



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Penxa, B J
Pypers, D C
Rangasamy, M A (rdh)
Van Essen, T (rdh)

Van Zyl, M (rdd)
Vermeulen, G
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemsse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die Voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdle E C O'Kennedy, P E Soldaka en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

Die Speaker versoek raadslede, met verwysing na die afwesigheid van raadslede by die MPAC vergadering wat Dinsdag 7 Maart 2023 plaasgevind het, om die proses te volg soos voorgeskryf deur die Verordening insake die Hou van Vergaderings, om verskoning aan te bied as 'n vergadering nie bygewoon kan word nie.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT

(op voorstel van rdd M van Zyl, gesekondeer deur rdl A K Warnick)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 8 Februarie 2023 goedgekeur word.



**MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES
PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8
MARCH 2023 AT 10:00**

PRESENT:

COUNCILLORS:

Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Penxa, B J	Van Zyl, M (ald)
Pypers, D C	Vermeulen, G
Rangasamy, M A (ald)	Warnick, A K
Van Essen, T (ald)	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllrs E C O'Kennedy, P E Soldaka and the Director: Electrical Engineering Services, mr T Möller.

The Speaker requested councilors, with reference to the absence of councilors at the MPAC meeting that took place on Tuesday 7 March 2023, to follow the process as prescribed by the Bylaw regarding the Holding of Meetings, to apologize if a meeting cannot be attended.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 8 FEBRUARY 2023

RESOLUTION

(proposed by ald M van Zyl, seconded by cllr A K Warnick)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 *Expanded Public Works Programme (EPWP)*

Die doelwit van EPWP is om werksgeleenthede en inkomste-ondersteuning aan arm en werklose mense te verskaf deur die lewering van openbare en gemeenskapsbates en -dienste; en daardeur by te dra tot ontwikkeling.

Dit is 'n massiewe program in Suid-Afrika wat 13 miljoen werksgeleenthede geskep het sedert sy ontstaan in alle sferes van regering, insluitend munisipaliteite.

VIR KENNISNAME

3.2 **SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT**

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

4. **SAKE VOORTSPRUITEND UIT NOTULES**

Geen.

5. **GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER**

5.1 **MAANDVERSLAG: JANUARIE 2023**

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Munisipale Bestuurder, mnr J J Scholtz het die volgende uitgelê:

- Die aantal appèlle teen die munisipaliteit rakende die toekenning van tenders wat gehandhaaf was se teiken is 0. Dis 'n goeie prestasie, aangesien die munisipaliteit geen appèlle ontvang het nie;
- Die Jaarverslag sal teen die einde Maart 2023 voorgelê word, soos vereis deur die MFMA, waarvan die Oorsigverslag op 9 Maart voorgelê sal by by die MPAC vergadering;
- Die persentasie van die kapitaalebegroting spandering is 31.4%, maar die teiken sal teen die einde van die finansiële jaar 90% wees;
- Die teiken op die aantal werksgeleenthede geskep deur die Munisipaliteit se kapitaal projekte sal ook gemonitor word.

Rdl B J Penxa verwys na die voorsiening van elektrisiteit by die informele nedersettings in Ilinge Lethu. Watter kriteria is gebruik vir die inwoners om die elektrisiteit te bekom; en sal hierdie inwoners wat op die behuisingswaglys is, kwalifiseer vir die De Hoop-behuising.

Die Munisipale Bestuurder meld dat indien 'n individu op die waglys is, sal hulle beskou word soos enige ander potensiële begunstigde wat op die waglys is, vir 'n huis in De Hoop.

BESLUIT

(voorgestel deur rdl N Smit, gesecondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Januarie 2023.

6. **SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**

Geen

7. **GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE**

3.1 Expanded Public Works Programme (EPWP)

The objective of EPWP is to provide employment opportunities and income support to poor and unemployed people through the delivery of public and community assets and services; and thereby contribute to development.

It is a massive program in South Africa that has created 13 million jobs since its inception in all spheres of government, including municipalities.

3.2 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

RESOLUTION

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda.

The Municipal Manager, Mr J J Scholtz highlighted the following:

- The target of the number of appeals against the municipality regarding the award of tenders that were upheld is 0. This is a good achievement, as the municipality did not receive any appeals;
- The Annual Report will be submitted by the end of March 2023, as required by the MFMA, whose overview report will be presented on 9 March at the MPAC meeting;
- The percentage of the capital budget spending is 31.4%, but the target will be 90% by the end of the financial year;
- The target on the number of jobs created by the Municipality's capital projects will also be monitored.

Cllr B J Penxa referred to the provision of electricity at the informal settlements in Ilinge Lethu. What criteria were used for the residents to obtain the electricity; and will these residents who are on the housing waiting list qualify for the De Hoop housing.

The Municipal Manager stated that if an individual is on the waiting list, they will be considered like any other potential beneficiary who is on the waiting list, for a house in De Hoop.

RESOLUTION

(proposed by cllr N Smit, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MAANDVERSLAG: JANUARIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Direkteur: Korporatiewe Dienste, me M S Terblanche gee 'n oorsig oor die prestasieverslag van Korporatiewe Dienste ingevolge die Raad se Strategiese Bestuurstelsel.

Rdl B J Penxa verwys na die gelyke indiensneming geleentheid en spreek sy kommer uit oor 'n vakature in die semi-bekwame vlak wat moeilik is om gevul te word.

BESLUIT

(op voorstel van D C Pypers, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direktoraat Korporatiewe Dienste vir Januarie 2023.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JANUARIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Finansiële Dienste, mnr M A C Bolton, om belangrike aspekte uit te wys.

Die Direkteur: Finansiële Dienste meld dat die werklike inkomste is minder as waarvoor begroot is, hoofsaaklik as gevolg van die effek van beurtkrag op dienskoste op elektrisiteit.

Die werklike uitgawes is minder as waarvoor begroot is, hoofsaaklik as gevolg van die effek van beurtkrag op grootmaat aankope.

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Januarie 2023.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

**(GET) RDL I S LE MINNIE
VOORSITTER**

7.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Corporate Services, Ms M S Terblanche gave an overview of the performance report of Corporate Services in terms of the Council's Strategic Management System.

Cllr B J Penxa referred to the equal employment opportunity and expresses his concern about a vacancy in the semi-skilled level which is difficult to fill.

RESOLUTION

(proposed by cllr D C Pypers, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Directorate Corporate Services for January 2023.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Financial Services, mr M A C Bolton, to point out important aspects.

The Director: Financial Services stated that the actual income is less than budgeted for, mainly due to the effect of load shedding on service charges on electricity.

The actual expenditure is less than budgeted for, mainly due to the effect of load shedding on bulk purchases.

RESOLUTION

(proposed by ald T Van Essen, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Director Financial Services for January 2023.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR I S LE MINNIE
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
6 April 2023

10/3/3
WYK: NVT

ITEM 3.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEE (MUNISIPALE BESTUURS-, ADMINISTRASIE EN FINANSIES) VERGADERING WAT GEHOU SAL WORD OP 12 APRIL 2023
ITEM 3.1 OF THE AGENDA OF A PORTFOLIO COMMITTEE (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCE) MEETING TO BE HELD ON 12 APRIL 2023

ONDERWERP:	SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT
SUBJECT:	LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

1. AGTERGROND/BEREDENERING / BACKGROUND

Aangeheg vind skrywes ontvang vanaf organisasies/persone waarin hul dank en waardering uitgespreek word teenoor Swartland Munisipaliteit.

Attached, find letters received from organisations / persons in which their thanks and appreciation towards Swartland Municipality is expressed.

2. AANBEVELING / RECOMMENDATION

Dat daar met dank kennis geneem word van die skrywes ontvang.

That cognisance is taken, with gratitude, of the letters received.

(get) M S Terblanche

(get) DIREKTEUR: KORPORATIEWE DIENSTE
(sgd) DIRECTOR: CORPORATE SERVICES

Durchwahl
+49 3946-779166

Datum
09.03.2023

Dear Sondeza Youth Camp Organizers,

We had the honor to take part at the Sondeza camp in 2022 and we want to express our heartfelt gratitude for the outstanding youth camp that you organized. The agenda was very well-structured and comprehensive, covering a wide range of important topics for young people. The team-building activities were engaging and fun, and the cultural activities helped us gain a better understanding of South African history and culture.

One aspect that stood out to us was the professionalism and competency of the facilitators and HR specialists. They were supportive and engaging, providing valuable insights and guidance during group discussions and team activities. Their input was critical to the success of the camp, and we are grateful for their hard work and dedication.

We were particularly impressed with the focus on the skills development, particularly in emotional intelligence, conflict management, and problem-solving. These skills are critical for teenagers as they navigate the challenges of growing up, and we believe that the training provided will have a lasting impact on the attendees.

The catering service was also excellent, with a wide variety of fresh and traditional foods that added an extra layer of cultural immersion.

In addition to the many benefits that students gained from attending Sondeza Youth Camp, we want to share that the experience has also had a positive impact on our school community. With the support of our

school, we organized several presentations of our experiences, which was held for all grade levels.

During those presentations, our four students were able to showcase some of the amazing activities and experiences that they have had at the camp. For example, they demonstrated some of the team-building activities such as the blindfold exercises, low rope activities, and raft building. They also shared some of the cultural experiences, such as the international evening and the traditional food.

The presentations offered viewers a fascinating insight into African culture, history, and landscape. It was clear that the skills our students developed at the camp, such as emotional intelligence and problem-solving, were on display during our presentations. The classmates were impressed by the skills acquired and were inspired to learn more.

As a result of presentations, the school community has gained a deeper appreciation for the importance of youth development and the value of cultural exchange. We plan to incorporate the experiences of the young people who attended the camp into our classroom discussions and projects, and we hope to continue to develop these skills in the future. Overall, we had an amazing time at Sondeza Youth Camp, and we would love to attend future events. Thank you for your hard work and dedication to creating a valuable experience for young people.

Best regards,

Ruslana Dr. Radchuk and Karen Kolbe-Döhring

From: [Phillip Humphreys](#)
To: [Nicolette Brand](#)
Subject: Fwd: Dankie aan verkeerspersoneel
Date: Monday, 13 March 2023 09:23:17

Hallo Nicolette

Vir die Portefeulje komitees.
Dankie.
Philip

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From: Renate du Plessis <duplessisr@swartland.org.za>
Sent: Monday, March 13, 2023 7:44:52 AM
To: Martmarie Haasbroek <haasbroekm@swartland.org.za>
Cc: Corne Haasbroek <HaasbroekC@swartland.org.za>; Phillip Humphreys <HumphreysP@swartland.org.za>
Subject: Dankie aan verkeerspersoneel

Hi Martmarie,

As inwoner en belastingbetaler van Malmesbury wil ek graag 'n groot DANKIE deurgee aan ons Verkeersdienste wat robotte en besige kruisings beman tydens beurtkrag en piektye. Ek sien en ervaar daagliks watter positiewe verskil dit maak op die dorp se paaie. Die personeel is sigbaar en duidelik goed opgelei, en hanteer die verkeer baie goed.

Hartlike dank vir almal betrokke!!

Groete,
Renate

From: Letitia Watson <letitiamw@gmail.com>
Sent: Monday, 13 March 2023 17:23
To: Registrasie Email <RegistrasieEmail@swartland.org.za>
Subject: Goeie diens

Goeiemiddag

Ek wil eintlik net erkenning gee aan die goeie diens wat ek by die verkeersdepartement op Malmesbury gekry het met die hernuwing van my bestuurslisensie.

Die proses was vinniger as wat ek verwag het, maar bowenal wil ek graag Lucy Jacobs, wat spesifiek by die oogtoetsing betrokke was, se doeltreffendheid uitlig. Sy het haar werk so professioneel, kundig, flink en vaardig gedoen, dit was regtig 'n positiewer ervaring as wat ek al by ander Wes-Kaapse verkeersafdelings ondervind het. Dankie daarvoor!

Groete, Letitia Watson



YZERFONTEIN

INWONERSVERENIGING · RESIDENTS' ASSOCIATION

Posbus 2 · PO Box 2 · Yzerfontein 7351 · Tel 071 829 1197 · E-pos/mail contact@yzerfontein.org

20 Maart 2023

Die Munisipale Bestuurder
Swartland Munisipaliteit
Privaatsak X52
MALMESBURY
7299

Meneer,

Swartland Munisipaliteit - Skoon Oudit

Die komitee van hierdie vereniging het eenparig besluit om ons waardering en gelukwense met die behaling van u skoon oudit vir die mees onlangse finansiële jaar aan u en u Administrasie te betuig. Dit is aangenaam om dit hiermee aan u oor te dra.

Ons is bewus dat 'n skoon oudit veel meer behels as slegs nakoming van finansiële standaarde, sake wat almal besondere aandag en vasberadenheid verg. Die Swartland gemeenskap kan met gerustheid en dank kennis neem van die besonder hoë standaard van administrasie wat u en u kollegas handhaaf en bedank u daarvoor. Ons vertrou dat dit u sal aanspoor om hierdie standaard voort te sit in die besonder veeleisende tye waarin ons lewe.

Groete,

Edward Brittain
Voorsitter
Yzerfontein Inwonersvereniging.

Nicolette Brand

From: Phillip Humphreys
Sent: Friday, 17 March 2023 13:12
To: Joggie Scholtz
Cc: Neale Africa; Nicolette Brand; Martmarie Haasbroek
Subject: Dankie SM

FYI

Philip Humphreys

Director | Protection Services

T: 022 487 9400 | **F:** 022 482 1866 | **M:** 082 850 7359

SWARTLAND MUNICIPALITY



CLEAN AUDITS SINCE 2010/11
SKOON OUDITS SEDERT 2010/11

ONS GEE GESTALTE AAN 'N BETER TOEKOMS!
WE SHAPE A BETTER FUTURE!
SAKHA IKUSASA ELINGCONO!

From: gilbertsgift@gmail.com <gilbertsgift@gmail.com>
Sent: Friday, 17 March 2023 13:01
To: Phillip Humphreys <HumphreysP@swartland.org.za>
Subject: Dankie SM

Hi Phillip

Sien foto aangeheg.

Groete

**Hier op Yzerfontein**

Boytjie Basson · 2 m ·



It is important to give credit where credit is due. Well done to SM and its Municipal Manager, Joggie Scholtz, for recently achieving its 10th clean audit. In current times and compared to other municipalities, we are truly blessed and should be so grateful for what we have here. Yes, our YRA also plays a large part, but without a willing and competent SM, we will not get very far.

It is my wish that we as Yzerfonteiners be grateful for what we have and value and appreciate our Municipal Officials who delivers our services. If there is a small irritant like thorns on the pavement, pull it out yourself iso complaining about it. It is really insignificant compared to what should be grateful for.

[Neale Africa](#) dankie ook baie vir jou bydrae. Die meerderheid van inwoners is van mening dat jy n groot bate vir ons dorp is.



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WJ (Boytjie) Basson
0825693377



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder

13 Maart 2023

11/1/1/24
WYK: NVT

ITEM 6.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEESVERGADERING (MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES) WAT GEHOU SAL WORD OP 12 APRIL 2023

ONDERWERP: SALGA: SPEAKER-FORUMVERGADERING, FEBRUARIE 2023 SUBJECT: SALGA: SPEAKER'S FORUM MEETING, FEBRUARY 2023
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1. AGTERGROND/BEREDENERING / *BACKGROUND/DISCUSSION*

The Speaker, Ald M A Rangasamy attended the Speaker's Forum meeting held in Oudtshoorn on 2 and 3 February 2023.

Attached find the minutes of the meeting containing the discussions and resolutions.

2. WETGEWING / *LEGISLATION*

N/a

3. KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP*

N/a

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

N/a

5. AANBEVELING / *RECOMMENDATION*

BESLUIT

Dat kennis geneem word van die aangehegte notule van die Speaker's forumvergadering bygewoon deur Rdh M A Rangasamy op 2 en 3 Februarie 2023.

(get) J J Scholtz

MUNISIPALE BESTUURDER

MINUTES

Speakers' Forum Meeting

TO : CHAIRPERSON
DEPUTY CHAIRPERSON
MEMBERS
STAKEHOLDERS
INVITED GUESTS

MINUTES
WESTERN CAPE MUNICIPAL SPEAKERS' FORUM MEETING
2 AND 3 FEBRUARY 2023: DE OPSTAL COUNTRY LODGE, OUDTSHOORN

ENCLOSED please find the Minutes of the SALGA Western Cape Municipal Speakers' Forum meeting held on 2 and 3 February 2023 at De Opstal Country Lodge, Schoemanshoek, Oudtshoorn.



Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

DAY 1

SECTION 1

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Ald Mrs Georlene Wolmarans [Chairperson] welcomed all present. Members were invited to participate in the meeting in an orderly and professional manner. A moment of silence and reflection was observed. The PEC Chairperson [Ald Donovan Joubert], Deputy Chairpersons [Ald Aidan Stowman and Ald Memory Booysen] and GIGR Provincial Working Group Chairperson [Cllr Carl Pophaim] were welcomed and acknowledged.

Ald Michael Rangasamy raised a point of order and wanted to know why the PEC Chairperson and the PEC Deputy Chairpersons attends the Speakers' Forum Meetings as this is not a PEC Meeting. Ald Wolmarans requested Ald Rangasamy to formalise his complaint in a written format to be tabled to the SALGA Provincial Director of Operations.

NOTED

1.2 EVACUATION PROCEDURES

The meeting noted the evacuation procedure as explained by Marissa from De Opstal Country Lodge.

NOTED

1.3 ATTENDANCE AND APOLOGIES

PRESENT: SPEAKERS AND CHIEF WHIPS

Ald	Mrs	Georlene Wolmarans	:	Chairperson
				Garden Route District Municipality
Cllr	Ms	Lizel Paulse	:	Deputy Chairperson
				Central Karoo District Municipality
Ald	Mr	Johannes Ferdinand van Zyl	:	Breede Valley Municipality
Cllr	Mr	Pieter Human Marais	:	Breede Valley Municipality
		[Chief Whip]		
Ald	Mr	Jacobus Francois le Roux	:	Drakenstein Municipality
Cllr	Ms	Christephine Kearns	:	Drakenstein Municipality
		[Chief Whip]		
Cllr	Mrs	Pauline Hess	:	Langeberg Municipality
Cllr	Ms	Elizabeth Mary Sidego	:	Witzenberg Municipality
Ald	Mr	Lincoln Milton de Bruyn	:	Overberg District Municipality
Cllr	Mr	Gert Diederik Burger	:	Cape Agulhas Municipality
Cllr	Mr	Derick Antony Appel	:	Theewaterskloof Municipality
Ald	Mr	Michael Adolph Rangasamy	:	Swartland Municipality
Cllr	Mr	Noël Constable	:	Beaufort West Municipality
Cllr	Mr	Mike Gouws	:	Laingsburg Municipality
Cllr	Ms	Magrietha Dorothea Jaftha	:	Prince Albert Municipality
Ald	Mr	Donovan David Joubert	:	Cape Winelands District Municipality
Cllr	Mr	Claude Nielton-John Terblanche	:	Bitou Municipality
Cllr	Mr	Sean Snyman	:	George Municipality
Cllr	Mr	Andrew Stroebel	:	Hessequa Municipality
Cllr	Mr	Mncedisi David Skosana	:	Knysna Municipality

Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Ald	Mr	Johannes Allers	:	Oudtshoorn Municipality
Cllr	Mr	Nicolaas Salmon Louw	:	West Coast District Municipality
Ald	Mrs	Olwene Daphne Daniëls	:	Saldanha Bay Municipality
Ald	Ms	Felicity Purchase	:	City of Cape Town
Cllr	Mrs	Desiree Visagie <i>[Chief Whip]</i>	:	City of Cape Town
Ald	Mr	Marius Koen	:	MPAC Deputy Chairperson

ABSENT: SPEAKERS

Cllr	Mr	Peter-George Rooi	:	Kannaland Municipality
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PRESENT: SALGA WESTERN CAPE PEC MEMBERS

Ald	Mr	Memory Booysen	:	PEC Deputy Chairperson
Ald	Mr	Aidan Stowman	:	PEC Deputy Chairperson
Cllr	Mr	Carl Pophaim	:	PEC Member GIGR PWG Chairperson

APOLOGIES: SPEAKERS / CHIEF WHIPS / STAKEHOLDERS / GUESTS

Cllr	Mr	Anthony Moses	:	PEC Deputy Chairperson
Cllr	Mr	Willem Mathys Blom <i>[Chief Whip]</i>	:	Cape Winelands District Municipality
Cllr	Mr	Quintin Smit	:	Stellenbosch Municipality
Cllr	Mrs	Patricia Rose Crawley <i>[Chief Whip]</i>	:	Stellenbosch Municipality
Cllr	Mr	Grant Cohen	:	Overstrand Municipality
Cllr	Mr	Bongani Onke Sonqwenqwe	:	Swellendam Municipality
Cllr	Mrs	Marlene Barnardt <i>[Chief Whip]</i>	:	George Municipality
Ald	Mr	Rhandal Eliger Swarts	:	Bergvliet Municipality
Cllr	Mr	Maxwell Heins	:	Cederberg Municipality
Cllr	Mr	Andreas Sindiyamba	:	Matzikama Municipality
Off	Mr	Khalil Mullagie	:	SALGA Western Cape Provincial Director of Operations
SH	Ms	Thobela Mdledle	:	Department of Local Government
SH	Mr	Kevin Naidoo	:	CoGTA

IN ATTENDANCE

	Mr	Craig Mitchell	:	Department of Local Government
	Mr	Mario Baatjes	:	Department of Local Government
	Mrs	Boitumele Diale	:	CoGTA
	Mr	Siyanda Nkehli	:	CoGTA
	Mr	Nhlamulo Mathye	:	CoGTA
	Mr	Koos Celliers	:	Legal Services: City of Cape Town
Mr		Armstrong Mpela	:	SALGA Western Cape
Mr		Loyiso Njamela	:	SALGA Western Cape
Ms		Simnikiwe Stemela	:	SALGA Western Cape

Mrs Magda Marais

: SALGA Western Cape

NOTED

1.4 DECLARATION OF INTEREST

No Interests were declared.

NOTED

1.5 ADOPTION OF THE AGENDA

The Agenda was adopted without any changes.

NOTED and ADOPTED

1.6 ADOPTION OF THE MINUTES OF THE MEETING HELD ON 3 JUNE 2022

The Minutes of the Speakers' Forum meeting held on 3 June 2022 were attached for confirmation and adoption.

Cllr Sean Snyman [George Municipality] moved that the minutes be adopted and Ald Felicity Purchase [City of Cape Town] seconded the adoption of the minutes.

NOTED and APPROVED

1.7 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 3 AND 4 NOVEMBER 2022

No matters were discussed under this item.

NOTED

PRESENTATIONS

2.1 AUDITOR GENERAL SOUTH AFRICAN [AGSA]

[Standing Item]

This item was not discussed as the presenter from the Office of the Auditor General tendered an apology on short notice. The item will be discussed at the next meeting.

NOTED

2.2 UPDATE REPORT: PUBLIC PARTICIPATION AND WARD COMMITTEES

[Standing Item]

Mr Craig Mitchell [Department of Local Government – DLG] presented an updated report on the status of ward committees and public participation in the province, with an emphasis on the 2022/2023 Annual Performance Plan.

Members were informed that Ward Committees have been established in the whole of the province, with only one municipality that has not yet submitted its Ward Committee Operational Plan. Mr Mitchell highlighted that DLG will conduct an assessment on the state of public participation within the municipalities in the province in the next financial year, which will consist of three phases viz –

- **Phase 1:** A general assessment of public participation in 25 municipalities [24 local municipalities and 1 metro municipality];
- **Phase 2:** A comprehensive assessment of public participation in five local municipalities viz – Beaufort West, Bergrivier, George, Overstrand and Witzenberg;
- **Phase 3:** An assessment of the residents' perception of public participation in three wards from each of the Phase 2 municipalities.

Mr Mitchell concluded that DLG will support District Municipalities with the functionality of their District Public Participation Forums and that it will support local municipalities with Civic Education on Public Participation through the 'Know your Ward Committee Campaign' and the 'Client Services Charter'.

It became clear from discussions that Municipalities should adopt a Ward Committee Policy which is tabled, endorsed, and adopted by Council. The Code of Conduct applicable to the roles of Ward Committee Members should be very clear as this could be used in disciplinary matters against a Ward Committee Member. It should also be remembered that Speakers are the custodians of the Ward Committees; but at the same time are Speakers first and should always follow protocol.

After discussion, the presentation was –
NOTED

2.3 OUT-OF-POCKET EXPENSES OF WARD COMMITTEE MEMBERS

Ms Boitumelo Diale [CoGTA] presented on the out-of-pocket expenses of Ward Committee Members. This was in response to the question raised by the Speaker of Knysna municipality in the last meeting of the Forum, held in November 2022, on the disparities in the payment of out-of-pocket expenses, across municipalities.

Ms Diale shared that, in terms of the Municipal Structures Amendment Act, Ward Committees must be established within 120 days after the first sitting of council, following the local government elections. There are provisions in the Act for those municipalities that might experience delays. In the Western Cape, all 406 ward committees have been established and inducted.

In relation to the payment of out-of-pocket expenses to ward committee members, she stated that according to Section 73(5)(a) of the LG Municipal Structures Act, No.117 of 1998 –

- Out of pocket expenses must be paid from the budget of the specific municipality in question.
- Each local / metropolitan municipality must develop a policy and determine a criterion for, and calculation of the out-of-pocket expenses based on the provincial framework determined by the MEC.
- Local / metropolitan municipality may decide for payment of stipends in respect of participation of ward committee members in the activities of ward committees.
- A municipal council may allocate funds and resources to enable Ward Committees to perform their functions within the framework of the law.
- The Minister must determine a national framework including criteria for the calculation of the out-of-pocket expenses for Ward Committee members.

The meeting noted that CoGTA published "The National Framework: Criteria for determining of out-of-pocket expenses to Ward Committee Members in 2009". The National Government, through CoGTA, is currently allocating R500 per ward committee member through the Local Government Equitable Share [LGES], for municipalities falling under categories 1 – 3. It was stated that the amount may be adjusted to the extent that a particular municipality covers some of the costs itself up front by arranging transport, training / capacity building, tools of trade and refreshment for Ward Committee Members. The stipend should cover transport, communication, and meals.

A concern was raised on the criteria used to identify the municipalities receiving support for the payment of the out-of-pocket expenses and ward committee support. It was suggested that CoGTA should reconsider the decision and provide support to all the municipalities.

Regarding the taxing of the stipend, CoGTA advised that ward committee members were not employees, and therefore the stipend should not be subjected to tax. A communication to this effect was sent to the Chief Financial Officers in municipalities.

The safety of ward committee members was also raised as a matter of concern. In response, CoGTA advised that the issue of safety should form part of the ward committee policy of a municipality.

After discussion it was –

RESOLVED

1. That SALGA engage CoGTA to extend the financial support provided for ward committees to all municipalities.

SF Resolution: 03.02.2023: 01

2.4 AMENDMENTS TO THE MUNICIPAL STRUCTURES ACT – ROLE OF THE SPEAKER
Mr Siyanda Nkehli [CoGTA] and Mr Michael Chauke [SALGA] shared the platform in presenting on the Municipal Structures Amendment Act and more specifically the Roles of the Speaker and the Chief Whip. In terms of the Amendment Act, the Speaker must perform the following additional functions –

- must ensure that the legislative authority of the municipality functions effectively;
- is responsible for the effective oversight over the executive authority of the municipality;
- must ensure the effectiveness of the committees of the municipal council established in terms of Section 79;
- is responsible for the ethics and accountability of the municipal council; and
- must ensure the effectiveness and functionality of ward committees and the public participation processes.

The two presentations triggered an interesting discussion by members, particularly on the oversight role of the Speaker over the Executive Authority. The meeting noted that Department of Cooperative Governance [DCOG] is in the process of developing guidelines to assist municipalities with the implementation of the Structures Amendment Act.

The meeting also deliberated on the role of the Whip in facilitating communication between the Speaker and Executive Mayor, systems of delegations in terms of Section 79 and Section 80 Committees and the establishment of MPAC. It was noted that the Whip is not defined in any legislation as an office bearer.

The role of the public in the affairs of the council, in particular council committees, was emphasised. It was concluded that non-involvement and uninformed communities raises a risk for the collapse of good governance and an end to legitimacy, where people do not get the required services.

After discussion it was –

RESOLVED

1. That SALGA, advocate for the inclusion of the definition of a whip, as an office bearer, in the Municipal System Act.

SF Resolution: 03.02.2023: 02

DISCUSSIONS

3.1 FEEDBACK, UPDATE AND PROPOSALS TOWARDS THE 2022/2023 UPPER LIMITS

[Standing Item]

Mr Mario Baatjes [DLG] informed members that there is no information to share from the Remuneration Commission and CoGTA on the 2022/2023 Upper Limits Notice of Councillors.

He confirmed that discussions are underway with regards to the designation of MPAC Chairpersons as full-time and touched on the matter of capacity building, stating that municipalities need to have proper Skills Development Plans in place. Mr Baatjes further highlighted that there is lack of cooperation when municipalities are requested to provide comment and input on the Upper Limits and urged Speakers to submit comments when requested to do so, to strengthen the provincial position during the engagements with CoGTA.

On a question on when the Legislative Libraries will become available, Mr Baatjes responded that the Legislative Libraries received were of a poor quality and subsequently returned to the service provider. The delivery of better-quality Legislative Libraries will be made available once it is received.

Discussions from the floor –

- i. Two separate legal opinions were obtained, both indicating that *“The interpretation of Section 15 of the Upper Limits is very specific in that it says programmes / courses that are approved in the Skills Development Policy of a Municipality is allowed...”* How can anybody now conclude that University Programmes are not allowed? There is huge differentiation between councillors with capacity and those with no capacity.
 - It was suggested that consideration must be given on the issue of the capacitation of councillors.
- ii. MPAC Chairpersons to become fulltime councillors – is this a rider or a caveat? It was suggested that MPAC Chairperson become fulltime councillors based on the policy framework.
 - In response it was indicated that the Section 12 Notice still needs to be changed and that this is a decision to be taken by the Minister.
 - The meeting suggested that DLG should consider issuing a circular to provide clarity on the issue of the MPAC Chairpersons and backlog on concurrence.
- iii. The Tools of Trade do not address the challenges experienced by councillors with Disabilities. Theewaterskloof Municipality has walked an extra mile to accommodate its councillors living with disabilities. There is a need for a uniform guide to be developed in this regard.
 - It was suggested that the Tools of Trade should make provision for the support of Councillors living with disabilities.

After discussion it was –

RESOLVED

1. That SALGA should start the conversation on councillor remuneration.
2. That consideration must be given on the issue of the capacitation of councillors.
3. That the Tools of Trade should make provision for the support of Councillors living with disabilities.

SF Resolution: 03.02.2023: **03**

3.2 LEGISLATION / CASE LAW AND COURT JUDGEMENTS IMPACTING ON LOCAL GOVERNMENT

[Standing Item]

Mr Celliers shared the following case law and court judgements –

Acting without authority –

- *National Commissioner of Correctional Services and Another v Democratic Alliance and Others* – Mr Zuma was sentenced to 15 months but was released by Commissioner Fraser two months later despite the Medical Parole Advisory Board. The Supreme Court of Appeal found –
 - that the former Commissioner Arthur Fraser, had no legal power to override the Medical Parole Advisory Board

- confirmed that the Commission cannot grant medical parole “unless the Medical Parole Advisory Board makes a positive recommendation...”
- Becker v Minister of Mineral Resources and Energy and Others –
The High Court found –
 - The Minister has the statutory powers to appoint and to discharge, but he has no express power in terms of the Act or otherwise in law to suspend a director; such power is also not implied
- Electoral Commission of South Africa and Another v Speaker of the uMhlathuze Local Council and Others –
The allocation of seats is prescribed in the Structures Act. It requires a process of two rounds of seat allocation. The ANC left the Council Chamber before the allocation process and after the two rounds a surplus of three seats remained [because of the ANC absence]. The Commission’s representative took the independent decision to allocate the three remaining seats by allocating one additional seat to each of the three contesting candidates.

Incitement to invade land –

- EFF v AfriForum

Eviction in terms of PIE –

- JB Marks Local Municipality v Illegal Trespassers Erf 2148, Promosa, Potchefstroom
- Madulammoho Housing Association NPC vs Nephawe and Another; Final Housing Solutions (Pty) Ltd v Lukhanya and Others

Decision-making – Reasons, administrative action v executive action, pre-judging –

- Becker v Minister of Mineral Resources and Energy and Others

Political Appointments –

- J Lopes v Speaker of the Knysna Local Municipality

Non-performance and Maladministration –

- MEC Responsible for Local Government, Western Cape v Matzikama Local Municipality and Others

Personal Consequences / Liability – Councillors acting unlawful –

- Mahapene v Mohokare Local Municipality

Personal Liability – Transaction induced by fraud –

- Umgeni Water v Naidoo

Labour – Cannabis in the workplace –

- NUMSA obo Nhlabathi and 1 Other v PFG Building Glass (PTY) Ltd

By-elections – Electoral Court Judgement –

- Tsongang Civic Movement v Electoral Commission of South Africa and Others

Preferential Procurement Regulations –

The new Preferential Procurement Regulations, 2022 were gazetted on 4 November 2022. The Regulations were developed in view of the Constitutional Court judgment of February 2022 on the 2017 Preferential Procurement Regulations and after consulting stakeholders and considering public submissions on draft regulations published for comment on 10 March 2022.

NOTED

3.3 LEGAL ENQUIRIES

[Standing Item]

There were no matters for discussion under this item.

NOTED

CLOSURE

4.1 SUGGESTED ITEMS FOR NEXT SPEAKERS' FORUM MEETING

The Chairperson invited members to submit any items for discussion at the next meeting, to the Secretariat.

4.1.1 The following items were received during the meeting –

- i. The Speaker of Drakenstein to share a Legal Opinion on Section 2 of the Code of Conduct of Councillors
- ii. Definition of Independent Investigation
- iii. Integrated Development Plans – Role of other spheres in the development of IDP's
- iv. Sharing of Best Practice – Role of Speaker in Public Participation and Ward Committees – [Speaker of Swartland]
- v. Code of Ethics – a new function to Speakers / Chief Whips [Koos Celliers]
- vi. Tabling [Definition] – How and when to table reports to Council [Koos Celliers]
- vii. Legal Opinion of City of Cape Town – Effective Oversight [All]
- viii. Uniform Guidance Document: Disabled Councillors – Theewaterskloof Municipality to share their Guide [Ald De Bruyn – Overberg District Municipality / Cllr Appel – Theewaterskloof Municipality]

NOTED

4.2 PROPOSED DATES FOR 2023/2024 MEETINGS AS PER TERMS OF REFERENCE

The date and venue for the next Speakers' Forum Meeting was confirmed for 4 and 5 May 2023 to be held in the Saldanha Bay region. Our host for this meeting will be Ald Olwene Daniëls. More details in this regard will be shared in due course.

Members discussed the future starting time of the Speakers' Forum meetings to allow for more productive interaction throughout the duration of meetings. Speakers and Chief Whips were requested to travel on the afternoon of the Wednesday preceding the meeting, if possible, to allow the meeting to start at 08:30 on the Thursday morning for a full day productive session.

The option of virtual sessions was discussed, but the Forum believed the physical meetings were much more productive and lead to more interaction and sharing among members. Requests were received that the number of presentations for the Forum be limited to one or two at the most.

After discussion it was –

RESOLVED

1. That the next Speakers' Forum Meeting will be held on 4 and 5 May 2023 in the Saldanha Bay Region with Ald Olwene Daniëls as the host of the meeting.

SF Resolution: 03.02.2023: **04**

4.3 CLOSURE AND ACKNOWLEDGEMENTS

[File : 12/4/1/6]

The Chairperson thanked the presenters for their presence during the past two days and their presentations to the Forum. Cllr Pophaim thanked Ald Allers and his staff for a very well-planned event and Ald Joubert acknowledge Mrs Mathilda de Bod and her staff at De Opstal for all the effort

they have put into availing this beautiful venue and grounds to the Forum. Members were thanked for their time availed in the meeting and wished a safe journey home.

The meeting adjourned at 11:19 on Day 2.

The Minutes of the Western Cape Municipal Speakers' Forum held on
2 and 3 February 2023 were adopted on **5 MAY 2023**.

ALD Mrs GEORLENE WOLMARANS
SPEAKERS' FORUM CHAIRPERSON



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager
Date: 14 March 2023

File Ref: 11/1/1/24

ITEM 6.2 OF THE AGENDA OF A PORTFOLIO COMMITTEE MEETING BEING HELD ON 12 APRIL 2023

SUBJECT: SALGA: IGR WORKING GROUP HELD ON 17 FEBRUARY 2023

1. BACKGROUND

The appointed delegates for the SALGA IGR working group is the Executive Mayor and the Municipal Manager and both VIRTUALLY in attendance on 17 February 2023.

2. DOCUMENTATION

- (a) Agenda of the meeting.
- (b) Minutes of the meeting.

2.1 SECTION B PRESENTATION: ITEM 2.1 SAFETY OF COUNCILLORS

Proposal made by working group

RESOLVED

- (a) That a Task Team be established to engage SAPS and develop a protocol and guidelines on the safety of Councillors.
- (b) That a report should be developed and submitted to the GIGR working group to take further.

The following councillors and officials were nominated to serve on the Task Team –

TASK TEAM SAFETY OF COUNCILLORS		
	Members	Representing
1	Cllr Carl Pophaim	Chairperson / Convenor
2	Ald Dr Annelie Rabie	Overstrand Municipality
3	Ald Chris Macpherson	Oudtshoorn Municipality
4	Ald Olwene Daniëls	Sadanha Bay Municipality

5	Ald Leon van Wyk	George Municipality
6	Cllr Adv Johan Miller	Drakenstein Municipality
7	Dr Michele Gratz	George Municipality
8	Mr Dean O'Niell	Overstrand Municipality
9	Mr Wilfred Solomons-Johannes	Theewaterskloof Municipality
10	Representatives	SAPS

The Executive Mayor and Municipal Manager will also provide feedback regarding the discussions that took place, and also the fact that Swartland's policy was shared as a discussion document.

2.2 **SECTION B PRESENTATION: STATUS OF THE MCPF**

Proposal made by Working Group

RESOLVED

The working group recommended that the PEC recommend to NEC to adopt the Curatorship Exit Strategy.

- (a) Facilitate the establishment of the MCPF Board of Trustees.
- (b) Mandate the Board to investigate and consider the dissolution of the Fund and merging it with a stable, growing, and effective existing Fund. The Board should further conduct its own analysis as to which Fund it should be.
- (c) That the Board be mandated to consider amending the MCPF rules to allow for a sunset exit clause for existing members who require to do so.

2.3 **SECTION B PRESENTATION: PUBLIC SERVICE COMMISSION BILL**

Proposal made by Working Group

RESOLVED

- (a) That there must be full consultation with Organized Local Government in the drafting of the Bill, to ensure it is inclusive and supported by LG as an independent sphere of government before its submission to Cabinet and gazetting for public comments.

3. **SECTION C ITEM 3.4: DISCUSSION REMUNERATION OF SENIOR MANAGERS**

Proposal made by Working Group

RESOLVED

- (a) That the item on the Remuneration of Senior Managers remain on the GIGR Working Group Agenda as Municipal Managers to no have representation on the MCIR Working Group and are not part of the Bargaining Council.
- (b) That feedback on discussions at the Premiers Coordinating Forum with the Minister of Local Government on the remuneration of senior managers, be obtained.
- (c) That Western Cape representatives be engaged to provide a report on the CoGTA working group and the implementation of agreements reached by the working group.

(d) That SALGA compile a list of waiver applications which are currently on the desk of the MEC for Local Government and the Minister of CoGTA to be signed off, for the Chairperson to submit to the national working group for report back to the provincial working group.

(e) That the PEC note that SALGA was not represented in the COGTA meeting held on 16 February 2023 and did not submit an apology for the meeting.

3.1 SECTION C ITEM 3.5: FROM THE SPEAKERS FORUM

Proposal made by Working Group

RESOLVED

(a) That SALGA facilitate a formal physical engagement between the Executive Mayors and Speakers on the issue of the Oversight Role of Speaker over the executive in terms of recent relevant legislative amendments. Relevant Speakers and facilitators to be sourced.

3.2 SECTION C ITEM 3.10: LEGAL OPINION ON THE UPPER LIMITS REPORT RE CAPACITY BUILDING

Proposal made by Working Group

RESOLVED

- (a) That this legal opinion be tabled to the PEC as a success of the GIGR provincial working group for the PEC concurrence.
- (b) The Opinion be shared with the members of the working group.
- (c) The working group develop a policy template for a Councillors Skills Development Plan and a Municipal Skills Development and Capacity Building Policy for municipalities.
- (d) The PEC takes a decision on the capacity building of councillors and communicate the decision with municipalities.

3.3 SECTION C ITEM 3.11: ANALYSIS ON TRAVEL POLICIES TOWARDS MASTER TEMPLATE

Proposal made by Working Group

RESOLVED

(a) That the Generic Travel Policy be referred to the Speakers Forum for discussion and decision on implementation in municipalities with none.

(get) J J Scholtz

MUNICIPAL MANAGER

Enq : Makhosonke Mpela
Ref : 2/1/32/1
Tel : 021-446-9800
E-mail : ampela@salga.org.za

Date : 01 February 2023



Physical
16th Floor, 2 Heerengracht Street
Cnr Hertzog Boulevard
The Towers, Foreshore
Cape Town, 8000
Postal
PO Box 185
Cape Town, 8001

AGENDA

Governance and Intergovernmental Relations Provincial Working Group

TO CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MEMBERS
MUNICIPAL OFFICIALS
INVITED GUESTS and
STAKEHOLDERS

AGENDA
GOVERNANCE AND INTERGOVERNMENTAL RELATIONS PROVINCIAL WORKING GROUPS
FRIDAY, 17 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE

ENCLOSED please find the Agenda of the SALGA Western Cape Governance and Intergovernmental Relations Provincial Working Group Meeting scheduled for **09:00 on Friday, 17 February 2023 to be held at the King George Hotel, King George Drive, George.**

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL



AGENDA

WESTERN CAPE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS PROVINCIAL WORKING GROUP

17 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE

ITEM	ITEM DESCRIPTION	PAGE
SECTION A PROCEDURAL MATTERS <i>[Chairperson: Cllr Carl Popham]</i>		
1.1	Opening and Welcome	
1.2	Evacuation Procedure / House Rules	King George Hotel House Rules Representative
1.3	SALGA On-line Evaluation Form	
1.4	Attendance and Apologies	
1.5	Declaration of Interests	
1.6	Adoption of the Agenda	
1.7	Chairpersons Address	
1.8	Minutes of the Governance and Intergovernmental Relations Provincial Working Group Meetings held 14 October 2022	Page 1 – 11
1.9	Matters arising from the Minutes and Resolution Tracking [Minutes 14.1.2022 – Item 61.8]	Page 12 – 15
SECTION B PRESENTATIONS		
2.1	Safety of Councillors: Processes and Procedures – Focus on Security Assessments Turn Around Times	SAPS
2.2	Status of the Municipal Councillors Pension Fund	MCPF
2.3	Public Service Commission Bill	Public Service Commission Page 16 – 46
SECTION C ITEMS FOR DISCUSSION AND NOTING		
3.1	Kannaland Municipality Report: Historical Context and Legislative Interventions (DLG)	Department Local Government To follow
3.2	3.2.1 Progress Report: Implementation of Conference Resolutions on Councillor Remuneration 3.2.2 Review Report: Councillors Remuneration	SALGA: Inclusive Governance To follow
3.3	Feedback by Municipal Finance: Work done on the Review of the Equitable Share of Municipalities [Minutes 14.1.2022 – Item 2.1]	To follow
3.4	Feedback Report: Remuneration of Senior Managers [Minutes 14.1.2022 – Item 6]	Page 47 – 59
3.5	Report: Western Cape Municipal Speakers' Forum Workshop	Page 60 – 76
3.6	Report: Western Cape Association of Municipal Public Accounts Committee Workshop	Page 77 – 78
3.7	National Working Group Outcomes	Page 79 – 80

ITEM	ITEM DESCRIPTION	PAGE
3.8	Quarter 3 Reports: 2022/2023 Financial Year	Page 81 – 113
3.9	Update Report: Unfunded mandate submission from municipalities	Page 114 – 121
3.10	Legal Opinion on Upper Limits Report: Capacity Building	To follow
3.11	Report: Analysis on travel policies towards master template	Page 122 – 126
CLOSURE		
4.	Reminder: SALGA On-line Evaluation Form	
5.	Next Meeting: Date to be confirmed	
6.	Closure and Acknowledgements	

MINUTES

Governance and Intergovernmental Relations Provincial Working Group

**TO : CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MEMBERS OF THE PROVINCIAL WORKING GROUP
MUNICIPAL OFFICIALS
INVITED GUESTS AND STAKEHOLDERS**

**MINUTES
GOVERNANCE AND INTERGOVERNMENTAL RELATIONS [GIGR] PROVINCIAL WORKING GROUP
17 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE / MS TEAMS HYBRID OPTION**

ENCLOSED please find the Minutes of the SALGA Western Cape Governance and Intergovernmental Relations [GIGR] Provincial Working Group meeting held at 09:00 on 17 February 2023 at The King George Hotel, King George Drive, George / MS Teams Hybrid Option.



**Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL

SECTION A

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Cllr Carl Pophaim [Chairperson] welcomed all present.

NOTED

1.2 EVACUATION PROCEDURES

The meeting noted the evacuation procedure as explained by Ikraan from the King George Hotel.

NOTED

1.3 SALGA ON-LINE EVALUATION FORM

The meeting was informed that the SALGA Administration will share an on-line evaluation form in the ChatBox as well as via WhatsApp for those members attending in person. Members were requested to complete the form as feedback would be appreciated.

NOTED

1.4 ATTENDANCE AND APOLOGIES

PRESENT:

Ald	Ms	Margaret Sampson	:	Cape Winelands District Municipality
Cllr	Mr	Vernon Bedworth	:	Breede Valley Municipality
Cllr	Adv	Johan Miller	:	Drakenstein Municipality
Ald	Mr	Schalk van der Merwe	:	Langeberg Municipality
Cllr	Ms	Elizabeth Sidego	:	Witzenberg Municipality
Ald	Mr	Andries Franken	:	Overberg District Municipality
Ald	Dr	Annelie Rabie	:	Overstrand Municipality
Cllr	Mr	Francois du Rand	:	Swellendam Municipality
Ald	Ms	Bongiwe Mkhwibiso	:	Theewaterskloof Municipality
Cllr	Mrs	Linda Jaquet	:	Prince Albert Municipality
Cllr	Ms	Magrietha Jaftha	:	Prince Albert Municipality
Ald	Adv	Gert van Niekerk	:	Garden Route District Municipality
Ald	Mr	David Swart	:	Bitou Municipality
Ald	Mr	Leon van Wyk	:	George Municipality
Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Cllr	Mr/s	Nickey le Roux	:	Mossel Bay Municipality
Ald	Mr	Chris Macpherson	:	Oudtshoorn Municipality
Ald	Mr	Roelof Strydom	:	West Coast District Municipality
Ald	Mr	Ray van Rooy	:	Bergrivier Municipality
Cllr	Mr	Johan van der Hoven	:	Matzikama Municipality
Ald	Mr	Harold Cleophas	:	Swartland Municipality
Cllr	Mr	Carl Pophaim	:	Chairperson
Cllr	Mr	Brendan van der Merwe	:	City of Cape Town
Ald	Mr	Siva Moodley	:	City of Cape Town

PRESENT: OFFICIALS

Mr	Henry Prins	:	Cape Winelands District Municipality
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	Ms	Sarah Sanders	:	Cape Winelands District Municipality
	Ms	Tracey Stone	:	Cape Agulhas Municipality
	Mr	Dean O'Neill	:	Overstrand Municipality
	Mr	Wilfred Solomons-Johannes	:	Theewaterskloof Municipality
	Ms	Mercy James	:	Garden Route District Municipality
	Mr/s	Nontokozo Dladla	:	Garden Route District Municipality
	Mr	David Joubert	:	West Coast District Municipality
	Mr	Wilhelm Markus	:	West Coast District Municipality
Adv	Ms	Hanlie Linde	:	Bergvliet Municipality
	Mr	Abe du Plessis	:	Saldanha Bay Municipality
	Mr	Joggie Scholtz	:	Swartland Municipality
	Mrs	Gayle Postings	:	City of Cape Town

APOLOGIES: PWG MEMBERS / STAKEHOLDERS / GUESTS

Ald	Mr	Donovan Joubert	:	PEC Chairperson
Cllr	Mr	Paul Swart	:	Cape Agulhas Municipality
Cllr	Ms	Elna Lamprecht	:	Swellendam Municipality
Cllr	Ms	Lizel Paulse	:	Central Karoo District Municipality
Cllr	Mr	Andrew Stroebe	:	Hessequa Municipality
Off	Dr	Michele Gratz	:	George Municipality
Off	Mrs	Deone Wessels	:	Matzikama Municipality

IN ATTENDANCE

Guest	Adv	Shukrat Makinde	:	Public Service Commission
Guest	Mr	Siyasanga Giyose	:	Public Service Commission
Guest	Mr	Elias Msiza	:	Municipal Councillors' Pension Fund
Guest	Mr	Azwifarwi Phuravhathu	:	Municipal Councillors' Pension Fund
Guest	Mr	Makuvhe Ronkura	:	Municipal Councillors' Pension Fund
Guest	Brig	Matumbu	:	Visible Policing: Western Cape
Guest	Maj Gen	Modishana	:	South African Police Services
Guest	Dir	Daniëls	:	South African Police Services
Guest	Capt	Stassen	:	South African Police Services
Mr		Armstrong Mpela	:	SALGA Western Cape
Mr		Khalil Mullagie	:	SALGA Western Cape
Mr		Loyiso Njamela	:	SALGA Western Cape
Ms		Simnikiwe Stemela	:	SALGA Western Cape
Ms		Miltoinette Cupido	:	SALGA Western Cape
Mrs		Joyce Moholola	:	SALGA Western Cape
Ms		Lehlogonolo Maake	:	SALGA Western Cape
Mr		Sidwell Blows	:	SALGA Western Cape
Mrs		Magda Marais	:	SALGA Western Cape

NOTED

1.5 DECLARATION OF INTEREST

No Interests were declared.

NOTED

1.6 ADOPTION OF THE AGENDA

The Agenda was adopted without any changes.

NOTED and ADOPTED

1.7 CHAIRPERSONS' ADDRESS

The chairperson raised several matters of concern, some of which was also addressed at the first meeting of the GIGR working group. He said it should be remembered that both SALGA and the GIGR Working Group can only be as effective as its members make it – it all depends on what members put into the working group. Items on the Agenda requires very specific participation from the members. Only 14 members responded to the plea for comment on the unfunded and underfunded mandates, which does not help SALGA or the working group to achieve its strategic goals. A decision should be made on how to take matters forward. Items cannot always be deferred to await possible further input from members.

He further explained that there were also other important items on the agenda such as the Public Service Commission Bill – which members needed to scrutinize carefully, specifically its implications for local government around a single public service.

Recently audit outcomes were released by the Auditor General – Western Cape achieved 22 clean audits with the only metropolitan council to be able to do so – clean audits are a good indicator of good governance.

The chairperson said that the GIGR Working Group have addressed very important and strategic issues in the last eight months – several items will be discussed today, and I look forward to deal with others in the upcoming year. We should not generalise but should give every municipality value for money when attending SALGA meetings.

NOTED

1.8 ADOPTION OF THE MINUTES OF THE MEETING HELD ON 14 OCTOBER 2022

The Minutes of the GIGR Provincial Working Group meeting held on 14 October 2022 were attached for confirmation and adoption.

Ald Leon van Wyk [George Municipality] moved that the minutes be adopted and Ald Ms Margaret Sampson [Cape Winelands District Municipality] seconded the adoption of the minutes.

NOTED and APPROVED

1.8 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14 OCTOBER 2022

The Chairperson reported that he requested Mr Armstrong Mpela [Senior Advisor: IGR and Strategic Relations] to draft a Resolution Tracking Document of all resolutions taken by the working group, to assist in tracking implementation and to avoid any resolution falling through the cracks. Each item is dealt with and addressed individually. He further requested that completed items, be deleted from the tracking document. Deferred items should remain on the tracking document

NOTED

SECTION B PRESENTATIONS

2.1 SAFETY OF COUNCILLORS: PROCESSES AND PROCEDURES – FOCUS ON SECURITY ASSESSMENTS TURN AROUND TIMES

The working group noted the presentation by the South African Police Services [SAPS] on the process for the application on personal security and protection by councillors and municipal officials. The Tools of Trade in the Upper Limits Notice of Councillors, make provision for the provision of personal security to Executive Mayors, Deputy Executive Mayors, and Speakers. Personal security may only be provided to other councillors subject to threat and risk analysis conducted by the SAPS.

Members of the working group raised their concerns on the turn around times for the finalisation of risk assessments. It was argued that the 21 days it takes for the risk assessment to be finalised was too long. In most instances municipalities need to respond to an immediate threat. As a result, some of the councillors have been under protection for long periods, with a municipality incurring extreme costs, while the municipality is waiting for the report form SAPS on the risk assessment.

The Chairperson summarised the comments from the floor as not being an exception to the rule but that it has become the rule in local government. It has become the general experience of what we face daily. It seems there is a lack of priority and a lack of capacity from SAPS to address these issues effectively. Whilst this might not be the ambit of state security, the upper limits as released by CoGTA, makes it the responsibility of SAPS. The document you submitted this morning states that "...SAPS members are not deployed to protect the city, i.e., mayors, speakers, or councillors..." but not a single mayor present in this meeting can procure services internally or externally to protect senior managers or councillors without that assessment and risking an adverse audit outcome which will lead to further issues. This is a direct obstruction of the municipality to do what they need to do if they do not have these risk assessments.

A triage of these threats is needed, where there is imminent harm, such as protest action or the potential to burn someone's house down, what recourse does a municipality have if there is not some guiding assessment? Service delivery in general in volatile areas are obstructed. The Constitution dictates that we need to work in a collaborative and interdependent manner to deliver services. We need to work together constructively.

The Chairperson suggested that a Task Team be established to investigate the protocol on the correct procedures and agreed upon timelines to find strong sustainable, constructive solutions that will work both ways.

After discussion, it was –
RESOLVED

1. That a Task Team be established to engage SAPS and develop a protocol and guidelines on the safety of Councillors.
2. That a report should be developed and submitted to the GIGR working group to take further.

The following councillors and officials were nominated to serve on the Task Team –

TASK TEAM SAFETY OF COUNCILLORS	
Members	Representing
1. Cllr Carl Pophaim	: Chairperson / Convenor

TASK TEAM SAFETY OF COUNCILLORS	
Members	Representing
2. Ald Dr Annelie Rabie	: Overstrand Municipality
3. Ald Chris Macpherson	: Oudtshoorn Municipality
4. Ald Olwene Daniëls	: Saldanha Bay Municipality
5. Ald Leon van Wyk	: George Municipality
6. Cllr Adv Johan Miller	: Drakenstein Municipality
7. Dr Michele Gratz	: George Municipality
8. Mr Dean O'Neill	: Overstrand Municipality
9. Mr Wilfred Solomons-Johannes	: Theewaterskloof Municipality
10. Representatives	: SAPS

GIGR Resolution: 17.02.2023: 01

2.2 STATUS OF THE MUNICIPAL COUNCILLORS' PENSION FUND

Mr Elias Msiza from the Municipal Councillors' Pension Fund [MCPF] presented on the status of the Fund and the proposed exit strategy for the Curatorship.

The curatorship is scheduled to end before the end of the year and possibilities were being considered for the Administration of the Fund in the future. Some of the options presented include placing the MCPF under Section 13B, of which advertisement for fund administration services has been issued and the process of selection underway. An alternative is to hand MCPF back to its rightful owners, the Councillors. Both options were also presented to the national working group in December 2022. MCPF is awaiting the SALGA NEC decision.

Members of the working group enquired on the possibility of dissolving MCPF; merging it with another reputable Fund; or having a sunset clause to allow members to exit the Fund.

In summary, the Chairperson stated that "we learn from our mistakes". The curatorship has been an expensive yet stabilising exercise. There are successful funds that already exist in many other sectors – what is the possibility of dissolving the fund as it is and merging with another reputable fund such as the Public Office Bearers' Fund? It should be ideal as there is already a governance structure in place, there is political representation and a strong administrative arm to manage the funds.

MCPF advised the working group, that the Fund was growing, with more than 40% of councillors across the country belonging to MCPF. Members should therefore be careful not to merge MCPF with a small Fund, which will not assist to grow the Fund. Members were also advised to take into consideration, the differences in the Terms of Office of local government and that of national and provincial government, as this may have an impact on the investments, if withdrawals would be made after every two years, following elections.

The working group recommended that the Provincial Executive Committee recommend to NEC to adopt the Curatorship Exit Strategy.

After discussion, it was –

RESOLVED

1. The working group recommended that the PEC recommend to NEC to adopt the Curatorship Exit Strategy.
 - a. Facilitate the establishment of the MCPF Board of Trustees
 - b. Mandate the Board to investigate and consider the dissolution of the Fund and merging it with a stable, growing, and effective existing Fund. The Board should further conduct its own analysis as to which Fund it should be.
 - c. That the Board be mandated to consider amending the MCPF rules to allow for a sunset exit clause for existing members who require to do so

GIGR Resolution: 17.02.2023: 02

2.3 PUBLIC SERVICE COMMISSION BILL

Mr Siyasanga Giyose from the Public Service Commission [PSC] gave a brief introduction and background to the presentation and introduced Adv Shukrat Makinde to continue with the presentation.

The working group noted that there is a need for strong oversight and accountability in South Africa. This requires commitment to hold the public service and politicians accountable and especially the quality of services. The PSC fulfils an advisory and oversight role in terms of promoting Constitutional values and principles within the space of public administration and therefore its effectiveness. Section 196(3) of the RSA Constitution requires organs of state through legislative and other measures to assist in protecting the Commission to ensure its independence, impartiality, dignity, and effectiveness.

The PSC Bill is one of the most important measures and while the Constitution provides for stronger rules for the PSC, in practice this is constrained by governance and legislative arrangements that may limit its independence and effectiveness. The State of the Nation Address, 2023, among others, gives priority to legislative amendments to strengthen the role of the PSC. Today we are here conducting consultations with key stakeholders and by resolution of the SALGA National Engagement held in December 2022.

Adv Makinde indicated that PSC is trying to repeal the Public Service Commission Act, 1997, to enable PSC to fulfil its mandate as an independent oversight body.

The PSC was established in terms of Chapter 10 of the RSA Constitution and is supposed to be a fair and impartial organisation which must exercise its powers and perform its functions without fear, favour, or prejudice. The objectives of the PSC Bill are to –

- Repeal the PSC Commission Act, 1997;
- Promulgate a new PSC Bill, 2022;
- Enable the PSC to operate as an independent and impartial constitutional body with its own secretariat;
- Improve efficiency and impact of the PSC in the public service and public administration as part of building a capable, ethical, and developmental state
- Extension / implementation of the application of the PSC mandate to municipalities and public entities
- The PSC is to be recognized and listed as a Constitutional Institution in terms of Schedule 1 of the Public Finance Management Act, Act 1 of 1999
- Strengthen the enforcement mechanism of the PSC as per recommendations of the National Development Plan; and

- Align the conditions of service of Commissioners with the Determination of Remuneration of Public Office Bearers to be in line with Section 219(5) of the Constitution and clarified in the PSC Act.

Adv Makinde stated the PSC Bill will promote the following public service and public administration delivery objective –

- In that, there is a public service within local government. Sections 195 and 196 of the Constitution is applicable to local government and the public service established in terms of Chapter 7 of the Municipal Systems Act, 2000 which requires Local Government to establish a human resources development policy which must deal with labour relations issues as part of public administration.
- Section 196(1) of the Constitution, states that, there is only One Public Service Commission for the Republic. The oversight role of the PSC will be implemented within a framework of interdependency and independence of the different spheres of government. The harmonisation of government objectives will be achieved as the principle of public administration applies to administration in every sphere of government in line with Section 195(2) of the Constitution.
- The local government public service may also need to apply the principles of professionalisation of the Public Service within Local Government, to promote effective and efficient delivery of services.

In conclusion, it was stated that the PSC Bill is to be submitted to Cabinet for approval before its publication [between March / April 2023] for public consultation.

