



**NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP DINSDAG, 11 OKTOBER 2022 OM 10:00**

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**TEENWOORDIG:**

**RAADSLEDE:**

Voorsitter, rdl I S le Minnie  
Ondervoorsitter, rdl N Smit

Penxa, B J  
Pypers, D C  
Rangasamy, M A (rdh)  
Soldaka, P E

Van Essen, T (rdh)  
van Zyl, M (rdd)  
Vermeulen, G  
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

**BEAMPTES:**

Waarnemende Munisipale Bestuurder, mnr P A C Humphreys  
Direkteur: Korporatiewe Dienste, me M S Terblanche  
Direkteur: Ontwikkelingsdienste, me J S Krieger  
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann  
Direkteur: Elektriese Ingenieursdienste, mnr T Möller  
Bestuurder: Begrotingskantoor, me H Papier  
Komiteebeampte, me S Willemse

**1. OPENING/VERLOF TOT AFWESIGHEID**

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdl E C O'Kennedy, die Munisipale Bestuurder, mnr J J Scholtz en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

**2. NOTULE**

**2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 14 SEPTEMBER 2022**

**BESLUIT**

(voorgestel deur rdd M van Zyl, gesekondeer deur rdl N Smit)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 14 September 2022 goedgekeur word.

**3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS**

**3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT**

**BESLUIT**

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.



**MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES  
PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON TUESDAY, 11  
OCTOBER 2022 AT 10:00**

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**PRESENT:**

**COUNCILLORS:**

Chairperson, cllr I S le Minnie  
Deputy Chairperson, cllr N Smit

Penxa, B J	Van Essen, T (ald)
Pypers, D C	van Zyl, M (ald)
Rangasamy, M A (ald)	Vermeulen, G
Soldaka, P E	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

**OFFICIALS:**

Acting Municipal Manager, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, ms J S Krieger  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Electrical Engineering Services, mr T Möller  
Manager: Budget Office, ms H Papier  
Committee Officer, ms S Willemse

**1. OPENING/APOLOGIES**

The chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllr E C O'Kennedy, the Municipal Manager, mr J J Scholtz and the Director: Financial Services, mr M A C Bolton.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 14 SEPTEMBER 2022**

**RESOLUTION**

(proposed by ald M van Zyl, seconded by cllr N Smit)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 14 September 2022 are approved.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

**3.1 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY**

**RESOLUTION**

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

**4. SAKE VOORTSPRUITEND UIT NOTULES**

Geen

**5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER**

Geen

**6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

Geen

**7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE**

Geen

**8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

Geen

**9. GEDELEGEERDE SAKE M.B.T. FINANSIES**

**9.1 MAANDVERSLAG: AUGUSTUS 2022**

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Bestuurder: Begrotingskantoor, me H Papier om belangrike aspekte uit te wys.

Rdl P E Soldaka spreek sy kommer uit, dat ten spyte van die Raad se goeie beleggings, die uitstaande skulde van die Raad baie hoog is.

Die Bestuurder: Begrotingskantoor meld dat Swartland Munisipaliteit 'n goeie betalingskoers het, wat tussen 90-100% wissel.

**BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Augustus 2022.

**10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

**10.1 SALGA: MFFT WERKGROEP GEHOU OP 17 AUGUSTUS 2022**

Die doel van hierdie verslag is om Raadslede in te lig oor die onderwerpe wat bespreek was by die SALGA: MFFT werkgroep gehou op 17 Augustus 2022.

**BESLUIT**

Dat kennis geneem word van die verslag oor gemeenskap ontwikkeling / veiligheid / gesondheid / nooddienste en rampbestuur werkgroep van SALGA.

**(GET) RDL I S LE MINNIE  
VOORSITTER**

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER**

None

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION**

None

**8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**9. DELEGATED MATTERS IN RESPECT OF FINANCES**

**9.1 MONTHLY REPORT: AUGUST 2022**

The chairperson tabled the monthly report as circulated with the agenda and requested the Manager: Budget Office, ms H Papier, to point out important aspects.

Cllr P E Soldaka expressed his concern that despite the Council's good investments, the outstanding debts of the Council are very high.

The Manager: Budget Office reported that Swartland Municipality has a good payment rate, varying between 90-100%.

**RESOLUTION**

(proposed by ald T van Essen, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Director Financial Services for August 2022.

**10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

**10.1 SALGA: MFFT WORKING GROUP HELD ON 17 AUGUST 2022**

The purpose of this report is to inform Council members about the topics that were discussed at the SALGA: MFFT working group held on 17 August 2022.

**RESOLUTION**

That notice be taken of the report on community development / safety / health / emergency services and disaster management working group of SALGA.

**(SGD) CLLR I S LE MINNIE  
CHAIRPERSON**





## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste  
2 November 2022

10/3/3  
WYK: NVT

**ITEM 3.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEE (MUNISIPALE BESTUURS-, ADMINISTRASIE EN FINANSIES) VERGADERING WAT GEHOU SAL WORD OP 9 NOVEMBER 2022**  
**ITEM 3.1 OF THE AGENDA OF A PORTFOLIO COMMITTEE (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCE) MEETING TO BE HELD ON 9 NOVEMBER 2022**

<b>ONDERWERP:</b>	<b>SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT</b>
<b>SUBJECT:</b>	<b>LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY</b>

### 1. AGTERGROND/BEREDENERING / BACKGROUND

Aangeheg vind skrywes ontvang vanaf organisasies/persone waarin hul dank en waardering uitgespreek word teenoor Swartland Munisipaliteit.

*Attached, find letters received from organisations / persons in which their thanks and appreciation towards Swartland Municipality is expressed.*

### 2. AANBEVELING / RECOMMENDATION

Dat daar met dank kennis geneem word van die skrywes ontvang.

*That cognisance be taken, with gratitude, of the letters received.*

(get) M S Terblanche

(get) DIREKTEUR: KORPORATIEWE DIENSTE  
(sgd) DIRECTOR: CORPORATE SERVICES

**September 2022**

**Aan Swartland Munisipaliteit**

Darling Veld Blom Vereeniging wil vir Swartland Munisipaliteit baie dank vir die ondersteuning met die voorbereidings vir die Darling Veldblom skou . Sonder die ondersteuning en borg sou dit moeilik gewees het om die skou so 'n reuse sukses te maak.

2022 was 'n moeilike jaar , tog is ons gelukkig met die opkoms en ons sien uit na 2023. Algemeen is die streek droog en die blom reserves kry swaar.

Darling Veld Blom Vereeniging is 'n trotse vrywillige organisasie en het dus die ondersteuning van die plaaslike munisipaliteit, mense, besighede en plase nodig. Dit is vir ons nodig as 'n streek om die jaarlikse skou aan te bied om mense van ooral, Darling toe te lok so doende stel ons ons kundighede binne ons gemeenskap bekend aan die wereld.

Deur bemerking wen ons ondersteuning vir die beskerming van een van die werelds se rykste blom streke hier te Darling .

Ons Dank Swartland Munisipaliteit vir die groot ondersteuning.

Groete

Charles Duckitt

Dwfs Voorsitter

**From:** Martmarie Haasbroek <[haasbroekm@swartland.org.za](mailto:haasbroekm@swartland.org.za)>  
**Sent:** Thursday, 27 October 2022 08:42  
**To:** Joggie Scholtz <[ScholtzJJ@swartland.org.za](mailto:ScholtzJJ@swartland.org.za)>; Phillip Humphreys <[HumphreysP@swartland.org.za](mailto:HumphreysP@swartland.org.za)>; Madelaine Terblanche <[TerblancheM@swartland.org.za](mailto:TerblancheM@swartland.org.za)>  
**Cc:** Ilse Looock <[Looockl@swartland.org.za](mailto:Looockl@swartland.org.za)>  
**Subject:** Dankie Boodskap van lid van publiek

Goeiedag Mnr Scholtz en Direkteure,

Onderstaande is net 'n dankie sê boodskap van 'n inwoner, wat hy op een van die Malmesbury Gemeenskapsgroepe geplaas het.

*Wanneer jy in n dorp bly kruis jou pad met die munisipaliteit meeste tye indirek, maar soms direk. Ek wil net weer n paar manne/vroue by Swartlan Munisipaliteit dankie se vir julle uitstekende nuus. Eerste geval: My pre-paid meter pak op n Sondag more op. Bel die na-ure nommer. n Vriendelike dame antwoord en n halfuur later hou die elektriese manne sti. en voor jy kan se blouwildebees was die probleem opgelos. Dame en menere baie dankie vir julle vriendelike en effektiewe diens. Ek het ongelukkig nie julle name nie, maar julle weet wie julle is. Tweede geval: Ek het inligting by die brandweer nodig gehad. Die ontvangsdame, wat die foon antwoord is baie vriendelik en nadat sy geluister het na my probleem sit sy my deur na meneer Reino van Harte. Meneer, dankie dat jy my vriendelik en profesioneel gehelp het. Ek dink jy het meer as die ekstra myl gegaan. Ons, die gemeenskap kan trots wees op julle. – Jan Du Toit*

## Mart-Marié Haasbroek

Communications and Public Relations Officer | Corporate Services

T: 022 487 9400

M: 072 910 3724

E: [haasbroekm@swartland.org.za](mailto:haasbroekm@swartland.org.za) / Private Bag X52 / 1 Church Street, Malmesbury, 7300



CLEAN AUDITS SINCE 2010/11  
SKOON OUDITS SEDERT 2010/11

ONS GEE GESTALTE AAN 'N BETER TOEKOMS!  
WE SHAPE A BETTER FUTURE!  
SAKHA IKUSASA ELINGCONO!





**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE  
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP DINSDAG, 11  
OKTOBER 2022 OM 10:12**

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**TEENWOORDIG:**

**RAADSLEDE:**

Voorsitter, rdl R J Jooste  
Ondervoorsitter, rdh T van Essen

Bess, D G  
Duda, A A  
Fortuin, C  
Pieters, C

Smit, N  
Stanley, B J (rdh)  
Van Zyl, M (rdd)  
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

**BEAMPTES:**

Waarnemende Munisipale Bestuurder, mnr P A C Humphreys  
Direkteur: Korporatiewe Dienste, me M S Terblanche  
Direkteur: Ontwikkelingsdienste, me J S Krieger  
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann  
Direkteur: Elektriese Ingenieursdienste, mnr T Möller  
Bestuurder: Begrotingskantoor, me H Papier  
Komiteebeampte, me S Willemse

**1. OPENING/VERLOF TOT AFWESIGHEID**

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl E C O'Kennedy die Munisipale Bestuurder, mnr J J Scholtz en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

**2. NOTULE**

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 14 SEPTEMBER 2022**

**5.1.1 MAANDVERSLAG: JULIE 2022: SIVIELE INGENIEURSDIENSTE**

Rdl C Fortuin bedank die munisipaliteit vir die ondersteuning vir die gesin van die twee skoliere, wie se lyke in die munisipale swembad gevind is, in hul tyd van hartseer.

Verder vra rdl C Fortuin hoe ver die ondersoek is oor bovermelde insident.

Die Direkteur: Siviele Ingenieursdienste meld dat owerhede steeds besig is met bogenoemde ondersoek.

**BESLUIT**

(voorgestel deur rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 14 September 2022 goedgekeur word.



**MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON TUESDAY, 11 OCTOBER 2022 AT 10:12**

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**PRESENT:**

**COUNCILLORS:**

Chairperson, cllr R J Jooste  
Deputy Chairperson, ald T van Essen

Bess, D G	Smit, N
Duda, A A	Stanley, B J (rdh)
Fortuin, C	Van Zyl, M (ald)
Pieters, C	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

**OFFICIALS:**

Acting Municipal Manager, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, ms J S Krieger  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Electrical Engineering Services, mr T Möller  
Manager: Budget Office, ms H Papier  
Committee Officer, ms S Willemse

**1. OPENING/APOLOGIES**

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllr E C O'Kennedy, the Municipal Manager, mr J J Scholtz and the Director: Financial Services, mr M A C Bolton.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 14 SEPTEMBER 2022**

**5.1.1 MONTHLY REPORT: JULY 2022: CIVIL ENGINEERING SERVICES**

Cllr C Fortuin thanked the municipality for the support for the family of the two scholars, whose bodies were found in the municipal swimming pool, in their time of grief.

Furthermore, cllr C Fortuin asked how far the investigation is on the above-mentioned incident.

The Director: Civil Engineering Services stated that authorities are still engaged in the above investigation.

**RESOLUTION**

(proposed by cllr D G Bess, seconded by cllr N Smit)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 14 September 2022 are approved.

### **3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS**

Geen

### **4. SAKE VOORTSPRUITEND UIT NOTULES**

Geen

### **5. GEDELEGEERDE SAKE**

#### **5.1. MAANDVERSLAG: AUGUSTUS 2022**

##### **5.1.1 SIVIELE INGENIEURSDIENSTE**

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste meld dat die huidige vlak van die Voëlvleidam bly op 72%. Verlede jaar hierdie tyd was die vlak van die dam 99%, so daar was 'n groot daling in vergelyking met die vorige jaar.

Rdh B J Stanley spreek sy kommer uit oor klagtes wat ingedien was by die munisipaliteit oor oortollige watergebruik, veral vir boerdery in Chatsworth en dat geen terugvoerig vanaf die munisipaliteit gekry is nie.

Op navraag deur rdl D G Bess oor die volume van die kragopwekker wat nodig is vir die waterpompe om te funksioneer tydens beurtkrag, meld die Direkteur: Siviele Ingenieursdienste dat hy nog besig is om die berekeninge te voltooi om die kapasiteit van die kragopwekker te bepaal.

Rdl C Fortuin spreek haar kommer uit oor die oorfloei van rioolwater in Sentrumweg, Moorreesburg, waarna sy die verliese beklemtoon wat die inwoners in die genoemde area lei en versoek dat oplossings gekry word vir die probleem.

Die Direkteur: Siviele Ingenieursdienste meld dat die munisipaliteit al verbeteringe aan die rioolstelsel aangebring het. Die inwoners moet opgevoed word oor hoe om die stelsel te implementeer en om nie die stelsel te misbruik nie.

Rdl A A Duda spreek sy kommer uit oor die installering van elektrisiteit by blok A en B in Illinge Lethu.

Die Direkteur: Siviele Ingenieursdienste meld dat die munisipaliteit elektrisiteit daar geïnstalleer het om die inwoners basiese dienste te gee, wat 'n kapitaalprojek is.

##### **BESLUIT**

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

- (a) Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Augustus 2022;
- (b) Dat die Direkteur: Siviele Ingenieursdienste 'n ondersoek doen rakende die oorfloei van riool in Moorreesburg, sodat die kwessie aangespreek kan word; en
- (c) Dat die Direkteur: Siviele Ingenieursdienste terugvoering aan die komitee gee, nadat die ondersoek afgehandel is.

##### **5.1.2 ELEKTRIESE INGENIEURSDIENSTE**

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Elektriese Ingenieursdienste, mnr T Möller, om belangrike aspekte uit te wys.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

None

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. DELEGATED MATTERS**

**5.1. MONTHLY REPORT: AUGUST 2022**

**5.1.1 CIVIL ENGINEERING SERVICES**

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services reported that the current level of the Voëlvleidam remains at 72%. Last year at this time the level of the dam was 99%, so there was a big drop compared to the previous year.

Ald B J Stanley expressed his concern about complaints that had been submitted to the municipality about excess water use, especially for farming in Chatsworth and that no response had been received from the municipality.

On request by cllr D G Bess about the volume of the generator needed for the water pumps to function during load shedding, the Director: Civil Engineering Services stated that he is still completing the calculations to determine the capacity of the generator.

Cllr C Fortuin expressed her concern about the overflow of sewage water in Sentrum Road, Moorreesburg, after which she emphasizes the losses that the residents in the said area are suffering and requested that solutions be found for the problem.

The Director: Civil Engineering Services stated that the municipality has already made improvements to the sewage system. The residents must be educated on how to implement the system and not to abuse the system.

Cllr A A Duda expressed his concern about the installation of electricity at block A and B in Illinge Lethu.

The Director: Civil Engineering Services stated that the municipality has installed electricity there to provide the residents with basic services, which is a capital project.

**RESOLVED**

(proposed by cllr A K Warnick, seconded by ald T van Essen)

- (a) That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for August 2022;
- (b) That the Director: Civil Engineering Services carry out an investigation regarding the overflow of sewage in Moorreesburg, so that the issue can be addressed; and
- (c) That the Director: Civil Engineering Services give feedback to the committee, after the investigation has been concluded.

**5.1.2 ELECTRICAL ENGINEERING SERVICES**

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Electrical Engineering Services, Mr T Möller, to point out important aspects.



**BESLUIT**

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Augustus 2022.

**6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

Geen

**(GET) RDL R J JOOSTE**  
**VOORSITTER**

**RESOLUTION**

(proposed cllr A K Warnick, seconded by ald T van Essen)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for August 2022.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGD) CLLR R J JOOSTE  
CHAIRPERSON**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste  
2 November 2022

7/1/2/2-4

### ITEM 5.1.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEES VERGADERING WAT GEHOUSAL WORD OP 09 NOVEMBER 2022

<b>ONDERWERP:</b> MAANDVERSLAG – SEPTEMBER 2022: SIVIELE INGENIEURSDIENSTE <b>SUBJECT:</b> MONTHLY REPORT – SEPTEMBER 2022: CIVIL ENGINEERING SERVICES
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Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **SEPTEMBER 2022**, in terms of Council's Strategic Management System:

- a) Corporate Indicators: Director: Civil Engineering Services
- b) Report on Swartland Waste Water Treatment Works
- c) Incident Report
- d) Operational Graphs
- e) EPWP Report

(get) L D Zikmann

**MUNICIPAL MANAGER**  
LDZ/ma

Zikmann/verslae/maandverslae /SEPT2022

## SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT:SEPT 2022

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	14/9/2022	7,8	112	64	37,5	<0.20	30	1,8	3	6 000
Malmesbury	14/9/2022	7,1	100	36,4	3,4	15,2	6	<0.20	23	7
Moorreesburg	14/9/2022	7,1	166	312	91,7	<0.20	248	13,3	>2419	15 000
Koringberg	13/9/2022	6,72	310	769	187	<0.20	383	14,9	>2419	-
Riebeek Kasteel	14/9/2022	7,2	83	32	0,12	11,4	<4	3,4	79	1 300
Chatsworth	13/9/2022	6,92	155	117	93,9	<0.20	43	21,2	980	-
Kalbaskraal	13/9/2022	6,94	158	248	93,8	12,9	163	21,3	>2419	-
<b>Determinant Passed</b>	30	7	3	3	2	6	2	3	4	-
<b>Determinant Failed</b>	26	0	4	4	5	1	5	4	3	-
<b>Total Tested</b>	56	7	7	7	7	7	7	7	7	-
<b>% Passed</b>	54	100	43	43	29	86	29	43	57	-

**VERSLAG : SWARTLAND RIOOLWERKE  
(SEPTEMBER 2022)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS  
(SEPTEMBER 2022)**

## OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

### MALMESBURY (76%)

1. An average daily flow of 6 185 m<sup>3</sup>/d was recorded in August (61.9% capacity).
2. An organic load of 7 672 kg COD/d was imposed on the plant (76.7% capacity).
3. The sludge mass was satisfactory. Maintain 800 – 900 ml/l solids, by slightly increasing sludge wastage.
4. Nitrification of ammonia nitrogen was incomplete across AT1 due to under-aeration. Nitrification of ammonia nitrogen was satisfactory across AT2. Removal of organics was satisfactory at both units.
5. The final effluent complied with the chemical limits of the General Limit, except for the marginally high nitrate/nitrite nitrogen.
6. Disinfection was satisfactory (23 Faecal Coliforms per 100ml).

### MOORREESBURG (105%)

1. Unable to carry out inspection as plant operation stopped due to construction. Plant extensions in progress.
2. Only the final effluent sampled. The final effluent was of poor quality and exceeded the chemical limits of the General Limit relative to conductivity, ammonia nitrogen, total suspended solids, ortho phosphate and chemical oxygen demand. Conductivity is a function of the influent, however.
3. Chlorine residual were very low. Increase chlorination and maintain 0.25 mg/l free chlorine. Dosing HTH tablets daily by hand.
4. Disinfection was therefore poor.

### DARLING (121%)

1. A corrected average daily flow of 1 388 m<sup>3</sup>/d was recorded in August, marginally exceeding the hydraulic design capacity (103% capacity). An organic load of 1888 kg COD/d was imposed on the plant, exceeding the organic design capacity (121% capacity).
2. Plant performance was poor in the aeration basin relative to the nitrification of ammonia nitrogen due to under-aeration, plant overload and the sludge mass being very high. Removal of organics was adequate, however.
3. Maintain 800 - 900 ml/l solids in the aeration basin, by increasing sludge wastage.
4. The ST effluent was of poor chemical quality with sludge losses occurring. The underflow sludge return rate was adequate.

FE1 exceeded the chemical limits of the General Limit relative to ammonia nitrogen, total suspended solids, free chlorine and chemical oxygen demand. The latter complied after filtration. FE2 (reed bed) complied with the chemical limits of the Irrigation Limit up to 500 m<sup>3</sup>, relevant to parameters measured.

5. The chlorine residuals were extremely high. Reduce chlorination and maintain 0.25 mg/l free chlorine. The irrigation Limit up to 500 m<sup>3</sup> does not specify compliance criteria for free chlorine.
6. Disinfection was adequate at FE1 (3 Faecal Coliforms per 100ml) relative to the General Limit. Disinfection was adequate at FE2 (649 Faecal Coliforms per 100ml) relative to the Irrigation Limit up to 500 m<sup>3</sup>.

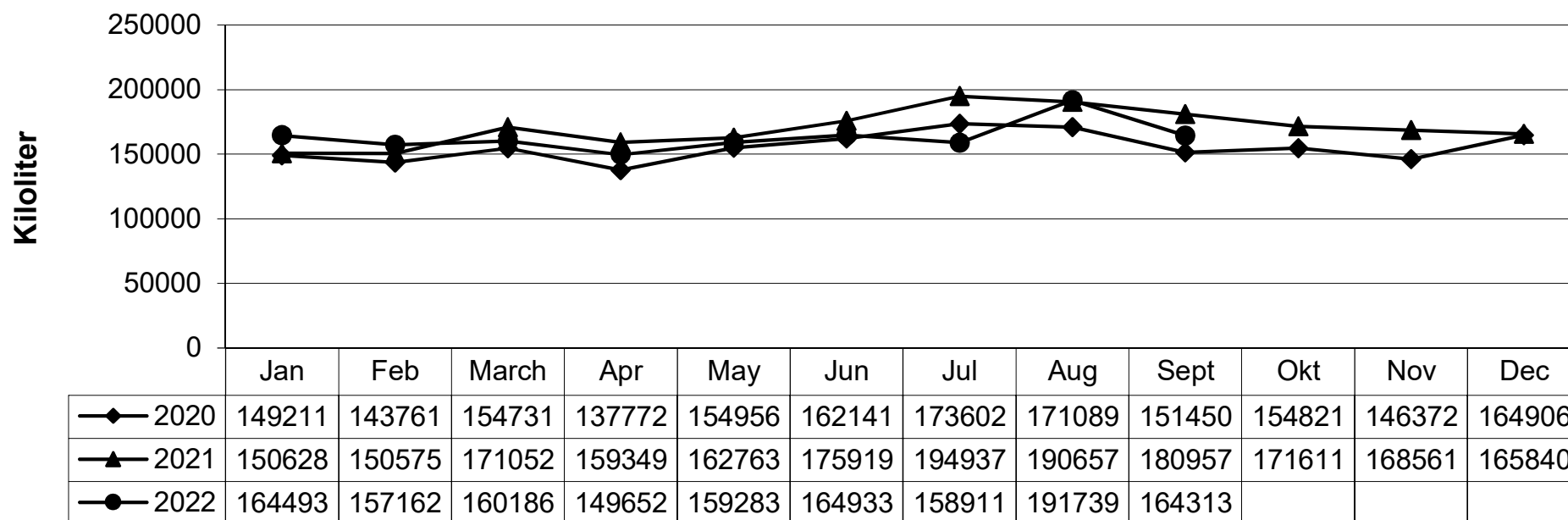
#### **RIEBEEK VALLEI (67%)**

1. An average daily flow of 1 011 m<sup>3</sup>/d was recorded in August (67.4% capacity). An organic load of 956 kg COD/d was imposed on the plant (63.7% capacity).
2. Plant performance was satisfactory in the aeration basin relative to the nitrification of ammonia nitrogen and removal of organics.
3. The sludge mass in the aeration basin was very high in absolute terms. Maintain 300 – 400 ml/l solids, by increasing sludge wastage.
4. Phase separation was complete, both clarifier effluents being of excellent chemical quality. The underflow sludge return rates were adequate.
5. The chlorine residuals were ideal. Disinfection was adequate (79 Faecal Coliforms per 100ml).
6. The final effluent complied with the chemical limits of the General Limit, relevant to parameters measured.

ooOOoo

# Malmesbury WWTW Effluent 2020 - 2022

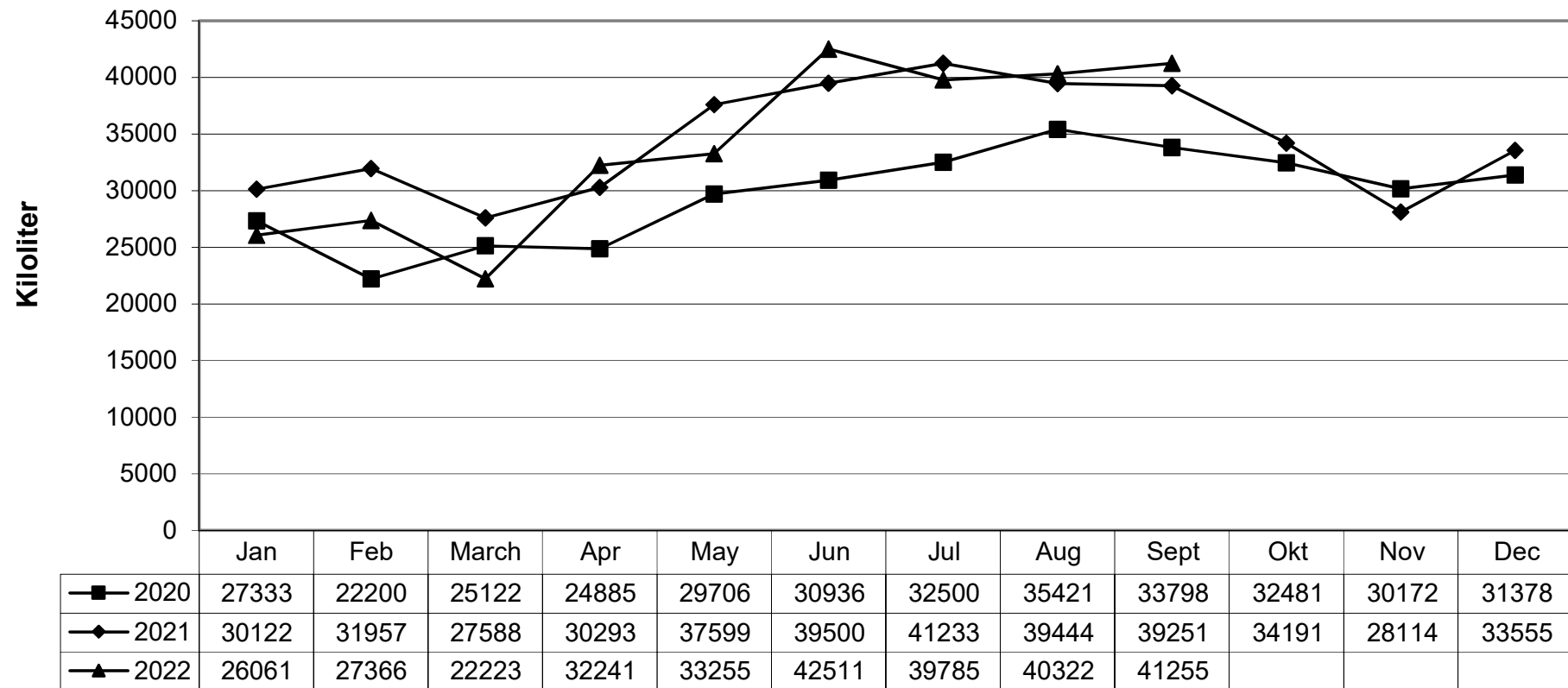
Graph 1.1





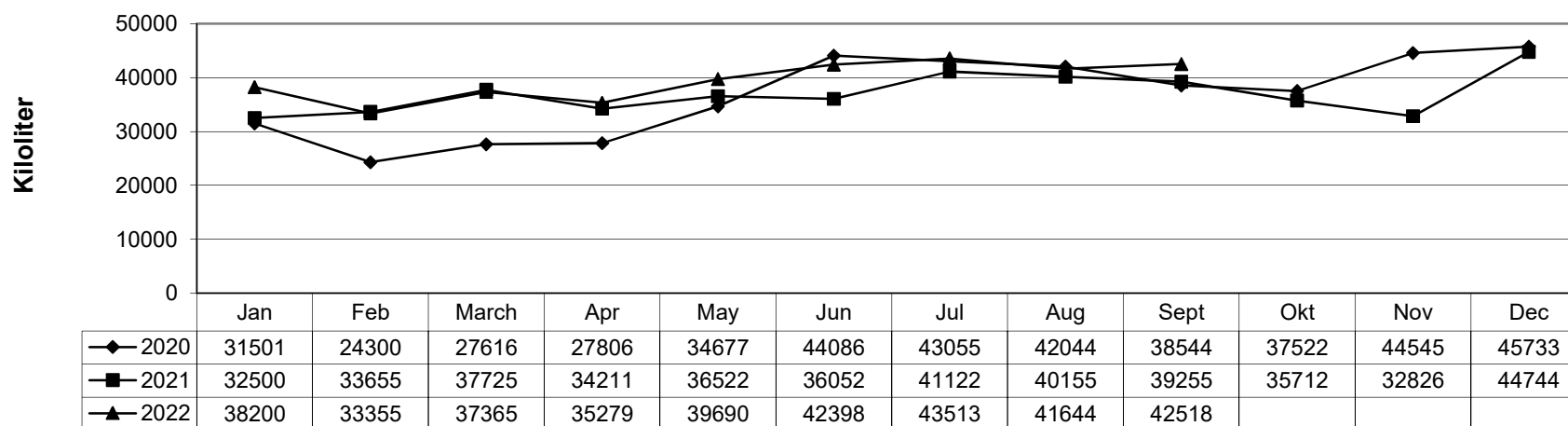
# Moorreesburg WWTW Effluent 2020 - 2022

Graph 1.2



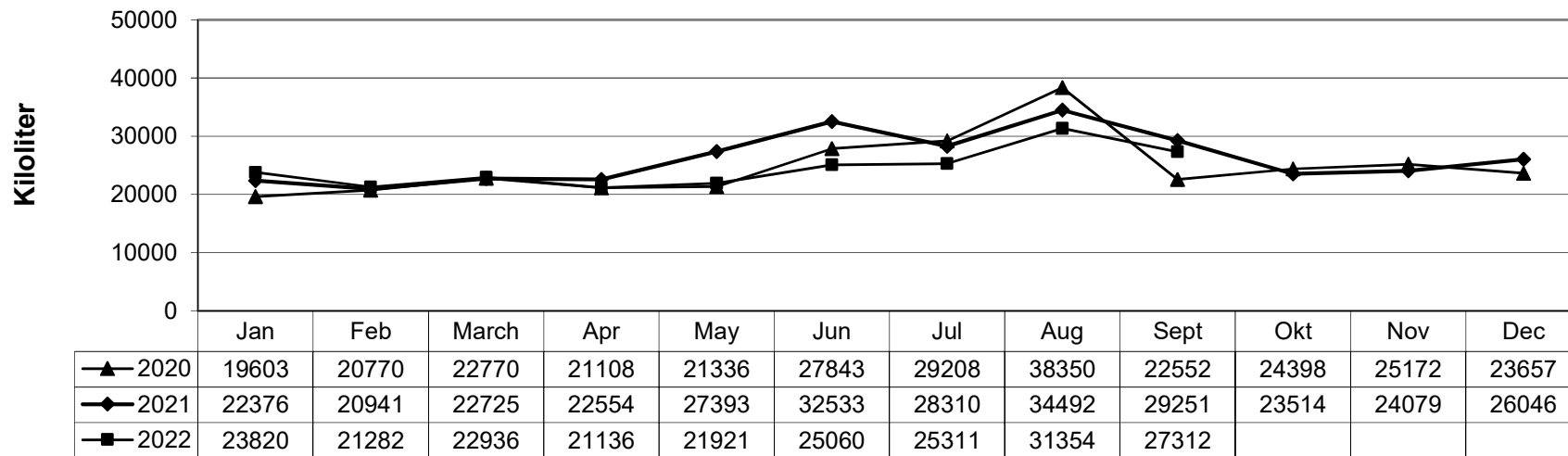
## Darling WWTW Effluent 2020 - 2022

Graph 1.3



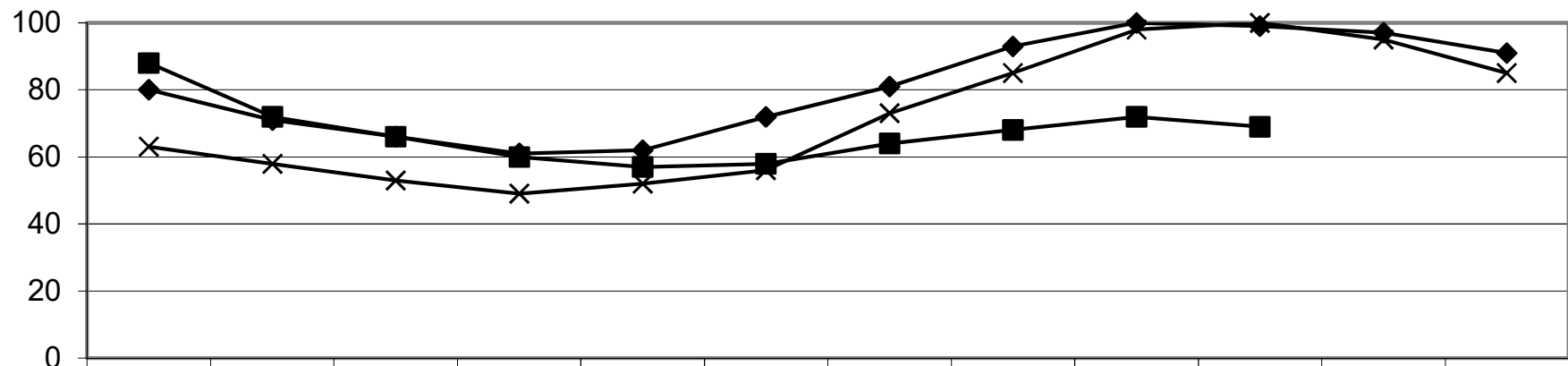
# Riebeek Valley WWTW Effluent 2020 - 2022

Graph 1.4



# Voëlvlei Dam Storage 2020 - 2022

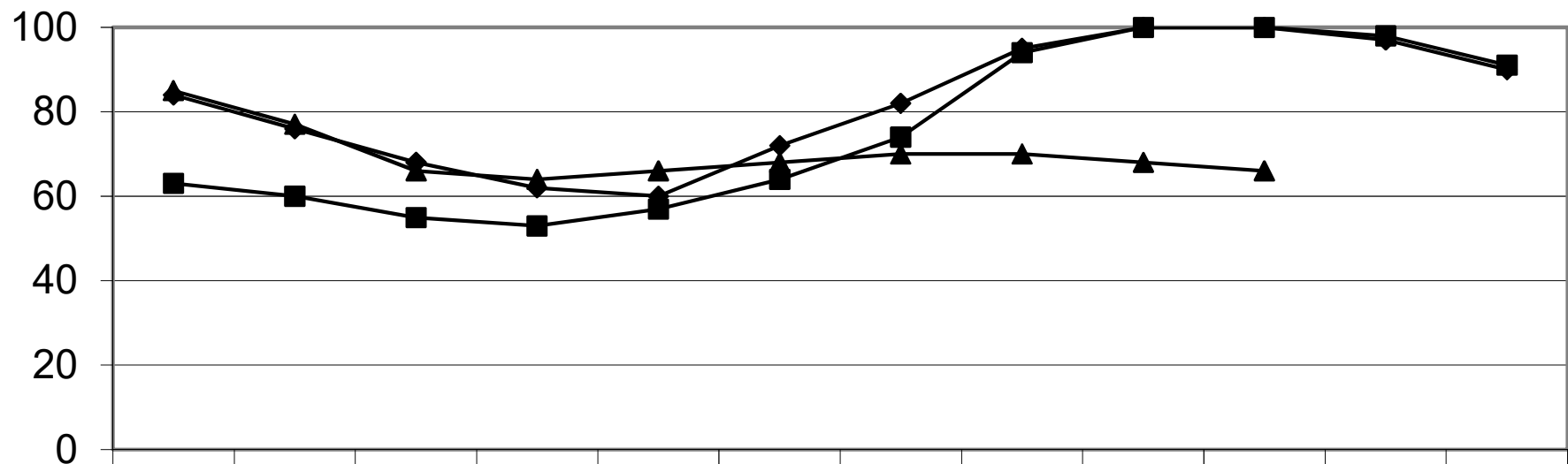
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2020	63	58	53	49	52	56	73	85	98	100	95	85
—◆— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—■— 2022	88	72	66	60	57	58	64	68	72	69		

# Paardenberg Dam Storage 2020 - 2022

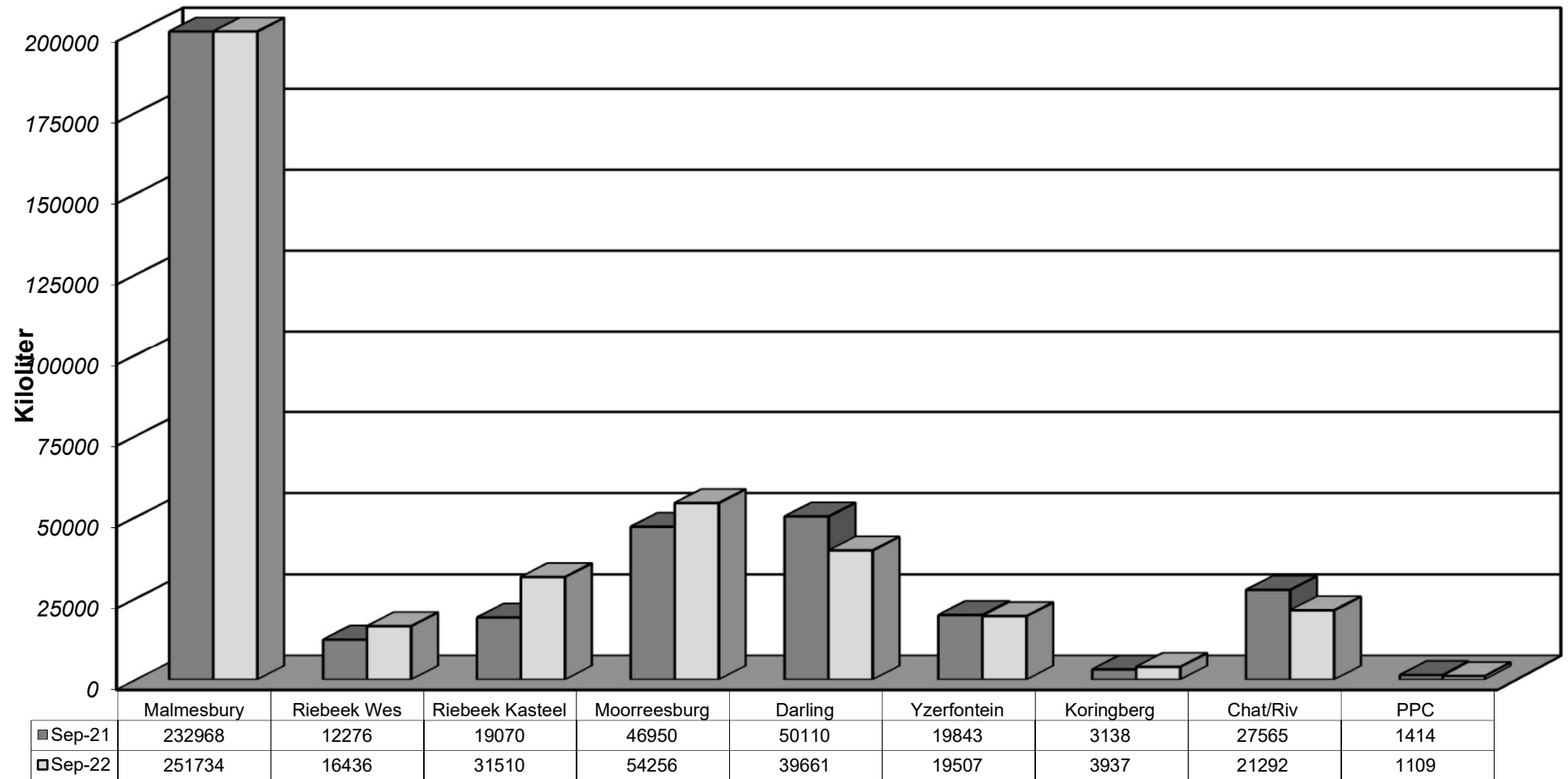
Graph 3



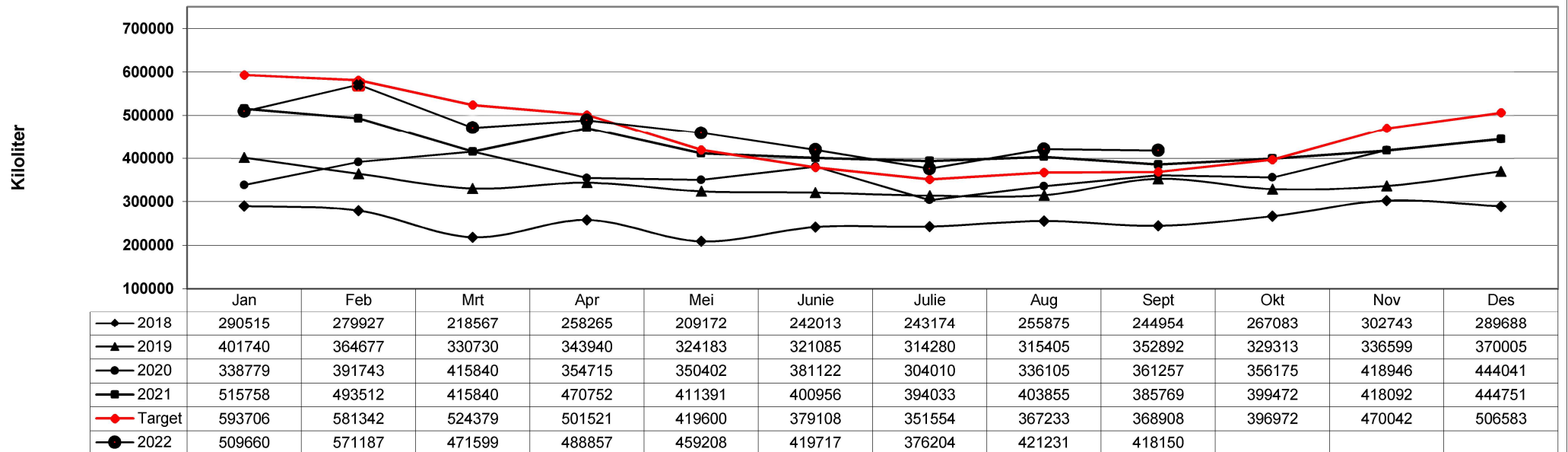
	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
■ 2020	63	60	55	53	57	64	74	94	100	100	98	91
◆ 2021	84	76	68	62	60	72	82	95	100	100	97	90
▲ 2022	85	77	66	64	66	68	70	70	68	66		

