advertised on 9 June 2023. Tender closed 14 July 2023 [POE not necessary]														
		Aug 2023:	Tender closed 14 July. BEK on 29 August 2023 [POE not necessary]														
		Sep 2023:	VE Reticulation appointed with instruction to procure long lead items asap [POE not necessary]														
		Oct 2023:	Site handover 4 October 2023. Long lead items procured [POE not necessary]														
		Nov 2023:	Construction started [No POE needed]														
		Dec 2023:	Construction in progress [No POE needed]														
		Jan 2024:	Construction in progress [No POE needed]														
		Feb 2024:	Construction in progress [No POE needed]														
		Mar 2024:	Construction in progress [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		158,000.00	500,000.00	1,000,000.00	1,000,000.00	2,000,000.00	1,000,000.00	1,000,000.00	2,000,000.00	3,000,000.00	4,000,000.00	4,000,000.00	4,000,000.00	23,658,000.00			
Actual Expenditure				871,279.00	1,054,030.00	1,325,764.00	58,575.00	59,151.00	4,918,444.00	11,300,855.00	59,107.00			19,647,205.00	83.05%	4,010,795.00	16.95%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 14-0030 - Notebooks

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-810-945

Location: Administrative or Head Office (Including Satellite Offices)

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender awarded																
3	Expected delivery																
4	Equipment purchased																
Performance Comments:		Nov 2023:	Tender published [No POE needed]														
		Dec 2023:	Tender closed [No POE needed]														
		Jan 2024:	Tender will be awarded during Feb [No POE needed]														
		Feb 2024:	Tender awarded. Awaiting delivery [Not applicable]														
		Mar 2024:	Waiting for awarding of informal tender for spending the remainder of the funds [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						375,000.00					50,000.00			425,000.00			
Actual Expenditure														-	0%	425,000.00	100.00%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0091 - Outdoor Skid mounted Generator for Malmesbury Head Office building including automatic transfer and connections

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/117-785-914

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process complete																
2	Construction begins																
Performance Comments:		Jul 2023:	Tender T45/22/23 advertised on 6 April 2023. Tender closed 21 April 2023 BEK 9 May 2023 [POE not necessary]														
		Aug 2023:	Order received 15 August 2023. Waiting for delivery [POE not necessary]														
		Sep 2023:	Order received 15 August 2023. Waiting for delivery [No POE needed]														
		Oct 2023:	Construction started [No POE needed]														
		Nov 2023:	Generator delivered 16 November 2023. Installation departmentally [POE not necessary]														
		Dec 2023:	Construction in progress [No POE needed]														
		Jan 2024:	Construction in progress [No POE needed]														
		Feb 2024:	Project completed [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								1,100,000.00			-289,000.00			811,000.00			
Actual Expenditure							810,677.00							810,677.00	99.96%	323.00	0.04%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0091 - Outdoor Skid mounted Generator for Malmesbury Head Office building including automatic transfer and connections

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/117-785-915

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process complete																
2	Construction begins																
Performance Comments:		Jul 2023: Tender T45/22/23 advertised on 6 April 2023. Tender closed 21 April 2023 BEK 9 May 2023 [POE not necessary]															
		Aug 2023: Order received 15 August 2023. Waiting for delivery [POE not necessary]															
		Sep 2023: Order received 15 August 2023. Waiting for delivery [POE not necessary]															
		Oct 2023: Construction started [No POE needed]															
		Nov 2023: Generator delivered 16 November 2023. Installation departmentally [POE not necessary]															
		Dec 2023: Construction in progress [No POE needed]															
		Jan 2024: Construction in progress [No POE needed]															
		Feb 2024: Project completed [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							33,333.00	33,333.00	33,334.00		-30,000.00			70,000.00			
Actual Expenditure					1,037.00	68,436.00								69,473.00	99.25%	527.00	0.75%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 14-0028 - Printers

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-808-943

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Place requisitions																
3	Delivery																
4	All required equipment paid																
Performance Comments:		Jul 2023: Procurement process [No POE needed]															
		Aug 2023: Equipment purchased [No POE needed]															
		Sep 2023: Orders placed on 7 and 12 Sep for printers [No POE needed]															
		Oct 2023: Procurement process in progress [No POE needed]															
		Nov 2023: Procurement process in progress [No POE needed]															
		Dec 2023: Procurement process in progress [No POE needed]															
		Jan 2024: Procurement process in progress [No POE needed]															
		Feb 2024: Order placed. Awaiting delivery [POE not applicable]															
		Mar 2024: Order placed. Awaiting delivery [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,181.00	6,190.00	68,000.00			
Actual Expenditure			22,390.00		19,625.00									42,015.00	61.79%	25,985.00	38.21%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0031 - Protection and Scada Upgrading: Swartland

Votes: 0e0ac5b7-a2bd-469f-8ba2-c499bf9dcd80_9/117-791-924

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Delivery and installation																
Performance Comments:		Aug 2023: SCM 11/23/24 4x Relays ordered [POE not necessary]															
		Sep 2023: Procurement in progress [No POE needed]															
		Oct 2023: Procurement in progress [No POE needed]															
		Nov 2023: Procurement in progress [No POE needed]															
		Dec 2023: 4x Relays installed 3 in New Prison Substation 1 in Darling Werkswinkel Substation [POe not necessary]															
		Jan 2024: 3 additional relays ordered [POE not necessary]															
		Feb 2024: 7/7 relays delivered. 4/7 relays installed [POE not applicable]															
		Mar 2024: 7/7 relays delivered. 4/7 relays installed [POE not Applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						220,000.00			70,000.00	130,000.00				420,000.00			
Actual Expenditure				145,963.00			50,720.00		49,536.00					246,219.00	58.62%	173,781.00	41.38%

Report drawn at 23 April 2024 12:01:04

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0029 - Replace oil insulated switchgear and equipment

Votes: 0e0ac5b7-a2bd-469f-8ba2-c499bf9dcd80_9/117-787-918

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Delivery and installation																
Performance Comments:		Jul 2023:	Tender specification and document in progress for 4 x RMU's [No POE needed]														
		Aug 2023:	Tender for RMU's advertised on 11 August 2024 [No POE needed]														
		Sep 2023:	Tender for RMU's closed on 1 September 2023 BEK 26 September 2024 [No POE needed]														
		Oct 2023:	Order for RMU's received on 17 October 2023. Waiting for delivery 6x Minisubstation ordered according the annual tender [No POE needed]														
		Nov 2023:	RMU's received. Installation departmentally [No POE needed]														
		Dec 2023:	Delivery and installation [No POE needed]														
		Jan 2024:	All ring main units delivered 4/6 mini-sub delivered [No POE needed]														
		Feb 2024:	All ring main units delivered 4/6 mini-sub delivered [POE not applicable]														
		Mar 2024:	Last 2 minisubs will be delivered in April [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								50,000.00	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00	500,000.00			
Actual Expenditure								5,628.00						5,628.00	1.13%	494,372.00	98.87%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0029 - Replace oil insulated switchgear and equipment

Votes: 0e0ac5b7-a2bd-469f-8ba2-c499bf9dcd80_9/117-787-917

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Delivery and installation																
Performance Comments:		Jul 2023:	Tender specification and document in progress for 4 x RMU's [POE not necessary]														
		Aug 2023:	Tender for RMU's advertised on 11 August 2023 [POE not necessary]														
		Sep 2023:	Tender for RMU's closed on 1 September 2023 BEK 26 September 2023 [POE not necessary]														
		Oct 2023:	Order for RMU's received on 17 October 2023. Waiting for delivery 6x Minisubstation ordered according the annual tender [POE not necessary]														
		Nov 2023:	RMU's received. Installation departmentally [POE not necessary]														
		Dec 2023:	Delivery and installation [No POE needed]														
		Jan 2024:	All ring main units delivered 4/6 mini-sub delivered [No POE needed]														
		Feb 2024:	All ring main units delivered 4/6 mini-sub delivered [Not applicable]														
		Mar 2024:	Last 2 minisubs will be delivered in April [POE not necessary]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						1,000,000.00	1,250,000.00	2,250,000.00						4,500,000.00			
Actual Expenditure							880,000.00				2,158,420.00			3,038,420.00	67.52%	1,461,580.00	32.48%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 20-0021 - Replacement of obsolete air conditioners

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/117-797-931

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
Performance Comments:		Nov 2023:	3x Aircons purchased on 29 November [No POE needed]														
		Dec 2023:	Equipment purchased [No POE needed]														
		Jan 2024:	As and when needed. Awaiting quotations for remainder of needs [No POE needed]														
		Feb 2024:	As and when needed. Awaiting quotations for remainder of needs [POE not applicable]														
		Mar 2024:	Tender for Moorreesburg Aircon evaluated. Awaiting issuing of order nr. [Not Applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					20,000.00	20,000.00	20,000.00		30,000.00	30,000.00	260,000.00	50,000.00		430,000.00			
Actual Expenditure							16,950.00	65,224.00	56,714.00	41,450.00	42,551.00			222,889.00	51.83%	207,111.00	48.17%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 11-0105 - Scanner Replacements

