



NOTULE VAN 'N VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOUD IN DIE STADSZAAL, MALMESBURY OP DONDERDAG, 28 JULIE 2022 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)	Penxa, B J (ANC)
Booyesen, A M (VF+)	Pieters, C (ANC)
Daniels, C (DA)	Pypers, D C (DA)
Duda, A A (EFF)	Smit, N (DA)
Fortuin, C (ANC)	Soldaka, P E (ANC)
Le Minnie, I S (DA)	Stanley, B J (DA)
Ngozi, M (ANC)	Van Essen, T (DA)
O'Kennedy, E C (DA)	Vermeulen, G (VF+)
Papier, J R (GOOD)	Warnick, A K (DA)

Beampies:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Senior Bestuurder: Vaste Afval- en Handelsdienste, mnr J Venter
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede en amptenare. 'n Spesiale woord van verwelkoming word gerig aan amptenare van die Kantoor van die Interne Ouditeur en die Wetstoepassing Reaksie-eenheid.

Die Direkteur: Beskermingsdienste open die vergadering met skriflesing en gebed op die versoek van die Speaker.

Die Speaker dra sy gelukwense oor aan raadslede en amptenare wat die afgelope tyd verjaar het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdd M van Zyl en rdl R J Jooste.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

Die Munisipale Bestuurder meld dat, met die aftrede van mnr P le Roux en onlangse aanstellings in die Afdeling: Interne Oudit, hy dit goedgevind het om die betrokke amptenare aan die Raad voor te stel, naamlik

- Die Senior Bestuurder: Interne Oudit, me J Erasmus
- Die Interne Ouditeur, mnr M Mseleni (afwesig)
- Die Intern betrokke by Risikobestuur, me T Howburg.



MINUTES OF A MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWN HALL, MALMESBURY ON THURSDAY, 28 JULY 2022 AT 10:00

PRESENT:

Speaker: ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Deputy Executive Mayor, clr J M de Beer

COUNCILLORS:

Bess, D G (DA)	Pieters, C (ANC)
Booyesen, A M (VF+)	Pypers, D C (DA)
Daniels, C (DA)	Smit, N (DA)
Duda, A A (EFF)	Soldaka, P E (ANC)
Fortuin, C (ANC)	Stanley, B J (DA)
Le Minnie, I S (DA)	Van Essen, T (DA)
Ngozi, M (ANC)	Van Zyl, M (DA)
O'Kennedy, E C (DA)	Vermeulen, G (VF+)
Papier, J R (GOOD)	Warnick, A K (DA)
Penxa, B J (ANC)	

Officials:

Municipal Manager, mr J J Scholtz
Director: Electrical Engineering Services, mr R du Toit
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Senior Manager: Solid Waste- and Trade Services, mr J Venter
Manager: Secretariat and Records Services, ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, the Deputy Executive Mayor, aldermen, councillors and officials. A special word of thanks is directed to officials from the Office of the Internal Auditor and the Law Enforcement Reaction Unit.

The Director: Protection Services opened the meeting with a scripture reading and prayer at the request of the Speaker.

The Speaker congratulated those who had celebrated birthdays during May.

2. APOLOGIES

RESOLUTION that apologies are accepted from alderlady M van Zyl and cllr R J Jooste.

3. DEPUTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

The Municipal Manager mentioned that, with the retirement of mr P le Roux and new appointments, officials from the Office of the Internal Auditor were invited to the meeting to introduce them to council, namely

- The Senior Manager: Internal Auditor, ms J Erasmus
- The Internal Auditor, mr M Mseleni (absent)
- The Intern involved in Risk Management, ms T Howburg.

3.1 VOORLEGGING DEUR DIE KANTOOR VAN DIE OPENBARE BESKERMER

Die Munisipale Bestuurder bevestig dat daar 'n verskoning vanaf die Kantoor van die Openbare Beskermer ontvang is vir bywoning van die Raadsvergadering en dat die voorlegging oorstaan.

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 26 MEI 2022

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van 'n Gewone Raadsvergadering gehou op 26 Mei 2022 goedgekeur en deur die Speaker onderteken word.

4.2 NOTULE VAN 'N SPESIALE RAADSVERGADERING GEHOU OP 15 JUNIE 2022

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van 'n Spesiale Raadsvergadering gerhou op 15 Junie 2022 goedgekeur en deur die Speaker onderteken word.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

BESLUIT

Dat kennis geneem word van die Uitvoerende Burgemeester se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 19 MEI 2022 saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 11 MEI 2022

5.2 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 15 JUNIE 2022 saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 8 JUNIE 2022

5.3 NOTULE VAN 'N SPESIALE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 22 JUNIE 2022

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

6.1 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 17 MEI 2022

6.2 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 7 JUNIE 2022

7./...

3.1 PRESENTATION BY THE OFFICE OF THE PUBLIC PROTECTOR

The Municipal Manager confirmed that an apology was received from the Office of the Public Protector and that they will not be able to do the presentation – therefore the matter stands over.

4. MINUTES FOR APPROVAL

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 26 MAY 2022

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr E C O’Kennedy)

That the minutes of an Ordinary Council Meeting held on 26 May 2022 are approved and signed by the Speaker.

4.2 MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 15 JUNE 2022

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr E C O’Kennedy)

That the minutes of a Special Council Meeting held on 15 June 2022 are approved and signed by the Speaker.

5. REPORT IN RESPECT OF THE DELEGATED DECISION MAKING BY THE EXECUTIVE MAYOR

RESOLUTION

That note is taken of the decisions made by the Executive Mayor in accordance with his delegated power in the following minutes:

5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR’S COMMITTEE HELD ON 19 MAY 2022

read in conjunction with

MINUTES OF A MEETING OF THE PORTFOLIOS COMMITTEE MEETING HELD ON 11 MAY 2022

5.2 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR’S COMMITTEE HELD ON 15 JUNE 2022

read in conjunction with

MINUTES OF A MEETING OF THE PORTFOLIOS COMMITTEE MEETING HELD ON 8 JUNE 2022

5.3 MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE MAYOR’S COMMITTEE HELD ON 22 JUNE 2022

6. REPORT IN RESPECT OF THE DELEGATED DECISION MAKING BY THE MUNICIPAL MANAGER

RESOLUTION

That note is taken of the decisions made by the Municipal Manager in accordance with his delegated power in the following minutes:

6.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 17 MAY 2022

6.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 7 JUNE 2022

7./...

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 HERAANNEMING VAN DIE MUNISIPALE RUIMTELIKE ONTWIKKELINGS- RAAMWERK (ROR) (2/1/4/4/1, 15/1/4/1)

Die Ruimtelike Ontwikkelingsraamwerk (ROR) is op 30 Mei 2019 deur die voormalige Raad aanvaar en sedertdien is daar geen wysigings aan die ROR aangebring nie. Die ROR vorm 'n integrale deel van die Geïntegreerde Ontwikkelingsplan (GOP) en derhalwe is 'n opsomming daarvan vervat in die GOP soos goedgekeur deur die Raad op 26 Mei 2022.

Die Munisipale Bestuurder noem dat die GOP aan die Minister van Plaaslike Regering voorsien is en het lg. versoek dat die ROR heraangeneem word, aangesien slegs 'n opsomming daarvan in die GOP as onvoldoende beskou word.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdh T van Essen)

Dat die Munisipale Ruimtelike Ontwikkelingsraamwerk wat op 30 Mei 2019 deur die Raad aanvaar is en waarvan 'n opsomming by die huidige GOP (Hoofstuk 6, paragraaf 6.4) ingesluit is, weer deur die Raad aangeneem word.

8.2 VOORLEGGING VAN DIE 2022/2023 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Die prestasie-ooreenkomste en -planne vir die 2022/2023 finansiële jaar is opgestel ooreenkomstig Artikel 57 van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000) en dien as 'n vervangende addendum tot die aanstellingskontrakte van die Munisipale Bestuurder en direkteure.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasie-ooreenkomste en -planne vir die 2020/2021 finansiële jaar.

8.3 AANVAARDING VAN DIE VERORDENING INSAKE DIE HOU VAN VERGADERINGS (1/1)

Die konsep Verordening insake die Hou van Vergaderings is op 26 Mei 2022 aan die Raad voorgelê vir doeleindes om die publieke deelnameproses te deurloop.

Daar is geen kommentaar/insette ontvang teen die sperdatum van 1 Julie 2022 nie.

Die Uitvoerende Burgemeesterskomitee het op 13 Julie 2022 die verordening oorweeg vir voorlegging aan die Raad.

Die Speaker bring die aangeleentheid tot stemming en word dit beslis met 15 stemme ten gunste van die aanvaarding van die Verordening insake die Hou van Vergaderings met die res van die raadslede wat buite stemming bly.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat die volgende verordening aangeneem word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:
 - Swartland Munisipaliteit: Verordening insake die Hou van Vergaderings
- (b) Dat boetes vir oortredings van die verordening vasgestel word deur die Departement van Justisie;

7. MATTERS ARISING FROM THE MINUTES

None.

8. MATTERS FOR DISCUSSION

8.1 RE-ADOPTION OF THE MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK (MSDF) AS PART OF THE IDP (2/1/4/4/1)

Since the adoption of the Spatial Development Framework (SDF) by the former Council on 30 May 2019, no amendments were done to the SDF. The SDF forms an integral part of the Integrated Development Plan (IDP) and therefore an executive summary is included in the IDP as approved by Council on 26 May 2022.08.18

The Municipal Manager mentioned that the IDP was submitted to the Minister of Local Government and a request was received from the latter to re-adopt the SDF, as only a summary thereof in the IDP is regarded as insufficient.

RESOLUTION

(proposed by ald J H Cleophas, seconded by ald T van Essen)

That the Municipal Spatial Development Framework that was adopted by Council on 30 May 2019 and of which a summary is included in the current approved IDP (Chapter 6, paragraph 6.4), be re-adopted by Council.

8.2 SUBMISSION OF 2022/2023 PERFORMANCE AGREEMENTS AND PLANS (2/4/2)

The compilation of the 2022/2023 performance agreements and plans was done in accordance with Section 57 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and serves as replacement addendum to the service contracts.

RESOLUTION

(proposed by ald J H Cleophas, seconded by cllr A K Warnick)

That the performance agreements and plans of the Municipal Manager and directors for the 2022/2023 financial year be noted.

8.3 ADOPTION OF BY-LAW RELATING TO THE CONDUCT OF MEETINGS (1/1)

The draft By-law relating to the Conduct of Meetings was tabled to Council on 26 May 2022 for the purpose to initiate the public participation process.

No comments/inputs were received by the deadline of 1 July 2022.08.19

The by-law was considered by the Executive Mayoral Committee on 13 July 2022 for tabling to Council

The matter was put to vote by the Speaker and decided with 15 votes in favour of the adoption of the By-law relating to the Conduct of Meetings and the remainder of the councillors abstained.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr N Smit)

(a) That the following by-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette:

- Swartland Municipality: By-law relating the the Conduct of Meetings

(b) That fines for offences of the by-law be determined by the Department of Justice;

(c)/...

8.3/...

- (c) Dat die Reëls vir Virtuele Vergaderings wat as aanvullend tot die bestaande verordening aangeneem was, herroep word vanaf datum van afkondiging van die nuwe verordening.

8.4 KENNISNAME VAN GOEDKEURING VAN DIE ORGANISATORIESE STRUKTUUR MET INGANG VAN 1 JULIE 2022 MET IN AG NEMING VAN WYSIGINGS AAN DIE DEPARTEMENT: BESKERMINGSDIENSTE (2/6)

Artikel 66 van die Munisipale Stelsels Wysigingswet, 2011 bepaal dat die munisipale bestuurder verantwoordelik is vir die ontwikkeling van 'n organisatoriese struktuur vir voorlegging aan die munisipale raad.

Die wysigings aan die organisatoriese struktuur met betrekking tot die Departement: Beskermingsdienste word volledig toegelig in die aanhangsels tot die verslag, soos gesirkuleer met die agenda.

Rdl B J Penxa noem dat daar opgemerk word dat die Departement: Beskermingsdienste grotendeels deur slegs een ras verteenwoordig word en dat daar 'n poging aangewend moet word om ook ander rasse te integreer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl B J Penxa)

Dat die Raad kennis neem van die goedkeuring van die organisatoriese struktuur deur die Munisipale Bestuurder met in ag neming van die wysigings by die Departement: Beskermingsdienste vir implementering met ingang van 1 Julie 2022.

8.5 AANSTELLING VAN LEDE OP DIE DISSIPLINÊRE RAAD (5/15/1/5)

Die Dissiplinêre Raad is ingestel as 'n onafhanklike adviserende liggaam om ingevolge die *Financial Misconduct Regulations* die Raad by te staan in ondersoeke na finansiële wangedrag.

Die Munisipale Bestuurder noem dat die verslag slegs beoog om die nuwe Interne Ouditeur op die Dissiplinêre Raad aan te stel.

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdh T van Essen)

Dat paragraaf 4(3) van die *Financial Misconduct Regulations* bepaal dat die ampstermyn van lede van die Dissiplinêre Raad nie 'n termyn van drie jaar mag oorskry nie en dat die volgende goedkeuring verleen ten einde kontinuiteit in die bestaan van die Dissiplinêre Raad te verseker:

- (a) Die aanstelling van Me J Erasmus, Bestuurder Interne Oudit vanaf 1 Junie 2022 tot 31 Mei 2025.

8.6 KONSTRUKSIE VAN PAAIE IN CHATSWORTH: VOORGESTELDE ONTEIENING VAN GEDEELTES PRIVAATGROND VIR HOEKAFSTOMPINGS (12/2/1-2/4)

Die Munisipale Bestuurder noem dat dit nodig is om klokbekke/*bellmouths* te skep vir die konstruksie van strate in Chatsworth om sigbaarheid van verkeer te verseker. Chatsworth is by wyse van 'n Algemene Plan gevestig ingevolge die "ou" Ordinansie en was daar nie voldoende beplan vir die skep van strate nie.

Die onderskeie opsies om die grond te bekom vir die konstruksie van strate word aan die Raad voorgehou en die redes waarom onteiening oorweeg moet word. Daar is baie kostes vir die Munisipaliteit aan verbonde, bv. die verskuiwing van heinings en vorm hierdie projek deel van die beplanningfase vir die konstruksie van strate in die 2023/2024 finansiële jaar.

Besluit/...

- (c) That the Rules for Virtual Meetings that were adopted to supplement the existing by-law, be repealed with effect from date of publication of the new by-law.

8.4 NOTICE OF APPROVAL OF THE ORGANISATIONAL STRUCTURE WITH EFFECT FROM 1 JULY 2022 TAKING INTO ACCOUNT AMENDMENTS TO THE DEPARTMENT PROTECTION SERVICES (2/6)

Section 66 of the Municipal Systems Amendment Act, 2011 determines that the municipal manager is responsible for developing an organizational structure for tabling to the municipal council.

The amendments to the organisational structure in relation to the Department: Protection Services are explained in the annexures to the report, as circulated with the agenda.

Cllr B J Penxa mentioned that it is noted that the Department: Protection Services is largely represented by only one race and that an effort must be made to integrate other races as well.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr B J Penxa)

That Council takes note of the organisational structure as approved by the Municipal Manager taking into account the amendments with regard to Protection Services for implementation with effect from 1 July 2022.

8.5 APPOINTMENT OF DISCIPLINARY BOARD MEMBERS TO BE RECOMMENDED TO COUNCIL (5/15/1/5)

The Disciplinary Board serves as an independent advisory body to assist the Council with investigations into financial misconduct in terms of the Financial Misconduct Regulations.

The Municipal Manager mentioned that the report only intends to appoint the new Internal Auditor to the Disciplinary Board.

RESOLUTION

(proposed by cllr E C O'Kennedy, seconded by cllr T van Essen)

According to Section 4(3) of the Financial Misconduct Regulations, the term of office for members of the Disciplinary Board must not exceed a period of three years. Therefore, the following appointment be approved to ensure continuity and further existence of the Disciplinary Board:

- (a) Appoint Ms J Erasmus, Manager: Internal Audit from 1 June 2022 to 31 May 2025 as she served on the Disciplinary Board

8.6 CONSTRUCTION OF ROADS IN CHATSWORTH: PROPOSED EXPROPRIATION OF PORTIONS PRIVATE LAND FOR SPLAYS (12/2/1-2/4)

The Municipal Manager mentioned that bellmouths must be created for the construction of streets in Chatsworth to ensure visibility for traffic. Chatsworth was established by way of a General Plan in terms of the "old" Ordinance resulting in insufficient planning for the construction of streets.

The various options to acquire the land for the construction of streets are presented to the Council and the reasons why expropriation should be considered. There are many costs involved for the Municipality, e.g. the moving of fences. The project forms part of the planning phase for the construction of streets in the 2023/2024 financial year.

Resolution

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh B J Stanley)

- (a) Dat goedkeuring verleen word vir die onteining vir publieke doeleindes (paaie) van daardie gedeeltes privaatgrond wat as hoekafstompings benodig word vir die konstruksie van paaie in Chatsworth, ten einde die projek tydens die 2023/24 finansiële jaar te kan begin en te finaliseer, ook in ag genome die kompleksiteit, verhoogde kostes en ander implikasies verbonde aan die normale oordragproses soos toegelig in hierdie verslag;
- (b) Dat alle kostes verbonde aan die transaksies teen die siviele projek verreken sal word;
- (c) Dat die geaffekteerde partye vooraf op skrif in kennis gestel sal word van die stappe wat gedoen en die proses wat gevolg sal word;
- (d) Dat die Direkteur: Korporatiewe Dienste gemagtig word om alle dokumente wat met hierdie transaksies verband hou, te mag onderteken.

8.7 VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN MUNISIPALE MEENTGROND (GEDEELTE RESTANT ERF 551) EN ERF 1119 TE DARLING (12/2/1-2/4)

CLB Eiendomme (Pty) Ltd is die eienaar van Erf 4373, Darling en 'n aansoek is ontvang om 'n gedeelte van Restant Erf 551 en Erf 1119, Darling te bekom om met hul eiendom te konsolideer.

Die fabriek, Darling Romery, word op Erf 4373, Darling geakkommodeer en het oor die afgelope jare in so 'n mate uitgebrei dat addisionele spasie benodig word, spesifiek vir beweging van voertuie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh J H Cleophas)

- (a) Dat die Raad goedkeuring verleen in terme van die toepaslike Verordening asook Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 dat 'n gedeelte (± 0.7148 ha groot) van Restant Erf 551, Darling asook Erf 1119, Darling (0.075 ha groot) uit-die-hand-uit vervreem en oorgedra word aan CLB Eiendomme (Pty) Ltd vir konsolidasie met Erf 4373, en wel ten bedrae van R157 460,00, BTW uitgesluit, onderhewig aan die voorwaardes hierin vermeld;
- (b) Dat kennis geneem word dat die tersaaklike eiendomme tans (as deel van die munisipale meentgrond) in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste benodig was of word nie;
- (c) Dat die volgende redes genotuleer word vir die uit-die-hand vervreemding soos voormeld, sonder om 'n openbare mededingingsproses te deurloop:
 - (i) Die tersaaklike eiendomme as 'nie-bestaansbare bates' kwalifiseer deurdat dit as gevolg van fisiese beperkings nie op hul eie as afsonderlike entiteite ontwikkel kan word nie en slegs funksioneel raak indien dit vervreem word aan 'n aangrensende eienaar vir gebruik tesame met sy of haar eiendom, soos voorgestel;
 - (ii) Die voorgestelde samesmelting van die tersaaklike eiendomme met Erf 4373 en die aanwending daarvan vir kommersiële doeleindes, aansluit by Strategiese Doelwit 3 van die 2017-2022 Geïntegreerde Ontwikkelingsplan, naamlik om ekonomiese geleenthede te ontsluit, mobiliteit en ekonomiese skakels te verstewig en om die ekonomiese potensiaal van Swartland-wyke (in hierdie geval wyk 5) te fasiliteer;
 - (iii) Die eiendomme in hul huidige formaat nie enige ekonomiese of ander voordeel vir die Munisipaliteit inhou nie, en slegs by konsolidasie met Erf 4373 bydraend sal wees tot die ekonomiese voordeel wat die huidige aanwending van Erf 4373 vir die betrokke gemeenskap inhou, wat baat uit werksgeleenthede op die eiendom;

8.6/...

RESOLUTION

(proposed by cllr A K Warnick, seconded by ald B J Stanley)

- (a) That approval be granted for the expropriation for public purposes (roads) of those portions of private land required as splays for the construction of roads in Chatsworth, in order to ensure that the project can be commenced with and finalized during the 2023/24 financial year, also taking into account the complexity, increased costs and other implications of the normal transfer process, as explained in this report;
- (b) That all costs related to the transactions be reckoned against the civil project;
- (c) That the affected parties be informed in writing of the steps to be taken and the process to follow;
- (d) That the Director: Corporate Services be authorized to sign all documents related to these transactions

8.7 PROPOSED OUT OF HAND ALIENATION OF MUNICIPAL COMMONAGE (PORTION REMAINDER ERF 551) AND ERF 1119 IN DARLING (12/2/5/2-3/2)

As application was received from the owner of Erf 4373, Darling - CLB Eiendomme (Pty) - to acquire a portion of Remaining Erf 551, and Erf 1119, Darling to consolidate with their property.

The factory, Darling Romery, is accommodated on Erf 4373, Darling and has expanded over recent years to such an extent that additional space is required, specifically for the movement of vehicles.

RESOLUTION

(proposed by cllr A K Warnick, seconded by ald J H Cleophas)

- (a) That approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for a portion ($\pm$ 0.7148 ha in extent) of Remainder Erf 551, Darling as well as Erf 1119, Darling (0.075 ha in extent) to be alienated and transferred out of hand to CLB Eiendomme (Pty) Ltd for consolidation with Erf 4373, at the amount of R157 460,00, excluding VAT, subject to the conditions herein contained;
- (b) That cognizance be taken that the subject properties have at no stage been required for the provision of a minimum or any other level of basic municipal services;
- (c) That the following reasons be recorded for the out-of-hand alienation as above and for not undergoing a competitive process:
 - (i) The subject properties qualify as 'non-viable land' in that due to physical constraints they cannot be developed on their own and only becomes functional if alienated to an adjoining owner for usage in conjunction with his or her property, as proposed;
 - (ii) The proposed merging of the subject properties with Erf 4373 and the use of same for commercial purposes, links up with Strategic Goal 3 of the 2017-2022 Integrated Development Plan, namely to unlock economic opportunities, to strengthen mobility and economic links and to facilitate the economic potential of Swartland wards (in this instance ward 5);
 - (iii) The properties in their existing shape do not have any economic or other benefit for the Municipality, and only by consolidation with Erf 4373 will contribute to the economic benefit derived from the present use of the Erf 4373 by means of job opportunities created for the community;

(d)/...

8.7/...

- (d) Dat die transaksie onderhewig sal wees aan die volgende voorwaardes:
 - (i) Aangesien die eienaar van Erf 3743 ook potensieel in 'n gedeelte van die tersaaklike eiendomme belang mag stel vir konsolidasie met Erf 3743, daar eers skriftelike bevestiging onder hand van die eienaar van Erf 3743 bekom word dat lg. nie belangstel om eienaarskap te bekom nie, alvorens die transaksie geadverteer word vir potensiele beswaar en/of kommentaar; Verder, indien gemelde eienaar wel belang sou stel om 'n gedeelte te bekom, die transaksie heroorweeg sal word;
 - (ii) Die koper sal, benewens die koopprys, verantwoordelik wees vir alle aanvullende en toevallige kostes wat uit die transaksie mag voortspruit, ingesluit advertensiekostes, oordragkoste en die kostes wat verband hou die relevante grondgebruiksaanse (waaronder hersonering) asook kostes van konsolidasie en padsluiting;
 - (iii) Enige verbeterings op die tersaaklike eiendomme slegs mag geskied met toestemming van die Munisipaliteit en met inagneming van bestaande serwitute en dienste-installasies;
 - (iv) Eienaarskap van die grond nie die koper vrystel van enige verpligtinge teenoor ander owerhede, en dus nie enige regte van lg. of enige ander owerhede ontnem ten opsigte van die betrokke grondgedeeltes nie;
- (e) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiele besware, en dat die uitvoerende burgemeester met volmag beklee word om in oorlegpleging met sy komitee te handel met enige besware wat ontvang sou word;
- (f) Dat alvorens die voorneme geadverteer word en onderhewig aan paragraaf (d)(i) hierbo, daar eers skriftelike bevestiging van die kopers bekom word dat hulle tot die voorwaardes soos vervat in hierdie verslag, instem;
- (g) Dat volmag verleen word aan die Direkteur: Korporatiewe Dienste om die verkoop-ooreenkoms te mag finaliseer en onderteken.

8.8 JAARLIKSE VERSLAGDOENING INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAALBESTUURSBELEID (8/1/B/2)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks 'n verslag aan die Raad voorgelê moet word aangaande die implementering van die Voorsieningkanaalbestuursbeleid.

Die jaarverslag vir die periode 1 Julie 2021 tot 30 Junie 2022 is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die jaarverslag insake die implementering van die Voorsieningkanaalbestuursbeleid gedurende die 2021/2022 finansiële jaar ingevolge artikel 6(2)(a)(i) van die Regulasies, asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);
- (b) Dat verder kennis geneem word van die dienste gelewer vir die tydperk 1 April 2022 tot 30 Junie 2022 met verwysing na die uitsonderings waar dit onprakties was om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningkanaalbestuursbeleid genoodsaak het (Aanhangsel D). Kennis moet geneem word dat betalings nog in die 2020/2021 finansiële jaar gefinaliseer moet word en sal enige verskille ten opsigte van Kwartaal 4 ingevolge wetgewing in die volgende kwartaalverslag vermeld word, onderhewig aan die transaksies/syfers wat die volledigheid van die finansiële state mag beïnvloed.

8.7/...

- (d) That the transaction shall be subject to the following conditions:
 - (i) Considering that the owner of Erf 3743 may potentially also be interested in obtaining ownership of a portion of the subject properties for consolidation with Erf 3743, written confirmation by the owner of Erf 3743 first be obtained that the latter is not interested in obtaining ownership, before the transaction is advertised for potential objections and/or comments; Further, should said owner indeed be interested in obtaining a portion, the transaction be reconsidered;
 - (ii) The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including advertisement costs, transfer costs and costs related to the relevant land use applications (including rezoning) as well as the costs of consolidation and road closure;
 - (iii) Any improvements to the subject properties may only take place with the permission of the Municipality and by taking into account existing servitudes and services installations;
 - (iv) Ownership of the land does not exempt the purchaser from any obligations towards other authorities, and it therefore does not deprive the latter or any other authorities from any rights pertaining to the specific portions of land;
- (e) That the proposed transaction be advertised in the media for public comments and/or potential objections, and the executive mayor (in consultation with his committee) be authorized to deal with any objections that may be forthcoming;
- (f) That before the intention is advertised and subject to paragraph (d)(i) above, written confirmation first be obtained from the purchasers that they agree to the conditions as provided for in this report;
- (g) That the Director: Corporate Services be authorized to finalise and sign the deed of sale.

8.8 ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2022 (8/1/B/1)

Regulation 6(2)(a)(i) of the Municipal Supply Chain Management Regulations determines that an annual report must be submitted to the Council in respect of the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2021 to 30 June 2022 was circulated with the agenda.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr N Smit)

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C).
- (b) That cognisance is taken of the services rendered for the period 1 April 2022 to 30 June 2022 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2021/2022 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transaction that would have an impact on the completeness of the financial statements.

8.9/...

8.9 KWARTAALVERSLAG (ARTIKEL 52 VAN MFMA): APRIL TOT JUNIE 2021 (7/1/2/2-2)

Die voorlegging van die kwartaalverslag aan die Raad word voorgeskryf deur Artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA).

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl C Daniels)

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 April tot 30 Junie 2022 met inagneming dat sommige prestasie-aanwysers geaffekteer sal word as gevolg van die finalisering van jaareindprosesse.

8.10 VERSLAGDOENING T.O.V. ARTIKEL 15(3) VAN DIE WET OP MUNISIPALE EIENDOMSBELASTING INSAKE BELASTINGVRYSTELLINGS, -KORTING EN VERMINDERING EN "REVENUE FORGONE" VIR DIE 2021/2022 FINANSIËLE JAAR (5/3/1/3)

Ingevolge artikel 15(3) van Munisipale Eiendomsbelastingwet, 2004 (Wet 6 van 2004) is die Munisipale Bestuurder verplig om jaarliks verslag te doen aan die Raad rakende alle belasting- vrystellings, -afslag en -kortings wat in die vorige finansiële jaar toegestaan is.

Die verslag vir die periode 1 Julie 2021 tot 30 Junie 2022 is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die vrystellings van munisipale eiendomsbelasting aan openbare weldaadsorganisasies/nie-regeringsorganisasies, afslag, kortings toegestaan en inkomste afgestaan (*revenue forgone*) soos gestaaf in die verslag tot die sakelys en in Aanhangsels A tot C vir die finansiële jaar geëindig 30 Junie 2022.

**GETEKEN:
SPEAKER**

8.9 QUARTERLY REPORT I.T.O. SECTION 52 OF THE MFMA FOR THE PERIOD 1 APRIL 2022 TO 30 JUNE 2022 (7/1/2/2-2)

The submission of the quarterly report to the Council is prescribed in Section 52(d) of the Local Government: Municipal Financial Management, Act 56 of 2003 (MFMA).

RESOLUTION

(proposed by cllr E C O'Kennedy, seconded by cllr C Daniels)

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 April to 30 June 2022, bearing in mind that some performance indicators will be affected due to the finalisation of year-end processes.

8.10 REPORTING IN TERMS OF SECTION 15 (3) OF THE MUNICIPAL PROPERTY TAX LEGISLATION ON PROPERTY TAX EXEMPTIONS, REBATES AND REDUCTIONS & "REVENUE FORGONE" FOR THE FINANCIAL YEAR 2021/2022 (5/3/1/3)

Section 15(3) of the Municipal Property Tax Act, 2004 (Act 6 of 2004) determines that the Municipal Manager must report annually to the Council regarding all tax exemptions, discounts and rebates granted in the previous financial year.

The report for the period 1 July 2021 to 30 June 2022 was circulated with the agenda.

RESOLUTION

(proposed by ald J H Cleophas, seconded by ald T van Essen)

That cognisance be taken of the municipal property tax rates exemptions to public benefit organisations/non-governmental organisations, discounts, rebates granted and revenue forgone as per the information substantiated above and in Attachments A to C for the financial year ended 30 June 2022.

**SIGNED
SPEAKER**



NOTULE VAN 'N VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE STADSAAL, MALMESBURY OP DONDERDAG, 25 AUGUSTUS 2022 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)	Papier, J R (GOOD)
Booyesen, A M (VF+)	Penxa, B J (ANC)
Daniels, C (DA)	Pieters, C (ANC)
Duda, A A (EFF)	Pypers, D C (DA)
Fortuin, C (ANC)	Smit, N (DA)
Jooste, R J (DA)	Soldaka, P E (ANC)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)

Beampies:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, die Uitvoerende Onderburgemeester, raadsdames, raadshere, raadslede, amptenare, lede van die publiek en die tolk.
'n Spesiale woord van verwelkoming word gerig aan die nuut aangestelde Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

Rdl E C O'Kennedy open die vergadering met skriflesing en gebed op versoek van die Speaker.

Die Speaker dra sy gelukwense oor aan raadslede en amptenare wat die afgelope tyd verjaar het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdh T van Essen en rdh B J Stanley.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

3.1 SKRYWES ONTVANG INSAKE DIE UITBREEK VAN BEK- EN KLOUSEER IN SUID-AFRIKA / AFKONDIGING DEUR DIE MINISTER VAN LANDBOU, GRONDHERVORMING EN LANDELIKE ONTWIKKELING

Die Munisipale Bestuurder noem dat die Munisipaliteit twee skrywes ontvang het insake die onlangse uitbreek van Bek- en Klouseer in Suid-Afrika om die Munisipaliteit attent te maak aangaande die onwettige beweging van beeste in die munisipale gebied.



MINUTES OF A MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWNHALL, MALMESBURY ON THURSDAY, 25 AUGUST 2022 AT 10:00

PRESENT:

Speaker, ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Deputy Executive Mayor, clr J M de Beer

COUNCILLORS:

Bess, D G (DA)	Papier, J R (GOOD)
Booyesen, A M (VF+)	Penxa, B J (ANC)
Daniels, C (DA)	Pieters, C (ANC)
Duda, A A (EFF)	Pypers, D C (DA)
Fortuin, C (ANC)	Smit, N (DA)
Jooste, R J (DA)	Soldaka, P E (ANC)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)

Officials:

Municipal Manager, mr J J Scholtz
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Protection Services mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Manager: Secretarial and Records, ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, the Deputy Executive Mayor, alderdames, aldermen, councillors, officials, members of the public and the interpreter.

A special word of welcome was extended to the newly appointed Director: Electrical Engineering Services, mr T Möller.

Clr E C O'Kennedy opened the meeting with a scripture reading and a prayer at the request of the Speaker.

The Speaker congratulated councillors and officials who had celebrated birthdays recently..

2. APOLOGIES

Apologies received from ald T van Essen and ald B J Stanley.

3. DEPUTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

3.1 LETTERS RECEIVED IN RESPECT OF THE OUTBREAK OF FOOT AND MOUTH DISEASE IN SOUTH AFRICA/PROCLAMATION BY THE MINISTER OF AGRICULTURE, LAND REFORM AND LOCAL DEVELOPMENT

The Municipal Manager stated that the Municipality had received two letters in respect of the recent outbreak of Foot and Mouth Disease in South Africa in order to draw the Municipality's attention to the illegal movement of cattle in the municipal area.

3.1/...

Die Munisipale Bestuurder verwys na die afkondiging deur die Minister van Landbou, Grondhervorming en Landelike Ontwikkeling, Minister Thoko Didiza, op 18 Augustus 2022 ten opsigte daarvan dat:

- (1) 'n verbod vir 'n periode van 21 dae geplaas is op die beweging van beeste oor nasionale, provinsiale en munisipale paaie, behalwe as die eienaar in besit is van 'n permit wat deur 'n veearts uitgereik is, beeste direk vervoer word om by 'n geregistreerde abattoir geslag te word, beeste geslag word vir rituele doeleindes;
- (2) enige onwettige beweging van beeste moet aan die Staatsveearts en SAPD aangemeld word.

Die Munisipale Bestuurder noem dat die Munisipaliteit nie bewus is van enige uitbreek van die siekte in die munisipale gebied nie, maar doen 'n beroep dat daar gehoor gegee word aan die afkondiging deur Minister Didiza.

VIR KENNISNAME

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 28 JULIE 2022

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van 'n Gewone Raadsvergadering gehou op 28 Julie 2022 goedgekeur en deur die Speaker onderteken word.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

Geen

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

Geen

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 NERSA GOEDKEURING VAN ELEKTRISITEITSTARIEWE VIR 2022/2023 (16/2/1/2/1)

'n Skrywe gedateer 5 Julie 2022 is vanaf NERSA ontvang ten opsigte van die goedkeuring van die elektrisiteitstariewe vir die 2022/2023 finansiële jaar.

NERSA het versoek dat die tariefverhoging met betrekking tot die energiekomponent van die industriële tariefstrukture (tarief 3 en tarief 10) verlaag word na 7.47% in plaas van die 8%-verhoging waarvoor aansoek gedoen is, die res van die tariewe is goedgekeur.

Die Speaker bring die aangeleentheid tot stemming en NERSA se goedkeuring van die Raad se elektrisiteitstariewe vir die 2022/2023 finansiële jaar word beslis met 14 stemme ten gunste daarvan en sewe raadslede wat buite stemming bly.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die goedkeuring ontvang vanaf NERSA vir die 2022/2023 elektrisiteitstariewe en dat lg. aanvaar word;

3.1/...

The Municipal Manager referred to the proclamation from the Minister of Agriculture, Land Reform and Local Development, Minister Thoko Didiza, on 18 August 2022 in respect thereof that:

- (1) a ban is placed for a period of 21 days on the moving of cattle over national, provincial and municipal roads, except where the owner is in possession of a permit issued by a veterinarian, cattle being transported directly to the abattoir for slaughter and cattle slaughtered for ritual purposes;
- (2) any illegal moving of cattle must be reported to the State Veterinarian and SAPS.

The Municipal Manager stated that the Municipality is not aware of any outbreak of the disease in the municipal area, but made an appeal that the proclamation from Minister Didiza is heeded.

FOR NOTING

4. MINUTES FOR APPROVAL

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 28 JULY 2022

RESOLUTION

(proposed by clr A K Warnick, seconded by clr E C O'Kennedy)

That the minutes of an Ordinary Council Meeting held on 28 July 2022 are approved and signed by the Speaker.

5 REPORTING IN RESPECT OF THE DELEGATED DECISION MAKING BY THE EXECUTIVE MAYOR

None

6 REPORTING IN RESPECT OF THE DELEGATED DECISION MAKING BY THE MUNICIPAL MANAGER

None

7. MATTERS ARISING FROM THE MINUTES

None.

8. MATTERS FOR DISCUSSION

8.1 NERSA APPROVAL OF ELECTRICITY TARIFFS FOR 2022/2023 (16/2/1/2/1)

A letter dated 5 July 2022 was received from NERSA in respect of approval of the electricity tariffs for the 2022/2023 financial year.

NERSA has requested that, with reference to the increase in the energy component of the industrial tariffs (tariff 3 and tariff 4), are lowered to 7.47% in place of the 8% increase which was applied for, and the rest of the tariffs are approved.

The Speaker brought the matter to the vote and the NERSA approval of the Council's electricity tariffs for the 2022/2023 financial year were accepted by 14 votes in favour thereof and seven councillors who abstained from voting.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That the approval of the electricity tariffs by NERSA for 2022/23 be noted and accepted;

8.1/...

- (b) Dat verder kennis geneem van NERSA se mededeling dat hulle nie oor die statutêre en regulatoriese jurisdiksie beskik om as reguleerder op te tree tussen die Munisipaliteit en gebruikers van kleinskaalse ingeboude kragopwekkers nie;
- (c) Dat die volgende verlaagde elektrisiteitstariëwe van toepassing op die industriële tariefstrukture, soos vasgestel en goedgekeur deur NERSA, aanvaar word:

No	Tariff Structure	NERSA approved Tariff Excl Vat	NERSA approved increase	Tariff applied for Excl Vat	% Increase applied for
3	Industrial Bulk Normal (3-phase)				
3a	Bulk Consumers: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
3b	Consumption: per kWh	R 0.8810	7.47%	R 0.8854	8.00%
3c	Maximum Demand: per kVA per month	R 356.5700	7.47%	R 356.5700	7.47%
10	Industrial Bulk 'Time Of Use' -Tariff (3-phase, Alternative for Tariff 3)				
10a	Time Of Use: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
	Low Consumption Season (Sep - May):				
10b	* Peak (per kWh)	R 1.5277	7.47%	R 1.5352	8.00%
10c	* Standard (per kWh)	R 1.0513	7.47%	R 1.0565	8.00%
10d	* Off peak (per kWh)	R 0.6667	7.47%	R 0.6701	8.00%
	High Consumption Season (Jun - Aug):				
10e	* Peak (per kWh)	R 4.6834	7.47%	R 4.7065	8.00%
10f	* Standard (per kWh)	R 1.4187	7.47%	R 1.4257	8.00%
10g	* Off peak (per kWh)	R 0.7702	7.47%	R 0.7741	8.00%
10h	Maximum Demand: per kVA per month	R 239.1500	7.47%	R 239.1500	7.47%

8.2 KONTRAKTE MET TOEKOMSTIGE BEGROTINGIMPLIKASIES: AANSTEL VAN WAARDEERDER BUITE DIE TERMYN VAN DIE MEERJARIGE BEGROTING (5/1/B, 5/1/4)

Die Munisipale Bestuurder verduidelik die tydsraamwerk vir die aanstel van 'n Munisipale Waardeerder en noem dat 1 Julie 2023 die volgende datum vir implementering van die Algemene Waardasierol is.

Die aanstelling van 'n Munisipale Waardeerder vir die uitvoering van die Algemene Waardasie en Aanvullende Waardasies is vir 'n tydperk van ses jaar en vereis derhalwe dat 'n proses ingevolge artikel 33 van die Wet op Munisipale Finansiële Bestuurder, Wet 5 van 2003 (MFMA) gevolg moet word.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdd M van Zyl)

- (a) Dat, ter voldoening aan artikel 33 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) –
- (i) goedkeuring verleen word dat HCB Valuation and Services (Pty) Ltd as Munisipale Waardeerder aangestel word vir 'n periode van ses jaar vanaf 1 Julie 2022 tot 30 June 2028 ingevolge die Wet op Munisipale Eiendomsbelasting, Wet 6 van 2004, met die volgende finansiële implikasies:
- R2 475 000 vir die Algemene Waardasie (uitgawe reeds begroot in die nuwe MTREF);
 - R1 505/dag – voorbereiding vir sitting van Appèlraad;
 - R6 500/dag – bywoning van sitting van die Appèlraad;
 - R340 000 + VPI/jaar vir Aanvullende Waardasies (uitgawes t.o.v. jare 1, 2 en 3 reeds begroot in die nuwe MTREF, met jare 4, 5 en 6 waarvoor nog nie begroot is nie);

8.1/...

- (b) That the NERSA admission that that they lack the statutory and regulatory jurisdiction over the proposed activity between the municipality and small scale embedded generators be noted;
- (c) That the following reduced energy tariffs as determined and approved by NERSA pertaining to the industrial tariff structures be accepted:

No	Tariff Structure	NERSA approved Tariff Excl Vat	NERSA approved increase	Tariff applied for Excl Vat	% Increase applied for
3	Industrial Bulk Normal (3-phase)				
3a	Bulk Consumers: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
3b	Consumption: per kWh	R 0.8810	7.47%	R 0.8854	8.00%
3c	Maximum Demand: per kVA per month	R 356.5700	7.47%	R 356.5700	7.47%
10	Industrial Bulk 'Time Of Use'-Tariff (3-phase, Alternative for Tariff 3)				
10a	Time Of Use: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
	Low Consumption Season (Sep - May):				
10b	* Peak (per kWh)	R 1.5277	7.47%	R 1.5352	8.00%
10c	* Standard (per kWh)	R 1.0513	7.47%	R 1.0565	8.00%
10d	* Off peak (per kWh)	R 0.6667	7.47%	R 0.6701	8.00%
	High Consumption Season (Jun - Aug):				
10e	* Peak (per kWh)	R 4.6834	7.47%	R 4.7065	8.00%
10f	* Standard (per kWh)	R 1.4187	7.47%	R 1.4257	8.00%
10g	* Off peak (per kWh)	R 0.7702	7.47%	R 0.7741	8.00%
10h	Maximum Demand: per kVA per month	R 239.1500	7.47%	R 239.1500	7.47%

8.2 CONTRACTS WITH FUTURE BUDGET IMPLICATIONS: APPOINTMENT OF VALUATOR OUTSIDE OF THE TERM OF THE MULTI YEAR BUDGET (5/1/B, 5/1/4)

The Municipal Manager explained the time frame for the appointment of the Municipal Valuator and stated that 1 July 2023 is the next date for the Implementation of the General Valuation Roll.

The appointment of a Municipal Valuator for carrying out the General Valuation and Supplementary Valuations is for a period of six years and requires, therefore, that a process must be followed in accordance with Section 33 of the Municipal Financial Management Act, Act 5 of 2003 (MFMA).

RESOLUTION

(proposed by clr J M de Beer, seconded by aldd M van Zyl)

- (a) That, in compliance with section 33 of the Municipal Financial Management Act, Act 56 of 2003 (MFMA) –
- (i) approval be granted for a six year agreement to be concluded for the appointment of HCB Valuations and Services Pty Ltd as the Municipal Valuer for the period 1 July 2022 to 30 June 2028 which will result in the following financial implications as per the requirements of the Local Government Municipal Property Rates Act, 2004:
- R2 475 000 for General Valuation (cost already covered in the new MTREF)
 - R1050.00 per day – Preparation for Appeal board Hearings
 - R6500.00 per day – Attendance of Appeal board Hearings
 - R340,000.00 + CPI per year for Supplementary Valuations (costs for years 1, 2.& 3 already covered in the new MTREF with years 4, 5 & 6 not covered;

8.2/...

- (b) Dat kennis geneem word dat die uitgawes ten opsigte van jare 4 tot 6 [sien besonderhede onder 1(B) van die verslag] vir die individuele jare of as 'n totaal nie wesenlik is in verhouding tot die totale uitgawebegroting nie, en – baie belangrik – nie tariefverhogings sal beïnvloed soos reeds bekend gemaak vir die 2022/2023 tot 2024/2025 meerjarige begrotingstermyn (MTREF) nie;
- (c) Dat verder kennis geneem word dat die Munisipale Bestuurder voldoen het aan die vereistes ingevolge artikel 33 van die MFMA, en dat daar geen kommentaar vanaf die publiek of enige staatsinstelling ontvang is nie;
- (d) Dat al die vereiste van die voorsieningskanaalprosedures nagekom is;
- (e) Dat die Munisipale Bestuurder gemagtig word om alle kontrakte wat voortspruit uit die toekenning van die tender aan HCB Valuation and Services (Pty) Ltd te mag onderteken.

8.3 GOEDKEURING VAN DIE PROSESPLAN VIR DIE OPSTEL VAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) EN DIE WYSIGING VAN DIE RUIMTELIKE ONTWIKKELINGSRAAMWERK (ROR) (2/1/4/4/1)

Die verslag handel met die wetgewende vereistes wat ingevolge artikels 28 en 29 van die Wet op Munisipale Stelsels, 2000 (Wet 32 van 2000) gevolg moet word vir die opstel van die Geïntegreerde Ontwikkelingsplan (GOP) en die gepaardgaande proses na afloop van die verkiesing van 'n nuwe munisipale raad.

Die Prosesplan is apart tot die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D C Pypers)

- (a) Dat die Prosesplan vir die opstel van die nuwe GOP vir Swartland in terme van artikel 28 van die Wet op Munisipale Stelsels, Wet 32 van 2000 goedgekeur word;
- (b) Dat die program met tydraamwerke / tydskedule wat as Aanhangsel A by die Prosesplan ingesluit is, in terme van artikel 29(1)(a) van die Wet op Munisipale Stelsels asook artikel 21(1)(b) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 goedgekeur word;
- (c) Dat die Prosesplan ook die hersiening van die Swartland Ruimtelike Ontwikkelingsraamwerk rig.

8.4 VOORLEGGING VAN DIE KONSEP VERORDENING INSAKE BEHEER OOR ONDERNEMINGS WAT DRANK AAN DIE PUBLIEK VERKOOP (1/1)

Die Raad beskik oor 'n Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop wat op 22 Mei 2015 afgekondig is.

Die doel van die voorgestelde wysigings is om voorsiening te maak vir veiligheids- en sekuriteitsmaatreëls op alle persele, gelisensieerd en ongelisensieerd, waar drank aan die publiek verkoop word.

Rdl B J Penxa noem dat, alhoewel plaaslike ekonomiese geleenthede aangemoedig word met verwysing na huistavernes, ernstige probleme ervaar word met persone wat in die publiek alkohol gebruik. Dit het in sommige gebiede die norme geraak en lg. word versterk deur onwettige shebeens. Rdl Penxa versoek dat die Wetstoepassers teen hierdie omwettighede moet optree.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

- (a) Dat die volgende konsepverordening in beginsel aangeneem word:
 - Swartland Munisipaliteit: Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop

8.2/...

- (b) That cognisance be taken that the costs for years 4 to 6 (detail under 1 (B)) are not material in aggregate or individual in relation to the total expenditure budget and more importantly will not impact tariff increases beyond the rates communicated during the 2022/23- 2024/25 MTREF;
- (c) That cognisance further be taken that the Municipal Manager has complied with the requirements in terms of Section 33 of the MFMA, and that no comments were received from the public or any state institution;
- (d) That all the required supply chain procedures were adhered to;
- (e) That the Municipal Manager be authorized to sign all contracts resulting from the award of the tender to HCB Valuation and Services (Pty) Ltd.

8.3 APPROVAL OF THE PROCESS PLAN FOR THE DRAWING UP OF THE INTEGRATED DEVELOPMENT PLAN (IDP) AND THE REVISION OF THE SPATIAL DEVELOPMENT FRAMEWORK (SDF) (2/1/4/4/1)

The report dealt with the legal requirements, which must be followed for the drawing up of the Integrated Development Plan (IDP) in accordance with sections 28 and 29 of the Municipal Systems Act, 2000 (Act 32 of 2000) and the associated processes after the election of a new municipal council.

The Process Plan was circulated separately to the agenda.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D C Pypers)

- (a) That the Process Plan for the compilation of the new IDP for Swartland be approved in terms of Section 28 of the Municipal Systems Act (No 32 of 2000);
- (b) That the programme with timeframes / time schedule that is included in the Process Plan as Annexure A be approved in terms of section 29(1)(a) of the Municipal Systems Act as well as section 21(1)(b) of the Municipal Finance Management Act;
- (c) That the Process Plan also guide the revision of the Swartland Spatial Development Framework.

8.4 SUBMISSION OF THE DRAFT REGULATION IN RESPECT OF MANAGEMENT OF BUSINESSES SELLING LIQUOR TO THE PUBLIC (1/1)

The Council has a Regulation in respect of the Management of Businesses selling Liquor to the Public, which was promulgated on 22 May 2015.

The aim of the proposed amendments is the provision of safety and security measures applicable to all premises, licensed or unlicensed, where liquor is sold to the public.

Clr B J Penxa stated that, although local economic opportunities are encouraged with reference to shebeens, grave problems are encountered with persons who use alcohol in public. It has become the norm in some areas and the latter is intensified by illegal shebeens. Clr Penxa requested that the Law Enforcers must take action against these illegalities.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr E C O'Kennedy)

- (a) That the following draft by-law be adopted in principle:
 - Swartland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public;

8.4/...

- (b) Dat die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselswet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

8.5 2023 VERGADERINGSKEDULE (3/4/2/1)

Die konsep 2023 Vergaderingskedsule is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl B J Penxa)

- (a) Dat die voorgestelde vergaderingskedsule vir 2023 aanvaar word;
- (b) Dat die datums vir publieke insae in die plaaslike media gepubliseer word, asook op die munisipale webtuiste op 'n halfjaarlikse basis;
- (c) Dat elke raadslid van die finale skedsule voorsien word;
- (d) Dat die vergaderingskedsule ook aan die Weskus Distriksmunisipaliteit, SALGA en die Provinsiale Departement van Plaaslike Bestuur voorsien word vir beplanningsdoeleindes.

**GETEKEN:
SPEAKER**

8.4/...

- (b) That the draft by-law be published for public comment in terms of section 12(3)(b) of the Systems Act, 2000 in both the local media and on the municipal website;

8.5 2023 MEETING SCHEDULE (3/4/2/1)

The draft 2023 meeting schedule was circulated with the agenda.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr B J Penxa)

- (a) That the proposed meeting schedule for 2023 be accepted;
- (b) That the dates be published bi-annually in the local media for public cognisance, as well as on the municipal website;
- (c) That each councillor be furnished with a copy of the final schedule;
- (d) That the meeting schedule be forwarded to the West Coast District Municipality, SALGA and the Provincial Department of Local Government to use for planning purposes.

**SIGNED:
SPEAKER**



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE STADSAAL, MALMESBURY OP WOENSDAG, 13 JULIE 2022 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche

1. OPENING

Die voorsitter verwelkom lede en open die vergadering.

2. VERLOF TOT AFWESIGHEID

BESLUIT dat verlof tot afwesigheid verleen word aan rdl N Smit en die Direkteur: Elektriese Ingenieursdienste, mnr R du Toit.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 15 JUNIE 2022

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 15 Junie 2022 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

4.2 NOTULE VAN 'N SPESIALE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 22 JUNIE 2022

Besluit/...



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE TOWN HALL, MALMESBURY ON WEDNESDAY, 13 JULY 2022 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Ald T van Essen
Clr A K Warnick

Other councillors:

Ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche

1. OPENING

The chairman welcomed members and opened the meeting.

2. APOLOGIES

RESOLUTION that apologies are accepted from clr N Smit and the Director: Electrical Engineering Services, mr R du Toit.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 15 JUNE 2022

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That the minutes of an Ordinary Executive Mayor's Committee Meeting held on 15 June 2022 are approved and signed by the Executive Mayor.

4.2 MINUTES OF A SPECIAL EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 22 JUNE 2022

Resolution/...

4.2/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl T van Essen)

Dat die notule van 'n Spesiale Uitvoerende Burgemeesterskomiteevergadering gehou wat op 22 Junie 2022 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

6. MAANDVERSLAG: MEI 2022

[Nota: Die prestasie- en finansiële inligting t.o.v. Kwartaal 4 word ingesluit in die artikel 52 MFMA-verslag wat op 28 Julie 2022 aan die Raad voorgelê sal word, vandaar die voorlegging van slegs addisionele verslae soos van toepassing op die betrokke direkteur.]

6.1 SIVIELE INGENIEURSDIENSTE (7/1/2/2-4)

Die Direkteur: Siviële Ingenieursdienste wys daarop dat die hoë waterverbruik vir Mei 'n kommerwekkende uitskieter is sedert die droogte. Die Munisipaliteit betree verder 'n periode van potensiele falings van sy grootmaatwaterinfrastruktuur, wat daadwerklike beplanning oor die volgende tien tot 15 jaar noodsaak.

Die Direkteur: Siviële Ingenieursdienste meld ook dat die Departement Waterwese se versuim om die waterprobleem aan te spreek, vereis dat alternatiewe waterbronne desnoods deur die Munisipaliteit ondersoek sal moet word, om onder meer die toename in verbruikers en ekonomiese groei te akkommodeer. Daar is ook kommer dat die Bergivier-projek, wat addisionele kapasiteit/toevoer vir die Munisipaliteit sou skep, nie gaan realiseer nie, hoofsaaklik weens die onbekostigbaarheid daarvan vir die landbouers wat tot die lening sal moet bydra.

Die Burgemeester, raadsheer van Essen en die Munisipale Bestuurder spreek insgelyks hul kommer oor die kwessie uit, onder andere ook met verwysing na die situasie te Chatsworth en Riverlands, en word vervolgens

BESLUIT

(a) Dat kennis geneem word van die inhoud van die maandverslag van die Direkoraat: Siviële Ingenieursdienste ten opsigte van Mei 2022;

(b) Dat die daarstel van indikatore om watersekuriteit vir die Swartland in die langtermyn te verseker, verwys word vir oorweging as deel van die GOP-proses.

6.2 ELEKTRIESE INGENIEURSDIENSTE (7/1/2/2-6)

Raadsheer van Essen spreek sy kommer uit oor die kragverbruik in sekere gebiede, soos Malmesbury, met verwysing na die Klipkoppie-skakeltuig wat reeds 21 jaar oud is, en wat die risiko loop van falings as gevolg van gereelde beurtkrag. Hy voorsien 'n groter impak op elektrisiteitsvoorsiening aan die dorp indien SASKO (as gevolg van 'load curtailment') van beurtkrag uitgesluit sou word. Raadsheer van Essen noem verder dat verbruikers weerstandig begin raak oor die betaling van beskikbaarheidsgelde.

BESLUIT dat kennis geneem word van die inhoud van die maandverslag van die Direkoraat Elektriese Ingenieursdienste ten opsigte van Mei 2022.

6.3 ONTWIKKELINGSDIENSTE (7/1/2/2-5)

Die Direkteur: Ontwikkelingsdienste meld dat daar reeds 102 huise in die De Hoop-projek oorhandig is, en dat die kontrakteur (*Simply Do*) aangedui het dat Fase 1 (395 strukture) teen die einde van die jaar afgehandel sal wees. Sy noem verder dat daar teen 21 Julie 2022 aan die Darling *Action Group* terugvoering gegee moet word rakende grond vir 'n skool en die skep van gediensde erwe.

4.2/...