Discussions from the floor –

- i. I am concerned at what I heard – there is a lot of issues dealing with labour within the PSC. To what extent, and what is the situation and relationships between members of the PSC and the Bargaining Council. Municipalities are confronted daily with a shortage of skilled staff. To what extent will municipalities be able to make input and know who will be leaving?
 - a. This is dealt with and determined by the Department of Public Service and Administration [DPSA]. PSC is an oversight body and can only make inputs, we cannot make any decisions.
 - b. The shortage of skilled staff – we address this under ‘the-developmental state’ to allow for people to be transferred within the space of government to assist – they do not lose the jobs, they just continue. This means skills development and transfer. There is provision for people to be transferred at their own desire, but transfer is voluntary.
 - c. Where there is a skills gap, you can have a person to be seconded to assist.
- ii. There should be certain parameters for salary scales etc., between the various institutions viz National, Provincial and all spheres of government – how are you going to deal with that? As politicians we are guided by the Commission on the determination of the Upper Limits for Office Bearers. If we have the PSC, will we have a separate body that will oversee the Upper Limits or will it be done by the same Commission who will determine if there are any upper limits and to be adjusted annually?
 - a. The salary of Commissioners is determined by a Commission called the Commission for the Determination of Public Office Bearers’ Salaries. This is a separate Commission dealing with salary levels of Commissioners, including Judges and the President.
- iii. If I understand it correctly, each province has its own Commissioner. The concern is, should a Commissioner go to a specific municipality for work, who will be responsible for the costs involved?
 - a. Currently the PSC does not charge for its services.

- iv. In Section 10 of the Constitution which specifically deals with public administration, it is accepted that the principles that are the basis of the chapter applies to every sphere of government, but does that include the PSC? It seems that there is room for interpretation of a single public service for the Republic which is the reason we find ourselves in this position. The question is, how do we compare Section 196 of the Constitution with various other provisions that speak to autonomy of local government and being a distinct sphere of government? How do you juxtapose what have been the status quo over the last 25 years of local government to the proposal before us? It seems that we have been interpreting the Constitution wrong for the last two decades. The perception is that this amendment bill wants to include local government, but it does not really want to include local government. Referring to the composition of the Commission, it only makes provision for the President and the Premier to provide input on its composition, there is no provision for any municipality or organised local government. You can appreciate that we feel we are not taken seriously. It seems like an equal sphere of government dictating legislative amendments which should apply to local government.
 - a. This is current and true. Hence the reason for the question in the beginning when the Zondo Commission asked “Where were all these oversight bodies when all these things happened, this state capture. It means you have not been doing your work.” The actual question is “Are we going to be a responsive PSC or are we going to be quite and not respond?”
 - b. We have never interpreted the Constitution wrongly – it is just resources. They came up with a Public Services Commission Act which talks about focusing the national and provincial governments – that is where the error was – not the Constitution. We will not touch the Constitution; it will remain what it is.
 - c. A developmental state means a state that is amenable to change; a state that respond to challenges. In trying to respond to the challenges we are taking away things, as it is unfair if the PSC cannot do its job fully. Parliament has already given the direction and the Constitution has already made provision for the change. If the Public Service Commission Act did not cover this, it did not fully give effect to what the Constitution requires.
- v. A capable, ethical, and developmental state – there is quite a lot that needs to be done in South Africa. When we look at legislative amendments, we need to look at our actual departments and how they are currently operating – principles should be applied holistically.
 - a. Priority number one of government is the Ethical State – both politician and public servants. Public servants need to be professionalised. Public servants need to know what is required of them and the PSC must have a way of doing their performance monitoring to ensure that they are accountable – accountability is very important. This does not only apply to politicians, but PSC also focuses on public servants, the officials who are doing the work.
 - b. We are trying to improve in a progressive phase. If we write a guideline, the guideline will become equally applicable in local government going forward.
 - c. This ethical standard has become a very serious issue and capital states is skills development.
- vi. This sounds like a fait accompli and the PSC is simply engaging us to tick a box. This is not an easy conversation. This was not caucused or discussed in municipalities, but it will be dealt with when it becomes available for public comment and scrutiny. That there may be good ideas entailed, might be. But to suggest that an official in a provincial or national department can walk into a local authority to do the skills transfer, the PSC suggest they will, or the save the municipality because of poor service delivery, is not going to happen. A

- person that does not serve in local government, does not know what is going on in local government. This is a fait accompli; what is the bottom line and what are you not saying?
- a. There is a lot of problems in local government. We are not talking about politicians; we are the PSC. The organisation that deals with the issues of politicians most, is the Public Protector. PSC focus mostly on public service. PSC do perhaps become involved in some issues with recruitment and the HR issues and when there is non-compliance from the political angle, but much of our work is to focus on public administration and public service.
 - b. We are aware of the challenges, but the question is, what is the way forward. We are proposing a way forward and instead of the PSC remaining absent, let us rather come in slowly to draw up some intervention. It might be correct that if you do not work in local government, you might not know what is going on in local government, but there is a lot of people in local government that are now working in the PSC in different departments. As a matter of fact, two of our Commissioners comes from local government.
- vii. Local Government established a body called SALGA which is basically a PSC for local government. What will be the PSC's relationship with SALGA and how will it define SALGA? PSC will need to define exactly what the role of SALGA will be in the envisaged PSC. The words capable, ethical, developmental state, you used quite frequently – good words but talking about ethical state; how will the PSC, SALGA and the Bill express itself in terms of matters such as the cadre deployment that before court not long time ago. If we do not express ourselves now, Councils might be very hesitant to approve this.
- a. The key emphasis of the national vision of a capable, ethical, and developmental state is to ensure that there is quality of service delivery and a body created to provide oversight and accountability. One of the key intentions is to strengthen the oversight and accountability. In discussions with local government and local councils it transpires that the PSC is not a representative of other organs of state; it is not a representative in the same way that SALGA will represent its councils. The objective, where SALGA is concerned, would be to strengthen implementation as council's implementers, whereas the PSC should investigate, monitor and make findings on the performance of other state organs including the performance of councils.
 - b. A challenge found, is that there is a lot of fragmentation. Why would you have a Commission that ultimately seeks to promote through its mandate, improvements in service delivery? Why would it only focus on the levels of national and provincial as though there was a break in the benefits of what communities should receive? Why should the oversight not extend across to ensure seamless integration? There are complexities in the arrangements of how the PSC is configured legislatively. If you go to the PSA that speaks to the executive authority, and in the context of the Commission you find that the authority is with the Minister, but the PSC also have executive authority in the form of the Chairperson of the PSC. This creates difficulties for this institution to perform and leads to ineffectiveness which does challenge our independence.
 - c. It is no more about provincial and local government this is one government.
- viii. Looking at the Purpose of the Bill, there seem not be a connection / correlation between the purpose of the Bill and the presentation presented. The Purpose reads: "To provide for the Commission to fulfil its constitutional mandate in respect of public entities and local government." Through the presenter it sounded as if they were under the impression that they want to assist us. However, there are several issues. What is the difference between the PSC and CoGTA? We have been pleading with CoGTA for assistance for many years, which did not happen. This is not an easy platform. We are three distinct spheres of

government, and the suggestion is that before the Bill is written, discussion between the spheres is necessary, without putting something on paper, to come to an agreement; to see how all organisations will dovetail and what the exact route will be before we look at a way forward as proposed by the presenter.

- a. PSC have a mix of Commissioners from different sectors, all sectors. PSC do not have the power over the composition of Commissioners. Commissioners are appointed through provincial executive and national parliament with the recommendations received from the President. If there is anything that needs to be captured in terms of composition from local government, we can recommend that in the bill.
- b. CoGTA is a department of traditional and local government. PSC have oversight over CoGTA. We need some harmonisation and a way of synchronising. Therefore, the PSC is standing out as Commission, with employees coming from the national and provincial government into the secretariat of the Commission. PSC want to start instilling; its role is there but it has been silent. We need to get the best room of skills to draw off interventions in certain projects as and when necessary.

The Chairperson remarked that there is a lot that each sphere can learn from the other and that there are municipal competencies with public civil servants that far outshine its provincial and national counterparts. If there is a bona fide attempt to integrate local government in an appropriate manner, then the proposal would be to have greater consultation with the PSC internal drafting team and organised local government. This should not be a presentation on the bill, but an inclusion of local government in the full drafting of the bill. As stated before, this emanates from the points at the Zondo Commission and therefore no Constitutional emergency to have this done tomorrow.

This meeting does not support that the bill to go to Cabinet, on the basis that once it is done, it will go out for comment. The essence of the matter is not about consultation, but the inclusion of organised local government in the actual drafting of the bill, as there are several fundamental points on the integration of local government that should be integrated.

Therefore, the GIGR provincial working group does not support the recommendation that the bill be submitted to Cabinet for gazetting and public comments. This working group is making a proposal to the PSC and the Western Cape PEC, to recommend to the NEC that the NEC Task Team be included in the drafting of the bill as there is much to scrutinise and unpack.

After discussion, it was –

RESOLVED

1. That there must be full consultation with Organized Local Government in the drafting of the Bill, to ensure it is inclusive and supported by LG as an independent sphere of government before its submission to Cabinet and gazetting for public comments.

GIGR Resolution: 17.02.2023: 03

SECTION C

DISCUSSIONS AND NOTING

3.1 KANNALAND MUNICIPALITY REPORT: HISTORICAL CONTEXT AND LEGISLATIVE INTERVENTIONS

The Chairperson reported that he attended a meeting of the Portfolio Committee on CoGTA in Kannaland Municipality early in February 2023. The Department of Local Government was engaged and invited to this working group but was unfortunately not available to submit a report for this meeting.

The Chairperson invited any view that might assist in making a substantive decision on the way forward for the municipality. It was suggested that the Executive Mayor of Garden Route District Municipality, form part of future discussions.

That SALGA obtain a report from the Department of local Government on the genesis of the interventions in Kannaland municipality since the 2004 Decker Commission.

That Hessequa, Oudtshoorn and Garden Route District Municipality provide a view on the future of Kannaland, which will be included in the report at the next meeting.

After discussion, it was –

RESOLVED

1. That this item on Kannaland Municipality and the report from the Department of Local Government, be deferred to the next GIGR working group meeting.

GIGR Resolution: 17.02.2023: **04**

3.2 LEGAL OPINION ON UPPER LIMITS REPORT: CAPACITY BUILDING

3.2.1 **PROGRESS REPORT: IMPLEMENTATION OF CONFERENCE RESOLUTIONS ON COUNCILLOR REMUNERATION and**

3.2.2 **REVIEW REPORT: COUNCILLORS REMUNERATION**

The Chairperson reported that SALGA was hosting a Local Government, Governance and Performance Management Seminar which coincided with the provincial working group. All the SALGA National officials are attending the seminar. As this was supposed to be a progress report on the implementation of National Conference resolutions, no report could be tabled in this working group meeting.

The Chairperson requested that his discontent be noted to the number of deferments on the agenda items.

After discussion, it was –

RESOLVED

1. These items will be deferred to the next working group meeting.

GIGR Resolution: 17.02.2023: **05**

3.3 FEEDBACK BY MUNICIPAL FINANCE: WORK DONE ON THE REVIEW OF THE EQUITABLE SHARE OF MUNICIPALITIES

The Chairperson registered his discontent on the absence of the representative from Municipal Finance, to provide feedback to the working group on the work done towards the Review of the Equitable Share, as delegated by the President of the Republic at the COGTA LG Summit last year. He argued that this was an opportunity lost, to influence the national budget process and the budget speech that will be tabled in parliament the following week.

After discussion, it was –

RESOLVED

1. That the item will be deferred to the next working group meeting.

GIGR Resolution: 17.02.2023: **05**

3.4 FEEDBACK REPORT: REMUNERATION OF SENIOR MANAGERS

The working group noted the feedback on the developments regarding the Upper Limits Notices of municipal managers and senior officials and tabled Circular 40 which was circulated to members in

November 2022. The circular sets out the process followed by SALGA towards the submission of the inputs to CoGTA, which also includes the consultations with municipalities.

According to point 2.2 in the Circular, none of the issues raised by SALGA were considered in the notice.

It was however noted that CoGTA has established a working group with stakeholders which included Municipal Managers, to address concerns related to the Upper Limits as raised by municipalities. The working group members expressed their disappointment that none of the issues raised in the SALGA input were considered and incorporated in the notice.

The request was put to the meeting for the item to remain on the GIGR Agenda.

The Chairperson of the Municipal Managers' Forum informed the meeting that a delegation met with CoGTA on 16 February 2023 and raised his concern on the absence of the SALGA national representatives at that meeting.

After discussion, it was –

RESOLVED

1. That the item on the Remuneration of Senior Managers remain on the GIGR Working Group Agenda as Municipal Managers to not have representation on the MCIR Working Group and are not part of the Bargaining Council.
2. That feedback on discussions at the Premiers Coordinating Forum with the Minister of Local Government on the remuneration of senior managers, be obtained.
3. That Western Cape representatives be engaged to provide a report on the CoGTA working group and the implementation of agreements reached by the working group.
4. That SALGA compile a list of waiver applications which are currently on the desk of the MEC for Local Government and the Minister of CoGTA to be signed off, for the Chairperson to submit to the national working group for report back to the provincial working group.
5. That the PEC note that SALGA was not represented in the COGTA meeting held on 16 February 2023 and did not submit an apology for the meeting.

GIGR Resolution: 17.02.2023: 06

3.5 REPORT: WESTERN CAPE MUNICIPAL SPEAKERS' FORUM WORKSHOP

The working group noted the report on the Western Cape Municipal Speakers' Forum Workshop held in November 2022 at the City of Cape Town Council Chambers.

The Chairperson informed the meeting of a distinct concern among Speakers regarding the interpretation of the Amendments to the Structures Act and the Oversight role that has now been delegated to Speakers in terms of that amendment. There has been some debate at the Forum, and it is clear from presentations and interpretation that the Speaker is now delegated with oversight over the executive function of Council.

In most of the Systems of Delegations, the executive functions are vested with the Executive Mayor. A constructive meeting and discussion were suggested between Executive Mayors and Speakers as it is suspected that this amendment might lead to unnecessary broken relationships between the

legislative and executive functions. The reality is that the amendments does ascribe the oversight and relevant functions to the Speakers and the amendments have taken place.

The question is how do we implement the legislative amendments?

Discussions / suggestions from the floor –

1. Ald Dr Rabie supported the conversation but warned all to be careful to have easy legislation where you have a majority council. With a coalition government there is various dynamics. I think the conversation is critical and soon needed.
2. Ald Macpherson said it is a potential conflict if there is no amicable situation. It should be remembered that there are two other Acts, also in play, that describe a lot of these functions, being the Systems Act and the Municipal Finance Management Act. We need to look at all these Act combined – some verge on the point of interference as oppose to oversight. I agree, we cannot steer away from such a constructive meeting / discussion. MPAC will also be affected in this regard. Therefore, it was suggested that MPAC Chairperson be included in the discussion, in the alternative a learned person should be present to define those positions.
3. Ald Van Wyk said he agrees with Ald Macpherson. We need the discussion at an appropriate forum with enough people, on the understanding of the various bits of legislation and practicalities to guide the thought process to allow all to get on the same page and each can stay in their lanes.

In summary, the Chairperson agreed that both Executive Mayor and Speaker be present at such a constructive meeting / discussion and SALGA would be best suited to host such an engagement.

After discussion, it was –

RESOLVED

1. That SALGA facilitate a formal physical engagement between the Executive Mayors and Speakers on the issue of the Oversight Role of Speaker over the executive in terms of recent relevant legislative amendments. Relevant Speakers and facilitators to be sourced.

GIGR Resolution: 17.02.2023: **07**

3.6 REPORT: WESTERN CAPE ASSOCIATION OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE WORKSHOP

The meeting noted the report on Western Cape Association of Municipal Public Accounts Committee's Workshop held in December 2022 at the SALGA Offices in Cape Town.

The Chairperson alluded to the changes of the Structures Act that also gave more emphasis to MPAC Chairpersons, specifically regarding the support to MPAC Chairperson and them being fulltime councillors. This has been another bone of contention, especially to smaller municipalities where you have MPAC Chairperson who want to be fulltime, but its MayCo members are not even fulltime.

It was suggested that a report from the MEC of Local Government be obtained because there is nothing that can be done on designating MPAC Chairs as fulltime until the MEC provided us with the Notice amending Section 12 on the constitution of municipalities.

After discussion, it was –

RESOLVED

1. SALGA obtain a report from the Minister of Local Government on the designation of MPAC Chairpersons Full-Time and overall timeline for the amendment of section 12 notices.

GIGR Resolution: 17.02.2023: **07**

2. That SALGA assess the establishment and functionality of Audit Committees of municipalities in the Western Cape and reports back to the next working group meeting.

GIGR Resolution: 17.02.2023: **08**

3.7 NATIONAL WORKING GROUP OUTCOMES

The outcomes of the national working group were shared with the Agenda.

The Chairperson highlighted one item that did not reflect in the report, being the National Working Group Report on Coalitions. That was a very important proposal that has gone to the NEC that SALGA took the position of advocating and persuading CoGTA MinMec [the Minister and MEC Forum] to have all hung municipalities' Section 12 Notices amended to make them Collective Executive Committee Governments. The Chairperson did not agree with this as a resolution. This will be an important resolution as the Western Cape have 19 hung councils.

After discussion, it was –

RESOLVED

1. That this be an item in the next provincial GIGR working group meeting

GIGR Resolution: 17.02.2023: **09**

3.8 MUNICIPAL GOVERNANCE: QUARTER 3 REPORTS: 2022/2023 FINANCIAL YEAR

The Quarter 3 reports were shared with the Agenda.

NOTED

3.9 UPDATE REPORT: UNFUNDED MANDATE SUBMISSION FROM MUNICIPALITIES

Cllr Pophaim shared the decisions taken after extensive discussions on unfunded mandates and its implications on municipalities. He reflected on the Task Team put together at the last working group meeting to analyse the inputs made by municipalities. It was unfortunate to report that the Task Team did not do the task at hand as only 14 of the 30 municipalities in the Western Cape responded to the SALGA request. There will not be another opportunity to respond. The Task Team will now start with the analyses and a report will be submitted to the next working group meeting on ways to address same in an intergovernmental way.

Ald Dr Rabie reported that she did a short presentation to a MinMay meeting on Unfunded and Underfunded Mandates – these are two issues. We are outstanding a commitment from the Premier to call a meeting of Mayors, Municipal Managers and Chief Financial Officers to discuss that.

The meeting agreed that, with the information received, the Task Team must begin its work and that a report be tabled to the next GIGR working group meeting.

After discussion, it was –

RESOLVED

1. It was noted that this item will be discussed at the Premiers Coordinating Forum / MinMay. A report of this discussion serve before the working group.
2. That the GIGR Chairperson form part of the SALGA delegation to discuss the item in the PCF / MinMay.

3. That the chairperson of the Municipal Finance working group form part of the Task Team established by the working group.

GIGR Resolution: 17.02.2023: 10

3.10 LEGAL OPINION ON UPPER LIMITS REPORT: CAPACITY BUILDING

The Chairperson presented and shared the legal opinion, he personally sourced, on the *“Interpretation of Section 15(3) of the Upper Limits of Salaries, Allowances, and Benefits of Different Members of Municipal Councils”*.

He reminded members that issue of capacity building was discussed at the last few meetings, mainly because of disagreement between politicians and the SALGA National colleagues around the interpretation of Section 15 [referring to the capacity building of municipal councillors].

The question to the firm of attorneys was very clear ***“Whether the Section 15(3) capacity building programmes for councillors includes relevant degree or other programmes at an approved tertiary institution in terms of the relevant training, education and development policy and skills development plan of the municipality.”***

Question – How would we take the intention of the upper limits to accommodate every single municipal councillor within local government space, and that has been my fundamental issue from day one?. The attorneys and senior counsel evaluated the upper limits based on the information provided and done specific work on analysing the question, providing the following recommendations –

6. For the reasons set out in greater detail below, it is the considered view of the legal team that the Skills Development Plan and/or Capacity Building Policy of a municipality (as contemplated in Section 15(3)) would be determinative in assessing whether Section 15(3) of the Upper Limit Notice includes tertiary or post-secondary qualifications (NQF Levels 5 to 8).
7. It is important to note that Section 15(4) of the Upper Limits Notice imposes the following limitations to any capacity building programme –
 - 7.1 Capacity needs to fulfil a councillor’s statutory function; and
 - 7.2 Affordability of the municipality
8. We are additionally of the view that Section 15(3) of the Upper Limits Notice must be read in context with the applicable National Frameworks and relevant policy imperatives of the Local Government Sector Education and Training Authority (“LGSETA”).
 - 8.1 It is noteworthy that the LGSETA Strategic Plan (2025) has already identified the creation of a Councillor Development Programme as a Strategic Focus Area.
9. To this end, we are of the view that the Upper Limits Notice (read in context) envisages a consultative process between the South African Local Government Association (“SALGA”), the Local Government Sector Education and Training Authority (“LGSETA”), and the relevant officials of the individual municipalities responsible for the creation and budgeting of the capacity building programme contemplated by section 15 of the Upper Limits Notice.

This is effectively what we have been saying from day 1 – if you have a Skills Development Plan for every municipal councillor, as you must do in terms of the upper limits, and you have a municipal policy on capacity building, you are welcome to provide any training opportunities to your councillors within the scope of it, fulfilling their statutory functions and for the municipality being able to afford it.

This is something big for the GIGR working group. We achieved something substantive for municipal councillors and it is something to be debated and questioned for years. Cllr Pophaim expressed his hope that the working group will adopt the legal opinion and submit the item to the PEC and the NEC to ensure we follow the SALGA governance structures.

Discussions / suggestions from the floor –

1. Ald Rabie suggested that Councils start with a very basic skills audit of councillors and fully agreed to assist councillors to be better off once they have left office. She further suggested that councillors have access to the MMC programme. The issue of affordability will always be a problem. How do you foresee to take this forward? She suggested that SALGA Western Cape to have a specific oversight over what it is we want to achieve – it should be very focused.
2. Ald Macpherson shared the sentiments and said the time is now to move forward, looking at all politicians. We should also look at councillors' statutory function- it can be interpreted in many ways; it should be defined and how we interpret it. He further suggested that similar principles applicable to officials when attending training, should also apply to councillors who apply and attend training – should they not pass / not succeed / not hand in their projects, they will have to pay back the funds.
3. Ald Van Wyk agreed. He also agreed to providing the skills development framework going forward.
4. Adv Linde supported all recommendations fully. She stated that it was also very important to note that in local government, specifically in the Western Cape, that councillor get a second and third term of office which might just be to all our benefit if they do all the training that they can. People are often short-sighted, even in the administrative sphere saying, "Why do we train them if they will leave after five years?" The question can also be asked, "What if we do not train them, and they stay?"

The Chairperson sought the formal advice from Mr Khalil Mullagie [Provincial Director of Operations], stating that as the Western Cape it is our end goal to communicate this to our member municipalities –

1. to advise them of this legal opinion; and
2. to create a template of the skills development plan for municipal councillors and a template of a policy that outlines a lot of relevant information as mentioned earlier;
3. to have these two documents with the legal opinion and distribute to our members, with a message that "based on considered consultation, legal consultation, and engagement, we would like to advise you that you can embark on this should you wish to do it in terms of the personal development plan and capacity building policy".

Will it be possible for the working group to do? What would your advice be?

Mr Mullagie suggested the working group submit the item to the PEC and the PEC then communicate it to members as outlined.

After discussion, it was –

RESOLVED

1. That this legal opinion be tabled to the PEC as a success of the GIGR provincial working group for the PEC concurrence.
2. The Opinion be shared with the members of the working group.

3. The working group develop a policy template for a Councillors Skills Development Plan and a Municipal Skills Development and Capacity Building Policy for municipalities.
4. The PEC takes a decision on the capacity building of councillors and communicate the decision with municipalities.

GIGR Resolution: 17.02.2023: 11

3.11 REPORT: ANALYSIS ON TRAVEL POLICIES TOWARDS MASTER TEMPLATE

The Chairperson informed the meeting that the Senior Advisor has provided a generic policy that already existed. He suggested that the Travel Policy be referred to the Speakers' Forum for discussion and decision on implementation in municipalities with none.

After discussion, it was –
RESOLVED

1. The Generic Travel Policy be referred to the Speakers Forum for discussion and decision on implementation in municipalities with none.

GIGR Resolution: 17.02.2023: 12

CLOSURE

4. REMINDER: SALGA ON-LINE EVALUATION FORM

Members were reminded to complete the on-line evaluation form, shared during the meeting in the ChatBox and via WhatsApp.

NOTED

5. DATE FOR THE NEXT GIGR MEETING

Members were informed that the next round of Provincial Working Group meetings will be convened virtually. However, the Chairperson requested that no virtual or hybrid meetings should be allowed for formal sittings. This was a full four-hour meeting with an extensive agenda and everyone needs to be in attendance or need to submit a substantive written apology. He did not have any problem with having a virtual option for a special meeting. Members will be informed of the dates for such meetings in due course.

NOTED

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked the members for their participation.

The meeting was adjourned at 13:15.

The Minutes of the Governance and Intergovernmental Relations Provincial Working Group held on 17 February 2023 were adopted on _____ **2023.**

CLLR CARL POPHAIM
CHAIRPERSON
GOVERNANCE AND
INTERGOVERNMENTAL RELATIONS



Verslag ♦ Ingxelo ♦ Report

Office of the Director Financial Services
6 April 2023

5/7/1/1MY
7/1/2/2-2
WYK: ALLE

**ITEM 9.1 VAN DIE AGENDA VAN 'N GESAMENTLIKE PORTEFEULJEKOMMITEE
VERGADERING WAT GEHOU SAL WORD OP 12 APRIL 2023.**

ONDERWERP: MAANDVERSLAG – FEBRUARIE 2023: DIREKTEUR: FINANSIËLE DIENSTE

SUBJECT: MONTHLY REPORT – FEBRUARY 2023: DIRECTOR: FINANCIAL SERVICES

1. AGTERGROND / BACKGROUND

- 1.1. Investment Portfolio in terms of Sections 13 and 71 of the MFMA as at 28 February 2023.
- 1.2. Annuity Loans in terms of Sections 46 and 71 of the MFMA as at 28 February 2023.
- 1.3. Operational Performance Graph in terms of Sections 64, 65 and 71 of the MFMA as at 28 February 2023.
- 1.4. Capital budget in terms of Section 71 of the MFMA. See SDBIP as at 28 February 2023.
- 1.6. Debtor's reports in terms of Section 71 of the MFMA as at 28 February 2023.
 - 1.6.1 Mun 179 Debtors Report
 - 1.6.2 Mun 179 Summary
 - 1.6.3 Residential, Business and Government - Outstanding Debt
- 1.7. Summary of Indigent Households and Cost of Services as at 28 February 2023.
- 1.8. Equitable Share Plumbers report for the period 28 February 2023.
- 1.9. Performance targets: Financial services as at 28 February 2023.
- 1.10. Revenue and Expenditure in terms of Sections 64, 65 and 71 of the MFMA as at 28 February 2023.
- 1.12. Standby and Overtime as at 28 February 2023.
- 1.13. Employee related cost in terms of Section 66 of the MFMA as at 28 February 2023.
- 1.14. Grants and Subsidies for the period ending 28 February 2023.

2. **WETGEWING / LEGISLATION**

2.1 Local Government: Municipal Systems Act 32 of 2000

2.2 Local Government : Municipal Finance Management Act 56 of 2003

- Section 13 of the MFMA
- Section 46 of the MFMA
- Section 64 of the MFMA
- Section 65 of the MFMA
- Section 66 of the MFMA
- Section 71 of the MFMA

3. **KOPPELING AAN DIE GOP/ ALIGNMENT TO THE IDP**

The monthly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden of tax/ revenue base)

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

4.1 For the month of **February 2023** the Revenue was R 58 377 679 (excluding National & Provincial Grants received but not yet recognised as revenue) and the Expenditure was R 64 920 769, with an **accounting deficit** of R6 543 089, compared to the monthly budgeted deficit of R18 615 673.

Grants and Subsidies received for February 2023:

- Maintenance Proclaimed Roads - R4 470 000
- Library Grant - R3 874 000
- WC FMGSG (Audit) - R 418 031
- WC FMGSG (Student Bursaries) - R 300 000

5. **AANBEVELING / RECOMMENDATION**

Voorgelê vir kennisname / Tabled for cognisance

(get) M A C Bolton

DIREKTEUR: Finansiële Dienste

INVESTMENTS OF SWARTLAND MUNICIPALITY AS AT 28 FEBRUARY 2023

Movements for the month					Balance as at 28 February 2023	Interest earned		Interest earned	
Balance as at 1 February 2023	Investments matured	Investments made	Interest capitalised	Costs & Fees		Month	Yield	Year to date	Yield
R 620 000 000	R -	R -	R -	R -	R 620 000 000	R -		R 476 789	

FINANCIAL INSTITUTIONS	DATE OF INVESTMENT	TERM	RENEWAL DATE	INTEREST RATE	INVESTMENT AMOUNT
NEDBANK	01/07/2022	12 Months	29/06/2023	8.35%	R 400 000 000
ABSA	01/07/2022	12 Months	29/06/2023	7.78%	R 160 000 000
NEDBANK	30/09/2022	9 Months	19/06/2023	8.54%	R 60 000 000
					R 620 000 000

PREVIOUS YEAR'S		CURRENT YEAR	
Jul-21	R 560 000 000	Jul-22	R 580 000 000
Aug-21	R 560 000 000	Aug-22	R 580 000 000
Sep-21	R 560 000 000	Sep-22	R 640 000 000
Oct-21	R 560 000 000	Oct-22	R 640 000 000
Nov-21	R 560 000 000	Nov-22	R 620 000 000
Dec-21	R 550 000 000	Dec-22	R 620 000 000
Jan-22	R 550 000 000	Jan-23	R 620 000 000
Feb-22	R 600 000 000	Feb-23	R 620 000 000
Mar-22	R 600 000 000	Mar-23	
Apr-22	R 600 000 000	Apr-23	
May-22	R 600 000 000	May-23	
Jun-22	R -	Jun-23	

*Jun 2022 - Investments are taken up in Current Account

Annuity Loans for Acquisition of Assets - 28 FEBRUARY 2023

Current Annuity Loans	Interest rate	Loan Term			Rate: Fixed/ Variable	Payments per year			
			Loan Year	Redeemable			Balance as at 28 February 2023	Loans Raised	Weighted Average Cost of Capital
Financing Institution Annuity Loans	(C)							(A)	
Development Bank	9.67%	15	2008	2023/12/29	F	2	R 280 811	R 2 262 000	0.13%
Development Bank	9.58%	20	2008	2028/12/29	F	2	R 22 409 700	R 43 113 100	2.54%
Development Bank	10.67%	20	2011	2031/12/31	F	2	R 48 621 523	R 70 000 000	4.60%
Sanlam	10.96%	20	2011	2031/06/30	F	2	R 23 670 592	R 35 000 000	2.36%
WCDM: Development Bank	8.61%	10		2022/12/31	F	2	R 0	R 12 000 000	0.64%
Totaal							(B)		
							R 94 982 625	R 162 375 100	10.27%

Interest on External Loans are paid bi-annually (by December - R 5 217 682 and June R 4 962 700) = R10 180 382

OPERATING EXPENDITURE & REVENUE 2022/2023 EXCL. OPERATING GRANTS & SUBSIDIES, SALE OF LAND AND BULK DEVELOPMENT LEVIES ARE EXCLUDED AS IT WAS NOT PART OF THE BUDGET OTHER THAN THE EQ SHARE GRANT RECEIPTS

R1 200 000 000

R1 000 000 000

R800 000 000

R600 000 000

R400 000 000

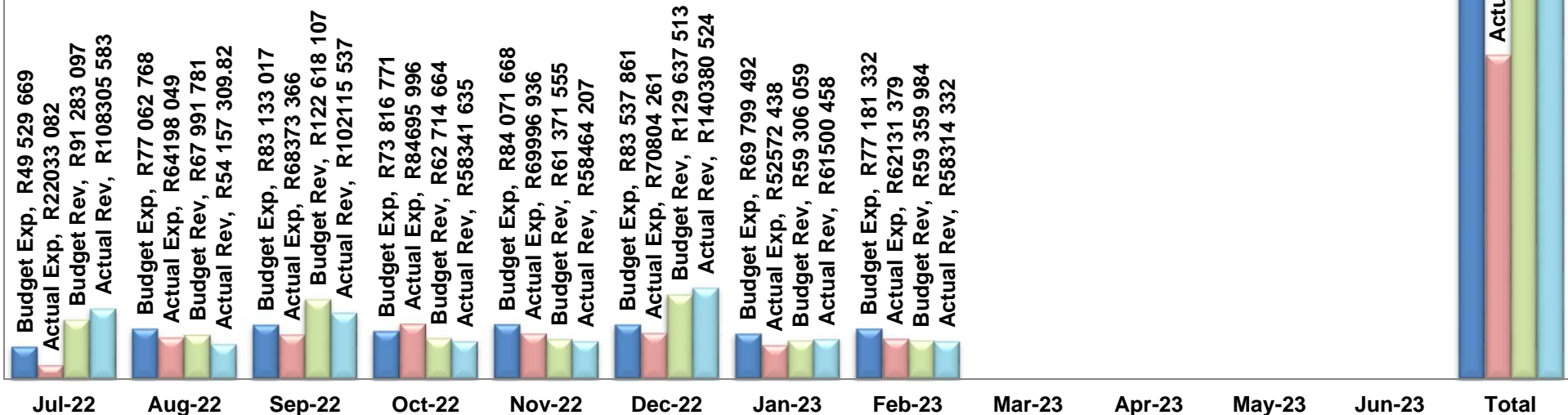
R200 000 000

R0

Budget vs Actual for February 2023

Revenue - Actual revenue is less than budgeted for, mainly due to the effect of loadshedding on Service charges: Electricity.

Expenditure - Actual expenditure is less than budgeted for, mainly due to the effect of loadshedding on Bulk purchases - electricity and underspending on various other expenditure line items.



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		FEBRUARY			Original Budget	Adjustment Budget	YTD Planned	YTD Actual	YTD %
		Planned	Actual	%					
2022/23									
CIVIL SERVICES	Expenditure	25 560 929	24 129 017	94%	337 153 036	355 237 879	177 052 103	178 726 567	101%
	Revenue	13 412 072	15 642 104	117%	287 762 267	287 308 544	186 944 056	180 454 194	97%
	Capital	18 194 213	9 138 347	50%	116 144 346	119 938 742	69 444 107	46 593 816	67%
CORPORATE SERVICES	Expenditure	3 291 377	2 634 432	80%	41 650 898	41 950 514	27 060 239	24 089 196	89%
	Revenue	53 609	56 350	105%	12 358 060	12 798 595	6 266 829	6 508 635	104%
	Capital	60 000	10 239	17%	404 000	594 671	362 671	282 505	78%
COUNCIL SERVICES	Expenditure	1 699 300	1 064 835	63%	19 035 824	19 644 888	13 097 887	12 787 503	98%
	Revenue	22 597	3 827	17%	299 425	299 425	186 148	45 178	24%
	Capital	2 000	-	0%	654 459	1 165 000	640 818	5 625	1%
ELECTRICITY SERVICES	Expenditure	28 594 967	23 634 385	83%	391 435 860	372 381 873	250 517 638	209 218 326	84%
	Revenue	22 637 174	27 238 798	120%	424 953 219	410 288 864	271 960 076	252 492 110	93%
	Capital	8 035 833	3 409 651	42%	46 004 000	35 058 906	30 152 664	15 489 964	51%
FINANCIAL SERVICES	Expenditure	4 999 783	4 581 297	92%	68 931 365	68 039 114	37 013 827	34 045 326	92%
	Revenue	21 572 633	13 901 431	64%	253 247 771	278 834 788	154 627 324	164 187 997	106%
	Capital	-	-	#DIV/0!	710 500	800 000	704 793	284 793	40%
DEVELOPMENT SERVICES	Expenditure	6 618 115	2 045 327	31%	64 887 240	64 585 655	42 376 601	38 112 649	90%
	Revenue	691 108	648 179	94%	63 074 602	47 587 169	23 305 282	25 253 703	108%
	Capital	1 324 792	267 193	20%	23 253 500	10 337 485	4 304 160	1 087 090	25%
MUNICIPAL MANAGER	Expenditure	800 603	513 093	64%	10 341 771	10 753 501	6 484 734	4 374 903	67%
	Revenue	-	-	#DIV/0!		418 000	-	-	0%
	Capital	-	9 083	#DIV/0!	10 000	-	10 000	12 135	121%
PROTECTION SERVICES	Expenditure	6 410 583	6 318 383	99%	95 895 862	92 982 567	45 319 149	42 265 737	93%
	Revenue	970 791	886 990	91%	52 288 621	49 537 194	10 993 045	13 555 787	123%
	Capital	25 000	733 658	2935%	3 915 000	-	2 715 000	1 950 834	72%
TOTAL	Expenditure	77 975 657	64 920 769	83%	1 029 331 856	1 025 575 991	598 922 178	543 620 207	91%
	Revenue	59 359 984	58 377 679	98%	1 093 983 965	1 087 072 579	654 282 760	642 497 603	98%
	Capital	27 641 838	13 568 170	49%	191 095 805	167 894 804	108 334 213	65 706 761	61%

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2023

AREA	01 FEBRUARY 2023	LESS FUTURE	BALANCE-FWD AGE ANALYSIS	DEBITS 31 JANUARY 2023	RECEIPTS 01 FEBRUARY 2023 TILL 28 FEBRUARY 2023	ADJUSTMENTS	SYSTEM ADJUSTMENTS	DEBITS 28 FEBRUARY 2023	END BALANCE 28 FEBRUARY 2023	PERCENTAGE INCREASE/ DECREASE PER TOWN
MALMESBURY 1	45 909 294	19 885 072	26 024 223	26 046 086	-24 612 872	-3 368	-575 338	26 474 591	27 307 237	5%
WESBANK 2	10 849 197	3 111 357	7 737 840	5 607 282	-5 041 771	-70 286	-180 388	5 461 448	7 906 842	2%
KALBASKRAAL 3	2 786 030	569 116	2 216 914	335 678	-206 503	843	5 078	376 952	2 393 282	7%
ABBOTSDALE 4	5 710 340	719 331	4 991 009	685 401	-406 749	-22 873	2 563	582 952	5 146 902	3%
RIEBEEK KASTEEL 5	9 516 413	3 549 659	5 966 754	1 790 485	-1 456 038	6 101	-6 442	1 904 992	6 415 368	7%
RIEBEEK WES 6	6 119 413	2 096 195	4 023 218	1 047 237	-867 023	7 218	2 444	1 072 241	4 238 098	5%
CHATSWORTH 7	7 408 799	966 091	6 442 709	679 469	-318 599	54 377	-1 665	639 805	6 816 627	5%
RIVERLANDS 8	3 573 334	220 214	3 353 119	325 595	-33 906	176	313	338 169	3 657 871	8%
ILINGE LETHU 9	1 309 923	207 230	1 102 693	943 974	-981 405	-16 783	-17 652	900 616	987 469	-12%
PHOLA PARK 10	699 255	80 687	618 568	606 584	-409 468	-27 965	-618	496 445	676 963	9%
PPC RIEBEEK WES 16	618 160	319 947	298 213	277 023	-250 985	-	-3 752	282 361	325 837	8%
DARLING 20	13 835 376	4 088 381	9 746 995	8 127 513	-6 648 185	-4 568	-158 455	4 730 082	7 665 869	-27%
MOORREESBURG 30	16 540 963	5 187 290	11 353 674	8 389 779	-8 296 608	4 838	-198 118	9 197 114	12 060 899	6%
YZERFONTEIN 40	21 799 654	14 445 497	7 354 157	6 872 379	-6 926 464	-6 539	-95 317	6 358 575	6 684 413	-10%
GROTTOBAAI 41	2 036 690	1 604 489	432 200	347 899	-340 756	-	-	348 763	440 207	2%
JAKKALSFONTEIN 42	1 993 047	1 138 465	854 582	233 631	-223 390	-	-	233 694	864 886	1%
KORINGBERG 50	1 300 127	440 999	859 128	284 492	-219 774	-11 020	-1 090	280 426	907 670	5%
Plase Deel 1 71	3 088 936	2 212 423	876 512	447 403	-394 575	-	-	451 635	933 572	6%
Plase Deel 2 72	1 954 195	1 245 529	708 666	258 760	-245 006	-	-	264 620	728 281	3%
Plase Deel 3 73	1 746 879	987 454	759 425	229 637	-223 691	-	-	220 032	755 766	0%
Plase Deel 4 74	3 697 362	1 657 273	2 040 089	367 209	-285 692	138	-	366 769	2 121 304	4%
Plase Deel 5 75	1 006 332	929 685	76 646	222 438	-173 000	1 066	-531	234 616	138 798	45%
Plase Deel 6 76	-	-	-	-	-	-	-	-	-	#DIV/0!
Plase Deel 7 77	2 942 531	1 252 990	1 689 540	298 704	-247 567	-	1 256	485 023	1 928 252	12%
Plase Deel 8 78	3 077 940	1 933 048	1 144 892	432 856	-407 960	-20	-	487 327	1 224 238	6%
SUNDRY ACC 90	941 537	-	941 537	586 363	-489 431	-1 743	-10 896	796 553	1 236 020	24%
TOTAL	170 461 726	68 848 423	101 613 303	65 443 877	-59 707 418	-90 407	-1 238 607	62 985 801	103 562 673	7%
			+		+	+	+	+	=	

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2023					
AREA	CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS
MALMESBURY 1	-22 531 706.5	-1 841 124.9	-108 023.5	-31 216.0	-11 735.3
WESBANK 2	-3 409 850.1	-1 456 733.2	-71 165.9	-28 362.3	-12 367.2
KALBASKRAAL 3	-104 938.9	-46 194.7	-10 851.9	-5 999.9	-2 689.0
ABBOTSDALE 4	-192 956.0	-85 285.0	-27 293.4	-13 507.1	-8 357.3
RIEBEEK KASTEEL 5	-1 086 961.6	-237 983.3	-44 036.6	-28 063.4	-9 937.7
RIEBEEK WES 6	-559 097.1	-161 383.5	-40 042.8	-14 545.4	-6 770.2
CHATSWORTH 7	-128 908.4	-74 804.4	-22 743.8	-13 540.9	-11 767.1
RIVERLANDS 8	-22 353.4	-12 456.1	-577.4	-436.6	-135.2
ILINGE LETHU 9	-655 132.1	-211 531.2	-47 240.2	-41 887.9	-6 744.3
PHOLA PARK 10	-355 695.1	-35 215.8	-4 320.7	-6 266.4	-745.0
PPC RIEBEEK WES 16	-191 867.9	-57 718.0	-641.8	-1.5	-
DARLING 20	-5 476 556.2	-1 049 248.5	-31 882.6	-13 833.6	-6 234.0
MOORREESBURG 30	-6 399 554.8	-1 699 715.7	-58 123.3	-25 106.3	-15 526.6
YZERFONTEIN 40	-6 053 297.4	-799 005.2	-37 298.6	-11 492.5	-10 143.6
GROTTOBAAI 41	-279 631.9	-51 533.7	-2 131.9	-2 094.9	-1 091.1
JAKKALSFONTEIN 42	-175 305.9	-34 705.0	-10 797.3	-2 098.5	-37.3
KORINGBERG 50	-153 024.3	-34 785.6	-12 757.7	-6 225.4	-2 799.0
Plase Deel 1 71	-326 576.1	-45 092.3	-12 697.7	-9 886.5	-4 047.7
Plase Deel 2 72	-201 940.2	-24 119.8	-11 040.3	-1 405.8	-
Plase Deel 3 73	-165 356.1	-42 409.9	-7 808.3	-512.3	-
Plase Deel 4 74	-236 274.0	-47 483.4	-1 622.8	-	-
Plase Deel 5 75	-146 939.4	-12 755.8	-3 298.1	-1 241.5	-1 903.5
Plase Deel 6 76	-	-	-	-	-
Plase Deel 7 77	-192 041.4	-25 999.7	-12 072.5	-7 156.8	-4 925.4
Plase Deel 8 78	-353 771.3	-46 700.1	-6 000.5	-	-
SUNDRY ACC 90	-420 556.1	-57 523.0	-8 941.9	-35.7	-
TOTAL	-49 820 292.1	-8 191 507.8	-593 411.3	-264 917.0	-117 956.4

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2023

AREA	150 DAYS	180 DAYS	210 DAYS	240 DAYS	270 DAYS	INTEREST	TOTAL
MALMESBURY (1)	-33 670	-6 838	-4 018	-2 432	-33 701	-8 407	-24 612 872
WESBANK (2)	-7 975	-2 973	-3 315	-1 210	-47 627	-193	-5 041 771
KALBASKRAAL (3)	-2 873	-1 433	-1 009	-623	-29 645	-245	-206 503
ABBOTSDALE (4)	-9 014	-7 821	-4 057	-5 104	-58 115	4 760	-406 749
RIEBEEK KASTEEL (5)	-4 341	-30 958	-1 253	-5 919	-35 173	28 588	-1 456 038
RIEBEEK WES (6)	-5 091	-7 026	-3 854	-3 050	-59 394	-6 769	-867 023
CHATSWORTH (7)	-9 741	-8 401	-2 270	-2 454	-47 765	3 796	-318 599
RIVERLANDS (8)	-15	-996	-646	-715	-8 651	13 076	-33 906
ILINGE LETHU (9)	-5 461	-1 176	-4 530	-745	-5 500	-1 457	-981 405
PHOLA PARK (10)	-736	-602	-830	-928	-3 742	-388	-409 468
PPC RIEBEEK WES (16)	-	-	-	-	-	-756	-250 985
DARLING (20)	-8 604	-23 149	-359	-903	-43 386	5 971	-6 648 185
MOORREESBURG (30)	-7 593	-10 306	-2 591	-1 764	-83 841	7 514	-8 296 608
YZERFONTEIN (40)	-1 667	-818	-	-	-9 063	-3 678	-6 926 464
GROTTORBAAI (41)	-632	-	-	-	-3 000	-640	-340 756
JAKKALSFONTEIN (42)	-	-	-	-	-	-446	-223 390
KORINGBERG (50)	-987	-907	-433	-445	-6 731	-678	-219 774
Plase Deel 1 (71)	-3 792	-3 792	-	-	-2 757	14 065	-394 575
Plase Deel 2 (72)	-	-	-	-	-6 000	-500	-245 006
Plase Deel 3 (73)	-	-	-	-	-7 518	-87	-223 691
Plase Deel 4 (74)	-	-	-	-	-	-312	-285 692
Plase Deel 5 (75)	-2 000	-2 747	-1 453	-	-339	-323	-173 000
Plase Deel 6 (76)	-	-	-	-	-	-	-
Plase Deel 7 (77)	-1 875	-	-	-	-4 650	1 154	-247 567
Plase Deel 8 (78)	-1 890	-	-	-	-	403	-407 960
SUNDRY ACC (90)	-	-1 834	-	-	-	-541	-489 431
TOTAL	-107 958	-111 778	-30 619	-26 291	-496 596	53 909	-59 707 418
						-59 707 418	

MONTH	OPENING BALANCE	LESS FUTURE	BALANCE- FWD AGE ANALYSIS	DEBITS PREVIOUS MONTH	RECEIPTS FROM THE 1st OF EACH MONTH - TILL MONTH END	ADJUSTMENTS	SYSTEM ADJUSTMENT S	CURRENT MONTHS DEBITS	END BALANCE	% INCREASE / DECREASE
Jun-21	91 888 267	12 069 636	79 818 631	54 429 136	-54 507 025	-18 638	-	53 922 044	79 215 011	-13.43%
Jul-21	75 965 824	-	75 965 824	53 903 406	-55 167 060	-145 850	-	61 012 758	81 665 672	3.09%
Aug-21	225 865 443	144 199 771	81 665 672	60 866 909	-59 213 032	677 738	-	63 147 864	86 278 243	5.65%
Sep-21	214 108 879	127 828 359	86 280 520	63 825 602	-63 268 038	-322 331	-	63 900 127	86 590 278	0.36%
Oct-21	201 130 231	114 540 458	86 589 773	63 577 796	-58 269 932	-1 058 046	-	65 970 877	93 232 672	7.67%
Nov-21	194 762 631	101 530 680	93 231 951	64 912 831	-68 020 869	-183 413	-	59 408 539	84 436 208	-9.43%
Dec-21	173 079 355	88 645 171	84 434 185	59 225 126	-57 912 251	-31 707	-	61 235 525	87 725 752	3.90%
Jan-22	164 328 254	76 606 546	87 721 709	61 203 819	-58 439 979	1 147 079	-	62 780 825	93 209 633	6.25%
Feb-22	157 011 133	63 801 503	93 209 629	62 780 825	-61 378 989	343 413	-	64 048 782	96 222 835	3.23%
Mar-22	141 927 170	50 939 697	90 987 473	64 392 195	-63 712 472	70 295	-	64 556 250	91 901 545	-4.49%
Apr-22	130 071 583	38 171 674	91 899 909	64 626 544	-61 283 648	-336 302	-	62 666 800	92 946 758	1.14%
May-22	118 371 939	25 424 541	92 947 398	62 330 497	-65 439 573	539 161	-	61 821 355	89 868 341	-3.31%
Jun-22	102 567 481	12 698 537	89 868 944	62 360 516	-57 914 367	281 849	-	56 962 439	89 198 866	-0.74%
Jul-22	85 957 029	-	85 957 029	57 244 288	-60 395 563	157 452	-1 078 825	63 803 580	88 443 673	-0.85%
Aug-22	45 390 626	18 160 402	27 230 224	62 882 207	-65 910 708	236 799	3 978 509	50 938 400	16 473 223	-81.37%
Sep-22	210 860 129	133 118 616	77 741 513	55 153 708	-60 647 773	-585 415	344 338	84 389 909	101 242 571	514.59%
Oct-22	220 082 590	118 290 778	101 791 811	66 939 303	-60 161 150	-172 342	-1 419 883	62 213 788	102 252 225	1.00%
Nov-22	207 185 200	104 932 631	102 252 569	60 621 564	-69 690 204	-206 579	8 446 737	53 130 628	93 933 152	-8.14%
Dec-22	190 341 790	96 461 594	93 880 196	61 370 786	-61 980 019	-13 613 576	-2 540 259	80 615 899	96 362 241	2.59%
Jan-23	179 014 807	82 652 566	96 362 241	64 462 065	-60 192 358	-19 946	-1 334 802	66 798 625	101 613 760	5.45%
Feb-23	170 461 726	68 848 423	101 613 303	65 443 877	-59 707 418	-90 407	-1 238 607	62 985 801	103 562 673	1.92%

OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS FEBRUARY 2023									2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	R 713 057 993	R 658 069 842	R 573 330 277
Sept-22	R 6 110 359	R 38 178 465	R 33 553 572	R 4 406 314	R 217 814	R 765	R -	EFT payments day after month end received amounted to R1 581,839,65 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 406,314,32 Staff outstanding in the amount of R764,71 - TWO(2) Staff members have outstanding accounts - 2 x Pre-Paid electricity) The Government outstanding amounted to R217 813,61 as a result of annual rates. The amount of R1 639,357,70 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.35%	4.87%	6.07%
Oct-22	R 7 252 410	R 44 174 896	R 34 268 074	R 8 445 514	R 1 456 494	R 4 815	R -	EFT payments day after month end received amounted to R2 845,709,51 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R8 445,513,81 Staff outstanding in the amount of R4814,55 - FIVE (5) Staff members have outstanding accounts - 4 x Pre-Paid electricity and 1x Conventional Electricity) The Government outstanding amounted to R1 456,493,54 as a result of annual rates. The amount of R24 696,72 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.20%	5.61%	6.69%
Nov-22	R 5 075 303	R 37 064 946	R 34 171 479	R 2 682 516	R 205 643	R 5 307	R -	EFT payments day after month end received amounted to R1 074,717,53 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 682,516,10 Staff outstanding in the amount of R5306,96 - Three (3) Staff members have outstanding accounts - 1 x Pre-Paid electricity and 2x Conventional Electricity) The Government outstanding amounted to R205 643,46 as a result of annual rates. The amount of R93 121,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.20%	4.86%	6.96%
Dec-22	R 5 226 468	R 39 485 381	R 36 093 639	R 2 606 214	R 778 313	R 7 215	R -	EFT payments day after month end received amounted to R1 416,720,47 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 606,213,92 Staff outstanding in the amount of R7214,70 - Six (6) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 3 x Conventional Electricity) The Government outstanding amounted to R778 313,41 as a result of annual rates. The amount of R3600,66 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.54%	5.21%	6.30%
Jan-23	R 6 176 479	R 43 191 181	R 38 862 263	R 3 114 314	R 1 204 761	R 9 844	R -	EFT payments day after month end received amounted to R1 906,828,80 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 114,313,72 Staff outstanding in the amount of R9843,90 - Eight (8) Staff members have outstanding accounts - 3 x Pre-Paid electricity , 4 x Conventional Electricity and 1 x Eskom electricity) The Government outstanding amounted to R1 204,760,88 as a result of annual rates. The amount of R40 541,34 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.06%	5.62%	7.00%
Feb-23	R 5 862 430	R 39 936 467	R 34 458 175	R 3 900 765	R 1 573 766	R 3 761	R -	EFT payments day after month end received amounted to R2 236,898,47 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 900,765,27 Staff outstanding in the amount of R3761,21 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 573,765,54 as a result of annual rates. The amount of R53 610,35 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.60%	5.18%	7.74%

SUMMARY OF EQUITABLE SHARE BUDGET - FEBRUARY 2023

AREA	PRE-PAID ELEC	CONVENTIONAL	REFUSE	WATER	SEWERAGE	PROPERTY RATES	TOTAL
SWARTLAND AREA	R 1.2398	R 268.11	R 149.73	R 9.34	R 262.82	R 0.5624	
ESKOM AREA	R 1.5344	R 1.3523		R 70.16		R 105 000	
	50			6 KILOLITERS			
TOTAL VALUE OF SUBSIDY		R335.73	R 149.73	R 126.20	R 262.82	R 49.21	R 923.69
TOTAL VALUE OF SUBSIDY (ESKOM)	R 76.72		R 149.73	R 126.20	R 262.82	R 49.21	R 664.68
MALMESBURY	R 2 170	R 8 729	R 8 385	R 5 931	R 12 615	R 541	R 38 371
WESBANK + WOONSTELLE	R 94 097	R 102 732	R 259 033	R 216 938	R 450 473	R 71 305	R 1 194 579
ILINGE LETHU	R 45 995	R -	R 111 100	R 93 640	R 195 275	R 34 595	R 480 605
CHATSWORTH	R 27 005	R -	R 79 656	R 69 158	R 83 577	R 20 668	R 280 064
RIEBEEK WES	R 23 400	R -	R 70 972	R 59 819	R 124 051	R 20 619	R 298 860
RIVERLANDS	R 12 736	R -	R 34 588	R 29 783	R 51 776	R 9 251	R 138 133
RIEBEEK KASTEEL	R 43 040	R -	R 139 698	R 117 618	R 245 737	R 44 240	R 590 333
ABBOTSDALE	R 33 757	R -	R 100 619	R 84 806	R 175 038	R 30 658	R 424 878
KALBASKRAAL	R 18 873	R -	R 57 646	R 48 461	R 99 346	R 18 503	R 242 829
KORINGBERG	R 12 812	R -	R 23 657	R 19 940	R 38 635	R 7 086	R 102 130
DARLING	R 76 245	R 27 529	R 195 098	R 164 312	R 341 140	R 57 576	R 861 901
YZERFONTEIN	R -	R 3 693	R 1 647	R 1 388	R -	R 197	R 6 925
MOORREESBURG	R 83 745	R 49 352	R 188 211	R 157 876	R 323 531	R 53 934	R 856 649
PHOLA PARK	R 56 099	R -	R 136 404	R 114 842	R 239 166	R 43 256	R 589 767
	R 529 974	R 192 035	R 1 406 713	R 1 184 513	R 2 380 361	R 412 429	R 6 106 025
SUBSIDY ELEC SWARTLAND AREA	R 550 385.88						
SUBSIDY ELEC ESKOM AREA	R 171 622.64						
	R 722 008.52						

SUMMARY OF EQUITABLE SHARE HOUSEHOLDS - FEBRUARY 2023

AREA	PRE-PAID ELEC	CONVENTIONAL	REFUSE	WATER	SEWERAGE	PROPERTY RATES	DISCRETIONARY APPLICATIONS	
MALMESBURY	35	26	56	47	48	11	Jul-22	45
WESBANK + WOONSTELLE	1 518	306	1 730	1 719	1 714	1 449	Aug-22	45
ILINGE LETHU	742		742	742	743	703	Sep-22	62
CHATSWORTH	352		532	548	318	420	Oct-22	18
RIEBEEK WES	305		474	474	472	419	Nov-22	7
RIVERLANDS	166		231	236	197	188	Dec-22	7
RIEBEEK KASTEEL	561		933	932	935	899	Jan-23	10
ABBOTSDALE	440		672	672	666	623	Feb-23	13
KALBASKRAAL	246		385	384	378	376		
KORINGBERG	167		158	158	147	144		
DARLING	1 230	82	1 303	1 302	1 298	1 170		
YZERFONTEIN	-	11	11	11		4		
MOORREESBURG	1 351	147	1 257	1 251	1 231	1 096		
PHOLA PARK	905		911	910	910	879		
TOTAL	8 018	572	9 395	9 386	9 057	8 381		

NUMBER OF DISCRETIONARY APPLICATIONS FOR FEBRUARY 2023

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EQUITABLE SHARE PLUMBERS - FEBRUARY 2023

Town	Investigation from Activity Report	No fault / leakage	Building Obstruction	Meter filled with water	Leak Munic side	Digits Blank	Meter Underground	Leakages / faults repaired: Equitable Share	No leakage - Blocked drain	No Access	Non ES household: investigate high water consumption
MALMESBURY	43	1	0	7	0	0	35	0	0	0	0
WESBANK	16	1	0	0	0	0	0	13	1	1	0
KALBASKRAAL	15	0	0	2	0	0	11	0	0	2	0
ABBOTSDALE	12	1	0	0	0	0	9	1	0	1	0
RIEBEEK KASTEEL	78	60	0	0	0	0	0	6	0	12	0
RIEBEEK WES	6	1	0	0	1	0	0	4	0	0	0
CHATSWORTH	0	0	0	0	0	0	0	0	0	0	0
RIVERLANDS	2	0	0	0	0	0	0	2	0	0	0
ILINGE LETHU	30	0	0	1	0	0	21	5	0	3	0
DARLING	0	0	0	0	0	0	0	0	0	0	0
MOORREESBURG	48	1	0	5	0	0	20	12	1	9	0
KORINGBERG	4	0	0	0	0	0	0	4	0	0	0
YZERFONTEIN	0	0	0	0	0	0	0	0	0	0	0
TOTAAL	254	65	0	15	1	0	96	47	2	28	0

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Bolton, Mark - Director: Financial Services					
Strategic Goal:	5 A connected and innovative local government				
Strategic Objective:	Manage Financial Services				
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0%		
		Monthly Result	Notes	Evidence	
		J: 40.4%	Budget = R704 793, YTD Actual = R284 792.52 (Committed = R1,985.84)	Documents\2022	
		F: 40.4%	Budget = R704 793, YTD Actual = R284 792.52 (Committed = R0)	Documents\2022	
		M:			
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% <<Prev Qtr>> 95.0% cumulative		
		Monthly Result	Notes	Evidence	
		J: 40.4%	Indigent screening solution in tender phase.	Documents\2022	
		F: 40.4%	Indigent screening solution in tender phase.	Documents\2022	
		M:			
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0%		
		Monthly Result	Notes	Evidence	
		J: 43.3%	Budget = R68 039 114, YTD Actual = R29 464 029 (43.3%)	Documents\2022	
		F: 50.0%	Budget = R68 039 114, YTD Actual = R34 045 326 (50.0%)	Documents\2022	
		M:			
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	0.0%		
		Monthly Result	Notes	Evidence	
		J: 100%	Certificate: Mun Fin Management (1), AET (4) , GRAP Training (1) - planned training	Documents\2022	
		F: 100%	Certificate: Mun Fin Management (1), AET (4) - planned training	Documents\2022	
		M:			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	0.0%		
		Monthly Result	Notes		Evidence
		J: 100%	80/80 resolutions initiated/implemented		Documents\2022
		F: 100%	39/39 resolutions initiated/implemented		Documents\2022
		M:			
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	66.7% 2		
		Monthly Result	Notes		Evidence
		J: 1	25 Jan		Documents\2022
		F: 1	20 Feb		Documents\2022
		M:			
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	0.0%		
		Monthly Result	Notes		Evidence
		J: 0			N/a
		F: 0			N/a
		M:			
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0%		
		Monthly Result	Notes		Evidence
		J: 0%	0/1 employees appointed in terms of the EE Plan - One Coloured Male appointed in the Semi-Skilled Level where Coloured Males are over represented. The vacancy of Principal Clerk Services was filled through an internal appointment made in terms of par 5.2.3(f) of the Recruitment and Selection Policy.		Documents\2022
		F: N/a	No employment equity opportunities		Documents\2022
		M:			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	0.0%		
		Monthly Result	Notes		Evidence
		J: 100%	Total Requisitions= 71		Documents\2022
		F: 100%	Total Requisitions= 59		Documents\2022
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0%		
		Monthly Result	Notes		Evidence
		J: N/a	No outstanding internal audit queries		
		F: N/a	No outstanding internal audit queries		
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0%	0.0%		
		100% annually by June			
		Monthly Result	Notes		Evidence
		J: 100%	No outstanding internal audit actions		Documents\2022
		F: 100%	No outstanding internal audit actions		Documents\2022
		M:			
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0%		
		Monthly Result	Notes		Evidence
		J: N/a			
		F: N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0%	0.0%		
		100% annually by June			
		Monthly Result	Notes		Evidence
		J: 100%			Documents\2022
		F: 100%			Documents\2022
		M:			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0%	0.0%		
		Yes			
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0%	0.0%		
		Yes			
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0%	0.0%		
		Yes			
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0%	66.7%		
		3 per quarter	2		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	0.0%		
		Monthly Result	Notes	Evidence	
		J: 3 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022. Project is behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023.	Documents\2022	
		F: 4 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022. Project is behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023. Job Description to be submitted for evaluation during March 2023.	Documents\2022	
		M:			
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	0.0% 1.8% pm average		
		Monthly Result	Notes	Evidence	
		J: 0.8%	13/1701 person days lost due to sick leave	Documents\2022	
		F: 2.9%	47/1620 person days lost due to sick leave	Documents\2022	
		M:			
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0%		
		Monthly Result	Notes	Evidence	
		J: N/a			
		F: N/a			
		M:			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0015: Communication Strategy implementation	5: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0%	0.0%		
		Yes (annually by end of June)			
	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0%	0.0%		
		1 per quarter			
pd-14-0025: General KPI: Indigent households (qualifying households earning equal or less than R4515 per month or as per the CFO's discretionary powers) with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	3: 100.0%	0.0%		
		3: 100.0%	0.0%		
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0%	0.0%		
		Yes (by end of March)			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0%		
		Monthly Result	Notes		Evidence
		J: 44.4%	Finance Management (R1 550 000): YTD Actual = R688 491 (44.4%)		Documents\2022
		F: 48.5%	Finance Management (R1 550 000): YTD Actual = R751 595 (48.5%)		Documents\2022
		M:			
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to realistically anticipated revenue streams	1: Projected tariff increases determined for the budget of the new financial year annually by end of February [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of February)	0.0%		
		Monthly Result	Notes		Evidence
		J: N/a			
		F: Yes			Documents\2022
		M:			