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-806-941

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender awarded																
3	Expected delivery																
4	Payments of equipment																
Performance Comments:		Sep 2023:	Tender process [No POE needed]														
		Oct 2023:	Tender process [No POE needed]														
		Nov 2023:	Tender process [No POE needed]														
		Dec 2023:	Tender process [No POE needed]														
		Jan 2024:	Tender process [No POE needed]														
		Feb 2024:	Scanners delivered [POE not applicable]														
		Mar 2024:	Scanners delivered [No POE needed]														
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow								80,000.00					80,000.00				
Actual Expenditure						45,939.00							45,939.00	57.42%	34,061.00	42.58%	

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 22-0030 - Streetlight, kiosk and polebox replacement: Swartland

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-790-923

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024				
1	Construction ongoing																
Performance Comments:		Sep 2023:	Construction on schedule [No POE needed]														
		Oct 2023:	Construction on schedule [No POE needed]														
		Nov 2023:	Construction on schedule [No POE needed]														
		Dec 2023:	Construction on schedule [No POE needed]														
		Jan 2024:	Construction on schedule [No POE needed]														
		Feb 2024:	Departmentally projects in progress. [POE not applicable]														
		Mar 2024:	Ongoing project [POE not necessary]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		50,000.00	50,000.00	50,000.00	50,000.00	75,000.00	50,000.00	50,000.00	50,000.00	50,000.00	75,000.00	50,000.00	50,000.00	650,000.00			
Actual Expenditure				14,629.00	7,408.00	42,728.00	1,665.00	26,013.00	43,465.00	23,211.00	15,126.00			174,245.00	26.81%	475,755.00	73.19%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0031 - Substation Fencing: Swartland

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-792-926

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024				
1	Procurement process																
2	Construction																
Performance Comments:		Aug 2023: Fencing done [No POE needed]															
		Sep 2023: Internal construction in progress [No POE needed]															
		Oct 2023: Internal construction in progress [No POE needed]															
		Nov 2023: Internal construction in progress [No POE needed]															
		Dec 2023: Internal construction in progress [No POE needed]															
		Jan 2024: Internal construction in progress [No POE needed]															
		Feb 2024: Departmentally projects in progress. [POE not applicable]															
		Mar 2024: Departmental installation of fencing in process [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					3,000.00	3,000.00			3,000.00	3,000.00	3,000.00	3,000.00	2,000.00	20,000.00			
Actual Expenditure														-	0%	20,000.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 19-0031 - Substation Fencing: Swartland

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-792-925

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024				
1	Procurement process																
2	Construction																
Performance Comments:		Aug 2023: Fencing done [No POE needed]															
		Sep 2023: Internal construction in progress [No POE needed]															
		Oct 2023: Internal construction in progress [No POE needed]															
		Nov 2023: Internal construction in progress [No POE needed]															
		Dec 2023: Internal construction in progress [No POE needed]															
		Jan 2024: Internal construction in progress [No POE needed]															
		Feb 2024: Departmentally projects in progress. [POE not applicable]															
		Mar 2024: Departmental installation of fencing in process [POE not necessary]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				20,000.00	25,000.00	25,000.00			25,000.00	25,000.00	25,000.00	20,000.00	15,000.00	180,000.00			
Actual Expenditure				27,000.00	3,066.00				48,253.00	15,214.00				93,533.00	51.96%	86,467.00	48.04%

Report drawn at 23 April 2024 12:01:05

Department: Electrical Engineering Services - Director: Electrical Engineering Services

Project: 11-0104 - Terminals

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-804-939

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Required purchased made																
Performance Comments:		Jan 2024:	Procurement process in progress [No POE needed]														
		Feb 2024:	Waiting for tender specifications [POE not applicable]														
		Mar 2024:	Specifications received [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						40,000.00								40,000.00			
Actual Expenditure														-	0%	40,000.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP19 - Access road and Intersection Upgrading: Illinge Lethu

Votes: 1cdab7f9-b937-42da-98b6-e1d5fc28c38d

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Illinge Lethu

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024:	Budget spent [No POE needed]														
		Mar 2024:	Budget spent [No POE needed]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								666,891.00						666,891.00			
Actual Expenditure														-	0%	666,891.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP20 - Asphalt Sidewalks: Landbou Street, Moorreesburg

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655

Location: Moorreesburg

Fin Source: Dep Transport

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Procurement process in progress [No POE needed]															
		Mar 2024: Procurement process in progress [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										500,000.00				500,000.00			
Actual Expenditure														-	0%	500,000.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP1 - Buildings: CK23064 Nissan NP300 H

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/108-708-821

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Order placed																
3	Receipt of vehicle																
Performance Comments:		Jul 2023: Procurement phase [POE Not applicable]															
		Aug 2023: Awaiting delivery [POE Not applicable]															
		Sep 2023: Delivery of vehicle [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			-72,946.00		-118,585.00	976,500.00		-80,099.00						704,870.00			
Actual Expenditure					704,870.00									704,870.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 19-0011 - Bulk water infrastructure (emergency spending)

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-749-871

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction phase																
2	Projected Construction Completion																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On Schedule [POE: POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			1,000,000.00	500,000.00	500,000.00	500,000.00								2,500,000.00			
Actual Expenditure							27,345.00				1,055,328.00			1,082,673.00	43.31%	1,417,327.00	56.69%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0078 - Chatsworth/Riverlands upgrade bulk water supply - CRR

Votes: 2723cef0-41d9-469d-80ad-81e0bc62eea1_9/105-760-884

Location: Chatsworth

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	PSP Appointment																
2	Multi year project																
Performance Comments:		Oct 2023:	Consultant appointed for planning phase [POE Not applicable]														
		Nov 2023:	Consultant appointed for planning phase [POE Not applicable]														
		Dec 2023:	Consultant appointed for planning phase [POE Not applicable]														
		Jan 2024:	Consultant appointed for planning phase [POE Not applicable]														
		Feb 2024:	Project in planning phase [POE Not applicable]														
		Mar 2024:	On Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow											250,000.00	250,000.00		500,000.00			
Actual Expenditure														-	0%	500,000.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 18-0072 - Connections: Water Meters (New/Replacements)

Location: Whole of the Municipality

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-750-872

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Water meter needs identified																
2	Installation of water meters																
3	On-going project																
Performance Comments:		Jul 2023:	Orders palced as and when needed [POE Not applicable]														
		Aug 2023:	Orders placed as and when needed [POE Not applicable]														
		Sep 2023:	Orders placed as and when needed [POE Not applicable]														
		Oct 2023:	Orders placed as and when needed [POE Not applicable]														
		Nov 2023:	Orders placed as and when needed [POE Not applicable]														
		Dec 2023:	Orders placed as and when needed [POE Not applicable]														
		Jan 2024:	Orders placed as and when needed [POE Not applicable]														
		Feb 2024:	Project is ongoing [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		-711,615.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,601.00	65,605.00	10,000.00			
Actual Expenditure														-	0%	10,000.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 18-0072 - Connections: Water Meters (New/Replacements)

Location: Whole of the Municipality

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-750-873

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Water meter needs identified																
2	Installation of water meters																
3	On-going project																
Performance Comments:		Jul 2023:	Orders placed as and when needed [POE Not applicable]														
		Aug 2023:	Orders placed as and when needed [POE Not applicable]														
		Sep 2023:	Orders placed as and when needed [POE Not applicable]														
		Oct 2023:	Orders placed as and when needed [POE Not applicable]														
		Nov 2023:	Orders placed as and when needed [POE Not applicable]														
		Dec 2023:	Orders placed as and when needed [POE Not applicable]														
		Jan 2024:	Orders placed as and when needed [POE Not applicable]														
		Feb 2024:	Project ongoing [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		777,216.00								10,000.00				787,216.00			
Actual Expenditure		53,237.00	33,751.00	43,567.00	50,559.00	17,391.00	16,147.00	21,614.00	27,024.00	36,071.00	27,693.00			327,054.00	41.55%	460,162.00	58.45%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 21-0040 - Construction of side walks and recreational nodes in Ilinge Lethu and Wesbank

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-727-843

Location: Ilinge Lethu

Fin Source: Donation

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Complete Construction																
2																	
Performance Comments:		Jul 2023:	Works Complete [Not Applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00	500,000.00	224,943.00				-24,835.00						1,200,108.00			
Actual Expenditure					1,200,108.00									1,200,108.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0015 - Darling SDW2.4 & SDW2.5, SDW1.2 & SDW2.1 water network upgrades (for housing project)

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-745-865

Location: Darling

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2023	May 2024	Jun 2024	-			
1	Tender stage																
2	Internal planning phase																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase for tender stage [POE Not applicable]														
		Aug 2023:	Planning phase for tender stage [POE Not applicable]														
		Sep 2023:	Planning phase for tender stage [POE Not applicable]														
		Oct 2023:	Planning phase for tender stage [POE Not applicable]														
		Nov 2023:	Planning phase for tender stage [POE Not applicable]														
		Dec 2023:	Planning phase for tender stage [POE Not applicable]														
		Jan 2024:	Planning phase for tender stage [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						200,000.00	200,000.00	200,000.00	100,000.00					700,000.00			
Actual Expenditure							202,910.00			243,656.00				446,566.00	63.80%	253,434.00	36.20%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP7 - Equiping Donated Vehicle with Equipment