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Essen)

That the minutes of a Special Executive Mayor's Committee Meeting held on 22 June 2022 are approved and signed by the Executive Mayor.

5. MATTERS ARISING FROM THE MINUTES

None.

6. MONTHLY REPORT: MAY 2022

[Note: The performance and financial information in respect of Quarter 4 are included in the section 52 MFMA report, which will be submitted to the Council on 28 July 2022, therefore only additional reports applicable to the relevant directorates will be presented.]

6.1 CIVIL ENGINEERING SERVICES (7/1/2/2-4)

The Director: Civil Engineering Services noted that the high water usage for May is a worrying upshot since the drought. The Municipality also predicts a period of potential failure of its bulk water infrastructure which necessitates active planning over the following ten to fifteen years.

The Director: Civil Engineering Services also stated that the Department of Water Affairs' failure to address the water problem, requires that alternative water sources must be sought by the Municipality as urgently needed, in order to accommodate, inter alia, the increase in water users and economic growth. There is also concern that the Berg River project, which will create additional capacity/supply for the Municipality, will not be realised, mainly due to the non-affordability thereof for the farmers who must contribute to the loan.

The Mayor, ald van Essen and the Municipal Manager also voiced their concern in respect of the question, inter alia, with reference to the situation in Chatsworth and Riverlands, and it was therefore

RESOLVED

(a) That note is taken of the contents of the monthly report from the Director: Civil Engineering Services in respect of May 2022;

(b) That the establishment of indicators in order to ensure water security for the Swartland, in the long term, is referred to for consideration as part of the IDP process.

6.2 ELECTRICAL ENGINEERING SERVICES (7/1/2/2-6)

Alderman van Essen voiced his concern with respect to the energy usage in certain areas, such as Malmesbury, with reference to the Klipkoppie switchgear which is already 21 years old, and runs the risk of failing as a result of the frequent load shedding. He predicts a greater impact on electricity supply to the town if SASKO (as a result of 'load curtailment') would be excluded from load shedding. Ald van Essen also stated that users are starting to become averse to the payment of availability fees.

RESOLUTION that note is taken of the contents of the monthly report from the Directorate Electrical Engineering Services in respect of May 2022.

6.3 DEVELOPMENT SERVICES (7/1/2/2-5)

The Director: Development Services stated that 102 houses in the De Hoop project have already been handed over, and that the contractor (*Simply Do*) has indicated that Phase 1 (395 structures) will be finished by the end of the year. He also stated that by 21 July 2022 feed back must be given to the Darling *Action Group* in respect of land for a school and the creation of serviced plots.

6.3/...

Met verwysing na die appélverhoor ten aansien van erf 1192, Yzerfontein, spreek die Burgemeester sy kommer uit dat daar klaarblyklik nie boetes gehef word vir ongemagtigde bouwerk nie. Die Munisipale Bestuurder en Direkteur: Ontwikkelingsdienste dui egter aan dat dit wel die geval is dat boetes gehef word, en onderneem om terugvoering aan die komitee te gee in hierdie verband.

BESLUIT

- (a) Dat kennis geneem word van die inhoud van die maandverslag van die Direkoraat Ontwikkelingsdienste ten opsigte van Mei 2022;
- (b) Dat daar aan die komitee terugvoering gegee sal word oor die hef van boetes vir ongemagtigde bouwerk.

6.4 BESKERMINGSDIENSTE (7/1/2/2-3)**6.4.1 VERKEER- EN WETSTOEPASSINGSDIENS****6.4.2 BRANDWEERDIENSTE**

Die Direkteur: Beskermingsdienste noem dat die opleiding van die reaksie-eenheid goed verloop, en teen 29 Julie 2022 afgehandel sal wees. Die twee senior verkeersbeamptes in beheer van die eenheid, deurloop ook die opleiding by die Chrysalis Academy.

Hy meld verder dat die honde-eenheid ook uitstekend vaar, en hul dienste ook deur ander munisipaliteite benut word.

Raadslede spreek hul kommer uit oor die spesifieke uitdagings wat die direkteur uittig, synde onwettige storting, grondgrype en 'speeding/dicing', lg. synde veral in Darling 'n probleem. Die Direkteur: Beskermingsdienste meld dat Stad Kaapstad se konsep verkeersverordening geraadpleeg sal word om vas te stel hoe die Stad 'n kwessie soos 'dicing' hanteer, wat potensieel inhou dat voertuie geskut of lisensies ontnem mag word.

Kennis word geneem dat daar selde boetes uitgereik word vir die ongemagtigde storting van vuils, omdat oortreders op heterdaad betrap moet word, en mense nie geneë is om oortreders aan te gee nie, weens potensiele viktimisasie.

BESLUIT

- (a) Dat kennis geneem word van die inhoud van die maandverslag van die Direkoraat Beskermingsdienste ten opsigte van Mei 2022;
- (b) Dat daar as deel van die GOP-proses oorweeg sal word om indikatore te stel vir die skryf van boetes vir onwettige storting.

7. NUWE SAKE**7.1 HERAANNEEMING VAN DIE MUNISIPALE RUIMTELIKE ONTWIKKELING-RAAMWERK (MSDF) AS DEEL VAN DIE GOP (2/1/4/4/1)**

Die Ruimtelike Ontwikkelingsraamwerk (ROR) is op 30 Mei 2019 deur die voormalige Raad aanvaar en sedertdien is daar geen wysigings aan die ROR aangebring nie. Die ROR vorm 'n integrale deel van die Geïntegreerde Ontwikkelingsplan (GOP) en derhalwe is 'n opsomming daarvan vervat in die GOP soos goedgekeur deur die Raad op 26 Mei 2022.

Die GOP is voorsien aan die Minister van Plaaslike Regering en het lg. versoek dat die ROR heraangeneem word, aangesien slegs die opsomming daarvan in die GOP as onvoldoende beskou word.

BESLUIT (vir voorlegging aan die Raad op 28 Julie 2022)
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die Munisipale Ruimtelike Ontwikkelingsraamwerk wat op 30 Mei 2019 deur die Raad aanvaar is en waarvan 'n opsomming by die huidige GOP (Hoofstuk 6, paragraaf 6.4) ingesluit is, by die Raad aanbeveel word vir heraanname.

6.3/...

With reference to the appeal court in respect of erf 1192, Yzerfontein, the Mayor voiced his concern that it appeared that fines for illegal building work were not levied. The Municipal Manager and Director: Development Services indicated that it was the case that fines were levied and undertook to give feedback to the committee in this regard.

RESOLUTION

- (a) That note is taken of the contents of the monthly report from the Directorate Development Services in respect of May 2022;
- (b) That feedback will be given to the committee in respect of the levying of fines for illegal building work.

6.4 PROTECTION SERVICES (7/1/2/2-3)**6.4.1 TRAFFIC AND LAW ENFORCEMENT SERVICES****6.4.2 FIRE FIGHTING SERVICES**

The Director: Protection Services stated that the training of the reaction unit is going well, and will be completed by 29 July 2022. The two senior traffic officials in charge of the unit are also undergoing training at the Chrysalis Academy.

He also stated that the canine unit is going exceptionally well, and their services are also being used by other municipalities.

Councillors voiced their concern in respect of specific challenges detailed by the director, such as illegal dumping, land grabs and 'speeding/dicing', the latter being a problem in Darling especially. The Director: Protection Services stated that the City of Cape Town's draft traffic regulation will be consulted in order to ascertain how the City deals with matters such as 'dicing' which has the potential for impounding vehicles or confiscating licenses.

It is noted that fines are seldom issued for illegal dumping of refuse, because offenders must be caught in the act, and people are not disposed to report offenders due to the potential for victimisation.

RESOLUTION

- (a) That note is taken of the monthly report from the Directorate Protection Services in respect of May 2022;
- (b) That consideration will be given, as part of the IDP process, to set goals for the writing out of fines for illegal dumping.

7. NEW MATTERS**7.1 RE-INTRODUCTION OF THE MUNICIPAL SPACIAL DEVELOPMENT FRAMEWORK (MSDF) AS PART OF THE IDP (2/1/4/4/1)**

The Spatial Development Framework (SDF) was approved by the previous Council on 30 May 2019 and since then no amendments have been introduced. The SDF forms an integral part of the Integrated Development Plan (IDP) and therefore a summary is included in the IDP approved by the Council on 26 May 2022.

The IDP was submitted to the Minister of Local Government and the latter requested that the SDF is again incorporated because only the summary in the IDP is not seen as sufficient.

RESOLUTION (for submission to the Council on 28 July 2022)
(proposed by ald T van Essen, seconded by clr A K Warnick)

That the Municipal Spatial Development Framework that was adopted by Council on 30 May 2019 and of which a summary is included in the current approved IDP (Chapter 6, paragraph 6.4), be recommended for re-adoption by Council.

7.2 AANVAARDING VAN VERORDENING INSAKE DIE HOU VAN VERGADERINGS (1/1)

Die konsep Verordening insake die Hou van Vergaderings is op 26 Mei 2022 aan die Raad voorgelê vir doeleindes om die publieke deelnameproses te deurloop.

Daar is geen kommentaar/insette ontvang teen die sperdatum van 1 Julie 2022 nie.

BESLUIT (vir oorweging deur die Raad op 28 Julie 2022)
(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die volgende verordening aanbeveel word vir goedkeuring deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:
 - Swartland Munisipaliteit: Verordening insake die Hou van Vergaderings
- (b) Dat boetes vir oortredings van die verordening vasgestel word deur die Departement van Justisie;
- (c) Dat die Reëls vir Virtuele Vergaderings wat as aanvullend tot die bestaande verordening aangeneem was, herroep word vanaf datum van afkondiging van die nuwe verordening.

7.3 AANSTELLING VAN DISSIPLINÊRE PANEEL WAT AAN DIE RAAD AANBEVEEL WORD (5/15/1/5)

Die Dissiplinêre Raad is ingestel as 'n onafhanklike adviserende liggaam om ingevolge die *Financial Misconduct Regulations* die Raad by te staan in ondersoek na finansiële wangedrag.

Die Munisipale Bestuurder noem dat die verslag slegs beoog om die nuwe Interne Ouditeur op die Dissiplinêre Raad aan te stel, en dat 'n verslag mettertyd aan die komitee voorgehou sal word rakende die ander lede wie se aanstellingstermyne op 31 Desember 2022 verstryk.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat paragraaf 4(3) van die *Financial Misconduct Regulations* bepaal dat die ampstermyne van lede van die Dissiplinêre Raad nie 'n termyn van drie jaar mag oorskry nie en dat die Uitvoerende Burgemeesterskomitee, met in ag neming van die kommentaar in paragraaf 3 van die verslag, die volgende goedkeuring verleen ten einde kontinuiteit in die bestaan van die Dissiplinêre Raad te verseker:
 - (i) Die aanstelling van Me J Erasmus, Bestuurder Interne Oudit vanaf 1 Junie 2022 tot 31 Mei 2025.

7.4 VERGOEDING VAN DIE LEDE VAN DIE MUNISIPALE PRESTASIE- EN RISIKO OUDITKOMITEE (5/15/1/3)

Die Prestasie- en Risiko Ouditkomitee speel 'n belangrike oorsigrol en lewer 'n gespesialiseerde diens aan die Munisipaliteit as adviserende liggaam t.o.v. finansiële-, risiko- en prestasiebestuur.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Uurlikse tarief:
 - (i) Dat die vergoeding betaalbaar aan die lede van die Prestasie- en Risiko Ouditkomitee vanaf 1 Julie 2022 vir die voorbereiding en bywoning van ouditkomiteevergaderings of vergaderings van die Raad, goedgekeur word, soos volg:
 - Voorsitter: R820.00 per uur (maksimum van 8 ure)
 - Lede: R700.00 per uur (maksimum van 7 ure)

7.2 ACCEPTANCE OF THE REGULATION IN RESPECT OF THE HOLDING OF MEETINGS (1/1)

The draft Regulation in respect of the Holding of Meetings was submitted to the Council on 26 May 2022 in order to initiate the public participation process.

No comments/input were received by the deadline of 1 July 2022.

RESOLUTION (for submission to the Council on 28 July 2022)
(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the following by-law be recommended for approval by Council, to take effect on date of promulgation in the Provincial Gazette:
 - Swartland Municipality: By-law relating to the Conduct of Meetings;
- (b) That fines for offences of the by-law be determined by the Department of Justice;
- (c) That the Rules for Virtual Meetings that were adopted to supplement the existing by-law, be repealed with effect from date of publication of the new by-law.

7.3 APPOINTMENT OF A DISCIPLINARY PANEL AS RECOMMENDED TO THE COUNCIL (5/15/1/5)

The disciplinary panel was set up in accordance with the *Financial Misconduct Regulations* as an independent advisory body to support the Council in investigations into financial misconduct.

The Municipal Manager stated that the report only envisages appointing the Internal Auditor to the Disciplinary Council, and that a report will be submitted to the committee in due course in respect of the other members whose term of office expires on 31 December 2022.

RESOLUTION
(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That section 4(3) of the Financial Misconduct Regulations, the term of office for members of the Disciplinary Board must not exceed a period of three years. Therefore, the Executive Mayoral Committee is requested to consider the comments in 2 above and the following proposals to ensure continuity and further existence of the Disciplinary Board:
 - (i) The appointment of Ms J Erasmus, Manager Internal Audit from 1 June 2022 to 31 May 2025.

7.4 REMUNERATION OF MEMBERS OF THE MUNICIPAL PERFORMANCE AND RISK MANAGEMENT AUDIT COMMITTEE (5/15/1/3)

The Performance and Risk Audit Committee plays an important oversight role and provides a specialised service to the Municipality as an advisory body in respect of financial, risk and performance management.

RESOLUTION
(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) Hourly rate:
 - (i) That the remuneration payable to the members of the Performance and Risk Audit Committee from 1 July 2022 for the preparation and attendance of audit committee meetings or meetings of the Board is approved, as follows:
 - Chairman: R820.00 per hour (maximum of 8 hours)
 - Members: R700.00 per hour (maximum of 7 hours)

7.4(a)/...

- (ii) Dat die maksimum ure per vergadering die bywoning, voorbereiding, navorsing en reistyd na en van die lokaal waar die vergaderings gehou word insluit;
- (iii) Dat goedkeuring verleen word dat die bogenoemde uurlikse tariewe voortaan jaarliks vanaf 1 Julie verhoog met die persentasie-aanpassing van 5% bereken op die tarief betaalbaar aan die lede (nie Voorsitter) afgerond tot die naaste R5.00, d.w.s. 5% van R700 = R35 afgerond na R35. Dus die Voorsitter se uurlikse tarief sal in 2023/24 verander na R820 + R35 = R855 en ander lede R700 + R35 = R735. In 2024/25 sal lede se uurlikse tarief verhoog van R735 + 5% = R36.75 afgerond na R35, dus R770. Die Voorsitter se tarief verhoog van R855 + R35 = R890;
- (b) Aantal vergaderings:
 - (i) Dat kennis geneem word dat 'n minimum van vier vergaderings per jaar belê sal word, waarvan twee van die vergaderings Prestasiebestuur sal insluit en ander twee Risikobestuur. Addisionele vergaderings wat belê word sal in ooreenstemming met die Munisipale Bestuurder geskied ten einde die uitgawe in hierdie verband te kontroleer;
- (c) Reiskostes:
 - (i) Dat kennis geneem word dat reiskostes betaal sal word ooreenkomstig die tarief soos voorgeskryf in die Reis- en Verblyfbeleid van die Munisipaliteit.

7.5 MENSLIKE HULPBRONNE PLAN VIR 2017-2022: UITBREIDING VAN DIE PLAN TOT 30 JUNIE 2023 (2/B)

Die Menslike Hulpbronne Plan is 'n strategiese dokument wat belyd is met verskeie strategieë van die Munisipaliteit en moet gevolglik saamloop met die termyn van die GOP.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat goedkeuring verleen word vir die uitbreiding van die Menslike Hulpbronne Plan met 12 maande, eindigend 30 Junie 2023, om saam te loop van die bestaande GOP.

7.6 CAPENATURE: VOORGESTELDE MEMORANDUM VAN OOREENKOMS INSAKE ONWETTIGE GRONDBESITTING (1/1)

CapeNature het die Munisipaliteit genader om bystand te verleen in die voorkoming van en spoedige reaksie op onwettige besetting van grond wat deur *CapeNature* bestuur word. Die voorgestelde Memorandum van Ooreenkoms is met die sakelyste gesirkuleer.

Raadslede spreek hul steun uit vir die voorgestelde ooreenkoms, maar versoek dat die inhoud (met spesifieke verwysing na klousules 6.1.7, 6.1.7 en 6.1.8) na behore nagegaan sal word om te verseker dat die Munisipaliteit hom nie verpligtinge op die hals haal wat by die eienaar van die grond berus nie, en om te verseker dat die Munisipaliteit genoeg magte het om te mag optree wanneer dit nodig blyk.

Die Direkteur: Finansiële Dienste doen aan die hand dat die ooreenkoms spesifiek moet boekstaaf dat die grond die eiendom van *CapeNature* is, en dat die aanspreeklikheid en verantwoordelikheid daarvoor by die instelling berus, en nie aan die Munisipaliteit opgedra word uit hoofde van die ooreenkoms nie.

BESLUIT

(op voorstel van rdl T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat goedkeuring verleen word dat die voorgestelde Memorandum van Ooreenkoms met *CapeNature* aangegaan word rakende die onwettige besetting of okkupasie van grond, onderhewig daaraan dat die inhoud deur die Direkteur: Beskermingsdienste en Direkteur: Korporatiewe Dienste gefinaliseer sal word;

7.4(a)/...

- (ii) That the maximum hours per meeting include the attendance, preparation, research and travel time to and from the venue where the meetings are held;
- (iii) That approval be granted that the above hourly rates be increased annually from 1 July onwards with the percentage adjustment of 5% calculated on the rate payable to the members (not Chairman) rounded to the nearest R5.00, i.e. 5% of R700 = R35 rounded to R35. So the Chairman's hourly rate will change in 2023/24 to R820 + R35 = R855 and other members R700 + R35 = R735. In 2024/25, members' hourly rate will increase from R735 + 5% = R36.75 rounded to R35, so R770. The Chairman's rate increased from R855 + R35 = R890;
- (b) Number of meetings:
 - (i) That it is noted that a minimum of four meetings per year will be convened, of which two of the meetings will include Performance Management and the other two Risk Management. Additional meetings that are convened will take place in consultation with the Municipal Manager in order to check the expenditure in this regard;
- (c) Travel expenses:
 - (i) That it is noted that travel costs will be paid in accordance with the rate as prescribed in the Travel and Accommodation Policy of the Municipality.

7.5 HUMAN RESOURCE PLAN FOR 2017-2022: EXTENSION TO THE PLAN TO 30 JUNE 2023 (2/B)

The Human Resource Plan is a strategic document in line with various strategies of the Municipality and must therefore run concurrently with the IDP term.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr J M de Beer)

That approval be granted for the extension of the Human Resources Plan by 12 months, ending 30 June 2023, to run alongside the existing IDP.

7.6 CAPE NATURE: PROPOSED MEMORANDUM OF AGREEMENT IN RESPECT OF ILLEGAL LAND OCCUPATION (1/1)

Cape Nature has approached the Municipality for support in the prevention of and quick reaction to illegal occupation of land, which is managed by *Cape Nature*. The proposed Memorandum of Agreement was circulated with the agenda.

Councillors supported the proposed agreement, but requested that the contents (with specific reference to clauses 6.1.7 and 6.1.8) are inspected in detail in order to ensure that the Municipality is not saddled with the liabilities which rest with the owner, and to ensure that the Municipality has enough authority to act when it appears necessary.

The Director: Financial Services made a suggestion that it must be specifically placed on record that the land is the property of *Cape Nature*, and that the liability and responsibility thereof rests with the institution, and is not given over to the Municipality as a result of the memorandum.

RESOLUTION

(proposed by ald T van Essen, seconded by cllr A K Warnick)

- (a) That approval be granted for the proposed Memorandum of Agreement to be entered into with *CapeNature* regarding the unlawful invasion and/or occupation of land, subject thereto that the contents shall be finalized by the Director: Protection Services and Director: Corporate Services;

7.6/...

- (b) Dat die Munisipale Bestuurder gemagtig word om die finale ooreenkoms namens die Munisipaliteit te onderteken;
- (c) Dat kennis geneem word dat die uurtariewe ten aansien van wetstoepassingsdienste sal geld, soos jaarliks vasgestel deur die Raad.

7.7 RAAMWERK VIR DIE DE VLEI-AMFITEATER, DARLING (17/9/2/2/3)

Die De Vlei Amfiteater in Darling is gedurende 2020/2021 gebou en amptelik geopen op 19 Oktober 2021. Die doel van die Amfiteater is om 'n ruimte te skep waar gemeenskappe bymekaar kan kom om kuns, kultuur en optredes te geniet.

Sedert die opening was daar talle versoeke vanaf die publiek ontvang om van die interkulturele ruimte gebruik te maak.

Die Burgemeester spreek sy kommer uit dat gebruik van die amfiteater, weens die feit dat dit nie omhein is nie, mag ontaard in groter funksies wat beheer daaroor binne die voorgestelde raamwerk mag kompliseer. Daar word egter kennis geneem dat die fasiliteite tot dusver nog met sukses bestuur kon word, en dat die situasie gemonitor sal word.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die aangehegte raamwerk goedgekeur word wat die kriteria en aansoekproses ten opsigte van die gebruik van die De Vlei Amfiteater bevat, en dat dit jaarliks hersien word om te bepaal of die kriteria steeds van toepassing is;
- (b) Dat gebruiksaansoeke ook telkens aan die Direkoraat Beskermingsdienste voorgelê sal word om potensiele risiko's te bepaal en te kan bestuur, waar nodig in samewerking met die SAPD;
- (c) Dat die inhoud van die raamwerk op 'n bondige, positiewe wyse (sonder verwysing na enige strafmaatreëls) aan die gemeenskap gekommunikeer sal word.

7.8 AFSKRYWING VAN SKULD VAN DEERNISHUISHOUDINGS EN ANDER ONINBARE SKULDE, JUNIE 2022 – BEDRAG WERKLIC AFGESKRYF (5/7/3)

Die verslag het ten doel om die werklike bedrae afgeskryf aan die Uitvoerende Burgemeesterskomitee voor te lê nadat lopende heffings en/of rente by die afskrywingslyste van deernishuishoudings en ander oninvorderbare skulde bygewerk is, asook die afhandeling van sosio-ekonomiese ondersoeke.

Die Direkteur: Finansiële Dienste meld dat die afskrywings jaarliks nagenoeg R6,5 miljoen bedra, wat slegs sowat 0,8% beloop van die totale gehefte inkomste per jaar. Vergeleke met 'n buurmunisipaliteit waar afskrywings meer as 10% beloop, voorsien hy nie die risiko dat die situasie, gebaseer op die omvang van die huidige afskrywings, onvolhoubaar is nie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings **R3 315 985,28** beloop en ten opsigte van ander oninvorderbare skulde **R63 263,47** beloop;
- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat:
 - (i) 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of

7.6/...

- (b) That the Municipal Manager be authorized to sign the final agreement on the Municipality's behalf;
- (c) That it be noted that the hourly tariffs in respect of law enforcement services shall apply, as determined annually by Council.

7.7 FRAMEWORK FOR THE DE VLEI AMPHITHEATRE, DARLING (17/9/2/2/3)

The De Vlei Amphitheatre in Darling was built during 2020/2021 and officially opened on 19 October 2021. The purpose of the amphitheatre is to create a space where the community can come together to enjoy art, culture and performances.

Since the opening there have been many requests received from the public to make use of the intercultural space.

The Mayor voiced his concern that use of the amphitheatre, given the fact that it is not fenced, might deteriorate into hosting large functions, which might compromise control within the proposed framework. It must be noted that the facilities have been managed successfully up to now, and that the situation will be monitored.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the attached framework containing the criteria and application process regarding the use of the De Vlei Amphitheatre is approved, and that it is reviewed annually to determine whether the criteria still apply;
- (b) That use applications will also be submitted to the Directorate of Protection Services in order to determine and be able to manage potential risks, where necessary in collaboration with the SAPS;
- (c) That the content of the framework will be communicated to the community in a concise, positive manner (without reference to any punitive measures).

7.8 WRITE-OFF OF DEBT FROM DESTITUTE HOUSEHOLDS AND OTHER NON RECOVERABLE DEBT, JUNE 2022 – REAL AMOUNT FOR WRITE-OFF (5/7/3)

The report serves to submit the real amounts written off, to the Executive Mayor's Committee, after current levies and/or interest on the write-off lists of destitute households and other non recoverable debts have been dealt with, as well as the completion of socio economic investigations.

The Director: Financial Services stated that the write offs amount annually to almost R6,5 million, which only amounts to 0,8% of the total levied income per annum. Compared to a neighbouring municipality, where the write offs amount to more than 10%, he does not foresee the risk that the situation, based on the extent of the present write offs, is not sustainable.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr J M de Beer)

- (a) That cognizance is taken that the actual amount written off in respect of indigent households amounted to R 3 315 985,28 and in respect of other irrecoverable debt amounted to R 63 263,47;
- (b) That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -
 - (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or

7.8(b)/...

- (ii) 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
- (iii) enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie;
- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

7.9 JAARVERSLAG INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAALBESTUURSBELEID VIR DIE FINANSIËLE JAAR EINDIGEND 30 JUNIE 2022 (8/1/B/1)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks 'n verslag aan die Raad voorgeleë moet word aangaande die implementering van die Voorsieningskanaalbestuursbeleid.

Die jaarverslag vir die periode 1 Julie 2021 tot 30 Junie 2022 is met die sakelyk gesirkuleer.

Raadslid Warnick versoek dat herhaalde afwykings, veral ten aansien van gevalle wat as 'onprakties' geïdentifiseer word, ondersoek moet word om moontlik onder die toepaslike tenderprosesse hanteer te word, en dat spesifikasies dienoreenkomstig aandag moet geniet.

Die Direkteur: Finansiële Dienste meld dat die verkrygingsregulasies baie spesifiek is hieraangaande, maar dat daar (binne die konteks van die Raad se oorsigrol) kennis geneem word van raadslid Warnick se versoë, as synde 'n beroep op homself en die direkteure om die potensiele misbruik van die regulasies te voorkom. Hy noem verder dat die afwykings vir die jaar egter 'n baie klein persentasie vergestalt, vergeleke met die omvang van informele en formele tenders.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die jaarverslag insake die implementering van die Voorsieningskanaalbestuursbeleid gedurende die 2021/2022 finansiële jaar ingevolge artikel 6(2)(a)(i) van die Regulasies, asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);
- (b) Dat verder kennis geneem word van die dienste gelewer vir die tydperk 1 April 2022 tot 30 Junie 2022 met verwysing na die uitsonderings waar dit onprakties was om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskanaalbestuursbeleid genoodsaak het (Aanhangsel D). Kennis moet geneem word dat betalings nog in die 2021/2022 finansiële jaar gefinaliseer moet word en sal enige verskille ten opsigte van Kwartaal 4 ingevolge wetgewing in die volgende kwartaalverslag vermeld word, onderhewig aan die transaksies/syfers wat die volledigheid van die finansiële state mag beïnvloed.

7.10 UITSTAANDE DEBITEURE: JUNIE 2022 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelyk gesirkuleer.

Die Direkteur: Finansiële Dienste bevestig dat daar aan die komitee terugvoering gegee sal word indien die afskrywingsbedrag na jaarafsluiting sou wysig.

7.8(b)/...

- (ii) a portion of, or the total debt of a debtor was not correct; or
- (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee;
- (c) That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

7.9 ANNUAL REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 20 JUNE 2022 (8/1/B/1)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that a report must be submitted to the Council annually, in respect of the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2021 to 30 June 2022 was circulated with the agenda.

Councillor Warnick requested that repeated departures, especially with respect to instances, which are identified as 'impractical', must be investigated in order to be handled possibly under the relevant tender process, and that specifications must enjoy attention accordingly.

The Director: Financial Services stated that the procurement procedures are very specific in this respect, but that (within the context of the Council's oversight role) note of councillor Warnick's representation is taken, as such, must actually be an appeal to both himself and the directors to prevent the potential misuse of the regulations. He also stated that the departures for the year represented a very small percentage, in comparison with the extent of formal and informal tenders.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That cognizance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognizance is taken of the services rendered for the period 1 April 2022 to 30 June 2022 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2021/2022 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transaction that would have an impact on the completeness of the financial statements.

7.10 OUTSTANDING DEBTORS: JUNE 2022 (5/7/1/1)

A complete report in respect of outstanding debtors was circulated with the agenda.

The Director: Financial Services confirmed that feedback would be given to the committee if the write off deviates from the amount stated, after the year end closure.

7.10/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2022.

7.11 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Die Direkteur: Finansiële Dienste bring onder die aandag van raadslede dat die geweldige verhoging in versekeringspremies te wyte is aan die addisionele bates wat bekom is en verseker moet word, waaronder infrastruktuur van meer as R600 miljoen en IT-infrastruktuur van sowat R7 miljoen. Hy is egter van mening dat die huidige versekeringsportefeulje steeds vir die Munisipaliteit voordelig is, en (nog) nie die skep van eie versekeringsreserwes regverdig nie. Hy maan opnuut dat daar met die nodige omsigtigheid deur personeel gehandel sal word met bates, waaronder voertuie.

Met betrekking tot die beveiliging van infrastruktuur, word genoem dat

- (1) die aard van die bate sal bepaal of 'n omheining weer aangebring sal word waar dit gevandaliseer of verwyder is;
- (2) die potensiele risiko's en kostes telkens 'n deurslaggewende rol speel wanneer bepaal word of daar van sekuriteitsmaatskappye gebruik gemaak moet word om infrastruktuur te beveilig, met verwysing na die voormalige Standard Bank-gebou waar die vervangingswaarde van gevandaliseerde bates (wat weer benut sou word) deurslaggewend was vir doeleindes van die versekeringseis, en nie die totale omvang van die skade nie.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Mei 2022 soos met die sakelys gesirkuleer;
- (b) Dat die Direkteur: Beskermingsdienste die lys sal deurgee aan die Burgemeester van alle gevalle waar sekuriteitsreëlings in plek is, en wat dit behels.

7.12 GOEDKEURING VIR DIE PUBLIEKE DEELNAMEPROSES T.O.V. DIE 4DE GENERASIE KONSEP GEÏNTEGREERDE AFVALBESTUURSPLAN VIR PUBLIEKE EN DEA&OP KOMMENTAAR (16/4/B)

Die 3de Generasie Geïntegreerde Afvalbestuursplan is deur die voormalige Raad op 25 Mei 2017 ingevolge die bepalings van die *National Environmental Management: Waste Act, 2008 (Act 59 of 2008)* goedgekeur, onder andere, dat die plan elke vyf jaar hersien moet word.

Die konsep 4de Generasie Geïntegreerde Afvalbestuursplan is deur JPCE Raadgewende Ingenieurs opgestel en is 'n bestuursopsomming daarvan met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word dat die Munisipaliteit in proses is om die 4de Generasie Geïntegreerde Afvalbestuursplan op te stel;
- (b) Dat goedkeuring verleen word dat die konsep 4de Generasie Geïntegreerde Afvalbestuursplan vir publieke deelname gepubliseer word vir kommentaar/insette vanaf die publiek en die Departement van Omgewingsake en Ontwikkelingsbeplanning;

(c)/...

7.10/...

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2022.

7.11 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

The Director: Financial Services brought the enormous increase in insurance premiums to the notice of the councillors, due to the additional assets obtained, which must be insured, including infrastructure of more than R600 million and IT infrastructure of about R7 million. He is of the opinion that the current insurance portfolio is still advantageous to the Municipality, and does not justify using own insurance reserves. He warned once again that necessary caution is exercised by personnel with assets, inter alia, vehicles.

With reference to the safety of infrastructure, it was stated that

- (1) the nature of the asset will be determined if fencing must be replaced, if it is vandalised or removed;
- (2) the potential risks and costs play a decisive role whenever it must be determined if a security firm must be employed in order to secure infrastructure, with reference to the former Standard Bank Building where the replacement value of vandalised assets (which would be reused) was informative for purposes of the insurance claim, and not only the total replacement of the damages.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That cognizance be taken of the state of outstanding insurance claims up to and including 31 May 2022 as circulated with the business list;
- (b) That the Director: Protection Services will forward the list to the Mayor of all cases where security arrangements are in place, and what they entail.

7.12 APPROVAL OF THE PUBLIC PARTICIPATION PROCESS IN RESPECT OF THE 4TH GENERATION DRAFT INTEGRATED WASTE MANAGEMENT PLAN FOR PUBLIC AND DEA&OP COMMENT (16/4/B)

The 3rd Generation Integrated Waste Management Plan was approved by the former Council on 25 May 2022 in accordance with the stipulations of the *National Environmental Management: Waste Act, 2008 (Act 59 of 2008)*, inter alia, that the plan must be reviewed every five years.

The draft 4th Generation Integrated Waste Management Plan was drawn up by JPCE Consulting Engineers and a management summary was circulated with the agenda.

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

- (a) That cognizance be taken that the Municipality is in the process of drawing up the 4th Generation Integrated Waste Management Plan;
- (b) That approval be granted for the draft 4th Generation Integrated Waste Management Plan to be published for public participation for comment/input from the public and the Department of Environmental Affairs and Development Planning;

(c)/...

7.12/...

- (c) Dat die 4de Generasie Geïntegreerde Afvalbestuursplan aan die Raad voorgelê word vir oorweging en goedkeuring, met in ag neming van die oorweging van kommentaar/insette ontvang tydens die publieke deelnameproses;
- (d) Dat daar oorweeg sal word om die inhoud van die afvalbestuursplan met raadslede te werkwinkel, gegewe die belangrikheid daarvan.

7.13 AFWYKING VAN VOORGESKREWE VERKYRINGSPROSEDURES: AANSTELLING VAN 'N DIENSVERSKAFER VIR OPLEIDING EN VERBLYF VAN DIE WETSTOEPASSING REAKSIE-EENHEID (8/1/B/2)

Die Munisipaliteit het befondsing ontvang om 'n Wetstoepassing Reaksie-eenheid op die been te bring en 20 beamptes is by wyse van 'n werwing- en keuringsproses vir hierdie doeleindes aangestel.

Stad Kaapstad se Metro-Polisie Opleidingsakademie en samewerking met *Chrysalis Academy* is die enigste diensverskaffer in die Wes-Kaap wat die toepaslike opleiding aan die betrokke beamptes kan aanbied.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om nie tenders uit te nooi nie, maar wel die kwotasie van *Chrysalis Academy* te aanvaar ten bedrae van R318 795,00 (BTW ingesluit) vir die opleiding en verblyf van amptenare van die Wetstoepassing Reaksie-Eenheid;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) *Chrysalis Academy* is die enigste diensverskaffer in die Wes-Kaap wat die vereiste opleiding (ingesluit die verblyf) kan voorsien;
- (d) Dat die uitgawe ten bedrae van R318 795,00 (BTW ingesluit) teen posnommer: 9/233-490-852 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.14 AFWYKING VAN VOORGESKREWE VERKYRINGSPROSEDURES: VERKRYGING VAN HAELEGEWEER RUBBERKOEËLS (8/1/B/2)

Die Swartland Verkeer- en Wetstoepassingsdienste het op 13 tot 17 Junie 2022 die SAPD bygestaan tydens die protesaksies op Darling.

Die optrede van die ±500 betogers was van so 'n aard dat traangas en rubberkoeëls gebruik is om orde te handhaaf en die ammunisie voorraad was nie voldoende nie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om nie tenders uit te nooi nie, maar wel die kwotasie van *Brussels Gunstock Makers (Pty) Ltd* te aanvaar ten bedrae van R43 412,50 (BTW ingesluit) vir die verskaffing van rubberkoeëls aan die Verkeer- en Wetstoepassingdienste;

7.12/...

- (c) That the 4th Generation Integrated Waste Management Plan be presented to the Council for consideration and approval, taking into account the consideration of comments/inputs received during the public participation process;
- (d) That consideration will be given to workshopping the content of the waste management plan with councillors, given its importance.

7.13 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: APPOINTMENT OF A SERVICE PROVIDER FOR TRAINING AND RESIDENCY OF THE LAW ENFORCEMENT REACTION UNIT (8/1/B/2)

The Municipality received funding to create a Law Enforcement Reaction Unit and 20 officials were appointed by means of a recruiting and selection process.

City of Cape Town's Metro Police Training Academy, in conjunction with *Chrysalis Academy* are the only service providers in the Western Cape, which can provide the relevant training to the officials involved.

RESOLUTION

(proposed by clr A K Warnick seconded by clr D G Bess)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite tenders but to approve the acceptance of the quotation for the appointment of *Chrysalis Academy* to the amount of R 318 795,00 (VAT Incl.);
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as:
 - (i) *Chrysalis Academy* is the only service provider in the Western Cape that can provide the required training and lodging;
- (d) That the expenditure was allocated to mSCOA vote 9/233-490-852 and that there was sufficient funding available for the order in the amount of R 318 795, 00 including VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.14 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: PURCHASE OF SHOT GUN RUBBER BULLETS (8/1/B/2)

The Swartland Traffic and Law Enforcement Services supported the SAPS between 13 and 17 June 2022 during the protest action in Darling.

The behaviour of ±500 protesters was of such a nature that teargas and rubber bullets were used to keep control and the ammunition stock was insufficient.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the payment of R 43 412.50 to *Brussels Gunstock Makers* for the emergency purchase of Shotgun Rubber Bullets for Traffic and Law Enforcement;

7.14/...

- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) Die protesaksies was 'n noodsituasie met Verkeer- en Wetstoepassingsdienste se haelgeweer rubberkoeëls wat opgeraak het;
 - (ii) *Brussels Gunstock Makers (Pty) Ltd* was die enigste diensverskaffer wat op 'n publieke vakansiedag en gedurende die protesaksies die rubberkoeëls kon voorsien;
- (d) Dat die uitgawe ten bedrae van R43 412,50 (BTW ingesluit) teen posnommer: 9/233-1004-3473 in die 2021/2022 finansiële jaar verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.14/...

- (c) That the reasons for the deviation from the prescribed procurement processes be recorded as follows:
 - (i) This was an emergency situation with Law Enforcement running out of shotgun bullets;
 - (ii) *Brussels Gunstock Makers PTY (LTD)* was the only service provider in this instance who was able to provide Shotgun Rubber Bullets on a public holiday and during the protest action;
- (d) The amount of R 43 412.50 (VAT Included) was paid from vote number 9/233-1004-3473 (Consumables Firearms) in the 2021/22 budget;
- (e) That the Manager: Financial Statements and Control, in terms of the Supply Chain Management Policy be instructed to include the aforementioned reasons as a note to the financial statements, when the statements are compiled.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 17 AUGUSTUS 2022 OM 15:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdl A K Warnick

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
(afgetrede) Direkteur: Elektriese Ingenieursdienste, mnr R du Toit
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Begrotingskantoor, me H Papier
Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester open die vergadering en rig 'n spesiale woord van verwelkoming aan die nuut aangestelde Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. VERLOF TOT AFWESIGHEID

Dat **KENNIS GENEEM** word van die verskoning ontvang vanaf die rdh T van Essen en die Direkteur: Finansiële Dienste.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 13 JULIE 2022

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 13 Julie 2022 goedgekeur en deur die Burgemeester onderteken word,



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 17 AUGUST 2022 AT 15:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Clr A K Warnick

Other councillors:

ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
(Retired) Director: Electrical Engineering Services, mr R du Toit
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Manager: Budgeting Office, ms H Papier
Manager: Strategic Services, ms O Fransman
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Executive Mayor opened the meeting and welcomed especially the newly appointed Director: Electrical Engineering Services, mr T Möller.

2. APOLOGIES

That **NOTE IS TAKEN** of apologies received from ald T Van Essen and the Director: Financial Services.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 13 JULY 2022

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the minutes of an Ordinary Executive Mayor's Committee Meeting held on 13 July 2022 are approved and signed by the Mayor.

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOUD OP 10 AUGUSTUS 2022

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig, onderhewig aan die volgende toevoeging –

ITEM 6.2: OORWEGING VAN DIE KONSEP VERKEERKALMERINGSBELEID

BESLUIT VERDER

- (b) Dat die Verkeerkalmeringsbeleid goedgekeur word vir implementering met ingang van 17 Augustus 2022;
- (c) Dat, aangesien die versoeke tot spoedwalles in die bestaande Areaplanne ontstaan het voor die implementering van die Verkeerkalmeringsbeleid, die beleid nie van toepassing is nie en die versoeke aangespreek word met in ag neming van beskikbare befondsing.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

- (a) Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig, onderhewig aan die volgende toevoeging –

ITEM 5.1.1: VERKEER- EN WETSTOEPASSINGSDIENSTE

BESLUIT VERDER

- (b) Dat kennis geneem word van die versoek van rdh B J Stanley om ondersoek in te stel om verkeerskantore op 'n Saterdag vir die publiek oop te stel;
- (c) Dat opdrag aan die Munisipale Bestuurder gegee word om die impak van die versoek op die onbefondse mandaat te bepaal om te verseker dat Swartland Munisipaliteit nie 'n verdere verlies aan inkomste lei nie.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 NERSA GOEDKEURING VAN ELEKTRISITEITSTARIEWE VIR 2022/2023 (16/2/12/1)

Die elektrisiteitstariewe vir die 2022/2023 finansiële jaar is op 26 Mei 2022 deur die Raad goedgekeur, onderhewig daaraan dat die tariewe deur NERSA aanvaar word.

'n Skrywe gedateer/...

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 10 AUGUST 2022

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes, subject to the following addition –

ITEM 6.2: CONSIDERATION OF THE TRAFFIC CALMING POLICY

FURTHER RESOLUTION

- (b) That the Traffic Calming Policy is approved for implementation on 17 August 2022;
- (c) That, because the requests for speed humps in the existing Area Plans existed before the implementation of the Traffic Calming Policy, the policy is not applicable and the requests will be addressed taking into account the available funding.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION

That the Executive Mayor ratifies the recommendations in the relevant minutes, subject to the following addition –

ITEM 5.1.1: TRAFFIC AND LAW ENFORCEMENT SERVICES

FURTHER RESOLUTION

- (a) That note is taken of the request, from ald B J Stanley, to investigate the introduction of traffic offices being open to the public on Saturdays;
- (b) That a mandate is given to the Municipal Manager to determine the impact of the request on the unfunded mandate to ensure that Swartland Municipality does not suffer a further loss of income.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NEW MATTERS

7.1 NERSA APPROVAL OF ELECTRICITY TARIFFS FOR 2022/2023 (16/2/12/1)

The electricity tariffs for the 2022/2023 financial year were approved by the Council on 26 May 2022, subject to approval of the tariffs by NERSA.

A letter dated 5 July 2022 was received from NERSA in respect of approval of the electricity tariffs and a request received that the tariff increase in respect of the energy component of the industrial tariff structure (tariff 3 and tariff 10) is lowered to 7,47% in place of an increase of 8%.

The retired Director/...

7.1/...

'n Skrywe gedateer 5 Julie 2022 is vanaf NERSA ontvang ten opsigte van die goedkeuring van die elektrisiteitstariewe en is versoek dat die tariefverhoging met betrekking tot die energiekomponent van die industriële tariefstrukture (tarief 3 en tarief 10) verlaag word na 7.47% in plaas van die 8%-verhoging waarvoor aansoek gedoen is.

Die afgetrede Direkteur: Elektriese Ingenieursdienste noem dat die Raad reeds bewus is van die rasionaal om die verhoging van industriële elektrisiteitstariewe geleidelik in te faseer om sodoende residensiële tariewe te kan verlaag.

BESLUIT (vir voorlegging aan die Raad op 25 Augustus 2022)
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat kennis geneem word van die goedkeuring ontvang vanaf NERSA vir die 2022/2023 elektrisiteitstariewe en dat lg. aanvaar word;
- (b) Dat verder kennis geneem van NERSA se mededeling dat hulle nie oor die statutêre en regulatoriese jurisdiksie beskik om as reguleerder op te tree tussen die Munisipaliteit en gebruikers van kleinskaalse ingeboude kragopwekkers nie;
- (c) Dat die volgende verlaagde elektrisiteitstariewe van toepassing op die industriële tariefstrukture, soos vasgestel en goedgekeur deur NERSA, aanvaar word:

No	Tariff Structure	NERSA approved Tariff Excl Vat	NERSA approved increase	Tariff applied for Excl Vat	% Increase applied for
3	Industrial Bulk Normal (3-phase)				
3a	Bulk Consumers: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
3b	Consumption: per kWh	R 0.8810	7.47%	R 0.8854	8.00%
3c	Maximum Demand: per kVA per month	R 356.5700	7.47%	R 356.5700	7.47%
10	Industrial Bulk 'Time Of Use'-Tariff (3-phase, Alternative for Tariff 3)				
10a	Time Of Use: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
	Low Consumption Season (Sep - May):				
10b	* Peak (per kWh)	R 1.5277	7.47%	R 1.5352	8.00%
10c	* Standard (per kWh)	R 1.0513	7.47%	R 1.0565	8.00%
10d	* Off peak (per kWh)	R 0.6667	7.47%	R 0.6701	8.00%
	High Consumption Season (Jun - Aug):				
10e	* Peak (per kWh)	R 4.6834	7.47%	R 4.7065	8.00%
10f	* Standard (per kWh)	R 1.4187	7.47%	R 1.4257	8.00%
10g	* Off peak (per kWh)	R 0.7702	7.47%	R 0.7741	8.00%
10h	Maximum Demand: per kVA per month	R 239.1500	7.47%	R 239.1500	7.47%

7.2 BEGROTING AAN DIE ONDERHOUD AAN PROVINSIALE HOOFPAALIE: 2023/2024 FINANSIËLE JAAR

Die onderstaande tabel toon die beraamde uitgawes ten opsigte van die onderhoud aan provinsiale hoofpaaie in die Swartland munisipale gebied:

RAAD	PAD NO.	BESKRYWING	AKTIWITEIT	VERSOEKE 2022/2023
Swartland	MR 226	Riebeeck Kasteel (Hoof-, Sarel Cilliers- en Piet Retiefstraat)	Gereelde onderhoud	R2 021 942.20
Swartland	MR 215	Darling (Hoofstraat)	Gereelde onderhoud	R994 453.32
Swartland	MR 228	Darling (Evita Bezuidenhout Blvd)	Gereelde onderhoud	R783 933.75
Swartland	MR 174	Malmesbury (Voortrekkerstraat)	Gereelde onderhoud	R602 043.77
				R4 402 373.04

7.1/...

The retired Director: Electrical Engineering Services stated that the Council is already aware of the rationale to phase in the increase in industrial electricity tariffs gradually and in so doing to lower residential tariffs.

RESOLUTION (for submission to the Council on 25 August 2022)
(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That the approval of the electricity tariffs by NERSA for 2022/23 be noted and accepted;
- (b) That the NERSA admission that they lack the statutory and regulatory jurisdiction over the proposed activity between the municipality and small scale embedded generators be noted;
- (c) That the following reduced energy tariffs as determined and approved by NERSA pertaining to the industrial tariff structures be accepted:

No	Tariff Structure	NERSA approved Tariff Excl Vat	NERSA approved increase	Tariff applied for Excl Vat	% Increase applied for
3	Industrial Bulk Normal (3-phase)				
3a	Bulk Consumers: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
3b	Consumption: per kWh	R 0.8810	7.47%	R 0.8854	8.00%
3c	Maximum Demand: per kVA per month	R 356.5700	7.47%	R 356.5700	7.47%
10	Industrial Bulk 'Time Of Use'-Tariff (3-phase, Alternative for Tariff 3)				
10a	Time Of Use: Network Charge per month	R 1 853.4300	7.47%	R 1 853.4300	7.47%
	Low Consumption Season (Sep - May):				
10b	* Peak (per kWh)	R 1.5277	7.47%	R 1.5352	8.00%
10c	* Standard (per kWh)	R 1.0513	7.47%	R 1.0565	8.00%
10d	* Off peak (per kWh)	R 0.6667	7.47%	R 0.6701	8.00%
	High Consumption Season (Jun - Aug):				
10e	* Peak (per kWh)	R 4.6834	7.47%	R 4.7065	8.00%
10f	* Standard (per kWh)	R 1.4187	7.47%	R 1.4257	8.00%
10g	* Off peak (per kWh)	R 0.7702	7.47%	R 0.7741	8.00%
10h	Maximum Demand: per kVA per month	R 239.1500	7.47%	R 239.1500	7.47%

7.2 BUDGET FOR THE MAINTENANCE OF PROVINCIAL MAIN ROADS: 2023/2024 FINANCIAL YEAR

The following table shows the estimated expenses in respect of the maintenance of provincial main roads in the Swartland Municipal area:

COUNCIL	ROAD NO.	DESCRIPTION	ACTIVITY	REQUESTS 2022/2023
Swartland	MR 226	Riebeeck Kasteel (Main, Sarel Cilliers and Piet Retief Streets)	General maintenance	R2 021 942.20
Swartland	MR 215	Darling (Main Street)	General maintenance	R994 453.32
Swartland	MR 228	Darling (Evita Bezuidenhout Blvd)	General maintenance	R783 933.75
Swartland	MR 174	Malmesbury (Voortrekker Street)	General maintenance	R602 043.77
				R4 402 373.04

7.2/...

Die behoeftes word op 'n jaarlikse basis aan die Provinsiale Distrikspadengenieur voorgeleë vir oorweging tydens die begrotingsproses van die betrokke departement.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeesterskomitee die Begroting van Uitgawes aan Provinsiale Hoofpaaie vir die 2023/2024 finansiële jaar soos hierbo uiteengesit, goedkeur.

7.3 PROSESPLAN VIR DIE OPSTEL VAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) EN RUIMTELIKE ONTWIKKELINGSPLAN (ROR) (2/1/4/4/1)

Die verslag handel met die wetgewende vereistes wat ingevolge artikels 28 en 29 van die Plaaslike Regering: Wet op Munisipale Stelsels, 2000 (Wet 32 van 2000) gevolg moet word vir die opstel van die Geïntegreerde Ontwikkelingsplan (GOP) en die gepaardgaande proses na afloop van die verkiesing van 'n nuwe munisipale raad.

Die Munisipale Bestuurder bevestig, soos versoek deur rdl A K Warnick, dat 'Sport' as fokusarea ingesluit sal word vir die voorlegging van die Prosesplan aan die Raad op 25 Augustus 2022.

Die Prosesplan is apart tot die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Prosesplan vir die opstel van die nuwe GOP vir Swartland in terme van Artikel 28 van die Wet op Munisipale Stelsels (Wet 32 van 2000) aanbeveel word vir goedkeuring deur die Raad;
- (b) Dat die program met tydraamwerke/tydskedule wat as Aanhangsel A by die Prosesplan ingesluit is, in terme van artikel 29(1)(a) van die Wet op Munisipale Stelsels asook artikel 21(1)(b) van die Wet op Munisipale Finansiële Bestuur aanbeveel word vir goedkeuring deur die Raad;
- (c) Dat die Prosesplan ook die hersiening van die Swartland Ruimtelike Ontwikkelingsraamwerk rig.

7.4 WYSIGING VAN DIE MUNISIPALE RUIMTELIKE ONTWIKKELINGSRAAMWERK (15/1/4/1)

Die Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning (PK 8226 gedateer 25 Maart 2020) bepaal die prosedures wat gevolg moet word wanneer 'n wysiging aan die Munisipale Ruimtelike Ontwikkelingsraamwerk (ROR) beoog word.

Item 7.3(c) hierbo bevestig dat die hersiening van die ROR in die GOP-Prosesplan opgeneem is en in September 2022 'n aanvang sal neem.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die volgende stappe vir die hersiening van die Munisipale Ruimtelike Ontwikkelingsraamwerk (ROR) in terme van artikel 3 en 4 van Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning goedgekeur word:

- (a) die Munisipaliteit 'n kennisgewing plaas in twee koerante wat in omloop is in die munisipale gebied en in twee amptelike tale van die Provinsie wat hoofsaaklik in die gebied gepraat word betreffende die voorneme van die Munisipaliteit om die ROR te wysig en die proses wat gevolg staan te word in terme van artikels 28(3) en 29 van die Munisipale Stelselswet;

7.2/...

The needs are submitted annually to the Provincial District Roads Engineer for consideration during the budgeting process of the relevant department.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the Executive Mayoral Committee approves the budget of expenses for Provincial Main Roads for the 2023/2024 financial year.

7.3 PROCESS PLAN FOR THE DRAWING UP OF THE INTEGRATED DEVELOPMENT PLAN (IDP) AND SPACIAL DEVELOPMENT PLAN (SDP) (2/1/4/4/1)

The report dealt with the legal requirements, which must be followed in accordance with sections 28 and 29 of the Local Government Act: Municipal Systems, 2000 (Act 32 of 2000) for the drawing up of the Integrated Development Plan (IDP) and the attendant processes after the election of a new municipal council.

The Municipal Manager confirmed, as requested by clr A K Warnick, that 'Sport' as a focus area will be included in the submission of the Process Plan to the Council on 25 August 2022.

The Process Plan was circulated separately to the agenda.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the Process Plan for the compilation of the new IDP for Swartland be recommended for approval by Council in terms of Section 28 of the Municipal Systems Act (No 32 of 2000);
- (b) That the programme with timeframes / time schedule that is included in the Process Plan as Annexure A be recommended for approval by Council in terms of section 29(1)(a) of the Municipal Systems Act as well as section 21(1)(b) of the Municipal Finance Management Act;
- (c) That the Process Plan also guide the revision of the Swartland Spatial Development Framework.

7.4 REVISION OF THE SPATIAL DEVELOPMENT FRAMEWORK (15/1/4/1)

The Swartland Municipality's Regulation in respect of Municipal Land Usage Planning (PK 8226 dated 25 March 2020) stipulates the procedures which must be followed when a revision of the Municipal Spatial Development Framework (SDF) is envisaged.

Item 7.3 (c) above confirms that the revision of the SDF is taken up in the IDP Process Plan and will commence in September 2022.

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

That the following steps for the amendment of municipal spatial development framework in terms of sections 3 and 4 of Swartland Municipality : Land Use Planning By-law as such be approved:

- (a) Swartland Municipality publishes a notice in two of the official languages of the Province most spoken in the area in two newspapers circulating in the area indicating their intention to amend the municipal spatial development framework and the process to be followed in accordance with section 28(3) and 29 of the Municipal Systems Act;

7.4/...

- (b) die Munisipaliteit die Provinsiale Minister skriftelik in kennis stel van sy voorneme om die ROR te wysig, die proses wat gevolg staan te word in terme van artikels 28(3) en 29 van die Munisipale Stelselwet en dat die gewysigde ROR aan die Provinsiale Minister voorsien word vir kommentaar/insette;
- (c) die Munisipaliteit 'n uitnodiging aan tersaaklike belanghebbendes rig om hulself te registreer ten einde op die gewysige ROR kommentaar/insette te lewer as deel van die beoogde proses;
- (d) die Munisipaliteit 'n projekkomitee aanwys wat uit die volgende amptenare vanuit die betrokke departemente sal bestaan:
- | | | |
|-----------------------------------|---|-------------|
| Munisipale Bestuurder | : | J J Scholtz |
| Kantoor: Strategiese Dienste | : | O Fransman |
| Ruimtelike Beplanning | : | J S Krieger |
| | : | A M Zaayman |
| | : | A J Burger |
| | : | H Olivier |
| | : | A de Jager |
| Ingenieursdienste | : | T Möller |
| | : | L D Zikmann |
| Plaaslike Ekonomiese Ontwikkeling | : | H Balie |
| Behuising | : | S Arendse |

7.5 VOORLEGGING VAN KONSEP VERORDENING INSAKE BEHEER OOR ONDERNEMINGS WAT DRANK AAN DIE PUBLIEK VERKOOP (1/1)

Die Raad beskik oor 'n Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop wat op 22 Mei 2015 afgekondig is.