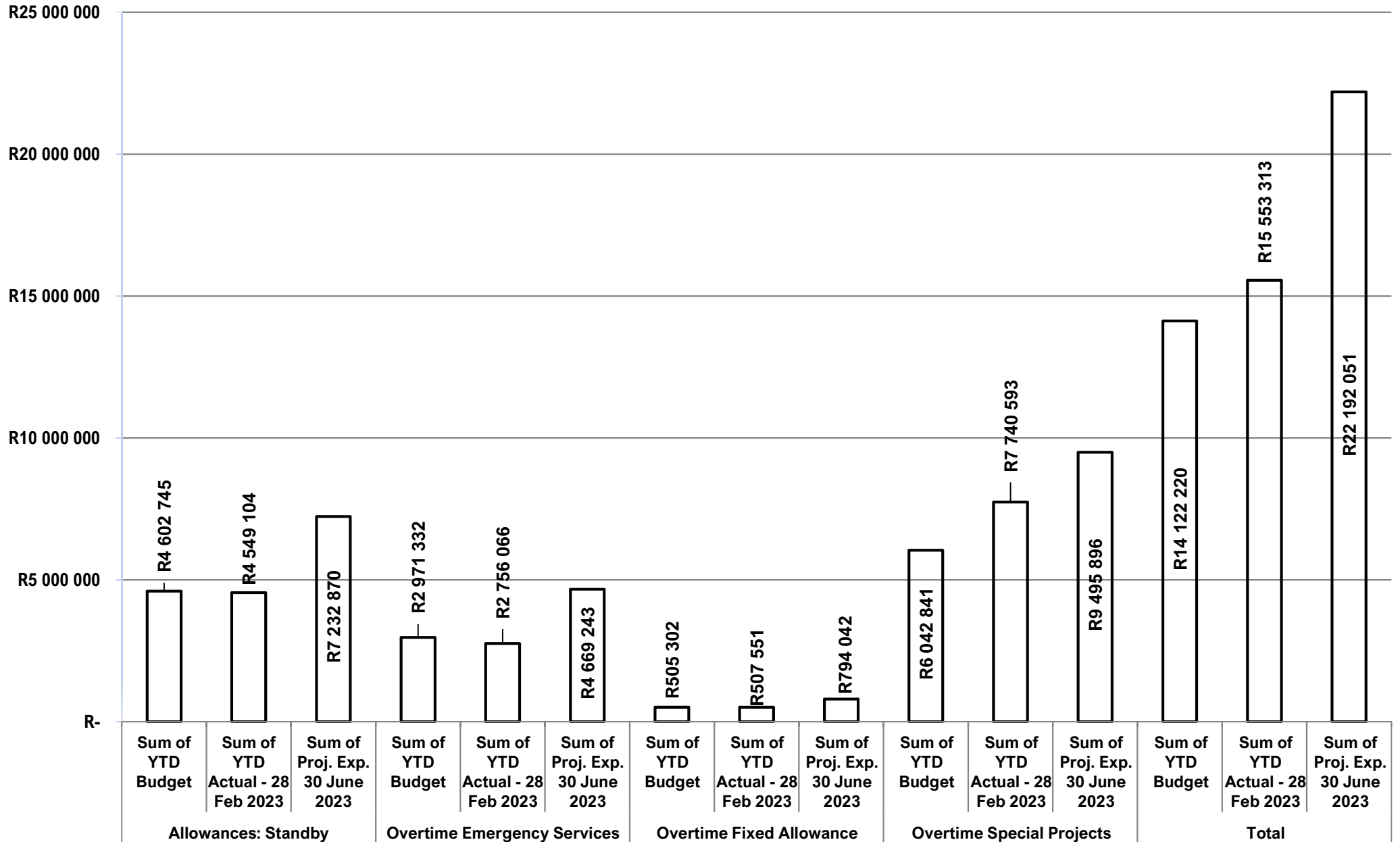
REVENUE: 28 FEBRUARY 2023

	SECTIONS	ORIGINAL BUDGET	ADJUSTMENT BUDGET	FEBRUARY			ANNUAL		
				Planned	Actual	%	Planned	Actual	%
CIVIL SERVICES		287 762 267	287 308 544	13 412 072	15 642 104	117%	287 308 544	180 454 194	63%
17 - 04	Administration	-	-	-	-	0%	-	-	0%
29 - 20	Cemeteries	1 079 036	1 079 036	81 427	63 600	78%	1 079 036	513 994	48%
11 - 62	Municipal Property Maintenance	13 461 683	3 577 801	89 818	73 793	82%	3 577 801	598 265	17%
47 - 66	Parks And Recreational Areas	1 059 840	1 059 840	-	-	0%	1 059 840	407 280	38%
71 - 70	Proclaimed Roads	18 470 338	15 343 193	5 994	2 534	42%	15 343 193	4 490 030	29%
65 - 74	Refuse Removals : Solid Waste	51 128 001	51 728 001	2 487 954	3 015 314	121%	51 728 001	35 985 765	70%
65 - 75	Refuse Removals : Street Cleaning	-	855 341	-	-	0%	855 341	-	0%
59 - 76	Sewerage Services	79 417 387	79 824 350	4 341 977	4 390 097	101%	79 824 350	54 701 531	69%
59 - 77	Sewerage : Waste Water Treatment	-	-	-	-	0%	-	-	0%
47 - 78	Sportsgrounds	156 716	216 716	25 059	12 824	51%	216 716	163 794	76%
71 - 82	Streets	9 288 518	12 929 306	36 109	13 939	39%	12 929 306	556 208	4%
71 - 83	Stormwater	-	-	-	-	0%	-	-	0%
47 - 84	Swimming Pools	350 494	350 494	34 908	33 309	95%	350 494	267 471	76%
77 - 92	Water Distribution	113 350 254	120 344 466	6 308 826	8 036 693	127%	120 344 466	82 769 857	69%
CORPORATE SERVICES		12 358 060	12 798 595	53 609	56 350	105%	12 798 595	6 508 635	51%
05 - 08	Administration	132 057	161 172	13 924	26 087	187%	161 172	218 920	136%
11 - 48	Human Resources	332 611	654 031	-	-	0%	654 031	332 611	51%
29 - 56	Libraries	11 766 191	11 766 191	11 086	13 266	120%	11 766 191	5 769 421	49%
89 - 86	Marketing And Tourism	32 452	32 452	2 704	-	0%	32 452	18 879	58%
29 - 88	Town And Community Halls	94 749	184 749	25 895	16 997	66%	184 749	168 804	91%
COUNCIL		299 425	299 425	22 597	3 827	17%	299 425	45 178	15%
05 - 30	Council General Expenses	299 425	299 425	22 597	3 827	17%	299 425	45 178	15%
ELECTRICITY SERVICES		424 953 218	410 288 864	22 637 174	27 238 798	120%	410 288 864	252 492 110	62%
83 - 09	Administration	-	-	-	-	0%	-	-	0%
83 - 34	Electricity Distribution	424 953 218	410 288 864	22 637 174	27 238 798	120%	410 288 864	252 492 110	62%
FINANCIAL SERVICES		253 247 768	278 834 788	21 572 633	13 901 431	64%	278 834 788	164 187 997	59%
11 - 35	Finance	100 355 585	125 862 605	9 135 007	1 424 543	16%	125 862 605	59 124 757	47%
11 - 16	Budget & Treasury Office	-	-	-	-	0%	-	-	0%
11 - 40	Grants And Subsidies - Fmg	1 550 000	1 550 000	-	-	0%	1 550 000	608 481	39%
11 - 72	Rates Services	151 342 183	151 422 183	12 437 626	12 476 888	100%	151 422 183	104 454 759	69%
11 - 80	Supply Chain Management	-	-	-	-	0%	-	-	0%
DEVELOPMENT SERVICES		63 074 602	47 587 169	691 108	648 179	94%	47 587 169	25 253 696	53%
29 - 06	Administration	1 158	1 158	96	64	67%	1 158	774	67%
47 - 18	Caravan Parks	3 149 094	3 496 015	259 412	265 832	102%	3 496 015	2 975 479	85%
29 - 28	Community Development	1 598 000	1 598 000	-	-	0%	1 598 000	247 420	15%
29 - 61	Multi-Purpose Centres	11 961	11 961	997	3 409	342%	11 961	13 565	113%
17 - 32	Planning and Valuations	1 051 065	1 156 711	101 609	71 146	70%	1 156 711	754 452	65%
17 - 15	Building Control	3 214 737	3 414 737	313 709	291 426	93%	3 414 737	2 709 501	79%
35 - 46	Housing	54 048 587	37 908 587	15 285	16 301	107%	37 908 587	18 552 461	49%
11 - 02	Occupational Health And Safety	-	-	-	-	0%	-	44	#DIV/0!
MUNICIPAL MANAGER		-	418 000	-	-	0%	418 000	-	0%
05 - 12	Administration	-	-	-	-	0%	-	-	0%
05 - 85	Strategic Management	-	-	-	-	0%	-	-	0%
11 - 52	Internal Audit	-	418 000	-	-	0%	418 000	-	0%
PROTECTION SERVICES		52 288 621	49 537 194	970 791	886 990	208%	49 537 194	13 555 787	135%
41 - 14	Administration	-	-	-	-	0%	-	-	0%
41 - 22	Civil Protection	-	-	-	-	0%	-	-	0%
41 - 36	Fire Fighting	10 012	10 012	755	-	0%	10 012	12	0%
47 - 44	Harbour Yzerfontein	317 883	317 883	12 991	8 278	64%	317 883	164 757	52%
71 - 58	Licencing And Traffic Services	11 036 883	11 131 897	931 506	865 623	93%	11 131 897	7 592 915	68%
41 - 68	Policing And Law Enforcement	40 923 843	38 077 402	25 539	13 089	51%	38 077 402	5 798 102	15%
TOTAL REVENUE		1 093 983 961	1 087 072 579	59 359 984	58 377 679	98%	1 087 072 579	642 497 596	59%

EXPENDITURE: 28 FEBRUARY 2023

		ORIGINAL BUDGET	ADJUSTMENT BUDGET	FEBRUARY				Annual		
	SECTIONS			Planned	Actual	%		Planned	Actual	%
CIVIL SERVICES		337 153 036	355 237 879	25 560 929	24 129 017	94%		355 859 538	178 726 567	50%
17 - 04	Administration	3 735 721	3 741 878	322 083	282 508	88%		3 741 631	2 337 683	62%
29 - 20	Cemeteries	1 056 590	911 612	76 099	33 502	44%		913 318	371 066	41%
11 - 62	Municipal Property Maintenance	20 055 065	18 989 563	1 807 372	1 432 920	79%		18 991 136	10 979 884	58%
47 - 66	Parks And Recreational Areas	20 293 564	20 426 365	1 595 724	1 385 306	87%		20 447 601	12 497 404	61%
71 - 70	Proclaimed Roads	4 782 155	4 782 155	573 859	13 500	2%		4 782 155	4 783 500	100%
65 - 79	Refuse Removals : Landfill Sites	10 293 182	15 735 606	1 197 850	693 018	58%		15 735 606	6 176 015	39%
65 - 74	Refuse Removals : Solid Waste	32 418 480	33 461 278	6 005 090	2 794 926	47%		36 899 580	22 462 877	61%
65 - 75	Refuse Removals : Street Cleaning	9 569 174	10 521 265	1 234 362	886 732	72%		10 521 265	5 321 410	51%
59 - 76	Sewerage Services	44 684 888	44 555 716	3 034 023	2 972 876	98%		44 653 212	25 128 919	56%
59 - 77	Sewerage : WWT	16 375 598	15 777 995	1 504 334	1 250 474	83%		15 777 995	9 400 961	60%
47 - 78	Sportsgrounds	7 191 420	7 726 474	704 185	583 299	83%		7 728 568	4 671 992	60%
71 - 82	Streets	52 507 720	59 477 733	1 664 627	2 989 377	180%		56 443 020	28 885 260	51%
71 - 83	Stormwater	19 703 942	19 706 229	1 520 708	1 385 629	91%		19 706 229	12 150 210	62%
47 - 84	Swimming Pools	3 394 200	3 450 746	296 706	388 851	131%		3 450 746	2 354 151	68%
77 - 92	Water Distribution	91 091 337	95 973 264	4 023 907	7 036 099	175%		96 067 476	31 205 235	32%
CORPORATE SERVICES		41 650 898	41 950 514	3 291 377	2 634 432	80%		41 950 514	24 089 196	57%
05 - 08	Administration	14 698 588	14 554 109	1 249 766	874 598	70%		14 554 109	8 229 531	57%
11 - 48	Human Resources	6 521 359	6 842 984	533 118	474 717	89%		6 842 984	3 674 098	54%
29 - 56	Libraries	12 142 139	12 154 334	940 997	835 439	89%		12 154 334	7 328 636	60%
89 - 86	Marketing And Tourism	2 321 647	2 322 714	58 035	47 912	83%		2 322 714	1 579 494	68%
29 - 88	Town And Community Halls	5 967 165	6 076 373	509 461	401 765	79%		6 076 373	3 277 436	54%
COUNCIL		19 035 824	19 644 888	1 699 300	1 064 835	63%		19 645 019	12 787 503	65%
05 - 30	Council General Expenses	19 035 824	19 644 888	1 699 300	1 064 835	63%		19 645 019	12 787 503	65%
ELECTRICITY SERVICES		391 435 859	372 381 873	28 594 967	23 634 385	83%		372 400 858	209 218 326	56%
83 - 09	Administration	1 889 361	1 897 710	155 737	153 102	98%		1 899 975	1 360 201	72%
83 - 34	Electricity Distribution	371 743 480	352 635 688	26 632 269	22 416 764	84%		352 652 673	196 755 758	56%
83 - 81	Street Lighting	1 693 957	1 743 957	145 727	243 197	167%		1 743 957	1 504 135	86%
11 - 54	It Services	16 109 061	16 104 518	1 661 234	821 322	49%		16 104 253	9 598 232	60%
FINANCIAL SERVICES		68 931 365	68 039 114	4 999 783	4 581 297	92%		67 336 286	34 045 326	51%
11 - 10	Administration	2 021 239	2 021 239	161 828	93 535	58%		2 021 239	1 242 510	61%
11 - 13	Asset Management	1 454 893	1 454 893	1 181 939	102 532	9%		2 529 893	889 211	35%
11 - 37	Fleet Management	1 250 397	1 250 397	105 907	86 599	82%		1 250 397	724 356	58%
11 - 35	Finance	48 601 518	46 445 268	3 413 554	2 738 021	80%		45 742 440	22 504 724	49%
11 - 16	Budget & Treasury Office	5 292 123	6 792 123	(625 238)	293 459	-47%		5 717 123	2 503 964	44%
11 - 40	Grants And Subsidies - Fmg	1 550 000	1 550 000	141 088	63 104	45%		1 550 000	751 595	48%
11 - 72	Rates Services	1 141 508	926 528	-	653 262	#DIV/0!		926 528	652 205	70%
11 - 80	Supply Chain Management	7 619 687	7 598 666	620 705	550 785	89%		7 598 666	4 776 761	63%
DEVELOPMENT SERVICES		64 887 240	64 585 655	6 618 115	2 045 327	31%		64 585 655	38 112 649	59%
29 - 06	Administration	2 475 205	2 472 395	203 437	191 527	94%		2 475 395	1 571 583	63%
47 - 18	Caravan Parks	2 832 805	2 845 069	234 988	245 001	104%		2 845 069	1 869 683	66%
29 - 28	Community Development	3 525 483	3 527 434	286 876	230 692	80%		3 525 374	1 997 958	57%
29 - 61	Multi-Purpose Centres	1 671 435	1 694 716	137 876	107 113	78%		1 696 776	935 724	55%
17 - 32	Planning and Valuations	10 197 128	10 191 941	911 131	547 440	60%		10 191 941	5 194 386	51%
17 - 15	Building Control	3 507 998	3 451 259	250 358	252 360	101%		3 451 259	2 025 806	59%
35 - 46	Housing	38 458 427	38 424 562	4 462 611	309 173	7%		38 446 562	23 333 498	61%
11 - 02	Accupational Health And Safety	2 218 759	1 978 279	130 838	162 021	124%		1 953 279	1 184 009	61%
MUNICIPAL MANAGER		10 341 771	10 753 501	800 603	513 093	64%		10 753 501	4 374 903	41%
05 - 12	Administration	5 208 758	5 206 288	382 282	225 616	59%		5 206 288	1 873 981	36%
05 - 85	Strategic Management	2 840 100	2 840 100	231 374	154 527	67%		2 840 100	1 254 525	44%
11 - 52	Internal Audit	2 292 913	2 707 113	186 947	132 951	71%		2 707 113	1 246 397	46%
PROTECTION SERVICES		95 895 862	92 982 567	6 410 583	6 318 383	99%		93 044 620	42 265 737	45%
41 - 14	Administration	2 529 028	2 525 228	193 471	201 748	104%		2 525 228	1 543 533	61%
41 - 22	Civil Protection	825 000	340 000	41 416	11 808	29%		340 000	295 858	87%
41 - 36	Fire Fighting	8 719 921	9 063 693	837 985	782 437	93%		9 125 746	5 672 820	62%
47 - 44	Harbour Yzerfontein	409 659	414 659	48 300	27 847	58%		414 659	237 902	57%
71 - 58	Licencing And Traffic Services	10 359 263	10 388 623	788 336	745 932	95%		10 388 623	6 158 269	59%
41 - 68	Policing And Law Enforcement	73 052 991	70 250 364	4 501 075	4 548 611	101%		70 250 364	28 357 355	40%
TOTAL EXPENDITURE		1 029 331 855	1 025 575 991	77 975 657	64 920 769	83%		1 025 575 991	543 620 207	53%
(SURPLUS) / DEFICIT		(64 652 106)	(61 496 588)	18 615 673	6 543 089			(61 496 588)	(98 877 388)	

Total Overtime and Standby as at 28 February 2023



Expenditure on Staff Benefits : Section 66 of the MFMA : FEBRUARY 2023

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(a) Basic Salaries and Wages	186 473 787	189 106 050	15 271 731	120 715 090	124 630 537	3 915 447	63.83%
(b) Pension and UIF Contributions	32 939 674	33 067 522	2 662 049	21 149 535	21 899 425	749 890	63.96%
(c) Medical Aid Contributions	14 387 473	14 465 200	1 135 942	8 654 508	9 607 177	952 669	59.83%
(d) Overtime payments	14 342 464	15 333 758	1 722 413	11 142 909	9 746 811	-1 396 098	72.67%
(e) Standby Allowance	7 182 540	7 232 870	627 413	4 549 104	4 602 745	53 641	62.89%
(f) Motor Vehicle Allowance	7 200 596	7 200 596	553 948	4 419 610	4 800 400	380 790	61.38%
(g) Cellphone Allowance	1 938 840	1 938 840	160 972	1 254 584	1 292 560	37 976	64.71%
(h) Housing Allowance	1 183 253	1 183 253	83 977	656 774	788 800	132 026	55.51%
(i) Other benefits and Allowances	27 019 504	27 785 161	1 082 163	19 927 480	20 711 227	783 747	71.72%
(j) Payments in lieu of Leave	2 912 740	2 912 740	-66 684	-	57 480	57 480	0.00%
(k) Post-retirement benefit obligations	9 700 000	9 700 000	-	-	-	-	0.00%
	305 280 871	309 925 990	23 233 923	192 469 593	198 137 162	5 667 569	62.10%
Directorate	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	VARIANCE
	305 280 871	309 925 990	23 233 923	192 469 593	198 137 162	5 667 569	62.10%
Civil Services	106 170 169	107 708 796	8 431 353	68 397 548	69 076 984	679 436	63.50%
Corporate Services	27 841 230	27 838 097	1 997 946	17 358 337	18 046 835	688 498	62.35%
Council	11 337 455	11 671 369	947 342	7 552 787	7 519 287	-33 500	64.71%
Electricity Services	27 974 712	28 208 156	2 117 560	17 910 619	18 226 473	315 854	63.49%
Financial Services	42 697 750	42 668 261	2 899 004	24 877 636	27 407 297	2 529 661	58.30%
Development Services	22 624 247	22 345 652	1 667 392	13 925 799	14 547 070	621 271	62.32%
Municipal Manager	9 337 380	9 337 380	503 514	4 050 466	5 909 275	1 858 809	43.38%
Protection Services	57 297 928	60 148 279	4 669 812	38 396 402	37 403 941	-992 461	63.84%
	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	A YTD Actual	YTD Budget	YTD (R) Variance	VARIANCE
(a) Basic Salaries and Wages	186 473 787	189 106 050	15 271 731	120 715 090	124 630 537	3 915 447	63.83%
Civil Services	65 764 794	66 620 135	5 462 139	42 697 828	43 932 012	1 234 184	64.09%
Corporate Services	18 508 865	18 508 865	1 471 629	11 914 160	12 379 760	465 600	64.37%
Council	8 981 180	9 440 168	765 115	6 124 875	6 059 650	-65 225	64.88%
Electricity Services	15 227 362	15 227 362	1 275 896	10 268 702	10 171 880	-96 822	67.44%
Financial Services	27 287 958	27 287 958	2 119 275	16 808 588	18 223 632	1 415 044	61.60%
Development Services	14 426 689	14 186 689	1 159 883	9 147 058	9 475 960	328 902	64.48%
Municipal Manager	5 880 777	5 880 777	360 704	2 769 493	3 928 352	1 158 859	47.09%
Protection Services	30 396 162	31 954 096	2 657 090	20 984 385	20 459 291	-525 094	65.67%

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(b) Contributions for Pensions, UIF	32 939 674	33 067 522	2 662 049	21 149 535	21 899 425	749 890	63.96%
Civil Services	11 524 691	11 524 691	936 483	7 444 564	7 683 104	238 540	64.60%
Corporate Services	3 373 707	3 373 707	276 482	2 197 650	2 249 144	51 494	65.14%
Council	1 098 406	941 806	75 204	601 630	615 063	13 433	63.88%
Electricity Services	2 878 202	2 878 202	238 034	1 892 601	1 918 800	26 199	65.76%
Financial Services	4 796 582	4 796 582	373 496	2 995 414	3 197 704	202 290	62.45%
Development Services	2 506 823	2 506 823	204 486	1 628 554	1 671 208	42 654	64.96%
Municipal Manager	1 060 167	1 060 167	65 125	498 048	706 768	208 720	46.98%
Protection Services	5 701 096	5 985 544	492 739	3 891 074	3 857 634	-33 440	65.01%
(c) Medical Aid Contributions	14 387 473	14 465 200	1 135 942	8 654 508	9 607 177	952 669	59.83%
Civil Services	3 614 163	3 614 163	287 299	2 202 691	2 409 432	206 741	60.95%
Corporate Services	1 382 227	1 382 227	112 532	908 823	921 488	12 665	65.75%
Council	150 593	157 119	12 298	96 511	101 698	5 187	61.43%
Electricity Services	1 319 514	1 319 514	105 481	789 705	879 680	89 975	59.85%
Financial Services	2 728 691	2 728 691	199 229	1 472 151	1 819 120	346 969	53.95%
Development Services	1 033 211	1 033 211	73 810	594 186	688 808	94 622	57.51%
Municipal Manager	590 233	590 233	27 334	211 850	393 488	181 638	35.89%
Protection Services	3 568 841	3 640 042	317 961	2 378 590	2 393 463	14 873	65.35%
(d) Overtime payments	14 342 464	15 333 758	1 722 413	11 142 909	9 746 811	-1 396 098	72.67%
Civil Services	6 389 350	6 922 433	957 049	5 827 152	4 405 184	-1 421 968	84.18%
Corporate Services	102 289	102 289	13 370	86 575	65 093	-21 482	84.64%
Electricity Services	852 708	985 598	87 985	602 489	627 193	24 704	61.13%
Financial Services	485 526	485 526	54 791	170 196	308 973	138 777	35.05%
Development Services	144 314	144 314	19 325	105 915	91 833	-14 082	73.39%
Protection Services	6 368 277	6 693 598	589 894	4 350 582	4 248 535	-102 047	65.00%
(e) Standby Allowance	7 182 540	7 232 870	627 413	4 549 104	4 602 745	53 641	62.89%
Civil Services	2 413 688	2 524 004	217 168	1 595 514	1 606 185	10 671	63.21%
Electricity Services	1 680 350	1 758 014	139 209	1 052 413	1 118 740	66 327	59.86%
Financial Services	363 886	333 252	21 394	146 402	212 072	65 670	43.93%
Development Services	93 306	93 306	9 605	66 042	59 374	-6 668	70.78%
Protection Services	2 631 310	2 524 294	240 037	1 688 732	1 606 374	-82 358	66.90%
(f) Motor Vehicle Allowance	7 200 596	7 200 596	553 948	4 419 610	4 800 400	380 790	61.38%
Civil Services	1 367 400	1 367 400	113 944	867 149	911 600	44 451	63.42%
Corporate Services	658 452	658 452	48 970	416 844	438 968	22 124	63.31%
Electricity Services	1 120 332	1 120 332	86 016	695 473	746 888	51 415	62.08%
Financial Services	1 390 068	1 390 068	99 091	792 728	926 712	133 984	57.03%
Development Services	1 176 324	1 176 324	89 342	714 736	784 216	69 480	60.76%
Municipal Manager	540 224	540 224	37 602	300 816	360 152	59 336	55.68%
Protection Services	947 796	947 796	78 983	631 864	631 864	-	66.67%

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	A YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(g) Cellphone Allowance	1 938 840	1 938 840	160 972	1 254 584	1 292 560	37 976	64.71%
Civil Services	232 200	232 200	19 320	153 360	154 800	1 440	66.05%
Corporate Services	68 160	68 160	5 312	41 839	45 440	3 601	61.38%
Council	1 021 200	1 021 200	85 100	653 200	680 800	27 600	63.96%
Electricity Services	118 200	118 200	9 850	76 815	78 800	1 985	64.99%
Financial Services	125 160	125 160	9 980	79 390	83 440	4 050	63.43%
Development Services	111 720	111 720	9 310	73 430	74 480	1 050	65.73%
Municipal Manager	59 400	59 400	4 950	39 600	39 600	-	66.67%
Protection Services	202 800	202 800	17 150	136 950	135 200	-1 750	67.53%
(h) Housing Allowance	1 183 253	1 183 253	83 977	656 774	788 800	132 026	55.51%
Civil Services	273 519	273 519	21 247	176 048	182 336	6 288	64.36%
Corporate Services	99 461	99 461	9 106	51 735	66 304	14 569	52.02%
Electricity Services	136 759	136 759	9 106	69 812	91 168	21 356	51.05%
Financial Services	285 371	285 371	17 200	139 624	190 240	50 616	48.93%
Development Services	87 029	87 029	7 082	56 659	58 016	1 357	65.10%
Municipal Manager	73 727	73 727	1 012	8 094	49 144	41 050	10.98%
Protection Services	227 387	227 387	19 224	154 801	151 592	-3 209	68.08%
(i) Other benefits and Allowances	27 019 504	27 785 161	1 082 163	19 927 480	20 711 227	783 747	71.72%
Civil Services	10 477 952	10 517 839	416 705	7 433 241	7 792 331	359 090	70.67%
Corporate Services	2 329 116	2 325 983	60 545	1 740 711	1 823 158	82 447	74.84%
Council	86 076	111 076	9 625	76 570	62 076	-14 494	68.93%
Electricity Services	3 448 543	3 471 433	165 983	2 462 608	2 593 324	130 716	70.94%
Financial Services	3 013 593	3 014 738	71 233	2 273 143	2 445 404	172 261	75.40%
Development Services	2 103 881	2 065 286	94 549	1 539 219	1 643 175	103 956	74.53%
Municipal Manager	778 399	778 399	6 787	222 564	431 771	209 207	28.59%
Protection Services	4 781 944	5 500 407	256 736	4 179 424	3 919 988	-259 436	75.98%
(j) Payments in lieu of Leave	2 912 740	2 912 740	-66 684	-	57 480	57 480	0.00%
Civil Services	1 115 580	1 115 580	-	-	-	-	0.00%
Corporate Services	288 944	288 944	-	-	57 480	57 480	0.00%
Electricity Services	305 255	305 255	-	-	-	-	0.00%
Financial Services	403 123	403 123	-66 684	-	-	-	0.00%
Development Services	228 650	228 650	-	-	-	-	0.00%
Municipal Manager	70 488	70 488	-	-	-	-	0.00%
Protection Services	500 700	500 700	-	-	-	-	0.00%
(k) Post-retirement benefit	9 700 000	9 700 000	-	-	-	-	0.00%
Civil Services	2 996 832	2 996 832	-	-	-	-	0.00%
Corporate Services	1 030 009	1 030 009	-	-	-	-	0.00%
Electricity Services	887 487	887 487	-	-	-	-	0.00%
Financial Services	1 817 792	1 817 792	-	-	-	-	0.00%
Development Services	712 300	712 300	-	-	-	-	0.00%
Municipal Manager	283 965	283 965	-	-	-	-	0.00%
Protection Services	1 971 615	1 971 615	-	-	-	-	0.00%
	305 280 871	309 925 990	23 233 923	192 469 593	198 137 162	5 667 569	62.10%

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M08 February

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>EXPENDITURE</u>									
<u>Operating expenditure of Transfers and Grants</u>									
National Government:	112 204	129 651	129 651	6 481	55 490	56 449	(959)	-1.7%	129 651
Local Government Equitable Share	108 796	126 228	126 228	6 320	52 827	54 167	(1 340)	-2.5%	126 228
Finance Management	1 576	1 550	1 550	63	752	1 033	(281)	-27.2%	1 550
EPWP Incentive	1 832	1 873	1 873	98	1 911	1 249	662	53.0%	1 873
							–		
Provincial Government:	54 348	56 273	59 751	2 628	41 560	40 631	929	2.3%	57 878
Community Development: Workers	38	38	38	–	–	18	(18)	-100.0%	38
Human Settlements	35 611	33 546	33 500	–	20 788	22 392	(1 604)	-7.2%	33 500
Municipal Accreditation and Capacity Building Grant	253	256	256	–	128	171	(43)	-25.0%	256
Libraries	11 330	11 573	11 573	801	7 021	7 508	(487)	-6.5%	11 573
Proclaimed Roads Subsidy	175	4 470	4 470	–	4 470	2 984	1 486	49.8%	4 470
Financial Management Support Grant: Student Bursaries	229	–	321	–	–	–	–		321
Establishment of a K9 Unit	5 489	2 390	2 390	462	3 999	3 983	17	0.4%	2 390
Establishment of a Law Enforcement Reaction Unit	(13)	4 000	5 329	510	4 288	3 405	882	25.9%	5 329
WC Mun Energy Resilience Grant	400	–	–	–	–	–	–		–
LG Public Employment Support Grant	837	–	855	855	866	171	695	406.3%	855
WC Financial Management Capability Grant			418	–	–	–	–		418
Municipal Water Resilience Grant			600	–	–	–	–		600
Total operating expenditure of Transfers and Grants:	166 552	185 924	189 402	9 109	97 049	97 080	(30)	0.0%	187 529
<u>Capital expenditure of Transfers and Grants</u>									
National Government:	34 655	51 410	51 410	2 994	23 795	31 999	(8 203)	-25.6%	51 410
Municipal Infrastructure Grant (MIG)	26 301	33 810	33 810	1 905	18 652	21 399	(2 746)	-12.8%	33 810
Integrated National Electrification Programme (municipal)	8 354	17 600	17 600	1 088	5 143	10 600	(5 457)	-51.5%	17 600
							–		
Provincial Government:	11 275	21 339	5 332	151	432	2 240	(1 807)	-80.7%	5 332
Human Settlements	8 698	20 059	3 945	–	–	1 521	(1 521)	-100.0%	3 945
RSEP/VPUU Municipal Projects	–	1 200	1 200	141	388	674	(286)	-42.4%	1 200
Libraries	66	50	50	10	44	30	14	48.3%	50
Establishment of a K9 Unit	246	30	137	–	–	15	(15)	-100.0%	137
Sport Development	983	–	–	–	–	–	–		–
Non-Motorised Transport	1 282	–	–	–	–	–	–		–
							–		
Total capital expenditure of Transfers and Grants	45 930	72 749	56 742	3 145	24 228	34 238	(10 011)	-29.2%	56 742
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	212 483	258 673	246 144	12 253	121 277	131 318	(10 041)	-7.6%	244 271



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8
MAART 2023 OM 11:15**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G
Duda, A A
Fortuin, C
Pieters, C

Smit, N
Stanley, B J (rdh)
Van Zyl, M (rdd)
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl E C O'Kennedy en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2023



MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 11:15

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	Smit, N
Duda, A A	Stanley, B J (ald)
Fortuin, C	van Zyl, M (ald)
Pieters, C	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllr E C O'Kennedy and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 8 FEBRUARY 2023

RESOLUTION

(proposed by cllr N Smit, seconded by cllr A K Warnick)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter versoek die Direkteur: Siviele Ingenieursdienste om die belangrikste aspekte uit die verslag toe te lig.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die damvlakke en watergebruik in die Swartland munisipale area en verwys na die Voëlvleidam wat tans op 42% staan.

Op navraag deur rdl A A Duda oor water-rekeninge wat so hoog is, meld die Munisipale Bestuurder dat dit belangrik is om die spesifieke rekening na die finansies departement te neem, sodat die water meter nagegaan kan word.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direkoraat Siviele Ingenieursdienste vir Januarie 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Rdl D G Bess doen navraag oor die ooreenkoms tussen die munisipaliteit en Eskom insake die instandhouding van straatligte in die Eskom voorsieningsgebiede.

Die Munisipale Bestuurder meld dat die bostaande kwessie afgehandel is. Daar word reeds kapitaal spandeer op die instandhouding van straatligte.

Die Munisipale Bestuurder lewer kommentaar oor die opstel van sonpanele in die swartland munisipale area en meld dat slegs residensiële huishoudings gebruik maak van sonpanele.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direkoraat Elektriese Ingenieursdienste vir Januarie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL R J JOOSTE
VOORSITTER**

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2023

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson requested the Director: Civil Engineering Services to explain the most important aspects from the report.

The Director: Civil Engineering Services gave information regarding the dam levels and water use in the Swartland municipal area and referred to the Voëlvleidam which currently stands at 42%.

On enquire by cllr A A Duda about water bills that are so high, the Municipal Manager stated that it is important to take the specific account to the finance department, so that the water meter can be checked.

RESOLVED

(proposed by ald T van Essen, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for January 2023.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

Cllr D G Bess inquires about the agreement between the municipality and Eskom regarding the maintenance of street lights in the Eskom supply areas.

The Municipal Manager stated that the above issue has been resolved. Capital is already being spent on the maintenance of street lights.

The Municipal Manager commented on the installation of solar panels in the swartland municipal area and stated that only residential households use solar panels.

RESOLUTION

(proposed ald T van Essen, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR R J JOOSTE
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste
4 April 2023

7/1/2/2-4

ITEM 5.1.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEES VERGADERING WAT GEHOU SAL WORD OP 12 APRIL 2023

ONDERWERP: MAANDVERSLAG – FEBRUARIE 2023: SIVIELE INGENIEURSDIENSTE SUBJECT: MONTHLY REPORT – FEBRUARY 2023: CIVIL ENGINEERING SERVICES
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Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **FEBRUARY 2023**, in terms of Council's Strategic Management System:

- a) Report on Swartland Waste Water Treatment Works
- b) Operational Graphs
- c) Incident Report
- e) EPWP Report

(get) L D Zikmann

MUNICIPAL MANAGER
LDZ/ma

Zikmann/verslae/maandverslae /Dec 2022/Feb23

SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT: FEB 2023

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	14/02/2023	7,7	150	37,2	8,2	<0.20	11	<0.20	>2419	-
Malmesbury	14/02/2023	7,6	79,8	41,5	71,1	<0.20	13	<0.20	67	-
Moorreesburg	28/2/2023	8,6	113	85,9	21,8	1,9	15	5,4	>2419	-
Koringberg	21/02/2023	7,03	149	430	84,9	<0.20	210	17,5	>2419	-
Riebeek Kasteel	14/02/2023	7,6	107	39,5	<0.10	2,7	8	<0.20	>2419	-
Chatsworth	14/02/2023	7,15	138	109	27,7	<0.20	14	13,6	2419	-
Kalbaskraal	14/02/2023	6,95	152	447	13,6	<0.20	322	13,1	>2419	-
Determinant Passed	35	7	6	3	2	7	5	4	1	-
Determinant Failed	20	0	1	4	5	0	2	3	5	-
Total Tested	56	7	7	7	7	7	7	7	7	-
% Passed	63	100	86	43	29	100	71	57	14	-

**VERSLAG : SWARTLAND RIOOLWERKE
(FEBRUARIE 2023)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS
(FEBRUARY 2023)**

OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

MALMESBURY (64%)

1. An average daily flow of 6 344 m³/d was recorded in February (63.4% capacity).
2. An organic load decreased to 6 355 kg COD/d down from 9 817 kg COD/d (63.6% capacity).
3. The sludge mass was poor at both AT's.
4. Plant performance was poor across both AT's relative to the nitrification of ammonia nitrogen and removal of organics. This is due to under-aeration. Increase aeration to these units.
5. The mixed liquor pH's were satisfactory at 7.30 and 7.30 respectively.
6. The final effluent complied with the chemical limits of the General Limit, except for ammonia nitrogen.
7. Disinfection was good (165 Faecal Coliforms per 100ml).

MOORREESBURG (105%)

1. Unable to carry out inspection as plant operation stopped due to construction. Plant extensions in progress.
2. Only the final effluent sampled. The final effluent exceeded the chemical limits of the General Limit relative to ammonia nitrogen and chemical oxygen demand.
3. Chlorine residual were extremely low. Increase chlorination and maintain 0.25 mg/l free chlorine. Dosing HTH tablets daily by hand.
4. Disinfection was therefore poor (>2419 Faecal Coliforms per 100ml).

DARLING (123%)

1. A corrected ADF of 1 351 m³/d was recorded in February (99.9% capacity).
2. An organic load of 1 920 kg COD/d, was imposed on the plant, exceeding the plant's nominal design capacity (123% capacity).
3. Both aerators serviceable and operating. The sludge mass was excessive. Maintain 700 – 800 ml/l solids, by increasing sludge wastage.
4. Plant performance in the AT improved markedly relative to the nitrification of ammonia nitrogen and removal of organics.
5. The mixed liquor pH was satisfactory at 7.70..
6. Phase separation was complete, the ST effluent being of adequate chemical quality. The underflow sludge return rate was satisfactory.

7. FE1 complied with the chemical limits of the General Limit relative to parameters measured. FE2 (reed bed) complied with the chemical limits of the Irrigation Limit up to 500 m³, relevant to parameters measured.
8. The chlorine residuals were extremely low, due to a suspected blockage in the dosing system.
9. Disinfection was nevertheless good at FE1 (7 Faecal Coliforms per 100ml). Disinfection was adequate at FE2 (3310 Faecal Coliforms per 100ml) relative to the Irrigation Limit up to 500 m³.

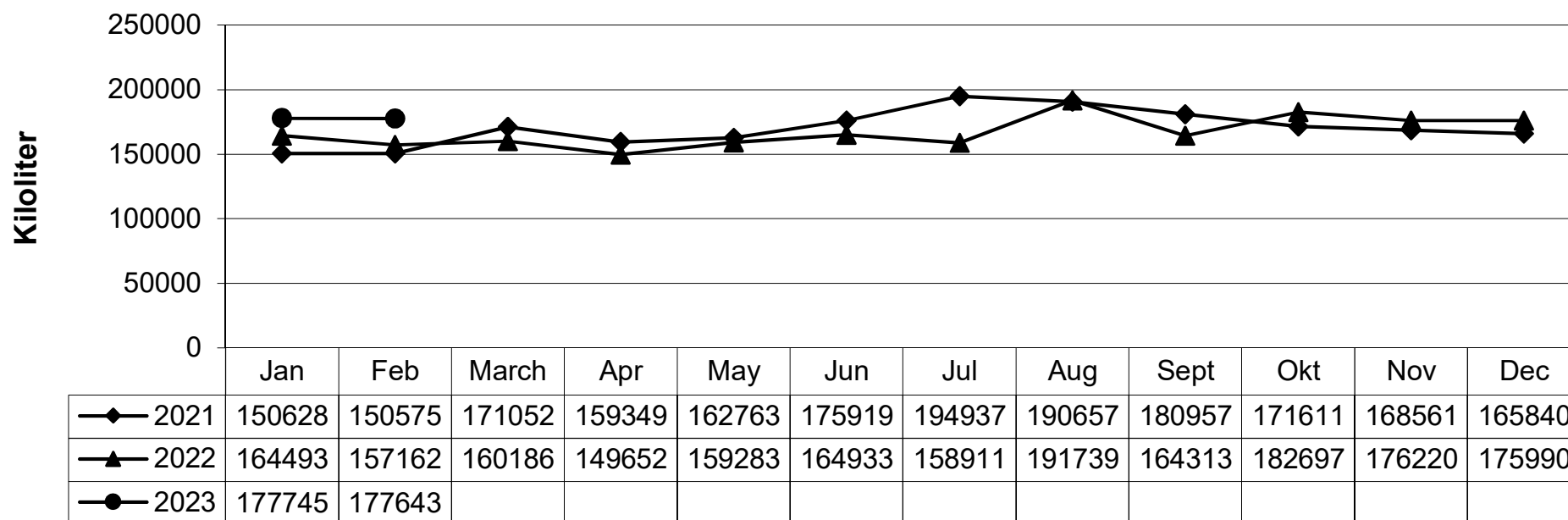
RIEBEEK VALLEI (90%)

1. An average daily flow of 819 m³/d was recorded in February (54.6% capacity).
2. A very high organic load of 1 350 kg COD/d, was imposed on the plant (90.0% capacity).
3. Plant performance was satisfactory in the aeration basin, the nitrification of ammonia nitrogen and removal of organics being adequate.
4. The sludge mass was excessive in absolute terms. Maintain 400 – 500 ml/l solids (960 ml/l measured), by increasing sludge wastage.
5. Phase separation was complete across both ST's, the effluents being of excellent chemical quality. The underflow sludge return rates from both ST's were inadequate and should be increased.
6. The chlorine residuals were extremely high. Maintain 0.25 ml/l free chlorine. Disinfection was satisfactory (961 Faecal Coliforms per 100ml).
7. The final effluent complied with the chemical limits of the General Limit, except for free chlorine.

ooOOoo

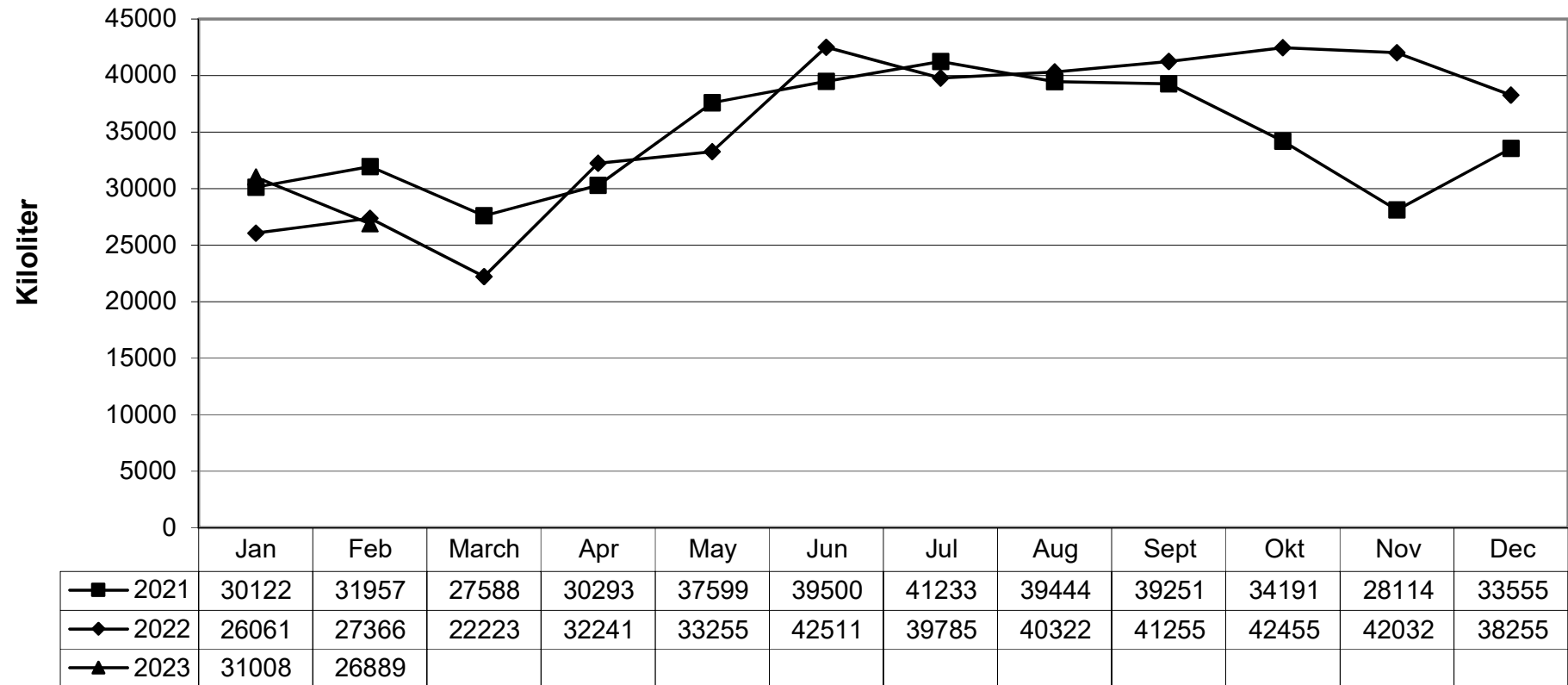
Malmesbury WWTW Effluent 2021 - 2023

Graph 1.1



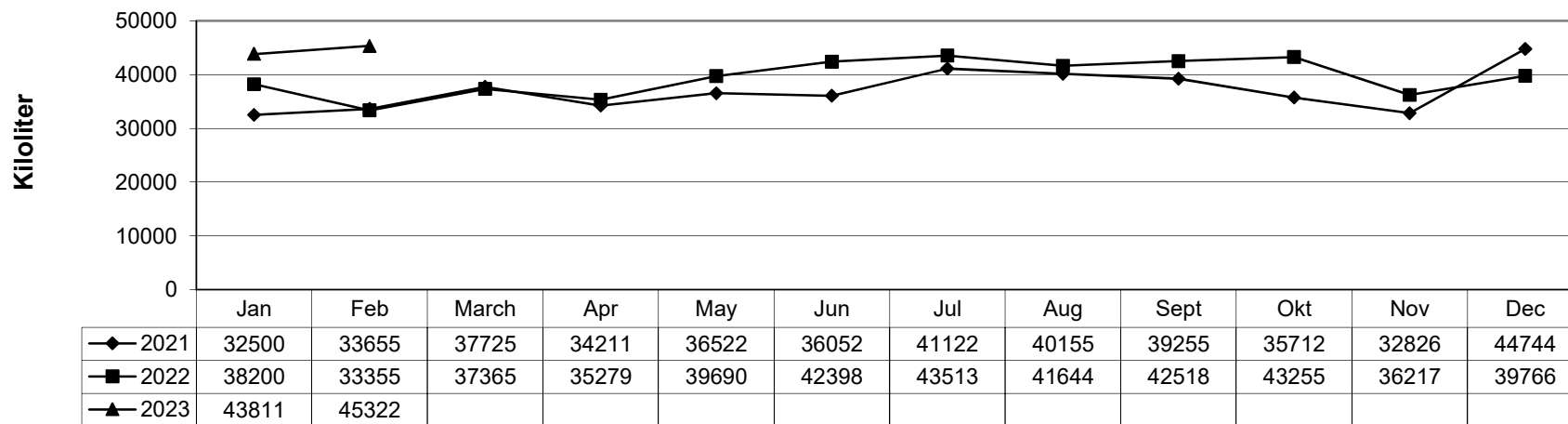
Moorreesburg WWTW Effluent 2021 - 2023

Graph 1.2



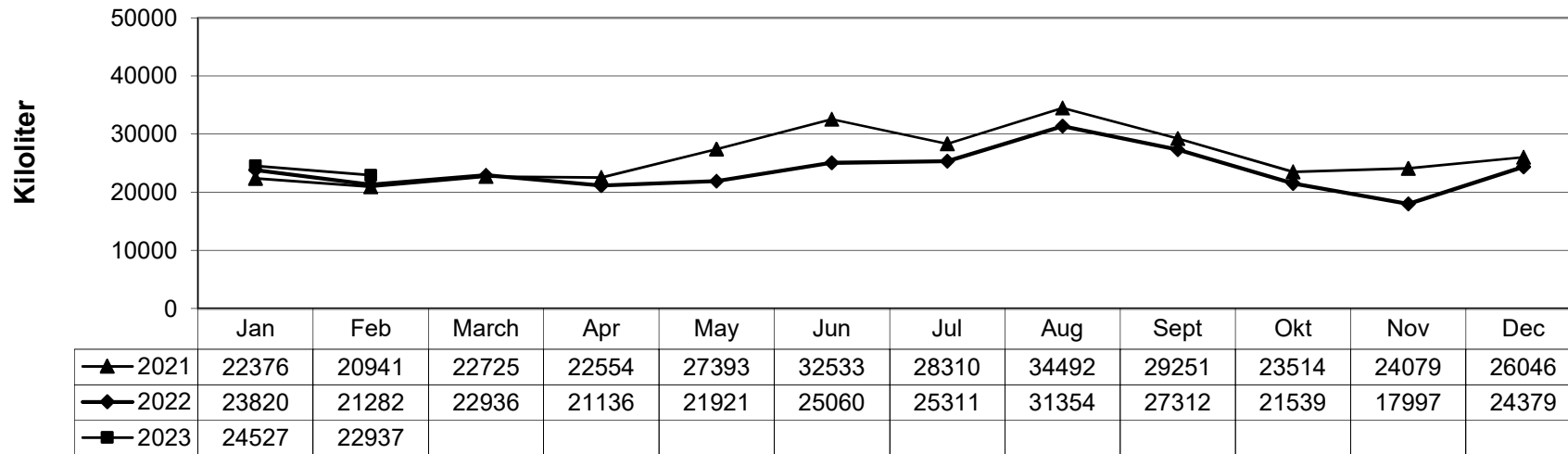
Darling WWTW Effluent 2021 - 2023

Graph 1.3



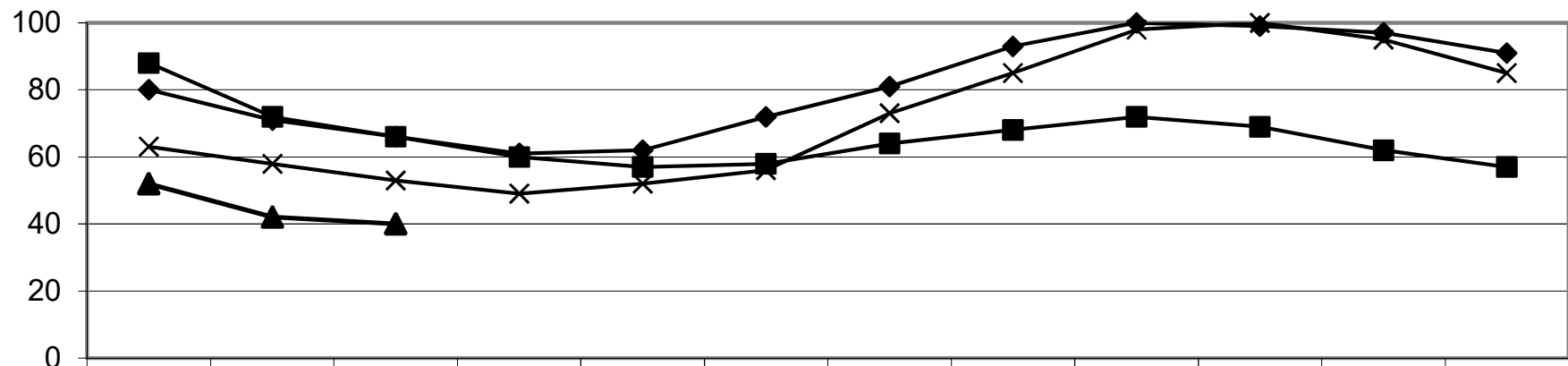
Riebeek Valley WWTW Effluent 2021 - 2023

Graph 1.4



Voëlvlei Dam Storage 2020 - 2023

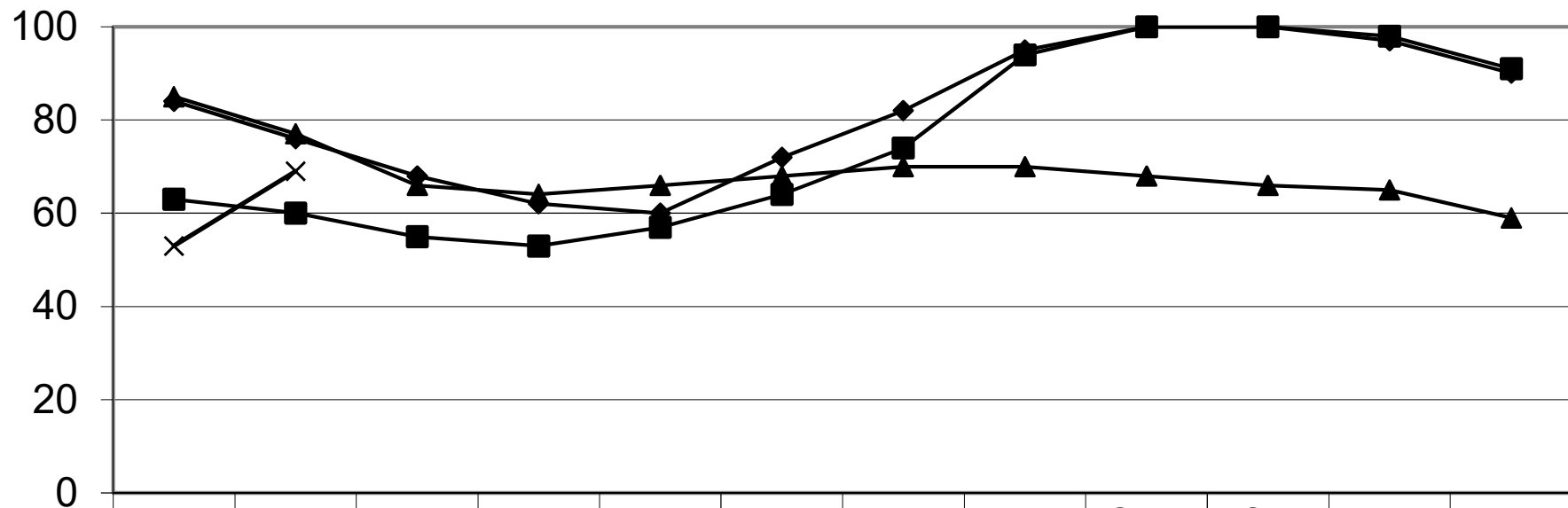
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2020	63	58	53	49	52	56	73	85	98	100	95	85
—◆— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—■— 2022	88	72	66	60	57	58	64	68	72	69	62	57
—▲— 23	52	42	40									

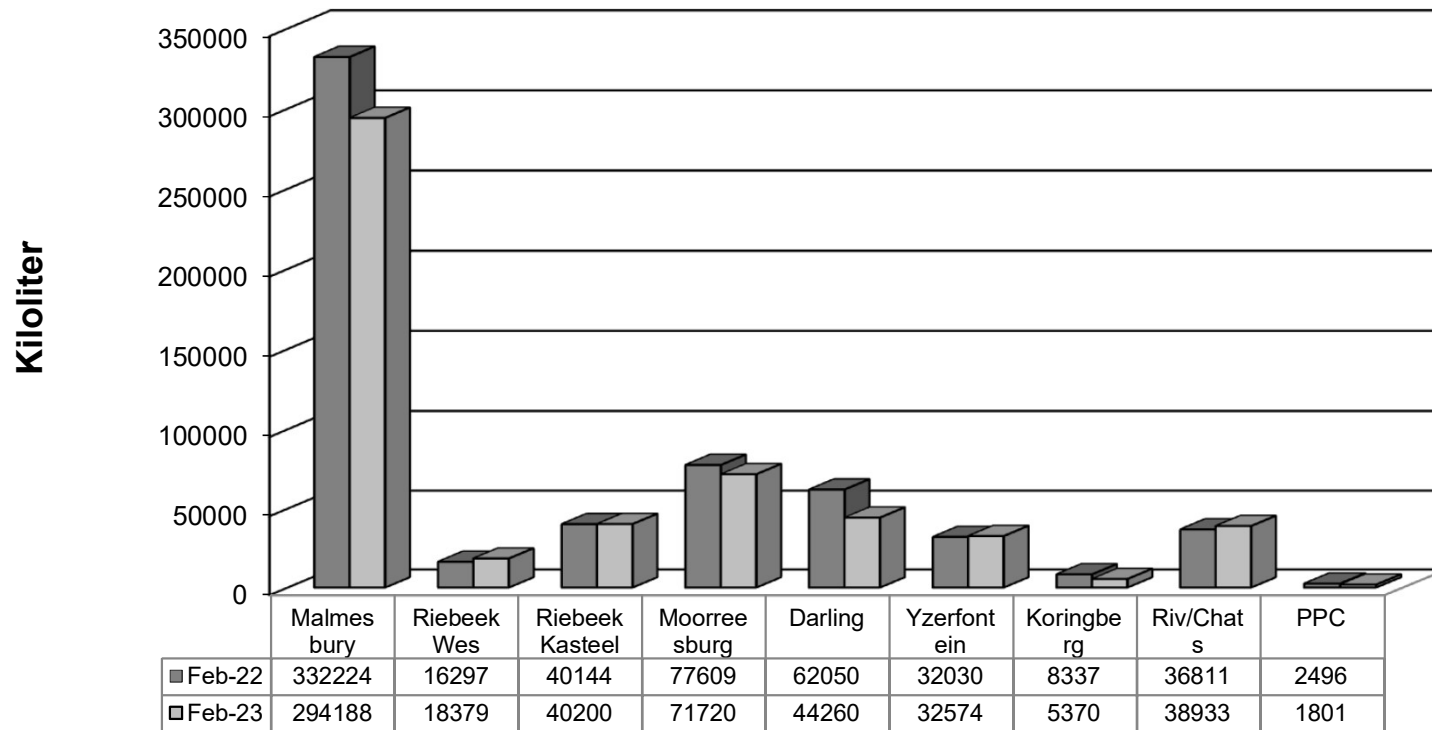
Paardenberg Dam Storage 2020 - 2023

Graph 3

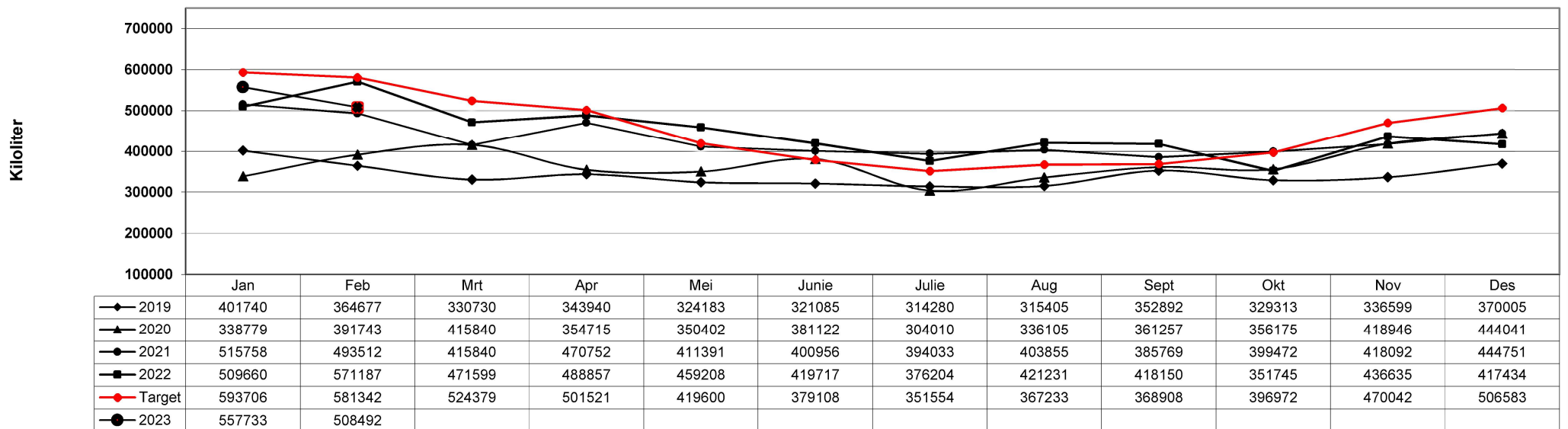


■ 2020	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
◆ 2021	63	60	55	53	57	64	74	94	100	100	98	91
▲ 2022	84	76	68	62	60	72	82	95	100	100	97	90
▲ 2022	85	77	66	64	66	68	70	70	68	66	65	59
× 23	53	69										

