



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Nel, M (rdd)	Soldaka, P E
O'Kennedy, E C	Van Essen, T (rdh)
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (rdh)	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdd M Nel)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 14 Februarie 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



**MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES
PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13
MARCH 2024 AT 10:00**

PRESENT:

COUNCILLORS:

Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Nel, M (ald)	Soldaka, P E
O'Kennedy, E C	Van Essen, T (ald)
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K
Rangasamy, M A (ald)	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT,
ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 14 FEBRUARY 2024**

RESOLUTION

(proposed by cllr D C Pypers, seconded by adl M Nel)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 14 February 2024 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Rdl P E Soldaka doen navraag oor KPI (D 726) van die Munisipale Bestuurder wat verwys na suksesvolle appèlle teen die munisipaliteit, waar daar verwys word dat daar geen suksesvolle appèlle was nie.

Die Munisipale Bestuurder verduidelik breedvoerig die KPI insake die aantal appèlle teen die munisipaliteit rakende die toekenning van tenders en dat daar geen suksesvolle appèlle was nie. Hierdie word as 'n baie goeie prestasie beskou.

Verder meld die Munisipale Bestuurder dat die KPI nie die aantal besware wat die munisipaliteit ontvang het meet nie, maar die aantal appèlle. Wat hier gemeet word, is of daar enige suksesvolle appèl teen die Munisipaliteit was. Dit is die rede waarom die aantal appèlle teen die munisipaliteit rakende die toekenning van tenders wat gehandhaaf was se teiken 0 is. Dis 'n goeie prestasie, aangesien die munisipaliteit geen appèlle ontvang het nie.

Rdl P E Soldaka versoek dat die prestasie opmerking aangepas word, aangesien die stelling verwarrend is.

Die Munisipale Bestuurder meld dat gedurende die finansiële jaar kan die KPI's nie gewysig word nie. Sommige KPI's is moontlik om te wysig in die half-jaarlikse aansuiweringskapitaal en -bedryfsbegroting en sommige van hulle kan slegs gewysig word wanneer die GOP en prestasie-indikators saamgestel word.

Rdh T van Essen verneem waarom daar slegs 25% van die kapitaalebegroting spandeer is.

Die Munisipale Bestuurder meld dat die onderskeie Direkteure hul onderneming gegee het dat die teiken van die kapitaalebegroting spandering sal teen die einde van die finansiële jaar 95% wees.

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Januarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdd M Nel, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Korporatiewe Dienste vir Januarie 2024.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

Cllr P E Soldaka inquired about KPI (D 726) of the Municipal Manager which refers to successful appeals against the municipality, where it is referred to that there were no successful appeals.

The Municipal Manager explained in detail the KPI regarding the number of appeals against the municipality regarding the award of tenders and that there were no successful appeals. This is considered a very good performance.

Furthermore, the Municipal Manager stated that the KPI does not measure the number of objections received by the municipality, but the number of appeals. What is measured here is whether there was any successful appeal against the Municipality. This is the reason why the target of the number of appeals against the municipality regarding the award of tenders that were upheld is 0. It's a good achievement, since the municipality did not receive any appeals.

Cllr P E Soldaka requested that the performance comment be adjusted, as the statement is confusing.

The Municipal Manager stated that during the financial year the KPI's cannot be modified. Some KPI's are possible to modify in the mid-year adjustments capital and operating budget and some of them can only be modified when the IDP and performance indicators are compiled.

Ald T van Essen asked why only 25% of the capital budget was spent.

The Municipal Manager stated that the respective Directors have given their undertaking that the target of capital budget spending will be 95% by the end of the financial year.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for January 2024.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by ald M Nel, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Corporate Services for January 2024.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JANUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Januarie 2024.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL I S LE MINNIE
VOORSITTER**

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Director Financial Services for January 2024.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR I S LE MINNIE
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder

29 Februarie 2024

11/1/1/24
WYK: NVT

ITEM 6.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEESVERGADERING WAT GEHOU SAL WORD OP WOENSDAG, 10 APRIL 2024

ONDERWERP: SALGA WERKGROEPE (SPEAKER'S FORUM): RAPPORTERING SUBJECT: SALGA WORKING GROUPS (SPEAKER'S FORUM): REPORTING

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The Speaker's Forum was attended by alderman M A Rangasamy on 6 February 2024.

- 1.1 Attached as Annexure A, find the agenda and the minutes of the working group.
- 1.2 Roles and Responsibilities of the Speaker, Executive Mayor and Council Whip – arising from previous minutes of the meeting held on 2 and 3 November 2023.
- 1.3 The Legal perspective on Social Media – Social media increasingly been used to ruin the reputation of individuals and organisations.

2. WETGEWING / LEGISLATION

2.1 Commissioners of Oath vs Affirmation and its Regulations/ Legislative Framework.

- a) Councillors as Commissioners of Oath/ Affirmation – In terms of the Justices of Peace and Commissioners of Oaths Act 1963, Section 7 prescribes that “any commissioner of oaths may, within the area for which he/ she is a commissioner of oaths, administer an oath/ affirmation to/ take a solemn/ attested declaration from any person”.

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

N/A

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

4.1 Upper limits notice of Councillors – Review of the Remuneration of Councillors.

- a) SALGA considered the 2017 and 2021 recommendations by the Commission and recommended that the Commissioners considered re-incorporating some of 2017 recommendations into the latest 2023 report.

4.2 Municipal Councillors Pension Fund (MCPF)

- a) The state of the fund is that the Curatorship of the fund is coming to an end, with a preliminary court dat for lifting the Curatorship set for June 2024.
- b) The report on MCPF be referred to the PEC for consideration.

5. AANBEVELING / RECOMMENDATION

BESLUIT

- a) Dat kennis geneem word van die agenda van die Speaker's Forum wat deur Rdh. M A Rangasamy, op 6 Februarie 2024 bygewoon was;
 - b) Dat verder kennis geneem word van n vergadering geskeduleer vir Maart 2024 met Minister van Plaaslike Regering, Anton Bredell, waarby die regsopinie ten opsigte van die rolle van die Speaker, Uitvoerende Burgemeester, en Sweep van die Raad bespreek sal word.
 - c) Dat n voorlegging ten opsigte van social media en die reg, gefokus op spesifieke hofsake relevant tot Plaaslike Regering/ Munisipaliteits Regering, en die Reg op Immunititeit van Raadslede gedeel word by die volgende Speaker's Forum.
-
- a) That cognisance be taken of the agenda of the Speaker's Forum attended by, Ald. M A Rangasamy, on 6 February 2024.*
 - b) That further cognisance be taken that a meeting has been scheduled for March 2024 with Minister of Local Government, Anton Bredell, whereby the legal opinion in relation to the roll of the Speaker, Executive Mayor, and Council Whip will be discussed.*
 - c) That a presentation in relation to social media and the law, focusing on specific court cases relevant to Local Government/ Municipal Government and the Act on Immunity of Councillors be shared at the next Speaker's Forum.*

(get) J J Scholtz

MUNISIPALE BESTUURDER

AGENDA

Speakers' Forum

TO CHAIRPERSON and DEPUTY CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
SPEAKERS AND CHIEF WHIPS
INVITED GUESTS and STAKEHOLDERS

AGENDA
SPEAKERS' FORUM MEETING
8 FEBRUARY 2024: MS TEAMS VIRTUAL PLATFORM

ENCLOSED please find the Agenda for the SALGA Western Cape Speakers' Forum Meeting scheduled for **09:00 on Thursday 8 February 2024 to be held on the MS Teams Virtual Platform.**



Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

ITEM	ITEM DESCRIPTION	PAGE
SECTION A		
PROCEDURAL MATTERS		
[Chairperson: Ald Mrs Georlene Wolmarans]		
1.1	Opening and Welcome	
1.2	Evacuation Procedure / House Rules	a – d
1.3	Attendance and Apologies	
1.4	Declaration of Interests	
1.5	Adoption of the Agenda	
1.6	Adoption of the Minutes of the Speakers' Forum Meeting held on 2 and 3 November 2024 in Plettenberg Bay	Page 1 – 13
1.7	Matters arising from the previous minutes	
SECTION B		
DISCUSSIONS		
2.1	Code of Conduct Regulations of Councillors	CoGTA Page -
2.2	Legal Perspective on Social Media	Department Local Government Mario Baatjes Page -
2.3	Update Report: Public Participation and Ward Committees	Department Local Government
2.4	Presentation: Drakenstein Ward Committee Model [Communication with the Office of the Speaker]	Drakenstein Municipality
2.5	Councillors as Commissioner of Oath / Affirmation and its Regulations	Department Local Government Mario Baatjes Page -
2.6	Update: Upper Limits Notice of Councillors	Department Local Government Mario Baatjes
2.7	IEC Readiness for provincial and National Elections: The Role of Municipalities	Independent Electoral Commission Page -
SECTION C		
FOR INFORMATION		
3.1	Legislation / Case Law and Court Judgements impacting on Local Government [Standing Item]	Legal Team
3.2	Legal Enquiries – Legal Item	All

ITEM	ITEM DESCRIPTION	PAGE
SECTION D CLOSURE		
4.	Suggested items for the next Speakers' Forum Meeting	All
5.	Proposed dates and venues 2024 Speakers' Forum Meetings <ul style="list-style-type: none"> 2 – 3 OR 9 – 10 May 2024 at 1 – 2 August 2024 at 3 – 4 OR 10 – 11 October 2024 at 	
6.	Closure and Acknowledgements	

HOUSEKEEPING ITEMS



We request that delegates only make use of the video function when speaking. Remember to look at the camera, not the screen.



Mute your mic if you are not speaking.



Use the chat to post questions or raise your hand to share ideas and engage in the dialogue.



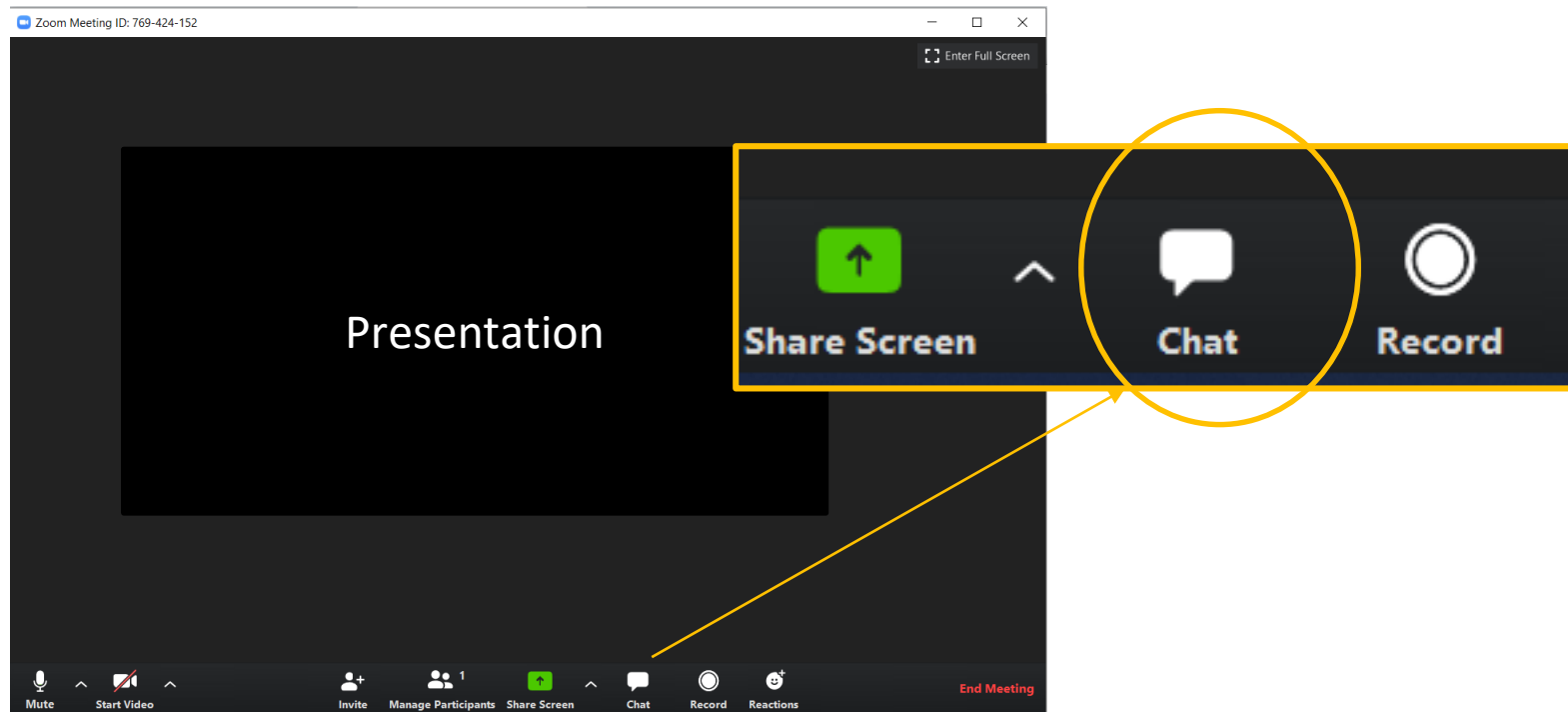
Wait for the facilitator to call on you or unmute your mic.



Presentations will be made available via email.

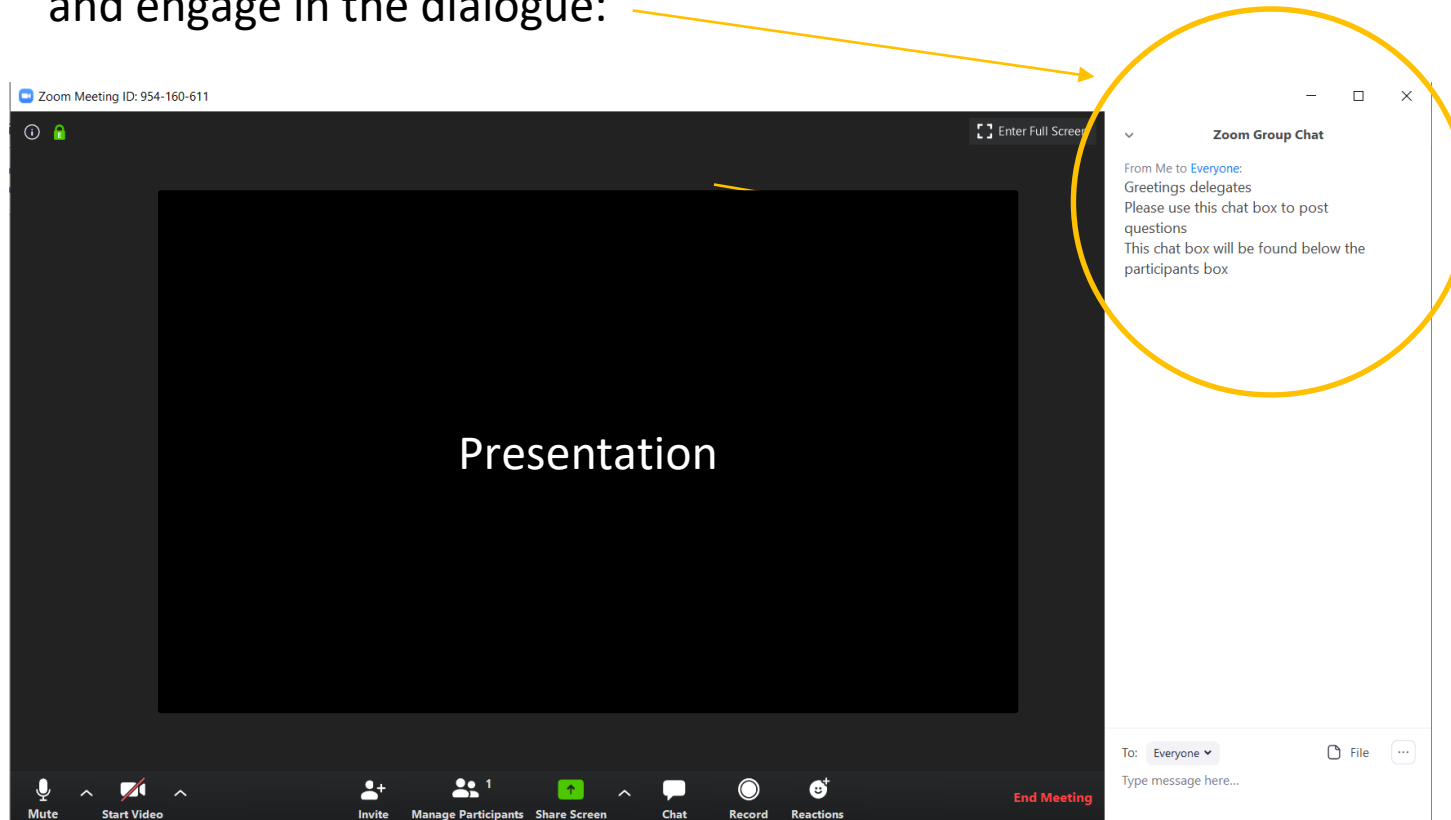
WEBINAR QUESTIONS

- Submit questions through the chat at any time! We will do a Q&A near the end of the webinar.
- To use the chat box facility click here:



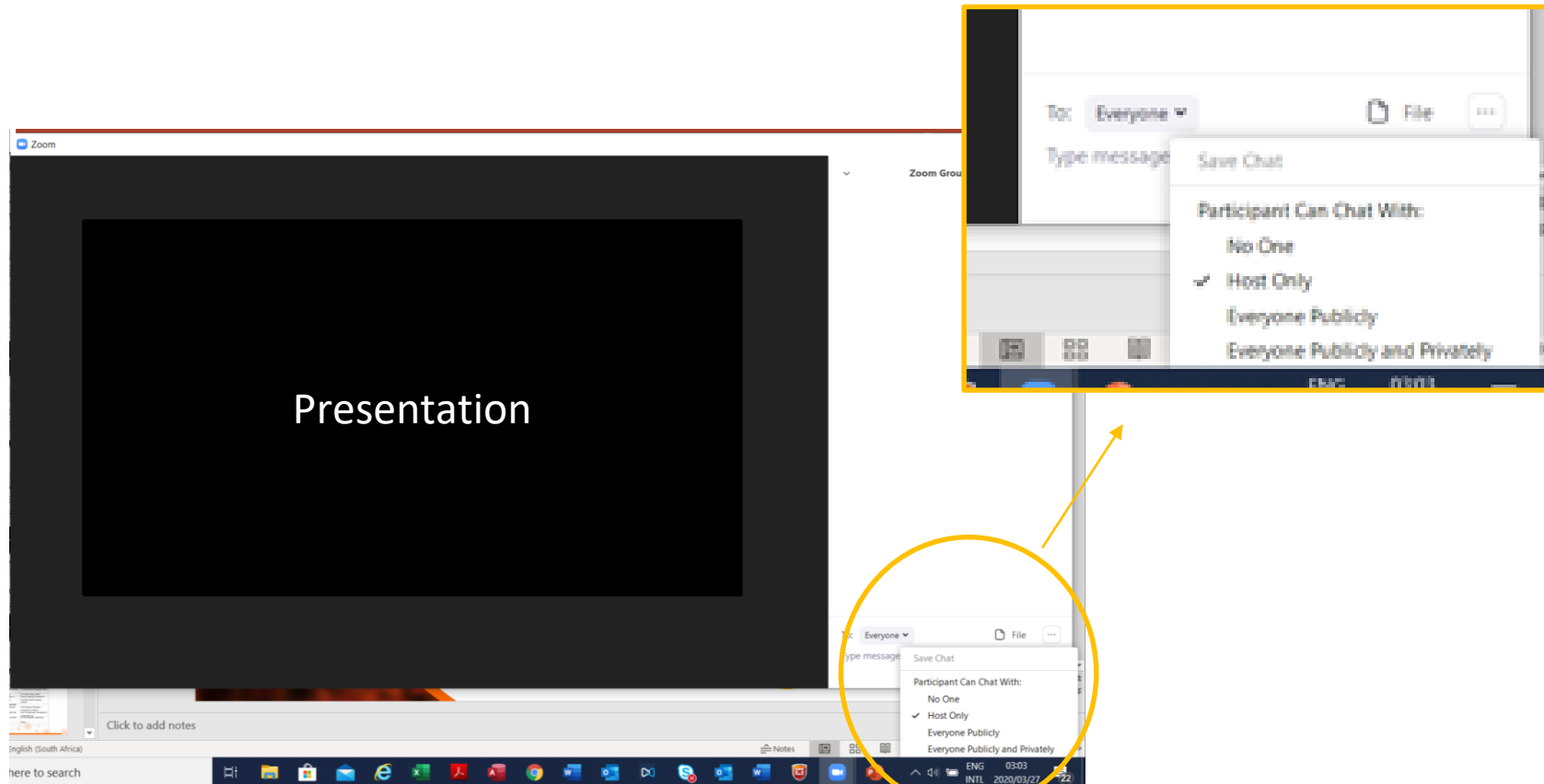
WEBINAR QUESTIONS

- The chat box facility allows you to post questions, share your ideas and engage in the dialogue:



WEBINAR QUESTIONS

- The chat box facility allows you various chat options:



MINUTES

Speakers' Forum Meeting

TO : CHAIRPERSON AND DEPUTY CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MPAC CHAIRPERSON AND DEPUTY CHAIRPERSON
MEMBERS
STAKEHOLDERS AND INVITED GUESTS

MINUTES
WESTERN CAPE MUNICIPAL SPEAKERS' FORUM MEETING
2 AND 3 NOVEMBER 2023: SKY VILLA BOUTIQUE HOTEL, PLETTENBERG BAY

ENCLOSED please find the Minutes of the SALGA Western Cape Municipal Speakers' Forum meeting held on 2 and 3 November 2023 at the Sky Villa Boutique Hotel, Baron's View Estate, Plettenberg Bay.



Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

DAY 1

SECTION 1

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

The Chairperson, Ald Mrs Georlene Wolmarans, welcomed all present. Members were invited to participate in the meeting in an orderly and professional manner. A moment of silence and reflection was observed. The PEC Deputy Chairperson, Ald Aidan Stowman, and the new Speaker for Witzenberg, Cllr Petrus Heradien, were welcomed and acknowledge to the meeting.

1.2 EVACUATION PROCEDURES

The meeting noted the evacuation procedure as explained by the OHS Officer of the Hotel.

NOTED

1.3 ATTENDANCE AND APOLOGIES

PRESENT: SPEAKERS AND CHIEF WHIPS

Ald	Mr	Donovan David Joubert	:	Cape Winelands District Municipality PEC Chairperson
Ald	Mr	Johannes Ferdinand van Zyl	:	Breede Valley Municipality
Cllr	Mr	Pieter Human Marais <i>[Chief Whip]</i>	:	Breede Valley Municipality
Ald	Mr	Jacobus Francois le Roux	:	Drakenstein Municipality
Cllr	Mrs	Pauline Hess	:	Langeberg Municipality
Cllr	Mr	Quintin Smit	:	Stellenbosch Municipality
Cllr	Mrs	Patricia Rose Crawley <i>[Chief Whip]</i>	:	Stellenbosch Municipality
Cllr	Mr	Petrus Heradien	:	Witzenberg Municipality
Ald	Mr	Lincoln Milton de Bruyn	:	Overberg District Municipality
Ald	Mr	Gert Diederik Burger	:	Cape Agulhas Municipality
Cllr	Mr	Juan Richard van Schalkwyk	:	Swellendam Municipality
Cllr	Ms	Lizel Monique Paulse <i>[Deputy Chairperson]</i>	:	Central Karoo District Municipality
Cllr	Mr	Mike Gouws	:	Laingsburg Municipality
Cllr	Ms	Magrietha Dorothea Jaftha	:	Prince Albert Municipality
Ald	Mrs	Georlene Raquel Wolmarans <i>[Chairperson]</i>	:	Garden Route District Municipality
Cllr	Mr	Claude Nielton-John Terblanche	:	Bitou Municipality
Cllr	Mr	Sean Snyman	:	George Municipality
Cllr	Mrs	Marlene Barnardt <i>[Chief Whip]</i>	:	George Municipality
Cllr	Mr	Andrew Stroebe	:	Hessequa Municipality
Ald	Mr	Johannes Allers	:	Oudtshoorn Municipality
Ald	Mr	Rhandal Eliger Swarts	:	Bergervier Municipality
Cllr	Mr	Andreas Sindyamba	:	Matzikama Municipality
Ald	Mr	Michael Adolph Rangasamy	:	Swartland Municipality
Ald	Ms	Felicity Ann Purchase	:	City of Cape Town
Cllr	Mrs	Desiree Allison Visagie <i>[Chief Whip]</i>	:	City of Cape Town
Cllr	Mr	Wilfred Pietersen	:	MPAC Deputy Chairperson

ABSENT: SPEAKERS

Cllr	Mr	Peter-George Rooi	:	Kannaland Municipality
Cllr	Mr	Mncedisi David Skosana	:	Knysna Municipality
Cllr	Dr	John Hayes	:	Cederberg Municipality

PRESENT: SALGA WESTERN CAPE PEC MEMBERS

Ald	Mr	Aidan Stowman	:	PEC Deputy Chairperson
Cllr	Mr	Anthony Moses	:	PEC Deputy Chairperson
Cllr	Mr	Carl Pophaim	:	PEC Member GIGR PWG Chairperson

APOLOGIES: SPEAKERS / CHIEF WHIPS / STAKEHOLDERS / GUESTS etc

Cllr	Mr	Willem Mathys Blom	:	Cape Winelands District Municipality
		<i>[Chief Whip]</i>		
Cllr	Ms	Christephine Kearns	:	Drakenstein Municipality
		<i>[Chief Whip]</i>		
Cllr	Mr	Grant Cohen	:	Overstrand Municipality
Cllr	Mr	Derick Anthony Appel	:	Theewaterskloof Municipality
Cllr	Mr	Noël Constable	:	Beaufort West Municipality
Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Cllr	Mr	Nicolaas Salmon Louw	:	West Coast District Municipality
Ald	Mrs	Olwene Daphne Daniëls	:	Saldanha Bay Municipality
Ald	Mr	Marius Koen	:	MPAC Chairperson
GUEST	Mr	Koos Celliers	:	Legal Services: City of Cape Town
SH	Mr	Mario Baatjes	:	Department of Local Government
SH	Mr	Wayne McComans	:	CoGTA
Off	Ms	Simnikiwe Stemela	:	SALGA Western Cape
Mr		Khalil Mullagie	:	SALGA Western Cape

IN ATTENDANCE

GUEST	Ms	Beverley Ann Schafer	:	Western Cape Deputy Provincial Speaker
SH	Mr	Craig Mitchell	:	Department of Local Government
Mr		Armstrong Mpela	:	SALGA Western Cape
Mr		Loyiso Njamela	:	SALGA Western Cape
Mr		Trevor Lombard	:	SALGA Western Cape
Mrs		Magda Marais	:	SALGA Western Cape
Mr		Collen Rammule	:	SALGA National
Mr		Mbulelo Memani	:	Bitou Municipality Municipal Manager

The Chairperson shared her frustration and disappointment with all the apologies received and said that the dates for the Speakers' Forum Meetings are set with the agreement of all Speakers and Chief Whips at the beginning of the year whereafter members are requested to diarise those dates accordingly for the purpose of Speakers' Forum Meetings. Apologies such as "Urgent Council Matters, Council Meetings, Municipal Fund Raising, too far for travelling, and LED Indaba" were received. Some Speakers tendered their apology without the written reasons as requested by the

Chairperson. On the “too far” apology specifically, members were requested to indicate whether the Terms of Reference in this regard should be changed that future Speakers’ Forum Meeting be held at one central venue or remain as is to have meetings on a rotational basis.

Cllr Quintin Smit [Stellenbosch] moved that the Terms of Reference of the Forum remains, and that future meeting still be held on a rotational basis. Seconded by Cllr Marlene Barnardt [George].

After discussion, it was –

RESOLVED

1. That the Terms of Reference status quo remains, and that future Speakers’ Forum Meeting still be done on a rotational basis.

SF Resolution: 03.11.2023: 01

1.4 DECLARATION OF INTEREST

No Interests were declared.

NOTED

1.5 ADOPTION OF THE AGENDA

The Agenda was adopted with the following Items to be diverted to the next Speakers’ Forum Meeting –

1. Item 2.2 – Code of Conduct Regulations for Councillors – CoGTA
2. Item 2.4 – Legal Perspective on Social Media – Mr Mario Baatjes from the Department of Local Government

The Agenda was further adopted with the following Item removed from the Agenda until further notice as this item has been diverted several times without dealing with the matter –

1. Item 2.9 – Uniform Guidance Document for Councillors living with disabilities.

Ald Felicity Purchase [City of Cape Town] moved that the agenda be adopted and Cllr Patricia Crawley [Stellenbosch] seconded the adoption of the agenda.

NOTED and ADOPTED

1.6 ADOPTION OF THE MINUTES OF THE MEETING HELD ON 3 AND 4 AUGUST 2023

The Minutes of the Speakers’ Forum meeting held on 3 and 4 August 2023 were attached for confirmation and adoption.

Ald Koos le Roux [Drakenstein Municipality] moved that the minutes be adopted and Cllr Claude Terblanche [Bitou Municipality] seconded the adoption of the minutes.

NOTED and ADOPTED

1.7 MATTERS ARISING FROM A PREVIOUS MEETING

At the meeting held on 3 and 4 August 2023, it was recommended that the Chairperson of the Speakers’ Forum be given a mandate to engage the Provincial Executive Committee (PEC) on the letter received from the Speaker of Swartland Municipality and the concerns raised by members on cost containment, the attendance of the Speakers’ Forum Meetings by the PEC Deputy Chairpersons, MPAC Chairperson and Deputy, and report back to the Speakers’ Forum in November.

The PEC Chairperson, Ald Donovan Joubert, responded and said that members need to take hands and work together. The vision of SALGA is communication, interaction, knowledge sharing, development, and capacitating others. The Western Cape has been driving inclusion throughout, its apolitical and a public engagement posture.

He referred to the Special PEC Meeting held during the Langebaan Inaugural Meeting on 12 May 2022 where it was discussed that the three Deputy Chairpersons be invited to attend the Speakers' Forum Meeting with the PEC Chairperson.

Ald Joubert said the purpose of the Provincial Office Bearers (POBs) attending the Speakers' Forum and other governance meetings of the Western Cape is all about empowerment and referred to the following sections in the SALGA Constitution which reads –

"Preamble

1.5. Commit ourselves to the principles and values of inclusivity, unity, consultation, respect, mutual trust and good faith, and loyalty in our relations both with internal and external stakeholders;"

"26.2 The duties of the provincial office bearers are to:

26.2.1 Oversee the implementation of decisions of the Provincial Conference, Provincial Members Assembly and the Provincial Executive Committee by all SALGA governance structures and functionaries in the province;

...

26.2.5 Ensure effective relationship building with members and resolution of disputes between SALGA and members in the province;

26.2.6 Politically oversee the development and execution of the SALGA Strategic Plan for term of Provincial Executive Committee;

26.2.7 Be politically responsible for communication between the organisation, its members and stakeholders in the province;

...

26.2.9 Perform such other functions as delegated by Provincial Executive Committee in accordance with delegations framework of the organisation."

The input by the PEC Chairperson was followed by a robust discussion by the members of the forum. The following pertinent issues and questions were raised –

1. What is the Rand value that SALGA has spent since the first meeting in June 2022 on travel and accommodation for the POBs to attend the Speakers' Forum Meetings? It was suggested that this information be taken back to the respective Councils whereafter a decision should be made on the attendance of the POBs at future meetings.
2. We support empowerment, but an audit needs to be done on the cost-effectiveness of the POBs attending these meetings. We need to be cognisant of wasteful expenditure. What value do the POBs add to our meetings? If none, then they should be excluded from attending.
3. Yes, Speakers and Chief Whips need to be alone in the Speakers' Forum Meeting. It was suggested that closed Speakers' Forum Meetings be scheduled from time-to-time. Speakers do not feel comfortable with the POBs in the meeting. Cost implications should be considered, and a way forward need to be finalised.

4. Communication is key.

Ald Aidan Stowman shared that he felt very unwelcome at the August 2023 meeting. He also felt very uncomfortable in this meeting in Plettenberg Bay and would in future only attend if specifically invited to the Speakers' Forum Meetings.

Ald Michael Rangasamy responded that whatever this meeting resolves, he will adhere to it and accept what has been said. He stated that this will be the last meeting of the Speakers' Forum he attended. All documents relating to the Speakers' Forum can still be forwarded to him, but he will no longer attend these meetings.

In the end the meeting resolved to agree with the explanation given by the PEC Chairperson and to abide by the decision of the PEC.

After discussion, it was –

NOTED

PRESENTATIONS

2.1 INPUT BY THE DEPUTY SPEAKER OF THE PROVINCIAL PARLIAMENT ON THE NATIONAL SPEAKERS' FORUM

The Deputy Speaker of the Western Cape Provincial Parliament, Ms Beverley Schafer, shared some food for thought.

"We tend to look at each other and immediately form an opinion, but our opinions change when we have an opportunity to, when we engage with people, to understand where we come from. Unfortunately, we do not spend enough time hearing each other's story. We come from diverse backgrounds in South Africa, and it is in this diversity that we find the incredible richness of cultures. We don't do enough about it. We forget that we are culturally different when identified under one banner as Councillors or Speakers.

Through our endeavours we build knowledge from knowing absolutely nothing to building knowledge in the position we are in. We need to build understanding and support to our fellow Speakers in understanding the real underlying issues of service delivery. As councillors we are taking the brunt of the public's upset. We need to build trust, unity, togetherness and putting together teams even with different spheres in the political space.

We still have more to do. Politicians need to listen with open minds and take the time to hear and understand each other – listen between the lines. In listening to someone that has a very different opinion from yourself you will learn to understand where that opinion and person comes from to have an idea of compassion and understanding. We all have different opinions, but we do not listen well enough, and we do not listen to each other.

SALGA is a very important forum. We need to work together on the common goals that we want to achieve; we need to build relationships; we must build succession planning; we need to empower people with opportunities in taking South Africa forward, even if we don't see complete value in the money we spend. We should stop being silo visioned. It is a great opportunity to be part of this meeting."

NOTED

2.2 CODE OF CONDUCT REGULATIONS FOR COUNCILLORS

This item was deferred to the next Speakers' Forum Meeting.

NOTED

2.3 UPDATE REPORT: PUBLIC PARTICIPATION AND WARD COMMITTEES

Mr Craig Mitchell from the Department of Local Government shared an updated report on Public Participation and the functionality of Ward Committees.

He provided an overview of the Functionality of Ward Committees, the 2023/2024 Annual Performance Plan (APP) Project Update, Assessment on the state of Public Participation and ended with a Way Forward.

Following the terms and criteria set for Ward Committees, only two municipalities in the Western Cape have been deemed fully functional and he urged members to sign their Ward Committees' reports before it is submitted to the Department of Local Government. He encouraged members to have specific rules and procedures to govern Ward Committees, to review Public Participation, and all Ward Committee Policies. Western Cape has 406 Wards of which 28 wards failed to meet during the past quarter. The Ward Councillor Report Back Meetings, the Sector / Block / Geographical reporting remains a challenge. The province currently has 144 Ward Committee vacancies, which excludes the City of Cape Town. Filling of vacancies remains an ongoing process.

A process of conducting an assessment on the state of Public Participation within Western Cape municipalities is ongoing. The process is in its second phase. This is a comprehensive assessment of five local municipalities viz – Beaufort West, Bergrivier, George, Overstrand, and Witzenberg Municipalities.

In closing, it was suggested that a presentation be done to the next Speakers' Forum Meeting on the communication flow between the Ward Committees and the Office of the Speaker. A need for training of Ward Councillors on their respective roles and responsibilities was identified. Mr Mitchell shared the availability of his unit in assisting municipalities when the need arises.

After discussion, it was –

RESOLVED

1. That a presentation to the next Speakers' Forum Meeting be done on Ward Committee Communication with / to the Office of the Speaker. Drakenstein Municipality to do the presentation.

SF Resolution: 03.11.2023: 02

2.4 LEGAL PERSPECTIVE ON SOCIAL MEDIA

This item was deferred to the next Speakers' Forum Meeting.

NOTED

2.5 COMMISSIONERS OF OATH vs AFFIRMATION AND ITS REGULATIONS / LEGISLATIVE FRAMEWORK

Mr Collen Rammule from SALGA presented on the regulations and legislation regarding Commissioners of Oath vs Affirmation. He said strong political leadership is required in making difficult policy judgements.

It was stated that when the Inaugural Council Meetings are convened and Swearing-in / Taking an Oath or the Affirmation by Councillors is required, the Municipal Manager or his designated official should make adequate arrangements with a magistrate for the swearing-in / taking an oath or affirmation of the relevant Councillors to take place. It should be noted that an Oath or a vow in a court of law is a solemn promise that you will tell the absolute truth. In the civil society, an oath / affirmation is a public statement which binds that person to do something, viz, testify truthfully, perform his functions of a civil officer. This public oath / affirmation may be enforced by law, viz, lying under oath means perjury which is a serious crime.

In South Africa there are various professions that may be authorised to act as a Commissioner of Oaths in his prescribed area of jurisdiction, which will allow such a person to commission affidavits and to certify documents.

In South Africa, taking an Oath or Affirmation in local government is not legislated nor regulated, but has become a norm and practice. Mr Rammule suggested that municipalities include "Commission of Oath or Affirmation" as an item to their Council Rules of Order. The Speakers Forum requested SALGA to develop a position paper towards the development of a uniform policy on the taking of Oath /Affirmation in preparation for the next local government election.

After discussion, it was –

RESOLVED

1. That this item be referred to the SALGA GIGR Working Group for thorough discussion on the principles of taking the Oath. The Working Group should investigate this using existing experience and best practices and should provide feedback to the Speakers' Forum.
2. That SALGA assist in the development of a uniform policy or discussion document on the taking of Oath /Affirmation in preparation for the next local government election.

SF Resolution: 03.11.2023: 03

2.6 DISCIPLINARY PROCEEDINGS – INITIATOR COST [INTERNAL vs EXTERNAL]

Cllr Quintin Smit [Stellenbosch] shared his thoughts on municipal disciplinary proceedings and the related cost implications. Speakers are not supposed to appoint the Initiator for any disciplinary proceedings as the Speakers should be seen as a Protector of the Code of Conduct. The Municipal Delegation of Powers should clearly guide or spear the appointment of the Initiator.

Members shared that the Speaker should never prejudice himself, not be bias, and should remain neutral. Keep to the Supply Chain Management Rules and follow the guidelines set.

Mr Rammule referenced a Paper done by Prof Jaap de Visser on 'Local Accountability Enforcing the Code of Conduct for Councillors', done in 2006 before the amendment of the Code of Conduct. There is specific reference in this Paper, where Prof De Visser mentions the Speaker enforcing the Code of Conduct – more specifically Section 15 of the Code of Conduct where it elaborates on the role of the Speaker, addressing reasonable suspicion of a breach. However, Prof De Visser specifically mentioned the following "What about the Speaker? A municipality should better utilise the institution of the municipal Speaker as created by the Municipal Structures Act to safeguard the integrity of (a) Councillor(s). Speakers are presented by legislation as the key municipal organ responsible for upholding the order and integrity of Council and Councillors. The Speaker is vested with the important function of compliance with the Code of Conduct and initiating investigations into alleged misconduct. However, in line with the same principle of Local Government Autonomy, legislation leaves it to the individual municipality to regulate its internal affairs and adopt its own internal procedures to give effect to the internal enforcement of the Code of Conduct, of which the following remains important –

1. The Terms of Reference for political office bearers, such as the Speaker, which is the obligation of a municipal council.
2. A municipality's Delegation Systems, which among other things, are Powers and Functions delegated to political office bearers, such as the Speaker.
3. A municipality's Rules of Order, which is a by-law, prescribes the internal proceedings, including the Role of the Speaker."

A Council Meeting should not be a vigorous legal space – Policy and the prescripts in the Constitution should dominate. Speakers should understand the policies of offices they run. It is very clear that any investigation, should follow the three Rules of Natural Justice with certain principles to follow. Councillors are provided with legislation that is backed up by the Constitution which defines the processes clearly. The Code of Conduct refers to Standard Operating Procedures to eliminate an element of unfairness.

Through the Structures Amendment Act, the Speaker must also investigate compliance and the protection of Council. Where Section 79 Committees are involved, the advice was that matters should be dealt with on a case-by-case basis in terms of the Committee's Terms of Reference.

After discussion, it was –

NOTED

2.7 APPOINTMENT PROCESS OF MUNICIPAL MANAGERS AND SENIOR MANAGERS

The Municipal Manager of the Bitou Municipality, Mr Mbulelo Memani, presented on the processes to be followed in the appointment of the Municipal Manager and Senior Managers of the Municipality.

Neither the Executive Mayor, nor the Speaker have the authority to appoint a Municipal Manager or any Senior Manager for a Municipality. Only Council may do the appointments, either during an Ordinary or Special Council meeting by obtaining approval / confirmation from the Municipal Council for the filling of the vacancy. A selection panel for the position of Municipal Manager, should consist of no less than three and no more than five members. A three-member panel, should include –

- The Executive Mayor or his delegate as the Chairperson of the Panel
- A Councillor designated by Council and
- At least one other person, who is not a councillor nor a staff member of the specific municipality who has expertise or experience in the advertised post.

The question was asked what the composition of the five-member panel should be, considering that the three-member panel should be interpreted as the first three members of this panel. It was suggested that CoGTA in collaboration with the Department of Local Government and SALGA, provide written guidance in this regard, as clarity to any possible future enquiries. As to the screening of candidates, a need was identified to consider amending or changing the regulations in relation to definition related to disclosures. Currently it is stated that only applicants guilty of financial misconduct will be excluded from applications. What about misconducts such as abuse, misuse of alcohol, etc which may cause harm to the integrity of a municipality? It was suggested that the words "...all associated risks..." be incorporated into the regulations and documents to be completed which should allow the gathering of all relevant information / evidence if there is an indication of possible wrongdoing. It was further suggested that the regulations should be amended / corrected on the issue of the required experience for appointment of senior managers. Consideration should be given to experience in local government and acting capacity.

In conclusion, Mr Memani stated that Municipal Councils cannot delegate the appointment of any Senior Manager. Speakers should, before taking a decision on the appointment, ensure that all prescribed requirements have been met and that there is no prohibition on any identified candidate

which might hinder the Municipal Council to make informed decisions. Only the Municipal Council may decide to readvertise the vacancy of a Senior Manager, not the Municipal Manager. It is very important what should be reported to Council – it comes down to what is required to make an informed decision. In other words, Council will need all facts. As counter measure, it was suggested that the SALGA GIGR Working Group engage some municipalities to assist in drafting a template report notwithstanding the MECs process, which should be referred to the PEC to investigate assistance in uniformity.

After discussion, it was –

RESOLVED

1. That this matter be referred to the GIGR Working Group to deliberate on the reporting template and detail to be submitted to council on the appointment of Senior Managers.

SF Resolution: 03.11.2023: 04

2.8 ROLES AND RESPONSIBILITIES OF SPEAKER, EXECUTIVE MAYOR, AND COUNCIL WHIP

Mr Collen Rammule from SALGA shared a presentation on the Roles and Responsibilities of the Speaker, Executive Mayor, and Chief Whip. He said that Leadership in Local Government should use the limited resources with great care.

Members were informed that Section 152(2) provides that in the local sphere of government in South Africa, there is no separation of powers, but provisions are made for a Council to institute mechanisms for the separation of functions. The difference between the Statutory Functions of Council vs that of the Municipal Administration was shared and explained.

The legislated roles and responsibilities of the Speaker is clearly indicated in the Amendment to Section 37 of Act 117 of 1998, which in broad terms stipulated that a Speaker –

- Must ensure compliance in the council and council committees with the Code of Conduct
- Must ensure that council meetings are conducted in accordance with the rules and orders of the council
- Must ensure that the legislative authority of the municipality functions effectively
- Is responsible for the effective oversight over the executive authority of the municipality
- Must ensure the effectiveness of the committees of the municipal council established in terms of Section 79 and Section 79A
- Is responsible for the ethics and accountability of the municipal council; and
- Must ensure the effectiveness and functionality of ward committees and the public participation process.

Responses from the floor invited the suggestion that Speakers and Council Whips, together with Executive Mayors workshop the core implementation of their respective roles and responsibilities aiming at avoiding future potential conflicts of interest, especially between Speakers and Executive Mayors.

Ald Joubert shared that the PEC Office Bearers met with MEC Bredell, during which meeting he committed to obtain a Senior Counsel Legal Opinion on the interpretation of Section 37 of the Structures Act referring to the functions of the Speaker. A further meeting has been scheduled with MEC Bredell where the matter of the legal opinion will be revisited. There is misunderstanding regarding the Oversight over the Executive, and Public Participation, hence the request for the legal opinion. It was suggested that the matter be set in abeyance until the legal opinion has been received.

It was further reported that during a last meeting with MEC Bredell it was said that he will source a legal opinion to be shared with Executive Mayors by way of a directive memorandum, making it clear on what is expected from Executive Mayors in terms of the amendment of the legislation. It should, however, be remembered that the Speaker does not have any executive authority whereas the Executive Mayor does. Speakers should not do oversight over the day-to-day things of the Executive Mayor, but rather have oversight over the processes and statutory obligations, and decisions taken under delegated authority is followed and performed by the Executive Mayor and reported on through the correct channels. It is also ensuring that the entire municipality is above reproach and not doing what everyone like / prefer to do. Each is accountable to someone else and ultimate responsibility stops with the Office of the Speaker.

Cllr Pophaim, referring to discussions held in recently held GIGR Working Group Meetings, asked how the rest of the B and C municipalities perform these oversight functions.

After discussion, it was –

RESOLVED

1. That SALGA follow up with the MEC of Local Government on the legal opinion regarding the implementation of section 37 of the Structures Amendment Act and the Circular / Directive to the Mayors on the subject.

SF Resolution: 03.11.2023: 05

2.9 UNIFORM GUIDANCE DOCUMENT FOR COUNCILLORS LIVING WITH DISABILITY

This item was removed from the Agenda until further notice.

NOTED

DISCUSSIONS

3.1 LEGISLATION / CASE LAW AND COURT JUDGEMENTS IMPACTING ON LOCAL GOVERNMENT

[Standing Item]

This item was deferred to the next Speakers' Forum Meeting.

NOTED

3.2 LEGAL ENQUIRIES – LEGAL ITEMS

3.2.1 CONFLICT MANAGEMENT BY THE SPEAKER AND ALTERNATIVE DISPUTE RESOLUTION AS A MECHANISM / TOOL

3.2.2 IS THERE A PLACE FOR ALTERNATIVE DISPUTE RESOLUTION AND SPECIFICALLY MEDIATION WITHIN THE LEGISLATIVE FRAMEWORK, WITH REFERENCE TO THE CODE OF CONDUCT PERTAINING TO COUNCILLORS?

3.2.3 SOME ANECDOTES AND PRACTICAL GUIDELINES IN PRACTICE

3.2.4 STANDARDISED / WORKFLOW PROCESS FOR COMPLAINTS MANAGEMENT BY THE SPEAKER

Ald Frank van Zyl [Breede Valley] lead the discussion on a Guide to Conflict Management in Municipal Legislative Environment and suggested an Alternative Dispute Resolution. He continued by saying that a Municipality must, within the framework of and in accordance with relevant provisions of the Municipal Structures Act, and other applicable legislation, define the specific roles and responsibilities of each political structure and political office bearer of a Municipality and of the Municipal Manager. He emphasised that the respective roles and areas of responsibility of each political structure and political office bearer and that of the Municipal Manager, must be defined in

specific terms by way of a separate terms of reference; should be in writing and applicable to each political structure or political office bearer and the Municipal Manager. The respective roles and responsibilities should be acknowledged and given effect to in the rules, procedures, instructions, instruments policy statements and any other written instructions of a Municipality.

Members of the meeting were encouraged to explore dispute resolutions when dealing with mediation and familiarize themselves with DA vs Amos Masondo case judgment. It was suggested that SALGA facilitate Mediation course / training session for Speakers and Chief Whips.

Ald Koos Le Roux [Drakenstein] responded that he read DA vs Amos Masondo and urged members to read further than the summary provided on the first page of the judgement.

After discussion, it was –

RESOLVED

1. That SALGA consider facilitating a mediation course / training for Speakers.

SF Resolution: 03.11.2023: 06

CLOSURE

4. SUGGESTED ITEMS FOR NEXT SPEAKERS' FORUM MEETING

The Chairperson invited members to submit any items for discussion at the next meeting, to the Secretariat.

4.1.1 The following items were received during the meeting –

- a. Opinion on the meaning of "Compromising the integrity of a municipality in the Code of Conduct"
- b. Workshop: Implementation of roles and responsibilities of Speakers and Executive Mayors – Section 37 [post receipt of MEC Bredell's sought Legal Opinion]
- c. Training on Mediation for Speakers
- d. Code of Conduct Regulations of Councillors - CoGTA
- e. Legal Perspective on Social Media: Mr Mario Baatjes – Department of Local Government
- f. Presentation: Ward Committee Communication with / to the Office of the Speaker – Drakenstein Municipality.

NOTED

5. PROPOSED DATES FOR 2023/2024 MEETINGS AS PER TERMS OF REFERENCE

The next Speakers' Forum Meeting is scheduled for February 2024. Speakers were urged to familiarise themselves with the list of requirements for hosting the Speakers' Forum Meeting to ensure that arrangements are done and completed in advance for the smooth running of the Forum.

It was suggested that the February 2024 meeting will be a virtual meeting. More details in this regard will be shared in due course.

NOTED

6. CLOSURE AND ACKNOWLEDGEMENTS

[File : 12/4/1/6]

The Chairperson thanked the presenters for their presence and their presentations to the Forum. She extended a word of appreciation to Cllr Claude Terblanche and his team for the trouble and efforts. Members were thanked for their participation, interaction, for the mutual respect and allowing the meeting to start on time and time availed in the meeting and wished a safe journey home.

The meeting adjourned at 10:43 on Day 2.

The Minutes of the Western Cape Municipal Speakers' Forum held on
2 and 3 November 2023 were adopted on 2024.

ALD Mrs GEORLENE WOLMARANS
SPEAKERS' FORUM CHAIRPERSON

MINUTES

Speakers' Forum Meeting

TO : CHAIRPERSON AND DEPUTY CHAIRPERSON
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MPAC CHAIRPERSON AND DEPUTY CHAIRPERSON
MEMBERS
STAKEHOLDERS AND INVITED GUESTS

MINUTES
WESTERN CAPE MUNICIPAL SPEAKERS' FORUM MEETING
8 FEBRUARY 2024: MS TEAMS VIRTUAL PLATFORM

ENCLOSED please find the Minutes of the SALGA Western Cape Municipal Speakers' Forum meeting held on 6 February 2024 on the MS Teams Virtual Platform.



Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

SECTION 1

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

The Chairperson, Ald Mrs Georlene Wolmarans, welcomed all present. Members were invited to participate in the meeting in an orderly and professional manner. The new Speaker for the Bitou Municipality, Cllr Sandiso Gcabayi, was welcomed and acknowledge to the meeting.

1.2 HOUSE RULES

The meeting noted the House Rules shared with the Agenda.

NOTED

1.3 ATTENDANCE AND APOLOGIES

PRESENT: SPEAKERS AND CHIEF WHIPS

Ald	Mr	Donovan David Joubert	:	Cape Winelands District Municipality PEC Chairperson
Cllr	Mr	Willem Mathys Blom <i>[Chief Whip]</i>	:	Cape Winelands District Municipality
Ald	Mr	Johannes Ferdinand van Zyl	:	Breede Valley Municipality
Cllr	Mr	Pieter Human Marais <i>[Chief Whip]</i>	:	Breede Valley Municipality
Ald	Mr	Jacobus Francois le Roux	:	Drakenstein Municipality
Cllr	Ms	Christephine Kearns <i>[Chief Whip]</i>	:	Drakenstein Municipality
Cllr	Mrs	Pauline Hess	:	Langeberg Municipality
Cllr	Mrs	Patricia Rose Crawley <i>[Chief Whip]</i>	:	Stellenbosch Municipality
Cllr	Ms	Elizabeth Mary Sidego	:	Witzenberg Municipality
Ald	Mr	Lincoln Milton de Bruyn	:	Overberg District Municipality
Ald	Mr	Gert Diederik Burger	:	Cape Agulhas Municipality
Cllr	Mr	Grant Cohen	:	Overstrand Municipality
Cllr	Mr	Juan Richard van Schalkwyk	:	Swellendam Municipality
Cllr	Mr	Derick Anthony Appel	:	Theewaterskloof Municipality
Cllr	Ms	Lizel Monique Paulse <i>[Deputy Chairperson]</i>	:	Central Karoo District Municipality
Cllr	Mr	Mike Gouws	:	Laingsburg Municipality
Cllr	Ms	Magrietha Dorothea Jaftha	:	Prince Albert Municipality
Ald	Mrs	Georlene Raquel Wolmarans <i>[Chairperson]</i>	:	Garden Route District Municipality
Cllr	Mr	Sandiso Gcabayi	:	Bitou Municipality
Cllr	Mr	Sean Snyman	:	George Municipality
Cllr	Mrs	Marlene Barnardt <i>[Chief Whip]</i>	:	George Municipality
Cllr	Mr	Andrew Stroebel	:	Hessequa Municipality
Cllr	Mr	Mncedisi David Skosana	:	Knysna Municipality
Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Ald	Mr	Johannes Allers	:	Oudtshoorn Municipality
Cllr	Mr	Nicolaas Salmon Louw	:	West Coast District Municipality

Ald	Mr	Rhandal Eliger Swarts	:	Bergrivier Municipality
Cllr	Mr	Andreas Sindyamba	:	Matzikama Municipality
Ald	Mrs	Olwene Daphne Daniëls	:	Saldanha Bay Municipality
Ald	Mr	Michael Adolph Rangasamy	:	Swartland Municipality
Ald	Ms	Felicity Ann Purchase	:	City of Cape Town
Cllr	Mrs	Desiree Allison Visagie	:	City of Cape Town
		<i>[Chief Whip]</i>		

ABSENT: SPEAKERS

Cllr	Mr	Quintin Smit	:	Stellenbosch Municipality
Cllr	Mr	Maxwell Heins	:	Cederberg Municipality

PRESENT: SALGA WESTERN CAPE PEC MEMBERS

Ald	Mr	Aidan Stowman	:	PEC Deputy Chairperson
Cllr	Mr	Anthony Moses	:	PEC Deputy Chairperson

APOLOGIES: SPEAKERS / CHIEF WHIPS / STAKEHOLDERS / GUESTS etc

Cllr	Mr	Noël Constable	:	Beaufort West Municipality
Cllr	Mr	Peter-George Rooi	:	Kannaland Municipality
GUEST	Mr	Daylin Mitchell	:	Western Cape Provincial Speaker
GUEST	Ms	Beverley Ann Schafer	:	Western Cape Deputy Provincial Speaker
GUEST	Mr	Koos Celliers	:	Legal Services: City of Cape Town
SH	Mr	Wayne McComans	:	CoGTA
SH	Mr	Craig Mitchell	:	Department of Local Government
Off	Ms	Simnikiwe Stemela	:	SALGA Western Cape
Ms		Simnikiwe Stemela	:	SALGA Western Cape

IN ATTENDANCE

SH	Mr	Mario Baatjes	:	Department of Local Government
SH	Mr	Odwa Ndesi	:	Department of Local Government
GUEST	Mr	Azwifarwi Phuravhathu	:	Municipal Councillors' Pension Fund
GUEST	Mr	Mukovhe Ravhura	:	Municipal Councillors' Pension Fund
Mr		Khalil Mullagie	:	SALGA Western Cape
Mr		Armstrong Mpela	:	SALGA Western Cape
Mr		Loyiso Njamela	:	SALGA Western Cape
Mr		David Jansen	:	SALGA Western Cape
Mrs		Magda Marais	:	SALGA Western Cape
Mr		Lance Joel	:	SALGA National
Mr		Collen Rammule	:	SALGA National

1.4 DECLARATION OF INTEREST

No Interests were declared.

NOTED

1.5 ADOPTION OF THE AGENDA

The Agenda was adopted with the following Items to be diverted to the next Speakers' Forum Meeting –

1. Item 2.1 – Code of Conduct Regulations for Councillors by Mr Collen Rammule - SALGA
2. Item 2.3 – Update: Public Participation and Ward Committees by Mr Craig Mitchell – Department of Local Government

Cllr Sean Snyman [George Municipality] moved that the agenda be adopted and Cllr Patricia Crawley [Stellenbosch Municipality] and Cllr Andreas Sindyamba [Matzikama Municipality] seconded the adoption of the agenda.

NOTED and ADOPTED

1.6 ADOPTION OF THE MINUTES: MEETING HELD ON 2 AND 3 NOVEMBER 2023

The Minutes of the Speakers' Forum meeting held on 2 and 3 November 2023 were attached for confirmation and adoption.

The Chairperson highlighted Item 1.7 of the Minutes, more specifically the following –

“1.7 MATTERS ARISING FROM A PREVIOUS MEETING

At the meeting held on 3 and 4 August 2023, it was recommended that the Chairperson of the Speakers' Forum be given a mandate to engage the Provincial Executive Committee on the letter received from the Speaker of Swartland Municipality and the concerns raised by members on cost containment, the attendance of the Speakers' Forum Meetings by the PEC Deputy Chairpersons, MPAC Chairperson and Deputy, and report back to the Speakers' Forum in November.

The PEC Chairperson, Ald Donovan Joubert, responded and said that members need to take hands and work together. The vision of the SALGA is communication, interaction, knowledge sharing, development, and capacitating others. The Western Cape has been driving inclusion throughout, its apolitical and a public engagement posture.

He referred to the Special PEC Meeting held during the Langebaan Inaugural Meeting on 12 May 2022 where it was resolved that the three Deputy Chairpersons be invited to attend the Speakers' Forum Meeting with the PEC Chairperson. The PEC Chairperson also referred the Speakers Forum to the minutes of the Speakers Forum meeting held on 3 June 2022, in Drakenstein, where the Forum resolved, that the SALGA Western Cape PEC Office Bearers form part of all Speakers Forum Meetings.

The Chairperson also reported on the discussion and decision of the last PEC meeting held in the Garden Route on 24 October 2023, where the PEC confirmed their previous decision for the Deputies to attend the Speakers forum.”

Ald Felicity Purchase [City of Cape Town] moved that the minutes be updated as stated and that it be adopted and Cllr Sean Snyman [George Municipality] seconded the adoption of the minutes.

NOTED and ADOPTED

1.7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 2.8

ROLES AND RESPONSIBILITIES OF SPEAKER, EXECUTIVE MAYOR, AND COUNCIL WHIP

At the meeting held on 2 and 3 November 2023, it was resolved that SALGA follow up with the MEC of Local Government on the legal opinion regarding the implementation of Section 37 of the Structures Amendment Act and the Circular / Directive to the Mayors on the subject.

It was reported that a follow-up meeting with the MEC of Local Government has not taken place as the date of the scheduled meeting clashed with the Council of Speakers. The Forum was informed that SALGA received a Legal Opinion from the Department of Local Government, but the Opinion cannot be shared without the consent of the Department. A meeting with MEC Anton Bredell is scheduled for March 2024 where the Legal Opinion will be discussed, and consent requested, for the distribution of the Legal Opinion to the members of the Forum.

NOTED

PRESENTATIONS

2.1 CODE OF CONDUCT REGULATIONS OF COUNCILLORS

This item was deferred to the next Speakers' Forum Meeting.

NOTED

2.2 LEGAL PERSPECTIVE ON SOCIAL MEDIA

Mr Mario Baatjes from the Department of Local Government presented on social media and the Law. In the broader context, social media is about building friendships rather than offending fellow human beings. However, social media has increasingly been used, to ruin the reputations of individuals and organisations, sometimes at a huge cost.

The Prevention and Combatting of Hate Crimes and Hate Speech Bill has been drafted by government but has not been passed into law yet. It is important that employers note the Bill to be able to mitigate against any potential risks. The Bill expressly criminalises acts which constitute hate crime and hate speech. It was explained that both Hate Crime and Hate Speech are an offence which is recognised under the law. Potential risk to the employer was highlighted. An employer can dismiss a worker for inappropriate, insensitive, and racist content posted on social media, even if it does not have anything to do with the employer or the company.

Cllr Marais [Breede Valley Municipality] argued that freedom of expression in political discourse is necessary to hold members of government accountable to the public. Errors of fact should be tolerated, if statements are published justifiably and reasonably: that is with the reasonable belief that the statements made are true. Accountability is of essence for a democratic state. It is one of the founding values expressed in Section 1(d) of our Constitution.

It was also argued that a person's right to free speech is not the right to damage, defame or impugn the rights of anybody else. No-one is superior to another. Immunity does not mean one is protected when wrong.

Several court cases were shared with the meeting, it was suggested that court cases with specific relevance to Local Government / Municipalities, and the Act on Immunity of Councillors should be shared at a next meeting.

After discussion, it was –

RECOMMENDED

1. That a presentation on social media and the law, focusing on specific court cases relevant to Local Government / Municipalities, and the Act on Immunity of Councillors be shared at the next meeting.

SF Resolution: 08.02.2024: 01

2.3 UPDATE REPORT: PUBLIC PARTICIPATION AND WARD COMMITTEES

This item was deferred to the next Speakers' Forum Meeting.

NOTED

2.4 DRAKENSTEIN WARD COMMITTEE MODEL

[COMMUNICATION WITH THE OFFICE OF THE SPEAKER]

Ald Koos le Roux [Drakenstein Municipality] shared Drakenstein Municipality's Ward Committee Model and invited members to use this model as a guide should they wish in their respective municipalities.

Public Participation was highlighted as a prescribed responsibility of the Speaker in accordance with the Municipal Structures act, more specifically –

- Section 37(3) – “compliance with Code of Conduct” referred to in the preamble on Councillor accountability and report back duties.
- Section 37(h) – “effective oversight over the executive authority of the municipality” and
- Section 37(k) – “effectiveness and functionality of ward committees”.

NOTED

2.5 COMMISSIONERS OF OATH vs AFFIRMATION AND ITS REGULATIONS / LEGISLATIVE FRAMEWORK

Mr Odwa Ndesi from the Department of Local Government made a presentation on Councillors as Commissioners of Oath or Affirmation. Commissioners of Oaths are persons designated by the Minister of Justice and the designation is attached to an office. He further stated that the current designation includes no fewer than 77 categories of officers, ranging from members of the National Executive and several persons holding office in the administration of justice to chairpersons of management of children's homes and include Councillors. In terms of the Justices of Peace and Commissioners of Oaths Act 1963, Section 7 prescribes that *“any commissioner of oaths may, within the area for which he/she is a commissioner of oaths, administer an oath or affirmation to or take a solemn or attested declaration from any person”*.

Members were advised against doing the following:

- Doing anything contrary to the Municipality's policy or guiding framework.
- Using municipal official letter heads.
- Taking a fee for the public service offered.
- Providing an official stamp to anyone else for their use – a commissioner remains responsible and can be dismissed under the Code of Conduct, and
- Accepting copies without originals or sign documents without the presence of the deponent.

Mr Ndesi touched on the penalties and offences applicable to the deponent of an oath, affidavit, affirmation, solemn or attested declaration as prescribed in Section 9 of the Statute. He stipulated that Commissioner Stamps should be provided by the Municipality and should be always kept in a safe place.

He concluded by informing members that the Department of Local Government is embarking on workshops with the aim of bringing awareness to municipalities on the Justices of Peace and Commissioners of Oaths Act 1963. The Act designates all Councillors as “Ex Officio commissioners of oaths”.

NOTED

2.6 UPDATE: UPPER LIMITS NOTICE OF COUNCILLORS

Mr Lance Joel from SALGA provided members with an update on the Review of the Remuneration of Councillors. In his input he highlighted the similarities and differences between the November 2017 Draft Report Recommendations with the proposals that were submitted by the Commission in 2021. The following are some of the recommendations put forward by the Commission in 2017 –

- That Grade 6 Mayor (Metro) be benchmarked against Member of Provincial Legislature,
- Review of linking the grades and salaries to municipal revenue and population,
- The role of the Whip should be legislated in consultation with SALGA,
- Concurrence process by MECs to be reviewed,
- The full-time and part-time nature classification of councillors to be reviewed,
- Compulsory Pension and Medical Aid benefits,
- The extension of the Section 8(1)(d) Public Office Bearers Allowance to Councillors; and
- Funding model for payment of councillor remuneration to be reviewed.

The 2021 draft recommendations by the Independent Commission makes the following key proposals –

- Grade 6 Mayor (Metro) benchmarked against Parliamentary Counsellor / Deputy Speaker Provincial Legislature (Paterson 4).
- Municipal Grades 1, 2 and 3 all get the same salary.
- Up to 5% of the annual package as the amount to which Section 8(1)(d) of the Income Tax Act, 1962, applies (this amount is included in the basic salary).
- A single defined contribution fund for all POBs of the Executive, Legislatures and Local Government as a category within Government Employee Pension Fund [GEPF].
- An employer's pension benefit contribution equal to 22.5% of the pensionable salary.
- Pension Fund to provide for funeral benefits.
- A single medical aid for all POBs with employee contribution forming part of their total cost salary package; and
- MEC's ability to adjust the level of remuneration needs to be curbed.

The Forum noted that SALGA considered the 2017 and 2021 recommendations by the Commission and recommended that the Commission considered re-incorporating some of 2017 recommendations into the latest 2023 report. Among these is that –

- the practice of linking the grades and salaries to municipal revenue and population should be reviewed.
- the full-time and part-time nature classification of Councillors must be reviewed by COGTA, in consultation with SALGA and National Treasury; and
- Funding models should be reviewed to address the challenges of especially the struggling rural and peri-urban municipalities.

He further informed the members that the Role Profile of different types of Councillors should be reviewed in line with several obligations that are placed on certain councillors.

He highlighted that the Commission is recommending that the once-off Gratuity Payment would be paid for the last time at the end of this current term of municipal councils. However, SALGA respectfully submitted that the gratuity payment should be sustained.

He concluded his input by stating that the Commission is advocating for recommendations that the South African Police Services (SAPS) have shorter time frames for threat analysis on Councillors, but municipalities must still carry the burden of financial implications for the safety of Councillors. SALGA is lobbying strongly that funding for extension of safety for Councillors should be derived from the national fiscus as municipalities cannot afford this expense.

After discussion, it was –

RESOLVED

1. That Mr Joel provide an update to the Speakers Forum on the outcome of discussions with the Commission.

SF Resolution: 08.02.2024: **02**

2.7 STATUS OF MUNICIPAL COUNCILLORS' PENSION FUND [MCPF]

Mr Azwifarwi Phuravhathu from the Municipal Council Pension Fund made a presentation on the developments within the Municipal Councillors Pension Fund, the State of the Fund, and the Election Process of the Board Members.

The meeting was informed that the Curatorship of the Fund is coming to an end, with a preliminary court date for lifting the Curatorship set for June 2024. The Curators already filed their final report.

He further gave an update on the process of reconstituting the Board of Trustees. He stated that correspondence was issued to all members of the Fund regarding the nomination process of the Board of Trustees. As result of the low response on nominations, the Board of Trustees could not be constituted. As the curators had already filed their final report, the Financial Sector Conduct Authority (FSCA) was approached for guidance on whether to restart the whole process. The FSCA advised that feedback on this matter will be provided by end February 2024 following an internal meeting with the Deputy Commissioner. It was mentioned that once the approval is granted by the FSCA to proceed, the SALGA PEC's will be engaged to assist with setting up the provincial meetings where the elections will take place. He concluded by stating the criteria for members wanting to serve on the Board of Trustees.

After discussion, it was –

RESOLVED

1. That the report on MCPF be referred to the Provincial Executive Committee for consideration.

SF Resolution: 08.02.2024: **03**

PRESENTATIONS

3.1 LEGISLATION / CASE LAW AND COURT JUDGEMENTS IMPACTING ON LOCAL GOVERNMENT

No matters were discussed under this item.

NOTED

3.2 LEGAL ENQUIRIES – LEGAL ITEMS

No matters were discussed under this item.

NOTED

CLOSURE

4. SUGGESTED ITEMS FOR NEXT SPEAKERS' FORUM MEETING

The Chairperson invited members to submit any items for discussion at the next meeting, in writing to the Secretariat.

- 4.1.1 The following item was received during the meeting –
a. Code of Conduct Regulations of Councillors by SALGA.

NOTED

5. PROPOSED DATES FOR 2024/2025 MEETINGS AS PER TERMS OF REFERENCE

It was suggested that the dates for the 2024/2025 Speakers' Forum Meetings be determined post the pronouncement of the date of the elections.

It was further suggested that future Speakers' Forum Meetings be held at a central venue to accommodate all participants and to alternate between physical and virtual meetings.

After discussion, it was –

RESOLVED

1. That the Secretariat do a WhatsApp Poll on suggested dates for 2024/2025 post the pronouncement of the election date by President Ramaphosa.
2. That the next meeting be provisionally scheduled for Cape Town – possibly at the SALGA Offices.

SF Resolution: 08.02.2024: **04**

6. CLOSURE AND ACKNOWLEDGEMENTS

[File : 12/4/1/6]

The Chairperson thanked the presenters for their presence and their presentations to the Forum. Members were thanked for their participation, interaction, for the mutual respect and allowing the meeting to start on time and time availed in the meeting.

The meeting adjourned at 12:11.

The Minutes of the Western Cape Municipal Speakers' Forum held on
8 February 2024 were adopted on _____ **2024**.

ALD Mrs GEORLENE WOLMARANS
SPEAKERS' FORUM CHAIRPERSON



Verslag ♦ Ingxelo ♦ Report

Office of the Director Financial Services
4 April 2024

5/7/1/1MY
7/1/2/2-2
WYK: ALLE

**ITEM 9.1 VAN DIE AGENDA VAN 'N GESAMENTLIKE PORTEFEULJEKOMMITEE
VERGADERING WAT GEHOU SAL WORD OP 10 APRIL 2024.**

ONDERWERP: MAANDVERSLAG – FEBRUARIE 2024: DIREKTEUR: FINANSIËLE DIENSTE

SUBJECT: MONTHLY REPORT – FEBRUARY 2024: DIRECTOR: FINANCIAL SERVICES

1. AGTERGROND / BACKGROUND

- 1.1. Investment Portfolio in terms of Sections 13 and 71 of the MFMA as at 29 February 2024.
- 1.2. Annuity Loans in terms of Sections 46 and 71 of the MFMA as at 29 February 2024.
- 1.3. Operational Performance Graph in terms of Sections 64, 65 and 71 of the MFMA as at 29 February 2024.
- 1.4. Capital budget in terms of Section 71 of the MFMA. See SDBIP as at 29 February 2024.
- 1.6. Debtor's reports in terms of Section 71 of the MFMA as at 29 February 2024.
 - 1.6.1 Mun 179 Debtors Report
 - 1.6.2 Mun 179 Summary
 - 1.6.3 Residential, Business and Government - Outstanding Debt
- 1.7. Summary of Indigent Households and Cost of Services as at 29 February 2024.
- 1.8. Equitable Share Plumbers report for the period 29 February 2024.
- 1.9. Performance targets: Financial services as at 29 February 2024.
- 1.10. Revenue and Expenditure in terms of Sections 64, 65 and 71 of the MFMA as at 29 February 2024.
- 1.12. Standby and Overtime as at 29 February 2024.
- 1.13. Employee related cost in terms of Section 66 of the MFMA as at 29 February 2024.
- 1.14. Grants and Subsidies for the period ending 29 February 2024.

2. **WETGEWING / LEGISLATION**

2.1 Local Government: Municipal Systems Act 32 of 2000

2.2 Local Government : Municipal Finance Management Act 56 of 2003

- Section 13 of the MFMA
- Section 46 of the MFMA
- Section 64 of the MFMA
- Section 65 of the MFMA
- Section 66 of the MFMA
- Section 71 of the MFMA

3. **KOPPELING AAN DIE GOP/ ALIGNMENT TO THE IDP**

The monthly report links with Chapter 4 of the IDP - Strategic Goal 5 (A Connected and Innovative Local Government).

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 For the month of **February 2024** the Revenue was R84 237 237 (excluding National & Provincial Grants received but not yet recognised as revenue) and the Expenditure was R67 773 401, with an **accounting surplus** of R16 463 835, compared to the monthly budgeted deficit of R17 605 613.

Grants and Subsidies received for February 2024:

• WCED	: R 23 000 000
• Housing Project: De Hoop	: R 21 928 496
• Libraries	: R 4 362 000
• Housing Project: Phola Park	: R 2 244 698
• Expanded Public Works	: R 549 000
• Non-motorised Transport Infrastructure	: R 500 000
• Service Delivery & Capacity Building	: R 500 000
• Proclaimed Roads	: R 170 000
• WC FMGSG (Student Bursaries)	: R 100 000

5. **AANBEVELING / RECOMMENDATION**

Voorgelê vir kennisname / Tabled for cognisance

(get) M Bolton

DIREKTEUR: Finansiële Dienste

INVESTMENTS OF SWARTLAND MUNICIPALITY AS AT 29 FEB 2024									
Movements for the month					Balance as at 29 February 2024	Interest earned		Interest earned	
Balance as at 1 February 2024	Investments matured	Investments made	Interest capitalised	Costs & Fees		Month	Yield	Year to date	Yield
R 690 000 000	R -	R 40 000 000	R -	R -	R 730 000 000	R -		R 321 822	

FINANCIAL INSTITUTIONS	DATE OF INVESTMENT	TERM	RENEWAL DATE	INTEREST RATE	INVESTMENT AMOUNT
ABSA	03/07/2023	3 Years	28/06/2026	11.07%	R 300 000 000
NEDBANK	03/07/2023	12 Months	28/06/2024	10.38%	R 200 000 000
STANDARD BANK	03/07/2023	12 Months	28/06/2024	10.13%	R 150 000 000
STANDARD BANK	10/07/2023	10 Months	15/05/2024	10.125%	R 40 000 000
STANDARD BANK	29/02/2024	4 Months	28/06/2024	9.250%	R 40 000 000
					R 730 000 000

PREVIOUS YEAR'S		CURRENT YEAR	
Jul-22	R 580 000 000	Jul-23	R 700 000 000
Aug-22	R 580 000 000	Aug-23	R 700 000 000
Sep-22	R 640 000 000	Sep-23	R 700 000 000
Oct-22	R 640 000 000	Oct-23	R 700 000 000
Nov-22	R 620 000 000	Nov-23	R 690 000 000
Dec-22	R 620 000 000	Dec-23	R 690 000 000
Jan-23	R 620 000 000	Jan-24	R 690 000 000
Feb-23	R 620 000 000	Feb-24	R 730 000 000
Mar-23	R 680 000 000	Mar-24	
Apr-23	R 680 000 000	Apr-24	
May-23	R 680 000 000	May-24	
Jun-23	R -	Jun-24	

*Jun 2023 - Investments are taken up in Current Account

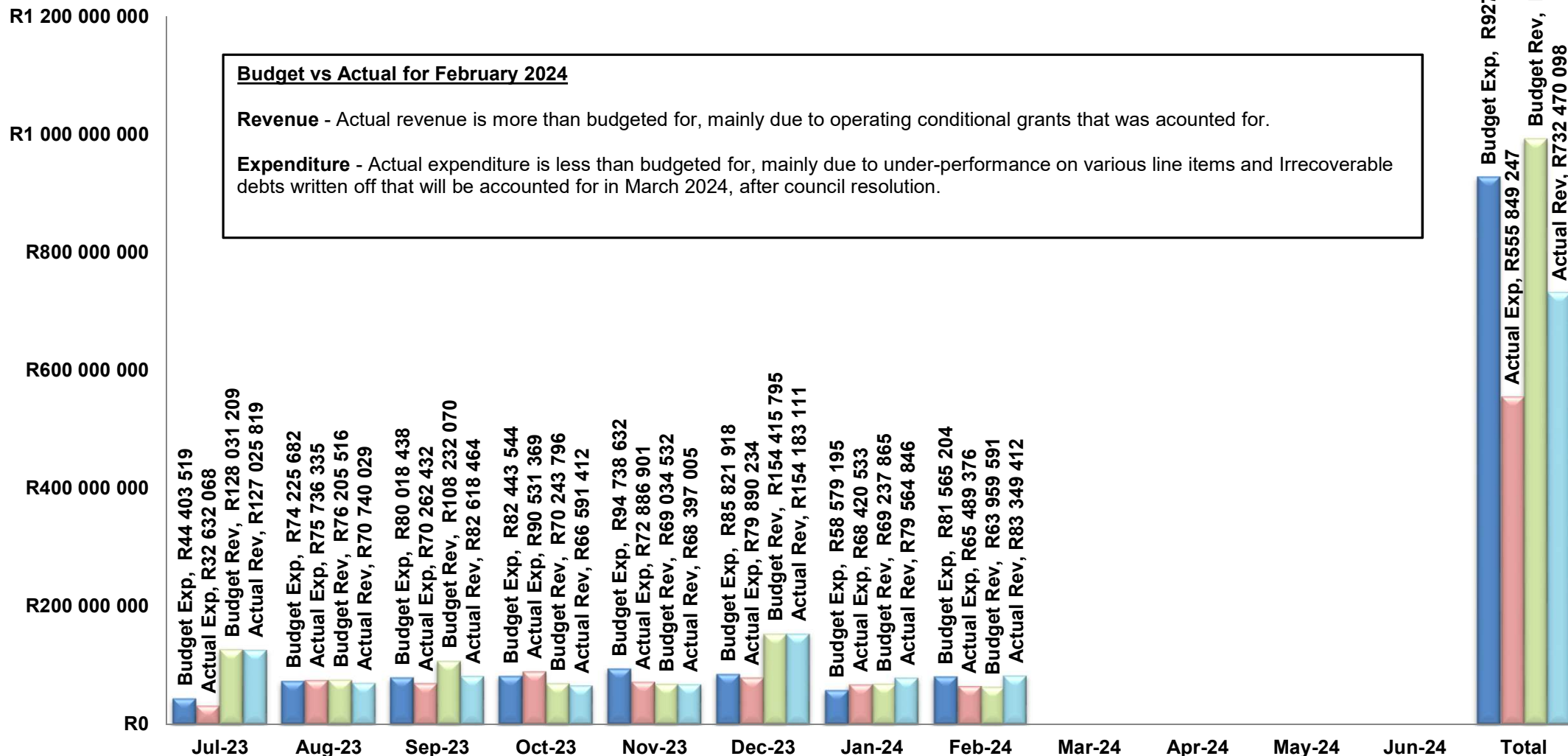
NB: THE INVESTMENTS INCLUDE AN AMOUNT OF R94.7 MILLION IN UNSPENT GRANT ALLOCATION FUNDING FOR THE OPERATING AND CAPITAL BUDGET.

Annuity Loans for Acquisition of Assets - 29 February 2024

Current Annuity Loans	Interest rate	Loan Term			Rate: Fixed/ Variable	Payments per year			
		Loan Year	Redeemable						
				Balance as at 2024/02/29			Loans Raised	Weighted Average Cost of Capital	
Financing Institution Annuity Loans									
Development Bank Sanlam	(C) 9.58%	20	2008	2028/12/29	F	2	R 19 484 211	(A) R 43 113 100	5.28%
	10.96%	20	2011	2031/06/30	F	2	R 21 857 590	R 35 000 000	4.91%
							(B)		
Totaal							R 41 341 801	R 78 113 100	10.20%

Interest on External Loans are paid bi-annually (by December - R 5 594 376 and June R 3 729 584) = R 9 323 960

OPERATING EXPENDITURE & REVENUE 2023/2024 EXCL. OPERATING GRANTS & SUBSIDIES, SALE OF LAND AND BULK DEVELOPMENT LEVIES ARE EXCLUDED AS IT WAS NOT PART OF THE BUDGET OTHER THAN THE EQ SHARE GRANT RECEIPTS



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		FEBRUARY			QUARTER 3			Original Budget	Adjustment Budget	Virement Budget	YTD Planned	YTD Actual	YTD %	TOTAL %
		Planned	Actual	%	Planned	Actual	%							
2023/24														
CIVIL SERVICES	Expenditure	30 672 365	20 532 713	67%	61 287 209	43 228 379	71%	369 407 045	367 604 847	368 579 035	194 153 662	179 723 075	93%	49%
	Revenue	15 931 619	22 961 701	144%	28 728 639	41 803 679	146%	299 716 029	321 785 060	321 785 060	198 399 417	205 793 683	104%	64%
	Capital	8 251 235	1 963 090	24%	12 402 702	4 178 219	34%	89 733 329	116 791 780	116 743 195	73 938 179	42 933 642	58%	37%
CORPORATE SERVICES	Expenditure	3 843 284	3 210 801	84%	7 608 099	7 118 272	94%	42 201 585	45 219 750	45 219 750	27 673 811	27 263 075	99%	60%
	Revenue	54 688	1 470 863	2690%	112 089	2 673 728	2385%	12 734 904	14 795 120	14 795 120	6 697 058	9 218 555	138%	62%
	Capital	15 000	1 217	8%	55 000	4 784	9%	176 000	176 000	176 000	121 000	23 499	19%	13%
COUNCIL SERVICES	Expenditure	1 840 286	1 778 989	97%	4 014 498	2 998 482	75%	23 068 422	23 556 253	23 578 984	16 089 505	15 379 666	96%	65%
	Revenue	25 652	10 504	41%	58 628	12 114	21%	305 379	335 379	335 379	197 891	33 057	17%	10%
	Capital	1 000	-	0%	(64 150)	-	0%	692 000	12 000	12 000	12 000	8 261	69%	69%
ELECTRICITY SERVICES	Expenditure	28 679 768	28 399 139	99%	34 921 124	56 785 333	163%	419 093 674	397 769 203	397 879 691	241 945 072	238 648 625	99%	60%
	Revenue	30 431 945	41 331 881	136%	62 896 889	79 134 925	126%	456 442 894	448 934 804	448 934 804	306 233 842	309 748 260	101%	69%
	Capital	2 289 333	5 295 503	231%	6 810 665	5 645 009	83%	55 258 300	63 883 566	63 883 566	23 321 119	13 478 561	58%	21%
FINANCIAL SERVICES	Expenditure	6 170 427	4 466 438	72%	11 880 924	9 324 519	78%	73 728 247	81 990 177	80 813 784	43 431 915	37 835 518	87%	47%
	Revenue	15 745 153	14 950 468	95%	35 064 550	29 445 323	84%	304 520 656	333 603 522	333 603 522	179 412 898	179 213 499	100%	54%
	Capital	-	-	0%	(2 304)	5 837	-253%	2 191 520	2 443 274	2 491 859	2 491 859	2 397 968	96%	96%
DEVELOPMENT SERVICES	Expenditure	2 679 914	2 121 174	79%	5 335 507	4 207 983	79%	32 211 620	33 064 715	33 045 494	21 074 903	18 805 895	89%	57%
	Revenue	730 183	1 571 548	215%	1 921 635	6 918 862	360%	64 870 332	70 359 053	70 359 053	34 476 132	18 962 151	55%	27%
	Capital	8 986 775	681 032	8%	10 085 501	4 765 182	47%	57 090 000	62 283 000	62 283 000	41 222 135	10 789 795	26%	17%
MUNICIPAL MANAGER	Expenditure	900 636	596 298	66%	1 728 130	1 262 525	73%	8 926 629	9 967 660	9 967 660	6 012 907	5 906 611	98%	59%
	Revenue	-	-	0%	-	-	#DIV/0!	-	418 031	418 031	-	-	0%	
	Capital	1 000	-	0%	1 000	-	0%	12 000	12 000	12 000	12 000	2 774	23%	23%
PROTECTION SERVICES	Expenditure	6 778 524	6 667 851	98%	13 447 528	13 451 185	100%	102 692 840	112 179 601	112 267 808	51 492 977	50 341 068	98%	45%
	Revenue	1 040 351	1 940 272	187%	2 168 217	3 939 024	182%	53 894 988	62 191 744	62 191 744	12 939 498	16 214 445	125%	26%
	Capital	-	203 701	#DIV/0!	(790 947)	198 666	-25%	3 899 246	3 088 299	3 088 299	2 973 299	812 602	27%	26%
TOTAL	Expenditure	81 565 204	67 773 401	83%	140 223 019	138 376 678	99%	1 071 330 062	1 071 352 206	1 071 352 206	601 874 752	573 903 533	95%	54%
	Revenue	63 959 591	84 237 237	132%	130 950 647	163 927 654	125%	1 192 485 182	1 252 422 713	1 252 422 713	738 356 736	739 183 650	100%	59%
	Capital	19 544 343	8 144 544	42%	28 497 467	14 797 697	52%	209 052 395	248 689 919	248 689 919	144 091 591	70 447 102	49%	28%

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2024

AREA	01 FEBRUARY 2024	LESS FUTURE	BALANCE-FWD AGE ANALYSIS	DEBITS 31 JANUARY 2024	RECEIPTS 01 FEBRUARY 2024 TILL 29 FEBRUARY 2024	ADJUSTMENTS	SYSTEM ADJUSTMENTS	DEBITS 29 FEBRUARY 2024	END BALANCE 29 FEBRUARY 2024	PERCENTAGE INCREASE/ DECREASE PER TOWN
MALMESBURY 1	57 419 583	20 776 696	36 642 886	34 503 997	-33 883 851	48 878	-1 552 142	34 329 524	35 585 295	-3%
WESBANK 2	11 668 067	3 216 006	8 452 061	5 696 172	-6 316 464	-77 324	-71 058	6 519 563	8 506 779	1%
KALBASKRAAL 3	3 570 462	599 231	2 971 230	439 057	-239 621	23 725	15 975	324 683	3 095 992	4%
ABBOTSDALE 4	6 307 096	748 170	5 558 926	716 639	-467 638	1 550	8 751	729 339	5 830 928	5%
RIEBEEK KASTEEL 5	11 266 189	3 751 226	7 514 963	2 074 245	-1 789 661	-46 290	-6 577	2 386 914	8 059 349	7%
RIEBEEK WES 6	7 400 595	2 248 668	5 151 927	1 152 807	-1 035 299	-3 647	2 065	1 153 708	5 268 754	2%
CHATSWORTH 7	8 858 083	1 033 285	7 824 798	821 232	-495 243	6 990	-17 361	815 276	8 134 460	4%
RIVERLANDS 8	4 090 201	136 254	3 953 946	360 154	-59 075	-6 280	-15 971	541 413	4 414 033	10%
ILINGE LETHU 9	1 487 692	165 357	1 322 335	1 056 461	-1 098 423	3 687	-45 093	1 218 837	1 401 343	6%
PHOLA PARK 10	712 956	87 349	625 607	631 897	-629 971	-	-1 707	677 765	671 693	7%
PPC RIEBEEK WES 16	708 537	336 448	372 089	330 910	-332 662	-	-5 351	369 644	403 720	8%
DARLING 20	13 516 342	4 070 397	9 445 945	8 020 915	-8 130 368	33 123	-194 231	7 935 626	9 090 095	-4%
MOORREESBURG 30	18 310 182	5 480 664	12 829 519	10 267 409	-10 119 231	1 000	-403 783	11 132 310	13 439 814	5%
YZERFONTEIN 40	23 373 564	15 566 997	7 806 567	7 877 881	-7 570 188	-8 373	-65 726	6 910 922	7 073 202	-10%
GROTTOBAAI 41	2 233 423	1 725 403	508 020	384 061	-358 448	700	-	375 791	526 063	3%
JAKKALSFONTEIN 42	2 199 610	1 212 821	986 789	250 316	-232 218	1 276	4 453	249 612	1 009 913	2%
KORINGBERG 50	1 343 645	454 977	888 668	368 287	-288 274	-3 092	-14 162	339 183	922 324	4%
Plase Deel 1 71	3 279 578	2 233 588	1 045 989	464 031	-396 206	-	-	454 923	1 104 706	5%
Plase Deel 2 72	2 123 237	1 317 958	805 279	526 160	-283 294	-54	-	281 801	803 733	0%
Plase Deel 3 73	2 063 590	1 190 577	873 014	259 547	-197 130	19 499	-	256 794	952 176	8%
Plase Deel 4 74	3 610 397	1 490 890	2 119 508	360 849	-296 919	1 824	-63 345	373 282	2 134 351	1%
Plase Deel 5 75	2 134 153	985 665	1 148 488	275 511	-270 450	3 181	-647	283 005	1 163 576	1%
Plase Deel 7 77	3 299 886	1 242 758	2 057 128	279 457	-265 637	678	5 046	285 904	2 083 119	1%
Plase Deel 8 78	3 226 543	1 840 106	1 386 438	459 023	-627 852	33 721	-60 370	538 249	1 270 185	-9%
SUNDRY ACC 90	1 149 270	-	1 149 270	640 778	-644 482	-30 682	-43 344	668 278	1 099 040	-5%
TOTAL	195 352 882	71 911 493	123 441 389	78 217 797	-76 028 606	4 090	-2 524 576	79 152 345	124 044 642	0%
			+		+	+	+	+	=	

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2024					
AREA	CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS
MALMESBURY 1	-28 568 069.9	-4 982 191.4	-73 662.4	-39 336.9	-10 389.0
WESBANK 2	-4 467 519.2	-1 625 018.4	-76 385.6	-18 526.1	-10 637.7
KALBASKRAAL 3	-144 914.1	-40 599.9	-16 107.3	-7 475.6	-5 906.7
ABBOTSDALE 4	-216 047.5	-98 422.6	-27 541.5	-18 979.4	-13 347.2
RIEBEEK KASTEEL 5	-1 321 989.3	-236 091.8	-54 583.1	-34 051.7	-28 387.9
RIEBEEK WES 6	-732 294.5	-189 386.3	-38 171.6	-18 655.6	-9 172.1
CHATSWORTH 7	-169 708.8	-79 334.2	-51 211.8	-19 742.6	-18 178.4
RIVERLANDS 8	-32 345.9	-13 855.1	-1 701.7	-1 407.5	-1 771.4
ILINGE LETHU 9	-845 203.3	-207 474.9	-21 953.8	-10 146.0	-3 743.2
PHOLA PARK 10	-506 989.4	-78 506.4	-16 565.3	-9 968.8	-8 976.5
PPC RIEBEEK WES 16	-240 043.5	-86 883.2	-4 508.4	-	-
DARLING 20	-7 075 411.7	-985 481.0	-26 439.7	-6 126.7	-7 052.4
MOORREESBURG 30	-8 635 656.0	-1 266 601.0	-56 382.1	-19 809.0	-18 190.2
YZERFONTEIN 40	-6 789 834.9	-750 040.8	-29 944.3	-7 422.3	-10 228.3
GROTTOBAAI 41	-298 698.1	-45 463.0	-5 459.9	-36.5	-
JAKKALSFONTEIN 42	-200 316.8	-20 814.5	-5 891.2	-83.3	-
KORINGBERG 50	-195 746.8	-47 325.1	-12 866.4	-5 910.5	-4 066.4
Plase Deel 1 71	-361 830.9	-19 971.1	-7 592.9	-1 943.6	-482.5
Plase Deel 2 72	-213 490.3	-19 434.7	-8 246.9	-9 768.2	-6 266.0
Plase Deel 3 73	-166 941.7	-29 870.3	-204.0	-7.9	-
Plase Deel 4 74	-259 356.8	-30 158.3	-8 386.4	-	-
Plase Deel 5 75	-226 142.8	-32 118.0	-10 074.8	-1 962.0	-950.2
Plase Deel 6 76	-	-	-	-	-
Plase Deel 7 77	-191 211.3	-35 698.2	-8 793.9	-3 590.7	-2 411.1
Plase Deel 8 78	-365 680.3	-172 309.4	-4 590.9	-5 382.5	-281.9
SUNDRY ACC 90	-574 905.1	-19 286.7	-9 901.8	-8 371.8	-5 554.5
TOTAL	-62 800 348.6	-11 112 336.3	-577 167.7	-248 705.2	-165 993.7

Mun 179.p - DEBTORS REPORT FOR THE MONTH FEBRUARY 2024

AREA	150 DAYS	180 DAYS	210 DAYS	240 DAYS	270 DAYS	INTEREST	TOTAL
MALMESBURY (1)	-7 790	-7 937	-3 640	-2 408	-164 152	-24 274	-33 883 851
WESBANK (2)	-6 945	-6 540	-1 012	-1 551	-75 554	-26 775	-6 316 464
KALBASKRAAL (3)	-4 634	-3 915	-1 475	-1 605	-15 191	2 203	-239 621
ABBOTSDALE (4)	-13 736	-9 649	-7 351	-7 789	-53 239	-1 535	-467 638
RIEBEEK KASTEEL (5)	-26 930	-19 443	-10 445	-10 825	-43 479	-3 435	-1 789 661
RIEBEEK WES (6)	-6 270	-4 201	-1 834	-1 744	-35 942	2 372	-1 035 299
CHATSWORTH (7)	-13 351	-10 568	-3 544	-4 993	-124 959	347	-495 243
RIVERLANDS (8)	-313	-68	-297	-362	-6 369	-586	-59 075
ILINGE LETHU (9)	-2 024	-552	-489	-1 026	-3 254	-2 557	-1 098 423
PHOLA PARK (10)	-2 762	-3 188	-539	-257	-1 140	-1 080	-629 971
PPC RIEBEEK WES (16)	-	-	-	-	-	-1 227	-332 662
DARLING (20)	-6 876	-5 384	-1 063	-884	-12 461	-3 187	-8 130 368
MOORREESBURG (30)	-18 121	-10 685	-4 732	-3 755	-74 767	-10 533	-10 119 231
YZERFONTEIN (40)	-5 146	-1 083	-	-	-810	24 322	-7 570 188
GROTTORBAAI (41)	-	-2 387	-	-	-4 977	-1 427	-358 448
JAKKALSFONTEIN (42)	-	-	-	-	-5 084	-29	-232 218
KORINGBERG (50)	-2 623	-2 045	-793	-172	-14 574	-2 152	-288 274
Plase Deel 1 (71)	-607	-589	-	-	-4 234	1 045	-396 206
Plase Deel 2 (72)	-4 200	-4 200	-	-	-13 941	-3 748	-283 294
Plase Deel 3 (73)	-	-	-	-	-	-106	-197 130
Plase Deel 4 (74)	-840	-63	-	-	-	1 885	-296 919
Plase Deel 5 (75)	-1 618	-244	-	-	-286	2 946	-270 450
Plase Deel 6 (76)	-	-	-	-	-	-	-
Plase Deel 7 (77)	-2 138	-2 138	-	-	-27 979	8 324	-265 637
Plase Deel 8 (78)	-498	-161	-1	-1	-65 405	-13 543	-627 852
SUNDRY ACC (90)	-5 555	-5 554	-2 821	-	-11 872	-661	-644 482
TOTAL	-132 976	-100 596	-40 036	-37 371	-759 668	-53 409	-76 028 606
						-76 028 606	

MONTH	OPENING BALANCE	LESS FUTURE	BALANCE-FWD AGE ANALYSIS	DEBITS PREVIOUS MONTH	RECEIPTS FROM THE 1st OF EACH MONTH - TILL MONTH END	ADJUSTMENTS	SYSTEM ADJUSTMENTS	CURRENT MONTHS DEBITS	END BALANCE	% INCREASE / DECREASE
Feb-22	157 011 133	63 801 503	93 209 629	62 780 825	-61 378 989	343 413	-	64 048 782	96 222 835	3.23%
Mar-22	141 927 170	50 939 697	90 987 473	64 392 195	-63 712 472	70 295	-	64 556 250	91 901 545	-4.49%
Apr-22	130 071 583	38 171 674	91 899 909	64 626 544	-61 283 648	-336 302	-	62 666 800	92 946 758	1.14%
May-22	118 371 939	25 424 541	92 947 398	62 330 497	-65 439 573	539 161	-	61 821 355	89 868 341	-3.31%
Jun-22	102 567 481	12 698 537	89 868 944	62 360 516	-57 914 367	281 849	-	56 962 439	89 198 866	-0.74%
Jul-22	85 957 029	-	85 957 029	57 244 288	-60 395 563	157 452	-1 078 825	63 803 580	88 443 673	-0.85%
Aug-22	45 390 626	18 160 402	27 230 224	62 882 207	-65 910 708	236 799	3 978 509	50 938 400	16 473 223	-81.37%
Sep-22	210 860 129	133 118 616	77 741 513	55 153 708	-60 647 773	-585 415	344 338	84 389 909	101 242 571	514.59%
Oct-22	220 082 590	118 290 778	101 791 811	66 939 303	-60 161 150	-172 342	-1 419 883	62 213 788	102 252 225	1.00%
Nov-22	207 185 200	104 932 631	102 252 569	60 621 564	-69 690 204	-206 579	8 446 737	53 130 628	93 933 152	-8.14%
Dec-22	190 341 790	96 461 594	93 880 196	61 370 786	-61 980 019	-13 613 576	-2 540 259	80 615 899	96 362 241	2.59%
Jan-23	179 014 807	82 652 566	96 362 241	64 462 065	-60 192 358	-19 946	-1 334 802	66 798 625	101 613 760	5.45%
Feb-23	170 461 726	68 848 423	101 613 303	65 443 877	-59 707 418	-90 407	-1 238 607	62 985 801	103 562 673	1.92%
Mar-23	151 800 203	55 037 012	96 763 191	61 656 787	-67 429 065	-263 834	-1 286 159	64 108 106	91 892 239	-11.27%
Apr-23	133 140 114	41 238 405	91 901 710	62 558 113	-53 056 144	-131 268	215 848	65 326 446	104 256 592	13.46%
May-23	130 843 115	26 586 522	104 256 592	65 411 026	-70 026 838	142 329	-1 005 120	62 692 027	96 058 989	-7.86%
Jun-23	109 135 383	13 074 357	96 061 026	61 829 235	-61 856 293	-225 531	-1 706 422	65 563 759	97 836 539	1.85%
Jul-23	93 829 351	-	93 829 351	63 631 806	-63 693 367	-322 490	-1 121 906	73 094 118	101 785 707	4.04%
Aug-23	265 423 674	163 635 155	101 788 519	71 649 723	-69 995 959	-299 660	449 822	74 842 221	106 784 943	4.91%
Sep-23	253 846 563	147 063 486	106 783 078	74 992 383	-74 741 200	-394 575	2 252 709	75 932 598	109 832 609	2.85%
Oct-23	238 826 409	128 991 667	109 834 742	77 790 732	-71 538 821	8 528	-1 338 695	71 367 020	108 332 773	-1.37%
Nov-23	222 755 931	114 425 159	108 330 773	70 036 853	-68 613 505	-192 561	-1 378 755	74 093 843	112 239 795	3.61%
Dec-23	212 905 059	100 666 691	112 238 368	72 522 527	-74 136 887	-15 467	-2 661 965	79 784 332	115 208 381	2.64%
Jan-24	201 506 415	86 298 834	115 207 581	77 106 900	-69 962 213	278 120	-1 428 691	79 368 368	123 463 165	7.17%
Feb-24	195 352 882	71 911 493	123 441 389	78 217 797	-76 028 606	4 090	-2 524 576	79 152 345	124 044 642	0.47%

OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS February 2024									2023/2024 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments			
									R 764 743 787	R 713 057 993	R 658 069 842
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5.53%	5.35%
July-23	R 6 730 370	R 40 077 008	R 35 255 362	R 2 090 864	R 2 727 413	R 3 368	R -	EFT payments day after month end received amounted to R1 193,299,66 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 090,864,27 Staff outstanding in the amount of R3368,38 - Four (4) Staff members have outstanding accounts - 3 X Pre-Paid electricity and 1 X Eskom Elec). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 727,412,78 as a result of annual rates. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.24%	4.68%	4.46%
Aug-23	R 10 212 058	R 41 412 470	R 37 035 460	R 2 288 654	R 2 086 896	R 1 461	R -	EFT payments day after month end received amounted to R1 601 349,69 OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 288 653,85 Staff outstanding in the amount of R1460,51 - Four (4) Staff members have outstanding accounts - 4 X Pre-Paid electricity . The Government outstanding amounted to R2 086 895,88 as a result of annual rates. The amount of R1 704 631,83 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.42%	6.06%	5.62%
Sept-23	R 4 749 697	R 42 928 161	R 39 228 153	R 1 994 383	R 1 704 603	R 1 023	R -	EFT payments day after month end received amounted to R1 592 536,75 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 994 382,74 Staff outstanding in the amount of R1022,67 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 704 602,61 as a result of annual rates. The amount of R3 666 800,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5.61%	5.60%	5.18%
Oct -23	R 3 771 341	R 47 946 236	R 40 871 405	R 3 864 992	R 3 206 812	R 3 027	R -	EFT payments day after month end received amounted to R1 016 129.39 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 864 991.93 Staff outstanding in the amount of R3026,95 - Four (5) Staff members have outstanding accounts - 5 x Pre-Paid electricity. The Government outstanding amounted to R3 206 812.41 as a result of annual rates. The amount of R196 609.23 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.27%	5.13%	5.31%
Nov-23	R 12 304 377	R 49 369 322	R 43 250 123	R 2 770 846	R 3 346 950	R 1 404	R -	EFT payments day after month end received amounted to R3 376 204.24 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 770 846.29 Staff outstanding in the amount of R1403.53 - ONE (1) Staff members have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R3 346 949.52 as a result of annual rates. The amount of R88 410.64 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.46%	6.80%	5.59%
Dec-23	R 8 100 059	R 47 585 440	R 42 587 189	R 3 312 687	R 1 683 026	R 2 536	R -	EFT payments day after month end received amounted to R1 266 476,30 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 312 687,46 Staff outstanding in the amount of R 2536,46 - Three (3) Staff members have outstanding accounts - 3 x Pre-Paid electricity.The Government outstanding amounted to R1 683 026,32 as a result of annual rates. The amount of R19 854,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.22%	6.80%	5.59%
Jan-24	R 10 175 695	R 53 366 876	R 45 383 242	R 6 250 490	R 1 731 790	R 1 354	R -	EFT payments day after month end received amounted to R3 653 015,35 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R6 250 490,94 Staff outstanding in the amount of R1354,91 - One (1) Staff member have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R1 731 790,93 as a result of annual rates. The amount of R6 614,10 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6.98%	5.96%	5.33%
Feb-24	R 14 279 478	R 54 215 945	R 47 940 762	R 4 260 653	R 2 000 942	R 13 588	R -	EFT payments day after month end received amounted to R4 052 387,02 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 260 652,94 Staff outstanding in the amount of R13 588,07 - Three (3) Staff members has an outstanding accounts - 1 X Pre-Paid electricity). The Government outstanding amounted to R2 000 941,65 as a result of annual rates. The amount of R5,90 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	7.09%	5.53%	5.35%