Die Direkteur: Korporatiewe Dienste noem egter, na aanleiding van die onlangse tragiese gebeure in die land by beide gelisensieerde en ongelisensieerde persele, dit nodig geag word om sekere wysigings aan die bestaande verordening aan te bring om voorsiening te maak vir veiligheids- en sekuriteitsmaatreëls op alle persele waar drank aan die publiek verkoop word.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat goedkeuring verleen word dat die volgende konsepverordening op 26 Mei 2022 aan die Raad voorgelê word vir aanvaarding in beginsel:
- Swartland Munisipaliteit: Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop
- (b) Dat, na beginselgoedkeuring deur die Raad, die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselwet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

7.6 WYSIGING AAN DIE PRESTASIEBESTUUR- EN ONTWIKKELINGSBELEID (2/4/2)

Die Prestasiebestuur- en Ontwikkelingsbeleid is op 19 Mei 2022 deur die Uitvoerende Burgemeester aanvaar en noodsaak die aanstelling van die nuwe Direkteur: Elektriese Ingenieursdienste 'n geringe wysiging daaraan.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Beleid vir Prestasiebestuur en -Ontwikkeling met ingang van 1 Augustus 2022 gewysig word deur die byvoeging van die onderstreepte gedeelte in Gedeelte 2 Paragraaf 10 (Prestasie bonusse) - hieronder in Engels aangehaal:

"The Municipality however has decided not to pay any performance bonuses, with the exception of the Municipal Manager and Director Electrical Engineering Services who will be eligible for a performance bonus according to the calculation table in ANNEXURE A up to a maximum of 14%."

7.4/...

- (b) Swartland Municipality informs the Provincial Minister in writing of their intention to amend the municipal spatial development framework, that the draft amendment of our municipal spatial development be referred to the Provincial Minister for comments and that the process to be followed will be in accordance with section 28(3) and 29 of the Municipal Systems Act;
- (c) Swartland Municipality invites relevant stakeholders to register themselves to comment on the draft amendment of the municipal spatial development framework as part of the process as set out above;
- (d) Swartland Municipality establishes a project committee consisting of the following municipal employees from the relevant municipal departments namely:
- | | | |
|-------------------|---|-------------|
| Municipal Manager | : | J J Scholtz |
| IDP | : | O Fransman |
| Spatial Planning | : | J S Krieger |
| | : | A M Zaayman |
| | : | A J Burger |
| | : | H Olivier |
| | : | A de Jager |
| Engineering | : | T Möller |
| | : | L D Zikmann |
| LED | : | H Balie |
| Housing | : | S Arendse |

7.5 SUBMISSION OF DRAFT REGULATION IN RESPECT OF CONTROL OVER BUSINESSES SELLING LIQUOR TO THE PUBLIC (1/1)

The Council has a Regulation in respect of the Management of Businesses selling Liquor to the Public, which was promulgated on 22 May 2015.

The Director: Corporate Services stated therefore, with reference to the recent tragedies in the country at licensed and unlicensed premises, it is seen as necessary to introduce certain amendments to the existing regulation in order to make provision for safety and security measures at all premises where liquor is sold to the public.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That approval be granted for the following draft by-law to be submitted in Council on 25 August 2022 for adoption in principle:
- (a) Swartland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public;
- (b) That, following on in principle approval by the Council, the draft by-law be published for public comment in terms of section 12(3)(b) of the Systems Act, 2000 in both the local media and on the municipal website.

7.6 AMENDMENT TO THE PERFORMANCE MANAGEMENT AND DEVELOPMENT POLICY (2/4/2)

The Performance Management and Development Policy was approved by the Executive Mayor on 19 May 2022 and the appointment of the new Director: Electrical Engineering Services necessitates a minor amendment thereto.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

That the Performance Management and Development Policy be amended with effect from 1 August 2022 by the addition of the underlined portion in Part 2 Paragraph 10 (Performance bonuses) - quoted below:

"The Municipality however has decided not to pay any performance bonuses, with the exception of the Municipal Manager and Director Electrical Engineering Services who will be eligible for a performance bonus according to the calculation table in ANNEXURE A up to a maximum of 14%."

7.7 MENSLIKE HULPBRONNE: NUWE BELEIDE EN HERSIENING VAN BESTAANDE BELEID (4/2/B)

Die nuwe Munisipale Personeelregulasies noodsaak die samestelling van 'n aantal nuwe beleide, asook die hersiening van bestaande beleide om te voldoen aan die vereistes soos bepaal deur die Regulasies.

Die konsep beleide is aan die Arbeidsforum voorgelê en beide vakbonde – Imatu en Samwu – het geleentheid gehad om daarop kommentaar/insette te lewer. Die finale konsep beleide is op 21 Julie 2022 aan die vakbonde voorgelê en word die beleide aan die Uitvoerende Burgemeesterskomitee aanbeveel vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte Veranderingsbestuurstrategie vir die implementering van die Munisipale Personeelregulasies goedkeur met ingang van 1 September 2022;
- (b) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde Werwing- en Keuringsbeleid goedkeur met ingang van 1 September 2022;
- (c) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Proeftydperkbeleid goedkeur met ingang van 1 September 2022;
- (d) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Retensiebeleid goedkeur met ingang van 1 September 2022;
- (e) Dat kennis geneem word dat die delegasies voortspruitend uit die betrokke beleide voorgelê sal word aan die Raad aan die einde van Mei 2023 as deel van die Delegasiesistelsel.

7.8 VERSLAG OOR GEMEENSAP ONTWIKKELINGSPROJEKTE 2021/2022: UITKOMSTE EN IMPAK (17/2/2)

Die Afdeling: Gemeenskapontwikkeling moet op 'n jaarlikse basis verslag doen insake die uitkomst en impak van gemeenskapontwikkelingsprojekte ingevolge die Swartland Munisipale Sosiale Ontwikkelingsbeleid en -Strategie. Die verslag sluit die uitkomst en impak van die projekte in wat gedurende 2021/2022 finansiële jaar aangebied is.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die uitkomst en impak van die gemeenskapontwikkelingsprojekte t.o.v. 2021/2022;
- (b) Dat die Gemeenskapontwikkelingsafdeling teen Augustus jaarliks verslag moet doen oor die uitkomst en impak van gemeenskap-ontwikkelingsprojekte van die vorige finansiële jaar.

7.9 VERSKUIWING VAN VOC SEINKANON, MOORREESBURG (17/13/1)

'n Aansoek is ontvang vanaf mnr Johann Mostert van die VOC Stigting, wat namens die plaaseienaar optree, om een van die twee kanonne wat tans voor die Stadsaal in Moorreesburg geplaas is, te verskuif na sy oorspronklike seinstasie op die Plaas Kanonberg, 12 km Suidoos van Moorreesburg.

Die verslag tot die sakelys bied agtergrond tot gesprekke wat gevoer is met die onderskeie rolspelers, naamlik die Koringbedryf Museum, die VOC Stigting en die South African Heritage Resources Agency (SAHRA) aangaande die verskuiwing vna die seinkanon. Verdere gesprekke het ook plaasgevind met die Canon Association of South Africa (CAOSA) ten einde soveel as moontlik inligting in te samel insake die betrokke kanon. Bevestiging is vanaf CAOSA ontvang dat die seinkanon ter sprake wel die oorspronklike kanon is wat op die Plaas Kanonberg gebruik is.

7.7 HUMAN RESOURCES: NEW POLICY AND REVISION OF EXISTING POLICY (4/2/B)

The new Municipal Personnel Regulations necessitate the drawing up of a number of new policies, as well as the revision of existing policies in order to comply with the requirements stipulated by the Regulations.

The draft policies were submitted to the Labour Forum and both unions – Imatu and Samwu – had the opportunity to comment and make contributions. The final draft policies were submitted to the unions on 21 July 2022 and the policies are recommended to the Executive Mayor's Committee for consideration and approval.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

- (a) That the Executive Mayoral Committee approve the attached Change Management Strategy for the implementation of the Municipal Staff Regulations with effect from 1 September 2022;
- (b) That the Executive Mayoral Committee approve the attached amended Recruitment and Selection Policy with effect from 1 September 2022;
- (c) That the Executive Mayoral Committee approve the attached new Probationary Period Policy with effect from 1 September 2022;
- (d) That the Executive Mayoral Committee approve the attached new Retention Policy with effect from 1 September 2022;
- (e) That cognisance is taken that the delegations arising from the policies concerned will be submitted to Council at the end of May 2023 as part of the System of Delegation.

7.8 REPORT IN RESPECT OF COMMUNITY DEVELOPEMENT PROJECTS 2021/2022: OUTCOMES AND IMPACT (17/2/2)

The Division: Community Development must report annually in respect of the outcomes and impact of community development projects in accordance with the Swartland Municipality's Social Development Policy and Strategy. The report includes the outcomes and impact of the projects which were offered during the 2021/2022 financial year.

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

- (a) That the Executive Mayoral Committee takes cognizance of the outcomes and impacts measured of the Community Development projects of 2021-2022;
- (b) That the Community Development Division report yearly by August on the outcome and impact of community development projects of the previous financial year.

7.9 RELOCATION OF VOC SIGNAL CANON, MOORREESBURG (17/13/1)

An application has been received from mr Johann Mostert of the VOV Society, on behalf of the farm owner, to move one of the two canons, situated in front of the Town Hall in Moorreesburg, to its original signal station on the Farm Kanonberg, 12 kilo meters South East of Moorreesburg.

The report attached to the agenda provides the background to the discussions carried out with the various role players, namely the Wheat Industry Museum, the VOC Society and the South African Heritage Resources Agency (SAHRA) in respect of moving the signal canon. Further discussions took place with the Canon Association of South Africa (CAOSA) in order to gather as much information in respect of the relevant canon. Confirmation was received from CAOSA that the signal canon under discussion is the original canon which was used on the Farm Kanonkop.

7.9/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat toestemming verleen word aan Mnr Johann Mostert van die VOC Stigting vir die verskuiwing van die VOC-kanon voor die Moorreesburg stadsaal na sy oorspronklike posisie op die plaas Kanonberg, Moorreesburg;
- (b) Dat publieke kommentaar, van 'n erfenisaard alleenlik, ingewin word by wyse van kennisgewings in die plaaslike media, kennisgewings op perseel, asook via die toepaslike wykskomitees en sosiale media;
- (c) Dat enige besware ontvang na hierdie komitee verwys sal word vir oorweging;
- (d) Dat die aansoeker ook verantwoordelik sal wees vir die vervanging van die bestaande kanon met 'n soortgelyke artefak.

7.10 AANSOEK OM VESTIGING VAN KREMATORIUM, DARLING (12/2/R)

Staan oor.

7.11 HUUROOREENKOMS: W DUCKITT & SONS CC (15/4/6)

Die Munisipaliteit huur 'n gedeelte (groot ±300 m²) van die plaas, Oude Post, geleë in die omgewing van Darling waarop 'n kabelvrye netwerkstasie opgerig is. Die verlenging van die huurooreenkoms is noodsaaklik vir die voortgesette verskaffing van Inligtings, Kommunikasie en Tegnologie-dienste in die betrokke area.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die hernuwing van die huurooreenkoms met W Duckitt & Seuns vir die huur van 'n gedeelte (groot ±300m²) van restant van gedeelte 8 van die plaas Oude Post 577 vir die voortgesette bedryf van die Munisipaliteit se kabelvrye netwerkstasie soos volg goedgekeur word:

- (a) 'n huurooreenkoms vir die tydperk 1 Oktober 2022 tot 30 September 2025 teen betaling van huurgeld van R2 072.37, plus BTW, per maand en wat jaarliks met 8% eskaleer, asook 'n opsie om verder te huur.

7.12 HUUROOREENKOMS: DARLING KLEINBOERE VERENIGING (17/2/2)

Die Raad het vir die periode 1 April 2008 tot 28 Februarie 2018 'n gedeelte grond (±68 hektaar) aan die Darling Kleinboere Vereniging verhuur, maar het weens die nie-nakoming van sekere bepalinge in die oorspronklike ooreenkoms nie die huurtermyn hernu nie.

Die Direkteur: Korporatiewe Dienste meld dat daar verskeie interaksies sedertdien met die Darling Kleinboere Vereniging plaasgevind het en dat die vereniging nou in 'n gunstige posisie is om 'n langtermyn ooreenkoms te sluit. Die aangaan van 'n ooreenkoms is ook noodsaaklik om hulp vanaf ander staatsdepartemente te bekom, bv. vir die sink van boorgate en heinings.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat 'n gedeelte van erf 551 (grootte ±68 hektaar) te Darling, aan die Darling Kleinboere Vereniging verhuur word, vir 'n tydperk van 9 jaar en 11 maande;
- (b) Dat huurgeld vasgestel word op R120.00 plus BTW, per maand;
- (c) Dat die huurvoorwaardes deur die Direkteur: Korporatiewe Dienste, in oorleg met die Direkteur: Ontwikkelingsdienste bepaal word.

7.9/...

RESOLUTION

(proposed by A K Warnick, seconded by clr J M de Beer)

- (a) That permission be granted to Mr Johann Mostert of the VOC Foundation for the relocation of the VOC canon in front of the Moorreesburg town hall to its original position on the farm Kanonberg, Moorreesburg;
- (b) That public comment, of a heritage nature only, be invited by means of notices in the local media, notices on site, as well as via the applicable ward committees and social media;
- (c) That any objections received be referred to this committee for consideration;
- (d) That the applicant shall be responsible for the replacement of the existing canon with a similar artefact.

7.10 APPLICATION FOR THE ESTABLISHMENT OF A CREMATORIUM, DARLING (12/2/R)

Stands over.

7.11 LEASE AGREEMENT: W DUCKITT & SONS CC (15/4/6)

The Municipality leases a portion (±300 m²) from the Farm Oudepost, situated in the Darling area on which a cable free network has been erected. The extension to the lease is necessary for the continued supply of Information, Communication and Technology services in the relevant area.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the renewal of the lease agreement with W Duckitt and Sons for the rental of a portion (in extent ±300m²) of the remainder of portion 8 of the Farm Oude Post 577 for the continuous operating of its cable free network station be approved as follows:

- (a) a lease agreement for the period 1 October 2022 until 30 September 2025 at an amount of R2072.37,00, plus VAT, rental fee per month with a yearly escalation of 8%, as well as the option to renew the lease.

7.12 LEASE AGREEMENT: DARLING SMALL FARMERS ASSOCIATION (17/2/2)

The Council leased a portion of land (±68 hectares) to the Darling Small Farmers Association for the period 1 April 2008 to 28 February 2018, but due to the non-compliance with certain requirements in the original agreement the lease term was not renewed.

The Director; Corporate Services confirmed that certain interactions have taken place since then with the Darling Small Farmers Association and the latter is now in a position to conclude a long term agreement. The conclusion of an agreement is also necessary in order to receive help from other state departments, such as the sinking of boreholes and fencing,

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

- (a) That a lease agreement be entered into with the Darling Small Farmers Association for the lease of a portion of erf 551, Darling (±68 hectares in extent) for a period of 9 years and 11 months;
- (b) That the rental be determined at R120.00, plus VAT, per month;
- (c) That the conditions of lease be determined by the Director: Corporate Services in conjunction with the Director: Development Services.

7.13 HUUR VAN MUNISIPALE MEENTGROND TE MALMESBURY (12/2/4-8/4)

Die Raad verhuur aan die Swartland Voortrekkers 'n gedeelte munisipale meentgrond, groot ± 2082m², geleë oorkant die Swartland Hoërskool te Malmesbury, wat gedeeltelik in die bestaande padreserwe val.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

- (a) Dat 'n gedeelte meentgrond (groot ±2082 m²) te Malmesbury, aan die Swartland Voortrekkerkommando verhuur word vir termyn van een (1) jaar m.i.v. 1 September 2022;
- (b) Dat huurgeld vasgestel word op R120.00 plus BTW, per jaar;
- (c) Dat die huurvoorwaardes onveranderd bly.

7.14 UITSTAANDE DEBITEURE: JULIE 2022 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Julie 2022.

7.15 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Julie 2022 soos met die sakelys gesirkuleer.

7.16 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN DIE VULLISVERWYDERINGSVRAGMOTOR, CK 38712 (8/1/B/2)

Die betrokke vullisverwyderingsvoertuig, CK 38712, word gebruik vir die verwydering van vaste afval in die munisipale gebied.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die vullisverwyderingsvragmotor, CK 38712, deur Transtech ten bedrae van R55 017.08 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) die vragmotor sou vir 'n geruime tyd buite werking wees indien die normale verkrygingsproses gevolg is;
 - (ii) voormelde sou aanleiding gegee het tot 'n onderbreking in die vullisverwyderingsdiens met gepaardgaande openbare gesondheidsrisiko's;
 - (iii) die herstelwerk aan die vragmotor is as 'n noodgeval hanteer;

7.13 LEASE OF MUNICIPAL COMMONAGE IN MALMESBURY (12/2/4-8/4)

The Council leases a portion of municipal commonage, ± 2082m², which falls partially within the road reserve, and is situated behind the Swartland High School in Malmesbury, to the Swartland Voortrekkers,

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

- (a) That a lease agreement be entered into with the Swartland Voortrekkers for the lease of a portion of the commonage (±2082m² in extent), for a period of one (1) year, commencing on 1 September 2022;
- (b) That the rental be determined at R120.00, plus VAT, per annum;
- (c) That the current conditions of lease remain applicable.

7.14 OUTSTANDING DEBTORS: JULY 2022 (5/7/1/1)

A complete list of outstanding debtors was circulated with the agenda.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for July 2022.

7.15 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly..

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

That cognizance be taken of the state of outstanding insurance claims up to and including 31 July 2022 as circulated with the business list.

7.16 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO THE REFUSE REMOVAL TRUCK, CK 38712 (8/1/B/2)

The relevant refuse removal truck, CK 38712, is used for the removal of solid waste in the municipal area.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the repair of the waste removal truck CK38712 BY Transtech;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The truck would have been left out of service for an extended period of time;
 - (ii) This would have resulted in a failure in the waste removal services capacity and public health risks;
 - (iii) The repair works to the truck therefore is handled as an emergency;

7.16/...

- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R55 017.08 (BTW uitgesluit) teen posnommer 9/241-1253-709 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.17 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN DIE DROMSKERMS BY DIE INLAATWERKE VAN DIE MALMESBURY WWTW (8/1/B/2)

Die inlaatwerke by die Malmesbury WWTW is toegerus met twee dromskerms. Die dromskerms is deel van die primêre behandelingsproses waar vreemde voorwerpe soos lappe, motormotorenjins, klippe ens verwyder word ten einde meganiese toerusting verder af in die behandelingsproses te beskerm.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die "drum screen" by die Malmesbury WWTW deur G W Trautmann ten bedrae van R66 775.52 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) indien die normale prosesse gevolg was, sou die dromskerm vir 'n geruime tyd buite werking gelaat word;
 - (ii) voormelde sou lei tot onafwendbare skade aan die meganiese toerusting verder af in die proses;
 - (iii) die herstelwerk by die Malmesbury WWTW was dus as 'n noodgeval gehanteer;
- (d) Dat kennis geneem word dat die uitgawe ten bedrae van R66 775.52 (BTW uitgesluit) teen posnommer: 9/239-851-689 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.18 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTELWERK AAN DIE DEZZI-SKRAPER (8/1/B/2)

Die Dezzi-skraper word in Darling gebruik vir die instandhouding van grondpaaie en tydens normale bedrywighede is opgemerk dat die lem nie behoorlik funksioneer nie.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die Dezzi-skraper deur Cape Diggers ten bedrae van R32 126.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:

7.16/...

- (d) That the expenditure was allocated to mSCOA Code: 9/241-1253-709 and that there is sufficient funding available for the quoted amount of R 55 017.08 excluding VAT;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when compiled.

7.17 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO THE DRUM SCREENS AT THE INTAKE WORKS OF THE MALMESBURY WWTW (8/1/B/2)

The intake works at the Malmesbury WWTW are fitted with two drum screens. The latter are part of the primary handling processes where foreign objects such as rags, motor engines, stones etc are removed in order to protect mechanical equipment within the handling processes.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve repairs to the drum screen at the inlet works of the Malmesbury Wastewater Treatment Works;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The drum screen would have been left out of service for an extended period of time following due process;
 - (ii) This would have resulted in inevitable damages to downstream mechanical equipment; and
 - (iii) The repair work to the drum screen therefore had to be handled as an emergency;
- (d) That it be noted that the expenditure was allocated to mSCOA Code: 9/239-851-689 and that there is sufficient funding available for the quoted amount of R 61,775.72 excluding VAT;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.18 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: REPAIRS TO THE DEZZI SCRAPER (8/1/B/2)

The Dezzi scraper is used in Darling for the maintenance of gravel roads and during normal usage it was noted that the blade was not functioning properly

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve repairs to the Dezzi motorgrader by Cape Diggers;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:

7.18(c)/...

- (i) die omvang van die werk deur *Cape Diggers* aan die masjien om die geaffekteerde komponente te ondersoek om 'n kwotasie voor te berei;
 - (ii) dit as onprakties beskou word om die amptelike verkrygingsprosedures te volg, aangesien dit sou beteken het dat die masjien weer aanmekaar gesit moet word met die foutiewe komponente;
 - (iii) *Cape Diggers* is die gemagtigde diensagent vir Dezzi toerusting in die Weskaap;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R32 126.00 (BTW uitgesluit) teen posnommer 9/241-1253-709 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.19 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: AANSTEL VAN SEKURITEITSMAGSKAP MET TWEE SEKURITEITSWAGTE EN -HONE BY DIE WESBANK SPORTGRONDE (8/1/B/2)

Die Wesbank Sportgronde gaan steeds gebuk onder diefstal en beskadiging van munisipale bates en word die dienste van 'n sekuriteitswag daar benodig in 'n poging om die skade te probeer beperk.

Rdl A K Warnick noem dat die onderskeie sportklubs deur middel van die Sportforum 'n besluit geneem het om eienaarskap op te neem en die sportgronde teen vandalisme te beskerm deur die Buurtwag te betaal om gereelde patrolls daar te doen.

Die Munisipale Bestuurder noem dat opdrag aan die Sportbeaampte gegee sal word om voormelde inisiatief te ondersoek vir oorweging deur die onderskeie Sportforums. Aktiewe burgerskap raak al hoe meer belangrik om die Munisipaliteit by te staan om munisipale bates te beskerm ten einde volgehoue dienslewering te verseker.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die kwotasie van *Dogs & All* te aanvaar vir die lewering van sekuriteitsdienste by die Wesbank Sportgronde ten bedrae van R96,075.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die risiko van diefstal en vandalisme van munisipale bates by die Wesbank Sportgronde is van so 'n aard dat dit nodig is om die Raad se bates daarteen te beskerm;
 - (ii) die aanstelling is as 'n noodgeval hanteer om die munisipale bates teen diefstal en vandalisme te beskerm;
- (d) Dat die uitgawe ten bedrae van R96,075.00 (BTW uitgesluit) teen posnommer: 9/237-1017-1319 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.18(c)/...

- (i) The extent of work Cape Diggers has done on the machine to be able to inspect the faulty components and prepare a quotation;
 - (ii) It would be impractical to follow the official procurement processes as it would require re-assembly and re-fitting of the faulty components; and
 - (iii) The fact that Cape Diggers is the authorised service agent for Dezzi equipment in the Western Cape;
- (d) That it be noted that the expenditure was allocated to mSCOA Code: 9/7-22-5 and that there is sufficient funding available for the quoted amount of R32,126.00 (excluding VAT);
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.19 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: APPOINTMENT OF SECURITY COMPANY WITH TWO SECURITY GUARDS AND DOGS AT THE WESBANK SPORTS GROUNDS (8/1/B/2)

The Wesbank Sports Grounds are still under pressure with theft and damage to municipal assets and the services of a security guard are necessary in order to try and limit the damage.

Clr A K Warnick stated that the various sports clubs, through the medium of the Sport Forum, have decided to take ownership and to protect the sports grounds against vandalism by paying the neighbourhood watch to do regular patrols there.

The Municipal Manager stated that the Sports Official will be mandated to investigate the latter initiative for consideration by the various Sport Forums. Active citizenship is becoming more and more important to support the Municipality in protecting municipal assets in order to ensure the provision of sustainable service delivery.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr J M de Beer)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager be condoned not to invite further tenders but to approve the acceptance of the quotation for the appointment of *Dogs & All* to render security services for the amount of R96,075.00 (exl. VAT);
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as:
 - (i) The risk of burglaries and vandalism to the municipal assets will be of such a nature that Council needed to secure it against damage and vandalism;
 - (ii) The appointment is an emergency to safeguard municipal property against vandalism;
- (d) The expenditure be allocated against vote number 9/237-1017-1319 and that there is sufficient funding available;
- (e) That the Manager Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 AUGUSTUS 2022 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

O'Kennedy, E C	Soldaka, P E
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (rdh)	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: Tegnieke Dienste, mnr M J Swanepoel
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en open die vergadering met skriflesing en gebed.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdh T van Essen, rdd M van Zyl en die Munisipale Bestuurder, mnr J J Scholtz.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 8 JUNIE 2022

BESLUIT

(voorgestel deur rdl E C O'Kennedy, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 8 Junie 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.



MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 AUGUST 2022 AT 10:00

PRESENT:

COUN CILLORS:

Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

O'Kennedy, E C	Soldaka, P E
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (ald)	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Director: Protection Services, mr P A C Humphreys
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: Technical Services, mr M J Swanepoel
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and open the meeting with a scripture reading and a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllrs M van Zyl, T van Essen and the Municipal Manager, mr J J Scholtz.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 8 JUNE 2022

RESOLUTION

(proposed by cllr E C O'Kennedy, seconded by cllr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finance Committee) held on 8 June 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

RESOLUTION

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

3.2 SPORT TOEKENNING

Swartland Munisipaliteit is by die Weskus Distrik Sporttoekennings bekroon as die beste Raad in die Distrik vir Munisipale Sport en Ontspanning.

Swartland Munisipaliteit glo in die verenigende en transformerende krag van sport. Dit is vir hierdie rede dat die Uitvoerende Burgemeester die belangrikheid beklemtoon het om sportgeleenthede te ondersteun tydens sy begrotingsrede.

Die Uitvoerende Burgemeester meld dat die munisipliteit se fokus nie slegs op bekende sportkodes sal wees nie, maar ook minder bekende sportkodes sal ondersteun wat voortdurend in gewildheid toeneem.

KENNIS GENEEM**4. SAKE VOORTSPRUITEND UIT NOTULES**

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

Geen

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

Geen

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

Geen

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL I S LE MINNIE
VOORSITTER

3.2 SPORTS AWARD

Swartland Municipality was awarded at the West Coast District Sports Awards as the best Council in the District for Municipal Sports and Recreation.

Swartland Municipality believes in the unifying and transforming power of sport. It is for this reason that the Executive Mayor emphasized the importance of supporting sporting events during his budget speech.

The Executive Mayor stated that the municipality's focus will not only be on well-known sports codes, but will also support lesser-known sports codes that are constantly increasing in popularity.

FOR COGNISANCE**4. MATTERS ARISING FROM THE MINUTES**

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

None

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

None

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

None

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR I S LE MINNIE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 AUGUSTUS 2022 OM 10:13

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste

Bess, D G

Duda, A A

O'Kennedy, E C

Pieters, C

Smit, N

Stanley, B J (rdh)

Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Direkteur: Beskermingsdienste, mnr P A C Humphreys

Direkteur: Finansiële Dienste, mnr M A C Bolton

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Senior Bestuurder: Tegnieke Dienste, mnr M J Swanepoel

Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdh T van Essen, rdd M van Zyl en die Munisipale Bestuurder, mnr J J Scholtz.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 8 JUNIE 2022

BESLUIT

(voorgestel deur rdl D G Bess, gesekondeer deur rdl A K Warnick)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 8 Junie 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JUNIE 2022

5.1.1/...



MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 AUGUST 2022 AT 10:13

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste

Bess, D G

Duda, A A

O'Kennedy, E C

Pieters, C

Smit, N

Stanley, B J (rdh)

Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Director: Protection Services, mr P A C Humphreys

Director: Financial Services, mr M A C Bolton

Director: Corporate Services, ms M S Terblanche

Director: Development Services, ms J S Krieger

Director: Civil Engineering Services, mr L D Zikmann

Senior Manager: Technical Services, mr M J Swanepoel

Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllrs M van Zyl, T van Essen and the Municipal Manager, mr J J Scholtz.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 8 JUNE 2022

RESOLUTION

(proposed by cllr D G Bess, seconded by cllr A K Warnick)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 8 June 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JUNE 2022

5.1.1/...

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee – onder andere – inligting deur insake die reënval in die Swartland munisipale area.

Die Direkteur: Siviele Ingenieursdienste meld dat die reënval in Julie slegs 41mm was, wat onder die langtermyn gemiddelde is. Die kumulatiewe reënval was 256mm in vergelyking met die langtermyn gemiddelde van 307mm.

Rdh B J Stanley bedank die Direkteur: Siviele Ingenieursdienste vir sy goeie samewerking ten opsigte van die skoonhou van Kalbaskraal.

Rdl A A Duda spreek sy kommer uit oor die munisipaliteit wat te lank geneem het om 'n geblokte rioolpyp in Ilinge Lethu te herstel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat kennis geneem word van die maandverslag van die Direktooraat Siviele Ingenieursdienste vir Junie 2022.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel, soos met die sakelys gesirkuleer.

Op navraag deur rdl D G Bess insake die instandhouding van straatligte in die Eskom voorsieningsgebiede, meld die Senior Bestuurder: Tegniese Dienste dat die munisipaliteit steeds in onderhandelings met Eskom en dat daar nog nie uitsluitel is oor watter instansie die instandhouding moet doen nie.

Die Senior Bestuurder: Tegniese Dienste meld dat die munisipaliteit tans besig is om die instandhouding van straatligte in die Eskom voorsieningsgebiede te doen, met 'n beperkte begroting.

Rdl C Fortuin spreek haar kommer uit oor inwoners se krag wat nie onmiddellik na beurtkrag aangeskakel kan word nie.

Die Senior Bestuurder: Tegniese Dienste meld dat die munisipaliteit bewus is van die probleem en doen alles in hul vermoë om die probleem uit te sorteer.

Op navraag deur die Uitvoerende Burgemeester oor die munisipaliteit vir Eskom gaan faktoreer vir die werk wat die munisipaliteit aan Eskom se straatligte gedoen het, meld die Senior Bestuurder: Tegniese Dienste dat die munisipaliteit nie vir Eskom gaan faktoreer vir die werk gedoen nie.

Rdl A A Duda spreek sy kommer uit oor onwettige krag-konneksies in 'n gedeelte van Ilinge Lethu wat gevaarlik is vir die inwoners.

Die Senior Bestuurder: Tegniese Dienste meld dat bogenoemde gebied oor die volgende 2 jaar elektrifiseer sal word.

Op navraag deur rdl D G Bess of daar genoeg personeel en toerusting is om voorsiening te maak vir die hele Swartland, met betrekking tot die instandhouding van straatligte in die Eskom voorsieningsgebiede, meld die Senior Bestuurder: Tegniese Dienste dat die munisipaliteit sal geleidelik ekstra personeel aanstel en toerusting aankoop.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat kennis geneem word van die maandverslag van die Direktooraat Elektriese Ingenieursdienste vir Junie 2022.

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services, Mr L D Zikmann provided, among other matters, information regarding the rainfall in the Swartland municipal area.

The Director: Civil Engineering Services reported that rainfall in July was only 41mm, which is below the long-term average. The cumulative rainfall was 256mm compared to the long term average of 307mm.

Ald B J Stanley thanked the Director: Civil Engineering Services for his good cooperation in keeping Kalbaskraal clean.

Cllr A A Duda expressed his concern about the municipality taking too long to repair a blocked sewer pipe in Ilinge Lethu.

RESOLVED

(proposed by cllr A K Warnick, seconded by cllr E C O'Kennedy)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for June 2022.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

On request by cllr D G Bess regarding the maintenance of street lights in the Eskom supply areas, the Senior Manager: Technical Services stated that the municipality is still in negotiations with Eskom and that there is still no conclusion as to which organization should do the maintenance.

The Senior Manager: Technical Services stated that the municipality is currently working on the maintenance of street lights in the Eskom supply areas, with a limited budget.

Cllr C Fortuin expressed her concern about residents' power that cannot be switched on immediately after load shedding.

The Senior Manager: Technical Services stated that the municipality is aware of the problem and is doing everything in their power to sort out the problem.

On enquire by the Executive Mayor about the municipality going to invoice Eskom for the work the municipality did on Eskom's street lights, the Senior Manager: Technical Services stated that the municipality is not going to invoice Eskom for the work done.

Cllr A A Duda expressed his concern about illegal power connections in a section of Ilinge Lethu, which is dangerous for the residents.

The Senior Manager: Technical Services stated that the above area will be electrified over the next 2 years.

On enquire by cllr D G Bess whether there is enough staff and equipment to provide for the entire Swartland, in relation to the maintenance of street lights in the Eskom supply areas, the Senior Manager: Technical Services stated that the municipality will gradually hire extra staff and equipment purchase.

RESOLUTION

(proposed cllr A K Warnick, seconded by cllr E C O'Kennedy)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for June 2022.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 TOESTAND VAN RESIDENSIELE TEERSTRATE IN SWARTLAND MUNISIPALITEIT

Strategiese doelwit 5 van die GOP bepaal die volgende: Voldoende, bekostigbare en goed bestuurde dienste en verwys spesifiek na die instandhouding van paaie in die bedieningsgebied van die Swartland Munisipaliteit.

Opgegradeerde strate vereis spesifieke instandhoudingsintervensies om die funksionaliteit te handhaaf. Versuim om geskeduleerde herseelwerk te doen lei tot 'n toename in die vorming van slaggate en agteruitgang van die basislaag as gevolg van die binnedring van water.

Die gemiddelde begroting wat oor die afgelope vyf boekjare vir die herseel van paaie toegeken is, was R 17,86 miljoen per boekjaar. Dit lei daartoe dat slegs 59,1% van die vereiste jaarlikse instandhouding onderneem word.

BESLUIT

Dat die portefeuljekomitee vir Tegniese Dienste kennis neem van die status quo-verslag van 2021/2022 van munisipale paaie in die Swartland.

6.2 OORWEGING VAN DIE KONSEP VERKEERKALMERINGSBELEID

Die Swartland munisipale area ondervind 'n bestendige toename in die wat 'n toename in voertuigbeweging tot gevolg het. Gevolglik ontvang die Munisipaliteit gereeld versoeke vir die konstruksie van verkeers-kalmerende maatreëls in die vorm van spoedwalle.

'n Konsep Verkeerkalmeringsbeleid is deur die Direkoraat Siviële Ingenieursdienste ontwikkel. Die doel van die beleid is om padveiligheid in die munisipale area te bevorder en om neergelegde kriteria te gebruik vir die identifisering en implementering van verkeerkalmeringmaatreëls.

Die konsepbeleid is met die sakelyst gesirkuleer.

AANBEVELING

- (a) Dat kennis geneem word van die inhoud van die konsep Verkeerkalmeringsbeleid;
- (b) Dat die Verkeerkalmeringsbeleid aanbeveel word vir goedkeuring deur die Uitvoerende Burgemeesterskomitee vir implementering.

(GET) RDL R J JOOSTE
VOORSITTER

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

6.1 CONDITION OF SURFACED RESIDENTIAL ROADS IN THE SWARTLAND MUNICIPALITY

Strategic objective 5 of the IDP states the following: Adequate, affordable and well-managed services refer specifically to the maintenance of roads in the service area of the Swartland Municipality.

Upgraded streets require specific maintenance interventions to maintain functionality. Failure to reseal scheduled maintenance results in an increase in pothole formation and deterioration of the base layer due to the ingress of water.

The average budget that has been allocated for the resurfacing of roads over the past five financial years was R 17.86 million per financial year. This results in only 59.1% of the required annual maintenance being undertaken.

RESOLUTION

That the Portfolio Committee for Technical Services takes cognisance of the 2021/2022 status quo report of municipal surfaced roads in the Swartland.

6.2 CONSIDERATION OF THE DRAFT TRAFFIC CALMING POLICY

The Swartland municipal area is experiencing a steady increase which results in an increase in vehicle movement. As a result, the Municipality regularly receives requests for the construction of traffic-calming measures in the form of speed bumps.

A draft Traffic Calming Policy has been developed by the Civil Engineering Services Directorate. The purpose of the policy is to promote road safety in the municipal area and to use established criteria for the identification and implementation of traffic calming measures.

The draft policy was circulated with the agenda.

RECOMMENDATION

- (a) That cognisance be taken of the content of the draft Traffic Calming Policy;
- (b) That the Traffic Calming Policy be recommended for approval by the Mayor's Executive Committee for implementation.

(SGD) CLLR R J JOOSTE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 AUGUSTUS 2022 OM 10:51

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

De Beer, J M	Rangasamy, M A (rdh)
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E
Pypers, D C	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: Tegniese Dienste, mnr M J Swanepoel
Komiteebeampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl C Daniels, A M Booysen en die Munisipale Bestuurder, mnr J J Scholtz.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGSDIENSTE) GEHOU OP 8 JUNIE 2022

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdh M A Rangasamy)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 8 Junie 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JUNIE 2022



MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 AUGUST 2022 AT 10:51

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

De Beer, J M	Rangasamy, M A (ald)
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E
Pypers, D C	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Director: Protection Services, mr P A C Humphreys
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: Technical Services, mr M J Swanepoel
Committee Officer, ms S Willems

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologetics received from cllrs C Daniels, A M Booysen and the Municipal Manager, mr J J Scholtz.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 8 JUNE 2022

RESOLUTION

(proposed by cllr D C Pypers, seconded by ald M A Rangasamy)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 8 June 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JUNE 2022

The chairperson tabled the monthly report.

Die voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste gee inligting deur insake die vordering met die onderskeie behuisingsprojekte.

Die Direkteur: Ontwikkelingsdienste noem dat die raadslede en wykskomiteelede uitgenooi is na die amptelike bekendstelling van die GBV (*Gender Base Violence*) Ambassadeur-program op Vrydag, 19 Augustus 2022.

Rdl D C Pypers spreek sy kommer uit oor die probleme wat die inwoners van Moorreesburg ondervind om van SASSA se dienste gebruik te maak, aangesien die inwoners tot in Malmesbury moet reis.

Die Direkteur: Ontwikkelingsdienste meld dat wanneer beplanning met die verskillende staatsdepartemente gedoen word, daar probleme met SASSA (*South African Social Security Agency*) ondervind word om hulle aan vasgestelde datums te verbind. Daar sal met toekomstige gesprekke met SASSA gevra word om hul dienste meer gereeld na kleiner dorpe te neem.

Rdl P E Soldaka verneem oor die 4 begunstigdes van Riverlands se maandelikse terugbetaling op hul erwe, aan die munisipaliteit.

Die Direkteur: Korporatiewe Dienste meld dat die begunstigdes al vir baie jare op die grond bly wat Swartland Munisipaliteit nou aan hulle oordra. Daar is 'n paar begunstigdes wat nie vir die subsidie kwalifiseer nie, met wie koopaktes gesluit is.

Rdl M Ngozi spreek sy kommer uit – onder andere – oor SASSA se dienste, die kriteria van die De Hoop behuisingsprojek en die tekort aan gemeenskapsprojekte by die jeugkantoor.

Raadslede spreek hul kommer uit oor die volhoubaarheid van kleinboere in die Swartland area.

BESLUIT
(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Junie 2022.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 11 Mei 2022 en 8 Junie 2022.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

The Director: Development Services, Ms J S Krieger, provided information on the progress of the various housing projects.

The Director: Development Services mentioned that the council members and ward committee members have been invited to the official launch of the GBV (*Gender Base Violence*) Ambassador program on Friday, 19 August 2022.

Cllr D C Pypers expressed his concern about the problems that the residents of Moorreesburg experience in making use of SASSA's services, as the residents have to travel as far as Malmesbury.

The Director: Development Services stated that when planning is done with the various government departments, difficulties are encountered with SASSA (*South African Social Security Agency*) in committing to set dates. In future discussions SASSA will be asked to take their services to smaller towns more often.

Cllr P E Soldaka enquire about the 4 beneficiaries of Riverlands' monthly repayment on their plots, to the municipality.

The Director: Corporate Services stated that the beneficiaries have been living on the land that Swartland Municipality is now transferring to them for many years. There are some beneficiaries who do not qualify for the subsidy, with whom deeds of sale have been concluded.

Cllr M Ngozi expressed his concern - among other things - about SASSA's services, the criteria of the De Hoop housing project and the lack of community projects at the youth office.

Councillors expressed their concern about the sustainability of small farmers in the Swartland area.

RESOLUTION
(proposed by cllr J M de Beer, seconded by cllr D G Bess)

That cognisance be taken of the monthly report of the Directorate Development Services for June 2022.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 11 May 2022 en 8 June 2022.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 AUGUSTUS 2022 OM 10:47

TEENWOORDIG:

RAADSLEDE:

Ondervoorster, rdl A K Warnick

Bess, D G	Papier, J R
De Beer, J M	Pieters, C
Jooste, R J	Stanley, B J (rdh)
Le Minnie, I S	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Direkteur: Beskermingsdienste, mnr P A C Humphreys
 Direkteur: Finansiële Dienste, mnr M A C Bolton
 Direkteur: Korporatiewe Dienste, me M S Terblanche
 Direkteur: Ontwikkelingsdienste, me J S Krieger
 Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
 Senior Bestuurder: Teghiese Dienste, mnr M J Swanepoel
 Komiteebeampte, me S Willemsse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die Ondervoorster bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl M van Zyl, C Daniels en die Munisipale Bestuurder, mnr J J Scholtz.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 8 JUNIE 2022

BESLUIT

(voorgestel deur rdh B J Stanley, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 8 Junie 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JUNIE 2022

- 5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE
- 5.1.2 BRANDBESTRYDING



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 AUGUST 2022 AT 10:47

PRESENT:

COUNCILLORS:

Deputy chairperson, cllr A K Warnick

Bess, D G	Papier, J R
De Beer, J M	Pieters, C
Jooste, R J	Stanley, B J (ald)
Le Minnie, I S	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Director: Protection Services, mr P A C Humphreys
 Director: Financial Services, mr M A C Bolton
 Director: Corporate Services, ms M S Terblanche
 Director: Development Services, ms J S Krieger
 Director: Civil Engineering Services, mr L D Zikmann
 Senior Manager: Technical Services, mr M J Swanepoel
 Committee Officer, ms S Willemsse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllrs M van Zyl, C Daniels and the Municipal Manager, mr J J Scholtz.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 8 JUNE 2022

BESLUIT

(proposed by ald B J Stanley, seconded by cllr R J Jooste)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 8 June 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT JUNE 2022

- 5.1.1 TRAFFIC AND LAW ENFORCEMENT SERVICES
- 5.1.2 FIRE FIGHTING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Die Direkteur: Beskermingsdienste noem dat die Verkeers- en Wetstoepassingsafdeling 'n mandaat deur middel van die GOP het om alle informele nedersettings te monitor binne die Swartland munisipale gebied om grondbesetting te voorkom en te bestuur.

Verder meld die Direkteur: Beskermingsdienste dat die Wes-Kaapse Minister van Polisie-oorsig en Gemeenskapsveiligheid, minister Reagan Allan, die K9-eenheid op 29 Junie 2022 besoek het om 'n inspeksie te hou.

Ten slotte meld die Direkteur: Beskermingsdienste dat die Wetstoepassingsreaksie-eenheid op 20 Junie 2022 hul opleiding by Chrysalis Akademie begin het.

Rdh B J Stanley versoek dat dienslewering vir die inwoners van Swartland Munisipaliteit uitgebrei moet word na 'n Saterdag met betrekking tot dienste by die Verkeersdienste-afdeling en Finansies-rekening afdeling.

Die Direkteur: Beskermingsdienste meld dat hy ondersoek sal doen oor dienslewering op Saterdag vir die inwoners van Swartland Munisipaliteit.

Rdl I S le Minnie spreek haar kommer uit oor dienslewering deur Verkeer- en Wetstoepassingsbeamptes. Die Direkteur: Beskermingsdienste noem dat dit sal help as 'n naam gegee word sodat die probleem aangespreek kan word.

Die Direkteur: Beskermingsdienste lig die komitee in oor die nuwe Brandweervoertuig wat ontvang was. Brandweerdienste het ook tien (10) drank op die perseel en buite die perseel tavernes geïnspekteer in 'n gesamentlike operasie met SAPD, Drankowerheid en Wetstoepassing.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh B J Stanley)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Junie 2022.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL A K WARNICK
ONDERVOORSITTER

The chairperson tabled the monthly report which was circulated with the agenda and requested the Director: Protection Services, mr P A C Humphreys, to highlight important aspects therein to councillors.

The Director: Protection Services mentioned that the Traffic and Law Enforcement Department has a mandate through the IDP to monitor all informal settlements within the Swartland municipal area to prevent and manage land occupation.

Furthermore, the Director: Protective Services stated that the Western Cape Minister of Police Oversight and Community Safety, Minister Reagan Allan, visited the K9 unit on 29 June 2022 to conduct an inspection.

Conclusively, the Director: Protective Services reported that the Law Enforcement Response Unit began their training at Chrysalis Academy on 20 June 2022.

Ald B J Stanley requested that service delivery for the residents of Swartland Municipality should be extended to a Saturday in relation to services at the Traffic Services Department and Finance Accounts Department.

The Director: Protection Services stated that he will investigate service delivery on Saturdays for the residents of Swartland Municipality.

Cllr I S le Minnie expressed her concern about service delivery by Traffic and Law Enforcement Officers. The Director: Protective Services mentioned that it would help if a name was given so that the problem could be addressed.

The Director: Protection Services informed the committee about the new Fire Department vehicle that was received. Fire services also inspected ten (10) liquor on-premise and off-premise taverns in a joint operation with SAPS, Liquor Authority and Law Enforcement.

RESOLUTION

(proposed by cllr D G Bess, seconded by ald B J Stanley)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for June 2022.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR A K WARNICK
DEPUTY CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP DONDERDAG, 22 SEPTEMBER 2022 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Beamptes:

Waarnemende Munisipale Bestuurder, mnr P A C Humphreys
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviële Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Senior Bestuurder: Tegniese Dienste, mnr M J Swanepoel
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat **KENNIS GENEEM** word van die verskonings ontvang vanaf die Speaker, die Munisipale Bestuurder en die Direkteur: Elektriese Ingenieursdienste.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

3.1 AANWYS VAN RAADSLID AS VERTEENWOORDIGER VAN SWARTLAND MUNISIPALITEIT OP DIE MUNISIPALE KUSKOMITEE

Daar is 'n versoek ontvang vanaf die Weskus Distriksmunisipaliteit om 'n raadslid aan te wys om Swartland Munisipaliteit op die Munisipale Kuskomitee te verteenwoordig.

BESLUIT dat rdl A K Warnick aangewys word om Swartland Munisipaliteit te verteenwoordig op die Munisipale Kuskomitee.

3.2 WATER NOODSITUASIE AS GEVOLG VAN ESKOM BEURTKRAG

Die Uitvoerende Burgemeester versoek die Direkteur: Siviële Ingenieursdienste om die komitee op hoogte te bring insake die noodsituasie wat ontstaan het met watervoorsiening as gevolg van fase 6, en later fase 5 beurtkrag.

Die Direkteur: Siviële Ingenieursdienste noem dat, met die fases beurtkrag wat tans ervaar word, daar nie genoegsame water vanaf Voëlvlei na die grootmaat reservoires by Kasteelberg en Glen Lily gevoer word nie. Die grootmaat reservoires se vlakke is kritiek laag en alhoewel die verspreidingsreservoires van Swartland Munisipaliteit se vlakke



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON THURSDAY, 22 SEPTEMBER 2022 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Ald T van Essen
Clr A K Warnick

Officials:

Acting Municipal Manager, mr P A C Humphreys
Director: Financial Services, mr M Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Senior Manager: Technical Services, mr M J Swanepoel
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Executive Mayor welcomed members and requested clr D G Bess to open the meeting with a prayer.

2. APOLOGIES

Apologies received from the Speaker, the Municipal Manager and the Director: Electrical Engineering Services **ARE NOTED**.

3. SUBMISSIONS/DEPUTATION/COMMUNICATIONS

3.1 APPOINTMENT OF COUNCILLOR AS REPRESENTATIVE OF THE SWARTLAND MUNICIPALITY ON THE MUNICIPAL COAST COMMITTEE

A request has been received from the West Coast District Municipality to appoint a councillor to represent the Swartland Municipality on the Municipal Coast Committee.

RESOLUTION that clr A K Warnick is appointed to represent the Swartland Municipality on the Municipal Coast Committee.

3.2 WATER EMERGENCY SITUATION AS A RESULT OF ESKOM'S LOAD SHEDDING

The Executive Mayor requested the Director: Civil Engineering to bring the committee up to date in respect of the emergency situation which exists with respect to the provision of water as a result of the stage 6, and later stage 5 load shedding.

The Director: Civil Engineering Services stated that, with the stages of load shedding being experienced at present, not enough water is being pumped from Voëlvlei to the bulk reservoirs on Kasteelberg and in Glen Lily. The levels of the bulk reservoirs are critically low and although the levels of the Swartland Municipality's distribution reservoirs are between 70 % and 80%, it is necessary at this stage to limit water

3.2/...

tussen 70% en 80% is, is dit op hierdie stadium nodig om watervoorsiening na die verbruikers te beperk om geleentheid te gee vir die grootmaat reservoirs om aangevul te word.

Die noodsituasie kan slegs op twee wyses afgeweer word, naamlik –

- (1) Samewerking deur alle verbruikers om water spaarsamig te gebruik;
- (2) Eskom om goedkeuring te verleen om nie waterpompe se elektrisiteit af te sit nie.

In die eerste geval is daar sedert Maandag op verskeie platforms met verbruikers gekommunikeer om water spaarsamig te gebruik.

In die tweede geval het die Weskus Distriksmunisipaliteit met Eskom geskakel, maar is daar nie aan die versoek voldoen om nie die waterpompe se elektrisiteit af te skakel nie. Die Direkteur: Elektriese Ingenieursdienste het met Eskom geskakel en het Ig. onderneem om die waterpompe tot en met Sondag aan te hou, die pompe is wel gisteraand om 18:00 per ongeluk afgeskakel.

Die Direkteur: Siviele Ingenieursdienste noem dat die kleinmaat verspreidingsreservoirs toegedraai moet word om die uitloop uit die grootmaat reservoirs te beperk. Dit sal dus beteken dat sekere areas beperkte watervoorsiening gaan ervaar, bv. Mount Royal, Tafelzicht, Panorama, New Clair en Ilinge Lethu.

Op navraag van die Uitvoerende Burgemeester noem die Direkteur: Siviele Ingenieursdienste dat die kragopwekker wat deur Provinsie beskikbaar gestel word nie aan die stelsel gekoppel kan word nie, weens gebrekkige kapasiteit van die kragopwekker.

Die Direkteur: Siviele Ingenieursdienste noem dat om die noodsituasie in die toekoms te voorkom moet óf deur Eskom onderneem word om nie die waterpompe se elektrisiteit af te sit nie, óf die Munisipaliteit moet voorsiening maak vir voldoende rugsteunkrag.

Die Senior Bestuurder: Tegniese Dienste bevestig dat die beurtkrag situasie nie gaan verbeter nie, en dat dit moontlik is om sonder elektrisiteit te wees, maar nie sonder water nie.

Rdh T van Essen verwys ook na die negatiewe uitwerking wat die tekort aan water op die rioolsuiweringswerke het.

Die Direkteur: Finansiële Dienste noem dat die Wet op Munisipale Finansiële Bestuur (MFMA) voorsiening maak vir prosesse om nooduitgawes aan te gaan in 'n noodsituasie.

BESLUIT

- (a) Dat, soos versoek deur die Uitvoerende Burgemeester, daar gedurende die opkomende GOP en begrotingsproses oorweging daaraan verleen moet word om voorsiening te maak vir rugsteunkrag om volgehoue watervoorsiening te verseker gedurende 'n noodsituasie;
- (b) Dat oorweging daaraan verleen word, dat sou die noodsituasie voortduur, 'n ramp af te kondig;
- (c) Dat daar voortdurende met Eskom geskakel word in 'n poging om te verseker dat die waterpompe by Voëlvllei nie tydens beurtkrag afgeskakel word nie;
- (d) Dat die publiek op 'n gereelde basis ingelig word aangaande die water noodsituasie en daar 'n beroep op inwoners gedoen word om water spaarsamig te gebruik.

3.3 AANWYS VAN WAARNEMENDE MUNISIPALE BESTUURDER (4/8/3)

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a)/...

3.2/...

distribution to users in order to give the bulk reservoirs the opportunity to fill up.

The emergency situation can only be handled in two ways, namely -

- (1) Co-operation by all users to use water sparingly;
- (2) Obtain approval from Eskom not to switch off the electricity to water pumps.

In the first case it has been communication with users on various platforms to use water sparingly, since Monday.

In the second case the West Coast District Municipality has been in touch with Eskom but the request not to turn off the electricity to the water pumps has not been answered. The Director: Electrical Engineering Services has been in touch with Eskom and the latter has undertaken to keep the water pumps running up to and including Sunday, but the pumps were however switched off yesterday evening at 18:00 by mistake.

The Director: Civil Engineering Services stated that the small bulk distribution reservoirs must be closed in order to limit the flow from the bulk reservoirs. It will therefore mean that certain areas will experience limited water supply eg. Mount Royal, Tafelzicht, Panorama, New Clair and Ilinge Lethu.

In answer to a question from the Executive Mayor the Director: Civil Engineering Services stated that the generator made available by Province cannot be coupled to the system because of the inadequate capacity thereof.

The Director: Civil Engineering Services stated that in order to avert the emergency situation in the future either Eskom must undertake not to switch off the electricity to the water pumps or the Municipality must make provision for satisfactory back up power.

The Senior Manager: Technical Services confirmed that the load shedding situation is not going to improve, and that it is possible to manage without electricity but not without water.

Ald T van Essen also referred to the negative impact which a shortage of water has on the sewerage works.

The Director: Financial Services stated that the Municipal Financial Management Act (MFMA) makes provision for going ahead with processes for emergency expenditure in an emergency situation.

RESOLUTION

- (a) That, as requested by the Executive Mayor, consideration must be given to make provision for backup power during the coming IDP in order to ensure the adequate provision of water during an emergency situation;
- (b) That consideration is given to the declaration of a disaster if the emergency situation continues;
- (c) That there is continual liaison with Eskom in an effort to ensure that the water pumps at Voëlvllei are not switched off during load shedding;
- (d) That the public are informed on a regular basis in respect of the water emergency situation and that residents are requested to use water sparingly.

3.3 APPOINTMENT OF ACTING MUNICIPAL MANAGER (4/8/3)

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Essen)

(a)/...

3.3

- (a) Dat kennis geneem word dat die Direkteur: Beskermingsdienste as waarnemende munisipale bestuurder deur die Munisipale Bestuurder vir die periode 20 September tot 16 Oktober 2022 (voorlopig) aangestel is en dat die aksie van die Munisipale Bestuurder dienoreenkomstig deur die Uitvoerende Burgemeesterskomitee gekondeer word.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 17 AUGUSTUS 2022

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 17 Augustus 2022 goedgekeur en deur die Burgemeester onderteken word,

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 14 SEPTEMBER 2022

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

6.1 NOTULE VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEHOU OP 17 AUGUSTUS 2022

6.1.1 ITEM 7.10: AANSOEK OM VESTIGING VAN KREMATORIUM, DARLING (12/2/R)

'n Aansoek is ontvang vanaf mnr Christo Vermaak vir die verkryging van 'n gedeelte grond by Darling-begraafplaas vir die vestiging van 'n krematorium.

Besluit/...

3.3/...

- (a) That note is taken that the Director: Protection Services is appointed as Acting Municipal Manager for the period 20 September to 16 October 2022 (provisionally) and that the action of the Municipal Manager is ratified accordingly by the Executive Mayor's Committee.