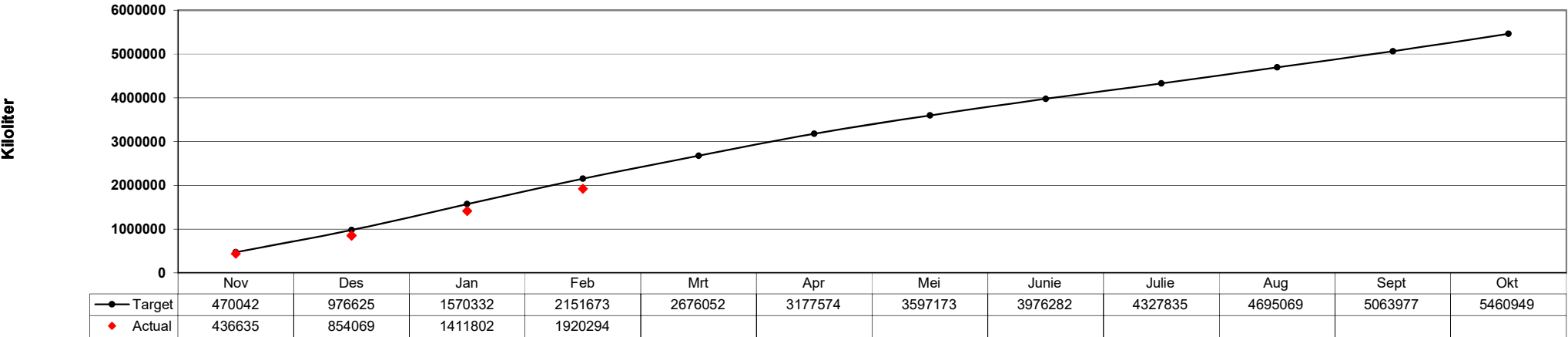
Water demand February Graph 4



Water Usage: Swartland 2019 - 2023 Graph 5.1

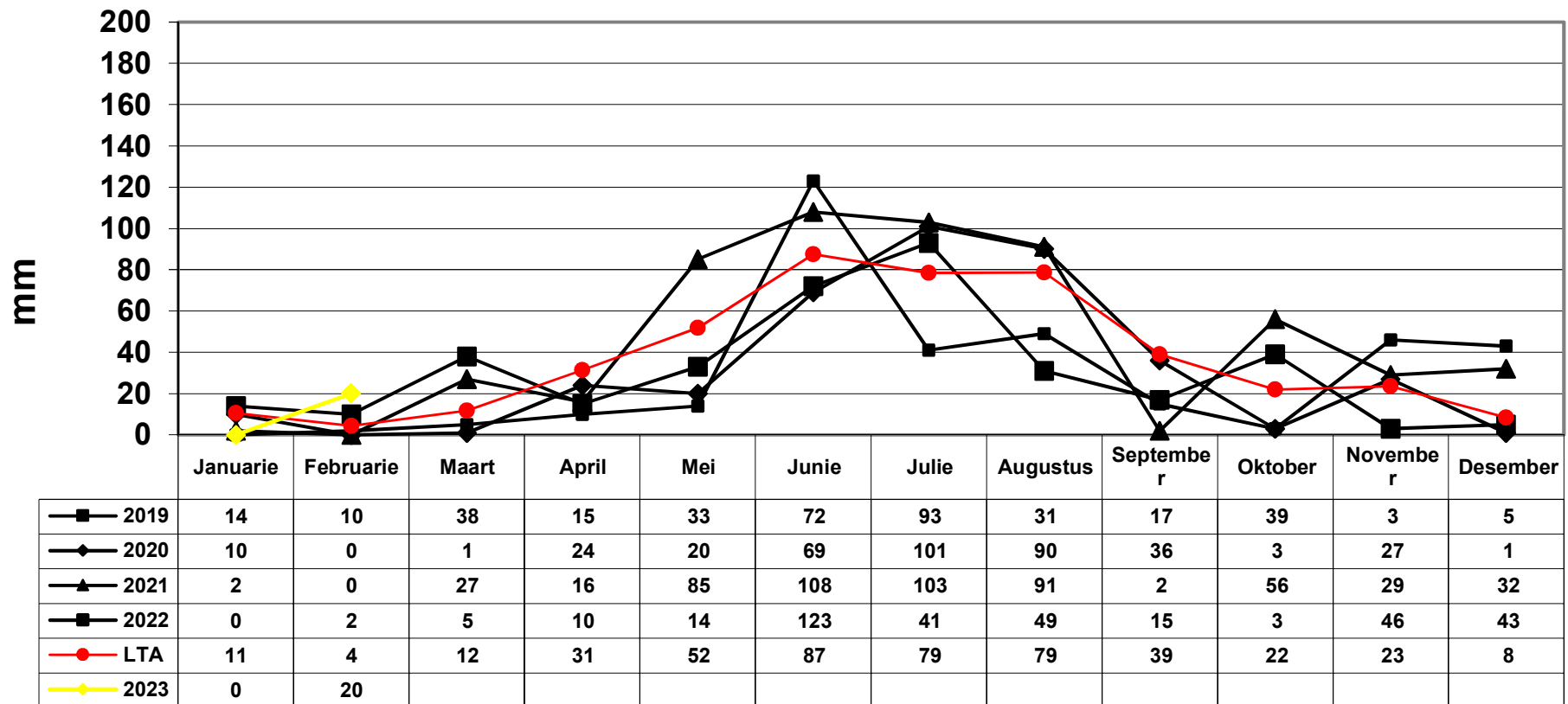


Water Usage: Target vs Actual Graph 5.2



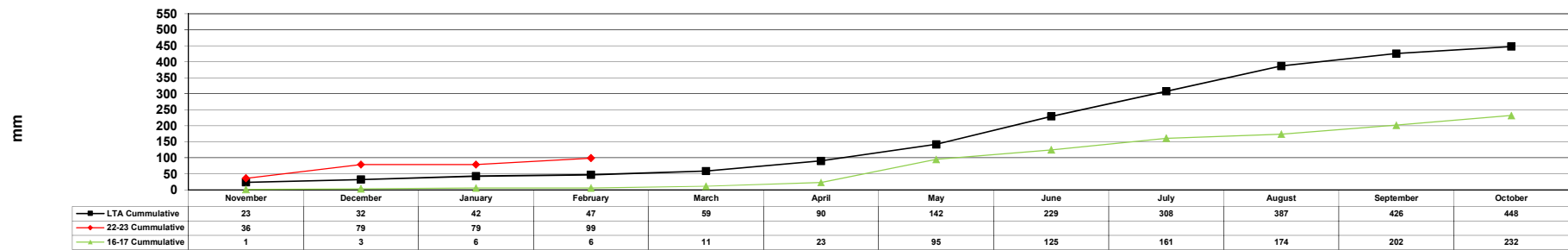
Rainfall 2019 - 2023

Graph 6.1

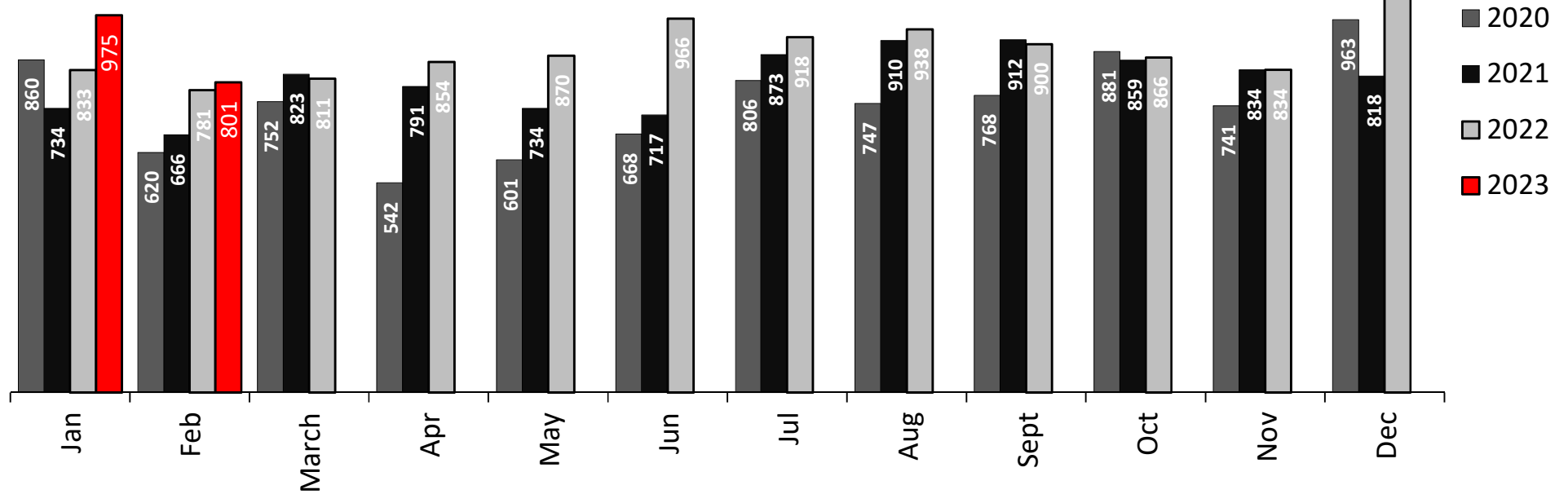


Cumulative Rainfall

Graph 6.2



MONTHLY SEWER INCIDENTS 2020 - 2023

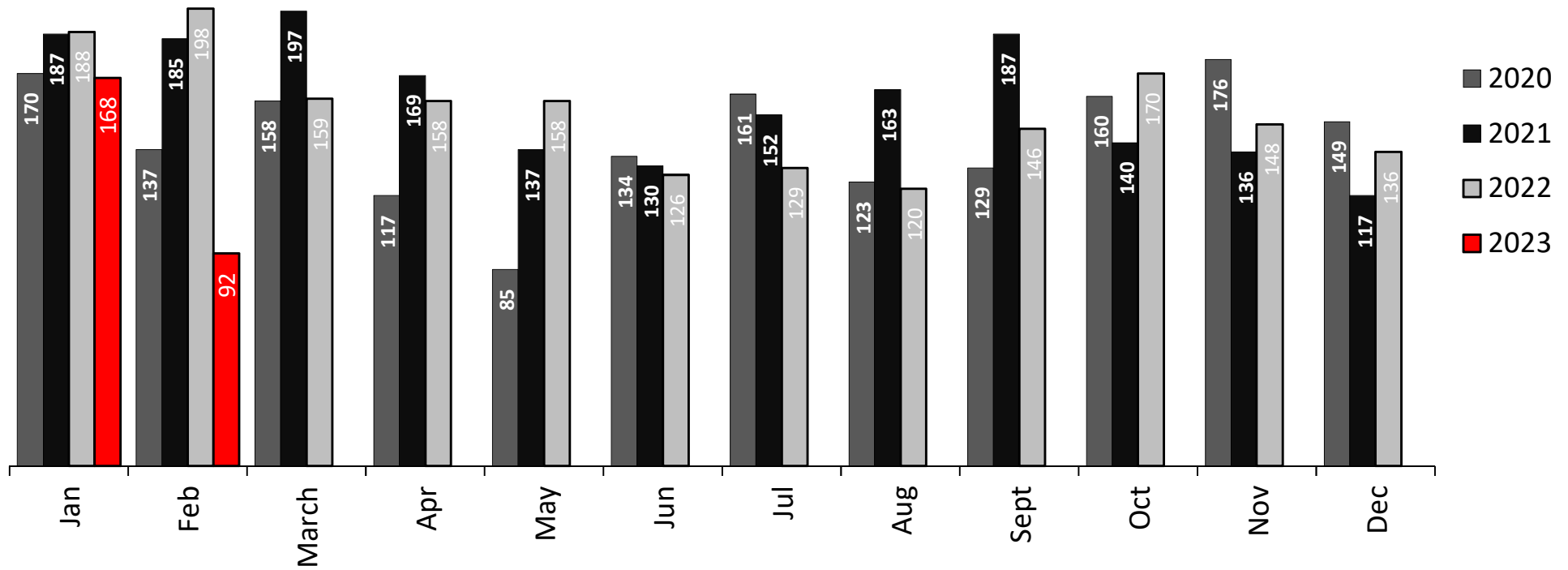


INCIDENT REPORT

SEWER - FEB 2023

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	12	8	4	33%	6	4	2
CHATSWORTH	33	32	1	3%	1	0	32
DARLING	48	32	16	33%	32	4	12
KALBASKRAAL	41	41	0	0%	0	2	39
KORINGBERG	36	35	1	3%	1	0	35
MALMESBURY	79	53	26	33%	63	13	3
MOORREESBURG	86	69	17	20%	46	2	38
RIEBEEK - KASTEEL	37	33	4	11%	5	5	27
RIEBEEK - WES	75	73	2	3%	6	0	69
RIVERLANDS	11	5	6	55%	4	3	4
YZERFONTEIN	343	340	3	1%	0	1	342
	801	721	80	10%	164	34	603

MONTHLY WATER INCIDENTS 2020 - 2023

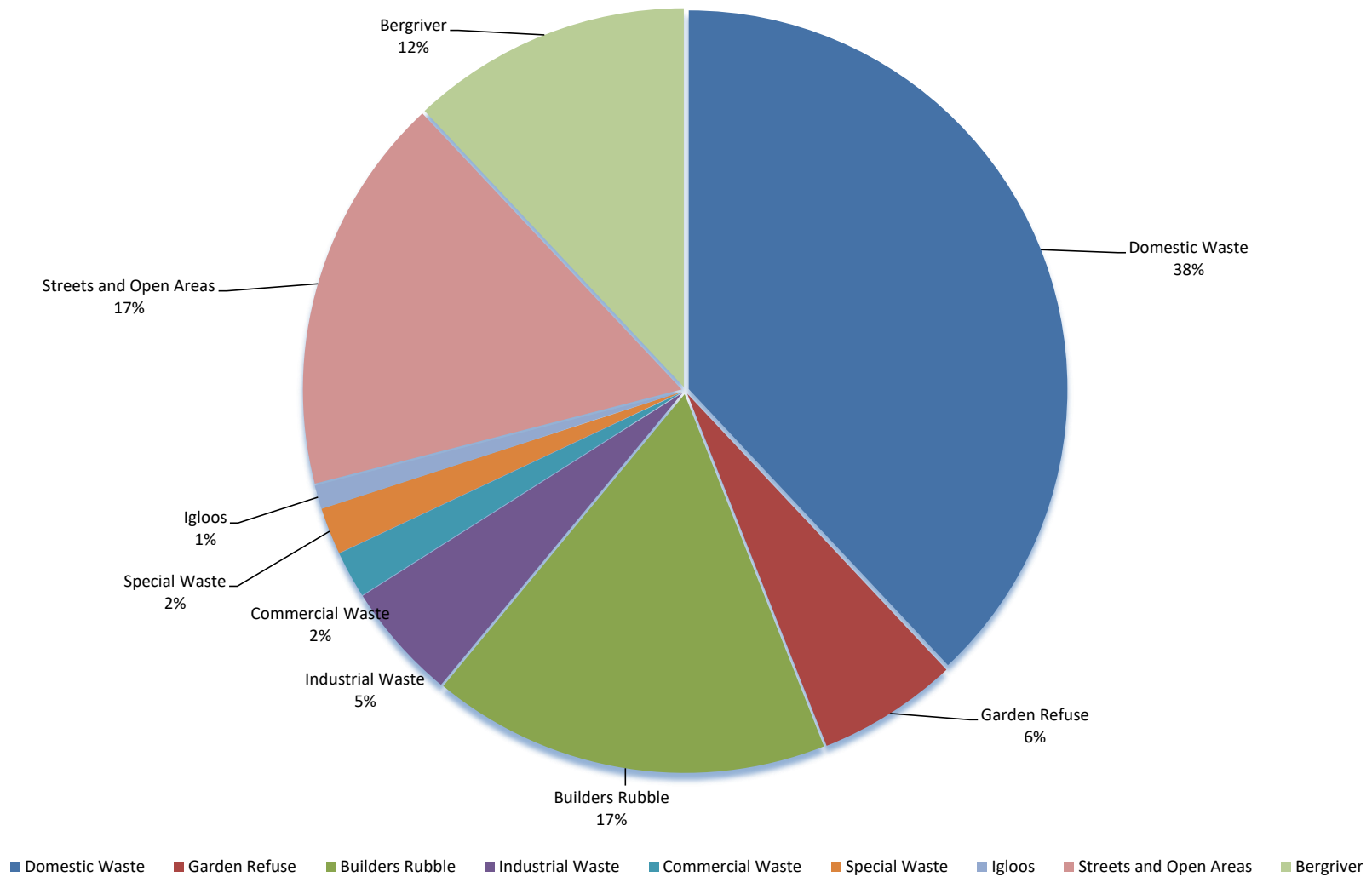


INCIDENT REPORT

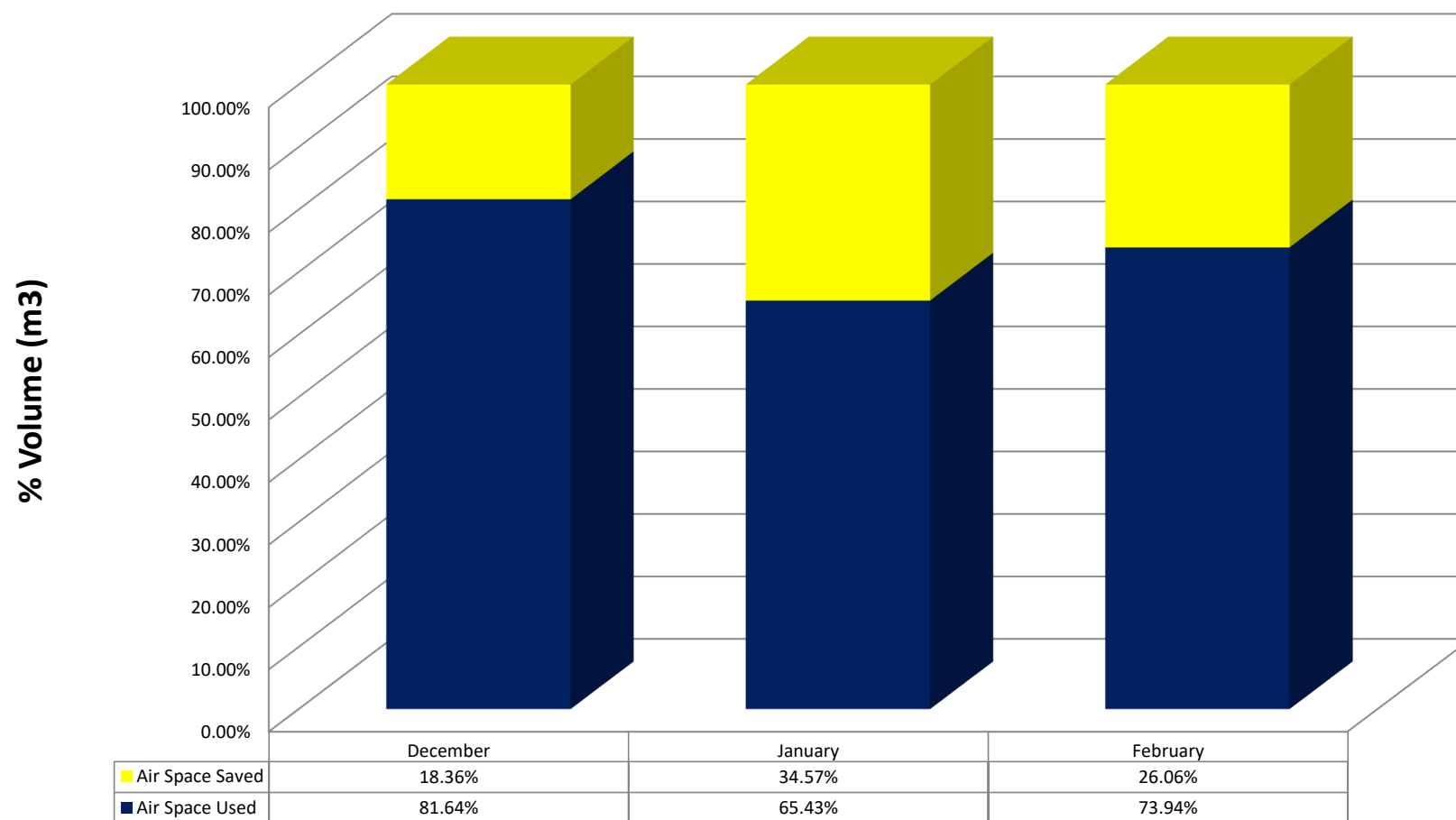
WATER - FEB 2023

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	0	0	0	0%	0	0	0
CHATSWORTH	4	3	1	25%	0	1	3
DARLING	7	6	1	14%	0	2	5
KALBASKRAAL	1	1	0	0%	0	0	1
KORINGBERG	2	1	1	50%	0	1	1
MALMESBURY	42	29	13	31%	5	14	23
MOORREESBURG	12	8	4	33%	1	3	8
RIEBEEK - KASTEEL	2	0	2	100%	2	0	0
RIEBEEK - WES	9	2	7	78%	7	1	1
RIVERLANDS	6	6	0	0%	0	1	5
YZERFONTEIN	7	6	1	14%	0	0	7
	92	62	30	33%	15	23	54

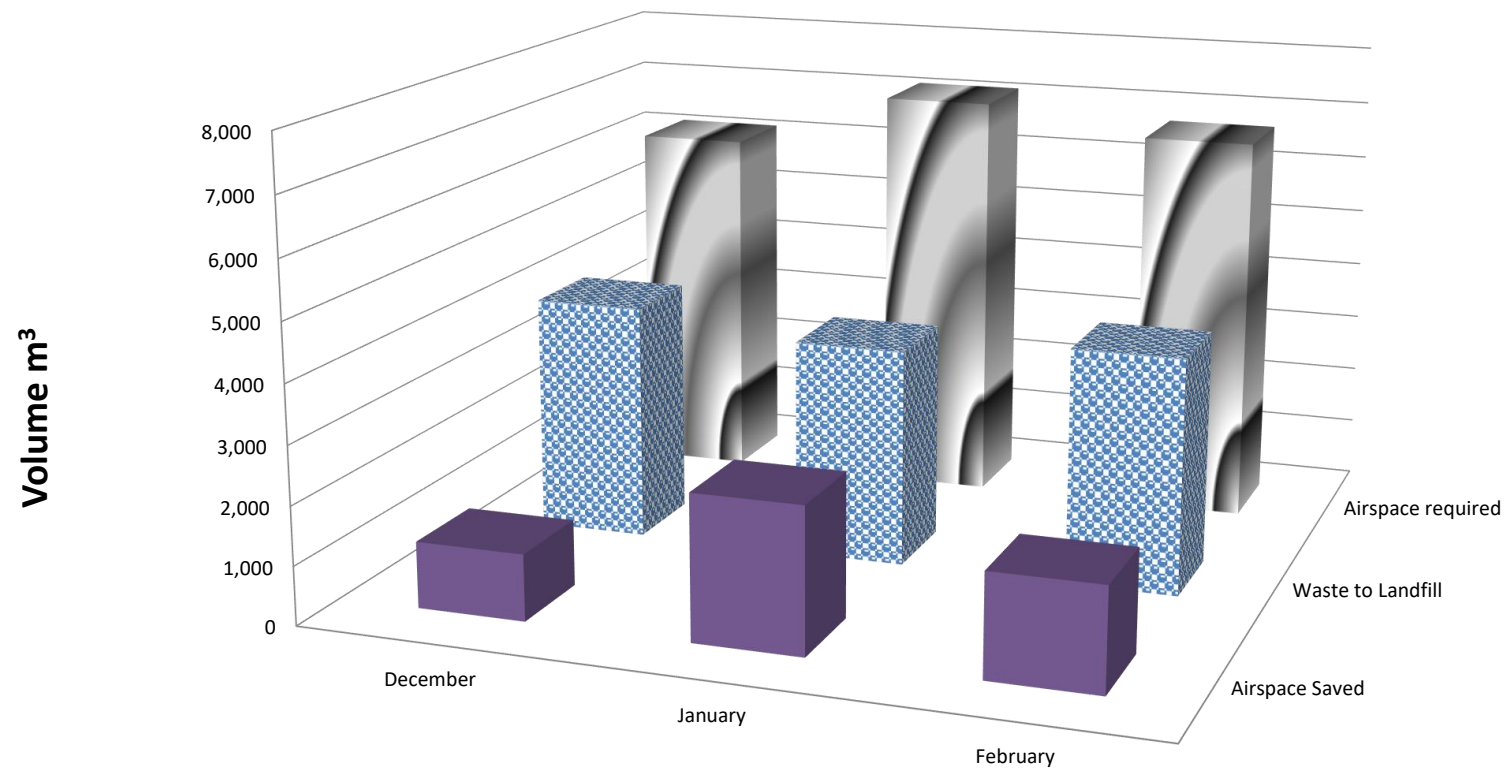
GRAPH 7
HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - FEBRUARY 2023



GRAPH 8
HIGHLANDS LANDFILL: AIRSPACE STATISTICS
FEBRUARY 2023



GRAPH 9
RECYCLING AND USED AIRSPACE VOLUMES
FEBRUARY 2023
 (INCLUDES COVER MATERIAL)



	December	January	February
■ Airspace Saved	1,131	2,468	1,748
■ Waste to Landfill	4,070	3,732	4,039
■ Airspace required	6,161	7,140	6,707



Performance Report Feb 2023

Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/07/2022 - 30/06/2023	Civil	32	3,688	16.03	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Supervision of Playparks	01/07/2022 - 30/06/2023	Civil	11	1,039	4.52	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities	01/07/2022 - 30/06/2023	Civil	18	2,378	10.34	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers & Open Spaces	01/07/2022 - 30/06/2023	Civil	11	1,334	5.80	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Covid 19 Project	01/07/2022 - 30/06/2023	Civil	6	707	3.07	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning of Coastal Area	01/11/2022 - 01/04/2023	Civil	2	385	1.67	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning Project	01/07/2022 - 06/02/2023	Civil	60	15,308	66.56	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Archive	01/07/2022 - 30/06/2023	Protection	0	345	1.50	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Control Room Operator	01/07/2022 - 30/06/2023	Protection	2	157	0.68	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	01/07/2022 - 30/06/2023	Protection	3	1,369	5.95	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services	01/07/2022 - 30/06/2023	Coporate	2	381	1.66	0	0	No	In Progress	Ilse Loock
Social Sector	Social Services	Placement of Beneficiaries on serviced erfs	01/07/2022 - 30/06/2023	Development	0	86	0.37	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Data Capturer	01/07/2022 - 30/06/2023	Civil	1	172	0.75	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning around Fire Hydrants and Reservoirs	01/08/2022 - 30/06/2023	Civil	16	1,370	5.96	0	0	No	In Progress	Edwin Howburg
Enviromental and Cultural Sector	Parks and Beautification	Removal of Invasive Plants on Municipal Property	01/03/2023 - 30/06/2023	Civil	0	84	0.37	0	0	No	0	Renate Du Plesis
Infrastructure	Road and stormwater System Development and Maintenance	Annual Maintenance of Road Signs	01/08/2022 - 30/06/2023	Civil	0	33	0.14	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/09/2022 - 30/06/2023	Civil	25	2,044	8.89	0	0	No	0	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2022 - 30/06/2023	Civil	3	450	1.96	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Annual Deforesting of Oxidation Dams	01/11/2022 - 31/01/2023	Civil	10	572	2.49	0	0	No	In Progress	Fransios Malan
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2023 - 30/06/2023	Civil	0	0	0.00	0	0	No	0	Renate Du Plessis
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/10/2022 - 30/04/2023	Civil	4	373	1.62	0	0	No	In Progress	Renate Du Plessis
Environmental and Cultural Sector	Waste Management	Maintenance of Public Refuse Bins	01/07/2022 - 30/06/2023	Civil	0	22	0.10	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Licensing & Registration	01/07/2022 - 30/06/2023	Protection	2	28	0.12	0	0	No	0	Royston Harris
Social Sector	Social Services	Development Services	01/07/2022 - 30/06/2023	Development	2	203	0.88	0	0	No	In Progress	Hillary Balie
Infrastructure Sector	Development and maintenance of buildings	Housing Project	01/07/2022 - 31/01/2023	Development	6	3,762	16.36	0	0	No	In Progress	Sylvester Arendse
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of Bulk Water Supply Malmesbury & R/Kasteel	05/07/2022 - 06/04/2023	Civil	11	687	2.99	0	0	No	In Progress	Pieter De La Rey
Infrastructure	Electrical Works	Electrification of Low Cost Housing	03/10/2022 - 28/04/2023	Electrical	4	304	1.32	0	0	No	In Progress	Johan van der Zandt
Social Sector	Social Services	Youth Ambassador	04/10/2022 - 30/06/2023	Development	5	351	1.53	0	0	No	In Progress	Hillary Balie
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Side Walks and Play Parks in Malmesbury	01/10/2022 - 30/04/2023	Civil	48	1,296	5.63	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Replacement of Water Pipe Lines	01/10/2022 - 30/12/2022	Civil	5	881	3.83	0	0	No	In Progress	Jonhill Spies
Social Sector	Financial Services	Filing Project	06/01/2023 - 17/02/2023	Finance	1	29	0.13	0	0	No	In Progress	Mary Speelman
Infrastructure	Road and Stormwater System Development and Maintenance	Construction of Roads	19/01/2023 - 30/04/2023	Civil	13	148	0.64	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Development and Maintenance of Buildings	Darling Housing Project	08/02/2023 - 30/04/2023	Development	9	106	0.46	0	0	No	In Progress	Sylvester Arendse
Social Sector	Social Services	Sondeza Youth Workers	07/12/2022 - 15/12/2023	Development	9	90	0.39	0	0	No	In Progress	Ilse Loock
TOTAL					321	36494	175					

	TARGETS FOR 2022/2023	TOTALS ACHIEVED FOR 2022/2023
Work opportunities	268	321.00
Full Time Equivalents	130	174.70

150 155% 50.67 67%



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
03 April 2023

All Wards

ITEM 5.1.2 OF THE AGENDA OF THE PORTFOLIO COMMITTEE MEETING TO BE HELD ON 12 APRIL 2023

ONDERWERP:	MAANDVERSLAG – FEBRUARIE 2023: ELEKTRIESE INGENIEURSDIENSTE
SUBJECT:	MONTHLY REPORT – FEBRUARY 2023: ELECTRICAL ENGINEERING SERVICES

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of February 2023 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
 - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for February 2023 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

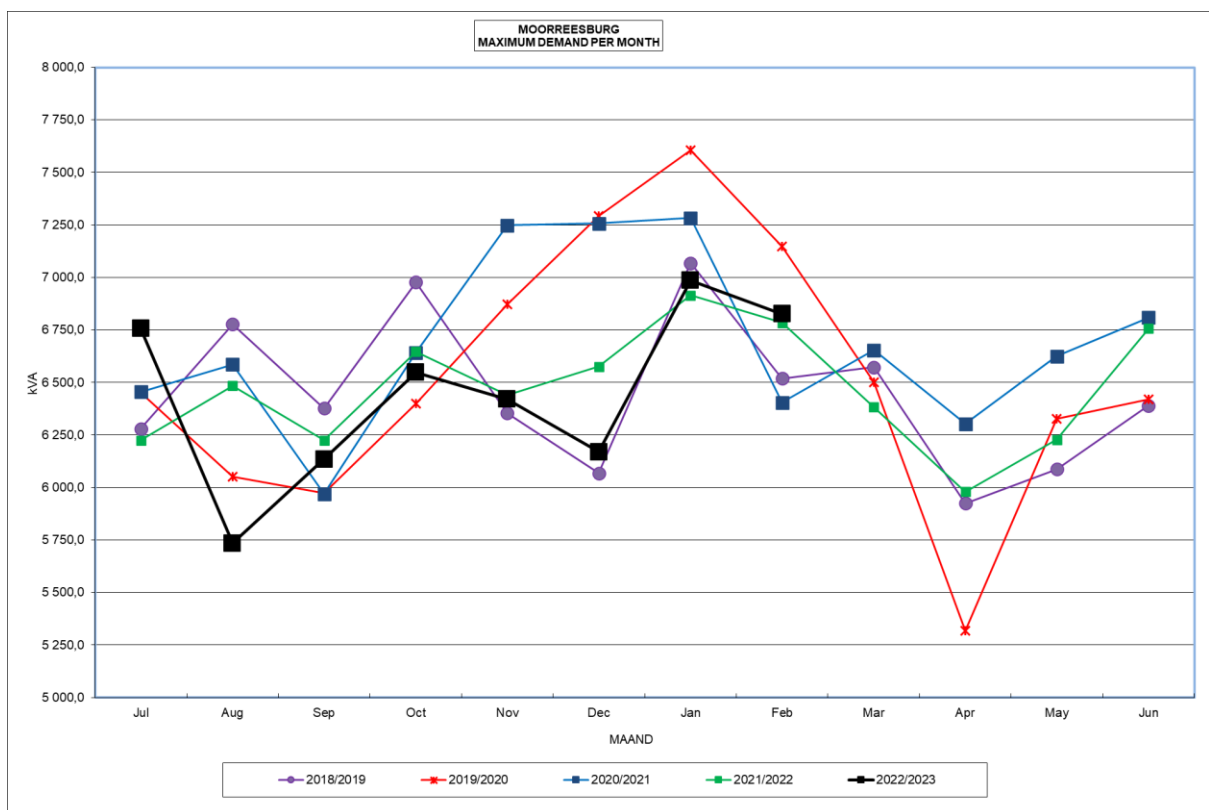
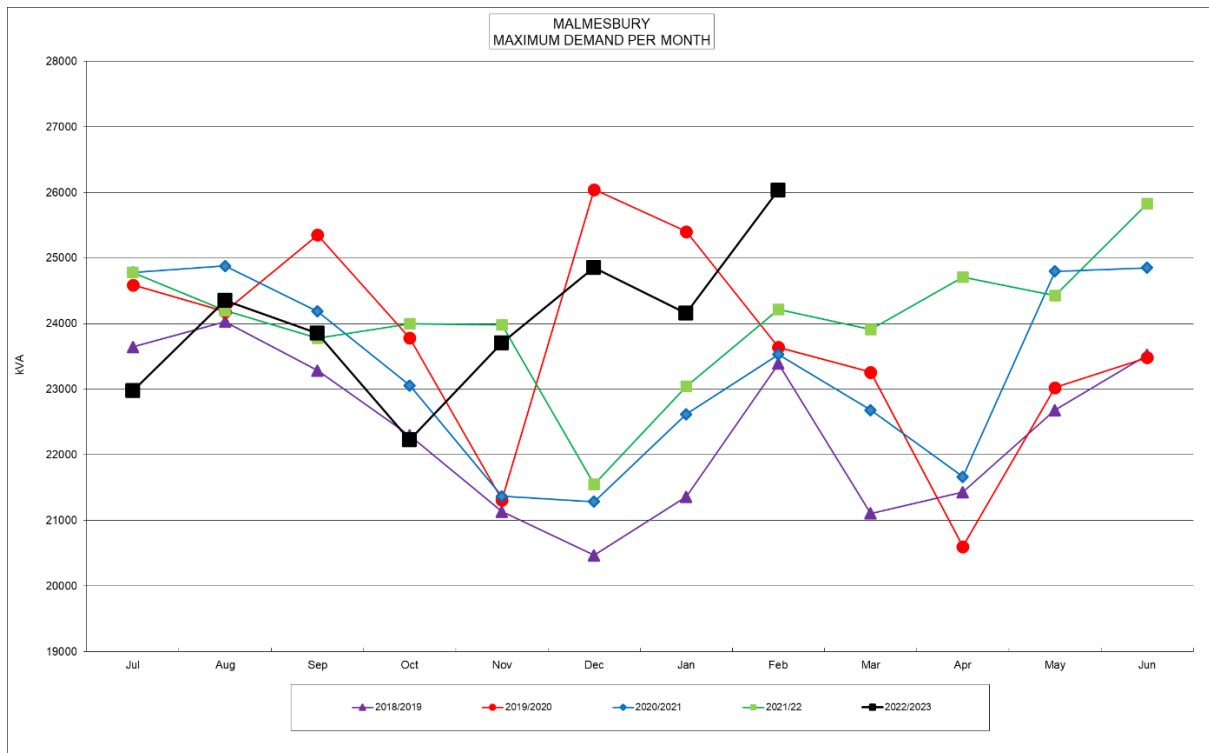
1. Energy Purchases and Revenue (Bulk Accounts)

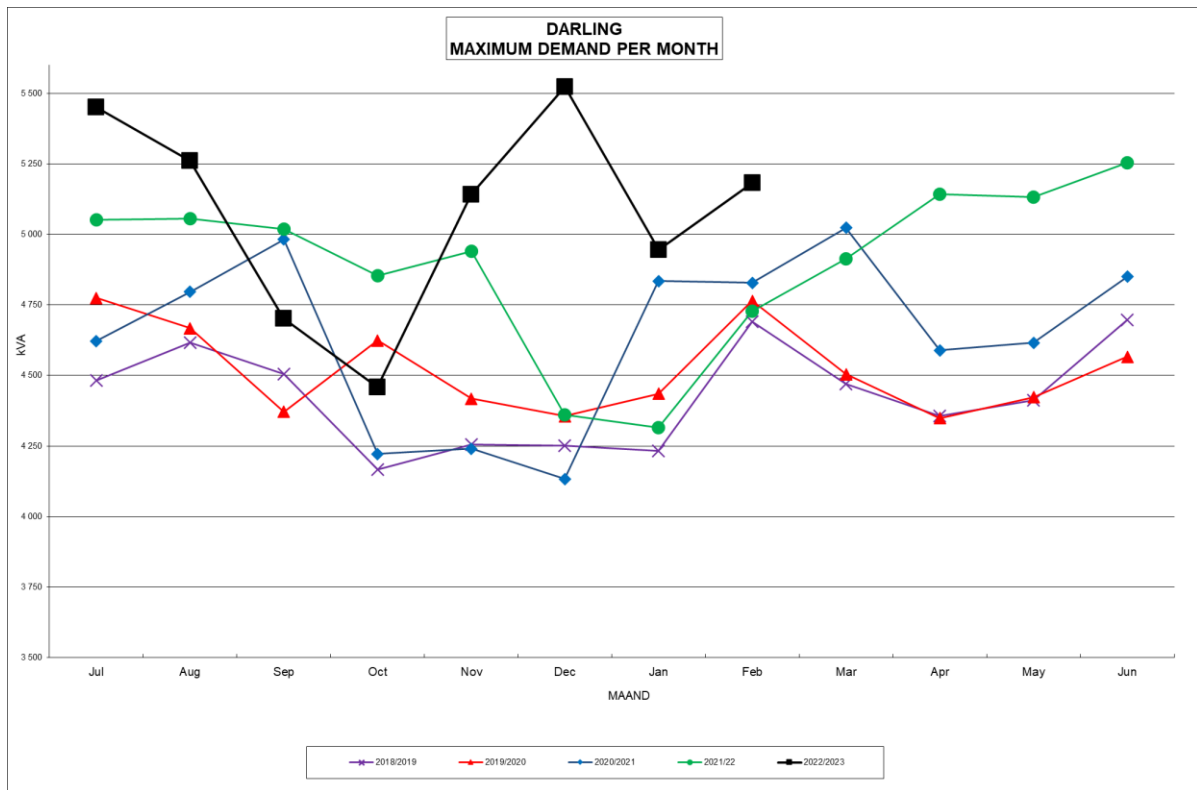
Mnth	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/ 2022	R 22 650 826	R 20 624 913	R 6 527 968	R 5 181 813	R 4 213 220	R 3 700 566	R 1 884 085	R 1 968 957	R 249 706	R 108 664	R 35 525 805	R 31 584 913
Aug/ 2022	R 24 790 039	R 6 401 534	R 5 281 245	R 5 601 913	R 4 979 562	R 4 431 455	R 1 989 263	R 1 601 283	R 239 475	R 115 590	R 37 279 584	R 18 151 774
Sep/ 2022	R 13 287 785	R 37 219 016	R 4 619 771	R 5 373 442	R 2 884 041	R 4 132 181	R 1 351 874	R 2 295 244	R 167 452	R 137 254	R 22 310 923	R 49 157 138
Oct/ 2022	R 13 914 455	R 18 761 905	R 3 050 938	R 4 919 344	R 2 477 462	R 3 859 156	R 1 151 030	R 1 846 093	R 139 332	R 124 944	R 20 733 218	R 29 511 443
Nov/ 2022	R 13 146 519	R 19 322 279	R 2 907 840	R 5 080 499	R 2 525 080	R 3 803 889	R 1 116 998	R 2 089 518	R 128 175	R 119 020	R 19 824 612	R 30 415 205
Dec/ 2022	R 12 062 057	R 18 712 610	R 2 492 317	R 5 205 124	R 2 313 688	R 3 838 376	R 1 175 298	R 2 026 401	R 117 934	R 100 529	R 18 161 295	R 29 883 040
Jan/ 2023	R 12 263 969	R 18 046 391	R 3 377 861	R 4 739 406	R 2 644 077	R 4 710 161	R 1 263 693	R 2 383 803	R 140 594	R 113 304	R 19 690 194	R 29 993 064
Feb/ 2023	R 12 625 016	R 17 763 541	R 2 889 902	R 5 006 094	R 2 284 925	R 2 719 339	R 1 066 951	R 1 997 537	R 95 696	R 112 683	R 18 962 491	R 27 599 193
Mar/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Apr/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
May/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jun/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 124 740 667	R 156 852 190	R 31 147 843	R 41 107 634	R 24 322 056	R 31 195 122	R 10 999 192	R 16 208 835	R 1 278 365	R 931 988	R 192 488 122	R 246 295 769
SURPLUS	R 32 111 523		R 9 959 791		R 6 873 066		R 5 209 643		-R 346 376		R 53 807 647	
% GROSS SURPLUS	20,5%		24,2%		22,0%		32,1%		-37,2%		21,8%	

2. Eskom Bulk Account Statistics

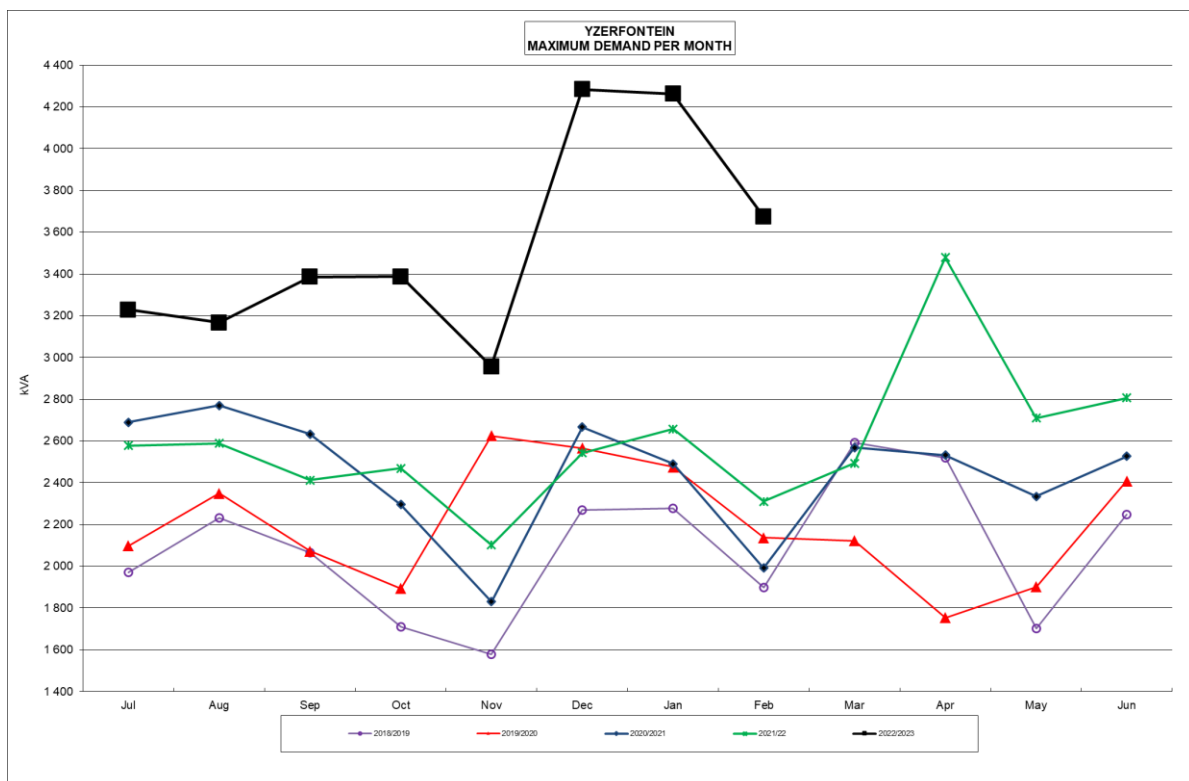
ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	Feb-22	Feb-23	Feb-22	Feb-23	Feb-22	Feb-23	Feb-22	Feb-23	Feb-22	Feb-23	Feb-22	Feb-23
Max demand (MVA)	24,21	26,04	6,78	6,83	4,73	5,18	2,31	3,67	0,229	0,210	38,27	41,93
% Increase	7,54%		0,60%		9,62%		58,95%		-7,94%		9,58%	
Energy (GWh)	10,84	9,15	2,38	1,97	2,22	1,62	0,875	0,761	0,076	0,048	16,39	13,55
% Increase	-15,62%		-17,48%		-26,80%		-13,06%		-36,45%		-17,36%	
Peak (GWh)	1,56	17,00%	0,3750	19,07%	0,2739	16,87%	0,1218	16,01%			1,9512	16,92%
Standard (GWh)	3,64	39,80%	0,8598	43,72%	0,7016	43,23%	0,3091	40,63%	75,971	48,282	4,6520	40,34%
Off-peak (GWh)	3,95	43,19%	0,7320	37,22%	0,6477	39,90%	0,3299	43,36%			4,9288	42,74%
Loadfactor	0,52		0,43		0,64		0,31		0,34		0,45	
Average Powerfactor	1,00		1,00		0,95		1,00		0,99		0,99	

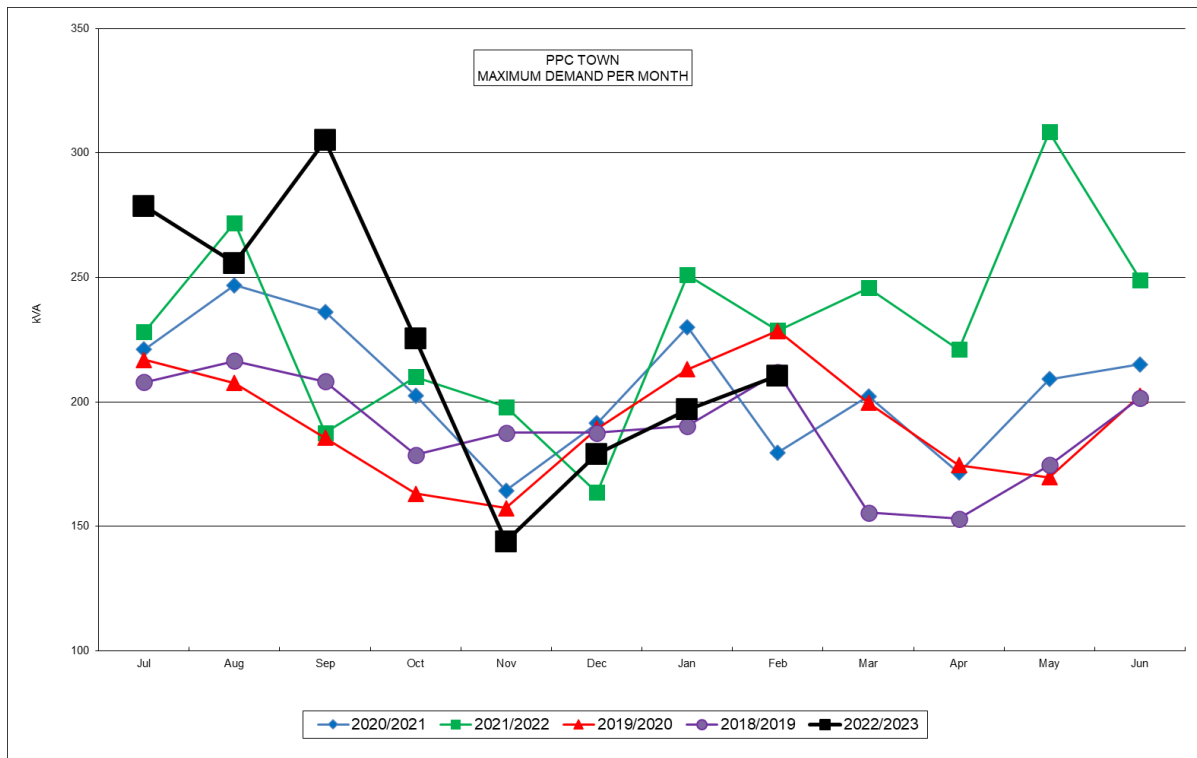
2.1. Maximum Demand Graphs





Eskom has indicated that they no longer allow review of MD due to load shedding Cold Load

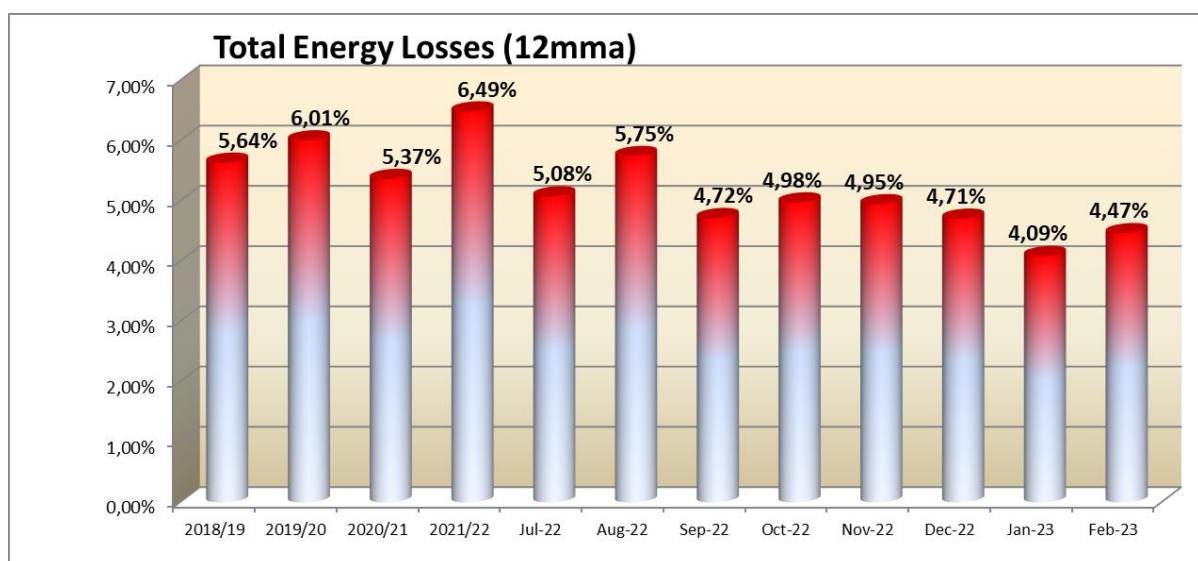




3. Projects (Refer SDBIP for detail expenditure)

Last month we reported the national shortage of meters (Prepaid and Conventional). The shortage continued in January and February 2023. This shortage has a national impact as was reflected in the national media as well.

4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average

5. New Connections and Meter Replacements

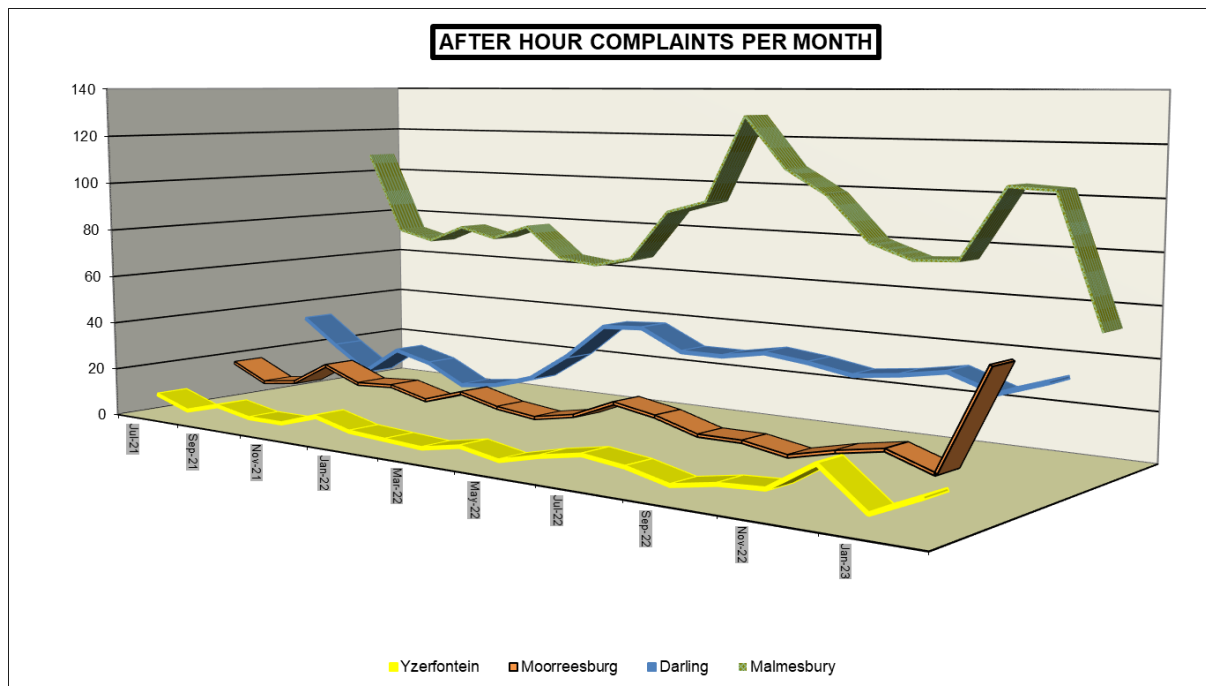
METER RELATED REPORT				
MONTH				Feb-23
Connections/Conversions/Replacements	Malmesbury	Moorreesburg	Darling	Yzerfontein
New Prepaid Common Base				
New Conventional Connection	2			1
New Prepaid PLC Connection		1		
New Prepaid RF Connection			4	2
New Temporary Builders Connection	3			5
Meter Replacement Prepaid Commonbase	8	1	2	
Meter Replacement Prepaid PLC	8	1	2	
Meter Replacement RF		3		
Replacement Conventional	4	1		
Replacement Bulk	1			
Conversion Conventional to Prepaid				
Conversion Common Base to PLC	27			
Conversion Conventional to RF				3
Conversion Prepaid to Conventional	4			1
Conversion Conventional to PLC	6			
Conversion Builders to Permanent				
Conversion 1 phase to 3 phase				

6. Maintenance Expenditure

Vote	Budget	Qtr 1	Qtr 2	Jan-23	Feb-23	Total YtD	%
Network Maintenance	1 052 823,00	R 392 093,00	R 309 800,40	R 111 272,25	R 40 128,97	R 853 294,62	81%
Streetlights	R 650 000,00	R 93 023,00	R 407 263,69	R -	R 115 795,33	R 616 082,02	95%
Meters	R 80 697,00	R 857,00	R 13 064,00	R 1 621,10	R1 312,90	R 16 855,00	21%
Machinery	R 85 819,00	R 18 632,00	R 42 429,37	R -	R2 674,35	R 63 735,72	74%
Radios	R 8 530,00	R -	R -	R -	R -	R -	0%
Radio Networks	R 40 620,00	R 26 750,00	R 1 730,00	R 149,73	R -	R 28 629,73	70%
Festive Lights	R 30 600,00	R -	R -	R -	R28 149,55	R 28 149,55	92%
Total	R 1 949 089,00	R 531 355,00	R 774 287,46	R 113 043,08	R 188 061,10	R 1 606 746,64	82%
%		27,26%	39,73%	5,80%	9,65%	82,44%	

7. Call outs for Maintenance

Feb-23	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	51	31	20	39%
Yzerfontein	54	47	7	13%
Moorreesburg	52	26	26	50%
Malmesbury	162	77	85	52%
Total Complaints	319	181	138	43%



8. Major Interruptions/Incidents (>2,5hrs)

Moorreesburg:

Tree collapsed onto the line at Dromedaris Str and 4de Laan. Network out for 02h38 hrs

No other major incidents.

9. Load Shedding

Date	Stage
01-Feb	6, 5
02-Feb	5
03-Feb	5
04-Feb	3
05-Feb	2,3
06-Feb	3,4
07-Feb	4,3
08-Feb	4,3
09-Feb	4,3
10-Feb	4,3
11-Feb	3,2
12-Feb	3,2
13-Feb	3,4
14-Feb	4,3
15-Feb	4,3
16-Feb	4,3
17-Feb	4,3
18-Feb	4,3,6
19-Feb	4,6
20-Feb	6
21-Feb	6
22-Feb	6
23-Feb	6
24-Feb	6
25-Feb	6
26-Feb	5,4
27-Feb	4,5
28-Feb	5,4,3

10. General

Nothing further to report



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 12:00**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Booyesen, A M	Ngozi, M
Daniels, C	Pypers, D C
De Beer, J M	Rangasamy, M A (rdh)
Le Minnie, I S	Smit, N

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl P E Soldaka en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-
DIENSTE) GEHOU OP 8 FEBRUARIE 2023**

BESLUIT

(voorgestel deur rdl J M De Beer, gesekondeer deur rdl D G Bess)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JANUARIE 2023



**MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE
SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 12:00**

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

Booyesen, A M	Ngozi, M
Daniels, C	Pypers, D C
De Beer, J M	Rangasamy, M A (ald)
Le Minnie, I S	Smit, N

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed the members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from cllr P E Soldaka and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES)
HELD ON 8 FEBRUARY 2023**

RESOLUTION

(proposed by cllr J M De Beer, seconded by cllr D G Bess)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JANUARY 2023

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste bring die volgende geleentheid onder die aandag van raadslede, naamlik –

- SASSA se dienspunte vir Maart word uitgelig;
- Die program insake Geslagsgebaseerde Geweld, waar daar 'n projek in Wesbank sal plaasvind om die GBV-kwessies uit te beeld op 'n muur, deur van kuns gebruik te maak;
- Dat daar teen einde Januarie 2023 'n totaal van 340 huise in die De Hoop-behuisingprojek oorhandig is. Die res van die huise sal teen die einde van die finansiële jaar oorhandig word.

Insette en kommentaar word gelewer deur die raadslede oor die verskeie behuisingprojekte en projekte wat aangebied word deur gemeenskapsontwikkeling.

BESLUIT

(op voorstel van rdl I S le Minnie, gesecondeer deur rdl C Daniels)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Januarie 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 8 Februarie 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL G VERMEULEN
VOORSITTER**

The chairperson tabled the monthly report.

The Director: Development Services brought the following opportunities to the attention of councillors, namely –

- SASSA's service points for March are highlighted;
- The program regarding Gender Based Violence, where there will be a project in Westbank to depict the GBV issues on a wall, using art;
- That by the end of January 2023 a total of 340 houses have been handed over in the De Hoop housing project. The rest of the houses will be handed over by the end of the financial year.

Inputs and comments were provided by the councillors on the various housing projects and projects offered by community development.