SUMMARY OF EQUITABLE SHARE BUDGET - FEBRUARY 2024

AREA	PRE-PAID ELEC	CONVENTIONAL	REFUSE	WATER	SEWERAGE	PROPERTY RATES	TOTAL
SWARTLAND AREA	R 1.4690	R 317.68	R 164.55	R 9.99	R 278.33	R 0.5956	
ESKOM AREA	R 1.6878	R 1.6024		R 75.07		R 105 000	
	50			6 KILOLITERS			
TOTAL VALUE OF SUBSIDY		R397.80	R 164.55	R 135.01	R 278.33	R 52.12	R 1 027.80
TOTAL VALUE OF SUBSIDY (ESKOM)	R 84.39		R 164.55	R 135.01	R 278.33	R 52.12	R 714.40
MALMESBURY	R 2 571	R 9 547	R 9 215	R 6 075	R 12 247	R 521	R 40 176
WESBANK + WOONSTELLE	R 120 385	R 98 256	R 294 215	R 239 778	R 492 087	R 78 589	R 1 323 311
ILINGE LETHU	R 50 901	R -	R 113 540	R 92 887	R 192 048	R 34 240	R 483 614
CHATSWORTH	R 29 368	R -	R 84 908	R 72 095	R 85 169	R 21 159	R 292 699
RIEBEEK WES	R 25 655	R -	R 79 478	R 64 940	R 133 877	R 22 670	R 326 619
RIVERLANDS	R 13 671	R -	R 34 391	R 28 757	R 49 821	R 8 703	R 135 344
RIEBEEK KASTEEL	R 50 887	R -	R 147 601	R 120 969	R 250 219	R 44 715	R 614 391
ABBOTSDALE	R 38 651	R -	R 110 084	R 86 676	R 183 419	R 32 416	R 451 246
KALBASKRAAL	R 21 519	R -	R 62 858	R 51 304	R 101 590	R 18 970	R 256 242
KORINGBERG	R 13 165	R -	R 25 012	R 20 522	R 38 966	R 7 192	R 104 856
DARLING	R 78 151	R 29 437	R 186 106	R 152 831	R 314 235	R 52 167	R 812 927
YZERFONTEIN	R -	R 3 978	R 1 646	R 1 350	R -	R 261	R 7 234
MOORREESBURG	R 89 242	R 55 692	R 183 967	R 150 131	R 302 823	R 50 239	R 832 093
PHOLA PARK	R 61 551	R -	R 138 880	R 113 543	R 234 076	R 42 057	R 590 107
GRAND TOTAL	R 595 715	R 196 910	R 1 471 900	R 1 201 859	R 2 390 576	R 413 897	R 6 270 858
SWARTLAND AREA	R 402 800	R 196 910	R 927 568	R 756 596	R 1 547 515	R 258 073	R 4 089 462
ESKOM AREA	R 192 916	R -	R 544 331	R 445 263	R 843 062	R 155 824	R 2 181 395

SUMMARY OF EQUITABLE SHARE HOUSEHOLDS - FEBRUARY 2024							DISCRETIONARY APPLICATIONS	
AREA	PRE-PAID ELEC	CONVENTIONAL	REFUSE	WATER	SEWERAGE	PROPERTY RATES		
MALMESBURY	35	24	56	45	44	10	Jan-23	10
WESBANK + WOONSTELLE	1 639	247	1 788	1 776	1 768	1 508	Feb-23	13
ILINGE LETHU	693		690	688	690	657	Mar-23	9
CHATSWORTH	348		516	534	306	406	Apr-23	0
RIEBEEK WES	304		483	481	481	435	May-23	16
RIVERLANDS	162		209	213	179	167	Jun-23	9
RIEBEEK KASTEEL	603		897	896	899	858	Jul-23	14
ABBOTSDALE	458		669	642	659	622	Aug-23	41
KALBASKRAAL	255		382	380	365	364	Sep-23	18
KORINGBERG	156		152	152	140	138	Oct-23	16
DARLING	1 064	74	1 131	1 132	1 129	1 001	Nov-23	13
YZERFONTEIN	-	10	10	10		5	Dec-23	9
MOORREESBURG	1 215	140	1 118	1 112	1 088	964	Jan-24	41
PHOLA PARK	838		844	841	841	807	Feb-24	21
GRAND TOTAL	7 770	495	8 945	8 902	8 589	7 942		
SWARTLAND AREA	5 484	495	5 637	5 604	5 560	4 952		
ESKOM AREA	2 286	-	3 308	3 298	3 029	2 990		

NUMBER OF INDIGENT HOUSEHOLDS FOR FEBRUARY 2024

8 945

NUMBER OF DISCRETIONARY APPLICATIONS FOR FEBRUARY 2024

21

EQUITABLE SHARE PLUMBERS - FEBRUARY 2024

Town	Investigation from Activity Report	No fault / leakage	Building Obstruction	Meter filled with water	Leak Munic side	Rubble Obstruction	Digits Blank	Meter Unreadable	Meter Underground	Leakages / faults repaired: Equitable Share	No leakage - Blocked drain	No Access	Non ES household: investigate high water consumption
MALMESBURY	20	0	0	6	0	0	0	0	14	0	0	0	0
WESBANK	35	5	0	2	0	0	0	0	14	12	0	2	0
KALBASKRAAL	9	0	0	3	0	0	0	0	5	1	0	0	0
ABBOTSDALE	3	0	0	0	0	0	0	0	0	2	0	1	0
RIEBEEK KASTEEL	25	2	0	9	0	0	0	0	3	0	8	3	0
RIEBEEK WES	10	2	0	2	0	0	0	0	4	2	0	0	0
CHATSWORTH	13	4	0	4	0	0	0	0	4	0	0	1	0
RIVERLANDS	4	0	0	0	0	0	0	0	3	1	0	0	0
ILINGE LETHU	31	3	0	9	1	0	0	0	13	5	0	0	0
DARLING	9	0	0	1	0	0	0	0	6	2	0	0	0
MOORREESBURG	36	3	0	2	0	0	0	0	11	18	0	2	0
KORINGBERG	3	0	0	0	0	0	0	0	0	3	0	0	0
YZERFONTEIN	16	0	0	3	0	0	0	0	13	0	0	0	0
TOTAAL	214	19	0	41	1	0	0	0	90	46	8	9	0

Swartland Municipality
2023-2024: Departmental KPI Report

Ref	KPI Name	Responsible Department	Portfolio of Evidence	Feb-24							Overall Performance for February 2024		
				Target	Actual	R	Performance Comment	POE	POE Attachment	Target	Actual	R	
D922	Spend 95% of the capital budget by the end of June	Financial Services - Director: Financial Services	System report	0%	0%	N/A	96.23% OrigBudget: R2 491 859 Actual: R2 397 968 Commitments: R42 150		SDBIPFebruary2024.xlsx	0%	0%	N/A	
D924	Spend 90% of the operating budget by the end of June	Financial Services - Director: Financial Services	Budget report	0%	0%	N/A	47% Budget = R81 990 177, YTD Actual = R37 835 518		SDBIPFebruary2024.xlsx	0%	0%	N/A	
D925	Ensure that 95% of planned training sessions according to the Workplace Skills Plan realised by the end of June	Financial Services - Director: Financial Services	Training report	0%	0%	N/A	100% AET (3), MMCP (5) - planned training	HR Monthly Report	February2024-HRMonthlyReportTrainin g.pdf	0%	0%	N/A	
D926	Initiate/implement 100% of council decisions monthly	Financial Services - Director: Financial Services	Collab report	100%	100%	G	57/57 resolutions initiated/implemented	Collab report	ResolutionsFebruary2024 .pdf	100%	100%	G	
D927	Ensure that number of monthly performance assessments are held	Financial Services - Director: Financial Services	Attendance registers	1	1	G	26-Feb-24		Feb24PerformanceMeeti ng-Finance.pdf	1	1	G	
D935	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Financial Services - Director: Financial Services	Auditor General index COMAFS	100%	100%	G	All responses to the comafs were submitted within the required time frames.	See attached.	Comafsregister20222023. xlsx	100%	100%	G	
D942	Ensure that monthly invocoms are held	Financial Services - Director: Financial Services	Attendance registers	1	1	G	Invocom was held on 1 February 2024.		InvocomAttendanceRegis ter1February2024.pdf	1	1	G	
D943	Fill vacancies within 6 months after decision was taken by management to fill the post	Financial Services - Director: Financial Services	HR monthly report	0%	0%	N/A	2/2 (100%) vacancies filled within 6 months after decision was taken to fill post	HR Monthly Report	February2024- HRMonthlyReportVacanc iesfilledwithin6months.p	0%	0%	N/A	
D944	Monitor the percentage of person days lost per month due to sick leave	Financial Services - Director: Financial Services	HR sick leave report	4%	4.80%	R	86/1785	HR sick leave report	February2024- WCAandSickLeavePerPeri odperDepartmentperDivi	4%	4.80%	R	
D950	Spend 100% of operational and capital grants by the end of June	Financial Services - Director: Financial Services	Spreadsheet from budget office	0%	0%	N/A	38.6% Equitable Share: Budget = R143 235 000, YTD = R55 248 213 (38.6%) FMG: Budget = R1 550 000, YTD Actual = R672 205(43.4%)		SDBIPFebruary2024.xlsx	0%	0%	N/A	
D954	Projected tariff increases determined for the budget of the new financial year annually by end of February	Financial Services - Director: Financial Services	Email to budget office	1	1	G	Submitted on 28 February 2024.		2024- 2025KONSEPGEPROJEKTE ERDETARIEWE.msg	1	1	G	
D958	Manage the provision of free basic service subsidies in line with council's policy annually	Financial Services - Director: Financial Services	Indigent register	100%	100%	G	8 945 Indigent households		Feb2024.pdf	100%	100%	G	

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or	33
R	KPI Not Met	0% <= Actual/Target <=	1
O	KPI Almost Met	75.000% <= Actual/Target <=	0
G	KPI Met	Actual meets Target	6
G2	KPI Well Met	100.001% <= Actual/Target	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		40

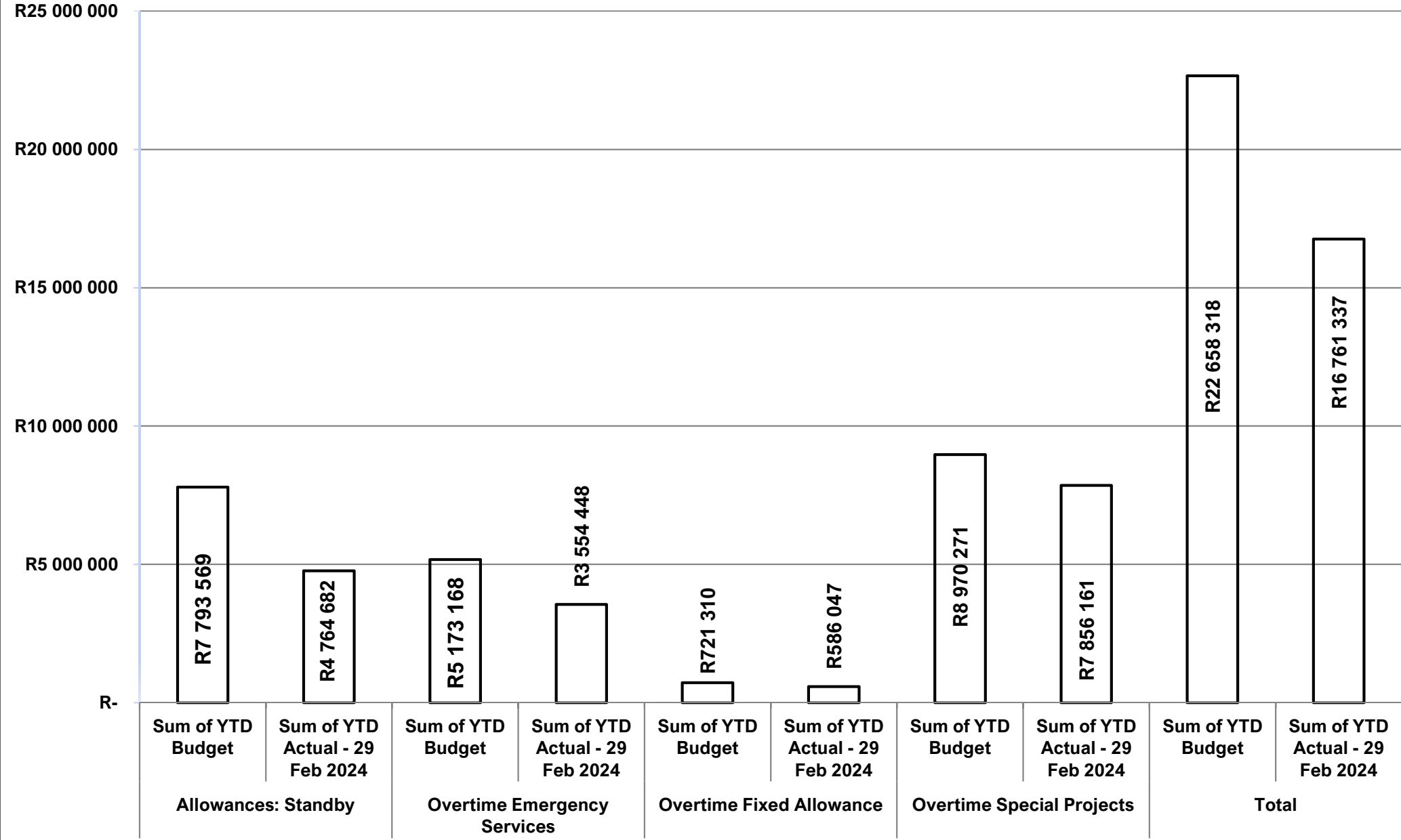
REVENUE: 29 FEBRUARY 2024

	SECTIONS	ORIGINAL BUDGET	ADJUSTMENT BUDGET	FEBRUARY			ANNUAL		
				Planned	Actual	%	Planned	Actual	%
CIVIL SERVICES		299 716 028	321 785 060	15 931 619	22 961 701	144%	321 785 060	205 793 683	64%
17 - 04	Administration	-	-	-	-	0%	-	-	0%
29 - 20	Cemeteries	1 107 625	1 107 625	93 040	68 513	74%	1 107 625	615 333	56%
11 - 62	Municipal Property Maintenance	13 752 019	2 120 459	91 126	26 113	29%	2 120 459	526 799	25%
47 - 66	Parks And Recreational Areas	875 040	875 040	-	75 915	#DIV/0!	875 040	559 350	64%
71 - 70	Proclaimed Roads	1 426 901	1 902 066	2 589	1 202 795	46458%	1 902 066	1 221 200	64%
65 - 74	Refuse Removals : Solid Waste	56 594 515	56 594 513	3 133 397	3 322 563	106%	56 594 513	39 595 241	70%
65 - 75	Refuse Removals : Street Cleaning	-	-	-	-	0%	-	-	0%
59 - 76	Sewerage Services	85 326 077	91 934 513	4 420 952	5 536 431	125%	91 934 513	66 593 707	72%
59 - 77	Sewerage : Waste Water Treatment	-	-	-	-	0%	-	-	0%
47 - 78	Sportsgrounds	11 195 711	10 102 579	25 910	669 247	2583%	10 102 579	6 418 825	64%
71 - 82	Streets	15 546 429	30 734 624	45 643	723 720	1586%	30 734 624	12 265 033	40%
71 - 83	Stormwater	331 200	331 200	-	26 520	#DIV/0!	331 200	130 080	39%
47 - 84	Swimming Pools	373 981	373 981	31 372	41 191	131%	373 981	399 155	107%
77 - 92	Water Distribution	113 186 531	125 708 460	8 087 590	11 268 692	139%	125 708 460	77 468 960	62%
CORPORATE SERVICES		12 734 904	14 795 120	54 688	1 470 863	2690%	14 795 120	9 218 555	62%
05 - 08	Administration	100 062	155 957	14 592	20 609	141%	155 957	187 126	120%
11 - 48	Human Resources	365 872	1 879 193	-	503 119	#DIV/0!	1 879 193	1 183 798	63%
29 - 56	Libraries	11 985 725	12 451 725	12 357	916 637	7418%	12 451 725	7 639 701	61%
89 - 86	Marketing And Tourism	34 399	34 399	2 786	3 005	108%	34 399	23 016	67%
29 - 88	Town And Community Halls	248 846	273 846	24 953	27 494	110%	273 846	184 913	68%
COUNCIL		305 379	335 379	25 652	10 504	41%	335 379	33 057	10%
05 - 30	Council General Expenses	305 379	335 379	25 652	10 504	41%	335 379	33 057	10%
ELECTRICITY SERVICES		456 442 894	448 934 804	30 431 945	41 331 881	136%	448 934 804	309 748 260	69%
83 - 09	Administration	-	-	-	-	0%	-	-	0%
83 - 34	Electricity Distribution	456 442 894	448 934 804	30 431 945	41 331 881	136%	448 934 804	309 748 260	69%
83 - 81	Street Lighting	-	-	-	-	0%	-	-	0%
11 - 54	It Services	-	-	-	-	0%	-	-	0%
FINANCIAL SERVICES		304 520 656	333 603 522	15 745 153	14 950 468	95%	333 603 522	179 213 499	54%
11 - 10	Administration	-	-	-	-	0%	-	-	0%
11 - 13	Asset Management	-	-	-	-	0%	-	-	0%
11 - 37	Fleet Management	-	-	-	-	0%	-	-	0%
11 - 35	Finance	131 693 455	160 776 319	1 512 490	1 711 688	113%	160 776 319	65 310 628	41%
11 - 16	Budget & Treasury Office	-	-	-	-	0%	-	-	0%
11 - 40	Grants And Subsidies - Fmg	1 550 000	1 550 000	-	240 292	#DIV/0!	1 550 000	702 354	45%
11 - 72	Rates Services	171 277 201	171 277 203	14 232 663	12 998 487	91%	171 277 203	113 200 517	66%
11 - 80	Supply Chain Management	-	-	-	-	0%	-	-	0%
DEVELOPMENT SERVICES		64 870 332	70 359 053	730 183	1 571 548	215%	70 359 053	18 962 151	27%
29 - 06	Administration	1 227	1 227	104	35	33%	1 227	681	56%
47 - 18	Caravan Parks	3 771 743	3 771 743	316 780	324 627	102%	3 771 743	3 070 409	81%
29 - 28	Community Development	538 000	538 000	-	-	0%	538 000	690	0%
29 - 61	Multi-Purpose Centres	12 679	25 679	3 320	935	28%	25 679	18 680	73%
17 - 32	Planning and Valuations	1 199 509	1 402 710	92 229	160 559	174%	1 402 710	1 199 394	86%
17 - 15	Building Control	3 589 332	3 589 332	301 503	312 799	104%	3 589 332	2 418 674	67%
35 - 46	Housing	55 757 842	61 030 362	16 247	772 594	4755%	61 030 362	12 253 622	20%
11 - 02	Occupational Health And Safety	-	-	-	-	0%	-	-	0%
MUNICIPAL MANAGER		-	418 031	-	-	0%	418 031	-	0%
05 - 12	Administration	-	-	-	-	0%	-	-	0%
05 - 85	Strategic Management	-	-	-	-	0%	-	-	0%
11 - 52	Internal Audit	-	418 031	-	-	0%	418 031	-	0%
##		-	-	-	-	0%	-	-	0%
PROTECTION SERVICES		53 894 988	62 191 744	1 040 351	1 940 272	13188%	62 191 744	16 214 445	148%
41 - 14	Administration	-	-	-	-	0%	-	-	0%
41 - 22	Civil Protection	-	284 100	-	-	0%	284 100	-	0%
41 - 36	Fire Fighting	936 012	1 436 012	840	20 670	2461%	1 436 012	20 682	1%
47 - 44	Harbour Yzerfontein	321 055	321 055	26 968	9 522	35%	321 055	211 910	66%
71 - 58	Licencing And Traffic Services	11 805 527	11 805 527	1 003 130	912 230	91%	11 805 527	7 487 664	63%
41 - 68	Policing And Law Enforcement	40 832 394	48 345 050	9 413	997 851	10601%	48 345 050	8 494 189	18%
TOTAL REVENUE		1 192 485 181	1 252 422 713	63 959 591	84 237 237	132%	1 252 422 713	739 183 650	59%

EXPENDITURE: 29 FEBRUARY 2024

		ORIGINAL BUDGET	ADJUSTMENT BUDGET	FEBRUARY				Annual		
	SECTIONS			Planned	Actual	%		Planned	Actual	%
CIVIL SERVICES		369 406 891	367 604 847	30 672 365	20 532 713	67%		368 579 035	179 723 075	49%
17 - 04	Administration	3 827 180	3 884 878	324 828	286 577	88%		3 879 878	2 434 328	63%
29 - 20	Cemeteries	993 172	980 322	68 676	33 125	48%		980 322	493 062	50%
11 - 62	Municipal Property Maintenance	20 170 249	21 210 964	1 669 713	1 331 524	80%		21 265 939	11 463 887	54%
47 - 66	Parks And Recreational Areas	22 184 112	22 759 342	1 790 745	1 486 062	83%		22 825 805	13 127 518	58%
71 - 70	Proclaimed Roads	482 763	482 763	55 518	-	0%		482 763	470 000	97%
65 - 79	Refuse Removals : Landfill Sites	13 693 354	15 897 318	998 622	1 054 057	106%		15 897 318	6 580 047	41%
65 - 74	Refuse Removals : Solid Waste	36 779 036	40 182 201	4 371 932	2 474 801	57%		40 893 741	21 706 263	53%
65 - 75	Refuse Removals : Street Cleaning	7 581 792	7 581 792	858 555	645 336	75%		7 581 792	4 931 314	65%
59 - 76	Sewerage Services	44 883 738	45 301 942	3 685 972	2 420 527	66%		45 346 285	25 667 775	57%
59 - 77	Sewerage : WWT	17 707 332	18 314 178	1 744 443	1 293 732	74%		18 330 178	11 657 140	64%
47 - 78	Sportsgrounds	7 244 081	7 725 761	701 400	626 332	89%		7 725 761	5 018 958	65%
71 - 82	Streets	60 811 426	56 088 202	4 861 829	3 105 731	64%		56 218 346	29 794 915	53%
71 - 83	Stormwater	21 208 371	21 317 516	1 618 710	1 679 802	104%		21 259 001	12 976 532	61%
47 - 84	Swimming Pools	4 491 200	4 387 219	382 193	368 855	97%		4 387 219	2 578 003	59%
77 - 92	Water Distribution	107 349 086	101 490 449	7 539 229	3 726 253	49%		101 504 687	30 823 331	30%
CORPORATE SERVICES		42 200 385	45 219 750	3 843 284	3 210 801	84%		45 219 750	27 263 075	60%
05 - 08	Administration	13 783 911	14 824 592	1 421 539	822 781	58%		14 824 592	8 674 694	59%
11 - 48	Human Resources	6 899 179	8 525 020	827 334	983 575	119%		8 525 020	5 343 393	63%
29 - 56	Libraries	12 586 151	12 598 141	969 485	920 860	95%		12 598 141	7 781 388	62%
89 - 86	Marketing And Tourism	2 430 556	2 431 620	61 958	51 034	82%		2 431 620	1 691 500	70%
29 - 88	Town And Community Halls	6 500 588	6 840 377	562 968	432 552	77%		6 840 377	3 772 100	55%
COUNCIL		23 068 135	23 556 253	1 840 286	1 778 989	97%		23 578 984	15 379 666	65%
05 - 30	Council General Expenses	23 068 135	23 556 253	1 840 286	1 778 989	97%		23 578 984	15 379 666	65%
ELECTRICITY SERVICES		419 093 674	397 769 203	28 679 768	28 399 139	99%		397 879 691	238 648 625	60%
83 - 09	Administration	1 501 491	1 509 591	129 476	122 578	95%		1 509 591	994 237	66%
83 - 34	Electricity Distribution	397 392 923	376 025 485	26 582 934	27 267 946	103%		376 135 973	225 814 742	60%
83 - 81	Street Lighting	2 123 583	2 255 583	193 237	290 662	150%		2 255 583	1 294 988	57%
11 - 54	It Services	18 075 677	17 978 544	1 774 121	717 954	40%		17 978 544	10 544 659	59%
FINANCIAL SERVICES		73 726 849	81 990 177	6 170 427	4 466 438	72%		80 813 784	37 835 518	47%
11 - 10	Administration	2 080 322	2 095 322	168 376	91 186	54%		2 095 322	1 301 393	62%
11 - 13	Asset Management	2 424 382	2 791 882	249 884	109 058	44%		2 791 882	1 055 970	38%
11 - 37	Fleet Management	1 289 430	1 293 430	109 781	91 853	84%		1 293 430	748 334	58%
11 - 35	Finance	49 569 967	55 913 443	3 389 804	2 895 977	85%		54 737 050	26 262 029	48%
11 - 16	Budget & Treasury Office	6 362 738	7 250 014	657 497	321 624	49%		7 250 014	2 700 138	37%
11 - 40	Grants And Subsidies - Fmg	1 550 000	1 550 000	160 963	214 348	133%		1 550 000	672 205	43%
11 - 72	Rates Services	1 026 479	1 663 997	667 715	-	0%		1 663 997	-	0%
11 - 80	Supply Chain Management	9 423 531	9 432 089	766 407	742 392	97%		9 432 089	5 095 449	54%
DEVELOPMENT SERVICES		32 221 799	33 064 715	2 679 914	2 121 174	79%		33 045 494	18 805 895	57%
29 - 06	Administration	2 779 270	2 791 329	225 610	197 137	87%		2 790 729	1 627 725	58%
47 - 18	Caravan Parks	3 093 753	3 214 785	270 503	261 291	97%		3 214 785	2 079 077	65%
29 - 28	Community Development	4 493 596	4 600 902	308 291	261 518	85%		4 580 333	2 194 547	48%
29 - 61	Multi-Purpose Centres	1 679 472	1 738 459	140 561	116 466	83%		1 739 807	1 031 712	59%
17 - 32	Planning and Valuations	9 566 008	10 014 370	881 763	538 147	61%		10 014 370	5 495 712	55%
17 - 15	Building Control	3 779 570	3 800 841	314 779	272 533	87%		3 825 841	2 297 728	60%
35 - 46	Housing	4 700 823	4 764 453	366 499	301 831	82%		4 737 331	2 821 764	60%
11 - 02	Accupational Health And Safety	2 129 307	2 139 576	171 908	172 250	100%		2 142 298	1 257 630	59%
MUNICIPAL MANAGER		8 919 489	9 967 660	900 636	596 298	66%		9 967 660	5 906 611	59%
05 - 12	Administration	2 759 339	3 316 479	301 937	264 647	88%		3 316 479	2 865 451	86%
05 - 85	Strategic Management	2 854 192	2 923 192	223 734	189 407	85%		2 923 192	1 661 782	57%
11 - 52	Internal Audit	3 305 958	3 727 989	374 965	142 244	38%		3 727 989	1 379 378	37%
PROTECTION SERVICES		102 692 840	112 179 601	6 778 524	6 667 851	98%		112 267 808	50 341 068	45%
41 - 14	Administration	2 669 659	2 792 759	232 122	216 742	93%		2 792 759	1 646 829	59%
41 - 22	Civil Protection	380 000	1 164 100	153 947	46 487	30%		1 164 100	498 761	43%
41 - 36	Fire Fighting	10 001 650	10 655 421	971 153	1 109 738	114%		10 695 762	7 012 883	66%
47 - 44	Harbour Yzerfontein	465 447	465 447	51 498	34 949	68%		465 447	260 193	56%
71 - 58	Licencing And Traffic Services	10 810 528	10 771 862	807 866	767 703	95%		10 786 262	6 665 857	62%
41 - 68	Policing And Law Enforcement	78 365 556	86 330 012	4 561 938	4 492 232	98%		86 363 478	34 256 544	40%
TOTAL EXPENDITURE		1 071 330 062	1 071 352 206	81 565 204	67 773 401	83%		1 071 352 206	573 903 533	54%
(SURPLUS) / DEFICIT		(121 155 119)	(181 070 507)	17 605 613	(16 463 835)			(181 070 507)	(165 280 117)	

Total Overtime and Standby as at 29 February 2024



Expenditure on Staff Benefits : Section 66 of the MFMA : FEBRUARY 2024

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(a) Basic Salaries and Wages	202 531 232	201 977 237	16 320 282	129 236 656	134 026 946	4 790 290	63.99%
(b) Pension and UIF Contributions	35 229 577	35 731 103	2 872 418	22 933 721	23 580 854	647 133	64.18%
(c) Medical Aid Contributions	14 780 859	15 479 063	1 277 356	9 627 402	10 072 341	444 939	62.20%
(d) Overtime payments	14 882 099	15 278 099	1 675 881	12 192 113	9 607 458	-2 584 655	79.80%
(e) Standby Allowance	7 498 569	7 793 569	670 918	4 764 682	4 952 342	187 660	61.14%
(f) Motor Vehicle Allowance	6 949 988	7 334 988	600 327	4 730 017	4 642 333	-87 684	64.49%
(g) Cellphone Allowance	1 950 132	2 067 432	164 994	1 394 184	1 303 548	-90 636	67.44%
(h) Housing Allowance	1 150 650	1 205 650	95 088	753 236	764 082	10 846	62.48%
(i) Other benefits and Allowances	29 463 816	29 754 608	1 167 679	21 852 197	24 330 062	2 477 865	73.44%
(j) Payments in lieu of Leave	3 021 269	3 021 269	-70 285	-	-	-	0.00%
(k) Post-retirement benefit obligations	11 017 000	11 017 000	-	-	-	-	0.00%
	328 475 191	330 660 018	24 774 657	207 484 207	213 279 966	5 795 759	62.75%
Directorate	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	VARIANCE
	328 475 191	330 660 018	24 774 657	207 484 207	213 279 966	5 795 759	62.75%
Civil Services	111 325 078	111 460 178	8 581 950	71 139 475	72 206 830	1 067 355	63.83%
Corporate Services	29 963 502	31 009 403	2 232 940	19 320 751	19 817 266	496 515	62.31%
Council	13 587 816	13 939 816	1 038 509	8 345 976	9 095 298	749 322	59.87%
Electricity Services	30 358 478	30 323 478	2 232 888	18 762 789	19 626 695	863 906	61.88%
Financial Services	47 949 798	47 993 624	3 349 069	27 608 637	30 895 476	3 286 839	57.53%
Development Services	24 542 583	24 564 583	1 833 009	15 123 325	15 919 526	796 201	61.57%
Municipal Manager	7 224 870	7 777 870	582 429	5 594 954	4 790 834	-804 120	71.93%
Protection Services	63 523 066	63 591 066	4 923 864	41 588 301	40 928 041	-660 260	65.40%
	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	A YTD Actual	YTD Budget	YTD (R) Variance	VARIANCE
(a) Basic Salaries and Wages	202 531 232	201 977 237	16 320 282	129 236 656	134 026 946	4 790 290	63.99%
Civil Services	69 002 313	68 563 313	5 576 201	43 818 781	45 548 245	1 729 464	63.91%
Corporate Services	19 877 854	20 783 755	1 686 026	13 506 167	13 569 370	63 203	64.98%
Council	10 857 269	10 948 065	833 453	6 680 560	7 199 169	518 609	61.02%
Electricity Services	17 012 436	16 541 836	1 353 666	10 724 629	11 148 069	423 440	64.83%
Financial Services	30 942 681	30 749 681	2 417 932	18 489 082	20 455 850	1 966 768	60.13%
Development Services	15 773 971	15 552 471	1 263 924	9 885 457	10 369 341	483 884	63.56%
Municipal Manager	4 726 718	4 918 718	415 339	3 778 605	3 204 732	-573 873	76.82%
Protection Services	34 337 990	33 919 398	2 773 741	22 353 375	22 532 170	178 795	65.90%

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	(A) YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(b) Contributions for Pensions, UIF	35 229 577	35 731 103	2 872 418	22 933 721	23 580 854	647 133	64.18%
Civil Services	12 002 558	12 225 658	1 005 602	7 992 404	8 055 040	62 636	65.37%
Corporate Services	3 635 614	3 648 614	286 621	2 352 870	2 422 868	69 998	64.49%
Council	1 142 431	1 165 431	81 948	644 438	742 740	98 302	55.30%
Electricity Services	3 094 558	3 113 158	250 874	1 989 457	2 066 616	77 159	63.90%
Financial Services	5 518 291	5 509 117	433 516	3 335 491	3 670 095	334 604	60.54%
Development Services	2 714 642	2 770 642	222 101	1 763 034	1 825 145	62 111	63.63%
Municipal Manager	845 785	996 785	74 859	695 826	613 153	-82 673	69.81%
Protection Services	6 275 698	6 301 698	516 896	4 160 202	4 185 197	24 995	66.02%
(c) Medical Aid Contributions	14 780 859	15 479 063	1 277 356	9 627 402	10 072 341	444 939	62.20%
Civil Services	3 643 270	3 764 270	327 790	2 435 758	2 459 303	23 545	64.71%
Corporate Services	1 642 060	1 622 560	121 506	956 275	1 081 845	125 570	58.94%
Council	348 494	494 198	21 938	137 094	308 478	171 384	27.74%
Electricity Services	1 284 250	1 313 250	105 828	834 126	863 123	28 997	63.52%
Financial Services	2 601 546	2 813 546	230 498	1 686 274	1 798 001	111 727	59.93%
Development Services	1 042 497	1 047 497	81 110	605 542	691 978	86 436	57.81%
Municipal Manager	311 593	327 593	31 313	280 623	211 834	-68 789	85.66%
Protection Services	3 907 149	4 096 149	357 373	2 691 710	2 657 779	-33 931	65.71%
(d) Overtime payments	14 882 099	15 278 099	1 675 881	12 192 113	9 607 458	-2 584 655	79.80%
Civil Services	6 670 479	6 670 479	848 982	6 059 875	4 244 856	-1 815 019	90.85%
Corporate Services	137 428	180 428	12 870	115 730	101 787	-13 943	64.14%
Electricity Services	890 227	1 167 227	89 798	614 097	658 844	44 747	52.61%
Financial Services	506 889	506 889	21 248	187 548	322 567	135 019	37.00%
Development Services	152 818	242 818	24 801	159 111	127 249	-31 862	65.53%
Protection Services	6 524 258	6 510 258	678 183	5 055 752	4 152 155	-903 597	77.66%
(e) Standby Allowance	7 498 569	7 793 569	670 918	4 764 682	4 952 342	187 660	61.14%
Civil Services	2 519 889	2 749 889	240 823	1 711 412	1 708 358	-3 054	62.24%
Electricity Services	1 754 285	1 797 285	137 142	1 070 442	1 159 296	88 854	59.56%
Financial Services	379 897	379 897	50 032	185 179	244 655	59 476	48.74%
Development Services	97 411	119 411	7 078	69 174	70 909	1 735	57.93%
Protection Services	2 747 087	2 747 087	235 843	1 728 475	1 769 124	40 649	62.92%
(f) Motor Vehicle Allowance	6 949 988	7 334 988	600 327	4 730 017	4 642 333	-87 684	64.49%
Civil Services	1 372 416	1 370 416	113 944	899 867	884 043	-15 824	65.66%
Corporate Services	531 552	608 552	39 703	400 594	381 147	-19 447	65.83%
Electricity Services	1 034 592	1 032 592	86 016	688 128	666 151	-21 977	66.64%
Financial Services	1 650 104	1 678 104	147 936	944 390	1 081 110	136 720	56.28%
Development Services	1 078 464	1 072 464	89 342	714 736	705 247	-9 489	66.64%
Municipal Manager	455 064	625 064	44 403	450 438	350 597	-99 841	72.06%
Protection Services	827 796	947 796	78 983	631 864	574 038	-57 826	66.67%

Expenditure per Type	Original Budget (B)	Adjusted Budget (B)	Monthly Actual	A YTD Actual	YTD Budget	YTD (R) Variance	A / B VARIANCE
(g) Cellphone Allowance	1 950 132	2 067 432	164 994	1 394 184	1 303 548	-90 636	67.44%
Civil Services	231 840	242 140	19 860	158 800	157 992	-808	65.58%
Corporate Services	69 840	80 340	5 934	49 017	50 060	1 043	61.01%
Council	1 021 572	1 104 072	87 249	768 778	672 912	-95 866	69.63%
Electricity Services	118 200	120 200	10 200	80 150	79 466	-684	66.68%
Financial Services	133 560	135 560	10 130	80 240	89 706	9 466	59.19%
Development Services	111 720	113 720	9 620	76 450	75 146	-1 304	67.23%
Municipal Manager	57 600	63 600	5 400	45 600	40 400	-5 200	71.70%
Protection Services	205 800	207 800	16 600	135 150	137 866	2 716	65.04%
(h) Housing Allowance	1 150 650	1 205 650	95 088	753 236	764 082	10 846	62.48%
Civil Services	294 055	310 055	25 594	199 419	195 707	-3 712	64.32%
Corporate Services	115 065	115 065	9 598	76 782	74 101	-2 681	66.73%
Electricity Services	102 280	115 280	9 598	76 782	70 757	-6 025	66.60%
Financial Services	255 700	255 700	20 262	150 364	165 533	15 169	58.80%
Development Services	89 495	89 495	7 465	59 719	58 505	-1 214	66.73%
Municipal Manager	12 785	24 785	2 133	14 930	12 345	-2 585	60.24%
Protection Services	255 700	269 700	20 439	175 242	170 667	-4 575	64.98%
(i) Other benefits and Allowances	29 463 816	29 754 608	1 167 679	21 852 197	24 330 062	2 477 865	73.44%
Civil Services	11 005 997	10 981 697	423 153	7 863 160	8 953 286	1 090 126	71.60%
Corporate Services	2 495 199	2 511 199	70 683	1 863 317	2 136 088	272 771	74.20%
Council	192 480	202 480	13 921	115 106	155 532	40 426	56.85%
Electricity Services	3 754 332	3 809 332	189 766	2 684 977	2 914 373	229 396	70.48%
Financial Services	3 493 245	3 497 245	87 800	2 550 069	3 067 959	517 890	72.92%
Development Services	2 430 813	2 505 313	127 569	1 790 102	1 996 006	205 904	71.45%
Municipal Manager	418 213	424 213	8 982	328 933	357 773	28 840	77.54%
Protection Services	5 673 537	5 823 129	245 806	4 656 530	4 749 045	92 515	79.97%
(j) Payments in lieu of Leave	3 021 269	3 021 269	-70 285	-	-	-	0.00%
Civil Services	1 178 275	1 178 275	-	-	-	-	0.00%
Corporate Services	288 944	288 944	-	-	-	-	0.00%
Electricity Services	305 255	305 255	-	-	-	-	0.00%
Financial Services	403 123	403 123	-70 285	-	-	-	0.00%
Development Services	241 679	241 679	-	-	-	-	0.00%
Municipal Manager	75 422	75 422	-	-	-	-	0.00%
Protection Services	528 571	528 571	-	-	-	-	0.00%
(k) Post-retirement benefit	11 017 000	11 017 000	-	-	-	-	0.00%
Civil Services	3 403 986	3 403 986	-	-	-	-	0.00%
Corporate Services	1 169 946	1 169 946	-	-	-	-	0.00%
Electricity Services	1 008 063	1 008 063	-	-	-	-	0.00%
Financial Services	2 064 762	2 064 762	-	-	-	-	0.00%
Development Services	809 073	809 073	-	-	-	-	0.00%
Municipal Manager	321 690	321 690	-	-	-	-	0.00%
Protection Services	2 239 480	2 239 480	-	-	-	-	0.00%
	328 475 191	330 660 018	24 774 657	207 484 207	213 279 966	5 795 759	62.75%

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M08 February

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
<u>Operating expenditure of Transfers and Grants</u>									
National Government:	129 651	146 615	146 615	7 186	56 996	59 366	(2 370)	-4.0%	146 615
Local Government Equitable Share	126 228	143 235	143 235	6 791	55 248	58 062	(2 814)	-4.8%	143 235
Finance Management	1 550	1 550	1 550	214	672	577	95	16.5%	1 550
EPWP Incentive	1 873	1 830	1 830	181	1 075	727	349	48.0%	1 830
							–		
Provincial Government:	29 051	21 055	23 460	1 889	16 463	17 423	(960)	-5.5%	23 460
Community Development: Workers	35	38	38	–	1	24	(23)	-97.1%	38
Municipal Accreditation and Capacity Building Grant	197	245	245	17	139	133	6	4.3%	245
Libraries	11 573	11 788	12 254	889	7 513	7 801	(288)	-3.7%	12 254
Proclaimed Roads Subsidy	4 470	170	170	–	170	108	62	57.0%	170
Establishment of a K9 Unit	6 037	3 305	3 305	383	3 753	4 367	(614)	-14.1%	3 305
Establishment of Law Enforcement Rural Safety Unit	6 738	5 509	5 509	515	4 311	4 536	(226)	-5.0%	5 509
WC Municipal Energy Resilience Grant	–	–	680	–	402	340	62	18.1%	680
Human Settlements Development Grant	–	–	80	–	91	27	65	244.0%	80
WC Financial Management Capability Grant (Bursaries)	–	–	261	85	85	87	(3)	-2.9%	261
Municipal Service Delivery and Capacity Building Grant	–	–	500	–	–	–	–		500
WC Financial Management Capability Grant (Internal Audit)	–	–	418	–	–	–	–		418
							–		
Total operating expenditure of Transfers and Grants:	158 702	167 670	170 075	9 075	73 459	76 789	(3 331)	-4.3%	170 075
<u>Capital expenditure of Transfers and Grants</u>									
National Government:	50 700	48 366	46 713	6 105	23 509	22 266	1 243	5.6%	46 713
Municipal Infrastructure Grant (MIG)	33 100	24 708	23 055	1 187	15 222	13 608	1 614	11.9%	23 055
Integrated National Electrification Programme (municipal)	17 600	23 658	23 658	4 918	8 287	8 658	(371)	-4.3%	23 658
							–		
Provincial Government:	7 308	57 796	72 082	653	12 904	50 666	(37 762)	-74.5%	72 082
Human Settlements	3 483	55 314	60 507	653	10 472	39 811	(29 339)	-73.7%	60 507
RSEP/VPUU Municipal Projects	1 200	500	500	–	–	500	(500)	-100.0%	500
Libraries	50	50	50	–	8	20	(12)	-61.9%	50
Fire Service Capacity Building Grant	–	926	926	–	–	926	(926)	-100.0%	926
Establishment of a K9 Unit	137	40	40	–	–	40	(40)	-100.0%	40
Sport Development	–	966	966	–	500	966	(466)	-48.3%	966
Emergency Municipal Load-Shedding Relief	2 438	–	8 593	–	1 924	7 902	(5 978)	-75.7%	8 593
Non-motorised Transport Infrastructure			500	–	–	500	(500)	-100.0%	500
							–		
Total capital expenditure of Transfers and Grants	58 008	106 162	118 795	6 758	36 413	72 932	(36 519)	-50.1%	118 795
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	216 710	273 832	288 870	15 833	109 872	149 721	(39 849)	-26.6%	288 870



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13
MAART 2024 OM 10:25**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G	Smit, N
Fortuin, C	Warnick, A K
Nel, M (rdd)	Williams, A M
O'Kennedy, E C	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdle M F Gaika, C Pieters en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 14 Februarie 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 PROJEK INSAKE JD FENCING EN AMANDLA

Die voorsitter spreek sy ontevredenheid uit insake die projekte van JD Fencing en Amandla wat tans in Chatsworth geïmplementeer word. Onder andere, dat genoemde maatskappy slegs een persoon per dorp van Chatsworth, Riverlands en Silvertown aangestel het om die arbeid te verrig, maar dat die meerderheid werknemers vanaf Kaapstad aangestel is. Hy is ook ontevrede dat munisipale amptenare na bewering sy oproepe ignoreer het, toe hy klagtes aangemeld het.



MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MAART 2024 AT 10:25

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	Smit, N
Fortuin, C	Warnick, A K
Nel, M (ald)	Williams, A M
O'Kennedy, E C	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed everyone.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllrs M F Gaika, C Pieters and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 14 FEBRUARY 2024

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 14 February 2024 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 PROJECT REGARDING JD FENCING AND AMANDLA

The chairperson expressed his dissatisfaction with the projects of JD Fencing and Amandla which are currently being implemented in Chatsworth. Among other things, that the said company only hired one person per town from Chatsworth, Riverlands and Silvertown to perform the labour, but that the majority of employees were hired from Cape Town. He is also dissatisfied that municipal officials allegedly ignored his calls when he reported complaints.

Die Munisipale Bestuurder bevestig dat hy geleentheid gebied moet word om 'n ondersoek te gelas en om die nodige gesprekke te volvoer met die belanghebbendes, in oorleg met die Direkteur: Siviele Ingenieursdienste. Terugvoering sal aan Rdl Jooste gegee word.

KENNIS GENEEM

3.2 ESKOM KEY REVISION NUMBER (KRN) IMPLEMENTATION IN THE MALMESBURY CNC AREA

Die *KRN* van die *Token Identifier (TID) Rollover Program* is 'n voorafbetaalde elektrisiteitsmeting industrie onderneming om te verseker dat alle voorafbetaalde meters wat op 24 November 2024 na 'n nuwe Token Identifier Kode sal oorskakel, korrek herkodeer is.

Eskom Wes-Kaap Bedryfseenheid is op koers om te verseker dat al 402 117 geregistreerde voorafbetaalde kliënte suksesvol herkodeer is teen einde April 2024. Die *KRN*-ontplooiing word nou binne die stedelike groot kliëntebasisgebiede geïmplementeer.

Die implementering van die *KRN* in die Malmesbury area is suksesvol voltooi teen einde Desember 2023. Daar word tans aandag gegee aan die 152 uitstaande ongeregistreerde kliënte.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2024

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die maandverslag en lig die onderstaande uit, naamlik:

- Die statistieke t.o.v. die finale afvalwaterbehandeling by die onderskeie rioolsuiweringswerke vir Januarie 2024 word verduidelik.
- Die Voelvleidam se volume het tans 64% bereik, vergeleke met verlede jaar se 40%.
- Die Wes-Kaapse watervoorsieningstelsel is 70% vol, vergeleke met 56% vir dieselfde periode verlede jaar.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Januarie 2024.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Senior Bestuurder: IKT, mnr J Pienaar om belangrike aspekte uit te wys.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Januarie 2024.

The Municipal Manager confirmed that he must be given the opportunity to order an investigation and to carry out the necessary discussions with the stakeholders, in consultation with the Director: Civil Engineering Services. Feedback will be given to cllr Jooste.

NOTED

3.2 ESKOM KEY REVISION NUMBER (KRN) IMPLEMENTATION IN THE MALMESBURY CNC AREA

The KRN of the Token Identifier (TID) Rollover Program is a prepaid electricity metering industry undertaking to ensure that all prepaid meters that will roll over to a new Token Identifier Code on 24 November 2024 are correctly re-coded.

Eskom Western Cape Operations Unit is on track to ensure that all 402 117 registered prepaid customers have been successfully re-coded by the end of April 2024. The KRN roll out is now being implemented within the large urban customer base areas.

The implementation of the KRN in the Malmesbury area was successfully completed by the end of December 2023. Attention is currently being given to the 152 outstanding unregistered customers.

NOTED

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2024

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services provided information regarding the monthly report and highlighted the following, namely:

- The statistics regarding the final wastewater treatment at the respective sewage treatment works for January 2024 is explained.
- The Voelvleidam's volume has currently reached 64%, compared to last year's 40%.
- The Western Cape water supply system is 70% full, compared to 56% for the same period last year.

RESOLVED

(proposed by cllr A K Warnick, seconded by cllr A M Williams)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for January 2024.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Electrical Engineering Services, Mr T Möller, to point out important aspects.

RESOLUTION

(proposed cllr A K Warnick, seconded by cllr A M Williams)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for January 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL R J JOOSTE
VOORSITTER**

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR R J JOOSTE
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste
2 April 2024

7/1/2/2-4

ITEM 5.1.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEES VERGADERING WAT GEHOU SAL WORD OP 10 APRIL 2024

ONDERWERP: MAANDVERSLAG – FEBRUARIE 2024: SIVIELE INGENIEURSDIENSTE SUBJECT: MONTHLY REPORT – FEBRUARY 2024: CIVIL ENGINEERING SERVICES
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Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **FEBRUARY 2024**, in terms of Council's Strategic Management System:

- a) Report on Swartland Waste Water Treatment Works
- b) Operational Graphs
- c) Incident Report
- d) EPWP Report

(get) L D Zikmann

MUNICIPAL MANAGER
LDZ/ma

Zikmann/verslae/maandverslae /Feb24

SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT: FEB 2024

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	14/02/2024	8	107	31,2	1,1	2,6	12	<0.20	9	-
Malmesbury	14/02/2024	7,5	122	36,6	49,3	<0.20	12	6,6	<1	-
Moorreesburg	14/02/2024	7,8	100	42,2	<0.10	5,9	8	<0.20	63	-
Koringberg	2024/12/02	7,01	247	342	79,2	<0.20	228	17,4	>2419	-
Riebeek Kasteel	14/02/2024	7,3	76,6	48,1	0,93	4,4	9	0,72	<1	-
Chatsworth	2024/12/02	6,76	140	65,3	36,8	<0.20	9	16,7	>2419	-
Kalbaskraal	2014/12/02	6,77	154	220	29,2	<0.20	108	17,8	>2419	-
Determinant Passed	40	7	5	5	3	7	5	4	4	-
Determinant Failed	16	0	2	2	4	0	2	3	3	-
Total Tested	56	7	7	7	7	7	7	7	7	-
% Passed	71	100	71	71	43	100	71	57	57	-

**VERSLAG : SWARTLAND RIOOLWERKE
(JANUARIE 2024)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS
(JANUARY 2024)**

OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

MALMESBURY (57%)

1. An average daily flow of 4 866 m³/d was recorded in December (48.7 capacity).
2. An organic load of 5 756 kg COD/d was imposed on the plant (57.6% capacity).
3. The sludge mass were deemed acceptable at both AT's. Maintain 900 – 1000 ml/l solids, by judicious sludge wastage.
4. Plant performance was poor across both AT's relative to the nitrification of ammonia nitrogen and removal of organics, due to continued under-aeration. Expedite repairs of blower No.2.
5. The final effluent complied with the General Limit.