4. MINUTES

4.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 17 AUGUST 2022

RESOLUTION

(proposed by clr N Smit, seconded by clr J M de Beer)

That the Minutes of an Ordinary Meeting of the Executive Mayor's Committee held on 17 August 2022 are approved and signed by the Mayor.

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 14 SEPTEMBER 2022

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

6.1 MINUTES OF AN EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 17 AUGUST 2022

6.1.1 ITEM 7.10: APPLICATION FOR THE ESTABLISHMENT OF A CREMATORIUM, DARLING (12/2/R)

An application has been received from mr Christo Vermaak for the acquisition of a piece of land at the Darling cemetery for the establishment of a crematorium.

Resolution/...

6.1.1/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat die vestiging van 'n krematorium in die Swartland munisipale gebied in beginsel ondersteun word, onderhewig daaraan dat die vereiste wetgewende prosesse, ingesluit die identifisering van 'n geskikte perseel, gevolg word;
- (b) Dat die Darling-begraafplaas nie as 'n geskikte perseel beskou word vir die vestiging van 'n krematorium nie, gegewe dit geleë is aanliggend tot 'n woonbuurt, en dat die aansoek van Mnr Vermaak gevolglik nie goedgekeur word nie.

7. NUWE SAKE**7.1 VOORLEGGING VAN DIE NOTULE VAN DIE MUNISIPALE PRESTASIE- EN RISIKO OUDITKOMITEEVERGADERING GEHOU OP 24 MEI 2022 (5/15/1/3)**

Die Prestasie- en Risiko Ouditkomitee dien as 'n onafhanklike adviserende liggaam wat deur die Raad aangewys word om sy funksies in terme van Artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003) te vervul.

Die notule van 'n vergadering van die Munisipale Prestasie- en Risiko Ouditkomitee gehou op 24 Mei 2022 is met die sakelys gesirkuleer en bevat geen aanbevelings aan die Raad vir verdere oorweging nie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die notule van die Munisipale Prestasie en Risiko Ouditkomitee se vergadering van 24 Mei 2022.

7.2 AANPASSING VAN DIE KOSPAKKIE VIR SLAGOFFERS VAN KLEINSKAALSE RAMPE (17/3/1/1)

Swartland Munisipaliteit beskik oor 'n beleid met riglyne om slagoffers van kleinskaalse rampe by te staan, wat onder andere insluit die voorsiening van kospakkies.

Op die onlangse Rampbestuursvergadering is daar besluit om die inhoudelike van die kospakkie te hersien, aangesien die bestanddele as onvoldoende beskou is en nie waardig genoeg vir die slagoffers nie.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl N Smit)

- (a) Dat die aangepaste lys van bestanddele, met beraamde bedrae, vir die uitdeel aan slagoffers van kleinskaalse rampe goedgekeur word en jaarliks hersien word om te bepaal of die bestanddele steeds van toepassing is;
- (b) Dat die bestanddele in deursigtige sakke geplaas word en dat die sakke duidelik gemerk sal word met 'n plakker waarop die Munisipaliteit se logo verskyn as aanduiding van hulpverlening deur die Munisipaliteit aan slagoffers van kleinskaalse rampe.

7.3 AANNAME VAN KONTRAKBESTUURSBELEID (8/1/B)

Die Kontrakbestuursbeleid is opgestel ter voldoening aan artikel 116(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003).

Die doel van die beleid is om die sluiting en bestuur van kontrakte te reguleer wat voortspruit uit die verkryging van goedere en dienste of toekennings gemaak ingevolge die Munisipaliteit se Voorsieningskanaalbestuursbeleid en ook ander formele kontrakte wat aangegaan is.

Besluit/...

6.1.1/...

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

- (a) That the establishment of a crematorium in the Swartland Municipal area is supported in principle, subject to the required legal processes, including the identification of suitable premises;
- (b) That the Darling cemetery is not seen as a suitable property for the establishment of a crematorium given that it is adjacent to a residential area, and that the application from mr Vermaak is therefore not approved.

7. NEW MATTERS**7.1 SUBMISSION OF THE MINUTES OF THE MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETING HELD ON 24 MAY 2022 (5/15/1/3)**

The Performance and Risk Audit Committee serves as a wholly independent body which is appointed by the Council to fulfil its functions in terms of Section 166 of the Local Government: Municipal Financial Management Act (Act 56 of 2003).

The minutes of a meeting of the Municipal Performance and Risk Audit Committee held on 24 May 2022 were circulated with the agenda and do not contain any recommendations to the Council for further consideration.

RESOLUTION

(proposed by clr N Smit, seconded by clr D G Bess)

That cognizance be taken of the minutes of the meeting of the Municipality's Performance and Risk Audit Committee of 24 May 2022.

7.2 ADJUSTMENT TO THE FOOD PARCELS FOR VICTIMS OF SMALL SCALE DISASTERS (17/3/1/1)

The Swartland Municipality has a policy, with guidelines, to support victims of small scale disasters, which, inter alia, includes the provision of food parcels.

During the recent Disaster Management Meeting it was decided to revise the contents of the food parcels, because the contents are seen as incomplete and not valuable enough for the victims.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr N Smit)

- (a) That the adjusted list of contents, with planned amounts, for distributing to victims of small scale disasters is approved and will be revised annually to determine if the contents are still applicable;
- (b) That the contents are placed in clear packets and that the parcels will be clearly marked, with a sticker showing the Municipality's logo, as an indication of the aid given by the Municipality to victims of small scale disasters.

7.3 ACCEPTANCE OF CONTRACTOR'S MANAGEMENT POLICY (8/1/B)

The Contractor's Management Policy was drawn up in compliance with section 116(2) of the Local Government: Municipal Financial Management Act (Act 56 of 2003).

The purpose of the policy is to regulate the closing and management of contracts which arise from the procurement of goods and services or grants made in accordance with the Municipality's Supply Chain Management Policy and other formal contracts concluded.

Resolution/...

7.3/...

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat die aangehegte Kontrakbestuursbeleid goedgekeur word vir implementering met ingang vanaf 1 Oktober 2022;
- (b) Dat kennis geneem word dat die delegasies voortspruitend uit die beleid ingesluit sal word in die Munisipale Bestuurder se stelsel van delegasies, en vir kennisname aan die Raad voorgehou sal word aan die einde van Mei 2023.

7.4 MENSLIKE HULPBRONNE: NUWE BELEIDE EN HERSIENING VAN BESTAANDE BELEID (4/2/B)

Die nuwe Munisipale Personeelregulasies noodsaak die samestelling van 'n aantal nuwe beleide, asook die hersiening van bestaande beleide om te voldoen aan die vereistes soos bepaal deur die Regulasies.

Die konsep beleide is aan die Arbeidsforum voorgelê en beide vakbonde – Imatu en Samwu – het geleentheid gehad om daarop kommentaar/insette te lewer. Die finale konsep beleide is op 21 Julie 2022 aan die vakbonde voorgelê en word die beleide aan die Uitvoerende Burgemeesterskomitee aanbeveel vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde Waarnemings-toelaebeleid goedkeur met ingang van 1 Oktober 2022 met inagneming van die vakbonde se besware;
- (b) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Diensuitrede-bestuursbeleid goedkeur met ingang van 1 Oktober 2022;
- (c) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Induksiebeleid goedkeur met ingang van 1 Oktober 2022;
- (d) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Skaarsvaardigheidsbeleid goedkeur met ingang van 1 Oktober 2022;
- (e) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe Opvolgbeplanningsbeleid goedkeur met ingang van 1 Oktober 2022;
- (f) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde Oortydbeleid goedkeur met ingang van 1 Oktober 2022;
- (g) Dat die Uitvoerende Burgemeesterskomitee die aangehegte Hervestigingsbystandbeleid vir Nuwe Werknemers goedkeur met ingang van 1 Oktober 2022;
- (h) Dat kennis geneem word dat die delegasies voortspruitend uit die betrokke beleide voorgelê sal word aan die Raad aan die einde van Mei 2023 as deel van die Delegasiestelsel.

7.5 KAAPSE/WESKUS SWARTLAND TOERISME ORGANISASIE, 2021/2022: VERSKEIE VERSLAE (9/1/3/2/1)

Die betrokke verslae van die Kaapse/Weskus Swartland Toerisme-organisasie ten opsigte van die 2021/2022 finansiële jaar word aan die Uitvoerende Burgemeesterskomitee voorgelê ingevolge die bepalinge van die Raad se Diensvlakkooreenkomst met die organisasie vir die uitvoering van die toerismefunksie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

Dat kennis geneem/...

7.3/...

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

- (a) That the attached Contract Management Policy be approved for implementation with effect from 1 October 2022;
- (b) That it be noted that the delegations arising from the policy will be included in the Municipal Manager's system of delegations, and will be tabled in Council at the end of May 2023 for cognisance.

7.4 HUMAN RESOURCES: NEW POLICY AND REVISION OF EXISTING POLICY (4/2/B)

The New Municipal Personnel Regulations necessitate the drawing up of a number of new policies, as well as the revision of the existing policies in order to comply with the requirements determined by the Regulations.

The draft policies were submitted to the Labour Forum and both unions – Imatu and Samwu – had the opportunity to comment/provide input. The final draft policies were submitted to the unions on 21 June 2022 and the policies are submitted to the Executive Mayor's Committee for consideration and approval.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee approve the attached amended Acting Allowance Policy with effect from 1 October 2022 taking cognisance of the unions' objections;
- (b) That the Executive Mayoral Committee approve the attached new Exit Management Policy with effect from 1 October 2022;
- (c) That the Executive Mayoral Committee approve the attached new Induction Policy with effect from 1 October 2022;
- (d) That the Executive Mayoral Committee approve the attached new Scarce Skills Policy with effect from 1 October 2022;
- (e) That the Executive Mayoral Committee approve the attached new Succession Planning Policy with effect from 1 October 2022;
- (f) That the Executive Mayoral Committee approve the attached amended Overtime Policy with effect from 1 October 2022;
- (g) That the Executive Mayoral Committee approve the attached Relocation Assistance Policy for New Employees with effect from 1 October 2022;
- (h) That cognisance is taken that the delegations arising from the policies concerned will be submitted to Council at the end of May 2023 as part of the System of Delegation.

7.5 CAPE/WEST COAST SWARTLAND TOURISM ORGANIZATION, 2021/2022: VARIOUS REPORTS (9/1/3/2/1)

The relevant reports from the Cape/West Coast Swartland Tourism Organization in respect of the 2021/2022 financial year were submitted to the Executive Mayor's Committee in accordance with the requirements of the Council's Service Level Agreement with the organization for the delivery of the tourism function.

RESOLUTION

(proposed by clr N Smit, seconded by ald T van Essen)

That cognisance be/...

7.5/...

Dat kennis geneem word van:

- (a) Die inhoud van die verslag deur die voorsitter;
- (b) Die sleutelprestasie-areas, soos gemeet vanaf 1 Julie 2021 tot 30 Junie 2022;
- (c) Die inhou van die finansiële state vir die 2021/2022 finansiële jaar.

7.6 RIEBEEK KASTEEL: "THE OUKLOOF HERITAGE LEGACY" (17/13/3)

'n Versoek is ontvang dat die Munisipaliteit die erfenisprojek – "The Oukloof Heritage Legacy" – ondersteun. Die projek behels, onder andere, die oprigting van 'n gedenksteen op die Riebeeck Kasteel dorpsplein ter herdenking van daardie persone wat gedurende 1965 met geweld uit hul huise verwyder is.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die Munisipaliteit sy steun vir *The Oukloof Heritage Legacy* projek uitspreek, onderhewig daaraan dat alle publieke deelname en wetlike vereistes nagekom sal word, waar toepaslik.

7.7 UITSTAANDE DEBITEURE: AUGUSTUS 2022 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Augustus 2022.

7.8 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Augustus 2022 soos met die sakelys gesirkuleer.

7.9 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTEL VAN 11 KV, N7 VOERDER 1, STROOMTRANSFORMATOR BY DIE KLIPFONTEIN SUBSTASIE (8/1/B/2)

Daar is vasgestel dat die 11kV stroomtransformator van die N7 voerder 1 in die Klipfontein-substasie besig was om te faal. Die stroombrekers is vervaardig en geïnstalleer deur ABB en is lg. ontbied. Daar is gevind dat die insulasie van die stroomtransformator besig was om te faal wat kon lei tot 'n kortsluiting. Herstelwerk is dringend benodig.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om nie tenders in te win nie, maar die kwotasie vir die dringende herstelwerk aan die 11kV stroomtransformator van ABB ten bedrae van R90 896.00 (VAT uitgesluit) te aanvaar;

(c)/...

7.5/...

That cognisance be taken of:

- (a) The content of the Chairman's report;
- (b) The key performance areas as measured for the period 1 July 2021 to 30 June 2022;
- (c) The contents of the financial statements for the 2021/22 financial year.

7.6 RIEBEEK KASTEEL: "THE OUKLOOF HERITAGE LEGACY" (17/13/3)

A request has been received that the Municipality supports the heritage project - "The Oukloof Heritage Legacy". The project contains, inter alia, the erection of a memorial on the Riebeeck town square in remembrance of those persons who were removed violently from their homes during 1965.

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

That the Municipality expresses its support for The Oukloof Heritage Legacy project, subject thereto that all public participation and legislative requirements shall be complied with where applicable.

7.7 OUTSTANDING DEBTORS: AUGUST 2022(5/7/1/1)

A complete list of outstanding debtors was circulated with the agenda.

RESOLUTION

(proposed by clr N Smit, seconded by ald T van Essen)

That cognisance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for August 2022.

7.8 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That cognisance be taken of the state of outstanding insurance claims up to and including 31 August 2022 as circulated with the business list.

7.9 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO 11 KV, N7 FEEDER 1, DISTRIBUTION TRANSFORMER AT THE KLIPFONTEIN SUBSTATION (8/1/B/2)

It was confirmed that the 11kV distribution transformer of the N7 feeder 1 in the Klipfontein Substation was about to fail. The circuit breakers were manufactured and installed by ABB and the latter were called in. It was discovered that the insulation of the distribution transformer was about to fail which could have led to a short. Repairs were urgently needed.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite tenders but to approve the acceptance of the quotation for the emergency repair of the 11kV circuit breaker by the company ABB for the amount of R90 896.00 excluding VAT;

(c)/...

7.9/...

- (c) Dat die redes vir die afwyking van die voorkeurverkrygingsprosedures ten einde 'n noodsituasie af te weet, as volg aangeteken word:
- (i) As die herstelwerk nie gedoen word deur 'n kundige van die spesifieke stroomtransformator nie, bestaan die risiko dat aangrensende munisipale infrastruktuur beskadig sal word;
 - (ii) Die risiko dat die bestaande 11kV netwerk oorbelaai sal word;
 - (iii) Die risiko dat 'n ander 11kV voerder ook buite werking mag raak kan ontwrigting van elektrisiteitstoevoer na Tafelzicht, Panorama, Mount Royl en Wesbank veroorsaak;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R90 896,00 (BTW uitgesluit) teen posnommer 9/117-547-342 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.10 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTELWERK AAN VOLVO-VOORLAAIER (8/1/B/2)

Die Volvo-voorlaaier (FEL) is een van die belangrike komponente van die toerusting wat benodig word vir die opruiming van onwettige rommel storting in die munisipale gebied. Daar is gevind dat die remme van die voorlaaier nie voldoende funksioneer nie en dringende herstelwerk is benodig.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die Volvo voorlaaier deur *Babcock Equipment* ten bedrae van R49 276.12 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
- (i) Die omvang van die werk wat *Babcock Equipment* aan die masjien gedoen het om die foutiewe komponente te kan inspekteer en 'n kwotasie op te stel;
 - (ii) Dit sal onprakties wees om die amptelike verkrygingsprosesse te volg, aangesien dit die versameling en opstelling van die foutiewe komponente en die vervoer van die FEL na 'n ander werkwinkel sal vereis; en
 - (iii) Die feit dat *Babcock Equipment* die gemagtigde diensagent vir Volvo-toerusting in die Wes-Kaap is.
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R49 276.12 (BTW uitgesluit) teen posnommer 9/241-1253-709 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN DIE VULLISVERWYDERINGSVRAGMOTOR, CK 44823 (8/1/B/2)

Die betrokke vullisverwyderingsvoertuig, CK 44823, word gebruik vir die verwydering van vaste afval in die munisipale gebied.

Besluit/...

7.9/...

- (c) That the reasons for the deviation from the prescribed procurement process to alleviate the emergency situation be recorded as follows:
- (i) If the breakdown is not repaired by experts on the specific circuit breaker panel there is a risk of damage to adjacent municipal infrastructure;
 - (ii) The risk of overload on the existing 11kV network;
 - (iii) The risk of failure of another 11kV feeder can disrupt the electrical supply to the Tafelzicht, Panorama, Mount Royal and Wesbank areas;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/117-547-342 and that there was sufficient funding available for the order in the amount of R90 896.00 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when they are compiled.

7.10 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: REPAIRS TO THE VOLVO FRONT END LOADER (8/1/B/2)

The Volvo front end loader (FEL) is one of the important components of the equipment needed for the clearing up of illegal refuse dumping in the municipal area. It was discovered that the brakes on the front end loader were not functioning properly and urgent repairs were necessary.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve repairs to the Volvo front-end loader by Babcock Equipment;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
- (i) The extent of work Babcock Equipment has done on the machine to be able to inspect the faulty components and prepare a quotation;
 - (ii) It would be impractical to follow the official procurement processes as it would require re-assembly and re-fitting of the faulty components and transporting the FEL to a different work shop; and
 - (iii) The fact that Babcock Equipment is the authorised service agent for Volvo equipment in the Western Cape;
- (d) That it be noted that the expenditure was allocated to mSCOA Code: 9/241-1253-709 and that there is sufficient funding available for the quoted amount of R49,276.12 (excluding VAT);
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.11 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIRS TO THE REFUSE REMOVAL TRUCK, CK 44823 (8/1/B/2)

The relevant refuse removal truck, CK 44823, is used for the removal of solid waste in the municipal area.

Resolution/...

7.11/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die vullisverwyderingsvragmotor, CK 44823, deur *Transtech* ten bedrae van R101 624.90 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) die vragmotor sou vir 'n geruime tyd buite werking wees indien die normale verkrygingsproses gevolg is;
 - (ii) voormelde sou aanleiding gegee het tot 'n onderbreking in die vullisverwyderingsdiens met gepaardgaande openbare gesondheids-risiko's;
 - (iii) die herstelwerk aan die vragmotor is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R101 624.90 (BTW uitgesluit) teen posnommer 9/241-1253-709 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.12 DIREKTEUR: ELEKTRIESE INGENIEURSDIENSTE: AANWYSING TOT SALGA ENERGY REFERENCE GROUP (16/2/1/1/1)

'n Skrywe is vanaf SALGA ontvang waarin kennis gebied word van die aanwysing van die Direkteur: Elektriese Ingenieursdienste tot die SALGA *Electricity Reference Group*.

Verteenwoordigers op die SALGA ERG word aangewys op grond van hulle kennis, kundigheid en ondervinding van die industrie, aangesien die hoofdoel van die SALGA ERG is om kundige advies te voorsien in die ontwikkeling van volhoubare dienslewingsmodelle vir die elektrisiteitsbedryf.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat daar kennis geneem word van, en goedkeuring verleen word vir die Direkteur: Elektriese Ingenieursdienste se aanwysing tot die SALGA *Electricity Reference Group*.

7.13 GRATIS BESKIKBAARSTELLING VAN TWEË GRAFTE, MOORREESBURG (16/6/5)

Die munisipale swembaddens word gesluit gedurende die wintermaande en slegs van tyd tot tyd besoek vir roetine herstelwerk. Daar is op 9 September 2022 afgekom op die lyke van twee seuns in die Moorreesburg munisipale swembad. Die aanduiding is dat die seuns onwettig toegang tot die perseel verkry en verdrink het.

'n Versoek is ontvang om die families van die oorledenes by te staan deur die gratis beskikbaarstelling van twee grafte by die Moorreesburg-begraafplaas.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die tragiese voorval by die Moorreesburg swembad waar twee jong seuns tussen 8 en 9 September 2022 verdrink het;
- (b) Dat kennis geneem word van die optrede deur die Munisipale Bestuurder om twee grafte gratis aan die families van die seuns beskikbaar te stel, omrede:

7.11/...

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve repairs of the waste removal truck CK44823, for the amount of R 101 624.90 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The truck would have been left out of service for an extended period of time;
 - (ii) This would have resulted in a failure in the waste removal services capacity and public health risks;
 - (iii) The repair works to the truck therefore is handled as an emergency;
- (d) That it be noted that the expenditure was allocated mSCOA Code: 9/241-1253-709 and that there is sufficient funding available for the quoted amount of R 101 624.90 excluding VAT;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements when compiled.

7.12 DIRECTOR: ELECTRICAL ENGINEERING SERVICES: APPOINTMENT TO SALGA ENERGY REFERENCE GROUP (16/2/1/1/1)

A letter was received from SALGA which confirmed the appointment of the Director: Electrical Engineering Services to the SALGA *Electricity Reference Group*. Representatives on the SALGA ERG are appointed on the grounds of their knowledge, skill and experience in the industry, because the main purpose of the SALGA ERG is to provide skilled advice in the development of sustainable service delivery models for the electricity industry.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That the Director: Electrical Engineering Services' appointment to the SALGA Electricity Reference Group be noted and approved.

7.13 PROVISION OF TWO FREE GRAVES, MOORREESBURG (16/6/5)

The municipal swimming pools are closed during the winter months and only visited from occasionally for routine maintenance. On 9 September 2022 the bodies of two boys were discovered in the Moorreesburg municipal swimming pool. The indication is that the boys gained illegal entry to the property and drowned.

A request has been received from the families of the deceased to support them in providing two free graves in the Moorreesburg cemetery.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That the Executive Mayoral Committee notes the tragic incident at the Moorreesburg Swimming Pool when two young boys drowned between 08/09 September 2022;
- (b) That the Executive Mayoral Committee notes the action of the Municipal Manager who made two graves available free of charge to the families of the boys for the following reasons:

7.13/(b)...

- (i) die seuns albei uit huishoudings kom wat sosio-ekonomiese probleme ervaar;
- (ii) die Munisipaliteit indirek gekoppel word aan die voorval, aangesien dit by 'n munisipale sport-/ontspanningsfasiliteit plaasgevind het;
- (c) Dat die optrede deur die Munisipale Bestuurder in hierdie verband gekondoneer word;
- (d) Dat die voormelde besluit deur die Uitvoerende Burgemeesterskomitee, geensins daarop dui dat die Munisipaliteit enige verantwoordelikheid aanvaar vir die tragiese verdrinking van die twee seuns nie.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.13(b)/...

- (i) The boys both come from households that experience socio-economic difficulties; and
- (ii) The Municipality is indirectly linked to the incident as it occurred at a Municipal sport/recreational facility;
- (c) That the Executive Mayoral Committee condones the action of the Municipal Manager in this regard;
- (d) That the aforementioned decision by the Executive Mayor's Committee in no way suggests that the Municipality accepts any responsibility for the tragic drowning of the two boys.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 14 SEPTEMBER 2022 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Ondervoorsitter, rdl N Smit

Penxa, B J Van Zyl, M (rdd)
Pypers, D C Vermeulen, G
Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Openbare Dienste, mnr. J Spies
Hoof: Wetstoepassing/Verkeersdienste, mnr. N Matthys
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en open die vergadering met skriflesing en gebed.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdle T van Essen, I S le Minnie, E C O'Kennedy, M A Rangasamy, A K Warnick, die Direkteur: Beskermingsdienste, mnr P A C Humphreys en die Direkteur: Siviële Ingenieursdienste, mnr L D Zikmann.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 10 AUGUSTUS 2022

BESLUIT

(voorgestel deur rdd M van Zyl, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 10 Augustus 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.



MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 14 SEPTEMBER 2022 AT 10:00

PRESENT:

COUN CILLORS:

Deputy Chairperson, cllr N Smit

Penxa, B J Van Zyl, M (ald)
Pypers, D C Vermeulen, G
Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Electrical Engineering Services, mr T Möller
Manager: Public Services, mr. J Spies
Head: Law Enforcement/Traffic Services, mr. N Matthys
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and open the meeting with a scripture reading and a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllrs T van Essen, I S le Minnie, E C O'Kennedy, M A Rangasamy, A K Warnick, the Director: Protection Services, mr P A C Humphreys and the Director: Civil Engineering Services, mr L D Zikmann.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 10 AUGUST 2022

RESOLUTION

(proposed by ald M van Zyl, seconded by cllr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finance Committee) held on 10 August 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

RESOLUTION

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JULIE 2022

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Julie 2022.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 SALGA: IGR-WERKGROEP GEHOU OP 16 AUGUSTUS 2022

Die Uitvoerende Burgemeester gee terugvoering oor die SALGA IGR-werkgroep wat op 16 Augustus 2022 gehou is.

Die Uitvoerende Burgemeester lig die lede in oor die onderwerpe wat bespreek was, nl:

- Onbefondsde mandate
- IGRFA wysigings
- die herbepaling van Munisipale Dienste
- Die *Upper Limits* van Raadslede

Adisionele inligting word deur die Munisipale Bestuurder gegee.

BESLUIT

Dat kennis geneem word van die terugvoer van die SALGA IGR-werkgroep wat op 16 Augustus 2022 gehou is.

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: JULIE 2022

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdd M van Zyl, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direkoraat Korporatiewe Dienste vir Julie 2022.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JULIE 2022

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Finansiële Dienste om belangrike aspekte uit te wys.

Die Direkteur: Finansiële Dienste beklemtoon die onderstaande punte, nl:

- Vir Julie 2022 is die Inkomste, R108 442 008 en die Uitgawes, R23 843 713, met 'n rekeningkundige surplus van R84 598 295, vergeleke met die begrote surplus van R59 328 315.

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JULY 2022

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by ald M A Rangasamy, seconded by cllr E C O'Kennedy)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for July 2022.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

6.1 SALGA: IGR WORKING GROUP HELD ON 16 AUGUST 2022

The Executive Mayor gave feedback on the SALGA IGR working group held on 16 August 2022.

The Executive Mayor informed the members about the topics that were discussed, namely:

- Unfunded mandates
- IGRFA amendments
- the redetermination of Municipal Services
- The Upper Limits of Councillors

Additional information were given by the Municipal Manager.

RESOLUTION

That the feedback of the SALGA IGR Working Group held on 16 August 2022 be noted.

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MONTHLY REPORT: JULY 2022

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by ald M van Zyl, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Directorate Corporate Services for July 2022.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JULY 2022

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Financial Services, mr M A C Bolton, to point out important aspects.

The Director: Financial Services highlighted the points below, namely:

- For July 2022, the Income is R108 442 008 and the Expenditure is R23 843 713, with an accounting surplus of R84 598 295, compared to the budgeted surplus of R59 328 315.

- In vergelyking met die vorige jaar staan die beleggings vir Julie op R 580 miljoen in vergelyking met R 560 miljoen in die vorige jaar.
- Rakende die raad se eksterne lenings, sal die balans van R 99 miljoen aan die einde van Desember 2022 met ongeveer R 5 miljoen verminder word.
- Met betrekking tot die debiteureverslag vir die maand Julie 2022 was daar 'n betalingskoers van 105%.
- Die totale uitstaande skuld is minder as 5% van die raad se totale munisipale inkomste.
- Die Raad se totale deernisregister is byna 42% van sy totale residensiële huishoudings, baie meer as sommige ander munisipaliteite.

BESLUIT

(op voorstel van rdl D C Pypers, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Julie 2022.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL N SMIT
ONDERVOORSITTER

- Compared to the previous year, the investments for July stand at R 580 million compared to R 560 million in the previous year.
- Regarding the council's external loans, the balance of R 99 million at the end of December 2022 will be reduced by approximately R 5 million.
- In relation to the debtors report for the month of July 2022 there was a payment rate of 105%.
- The total outstanding debt is less than 5% of the council's total municipal income.
- The Council's total compassionate register is almost 42% of its total residential households, much more than some other municipalities.

RESOLUTION

(proposed by cllr D C Pypers, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Director Financial Services for July 2022.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR N SMIT
DEPUTY CHAIRPERSON



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 14
SEPTEMBER 2022 OM 10:55**

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl R J Jooste

Bess, D G	Smit, N
Duda, A A	Stanley, B J (rdh)
Fortuin, C	Van Zyl, M (rdd)
Pieters, C	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Openbare Dienste, mnr. J Spies
Hoof: Wetstoepassing/Verkeersdienste, mnr. N Matthys
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl T van Essen, E C O'Kennedy, A K Warnick, die
Direkteur: Beskermingsdienste, mnr P A C Humphreys en die Direkteur: Siviele Ingenieursdienste,
mnr L D Zikmann.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN
ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 10 AUGUSTUS 2022**

BESLUIT
(voorgestel deur rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste)
gehou op 10 Augustus 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JULIE 2022



**MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO
COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 14 SEPTEMBER
2022 AT 10:55**

PRESENT:

COUNCILLORS:
Chairperson, cllr R J Jooste

Bess, D G	Smit, N
Duda, A A	Stanley, B J (rdh)
Fortuin, C	Van Zyl, M (ald)
Pieters, C	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Electrical Engineering Services, mr T Möller
Manager: Public Services, Mr. J Spies
Head: Law Enforcement/Traffic Services, Mr. N Matthys
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil
and Electrical Services.

Apologies received from cllrs T van Essen, E C O'Kennedy, A K Warnick, the Director: Protection
Services, mr P A C Humphreys and the Director: Civil Engineering Services, mr L D Zikmann.

2. MINUTES

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL
SERVICES COMMITTEE) HELD ON 10 AUGUST 2022**

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on
10 August 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JULY 2022

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Bestuurder: Openbare Dienste gee – onder andere – inligting deur insake die die stand van die damvlakke van Voëlklei- en Paardenbergdam.

Die Bestuurder: Openbare Dienste meld dat die reënval tot op hede laag is in vergelyking met die vorige jare se reënval en die langtermyn gemiddeld. Swartland Munisipaliteit het sy kommer uitgespreek teenoor die Departement van Water en Sanitasie aangaande die lae damvlakke.

Rdl C Fortuin lig die lede in oor die twee skoliere se lyke wat in die munisipale swembad in Moorreesburg gevind is op Vrydag 9 September 2022. Sy versoek dat daar ondersoek ingestel word oor die insident en dat die Munisipaliteit dit moet oorweeg om die ouers van die oorledenes ondersteuning te gee.

Die Munisipale Bestuurder meld dat hy bovermelde insident met die Uitvoerende Burgemeester sal bespreek en besluit sal word tot op watter mate Swartland Munisipaliteit ondersteuning aan die families van die oorledenes sal gee.

BESLUIT

(op voorstel van rdh B J Stanley, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direkoraat Siviele Ingenieursdienste vir Julie 2022.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Elektriese Ingenieursdienste, mnr T Möller, om belangrike aspekte uit te wys.

BESLUIT

(op voorstel van rdh B J Stanley, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direkoraat Elektriese Ingenieursdienste vir Julie 2022.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the montly report as circulated with the agenda.

The Director: Civil Engineering Services, Mr L D Zikmann provided, among other matters, information regarding the rainfall in the Swartland municipal area.

The Manager: Public Services provided - among other things - information regarding the state of the dam levels of Voëlklei and Paardenberg Dam.

The Manager: Public Services reported that the rainfall to date is low compared to previous years' rainfall and the long-term average. Swartland Municipality has expressed its concern to the Department of Water and Sanitation regarding the low dam levels.

Cllr C Fortuin informed the members about the bodies of the two scholars that were found in the municipal swimming pool in Moorreesburg on Friday 9 September 2022. She requested that an investigation be launched into the incident and that the Municipality should consider contacting the parents of the deceased to give support.

The Municipal Manager stated that he will discuss the above incident with the Executive Mayor and it will be decided to what extent Swartland Municipality will provide support to the families of the deceased.

RESOLVED

(proposed by ald B J Stanley, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for July 2022.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Electrical Engineering Services, Mr T Möller, to point out important aspects.

RESOLUTION

(proposed ald B J Stanley, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for July 2022.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR R J JOOSTE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 14 SEPTEMBER 2022 OM 11:26

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Booyesen, A M	Pypers, D C
De Beer, J M	Smit, N
Ngozi, M	Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Openbare Dienste, mnr. J Spies
Hoof: Wetstoepassing/Verkeersdienste, mnr. N Matthys
Komiteebeampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter, rdl G Vermeulen, reël dat die vergadering waargeneem word deur die ondervoorsitter, rdl D G Bess, weens gesondheidsprobleme.

Die ondervoorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdle I S le Minnie, M A Rangasamy, C Daniels, die Direkteur: Beskermingsdienste, mnr P A C Humphreys en die Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGSDIENSTE) GEHOU OP 10 AUGUSTUS 2022

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 10 Augustus 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE



MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 14 SEPTEMBER 2022 AT 11:26

PRESENT:

COUNCILLORS:

Chairperson, clir G Vermeulen
Deputy chairperson, clir D G Bess

Booyesen, A M	Pypers, D C
De Beer, J M	Smit, N
Ngozi, M	Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Electrical Engineering Services, mr T Möller
Manager: Public Services, mr. J Spies
Head: Law Enforcement/Traffic Services, mr. N Matthys
Committee Officer, ms S Willems

1. OPENING/APOLOGIES

The chairperson, clir G Vermeulen, arranged for the meeting to be observed by the deputy chairperson, clir D G Bess, due to health problems.

The deputy chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from clirs I S le Minnie, M A Rangasamy, C Daniels, the Director: Protection Services, mr P A C Humphreys and the Director: Civil Engineering Services, mr L D Zikmann.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 10 AUGUST 2022

RESOLUTION

(proposed by clir D C Pypers, seconded by ald M A Rangasamy)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 10 August 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JULY 2022

5.1 MAANDVERSLAG: JULIE 2022

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur Ontwikkelingsdienste gee inligting deur insake die beplande projekte deur gemeenskapsontwikkeling gedurende September.

Verder gee die Direkteur Ontwikkelingsdienste 'n opsomming rakende die onderskeie behuisingsprojekte.

Rdl A M Booysen spreek haar kommer uit oor die De Hoop behuisingsprojek, wat gepaard gaan met die instandhouding van die huise.

Na aanleiding van 'n bespreking insake die prosesse wat gepaardgaan met die implementering van behuisingsprojekte, word versoek deur rdl N Smit dat 'n werkwinkel met raadslede gehou word deur die behuisingsafdeling.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Julie 2022.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 10 Augustus 2022.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL D G BESS
ONDERVOORSITTER

The chairperson tabled the monthly report.

The Director of Development Services gave information regarding the planned projects by community development during September.

Furthermore, the Director of Development Services gave a summary regarding the respective housing projects.

Cllr A M Booysen expressed her concern about the De Hoop housing project, which is accompanied by the maintenance of the houses.

Following a discussion regarding the processes that accompany the implementation of housing projects, it is requested by cllr N Smit that a workshop with councillors be held by the housing department.

RESOLUTION

(proposed by cllr J M de Beer, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Directorate Development Services for July 2022.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 10 August 2022.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR D G BESS
DEPUTY CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 14 SEPTEMBER 2022 OM 12:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl

Bess, D G	Papier, J R
De Beer, J M	Pieters, C
Fortuin, C	Stanley, B J (rdh)
Jooste, R J	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
 Direkteur: Finansiële Dienste, mnr M A C Bolton
 Direkteur: Korporatiewe Dienste, me M S Terblanche
 Direkteur: Ontwikkelingsdienste, me J S Krieger
 Direkteur: Elektriese Ingenieursdienste, mnr T Möller
 Bestuurder: Openbare Dienste, mnr. J Spies
 Hoof: Wetstoepassing/Verkeersdienste, mnr. N Matthys
 Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die Ondervoorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl I S le Minnie, A K Warnick, C Daniels, die Direkteur: Beskermingsdienste, mnr P A C Humphreys en die Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 10 AUGUSTUS 2022

BESLUIT

(voorgestel deur rdl D G Bess, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 10 Augustus 2022 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JULIE 2022



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 14 SEPTEMBER 2022 AT 12:00

PRESENT:

COUNCILLORS:

Chairperson, ald M van Zyl

Bess, D G	Papier, J R
De Beer, J M	Pieters, C
Fortuin, C	Stanley, B J (ald)
Jooste, R J	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
 Director: Financial Services, mr M A C Bolton
 Director: Corporate Services, ms M S Terblanche
 Director: Development Services, ms J S Krieger
 Director: Electrical Engineering Services, mr T Möller
 Manager: Public Services, mr. J Spies
 Head: Law Enforcement/Traffic Services, mr. N Matthys
 Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from clrs I S le Minnie, A K Warnick, C Daniels, the Director: Protection Services, mnr P A C Humphreys and the Director: Civil Engineering Services, mnr L D Zikmann.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 10 AUGUST 2022

BESLUIT

(proposed by clir D G Bess, seconded by clir R J Jooste)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 10 August 2022 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT JULY 2022

5.1.1 PRESTASIEVERSLAG
5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.2 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Hoof: Wetstoepassing/Verkeersdienste om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

BESLUIT

(op voorstel van rdl R J Jooste, gesekondeer deur rdl J M De Beer)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direkoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Julie 2022.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

5.1.1 PERFORMANCE REPORT
5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.3 FIRE FIGHTING

The chairperson tabled the monthly report which was circulated with the agenda and requested the Head: Law Enforcement/Traffic Services, mr. N Matthys, to highlight important aspects therein to councillors.

RESOLUTION

(proposed by cllr R J Jooste, seconded by cllr J M De Beer)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for July 2022.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M VAN ZYL
CHAIRPERSON



MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE VIRTUALLY HELD ON TUESDAY, 16 AUGUST 2022 AT 15:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
 Director: Financial Services, Mr M A C Bolton
 Senior Manager: Technical Services, Mr M J Swanepoel
 Manager: Supply Chain Management, Mr P Swart
 Director: Development Services, Ms J S Krieger
 Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

RESOLVED that cognisance is taken of the sub-delegation by the Director: Electrical Services to the Senior Manager: Technical Services.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 19 JULY 2022

RESOLVED

That the minutes of the Bid Adjudication Committee held on 19 July 2022 be approved.

3.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 26 JULY 2022

RESOLVED

That the minutes of the Bid Adjudication Committee held on 26 July 2022 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 12 AUGUST 2022

FOR COGNISANCE

4. MATTERS FOR DISCUSSION

4.1 TENDER T41/21/22: COMMUNITY DEVELOPMENT PROJECT: CONSTRUCTION OF PEDESTRIAN WALKWAYS AND RECREATIONAL PARK IN THE SWARTLAND MUNICIPAL AREA (8/2/21)

The tender entails the procurement of a suitable qualified civil engineering contractor for the following:

- (1) construction and/or upgrade of paved sidewalks along routes identified in the Malmesbury (Wesbank, Sunnyside and New Clair) Area.
- (2) A recreational park will be constructed, with various amenities included to service the community such as an outdoor gym area, play area, skate park and basketball/netball court.
- (3) Landscaping elements and the inclusion of benches are envisioned for this project.

4.1/...

The tender is compiled as a rates based tender and allows for works to be executed within the available budget for the 2022/23 Financial Year.

A total of ten tenders were received of which six tenders were disqualified – see table below for the evaluation in accordance with the 80/20 preferential procurement point system:

No.	TENDERER	CALCULATED TENDER AMOUNT (Including 15% VAT)	PREFERENTIAL POINTS			
			POINTS FOR PRICE	CONTRIBUTION LEVEL	PROCUREMENT POINT	TOTAL
1	Umzali Civils (PTY) Ltd	R 13 160 543.61	80.00	1	20	100.00
2	Martin and East (PTY) Ltd	R 13 250 000.00	79.46	1	20	99.46
3	Exeo Khokela (PTY) Ltd	R 13 716 001.59	76.62	1	20	96.62
4	Amandla Construction	R 15 990 548.75	62.80	1	20	82.80

RECOMMENDATION¹

- (a) That the rates supplied by *Umzali Civils (Pty) Ltd* for the Construction of non-motorised transport facilities (pedestrian sidewalks and walkways) and recreational park in Malmesbury be approved accordingly;
- (b) That the expense be allocated against vote number 9/110-470-268;
- (c) That matters relating to health and safety be handled by *AD Astra Health and Safety Services*;
- (d) That Clause 5.13 of the General Conditions of Contract 2015 be enforced for late completion;
- (e) That AECOM SA (PTY) Ltd Consulting Engineers be notified of the decision.

4.2 TENDER T66/21/22: PROVISION OF GRAPHIC DESIGN SERVICES TO SWARTLAND MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2025 (8/2/21)

Tender T66/21/22 invited tenders from suitably experienced service providers for the Provision of Graphic Design Services to Swartland Municipality for the Period ending 30 June 2025.

A total of eight tenders were received and one tender was disqualified – see table below for the preferential procurement evaluation:

BIDDER	TENDER PRICE	POINTS FOR PRICE	CONTRIBUTOR LEVEL	PREFERENCE POINTS	TOTAL POINTS
Mia du Plessis	R 12 000.00	80.00	0	0	80.00
Cinnabar Graphic Design cc	R 14 950.00	60.33	4	12	72.33
Solid Stuff Creative cc	R 17 500.00	43.33	0	0	43.33
WOT Projects	R 17 500.00	43.33	1	20	63.33
Ayakhawuleza Agencies (Pty) Ltd	R 23 500.00	3.33	1	20	23.33
Inkfish Design Studio	R 48 587.50	-163.92	4	12	-151.92
Ocra Business Projects	R 85 000.00	-406.67	0	0	-406.67

Recommendation/...

4.2/...

¹ Confirmed by the Municipal Manager on 17 August 2022

RECOMMENDATION²

- (a) That Tender T66/21/22 for the Provision of Graphic Design Services to Swartland Municipality for the period ending 30 June 2025 be awarded to *Mia Du Plessis* for the amount of R12 000 per month (Bidder not VAT registered);
- (b) That the project be funded from vote 9/201-269-891 (Communication);
- (c) That a formal agreement be entered into with Mia Du Plessis.

(sgd) M S TERBLANCHE
CHAIRPERSON

² Confirmed by the Municipal Manager on 17 August 2022



MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE VIRTUALLY HELD ON TUESDAY, 22 AUGUST 2022 AT 15:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
 Director: Financial Services, Mr M A C Bolton
 Director: Electrical Engineering Services, Mr T Möller
 Director: Development Services, Ms J S Krieger
 Manager: Supply Chain Management, Mr P Swart
 Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

None.

4. MATTERS FOR DISCUSSION

4.1 TENDER T62/21/22: BILL PAYMENT RECEIPTING SERVICES FOR SWARTLAND MUNICIPALITY FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2025 (8/2/2/1)

Tenders were invited for Bill Payment Receipting Services in the Swartland municipal area. The contract with the current service provider expired on 30 June 2022, but was extended to 30 September 2022.

It is recommended that a panel be appointed (the tender conditions allowed for a panel) in order to ensure a greater footprint of stores in the Swartland municipal area for ratepayers to pay their municipal bill. It was further decided to appoint the panel only for 1 year in order to assess the impact of the panel on the budget and practical considerations that cannot be foreseen at the beginning of the contract.

A discussion followed on the much higher tariffs of one tenderer and the fact, although tenderers are appointed to a panel, that no model exists to compare the tariffs of the various tenderers in order to determine the impact on the budget. As the tender document was not clear on the inclusion of banking costs in the tariff, the impact of Table 3 on the tendered tariffs must first be determined before the tender can be adjudicated.

RESOLUTION

That the item be referred back to the Bid Evaluation Committee.

4.2 TENDER T03/22/23: SUPPLY AND DELIVERY OF HIGH COMPACTION REL REFUSE COLLECTION TRUCK (8/2/2/2)

The High Compaction REL Refuse Collection Truck, CK43815, will go to auction in 2022/2023, as per the Swartland Municipality asset replacement policy, and needs to be replaced. Tenders were invited accordingly and a total of four tenders were received – see table below for the preferential procurement evaluation.

4.2/...

NR	TENDERER	TENDER AMOUNT VAT INCL	POINTS FOR PRICE	BBBEE		TOTAL PREFERENCE POINTS
				LEVEL	POINTS	
1	JB's Commercial (Pty) Ltd (Option 1)	R 3 181 323.00	80.00	2	18	98.00
2	Williams Hunt (Pty) Ltd	R 3 208 349.90	79.32	4	12	91.32
3	JB's Commercial (Pty) Ltd (Option 2)	R 3 345 773.00	75.86	2	18	93.86
4	FleetAfrica	R 3 823 026.50	63.86	1	20	83.86

RECOMMENDATION¹

- (a) That tender T03.22.23 for the supply and delivery of a high compaction REL refuse collection truck, Quester CWE330 with a Heil 5000 compactor, be awarded to JB's Commercial (Pty) Ltd for the amount of R 3 181 323.00 (R 2 772 318.00 VAT exclusive), and a delivery period of 12-20 weeks;
- (b) That the expense be allocated against vote number 9/104-77-749 for the replacement of CK43815.

4.3 TENDER T04/22/23: SUPPLY AND DELIVERY OF SMALL REFUSE REMOVAL TIPPER TRUCK (8/2/2/2)

Tenders were invited for the replacement of CK 27606, a Small Refuse Removal Tipper Truck.

A total of five tenders were received – see table below for the preferential procurement evaluation:

NR	TENDERER	TENDER AMOUNT VAT INCL	POINTS FOR PRICE	BBBEE		TOTAL PREFERENCE POINTS
				LEVEL	POINTS	
1	JB's Commercial (Pty) Ltd	R 653 696.00	80.00	2	18	98.00
2	FleetAfrica	R 777 474.43	64.85	1	20	84.85
3	Williams Hunt (Pty) Ltd	R 879 555.65	52.36	4	12	64.36
4	Matamba Supply Services	R 963 864.20	42.04	1	20	62.04
5	Key Spirit Trading 218 CC	R 1 476 438.00	-20.69	1	20	-0.69

RECOMMENDATION²

- (a) That tender T04.22.23 for the supply and delivery of a small refuse removal tipper truck, UD Kuzer RKE150, be awarded to JB's Commercial (Pty) Ltd for the amount of R 653 696.00 (R 569 546.00 VAT exclusive), and a delivery period of 8-12 weeks.
- (b) That the expense be allocated against vote number 9/104-506-458 for the replacement of CK 27606.

(sgd) M S TERBLANCHE
CHAIRPERSON

¹ Confirmed by the Municipal Manager on 24 August 2022

² Confirmed by the Municipal Manager on 24 August 2022



MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE VIRTUALLY HELD ON TUESDAY, 13 SEPTEMBER 2022 AT 15:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
 Director: Financial Services, Mr M A C Bolton
 Director: Civil Engineering Services, Mr L D Zikmann
 Manager: Supply Chain Management, Mr P Swart
 Director: Development Services, Ms J S Krieger
 Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 16 AUGUST 2022

RESOLVED

That the minutes of the Bid Adjudication Committee held on 16 August 2022 be approved.

3.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 22 AUGUST 2022

RESOLVED

That the minutes of the Bid Adjudication Committee held on 26 July 2022 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 6 SEPTEMBER 2022

FOR COGNISANCE

4. MATTERS ARISING FROM MINUTES

4.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 22 AUGUST 2022

4.1.1 ITEM 4.1: TENDER T62/21/22: BILL PAYMENT RECEIPTING SERVICES FOR SWARTLAND MUNICIPALITY FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2025 (8/2/21)

The municipality requested a tariff per transaction as well as tariffs for any additional services offered. Two of the bidders submitted tariffs and additional costs for bank charges. One bidder indicated that the bank charges are included in the tariff per transaction. It was therefore impossible to make a fair comparison of the tendered tariffs.

Resolution/...

4.1.1/...

RECOMMENDATION¹

That Tender T62/21/22 for the Bill Payment Receipting Services for Swartland Municipality for the period 1 July 2022 to 30 June 2025, be cancelled due to the fact that a fair comparison of the tendered tariffs could not be done for evaluation.

5. MATTERS FOR DISCUSSION

5.1 TENDER T65/21/22: NEW 132/11KV SUBSTATION IN THE DE HOOP AREA, MALMESBURY (PHASE 2) (16/2/4/2/1)

Tenders were invited for a new 132/11kV substation in the De Hoop area, Malmesbury (Phase 2).

A total of three tenders were received of which all tenders adhered to the tender requirements and tender specifications. The tender prices exceeds the available budget and the phase for the 2022/2023 needed to be scaled down in accordance with section C3.13 of the Tender Data included in the tender documentation.

The scaled down phase 2 project will be functional and the remainder of the project will be undertaken in further phases in forthcoming financial years.

The preferential procurement calculations in accordance with the 80/20 preference point system are indicated in the below table:

N o	Tenderer	Tender Price Including VAT	Points for Price	Contribution Level	Preferential Points	Total Points
1	VE Reticulation (Pty) Ltd	R33 920 115.31	80.00	1	20	100.00
2	Ampcor Khanyisa (Pty) Ltd	R38 770 381.07	68.56	1	0	68.56
3	Motheo Construction Group	R39 358 634.27	67.17	1	0	67.17

RECOMMENDATION²

- (a) That tender T65/21/22 for the construction of a new 132/11kV substation in the De Hoop area of Malmesbury (Phase 2) be awarded to *VE Reticulation (Pty) Ltd* for the scaled down amount of R23 640 708.71 (VAT included) / R20 557 138.01 (VAT excluded) with a completion period of 38 weeks, i.e. before the end of the 2022/2023 financial year;
- (b) That provision be made for escalation and ROE (5%) for the estimated amount of R1 182 035.43 (VAT included) / R1 027 861.99 (VAT excluded);
- (c) That the contract be financed by means of the 2022/2023 capital budget, vote 9/117-568-504 (INEP) and 9/117-377-231(CRR).

5.2 TENDER T02/22/23: SUPPLY AND DELIVERY OF TWO LIGHT MOTOR VEHICLES 1000-1600CC (8/2/2)

Tenders for the supply and delivery of two light motor vehicles were invited for the replacement of CK40701 VW City Golf (Finance) and CK18244 Nissan Tiida (Thusong Centre).

A total of five tenders were received of which one tender was disqualified – see table below for the preferential procurement evaluation:

Table/...

¹ Confirmed by the Municipal Manager on 14 September 2022

² Confirmed by the Municipal Manager on 14 September 2022

5.2/...

BIDDER	TENDER PRICE	POINTS FOR PRICE	CONTRIBUTOR LEVEL	PREFERENCE POINTS	TOTAL POINTS
Geat Services (Pty) Ltd	R 516 225.10	80.00	0	0	80.00
Williams Hunt	R 604 099.55	66.38	4	12	78.38
Motus Mazda Mitsubishi	R 639 980.00	60.82	0	0	60.82
Simunye Fleet Management (Pty) Ltd	R 671 741.48	55.90	0	0	55.90

RECOMMENDATION³

- (a) That tender T02/22/23 for the supply and delivery of 2x light motor vehicles (Nissan Almera 1.5 Acenta) be awarded to Geat Services Pty Ltd for the amount of R516 255.10 (VAT cannot be claimed on passenger vehicles) and a delivery period of 3 to 4 weeks;
- (b) That the expense be allocated to vote numbers:
 - (i) 9/121-98-763 – R258 112.55 – as replacement of CK 18244;
 - (ii) 9/119-267-763 – R258 112.55 – as replacement of CK 40701.

(sgd) **M S TERBLANCHE**
CHAIRPERSON

³ Confirmed by the Municipal Manager on 14 September 2022

ITEM 7.1 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOUD SAL WORD OP 27 OKTOBER 2022

ONDERWERP: AANVAARDING VAN VERORDENING INSAKE BEHEER OOR ONDERNEMINGS WAT DRANK AAN DIE PUBLIEK VERKOOP
SUBJECT: ADOPTION OF BY-LAW RELATING TO CONTROL OF UNDERTAKINGS THAT SELL LIQUOR TO THE PUBLIC

1. BACKGROUND

1.1 The following draft by-law (attached hereto) was introduced in Council on 25 August 2022:

- Swarthland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public

1.2 The draft by-law was published on the municipal website and in the local newspapers in both Afrikaans and English. No comments and/or objections were received by the closing date of 23 September 2022.

2. LEGISLATION

2.1 National legislation

2.1.1 The Constitution, Municipal Structures Act and Municipal Systems Act set the framework in terms of which a municipal council must pass by-laws.

2.1.2 The Constitution sets two basic requirements for municipal law-making:

- First, a by-law must have the support of the majority of all the councillors;
- Second, the community must have enjoyed the opportunity to have its say with regard to that by-law.

2.1.3 The following steps were taken in considering the draft by-law:

		Proposed timeframes
Step 1	A draft by-law is prepared by a councillor or a Committee of the council and must be introduced in the council.	Executive Mayoral Committee Meeting of 17 August 2022, introduced in Council on 25 August 2022
Step 2	The council must consult with the community with regard to the draft by-law. It must at least publish the by-law for comment by the public. Note: the municipality may use the ward committees to discuss the merits of a draft by-law.	Placement of media advertisement on 31 August 2022. Period of comment until 23 September 2022.
Step 3	The by-law is introduced in and debated by the council. Before passing a by-law, a council that has an executive committee or executive mayor, must first require that committee or mayor to give a report and recommendation on the by-law.	To be tabled in Council on 27 October 2022, via Executive Mayoral Committee (meeting on 18 October 2022).
Step 4	The Municipal council votes on the by-law, which – in terms of the Constitution – is to be carried by the majority of all councillors.	Council meeting 27 October 2022
Step 5	If passed by council, the by-law is published in the Provincial Gazette and becomes law on that date or a later date set in the by-law.	By

2.2 **Compliance with the By-law relating to the Conduct of Meetings**

The by-law is tabled for adoption by Council in accordance with paragraph 60 of the Swartland Municipality: By-law relating to the Conduct of Meetings (PG 8649 dated 19 August 2022).

2.3 Paragraph 60(1) determines that the following must be submitted by the Municipal Manager to the Executive Mayor –

Paragraph 60(1)(a) – (d)		Comments
(a)	A copy of the draft by-law	See attached – Annexure A
(b)	Copies of the advertisements in which the public was invited to make representations	See attached – Annexure B
(c)	Any comment received from the public	None
(d)	Any other comments or recommendations by the municipal manager	None

In accordance with paragraph 60(2)(a) the executive mayor must consider the report by the municipal manager and must submit a report to the council which sets out the following:

Paragraaf 60(2)(a)		Kommentaar
(i)	An executive summary of the draft by-law	See below
(iv)	Any relevant comments or proposals	None
(v)	A recommendation	See below

2.4 **Executive Summary of the draft by-law** (as was submitted in Council on 25 August 2022)

2.4.1 The by-law is to provide for the control of undertakings selling liquor to the public, also including unlicensed premises, in order to ensure a safe and healthy environment in the Swartland. Furthermore, to provide for days and hours of trade in liquor by licensed undertakings, and to provide for matters related thereto.

2.4.2 The by-law gives effect to the Municipality's mandate in terms of section 156(1)(a) read with Part B of Schedule 5 of the Constitution of the Republic of South Africa, 1996, i.e. to regulate undertakings that sell liquor to the public, as well as section 59 of the Western Cape Liquor Act, 2008 (Act 4 of 2008) that deals with municipalities' power to determine different trading days and hours for licensed businesses. Following recent events implying the improper control of undertakings that sell liquor outlets, especially on consumption premises, it is deemed essential to amend the existing by-law to also regulate all premises that sell liquor, especially in terms of safety measures.

2.4.3 Upon publication in the Provincial Gazette, the existing Swartland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public, as promulgated in Provincial Gazette No 7394 of 22 May 2015 will be repealed and replaced with the new by-law.

3. **RECOMMENDATION**

(by the Executive Mayoral Committee as per resolution dated 18 October 2022)

(a) That the following by-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette:

- Swartland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public

(b) That fines for offences of the by-law be determined by the Department of Justice.

AANBEVELING

(van die Uitvoerende Burgemeesterskomitee soos per besluit gedateer 18 Oktober 2022)

(a) Dat die volgende verordening aangeneem word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:

- Swartland Munisipaliteit: Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop

(b)/...