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/104-852-995

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Internal & External planning phase																
2	Installation of equipment																
Performance Comments:		Oct 2023:	Planning stage [POE Not applicable]														
		Nov 2023:	Planning stage [POE Not applicable]														
		Dec 2023:	Procurement stage [POE Not applicable]														
		Jan 2024:	Procurement stage [POE Not applicable]														
		Feb 2024:	Project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						150,000.00			125,765.00					275,765.00			
Actual Expenditure														-	0%	275,765.00	100.00%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 16-0006 - Equipment : Buildings & Maintenance

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/108-705-818

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
Performance Comments:		Jul 2023: Quotations obtained [POE Not applicable]															
		Aug 2023: Quotations obtained [POE Not applicable]															
		Sep 2023: All relevant equipment purchased [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	3,500.00					28,500.00			
Actual Expenditure				28,500.00										28,500.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0021ac - Equipment : Civil

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/115-690-801

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Submit requisitions / quotations																
3	Required equipment purchased																
Performance Comments:		Jul 2023:	Equipment needs identified [POE Not applicable]														
		Aug 2023:	Requisitions submitted [POE Not applicable]														
		Sep 2023:	Requisitions submitted [POE Not applicable]														
		Oct 2023:	Invoices payed [POE Not applicable]														
		Nov 2023:	Equipment needs identified [POE Not applicable]														
		Dec 2023:	Equipment needs identified [POE Not applicable]														
		Jan 2024:	Equipment needs identified [POE Not applicable]														
		Feb 2024:	As and when needed [POE Not applicable]														
		Mar 2024:	Requisitions submitted [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		-495.00		8,277.00	14,478.00	15,000.00	5,000.00	9,000.00						51,260.00			
Actual Expenditure				28,293.00	5,069.00		709.00			4,950.00				39,021.00	76.12%	12,239.00	23.88%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 11-0059 - Equipment : Refuse Removal

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/104-767-893

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
Performance Comments:		Jul 2023: Needs identified [POE Not applicable]															
		Aug 2023: Requisitions placed [POE Not applicable]															
		Sep 2023: Invoices paid [POE Not applicable]															
		Oct 2023: Equipments needs identified as and when required [POE Not applicable]															
		Nov 2023: Equipments needs identified as and when required [POE Not applicable]															
		Dec 2023: Equipments needs identified as and when required [POE Not applicable]															
		Jan 2024: Equipments needs identified as and when required [POE Not applicable]															
		Feb 2024: Relevant equipment purchased [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					5,000.00	5,000.00	5,000.00	5,000.00	6,000.00					26,000.00			
Actual Expenditure				23,509.00										23,509.00	90.42%	2,491.00	9.58%

Report drawn at 23 April 2024 12:01:05

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 19-0016 - Equipment : Refuse bins, traps, skips (Swartland)

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/104-766-892

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipments purchased																
Performance Comments:		Jan 2024:	Planning and consultation stage [POE Not applicable]														
		Feb 2024:	Awaiting quotation [POE Not applicable]														
		Mar 2024:	On schedule, procurement stage. [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								50,000.00	-75,765.00	50,000.00				24,235.00			
Actual Expenditure														-	0%	24,235.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 10-0114 - Equipment : Sewerage

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/111-702-815

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
3	Relevant equipment purchased																
Performance Comments:		Jul 2023:	Equipment needs identified [POE Not applicable]														
		Aug 2023:	Quotations and requisitions submitted [POE Not applicable]														
		Sep 2023:	Payment of invoices [POE Not applicable]														
		Oct 2023:	Payment of invoices [POE Not applicable]														
		Nov 2023:	Payment of invoices [POE Not applicable]														
		Dec 2023:	Final payments made [POE Not applicable]														
		Jan 2024:	Final payments made [POE Not applicable]														
		Feb 2024:	Requested equipment purchased [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			5,000.00	10,000.00	5,000.00	5,000.00	5,000.00	2,000.00						32,000.00			
Actual Expenditure				25,037.00	-1,158.00	-191.00	8,228.00							31,916.00	99.74%	84.00	0.26%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0003 - Equipment : Sewerage Telemetry

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/111-701-814

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-				
1	Needs identified																	
2	Advertise informal tender																	
3	Completion of project																	
Performance Comments:		Jul 2023:	Equipment needs identified [POE Not applicable]															
		Aug 2023:	Informal tender advertised [POE Not applicable]															
		Sep 2023:	Tender awarded - Invertor installation [POE Not applicable]															
		Oct 2023:	Installation complete [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow				15,000.00	15,000.00	8,000.00								38,000.00				
Actual Expenditure				38,000.00										38,000.00	100.00%	-	0%	

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 11-0062 - Equipment : Water

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/105-751-874

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
3	Projected completion																
Performance Comments:		Jul 2023: Requisitions submitted [POE Not applicable]															
		Aug 2023: Invoices paid - Requisitions submitted [POE Not applicable]															
		Sep 2023: Invoices paid - Requisitions submitted [POE Not applicable]															
		Oct 2023: Invoices paid - Requisitions submitted [POE Not applicable]															
		Nov 2023: Relevant equipment purchased [POE Not applicable]															
		Dec 2023: Relevant equipment purchased [POE Not applicable]															
		Jan 2024: Relevant equipment purchased [POE Not applicable]															
		Feb 2024: Relevant equipment purchased [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				6,723.00	5,000.00	10,000.00	5,000.00	5,000.00	5,000.00	10,000.00	6,000.00			52,723.00			
Actual Expenditure			2,845.00	18,450.00	12,725.00	18,428.00								52,448.00	99.48%	275.00	0.52%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 11-0058 - Equipment: Parks

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/112-717-831

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Procurement phases																
3	Required equipment purchased																
Performance Comments:		Jul 2023:	Informal tender advertised [POE Not applicable]														
		Aug 2023:	Tender awarded [POE Not applicable]														
		Sep 2023:	Informal tender advertised [POE Not applicable]														
		Oct 2023:	Tender awarded [POE Not applicable]														
		Nov 2023:	Informal tender advertised [POE Not applicable]														
		Dec 2023:	Tender awarded [POE Not applicable]														
		Jan 2024:	Requested equipment purchased [POE Not applicable]														
		Feb 2024:	Requested equipment purchased [POE Not applicable]														
		Mar 2024:	Requested equipment purchased [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				10,000.00	80,000.00	10,000.00	10,000.00	10,000.00	10,000.00	4,000.00				134,000.00			
Actual Expenditure			25,350.00		27,348.00		60,870.00	7,609.00		1,732.00				122,909.00	91.72%	11,091.00	8.28%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 11-0060 - Equipment: Streets and Stormwater

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/114-743-863

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Purchase equipment																
3	Required equipment purchased																
Performance Comments:		Jul 2023: Relevant equipment identified [POE Not applicable]															
		Aug 2023: Tender advertised [POE Not applicable]															
		Sep 2023: Tender awarded [POE Not applicable]															
		Oct 2023: Tender advertised [POE Not applicable]															
		Nov 2023: Tender awarded [POE Not applicable]															
		Dec 2023: Relevant equipment purchased [POE Not applicable]															
		Jan 2024: Relevant equipment purchased [POE Not applicable]															
		Feb 2024: Relevant equipment purchased [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					10,000.00	10,000.00	10,000.00	5,000.00	10,000.00	10,000.00	9,000.00			64,000.00			
Actual Expenditure				37,546.00		17,502.00	1,130.00	5,174.00						61,352.00	95.86%	2,648.00	4.14%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 20-0032 - Fitting of Council Chambers (Std Bank Building)

Votes: 6fd07a60-e535-42bf-9b7f-6a8258f82769_9/108-706-819

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning for procurement																
2	Tender process																
3	Construction																
4	Projected completion																
Performance Comments:		Jul 2023: Finalising tender document [POE Not applicable]															
		Aug 2023: Finalising tender document [POE Not applicable]															
		Sep 2023: Finalising tender document [POE Not applicable]															
		Oct 2023: Start of procurement process [POE Not applicable]															
		Nov 2023: Start of procurement process [POE Not applicable]															
		Dec 2023: Start of procurement process [POE Not applicable]															
		Jan 2024: Tender awarded [POE Not applicable]															
		Feb 2024: Construction started [POE Not Applicable]															
		Mar 2024: Construction phase [POE Not Applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	400,000.00						2,900,000.00			
Actual Expenditure						5,941.00				641,283.00	1,220.00			648,444.00	22.36%	2,251,556.00	77.64%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/111-858-1004 - Generator Installation: Abbotsdale Sewer Pumpstation

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/111-858-1004

Location: Abbotsdale

Fin Source: DLG

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
Mar 2024:	On schedule [Not Applicable]																
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					300,000.00	300,000.00	300,000.00	307,596.00						1,207,596.00			
Actual Expenditure														-	0%	1,207,596.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/111-860-1006 - Generator Installation: Darling WWTW & Pumpstation