MOORREESBURG (63%)

1. An average daily flow of 1 194 m³/d was recorded in December (62.8% capacity).
2. An organic load of 1 005 kg COD/d was imposed on the plant.
3. The sludge mass was excessive at each of the AT's. Maintain 200 – 300 ml/l solids at both units, by increasing sludge wastage.
4. Plant performance was nonetheless satisfactory at both AT's, relative to the nitrification of ammonia nitrogen and removal of organics.
5. The ST effluents were of adequate chemical quality. The underflow sludge return rate from ST1 was marginal and should be increased.
6. The chlorine residuals were satisfactory.
7. The final effluent complied with the General Limit.

DARLING (120%)

1. The inflow meter readings appears to be erratic due to a faulty meter, caused by loadshedding.
2. Both aerators serviceable and operating. Maintain 800 – 800ml/l solids (960 ml/l measured), by increasing sludge wastage.
3. Plant performance nevertheless remained poor in the aeration basin. Nitrification of ammonia was incomplete and removal of organics was 95.7% effective.
4. The ST effluent was of poor chemical quality.
5. The underflow sludge return rate from the clarifier was adequate.
6. The final effluent complied with the General Limit, except for conductivity, ammonia nitrogen, total suspended solids, free chlorine and chemical oxygen demand. The latter complied after

filtration, however. FE2 (reed bed) complied with the chemical limits of the Irrigation Limit up to 500 m³, relevant to parameters measured.

7. The chlorine residuals were slightly high. Maintain 0.25 mg/free chlorine. Disinfection was excellent (2 Faecal Coliforms per 100 ml).
8. The Irrigation Limit up to 500 m³, which applies to FE2, does not specify compliance criteria for free chlorine. Disinfection was adequate at FE2 (reed bed) relative to the Irrigation Limit up to 500 m³.

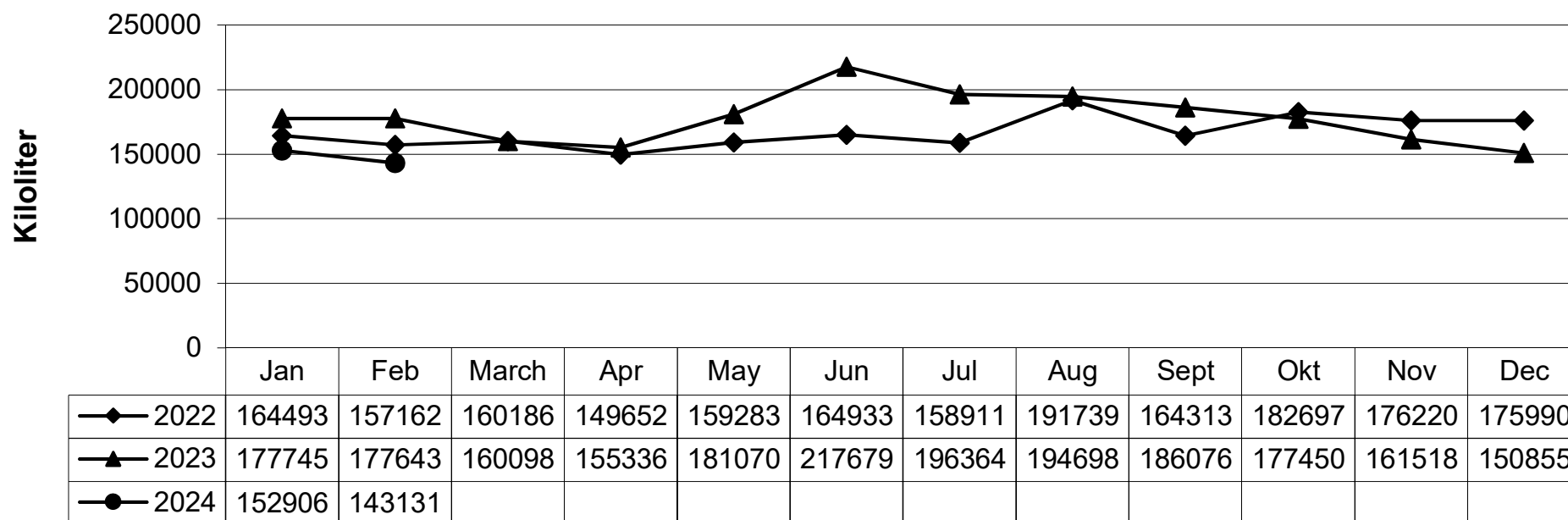
RIEBEEK VALLEI (53%)

1. An ADF of 790 m³/d was recorded in December (52.7% capacity).
2. An organic load of 700 kg COD/d was imposed on the plant (46.7% capacity).
3. The sludge mass was excessive in the aeration basin. Maintain 200 – 300 ml/l solids by increasing sludge wastage.
4. Plant performance at the AT deteriorated relative to the nitrification of ammonia nitrogen. The latter was inhibited due to the excessive sludge mass inhibiting aeration. Removal of organics was nonetheless adequate.
5. ST1's effluent was of relatively poor chemical quality. ST2's effluent was of adequate chemical quality. The underflow sludge return rates from both ST's were satisfactory.
6. The chlorine residuals were ideal.
7. Disinfection was poor (>2419 Faecal Coliforms per 100 ml), however, possibly due to solids in the contact tank. Clean said tank at regular intervals and ensure a contact time of at least 30 minutes.
8. The final effluent exceeded the General Limit relative to Faecal Coliforms.

ooOOoo

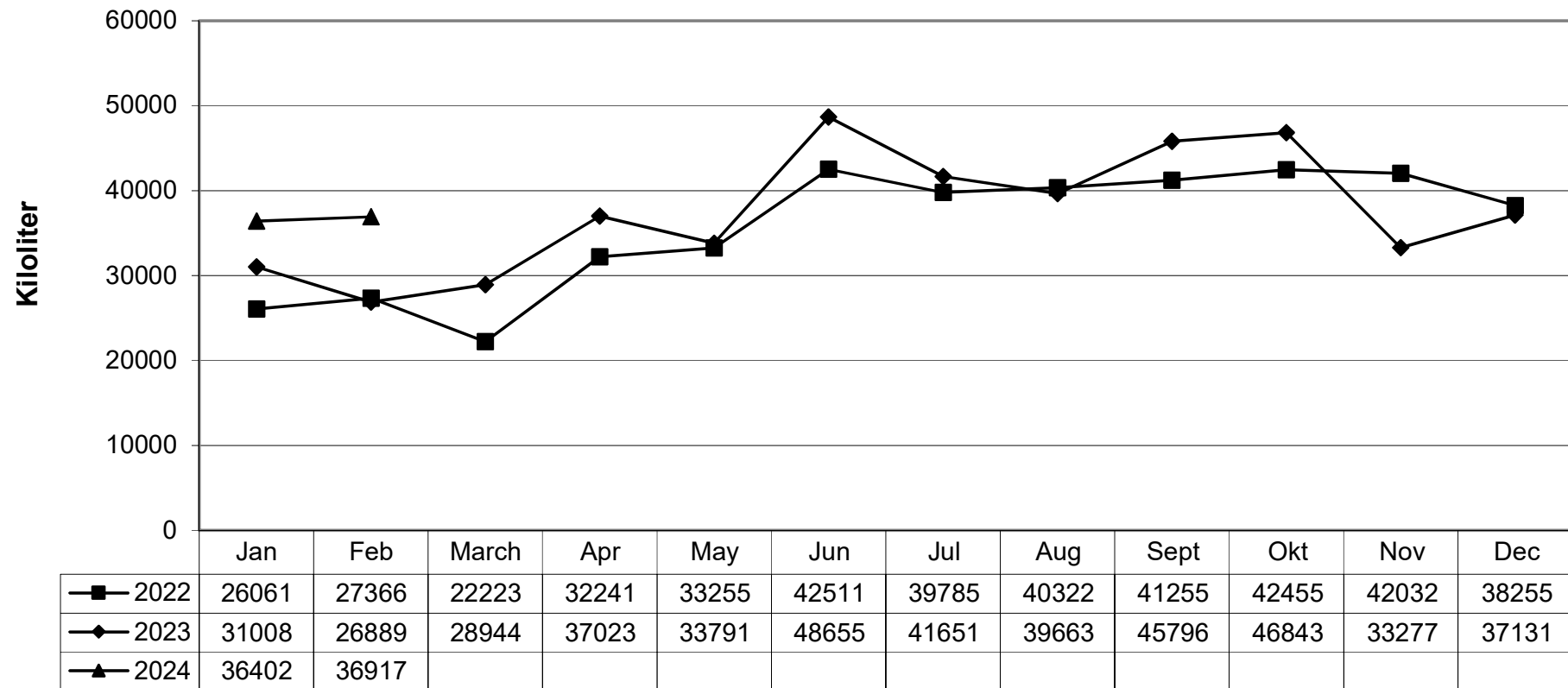
Malmesbury WWTW Effluent 2022 - 2024

Graph 1.1



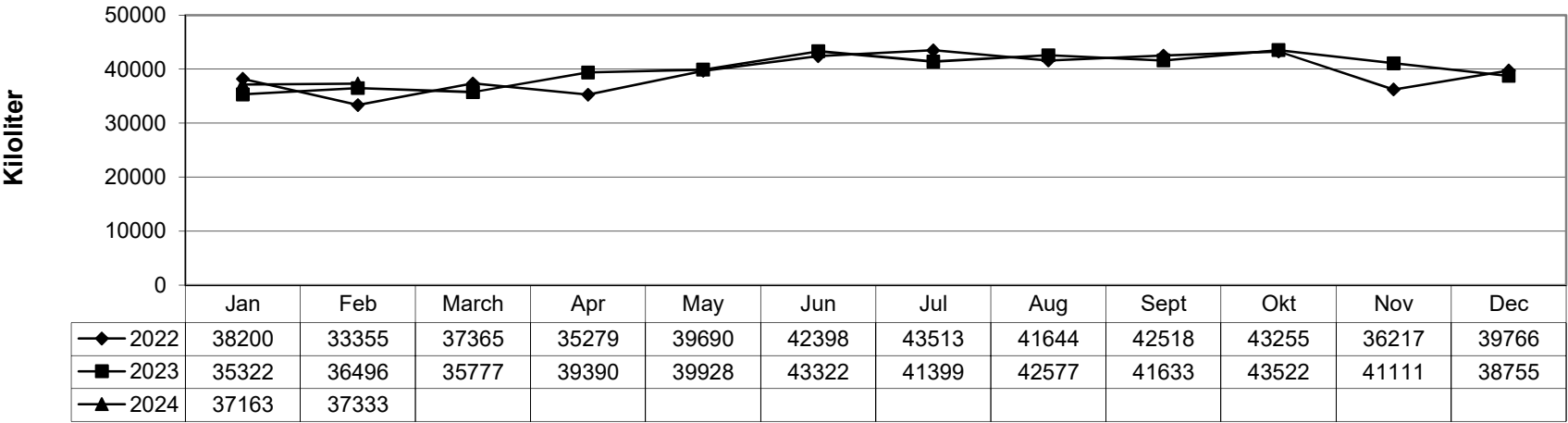
Moorreesburg WWTW Effluent 2022 - 2024

Graph 1.2



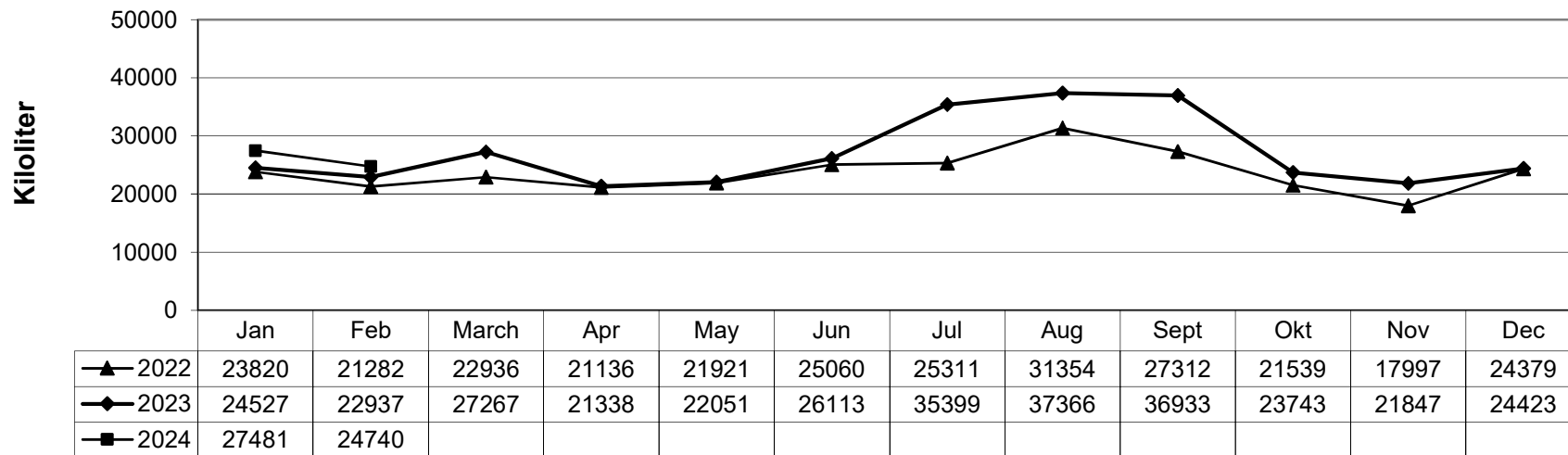
Darling WWTW Effluent 2022 - 2024

Graph 1.3



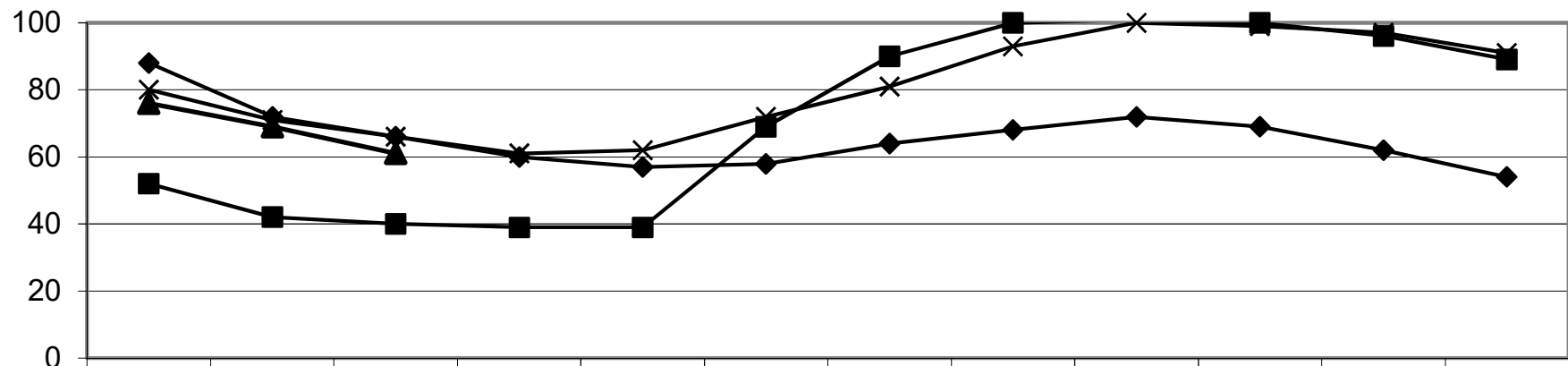
Riebeek Valley WWTW Effluent 2022 - 2024

Graph 1.4



Voëlvlei Dam Storage 2021 - 2024

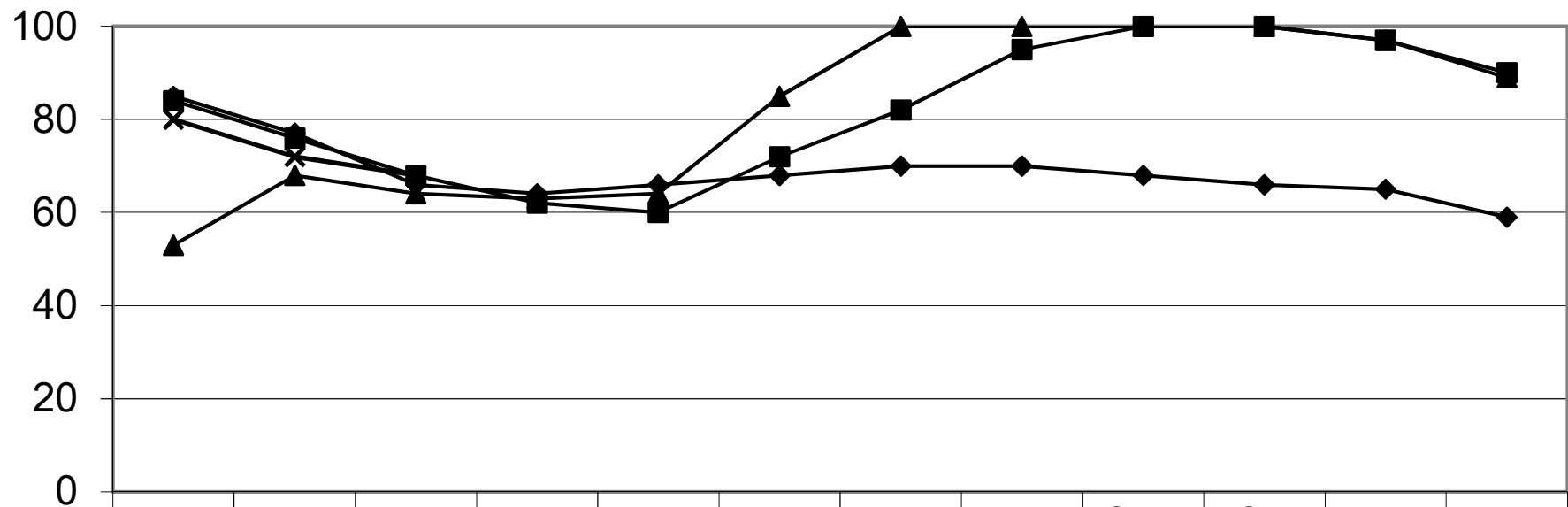
Graph 2



	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—◆— 2022	88	72	66	60	57	58	64	68	72	69	62	54
—■— 2023	52	42	40	39	39	69	90	100	101	100	96	89
—▲— 2023	76	69	61									

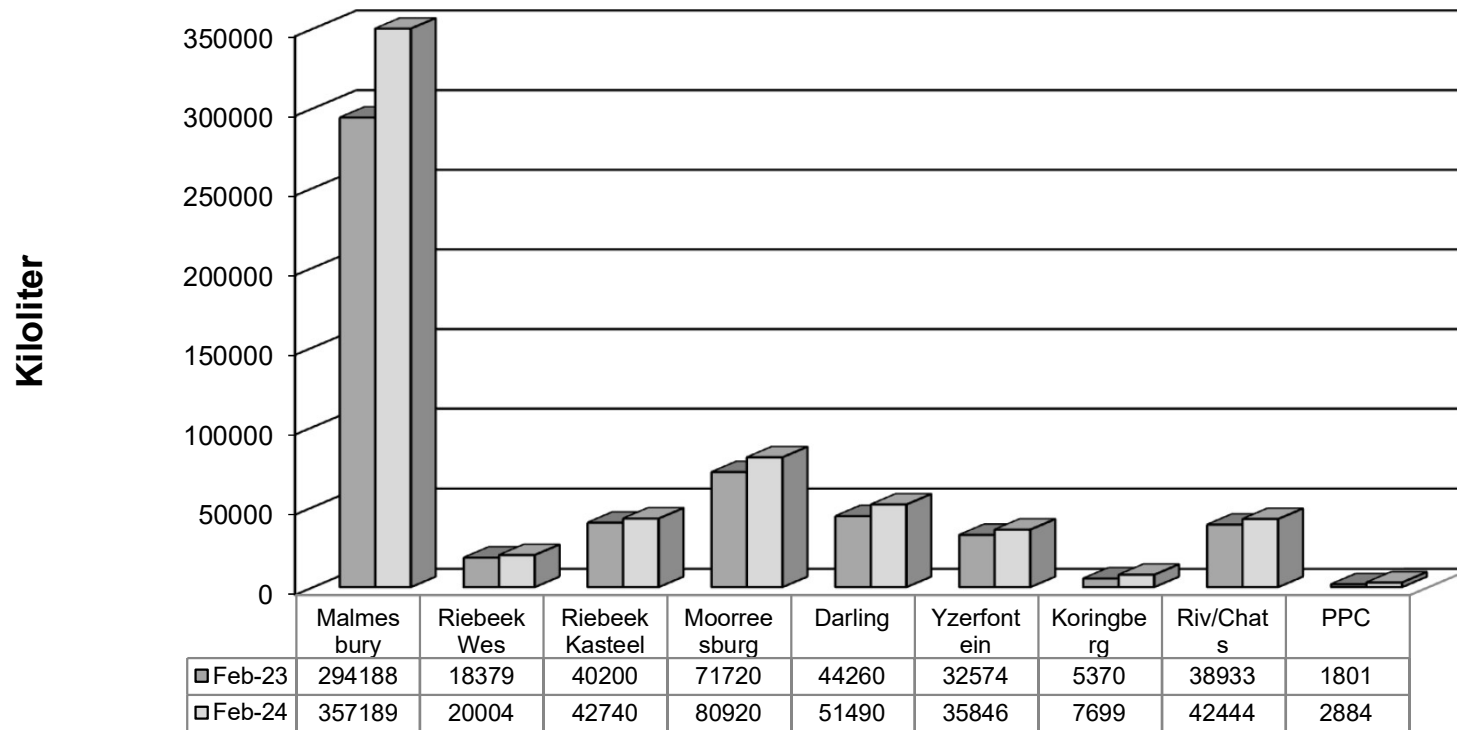
Paardenberg Dam Storage 2021 - 2024

Graph 3

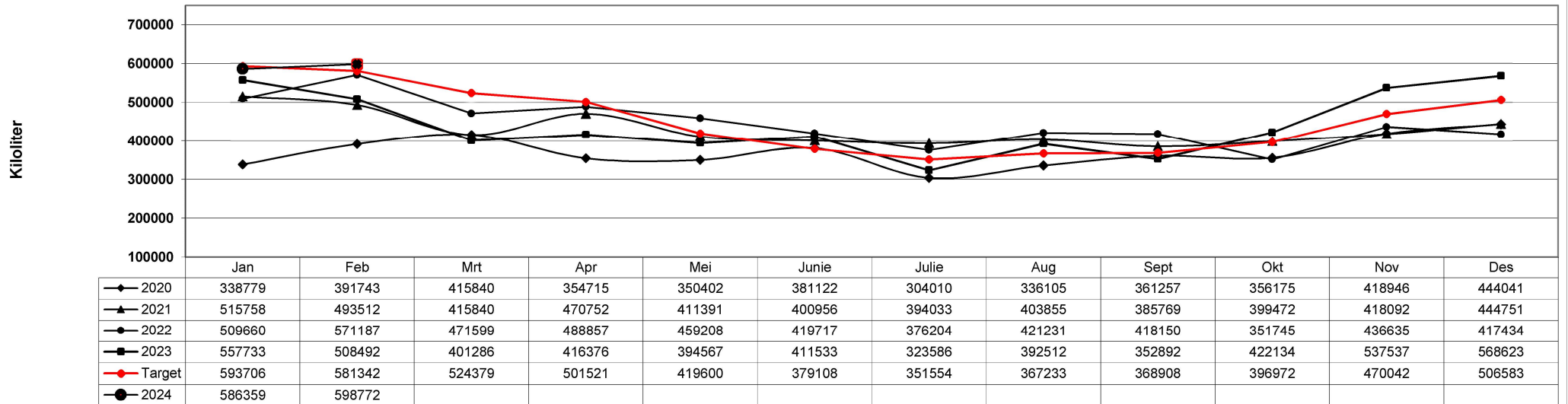


■ 2021	84	76	68	62	60	72	82	95	100	100	97	90
◆ 2022	85	77	66	64	66	68	70	70	68	66	65	59
▲ 2023	53	68	64	63	64	85	100	100	100	100	97	89
✕ 2024	80	72	68									

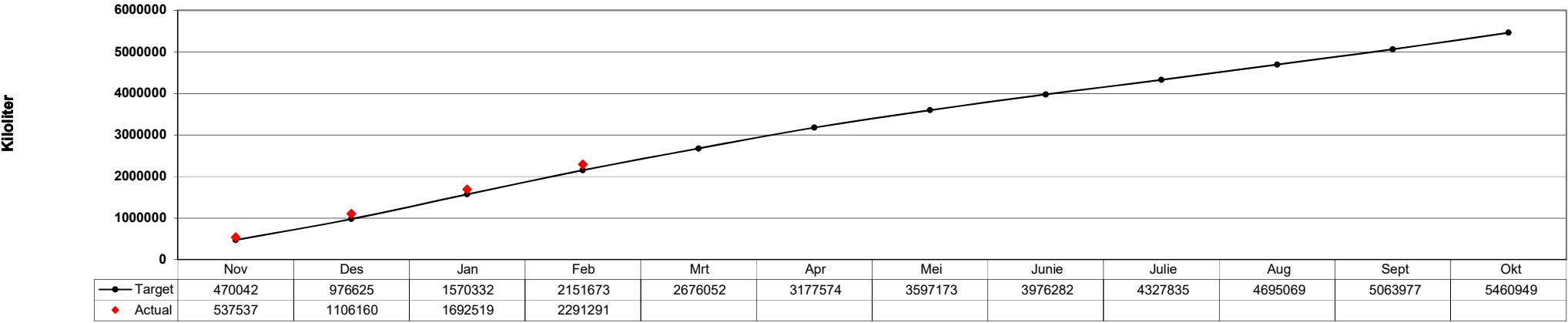
Water demand February Graph 4



Water Usage: Swartland 2019 - 2023 Graph 5.1

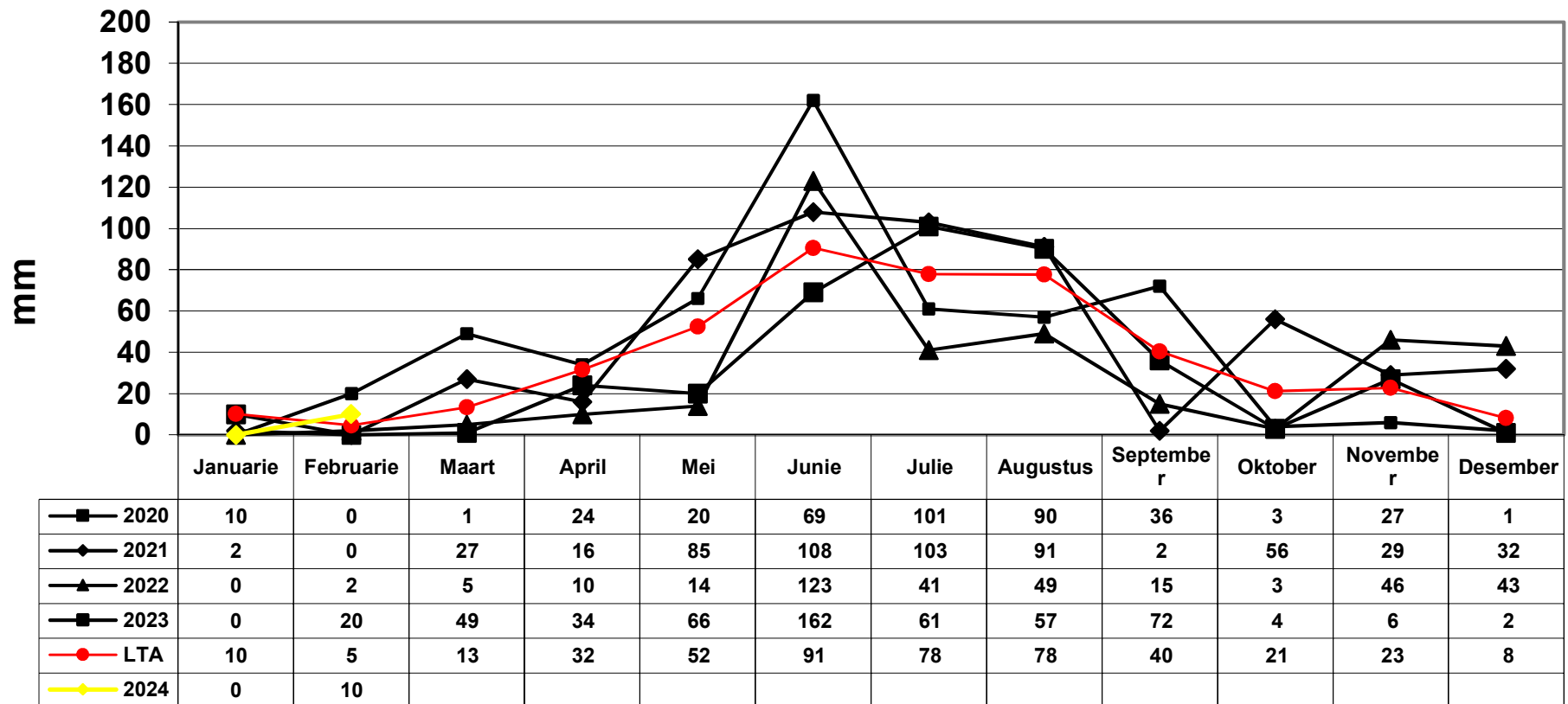


Water Usage: Target vs Actual Graph 5.2



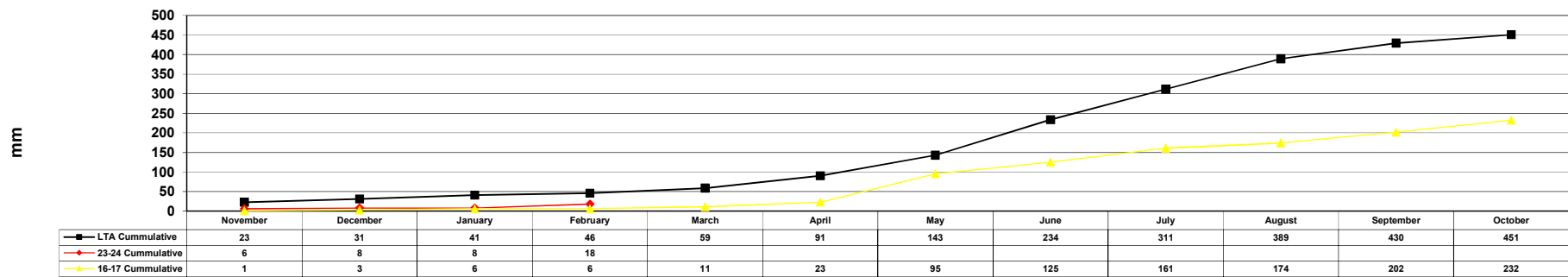
Rainfall 2020 - 2024

Graph 6.1

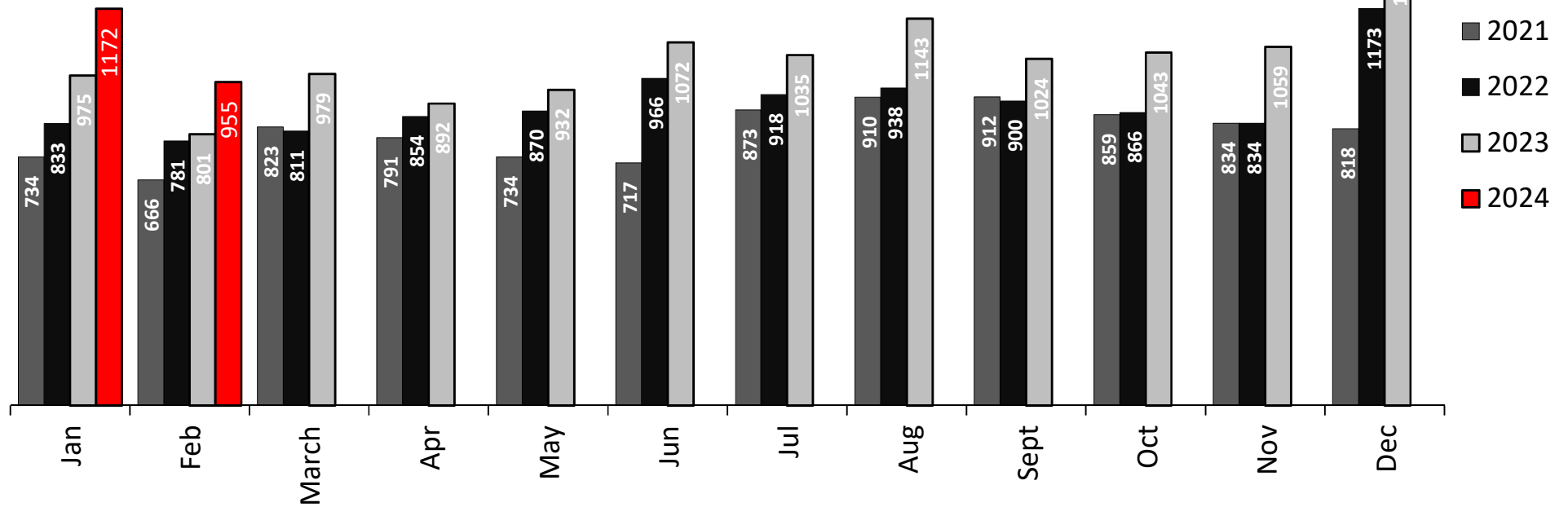


Cumulative Rainfall

Graph 6.2



MONTHLY SEWER INCIDENTS 2021 - 2024

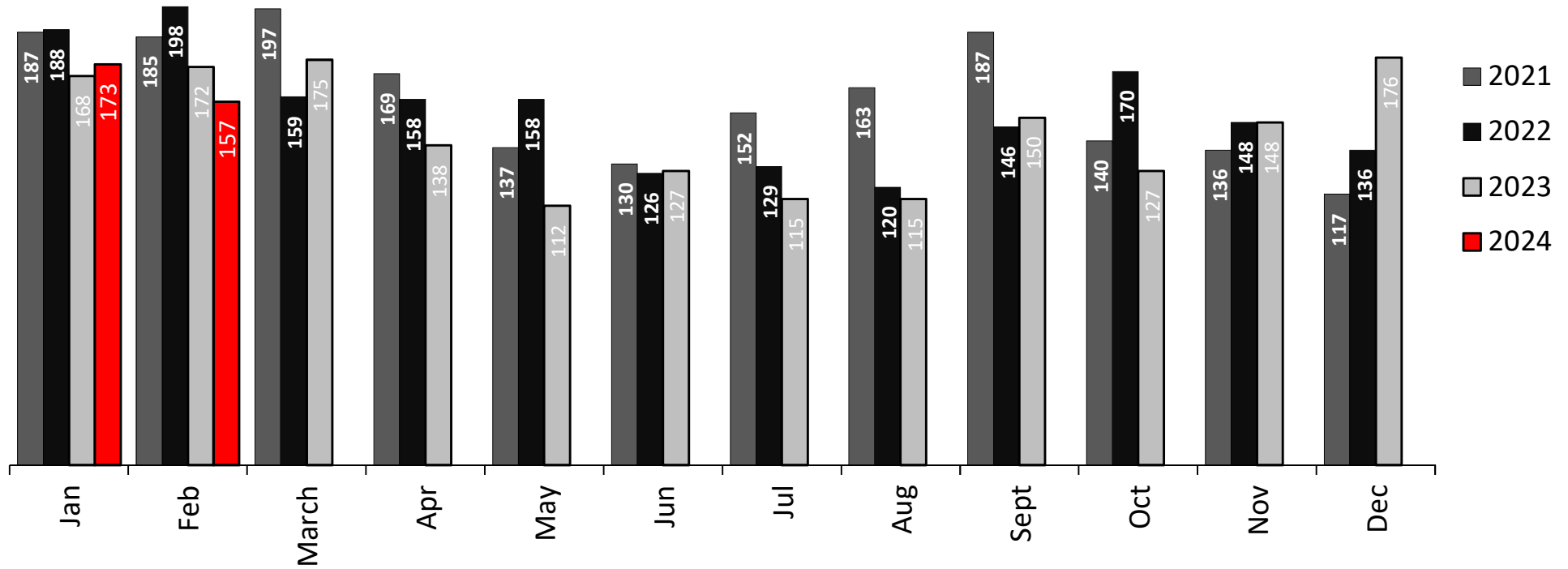


INCIDENT REPORT

SEWER - FEB 2024

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	10	10	0	0%	5	0	5
CHATSWORTH	62	61	1	2%	3	0	59
DARLING	49	25	24	49%	30	8	11
KALBASKRAAL	55	55	0	0%	2	0	53
KORINGBERG	60	59	1	2%	2	0	58
MALMESBURY	76	51	25	33%	55	15	6
MOORREESBURG	86	66	20	23%	48	0	38
RIEBEEK - KASTEEL	42	36	6	14%	10	5	27
RIEBEEK - WES	87	87	0	0%	0	4	83
RIVERLANDS	2	1	1	50%	2	0	0
YZERFONTEIN	426	423	3	1%	0	0	426
	955	874	81	8%	157	32	766

MONTHLY WATER INCIDENTS 2021 - 2024

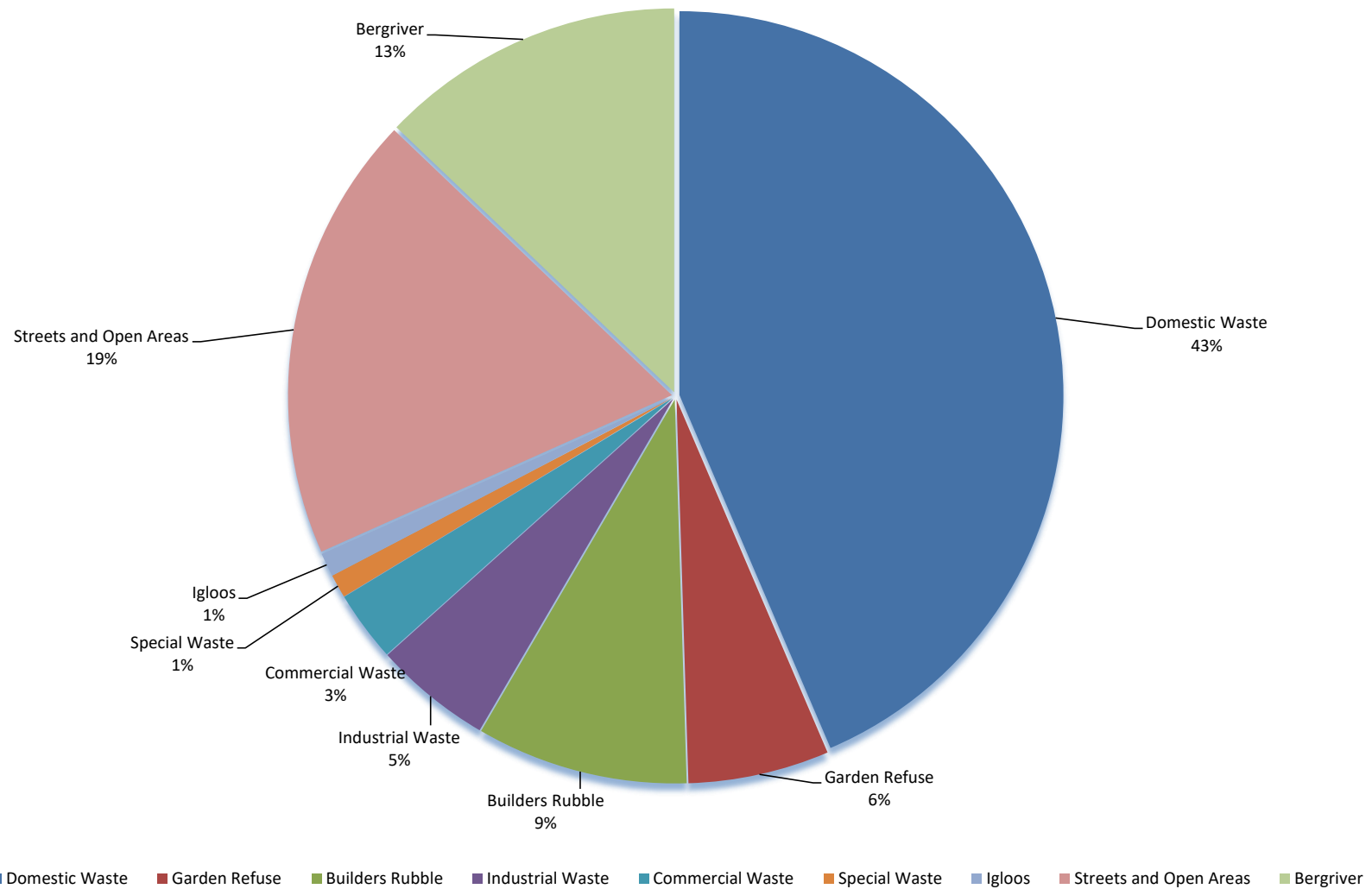


INCIDENT REPORT

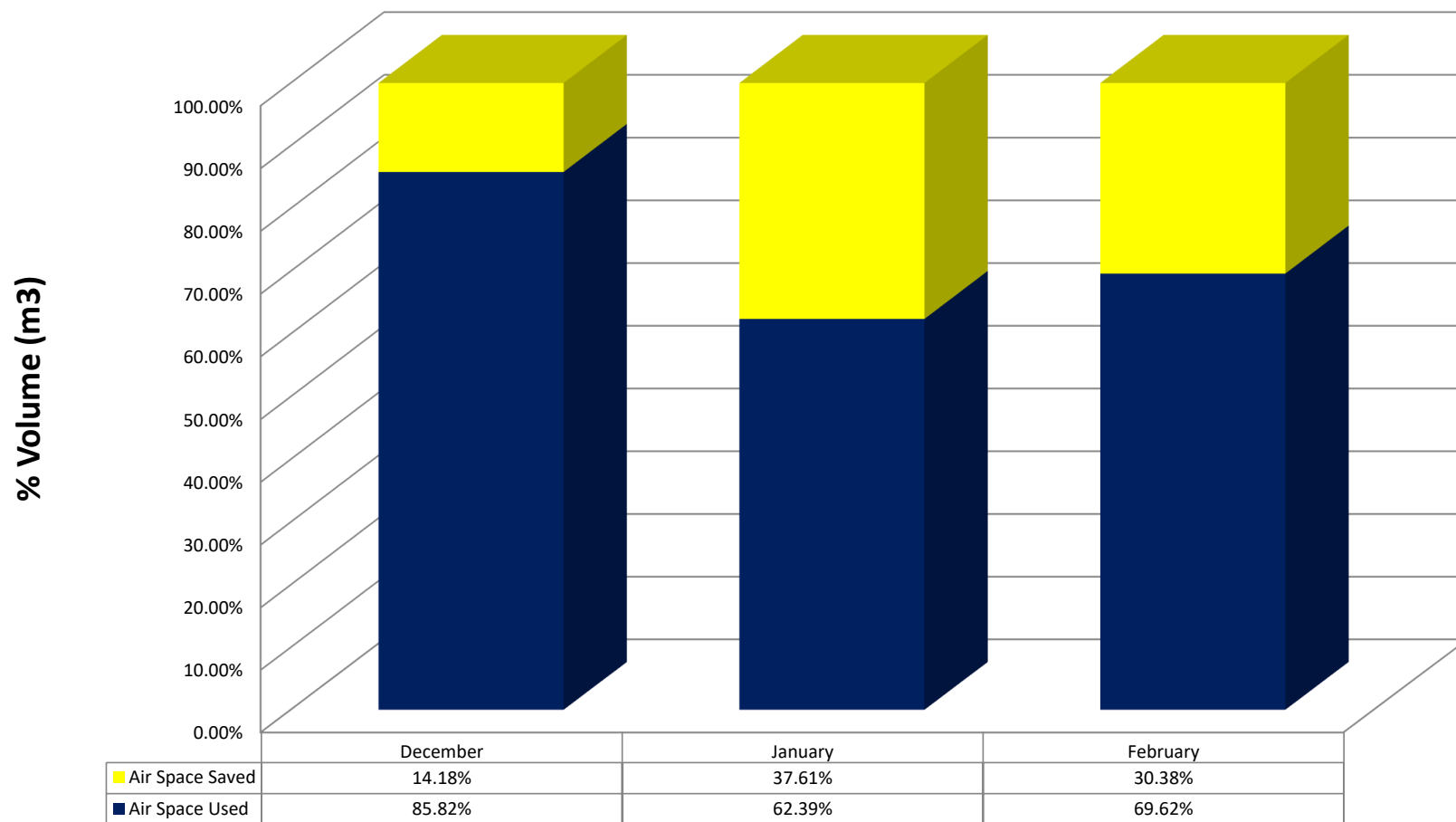
WATER - FEB 2024

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	3	2	1	33%	0	2	1
CHATSWORTH	24	12	12	50%	0	18	6
DARLING	21	16	5	24%	3	11	7
KALBASKRAAL	7	2	5	71%	1	3	3
KORINGBERG	2	0	2	100%	0	2	0
MALMESBURY	62	38	24	39%	4	31	27
MOORREESBURG	7	1	6	86%	0	5	2
RIEBEEK - KASTEEL	10	4	6	60%	1	6	3
RIEBEEK - WES	3	1	2	67%	0	3	0
RIVERLANDS	16	6	10	63%	0	12	4
YZERFONTEIN	2	0	2	100%	0	2	0
	157	82	75	48%	9	95	53

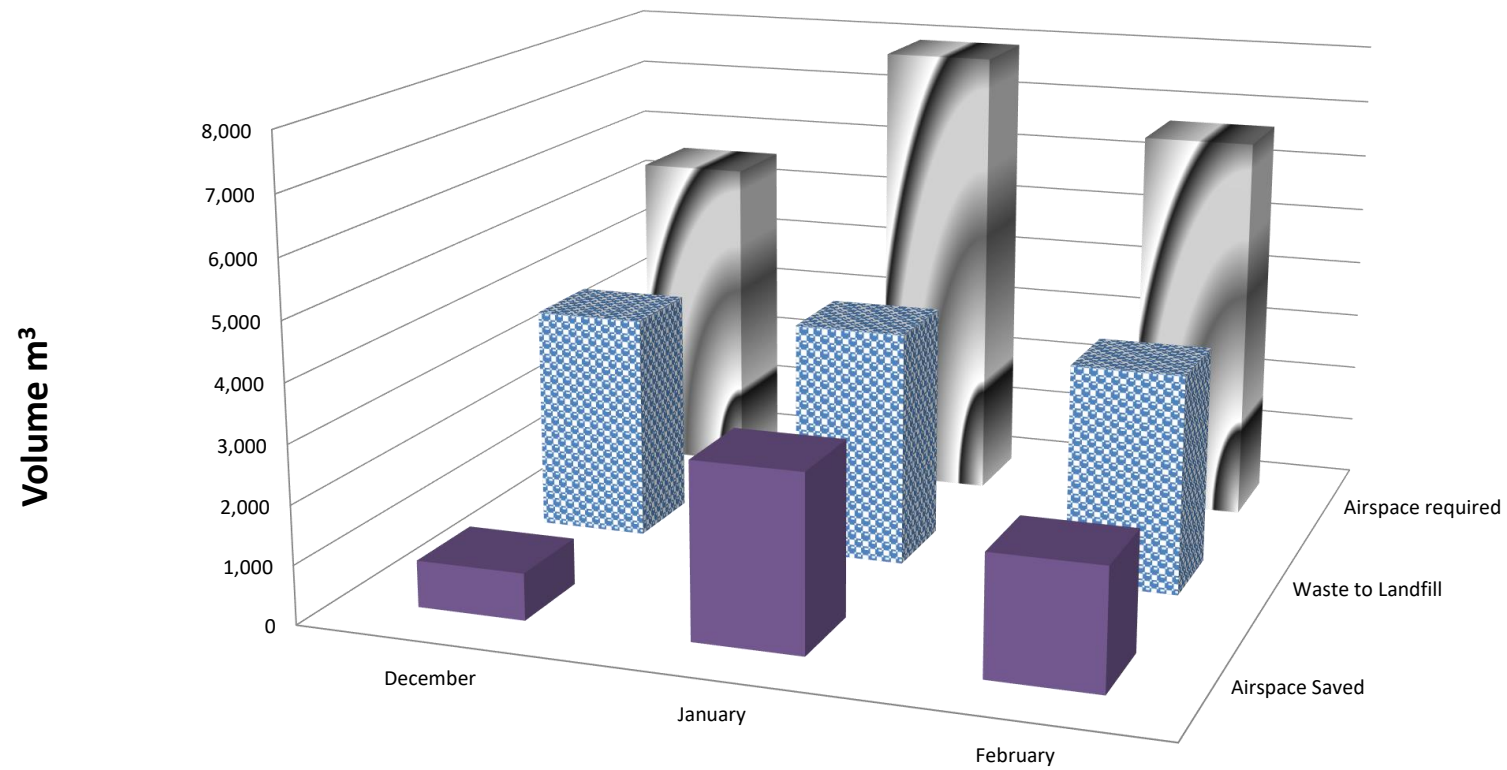
GRAPH 7
HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - FEBRUARY 2024




GRAPH 8
HIGHLANDS LANDFILL: AIRSPACE STATISTICS
FEBRUARY 2024



GRAPH 9
RECYCLING AND USED AIRSPACE VOLUMES
FEBRUARY 2024
 (INCLUDES COVER MATERIAL)



	December	January	February
■ Airspace Saved	793	2,982	2,033
■ Waste to Landfill	3,839	4,006	3,738
■ Airspace required	5,592	7,928	6,691