(b) Dat boetes vir oortredings van die verordening vasgestel word deur die Departement van Justisie.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems, SM5/Okttober 2022/Aanvaarding van verordening insake drankhandel_Raad

SWARTLAND MUNISIPALITEIT

KONSEPVERORDENING INSAKE BEHEER OOR ONDERNEMINGS WAT DRANK AAN DIE PUBLIEK VERKOOP

Kragtens die bepalings van artikel 156 van die Grondwet van die Republiek van Suid-Afrika, 1996, bepaal Swartland Munisipaliteit as volg:-

Inhoud

1. Woordomskrywing
2. Doel van verordening en toepassing
3. Handelsdae en -ure vir verkoop en verbruik van drank op gelisensieerde persele
4. Handelsdae en -ure vir verkoop van drank vir verbruik buite gelisensieerde persele.
5. Handelsdae en -ure vir die verkoop en verbruik van drank op en weg van gelisensieerde persele
6. Spesiale geleenthede en tydelike lisensies
7. Aanstelling van gemagtigde beamptes
8. Bepaling van tipe gelisensieerde perseel
9. Nakoming en afdwinging
10. Aansoek om verlengde handelsure
11. Voorkoming van onwettige drankverkope, en beslaglegging op drank
12. Vertoon van naamborde, en ander verpligtinge van lisensiehouer
13. Veiligheid en sekuriteit
14. Drankpersele moet wapenvry wees
15. Stoornisse
16. Beswaar teen hernuwing van lisensies
17. Appèl
18. Oortredings en boetes
19. Herroeping
20. Kort titel en inwerkingtrede

1. Woordomskrywing

In hierdie verordening, geniet die Engelse teks voorrang in die geval van 'n teenstrydigheid tussen die verskillende tekste, en tensy dit uit die samehang anders blyk, het die volgende woorde die volgende betekenisse-

“algemene sakegebied” 'n gebied hoofsaaklik gesoneer as algemene sake of enige ander ekwivalente gebruik, met die doel om ekonomiese aktiwiteit in 'n sakegebied en ontwikkelingskorridor te bevorder, en sluit 'n wye reeks grondgebruike soos sake-, residensiële en gemeenskapsgebruike in;

“die Wet” die Wes-Kaapse Drankwet, 2008 (Wet No. 4 van 2008), soos gewysig, saamgelees met relevante Regulasies;

“drank” drank soos gedefinieer in artikel 1 van die Wet;

“gelisensieerde” enige persoon wat gelisensieer is om drank ingevolge die Wet te verkoop en sluit enige gelisensieerde perseel, sakeonderneming, afsetpunt of grondgebruiksaktiwiteit van waar drank verkoop word, in;

“gelisensieerde perseel” ’n plek, grond, gebou of deel van ’n gebou ten opsigte waarvan ’n lisensie om drank te verkoop ingevolge die Wet uitgereik is en sluit ’n voertuig of vaartuig wat hoofsaaklik vir die vervoer van toeriste of passasiers gebruik word in;

“geslote dae” Kersdag en Goeie Vrydag;

“hotel” ’n eiendom gebruik as tydelike residensiële huisvesting vir verbygaande gaste waar verblyf of maaltye teen vergoeding verskaf word, en sluit in–

- (a) ’n restaurant of restaurante wat deel uitmaak van die hotel;
- (b) konferensie- en vermaakfasiliteite wat ondergeskik is aan en bykomstig is tot die hoofgebruik van die perseel as ’n hotel;
- (c) persele wat gelisensieer is om alkoholiese drank te verkoop vir verbruik op die eiendom,

maar sluit ’n buiteverbruikfasiliteit, instelling vir gaste-akkommodasie, woonhuis of wooneenheid uit;

“instelling vir gaste-akkommodasie” perseel gebruik as tydelike residensiële huisvesting vir, en sluit die voorsiening van maaltye aan, verbygaande gaste teen vergoeding in, en sluit ’n oorblyplek vir rugsakstappers, ’n bed-en-ontbyt-instelling, gastehuis en gasteplaas of lodge, asook fasiliteite vir besigheidsvergaderings, konferensies, byeenkomste of opleidingssessies van inwonende gaste in, maar sluit ’n hotel uit;

“kleinhoewe” ’n gebied hoofsaaklik as landelik gesoneer of enige ander ekwivalente sonering, met die doel om kleiner landelike eiendomme wat vir landboudoeleindes gebruik kan word te akkommodeer;

“landbougebied” ’n gebied hoofsaaklik vir landbou gesoneer of enige ander ekwivalente gebruik, met die doel om landbou aktiwiteit op ’n plaas as ’n belangrike ekonomiese, omgewings- en kulturele hulpbron te bevorder en te beskerm, waar beperkte voorsiening gemaak word vir nie-landbougebruike om aan eienaars ’n geleentheid te bied om die ekonomiese potensiaal van hulle eiendomme te vergroot, sonder om ’n beduidend negatiewe uitwerking op die primêre landbouhulpbron te veroorsaak;

“nywerheidsgebied” ’n gebied hoofsaaklik gesoneer as algemene nywerheid of enige ander ekwivalente gebruik, met die doel om alle vorme van nywerheid te huisves met inbegrip van vervaardiging en verwante verwerking, maar sluit skadelike of gevaarlike risiko-aktiwiteit uit;

“oorlas” enige handeling, versuim of toestand op ’n perseel, openbare plek of straat met inbegrip van enige gebou, struktuur, voertuig of vaartuig wat aanstootlik of gevaarlik is of wat inbreuk maak op die gewone gerief, gemak of vrede van ander persone of wat die veiligheid of gerief van persone nadelig kan beïnvloed;

”Owerheid” die Wes-Kaapse Drankowerheid ingestel ingevolge die Wet;

“residensiële gebied” ’n gebied hoofsaaklik gesoneer as residensieel of algemene residensiële of enige ander ekwivalente gebruik, met die doel om hoofsaaklik enkelgesinwone huise in lae- tot mediumdigtheidsbuurte te huisves, asook woongebiede van hoër digtheid en wat insluit beheerde geleenthede vir werkverskaffing van die huis af, addisionele wonings en gemengde gebruiksentwikkeling van lae intensiteit;

“sakeperseel” ’n gebou of eiendom vanwaar sake bedryf word en sluit dit ’n winkel, supermark, restaurant, kantoor, finansiële instelling en geboue vir dergelike gebruike in, maar nie ’n plek van samekoms, plek van vermaak, inrigting, diensstasie, openbare garage, nywerheid, nywerheidskorf, hinderbedryf, risiko-aktiwiteit, volwassevermaaklikheidsbedryf of drankwinkel in nie;

“sonering” wanneer dit as ’n selfstandige naamwoord gebruik word, ’n kategorie van riglyne wat die ontwikkeling van grond reguleer en wat die doel waarvoor die grond gebruik mag word en die grondgebruike of ontwikkelingsbestuurbepalings wat van toepassing is op die gemelde kategorie van riglyne, soos deur die Soneringskema bepaal word, uiteensit;

“soneringskema” ’n soneringskema wat ingevolge die Grondgebruikordonnansie 15 van 1985 Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning, soos gepubliseer in Provinsiale Kennisgewing No. 8226 van 2020 goedgekeur is asook die soneringskaart en register;

“spesiale geleentheid” ’n fondsinsamelingsgeleentheid ten bate van ’n opvoedkundige- of welsynsorganisasie, enige vertoning, sportbyeenkoms, kulturele byeenkoms of kunsuitvoering;

“sport- en gemeenskapsklub” ’n perseel of ’n fasiliteit gebruik vir die byeenkom van gemeenskaps- of burgerlike organisasies of verenigings, sportklubs of ander sosiale of ontspanningsklubs wat meestal nie vir wins bedryf word nie en gemeenskapsdiensklubs en gemeenskapsentrums of soortgelyke geriefsfasiliteite kan insluit, maar ’n nagklub uitsluit;

“Swartland Munisipaliteit” die Swartland Munisipaliteit gestig deur die Instellingskennisgewing gepubliseer in Provinsiale Kennisgewing No. 5589 van 2000, soos gewysig, en **“Munisipaliteit”** het ’n ooreenstemmende betekenis;

“tydelike lisensie” ’n tydelike lisensie wat deur die Owerheid uitgereik word aan-

- (a) die houer van 'n binneverbruiklisensie; of
- (b) in buitengewone omstandighede, aan die houer van 'n lisensie vir verbruik op en weg van die perseel;

“vermaaklikheidsplek” 'n plek hoofsaaklik gebruik vir kommersiële vermaak wat moontlik 'n relatief groot aantal mense kan lok, buite normale sake-ure bedryf word of op 'n gereelde grondslag musiek speel of joligheid veroorsaak, en sluit in 'n bioskoop, teater, pretpark, danssaal, gimnasium, totalisator of fasiliteit vir weddenskappe, dobbelsaal, karaoke-kroeg en nagklub;

“vonkelwyn” 'n bruiswyn verkry deur die gis van druiwe, hetsy deur natuurlike of kunsmatige proses, en wat sjampanje insluit;

“weeksdag” 'n dag van die week, uitgesonderd Saterdag en Sondag;

“woonbuurt sakegebied” 'n gebied hoofsaaklik gesoneer as plaaslike sake of gemengde gebruik of enige ander ekwivalente gebruik, met die doel om kommersiële en gemengde gebruiksentwikkeling van lae intensiteit te akkommodeer wat in plaaslike behoeftes aan geriefsgoedere, persoonlike diens of klein sakeondernemings voorsien of as 'n koppelvlak tussen algemene sakeonderneming, aanliggende residensiële gebied dien;

“wynmakery” sluit in persele of fasiliteite wat gebruik word by die vervaardiging van wyn en sodanige persele of fasiliteite sluit in fasiliteite vir die pars van druiwe en gis en veroudering van wyn, wynverkope en proelokale, vat- en stoorkamers, botteleerlokale, tenklokale, laboratoriums of kantore en ander bykomende of bykomstige fasiliteite verbonde aan die vervaardiging van wyn, wat kan insluit –

- (a) restaurante en ander voedseldienste; of
- (b) ondergeskikte handelsfasiliteite vir toergroepe of besoekers.

“wynwinkel” 'n plek waar verpakte drank verkoop word vir verbruik van die perseel af.

2. Doel van verordening en toepassing

(1) Om voorsiening te maak vir die beheer van ondernemings wat drank aan die publiek verkoop ten einde 'n veilige en gesonde omgewing in die Swartland te verseker; om voorsiening te maak vir dae en ure vir drankhandel deur gelisensieerde ondernemings wat drank aan die publiek verkoop; en om voorsiening te maak vir sake wat daarmee verband hou.

(2) Hierdie verordening is van toepassing op alle ~~gelisensieerde persele binne die jurisdiksie van die munisipaliteit.~~ persele wat binne die regsgebied van die munisipaliteit geleë is en waarop 'n drankhandelonderneming bedryf word, wat insluit:

- (a) ondernemings wat drank aan die publiek verkoop vir verbruik op die gelisensieerde perseel;

- (b) ondernemings wat drank aan die publiek verkoop vir verbruik weg van die gelisensieerde perseel; en
- (c) ondernemings wat drank aan die publiek verkoop vir verbruik op en weg van die gelisensieerde perseel.

3. Handelsdae en -ure vir verkoop en verbruik van drank op gelisensieerde persele

(1) 'n Gelisensieerde mag drank vir verbruik op die gelisensieerde perseel op die onderstaande dae en ure verkoop-

- (a) op enige dag van die week; en
- (b) gedurende die handelsure soos in die Bylae uiteengesit

(2) Ondanks subartikel (1), mag 'n hotel of instelling vir gaste-akkommodasie wat gelisensieer is om drank te verkoop, 'n kamerdiensfasiliteit te enige tyd van die dag aanbied.

(3) Ondanks die bepalings van hierdie verordening, mag 'n gelisensieerde soos bedoel in subartikel (1), vonkelwyn bedien –

- (a) van 08:00 vir sewe dae per week;
- (b) as deel van 'n maaltyd; en
- (c) aan gaste wat deel uitmaak van 'n georganiseerde funksie waar toegang beheer word.

(4) 'n Lisensiehouer wat drank vir verbruik op die gelisensieerde perseel verkoop, mag nie enige drankverbruik op die gelisensieerde perseel toelaat gedurende die tye wat drankverkope verbode is nie.

4. Handelsdae en -ure vir verkoop van drank vir verbruik buite weg van gelisensieerde persele

(1) 'n Gelisensieerde, met die uitsondering van wynmakerye en wynwinkels, mag drank vir verbruik buite die gelisensieerde perseel verkoop vanaf Maandag tot Saterdag vanaf 09h00 tot 20h00, maar nie op Sondag en geslote dae nie.

(1) Gelisensieerde wynmakerye en wynwinkels mag drank vir verbruik buite die perseel op die onderstaande dae en ure verkoop-

- (a) vanaf Maandag tot Saterdag vanaf 09:00 tot 20:00; en
- (b) op Sondag vanaf 09:00 tot 17:00, maar nie op geslote dae nie.

5. Handelsdae en –ure vir die verkoop en verbruik van drank op en weg van gelisensieerde persele

'n Lisensiehouer van 'n perseel waar drank vir verbruik op en weg van die gelisensieerde perseel verkoop mag word, mag drank gedurende die handelsure in artikel (3) en (4) verkoop.

56. Spesiale geleenthere en tydelike lisensies

Waar die Owerheid 'n aansoek om 'n spesiale geleentheidslisensie of 'n tydelike lisensie ingevolge artikel 48 van die Wet na die munisipaliteit verwys vir kommentaar of aanbeveling, mag die munisipaliteit 'n afwyking van die handelsure soos bepaal in die Bylae tot hierdie verordening, aanbeveel.

67. Aanstelling van gemagtigde beamptes

Die munisipaliteit mag enige beampte aanstel om die bepalings van hierdie verordening te implementeer en af te dwing.

78. Bepaling van tipe gelisensieerde perseel

Waar die definisie of kategorie van enige gelisensieerde perseeltipe, soos weerspieël in items 1 tot 6 van die Bylae tot hierdie verordening, onseker is of moeilik bepaal kan word, mag 'n gemagtigde beampte, soos bedoel in artikel 6, die definisie daarvan bepaal ten einde die handelsure wat daarop van toepassing is, te bepaal.

89. Nakoming en afdwinging

(1) 'n Gemagtigde beampte mag, vir die doeleindes om nakoming te verseker van die handelsure soos bepaal in hierdie verordening, op redelike tye enige gelisensieerde perseel of enige perseel ten opsigte waarvan 'n aansoek ingevolge hierdie verordening ingedien is, betree.

(2) Wanneer die gemagtigde beampte 'n perseel ingevolge hierdie artikel binnegaan, moet hy of sy hom- of haarself aan die persoon in beheer van die perseel identifiseer.

(3) 'n Gemagtigde beampte mag 'n voldoeningskennisgewing aan die gelisensieerde of enige persoon in beheer van 'n gelisensieerde of ongelisensieerde perseel bedien en 'n beroep op sodanige persoon doen om die bepalings van hierdie verordening na te kom.

(4) 'n Voldoeningskennisgewing moet die volgende stipuleer-

- (a) die bepalings van die verordening wat oortree word;
- (b) die handeling of versuim wat op nie-nakoming neerkom;
- (c) die stappe wat geneem moet word om die bepalings na te kom;
- (d) die datum of tyd waarop die bepalings nagekom moet word, waar van toepassing; en
- (e) die moontlike gevolge van nie-nakoming.

910. Aansoek om verlengde handelsure

(1) Ondanks die bepalings van artikel 3, mag die houer van 'n binneverbruiklisensie teen betaling van die voorgeskrewe fooi by die munisipaliteit aansoek doen om op 'n weeksdag (wat 'n publieke vakansiedag voorafgaan, uitgesonderd geslote dae) handel te dryf gedurende die ure soos neergelê in die Bylae vir 'n Vrydag en 'n Saterdag.

- (2) Die bepalings van subartikel (1) is nie van toepassing op houers van binneverbruik lisensies op persele in kategorieë 1 en 2 van die Bylae nie;
- (3) Aansoeke moet op die voorgeskrewe wyse ingedien word en moet ten minste 14 dae voor die datum waarop verlengde ure benodig word, ingedien word. Laat aansoeke sal nie oorweeg word nie.
- (4) Hoogstens drie aansoeke om verlengde handelsure sal per perseel per kalenderjaar sal oorweeg word.
- (5) Geen aansoek ingevolge subartikel (1) sal oorweeg of geprosesseer word gedurende die tydperk 1 Desember tot 15 Januarie van die volgende jaar nie.
- (6) Geen regte word verkry deur die gelisensieerde wat aansoek gedoen het om verlengde handelsure alvorens skriftelike goedkeuring deur hom of haar ontvang is nie.
- (7) Die munisipaliteit moet tydens oorweging van 'n aansoek vir verlengde handelsure oorweging skenk aan tersaaklike faktore wat die volgende mag insluit-
- (a) die geldigheid van die dranklisensie;
 - (b) waar van toepassing, die geldigheid van 'n besigheidslisensie wat ingevolge die Wet op Besighede van 1991 (Wet 71 van 1991) uitgereik is;
 - (c) liggingskategorie volgens die Bylae;
 - (d) vorige rekords van klagtes wat ondersoek en bevestig is ten opsigte van die twaalf maande wat 'n aansoek vir verlenging voorafgaan;
 - (e) die nabyheid van die gelisensieerde perseel aan omliggende residensieel-gesoneerde areas, kulturele-, godsdienstige- en opvoedkundige fasiliteite;
 - (f) die potensiele impak op die omliggende omgewing;
 - (g) of dit in die openbare belang is om 'n verlenging van handelsure goed te keur;
 - (h) 'n motivering van die aansoeker wat aandui –
 - (i) die moontlike risiko's vir die omliggende gemeenskap en die veroorsaking van geraas en ander oorlaste;
 - (ii) maatreëls om moontlike risiko's en oorlaste te beheer of te verminder; en
 - (iii) moontlike voordele wat verlengde handelsure vir die omliggende gemeenskap mag inhou;
- (8) By oorweging van die aansoek bedoel in subartikel (1) mag die munisipaliteit insette verkry vanaf-
- (i) die betrokke wykskomitee;
 - (ii) omliggende inwoners wat geaffekteer mag word;
 - (iii) die plaaslike Gemeenskapspolisiëringsforum;
 - (iv) die aangewese drankoffisier van die S.A. Polisiediens; en
 - (v) enige gemeenskapsorganisasie soos kerkgroepe, belastingbetalers-, of sakeforums.
- (9) Die munisipaliteit mag 'n goedkeuring vir verlengde handelsure goedkeur onderhewig aan voorwaardes en die grondslag van en beweegrede vir alle besluitneming moet genotuleer word.

11. Voorkoming van onwettige drankverkope, en beslaglegging op drank

(1) 'n Gemagtigde beampte kan die onwettige verkoop van drank voorkom of op drank beslag lê:

- (a) waar drank verkoop word vanaf 'n perseel waar drankverkope nie ingevolge die munisipale soneringskema toegelaat word nie; of
- (b) waar drank in stryd met hierdie verordening verkoop word; of
- (c) waar drank verkoop word buite die ure en dae wat in hierdie verordening neergelê word, of in stryd met die voorwaardes wat die Wes-Kaapse Drankowerheid of die munisipaliteit met betrekking tot daardie onderneming vasgestel het; en
- (d) deur die tydelike sluiting van die perseel en/of beslaglegging op enige drank op die perseel ingevolge die munisipaliteit se standaardbedryfsprosedure vir beslaglegging en die bepalinge oor deursoeking en beslaglegging in die Strafproseswet, 1977 (Wet 51 van 1977).

(2) Waar die verkoop van drank voorkom word en daar beslag gelê word op drank ingevolge subartikel (1), kan die munisipaliteit enige koste wat die munisipaliteit hiervoor moes aangaan, van die lisensiehouer of persoon in beheer van die perseel verhaal.

12. Vertoon van naamborde, en ander verpligtinge van lisensiehouer

(1) Die lisensiehouer of persoon in beheer moet toesien dat 'n sertifikaat wat deur die munisipaliteit uitgereik is en wat die sonering of grondgebruik vir die doeleinde van hierdie verordening sowel as die goedgekeurde handelsure bepaal, op 'n opvallende plek binne-in die onderneming en tot bevrediging van die munisipaliteit vertoon word.

(2) Die lisensiehouer of persoon in beheer moet toesien dat die volgende opvallend en in letters van minstens vyf sentimeter hoog buite die perseel op die voordeur of –venster vertoon word, tot die bevrediging van die munisipaliteit:

- (i) die handelsure van die onderneming, soos wat die Munisipaliteit dit goedgekeur het; en
- (ii) die dranklisensienommer waaronder die onderneming handel dryf

13. Veiligheid en sekuriteit

(1) Lisensiehouers moet toesien dat die gelisensieerde perseel aan alle omgewings-, beplannings- en veiligheidswette voldoen en dat die voorwaardes wat die munisipaliteit neerlê, nagekom word.

(2) Die lisensiehouer of persoon in beheer moet toesien dat redelike en voldoende veiligheid- en sekuriteitsmaatreëls getref word vir die beskerming van die publiek/klante van die betrokke perseel, deur onder meer te verseker dat:

- (a) die berging van goedere en toerusting en die toestand van die perseel en enige struktuur daarop nie 'n gevaar vir die veiligheid van klante binne die perseel inhou nie;
- (b) die perseel voldoen aan die vereistes van die Wet op Nasionale Bouregulasies en Boustandaarde, 1977 (Wet 103 van 1977) en enige ander toestemming of verordening wat die Munisipaliteit toestaan of uitvaardig; en
- (c) daar voldoende verligting buite die perseel is waar die publiek/klante en personeel die gelisensieerde perseel binnegaan of verlaat.

14. Drankpersele moet wapenvry wees

Die reg van toegang tot drankpersele word voorbehou, en enige wapens of skerp voorwerpe is verbode op binneverbruikpersele. 'n Kluis behoort te alle tyd beskikbaar te wees op binneverbruikpersele indien persone wat in besit is van wapens of skerp voorwerpe toegang tot die perseel moet verkry.

15. Stoornisse

(1) Enige persoon wat drank aan die publiek verkoop, moet alle redelike stappe doen om toe te sien dat geraas vanaf die drankperseel te alle tye binne die mure van sodanige drankperseel bly.

(2) Enige persoon wat drank aan die publiek verkoop, moet redelike stappe doen om toe te sien dat geraas of ander stoornisse vanaf die perseel nie die inwoners van die omliggende gemeenskap op onredelike wyse raak en verontrief nie.

(3) Die lisensiehouer bly aanspreeklik en verantwoordelik vir alle grondbesoedeling en rommelstrooiing binne die drankperseel. Die lisensiehouer is ook verantwoordelik vir alle grondbesoedeling en rommelstrooiing buite die drankperseel wat uit die gelisensieerde perseel spruit. Die drankperseel en omliggende gebiede moet te alle tye skoongehou word.

(4) Die lisensiehouer is verantwoordelik om toe te sien dat geen klante buite die drankperseel rondhang nie en dat drankverkope en drankverbruik tot die drankperseel beperk word.

1016. Beswaar teen hernuwing van lisensies

(1) Die munisipaliteit, of enige van die instansies of persone vermeld in artikel 9(9), sal die reg hê om verhoë te rig teen die outomatiese hernuwing van 'n dranklisensie binne sy jurisdiksiegebied-

- (a) waar die gelisensieerde perseel nie gesoneer is vir sodanige gebruik ingevolge die munisipaliteit se soneringskema-regulasies nie; of

- (b) waar die gelisensieerde perseel, sedert die laaste hernuwing van sodanige lisensie, die onderwerp was van 'n klagte of klagtes wat deur die munisipaliteit ontvang is.

(2) Die munisipale bestuurder moet die vertoë voor 31 Julie van die jaar voor die jaar ten opsigte waarvan die hernuwing van toepassing sal wees, skriftelik by die Owerheid indien.

1117. Appèl

'n Persoon of regsentiteit wie se regte deur 'n besluit van die munisipaliteit ingevolge 'n gedelegeerde gesag geraak word, mag appèl aanteken teen daardie besluit deur binne 21 dae van die datum van kennisgewing van die besluit skriftelik aan die munisipale bestuurder kennis te gee van die appèl en die redes daarvoor ingevolge artikel 62 van die Wet op Plaaslike Regering: Munisipale Strukture, Wet 32 van 2000.

1218. Oortredings en boetes

- (1) 'n Gelisensieerde wat artikel 3, 4 of 5 van hierdie verordening oortree, of versuim om te voldoen aan 'n kennisgewing uitgereik ingevolge artikel 9, pleeg 'n misdryf.
- (2) 'n Persoon wat 'n gemagtigde beampte in die uitvoering van pligte verhinder of belemmer, pleeg 'n misdryf.
- (3) Enige persoon wat die bepalings van hierdie verordening oortree, sal by skuldigbevinding blootgestel wees aan-
 - (a) 'n boete of gevangenisstraf, of aan òf sodanige boete òf gevangenisstraf, of aan sodanige boete sowel as sodanige gevangenisstraf;
 - (b) in die geval van 'n voortgaande oortreding, aan 'n addisionele boete of aan 'n addisionele tydperk van gevangenisstraf of aan sodanige addisionele gevangenisstraf sonder die opsie van 'n boete, of aan sodanige addisionele boete en gevangenisstraf vir elke dag waarop sodanige oortreding voortgaan; en
 - (c) 'n verdere bedrag gelyk aan enige kostes en uitgawes wat deur die munisipaliteit aangegaan is as gevolg van sodanige oortreding of versuim.

1319. Herroeping

Die Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop soos gepubliseer in Provinsiale Koerant No. ~~6986 op 20 April 2012~~ 7394 op 22 Mei 2015 word hiermee herroep.

1420. Kort titel

Hierdie Verordening word genoem die Swartland Munisipaliteit se Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop en neem 'n aanvang op die datum van publikasie hiervan in die Provinsiale Koerant.

BYLAE

Handelsure vir verbruik van drank op gelisensieerde perseel

Liggingskategorie & tipe gelisensieerde perseel	Maksimum toegelate handelsure
1. Residensiële gebied	
Instelling vir gaste-akkommodasie	Maandag – Donderdag : 09h00 – 23h00 Vrydag – Saterdag : 09h00 – 24h00 Sondag : 11h00 -23h00
Sakeperseel	
Sport- en gemeenskapsklub met die uitsondering van spesiale geleenthede	
2. Woonbuurtsakegebied met inbegrip van gemengde gebruiksaareas	
Instelling vir gaste-akkommodasie	09h00 – 24h00
Sakeperseel	
Vermaaklikheidsplek	
Sport- en gemeenskapsklub met die uitsondering van spesiale geleenthede	
3. Algemene sakegebied	
Instelling vir gaste-akkommodasie	Maandag – Donderdag : 09h00 -24h00 Vrydag – Saterdag : 09h00 -02h00 volgende dag Sondag : 09h00 – 24h00
Sakeperseel	
Vermaaklikheidsplek	
Sport en gemeenskapsklub met die uitsondering van spesiale geleenthede	
Hotel	
4. Nywerheidsgebied	
Sakeperseel	Maandag – Donderdag : 09h00 -24h00 Vrydag – Saterdag : 09h00 - 02h00 volgende dag Sondag : 09h00 – 24h00
Vermaaklikheidsplek	
Sport en gemeenskapsklub met die uitsondering van spesiale geleenthede	
5. Landbougebied / Kleinhoewes	
Instelling vir gaste-akkommodasie	09h00 – 02h00 volgende dag
Vermaaklikheidsplek	
Sport- en gemeenskapsklub met die uitsondering van spesiale geleenthede	
Wynmakery	
Hotel	
6. Ander ad hoc-liggings	
Voertuie of mobiele ondernemings gebruik vir toeriste of vermaak of ontspanningsdoeleindes ooreenkomstig die definisie van ‘perseel’ in artikel 1 van die Wet, tensy enige ander Verordening van die	09h00 – 24h00

Swartland Munisipaliteit anders bepaal	
Spesiale geleenthede of tydelike lisensies	Soos bepaal ingevolge die goedkeuring uitgereik deur die Owerheid in terme van artikel 48 van die Wet na oorlegpleging met die munisipaliteit

SWARTLAND MUNICIPALITY

DRAFT BY-LAW RELATING TO CONTROL OF UNDERTAKINGS THAT SELL LIQUOR TO THE PUBLIC

Under section 156 of the Constitution of the Republic of South Africa, 1996, the Swartland Municipality enacts as follows:-

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1. Definitions

In this by-law, the English text shall prevail in the event of an inconsistency between the different texts, and unless the context indicates otherwise—

“agricultural area” means an area predominantly zoned agriculture or any other equivalent use, with the purpose to promote and protect agricultural activity on a farm as an important economic, environmental and cultural resource, where limited provision is made for non-agricultural uses to provide owners with an opportunity to increase the economic potential of their properties, without causing a significant negative impact on the primary agricultural resource;

“Authority” means the Western Cape Liquor Authority established in terms of the Act;

“business premises” means a building or land from which business is conducted and includes a shop, supermarket, restaurant, office, financial institution and buildings for

similar uses, but does not include a place of assembly, place of entertainment, institution, service station, motor repair garage, industry, industrial hive, noxious trade, risk activity, adult entertainment or bottle store;

“closed days” means Christmas Day and Good Friday;

“general business area” means an area predominantly zoned general business or any other equivalent use, with the purpose to promote economic activity in a business district and development corridor, and includes a wide range of land uses such as business, residential and community uses;

“guest accommodation establishment” means premises used as temporary residential accommodation for, and includes the provision of meals to, transient guests for compensation and includes a backpacker’s lodge, a bed-and-breakfast establishment, guest house and guest farm or lodge, as well as facilities for business meetings, conferences, events or training sessions of resident guests, but excludes a hotel;

“hotel” means a property used as a temporary residential accommodation for transient guests where lodging or meals are provided for compensation, and includes –

- (a) a restaurant or restaurants forming part of the hotel;
- (b) conference and entertainment facilities that are subservient and ancillary to the dominant use of the premises as a hotel;
- (c) premises which are licensed to sell alcoholic beverages for consumption on the property,

but excludes an off-consumption facility, guest accommodation establishment, dwelling house or dwelling unit;

“industrial area” means an area predominantly zoned general industry or any other equivalent use, with the purpose to accommodate all forms of industry including manufacturing and related processing, but excludes noxious or hazardous risk activity;

“licensee” means any person who is licensed to sell liquor in terms of the Act and includes any licensed premises, business, outlet or land use activity from which liquor is sold;

“licensed premises” means any place, land, building or part of a building in respect of which a license has been issued by the Authority in terms of the Act and includes a vehicle or vessel which is mainly used for the conveyance of tourists or passengers;

“liquor” means liquor as defined in section 1 of the Act;

“neighbourhood business area” means an area predominantly zoned neighbourhood business or mixed use or any other equivalent use, with the purpose to accommodate low intensity commercial and mixed use development serving local needs of convenience goods, personal service or small scale business nature or serve as an interface between general business, industrial and adjacent residential area;

“nuisance” means any act or omission or condition on any premises, vehicle, street or public place, including any building, structure, vehicle or vessel which is offensive or dangerous, or which interferes with the ordinary comfort, convenience, peace or quiet of other people or which may adversely affect the safety or comfort of people;

“place of entertainment” means a place used predominantly for commercial entertainment which may attract relatively large numbers of people, operate outside normal business hours or generate noise from music or revelry on a regular basis, and includes a cinema, theatre, amusement park, dance hall, gymnasium, totalisator or facility for betting, gambling hall, karaoke bar and nightclub;

“residential area” means an area predominantly zoned residential or general residential or any other equivalent use, with the purpose to accommodate predominantly single-family dwelling houses in low to medium density neighbourhoods, as well as higher density living accommodation and which includes controlled opportunities for home employment, additional dwellings and low intensity mixed use development;

“small holding” means an area predominantly zoned rural or any other equivalent zoning, with the purpose to accommodate smaller rural properties that may be used for agricultural purposes;

“sparkling wine” means an effervescent wine resulting from the fermentation of grapes, whether by natural or artificial process, and includes champagne;

“special event” means a fundraising event in aid of an educational or welfare organisation, any exhibition, sports meeting, cultural meeting or artistic performance;

“sports and community club” means premises or a facility used for the gathering of community or civic organisations or associations, sports clubs or other social or recreation clubs run mostly not for profit and may include community service clubs and community centres or similar amenity facilities, but excludes a night club;

“temporary license” means a temporary license issued by the Authority to-

- (a) the holder of an on consumption license; or
- (b) in exceptional circumstances, the holder of an on and off consumption license;

“Swartland Municipality” means the Swartland Municipality established by the Establish Notice published in Provincial Notice No. 5589 of 2000, as amended, and **“Municipality”** has a corresponding meaning;

“the Act” means the Western Cape Liquor Act, 2008 (Act No. 4 of 2008), as amended, read together with relevant Regulations;

“weekday” a day of the week, excluding Saturday and Sunday;

“winery” includes premises or facilities which are used in the production of wine and such premises or facilities include facilities for crushing grapes and fermentation and aging of wine, wine sales and tasting rooms, barrel and storage rooms, bottling rooms, tank rooms, laboratories or offices and other accessory or ancillary facilities incidental to the production of wine, which may include –

- (a) restaurants and other food services; or
- (b) subsidiary retail facilities to tours or visitors

“wine shop” means a place to sell packaged liquor for consumption off the premises;

“zoning”, when used as a noun, means a category of directions regulating the development of land and setting out the purposes for which the land may be used and the land use or land use provisions applicable in respect of the said category of directions, as determined by the Zoning Scheme;

“zoning scheme” means zoning scheme regulations which have been approved in terms of the Landuse Planning Ordinance, Ordinance 15 of 1985 Swartland Municipality: Land Use Planning By-law published in Provincial Notice Nr. 8226 of 2020 ~~and the zoning map and register.~~

2. Purpose of by-law and application

(1) To provide for the control of undertakings selling liquor to the public in order to ensure a safe and healthy environment in the Swartland; to provide for days and hours of trade in liquor by licensed undertakings that sell liquor to the public; and to provide for matters related thereto.

(2) This by-law applies to all ~~licensed premises within the jurisdiction of the municipality~~ premises, situated within the area of jurisdiction of the municipality, on which a business trading in liquor is operated, including:

- (a) undertakings selling liquor to the public for consumption on the licenced premises;
- (b) undertakings selling liquor to the public for consumption off the licensed premises;
- (c) undertakings selling liquor to the public for consumption on and off the licensed premises.

3. Trading days and hours for sale and consumption of liquor on licensed premises

(1) A licensee may sell liquor for consumption on the licensed premises on the following days and hours:

- (a) on any day of the week; and
- (b) during the hours of trade as set out in the Schedule.

(2) Despite subsection (1), a hotel or guest accommodation establishment licensed to sell liquor may offer a room service facility at any time of the day.

(3) Despite the provisions of this by-law, a licensee as contemplated in subsection (1), may serve sparkling wine –

- (a) from 08:00 for seven days a week;
- (b) as part of a meal; and
- (c) to guests who are part of an organised function where admittance is controlled.

(4) A licensee who sells liquor for consumption on licensed premises may not allow any consumption of liquor on the licensed premises at a time when the sale of liquor is not permitted.

4. Trading days and hours for sale of liquor and consumption off licensed premises

(1) A licensee, excluding wineries and wine shops, may sell liquor for consumption off the licensed premises from Monday to Saturday from 09:00 to 20:00, but not on Sundays and closed days.

(2) Licensed wineries and wine shops may sell liquor for consumption off the premises on the following days and hours:

- (a) from Monday to Saturday from 09:00 to 20:00; and
- (b) on Sundays from 09:00 to 17:00, but not on closed days.

5. Trading days and hours for sale and consumption on and off the licensed premises

A licensee of premises upon which liquor may be sold for consumption on and off the licensed premises may sell liquor in terms of the trading hours prescribed in section 4 and 5.

56. Special events and temporary licenses

Where the Authority refers an application for a special events license or a temporary license in terms of section 48 of the Act to the municipality for comments or recommendation, the municipality may recommend a deviation from the trading hours as determined in the Schedule to this by-law.

67. Appointment of authorised officials

The municipality may appoint any official to implement and enforce the provisions of this by-law.

78. Determination of licensed premises type

Where the definition or category of any licensed premises type as reflected in items 1 to 6 of the Schedule to this by-law is uncertain or difficult to determine, an authorised official as contemplated in section 6 may determine the definition thereof in order to determine the trading hours applicable thereto.

89. Compliance and enforcement

(1) An authorised official may, for the purposes of ensuring compliance with the trading hours determined in terms of this by-law, at reasonable times enter any licensed premises or any premises in respect of which an application in terms of this by-law has been submitted;

(2) When entering premises in terms of this section, the authorised official must identify himself or herself to the person in charge of the premises.

(3) An authorised official may issue and serve a notice of compliance on the licensee or any person in control of licensed or unlicensed premises, calling upon such person to comply with the provisions of this by-law.

(4) A compliance notice must stipulate-

- (a) the provisions of the by-law that is contravened;
- (b) the act or omission constituting non-compliance;
- (c) the measures which must be taken to comply;
- (d) the date or time by which compliance must be achieved, where applicable; and
- (e) the possible consequences of non-compliance.

910. Application for extended trading hours

(1) Notwithstanding the provisions of sections 3, the holder of an on-consumption license may, upon payment of the required fee, apply to the municipality to trade on weekdays preceding a public holiday, excluding closed days, during the hours set in the Schedule for trading on a Friday and a Saturday.

(2) The provisions of subsection (1) shall not apply to holders of on-consumption licenses on premises located in categories 1 en 2 of the Schedule.

(3) Applications must be made in the prescribed manner and must be submitted at least fourteen days prior to the date on which extended hours are needed. Late applications shall not be considered.

(5) Applications for extended trading hours shall be restricted to a maximum of three per premises per calendar year.

(6) No application in terms of sub section (1) shall be considered or processed during the period 1 December and 15 January of the following year.

(6) No rights shall accrue to any licensee who has submitted an application for extension of trading hours before the written proof approval is received from the municipality by such licensee.

(7) The municipality must, when considering an application for the extension of trading hours, consider applicable factors which may include –

- (a) the validity of the liquor licence;
- (b) where applicable, the validity of a business licence issued in terms of the Businesses Act of 1991 (Act No. 71 of 1991);
- (c) location category as per the Schedule;
- (d) previous records of complaints in respect of the twelve months preceding the application for extension of hours;
- (e) the proximity of the licensed premises to surrounding residential zoned area, cultural, religious and educational facilities;
- (f) the potential impact on the surrounding environment;
- (g) whether it is in the public interest to approve and grant an extension of trading hours;
- (h) a motivation from the applicant dealing with–
 - (i) the possible risks to the surrounding community and the creation of noise or other nuisances ;
 - (ii) measures to control or alleviate possible risks and nuisances; and
 - (iii) possible benefits of extended liquor trading hours on the surrounding community.

(8) The municipality, in considering the application, may request input from –

- (a) the relevant ward committee;
- (b) adjacent residents which may be affected;
- (c) the local Community Policing Forum;
- (d) the designated liquor officer of the S A Police Service; and
- (e) any relevant community organisation such as church groups, ratepayers or business forums’

(9) The municipality may issue an approval for extended trading hours subject to any conditions and the basis and rational behind all decision-making must be recorded.

11. Prevention of illegal sale of liquor and seizure of liquor

(1) An authorized official may prevent or seize the illegal sale of liquor –

- (a) where liquor is sold from a premises where the sale of liquor is not permitted in terms of the municipal zoning scheme; or
- (b) where liquor is sold in contravention of this By-law;

- (c) where liquor is sold outside the hours and days as specified by this By-law or the conditions, imposed by the Western Cape Liquor Authority of the municipality, in respect of that business; and
- (d) cause the temporary closure of the premises and/or seize any liquor on the premises in accordance with the Standard Operating Procedure on Impoundment of the municipality and the Search and Seizure provisions as contemplated in the Criminal Procedure Act, 1977 (Act No. 51 of 1977).

(2) Where the sale of liquor is prevented and liquor is seized as contemplated in subsection (1), the municipality may recover any costs incurred by the municipality from the licensee or person in control of the premises.

12. Display of signage and other obligations of the licensee

(1) The licensee or person in charge must ensure that inside the business, to the satisfaction of the municipality, a certificate issued by the municipality stating the zoning or land use for purposes of this By-law and stating the approved hours of trade, are prominently displayed.

(2) The licensee or person in charge must ensure that on the outside of the business, to the satisfaction of the municipality, the following are prominently displayed on the front door or window of the premises in characters not less than five centimeters in height;

- (i) the hours of trade of the business as approved by the municipality; and
- (ii) the liquor license number under which the business trade.

13. Safety and security

(1) Licensees must ensure that the licensed premises meets and complies with all environmental, planning and safety laws and that the conditions imposed by the municipality are adhered to.

(2) The licensee or person in charge must ensure that reasonable and adequate safety and security measures are in place for the protection of the public/clients of the likened premises by ensuring, amongst others but not limited to, that –

- (a) the storage of goods and equipment and the condition of the premises and any structure thereon do not cause a danger to the safety of patrons inside the premises;
- (b) the premises adheres to the requirements of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), and any other permission granted or by-law promulgated by the municipality; and
- (c) there is adequate lighting on the outside of the premises where the public/clients and staff access and exit the licensed premises.

14. Liquor premises must be weapon free

Right of admission to liquor premises is reserved and no weapons or sharp objects are permitted inside on consumption liquor premises. A safe should be available at all times on on consumption liquor premises in case persons in possession of guns or sharp objects need access to the premises.

15. Nuisances

(1) Any person selling liquor to the public must take all reasonable steps to ensure that noise from the liquor premises remain within the walls of such liquor premises at all times.

(2) Any person selling liquor to the public must take reasonable steps to ensure that the residents of the surrounding community are not unreasonable affected and inconvenienced by noise or other nuisances emanating from the premises.

(3) The licensee remains liable and responsible for all land pollution and littering within the liquor premises. The licensee is also responsible for all land pollution and littering outside the liquor premises flowing from the licensed premises. The liquor premises and surrounding areas must be kept clean at all times.

(4) The licensee is responsible to ensure that there shall be no loitering by patrons outside the liquor premises and that all sales and consumption of liquor shall be confined to the liquor premises.

~~10~~16. Objection against renewal of licenses

(1) The municipality or any of the institutions or persons contemplated in section 9(9) shall have the right to lodge representations against the automatic renewal of a liquor license within its jurisdictional area-

- (a) where the licensed premises is not zoned for such use in terms of the municipality's town planning scheme regulations; or
- (b) where the licensed premises has, since the last renewal of such license, been the subject of a complaint or complaints received by the municipality.

(2) The municipal manager must lodge such representations in writing with the Authority before 31 July of the year preceding the year in respect of which the renewal will apply.

~~11~~17. Appeal

A person or judicial entity whose rights are affected by a decision of the municipality in terms of delegated authority may appeal against that decision by giving written notice of the appeal and the reasons therefore in terms of section 62 of the Local Government: Municipal Systems Act, Act 32 of 2000 to the municipal manager within 21 days of the date of the notification of the decision.

1218. Offences and penalties

- (1) A licensee who contravenes sections 3, 4 or 5 of this by-law or fails to comply with a notice issued in term of section 89, commits an offence.
- (2) A person who hinders or obstructs an authorised official in the execution of his or her duties commits an offence.
- (3) Any person contravening the provisions of this by-law shall upon conviction be liable to-
 - (a) a fine or imprisonment, or either such fine or imprisonment or to both such fine and such imprisonment;
 - (b) in the case of a continuing offence, to an additional fine or an additional period of imprisonment or to such additional imprisonment without the option of a fine or to both such additional fine and imprisonment for each day on which such offence is continued; and
 - (c) a further amount equal to any costs and expenses that have been incurred by the municipality as result of such contravention or failure.

1319. Repeal

The By-law relating to Control of Undertakings that sell Liquor to the Public as published in Provincial Gazette No ~~6986 on 20 April 2012~~ 7394 on 22 May 2015 is hereby repealed.

1420. Short title

This by-law shall be known as the Swartland Municipality By-law Relating to the Control of Undertakings that sell Liquor to the Public and shall come into operation on the date of publication hereof in the Provincial Gazette.

SCHEDULE

Trading hours for consumption of liquor on licensed premises

Location category & licensed premises type	Maximum permitted trading hours
1. Residential area	
Guest accommodation establishment	Monday – Thursday : 09h00 – 23h00
Business premises	Friday – Saturday : 09h00 – 24h00
Sports and community club excluding special events	Sunday : 11h00 – 23h00
2. Neighbourhood business area including mixed use areas	
Guest accommodation establishment	09h00 – 24h00
Business premises	
Place of entertainment	
Sports and community club excluding special events	
3. General business area	
Guest accommodation establishment	Monday – Thursday : 09h00 – 24h00 Friday – Saturday : 09h00 – 02h00 next day Sunday : 09h00 – 24h00
Business premises	
Place of entertainment	
Sports and community club excluding special events	
Hotel	
4. Industrial area	
Business premises	Monday – Thursday : 09h00 – 24h00
Place of entertainment	Friday – Saturday : 09h00 – 02h00 next day
Sports and community club excluding special events	Sunday : 09h00 – 24h00
5. Agricultural area / Small holdings	
Guest accommodation establishment	09h00 – 02h00 next day
Place of entertainment	
Sports and community club excluding special events	
Winery	
Hotel	
6. Other ad-hoc locations	
Vehicles or mobile undertakings used for tourist or entertainment or recreational purposes as per definition of ‘premises’ in section 1 of the Act, except where any other Swartland Municipality By-law determines otherwise	09h00 – 24h00

Special events or temporary licenses	As determined by the authorisation issued by the Authority in terms of section 48 of the Act after consultation with the municipality.
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Swartland Ternaal



KENNISGEWING 19/2022/2023

**GELEENTHEID OM KOMMENTAAR TE LEWER:
KONSEP VERORDENING INSAKE BEHEER OOR ONDERNEMINGS WAT DRANK AAN DIE
PUBLIEK VERKOOP**

Kennis geskied hiermee in terme van artikel 12(3)(b) van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 dat die Swartland Munisipaliteit van voorneme is om die volgende konsep verordening te aanvaar en te implementeer:

- Swartland Munisipaliteit: Verordening insake Beheer oor Ondernemings wat Drank aan die Publiek verkoop

Gemelde verordening het ten doel om sowel gelisensieerde as ongelisensieerde persele wat drank aan die publiek verkoop, te reguleer.

Die konsep verordening is in terme van die voormelde wetgewing gedurende kantoorure ter insae beskikbaar vir die publiek by die munisipale kantore en/of biblioteke in Malmesbury, Moorreesburg, Darling, Abbotsdale, Chatsworth, Riebeek-Wes, Riebeek Kasteel en Yzerfontein. Die konsep verordening is ook ter insae beskikbaar op die munisipale webtuiste by www.swartland.org.za.

Belangstellendes word genooi om skriftelike kommentaar met betrekking tot die konsep verordening aan die ondergetekende te rig teen nie later nie as Vrydag, 23 September 2022.

Persone wat nie kan lees of skryf nie, kan me Nicolette Brand gedurende gewone kantoorure by die munisipale hoofkantoor in Malmesbury nader vir bystand om hulle vertoë op skrif te stel.

MUNISIPALE KANTORE

PRIVAATSAK X52

MALMESBURY

E-POS: swartlandmun@swartland.org.za

30 Augustus 2022

**J J SCHOLTZ
MUNISIPALE BESTUURDER**

Swartland Gazette.



NOTICE 19/2022/2023

OPPORTUNITY TO SUBMIT REPRESENTATIONS: DRAFT BY-LAW RELATING TO CONTROL OF UNDERTAKINGS THAT SELL LIQUOR TO THE PUBLIC

Notice is hereby given in terms of section 12(3)(b) of the Local Government: Municipal Systems Act, Act 32 of 2000 that the Swartland Municipality intends to adopt and implement the following draft by-law:

- Swartland Municipality: By-law relating to Control of Undertakings that sell Liquor to the Public

Said by-law aims to regulate both licensed and unlicensed premises that sell liquor to the public.

The draft by-law is available in terms of the aforesaid legislation for public inspection during normal office hours at the municipal offices and/or libraries in Malmesbury, Moorreesburg, Abbotsdale, Darling, Chatsworth, Riebeeck West, Riebeeck Kasteel and Yzerfontein. The draft by-law is also available on the municipal website at www.swartland.org.za.

Interested parties are invited to lodge written comment with reference to the draft by-law with the undersigned by no later than Friday, 23 September 2022.

Persons who cannot read or write can visit Ms Nicolette Brand during normal office hours at the municipal offices in Malmesbury for assistance to put their representations in writing.

J J SCHOLTZ
Municipal Manager
30 August 2022

Municipal Office
1 Church Street
MALMESBURY, 7300



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
19 Oktober 2022

7/1/2/2-2
WYK: ALLE

ITEM 7.2 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD
OP 27 OKTOBER 2022.

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JULIE - SEPTEMBER 2022

SUBJECT: QUARTERLY REPORT (SECTION 52 of MFMA) – JULY - SEPTEMBER 2022

1. AGTERGROND / BACKGROUND

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 1ste kwartaal soos op 30 September 2022.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2022/2023.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 1st quarter as at 30 September 2022.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2022/2023.

2. WETGEWING / LEGISLATION

- 2.1 Local Government: Municipal Systems Act 32 of 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / LINK TO THE IDP

The quarterly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden the tax/ revenue base)

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

Grants and Subsidies received and recognised for the period July to September 2022:

• LG Equitable Share	: R 49 228 000
• Integrated National Electrification Programme	: R 10 000 000
• Community Safety (K 9 Unit)	: R 2 420 000
• Law Enforcement Reaction Unit	: R 4 000 000
• Library Grant	: R 3 875 000
• Financial Management Grant	: R 1 550 000
• EPWP	: R 469 000
• Community Development Workers	: R 38 000
• Regional Socio-Economic Project(RSEP)	: R 1 200 000
• Municipal Infrastructure Grant (MIG)	: R 23 121 000

5. AANBEVELING / *RECOMMENDATION*

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Julie tot 30 September 2022.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 July to 30 September 2022.

(get) J Scholtz

MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52 Quarterly Report



Quarter 1
July 2022 - September 2022

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PART 1 – IN-YEAR REPORT

Section 1 – Mayor’s Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 30 September 2022 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or risks facing the municipality

Currently none, it will be reviewed and assessed at the end of each quarter.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 30 September 2022.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 High-level Results

- The following table provides a high-level summary of the municipality’s **YTD performance** on the capital and operational revenue and expenditure measured against the **YTD budget** as at 30 September 2022.

Description	YTD Operating Revenue	YTD Operating Expenditure	YTD Capital Expenditure
Year-to-date Budget 2022/23	R 290 556 581	R 213 260 470	R 24 282 974
Actuals as at 30 September 2022	R 265 019 496	R 175 194 872	R 5 374 603
Variance between YTD Budget and Actuals (over/-under)	R -25 537 085	R -38 065 598	R -18 908 371
Variance %	-9%	-18%	-78%

Note: Operating revenue includes capital transfers compared to the revenue schedule under 3.2.3.

Operational Revenue

The YTD Revenue **(including capital transfers)** at the end of September 2022 was **R 265.019 million, 9% below** the YTD budgeted projections.

Operational Expenditure

The YTD Expenditure at the end of September 2022 was **R 175.195 million, 18% below** the YTD budgeted projections.

Capital Expenditure

The YTD Capital expenditure at the end of September 2022 was **R 5.375 million, 78% below** the YTD budgeted projections.

- The following table provides a high-level summary of the municipality's **Annual performance** on the capital and operational revenue and expenditure measured against the **Annual budget** as at 30 September 2022.

Description	Annual Operating Revenue	Annual Operating Expenditure	Annual Capital Expenditure
Annual Budget 2022/23	R 1 093 983 966	R 1 029 331 855	R 191 095 805
Actuals as at 30 September 2022	R 265 019 496	R 175 194 872	R 5 374 603
Actuals as % of Total Annual Budget	24%	17%	3%

➤ **Debtors**

The collection rate for September 2022 was **109.96%** compared to 104.82% in August 2022. (Amounts received in the current month for the previous month's debtors raised).

➤ **Cash flow**

The municipality started the year with a positive unaudited cash balance of R 665.091 million. The closing balance as at 30 September 2022 was **R 749.452 million** which include investments made to the amount of R 640 million.