## Water Usage September

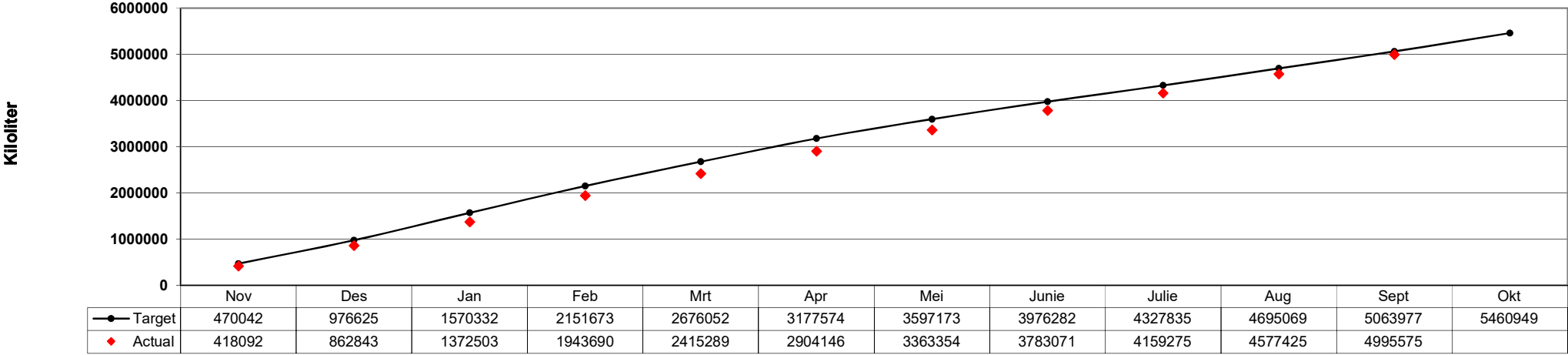
Graph 4



Water Usage: Swartland 2018 - 2022 Graph 5.1



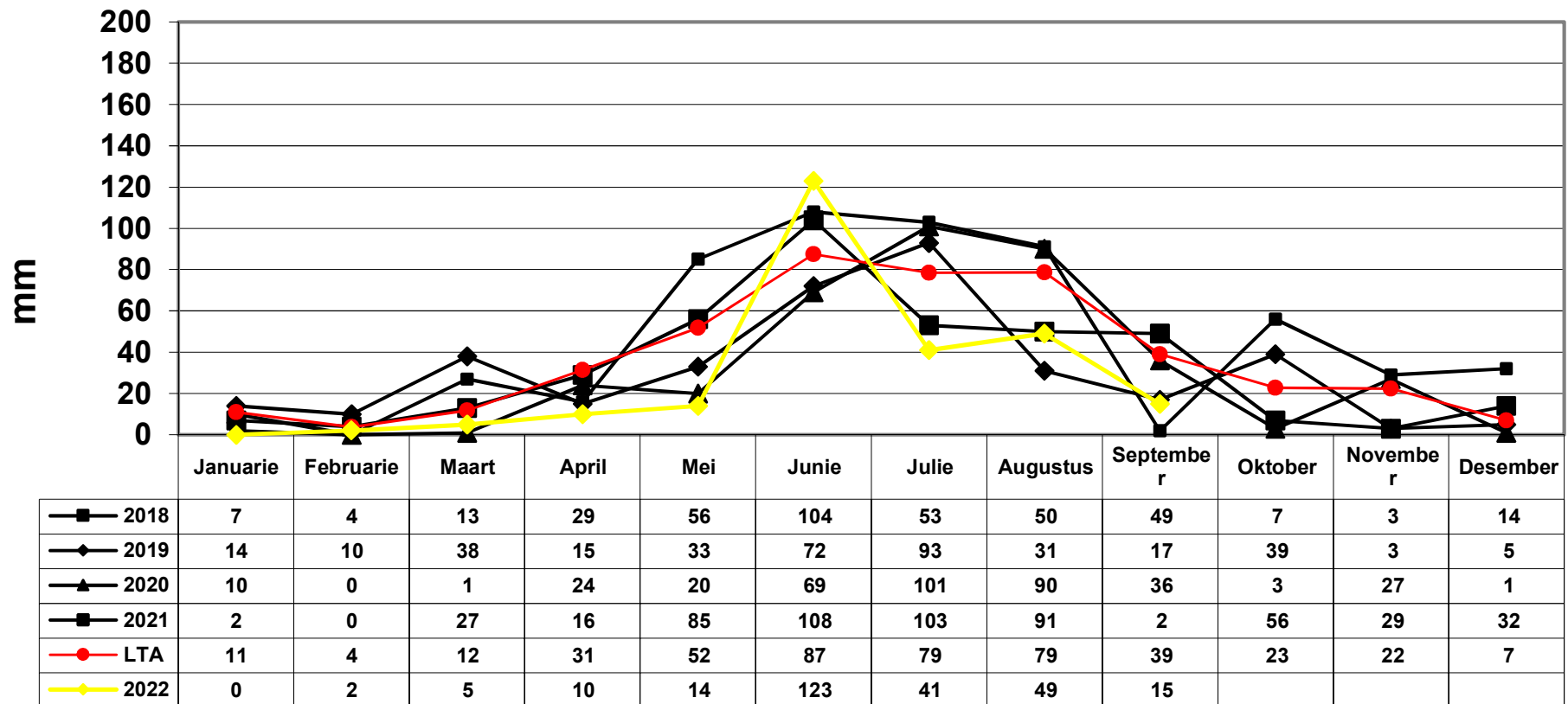
Water Usage: Target vs Actual Graph 5.2





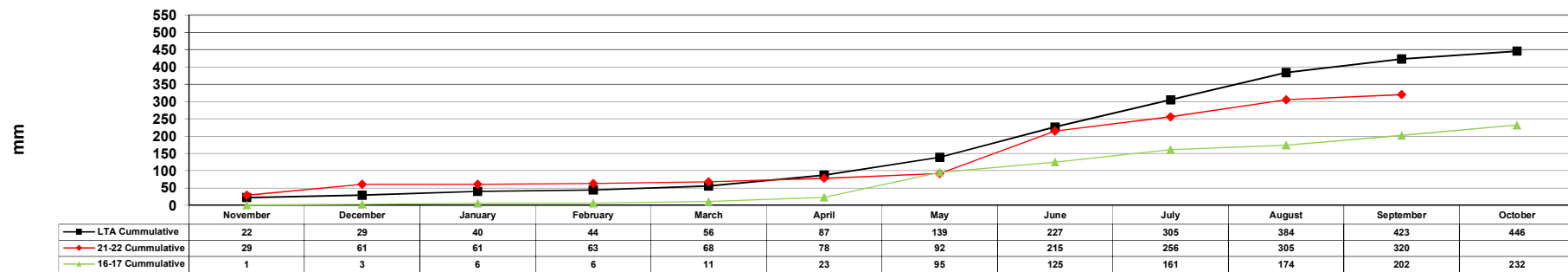
# Rainfall 2018 - 2022

Graph 6.1

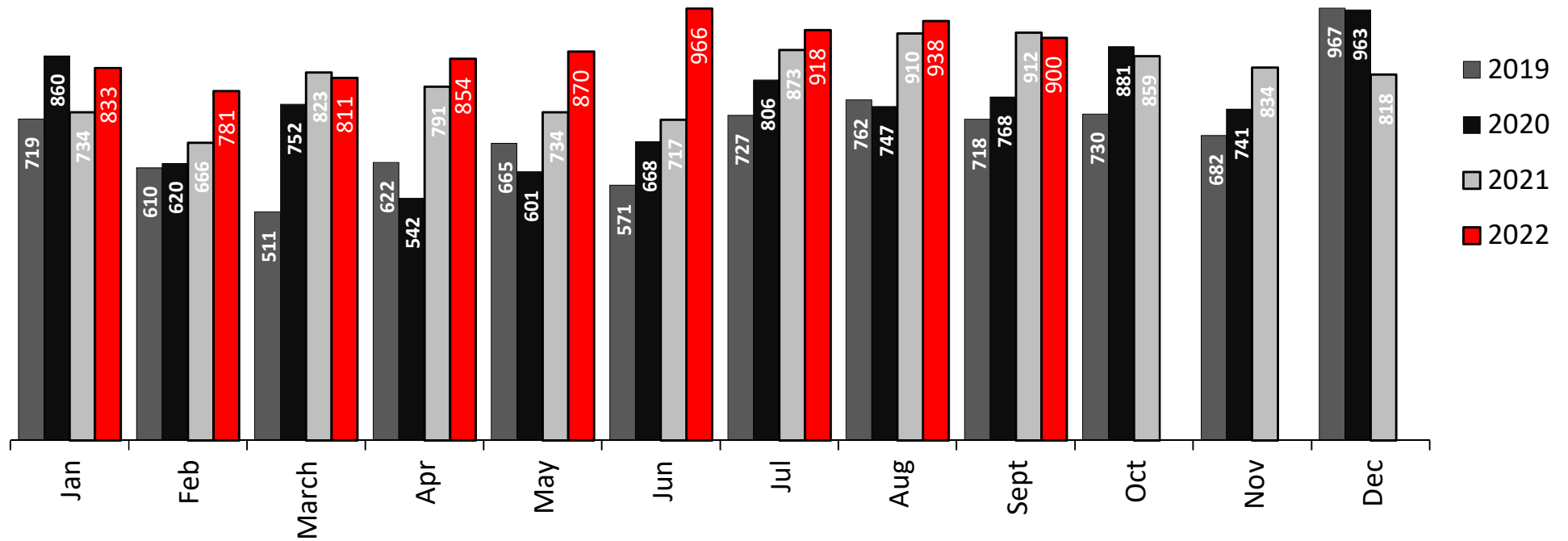


## Cumulative Rainfall

Graph 6.2



## MONTHLY SEWER INCIDENTS 2019 - 2022

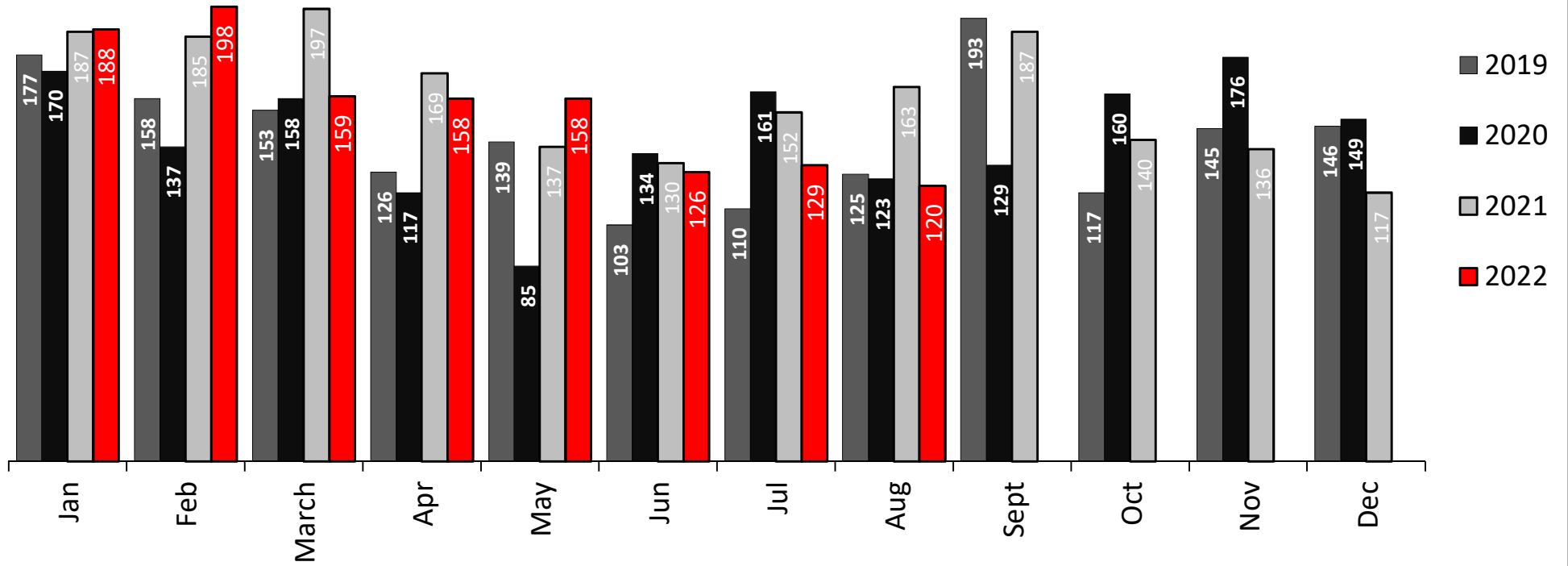


# INCIDENT REPORT

## SEWER - SEP 2022

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	8	7	1	13%	1	5	2
CHATSWORTH	79	79	0	0%	3	0	76
DARLING	56	38	18	32%	33	4	19
KALBASKRAAL	60	59	1	2%	2	0	58
KORINGBERG	44	44	0	0%	0	0	44
MALMESBURY	101	76	25	25%	59	35	7
MOORREESBURG	91	67	24	26%	40	5	46
RIEBEEK - KASTEEL	33	28	5	15%	9	5	19
RIEBEEK - WES	83	82	1	1%	9	2	72
RIVERLANDS	9	8	1	11%	3	2	4
YZERFONTEIN	336	335	1	0%	0	5	331
	<b>900</b>	<b>823</b>	<b>77</b>	<b>9%</b>	<b>159</b>	<b>63</b>	<b>678</b>

## MONTHLY WATER INCIDENTS 2019 - 2022

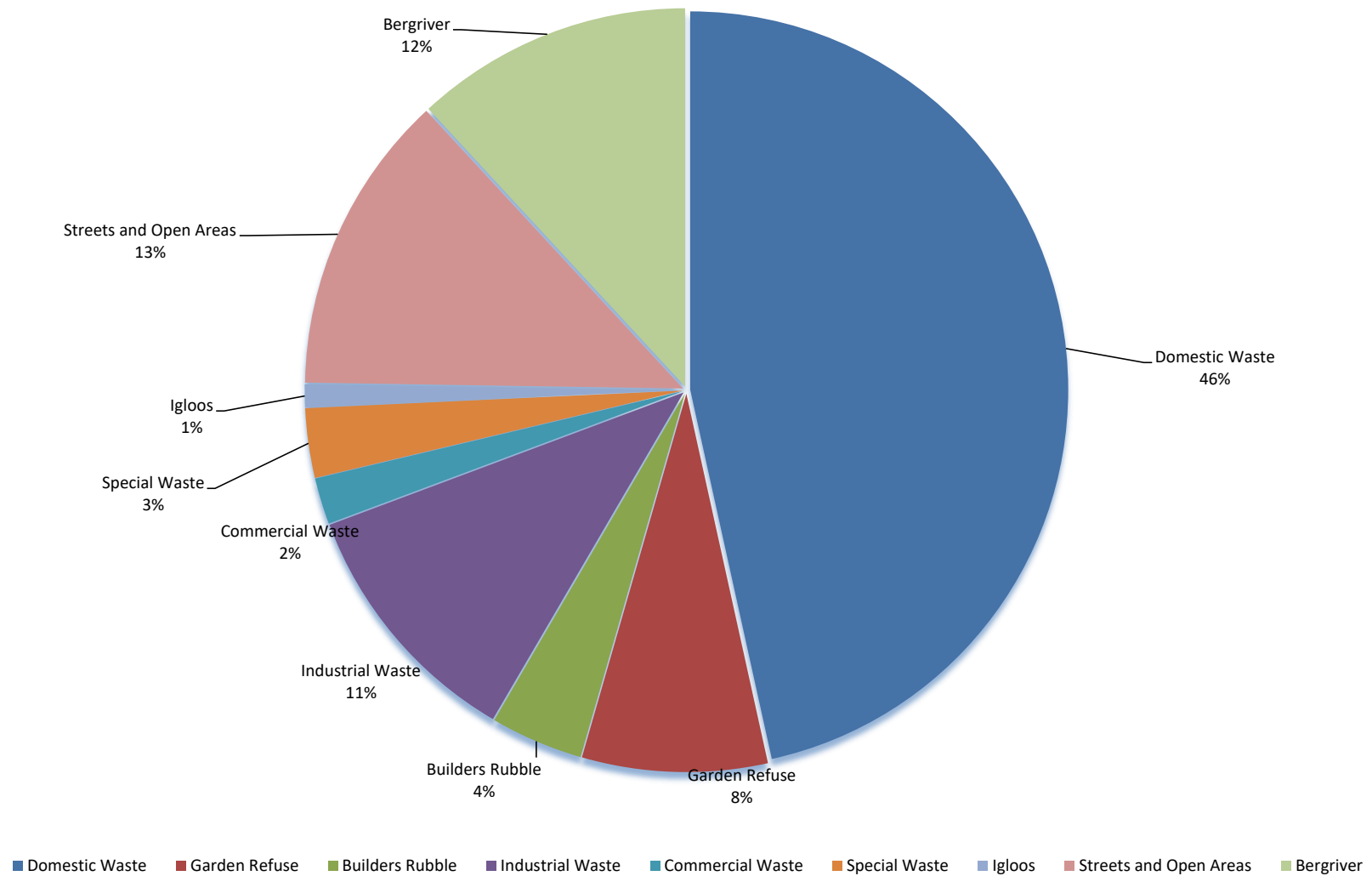


# INCIDENT REPORT

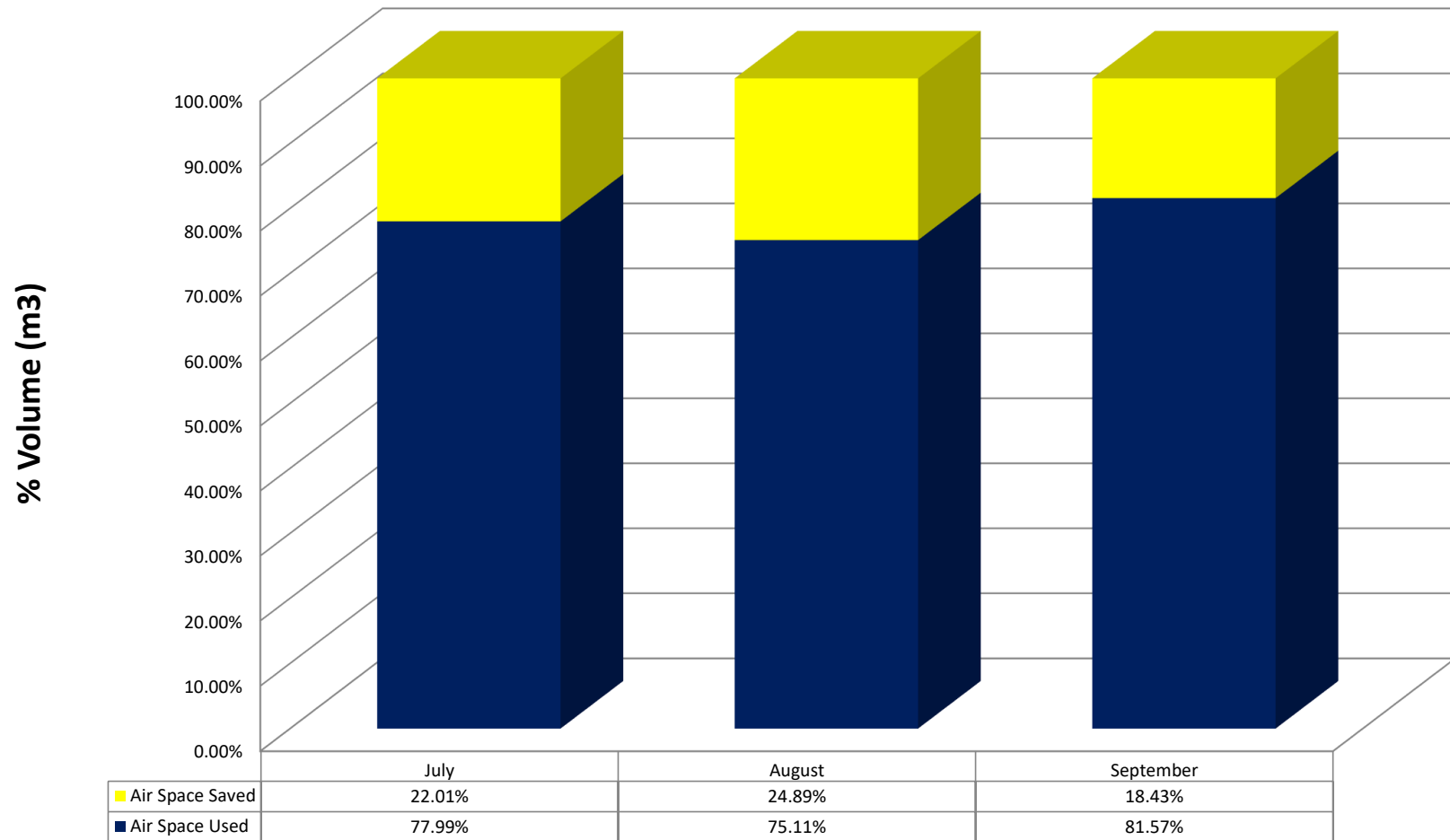
## WATER - SEP 2022

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	2	2	0	0%	0	2	0
CHATSWORTH	13	9	4	0%	0	10	3
DARLING	23	19	4	2%	0	5	18
KALBASKRAAL	4	3	1	0%	0	2	2
KORINGBERG	1	0	1	0%	0	1	0
MALMESBURY	54	33	21	39%	4	36	14
MOORREESBURG	17	10	7	41%	3	9	5
RIEBEEK - KASTEEL	5	2	3	60%	1	4	0
RIEBEEK - WES	5	2	3	60%	2	3	0
RIVERLANDS	15	11	4	27%	1	12	2
YZERFONTEIN	7	5	2	29%	0	2	5
	<b>146</b>	<b>96</b>	<b>50</b>	<b>34%</b>	<b>11</b>	<b>86</b>	<b>49</b>

**GRAPH 7**  
**HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - September 2022**

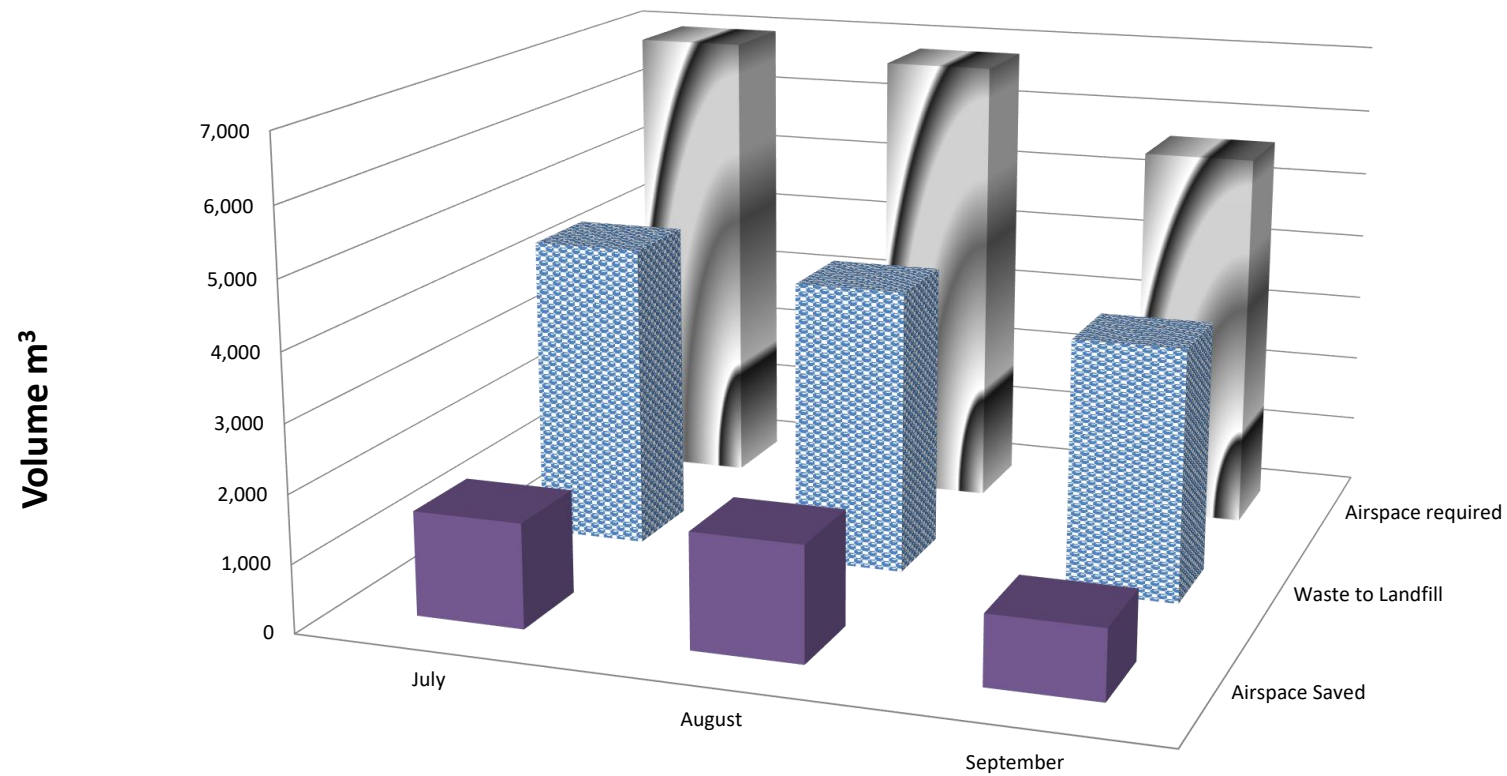


**GRAPH 8**  
**HIGHLANDS LANDFILL: AIRSPACE STATISTICS**  
**September 2022**





**GRAPH 9**  
**RECYCLING AND USED AIRSPACE VOLUMES**  
**September 2022**  
 (INCLUDES COVER MATERIAL)



	July	August	September
■ Airspace Saved	1,532	1,693	1,039
■ Waste to Landfill	4,490	4,189	3,720
■ Airspace required	6,962	6,802	5,639



### Performance Report Sept 2022

Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/07/2022 - 30/06/2023	Civil	28	1,449	6.30	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Supervision of Playparks	01/07/2022 - 30/06/2023	Civil	9	398	1.73	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities	01/07/2022 - 30/06/2023	Civil	16	855	3.72	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers & Open Spaces	01/07/2022 - 30/06/2023	Civil	11	507	2.20	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Covid 19 Project	01/07/2022 - 30/06/2023	Civil	6	271	1.18	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning of Coastal Area	01/11/2022 - 01/04/2023	Civil	2	153	0.67	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning Project	01/07/2022 - 06/02/2023	Civil	17	5,797	25.20	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Archive	01/07/2022 - 30/06/2023	Protection	0	85	0.37	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Control Room Operator	01/07/2022 - 30/06/2023	Protection	1	66	0.29	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	01/07/2022 - 30/06/2023	Protection	3	477	2.07	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services	01/07/2022 - 30/06/2023	Coporate	0	110	0.48	0	0	No	In Progress	Ilse Look
Social Sector	Social Services	Placement of Beneficiaries on serviced erfs	01/07/2022 - 30/06/2023	Development	0	86	0.37	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Data Capturer	01/07/2022 - 30/06/2023	Civil	1	65	0.28	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning around Fire Hydrants and Reservoirs	01/08/2022 - 30/06/2023	Civil	12	397	1.73	0	0	No	In Progress	Edwin Howburg
Enviromental and Cultural Sector	Parks and Beautification	Removal of Invasive Plants on Municipal Property	01/03/2023 - 30/06/2023	Civil	0	84	0.37	0	0	No	0	Renate Du Plesis
Infrastructure	Road and stormwater System Development and Maintenance	Annual Maintenance of Road Signs	01/08/2022 - 30/06/2023	Civil	0	33	0.14	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/09/2022 - 30/06/2023	Civil	19	191	0.83	0	0	No	0	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2022 - 30/06/2023	Civil	3	125	0.54	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Annual Deforesting of Oxidation Dams	01/11/2022 - 31/01/2023	Civil	0	0	0.00	0	0	No	0	Franios Malan
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2023 - 30/06/2023	Civil	0	0	0.00	0	0	No	0	Renate Du Plessis
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/10/2022 - 30/04/2023	Civil	0	0	0.00	0	0	No	0	Renate Du Plessis
Environmental and Cultural Sector	Waste Management	Sweeping Streets in the Swartland Area	15/03/2023 - 15/04/2023	Civil	0	0	0.00	0	0	No	0	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Maintenance of Public Refuse Bins	01/07/2022 - 30/06/2023	Civil	0	22	0.10	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Licensing & Registration	01/07/2022 - 30/06/2023	Protection	0	0	0.00	0	0	No	0	Royston Harris
Social Sector	Social Services	Piont Duty Officer	01/07/2022 - 30/06/2023	Protection	0	0	0.00	0	0	No	0	Royston Harris
Social Sector	Social Services	Sondeza Youth Workers	07/12/2022 - 15/12/2022	Development	0	0	0.00	0	0	No	0	Hillary Balie
Social Sector	Social Services	Development Services	01/07/2022 - 30/06/2023	Development	0	11	0.05	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Access Control Officers	01/07/2022 - 30/09/2022	Coporate	0	0	0.00	0	0	No	0	Sunet De Jongh
Infrastructure Sector	Development and maintenance of buildings	Housing Project	01/07/2022 - 31/01/2023	Development	2	1,705	7.41	0	0	No	In Progress	Sylvester Arendse
<b>TOTAL</b>					<b>130</b>	<b>12,887</b>	<b>56.03</b>					

	TARGETS FOR 2022/2023	TOTALS ACHIEVED FOR 2022/2023
Work opportunities	268	130.00
Full Time Equavalents	130	56.03



## Verslag □ Ingxelo □ Report

Office of the Director: Electrical Engineering Services  
01 November 2022

All Wards

### ITEM OF THE AGENDA OF PORTFOLIO COMMITTEE MEETING TO BE HELD ON 09 NOVEMBER 2022

**ONDERWERP: MAANDVERSLAG – SEPTEMBER 2022: ELEKTRIESE INGENIEURSDIENSTE**

**SUBJECT: MONTHLY REPORT – SEPTEMBER 2022: ELECTRICAL ENGINEERING SERVICES**

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of August 2022 covering the following aspects

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
  - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents

Recommendation: That the performance of Electricity Engineering Services for September 2022 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

## 1. ELECTRICITY PURCHASES VS REVENUE

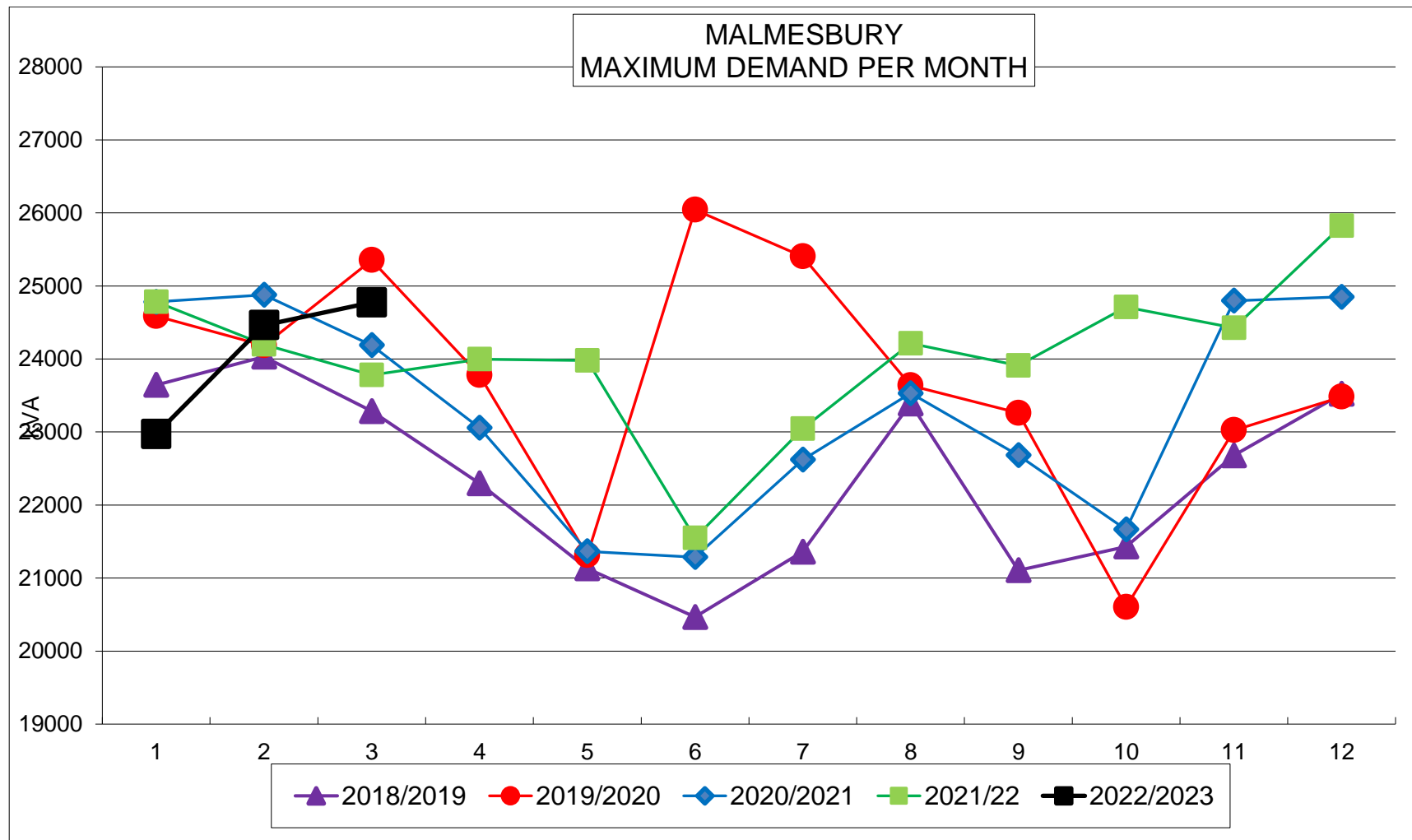
MNTH	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/ 2022	R 22 650 826	R 20 624 913	R 5 281 245	R 5 181 813	R 4 213 220	R 3 700 566	R 1 884 085	R 1 968 957	R 229 477	R 108 664	R 34 258 853	R 31 584 913
Aug/ 2022	R 24 790 039	R 21 304 876	R 4 619 771	R 5 601 913	R 4 979 562	R 4 431 455	R 1 989 263	R 1 601 283	R 221 848	R 115 590	R 36 600 483	R 33 055 116
Sep/ 2022	R 13 287 785	R 37 219 016	R 3 050 938	R 5 373 442	R 2 884 041	R 4 132 181	R 1 351 874	R 2 295 244	R 153 851	R 137 254	R 20 728 489	R 49 157 138
Oct/ 2022	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Nov/ 2022	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Dec/ 2022	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jan/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Feb/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Mar/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Apr/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
May/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jun/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 60 728 650	R 79 148 806	R 12 951 954	R 16 157 168	R 12 076 823	R 12 264 201	R 5 225 222	R 5 865 483	R 605 175	R 361 508	R 91 587 824	R 113 797 167
SURPLUS	R 18 420 156		R 3 205 214		R 187 378		R 640 261		-R 243 667		R 22 209 343	
% GROSS SURPLUS	23,3%		19,8%		1,5%		10,9%		-67,4%		19,5%	

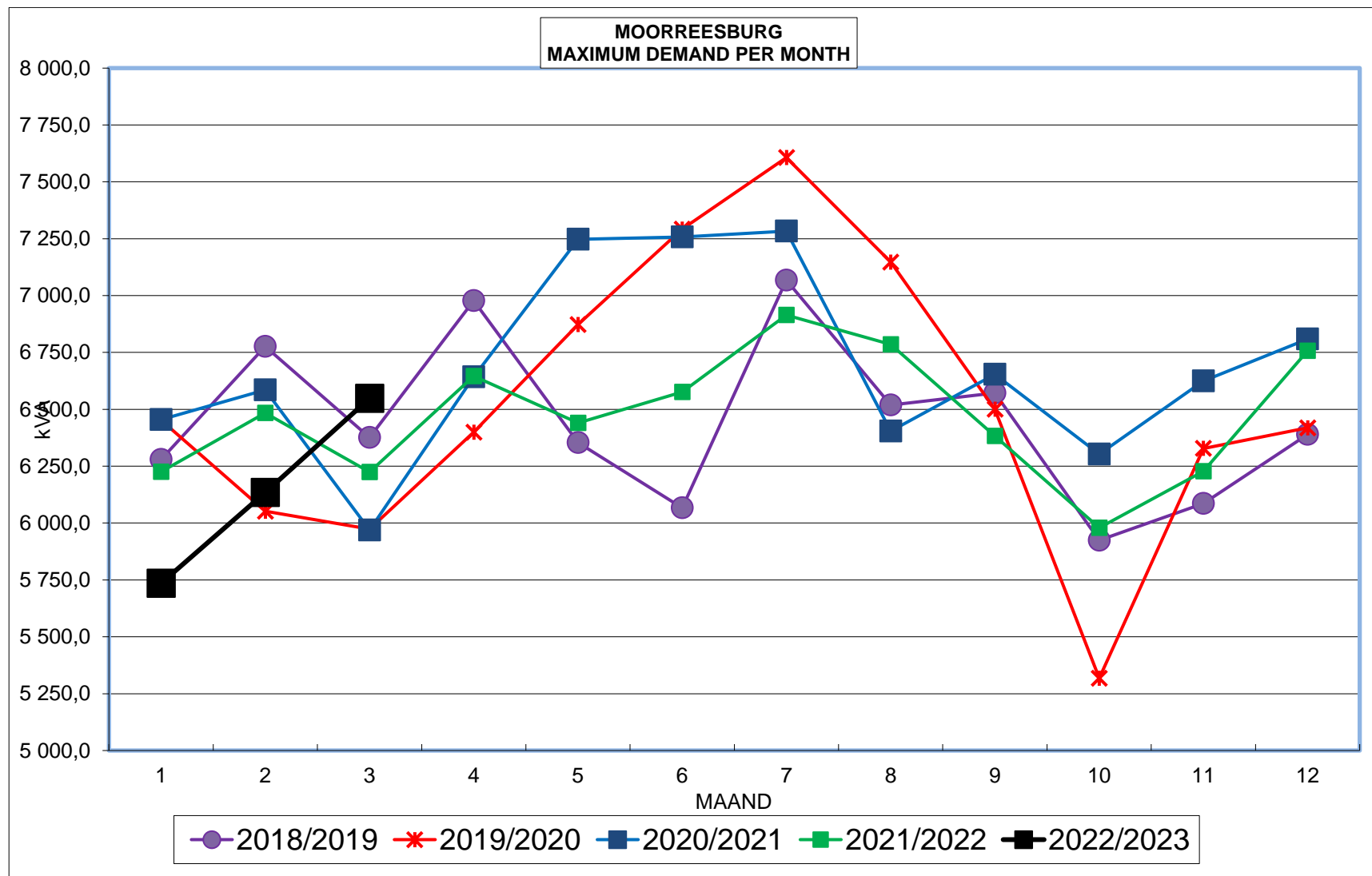
**Note that the Income for September exceeds the Purchases from Eskom. This is mainly due to the lower Time of Use Tariff that Eskom charges in the summer months and it already has a positive impact on the year to date Gross Profit.**

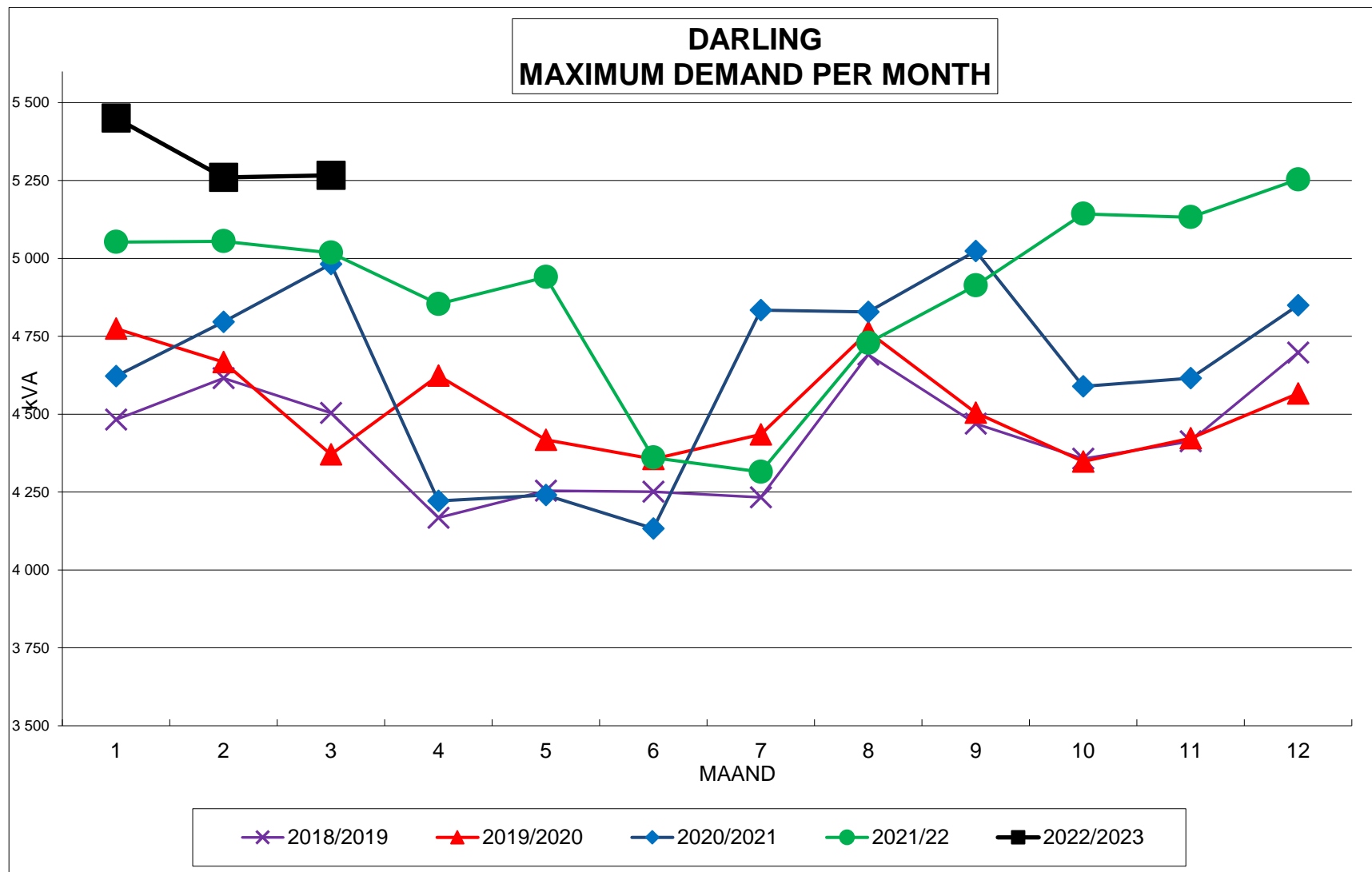
## 2. ESKOM BULK ACCOUNT MONTH STATISTICS

ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22
Max. demand (MVA)	23,78	24,78	6,22	6,55	5,02	5,27	2,41	3,39	0,187	0,216	37,62	40,19
% Increase	4,18%		5,20%		4,96%		40,37%		15,20%		6,83%	
Energy (GWh)	11,38	9,64	2,50	2,10	2,14	1,87	1,026	0,897	0,072	0,062	17,12	14,57
% Increase	-15,27%		-15,93%		-12,89%		-12,55%		-13,50%		-14,90%	
Peak (GWh)	1,71	17,79%	0,4199	19,97%	0,3265	17,49%	0,1526	17,01%		N/a	2,1936	17,69%
Standard (GWh)	4,01	41,64%	0,9179	43,64%	0,7791	41,74%	0,3477	38,75%		N/a	5,1402	41,45%
Off-peak (GWh)	3,91	40,57%	0,7653	36,39%	0,7610	40,77%	0,3969	44,24%		N/a	5,0682	40,87%
Loadfactor	0,54		0,45		0,64		0,37		0,40		0,50	
Average Powerfactor	1,00		0,95		0,95		0,99		N/a		0,97	