<div>  <div> Performance Report Feb 2024 </div> </div>												
Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/08/2023 - 30/06/2024	Civil	43	4,888	21.25	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities and Parks	01/08/2023 - 30/06/2024	Civil	30	3,582	15.57	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers, Coastal Areas and Open Spaces	01/08/2023 - 30/03/2024	Civil	13	2,259	9.82	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Sweeping of Streets in Swartland Area	15/03/2023 - 15/04/2024	Civil	0	0	0.00	0	0	No	0	Annaline Siebritz
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/08/2023 - 29/02/2024	Civil	8	602	2.62	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2024 - 31/05/2024	Civil	0	0	0.00	0	0	No	0	Renate Du Plesis
Social Sector	Social Services	Control Room Operator - Telephone Services	01/08/2023 - 30/06/2024	Protection	0	165	0.72	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	03/07/2023 - 15/06/2024	Protection	6	1,103	4.80	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services - Cleaner	01/08/2023 - 30/06/2024	Coporate	2	472	2.05	0	0	No	In Progress	Ilse Loock
Social Sector	Social Services	Administrative	01/08/2023 - 30/06/2024	Protection	0	0	0.00	0	0	No	0	Royston Harris
Social Sector	Social Services	Data Capturer	01/07/2023 - 30/06/2024	Civil	0	177	0.77	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Maintenance of Taps, Meters, Hydrants and Reservoirs	01/08/2023 - 29/02/2024	Civil	9	1,583	6.88	0	0	No	In Progress	Edwin Howburg
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/08/2023 - 30/05/2024	Civil	25	2,409	10.47	0	0	No	In Progress	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2023 - 30/06/2024	Civil	2	309	1.34	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning Oxidation Dams and Pumps	01/11/2023 - 29/02/2024	Civil	9	510	2.22	0	0	No	In Progress	Francios Malan
Social Services	Social Services	Housing Projects	01/08/2023 - 30/06/2024	Development	5	308	1.34	0	0	No	In Progress	Sylvester Arendse
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of Bulk Water Supply Malmesbury & R/Kasteel	05/07/2022 - 06/04/2023	Civil	0	116	0.50	0	0	No	In Progress	Pieter De La Rey
Infrastructure	Electrical Works	Electrification of Low Cost Housing	01/07/2023 - 14/06/2024	Electrical	7	867	3.77	0	0	No	In Progress	Johan van der Zandt
Social Sector	Social Services	Youth Ambassador	01/11/2023 - 29/05/2024	Development	3	570	2.48	0	0	No	In Progress	Hillary Balie
Social Sector	Financial Services	Asset Count and Financial Administration	01/03/2024 - 10/03/2024	Finance	0	0	0.00	0	0	No	0	Mary Speelman
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Construction of Roads	19/01/2023 - 30/04/2023	Civil	25	1,745	7.59	0	0	No	In Progress	Jonhill Spies
Environmental and Cultural Sector	Waste Management	Sanitation of Garbage Bags	01/08/2023 - 15/07/2024	Civil	4	591	2.57	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Sondeza Youth Workers	01/12/2023 - 10/12/2023	Development	9	90	0.39	0	0	No	In Progress	Ilse Loock
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Side Walks and Play Parks in Malmesbury	01/10/2022 - 30/04/2023	Civil	0	756	3.29	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Other Economic and Social Infrastructure	Ilinglethu Sports Field	01/09/2023 - 30/04/2024	Civil	5	395	1.72	0	0	No	In Progress	Jonhill Spies
TOTAL					205	23497	102					

	TARGETS FOR 2023/2024	TOTALS ACHIEVED FOR 2023/2024
Work opportunities	270	205.00
Full Time Equavalents	132	102.16

76%
77%



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
02 April 2024

All Wards

ITEM 5.1.2 OF THE AGENDA OF THE PORTFOLIO COMMITTEE MEETING TO BE HELD ON 10 April 2024

ONDERWERP:	MAANDVERSLAG – FEBRUARIE 2024: ELEKTRIESE INGENIEURSDIENSTE
SUBJECT:	MONTHLY REPORT – FEBRUARY 2024: ELECTRICAL ENGINEERING SERVICES

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of February 2024 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
 - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for February 2024 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

1. Energy Purchases and Revenue (Bulk Accounts)

Note: The above Surplus is Gross Surplus (before deduction of any expenditure)

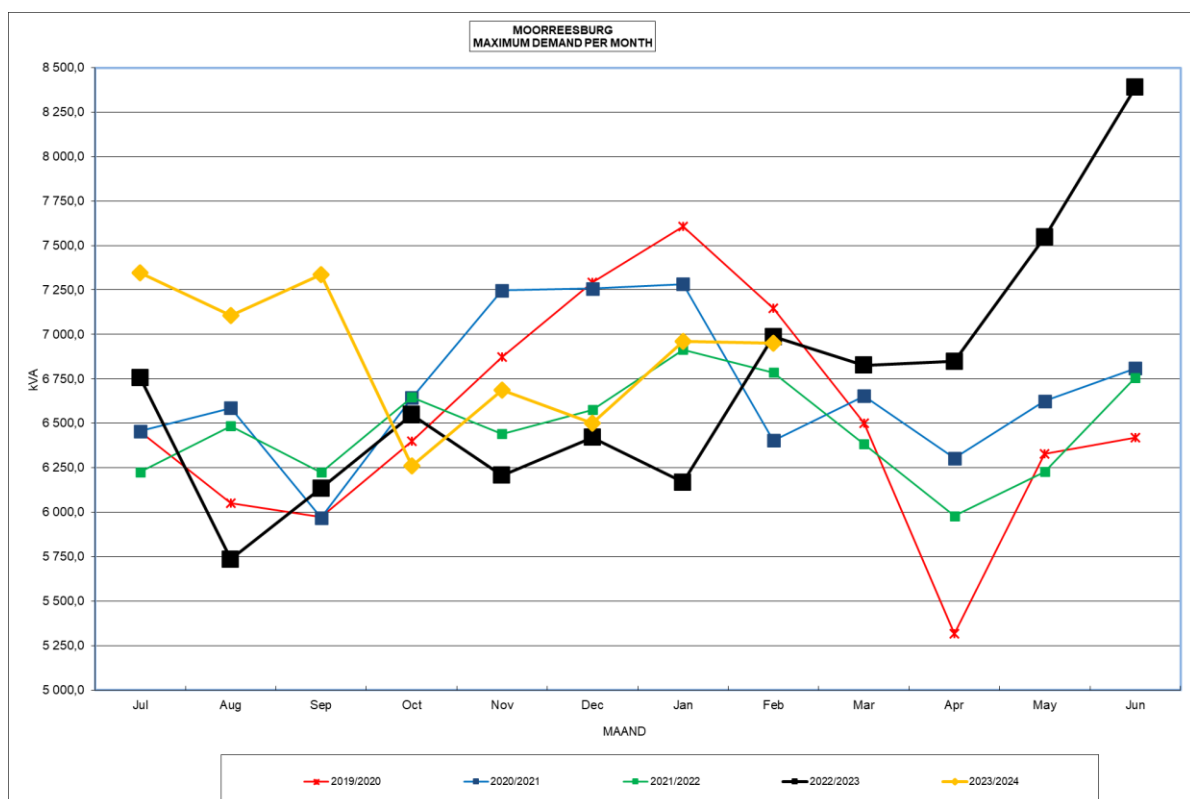
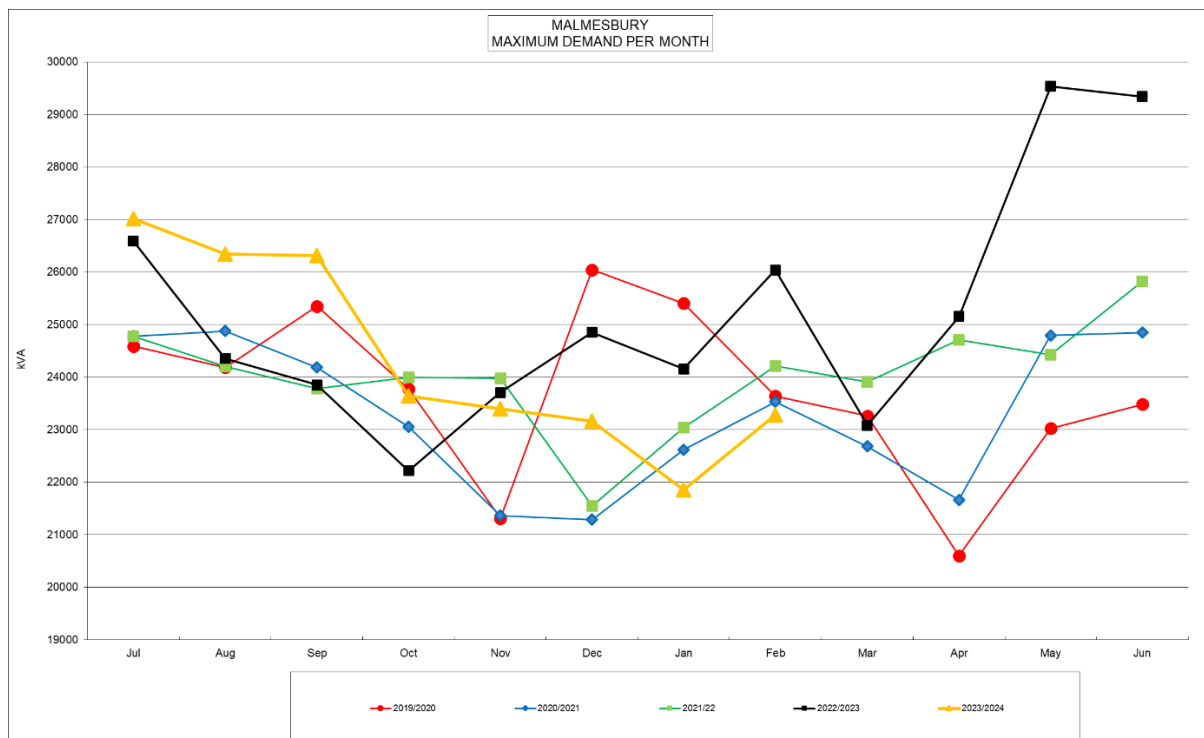
Mnth	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/2023	R 26 078 417	R 19 900 745	R 5 633 494	R 5 144 122	R 4 832 284	R 4 021 303	R 2 325 964	R 2 372 575	R 284 694	R 122 780	R 39 154 854	R 31 561 525
Aug/2023	R 25 829 006	R 25 116 946	R 6 208 683	R 6 388 163	R 5 049 969	R 4 739 339	R 2 367 160	R 2 556 245	R 306 182	R 153 902	R 39 760 999	R 38 954 595
Sep/2023	R 15 101 843	R 24 558 614	R 5 206 794	R 7 534 185	R 3 443 405	R 4 716 974	R 1 553 748	R 2 777 928	R 201 673	R 147 115	R 25 507 463	R 39 734 817
Oct/2023	R 16 380 458	R 22 346 135	R 6 097 621	R 5 978 063	R 3 538 079	R 3 710 259	R 1 598 012	R 2 476 125	R 154 156	R 119 238	R 27 768 326	R 34 629 820
Nov/2023	R 15 509 897	R 23 017 289	R 3 908 834	R 6 138 868	R 2 972 987	R 4 318 728	R 1 220 424	R 2 191 229	R 156 432	R 109 910	R 23 768 574	R 35 776 025
Dec/2023	R 15 522 343	R 23 196 843	R 3 602 571	R 6 259 380	R 2 728 037	R 4 371 201	R 1 521 296	R 2 764 033	R 155 294	R 128 012	R 23 529 541	R 36 719 469
Jan/2024	R 16 423 331	R 23 196 843	R 4 031 588	R 5 974 812	R 2 868 602	R 4 705 541	R 1 394 937	R 2 673 354	R 176 033	R 128 149	R 24 894 491	R 36 678 700
Feb/2024	R 15 081 685	R 22 947 592	R 3 816 772	R 6 353 819	R 2 701 373	R 4 242 475	R 1 220 749	R 2 210 864	R 174 133	R 162 906	R 22 994 712	R 35 917 657
Mar/2024	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Apr/2024	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
May/2024	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jun/2024	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 145 926 979	R 184 281 008	R 38 506 356	R 49 771 414	R 28 134 736	R 34 825 820	R 13 202 291	R 20 022 354	R 1 608 597	R 1 072 012	R 227 378 960	R 289 972 607
Gross Surplus	R 38 354 028		R 11 265 057		R 6 691 084		R 6 820 063		-R 536 586		R 62 593 646	
% GROSS SURPLUS	20,8%		22,6%		19,2%		34,1%		-50,1%		21,6%	

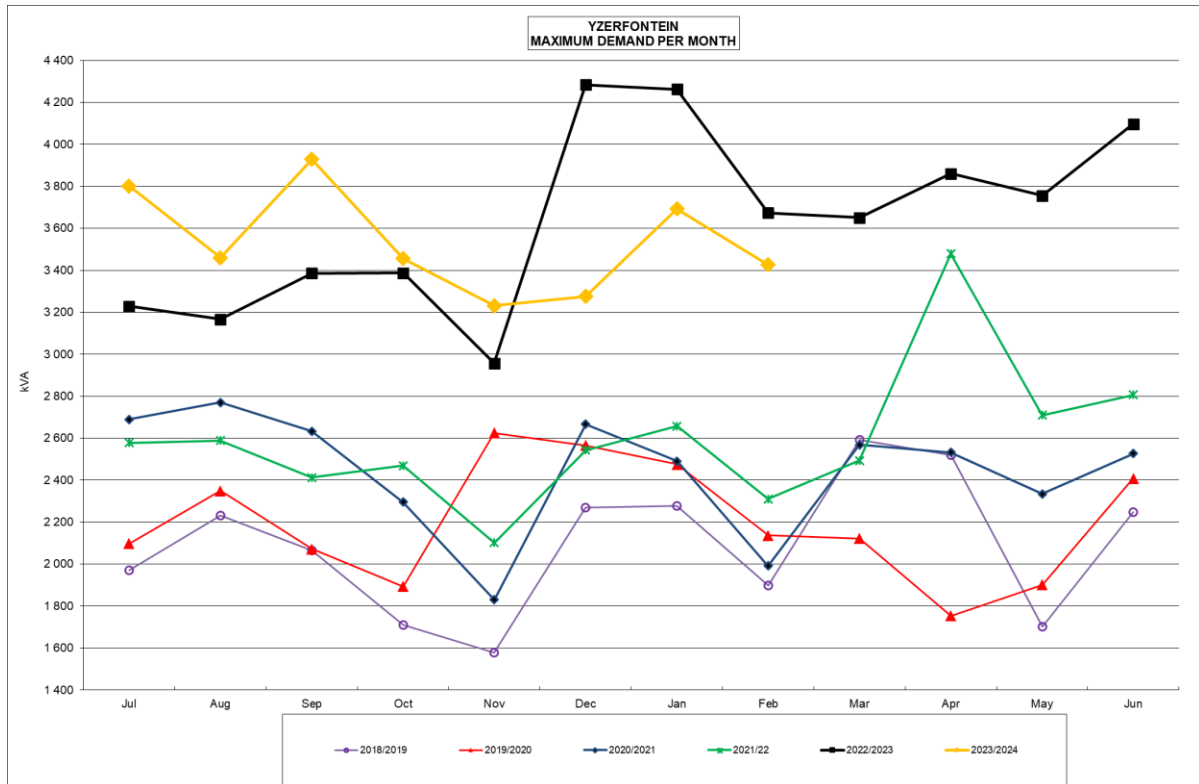
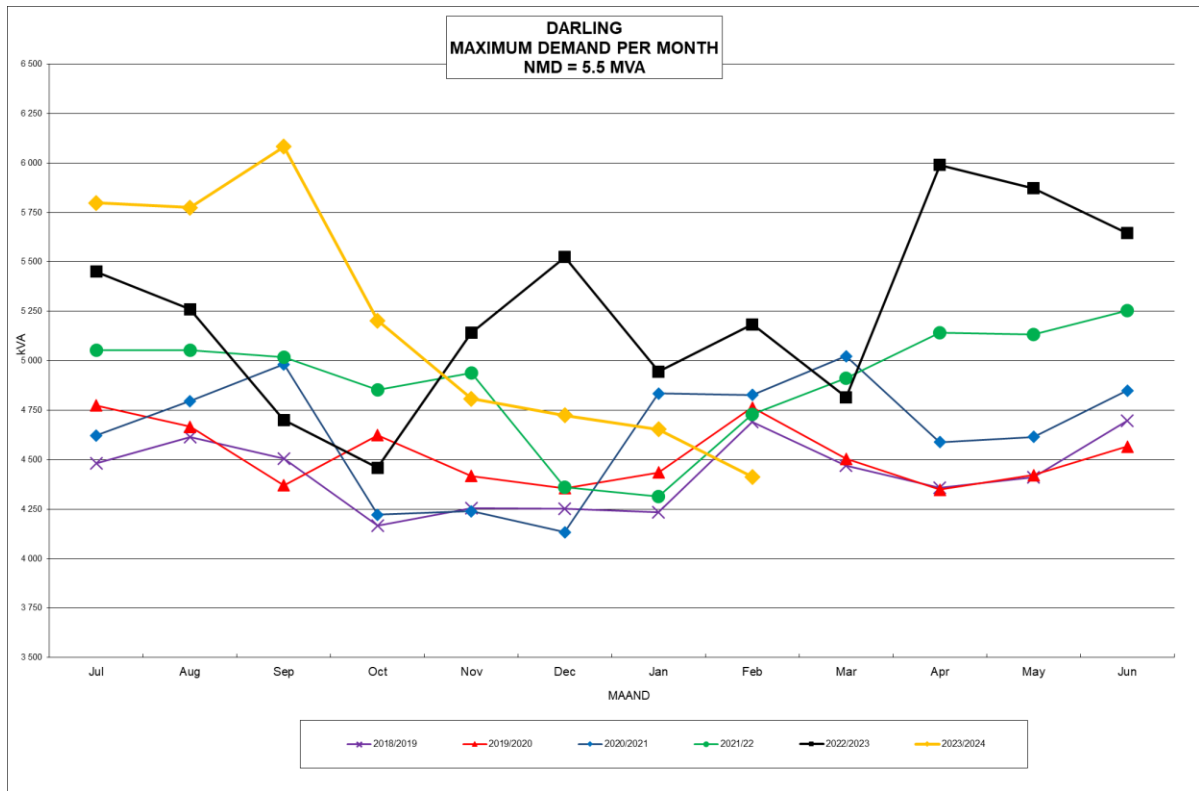
2. Eskom Bulk Account Statistics

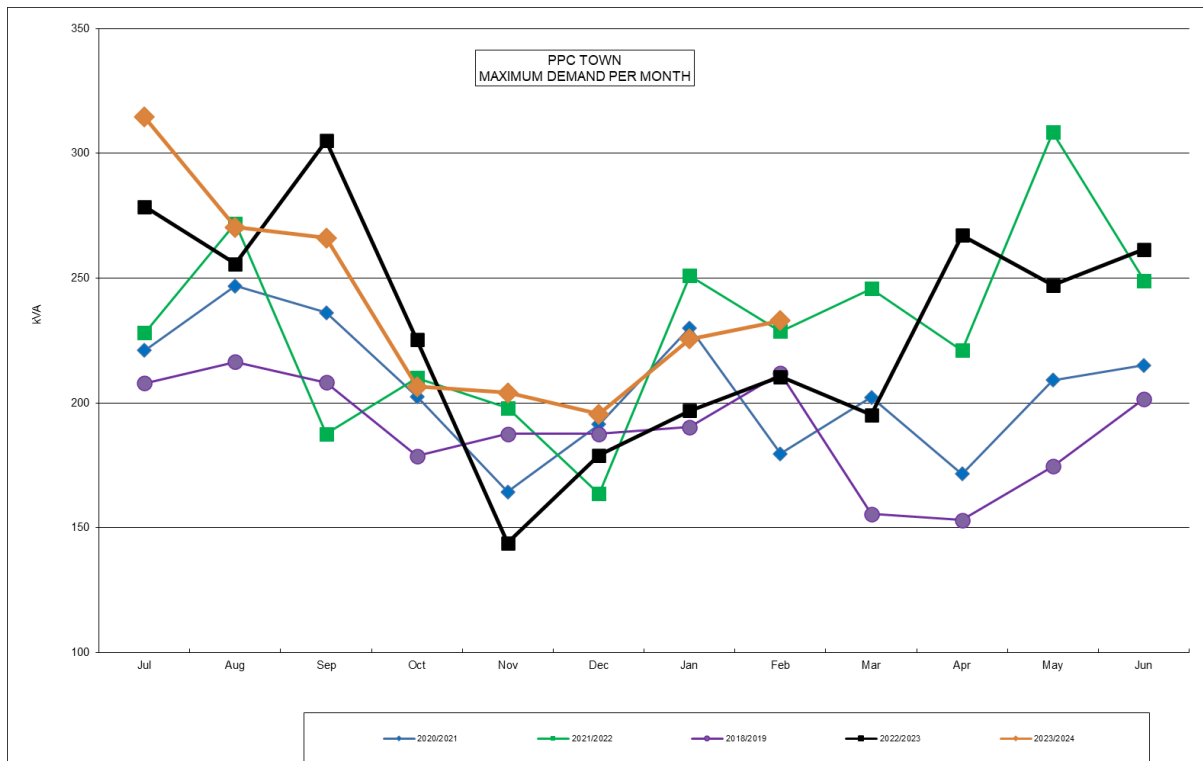
ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	Feb-23	Feb-24	Feb-23	Feb-24	Feb-23	Feb-24	Feb-23	Feb-24	Feb-23	Feb-24	Feb-23	Feb-24
Max demand (MVA)	26,04	23,28	6,99	6,95	5,18	4,41	3,67	3,43	0,210	0,233	42,09	38,30
% Increase	-10,59%		-0,51%		-14,84%		-6,72%		10,65%		-9,00%	
Energy (GWh)	9,15	9,27	2,36	2,27	1,62	1,64	0,761	0,749	0,048	0,062	13,94	13,99
% Increase	1,34%		-3,88%		0,75%		-1,54%		28,80%		0,33%	
Peak (GWh)	1,55	16,67%	0,4024	17,73%	0,3201	19,58%	0,1342	17,91%			2,0000	17,16%
Standard (GWh)	3,82	41,24%	1,0450	46,06%	0,6702	40,98%	0,2881	38,47%	0,048	0,062	4,7814	41,02%
Off-peak (GWh)	3,90	42,09%	0,8215	36,21%	0,6450	39,44%	0,3267	43,62%			4,8741	41,82%
Loadfactor	0,52		0,49		0,55		0,33		0,40		0,51	
Average Powerfactor	1,00		1,00		0,95		1,00		0,99		0,99	

Slightly lower levels of Load shedding in Feb 2024 than Feb 2023 were experienced leading to no significant changes in Energy consumption patterns and no negative impact due to Cold Load startup on the Demand site.

2.1. Maximum Demand Graphs







3. Projects

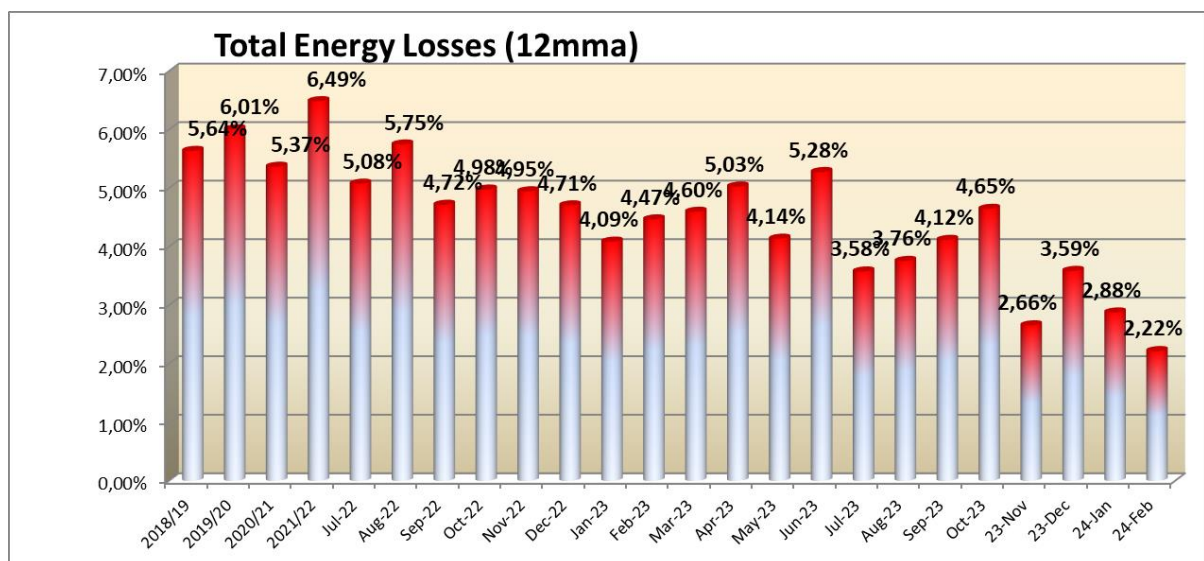
TID Project Progress:

Good Progress has been made with the TID Project. A total of 9319 meters have been converted as at the end of February 2024.

Phase 2 of the Process (WApp) started in Yzerfontein in December 2023. Progress with the Roll out of TID via the Wapp process was relatively quiet during December. Many of the customers indicate that they are not comfortable going through the process themselves and would prefer face to face assistance which is not what was expected.

Phase 3 (Next Vend) was planned to be activated during March 2024 but a challenge with the Financial System Developer (R Data) prevented us from switching it on. The aim is to get this sorted out by the end of the month and then to switch different areas on every two weeks with a view to cover all outstanding meters before June 2024.

4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average. The continuous dropping of the number needs to be investigated.

5. New Connections and Meter Replacements

METER RELATED REPORT				
MONTH			FEBRUARY '24	
Connections/Conversions/Replacements	Malmesbury	Moorreesburg	Darling	Yzerfontein
New Prepaid Common Base				
New Conventional Connection	3			
New Prepaid PLC Connection				
New Prepaid RF Connection	6		1	
New Temporary Builders Connection	6			4
Meter Replacement Prepaid Commonbase	7	4	2	
Meter Replacement Prepaid PLC	3	1		1
Meter Replacement RF	31			1
Replacement Conventional	2	2		1
Replacement Bulk/ImportExport	1			
Conversion Conventional to Prepaid				
Conversion Common Base to PLC				1
Conversion Conventional to RF	4			4
Conversion Prepaid to Conventional		1		
Conversion Conventional to PLC				
Conversion Builders to Permanent				
Conversion 1 phase to 3 phase				
Conversion to Netmetering				1
Totaal	63	8	3	13

6. Maintenance Expenditure

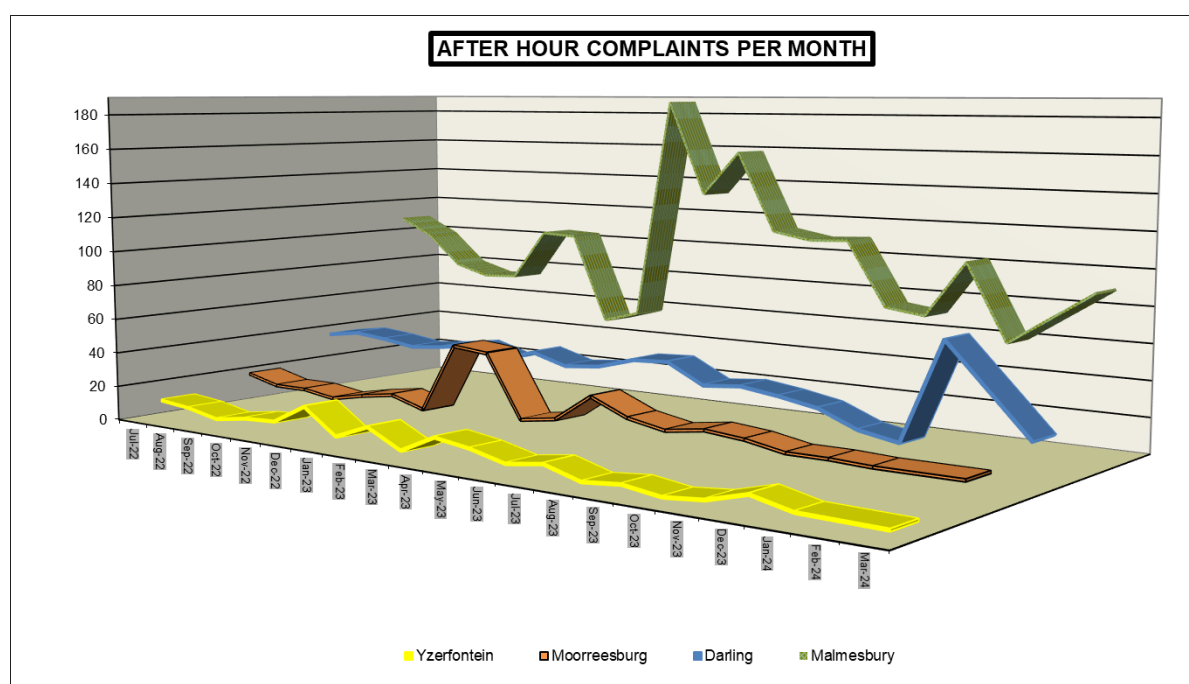
Vote	Budget	Qtr 1	Qtr 2	Jan-23	Feb-23	Qtr 3	Total YtD	%	Commitments	Incl Commitments	%
Network Maintenance	R1 283 239,00	R484 079,11	R526 164,84	R55 603,81	103 004,07	R158 607,88	R1 168 851,83	91,09%	51 685,78	R1 220 537,61	95,11%
Streetlights	R800 000,00	R149 625,87	R39 535,60	R82 073,13	190 696,42	R272 769,55	R461 931,02	57,74%	272 539,89	R734 470,91	91,81%
Meters	R84 731,00	R0,00	R13 588,54	R2 900,75	29 107,67	R32 008,42	R45 596,96	53,81%	337,15	R45 934,11	54,21%
Machinery*	R134 120,00	R6 065,04	R41 777,16	R29 795,06	4 768,30	R34 563,36	R82 405,56	61,44%	14 302,07	R96 707,63	72,11%
Radio Networks	R68 330,00	R0,00	R13 853,00	R0,00	R0,00	R0,00	R13 853,00	20,27%	R8 860,00	R22 713,00	33,24%
Festive Lights#	R31 212,00	R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	0,00%	23 425,46	R23 425,46	75,05%
Total	R 2 401 632,00	R 639 770,02	R 634 919,14	R 170 372,75	R 327 576,46	R 497 949,21	R 1 772 638,37	73,81%	R371 150,35	R2 143 788,72	89,26%

Expenditure on Network Maintenance and Streetlights inclusive of commitments at high levels which indicates that we will run out of funds before the end of the year despite some adjustments and virements.

A further Veriment was processed in March 2024 to make provision for planned expenditure in the maintenance environment. We are keeping an eye on this and will monitor to determine if further intervention is required.

7. Call outs for Maintenance

Feb-24	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	78	56	22	28%
Yzerfontein	18	15	3	17%
Moorreesburg	58	44	14	24%
Malmesbury	197	107	90	46%
Total Complaints	351	222	129	37%



8. Major Interruptions/Incidents (>2,5hrs)

Repeated acts of vandalism and theft of streetlight circuits in most of the Eskom areas as well as Malmesbury is causing long delays and frustration to get repairs done.

Theft of overhead service connections and cables along the N7 has also impact service delivery during February.

A contract has been established for the repair of traffic lights. Orders have been placed for the replacement of the controllers for the lights at Clicks and the light in Moorreesburg. The contractor is now awaiting delivery from the supplier before work can be done.

9. Load Shedding

Date	Stage
01-Feb	3
02-Feb	3
03-Feb	2,3
04-Feb	3,2
05-Feb	2,3
06-Feb	2,3
07-Feb	2,3
08-Feb	2
09-Feb	3,4
10-Feb	6
11-Feb	5,6
12-Feb	3,4
13-Feb	3,4
14-Feb	3,4
15-Feb	3
16-Feb	3
17-Feb	0,2
18-Feb	0,2
19-Feb	0,2
20-Feb	0,2
21-Feb	0,2
22-Feb	4
23-Feb	4
24-Feb	4
25-Feb	4,2
26-Feb	2,3
27-Feb	2,3
28-Feb	2
29-Feb	2

10. General

Nothing further to report

ITEM 6.1 VAN DIE AGENDA VAN 'N PORTEFEULJEKOMITEESVERGADERING WAT GEHOU SAL WORD OP WOENSDAG, 10 APRIL 2024

ONDERWERP: SALGA WERKGROEPE (EPPW & PTR & EMCR): RAPPORTERING SUBJECT: SALGA WORKING GROUPS (EPPW & PTR & EMCR): REPORTING

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The SALGA working groups was attended by alderman T Van Essen on 11 and 12 March 2024.

- 1.1 Attached as Annexure A, find the agenda of the working groups.
- 1.2 STS Prepayment Reset and ESKOM.
- 1.3 Human Settlements Climate Change Implementation Plan – Department of Human Settlements.

2. WETGEWING / LEGISLATION

N/A

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

N/A

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

N/A

5. AANBEVELING / RECOMMENDATION

BESLUIT

- a) Dat kennis geneem word van die agenda van die SALGA werkgroepe wat deur Rdh. T Van Essen, op 11 en 12 Maart 2024 bygewoon was;
- b) Dat kennis geneem word dat Wes-Kaap 80.6% bereik het op herstel van krag meters, en dat SALGA sal versoek dat PWG Raadslede/ Portefeulje voorsitters om hul Munisipaliteite se opdaters op die STS vooruitbetaalde meters herstel.
- c) Dat kennis geneem word dat SALGA die kontak besonderhede van Mr. Richard Mali vanaf Eskom sal voorsien om sodoende enige ESKOM en STS vooruitbetaalde meter opdatering in ESKOM areas te bespreek.
- d) Dat verder kennis geneem word the SALGA n voorstelling aan DHS sal maak om betrokke te raak by DEADP op lug kwaliteit verslagsdoeningvereistes.
- a) *That cognisance be taken of the agenda of the SALGA working groups attended by, Ald. T Van Essen, on 11 and 12 March 2024.*
- b) *That cognisance be taken that Western Cape is at 80.6% progress of meters reset, and that SALGA will request Councillors/ Portfolio Chairpersons to also share their municipalities updates on STS Prepayment meter reset.*

- c) *That cognisance be taken that SALGA need to share contact details of Mr. Richard Mali from ESKOM to members for further engagement/ challenges related to the STS Prepayment meter update in ESKOM areas.*
- d) That further cognisance be taken that SALGA will recommend to DHS to Engage DEADP on the Air Quality reporting requirements.

(get) L D Zikmann

MUNISIPALE BESTUURDER

AGENDA: ELECTRICITY ENERGY PROVISION OF PUBLIC WORKS

Chairperson: Cllr Elmarie Maxim

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
2.1	<p>STS Prepayment Reset SALGA: Dr Silas Mulaudzi</p> <p>ESKOM: Richard Mali</p>	<p>SALGA shared that WC is at 80.6% progress of meters reset, based on information submitted to date from municipalities. Noted that more progress has happened, and the information update will be sent to SALGA.</p> <p>Update on the ESKOM Prepayment meter reset was shared. They are using the do-it-yourself principle. Customers will reset themselves. WC has a customer base of 40 2217 meters, started in August 2023 and have 243000 meters left. Target to complete all meter updates by April 2024.03.11 Need for improved communication and access to specific area data was made.</p> <p>Members were requested to contact ESKOM for their communication and community related challenges.</p> <p>Richard Mali Manager Vending (Acting) Key Revision Number project Email: MaliR@eskom.co.za Mobile: +27 82 373 3911</p> <p>David Ockhuis, customer relations manager in the WC, ESKOM Further shared an update on their Vandalism and theft campaign. ESKOM has been dealing with Vandalism and Theft at a significant cost. They are engaging communities, SAPS and municipalities to partner. Engagements are ongoing.</p> <p>David Ockhuis Customer Relations Manager WC mail: OckhuiD@eskom.co.za Mobile: +27 83 326 1887</p>	<p>SALGA to request the PWG Councillors/ Portfolio Chairpersons to also share their municipalities updates on STS Prepayment meter reset.</p> <p>SALGA to share contact details of Mr Richard Mali from ESKOM to members for further engagement/challenges related to the STS Prepayment meter update in ESKOM areas.</p>
2.2	<p>Municipal Lessons Power Outages Mr Aldrick Hendricks</p>	<p>On the evening of 3 February 2024 strong winds and rain were experienced between Touwsrivier and Laingsburg, resulting in seven electricity pylons collapsing. This left a vast area in the Karoo without electricity – Sutherland, Roggeveld, Laingsburg, Ladismith, Leeu-Gamka, Merweville, Matjiesfontein, Prince Albert and Fraserburg. MM Hendricks shared important lessons learnt during the recent Power blackout that impacted municipalities in the Central Karoo. Key lessons shared was the importance communication with communities and stakeholders. Daily Joint Operation Committee meetings helps to co-ordinate.</p>	Noted

AGENDA: ELECTRICITY ENERGY PROVISION OF PUBLIC WORKS

Chairperson: Cllr Elmarie Maxim

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		<p>Ensure that Generators are serviced timeously. Diesel Cost that were unplanned = R 300k Overtime cost for staff = R 270k Ensure generators / diesel storage are filled to 50% at all times Ensure that two-way-radio systems are in place Plan proactively - alternative energy solutions are added to the existing grid, e.g solar street and high mast lights, solar for boreholes and pumpstations. Appointment of service provider for the maintenance of generators Communicate information to the public in a open and transparent manner to reduce the risk of false information spreading Budget for disasters Budget for a water tanker truck</p>	
2.3	<p>Over of Energy Performance Certificates Regulation and Guide to Registration: Nqobile Ngcobo</p>	<p>An EPC is a certificate that indicates the energy performance of a building measured against an energy efficiency scale of A to G</p> <p>The accounting officer of an organ of state must, within two years publicly display an energy performance certificate at the entrance of a building that is owned, operated or occupied by that organ of state. Therefore, the Municipal Managers must ensure that all buildings (with a total net floor area of over 1,000 m2) owned, operated or occupied by the municipality have the EPC displayed at the entrance of a building by January 2023.</p> <p>Penalties could be, Liable for a fine of R5Million rand, imprisonment- Accounting manager. Questions were asked on the fine, sustainable monitoring of EFC's, ownership.</p> <p>Registration of the buildings is compulsory, building owners and accounting officers must register the type and size of their building/s on the NBEPR within 12 months from date of promulgation. (3rd August 2023).</p> <p>Building owners and Accounting Officers have only 5 months left to register their buildings onto the NBEPR.</p> <p>It is the responsibility of the Building Owners/Accounting Officers to register their buildings onto NBEPR.</p>	Noted

AGENDA: ELECTRICITY ENERGY PROVISION OF PUBLIC WORKS**Chairperson: Cllr Elmarie Maxim**

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		<p>Failure to register your building, will result in penalties, as it is a contravention of the National Energy Act (Act No. 34 of 2008).</p> <p>Registered professionals will be able to issue EPCs from the 1st of August 2024, SANEDI with DMRE are in the process of releasing the criteria for being a professional.</p> <p>Contacts at SANEDI: EPC Enquiries: epcenquiries@sanedi.org.za Website: https://www.sanedi.org.za/energy-performance-certificates/index.htm NBEPR: https://epc.sanedi.org.za/login Sinovuyo Noji (Energy Practitioner) – sinovuyon@sanedi.org.za Lesley Ramaila (Energy Practitioner) – lesleyr@sanedi.org.za Nqobile Ngcobo (Energy Performance Certificate Lead) - nqobile@sanedi.org.za</p>	

RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE

1.	None
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KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

AGENDA: ENVIRONMENTAL PLANNING AND CLIMATE RESILIENCE & PUBLIC TRANSPORT AND ROADS

Chairperson: Cllr Linda Jaquet

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
2.1	City of Cape Town Hazard and Vulnerability Plan-	Amy Davidson from the City of Capetown updated members on the Hazard and Vulnerability Plan from the City of Cape town. Municipalities seeking information and guidance for risk and vulnerability planning can also refer to the Green Book.	Noted
2.2	Just transition and Impacts for Local Government- SALGA	To be presented the next working group. Information I available on the Agenda Pack.	
2.3	Human Settlements Climate Change Implementation Plan-Department of Human Settlements	Haylee Mc Kuur from the Department of Human Settlements, presented the Departments Climate Change Implementation Plan was shared and specifically the template for air quality management plan and Monitoring. Members welcomed a discussion with DHS and Provincial DEADP on this matter and to also include the Planning colleagues.	SALGA to recommend to DHS to Engage DEADP on the Air Quality reporting requirements.
2.4	Public Transport Subsidy Policy Draft – Department of Transport	Tshifiwa Muziel represented the Department of Transport to highlight the consultation process and objectives of the Draft Public Transport Policy. It sets out specific benchmarks how to prioritise public transport funding and proposing plans for how public transport must generate outcomes. The policy will require inputs from municipalities.	Noted
2.5	Municipal Sharing of Good practise- Municipality	Councillor Theunis Bester from Drakenstein municipality shared their good practise on the process and implementation of the underground traffic signalling equipment. He shared this was one of the outcomes from the load shedding planning with the aim of ensuring continuous service delivery. The UPS installation was done for all traffic signals in the municipality. It is underground and has less impacts of damage and vandalism and theft. Overstrand and City of Capetown also shared they are using underground UPS for some operations, but also experience Vandalism and theft in their municipalities. The estimate cost is about R150 000 per unit. It could potentially be used for lighting as well. Breede Valley municipality shared they are using the bin	Noted.

**AGENDA: ENVIRONMENTAL PLANNING AND CLIMATE RESILIENCE & PUBLIC TRANSPORT
AND ROADS**

Chairperson: Cllr Linda Jaquet

ITEM No.	ITEM DESCRIPTION	KEY ISSUES RAISED	RECOMMENDATION / DECISION
		lock- a lockable manhole cover that is a solution for drainage, with the plastic cover.	

RECOMMENDATIONS TO PROVINCIAL EXECUTIVE COMMITTEE

1.	None
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KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

Western Cape : PTR/EMCR Provincial Working Groups

Report on Participants

MS Teams Meeting : 12 March 2024

Summary

Meeting title	Public Transport Roads / Environmental Management Climate Resilience
Attended participants	55
Start time	3/12/24, 7:49:03 AM
End time	3/12/24, 11:04:50 AM
Meeting duration	1h 37m 54s

Participants - Councillors

#	Name	First join	Last leave	Local Authority
1	Magda Marais	3/12/24, 8:21:25 AM	3/12/24, 11:04:50 AM	mmarais@salga.org.za
2	Miltoinette Cupido	3/12/24, 7:49:07 AM	3/12/24, 11:04:50 AM	mcupido@salga.org.za
3	Nation Events	3/12/24, 7:58:30 AM	3/12/24, 11:04:50 AM	
4	Simon Liell-Cock (Guest)	3/12/24, 8:35:22 AM	3/12/24, 11:04:50 AM	
5	Andries Eksteen	3/12/24, 8:35:28 AM	3/12/24, 11:04:50 AM	AndriesE@capeagulhas.gov.za
6	Johan Coetzee (Guest)	3/12/24, 8:39:40 AM	3/12/24, 11:04:46 AM	
7	Gideon Stander	3/12/24, 8:42:27 AM	3/12/24, 11:04:50 AM	JStander@george.gov.za
8	A Warnick	3/12/24, 8:45:09 AM	3/12/24, 11:04:50 AM	ubk4@swartland.org.za
9	Ingrid	3/12/24, 8:46:18 AM	3/12/24, 8:46:26 AM	
10	Jacques Kriel	3/12/24, 8:46:22 AM	3/12/24, 11:04:50 AM	jacques.kriel@capewineland.gov.za
11	Browen Johnson	3/12/24, 8:47:23 AM	3/12/24, 11:04:41 AM	bjohnson@george.gov.za
12	Petru Terblanche (Guest)	3/12/24, 8:49:32 AM	3/12/24, 10:15:53 AM	
13	zain	3/12/24, 8:49:57 AM	3/12/24, 10:36:52 AM	
14	T Van Essen	3/12/24, 8:51:59 AM	3/12/24, 11:04:50 AM	VanEssenT@swartland.org.za
15	Thyrone Williams	3/12/24, 8:52:35 AM	3/12/24, 11:04:50 AM	
16	Leone Venter	3/12/24, 8:53:42 AM	3/12/24, 11:04:50 AM	
17	Delleemijn, Anton	3/12/24, 8:53:56 AM	3/12/24, 10:43:09 AM	adelleemijn@mosselbay.gov.za
	Delleemijn, Anton	3/12/24, 10:49:31 AM	3/12/24, 11:04:50 AM	adelleemijn@mosselbay.gov.za
18	Jason White	3/12/24, 8:54:41 AM	3/12/24, 11:04:50 AM	jwhite@knysna.gov.za

#	Name	First join	Last leave	Local Authority
19	Jarvis, Jeremy	3/12/24, 8:55:23 AM	3/12/24, 11:04:50 AM	Jeremy.Jarvis@sbm.gov.za
20	Thesme van Zyl	3/12/24, 8:55:36 AM	3/12/24, 11:04:50 AM	thesme@matzikama.gov.za
21	Monwabisi Fani	3/12/24, 8:55:49 AM	3/12/24, 11:04:50 AM	mfani@salga.org.za
22	Ambrose Carelse	3/12/24, 8:55:59 AM	3/12/24, 11:04:50 AM	
23	Joe	3/12/24, 8:57:06 AM	3/12/24, 11:04:09 AM	
24	Alison Thompson	3/12/24, 8:58:09 AM	3/12/24, 9:02:51 AM	
25	read.ai meeting notes	3/12/24, 8:58:38 AM	3/12/24, 11:04:50 AM	teams-bot1@read.ai
26	Adri La Meyer	3/12/24, 8:58:50 AM	3/12/24, 11:04:50 AM	Adri.LaMeyer@westerncape.gov.za
27	Darko	3/12/24, 8:59:02 AM	3/12/24, 10:37:33 AM	
28	Cleone Vanston	3/12/24, 8:59:49 AM	3/12/24, 11:04:50 AM	
29	Johan Moolman Bergrivier	3/12/24, 8:59:51 AM	3/12/24, 11:04:50 AM	
30	Chwayita Nkasela	3/12/24, 8:59:54 AM	3/12/24, 11:04:50 AM	cnkasela@capewinlands.gov.za
31	Steven Fourie	3/12/24, 9:00:16 AM	3/12/24, 11:04:50 AM	
32	Frances Balayer	3/12/24, 9:00:16 AM	3/12/24, 11:04:46 AM	Frances.Balayer@westerncape.gov.za
33	SHARON	3/12/24, 9:02:00 AM	3/12/24, 10:37:17 AM	
34	Shantal Harigobin	3/12/24, 9:02:22 AM	3/12/24, 11:04:50 AM	sharigobin@salga.org.za
35	Amy Davison (Guest)	3/12/24, 9:04:31 AM	3/12/24, 10:11:13 AM	
36	Lorraine Gerrans (Guest)	3/12/24, 9:08:16 AM	3/12/24, 11:04:50 AM	
37	RC Henn (Guest)	3/12/24, 9:09:04 AM	3/12/24, 9:13:56 AM	
38	Romeo Hendricks	3/12/24, 9:09:07 AM	3/12/24, 9:17:22 AM	RomeoHe@twk.gov.za
39	Nenette M	3/12/24, 9:09:11 AM	3/12/24, 10:38:05 AM	
40	Natlo Makgolo DOT (Guest)	3/12/24, 9:09:28 AM	3/12/24, 10:35:15 AM	
41	Gerard Van Weele	3/12/24, 9:11:02 AM	3/12/24, 9:11:19 AM	Gerard.VanWeele@westerncape.gov.za
42	Maghdee Jacobs	3/12/24, 9:13:42 AM	3/12/24, 9:16:34 AM	JacobsM@dot.gov.za
43	Vuyani E Zuma	3/12/24, 9:15:46 AM	3/12/24, 11:04:50 AM	Vuyani.Zuma@westerncape.gov.za
44	piet stander	3/12/24, 9:16:47 AM	3/12/24, 10:11:12 AM	
45	Colin January	3/12/24, 9:16:53 AM	3/12/24, 9:17:32 AM	cjanuary2@bvm.gov.za
46	Melany Duthie-Surtie	3/12/24, 9:19:02 AM	3/12/24, 11:04:50 AM	
47	Timothy	3/12/24, 9:19:47 AM	3/12/24, 11:04:50 AM	
48	Channell Swartz	3/12/24, 9:25:52 AM	3/12/24, 11:04:50 AM	channells@matzikama.gov.za
49	Tshifhiwa Mudzielwana@DoT	3/12/24, 9:16:27 AM	3/12/24, 10:59:34 AM	
	Tshifhiwa Mudzielwana @DoT	3/12/24, 9:27:38 AM	3/12/24, 11:04:50 AM	
50	Rolivhuwa Maliboho	3/12/24, 9:27:58 AM	3/12/24, 11:04:50 AM	
51	Toesie, Rene	3/12/24, 9:32:04 AM	3/12/24, 11:04:50 AM	Rene.Toesie@sbm.gov.za
52	Hayley McKuur	3/12/24, 9:32:39 AM	3/12/24, 10:03:07 AM	Hayley.McKuur@dhs.gov.za

#	Name	First join	Last leave	Local Authority
53	Anje Minne (Taljaard)	3/12/24, 9:39:29 AM	3/12/24, 11:03:33 AM	
54	Councillor Alex Lansdowne	3/12/24, 10:12:58 AM	3/12/24, 11:02:10 AM	
55	Agnes Bokwana (Guest)	3/12/24, 10:24:15 AM	3/12/24, 11:04:50 AM	



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 10:46**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

De Beer, J M
Le Minnie, I S
Ngozi, M

Pypers, D C
Rangasamy, M A (rdh)
Smit, N
Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr J Pienaar
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl A M Booysen en die Direkteur: Elektriese
Ingenieursdienste, mnr T Möller.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-
DIENSTE) GEHOU OP 14 FEBRUARIE 2024**

Sluiting van die ACVV

Die ACVV sukkel tans met hulle begroting om dienste in Moorreesburg te lewer. Die
huuruitgawes is baie hoog en word daar gekyk na huurspasie in Moorreesburg wat
meer bekostigbaar is. Die ACVV wag vir 'n besluit vanaf hoofkantoor of die dienste wat
in Moorreesburg gelewer word, beëindig sal word.

SASSA dienspunt: Chatsworth

SASSA het bevestig dat die buitedorpe vir hulle 'n bekommernis is en steeds deel is
van hul maandelikse besprekings oor hoe hulle na dienspunte in die buitedorpe kan
kyk.

BESLUIT

(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op
14 Februarie 2024 goedgekeur word.



**MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE
SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MARCH 2024 AT 10:46**

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

De Beer, J M
Le Minnie, I S
Ngozi, M

Pypers, D C
Rangasamy, M A (ald)
Smit, N
Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Snr Manager: ICT, mr J Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from cllr A M Booysen and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES)
HELD ON 14 FEBRUARY 2024**

Closure of the ACVV

The ACVV is currently struggling with their budget to deliver services in Moorreesburg. The rental expenses are very high and they are looking at rental space in Moorreesburg which is more affordable. The ACVV is waiting for a decision from head office whether the services provided in Moorreesburg will be terminated.

SASSA service point: Chatsworth

SASSA confirmed that the remote towns are a concern for them and continue to be part of their monthly discussions on how they can look at service points in the remote towns.

RESOLUTION

(proposed by cllr I S le Minnie, seconded by cllr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 14 February 2024 are approved.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JANUARIE 2024

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapsontwikkeling.

Rdl M Ngozi verwys na die De Hoop Projek Fase 2 wat voorsiening maak vir 1013 behuisingsgeleenthede insluitend 'n kern van 31 gedeelde geleenthede. Hy verneem of die 31 begunstigdes deel is van die 1013 behuisingsgeleenthede.

Die Direkteur: Ontwikkelingsdienste meld dat die 1013 behuisingsprojek in fases voorkom, so wanneer daar begin word met die geleenthede vir die 1013, word daar verwag, onderhewig aan die begroting van Provinsie dat die toekenning van geleenthede volgens datum van aansoek en al die ander kriteria gedoen sal word. Die 31 mense wat hervestig is, is om hulle toegang tot elektrisiteit te gee, aangesien hulle op daardie stadium in die pad was van die elektrisiteitsprojek in daardie area.

Rdl D C Pypers verneem of daar enige indikasie is wanneer Binnelandse Sake Moorreesburg gaan besoek en of Staatsdepartemente aansoek doen by die munisipaliteit om die sale te huur vir enige besoek in die gemeenskap.

Op navraag deur rdl J M de Beer waarom die Lynkamp behuisingsprojek in Kalbaskraal nie voorkom op die lys van die munisipaliteit se behuisingsprojekte nie, meld die Direkteur: Ontwikkelingsdienste dat die genoemde projek tans nie deel is van die munisipaliteit se behuisingspylyn nie maar dat die toegang tot water- en toiletgeriewe tans deur die Bestuursplan ondersoek word.

Rdl P E Soldaka verneem oor die vordering van die Chatsworth gediensde erwe projek.

Die Direkteur: Ontwikkelingsdienste meld dat, aangesien die erf aan *Housing Development Agency* (HDA) behoort, is dit moeilik om befondsing te bekom vir die genoemde projek. HDA is nie bereid om op hierdie stadium eienaarskap aan die munisipaliteit te gee nie en volg die munisipaliteit gereeld op met HDA.

Rdl M Ngozi versoek dat inligting oor die vordering van die kleinboere by die volgende maandverslag ingesluit word. Die Direkteur: Ontwikkelings Dienste meld dat daar op 19 Februarie 2024 'n Distrikassessering vergadering met *Department Agriculture Land Reform and Rural Development* (DALRRD) bygewoon was en waar die Tygerfontein plaas projek aanbeveel is vir aankope. Daar word gewag op die finale aanbeveling van Nasionaal DALRRD.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Januarie 2024.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 14 Februarie 2024.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JANUARY 2024

The chairperson tabled the monthly report.

The Director: Development Services, gave information regarding the progress with the respective housing projects and the various projects offered in Swartland Municipality by Community Development.

Cllr M Ngozi referred to the De Hoop Project Phase 2, which provides for 1013 housing opportunities including a core of 31 shared opportunities. He asked whether the 31 beneficiaries are part of the 1013 housing opportunities.

The Director: Development Services stated that the 1013 housing project occurs in phases, so when starting the opportunities for the 1013, it is expected, subject to the budget of Province that the allocation of opportunities will be done according to date of application and all other criteria. The 31 people who were resettled is to give them access to electricity, as at that time they were in the way of the electricity project in that area.

Cllr D C Pypers asked if there is any indication when Home Affairs will visit Moorreesburg and if State Departments apply to the municipality to rent the halls for any visit in the community.

On question by cllr J M de Beer why the Lynkamp housing project in Kalbaskraal does not appear on the list of the municipality's housing projects, the Director: Development Services stated that the said project is not currently part of the municipality's housing pipeline but that the access to water - and toilet facilities are currently being investigated by the Management Team.

Cllr P E Soldaka asked about the progress of the Chatsworth serviced plots project.

The Director: Development Services stated that since the plot belongs to Housing Development Agency (HDA), it is difficult to obtain funding for the said project. HDA is not prepared to give ownership to the municipality at this stage and regularly follows up with the municipality with HDA.

Cllr M Ngozi requested that information on the progress of the small farmers be included in the next monthly report. The Director: Development Services stated that on 19 February 2024 a District Assessment meeting was attended with Department Agriculture Land Reform and Rural Development (DALRRD) and where the Tygerfontein farm project was recommended for purchase. The final recommendation of National DALRRD is awaited.

RESOLUTION

(proposed by cllr J M de Beer, seconded by cllr D G Bess)

That cognisance be taken of the monthly report of the Directorate Development Services for January 2024.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL G VERMEULEN
VOORSITTER**

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 14 February 2024.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) CLLR G VERMEULEN
CHAIRPERSON**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
2 April 2024

7/1/2/2-2
WYK: n.v.t.

ITEM 5.1 VAN DIE AGENDA VAN 'N PORTEFEULJE KOMITEE VERGADERING (ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 10 APRIL 2024

ONDERWERP:	MAANDVERSLAG (FEBRUARIE 2024): ONTWIKKELINGSDIENSTE
SUBJECT:	MONTHLY REPORT (FEBRUARY 2024): DEVELOPMENT SERVICES

Attached are the following reports relating the functioning of the Development Services directorate during February 2024, in terms of Council's Strategic Management System:

Annexure A : Additional Reports from Divisional Heads

(get) J S Krieger

MUNICIPAL MANAGER

Department: Human Settlements/ Housing Administration

MONTHLY REPORT – FEBRUARY 2024

ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	De Hoop Catalytic Project Phase 1	The project will take place in a phased approach.
		The first phase of the project will comprise of 395 opportunities. The remaining units will be constructed over a period of 2 -6 financial years subject to the availability of funding received from DHS.
		The contractor, EXEO have been appointed for the installation of services and the project is 100% completed
		The tender for the construction of houses has been awarded to Simply Do Construction (PTY) Ltd.
		In terms of the National Housing Code On the 30 th of September 2020 National Department of Human Settlements informed the municipalities about the budget cuts and the new directive whereby only the following people will qualify for Top structures (houses) The Aged, Persons with Disabilities and Military Veterans in line with the date of application on the waiting list.
		395 houses have been handover to beneficiaries.
		385 title deeds have been registered.
		The project (395) has been completed end of April 2023
		3 Houses are vacant due to fact that the approved beneficiaries passed away before the houses could be handed over. These cases were referred to the Master of the High Court to make a decision in this regard.

		The vacant houses were temporarily handed over to family members due to vandalism pending outcome of the Masters of the High Court.
2	De Hoop Project Phase 2	The project makes provision for 1013 including a wet core of 31 shared opportunities.
		Services will be installed over two financial years based on funding received from DHS
		The units will be constructed in the 2025/26 financial year
		We will call for tenders in May 2023
		A Contractor ASLADEVCO has been appointed for the installation of the civil services.
		We received PIRR approval Work permit from the Department of Labour has been received and the contractor is on site.
		A Housing Committee have been established
		The contractor is on site and are busy with the installation of civil engineering services.
3	Chatsworth Service Site Project	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA
		Busy with negotiations between different stakeholders
		HDA (landowner) has indicated that they will implement the project
4	Darling Project (FLISP)	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco has commence with the installation of engineering services.
		The services (36) have been completed end of April 2023
		Asla is busy finalizing prizes for different housing typologies
		Asla engaged with beneficiaries in December and explained the different housing typologies & prizes.
5	Darling Housing Project Phase 1	The project makes provision for 186 opportunities., including a wet core of 45 shared services
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		A Contractor ASLA/DEVCO has been appointed for the installation of the civil services
		The units will be constructed in the 2025/26 financial year
		Awaits PIRR approval
		Work permit from the Department of Labour has been received.
		A Housing Committee have been established
		The contractor will go on site Mid-March 2024

6	Moorreesburg Housing Project	The project makes provision for 645 opportunities.
		Funding has been approved for planning
		Services will be installed over two financial years based on funding received from DHS
		The first units (320) will be constructed in the 2025/26 financial year
		Awaits PIRR approval
		A Housing Committee have been established

MANAGER: HUMAN SETTLEMENTS

DEPARTMENT : COMMUNITY DEVELOPMENT



Monthly Council Report February 2024

EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

Key Performance Area: Community Development:

FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:

Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B

Ph-09-0114: Promote the development of child facilities

Key Performance Indicators (KPI's):

1. Number of capacity building sessions with ECD organisation in the Swartland Municipal Area:

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of February 2024, five capacity building sessions were held:

- 8 February 2024: Kalbaskraal Discipline starts at home (19 attendees)
- 16 February 2024: Riverlands Discipline starts at home (11 attendees)
- 21 February 2024: Malmesbury Discipline starts at home (12 attendees)
- 22 February 2024: Darling Discipline starts at home (9 attendees)
- 23 February 2024: Chatsworth Discipline starts at home (35 attendees)

Our target for the year is to have of 10 capacity building sessions with ECD organisations.

2. Assistance with registration of ECD facilities: February 2024

Assistance with registration to the following facilities: Klouter Kabouter Darling

Key Performance Area: Community Development:

Focus: Youth Development:

Constitution of the RSA 1996 section 152 (1)c

Career Guidance and Support: January 2024

- JOB APPLICATION FORMS: 151

- CAREER GUIDANCE AND SUPPORT: 24
- OPPORTUNITIES AND TRAININGS: 35
- SMME ASSISTANCE: 5
- DISTRIBUTION OPPORTUNITY LIST: 815 DISTRIBUTION SMME
- INFORMATION SHARING LIST: 906

Training, Internships/Learnership Opportunities: January 2024

Catalyx: Jumpstart - Mr Price Group employed 11 youth from the Swartland area.

Number of youths from the Swartland Community who entered job opportunities during January 2024:

BAB Developers Chemical Operations Level 2; 12-month learnership from October 2023 - September 2024 - 30 unemployed youth entered.

Key Performance Area: Community Development:

Focus: Vulnerable people:

Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B & 5B

Ph-09-0116: Promote access to social development services for vulnerable people

Key Performance Indicators (KPI's):

1. Number of people reached through government services at the Ilingeethu Thusong Centre:

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for February 2024: SASSA (140), Cape Access (49 new members), Labour Dept. (120); Ilingeethu TSC Office services (1013)

In total 1322 people were reached at the Ilingeethu Thusong Centre.

2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). It includes NGO's, other government departments, and businesses to collectively render services to communities.

For the month of February 2024, no Thusong Mobile Outreach was held.

Hold quarterly engagements with Small Medium and Micro Enterprises (LDAC/SSDF/GBVF/ECD)

GBVF COURAGEOUS CONVERSATION:

- ECD Stakeholders meeting held on 29 February 2024
- GBVF: Ward Ambassador consultations during February 2024.
- Swartland LDAC Moorreesburg Substance Abuse Initiative on 15 February 2024 @ 10:00 - 12:00 @ Rosenhof Community Hall, Moorreesburg - 11 stakeholders attended.
- School Holiday Programme meeting on 16 February 2024 @ @ 10:00 - 12:00 Malmesbury Library Hall, Malmesbury - 8 stakeholders attended.
- Swartland LDAC monthly meeting on 28 February 2024 @ 10:00 - 12:00 at Banquet Hall, Swartland Municipality, Malmesbury - 20 LDAC members attended.
- Swartland LDAC Moorreesburg Substance Abuse Initiative and LDAC executive meeting on 29 February 2024 @ 14:00 - 15:30 @ Council Chambers, Swartland Municipality, Moorreesburg - 6 LDAC members attended

Referrals for February 2024:

- Domestic Violence Case referred to SAPS & DSD on 13 February 2024
- Referral to SAPS Malmesbury on 21 February 2024 Child Protection case
- Referral of Child Neglect to SAPS on 25 February 2024
- Referral of Child Neglect to ACVV and Riebeek-West on 25 February 2025

Lifeskills for February 2024

- Initiative for Community LED Development hosted a Youth Social Recreation Programme on 17 February 2024 from 15:00 - 19:00 @ Abbotsdale Community Hall (64 youth attended)
- Malmesbury Arts and Culture Program (13 attendees for February 2024)

Economic Development:

Hold quarterly SMME workshops:

1. Number of Medium and Micro Enterprises (SMME) workshops held:

- Entrepreneurs attended the Business Chamber session on 20 February 2024
- DEDAT: PACA Capacity Building session on 12 - 13 February 2024 from 09:00 - 13:00 at Wesbank Community Hall, Malmesbury. 30 SMME's and Officials attended.

2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report was submitted to the Executive Mayoral Council in August 2023 for the 2022/2023 financial year.

Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d;
Constitution of the RSA
1996 section 41 (h)

Ph-13-0004: Number of meetings with Social Development Forum
Key Performance Indicators (KPI's):

1. Number of meetings with Social Development Forum

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, and Substance Abuse and School dropouts.

- Engagement with Department of Social Development: 9 February 2024
- SSDF Executive meeting held on 22 February 2024 (10 attendees)

Key Performance Area: Community Development:

Focus: Socio-Economic Assessments:

Ph-16-0001: Support the coordination of disaster management

Key Performance Indicators (KPI's):

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The following Socio-Economic assessments were done in February 2024:

- 62 Solomon Street Riebeek-West 8/02/2024
- Colenso Farm 18/02/2024
- Erf 861 Phase 2 Spes Bona, Kalbaskraal 6/02/2024
- **Key Performance Area: Community Development:**

Focus: Educational Programmes (Holiday Programmes)

Ph-18-0002:

Key Performance Indicators (KPI's):

- Number of educational programmes implemented (1 per annum)
- No School holiday programme for January 2024

Small Farmers:

A District Beneficiary Selection Committee (DBSC) meeting was held on 19 February 2024 with a decision taken:

ALLOCATION OF PORTION 7 (R/E) OF TYGERFONTEIN FARM NO. 761 TO SMALL SCALE FARMERS, MALMESBURY

The memorandum was presented by Mr Sijeng to the committee. Mr Sijeng and the Chairperson provided background to this matter. This farm was acquired through the PLAS process to provide black farmers to land in die Swartland as the land they are currently occupying has been earmarked for housing development. Robust discussions took place between members. The members from the WCDoA, stated that in EIA will be needed and required as these farmers will be in one space. This is to ensure that all policies and regulations are complied with. After further discussions the members reached a unanimous decision that they will support this request. However, the request was made to see the documentary proof of approval for the allocation of this farm. The Chairperson has indicated that the Secretariat is to share the memorandum with all members. Mr. Fortuin moved on this decision and Mr Maluleke supported.

After the DBSC meeting Mr Sijeng made a submission of the recommendation of the support to allocate Tygerfontein to the Malmesbury Small Scale Farmers to the Provincial Technical Committee, where this recommendation was approved.

Mr Sijeng then made a submission of the recommendation to the National Committee, where they've indicated according to the quality check outstanding documentation needs to be submitted for final approval. The documents are a business proposal on how the land will be utilised and the registration documents of the Small-Scale Farmers as a Secondary Co-operative. As soon as these documents are obtained Mr Sijeng will present it to the National Committee which is held once a month.

SASSA Service Points:

TOWN	March 2023	VENUE
Moorreesburg	13, 14, 27, 28	Rosenhof Community Hall
Darling	4, 18	Community Hall
Riebeek-West	6, 19	Town Hall
Riebeek-Kasteel	7, 20	Community Hall
Malmesbury	5, 11, 12, 25, 26	Ilingeletu Thusong Centre

Community Development Planning for March 2024

DATE	ACTIVITY	WARD	VENUE
01/03/2024	GBVF consultation at 10:00-12:00 (Moorreesburg Ambassadors)	1 & 2	Moorreesburg at their homes
04/03/2024	ISOC Meeting	Internal SM departments	Swartland Municipality, Banquet, Malmesbury
06/03/2024	Discipline starts @home Riebeek-Kasteel	12	Riebeek Kasteel, Pop centre
8/03/2024	Riebeek-Wes 10:00-13:00 SAPS Stakeholders	3	Riebeek- West, SAPS office
08/03/2024	Swartland SMME sales and selling workshop	8	Banquet Hall, Malmesbury
11/03/2024	GBVF Consultation 14:00 & 16:00 Darling Ambassadors	5	Darling
12/03/2024	SSDF Meeting @ 10:00	All	Swartland Municipality, Town hall, Malmesbury
13/03/2024	Courageous Conversation@ 10:00	3	Riebeek-West
13/03/2024	Department of Labour	All wards according to applications	Thusong Centre, Ilingeletu, Malmesbury
14/03/2024	Discipline starts @ home	2	Community hall, Koringberg
16/03/2024	Swartland ECD forum meeting from 09:00	8	Malmesbury Town Hall
18/03/2024	Meeting with 28 SMME's @ 10:00	All	Swartland Municipality, Banquet Hall, Malmesbury
19/03/2024	Courageous conversation 10:00	2	Rosenhof hall, Moorreesburg
20/03/2024	Discipline starts @ home	5	Wildschut's Vlei farm @ 15:00
20/03/2024	Darling GBVF meeting	6	Darling outreach foundation.
25-28/03/2024	School Holiday Programme	11; 4; 1; 3	SCORE Malmesbury, Chatsworth POP Centre, Broodkraal, Riebeek West
26/03/2024	GBV Courageous Conversation @ 10:00	2	Rosenhof Community Hall, Moorreesburg
26/03/2024	SMME DOL Advocacy	8	Town Hall, Malmesbury
27/03/2024	GBV Courageous Conversations @ 10:00	6	Darling Community Hall
27/03/2024	Swartland LDAC monthly Meeting	8	Banquet Hall, Swartland Municipality

Community Development

Conclusion

- The Community Development Division honour Swartland Municipality's Vision:
Swartland forward-thinking 2040 – where people can lie their dreams!

MANAGER: COMMUNITY DEVELOPMENT

Department: Environmental Affairs

Monthly Report – February 2024

a) Occupational Health and Safety

Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- ✚ Have established Health and Safety Committee – **Meeting held 29 February 2024.**
- ✚ Workstations with Safety Reps – **In place.**
- ✚ Report on the numbers and detail of injuries on duty to the Compensation Commissioner.
- ✚ Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x7 injuries.**
- ✚ Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None.**
- ✚ Submit claims to Department of Labour – **Comp Easy, ongoing.**
- ✚ Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent – **New Safety Agent, BH Ventures appointed.**
- ✚ Safety inspections carried out – **Ongoing.**

b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **x2 Noise Complaints, x1 Complaint solved.**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing.**
- Pest Control as requested on municipal property – **x2 Requests.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April – Ongoing, as needed.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control – **x1 Meeting held.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x3 Business Licences.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing. Notices sent out to erf owners.**

c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.
- Started with new stands, cleared land and installed water and electricity for new sites.

Reporting of Covid 19 for Swartland Municipality

- No reporting on Covid 19 at this stage.

MANAGER: Environmental and Occupational Health Facilities

Department Development Management: Division Land Use & Town Planning

Monthly Report – February 2024

Decisions taken by Authorised Employee: February 2024

- ✚ Proposed amendment of an approved subdivision plan: Proposed amendment of an approved subdivision plan on Erf 2126, Yzerfontein: Approved 27 February 2024
- ✚ Building plan Erf 10637, Malmesbury: Approved 27 February 2024
- ✚ Building plan Erf 10111, Malmesbury: Approved 22 February 2024
- ✚ Building plan Erf 7723, Malmesbury: Approved 21 February 2024
- ✚ Building plan Erf 2401, Yzerfontein: Approved 21 February 2024
- ✚ Proposed consolidation of erven 7, 10, 11, 54, 62, 64, 503, 504, 505, 529 & 535, Riebeek West: Approved 22 February 2024
- ✚ Building plan erf 5422, Malmesbury: Approved 21 February 2024
- ✚ Building plan Erf 7723, Malmesbury: Approved 21 February 2024
- ✚ Building plan Erf 2401, Yzerfontein: Approved 21 February 2024
- ✚ Building plan Erf 1049, Moorreesburg: Approved 15 February 2024
- ✚ Building plan Erf 3241: Approved 15 February 2024
- ✚ Subdivision on Erf 2132, Riebeek Kasteel : Approved 19 February 2024
- ✚ Consent use on Erf 1938, Yzerfontein : Approved 19 February 2024
- ✚ Removal of restrictive title conditions and departure on erf 337, Riebeek Wes : Approved 16 February 2024
- ✚ Subdivision and departure of Erf 3463, Darling : Approved 16 February 2024
- ✚ Departure on erf 259, Kalbaskraal : Approved 14 February 2024
- ✚ Departure of Erf 2787, Riebeek Kasteel : Approved 14 February 2024
- ✚ Rezoning and consent use on Erf 76, Malmesbury : Approved 9 February 2024
- ✚ Building plan Erf 391, Darling: Approved 19 February 2024
- ✚ Building plan Erf 2406, Yzerfontein: Approved 19 February 2024
- ✚ Consent use and departure of development parameters on Erf 4319, Malmesbury : Approved 13 February 2024
- ✚ Subdivision on erf 897, Chatsworth : Approved 13 February 2024
- ✚ Rezoning and departure on erf 193, Riebeek West : Approved 13 February 2024
- ✚ Consolidation of erven 56 and 1764, Malmesbury : Approved 13 February 2024
- ✚ Rezoning and departure on Erf 636, Moorreesburg : Approved 13 February 2024
- ✚ Rezoning of a portion of the remainder of Farm Nooitgedacht nr 1175, division Malmesbury : Approved 13 February 2024
- ✚ Subdivision of Erf 1824, Riebeek West : Approved 13 February 2024
- ✚ Extension of validity period of the approval with regard to the subdivision and departure on erf 119, Abbotsdale : Approved 12 February 2024
- ✚ Consent use on erf 4461, Darling : Approved 12 February 2024
- ✚ Exemption from approval for the subdivision and consolidation of erven 13019 and 13070, Malmesbury : Approved 9 February 2024

- ✚ Registration of right of way servitude over farms RE/532. 532/1 and 583/5, division Malmesbury : Approved 9 February 2024
- ✚ Consent use on portion 6 of Farm Bergrivier nr. 151, division Malmesbury : Approved 9 February 2024
- ✚ Building plan Erf 3219, Malmesbury : Approved 8 February 2024
- ✚ Building plan Erf 936, Yzerfontein : Approved 6 February 2024
- ✚ Building plan Erf 265, Malmesbury : Approved 6 February 2024
- ✚ Building plan Erf 2656, Darling : Approved 2 February 2024
- ✚ Building plan Erf 874, Malmesbury : Approved 2 February 2024
- ✚ Building plan Erf 5140, Moorreesburg : Approved 2 February 2024
- ✚ Building plan Erf 10257, Malmesbury : Approved 2 February 2024
- ✚ Building plan Erf 10093, Malmesbury : Approved 2 February 2024
- ✚ Consent use and departure of development parameters on Erf 3213, Darling: Refused 8 February 2024
- ✚ Consent use on Erf 10678, Malmesbury: Approved 8 February 2025
- ✚ Amendment of the Architectural Design Guidelines of the Darling Green Country Estate - Erf 4401, Darling : Approved 5 February 2024

Decisions taken by The Municipal Planning Tribunal: February 2024

- ✚ Proposed rezoning, subdivision, consent use and departure on Erf 361, Riebeek Kasteel: Approved 22 February 2024
- ✚ Proposed consent use on Erf 10654, Malmesbury: Approved 22 February 2024
- ✚ Proposed consent use and departure on Erf 461, Riebeek Kasteel: Approved 22 February 2024
- ✚ Consent use and departure of development parameters on Erf 3034, Malmesbury: Approved 21 February 2024
- ✚ And amendment of conditions regarding the rezoning of Erf 3034, Malmesbury: Refused 21 February 2024
- ✚ Amendment of conditions of approval on Erf 7431, Malmesbury: Approved 21 February 2024

Decisions taken by The Appeal Committee: February 2024

- ✚ None

Department Development Management: Division Property Valuation

Supplementary Valuations

- 2nd Supplementary Role information has been handed over to service provider, SKW and awaits feedback.

General Valuations

- Advertising has taken place from early November 2023 with closing date 18 December 2023, which was extended to 15 January 2024.
- All objections received have been handed over to service provider, HCB and awaits feedback.
- Internal verification of the role has been done by the Valuation Section.

Department Development Management: Division Building Control

January 2024

- Building plans submitted : 64
- Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 63
- (Article 7 of Act 103 of 1977)
- Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 1
- **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- Average time on reactions : 11.6
- Total building plans approved : **26 (41%)**

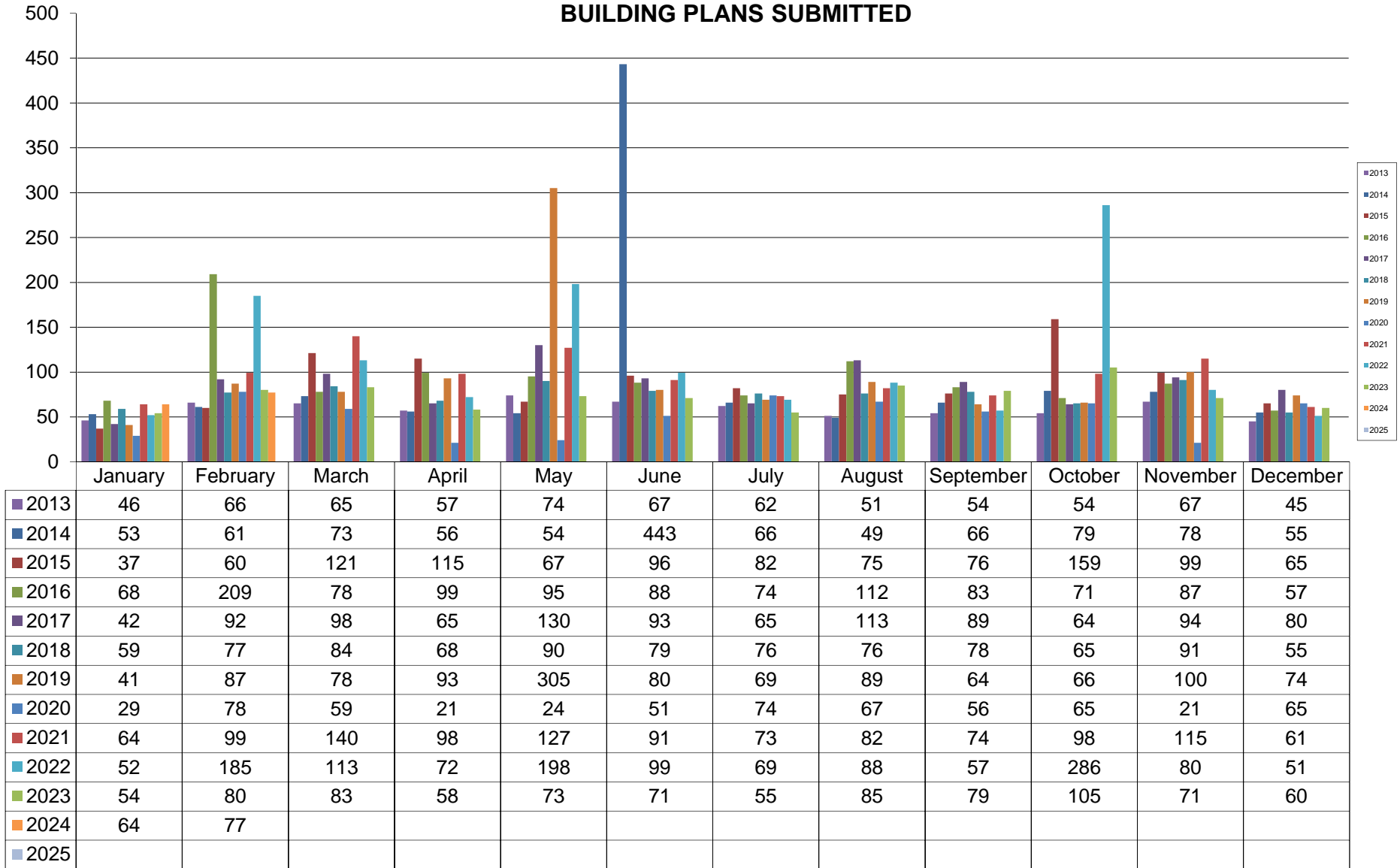
TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
4	Malmesbury wes van N7	0	1	1	2
22	Malmesbury	5	1	0	16
12	Yzerfontein	2	4	0	6
7	Moorreesburg	1	2	0	4
11	Darling	4	4	0	3
3	Riebeek Kasteel	0	1	0	2
0	Riebeek Wes	0	0	0	0
1	Grotto Bay	0	1	0	0
0	Jakkalsfontein	0	0	0	0
0	Koringberg	0	0	0	0
1	Abbotsdale	0	1	0	0
0	Kalbaskraal	0	0	0	0
0	Riverlands	0	0	0	0
1	Chatsworth	0	0	0	1
2	Rural	1	0	1	0
64		13	15	2	34

Other building work includes:

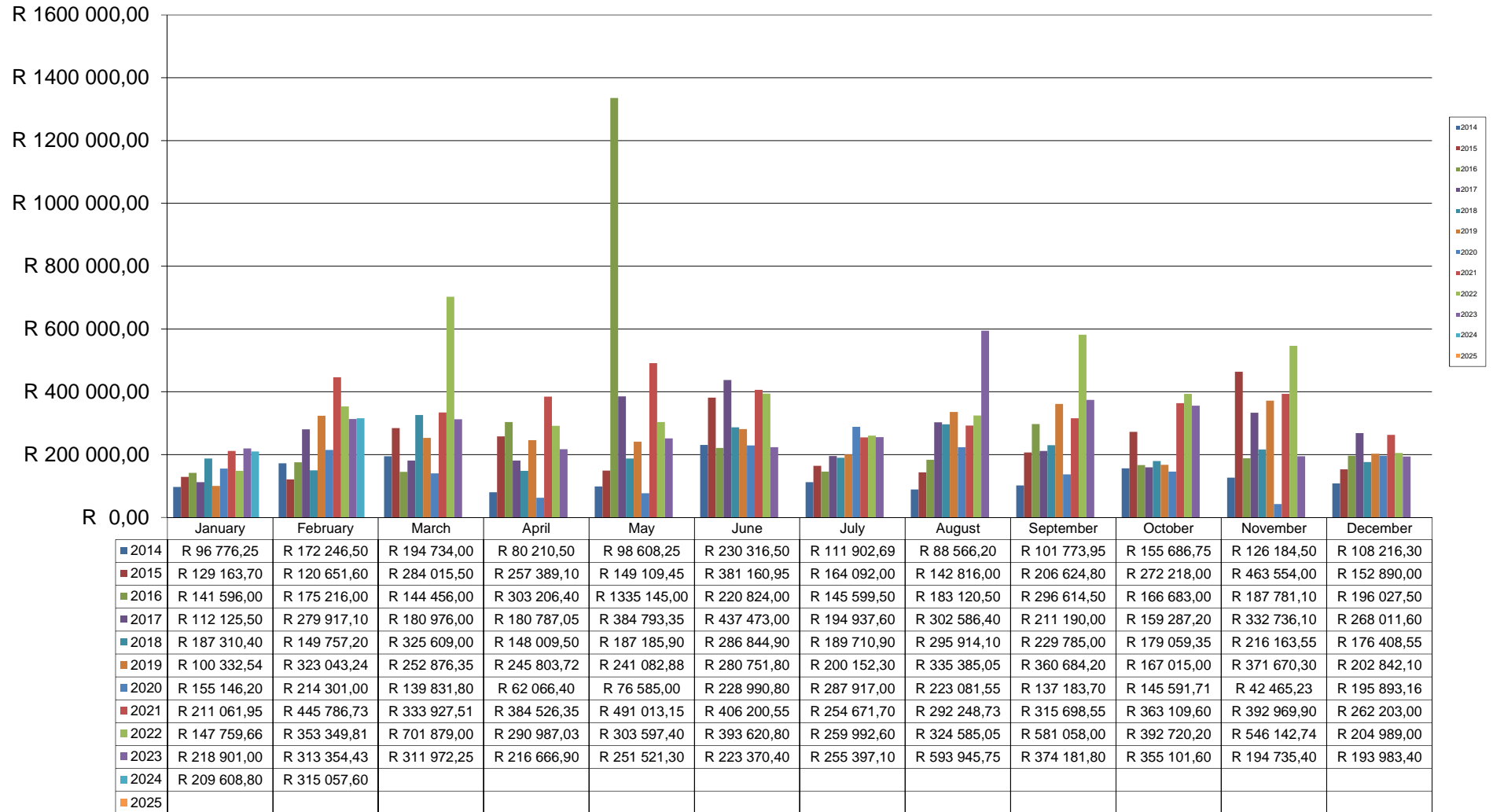
- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.

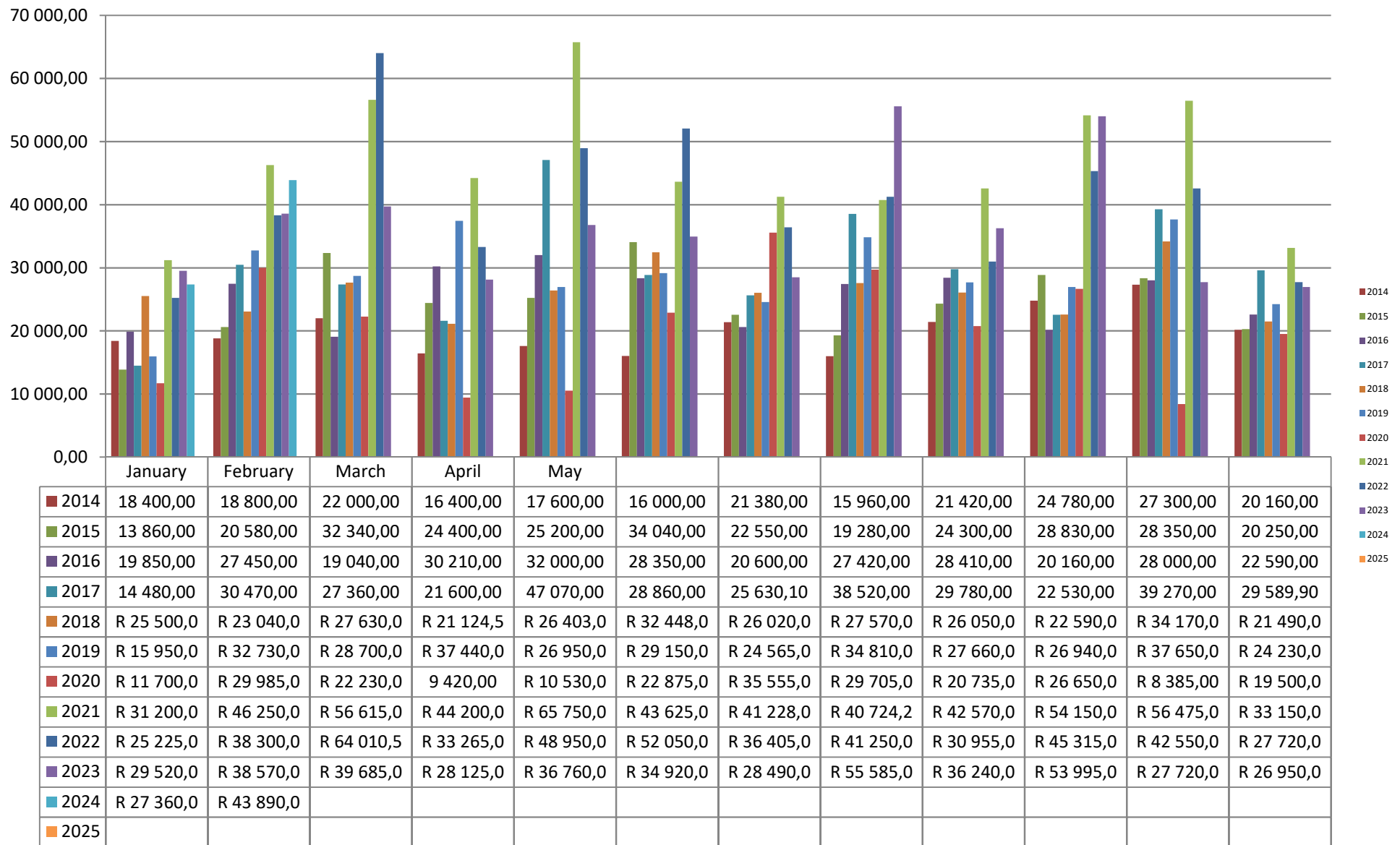
BUILDING PLANS SUBMITTED



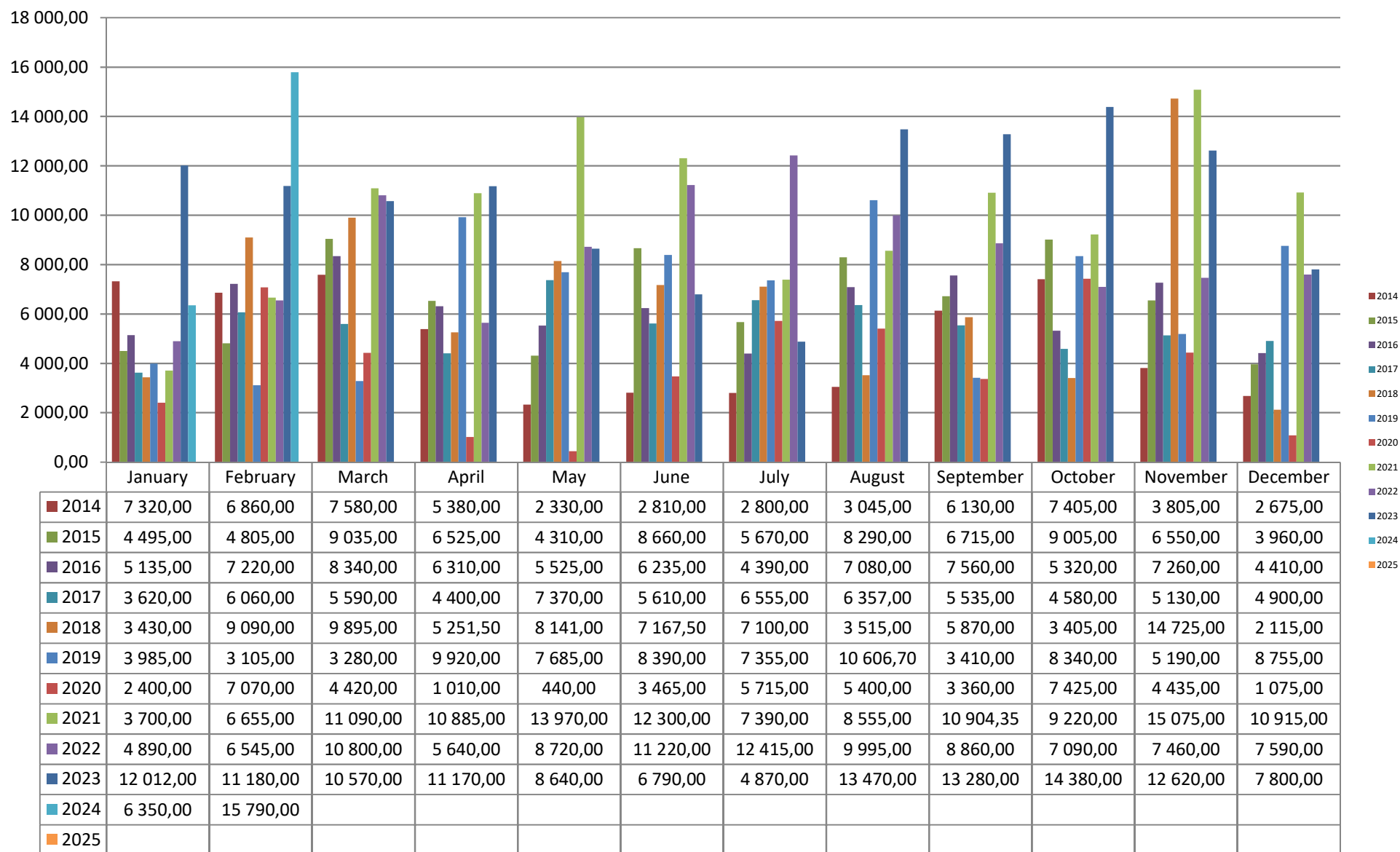
SCRUTINY FEES

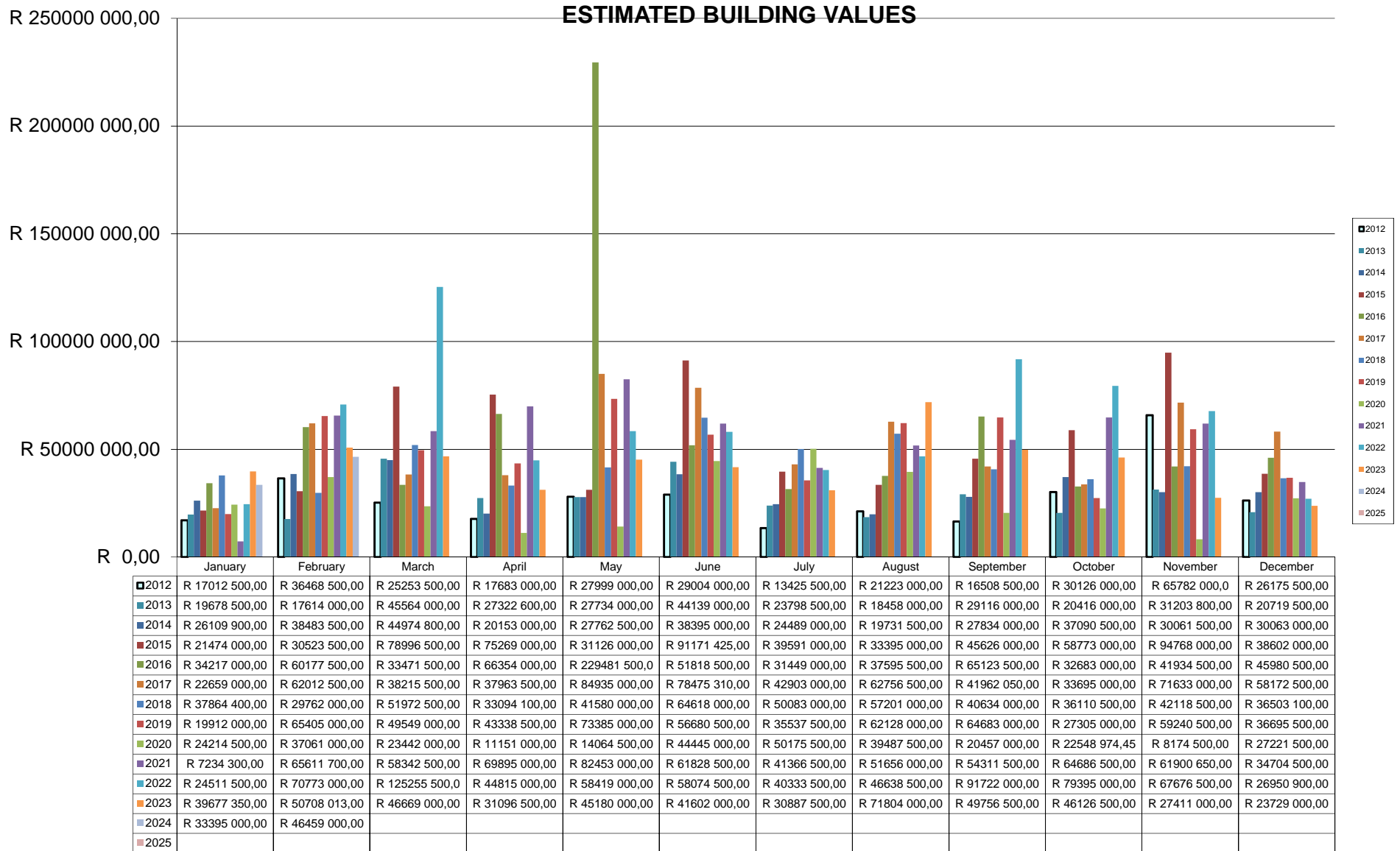


OCCUPATION FEES

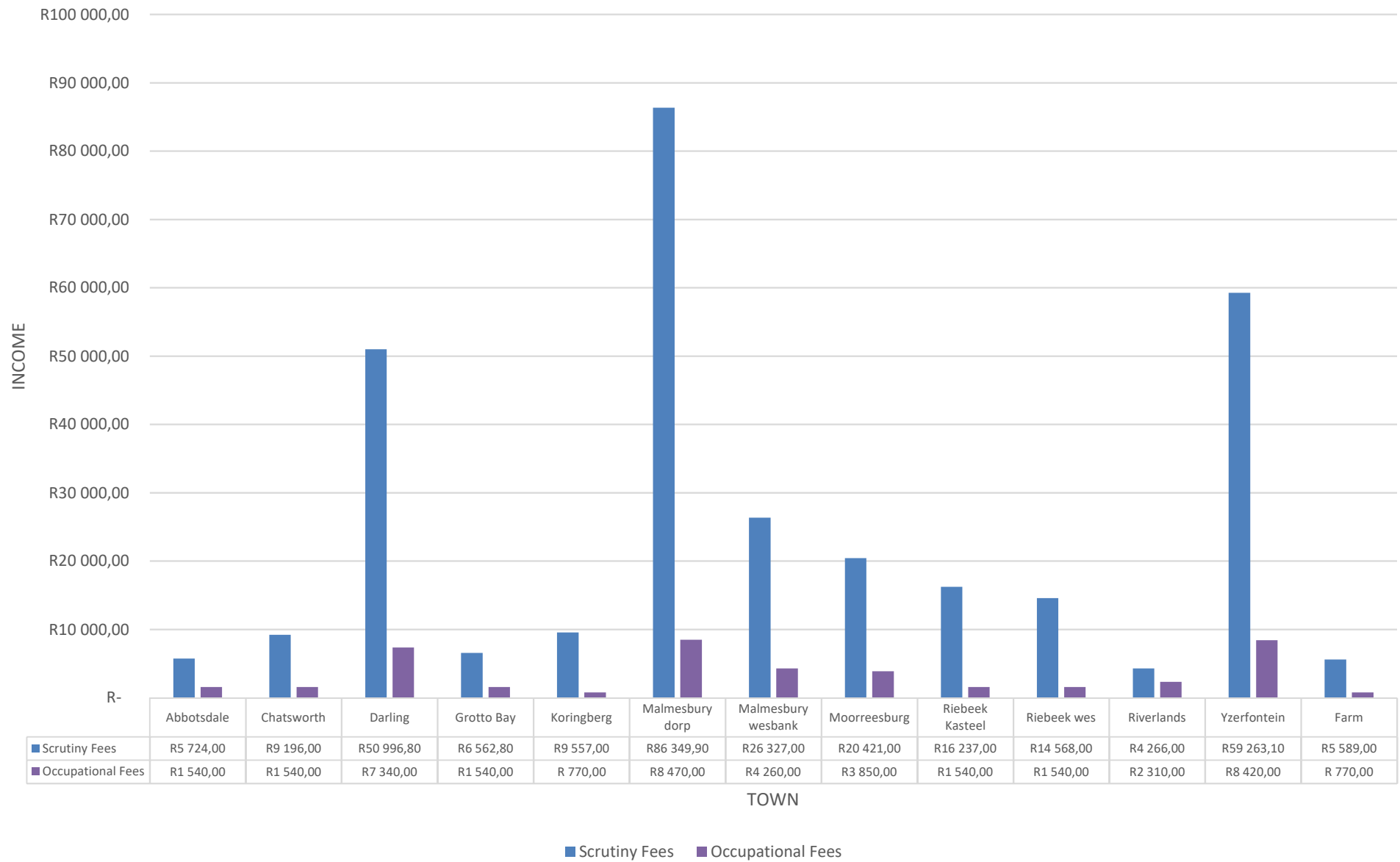


DEPARTURE FEES

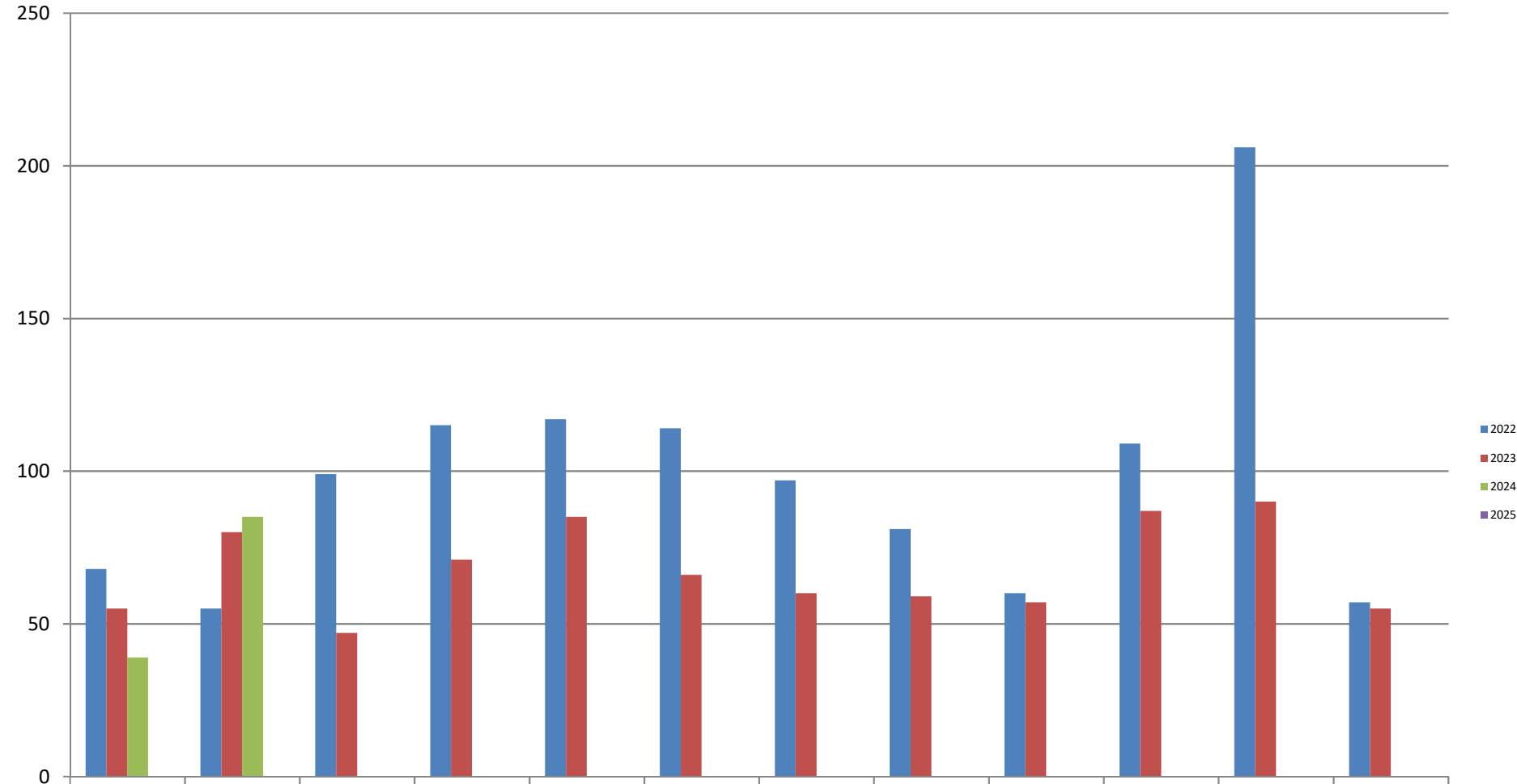




BUILDING CONTROL INCOME PER TOWN FEBRUARY 2024

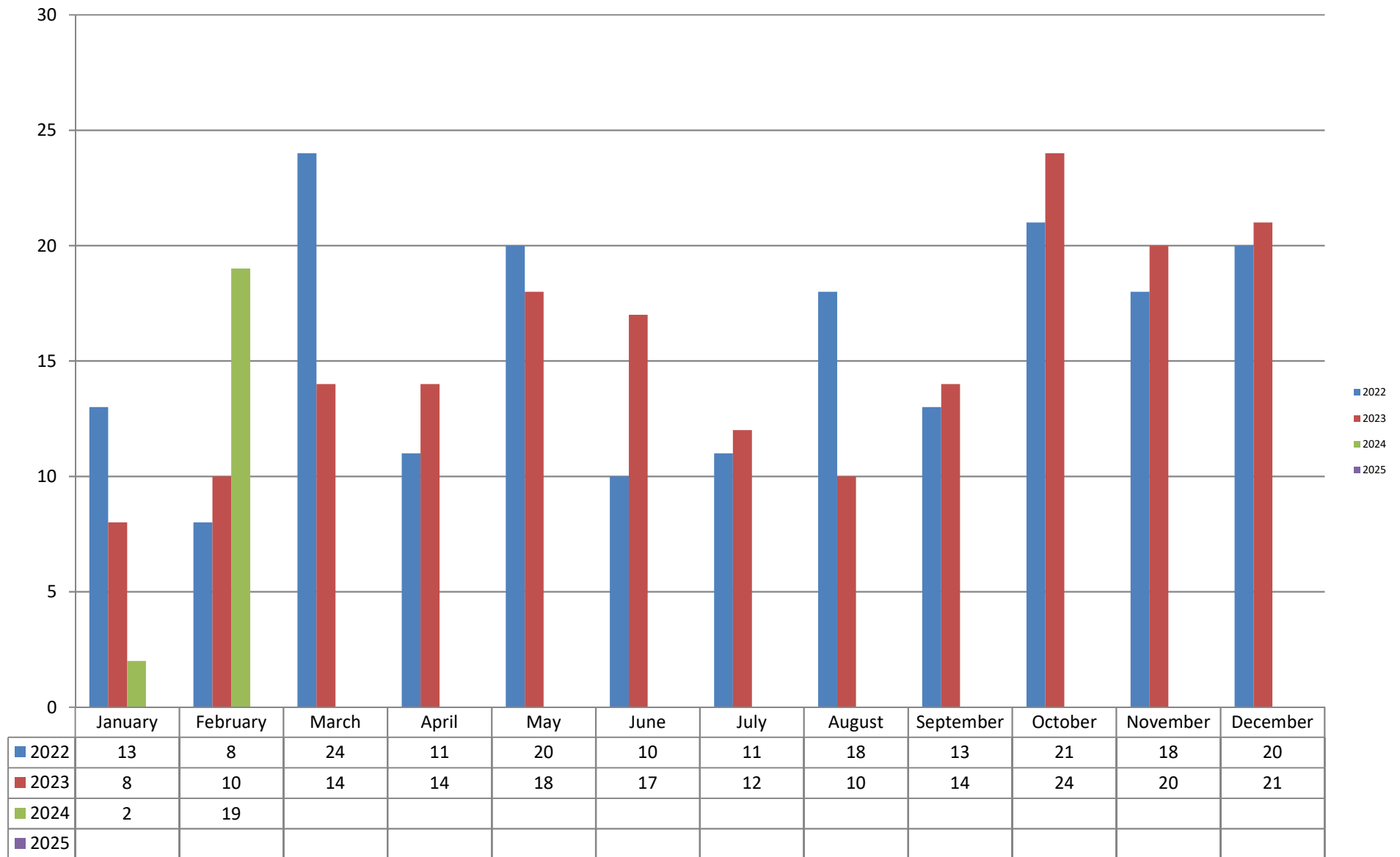


BUILDING PLANS APPROVED



	January	February	March	April	May	June	July	August	September	October	November	December
2022	68	55	99	115	117	114	97	81	60	109	206	57
2023	55	80	47	71	85	66	60	59	57	87	90	55
2024	39	85										
2025												

OCCUPATION ISSUED





**MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD IN THE COMMITTEE ROOM:
CORPORATE SERVICES ON WEDNESDAY, 13 MARCH 2024 AT 14:00**

PRESENT

Internal members:

Municipal Manager, Mr J J Scholtz (chairperson)
Director: Corporate Services, Ms M S Terblanche
Director: Protection Services, Mr P A C Humphreys

External members:

Ms C Havenga
Mr C Rabie

Other officials:

Director: Development Services, Ms J S Krieger
Senior Manager: Development Management, Mr A M Zaayman
Senior Town and Regional Planner, Mr A J Burger
Town and Regional Planner & GIS, Mr H Olivier
Town and Regional Planner, Ms A de Jager
Manager: Secretariat and Records, Ms N Brand (secretariat)

1. OPENING

The chairperson opened the meeting and welcomed members.