3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2022/23)

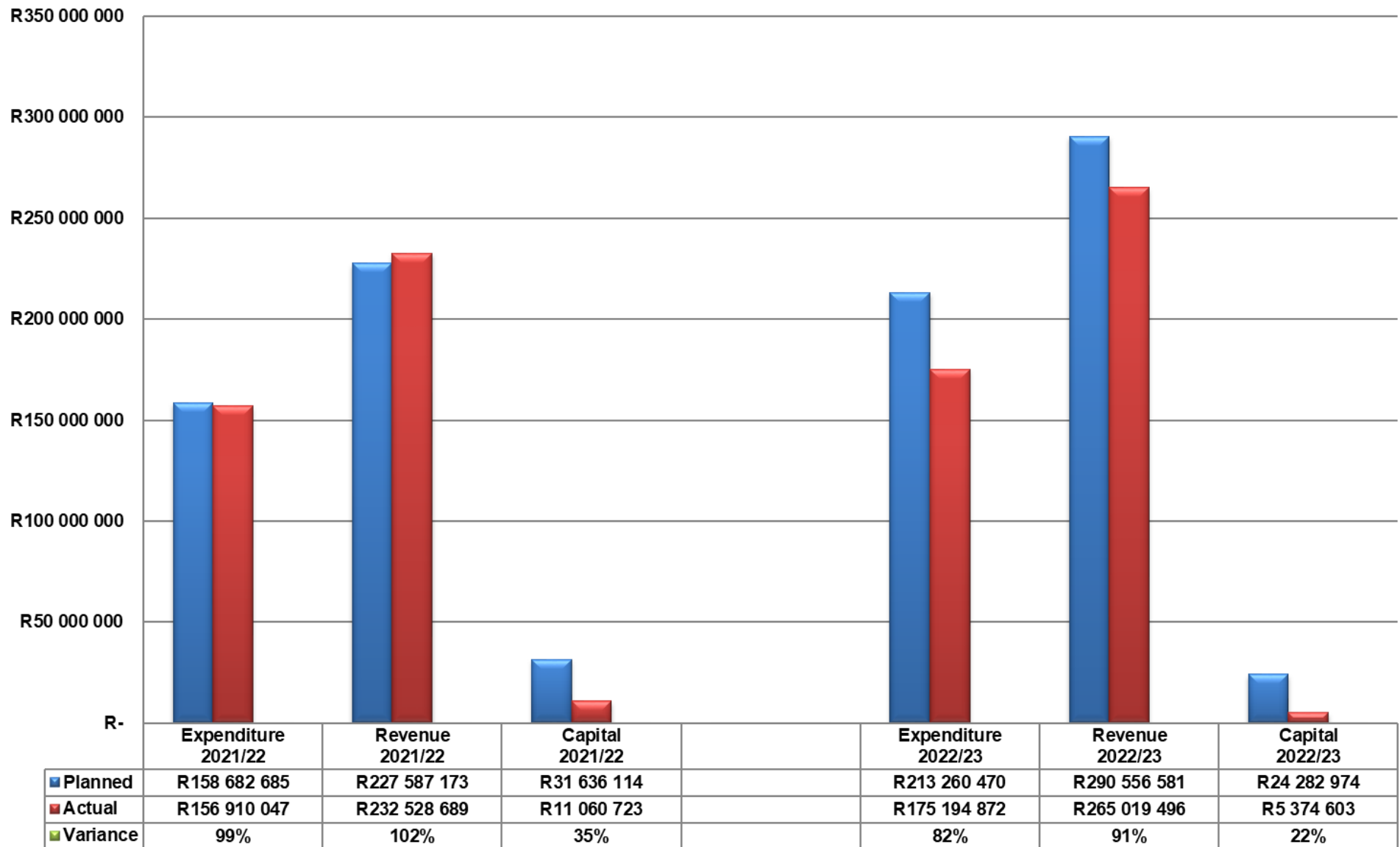
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			QUARTER 1		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2022/23											Q1		
CIVIL SERVICES	Expenditure	14 392 652	10 133 537	70%	14 916 758	13 076 986	88%	22 202 635	14 328 510	65%	51 512 045	37 539 032	73%
	Revenue	38 104 628	35 849 143	94%	15 586 473	14 593 802	94%	29 071 606	15 436 625	53%	82 762 707	65 879 570	80%
	Capital	550 000	1 926 146	350%	4 850 000	736 007	15%	6 360 000	1 187 200	19%	11 760 000	3 849 353	33%
CORPORATE SERVICES	Expenditure	2 835 771	2 232 195	79%	3 239 804	2 695 587	83%	2 882 188	3 202 112	111%	8 957 763	8 129 895	91%
	Revenue	26 837	44 744	167%	31 970	54 571	171%	3 033 065	2 857 107	94%	3 091 872	2 956 423	96%
	Capital	-	-		-	-		-	14 571	#DIV/0!	-	14 571	#DIV/0!
COUNCIL SERVICES	Expenditure	1 324 959	1 877 458	142%	2 354 086	1 003 430	43%	1 728 916	1 541 051	89%	5 407 961	4 421 939	82%
	Revenue	17 971	-	0%	27 517	9 492	34%	12 342	1 435	12%	57 830	10 926	19%
	Capital	-	-		-	-	0%	-	-	0%	-	-	#DIV/0!
ELECTRICITY SERVICES	Expenditure	18 514 346	5 111 554	28%	42 246 692	38 186 192	90%	41 959 748	40 191 467	96%	102 720 786	83 489 213	81%
	Revenue	39 117 290	34 402 700	88%	37 906 657	17 816 137	47%	45 132 450	48 762 276	108%	122 156 397	100 981 112	83%
	Capital	1 750 833	143 050	8%	2 450 833	67 455	3%	4 400 833	1 229 204	28%	8 602 499	1 439 709	17%
FINANCIAL SERVICES	Expenditure	4 231 863	3 045 285	72%	4 015 519	3 915 777	98%	4 138 236	4 073 239	98%	12 385 618	11 034 300	89%
	Revenue	13 072 232	36 847 705	282%	13 024 963	20 213 883	155%	33 233 656	20 736 506	62%	59 330 851	77 798 093	131%
	Capital	-	-		5 600	-	0%	215 600	-	0%	221 200	-	0%
DEVELOPMENT SERVICES	Expenditure	4 904 051	(2 907 817)	-59%	4 848 810	10 002 400	206%	4 667 459	7 758 760	166%	14 420 320	14 853 342	103%
	Revenue	363 735	468 942	129%	573 326	617 318	108%	17 524 305	10 509 704	60%	18 461 366	11 595 964	63%
	Capital	3 511 620	-	0%	19 999	3 870	19%	165 656	30 852	19%	3 697 275	34 722	1%
MUNICIPAL MANAGER	Expenditure	759 788	458 340	60%	765 824	531 763	69%	753 347	521 190	69%	2 278 959	1 511 294	66%
	Revenue	-	-		-	-		-	-	#DIV/0!	-	-	#DIV/0!
	Capital	-	2 285		-	-		2 000	767	38%	2 000	3 052	153%
PROTECTION SERVICES	Expenditure	5 081 326	3 893 161	77%	5 226 595	5 111 952	98%	5 269 097	5 210 744	99%	15 577 018	14 215 857	91%
	Revenue	813 978	828 773	102%	1 030 519	1 065 448	103%	2 851 061	3 903 185	137%	4 695 558	5 797 407	123%
	Capital	-	-		-	-		-	33 196	#DIV/0!	-	33 196	#DIV/0!
TOTAL	Expenditure	52 044 756	23 843 713	46%	77 614 088	74 524 086	96%	83 601 626	76 827 073	92%	213 260 470	175 194 872	82%
	Revenue	91 516 671	108 442 008	118%	68 181 425	54 370 650	80%	130 858 485	102 206 838	78%	290 556 581	265 019 496	91%
	Capital	5 812 453	2 071 481	36%	7 326 432	807 332	11%	11 144 089	2 495 790	22%	24 282 974	5 374 603	22%

- Variances on expenditure is mainly due to invoices that were received earlier and could still be paid for 30 June compared to previous years where some invoices were received late and could only be paid in July. Loadshedding also have an effect on expenditure as well as revenue.
- Other variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2021/22)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			QUARTER 1		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2021/22											Q1		
CIVIL SERVICES	Expenditure	11 277 027	8 024 674	71%	12 274 689	10 847 774	88%	13 894 201	11 917 594	86%	37 445 917	30 790 042	82%
	Revenue	38 228 468	35 821 312	94%	13 263 468	12 409 630	94%	11 445 763	18 792 182	164%	62 937 699	67 023 124	106%
	Capital	6 950 000	71 414	1%	7 250 000	6 987 756	96%	11 615 000	1 881 995	16%	25 815 000	8 941 165	35%
CORPORATE SERVICES	Expenditure	2 454 206	1 883 383	77%	2 861 324	2 422 936	85%	2 892 177	2 181 141	75%	8 207 707	6 487 460	79%
	Revenue	31 216	5 331	17%	33 387	20 942	63%	35 915	2 397 531	6676%	100 518	2 423 804	2411%
	Capital	-	-		60 000	2 591	4%	405 000	1 185	0%	465 000	3 776	1%
COUNCIL SERVICES	Expenditure	931 754	1 065 879	114%	1 283 881	1 975 301	154%	3 428 302	3 053 126	89%	5 643 937	6 094 306	108%
	Revenue	21 409	52 100	243%	24 244	13 489	56%	25 189	4 895	19%	70 842	70 484	99%
	Capital	-	-		-	-	0%	2 000	-	0%	2 000	-	0%
ELECTRICITY SERVICES	Expenditure	8 733 824	12 751 768	146%	34 471 471	34 816 345	101%	33 926 609	37 892 740	112%	77 131 904	85 460 852	111%
	Revenue	33 516 166	32 827 203	98%	36 707 686	30 490 346	83%	31 094 821	33 403 760	107%	101 318 673	96 721 309	95%
	Capital	132 157	311 541	236%	636 898	618 392	97%	1 408 496	992 624	70%	2 177 551	1 922 558	88%
FINANCIAL SERVICES	Expenditure	3 236 611	2 790 255	86%	3 488 672	3 534 976	101%	4 199 242	3 752 082	89%	10 924 525	10 077 313	92%
	Revenue	33 329 313	31 810 663	95%	13 745 964	15 540 849	113%	12 233 421	12 807 344	105%	59 308 698	60 158 855	101%
	Capital	-	-		6 000	5 005	83%	9 000	3 461	38%	15 000	8 466	56%
DEVELOPMENT SERVICES	Expenditure	1 676 253	1 581 740	94%	1 889 005	1 779 643	94%	2 129 470	1 802 322	85%	5 694 728	5 163 706	91%
	Revenue	311 257	449 567	144%	448 881	581 063	129%	435 385	653 024	150%	1 195 523	1 683 654	141%
	Capital	158 333	-	0%	1 427 136	108 870	8%	1 574 094	72 970	5%	3 159 563	181 840	6%
MUNICIPAL MANAGER	Expenditure	571 060	465 318	81%	614 555	534 113	87%	665 127	543 555	82%	1 850 742	1 542 986	83%
	Revenue	-	-		-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
	Capital	-	-		-	-	#DIV/0!	2 000	-	0%	2 000	-	0%
PROTECTION SERVICES	Expenditure	3 440 449	3 208 723	93%	3 998 094	3 945 362	99%	4 344 682	4 139 297	95%	11 783 225	11 293 382	96%
	Revenue	841 498	840 721	100%	873 653	1 166 927	134%	940 069	2 439 811	260%	2 655 220	4 447 459	167%
	Capital	-	-		-	-	#DIV/0!	-	2 919	#DIV/0!	-	2 919	#DIV/0!
TOTAL	Expenditure	32 321 184	31 771 739	98%	60 881 691	59 856 450	98%	65 479 810	65 281 857	100%	158 682 685	156 910 047	99%
	Revenue	106 279 327	101 806 896	96%	65 097 283	60 223 246	93%	56 210 563	70 498 547	125%	227 587 173	232 528 689	102%
	Capital	7 240 490	382 956	5%	9 380 034	7 722 614	82%	15 015 590	2 955 153	20%	31 636 114	11 060 723	35%

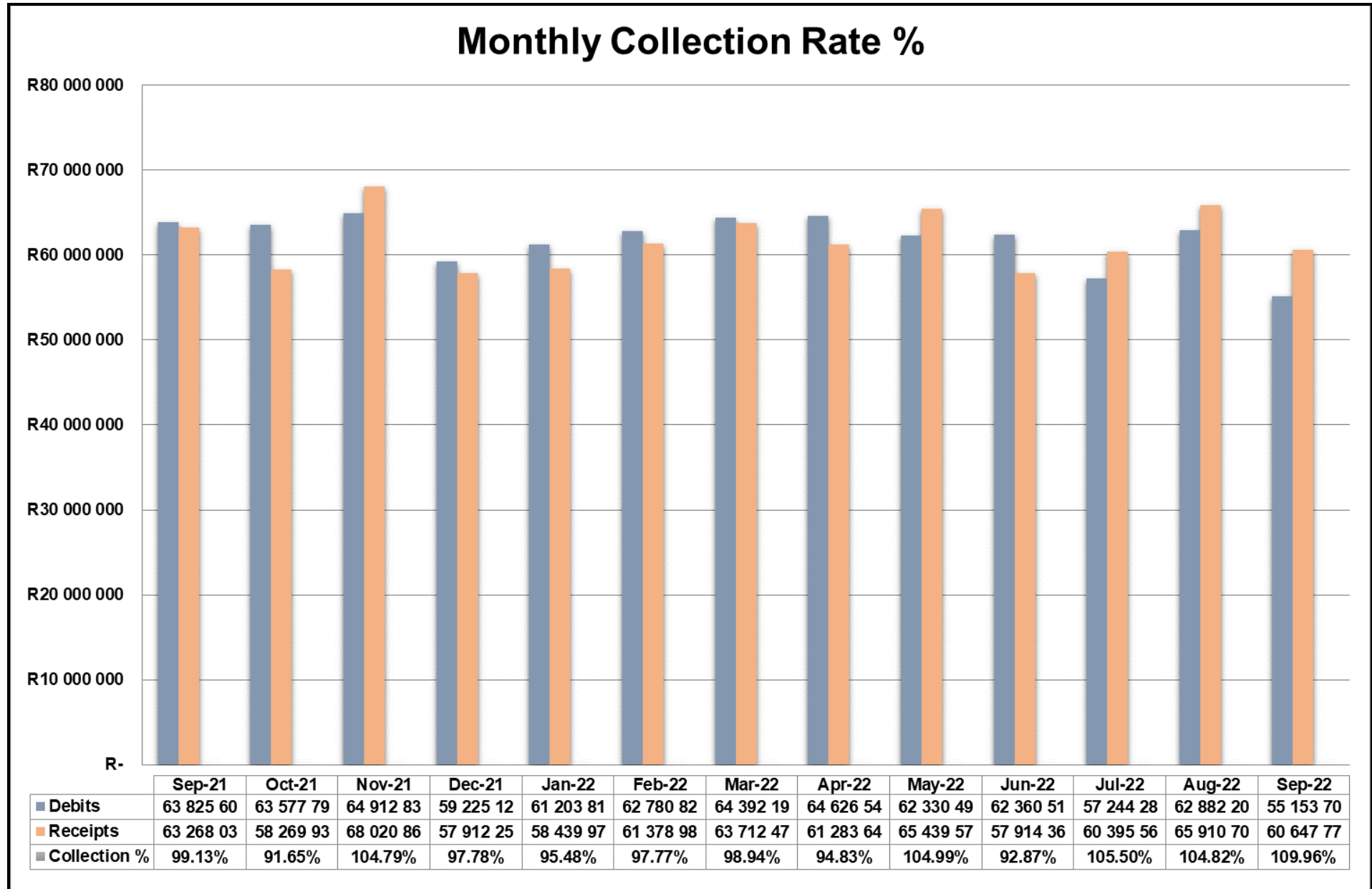
SDBIP - QUARTER 1 COMPARISON



2022/23	Jul-22		Aug-22		Sep-22		Quarter 1		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	32 223 308	34 322 604	34 660 641	35 356 222	21 187 035	34 425 387	88 070 984	104 104 214	118.20%
RATES	11 548 098	11 458 517	12 723 144	13 070 275	18 568 583	13 608 462	42 839 825	38 137 254	89.02%
SEWERAGE	3 882 913	3 534 260	3 478 474	3 935 162	3 739 108	3 469 637	11 100 495	10 939 059	98.55%
AVAILABILITY	314 767	973 400	2 414 822	1 004 959	-182 615	925 742	2 546 973	2 904 101	114.02%
HOUSING	33 422	32 582	35 159	29 764	34 006	30 023	102 587	92 370	90.04%
WATER	5 068 729	6 566 937	5 376 195	5 349 029	7 331 112	5 639 803	17 776 036	17 555 770	98.76%
REFUSE	2 998 407	2 571 999	2 714 210	2 606 332	2 748 032	2 588 279	8 460 649	7 766 610	91.80%
OTHER	1 174 644	935 263	1 479 563	4 558 965	1 728 447	-39 560	4 382 654	5 454 668	124.46%
	R 57 244 288	R 60 395 563	R 62 882 207	R 65 910 708	R 55 153 708	R 60 647 773	R 175 280 203	R 186 954 045	106.66%
2021/22	Jul-21		Aug-21		Sep-21		Quarter 1		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	30 240 933	31 899 253	34 591 948	32 226 031	34 619 842	36 256 317	99 452 723	100 381 601	100.93%
RATES	10 802 726	10 282 972	11 790 828	14 446 658	14 983 603	12 718 075	37 577 156	37 447 705	99.66%
SEWERAGE	3 230 767	3 094 836	3 295 129	3 056 472	3 414 311	3 675 410	9 940 206	9 826 718	98.86%
AVAILABILITY	318 005	970 745	1 152 438	1 037 991	1 200 287	1 071 345	2 670 731	3 080 080	115.33%
HOUSING	33 482	27 178	34 261	28 766	33 427	31 381	101 171	87 325	86.31%
WATER	5 322 980	5 631 525	6 140 084	4 686 492	5 840 898	5 729 602	17 303 962	16 047 620	92.74%
REFUSE	2 818 966	2 278 625	2 457 532	2 318 077	2 457 707	2 415 945	7 734 205	7 012 648	90.67%
OTHER	1 135 547	981 925	1 404 690	1 412 545	1 275 527	1 369 963	3 815 763	3 764 434	98.65%
	R 53 903 406	R 55 167 060	R 60 866 909	R 59 213 032	R 63 825 602	R 63 268 038	R 178 595 917	R 177 648 130	99.47%

The combined monthly services collection rate of **106.66%** for the first quarter of the 2022/23 financial year increased when compared to the previous financial year's rate of **99.47%**. The actual payments refer to amounts received for the previous month's debtors raised.

AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED



3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	141 486	148 224	13 462	44 523	36 777	7 746	21%	148 224
Service charges - electricity revenue	369 387	400 667	48 756	98 432	112 384	(13 951)	-12%	400 667
Service charges - water revenue	79 785	80 786	5 902	18 373	21 052	(2 680)	-13%	80 786
Service charges - sanitation revenue	48 956	51 390	4 216	12 331	12 635	(304)	-2%	51 390
Service charges - refuse revenue	29 734	31 991	2 710	8 134	7 863	271	3%	31 991
Rental of facilities and equipment	1 422	1 627	132	505	407	99	24%	1 627
Interest earned - external investments	35 489	35 667	682	1 884	772	1 112	144%	35 667
Interest earned - outstanding debtors	2 646	3 458	270	774	762	11	1%	3 458
Dividends received	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	27 864	34 607	26	63	66	(3)	-4%	34 607
Licences and permits	4 686	4 778	407	1 204	1 256	(52)	-4%	4 778
Agency services	5 264	6 040	699	1 736	1 596	140	9%	6 040
Transfers and subsidies	172 790	186 257	16 320	65 548	62 847	2 700	4%	186 257
Other revenue	15 678	15 508	1 685	3 872	2 968	904	30%	15 508
Gains	8 068	15 877	5 635	6 337	482	5 855	1215%	15 877
Total Revenue (excluding capital transfers and contributions)	943 256	1 016 875	100 902	263 715	261 867	1 848	1%	1 016 875

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 30 September 2022.

- **Property rates** stands at 21% above the YTD budgeted projections mainly due to the increase in State owned properties that was levied annually instead of monthly.
- **Service charges - electricity revenue** stands at 12% below the YTD budgeted projections mainly due to the effect of loadshedding.
- **Interest earned – external investments** stands at 144% above the YTD budgeted projections due to the interest rates that improved.
- **Other revenue** stands at 30% above the YTD budgeted projections with the amount being insignificant from a material point of view.
- **Gains** refer to sale of land transactions that realised.
- Revenue for the month of **September 2022** was **R100.902 million** whilst the overall YTD performance **excluding capital transfers** stands at **1% above** budgeted projections.

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Expenditure By Type								
Employee related costs	265 587	294 029	21 954	62 525	66 223	(3 699)	-6%	294 029
Remuneration of councillors	10 929	11 251	931	2 792	2 813	(20)	-1%	11 251
Debt impairment	39 382	37 654	(5)	(5)	-	(5)	#DIV/0!	37 654
Depreciation & asset impairment	97 550	106 565	-	-	10 177	(10 177)	-100%	106 565
Finance charges	15 738	12 361	-	-	-	-		12 361
Bulk purchases - electricity	292 405	332 200	37 960	75 771	92 972	(17 202)	-19%	332 200
Inventory consumed	39 915	47 513	2 315	5 499	4 257	1 242	29%	47 513
Contracted services	94 571	105 260	10 821	20 099	23 805	(3 706)	-16%	105 260
Transfers and subsidies	3 774	4 368	598	1 850	1 858	(8)	0%	4 368
Other expenditure	35 846	51 359	2 253	6 663	11 156	(4 493)	-40%	51 359
Losses	16 586	26 772	-	-	-	-		26 772
Total Expenditure	912 284	1 029 332	76 827	175 195	213 260	(38 066)	-18%	1 029 332

- The variance on **Bulk purchases - electricity** is mainly due to invoices that were received earlier and could still be paid for 30 June compared to previous years where some invoices were received late and could only be paid in July. Also to note, is the effect of loadshedding.
- **Depreciation & asset impairment** - The system vendor is busy with the latest mscoa program changes where-after depreciation can be accounted for monthly. The budgeted cash flow projections will be corrected with the mid-year adjustments process at the end of January.
- **Inventory consumed** stands at 29% above the YTD budgeted projections mainly due to various items such as the fuel consumption on council's fleet.
- The variances for **Contracted services and Other expenditure** stands below the YTD budgeted projections mainly due to underspending on various line items.
- Expenditure for the month of **September 2022** was **R76.827 million** whilst the overall YTD performance stands at **18% below** the budgeted projections.

3.2.5 Capital expenditure and graphs against Annual Budget

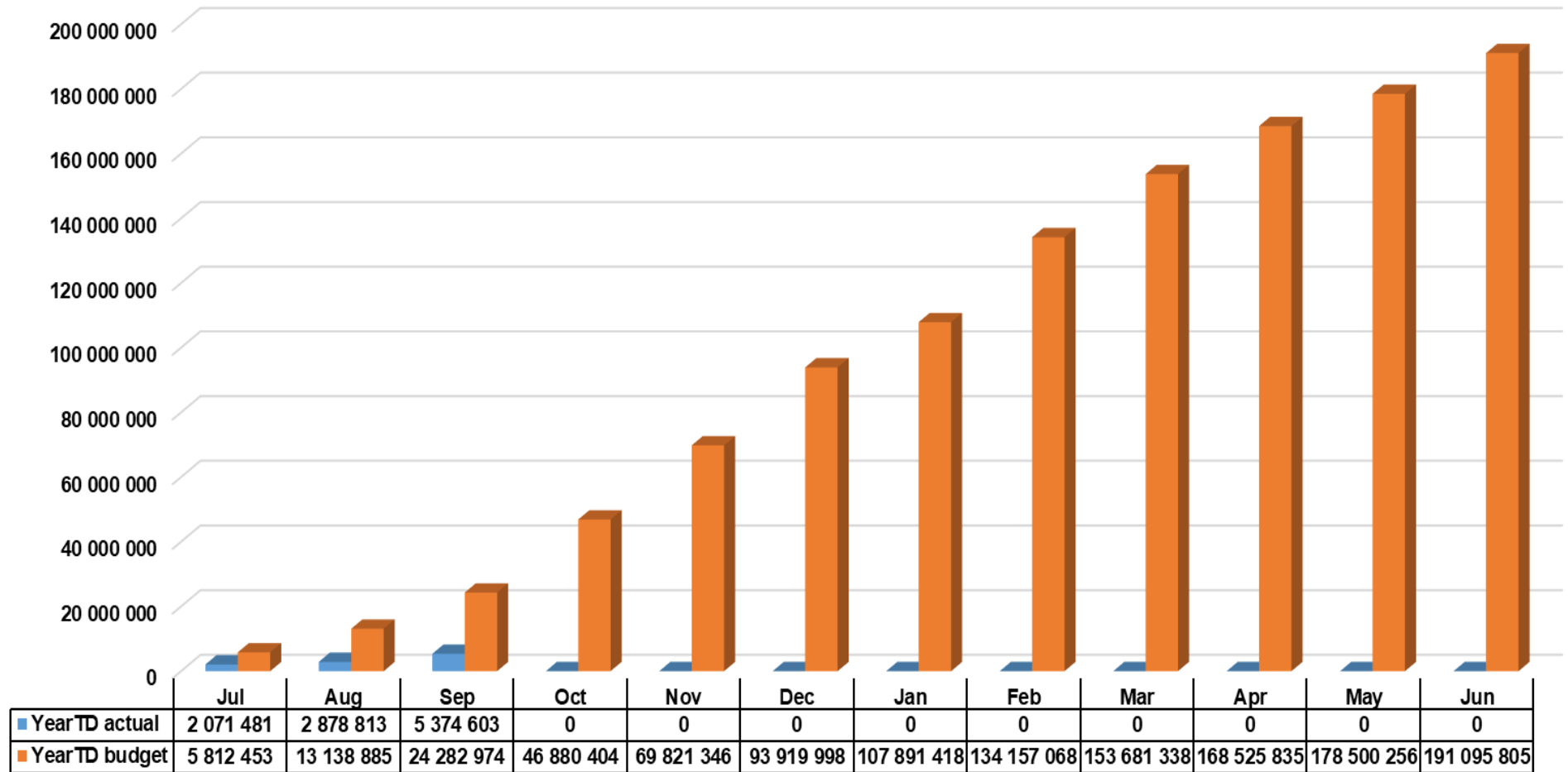
WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter								
Vote Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<u>Capital Expenditure - Functional Classification</u>								
<i>Governance and administration</i>	16 508	10 660	40	45	2 221	(2 175)	-98%	10 660
Executive and council	17	664	1	3	2	1	53%	664
Finance and administration	16 491	9 995	39	42	2 219	(2 176)	-98%	9 995
<i>Community and public safety</i>	7 441	7 366	91	135	20	115	574%	7 366
Community and social services	124	413	-	-	-	-		413
Sport and recreation	4 421	3 038	58	102	20	82	408%	3 038
Public safety	2 896	3 915	33	33	-	33	#DIV/0!	3 915
<i>Economic and environmental services</i>	53 418	71 549	125	2 010	6 648	(4 638)	-70%	71 549
Planning and development	9 100	9 030	-	8	3 648	(3 640)	-100%	9 030
Road transport	44 318	62 519	125	2 002	3 000	(998)	-33%	62 519
<i>Trading services</i>	97 535	101 521	2 239	3 184	15 394	(12 210)	-79%	101 521
Energy sources	23 596	43 000	1 212	1 423	6 810	(5 387)	-79%	43 000
Water management	9 324	29 372	913	1 642	4 601	(2 959)	-64%	29 372
Waste water management	63 368	24 364	115	120	3 978	(3 858)	-97%	24 364
Waste management	1 247	4 786	-	-	5	(5)	-100%	4 786
Total Capital Expenditure - Functional Classification	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096
<u>Funded by:</u>								
National Government	34 655	41 410	661	1 304	7 000	(5 696)	-81%	41 410
Provincial Government	11 275	21 339	-	-	3 551	(3 551)	-100%	21 339
Transfers and subsidies - capital (monetary)	976	12 534	-	-	1 053	(1 053)	-100%	12 534
Transfers recognised - capital	46 906	75 283	661	1 304	11 604	(10 299)	-89%	75 283
Borrowing	-	-	-	-	-	-		-
Internally generated funds	127 996	115 813	1 835	4 070	12 679	(8 609)	-68%	115 813
Total Capital Funding	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096

- Capital expenditure for the month of **September 2022** amounts to **R 2 495 790** and stands at **78%** below the projected YTD budget which is not aligned to the SDBIP and budget plan as provided by the respective directors.
- The YTD actual is **R 5 374 603 (2.81%)** compared to the total budget of **R 191 095 805**.
- Commitments are R 46 604 543.

2022-2023 Top 10 Capital Projects

No	PROJECT DESCRIPTION	Approved budget	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently (%)	Any challenges identified that is resulting in delays?
ROADS											
1	Roads Swartland: Resealing of Roads	20 250 000	-	-	-	20 250 000	100%	Planning	Swartland	5%	
2	Construction: Side walks and Recreational nodes (Ilinge Lethu Wesbank)	12 173 913	-	-	1 000 000	12 173 913	100%	site establishment	Malmesbury	7%	
3	Roads Swartland: Construction of New Roads	9 310 000	124 633	124 633	2 000 000	9 185 367	99%	Planning	Swartland	5%	
4	Upgrading of N7/Voortrekker Northern Interchange	8 000 000	-	-	-	8 000 000	100%	Planning	Malmesbury	7%	
SEWERAGE											
5	Sewerage: Moorreesburg	16 187 000	-	-	4 000 000	16 187 000	100%	Construction	Moorreesburg	10%	
WATER											
6	Swartland Bulk Water System S3.3 S3.4 Panorama to Wesbank I1/4	8 650 000	859 606	1 503 272	2 000 000	7 146 728	83%	Construction	Swartland	7%	
7	Wesbank I1/4 to Wesbank Reservoir supply SMW.B6	7 368 226	-	-	2 000 000	7 368 226	100%	Construction	Malmesbury	7%	
HOUSING											
8	Malmesbury De Hoop Housing Project	16 359 000	-	-	2 374 000	16 359 000	100%		Malmesbury	0%	Awaiting funding approval from DHS
ELECTRICAL SERVICES											
9	Saamstaan/De Hoop:housing development: Elec Bulk supply, Infrastructure Connections	18 600 000	125 938	125 938	3 300 000	18 474 062	99%	Construction	Malmesbury	5%	
10	132/11kV Eskom Schoonspruit substation, 132kV transmission line and servitudes	10 000 000	-	-	1 500 000	10 000 000	100%	Tendering	Malmesbury	5%	
TOTAL		126 898 139	1 110 177	1 753 843	18 174 000	125 144 296	99%				

2022/23 Capital Expenditure: YTD actual vs YTD budget



3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter					
Description of financial indicator	Basis of calculation	Ref	Budget Year 2022/23		
			Original Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		11.6%	0.0%	11.6%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0.0%	0.0%	0.0%
<u>Safety of Capital</u>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		6.9%	8.3%	6.9%
Gearing	Long Term Borrowing/ Funds & Reserves		30.9%	34.1%	30.9%
<u>Liquidity</u>					
Current Ratio	Current assets/current liabilities	1	6:1	6:1	6:1
Liquidity Ratio	Monetary Assets/Current Liabilities		5:1	5:1	5:1
<u>Revenue Management</u>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		97.0%	99.82%	97.0%
<u>Creditors Management</u>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	98.61%	100.0%
<u>Other Indicators</u>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	6.0%	5.18%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	21.0%	22.28%	21.0%
Employee costs	Employee costs/Total Revenue - capital revenue		28.9%	23.7%	28.9%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		6.3%	4.5%	6.3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		11.7%	0.0%	11.7%
<u>IDP regulation financial viability indicators</u>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		18.2	19.82	18.2
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		20.2%	4.7%	20.2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		8.9	9.68	8.9

Note: Ratios will improve more positively over the reporting period as the YTD actual only takes into account the month-to-month movements and will the ratios be more in line with the budget nearing the end of the reporting period.

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Financial Performance								
Property rates	141 486	148 224	13 462	44 523	36 777	7 746	21%	148 224
Service charges	527 861	564 834	61 584	137 270	153 934	(16 664)	-11%	564 834
Investment revenue	35 489	35 667	682	1 884	772	1 112	144%	35 667
Transfers and subsidies	172 790	186 257	16 320	65 548	62 847	2 700	4%	186 257
Other own revenue	65 629	81 894	8 855	14 491	7 537	6 953	92%	81 894
Total Revenue (excluding capital transfers and contributions)	943 256	1 016 875	100 902	263 715	261 867	1 848	1%	1 016 875
Employee costs	265 587	294 029	21 954	62 525	66 223	(3 699)	-6%	294 029
Remuneration of Councillors	10 929	11 251	931	2 792	2 813	(20)	-1%	11 251
Depreciation & asset impairment	97 550	106 565	–	–	10 177	(10 177)	-100%	106 565
Finance charges	15 738	12 361	–	–	–	–		12 361
Inventory consumed and bulk purchases	332 320	379 713	40 275	81 270	97 229	(15 959)	-16%	379 713
Transfers and subsidies	3 774	4 368	598	1 850	1 858	(8)	-0%	4 368
Other expenditure	186 385	221 044	13 069	26 758	34 961	(8 203)	-23%	221 044
Total Expenditure	912 284	1 029 332	76 827	175 195	213 260	(38 066)	-18%	1 029 332
Surplus/(Deficit)	30 972	(12 457)	24 075	88 520	48 607	39 914	82%	(12 457)
Transfers and subsidies - capital	46 181	62 749	1 304	1 304	25 100	(23 795)	-95%	62 749
Transfers and subsidies - capital	5 170	14 360	–	–	3 590	(3 590)	-100%	14 360
Surplus/(Deficit) after capital transfers & contributions	82 323	64 652	25 380	89 825	77 296	12 528	16%	64 652
Share of surplus/ (deficit) of associate	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	82 323	64 652	25 380	89 825	77 296	12 528	16%	64 652
Capital expenditure & funds sources								
Capital expenditure	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096
Capital transfers recognised	46 906	75 283	661	1 304	11 604	(10 299)	-89%	75 283
Borrowing	–	–	–	–	–	–		–
Internally generated funds	127 996	115 813	1 835	4 070	12 679	(8 609)	-68%	115 813
Total sources of capital funds	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096
Financial position								
Total current assets	794 751	776 607		900 947				776 607
Total non current assets	2 184 164	2 222 434		2 189 502				2 222 434
Total current liabilities	132 067	132 766		153 938				132 766
Total non current liabilities	224 232	211 698		224 232				211 698
Community wealth/Equity	2 622 616	2 654 577		2 622 454				2 654 577
Cash flows								
Net cash from (used) operating	189 054	157 405	14 043	106 525	41 896	(64 629)	-154%	157 405
Net cash from (used) investing	(155 705)	(175 219)	3 139	963	(47 292)	(48 256)	102%	(175 219)
Net cash from (used) financing	(8 462)	(11 500)	(60)	(277)	(125)	152	-122%	(11 500)
Cash/cash equivalents at the month/year end	665 091	612 926	–	749 452	636 720	(112 732)	-18%	612 926
Debtors & creditors analysis	0-30 Days	31-60 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis								
Total By Income Source	55 606	13 564	1 708	1 264	1 084	2 001	23 142	101 792
Creditors Age Analysis								
Total Creditors	38 539	17	65	–	–	–	167	38 812

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter									
Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Revenue - Functional									
<i>Governance and administration</i>		239 519	267 475	21 153	78 383	59 776	18 607	31%	267 475
Executive and council		266	299	1	11	58	(47)	-81%	299
Finance and administration		239 253	267 175	21 151	78 372	59 718	18 654	31%	267 175
Internal audit		-	-	-	-	-	-		-
<i>Community and public safety</i>		104 273	114 566	15 462	16 136	22 815	(6 679)	-29%	114 566
Community and social services		12 768	14 550	2 602	2 821	3 757	(937)	-25%	14 550
Sport and recreation		6 216	4 716	491	887	749	138	18%	4 716
Public safety		35 475	41 252	2 764	2 791	1 790	1 001	56%	41 252
Housing		49 814	54 049	9 605	9 637	16 518	(6 881)	-42%	54 049
Health		-	-	-	-	-	-		-
<i>Economic and environmental services</i>		25 138	42 647	1 866	4 549	11 989	(7 440)	-62%	42 647
Planning and development		5 360	4 266	614	1 396	930	466	50%	4 266
Road transport		19 778	38 381	1 252	3 153	11 059	(7 906)	-71%	38 381
Environmental protection		-	-	-	-	-	-		-
<i>Trading services</i>		625 653	669 263	63 723	165 944	195 969	(30 025)	-15%	669 263
Energy sources		384 053	424 953	48 762	100 981	122 156	(21 175)	-17%	424 953
Water management		98 419	113 350	7 252	25 886	33 880	(7 994)	-24%	113 350
Waste water management		94 784	79 832	4 284	23 579	24 562	(983)	-4%	79 832
Waste management		48 397	51 128	3 424	15 498	15 371	127	1%	51 128
<i>Other</i>	4	23	32	3	8	8	(0)	-1%	32
Total Revenue - Functional	2	994 607	1 093 984	102 207	265 019	290 557	(25 537)	-9%	1 093 984
Expenditure - Functional									
<i>Governance and administration</i>		132 858	163 385	10 300	28 825	32 817	(3 992)	-12%	163 385
Executive and council		21 809	24 245	1 772	5 105	6 536	(1 431)	-22%	24 245
Finance and administration		109 291	136 996	8 349	23 278	25 806	(2 528)	-10%	136 996
Internal audit		1 758	2 144	179	443	475	(33)	-7%	2 144
<i>Community and public safety</i>		167 290	177 068	14 124	31 990	32 817	(827)	-3%	177 068
Community and social services		22 749	24 900	1 541	4 507	5 279	(772)	-15%	24 900
Sport and recreation		31 043	31 657	2 164	5 781	6 496	(715)	-11%	31 657
Public safety		74 076	82 053	4 286	11 537	12 569	(1 031)	-8%	82 053
Housing		39 422	38 458	6 133	10 164	8 474	1 690	20%	38 458
Health		-	-	-	-	-	-		-
<i>Economic and environmental services</i>		73 145	81 908	2 702	7 039	13 276	(6 237)	-47%	81 908
Planning and development		13 091	16 545	899	2 566	3 726	(1 160)	-31%	16 545
Road transport		60 053	65 362	1 803	4 473	9 550	(5 076)	-53%	65 362
Environmental protection		-	-	-	-	-	-		-
<i>Trading services</i>		537 262	604 693	49 652	106 826	133 822	(26 996)	-20%	604 693
Energy sources		328 076	386 254	40 254	81 868	102 187	(20 319)	-20%	386 254
Water management		79 122	91 450	2 091	5 642	8 816	(3 175)	-36%	91 450
Waste water management		74 551	74 589	3 307	8 501	11 720	(3 219)	-27%	74 589
Waste management		55 513	52 399	3 999	10 815	11 098	(283)	-3%	52 399
<i>Other</i>		1 729	2 279	50	515	528	(13)	-2%	2 279
Total Expenditure - Functional	3	912 284	1 029 332	76 827	175 195	213 260	(38 066)	-18%	1 029 332
Surplus/ (Deficit) for the year		82 323	64 652	25 380	89 825	77 296	12 529	16%	64 652

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter									
Vote Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote	1								
Vote 1 - Corporate Services		12 492	12 358	2 857	2 956	3 092	(135)	-4.4%	12 358
Vote 2 - Civil Services		256 272	287 762	15 437	65 880	82 763	(16 883)	-20.4%	287 762
Vote 3 - Council		266	299	1	11	58	(47)	-81.1%	299
Vote 4 - Electricity Services		384 053	424 953	48 762	100 981	122 156	(21 175)	-17.3%	424 953
Vote 5 - Financial Services		237 101	253 248	20 737	77 798	59 331	18 467	31.1%	253 248
Vote 6 - Development Services		58 806	63 075	10 510	11 596	18 461	(6 865)	-37.2%	63 075
Vote 7 - Municipal Manager		-	-	-	-	-	-		-
Vote 8 - Protection Services		45 617	52 289	3 903	5 797	4 696	1 102	23.5%	52 289
Total Revenue by Vote	2	994 607	1 093 984	102 207	265 019	290 557	(25 537)	-8.8%	1 093 984
Expenditure by Vote	1								
Vote 1 - Corporate Services		35 621	41 327	3 202	8 130	8 958	(828)	-9.2%	41 327
Vote 2 - Civil Services		308 064	327 711	14 329	37 539	51 512	(13 973)	-27.1%	327 711
Vote 3 - Council		18 175	19 043	1 541	4 422	5 408	(986)	-18.2%	19 043
Vote 4 - Electricity Services		342 334	402 200	40 191	83 489	102 721	(19 232)	-18.7%	402 200
Vote 5 - Financial Services		51 960	68 681	4 073	11 034	12 386	(1 351)	-10.9%	68 681
Vote 6 - Development Services		62 100	64 490	7 759	14 853	14 420	433	3.0%	64 490
Vote 7 - Municipal Manager		7 507	10 335	521	1 511	2 279	(768)	-33.7%	10 335
Vote 8 - Protection Services		86 523	95 545	5 211	14 216	15 577	(1 361)	-8.7%	95 545
Total Expenditure by Vote	2	912 284	1 029 332	76 827	175 195	213 260	(38 066)	-17.8%	1 029 332
Surplus/ (Deficit) for the year	2	82 323	64 652	25 380	89 825	77 296	12 529	16.2%	64 652

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	141 486	148 224	13 462	44 523	36 777	7 746	21%	148 224
Service charges - electricity revenue	369 387	400 667	48 756	98 432	112 384	(13 951)	-12%	400 667
Service charges - water revenue	79 785	80 786	5 902	18 373	21 052	(2 680)	-13%	80 786
Service charges - sanitation revenue	48 956	51 390	4 216	12 331	12 635	(304)	-2%	51 390
Service charges - refuse revenue	29 734	31 991	2 710	8 134	7 863	271	3%	31 991
Rental of facilities and equipment	1 422	1 627	132	505	407	99	24%	1 627
Interest earned - external investments	35 489	35 667	682	1 884	772	1 112	144%	35 667
Interest earned - outstanding debtors	2 646	3 458	270	774	762	11	1%	3 458
Dividends received	—	—	—	—	—	—		—
Fines, penalties and forfeits	27 864	34 607	26	63	66	(3)	-4%	34 607
Licences and permits	4 686	4 778	407	1 204	1 256	(52)	-4%	4 778
Agency services	5 264	6 040	699	1 736	1 596	140	9%	6 040
Transfers and subsidies	172 790	186 257	16 320	65 548	62 847	2 700	4%	186 257
Other revenue	15 678	15 508	1 685	3 872	2 968	904	30%	15 508
Gains	8 068	15 877	5 635	6 337	482	5 855	1215%	15 877
Total Revenue (excluding capital transfers and contributions)	943 256	1 016 875	100 902	263 715	261 867	1 848	1%	1 016 875
Expenditure By Type								
Employee related costs	265 587	294 029	21 954	62 525	66 223	(3 699)	-6%	294 029
Remuneration of councillors	10 929	11 251	931	2 792	2 813	(20)	-1%	11 251
Debt impairment	39 382	37 654	(5)	(5)	—	(5)	#DIV/0!	37 654
Depreciation & asset impairment	97 550	106 565	—	—	10 177	(10 177)	-100%	106 565
Finance charges	15 738	12 361	—	—	—	—		12 361
Bulk purchases - electricity	292 405	332 200	37 960	75 771	92 972	(17 202)	-19%	332 200
Inventory consumed	39 915	47 513	2 315	5 499	4 257	1 242	29%	47 513
Contracted services	94 571	105 260	10 821	20 099	23 805	(3 706)	-16%	105 260
Transfers and subsidies	3 774	4 368	598	1 850	1 858	(8)	0%	4 368
Other expenditure	35 846	51 359	2 253	6 663	11 156	(4 493)	-40%	51 359
Losses	16 586	26 772	—	—	—	—		26 772
Total Expenditure	912 284	1 029 332	76 827	175 195	213 260	(38 066)	-18%	1 029 332
Surplus/(Deficit)	30 972	(12 457)	24 075	88 520	48 607	39 914	0	(12 457)
Transfers and subsidies - capital (monetary allocations) (National /	46 181	62 749	1 304	1 304	25 100	(23 795)	(0)	62 749
Transfers and subsidies - capital (monetary allocations) (National /	5 170	14 360	—	—	3 590	(3 590)	(0)	14 360
Transfers and subsidies - capital (in-kind - all)	—	—	—	—	—	—		—
Surplus/(Deficit) after capital transfers & contributions	82 323	64 652	25 380	89 825	77 296			64 652
Taxation	—	—	—	—	—	—		—
Surplus/(Deficit) after taxation	82 323	64 652	25 380	89 825	77 296			64 652
Attributable to minorities	—	—	—	—	—	—		—
Surplus/(Deficit) attributable to	82 323	64 652	25 380	89 825	77 296			64 652
Share of surplus/ (deficit) of associate	—	—	—	—	—	—		—
Surplus/ (Deficit) for the year	82 323	64 652	25 380	89 825	77 296			64 652

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter								
Vote Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<u>Multi-Year expenditure appropriation</u>								
Vote 2 - Civil Services	87 523	84 445	984	1 628	11 000	(9 372)	-85%	84 445
Vote 4 - Electricity Services	14 801	30 600	-	-	4 500	(4 500)	-100%	30 600
Vote 6 - Development Services	8 463	17 459	29	29	2 374	(2 345)	-99%	17 459
Total Capital Multi-year expenditure	110 787	132 504	1 013	1 657	17 874	(16 217)	-91%	132 504
<u>Single Year expenditure appropriation</u>								
Vote 1 - Corporate Services	513	404	15	15	-	15	#DIV/0!	404
Vote 2 - Civil Services	45 642	31 699	203	2 221	760	1 461	192%	31 699
Vote 3 - Council	9	654	-	-	-	-		654
Vote 4 - Electricity Services	10 891	15 404	1 229	1 440	4 102	(2 663)	-65%	15 404
Vote 5 - Financial Services	802	711	-	-	221	(221)	-100%	711
Vote 6 - Development Services	3 355	5 795	2	6	1 323	(1 317)	-100%	5 795
Vote 7 - Municipal Manager	7	10	1	3	2	1	53%	10
Vote 8 - Protection Services	2 896	3 915	33	33	-	33	#DIV/0!	3 915
Total Capital single-year expenditure	64 114	58 591	1 483	3 718	6 409	(2 691)	-42%	58 591
Total Capital Expenditure	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096
<u>Capital Expenditure - Functional Classification</u>								
<i>Governance and administration</i>	16 508	10 660	40	45	2 221	(2 175)	-98%	10 660
Executive and council	17	664	1	3	2	1	53%	664
Finance and administration	16 491	9 995	39	42	2 219	(2 176)	-98%	9 995
<i>Community and public safety</i>	7 441	7 366	91	135	20	115	574%	7 366
Community and social services	124	413	-	-	-	-		413
Sport and recreation	4 421	3 038	58	102	20	82	408%	3 038
Public safety	2 896	3 915	33	33	-	33	#DIV/0!	3 915
<i>Economic and environmental services</i>	53 418	71 549	125	2 010	6 648	(4 638)	-70%	71 549
Planning and development	9 100	9 030	-	8	3 648	(3 640)	-100%	9 030
Road transport	44 318	62 519	125	2 002	3 000	(998)	-33%	62 519
<i>Trading services</i>	97 535	101 521	2 239	3 184	15 394	(12 210)	-79%	101 521
Energy sources	23 596	43 000	1 212	1 423	6 810	(5 387)	-79%	43 000
Water management	9 324	29 372	913	1 642	4 601	(2 959)	-64%	29 372
Waste water management	63 368	24 364	115	120	3 978	(3 858)	-97%	24 364
Waste management	1 247	4 786	-	-	5	(5)	-100%	4 786
Total Capital Expenditure - Functional Classification	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096
<u>Funded by:</u>								
National Government	34 655	41 410	661	1 304	7 000	(5 696)	-81%	41 410
Provincial Government	11 275	21 339	-	-	3 551	(3 551)	-100%	21 339
Transfers and subsidies - capital (monetary)	976	12 534	-	-	1 053	(1 053)	-100%	12 534
Transfers recognised - capital	46 906	75 283	661	1 304	11 604	(10 299)	-89%	75 283
Borrowing	-	-	-	-	-	-		-
Internally generated funds	127 996	115 813	1 835	4 070	12 679	(8 609)	-68%	115 813
Total Capital Funding	174 902	191 096	2 496	5 375	24 283	(18 908)	-78%	191 096

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter					
Description	Ref	2021/22	Budget Year 2022/23		
		Audited Outcome	Original Budget	YearTD actual	Full Year Forecast
R thousands	1				
ASSETS					
Current assets					
Cash		665 091	612 926	103 637	612 926
Call investment deposits			–	640 000	–
Consumer debtors		99 115	118 544	117 901	118 544
Other debtors		8 909	25 953	8 884	25 953
Current portion of long-term receivables		4	70	4	70
Inventory		21 632	19 114	30 521	19 114
Total current assets		794 751	776 607	900 947	776 607
Non current assets					
Long-term receivables		36	11	(0)	11
Investments			–		–
Investment property		34 326	31 245	34 326	31 245
Investments in Associate			–		–
Property, plant and equipment		2 148 179	2 189 454	2 153 553	2 189 454
Biological			–		–
Intangible		504	604	504	604
Other non-current assets		1 120	1 120	1 120	1 120
Total non current assets		2 184 164	2 222 434	2 189 502	2 222 434
TOTAL ASSETS		2 978 915	2 999 042	3 090 449	2 999 042
LIABILITIES					
Current liabilities					
Bank overdraft			–		–
Borrowing		8 634	9 060	8 634	9 060
Consumer deposits		16 450	16 548	16 804	16 548
Trade and other payables		94 958	95 548	117 583	95 548
Provisions		12 025	11 611	10 917	11 611
Total current liabilities		132 067	132 766	153 938	132 766
Non current liabilities					
Borrowing		90 851	79 424	90 851	79 424
Provisions		133 381	132 274	133 381	132 274
Total non current liabilities		224 232	211 698	224 232	211 698
TOTAL LIABILITIES		356 299	344 465	378 170	344 465
NET ASSETS	2	2 622 616	2 654 577	2 712 279	2 654 577
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)		2 356 459	2 397 506	2 356 297	2 397 506
Reserves		266 157	257 070	266 157	257 070
TOTAL COMMUNITY WEALTH/EQUITY	2	2 622 616	2 654 577	2 622 454	2 654 577

After the finalization of the regulatory audit, the 2021/22 audited performance will be incorporated with the mid-year adjustments budget.

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates	141 486	142 295	14 114	42 824	35 574	7 250	20%	142 295
Service charges	528 227	544 934	44 877	136 076	136 234	(158)	0%	544 934
Other revenue	15 678	34 950	11 295	28 882	8 738	20 144	231%	34 950
Transfers and Subsidies - Operational	172 866	186 253	0	61 615	46 563	15 052	32%	186 253
Transfers and Subsidies - Capital	51 351	77 109	22 321	34 463	19 277	15 185	79%	77 109
Interest	38 645	35 667	682	1 884	8 917	(7 033)	-79%	35 667
Dividends								
Payments								
Suppliers and employees	(744 369)	(849 254)	(78 649)	(197 367)	(212 314)	(14 946)	7%	(849 254)
Finance charges	(11 055)	(10 180)	-	-	-	-		(10 180)
Transfers and Grants	(3 774)	(4 368)	(598)	(1 850)	(1 092)	758	-69%	(4 368)
NET CASH FROM/(USED) OPERATING ACTIVITIES	189 054	157 405	14 043	106 525	41 896	(64 629)	-154%	157 405
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	7 381	15 877	5 635	6 337	482	5 855	1215%	15 877
Decrease (increase) in non-current receivables		-	-	1	-	1	#DIV/0!	-
Decrease (increase) in non-current investments		-	-	-	-	-		-
Payments								
Capital assets	(163 087)	(191 096)	(2 496)	(5 375)	(47 774)	(42 399)	89%	(191 096)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(155 705)	(175 219)	3 139	963	(47 292)	(48 256)	102%	(175 219)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits	1	(500)	(60)	(277)	(125)	(152)	122%	(500)
Payments								
Repayment of borrowing	(8 463)	(11 000)	-	-	-	-		(11 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(8 462)	(11 500)	(60)	(277)	(125)	152	-122%	(11 500)
NET INCREASE/ (DECREASE) IN CASH HELD	24 887	(29 314)	17 122	107 212	(5 521)			(29 314)
Cash/cash equivalents at beginning:	640 204	642 240		642 240	642 240			642 240
Cash/cash equivalents at month/year end:	665 091	612 926		749 452	636 720			612 926

Cash and cash equivalents as at 30 September 2022 include investments made to the amount of R640 000 000.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

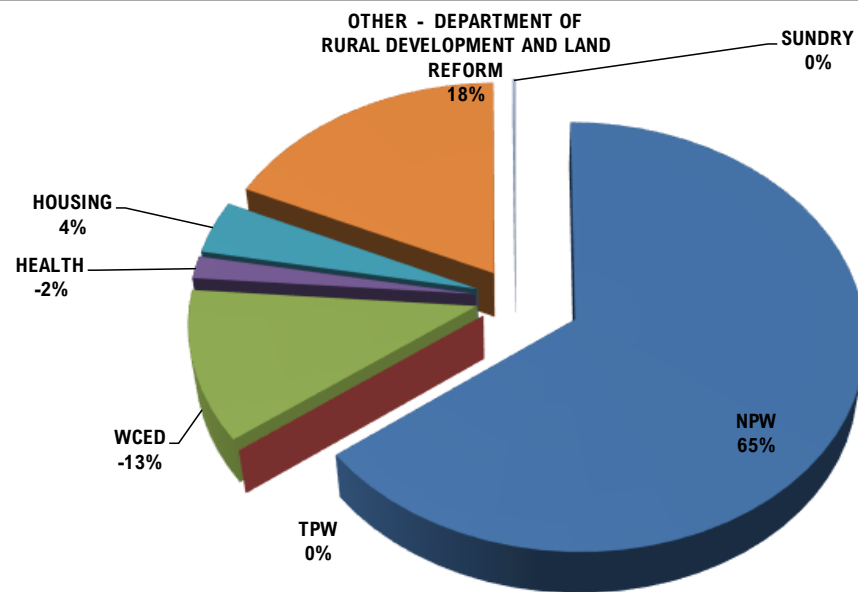
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter													
Description	NT Code	Budget Year 2022/23											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	7 316	2 864	1 051	628	575	335	993	5 389	19 152	7 920		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	29 165	5 265	407	275	53	33	53	1 303	36 555	1 718		
Receivables from Non-exchange Transactions - Property Rates	1400	16 019	2 778	979	207	126	80	101	8 880	29 170	9 394		
Receivables from Exchange Transactions - Waste Water Management	1500	3 405	1 263	408	291	263	249	431	3 460	9 770	4 694		
Receivables from Exchange Transactions - Waste Management	1600	2 733	967	352	221	198	177	307	3 170	8 123	4 072		
Receivables from Exchange Transactions - Property Rental Debtors	1700	34	22	4	3	2	2	4	20	91	30		
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–		
Other	1900	(3 067)	405	223	83	47	207	112	921	(1 069)	1 370		
Total By Income Source	2000	55 606	13 564	3 423	1 708	1 264	1 084	2 001	23 142	101 792	29 199	–	–
2021/22 - totals only		48 620	10 495	3 345	1 943	1 364	916	1 870	18 038	86 590	24 131		
Debtors Age Analysis By Customer Group													
Organs of State	2200	5 065	201	136	27	15	20	31	1 964	7 459	2 058		
Commercial	2300	23 748	3 908	360	237	109	21	130	655	29 169	1 151		
Households	2400	26 793	9 454	2 927	1 443	1 140	1 043	1 840	20 524	65 164	25 990		
Other	2500	–	–	–	–	–	–	–	–	–	–		
Total By Customer Group	2600	55 606	13 564	3 423	1 708	1 264	1 084	2 001	23 142	101 792	29 199	–	–

Total Debtors has increased from **R 77 741 513** in August to **R 101 791 811** in September 2022. (**Note:** the material increase is due to a system levy error that occurred in August of which the correction was made now in September)

The collection rate for September 2022 was **109.96%** compared to **104.82%** in August 2022. (Amounts received in the current month for the previous month's debtors raised).

5.2 Government Debt Schedule

Swartland Municipality for the month ended September 2022	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	5 138 764	5 157	11 675	418 796	5 574 391	838 141	98 066	5 292	72 713	1 014 212	6 588 604	6 588 604	-1 577 876
TPW	-4 522	4 881	5 416	33 193	38 968	-43 121	0	-	-	-43 121	-4 153	-4 153	-20 010
WCED	-	-	-	-	-	-1 187 997	1 141	1 363	13 086	-1 172 408	-1 172 408	-1 172 408	-59 455
HEALTH	-	-	-	-	-	-172 403	-	-	-	-172 403	-172 403	-172 403	-205 474
HOUSING	-	-	-	-	-	408 425	704	17	1 701	410 848	410 848	410 848	-419 828
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	102 660	90 834	112 142	1 518 291	1 823 928	-	-	-	-	-	1 823 928	1 823 928	-2
SUNDRY	1	3	2	140	146	-15 066	0	-	-	-15 066	-14 920	-14 920	-16 751
TOTAL OUTSTANDING	5 236 903	100 875	129 235	1 970 420	7 437 433	-172 022	99 911	6 672	87 500	22 062	7 459 495	7 459 495	-2 299 396



Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description R thousands	NT Code	Budget Year 2022/23									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	38 539	17	24	65	-	-	-	167	38 812	15 634
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	38 539	17	24	65	-	-	-	167	38 812	15 634

6.2 Outstanding Creditors: 30 days and older

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
WCDM	57 953.11	30/06/2019	Dispute regarding meter installations	Awaiting for clarity on enquiries from WCDM
Cigicell Pty Ltd - assu	177 299.18	31/01/2022	Query on 5 invoices	Waiting on supporting documents from supplier
Belting Supply Services	20 815.00	03/06/2022	Service not delivered in full as of yet	Payment will be processed as soon as service is approved
Automodell BK	5 266.90	22/08/2022	Query on the banking details as per invoice	Waiting on reply from supplier
First Technology	7 999.40	30/08/2022	Service completed on 30 Sep 2022	Paid on 4 Oct 2022
Kaap Agri bedryf	2 531.65	19/08/2022	All goods not delivered yet	Payment will be processed as soon as the goods are received.
Media 24	354.00	16/08/2022	Query on the invoices	Payment in progress
Shoprite	251.84	09/05/2022	Query on the re	Payment in progress

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter										
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate ^a	Expiry date of investment	Opening balance	Interest to be realised	Investment Top Up	Closing Balance
R thousands	Yrs/Months									
Municipality										
NEDBANK	12 Months	Fixed	Yes	Fixed	8.35%	29/06/2023	400 000	33 217		433 217
NEDBANK	4.5 Months	Fixed	Yes	Fixed	6.26%	17/11/2022	20 000	1 729		21 729
ABSA	12 Months	Fixed	Yes	Fixed	7.78%	29/06/2023	160 000	12 380		172 380
NEDBANK	9 Months	Fixed	Yes	Fixed	8.54%	19/06/2023	–	3 661	60 000	63 661
Municipality sub-total							580 000		60 000	690 986
TOTAL INVESTMENTS AND INTEREST							580 000		60 000	690 986

- As at 30 September 2022 investments made amount to R 640 000 000.
- During the month of September 2022, no investments matured but a new R 60 000 000 was invested.