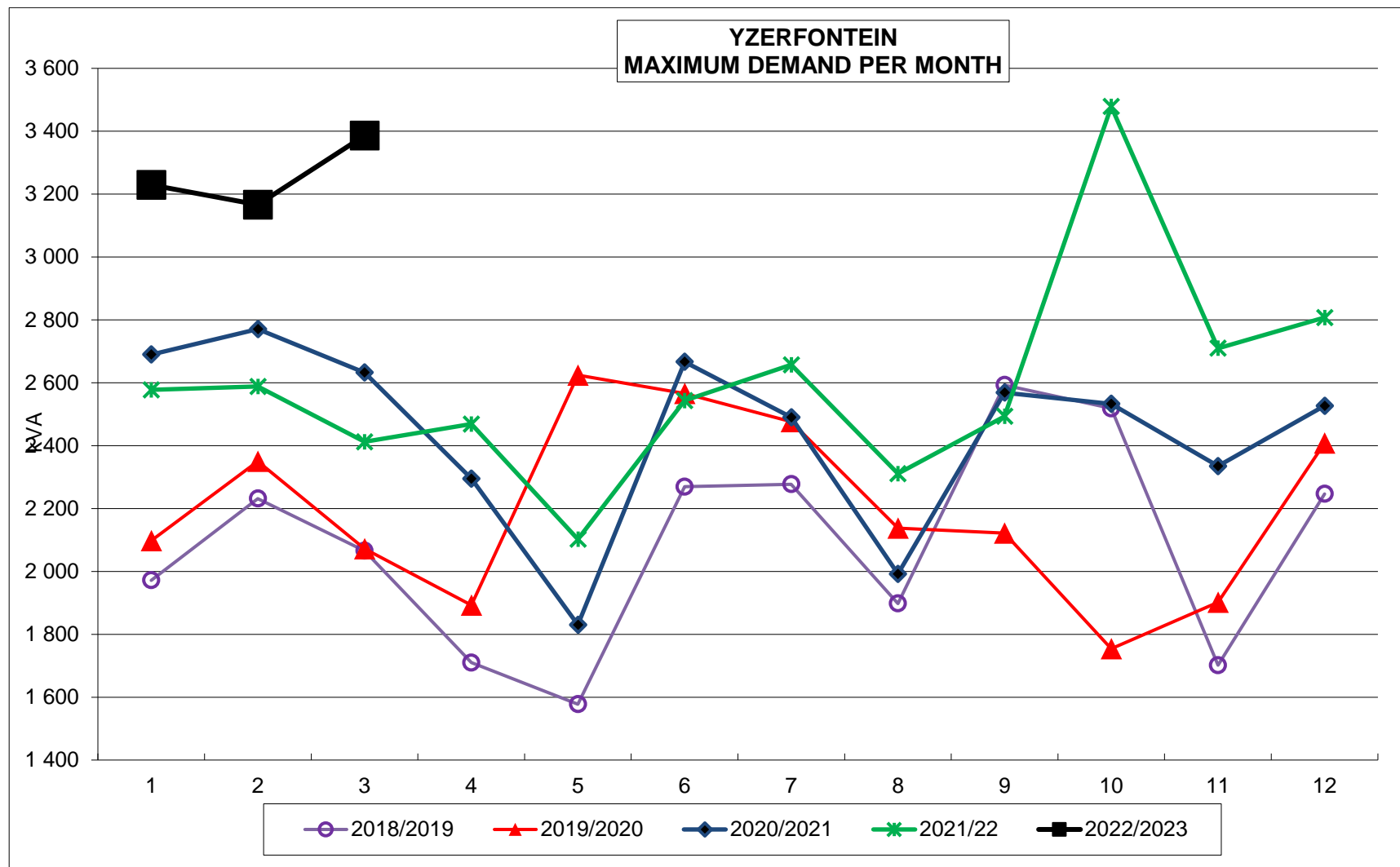
## 2.1 MAXIMUM DEMAND GRAPHS (% YEAR VIEW)

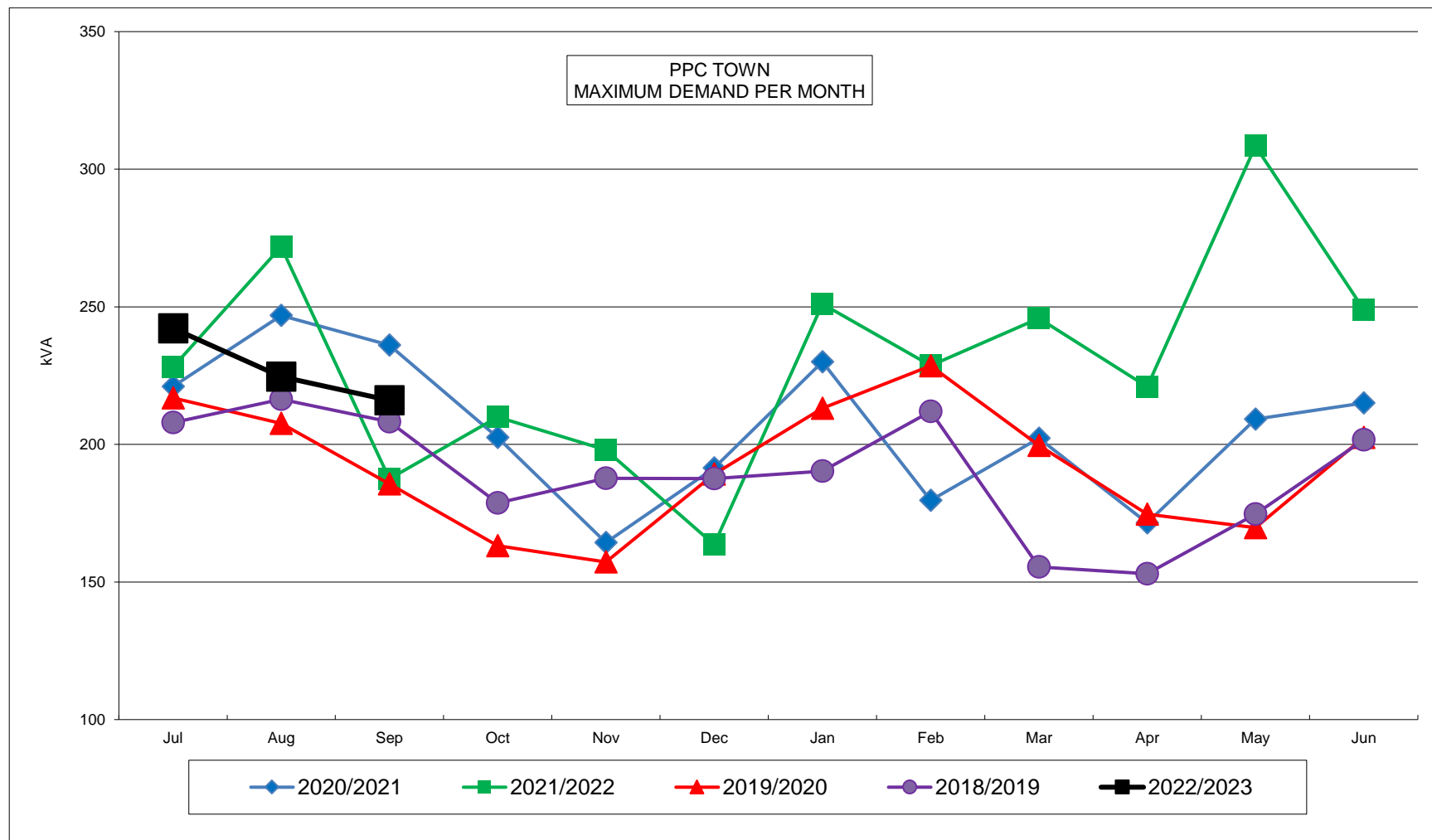








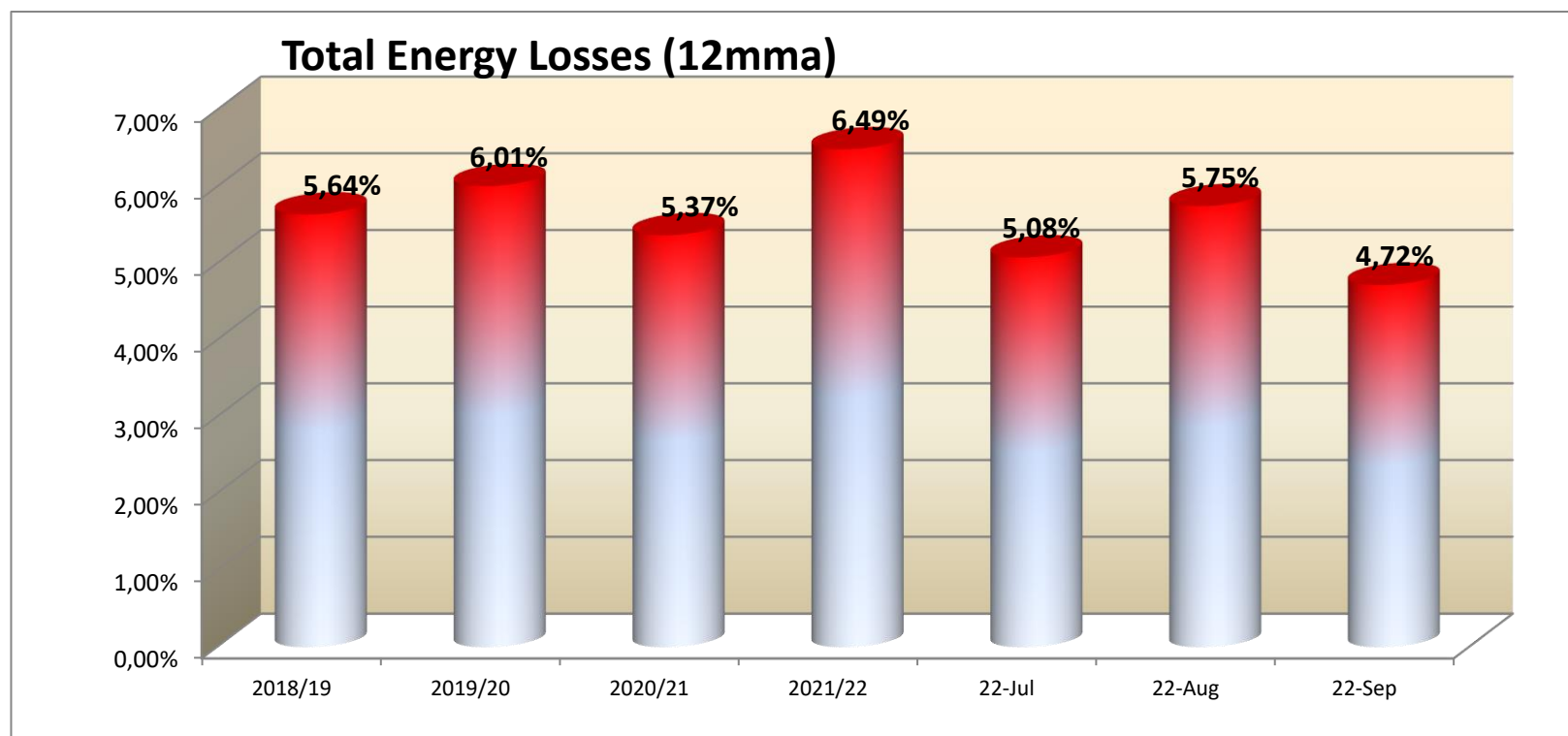




### 3. PROJECTS

1. The tender for the construction of De Hoop 132/11 kV substation phase two has been awarded and the contractor has moved onto site. Civil work on the platform has commenced.
2. The tender for the electrification of De Hoop Block A and Block B has been adjudicated and the appeal period ended on Friday 28 October 2022. It is expected that the contractor will be on site in the next two weeks.

### 4. ENERGY LOSSES



Energy Losses continue to be a focus area. We now report monthly on a 12 month moving average ( 12 mma) as calculated by Finance.

## 5. NEW CONNECTIONS AND METER REPLACEMENTS

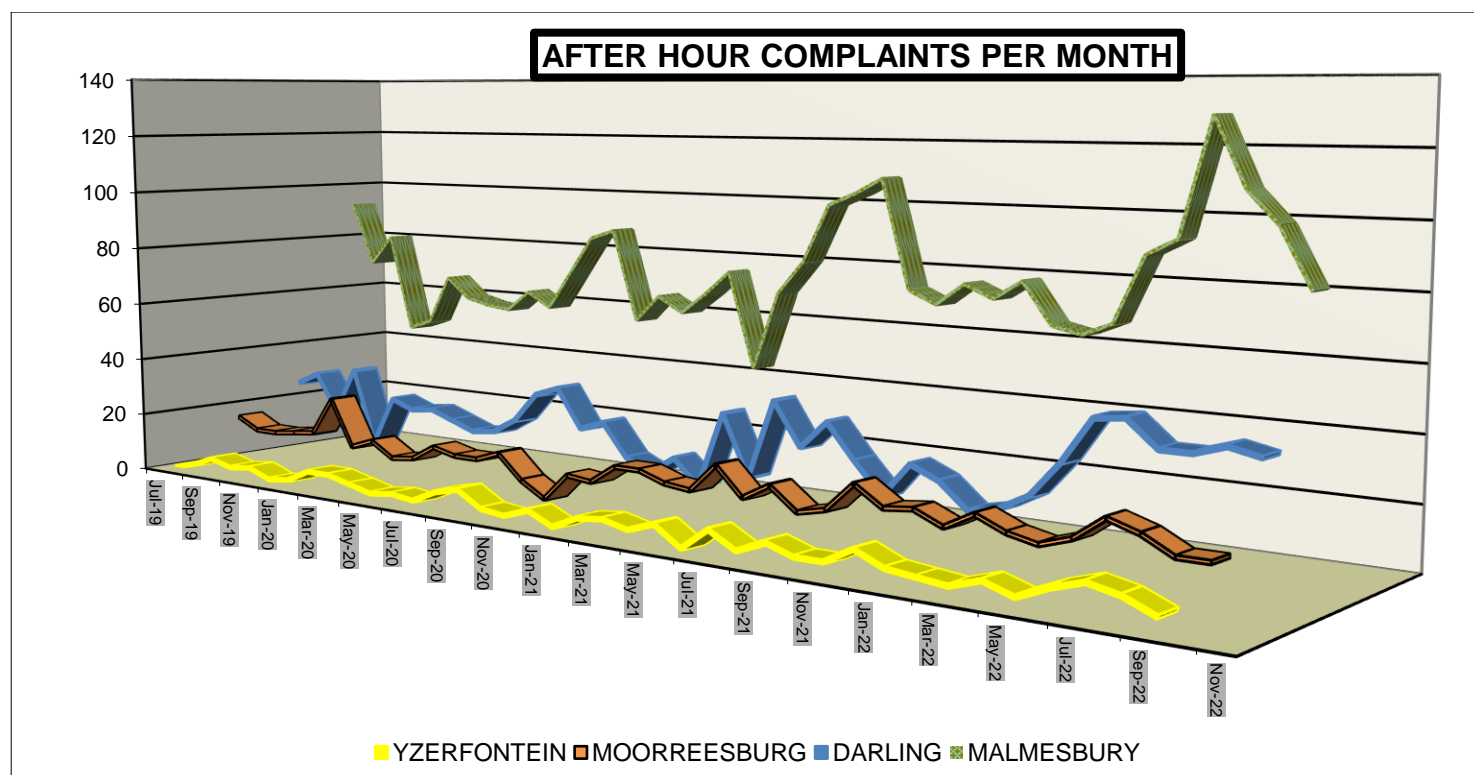
DESCRIPTION	MALMESBURY	MOORREESBURG	DARLING	YZERFONTEIN
New credit meter connections	2			5
New pre-payment connections	4	2	1	1
Replacement of credit with pre-payment meters	3	1	1	4
Defective credit meters	4			1
Defective pre-payment meters	21	8	6	

## 6. MAINTENANCE EXPENDITURE

Vote	Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total YtD	%
Network Maintenance	R 912 309,00	R 17 841,00	R 97 722,00	R 276 530,00										R 392 093,00	43%
Streetlights	R 600 000,00	R 31 030,00	R 21 621,00	R 40 372,00										R 93 023,00	16%
Meters	R 80 697,00			R 857,00										R 857,00	1%
Machinery	R 85 819,00		R 7 967,00	R 10 665,00										R 18 632,00	22%
Radios	R 8 530,00			R -										R -	0%
Radio Networks	R 40 620,00		R 20 900,00	R 5 850,00										R 26 750,00	66%
Festive Lights	R 30 600,00			R -										R -	0%
Total	R 1 758 575,00	R 48 871,00	R 148 210,00	R 334 274,00	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 531 355,00	30%
%		2,78%	8,43%	19,01%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%		

## 7. CALLOUTS FOR REPAIRS AND MAINTENANCE

Sep-22	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	95	58	37	39%
Yzerfontein	16	12	4	25%
Moorreesburg	42	29	13	31%
Malmesbury	148	68	80	54%
<b>Total Complaints</b>	<b>301</b>	<b>167</b>	<b>134</b>	<b>45%</b>



## 8. ESKOM LOAD SHEDDING IMPLEMENTED DURING THE MONTH

Date	Stage
08-Sep	2
09-Sep	2 & 3
10-Sep	2&3
11-Sep	2&3
12-Sep	3&4
13-Sep	4
14-Sep	4
15-Sep	4
16-Sep	4
17-Sep	4&5
18-Sep	6
19-Sep	6
20-Sep	5
21-Sep	5
22-Sep	5
23-Sep	5
24-Sep	5&4
25-Sep	4&3
26-Sep	3&4
27-Sep	3&4
28-Sep	3&4
29-Sep	4
30-Sep	4

September 2022 has probably been Eskom's worst month in history as far a load shedding is concerned.

## MAJOR INCIDENTS DURING THE MONTH (EXTENDED/WHOLE AREA OFF )

Area	Date	Planned/Unplanned	Nature	Duration
Malmesbury	2022-09-23	Unplanned	Cable Theft	03h00
Mooreesburg				
Darling	2022-09-27	Unplanned	Cables Stolen	04h30
Yzerfontein	2022-09-18	Planned	Replace RMU	05h15

Thys Möller DIRECTOR: ELECTRICAL ENGINEERING SERVICES







# Verslag ♦ Ingxelo ♦ Report

Office of the Director: Civil Engineering Services  
01 November 2022

16/1/1/B

## ITEM 6.1 OF THE AGENDA OF A PORTFOLIO COMMITTEE MEETING (TECHNICAL SERVICES) TO BE HELD ON 9 NOVEMBER 2022

**SUBJECT: ADOPTION OF THE WATER SERVICES AUDIT REPORT FOR 2021/2022**

### 1. BACKGROUND

In terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), a Water Services Authority (WSA) is required to compile a Water Service Audit Report (WSAR), to report on the implementation of its Water Services Development Plan (WSDP) during each financial year.

The WSAR enables the Department of Water and Sanitation (DWS) to determine the extent to which a water services authority was successful in achieving the goals as stated in the WSDP, as well as the available capacity within the authority to deliver water services. It also serves as a mechanism to monitor the WSA's compliance with regulation and legislation concerning water services delivery.

The WSAR is a public document and is available for perusal at the office of the Director of Civil Engineering Services, the office of the secretary of the Council as well as the Swartland Municipal website [Swartland Municipality](http://www.swartlandmunicipality.co.za).

### 2. PROGRESS AND FINDINGS

The WSAR report has found that overall Swartland Municipality has performed very well in relation to the following stated goals and targets.

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2021/2022 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue Drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green Drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated under Section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.
- A comprehensive Customer Services and Complaints system is in place and Swartland Municipality maintains a high and very consistent level of services to urban consumers.

### **3. LEGISLATION**

Section 18 of the Water Services Act, Act no. 108 of 1997, instructs a water services authority to report on the implementation of the Water Services Development Plan during each financial year.

Section 18 of the act stipulates:

- (1) *A water services authority must report on the implementation of its development plan during each financial year,*

### **4. LINKING TO IDP**

The WSAR links to *Strategic Goal 5: Sufficient, Affordable and Well Run Services Of The IDP.*

### **5. FINANCIAL IMPLICATION**

There are no financial implications.

### **6. RECOMMENDATION**

- 6.1 It is recommended that the Portfolio Committee for Technical Services adopt the Water Services Audit Report for 2021/2022.
- 6.2 That a soft copy of the report be made available to the public and any other interested parties through placement on the Swartland Municipality's website, and a hard copy be made available at the offices of the Director: Civil Engineering Services.

(sgn) L D Zikmann

**DIRECTOR: CIVIL ENGINEERING SERVICES**  
CF/cf

## ITEM 6.2 OF THE AGENDA OF A PORTFOLIO COMMITTEE MEETING (TECHNICAL SERVICES) TO BE HELD ON 09 NOVEMBER 2022

**SUBJECT: ADOPTION OF THE WATER SERVICES DEVELOPMENT PLAN – INTEGRATED DEVELOPMENT PLAN SECTOR INPUT REPORT FOR 2022/2023**

### 1. BACKGROUND

Every Water Services Authority (WSA) has a duty to all consumers in its area of jurisdiction to progressively ensure efficient, affordable, economical and sustainable access to water services. For this purpose, Section 12 and 13 of the Water Services Act, Act No 108 of 1997 places a duty on the WSA to prepare and maintain a Water Services Development Plan (WSDP) in accordance with which water services must be delivered. Swarthland Municipality has prepared a WSDP and it was adopted by Council on 30 March 2016. The current WSDP is valid for the period 2017-2022, upon which it will be reviewed.

The WSDP is the primary instrument for planning in the water services sector and as a sector plan it provides inputs to the Integrated Development Plan (IDP). For this purpose, the Water Services Development Plan – Integrated Development Plan Sector Input Report was compiled for 2022/2023 and it contains the following sections:

- **Section A: Status Quo Overview:** Provides a summarised overview of the water services status quo in terms of the water services functional business elements as aligned to the WSDP framework.
- **Section B: State of Water Services Planning:** Presents the status of- and references the water services planning within Swarthland Municipality.
- **Section C: Water Services Existing Needs Perspective:** Provides an overview of Swarthland Municipality's assessment and interpretation of its water services, with specific focus on problem definition statements.
- **Section D: Water Services Objectives and Strategies:** Outlines the 5-year water services objectives and strategies as developed through the WSDP process for incorporation in terms of the IDP and aligned to the water services functional business elements.
- **Section E: Water Services MTEF Projects:** Presents the agreed water services projects for the medium-term expenditure framework and inclusive of funding sources.
- **Section F: WSDP Projects:** Presents the projects identified during the WSDP process in order to meet the water services strategies of Swarthland Municipality, as aligned to the outflow from the situation analysis per water services business element.

The WSDP-IDP Sector Input Report is a public document and is available for perusal at the office of the Director of Civil Engineering Services, the office of the secretary of the Council as well as the Swarthland Municipal website [Swarthland Municipality](http://www.swarthlandmunicipality.co.za) .

### 2. INPUTS TOWARDS INTEGRATED DEVELOPMENT PLAN

The following sections and inputs are discussed with a view to highlight inputs most important to the IDP.

## 2.1 Section D: Water Services Objectives and Strategies

The following water services objectives are set out in the WSDP-IDP Sector Input Report:

- 2.1.1 Service Levels
  - Improved access to water, sanitation and refuse removal.
  - Ensure all households on farms are provided with at least basic water and sanitation services, subject to DWS guidance and provision of resources.
- 2.1.2 Water Services Asset Management
  - Assets safeguarding.
  - Implement projects included in the Water and Sewer Master Plans.
- 2.1.3 Water Services Operation and Maintenance
  - Implement recommendations from WWTW Process Audits.
  - Sustainable civil engineering infrastructure services.
  - Quality of potable water comply with SANS241.
  - Quality of final effluent comply with authorisation limits for final effluent.
  - Water Quality sampling programme complies with requirements.
  - Reporting on water quality and wastewater quality compliance percentages.
  - Ensure proper process control at all the WWTWs.
- 2.1.4 Conservation and Demand Management
  - Improved water sustainability.
  - Sustainable civil engineering infrastructure services.
- 2.1.5 Water resources
  - Sustainable management of water resources.
- 2.1.6 Financial
  - Capital expenditure in line with budget and time frames.
  - Capital project implementation.
  - Operating expenditure in line with budget and time frames.
  - Spending of grants.
  - Ensure that accurate revenue estimates are prepared in relation to operating requirements.
- 2.1.7 Institutional Arrangements and Customer Care
  - Workforce training roll-out.
  - Correspondence addressed in a timely manner.
  - Ensure adequate Process Controllers at the WWTWs.

## 2.2 Section E: Water Services MTEF Projects:

Table E1 on page 119 of the input report gives a summary of the MTEF projects.

Table E1: Summary of MTEF Projects								
Project Main Category	FY2022/23		FY2023/24		FY2024/25		MTEF Total	
	Nr	Value (R'000)	Nr	Value (R'000)	Nr	Value (R'000)	Nr	Value (R'000)
Water Projects	12	R27 479	7	R17 462	14	R26 565	20	R71 507
Sanitation Projects	7	R16 711	5	R3 160	12	R18 204	18	R38 075
<b>Combined Water &amp; Sanitation Projects</b>	<b>19</b>	<b>R44 190</b>	<b>12</b>	<b>R20 622</b>	<b>26</b>	<b>R44 769</b>	<b>38</b>	<b>R109 582</b>

## 2.3 Section F: WSDP Projects

Implementation of projects are subject to available resources as per Section 11 of the Water Services Act and Table F1 on pages 125 and 126 gives a summary of the WSDP conceptual projects as it is linked to the objectives.

### **3. LEGISLATION**

Section 11 of the Water Services Act, Act no. 108 of 1997, puts a duty on Water Services Authorities to provide consumers with access to water services.

Section 11 of the act stipulates

*(1) Every water services authority has a duty to all consumer or potential consumer in its area of jurisdiction to progressively ensure efficient, affordable, economical and sustainable access to water services.*

Section 15 of the Water Services Act, Act no. 108 of 1997, instructs that a water services authority must adopt a Water Services Development Plan, as contemplated in Section 14. It further instructs that such a plan must form part of any integrated development plan.

Section 15 of the act stipulates

*(5) A water services development plan must form part of any integrated development plan contemplated in the Local Government Transition Act, 1993 (Act no. 2019 of 1993)*

### **4. LINK TO IDP**

The Water Services Development Plan – Integrated Development Plan Sector Input Report, links to *Strategic Goal 5: Sufficient, Affordable and Well Run Services*, of The IDP.

### **5. FINANCIAL IMPLICATION**

Financial implications are addressed in accordance with the relevant budgetary processes and requirements.

### **6. RECOMENDATION**

6.1 That the Water Services Development Plan (WSDP) – Integrated Development Plan Sector Input Report for 2022/2023 be adopted for input to the IDP within the current revision process.

6.2 That a soft copy of the report be made available to the public and any other interested parties through placement on the Swartland Municipality's website, and a hard copy be made available at the offices of the Director: Civil Engineering Services.

(sgn) L D Zikmann

**DIRECTOR: CIVIL ENGINEERING SERVICES**

JJV/cf





# Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder

27 Oktober 2022

11/1/24  
WYK: NVT

## ITEM 6.3 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEESVERGADERING (TEGNIESIE DIENSTE) WAT GEHOU SAL WORD OP 9 NOVEMBER 2022

<b>ONDERWERP:</b> SALGA WERKGROEPE: RAPPORTERING <b>SUBJECT:</b> SALGA WORKING GROUPS: REPORTING
---

### 1. AGTERGROND/BEREDENERING / *BACKGROUND/DISCUSSION*

The following working groups of SALGA were attended by alderman T van Essen, namely:

- (1) Joint Provincial Working Group on Electricity and Energy Provision and Public Works and Water and Sanitation held on 10 October 2022;
- (2) Provincial Working Group on Public Transport held on 14 October 2022.

Attached find the summary of outcomes of the working groups, including the recommendations/decisions of the working groups.

### 2. WETGEWING / *LEGISLATION*

N/a

### 3. KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP*

N/a

### 4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

N/a

### 5. AANBEVELING / *RECOMMENDATION*

Vir kennisname / *For cognisance.*

**MUNISIPALE BESTUURDER**

# Summary of Outcomes

## Joint Provincial Working Group on Electricity and Energy Provision and Public Works & Water and Sanitation 10 October 2022

### AGENDA: JOINT PROVINCIAL WORKING GROUP MEETING

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
ELECTRICITY AND ENERGY PROVISION & PUBLIC WORKS Chairperson: Cllr Elmarie Maxim			
2.1	<b>Presentation: Progress in Implementation of the New Generation Capacity Support Programme:</b> Nhlanhla Ngidi, Dr Silas Mulaudzi	<p>Dr Silas Mulaudzi presented a brief background on the New Generation Capacity Support Programme, the partners involved as well as an overview of the programs and trainings in offering.</p> <p>The following training programs have already commenced and been concluded:</p> <ul style="list-style-type: none"> <li>• Small Scale Embedded Generation (SSEG) tariff submission support training: 9 – 11 May 2022; 4 WC municipalities participated</li> <li>• Small Scale Embedded Generation (SSEG) development programme training: 01 – 05 August 2022; 5 WC municipalities participated</li> <li>• Small Scale Embedded Generation (SSEG) development programme training: 29 August – 02 September 2022; 5 WC municipalities participated</li> <li>• Bi-directional metering training: 12 – 14 September 2022; 7 WC municipalities participated</li> <li>• Municipal Energy Management System (MEMS) training: 15 – 18 August 2022; 6 WC municipalities participated</li> </ul> <p>Open calls for participation have been made for the following training programs:</p> <ul style="list-style-type: none"> <li>• Battery Energy Storage System (BESS) training</li> <li>• Off-grid electrification training</li> </ul>	SALGA for share the training opportunities to The Executive Mayor, Municipal Manager when sharing with Technical Managers for information purposes.
2.2	<b>Presentation: Position on the Trade in Scrap Metal:</b> SALGA: Ugeshni Naidoo	<p>Mrs Ugeshni Naidoo presented on the considerations made when drafting a local government position on infrastructure protection and the trade in scrap metal. She emphasized that members should note that SALGAs position on infrastructure protection and the trade in scrap metal is still in a very early draft phase.</p> <p>The position will take a multi-faceted, integrated and transversal approach with namely 3 focus areas, being:</p> <ul style="list-style-type: none"> <li>• Enforcement: through by-laws and legislative imperatives by municipal polices and other respective law enforcement units/sectors</li> <li>• Waste Management: assessing current by-laws that address recycling of scrap metal as a waste product</li> </ul>	Noted



## AGENDA: JOINT PROVINCIAL WORKING GROUP MEETING

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		<ul style="list-style-type: none"> <li>Local Economic Development: ensuring there are no impacts to informal traders by draft proposals</li> </ul>	
2.3	<b>Presentation: SAPS Provincial Ferrous/ Non-Ferrous Metals/ Essential Infrastructure Damage Crime Combating Committee: South African Police Service: Captain Herman van Deventer</b>	<p>Captain Herman van Deventer presented to the members a background and introduction to the Non-Ferrous Metal Crime Combatting Committee (NFMCCC). An overview was given of the stakeholders and role players involved in the committee as well as their function. Captain van Deventer has expressed a keen interest in having a SALGA rep at the NFMCCC.</p> <p>Members may contact Captain van Deventer, his Lieutenant or unit with any questions, suggestions, ideas or advice.</p>	Noted
<b>WATER AND SANITATION</b> Chairperson: Cllr Paul Swart			
2.4	<b>Presentation: Vandalism of Infrastructure and Community Awareness: Simawo Zolile: Department of Water and Sanitation</b>	<p>Mr Simawo Zolile from the Department of Water and Sanitation shared a community awareness intervention that were done in partnership with municipalities in the Western Cape of Cape Town, Cederberg, Matzikama and Bitou. to combat vandalism of Water &amp; Sanitation Infrastructure.</p> <p>Notable activities from the Anti-Vandalism awareness &amp; education campaign include:</p> <ul style="list-style-type: none"> <li>the production of a short documentary-series highlighting and brining to light the issue of vandalism.</li> <li>Adverts placed on community media in order to raise awareness of the issue</li> <li>Door to door awareness and education campaigns</li> </ul> <p>Municipalities can contact the department for partnering on this programme.</p>	Noted
2.5	<b>Presentation: Anti-Litter campaign: SALGA: Balanganani Nengovhela</b>	<p>Mr Balanganani Nengovhela shared a presentation on SALGAs Anti-Litter Campaign and initiative for cleaning up waste in South African public spaces.</p> <p>Among the identified root causes of littering and illegal dumping were:</p> <ul style="list-style-type: none"> <li>the lack/insufficiency of resources and infrastructure                             <ul style="list-style-type: none"> <li>lack/insufficiency of street bins</li> <li>lack of appropriate waste storage containers</li> <li>inconsistent waste collection</li> <li>lack of infrastructure for waste collection and recycling</li> </ul> </li> <li>the lack of ownership regarding the cleanliness of areas, and</li> <li>the impunity of littering.</li> </ul>	Noted

Tel: 021 446 9800 | Fax: 021 418 2709

PHYSICAL: SALGA House, 7<sup>th</sup> Floor, 44 Strand Street, Cape Town, 8000

POSTAL: PO Box 185, Cape Town, 8001

[www.salga.org.za](http://www.salga.org.za)

## AGENDA: JOINT PROVINCIAL WORKING GROUP MEETING

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		<p>Current interventions include localized support initiatives to clean specific areas in various municipalities and support municipalities in improving the waste management service.</p> <p>The need to pool all resources deployed in these interventions into a coordinated national campaign has been urged. This campaign could aim to create awareness and instil a sense of ownership in communities, complemented by support and regulations of municipalities to improve service at a local level.</p>	
ITEMS FOR DISCUSSION AND NOTING			
3.2	Matters arising from the Minutes	That SALGA shares the guidelines for procurement on alternate energy with municipalities. The document was been shared with members.	Noted

## RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE

1.	None
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**KHALIL MULLAGIE**  
PROVINCIAL DIRECTOR OF OPERATIONS

Summary of Outcomes  
Provincial Working Group on Public Transport  
and Roads  
14 October 2022



AGENDA: PROVINCIAL WORKING GROUP MEETING			
ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
PUBLIC TRANSPORT AND ROADS Chairperson: Cllr Ryan Don			
2.1	Extended Public Works Policy: (EPWP): SALGA Unathi Mntonintshi	The final draft of the Extended Public Works Programme Policy (EPWP Policy) was published for public comments on 16 <sup>th</sup> September 2022. Several concerns have been raised by SALGA related to finances, reporting, human resources, and others. A request was sent to the Department of Public Works and Infrastructure and the extension for commenting has been granted till 15 November 2022. SALGA will be communicating the further request for a consultation workshop and written inputs soon.	Noted
2.2	Feedback on the Devolution of Urban Rail Function Unathi Mntonintshi	As further feedback from the previous Provincial Working group meeting, the Steering Committee met on the 30 September 2022 to discuss the devolution of the Urban Rail Function. Several items were discussed, including but not limited to: Restructuring of PRASA, Funding, Full or partial devolution, Capacity Building, Level of Service, Approvals by the Minister, Business case, Approval by Railway Safety Regulator and the constitutional view of what comes first. Assistance for municipalities or intervention.	Noted
2.3	Update on the Administrative Adjudication of Road Traffic Offences (AARTO) Matter: Unathi Mntonintshi	Progress on SALGAs efforts on the AARTO matter was shared with the members. Legal opinion has been sought and the matter has gone before the NEC. The National Working Group are to deal with the matter. The court date for the AARTO Judgement is set for the 15 of November 2022. Municipalities were encouraged to put in measures for effective revenue collection from fines.	Noted
2.4	Update on the National Land Transport Bill: Unathi Mntonintshi	An update on the National Land Transport Bill was shared with the members. The Parliament plenary report has been received from the Portfolio Committee and has been reviewed by SALGA. The Bill might serve before the National Council of Provinces where SALGA hopes to make inputs. There are two key concerns on the amended Bill,	Noted

**AGENDA: PROVINCIAL WORKING GROUP MEETING**

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		which are the issue of National contracting on behalf of municipalities and capacity and support for local government before intervening. Member will be kept updated on the progress.	
2,5	Municipal Peer Sharing: Municipalities	The Chairperson requested municipalities to share their municipal good practise/stories and experience. There were no further inputs.	Noted

**ITEMS FOR DISCUSSION AND NOTING**

3.2	<b>Matters arising from the Minutes</b>	None	
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**RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE**

1.	None
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**KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE  
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP DINSDAG, 11 OKTOBER 2022 OM 11:00**

**TEENWOORDIG:**

**RAADSLEDE:**

Voorsitter, rdl G Vermeulen  
Ondervoorsitter, rdl D G Bess

Booyesen, A M  
De Beer, J M  
Le Minnie, I S  
Ngozi, M

Pypers, D C  
Rangasamy, M A (rdh)  
Smit, N  
Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

**BEAMPTES:**

Waarnemende Munisipale Bestuurder, mnr P A C Humphreys  
Direkteur: Korporatiewe Dienste, me M S Terblanche  
Direkteur: Ontwikkelingsdienste, me J S Krieger  
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann  
Direkteur: Elektriese Ingenieursdienste, mnr T Möller  
Bestuurder: Begrotingskantoor, me H Papier  
Komiteebeampte, me S Willemse

**1. OPENING/VERLOF TOT AFWESIGHEID**

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:  
Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl C Daniels die Munisipale Bestuurder, mnr J J Scholtz en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

**2. NOTULE**

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-  
DIENSTE) GEHOU OP 14 SEPTEMBER 2022**

Rdl P E Soldaka spreek sy ontevredenheid uit oor sy insette nie verskyn op die vorige notule nie, naamlik:  
Dat hy versoek dat die bouinspekteur se verslag beskikbaar gestel moet word.

Die Direkteur: Ontwikkelingsdienste, me J S Krieger meld dat daar by die vorige vergadering, 'n versoek was om 'n werkswinkel met raadslede te hou, wat fokus op behuising. Die werkswinkel sal plaasvind op 26 Oktober 2022 om 14:00. Die werkswinkel sal op al die behuisingkwessies fokus.

Ten slotte meld die Direkteur: Ontwikkelingsdienste dat die informasie met betrekking tot die bouinspekteur se verslag, nie beskikbaar gestel mag word in terme van die POPIA beleid nie. Daar sal in die volgende verslag 'n voorbeeld van 'n dokument wees wat deur die bouinspekteur afgeten word.

**BESLUIT**

(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl J M de Beer)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 14 September 2022 goedgekeur word.



**MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON TUESDAY, 11 OCTOBER 2022 AT 11:00**

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**PRESENT:**

**COUNCILLORS:**

Chairperson, cllr G Vermeulen  
Deputy chairperson, cllr D G Bess

Booyesen, A M	Pypers, D C
De Beer, J M	Rangasamy, M A (ald)
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

**OFFICIALS:**

Acting Municipal Manager, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, ms J S Krieger  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Electrical Engineering Services, mr T Möller  
Manager: Budget Office, ms H Papier  
Committee Officer, ms S Willemse

**1. OPENING/APOLOGIES**

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from cllr C Daniels, the Municipal Manager, mr J J Scholtz and the Director: Financial Services, mr M A C Bolton.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 14 SEPTEMBER 2022**

Cllr P E Soldaka expressed his dissatisfaction about his input not appearing on the previous minutes, namely:  
That he requested that the building inspector's report be made available.

The Director: Development Services, Ms J S Krieger stated that at the previous meeting, there was a request to hold a workshop with council members, focusing on housing. The workshop will take place on 26 October 2022 at 14:00. The workshop will focus on all the housing issues.

Conclusively, the Director: Development Services stated that the information regarding the building inspector's report may not be made available in terms of the POPIA policy. In the next report, there will be an example of a document that is approved by the building inspector.

**RESOLUTION**

(proposed by cllr I S le Minnie, seconded by cllr J M de Beer)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 14 September 2022 are approved.

**3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS**

Geen

**4. SAKE VOORTSPRUITEND UIT NOTULES**

Geen

**5. GEDELEGEERDE SAKE**

**5.1 MAANDVERSLAG: AUGUSTUS 2022**

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapsontwikkeling.

Rdh M A Rangasamy spreek sy kommer uit oor die GBV- ambassadeurs program, waarvan die Wykskomiteede bekommerd is dat hulle geen aksies mag implementeer nie en net werksinkels moet bywoon.

Die Direkteur: Ontwikkelingsdienste gee agtergrond oor die doel van die GBV-ambassadeur opleiding. 'n Plan van aksie sal ook gedurende die werksinkel bepaal word.

Rdl A M Booyen spreek haar dank uit insake die SMME Besigheidsondersteuningsessie wat deur Ontwikkelingsdienste gehou was en dat die inligting baie behulpsaam was.

Op navraag deur rdl D C Pypers oor die hoeveelheid huise wat by De Hoop gebou gaan word, meld die Direkteur: Ontwikkelingsdienste dat daar altesaam 395 huise gebou gaan word.

Rdl P E Soldaka lewer kommentaar oor die oorstroming van rioolwater in Moorreesburg, waarna hy verwys na die verliese van die inwoners en versoek dat die munisipaliteit die inwoners moet bystaan.

Die waarnemende Munisipale Bestuurder, mnr P A C Humphreys meld dat die inwoners gewoonlik versoek dat hulle meubels vervang moet word. Dit word gewoonlik gedek deur die munisipaliteit se versekering.

**BESLUIT**

(op voorstel van rdl D C Pypers, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Augustus 2022.

**6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR**

**6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL**

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 14 September 2022.

**7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

**7.1 VERSLAG OOR GEMEENSAP ONTWIKKELING / VEILIGHEID / GESONDHEID / NOODDIENSTE EN RAMPBESTUUR WERKGROEP - SALGA**

Hierdie verslag het ten doel om verslag te doen betreffende die aangeleenthede wat bespreek en aangebied was tydens bogenoemde werkgroep.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

None

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. DELEGATED MATTERS**

**5.1 MONTHLY REPORT: AUGUST 2022**

The chairperson tabled the monthly report.

The Director: Development Services, gave information regarding the progress with the respective housing projects and the various projects offered in Swartland Municipality by Community Development.

Ald M A Rangasamy expressed his concern about the GBV ambassadors programme, of which the Ward Committee members are concerned that they may not implement any actions and only have to attend workshops.

The Director: Development Services provided background on the purpose of the GBV ambassador training. A plan of action will also be determined during the workshop.

Cllr A M Booysen expressed her thanks regarding the SMME Business Support session held by Development Services and that the information was very helpful.

On enquire by cllr D C Pypers about the amount of houses that will be built at De Hoop, the Director: Development Services stated that a total of 395 houses will be built.

Cllr P E Soldaka commented on the flooding of sewage water in Moorreesburg, after which he referred to the losses of the residents and requests that the municipality should assist the residents.

The acting Municipal Manager, Mr P A C Humphreys stated that the residents usually request that their furniture be replaced. This is usually covered by the municipality's insurance.

**RESOLUTION**

(proposed by cllr D C Pypers, seconded by cllr I S le Minnie)

That cognisance be taken of the monthly report of the Directorate Development Services for August 2022.

**6. REPORTING REGARDING DELEGATED DECISION MAKING BY**

**6.1 THE MUNICIPAL PLANNING TRIBUNAL**

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 14 September 2022.

**7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

**7.1 REPORT ON THE COMMUNITY DEVELOPMENT / SECURITY / HEALTH / EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP - SALGA**

This report aims to report on the matters that were discussed and presented during the above working group.

**RESOLUTION**

That notice be taken of the report on community development / safety / health / emergency services and disaster management working group of SALGA.



## **BESLUIT**

Dat kennis geneem word van die verslag oor gemeenskap ontwikkeling / veiligheid / gesondheid / nooddienste en rampbestuur werkgroep van SALGA.

### **7.2 SALGA : GESAMENTLIKE MENSlike NEDERSETTING & STEDElike AGENDA EN OMGEWINGSBESTUUR EN KLIMAATVEERSTANDIGHEID WERKSGROEP 18 AUGUSTUS 2022**

Hierdie verslag handel oor prosedurele aangeleenthede en die agenda van die Werkgroep vir Menslike Nedersetting en Stedelike Agenda en Omgewingsbestuur en Klimaatveerkragtigheidsbeplanning.

## **BESLUIT**

Dat kennis geneem word van die van die inligting wat gedeel is by die Gesamentlike Menslike Nedersettings en Stedelike Agenda en Omgewingsbestuur en Klimaatveerbaarheidsgroepe wat op 18 Augustus 2022 gehou is.

**(GET) RDL G VERMEULEN  
VOORSITTER**

**7.2 SALGA : JOINT HUMAN SETTLEMENT & URBAN AGENDA AND ENVIRONMENT  
MANAGEMENT AND CLIMATE RESILIENCE WORKING GROUP 18 AUGUST 2022**

This report deals with procedural matters and the agenda of the Working Group on Human Settlement and Urban Agenda and Environmental Management and Climate Resilience Planning.

**RESOLUTION**

That notice be taken of the information shared at the Joint Human Settlements and Urban Agenda and Environmental Management and Climate Resilience Groups held on 18 August 2022.

**(SGD) CLLR D G BESS  
DEPUTY CHAIRPERSON**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste  
2 November 2022

7/1/2/2-2  
WYK: n.v.t.