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/111-860-1006

Location: Darling

Fin Source: DLG

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						300,000.00	300,000.00	500,000.00	500,000.00	604,138.00				2,204,138.00			
Actual Expenditure														-	0%	2,204,138.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/105-862-1008 - Generator Installation: Kalbaskraal Water Pumpstation

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/105-862-1008

Location: Kalbaskraal

Fin Source: DLG

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					300,000.00	300,000.00	300,000.00	300,000.00	268,956.00					1,468,956.00			
Actual Expenditure														-	0%	1,468,956.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/111-859-1005 - Generator Installation: Moorreesburg WWTW

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/111-859-1005

Location: Moorreesburg

Fin Source: DLG

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
Mar 2024:	On Schedule [Not applicable]																
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							61,621.00							61,621.00			
Actual Expenditure														-	0%	61,621.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/105-861-1007 - Generator Installation: Riverlands Water Pumpstation

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/105-861-1007

Location: Riverlands

Fin Source: DLG

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						300,000.00	300,000.00	300,000.00	438,488.00					1,338,488.00			
Actual Expenditure														-	0%	1,338,488.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/105-864-1010 - Generator Installation: Rustfontein Water Pumpstation

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/105-864-1010

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Ruststasie

Fin Source: DLG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Costruction phase [POE Not applicable]														
		Aug 2023:	Costruction phase [POE Not applicable]														
		Sep 2023:	Costruction phase [POE Not applicable]														
		Oct 2023:	Costruction phase [POE Not applicable]														
		Nov 2023:	Costruction phase [POE Not applicable]														
		Dec 2023:	Costruction phase [POE Not applicable]														
		Jan 2024:	Costruction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
Mar 2024:	On schedule [Not applicable]																
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					300,000.00	300,000.00	500,000.00	126,729.00						1,226,729.00			
Actual Expenditure														-	0%	1,226,729.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/105-863-1009 - Generator Installation: Wesbank Water Tower & Boosters

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/105-863-1009

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Wesbank

Fin Source: DLG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					300,000.00	300,000.00	300,000.00	185,749.00						1,085,749.00			
Actual Expenditure														-	0%	1,085,749.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 9/105-865-1011 - Generator for Wesbank Water Tower and Boosters

Votes: 55c9fe90-ce7b-4801-b148-7e9915e82081_9/105-865-1011

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Wesbank

Fin Source: DLG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase [POE Not applicable]														
		Nov 2023:	Construction phase [POE Not applicable]														
		Dec 2023:	Construction phase [POE Not applicable]														
		Jan 2024:	Construction phase [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								200,000.00	300,000.00					500,000.00			
Actual Expenditure														-	0%	500,000.00	100.00%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0022 - Highlands: Development of new cell (CRR)

Votes: 1b79eaaf-eedb-4abf-9484-04806d39b1c8_9/104-764-889

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Abbotsdale

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Multi year project																
Performance Comments:		Jul 2023:	Planning phase for tender stage [POE Not applicable]														
		Aug 2023:	Planning phase for tender stage [POE Not applicable]														
		Sep 2023:	Planning phase for tender stage [POE Not applicable]														
		Oct 2023:	Planning phase for tender stage [POE Not applicable]														
		Nov 2023:	Planning phase for tender stage [POE Not applicable]														
		Dec 2023:	Planning phase for tender stage [POE Not applicable]														
		Jan 2024:	Planning phase for tender stage [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	On Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						500,000.00			500,000.00	500,000.00	500,000.00	500,000.00		2,500,000.00			
Actual Expenditure				355,920.00			793,074.00		221,666.00					1,370,660.00	54.83%	1,129,340.00	45.17%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0006 - Moorreesburg Stores Ablution Facilities

Votes: b5c038f6-c35a-418e-a088-6010d955dce6_9/108-707-820

Location: Moorreesburg

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Internal Planning phase																
2	Finalization of building plans																
3	Procurement phase																
4	Projected completion																
Performance Comments:		Jul 2023: Drafting of building plans [POE not applicable]															
		Aug 2023: Drafting of building plans [POE not applicable]															
		Sep 2023: Drafting of building plans [POE not applicable]															
		Oct 2023: Drafting of building plans [POE not applicable]															
		Nov 2023: Drafting of building plans [POE not applicable]															
		Dec 2023: Drafting of building plans [POE not applicable]															
		Jan 2024: Completion of building plans [POE not applicable]															
		Feb 2024: Finalising tender document [POE Not applicable]															
		Mar 2024: Finalising tender document [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									53,000.00					53,000.00			
Actual Expenditure						30,986.00	17,430.00							48,416.00	91.35%	4,584.00	8.65%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 23-0009 - New Cemetery Fencing: Moorreesburg

Votes: 57bf9f47-c91a-4c8f-a386-17ac2383d54c_9/127-715-828

Location: Moorreesburg

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE Not applicable]														
		Sep 2023:	Tender Awarded [Not applicable]														
		Oct 2023:	Site Handed over to contractor [Not Applicable]														
		Nov 2023:	Works Complete 23 November 2023 [Not Applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				300,000.00	206,450.00	200,000.00	-1,164.00	-165,286.00						540,000.00			
Actual Expenditure						452,513.00								452,513.00	83.80%	87,487.00	16.20%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP2 - Parks: CK16683 Nissan NP300

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/112-718-832

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Receipt of vehicle																
Performance Comments:		Jul 2023: Tender advertised [POE Not applicable]															
		Aug 2023: Tender awarded [POE Not applicable]															
		Sep 2023: Vehicle received [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						438,375.00		-3,071.00						435,304.00			
Actual Expenditure				435,304.00										435,304.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP4 - Parks: CK28881 John Deere Tractor

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/112-721-835

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Receipt of vehicle																
Performance Comments:		Jul 2023: Tender advertised [POE Not applicable]															
		Aug 2023: Tender advertised [POE Not applicable]															
		Sep 2023: Tender awarded [POE Not applicable]															
		Oct 2023: Awaiting delivery [POE Not applicable]															
		Nov 2023: Awaiting delivery [POE Not applicable]															
		Dec 2023: Tractor received [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						620,000.00								620,000.00			
Actual Expenditure							620,000.00							620,000.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP3 - Parks: CK43400 Trailer with Roller

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/112-720-834

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Expected delivery of trailer																
Performance Comments:		Aug 2023:	Tender advertised [POE Not applicable]														
		Sep 2023:	Tender awarded [POE Not applicable]														
		Oct 2023:	Awaiting delivery [POE Not applicable]														
		Nov 2023:	Awaiting delivery [POE Not applicable]														
		Dec 2023:	Awaiting delivery [POE Not applicable]														
		Jan 2024:	Awaiting delivery [POE Not applicable]														
		Feb 2024:	Trailer with roller received [POE Not applicable]														
Mar 2024:	Complete [Not applicable]																
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						136,500.00		-20,000.00						116,500.00			
Actual Expenditure									116,500.00					116,500.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP8 - Refuse: CK43134 Nissan UD35A

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/104-774-900

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Receipt of vehicle																
Performance Comments:		Jul 2023:	Planning and tender stage [POE Not applicable]														
		Aug 2023:	Planning and tender stage [POE Not applicable]														
		Sep 2023:	Planning and tender stage [POE Not applicable]														
		Oct 2023:	Planning and tender stage [POE Not applicable]														
		Nov 2023:	Planning and tender stage [POE Not applicable]														
		Dec 2023:	Planning and tender stage [POE Not applicable]														
		Jan 2024:	Planning and tender stage [POE Not applicable]														
		Feb 2024:	Vehicle purchased and received [POE Not applicable]														
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow				193,550.00			681,450.00						875,000.00				
Actual Expenditure									875,000.00				875,000.00	100.00%	-	0%	

Report drawn at 23 April 2024 12:01:06

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP21 - Replace Existing Water pipe: Illinge Lethu

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25

Location: Illinge Lethu

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Budget spent [No POE needed]															
		Mar 2024: Budget spent [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								300,000.00						300,000.00			
Actual Expenditure														-	0%	300,000.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0004 - Replace: Darling Drum Screens

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/111-695-807

Location: Darling

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Requisitions / Purchasing																
3	Projected delivery																
Performance Comments:		Oct 2023: Retension paid for drum screens - Tender advertised [POE Not applicable]															
		Nov 2023: Tender awarded [POE Not applicable]															
		Dec 2023: Order received [POE Not applicable]															
		Jan 2024: On schedule - Awaiting delivery [POE Not applicable]															
		Feb 2024: On schedule - Awaiting delivery [POE Not applicable]															
		Mar 2024: On schedule - Awaiting delivery [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										1,250,000.00				1,250,000.00			
Actual Expenditure					27,697.00									27,697.00	2.22%	1,222,303.00	97.78%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 16-0015 - Roads Swartland: Construction of New Roads (CRR)