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	31 August 2022	Transactions / Movement 2022/2023	Current Month
Cash & Cash Equivalents:	R 730 714 970		R 803 617 640
Primary Bank Account	R 145 911 396	R 14 139 464	R 160 050 861
Short Term Investments (Less than 6 months)	R 20 000 000		R 20 000 000
Medium Term Investments (More than 6 months)	R –	R 60 000 000	R 60 000 000
Longterm Investments	R 560 000 000		R 560 000 000
Cash Floats	R 4 803 574	R -1 236 795	R 3 566 779
Commitments:	R 532 961 835		R 534 529 448
Unspent Committed Conditional Grants	R 3 211 846	R –	R 3 211 846
Capital funding requirement 2022/23 (Grants & Loans)	R 74 639 247	R -660 699	R 73 978 549
Cash Portion of Housing Development Fund	R 1 893	R –	R 1 893
Capital Replacement Reserve Movement	R 113 577 745	R -1 835 091	R 111 742 654
Loan repayment due Dec / June	R 12 360 862	R –	R 12 360 862
Consumer Deposits	R 16 676 775	R 127 346	R 16 804 121
Creditor payments	R 11 990 515	R 26 821 075	R 38 811 590
Salaries	R 262 848 759	R -22 885 018	R 239 963 741
Bad Debt Contributions	R 37 654 193	R –	R 37 654 193
Working Capital			R 269 088 191

7.3 Withdrawals from Municipal Bank Account

SWARTLAND MUNICIPALITY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j)		
NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Sep-22	
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal
(b) to defray expenditure authorised in terms of section 26(4);	R 229 562 713	To pay creditors, service providers, employee related costs, etc
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state,		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 12 319 031	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 320 533	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 640 000 000	Investments made during quarter 1 and no investments matured.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> - (a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and (b) submit a copy of the report to the relevant provincial treasury and the Auditor-General.		

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	112 178	129 651	–	51 247	51 247	–		129 651
Local Government Equitable Share	108 796	126 228	–	49 228	49 228	–		126 228
Finance Management	1 550	1 550	–	1 550	1 550	–		1 550
EPWP Incentive	1 832	1 873	–	469	469	–		1 873
Provincial Government:	55 872	56 273	–	10 253	10 253	–		56 273
Community Development Workers	38	38	–	38	38	–		38
Human Settlements	34 725	33 546	–	–	–	–		33 546
Municipal Accreditation and Capacity Building Grant	508	256	–	–	–	–		256
Libraries	11 351	11 573	–	3 825	3 825	–		11 573
Proclaimed Roads Subsidy	175	4 470	–	–	–	–		4 470
Financial Management Support Grant: Student Bursaries	250	–	–	–	–	–		–
Establishment of a K9 Unit	4 511	2 390	–	2 390	2 390	–		2 390
Establishment of a Law Enforcement Reaction Unit	2 214	4 000	–	4 000	4 000	–		4 000
WC Mun Energy Resilience Grant	400							
LG Public Employment Support Grant	1 700							
Total Operating Transfers and Grants	168 050	185 924	–	61 500	61 500	–		185 924
Capital Transfers and Grants								
National Government:	34 656	51 410	21 121	33 121	33 121	–		51 410
Municipal Infrastructure Grant (MIG)	26 301	33 810	21 121	23 121	23 121	–		33 810
Energy Efficiency and Demand Side Management Grant	–	–	–	–	–	–		–
Integrated National Electrification Programme (municipal)	8 355	17 600	–	10 000	10 000	–		17 600
Provincial Government:	21 081	21 339	1 200	1 280	1 280	–		21 339
Human Settlements	18 424	20 059	–	–	–	–		20 059
RSEP/VPUU Municipal Projects		1 200	1 200	1 200	1 200	–		1 200
Libraries	50	50	–	50	50	–		50
Fire Service Capacity Building Grant	–	–	–	–	–	–		–
Establishment of a K9 Unit	343	30	–	30	30	–		30
Sport Development	983							
Non-Motorised Transport	1 282							
Total Capital Transfers and Grants	55 737	72 749	22 321	34 401	34 401	–		72 749
TOTAL RECEIPTS OF TRANSFERS & GRANTS	223 787	258 673	22 321	95 901	95 901	–		258 673

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter								
Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
<u>Operating expenditure of Transfers and Grants</u>								
National Government:	112 204	129 651	7 061	22 080	21 422	658	3.1%	129 651
Local Government Equitable Share	108 796	126 228	6 418	20 844	20 574	270	1.3%	126 228
Finance Management	1 576	1 550	317	444	379	65	17.1%	1 550
EPWP Incentive	1 832	1 873	326	792	468	323	69.0%	1 873
						-		
Provincial Government:	54 348	56 273	7 811	14 752	13 573	771	5.7%	56 273
Community Development Workers	38	38	-	-	8	(8)	-100.0%	38
Human Settlements	35 611	33 546	5 905	9 525	7 581	1 944	25.6%	33 546
Municipal Accreditation and Capacity Building Grant	253	256	21	64	64	(0)	0.0%	256
Libraries	11 330	11 573	862	2 466	2 573	(107)	-4.1%	11 573
Proclaimed Roads Subsidy	175	4 470	-	-	1 010	(1 010)	-100.0%	4 470
Financial Management Support Grant: Student Bursaries	229	-	-	-	-	-		-
Establishment of a K9 Unit	5 489	2 390	501	1 338	1 385	(47)	-3.4%	2 390
Establishment of a Law Enforcement Reaction Unit	(13)	4 000	521	1 358	951	408	42.9%	4 000
WC Mun Energy Resilience Grant	400	-	-	-	-			-
LG Public Employment Support Grant	837	-	-	-	-			-
						-		
Total operating expenditure of Transfers and Grants:	166 552	185 924	14 872	36 832	34 995	1 429	4.1%	185 924
<u>Capital expenditure of Transfers and Grants</u>								
National Government:	34 655	51 410	661	1 304	7 000	(5 696)	-81.4%	51 410
Municipal Infrastructure Grant (MIG)	26 301	33 810	661	1 304	4 000	(2 696)	-67.4%	33 810
Integrated National Electrification Programme (municipal)	8 354	17 600	-	-	3 000	(3 000)	-100.0%	17 600
						-		
Provincial Government:	11 275	21 339	-	-	3 551	(3 551)	-100.0%	21 339
Human Settlements	8 698	20 059	-	-	3 374	(3 374)	-100.0%	20 059
RSEP/VPUU Municipal Projects	-	1 200	-	-	177	(177)	-100.0%	1 200
Libraries	66	50	-	-	-	-		50
Establishment of a K9 Unit	246	30	-	-	-	-		30
Sport Development	983	-	-	-	-			-
Non-Motorised Transport	1 282	-	-	-	-			-
						-		
Total capital expenditure of Transfers and Grants	45 930	72 749	661	1 304	10 551	(9 246)	-87.6%	72 749
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	212 483	258 673	15 533	38 136	45 545	(7 817)	-17.2%	258 673

8.3 Supporting Table SC7 (2)

N/A

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter									
Summary of Employee and Councillor remuneration	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Councillors (Political Office Bearers plus Other)</u>									
Basic Salaries and Wages		8 001	8 225	698	2 094	2 056	37	2%	8 225
Pension and UIF Contributions		933	1 098	75	226	275	(49)	-18%	1 098
Medical Aid Contributions		134	151	12	36	38	(2)	-4%	151
Cellphone Allowance		939	1 021	78	235	255	(21)	-8%	1 021
Other benefits and allowances		922	756	68	203	189	14	7%	756
Sub Total - Councillors		10 929	11 251	931	2 792	2 813	(20)	-1%	11 251
<u>Senior Managers of the Municipality</u>	3								
Basic Salaries and Wages		8 818	9 227	771	2 305	2 268	37	2%	9 227
Pension and UIF Contributions		1 528	1 716	143	414	429	(15)	-4%	1 716
Medical Aid Contributions		458	558	36	110	140	(30)	-21%	558
Overtime		–	–	–	–	–	–		–
Performance Bonus		280	276	–	–	–	–		276
Motor Vehicle Allowance		1 031	909	72	222	262	(40)	-15%	909
Cellphone Allowance		245	286	20	60	61	(2)	-3%	286
Housing Allowances		–	–	–	–	–	–		–
Other benefits and allowances		239	278	26	72	69	3	4%	278
Payments in lieu of leave		–	33	–	–	–	–		33
Long service awards		32	29	–	–	–	–		29
Post-retirement benefit obligations	2	1 216	1 327	–	–	–	–		1 327
Sub Total - Senior Managers of Municipality		13 846	14 639	1 068	3 183	3 230	(47)	-1%	14 639
<u>Other Municipal Staff</u>									
Basic Salaries and Wages		150 113	168 420	13 577	40 119	41 972	(1 853)	-4%	168 420
Pension and UIF Contributions		26 736	30 125	2 422	7 234	7 531	(297)	-4%	30 125
Medical Aid Contributions		11 398	13 679	1 025	3 045	3 420	(375)	-11%	13 679
Overtime		16 027	14 342	1 508	2 846	3 586	(740)	-21%	14 342
Motor Vehicle Allowance		5 455	6 291	486	1 450	1 538	(88)	-6%	6 291
Cellphone Allowance		639	626	55	164	168	(4)	-2%	626
Housing Allowances		943	1 183	86	256	296	(40)	-13%	1 183
Other benefits and allowances		28 424	30 962	1 727	4 228	4 461	(234)	-5%	30 962
Payments in lieu of leave		2 046	2 880	–	–	22	(22)	-100%	2 880
Long service awards		2 291	2 509	–	–	–	–		2 509
Post-retirement benefit obligations	2	7 669	8 373	–	–	–	–		8 373
Sub Total - Other Municipal Staff		251 741	279 390	20 886	59 342	62 994	(3 652)	-6%	279 390
Total Parent Municipality		276 516	305 281	22 885	65 317	69 036	(3 719)	-5%	305 281
TOTAL MANAGERS AND STAFF		265 587	294 029	21 954	62 525	66 223	(3 699)	-6%	294 029

OVERTIME COSTS PER DEPARTMENT: 30 SEPTEMBER 2022								
Directorate	Original Budget (B)	Jul-22	Aug-22	Sep-22	YTD Actual (A)	YTD Budget	(R) Variance	% Variance (A / B)
Civil Services	6 389 350	2 669	702 506	640 732	1 345 907	1 597 338	251 431	21.06%
Corporate Services	102 289	3 950	10 876	10 876	25 701	25 572	-129	25.13%
Electricity Services	852 708	-	118 001	90 537	208 537	213 180	4 643	24.46%
Financial Services	485 526	4 252	14 004	15 314	33 570	121 380	87 810	6.91%
Development Services	144 314	989	4 863	11 424	17 276	36 078	18 802	11.97%
Protection Services	4 570 307	8 119	395 676	534 600	938 394	1 142 577	204 183	20.53%
K9-Dog Unit	889 361	-	47 933	74 189	122 122	222 339	100 217	13.73%
Reaction Unit	582 000	-	14 527	109 330	123 857	145 500	21 643	21.28%
Grand Total	14 015 855	19 979	1 308 385	1 487 000	2 815 364	3 503 964	688 600	20.09%
Directorate	Original Budget (B)	Jul-22	Aug-22	Sep-22	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Overtime Emergency Services	4 497 754	-	371 844	349 230	721 074	1 124 439	403 365	16.03%
Civil Services	2 386 057	-	192 967	191 365	384 332	596 514	212 182	16.11%
Electricity Services	808 638	-	116 529	78 112	194 641	202 161	7 520	24.07%
Financial Services	129 048	-	3 477	2 631	6 108	32 262	26 154	4.73%
Development Services	10 000	-	-	-	-	2 499	2 499	0.00%
Protection Services	1 164 011	-	58 871	77 123	135 993	291 003	155 010	11.68%
Overtime Fixed Allowance	891 663	16 321	53 081	65 748	135 150	222 915	87 765	15.16%
Corporate Services	102 289	3 950	10 876	10 876	25 701	25 572	-129	25.13%
Financial Services	322 753	4 252	8 466	12 683	25 401	80 688	55 287	7.87%
Protection Services	466 621	8 119	33 740	42 189	84 047	116 655	32 608	18.01%
Overtime Special Projects	8 626 438	3 658	883 460	1 072 023	1 959 141	2 156 610	197 469	22.71%
Civil Services	4 003 293	2 669	509 539	449 367	961 575	1 000 824	39 249	24.02%
Electricity Services	44 070	-	1 471	12 425	13 896	11 019	-2 877	31.53%
Financial Services	33 725	-	2 061	-	2 061	8 430	6 369	6.11%
Development Services	134 314	989	4 863	11 424	17 276	33 579	16 303	12.86%
Protection Services	2 939 675	-	303 065	415 288	718 354	734 919	16 565	24.44%
K9-Dog Unit	889 361	-	47 933	74 189	122 122	222 339	100 217	13.73%
Reaction Unit	582 000	-	14 527	109 330	123 857	145 500	21 643	21.28%

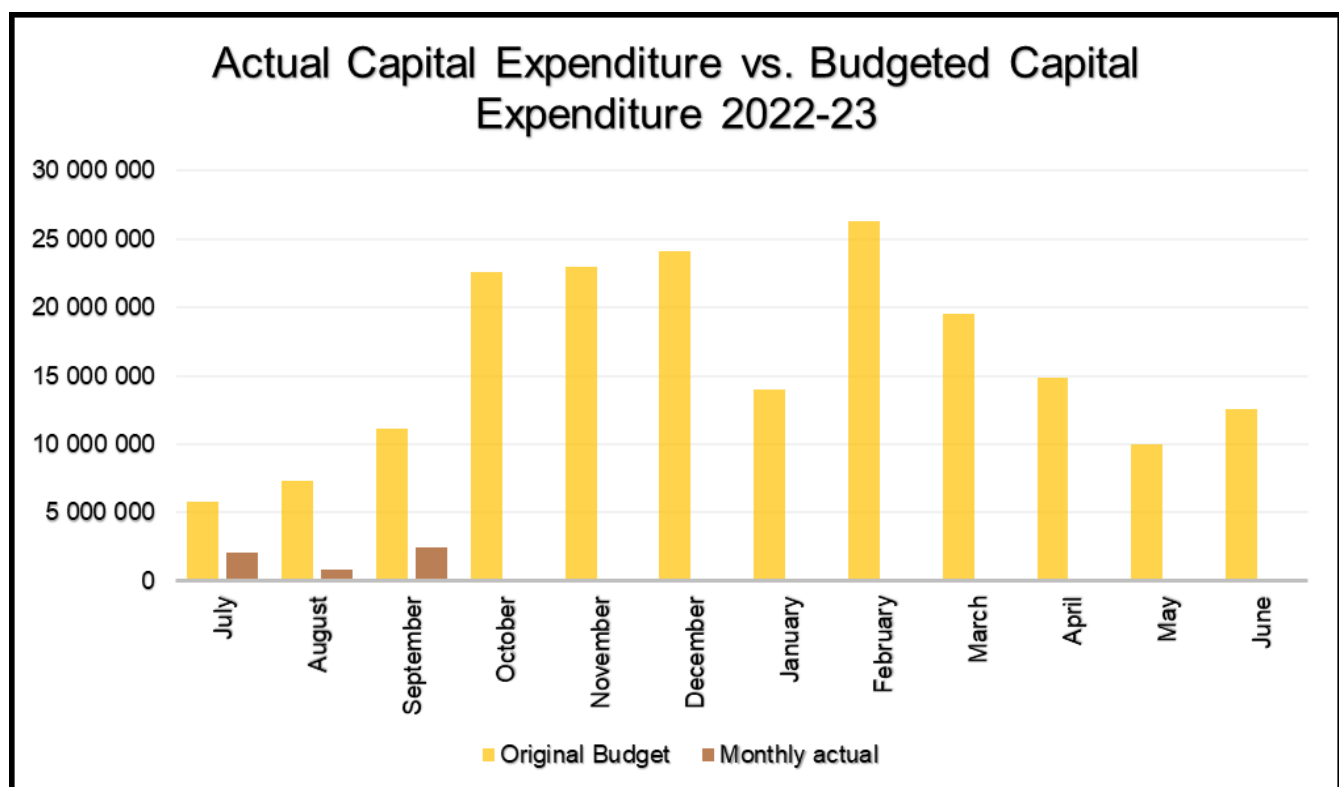
Section 10 – Material variances to the SDBIP

None.

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter								
Month	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
Monthly expenditure performance trend								
July	383	5 812	2 071	2 071	5 812	3 741	64.4%	1%
August	7 723	7 326	807	2 879	13 139	10 260	78.1%	2%
September	2 955	11 144	2 496	5 375	24 283	18 908	77.9%	3%
October	10 728	22 597			46 880	–		
November	19 856	22 941			69 821	–		
December	31 307	24 099			93 920	–		
January	4 894	13 971			107 891	–		
February	9 666	26 266			134 157	–		
March	16 307	19 524			153 681	–		
April	9 786	14 844			168 526	–		
May	9 840	9 974			178 500	–		
June	51 457	12 596			191 096	–		
Total Capital expenditure	174 902	191 096	5 375					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q1 First									
Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure		34 171	80 931	1 239	1 528	8 277	6 749	81.5%	80 931
Roads Infrastructure		12 979	40 221	125	125	3 000	2 875	95.8%	40 221
Roads		12 979	40 221	125	125	3 000	2 875	95.8%	40 221
Storm water Infrastructure		–	–	–	–	–	–		–
Electrical Infrastructure		15 873	33 400	1 037	1 241	5 040	3 799	75.4%	33 400
MV Substations		133	10 200	2	2	1 540	1 538	99.9%	10 200
MV Switching Stations		–	4 800	949	949	300	(649)	-216.3%	4 800
MV Networks		14 801	17 600	–	–	3 000	3 000	100.0%	17 600
LV Networks		940	800	87	291	200	(91)	-45.5%	800
Water Supply Infrastructure		4 465	4 307	22	107	237	130	54.8%	4 307
Boreholes		–	740	–	–	–	–		740
Distribution		4 465	3 567	22	107	237	130	54.8%	3 567
Sanitation Infrastructure		581	3 002	55	55	–	(55)	#DIV/0!	3 002
Pump Station		526	800	27	27	–	(27)	#DIV/0!	800
Reticulation		55	2 202	29	29	–	(29)	#DIV/0!	2 202
Solid Waste Infrastructure		272	–	–	–	–	–		–
Landfill Sites		272	–	–	–	–	–		–
Community Assets		5 645	4 200	19	47	265	218	82.3%	4 200
Community Facilities		2 877	1 100	–	–	–	–		1 100
Parks		698	1 100	–	–	–	–		1 100
Public Open Space		2 179	–	–	–	–	–		–
Sport and Recreation Facilities		2 769	3 100	19	47	265	218	82.3%	3 100
Indoor Facilities		2 028	–	–	–	–	–		–
Outdoor Facilities		741	3 100	19	47	265	218	82.3%	3 100
Other assets		18 071	6 476	–	–	3 535	3 535	100.0%	6 476
Operational Buildings		11 275	2 000	–	–	200	200	100.0%	2 000
Municipal Offices		11 275	2 000	–	–	200	200	100.0%	2 000
Housing		6 796	4 476	–	–	3 335	3 335	100.0%	4 476
Social Housing		6 796	4 476	–	–	3 335	3 335	100.0%	4 476
Biological or Cultivated Assets		–	–	–	–	–	–		–
Intangible Assets		–	420	–	–	210	210	100.0%	420
Licences and Rights		–	420	–	–	210	210	100.0%	420
Computer Software and Applications		–	420	–	–	210	210	100.0%	420
Computer Equipment		1 782	3 704	17	17	1 892	1 875	99.1%	3 704
Computer Equipment		1 782	3 704	17	17	1 892	1 875	99.1%	3 704
Furniture and Office Equipment		257	364	46	52	23	(29)	-124.0%	364
Furniture and Office Equipment		257	364	46	52	23	(29)	-124.0%	364
Machinery and Equipment		2 205	4 219	189	2 094	282	(1 812)	-641.9%	4 219
Machinery and Equipment		2 205	4 219	189	2 094	282	(1 812)	-641.9%	4 219
Transport Assets		4 369	13 252	–	–	(42)	(42)	100.0%	13 252
Transport Assets		4 369	13 252	–	–	(42)	(42)	100.0%	13 252
Land		849	6 630	–	–	–	–		6 630
Land		849	6 630	–	–	–	–		6 630
Total Capital Expenditure on new assets	1	67 349	120 197	1 510	3 739	14 443	10 704	74.1%	120 197

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q1 First Quarter

Description	2021/22	Budget Year 2022/23						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Capital expenditure on renewal of existing assets by Asset Class/Sub-class								
Infrastructure	35 198	20 250	-	-	-	-		20 250
Roads Infrastructure	30 932	20 250	-	-	-	-		20 250
Roads	30 932	20 250	-	-	-	-		20 250
Electrical Infrastructure	4 266	-	-	-	-	-		-
MV Substations	3 603	-	-	-	-	-		-
LV Networks	663	-	-	-	-	-		-
Housing	670	-	-	-	-	-		-
Staff Housing	670	-	-	-	-	-		-
Total Capital Expenditure on renewal of existing assets	35 868	20 250	-	-	-	-		20 250

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q1 First Quarter

Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure		69 400	50 649	986	1 636	9 840	8 204	83.4%	50 649
Storm water Infrastructure		-	250	-	-	-	-		250
Storm water Conveyance			250	-	-	-	-		250
Electrical Infrastructure		2 560	8 450	126	133	1 590	1 457	91.7%	8 450
MV Substations		-	-	-	-	-	-		-
MV Switching Stations		299	-	-	-	-	-		-
MV Networks		-	1 000	-	6	(50)	(56)	112.7%	1 000
LV Networks		2 261	7 450	126	126	1 640	1 514	92.3%	7 450
Capital Spares		-	-	-	-	-	-		-
Water Supply Infrastructure		4 791	24 956	860	1 503	4 250	2 747	64.6%	24 956
Pump Stations		991	-	-	-	-	-		-
Distribution		3 800	24 856	860	1 503	4 250	2 747	64.6%	24 856
PRV Stations		-	100	-	-	-	-		100
Sanitation Infrastructure		62 049	16 993	-	-	4 000	4 000	100.0%	16 993
Waste Water Treatment Works		62 049	16 993	-	-	4 000	4 000	100.0%	16 993
Sport and Recreation Facilities		2 285	-	-	-	-	-		-
Outdoor Facilities		2 285	-	-	-	-	-		-
Total Capital Expenditure on upgrading of existing assets	1	71 685	50 649	986	1 636	9 840	8 204	83.4%	50 649

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q1 First Quarter

Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure		41 731	46 838	3 368	8 634	10 560	1 925	18.2%	46 838
Roads Infrastructure		5 197	9 823	455	936	2 226	1 290	57.9%	9 823
Roads		5 021	9 754	452	929	2 210	1 282	58.0%	9 754
Road Furniture		176	69	3	8	16	8	51.0%	69
Storm water Infrastructure		18 370	19 334	1 459	4 165	4 351	186	4.3%	19 334
Storm water Conveyance		18 370	19 334	1 459	4 165	4 351	186	4.3%	19 334
Electrical Infrastructure		2 726	2 616	415	776	582	(194)	-33.3%	2 616
MV Substations		152	165	36	67	37	(31)	-83.7%	165
LV Networks		2 574	2 451	379	709	546	(163)	-29.9%	2 451
Water Supply Infrastructure		1 629	1 543	89	256	349	93	26.7%	1 543
Reservoirs		1 140	1 135	45	212	256	44	17.3%	1 135
Pump Stations		105	146	-	-	33	33	100.0%	146
Distribution		385	262	44	44	59	16	26.3%	262
Sanitation Infrastructure		5 004	5 609	147	379	1 268	889	70.1%	5 609
Pump Station		1 010	967	60	104	218	114	52.2%	967
Waste Water Treatment Works		3 994	4 641	86	275	1 049	775	73.8%	4 641
Solid Waste Infrastructure		8 804	7 912	803	2 122	1 784	(338)	-18.9%	7 912
Landfill Sites		8 804	7 912	803	2 122	1 784	(338)	-18.9%	7 912
Community Assets		2 861	3 384	363	524	771	248	32.1%	3 384
Community Facilities		2 082	2 227	238	358	503	145	28.8%	2 227
Halls		314	404	44	88	91	4	4.0%	404
Centres		1 566	1 544	184	259	349	90	25.7%	1 544
Libraries		56	50	3	3	11	9	75.6%	50
Cemeteries/Crematoria		86	109	-	1	25	23	94.9%	109
Parks		60	120	8	8	27	19	71.7%	120
Sport and Recreation Facilities		779	1 156	124	165	268	103	38.5%	1 156
Indoor Facilities		96	100	1	6	23	17	73.4%	100
Outdoor Facilities		683	1 056	124	159	246	87	35.2%	1 056
Other assets		2 013	1 703	204	373	389	16	4.2%	1 703
Operational Buildings		1 182	996	158	235	225	(10)	-4.4%	996
Municipal Offices		1 182	996	158	235	225	(10)	-4.4%	996
Housing		832	707	46	138	164	26	15.8%	707
Staff Housing		257	207	4	9	47	38	81.8%	207
Social Housing		575	500	42	130	117	(12)	-10.5%	500
Intangible Assets		2 676	4 297	59	950	937	(13)	-1.4%	4 297
Servitudes		-	-	-	-	-	-	-	-
Licences and Rights		2 676	4 297	59	950	937	(13)	-1.4%	4 297
Computer Software and Applications		2 676	4 297	59	950	937	(13)	-1.4%	4 297
Computer Equipment		355	337	14	41	76	35	45.9%	337
Computer Equipment		355	337	14	41	76	35	45.9%	337
Furniture and Office Equipment		43	70	2	2	16	14	90.0%	70
Furniture and Office Equipment		43	70	2	2	16	14	90.0%	70
Machinery and Equipment		1 130	1 408	71	217	303	87	28.6%	1 408
Machinery and Equipment		1 130	1 408	71	217	303	87	28.6%	1 408
Transport Assets		6 545	6 306	595	1 218	1 450	233	16.1%	6 306
Transport Assets		6 545	6 306	595	1 218	1 450	233	16.1%	6 306
Total Repairs and Maintenance Expenditure	1	57 354	64 342	4 675	11 957	14 502	2 544	17.5%	64 342

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter									
Description	Ref	2021/22	Budget Year 2022/23						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Depreciation by Asset Class/Sub-class									
Infrastructure		76 477	82 486	-	-	8 249	8 249	100.0%	82 486
Roads Infrastructure		24 671	30 645	-	-	3 065	3 065	100.0%	30 645
Roads		23 406	29 347	-	-	2 935	2 935	100.0%	29 347
Road Structures		822	833	-	-	83	83	100.0%	833
Road Furniture		442	465	-	-	46	46	100.0%	465
Storm water Infrastructure		4 564	4 776	-	-	478	478	100.0%	4 776
Drainage Collection		889	935	-	-	93	93	100.0%	935
Storm water Conveyance		3 675	3 842	-	-	384	384	100.0%	3 842
Electrical Infrastructure		12 862	13 392	-	-	1 339	1 339	100.0%	13 392
Power Plants		3	3	-	-	0	0	100.0%	3
HV Transmission Conductors		29	37	-	-	4	4	100.0%	37
MV Substations		1 837	1 943	-	-	194	194	100.0%	1 943
MV Switching Stations		1 098	1 219	-	-	122	122	100.0%	1 219
MV Networks		6 905	7 291	-	-	729	729	100.0%	7 291
LV Networks		2 779	2 675	-	-	267	267	100.0%	2 675
Capital Spares		212	224	-	-	22	22	100.0%	224
Water Supply Infrastructure		15 186	16 005	-	-	1 601	1 601	100.0%	16 005
Dams and Weirs		253	281	-	-	28	28	100.0%	281
Boreholes		169	179	-	-	18	18	100.0%	179
Reservoirs		2 661	2 816	-	-	282	282	100.0%	2 816
Pump Stations		571	618	-	-	62	62	100.0%	618
Water Treatment Works		130	139	-	-	14	14	100.0%	139
Bulk Mains		1 263	1 293	-	-	129	129	100.0%	1 293
Distribution		10 139	10 680	-	-	1 068	1 068	100.0%	10 680
Sanitation Infrastructure		16 002	17 024	-	-	1 702	1 702	100.0%	17 024
Pump Station		14 958	15 863	-	-	1 586	1 586	100.0%	15 863
Reticulation		1 044	1 160	-	-	116	116	100.0%	1 160
Solid Waste Infrastructure		3 192	643	-	-	64	64	100.0%	643
Landfill Sites		3 069	517	-	-	52	52	100.0%	517
Waste Drop-off Points		122	126	-	-	13	13	100.0%	126
Rail Infrastructure		-	-	-	-	-	-		-
Community Assets		5 471	5 778	-	-	578	578	100.0%	5 778
Community Facilities		2 625	2 786	-	-	279	279	100.0%	2 786
Halls		719	752	-	-	75	75	100.0%	752
Centres		407	431	-	-	43	43	100.0%	431
Clinics/Care Centres		394	435	-	-	43	43	100.0%	435
Museums		15	16	-	-	2	2	100.0%	16
Libraries		454	477	-	-	48	48	100.0%	477
Cemeteries/Crematoria		208	199	-	-	20	20	100.0%	199
Parks		27	55	-	-	6	6	100.0%	55
Public Open Space		207	216	-	-	22	22	100.0%	216
Public Ablution Facilities		178	188	-	-	19	19	100.0%	188
Taxi Ranks/Bus Terminals		16	17	-	-	2	2	100.0%	17
Sport and Recreation Facilities		2 846	2 992	-	-	299	299	100.0%	2 992
Indoor Facilities		1 424	1 518	-	-	152	152	100.0%	1 518
Outdoor Facilities		1 422	1 474	-	-	147	147	100.0%	1 474
Investment properties		59	63	-	-	6	6	100.0%	63
Revenue Generating		59	63	-	-	6	6	100.0%	63
Improved Property		59	63	-	-	6	6	100.0%	63

Description	Ref	2021/22	Budget Year 2022/23						
		Audited	Original	Monthly	YearTD	YearTD	YTD	YTD %	Full Year
R thousands	1								
<u>Other assets</u>		1 656	2 234	–	–	223	223	100.0%	2 234
Operational Buildings		1 459	1 593	–	–	159	159	100.0%	1 593
Municipal Offices		936	1 025	–	–	102	102	100.0%	1 025
Workshops		2	0	–	–	0	0	100.0%	0
Yards		5	5	–	–	1	1	100.0%	5
Stores		516	563	–	–	56	56	100.0%	563
Housing		198	641	–	–	64	64	100.0%	641
Staff Housing		167	216	–	–	22	22	100.0%	216
Social Housing		31	425	–	–	43	43	100.0%	425
<u>Intangible Assets</u>		192	251	–	–	25	25	100.0%	251
Licences and Rights		192	251	–	–	25	25	100.0%	251
Computer Software and Applications		192	251	–	–	25	25	100.0%	251
<u>Computer Equipment</u>		1 276	2 123	–	–	212	212	100.0%	2 123
Computer Equipment		1 276	2 123	–	–	212	212	100.0%	2 123
<u>Furniture and Office Equipment</u>		498	581	–	–	58	58	100.0%	581
Furniture and Office Equipment		498	581	–	–	58	58	100.0%	581
<u>Machinery and Equipment</u>		2 037	2 536	–	–	254	254	100.0%	2 536
Machinery and Equipment		2 037	2 536	–	–	254	254	100.0%	2 536
<u>Transport Assets</u>		3 150	5 716	–	–	572	572	100.0%	5 716
Transport Assets		3 150	5 716	–	–	572	572	100.0%	5 716
Total Depreciation	1	90 817	101 768	–	–	10 177	10 177	100.0%	101 768

- **Note:** The system vendor is busy with the latest mscoa program changes where-after depreciation can be accounted for monthly. The budgeted cash flow projections will be corrected with the mid-year adjustments process at the end of January.

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2022/2023 Total Budget	2022/2023 YTD Budget	Actual Expenditure Q1	Savings
<u>Use of professional services</u>	R 15 966 421	R 3 681 314	R 1 868 190	n/a
Consultants and Professional Services:Business and Advisory:Actuaries	R 12 763	R 2 884	R -	n/a
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 1 408	R 318	R -	n/a
Consultants and Professional Services:Business and Advisory:Business and Financial Management	R 1 998 177	R 462 435	R 507 849	n/a
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 4 649 087	R 1 079 103	R 611 118	n/a
Consultants and Professional Services:Business and Advisory:Human Resources	R 40 500	R 9 153	R 35 000	n/a
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 10 000	R 2 260	R -	n/a
Consultants and Professional Services:Business and Advisory:Audit Committee	R 102 528	R 23 171	R 36 820	n/a
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 11 300	R -	n/a
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 12 000	R 2 712	R -	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 190 514	R 43 056	R 1 710	n/a
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 1 068 000	R 241 368	R 15 750	n/a
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 1 700 000	R 415 999	R 931	n/a
Consultants and Professional Services:Legal Cost:Collection	R 20 000	R 4 520	R -	n/a
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 2 570 000	R 580 820	R 390 841	n/a
Consultants and Professional Services:Laboratory Services:Water	R 414 765	R 93 736	R 25 380	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 380 000	R 85 880	R -	n/a
Consultants and Professional Services:Business and Advisory:Quality Control	R 863 084	R 165 904	R 41 900	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 745 000	R 199 371	R 200 890	n/a
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R 227	R -	n/a
Consultants and Professional Services:Business and Advisory:Board Member	R 50 000	R 11 300	R -	n/a
Consultants and Professional Services:Business and Advisory:Commissions and Committees	R 37 595	R 8 497	R -	n/a
Consultants and Professional Services:Business and Advisory:Project Management	R 1 050 000	R 237 300	R -	n/a
Travel and Subsistence	R 602 190	R 135 354	R 89 761	n/a
Domestic accommodation	R 178 404	R 36 694	R 28 444	n/a
Sponsorships, events and catering	R 1 110 795	R 187 185	R 107 648	n/a
Overtime Pay	R 14 015 855	R 3 503 964	R 2 815 364	n/a
Communication	R 4 244 407	R 923 405	R 689 884	n/a
Telephone cost	R 792 288	R 172 718	R 113 929	n/a
Vehicles used for political office -bearers	R 644 459	R -	R -	n/a
Number of Credit Cards	None	None	None	n/a
Grand Total	R 37 554 819	R 8 640 634	R 5 713 219	
Note: Savings can only be reported on at year-end.				

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- ☒ the monthly budget statement
- ☒ quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

for the month of **September 2022** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

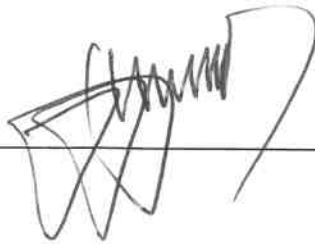
Signature



Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 12 October 2022

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Mr H Cleophas

Executive Mayor of Swartland Municipality (WC015)

Signature

A handwritten signature in black ink, appearing to be 'H. Cleophas', written over a horizontal line.

Date: 13 October 2022

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2022/3 - [SDBIP] PROJECT SCHEDULES

	Planned Activity
	Actual Activity
	Planned Milestone
	Actual Milestone
	Actual Milestone on Planned Milestone

Tuesday, October 18, 2022

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Vote Nos: 9/116-22-737

Location: Municipal area

Fin Source: CRR 10 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				2 000	2 000	2 000	2 000	2 000					2 000	10 000				
Expenditure to date		Capital															6 490	6 490	3 510	35.1%

Project: pj-09-0021ab - Equipment Municipal Manager

Vote Nos: 9/124-28-737

Location: Municipal area

Fin Source: CRR 10 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			2 000	2 000	2 000	2 000	2 000						4 000	10 000				
Expenditure to date		Capital	2 285		767										3 052			3 052	6 948	69.5%

Project: pj-22-0045 - Vehicles Council: CK1 M/Benz E200

Vote Nos: 9/116-621-394

Location: Municipal area

Fin Source: CRR 644 459

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				644 459									644 459	644 459				

Civil Engineering Services

Civil Engineering Services General

Project: pj-09-0021ac - Equipment Civil Services

Vote Nos: 9/115-277-749

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 51 563

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2022 : Spent R4180 on order R3830																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		-437		10 000	12 000	5 000	5 000	10 000	10 000				9 563	51 563				
Expenditure to date		Capital		4 180											4 180			4 180	47 383	91.9%

Municipal Property

Project: pj-16-0006 - Equipment Buildings & Maintenance

Vote Nos: 9/108-178-749

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 26 800

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2022: spent R2835 Sep 2022: Spent R7778 , on order R15012																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 000	5 000	5 000	5 000	6 800						10 000	26 800				
Expenditure to date	Capital		2 835	7 778										10 613		15 012	25 626	1 174	4.4%

Project: pj-20-0032 - Buildings: Fitting of Council Chambers (Std Bank Building)

Vote Nos: 9/108-636-404

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 2 000 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Planning																	
1	2	Installation																	
S/Notes: Jul 2022: Busy with detail design. Aug 2022: Busy with detail design. Sep 2022: Busy with detail design.																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		200 000						300 000	500 000	500 000	500 000		200 000	2 000 000				

Project: pj-22-0047 - Development of Erf 2737 Malmesbury

Vote Nos: 9/108-656-408

Location: Municipal area

Fin Source: CRR

4 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning																		
1	2	Construction																		
S/Notes: Jul 2022: Identifying scope of work. Aug 2022: Identifying scope of work. Sep 2022: Identifying scope of work.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital							1 000 000	1 000 000	1 000 000	1 000 000				4 000 000				
Expenditure to date		Capital															37 480	37 480	3 962 520	99.1%

Parks and Amenities**Project: pj-11-0058 - Equipment Parks**

Vote Nos: 9/112-41-749

Location: Municipal area

Fin Source: CRR

62 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2022: Spent R15017 Sep 2022: Spent R37329 , on order R6447																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	15 000	15 000			15 000	7 000				25 000	62 000				
Expenditure to date	Capital		15 017	37 329										52 346		5 048	57 394	4 606	7.4%

Project: pj-17-0012 - Vehicles Parks: CK41465 John Deere Tractor

Vote Nos: 9/112-233-749

Location: Malmesbury

Fin Source: CRR

546 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Vehicle - purchasing																	
S/Notes: Jul 2022: Tender awarded, awaiting delivery. Aug 2022: Awaiting delivery. Sep 2022: Awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					546 000									546 000				
Expenditure to date	Capital															532 550	532 550	13 450	2.5%

Project: pj-17-0079 - Parks: Ward Committee projects

Vote Nos: 9/112-206-18

Location: Municipal area

Fin Source: CRR

1 100 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Implementation																		
S/Notes: Aug 2022: Identifying projects. Sep 2022: Identifying projects.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					250 000	100 000	100 000	250 000	200 000	200 000				1 100 000				

Streets**Project: pj-09-0004 - Roads: Resealing of roads - Swartland**

Vote Nos: 9/110-85-99 [CRR]

Location: Municipal area

Fin Source: CRR

20 250 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender process																		
1	2	Compiling work packages																		
1	3	Construction																		
S/Notes: Jul 2022: Tenders awarded. Aug 2022: Compiling work packages. Sep 2022: Compiling work packages.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				3 000 000	3 000 000	3 000 000	3 000 000	3 000 000	3 000 000	2 250 000			3 000 000	20 250 000				

Project: pj-16-0015 - Roads Swartland: New Roads

Vote Nos: 9/110-514-306 [MIG]; 9/110-175-154 [CRR]

Location: Municipal area

Fin Source: CRR

500 000

MIG

8 810 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Construction																	
S/Notes: Jul 2022: Identifying work packages. Aug 2022: Identifying work packages. Sep 2022: Compiling work packages.																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 000 000	2 000 000	2 500 000	1 500 000	1 310 000						4 000 000	9 310 000				
Expenditure to date	Capital			124 633										124 633			124 633	9 185 367	98.7%

Project: pj-17-0080 - Roads: Ward Committee projects**Vote Nos:** 9/110-205-13**Location:** Municipal area**Fin Source:** CRR

1 100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2022: Identifying projects.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				250 000	250 000	250 000	250 000	100 000					250 000	1 100 000				

Project: pj-21-0005 - Roads: Upgrading of N7/Voortrekker Northern Interchange**Vote Nos:** 9/110-451-236**Location:** Municipal area**Fin Source:** CRR

8 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital												8 000 000		8 000 000				

Project: pj-21-0040 - Roads: Construction: Side walks and Recreational nodes (Ilinge Lethu & Wesbank)**Vote Nos:** 9/110-470-268**Location:** Wesbank**Fin Source:** Other

12 173 913

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning & Procurement																		
1	2	Construction																		
S/Notes: Jul 2022: Tenders invited. Aug 2022: Tender awarded. Sep 2022: Finalising contractual matters.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	500 000	500 000		1 000 000	2 000 000	1 500 000	1 500 000	2 000 000	2 000 000	1 173 913			2 000 000	12 173 913				

Project: pj-22-0011 - Vehicles Roads: CK29892 Case Backhoe Loader**Vote Nos:** 9/110-237-749**Location:** Municipal area**Fin Source:** CRR

2 047 500

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing													Complete					
S/Notes: Jul 2022: Delivered Complete																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								2 047 500						2 047 500				
Expenditure to date		Capital	1 877 566												1 877 566			1 877 566	169 934	8.3%

Sewerage

Project: pj-09-0003 - Equipment Sewerage: Telemetry

Vote Nos: 9/111-278-749

Location: Municipal area

Fin Source: CRR

36 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital											36 000			36 000				

Project: pj-10-0114 - Equipment Sewerage

Vote Nos: 9/111-33-749

Location: Municipal area

Fin Source: CRR

30 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2022 : Spent R5165 Sep 2022 : Spent R16657 , on order R5983																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	10 000	10 000								20 000	30 000				
Expenditure to date		Capital		5 165	16 657										21 822		5 983	27 805	2 195	7.3%

Project: pj-11-0086 - Vehicles Sewerage: CK14612 (Nissan UD290)

Vote Nos: 9/111-223-763

Location: Municipal area

Fin Source: CRR

1 952 705

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing																		
S/Notes: Jul 2022: Tender awarded, awaiting delivery. Aug 2022: Tender awarded, awaiting delivery. Sep 2022: Tender awarded, awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						1 995 000								1 952 705				
Expenditure to date		Capital															1 640 906	1 640 906	311 799	16.0%

Project: pj-21-0032 - Sewerage: New Vacuum Tanker extend capacity**Vote Nos:** 9/111-369-54**Location:** Municipal area**Fin Source:** CRR

1 995 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Purchase																	
S/Notes: Jul 2022: Tender awarded, awaiting delivery. Aug 2022: Tender awarded, awaiting delivery. Sep 2022: Tender awarded, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						1 995 000								1 995 000				
Expenditure to date	Capital															1 640 906	1 640 906	354 094	17.7%

Project: pj-22-0005 - Sewerage Malmesbury: Security Fencing - Irrigation Pump Station**Vote Nos:** 9/107-533-254**Location:** Malmesbury**Fin Source:** CRR

800 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Procurement process																		
1	2	Construction																		
S/Notes: Jul 2022: Tender awarded. Aug 2022: Tender awarded. Sep 2022: Construction completion 2%.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				300 000	300 000	200 000							300 000	800 000				
Expenditure to date		Capital			26 515										26 515		530 720	557 235	242 765	30.3%

Sportsgrounds**Project: pj-22-0013 - Sport: Security lighting: Wesbank Sport Grounds****Vote Nos:** 9/106-480-269**Location:** Wesbank**Fin Source:** CRR

600 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning & Procurement																		
1	2	Construction																		
S/Notes: Aug 2022: Procuring materials. Sep 2022: Procuring materials.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				200 000	200 000	200 000							200 000	600 000				
Expenditure to date		Capital		28 268	18 756										47 024		339 553	386 577	213 423	35.6%

Storm Water

Project: pj-09-0009 - Storm water network (Swartland)

Location: Municipal area

Vote Nos: 9/114-98-129

Fin Source: CRR

250 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					150 000	100 000								250 000				
Expenditure to date		Capital															117 360	117 360	132 640	53.1%

Project: pj-11-0060 - Equipment Streets and Storm Water

Location: Municipal area

Vote Nos: 9/114-44-749

Fin Source: CRR

62 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Sep 2022: Spent R42733																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	10 000	10 000	10 000	10 000	12 000					20 000	62 000				
Expenditure to date		Capital			42 733										42 733			42 733	19 267	31.1%

Water

Project: pj-11-0062 - Equipment Water

Location: Municipal area

Vote Nos: 9/105-36-741

Fin Source: CRR

49 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2022: Spent R31438																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	10 000	14 000	5 000	10 000						20 000	49 000				
Expenditure to date		Capital			31 438										31 438		2 310	33 748	15 252	31.1%

Project: pj-12-0013 - Water networks: Upgrades and replacement**Vote Nos:** 9/105-373-193 [MIG]; 9/105-582-318 [CRR]**Location:** Municipal area**Fin Source:** CRR 1 120 000
MIG 2 217 712**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				1 000 000	1 420 000	917 712							1 000 000	3 337 712				

Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering**Vote Nos:** 9/105-183-126**Location:** Municipal area**Fin Source:** CRR 100 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					100 000									100 000				

Project: pj-18-0072 - Water: Connections: Water Meters (New/Replacements)**Vote Nos:** 9/105-405-23**Location:** Municipal area**Fin Source:** CRR 664 089**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	50 000	50 000	60 000	60 000	60 000	50 000	50 000	60 000	60 000	60 000	54 089	50 000	220 000	664 089				
Expenditure to date		Capital	48 580	36 875	21 755										107 210		34 512	141 723	522 366	78.7%

Project: pj-19-0011 - Water: Bulk water infrastructure (emergency spending)**Vote Nos:** 9/105-376-128**Location:** Municipal area**Fin Source:** CRR 500 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
S/Notes: Sep 2022: Complete, installation of vsd's at pump station																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						250 000						250 000		500 000				
Expenditure to date		Capital															450 000	450 000	50 000	10.0%

Project: pj-19-0012 - Water: Wesbank I1/4 to Wesbank Reservoir supply SMW.B6**Vote Nos:** 9/105-427-213 [MIG]; 9/105-415-204 [CRR]**Location:** Malmesbury West**Fin Source:** CRR 3 585 938
MIG 3 782 288**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
S/Notes: Jul 2022: Site handed over. Aug 2022: Cosntruction 2%. Sep 2022: Cosntruction 5%.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		1 000 000	1 000 000	1 000 000	1 000 000	700 000	700 000	1 000 000	885 938	82 288			3 000 000	7 368 226				
Expenditure to date		Capital															3 501 907	3 501 907	3 866 319	52.5%

Project: pj-21-0013 - Water: Swartland System S3.3 & S3.4 Panorama to Wesbank I1/4 - CRR**Vote Nos:** 9/105-400-199 [MIG]; 9/105-391-184 [CRR]**Location:** Wesbank**Fin Source:** CRR 3 650 000
MIG 5 000 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
S/Notes: Jul 2022: Site handed over. Aug 2022: Cosntruction 2% Sep 2022: Cosntruction 5%.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		1 000 000	1 000 000	1 000 000	1 100 000	700 000	700 000	1 100 000	900 000	650 000	500 000		3 000 000	8 650 000				
Expenditure to date		Capital		643 666	859 606										1 503 272			1 503 272	7 146 728	82.6%

Project: pj-21-0015 - Water: Riebeek Kasteel supply S2.4**Vote Nos:** 9/105-431-226 [CRR]**Location:** Riebeek Kasteel**Fin Source:** CRR 1 000 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
S/Notes: Jul 2022: Site handed over Aug 2022: Cosntruction 40% Sep 2022: Cosntruction 70%.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								500 000	500 000					1 000 000				
Expenditure to date		Capital															18 895	18 895	981 105	98.1%

Project: pj-21-0034 - Water: De Hoop Supply SMW1.1**Vote Nos:** 9/105-456-243 [MIG]; 9/105-449-222 [CRR]**Location:** Malmesbury West**Fin Source:** CRR 500 000
MIG 4 000 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
S/Notes: Jul 2022: Site handed over. Aug 2022: Cosntruction 2% Sep 2022: Cosntruction 5%.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			250 000	750 000	500 000	250 000	250 000	500 000	500 000	750 000	750 000		1 000 000	4 500 000				

Project: pj-22-0018 - Water: Electrofusion Welding machine (replacement)**Vote Nos:** 9/105-606-356**Location:** Municipal area**Fin Source:** CRR 102 295**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						60 000								102 295				
Expenditure to date		Capital															88 952	88 952	13 343	13.0%

Project: pj-22-0021 - Water: Generator for Wesbank Water Tower and Boosters**Vote Nos:** 9/105-513-364**Location:** Wesbank**Fin Source:** CRR 1 000 000**Proj Start:** **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning and procurement																		
1	2	Installation																		
S/Notes: Jul 2022: Identifying scope of work. Aug 2022: Drafting tender document. Sep 2022: Drafting tender document.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		100 000		400 000	400 000	100 000							500 000	1 000 000				

Cleansing Services

Project: pj-11-0059 - Equipment Refuse Removal

Vote Nos: 9/104-190-749

Location: Municipal area

Fin Source: CRR

24 437

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Sep 2022: On order R24437																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		437	5 000	5 000	5 000	5 000	4 000						10 437	24 437				
Expenditure to date		Capital															24 437	24 437		0%

Project: pj-19-0016 - Equipment Refuse bins, traps, skips (Swartland)

Vote Nos: 9/104-245-749

Location: Municipal area

Fin Source: CRR

150 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Sep 2022: On order R100000																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000	50 000	25 000	25 000						50 000	150 000				
Expenditure to date	Capital															100 000	100 000	50 000	33.3%

Project: pj-20-0009 - Vehicles Refuse: CK27606 Nissan UD40

Vote Nos: 9/104-506-458

Location: Municipal area

Fin Source: CRR

628 869

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing																		
S/Notes: Jul 2022: Tenders invited. Aug 2022: Tender awarded. Sep 2022: Awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						628 869								628 869				
Expenditure to date		Capital															569 546	569 546	59 323	9.4%

Project: pj-21-0035 - Refuse: Boreholes for Landfill sites

Vote Nos: 9/104-374-241

Location: Municipal area

Fin Source: CRR

740 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2022: Drafting tender document.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				40 000	200 000	150 000	150 000	200 000					40 000	740 000				
Expenditure to date		Capital															114 210	114 210	625 790	84.6%

Project: pj-22-0024 - Vehicles Refuse: CK43815 Nissan UD330

Vote Nos: 9/104-77-749

Location: Municipal area

Fin Source: CRR

3 242 887

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Vehicle - purchasing																	
S/Notes: Jul 2022: Tenders invited. Aug 2022: Tender awarded. Sep 2022: Awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						3 242 887								3 242 887				
Expenditure to date	Capital															2 772 318	2 772 318	470 569	14.5%

Sewerage: Waste Water Treatment Plant**Project: pj-13-0008 - Sewerage: Moorreesburg**

Vote Nos: 9/107-95-87 [CRR]

Location: Moorreesburg

Fin Source: CRR

16 187 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Construction																	
S/Notes: Jul 2022: Construction completion 83% Aug 2022: Construction completion 85%. Sep 2022: Construction completion 86%																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	1 750 000	437 000			6 000 000	16 187 000				
Expenditure to date	Capital															6 413	6 413 16 180 587		100.0%

Project: pj-18-0004 - Sewerage: Darling

Vote Nos: 9/107-90-102 [CRR]

Proj Start: Proj End:

Location: Darling

Fin Source: CRR

806 350

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								806 350						806 350				

Swimming Pools

Project: pj-22-0012 - Swimming pool: Wesbank

Vote Nos: 9/113-635-403

Proj Start: Proj End:

Location: Wesbank

Fin Source: CRR

700 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning & Procurement																		
S/Notes: Sep 2022: Terrain identifictaion.																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDOct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								300 000	300 000	100 000				700 000				

Corporate Services

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Vote Nos: 9/101-22-737

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 24 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						12 000			6 000			6 000		24 000				
Expenditure to date		Capital			14 571										14 571		2 785	17 356	6 644	27.7%

Project: pj-22-0046 - Purchase of land parcels: Koringberg

Vote Nos: 9/101-624-402

Proj Start: Proj End:

Location: Koringberg

Fin Source: CRR 230 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Purchase																		
S/Notes: Sep 22: Deed of sale signed and awaiting invoice																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					230 000									230 000				

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Vote Nos: 9/103-36-735

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 100 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 22: Quotation asked for blinds in Banqueting hall but not awarded Sept 2022: Tenders to be invited in Oct																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				50 000				50 000					50 000	100 000				

Public Relations, Library and Tourism Services

Project: pj-17-0069 - Equipment Libraries

Vote Nos: 9/102-360-739

Location: Municipal area

Fin Source: DCAS

50 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					20 000			10 000		10 000		10 000		50 000				
Expenditure to date		Capital			34 322										34 322			34 322	15 678	31.4%

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services

Vote Nos: 9/123-25-749

Location: Municipal area

Fin Source: CRR 42 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	10 000	10 000	5 000	5 000	2 000					20 000	42 000				
Expenditure to date		Capital		3 870											3 870		1 250	5 120	36 880	87.8%

Community Development

Project: pj-17-0043 - Vehicles Thusong Centre: CK18244 Nissan Tiida

Vote Nos: 9/121-98-763

Location: Municipal area

Fin Source: CRR 262 500

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				262 500									262 500	262 500				
Expenditure to date		Capital															258 113	258 113	4 387	1.7%

Housing

Project: pj-18-0018 - Dev Services: Malmesbury De Hoop Project (Professional Fees)

Vote Nos: 9/123-320-145

Location: Malmesbury West

Fin Source: DHS 2 335 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	2 335 000												2 335 000	2 335 000				

Project: pj-21-0019 - Dev Services: Malmesbury De Hoop Serviced Sites (Professional Fees)**Location:** Malmesbury West**Vote Nos:** 9/123-459-210**Fin Source:** DHS

841 440

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender Process																		
1	2	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					546 936			294 504						841 440				

Project: pj-21-0020 - Dev Services: Malmesbury De Hoop Serviced Sites (Sewerage)**Location:** Malmesbury West**Vote Nos:** 9/123-466-224**Fin Source:** DHS

1 402 400

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender Process																		
1	2	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								280 480	280 480	280 480	280 480	280 480		1 402 400				

Project: pj-21-0021 - Dev Services: Malmesbury De Hoop Serviced Sites (Water)**Location:** Malmesbury West**Vote Nos:** 9/123-475-234**Fin Source:** DHS

2 103 600

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender Process																		
1	2	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								420 720	420 720	420 720	420 720	420 720		2 103 600				

Project: pj-21-0022 - Dev Services: Malmesbury De Hoop Serviced Sites (Streets and stormwater)**Location:** Malmesbury West**Vote Nos:** 9/123-481-238**Fin Source:** DHS

9 637 560

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender Process																		
1	2	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								1 927 512	1 927 512	1 927 512	1 927 512	1 927 512		9 637 560				

Project: pj-21-0023 - Dev Services: Chatsworth Serviced Sites (Professional fees)**Location:** Chatsworth**Vote Nos:** 9/123-485-218**Fin Source:** DHS

300 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Planning																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					150 000	150 000								300 000				

Project: pj-21-0042 - Dev Services: Malmesbury De Hoop (395 Water Meters)**Location:** Malmesbury West**Vote Nos:** 9/123-477-252 [DHS]**Fin Source:** DHS

39 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Installation of watermeters																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	39 000												39 000	39 000				