**ITEM VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING (ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 9 NOVEMBER 2022**

<b>ONDERWERP:</b>	<b>MAANDVERSLAG (SEPTEMBER 2022): ONTWIKKELINGSDIENSTE</b>
<b>SUBJECT:</b>	<b>MONTHLY REPORT (SEPTEMBER 2022): DEVELOPMENT SERVICES</b>

*Attached are the following reports relating the functioning of the Development Services directorate during September 2022, in terms of Council's Strategic Management System:*

*Annexure A : Additional Reports from Divisional Heads*

**MUNICIPAL MANAGER**

## Division: Human Settlements

### MONTHLY REPORT – SEPTEMBER 2022

#### ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	<b>Riebeek Kasteel Service Site Project</b>	The project makes provision for 435 serviced sites.
		Services 100 % completed
		434 subsidies has been approved
		433 erven has been handover
		431 title deeds has been registered.
		2 Outstanding tile deeds
		384 structures have been erected on erven.
		Eskom is busy with the installation of electricity to the structures.
		Gordian Fencing has been appointed for the erection of fencing between the project & neighbouring farmer.
		The project has been completed.
2	<b>De Hoop Catalytic Project Phase 1</b>	The project will take place in a phased approach and will create ± 3 067 opportunities
		The first phase of the project will comprise of 395 opportunities. The remaining units will be constructed over a period of 2 -6 financial years subject to the availability of funding received from DHS.
		The contractor, EXEO have been appointed for the installation of services and the project is 100% completed
		Received PIRR approval for the construction of 200 top structures in the 2021/22 financial year and 195 top structures in the 2022/23 financial year.
		The contract between the relevant parties has been concluded.
		The tender for the construction of houses has been awarded to <b>Simply Do Construction (PTY) Ltd.</b>
		In terms of the National Housing Code On the 30 <sup>th</sup> September 2020 National Department of Human Settlements informed the municipalities about

		the <b>budget cuts</b> and the new directive whereby only the following people will qualify for Top structures (houses) <b>The Aged, Persons with Disabilities and Military Veterans in line with the date of application on the waiting list.</b>
		<b>202 houses have been handover to beneficiaries.</b>
		<b>See attached copy of a Happy Letter to be signed by approved beneficiaries during the handover of houses.</b>
		The project (395) will be completed before end of January 2023
3	<b>De Hoop Phase 2 (230)</b>	Phase 2 makes provision for 230 serviced sites
		A PFR & PIRR application has already been submitted to DHS for approval
4	<b>Chatsworth Service Site Project</b>	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA
		Busy with negotiations between different stakeholders
5	<b>Darling Project (FLISP)</b>	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco to commence with the installation of engineering services.

**MANAGER: HUMAN SETTLEMENTS**

**SWARTLAND MUNICIPALITY**

**DE HOOP 395 UNITS  
LOW-COST HOUSING SCHEME**

314

I / We hereby confirm -----  
-----

as participant of the De Hoop Low-cost housing scheme that:

1. I / We have inspected the site and the top structure on erf ----- I/We take occupation of the dwelling subject to all defects being repaired within a period of seven (7) days as to the signature of this document. All defects repaired will be signed off once completed to my/our satisfaction. Refer to Annexure A for the defects list.
2. I / we have received the keys to this property on the date as listed hereunder and I /We lawfully take ownership of the property on this date.
3. Erf pegs have been pointed out to me / us and were properly in place.
4. The water meter detail is as follow:  
  
Meter no: ..... Reading: .....
5. In terms of section 15.4.2 of the General Conditions of Contract for Construction Work, Third Edition (2015), this receipt of acknowledgement will serve as a completion certificate that has been issued to the Contractor. The defect liability period of three (3) months on the structure will commence upon signature of this document.

Signed at De Hoop on this .....day of .....2022

.....  
Beneficiary

.....  
Contractor

.....  
Witness

.....  
Swartland Municipality

Dear Occupant

1. Building of any additional structure on the site or any additions to the dwelling as well as any form of trading/ business is subject to the Municipal regulations and must therefore be approved by the Municipality of Swartland Municipality.
2. Any unauthorized exchange of house/ erf number with another beneficiary will not be tolerated and will not be accommodated by Swartland Municipality.
3. The site number that has been allocated to you and of which you will receive the keys on handover date will be transferred in your name at the Deeds Office. (Cape Town)

\_\_\_\_\_  
Signature: Beneficiary

**DEVELOPMENT SERVICES: COMMUNITY DEVELOPMENT**



**Monthly Council Report SEPTEMBER 2022**

# EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

**Key Performance Area: Community Development:**

**FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:**

**Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B**

*Ph-09-0114:* Promote the development of child facilities

**Key Performance Indicators (KPI's):**

**1. Number of capacity building sessions with ECD organisation in the Swartland municipal area:**

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of September 2022, two capacity-building sessions was held. Capacity building sessions included the Kinderland Academy Training on 10 September 2022 and the NPO capacity building session on 13 September 2022.

Our target for the year is to have of 10 capacity building sessions with ECD organisations.

**2. Number of Quarterly reports on the implementation of capacity building intervention sessions submitted to the director:**

- Each quarter of the financial year reporting is done on the capacity building interventions to determine if the sessions had an impact on the ECD organisations.

Quarterly report on capacity building interventions implemented from July- September 2022 by Swartland Municipality, Department Community Development in partnership with various stakeholders.

**JULY 2022**

No capacity building interventions conducted for July 2022.

**AUGUST 2022**

1) SWARTLAND ECD FORUM ENGAGEMENT WITH WEST COAST COLLEGE AND SCORE – 5 AUGUST 2022

The Swartland Community Sport Centre, Malmesbury embarked on a new programme to assist partial care facilities with rendering additional support services in terms of:

- Early sports development
- Movement skills development
- Creative arts, making it part of daily programme
- Assisting with administrative tasks and a Reading programme for the older group of toddlers

The programme has been initially embarked for the Malmesbury area, but will extend services once the need arises from the other towns within the Swartland region. This is however a pilot programme, but reviewing and assessing the current state of intervention will probably see how effectively the programme can be incorporated into the other towns.



Facilities has been requested to complete an application form to form part of this initiative and to provide permission for SCORE personnel to enter the partial care facility to provide the above-mentioned services.

#### Way Forward

An assessment will be implemented in December 2022 by SCORE to review the implementation at existing partial care facilities within the Illingeletu, Saamstaan and Wesbank area.

Feedback of the report will be circulated to the Swartland Municipality, Swartland ECD Forum and the Department of Education.

### **SEPTEMBER 2022**

#### **1) SWARTLAND KINDERLAND AKADEMIE TRAINING SESSION- 10 SEPTEMBER 2022**

The Swartland Municipality, Department Community Development in partnership with Kinderland Akademie embarked on the role out of a Mathematical support programme within the ECD Sector of the Swartland for the financial year 2022-2023. The Kinderland Akademie had sourced funding for conducting the training as well as to provide material for each participant which they could utilize at the respective partial care facilities.

Partial Care facilities has been informed about the third session, which is continuous in order for each practitioner to fully grasp the content for implementation. Twenty-eight (28) practitioners attended the second session, which has taken place at Wesbank Community Hall, Malmesbury. During the third session, practical implementation and showcasing was done for better understanding and active learning.

The Swartland Municipality, Community Development officer assisted with the following aspects:

- Logistical arrangements (venue; catering; informing participants of next session; technical equipment etcetera)

The programme looked at the following guidelines:

- The incorporation of programme (Sampling of tools to utilize; revisiting daily learning programme and methods to use)
- Implementing Assessment reviews (weekly and monthly to track progress of learners developmental stages)
- New Learning materials which been provided and how effectively it can be incorporated into the weekly programme

#### Way Forward:

Support being provided via WhatsApp group, to address the understanding of the lesson plans and what additional tools can be utilized.

An onsite monitoring and evaluation will be done to see what additional resources and assistance can be offered by Kinderland Akademie.

Assess and review feedback provided for additional implementation and incorporate the learnings with the Department of Education, Curriculum Framework.

- Monitor the implementation through an assessment checklist to see if progress has been made by learners and practitioners.

#### **2) NPO CAPACITY BUILDING SESSION- 13 SEPTEMBER 2022**

The Swartland Municipality, Community Development Officer conducted a NPO capacity building session with two members of the Chatsworth community. The members was in-particular in starting their own organization with the vision which they have already compiled.

During the consultation with the members, we assessed:

- The vision and mission of the organization
- Primary and Secondary Objectives
- Relevant resources for implementation
- The drafting of a constitution, members to form part of the organization
- Registration, 3-5 years planning for the organization

### Way Forward

A review for implementation will be done in the next two months if considerations has been viewed for the establishment of the organization.

### **3. Number of unregistered facilities assisted to register their facilities:**

- It is essential to assist unregistered facilities on a continuous basis to ensure they become legal. For the month of September 2022, four (4) ECD facilities were assisted to register their facilities (Sonstraal Creche Darling, Tiny Rainbows Darling, Wippelvoetjies Darling and Masakane Daycare Malmesbury)

### **Key Performance Area: Community Development:**

### **FOCUS AREA – YOUTH DEVELOPMENT:**

### **Legislation applicable: Constitution of RSA 1996 section 152 (1) c**

*Ph-09-0115:* Promote the capacity of young adults

### **Key Performance Indicators (KPI's):**

### **1. Number of people (including youths) assisted with career guidance and information about economic opportunities:**

- Throughout the year Swartland Municipality's youth office assist people with career guidance and information. For the month of September 2022, 175 people including youth were assisted with applications in the following way:

Job application forms: Swartland Municipality application form (34 people); Swartland Municipality Database EPWP forms (36 people); Z83 forms (37 people); WCDM (2); Career Guidance and Support (23 people); Opportunities (Trainings/Workshops/Vacancies) 45;

On a monthly basis the youth office, also circulate job opportunities to relevant stakeholders, community, NGO's, government departments electronically via e-mail. Career guidance is also done at the Thusong centre where the youth office is based.

### **2. Number of youths from the Swartland community who entered job opportunities with assistance from the Youth office**

- The youth office link with government departments, the private sector, businesses, and NGOs to assist youth of the Swartland to enter job opportunities. For the month of September 2022, eight (8) youth entered a contract job opportunity.

### **3. Number of trainings, internships and learnership opportunities in collaboration with other Departments with the assistance from the Youth Office:**

For the month of August 2022 there was no trainings internships and learnership opportunities.

### **Key Performance Area: Community Development:**

### **Focus: Vulnerable people:**

### **Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B &5B**

*Ph-09-0116:* Promote access to social development services for vulnerable people

### **Key Performance Indicators (KPI's):**

### **1. Number of people reached through government services at the Ilingeletu Thusong Centre:**

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for September 2022:

SASSA (446); CAPE ACCESS (29 new members for the month); Thusong office services (692); DOA (15), DOL (269)

In total 1451 people were reached at the Ilingeletu Thusong Centre.

## **2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:**

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the Swartland Municipal area, Thusong Mobile Outreaches is not subject to the anchor department, but we include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of September 2022, a Thusong Mobile was held at Chatsworth POP centre: on 17/09/2022 Sinethemba (25); DSD (4); DOL (734);

Riebeek Kasteel Outreach: on 21/09/2022 Sinethemba (54); ICASA (43); Legal Aid (28); DOA (70); TB CARE (18); DOA (70); Aurum Institute (95); Road and Safety (260); DSD (2); SEDA (8); IEC (53); SM Youth Office (21)

SARS (87); Home Affairs (29); DOL (30); Legal Aid (11); West Coast College (11); TB CARE (21); Aurum Institute (162); Road Safety (260); DSD (2); SEDA (8); IEC (11); SM Youth Office (16); Dept Justice (5); Gender Commission (45)

## **3. Report to the Director Development Services on the number of referrals from the Community Development Division**

- This KPI was developed to capture how many referrals are done to other departments where people need assistance. Follow-up is done to determine if people were helped. The following referrals was done for the month of September 2022: SM Youth Office referral to MAVOS (1); Thusong Centre to Civil Department (8); TSC to Electricity Department (5); Youth Office to DOL (1); TSC to Finance Dept (1); TSC to DOL (Chatsworth Mini Outreach) 6; Youth Office to SEDA (1)

## **4. Number of life skills programmes**

- This category includes any session where capacity of the individual or group were built which excludes business or vocational training or ECD capacity building training. It might include amongst others: health awareness raising, financial literacy, youth camps, arts and culture projects, food kitchens (only if it was accompanied with capacity building). For the month of September 2022, the following life skills session was held:

-ABCD/CCE Youth Dialogue with Kalbaskraal and Abbotsdale Youth on 22 September 2022; LDAC FAS training from 28-30 September 2022, Thusong information session

### **Key Performance Area: Community Development:**

#### **Focus: Local Economic Development:**

#### **Legislation applicable: Constitution of RSA 1996 section 152 (1) c**

*Ph-09-0118:* Support local economic development through skills development

#### **Key Performance Indicators (KPI's):**

### **1. Number of entrepreneurship training workshops held by referring existing businesses to SEDA and NYDA (2 for the year):**

- WCDM, SM and CDW LG business information session held with entrepreneurs on 20 September 2022..

.

### **2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August**

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report of the 2020/2021 financial year is available at the Manager: Community Development.

### **Key Performance Area: Community Development:**

**Focus: Strategic planning/ Community Participation and LED:**

**Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d; Constitution of the RSA 1996 section 41 (h)**

*Ph-13-0004:* Number of meetings with Social Development Forum

**Key Performance Indicators (KPI's):**

**1. Number of meetings with Social Development Forum**

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, Substance Abuse and School dropouts.

SSDF Illegal Dumping meeting held on 30 September 2022.

**Key Performance Area: Community Development:**

**Focus: Socio-Economic Assessments:**

*Ph-16-0001:* Support the coordination of disaster management

**Key Performance Indicators (KPI's):**

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The following socio-economic assessments were done in **September 2022:**

- 536 Cambridge Street Kalbaskraal, 17 Vvgie Street Riebeeck Kasteel (Main house and 1 shack)

**Key Performance Area: Community Development:**

**Focus: Educational Programmes (Holiday Programmes):**

*Ph-18-0002:*

**Key Performance Indicators (KPI's):**

- Number of educational programmes implemented (1 per annum)
- No educational programmes for September; the next school holiday program will be from 3-7 October 2022 and in December 2022

**Community Development**

**Planned Project: September – November 2022**

**SASSA SERVICE POINTS**

	<b>November</b>	<b>Venue</b>
<b>Moorreesburg</b>	<b>9,10,22,23</b>	<b>Rosenhof Community Hall</b>
<b>Darling</b>	<b>7,21</b>	<b>Community Hall</b>
<b>Riebeeck West</b>	<b>2,16,30</b>	<b>Town Hall</b>
<b>Riebeeck Kasteel</b>	<b>3,29</b>	<b>Community Hall</b>
<b>Malmesbury</b>	<b>1,4,8,14,15,</b>	<b>Ilingeletu Thusong Centre</b>
	<b>24,28"</b>	

Local Office details: Main Road, Vredenburg, 7380

Telephone number: 072 228 1379  
 MALMESBURY: 0636896594  
 PIKETBERG OFFICE: 0636896600

**YOUTH DEVELOPMENT:**

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>May 2022</b>	
<b>26 November 2022</b>	Local Drug Action Committee Meeting	Banquet Hall Malmesbury;10h00
<b>September- November 2022</b>	Ongoing Career Guidance	<b>Thusong Centre</b>
<b>September - November 2022</b>	Ongoing SMME support	<b>Thusong Centre</b>
<b>28 – 30 September 2022</b>	LDAC FAS training	<b>Wesbank Community Hall, 9h30-15h00</b>
<b>3-7 October 2022</b>	School Holliday Programme	<b>From 8h00-14h00, Town: Darling, Kalbaskraal, Malmesbury, Koringberg and Riebeek-West</b>
<b>20 October 2022</b>	ABCD Training Youth Dialogue Riverlands & Chatsworth	<b>The Love Church, Riverlands 10h00</b>

**ECD:**

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
<b>September-November 2022</b>	Support to ECD facilities to register their facilities	<b>At the ECD Facilities</b>
<b>5 August 2022</b>	Ongoing assistance to ECD facilities to register their facilities  Monitoring and Evaluation of ECD facilities  ECD Forum Meeting	Town Hall, Malmesbury 10h00
<b>18 October 2022</b>	Registration Workshop with Grassroots / DSD & WCED	Malmesbury (Venue to be confirmed)
<b>19 October 2022</b>	Kinderland Training	Town Hall, Malmesbury 10h00
<b>29 October</b>	Coding and Robotics Training	Town Hall, Malmesbury 10h00

**Thusong Mobiles:**

<u>DATE</u>	<u>ACTIVITIES</u>	<u>VENUE AND TIME</u>
<b>21 September 2022</b>	Thusong outreach Government services	<b>Riebeek-Kasteel Community Hall, Lelie Street  10h00</b>
<b>26 October 2022</b>	Thusong Outreach  Government Services	<b>Ilinglethu Thusong Centre, 10h00</b>
<b>29 November 2022</b>	Darling Thusong Mobile	<b>Darling Community Hall, 10h00</b>

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>Gender Based Violence trainings</b>	
<b>September -November 2022</b>	Planning for Ward Committee training on GBV	<b>8 October 2022 (Moorreesburg Town Hall) -Group 1 (Riebeek- West/Kasteel and Moorreesburg) 22 October 2022 -Group 2 (Abbotsdale/Riverlands/Chatsworth/ Kalbaskraal) at Abbotsdale Community Hall 5 November 2022- Group 3 (Malmesbury wards and Darling wards) Venue to be confirmed 29&amp;30 November 2022, 12 GBV Ambassador Training on the Domestic Violence Act by the Gender Commission from 10h00- 13h00 (Town Hall, Malmesbury)</b>

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>Swartland Social Development Forum</b>	
	<b><u>SMME</u></b>	
<b>20 September 2022</b>	Business Support Session (WCDM, LG CDW's and SM)	<b>Ilinglethu Thusong Centre, 9h00- 12h00</b>
<b>26 October 2022</b>	SCM Business Support Workshop	<b>Town Hall, Malmesbury 10h00-13h00</b>
<b>8 December 2022</b>	SSDF meeting	<b>Town Hall, Malmesbury 10h00</b>

**GBV Planning Ward Committees and other stakeholders within the Swartland Municipal Area**

**WARDS 5,6,8,9,10 & 11 STILL NEED TO DRAFT THEIR PLAN ON 5 NOVEMBER 2022**

DATE	VENUE AND TIME	NAME OF THE EVENT E.G AWARENESS CAMPAIGN, ROUNDTABLE DISCUSSIONS, IMBIZO ETC	ACTIVITIES TO BE CONDUCTED	HOST AND STAKEHOLDERS
9/11/22	Esterhof Community Hall 10h00	Community Dialogue	Discussion on GBV	<b>Nuwekloof and Ward 12 committee member</b>
25/11/22	Riebeek-West	March	GBV Awareness	<b>Ward 3 committee members,</b> school, church, and Police (Captain Burger)
28/11/22	<b>Kalbaskraal School</b>	<b>Safer Festive Season: Anti-Bullying</b>	<b>GBV Awareness</b>	<b>Ward 7 committee members,</b> SAPS, Eskom, Department of Justice, DSD, DCS & Law Enforcement
30/11/22	<b>Koringberg</b>	<b>Door-to-Door Awareness</b>	<b>GBV Awareness</b>	<b>Ward 1 &amp; 2 Committee members</b>
1 - 2 December 2022	Chatsworth: Corner Huchitchin Street and Riverlands: Kelkiewyn street <i>Time: 18h00 -19h00</i>	Restoring the dignity of Youth	Fun day sports	<b>Ward 4 Committee members</b>

1/12/22	Weighbridge	Roadblock	GBV Awareness	Ward 1 & 2 committee members slot in with Law Enforcement
05/12/22	Moorreesburg SAPS 10h00 Riebeek Wes SAPS @ 12h00	VISIT TO THE VICTIM EMPOWERMENT ROOMS		<b>Ward 1&amp;2 committee members Moorreesburg</b>  <b>Ward 3 committee – Riebeek West &amp; Ward 12 –</b>
06/12/22	Darling SAPS @ 10h00 Malmesbury SAPS 12h00	VISIT TO THE VICTIM EMPOWERMENT ROOMS		<b>Ward 5 &amp; Ward 6 committee members: Darling &amp; Yzerfontein</b>  <b>Ward 8;9;10;11 Committee members: Malmesbury</b>
16/12/22	Riebeek - West Cricket field 10h00	6 a side sport day	Awareness to Youth through Sport	<b>Ward 3 committee</b> school, church, and Police (Captain Burger)

**SAPS GBV Planning:**

25/11/22	Malmesbury 10h00 - 12h00	Activism campaign March	Distribution of posters Captain Heydenrich
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**The Swartland Municipal Libraries have their GBV programmes, and the schedule is available at the libraries.**

**Conclusion**

- The Community Development Division honour Swartland Municipality's Vision: Hope and a dignified life for all people

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**MANAGER: COMMUNITY DEVELOPMENT**



## Division: Environmental and Occupational Health Facilities

### Monthly Report – September 2022

#### a) Occupational Health and Safety

##### Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- ✚ Have established Health and Safety Committee – **Meetings held quarterly.**
- ✚ Workstations with Safety Reps.
- ✚ Report on the numbers and detail of injuries on duty to the Compensation Commissioner.
- ✚ Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x6 injuries.**
- ✚ Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None**
- ✚ Submit claims to Department of Labour – **Comp Easy, ongoing.**
- ✚ Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent – **AD Astra. Site inspections weekly on different sites.**
- ✚ Safety inspections carried out (Start Card) Safety System developed for Swartland Municipality – **Ongoing.**

#### b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer.
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing, as needed.**
- Pest Control as requested on municipal property – **Ongoing: No requests.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control. **No meetings.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x15 Business Licence.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing.**

#### c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.

### **Reporting of Covid 19 for Swartland Municipality**

- No reporting on Covid 19 at this stage.

**MANAGER: Environmental and Occupational Health Facilities**

## **Division: Built Environment (Planning)**

### **Monthly Report – September 2022**

#### **Decisions taken by Authorised Employee: September 2022**

- ✚ Proposed temporary departure : Erf 4404, Darling : Approved 16 September 2022
- ✚ Building plan op erf 851, Malmesbury - 16 September 2022
- ✚ Proposed consent use and departure on Erf 935, Malmesbury : Approved 13 September 2022
- ✚ Proposed consent use on portion 5 of farm Woodlands no 874, division Malmesbury : Approved 12 September 2022
- ✚ Proposed consent use on Erf 904, Kalbaskraal : Approved 12 September 2022
- ✚ Proposed subdivision of erf 1539, Yzerfontein : Approved 12 September 2022
- ✚ Proposed subdivision on Erf 707, Kalbaskraal : Approved 8 September 2022
- ✚ Proposed subdivision on Erf 203, Kalbaskraal : Approved 7 September 2022
- ✚ Proposed subdivision on Erf 696, Kalbaskraal : Approved 7 September 2022
- ✚ Proposed exemption for subdivision of erf 687, Chatsworth - Approved 9 September 2022
- ✚ Building plan Erf 2597, Darling - building line - 7 September 2022
- ✚ Building plan Erf 843, Malmesbury - street building line - 7 September 2022
- ✚ Building plan Erf 4067, Malmesbury - Building line - 7 September 2022
- ✚ Building plan Erf 2655, Malmesbury street building line- 1 September 2022

#### **Decisions taken by The Municipal Planning Tribunal: September 2022**

- ✚ Proposed rezoning, consent use and departure on Erf 7677, Malmesbury : Approve 14 September 2022
- ✚ Proposed consent use on Erf 1454, Yzerfontein : Approve 14 September 2022
- ✚ Proposed consent use on Erf 1466, Abbotsdale : Approve 14 September 2022
- ✚ Proposed rezoning on Erf 10024, Malmesbury : Approve 14 September 2022

#### **Decisions taken by The Appeal Committee: September 2022**

- ✚ None

## **Division: Built Environment (Valuations)**

### **Supplementary Valuations**

- The information for the First Supplementary Roll has been received from Suid-Kaap Waardeerders.

### **General Valuations**

- The first phase of the General Valuation process has been completed by our new service provider, HCB Valuers.

## Division: Built Environment (Building Control)

**AUGUST 2022**

- Building plans submitted : 88
- Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 86
- (Article 7 of Act 103 of 1977)
- Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 2
- (Article 7 of Act 103 of 1977)
- **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- Building plans not approved and no reactions : 0
- Average time on reactions : 13
- Total building plans approved : **39 (44%)**

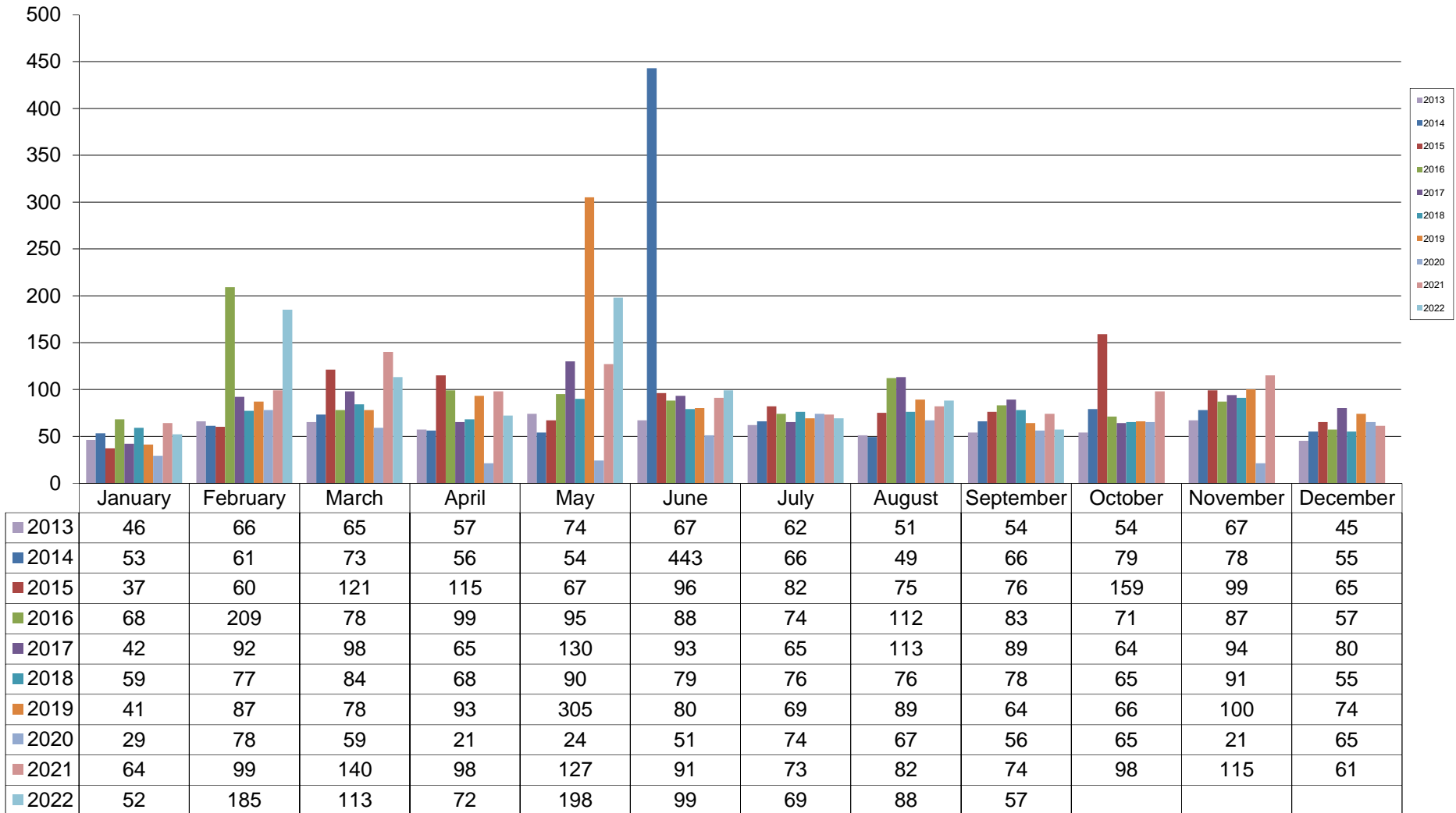
TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
9	Malmesbury wes van N7	0	6	0	3
23	Malmesbury	6	5	0	12
21	Yzerfontein	7	5	0	9
8	Moorreesburg	4	1	0	3
4	Darling	0	2	1	1
8	Riebeek-Kasteel	2	2	0	4
6	Riebeek-Wes	2	2	0	2
0	Grottobaai	0	0	0	0
0	Jakkalsfontein	0	0	0	0
1	Koringberg	1	0	0	0
2	Abbotsdale	0	1	0	1
1	Kalbaskraal	0	0	0	1
0	Riverlands	0	0	0	0
2	Chatsworth	2	0	0	0
3	Rural	0	2	1	0
<b>88</b>		<b>24</b>	<b>26</b>	<b>2</b>	<b>36</b>

Other building work includes:

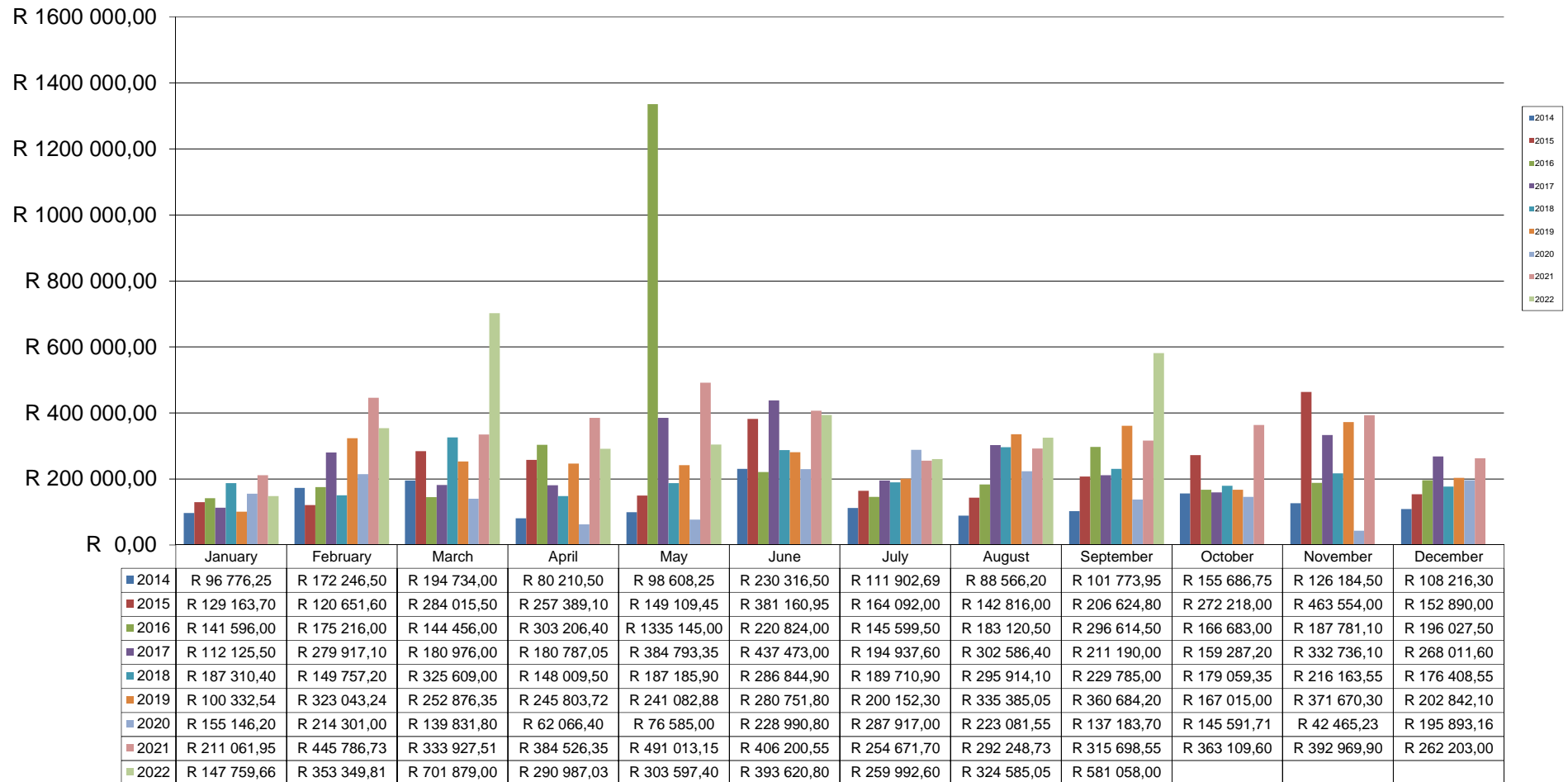
- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

**PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.**

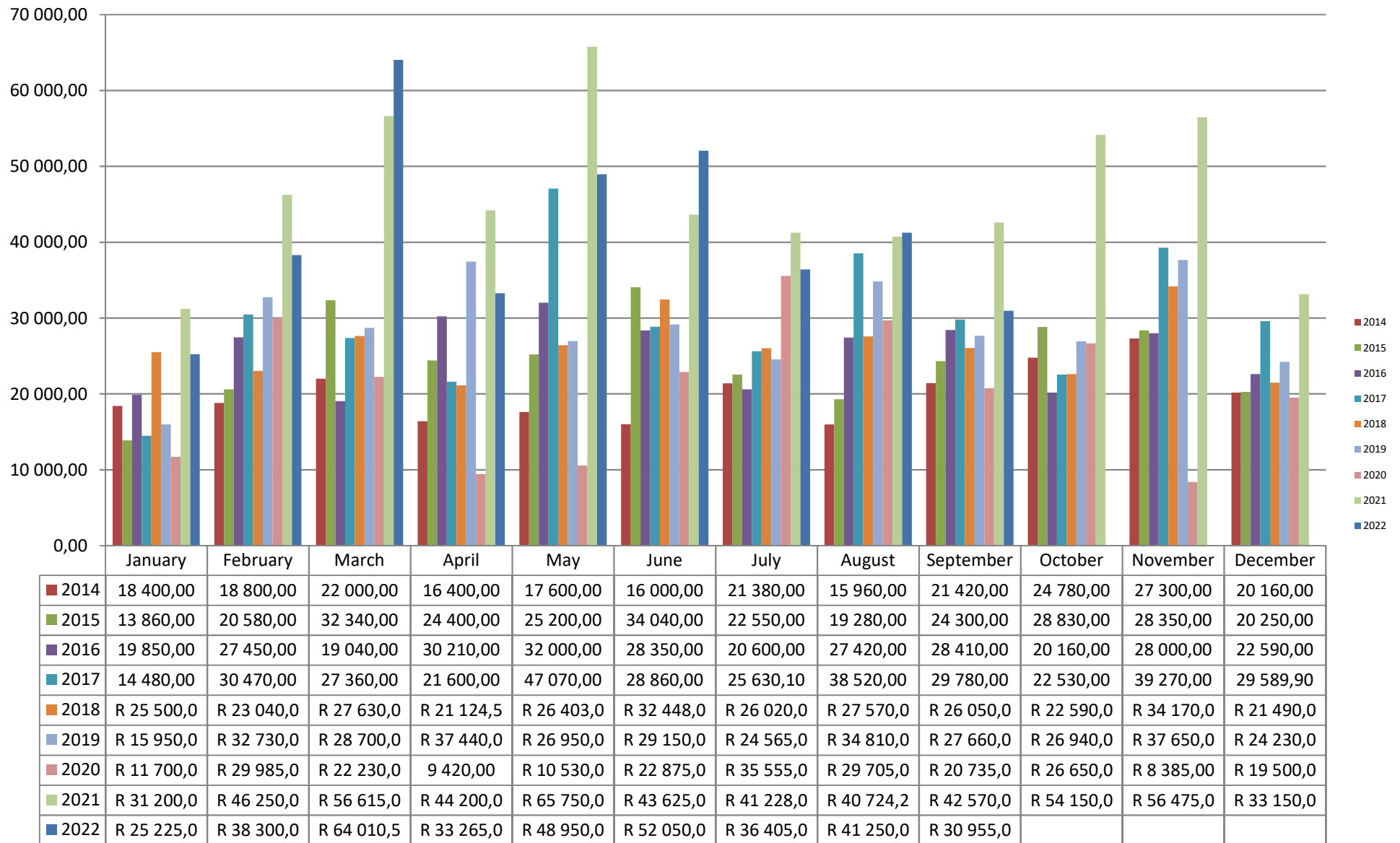
## BUILDING PLANS SUBMITTED



## SCRUTINY FEES

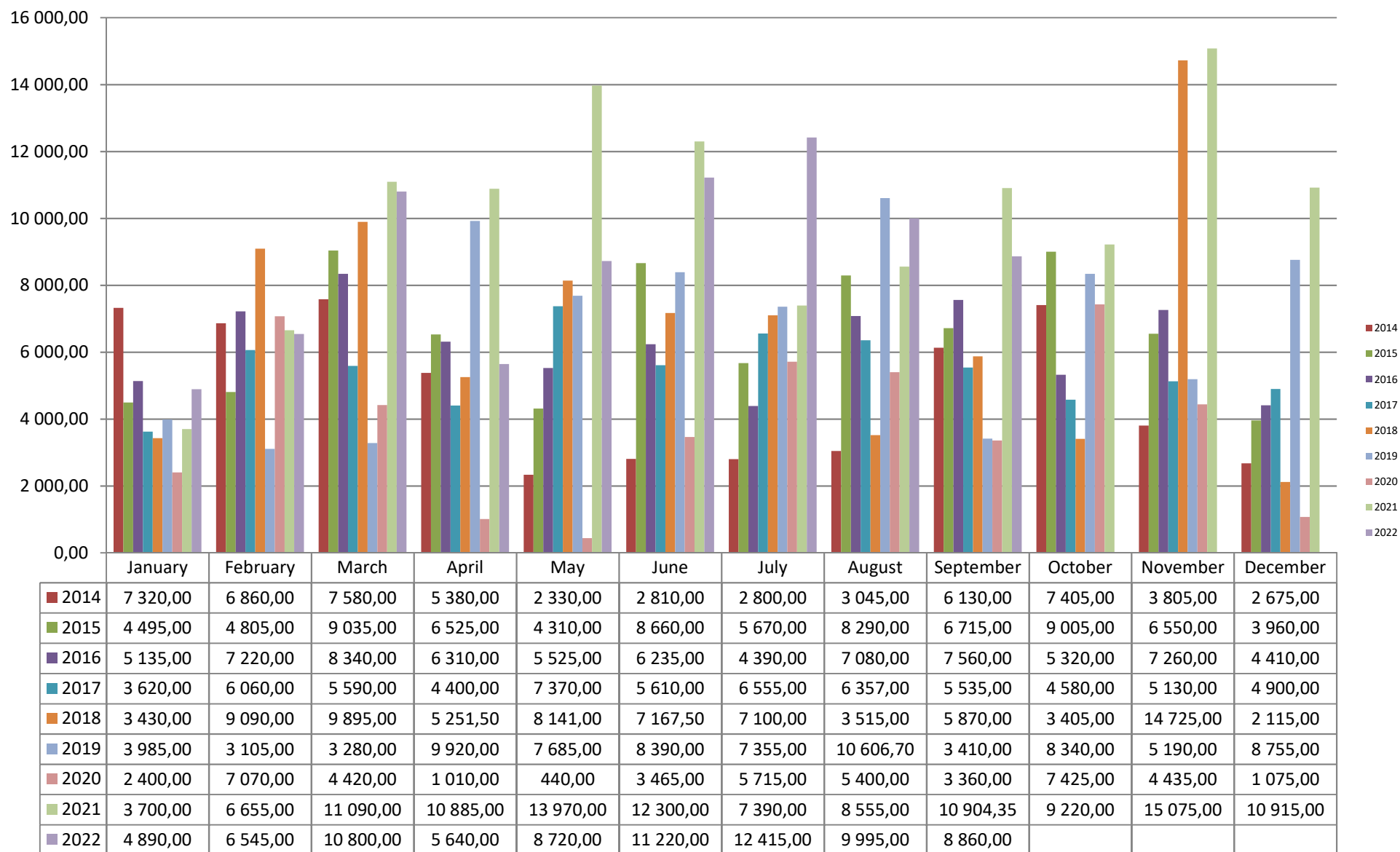


## OCCUPATION FEES

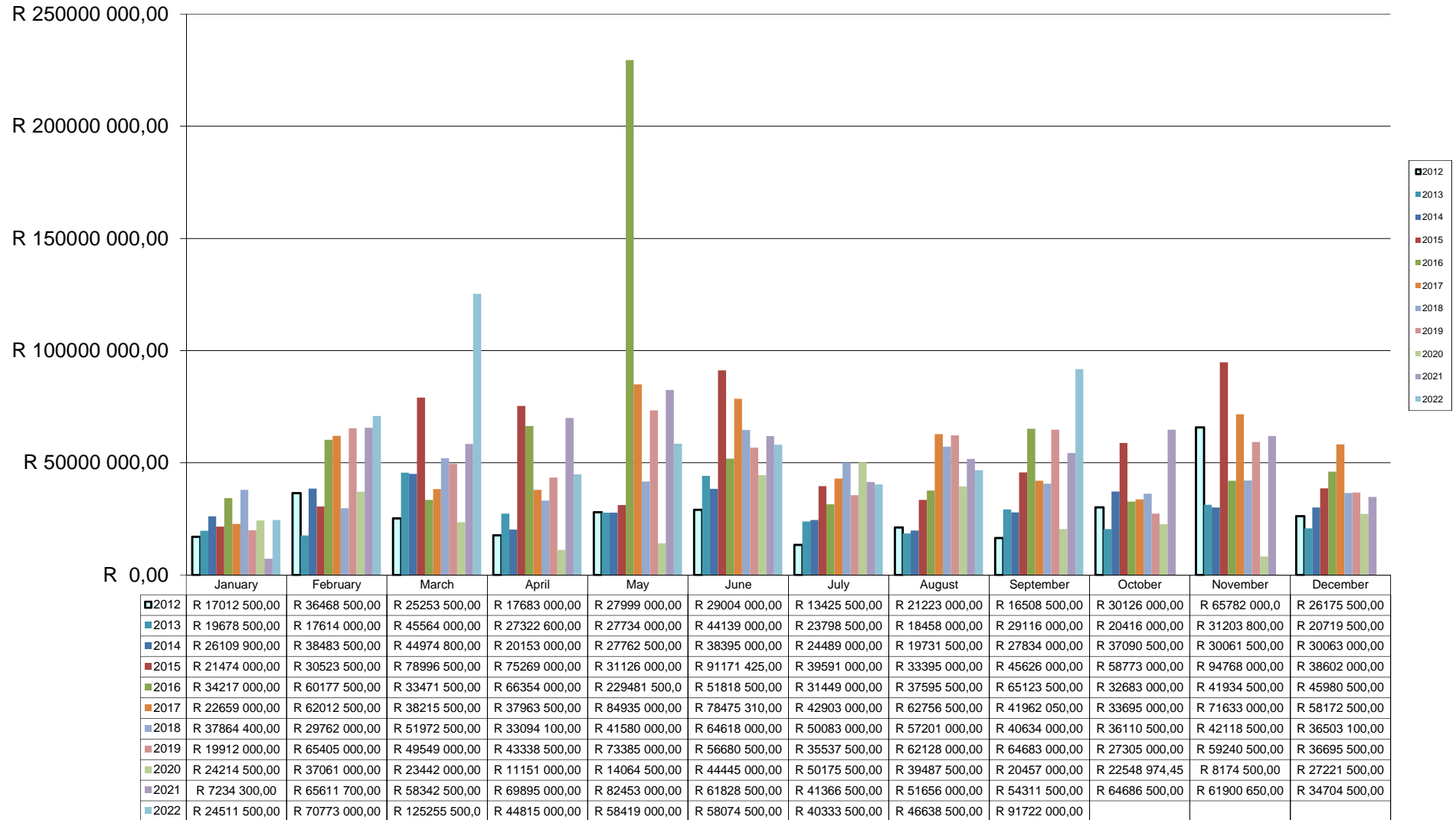




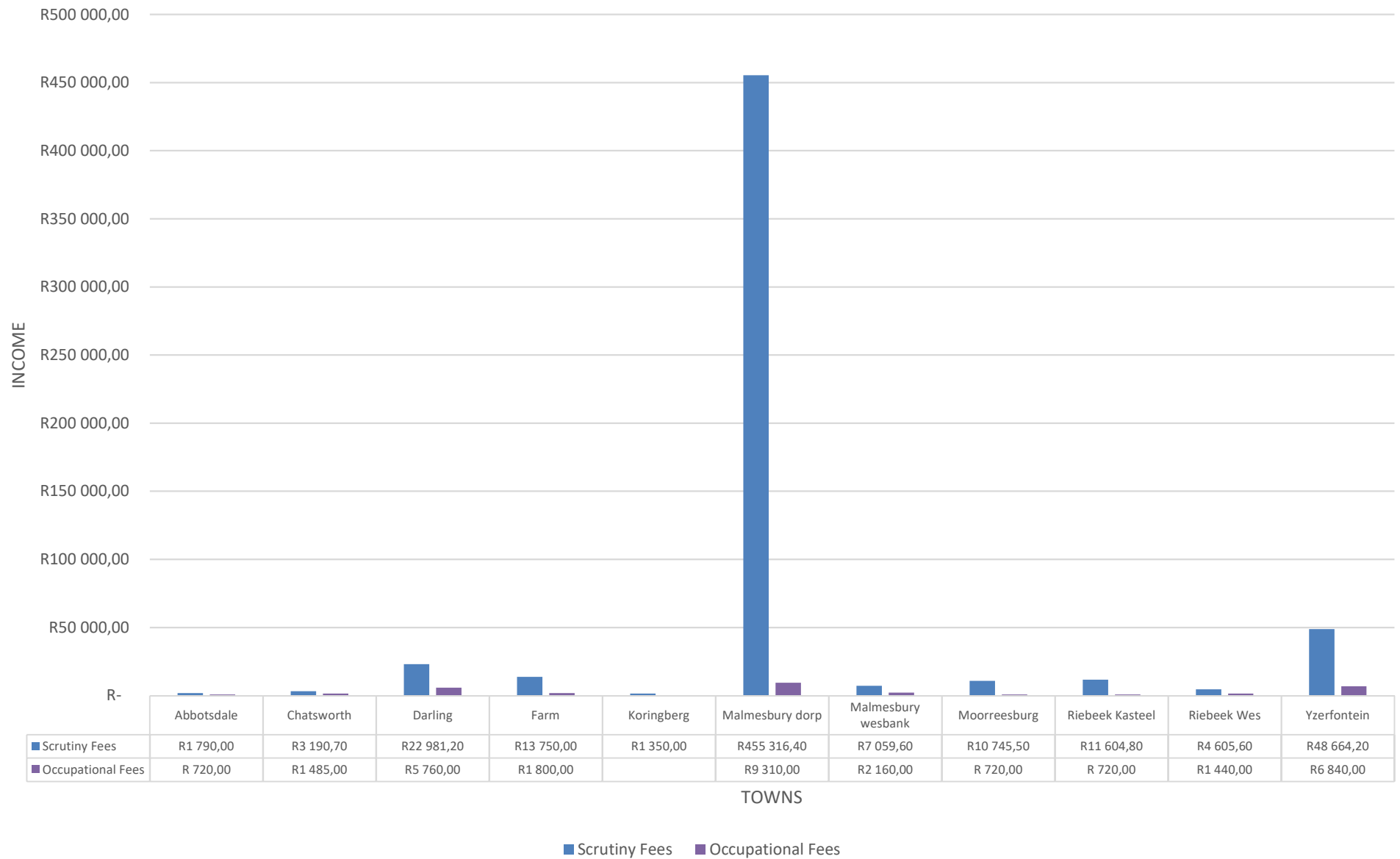
## DEPARTURE FEES



## ESTIMATED BUILDING VALUES



## BUILDING CONTROL INCOME PER TOWN FOR SEPTEMBER 2022







**MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD IN THE BANQUETING HALL,  
MALMESBURY ON WEDNESDAY, 12 OCTOBER 2022 AT 14:00**

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**PRESENT**

Internal members:

Director: Corporate Services, Ms M S Terblanche (acting chairperson)

Director: Protection Services, Mr P A C Humphreys

External members:

Ms C Havenga

Mr C Rabie

Other officials:

Senior Manager: Built Environment, Mr A M Zaayman (advisor)

Director: Development Services, Ms J S Krieger

Senior Town and Regional Planner, Mr A J Burger

Town and Regional Planner and GIS, Mr H Olivier

Town and Regional Planner, Ms A de Jager

Manager: Secretariat and Records, Ms N Brand (secretariat)

**1. OPENING**

The chairperson opened the meeting and welcomed members.