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-725-840

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Planned completion																
Performance Comments:		Aug 2023:	Compilation of Works Package [Not applicable]														
		Sep 2023:	Works Commenced [Not applicable]														
		Oct 2023:	Project on Schedule [Not Applicable]														
		Nov 2023:	Project on Schedule [Not Applicable]														
		Dec 2023:	Project on Schedule [Not Applicable]														
		Jan 2024:	Project on Schedule [Not Applicable]														
		Feb 2024:	Project on schedule [POE Not applicable]														
		Mar 2024:	Works on schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00		1,250,000.00	1,000,000.00	1,500,000.00	1,000,000.00	500,000.00	1,500,000.00	1,500,000.00	1,700,000.00	500,000.00		10,950,000.00			
Actual Expenditure					79,026.00		61,178.00		64,452.00	14,761.00				219,417.00	2.00%	10,730,583.00	98.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 16-0015 - Roads Swartland: Construction of New Roads (MIG)

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-725-841

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: MIG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Planned completion																
Performance Comments:		Aug 2023:	Compilation of works package [POE Not applicable]														
		Sep 2023:	Works commenced [POE Not applicable]														
		Oct 2023:	Project on schedule [POE Not applicable]														
		Nov 2023:	Project on schedule [POE Not applicable]														
		Dec 2023:	Project on schedule [POE Not applicable]														
		Jan 2024:	Project on schedule [POE Not applicable]														
		Feb 2024:	Project on schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				708,000.00	2,000,000.00	2,000,000.00	1,000,000.00	500,000.00	1,000,000.00	2,000,000.00	2,000,000.00	2,970,506.00		14,178,506.00			
Actual Expenditure			1,303,451.00	199,356.00	2,467,368.00	2,441,367.00	2,848,581.00	411,542.00	475,565.00	3,529,532.00	203,492.00			13,880,254.00	97.90%	298,252.00	2.10%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0004 - Roads Swartland: Resealing of Roads (CRR)

Votes: 7601080a-443e-4b74-94fe-04dfb7900bd4_9/110-724-838

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning [Not applicable]														
		Aug 2023:	Planning [Not applicable]														
		Sep 2023:	Works Commenced (Panel Tender) [Not applicable]														
		Oct 2023:	Works on Schedule [Not Applicable]														
		Nov 2023:	Project on Schedule [Not Applicable]														
		Dec 2023:	Works Complete (Retention outstanding) [Works Complete (Retention outstanding)]														
		Jan 2024:	Works Complete [Not Applicable]														
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow			-750,000.00	2,000,000.00	2,000,000.00	1,001,164.00	1,000,000.00	2,000,000.00	2,000,000.00				9,251,164.00				
Actual Expenditure				1,256,416.00	2,545,428.00	4,363,709.00							8,165,553.00	88.27%	1,085,611.00	11.73%	

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP5 - Roads: CK18925 UD85

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/110-729-846

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Receipt of vehicle																
Performance Comments:		Sep 2023:	Tender advertised [POE Not applicable]														
		Oct 2023:	Tender advertised [POE Not applicable]														
		Nov 2023:	Tende awarded [POE Not applicable]														
		Dec 2023:	Vehicle received [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							1,316,175.00	-134,175.00						1,182,000.00			
Actual Expenditure								1,182,000.00						1,182,000.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0059 - Schoonspruit: Pipe Replacement

Votes: c1afe87d-075d-4b68-b77a-483d873e81a7_9/111-699-812

Location: Schoonspruit

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Planned completion																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Completion of construction - project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00	2,500,000.00	500,000.00	400,000.00									3,900,000.00			
Actual Expenditure				1,768,899.00	266,313.00	366,661.00	1,383,805.00	110,000.00						3,895,678.00	99.89%	4,322.00	0.11%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 11-0095 - Sewerage Works Chatsworth: Fencing

Votes: a9e23f80-2dc1-48be-b320-3147fe0176d5_9/107-693-804

Location: Chatsworth

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Construction																
Performance Comments:		Jul 2023:	Planning [Not Applicable]														
		Aug 2023:	Planning [Not applicable]														
		Sep 2023:	Tender Awarded [Not applicable]														
		Oct 2023:	Appeal Period [Not Applicable]														
		Nov 2023:	Site hand over planned for January 2024 [Not Applicable]														
		Dec 2023:	Site hand over planned for January 2024 [Not Applicable]														
		Jan 2024:	Site handed over to Contractor [Not Applicable]														
		Feb 2024:	On schedule [Not applicable]														
		Mar 2024:	Project on Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			216,000.00			300,000.00	300,000.00	300,000.00	200,000.00					1,316,000.00			
Actual Expenditure									250,737.00	89,975.00	129,824.00			470,536.00	35.76%	845,464.00	64.24%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 18-0004 - Sewerage Works: Darling (CRR)

Votes: 2794dbbc-5d32-4e2b-ab74-511125b4a5ca_9/107-692-803

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Planned completion																
Performance Comments:		Jul 2023:	Internal Planning stage [POE Not applicable]														
		Aug 2023:	Internal Planning stage [Not applicable]														
		Sep 2023:	Internal Planning stage [POE Not applicable]														
		Oct 2023:	Internal Planning stage [POE Not applicable]														
		Nov 2023:	Internal Planning stage [POE Not applicable]														
		Dec 2023:	Internal Planning stage [POE Not applicable]														
		Jan 2024:	Internal Planning stage [POE Not applicable]														
		Feb 2024:	Internal planning phase [POE Not applicable]														
		Mar 2024:	Project On Schedule [POE Not Applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				102,000.00					-20,316.00					81,684.00			
Actual Expenditure														-	0%	81,684.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 13-0008 - Sewerage Works: Moorreesburg (CRR)

Votes: 2794dbbc-5d32-4e2b-ab74-511125b4a5ca_9/107-691-802

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Moorreesburg

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Projected construction completion																
Performance Comments:		Jul 2023:	Construction phase [POE Not applicable]														
		Aug 2023:	Construction phase [POE Not applicable]														
		Sep 2023:	Construction phase [POE Not applicable]														
		Oct 2023:	Construction phase complete - project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		300,000.00	500,000.00	208,681.00					20,316.00					1,028,997.00			
Actual Expenditure				789,760.00		202,937.00			36,257.00					1,028,954.00	100.00%	43.00	0%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0009 - Stormwater Network

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-860

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Finalization of planning stage																
2	Construction																
3	Planned completion																
Performance Comments:		Sep 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Oct 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Nov 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Dec 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Jan 2024:	Installation of stormwater pipes [POE Not applicable]														
		Feb 2024:	Project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										20,000.00				20,000.00			
Actual Expenditure														-	0%	20,000.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0009 - Stormwater Network

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-861

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Finalizing of planning stage																
2	Construction																
3	Planned completion																
Performance Comments:		Sep 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Oct 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Nov 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Dec 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Jan 2024:	Installation of stormwater pipes [POE Not applicable]														
		Feb 2024:	Project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										30,000.00				30,000.00			
Actual Expenditure										46,397.00				46,397.00	154.66%	-16,397.00	0%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 09-0009 - Stormwater Network

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-859

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Finalizing of planning stage																
2	Construction																
3	Planned completion																
Performance Comments:		Sep 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Oct 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Nov 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Dec 2023:	Payment made for stormwater pipes [POE Not applicable]														
		Jan 2024:	Installation of stormwater pipes [POE Not applicable]														
		Feb 2024:	Project complete [POE Not applicable]														
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow								100,000.00	100,000.00				200,000.00				
Actual Expenditure			66,680.00			133,156.00							199,836.00	99.92%	164.00	0.08%	

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 21-0013 - Swartland System System S3.3 & S3.4 Panorama to Wesbank I1/4 - CRR

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-757-880

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Wesbank

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Installation																
3	Projected completion																
Performance Comments:		Dec 2023: Planning phase [POE Not applicable]															
		Jan 2024: Planning phase [POE Not applicable]															
		Feb 2024: Planning phase [POE Not applicable]															
		Mar 2024: Planning phase [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00	-700,000.00				300,000.00	353,121.00						453,121.00			
Actual Expenditure														-	0%	453,121.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0012 - Swimming Pool: Wesbank

Votes: 33e74b23-bed4-4d33-a1c6-84e8acd0ace9_9/113-734-851

Location: Malmesbury

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
3	Multi year project																
Performance Comments:		Jul 2023:	Tender closing 28 July 2023 [Not Applicable]														
		Aug 2023:	Tender Evaluation [Not Applicable]														
		Sep 2023:	Awaiting adjustment budget for Award [Not applicable]														
		Oct 2023:	Awaiting January adjustment budget for Award [Not Applicable]														
		Nov 2023:	Awaiting adjustment budget for Award [Not Applicable]														
		Dec 2023:	Awaiting January adjustment budget for Award [Not Applicable]														
		Jan 2024:	Tender Awarded [Not Applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Project on Schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									500,000.00	1,000,000.00	800,000.00	2,500,000.00	2,500,000.00	7,300,000.00			
Actual Expenditure										1,558,936.00	83,035.00			1,641,971.00	22.49%	5,658,029.00	77.51%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0067 - Upgrading of Ilinge Lethu Sports Fields

Votes: 263e0aa2-5c24-4920-9866-565b8b774bd0_9/106-735-853

Location: Malmesbury

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Tender Evaluation and Adjudication [POE Not applicable]														
		Aug 2023:	Appeal Period and Site Handover Phase [POE Not applicable]														
		Sep 2023:	Site handed over to Contractor [POE Not applicable]														
		Oct 2023:	Works on Schedule [POE Not applicable]														
		Nov 2023:	Project on Schedule [POE Not applicable]														
		Dec 2023:	Works on Schedule [POE Not applicable]														
		Jan 2024:	Project on Schedule [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Project on Schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					-400,000.00				500,000.00	500,000.00	300,000.00			900,000.00			
Actual Expenditure										112,904.00				112,904.00	12.54%	787,096.00	87.46%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0067 - Upgrading of Ilinge Lethu Sports Fields

Votes: 263e0aa2-5c24-4920-9866-565b8b774bd0_9/106-735-852

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Malmesbury

Fin Source: MIG

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Tender Evaluation and Adjudication [Not Applicable]														
		Aug 2023:	Appeal Period and Site Handover Phase [POE Not Applicable]														
		Sep 2023:	Site handed over to Contractor [Not applicable]														
		Oct 2023:	Works on Schedule [Not Applicable]														
		Nov 2023:	Project on Schedule [POE Not applicable]														
		Dec 2023:	Works on Schedule [POE Not Applicable]														
		Jan 2024:	Project on Schedule [POE Not Applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Project on Schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00	500,000.00	750,000.00	1,000,000.00	1,200,000.00	750,000.00	500,000.00	1,200,000.00	1,200,000.00	1,276,494.00			8,876,494.00			
Actual Expenditure			425,532.00	388,481.00	701,269.00	554,805.00	2,187,137.00	106,316.00	711,012.00	1,165,924.00	18,520.00			6,258,996.00	70.51%	2,617,498.00	29.49%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 21-0005 - Upgrading of N7/Voortrekker Northern Interchange

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-726-842

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Malmesbury

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Contribution payment																
2	Projected completion																
Performance Comments:		Nov 2023:	Contribution payment made [POE Not applicable]														
		Dec 2023:	Contribution payment made [POE Not applicable]														
		Jan 2024:	Contribution payment made [POE Not applicable]														
		Feb 2024:	Project complete [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							2,381,500.00							2,381,500.00			
Actual Expenditure					2,381,050.00									2,381,050.00	99.98%	450.00	0.02%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0068 - Upgrading of Netball Courts: Moorreesburg

Votes: 263e0aa2-5c24-4920-9866-565b8b774bd0_9/106-849-992

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Moorreesburg

Fin Source: Dept. CA and Sport

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Construction																
4	Project completed																
Performance Comments:		Jul 2023:	Planning [Not applicable]														
		Aug 2023:	Planning [Not applicable]														
		Sep 2023:	Phase 1 commenced (Panel Tender) [Not applicable]														
		Oct 2023:	Works on Schedule Phase 2 in Tender Process [Not Applicable]														
		Nov 2023:	Phase 1 on Schedule. Phase 2 Tender Awarded [Not Applicable]														
		Dec 2023:	Phase 1 Complete Phased 2 tender awarded [Not Applicable]														
		Jan 2024:	Phase 2 on schedule [Not Applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Works Practically complete [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					200,000.00	200,000.00	200,000.00	200,000.00	166,374.00					966,374.00			
Actual Expenditure							500,000.00			115,876.00				615,876.00	63.73%	350,498.00	36.27%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 18-0001 - Upgrading of bulk collectors: Darling

Votes: 2794dbbc-5d32-4e2b-ab74-511125b4a5ca_9/111-694-805

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Detail design and tender																
2	Procurement stage																
3	Continues to the next fin year																
Performance Comments:		Jul 2023:	Planning phase for tender stage [POE Not applicable]														
		Aug 2023:	Planning phase for tender stage [POE Not applicable]														
		Sep 2023:	Planning phase for tender stage [POE Not applicable]														
		Oct 2023:	Planning phase for tender stage [POE Not applicable]														
		Nov 2023:	Planning phase for tender stage [POE Not applicable]														
		Dec 2023:	Planning phase for tender stage [POE Not applicable]														
		Jan 2024:	Planning phase for tender stage [POE Not applicable]														
		Feb 2024:	Planning phase for tender stage [POE Not applicable]														
		Mar 2024:	Performance Comment: Planning phase for tender stage [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow												150,000.00	150,000.00	300,000.00			
Actual Expenditure														-	0%	300,000.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0001 - Upgrading of bulk collectors: Moorreesburg

Votes: 2794dbbc-5d32-4e2b-ab74-511125b4a5ca_9/111-696-808

Location: Moorreesburg

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Procurement process																
3	Construction																
Performance Comments:		Jul 2023:	Planning phase for tender stage [POE Not applicable]														
		Aug 2023:	Planning phase for tender stage [POE Not applicable]														
		Sep 2023:	Planning phase for tender stage [POE Not applicable]														
		Oct 2023:	Planning phase for tender stage [POE Not applicable]														
		Nov 2023:	Planning phase for tender stage [POE Not applicable]														
		Dec 2023:	Planning phase for tender stage [POE Not applicable]														
		Jan 2024:	Planning phase for tender stage [POE Not applicable]														
		Feb 2024:	Planning phase for tender process [POE Not applicable]														
		Mar 2024:	Performance Comment: Planning phase for tender process [POE: POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow												100,000.00	100,000.00	200,000.00			
Actual Expenditure														-	0%	200,000.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 23-0015 - Viewing Centres: Broadcasting equipment & related infrastructure

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/106-857-1000

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planned completion																
Performance Comments:		Jul 2023: Project Complete [POE Not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow													75,495.00	75,495.00			
Actual Expenditure														-	0%	75,495.00	100.00%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 17-0079 - Ward Committee Projects

Votes: 516ceeb3-d921-4313-8d14-418121c097c4_9/112-716-830

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase [POE Not applicable]														
		Aug 2023:	Planning phase [POE Not applicable]														
		Sep 2023:	Project on schedule [POE Not applicable]														
		Oct 2023:	Project on schedule [POE Not applicable]														
		Nov 2023:	Project on schedule [POE Not applicable]														
		Dec 2023:	Project on schedule [POE Not applicable]														
		Jan 2024:	Project on schedule [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Works on schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										100,000.00				100,000.00			
Actual Expenditure								22,324.00	23,530.00	-1,083.00				44,771.00	44.77%	55,229.00	55.23%

Report drawn at 23 April 2024 12:01:07

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 17-0079 - Ward Committee Projects: Parks

Votes: 516ceeb3-d921-4313-8d14-418121c097c4_9/112-716-829

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase [POE Not applicable]														
		Aug 2023:	Planning phase [POE Not applicable]														
		Sep 2023:	Project on schedule [POE Not applicable]														
		Oct 2023:	Project on schedule [POE Not applicable]														
		Nov 2023:	Project on schedule [POE Not applicable]														
		Dec 2023:	Project on schedule [POE Not applicable]														
		Jan 2024:	Project on schedule [POE Not applicable]														
		Feb 2024:	Project on schedule [POE Not applicable]														
		Mar 2024:	Project on schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						200,000.00	100,000.00	100,000.00	200,000.00	200,000.00	200,000.00			1,000,000.00			
Actual Expenditure						69,701.00	118,092.00	-5,312.00	36,348.00	19,812.00				238,641.00	23.86%	761,359.00	76.14%

Report drawn at 23 April 2024 12:01:08

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 17-0080 - Ward Committee Projects: Roads

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-728-844

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase [POE Not applicable]														
		Aug 2023:	Planning phase [POE Not applicable]														
		Sep 2023:	Planning phase [POE Not applicable]														
		Oct 2023:	Project on schedule [POE Not applicable]														
		Nov 2023:	Project on schedule [POE Not applicable]														
		Dec 2023:	Project on schedule [POE Not applicable]														
		Jan 2024:	Project on schedule [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						200,000.00	100,000.00	100,000.00	200,000.00	200,000.00	200,000.00			1,000,000.00			
Actual Expenditure										478,275.00				478,275.00	47.83%	521,725.00	52.17%

Report drawn at 23 April 2024 12:01:08

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 17-0080 - Ward Committee Projects: Roads

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-728-845

Location: Whole of the Municipality

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Planning phase [POE Not applicable]														
		Aug 2023:	Planning phase [POE Not applicable]														
		Sep 2023:	Planning phase [POE Not applicable]														
		Oct 2023:	Project on schedule [POE Not applicable]														
		Nov 2023:	Project on schedule [POE Not applicable]														
		Dec 2023:	Project on schedule [POE Not applicable]														
		Jan 2024:	Project on schedule [POE Not applicable]														
		Feb 2024:	Project on schedule [POE Not applicable]														
		Mar 2024:	Project on schedule [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										100,000.00				100,000.00			
Actual Expenditure														-	0%	100,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: CP6 - Water: CK15380 Isuzu 250 Crew Cab