Project: pj-22-0051 - Dev Services: Darling GAP**Location:** Darling**Vote Nos:** 9/123-594-412**Fin Source:** DHS

1 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	1 000 000												1 000 000	1 000 000				

Project: pj-22-0053 - Dev Services: Kalbaskraal: Purchasing of Transnet Land**Location:** Kalbaskraal**Vote Nos:** 9/123-543-722**Fin Source:** DHS

2 400 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				2 400 000									2 400 000	2 400 000				

Project: pj-22-0054 - Dev Services: Phola Park (A,B & C) Basic Services

Vote Nos: 9/123-440-87

Proj Start:

Location: Phola Park

Fin Source: CRR

Proj End:

800 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction of Services																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				200 000	200 000	200 000	200 000						200 000	800 000				
Expenditure to date		Capital			28 643										28 643			28 643	771 357	96.4%

Caravan Parks

Project: pj-16-0044 - Equipment YZF Caravan Park

Vote Nos: 9/120-47-745

Proj Start:

Location: Yzerfontein

Fin Source: CRR

Proj End:

30 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			10 000	5 000	5 000	5 000	5 000						15 000	30 000				
Expenditure to date		Capital			2 209										2 209		14 104	16 312	13 688	45.6%

Planning

Project: pj-22-0048 - Skate Park: Darling

Vote Nos: 9/123-499-237 [Donation]; 9/123-497-237 [DEADP]; 9/123-498-237 [CRR]

Proj Start:

Location: Darling

Fin Source: CRR
DEADP
Other

Proj End:

500 000
600 000
100 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender advertised																		
1	2	Tender adjudification																		
1	3	Contractor on site																		
1	4	Completion																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	80 167	11 650	84 848	222 838	204 800	120 437	102 400	120 437	102 400	120 437	29 586		399 503	1 200 000				

Project: pj-22-0049 - Tenstile Netting over seating area of Amfiteater: Darling

Vote Nos: 9/123-507-253

Location: Darling

Fin Source: DEADP

600 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender advertised																		
1	2	Tender adjudification																		
1	3	Contractor on site																		
1	4	Completion																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	40 083	5 825	42 424	111 419	102 400	60 219	51 200	60 219	51 200	60 219	14 792		199 751	600 000				

Project: pj-22-0050 - Irrigation: Darling Amfiteater

Vote Nos: 9/123-511-260

Location: Darling

Fin Source: Other

260 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender advertised																		
1	2	Tender adjudification																		
1	3	Contractor on site																		
1	4	Completion																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	17 370	2 524	18 384	48 281	44 373	26 095	22 187	26 095	22 187	26 095	6 409		86 559	260 000				

Electrical Engineering Services

Electrical Engineering Services General

Project: pj-11-0096 - Equipment Electricity

Vote Nos: 9/117-39-749

Location: Municipal area

Fin Source: CRR 350 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	10 000	30 000	40 000	40 000	40 000	20 000	20 000	40 000	40 000	40 000	20 000	10 000	120 000	350 000				
Expenditure to date	Capital			18 125										18 125		180 212	198 337	151 663	43.3%

Electricity Operations, Maintenance and Construction

Project: pj-17-0044 - Electricity: Saamstaan/De Hoop project - 395 plot housing development

Vote Nos: 9/117-568-504 [INEP]; 9/117-534-176 [CRR]

Location: Malmesbury West

Fin Source: CRR 1 000 000
INEP 17 600 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Construction																	
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 100 000	1 100 000	1 100 000	1 200 000	1 600 000	2 100 000	1 100 000	2 100 000	2 100 000	2 100 000	2 000 000	1 000 000	4 500 000	18 600 000				
Expenditure to date	Capital			125 938										125 938		124 830	250 769	18 349 231	98.7%

Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre

Vote Nos: 9/117-332-318

Location: Malmesbury

Fin Source: CRR 700 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Planning																	
1	2	Tenders																	
1	3	Installation																	
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50 000	50 000	100 000	100 000	50 000	50 000	100 000	100 000	50 000	50 000		200 000	700 000				

Project: pj-19-0030 - Electricity: LV Upgrading Swartland

Vote Nos: 9/117-382-438

Location: Municipal area

Fin Source: CRR

750 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	20 000	20 000	100 000	100 000	100 000	30 000	30 000	100 000	100 000	100 000	30 000	20 000	240 000	750 000				
Expenditure to date		Capital			279										279		197 405	197 684	552 316	73.6%

Project: pj-19-0031 - Electricity: Substation fencing

Vote Nos: 9/117-384-72

Location: Municipal area

Fin Source: CRR

200 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000		60 000	200 000				
Expenditure to date		Capital			1 591										1 591		13 633	15 225	184 775	92.4%

Project: pj-19-0044 - Electricity: Connections: Electricity Meters (New/Replacements)

Vote Nos: 9/117-442-37

Location: Municipal area

Fin Source: CRR

800 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	60 000	70 000	70 000	70 000	70 000	60 000	60 000	70 000	70 000	70 000	70 000	60 000	270 000	800 000				
Expenditure to date		Capital	143 050	61 095	86 875										291 020		14 120	305 140	494 860	61.9%

Project: pj-20-0020 - Electricity: MV upgrading Swartland

Vote Nos: 9/117-547-342

Location: Saamstaan

Fin Source: CRR

750 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	200 000	50 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	50 000	50 000	450 000	750 000				
Expenditure to date		Capital		6 360											6 360		90 896	97 256	652 744	87.0%

Project: pj-20-0021 - Electricity: Replace obsolete airconditioners

Vote Nos: 9/117-542-506

Location: Municipal area

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				10 000	10 000	10 000	20 000	20 000	20 000	10 000			10 000	100 000				
Expenditure to date		Capital			30 485										30 485		38 210	68 695	31 305	31.3%

Project: pj-21-0033 - Electricity: 132/11kV Eskom Schoonspruit substation, 132kV transmission line and servitudes

Vote Nos: 9/117-377-231

Location: Municipal area

Fin Source: CRR

10 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	500 000	500 000	500 000	500 000	1 000 000	1 000 000	1 000 000	1 500 000	1 000 000	1 000 000	1 000 000	500 000	2 000 000	10 000 000				
Expenditure to date		Capital															4 850 200	4 850 200	5 149 800	51.5%

Project: pj-22-0029 - Electricity: Replace oil insulated switchgear and equipment

Vote Nos: 9/117-605-324

Location: Municipal area

Fin Source: CRR

4 750 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Manufacture																		
1	3	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	250 000		50 000	50 000	1 000 000	100 000	50 000	3 000 000	100 000	100 000	50 000		350 000	4 750 000				
Expenditure to date		Capital			948 775										948 775		3 666 797	4 615 572	134 428	2.8%

Project: pj-22-0030 - Electricity: Streetlight, kiosk and polebox replacement: Swartland

Vote Nos: 9/117-551-362

Location: Municipal area

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		50 000	50 000	50 000	50 000	50 000	50 000	50 000	50 000	50 000	50 000		150 000	500 000				

Project: pj-22-0031 - Electricity: Protection and Scada Upgrading: Swartland**Location:** Municipal area**Vote Nos:** 9/117-608-359**Fin Source:** CRR

300 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					200 000					100 000				300 000				
Expenditure to date		Capital															164 080	164 080	135 920	45.3%

Project: pj-22-0033 - Electricity: Wesbank Sports Fields: Repair of vandalised flood lighting**Location:** Wesbank**Vote Nos:** 9/117-611-349**Fin Source:** CRR

200 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Procurement																		
1	2	Installation																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		50 000	50 000	50 000	50 000								150 000	200 000				

Project: pj-22-0034 - Electricity: Darling GAP 36 serviced erven development. Electrical bulk supply, infrastructure and connections**Location:** Darling**Vote Nos:** 9/117-619-353**Fin Source:** CRR

2 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Procurement																		
1	2	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		500 000	500 000		500 000			500 000					1 000 000	2 000 000				
Expenditure to date		Capital															789 706	789 706	1 210 294	60.5%

Project: pj-22-0036 - Electricity: Malmesbury Illinge Lethu. Formalisation of 220 erven for Blocks A & B Informal areas. Electrical bulk supply, infrastructure and connections**Location:** Illinge Lethu**Vote Nos:** 9/117-559-358**Fin Source:** CRR

3 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Construction																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital									1 000 000	1 000 000	1 000 000			3 000 000				

Information, Communication and Technology

Project: pj-11-0105 - IT: Scanner replacements

Vote Nos: 9/118-87-729

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 80 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Purchase will be made in Jan 2023 Aug 2022: Purchase will be made in Jan 2023 Sep 2022: Purchase will be made in Jan 2023																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								80 000						80 000				

Project: pj-11-0106 - IT: Equipment

Vote Nos: 9/118-39-731

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 70 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Procure equipment as and when needed Aug 2022: Procure equipment as and when needed																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 837	23 332	70 000				
Expenditure to date		Capital			17 135										17 135		3 598	20 733	49 267	70.4%

Project: pj-13-0053 - IT: Server SM virtual environment

Vote Nos: 9/118-379-729

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 1 100 000

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Installation																		
S/Notes: Jul 2022: Gather specification and equipment availability Aug 2022: Gather specification and equipment availability Sep 2022: Tender published																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			1 100 000										1 100 000	1 100 000				

Project: pj-14-0028 - IT: Printers

Vote Nos: 9/118-74-729

Location: Municipal area

Fin Source: CRR

60 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Jul 2022: Procure equipment as and when needed Aug 2022: Procure equipment as and when needed Sep 2022: Procure equipment as and when needed																			
Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	20 000	60 000				
Expenditure to date	Capital															8 934	8 934	51 066	85.1%

Project: pj-14-0029 - IT: Desktops

Vote Nos: 9/118-201-729

Location: Municipal area

Fin Source: CRR

225 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Gather specification and equipment availability Aug 2022: Gather specification and equipment availability Sep 2022: Tender published																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					125 000				100 000					225 000				

Project: pj-14-0030 - IT: Notebooks

Vote Nos: 9/118-64-729

Location: Municipal area

Fin Source: CRR

484 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Gather specification and equipment availability Aug 2022: Gather specification and equipment availability Sep 2022: Tender published																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					300 000				184 000					484 000				

Project: pj-20-0022 - IT: Backup solution

Vote Nos: 9/118-576-484

Location: Municipal area

Fin Source: CRR

660 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tenders																		
1	2	Installation																		
S/Notes: Jul 2022: Gather specification and equipment availability Aug 2022: Gather specification and equipment availability Sep 2022: Tender published																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			660 000										660 000	660 000				

Project: pj-20-0023 - IT: Monitor replacements

Vote Nos: 9/118-59-729

Location: Municipal area

Fin Source: CRR

45 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Purchase will be made in Nov 2022 Aug 2022: Purchase will be made in Nov 2022 Sep 2022: Purchase will be made in Nov 2022																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					45 000									45 000				

Project: pj-22-0038 - IT: Recording of telephone calls

Vote Nos: 9/118-612-384

Location: Municipal area

Fin Source: CRR

180 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Purchase will be made in Feb 2023 Aug 2022: Purchase will be made in Feb 2023 Sep 2022: Purchase will be made in Feb 2023																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								180 000						180 000				

Project: pj-22-0039 - IT: Projector: Town hall

Vote Nos: 9/118-618-391

Location: Municipal area

Fin Source: CRR

70 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Purchase will be made in October 2023 Aug 2022: Purchase will be made in October 2023 Sep 2022: Gather specification																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				70 000									70 000	70 000				

Project: pj-22-0040 - IT: UPS Replacement

Vote Nos: 9/118-614-398

Location: Municipal area

Fin Source: CRR

30 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2022: Purchase will be made in Mar 2023 Aug 2022: Purchase will be made in Mar 2023 Sep 2022: Purchase will be made in Mar 2023																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital										30 000				30 000				

Financial Services

Financial Services General

Project: pj-09-0021af - Equipment Finance

Vote Nos: 9/119-25-737

Location: Municipal area

Fin Source: CRR 28 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		5 600	5 600	5 600	5 600	5 600							16 800	28 000				
Expenditure to date		Capital															26 759	26 759	1 241	4.4%

Project: pj-17-0054 - Vehicles Finance: CK30046 Toyota Etios

Vote Nos: 9/119-267-763

Location: Municipal area

Fin Source: CRR 262 500

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Vehicle - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				262 500									262 500	262 500				
Expenditure to date		Capital															258 113	258 113	4 387	1.7%

Legal and Credit Control

Project: pj-22-0041 - Finance: Indigent Screening Solution

Vote Nos: 9/119-616-397

Location: Municipal area

Fin Source: CRR 420 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Indigent Screening Program																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			210 000	210 000									420 000	420 000				

Protection Services

Traffic and Law Enforcement

Project: pj-18-0068 - Equipment K9 Unit

Vote Nos: 9/126-353-146

Location: Municipal area

Fin Source: DCS

30 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				15 000						15 000			15 000	30 000				

Fire and Emergency Services

Project: pj-10-0139 - Equipment Fire and Emergency Services

Vote Nos: 9/125-27-749

Location: Municipal area

Fin Source: CRR

160 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				50 000					55 000		55 000		50 000	160 000				

Project: pj-22-0058 - Vehicles Fire Services: CK27542 Tata LPTA 713 Replace with Medium Pumper

Vote Nos: 9/125-486-424

Location: Municipal area

Fin Source: CRR

3 675 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Tender process																		
1	2	Purchase of chassis																		
1	3	Building of Fire Fighting Vehi																		
1	4	Delivery of Vehicle																		
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				2 600 000							1 075 000		2 600 000	3 675 000				
Expenditure to date		Capital															1 886 452	1 886 452	1 788 548	48.7%

Protection Services General

Project: pj-10-0138 - Equipment Protection

Vote Nos: 9/126-44-749

Location: Municipal area

Fin Source: CRR

50 000

Proj Start: Proj End:

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Started Jul 2022																				
Projected/Actual ETD		Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTD Oct	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				10 000		15 000			15 000		10 000		10 000	50 000				
Expenditure to date		Capital			33 196										33 196		1 002	34 198	15 802	31.6%

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2022/3 - PERFORMANCE DIRECTORS (Quarterly)

Tuesday, October 18, 2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Bolton, Mark - Director: Financial Services					
Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business					
Strategic Objective: Manage Financial Services					
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 0% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	Budget = R710 500 YTD Actual = R0 (Committed = R0)		Documents\2022
		A: 0%	Budget = R710 500 YTD Actual = R0 (Committed = R24,162.5)		Documents\2022
		S: 0%	Budget = R710 500 YTD Actual = R0 (Committed = R284 871.75)		Documents\2022
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 80.0% cumulative		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: 80%	R23 362.50 Committed		Promun
		S: 80%	R284 871.75 Committed		Promun
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 16.0% cumulative		
		Monthly Result	Notes		Evidence
		J: 4.4%	Budget = R68 931 365, YTD Actual = R3 045 285 (4.4%)		Documents\2022
		A: 10.1%	Budget = R68 931 365, YTD Actual = R6 961 061 (10.1%)		Documents\2022
		S: 16.0%	Budget = R68 931 365, YTD Actual = R11 034 300 (16.01%)		Documents\2022
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Certificate: Mun Fin Management (1), AET (4) - planned training		Documents\2022
		A: 100%	Certificate: Mun Fin Management (1), AET (4), 2022 Biannual Legislative Seminar & System Lecture (2) - planned training		Documents\2022
		S: 100%	Certificate: Mun Fin Management (1), AET (4), Strengthening the Development of Young Finance Professionals within Local Government (3) - planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	24/24 resolutions initiated/implemented		Documents\2022
		A: 100%	182/182 resolutions initiated/implemented		Documents\2022
		S: 100%	47/47 resolutions initiated/implemented		Documents\2022
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 0% cumulative (0/1 employees)		
		Monthly Result	Notes		Evidence
		J: N/a	No employment equity opportunities		Documents\2022
		A: 0%	0/1 employees appointed in terms of the EE Plan - One Coloured Female appointed in the Semi-Skilled Level where Coloured Females are over represented. The vacancy of Cashier (Part time 120 hours) was filled through an internal appointment made in terms of par 5.2.3(b) of the Recruitment and Selection Policy.		Documents\2022
		S: N/a	No employment equity opportunities		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 110		Documents\2022
		A: 100%	Total Requisitions= 87		Documents\2022
		S: 100%	Total Requisitions= 64		Documents\2022
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Stock Count June 2022		Documents\2022
		A: N/a	No audit reports issued.		
		S: N/a	No audit issues for finance		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding audit actions		Documents\2022
		A: 100%	No outstanding audit actions		Documents\2022
		S: 100%	No outstanding audit actions		Documents\2022
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	A: N/a			
		S: N/a			
		1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	A: N/a			
		S: N/a			
		1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 per quarter	3		
		Monthly Result	Notes		Evidence
		J: 1	14 July 2022		Documents\2022
		A: 1	31 Aug 2022		Documents\2022
		S: 1	16 Sep 2022		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	50.0% 9 mths at the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: 5 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022.		Documents\2022
		A: 8 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022.		Documents\2022
		S: 9 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022.		Documents\2022
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.4% pm average	3.4	
		Monthly Result	Notes		Evidence
		J: 2.6%	43/1638 person days lost due to sick leave		Documents\2022
		A: 3.0%	52/1738 person days lost due to sick leave		Documents\2022
		S: 1.7%	30/1738 person days lost due to sick leave		Documents\2022
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0015: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes		Evidence
		J: 1	Quarter 4 report submitted timeously		Documents\2022
		A: N/a			
		S: N/a			
pd-14-0025: General KPI: Indigent households (qualifying households earning equal or less than R4515 per month or as per the CFO's discretionary powers) with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	9271 Equitable share households		Documents\2022
		A: 100%	9302 Equitable share households		Documents\2022
		S: 100%	9328 Equitable share households		Documents\2022
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 28.6% cumulative		
		Monthly Result	Notes		Evidence
		J: 3.1%	Finance Management (R1 550 000): YTD Actual = R48 790 (3.1%)		Documents\2022
		A: 8.1%	Finance Management (R1 550 000): YTD Actual = R127 072 (8.1%)		Documents\2022
		S: 28.6%	Finance Management (R1 550 000): YTD Actual = R444 069 (28.6%)		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0008: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes	Last capital payments was finalised in March 2022.		Documents\2022
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Humphreys, Philip - Director: Protection Services					
Strategic Goal: 1 Improved quality of life for citizens					
Strategic Objective: Manage Protection Services					
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 0.8% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	Budget = R3 915 000, YTD Actual = R0 (Committed: R1 867 528)		Documents\2022
		A: 0.6%	Budget = R3 915 000, YTD Actual = R25 178.25 (Committed: R1 845 847.66)		Documents\2022
		S: 0.8%	Budget = R3 915 000, YTD Actual = R33 196.00 (Committed: R1 887 453.90)		Documents\2022
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 15.0% cumulative		
		Monthly Result	Notes		Evidence
		J: 5%	Procurement process started		Promun System
		A: 10%	Procurement in process		Promun System
		S: 15%	Procurement in process		Promun System
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 14.8% cumulative		
		Monthly Result	Notes		Evidence
		J: 4.0%	Budget = R95 895 862, YTD Actual = R3 893 161 (4.0%)		Documents\2022
		A: 9.3%	Budget = R95 895 862, YTD Actual = R9 005 113 (9.3%)		Documents\2022
		S: 14.82%	Budget = R95 895 862, YTD Actual = R 14 215 857 (14.82%)		Documents\2022
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Basic Traffic Officer (4), Sexual Harassment Workshop (50) - planned training		Documents\2022
		A: 100%	Basic Traffic Officer (4), Examination of Building Plans & Conducting Fire Inspections (2) - planned training		Documents\2022
		S: 100%	Basic Traffic Officer (4) - planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	8/8 resolutions initiated/implemented		Documents\2022
		A: 100%	20/20 resolutions initiated/implemented		Documents\2022
		S: 100%	9/9 resolutions initiated/implemented		Documents\2022
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 50% cumulative (1/3 employees)		
		Monthly Result	Notes		Evidence
		J: N/a	No employment equity opportunities		Documents\2022
		A: 0%	0/2 employees appointed in terms of the EE Plan - Two Coloured Males were appointed in the Skilled Technical Level where Coloured Males are over represented. The vacancies of Superintendent (DLTC&VTS&Public Transport) and Examiner of Motor Vehicles (Grade A) were advertised externally and no suitably qualified candidates from the designated groups met the minimum requirements. Scarce Skills. Filling of vacancies was urgent.		Documents\2022
		S: 100%	1/1 employees appointed in terms of the EE Plan		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 58		Documents\2022
		A: 100%	Total Requisitions= 48		Documents\2022
		S: 100%	Total Requisitions= 50		Documents\2022
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No internal audit queries		
		A: N/a	No internal audit queries		
		S: N/a	No internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding internal audit actions		Documents\2022
		A: 100%	No outstanding internal audit actions		Documents\2022
		S: 100%	No outstanding internal audit actions		Documents\2022
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-09-0113: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	A: N/a			N/a
		S: N/a			N/a
		1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 per quarter	3		
		Monthly Result	Notes		Evidence
		J: 1	26 July 2022		Documents\2022
		A: 1	30 August 2022		Documents\2022
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 months maximum	1.25 mths at the end of Qtr 1		
		Monthly Result	Notes		Evidence
		J: 0.8 mths			Documents\2022
		A: 1.25 mths			Documents\2022
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0%	105.0%	3.2	
		4% pm maximum	3.2% pm average		
		Monthly Result	Notes		Evidence
		J: 4.6%	106/2289 person days lost due to sick leave		Documents\2022
		A: 3.8%	92/2442 person days lost due to sick leave		Documents\2022
		S: 1.1%	28/2442 person days lost due to sick leave		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		10 (131 for the whole organisation - 2022 DORA)	2.72 cumulative		
		Monthly Result	Notes		Evidence
		J: 0.95			Documents\2022
		A: 0.9			Documents\2022
		S: 0.87			Documents\2022
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		29 (296 for the whole organisation)	4 cumulative		
		Monthly Result	Notes		Evidence
		J: 2			Documents\2022
		A: N/a			N/a
		S: 2			Documents\2022
pd-14-0003: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-14-0017: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		1 per quarter	1		
		Monthly Result	Notes		Evidence
		J: 1	Quarter 4 report submitted timeously		Documents\2022
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-16-0004: Effective monitoring of informal settlements	1: Report to Portfolio Committee on any new informal dwellings / structures erected [Type=Avg All]	1: 100.0% Yes - monthly	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes	Monthly report		Documents\2022
		A: Yes	Monthly report		Documents\2022
		S: Yes	Monthly report		Documents\2022
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 42.0% cumulative		
		Monthly Result	Notes		Evidence
		J: 12.3%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R385 585 (16.1%) Establishment of a K9 Unit grant (capital): Budget = R30 000 , YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R4 000 000, YTD = R409 826 (10.2%) Total Budget: R6 420 000, YTD R795 412 (12.3%)		Documents\2022
		A: 26.0%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R836 715 (35.0%) Establishment of a K9 Unit grant (capital): Budget = R30 000 , YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R4 000 000, YTD = R837 723 (20.9%) Total Budget: R6 420 000, YTD R1 674 438 (26.0%)		Documents\2022
		S: 42.0%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R1 338 118 (56.0%) Establishment of a K9 Unit grant (capital): Budget = R30 000 , YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R4 000 000, YTD = R1 358 422 (34.0%) Total Budget: R6 420 000, YTD R2 696 540 (42.0%)		Documents\2022
pd-18-0010: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Documents\2022
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Krieger, Jo-Ann - Director: Development Services					
Strategic Goal: 3 Quality and sustainable living environment					
Strategic Objective: Manage Development Services (Goal 3)					
pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 0.1% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	Budget = R23 253 500, YTD Actual = R3 870 (Committed: R23 215)		Documents\2022
		A: 0%	Budget = R23 253 500, YTD Actual = R6 078.6 (Committed: R43 996.76)		Documents\2022
		S: 0.1%	Budget = R23 253 500, YTD Actual = R34 721.83 (Committed: R273 466.17)		Documents\2022
pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 8.0% cumulative		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: 5%			Promun
		S: 8%			Promun
pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 22.9% cumulative		NOTES: Due to a journal correction on the De Hoop Top structure project. After having reviewed July invoices as part of year-end controls it was detected that the services signed-off for payment, was delivered in the previous year contrary to budget provision.
		Monthly Result	Notes		Evidence
		J: -4.4%	Budget = R64 887 240, YTD Actual = R-2 907 817 (-4.4%)		Documents\2022
		A: 10.9%	Budget = R64 887 240, YTD Actual = R7 094 582 (10.9%)		Documents\2022
		S: 22.89%	Budget = R64 887 240, YTD Actual = R14 853 342 (22.89%)		Documents\2022
pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Certificate: Mun Fin Management (1), AET (1), Sexual Harassment Workshop (24) - planned training		Documents\2022
		A: 100%	Certificate: Mun Fin Management (1), AET (1) - planned training		Documents\2022
		S: 100%	Certificate: Mun Fin Management (1), AET (1) - planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	14/14 resolutions initiated/implemented		Documents\2022
		A: 100%	24/24 resolutions initiated/implemented		Documents\2022
		S: 100%	2/2 resolutions initiated/implemented		Documents\2022
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 0% cumulative (0/1 employees)		
		Monthly Result	Notes		Evidence
		J: 0%	0/1 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in the Semi-Skilled Level where Coloured Females are over represented (Admin Assistant: Thusong Centre). Internal appointment made in terms of par 5.2.3(b) of the Recruitment and Selection Policy		Documents\2022
		A: N/a	No employment equity opportunities		Documents\2022
		S: N/a	No employment equity opportunities		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 46		Documents\2022
		A: 100%	Total Requisitions= 50		Documents\2022
		S: 100%	Total Requisitions= 66		Documents\2022
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No internal audit queries		
		A: N/a	No internal audit queries		
		S: N/a	No internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding internal audit actions		Documents\2022
		A: 100%	No outstanding internal audit actions		Documents\2022
		S: 100%	No outstanding internal audit actions		Documents\2022
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0061: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 per quarter	3		
		Monthly Result	Notes		Evidence
		J: 1 A: 1 S: 1	Invocom held 22 July 2022 Invocom held 22 August 2022 Invocom held 30 September 2022		Documents\2022 Documents\2022 Documents\2022
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 months maximum	2 mths at the end of Qtr 1		
		Monthly Result	Notes		Evidence
		J: 0 mths A: 1 mth S: 2 mths			Documents\2022 Documents\2022 Documents\2022
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0%	115.0%	3.4	
		4% pm maximum	2.0% pm average		
		Monthly Result	Notes		Evidence
		J: 1.0% A: 1.7% S: 3.3%	7/672 person days lost due to sick leave 12/704 person days lost due to sick leave 23/704 person days lost due to sick leave		Documents\2022 Documents\2022 Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		5 (131 for the whole organisation - 2022 DORA)	0.41 cumulative		
		Monthly Result	Notes		Evidence
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	J: 0.23			Documents\2022
		A: 0.18			Documents\2022
		S: N/a			
		1: 0.0%	0.0%	0.0	
		14 (296 for the whole organisation)	N/a		
		Monthly Result	Notes		Evidence
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0%	0.0%		
		Yes			
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0018: Communication Strategy implementation	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		1 per quarter	1		
		Monthly Result	Notes		Evidence
		J: 1	Quarter 4 report submitted timeously		Documents\2022
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 17.4% cumulative		NOTES: Due to a journal correction on the De Hoop Top structure project. After having reviewed July invoices as part of year-end controls it was detected that the services signed-off for payment, was delivered in the previous year contrary to budget provision.
		Monthly Result	Notes		Evidence
		J: -8.3%	HS grant: Budget (capital) = R20 059 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 546 000, YTD = R-4 603 268 (-13.7%) Mun Accreditation and Capacity Building: Budget = R256 000, YTD = R21 322 (8.3%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R0 (0%) Total: Budget = R55 099 000 , YTD = R-4 603 268 (-8.3%)		Documents\2022
		A: 6.6%	HS grant: Budget (capital) = R20 059 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 546 000, YTD = R3 619 685 (10.7%) Mun Accreditation and Capacity Building: Budget = R256 000, YTD = R42 645 (16.6%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R0 (0%) Total: Budget = R55 099 000 , YTD = R3 662 330 (6.6%)		Documents\2022
		S: 17.4%	HS grant: Budget (capital) = R20 059 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 546 000, YTD = R9 524 910 (28.4%) Mun Accreditation and Capacity Building: Budget = R256 000, YTD = R63 968 (25.0%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R0 (0%) Total: Budget = R55 099 000 , YTD = R9 588 878 (17.4%)		Documents\2022
pd-18-0012: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Documents\2022
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Möller, Thys - Director: Electrical Engineering Services					
Strategic Goal: 5 Sufficient, affordable and well-run services					
Strategic Objective: Manage Electrical Engineering Services (Goal 5)					
pd-09-0064: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 3.1% cumulative		
		Monthly Result	Notes		Evidence
		J: 0.4%	Budget = R46 004 000, YTD Actual = R197 231 (Committed = R5 924 344)		Documents\2022
		A: 3.0%	Budget = R46 004 000, YTD Actual = R1 398 639.02 (Committed = R5 063 197.25)		Documents\2022
		S: 3.1%	Budget = R46 004 000, YTD Actual = R1 439 708.68 (Committed = R27 742 622.05)		Documents\2022
pd-09-0065: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 3.1% cumulative		
		Monthly Result	Notes		Evidence
		J: 0.3%			Documents\2022
		A: 3.0%	In Line with Expenditure		Documents\2022
		S: 3.1%	Refer SDBIP		Documents\2022
pd-09-0066: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 21.3% cumulative		
		Monthly Result	Notes		Evidence
		J: 1.3%	Budget = R391 435 860 , YTD Actual = R5 111 554 (1.3%)		Documents\2022
		A: 11.0%	Budget = R391 435 860 , YTD Actual = R43 297 746 (11.0%)		Documents\2022
		S: 21.33%	Budget = R391 435 860 , YTD Actual = R 83 489 213 (21.33%)		Documents\2022
pd-09-0067: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	ARPL Top Up Training - Electrician (3), AET (4) - planned training		Documents\2022
		A: 100%	ARPL Top Up Training - Electrician (3), AET (4) - planned training		Documents\2022
		S: 100%	ARPL Top Up Training - Electrician (3), AET (4) - planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	6/6 resolutions initiated/implemented		Documents\2022
		A: 100%	18/18 resolutions initiated/implemented		Documents\2022
		S: 100%	3/3 resolutions initiated/implemented		Documents\2022
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 100% cumulative (1/1 employees)		
		Monthly Result	Notes		Evidence
		J: 100%	1/1 employees appointed in terms of the EE Plan.		Documents\2022
		A: N/a	No employment equity opportunities		Documents\2022
		S: N/a	No employment equity opportunities		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 105		Documents\2022
		A: 100%	Total Requisitions= 94		Documents\2022
		S: 100%	Total Requisitions= 75		Documents\2022
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No internal audit queries		
		A: N/a	No internal audit queries		
		S: N/a	No internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding internal audit actions		Documents\2022
		A: 100%	No outstanding internal audit actions		Documents\2022
		S: 100%	No outstanding internal audit actions		Documents\2022
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	A: N/a			
		S: N/a			
		1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	A: N/a			
		S: N/a			
		1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
	1: Number of invocoms held [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 per quarter	3		
		Monthly Result	Notes		Evidence
		J: 1	08 July		Documents\2022
		A: 1	29 Aug		Documents\2022
		S: 1	26 Sep		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 4 mths at the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: 4.5 mths	Vacancy of Director: Electrical Engineering Services vacant since 1 January 2022. Recruitment and Selection process finalised and candidate was appointed with effect from 15 August 2022.		Documents\2022
		A: 5.5 mths	Vacancy of Director: Electrical Engineering Services vacant since 1 January 2022. Recruitment and Selection process finalised and candidate was appointed with effect from 15 August 2022.		Documents\2022
		S: 4 mths	Vacancy of Small Plant Operator (Mrb) vacant since 25 April 2022. Recruitment and Selection process finalised and candidate was appointed with effect from 1 October 2022.		Documents\2022
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	105.0% 3.3% pm average	3.2	
		Monthly Result	Notes		Evidence
		J: 1.9%	18/924 person days lost due to sick leave		Documents\2022
		A: 7.4%	72/968 peron days lost due to sick leave		Documents\2022
		S: 0.7%	7/990 peron days lost due to sick leave		Documents\2022
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 4 (131 for the whole organisation - 2022 DORA)	0.0% N/a	0.0	
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 12 (296 for the whole organisation)	0.0% N/a	0.0	
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes		Evidence
		J: 1	Quarter 4 report submitted timeously		Documents\2022
		A: N/a			
		S: N/a			
pd-14-0024: General KPI: Improved access to electricity	1: % of urban households with access to electricity [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%			Network layout dr
		A: 100%	De Hoop project will only be included once the project is completed		Network Layout
		S: 100%	De Hoop project will only be included on completion of the project		Network Layout
pd-17-0004: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		100% by end of June	0% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	INEP grant: Budget = R17 600 000, YTD = R0 (0%) Total: Budget = R17 600 000, YTD = R0 (0%)		Documents\2022
		A: 0%	INEP grant: Budget = R17 600 000, YTD = R0 (0%) Total: Budget = R17 600 000, YTD = R0 (0%)		Documents\2022
pd-18-0009: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0%	100.0%	3.0	
		Annually by 9 July	Yes		
		Monthly Result	Notes		Evidence
		J: Yes			Documents\2022
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager					
Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business					
Strategic Objective: Manage the Office of the Municipal Manager and Organisation					
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative		
		Monthly Result	Notes		Evidence
		J: 1	29 Jul 2022		Documents\2022
		A: 1	26 Aug 2022		Documents\2022
		S: 1	29 Sep 2022		Documents\2022
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1	12 Jul 2022		Documents\2022
		A: 1	31 Aug 2022		Documents\2022
		S: 1	27 Sep 2022		Documents\2022
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	6/6 resolutions initiated/implemented		Documents\2022
		A: 100%	31/31 resolutions initiated/implemented		Documents\2022
		S: 100%	6/6 resolutions initiated/implemented		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative		
		Monthly Result	Notes		Evidence
		J: 1	29 Jul 2022		Documents\2022
		A: 1	26 Aug 2022		Documents\2022
		S: 1	29 Sep 2022		Documents\2022
pd-14-0029: General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (between 90% and 105%)	0.0% 2.8% cumulative		
		Monthly Result	Notes		Evidence
		J: 1.5%	Budget = R191 095 805 YTD Actual = R2 833 269 (Committed: R12 782 452)		Documents\2022
		A: 2.6%	Budget = R191 095 805 YTD Actual = R4 904 314.67 (Committed: R15 432 763.53)		Documents\2022
		S: 2.8%	Budget = R191 095 805 YTD Actual = R5 408 924.32 (Committed: R46 546 481.86)		Documents\2022

Strategic Goal: 2 Inclusive economic growth

Strategic Objective: Facilitate economic development in the municipal area

pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Avg All]	1: 0.0% Yes (before end of June)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	1: 0.0% 150 for the year	0.0% 36 cumulative		
		Monthly Result	Notes		Evidence
		J: 6	Tender T42/21/22: Supply of Renewable Solar Energy		Documents\2022
		A: 25	Tender T41/21/22: Non-motorised facilities (side-&walkways) & Recreational Park		Documents\2022
		S: 5	Tender T65/21/22: New 132/11kV Substation, De Hoop		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Terblanche, Madelaine - Director: Corporate Services					
Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business					
Strategic Objective: Manage Corporate Services					
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 12.1% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	Budget = R404 000, YTD Actual = R0 (Committed: R14 571)		Documents\2022
		A: 12.5%	Budget = R404 000, YTD Actual = R50 471.55 (Committed: R1 578.26)		Documents\2022
		S: 12.1%	Budget = R404 000, YTD Actual = R48 893.29 (Committed: R2 785)		Documents\2022
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 13.0% cumulative		
		Monthly Result	Notes		Evidence
		J: 4%			Documents\2022
		A: 13%			Documents\2022
		S: 13%			Documents\2022
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 19.5% cumulative		
		Monthly Result	Notes		Evidence
		J: 5.3%	Budget = R41 650 898, YTD Actual = R2 232 195 (5.3%)		Documents\2022
		A: 11.8%	Budget = R41 650 898, YTD Actual = R4 927 783 (11.8%)		Documents\2022
		S: 19.52%	Budget = R41 650 898, YTD Actual = R 8 129 895 (19.52%)		Documents\2022
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	B. Information Science (1), AET (3) - planned training		Documents\2022
		A: 100%	B. Information Science (1), AET (3) - planned training		Documents\2022
		S: 100%	B. Information Science (1), AET (3), SALGA Talent Management Seminar (2) - planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	29/29 resolutions initiated/implemented		Documents\2022
		A: 100%	69/69 resolutions initiated/implemented		Documents\2022
		S: 100%	10/10 resolutions initiated/implemented		Documents\2022
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 0% cumulative (0/1 employees)		
		Monthly Result	Notes		Evidence
		J: 0%	0/1 employees appointed in terms of the EE Plan - One White Female appointed in the Skilled Technical Level where White Females are over represented. The vacancy of Librarian (Darling South) was advertised externally and no suitably qualified candidates from the designated groups met the minimum requirements. Scarce Skill. Filling of vacancy was urgent.		Documents\2022
		A: N/a	No employment equity opportunities		Documents\2022
		S: N/a	No employment equity opportunities		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 74		Documents\2022
		A: 100%	Total Requisitions= 52		Documents\2022
		S: 100%	Total Requisitions= 43		Documents\2022
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No outstanding internal audit queries		
		A: N/a	No outstanding internal audit queries		
		S: N/a	No outstanding internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 98%	Contract Management policy to be approved by Council		Documents\2022
		A: 98%	Contract Management policy to be approved by Council		Documents\2022
		S: 100%	No outstanding internal audit actions		Documents\2022
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0045: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0045: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 per quarter	3		
		Monthly Result	Notes		Evidence
		J: 1 A: 1 S: 1	Invocom held 21 July 2022 Invocom held 30 August 2022 Invocom held 27 September 2022		Documents\2022 Documents\2022 Documents\2022
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0%	100.0%	3.0	
		3 months maximum	2 mths at the end of Qtr 1		
		Monthly Result	Notes		Evidence
		J: 0 mths A: 1 mth S: 2 mths			Documents\2022 Documents\2022 Documents\2022
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0%	100.0%	3.0	
		4% pm maximum	3.7% pm average		
		Monthly Result	Notes		Evidence
		J: 2.6% A: 6.5% S: 2.0%	39/1491 person days lost due to sick leave 102/1562 person days lost due to sick leave - 30 employees took sick leave during the period of which one took 31 days, one took 11 days, one took 6 days and one took 5 days. 32/1562 person days lost due to sick leave		Documents\2022 Documents\2022 Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		8 (131 for the whole organisation - 2022 DORA)	0.48 cumulative		
		Monthly Result	Notes		Evidence
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	J: 0.25			Documents\2022
		A: 0.23			Documents\2022
		S: n/a			n/a
		1: 0.0%	0.0%		
		23 (296 for the whole organisation)	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0%	0.0%		
		Yes	N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of people from employment equity target groups appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Avg All]	1: 100.0%	36.4% 4/11 employees	3.0	
		Monthly Result	Notes	Evidence	
		J: 25%	1/4 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in Semi-Skilled Level (Administrative Assistant Thusong Centre - Development Services) where Coloured Females are over represented. Vacancy was filled internally in terms of par 5.2.3 (b) of the Recruitment and Selection Policy. 1 Coloured Male and 1 White Female were appointed in the Skilled Technical Level (Administrator: Prepaid Services - Financial Services and Librarian Darling South - Corporate Services) where Coloured Males and White Females are over represented. Both vacancies were advertised externally and not suitably qualified candidates from the designated groups could be recruited. Scarce Skills and filling of vacancies was urgent.	Documents\2022	
		A: 0%	0/4 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in Semi-Skilled Level (Cashier Part-time 120 hrs - Financial Services) where Coloured Females are over represented. Vacancy was filled internally in terms of par 5.2.3 (b) of the Recruitment and Selection Policy. 2 Coloured Males were appointed in the Skilled Technical Level (Superintendent DLTC&VTS and Examiner of Motor Vehicles - Protection Services) where Coloured Males are over represented. Both vacancies were advertised externally and no suitably qualified candidates from the designated groups could be recruited. Scarce Skills and filling of vacancies was urgent. 1 White Male was appointed in the Senior Management Level (Director: Electrical Engineering Services) where White Males are over represented. The vacancy was advertised externally on three occasions and although one suitably qualified candidate from the designated group was invited for the interview, the competency assessment indicated that he needed development as per the Written Assignment. Scarce Skills and filling of vacancy was urgent.	Documents\2022	
		S: 100%	3/3 employees appointed in terms of the EE Plan	Documents\2022	
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative) [Type=Qtr 4 Only]	1: 0.0% At least 90%	0.0% 18.1% cumulative		
		Monthly Result	Notes	Evidence	
		J: 0%	R0/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022	
		A: 2.9%	R54 827/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022	
		S: 18.1%	R346 893/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 21.2% cumulative		
		Monthly Result	Notes		Evidence
		J: 6.8%	Library service grant (capital): Budget = R50 000, YTD = R0 (0%) Library service grant (operating): Budget = R11 573 000, YTD = R795 059 (6.8%) Total Budget = R11 623 000, YTD = R795 059 (6.8%)		Documents\2022
		A: 13.7%	Library service grant (capital): Budget = R50 000, YTD = R0 (0%) Library service grant (operating): Budget = R11 573 000, YTD = R1 603 718 (13.8%) Total Budget = R11 623 000, YTD = R1 603 718 (13.7%)		Documents\2022
		S: 21.2%	Library service grant (capital): Budget = R50 000, YTD = R0 (0%) Library service grant (operating): Budget = R11 573 000, YTD = R2 466 091 (21.3%) Total Budget = R11 623 000, YTD = R2 466 091 (21.2%)		Documents\2022
pd-18-0011: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Documents\2022
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Zikmann, Louis - Director: Civil Engineering Services					
Strategic Goal: 5 Sufficient, affordable and well-run services					
Strategic Objective: Manage Civil Engineering Services					
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 3.3% cumulative		
		Monthly Result	Notes		Evidence
		J: 2.3%	Budget = R116 144 346 YTD Actual = R2 629 882 (Committed: R4 952 794)		Documents\2022
		A: 2.9%	Budget = R116 144 346 YTD Actual = R3 421 662.16 (Committed: R8 446 724.1)		Documents\2022
		S: 3.3%	Budget = R116 144 346 YTD Actual = R3 849 352.52 (Committed: R16 348 792.99)		Documents\2022
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 15.0% cumulative		
		Monthly Result	Notes		Evidence
		J: 8%			Documents\2022
		A: 10%			Documents\2022
		S: 15%			Documents\2022
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 11.1% cumulative		
		Monthly Result	Notes		Evidence
		J: 3.0%	Budget = R337 153 036, YTD Actual = R10 133 537 (3.0%)		Documents\2022
		A: 6.8%	Budget = R337 153 036, YTD Actual = R23 210 523 (6.8%)		Documents\2022
		S: 11.13%	Budget = R337 153 036, YTD Actual = R37 539 032 (11.13%)		Documents\2022
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	FETC: Supervision of Construction Processes NQF4 (5), ND: Management of Civil Eng Construction Processes NQF 5 (2), FETC: Water & Wastewater Treatment Process Control Supervision (2), NC: Sanitation Project Co-ordination NQF5 (2), AET (32), Sexual Harassment Workshop (2) - Planned training		Documents\2022
		A: 100%	FETC: Supervision of Construction Processes NQF4 (5), ND: Management of Civil Eng Construction Processes NQF 5 (2), FETC: Water & Wastewater Treatment Process Control Supervision (2), NC: Sanitation Project Co-ordination NQF5 (2), AET (32) - Planned training		Documents\2022
		S: 100%	FETC: Supervision of Construction Processes NQF4 (5), ND: Management of Civil Eng Construction Processes NQF 5 (2), AET (32), ARPL Bricklaying Top Up Training (2) - Planned training		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	4/4 resolutions initiated/implemented		Documents\2022
		A: 100%	25/25 resolutions initiated/implemented		Documents\2022
		S: 100%	2/2 resolutions initiated/implemented		Documents\2022
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022
		A: 1			Documents\2022
		S: 1			Documents\2022
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes		Evidence
		J: 0			N/a
		A: 0			N/a
		S: 0			N/a
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 100% cumulative (2/2 employees)		
		Monthly Result	Notes		Evidence
		J: N/a	No employment equity opportunities		Documents\2022
		A: N/a	No employment equity opportunities		Documents\2022
		S: 100%	2/2 employees appointed in terms of the EE Plan		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 355		Documents\2022
		A: 100%	Total Requisitions= 366		Documents\2022
		S: 100%	Total Requisitions= 310		Documents\2022
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No internal audit queries		
		A: N/a	No internal audit queries		
		S: N/a	No internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding internal audit actions		Documents\2022
		A: 100%	No outstanding internal audit actions		Documents\2022
		S: 100%	No outstanding internal audit actions		Documents\2022
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0026: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
		6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a	
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1 A: 1 S: 1	5 Jul 2022 3 Aug 2022 21 Sep 2022		Documents\2022 Documents\2022 Documents\2022
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 3.8 mths at the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: 2.3 mths A: 3 mths S: 3.8 mths			Documents\2022 Documents\2022 Documents\2022
			Vacancy of General Assistant (WWTW Mrb) vacant since 30 September 2021. DS confirmed that the filling of the vacancy is not necessary at the moment, as the Moorreesburg WWTW is currently being upgraded and the project will only be finalised by 30 June 2023. He approved that a need for additional capacity at the Malmesbury WWTW be addressed through a contract utilising the savings from the non-filling of this vacancy.		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	110.0% 2.9% pm average	3.3	
		Monthly Result	Notes		Evidence
		J: 3.1%	194/6195 person days lost due to sick leave		Documents\2022
		A: 3.7%	242/6490 person days lost due to sick leave		Documents\2022
		S: 2.0%	133/6512 person days lost due to sick leave		Documents\2022
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 76 (131 for the whole organisation - 2022 DORA)	0.0% 45 cumulative		
		Monthly Result	Notes		Evidence
		J: 13.9			Documents\2022
		A: 14.7			Documents\2022
		S: 16.4			Documents\2022
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 218 (296 for the whole organisation)	0.0% 124 cumulative		
		Monthly Result	Notes		Evidence
		J: 67			Documents\2022
		A: 21			Documents\2022
		S: 36			Documents\2022
pd-12-0086: Improved water sustainability	1: % total water losses [Type=Avg All]	1: 100.0% Maintain the annual average below 17%	100.0% 17% provisional	3.0	
		Monthly Result	Notes		Evidence
		J: 17%	Provisional - awaiting calculations		N/a
		A: 17%	Provisional - awaiting calculations		N/a
		S: 17%	Provisional - awaiting calculations		N/a
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-14-0014: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0%	100.0%	3.0		
		1 per quarter	1			
		Monthly Result	Notes		Evidence	
		J: 1	Quarter 4 report submitted timeously		Documents\2022	
		A: N/a				
		S: N/a				
pd-14-0023: General KPI: Improved access to water, sanitation and refuse removal	1: % of urban households with access to basic level of water (at least piped (tap) water within 200 meters from dwelling) [Type=Avg All]	1: 100.0%	100.0%	3.0		
			Monthly Result	Notes		Evidence
			J: 100%			CAD Drawings
			A: 100%			CAD Drawings
			S: 100%			CAD Drawings
	2: % of urban households with access to basic level of sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP)) [Type=Avg All]	1: 100.0%	100.0%	3.0		
			Monthly Result	Notes		Evidence
			J: 100%			CAD Drawings
			A: 100%			CAD Drawings
			S: 100%			CAD Drawings
3: % of households with access to basic level of solid waste removal (households registered for refuse removal service which receive a service once a week) [Type=Avg All]	1: 100.0%	100.0%	3.0			
		Monthly Result	Notes		Evidence	
		J: 100%			Documents\2022	
		A: 100%			Documents\2022	
		S: 100%			Documents\2022	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 5.2% cumulative		
		Monthly Result	Notes		Evidence
		J: 0%	MIG: Budget = R33 810 000 YTD = R0 (0%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R0 (0%) EPWP: Budget = R1 873 000, YTD = R0 (0%) TOTAL: Budget = R40 153 000, YTD = R0 (0%)		Documents\2022
		A: 2.7%	MIG: Budget = R33 810 000 YTD = R643 666 (1.9%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R0 (0%) EPWP: Budget = R1 873 000, YTD = R465 841 (24.8%) TOTAL: Budget = R40 153 000, YTD = R1 109 508 (2.7%)		Documents\2022
		S: 5.2%	MIG: Budget = R33 810 000 YTD = R1 304 365 (3.9%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R0 (0%) EPWP: Budget = R1 873 000, YTD = R791 529 (42.3%) TOTAL: Budget = R40 153 000, YTD = R2 095 894 (5.2%)		Documents\2022
pd-18-0013: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Documents\2022
		A: N/a			
		S: N/a			

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2022/3 - PERFORMANCE MANAGEMENT (IDP): DIRECTORS (Quarterly)

Tuesday, October 18, 2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Humphreys, Philip - Director: Protection Services					
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.8 Increase the effectiveness of the municipal traffic & law enforcement service				
pd-17-0030: 1.8 Effective traffic and law enforcement execution by using our own Automated Number Plate Recognition (ANPR) Bus	1: Number of reports on progress submitted to the portfolio committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	0.0% 3 cumulative		
		Monthly Result	Notes		Evidence
		J: 1	ANPR Bus was operational		Documents\2022-
		A: 1	ANPR Bus was operational		Documents\2022-
		S: 1	ANPR Bus was operational		Documents\2022-
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.10 Prevent and manage land invasion. Monitor informal settlements				
pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Number of reports on progress submitted to the Portfolio Committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	0.0% 3 cumulative		
		Monthly Result	Notes		Evidence
		J: 1			Documents\2022-
		A: 1			Documents\2022-
		S: 1			Documents\2022-
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective Protection Service to all communities in the Swartland				
pd-18-0001: 1.11 An effective operational Protection Service	1: Lobby budget to expand the current Firefighting and Emergency resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0001: 1.11 An effective operational Protection Service	2: Lobby budget to expand the current Law Enforcement resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.12 Extension of service delivery of Protection Services

pd-18-0002: 1.12 Extension of learners licence centres for Darling and Riebeek Valley	2: Learners licence centre operational in Riebeek Valley subject to a budget allocation and approval from the National Department of Transport [Type=Qtr 1 Only]	1: 0.0% Yes (by July 2022)	0.0% No	3.0	REASONS: No budget allocated, project will be determined after financial process. INTERVENTIONS: Target to be moved to 2023/2024
		Monthly Result	Notes		Evidence
		J: No			N/a
		A: N/a			
		S: N/a			

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.13 Swartland Safety Initiative

pd-18-0004: 1.13 Support the four Community Police Forums	1: Attend CPF meetings and activities [Type=Avg All]	1: 100.0% Yes (quarterly)	0.0% N/a		REASONS: No CPF meetings held for the first quarter INTERVENTIONS: None
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Krieger, Jo-Ann - Director: Development Services					
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.1 Facilitate access to the economy				
pd-20-0005: 1.1 Support local economic development through skills and enterprise development	1: Number of SMME training sessions [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: 1	20 September 2022 : Business Awareness Training at Thusong Centre		Documents\2022-
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.6 Coordinate social development internally and externally with partners				
pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee (ISOK) to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	1: 0.0% Yes (annually by June)	0.0% Yes (will be rated in June)		
		Monthly Result	Notes		Evidence
		J: N/a	ISOK meeting scheduled for 23 August 2022		
		A: Yes	ISOK meeting held 23 August 2022		Documents\2022-
		S: N/a			
Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing				
pd-17-0063: 3.9 Obtain land use rights and secure funding for FLISP housing, affordable housing and social housing	2: Funding application to DHS submitted [Type=Qtr 4 Only]	1: 0.0% By June 2023	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Möller, Thys - Director: Electrical Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	5.7 Provide electricity cost effectively				
pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	1: 0.0% Maintain the annual average below 8%	0.0% 5.18% pm average		
		Monthly Result	Notes		Evidence
		J: 5.08%	See revised info from Finance		Documents\2022-
		A: 5.75%	See revised info from Finance		Documents\2022-
		S: 4.72%	See revised Info from Finance		Documents\2022-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager					
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.1 Relevant stakeholders systematically improve local competitive advantages				
pd-17-0033: 2.1 Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages	1: Number of key stakeholder groups actively contributing to improved competitive advantage [Type=Qtr 2 Only]	1: 0.0% 15 by end of Dec 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.2 Well located, serviced sites and premises available for commercial and industrial investors				
pd-17-0034: 2.2 Ensure adequate supply of land and services for commercial and industrial premises.	1: Number of well located, serviced industrial sites available [Type=Qtr 2 Only]	1: 0.0% 20 by end of Dec 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.4 Local markets work better to increase opportunity for local small businesses				
pd-17-0036: 2.4 Establish a local business opportunity network incl. a local business directory	1: Number of opportunities advertised / shared with Swartland businesses [Type=Qtr 2 Only]	1: 0.0% 100 by end of Dec 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal: 2 Inclusive economic growth					
Strategic Objective: 2.5 Easier for farmers to add and grow new / promising business models					
pd-17-0037: 2.5 New (more enabling) Spatial Development Framework	1: Number of key constraints to growth removed [Type=Qtr 2 Only]	1: 0.0% 3 by end of Dec 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal: 2 Inclusive economic growth					
Strategic Objective: 2.6 Easier for local citizens to access economic opportunity					
pd-17-0038: 2.6 Establish an information portal pointing to best information sources including local support services	1: Number of unique visitors (local, with more than 1 page view) [Type=Qtr 2 Only]	1: 0.0% 400 by end of Dec 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business					
Strategic Objective: 4.6 Identify risks and implement preventative and corrective controls					
pd-17-0065: 4.6 Assign Risk Management responsibilities to Internal Audit as RM Shared Services contract ended	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 4 Only]	1: 0.0% By June 2023	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	To be reviewed by 30 June 2023		
		A: N/a	To be reviewed by 30 June 2023		
		S: N/a	To be reviewed by 30 June 2023		
pd-17-0068: 4.6 Maintain an effective independent Performance and Risk Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRA Committee over a period of three years for continuity [Type=Qtr 4 Only]	1: 0.0% Annually by June	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	PRAC is appointed.		Documents\2022-
		A: N/a	PRAC is appointed		Documents\2022-
		S: N/a	PRAC is appointed		Documents\2022-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Terblanche, Madelaine - Director: Corporate Services					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.11 Improve integrity of staff administration by streamlining HR processes				
pd-20-0007: 4.11 Implement Payday Employee Self Services & Time & Attendance Biometric system (pending budget)	1: Implementation completed [Type=Qtr 4 Only]	1: 0.0% By June 2023	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	No funding provisioned to this end in 2022/23 financial year		
		A: N/a			
		S: N/a			
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.12 Maximising administrative and operational efficiency i.t.o. legislative prescripts				
pd-20-0008: 4.12 Automation of System of Delegation linked to organogram	1: Automated system implemented [Type=Qtr 4 Only]	1: 0.0% By June 2023	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Zikmann, Louis - Director: Civil Engineering Services					
Strategic Goal:		5 Sufficient, affordable and well-run services			
Strategic Objective:		5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads			
pd-17-0020: 5.2 Investigate and report to council annually on the status quo condition of surfaced roads	1: Report submitted to the Portfolio Committee [Type=Qtr 1 Only]	1: 100.0% Yes (by end of Sep annually)	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: N/a A: Yes S: N/a			
pd-17-0021: 5.2 Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			
Strategic Goal:		5 Sufficient, affordable and well-run services			
Strategic Objective:		5.4 Maintenance, upgrading and extension that sustain and improve the current condition of civil infrastructure			
pd-17-0023: 5.4 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a A: N/a S: N/a			