2. APOLOGY

No apologies were received.

3. DECLARATION OF INTEREST

RESOLVED that cognisance be taken that no declarations of interest were received.

4. MINUTES

4.1 MINUTES OF A MUNICIPAL PLANNING TRIBUNAL MEETING HELD ON 14 FEBRUARY 2023

RESOLUTION

(proposed by Mr P A C Humphreys, seconded by Ms C Havenga)

That the minutes of a Municipal Planning Tribunal Meeting held on 14 February 2023 are approved and signed by the chairperson.

5. MATTERS ARISING FROM MINUTES

None.

6. MATTERS FOR CONSIDERATION

6.1 PROPOSED AMENDMENT OF RESTRICTIVE TITLE CONDITION AND PERMANENT DEPARTURES ON ERF 1142, YZERFONTEIN (15/3/4-14; 15/3/5-14)

The chairperson tabled the item and requested the author, Ms A de Jager, to give background to the application. Ms De Jager confirmed that the application entails the legalisation of the

unauthorised building work and the amendment of the restrictive conditions in the Title Deed that prohibits the encroachments on the building lines. However, the unauthorised building work, namely the garage, encroaches the building lines, exceeds the permissible width at street front and does not allow for enough parking space in front of the garage as prescribed by the By-law. Ms de Jager explained that Dassen Island Drive is a high-order road and off-street parking is required in front of a garage.

RESOLUTION

- (a) The Municipal Planning Tribunal may only consider the details of the proposal presented in the application and the preliminary evaluation established that the garage cannot be approved. As a result, rather than refusing the application outright, the application be referred back to the applicant in order to consider the following options and to amend the application accordingly –

Option 1:

- (i) The unauthorised garage be refused and ordered to be demolished in totality, in which instance none of the amendments or departures will be applicable anymore and the application may be withdrawn;

Option 2:

- (i) The encroaching garage structure be reconstructed into a carport by removing both the side walls and street façade, to the satisfaction of the Senior Manager: Development Management;
- (ii) The street façade of the carport be restricted to a maximum width of 6,5 metres, measured from edge to edge of the roof;
- (iii) Restrictive condition B.7.(b) be amended to read as follows:
No building or structure or any portion thereof, except boundary walls and fences, shall, except with the consent of the Administrator, be erected nearer than 1,5m of the south-eastern lateral boundary, common to the adjoining erf, provided that with the consent of the local authority:...
- (iv) The 1,5 m north-western side building line be departed to 0 m;
- (v) The 4 m north-eastern street building line to be departed to 0 m;

Option 3:

- (i) An alternative design proposal be prepared and discussed with the Senior Manager: Development Management, in order to ensure desirability;
- (ii) That the application be amended to reflect the new proposal to the Senior Manager: Development Management;
- (iii) The applicable Title Deed amendments and building line departures remain in the application;
- (b) The proposed fire pit may be considered positively, subject to a number of conditions, such as raising and extending the screen wall.

6.2 PROPOSED CONSENT UE ONF ERF 1919, YZERFONTEIN (15/3/10-14) (WARD 5)

Ms A de Jager confirmed that the application is for a consent use on Erf 1919, Yzerfontein in order to establish a double dwelling.

The proposal is not consistent with the definition of a double dwelling as the designed does not reflect as a single architectural entity and recommendations will be made to the owner/developer to give the appearance of a single large dwelling as per the definition.

RESOLUTION

- A. The application for consent use on Erf 1919, Yzerfontein, in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020) be approved, subject to the conditions that:

A1 TOWN PLANNING AND BUILDING CONTROL

- (a) The consent use authorises a double dwelling, as presented in the application;

6.2(A1)/...

- (b) The street façade on the south-western border be re-designed to be more consistent with the façade of a single dwelling and the general street scape;
- (c) The parking bays in front of the garages, including the sidewalk, be finished in a permanent, dust free material such as concrete, tar or paving or any other such material pre-approved by the Director: Civil Engineering Services;
- (d) Building plans be submitted to the Senior Manager: Development Management for consideration and approval;

A2 WATER

- (a) The property be provided with a single water connection and that no additional connections be provided;

A3 SEWERAGE

- (a) The double dwelling be provided with a conservancy tank with the minimum capacity of 8 000 litre, to be installed on the property at a point that is accessible to the municipal vacuum truck, to the satisfaction of the Director: Civil Engineering Services;

A4 DEVELOPMENT CHARGES

- (a) The owner/developer is responsible for the development charge of R10 862,90 towards the supply of regional bulk water at building plan stage. The amount is due to the Swartland Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA: 9/249-176-9210);
- (b) The owner/developer is responsible for the development charge of R986,70 towards bulk water reticulation at building plan stage. The amount is due to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA 9/249-174-9210);
- (c) The owner/developer is responsible for the development charge of R4 946,15 towards sewerage at building plan stage. The amount is due to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA 9/240-184-9210);
- (d) The owner/developer is responsible for the development charge of R15 003,00 towards waste water treatment building plan stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA 9/240-183-9210);
- (e) The owner/developer is responsible for the development charge of R10 275,25 towards roads at building plan stage. The amount is due to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter. (mSCOA 9/247-188-9210);
- (f) The owner/developer is responsible for the development charge of R11 044,14 towards electricity at building plan stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA 9/253-164-9210);
- (g) The Council resolution of May 2023 makes provision for a 60% discount on development charges to Swartland Municipality. The discount is valid for the financial year 2023/2024 and can be revised thereafter;

B. GENERAL

- (a) The approval does not exempt the owner/developer from compliance with all legislation applicable to the approved land use;
- (b) Should it in future be determined necessary to extend or upgrade any engineering service in order to provide the development with services, it will be for the account of the owner/developer;
- (c) The approval is valid for a period of 5 years, in terms of section 76(2) of the By-Law, from the date of decision. Should an appeal be lodged, the 5 year validity period starts from the date of outcome of the decision against the appeal. All conditions of approval be implemented before the new land use comes into operation/or the occupancy certificate be issued and failing to do so will cause the approval to lapse. Should all conditions of approval be met within the 5 year period, the land use becomes permanent and the approval period will no longer be applicable;

6.2(B)/...

- (d) The applicant/objector be informed of the right to appeal against the decision of the Municipal Planning Tribunal in terms of section 89 of the By-Law. Appeals be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, within 21 days of notification of decision. An appeal is to comply with section 90 of the By-Law and is to be accompanied by a fee of R5 000,00 in order to be valid. Appeals that are received late and/or do not comply with the aforementioned requirements, will be considered invalid and will not be processed;

C. The approval be supported for the following reasons:

- (a) The proposed double dwelling is a residential use and is therefore consistent with the proposals of the SDF;
- (b) A double dwelling is accommodated as a consent use under Residential Zone 1 of the By-Law;
- (c) The development proposal supports the optimal utilisation of the property;
- (d) The double dwelling promotes densification;
- (e) The double dwelling may support the tourism industry in Yzerfontein, as well as the local economy;
- (f) The double dwelling will provide in a need for a larger variety of housing opportunities to the wider population;
- (g) The development proposal will not negatively impact on the character of the surrounding neighbourhood or the larger Yzerfontein;
- (h) The concerns of the neighbouring and affected property owners are sufficiently addressed in the conditions of approval;
- (i) The design may be amended at building plan stage to improve the consistence with the definition of a double dwelling and to better integrate with the character of the surrounding area.

6.3 PROPOSED SUBDIVISION OF ERF 1809, RIEBEEK WEST (15/3/6-12; 15/3/13-12) (WARD 3)

Mr H Olivier gave background to the application and confirmed that there are no restrictions in the Title Deed of Erf 1809 prohibiting the proposed subdivision and that the proposal is consistent with the requirements of the Municipal SDF and the principles of LUPA and SPLUMA.

RESOLUTION

A. The application for the subdivision of erf 1809, Riebeeck West be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020), subject to the conditions that:

A1 TOWN PLANNING AND BUILDING CONTROL

- (a) Erf 1809, Riebeeck West (2843 m² in extent) be subdivided into a remainder (1610 m² in extent) and portion A (±1233 m² in extent) as presented in the application;

A2 WATER

- (a) Each subdivided portion be provided with a separate water connection and meter at building plan stage;

A3 SEWERAGE

- (a) Each subdivided portion be provided with a separate sewer connection at clearance stage;

A4 DEVELOPMENT CHARGES

- (a) The owner/developer is responsible for a development charge of R33 948,00 towards the bulk supply of regional water, at clearance stage. The amount is payable to the Swartland Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA 9/249-176-9210);
- (b)/...

6.3(A4)/...

- (b) The owner/developer is responsible for the development charge of R32 030,95 towards bulk water distribution, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA: 9/249-174-9210);
- (c) The owner/developer is responsible for the development charge of R18 343,65 towards sewerage, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter (mSCOA: 9/240-184-9210).
- (d) The owner/developer is responsible for the development charge of R24 666,35 towards waste water treatment works, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter. (mSCOA: 9/240-183-9210);
- (e) The owner/developer is responsible for the development charge of R16 209,25 towards roads, at clearance stage. The amount is payable to the Municipality, valid for the financial year of 2023/2024 and may be revised thereafter. (mSCOA: 9/247-188-9210);
- (f) The Council resolution of May 2023 makes provision for a 60% discount on development charges to Swartland Municipality. The discount is valid for the financial year 2023/2024 and can be revised thereafter;

B. GENERAL

- (a) The legal certificate which authorises transfer of the subdivided portion in terms of Section 38 of the By-Law not be issued unless all the relevant conditions have been complied with;
- (b) The approval does not exempt the applicant from adherence to all other legal procedures, applications and/or approvals related to the intended land use, as required by provincial, state, parastatal and other statutory bodies.
- (c) Should it be determined necessary to expand or relocate any of the engineering services to provide the development with connections, said expansion and/or relocation will be for the cost of the owner/developer;
- (d) The approval is valid for a period of 5 years, in terms of section 76(2) of the By-Law from date of decision. Should an appeal be lodged, the 5-year validity period starts from the date of outcome of the decision against the appeal.
- (e) All conditions of approval be implemented before the new land uses come into operation/or occupancy certificate be issued and failing to do so the approval will lapse. Should all conditions of approval be met within the 5-year period, the land use becomes permanent, and the approval period will no longer be applicable.
- (f) The applicant/objectors be informed of the right to appeal against the decision of the Municipal Planning Tribunal in terms of section 89 of the By-Law. Appeals be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, within 21 days of notification of the decision. An appeal is to comply with section 90 of the By-Law and be accompanied by a fee of R5000-00 to be valid. Appeals that are received late and/or do not comply with the requirements, will be considered invalid and will not be processed:

- C. The registration of a 5m wide right-of-way servitude over the remainder, in favour of the newly created Portion A of Erf 1809, Riebeeck West, complies with the requirements of Section 34 of Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020) and is thus exempted from approval from Swartland Municipality;

Kindly provide Swartland Municipality with copies of the approved Surveyor General diagram for record keeping purposes;

- D. The proposal be supported for the following reasons:

- (a) The proposal is consistent with the spatial proposals of the Municipal SDF, 2023;
- (b) The proposal is consistent with the minimum erf size determined by the SDF, namely 500 m²;
- (c) The development promotes densification in an urban area, consistent with national, provincial and local legislation and policy;
- (d) The proposal complies with the principles of LUPA and SPLUMA;

6.3(D)/...

- (e) The zoning of the properties will remain unchanged and consistent with the character of the area;
- (f) The rights of the surrounding landowners will not be negatively affected;
- (g) The subdivision promotes the optimal utilisation of land and the existing engineering services;
- (h) There are no physical restrictions that prevent the subdivision from being approved;
- (i) Property values of the surrounding properties will not be affected negatively;
- (j) The concern raised by the objector regarding the availability of services have been addressed with the confirmation by the Department: Civil Engineering Services that municipal engineering services networks with sufficient capacity are available in the vicinity for the property in order to accommodate the proposed subdivision. Should any services need upgrading it will be for the cost of the applicant/owner.

6.4 PROPOSED REZONING OF ERF 5662, MOORREESBURG (15/3/3-9) (WARD 1)

The author, Mr A J Burger, presented the report and confirmed that Erf 5662, Moorreesburg was created in order to establish a cemetery.

Mr Burger confirmed that Environmental Authorisation was obtained in February 2024 and included specialist studies, amongst others, on the impact, assessments and mitigation measures on freshwater, stormwater, etc. Mr Burger confirmed that compliance with the conditions of approval stipulated in the Environmental Management Programme are deemed sufficient to mitigate the potential detrimental environmental impacts which may result from the proposed cemetery.

RESOLUTION

- A. The application for the rezoning of erf 5662, Moorreesburg be approved in terms of Section 70 of the Swartland Municipality: Municipal Land Use Planning By-Law (PG 8226 of 25 March 2020), subject to the following conditions:

A1 TOWN PLANNING AND BUILDING CONTROL

- (a) Erf 5662 be rezoned from Agricultural zone 1 to Open Space 4, as presented in the application;
- (b) The cemetery be fenced and landscaped. Trees be planted on the southern and eastern boundaries of Erf 5662 in order to soften the visual impact of the cemetery;

B. GENERAL

- (a) Application be made for an exemption in terms of Chapter 2 section 2(a) of the National Health Act (Act 61 of 2003) to the Director General of the National Department of Health;
- (b) Cognisance be taken of the conditions of approval of the Environmental Authorization of the Department of Environmental Affairs and Development Planning with reference 16/3/3/1/F5/17/2025/23, dated 8 February 2024;
- (c) Cognisance be taken of the letter from Eskom with reference 05653-00, dated 19 May 2022;
- (d) The approval does not exempt the applicant from adherence to all other legal procedures, applications and/or approvals related to the intended land use, as required by provincial, state, parastatal and other statutory bodies;
- (e) The approval is valid for a period of 5 years, in terms of section 76(2) of the By-Law from date of decision. Should an appeal be lodged, the 5 year validity period starts from the date of outcome of the decision against the appeal;
- (f) All conditions of approval be implemented before the new land uses come into operation and failing to do so the approval will lapse. Should all conditions of approval be met within the 5 year period, the land use becomes permanent, and the approval period will no longer be applicable;
- (g) The applicant/objectors be informed of the right to appeal against the decision of the Municipal Planning Tribunal in terms of section 89 of the By-Law. Appeals be directed, in writing, to the Municipal Manager, Swartland Municipality, Private Bag X52, Malmesbury, 7299 or by e-mail to swartlandmun@swartland.org.za, within 21 days of notification of the decision. An appeal is to comply with section 90 of the By-Law and be accompanied by a fee of R5000,00 to be valid. Appeals that are received late and/or do not comply with the requirements, will be considered invalid and will not be processed.

- C. The application be supported for the following reasons:
- (a) The existing cemeteries in Moorreesburg are nearing full capacity and cannot be expanded due to a variety of reasons;
 - (b) Erf 5662 does not consist of any physical restrictions which may impact negative on the application;
 - (c) The character of the area will not be affected negatively. The proposed cemetery will be fenced and landscaped which will make it less visible and more attractive;
 - (d) Various specialist studies were conducted which found Erf 5662 suited for cemetery purposes;
 - (e) The application is in compliance with the spatial planning of Moorreesburg;
 - (f) The application complies with the principles of LUPA and SPLUMA;
 - (g) An Environmental Authorisation from the Department of Environmental Affairs and Development Planning has been issued for the development of a cemetery;
 - (h) The concerns of the objectors have sufficiently been addressed or mitigated;
 - (i) Any disturbance cause by the cemetery (burials) on the surrounding area are temporary. The disturbance is deemed low;
 - (j) The impact on surrounding property values are determined by market conditions and sales in the area. The proposed cemetery will not impact negatively on the surrounding property values;
 - (k) Access to the proposed cemetery is deemed sufficient;
 - (l) The loss of agricultural land is deemed to be of medium negative significance.

**(SIGNED) J J SCHOLTZ
CHAIRPERSON**



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 MAART 2024 OM 11:20

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M Nel

Ondervoorsitter, rdl A K Warnick

Bess, D G

De Beer, J M

Fortuin, C

Jooste, R J

Le Minnie, I S

Papier, J R

Williams, A M

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz

Direkteur: Finansiële Dienste, mnr M A C Bolton

Direkteur: Beskermingsdienste, mnr P A C Humphreys

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Senior Bestuurder: IKT, mnr J Pienaar

Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl C Pieters en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 14 FEBRUARIE 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl I S le Minnie)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 14 Februarie 2024 goedgekeur word, onderhewig aan die volgende regstelling:

Die Direkteur: Beskermingsdienste meld dat 'n brief verlede jaar aan SAPS gerig was om die poskantoor te gebruik vir 'n *gemeenskapsfasiliteit*.

Rdl C Fortuin verwys na die brand in Sibanye Square wat plaasgevind het op 17 Desember 2023. Sy spreek haar ontevredenheid uit oor haar kommentaar nie genotuleer was by die vorige vergadering nie. Die Direkteur: Beskermingsdienste onderneem om terugvoer te gee oor die brand by item 5.1.3.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 MARCH 2024 AT 11:20

PRESENT:

COUNCILLORS:

Chairperson, ald M Nel

Deputy chairperson, cllr A K Warnick

Bess, D G

De Beer, J M

Fortuin, C

Jooste, R J

Le Minnie, I S

Papier, J R

Williams, A M

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz

Director: Financial Services, mr M A C Bolton

Director: Protection Services, mr P A C Humphreys

Director: Corporate Services, ms M S Terblanche

Director: Development Services, ms J S Krieger

Director: Civil Engineering Services, mr L D Zikmann

Snr Manager: ICT, mr J Pienaar

Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllr C Pieters and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 14 FEBRUARY 2024

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr I S le Minnie)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 14 February 2024 are approved, subject to the following correction:

The Director: Protection Services stated that a letter was sent to SAPS last year to use the post office for a community facility.

Cllr C Fortuin referred to the fire in Sibanye Square that took place on 17 December 2023. She expressed her dissatisfaction that her comments were not noted at the previous meeting. The Director: Protection Services agreed to give feedback on the fire at item 5.1.3.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2024

5.1.1 PRESTASIEVERSLAG

5.1.2 VERKEER- EN WETSTOEPASSINGSDIENSTE

5.1.3 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Brand in Sibanye Square:

Die Direkteur: Beskermingsdienste meld dat hy in oorleg met die Brandweerdienste en Siviële Ingenieursdienste 'n deeglike ondersoek gedoen het na die insident waar die brand plaasgevind het in Sibanye Square op 17 Desember 2023. Na afloop van die ondersoek het die munisipaliteit 'n addisionele brandkraan geïnstalleer om die ou gedeelte van Sibanye Square te diens.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktooraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Januarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDD M NEL
VOORSITTER**

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2024

5.1.1 PERFORMANCE REPORT

5.1.1 TRAFFIC AND LAW ENFORCEMENT SERVICES

5.1.2 FIRE FIGHTING

The chairperson tabled the monthly report which was circulated with the agenda and requested the Director: Protection Services, mr P A C Humphreys to highlight important aspects therein to councillors.

Fire in Sibanye Square:

The Director: Protection Services stated that in consultation with the Fire Services and Civil Engineering Services, he conducted a thorough investigation into the incident where the fire took place in Sibanye Square on 17 December 2023. Following the investigation, the municipality installed an additional fire hydrant to service the old section of Sibanye Square.

RESOLUTION

(on the proposal of cllr I S le Minnie, seconded by cllr A M Williams)

That notice be taken of the reports of the various sections in the Directorate of Protection Services, namely Traffic and Law Enforcement and Fire Fighting for January 2024.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGD) ALD M NEL
CHAIRPERSON**



Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Verkeer & Wetstoepassingsdiens

3 April 2024

7/1/2/2-3

ITEM 5.1.1 VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT GEHOU SAL WORD OP 10 APRIL 2024.

ONDERWERP:	VERSLAG: VERKEER & WETSTOEPASSINGSDIENS: FEBRUARIE 2024
SUBJECT:	REPORT: TRAFFIC & LAW ENFORCEMENT SERVICES: FEBRUARY 2024

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for February 2024.

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

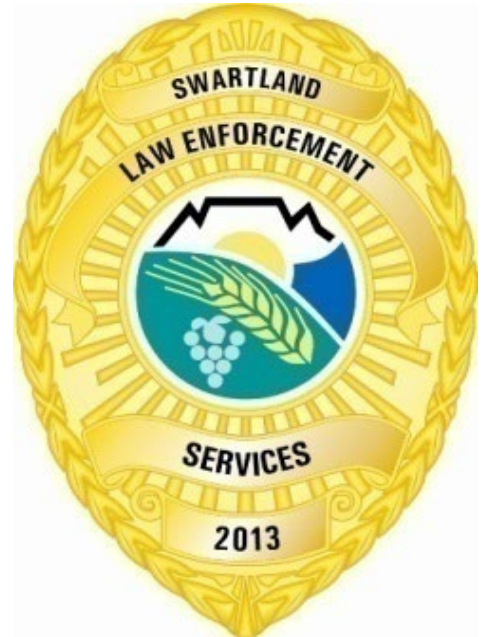
(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER

TRAFFIC AND LAW ENFORCEMENT

February 2024

Monthly report to
Portfolio Committee



EXECUTIVE SUMMARY

1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality are executing our mandate and assisted SAPS to prevent and combat crime during the month of **February 2024**.

Our main purpose is to enhance service delivery and better quality of life through improving the safety of all inhabitants within the Swartland Municipal area.

2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division is mandated to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. Monitoring of Silvertown informal settlement, Phase 1/3/4 Ilinge Lethu, Phola Park, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts are in place to safeguard municipal land. We also monitor Kalbaskraal and all land of Cape Nature in our municipal area as per our MOU.

2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts within a 40-hour week. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- 7x Crime Prevention operations
- 1 x assists at VCP point / K78 roadblocks
- 4 x By-Laws

269 Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS for the month of **February 2024**. Details are available in the report.

The K9 unit made **15 arrests** for the month.

2.3 LEAP UNIT

The Unit work 8 hour shifts and adapt their shifts to ensure visibility within Swartland area, assisting SAPS with crime combatting and crime prevention.

- 5 x VCP's and K78 Roadblocks
- 6 x Bylaw Operations
- 4 x Foot patrols
- 21 x Crime Prevention operations

3. REGISTRATION AND LICENSING

3.1. DRIVING AND LEARNERS' LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be reported for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

Malmesbury:

Driving licence Pass rate for the month = 48%

Learners Licence Pass rate for the month = 59%

Applicants absent for the month = 47 (Driving licenses 29=, Learners =18)

Moorreesburg:

Driving licence Pass rate for the month = 31%

Learners Licence Pass rate for the month = 72%

Applicants absent = 34 (Driving licenses 30=, Learners = 4)

Darling

Learners Licence Pass rate for the month = 58 %

Applicants absent = 1

3.2 VEHICLE TESTING STATIONS (VTS)

Malmesbury VTS had a total of **130** roadworthy tests, Moorreesburg VTS had a total of **34** roadworthy tests for the month of **February 2024**

4. TRAFFIC DIVISION

The traffic operational division can report the following for the month of **February 2024**.

- Roadblocks (K78) = **1**
- Vehicle Check Points (VCP's) = **32**
- Foot Patrols = 45

Total of **637 offences** recorded for **February 2024** (This includes the cases recorded by Law Enforcement and Traffic).

4.1 WARRANT SECTION

The warrant and speed section executes warrants daily. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. **91** warrants finalized during this month to the value of **R 112 600.00**.

4.2. SPEEDING ENFORCEMENT

The three mobile cameras recorded **1799** cases and the fixed sites recorded **595** speeding cases. **2495 cases** were recorded by the ASOD on the R27 (West Coast Road).

The total speeding offences for the month of **February 2024** were **4889**. We enhanced our speeding enforcement efforts to reduce accidents.

4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)

Three (3) ANPR operations were executed for the month of **February 2024** and **R 37 300.00** of outstanding traffic fines were collected via this effort.

4.4 SAFETY AWARENESS

Three (3) Educational / Awareness programmes executed for the month of **February 2024**.

5. HIGHLIGHTS

- Successful school bus operation in Abbotsdale.
- We had a spaza shop operation in the Rosenhof Moorreesburg area where a total of 28 shops were visited and 10 shops were found selling expired goods.
- We've demolished various illegal structures and continue to monitor vacant land of Cape Nature because of a threat to invade land at Chatsworth.
- Our department launched a stray animal operation through-out the Swartland Municipal area with great successes which are recorded in the report.
- We intensified our working relationship with Western Cape Liquor Authority (WCLA).
- Our K9 and LEAP units through hard work had successes in various crime prevention operations and recorded various successes w.r.t liquor and drugs.
- We continue with our meetings and planning with all safety structures to create safe environment for all within Swartland.
- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives
- We are monitoring the Highlands dumping site and remove unauthorised people.
- Supported a successful Mayoral Cup rugby event at Wesbank sports field.
- Successful public transport operation whereby 16 warrants were paid.

6. CHALLENGES

- Land invasion/land grabs is still a huge challenge in the Swartland and constant communication with residents around this issue is ongoing.
- The roadworks on the N7 (Direction Moorreesburg) and load shedding is still a challenge.
- The illegal dumping in Swartland communities.
- We still struggling to provide the LEAP unit with vehicles. Discussions with POCS is ongoing regarding a donation of a vehicle.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals.
- Complaints regarding "pirate" taxis. No vehicle pound within the Swartland area

7. CONCLUSION

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

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SENIOR MANAGER:

TRAFFIC/ LAW ENFORCEMENT OPERATIONS AND VEHICLE LICENSING ADMINISTRATION.

LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	1	4
Permanent Officers	0	0	2	0	0	5	3	0	0	0	10
TOTAL	0	0	3	0	0	7	4	0	0	1	15

LAW ENFORCEMENT STATISTICS FEBRUARY 2024

Complaints received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	2
	Roads & Streets	1
	Illegal Structures	3
Chatsworth/ Riverlands	Roads & Streets	3
	Cows/ horses/dogs on public road-Keeping Dogs	4
Kalbaskraal	Roads & Streets	3
	Nuisance-Swearing, Drinking & Urinating in public	1
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	16
	Illegal Dumping	4
	Vagrants – Been a nuisance	8
	Nuisance-Swearing, Drinking & Urinating in public	2
	Illegal Structures	10
	Fire Safety	4
	By-laws relating to electricity	1
	Bylaw relates to land use	1
Moorreesburg/Koringberg	dogs on public road/ place-Keeping Dogs/Cattle	3
	Illegal Dumping	2
	Building Regulations	2
	Nuisance- Noise	1
	Illegal Structures	2
	By-laws relating to streets	3
Riebeek Kasteel	Roads & Streets	1
	Illegal Dumping	2
	Bylaw relates to land use	1
Riebeek West	Roads and streets	2
	Illegal Dumping	1
	Bylaw relating to municipal property	1
Darling	Horses/ Dogs/Goats on public road- Keeping dogs	11
	Vagrants - Been a nuisance	2
	Nuisance-Swearing, Drinking & Urinating in public	12
	Illegal Dumping	3
	By-laws relating to streets	2
	Occupational health and safety	2
	Bylaw relating to council property	1
Yzerfontein	Ostriches/Horses/ Dogs on public road- Keeping of dogs	3
	Illegal Dumping	2
	Vagrants - Been a nuisance	4
	Illegal Trading	2
	Building regulations	1
	Total complaints attended	128

Impounding/ Surrender of animals		
Type of animal	Area Impounded	Total
Dogs	Malmesbury	11
	Darling	8
	Abbotsdale	2
	Kalbaskraal	1
Cats	Malmesbury	4
Horses	Darling	5
	Riverlands	2
	Chatsworth	2
Goats	Darling	11
TOTAL IMPOUNDED		46

Educational programs /Projects			
Date	Area	Description	Detail of educational program
08 February 2024 10:00-11:00	Darling North	Awareness Campaign- Keeping of Animals Awareness Campaign.	Swartland Traffic and Law Enforcement Services held an awareness campaign in Darling North w.r.t stray animals. The community were informed about keeping of animals on private property and they need to take ownership of their animals, preventing them from being stray on a public road and when walking with them it must be always on a leash.
13 February 2024 10:00-11:00	Darling CBD	Awareness Campaign- Drink/ Urinate in public place/ street	Swartland Traffic and Law Enforcement Services held a bylaw awareness campaign in Darling CBD. The community were informed that it is an offence to drink/ urinate in public place or street
14 February 2024 11:00-12:00	Darling North	Awareness Campaign- Keeping of Animal's Awareness Campaign.	Swartland Traffic and Law Enforcement Services held an animal awareness campaign (Stray Horses) in Darling North. The community were informed about stray animals on council property/ public road. Owners to take ownership and responsibility of their animals, preventing them from being stray on a public road.
16 February 2024 10:00-11:00	Darling East	Awareness Campaign- Illegal Dumping	21 Illegal Dumping Awareness pamphlets were distributed in Darling East to make the residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities.
26 February 2024 16:00-17:00	Darling North	Awareness Campaign- Keeping of Animal's Awareness Campaign.	Swartland Traffic and Law Enforcement Services held a Keeping of animal's awareness campaign (Stray Horses) in Darling North. The community were informed about stray of animals on council property/ public road. That the owners need to take ownership and responsibility of their animals, preventing them from being stray on a public road.

Law Enforcement: Foot patrols			
Date	Area	Description	Output
01 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
01 February 2024	Riebeeck Kasteel	Foot patrols targeting all by-laws and parking offences	1 X Parking Offence
01 February 2024	Malmesbury CBD	Foot patrols targeting all by-laws and parking offences	2x Drinking in public
02 February 2024	Moorreesburg	Foot patrols targeting all by-laws and parking offences	1 X Unlicensed vehicle
02 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Disregard No Entry Sign 1x Warning- Health & Safety
02 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
05 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
07 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
07 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Warning- Keeping of animals 1x Unlicensed Motor Vehicle
09 February 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	3x Drinking in the public 2x Urinate in the public
10 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
10 February 2024	Moorreesburg	Foot patrols targeting all by-laws and parking offences	1 X Parking Offence
10 February 2024	Darling Area	Foot patrols targeting all by-laws and parking offences	3x Unlicensed Motor Vehicles
10 February 2024	Darling	Foot patrols targeting all by-laws and parking offences	No incidents
11 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
12 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
12 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
13 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
13 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	2x Drink in public place/ street
14 February 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	1x Urinate in the public 1x No Parking

15 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
16 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
19 February 2024	Moorreesburg	Foot patrols targeting all by-laws and parking offences	No incidents
19 February 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	2x Drinking in the public 1x Warning Peace/ comfort
19 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	2x Drink in public place/ street
21 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	2x Parked- Causing obstruction
22 February 2024	Riebeek West	Foot patrols targeting all by-laws and parking offences	1 X Unlicensed Vehicle
23 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
23 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	4x Drink in public place/ street
23 February 2024	Malmesbury	Foot patrols targeting all by-laws and parking offences	2x Drinking in the public 1x Unlicensed motor vehicle
24 February 2024	Darling	Foot patrols targeting all by-laws and parking offences	3 X Unlicensed vehicles
25 February 2024	Yzerfontein	Foot patrols targeting all by-laws and parking offences	No incidents
26 February 2024	Moorreesburg	Foot patrols targeting all by-laws and parking offences	No incidents
26 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	No Incidents
29 February 2024	Darling Area	Foot patrols targeting all by-laws and other offences	1x Warning- Health & Safety

By- Law Operations			
Date	Area	Operation detail	Output
01 February 2024 10:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	2x Drink in public place/ street 1x Urinate in public place/ street 3x Cases
01 February 2024 10:00 – 12:00	Moorreesburg	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 4 X STLE 4 X LEAP 2 X K9	Visit 28 Spaza shops in Esterhof. Various expired products removed due to expiry dates on products
02 February 2024 11:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	3x Drink in public place/ street 3x Cases
03 February 2024 10:00 – 11:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	2x Drink in public place/ street 2x Cases
03 February 2024 12:00 – 13:00	Malmesbury	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 2 X STLE	1 X Stray cats impounded taken to Darling SPCA 1 X Impoundment
05 February 2024 10:00 – 12:00	Malmesbury	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 2 X STLE	1 X Stray cats impounded taken to Darling SPCA 1 X Impoundment

06 February 2024 10:00 – 12:00	Malmesbury	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 2 X STLE	1 X Stray cats impounded taken to Darling SPCA 5 X Dogs surrendered 6 X Impoundments
10 February 2024 08:00 – 09:00	Yzerfontein Main Beach	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 1 X STLE	All in order X0 Cases
11 February 2024 09:00 – 10:00	Yzerfontein	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 1 X STLE	All in order Enforcement done regarding Building regulations X0 Cases
12 February 2024 11:00 – 12:00	Malmesbury	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 2 X STLE	3 X dogs surrendered and taken to Darling SPCA 3 X Impoundments
13 February 2024 11:00 – 12:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	3x Urinate in public place/ street 3x Cases
13 February 2024 09:00 – 10:00	Yzerfontein	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 1 X STLE	Building contractor who placed three skips in the parking area without prior permission were requested to remove the skips from open space
14 February 2024 10:00 – 11:00	Yzerfontein	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 1 X STLE	Enforcement done regarding municipal bylaws 2 x Warnings issued to hawkers 2 X Warning notices
16 February 2024 11:00 – 13:00	Malmesbury	Operation-Land Invasion Enforcing- All Bylaws and other offences	4 X Illegal structures demolished 1 X Urinate in public 3 X Drink in public

		Members: 2 X STLE	2 X Behave in a disorderly manner 2 X Fail to comply with a lawful instruction 2 X Use of abusive language 10 x Cases
20 February 2024 14:00 – 15:30	Malmesbury	Operation-Land Invasion Enforcing- All Bylaws and other offences Members: 2 X STLE	4 X Illegal structures demolished 1 X Urinate in public
20 February 2024 10:00 – 15:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Horses Members- 7x STLE	5x Stray Horses impounded at COCT pound 5x Impoundments
21 February 2024 11:00 – 12:00	Malmesbury	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 2 X STLE	3 X dogs surrendered and taken to Darling SPCA 3 X Impoundments
21 February 2024 12:00 – 13:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Horses Members- 2x STLE	11x Stray Goats impounded at COCT pound 11x Impoundments
22 February 2024 13:00 – 14:00	Malmesbury	Operation- By law Enforcement Enforcing- Bylaws Members- 3x STLE	3x Drink in public place/ street 3x Cases
22 February 2024 11:00 – 14:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals	2x Fail to control animals 11x Inspections at Darling Small Farmers 2x Compliance Notices issued by SPCA

		Members- 8x STLE 1x SPCA	2x Cases 11x Inspections 2x Compliance Notices
24 February 2024 16:00 – 17:00	Moorreesburg	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 4 X STLE	1x Drinking in public 1 X Unlicensed vehicle X2 Cases
24 February 2024 10:00 – 11:00	Darling Area	Operation- By law Enforcement Enforcing- Bylaws Members- 2x STLE	1x Drinking in public X1 Case
25 February 2024 09:00 – 10:00	Yzerfontein	Operation-Bylaws Enforcing- All Bylaws and other offences Members: 1 X STLE	All in order Enforcement done regarding Building regulations X0 Cases
26 February 2024 10:00 – 15:00	Chatsworth & Riverlands	Operation- By law Enforcement Enforcing- Stray Horses Members- 7x STLE 2 x K9 4 x LEAP	4x Stray Horses impounded at COCT pound 4x Impoundments
26 February 2024 16:00 – 17:00	Darling Area	Operation- By law Enforcement Enforcing- Stray Animals Members- 2x STLE	1x Warning- Fail to control animal x1 Warning

28 February 2024 09:30 – 14:30	Abbotsdale	Operation- By law Enforcement Enforcing- Stray Animals and all other offences Members- 7x STLE 2 x K9 4 x LEAP	2 x dogs surrendered and taken to Darling SPCA 1 X Allow animal to be a danger to road users 2 X Illegal dumping 1 X Warning obstructing sidewalk
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DETAILS OF BY-LAW CASES	Cases	Warnings	Total
BUILDING REGULATIONS	0	1	1
DRINKING IN PUBLIC	33	0	33
ILLEGAL DUMPING	1	0	1
KEEPING OF DOGS	1	0	1
KEEPING OF POULTRY	1	0	1
NUISANCE	1	0	1
OTHER BY-LAWS NOT MENTIONED ELSEWHERE	6	0	6
URINATE IN PUBLIC	13	0	13
TOTAL CASES	56	1	57



K9 Unit Monthly Report

February 2024

Staff	Malmesbury	Moorreesburg	Darling	Total
Principal Inspectors	0 vacant	1	1	2
Dog handlers	1	2	2	5
TOTAL	1	3	3	7

Activities in Areas		
Area	Type of activity	Total
Abbotsdale	Houses searched	6
	Vehicles searched	11
	Open area searched	0
Chatsworth/ Riverlands	Houses searched	4
	Vehicles searched	3
	Open area searched	0
Darling / Yzerfontein	Houses searched	9
	Vehicles searched	7
	Open area searched	0
Kalbaskraal	Houses searched	4
	Vehicles searched	5
	Open area searched	0
Malmesbury	Houses searched	16
	Vehicles searched	31
	Open area searched	0
Moorreesburg/Koringberg	Houses searched	19
	Vehicles searched	22
	Open area searched	0
Riebeek Kasteel	Houses searched	8
	Vehicles searched	4
	Open area searched	0
Riebeek West	Houses searched	6
	Vehicles searched	5
	Open area searched	0
West Coast Road (R27)	Vehicles searched	43
N7 Road	Vehicles searched	66
Total Searches		269

Cross-Border Operations		
Date	Area	Output
	NONE	

Operations Conducted			
Date	Area	Operation detail	Output
01 February 2024	Moorreesburg	By-Law Operation	K9 Unit assist Swartland Law Enforcement with By-Law Operation 28 Spaza shops visited for By-Law compliance inspection.
02 February 2024	Darling	Crime Prevention	K9 Unit assisted Darling SAPS with public violence complaint. One (1) Adult male arrested for possession of a dangerous weapon. One (1) Axe were confiscated.
09 February 2024	Moorreesburg	Crime Prevention	Four (4) Premises Searched Seventeen (17) Persons Searched One (1) Adult Male arrested for Dealing in Drugs 57 x Mandrax Tablets 5 x Half Mandrax Tablets
12 February 2024	Malmesbury	Anti-Land Invasion	K9 Unit assisted LEAP with anti-land invasion operation. Four (4) illegal structures were identified (unoccupied) and demolished.
14 February 2024	Abbotsdale	Crime Prevention	Three (3) Premises Searched Twelve (12) Persons Searched One (1) Adult Male arrested for Dealing in Drugs 12 x medium size zipper bags containing methamphetamine (Tik) One (1) Adult male arrested for Possession of Drugs 1 x medium zipper bag containing Methamphetamine (Tik)

			<p>One (1) Adult male arrested for Dealing in Liquor without a license</p> <p>435 x sealed 750ml Black Label beer</p> <p>286 x sealed 750ml Castle Lager beer</p> <p>26 x sealed 660ml Castle Lite beer</p> <p>12 x sealed 660ml Hunters Dry cider</p> <p>8 x sealed 660ml Hunters Gold ciders</p> <p>2 x sealed 660ml Redds ciders</p> <p>4 x sealed 750ml Milk Stout beer</p> <p>6 x sealed 660ml Smirnoff Pine Twist</p> <p>24 x sealed 275ml Brutal Fruit ciders</p> <p>1 x sealed 5l Cape Best Wine</p>
17 February 2024	Malmesbury	Crime Prevention	<p>Five (5) Premises Searched</p> <p>Seventeen (17) Persons searched</p> <p>Six (6) arrests made</p> <p>Arrest:</p> <p>Possession of Drugs</p> <p>Tik – 0.25 gram</p> <p>Possession of Drugs</p> <p>Tik – 0.92 gram</p> <p>Possession of Drugs</p> <p>1 Mandrax tablet</p> <p>Tik – 1.00 gram</p> <p>Possession of Drugs</p> <p>Tik – 1.51 gram</p> <p>Possession of Drugs</p> <p>5 Mandrax tablets</p>
	Riverlands	Crime Prevention	<p>Vehicle Check Point</p> <p>Vehicles Stopped : 41</p> <p>Vehicles Searched : 6</p> <p>Persons Searched : 11</p> <p>Notices Issued : 14</p> <p>Value : R16 000</p>

20 February 2024	Moorreesburg/ Malmesbury	Information follow up Crime Intelligence	K9 Unit assisted SAPS following information of burglary at a residential premises that took place. An adult male suspect were arrested after a stolen 52" television found in his possession.
26 February 2024	Chatsworth/ Riverlands/ Kalbaskraal	By-Law Operation	K9 Unit and LEAP assist Swartland Law Enforcement with By-Law Operation.
27 February 2024	Malmesbury	K78 - Roadblock	K9 Unit and LEAP assist Swartland Traffic Services
28 February 2024	Kalbaskraal/ Abbotsdale	By-Law Operation	K9 Unit and LEAP assist Swartland Law Enforcement with By-Law Operation.
	Malmesbury	Crime Prevention	Four Adult Males arrested for Illegal possession of dagga – 8kg compressed high grade dagga parcels.
29 February 2024	Malmesbury	By-Law Operation	K9 Unit and LEAP assist Swartland Law Enforcement with By-Law Operation.