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/105-753-876

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Awaiting delivery																
3	Receipt of vehicle																
4	0																
Performance Comments:		Aug 2023:	Tender advertised [POE Not applicable]														
		Sep 2023:	Tender awarded [POE Not applicable]														
		Oct 2023:	Vehicle received [POE Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			-143,054.00		522.00		873,489.00							730,957.00			
Actual Expenditure					730,957.00									730,957.00	100.00%	-	0%

Report drawn at 23 April 2024 12:01:08

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 17-0082 - Water: Upgrading water reticulation network: PRV's, flow control, zone metering and water augmentation

Votes: 12c92079-926c-4a0a-9f42-8bd2b8044898_9/105-747-869

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Construction																
3	Projected completion																
Performance Comments:		Jul 2023:	Internal planning phase [POE Not applicable]														
		Aug 2023:	Internal planning phase [POE Not applicable]														
		Sep 2023:	Internal planning phase [POE Not applicable]														
		Oct 2023:	Internal planning phase [POE Not applicable]														
		Nov 2023:	Internal planning phase [POE Not applicable]														
		Dec 2023:	Internal planning phase [POE Not applicable]														
		Jan 2024:	Internal planning phase [POE Not applicable]														
		Feb 2024:	On schedule [Relevant equipment purchased]														
		Mar 2024:	On schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							100,000.00							100,000.00			
Actual Expenditure						50,923.00								50,923.00	50.92%	49,077.00	49.08%

Report drawn at 23 April 2024 12:01:08

Department: Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services

Project: 22-0008 - Wesbank Cemetery: Extension

Votes: 8f6dfcca-13a6-4ef4-b6d0-42fff42c9fe4_9/127-713-826

Location: Wesbank

Fin Source: CRR

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Construction																
2	Planned completion																
Performance Comments:		Aug 2023:	Works begun [POE Not applicable]														
		Sep 2023:	Works on schedule [POE Not applicable]														
		Oct 2023:	Works on schedule [POE Not applicable]														
		Nov 2023:	Works on schedule [POE Not applicable]														
		Dec 2023:	Works on schedule [POE Not applicable]														
		Jan 2024:	Works on schedule [POE Not applicable]														
		Feb 2024:	On schedule [POE Not applicable]														
		Mar 2024:	Works on schedule [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow												200,000.00		200,000.00			
Actual Expenditure						23,704.00								23,704.00	11.85%	176,296.00	88.15%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 22-0063 - Darling 186 (Professional Fees)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-840-980

Location: Darling

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process completed																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Consultants paid [POE not applicable]														
		Nov 2023:	Consultant was paid [POE not applicable]														
		Dec 2023:	Consultant was paid [POE not applicable]														
		Jan 2024:	Consultants paid [POE not applicable]														
		Feb 2024:	Project on schedule [POE not applicable]														
		Mar 2024:	50% completed [Not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		333,333.00		333,333.00		333,333.00			198,001.00	198,001.00			-1.00	1,396,000.00			
Actual Expenditure					709,263.00				5,673.00					714,936.00	51.21%	681,064.00	48.79%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 22-0086 - Darling Serviced Sites (327) Prof Fees Phase 2

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-840-982

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: Dept. Human Settlements

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process completed																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Planning phase [POE not applicable]														
		Nov 2023:	Planning phase [POE not applicable]														
		Dec 2023:	Planning phase [POE not applicable]														
		Jan 2024:	Planning phase [POE not applicable]														
		Feb 2024:	Funding claimed [POE not applicable]														
		Mar 2024:	On going [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		454,000.00												454,000.00			
Actual Expenditure														-	0%	454,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP26 - Darling Serviced Sites (186) Phase 1 (Sewerage)

Votes: be216110-42cf-4427-80d9-04dbe49e824e

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: DHS

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process finalized																
2	Project completed																
Performance Comments:		Feb 2024:	Procurement phase [POE not applicable]														
		Mar 2024:	Payment made [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									80,000.00	80,000.00				160,000.00			
Actual Expenditure														-	0%	160,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP27 - Darling Serviced Sites (186) Phase 1 (Streets & Stormwater)

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: DHS

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024:	Procurement stage [POE not applicable]														
		Mar 2024:	Payment made [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									325,000.00	325,000.00				650,000.00			
Actual Expenditure														-	0%	650,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP25 - Darling Serviced Sites (186) Phase 1 (Water)

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: DHS

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Procurement phase [POE not applicable]															
		Mar 2024: Payment made [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									95,000.00	95,000.00				190,000.00			
Actual Expenditure														-	0%	190,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 11-0097 - Equipment : Development Services

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/123-775-901

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Whole of the Municipality

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023: Needs identified [POE not applicable]															
		Aug 2023: Needs identified [POE not applicable]															
		Sep 2023: Needs identified [POE not applicable]															
		Oct 2023: Equipment purchased [POE not applicable]															
		Nov 2023: On going [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: Almost completed [POE not applicable]															
		Mar 2024: Budget - R41 700.00 Committed - R2 033.04 Total spent - R39 368.27 Available - R298.69															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				10,000.00	10,000.00	14,000.00			-1,100.00	8,800.00				41,700.00			
Actual Expenditure					9,380.00				24,239.00	5,749.00				39,368.00	94.41%	2,332.00	5.59%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 16-0044 - Equipment: YZF Caravan Park

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/120-778-906

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Yzerfontein

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Needs identified																
2	Required equipment purchased																
Performance Comments:		Jul 2023: Identify needs [POE not applicable]															
		Aug 2023: Identify needs [POE not applicable]															
		Sep 2023: Identify needs [POE not applicable]															
		Oct 2023: Identify needs [POE not applicable]															
		Nov 2023: Identify needs [POE not applicable]															
		Dec 2023: Identify needs [POE not applicable]															
		Jan 2024: Request for quotation [POE not applicable]															
		Feb 2024: Banner purchased [POE not applicable]															
		Mar 2024: Bar fridge, microwave and brush cutter purchased [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					10,000.00	5,000.00		12,000.00	1,100.00	6,200.00				34,300.00			
Actual Expenditure									3,600.00	15,463.00				19,063.00	55.58%	15,237.00	44.42%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 22-0083 - LED Units/Trading Stalls:Darling

Votes: 561ecb6e-e9a2-436d-a6c2-9ef31d2ac975_9/123-777-905

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Darling

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-				
1	Planning phase																	
2	Tender process																	
3	Tender to be awarded																	
4	LED units to be delivered																	
5	Planned project completed																	
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]															
		Aug 2023:	Planning phase [POE not applicable]															
		Sep 2023:	Planning phase [POE not applicable]															
		Oct 2023:	Tender placed [POE not applicable]															
		Nov 2023:	Tender awarded [POE not applicable]															
		Dec 2023:	Awaiting delivery of LED units. Plan to be delivered mid-march 2024 [POE not applicable]															
		Jan 2024:	On going [POE not applicable]															
		Feb 2024:	2 LED units has been delivered [POE not applicable]															
		Mar 2024:	All for 4 containers delivered. Small adjustments to be made RSEP budget: 100% [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow								150,000.00	200,000.00	150,000.00				500,000.00				
Actual Expenditure										141,438.00	-53,609.00			87,829.00	17.57%	412,171.00	82.43%	

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 22-0083 - LED Units/Trading Stalls:Darling

Votes: 561ecb6e-e9a2-436d-a6c2-9ef31d2ac975_9/123-777-904

Location: Darling

Fin Source: RSEP

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
2	Tender process																
3	Tender to be awarded																
4	LED units to be delivered																
5	Planned project completed																
Performance Comments:		Jul 2023:	Planning phase [POE not applicable]														
		Aug 2023:	Planning phase [POE not applicable]														
		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Tender placed [POE not applicable]														
		Nov 2023:	Tender awarded [POE not applicable]														
		Dec 2023:	Awaiting delivery of LED units. Plan to be delivered mid march 2024 [POE not applicable]														
		Jan 2024:	On going [POE not applicable]														
		Feb 2024:	2 LED units has been delivered [POE not applicable]														
Mar 2024:	All for 4 containers delivered. RSEP budget: 100% [POE not applicable]																
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow					150,000.00	200,000.00	150,000.00						500,000.00				
Actual Expenditure									443,848.00	56,152.00			500,000.00	100.00%	-	0%	

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 18-0018 - Malmesbury De Hoop (Professional Fees)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-974

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender awarded																
3	Payment																
4	Project Completed																
Performance Comments:		Jul 2023:	Tender was awarded [POE not applicable]														
		Aug 2023:	Tender awarded [POE not applicable]														
		Sep 2023:	Tender was awarded [POE not applicable]														
		Oct 2023:	Appeal process [POE not applicable]														
		Nov 2023:	Contractor on site [POE not applicable]														
		Dec 2023:	Contractors paid [POE not applicable]														
		Jan 2024:	On going [POE not applicable]														
		Feb 2024:	Professional fees paid [POE not applicable]														
Mar 2024:	Prof fees completed [POE not applicable]																
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		2,000,000.00	300,000.00					-1,800,000.00						500,000.00			
Actual Expenditure								454,017.00						454,017.00	90.80%	45,983.00	9.20%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP24 - Malmesbury De Hoop Serviced Sites (Bulk) Water