RESOLUTION

(proposed by cllr I S le Minnie, seconded by cllr C Daniels)

That cognisance be taken of the monthly report of the Directorate Development Services for January 2023.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 8 February 2023.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR G VERMEULEN
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
5 April 2023

7/1/2/2-2
WYK: n.v.t.

ITEM 5.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING (ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 12 APRIL 2023

ONDERWERP: SUBJECT:	MAANDVERSLAG (FEBRUARIE 2023): ONTWIKKELINGSDIENSTE MONTHLY REPORT (FEBRUARY 2023): DEVELOPMENT SERVICES
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Attached are the following reports relating the functioning of the Development Services directorate during February 2023, in terms of Council's Strategic Management System:

Annexure A : Additional Reports from Divisional Heads

(get) J S Krieger

MUNICIPAL MANAGER

Department: Human Settlements/ Housing Administration

MONTHLY REPORT – FEBRUARY 2023

ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	Riebeek Kasteel Service Site Project	The project makes provision for 435 serviced sites.
		Services 100 % completed
		434 subsidies have been approved
		433 erven have been handover
		431 title deeds have been registered.
		2 Outstanding tile deeds
		405 structures have been erected on erven.
		Eskom is busy with the installation of electricity to the structures.
		Gordian Fencing has been appointed for the erection of fencing between the project & neighbouring farmer.
		The project has been completed.
2	De Hoop Catalytic Project Phase 1	The project will take place in a phased approach.
		The first phase of the project will comprise of 395 opportunities. The remaining units will be constructed over a period of 2 -6 financial years subject to the availability of funding received from DHS.
		The contractor, EXEO have been appointed for the installation of services and the project is 100% completed
		The tender for the construction of houses has been awarded to Simply Do Construction (PTY) Ltd.
		In terms of the National Housing Code On the 30 th of September 2020 National Department of Human Settlements informed the municipalities about the budget cuts and the new directive whereby only the following people will qualify for Top structures (houses)

		The Aged, Persons with Disabilities and Military Veterans in line with the date of application on the waiting list.
		341 houses have been handover to beneficiaries.
		188 title deeds have been registered.
		The project (395) will be completed before end of June 2023
4	Chatsworth Service Site Project	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA
		Busy with negotiations between different stakeholders
		HDA (landowner) has indicated that they will implement the project
5	Darling Project (FLISP)	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco has commence with the installation of engineering services.
		The project (36) will be completed before end of May 2023

MANAGER: HUMAN SETTLEMENTS

DEPARTMENT : COMMUNITY DEVELOPMENT



Monthly Council Report February 2023

EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

Key Performance Area: Community Development:

FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:

Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B

Ph-09-0114: Promote the development of child facilities

Key Performance Indicators (KPI's):

1. Number of capacity building sessions with ECD organisation in the Swartland municipal area:

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of February 2023, four capacity building session was held ;Kinderland Academy Training on 18 February 2023, ECD Engagement Land Application Procedures on 25 February 2023, NPO capacity building session on 15 February 2023 and Sonstraal Kleuterskool Governance Training and Parent Meeting on 9 February 2023 was held.

Our target for the year is to have of 10 capacity building sessions with ECD organisations.

2. Number of Quarterly reports on the implementation of capacity building intervention sessions submitted to the director:

- Each quarter of the financial year reporting is done on the capacity building interventions to determine if the sessions had an impact on the ECD organisations.

The next Quarterly report is due in March 2023.

3. Number of unregistered facilities assisted to register their facilities:

- It is essential to assist unregistered facilities on a continuous basis to ensure they become legal. For the month of February 2023, fourteen (14) ECD facilities were assisted to register their facilities.

1) One Teach One Moorreesburg; 2) Babbelbekkies Kleuterskool Moorreesburg; 3) Dolfyntjies Bewaarskool Moorreesburg; 4) Babbel en Krabbel Bewaarskool Malmesbury; 5) Goue Vlokkies Bewaarskool Malmesbury; 6) Enokuhle Creche Malmesbury; 7) Littele Angels Educare Riverlands; 8) Esterhof Kleuterskool Riebeek-Kasteel; 9) New Creche Darling; 10) Little Darlings Darling; 11) Glinster Ogies Kleuterskool Malmesbury; 12) Bambino Creche Abbotsdale; 13) Big Tree Educare Malmesbury; 14) Juliana Nasorg en Dagsorg Malmesbury.

Key Performance Area: Community Development:

FOCUS AREA – YOUTH DEVELOPMENT:

Legislation applicable: Constitution of RSA 1996 section 152 (1) c

Ph-09-0115: Promote the capacity of young adults

Key Performance Indicators (KPI's):

1. Number of people (including youths) assisted with career guidance and information about economic opportunities:

- Throughout the year Swartland Municipality's youth office assist people with career guidance and information. For the month of February 2250 people including youth were assisted with applications in the following way:

Job application forms: Swartland Municipality Job application forms (71); EPWP (115); Z83 forms (68 people); WCDM (14); Career Guidance and Support (42 people); Career Exhibition (2161) Schoonspruit SSS 729; Ilingeletu SS 548; Wesbank SSS 573; Swartland HS 290; Dirkie Uys HS 145; Riebeek Valley SS 76; Opportunities (Trainings/Workshops/Vacancies) - 77

On a monthly basis the youth office, also circulate job opportunities to relevant stakeholders, community, NGO's, government departments electronically via e-mail. Career guidance is also done at the Thusong centre where the youth office is based.

2. Number of youths from the Swartland community who entered job opportunities with assistance from the Youth office

- The youth office link with government departments, the private sector, businesses, and NGOs to assist youth of the Swartland to enter job opportunities. For the month of February 2023, no youth entered into job opportunities.

3. Number of trainings, internships and learnership opportunities in collaboration with other Departments with the assistance from the Youth Office:

For the month of February 2023 there was one Learnership for youth: BAB Developers – Chemical Operations Level 2 Learnership from 6 February 2023-19 January 2024.

Key Performance Area: Community Development:

Focus: Vulnerable people:

Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B &5B

Ph-09-0116: Promote access to social development services for vulnerable people

Key Performance Indicators (KPI's):

1. Number of people reached through government services at the Ilingeletu Thusong Centre:

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for February 2023:

SASSA (395); CAPE ACCESS (15 new members for the month); DOL (222); Thusong Office services (782).

In total 1414 people were reached at the Ilingeletu Thusong Centre.

2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the Swartland Municipal area, Thusong Mobile Outreaches is not subject to the anchor department, but we include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of February 2023, Chatsworth Provincial Mobile Outreach Programme was held on 15&16 February 2023 where 1495 beneficiaries were reached

3. Report to the Director Development Services on the number of referrals from the Community Development Division

- This KPI was developed to capture how many referrals are done to other departments where people need assistance. Follow-up is done to determine if people were helped. The following referrals was done for the month of January 2023:

Thusong Centre to Civil Department (2); Youth Office to WCDO(1); Youth Office to Executive Council (1); Youth Office to MICT (1); Youth Office to SEDA (1); TSC to Electricity Department (4); Youth Office to Darling Outreach (2); TSC to SPCA DEPT (1); TSC to SASSA (2)

Total referrals were 16 for the month.

4. Number of life skills programmes

- This category includes any session where capacity of the individual or group were built which excludes business or vocational training or ECD capacity building training. It might include amongst others: health awareness raising, financial literacy, youth camps, arts and culture projects, food kitchens (only if it was accompanied with capacity building). For the month of February 2023, four life skills session was held: Smart Start Ilingeethu, EPWP YA Abbotsdale- Wêreld Hardop Lees dag 2 February 2023; Capacity Building Session GBV referrals on 15 February 2023; Capacity Building on Gender on 6 February 2023.

Key Performance Area: Community Development:

Focus: Local Economic Development:

Legislation applicable: Constitution of RSA 1996 section 152 (1) c

Ph-09-0118: Support local economic development through skills development

Key Performance Indicators (KPI's):

1. Number of entrepreneurship training workshops held by referring existing businesses to SEDA and NYDA (2 for the year):

- No entrepreneurship workshops held for February 2023.

2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report of the 2021/2022 financial year is available at the Manager: Community Development.

Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d; Constitution of the RSA 1996 section 41 (h)

Ph-13-0004: Number of meetings with Social Development Forum

Key Performance Indicators (KPI's):

1. Number of meetings with Social Development Forum

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, and Substance Abuse and School dropouts.

No meeting held for February 2023; meeting planned for 28 March 2023.

Key Performance Area: Community Development:

Focus: Socio-Economic Assessments:

Ph-16-0001: Support the coordination of disaster management

Key Performance Indicators (KPI's):

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The amount of Socio-Economic assessment done in February:

Total -8

Key Performance Area: Community Development:

Focus: Educational Programmes (Holiday Programmes)

Ph-18-0002:

Key Performance Indicators (KPI's):

- Number of educational programmes implemented (1 per annum)
- No educational programme implemented in February 2023.

SASSA Service Points:

Community Development

Town	March 2023	April 2023	Venue
Moorreesburg	8,9,29,30	4,5,18,19	Rosenhof Community Hall
Darling	13,20,27	17	Community Hall
Riebeeck West	1,22	12,26	Town Hall
Riebeeck Kasteel	2,23	13,20	Community Hall
Malmesbury	6,7,14,15,16,28	3,6,11,24,25	Illingeletu Thusong Centre

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
March 2023	ECD Documents to Grassroots	Grassroots collect documents at SM office
25 March 2023	Training: Kinderland Afrikaans Literacy	Town Hall Malmesbury; 8h30

YOUTH DEVELOPMENT:

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	May 2022	
March 2023	Career Guidance and support	Youth Office
9 March 2023	ABCD (Asset Based Training) Malmesbury	Wesbank Community Hall, 10h00
16 March 2023	ABCD (Asset Based Training) Abbotsdale	Abbotsdale Community Hall, 10h00
27 March 2023	NYDA Job readiness workshop, Darling	Darling Outreach Foundation, 10h00

Thusong Mobiles:

<u>DATE</u>	<u>ACTIVITIES</u>	<u>VENUE AND TIME</u>
31 March 2023	Thusong outreach Government services planning me	Wesbank Library 10h00-13h00

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	Gender Based Violence	
10 March 2023	Painting of Wesbank Sportsfield Wall	Darling Road Malmesbury 14h30-18h00
11 March 2023	Painting of Wesbank Sportsfield Wall	Darling Road Malmesbury 9h00-18h00
14 April 2023	Painting of Wesbank Sportsfield Wall	Darling Road Malmesbury 14h30-18h00
15 April	Painting of Wesbank Sportsfield Wall	Darling Road Malmesbury 9h00-18h00

Conclusion

- The Community Development Division honour Swartland Municipality's Vision: Hope and a dignified life for all people

MANAGER: COMMUNITY DEVELOPMENT

Department: Environmental Affairs

Monthly Report – February 2023

a) Occupational Health and Safety

Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- ✚ Have established Health and Safety Committee – **Meetings held 23 February 2023.**
- ✚ Workstations with Safety Reps.
- ✚ Report on the numbers and detail of injuries on duty to the Compensation Commissioner.
- ✚ Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x9 injuries.**
- ✚ Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None**
- ✚ Submit claims to Department of Labour – **Comp Easy, ongoing.**
- ✚ Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent – **AD Astra. Site inspections weekly on different sites.**
- ✚ Safety inspections carried out – Ongoing.
- ✚ OHS meeting – 1 & 2 December 2022 in George.

b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **x1 Complaint about generator – Moorreesburg.**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing, as needed. X1 Dust complaint, Yzerfontein x1 Offensive odours complaint, Riebeek Kasteel.**
- Pest Control as requested on municipal property – **Ongoing.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control – **Meeting held 23 February 2023.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x3 Business Licence.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing.**

c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.

Reporting of Covid 19 for Swartland Municipality

- No reporting on Covid 19 at this stage.

MANAGER: Environmental and Occupational Health Facilities

Department Development Management: Division Land Use & Town Planning

Monthly Report – February 2023

Decisions taken by Authorised Employee: February 2023

- ✚ Removal of restrictive title conditions, consent use and departure of development parameters on Erf 1872, Malmesbury : Approved 16 February 2023
- ✚ Building plan Erf 10869, Malmesbury : Approved 7 February 2023
- ✚ Building plan Erf 10867, Malmesbury : Approved 7 February 2023
- ✚ Building plan Erf 10862, Malmesbury : Approved 7 February 2023
- ✚ Building plan Erf 3249, Malmesbury : Approved 7 February 2023
- ✚ Building plan Erf 1900, Riebeeck Kasteel : Approved 6 February 2023
- ✚ Building plan Erf 10864, Malmesbury : Approved 21 February 2023
- ✚ Building plan Erf 2665, Malmesbury : Approved 22 February 2023
- ✚ Building plan Erf 149, Yzerfontein : Approved 6 February 2023
- ✚ Building plan Erf 4544, Malmesbury : Approved 22 February 2023
- ✚ Building plan Erf 3226, Malmesbury : Approved 22 February 2023
- ✚ Building plan Erf 514, Kalbaskraal : Approved 22 February 2023
- ✚ Building plan Erf 308, Kalbaskraal : Approved 16 February 2023
- ✚ Building plan Erf 2029, Malmesbury : Approved 16 February 2023
- ✚ Building plan Erf 4065, Malmesbury : Approved 16 February 2023
- ✚ Building plan Erf 2772, Darling : Approved 14 February 2023
- ✚ Building plan Erf 3229, Malmesbury : Approved 9 February 2023
- ✚ Building plan Erf 10866, Malmesbury : Approved 16 February 2023
- ✚ Building plan Erf 10863, Malmesbury : Approved 16 February 2023
- ✚ Exemption for the subdivision of Erf 704, Chatsworth: Approved 23 February 2023
- ✚ Subdivisions of portion 103 of Farm Goede Hoop nr. 758, division Malmesbury : Approved 16 February 2023
- ✚ Subdivision and exemption from servitude registration on erf 79, Malmesbury : Approved : 16 February 2023
- ✚ Rezoning, subdivision, consolidation and registration of a servitude on portion 15 of Farm Olyphantsfontein nr. 766, division Malmesbury : Approved 16 February 2023
- ✚ Consent use on Erf 58, Darling : Approved 16 February 2023
- ✚ Extension of validity period of an approval : Subdivision and departure on Erf 3479, Malmesbury : Approved 16 February 2023
- ✚ Rezoning, removal of restrictive title conditions as well as departure on Erf 585, Darling : Approved 15 February 2023
- ✚ Closure of public place, rezoning and consent use on Erf 1071, Chatsworth : Approved 16 February 2023
- ✚ Extension of validity period of an approval : Consent use on portion 4 of Farm Yzerfontein no. 560, division Malmesbury : Approved 16 February 2023
- ✚ Exemption from approval for the registration of a right of way servitude on Erf 7455, Malmesbury : Approved 16 February 2023

- ✚ Exemption from approval for the registration of a right of way servitude on Erf 317, Malmesbury : Approved 16 February 2023
- ✚ Amendment of conditions of approval : Rezoning and consent use on the farm Grootwater, no. 1198, division Malmesbury : Approved 16 February 2023
- ✚ Rezoning of Erf 515, Darling : Approved 17 February 2023
- ✚ Building plan Erf 2772, Darling: Approved 14 February 2023
- ✚ Amendment and deletion of conditions of approval regarding the rezoning, subdivision, consent use and departure on erven 1467 & 1468, Riebeek Kasteel and departure of development parameters on erf 2206, Riebeek Kasteel : Approved 09 February 2023
- ✚ Proposed consent use on Erf 373, Abbotsdale: Approved 9 February 2023
- ✚ Proposed consent use of Erf 4115, Darling: Approved 9 February 2023
- ✚ Proposed rezoning of erf 501, Yzerfontein: Approved 8 February 2023
- ✚ Proposed consent use on Erf 4404, Darling: Approved 7 February 2023
- ✚ Rezoning and subdivision of Erf 2386, Malmesbury : Approved 6 February 2023
- ✚ Subdivision and consent use on Erf 868, Malmesbury : Approved 2 February 2023
- ✚ Subdivision of Erf 895, Abbotsdale : Approved 2 February 2023
- ✚ Subdivision of Erf 41, Abbotsdale : Approved 2 February 2023

Decisions taken by The Municipal Planning Tribunal: February 2023

- ✚ Amendment of restrictive title conditions on erf 205, Yzerfontein : Approved 16 February 2023
- ✚ Rezoning of Erf 975, Darling : Approved 15 February 2023
- ✚ Consent use of Erf 9291, Malmesbury: Approved 08 February 2023
- ✚ Rezoning of Erf 331, Moorreesburg: Approved 08 February 2023

Decisions taken by The Appeal Committee: February 2023

- ✚ None

Department Development Management: Division Property Valuation

Supplementary Valuations

- The information for the Second Supplementary Roll has been sent to Suid-Kaap Waardeerders.

General Valuations

- The first phase of the General Valuation process has been completed by our new service provider, HCB Valuers. Progress on the General Valuation is on track.

Department Development Management: Division Building Control

JANUARY 2023

- Building plans submitted : 54
- Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 52
- (Article 7 of Act 103 of 1977)
- Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 2
- **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- Average time on reactions : 15
- Total building plans approved : **29 (54%)**

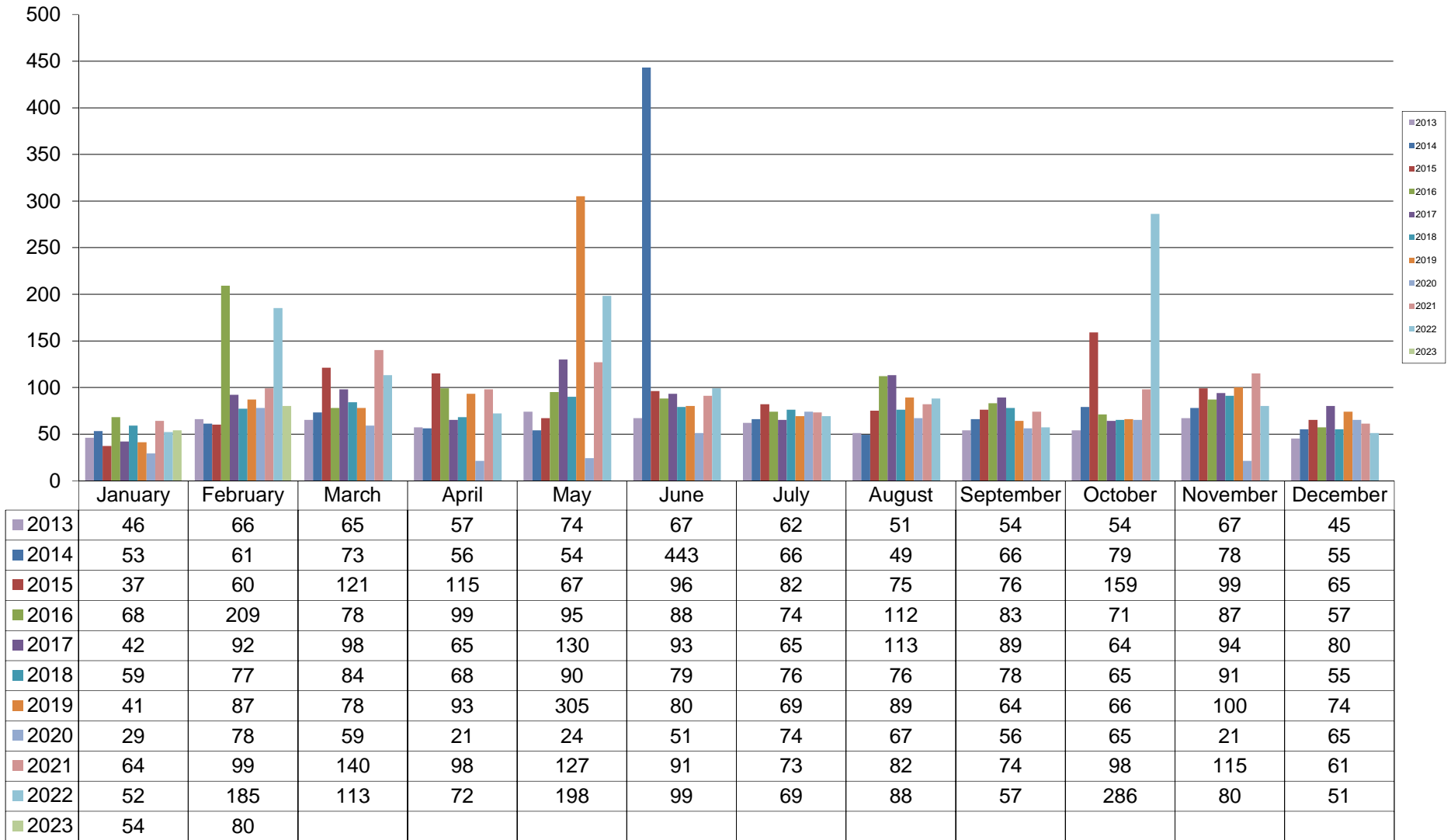
TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
5	Malmesbury wes van N7	0	2	0	3
14	Malmesbury	8	2	1	3
12	Yzerfontein	6	2	0	4
5	Moorreesburg	3	0	0	2
4	Darling	1	3	0	0
7	Riebeek Kasteel	1	4	0	2
1	Riebeek Wes	0	1	0	0
1	Grotto Bay	0	0	0	1
0	Jakkalsfontein	0	0	0	0
0	Koringberg	0	0	0	0
0	Abbotsdale	0	0	0	0
2	Kalbaskraal	2	0	0	0
0	Riverlands	0	0	0	0
2	Chatsworth	1	0	0	1
1	Rural	0	0	0	1
54		22	14	1	17

Other building work includes:

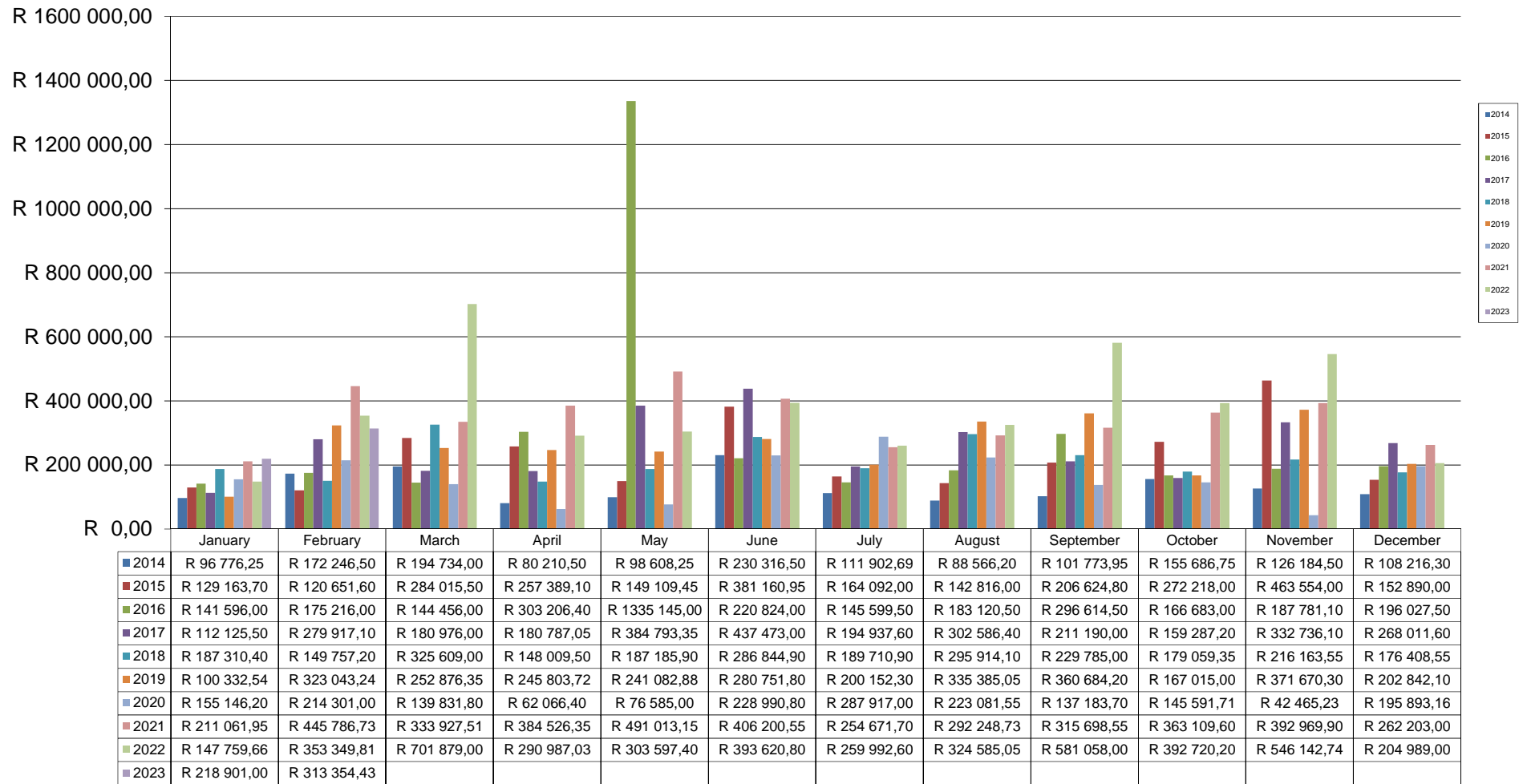
- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.

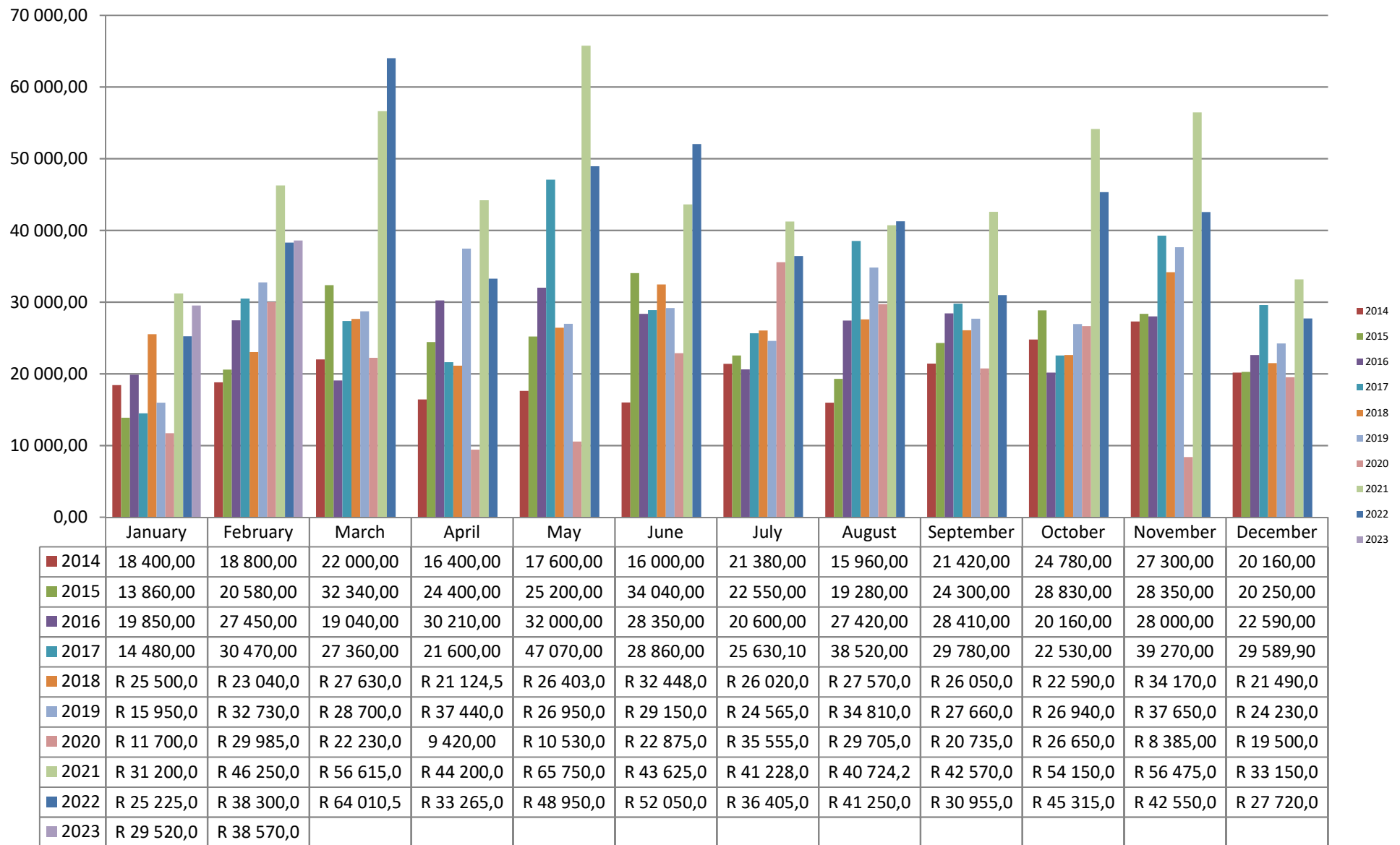
BUILDING PLANS SUBMITTED



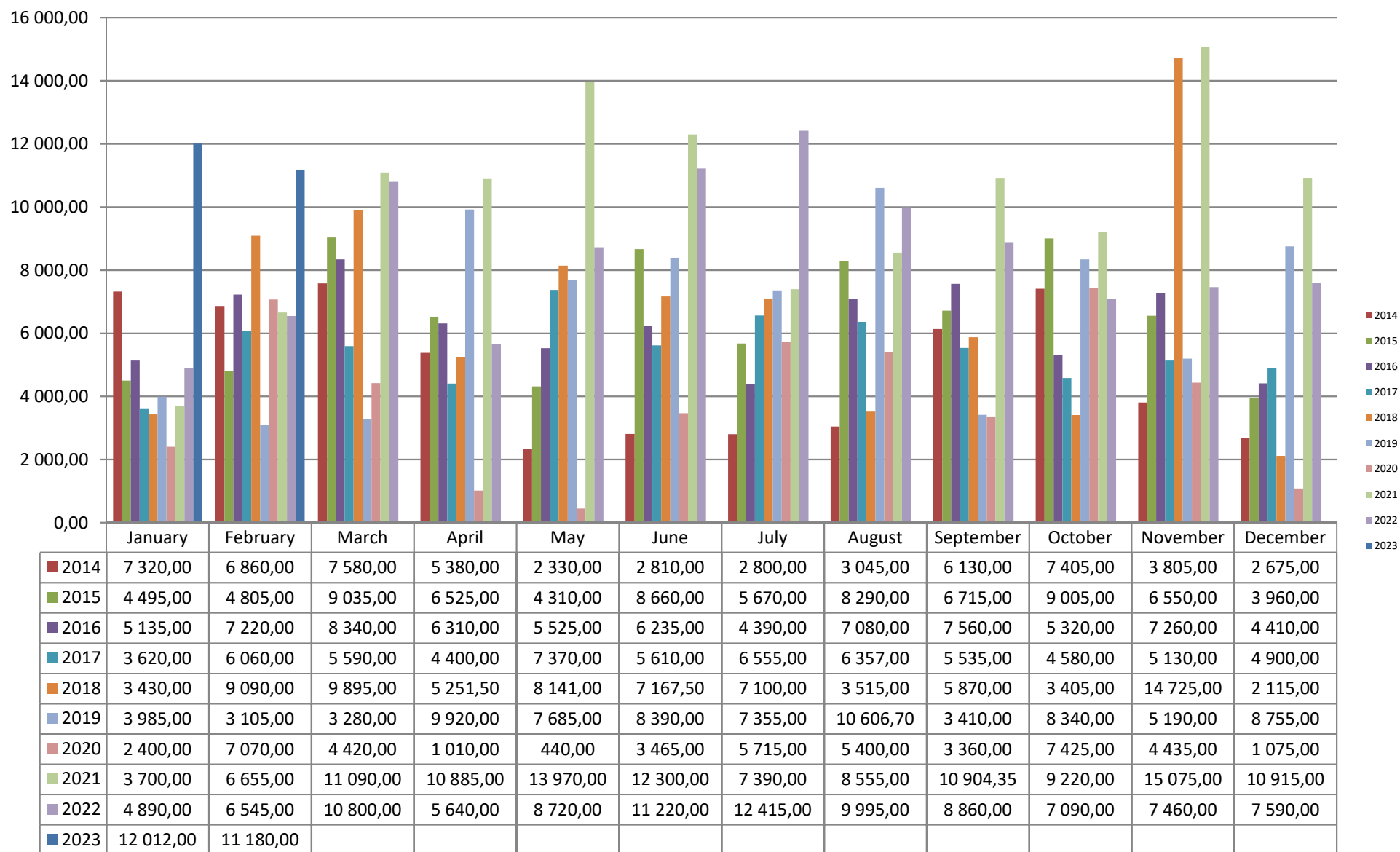
SCRUTINY FEES



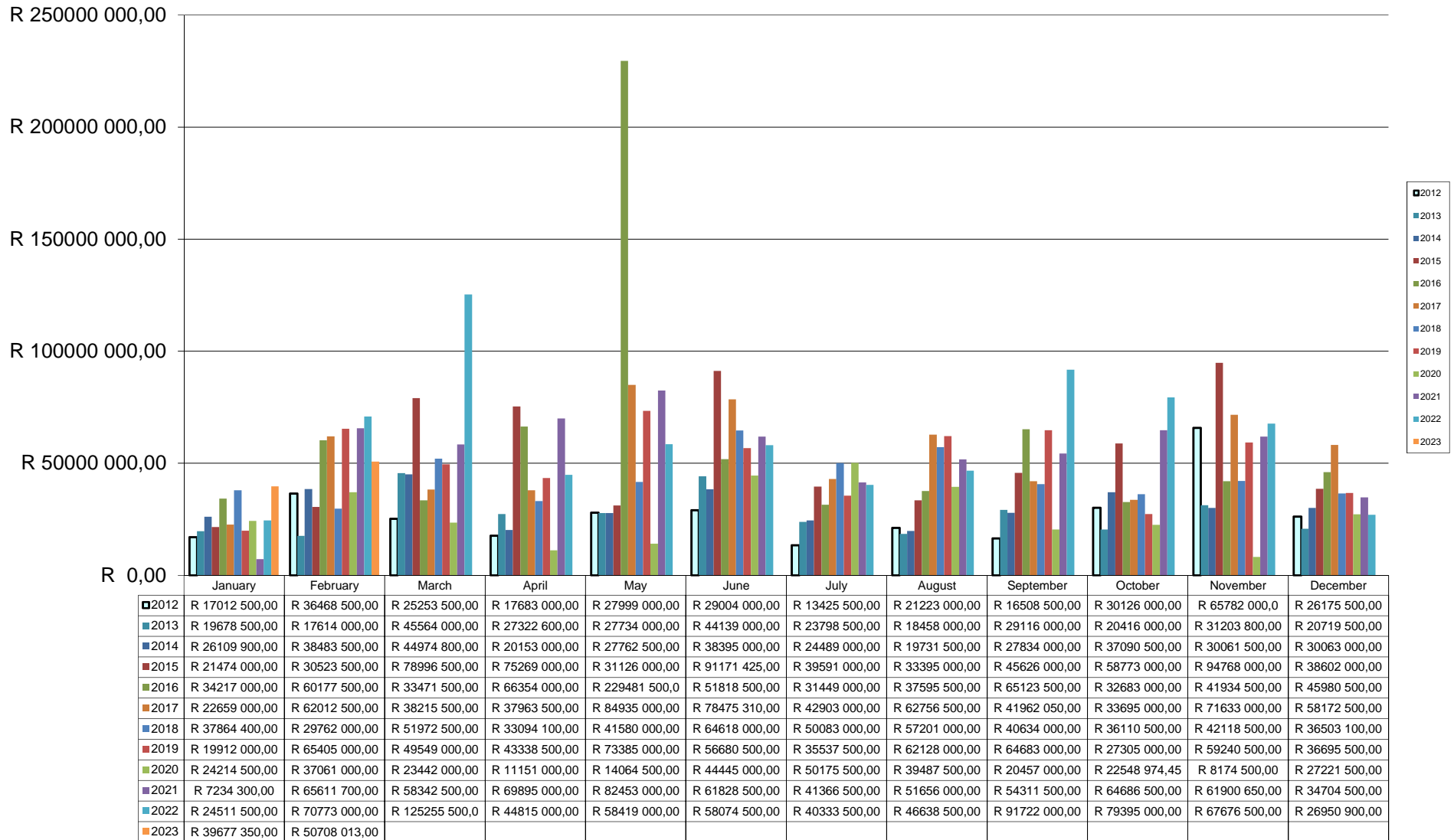
OCCUPATION FEES



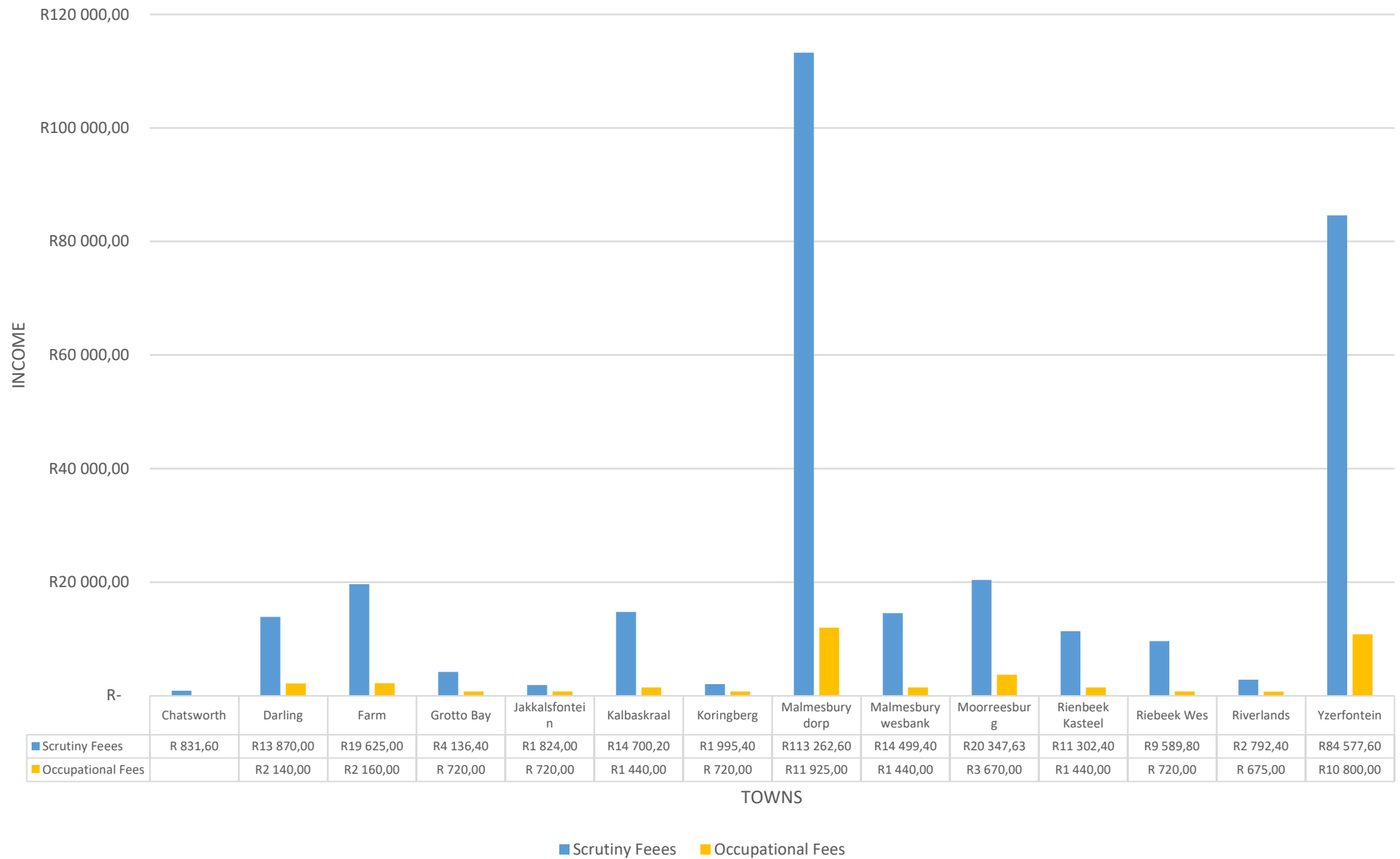
DEPARTURE FEES



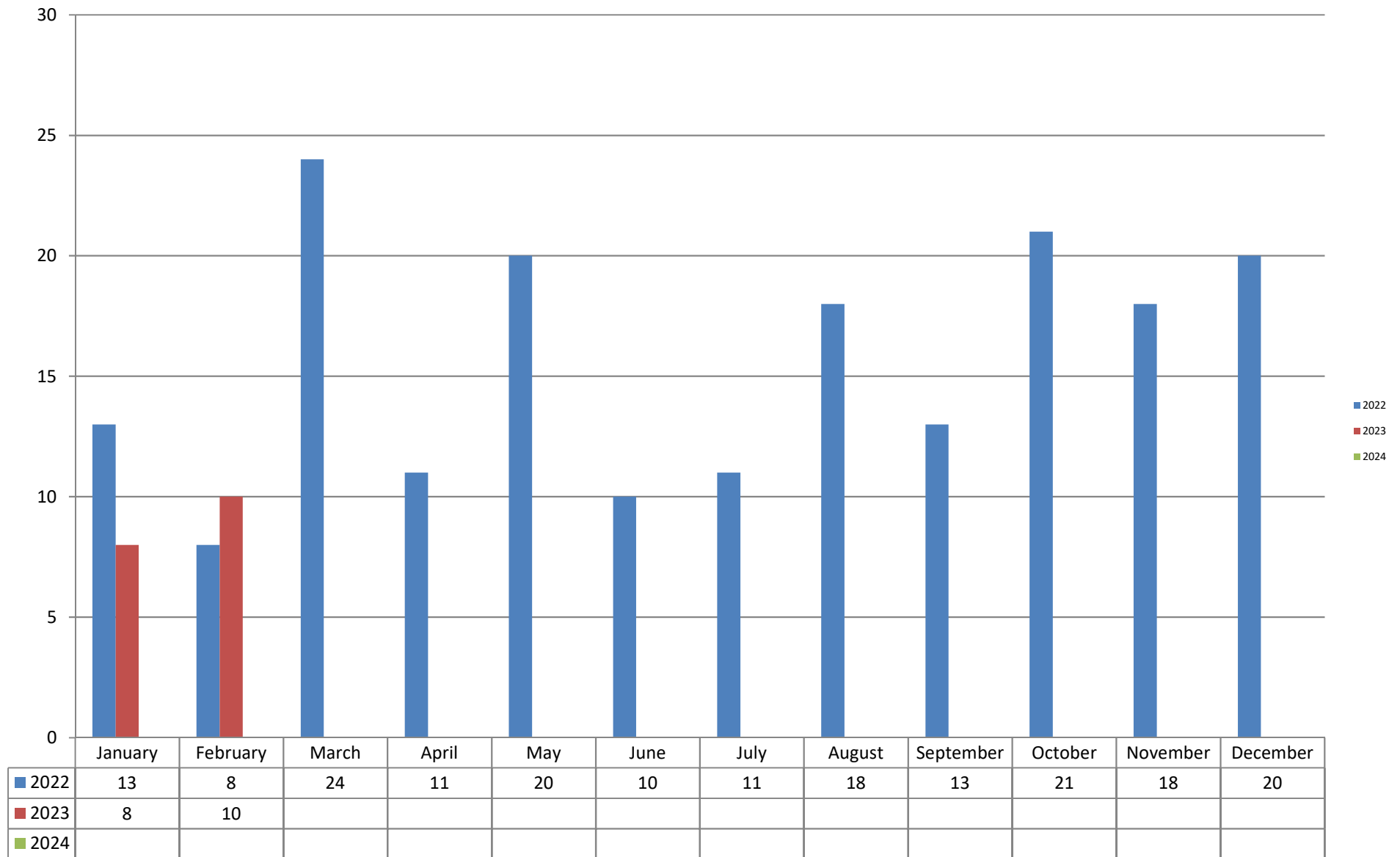
ESTIMATED BUILDING VALUES



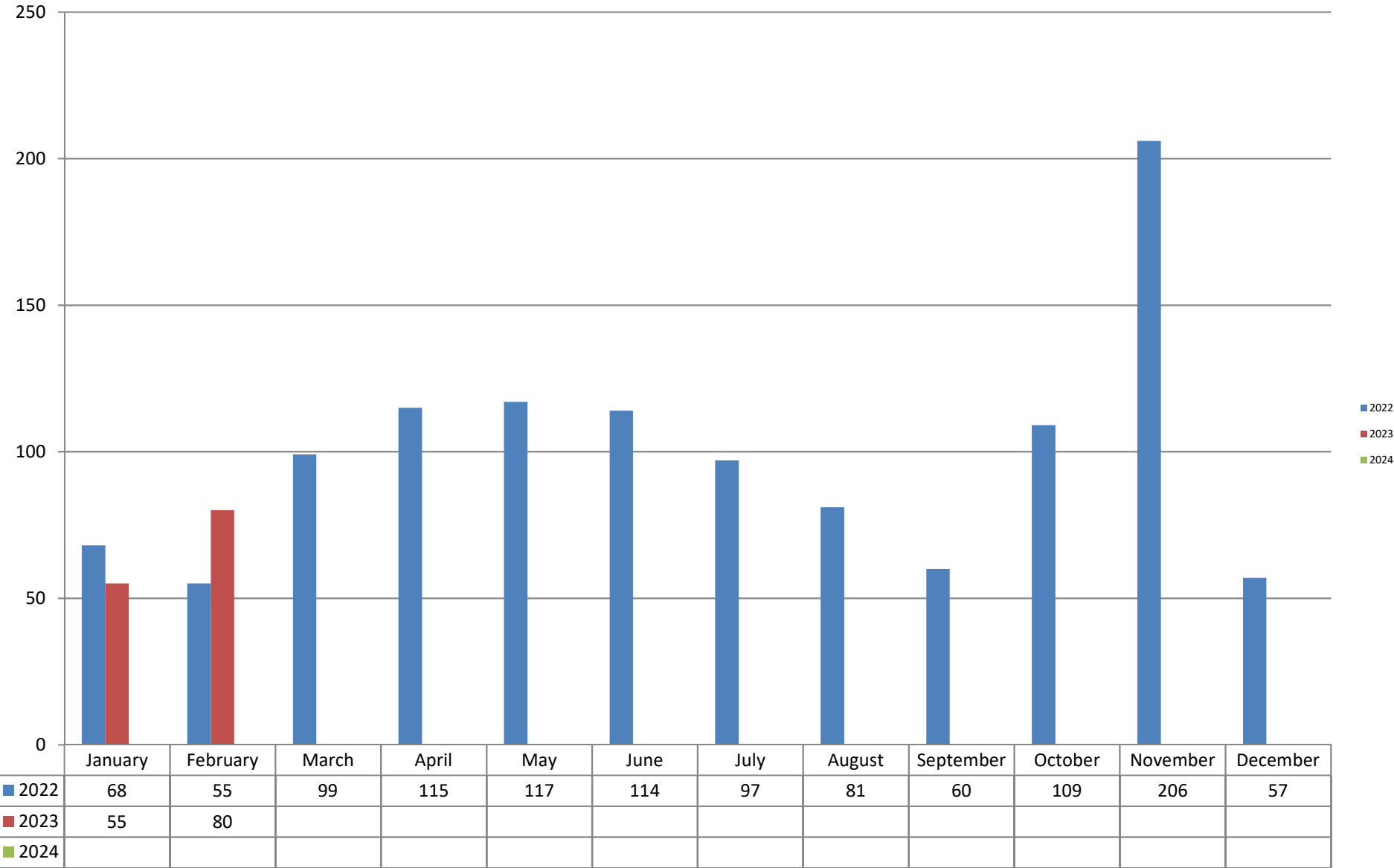
BUILDING CONTROL MONTHLY INCOME FOR FEBRUARY 2023



OCCUPATION ISSUED



BUILDING PLANS APPROVED





**MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD IN THE COMMITTEE ROOM:
CORPORATE SERVICES ON WEDNESDAY, 8 MARCH 2023 AT 14:00**

PRESENT

Internal members:

Municipal Manager, Mr J J Scholtz

Director: Corporate Services, Ms M S Terblanche

Director: Protection Services, Mr P A C Humphreys

External members:

Ms C Havenga

Mr C Rabie

Other officials:

Senior Manager: Development Manager, Mr A M Zaayman (advisor)

Director: Development Services, Ms J S Krieger

Senior Town and Regional Planner, Mr A J Burger

Town and Regional Planner and GIS, Mr H Olivier

Town and Regional Planner, Ms A de Jager

Manager: Secretariat and Records, Ms N Brand (secretariat)

1. OPENING

The chairperson opened the meeting and welcomed members.

2. APOLOGY

No apology was received.

3. DECLARATION OF INTEREST

RESOLVED that cognisance be taken that no declarations of interest were received.

4. MINUTES

4.1 MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD ON 8 FEBRUARY 2022

RESOLUTION

That the minutes of a Municipal Planning Tribunal Meeting held on 8 February 2023 are approved and signed by the chairperson, subject thereto that the word "removed" be replaced with "located" under Item 6.5/B1(f).

5. MATTERS ARISING FROM MINUTES

None.

6. MATTERS FOR CONSIDERATION

6.1 PROPOSED DEPARTURE OF DEVELOPMENT PARAMETERS ON ERF 3557, DARLING (15/4/2-2) (WARD 6)

Mr A J Burger, as author, tabled the application received on Erf 3557, Darling which is zoned Residential Zone 1 and developed with a dwelling house.

6.1/...

The building plan for the dwelling and swimming pool was approved on 1 February 2021. However, the owner erected a roof over the swimming pool with glass panels, sliding windows and sliding doors without building approval.

The application for the departures of the development parameters forms part of a building plan application.

Mr Burger confirmed that the departures of the development parameters cannot be supported as the windows and sliding windows are installed on the erf boundary, resulting in the coverage increasing to 55%.

RESOLUTION

A. The application for the departure of the development parameters on Erf 3577, Darling be refused in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020). The departures refused includes the following:

- (1) Departure of the 2 m rear building line to 0 m;
- (2) Departure of the 1,5 m side building line (north eastern boundary) to 0 m; and
- (3) Departure of the permissible coverage of 50% to 55%;

B. GENERAL

- (a) The illegal building work inside the 2 m rear and 1,5 m side building lines be demolished within 60 days after the decision making process on the application has been finalised;
- (b) The amended building plan be submitted to the Senior Manager: Development Management for consideration and approval within 30 days after the decision making process on the application has been finalised;
- (c) Appeals against the decision of the Municipal Planning Tribunal should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed;

C. The application be refused for the following reasons:

- (a) There are no similar building line and coverage departures in Fairview Close;
- (b) Departures from the permissible 50% coverage in this residential area is unprecedented;
- (c) The departure cannot be recommended as it will influence decision making on future departures of development parameters negatively;
- (d) The building work does not comply with the National Building Regulations with regards to safety distance of window openings in South East Elevation and North East Elevation and does not meet the requirement of Table 2 of Part T of SANS 10400.

6.2 APPLICATION FOR SUBDIVISION OF ERF 505, KALBASKRAAL (15/3/6-6) (WARD 7)

The item is tabled by the author, Mr H Olivier, and entails the subdivision of Erf 505, Kalbaskraal into Portion A ($\pm 1291 \text{ m}^2$ in extent), Portion B ($\pm 1291 \text{ m}^2$ in extent), Portion C ($\pm 1128 \text{ m}^2$ in extent), as well as a Remainder ($\pm 1129 \text{ m}^2$ in extent).

Mr Olivier confirmed that the application promotes the densification of urban areas and are consistent with the minimum erf sizes determined for the area, namely 1000 m^2 .

RESOLUTION

A. The application for the subdivision of erf 505, Kalbaskraal, be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020);

A1 TOWN PLANNING AND BUILDING CONTROL

- (a) Erf 505, Kalbaskraal (4839 m² in extent), be subdivided into Portion A (±1291 m² in extent), Portion B (±1291 m² in extent), Portion C (±1128 m² in extent), as well as a Remainder (±1129 m² in extent), as indicated on the approved subdivision plan;
- (b) The panhandles giving access to Portions A and B, be at least 4 m wide;
- (c) Building plans for all existing unauthorised building work on the subject property be submitted to the Senior Manager: Development Management for consideration and approval;
- (d) With reference to condition A3(a) below, the necessary building plans be submitted to the Senior Manager: Development Management for consideration and approval for the conservancy tanks at clearance stage;
- (e) The subdivision line maintain a distance of at least 6m between the existing dwelling on the remainder and Portion A given the fact that no application for departure was submitted for consideration;

A2 WATER

- (a) The subdivided portions be provided with separate water connections at building plan stage;

A3 SEWERAGE

- (a) The subdivided portions be provided with separate conservancy tanks with minimum capacity of 8000 litres, to the satisfaction of the Director: Civil Engineering Services, at building plan stage;

A4 DEVELOPMENT CHARGES

- (a) The owner/developer is responsible for a development charge of R7 623,35 (R10 890,50 x 0.7 for Single Res) per newly created portion, towards the bulk supply of regional water, at clearance stage. The amount is payable to Swartland Municipality, is valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA 9/249-176-9210);
- (b) The owner/developer is responsible for the development charge of R7 340,83 per newly created portion, towards bulk water reticulation, at clearance stage. The amount is payable to Swartland Municipality, is valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/249-174-9210);
- (c) The owner/developer is responsible for the development charge of R3 631,57 per newly created portion, towards sewerage and waste water treatment, at clearance stage. The amount is payable to the Municipality, is valid for the financial year of 2022/2023 and may be revised thereafter. (mSCOA: 9/240-184-9210);
- (d) The owner/developer is responsible for the development charge of R2 489,47 per newly created portion, towards roads and storm water, at clearance stage. The amount is payable to Swartland Municipality, is valid for the financial year of 2022/2023 and may be revised thereafter (mSCOA: 9/247-144-9210);
- (e) The Council resolution of May 2022 makes provision for a 35% discount on development charges to Swartland Municipality, except for condition A4(a), which is payable in full. The discount is valid for the financial year 2022/2023 and can be revised thereafter;

B. GENERAL

- (a) The approval does not exempt the owner/developer from compliance with any other legislation;
- (b) The legal certificate which authorises transfer of the subdivided portions in terms of Section 38 of the By-Law will not be issued unless all the relevant conditions have been complied with;
- (c) Any existing services connecting the remainder and/or new portions, be disconnected and relocated, in order for each erf to have a separate connection and pipe work;
- (d) Should it be determined necessary to expand or relocate any of the engineering services in order to provide the development with connections, said expansion and/or relocation will be for the cost of the owner/developer;

6.2/B...

- (e) The approval is, in terms of section 76(2) (w) of the By-Law, valid for 5 years. All conditions of approval be implemented before transfer can take place, without which, the approval will lapse. However, should all the conditions of approval be met before the 5 year approval period lapses, the subdivision will be permanent and the approval period will not be applicable anymore;
- (f) Appeals against the decision of the Municipal Planning Tribunal should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed;

C. The application be supported for the following reasons:

- (a) The proposed subdivision is consistent with local, provincial and national policy, supporting densification of urban areas;
- (b) The development proposal is considered consistent with the provisions of the SDF;
- (c) The proposed property sizes are consistent with the minimum erf size determined for the area, namely 1000 m²;
- (d) The development will optimally connect to the existing services network;
- (e) The proposal will generate new residential opportunities;
- (f) The development proposal supports the optimal utilisation of the properties;
- (g) The development proposal will not negatively impact on the character of the specific portion of Kalbaskraal.

6.3 PROPOSED REZONING OF ERF 722, MALMESBURY (15/3/3-8) (WARD 10)

Ms A de Jager, the author of the item, gave background on the application received for the rezoning of Erf 722, Malmesbury from Residential Zone 1 to Business Zone 1 in order to convert the existing dwelling to accommodate offices.

Ms de Jager confirmed that the development proposal adheres to all spatial planning principles. No major structural changes to the house are proposed and thus the existing residential character of the area will be maintained, while promoting the establishment of the Malmesbury CBD.

RESOLUTION

- A. The application for rezoning on Erf 722, Malmesbury be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020), subject to the conditions that:

A1 TOWN PLANNING AND BUILDING CONTROL

- (a) Erf 722 (862 m² in extent) be rezoned from Residential Zone 1 to Business Zone 1, and that the land use be restricted to said offices as presented in the application and per approved site development plan;
- (b) The sidewalk be maintained and a new site development plan be submitted to the Senior Manager: Development Management to address the layout of the parking area and landscaping of the sidewalk for consideration and approval;
- (c) The parking area and driveway be finished with a permanent, dust free surface, whether it be tar, concrete, paving or any other material pre-approved by the Director: Civil Engineering Services;
- (d) Building plans be submitted to the Senior Manager: Development Management for consideration and approval;
- (e) The operating hours of the offices be restricted to 07:00 am – 18:00 pm from Monday to Friday, 08:00 am – 17:00 pm on Saturday and closed on Sundays, Good Friday and Christmas Day;
- (f) Application be made to the Senior Manager: Development Management for the right to display the name board/sign of the facility on the site;

- (g) Application be made to the Senior Manager: Development Management for a business licence;

A2 WATER

- (a) The property be provided with a single water connection and that no additional connections be provided;

A3 SEWERAGE

- (a) The property be provided with a single sewerage connection and that no additional connections be provided;

B. GENERAL

- (a) The approval is, in terms of section 76(2)(w) of the By-Law valid for a period of 5 years. All conditions of approval be complied with before the occupancy certificate be issued. Failure to comply will result in the approval expiring;
- (b) Appeals against the decision of the Municipal Planning Tribunal should be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, no later than 21 days after registration of the approval letter. A fee of R4 500,00 is to accompany the appeal and section 90 of the By-Law complied with, for the appeal to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed.

C. The application be supported for the following reasons:

- (a) The application complies with the planning principles of LUPA and SPLUMA;
- (b) The application is compliant with the spatial planning of Malmesbury, as directed by the SDF;
- (c) The proposed offices will complement and not have a negative impact on both the earmarked CBD, but also the residential character of the surrounding area;
- (d) The development proposal supports the optimal utilisation of the property;
- (e) Sufficient services capacity exists to accommodate the proposed offices;
- (f) Sufficient on-site parking bays are provided for the proposed offices;
- (g) Health and safety issues are not concerns, as the proposed offices are considered a low impact, low-risk, low noise activity;
- (h) The noise impact of the offices on the tranquillity of the neighbourhood is deemed to be negligible;
- (i) The development is foreseen to create employment opportunities and to subsequently assist in strengthening the local economy.

**(SIGNED) J J SCHOLTZ
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: ONTWIKKELINGSDIENSTE
6 April 2023

ITEM 7.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEE VERGADERING WAT GEHOUSAL WORD OP 12 APRIL 2023

ONDERWERP: VERSLAG OOR GEMEENSAP ONTWIKKELING / VEILIGHEID WERKGROEP - SALGA

SUBJECT: REPORT ON THE COMMUNITY DEVELOPMENT / SECURITY / WORKING GROUP - SALGA

1. BACKGROUND

The SALGA Community Development and Security took place on 14 February 2023.

Hierdie verslag het ten doel om verslag te doen betreffende die aangeleenthede wat bespreek en aangebied was tydens bogenoemde werkgroep.

The minutes of the meeting will be attached for detail of the discussions and cognisance.

The Swartland Representatives that attended the SALGA Working group:

- Councillor A K Warnick
- Councillor D Bess
- Director: Development Services– Mrs. J. Krieger
- Manager: Community Development – Mrs. H Balie

1. SECTION A Presentations

SOCIAL DEVELOPMENT PROGRESS AND SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA) SERVICES

Minister Fernandez has recently done a Presentation to the Provincial Cabinet on key challenges such as on Gender Based Violence, the murder hotspot areas, food insecurity and hunger challenges. The Minister has invited municipalities to register concerns with her department.

A request was made that SASSA should do a Presentation on their Services and their Service Delivery Points at the next Provincial Working Group meeting.

Presentations on Districts Safety

- Garden Route District Municipality: George municipality has requested the District Municipality for more support to address Gang fights and for more Law Enforcement Officers.
- West Coast District Municipality: The Presentation by Col J van Litsenbergh has highlighted the link between Community Safety through the Safety Plan.
- Overberg District Municipality: The presentation by Mr O Valley has highlighted the importance of assessments of crime hotspot areas, Sector Policing, Profiling of the Community as well as Crime Intelligence supported through Partnerships. In their Space it is supported through the development of Safety Plans and Local Safety Forums based on a Business Plan. Partnerships are key in support of the Local Safety Plans and the Local Safety Forums.

RECOMMENDATION / DECISION

It was recommended that the District Coordinators must be part of the Provincial Working Group meeting.

Presentation: National Local Government Social Cohesion Strategy

Ms Nthabiseng Makhoali from Urban-Econ, a service provider for SALGA National presented on the National Local Government Social Cohesion Strategy. The overall purpose of this study is to develop a local government social cohesion strategy. It was indicated that Social Cohesion is a priority in South Africa. A literature review was undertaken.