OPERATIONAL IMAGES





**Law Enforcement
Advanced Program
(LEAP) Unit
Monthly Report
FEBRUARY 2024**

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
LEAP Unit Officers	9	9	18
TOTAL	10	10	20

Date	Area	Operation detail	Outcome
02 February 2024	Malmesbury	Crime prevention operation Darling	Assist K9 & Darling SAPS x1 Arrest: Dangerous weapon
05 February 2024	Malmesbury	High Visible patrols By Law Operation	2 x Unlicensed M/V, R 1000 9 x Drinking in Public, R1350 1 x Urinating in public, R150 1 x Engage with trade, R300
	Abbotsdale	High Visible Patrols	All in Order
06 February 2024	Riebeeck-West	By Law Operation	8 x Drinking in Public R1200 1x Illegal dumping, R1500
	Riebeeck-Kasteel	By Law Operation	1x Removing sand or building material without permission from Municipality R300
	Abbotsdale	High visible patrols	All in Order
07 February 2024	Malmesbury	High Visibility Patrols Foot beat Operation. Assist with search warrants.	Park on a red line, R 500 2 x Loading Zone, R1000 2 x Unlicensed M/V, R1000 2 x Drinking in Public, R 300 1 x Disabled parking, R800
	Moorreesburg		No Successes
	Abbotsdale	Stop and search at weigh bridge. High Visible Patrols.	All in Order

08 February 2024	Malmesbury	Foot beat Operation Assist with VCP	1 x Fail to Licence m/v (HNV) R1500 1 x Parking offence, R 500 5 x Unlicensed M/v, R2500 2 x Loading Zone, R1600 1 x Park Obstruction, R1000 2 x Disabled Parking,R1600
	Abbotsdale	High Visible Patrols	All in Order
	Chatsworth	High Visible Patrols	All in Order
09 February 2023	Moorreesburg	Joint special Operation SAPS CPU and K-9	3 x Drug Premises searched. 1 X Unlicensed Liquor premises searched. 17 x Persons Searched. 1 x Arrest Dealing in Mandrax 57 x whole Tablets 5 x Halves Small amount of damaged tablets. 1 x R50 note was confiscated.
	Chatsworth	High Visible Patrols	All in Order
10 February 2023	Malmesbury	Stop and Search Operation with SAPS CPU	2 x Drug premises searched. 2 x Illegal Liquor premises searched.
	Moorreesburg	Joint Operation with SAPS CPU	Monitor volatile gang related tension in Rosenhof
12 February 2024	Abbotsdale	High Visible Patrols Attend School bus complaint	Attend School bus complaint All in Order
	Malmesbury	High visible Patrols Attend Illegal structure complaint. Stop and Searches	All in Order Warned occupants of structure to demolish the structure and to vacate the area. No Successes.
14 February 2024	Malmesbury	Foot beat Operation Assist with search warrants	2 x Facing Oncoming, R1000 1 x Park red line, R 500 1 x Taxi Parking, R 500 1 x Unlicensed m/v, R 500 1 x No Parking, R500
	Riebeeck Kasteel Riebeeck West	VCP High Visibility Patrols	All in Order All in Order
15 February 2024	Malmesbury	High Visibility Patrols VCP	1 x Disabled Parking, R 800 All in Order
	Riverlands Chatsworth Paarl	High Visibility Patrols High visibility Patrols SOPA Dry Run	All in Order All in Order All in Order

16 February 2024	Malmesbury	Foot beat Operation. Assisting Law enforcement with Ruthless Male/gangster	2 x Unlicensed M/v, R1000
	Abbotsdale	VCP	All in order.
19 February 2024	Paarl	SOPA	Members joined in Provincial Drill parade of Opening of Provincial Parliament.
20 February 2024	Malmesbury	Follow up on Information received.	<p><u>Deployment</u> K9 Unit x 3Members. LEAP Unit x 6Members. Moorreesburg SAP x2Members. West Coast Flying Squad x3Members. Piketberg SAPS x3Members. 4x Patrol Vehicles</p> <p>Information was followed up from a contact on Moorreesburg CAS 100/02/2024 - Burglary Residential, which occurred at a Police Officials house. Multiple items were stolen as well as an official firearm.</p> <p>The information received by this office was that a 52" TV was sold at, Wesbank Malmesbury. The information was operationalised with success. The TV was found. A well- known drug dealer was arrested as per Malmesbury CAS 258/02/2024 - Possession of stolen property.</p> <p>1x Suspect Arrested at Gousblom street, Wesbank, Malmesbury SAPS14/155/02/2024 Malmesbury CAS 258/02/2024 - Burglary Residential</p> <p><u>Exhibit</u> SAPS13/201/2024 - One 41" inch AIM TV with remote.</p> <p>CASE LINKAGES Moorreesburg CAS 100/02/2024 Burglary Residential</p>

	Moorreesburg		<p><u>Follow up investigation</u> A suspect in Malmesbury CAS 258/02/2024 - Possession of stolen property was interviewed which led to Moorreesburg. The information was operationalised where one Coloured male was arrested for possession of stolen property. SAPS14/86/02/2024</p> <p><u>Exhibit</u> SAPS13/69/2024 - One memory stick</p> <p>CASE LINKAGE A suspect in Malmesbury CAS 258/02/2024 - Possession of stolen property was interviewed which led this to Bougainvillea street, Moorreesburg. The information was operationalised where one Coloured male was arrested for possession of stolen property and possession of drugs.</p> <p>Information was also followed up at Sirkel Street, Moorreesburg where more stolen items was found. No suspect was found at the premises as they ran away. Moorreesburg SAPS14/85/02/2024</p> <p>DETAILS OF CASES Moorreesburg CAS 124/02/2024 - Possession of tik and mandrax Moorreesburg CAS 125/02/2024 - Possession of stolen property. Moorreesburg CAS 126/02/2024 - Possession of stolen property</p> <p><u>Exhibits</u> SAPS13/67/2024 - 1 sachet containing tik valued R100-00, 2 half 2 quarter and crushed Mandrax tablets valued R100-00 SAPS13/70/2024 - 1 JVC music box, 1 handcuff with pouch</p>
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			<p>SAPS13/68/2024 - 1 32" Telefunken TV, 1 pair of white shoes, 2 women's jackets.</p> <p>CASE LINKAGES Moorreesburg CAS 100/02/2024 – Burglary</p> <p>Arrests x4</p>
23 February 2024	Malmesbury	<p>Attending complaint re garden rubbish C/o Long street and PG Nelson street.</p> <p>Attend Complain re 8 x Bush sleepers in Driehoek Pad.</p>	<p>1 x Written warning issued.</p> <p>1 x Urinating in Public, R150</p> <p>1 x Disabled Parking, R800</p> <p>No one found at location</p>
	Chatsworth	Attend complaint of Pitbull chasing people around	Asked around but could not locate the dog
24 February 2024	Malmesbury	Visible Policing duties. Crowd Control.	All in Order
	Riebeeck Kasteel	Joint Ops.	
		Joint Ops SAPS	<p>2 x Illegal dealing in Liquor arrests SAPS 252 Operations were conducted.</p> <p>1 x Person arrested Cas 151/02/2024 27,33 litres were seized</p> <p>1 x Person arrested Cas 152/02/2024 51,26 litres were seized</p>
26 February 2024	Moorreesburg	Joint Ops with Saps	<p>Stop and searches</p> <p>1 x Arrest for possession in Mandrax.</p> <p>1 x Arrest for possession of Tik</p>
	Malmesbury	By Law Operation	<p>2 x Yellow line Parking, R1000</p> <p>1 x Unlicensed M/v, R 500</p> <p>2 x Urinate in Public, R 600</p> <p>1 x Disabled Parking, R 800</p>
27 February 2024		Point duties	
	Riebeeck-West	<p>Animal Impound Operation</p> <p>Assist Law Enforcement</p> <p>Search Warrant</p>	No Successes
28 February 2024	Malmesbury	Assisting Traffic with VTU Operation	Success all traffic cases
		By Law Operation	<p>6 x Drinking in Public, R900</p> <p>2 x Disabled Parking, R1600</p>
28 February 2024	Malmesbury	High Visible patrols	1 x Drinking in Public R150
		Animal Impound Operation	1 x Parked on yellow line R500

	Abbotsdale Kalbaskraal	Stop and Search Animal Impound Operation Animal Impound Operation High visible patrols High visible patrols	Warning Issued All in Order All in order
29 February 2024	Moorreesburg Malmesbury	Animal Impound Operation By Law Operation VCP	All in Order 4 x Drinking in Public, R600 1 x Engage form of trade R300 1 x Disabled Parking, R800

Operational Images



DETAILS OF BY-LAW CASES/WARNINGS	Cases	Warnings	TOTAL
BY-LAWS WHITCH RELATED TO COUNCIL PROPERTY	2	0	2
BY-LAWS WHITCH RELATED TO STREETS	1	0	1
DRINKING IN PUBLIC	37	0	37
URINATE IN PUBLIC	3	0	3
ILLEGAL DUMPING	1	0	1
KEEPING OF DOGS	0	1	1
OTHER BY-LAWS MENTION ELSEWHERE	1	0	1
OCCUPATIONAL HEALTH AND SAFETY	0	1	1
PUBLIC AMMENITIES	1	0	1
STREET VENDORS AND HAWKERS	1	0	1
TAXI BY-LAWS	2	0	2
TOTAL CASES	49	2	51



CCTV ROOM

MONTHLY REPORT

FEBRUARY 2024

FEBRUARY 2024

1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	3	9
	4	4	4	12

2. Shifts

Shift Cycle 1						
MON	TUES	WED	THURS	FRI	SAT	SUN
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 –15:00	07:00 15:00

1. Challenges of CCTV –Unit

- Shortage of one shift to deliver a 24 - hour service.
- The Wi-Fi connection of the CCTV- Room is not stable causing cameras to log out for long periods with no visuals.
- Pruning of trees which obscuring camera viewing.
- Cameras of Wesbank sportsgronde is currently not working due to stolen parts. IT was informed.
- Due to load shedding cameras loses connection to the server and cannot do any playbacks.
- More cameras to be installed in the Municipalities buildings.
- Shifts to be adapted to be alerted for any incidents after hours.
- A camera to be installed in front of CCTV-Room for safety precautions.
- Garages camera is currently not in a working progress.
- LPR and Overview cameras of the exits of the area keep losing connection to the server.
- All cameras disconnect for approximately 5 min.

STAFF

3 Supervisors -T10

9 Members -T8

Each shift consists of 3 Supervisors and 4 members.

OPERATORS

Operators - 6

Screens - 6

Each operator has 3 programs that operate.

CCTV – MONITORS

Cameras -34 in total

Views- 47

Inside CCTV-Room -1 (which is not part of monitoring)

12 Cameras was installed, monitoring the new finance and Council Buildings.

4 Views

**8 Cameras out of order – (Paarl Overview+LPR; Credit Controlee;
Garages;4xWesbank Sportsgronde Cameras)**

Finance and Council Buildings

- Council Security -1 Camera 1 View
- Council Chambers -1 Camera 2 Views (Council Chambers 1 and 2)
- Council Passage- 1 Camera 1 View
- Cashiers -1 Camera 1 View
- Finance Building Security- 1 Camera 1 View
- Cashiers Foyer- 1 Camera 2 Views (Cashier Foyer 1 and 2)
- Finance Spare- 1 Camera 1 View
- Finance Building Passage -1 Camera 1 View
- Fire Exit Stairs- 1 Camera 1 View

LPR and Overviews

- Darling - 1 Camera 2 views (LPR and Overview)
- Klipheuwel -1 Camera 2 views (LPR and Overview)
- Paarl- 1 Camera 2 views (LPR and Overview)
- Alpha Street -1 Camera 2 views (LPR and Overview)
- Wesbanksportsgronde - 1 Camera 5 views

Municipality Building

Outside the building

- East parking - 3 Cameras and 3 Views.
- West Parking - 3 Cameras and 3 Views.
- Front - 2 Cameras and 2 Views.
- Management Parking -1 Camera and 1 View.
- Library - 1 Camera and 1 View.
- Garages - 1 Camera and 1 View.
- Credit Control - 1 Camera and 1 View.

Inside Municipal Building

- Banquet Hall - 1 Camera and 4 Views.
- Cashier- 2 Cameras and 2 Views.
- Development Services - 1 Camera and 1 View.
- Main Reception - 1 Camera and 1 View.
- Main Entrance - 1 Camera and 1 View.
- Server Room- 1 Camera and 1 View.

REGISTRATION & LICENCING



REPORT FEBRUARY 2024

INCOME: REGISTRATION AND LICENCING FEBRUARY 2024

		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
Driving license applications							
Motor cycles	@ R 135.00	7	R 945.00				
Light motor vehicles	@ R 135.00	68	R 9 180.00	31	R 4 185.00		
Heavy motor vehicles	@ R 200.00	167	R 33 400.00	108	R 21 600.00		
Total: driving license applications		242	R 43 525.00	139	R 25 785.00		
Temporary driving licence appl.	@ R 45.00	162	R 7 290.00	51	R 2 295.00	23	R 1 035.00
Driving licenses issued							
Income for Municipality	@ R 61.00	477	R 29 097.00	142	R 8 662.00	55	R 3 355.00
Driving licenses issued							
Amount due to Prodiba	@ R 79.00	477	R 37 683.00	142	R 11 218.00	55	R 4 345.00
Leaners licenses:							
Applications	@ R 68.00	293	R 19 924.00	90	R 6 120.00	31	R 2 108.00
Issued	@ R 33.00	164	R 5 412.00	59	R 1 947.00	18	R 594.00
Duplicate	@ R 33.00	9	R 297.00	4	R 132.00		
Instructors certificates:							
Applications	@ R 165.00						
Issued	@ R 33.00						
Motor vehicles:							
Duplicate Registrations	@ R 165.00	102	R 16 830.00				
Duplicate Traffic Register certificates	@ R 33.00	13	R 429.00				
Temporaal Permits	@ R 90.00	170	R 15 300.00				
Special Permits	@ R 65.00	91	R 5 915.00				
Applications for roadworthy certificates							
Light motor vehicles	@ R165.00	76	R 12 540.00	16	R 2 640.00		
Heavy motor vehicles	@ R 195.00	18	R 3 510.00	5	R 975.00		
Motor cycles	@ R70.00	4	R 280.00	5	R 350.00		
Total		98	R 16 330.00	26	R 3 965.00		
Roadworthy certificates	@ R 55.00	87	R 4 785.00	19	R 1 045.00		
Professional Driving permits	@ R 80.00	128	R 10 240.00	45	R 3 600.00	9	R 720.00
Issue of information	@ R 22.00	1					
Registration of motor vehicles	@ R 270.00	832	R 224 640.00				
Motor trade numbers	@ R 102.00	1	R 102.00				
Licence fees			R 3, 850,923.00				
Total							R 3,850,923.00
Commission: Licence fees			R 462,110.86				
Total							R 462,110.86

DRIVING LICENSE & ROADWORTHY SECTION FEBRAURY 2024

WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	1.5	3.0	N/a	2.25
Waiting period: Driving Licenses Heavy motor vehicles	1.0	4.0	N/a	2.50
Waiting period: Learners Licenses	1.5	0.0	1.0	0.75

LEARNERS LICENSE STATISTICS

MALMESBURY

CODES	01	02	03	TOTAL	
Absent	1	3	14	18	59%
Postponed	0	0	0	0	
Passed	11	31	122	164	
Failed	3	23	84	110	
Oral Test	0	0	1	1	
TOTAL	15	57	221	293	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

MOORREESBURG

CODES	01	02	03	TOTAL	
Absent	0	0	4	4	72%
Postponed	0	0	2	2	
Passed	1	10	48	59	
Failed	0	3	18	21	
Oral Test	0	0	1	1	
TOTAL	1	13	73	87	

Codes: 01 – Motorcycle
02 – Light motor vehicles
03 – Heavy motor vehicles

LEARNERS LICENSE STATISTICS

DARLING

CODES	01	02	03	TOTAL	
Absent	0	1	0	1	58%
Postponed	0	0	0	0	
Passed	1	12	5	18	
Failed	0	6	7	13	
Oral Test	0	0	0	0	
TOTAL	1	19	12	32	

Codes: 01 – Motorcycle
 02 – Light motor vehicles
 03 – Heavy motor vehicles

DRIVING LICENSE STATISTICS

MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	
Codes	A	A1	B	EB	C	C1	EC1	EC		
Absent	2	0	1	0	1	23	0	2	29	48%
Postponed	0	0	0	0	0	0	0	0	0	
Passed	3	0	28	0	0	59	0	13	103	
Failed	3	0	36	1	0	59	0	12	111	
TOTAL	8	0	65	1	1	141	0	27	243	

MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS	
Codes	A	A1	B	EB	C	C1	EC1	EC		
Absent	0	0	3	1	1	10	0	15	30	31%
Postponed	0	0	1	0	0	2	0	1	4	
Passed	0	0	8	0	0	16	0	6	30	
Failed	0	0	20	0	0	35	0	11	66	
TOTAL	0	0	32	1	1	63	0	33	130	

ROADWORTHY STATISTICS

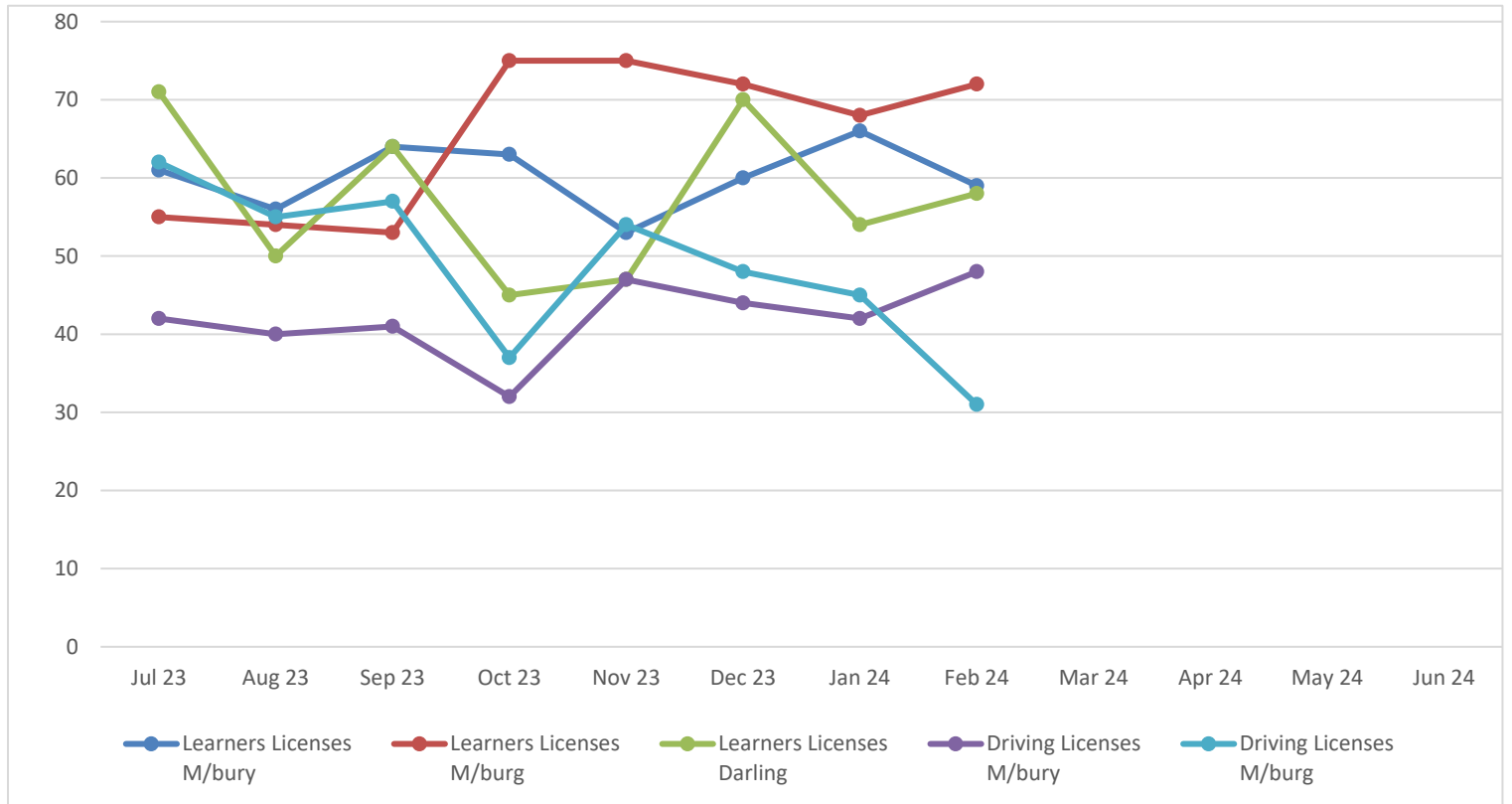
MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	3	1	1	0	7	12
Failed	0	0	0	0	0	0
Retest	1	1	1	1	9	13
Retest: Passed	0	0	1	1	7	9
Failed	0	0	0	0	0	0
TOTAL	4	2	3	2	23	34

MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test:Passed	3	1	4	6	35	49
Failed	0	0	0	0	0	0
Retest	0	1	11	5	26	43
Retest: Passed	0	0	11	6	21	38
Failed	0	0	0	0	0	0
TOTAL	3	2	26	17	82	130

PASS RATE SWARTLAND



TRAFFIC OPERATIONS



TRAFFIC STATISTICS – FEBRUARY 2024

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	4 officers
Shift B	4 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
TOTAL	32

DETAIL OF TRAFFIC CASES – FEBRUARY 2024		
Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	115	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	0	
Learner Driver offences	6	
Other offences regarding driving licenses	8	
Operator Offences	9	
PRDP Offences	14	
Roadworthy Certificate offences	0	
Other Offences Regarding RTQS	3	
Discontinue Notice	6	
Unlicensed/Unregistered Motor Vehicles	95	
Number Plate Offences	0	
Other offences regarding registration / licensing	8	
Moving violations		
Inconsiderate driving	1	
Traffic Signal Disobey	4	
Disobey Stop Sign	41	
Disobey No U-Turn	6	
Disobey Other Road Signs	8	
Disobey Other Road -No Hitch Hing	0	

Offences Regarding the Duties of Drivers	0	
Seat Belt or Crash Helmet	33	
Turning in the Face of Oncoming Traffic	10	
Turning Without Signalling	0	
Enter When Unsafe	0	
Exceeding Projection limits	2	
Excessive Noice by Willful Act	0	
Illegal overtaking	0	
Cell Phone	12	
Other Offences Regarding Rules of The Road	4	
Stopping and parking		
Stopping where Prohibited	2	
Stopping Causing Danger or Obstruction	8	
Parking Where Prohibited	59	
Vehicle defects		
Defective Brakes	17	
Defective Steering	5	
Defective Tyres	18	
Deposit Oil Or Fuel	1	
Defective Lamps	41	Focus area especially during night times and winter.
Other Defects	10	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	13	
No operating license	8	
Operating contrary to operating license	11	
Sundry		
Caution Notice / Confiscation	2	
Arrests - Driving whilst under the influence	0	
Arrest – Reckless & Negligent Driving	0	
Arrests – Other	0	
Arrests – Warrants	0	
Other offences not mentioned elsewhere	0	
TOTAL	580	

TRAFFIC FINES: PAID CASES – FEBRUARY 2024																
Summonses, 341 Notices & Speeding Offences																
Service Provider				Total cases paid					Monetary value of paid cases							
TMT				1799					R 688 100.00							
Total Warrants Served				Total Warrants withdrawn by Court					Monetary value of paid Warrants							
91				0					R 112 600.00							
Expired warrants for February 2024									Monetary value							
360									R 570 250.00							
Warrants of arrests																
	Total warrants finalized (Paid; withdrawn; older than 2 years)															
	Dec 2023	Jan 2024	Nov 2023	Dec 2023	Jan 2024	Nov 2023	Dec 2023	Jan 2024	Nov 2023	Dec 2023	Jan 2024	Nov 2023	Dec 2023	Jan 2024	Feb 2024	
TMT	109	78	132	109	78	132	109	78	132	109	78	132	109	78	91	

MONTHLY CAMERA SUMMARY – FEBRUARY 2024

MOBILES

- | | | |
|----------|------------|--------------------|
| 1. 2020- | HOURS: 147 | CASES LOGGED: 673 |
| 2. 2094- | HOURS: 139 | CASES LOGGED: 1126 |

TOTAL CAPTURE: 1799

TOTAL HOURS: 286

TOTAL PAID TICKETS: 1369

MONETARY VALUE: R 688,100

FIXED SITES

- | | | |
|------------------------|----------------|--------------|
| 1. MB076- | DARLING | : 303 |
| 2. MB061- | VOORTREKKER RD | : 24 |
| 3. MB062- | RIEBEEK WES | : 136 |
| 4. MB075- | Moorreesburg | : 132 |
| TOTAL CAPTURED: | | : 595 |

AVERAGE SPEED OVER DISTANCE (ASOD'S):

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	470
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	530
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	605
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	890
TOTALS			2495

WARRANT OF ARREST PAID	91	R 112 600
EXPIRED WARRANTS- JANUARY 2024	360	R 570 250
ADMIN MARKS FOR JANUARY 2024	0	0
INFRINGEMENT AUDIT PRINT REPORT	193	

WEIGH BRIDGE

	April 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
Vehicles weighed	4081	4832	5002	5372	5076	4820	5075	4073	4089	5280	5527
Vehicles Overload Charged	42	62	49	51	67	62	52	35	27	40	55
Monetary Value	R 60 150	R108 200	R 73 750	R 78 500	R 93 800	R 80 600	R 80 600	R47 700	R 21 750	R 60150	R 95 100

VEHICLE CHECK POINTS (VCP's)				
Date	Area	Description	Vehicles Stopped/ Count	Traffic Cases issued
01/02/2024	C/o Azalia & Mimosa Avenue, Malmesbury	Stop sign Enforcement	4	4 x Cases
01/02/2024	Bokomo Road, Malmesbury	VCP	40	9 x Cases
02/02/2024	Malmesbury	Parking Violations	9	9 x Cases
04/02/2024	Old Kalbaskraal Rd, Kalbaskraal	VCP	8	19 x Cases
05/02/2024	C/o Dr. Euvrard & St Thomas Street, Malmesbury	Stop sign Enforcement	3	4 x Cases
05/02/2024	Old Kalbaskraal Rd, Kalbaskraal	Stop sign Enforcement	0	0 x Cases
06/02/2024	C/o main & hermon Weg, Riebeek-Kasteel	Stop sign Enforcement	0	0 x Cases
06/02/2024	Old Kalbaskraal Rd, Kalbaskraal	No U-Turn Observation	0	0 x Cases
06/02/2024	Bokomo Road, Malmesbury	VCP	25	3 x Cases
07/02/2024	Klein Dassenberg, Kalbaskraal	VCP	40	21 x Cases
07/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	1	1 x Case
08/02/2024	Malmesbury	VCP	10	2 x Cases
08/02/2024	Voortrekker & Vrede Street, Malmesbury	No U-Turn Observation	1	1 x Case
08/02/2024	Voortrekker & Vrede Street, Malmesbury	Parking Violations	5	5 x Cases
08/02/2024	C/o Denne & Jacaranda Street, Malmesbury	Stop sign Enforcement	5	9 x Cases
08/02/2024	N7 – On ramp (Bokomo RD), Malmesbury	VCP	19	7 x Cases
08/02/2024	Voortrekker Rd, (Engen Garage), Malmesbury	VCP	10	7 x Cases
08/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	2	4 x Cases
09/02/2024	Voortrekker Road (Toyota), Malmesbury	VCP	13	4 x Cases
09/02/2024	C/o Loedolf & Church Street, Malmesbury	Stop sign Enforcement	5	3 x Cases
09/02/2024	Voortrekker Road (maresa), Malmesbury	VCP	21	11 x Cases

11/02/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	32	28 x Cases
12/02/2024	C/o Denne & Jacaranda Street, Malmesbury	Stop Sign Enforcement	6	8 x Cases
12/02/2024	Alfa steer and Arend str, Malmesbury	Monitor stop sign	0	0 x Cases
13/02/2024	Groenrivier, Chatsworth	VCP	26	31 x Cases
13/10/2024	C/O Main and Hermon R/Kasteel	Stop Sign Enforcement	0	0 x Cases
13/02/2024	Alfa street and Arend str, Malmesbury	Monitor Stop Sign	7	7 x Cases
14/02/2024	C/o Piet Retief & Van Riebeek Street, Riebeek Kasteel	VCP	35	16 x Cases
14/02/2024	Groenrivier, Chatsworth	VCP	5	5 x Cases
14/02/2024	Hoof street, Moorreesburg	VCP	25	8 x Cases
14/02/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	8	5 x Cases
14/02/2024	Voortrekker Road, Malmesbury	VCP	16	0 x Cases
15/02/2024	R45 (Paarl Road), Malmesbury	VCP	33	9 x Cases
15/02/2024	Malmesbury	Parking Violations	5	5 x Cases
16/02/2024	Schoonspruit Rd, Malmesbury	VCP	13	9 x Cases
16/02/2024	Darling Road, Abbotsdale	VCP	58	5 x Cases
16/02/2024	Church Street, Abbotsdale	VCP	5	1 x Cases
16/02/2024	Hoof street, Moorreesburg	VCP	31	3 x Cases
16/02/2024	Malmesbury	Parking Violations	7	7 x Cases
17/02/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	41	14 x Cases
17/02/2024	Malmesbury	Parking Violations	4	4 x Cases
19/02/2024	Malmesbury	Parking Violations	8	8 x Cases
19/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	0	8 x Cases
20/02/2024	Silvertown, Chatsworth	VCP	7	11 x Cases
20/02/2024	Alfa & Arend Street, Malmesbury	Monitor Stop Sign	1	1 x Cases
20/02/2024	Malmesbury	Parking Violations	6	6 x Cases
20/02/2024	C/o Piet Retief & Van Riebeek Street, Riebeek Kasteel	VCP	16	12 x Cases

20/02/2024	C/o Wandel & Truter Street, Malmesbury	Stop sign Enforcement	3	5 x Cases
20/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	1	2 x Cases
21/02/2024	Piketberg Weg, Malmesbury	Stop sign Enforcement	8	8 x Cases
21/02/2024	C/o Schoonspruit & Industrial Rd, Malmesbury	Stop sign Enforcement	5	8 x Cases
21/02/2024	N7 – On Ramp (Bokomo Road), Malmesbury	VCP	15	8 x Cases
21/02/2024	Bokomo Road, Malmesbury	VCP	16	9 x Cases
21/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	2	3 x Cases
22/02/2024	Darling Weg, Malmesbury	Stop sign Enforcement	8	8 x Cases
22/02/2024	Malmesbury	Parking Violations	9	9 x Cases
22/02/2024	Bokomo Road, Malmesbury	VCP	12	10 x Cases
23/02/2024	Alfa & Arend Street, Malmesbury	Stop sign Enforcement	2	2 x Cases
23/02/2024	Piet Retief Street, Malmesbury	VCP	11	3 x Cases
23/02/2024	Malmesbury	Parking Violations	8	8 x Cases
23/02/2024	Voortrekker Road (Maresa), Malmesbury	VCP	11	4 x Cases
23/02/2024	Voortrekker Road (Spar), Malmesbury	No U-Turn Observation	5	10 x Cases
24/02/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	7	4 x Cases
26/02/2024	Malmesbury	Parking Violations	1	1 x Cases
27/02/2024	Piketberg Weg, Malmesbury	Stop sign Enforcement	6	6 x Cases
27/02/2024	Malmesbury	Parking Violations	9	9 x Cases
28/02/2024	Klein Dassenberg Rd, Kalbaskraal	VCP	17	6 x Cases
28/02/2024	Malmesbury	Parking Violations	19	19 x Cases
29/02/2024	Silvertown, Chatsworth Road	VCP	17	2 x Cases
			808	478 x Cases

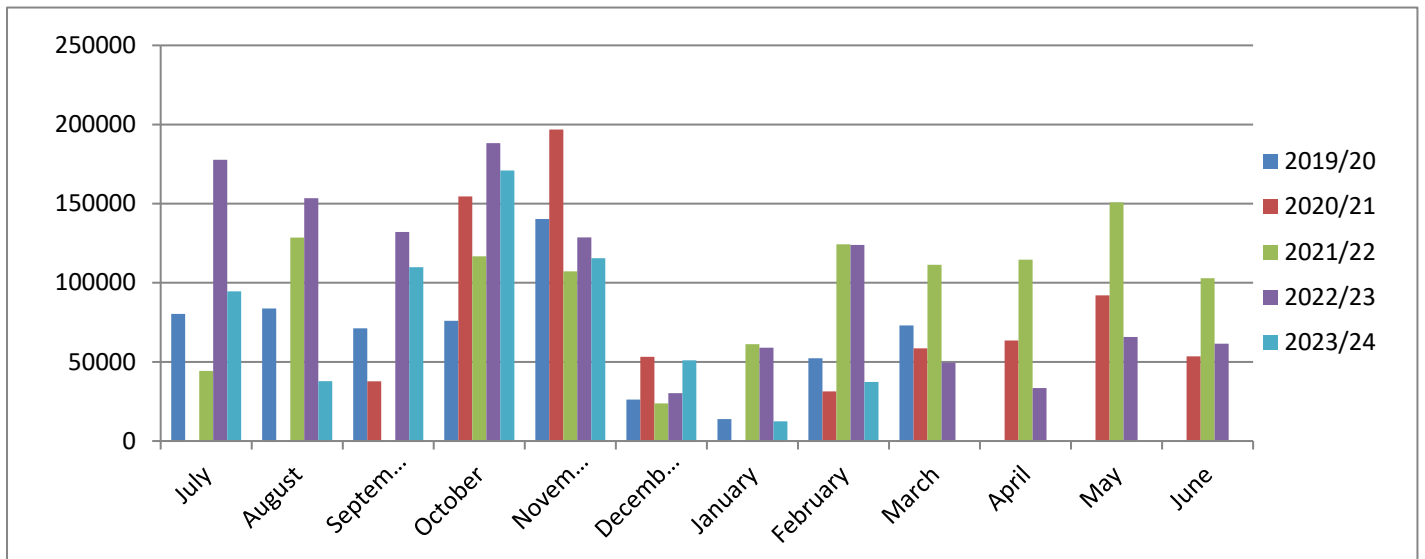
Foot Patrols

Date	Area	Description	Output/Outcome
03/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	0 x Cases
07/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
07/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
09/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Cases
09/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
13/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Cases
16/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	2 x Cases
16/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	3 x Cases
20/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Cases
27/02/2024	Malmesbury	Check for all Traffic related offences and Bylaws	1 x Cases
			17 X Cases

K78 ROADBLOCKS

Date	Area	Description	Vehicles Stopped/ Counted	Traffic Cases issued/Other
27/02/2024	Voortrekker road, Malmesbury	K78	44	81 X Cases
			44	81 X Cases

ANPR OPERATIONS.



Date	Location	Total Payments	Amount
09 February 2024	Malmesbury (Court)	28	R 17 300.00
16 February 2024	Malmesbury (Court)	35	R 14 400.00
23 February 2024	Malmesbury (Court)	10	R 5 600.00
Total Payment Value		73	R 37 300.00



Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste
Afdeling: Brandweerdienste

3 April 2024

7/1/2/2-3

ITEM 5.1.2 VAN DIE AGENDA VAN 'N PORTFEULJEKOMITEE VERGADERING WAT
GEHOU SAL WORD OP 10 APRIL 2024.

ONDERWERP:	VERSLAG: BRANDWEER DIENSTE: FEBRUARY 2024
SUBJECT:	<i>REPORT: FIRE BRIGADE SERVICES: FEBRUARY 2024</i>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for February 2024

2. **AANBEVELING**

Vir bespreking deur die Raad.
For discussion by Council.

(get) P A C Humphreys

MUNISIPALE BESTUURDER
MUNICIPAL MANAGER



- MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste
Afdeling: Brandweer
12 Maart 2024

7/1/2/2-3

BRANDWEER – MAANDVERSLAG: FEBRUARIE 2024
FIRE BRIGADE – MONTHLY REPORT: FEBRUARY 2024

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

*13 Temporary Fire Reservists on standby weekly.

*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	FEBRUARY MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.02.2024	15:00 17:15	Veld fire – N7, De Hoop area, Wesbank Veld fire – Bosmanskloof, Paarl Road, Malmesbury		
02.02.2024	07:56 17:00	Electric cables alight – 11996 Soweto Street, Illinge Lethu Veld fire – next to SAPS, Piketberg Road, Malmesbury		
03.02.2024	16:15 22:46	Motor Vehicle Accident – ‘rooiwinkel’, Klipheuwel Road Rubbish alight – Arend Street, Wesbank		
04.02.2024	01:09 01:57	Cleaning of road (straw) – Voortrekker Road, Malmesbury Veld fire – Amoskuil Farm, Abbotsdale		
05.02.2024	09:31	Cleaning of road (fruit waste) – cnr of Abbotsdale & Darling Road		
06.02.2024	13:02 13:15	Veld fire – N7, Roelcor Rubbish fire – behind Nigh Shelter, Wesbank		

	14:57 15:09 18:11 19:11 22:05	Veld fire – 17 Kampherboom Avenue, Wesbank Humanitarian assistance (cat trapped on roof) – cnr of Hill- & Bicardi Street, Malmesbury Veld fire – Mountain View Road, Chatsworth (outside urban edge – SM stood down) Veld fire – Boltney Street, Abbotsdale Structure on fire – Erf 861, Spes Bona, Kalbaskraal		
07.02.2024	06:16 10:00 14:34	Cleaning of road (fruit waste) – Voortrekker Road, Malmesbury Cleaning of road (fruit waste) – Voortrekker Road, Malmesbury Cleaning of road (fruit waste) – Bokomo Road, Malmesbury		
08.02.2024	10:58 15:48 18:34 18:47	Veld fire – between Radnor- & Hutchinson Street, Chatsworth Veld fire – Gousblom Street, Wesbank Veld fire – Kiepersol Street, Wesbank Motor Vehicle Accident – R45, direction Hopefield		
09.02.2024	14:33 14:54 19:32 18:46	Veld fire – dumping site, Abbotsdale Motor Vehicle Accident – Piet Retief Street, Malmesbury Veld fire – railway station, Kalbaskraal Veld fire – Essenhout Street, Wesbank		
10.02.2024	13:32 13:38	Veld fire – Skool Street, Kalbaskraal Veld fire – N7, Abbotsdale		
11.02.2024	12:32 16:07 22:18	Veld fire – 16 Duths Street, Malmesbury Veld fire – Mountain View Road, Chatsworth (outside urban edge – SM stood down) Veld fire – Piketberg Road, opposite Traffic Department		
13.02.2024	00:33 14:55	Veld fire – 24 Abelia Street, Wesbank Veld fire – School Street, Kalbaskraal		
14.02.2024	13:49 14:50 15:31	Veld fire – Palm Street, Kalbaskraal Motor Vehicle Accident – near Wellington turn-off, Klipheuwel Road Motor Vehicle Accident – N7, after Atlantis turn-off		
16.02.2024	14:23	Motor Vehicle Accident – N7 direction Cape Town, Kalbaskraal		
17.02.2024	12:42 16:30	Veld fire – Klipkoppie area Rubbish alight – Loedolf Street, Malmesbury		
18.02.2024	15:15 16:00 17:21	Motor Vehicle Accident – Bokomo Road, N7 bridge Veld fire – Kiepersol Street, Wesbank House on fire – Colenso Farm, Malmesbury		
19.02.2024	12:34 17:02	Veld fire – Winkel Street, Abbotsdale Veld fire – near cemetery, Wesbank		
20.02.2024	16:45 18:00	Veld fire – near Mount Royal Golf Estate, Malmesbury Veld fire – N7, Abbotsdale		
21.02.2024	05:39	Electric cables alight – 5700 Chris Hani Street, Illinge Lethu		
22.02.2024	11:41 14:48	Rubbish on fire – 5 Arnaud Street, Malmesbury Rubbish alight - night shelter, Alfa Street, Wesbank		
23.02.2024	07:15 12:55 17:48 20:19	Motor Vehicle Accident – 10km outside Malmesbury, Klipheuwel Road Veld fire – 'Landbou gebied', Abbotsdale Veld fire – old Dassenberg Road, Chatsworth Motor Vehicle Accident – Silvertown		
24.02.2024	09:20	Motor Vehicle Accident – old Dassenberg Road, Riverlands		
25.02.2024	07:17	Rubbish alight – Church Street Abbotsdale		
26.02.2024	16:20 18:07	Rubbish alight – Tuin Street, Malmesbury Veld fire – cemetery, Wesbank		
27.02.2024	15:05	Structure on fire – 'landbou grond', Riverlands		
28.02.2024	12:26 17:00 20:35	Motor Vehicle Accident – Darling/Abbotsdale gravel Road Veld fire – Oranje-fontein Farm, Malmesbury Veld fire – 'landbou gebied', Riverlands		
29.02.2024	13:12	Veld fire – Winkel Street, Abbotsdale		

	23:20	Veld fire - Silvertown		
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DATE	TIME	FEBRUARY MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
02.02.2024	22:42	Veld fire – Main Road, Koringberg		
03.02.2024	20:43	Veld fire – near railway station, Moorreesburg		
04.02.2024	02:49	Veld fire – Koringberg		
10.02.2024	09:44 15:18 15:45	Motor Vehicle Accident – Gouda Road Motor Vehicle Accident – Riebeek Road Veld fire – Sterling Street, Koringberg		
11.02.2024	07:53	Veld fire – municipal dumping site, Moorreesburg		
12.02.2024	13:24	Veld fire – municipal dumping site, Moorreesburg		
13.02.2024	00:37 08:20	Rubbish alight – 24 Abolia Street, Moorreesburg Rubbish alight – municipal dumping site, Moorreesburg		
15.02.2024	05:05 15:50	Rubbish alight - municipal dumping site, Moorreesburg Veld fire – River Street, Moorreesburg		
17.02.2024	07:00 20:36	Veld fire - municipal dumping site, Moorreesburg Veld fire – Omega Street, Moorreesburg		
18.02.2024	11:02 19:16	Veld fire - municipal dumping site, Moorreesburg Motor Vehicle Accident – N7		
19.02.2024	11:10	Motor Vehicle Accident – N7, direction Rustasie		
23.02.2024	20:31	Veld fire – old cemetery, Moorreesburg		
24.02.2024	01:02 08:33	Motor Vehicle Accident – Plain Street, Moorreesburg Veld fire - municipal dumping site, Moorreesburg		
25.02.2024	18:30	Motor Vehicle Accident – Centrum Way, Moorreesburg		
29.02.2024	09:00 12:00 23:50	Veld fire – Gene Louw Sports Field, Moorreesburg Refuse bin alight – railway, Moorreesburg Structure on fire – 7 Sirkel Street, Moorreesburg		

DATE.	TIME	FEBRUARY MONTHLY REPORT RIEBEEK KASTEEL/WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.02.2024	09:00 19:07	Rubbish alight – Tafelberg Street, Riebeek Kasteel Rubbish alight – cnr of Tulip- & Nemesia Street, Riebeek Kasteel		
02.02.2024	00:40	Veld fire – Merinda street, Riebeek Wes		
04.02.2024	14:05	Veld fire – between Bester & Dagbreek Farm, Riebeek Kasteel		
05.02.2024	09:22 19:40	Rubbish alight – Connilee Januarie Street, Riebeek Wes Veld fire – 1192 Watsonia Street, Riebeek Kasteel		
06.02.2024	09:54 20:21	Rubbish alight – cnr Lelie- & Watsonia Street, Riebeek Kasteel Veld fire – Koinonia Street, Riebeek Wes		
08.02.2024	09:35	Structure on fire – 62 Solomons Street, Riebeek Wes		
10.02.2024	02:36	Rubbish alight – Leeubekkie Street, Riebeek Kasteel		
11.02.2024	16:14	Veld fire – Lelie Street, Riebeek Kasteel		
12.02.2024	02:58 03:27	Veld fire – Swartberg Street, Riebeek Kasteel Veld fire – Aandblom Street, Riebeek Kasteel		

15.02.2024	11:15	Motor Vehicle Accident – R46, direction Hermon		
19.02.2024	19:44	Veld fire – R46, Hermon		
22.02.2024	07:40 18:27	Motor Vehicle Accident – R311, Riebeek Wes Veld fire – Lelie Street, Riebeek Kasteel		
23.02.2024	12:50	Veld fire – Aandblom Street, Riebeek Kasteel		
26.02.2024	01:35	Veld fire – Madeliefie Street, Riebeek Kasteel		
28.02.2024	09:00 10:45	Rubbish alight – Madeliefie Street, Riebeek Kasteel Veld fire – Vlakfontein, Hermon Road		

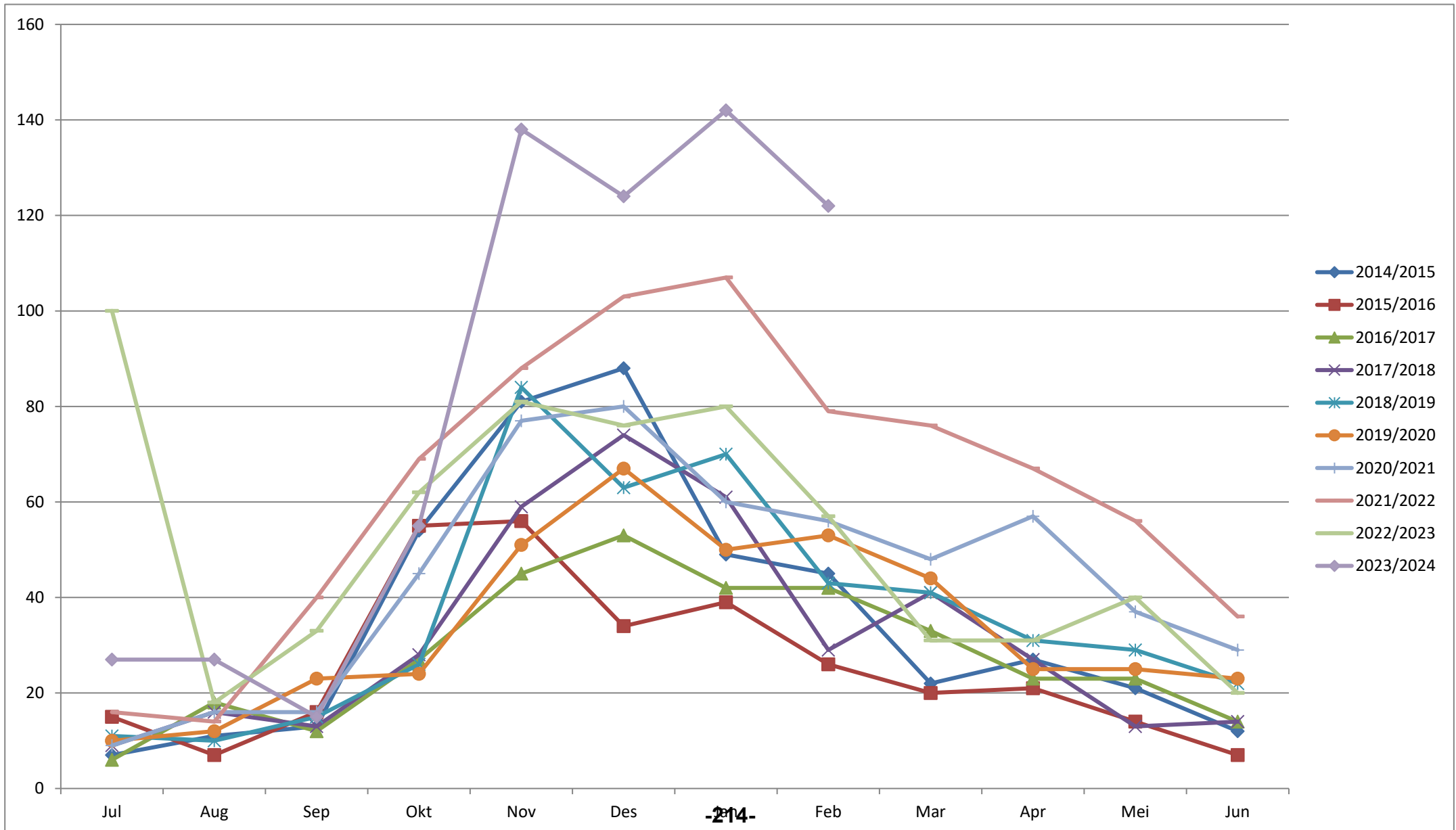
DATE	TIME	FEBRUARY MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
03.02.2024	18:05 22:42	Veld fire – Caledon Street, Darling Rubbish alight – cnr Disa- & Gousblom Street, Darling		
04.02.2024	11:16	Veld fire – near SPCA, Darling		
06.02.2024	20:42	Veld fire – behind ASLA, Darling		
09.02.2024	19:36	Motor Vehicle Accident – R27, direction Langebaan		
10.02.2024	03:23	Rubbish alight – Claredon Street, Darling		
17.02.2024	20:56	Veld fire – Omega Street, Darling		
18.02.2024	10:45	Veld fire – behind ASLA, Darling		
19.02.2024	08:44	Motor Vehicle Accident – R27, between Jakkalsfontein & Grottobay		
21.02.2024	09:50 11:41	Motor Vehicle Accident – Darling / Mamre Road Veld fire – behind municipal swimming pool, Darling		
27.02.2024	15:52	Veld fire – behind ASLA, Darling		
28.02.2024	15:12	Medical assistance – 17 Hoog Street, Darling		

GENERAL

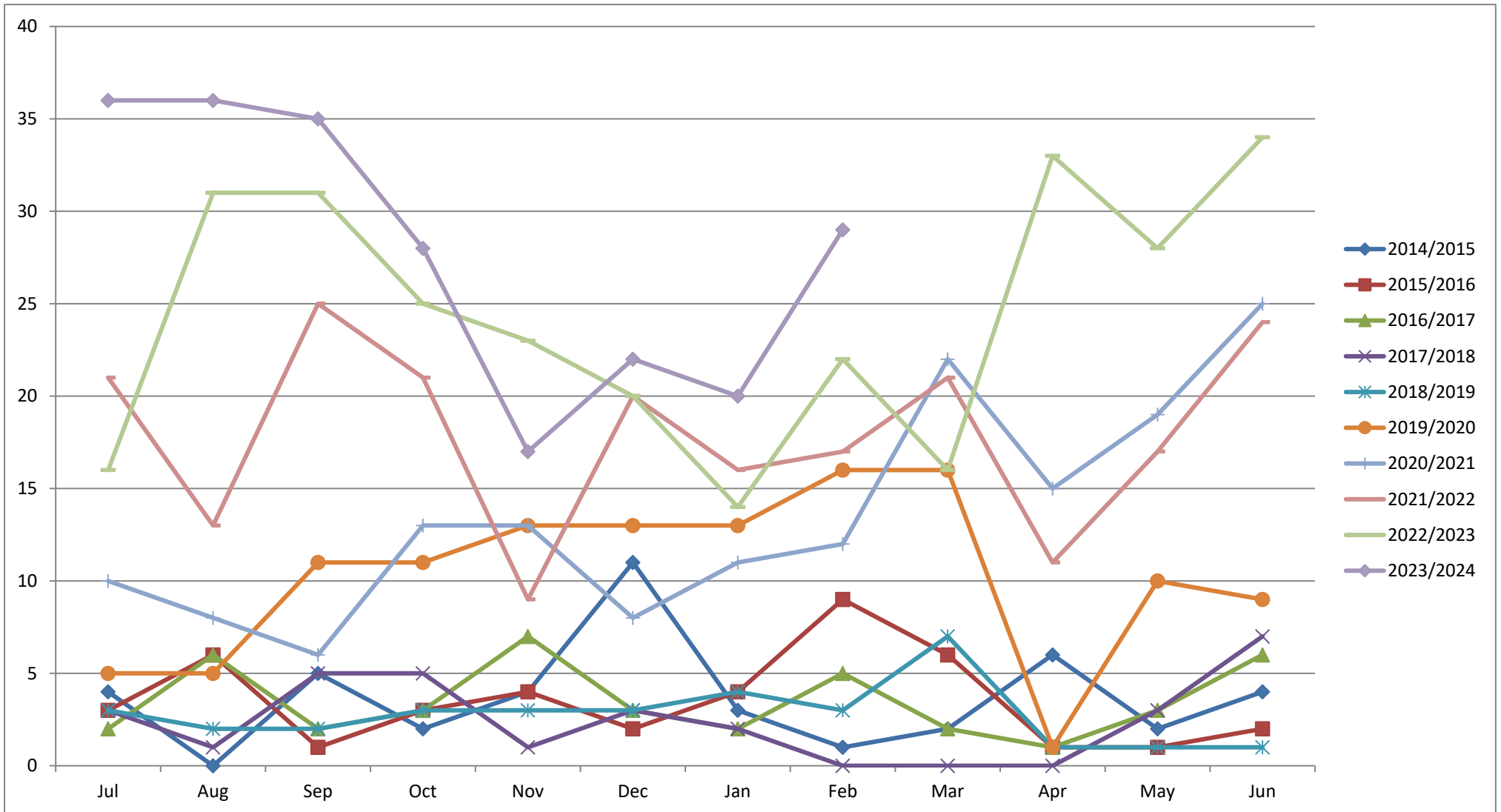
1. All operational firefighting vehicles and equipment inspected on a weekly basis.

CHIEF FIRE OFFICER: R HARRIS

AMOUNT OF FIRES



AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services									Contact Person: ROYSTEN HARRIS			
	(Municipality/Location) MALMESBURY									Contact Details: 022 487 9400			
	February 2024												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									1			1
	INFORMAL									4			4
	FLATS												
	HOTELS AND BOARDING HOUSES												
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE												

INDUSTRY	FURNITURE												
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM												
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS									2			2
	MINES (SURFACE)												
	UTILITIES												
TRANSPORT	CARS, MOTORCYCLES												
	BUSES												
	HEAVY VEHICLES												
	SHIPS												
	TRAINS												
	AIRCRAFT												
OTHER	RUBBISH, GRASS AND BUSH									86			86
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	TOTALS									93			93

**AMOUNT OF OTHER INCIDENTS
(SPECIAL SERVICES RENDERED FOR THE MONTH)**

(This exclude where fires are involved)

TYPE INCIDENT	Number of incidents
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	22
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	7
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
TOTALS	29