**2. APOLOGY**

**RESOLVED** that cognisance be taken of the apology received from the Municipal Manager, Mr J J Scholtz.

**3. DECLARATION OF INTEREST**

**RESOLVED** that cognisance be taken that no declarations of interest were received.

**4. MINUTES**

**4.1 MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD ON 14 SEPTEMBER 2022**

**RESOLUTION**

(proposed by Mr C Rabie, seconded by Ms C Havenga)

That the minutes of a Municipal Planning Tribunal Meeting held on 14 September 2022 are approved and signed by the chairperson.

**5. MATTERS ARISING FROM MINUTES**

None.

**6. MATTERS FOR CONSIDERATION**

**6.1 PROPOSED CONSENT USE ON ERF 1196, YZERFONTEIN (15/3/10-14) (WARD 5)**

Mr A J Burger, as author, tabled the application received for a consent use on Erf 1196, Yzerfontein to erect a double dwelling on the property.

Mr Burger confirmed that the development proposal adheres to the spatial planning principles, is consistent with legislative measures and complies with the development parameters determined by the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020).

## RESOLUTION

- A. The application for a consent use on Erf 1196, Yzerfontein, be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020), in order to establish a double dwelling on the property, subject to the conditions that:

### **A1 TOWN PLANNING AND BUILDING CONTROL**

- (a) The consent authorises a double dwelling on Erf 1196, as presented in the application;
- (b) The double dwelling complies with the applicable zoning parameters of the By-law;
- (c) At least 4 on-site parking bays be provided as presented in the application;
- (d) Building plans be submitted to the Senior Manager: Built Environment, for consideration and approval;

### **A2 WATER**

- (a) The existing water connection be used and that no additional connections be provided;

### **A3 SEWERAGE**

- (a) The property be provided with a conservancy tank of appropriate size (minimum capacity of 8000l), as pre- approved by the Director: Civil Engineering Service;
- (b) The conservancy tank be accessible to the municipal vacuum truck from the street;

### **A4 DEVELOPMENT CHARGES**

- (a) The owner/developer be responsible for a development charge of R5 445,25 towards the bulk supply of regional water, at clearance stage. The amount is payable to Swartland Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA 9/249-176-9210);
- (b) The owner/developer be responsible for the development charge of R4 502,25 towards bulk water distribution, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/249-174-9210);
- (c) The owner/developer be responsible for the development charge of R5 612,00 towards sewerage, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/240-184-9210);
- (d) The owner/developer be responsible for the development charge of R8 280,00 towards waste water treatment works, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/240-183-9210);
- (e) The owner/developer be responsible for the development charge of R11 500,00 towards streets, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/247-188-9210);
- (f) The owner/developer be responsible for the development charge of R3 192,40 towards storm water, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/247-144-9210);
- (g) The owner/developer be responsible for the development charge of R10 419,00 per newly created erf towards electricity, at clearance stage. The amount is payable to this Municipality, valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/253-164-9210);

- (h) The Council resolution of May 2022 makes provision for a 35% discount on development charges to Swartland Municipality, except for condition A4(a), which is payable in full. The discount is valid for the financial year 2022/2023 and can be revised thereafter;

**A5 GENERAL**

- (a) The approval is, in terms of section 76(2)(w) of the By-Law valid for a period of 5 years. All conditions of approval be complied with before the occupancy certificate be issued. Failure to comply will result in the approval expiring;

Appeals against the Tribunal decision should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to [swartlandmun@swartland.org.za](mailto:swartlandmun@swartland.org.za), no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed.

**B. The application be supported for the following reasons:**

- (a) The application is in compliance with the planning principles of LUPA and SPLUMA;
- (b) The application is consistent with local, regional and provincial spatial planning policy;
- (c) The development proposal complies with all applicable zoning parameters of the Residential zone 1 zoning and will not have a negative impact on the privacy of neighbouring properties;
- (d) Erf 1196 does not have any physical restrictions which may have a negative impact on this application;
- (e) The proposed double dwelling will complement the surrounding residential area;
- (f) The development proposal supports the optimal utilisation of land and infrastructure;
- (g) The proposed land use is considered as a desirable activity within a residential neighbourhood, as it will accommodate residential activities compatible with that of the existing area;
- (h) The double dwelling supports the tourism industry in Yzerfontein, as well as the local economy;
- (i) The double dwelling will provide in a need for a larger variety of housing opportunities to the wider population;
- (j) Sufficient services capacity exists to accommodate the proposed double dwelling.

**6.2 PROPOSED CONSENT USE ON ERF 2681, MALMESBURY (15/3/10-8) (WARD 8)**

Mr H Olivier gave background on the application for the proposed consent use on Erf 2681, Malmesbury in order to operate a day care centre.

The illegal land use was reported to the Municipality and a compliance notice was issued on 1 June 2022. After several consultations with the owner of the subject property the Municipality received an application for consent use in order to obtain the necessary authorisation.

**RESOLUTION**

- A. The application for consent use on Erf 2681, Malmesbury be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020), subject to the conditions that:

**A1 TOWN PLANNING AND BUILDING CONTROL**

- (a) The consent use authorises a day care centre (Pikkewouters), as presented in the application;
- (b) No more than 10 children be enrolled at the day care centre at any time, or be present on the relevant land unit;
- (c) Indoor play space be provided as follows:

Item 6.2/A1(c)/...

- (i) A play space for play, eat and sleep be provided;
- (ii) An indoor play space for each child, with a minimum of 1.5 m<sup>2</sup> free, unlimited floor space be available;
- (iii) If no outside play space is available on the premises, an indoor play space with a free, unlimited floor space of 3 m<sup>2</sup> per child be provided;
- (iv) The play space not create a health nuisance.
- (d) Outdoor play space be provided as follows:
  - (i) An outdoor play space of at least 2 m<sup>2</sup> be provided for each child;
  - (ii) Separate outdoor play spaces be provided for different age groups.
- (e) The service provided be primarily day care or educational in nature and not medical;
- (f) The provision of the day care service is restricted to the hours of 07H00 to 18h00;
- (g) The dominant use of the dwelling remain for the living accommodation purposes of a single family;
- (h) Building plans be submitted to the Senior Manager: Built Environment for consideration and approval;
- (i) Application for the display of advertising signs be submitted to the Senior Manager: Built Environment for consideration for approval;
- (j) The day care complies with the requirements of Department Social Services and be registered at the Department;
- (k) Application be made to the West Coast District Municipality for a compliance certificate for an early childhood development facility as well as a second compliance certificate for the preparation of food;

**A2 WATER**

- (a) The existing single water connection be used and that no additional connections be provided;

**A3 SEWERAGE**

- (a) The existing sewerage connection be used and that no additional connections be provided;

**A4 STREETS**

- (a) Free access to the two on-site parking bays for the pick-up and drop-off of children be maintained at all times;

**B. GENERAL**

- (a) The approval is, in terms of section 76(2)(w) of the By-Law valid for 5 years. All conditions of approval be complied within a period of 2 months, by 12 December 2022, after which the 5 year period will no longer be applicable;

Appeals against the Tribunal decision should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to [swartlandmun@swartland.org.za](mailto:swartlandmun@swartland.org.za), no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed.

- (b) The approval does not exonerate the applicant from obtaining any necessary approval from any other applicable statutory authority;

**C. The application be supported for the following reasons:**

- (a) The application is in compliance with the planning principles of LUPA and SPLUMA;
- (b) The application is consistent with the Swartland MSDF, 2019;
- (c) The proposed day care will complement and not have a negative impact on the character of the surrounding residential area;
- (d) The development proposal supports the optimal utilisation of the property;
- (e) A day care is an acceptable use in a residential area which makes the possible impacts on affected parties, also acceptable;



6.2/C...

- (f) Sufficient services capacity exists to accommodate the day care;
- (g) The noise impact of the day care on the tranquillity of the neighbourhood is deemed to be low.

**6.3 PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS AND CONSENT USE ON ERF 7657, MALMESBURY (15/3/5-8, 15/3/10-8) (WARD 10)**

Mr A J Burger confirmed that the purpose of the proposed removal of restrictive conditions and consent use on Erf 7657, Malmesbury is to remove the restriction regarding the use of the premises only for residential purposes in order to operate a home occupation (physiotherapist practice) from a portion of the premises.

**RESOLUTION**

- A. The application for the removal of restrictive condition C(c) of Deed of Transfer T51239/2019, registered against Erf 7657, Malmesbury, be approved in terms of section 70 of the By-Law;

The following process needs to be followed:

- (a) The applicant/owner applies to the Deeds Office to amend the title deed in order to reflect the removal of the restrictive conditions;
- (b) The following minimum information be provided to the Deeds Office in order to consider the application, namely:
  - (i) Copy of the approval by Swartland Municipality;
  - (ii) Original title deed, and
  - (iii) Copy of the notice which was placed by Swartland Municipality in the Provincial Gazette;
- (c) A copy of the amended title deed be provided to Swartland Municipality for record purposes, prior to final consideration of building plans;

- B. The application for a consent use on Erf 7657, Malmesbury, be approved in terms of section 70 of the By-Law, subject to the following conditions:

**B1 TOWN PLANNING AND BUILDING CONTROL**

- (a) The consent use authorises a home occupation (physiotherapy practice), restricted to 49,36 m<sup>2</sup>, as presented in the application;
- (b) Building plans be submitted to the Senior Manager: Built Environment for consideration and approval;
- (c) No advertising sign be displayed other than a single un-illuminated sign or notice not projecting over a street, and such sign not exceeds 2 m<sup>2</sup> in area and only indicate the name, telephone number and profession or occupation of the occupant;
- (d) No more than four persons in total be engaged in home occupation activities on a land unit, including the occupant or occupants and any assistants;
- (e) Two (2) parking bays for the physiotherapists inside the garage and four (4) on-site parking bays for clients be provided;
- (f) The hours of operation not extend beyond the hours of 07h30 to 17h30;

**B2 WATER**

- (a) The existing water connection be used and that no additional connections will be provided;

**B3 SEWERAGE**

- (a) The existing sewerage connection be used and that no additional connection will be provided;

**B4 STREETS**

- (a) On-site parking be provided with a permanent dust free surface being tar, concrete or paving or a material pre-approved by Swartland Municipality and that the parking bays be clearly marked;

B5/...

**C. GENERAL**

- (a) The approval is, in terms of section 76(2)(w) of the By-Law valid for a period of 5 years. All conditions of approval be complied with before the occupancy certificate be issued. Failure to comply will result in the approval expiring;

Appeals against the Tribunal decision should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to [swartlandmun@swartland.org.za](mailto:swartlandmun@swartland.org.za), no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed.

**D. The application be supported for the following reasons:**

- (a) The home occupation is in compliance with the spatial planning of Malmesbury;
- (b) The home occupation complies with the principles of LUPA and SPLUMA;
- (c) The home occupation practices have a low impact on the character of the surrounding area;
- (d) The impact of additional traffic to and from the property as a result of the home occupation is deemed to be low;
- (e) The development proposal of the new building to comply with all the applicable zoning parameters;
- (f) The home occupation to comply with all the provision of a home occupation as determined by the Swartland Planning By-law;
- (g) Views from erf 9240 are deemed a privilege and not a right;
- (h) The impact of the home occupation on the privacy of erf 9240 is deemed to be very low;
- (i) The home occupation is deemed not to have a negative effect on property values of surrounding properties;
- (j) The removal of the relevant restrictive condition will enable home occupation on the property as provided for by the land use rights applicable to the property;
- (k) The removal of the relevant restrictive condition will not impact negatively or disadvantage surrounding/affected owners.

**6.4 PROPOSED REZONING AND SUBDIVISION OF ERF 1237, RIEBEEK KASTEEL (15/3/3-11, 15/3/6-11) (WARD 12)**

Ms A de Jager, as author, tabled the item regarding the rezoning and subdivision of Erf 1237, Riebeeck Kasteel in order to establish a group housing development with 31 group housing erven, a private road and 7 private open spaces on the property.

The matter to notify the Heritage Western Cape of the application for the reason that the development exceeds 1 ha was brought to the attention of the Tribunal by Ms Havenga.

**RESOLUTION**

- (a) That, although the proposed development is located outside the heritage precinct identified for Riebeeck Kasteel during the draft heritage survey of 2022, the developer/owner must notify Heritage Western Cape of the intent to development, as the property exceeds 1 ha in extent.
- (b) That the item be referred back pending the above notification.

**(SIGNED) M S TERBLANCHE  
ACTING CHAIRPERSON**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: ONTWIKKELINGSDIENSTE  
2 November 2022

### ITEM 7.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEE VERGADERING WAT GEHOUSAL WORD OP 9 NOVEMBER 2022

**ONDERWERP: VERSLAG OOR GEMEENSAP ONTWIKKELING / VEILIGHEID / GESONDHEID / NOODDIENSTE EN RAMPBESTUUR WERKGROEP - SALGA**

**SUBJECT: REPORT ON THE COMMUNITY DEVELOPMENT / SECURITY / HEALTH / EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP - SALGA**

#### 1. BACKGROUND

*The SALGA Community Development and Security took place on 10 October 2022.*

Hierdie verslag het ten doel om verslag te doen betreffende die aangeleenthede wat bespreek en aangebied was tydens bogenoemde werkgroep.

The minutes of the meeting will be attached for detail of the discussions and cognisance.

The Swartland Representatives that attended the SALGA Working group:

- Councillor A K Warnick
- Councillor D Bess
- Director: Protection Services – Mr. P Humphreys
- Manager: Community Development – Mrs. H Balie
- Manager: Traffic and Law Enforcement- Mr. Roman Steyn

#### 1. SECTION A Presentations

##### City of Cape Town: Success story in terms of Safety

- City has updated By-Laws
- Work closely with Institutions such as SAPS
- They have a Specialized Operational Unit as well as a Tactical Response Unit
- They have a House Numbering System's in place
- Proactive Use of Technology also the use of Drones
- Concern was raised on numbering of houses in informal settlements
- Training was requested on Drones

##### RECOMMENDATION / DECISION

**Need for training on Drones**

##### Swartland Municipality: Successes on the K9-Unit

- Focus is on partnerships
- Have an Area Based Team Approach
- Need for more funding

##### RECOMMENDATION / DECISION

None

### **Overstrand Municipality: Successes on the K9-Unit**

- Do get funding from Department of Community Safety
- Service level arrangements are in place and in line with the Provincial Safety Plan
- Services are Intelligence Driven
- A need was expressed to have a discussion with the National Prosecuting Authority (NPA)

### **RECOMMENDATION / DECISION**

None

## **2. SECTION B**

### **Discussion on Safety Issues in the Province**

Minister Allen has highlighted that:

- Relationships are needed to ensuring successes and accessibility of their department
- Networking with other departments to ensuring implementation of the Provincial Safety Plan in particular working with municipalities
- The implementation of the Provincial Safety Plan is key
- The Youth Ambassador's Program is in place
- Local municipalities must be involved in Rural Safety
- Municipal Safety will be a priority • Focus on Violence Prevention is key as well as working together with Stakeholders
- District municipalities must engage all municipalities on Safety
- A concern was expressed on the outstanding Certificates to Peace Officer

### **RECOMMENDATION / DECISION**

Provincial Minister, Mr R Allen has indicated that Safety will be a Standing Item on the Working's Group Agenda

### **Western Cape Children's Commissioner**

Commissioner Christina Nomdo has highlighted that:

- A Monitoring Framework will be developed
- They will visit the relevant facilities
- Socio economic problems and violence remain a challenge

### **RECOMMENDATION / DECISION**

None

### **RECOMMENDATION**

- *That Council takes cognizance of the reports.*
- *The full documents are available at the office of the Manager: Community Development.*

(get) J S Krieger

**MUNISIPALE BESTUURDER**

/mm

Enq : Trevor Lombard  
Ref : 2/1/4R  
Tel : 021-446-9800  
Fax : 021-418-2709  
E-mail : [Tlombard@salga.org.za](mailto:Tlombard@salga.org.za)



## MINUTES

### Community Development and Security Working Group

**TO : THE CHAIRPERSON  
DEPUTY CHAIRPERSON  
Members of the Working Group  
Municipal Officials  
Invited Guests**

**MINUTES  
COMMUNITY DEVELOPMENT AND SECURITY WORKING GROUP  
MONDAY, 10 OCTOBER 2022**

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*ENCLOSED* please find the Minutes of the SALGA Community Development and Security Provincial Working Group meeting held on Monday, 10 October 2022 via MS Teams.

**Mr KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL

# MINUTES

## Community Development and Security Working Groups

### 1.1 OPENING AND WELCOME

The Chairperson of the Community Development and Security Working Group, Ald Rhandall Swarts, welcomed all Councillors, Guests, Stakeholders, Officials and with a special word of welcome extended to MEC Reagen Allen, the Provincial Minister of Community Safety and Police Oversight present at the Community Development and Security Working Group Meeting.

The meeting was opened with a moment of silence/self-reflection.

### 1.2 INTRODUCTION and ATTENDANCE

#### **Present: Official Representative: Councillors / Aldermen**

No	Cllr/ Ald	Title	Name	Name of Municipality
1.	Ald	Mr	Rhandall Swarts	: Chairperson: CDS
2.	Ald	Mr	Mario Wessels	: Berggrivier
3.	Cllr	Ms	Sumeia Ndayi	: Bitou
4.	Cllr	Ms	Naomi Nel	: Breede Valley
5.	Cllr	Mr	Raymond Ross	: Cape Agulhas
6.	Cllr	Ms	Wilhelmina Petersen	: Cape Winelands DM
7.	Cllr	Mr	Rashid Adams	: City of Cape Town
8.	Cllr	Mr	Brendon Adams	: George
9.	Cllr	Mr	Gerald Boezak	: Hessequa
10.	Cllr	Mr	Craig Steyn	: Langeberg
11.	Cllr	Ms	Amelia Job	: Matzikama
12.	Cllr	Mr	Stoffel Botes	: Prince Albert
13.	Cllr	Mr	Wilhelm America	: Saldanha Bay
14.	Cllr	Mr	Frederik Badenhorst	: Stellenbosch
15.	Cllr	Ms	Desiree Bess	: Swartland
16.	Cllr	Ms	Felicity Klazen	: Witzenberg

#### **Other Councillors**

1.	Cllr	Mr	Jan von Willing	: Breede Valley
2.	Cllr	Mr	Lindile Ntsabo	: Overstrand
3.	Cllr	Mr	AK Warnick	: Swartland

#### **Present: Officials**

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Thys Wade	: Breede Valley
2.	Off	Mr	Seon Swartz	: Breede Valley
3.	Off	Mr	Clive Africa	: Garden Route DM
4.	Off	Mr	Piet Otto	: Matzikama

**MINUTES**

Community Development and Security Working Group:  
10 October 2022

<b>No</b>	<b>Off</b>	<b>Title</b>	<b>Name</b>	<b>Name of Municipality</b>
5.	Off	Mr	Louis Volschenk	: Saldanha Bay
6.	Off	Mr	Charl Kitching	: Stellenbosch
7.	Off	Ms	Hazel Apollis	: Stellenbosch
8.	Off	Mr	Michelle Aalbers	: Stellenbosch
9.	Off	Mr	Phillip Humphreys	: Swartland
10.	Off	Ms	Hillary Balie	: Swartland
11.	Off	Ms	Jo-Ann Krieger	: Swartland
12.	Off	Ms	Joan Felix	: Swartland
13.	Off	Mr	Romeo Hendricks	: Theewaterskloof
14.	Off	Ms	Chivonne Cyster	: Theewaterskloof
15.	Off	Mr	Louis Coetser	: Theewaterskloof
16.	Off	Ms	Melonice Blanckenberg	: West Coast DM

**Invited guests**

<b>No</b>	<b>Off</b>	<b>Title</b>	<b>Name</b>	<b>Organisation</b>
1.	MEC	Mr	Reagen Allen	: Minister of Police Oversight and Community Safety
2.	Com	Ms	Christina Nomdo	: Western Cape Commissioner for Children
3.	Off	Mr	Andrew Mortimer	: City of Cape Town
4.	Off	Mr	Neville Michaels	: Overstrand
5.	Off	Mr	Roman Steyn	: Swartland

**Office Bearers**

<b>No</b>	<b>Off</b>	<b>Title</b>	<b>Name</b>	<b>Organisation</b>
1.	Cllr	Mr	Anthony Moses	: Deputy Chairperson: PEC

**SALGA Officials**

<b>No</b>	<b>Off</b>	<b>Title</b>	<b>Name</b>	<b>Name of Municipality</b>
1.	Off	Mr	Khalil Mullagie	: Provincial Director of Operations
2.	Off	Mr	Trevor Lombard	: Senior Advisor: Inclusive Communities
3.	Off	Ms	Richenda Herandien	: Advisor: Community Development
4.	Off	Ms	Miltoinette Cupido	: Manager Strategic Support and Analytics
5.	Off	Mr	Sidwell Blows	: SALGA: ICT
6.	Off	Ms	Marelize de Wet	: SALGA: Portfolio Administrator
7.	Off	Ms	Nyameka Katina	: SALGA: Portfolio Administrator

**Apologies**

<b>No</b>	<b>Cllr /Off</b>	<b>Title</b>	<b>Name</b>	<b>Name of Municipality</b>
1.	Off	Mr	Director Robberts	: City of Cape Town

### 1.3 APPROVAL OF THE JOINT COMMUNITY DEVELOPMENT AND SECURITY, HEALTH AND EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP OF 16 AUGUST 2022

The Minutes of the Joint Community Development and Security, Health and Emergency Services and Disaster Management Working Group Meeting held on 16 August 2022 was

moved by Councillor A Warnick [Swartland Municipality] for adoption and seconded by Councillor F Badenhorst [Stellenbosch Municipality].

NOTED

1.4 MATTERS ARISING FROM THE MINUTES OF THE JOINT COMMUNITY DEVELOPMENT AND SECURITY, HEALTH AND EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP OF 16 AUGUST 2022

All the items under matters arising will form part of the Community Development and Security Working Group meeting.

NOTED

1.5 ADOPTION OF THE AGENDA

The Agenda was adopted without any additions.

ADOPTED and APPROVED

2. PRESENTATIONS:

2.1 CITY OF CAPE TOWN: SUCCESS STORY IN TERMS OF SAFETY

Mr Andrew Mortimer [City of Cape Town] highlighted the Contributors to Success in Safety & Security namely:

- People (K9 and Specialised OPS, Training Colleges, LEAPs and NW's)
- Process (Housing Numbering, Integrated Approach, Information Sharing, Fusion of Command & Control)
- Technology (EPIC, Mobility, Drones, ISR, CCTV, ANPR, Sensors [Gunshot Location])
- Data (Data Lakes, Trend Analysis, Actionable Insight, Crime/Activity Analysis)

The Safety and Security existing lifecycles and processes were explained:

1. Workforce Management
2. Incident Registration and Distribution
3. Incident Dispatch
4. Mobile Field Enablement
5. Incident Management
6. Resolution and Documentation
7. Reporting and Investigative Case Management
8. Business Intelligence and Insight

The Current and future use cases for City of Cape Town:

- CCT Planned Use Cases for RPAS and ISR Platform
- Convergence of Traditional CCTV, with Digital Situational Awareness
- Drones: Remotely Piloted Aircraft System (RPAS)
- ISR (EYE – IN – THE – SKY): Information, Surveillance & Reconnaissance Manned Aircraft
- Augmenting Digital and Real-time information for situational awareness
- Situational Awareness and Augmented Reality

The City of Cape Town's Safety and Security Directorate have firmly committed to traveling a digital / technology journey in support of achieving the operational goals of the Safety & Security Directorate.



However, Digital Transformation is impossible if the correct combinations of contributors such as Legislation, People and Process are not in place to correctly implement, manage and leverage the Technology and the Data generated.

Mr Andrew Mortimer concluded in saying that the City of Cape Town remains committed to discussions and engagements for and with all municipalities to engage the above contributors to improve Safety & Security outcomes across the province.

Mr Clive Africa [Garden Route District Municipality] requested SALGA to consider training Officials in the operation of drones as this is further technology that will be used.

#### NOTED and RECOMMENDED

1. That SALGA consider training for Officials within Municipalities in the operation of drones as a future technology that will be used in Safety and Security.

#### 2.2 SWARTLAND MUNICIPALITY: SUCCESSES ON THE K9-UNIT

Mr Roman Steyn started the presentation by sharing the Departmental Objective of Swartland Municipality - To create a safe, crime free environment through effective and efficient traffic & law enforcement, for all citizens within the Swartland Municipal area with dedicated and well-trained personnel.

Protection Services is linked in the Swartland IDP to Strategic Goal 1: Improved quality of life for citizens and the Western Cape Government [WCG] Safety Plan/Vision. The Western Cape Safety Plan aims to both boost law enforcement capacity in our least safe neighbourhoods, but also seeks to address the root causes of crime, and of violent crime more specifically, in our society through:

- increasing law enforcement presence.
- strengthening society's resilience to crime.
- increased safety in public spaces and by strengthening social cohesiveness and connectedness.
- the harms caused by substance abuse and alcohol abuse.

Mr Steyn further unpacked important fact on the K-9 Dog Unit:

- The K9 was established for the West Coast (based in Swartland) through the support from the Department of Community Safety [DOCS] with grant funding.
- Funding started with R4 million and to date R15,443 mil have been received.
- The unit started in June 2019 with six officers and two vehicles and expanded with another three officers and one vehicle in September 2021.
- The dedicated K9 team of nine officers work in three regions MBY, MRB, and DARL.
- Can report successful integrated crime prevention operations with SAPS taking drugs and illegal firearms off the streets.
- MOU with neighbouring municipalities and successful cross-boundary support/crime prevention operations.

The objective of the K9-Unit is to provide support and assistance to the SAPS and other Law Enforcement Agencies with the detection and searching of contrabands, explosive devices, firearms, and ammunition.

The core functions of the K-9 Unit:

- Crime Prevention
- Cross-boundary operations –West Coast.
- Shared mandate to prevent crime by supporting Swartland Traffic & Law Enforcement, Provincial Traffic Services and SAPS.

- Detection of illicit/contraband substances
- Enforce the Road Traffic Act
- Visible patrols
- K78 Roadblocks
- 9 Officers

Since the inception of the K9 Unit, the following successes can be reported:

- Liquor Operations: Street value of R 255 182.
- Narcotics/Drugs: R 424 813 has been seized in numerous operations.
- Explosives: 3 illegal Firearms and 75 live ammunitions (various calibre)
- Marine: 80 Abalone units and 6 mud crabs.
- Copper: 300 kg copper seized, and scrapyards closed.

The K9-Unit Challenges:

- Transportation of Illegal Substances
- Increase in possession of illegal firearms
- Powers outside Municipal boundary
- Radio communication
- Human Capital

The Reaction Unit is deployed in Hotspot areas, assisted SAPS with six incidents of protest action/ public unrest and Assisted K9-Unit in Crime Prevention exercises.

The benefits of the K-9 Units were highlighted:

- Enhance crime prevention efforts.
- Enhance collaboration between Law Enforcement agencies (SAPS, NHW, Farm Watches, WCLA)
- Effective crime mapping and hotspot identification and joint operations.
- Crime intelligence gathering.
- Mutual aid agreements.
- Cross-boundary operations.
- Increase sense of safety and trust at communities.

The future for the K-9 Unit are to lobby for more funding at WCG, the expansion of units, Establishment of Law Enforcement Advancement Plan [LEAP], Private Sector/Business Commerce, Rural Safety (dedicated unit) and Technology and Innovation.

NOTED

### 2.3 OVERSTRAND MUNICIPALITY: SUCCESSES ON THE K9-UNIT

Mr Neville Michaels indicated that they make use of Malinois as they are smaller and more agile and have few health issues. Malinois have a high protection instinct and are very loyal to their owners, and once the bond is created, they will protect them.

Handlers have combined experience of over 106 years in dog handling, training, and managing K9-Units and International K9 Projects.

Overstrand Safety Plan aligned with Western Cape Provincial Safety Plan

- National Operations
  - Phakisa / Corona
- Other Agencies & Requests
  - SANDF, DAFF, HAWKS, SAPS AGU
  - School searches and displays

- Safety Committees & Forums
  - CPF, Neighbourhood Watches, Direct contact from public, Rural Farm Committees – HARSA, CROW
  - National & Local Information Network
  - Social & Public Engagement

The Key Success Factor:

- K9 Unit working in conjunction with Task Team & RRU
- Successful Prosecution
- National Prosecuting Authority / Courts
- Assets Forfeiture Unit
- SAPS –Stock Theft Unit; Investigating Marine related crimes
- Warrants of Arrest

K-9 Training:

- Training & Conditioning Processes
- Aptitude test of all K9 dogs, before purchase/donated
- Standard & Assessment
- Initial Training & Re-Training
- Scent Discrimination, Vehicles, Buildings, Open Areas & Beach, Boats, Containers/Luggage; Bite work, Bush/building searches
- Two-month adaption and Basic Training period
- Weekly Training Sessions
- Annual certification
- Accredited –Trainer, Assessor & Moderator

The following Operational Challenges were mentioned:

- Total disregard towards law enforcement
- Failure to stop
- High Speed pursuit & attempts to avoid arrest
- Damage to Government vehicles

The K9-Vehicles & Kennels: 2x VW Amarok 4x4 and 3 x Ford Courier Bakkies

Councillor Frederik Badenhorst [Stellenbosch Municipality] thanked both presenters for very informative presentations on the K-9 Units. From an operational point of view the question was asked, once you received the funding from the Department and the K-9 Units are set up, what is the ongoing maintenance/operational costs of the K-9 Unit?

Mr Phillip Humphreys [Swartland Municipality] responded that the current budget is around R5.5million (only R2.3 million received from Department of Community Services). The money received from Department of Community Services are used to assist the set-up of the units but maintaining and sustaining the K9-Units are for the Municipality's account.

Mr Neville Michaels [Overstrand Municipality] added that the maintenance and the taking care of the canines cost about R 500 000 per annum.

NOTED

### 3.1 AGENDA ITEMS:

#### DISCUSSION ON SAFETY ISSUES IN THE PROVINCE

The Minister emphasized that the Ministry of Community Safety and Police Oversight wants to be accessible. The Minister mentioned that in terms of the South African Police Service, they

fulfil their oversight role, by monitoring, evaluating, and making recommendations to the South African Police Service with regard to National Police Deployment.

The Premier made it very clear that the Western Cape considers Community Safety and Policing Oversight as the key safety priority, and it is the Department's responsibility to ensure all other Departments work together in implementing the Western Cape Safety Plan.

Ald Wessels [Bergrivier Municipality] requested assistance from MEC Allen. He explained that additional funding that was received by his municipality to train Law Enforcement officers, but they experience implementation challenges of the Safety Plans because of a delay in the training of Law Enforcement Officers. The Minister responded that they are currently busy with technical engagements regarding the adjustment of the budget and motivating to Provincial Treasury on the way forward.

Further challenge raised was that the Disaster Management Plan and Law Enforcement Plans are in place, but when they have their Joint Operations Committee [JOC] Meetings it is very difficult to get the Department of Social Development to attend these meetings. The Minister indicated that he would engage the Department of Social Development so that they can attend the JOCs at municipal level.

Councillor Frederik Badenhorst [Stellenbosch Municipality] raised a concern regarding the Law Enforcement Advancement Plan [LEAP] that is only rolled out in the Metro. It was emphasized that the success of the Leap Offices programme in the City of Cape Town is displacing crime to the neighbouring Municipal areas. The question was raised if there is a plan to assist B-Municipalities with LEAP Offices or will there be cross-border assistance to other B-Municipalities. The Minister indicated that the Department were very deliberate in where they deployed the LEAP Offices and that has been based on data and evidence of the 16 hotspot areas and for now that is all in the City of Cape Town. The crime statistics of the last quarter confirmed that crime is shifting and that is a big motivation to make sure that they look at the adjustment budget.

Councillor Frederik Badenhorst requested some assistance with Law Enforcement on the establishment of K-9 Units within B-Municipalities. Minister said they are looking into the matter.

Councillor Stoffel Botes [Prince Albert Municipality] questioned the Safety Plan Funding to Prince Albert Municipality. As far as Councillor Botes knows Prince Albert Municipality was the only Municipality that spend their money received from the District Municipality. Unfortunately, no funding was received for the current financial year, which is a challenge. The Minister indicated that it won't be easy to motivate for additional funding, but safety is a priority and is one of the aspects that will be considered.

Councillor Stoffel Botes wanted to know if the Minister is still busy with the Youth Ambassador Programme. The Minister indicated that he was part of the Standing Committee when an extension was advocated to the Youth Safety Ambassadors and the feedback received was that the funding that was allocated from National Treasury was only until the end of March 2022. Part of Ministerial engagements would be looking at a way to get additional capacity or get additional funding.

Councillor Anthony Moses [Deputy Chairperson: PEC] mentioned that we sometimes look at crime from an enforcement space. Councillor Moses requested of the Minister to highlight crime prevention strategies, where you make use of community members. Cllr Moses further wanted to know how to assist Neighbourhood Watches at grassroot level in knowing what the crime prevention strategies are when dealing with issues within the community. The Minister indicated that all Departments have a role to play, coupled with stakeholders in safety like Neighbourhood Watches and Community Safety Plans of Municipalities.

Councillor Lindile Ntsabo [Overstrand Municipality] mentioned that the Department always work with the District Municipality on the Rural Safety matters, but it is felt that the B-Municipalities must be more involved [engagement and prioritising]. The Minister agreed that B-Municipalities should be part of the engagements.

Mr Phillip Humphreys [Swartland Municipality] indicated that with the assistance of the City of Cape Town the Reaction Unit Training was completed on 20 July 2022. To date Swartland Municipality is still struggling to get their Peace Officer status from SAPS as it is only the Provincial Commissioner's Office that can sign off on the peace officer status in the Western Cape. The Minister indicated that the issue was raised with the HOD but that he will follow up again and give feedback.

Councillor Lindile Ntsabo [Overstrand Municipality] mentioned that in terms of line functioning, the Districts do not have the line functioning of traffic and law enforcement, only disaster. The Department now works through the District. He suggested that the Department work with the B-municipalities in terms of business plan. The Minister indicated that he made notes, and it makes practical sense, but will have to confirm on the rules and regulations.

The Minister indicated that he would give feedback after the budget adjustment process has been completed.

#### NOTED and RECOMMENDED

1. That the Minister of Community Safety and Police Oversight be a standing item on the Community Development and Security Working Group.

#### 3.2 WESTERN CAPE CHILDREN'S COMMISSIONER [STANDING ITEM]

Commissioner Christina Nomdo indicated that she will speak to the issues that have been raised in the previous meeting. Mr Cameron Cyster, Deputy Director: Investigations and Advice in the Office of the Western Cape Commissioner for Children in the previous meeting shared that Community Child Rights Workshop will be conducted and they are currently in the reporting writing phase and those reports will go directly to the Heads of Department. The feedback received will then be taken back to the areas for feedback.

It was confirmed that the hostels in Matzikama are closed over weekends, although the Department of Educations indicated that it is open. A follow up will be done with the Head of Department to ensure that hostels stay open over weekends.

The concern about how the Commission connects with vulnerable children was noted. It was mentioned that there are special outreach programmes to organisations that deal with vulnerable children.

It was mentioned that in terms of corporal punishment in childhood we must begin to draw the links between our own behaviours and the character of childhood and the violence in our society. Then we can take personal responsibility for a rights sculpture which is just treating everybody with respect, no matter what age and not matter what their status is in society.

Commissioner Christina Nomdo concluded by saying that she is the bridge/platform with the Departments, she emphasized that she is not the voice of the children, they have their own voice. She is the platform for those voices to be heard by the higher Departments including the Working Group Members – the key decision makers with the hope to build these bridges with.

NOTED

## MINUTES

Community Development and Security Working Group:  
10 October 2022

## 4. SALGA ON-LINE EVALUATION FORM

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form shared in the chat room prior to leaving the meeting.

<https://forms.office.com/r/RBargzYurm>

NOTED

## 5. DATE OF THE NEXT MEETING

The next Provincial Working Group Meetings will take place in February 2023, the exact date and details will be communicated.

## 6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 11:38.

The Minutes of the Community Development and Security Working Group held on 10 October 2022 were adopted on \_\_\_\_\_ 2022.

**ALDERMAN RHANDALL SWARTS**  
**CHAIRPERSON: COMMUNITY DEVELOPMENT AND SAFETY WORKING GROUP**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste  
Afdeling : Menslike Nedersettings

02 November 2022

15/2/21

### ITEM 7.2 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING WAT GEHOU SAL WORD OP 09 NOVEMBER 2022

<b>SUBJECT : SALGA : HUMAN SETTLEMENT &amp; URBAN AGENDA ( HSUA) PROVINCIAL WORKING GROUP 17 OCTOBER 2022</b>
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#### 1. SECTION A : PROCEDURAL MATTERS

This section deals with procedural matters and the agenda of the Human Settlement & Urban Agenda Provincial Working Group.

Attached hereto please find a copy of the Human Settlement & Urban Agenda Provincial Working Group agenda marked "A".

#### 2. SECTION B : PRESENTATIONS

##### **Agenda point 2.1: Unlawful Entry on Premises Bill**

Ms Neo Molefe [SALGA National] introduced the Unlawful Entry on Premises Bill, 2022. The main purpose is to repeal and replace the Trespass Act [Act 6 of 1959] and to prohibit unlawful entry on premises. The Bill aims to prohibit unlawful entry on premises, and to provide for matters connected therewith. It provides for offences of unlawful entry and the penalties to be imposed if a person is found guilty of the offence; the duty to inform an intruder of unlawful entry; the powers of the South African Police Services [SAPS] and defences to the offence of unlawful entry. The Bill raises important concerns that impacts on municipalities, particularly issues relating to trespassing, unlawful land occupation and evictions.

It is very important that the Bill consider the implications of the Preventions of Illegal Evictions Act. The current lack of this consideration might create considerable challenges in bylaw enforcements and the management of evictions. The Bill further does not outline the roles and responsibilities of local government. The Bill should also provide clear guidance on how unlawful entry to premises should be dealt with.

To date SALGA consulted municipalities through a circular and webinar requesting comments. A submission was made to the Department of Justice and raised concerns on the very tight timeframes for comments. SALGA advocated that the Bill not be deemed a Section 75 Bill but go through the NCOP to provide further input and comments. Further extensive engagements with the Department are ongoing to ensure that the Bill goes through the NCOP.

##### **Agenda point 2.2: Study on Informal Settlements and Municipal Case Studies**

Mr David Alli and Mr John Edwards [Department of Human Settlements] provided an overview of the Informal Settlements in the Western Cape, its context, the daily reality and challenges it faces and the living conditions. The Department offers support to municipalities by following the Constitutional Imperatives which states –  
"Housing

26. 1) *Everyone has the right to have **access to adequate housing**.*

2) ...

3) ***No one may be evicted from their home, or have their home demolished, without an order of court made after considering all the relevant circumstances...***

Access to services is not negotiable as it is for dignity. Services include community-based planning, tenure planning, basic services options, community facilities, and housing consolidation / shelter. There are over 1 200 informal settlements in the Western Cape, and with a current annual R500 000 million it could take up to 50 years to meet the current backlog. Community based planning is critical as rapid urbanisation is happening, and we need to change the implementation programme.

The following three questions were put to the meeting and members were requested to send their replies to SALGA or the officials from the Department of Human Settlements –

1. Councillors, what are your key concerns or challenges?
2. Officials, what support do you require from Councillors?
3. How can the Western Cape Government and the Department of Human Settlement support your Municipality further?

Inputs and questions from the members were on support for reblocking in Bitou Municipality. Assistance with enumeration in Swartland and Saldanha Bay Municipalities needed guidance on guidelines for emergency structures, more communication with communities and support to that process. No NGO appointments have been done. A question from Witzenberg Municipality was raised on how to access the funding mentioned [R500 million for the year for informal settlement upgrading].

In response, the Department indicated they are available to support Bitou Municipality and will engage with them. Municipalities do not need to do enumeration for their applications but can have arial photographs and an estimated count of the area. The department can assist municipalities with drone footage where needed.

On the issue of communication and the NGO support, it was recommended that the municipalities add on this to their applications, where there is 3% allowed for social facilitation. The Department also committed to engage on the Guidelines for Emergency Housing.

Mr Alli explained, that there is an annual allocation from the Division of Revenue Act [DORA] of about R500 million, which municipalities need to apply for the funding, as per the process explained and that the Department will be available to guide municipalities to package the applications.

### **3. SECTION C: ITEMS FOR DISCUSSION AND NOTING**

See minutes marked "B".

### **4. CLOSURE**

The next Human Settlements and Urban Agenda Provincial Working Group will be a physical meeting later in 2022 and members will be informed accordingly.

### **5. RECOMMENDATION**

- Cognizance be taken of the information shared at the Human Settlements & Urban Agenda Provincial Working Group held on 17 October 2022.