RECOMMENDATION / DECISION

It was asked that the Working Group Note the report and members can supply additional feedback until 28 February 2023.

Presentation: Assessment study on the extent of alignment between Social Labour Plans in the mining sector and the municipal Integrated Development Plans

- *Social Labour Plans and IDPS: Understanding of SLPs and where they exist in the mining sector was highlighted.*
- *Study on the provision of Free Basic Services in Municipalities. The emphasis was on:*
 - o *To document and describe the approach and processes of identifying and keeping records of beneficiaries of free basic services (such as indigent registers),*
 - o *To determine if the processes and mechanisms for ensuring that all those who qualify for free basic services are being accurately targeted are assessed,*
 - o *To identify and analyse challenges in targeting and ensuring provision of FBS in line with national policy,*
 - o *To analyse existing systems with a set of finding, and*
 - o *To make recommendations to improve the targeting strategy and systems.*

RECOMMENDATION / DECISION

It was suggested that the inclusion of One Plans (DDM) as well to see the degree of alignment.

2. SECTION B

Verbal feedback from the National Working Group

It was reported at the National Working Group meeting that the:

Roll out of Local Government Seta approved Credit Bearing Skills Programmes on Community Safety Planning for Local Government Training was done on 9-10 November 2022 in Gauteng on

- Community Safety
- Understanding Crime and shared by municipalities.
- Scrap Metal Policy

SALGA recommended that there must be Consultation with the Department of Trade Industry and Competition to establish interventions.

- Development of a Position Paper on Building Safer Communities. The Paper has gone through the Consultative Processes which was done in partnership with GIZ
- A Library and Heritage. A Library Engagement was held on 27 September 2023 with the focus on the:

Preservation of Heritage and the Promotion of Social Cohesion, on

- Legislative Framework
- Funding Model for Libraries
- Need to have a follow up Seminar focusing on different views

RECOMMENDATION / DECISION

Feedback was noted

Western Cape Children's Commissioner

Commissioner Nomdo has emphasised that they want to make children Participation a real experience in the Rural Areas. The Matzikama area will be visited, and the agenda of the meeting will be shared. Their reports on municipal engagements will be shared with municipalities for comments

RECOMMENDATION / DECISION

The Presentation was noted.

RECOMMENDATION

- *That Council takes cognizance of the reports.*
- *The full documents are available at the office of the Manager: Community Development.*

(get) J S Krieger

MUNISIPALE BESTUURDER

Enq : Trevor Lombard
Ref : 2/1/4R
Tel : 021-446-9800
Fax : 021-418-2709
E-mail : Tlombard@salga.org.za



MINUTES

Community Development and Security Working Group

**TO : THE CHAIRPERSON
DEPUTY CHAIRPERSON
Members of the Working Group
Municipal Officials
Invited Guests**

**MINUTES
COMMUNITY DEVELOPMENT AND SECURITY WORKING GROUP
TUESDAY, 14 FEBRUARY 2023**

ENCLOSED please find the Minutes of the SALGA Community Development and Security Provincial Working Group meeting held on Tuesday, 14 February 2023 at the King George Hotel, GEORGE.

**Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL

MINUTES

Community Development and Security Working Groups

1.1 OPENING AND WELCOME

The Chairperson of the Community Development and Security [CDS] Working Group, Ald Rhandall Swarts, welcomed all Councillors, Guests, Stakeholders and Officials.

The meeting was opened with a moment of silence/self-reflection.

1.2 EVACUATION PROCEDURE

Mr Anwin from the Protea Hotel George explained the Evacuation Procedure to the meeting.

1.3 INTRODUCTION and ATTENDANCE

Present: Official Representative: Councillors / Aldermen

No	Cllr/ Ald	Title	Name	Name of Municipality
1.	Ald	Mr	Rhandall Swarts	: Chairperson: CDS
2.	Cllr	Mr	Mario Wessels	: Berggrivier
3.	Cllr	Ms	Naomi Nel	: Breede Valley
4.	Cllr	Mr	Raymond Ross	: Cape Agulhas
5.	Cllr	Ms	Wilhelmina Petersen	: Cape Winelands DM
6.	Cllr	Mr	Arnold MacKay	: Central Karoo DM
7.	Cllr	Mr	Yusuf Mohamed	: City of Cape Town
8.	Cllr	Ms	Rashid Adams	: City of Cape Town
9.	Cllr	Ms	Ewie Gouws	: Drakenstein
10.	Cllr	Mr	Brendon Adams	: George
11.	Cllr	Mr	Melvin Roelfse	: George
12.	Cllr	Mr	Gerald Boezak	: Hessequa
13.	Cllr	Mr	Samuel Laban	: Laingsburg
14.	Cllr	Ms	Amelia Job	: Matzikama
15.	Cllr	Mr	Leon van Dyk	: Mossel Bay
16.	Cllr	Mr	Stoffel Botes	: Prince Albert
17.	Cllr	Mr	Wilhelm America	: Saldanha Bay
18.	Cllr	Mr	Charles Manuel	: Stellenbosch
19.	Cllr	Ms	Desiree Bess	: Swartland
20.	Cllr	Mr	Josias Engelbrecht	: West Coast DM
21.	Cllr	Ms	Felicity Klazen	: Witzenberg
22.	Cllr	Mr	Aidan Stowman	: Deputy Chairperson: PEC

Present: Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Wade Thys	: Breede Valley
2.	Off	Mr	Harold Baxter	: Breede Valley
3.	Off	Mr	Luwatun Malgas	: Breede Valley
4.	Off	Mr	Avron Apollis	: Drakenstein

MINUTES

Community Development and Security [CDS] Working Group:
 14 February 2023

No	Off	Title	Name	Name of Municipality
5.	Off	Mr	Geduld Veldsman	: Drakenstein
6.	Off	Mr	Nkosiyo Lase	: Garden Route DM
7.	Off	Ms	Elize Nel	: Mossel Bay
8.	Off	Mr	Louis Volschenk	: Saldanha Bay
9.	Off	Mr	Heinrich Mettler	: Saldanha Bay
10.	Off	Ms	Joan Felix	: Stellenbosch
11.	Off	Ms	Michelle Aalbers	: Stellenbosch
12.	Off	Ms	Hillary Balie	: Swartland
13.	Off	Mr	A Warnick	: Swartland
14.	Off	Ms	Jo-Ann Krieger	: Swartland
15.	Off	Mr	Wilfred Solomons-Johannes	: Theewaterskloof
16.	Off	Mr	Wilhelm Markus	: West Coast DM
17.	Off	Ms	Melonice Blanckenberg	: West Coast DM
18.	Off	Ms	Ghida Visser	: West Coast DM

Invited guests

No		Title	Name	Organisation
1.	MEC	Ms	S Fernandez	: MEC for Social Development
2.	Com	Ms	Christina Nomdo	: Western Cape Commissioner for Children
3.	Off	Mr	S Lose	: Garden Route DM
4.	Off	Mr	O Valley	: Overberg DM
5.	Off	Mr	Michael Sutcliffe	: Presenter
6.	Off	Mr	Nthabiseng Makhoali	: Urban Economy
7.	Off	Mr	Sibahle Ndlela	: Urban Economy
8.	Col	Mr	J van Litsenburgh	: West Coast DM
9.	Off	Mr	Franquin Petersen	: West Coast DM
10.	Off	Ms	Monique Mortlock	: Western Cape Government
11.	Off	Ms	Tessa Goldschmidt	: Western Cape Government

SALGA Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Trevor Lombard	: Senior Advisor: Inclusive Communities
2.	Off	Ms	Richenda Herandien	: Advisor: Community Development
3.	Off	Ms	Miltoinette Cupido	: Manager Strategic Support and Analytics
4.	Off	Mr	Sidwell Blows	: SALGA: ICT
5.	Off	Ms	Marelize de Wet	: SALGA: Portfolio Administrator
6.	Off	Ms	Magda Marais	: SALGA: Portfolio Administrator
7.	Off	Mr	Khululekani Mgezi	: SALGA: Finance Officer
8.	Off	Ms	Lehlogonolo Maake	: SALGA: Intern
9.	Off	Mr	Sidwell Blows	: SALGA: ICT Officer
10.	Off	Ms	Dorah Kiki	: SALGA National

Apologies

No	Off	Title	Name	Name of Organisation
1.	Ald	Mr	Donovan Joubert	: PEC Chairperson

MINUTES

Community Development and Security [CDS] Working Group:
 14 February 2023

No	Cllr/ Off	Title	Name	Name of Organisation
2.	MEC	Mr	Reagen Allen	: MEC for Ministry Police Oversight and Community Safety
3.	Off	Mr	Khalil Mullagie	: SALGA WC PDO
4.	Off	Mr	Richard Dyantyi	: Garden Route DM

1.4 APPROVAL OF THE COMMUNITY DEVELOPMENT AND SECURITY WORKING GROUP OF 10 OCTOBER 2022

The Minutes of the CDS Working Group Meeting held on 10 October 2022 was moved by Councillor Stoffel Botes [Prince Albert Municipality] for adoption and seconded by Councillor Wilhelm Markus [West Coast District Municipality].

NOTED

1.5 MATTERS ARISING FROM THE MINUTES OF THE COMMUNITY DEVELOPMENT AND SECURITY WORKING GROUP OF 10 OCTOBER 2022

Item 2.1 – City of Cape Town: Success Story in terms of safety

That SALGA consider training for Officials within Municipalities in the operation of drones as a future technology that will be used in Safety and Security.

Mr Trevor Lombard indicated that there were discussions with relevant stakeholders and government departments, the importance of this discussion was emphasized [especially the costs and monitoring of the drones]. Drones will especially assist with monitoring during loadshedding.

Councillor Mario Wessels [Bergrivier Municipality] requested that the best practice in terms of by-laws relating to drones be shared. Municipalities were requested to share these by-laws with SALGA so that it can be shared with Municipalities.

Item 3.1 – Discussion on the Safety Issues in the Province

Councillor Stoffel Botes [Prince Albert Municipality] indicated that in the previous minutes a question was posed to the Minister on the District Safety Plan Funding. The Minister indicated that a follow up should be done with Central Karoo District Municipality to respond to the Local Municipalities on the District Safety Plan Funding that was received. Prince Albert Municipality is still awaiting feedback from the District Municipality.

Councillor Stoffel Botes [Prince Albert Municipality] followed up on the Youth Ambassador Programme. Will there be any additional funding made available for the 2023/2024 financial year? The Chairperson indicated that in the absence of Minister Allen, SALGA will do the necessary follow up on behalf of Prince Albert Municipality.

NOTED and RESOLVED

1. That SALGA follow up on behalf of Prince Albert Municipality with MEC Allen [Ministry of Community Safety and Police Oversight] on the following:
 - a. Letter from Central Karoo District Municipality to the Local Municipalities within the District on the allocation of the District Safety Plan Funding.
 - b. Will there be funds made available for the Youth Ambassador Programme for the 2023/2024 financial year?

1.6 ADOPTION OF THE AGENDA

The Agenda was adopted without any additions.

ADOPTED and APPROVED

2. PRESENTATIONS:

2.1 SOCIAL DEVELOPMENT PROGRESS AND SOUTH AFRICAN SOCIAL SECURITY AGENCY [SASSA] SERVICES

Minister Sharna G Fernandez [Minister of Social Development] highlighted the following challenges being experienced:

- Growth and in-migration resulting in larger population to serve
- Impact of low growth, increasing inflation and unemployment will disproportionately affect most vulnerable
- Increased need for food relief due to escalating food prices and unemployment
- Increased need for psychosocial support as families face more challenging circumstances, especially trauma

The Department of Social Development [DSD] responded to the above:

HOPE AND URGENCY: OLDER PERSONS

- 2024: Funding spaces for >5000 older persons in care homes and independent living.
- MOA with private sector [Syramate] – Diaper provision for residential facilities and safety parents

EMERGENCY CARE

- Emergency beds secured at residential facilities and Gender-Based Violence [GBV] shelters for older persons who have been victims of violence. This intervention is operational and will be increased over the next 18 months as required.

HOPE AND URGENCY: SERVICES TO PERSONS WITH DISABILITY

- 2023: DSD to fund accommodation of >1600 disabled persons in care homes across the province, and a further 100 in DSD's own specialised care facility, Sivuyile.
- 2023: DSD funded community-based care & support services for 4000 disabled persons.

Four adapted disability vehicles to be delivered to Special Day Care centres for Children with Profound Intellectual Disabilities.

The Disability Programme in collaboration with private sector has improved the well-being of children with disabilities and their families.

HOPE AND URGENCY: SOCIAL RELIEF

- The Sanitary Dignity Project: > 116 600 young women and girls have access to sanitary products
- The Western Cape Disability network benefits from the Sanitary Dignity Project: 302 schools in Western Cape are beneficiaries. >22 000 learners reached.

CHANELLING DONATIONS TO FIRE VICTIMS

- Providing kitchen starter packs to victims of fire in Imizamo Yethu: The WeLoveU Foundation contacted the Ministry of Social Development and together with the City of Cape Town enabled the distribution of the products.

HOPE AND URGENCY: SUPPORT TO THE HOMELESS AND VULNERABLE FAMILIES**SUPPORT FOR THE HOMELESS**

- DSD funds 2398 bed spaces in homeless shelters per day.
- The Somerset West family shelter is a first for the province and will continue to operate as a space to keep homeless families intact.
New homeless shelter in Cape Town CBD in the works. Total number of DSD-funded bed spaces will be 2500

CARE AND SUPPORT TO FAMILIES

- Parenting programs helping >3000 parents & caregivers.
- Xolani Mcoyama joined FAMSA's Fatherhood Programme in 2017. He subsequently started his own NPO, Khuseleka, reaching >300 men in Mfuleni:

HOPE AND URGENCY: SERVICES TO CHILDREN

COMMUNITY-BASED CARE SERVICES TO CHILDREN

- Integrated Risiha Programme: Innovative intervention operating at 26 sites across WC
- Integrated Risiha Programme: 10 600 vulnerable children & orphans have access to educational, recreational, nutritional & psychosocial support.
- Expansion envisaged over the next 18 months.

FOSTER CARE SERVICES

- 38 972 children in foster care in WC
- DSD has successfully implemented the web-based Foster Care Tracking System that tracks all children in foster care in the province.
- Tracking system has a record of all the children, their biological parents, and details of their foster parents.
- System sends notification 3 months before a court order of a child expires every two years.
- Social workers ensure that these children remain inspired and hopeful.

HOPE AND URGENCY: CHILD PROTECTION

WIDENING THE SAFETY NET

- The DSD provides child protection after-hours services: After-hours duty rosters available to the SAPS & telephone service operating 7 days a week, 16:00 to 7:30.
- 212 of the 346 calls received between April 2022 & January 2023 were child protection matters.
- 37 calls were GBV related
- Most cases were in the catchment area of the City of Cape Town.
- These matters receive priority attention & remains confidential

HOPE AND URGENCY: ALTERNATIVE SAFE CARE

CHILD PROTECTION CASE STUDY

- DSD responds with urgency when it comes to child protection matters, often collaborating with sister department, Health & Wellness:
 - The social worker immediately assessed and found the children in horrible circumstances. The children showed signs of autism and Fetal Alcohol Spectrum Disorder [FASD]. Both children were unable to speak and were touch averse.
 - They were removed and placed at Braveheart Child and Youth Care Centre [CYCC] in De Doorns. Both parents were severely addicted to alcohol.
 - The children were assessed by specialist pediatricians, a speech therapist, and an occupational therapist. Carl was diagnosed with microcephaly and FASD because of the mother's substance use. It was found that Ray was exposed but could still develop normally. The 3-year-old was enrolled in an ECD and progressed immensely.
 - After a year of intensive therapy, specialist intervention and surgery for Carl*, both children are comfortable and happy. They are now talking, playing, and learning.
 - Permanent placement needed as their parents were unable to care for them.
 - Two spaces became available for them at Agape CYCC in Grabouw. This facility specialises in care for children with disabilities.
 - The children can now go to 'school' for the first time.

HOPE AND URGENCY: DIVERSION

CRIME PREVENTION AND SUPPORT

- Diversion programmes help prevent first time and petty offenders from going deeper into the criminal justice system.
- >4000 adults & 600 children have completed their court ordered programme.

- Eden Karoo DSD completed extensive Assessment, Diversion and Expungement exercises. Collaboration with SAPS, NPA, Justice, Education, NPO's & other child justice role players.
- Significant decreases in recidivism following intensive therapeutic, developmental, and supportive services from responsible teams.
- 4 574 children benefitted from extensive psychosocial interventions by the Eden Karoo Team.
- The significant decline in arrest rates of child offenders correspond positively with the preventative, early intervention and reintegration services provided by the region's Probation Teams.

HOPE AND URGENCY: CHILD AND YOUTH CARE CENTRES

SAFETY FOR CHILDREN AT RISK

- Nearly 3000 children in DSD-supported children's homes
- 1500 children in secure care
- Infrastructure upgrades underway at Horizon CYCC
- Upgrades at Outeniekwa CYCC: Increase from 80 to 140 sentenced youth, youth who are awaiting trial or youth with severe behavioural challenges.
- Outeniekwa expansion will help address overcrowding. Design will contribute to the implementation of a safer and more secure environment.

HOPE AND SECURITY: GENDER-BASED VIOLENCE

VICTIM EMPOWERMENT

- 8 Thuthuzela Care Centres. Recent one opened at Victoria Hospital in partnership with the NPA, DoH & Civil society organisations.
- These facilities provide 24-hour services to victims of GBV and domestic violence. +-18 000 individuals have sought and received psychosocial support from TCCs & the 26 GBV shelters funded by DSD

GBV AMBASSADORS

- Further interventions: GBV Ambassador Programme. A collaboration between the DSD & the Swartland Municipality.
- The GBV Ambassador Programme in Swartland is a first of its kind in the province.
- These ambassadors, who are trained volunteers, will provide information about victim support programmes and services available for the intervention and prevention of GBV to residents in the Swartland Municipality.
- Perfect example of Western Cape government's whole-of-society approach.

HOPE AND URGENCY: SUBSTANCE USE DISORDERS

SUBSTANCE USE DISORDERS

- DSD funds the treatment of over 3500 persons per year for substance use disorders receive rehabilitation every year
- The Western Cape is the only province to:
 - include drug treatment for children and youth in secure care
 - school based drug treatment programs, and
 - outpatient opiate replacement therapy
- These programs provide hope for families that are torn apart by addiction, and an opportunity for a new beginning

HOPE AND URGENCY: NEXT 18 MONTHS

NUTRITIONAL SUPPORT

- DSD supports 68 Community Nutrition & Development Centres [CNDCs], and 512 Community-Based Organisations [CBOs].
- An increase in feeding sites: 92 in 2020 to 570 in 2023.

- The CNDCs providing food relief services 5 days per week reaching up to 11467 vulnerable individuals every quarter.
- Community-Based Kitchens providing food relief services at least 3 days per week. 183950 beneficiaries have received meals.
- Currently the CBOs provide meals to beneficiaries 5 days a week in the rural areas and 4 days in the urban areas.

HOPE AND URGENCY: NUTRITION AND DEVELOPMENT

- The targeted feeding programme a lifeline for beneficiaries: Receive meals and access to development and employment opportunities.
- Increasing need in vulnerable communities

HOPE AND URGENCY: DSD FOOTPRINT

EXTENDING THE REACH OF THE DSD

- January 2022: A new Social Development Service Centre established in Murraysburg.
- Partnership with Transport & Public Works Department.
- The new facility brings DSD services closer to where need is greatest: rural residents who previously had to travel far.
- Since 2011: WC DSD transitioned from one head office and 16 district offices to a head office and six regional offices, overseeing 45 local offices and an additional eight service points.

MEC Fernandez listed the challenges experienced with SASSA:

- Numerous challenges hampering beneficiaries from accessing SASSA financial support:
 - People unable to access SASSA via its call centres, WhatsApp or email contacts. Online system causes divide between SASSA and clients.
 - Beneficiaries who can access the online system, say they are “kicked out” before their application is complete.
- Some SASSA offices country-wide are more offline than online – No contingency plans for load-shedding.
- Long queues at SASSA offices
- The Social Relief of Distress [SRD] grant processing portal does not work correctly.
- Numerous complaints about inefficiency of SASSA medical doctors.
- Continuous “system glitches” at Postbank - Postbank is not social grant payment ready.
- SASSA’s turn-around time to provide feedback to questions asked or cases raised by Members of Parliament is too slow.

The MEC responded as follows to SASSA Challenges:

- 14 December: Issued a media statement on SASSA challenges and lack of response from Minister Zulu – 14 December
- 15 December: Sent letter to National Minister of Social Development Lindiwe Zulu requesting urgent intervention in Postbank-issued SASSA gold cards problems.
- 17 January: Issued a follow-up media statement on SASSA challenges and lack of response from Minister Zulu
- 17 January: Sent a follow-up email to Minister Zulu
- 24 January: MINMEC meeting. Minister Zulu admitted urgent meeting with SASSA required. Promised there would be a meeting to discuss SASSA issues
- February: Oversight visits to SASSA offices in Athlone and Ceres
- 10 February: Issued media statement on SASSA office visits
- 21 February: Meeting with SASSA management

Councillor Brendan Adams [George Municipality] informed the meeting of a best practice in George namely, Food Pantry. The Food Pantry is being established to serve all the B-

municipalities in the area by sourcing and coordinating distribution of essential food products to communities in need.

The Minister Fernandez shared the wonderful initiative of the Department of Agriculture that is funding food gardens at schools, hospitals, in communities and sub councils, and they provide the training and support. This is part of the nourish to flourish program. Prof Andrew Borrairie manages a Food Forum, which feeds into a sub-committee, which feeds into the Dignity and Well-being Working Group chaired by MEC Fernandez together with four other Ministers. Minister Fernandez indicated that not all might be familiar with the Western Cape Recovery Plan [looking at jobs, growth, and safety].

Minister Fernandez also informed the meeting of another important forum called the Western Cape Faith based Forum that meets once per quarter with faith-based leaders. Minister Fernandez requested Councillors to check if they have a Faith Based Forum established and if not harness the support of the Church as they play a valuable role when it comes to feeding, gender-based violence, homelessness, even providing psychosocial support and counselling.

The challenges of homeless people were mentioned, and Minister Fernandez responded in saying that it requires a society approach as it is an ongoing challenge. The DSD is trying to get the support of as many as possible from the local and private sector to assist with the challenge. Minister Fernandez indicated that there is an Intergovernmental Working Group chaired by HOD, Dr Robert MacDonald and all the Districts/Municipalities are represented on this Working Group. Councillors were encouraged to find out who from the District/Municipality attend these forums so that the sharing of best practices can be cascaded. If your Municipality are not represented on the Forum it was suggested that letter be addressed to the DSD Minister to ensure that the Municipality is represented.

Councillor Melvin Roelfse [George Municipality] mentioned the challenge of substance abuse that is creating havoc in the communities. Minister Fernandez responded in saying that there are a few private Substance Rehabilitation Centres within the Garden Route District, but not Government Funded Facilities. The Department of National Public Works were approached to assist with empty buildings/spaces that can be used.

NOTED and RESOLVED

1. That Minister Fernandez [with the other Ministers on the Dignity and Well-being Working Group] to present the Western Cape Recovery Plan at the next Community Development and Security Working Group.
2. That a physical meeting be arranged with all MMC's for Social Development within Municipalities and Minister Fernandez to appraise the MMC as a lot is happening on the Western Cape Government.
3. That Minister Fernandez be a standing item on the Community Development and Security Working Group to give quarterly feedback to the Working Group Members.

2.2 DISTRICT SAFETY

MR O VALLEY – OVERBERG DISTRICT MUNICIPALITY

In his presentation Mr Omar Valley highlighted the following under the Contextual Background:

- ▶ Crime intelligence
- ▶ Socio economic factors, low schooling, unemployment, high crime patterns, etc.
- ▶ District Safety Plan, etc
- ▶ Law enforcement
- ▶ Social crime prevention
- ▶ Operational and strategic partners
- ▶ Annual summits, policing needs, and priorities

The Overberg District have the following Safety Partners:

- State agencies
- Community organisations
- Additional partnerships
- Local safety plans and safety forums
- Structures and alignment, etc
- District Safety Forum
- District Steering Committee
- District JOCS and crime needs based
- Rural Safety
- SAPS integration
- Disaster Advisory Committee
- Strategic monthly meetings
- Attendance of local safety forum's
- Regular and needs based steering committee

The way forward –

- Long term projects and whole society approach
- Accountability, Leadership, and good governance
- Lessons learnt, project implementation
- Audit findings and following of duo processes
- Project reports
- Ongoing feedback and improvement
- Monitoring of progress
- Relationship building

NOTED

DISTRICT SAFETY: COL J VAN LITSENBURGH – WEST COAST DISTRICT MUNICIPALITY

The West Coast District Municipality [WCDM] consists of five Local Municipalities namely: Swartland, Bergrivier, Cederberg, Saldanha and Matzikama.

The population is 450 610 whereof 129 862 households have access to basic services. The socio-economic risks are identified as:

- Slow economic growth
- Increasing population and demand for services
- Rising unemployment

The IDP of the West Coast District speaks of safe healthy and socially advanced communities.

The West Coast District Municipality Safety Plan is implemented under the following legislative mandates:

- Section 152(1) (a) - (e) and (2); Constitution of the Republic of South Africa of 1996
- Section 153(1) (a) and (b) Constitution of the Republic of South Africa of 1996
- Section 154(1) Constitution of the Republic of South Africa of 1996
- Section 4(2) Local Government Municipal Systems Act No. 32 of 2000.... *and other applicable legislations.*

The WCDM is required by Section 25 of the Local Government: Municipal Systems Act 32 of 2000 to develop a 5-year plan i.e., the IDP that will guide planning of the entire space. This plan must be reviewed annually to take stock of what has happened and review the order of priorities. This legal requirement obligation further requires the municipality to consider all

developments planned by all parties and ensure synergy. The WCDM Community Safety Plan is taken up into the WCDM IDP.

It must align its strategic goals with:

- The National Development Plan [NDP]
- The Integrated Urban Development Framework [IUDF]
- National Government Outcomes [5 National KPAs]
- Western Cape Government Provincial Strategic Goals
- Sustainable Development Goals

A West Coast Safety Summit was conducted on 12 – 13 November 2019 and revised Plans were completed on 27 January 2021 and a WCDM Community Safety Plan was developed addressing the Safety Plan.

In conclusion the key focus areas must be determined and decides on Action steps/ Activities to address it. The Community Safety Forum [CSF] must coordinate and promote inter-agency Safety initiatives within local Municipal boundaries.

Sustainable assistance from all levels is key to ensure safety in our communities.

The Safety Plan will only work if there are:

1. Leadership [the will to drive the plan]
2. Budget [Municipalities must budget for their plans]
3. Community participation [cannot do it without the community]
4. Communication

NOTED

DISTRICT SAFETY: MR N LOSE – GARDEN ROUTE DISTRICT MUNICIPALITY
 The Safety Initiative Project was initiated by the Department of Community Safety [DoCS] in conjunction with the Garden Route District Municipality [GRDM]. The aims to capacitate Local municipalities which is the level of government that is closest to the needs of the people. The need for peace and stability is urgent.

The establishment of a District Safety Forum as a coordinating structure will be able to implement effective and appropriate responses to prevent social unrest, land invasion and local violence/crime.

During the First Quarter of the Safety Initiative Project [December 2018 to February 2019], the MEC for Community Safety met with all Mayors to introduce the Safety Initiative Project, the DoCS officials presented the Project to the GRDM, where the GRDM agreed to sign a TPA, submit a Safety Plan and Business Plan.

In the Second Quarter a Safety Coordinator at the GRDM was appointed, and the first Safety Initiative Workshop with all the role-players within the GRDM was held in May 2019.

During the Third Quarter a two-day Workshop was held in August 2019, with emphasis on Mediation and Safety Plan discussion [day 1] and Alcohol Harms Reduction [day 2].

Stakeholder Partnership:

- All our B Municipalities
- Department of Agriculture
- Departments of Social Services
- Department of Education
- Department of Community Safety
- Department of Correctional Services

- Department of Justice,
- Office of the Public Protector
- SAPS
- Mans Sector

The current actions were shared to promote an integrated response 2022/2023:

- Sitting of the GRDM Men's Council strategise for any form of violence
- Functional District Safety Forum as a Coordinating and advisory structure to council
- The GRDM has funded the Mossel Bay Municipality by 1.2m to modify its K9Unity that will cater the entire district.
- We have Launched the Local Mans Sector councils in 4 Local Municipalities.
- We have appointed Law Enforcement Officers and placed them in our B Municipalities.
- Municipalities have been funded by R120 000.00 to execute properly their safety plans

Programmes of the District Safety Initiative:

- Establishment and Launch of the Local Safety forums in all B Municipalities
- GBV workshops
- Youth against crime Summit
- Support to Thembaletu ABT project
- Safer School summit
- Establishment and Launch of a Local Mans sector in all B Municipalities
- District Crime summit
- Youth on sport against crime
- Funding to our local Municipalities for the implementation of Safety Plans

The following priorities on the PnP were highlighted:

Policing and Law Enforcement

- As the GRDCSF we have recruited many LEO to assist and work in collaboration with SAPS to enforce law in our LMs

Gender Based Violence and Femicide

- We had a District GBV Summit and workshops in the Municipalities with where there is high number of GBV incidents.

Managing Substance abuse

- Workshops were held to address the abuse of Substance abuse as it is a major cause of GBV
- Police have raided and apprehended many drug dealers in our District.

Managing the issues of Alcohol and Liquor outlets

- Pamphlets/ Flyers were developed and distributed in Thembaletu.
- Police have engaged with the Tavern owners to close on the regulated time.
- CCTV cameras have been installed in most areas of Thembaletu and Nekkie in Knysna

School Safety

- District School Safety Indaba was held in Oudtshoorn where learners and teachers were gathered to discuss issues that are badly affecting our schools.

Support to neighbourhood watchers

- The neighbourhood watch and CPF Indaba held in George to address and discuss their roles and responsibilities.
- PPEs and CCTV cameras have been procured and installed to make sure that there is a proper way to execute the neighbourhood responsibilities.

Mr Lose highlighted that the following structures ensure that a PnP is in place:

- Office of the District Executive Mayor as Secretariat
Garden Route District Community Safety Steering Committee
 - GRDM
 - SAPS

- DoCS

Garden Route District Community Safety Forum

- Sector Departments
- NPO
- Chapter 9 Institutions
- NGOs
- FBOs
- All our seven B Municipalities

Councillors mentioned that there is an overall struggle with crime within the Western Cape. There should be more buy-in from community members for instance with the assisting of neighbourhood watches, but the problem is that they don't want to do it for free. A question was asked if there is not a programme to give a stipend to neighbourhood watches. The Chairperson responded in saying that in Bergrivier they work with the Community Works Programme as there is a lot of opportunities where you can access funds. The Community Works Programme now funds the neighbourhood watches programme within the Bergrivier area. Municipalities were encouraged to start a relationship with the Community Works Programme.

Councillor Stoffels [Prince Albert Municipality] pleaded for assistance on behalf of the Central Karoo District on District Safety as they haven't received any money for the current financial year and not sure if there will be any budget allocation to the District for the 2023/2024 financial year.

Councillor Mario Wessels [Bergrivier Municipality] raised a concern on the District Planning/rollout. A lot of the planning is high levels, strategic planning and processes put in place. Crime is fluid as it moves and escalates, and Municipalities have to move resources where it's needed quick and fast and in rigid structures it is very difficult to do. The communication lines between District Municipalities and B-Municipalities were raised as a challenge.

Councillor Wessels mentioned that a lot of crime are missed out on through the court systems Bergrivier Municipality went as far as to get the Prosecutor to attend Stakeholder Meetings to inform the Municipality what they need to do and to get more information/guidelines.

It was suggested that SALGA organise a workshop between Districts [Safety Councillors] and Department of Social Development to discuss Safety issues.

NOTED and RESOLVED that

1. SALGA will engage the Department of Community Safety together with the District Safety Coordinators and the MMCs for Safety within the different Municipalities on the provincial safety and roll out.
2. The District Safety Coordinators be a Standing Item on the Community Development and Security Working Group

3.1 NATIONAL LOCAL GOVERNMENT SOCIAL COHESION STRATEGY

Ms Nthabiseng Makhoali from Urban-Econ, a service provider for SALGA National presented on the National Local Government Social Cohesion Strategy.

The overall purpose of this study is to develop a local government social cohesion strategy.

In addition to the overall purpose the following is included as part of the purpose of the study:

- Development of clear indicators for the local government strategy for social cohesion.

- Development of a process that ensures that social cohesion planning, and implementation is integrated into local government planning systems which include the IDP and the current District Development Model [DDM] model.
- Provision of proposals on how barriers to social cohesion can be addressed by various stakeholders and solutions facilitated by the role of local government.

Development of a Social Cohesion Barometer expanding on the one that was developed in 2021 with indicators based on impact/outcomes in society that can be used to measure and evaluate progress towards a socially cohesive society.

The first thing SALGA did within this project was to draft an inception report which was due on 30 September 2022. That's when the project started. An agreement was reached on the objective, the deliverables which methodology would be used and basically the timelines.

Thereafter a policy in literature review within our policy review. SALGA tried to look at global guidelines and legislation as well as national policies and legislation and reviewed the new urban agenda. SALGA then conducted a literature review within this literature review, SALGA looked at various things. The first thing that we did were to understand social cohesion, by looking at the history of social cohesion within South Africa. We looked at the Ubuntu principles and the battlefield principles just to get a feel of what it is in South Africa .

The Draft Social Cohesion Strategy Report is due to be ready by 3 March 2023.

NOTED

3.2 ASSESSMENT STUDY ON THE EXTENT OF ALIGNMENT BETWEEN SOCIAL LABOUR PLANS IN THE MINING SECTOR AND THE MUNICIPAL INTEGRATED DEVELOPMENT PLANS

Dr Michael Sutcliffe presented on the following:

Social Labour Plans and IDPS

Understanding of SLPs and where they exist in the mining sector

Analysis of alignment with IDPs

- Stakeholder processes followed
- Documentation of alignment
- Mining challenges and opportunities [including stakeholders]
- Municipal challenges and opportunities
- Documentation [where available] of implementation

Suggest the inclusion of One Plans [DDM] as well to see the degree of alignment.

Study on the provision of Free Basic Services in Municipalities

- To document and describe the approach and processes of identifying and keeping records of beneficiaries of free basic services [such as indigent registers],
- To determine if the processes and mechanisms for ensuring that all those who qualify for free basic services are being accurately targeted are assessed,
- To identify and analyse challenges in targeting and ensuring provision of FBS in line with national policy,
- To analyse existing systems with a set of findings, and
- To make recommendations to improve the targeting strategy and systems.

Methodology includes:

- a) Non-Financial Census Analysis: Analysis of the latest Non-Financial Census data on FBS and Indigent Registers for the financial year 2019/20. Broad trends will also be examined.

- b) Municipal Budget analysis of FBS: An additional analysis of the SA10 Schedules which are regulated and should be part of all Budget documentation which gets approved by Councils. The following shows a summary schedule produced by NT and we are undertaking an analysis of this to draw recommendations to ensure municipalities become far more evidence-based in dealing with FBS and Indigent registers:
- c) National Municipal Survey: Work is underway requesting of all municipality's information on their approach to FBS and Indigent registers. emails have been provided, copying in MMs and CFOs and including information from the NFC, requesting responses.

Draft report is being finalized and will be discussed at a national SALGA meeting in early March 2023

NOTED

3.3 FEEDBACK: NATIONAL WORKING GROUP MEETING

Mr Trevor Lombard highlighted the following from the National Working Group Meeting that took place on 5 December 2022:

- Roll out of Local Government Seta approved Credit Bearing Skills Programmes on Community Safety Planning for Local Government – Training was done on 9 – 10 November 2022 in Gauteng on
- Community Safety
- Understanding Crime and shared by municipalities.
- Scrap Metal Policy

SALGA recommended that there be Consultation with the Department of Trade Industry and Competition to establish interventions.

- Position Paper Building Safer Communities
- The Paper has gone through the Consultative Processes
- The Paper has been done in partnership with GIZ
- Library and Heritage

A Library Engagement was held on 27 September 2023 with the focus on the Preservation of Heritage and the Promotion of Social Cohesion, on

- Legislative Framework
- Funding Model for Libraries
- Need to have a follow up Seminar focussing on different views.

NOTED

3.4 WESTERN CAPE CHILDREN'S COMMISSIONER [STANDING ITEM]

Commissioner Christina Nomdo started off her presentation by requesting support from Local municipalities to make child participation real. It was mentioned that it is very difficult from the WC Children's Commission to visit all the local municipalities, especially the rural Municipalities.

The meeting was informed of the Community Child's Rights Workshops:

- **Advocate** with parents, primary caregivers, and stakeholders.
- **Monitor** government services provided to children.

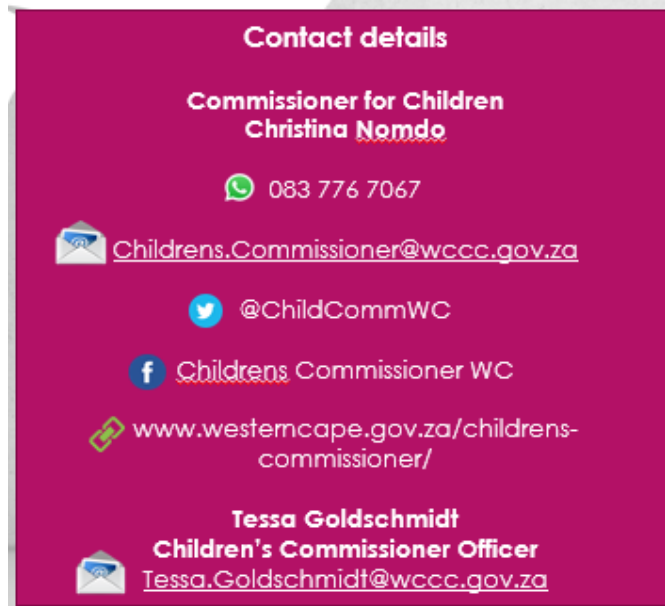
The meeting raised various concerns within their communities – children not being in school due to being expelled [fighting at school], children's suicides, children living on the streets. The Commissioner replied by saying it is compulsory for children to be in school by law up until the age of 15 years old and must be accommodated.

The Commissioner encouraged the Municipalities to use the Western Cape Children's Commission Office as a mechanism to report assistance. They have a specialised way of

MINUTES

Community Development and Security [CDS] Working Group:
 14 February 2023

dealing with Children. The WC Children's Commission Office indicated that they have booklets/resources to share with Municipalities. The Commission also work with Children with Special Needs as they have the same right as any other child.



The Chairperson thanked the Western Cape Commission for Children for the sterling work they are doing within the Communities.

4. **SALGA ON-LINE EVALUATION FORM**

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form shared via Whatsapp.

NOTED

5. **DATE OF THE NEXT MEETING**

The date of the next Provincial Working Group meeting will be communicated.

6. **CLOSURE AND ACKNOWLEDGEMENTS**

The Chairperson thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 13:08.

The Minutes of the Community Development and Security Working Group held on 14 February 2023 were adopted on _____ 2023.

ALDERMAN RHANDALL SWARTS
CHAIRPERSON: COMMUNITY DEVELOPMENT AND SAFETY WORKING GROUP



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
Afdeling : Menslike Nedersettings

05 April 2023

15/2/21

ITEM 7.2 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING WAT GEHOU SAL WORD OP 12 APRIL 2023

SUBJECT: SALGA: HUMAN SETTLEMENT & URBAN AGENDA (HSUA) PROVINCIAL WORKING GROUP 13 FEBRUARY 2023

1. SECTION A: PROCEDURAL MATTERS

This section deals with procedural matters and the agenda of the Human Settlement & Urban Agenda Provincial Working Group.

2. SECTION B: PRESENTATIONS

AGENDA POINT 2.1: FEEDBACK ON LEGAL OPINIONS RELATED TO UNLAWFUL LAND OCCUPATION AND COURT RULINGS

See detailed minutes from presentation done by Law experts from the Law firm, Lawton's Africa in this regard.

AGENDA POINT 2.2 EMERGENCY HOUSING

Dr Zoleka Sokopo from the National Department of Human Settlements explained the Policy with regards to Emergency Housing situations.

Detailed minutes included.

3. SECTION C: ITEMS FOR DISCUSSION AND NOTING

See minutes marked "C".

4. CLOSURE

The next Human Settlements and Urban Agenda Provincial Working Group will be convened virtually, and members will be informed accordingly.

4. RECOMMENDATION

- Cognizance be taken of the information shared at the Human Settlements & Urban Agenda Provincial Working Group held on 13 February 2023.

(get) J S Krieger

MUNISIPALE BESTUURDER
SCA

Enq : Shantal Harigobin
Ref : 2/11/2/4/1 x 2/11/2/5/1
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MINUTES

Human Settlements Urban Agenda Provincial Working Group

TO : CHAIRPERSON
DEPUTY CHAIRPERSON
MEMBERS
STAKEHOLDERS
INVITED GUESTS

MINUTES

HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP
13 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE / MS TEAMS HYBRID OPTION

ENCLOSED please find the Minutes of the SALGA Western Cape Human Settlements Urban Agenda [HSUA] Provincial Working Group meeting held **at 13:00 on 13 February 2023 at The King George Hotel, King George Drive, George / MS Teams Hybrid Option.**

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL



DAY 1

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Ald Mrs Georlene Wolmarans [Chairperson] welcomed all present with a special word of welcome to the PEC Deputy Chairperson, Ald Aidan Stowman. A moment of silence and self-reflection was observed.

NOTED

1.2 EVACUATION PROCEDURES

The meeting noted the evacuation procedure as explained by Ms Shantal Harigobin.

NOTED

1.3 SALGA ON-LINE EVALUATION FORM

The meeting was informed that the SALGA Administration will share an on-line evaluation form in the ChatBox as well as via WhatsApp for those members attending in person. Members were requested to complete the form as feedback would be appreciated.

NOTED

1.4 ATTENDANCE AND APOLOGIES

PRESENT:

Ald Mrs	Georlene Wolmarans	: Chairperson; HSUA
Cllr Ms	Palesa Ramokhabi	: Breede Valley Municipality
Cllr Ms	Rita Andreas	: Drakenstein Municipality
Cllr Mr	Charles Henn	: Langeberg Municipality
Ald Mr	Karriem Adams	: Witzenberg Municipality
Cllr Mr	Ronald Brinkhuys	: Overberg District Municipality
Cllr Mr	Ronald Nutt	: Overstrand Municipality
Cllr Ms	Elna Lamprecht	: Swellendam Municipality
Cllr Mr	Arnold Mackay	: Central Karoo District Municipality
Cllr Mr	Sameul Laban	: Laingsburg Municipality
Cllr Mr	Stoffel Botes	: Prince Albert Municipality
Cllr Mr	Sydney Koonthea	: Prince Albert Municipality
Cllr Mr	Jerome Lambaatjeen	: Garden Route District Municipality
Cllr Ms	Mavis Busakwe	: Bitou Municipality
Cllr Mr	Henry Hill	: George Municipality
Cllr Mr	Bazil Petrus	: George Municipality
Cllr Mr	Gerald Boezak	: Hessequa Municipality
Cllr Mr	Mncedisi Skosana	: Knysna Municipality
Ald Mr	Johan Allers	: Oudtshoorn Municipality
Ald Mr	Mario Wessels	: Bergervier Municipality
Cllr Ms	Amelia Job	: Matzikama Municipality
Cllr Mr	Leonard Mitchell	: Saldanha Bay Municipality
Cllr Mr	Ryan Don	: Saldanha Bay Municipality
Cllr Mr	AK Warnick	: Swartland Municipality

MINUTES

**HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP
13 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE / MS TEAMS HYBRID OPTION**

Cllr Ms Bernadette Clarke : City of Cape Town

PRESENT: SALGA WESTERN CAPE PEC MEMBERS

Ald Mr Aidan Stowman : PEC Deputy Chairperson

PRESENT: OFFICIALS

Off Mr Michael Dennis : Cape Agulhas Municipality
Off Mr Stephen Müller : Overstrand Municipality
Off Mr/s Honey Gxoyiya : Theewaterskloof Municipality
Off Mr Wilfred Solomons-Johannes : Theewaterskloof Municipality
Off Mr Edwin Herandien : George Municipality
Off Ms Abelia Lawrence : Bergrivier Municipality
Off Mr Heinrich Mettler : Saldanha Bay Municipality
Off Mr Ryan Groenewald : Saldanha Bay Municipality
Off Mr Sylvester Arendse : Swartland Municipality

APOLOGIES: PWG MEMBERS / STAKEHOLDERS / GUESTS

Cllr Mr Albert Ntsodo : City of Cape Town
Off Mr Simphiwe Mayeki : Breede Valley Municipality

IN ATTENDANCE

SH Ms Tania de Waal : Department Environmental Affairs
Guest Mr Yagashen Pillay : Development Planning
Guest Adv Vincent Mabuza : Lawtons Africa
Guest Dr Zoleka Sokopo : Lawtons Africa
Ms Shantal Harigobin : National Department of Human Settlements
Mr Monwabisi Fani : SALGA Western Cape
Ms Miltoinette Cupido : SALGA Western Cape
Mr Sidwell Blows : SALGA Western Cape
Mrs Magda Marais : SALGA Western Cape

NOTED

1.5 DECLARATION OF INTEREST

No Interests were declared.

NOTED

1.6 ADOPTION OF THE AGENDA

The Agenda was adopted without any changes.

NOTED and ADOPTED

1.7 ADOPTION OF THE MINUTES OF THE MEETING HELD ON 17 OCTOBER 2022

The Minutes of the HSUA Provincial Working Group meeting held on 17 October 2022 were attached for confirmation and adoption.

Ald Karriem Adams [Witzenberg Municipality] moved that the minutes be adopted and Cllr Stoffel Botes [Prince Albert Municipality] seconded the adoption of the minutes.

NOTED and APPROVED

1.8 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 17 OCTOBER 2022

The matters arising will be dealt with as part of the Agenda.

NOTED

SECTION B

PRESENTATIONS

2.1 FEEDBACK ON LEGAL OPINIONS RELATED TO UNLAWFUL LAND OCCUPATION AND COURT RULINGS

As a response to support municipal questions on the implications of court rulings on municipalities, SALGA appointed the Law firm Lawton's Afrika to develop legal opinions to understand the key legislation, court rulings and implications for municipalities. The second legal opinion was on the impact of evictions under the Disaster Management Act 57 of 2002 as this is a matter of great concern and one in which the law is developing daily.

Acts of unlawful land occupation varies from municipality to municipality. It was found that the hardest hit areas appear to be those in the metros, with court cases not necessarily in favour of the situation faced by municipalities.

The pertinent legislation that the Court will take into consideration when it deals with issues relating to unlawful land occupation are –

- The Constitution of the Republic of South Africa [specifically Section 25 and Section 26]. These specific sections set out the duties of the state as it pertains to an individuals' right to property [S25] and housing [S26].
- The Prevention of Illegal Eviction from and Unlawful Occupation of Land Act (PIE), 1998.
- The Disaster Management Act, Act 57 of 2002.
- The National Housing Act, Act 107 of 1997 and the National Housing Code – Courts like to take on municipalities specifically with regards to the compliance of the National Housing Code.
- The National Building Regulations and Building Standards, Act 103 of 1977 – this relates to the types of structures required to be provided to unlawful land occupiers for temporary emergency accommodation.
- The Trespass Act, Act 6 of 1959 – trespassers on state land or private owned land.
- The Extension of Security of Land Tenure Act [ESTA], Act 62 of 1997 – this specifically deals with rural or peri-urban land.

Relevant case law was shared with members, all indicating what the Courts took into consideration and continuously formed a common pattern, viz –

- *The matter of The Government of South Africa and Others v Grootboom and Others* (CCT11/00) [2000] ZACC 19; 2001 (1) SA 46; 2000(11) BCLR 1169 (4 October 2000)
- *Ndlovu v Ngcobo, Bekker and Another v Jike* 2003 (1) SA 113 (SCA)
- *Port Elizabeth Municipality v Various Occupiers* 2005 (1) SA 217 (CC)

- *City of Johannesburg v Rand Properties (Pty) Ltd* (253/06) [2007] ZASCA 25; [2007] 2 All SA 459 (SCA); 2007 (6) SA 417; 2007 (6) BCLR 643 (SCA) (26 March 2007)
- *Occupiers of 51 Olivia Road, Berea Township and 197 Main Street Johannesburg v City of Johannesburg and Others* 2008 (3) SA 208 (CC)
- *City of Johannesburg Metropolitan Municipality v Blue Moonlight Properties 39 (Pty) Ltd and Another* (CC) [2011] ZACC 33; 2012 (2) BCLR 150 (CC); 2012 (2) SA 104 (CC) (1 December 2011)
- *City of Johannesburg v Changing Tides 74 (Pty) Ltd and Others* 2012 (6) SA 294 (SCA)
- *Zulu and Others v eThekweni Municipality and Others* 2014 (4) SA 590 (CC)
- *City of Cape Town v Commando and Others* – (1303/2021) [2023] ZASCA
- *Grobler v Phillips and Others* (CCT 243/21) [2022] ZACC 32 (20 September 2022)
- *Molatedi and Another v Lempe and Others* (4236/2018) [2019] ZAFSHC 27 (14 March 2019)

As a summary of the points that can be taken from the Court rulings, Mr Pillay concluded that when eviction of unlawful occupiers might result in occupiers being left homeless, the unlawful occupiers must be provided with alternative accommodation at the expense of the state / municipalities. Municipalities must deal in any eviction proceedings with the specifics of the proposed plan to provide unlawful occupiers with reasonable accommodation. They will not be able to use lack of funds as a reason not to discharge the duty to provide such. Municipalities have the duty to plan and budget proactively for alternative emergency accommodation. The provision of Section 12 of the Housing Code indicates a legislative purpose for a municipality to plan and budget proactively for emergency situations in its yearly application of fund to province.

The state must consider the relationship between the location of residents and the place where the residents earn their living. Accommodation must be safe, fire resistant and comprise of protective material [which should at the very least be wood and rudimentary corrugated iron structures] and should further provide water and sanitation facilities. It should be kept in mind that there is no obligation to municipalities to provide access to electricity.

Mr Pillay recommended that where evictions are being carried out by a municipality or a private citizen [being a natural juristic or otherwise] it be imperative that municipal budgets for the provision of emergency housing, in addition to providing for a possible grant in terms of the National Housing Programme being assistance to emergency housing circumstances. Whilst it is accepted that municipalities are not required to provide reasonable accommodation beyond available resources, it will never be released from providing suitable and reasonable accommodation. In submitting municipal budgets, municipalities should also request increases for allocation for resources regarding funding to conduct assessments to determine the need for housing by residents within its jurisdiction, acquisition of land for housing development and spatial planning, upgrading of applicable informal settlements, legal costs in pursuing and/or defending eviction applications, social welfare costs and any costs associated with the provision of sanitary services, food and transport to affected person(s) affected by evictions and most importantly, funds for acquiring, undertaking and building temporary emergency housing.

During litigation proceedings municipalities should provide the Court with a report containing as much information as possible relating to the provision of temporary emergency accommodation within its possession at the time and providing proof of its budgetary constraints to assist the code in understanding its current limitations.

Adv Vincent Mabuza continued to explain the second legal opinion, on the issue of evictions and the impact of COVID-19 and the result of the regulations promulgated in terms of the Disaster Management Act which regulated evictions. Regulation 11CA, introduced during Alert Level 5, prohibited evictions in total.

Regulation 19, introduced during Alert Level 4, which was more constitutional and indicated no-one may be evicted without a court order [like what is stated in Section 26 of the RSA Constitution and the PIE]. In other words, what Regulation 19 imposed was that a court order that is granted by the court, cannot be enforced immediately until the last day of Alert Level 4, but the court has, in terms of its just and equitable discretion to say that 'despite what this regulation is stating, this court order must operate immediately.

At Alert 3 Regulation 36 came into effect which essentially contained the same prohibition. All regulations promulgated to the end were similarly worded, but at the end indicated that nobody can be evicted from their homes unless a court order has been obtained and then the regulations further indicated that the court can now by itself suspend the order until the laps of the national state of disaster or determination thereof.

A very important question that municipalities might need to ask – What happened since 4 April 2022 when the national state of disaster lapsed / terminated? According to what the Court said, from 4 April 2022 going forward those people were not entitled to be on the property and should have vacated. Does a municipality now need consent to go to court to ask for eviction.

It should also be remembered that municipalities are not enforcers of court orders – only courts can enforce court orders.

Discussions from the floor –

- a. The courts said to make provision to have a piece of land. It further said the land must be just, equitable and reasonable to the municipality as well. If the municipality can justify that a specific land has been earmarked for this purpose the municipality should not find itself in a position where the court will deny the request. The court requires a person / municipality to be reasonable.
- b. As to the availability of building material, you must make provision for it – whether you store it or have a service provider readily available to assist you because it is emergency housing. As an alternative, the municipality should allocate resources in its budget which is collapsible.
- c. The key words are 'temporary emergency accommodation'. It is not temporary eviction-based accommodation. So, yes. If there is a fire – absolutely, there is an obligation to the municipality to provide temporary emergency housing.
- d. Specifically referring to the Grootboom court case – all levels of government are responsible for housing; however, the courts does impose more responsibilities on municipalities. The courts said that an engagement to housing or the lack thereof, is not an excuse to a municipality. Municipalities should not look to the Provincial Housing Department on an ad hoc basis and should not wait for an emergency to arise before going to Province for funding. This should be done annually and should also ensure to make provision for any additional funding and act proactively.
- e. On providence of emergency house, one will tend to find cases where people will invade or illegally occupy buildings / structures or houses during construction for the sake of jumping the queue. Proactivity from municipalities is required to bring urgent applications to court with proof that those people have not been on the property for more than three days.
- f. The length a municipality is required to accommodate someone in temporary emergency accommodation and what is the responsibility of the municipality in the long term in practice beyond the emergency, to provide accommodation for people living on a temporary site. The important word is temporary, meaning that there is no relative timeframe linked to it and it is not indefinite. All depends on the facts and circumstances relating to the matter at hand and the number of people you are dealing with. The court

might also direct the municipality to what its Housing Policy says and what the necessary steps can be put in place to accommodate those affected, if the municipality can show that it has used all reasonable accommodation going forward.

After discussion, the presentations were –

NOTED

2.2 EMERGENCY HOUSING

Dr Zoleka Sokopo [National Department of Human Settlements] explained that whilst disaster gives rise to emergency housing situations, the policy defines various circumstances that leads to emergency housing situations. A disaster does not need to be declared for the implementation of emergency housing interventions.

Dr Sokopo mentioned that the Emergency Housing Programme is available in the National Housing Code, contained in Part 3, Volume 4. Members were advised to visit the relevant website for more information in this regard – <http://www.dhs.gov.za/content/national-housing-code-2009>. She explained that the main objective of the programme is to provide temporary relief to those in urban and rural areas that find themselves in emergency housing situations.

The Department has emergency housing grants for Provinces and municipalities. The grants will firstly pay for the individuals that have become homeless because of the disaster and secondly where a person became homeless in extraordinary circumstances. Other circumstances will be catered for by Province as these grants will have some limitations. Limitations means qualification criteria such as income, age, etc.

Lessons learnt highlight that it is always best to have a panel of service providers as one cannot procure material for emergency housing when there is a disaster; you need to have the option of service providers who you can call upon in an emergency. An alternative is stockpiling but this is a risk. Municipalities need a Disaster Coordinating Team who are role players within the municipality and/or the province who will be able to assist in land planning issues, engineers, etc. This team needs to meet as frequently as possible with the Coordinating Committee. A Development Disaster Management Strategy is important to oversee what should be put in place and different times during the process. A Digitalisation Implementation Strategy needs to be developed and implemented to assist in tracking affected households, assisting in acting proactively and real-time auditing.

In conclusion, Dr Sokopo recommended that municipalities should have early warning systems to warn the Disaster Coordinating Team and Disaster Coordinating Committee in advance. Ensure that your Municipal Housing Strategy is developed and in place.

Discussions from the floor –

- a. There is no difference of the m² between that of an RDP and a BNG house, the only difference is the name.
- b. The Municipal norms and standards defined by SPLUMA will determine the m² for temporary residential units.
- c. As of 2024 the Grant Framework will be changing, meaning that we will have to intervene directly from the National Department. There are no systems in place on how the grant can be accessed and how the system will work as it will be a completely new system for the 2023/2024 financial year to start in April. As to the municipal housing grant which will be ending in June 2023, you can apply directly from province.

- d. Use your local service providers. The major reason behind this is that you need providers who will be able to intervene at short notice and with the emergency it requires and immediately. Go through your normal procurement processes to enable you to pay when necessary.

After discussion, the presentations were –

NOTED

SECTION C

DISCUSSIONS AND NOTING

3.1 IDS QUARTER 3 REPORT: 2022/2023 FINANCIAL YEAR

The IDS Quarter 3 report for the 2022/2023 financial year was shared with members of the Working Group.

NOTED

CLOSURE

4. REMINDER: SALGA ON-LINE EVALUATION FORM

Members were reminded to complete the on-line evaluation form, shared during the meeting in the ChatBox and via WhatsApp.

NOTED

5. DATE FOR THE NEXT HSUA MEETINGS

Members were informed that the next round of Provincial Working Group meetings will be convened virtually. Members will be informed of the dates for such meetings in due course.

NOTED

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked the members for their participation.

The meeting was adjourned at 15:25.

The Minutes of the Human Settlements Urban Agenda Provincial Working Group held on 13 February 2023 were adopted on _____ **2023.**

ALD Mrs GEORLENE WOLMARANS
CHAIRPERSON
HUMAN SETTLEMENTS URBAN AGENDA



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
Departement: Ontwikkelingsbestuur

4 April 2023

15/2/21
WYK: 1-12

ITEM 7.3 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING WAT GEHOUSAL WORD OP 12 APRIL 2023

SUBJECT : SALGA : JOINT PUBLIC TRANSPORT AND ROADS AND ENVIRONMENT MANAGEMENT AND CLIMATE RESILIENCE WORKING GROUP 14 FEBRUARY 2022
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1. SECTION A : PROCEDURAL MATTERS

This section deals with procedural matters and the agenda of Public Transport and Roads and Environmental Management & Climate Resilience Planning Working Group.

Attached hereto please find a copy of the Public Transport and Roads and Environmental Management & Climate Resilience Working Group agenda marked "A".

2. SECTION B : PRESENTATIONS

Agenda point 2.1 : Drone Regulations in South Africa

See detailed minutes from presentation done by officials from Civil Aviation Authority : Aviation Compliance

Salga to share contact details and documents related to the Civil Aviation Authority to Municipalities for further engagement.

Agenda point 2.2 : Update on the proposal for the upgrade of rural roads: Department Public Transport and Roads

Mr Mntonintshi from Salga gave an update on the progress made on the proposal on the upgrade of rural road.

Detailed minutes included.

Agenda point 2.3 : Feedback from UNFCCC COP27 key issues for Local Government

MS Marema from Salga National shared a progress update and also shared from United Nations Framework Convention on Climate Change Conference of the Parties (COP27) key issues for Local Government.

Detailed minutes included.

3. SECTION C : ITEMS FOR DISCUSSION AND NOTING

See minutes marked "B".

4. CLOSURE

The next Public Transport and Roads/Environmental Management and Climate Change Provincial Working Group will be a virtual meeting later in 2022. Members will be informed accordingly.