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8

Location: Various locations

Fin Source: DHS

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement proses																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Procurement process in progress [POE not applicable]															
		Mar 2024: Procurement process in progress [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										440,000.00				440,000.00			
Actual Expenditure														-	0%	440,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 21-0021 - Malmesbury De Hoop Serviced Sites (Bulk)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-979

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
Performance Comments:		Sep 2023: Tender was awarded [POE not applicable]															
		Oct 2023: Appeal process [POE not applicable]															
		Nov 2023: Contractor on site [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: On going [POE not applicable]															
		Mar 2024: On going [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				500,000.00				-440,000.00						60,000.00			
Actual Expenditure														-	0%	60,000.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 21-0020 - Malmesbury De Hoop Serviced Sites (Phola Park) (Prof Fees)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-977

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Planning phase																
Performance Comments:		Feb 2024: Planning phase [POE not applicable]															
		Mar 2024: Contractor on site. [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		62,000.00	62,000.00						380,617.00	380,617.00				885,234.00			
Actual Expenditure														-	0%	885,234.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP22 - Malmesbury De Hoop Serviced Sites (Phola Park) (Sewerage)

Votes: be216110-42cf-4427-80d9-04dbe49e824e

Location: Various locations

Fin Source: DHS

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Procurement process in progress [No POE needed]															
		Mar 2024: Procurement process in progress [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									165,742.00	165,742.00				331,484.00			
Actual Expenditure														-	0%	331,484.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: CP23 - Malmesbury De Hoop Serviced Sites (Phola Park) (Streets & Stormwater)

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655

Location: Various locations

Fin Source: DHS

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024: Procurement process in progress [No POE needed]															
		Mar 2024: Procurement process in progress [No POE needed]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									673,324.00	673,324.00				1,346,648.00			
Actual Expenditure														-	0%	1,346,648.00	100.00%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 21-0022 - Malmesbury De Hoop Serviced Sites (Phola Park)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-978

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
Performance Comments:		Sep 2023: Tender was awarded [POE not applicable]															
		Oct 2023: Appeal process [POE not applicable]															
		Nov 2023: Contractor on site [POE not applicable]															
		Dec 2023: On going [POE not applicable]															
		Jan 2024: On going [POE not applicable]															
		Feb 2024: On going [POE not applicable]															
		Mar 2024: On going [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow														-			
Actual Expenditure														-	0%	-	0%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 21-0019 - Malmesbury De Hoop Serviced Sites (Prof Fees)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-975

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Project completed																
3																	
Performance Comments:		Sep 2023:	Planning phase [POE not applicable]														
		Oct 2023:	Planning phase [POE not applicable]														
		Nov 2023:	Planning phase [POE not applicable]														
		Dec 2023:	Consultants paid [POE not applicable]														
		Jan 2024:	On going [POE not applicable]														
		Feb 2024:	Consultants paid [POE not applicable]														
		Mar 2024:	On going [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		640,000.00	232,727.00	232,727.00	232,727.00	232,727.00	232,727.00	2,178,661.00	2,178,661.00	2,178,661.00	2,178,662.00			10,518,280.00			
Actual Expenditure							1,202,406.00	1,997,594.00	30,897.00		15,100.00			3,245,997.00	30.86%	7,272,283.00	69.14%

Report drawn at 23 April 2024 12:01:08

Department: Development Services - Director: Development Services

Project: 21-0042 - Malmesbury De Hoop Serviced Sites (Sewerage)

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/123-839-976

Location: Malmesbury

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender awarded																
3	Contractor on site																
4	Multi year project																
Performance Comments:		Sep 2023:	Tender was awarded [POE not applicable]														
		Oct 2023:	Appeal process [POE not applicable]														
		Nov 2023:	Contractor on site [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	Construction [POE not applicable]														
		Feb 2024:	Construction [POE not applicable]														
		Mar 2024:	Construction [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				780,000.00	780,000.00	780,000.00	780,000.00	828,597.00	828,597.00	828,597.00	828,597.00			6,434,388.00			
Actual Expenditure							306,787.00	214,166.00	283,034.00	61,156.00	673,106.00			1,538,249.00	23.91%	4,896,139.00	76.09%

Report drawn at 23 April 2024 12:01:09

Department: Development Services - Director: Development Services

Project: 21-0042 - Malmesbury De Hoop Serviced Sites Phase 1 (Streets & Stormwater)

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/123-854-997

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Malmesbury

Fin Source: Dept. Human Settlements

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
Performance Comments:		Sep 2023:	Tender was awarded [POE not applicable]														
		Oct 2023:	Appeal process [POE not applicable]														
		Nov 2023:	Contractor on site [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	Construction [POE not applicable]														
		Feb 2024:	Construction [POE not applicable]														
		Mar 2024:	Construction [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		1,000,000.00	2,000,000.00	2,450,000.00	2,450,000.00	2,450,000.00	2,450,000.00	2,471,336.00	2,471,336.00	2,471,336.00	2,471,336.00		-2.00	22,685,342.00			
Actual Expenditure							1,672,046.00	1,197,538.00	278,940.00	101,882.00	1,121,347.00			4,371,753.00	19.27%	18,313,589.00	80.73%

Report drawn at 23 April 2024 12:01:09

Department: Development Services - Director: Development Services

Project: 21-0042 - Malmesbury De Hoop Serviced Sites Phase 1 (Water)

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/123-853-996

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Malmesbury

Fin Source: Dept. Human Settlements

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Construction																
Performance Comments:		Sep 2023:	Tender was awarded [POE not applicable]														
		Oct 2023:	Appeal process [POE not applicable]														
		Nov 2023:	Contractor on site [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	Construction [POE not applicable]														
		Feb 2024:	Construction [POE not applicable]														
		Mar 2024:	Construction [POE not applicable]														
Cash Flow	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %	
Projected Cash Flow			650,000.00	650,000.00	650,000.00	650,000.00	690,497.00	690,497.00	690,497.00	690,499.00			5,361,990.00				
Actual Expenditure						304,679.00	212,694.00	54,650.00	49,129.00	540,724.00			1,161,876.00	21.67%	4,200,114.00	78.33%	

Report drawn at 23 April 2024 12:01:09

Department: Development Services - Director: Development Services

Project: 22-0064 - Moorreesburg (Professional Fees)

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-841-983

Location: Moorreesburg

Fin Source: Dept. Human Settlements

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
Performance Comments:		Jul 2023:	Consultants partially paid [POE not applicable]														
		Aug 2023:	Ongoing [POE not applicable]														
		Sep 2023:	Ongoing [POE not applicable]														
		Oct 2023:	Consultants partially paid [POE not applicable]														
		Nov 2023:	On going [POE not applicable]														
		Dec 2023:	On going [POE not applicable]														
		Jan 2024:	On going [POE not applicable]														
		Feb 2024:	Project on schedule [POE not applicable]														
		Mar 2024:	Ongoing [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		1,100,000.00		1,100,000.00					500,000.00	500,000.00				3,200,000.00			
Actual Expenditure					1,048,302.00	227,075.00								1,275,377.00	39.86%	1,924,623.00	60.14%

Report drawn at 23 April 2024 12:01:09

Department: Development Services - Director: Development Services

Project: CP 28 - Purchasing of Land: Silvertown

Votes: 292ca914-1206-48d2-b2bb-9e3b5bf4afc5

Location: Silvertown

Fin Source: DHS

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Procurement process																
2	Procurement process finalized																
3	Project completed																
Performance Comments:		Feb 2024:	Procurement stage [POE not applicable]														
		Mar 2024:	Procurement stage [POE not applicable]														
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										5,500,000.00				5,500,000.00			
Actual Expenditure														-	0%	5,500,000.00	100.00%

Report drawn at 23 April 2024 12:01:09

Department: Development Services - Director: Development Services

Project: 22-0084 - YZF Caravan Park: Expansion

Votes: 33e74b23-bed4-4d33-a1c6-84e8acd0ace9_9/120-780-908

Planned Start: 2023-07-01

Planned End: 2024-06-30

Actual Start:

Location: Yzerfontein

Fin Source: CRR

Actual End:

No	Activity	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	-			
1	Tender process																
2	Tender to be awarded																
3	Planned project completed																
Performance Comments:		Jul 2023: Planning and tender specs compiled [POE not applicable]															
		Aug 2023: Tender closed 4 Aug 2023 [POE not applicable]															
		Sep 2023: On going [POE not applicable]															
		Oct 2023: Tender awarded [POE not applicable]															
		Nov 2023: Construction [POE not applicable]															
		Dec 2023: Cleaning of sites [POE not applicable]															
		Jan 2024: Search for quotations beautification. Starter with water pipe construction [POE not applicable]															
		Feb 2024: Search for quotations for March items. Order received for beautification [POE not applicable]															
		Mar 2024: Electrical construction, partly done Water connections done Landscaping material were purchased [POE not applicable]															
Cash Flow		Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							100,000.00	200,000.00	200,000.00	150,000.00	-22,000.00			628,000.00			
Actual Expenditure					146,640.00	22,180.00	103,190.00	8,140.00		56,549.00				336,699.00	53.61%	291,301.00	46.39%

Report drawn at 23 April 2024 12:01:09