(get) J S Krieger

**MUNISIPALE BESTUURDER**

SCA



"A"

Enq : Shantal Harigobin  
Ref : 2/11/2/4/1 x 2/11/2/5/1  
Tel : 021-446-9800  
E-mail : [sharigobin@salga.org.za](mailto:sharigobin@salga.org.za)  
Date : 04 October 2022



**ADDRESS**  
16<sup>th</sup> Floor, 2 Heerengracht Street  
Cnr Hertzog Boulevard  
The Towers, Foreshore  
CAPE TOWN 8000  
**POSTAL**  
PO Box 185  
CAPE TOWN  
8001

## **AGENDA**

### **Human Settlements and Urban Agenda Provincial Working Group Meeting**

**TO** HSUA CHAIRPERSON  
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS  
MEMBERS  
MUNICIPAL OFFICIALS  
INVITED GUESTS and  
STAKEHOLDERS

**AGENDA: HUMAN SETTLEMENTS AND URBAN AGENDA PROVINCIAL WORKING GROUP  
MONDAY, 17 OCTOBER 2022: MS TEAMS**

**ENCLOSED** please find the Agenda of the Human Settlements and Urban Agenda Provincial Working Group Meeting scheduled for **09:00 on Monday, 17 October 2022 to be held on the MS Teams Virtual Platform.**

**Mr KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL

ITEM	ITEM DESCRIPTION	PAGE
<b>SECTION A</b> <b>PROCEDURAL MATTERS</b> Chairperson: Ald Mrs Georlene Wolmarans		
1.1	Opening and Welcome	
1.2	Evacuation Procedure	<b>House Rules</b>
1.3	SALGA On-line Evaluation Form	
1.4	Attendance and Apologies	
1.5	Declaration of Interests	
1.6	Adoption of the Agenda	
1.7	Minutes of the Joint Human Settlements Urban Agenda and Environmental Management Climate Resilience Working Group Meetings held 18 August 2022	Page 1 – 14
1.8	Matters arising 1. That SALGA support municipalities with information on the process towards accreditation for housing. HSUA-EMCR Resolution: 18.08.2022 : 01 2. That SALGA request municipalities to indicate interest for capacity building on accreditation and to share the feedback with the Department of Human Settlements to provide the training. HSUA-EMCR Resolution: 18.08.2022 : 02 3. That the impact of the Court Rulings on the unlawful land occupation for municipalities be discussed for recommendation at the PEC. HSUA-EMCR Resolution: 18.08.2022 : 03	<b>SALGA</b> Ms Shantal Harigobin
<b>SECTION B</b> <b>MATTERS FOR CONSIDERATION</b> <b>PORTFOLIO PRESENTATIONS AND REPORTS</b>		
2.1	Unlawful Entry on Premises Bill	<b>SALGA</b> Neo Molefe
2.2	Study on Informal Settlements and Municipal Case Studies	<b>Department of Human Settlements</b> Mr David Ali
<b>SECTION C</b> <b>ITEMS FOR DISCUSSION AND NOTING</b>		
3.1	Quarter 2 Report: 2022/2023 Financial Year	Report to follow
3.2	Request for Future Items	



**AGENDA: HUMAN SETTLEMENTS AND URBAN AGENDA PROVINCIAL WORKING GROUP**  
**MONDAY, 17 OCTOBER 2022: MS TEAMS**

ITEM	ITEM DESCRIPTION	PAGE
<b>CLOSURE</b>		
4.	Reminder: SALGA On-line Evaluation Form	
5.	Next Meeting: Date to be confirmed	
6.	Closure and Acknowledgements	

Enq : Shantal Harigobin  
Ref : 2/11/2/4/1 x 2/11/2/5/1  
Tel : 021-446-9800  
E-mail : [sharigobin@salga.org.za](mailto:sharigobin@salga.org.za)



**ADDRESS**  
SALGA House, 7<sup>th</sup> Floor  
44<sup>th</sup> Strand Street, CAPE TOWN, 8000

**POSTAL**  
PO Box 185  
CAPE TOWN  
8001

Date : 01 November 2022

## Minutes

# Human Settlements Urban Agenda Provincial Working Group

**TO : THE CHAIRPERSON**  
PEC Chairperson and Deputy Chairpersons  
Members of the Provincial Working Group  
Municipal Officials  
Invited Guests and Stakeholders

**MINUTES**  
**HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP**  
**MONDAY, 17 OCTOBER 2022 – MS TEAMS VIRTUAL PLATFORM**

**ENCLOSED** please find the Minutes of the SALGA Human Settlements Urban Agenda [HSUA] Provincial Working Group meeting held on Monday, 17 October 2022 at 09:00 on the MS Teams virtual platform.

**Mr KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL



# Minutes

## Human Settlements Urban Agenda [HSUA] Provincial Working Groups

– Reference : Ms Shantal Harigobin/mm – 2/11/2/4/1 x 2/11/2/5/1

### SECTION A

#### PROCEDURAL MATTERS

##### 1.1 OPENING AND WELCOME

Ald Mrs Georlene Wolmarans [Chairperson] welcomed all present with a special word of welcome to the PEC Deputy Chairperson, Cllr Anthony Moses.

**NOTED**

##### 1.2 HOUSE RULES

The meeting noted the house rules explained by the Chairperson.

**NOTED**

##### 1.3 SALGA ON-LINE EVALUATION FORM

The meeting was informed that the SALGA Administration will share an on-line evaluation form in the ChatBox with all members of the working group during the meeting. Members were requested to take the opportunity to complete the form as feedback would be appreciated.

**NOTED**

##### 1.4 ATTENDANCE AND APOLOGIES

###### PRESENT: ALDERMEN / COUNCILLORS

Cllr Mr Dirk Swart	: Cape Winelands District Municipality
Cllr Ms Palesa Ramokhabi	: Breede Valley Municipality
Cllr Ms Rita Andreas	: Drakenstein Municipality
Cllr Mr Charles Henn	: Langeberg Municipality
Ald Mr Karriem Adams	: Witzenberg Municipality
Cllr Mr Roland Brinkhuys	: Overberg District Municipality
Cllr Mr Raymond Ross	: Cape Agulhas Municipality
Cllr Mr Ronald Nutt	: Overstrand Municipality
Cllr Ms Elna Lamprecht	: Swellendam Municipality
Cllr Mr Mike Gouws	: Laingsburg Municipality
Cllr Mr Stoffel Botes	: Prince Albert Municipality
Ald Mrs Georlene Wolmarans	: Garden Route District Municipality

*Chairpersons: HSUA*

Cllr	Mr	Jerome Lambaatjeen	:	Garden Route District Municipality
Cllr	Ms	Mavis Busakwe	:	Bitou Municipality
Cllr	Mr	Henry Hill	:	George Municipality
Cllr	Mr	Bazil Petrus	:	George Municipality
Cllr	Mr	Gerald Boezak	:	Hessequa Municipality
Cllr	Mr	Orzymondius Stemele	:	West Coast District Municipality
Cllr	Mrs	Amelia Job	:	Matzikama Municipality
Cllr	Mr	Leonard Mitchell	:	Saldanha Bay Municipality
Cllr	Ms	Charmaine Laubscher	:	Saldanha Bay Municipality
Cllr	Ms	Bernadette Clarke	:	City of Cape Town
Cllr	Mr	Anthony Moses	:	PEC Deputy Chairperson

**PRESENT: MUNICIPAL OFFICIALS**

Off	Mr	Michael Dennis	:	Cape Agulhas Municipality
Off	Mr	Aron Gcotyelwa	:	Overstrand Municipality
Off	Mrs	Anneleen Vorster	:	Swellendam Municipality
Off	Mr/s	Fezile Maki	:	Bitou Municipality
Off	Ms	Sylvia Tyatya	:	Oudtshoorn Municipality
Off	Ms	Angila Joubert	:	Bergervier Municipality
Off	Mr	Ryan Groenewald	:	Saldanha Bay Municipality
Off	Mr	Sylvester Arendse	:	Swartland Municipality
Off	Mr	Alwyn Zaayman	:	Swartland Municipality
Off	Mrs	Jo-Ann Krieger	:	Swartland Municipality
Off	Ms	Siphokazi September	:	City of Cape Town

**APOLOGIES: ALD / CLLRS / MUNICIPAL OFFICIALS STAKEHOLDERS / GUESTS etc**

Off	Ms	Melony Paulse	:	Knysna Municipality
Off	Mr	Dean Josephus	:	Bergervier Municipality

**IN ATTENDANCE**

SH	Ms	Francini van Staden	:	Department Environmental Affairs Development Planning
SH	Mr	André Oosthuizen	:	Department Environmental Affairs Development Planning
SH	Ms	Tania de Waal	:	Department Environmental Affairs Development Planning
SH	Mr/s	leptieshaam Bekko	:	Department Environmental Affairs Development Planning
SH	Mr	John Edwards	:	Department Human Settlements
SH	Mr	David Alli	:	Department Human Settlements
GUEST	Ms	Michele Goodman	:	University of the Western Cape
Ms		Shantal Harigobin	:	SALGA Western Cape
Mr		Monwabisi Fani	:	SALGA Western Cape

Ms	Neo Molefe	:	SALGA National
Mr	Sidwell Blows	:	SALGA Western Cape
Mrs	Magda Marais	:	SALGA Western Cape

**NOTED**

**1.5 DECLARATION OF INTEREST**

No interests were declared.

**NOTED**

**1.6 ADOPTION OF THE AGENDA**

The Agenda was moved for adoption by Cllr Mrs Bernadette Clarke [City of Cape Town] and seconded by Cllr Raymond Ross [Cape Agulhas Municipality]. No changes were made to the Agenda.

**NOTED and ADOPTED**

**1.7 ADOPTION OF THE MINUTES OF THE JOINT HSUA AND EMCR PROVINCIAL WORKING GROUPS HELD ON 18 AUGUST 2022**

The Minutes of the Joint HSUA and EMCR Provincial Working Group Meetings in held on 18 August 2022 were attached for adoption.

Ald Karriem Adams [Witzenberg Municipality] moved and Cllr Leonard Mitchell [Saldanha Bay Municipality] seconded the correctness of the Minutes for adoption.

**NOTED**

**1.8 MATTERS ARISING**

Ms Shantal Harigobin [SALGA Western Cape] shared feedback on the resolutions taken during the 18 August 2022 Working Group meeting and updated the members.

1. That SALGA support municipalities with information on the process towards accreditation for housing.

*HSUA-EMCR Resolution: 18.08.2022: 01*

- Information was shared in the form of the Presentation and documentation.

2. That SALGA request municipalities to indicate interest for capacity building on accreditation and to share the feedback with the Department of Human Settlements to provide the training.

*HSUA-EMCR Resolution: 18.08.2022: 02*

- An email was sent to the Provincial Department of Human Settlements [DHS] on 6 October 2022 to get an update on their Provincial support for municipalities and feedback from the

**MINUTES****HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP  
17 OCTOBER 2022: MS TEAM VIRTUAL PLATFORM**

meeting with the DHS and the MEC. To date there is no reply and follow up was done on 16 October 2022.

- No municipalities have expressed further interest in writing. Once we receive the feedback from the Provincial Department of Human Settlements, this will be shared with municipalities with the support that is available.
3. That the impact of the Court Rulings on the unlawful land occupation for municipalities be discussed for recommendation at the PEC.

HSUA-EMCR Resolution: 18.08.2022: 03

- SALGA has appointed the law firm, Lawton's Africa in October 2022, to provide the following deliverables –
  - a. A Legal Opinion on the key court rulings and future court cases impacting Local Government related to Unlawful Land Occupation. The opinion must also highlight the legal and financial implications for municipalities and provide key recommendations.
  - b. Consult and Workshop the Legal Opinion and the Implications of the Court rulings for municipalities.
  - c. Participation in 10 municipal engagements [Nationally] to Provide Advisory Support related to Unlawful Land Occupation.
  - d. Provide a Legal Opinion about reversing unauthorized occupations that happened primarily during the COVID-19 lockdown period.

The work will be conducted over a four to six month period, ending March 2023. It is planned to workshop municipalities on the legal opinions once finalised.

**NOTED****SECTION B****PRESENTATIONS****2.1 UNLAWFUL ENTRY ON PREMISES BILL**

Ms Neo Molefe [SALGA National] introduced the Unlawful Entry on Premises Bill, 2022. The main purpose is to repeal and replace the Trespass Act [Act 6 of 1959] and to prohibit unlawful entry on premises. The Bill aims to prohibit unlawful entry on premises, and to provide for matters connected therewith. It provides for offences of unlawful entry and the penalties to be imposed if a person is found guilty of the offence; the duty to inform an intruder of unlawful entry; the powers of the South African Police Services [SAPS] and defences to the offence of unlawful entry. The Bill raises important concerns that impacts on municipalities, particularly issues relating to trespassing, unlawful land occupation and evictions.

It is very important that the Bill consider the implications of the Preventions of Illegal Evictions Act. The current lack of this consideration might create considerable challenges in bylaw enforcements and the management of evictions. The Bill further does not outline the roles and responsibilities of local government. The Bill should also provide clear guidance on how unlawful entry to premises should be dealt with.

To date SALGA consulted municipalities through a circular and webinar requesting comments. A submission was made to the Department of Justice and raised concerns on the very tight



timeframes for comments. SALGA advocated that the Bill not be deemed a Section 75 Bill but go through the NCOP to provide further input and comments. Further extensive engagements with the Department are ongoing to ensure that the Bill goes through the NCOP.

Ms Neo Molefe may be contacted at [nmolefe@salga.org.za](mailto:nmolefe@salga.org.za) should members need any guidance or assistance in this regard. After discussion, the presentation was –

## **NOTED**

### **2.2 STUDY ON INFORMAL SETTLEMENTS AND MUNICIPAL CASE STUDIES**

Mr David Alli and Mr John Edwards [Department of Human Settlements] provided an overview of the Informal Settlements in the Western Cape, its context, the daily reality and challenges it faces and the living conditions.

The Department offers support to municipalities by following the Constitutional Imperatives which states –

*“Housing*

26. 1) *Everyone has the right to have **access to adequate housing.***
- 2) *...*
- 3) ***No one may be evicted from their home, or have their home demolished, without an order of court made after considering all the relevant circumstances...***

Access to services is not negotiable as it is for dignity. Services include community-based planning, tenure planning, basic services options, community facilities, and housing consolidation / shelter. There are over 1 200 informal settlements in the Western Cape, and with a current annual R500 000 million it could take up to 50 years to meet the current backlog. Community based planning is critical as rapid urbanisation is happening, and we need to change the implementation programme.

The following three questions were put to the meeting and members were requested to send their replies to SALGA or the officials from the Department of Human Settlements –

1. Councillors, what are your key concerns or challenges?
2. Officials, what support do you require from Councillors?
3. How can the Western Cape Government and the Department of Human Settlement support your Municipality further?

Inputs and questions from the members were on support for reblocking in Bitou Municipality. Assistance with enumeration in Swartland and Saldanha Bay Municipalities needed guidance on guidelines for emergency structures, more communication with communities and support to that process. No NGO appointments have been done. A question from Witzenberg Municipality was raised on how to access the funding mentioned [R500 million for the year for informal settlement upgrading].

In response, the Department indicated they are available to support Bitou Municipality and will engage with them. Municipalities do not need to do enumeration for their applications but can have arial photographs and an estimated count of the area. The department can assist municipalities with drone footage where needed.

On the issue of communication and the NGO support, it was recommended that the municipalities add on this to their applications, where there is 3% allowed for social facilitation. The Department also committed to engage on the Guidelines for Emergency Housing.

Mr Alli explained, that there is an annual allocation from the Division of Revenue Act [DORA] of about R500 million, which municipalities need to apply for the funding, as per the process explained and that the Department will be available to guide municipalities to package the applications.

Mr Alli and Mr Edwards may be contacted at [david.alli@westerncape.gov.za](mailto:david.alli@westerncape.gov.za) and [john.edwards@westerncape.gov.za](mailto:john.edwards@westerncape.gov.za) respectively should members need any guidance or assistance in this regard. After discussion, the presentation was –

#### **NOTED**

### **SECTION C**

#### **ITEMS FOR DISCUSSION AND NOTED**

##### **3.1 BUILT ENVIRONMENT AND PLANNING QUARTER 2 REPORT: 2022/2023 FINANCIAL YEAR**

The Built Environment and Planning Quarter 2 report for the 2022/2023 financial year was shared with members of the Working Group.

#### **NOTED**

##### **3.2 REQUEST FOR FUTURE ITEMS**

To allow all Councillors and officials to be as interactive as possible, the Chairperson requested that members submit any items or topics they wish to be discussed at the next meeting, to be emailed to the Secretariat to be incorporated in the Agenda.

#### **NOTED**

### **CLOSURE**

#### **4. REMINDER: SALGA ON-LINE EVALUATION FORM**

Members were reminded to complete the on-line evaluation form, shared during the meeting in the ChatBox.

#### **NOTED**

#### **5. DATE FOR THE NEXT HSUA MEETINGS**

Members were informed that the next round of Provincial Working Group meetings will be physical meetings. Members will be informed of the dates for such meetings in due course.

#### **NOTED**

#### **6. CLOSURE AND ACKNOWLEDGEMENTS**

The Chairperson thanked the members for attending.

**MINUTES**

**HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP**  
**17 OCTOBER 2022: MS TEAM VIRTUAL PLATFORM**

The meeting was adjourned at 11:16.

The Minutes of the Human Settlements Urban Agenda Provincial Working Group  
held on 17 October 2022 were adopted on \_\_\_\_\_ **2023.**

**ALD Mrs GEORLENE WOLMARANS**  
**CHAIRPERSON**  
**HUMAN SETTLEMENTS URBAN AGENDA**





**NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN  
DIE SWARTLAND MUNISIPALE RAAD GEHOU OP DINSDAG, 11 OKTOBER 2022 OM 11:30**

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**TEENWOORDIG:**

**RAADSLEDE:**

Voorsitter, rdd M van Zyl

Ondervoorsitter, rdl A K Warnick

Bess, D G

De Beer, J M

Fortuin, C

Jooste, R J

Le Minnie, I S

Papier, J R

Pieters, C

Stanley, B J (rdh)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

**BEAMPTES:**

Waarnemende Munisipale Bestuurder, mnr P A C Humphreys

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Direkteur: Elektriese Ingenieursdienste, mnr T Möller

Bestuurder: Begrotingskantoor, me H Papier

Komiteebeampte, me S Willemse

**1. OPENING/VERLOF TOT AFWESIGHEID**

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl C Daniels die Munisipale Bestuurder, mnr J J Scholtz en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

**2. NOTULE**

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-  
DIENSTE) GEHOU OP 14 SEPTEMBER 2022**

**BESLUIT**

(voorgestel deur rdl J M de Beer, gesekondeer deur rdl I S le Minnie)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 14 September 2022 goedgekeur word.

**3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS**

Geen

**4. SAKE VOORTSPRUITEND UIT NOTULES**

Geen

**5. GEDELEGEERDE SAKE**

**5.1. MAANDVERSLAG: AUGUSTUS 2022**

**5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE**



## **MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON TUESDAY, 11 OCTOBER 2022 AT 11:30**

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### **PRESENT:**

#### **COUNCILLORS:**

Chairperson, ald M van Zyl  
Deputy chairperson, cllr A K Warnick

Bess, D G	Le Minnie, I S
De Beer, J M	Papier, J R
Fortuin, C	Pieters, C
Jooste, R J	Stanley, B J (ald)

The Executive Mayor, ald J H Cleophas (ex-officio)

#### **OFFICIALS:**

Acting Municipal Manager, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, ms J S Krieger  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Electrical Engineering Services, mr T Möller  
Manager: Budget Office, ms H Papier  
Committee Officer, ms S Willemse

### **1. OPENING/APOLOGIES**

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllr C Daniels, the Municipal Manager, mr J J Scholtz and the Director: Financial Services, mr M A C Bolton.

### **2. MINUTES**

#### **2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 14 SEPTEMBER 2022**

##### **BESLUIT**

(proposed by cllr J M de Beer, seconded by cllr I S le Minnie)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 14 September 2022 are approved.

### **3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

None

### **4. MATTERS ARISING FROM THE MINUTES**

None

### **5. DELEGATED MATTERS**

#### **5.1. MONTHLY REPORT AUGUST 2022**

### **5.1.2 BRANDBESTRYDING**

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Rdl R J Jooste versoek dat die identiteit van die k9-eenheid beskerm word om sodoende hul veiligheid te kan verseker.

Rdh B J Stanley versoek dat die k9-eenheid na dorpe soos Chatsworth en Kalbaskraal moet patroleer, aangesien die misdaad toeneem in die kleiner dorpe.

Die Direkteur: Beskermingsdienste verduidelik dat die K9-eenheid kan slegs suksesvol funksioneer in samewerking met die SAPD. Daar is nie 'n goeie werksverhouding tussen die k9-eenheid en SAPD Malmesbury nie.

#### **BESLUIT**

(op voorstel van rdl A K Warnick, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Augustus 2022.

### **6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

Geen

**(GET) RDD M VAN ZYL**  
**VOORSITTER**

**5.1.1 TRAFFIC AND LAW ENFORCEMENT SERVICES**  
**5.1.2 FIRE FIGHTING**

The chairperson tabled the monthly report which was circulated with the agenda and requested the Director: Protection Services, mr P A C Humphreys, to highlight important aspects therein to councillors.

Cllr R J Jooste requested that the identity of the k9 unit be protected in order to ensure their safety.

Ald B J Stanley requested that the k9 unit should patrol to towns such as Chatsworth and Kalbaskraal, as the crime is increasing in the smaller towns.

The Director: Protection Services explained that the K9 unit can only function successfully in collaboration with the SAPS. There is not a good working relationship between the k9 unit and SAPS Malmesbury.

**RESOLUTION**

(proposed by cllr A K Warnick, seconded by cllr I S le Minnie)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for August 2022.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGD) ALD M VAN ZYL**  
**CHAIRPERSON**





## Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste  
Afdeling: Verkeer & Wetstoepassingsdiens

1 November 2022

7/1/2/2-3

ITEM VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT GEHOUSAL WORD OP 9 NOVEMBER 2022.

<b>ONDERWERP:</b>	<b>VERSLAG: VERKEER &amp; WETSTOEPASSINGSDIENS: SEPTEMBER 2022</b>
<b>SUBJECT:</b>	<b>REPORT: TRAFFIC &amp; LAW ENFORCEMENT SERVICES: SEPTEMBER 2022</b>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for September 2022.

2. **AANBEVELING**

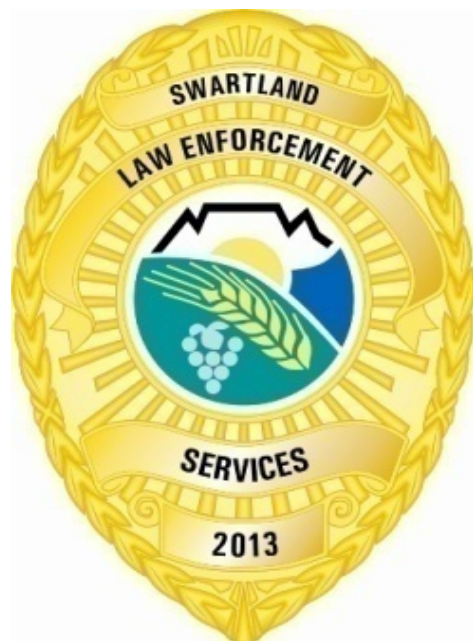
Vir bespreking deur die Raad.  
For discussion by Council.

(get) **MUNISIPALE BESTUURDER**  
(sgnd) **MUNICIPAL MANAGER**

# TRAFFIC AND LAW ENFORCEMENT

September 2022

Monthly report to  
Portfolio Committee



# EXECUTIVE SUMMARY

## 1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality executed their normal mandate and assisted SAPS to prevent and combatting crime during the month of **September 2022** to enhance service delivery and better the quality life of communities within the Swartland Municipal area.

## 2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

### 2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division is mandated through the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. The key performance indicator is to report on any developments thereof to the Portfolio committee. Monitoring of Silvertown informal settlement, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts were made to safeguard municipal land and to prevent land grabs in Darling. The Municipality is now in the process to apply to the High Court to obtain an interdict to prohibit land invasion in Darling on land that is earmarked for GAP-housing and the application will serve before the High Court on 17 October 2022.

### 2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- Total searches done (vehicles and houses) = **342**
- 14 x Crime Prevention operations
- 5 x assist at VCP point / K78 roadblock
- 0 x Cross Boundary operations
- 1 x Liquor Control Operation

**(24)** Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS executed for the month of **2022**. Details are available in the report.

**(0) Zero** cross boundary assistance to SAPS or municipalities within West Coast area for the **September month**.

The K9 unit had **24 arrests** for the month of **September 2022**.

## 3. REGISTRATION AND LICENSING

### 3.1. DRIVING AND LEARNERS LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

#### Malmesbury:

Driving licence Pass rate for the month = **53%**

Learners Licence Pass rate for the month = **62%**

Applicants absent for the month = **59** (Driving licenses = **38**, Learners = **21**)

#### Moorreesburg:

Driving licence Pass rate for the month = **43%**

Learners Licence Pass rate for the month = **70 %**

Applicants absent = **23** (Driving licenses = **19**, Learners = **4**)

### Darling

Learners Licence Pass rate for the month = **46%**

Applicants absent = **1**

### **3.2 VEHICLE TESTING STATIONS (VTS)**

Malmesbury VTS had a total of **172** roadworthy tests and Moorreesburg VTS done **32** roadworthy tests for the month of **September 2022**.

### **3.3 INCREASE IN TRANSACTION FEES (FOR INFORMATION) RECEIVED FROM PROV. DEPT TRANSPORT AND PUBLIC WORKS.**

The following transaction fees increased effectively from 1 September 2022:

- Application for temporal permits
- Application special permits
- Light motor vehicle roadworthy applications
- Heavy motor vehicle roadworthy applications
- Motor cycle roadworthy applications
- Issuing of roadworthy certificates
- Registration of motor vehicles
- Application for motor trade numbers

## **4. TRAFFIC DIVISION**

The traffic operational division can report the following for the month of **September 2022**.

- Road blocks (K78) = **1**
- Vehicle Check Points (VCP's) = **37**
- Foot Patrols = **25**

**1103** Offences were recorded (This includes the cases recorded by Law Enforcement and Traffic).

### **4.1 WARRANT SECTION**

The warrant and speed section execute warrants on a daily basis. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. One hundred & twelve (**112**) warrants were finalized to the value of **R127 450.00**

### **4.2. SPEEDING ENFORCEMENT**

The **four** mobile cameras recorded **2317** cases and the fixed sites recorded **720** speeding cases. **1623** cases were recorded by the ASOD on the R27 (West Coast Road).

The total **speeding offences** for the month of **September 2022** were **4660**. We enhanced our speeding enforcement efforts to reduce accidents.

### **4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)**

**Five (5)** ANPR operations were executed for the month of September **2022** and **R 132 100.00** of outstanding traffic fines collected via this effort.

### **4.4 SAFETY AWARENESS**

**Three (3)** Educational programmes executed for the month of **September 2022**.

## **5. HIGHLIGHTS**

- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives.
- The visit of Premier Alan Winde and MEC Regan Allen to Swartland Municipality to the K9 and Reaction unit's contribution to safety.

- Successful meeting with residents regarding concerns of safety on the Driehoek road.
- Successful ABT workshop with the Department of Health.
- Our K9 unit through hard work find successes in various operations and the confiscation of drugs and illegal alcohol is ongoing. Removing these drugs from our streets and communities are paramount.
- Engagement with all role players and stakeholders. The Swartland Community Safety forum (CSF) held a successful quarterly meeting on 22 September 2022.
- Monitoring council's land at De Hoop, Illinge Lethu and Darling for possible invasion.
- Successful operations with K9 and the Rural Flying Squad.
- Successful operations with SAPS and the Western Cape Liquor Authority (WCLA) over the Swartland Municipal Area is ongoing.
- Our efforts with revenue collection of traffic fines and warrants are successful.

## **6. CHALLENGES**

- Speeding and dicing of motor vehicles on the Swartland roads.
- The establishment of the K9 and Reaction unit is causing that office space is becoming a challenge. We busy investigating for possible new office space.
- The Reaction Unit have no vehicles. Discussions took place with DOCS to find solutions.
- The roaming of ostriches within the residential area of Yzerfontein.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals.
- Illegal dumping in all areas of the Swartland Municipal area.
- Possible land invasion/grabs.
- Lack of visibility of Provincial traffic on the N7 and other roads around Swartland.

## **7. CONCLUSION**

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

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**MANAGER: TRAFFIC & LAW ENFORCEMENT SERVICES**

# LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Kasteel	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	0	3
Permanent Officers	0	0	2	0	0	5	3	0	0	1	11
Reservists	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	3	0	0	7	4	0	0	1	15

## LAW ENFORCEMENT STATISTICS – SEPTEMBER 2022

Complaints received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	7
	Illegal Dumping	3
	Bylaw relating to land use	2
Chatsworth/ Riverlands	Cows/Horses/ Dogs on public road- Keeping dogs	2
	Nuisance-Swearing, Drinking & Urinating in public	1
	Illegal Dumping	2
Darling / Yzerfontein	Illegal Structures	2
	Cows/Chicken/Goats on public road-Keeping Dogs	8
	Nuisance-Swearing, Drinking & Urinating in public	4
Darling / Yzerfontein	Illegal Trading	1
	Bylaw relating to roads & streets/ council property	3
	Illegal Dumping	3
Kalbaskraal	Illegal Structures	1
	Occupational Health & Safety	3
	Nuisance-Swearing, Drinking & Urinating in public	2
Kalbaskraal	Cows/Horses/ Dogs on public road- Keeping dogs	2
	Bylaw relating to roads & streets	1

	Illegal Dumping	2
<b>Malmesbury</b>	Cows/Horses/ Dogs on public road- Keeping dogs	12
	Illegal Dumping	8
	Vagrants - Been a nuisance	8
	Nuisance- Noise/ Swearing, Drinking & Urinating	17
	Illegal Structures	7
	Public Amenities	3
	Illegal Trading	2
	Bylaw relating to electricity	4
	Building Regulations	4
	Bylaw relating to council property/ land use	5
<b>Moorreesburg/Koringberg</b>	Dogs on public road/ place-Keeping Dogs/Cattle	3
	Building Regulations	2
	Illegal Structures	2
	Nuisance- Noise/ Swearing, Drinking & Urinating	3
	Illegal Dumping	3
<b>Riebeek Kasteel</b>	Pigs / dogs on public road/place- Keeping Dogs	1
	Illegal Dumping & Littering	3
<b>Riebeek West</b>	Bylaw relating to council property	2
	Illegal Structures	1
	Illegal Dumping	1
	Building Regulations	1
	<b>Total complaints attended</b>	<b>141</b>



Law Enforcement : Foot patrols			
Date	Area	Description	Successes
02 September 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	3x Drinking in public place/ street
02 September 2022	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
08 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	2x Unlicensed Motor Vehicles 1x Parking Offence
09 September 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Drinking in public place/ street 1x Urinate in public place/ street
09 September 2022	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
10 September 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	No Successes
11 September 2022	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
12 September 2022	Koringberg CBD	Foot patrols targeting all by-laws and parking offences	No Successes
13 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Parking Offence
13 September 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	No Successes
14 September 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	No Successes
14 September 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	2x Drink in public place/ street
16 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	6x Unlicensed Motor Vehicles
16 September 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	3x Drink in public place/ street 1x Parking Offence
17 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	3x Unlicensed Motor Vehicles
20 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle
21 September 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	3x Unlicensed Motor Vehicles
22 September 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle
22 September 2022	Riebeek Kasteel CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle

23 September 2022	Yzerfontein Main Beach	Foot patrols targeting all by-laws and parking offences	No Successes
24 September 2022	Riebeek West CBD	Foot patrols targeting all by-laws and parking offences	1x Drink in public place/ street
25 September 2022	Yzerfontein Fish market	Foot patrols targeting all by-laws	No Successes
26 September 2022	Darling Evita Bezuidenhout Blvd	Foot patrols targeting all by-laws and parking offences	1x Drink in public place/ street 1x Urinate in public place/ street
27 September 2022	Yzerfontein Harbour	Foot patrols targeting all by-laws and parking offences	26x Unlicensed Motor Vehicles 1x No Operators Card
27 September 2022	Yzerfontein Outer Road	Foot patrols targeting all by-laws and parking offences	2x Illegal Trading
28 September 2022	Riebeek Kasteel Esterhof	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Illegal Dumping
29 September 2022	Malmesbury CBD	Foot patrols targeting all by-laws and parking offences	2x Parking Offences
30 September 2022	Riebeek West Hopland	Foot patrols targeting all by-laws and parking offences	1x Illegal Dumping
30 September 2022	Riebeek Kasteel CBD	Foot patrols targeting all by-laws and parking offences	3x Unlicensed Motor Vehicles 2x Parking Offences

Impounding of animals		
Type of animal	Area Impounded	Total
Dogs	Malmesbury	3x (Stray)
Dogs	Malmesbury	1x (Surrendered)
Goats	Abbotsdale	1x (Stray)
Sheep	Abbotsdale	1x (Stray)
<b>TOTAL</b>		<b>6</b>

Educational programs /Projects			
Date	Area	Description	Detail of educational program
15 September 2022  09:00 – 11:00	Jakaranda Street  Malmesbury	<b>Awareness Campaign-</b> Illegal Dumping	Illegal Dumping Awareness was done in Jakaranda Street, Wesbank and Malmesbury. This to make residents aware of illegal dumping and whom they can contact if they notice illegal dumping activities.  2 Fines issued for illegal dumping  R/Insp. C. Lakey
23 September 2022  11:00-12:00	Darling East	<b>Awareness Campaign-</b> Illegal Dumping	31 Illegal Dumping Awareness pamphlets were distributed in Darling East making residents aware of illegal dumping and whom they can contact if they notice illegal dumping activities.  R/Insp. M. Humphreys
27 September 2022  11:00-16:00	Yzerfontein Fish Market	<b>Awareness Campaign-</b> Illegal Dumping/ Occupational Health & Safety	Swartland Law Enforcement Services educated fisherman not to dump fish intestines on council property or open spaces but rather use the bins provided. A total of 85 Boats went out on the sea catching snoek.  R/Insp. M. Humphreys

Operations			
Date	Area	Operation detail	Successes
02 September 2022  10:00 – 11:00	Moorreesburg Sibanye Square	<b>Operation-</b> By law enforcement  <b>Enforcing-</b> Bylaws  <b>Members-</b> 4x STLE	8x Warning Notices issued for illegal structures  All structures relocated successfully  <b>8x Warning Notices</b>
03 September 2022  16:00 – 20:00	Darling Evita Bezuidenhout Blvd	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4	10x Drinking in public place/ street 1x Urinate in public place/ street  <b>11x Cases</b>
03 September 2022  23:00 – 00:00	Darling East	<b>Operation-</b> Crime Prevention  <b>Enforcing-</b> Crime  <b>Members-</b> STLES- 4 Darling Saps- x5	<b><u>Arrest</u></b> 1x Arrest- Darling SAPS Cas- 15/09/2022 Attempted Murder <b><u>Confiscated</u></b> – 1x Taurus 9mm Firearm – 1x Magazine- 14 Live Rounds of ammunition <b><u>Comments-</u></b> x1 Adult male- was shot in the upper body (shoulder) and transported by ambulance to Swartland Hospital after the victim and his friend (unknown) chased an adult male with pangas into his property. An altercation between parties occurred and the adult male was shot.  Swartland Traffic & Law Enforcement assisted Darling SAPS and arrested the accused.
04 September 2022  09:00 – 10:00	Malmesbury CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4 R/Unit- 7	5x Drinking in public place/ street 3x Urinate in public place/ street  <b>8x Cases</b>

04 September 2022  11:30 – 12:150	Darling CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 5	2x Drinking in public place/ street 1x Urinate in public place/ street 2x Unlicensed Motor Vehicle 1x Parking Offence  <b>6x Cases</b>
04 September 2022  12:00 – 14:00	Malmesbury CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4 R/Unit- 7	5x Drinking in public place/ street 3x Urinate in public place/ street  <b>8x Cases</b>
05 September 2022  10:00 – 11:00	Moorreesburg Trimpark	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	2x Illegal Structures were removed
06 September 2022  07:30 – 14:00	Darling North/ East	<b>Operation-</b> Crime Prevention  <b>Enforcing-</b> Crime  <b>Members-</b> STLES- 4 Darling SAPS- x5	<b><u>Arrest</u></b> 3x Arrests Darling SAPS Cas- 26/09/2022 Attempted Murder Darling SAPS Cas- 30/09/2022 Possession of Illegal Firearm <b><u>Confiscated</u></b> – 1x 7.65mm Firearm – 1x Magazine- 6 Live Rounds of ammunition <b><u>Comments-</u></b> x3 Adult male persons were apprehended in Darling East. Swartland Traffic & Law Enforcement assisted Darling SAPS and arrested the accused.
06 September 2022  14:00 – 15:30	Malmesbury Driehoek Road Piketberg Road	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4	3x Illegal Structures were removed

07 September 2022  14:00 – 15:00	Moorreesburg Trimpark	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 7	1x Illegal Structure removed.
07 September 2022  12:15 – 12:40	Moorreesburg Rosenhof	<b>Operation-</b> Building Regulations <b>Enforcing-</b> All Bylaws  <b>Members-</b> 2x STLE	2x Warning Notices issued for illegal structures.  <b>2x Warning Notices</b>
07 September 2022  14:15 – 14:30	Moorreesburg CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	2x Illegal Tradings  <b>2x Cases</b>
08 September 2022  12:00 – 12:30	Moorreesburg CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	1x Warning Notice- Stray Animal  <b>1x Warning Notice</b>
09 September 2022  12:45 – 13:15	Moorreesburg CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2 R/Unit- 3	2x Illegal parking attendants 1x Drinking in public place/ street  <b>3x Cases</b>
10 September 2022  13:30 – 14:30	Yzerfontein area	<b>Operation-</b> By law enforcement  <b>Enforcing-</b> Building regulations  <b>Members-</b> 1 x STLE	By – Law enforcement was done regarding Building regulations.

13 September 2022  07:00 – 11:00	Malmesbury CBD	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 5 Social Development- 1	20 Vagrants were recorded.
15 September 2022  09:00 – 11:00	Malmesbury CBD	<b>Operation-</b> Illegal Dumping  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 5	2x Illegal Dumping  <b>2x Cases</b>
15 September 2022  07:00 – 09:00	Darling R27 West Coast, Rondeberg Farm	<b>Operation-</b> Crime Prevention  <b>Enforcing-</b> Crime  <b>Members-</b> STLES- 2 Darling SAPS- x3 Rural Protection- x10	<b><u>Arrest</u></b> 3x Arrests Malicious Damage to property Darling SAPS Cas- 79/09/2022 <b><u>Confiscated</u></b> House breaking implements <b><u>Comments-</u></b> 3 Males were arrested for malicious damage to property. Darling Rural Response members responded to an alarm that was activated at the solar panels on the farm. The suspects fled into the bushes when members arrived at the location. The suspects were arrested and detained at Darling SAPS. The house breaking equipment was booked in as evidence per SAP13.
17 September 2022  12:45 – 13:30	Riebeeck West CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 2	3x Drinking in public place/ street 1x Unlicensed Motor Vehicle  <b>4x Cases</b>
17 September 2022  10:00 – 13:00	Darling CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	6x Drinking in public place/ street 1x Urinate in public place/ street  <b>7x Cases</b>

18 September 2022  09:10 – 09:30	Darling North	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	1x illegal Dumping   <b>1x Case</b>
19 September 2022  11:00 – 12:00	Darling CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	2x Drinking in public place/ street   <b>2x Cases</b>
19 September 2022  12:30 – 17:30	Yzerfontein Fish market	<b>Operation-</b> By law enforcement  <b>Enforcing-</b> Municipal by-laws  <b>Members-</b> 1 x STLE	By – Law enforcement was done regarding Municipal by-laws.
20 September 2022  12:45 – 13:30	Moorreesburg CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 3\	3x Illegal Trading   <b>3x Cases</b>
20 September 2022  09:45 – 10:30	Riebeek Kasteel Esterhof	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 3	3x Illegal Dumping 1x Unlicensed Motor Vehicle   <b>4x Cases</b>
22 September 2022  15:00 – 16:00	Darling North	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 3	1x Illegal Dumping   <b>1x Case</b>



23 September 2022  11:00 – 12:00	Darling CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 3	4x Drinking in public place/ street 1x Illegal Dumping 1x Unlicensed Driver 1x Illegal structure- Warning  <b>7x Cases</b>
23 September 2022  13:00 – 15:00	Darling North/ East	<b>Operation-</b> Crime Prevention  <b>Enforcing-</b> Crime  <b>Members-</b> STLES- 2 R/Unit- 3 Darling SAPS- x5 SAPS FCS- x1	<u><b>Arrests</b></u> 5x Arrests  1.Rape <b>Darling SAPS Cas-</b> 104/09/2022  2.Assault- AGBH warrant of arrest- 85/22 <b>Darling SAPS Cas-</b> 100/04/2022  3.Trespassing- Warrant of arrest- 88/22 <b>Darling SAPS Cas-</b> 122/04/2022  4. Malicious Damage to property- <b>Darling SAPS Cas-</b> 39/09/2022  5.Malicious Damage to property- <b>Darling SAPS Cas-</b> 39/09/2022  <u><b>Comments-</b></u> 7 Premises were searched. No drugs, firearms and ammunition were found.
24 September 2022 10:30 – 16:00	Yzerfontein area	<b>Operation-</b> By law enforcement  <b>Enforcing-</b> SANS 10400 – F:2010 F6 (2a(i)- (iii) <b>Members-</b> 1 x STLE	By – Law enforcement was done regarding Building regulations. We inspected 7 building sites for working on a public holiday and operations were stopped.
25 September 2022 10:30 – 17:30	Yzerfontein Fish market	<b>Operation-</b> By law enforcement  <b>Enforcing-</b> Municipal by-laws  <b>Members-</b> 1 x STLE	By – Law enforcement was done regarding Municipal by-laws.

28 September 2022  10:00 – 11:00	Darling CBD	<b>Operation-</b> By laws & Parking Offences  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 R/Unit- 2	5x Drinking public place/ street          <b>5x Cases</b>
28 September 2022  14:00 – 16:00	Moorreesburg Smith Street Piketberg Road	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 3	3x Illegal Structures were removed

Offence description	Cases	Warnings	Total	Comments
Advertisement signs	0	0	0	
Building regulations	0	11	11	
By-laws relating to council property	0	1	1	
By-law relating to fire brigade	0	0	0	
By-laws relating to libraries	0	0	0	
By-laws relating to streets	4	1	5	
By-laws relating to the supply of electricity	0	0	0	
Camping sites	0	0	0	
Control over boundary walls and fences	0	0	0	
Control over Yzerfontein harbor	0	0	0	
Damage to road surface	0	0	0	
Distribution of flyers	0	0	0	
Drinking in public	24	0	24	
Drunk in public - Arrests	0	0	0	
Dumping sites	1	1	2	
Fireworks	0	0	0	
Graveyards	0	0	0	
Illegal Dumping	6	0	6	
Keeping of animals (goats; cows, donkeys, horses, etc.)	1	0	1	
Keeping of bees	0	0	0	
Keeping of dogs	0	0	0	
Keeping of poultry	0	0	0	
Littering	0	0	0	
Nuisance	0	0	0	
Occupational health and safety	0	0	0	
Other by-laws not mentioned elsewhere	0	0	0	
Prevention of fires	0	1	1	
Public Amenities	0	0	0	
Repair/maintenance of vehicles on public/public place	0	0	0	
Sanitation	0	0	0	
Street and door to door collections	0	0	0	
Street vendors and hawkers	11	0	11	
Swimming pool by-laws	0	0	0	
Taxi by-laws	0	0	0	
Traffic by-laws	0	0	0	
Unused vehicles, boats and machines	1	0	1	
Urine in public	15	0	15	
Washing of vehicles on public road/public place	0	0	0	
Water by-law	6	0	6	
<b>TOTAL</b>	<b>69</b>	<b>15</b>	<b>84</b>	



# **K9 Unit Monthly Report**

## September 2022

Staff	Malmesbury	Moorreesburg	Darling	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	2	6
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>9</b>

Activities in Areas		
Area	Type of activity	Total
<b>Abbotsdale</b>	Houses searched	7
	Vehicles searched	13
	Open area searched	0
<b>Chatsworth/ Riverlands</b>	Houses searched	4
	Vehicles searched	16
	Open area searched	0
<b>Darling / Yzerfontein</b>	Houses searched	13
	Vehicles searched	29
	Open area searched	0
<b>Kalbaskraal</b>	Houses searched	3
	Vehicles searched	8
	Open area searched	0
<b>Malmesbury</b>	Houses searched	17
	Vehicles searched	33
	Open area searched	0
<b>Moorreesburg/Koringberg</b>	Houses searched	24
	Vehicles searched	11
	Open area searched	0
<b>Riebeek Kasteel</b>	Houses searched	9
	Vehicles searched	14
	Open area searched	0

<b>Riebeeck West</b>	Houses searched	7
	Vehicles searched	23
	Open area searched	0
<b>West Coast Road (R27)</b>	Vehicles searched	48
<b>N7 Road</b>	Vehicles searched	63
	<b>Total Searches</b>	<b>342</b>

<b>Operations Conducted</b>			
<b>Date</b>	<b>Area</b>	<b>Operation detail</b>	<b>Successes</b>
<b>01 September</b>	<b>Moorreesburg</b>	Rural Safety – District Operation  Crime Prevention  K78 Roadblock & VCP's	Two (2) Arrests were made:  One (1) Adult Male arrested for possession of Khat "Mira"  One (1) Adult Male arrested for Dealing in Dagga.  Two (2) bundles of Khat and 4kg Dagga confiscated during the arrest.
<b>06 September</b>	<b>Darling</b>	Crime Prevention  Search Warrants	Three (3) adult males arrested for attempted murder and possession of unlicensed firearm.  One (1) 7.65 calibre handgun and six (6) live rounds were seized during the exercise.
<b>10 September</b>	<b>Riebeeck Kasteel</b>	Crime Prevention 252A Operation	No Successes No Arrests
<b>16 September</b>	<b>Moorreesburg</b>	Crime Prevention	Sec. 252A Operation Conducted – No success
<b>16 September</b>	<b>Darling</b>	Crime Prevention	One hundred forty-nine (149) Full mandrax tablets, Twenty-four (24) Half mandrax tablets, Ten (10) Quarter mandrax tablets, one (1) bankie containing Methamphetamine (tik-tik), twenty-seven (27) straws containing Methamphetamine (Tik-Tik) and three hundred seventy-two (372) stoppe dagga were seized. Estimated street value is R15 000.
<b>16 September</b>	<b>Riebeeck Valley</b>	Crime Prevention	Two (2) Search warrants executed
<b>17 September</b>	<b>Moorreesburg</b>	Crime Prevention	Seven (7) search warrants executed. Four (4) suspects arrested.

			<p>One hundred and six (106) 750ml Black Label Beer, twenty-one (21) 660ml Redds Dry Ciders and Six (6) 750ml Castle Lager Beer confiscated with an estimated street value of R 3 300.</p> <p>Two (2) medium sized plastic zipper transparent bags containing Methamphetamine (Tik-Tik) with a total weight of 11.78 gram and Five (5) small plastic zipper transparent bags containing Methamphetamine (Tik-Tik) were seized with an estimated street value of R1300.</p>
<b>19 September</b>	<b>Malmesbury</b>	Crime Prevention – VCP	No Arrest No Success
<b>19 September</b>	<b>Malmesbury</b>	Crime Prevention – Stop and Search	<p>Three (3) Arrests for possession of Drugs</p> <p>Exhibits: 2 x Full Mandrax Tablets 1 x Half Mandrax Tablet 6 x Straws containing Methamphetamine (Tik-Tik) 1 x Bankie containing Methamphetamine (Tik-Tik)</p>
<b>20 September</b>	<b>Malmesbury</b>	Crime Prevention – K78 Roadblock	<p>Roadblock visited by Western Cape Premier, Mr. A Winde and MEC R Allen</p> <p>No Arrest No Success</p>
<b>22 September</b>	<b>Riebeeck West</b>	Crime Prevention Search Warrants	<p>Five (5) Authorised Search Warrants executed. One (1) Arrest Made</p> <p>Exhibits: Nine (9) small plastic zipper transparent bags containing Methamphetamine (Tik-Tik) and Ten (10) Half Mandrax Tablets.</p>
<b>23 September</b>	<b>Moorreesburg</b>	Crime Prevention – Search Warrants	<p>Four (4) Authorised Search Warrants executed. No Arrest No Success</p>
<b>24 September</b>	<b>Moorreesburg</b>	Crime Prevention – Search Warrants	<p>Five (5) Authorised Search Warrants executed. Five (5) Arrests Made</p> <p><b>Exhibits:</b> One (1) Arrest – Dealing in Liquor 216 x 750ml Black Label Beer 54 x 660ml Redds Ciders 36 x 660 ml Castle Lite Beer</p> <p><b>Exhibits:</b> Three (3) Possession of Drugs 1 x Bankie containing Mehtamphetamine (Tik-Tik) 1 x Full Mandrax Tablet 1 x Half Mandrax Tablet</p>

			One (1) Arrest – Possession of Dangerous Weapon
29 September	Malmesbury	Crime Prevention K78 Roadblock	Swartland K9 Unit assisted STLE and SAPS with K78 Roadblock.

## OPERATIONAL IMAGES









# **Law Enforcement Reaction Unit Monthly Report September 2022**

## September 2022

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
Reaction Unit Officers	9	9	18
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>20</b>

The Unit works on a 8 hour shift system (Shift A and Shift B) with 10 Officers per shift.

### ROLL OUT SCHEDULE FOR LAW ENFORCEMENT REACTION UNIT.

<b>FEBRUARY-APRIL 2022</b>	<ul style="list-style-type: none"> <li>Advertising of Law Enforcement Reaction Unit posts.</li> <li>Recruitment process---physical assessment, medical assessment, interviews and appointment.</li> <li>Procure training service provider</li> </ul>
<b>MAY- JULY 2022</b>	<ul style="list-style-type: none"> <li>Recruitment process---physical assessment, medical assessment, interviews and appointment.</li> <li>Appointment of officers from 1 May 2022.</li> <li>Procurement of uniform and equipment.</li> <li>Reaction Unit training started at Chrysalis Academy on 20 June until 29 July 2022.</li> </ul>
<b>AUGUST- SEPTEMBER 2022</b>	<ul style="list-style-type: none"> <li>Appointed and trained Law Enforcement Reaction Unit – operational.</li> <li>Await peace officer certificates from SAPS</li> </ul>
<p><b><u>OTHER INFORMATION:</u></b></p> <ul style="list-style-type: none"> <li>The reference checks, fingerprints and drug testing of shortlisted applicants are of paramount importance and has been finalized.</li> <li>Applicants to undergo training at an external service provider. (Law enforcement and Peace officer training) 10 modules.</li> <li>Procure the necessary equipment.</li> <li>Uniform procured and disseminated.</li> <li>Quarterly report to DOCS.</li> <li>Shifts to be approved.</li> </ul> <p><b><u>OUTSTANDING:</u></b></p> <ul style="list-style-type: none"> <li>Fire arm unit standards outstanding (await ammunition procurement form COCT training college)</li> <li>Appointment and registration of Officers as Peace Officers awaiting on Provincial Commissioners (SAPS) signature.</li> </ul>	

Operations Conducted by Reaction Unit			
Date	Area	Operation detail	Successes
3 September 2022	Malmesbury	Compliance Inspections	Assisted SAPS and WCLA with compliance inspections at liquor outlets/premises
3 September 2022	Malmesbury	VCP	Conducted a multi-disciplinary VCP with SAPS and WCLA.
3 September 2022	Malmesbury	Foot Patrol	1 x Unlicensed Driver  1 x Discontinue Notice Issued  10 x Drinking in public  6 x Urinate in public  Fines issued = R 3 400
10 September 2022	Moorreesburg	VCP	Assisted at the Moorreesburg Agriculture festival.  1 x No stopping red line  1 x Unlicensed driver  Fines issued = R 1 500
9 September 2022	Malmesbury	By-Law Operation	7 Notices Issued  4 x Illegal Gambling  2 x Drinking in Public  1 x Urinate in Public  Fines issued = R1050
7 September 2022	Malmesbury	By-Law Operation	Two (2) Adult Males arrested for Illegal Harvesting of protected Flora in the Drie-Hoek Nature Conservancy.  Malmesbury SAPS CAS 68/09/2022

			<u><b>Exhibits:</b></u> Various species of plants
<b>8 September 2022</b>	<b>Riebeek West/ Riebeek Kasteel</b>	Crime Prevention	Assisted K9 Unit in crime prevention operation
<b>8 September 2022</b>	<b>Riebeek Kasteel</b>	VCP	2 x Notices issued for road traffic infringements 1 x Warning Notice Issued Fines = R 2 500.
<b>9 September</b>	<b>Malmesbury</b>	ANPR - Roadblock	Assisted STLE with ANPR Roadblock.
<b>15 September</b>	<b>Malmesbury</b>	ANPR - Roadblock	Assisted STLE with ANPR Roadblock
<b>16 September</b>	<b>Riebeeck West</b>	Public Transport Operation	3 x Notices issued for road traffic infringements. 1 x No PRDP 1 x Overload Minibus 1 x Contrary to permit 1 x Owner failing to Licence Bus (PRDP) 1 x Operating Licence Fines = R 9 900
<b>17 September</b>	<b>Darling</b>	Protection - Safety	Assisted at the PHELOPEPA Medical Train Launch & Opening. 1 x No Drivers licence 1 x Disobey railway stop sign Fines = R 2 500
<b>18 September</b>	<b>Darling</b>	Expo –Flower show	Assisted at the Darling Flower Show. 3x No Drivers licence 2 x Unlicensed vehicle 1 x Overload Fines = R 4 400.

<b>19 September</b>	<b>Malmesbury</b>	By-Law Operation	Displaced People – Illegal Structures.  One (1) structure demolished and material removed  1 x Expired Drivers licence  1x Unlicensed  1 x Urinate in Public  Fines = R 1 150
<b>20 September</b>	<b>Malmesbury</b>	K78 Roadblock	Roadblock conducted in Malmesbury – visited by Premier. A Winde and MEC R. Allen.
<b>22 September</b>	<b>Malmesbury</b>	ANPR - Roadblock	Assisted STLE with ANPR Roadblock  2 x No Drivers Licence  1 x Defective p/brake  1 x Overload  Fines issued = R 3 100
<b>23 September</b>	<b>Malmesbury</b>	Foot Patrols	Foot Patrol conducted in CBD area.
<b>25 September</b>	<b>Malmesbury</b>	ANPR – Roadblock	Assisted STLE with ANPR Roadblock  6 x No Drivers Licence  1x Smooth Tyre  2x Unlicensed m/v  1x Expired PRDP  1x No Operating Licence  Fines = R 12 800
<b>26 September</b>	<b>Malmesbury</b>	By-Law Operation	Monitor Illegal land grabbing.
<b>27 September</b>	<b>Malmesbury</b>	By-Law Operation	Monitor Illegal land grabbing.
<b>29 September</b>	<b>Malmesbury</b>	ANPR - Roadblock	Assisted STLE with ANPR Roadblock
<b>30 September</b>	<b>Malmesbury</b>	ANPR - Roadblock	Assisted STLE with ANPR Roadblock

<b>30 September</b>	<b>Malmesbury</b>	Foot Patrol	<p>Foot Patrol conducted in CBD area.</p> <p>Visited Drie-Hoek Nature Conservancy.</p>
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BY-LAW CASES : REACTION UNIT				
Offence description	Cases	Warnings	Total	Comments
Advertisement signs	0	0	0	
Building regulations	0	0	0	
By-laws relating to council property	0	0	0	
By-law relating to fire brigade	0	0	0	
By-laws relating to libraries	0	0	0	
By-laws relating to streets	0	0	0	
By-laws relating to the supply of electricity	0	0	0	
Camping sites	0	0	0	
Control over boundary walls and fences	0	0	0	
Control over Yzerfontein harbour	0	0	0	
Damage to road surface	0	0	0	
Distribution of flyers	0	0	0	
Drinking in public	15	0	15	Swartland Area
Drunk in public - Arrests	0	0	0	
Dumping sites	0	0	0	
Fireworks	0	0	0	
Graveyards	0	0	0	
Illegal Dumping	0	0	0	
Keeping of animals (goats; cows, donkeys, horses, etc.)	0	0	0	
Keeping of bees	0	0	0	
Keeping of dogs	0	0	0	
Keeping of poultry	0	0	0	
Littering	0	0	0	
Nuisance	1	1	2	1 x Music
Occupational health and safety	0	0	0	
Other by-laws not mentioned elsewhere	4	0	4	4 x Gambling
Prevention of fires	0	0	0	
Public Amenities	0	0	0	
Repair/maintenance of vehicles on public/public place	0	0	0	
Sanitation	0	0	0	
Street and door to door collections	0	0	0	
Street vendors and hawkers	0	0	0	
Swimming pool by-laws	0	0	0	
Taxi by-laws	0	0	0	
Traffic by-laws	0	0	0	
Unused vehicles, boats and machines	0	0		
Urinate in public	7	1	8	
Washing of vehicles on public road/public place	0	0	0	
Water by-law				
<b>TOTAL</b>	<b>27</b>	<b>2</b>	<b>29</b>	



## OPERATIONAL IMAGES







# **CCTV ROOM**

## **MONTHLY REPORT**

### **September 2022**

## SEPTEMBER 2022

### 1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	3	9
	4	4	4	12

### 2. Shifts

Shift Cycle 1						
<b>MON</b>	<b>TUES</b>	<b>WED</b>	<b>THURS</b>	<b>FRI</b>	<b>SAT</b>	<b>SUN</b>
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 – 15:00	07:00 15:00

### 3. Activities

Type of activity	AREA	Total
Complaints/Incidents		
• General	Swartland Area	2
• Accidents	Swartland Area	5
• Fire	Swartland Area	3
• Traffic	Swartland Area	31
• SAPS (Crime)	Swartland Area	9
• Law Enforcement	Swartland Area	22
CCTV (Incidents) By Law Cases	Swartland Area	10
<b>GRAND TOTAL</b>		<b>77</b>

#### **4. Challenges of CCTV –Unit**

- Shortage of one shift to deliver a 24 - hour service.
- The Wi-Fi connection of the CCTV- Room is not stable causing cameras to log out for long periods with no visuals.
- Pruning of trees which obscuring camera viewing.
- Cameras of Westbank sportsgrounds is currently not working due to stolen parts. IT was informed.
- Cameras loses connection to the server and cannot do any playbacks due to load shedding.
- More cameras to be installed at municipal buildings.
- Shifts to be adapted in order to be alerted for any incidents after hours.
- A camera to be installed in front of CCTV-Room for safety precautions.
- Garages at the Town Hall - camera currently not in working condition.

#### **5. OPERATORS**

- Operators = 6
- Screens = 6
- Each operator monitors 3 screens.

#### **6. CCTV – MONITORS**

- Cameras = 34 in total
- 12 new cameras were installed, monitoring the finance building (Old Nedbank) and councillors building (Old Standard bank).

# **REGISTRATION & LICENCING**



## **REPORT SEPTEMBER 2022**

## INCOME: REGISTRATION AND LICENCING SEPTEMBER 2022

		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
<b>Driving license applications</b>							
Motor cycles	@ R 135.00	8	R1,080.00				
Light motor vehicles	@ R 135.00	54	R7,290.00	21	R2,835.00		
Heavy motor vehicles	@ R 200.00	163	R32,600.00	105	R21,000.00		
<b>Total: Driving license applications</b>		<b>225</b>	<b>R40,970.00</b>	<b>126</b>	<b>R23,835.00</b>		
Temporary driving licence appl.	@ R 45.00	149	R6,705.00	42	R1,890.00	39	R1,755.00
<b>Driving licenses issued</b>							
Income to Municipality	@ R 61.00	433	R26,413.00	145	R8,845.00	81	R4,941.00
<b>Driving licenses issued</b>							
Amount due to Prodiba	@ R 79.00	433	R34,207.00	145	R11,455.00	81	R6,399.00
<b>Learners licenses:</b>							
Applications	@ R 68.00	286	R19,448.00	80	R5,440.00	56	R3,808.00
Issued	@ R 33.00	171	R5,643.00	46	R1,518.00	16	R528.00
Duplicate	@ R 33.00	6	R198.00	2	R66.00		
<b>Instructors certificates:</b>							
Applications	@ R 165.00	2	R330.00				
Issued	@ R 33.00						
<b>Motor vehicles:</b>							
Duplicate Registrations	@ R 165.00	55	R9,075.00				
Duplicate Traffic Register certificates	@ R 33.00	6	R198.00				
Temporal Permits	@ R 90.00	190	R17,100.00				
Special Permits	@ R 65.00	72	R4,680.00				
<b>Applications for roadworthy certificates</b>							
Light motor vehicles	@ R165.00	74	R12,210.00	15	R2,475.00		
Heavy motor vehicles	@ R 195.00	62	R12,090	13	R2,535.00		
Motor cycles	@ R70.00	5	R350.00				
<b>Total</b>		<b>141</b>		<b>28</b>	<b>R5,010.00</b>		
Roadworthy certificates	@ R 55.00	119	R6,545.00	20	R1,100.00		
Professional Driving permits	@ R 80.00	98	R7,840.00	35	R2,800.00	8	R640.00
Issue of information	@ R 22.00						
Registration of motor vehicles	@ R 270.00	805	R217,350.00				
Motor trade numbers	@ R 102.00	2	R204.00				
<b>Licence fees</b>			R5,828,411.20				
<b>Total</b>							<b>R5,828,411.20</b>
<b>Commission: Licence fees</b>			R699,409.35				
<b>Total</b>							<b>R699,409.35</b>

INCOME AS ON 07 OKTOBER 2022

## **DRIVING LICENSE & ROAD WORTHY SECTION: SEPTEMBER 2022**

### **WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS**

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	1.0	3.5	N/a	2.25
Waiting period: Driving Licenses Heavy motor vehicles	2.5	5.5	N/a	4.0
Waiting period: Learners Licenses	1.0	0.5	1.0	0.75

### **LEARNERS LICENSE STATISTICS**

#### **MALMESBURY**

CODES	01	02	03	TOTAL
Absent	2	1	18	21
Postponed	0	0	0	0
Passed	11	39	119	169
Failed	1	31	69	101
Oral Test	0	0	3	3
<b>TOTAL</b>	<b>14</b>	<b>71</b>	<b>209</b>	<b>294</b>
	<b>62 %</b>			

Codes:      01 – Motorcycle  
                  02 – Light motor vehicles  
                  03 – Heavy motor vehicles

#### **MOORREESBURG**

CODES	01	02	03	TOTAL
Absent	0	0	4	4
Postponed	0	0	0	0
Passed	2	9	36	47
Failed	1	3	13	17
Oral Test	0	1	2	3
<b>TOTAL</b>	<b>3</b>	<b>13</b>	<b>55</b>	<b>71</b>
	<b>70 %</b>			

Codes:      01 – Motorcycle  
                  02 – Light motor vehicles  
                  03 – Heavy motor vehicles



## LEARNERS LICENSE STATISTICS

### DARLING

<b>CODES</b>	<b>01</b>	<b>02</b>	<b>03</b>	<b>TOTAL</b>
<b>Absent</b>	0	1	0	<b>1</b>
<b>Postponed</b>	0	0	0	<b>0</b>
<b>Passed</b>	1	7	8	<b>16</b>
<b>Failed</b>	0	6	13	<b>19</b>
<b>Oral Test</b>	0	0	0	<b>0</b>
<b>TOTAL</b>	<b>1</b>	<b>14</b>	<b>21</b>	<b>36</b>
	<b>46 %</b>			

**Codes:**      **01 – Motorcycle**  
                 **02 – Light motor vehicles**  
                 **03 – Heavy motor vehicles**

## DRIVING LICENSE STATISTICS

### MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	4	0	5	0	0	22	0	7	38
Postponed	0	0	0	0	0	0	0	0	0
Passed	4	0	25	2	0	63	3	3	100
Failed	2	0	21	1	0	53	1	9	87
<b>TOTAL</b>	<b>10</b>	<b>0</b>	<b>51</b>	<b>3</b>	<b>0</b>	<b>138</b>	<b>4</b>	<b>19</b>	<b>225</b>
53 %									

### MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	0	0	3	0	0	11	0	5	19
Postponed	0	0	0	0	0	2	0	4	6
Passed	2	0	9	0	0	36	0	5	52
Failed	0	0	13	0	0	44	0	12	69
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>93</b>	<b>0</b>	<b>26</b>	<b>146</b>
43 %									

## ROADWORTHY STATISTICS

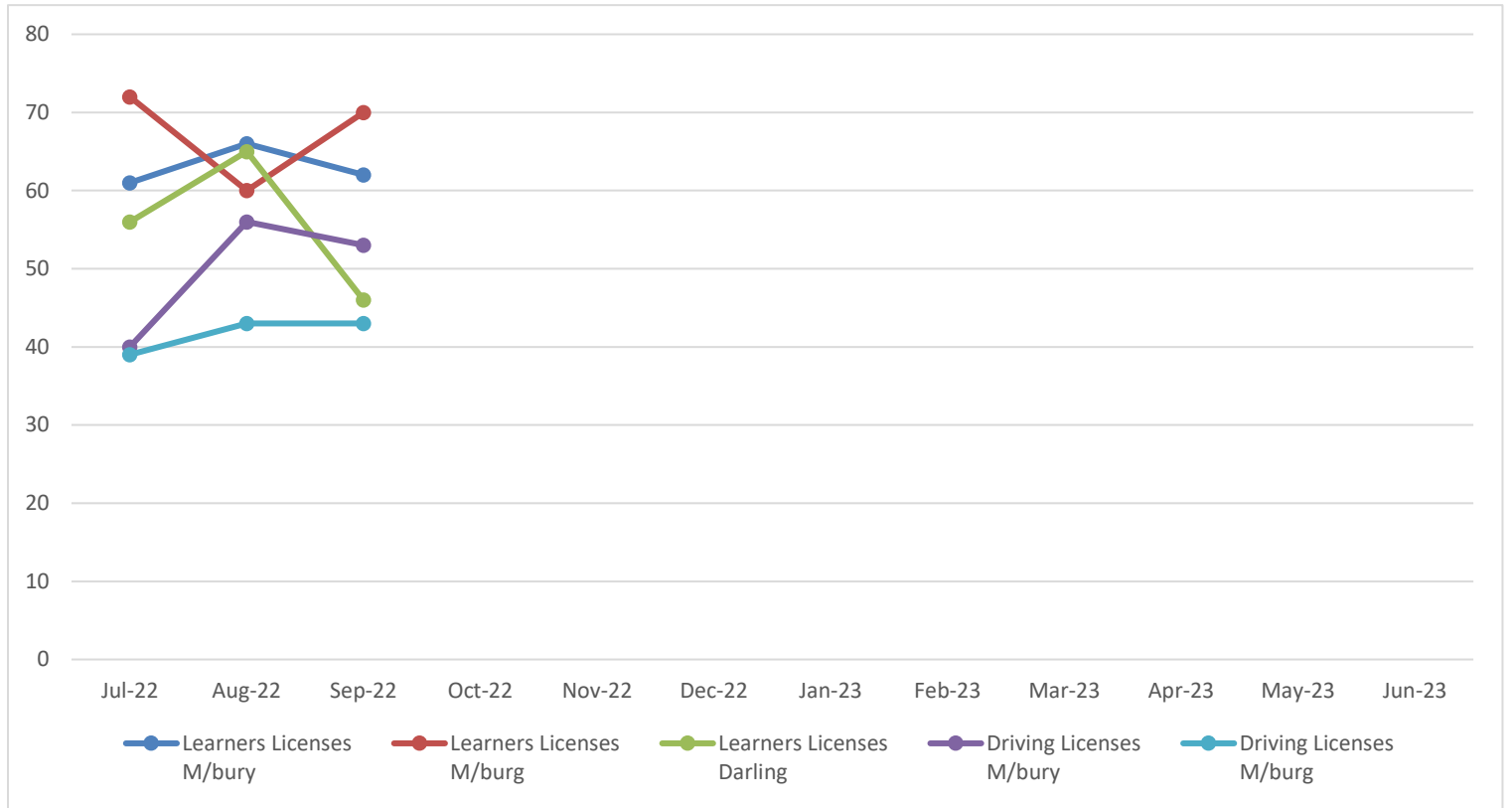
### MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	4	8	20	5	45	82
Failed	0	0	0	0	0	0
Retest	0	2	19	5	23	49
Retest: Passed	0	1	18	5	17	41
Failed	0	0	0	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>11</b>	<b>57</b>	<b>15</b>	<b>85</b>	<b>172</b>

### MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	0	2	2	1	9	14
Failed	0	0	0	0	0	0
Retest	0	0	2	3	6	11
Retest: Passed	0	0	2	2	3	7
Failed	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>18</b>	<b>32</b>

# PASS RATE SWARTLAND



# TRAFFIC OPERATIONS



## TRAFFIC STATISTICS – SEPTEMBER 2022

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	5 officers
Shift B	5 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
<b>TOTAL</b>	<b>20 Operational Officers</b>

DETAIL OF TRAFFIC CASES – SEPTEMBER 2022		
Offence description	Total	Comments
<b>Licensing of drivers</b>		
Unlicensed Driver	239	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	3	
Learner Driver offences	8	
Other offences regarding driving licenses	14	
Operator Offences	17	
PRDP Offences	15	
Roadworthy Certificate Offences	6	
Other Offences Regarding RTQS	3	
Discontinue Notice	15	
Unlicensed/Unregistered Motor Vehicles	310	
Failure to notify change	0	
Number Plate Offences	24	
Other offences regarding registration / licensing	1	
<b>Moving violations</b>		
Inconsiderate driving	0	

Traffic Signal Disobey	8	
Disobey Stop Sign	63	
Disobey No U-Turn	32	
Disobey No U-Hitch hiking	0	
Disobey Other Road Signs	31	
Offences Regarding The Duties of Drivers	0	
Seat Belt Or Crash Helmet	30	
Turning in the Face of Oncoming Traffic	10	
Turning Without Signalling	0	
Illegal Overtaking	2	
Changing Lanes	1	
Enter When Unsafe	0	
Cell Phone	7	
Excessive Noise by wilful act	0	
Other Offences Regarding Rules Of The Road	3	
Stopping and parking		
Stopping where Prohibited	6	
Stopping Causing Danger or Obstruction	7	
Parking Where Prohibited	75	
Loads and projections		
Overload - Goods	0	
Exceeding projection limits	0	
Insecure Load – Spillage	0	
Dangerous Goods	0	
Vehicle defects		
Defective Brakes	9	
Defective Steering	0	
Defective Tyres	9	
Defective Silencer	0	
Deposit Oil or Fuel	0	
Defective Lamps	19	Focus area especially during night times and winter.
Other Defects	7	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	8	
No operating license	14	
Operating contrary to operating license	10	
Speeding offences		
Refer camera feedback page.		
Sundry		
Caution Notice / Confiscation	1	
Arrests - Driving whilst under the influence	6	

Arrests – Reckless and Negligent driving	0	
Arrests - False or Forged documents	2	
Arrests – Other	2	
Arrests – Warrants	1	
Other offences not mentioned elsewhere	1	
<b>TOTAL</b>	<b>1019</b>	

<b>TRAFFIC FINES: PAID CASES –SEPTEMBER 2022</b>		
<b>Summonses, 341 Notices &amp; Speeding Offences</b>		
<b>Service Provider</b>	<b>Total cases paid</b>	<b>Monetary value of paid cases</b>
TMT	994	R 534 375.00

<b>Total Warrants Served</b>	<b>Total Warrants withdrawn by Court</b>	<b>Monetary value of paid Warrants</b>
	0	R 0
<b>Expired warrants for Sep' 22</b>		<b>Monetary value</b>
	401	R 590 450.00

<b>Warrants of arrests</b>														
	<b>Total warrants finalized (Paid; withdrawn; older than 2 years)</b>													
	<b>August 2021</b>	<b>September 2021</b>	<b>October 2021</b>	<b>November 2021</b>	<b>December 2021</b>	<b>January 2022</b>	<b>February 2022</b>	<b>March 2022</b>	<b>April 2022</b>	<b>May 2022</b>	<b>June 2022</b>	<b>July 2022</b>	<b>Aug 2022</b>	<b>Sept 2022</b>
<b>TMT</b>	45	71	107	117	59	83	62	130	89	129	205	206	437	112

## **MONTHLY CAMERA SUMMARY –SEPTEMBER 2022**

### **MOBILES**

1. 2117-	HOURS: 38	CASES LOGGED: 593
2. 2020-	HOURS: 110	CASES LOGGED: 593
3. 2018-	HOURS: 66	CASES LOGGED: 311
4. 2094-	HOURS: 70	CASES LOGGED: 820

**TOTAL CAPTURE : 2317**

**TOTAL HOURS : 284**

**TOTAL PAID TICKETS: 994**

**MONETARY VALUE : R 534 375.00**

### **FIXED SITE:**

1. **MB061-** VOORTREKKER RD : **6**
2. **MB075-** MOORREESBURG : **69**
3. **MB062-** RIEBEEK WEST : **645**

**TOTAL CAPTURED: 720**

### **AVERAGE SPEED OVER DISTANCE (ASOD'S)**

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	<b>508</b>
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	<b>504</b>
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	<b>307</b>
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	<b>304</b>
<b>TOTALS</b>			<b>1623</b>

**WARRANTS PAID = \* 112 (R127 450.00)**

**EXPIRED WARRANTS FOR SEPTEMBER = \* 401 (R590 450.00)**

**INFRINGEMENT AUDIT = \* 131**

- **367 ADMIN MARKS ALLOCATED FOR SEPTEMBER 2022**



## WEIGH BRIDGE

	<b>Nov 2021</b>	<b>Dec 2021</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>March 2022</b>	<b>April 2022</b>	<b>May 2022</b>	<b>June 2022</b>	<b>July 2022</b>	<b>Aug 2022</b>	<b>Sep 2022</b>
<b>Vehicles weighed</b>	3287	2712	3652	3623	3538	3634	3717	3896	4147	4682	4317
<b>Vehicles Overload/ Charged</b>	40	20	43	49	42	34	28	40	31	46	40
<b>Monetary Value</b>	R55 350	R36 500	R65950	R64100	R 69 040	R 40 865	R 37 900	R 46 600	R 45 650	R 63 250	R 69 050

VEHICLE CHECK POINTS (VCP's)				
Date	Area	Description	Vehicles Stopped/ Count	Traffic Cases issued
01 September 2022	Rivierstreet, Kalbaskraal	VCP	10	10 x Cases
01 September 2022	Groenrivier, Chatsworth	VCP	16	19 x Cases
01 September 2022	R315 Railway crossing, Malmesbury	Stop Sign Enforcement	7	8 x Cases
02 September 2022	R315 Yzerfontein	VCP	25	1 x Case
02 September 2022	Voortrekker Rd (Meresa), Malmesbury	VCP	33	9 x Cases
02 September 2022	Kloof Street, Riebeek Kasteel	VCP	48	10 x Cases
02 September 2022	Yzerfontein area	Stop street Enforcement	0	0 x cases
02 September 2022	R315 Yzerfontein	VCP	25	0 x Cases
03 September 2022	Darling way, Malmesbury	VCP	55	5 x Cases
03 September 2022	Main Road, Darling	VCP	23	6 x Cases
04 September 2022	Klein Dassenberg road, Kalbaskraal	VCP	32	11 x Cases
05 September 2022	R315 Railway crossing, Malmesbury	Stop Sign Enforcement	4	3 x Cases
05 September 2022	R315 Darling road @ 1 <sup>st</sup> Railway Stop Sign, Malmesbury	Stop Sign Enforcement	2	2 x Cases
06 September 2022	C/o Euvrard St & St.Thomas St, Malmesbury	Stop Sign Enforcement	3	3 x Cases
06 September 2022	C/o Darling Rd & Church St, Abbotsdale	Stop Sign Enforcement	12	15 x Cases
06 September 2022	Piet Retief St, Malmesbury	VCP	20	8 x Cases
07 September 2022	C/o Azalia St & Mimosa St, Malmesbury	Stop Sign Enforcement	7	7 x Cases
07 September 2022	Voortrekker Road (Spar), Malmesbury	VCP	1	1 x Case
08 September 2022	C/o Jan van Riebeek & Piet Retief street, Riebeek Kasteel	VCP	35	17 x Cases

08 September 2022	Old Kalbaskraal Road (Nitrophoska), Malmesbury	VCP	26	6 x Cases
08 September 2022	Yzerfontein area	Stop Sign Enforcement	0	0 x Cases
09 September 2022	Voortrekker Road (SPAR), Malmesbury	U-Turn Enforcement	7	7 x Cases
10 September 2022	Darling – Evita Bezuidenhout	VCP	25	2 x cases
10 September 2022	Main Road Darling	VCP	25	4 x Cases
10 September 2022	Darling area	Stop Sign Enforcement	1	1 x Case
11 September 2022	c/o R315 & R27	VCP	25	0 x Cases
11 September 2022	Yzerfontein area	Stop Sign Enforcement	0	0 x Case
12 September 2022	C/o Jacaranda & Denne Avenue, Malmesbury	Stop Sign Enforcement	3	5 x Cases
11 September 2022	Groenriver Farm, Chatsworth	VCP	36	10 x Cases
11 September 2022	R315 Yzerfontein	VCP	25	0 x Cases
12 September 2022	Voortrekker Road (SPAR), Enforcement	U-Turn Enforcement	2	2 x Cases
12 September 2022	Old Kalbaskraal Road (Nitrophoska), Malmesbury	VCP	34	6 x Cases
13 September 2022	Main Road, Moorreesburg	VCP	56	1 x Case
13 September 2022	C/o Leodolf St & Church St, Malmesbury	Stop Sign Enforcement	2	2 x Cases
13 September 2022	Groenrivier, Chatsworth	VCP	35	9 x Cases
14 September 2022	Voortrekker Road, Malmesbury	VCP	10	3 x Cases
14 September 2022	Schoonspruit Road (Bridge), Malmesbury	VCP	45	8 x Cases
14 September 2022	C/o St Thomas & dr. Euvrard St, Malmesbury	Stop Sign Enforcement	6	5 x Cases
14 September 2022	R302, Malmesbury	VCP	30	2 x Cases
15 September 2022	C/o Peter Cruythof & Van Riebeek	VCP	19	8 x Cases
16 September 2022	Schoonspruit Road, Malmesbury	Stop Sign Enforcement	4	7 x Cases

16 September 2022	Old Kalbaskraal Road (Kersfontein), Kalbaskraal	VCP	25	5 x Cases
16 September 2022	C/o Kotze & Samou Street	Stop Sign Enforcement	3	3 x Cases
17 September 2022	Main road between Cemetery St & Radnor St, Chatsworth	VCP	25	6 x Cases
19 September 2022	C/o Industrial & Nywerheids St, Malmesbury	Stop Sign Enforcement	5	7 x Cases
21 September 2022	R315 Railway crossing, Malmesbury	Stop Sign Enforcement	5	5 x Cases
21 September 2022	Voortrekker Road (SPAR), Malmesbury	U-Turn Enforcement	2	4 x Cases
22 September 2022	C/o Peter Cruythof & and Riebeek St, Riebeek Kasteel	VCP	37	7 x Cases
23 September 2022	Voortrekker Road (SPAR), Malmesbury	U-Turn Enforcement	3	5 x Cases
23 September 2022	Chatsworth-Riverlands road, Chatsworth	VCP	22	2 x Cases
23 September 2022	N7, Moorreesburg Weighbridge	VCP	14	2 x Cases
24 September 2022	C/o Peter Cruythof & Van Riebeek street, Riebeek Kasteel	VCP	27	3 x Cases
24 September 2022	Main Road, Moorreesburg	VCP	23	5 x Cases
25 September 2022	Groenriver, Chatsworth	VCP	41	9 x Cases
25 September 2022	Klein Dassenberg, Kalbaskraal	VCP	38	16 x Cases
26 September 2022	Klein Dassenberg, Kalbaskraal	VCP	25	11 x Cases
26 September 2022	Old Kalbaskraal, Abbotsdale	VCP	20	6 x Cases
27 September 2022	N7 on ramp, Malmesbury	VCP	16	4 x Cases
			<b>1105 vehicles</b>	<b>323 x Cases</b>

Foot Patrols			
Date	Area	Description	Successes
01 September 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	8 x Cases
02 September 2022	Malmesbury Lower-CBD	Check for all Traffic related offences and Bylaws	11 x Cases
02 September 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	3 x Case
03 September 2022	Darling CBD	Check for all Traffic related offences and Bylaws	4 x Cases
03 September 2022	CBD Malmesbury	Check for all Traffic related offences and Bylaws	8 x Cases
03 September 2022	Darling CBD	Check for all Traffic related offences and Bylaws	6 x Cases
03 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	12 x Cases
05 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	4 x Cases
08 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	2 x Cases
12 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	0 x Cases
13 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	1 x Case
13 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	5 x Cases
13 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	18 x Cases
14 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	9 x Cases
14 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	3 x Cases
14 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	7 x Cases
15 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	8 x Cases
16 September 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	6 x Cases
16 September 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	1 x Cases

Foot Patrols			
Date	Area	Description	Successes
19 September 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
22 September 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	18 x Cases
23 September 2022	CBD Malmesbury	Check for all Traffic related offences and Bylaws	10 x Cases
24 September 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
28 September 2022	CBD Darling	Check for all Traffic related offences and Bylaws	4 x Cases
30 September 2022	Malmesbury Lower-CBD	Check for all Traffic related offences and Bylaws	0 x Cases
			<b>152 x Cases</b>

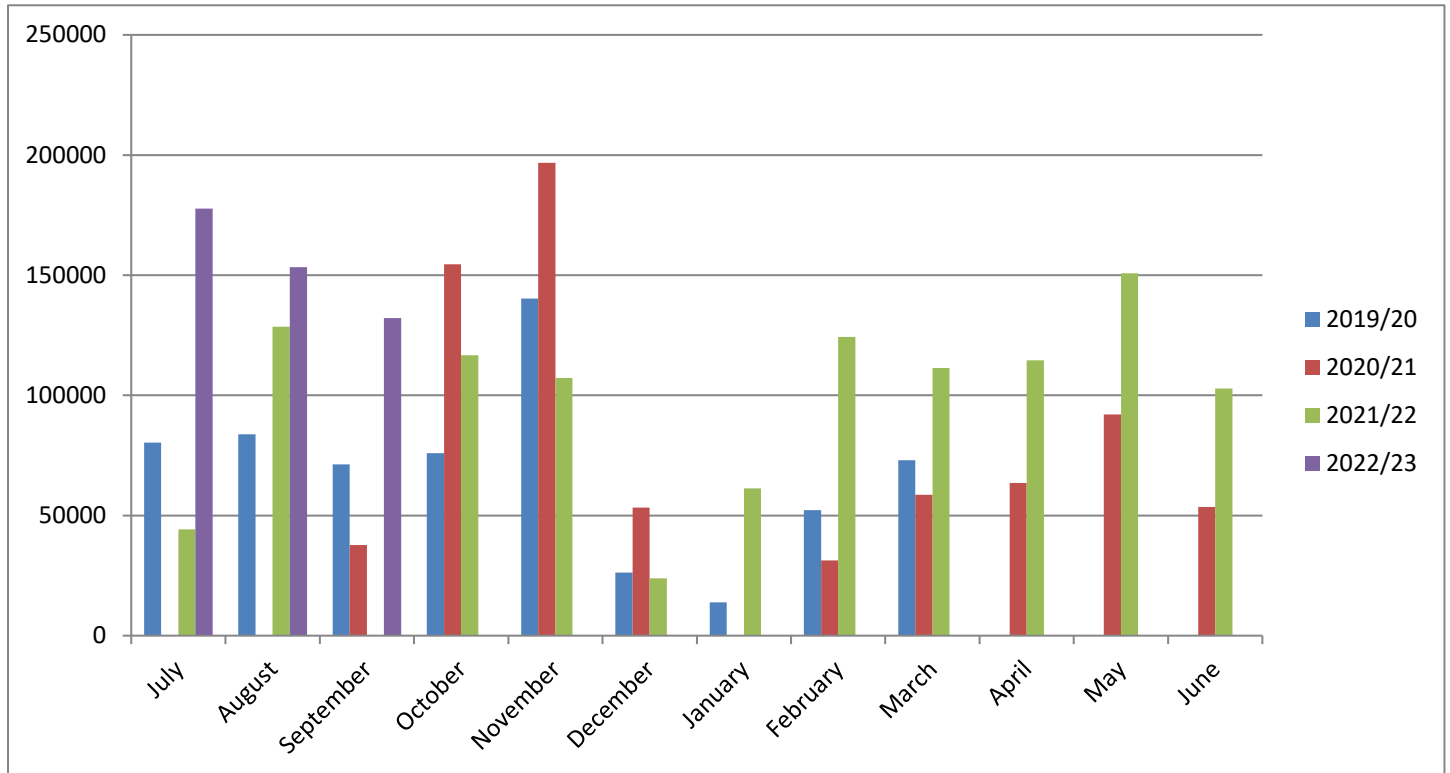
## K78 ROADBLOCKS

Date	Area	Description	Vehicles Stopped/ Counted	Traffic Cases issued/Other
08 September 2022	R 302 Klipheuwel Road, Malmesbury	K78	79	4 x Cases

## ANPR - BUS OPERATIONS

Date	Location	Total Payments	Amount
09 September 2022	Piet Retief Road, Malmesbury	74	R 34 750.00
15 September 2022	Klipheuwel Road, Malmesbury	47	R 25 450.00
22 September 2022	Piet Retief Road, Malmesbury	56	R 27 000.00
25 September 2022	Bokomo Road (Taxi rank), Malmesbury	28	R 17 500.00
29 September 2022	Klipheuwel Road,, Malmesbury	53	R 27 400.00
<b>Total Payment Value</b>		<b>258</b>	<b>R 132 100.00</b>

## ANPR BUS REVENUE





## VEHICLE IMPOUNDMENTS: SEPTEMBER 2022

Date	Vehicle description	Reason for impoundment
NONE		





## Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste  
Afdeling: Brandweerdienste

1 November 2022

7/1/2/2-3

ITEM VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT GEHOUSAL WORD OP 9 NOVEMBER 2022.

<b>ONDERWERP:</b>	<b>VERSLAG: BRANDWEER DIENSTE: SEPTEMBER 2022</b>
<b>SUBJECT:</b>	<b>REPORT: FIRE BRIGADE SERVICES: SEPTEMBER 2022</b>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for September 2022.

2. **AANBEVELING**

Vir bespreking deur die Raad.  
For discussion by Council.

(get) **MUNISIPALE BESTUURDER**  
(sgnd) **MUNICIPAL MANAGER**



## - MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste  
Afdeling: Brandweer  
14 Oktober 2022

7/1/2/2-3

### BRANDWEER – MAANDVERSLAG: SEPTEMBER 2022 FIRE BRIGADE – MONTHLY REPORT: SEPTEMBER 2022

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	0	0	5 per standby week	2 per standby week	2	1	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

\*13 Temporary Fire Reservists on standby weekly.

\*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

\*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	SEPTEMBER MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.09.2022	11:59 13:59	Informal Structure on fire – 11744 Phase 3, Phola Park Motor Vehicle Accident – near Abbotsdale, ou Kalbaskraal Road, Malmesbury		
04.09.2022	17:00 17:30	Cleaning of road (tree in road) – Reservoir Street, Malmesbury Motor Vehicle Accident – Abbotsdale N7, direction Malmesbury		
07.09.2022	00:27 18:40 20:24	Motor Vehicle Accident – N7, Kwazizabantu, Malmesbury Bush fire - N7, Mount Royal Golf Estate House fire – 9910 Mkhonto Street, Ilinge Lethu		
09.09.2022	03:45 20:42	Motor Vehicle Accident – Riebeek turn-off Motor Vehicle Accident – Goedehoop Farm, R45		
10.09.2022	13:31 22:58	Informal Structure on fire – 6120 Tswete Street, Ilinge Lethu House fire – 17 Gousblom Street, Malmesbury		
11.09.2022	00:20 13:40	Storage building (empty) on fire – Sasspark, Malmesbury Cleaning of road – (truck lost asbestos load) – Bokomo Road		

14.09.2022	20:08 20:10 20:55	Electric pole alight – 9892 Eyethu Straat, Illinge Lethu House fire – 536 Cambridge Street, Kalbaskraal Veld fire – Low water bridge, Malmesbury		
15.09.2022	08:50 22:25	Refuse bin on fire – Sarah Baartman Street, Illinge Lethu Electric pole on fire – 1394 Victoria Road, Chatsworth		
17.09.2022	06:57 22:04	Motor Vehicle Accident – N7 Atlantis turn-off, Kalbaskraal Security building on fire – Fair Cape, Schoonspruit Road, Malmesbury		
19.09.2022	22:05 23:00	Motor Vehicle Accident – Rooidraai Farm, R45 Veld fire – Welgemeen Farm		
20.09.2022	10:35 16:03 20:11	House on fire – 9059 Sobukwe Street, Illinge Lethu Motor Vehicle Accident – Klipheuwel Road, direction Malmesbury Motor Vehicle Accident – Erf 11724 Phase 3, Phola Park		
23.09.2022	00:50	House fire - 41 Violtjie Street, Abbotsdale		
24.09.2022	21:25	Motor Vehicle Accident – Piet Retief Straat, Malmesbury		
26.09.2022	17:55	Rubbish on fire – behind shop in Main Road, Kalbaskraal		
28.09.2022	13:18	Electric pole/light alight – Schoonspruit Secondary School		
29.09.2022	17:00	Motor Vehicle Accident – Rainier Street, opposite Spur		
30.09.2022	11:44 17:44	Motor Vehicle Accident – behind Club House, Mount Royal Golf Estate Motor Vehicle Accident – N7, Chatsworth turn-off		

DATE	TIME	SEPTEMBER MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.09.2022	21:35	Cleaning of road (clear road for waterworks) – cnr of Bosbok & Springbok Street, Moorreesburg		
02.09.2022	21:44	Cleaning of road (oil Spillage) – Main Road, Moorreesburg		
03.09.2022	14:30	Humanitarian Service (cat rescued) – Main Road, opposite Sinethemba Daycare.		
07.09.2022	11:17	Refuse bin on fire – Sibanye Square		
10.09.2022	14:36 23:53	Rubbish on fire – 18 Reservoir Street, Moorreesburg Cleaning of road (oil spillage) – Long Street, Moorreesburg		
15.09.2022	10:20 20:33	Refuse bin on fire – Sibanye Square Veld fire – Bossiesvlei Farm, N7, direction Malmesbury (outside Urban edge)		No
16.09.2022	08:22 19:30	House fire – 45 Reservoir Street, Moorreesburg Motor Vehicle Accident – Klipdrift Farm, Moorreesburg		
17.09.2022	12:36	Refuse bin on fire – Van Niekerk Street, Moorreesburg		
20.09.2022	15:10	Motor Vehicle Accident – Skilpadvlei Farm, Darling Road		
21.09.2022	19:40	Veld fire – Hooikraal Farm		
24.09.2022	11:02 16:35 19:31	Refuse bin on fire – Sibanye Square Motor Vehicle Accident – N7, Goud Road Motor Vehicle Accident – - Bossiesvlei, between Moorreesburg & Malmesbury		
25.09.2022	07:02 23:08	Motor Vehicle Accident (motor vehicle got stuck in manhole in road due to pipe burst) – cnr Springbok & Blesbok Street, Moorreesburg Motor Vehicle Accident – N7, outside Moorreesburg		
26.09.2022	19:00	Electric pole alight – 48 Kanarie Street, Moorreesburg		

DATE	TIME	SEPTEMBER MONTHLY REPORT RIEBEEK KASTEEL TEAM	WCDM Assisted SM	Swartland Assisted WCDM
21.09.2022	10:00	Refuse bin on fire – Lelie Street		
28.09.2022	08:34	Motor Vehicle Accident – R46		

DATE	TIME	SEPTEMBER MONTHLY REPORT RIEBEEK WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
03.08.2022	11:00	Motor Vehicle Accident – Spoorstreet		

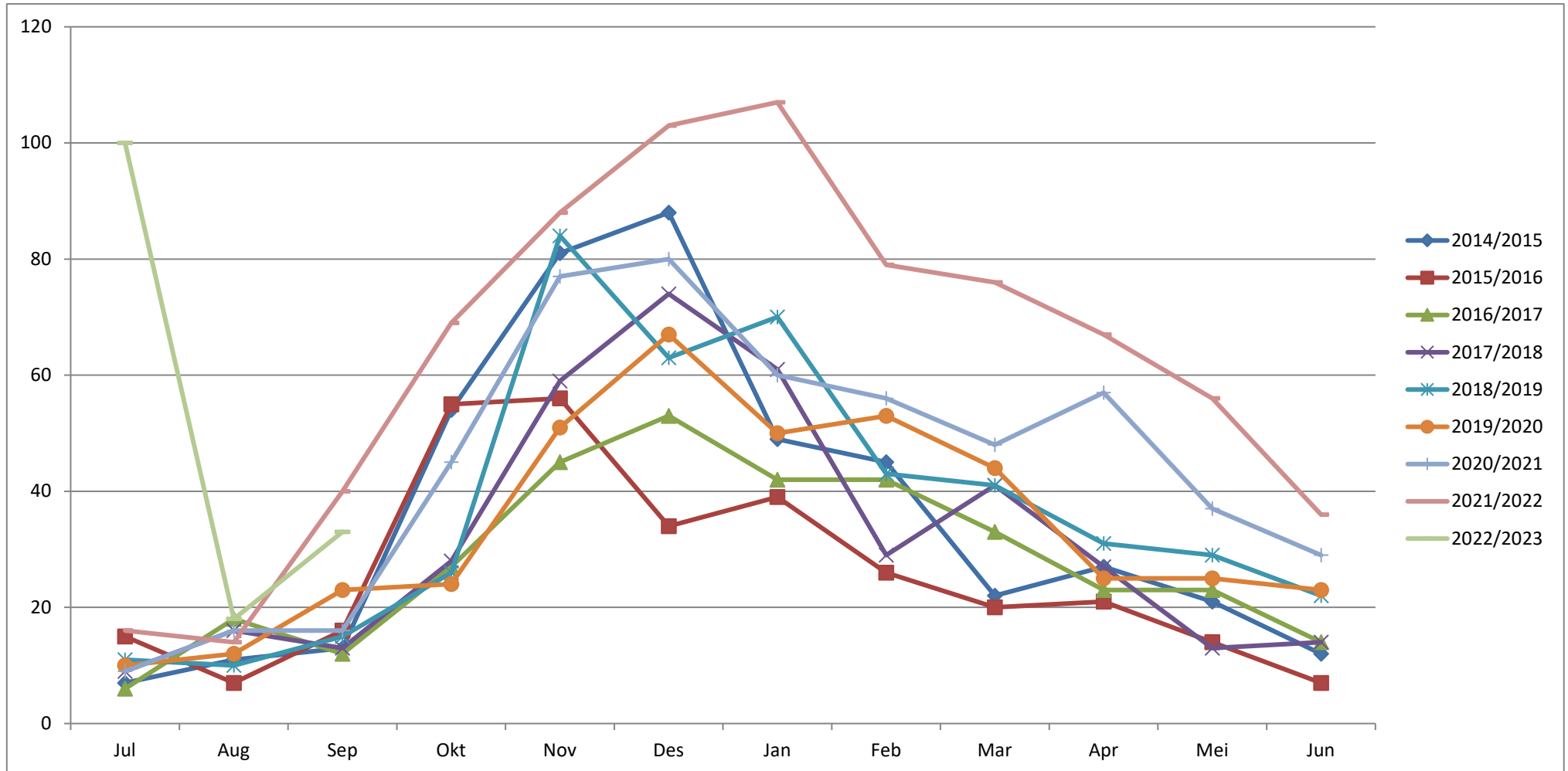
DATE	TIME	SEPTEMBER MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.09.2022	10:52	Garage - electrical tools alight – 19 Dolfyn Street, Yzertontein		
02.09.2022	08:04 14:12	Rubbish on fire – railway, behind Darling North, Darling Motor Vehicle Accident – R27, Yzerfontein-crossing		
13.09.2022	14:27 17:00	Medical assistance (patient collapsed) – Darling Brew, Darling Cleaning of road (truck lost sand load) – R27, Yzerfontein-crossing		
14.09.2022	22:07	Garden waste on fire – Arcadia Street, Darling		
19.09.2022	02:31 09:15	Rubbish on fire – Kareeboom Avenue, ASLA, Darling Storage building on fire – 5 Rose Close, Darling		
29.09.2022	18:24	Rubbish on fire – next to church, Claredon Street, Darling		
30.09.2022	12:52	Motor Vehicle Accident – R27, Yzerfontein-crossing		

#### **GENERAL**

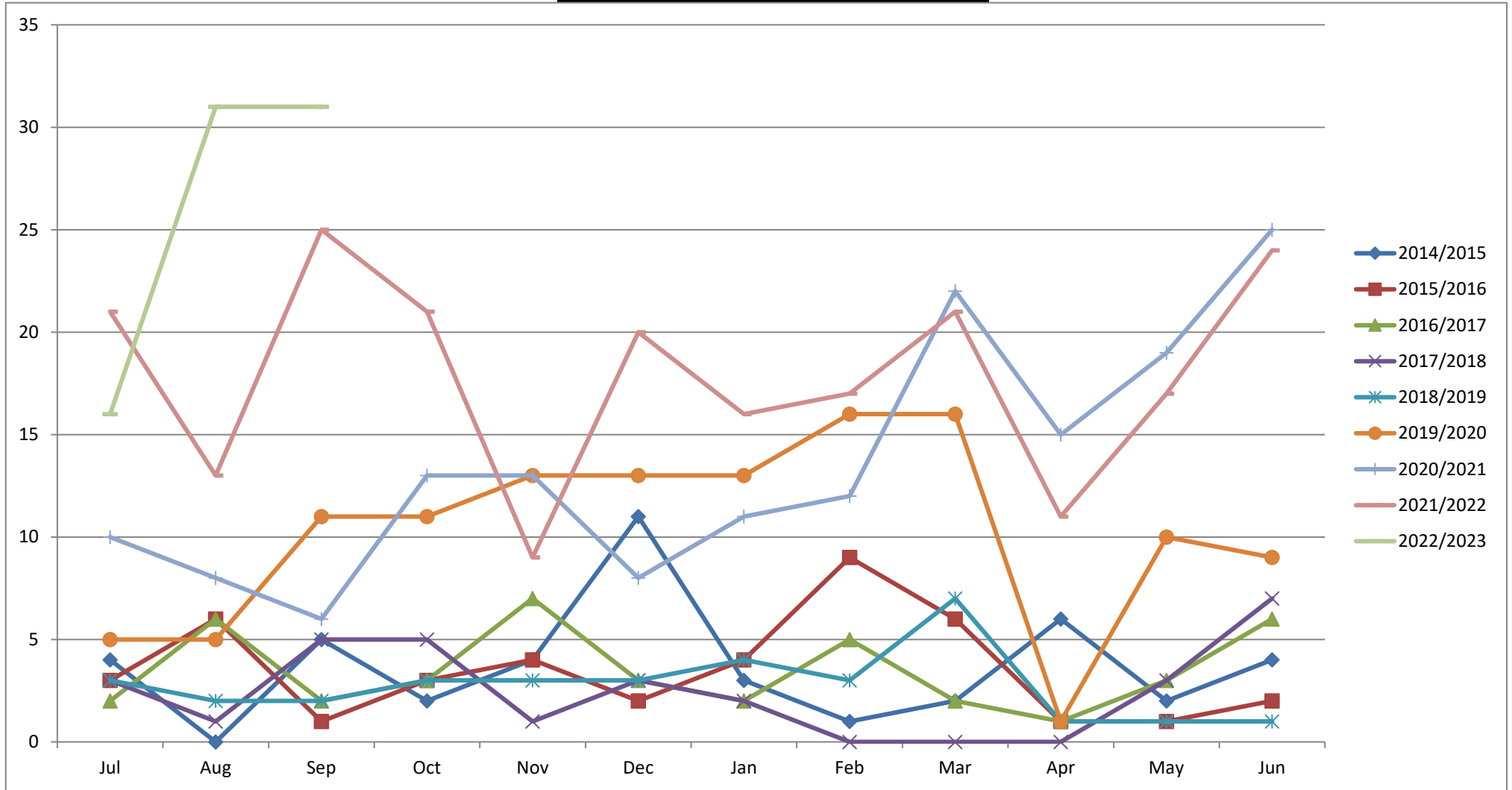
1. Fire inspection and life safety done:
  - Malmesbury Telkom Exchange
2. Awareness Campaigns
  - Erf 8701, Malmesbury
3. All operational firefighting vehicles and equipment inspected on a weekly basis.

**CHIEF FIRE OFFICER: R HARRIS**

## AMOUNT OF FIRES



## AMOUNT OF OTHER INCIDENTS





	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	September 2022												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									7			7
	INFORMAL									2			2
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE									3			3

<b>INDUSTRY</b>	FURNITURE												
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM												
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS									4			4
	MINES (SURFACE)												
	UTILITIES												
<b>TRANSPORT</b>	CARS, MOTORCYCLES												
	BUSES												
	HEAVY VEHICLES												
	SHIPS												
	TRAINS												
	AIRCRAFT												
<b>OTHER</b>	RUBBISH, GRASS AND BUSH									17			17
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	<b>TOTALS</b>									33			33

<b>AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)</b>	
<b>(This exclude where fires are involved)</b>	
<b>TYPE INCIDENT</b>	<b>Number of incidents</b>
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	23
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	8
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
<b>TOTALS</b>	<b>31</b>





## Verslag Φ Ingxelo Φ Report

Office of the Director Protection Services

Date: 31 October 2022

File Ref: 11/1/1/24

### ITEM 6.1 OF THE AGENDA OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) BEING HELD ON 9 NOVEMBER 2022.

<b>SUBJECT:</b>	<b>SALGA: EMERGENCY SERVICES AND DISASTER MANAGEMENT (ESDM) PROVINCIAL WORKING GROUP HELD ON 17 OCTOBER 2022</b>
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#### 1. BACKGROUND

The appointed delegates of Swarthland Municipality to attend the SALGA ESDM working group is MMC AK Warnick and the Director Protection Services and both were in attendance on 17 October 2022.

#### 2. DOCUMENTATION

- 2.1 Agenda of the meeting.
- 2.2 Summary of outcomes.

- 3. The purpose of this report is to inform Councillors of the topics that were discussed and to emphasize certain of discussions.

#### **PRESENTATION: ITEM 2.1 ASSESSMENT REPORT ON PERFORMANCE OF DISASTER RISK MANAGEMENT, FIRE AND EMERGENCY SERVICE READINESS IN MUNICIPALITIES**

- Shortage of fire engines
- Need for Contingency Plans (as part of the Disaster Management Plan) for evaluation of towns with regards to emergencies.
- Funding challenges to address climate change.
- Needs for volunteers.
- Capacity training to vulnerable rural communities.

##### **3.1 LOCAL GOVERNMENT SUBMISSION: POSITION ON DRAFT FIRE SERVICES BILL**

- Each municipality must develop and adopt a master plan.
- Master plan must be aligned to that of its Province to ensure an integrated approach to the provision of fire services.
- A Fire Services Master Plan must be part of the IDP of a municipality.
- Salga is of the view that the biggest challenge is funding.

##### **3.2 PROGRESS ON THE NATIONAL DISASTER MANAGEMENT FRAMEWORK REVIEW**

- Disaster Management to be rendered in a uniform approach in all municipalities.
- Improved and quick response and recovery.
- Promote disaster risk reduction (DRR) in municipalities.

### **3.2 AUDITOR GENERAL REPORT ON FLOOD RELIEF**

- National, Provincial and municipal leadership should take urgent action.

## **4. RECOMMENDATIONS**

That Councillors take cognisance of the content documents and discussion of the Salga ESDM working group.

(get) P A C Humphreys

**MUNICIPAL MANAGER**  
**PACH/ch**

CLR / ALD	NAME AND SURNAME	LOCAL AUTHORITY	TIME OF ARRIVAL	DECLARATION OF		TIME OF DEPARTURE	SIGNATURE
				GIFTS / DONATIONS RECEIVED	INTERESTS		
OFFICIAL COUNCILLORS							
Cllr	<b>André Truter</b> <i>[Chairperson – Emergency Services and Disaster Management]</i> ESDM	Saldanha Bay Municipality					present
Ald	<b>Ms Clara Meyer</b> ESDM – Official Representative	Cape Winelands DM					present
Cllr	<b>Jan von Willingh</b> ESDM – Official Representative	Breede Valley					present
Cllr	<b>Charles Henn</b> ESDM – Official Representative	Langeberg					present
Cllr	<b>Frederik Badenhorst</b> ESDM – Official Representative	Stellenbosch					present
Cllr	<b>Charles Manuel</b> ESDM – Secundi Representative	Stellenbosch					present
Cllr	<b>Hendrik Smit</b> ESDM – Official Representative	Witzenberg					present
Cllr	<b>Felicity Klazen</b> ESDM – Secundi Representative	Witzenberg					present
Cllr	<b>Steven Fourie</b> ESDM – Official Representative	Overberg District Municipality					present

CLR / ALD	NAME AND SURNAME	LOCAL AUTHORITY	TIME OF ARRIVAL	DECLARATION OF		TIME OF DEPARTURE	SIGNATURE
				GIFTS / DONATIONS RECEIVED	INTERESTS		
OFFICIAL COUNCILLORS							
Ald	<b>Johan Niewoudt</b> ESDM – Official Representative	Cape Agulhas					present
Cllr	<b>Jennifer McKenzie</b> ESDM - Official Representative	Theewaterskloof					present
Cllr	<b>Ms Nompumelelo Ndayi</b> ESDM – Official Representative	Garden Route DM					present
Cllr	<b>Ms Charlotte Clarke</b> ESDM – Official Representative	George					present
Cllr	<b>Donovan Gultig</b> ESDM – Secundi Representative	George					present
Cllr	<b>Kay Andrews</b> ESDM – Official Representative	Knysna					present
Ald	<b>Mario Wessels</b> ESDM Official Representative	Bergrivier					present
Cllr	<b>Chris White</b> ESDM – Official Representative	Matzikama					present
Cllr	<b>AK Warnick</b> ESDM – Official Representative	Swartland					present



CLR / ALD	NAME AND SURNAME	LOCAL AUTHORITY	TIME OF ARRIVAL	DECLARATION OF		TIME OF DEPARTURE	SIGNATURE
				GIFTS / DONATIONS RECEIVED	INTERESTS		
OFFICIAL COUNCILLORS							
Cllr	<b>Rhynhardt Bresler</b> ESDM – Official Representative	City of Cape Town					present
Cllr	<b>Mzwakhe Louis Nqavashe</b> ESDM – Secundi Representative	City of Cape Town					present

OFF/CLLR		NAME AND SURNAME	LOCAL AUTHORITY	CONTACT DETAILS		SIGNATURE
				Email	Cell/Tel	
GUEST COUNCILLORS						
1.	Cllr	Lindile Ntsabo	Overstrand municipality	Intsabo@overstrand.gov.za	0820504834	present
PRESENTERS						
2.	Mr	Tshepho Motlhale	SALGA National	tmotlhale@salga.org.za		present
MUNICIPAL OFFICIALS						
3.	Mr	Louis Coetser	Theewaterskloof municipality			present
4.	Mr	Johan Viljoen	Theewaterskloof municipality			present
5.	Mr	Romeo Warren Hendricks	Theewaterskloof	romeohe@twk.gov.za	0792869585	present
6.	Mr	Mario Jacobs	Saldanha Bay Municipality	mario.jacobs@sbm.gov.za	082 55 78104	present
7.	Mr	Basil January	Saldanha Bay Municipality	Basil.January@sbm.gov.za		present

OFF/CLLR		NAME AND SURNAME	LOCAL AUTHORITY	CONTACT DETAILS		SIGNATURE
				Email	Cell/Tel	
8.	Ms	Elna Lamprecht (Guest)	Witzenberg Municipality	annelize@witzenberg.gov.za	0824567182	present
9.	Mr	Xenophon Titus	Overstrand Municipality			present
10.	Mr	Rudi Fraser	Overstrand Municipality			present
11.	Mr	Reinard Geldenhuys	Overberg District Municipality	rgeldenhuys@odm.org.za		present
12.	Mr	Phillip Humphreys	Swartland municipality	HumphreysP@swartland.org.za		present
13.	Mr	Wayne Smith	Stellenbosch Municipality	Wayne.Smith@stellenbosch.gov.za		present
14.	Mr	Arthur Abrahams				present
15.	Ms	Antoinette Snyders	Mossel Bay Municipality			present
16.	Mr	Malcolm Lawrence	Beaufort West Municipality	mel@beaufortwestmun.co.za	0721427311	present

OFF/CLLR		NAME AND SURNAME	LOCAL AUTHORITY	CONTACT DETAILS		SIGNATURE
				Email	Cell/Tel	
17.	Mr	Bertus Senekal	West Coast District Municipality			present
18.	Mr	Theo Botha	Breede Valley Municipality	tbotha@bvm.gov.za		present
19.	Mr	Sidney				present
20.	Ms	Adel Supra-Vertye (Guest)				present
21.	Mr	Wilfred Schrevian Evan	Theewaterskloof Municipality			present
22.	Mr	Franquin Petersen	West Coast District Municipality			present
SALGA OFFICIAL						
23.	Mr	Khalil Mullagie	SALGA WC	kmullagie@salga.org.za		
24.	Ms	Miltoinette Cupido	SALGA WC	mcupido@salga.org.za		

OFF/CLLR		NAME AND SURNAME	LOCAL AUTHORITY	CONTACT DETAILS		SIGNATURE
				Email	Cell/Tel	
25.	Mr	Sidwell Blows	SALGA WC	sblows@salga.org.za		
26.	Ms	Trevor Lombard	SALGA WC	tlombard@salga.org.za		
27.	Ms	Richenda Herandien	SALGA WC	rherandien@salga.org.za		
28.	Ms	Jabulile Ngubane	SALGA WC	jngubane@salga.za		
29.	Ms	Noyise Centane	SALGA National	ncentane@salga.org.za		

Meeting title ESDM working group meeting - Monday, 17 October 2022  
 Attended participants 57  
 Start time 22/10/17, 09:00:00  
 End time 22/10/17, 10:55:00  
 Meeting duration 1h 55m 40s

## 2. Participants

Name	First join	Last leave	In-meeting duration	Email	Cllr/Offic	Municipality/Organisation
Trevor Lombard	22/10/17, 08:25:28	22/10/17, 08:52:25	26m 57s	tlombard@salga.org.za	Official	SALGA
Jabulile Ngubane	22/10/17, 08:27:37	22/10/17, 11:12:46	2h 45m 8s	jngubane@salga.org.za	Official	SALGA
Rhynhardt Bresler (Guest)	22/10/17, 08:27:52	22/10/17, 09:07:27	39m 34s		Official Re	City of Cape Town
Rikus Badenhorst	22/10/17, 08:27:52	22/10/17, 10:55:17	2h 27m 25s	Rikus.Badenhorst@stellenbosch.gov.za	Official Re	Stellenbosch
Louis Coetser	22/10/17, 08:27:53	22/10/17, 10:55:17	2h 27m 24s	LouisCo@twk.gov.za	Official	Theewaterskloof
Hennie Smit (Guest)	22/10/17, 08:27:53	22/10/17, 10:30:15	2h 2m 22s		Official Re	Witzenberg
Johan Viljoen	22/10/17, 08:27:53	22/10/17, 09:09:05	30m 19s	johanvi@twk.gov.za	Official	Theewaterskloof
Felicity (Guest)	22/10/17, 08:28:28	22/10/17, 10:27:40	1h 59m 11s		Secundi	Witzenberg
Steven Fourie	22/10/17, 08:32:16	22/10/17, 10:55:43	2h 23m 27s	sfourie@odm.org.za	Official Re	Overberg District
Donovan Gultig	22/10/17, 08:32:26	22/10/17, 10:57:30	2h 25m 3s	Dgultig@george.gov.za	Official Re	George
Lindile Ntsabo	22/10/17, 08:35:05	22/10/17, 10:58:23	2h 23m 17s	lntsabo@overstrand.gov.za	Cllr	Overstrand
Charles Manuel	22/10/17, 08:35:37	22/10/17, 10:57:32	2h 21m 54s	Charles.Manuel@stellenbosch.gov.za	Secundi	Stellenbosch
Jacobs, Mario	22/10/17, 08:37:32	22/10/17, 10:55:19	2h 17m 47s	Mario.Jacobs@sbm.gov.za	Official	Saldanha Bay
Clara Meyer	22/10/17, 08:40:08	22/10/17, 11:05:26	2h 23m 18s	Clara@crfund.co.za	Official Re	Cape Winelands District
Romeo Hendricks	22/10/17, 08:42:50	22/10/17, 11:12:46	2h 29m 55s	RomeoHe@twk.gov.za	Official	Theewaterskloof
Charlotte Clarke	22/10/17, 08:43:46	22/10/17, 10:55:22	1h 49m 58s	cmaclarke@george.gov.za	Secundi	George
January, Basil	22/10/17, 08:45:57	22/10/17, 10:55:24	2h 9m 27s	Basil.January@sbm.gov.za	Official	Saldanha Bay
Elna Lamprecht (Guest)	22/10/17, 08:46:58	22/10/17, 10:55:32	8m 33s		Official	Witzenberg
Johan Nieuwoudt	22/10/17, 08:47:37	22/10/17, 10:55:29	2h 7m 52s	JohanN@capeagulhas.gov.za	Official Re	Cape Agulhas
Xenophon Titus	22/10/17, 08:47:38	22/10/17, 10:11:51	1h 24m 12s	xtitus@overstrand.gov.za	Official	Overstrand
Richenda Herandien	22/10/17, 08:48:32	22/10/17, 10:56:08	2h 6m 13s	RHerandien@salga.org.za	Official	SALGA
Rudi Fraser	22/10/17, 08:49:50	22/10/17, 10:58:22	2h 8m 32s	rfraser@overstrand.gov.za	Official	Overstrand
Reinard Geldenhuys	22/10/17, 08:49:58	22/10/17, 10:53:39	2h 3m 41s	rgeldenhuys@odm.org.za	Official	Overberg District
Juben von Willingh	22/10/17, 08:51:50	22/10/17, 10:57:14	2h 5m 24s	jvonwillingh@bvm.gov.za	Official Re	Breede Valley
Mario Wessels	22/10/17, 08:52:59	22/10/17, 10:55:23	2h 2m 24s	wesselsm@bergmun.org.za	Official Re	Bergvrierv
Annelize Lamprecht-Vertue	22/10/17, 08:53:12	22/10/17, 10:57:36	2h 4m 24s	annelize@wittenberg.gov.za	Official	Witzenberg
elna lamprecht (Guest)	22/10/17, 08:56:04	22/10/17, 10:57:53	2h 1m 48s		Official	Witzenberg
Phillip Humphreys	22/10/17, 08:56:41	22/10/17, 09:51:11	54m 30s	HumphreysP@swartland.org.za	Official	Swartland
Wayne Smith	22/10/17, 08:57:30	22/10/17, 10:55:14	1h 57m 43s	Wayne.Smith@stellenbosch.gov.za	Official	Stellenbosch
Arthur Abrahams (Guest)	22/10/17, 08:59:52	22/10/17, 10:55:29	1h 55m 37s			
Rdl Engelbrecht (Guest)	22/10/17, 09:00:06	22/10/17, 09:02:17	2m 10s			
A Warnick	22/10/17, 09:00:15	22/10/17, 10:56:31	1h 56m 16s	ubk4@swartland.org.za	Official Re	Swartland
TSHEPO MOTLHALE (Guest)	22/10/17, 09:01:05	22/10/17, 10:55:25	1h 54m 20s		Official	SALGA
Truter, Andre	22/10/17, 09:01:51	22/10/17, 10:55:26	1h 53m 35s	Andre.Truter@sbm.gov.za	Chairperson	
Snyders, Antoinette	22/10/17, 09:02:03	22/10/17, 09:13:37	11m 34s	asnyders@mosselbay.gov.za	Official	Mossel Bay
Franquin W. Petersen	22/10/17, 09:02:41	22/10/17, 10:56:26	1h 53m 45s	fwpetersen@wcdm.co.za	Official	WCD
Rdl Engelbrecht (Guest)	22/10/17, 09:04:39	22/10/17, 10:34:16	1h 29m 36s			
Rhynhardt Bresler (Guest)	22/10/17, 09:04:52	22/10/17, 10:58:31	1h 53m 39s		Official Re	City of Cape Town
Jenni Mckenzie (Guest)	22/10/17, 09:05:57	22/10/17, 10:56:34	1h 50m 36s		Official Re	Theewaterskloof
RC Henn (Guest)	22/10/17, 09:06:24	22/10/17, 11:04:56	1h 58m 32s		Official Re	Langeberg
Malcolm Lawrence	22/10/17, 09:06:34	22/10/17, 10:55:19	1h 48m 45s		Official	Beaufort West
Nyameka Katina	22/10/17, 09:07:49	22/10/17, 11:12:46	2h 4m 56s	nkatina@salga.org.za	Official	SALGA
Bertus Senekal	22/10/17, 09:08:48	22/10/17, 10:59:17	1h 50m 29s	bsenekal@wcdm.co.za	Official	WCD
Noyise Centane	22/10/17, 09:09:30	22/10/17, 10:36:13	1h 26m 43s	ncentane@salga.org.za	Official	SALGA
Kay Andrews	22/10/17, 09:13:54	22/10/17, 09:49:25	35m 31s	kandrews@knysna.gov.za	Official Re	Knysna
Sidwell Blows	22/10/17, 09:26:38	22/10/17, 10:58:07	1h 31m 28s	sblows@salga.org.za	Official	SALGA
Chris White	22/10/17, 09:44:16	22/10/17, 10:58:51	1h 14m 34s	chrisw@matzikama.gov.za	Official Re	Matzikama
T Botha	22/10/17, 09:47:25	22/10/17, 11:12:46	1h 25m 20s	tbotha@bvm.gov.za	Official	Breede Valley
sidney (Guest)	22/10/17, 09:50:57	22/10/17, 10:42:50	51m 53s			
Adel Supra-Vertye (Guest)	22/10/17, 09:54:31	22/10/17, 10:55:19	1h 48s			
Wilfred Solomons-Johannes	22/10/17, 10:14:01	22/10/17, 11:12:46	58m 44s	wilfredso@twk.gov.za	Official	Theewaterskloof
hennie smit (Guest)	22/10/17, 10:27:27	22/10/17, 10:59:58	32m 31s		Official Re	Witzenberg
Mzwakhe Ngavashe	22/10/17, 10:28:24	22/10/17, 10:42:00	13m 35s		Cllr	Witzenberg
Felicity (Guest)	22/10/17, 10:31:32	22/10/17, 11:02:06	30m 33s		Cllr	
Cllr Sumeia Ndayi (Guest)	22/10/17, 10:34:42	22/10/17, 10:59:39	24m 56s		Official Re	Garden Route District
Rdl Engelbrecht (Guest)	22/10/17, 10:35:23	22/10/17, 10:55:45	20m 21s			
Mzwakhe Ngavashe (Guest)	22/10/17, 10:41:56	22/10/17, 11:12:46	30m 49s		Secundi	City of Cape Town



## WESTERN CAPE PROVINCIAL WORKING GROUP ON EMERGENCY SERVICES AND DISASTER MANAGEMENT

### Assessment Report on the Performance of Disaster Risk Management, Fire and Emergency Management Services Readiness

17 October 2022



[www.salga.org.za](http://www.salga.org.za)

# PURPOSE OF PRESENTATION





## Fire Brigade Services Act, 1987 (Act No. 99 of 1987)

- The Act provides for the establishment, maintenance, employment, coordination and standardization of fire brigade services; and for matters connected therewith.
- Firefighting is listed as a local government function in schedule 4 Part B of the Constitution. The Fire Brigades Services Act, 1987 (Act No. 99 of 1987) (FBSA) is one of the pieces of legislation administered by the national Department of Cooperative Governance (DCoG). Proclamation R 153 of 1994 placed provincial government at the centre of the administration of the Fire Brigade Services Act, 1987 (Act No. 99 of 1987) (FBSA) by assigning the administration of the FBSA to provincial governments except Section 2 (Fire Brigade Board) and Section 15 (Regulations) which remains the responsibility of National Government.



- The White Paper on Fire services, (gazette 43734, dated 25 September 2020) identifies the role of the Provincial Disaster Management Centre (PDMC) to be central in coordinating the fire and rescue services function in the province.
- It outlines certain roles and responsibilities of the PDMC in the administration of fire and rescue service in the province.
- These include Establishment of Provincial oversight mechanisms; Ensuring provincial coordination of fire service activities in the province; Monitoring and evaluation of fire services in the province; and providing targeted support to municipalities in the province.
- Whilst municipalities are constitutionally responsible for the delivery of firefighting services, both the national and provincial spheres of government have specific responsibilities to support, monitor and capacitate municipalities to ensure efficient delivery of fire services in provinces.

## Disaster Management Act, 2002 ( Act No. 57 of 2002 )

- The Act provides for an integrated and coordinated disaster management policy that focuses on preventing or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective response to disasters and post-disaster recovery;
- The establishment of national, provincial and municipal disaster management centres;
- Disaster management volunteers; and
- matters incidental thereto.



- Objective of developmental local Integrated Development Planning is a key instrument which municipalities can adopt to provide vision, leadership and direction for all those that have a role to play in the development of a municipal area.
- Municipalities must play a role in ensuring integration and co-ordination between the various sectors and cross-sectoral dimensions of development, to achieve social, economic and ecological sustainability.
- Local development is multi-sectoral and multi-dimensional. It is not only about sectors such as water, housing, or employment creation, but also about the three key dimensions of economic, social, institutional and environmental development.



- To implement development processes, intervention should target specific aspects of community needs.
- These needs are often related to institutionalised agencies responsible for the interventions and are defined as sectors.
- To date, planning and delivery has relied extensively on these sectors.
- The outcome of this approach has been one where delivery has occurred without adequate co-ordination and integration leading to disintegrated, dysfunctional and fragmented outcomes, with unsustainable investment.
- Some examples of this approach are the construction of fire stations without human capital and firefighting equipment and machinery. Integrated development planning, with its emphasis on integration and its drive to be strategic, attempts to overcome a pre-emptive dependency on planning by sectors as opposed to planning to address local development issues.

## Fire Services

- Establishment and maintenance of municipal fire services is consistent with global changes, the scope of responsibilities within the fire services in South Africa has evolved to include rescue, dangerous goods, as well as dealing with emerging threats which includes terrorism and responding to natural and anthropogenic disastrous incidents.
- Readiness: Low - Medium



## FOCUS AREAS, POLICY POSITIONS & ADVOCACY (LOBBYING) AGENDA

### DISASTER RISK MANAGEMENT

**Legislative Mandate:** Section 152(1)(d) of the Constitution requires that local government “ensure a safe and healthy environment”

Section 26(g) of the Municipal Systems Act 32 of 2000 as well as sections 52 and Section 53 of the Disaster Management Act 57 of 2002 compels each municipal entity to develop a disaster risk management plan as part of and an integrated part of their IDPs.

**Problem statement:** Disaster Management is a functional area of concurrent national and provincial legislative competence listed under Part A of Schedule 4 of the Constitution. Municipalities are struggling to perform the disaster management function.

- There is confusion in terms of powers and functions between DMs and LMs with regards to this function.
- Municipalities are not focusing on risk reduction and prevention efforts.
- Some municipalities do not have clear DRM business units that are well resourced to perform the function.
- Funding remains a key challenge since the current equitable share received by municipalities does not seem to be adequate.
- Non-compliance to Circular 88 indicators.

### Causal factors:

- Poor financial viability for the function in terms of budget planning and allocations.
- Inconsistency of the Placement of the DRM function & Limited authority of Heads of Centers.
- Inconsistency on procurement processes during local state of disasters.
- Disaster Management Plans not regularly reviewed and budgeted for.
- Limited capacity on DRM awareness, training and education.
- Low human capacity and volunteers not fully capacitated and utilized.

### Advocacy agenda

- Advice municipalities to prioritise the standardization of the existence of Disaster Management, Fire Services and Emergency Services Business units.
- Support municipalities to establish Public Private Partnerships to strengthen DRM function.
- Advocate at national treasury/FFC/Budget Forum for appropriate funding mechanisms for DRM function.
- A viable funding model should be developed by NDMC to fund all KPAs and enablers.
- Determination of powers and functions between DMs & LMs.



# FOCUS AREAS, POLICY POSITIONS & ADVOCACY (LOBBYING) AGENDA

## FIRE SERVICES

**Legislative Mandate:** Part B of Schedule 4 of the Constitution; Section 3 of Fire Brigade Services Act (No. 99 of 1987) (FBSA), - local authorities may establish and maintain a fire brigade service; and Section 84 of the Municipal Structures Act

**Problem statement:** Declining preparedness and response levels for fire emergencies in municipalities:

- Municipalities are not focusing on risk reduction and prevention efforts.
- Some municipalities do not have clear fire services business units
- The current equitable share does not seem to be adequate and since Fire Service is not defined as a basic service, it often results in limited financial resources allocated to the function.
- Challenges on compliance to Circular 88 indicators.

## Causal factors:

- Poor financial viability for the function in terms of budget planning and allocations.
- Shortage of fire engines, specialized equipment and PPE.
- Maintenance of fire vehicles and water hydrants is not up to standard.
- Poor state of 24 emergency command centers
- Emergency Response times not met.
- Inconsistency of procurement processes for major incidents.
- Low human capacity levels;
- Limited capacity on fire prevention, compliance monitoring, education and awareness-raising.

## Advocacy agenda

- Advice municipalities to prioritise the standardization of the existence of Disaster Management, Fire Services and Emergency Services Business units.
- Support municipalities to establish Public Private Partnerships to strengthen Fire services function.
- Advocate at national treasury/FFC/Budget Forum for appropriate funding mechanisms for fire services function.
- Determination of powers and functions between DMs & LMs on DRM & Fire Services functions.



## State of Low Prioritisation and SALGA's Overview on Review Criteria

Critique on the COGTA and Treasury Review criteria, matrix, and templates for IDPs, SDBIPs and budgets assessments.

- A key concern among role-players in the IDP process is how to achieve alignment between the different development sectors to support municipal development (and certain dimensions which are also line departments, such as the environment).
- Development sectors such as water and sanitation, housing, health and education have traditionally been institutionalised and addressed through separate government line functions.
- For operational purposes, each department has been allocated separate budgets and has been given responsibility for developing and implementing different legislation, policy and programmes.

## Criteria Indicators    Yes/ No

- Has the municipality established disaster management institutional arrangements?
- Risk Assessment/ Hazard assessment (hazard identification - frequency; potential magnitude; predictability, impact).
- Vulnerability Assessment
- Capacity assessment: Assessment of the capacity and existing coping mechanisms within the municipality to deal with identified hazards.
- Does the municipality have an integrated Disaster Management Plan?
- Are any disaster risk reduction considerations integrated in sectoral programmes and projects as contained in the IDP of the municipality and budgeted for?

## Criteria Indicators (ii)

- Are there any disaster management education, public awareness and research programmes?
- Is there budget allocated for disaster response and recovery?
- Does the municipality have fire services?
- Are there sector specific interventions for all hazards in the municipality?
- Funding of projects/ budget projections and funding sources.
- Have the DRR projects been approved? (public comments, provincial and national government departments.
- Have the DRR projects adopted by the Municipal Council.
- Have the DRR projects been implemented.



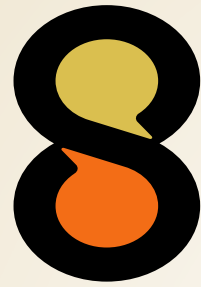
# Findings

- Based on the assessment criteria, there's clear indication that COGTA and Treasury Review criteria, matrix, and templates for IDPs, SDBIPs and budgets assessments lack prioritisation for Fire Services and Disaster Management.
- The Department of Cooperative Governance (DCOG) assess IDPs annually and findings have revealed that most municipalities in the country have fallen short to incorporate DRR into IDPs and prioritise Fire Services.
- The subsequent result is that essential DRR projects and programmes are left out when other municipal projects are funded. There is a need therefore to guide municipalities on how to ensure that DRR programmes and projects form part of IDP processes.
- Though the Act places a legal obligation for all municipal disaster management plans (DMP) to form an integral part of the municipality's IDP, imposed consequences are not enforced.

- The COGTA and Treasury Review criteria, matrix, and templates for IDPs, SDBIPs and budgets assessments must be reviewed for inclusion of Disaster Management and Fire Services in the review criteria of the IDPs, SDBIPs and Budgets.
- The legislation places the responsibility of certain disaster risk management activities within the remit of local government and since disaster risk management at municipal scale comprises of a broad-spectrum of activities, funding mechanisms must be designed to allocate sufficient resources for activities.
- To address the lack of funding for disaster risk management in local government, a possible solution would be to implement compulsory grants from a dedicated central fund from National Treasury for the disaster risk management function.
- The establishment of municipal disaster relief grants for declared local state of disaster situations in accordance with the prescribed threshold requirements as per NDMF is also viable.
- Develop a guideline that details the criteria for which costing is required within the fire services, disaster risk management function, infrastructure, systems and tools of trade.

# Wayforward: Working Group - Resolution

That SALGA assist Local Municipalities by drafting Generic Contingency Plans [as part of the Disaster Management Masterplan] for evaluations of towns with regards to emergencies specially those caused by climate change.



SOUTH AFRICAN LOCAL  
GOVERNMENT ASSOCIATION

# SALGA

## Thank You

Email: [tmotlhale@salga.org.za](mailto:tmotlhale@salga.org.za)



[www.salga.org.za](http://www.salga.org.za)

Summary of Outcomes  
Provincial Working Group on Public Transport  
and Roads  
14 October 2022



AGENDA: PROVINCIAL WORKING GROUP MEETING			
ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
PUBLIC TRANSPORT AND ROADS Chairperson: Cllr Ryan Don			
2.1	Extended Public Works Policy: (EPWP): SALGA Unathi Mntonintshi	The final draft of the Extended Public Works Programme Policy (EPWP Policy) was published for public comments on 16 <sup>th</sup> September 2022. Several concerns have been raised by SALGA related to finances, reporting, human resources, and others. A request was sent to the Department of Public Works and Infrastructure and the extension for commenting has been granted till 15 November 2022. SALGA will be communicating the further request for a consultation workshop and written inputs soon.	Noted
2.2	Feedback on the Devolution of Urban Rail Function Unathi Mntonintshi	As further feedback from the previous Provincial Working group meeting, the Steering Committee met on the 30 September 2022 to discuss the devolution of the Urban Rail Function. Several items were discussed, including but not limited to: Restructuring of PRASA, Funding, Full or partial devolution, Capacity Building, Level of Service, Approvals by the Minister, Business case, Approval by Railway Safety Regulator and the constitutional view of what comes first. Assistance for municipalities or intervention.	Noted
2.3	Update on the Administrative Adjudication of Road Traffic Offences (AARTO) Matter: Unathi Mntonintshi	Progress on SALGAs efforts on the AARTO matter was shared with the members. Legal opinion has been sought and the matter has gone before the NEC. The National Working Group are to deal with the matter. The court date for the AARTO Judgement is set for the 15 of November 2022. Municipalities were encouraged to put in measures for effective revenue collection from fines.	Noted
2.4	Update on the National Land Transport Bill: Unathi Mntonintshi	An update on the National Land Transport Bill was shared with the members. The Parliament plenary report has been received from the Portfolio Committee and has been reviewed by SALGA. The Bill might serve before the National Council of Provinces where SALGA hopes to make inputs. There are two key concerns on the amended Bill,	Noted



**AGENDA: PROVINCIAL WORKING GROUP MEETING**

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		which are the issue of National contracting on behalf of municipalities and capacity and support for local government before intervening. Member will be kept updated on the progress.	
2,5	Municipal Peer Sharing: Municipalities	The Chairperson requested municipalities to share their municipal good practise/stories and experience. There were no further inputs.	Noted

**ITEMS FOR DISCUSSION AND NOTING**

3.2	<b>Matters arising from the Minutes</b>	None	
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**RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE**

1.	None
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**KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**

## AGENDA : PROVINCIAL WORKING GROUP MEETING

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
GOVERNANCE AND INTERGOVERNMENTAL RELATIONS Chairperson: Cllr ??			
2.1	<b>Presentation: Assessment Report on Performance of Disaster Risk Management, Fire and Emergency Service Readiness in Municipalities</b> – Mr Tshepo Mothale [SALGA]	<ul style="list-style-type: none"> <li>• Shortage of fire engines</li> <li>• Need for Contingency Plans [as part of the Disaster Management Masterplan] for evaluations of towns with regards to emergencies specially those caused by</li> <li>• Funding challenges to address climate change</li> <li>• Needs for Volunteers</li> <li>• Capacity training to Vulnerable Rural Communities</li> <li>• Assistance needed on Landing Sites which needs need for the development of a Response Plan</li> </ul>	Noted
DISCUSSION AND WAY FORWARD			
3.1	<b>Local Government Submission: Position on Draft Fire Services Bill</b> – Mr Trevor Lombard [SALGA]	<ul style="list-style-type: none"> <li>• Each municipality must develop and adopt a master plan</li> <li>• Master plan must be aligned to that of its Province to ensure an integrated approach to the provision of fire services</li> <li>• A Fire Service Master Plan must be part of the Integrated Development Plan of a municipality</li> <li>• SALGA is of the view that of the biggest challenges is Funding</li> </ul>	Noted
3.2	<b>Progress on the National Disaster Management Framework Review</b> – Mr Trevor Lombard [SALGA]	<ul style="list-style-type: none"> <li>• Disaster Management to be rendered in a uniform approach in all municipalities.</li> <li>• Improved and quick response and recovery</li> <li>• Promote Disaster Risk Reduction in Municipalities</li> </ul>	Noted
3.3	<b>Auditor General Report on Flood Relief</b> – Mr Trevor Lombard [SALGA]	<ul style="list-style-type: none"> <li>• National, provincial, and municipal leadership should take urgent action</li> </ul>	Noted

## RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE

1.	None
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**KHALIL MULLAGIE**  
PROVINCIAL DIRECTOR OF OPERATIONS