5. RECOMMENDATION

- Cognisance be taken of the information shared at the Joint Public Transport and Roads and Environmental Management & Climate Resilience Groups held on 14 February 2022

(get) J S Krieger

MUNISIPALE BESTUURDER

AMZ/ds

Enq : Shantal Harigobin
Ref : 2/11/2/4/1 x 2/1/2/5/1
Tel : 021-446-9800
E-mail : sharigobin@salga.org.za
Date : 01 February 2023



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Cape Town, 8001

AGENDA

Joint Public Roads and Transport and Environmental Management Climate Resilience Provincial Working Group

TO CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MEMBERS
MUNICIPAL OFFICIALS
INVITED GUESTS and
STAKEHOLDERS

AGENDA

JOINT PUBLIC ROADS AND TRANSPORT AND ENVIRONMENTAL MANAGEMENT CLIMATE RESILIENC
PROVINCIAL WORKING GROUP

TUESDAY, 14 FEBRUARY 2023: KING GEORGE HOTEL, GEORGE

ENCLOSED please find the Agenda of the SALGA Western Cape Joint Public Transport and Public Works and Environmental Management and Climate Resilience Provincial Working Group Meeting scheduled for **09:00 on Tuesday, 14 February 2023 to be held at the King George Hotel, King George Drive, George.**

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

ITEM	ITEM DESCRIPTION	PAGE
SECTION A PROCEDURAL MATTERS [Chairperson: Cllr Mrs Linda Jaquet]		
1.1	Opening and Welcome	
1.2	Evacuation Procedure / House Rules	King George Hotel House Rules Representative
1.3	SALGA On-line Evaluation Form	
1.4	Attendance and Apologies	
1.5	Declaration of Interests	
1.6	Adoption of the Agenda	
1.7	Minutes of the Public Transport and Roads Provincial Working Group Meetings held 14 October 2022	1 - 6
1.8	Minutes of the Environmental Management and Climate Resilience Provincial Working Group Meeting held on 18 October 2022	7 - 14
1.9	Matters arising from the Minutes	-
SECTION B PRESENTATIONS		
2.1	Drone Regulations in South Africa: South African Aviation Authority: Aviation Compliance	15 - 74
2.2	Update on the Proposal for the Upgrade of Rural Roads: SALGA, Unathi Mntonintshi	75 - 92
2.2	APP 2022/23: Strategic focus for 2023/2024 - Public Transport and Roads: Unathi Mntonintshi, SALGA - Environment and Climate Change: Dorah Marema, SALGA	
2.3	Feedback from UNFCCC COP27 key issues for local government: Dorah Marema: SALGA	
SECTION C ITEMS FOR DISCUSSION AND NOTING		
3.1	Built Environment and Planning Quarter 3 Report: 2022/2023 Financial Year	93 - 103
CLOSURE		
4.	Reminder: SALGA On-line Evaluation Form	
5.	Next Meeting: Date to be confirmed	
6.	Closure and Acknowledgements	

Enq : Shantal Harigobin
Ref : 2/1/4R
Tel : 021-446-9800
E-mail : sharigobin@salga.org.za



'B'

MINUTES

Joint Public Transport and Roads [PTR], Environmental Management and Climate Resilience Working Groups

TO : THE CHAIRPERSON
DEPUTY CHAIRPERSON
Members of the Working Group
Municipal Officials
Invited Guests

MINUTES
JOINT PUBLIC TRANSPORT AND ROADS [PTR] WORKING GROUP
ENVIRONMENTAL MANAGEMENT AND CLIMATE RESILIENCE [EMCR] WORKING GROUP
TUESDAY, 14 FEBRUARY 2023

ENCLOSED please find the Minutes of the SALGA Joint PTR and EMCR Provincial Working Group meetings held on **Tuesday, 14 February 2023 at 09:00 at the King George Hotel in GEORGE.**

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

MINUTES

Joint Public Transport and Roads [PTR] and Environmental Management and Climate Resilience [EMCR] Working Groups
14 FEBRUARY 2023

MINUTES

Joint Public Transport and Roads Working Group and Environmental Management and Climate Resilience Working Groups

1.1 OPENING AND WELCOME

The Chairperson of the Public Transport and Roads Working Group, Councillor Ryan Don, welcomed all Councillors, Guests, Stakeholders and Officials present at the Joint Working Group meeting.

1.2 ATTENDANCE REGISTER AND APOLOGIES

Present: Official Representative: Councillors / Aldermen

No	Cllr/ Ald	Title	Name	Name of Municipality	WG Rep
1.	Cllr	Mr	Ryan Don	: Chairperson: PTR	<i>PTR</i>
2.	Cllr	Ms	Linda Jaquet	: Chairperson: EMCR	<i>EMCR</i>
3.	Cllr	Mr	Reginald Farao	: Cape Winelands	<i>EMCR</i>
4.	Cllr	Ms	Esme van der Westhuizen	: Breede Valley	<i>PTR</i>
5.	Cllr	Mr	Julian Kritzing	Breede Valley	<i>EMCR</i>
6.	Cllr	Mr	Theuns Bester	: Drakenstein	<i>PTR</i>
7.	Cllr	Ms	Lorraine Cyster	: Drakenstein	<i>EMCR</i>
9.	Cllr	Mr	Charles Henn	: Langeberg	<i>EMCR</i>
10.	Cllr	Mr	Johan Coetzee	: Langeberg	<i>PTR</i>
11.	Cllr	Mr	Joachem Visagie	: Witzenberg	<i>PTR</i>
12.	Cllr	Mr	Ronald Brinkhuys	: Overberg DM	<i>EMCR</i>
13.	Cllr	Ms	Riana de Coning	: Overstrand	<i>EMCR</i>
14.	Cllr	Mr	Lindile Ntsabo	: Overstrand	<i>PTR</i>
15.	Cllr	Mr	Mike Gouws	Laingsburg	<i>EMCR</i>
16.	Cllr	Mr	Sidney Deon Koonthea	Prince Albert	<i>PTR</i>
17.	Cllr	Mr	Petru Terblanche	: Garden Route DM	<i>PTR</i>
18.	Cllr	Ms	Nompumelelo Ndayi	: Garden Route DM	<i>EMCR</i>
19.	Cllr	Ms	Mavis Busakwe	: Bitou	<i>PTR</i>
20.	Cllr	Ms	Jacquique von Brandis	: George	<i>PTR</i>
21.	Cllr	Mr	Browen Johnson	: George	<i>PTR Secundi</i>
22.	Cllr	Mr	Jean Safers	George	<i>EMCR</i>
23.	Cllr	Ms	Erika Luise Brown	George	<i>EMCR Secundi</i>
24.	Cllr	Mr	Anton Dellelijn	: Mossel Bay	<i>PTR & EMCR</i>
25.	Cllr	Mr	Jason White	Knysna	<i>PTR Secundi</i>
26.	Cllr	Mr	Johan Fourie	: Oudtshoorn	<i>PTR</i>
27.	Cllr	Ms	Miranda Schrader	: West Coast DM	<i>PTR</i>
28.	Cllr	Ms	Zoerydah Khan	: Saldanha Bay	<i>EMCR</i>
29.	Cllr	Mr	Tyrone Williams	: Saldanha Bay	<i>PTR</i>
30.	Cllr	Mr	Richard Jooste	: Swartland	<i>PTR Secundi</i>
31.	Cllr	Mr	AK Warnick	: Swartland	<i>EMCR</i>

MINUTES

Joint Public Transport and Roads [PTR] and Environmental Management and Climate Resilience [EMCR] Working Groups
14 FEBRUARY 2023

No	Cllr/Ald	Title	Name	Name of Municipality	WG Rep
32.	Cllr	Mr	Simon Liell -Cock	: City of Cape Town	<i>PTR</i>
33.	Cllr	Mr	Alex Lansdown	: City of Cape Town	<i>EMCR</i>

Present: Other Councillors

No	Cllr/Ald	Title	Name	Name of Municipality
1.	Cllr	Mr	Chris White	: Matzikama
2.	Cllr	Mr	Marius Koen	Saldanha Bay

Present: Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Ms	Lorraine Gerrans	: City of Cape Town
2.	Off	Ms	Nina Viljoen	Garden Route DM
3.	Off	Mr	John Daniels	Garden Route DM
4.	Off	Mr	Clive Africa	Garden Route DM
5.	Off	Mr	Jacques Kriel	: Cape Winelands DM
6.	Off	Ms	Chwayita Nkasela	Cape Winelands DM
7.	Off	Ms	Tracey Stone	: Cape Agulhas
8.	Off	Ms	Nazeema Duarte	: Saldanha Bay
9.	Off	Ms	Rene Toesie	Saldanha Bay
10.	Off	Ms	Charmaine Laubscher	Saldanha Bay
11.	Off	Mr	Phillip Hendricks	: Hessequa
12.	Off	Mr	Alwyn Zaayman	: Swartland
13.	Off	Mr	Stephen Muller	: Overstrand
14.	Off	Mr	Wilfred Solomons	– : Theewaterskloof
			Johannes	
14.	Off	Mr	Boy Ngubo	: Theewaterskloof
15.	Off	Mr	N Lose	: Garden Route DM

Invited guests

No	Off	Title	Name	Organisation
1.	Off	Ms	Hannelie Oosthuizen	: SACAA
2.	Off	Ms	Zelda Mokhutle	: SACAA
3.	Off	Mr	Peter Lott	SACAA
4.	Off	Mr	Allan Rhodes	DEA&DP (Spatial Planning)
5.	Off	Mr	Unathi Mntonintshi	: SALGA National
6.	Off	Ms	Dorah Marema	: SALGA National
7.	Off	Mr	John Wilson	: DEA&DP
8.	Off	Mr	Julien Rumbelow	: DEADP
9.	Off	Mr	Rayno April	: DEADP
10.	Off	Ms	Sandra	DEADP

MINUTES

Joint Public Transport and Roads [PTR] and Environmental Management and Climate Resilience [EMCR] Working Groups
14 FEBRUARY 2023

Office Bearers

No	Off	Title	Name	Organisation
1.	Ald	Mr	Aidan Stowman	: Deputy Chairperson: PEC

SALGA Officials

No	Off	Title	Name	Name of Municipality
1	Off	Ms	Shantal Harigobin	: Acting Senior Advisor: Built Environment and Planning
2.	Off	Ms	Miltoinette Cupido	: SALGA Manager: Strategic Support and Analytics
3.	Off	Ms	Jabulile Ngubane	: Portfolio Administrator
4.	Off	Mr	Khululekani Mgezi	: Finance Officer
5.	Off	Ms	Joyce Moholola	: Portfolio Administrator
6.	Off	Mr	Ferris Jooste	: Records Officer
7.	Off	Mr	Monwabisi Fani	: Advisor
8.	Off	Mr	Sidwell Blows	: ICT Officer
9.	Off	Mr	Unathi Mntonintshi	National Office
10.	Off	Ms	Dorah Marema	National Office

Apologies

No	Cllr /Off	Title	Name	Name of Municipality
1.	Ald	Mr	Tijmen van Essen	: Swartland
2.	Cllr	Mr	Marthinus van den Berg	: Hessequa
3.	Cllr	Ms	Karin Donald	: Cape Winelands DM
4.	Ald	Mr	Donovan Joubert	: Chairperson: PEC
5.	Cllr	Mr	Anthony Moses	Deputy Chairperson: PEC
5.	Off	Mr	Khalil Mullagie	: Provincial Director of Operations

1.3 EVACUATION PROCEDURE

Mr Anwin from the Protea Hotel George explained the Evacuation Procedure to the meeting.

NOTED**1.4 ADOPTION OF THE AGENDA**

The adoption of the Joint Public Transport and Roads Working Group and the Environmental Management and Climate Resilience Working Group Agenda was proposed by Councillor Ms Miranda Schrader [West Coast District municipality] and seconded by Councillor Ms Esme van der Westhuizen [Breede Valley municipality].

ADOPTED and APPROVED**1.5 MINUTES OF THE PUBLIC TRANSPORT AND ROADS WORKING GROUP HELD 14 OCTOBER 2022**

The Minutes of the Public Transport and Roads Working Group held on 14 October 2022 was moved by Councillor Tyrone Williams [Saldanha Bay Municipality] and seconded by Councillor Ms Jacquiquie von Brandis [George Municipality].

ADOPTED and APPROVED



MINUTES

Joint Public Transport and Roads [PTR] and Environmental Management and Climate Resilience [EMCR] Working Groups
14 FEBRUARY 2023

1.6 MATTERS ARISING FROM THE MINUTES

No matters arising.

NOTED

1.7 MINUTES OF THE ENVIRONMENTAL MANAGEMENT AND CLIMATE RESILIENCE WORKING GROUP HELD 18 OCTOBER 2022

The Minutes of the Environmental Management and Climate Resilience Group held on 18 October 2022 was moved by Councillor Ms Riana de Coning [Overstrand Municipality] and seconded by Councillor Chris White [Matzikama Municipality].

NOTED

1.8 MATTERS ARISING FROM THE MINUTES

Item 2.1 Climate change Planning Tools – page 5 – That the information and contact details on the renewable energy Programme be shared with members of the working group. The information was shared with the members.

NOTED

SECTION B PRESENTATIONS

2.1 DRONE REGULATIONS IN SOUTH AFRICA – SOUTH AFRICAN CIVIL AVIATION AUTHORITY: AVIATION COMPLIANCE

Ms Zelda Mokhutle, Ms Hannelie Oosthuizen and Mr Peter Lott from South African Civil Aviation Authority [SACAA] presented and informed members that the remote pilot aircraft is what we refer to as Drones. They come in various sizes and shapes and fly at different levels. It is regulated because we are a sovereign state and need to protect the security of airspace and to minimise risk [low, medium, and high risk].

Ms Mokhutle gave a brief introduction of the SACAA. It is governed by the Civil Aviation Act 13 of 2009, where powers and duties are conferred by this Act to provide for the control and regulation of aviation within SA; and establish safety and security oversight functions of SACAA. The enforcement and regulation directorate has the mandate for the Resolution of safety concerns through administrative action: Part 185 of the above Act.

According to the Civil Aviation Regulations, 2011,

- 185.01.1(1) Any person who commits an offence, or contravenes these Regulations, may be subjected to administrative or criminal action in terms of this Part.
- 185.01.2 A person commits an offence if that person—
 - (a) hinders or obstructs an authorised officer, inspector, or authorised person in the exercise of his or her powers or the performance of his or her duties;
 - (m) contravenes any provision of the [Civil Aviation] Act and these Regulations.

Complaints are referred by SACAA Technical Divisions, Tip offs – Whistle Blowers reporting, public complaints [stakeholders, individuals]. Those making the complaint must provide details/description of the offender, details of misconduct, evidence/sources of information, picture/videos/statements and what is the violation.

Members were informed that SAPS Officials are recognised as “Authorised Persons” in terms of the Civil Aviation Act, 2009, and SAPS is therefore mandated to receive, investigate, arrest, and submit dockets for criminal action.

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The SAPS Officials, as Authorised Persons, can request information from SACAA, for purposes of Part 185 investigations, without having to apply through PAIA or POPIA. Requests can be submitted at: rpsinbox@caa.co.za

The SAPS Charge codes were shared with members.

Part 101 of the Civil Aviation Regulation, 2011, refers to Part 101: Remotely Piloted Aircraft Systems.

Drones need a registration number for flying commercially and letter of approval to say it is airworthy. The following is required:

- Licensing of the person [RPL- Remote pilot license].
- Medical, exam, skills test which costs between R25000 and R30000.

The use of Drones has grown dramatically in South Africa. There are 29 operators in Cape Town alone and 4375000 pilots in the country.

Some do's and don'ts for drone flying were shared:

Private drone flying:

- May not fly within a 10 km radius of an airport.
- May not fly in controlled airspace.
- May not fly over National Key points/ prisons/ harbours/ SAPS offices.
- May not fly within over and or above 50 meters of a person/ building and road.
- May not fly at night.
- May not drop anything from a drone [such as bait for fishing]
- Not fly unless have owner permission/estates.

Commercial Drone Flying

- Need a licence.
- Central Airspace Management Unit CAMU approval from ATNS.
- Always in Radio contact.

The challenges were also shared, with some being, exponential boost in numbers of small airspace users, very low-cost personal aviation available to masses, fixed / Rotary wing aircraft designed/built mainly by non-aviation engineers, not designed to withstand weather phenomena/ perfect weather operations, built in a non-regulated industry / mass production, and operated by non-professionals, unlicensed individuals.

The additionally, danger shared was that of shining of red lasers. This can cause blindness of pilots and damage of the retina.

The Chairperson Councillor Ryan Don enquired on what process must a municipality follow for using drones for surveillance purposes.

Councillor Miranda Schrader [West Coast District municipality] enquired on what about dropping something for agricultural purposes. In response, dropping from a drone for Agriculture, in terms of part 101, it is likely to be pesticides or chemicals. There is an agricultural capability in the ROC and a compliance certificate is needed.

Councillor Lindile Ntsabo [Overstrand Municipality] made a comment concerning the use of drones used for invading privacy without permission. And in terms of land invasions the Councillor commented that drones will be useful in this instance and made a suggestion for municipalities to train municipal staff to be able to operate the drones for safety measures and to be able to monitor land invasions. The Councillor further commented that when there are

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service delivery protests and riots there are drones that are flown during protests without permission from the relevant authorities. Is there a mechanism to monitor this occurrence.

In terms of Law Enforcement an official from SALGA asked whether metro police or municipal law enforcement is authorized to render services to uphold law and order the use of drones.

As response, members were informed,

- Municipal Law Enforcement officers, not designated, can bring an application to the Director of the CAA and training can also be provided.
- For a march/protest, the following steps must be followed:
 - You must get permission to use a drone.
 - The Operator must have approvals.
 - Must always have the drone in your visual line of site.
 - Must maintain C2 link, if the signal is lost, it can cause damage.
 - You can open a criminal case for illegal use of drones if this is violated.
 - The minimum fine is R10 000.00.

The Aviation Authority will check whether you are a legal operator by checking the required documentation to operate in controlled airspace, over people, over road.

The procedure to get an ROC is included in the technical guidance and on the website. The CAA will check your compliance with part 101 and thereafter issue a certificate that enables you to operate and operation specifications which are attached to that certificate which will indicate whether you are able to operate over roads, over people, over in control airspace. Furthermore, there are several things beyond the visual line of sight etc. Members were updated that the City of Cape Town was in the process to obtain the ROC. They have subcontracted a company for their drones. Worcester is also in the process of applying for a corporate ROC.

Municipalities were welcomed to contact the presenters for more information or refer to the website.

RESOLVED

1. SALGA to share contact details and documents related to of the Aviation Authority for municipalities for further engagement.

2.2 UPDATE ON THE PROPOSAL FOR THE UPGRADE OF RURAL ROADS: & APP 2022/2023 STRATEGIC FOCUS FOR 2023/2024 - PUBLIC TRANSPORT AND ROADS – SALGA - MR UNATHI MNTONITSHI

Mr Unathi Mntonintshi gave an update on the progress made on the proposal made by SALGA on the upgrade of rural roads. Mr Mntonintshi made mention of the presentation that was done at the Provincial Members Assembly in November 2022 in Langebaan. The purpose of that presentation was regarding servicing of the roads. The proposal has since been updated to reflect the latest information.

The rural roads are unfit for their purpose. The proposal is completed, and a draft letter is written to submit the proposal to the Minister of Finance. Mr Mntonintshi continued with the presentation, there are two sources of funding of roads in the country. One is dedicated funding. The other is the use of equitable share for the two spheres of government, provincial and local governments.

Councillor Chris White [Matzikama municipality] informed the meeting that in Matzikama they get old tyres from mines to be installed behind the farmers tractors to level the roads. As the

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municipality does not have a grader. Therefore, these tyres are used as a grader once or twice a week to maintain gravel roads in the rural areas.

Councillor Johan Fourie [Oudtshoorn municipality] shared with the meeting that in the Oudtshoorn region the army in collaboration with the municipality maintain the roads. Furthermore, tourist attractions have been affected by the state of the roads. The presenter indicated that the army does have an engineering section and one of their responsibilities includes roads and SALGA may assist the municipality to establish a partnership if a request is made.

Councillor Petro Terblanche [George municipality] shared with the meeting that there was a gentleman's agreement with the farmers, wherein farmers did the maintenance of the rural roads using borrow pits. In the vicinity of George there is about 25000 square meters/ kilometres and 8600 km of roads of which 6500 is dirt roads. They have re-gravelled the road in Oudtshoorn, and the cost was about R929 000 per kilometre. The municipality had 172 borrow pits and currently they are left with only two of which one is registered.

Furthermore, Cllr Terblanche reported that they had experienced a land slip in Jonkersfontein. Travel costs were R2 Million to deliver from Oudtshoorn to Jonkersfontein. The tourist attractions are affected by poor states of rural roads. Women are the main users of these roads as they must drive farm workers to farms and transport children. The roads are not safe. Councillor Terblanche made a suggestion to go back to the gentlemen's agreement with the farmers to be able to use their gravel. In response to Councillor Terblanche the presenter indicated that there is ongoing research on the application of nana technology done by SANRAL and the University of Pretoria and SALGA's intention is to tap into the outcome of the research. The advantages of this research could be that the roads can last longer and may reduce the cost by half.

Councillor Simon Liell-Cock [City of Cape Town] informed the meeting that he was impressed with the quality of some back roads, the condition of these roads has improved except between Clarence and Ficksburg There is a fuel levy however, funding does not go to municipalities.

City of Cape Town has 10 000 km of road and has just taken another thousand from the Western Cape Government, however some of these roads are in a bad state they need to be fixed before they are handed over to the City of Cape Town. In terms of funding that is allocated to Local Government, so much is given to the national government and only 8% to the local government. How does the provincial government get finances and what percentage are they getting in terms of quantity and the number of roads they have. In his response to the Councillor from the City of Cape Town including the Councillor the West Coast District municipality the presenter indicated that the government uses any potential tax base that is huge they take it and put into the national revenue fund the government unwilling to ring fence. And that national revenue fund there is a priority list wherein needs are prioritised. They are not willing to ringfence funding depending on the source thereof.

Councillor Chris White [Matzikama municipality] suggested for a railway line in the rural areas to be used for transportation of goods, especially goods that are transported by trucks. As trucks are the cause of damaged roads.

Councillor Miranda Schrader [West Coast District municipality] concurred with the suggestion made by Councillor Chris White of railway lines being used for transportation of goods.



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2.3 APP 2022/23: STRATEGIC FOCUS FOR 2023/2024 – ENVIRONMENT AND CLIMATE CHANGE & FEEDBACK FROM UNFCCC COP27 KEY ISSUES FOR LOCAL GOVERNMENT –SALGA - MS DORAH MAREMA

Ms Dorah Marema shared a progress update on the various programmes on sustainability on Environment and Climate Change.

Feedback was also shared from the United Nations Framework Convention on Climate Change [UNFCCC] Conference of the Parties 27 [COP 27] key issues for local government.

The 27th session of the COP 27 and the fourth session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement took place in Sharm El-Sheikh from 6 – 18 November 2022.

The focus of the UNFCCC COP process is currently on the implementation of decisions taken at the previous COPs and implementation is done at local level.

SALGA worked closely with the Department of Forestry, Fisheries and Environment [DFFE], National Business Initiative [NBI], Presidential Climate Commission [PCC], ICLEI-Africa, the Local Government & Municipal Authorities [LGMA], C40 Cities, South African Cities Network and Indalo Inclusive NPC to ensure a common vision towards COP 27 and to facilitate mutually supportive plans.

SALGA provided an opportunity to municipalities to engage with DFFE on the South African official UNFCCC COP27 Position on the 13th October 2022. This session provided municipalities with an opportunity to make their inputs into the country position highlighting key issues that they would like to see prioritized at COP27.

SALGA co-hosted three side events at the South African Pavilion and the Multi-level action Pavilion [hosted by ICLEI as the secretariat of Local Government & Municipal Authorities Constituency] in the Blue Zone. Ms Marema continued to give feedback on the key issues.

A question was asked how municipalities can contribute better to the climate change dialogue. Members were encouraged to participate in the IGR Platforms and also be given a representation in the COP dialogues. Climate action plans will be required by all municipalities.

NOTED

SECTION C

ITEMS FOR DISCUSSION AND NOTING

3.1 BUILT ENVIRONMENT AND PLANNING QUARTER 3 : 2022/2023 FINANCIAL YEAR

Ms Harigobin, Senior Advisor: Built Environment, shared the performance of the Trading Services Directorate against the objectives for Quarter 3 of 2022/2023 financial year for the period 1 October 2022 to 31 December 2022.

The meeting approved the report.

ADOPTED and APPROVED

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CLOSURE**4. SALGA ON-LINE EVALUATION FORM**

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form that was shared via WhatsApp.

5. DATE OF THE NEXT MEETING

The date of the next Provincial Working Group meeting will be communicated.

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson Councillor Linda Jaquet thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 12:26.

The Minutes of the Joint Public Transport and Roads & Environmental Management and Climate Resilience Working Group meeting held on 14 February 2023 were adopted on _____ 2023.

COUNCILLOR RYAN DON

CHAIRPERSON: PUBLIC TRANSPORT AND ROADS WORKING GROUP

COUNCILLOR LINDA JAQUET

CHAIRPERSON: ENVIRONMENTAL MANAGEMENT AND CLIMATE RESILIENCE WORKING GROUP



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 12:25

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G
Daniels, C
De Beer, J M
Fortuin, C

Jooste, R J
Le Minnie, I S
Pieters, C
Stanley, B J (rdh)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl J R Papier en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2023



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 12:25

PRESENT:

COUNCILLORS:

Chairperson, ald M van Zyl
Deputy chairperson, cllr A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Le Minnie, I S
De Beer, J M	Pieters, C
Fortuin, C	Stanley, B J (ald)

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllr J R Papier and the and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 8 FEBRUARY 2023

BESLUIT

(proposed by cllr A K Warnick, seconded by cllr R J Jooste)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT JANUARY 2023

5.1.1 PRESTASIEVERSLAG
5.1.2 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.3 BRANDBESTRYDING

Die voorsitter lê die maandverslae ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om belangrike aspekte daaruit te behandel.

Die Verkeers- en Wetstoepassingsdiens van Swartland Munisipaliteit poog om 'n reeks oorwoë en komplekse kwessies wat die samelewing daaglik in die gesig staar, aan te spreek, wat padveiligheid, misdaad en ander maatskaplike probleme insluit.

Die Verkeers- en Wetstoepassingsafdeling het 'n mandaat deur die GOP om alle informele nedersettings te monitor binne die Swartland munisipale gebied en om grondbesetting te voorkom en te bestuur.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Januarie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

5.1.1 PERFORMANCE REPORT
5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.3 FIRE FIGHTING

The chairperson tabled the monthly and requested the Director: Protection Services, mr P A C Humphreys, to highlight important aspects therein to councillors.

The Traffic and Law Enforcement Service of Swartland Municipality aims to address a range of serious and complex issues that society faces on a daily basis, which include road safety, crime and other social problems.

The Traffic and Law Enforcement Department has a mandate from the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land occupation.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M VAN ZYL
CHAIRPERSON



Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Verkeer & Wetstoepassingsdiens

4 April 2023

7/1/2/2-3

ITEM 5.1.1 VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT
GEHOU SAL WORD OP 12 APRIL 2023.

ONDERWERP:	VERSLAG: VERKEER & WETSTOEPASSINGSDIENS: FEBRUARIE 2023
SUBJECT:	REPORT: TRAFFIC & LAW ENFORCEMENT SERVICES: FEBRUARY 2023

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for February 2023.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

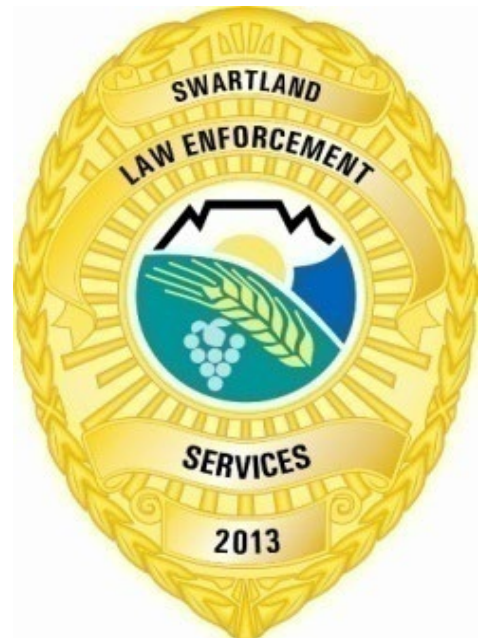
(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER

TRAFFIC AND LAW ENFORCEMENT

February 2023

Monthly report to
Portfolio Committee



EXECUTIVE SUMMARY

1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality are executing our mandate and assisted SAPS to prevent and combat crime during the month of **February 2023**. Our main purpose is to enhance service delivery and better the quality life of all inhabitants within the Swartland Municipal area.

2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division is mandated through the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. The key performance indicator is to report on any developments thereof to the Portfolio committee. Monitoring of Silvertown informal settlement, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts are in place to safeguard municipal land. More structures were erected on private land in Riverlands (Mr A. Nigrini).

2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- Total searches done (vehicles and houses) = **271**
- 11 x Crime Prevention operations
- 3 x assist at VCP point / K78 roadblocks
- 1 x Liquor Control Operations

55 Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS executed for the month of **February 2023**. Details are available in the report.

Two (2) cross boundary assistances to SAPS or municipalities within West Coast area.

The K9 unit made **23 arrests** for the month.

2.3 REACTION UNIT

The Reaction unit work 8 hour shifts and adapt their shifts to ensure visibility within Swartland area, assisting SAPS with crime combatting and crime prevention.

- 4 x searches
- 10 x Crime Prevention operations
- 2 x VCP's and K78 Roadblocks
- 7 x Bylaw Operations

3. REGISTRATION AND LICENSING

3.1. DRIVING AND LEARNERS' LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

Malmesbury:

Driving licence Pass rate for the month = **41 %**

Learners Licence Pass rate for the month = **52 %**

Applicants absent for the month = **49** (Driving licenses = **21**, Learners = **28**)

Moorreesburg:

Driving licence Pass rate for the month = **41 %**

Learners Licence Pass rate for the month = **69 %**

Applicants absent = **16** (Driving licenses = **13**, Learners = **3**)

Darling

Learners Licence Pass rate for the month = **43%**

Applicants absent = **4**

3.2 VEHICLE TESTING STATIONS (VTS)

Malmesbury VTS had a total of **120** roadworthy tests and Moorreesburg VTS done **58** roadworthy tests for the month of **February 2023**.

4. TRAFFIC DIVISION

The traffic operational division can report the following for the month of **February 2023**.

- Roadblocks (K78) = **5**
- Vehicle Check Points (VCP's) = **30**
- Foot Patrols = **16**

Total of **788** offences recorded for **February 2023** (This includes the cases recorded by Law Enforcement and Traffic).

4.1 WARRANT SECTION

The warrant and speed section execute warrants daily. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. **104 warrants finalized during this month to the value of R 108 550.00**

4.2. SPEEDING ENFORCEMENT

The **four** mobile cameras recorded **3043** cases and the fixed sites recorded **592** speeding cases. **2426 cases** were recorded by the ASOD on the R27 (West Coast Road).

The total **speeding offences** for the month of **February 2023** were **6061**. We enhanced our speeding enforcement efforts to reduce accidents.

4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)

Five (5) ANPR operations were executed for the month of **February 2023** and **R 123 875** of outstanding traffic fines were collected via this effort.

4.4 SAFETY AWARENESS

Two (2) Educational programmes executed for the month of **February 2023**.

5. HIGHLIGHTS

- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives.
- Meeting with MEC Reagan Allen regarding grant funding and safety issues. Meeting with residents and communities of Kalbaskraal and Chatsworth was very successful.
- Support SAPS with successful execution of search warrants and the fire arm discovery in the Industrial area of Malmesbury.
- We collaborate with all safety structures and Law Enforcement agencies.
- We assisted Drakenstein Municipality with demolishing of illegal erected structures.
- SAPS did a fire arm inspection on all our fire arms and declared everything in order.
- We intensify our working relationship with Western Cape Liquor Authority.
- Increased visibility in and around the Driehoek road to enhance safety and curb illegal dumping.

- Our K9 unit through hard work had successes in various operations. The confiscation of drugs, illegal alcohol, abalone and crayfish tails is ongoing. This was a very successful month.
- Monitoring council land at De Hoop, Illinge Lethu and Darling for possible invasion and demolish structures illegally erected.
- Good working relationship with the Malmesbury Safety group.
- Our efforts with revenue collection of traffic fines and warrants are successful.

6. CHALLENGES

- Speeding and dicing of motor vehicles on the Swartland roads.
- The Reaction Unit have no vehicles. Discussions took place with DOCS.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals. No animal pound for stray animals.
- Illegal dumping in all areas of the Swartland Municipal area.
- Possible land invasion/grabs in the Swartland area.
- Lack of visibility of Provincial traffic on the N7 and other roads around Swartland.

7. CONCLUSION

The department are committed to serve the Swartland community, reduce fatal crashes especially over the festive period and be pro- active in our approach to road safety and by-law compliance.

.....
MANAGER: TRAFFIC & LAW ENFORCEMENT SERVICES

LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Kasteel	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	1	4
Permanent Officers	0	0	2	0	0	5	3	0	0	0	10
Reservists	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	3	0	0	7	4	0	0	1	15

LAW ENFORCEMENT STATISTICS – FEBRUARY 2023

Complaints received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	3
	Illegal Dumping	3
	Illegal Structures	1
	Bylaw relating to electricity	1
	Bylaw relating to land use	2
Chatsworth	Cows/Horses/ Dogs on public road- Keeping dogs	6
	Illegal Structures	2
	Bylaw relating to land use	2
	Illegal Dumping	1
Riverlands	Cows/Horses/ Dogs on public road- Keeping dogs	3
	Illegal Structures	2
	Bylaw relating to land use	2
Darling / Yzerfontein	Cows/Goats/ Ostriches on public road- Keeping Dogs	12
	Nuisance- Noise, Swearing, Drinking & Urinating	9
	Illegal Trading	4
	Illegal Dumping	4
	Vagrants- Been a nuisance	2
	Bylaw relating to streets/ council property	3
	Fire Safety	2
Kalbaskraal	Nuisance-Swearing, Drinking & Urinating in public	3
	Cows/Horses/ Dogs on public road- Keeping dogs	3
	Illegal Structures	4
	Illegal Dumping	2
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	20

	Illegal Dumping	6
	Vagrants - Been a nuisance	12
	Illegal Structures (Vagrants)	6
	Nuisance- Noise/ Swearing, Drinking & Urinating	6
	Illegal Structures	5
	Bylaw relating to land use	2
	Fire Safety	3
	Illegal Trading	2
	Bylaw relating to electricity	1
	Building Regulations	4
Moorreesburg/Koringberg	Dogs on public road/ place- Keeping Dogs/Cattle	3
	Occupational Health & Safety	1
	Illegal Structures	1
	Illegal Dumping	4
	Building Regulations	3
	Bylaw relating to roads & streets	1
	Nuisance Poultry	2
	Vagrants/ Street Kids - Been a nuisance	1
Riebeek Kasteel	Pigs / dogs on public road/place- Keeping Dogs	3
	Illegal Dumping	3
	Nuisance- Noise/ Swearing, Drinking & Urinating	2
	Illegal Structures	2
Riebeek West	Pigs / dogs on public road/place- Keeping Dogs	1
	Building Regulations	2
	Nuisance- Noise/ Swearing, Drinking & Urinating	1
	Illegal Dumping	2
	Total complaints attended	183

Impounding of animals		
Type of animal	Area Impounded	Total
Dogs	Moorreesburg	3
Dogs	Malmesbury	3
TOTAL		6

Law Enforcement: Foot patrols			
Date	Area	Description	Output
01 February 2023	Yzerfontein	Foot patrols targeting all by-laws and other offences	2x Disregard No Entry sign
02 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	All in order
03 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	3x Unlicensed Motor vehicles 2x Drink in public place/ street
06 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
08 February 2023	Riebeek West	Foot patrols targeting all by-laws and other offences	All in order
10 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	1x Unlicensed Motor Vehicle
10 February 2023	Yzerfontein	Foot patrols targeting all by-laws and other offences	1x Illegal Trading
11 February 2023	Yzerfontein	Foot patrols targeting all by-laws and other offences	4x Parking Offences 2x Unlicensed Motor vehicles
12 February 2023	Yzerfontein	Foot patrols targeting all by-laws and other offences	All in order
13 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
13 February 2023	Riebeek Kasteel	Foot patrols targeting all by-laws and other offences	All in order
14 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	2x Unlicensed Motor Vehicles 1x Parking Offence
14 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
17 February 2023	Koringberg	Foot patrols targeting all by-laws and other offences	1x Public amenity By-law
17 February 2023	Darling	Foot patrols targeting all by-laws and other offences	1x Drink in public place/ street
20 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
21 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	All in order
21 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
24 February 2023	Moorreesburg	Foot patrols targeting all by-laws and other offences	All in order
25 February 2023	Riebeek West	Foot patrols targeting all by-laws and other offences	1x Unlicensed Motor Vehicle

26 February 2023	Yzerfontein	Foot patrols targeting all by-laws and other offences	All in order
27 February 2023	Darling	Foot patrols targeting all by-laws and other offences	All in order
21 February 2023	Darling	Foot patrols targeting all by-laws and other offences	1x Drink in public place/ street

Educational programs /Projects			
Date	Area	Description	Detail of educational program
28 February 2023 10:00 – 11:00	Malmesbury Swartland Pre-Gr R.	Awareness Campaign- Road Safety & Crime Prevention Awareness Campaign	Swartland Traffic & Law Enforcement Services did pedestrian awareness with Danny Cat demonstrating how to cross our roads safely.

Operations			
Date	Area	Operation detail	Output
10 February 2023 10:00 - 11:00	Darling	Operation- Bylaws Enforcing- Stray Animals and other offences Members- STLES- 2	2x Stray Animals (Dogs) 2x Animal Impounds
11 February 2023 16:30 - 17:30	Malmesbury	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 5	7x Drink in public 7x Cases
12 February 2023 09:00 – 10:00	Yzerfontein	Operation- By law enforcement Enforcing- SANS regulations Members- 1 x STLE	By – Law enforcement was done regarding Building regulations. – Area AIO
12 February 2023 09:00 – 10:00	Darling	Operation- By law enforcement Enforcing- Building regulations Members- 1 x STLE	By – Law enforcement was done regarding Building regulations. – Area AIO
16 February 2023 10:00 - 10:30	Moorreesburg	Operation- Bylaws Enforcing- Building Regulations and other offences Members- STLES- 1 Building Inspector -1	2x Stop orders for illegal building 2x Stop Orders

17 February 2023 13:45 - 14:15	Riebeek West	Operation- Bylaws Enforcing- Illegal Dumping's and other offences Members- STLES- 2	1x Illegal Dumping 1x Unlicensed vehicle 2x Cases
18 February 2023 12:00 – 14:00	Malmesbury	Operation- By laws Enforcing- Illegal Structures and other offences Members- STLES- 3	5x Structures removed 5x Structures removed
20 February 2023 09:00 – 10:00	Malmesbury	Operation- By laws Enforcing- All Bylaws and other offences Members- STLES- 3	2x Structures removed 2x Structures removed
21 February 2023 09:00 - 10:00	Darling	Operation- Bylaws Enforcing- All Bylaws and other offences Members- STLES- 2	2x Stray Animals (Dogs) 2x Animal Impounds
21 February 2023 14:00 – 15:00	Malmesbury	Operation- By laws Enforcing- All Bylaws and other offences Members- STLES- 3	2x Structures removed 2x Structures removed
22 February 2023 14:00 – 15:00	Malmesbury	Operation- Illegal Dumping Enforcing- All Bylaws and other offences Members- STLES- 3	1x Illegal Dumping Fine 1x Case
23 February 2023 10:00 – 12:00	Ganzekraal	Operation- By laws Enforcing- Illegal Structures and other offences Members- STLES- 2	2x Structures removed 1x Unlicensed Motor Vehicle 2x Structures removed 1x Case

23 February 2023 09:30 – 11:00	Malmesbury	Operation- By laws Members- STLES-2	4x Structures removed 4x Structures removed
23 February 2023 14:00 – 15:00	Malmesbury	Operation- By laws Members- STLES- 13	2x Structures removed 2x Structures removed
27 February 2023 10:00 – 11:00	Malmesbury	Operation- By laws Members- STLES- 7	1x Structure removed 1x Structures removed
28 February 2023 14:00 – 15:00	Malmesbury	Operation- By laws Members- STLES- 13	4x Structures removed 4x Structures removed

Bylaw offence description	Cases	Warnings	Total	Comments
Building regulations	0	1	1	
Camping sites	0	1	1	
Drinking in public	23	0	23	
Drunk in public - Arrests	3	0	3	
Graveyards	1	0	1	
Illegal Dumping	2	0	2	
Public Amenities	2	0	2	
Street vendors and hawkers	1	0	1	
Urinate in public	2	0	2	
Water by-law	1	0	1	
TOTAL	35	2	37	



K9 Unit Monthly Report

February 2023

Staff	Shift A	Shift B	Shift C	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	2	6
TOTAL	3	3	3	9

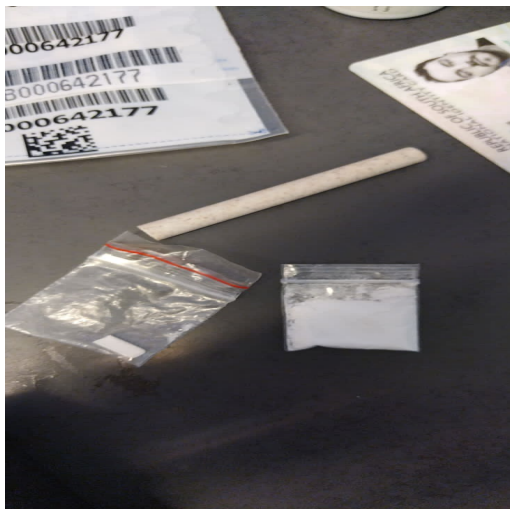
Activities in Areas		
Area	Type of activity	Total
Abbotsdale	Houses searched	3
	Vehicles searched	2
Chatsworth/ Riverlands	Houses searched	2
	Vehicles searched	5
Darling / Yzerfontein	Houses searched	9
	Vehicles searched	11
Kalbaskraal	Houses searched	4
	Vehicles searched	2
Malmesbury	Houses searched	16
	Vehicles searched	31
Moorreesburg/Koringberg	Houses searched	19
	Vehicles searched	24
Riebeek Kasteel	Houses searched	8
	Vehicles searched	16
Riebeek West	Houses searched	7
	Vehicles searched	13
West Coast Road (R27)	Vehicles searched	42
N7 Road	Vehicles searched	57
	Total Searches	271

Cross-Boundary Operations		
Date	Area	Output/Outcome
07 February 2023	Paarl	Assist Drakenstein Municipality with land grab incident at Magnolia Flats, Paarl.
23 February 2023	Saldanha Bay	Assisting with roadblock in Saldanha Bay Municipal area – MEC Reagan Allen visit.

Operations Conducted			
Date	Area	Operation detail	Output/Outcome
02 February	Moorreesburg	Crime Prevention – Vehicle Check Point (VCP)	<p>Five (5) Arrests Made Dealing Dagga</p> <p>Twelve (12) Parcels of High Grade Dagga with a weight of 2.53kg – estimated street value of R41 520.</p> <p>Eight (8) Compressed Parcels of High Grade Dagga with a weight of 8.53 kg – estimated street value of R142 080</p>
03 February	Malmesbury	Crime Prevention – Vehicle Check Point (VCP)	One (1) Arrest Made Driving under the influence of alcohol – Drunken Driving.
04 February	Malmesbury	Crime Prevention – Search Warrant Operation	Three (3) Search Warrants executed. No Arrests Made.
	Darling	Crime Prevention – Search Warrant Operation	<p>Five (5) Search Warrants executed. Three (3) Arrests Made</p> <p>Thirty-One (31) Straws containing Methamphetamine (Tik-Tik)</p> <p>Seven (7) Small zipper bags containing Methamphetamine (Tik-Tik)</p> <p>Eleven (11) Stoppe Dagga</p> <p>One (1) Half Mandrax Tablet</p> <p>R740 Cash confiscated.</p>

11 February	Moorreesburg	Crime Prevention – Search Warrant Operation Liquor Control	Five (5) search warrants executed. One (1) Arrest Made Dealing in Liquor 37 x 750ml Castle Lager Beer 21 x 660ml Redds Ciders
17 February	Malmesbury	Crime Prevention – Vehicle Check Point (VCP)	One (1) arrest made for possession of Lobster tails without documentation. Estimated street value – R412 600.
18 February	Malmesbury	Crime Prevention – Search Warrant Operation	Four (4) search warrants executed and three (3) arrests made Two (2) Transparent medium zipper bags containing Methamphetamine (Tik-Tik) with a weight of 9.07 gram – estimated street value of R 2000
	Riebeek Wes	Crime Prevention – Search Warrant Operation	Three (3) search warrants executed. One (1) arrest made One (1) half mandrax tablet.
	Riebeek Kasteel	Crime Prevention – Search Warrant Operation	Search Warrant Operation interrupted due to Public Violence in area. Three (3) suspects arrested for Public Violence.
16 February	Malmesbury	Explosive Canine Support	Assisted Malmesbury SAPS with explosive searches after an arsenal was discovered.
19 February	Malmesbury	Crime Prevention – Search Warrant Operation	Four (4) Premises searched. Five (5) suspects arrested for Possession of a Firearm and Ammunition without a license. <u>Exhibits:</u> Two hundred sixty-eight (268) various calibre live rounds. One (1) Rifle.
28 February	Malmesbury	Anti-Land Invasion Operation	Assist Swartland Municipal Law Enforcement Services with an anti- land invasion operation.

OPERATIONAL IMAGES





Law Enforcement Reaction Unit Monthly Report February 2023

February 2023

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
Reaction Unit Officers	9	9	18
TOTAL	10	10	20

The Unit works on a 8 hour shift system (Shift A and Shift B) with 10 Officers per shift.

Operations Conducted by Reaction Unit			
Date	Area	Operation detail	Output/Outcome
01 February 2023	Malmesbury	By-Law Operation	<u>Notices Issued:</u> 7 x unlicensed motor vehicles R3500 2 x Drinking in public R300 1 x Facing oncoming traffic R500 1 x Parking on loading zone R800 1 x Disobey no parking R500 Total:R5600
	Abbotsdale	General Patrols	No incidents All in order
2 February 2023	Moorreesburg	Vehicle Check Point (VCP)	<u>Notices Issued:</u> 2x Unlicensed Drivers R2000 1x Unlicensed motor vehicle R500 1x Defective parking brake R500
	Koringberg	Crime Prevention	Reaction Unit and K9-Unit
	Malmesbury	Foot Patrol Bylaw operation	<u>Notices Issued:</u> 3 x Parked on loading zone R2400 1x Drinking in public R150 2x Parked on redline R1000 3 x Disobey no parking R1500 1 x Disregard disable Parking R800 6x unlicensed motor vehicle R3000 Total:R8850
	Kalbaskraal	Visits	All in order No incidents

	Chatsworth	Visits	All in order No incidents
3 February 2023	Malmesbury	Crime Prevention	Joint Operation K9-Unit and Malmesbury SAPS
	Darling	Vehicle Check Point (VCP) Crime Prevention	<u>Notices Issued:</u> 1x Unlicensed Driver R1000 1x Unlicensed motor vehicle R500 Total: R1500
	Malmesbury	General Patrols	All in order No incidents
	Malmesbury	Foot Patrol	All in order No incidents
04 February 2023	Riebeeck-Kasteel	Crime Prevention	Joint Operation with K9-Unit and Riebeeck SAPS
06 February 2023	Malmesbury	By-Law Operation - Foot Patrols	<u>Notices Issued:</u> 1x Urinating in public R150 4x Unlicensed motor vehicles R2000 1x Redline parking R500 Total: R2650
	Malmesbury	Foot Patrol	<u>Notices Issued:</u> 1x Parking on loading zone R800 1x Disregard of Disabled Parking R800 3x Unlicensed Motor vehicle R1500 Total: R3100
	Malmesbury	By-Law Operation	<u>Notices Issued:</u> 1x Disregard taxi Parking R500 1x Drinking in public R150 Total: R650

07 February 2023	Paarl	Joint Operation with STLE	Assist Drakenstein Municipality in Anti-Land Invasion Operation.
	Malmesbury	Foot beat Operation	Notices Issued: 1x unlicensed R500 Total: R500
	Malmesbury	Bylaw Operation	<u>Notices Issued:</u> 2x Drinking in public R300
08 February 2023	Malmesbury	By-Law Operation - Foot Patrol	<u>Notices Issued:</u> 5x Unlicensed motor vehicles R2500 1x Disregard disabled parking R800 2x Parked on a redline R1000 2x Parked on a loading zone R1600 1x Parked facing oncoming traffic R500 2x Drinking in Public R300 Total : R6700
	Malmesbury	General Patrols	<u>Notices Issued:</u> 2x drinking in public R300 Total: R300
	Moorreesburg	Crime Prevention	Assist SAPS at Moorreesburg Court
09 February 2023	Malmesbury	Foot Patrol	<u>Notices Issued:</u> 1x unlicensed motor vehicle R500 1x drinking in public R150 Total:R650
10 February 2023	Malmesbury	Foot Patrol General Patrols	All in order No incidents
11 February 2023	Moorreesburg	By-law Operation	<u>Fines issued</u> 4xUnlicensed motor vehicles R2000 10xDrinking in public R1500 1xDisregard Disabled Parking R800 2x Loading Zone R1600 1xuse of Drugs in Public Dagga R300 2x Warnings issued Water Wastage Total: R6200
	Moorreesburg	Special Operation Search and Seized	All in order No incidents

18 February 2023	Riebeek-West and Riebeek-Kasteel	Crime Prevention Operation – Stop/Search	Joint Operation with K9-Unit and SAPS
	Malmesbury	Crime Prevention Operation – Stop/Search	Joint Operation with K9-Unit and SAPS
22 February 2023	Malmesbury	Foot Patrol	3x Parking caused obstruction = R3000
23 February 2023	Kalbaskraal and Chatsworth	Crime Prevention	K9- Unit and Reaction Unit
24 February 2023	Riebeek-West and Riebeek-Kasteel	Crime Prevention	Joint Operation with K9-Unit, SAPS and NIU
25 February 2023	Malmesbury	Special operations	<u>Fines issued</u> 8xUnlicense motor vehicle R4000 5x Drinking in Public R750 1x Redline parking R500 2x Time Parking R600 All in order Total:R5850
	Moorreesburg	Executing of Warrants	Assist Swartland Traffic Services with the execution of Warrant of Arrest.
	Chatsworth Kalbaskraal Abbotsdale	Stop and Searches	All in order No incidents
27 February 2023	Malmesbury	Crime Prevention	All in order
	Riverlands	Crime Prevention	All in order
	Chatsworth	Crime Prevention	All in order
	Malmesbury	General Patrols Foot beat	<u>Fines issued</u> 1xunlicense motor vehicle R500 Total:R500 All in order

28 February 2023	Moorreesburg	General Patrols High visible patrols N7	Fine issued: 1xUnlicensed motor vehicle R500 All in order
	Riebeeck Kasteel	Complaint about street kids	All in order No incidents
	Malmesbury	Assist STLE with Anti- Land Invasion	As reported by STLE
	Malmesbury	Foot Patrol	3x Disregard Disabled Parking R2400 2x Unlicensed motor vehicle R1000 1x Parked on a loading zone R800
	Malmesbury	Crime Prevention	Joint Crime Prevention with K9- Unit,NIU, TRT and POPS As reported by K9-Unit







BY-LAW CASES/WARNINGS: REACTION UNIT				
Offence description	Cases	Warnings	Total	Comments
Drinking in public	2	0	2	
Keeping of animals (goats; cows, donkeys, horses, etc.)	0	1	1	
Keeping of dogs	0	1	1	
Water by-law	0	1	1	
TOTAL	2	3	5	



CCTV ROOM

MONTHLY REPORT

FEBRUARY 2023

FEBRUARY 2023

1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	3	9
	4	4	4	12

2. Shifts

Shift Cycle 1						
MON	TUES	WED	THURS	FRI	SAT	SUN
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 –15:00	07:00 15:00

3. Activities

Type of activity	AREA	Total
Complaints/Incidents		
• General	Swartland Area	9
• Fire	Swartland Area	3
• Traffic	Swartland Area	15
• SAPS (Crime)	Swartland Area	4
• Law Enforcement	Swartland Area	14
CCTV incidents	Swartland Area	6
GRAND TOTAL		51

4. Challenges of CCTV-Room

- Shortage of one shift to deliver a 24- hour service.
- The Wi-Fi connection of the CCTV-Room is not stable causing cameras to log out for long periods with no visuals
- No camera at entrance of CCTV-Room for the enhancement of safety for officers inside the CCTV-Room.
- The need of cleaning services as no post available officers cleaning themselves, which result in less officers monitoring the monitors.
- No backup electricity during load shedding to ensure continuous operation of cameras.
- The constant water leak inside the CCTV-Room

REGISTRATION & LICENCING



REPORT FEBRUARY 2023

		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
Driving license applications							
Motor cycles	@ R 135.00	11	R 1,485.00	3	R 405.00		
Light motor vehicles	@ R 135.00	51	R 6,885.00	20	R 2,700.00		
Heavy motor vehicles	@ R 200.00	132	R 26,400.00	119	R 23,800.00		
Total: driving license applications		194	R 34,770.00	142	R 26,905.00		
Temporary driving licence appl.	@ R 45.00	169	R 7,605.00	43	R 1,935.00	23	R 1,035.00
Driving licenses issued							
Income for Municipality	@ R 61.00	480	R 29,280.00	160	R 9,760.00	71	R 4,331.00
Driving licenses issued							
Amount due to Prodiba	@ R 79.00	480	R 37,920.00	160	R 12,640.00	71	R 5,609.00
Leaners licenses:							
Applications	@ R 68.00	248	R 16,864.00	79	R 5,372.00	39	R 2,652.00
Issued	@ R 33.00	112	R 3,696.00	61	R 2,013.00	19	R 627.00
Duplicate	@ R 33.00	7	R 231.00	5	R 165.00		
Instructors certificates:							
Applications	@ R 165.00						
Issued	@ R 33.00						
Motor vehicles:							
Duplicate Registrations	@ R 165.00	53	R 8,745.00				
Duplicate Traffic Register certificates	@ R 33.00	1	R 3,696.00				
Temporaal Permits	@ R 90.00	190	R 17,100.00				
Special Permits	@ R 65.00	73	R 4,745.00				
Applications for roadworthy certificates							
Light motor vehicles	@ R165.00	67	R 11,055.00	29	R 4,785.00		
Heavy motor vehicles	@ R 195.00	14	R 2,730.00	14	R 2,730.00		
Motor cycles	@ R70.00	10	R 700.00	1	R 70.00		
Total		91	R 14,485.00	44	R 7,585.00		
Roadworthy certificates	@ R 55.00	76	R 4,180.00	40	R 2,200.00		
Professional Driving permits	@ R 80.00	124	R 9,920.00	51	R 4,080.00	17	R 1,360.00
Issue of information	@ R 22.00						
Registration of motor vehicles	@ R 270.00	781	R 210,870.00				
Motor trade numbers	@ R 102.00						
Licence fees			R 3,33,551.10				
Total							R 3,339,551.10
Commission: Licence fees			R 400,746.14				
Total							R 400,746.14

INCOME AS ON 07 FEBRUARY 2023

DRIVING LICENSE & ROADWORTHY SECTION: FEBRUARY 2023

WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	1.0	6.0	N/a	3.5
Waiting period: Driving Licenses Heavy motor vehicles	0.0	4.0	N/a	2.0
Waiting period: Learners Licenses	0.0	0.0	N/a	0.0

LEARNERS LICENSE STATISTICS

MALMESBURY

CODES	01	02	03	TOTAL
Absent	1	7	20	28
Postponed	0	0	0	0
Passed	10	32	69	111
Failed	4	29	65	98
Oral Test	0	0	1	1
TOTAL	15	68	155	238
	52 %			

Codes: 01 – Motorcycle
 02 – Light motor vehicles
 03 – Heavy motor vehicles

MOORREESBURG

CODES	01	02	03	TOTAL
Absent	0	0	3	3
Postponed	1	1	2	4
Passed	2	7	52	61
Failed	0	5	22	27
Oral Test	0	0	0	0
TOTAL	3	13	79	95
	69 %			

Codes: 01 – Motorcycle 02 – Light motor vehicles
 03 – Heavy motor vehicles

LEARNERS LICENSE STATISTICS

DARLING

CODES	01	02	03	TOTAL
Absent	0	4	0	4
Postponed	0	0	0	0
Passed	3	4	12	19
Failed	2	10	13	25
Oral Test	0	0	0	0
TOTAL	5	18	25	48
	43 %			

Codes: **01 – Motorcycle**
 02 – Light motor vehicles
 03 – Heavy motor vehicles

DRIVING LICENSE STATISTICS

MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	1	1	4	0	0	15	0	0	21
Postponed	0	0	1	0	0	0	0	0	1
Passed	2	0	24	0	0	34	0	4	64
Failed	0	4	22	0	0	52	0	13	91
TOTAL	3	5	51	0	0	101	0	17	177
	41 %								

MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	1	0	2	0	0	10	0	0	13
Postponed	0	0	2	0	0	2	0	0	4
Passed	0	0	11	0	0	36	0	1	48
Failed	0	0	11	0	0	49	0	8	68
TOTAL	1	0	26	0	0	97	0	9	133
	41%								

ROADWORTHY STATISTICS

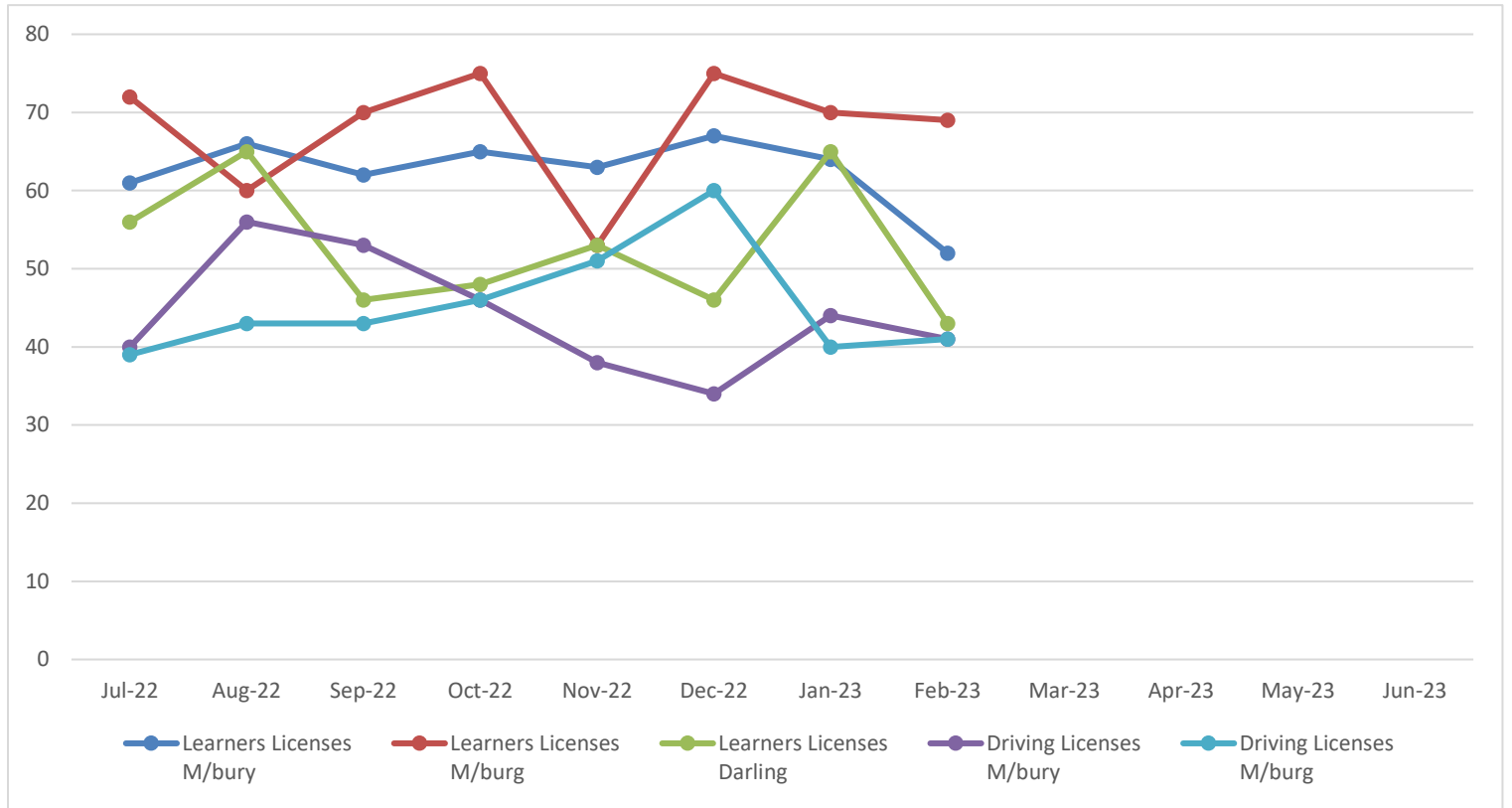
MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	1	1	6	3	13	24
Failed	0	0	0	0	0	0
Retest	0	0	5	0	13	18
Retest: Passed	0	0	4	2	10	16
Failed	0	0	0	0	0	0
TOTAL	1	1	15	5	36	58

MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	5	0	5	4	28	42
Failed	0	0	0	0	0	0
Retest	2	2	6	1	29	40
Retest: Passed	2	2	8	1	25	38
Failed	0	0	0	0	0	0
TOTAL	9	4	19	6	82	120

PASS RATE SWARTLAND



TRAFFIC OPERATIONS



TRAFFIC STATISTICS – FEBRUARY 2023

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	5 officers
Shift B	5 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
TOTAL	34

DETAIL OF TRAFFIC CASES – FEBRUARY 2023		
Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	163	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	4	
Learner Driver offences	8	
Other offences regarding driving licenses	8	
Operator Offences	5	
PRDP Offences	9	
Other Offences Regarding RTQS	2	
Discontinue Notice	11	
Unlicensed/Unregistered Motor Vehicles	159	
Number Plate Offences	8	
Other offences regarding registration / licensing	2	
Moving violations		
Traffic Signal Disobey	21	
Disobey Stop Sign	69	
Disobey No U-Turn	7	
Disobey No U-Hitch hiking	1	
Disobey Other Road Signs	10	
Offences Regarding the Duties of Drivers	2	

Seat Belt or Crash Helmet	44	
Turning in the Face of Oncoming Traffic	16	
Turning Without Signalling	1	
Illegal Overtaking	1	
Cell Phone	13	
Stopping and parking		
Stopping where Prohibited	5	
Stopping Causing Danger or Obstruction	7	
Parking Where Prohibited	92	
Loads and projections		
Insecure Load – Spillage	1	
Vehicle defects		
Defective Brakes	8	
Defective Tyres	20	
Deposit Oil or Fuel	1	
Defective Lamps	15	Focus area especially during night times and winter.
Other Defects	8	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	6	
No operating license	5	
Operating contrary to operating license	6	
Speeding offences		
Refer camera feedback page.		
Sundry		
Caution Notice / Confiscation	4	
Arrests - Driving whilst under the influence	5	
Arrests – Other	4	
TOTAL	751	

TRAFFIC FINES: PAID CASES – FEBRUARY 2023		
Summonses, 341 Notices & Speeding Offences		
Service Provider	Total cases paid	Monetary value of paid cases
TMT	1393	R 657 075.00

Total Warrants Served	Total Warrants withdrawn by Court	Monetary value of paid Warrants
104	0	R 108 550.00
Expired warrants for Feb'22		Monetary value
247	0	R 341 050.00

Warrants of arrests															
	Total warrants finalized (Paid; withdrawn; older than 2 years)														
	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023
TMT	59	83	62	130	89	129	205	206	437	112	202	139	98	129	104

MONTHLY CAMERA SUMMARY –FEBRUARY 2023

MOBILES:

1. 2117	HOURS: 139	CASES LOGGED: 965
2. 2020-	HOURS: 121	CASES LOGGED: 609
3. 2018-	HOURS: 44	CASES LOGGED: 270
4. 2094-	HOURS: 202	CASES LOGGED: 1199

TOTAL CAPTURED: 3043

TOTAL HOURS: 506

TOTAL PAID TICKETS: 1393

MONETARY VALUE: R657,075.00

FIXED SITE:

1. MB062-	RIEBEEK WEST	: 121
2. MB076-	DARLING	: 471

TOTAL CAPTURED: 592

AVERAGE SPEED OVER DISTANCE (ASOD'S):

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	553
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	565
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	717
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	591
TOTALS			2426

WARRANT OF ARREST PAID	104	R108 550.00
EXPIRED WARRANTS FOR FEBRUARY 2023	247	R341 050.00
ADMIN MARKS FOR FEBRUARY 2023	74	
INFRINGEMENT AUDIT PRINT REPORT	1621	

WEIGH BRIDGE

	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023
Vehicles weighed	3634	3717	3896	4147	4682	4317	3563	3468	3163	3622	3410
Vehicles Overload/ Charged	34	28	40	31	46	40	34	35	26	45	34
Monetary Value	R 40 865	R 37 900	R 46 600	R 45 650	R 63 250	R 69 050	R 54 950	R 80 350	R 32 800	R 79 350	R 56 375

VEHICLE CHECK POINTS (VCP's)				
Date	Area	Description	Vehicles Stopped/ Count	Traffic Cases issued
01 February 2023	Chatsworth road, Chatsworth	VCP	22	4 x Cases
02 February 2023	R315 Railway crossing, Malmesbury	Stop Sign Enforcement	5	5 x Cases
02 February 2023	Kotze street, Moorreesburg	Stop Sign Enforcement	4	2 x Cases
03 February 2023	Main road, Moorreesburg	VCP	30	9 x Cases
04 February 2023	Main road, Darling	VCP	20	2 x Cases
04 February 2023	R302,Malmesbury	VCP	40	3 x Cases
05 February 2023	Klein Dassenberg road, Kalbaskraal	VCP	42	10 x cases
06 February 2023	Main road, Darling	VCP	20	6 x Cases
06 February 2023	Bokomo Road, Malmesbury	VCP	13	5 x Cases
07 February 2023	N7 On ramp, Malmesbury	VCP	37	5 x Cases
07 February 2023	C/o Dr Euvrard & St.Thomas, Malmesbury	Stop Sign Enforcement	3	2 x cases
08 February 2023	Kloof Street, Riebeek-kasteel	VCP	17	4 x Cases
08 February 2023	Darling, North	Moving Violations	1	1x case
08 February 2023	Schoonspruit Road, Malmesbury	VCP	20	6 x Cases
08 February 2023	R315 Railway Crossing, Malmesbury	Stop Sign Enforcement	8	8 x Cases
08 February 2023	Darling	VCP	21	13 x Cases
08 February 2023	C/o Alfa & Holomisa Street,Malmesbury	Stop Sign Enforcement	2	3 x Cases
08 February 2023	C/o Vrede & Dirkie Uys street,Malmesbury	Stop Sign Enforcement	4	4 x Cases
08 February 2023	Voortrekker road, Malmesbury	No U-turn Sign observation	0	0 x Cases

09 February 2023	C/o R302 & Old Kalbaskraal Rd, Malmesbury	VCP	21	5 x Cases
10 February 2023	Piet Retief Street,Malmesbury	VCP	17	3 x Cases
10 February 2023	C/o De Kock & Loubser street,malmesbury	Stop Sign Enforcement	5	7 x Cases
10 February 2023	Voortrekker Maresa, Malmesbury	VCP	10	5 x Cases
10 February 2023	C/o Bokomo & Hoog Street,Malmesbury	Traffic signal Disobedience	3	4 x Cases
11 February 2023	Schoonspruit Road, Malmesbury	Stop Sign Enforcement	3	4 x Cases
11 February 2023	Bokomo Road, Malmesbury	VCP	30	4 x Cases
14 February 2023	Darling-Evita Bezuidenhoudt Blv	VCP	2	2 x Cases
14 February 2023	C/o Kotze & Elevator Street,Malmesbury	Stop Sign Enforcement	2	1 x Cases
14 February 2023	Darling	Moving Violations	1	1 x Cases
15 February 2023	C/o Vrede & Dirkie Uys street,Malmesbury	Stop Sign Enforcement	7	10 x Cases
15 February 2023	Yzerfontein, R315	Moving Violations	1	1 x Case
15 February 2023	Moorreesburg	VCP	17	12 x Cases
15 February 2023	Klein Dassenberg Rd,Kalbaskraal	VCP	25	10 x Cases
16 February 2023	C/o Bokomo & Hoog Street,Malmesbury	Traffic signal Disobedience	4	7 x Cases
16 February 2023	R27 West Coast road	VCP	5	5 X Cases
16 February 2023	C/o Schoonspruit & Industrie Rd,Malmesbury	Stop Sign Enforcement	3	3 X Cases
17 February 2023	Bokomo Road, Malmesbury	VCP	12	2 x Cases
18 February 2023	Main Rd, Moorreesburg	VCP	10	5 X Cases
21 February 2023	Klein Dassenberg Rd,Kalbaskraal	VCP	15	1 X Case
21 February 2023	Darling	Moving Violations	3	3 X Cases
21 February 2023	C/o Vrede & Dirkie Uys street,Malmesbury	Stop Sign Enforcement	2	2 X Cases
21 February 2023	Voortrekker Rd, Malmesbury	VCP	21	3 X Cases
23 February 2023	R27 West Coast road, Yzerfontein	Moving Violations	3	3 X Cases

23 February 2023	C/o Darling & Azalia street,malmesbury	Stop Sign Enforcement	10	8 X Cases
23 February 2023	Disa Street,Malmesbury	VCP	9	15 X Cases
23 February 2023	R27 West Coast road, Yzerfontein	VCP	12	0 X Cases
25 February 2023	Riebeek-Kasteel	VCP	14	6 X Cases
25 February 2023	Schoonspruit Rd, Malmesbury	VCP	20	6 X Cases
25 February 2023	Kloof Street, Riebeek-Kasteel	VCP	18	4 X Cases
25 February 2023	Evita Bezuidenhoudt Blvd, Darling	VCP	25	9 X Cases
26 February 2023	Chatsworth	VCP	43	5 X Cases
27 February 2023	St.Thomas Street, Malmesbury	Stop Sign Enforcement	3	5 X Cases
			Total vehicles = 685	253

Foot Patrols

Date	Area	Description	Output/Outcome
01 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	6 x Cases
04 February 2023	Darling	Check for all Traffic related offences and Bylaws	2 x Cases
04 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Case
06 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	5 x Cases
06 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	5 x Cases
06 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
11 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	9 x Cases
14 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
14 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	7x Case
16 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
18 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
21 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
22 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
22 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
22 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	7 x Cases
28 February 2023	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
			59 x Cases

Educational programs /Projects			
Date	Area	Description	Detail of educational program
28 February 2023 10:00 – 11:00	Malmesbury Swartland Pre-GrR.	Awareness Campaign- Road Safety	Swartland Traffic & Law Enforcement Services did road safety awareness on pedestrian safety how to cross any road safely. Our mascot Danny Cat was also present at the demonstration.

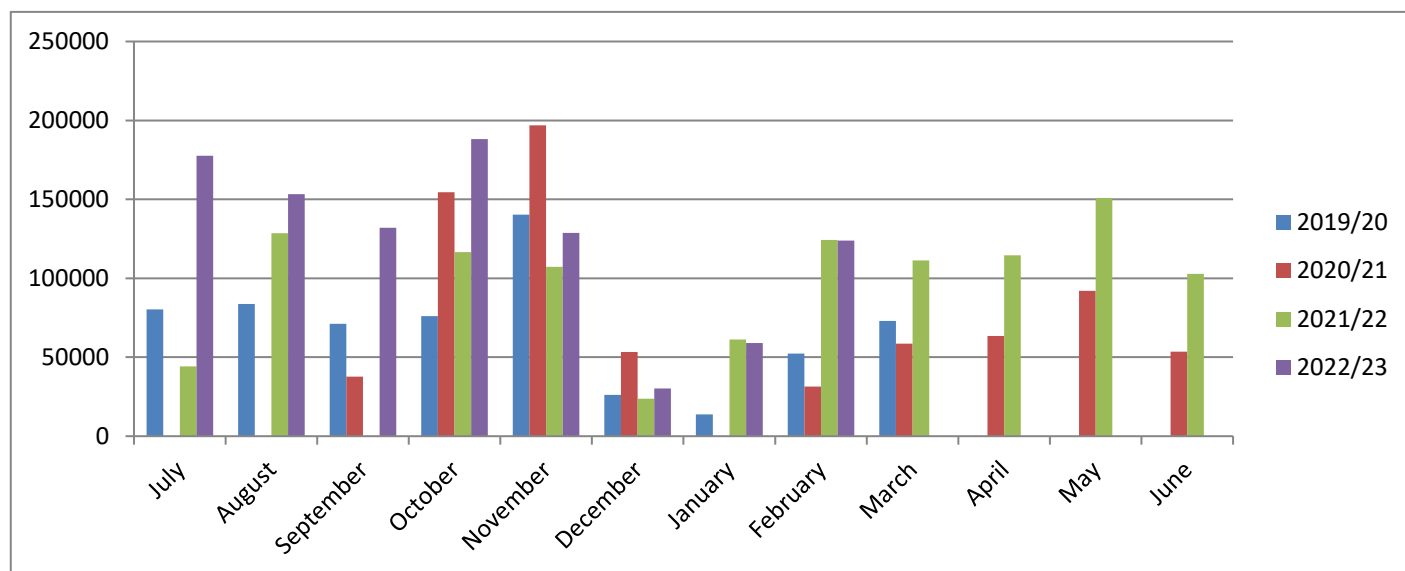
ROAD SAFETY AWARENESS **SWARTLAND PRE- GrR & GrR**





ANPR - BUS OPERATIONS

Date	Location	Total Payments	Amount
03 February 2023	Traffic Court - Malmesbury	92	R 40 075.00
17 February 2023	Traffic Court - Malmesbury	68	R 27 300.00
23 February 2023	Piketberg Road. (Traffic dept.)	7	R 8 450.00
25 February 2023	Piketberg Road. (Traffic dept.)	31	R 21 200.00
26 February 2023	Bokomo Rd. (Traffic dept.)	63	R 26 850.00
Total Payment Value		261	R 123 875 .00





Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Brandweerdienste

4 April 2023

7/1/2/2-3

ITEM 5.1.2 VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT
GEHOU SAL WORD OP 12 APRIL 2023.

ONDERWERP:	VERSLAG: BRANDWEER DIENSTE: FEBRUARIE 2023
SUBJECT:	<i>REPORT: FIRE BRIGADE SERVICES: FEBRUARY 2023</i>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for February 2023.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER



- MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste
Afdeling: Brandweer
30 Maart 2023

7/1/2/2-3

BRANDWEER – MAANDVERSLAG: FEBRUARIE 2023
FIRE BRIGADE – MONTHLY REPORT: FEBRUARY 2023

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

*13 Temporary Fire Reservists on standby weekly.

*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	FEBRUARY MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.02.2023	10:21	Veld fire – 44 School Street, Abbotsdale		
03.02.2023	22:26	Motor Vehicle Accident – Piet Retief Straat, Malmesbury		
04.02.2023	08:25 21:23	Tree on fire – Voortrekker Road, Malmesbury Motor Vehicle Accident – N7, opposite Roelcor		
05.02.2023	08:31 18:22	Veld fire – Bloues Sports Field Veld fire – Church Street, Abbotsdale		
06.02.2023	18:47	Heavy Motor Vehicle alight – N7, Cheesemouse		
07.02.2023	16:55	Tree on fire – Dahlia Street, Malmesbury		
08.02.2023	18:09	Informal Structure on fire – Silvertown		

09.02.2023	08:12 20:27	Tree trunk on fire – Voortrekker Road, Bloues Sports Field Tree trunks on fire – behind Essenhout Street, Malmesbury		
11.02.2023	11:44 16:34	Aircon alight – Swartland Hospital Veld fire – Olyf Street, Malmesbury		
12.02.2023	14:34	Trees/veld fire – Voortrekker Road, Bloues Sports Field		
13.02.2023	10:58	Motor Vehicle Accident –N7, next to Buitekant Street, Malmesbury		
14.02.2023	20:09 22:46	Veld fire – behind Sasko, railway station Veld fire – next to Chatsworth Primary School		
15.02.2023	13:08	Motor Vehicle Accident – N7, Astron Garage		
16.02.2023	01:54 13:07 16:37 20:20	Rubbish on fire – Leeubekkie Street, Malmesbury Veld fire – N7 opposite Pioneer Foods Veld fire – Church Street, Abbotsdale Motor Vehicle Accident – Darling Road, Malmesbury		
17.02.2023	03:49	Motor Vehicle Accident – Darling Road, Malmesbury		
18.02.2023	17:46	Structure on fire – 23 Bloekomstreet, Malmesbury		
19.02.2023	01:09 15:10	Structure on fire - Plot R8E9, Landbougrond, Riverlands Heavy Motor Vehicle alight – Paarl Road, Riebeek turn-off		
22.02.2023	17:00 21:38	Reeds on fire – Wistaria Street, Malmesbury Veld fire – Palmboom- & Akkerhout Street, Malmesbury		
23.02.2023	18:51	Cleaning of road (Diesel spillage) – Swartland Hospital		
24.02.2023	00:15	Motor Vehicle Accident – Swartland Wine Cellar		
26.02.2023	01:56 15:20 15:20	Structure on fire – 39 Pou Steet, Malmesbury Reeds on fire – 'laagwaterbruggie' Motor Vehicle Accident – N7 off ramp, Malmesbury		
27.02.2023	04:10 14:27	Empty building on fire – 123 Sasparck, Malmesbury Veld fire – Silvertown		
28.02.2023	19:50	Motor Vehicle Accident – R45, direction Hopefield		

DATE	TIME	FEBRUARY MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.02.2023	03:16	Structure on fire – 19 Zinnia Street, Moorreesburg		
05.02.2023	10:37	Veld fire – behind municipal swimming pool		
06.02.2023	00:00 19:10	Refuse bin on fire – Sibanye Heavy Motor Vehicle alight – N7, outside Moorreesburg		
11.02.2023	13:43 23:38	Structure on fire – 49 Olyfboom Street, Moorreesburg Motor Vehicle Accident – N7, outside Moorreesburg		
18.02.2023	11:55 18:10	Veld fire – industrial area, Moorreesburg Veld fire – Oos Street, Moorreesburg		
19.02.2023	02:24 04:48	House on fire – 4B Paul Kruger Street, Moorreesburg Agricultural farm shed on fire – R46 Kanonberg Farm		
20.02.2023	10:20 17:42	Veld fire – sewerage plant, Moorreesburg Motor Vehicle Accident – Circle Street, Moorreesburg		
21.02.2023	14:32	Veld fire – Piketberg Road, Moorreesburg		
26.02.2023	17:42	Veld fire - Hooikraal		

DATE	TIME	FEBRUARY MONTHLY REPORT RIEBEEK KASTEEL TEAM	WCDM Assisted SM	Swartland Assisted WCDM
09.02.2023	05:44	Veld fire – behind Meiring Primary School, Kloof Street		
11.02.2023	18:21	Kitchen alight – E&T's Restaurant, Sarel Celliers Street		
25.02.2023	08:55	Refuse bin on fire - sewerage plant, Moorreesburg		
28.02.2023	20:33	Electric pole alight - Renonkel Street, Moorreesburg		

DATE	TIME	FEBRUARY MONTHLY REPORT RIEBEEK WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.02.2023	18:53	Veld fire – Station Road		
05.02.2023	01:24	Motor Vehicle Accident – R311, Welgelegen Farm		
10.02.2023	05:50	Veld fire – PPC Power Station		
18.02.2023	03:18	Refuse bin on fire – Voortrekker Road		

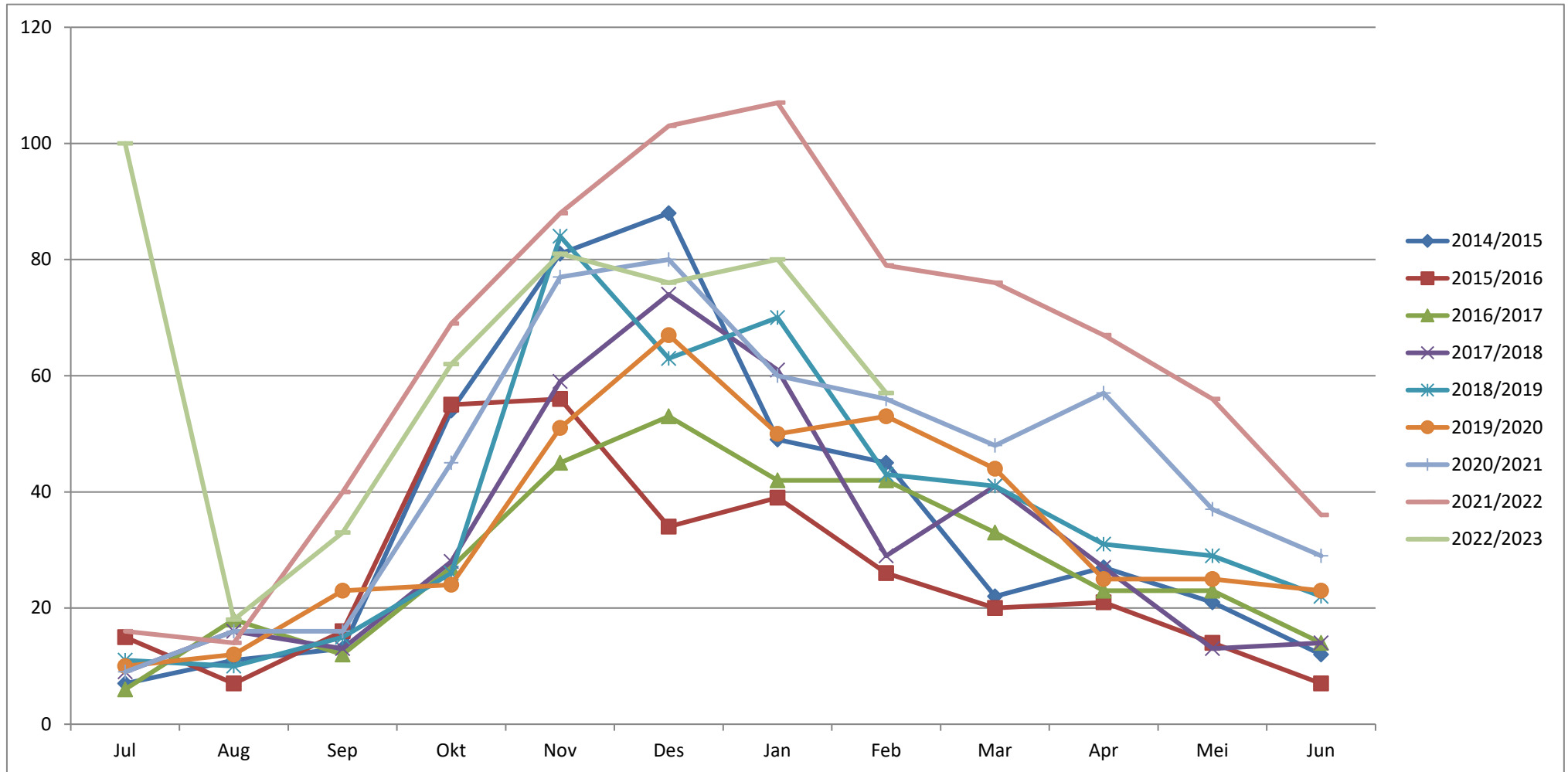
DATE	TIME	FEBRUARY MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
03.02.2023	17:04	House on fire – 26 Watsonia Street, Darling		
08.02.2023	16:58	Cleaning of road (fruit spillage) - Darling Main Road		
09.02.2023	21:57	Veld fire – Railway, Claredon Straat, Darling		
10.02.2023	15:00 18:20	Motor Vehicle Accident – R315, direction Malmesbury Veld fire – behind municipal stores, Darling		
11.02.2023	18:54	Rubbish on fire – Claredon Street, Darling		
13.02.2023	06:30 14:18 16:48	Tree on fire – Evita Boulevard, Darling Medical assistance – Spar, Darling Motor Vehicle Accident – R27, before Puma Garage		
15.02.2023	11:35 13:04	Rubbish on fire – behind ASLA, Gousblom Street, Darling Tree on fire – Evita Boulevard, Darling		
16.02.2023	10:55	Rubbish on fire – next to municipal stores		
19.02.2023	14:29	Garage on fire – 63 Versveld Street, Yzerfontein		
20.02.2023	08:15 12:00	Motor Vehicle Accident – Darling/Mamre Road Electric pole alight – Main Road, Darling		
23.02.2023	13:05 22:28	Humanitarian services (caught snake) – 15 th Avenue, Darling Structure on fire – 24 Caledon Street, Darling		
24.02.2023	11:53	Cleaning of area (oil spillage) – Darling Brew		
25.02.2023	18:24	Veld fire – railway at the 'Kleinboere', Darling		
26.02.2023	02:29	Motor Vehicle Accident – Darling/Mamre Road		
28.02.2023	20:52	Rubbish on fire – Evita Boulevard, behind Church, Darling		

GENERAL

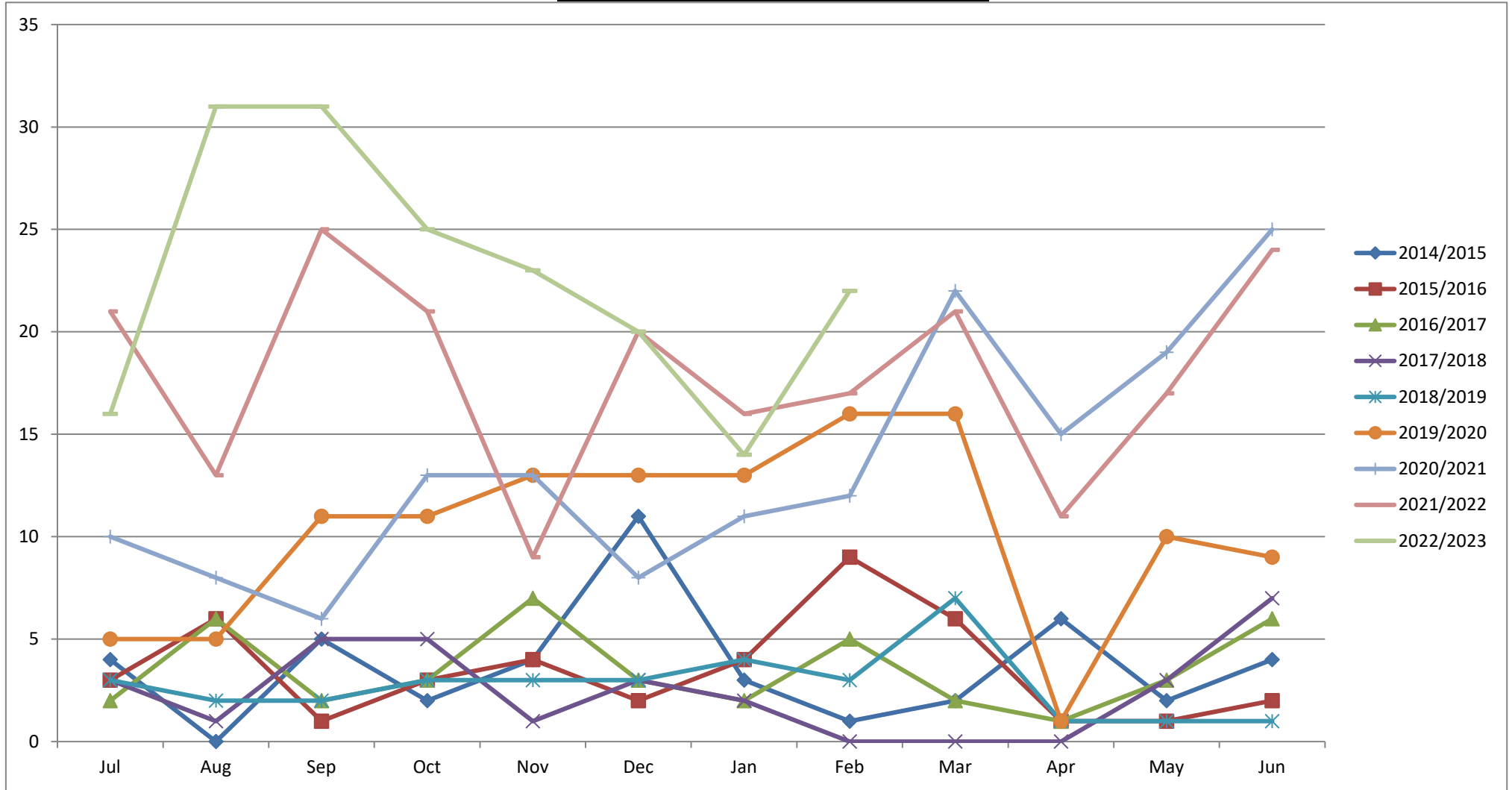
1. Building Plans evaluated: Erf 3011 Malmesbury
2. Fire inspection: Rooderust Boerdery Darling
3. All operational firefighting vehicles and equipment inspected on a weekly basis.

CHIEF FIRE OFFICER: R HARRIS

AMOUNT OF FIRES



AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	January 2023												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									4			4
	INFORMAL									7			7
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE									2			2

INDUSTRY	FURNITURE												
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM												
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS								3				3
	MINES (SURFACE)												
	UTILITIES												
TRANSPORT	CARS, MOTORCYCLES												
	BUSES												
	HEAVY VEHICLES								2				2
	SHIPS												
	TRAINS												
	AIRCRAFT												
OTHER	RUBBISH, GRASS AND BUSH								39				39
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	TOTALS								57				57

AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)	
(This exclude where fires are involved)	
TYPE INCIDENT	Number of incidents
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	17
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	5
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
TOTALS	22



Verslag Φ Ingxelo Φ Report

Office of the Director Protection Services

Date: 5 April 2023

File Ref: 11/1/1/24

ITEM 6.1 OF THE AGENDA OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) BEING HELD ON 12 APRIL 2023.

SUBJECT: SALGA: EMERGENCY SERVICES AND DISASTER MANAGEMENT (ESDM) PROVINCIAL WORKING GROUP HELD ON 16 FEBRUARY 2023

1. BACKGROUND

The appointed delegates of Swarthland Municipality to attend the SALGA ESDM working group is MMC AK Warnick and the Director Protection Services and both were in attendance on 16 February 2023.

2. DOCUMENTATION

2.1 Summary of outcomes of meeting (minutes).

3. The purpose of this report is to inform Councillors of the topics that were discussed and to emphasize certain discussions.

3.1. PRESENTATION: ITEM 2.1 DISASTER REHABILITATION AND RECONSTRUCTION “BUILD BACK BETTER”

- Ms L Joubert from the Disaster Management Centre of Bitou Municipality presented on this item.
- Detail of the presentation to be found in the attached minutes.

3.2. A REFLECTION ON THE STATE OF FIRE SERVICES AND THE PROPOSED DRAFT BILL ON FIRE SERVICES.

- Mr Tshepo Mothale from SALGA explained that the purpose of his presentation is to provide information on the state of municipal fire services function and the proposed draft bill on fire services.
- Each municipality must develop and adopt a master plan.
- Master plan must be aligned to that of its Province to ensure an integrated approach to the provision of fire services.
- A Fire Services Master Plan must be part of the IDP of a municipality.
- Salga is of the view that the biggest challenge is funding.
- More detail to be found in the attached minutes.

3.3 NATIONAL DRAFT REPORT ON THE INCLUSION OF DISASTER MANAGEMENT AND FIRE EMERGENCY SERVICES IN THE IDPs AND SDBIPs

- Mr Trevor Lombard informed the meeting that the National Working Group Meeting took place on 12 December 2022.
- Highlights from the report is included in the attached minutes.

3.4. NATIONAL UPDATE REPORT ON THE STATUS OF THE POWERS AND FUNCTIONS ON THE DRM AND FIRE SERVICES

- Mr Trevor Lombard gave highlights from the report.
- The nine operational task teams set up by National Disaster Management Centre (NDMC) are still active to deal with the effects of the floods.

3.5. UPDATING OF MUTUAL AID AGREEMENT AMONG WESTERN CAPE MUNICIPALITIES TO DEAL WITH DISASTER RISK, MAJOR INCIDENTS AND DISASTERS

- Mutual aid agreements must be updated and where it doesn't exist, agreements must be put in place so that municipalities can assist each other during disasters.

4. RECOMMENDATION

That Councillors take cognisance of the content documents and discussion of the SALGA ESDM working group.

(get) P A C Humphreys

MUNICIPAL MANAGER
PACH/ch

MINUTES

Emergency Services and Disaster Management Working Group
16 February 2023

MINUTES

Emergency Services and Disaster Management Working Group

1.1 OPENING AND WELCOME

The Deputy Chairperson of the PEC, Ald Aidan Stowman, welcomed all Councillors, Guests, Stakeholders and Officials present at the Emergency Services and Disaster Management Working Group. The Chairperson, Cllr André Truter were not able to attend.

The meeting was opened with a moment of silence and self-reflection.

1.2 EVACUATION PROCEDURE

Mr Anwin Los from the King George Hotel explained the evacuation procedure to the meeting.

1.3 ATTENDANCE AND APOLOGIES

Present: Official Representative: Councillors / Aldermen

No	Cllr/ Ald	Title	Name	Name of Municipality
1.	Ald	Mr	Aidan Stowman	: Deputy Chairperson: SALGA PEC
2.	Cllr	Mr	Nicolaas Abrahams	: Beaufort West
3.	Ald	Mr	Mario Wessels	: Bergrivier
4.	Cllr	Mr	Willem Nel	: Bitou
5.	Cllr	Ms	Jessica Kamkam	: Bitou
6.	Cllr	Mr	Jan von Willingh	: Breede Valley
7.	Ald	Ms	Clara Meyer	: Cape Winelands DM
8.	Cllr	Mr	Rhynhardt Bresler	: City of Cape Town
9.	Cllr	Mr	Mzwakhe Nqavashe	: City of Cape Town
10.	Cllr	Mr	Avron Appollis	: Drakenstein
11.	Cllr	Ms	Nompumelelo Ndayi	: Garden Route DM
12.	Cllr	Ms	Charlotte Clarke	: George
13.	Cllr	Mr	Donovan Gultig	: George
14.	Cllr	Ms	Kay Andrews	: Knysna
15.	Cllr	Mr	Samuel Laban	: Laingsburg
16.	Cllr	Mr	Charles Henn	: Langeberg
17.	Cllr	Mr	Chris White	: Matzikama
18.	Ald	Mr	Chris MacPherson	: Oudtshoorn
19.	Cllr	Mr	Lindile Ntsabo	: Overstrand
20.	Cllr	Mr	Sydney Koonthea	: Prince Albert
21.	Cllr	Mr	Michael Schaffers	: Saldanha Bay
22.	Cllr	Mr	Charles Manuel	: Stellenbosch
23.	Cllr	Mr	AK Warnick	: Swartland
24.	Cllr	Mr	Josias Engelbrecht	: West Coast DM
25.	Cllr	Mr	Hendrik Smit	: Witzenberg

Present: Officials

MINUTES

Emergency Services and Disaster Management Working Group
16 February 2023

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Nolan Stuurman	
2.	Off	Mr	Roysten Harris	
3.	Off	Mr	Andile Sakati	: Bitou
4.	Off	Mr	L Joubert	: Bitou
5.	Off	Mr	Myllison Saptou	: Cape Agulhas
6.	Off	Mr	Nomhle Arosi	: Cape Winelands DM
7.	Off	Mr	Clive Africa	: Garden Route DM
8.	Off	Ms	Jessica Erasmus	: Garden Route DM
9.	Off	Mr	Lester Smith	: Overstrand
10.	Off	Mr	Phillip Humphreys	: Swartland
11.	Off	Mr	Wilfred Solomons-Johannes	: Theewaterskloof
12.	Off	Mr	Wilhelm Markus	: West Coast DM
13.	Off	Mr	Bertus Senekal	: West Coast DM
14.	Off	Mr	Franquin Petersen	: West Coast DM
15.	Off	Ms	Annelize Lamprecht-Vertue	: Witzenberg

Invited guests

No	Off	Title	Name	Organisation
1.	Off	Mr	Dimitri Jacoman	: Western Cape Government
2.	Off	Ms	Rowena Page	: Western Cape Government
3.	Off	Ms	Amanda Willet	: Western Cape Government
4.	Off	Mr	L Joubert	:

SALGA Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Khalil Mullagie	: Provincial Director of Operations
2.	Off	Mr	Trevor Lombard	: Senior Advisor: Inclusive Communities
3.	Off	Ms	Richenda Herandien	: Advisor: Community Development
4.	Off	Ms	Miltoinette Cupido	: Manager Strategic Support and Analytics
5.	Off	Mr	Tshepo Mothale	: SALGA National
6.	Off	Ms	Joyce Moholola	: Marketing and Communication Officer
7.	Off	Mr	Sidwell Blows	: SALGA: ICT
8.	Off	Ms	Lehlogonolo Maake	: SALGA Western Cape: Intern
9.	Off	Mr	Khululekani Mgezi	: SALGA
10.	Off	Ms	Marelize de Wet	: SALGA: Portfolio Administrator

Apologies

No	Cllr /Off	Title	Name	Name of Municipality
1.	Cllr	Mr	André Truter	: Chairperson: Emergency Services and Disaster Management Working Group
2.	Ald	Mr	Johan Niewoudt	: Cape Agulhas
3.	Ald	Mr	Donovan Joubert	: PEC Chairperson

1.4 APPROVAL OF THE EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP OF 17 OCTOBER 2022

The Minutes of the Emergency Services and Disaster Management Working Group Meeting held on 17 October 2022 was moved by Councillor Jan von Willingh [Breede Valley Municipality] for adoption and seconded by Alderman Clara Meyer [Cape Wineland District Municipality].

NOTED

1.4.1 MATTERS ARISING

No matters arising.

NOTED

1.5 ADOPTION OF THE AGENDA

The Agenda was adopted with the following amendment:

Item 3.4 - Updating of mutual aid agreement among Western Cape municipalities to deal with disaster risk, major incidents, and disasters [Councillor Bresler from City of Cape Town].

ADOPTED and APPROVED

2. PRESENTATIONS:

2.1 DISASTER REHABILITATION AND RECONSTRUCTION 'BUILD BACK BETTER'

Ms L Joubert from the Disaster Management Centre of Bitou Municipality presented on this item.

The Garden Route District Municipality has a fully functional Disaster Management Centre [DMC]. The centre is equipped with a joint operational command and tactical decision area. To stay abreast with regional emergency related activities, a 24/7 call centre has been established adjacent to the DMC. The 24/7 call centre is operated in conjunction with the Provincial Emergency Medical Services [EMS] and renders an emergency call taking and dispatch platform servicing the district. The Garden Route DMC believes in the 'added value' and complementarity of working together to achieve shared objectives and goals by undertaking joint actions and mutual support. The interaction between district role-players is guided by shared values of trust, mutual accountability; gender equity; a respect for diverse identities, perspectives, and beliefs; a commitment to inclusion and participation; and openness to sharing and learning to build consensus and mutual understanding.

The Garden Route District Municipality's Disaster Management Centre has a holistic approach to Disaster Management. The disaster management traditional model in the illustration below makes provision for planning before a disaster also known as pre-disaster phase, during a disaster and post-disaster phase.

Disaster response is a sum of actions taken by residents and institutions in the time of disaster. These actions commence with the warning of an oncoming threatening event or the event itself if occurs without warning. Disaster response includes the implementation of disaster preparedness plans and procedures, thus overlapping with disaster preparedness. The end of disaster response comes with the completion of disaster recovery and rehabilitation programmes.

Disasters have vast effects on the community, economy, and property. However, not all disasters should be seen in a negative light. Rehabilitation focuses on enabling the affected communities to return to normal pattern of life. It is also considered to be the transitional phase between immediate relief and more major, long-term reconstruction and the pursuit of ongoing development. Disasters allow for the affected area to rebuild what they lost previously, however, in order to ensure that hazards do not have the same effect in future years, it is

beneficial and recommended that while in the recovery stage every effort is made to ensure that the community builds back better.

The normalization process after an event will take a short period of time but is most important. This includes any cleaning up, repairs or related work to area. This will be coordinated by the MACC/JOC and Garden Route Rebuild Initiative [GRRRI]. This concept was born following the Knysna/Plett fires in 2017.

The GRRRI sought to optimise efforts to “Build Back Better”. The initiative aimed to create a multi-disciplinary, inter-governmental and multi-sectoral platform to align and maximise recovery and rehabilitation efforts. It brought together national, provincial, and local government, state-owned enterprises, community members, civil society organisations and the private sector in sector-based working groups to design and implement recovery projects.

The rehabilitation and recovery program should include strategies that will aid in the achievement of a desired outcome which includes:

- permanent construction or replacement of severely damaged infrastructures,
- the full restoration of services, and
- the revitalisation of social and economic structures.

The strategies should be consistent with the guiding principles for the rehabilitation efforts. Specific sector and sub-sector strategies should also be provided to help achieve short- and medium-term program objectives. Reconstruction must be fully integrated into ongoing and sustainable development plans, considering future disaster risk and the reduction of future vulnerability.

Disaster risk reduction is an integral part of development. The importance of a risk-informed and risk-resilient environment is recognized by three global policy frameworks and international agreements. Reducing future disaster risks in disaster-affected areas can be achieved through the implementation of an integrated approach to DRRM and climate change adaptation. The entire process for the preparation of a post-disaster rehabilitation and recovery program can be simultaneous with response activities. The exact duration of the preparation process depends on the magnitude and extent of the disaster.

It is imperative that remedial actions for disasters must be consistent with long-term objectives of the development within the area affected by the disaster. All development programmes should be evaluated on vulnerabilities as the main goal is sustainable development which requires the reduction of vulnerabilities that lead to disasters.

A Garden Route DM Disaster Risk Assessment was done in terms of the following Disasters/Risks:

- Natural
- Environment
- Technological
- Climate Change

The Challenges and Lessons Learnt were as follows:

- Rapid Disaster Funding allocation and distribution: Unresponsive funding mechanisms represent a core blockage in the recovery process, preventing time-critical activities that will speed recovery and reduce risk. Lengthy procurement procedures also frustrate efforts to rehabilitate infrastructure. For instance, during the recovery and rehabilitation phase after the 2017 fire disaster the environmental workstream and the asbestos removal project highlighted the urgent need for more responsive, quick-release funding mechanisms (i.e.,

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within days or weeks) that do not require the funds to be spent within a given financial year. This also highlights the importance of transparency and buy-in.

- Formal and comprehensive record keeping of externally managed projects: we have learned that due to inadequate communication between stakeholders and the public during and after a project has caused some unanticipated tension. In addition, we have missed out on an excellent opportunity to learn from what works, what didn't work, and what to improve on in the future.
- Supporting the "Missing Middle": A group of people of middle-income households and businesses fall through the gaps in the existing social safety nets which leads to the people, the economy and recovery efforts happening slowly. The 2017 fire disaster has highlighted this challenge. The insurance industry could play a role by exploring insurance options that are more affordable and tailored to the needs of pensioners and others in this group.
- Communication: we have learned the importance of effective communication during disasters. It is critical that the authorities communicate with members of the public effectively, as consistently and as early as possible. This is not only essential to keep them informed and safer, but also to ensure that the public is aware of their needs and requirements, and how they can best help.

Councillor Bresler [City of Cape Town] questioned the disaster management, mutual aid agreements amongst Municipalities in the Western Cape and if that might not be a starting point. This will enable Municipalities to find out the resources of neighbouring Municipalities. Disasters are not linked to Municipalities and often goes over boundaries to various Municipalities.

Mr Wilfred Solomons-Johannes [Theewaterskloof Municipality] commented in saying that it will be very difficult for a Municipality to review Disaster Risk every year as it will be a very costly exercise with a lot of scientific evidence, research, and data. It was mentioned that sometimes it is quicker to look at historical events that impact the vulnerability, the scalability and the magnitude that would determine your risk profile. That can then be altered and be move it up and down.

It was also emphasized that politicians need to play a key role in the case of a disaster or a major emergency, Municipalities need their political leadership to be at the forefront. A dedicated media spokespersons also plays a critical role.

Ms Nomhle Arosi [Cape Winelands District Municipality] informed the meeting that Cape Winelands District Municipality entered a partnership with SANTAM where they received funding which ensured our risk reduction measures, procurement of equipment, especially fire equipment, smoke alarm projects through the SANTAM. Cape Winelands District Municipality also have partnership with the NSRI going to Local Municipalities and especially schools to do awareness programmes.

Ms Joubert [Garden Route DM] informed the meeting that she is aware that Province is busy with developing a template on mutual aid agreements for Municipalities to use in future.

Councillor Donovan Gultig [George Municipality] referred to the fire that happened a few years ago due to the invasive alien species. It was noticed that they are cutting down the invasive alien species, but they are just piling it up which is a huge fire risk. The other concern raised was the bars that is used to prevent the fire from spreading in the mountain have been flooded with huge holes, which make it impossible to drive there in case of an fire. It was suggested that the District Municipality and George Municipality work together to work on these challenges/risks.

Ms Joubert [Garden Route DM] responded in saying that the removal of the alien invasive species takes a lot of manpower and is extremely expensive. Mr Clive Africa emphasized that it is a costly exercise, but the District Municipality is busy trying to source funding and some private landowners were approached for assistance. They were not aware of the bars that were flooded but will raise it with Mr Otto from the District Municipality.

Mr Clive Africa [Garden Route DM] requested SALGA's assistance in drafting generic evacuation plans for the province.

NOTED

2.2 A REFLECTION ON THE STATE OF FIRE SERVICES AND THE PROPOSED DRAFT BILL ON FIRE SERVICES

Mr Tshepo Mothale from SALGA explained that the purpose of the presentation is to provide information to the WC Provincial Working Group [Emergency Services and Disaster Management] on the state of municipal fire services function and the proposed draft bill on fire services.

According to the Legislative Mandate:
RSA Constitution, 1996

- Firefighting is listed as a local government function in Schedule 4 Part B.
- Section 156 (1) (a) in the Constitution does not differentiate between district and local municipalities with the division being indicated in S84 of the Municipal Structures Act.
- By not providing a service such as firefighting, municipalities would be failing in their constitutional obligations.

Fire Brigade Services Act, 1987 [FBSA]

- The purpose of the FBSA is to provide for the establishment, maintenance, employment, co-ordination, and standardisation of fire brigade services; and for matters connected therewith.

FBSA - Local authorities are allowed to establish and maintain a fire brigade service for the following different purposes:

- (a) Preventing the outbreak or spread of a fire;
- (b) Fighting or extinguishing a fire;
- (c) The protection of life or property against a fire or other threatening danger;
- (d) The rescue of life or property from a fire or other danger;
- (e) Subject to the provisions of the Health Act, 1977 (Act No. 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service; or
- (f) The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

Municipal Structures Act, 1998 (Act 117 of 1998)

In terms of Section 84, a district municipality has the following functions and powers in relation to firefighting services:

- (a) Planning, coordination and regulation of fire services;
- (b) Specialised firefighting services such as mountain, veld and chemical fire services;
- (c) Coordination of the standardisation of infrastructure, vehicles, equipment, and procedures; and training of fire officers.

The MSTA in sections 84 – 89 empowers the MEC's to adjust the division of powers and functions between local and district municipalities, resolve disputes that may arise, allows for temporary allocation of powers and ensure the cooperation between local and district municipalities.

Government Gazette No. R 153, 1994 assigned the administration of the whole FBSA, to the Provinces except Section 2 (Fire Brigade Board) and Section 15 (Regulations).

Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000) Section 77 requires municipalities to conduct a review on the appropriate mechanism for rendering a service.

National Veld and Forest Fire Act, 1998 (Act No. 101 of 1998) , it's purpose is to prevent and combat veldfires using a variety of institutions, methods and practices.

Disaster Management Act, 2002 (Act No. 57 of 2002). Fire Services plays a key role in all these phases of disaster management particularly because fires (all types) are a major hazard faced by the country.

The fire problems in South Africa were highlighted – Currently too many fire services especially from resource poor municipalities are struggling to provide sustainable and cost-effective fire services. The number of lives lost, and injuries sustained because of fires is alarming. Statistics South Africa in its analysis of the cause of death in South Africa based on Death Certificates records attributes 2 241 deaths to smoke, fire and flames in 2009. Figure 1 provides leading types of injury mortality in South Africa with fire accounting for 7% while Figure 2 provides a breakdown of the costs of fires in 2011.

Typical fire services function – Most fire services across the country are rendering the following services:

- Fire Fighting
- Rescue Services
- Hazardous Materials
- Fire Prevention and Safety
- Emergency planning
- Fire and Life Safety Education
- Auxiliary Services [logistics, support services, HR e.g.]
- Operation of Training Academy
- Emergency Medical Services [where applicable]

National Norms and Standards:

- The South African National Standard [SANS] 10090: Community Protection Against Fire is the primary barometer utilised by most municipalities to measure the performance of fire services.
- The purpose of this standard is to provide advice on the measures that should be taken to ensure that fire services are efficient.
- It is important to note that this standard only becomes applicable once a municipality adopts it as its service delivery standard.
- Circular 88 Indicators: Response times/ 1 Firefighter:1000 Population

Inclusion of Fire Services in IDPs

- Most Municipal IDPs reflects Firefighting services as one of the core deliverables but prioritised on budgets.
- The IDP also identified the following fire services challenges:
 - Lack of staff, fire stations and finance.
- In dealing with these challenges, it is critical to note that national government is moving towards a risk-based approach to the provision of fire services.
- This means that capacity must be established to deal with fire risks in municipalities.

The following key challenges in Fire Services were raised:

- Vastness of areas that must be serviced.
- Inadequate resource allocation to the function

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- Number of hours per day as opposed to 24 hours due to lack of staff, shift allowances, etc.
- Leadership & capacity constraints in some Fire Services.
- Lack of Financial Delegations to Chief Fire Officers.
- Lack of maintenance plans result in critical shortage of equipment.
- Increasing fire safety challenges due to increase in informal settlements.
- Insufficient emphasis on community fire safety education.
- General poor maintenance of hydrants.
- Unresolved accountability and financial responsibility for function between District and Local municipalities- results in duplication and inefficiency.
- Most services [few exceptions] lack formal capital replacement policies results in excessive downtime and consequent unavailability of vehicles.
- Shortage of technical training such as Urban Search & Rescue, Advanced level Hazmat response capabilities, Incident Management etc.
- Inadequate technical competency on fire safety especially in building plan evaluation & rational designs.
- Some services appoint personnel without due regard to normative technical & physical competencies.

The distribution of Powers and Functions across Districts:

- Section 156 of the Constitution deals with the powers and functions of municipalities and Section 229 deals with the fiscal powers.
- In Section 156 one finds that “a municipality has executive authority in respect of, and has the right to, administer the local government matters listed in Part B of Schedule 4 and Part B of Schedule 5; and any other matter assigned to it by national or provincial legislation.”
- These two processes through which a municipality obtains its powers and functions – Schedules 4B/5B versus assignment of 4A/5A powers and function require different processes and will be dealt with separately.

Division of powers and functions between various categories of municipalities

Division of powers between the various categories of municipalities is underpinned by the following principles –

- (a) clear definition of roles and responsibilities is necessary to avoid duplication of efforts and resources which is costly and wasteful;
- (b) recognition that District municipalities have an inherent responsibility to support local municipalities in its area of jurisdiction;
- (c) recognising the importance of a differentiated approach as opposed to a one-size-fits-all approach that fails to appreciate the specific contextual variables of each municipality;
- (d) appreciating that the function can be delivered as a shared service as long as roles and responsibilities are clearly defined;
- (e) approach to division of powers must be underpinned by the principles of a risk-based approach to the provision of fire services;
- (f) The allocation of powers especially for local municipalities must recognise the role played by fire services in building plan approvals, land and township development initiatives amongst others;

Moving towards the Future:

Enhancing the Fire Services regulatory and policy frameworks

- The process of reviewing the Fire Services legislation has gained momentum following approval of the White Paper on Fire Services by Cabinet on 27 May 2020.
- The White Paper was subsequently gazetted on 13 August 2021.
- DCOG (NDMC) has lead a process of drafting (inclusive of consultation) the Fire Services Bill in the ensuing 2021/2022 Financial Year.
- SALGA is confident that the finalisation of the White Paper on Fire Services will provide a strong policy basis for the sector to address some of its challenges.

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The following Fire inclusions on the Fire Services Bill was mentioned:

Fire Service master plan:

- (1) Each municipality must develop and adopt a master plan outlining how the municipality intends to provide fire services in its jurisdiction.
- (2) Each municipality must ensure that its master plan is aligned to that of its province to ensure an integrated approach to the provision of fire services.
- (3) A Fire Service Master Plan must be part of the Integrated Development Plan of a municipality.

Powers and duties of a municipal fire service**A municipal fire service must:**

- (a) Ensure integrated development planning towards uniform fire services;
- (b) Coordinate local authority fire services;
- (c) Develop specialised fire services capacity to deal with specialised fire risks prevalent in the area such as veldfires, chemical, informal settlements fires;
- (d) Develop specialised dangerous goods incident response capacity to perform incident stabilization and perform oversight of cleaning operations;
- (e) Develop specialised rescue services capacity focussing on the rescue disciplines prevalent in the area of jurisdiction as a priority;
- (f) Coordinate the standardization of infrastructure, vehicles, equipment and operational procedures;
- (g) Facilitate and coordinate the training and development of practitioners;
- (h) Develop and facilitate implementation of standardised municipal by-laws;
- (i) Coordinate planning for the provision of fire safety and prevention;
- (j) Develop, implement and maintain mutual aid agreements amongst the local fire services, designated fire authorities, and Fire Protection Associations;
- (k) Develop, support and implement community based fire safety and prevention programmes;
- (l) Establish and maintain a District Fire Service Coordination Forum;
- (m) Prevent the outbreak and or spread of a fire, by making arrangements
- (n) Control and stabilise dangerous goods incidents;
- (o) Protect life and or property against fire or other related danger;
- (p) Rescue life and or property from fire or another form of entrapment;
- (q) Render an emergency medical care in support of o-q above;
- (r) Ensure that it creates the necessary capacity to (SASREA),
- (s) Provide fire resilience training to fire practitioners and civil society;
- (t) Maintain fire service equipment, infrastructure and or materials;
- (u) Conduct fire risk assessments;
- (v) Provide training and to fire services practitioners;
- (w) Procure equipment, materials and other supplies required to perform the functions optimally;
- (x) Provide support in the implementation of Disaster Management Act, 2002 (Act No. 57 of 2002), and
- (y) Establish partnerships with governmental and private agencies as well as communities they serve especially for purposes of enhancing community fire safety.

Mr Tshepo Mothale informed the meeting of SALGA's perspective:

- The review of the Fire Brigade Services Act (Act 99 of 1987), as pointed out in the White Paper on Fire Services, is indispensable.
- This is due to the growing need of the society for fire services that can respond to the changing needs, as well as to enable a meaningful contribution to the strategic objectives of the National Development Plan.
- This need for a better legislation is also emphasised when considering the current lack of implementation as found in both the literature study and interviews of the study conducted by SALGA.

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- All legislation related to the fire fighting and all its special functions need to be revised urgently to have clear mandates for fire and emergency services.
- Fire and Emergency services need to receive a high priority in local government in so ensuring a better level of service delivery to the communities, prioritisation should be considered on matters relating to:
 - Establishment of a National Fire Services Advisory Council
 - Clarification of the Roles of National and Provincial Government in Fire and Emergency Services
 - Placement of Fire and Emergency Services
 - Standardisation
 - National Fire Code
 - Training
 - Communication and Incident Command

Mr Tshepo Mothale concluded the presentation by informing the meeting that in terms of the MBD 2018 Study Recommendations, identification of capacity requirements to exercise powers and functions is vital. The study has indicated that many municipalities are unaware of how different powers and functions are exercised in each municipality. Given that there are clear variations across provinces both in terms of the location of Powers and Functions (District/Local/Both) and how each function is exercised, working in consultation with municipalities, Provincial COGTAs could define more clearly what it means to exercise each Power and Function so as to be better prepared to engage with provincial and national treasuries around the formulae used for the equitable share and other grants/transfers.

In summary the Way Forward was highlighted:

- Inclusion and prioritisation of fire services deliverables must be outlined in the IDPs;
- Adoption of the SANS 10090 as a standard for delivery of fire services;
- Establishment of fire services capacity across all local municipalities;
- Ensuring fire services is part of decision making structures;
- Continued and sustained support must be provided to fire services in municipalities across all categories;
- Adequate resource allocation to the function;
- Development of MOUs with neighbouring municipalities to maximise resource utilisation and to ensure a coordinated approach in the provision of services especially in cross-border areas; and
- Providing the Chief Fire Officer with appropriate delegations necessary to support the delivery of fire services within the municipality.

Mr Wildred Johannes-Solomons [Theewaterskloof Municipality] highlighted that in the previous legislation that was in place the Municipality may, but in the new reform it compels the Municipality to form part of the National Veldfire Forestry Act provisions.

The challenge of underfunded and unfunded mandates was mentioned. In the Act it states that Municipalities should make separate allocation for this function. It was suggested that when Municipalities consider this allocation, it must be ensured that in the Dora allocation that it is contained within a separate allocation so that we know that we can make use of the funding. It was mentioned that Municipalities don't work on a basis of discretionary funding. If started allocating funds for something that you think might happen and you're going to use your discretion over how to allocate those funds, you have a problem justifying that with Provincial Treasury, as well as National Treasury. When these funds are allocated, Municipalities must know exactly what the program is and what the funds are going to be allocated to.

Councillor Clarke [George Municipality] mentioned the high cost of PPE's for volunteers and the stipend which Municipalities don't budget for.

Mr Mzwakhe Nqavashe [City of Cape Town] highlighted that on the Draft Bill that the Fire Brigade activities are Municipality's legislative constitutional rights as local municipalities.

It was requested that SALGA assist Municipalities to pursue the National Department that volunteers about the devolution that funding especially B-Municipalities.

Mr Bertus Senekal [West Coast DM] mentioned that the Bill is not clear on the Division of the Powers and Functions with no clear guidance which of these functions resides with the Local Municipalities and the District Municipalities. The Constitution indicates that a Municipality must have a fire services, but if there is no funding it is not possible. Mr Senekal mentioned that the hope to see that if the Bill becomes an Act that the Standard is now a Regulation and not a standard anymore. This will force Municipalities to comply with the Standards.

Mr Senekal also mentioned that Municipalities get audited by the Auditor-General on financial statements and financial viability, but maybe Municipalities should also be audited if services were rendered/service delivery.

Mr Senekal suggested that maybe SALGA should arrange a meeting with Department Trade and Industry on procurement [local content] as Municipalities procure technical equipment that is not readily available in South Africa as we don't have the industry, but then Municipalities get hampered by local content.

Mr Tshepo Mothale concluded in saying that he captured all the points raised and additional inputs received.

NOTED

3.1 AGENDA ITEMS:

NATIONAL DRAFT REPORT ON THE INCLUSION OF DISASTER MANAGEMENT AND FIRE EMERGENCY SERVICES IN THE IDPs AND SDBIPS

Mr Trevor Lombard [SALGA] informed the meeting that the National Working Group Meeting took place on 12 December 2022.

The following was highlighted from the report:

4.2 Currently, the FBSA provides for local authorities to establish and maintain a fire brigade service for the following different purpose:

- a. Preventing the outbreak or spread of a fire;
- b. Fighting or extinguishing a fire;
- c. The protection of life or property against a fire or other threatening danger;
- d. The rescue of life or property from a fire or other danger;
- e. Subject to the provisions of the Health Act, 1977 (Act No. 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service; or
- f. The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

4.4 Building closer working relations – It is important to note that while fire service is a line function and disaster management a coordinating function, there must be closer working relations and cooperation between these two critical services. Furthermore, in discharging the duties alluded to above, especially those related to emergency response and other life-saving activities, a fire service is essential service which must prioritised in IPDs, SDBIP and budget reviews.

5. ENVISAGED IMPACT TO MUNICIPALITIES

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- Measures for humanitarian relief, stabilization, and recovery as well as rehabilitation and reconstruction of damaged to critical infrastructure and basic services such as health and education facilities implemented in municipalities.
- Coordinated, quick response and recovery during disasters
- Promote Disaster Risk Reduction in Municipalities

NOTED.**3.2 NATIONAL UPDATE REPORT ON THE FLOOD RESPONSE INTERVENTIONS**

Mr Trevor Lombard [SALGA] highlighted the following from the report.

The nine operational task teams set up by National Disaster Management Centre [NDMC] are still active to deal with the effects of the floods as follows:

- a. Health and Medical Services [Lead: Department of Health];
- b. Humanitarian Relief and Donor Coordination [Lead: Department of Social Development];
- c. Integrated Flood Risk and Early Warnings [Lead: DCOG-NDMC];
- d. National Food and Nutrition Security [Lead: DALRRD];
- e. Communication and Community mobilization [Lead: GCIS];
- f. Security and Emergency Search and Rescue [Lead: South African Police Service (SAPS)];
- g. Infrastructure Interventions [Lead: Public Works and Infrastructure and DCOGMISA]; and
- h. Finance and International Contributions Coordination [Lead departments: National Treasury and International Relations and Cooperation]
- i. Economic Recovery and Reconstruction [Lead: Trade and Industry and Competition].

Envisaged impact to municipalities

- Measures for humanitarian relief, stabilization, and recovery as well as rehabilitation and reconstruction of damaged to critical infrastructure and basic services such as health and education facilities implemented in municipalities.
- Coordinated, quick response and recovery during disasters
- Promote Disaster Risk Reduction in Municipalities

NOTED**3.3 NATIONAL DRAFT REPORT ON THE STATUS OF THE POWERS AND FUNCTIONS ON THE DRM AND FIRE SERVICES**

This item was dealt with under Item 202 of the Agenda.

The Report was **NOTED**.

3.4 UPDATING OF MUTUAL AID AGREEMENT AMONG WESTERN CAPE MUNICIPALITIES TO DEAL WITH DISASTER RISK, MAJOR INCIDENTS AND DISASTERS

Councillor Rhynhardt Bresler [City of Cape Town] reported on this item that the mutual agreement between Municipalities should be revised to entitle the mutual effectiveness and reducing the disasters risk and dealing with the impacts of major incidents and disasters for example the nuclear emergency evacuation Cape Town [north to western coast], major aircraft accidents in the mountains of the Cape Winelands, major oil spill in the Western Cape coastline, blackouts etc. The mutual agreements should include how to request or offer assistance, notification and activation deployment, command and control, disaster incidents and financial aspects such as user changes, insurance and discounts. In the agreements it can also deal with early warning systems as well as communication between Municipalities on the early warning systems.

A concern was raised now that the Electricity was declared as a disaster by the President and the question was posed to SALGA to what extent are we proactive as SALGA and this working

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group regarding the announcement? There are no regulations promulgated yet and the question is to what extent can we as SALGA and all the municipalities participate in compiling such regulations? How will we engage with National to formulate these regulations?

Mr Trevor Lombard [SALGA] responded in saying that he will escalate the request to SALGA National for discussion and consideration.

NOTED**4. SALGA ON-LINE EVALUATION FORM**

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form shared via WhatsApp.

5. DATE OF THE NEXT MEETING

The date of the next Provincial Working Group meeting will be communicated.

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 12:39.

The Minutes of the Emergency Services and Disaster Management Working Group meeting held on 16 February 2023 were adopted on _____ 2023.

COUNCILLOR ANDRÉ TRUTER
EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP