NOTULE VAN 'N GEWONE VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE RAADSAAL, MALMESBURY OP DONDERDAG, 31 JULIE 2025 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdd J M de Beer

RAADSLEDE:

Booysen, A M (VF⁺)
Fortuin, C (ANC)
Gaika, M F (EFF)
Jooste, R J (DA)
Le Minnie I S (DA)
Nel, M (DA)
Ngozi, M (ANC)
O'Kennedy, E C (DA)
Papier, J R (GOOD)
Penxa, B J (ANC)
Pieters, C (ANC)
Pypers, D C (DA)
Smit, N (DA)
Soldaka, P E (ANC)
Vermeulen, G (VF⁺)
Warnick, A K (DA)
Williams, A M (DA)
White, G E (PA)

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Senior Bestuurder: Verkeers- en Wetstoepassingsdienste, mnr R Steyn
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede, amptenare en lede van die publiek.

Pastoor Johnny Philander open die vergadering met skriflesing en gebed op uitnodiging van die Speaker.

Die Speaker dra sy gelukwense oor aan raadslede wat die afgelope tyd verjaar het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdl D G Bess en rdh T van Essen.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

Geen.

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU OP 29 MEI 2025

Besluit/...

MINUTES OF AN ORDINARY COUNCIL MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD AT THE TOWN HALL, MALMESBURY ON THURSDAY, 31 JULY 2025 AT 10:00

PRESENT:

Speaker, ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Executive Deputy Mayor, ald J M de Beer

COUNCILLORS:

Booysen, A M (VF+)
Fortuin, C (ANC)
Gaika, M F (EFF)
Jooste, R J (DA)
Le Minnie I S (DA)
Nel, M (DA)
Ngozi, M (ANC)
O'Kennedy, E C (DA)
Papier, J R (GOOD)
Penxa, B J (ANC)
Pieters, C (ANC)
Pypers, D C (DA)
Smit, N (DA)
Soldaka, P E (ANC)
Vermeulen, G (VF+)
Warnick, A K (DA)
Williams, A M (DA)
White, G E (PA)

Officers:
Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Manager: Secretariat and Records, ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, lady councillors, aldermen, councillors, officials and members of the public.

Pastor Johnny Philander opened the meeting with scripture reading and prayer at the invitation of the Speaker.

The Speaker conveyed his congratulations to councillors who have recently celebrated birthdays.

2. LEAVE OF ABSENCE

Leave of absence is granted to cllr D G Bess and ald T van Essen.

3. DEPUTATIONS / STATEMENTS AND COMMUNICATIONS / PRESENTATIONS

None.

4. MINUTES FOR CONFIRMATION

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 29 MAY 2025

Resolution/…

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van 'n Gewone Raadsvergadering gehou op 29 Mei 2025 goedgekeur en deur die Speaker onderteken word.

4.2 NOTULE VAN 'N SPESIALE RAADSVERGADERING GEHOU OP 25 JUNIE 2025

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van 'n Spesiale Raadsvergadering gehou op 25 Junie 2025 goedgekeur en deur die Speaker onderteken word.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

BESLUIT

Dat kennis geneem word van die Uitvoerende Burgemeester se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 21 MEI 2025
saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 14 MEI 2025

5.2 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 18 JUNIE 2025
saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 11 JUNIE 2025

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

6.1 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 19 MEI 2025
6.2 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 29 MEI 2025
6.3 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 6 JUNIE 2025
6.4 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 13 JUNIE 2025
6.5 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 23 JUNIE 2025

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

4.1/…

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr E C O'Kennedy)

That the minutes of an Ordinary Council meeting held on 29 May 2025 be approved and signed by the Speaker.

4.2 MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 25 JUNE 2025

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr E C O'Kennedy)

That the minutes of a Special Council meeting held on 25 June 2025 be approved and signed by the Speaker.

5. FEEDBACK ON RESOLUTIONS TAKEN BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY

RESOLUTION

That notice be taken of the Executive Mayor's resolutions in terms of delegated power, as contained in the minutes below:

5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 21 MAY 2025
read with

MINUTES OF PORTFOLIO COMMITTEE MEETING HELD ON 14 MAY 2025

5.2 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 18 JUNE 2025
read with

MINUTES OF PORTFOLIO COMMITTEE MEETING HELD ON 11 JUNE 2025

6. FEEDBACK ON RESOLUTIONS TAKEN BY THE MUNICIPAL MANAGER IN TERMS OF DELEGATED AUTHORITY

RESOLUTION

That notice be taken of the Municipal Manager's resolutions in terms of delegated power, as contained in the minutes below:

6.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 19 MAY 2025
6.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 29 MAY 2025
6.3 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 6 JUNE 2025
6.4 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 13 JUNE 2025
6.5 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 23 JUNE 2025

7. MATTERS ARISING FROM THE MINUTES

None.

8. MATTERS FOR CONSIDERATION

8.1/…

8.1 VOORLEGGING VAN DIE 2025/2026 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Die prestasie-ooreenkomste en -planne vir die 2025/2026 finansiële jaar is opgestel ooreenkomstig Artikel 57 van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 en dien as 'n vervangende addendum tot die aanstellingskontrakte van die Munisipale Bestuurder en direkteure.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasie-ooreenkomste en -planne vir die 2025/2026 finansiële jaar.

8.2. KONTRAKTE MET TOEKOMSTIGE BEGROTINGSIMPLIKASIES: SLUITING VAN OOREENKOMS WESKUS DISTRIKSMUNISIPALITEIT / SWARTLAND MUNISIPALITEIT EN ANDER: LEWERING VAN WATER KONSESSIE FUNKSIE (2/1/1/1/1, 16/1/1/B)

Die voorneme om 'n langtermyn kontrak vir die Lewering van 'n Water Konsessie Funksie met die Weskus Distriksmunisipaliteit aan te gaan, het op 31 Maart 2025 voor die Raad gedien.

Die Munisipale Bestuurder noem dat voormelde voortspruit uit 'n besluit van die Watermoniteringskomitee om ingevolge die Wet op Plaaslike Regering: Munisipale Finansiëlebestuur, Wet 56 van 2003 (MFMA) 'n Artikel 33-proses te deurloop. Die Watermoniteringskomitee is saamgestel uit die deelnemende munisipaliteite, nl. Swartland-, Bergrivier-, Saldanhabaai- en die Weskus Distriksmunisipaliteit.

Saldanhabaai Munisipaliteit het, teenstrydig met die besluit van die Watermoniteringskomitee, nog nie 'n Artikel 33-proses deurloop nie en het die Watermoniteringskomitee besluit om vir eersgenoemde die geleentheid te gee om hierdie proses af te handel. Derhalwe word aanbeveel dat Addendum Ses tot die bestaande ooreenkoms deur die onderskeie partye goedgekeur word.

Die Munisipale Bestuurder verwys na die kommentaar wat vanaf die Nasionale Tesourie (NT) ontvang is, en wat in die ooreenkoms bygewerk is om aan die voorgestelde vereistes te voldoen. Die kommentaar vanaf NT is ook voorsien aan die onderskeie partye.

Die Speaker bring die aangeleentheid tot stemming en word –

EENPARIG BESLUIT
(op voorstel van rdh J H Cleophas, gesekondeer deur rdd J M de Beer)

(a) Dat daar kennis geneem word dat Swartland Munisipaliteit en Bergrivier Munisipaliteit die Artikel 33-proses suksesvol voltooi het, maar dat Saldanhabaai Munisipaliteit nog nie met die proses 'n aanvang geneem het nie;

(b) Dat weens voormelde vertraging van Saldanhabaai Munisipaliteit se kant die 9 jaar en 11 maande ooreenkoms nie nou gesluit kan word nie en dat daar vir die oorbruggingstydperk (om Saldanha geleentheid te bied) 'n Addendum SES tot die bestaande ooreenkoms gesluit word vir die termyn van 1 Julie 2025 tot 30 Junie 2026;

(c) Dat in beginsel goedkeuring verleen word vir die 9 jaar en 11 maande ooreenkoms, onderhewig aan die suksesvolle Artikel-33 proses wat Saldanhabaai Munisipaliteit nog moet volvoer;

(d) Dat die Raad kennis neem dat geen kommentaar of vertoë van die publiek en van die Provinsiale Tesourie oor die voorgestelde sluiting van die Waterkonsessie-kontrak ontvang is nie;

8.1 SUBMISSION OF 2025/2026 PERFORMANCE AGREEMENTS AND PLANS (2/4/2)

The performance agreements and plans for the 2025/2026 financial year have been prepared in accordance with Section 57 of the Local Government: Municipal Systems Act, Act 32 of 2000 and serve as a substitute addendum to the appointment contracts of the Municipal Manager and directors.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A M Williams)

That the performance agreements and plans of the Municipal Manager and directors for the 2025/2026 financial year be noted.

8.2. CONTRACTS HAVING FUTURE BUDGETARY IMPLICATIONS: ENTERING INTO AN AGREEMENT WEST COAST DISTRICT MUNICIPALITY/SWARTLAND MUNICIPALITY AND OTHERS: RENDERING OF WATER CONCESSION FUNCTION (2/1/1/1/1; 16/1/1/B)

The intention to enter into a long-term contract for the Delivery of a Water Concession Function with the West Coast District Municipality was submitted to Council on 31 March 2025.

The Municipal Manager mentioned that the aforementioned stems from a decision by the Water Monitoring Committee to go through a Section 33 process in terms of the Local Government: Municipal Financial Management Act, Act 56 of 2003 (MFMA). The Water Monitoring Committee comprises the participating municipalities, viz. Swartland, Berg River, Saldanha Bay and the West Coast District Municipality.

Contrary to the decision of the Water Monitoring Committee, the Saldanha Bay Municipality has not yet gone through a Section 33 process and the Water Monitoring Committee has decided to give the former the opportunity to complete this process. Therefore, it is recommended that Addendum Six to the existing agreement be approved by the respective parties.

The Municipal Manager referred to the comments received from the National Treasury (NT), which have been updated in the agreement to comply with the proposed requirements. The comments from NT were also provided to the respective parties.

The Speaker brings the matter to a vote and the –

UNANIMOUS RESOLUTION
(proposed by ald J H Cleophas, seconded by ald J M de Beer)

(a) That cognisance be taken that the Section 33-process was successfully concluded by Swartland Municipality and Bergrivier Municipality, but the Saldanha Bay Municipality must yet commence with the process;

(b) That, due to the aforementioned delay on the part of Saldanha Bay Municipality, the 9 year and 11 month agreement cannot be concluded and that for the bridging period (to provide Saldanha with an opportunity) an Addendum SIX to the existing agreement be concluded for the period from 1 July 2025 to 30 June 2026;

(c) That, in principle approval, be granted for the 9 year and 11 months agreement, subject to the Section 33-process be successfully concluded by Saldanha Bay Municipality;

(d) That cognisance be taken that no comments or representations were received from either the public or the Provincial Treasury regarding the proposed conclusion of the Water Concession Contract;

(e)/…

(e) Dat kennis geneem word dat die kommentaar van die Nasionale Tesourie wat op 11 Junie 2025 ontvang is, wel in oorweging geneem is;

(f) Dat die Raad, deur die ooreenkoms aan te gaan, ‘n beduidende finansiële voordeel uit die kontrak sal verseker aangesien die gesamentlike bedryf en bestuur van die Swartland Grootmaat Watervoorsieningskema en die Weskus Grootmaat Watervoorsieningskema deur die Weskus Distriksmunisipaliteit die voordeel van skaal en die ekonomiese, doeltreffende en effektiewe benutting van hulpbronne te weeg bring;

(g) Dat goedkeuring verleen word vir die aangaan van die Waterkonsessiekontrak met die Weskus Distriksmunisipaliteit vir die tydperk 1 Julie 2026 tot 30 Junie 2036 soos per Aanhangsel D tot die verslag;

(h) Dat, indien enige semantiese wysigings aan die ooreenkoms of addendums aangebring word, die Uitvoerende Burgemeesterskomitee met volmag beklee word om daarmee te handel, aangesien die Artikel 33 proses suksesvol volvoer is ten aansien van voldoening en voorlegging aan die Raad;

(i) Dat die Munisipale Bestuurder gemagtig word om die kontrak namens die Munisipaliteit te onderteken.

8.3 VERSLAGDOENING T.O.V. ARTIKEL 15(3) VAN DIE WET OP MUNISIPALE EIENDOMSBELASTING INSAKE BELASTINGVRYSTELLINGS, -KORTING EN VERMINDERING EN “REVENU FORGONE” VIR DIE 2024/2025 FINANSIëLE JAAR (5/3/1/3)

Die Wet op Plaaslike Regering: Munisipale Eiendomsbelastingswet, Wet 6 van 2004 bepaal ingevolge Artikel 15(3) dat die Munisipale Bestuurder jaarliks verslag aan die Raad moet doen rakende alle belasting-vrystellings, -afslag en -kortings wat in die vorige finansiële jaar toegestaan is.

Die verslag vir die periode 1 Julie 2024 tot 30 Junie 2025 is met die sakelys gesirkuleer.

Op navraag van rdl P E Soldaka of weldaad-/nie-regeringsorganisasies, met verwysing na Vroeë-kinderontwikkelingsfasliteite, outomaties kwalifiseer vir die belastingvrystelling, bevestig die Direkteur: Finansiële Dienste, dat hierdie tipe organisasies amptelik vir belastingvrystelling aansoek moet doen.

BESLUIT
(op voorstel van rdl S Smit, gesekondeer deur rdh J H Cleophas)

Dat kennis geneem word van die vrystellings van munisipale eiendomsbelasting aan openbare weldaadsorganisies/nie-regeringsorganisasies, afslag, kortings toegestaan en inkomste afgestaan (*revenue forgone*) soos gestaaf in die verslag vir die finansiële jaar geëindig 30 Junie 2025.

8.4 VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN ONOPGEMAAKTE STRAAT AAN EIENAAR VAN AANGRESENDE ERF 1995, RIEBEEK-WES (12/2/5/2-12/1)

‘n Aansoek is ontvang vanaf die eienaar van Erf 1995 in Langstraat, Riebeek-Wes om ‘n gedeelte onopgemaakte straat aangrensend tot die betrokke erf te bekom.

Die straatgedeelte is geskep om toegang te verleen aan Erf 1995 en Erf 7, Riebeek-Wes. Die Weskaapse Regering is die eienaar van Erf 7 en het reeds toegang uit Langstraat en het verder aangedui dat hulle nie belangstel in die betrokke straatgedeelte nie.

Die voorstel is om die gedeelte onopgemaakte straat (groot ±2855 m²) uit-die-hand-uit te vervreem aan die eienaar van Erf 1995, Riebeek-Wes.

Besluit/...

(e) That cognisance be taken that consideration was given to the comments submitted by the National Treasury on 11 June 2025;

(f) That, by entering into the agreement, Council will secure a significant financial benefit from the contract as the joint operation and management of the Swartland Bulk Water Scheme and the West Coast Bulk Water Supply Scheme by the West Coast District Municipality brings to bear the benefit of scale and the economic, efficient and effective utilization of resources;

(g) That approval be granted for the Water Concession Contract to be entered into with the West Coast District Municipality for the period 1 July 2026 until 30 June 2036 as per Annexure D to the report;

(h) That, should any semantic amendments be made to the agreement or addendums, the Executive Mayoral Committee be authorized to deal with it, since the Section 33-process has been successfully completed with regard to compliance and submission to the Council;

(i) That the Municipal Manager be authorized to sign the contract on behalf of the Municipality.

8.3 REPORTING IN TERMS OF SECTION 15(3) OF THE MUNICIPAL PROPERTY TAX LEGISLATION ON PROPERTY TAX EXEMPTIONS, REBATES AND REDUCTIONS AND "REVENUE FORGONE" FOR THE FINANCIAL YEAR 2024/2025 (5/3/1/3)

The Local Government Act: Municipal Property Rates Act, Act 6 of 2004 determines that in terms of Section 15(3) the Municipal Manager must report annually to Council in respect of all tax exemptions, discounts and rebates granted in the previous financial year.

The report for the period 1 July 2024 to 30 June 2025 was circulated with the Agenda.

Upon enquiry of cllr P E Soldaka or charitable/non-governmental organisations, with reference to Early Childhood Development Facilities, automatically qualify for the tax exemption, the Director: Financial Services, confirmed that these types of organisations must officially apply for tax exemption.

RESOLUTION
(proposed by cllr S Smit, seconded by ald J H Cleophas)

That cognisance be taken of the municipal property tax rates exemptions to public benefit organisations/non-governmental organisations, discounts, rebates granted, and revenue forgone as per the information substantiated above for the financial year ended 30 June 2025.

8.4 PROPOSED OUT-OF-HAND ALIENATION OF UNMADE STREET TO OWNER OF ADJOINING ERF 1995, RIEBEEK WEST (12/2/5/2-12/1)

An application was received from the owner of Erf 1995 in Langstraat, Riebeek West to acquire a portion of an unmade street adjacent to the erf in question.

The street portion was created to give access to Erf 1995 and Erf 7, Riebeek West. The Western Cape Government is the owner of Erf 7 and already has access from Long Street and has further indicated that they are not interested in this relevant street section.

The proposal is to alienate the section of unmade street (size ±2855 m²) out of hand to the owner of Erf 1995, Riebeek West.

Resolution/…

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdd J M de Beer)

(a) Dat, ingevolge Artikel 14 van die Munisipale Finansiële Bestuurswet (Wet 56 van 2003) besluit die Raad:

  (i) Dat die onderwerp eiendom nie benodig word om die minimum vlak van basiese dienste te voorsien nie; en
  (ii) Dat die billike markwaarde van die bate en die ekonomiese en gemeenskapswaarde wat vir die bate ontvang moet word, oorweeg is;

(b) Dat ingevolge die toepaslike verordening sowel as Artikel 14 van die Wet op Munisipale Finansiële Bestuur goedkeuring deur die Raad verleen word vir die uit-die-hand vervreemding van die onopgemaakte straat, ±2855 m² groot, geleë tussen Erf 7 en Erf 1995, Riebeek-Wes aan die eienaar van aangrensende Erf 1995 teen 'n verkoopprys van R62 525.00 (BTW uitgesluit), onderworpe aan die standaard verkoopsvoorwaardes asook die volgende verdere voorwaardes:

  (i) Dat die proses vir die verkryging van die toepaslike grondgebruiks-/ontwikkelingsregte (insluitend hersonering en konsolidasie) deur en op koste van die koper onderneem sal word;
  (ii) Dat die koper, benewens die koopprys, verantwoordelik sal wees vir alle kostes wat verband hou met hierdie transaksie, insluitend advertensie- en oordragkostes;
  (iii) Dat die voorgestelde transaksie geadverteer word in die pers vir publieke insette en/of moontlike besware en dat die Uitvoerende Burgermeester (in konsultasie met sy komitee) magtiging sal hê om met enige moontlike besware te handel;

(c) Dat die volgende redes genotuleer word vir die uit-die-hand vervreemding soos voormeld, sonder om 'n openbare mededingingsproses te deurloop met verwysing na paragraaf 12.1.1 van die Munisipale Bate Oordrag Beleid:

  (i) Die eiendom as 'nie-bestaanbare bate' kwalifiseer deurdat dit as gevolg van fisiese beperkings nie as 'n afsonderlike entiteit sinvol ontwikkel kan word binne die ontwikkelingsparameters van die huidige sonering nie, en dus slegs funksioneel raak indien dit vervreem word aan 'n aangrensende eienaar vir gebruik daarvan tesame met sy of haar eiendom, soos voorgestel;
  (ii) Oordrag van die eiendom aan 'n individu of entiteit die Munisipaliteit van sy konstruksie- en onderhoudslas vrystel, asook die risiko beperk van potensiële grondbesetting of wanaanwending (bv. onwettige storting).

8.5 VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN ONGEREGISTREERDE ERF 1428 (GEDEELTE VAN ERF 14) EN GEDEELTES VAN ERF 13, RIEBEEK KASTEEL AANGRENSENDE GRONDEIENAARS (12/2/5/2-11/4)

'n Aansoek is ontvang vanaf die eienaar van Erf 15, Riebeek Kasteel (bekend as Kloovenburg Plaas) vir die aankoop van ongeregistreerde Erf 1428, 'n gedeelte van Erf 14, ±6,5 ha vir konsolidasie ten einde die landbou potensiaal van die grond uit te brei.

Omdat Erf 1428 ook aan Remhoogte Plaas grens, is daar samesprekings met mnr Vlok gevoer. Mnr Vlok het aangedui dat hy nie belangstel om die gedeelte aangrensend tot sy eiendom te bekom nie, maar wel 'n gedeelte van Erf 13 – groot, ±6.88 ha vir konsolidasie met Erf 2248. Daar is ook 'n gedeelte van Erf 13 wat grens aan Erf 15 en het mnr Du Toit aangedui dat hy belangstel om hierdie gedeelte – groot, ±4,02 ha te bekom.

Die Munisipale Bestuurder bevestig, op navraag van rdl A M Booysen, dat die verlaagde markwaarde ten opsigte van die gedeeltes wat aan mnr Du Toit beskikbaar gestel word, daaraan toegeskryf word dat dit hoofsaaklik berggrond is en met Bloekombome (indringingbome) bedek is. Die Munisipale Bestuurder noem verder dat 'n belangrike oorweging vir vervreemding is dat die Bloekombome 'n groot brand gevaar skep en waardevolle landbougrond bedreig wat 'n risiko vir die Munisipaliteit inhou.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr J M de Beer)

(a) That, in terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) Council resolves that:

(i) The subject property is not needed for the provision of a minimum level of basic municipal services; and
(ii) That the fair market value of the asset and the economic and community value to be received for the asset has been considered;

(b) That approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for the out-of-hand alienation of the unmade street, measuring ± 2855 m², between Erf 7 and Erf 1995, Riebeek West, to the owner of adjoining Erf 1995 at a selling price of R62 525.00 excluding VAT, subject to the standard conditions of sale and the following further conditions:

(i) That the process for obtaining the required land use/development rights (including rezoning and consolidation) be undertaken by and at the cost of the purchaser;
(ii) The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including advertisement and transfer costs;
(iii) That the proposed transaction be advertised in the media for public comments and/or potential objections, and the Executive Mayor (in consultation with his committee) be authorized to deal with any objections that may be forthcoming;

(c) That the following reasons be recorded for the out-of-hand alienation of the subject property, and for not undergoing a competitive process, with reference to paragraph 12.1.1 of the Municipal Asset Transfer Policy:

(i) The subject property qualifies as 'non-viable asset' in that due to physical constraints it cannot be developed sensibly as a separate entity within the development parameters of the existing zoning, and therefore only becomes functional if alienated to an adjoining owner for usage in conjunction with his or her property, as proposed;
(ii) Transfer of the property to an individual or entity releases the Municipality from its construction and maintenance obligation, as well as limits the risks of potential land invasion or misuse (e.g. illegal dumping).

8.5 PROPOSED OUT-OF-HAND ALIENATION OF UNREGISTERED ERF 1428 (PORTION OF ERF 14) AND PORTIONS OF ERF 13, RIEBEEK KASTEEL TO ADJOINING LANDOWNERS (12/5/2-11/4)

An application was received from the owner of Erf 15, Riebeek Kasteel (known as Kloovenburg Farm) for the purchase of unregistered Erf 1428, a portion of Erf 14, ±6.5 ha for consolidation in order to expand the agricultural potential of the land.

Because Erf 1428 also borders Remhoogte Farm, discussions were held with Mr Vlok. Mr Vlok indicated that he was not interested in acquiring the portion adjacent to his property, but rather a portion of Erf 13 – size ±6.88 ha for consolidation with Erf 2248. There is also a portion of Erf 13 adjacent to Erf 15 and Mr Du Toit indicated his interest in acquiring this portion – size ±4.02 ha.

On enquiry from cllr A M Booysen, the Municipal Manager confirmed that the reduced market value in respect of the portions being made available to Mr Du Toit is attributable to the fact that these are mainly mountainous soil and covered with Eucalyptus (invasive trees). The Municipal Manager further mentioned that an important consideration for alienation is that the Eucalyptus trees create a great fire danger and threaten valuable agricultural land that poses a risk to the Municipality.

BESLUIT
(op voorstel van rdl I S le Minnie, gesekondeer deur rdl D C Pypers)

(a) Dat, ingevolge Artikel 14 van die Munisipale Finansiële Bestuurswet (Wet 56 van 2003) besluit die Raad:

(i) Dat die onderwerp eiendomme nie benodig word om die minimum vlak van basiese dienste te voorsien nie; en
(ii) Dat die billike markwaarde van die bates en die ekonomiese en gemeenskapswaarde wat vir die bate ontvang moet word, oorweeg is;

(b) Dat ingevolge die toepaslike verordening sowel as Artikel 14 van die Wet op Munisipale Finansiële Bestuur goedkeuring deur die Raad verleen word vir die uit-die-hand vervreemding van die volgende onderwerp eiendomme:

- ‘n Gedeelte van Erf 13, ± 6.88 hektaar groot, aan Mnr Driaan Vlok, vir konsolidasie met Erf 2248 Riebeek Kasteel, ten bedrae van R550 400.00, BTW uitgesluit; en
- ‘n Gedeelte van Erf 13, ± 4,02 hektaar groot, tesame met Ongeregistreerde Erf 1428 (gedeelte Erf 14), ± 6,55 hektaar groot, aan Mnr Pieter du Toit, vir konsolidasie met Erf 15, Riebeek Kasteel, ten bedrae van R422 800.00, BTW uitgesluit.

(c) Dat die eiendomme vervreem word onderworpe aan die standaard verkoopsvoorwaardes asook die volgende verdere voorwaardes:

(i) Dat die proses vir die verkryging van die toepaslike grondgebruiks-/ontwikkelingsregte (insluitend onderverdeling en konsolidasie) deur en op koste van die koper onderneem sal word;
(ii) Dat die koper, benewens die koopprys, verantwoordelik sal wees vir alle kostes wat verband hou met hierdie transaksie, insluitend advertensie- en oordragkostes;
(iii) Dat die voorgestelde transaksie geadverteer word in die pers vir publieke insette en/of moontlike besware en dat die Uitvoerende Burgermeester (in konsultasie met sy komitee) magtiging sal hê om met enige moontlike besware te handel;

(d) Dat die volgende redes genotuleer word vir die uit-die-hand vervreemdings soos voormeld, sonder om ‘n openbare mededingingsproses te deurloop met verwysing na paragraaf 12.1.1 van die Munisipale Bate Oordrag Beleid:

(i) Die eiendomme as ‘nie-bestaanbare bates’ kwalifiseer deurdat dit as gevolg van fisiese beperkings nie as afsonderlike entiteite sinvol ontwikkel kan word binne die ontwikkelings-parameters van die huidige landbousonering nie, en dus slegs funksioneel raak indien dit vervreem word aan ‘n aangrensende eienaar vir gebruik daarvan tesame met sy of haar eiendom, soos voorgestel;
(ii) Oordrag van die eiendom aan ‘n individu of entiteit die Munisipaliteit van sy onderhoudslas vrystel, asook die risiko beperk van potensiële grondbesetting of wanaanwending (bv. onwettige storting);
(iii) Die verkoop van die grond aan die aangrensende eienaars bied ‘n strategiese geleentheid om ‘n onproduktiewe, brandsensitiewe gebied in ‘n florerende landboubate te omskep, en deur die verwydering van bloekombome en die vestiging van landbouaktiwiteite op die betrokke grond, sal veiligheid verbeter word, watergebruik geoptimaliseer word, gewasbeskerming verbeter word en ‘n bydrae tot die plaaslike ekonomie gelewer word.

8.6 JAARLIKSE VERSLAGDOENING INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAALBESTUURSBELEID (8/1/B/2)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks 'n verslag aan die Raad voorgelê moet word aangaande die implementering van die Voorsieningkanaalbestuursbeleid.

RESOLUTION
(proposed by cllr I S le Minnie, seconded by cllr D C Pypers)

(a) That, in terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) Council resolves that:

(i) The subject properties are not needed for the provision of a minimum level of basic municipal services; and
(ii) That the fair market value of the assets and the economic and community value to be received for the assets have been considered;

(b) That in terms of the applicable by-law as well as Section 14 of the Municipal Finance Management Act, approval be granted by Council for the out-of-hand disposal of the following subject properties:

- A portion of Erf 13, measuring ± 6.88 hectares in extent, to Mr Driaan Vlok, for consolidation with Erf 2248 Riebeek Kasteel, at a selling price of R550 400.00, excluding VAT; and
- A portion of Erf 13, measuring ± 4,02 hectares in extent, along with Unregistered Erf 1428 (portion Erf 14), ± 6,55 hectares in extent, to Mr Pieter du Toit, for consolidation with Erf 15, Riebeek Kasteel, at a selling price of R422 800.00, excluding VAT

(c) That the properties be sold subject to the standard conditions of sale and the following further conditions:

(i) That the process for obtaining the required land use/development rights (including subdivision and consolidation) be undertaken by and at the cost of the purchaser;
(ii) The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including advertisement and transfer costs;
(iii) That the proposed transaction be advertised in the media for public comments and/or potential objections, and the Executive Mayor (in consultation with his committee) be authorized to deal with any objections that may be forthcoming;

(d) That the following reasons be recorded for the out-of-hand alienation of the subject properties, and for not undergoing a competitive process, with reference to paragraph 12.1.1 of the Municipal Asset Transfer Policy:

(i) The subject properties qualify as 'non-viable assets' in that due to physical constraints it cannot be developed sensibly as separate entities within the development parameters of the existing agricultural zoning, and therefore only becomes functional if alienated to an adjoining owner for usage in conjunction with his or her property, as proposed;
(ii) Transfer of the property to an individual or entity releases the Municipality from its maintenance obligation, as well as limits the risks of potential land invasion or misuse (e.g. illegal dumping);
(iii) The sale of the land to the adjacent owners presents a strategic opportunity to convert an unproductive, fire-prone area into a thriving agricultural asset, and by the removal of eucalyptus trees and the establishment of agricultural activities on the land in question, safety will be enhanced, water use optimized, crop protection improved, and a contribution be made to the local economy.

8.6 ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025 (8/1/B/2)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that an annual report must be submitted to Council regarding the implementation of the Supply Chain Management Policy.

Die Munisipale Bestuurder, met verwysing na rdl P E Soldaka se navraag aangaande die loontariewe vir die behuisingsprojekte, noem dat daar verskillende reëls toegepas word vir ‘n boukontrak en dat ASLA verantwoordelik gehou sal word vir die kwaliteit van werk wanneer daar van sub-kontrakteurs gebruik gemaak word.

Die Speaker doen ‘n beroep op raadslede om nie direk met die kontrakteur te skakel wanneer daar probleme by die behuisingsprojekte waargeneem word nie, maar met die betrokke direkteur.

Die jaarverslag vir die periode 1 Julie 2024 tot 30 Junie 2025 is met die sakelys gesirkuleer.

BESLUIT

(a) Dat kennis geneem word van die Jaarverslag ten opsigte van die implementering van die Voorsieningkanaalbestuursbeleid soos beoog deur Artikel 6(2)(a)(i) van die Regulasies, sowel as verslae van die Formele Tenders (Bylae A), Informele Tenders (Bylae B) , en die Afwykingsverslag (Bylae C & C.1);

(b) Dat kennis geneem word van die dienste gelewer vir die tydperk 1 April 2025 tot 30 Junie 2025 met verwysing na die uitsonderings waar dit onprakties is om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskettingbestuurbeleid (Bylae D). Kennis moet geneem word dat betalings vir die 2024/2025 finansiële jaar nog gefinaliseer moet word. Om aan wetgewing in terme van kwartaal 4 te voldoen, sal enige verskille in die volgende kwartaalverslag uitgelig word, onderhewig aan syfers/transaksies wat 'n impak op die volledigheid van die finansiële state sal hê.

8.7 KWARTAALVERSLAG (ARTIKEL 52 VAN MFMA): JANUARIE TOT MAART 2025 (7/1/2/2-2)

Die voorlegging van die kwartaalverslag aan die Raad word voorgeskryf deur Artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet 56 van 2003).

Die Artikel 52 MFMA-kwartaalverslag bevat ook nie-finansiële inligting in die vorm van die prestasie gemeet teen die teikens in die Topvlak Dienslewering- en Begrotingimplementeringsplan.

Die Direkteur: Finansiële Dienste, op navraag van rdl A M Booysen aangaande die nie-bereiking van sekere teikens, meld dat die afsluiting van die finansiële jaar nog nie gefinaliseer is nie en kan rekenkundige transaksies ‘n invloed hê op finale syfers. Dit is verder belangrik om die nie-finansiële inligting in ag te neem om die redes vir die nie-bereiking van teikens te verstaan.

Voormelde verslag is oorweeg deur die Munisipale Publieke Verantwoordbaarheids-komitee (MPAC) op 22 April 2025 vir aanbeveling aan die Raad.

BESLUIT
(op voorstel van rdl E C O’Kennedy, gesekondeer deur rdd M Nel)

(a) Dat kennis geneem word dat die kwartaalverslag op 29 Julie 2025 by die MPAC ter tafel gelê was en dat die MPAC, by wyse van verslagdoening aan die Raad, aanbeveel dat die Raad kennis neem van die kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering- en Begrotingimplementeringsplan van die Munisipaliteit vir die periode 1 April 2025 tot 30 Junie 2025;

(b) Dat, met in ag neming van die grootste kapitaalbegroting nog van Swartland Munisipaliteit van bykans R326 miljoen, daar met dank en waardering kennis geneem word van die bereiking van die teiken van 90% ten opsigte van die kapitaalspandering;

With reference to cllr P E Soldaka's enquiry regarding the wage rates for the housing projects, the Municipal Manager mentioned that different rules are applied for a building contract and that ASLA will be held responsible for the quality of work when sub-contractors are used.

The Speaker called on councillors not to liaise directly with the contractor when problems are observed with the housing projects, but rather with the relevant director.

The annual report for the period 1 July 2024 to 30 June 2025 was circulated with the Agenda.

RESOLUTION

(a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C & C.1);

(b) That cognisance is taken of the services rendered for the period 1 April 2025 to 30 June 2025 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2024/2025 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

8.7 QUARTERLY REPORT (SECTION 52 OF MFMA): APRIL TO JUNE 2025 (7/1/2/2-2)
[Annexure circulated separately]

The submission of the quarterly report to Council is prescribed by Section 52(d) of the Local Government: Municipal Financial Management Act, 2003 (Act 56 of 2003).

The Section 52 MFMA Quarterly Report also contains non-financial information in the form of the performance measured against the targets in the Top-Level Service Delivery and Budget Implementation Plan.

In response to enquiries from cllr A M Booysen regarding the non-achievement of certain targets, the Director: Financial Services stated that the closure of the financial year has not yet been finalised and accounting transactions may have an impact on final figures. It is further important to consider the non-financial information to understand the reasons for not meeting targets.

The aforementioned report was considered by the Municipal Public Accountability Committee (MPAC) on 22 April 2025 for recommendation to Council.

RESOLUTION
(proposed by cllr E C O'Kennedy, seconded by ald M Nel)

(a) That cognisance be taken that the quarterly report was tabled at the MPAC on 29 July 2025 “and that the MPAC, by way of reporting to the Council, recommends that the Council takes note of the quarterly report as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 April to 30 June 2025”;

(b) That, taking into account the largest capital budget yet of Swartland Municipality of almost R326 million, the achievement of the target of 90% in respect of capital expenditure is noted with gratitude and appreciation;

8.7/...

(c) Dat voormelde bereiking, gegewe die negatiewe impak wat die Riverlands-ramp maand-na-maand op verskeie departemente gehad het, die nodige erkenning verdien.

GETEKEN:
SPEAKER

8.7/…

(c) That the aforementioned achievement, given the negative impact that the Riverlands disaster has had on various departments month after month, deserves the necessary recognition.

SIGNED:
SPEAKER

NOTULE VAN 'N GEWONE VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE RAADSAAL, MALMESBURY OP WOENSDAG, 27 AUGUSTUS 2025 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdd J M de Beer

RAADSLEDE:

Bess, D G (DA)
Booysen, A M (VF⁺)
Fortuin, C (ANC)
Gaika, M F (EFF)
Jooste, R J (DA)
Ngozi, M (ANC)
O'Kennedy, E C (DA)
Papier, J R (GOOD)
Penxa, B J (ANC)
Pieters, C (ANC)
Pypers, D C (DA)
Smit, N (DA)
Soldaka, P E (ANC)
Van Essen, T (DA)
Vermeulen, G (VF⁺)
Warnick, A K (DA)
Williams, A M (DA)
White, G E (PA)

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Beskermingsdienste, mnr H Witbooi
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede, amptenare en lid van die publiek.

Rdl A K Warnick open die vergadering met skriflesing en gebed op uitnodiging van die Speaker.

Die Speaker dra sy gelukwense oor aan rdl M F Gaika met haar verjaardag in Augustus.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdd M Nel, rdl I S le Minnie en die Direkteur: Finansiële Dienste, mnr M Bolton.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

3.1 SAPOA (*South African Property Association*): TOEKENNING INSAKE MUNISIPALE PRESTASIE

Die Munisipale Bestuurder gee agtergrond tot die inisiatief deur SAPOA, in samewerking met Ratings Afrika, om erkenning te gee aan munisipaliteite wat uitnemend vaar in bestuur, fiskale dissipline en basiese dienslewering.

Die Munisipale Bestuurder/...

MINUTES OF AN ORDINARY MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBER, MALMESBURY ON WEDNESDAY, 27 AUGUST 2025 AT 10:00

PRESENT:

Speaker, ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Executive Deputy Mayor, ald J M de Beer

COUNCILLORS:

Bess, D G (da)	Pieters, C (ANC)
Booysen, A M (VF+)	Pypers, D C (DA)
Fortune, C (ANC)	Smit, N (DA)
Gaika, M F (EFF)	Soldaka, P E (ANC)
Jooste, R J (DA)	Van Essen, T (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)
Paper, J R (GOOD)	Williams, A M (da)
Penxa, B J (ANC)	White, G E (PA)

Officers:
Municipal Manager, Mr J J Scholtz
Director: Civil Engineering Services, Mr L D Zikmann
Director: Electrical Engineering Services, Mr T Möller
Director: Protection Services, Mr H Witbooi
Director: Corporate Services, Ms M S Terblanche
Director: Development Services, Ms J S Krieger
Manager: Secretariat and Records, Ms N Brand

1. OPENING

The Speaker welcomes the Executive Mayor, councillors, councillors, councillors, officials and member of the public.

Cllr A K Warnick opened the meeting with scripture reading and prayer at the invitation of the Speaker.

The Speaker conveys his congratulations to cllr M F Gaika on her birthday in August.

2. LEAVE OF ABSENCE

Leave of absence is granted to Ald M Nel, cllr I S le Minnie and the Director: Financial Services, Mr M Bolton.

3. DELEGATIONS/DEPUTATIONS / STATEMENTS AND COMMUNICATIONS/PRESENTATIONS

3.1 SAPOA (*South African Property Association*): MUNICIPAL PERFORMANCE AWARD

The Municipal Manager provided background to the initiative by SAPOA, in collaboration with Ratings Africa, to recognise municipalities that excel in governance, fiscal discipline and basic service delivery.

Die Munisipale Bestuurder noem dat Swartland Munisipaliteit se gradering deur Ratings Afrika vanaf 71% tot 74% toegeneem het.

Met hierdie baanbrekers toekenning tydens SAPOA se Jaarlikse Konvensie wat gehou sal word op 2 Oktober 2025, sal erkenning gegee word aan plaaslike owerhede wat finansieel volhoubaar is, openbare hulpbronne beskerm, belê in infrastruktuur en 'n omgewing skep waarbinne gemeenskappe en besighede kan floreer.

SAPOA poog met die toekenning om 'n voorbeeld te stel aan die res van die munisipaliteite in Suid-Afrika om te hervorm en te streef na uitnemendheid, aangesien dis-funksionele munisipaliteite nie die norm vir plaaslike owerhede behoort te wees nie.

Vir deursigtigheidshalwe meld die Munisipale Bestuurder dat hulle gades ook ingesluit is by die uitnodiging, maar dat die reis en verblyfkoste vir hulle persoonlike rekening is.

BESLUIT

(a) Dat kennis geneem word van die SAPOA Jaarlikse Konvensie wat gehou sal word op 2 Oktober 2025 waartydens erkenning gegee sal word aan plaaslike owerhede wat uitnemend vaar op die gebied van bestuur, finansiële volhoubaarheid en basiese dienslewering;

(b) Dat verder kennis geneem word dat die Uitvoerende Burgemeester en Munisipale Bestuurder, vergesel deur hulle gades, na die SAPOA Jaarlikse Konvensie uitgenooi is en hulle persoonlik sal instaan vir die reis- en verblyfkostes van hul gades.

4. NOTULES VIR BEKRAGTIGING

Geen.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

Geen.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

Geen.

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 GOEDKEURING VAN DIE GOP-/BEGROTINGSTYDSKEDULE (2/1/4/4/1)

Die Uitvoerende Burgemeester moet ingevolge Artikel 21(1)(b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) ten minste tien maande voor die begin van die begrotingsjaar 'n tydskedule aan die Raad voorlê met sleutel sperdatums insake die hersiening van die Geïntegreerde Ontwikkelingsplan (GOP) en begrotingsproses.

Die datums in die tydskedule word in 'n groot mate deur die sperdatums ingevolge die MFMA en die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 bepaal.

Die tydskedule is met die sakelys gesirkuleer.

Besluit/...

The Municipal Manager mentioned that Swartland Municipality's rating by Ratings Afrika has increased from 71% to 74%.

This ground-breaking award at SAPOA's Annual Convention to be held on 2 October 2025 will recognise local authorities that are financially sustainable, protect public resources, invest in infrastructure and create an environment within which communities and businesses can thrive.

With the award, SAPOA aims to set an example to the rest of the municipalities in South Africa to reform and strive for excellence, as dysfunctional municipalities should not be the norm for local authorities.

For the sake of transparency, the Municipal Manager stated that their spouses are also included in the invitation, but that the travel and accommodation costs are for their personal account.

RESOLUTION

(a) That cognizance be taken of the SAPOA Annual Convention to be held on 2 October 2025 during which recognition will be given to local authorities that excel in the areas of governance, financial sustainability and basic service delivery;

(b) That further cognizance be taken that the Executive Mayor and Municipal Manager, accompanied by their spouses, have been invited to the SAPOA Annual Convention and will personally vouch for the travel and accommodation costs of their spouses.

4. MINUTES FOR CONFIRMATION

None.

5. FEEDBACK ON RESOLUTIONS TAKEN BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY

None.

6. FEEDBACK ON RESOLUTIONS TAKEN BY THE MUNICIPAL MANAGER IN TERMS OF DELEGATED AUTHORITY

None.

7. MATTERS ARISING FROM THE MINUTES

None.

8. MATTERS FOR CONSIDERATION

8.1 APPROVAL OF THE IDP/BUDGET TIME SCHEDULE (2/1/4/4/1)

In terms of Section 21(1)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA), the Executive Mayor must submit to Council at least ten months before the start of the financial year a time schedule with key deadlines regarding the revision of the Integrated Development Plan (IDP) and budget process.

The dates in the time schedule are to a large extent determined by the deadlines in terms of the MFMA and the Local Government: Municipal Systems Act, Act 32 of 2000.

The time schedule was circulated with the business list.

BESLUIT
(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl A M Williams)

Dat die aangehegte GOP/Begrotingstydskedule vir die hersiening van die GOP en die opstel van die jaarlikse Begroting kragtens Artikel 21(1) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003, goedgekeur word.

8.2 VOORGESTELDE VERVREEMDING VAN ERF 1218 EN 971, ABBOTSDALE VIR KERK- EN VROEë KINDERONTWIKKELINGSDOELEINDES (12/2/1-1/1)

Die Munisipaliteit is die eienaar van Erf 1218 (geleë op die h/v Sonneblom- en Roosmarynstraat) en Erf 971 (geleë op die h/v Eikeboom- en Wilgerboomstraat), Abbotsdale.

Belangstelling is onlangs getoon in die verkryging van voormelde eiendomme vir die gebruik as vroeë kinderontwikkelingsfasiliteite en plek van aanbidding, insluitend 'n fasiliteit vir gemeenskap-uitreikprogramme.

Daar word voorgestel dat Erwe 1218 en 971, Abbotsdale by wyse van 'n mededingende tenderproses beskikbaar gestel word aan instansies betrokke by die gebruike wat in staat sal wees om die nodige fasiliteite te vestig.

BESLUIT
(op voorstel van rdl A M Williams, gesekondeer deur rdd J M de Beer)

(a) Dat, ingevolge Artikel 14 van die Munisipale Finansiële Bestuurswet (Wet 56 van 2003), die Raad bevestig en besluit:
   (i) Dat die onderwerp eiendomme uit die staanspoor vir kerk- en vroeë kinder-ontwikkelingsdoeleindes geïdentifiseer is in terme van die sonerings daarvan, en nie benodig word om die minimum vlak van basiese dienste te voorsien nie; en

   (ii) Dat die billike markwaarde van die bates en die ekonomiese en gemeenskaps-waarde wat vir die bates ontvang word, oorweeg is.

(b) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die Verordening en Beleid insake die Oordrag van Munisipale Bates vir die vervreemding van Erwe 1218 (ongeveer 955.8m² groot), geleë op die hoek van Sonneblom- en Roosmarynstraat en 971 (ongeveer 597.2m² groot), geleë op die hoek van Eikeboom- en Wilgerboomstraat, Abbotsdale by wyse van van openbare tender proses (wat 'n twee-fase bodproses mag behels) vir kerk- en vroeë kinderontwikkelingsdoeleindes onderskeidelik, onderworpe aan die standaard verkoopsvoorwaardes en die volgende voorwaardes:
   (i) Dat die onderstaande gesubsidieerde pryse as reserwepryse vasgestel word as synde billike markwaarde vir die eiendomme, ooreenkomstig die bevoegdheid aldus verleen deur paragraaf 15.2 van die Munisipaliteit se Beleid insake die Oordrag van Munisipale Bates:
      - Erf 1218 Abbotsdale – R28 600.00 (BTW uitgesluit) (20% X R143 000)
      - Erf 971 Abbotsdale – R18 000.00 (BTW uitgesluit) (20% X R90 000)

   (ii) Dat die kopers, benewens die koopprys ook verantwoordelik sal wees vir alle aanvullende en toevallige kostes wat uit die transaksies mag voortspruit, waaronder oordragskostes;

   (iii) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiële besware, en dat die Uitvoerende Burgemeester met volmag beklee word om in oorlegpleging met sy komitee te handel met enige besware wat ontvang sou word;

(c)/...

RESOLUTION
(at the suggestion of cllr E C O'Kennedy, seconded by cllr A M Williams)

That the time schedule for the revision of the IDP and the compilation of the annual budget be approved in terms of section 21(1) of the Municipal Finance Management Act, Act 56 of 2003.

8.2 PROPOSED DISPOSAL OF ERVEN 1218 AND 971, ABBOTSDALE FOR CHURCH AND EARLY CHILDHOOD DEVELOPMENT PURPOSES (12/2/1-1/1)

The Municipality is the owner of Erf 1218 (situated on the c/o Sonneblom and Rosemary Streets) and Erf 971 (situated on the c/o Oak and Willow Houses), Abbotsdale.

Interest has recently been shown in acquiring the aforementioned properties for use as early childhood development facilities and places of worship, including a facility for community outreach programs.

It is proposed that Erven 1218 and 971, Abbotsdale be made available by way of a competitive tender process to institutions involved in the uses that will be able to establish the necessary facilities.

RESOLUTION
(at the suggestion of cllr A M Williams, seconded by ald J M de Beer)

(a) That, in terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) the Council confirms and resolves:
  (i) That the subject properties have been identified from the outset for church and early childhood development purposes in terms of its zonings, and are not needed for the provision of a minimum level of basic municipal services; and

  (ii) That the fair market value of the asset and the economic and community value to be received for the asset have been considered;

(b) That in-principle approval be granted by Council in terms Section 14 of the Municipal Finance Management Act, 2003 and of the By-Law and Policy relating to the Transfer of Municipal Capital assets for the alienation of Erven 1218 (measuring approximately 955.8m2 in extent) and 971 (measuring approximately 597.2m2 in extent) Abbotsdale, situated on the corner of Sonneblom and Roosmaryn Streets and on the corner of Eikeboom and Wilgerboom Street respectively by means of a public tender process (which may entail a two phase bidding process), subject to the standard conditions of sale and the following further conditions:
  (i) That the subsidised prices below be determined as reserve prices (VAT exclusive) for the properties in terms of the competency thus granted by paragraph 15.2 of the Municipal Asset Transfer Policy:

    - Erf 1218 Abbotsdale - R28 600.00 (VAT excluded) (20% X R143 000)
    - Erf 971 Abbotsdale – R18 000.00 (VAT excluded) (20% X R90 000)

  (ii) That the purchasers shall, in addition to the selling-prices, also be responsible for all costs ancillary and incidental to these transactions, including transfer costs;

  (iii) That the proposed transactions be advertised for public comments and/or objections, and the executive mayor (in consultation with his committee) be authorised to deal with any objections;

(c)/...

(c) Dat volmag verleen word

(i) aan die Uitvoerende Burgemeesterskomitee om

- te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksies ontvang word; en om
- 'n besluit te mag finaliseer rakende die oordrag van die bates, nadat die toepaslike Voorsieningskanaal- en ander wetgewing gevolg is;

(ii) aan die Direkteur: Korporatiewe Dienste om die evalueringskriteria en voorwaardes van verkoop vir tenderdoeleindes te finaliseer in oorlegpleging met al die tersaaklike interne rolspelers, met inagneming van die toepaslike bepalings in die Beleid insake die Oordrag van Munisipale Bates, waaronder dat 'n toepaslike terugvalklousule teen die eiendomme geregistreer moet word.

8.3 VOORGESTELDE VERVREEMDING VAN DIE KRAALTJIE (ERF 470), KALBASKRAAL (17/2/2)

Die Kraaltjie, geleë op Erf 470, Kalbaskraal is gedurende 2022 van Transnet aangekoop ten bedrae van R350 000.00, met die aanvanklike bedoeling om die bestaande gebou in 'n meerdoelige gemeenskapsentrum te omskep. Die gebou en erfgrootte leen hom egter nie funksioneel daartoe om behoorlik as 'n multi-funksionele sosio-ekonomiese sentrum omskep te word nie. Die gebou het sedert 2022 deurgeloop onder vandale en word daar deurlopend klagtes ontvang oor die ongewenste elemente wat daar uithang.

Intussen het die Departement van Infrastruktuur befondsing toegeken vir die daarstel van 'n sosio-ekonomiese fasiliteit, ingesluit 'n gemeenskapsaal, op Erf 622 (groot 1819 m^2), Kalbaskraal.

Met voormelde in ag genome, word voorgestel dat Die Kraaltjie so spoedig moontlik voetstoots van die hand gesit word by wyse van 'n openbare tender.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A M Williams)

(a) Dat, ingevolge Artikel 14 van die Munisipale Finansiële Bestuurswet (Wet 56 van 2003), die Raad bevestig en besluit:

(i) Dat die onderwerp eiendom nie benodig word om die minimum vlak van basiese dienste te voorsien nie; en

(ii) Dat die billike markwaarde van die bate en die ekonomiese en gemeenskapswaarde wat vir die bate ontvang moet word, oorweeg is;

(b) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die toepaslike verordening dat finansiële aanbiedinge by wyse van openbare tender versoek word vir die vervreemding van Erf 470, 1 417m^2 groot, geleë op die hoek van Skool- en Kortstraat, Kalbaskraal, onderworpe aan die standaard verkoopsvoorwaardes en die volgende voorwaardes:

(i) Dat die bedrag van R400 000,00 (BTW uitgesluit) as reserweprys vasgestel word, as synde billike markwaarde vir die eiendom;

(ii) Dat die eiendom voetstoots beskikbaar gestel word;

(iii) Dat dit 'n voorwaarde van verkoop sal wees dat die koper op eie koste toesien tot die verkryging van toepaslike grondgebruiksregte, afhangende waarvoor die eiendom benut sal word;

(iv) Dat die voorneme van die Raad om die eiendom by wyse van publieke mededinging te koop aan te bied, vir kommentaar en/of besware geadverteer word;

(c)/...

(c) That authorisation be given as follows:
   (i) to the Executive Mayoral Committee
   - to deal with any comments and/or objections received in respect of the proposed transactions; and
   - to finalise a decision regarding the transfer of the assets, after all Supply Chain and other legal prescripts have been complied with;

   (ii) to the Director: Corporate Services to finalise the evaluation criteria and conditions of sale for tender purposes with all the relevant internal role-players, with due consideration of the applicable conditions in the Municipal Asset Transfer Policy, including that a suitable reversionary clause must be registered against the property.

8.3 PROPOSED DISPOSAL OF DIE KRAALTJIE (ERF 470), KALBASKRAAL (17/2/2)

Die Kraaltjie, situated on Erf 470, Kalbaskraal, was purchased from Transnet during 2022 in the amount of R350 000.00, with the initial intention of converting the existing building into a multi-purpose community centre. However, the building and lot size do not lend itself functionally to being properly transformed as a multi-functional socio-economic center. The building has been plagued by vandals since 2022 and there are ongoing complaints about the unwanted elements hanging out there.

In the meantime, the Department of Infrastructure has allocated funding for the establishment of a socio-economic facility, including a community hall, on Erf 622 (large 1819 m²), Kalbaskraal.

In view of the aforementioned, it is proposed that Die Kraaltjie be disposed of as soon as possible by means of a public tender.

RESOLUTION
(on the proposal of ald J M de Beer, seconded by cllr A M Williams)

(a) That, in terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) the Council confirms and resolves:
   (i) That the subject property is not needed for the provision of a minimum level of basic municipal services; and

   (ii) That the fair market value of the asset and the economic and community value to be received for the asset has been considered;

(b) That in-principle approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for financial offers to be invited by means of public tender for the disposal of Erf 470, measuring 1 417m² in extent, situated on the corner of Skool and Kort Street, Kalbaskraal, subject to the standard conditions of sale and the following further conditions:
   (i) That the amount of R400 000,00 (VAT excluded) be determined as reserve price, it being considered to fairly represent the market value of same;

   (ii) That the property be made available voetstoots;

   (iii) That it will be a condition of sale that the purchaser ensures at his own expense the acquisition of appropriate land use rights, depending on what the property will be used for;

   (iv) That Council's intention to offer the property for sale by means of a public competitive process be published for comment and/or objections;

(c)/…

(c) Dat volmag verleen word:
   (i) aan die Uitvoerende Burgemeesterskomitee om:
   - te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksie ontvang word; en om
   - 'n besluit te finaliseer rakende die oordrag van die bate, nadat alle toepaslike Voorsieningskanaal- en ander wetlike voorskrifte gevolg is;

   (ii) aan die Direkteur: Korporatiewe Dienste om die voorwaardes van verkoop vir tenderdoeleindes te finaliseer in oorlegpleging met al die tersaaklike interne rolspelers;

(d) Dat goedkeuring verder verleen word dat indien bogemelde eiendom onverkoop bly na afloop van die betrokke mededingende proses, dit uit-die-hand-uit op 'n 'first come first served' basis verkoop mag word teen die reserweprys of hoër, mits die reserweprys ooreenstem met billike markwaarde (gebaseer op die munisipale waardasie van die eiendom op die stadium van vervreemding), en met dien verstande verder dat die Munisipaliteit sy voorneme om die eiendom vanaf 'n gegewe datum uit-die-hand-uit te verkoop, bekend sal maak.

8.4 2026 VERGADERINGSKEDULE (3/4/2/1)

Die voorgestelde 2026 vergaderingskedule is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl B J Penxa, gesekondeer deur rdl G Vermeulen)

(a) Dat die voorgestelde vergaderingskedule vir 2026 aanvaar word;

(b) Dat die datums vir publieke kennisname in die plaaslike media gepubliseer word, asook op die munisipale webtuiste op 'n halfjaarlikse basis;

(c) Dat elke raadslid van die finale skedule voorsien word;

(d) Dat die vergaderingskedule ook aan die Weskus Distriksmunisipaliteit, SALGA en die Provinsiale Departement van Plaaslike Bestuur voorsien word vir beplanningsdoeleindes.

GETEKEN:
SPEAKER

(c) That authorization be given as follows:
   (i) to the Executive Mayoral Committee to
   - deal with any comments and/or objections received in respect of the proposed transactions; and to
   - finalise a decision regarding the transfer of the asset after all applicable Supply Chain and other legal prescripts have been complied with;

   (ii) to the Director: Corporate Services to
   finalise the conditions of sale for tender purposes with all the relevant internal role-players;

(d) That approval be granted that should the property remain unsold after the competitive process, it be sold out-of-hand on a 'first come first served' basis at the reserve price or higher, provided that the reserve price corresponds with fair market value (based on the municipal valuation of the property when disposal takes place), and provided further that the Municipality shall make known its intention to sell the property out-of-hand from a given date.

8.4 2026 MEETING SCHEDULE (3/4/2/1)

The proposed 2026 meeting schedule has been circulated with the business list.

RESOLUTION
(on the proposal of cllr B J Penxa, seconded by cllr G Vermeulen)

(a) That the proposed meeting schedule for 2026 be accepted;

(b) That the dates be published bi-annually in the local media for public cognisance, as well as on the municipal website;

(c) That each councillor be furnished with a copy of the final schedule;

(d) That the meeting schedule be forwarded to the West Coast District Municipality, SALGA and the Provincial Department of Local Government to use for planning purposes.

SIGNED:
SPEAKER

NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE RAADSAAL, MALMESBURY OP DONDERDAG, 17 JULIE 2025 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdd J M de Beer

Lede van die Burgemeesterskomitee:
Rdl D G Bess
Rdl N Smit
Rdl A K Warnick

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Senior Bestuurder: Verkeer- en Wetstoepassingdienste, mnr R Steyn
Bestuurder: Sekreatriaat en Rekordsdienste, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek rdd J M de Beer om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Kennis geneem van die verskonings ontvang vanaf rdh T van Essen, rdl A K Warnick, die Direkteur: Siviele Ingenieursdienste en die Speaker, rdh M A Rangasamy.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 18 JUNIE 2025

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 18 Junie 2025 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. SAKE VOORTSPRUITEND UIT DIE NOTULES

5.1 NOTULE VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 18 JUNIE 2025

5.1.1 ITEM 7.11: BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS EN ANDER ONINVORDERBARE SKULDE (5/7/3)

MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE COUNCIL CHAMBER, MALMESBURY ON THURSDAY, 17 JULY 2025 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (Chairperson)
Executive Deputy Mayor, ald J M de Beer

Members of the Mayoral Committee:
Cllr D G Bess
Cllr N Smit
Cllr A K Warnick

Officials:
Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Manager: Secretariate and Records Services, ms N Brand

1. OPENING

The Chairperson welcomed members and requested ald J M de Beer to open the meeting with prayer.

2. LEAVE OF ABSENCE

Apologies from ald T van Essen, cllr A K Warnick, Director: Civil Engineering Services and the Speaker, ald M A Rangasamy were noted.

3. PRESENTATIONS / DEPUTATIONS / SPEECHES

None.

4. MINUTES

4.1 MINUTES OF AN EXECUTIVE MAYORAL COMMITTEE MEETING HELD ON 18 JUNE 2025

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

That the minutes of an Executive Mayoral Committee meeting held on 18 June 2025 be approved and signed by the Executive Mayor.

5. MATTERS ARISING FROM THE MINUTES

5.1 MINUTES OF AN EXECUTIVE MAYORAL COMMITTEE HELD ON 18 JUNE 2025

5.1.1 ITEM 7.11: ACTUAL AMOUNT WRITTEN OFF WITH REGARDS TO INDIGENT HOUSEHOLDS AND OTHER IRRECOVERABLE DEBTS (5/7/3)

5.1.1/...

Die Uitvoerende Burgemeesterskomitee het op 18 Junie 2025 in beginsel goedkeuring verleen vir die afskrywing van oninbare skulde, onderhewig daaraan dat na die afhandeling van alle aksies, die werklike bedrae voorgelê sal word.

BESLUIT

(a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings R4 850 207.60 beloop en ten opsigte van ander oninvorderbare skulde R923 175.44 beloop;

(b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat
   (i) 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
   (ii) 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
   (iii) enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie;

(c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

6. MAANDVERSLAG: MEI 2025

[Nota: Die prestasie- en finansiële inligting t.o.v. Kwartaal 4 word ingesluit in die artikel 52 MFMA-verslag wat op 31 Julie 2025 aan die Raad voorgelê sal word, vandaar die voorlegging van slegs addisionele verslae soos van toepassing op die betrokke direktorate.]

6.1 SIVIELE INGENIEURSDIENSTE (7/1/2/2-4)

Die maandverslag van die Direktoraat: Siviele Ingenieursdienste vir die maand van Mei 2025 word ter tafel gelê.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat: Siviele Ingenieursdienste ten opsigte van Mei 2025.

6.2 ELEKTRIESE INGENIEURSDIENSTE (7/1/2/2-6)

Die maandverslag van die Direktoraat: Elektriese Ingenieursdienste vir die maand van Mei 2025 word ter tafel gelê.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat Elektriese Ingenieursdienste ten opsigte van Mei 2025.

6.3 ONTWIKKELINGSDIENSTE (7/1/2/2-5)

Die Direkteur: Ontwikkelingsdienste gee terugvoering insake die vordering met die behuisingsprojekte soos in die maandverslag vervat.

5.1.1/...

The Executive Mayoral Committee approved in principle the writing off of bad debts on 18 June 2025, subject to the presentation of actual amounts following the completion of all actions.

RESOLUTION

(a) That cognizance is taken that the actual amount written off in respect of indigent households amounted to **R 4 850 207.60** and in respect of other irrecoverable debt amounted to **R 923 175.44;**

(b) That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -
   (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
   (ii) a portion of, or the total debt of a debtor was not correct; or
   (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee;

(c) That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

6. MONTHLY REPORT: MAY 2025

[Note: The performance and financial information in respect of Term 4 is included in the Section 52-MFMA report which will be tabled in Council on 31 July 2025, therefore the tabling of only the additional reports as applicable to the relevant directorates.]

6.1 CIVIL ENGINEERING SERVICES (7/1/2/2-4)

The monthly report of the Directorate: Civil Engineering Services for the month of May 2025 was tabled.

RESOLUTION
(proposed by cllr D G Bess, seconded by ald J M de Beer)

That note be taken of the contents of the monthly report of the Directorate: Civil Engineering Services in respect of May 2025.

6.2 ELECTRICAL ENGINEERING SERVICES (7/1/2/2-6)

The monthly report of the Directorate: Electrical Engineering Services for the month of May 2025 was tabled.

RESOLUTION
(proposed by cllr D G Bess, seconded by ald J M de Beer)

That note be taken of the contents of the monthly report of the Directorate: Electrical Engineering Services in respect of May 2025.

6.3 DEVELOPMENT SERVICES (7/1/2/2-5)

The Director: Development Services provided feedback on the progress of the housing projects as contained in the monthly report.

6.3/...

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat Ontwikkelingsdienste ten opsigte van Mei 2025.

6.4 BESKERMINGSDIENSTE (7/1/2/2-3)
6.4.1 VERKEER- EN WETSTOEPASSINGSDIENS
6.4.2 BRANDWEERDIENSTE

Die Senior Bestuurder: Verkeer- en Wetstoepassingsdienste noem dat die drastiese afname in die slaagsyfer van leerlinglisensies toegeskryf kan word aan die nuwe elektroniese stelsel wat onlangs deur die Departement van Mobiliteit geïmplementeer is.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat Beskermingsdienste ten opsigte van Mei 2025.

7. NUWE SAKE

7.1 JAARVERSLAG INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENING-KANAALBESTUURSBELEID VIR DIE FINANSIëLE JAAR EINDIGEND 30 JUNIE 2025 (8/1/B/2)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks ‘n verslag aan die Raad voorgelê moet word aangaande die implementering van die Voorsieningskanaalbestuursbeleid.

Die jaarverslag vir die periode 1 Julie 2024 tot 30 Junie 2025 is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdd J M de Beer)

(a) Dat kennis geneem word van die jaarverslag insake die implementering van die Voorsieningkanaalbestuursbeleid gedurende die 2024/2025 finansiële jaar ingevolge Artikel 6(2)(a)(i) van die Regulasies, asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);

(b) Dat verder kennis geneem word van die dienste gelewer vir die tydperk 1 April 2025 tot 30 Junie 2025 met verwysing na die uitsonderings waar dit onprakties was om die mark te toets en dus ‘n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningkanaalbestuursbeleid genoodsaak het (Aanhangsel D). Kennis moet geneem word dat betalings nog in die 2024/2025 finansiële jaar gefinaliseer moet word. Om aan wetgewing in terme van kwartaal 4 te voldoen, sal enige verskille in die volgende VKB-kwartaalverslag uitgelig word, onderhewig aan syfers/transaksies wat 'n impak op die volledigheid van die finansiële state sal hê.

7.2 KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS (8/1/B/2)

Die verslag insake die kwartaallikse prestasie-evaluering van kontrakteurs wat ingevolge die Voorsieningkanaalbestuursbeleid aangestel is, word voorgelê ter voldoening aan Artikel 116(2) van die MFMA en die kernprestasie-indikator van die Munisipale Bestuurder.

BESLUIT

Dat kennis geneem word van die kwartaallikse verslag insake die prestasie van kontrakteurs vir die periode 1 April 2025 tot 30 Junie 2025.

3

6.3/...

RESOLUTION
(proposed by cllr D G Bess, seconded by ald J M de Beer)

That note be taken of the contents of the monthly report of the Directorate: Development Services in respect of May 2025.

6.4 PROTECTION SERVICES (7/1/2/2-3)
6.4.1 TRAFFIC AND LAW ENFORCEMENT SERVICES
6.4.2 FIRE SERVICES

The Senior Manager: Traffic and Law Enforcement Services mentioned that the drastic decline in the pass rate of learner's licences can be attributed to the new electronic system recently implemented by the Department of Mobility.

RESOLUTION
(proposed by cllr D G Bess, seconded by ald J M de Beer)

That note be taken of the contents of the monthly report of the Directorate: Protection Services in respect of May 2025.

7. NEW MATTERS

7.1 ANNUAL REPORT REGARDING THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2025 (8/1/B/2)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that an annual report must be submitted to Council regarding the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2024 to 30 June 2025 was circulated with the Agenda.

RESOLUTION
(proposed by cllr N Smit, seconded by ald J M de Beer)

(a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C & C.1);

(b) That cognisance is taken of the services rendered for the period 1 April 2025 to 30 June 2025 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2024/2025 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

7.2 QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS (8/1/B/1)

The report in respect of the quarterly performance evaluation of contractors appointed in terms of the Supply Chain Management Policy was submitted in compliance with Section 116(2) of the MFMA and the core performance indicator of the Municipal Manager.

RESOLUTION

That cognisance be taken of the quarterly report regarding the performance of contractors for the period 1 April 2025 to 30 June 2025.

7.3 MENSLIKE HULPBRONNE: HERSIENING VAN T.A.S.K. POSEVALUERINGS-BELEID (4/2/B)

SALGA Nasionaal het ‘n besluit geneem om nie die lisensie van *Deloitte Consulting* vir die evaluering van posbeskrywings te hernu nie. Die munisipaliteite in die Weskaap, in oorleg met SALGA Weskaap, het egter besluit om wel die lisensie van *Deloitte Consulting* te hernu en SALGA Weskaap het gevolglik die T.A.S.K. Posevalueringsbeleid dienooreenkomstig aangepas.

Die aangehegte T.A.S.K. Posevalueringsbeleid is belyn met dié van SALGA Weskaap en is aan die vakbonde voorsien vir kommentaar. ‘n Werkwinkel op versoek van die vakbonde het plaasgevind op 17 Junie 2025 om die wysigings aan die beleid toe te lig.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

(a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde T.A.S.K. Posevalueringsbeleid goedkeur vir implementering met ingang van 1 Augustus 2025;

(b) Dat, met die aanvaarding van die beleid en spesifieke verwysing na paragraaf 7.6, die departementele KPI’s van die Direkteure in Januarie 2026 aangepas word om die betrokke KPI in te sluit;

(c) Dat die Stelsel van Delegasies aangepas word met die verantwoordelikhede voortspruitend uit die aanvaarding van die beleid.

7.4 HERNUWING VAN HUUR VAN MUNISIPALE GEBOU (VOORMALIGE BIBLIOTEEK) GELEË OP ERF 3509 SENTRUMWEG, MOORREESBURG AAN KHETH’IMPILO AIDS FREE LIVING (12/1/3/1-9/1)

Die NPO, Kheth’Impilo Aids Free Living, het ‘n ooreenkoms met die Departement van Gesondheid om gesondheidsorgdienste aan die gemeenskap van Moorreesburg te lewer. Hierdie dienste sluit in tuisversorging, gesinsbeplanning, uitreiking van medikasie aan pasiënte, immunisering, ens. en word daagliks vanaf 07:30 tot 16:00 gelewer.

Die huurtermyn verstryk op 31 Julie 2025 en wil die organisasie graag voortgaan om die munisipale gebou op Erf 3509, Sentrumweg, Moorreesburg vir voormelde doeleindes te huur.

‘n Gedeelte van die gebou sal deur me T Williams gebruik word vir die aanbied van ABET-klasse vanaf Maandae tot Donderdae tussen 08:00 en 12:00. Me Williams het voorheen die dienste vanuit die Ou Kommando-gebou gelewer.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die hernuwing van huur van ’n gedeelte van die munisipale geboue, geleë op Erf 3509, Sentrumstraat, Moorreesburg, ongeveer 809.5m² groot, aan Kheth’Impilo AIDS Free Living 070-577-NPO onderworpe aan die standaard huurvoorwaardes sowel as die volgende voorwaardes:
    (i) Dat die huur vir ‘n verdere periode van een (1) jaar sal duur met ingang vanaf 01 Augustus 2025 tot 31 Junie 2026;

    (ii) Dat ’n huurbedrag van R120.00 (BTW uitgesluit) per jaar, betaalbaar sal wees;

    (iii) Dat die huurder verantwoordelik sal wees vir die betaling van diensteverbruik; en

(iv)/…

7.3 HUMAN RESOURCES: REVIEW OF T.A.S.K. JOB EVALUATION POLICY (4/2/B)

SALGA National made a decision not to renew the license of *Deloitte Consulting* for the evaluation of job descriptions. However, the municipalities in the Western Cape, in consultation with SALGA Western Cape, decided to renew the license of *Deloitte Consulting*, and SALGA Western Cape has consequently amended the T.A.S.K. Job Evaluation Policy accordingly.

The attached T.A.S.K. Job Evaluation Policy is aligned with that of SALGA Western Cape and was provided to the trade unions for comment. A workshop at the request of the unions took place on 17 June 2025 to explain the changes to the policy.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

(a) That the Executive Mayoral Committee approve the attached amended T.A.S.K. Job Evaluation Policy for implementation with effect from 1 August 2025;

(b) That, with the adoption of the policy and specific reference to paragraph 7.6, the departmental KPIs of the Directors be adjusted in January 2026 to include the relevant KPI;

(c) That the System of Delegations be adjusted with the responsibilities arising from the adoption of the policy.

7.4 RENEWAL OF LEASE OF MUNICIPAL BUILDING (FORMER LIBRARY) SITUATED ON ERF 3509, SENTRUM STREET TO KHETH'IMPILO AIDS FREE LIVING (12/1/3/1-9/1)

The NPO, Kheth'Impilo Aids Free Living has an agreement with the Department of Health to provide health care services to the community of Moorreesburg. These services include home care, family planning, dispensing of medication to patients, immunisation, etc. and is delivered daily from 07:30 to 16:00.

The lease term expires on 31 July 2025 and the organisation would like to continue to lease the municipal building on Erf 3509, Sentrum Street, Moorreesburg for the aforementioned purposes.

A portion of the building will be used by ms T Williams for hosting ABET classes from Mondays to Thursdays between 08:00 and 12:00. Ms Williams previously provided the services from the Old Kommando building.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A K Warnick)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the renewal of lease of the municipal building situated on Erf 3509, Sentrum Street, Moorreesburg, approximately 809.5m² in extent to Kheth’Impilo AIDS Free Living 070-577-NPO subject to the standard lease conditions and the following further conditions:

    (i) That the lease be renewed for a further period of one (1) year as from 01 August 2025 to 31 July 2026;

    (ii) That a rental amount of R120.00 (VAT excl.) per annum be payable;

    (iii) That service consumption charges be payable; and

(iv)/…

7.4(a)/…

(iv) Dat die gedeelte deur Kheth'Impilo AIDS Free Living NPO slegs gebruik word vir die voorsiening van gesondheidsdienste en die ander gedeelte gebruik word deur Me T Williams vir voorsiening van ABET klasse;

(b) Dat, ingevolge paragrawe 13.1.1 van die Bate Oordrag Beleid, kennis geneem word dat die verhuring by wyse van direkte onderhandelinge geskied, gegewe die huurder 'n historiese eiendomsreg deur die Munisipaliteit verleen was vir aanwending daarvan as 'n gesondheidsorgsentrum, en het die huurder sedertdien alle verantwoordelikhede en verpligtinge in terme van die ooreenkoms nagekom.

7.5 FORMALISERING VAN 'N HUUROOREENKOMS TUSSEN DIE DARLING TRUST EN DIE MUNISIPALITEIT T.O.V. MUNISIPALE GEBOU GELEË OP 'N GEDEELTE VAN ERF 1399, DARLING VIR OPVOEDKUNDIGE DOELEINDES (12/1/3/1-/3/1)

Die bestaande huurooreenkoms met Darling Trust wat fasiliteite vanaf Erf 1399, Darling bedryf sluit nie die Vroeëkinderontwikkelingsentrum (ECD-sentrum) in nie. Die ECD-sentrum bestaan uit twee klaskamers en akkommodeer 64 leerders.

Daar is nie enige moontlikheid vir verdere uitbreiding van die ECD-sentrum op Erf 1399, Darling nie en het die Raad op 31 Mei 2025 die vervreemding van die aangrensende eiendom, Erf 1400 aan Darling Trust goedgekeur. Sodra die ECD-sentrum op Erf 1400 ontwikkel is, sal die klaskamers op Erf 1399 as 'n nasorgfasiliteit bedryf word.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die formalisering van die huur ten opsigte van die munisipale gebou geleë op 'n gedeelte van Erf 1399 Fabriekstraat, Darling, ongeveer 500m^2 groot, aan 'The Darling Trust (IT 2598/2003)', onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:
  (i) Dat die huurtermyn vir 'n tydperk van drie jaar vanaf 01 Augustus 2025 tot 31 Julie 2028 sal duur;

  (ii) Dat huurgeld ten bedrae van R120.00 per jaar, BTW uitgesluit ten opsigte van jaar 1 verhaal word, onderhewig aan eskalasie bereken op die Verbruikersprysindeks (VPI) vanaf jaar 2;

  (iii) Dat die eiendom slegs aangewend word vir opvoedkundige doeleindes en vir geen ander doel nie; en

  (iv) Dat daar aan alle administratiewe, tegniese en regsvereistes voldoen word.

(b) Dat, ingevolge paragrawe 13.1.1 van die Bate Oordrag Beleid, kennis geneem word dat die verhuring by wyse van direkte onderhandelinge geskied, gegewe die huurder vanaf 2009/2010 'n historiese eiendomsreg deur die Munisipaliteit verleen was vir aanwending daarvan as 'n vroeë kinderontwikkelingsentrum, en het die huurder sedertdien alle verantwoordelikhede en verpligtinge in terme van die ooreenkoms nagekom.

7.6 VERHURING VAN SKEEPSVRAGHOUER NR 1 GELEË OP 'N GEDEELTE VAN ERF 7516, JAKARANDASTRAAT (HANDELSPASIE), MALMESBURY (12/1/3/1-/1/1)

Die handelspasie op Erf 7516, Jakarandastraat bestaan uit vier skeepsvraghouers, waarvan een vakant geraak het. 'n Mededingende proses is gevolg vir die verhuring van die spasie, waartydens ses kwalifiserende aansoeke ontvang is.

Onderhoude is gereël met die suksesvolle aansoekers (een aansoeker het nie opgedaag nie) en uit die evaluering van die besigheidsmodel en onderhoud het Ogungu (Pty) Ltd t/a Liyo's Beauty Palace te hoogste punt bepaal.

7.4(a)/…

(iv) That the portion of the building be utilised by Kheth'Impilo AIDS Free Living NPO for the provision of health care services and the remaining portion be utilised by Ms T Williams for the provision of ABET classes only;

(b) That, in terms of paragraphs 13.1.1 of the Municipal Asset Transfer Policy, it be noted that the lease is by way of direct negotiations, given that the tenant was granted a historic property right by the Municipality for the use of same as a healthcare facility, and the tenant has since fulfilled all responsibilities and obligations in terms of the agreement.

7.5 FORMALISATION OF LEASE AGREEMENT BETWEEN THE DARLING TRUST AND THE MUNICIPALITY IN RESPECT OF MUNICIPAL BUILDING SITUATED ON A PORTION OF ERF 1399, DARLING FOR EDUCATIONAL PURPOSES (12/1/3/1-3/1)

The existing lease agreement with Darling Trust which operates facilities from Erf 1399, Darling does not include the Early Childhood Development Centre (ECD Centre). The ECD Centre consists of two classrooms and accommodates 64 learners.

There is no possibility for further expansion of the ECD Centre on Erf 1399, Darling and on 31 May 2025 the Council approved the alienation of the adjacent property, Erf 1400 to Darling Trust. Once the ECD Centre on Erf 1400 has been developed, the classrooms on Erf 1399 will be operated as an aftercare facility.

RESOLUTION
(proposed by cllr D G Bess, seconded by cllr N Smit)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the formalisation of the lease of the municipal building situated on a portion of Erf 1399, Fabriek Street, Darling, measuring approximately 500m² in extent, to The Darling Trust (IT 2598/2003), subject to the standard conditions of lease and the following further conditions:
  (i) That the lease period will endure for a period of three years, from 01 August 2025 to 31 July 2028;

  (ii) That a lease amounting to R120.00 per annum, excluding VAT be levied in respect of year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2;

  (iii) That the property be used only for educational purposes and for no other purpose; and

  (iv) That all administrative, technical and legal requirements be adhered to;

(b) That, in terms of paragraphs 13.1.1 of the Municipal Asset Transfer Policy, it be noted that the lease is by way of direct negotiations, given that the tenant was granted a historic propoerty right by the Municipality from 2009/2010 for use as an early childhood development centre, and the tenant has since fulfilled all responsibilities and obligations in terms of the agreement.

7.6 LEASE OF CONTAINER NO. 1 SITUATED ON A PORTION OF ERF 7516, JAKARANDA STREET (ENTREPRENEURIAL HUB), MALMESBURY (12/1/3/1-1/1)

The trading space on Erf 7516, Jakaranda Street consists of four cargo containers, one of which has become vacant. A competitive process was followed for the leasing of the space, during which six qualifying applications were received.

Interviews were arranged with the successful applicants (one applicant did not show up) and from the evaluation of the business model and interview, Ogungu (Pty) Ltd t/a Liyo's Beauty Palace was determined with the highest mark.

7.6/...

Die voorstel is om 'n huurooreenkoms met die suksesvolle entrepreneur aan te gaan vir die huur van die handelspasie vir die periode 1 Augustus 2025 tot 31 Julie 2027.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die voorgestelde verhuring van Skeepsvraghouer nr. 1, geleë by die handelspasie, op 'n gedeelte van Erf 7516, Jakarandastraat, Malmesbury aan Ogungu (Pty) Ltd handel as 'Liyo's Beauty Palace', onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:

   (i) Dat die verhuring vir 'n tydperk van twee (2) jaar sal duur vanaf 01 Augustus 2025 tot 31 Julie 2027; en

   (ii) Dat die huurders verantwoordelik sal wees vir die betaling van 'n maandelikse huurbedrag van R100.00, BTW uitgesluit, asook vir die betaling van diensteverbruik;

   (iii) Dat die onsuksesvolle applikante skriftelik in kennis gestel word van die uitkoms van die evalueringsproses;

(b) Dat, weens die feit dat die voorgestelde transaksie deel uitmaak van die munisipale strategiese doelwitte om ekonomiese transformasie aan te moedig, die goedkeuring vir die verhuring van die skeepsvraghouer aan die suksesvolle applikant ondersteun word.

7.7 VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 806, CHATSWORTH (VOORMALIGE KLINIEK) GELEë OP DIE h/v 1STE- EN HUTCHINSONLAAN AAN DIE UNITED NATIONS OF AFRICA FOUNDATION (12/1/3/1-/3/1)

Met die vestiging van 'n nuwe satelliet kliniek op Chatsworth het die gebou op Erf 806, Chatsworth waaruit die voormalige gesondheidskliniek bedryf was, die Raad se eiendom by wyse van 'n terugvalklousule geword.

Daar is met SASSA in gesprek getree om moontlik die munisipale gebou vir hulle interaksies met die publiek aan te wend, maar het lg. bevestig dat, weens finansiële beperkings, dit nie moontlik sal wees nie.

Voorstelle is gevolglik gevra vanaf nie-regeringsinstellings of ander nie-winsgewende organisasies vir die bestuur en bedryf van die munisipale gebou.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die verhuring van die gebou geleë op 'n gedeelte van Erf 806 Chatsworth, op die hoek van 1ste- en Hutchisonlaan, ongeveer 358m² groot, voetstoots, aan die United Nations of Africa Foundation NPO (015-438 NPO) onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:

   (i) Dat die huurtermyn vir 'n tydperk van drie jaar vanaf 01 Augustus 2025 tot 31 Julie 2028 sal duur;

   (ii) Dat huurgeld ten bedrae van R120.00 per jaar, BTW uitgesluit ten opsigte van jaar 1 verhaal word, onderhewig aan eskalasie bereken op die Verbruikersprysindeks (VPI) vanaf jaar 2;

   (iii) Dat die eiendom slegs aangewend word vir gemeenskaps-ontwikkelingsdoeleindes en vir geen ander doel nie;

   (iv)/…

7.6/…

The proposal is to enter into a lease agreement with the successful entrepreneur for the lease of the trading space for the period 1 August 2025 to 31 July 2027.

RESOLUTION
(proposed by cllr D G Bess, seconded by cllr N Smit)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed lease of Container no. 1 situated at the entrepreneurial hub, on a portion of Erf 7516, Jakaranda Street, Malmesbury, to Ogungu (Pty) Ltd t/a Liyo's Beauty Palace subject to the standard conditions of lease and the following further conditions:

   (i) That the lease will endure for a period of two (2) years from 01 August 2025 to 31 July 2027;

   (ii) That the lessee shall be responsible for payment of a monthly rental of R100.00, VAT excluded, as well as for payment for services consumption;

   (iii) That the unsuccessful applicants be informed in writing of the outcome of the evaluation process;

(b) That, due to the fact that the proposed transaction forms part of the Municipality's strategic objectives to encourage economic transformation, the approval for the lease to the successful applicant be supported.

7.7 PROPOSED LEASE OF A PORTION OF ERF 806, CHATSWORTH (FORMER CLINIC) SITUATED ON THE C/O 1ST AND HUTCHINSON AVENUES TO THE UNITED NATIONS OF AFRICA FOUNDATION (12/1/3/1-3/1)

With the establishment of a new satellite clinic in Chatsworth, the building on Erf 806, Chatsworth from which the former health clinic was operating, became the property of the Council by way of a fallback clause.

Discussions were held with SASSA about possibly using the municipal building for their interactions with the public, but the latter confirmed that, due to financial constraints, this would not be possible.

Proposals were consequently requested from non-governmental institutions or other non-profit organisations for the management and operation of the municipal building.

RESOLUTION
(proposed by cllr D G Bess, seconded by cllr N Smit)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed lease of the building situated on a portion of Erf 806, Chatsworth, on the corner of 1st – and Hutchison Avenue, measuring approximately 358m² in extent, voetstoots, to the United Nations of Africa Foundation NPO (015-438-NPO), subject to the standard conditions of lease and the following further conditions:

   (i) That the lease period will endure for a period of three years, from 01 August 2025 to 31 July 2028;

   (ii) That a lease amounting to R120.00 per annum, excluding VAT be levied in respect of year 1, subject to escalation based on the Consumer Price Index (CPI) from year 2;

   (iii) That the property be used only for community development purposes and for no other purpose;

7.7(a)/…

(iv) Dat die huurder verantwoordelikheid aanvaar vir die opknapping en onderhoud van die gebou op eie koste; en

(v) Dat daar aan alle administratiewe, tegniese en regsvereistes voldoen word.

7.8 UITSTAANDE DEBITEURE: JUNIE 2025 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer en noem die Direkteur: Finansiële Dienste dat die afname in skuld toegeskryf kan word aan die afskrywings in Junie en dat die daaglikse bestuur van skuld steeds 'n uitdaging vir die Munisipaliteit bly.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2025.

7.9 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 30 Junie 2025 soos met die sakelys gesirkuleer.

7.10 HERSEELPROGRAM: 2025/2026 (16/5/5/1)

Die Raad het 'n bedrag van R15 500 000,00 vir die herseel van strate in die konsep-begroting gedurende Maart 2025 goedgekeur. Die bedrag is na R20 500 000,00 verhoog met die finale goedkeuring van die begroting in Mei 2025.

Die herseelprogram is derhalwe hersien ooreenkomstig die verhoogde bedrag in die 2025/2026 finansiële jaar.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat die opgedateerde herseelprogram dienooreenkomstig die hersiende allokering van fondse in die 2025/2026 finansiële jaar goedgekeur word;

(b) Dat kennis geneem word dat die aangehegte herseelprogram voorlopig is, aangesien 'n afskaling van die program moontlik te weeg gebring kan word deur uitgawes verbonde aan voorbereidingswerk aan die betrokke strate.

7.11 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: BETALING VAN VERVOERKOSTE T.O.V. JEUGUITRUILPROGRAM TE DUITSLAND (8/1/B/2)

Die afwykings ten opsigte van visum- en vliegkostes vir die bywoning van die Jeuguitruilprogram te Duitsland het in Junie 2025 voor die Uitvoerende Burgemeesterskomitee gedien en is daar ooreengekom dat posnommer 9/201-1316-1512 (External Affairs) vir hierdie doeleindes gebruik sal word.

'n Plaaslik gebaseerde vervoermaatskappy in Sachsen-Anhalt is deur Kies Landesverband gereël vir die vervoer van die Swartland-groep tussen die lughawe en die kampterrein in Quedlinberg waarvan die uitgawe R37 966,50 beloop.

Besluit/...

7.7(a)/…

(iv) That the lessee accepts the responsibility for renovations to and maintenance of the building at own costs; and

(v) That all administrative, technical and legal requirements be adhered to.

7.8 OUTSTANDING DEBTORS: JUNE 2025 (5/7/1/1)

A full report of the state of outstanding debtors was circulated with the Agenda and the Director: Financial Services mentioned that the decrease in debt can be attributed to the write-offs in June and that the day-to-day management of debt remains a challenge for the Municipality.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2025.

7.9 PROGRESS: OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In terms of the Asset Management Policy, a monthly report must be made regarding outstanding insurance claims.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 30 June 2025 as circulated with the agenda.

7.10 RESEALING OF ROADS PROGRAMME: 2025/2026 (16/5/5/1)

Council approved an amount of R15 500 000.00 during March 2025 for the resealing of roads as per the draft budget. The amount was increased to R20 500 000.00 with the final approval of the budget in May 2025.

The resealing programme has therefore been revised in accordance with the increased amount in the 2025/2026 financial year.

RESOLUTION
(proposed by cllr D G Bess, seconded by cllr N Smit)

(a) That the updated resealing programme be approved in accordance with the revised allocation of funds in the 2025/2026 financial year;

(b) That it be noted that the attached resealing programme is provisional, as a downscaling of the programme may be brought about by expenses associated with preparatory work on the streets concerned.

7.11 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: PAYMENT OF TRANSPORT COSTS IN RESPECT OF YOUTH EXCHANGE PROGRAMME TO GERMANY (8/1/B/2)

The deviations regarding visa and flight costs for attending the Youth Exchange Programme in Germany served before the Executive Mayoral Committee in June 2025, and it was agreed that item number 9/201-1316-1512 (External Affairs) will be utilised for these purposes.

A locally based transport company in Sachsen-Anhalt has been arranged by Kies Landesverband for the transport of the Swartland Group between the airport and the campsite in Quedlinberg, the cost of which is R37 966.50.

Resolution/…

7.11/...

BESLUIT

(a) Dat kennis geneem word dat die waarnemende Munisipale Bestuurder die betaling goedgekeur het van vervoerkostes (tussen die lughawe en die kampterrein) aan Kiez Landesverband ten opsigte van die afgevaardigdes wat aan die Jeug-Uitruilprogram in Duitsland sal deelneem in Julie 2025, en vir afwyking van die verkrygingsproses in terme van paragraaf 36(1)(a)(v) van die Voorsieningskanaalbestuursbeleid vir die volgende rede:
 (i) Die vervoer van al die jeugafgevaardigdes tussen die lughawe en die kampterrein word geadministreer/gekoördineer deur Kiez Landesverband as die uitnodigende organisasie, en dit gevolglik onprakties is vir die Munisipaliteit om die dienste van 'n Duisland-gebaseerde kontrakteur te bekom in terme van die voorskrifte van die Voorsieningskanaalbestuursbeleid.

(b) Dat kennis geneem word dat die uitgawe ten bedrae van R37 966,50 toegewys was teen mSCOA posnommer: 9/201-1316-1512;

(c) Dat die Senior Bestuurder: Finansiële State en Batebestuur opdrag gegee word om bogenoemde rede as 'n aantekening by die finansiële state in te sluit, wanneer dit saamgestel word.

7.12 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: OPLEIDING AAN VERKEER/WETSTOEPASSINGBEAMPTES 2025: GENE LOUW VERKEERSKOLLEGE (8/1/B/2)

Gene Louw Verkeerskollege, onder die Departement van Vervoer en Openbare Werke (Wes-Kaap), is die enigste geakkrediteerde diensverskaffer wat die volledige reeks opleidingsmodules kan aanbied wat nodig is vir die optimale funksionering van verkeer- en wetstoepassingsbeamptes.

BESLUIT

(a) Dat kennis geneem word dat die Munisipale Bestuurder goedkeuring verleen het vir die aanstelling van Gene Louw Verkeerskollege (Departement van Vervoer en Publieke Werke – Wes-Kaap) as die diensverskaffer vir die opleidingsintervensies soos gelys in hierdie verslag, en dat daar van die verkrygingsvoorskrifte afgewyk word in terme van paragraaf 36(1)(a)(v) van die Verkrygingsbestuursbeleid vir die volgende rede:
 (i) Opleiding word op 'n individuele basis vereis, soos en wanneer die operasionele behoefte ontstaan. Daarom is dit noodsaaklik om 'n diensverskaffer aan te stel wat opleiding kan aanbied wat in lyn is met die munisipaliteit se operasionele tydsraamwerke en op 'n per-werknemer basis. Dit sou onprakties wees om verskeie diensverskaffers vir die opleidingsmodules soos uiteengesit te betrek.

(b) Dat kennis geneem word dat die uitgawe geallokeer word teen mSCOA pos: 9/213-1195-953 (Training: Efficiency Development);

(c) Dat die Senior Bestuurder: Finansiële State en Batebestuur opdrag gegee word om die bogenoemde rede as 'n aantekening by die finansiële state in te sluit wanneer dit opgestel word.

7.13 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: MENSLIKE HULPBRONBESTUURSTELSEL EN PAYROL-STELSEL OPLEIDING: PAYDAY SAGTEWARE (8/1/B/2)

Die Menslike Hulpbronne- en Salarisadministrasie-afdelings benodig geteikende, kliënt-/stelsel-spesifieke opleiding om te verseker dat amptenare toegerus is om hul funksies doeltreffend en in lyn met die Munisipaliteit se operasionele standaarde uit te voer.

Besluit/...

7.11/…

RESOLUTION

(a) That cognisance be taken that the acting Municipal Manager has approved the payment of transport costs (between the airport and the camp site) to Kiez Landesverband i.r.o the delegates who will be participating in the Youth Exchange Programme in Germany during July 2025, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:
 (i) The transport of all the youth delegates between the airport and the camp site is administered/coordinated by Kiez Landesverband as the inviting organisation, and it is therefore impractical for the Municipality to obtain the services of a Germany-based contractor in terms of its Supply Chain Management prescripts;

(b) That it be noted that the expenditure amounting to R37 966,50 was allocated to mSCOA vote: 9/201-1316-1512;

(c) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.12 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: TRAFFIC/LAW ENFORCEMENT OFFICERS TRAINING 2025: GENE LOUW TRAFFIC COLLEGE (8/1/B/2)

Gene Louw Traffic College, under the Department of Transport and Public Works (Western Cape) is the only accredited service provider that can offer the full range of training modules required for the optimal functioning of traffic and law enforcement officers.

RESOLUTION

(a) That cognizance be taken that the Municipal Manager has granted approval for the appointment of Gene Louw Traffic College (Department of Transport and Public Works – Western Cape) as the service provider for the training interventions listed in this report, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:
 (i) Training is required on an individual basis, as and when the operational need arises. Therefore, it is essential to appoint a service provider that can offer training aligned with the municipality's operational timeframes and on a per-employee basis. It would be impractical to engage multiple service providers for the training modules as outlined;

(b) That it be noted that the expenditure is allocated to mSCOA vote: 9/213-1195-953 (Training: Efficiency Development);

(c) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.13 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: HUMAN RESOURCE MANAGEMENT SYSTEM AND PAYROLL SYSTEM TRAINING: PAYDAY SOFTWARE SYSTEMS (PTY) LTD (8/1/B/2)

The Human Resources and Payroll Administration divisions require targeted, client/system-specific training to ensure that officials are equipped to perform their functions efficiently and in line with the Municipality's operational standards.

Resolution/…

7.13/...

BESLUIT

(a) Dat kennis geneem word dat die Munisipale Bestuurder goedkeuring verleen het vir die aanstelling van PayDay Software Systems as die diensverskaffer vir die opleidingsintervensies soos gelys in hierdie verslag, en dat daar van die verkrygingsvoorskrifte afgewyk word in terme van paragraaf 36(1)(a)(v) van die Verkrygingsbestuursbeleid vir die volgende rede:
   (i) Die opleiding is hoogs gespesialiseerd en stelselspesifiek vir die PayDay-sagtewarestelsel wat tans deur die Munisipaliteit gebruik word, en die aard van die opleiding vereis buigsaamheid in skedulering en aanbieding, en dit sou dus onprakties wees om 'n formele tenderproses te volg.

(b) Dat kennis geneem word dat die uitgawe geallokeer word teen mSCOA pos: 9/213-1195-953 (Training: Efficiency Development);

(c) Dat die Senior Bestuurder: Finansiële State en Batebestuur opdrag gegee word om die bogenoemde rede as 'n aantekening by die finansiële state in te sluit wanneer dit opgestel word.

7.14 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: DRINGENDE HERSTELWERK AAN DIE DOMPELPOMP NR 3 BY DIE INLAATWERKE VAN MALMESBURY WWTW (8/1/B/2)

Die optimale funksionering van dompelpompe in die rioolsuiweringsproses is uiters belangrik om die vloei van rou-riool na die stelsel te verseker en om te voorkom dat rou-riool nie terug vloei in die verspreidingsnetwerk en by mangate oorstroom nie. Een van die dompelpompe by die Malmesbury WWTW het probleme gegee en dringende herstelwerk is benodig.

BESLUIT

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuurs-beleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die pomp by die Malmesbury WWTW deur CAW ten bedrae van R60 685,00 (BTW uitgesluit);

(c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
   (i) Die dompelpomp sou vir 'n geruime tyd buite werking gelaat word indien die normale verkrygingsproses gevolg is;
   (ii) Voormelde sou aanleiding gee 'n onderbreking in die behandelingsproses, die oorvloei van die riooldreineringstelsel en 'n onderbreking in die lewering van die riooldiens;
   (iii) Die herstel van die dompelpomp is dus as 'n noodgeval hanteer;

(d) Dat die uitgawe ten bedrae van R60 685,00 (BTW uitgesluit) teen posnommer 9/239-849-425 verreken word en dat daar voldoende fondse beskikbaar is;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.15 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: DRINGENDE HERSTELWERK AAN DIE DOMPELPOMP NR 2 BY DIE MADELIEFIE-POMPSTASIE, RIEBEEK KASTEEL (8/1/B/2)

Die Madeliefies-Pompstasie is toegerus met twee dompelpompe wat rou-riool versamel vanaf die residensiële gebiede en vervoer na die Riebeek Kasteel WWTW. Een van die pompe het probleme gegee wat aanleiding gegee het tot die oorvloei van rou-riool by die pompstasie.

Besluit/...

9

7.13/…

RESOLUTION

(a) That cognizance be taken that the Municipal Manager has granted approval for the appointment of PayDay Software Systems as the service provider for the training interventions listed in this report, and for the procurement prescripts to be deviated from in terms of paragraph 36(1)(a)(v) of the Supply Chain Management Policy for the following reason:
   (i) The training is highly specialised and system-specific to the PayDay Software System currently in use by the municipality, and the nature of the training requires flexibility in scheduling and delivery, and it would therefore be impractical to follow a formal bidding process;

(b) That it be noted that the expenditure is allocated to mSCOA vote: 9/213-1195-953 (Training: Efficiency Development);

(c) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.14 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERSIBLE PUMP NO. 3 AT THE INLET WORKS OF THE MALMESBURY WWTW (8/1/B/2)

The optimal functioning of submersible pumps in the sewage treatment process is extremely important to ensure the flow of raw sewage into the system and to prevent raw sewage from flowing back into the distribution network and flooding at manholes. One of the submersible pumps at the Malmesbury WWTW gave problems and urgent repairs were required.

RESOLUTION

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager to approve the repair of the pump at the Malmesbury Wastewater Treatment Works by CAW for the amount of R 60,685.00 (excluding VAT);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
   (i) The submersible pump would have been left out of service for an extended period of time following due process;
   (ii) This would have resulted in treatment process failure, the flooding of the sewerage drainage system and an interruption in the sewerage service;
   (iii) The repair work to the pump had therefore to be handled as an emergency;

(d) That it be noted that the expenditure was allocated to mSCOA Code: 9/239-849-425 and that there is sufficient funding available for the quoted amount of R 60,685.00 excluding VAT;

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.15 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERSIBLE PUMP NO. 2 AT THE MADELIEFIE PUMP STATION, RIEBEEK KASTEEL (8/1/B/2)

The Madeliefie Pump Station is equipped with two submersible pumps which collect raw sewage from the residential areas and transport them to the Riebeek Kasteel WWTW. One of the pumps gave problems which gave rise to the overflow of raw sewage at the pump station.

Resolution/…

7.15/...

BESLUIT

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuurs-beleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die pomp by die Madeliefie Pompstasie deur CAW ten bedrae van R34 650,00 (BTW uitgesluit);

(c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
   (i) Die dompelpomp sou vir 'n geruime tyd buite werking gelaat word indien die normale verkrygingsproses gevolg is;
   (ii) Voormelde sou aanleiding gee 'n onderbreking in die behandelingsproses, die oorvloei van die riooldreineringstelsel en 'n onderbreking in die lewering van die riooldiens;
   (iii) Die herstel van die dompelpomp is dus as 'n noodgeval hanteer;

(d) Dat die uitgawe ten bedrae van R34 650,00 (BTW uitgesluit) teen posnommer 9/240-849-381 verreken word en dat daar voldoende fondse beskikbaar is;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.16 REGSTELLING VAN GOEDGEKEURDE BEDRAG: AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: HERSTELWERK AAN *CATERPILLAR WHEELED LOADER,* CK 43236 (8/1/B/2)

Die verslag het ten doel om die bedrag van R36 382.53 (BTW ingesluit) vir die herstelwerk aan *Caterpillar Wheeled Loader,* CK 43236 wat op 21 Mei 2025 voor die Uitvoerende Burgemeesterkomitee gedien het, reg te stel.

BESLUIT

Dat kennis geneem word dat die bedrag betaalbaar aan Barlow World Equipment vir die herstelwerk aan die *Caterpillar Wheeled Loader,* CK 43236 wat as 'n afwyking van die voorgeskrewe verkrygingsprosedures onder item 7.32 voor die Uitvoerende Burgemeesterskomitee op 21 Mei 2025 gedien het, verkeerdelik aangedui was as R36 382.53 (BTW uitgesluit) en dat die werklike bedrag R36 382.53 (BTW ingesluit) beloop.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.15/…

RESOLUTION

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager to approve the repair of the pump at the Madeliefie Pump station by CAW for the amount of R 34,650.00 (excluding VAT);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
   (i) The submersible pump would have been left out of service for an extended period of time while following due process;
   (ii) This would have resulted in the flooding of the sewerage pump station and an interruption in the sewerage service;
   (iii) The repair work to the pump had therefore to be handled as an emergency;

(d) That it be noted that the expenditure was allocated to mSCOA Code: 9/240-849-381 and that there is sufficient funding available for the quoted amount of R 34,650.00 (excluding VAT);

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.16 CORRECTION OF APPROVED AMOUNT: DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: REPAIR WORK TO CATERPILLAR WHEELED LOADER, CK 43236 (8/1/B/2)

The report aims to correct the amount of R36 382.53 (including VAT) for the repairs to the Caterpillar Wheeled Loader, CK 43236, which was served before the Executive Mayoral Committee on 21 May 2025.

RESOLUTION

That it be noted that the amount mentioned in a report tabled at a meeting of the Executive Mayoral Committee held on 21 May 2025 under item 7.32 of the agenda was mistakenly indicated as VAT Exclusive while VAT was already including in the quoted amount of R36 382.53 of the OEM service and support agent, Barlow World Equipment.

(SIGNED) J H CLEOPHAS
EXECUTIVE MAYOR

NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE RAADSAAL, MALMESBURY OP DONDERDAG, 21 AUGUSTUS 2025 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:
Rdl D G Bess
Rdl N Smit
Rdl A K Warnick

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Beskermingsdienste, mnr H Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Sekreatriaat en Rekordsdienste, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek rdl A K Warnick om die vergadering met gebed te open.

Die voorsitter betoon sy medelye met rdh T van Essen met die afsterwe van sy Moeder.

2. VERLOF TOT AFWESIGHEID

Kennis geneem van die verskonings ontvang vanaf rdh T van Essen, die Direkteur: Finansiële Dienste, mnr M Bolton en die Speaker, rdh M A Rangasamy.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

3.1 MOONTLIKE IMPLEMENTERING VAN AARTO IN DIE SWARTLAND MUNISIPALITEIT

Die Munisipale Bestuurder gee die inligting deur insake die moontlike implementering van AARTO in die Swartland Munisipaliteit soos bespreek tydens die onlangse Premier Koördineringsforumvergadering.

Die Munisipale Bestuurder noem die volgende kwessies wat eers aangespreek moet word alvorens implementering van AARTO oorweeg sal word, naamlik –

(1) Lewering van verkeersdienste is 'n onbefondste[1] mandaat waaruit die Munisipaliteit slegs 12% (i.p.v. 32%) van die inkomste kry;
(2) Daar sal 'n Diensleweringsooreenkoms met die SA Poskantoor aangegaan moet word – lg. is tans onder sakeredding en daar word verwag dat gelde vooraf aan SA Poskantoor oorbetaal moet word wat teenstrydig met die MFMA is;
(3) Die funksies en uitgawes van die sg. "back-office" is nie in ag geneem nie;
(4) Indien 'n boete binne 32 dae betaal word, word 50% afslag gegee – wat die inkomste aan Munisipaliteit nog meer beperk.

[1] Sien regstelling na onderbefondste mandaat – UBK, 17 September 2025

MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE COUNCIL CHAMBER, MALMESBURY ON THURSDAY, 21 AUGUST 2025 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (Chairman)
Executive Deputy Mayor, ald J M de Beer

Members of the Mayors' Committee:
Cllr D G Bess
Cllr N Smit
Cllr A K Warnick

Officials:
Municipal Manager, Mr J J Scholtz
Director: Civil Engineering Services, Mr L D Zikmann
Director: Electrical Engineering Services, Mr T Möller
Director: Protection Services, Mr H Witbooi
Director: Development Services, Ms J S Krieger
Director: Corporate Services, Ms M S Terblanche
Manager: Secretariate and Records Services, Ms N Brand

1. OPENING

The Chairperson welcomed members and requested Cllr A K Warnick to open the meeting with prayer.

The Chairman expressed his condolences to ald T van Essen on the passing of his Mother.

2. LEAVE OF ABSENCE

Noted the apologies received from ald T van Essen, the Director: Financial Services, Mr M Bolton and the Speaker, ald M A Rangasamy.

3. PRESENTATIONS/DELEGATIONS/SPEAKING ENGAGEMENTS

3.1 POSSIBLE IMPLEMENTATION OF AARTO IN THE SWARTLAND MUNICIPALITY

The Municipal Manager provided the information regarding the possible implementation of AARTO in the Swartland Municipality as discussed at the recent Premier Coordination Forum meeting.

The Municipal Manager mentioned the following issues that must first be addressed before implementation of AARTO will be considered, namely –

(1) Provision of traffic services is an unfunded mandate from which the Municipality receives only 12% (instead of 32%) of the revenue;
(2) A Service Delivery Agreement will have to be entered into with the SA Post Office – lg. is currently under business rescue and it is expected that fees will have to be paid to SA Post Office in advance which is contrary to the MFMA;
(3) The functions and expenses of the so-called "back-office" were not taken into account;
(4) If a fine is paid within 32 days, a 50% discount is given – which further limits the income to Municipality.

3.1/...

Die Munisipale Bestuurder noem dat daar nie voortgegaan kan word om 'n nasionale en provinsiale funksie te lewer waarvoor die Munisipaliteit se belastingbetalers moet instaan nie.

Die Munisipale Bestuurder is gekoöpteer op die komitee om hierdie aangeleentheid verder te ondersoek, en sal mnre Witbooi en Steyn by gesprekke betrek word. 'n Formele mandaat sal mettertyd vanaf die Raad verkry word soos wat die ondersoek vorder.

VIR KENNISNAME

4. NOTULES

4.1 NOTULE VAN 'N SPESIALE VERGADERING VAN DIE UITVOERENDE BURGE-MEESTERSKOMITEE GEHOU OP 25 JUNIE 2025

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat die notule van 'n spesiale vergadering van die Uitvoerende Burgemeesterskomitee gehou op 25 Junie 2025 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

4.2 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 17 JULIE 2025

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 17 Julie 2025 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULES

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERINGS GEHOU OP 13 AUGUSTUS 2025

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES (7/1/2/2-1)

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE (7/1/2/2-4)

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE (7/1/2/2-5)

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4/...

3.1/...

The Municipal Manager mentioned that it cannot continue to deliver a national and provincial function for which the Municipality's taxpayers must vouch.

The Municipal Manager has been co-opted on the committee to investigate this matter further, and Mr Witbooi and Steyn will be involved in discussions. A formal mandate will be obtained from Council in due course as the investigation progresses.

FOR INFORMATION

4. MINUTES

4.1 MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 25 JUNE 2025

RESOLUTION
(on the proposal of cllr D G Bess, seconded by ald J M de Beer)

That the minutes of a special meeting of the Executive Mayoral Committee held on 25 June 2025 be approved and signed by the Executive Mayor.

4.2 MINUTES OF AN ORDINARY EXECUTIVE MAYORAL COMMITTEE MEETING HELD ON 17 JULY 2025

RESOLUTION
(on the proposal of cllr D G Bess, seconded by ald J M de Beer)

That the minutes of an Ordinary Executive Mayoral Committee meeting held on 17 July 2025 be approved and signed by the Executive Mayor.

5. CONSIDERATION OF RECOMMENDATIONS FROM THE MINUTES

5.1 MINUTES OF PORTFOLIO COMMITTEE MEETINGS HELD ON 13 AUGUST 2025

5.1.1 MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCE (7/1/2/2-1)

RESOLUTION
(on the proposal of cllr N Smit, seconded by cllr A K Warnick)

That the Executive Mayor ratify the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES (7/1/2/2-4)

RESOLUTION
(on the proposal of cllr N Smit, seconded by cllr A K Warnick)

That the Executive Mayor ratify the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES (7/1/2/2-5)

RESOLUTION
(on the proposal of cllr N Smit, seconded by cllr A K Warnick)

That the Executive Mayor ratify the recommendations in the relevant minutes.

5.1.4/…

5.1.4 **BESKERMINGSDIENSTE (7/1/2/2/-3)**

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 GOEDKEURING VAN DIE GOP-/BEGROTINGTYDSKEDULE (2/1/4/4/1)

Die burgemeester moet ingevolge artikel 21(1)(b) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) ten minste tien maande voor die begin van die begrotingsjaar 'n tydskedule aan die Raad voorlê met sleutel sperdatums insake die hersiening van die Geïntegreerde Ontwikkelingsplan (GOP) en begrotingsproses.

Die Munisipale Bestuurder gee agtergrond tot die kennisgewing wat op Swartland Munisipaliteit beteken is deur die Hooggeregshof in Pretoria as party tot die saak tussen Afriforum en NERSA. Die saak handel hoofsaaklik daarmee dat NERSA die statutêre sperdatums verontagsaam wat deur wetgewing bepaal word.

Kommentaar is vanaf Provinsiale Regsdienste bekom om 'n "*motion to abide*" in ondersteuning van Afriforum in te dien en dat, indien lg. suksesvol in die saak is, die tydsraamwerke deelgemaak sal word van die GOP-/Begrotingtydskedule.

BESLUIT (vir voorlegging aan die Raad op 27 Augustus 2025)
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die aangehegte GOP/ROR/Begrotingstydskedule vir goedkeuring by die Raad aanbeveel word, onderhewig aan die regstelling dat alle raadslede uitgenooi word na die Begrotingswerkwinkel op Vrydag, 27 Februarie 2026.

7.2 GOEDKEURING VAN DIE NUWE GELYKE INDIENSNEMINGSPLAN VIR DIE PERIODE 1 SEPTEMBER 2025 TOT 31 AUGUSTUS 2030 (4/9/1/2/B)

Die nuwe Gelyke Indiensnemingsplan vir die periode 1 September 2025 tot 31 Augustus 2030 is opgestel ingevolge die nuwe Regulasies insake Gelyke Indiensneming, 2025 soos afgekondig in die Staatskoerant Nr 52515 gedateer 15 April 2025.

Die plan word kortliks deur die Senior Bestuurder: Menslike Hulpbronbestuur toegelig en word klem daarop geplaas dat die Werkgewer, vir die redes genoem in die verslag, nie gepenaliseer of beboet kan word as die vooropgestelde teikens nie bereik kan word nie.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl M J de Beer)

(a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die Gelyke Indiensnemingsanalise (EEA12) wat die basis vorm vir die opstel van die Gelyke Indiensnemingsplan;

(b) Dat die Uitvoerende Burgemeesterskomitee die aangehegte Gelyke Indiensnemingsplan (EEA13) goedkeur vir die periode 1 September 2025 tot 31 Augustus 2030 vir implementering met ingang van 1 September 2025;

(c) Dat goedkeuring verleen word dat die Munisipale Bestuurder die Gelyke Indiensnemingsplan (EEA13) onderteken.

7.3/...

5.1.4 **PROTECTION SERVICES (7/1/2/2/-3)**

RESOLUTION
(on the proposal of cllr N Smit, seconded by cllr A K Warnick)

That the Executive Mayor ratify the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NEW MATTERS

7.1 APPROVAL OF THE GOP/BUDGET TIME SCHEDULE (2/1/4/4/1)

In terms of section 21(1)(b) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA), the mayor must submit to Council at least ten months before the start of the budget year a time schedule with key deadlines regarding the revision of the Integrated Development Plan (IDP) and budget process.

The Municipal Manager gave background to the notice that was served on Swartland Municipality by the High Court in Pretoria as a party to the case between Afriforum and NERSA. The case mainly deals with NERSA disregarding the statutory deadlines set by legislation.

Comments were obtained from Provincial Legal Services to create a "*motion to abide*" in support of AfriForum and that, if lg. is successful in the case, the timeframes will be part of the IDP/Budget time schedule.

RESOLUTION (for submission to Council on 27 August 2025)
(on the proposal of cllr N Smit, seconded by cllr D G Bess)

That the attached IDP/Budget time schedule be recommended for approval by Council, subject to the correction that all councillors are invited to the Budget Workshop on Friday, 27 February 2026.

7.2 APPROVAL OF THE NEW EMPLOYMENT EQUITY PLAN FOR THE PERIOD 1 SEPTEMBER 2025 TO 31 AUGUST 2030 (4/9/1/2/B)

The new Employment Equity Plan for the period 1 September 2025 to 31 August 2030 has been prepared in terms of the new Employment Equity Regulations, 2025 as promulgated in Government Gazette No 52515 dated 15 April 2025.

The plan is briefly explained by the Senior Manager: Human Resource Management and emphasises that the Employer, for the reasons stated in the report, cannot be penalised or fined if the pre-set targets cannot be achieved.

RESOLUTION
(on the proposal of cllr N Smit, seconded by ald M J de Beer)

(a) That the Executive Mayoral Committee note the Employment Equity Analysis (EEA12) that forms the basis for the compilation of the Employment Equity Plan;

(b) That the Executive Mayoral Committee approve the attached Employment Equity Plan for the period 1 September 2025 to 31 August 2030 for implementation with effect from 1 September 2025;

(c) That approval is granted that the Municipal Manager sign the Employment Equity Plan (EEA13).

7.3/…

7.3 TOEWYSINGSOOREENKOMS INSAKE DIE BEDRYF VAN DIE PUBLIEKE BIBLIOTEKE IN DIE WES-KAAP (17/8/B)

Die Weskaapse Departement van Kultuursake en Sport (DCAS) het 'n proses begin om wetgewing en regulasies te hersien vir die voorsiening van openbare biblioteekdienste in die Provinsie. Op 12 June 2025 is die Wet op Publieke Biblioteekdienste, 2025 deur die Premier van die Wes-Kaap onderteken en vervang die nuwe wetgewing die 1981 Ordonnansie.

Die aangehegte toewysigingsooreenkoms formaliseer die wyse waarop DCAS en die Munisipaliteit sal saamwerk in die lewering van Publieke Biblioteekdienste en is geldig vir 'n periode van drie jaar. Daar sal egter jaarliks 'n befondsingsooreenkoms onderteken word ten opsigte van die oordrag van fondse vanaf Provinsie na die Munisipaliteit.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdd J M de Beer)

(a) Dat die toewysing/opdra van sekere funksies met betrekking tot biblioteekdienste in ooreenstemming met artikel 126 van die Grondwet van die Republiek van Suid-Afrika, 1996 en artikel 36 van die Grondwet van die Wes-Kaap, 1 van 1998, aanvaar word, in die mate wat die toewysigingsooreenkoms die toewysing uiteensit;

(b) Dat die laaste sin in paragraaf 3.1 vervang word met die volgende: "The extent of the library function rendered by the Municipality will mirror the funding made available by the Department";

(c) Dat die Munisipale Bestuurder gemagtig word om die Toewysigingsooreenkoms namens die Munisipaliteit te onderteken, vir die tydperk wat eindig op 30 Junie 2028, met inagneming dat die aanvangsdatum nog geproklameer moet word.

7.4 VOORGESTELDE VERVREEMDING VAN DIE KRAALTJIE (ERF 470), KALBASKRAAL (17/2/2)

Die Kraaltjie, geleë op Erf 470, Kalbaskraal is gedurende 2022 van Transnet aangekoop ten bedrae van R350 000.00, met die aanvanklike bedoeling om die bestaande gebou in 'n meerdoelige gemeenskapsentrum te omskep. Die gebou en erfgrootte leen hom egter nie funksioneel daartoe om behoorlik as 'n multi-funksionele sosio-ekonomiese sentrum omskep te word nie. Die gebou het sedert 2022 deurgeloop onder vandale en word daar deurlopend klagtes ontvang oor die ongewenste elemente wat daar uithang.

Intussen het die Departement van Infrastruktuur befondsing toegeken vir die daarstel van 'n sosio-ekonomiese fasiliteit, ingesluit 'n gemeenskapsaal, op Erf 622 (groot 1819 m²), Kalbaskraal.

BESLUIT (vir voorlegging aan Raad op 27 Augustus 2025)
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

(a) Dat daar kennis geneem word van die sosio-ekonomiese fasiliteite wat op Erwe 622 en 623, Kalbaskraal beplan word, en wat meebring dat Die Kraaltjie op Erf 470 as surplus grond beskou word wat nie vir 'n basiese munisipale diens benodig word nie;

(b) Dat daar by die Raad aanbeveel word dat Erf 470, Kalbaskraal voetstoots te koop aangebied word, ingevolge voorwaardes deur die Raad gefinaliseer te word.

7.5 VOORGESTELDE HERNUWING VAN HUUR VAN ERF 2651, RIEBEEK KASTEEL AAN DIE IMPENDULA YOUTH AND COMMUNITY DEVELOPMENT NPO VIR DIE GEBRUIK AS GEMEENSKAPSGROENTETUIN (12/2/3/1-3/1)

'n Aansoek is ontvang vanaf die Impendula Youth and Community Development NPO vir die hernuwing van die huur van Erf 2651, Riebeek Kasteel vir die gebruik as 'n gemeenskapsgroentetuin.

7.3 ASSIGNMENT AGREEMENT REGARDING THE OPERATION OF PUBLIC LIBRARIES IN THE WESTERN CAPE (17/8/B)

The Western Cape Department of Cultural Affairs and Sport (DCAS) has initiated a process to review legislation and regulations for the provision of public library services in the Province. On 12 June 2025, the Public Library Services Act, 2025 was signed into law by the Premier of the Western Cape and the new legislation replaces the 1981 Ordinance.

The attached amendment agreement formalises the manner in which DCAS and the Municipality will cooperate in the provision of Public Library Services and is valid for a period of three years. However, a funding agreement will be signed annually in respect of the transfer of funds from Province to the Municipality.

RESOLUTION
(on the proposal of cllr N Smit, seconded by ald J M de Beer)

(a) That the assignment of certain functions related to library services in accordance with section 126 of the Constitution of the Republic of South Africa, 1996 and section 36 of the Constitution of the Western Cape, 1 of 1998 be accepted, to the extent that the assignment agreement sets out the assignment;

(b) That the last sentence in paragraph 3.1 be replaced with the following: "The extent of the library function rendered by the Municipality will mirror the funding made available by the Department";

(c) That the Municipal Manager be authorised to sign the Assignment Agreement on the Municipality's behalf, for the period ending 30 June 2028, noting that the commencement date is still to be proclaimed.

7.4 PROPOSED DISPOSAL OF DIE KRAALTJIE (ERF 470), KALBASKRAAL (17/2/2)

Die Kraaltjie, situated on Erf 470, Kalbaskraal, was purchased from Transnet during 2022 in the amount of R350 000.00, with the initial intention of converting the existing building into a multi-purpose community centre. However, the building and lot size do not lend itself functionally to being properly transformed as a multi-functional socio-economic center. The building has been plagued by vandals since 2022 and there are ongoing complaints about the unwanted elements hanging out there.

In the meantime, the Department of Infrastructure has allocated funding for the establishment of a socio-economic facility, including a community hall, on Erf 622 (large 1819 m²), Kalbaskraal.

RESOLUTION (for submission to Council on 27 August 2025)
(on the proposal of ald J M de Beer, seconded by cllr A K Warnick)

(a) That cognisance be taken of the socio-economic facilities that are planned on Erven 622 and 623, Kalbaskraal, and which means that Die Kraaltjie on Erf 470 is considered surplus land in that it is not required for a basic municipal service;

(b) That it be recommended to Council that Erf 470, Kalbaskraal voetstoots be offered for sale, in terms of conditions to be finalized by the Council.

7.5 PROPOSED RENEWAL OF LEASE OF ERF 2651, RIEBEEK KASTEEL TO THE IMPENDULA YOUTH AND COMMUNITY DEVELOPMENT NPO FOR USE AS A COMMUNITY VEGETABLE GARDEN (12/2/3/1-3/1)

An application has been received from the Impendula Youth and Community Development NPO for the renewal of the lease of Erf 2651, Riebeek Kasteel for use as a community vegetable garden.

The Director: Corporate/…

7.5/...

Die Direkteur: Korporatiewe Dienste bevestig dat die tuin suksesvol bedryf kan word en dat eksterne befondsing vir die NPO bewillig is.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die hernuwing van die verhuring van Erf 2651 Riebeek Kasteel (publieke oopruimte), geleë in Rondebergstraat, ongeveer 352m^2 groot, aan die Impendulo Community and Youth Development NPO (287-154 NPO), onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:
   (i) Dat die huurtermyn vir 'n tydperk van een jaar, vanaf 01 September 2025 tot 31 Augustus 2026 sal duur;
   (ii) Dat huurgeld ten bedrae van R120.00 per jaar, BTW uitgesluit verhaal word;
   (iii) Dat die eiendom slegs aangewend word as 'n gemeenskapsgroentetuin en vir geen ander doel nie;
   (iv) Dat die huurder verantwoordelikheid vir die onderhoud van die gemeenskapsgroentetuin en alles wat daarmee gepaard gaan, op eie koste onderneem; en
   (v) Dat daar aan alle administratiewe, tegniese en regsvereistes voldoen word;

(b) Dat, ingevolge paragrawe 13.1.1 van die Bate Oordrag Beleid, kennis geneem word dat die verhuring by wyse van direkte onderhandelinge geskied, gegewe die huurder 'n prioriteitsbehoefte aan selfvolhoubaarheid aanmoedig deur aktiewe deelname van die gemeenskap aan die groentetuin.

7.6 HERNUWING VAN HUUR VAN TWEE SKEEPSVRAGHOUERS GELEë OP ERF 1540, RIEBEEK KASTEEL (12/2/3/1-3/1)

Die Munisipaliteit bedryf 'n entrepreneursentrum bestaande uit twee skeepsvraghouers op Erf 1540, Leliestraat, Riebeek Kasteel.

Die huurooreenkomste van die twee entrepreneurs het verval en het die Departement: Ontwikkelingsdienste aangedui dat daar voortgegaan kan word met die hernuwing van die huurooreenkomste, aangesien die twee entrepreneurs suksesvolle besighede bedryf.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

(a) Dat, in terme van Regulasie 34 van Munisipale Bate Oordrag Regulasie, saamgelees met die Munisipale Bate Oordrag Beleid (2014), goedkeuring verleen word vir die voorgestelde hernuwing van huur met die volgende entrepreneurs:
   - Ms Ntombizodwa Mkuzo vir bedryf van 'n klerewinkel - Eyoqhama Fashion Clothing
   - Mr Thandisizwe Mnyango vir bedryf van wegneem-etes besigheid - Mnyango Take-aways

   by die handelspasie, geleë op 'n gedeelte van Erf 1540, Leliestraat, Riebeek Kasteel, onderworpe aan die standaard huurvoorwaardes asook die volgende verdere voorwaardes:
   (i) Dat die verhuring vir 'n tydperk van twee jaar sal duur vanaf 01 Augustus 2025 tot 31 Julie 2027; en
   (ii) Dat die huurders verantwoordelik sal wees vir die betaling van 'n maandelikse huurbedrag van R100.00 (BTW uitgesluit), asook vir die betaling van diensteverbruik.

(b)/...

7.5/…

The Director: Corporate Services confirms that the garden can be operated successfully and that external funding has been allocated for the NPO.

RESOLUTION
(on the proposal of cllr D G Bess, seconded by cllr N Smit)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed renewal of lease of municipal property, Erf 2651 Riebeek Kasteel (public open space), situated in Rondeberg Street, measuring approximately 358m² in extent, to the Impendulo Youth and Community Development NPO (287-154 NPO), subject to the standard conditions of lease and the following further conditions:
   (i) That the lease period will endure for a period of one year, from 01 September 2025 to 31 August 2026;
   (ii) That a rental amounting to R120.00 per annum, excluding VAT be levied;
   (iii) That the property be used only as a community vegetable garden and for no other purpose;
   (iv) That the lessee accepts the responsibility for maintaining the community vegetable garden and everything that is associated with it, at own costs; and
   (v) That all administrative, technical and legal requirements be adhered to;

(b) That, in terms of paragraph 13.1.3 of the Municipal Asset Transfer Policy, it be noted that the lease is by way of direct negotiations, given that the tenant is satisfying a priority need of the community by encouraging self sustainability in actively participating in the community vegetable garden.

7.6 RENEWAL OF LEASE OF TWO CONTAINERS LOCATED ON ERF 1540, RIEBEEK KASTEEL (12/2/3/1-3/1)

The Municipality operates an entrepreneur centre consisting of two shipping containers on Erf 1540, Lily Street, Riebeek Kasteel.

The lease agreements of the two entrepreneurs have expired and the Department: Development Services has indicated that the renewal of the lease agreements can proceed as the two entrepreneurs are running successful businesses.

RESOLUTION
(on the proposal of cllr D G Bess, seconded by ald J M de Beer)

(a) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the proposed renewal of leases with the following entrepreneurs:
   - Ms Ntombizodwa Mkuzo for operation of a Clothing shop (selling clothing, etc.) - Eyoqhama Fashion Clothing
   - Mr Thandisizwe Mnyango for operation of a Take-aways - Mnyango Take-aways

   at the entrepreneurial hub, situated on Erf 1540, Lelie Street, Riebeek Kasteel, subject to the standard conditions of lease and the following further conditions:
   (i) That the leases will endure for a period of two years from 01 August 2025 until 31 July 2027; and
   (ii) That the lessees shall be responsible for payment of a monthly rental to an amount of R100.00, VAT excluded, as well as for payment for services consumption;

(b)/…

7.6/...

(b) Dat, weens die feit dat die voorgestelde transaksie deel uitmaak van die munisipale strategiese doelwitte om ekonomiese transformasie aan te moedig en die toewyding wat die entrepreneurs toon om hul klein besighede te bedryf, die goedkeuring vir die hernuwing van die huur van die skeepsvraghouers ondersteun word.

7.7 TENDER L04/24/25: VERKOOP VAN ERF 11350 (IRISSTRAAT), MALMESBURY (8/2/2/8)

Die Raad het op 31 Maart 2025 goedkeuring verleen vir die vervreemding van Erf 11350, Irisstraat, Malmesbury. 'n Reserweprys van R309 000,00 (BTW uitgesluit) is deur die Raad bepaal as 'n billike markverwante waarde vir die eiendom.

Tenders is op 8 April 2025 uitgenooi en drie tenders is teen die sluitingsdatum ontvang onderskeidelik ten bedrae van R320 000.00, R309 000.00 en R40 000.00.

Die tender kon egter nie toegeken word nie, weens die onvolledigheid van die tenderdokumente en is gevolglik gekanselleer.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

(a) Dat kennis geneem word dat geen toekenning met betrekking tot Tender L04/24/25 vir die Verkoop van Erf 11350 Malmesbury gemaak kon word nie, weens nie-voldoening aan die tendervereistes deur al die tenderaars;

(b) Dat kennis geneem word dat tenders so gou as moontlik weer uitgenooi sal word om mededingende tenders te lok en moontlike vandalisme van die eiendom te vermy.

7.8 TENDER L06/24/25: VERKOOP VAN ERF 12874, MALMESBURY (12/2/5/2-8/4)

Die Raad het op 30 April 2024 goedkeuring verleen vir die vervreemding van Erf 12874, Malmesbury by wyse van 'n tweekoevert tenderproses om 'n mededingende proses te deurloop in die inwin van ontwikkelingsvoorstelle en monetêre aanbiedinge.

Erf 12874, Kwartelstraat, Malmesbury is soneer as Gemeenskapsone 2 met 'n Plek van Aanbidding as primêre gebruik.

Daar is op twee geleenthede op tender uitgegaan, synde 21 Mei 2024 en 10 June 2025 en in beide gevalle kon die tender nie toegeken word nie, weens die feit dat tenderaars nie aan die minimum vereistes voldoen het nie.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl D G Bess)

(a) Dat kennis geneem word dat Tender L06/24/25 vir die Verkoop van Erf 12874 Malmesbury nie oorweeg en toegeken kon word nie, deurdat die tenders wat ontvang is nie voldoen aan die tendervereistes vir Ronde 1 van die tweekoevertstelsel nie;

(b) Dat daar met verdrag van tyd weer tenders gevra sal word vir die verkoop van Erf 12874 Malmesbury.

7.9 TENDER L05/24/25: VERKOOP VAN ERF 2652, RIEBEEK KASTEEL (12/2/5/2-11/1)

Die Raad het op 28 Maart 2024 goedkeuring verleen vir die vervreemding van Erf 2652, Riebeek Kasteel by wyse van 'n tweekoevert tenderproses m 'n mededingende proses te deurloop in die inwin van ontwikkelingsvoorstelle en monetêre aanbiedinge.

Die sonering van Erf 2652, Riebeek Kasteel is Gemeenskapsone 2, met 'n Plek van Aanbidding as primêre gebruik.

7.6/…

(b) That, due to the fact that the proposed transaction forms part of the Municipality's strategic objectives to encourage economic transformation, and the entrepreneurs showing commitment to operate their small businesses, the approval of the renewal for the leases of the containers be supported.

7.7 TENDER L04/24/25: SALE OF ERF 11350 (IRIS STREET), MALMESBURY (8/2/2/8)

On 31 March 2025, Council gave approval for the disposal of Erf 11350, Iris Street, Malmesbury. A reserve price of R309 000,00 (excluding VAT) was determined by Council as a fair market-related value for the property.

Tenders were invited on 8 April 2025 and three tenders were received by the closing date in the amount of R320 000.00, R309 000.00 and R40 000.00 respectively.

However, the tender could not be awarded, due to the incompleteness of the tender documents and was consequently cancelled.

RESOLUTION
(on the proposal of ald J M de Beer, seconded by cllr A K Warnick)

(a) That cognisance be taken that no award could be made in relation to Tender L04/24/25 for the Sale of Erf 11350 Malmesbury, due to non-compliance with the tender requirements by all the tenderers;

(b) That it be noted that tenders will be re-invited as soon as possible, in order to attract competitive bids and to avoid possible vandalism of the property.

7.8 TENDER L06/24/25: SALE OF ERF 12874, MALMESBURY (12/2/5/2-8/4)

On 30 April 2024, Council approved the disposal of Erf 12874, Malmesbury by way of a two-envelope tender process to go through a competitive process in soliciting development proposals and monetary offers.

Erf 12874, Quail Street, Malmesbury is zoned as Community Zone 2 with a Place of Worship as primary use.

Tenders were issued on two occasions, being 21 May 2024 and 10 June 2025 and in both cases the tender could not be awarded due to the fact that tenderers did not comply with the minimum requirements.

RESOLUTION
(on the proposal of ald J M de Beer, seconded by cllr D G Bess)

(a) That cognisance be taken that Tender L06/24/25 for the Sale of Erf 12874 Malmesbury could not be considered and awarded, in that the bids received did not comply with the tender requirements for Round 1 of the two-envelope system;

(b) That tenders again be invited in due course for the sale of Erf 12874 Malmesbury.

7.9 TENDER L05/24/25: SALE OF ERF 2652, RIEBEEK KASTEEL (12/2/5/2-11/1)

On 28 March 2024, Council approved the disposal of Erf 2652, Riebeek Kasteel by way of a two-envelope tender process m to go through a competitive process in soliciting development proposals and monetary offers.

The zoning of Erf 2652, Riebeek Kasteel is Community Zone 2, with a Place of Worship as primary use.

7.9/...

Daar is op twee geleenthede op tender uitgegaan, synde op 16 April 2024 en weer op 10 Junie 2025, en beide kere het die tenders wat ontvang is nie aan die minimum tendervereistes voldoen nie.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl D G Bess)

(a) Dat kennis geneem word dat Tender L05/24/25 vir die Verkoop van Erf 2652 Riebeek Kasteel nie oorweeg en toegeken kon word nie, deurdat die tenders wat ontvang is nie voldoen aan die tendervereistes vir Ronde 1 van die tweekoevertstelsel nie;

(b) Dat daar met verdrag van tyd weer tenders gevra sal word vir die verkoop van Erf 2652 Riebeek Kasteel.

7.10 SWARTLAND MUNISIPALITEIT: BELEID INSAKE BEGRAFNISSE VIR ARMLASTIGES (17/4/2/B)

Regulasies uitgevaardig onder die Nasionale Gesondheidswet (Wet 61 van 2003) bepaal dat die Munisipaliteit verantwoordelik is vir die verwydering en begrawe van 'n liggaam wat nie opgeëis is nie.

Die Beleid insake Begrafnisse vir Armlastiges bepaal dat die Munisipaliteit ondersteuning sal verleen aan afgestorwe behoeftige persone binne sy regsgebied deur 'n waardige begrafnis of verassing vir sodanige persoon te voorsien.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

(a) Dat die Beleid insake Begrafnisse vir Armlastiges goedgekeur word;

(b) Dat die Register van Delegasies opgedateer word met die betrokke delegasies aan die Direkteur: Ontwikkelingsdienste.

7.11 VERSLAG OOR GEMEENSKAP ONTWIKKELINGSPROJEKTE, 2024/2025: UITKOMSTE EN IMPAK (17/2/2)

Die Departement: Gemeenskapsontwikkeling moet op 'n jaarlikse basis verslag doen insake die uitkomste en impakte van gemeenskap ontwikkelingsprojekte ingevolge die Swartland Munisipale Sosiale Ontwikkelingsbeleid en -Strategie.

Die Direkteur: Ontwikkelingsdienste hou enkele hoogtepunte uit die verslag voor en noem dat die twee amptenare betrokke by die implementering van hierdie projek al die krediet moet kry.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdd J M de Beer)

(a) Dat kennis geneem word van die uitkomste en impak van die gemeenskap ontwikkelingsprojekte wat in die 2024/2025 finansiële jaar plaasgevind het;

(b) Dat die Gemeenskap Ontwikkelingsdepartement op 'n jaarlikse basis teen Augustus verslag sal doen oor die uitkomste en impakte van gemeenskap ontwikkelingsprojekte wat in die voorafgaande finansiële jaar plaasgevind het.

7.12 UITSTAANDE DEBITEURE: JULIE 2025 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Julie 2025.

7.9/…

Tenders were issued on two occasions, being on 16 April 2024 and again on 10 June 2025, and both times the tenders received did not meet the minimum tender requirements.

RESOLUTION
(on the proposal of ald J M de Beer, seconded by cllr D G Bess)

(a) That cognisance be taken that Tender L05/24/25 for the Sale of Erf 2652 Riebeek Kasteel could not be considered and awarded, in that the bids received did not comply with the tender requirements for Round 1 of the two-envelope system;

(b) That tenders again be invited in due course for the sale of Erf 2652 Riebeek Kasteel.

7.10 SWARTLAND MUNICIPALITY: PAUPER BURIAL POLICY (17/4/2/B)

Regulations issued under the National Health Act (Act 61 of 2003) stipulate that the Municipality is responsible for the removal and burial of an unclaimed body.

The Policy on Funerals for the Poor stipulates that the Municipality shall provide support to deceased needy persons within its jurisdiction by providing a dignified burial or cremation for such person.

RESOLUTION
(on the proposal of ald J M de Beer, seconded by cllr A K Warnick)

That the Policy on Pauper Burial be approved;

That the Register of Delegations be updated with the relevant delegations to the Director: Development Services.

7.11 REPORT ON COMMUNITY DEVELOPMENT PROJECTS, 2024/2025: OUTCOMES AND IMPACTS (17/2/2)

The Department: Community Development must report on an annual basis regarding the outcomes and impacts of community development projects in terms of the Swartland Municipal Social Development Policy and Strategy.

The Director: Development Services presents some highlights from the report and mentions that the two officials involved in the implementation of this project should get all the credit.

RESOLUTION
(on the proposal of cllr D G Bess, seconded by ald J M de Beer)

(a) That the Executive Mayoral Committee takes cognizance of the outcomes and impacts measured of the Community Development projects of 2024/2025;

(b) That the Community Development Division report yearly by August on the outcome and impact of community development projects of the previous financial year.

7.12 OUTSTANDING DEBTORS: JULY 2025 (5/7/1/1)

A full report of the state of outstanding debtors was circulated with the case list.

RESOLUTION
(on the proposal of cllr N Smit, seconded by cllr D G Bess)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for July 2025.

7.13 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Julie 2025 soos met die sakelys gesirkuleer.

7.14 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: BETALING VAN VLUGKOSTES VIR DIE JEUGUITRUILPROGRAM TE DUITSLAND VIA DIE RAAD SE GEREGISTREERDE REISAGENT (8/1/B/2)

Die verslag het ten doel om te rapporteer op die finale uitgawe verbonde aan die vlugkaartjies vir die Jeuguitruilprogram na Duitsland.

BESLUIT

Dat kennis geneem word dat die afwykingsbedrag ten opsigte van die vlugkaartjies vir die Jeuguitruilprogram na Duitsland, die bedrag van R181 609.72 in totaal beloop het.

7.15 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: DIENS EN HERSTEL VAN LUGSPOELWAAIER BY MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW maak gebruik van membraantegnologie vir die tersiêre behandelingsproses en vereis dat die membrane skoongemaak word deur 'n belugtingsproses.

Belugting word voorsien deur vier Aerzen-lugblaaseenhede wat onderhou en herstel word deur die oorspronklike vervaardiger in Suid-Afrika.

BESLUIT

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures in terme van Artikel 36(1)(a)(v) van die Voorsieningkanaalbestuursbeleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die diens en herstel van 'n Aerzen lugblaaseenheid by the Malmesbury WWTW deur die oorspronklike vervaardiger se verteenwoordiger, Aerzen Airgas (Pty) Ltd, ten bedrae van R146 397.52 (BTW uitgesluit) goed te keur;

(c) Dat die rede vir afwyking van die voorgeskrewe verkrygingsprosedure as volg aangeteken word:

    (i) Aerzen Airgas (Pty) Ltd is die oorspronklike vervaardiger se verteenwoordiger in Suid-Afrika vir die Duits-vervaardigde Aerzen-blaaseenhede; en
    (ii) Die diens is slegs beskikbaar vanaf hierdie enkele diensverskaffer;

(d) Dat kennis geneem word dat die uitgawe ten bedrae van R146 397.52 (BTW uitgesluit) teen mSCOA-pos, 9/239-57-1041 verreken sal word;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur versoek word om die bostaande rede as 'n nota tot die betrokke finansiële state by te voeg wanneer die state opgestel word.

7.16 BEGROTING VIR ONDERHOUD AAN PROVINSIALE HOOFPAAIE: 2026/2027 FINANSIëLE JAAR (5/6/1/1/2)

Die Direkteur: Siviele Ingenieursdienste bevestig die projekte wat deur die Weskaapse Regering oor twee finansiële jare (2025/2026 en 2026/2027) goedgekeur is vir die onderhoud aan Provinsiale Hoofpaaie ten bedrae van R16 289 000.00.

7.13 PROGRESS ON OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In terms of the Asset Management Policy, a monthly report must be made regarding the outstanding insurance claims.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 31 July 2025 as circulated with the agenda.

7.14 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: PAYMENT OF FLIGHT COSTS FOR YOUTH EXCHANGE PROGRAM TO GERMANY VIA COUNCIL'S REGISTERED TRAVEL AGENCY (8/1/B/2)

The report aims to report on the final issue attached to the flight tickets for the Youth Exchange Program to Germany.

RESOLUTION

That cognizance be taken that the deviation amount in respect of the flight tickets for the Youth Exchange Programme to Germany, amounted to R181 609.72 in total.

7.15 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: SERVICE AND REPAIR OF AIR SCOUR BLOWER, MALMESBURY WWTW (8/1/B/2)

The Malmesbury WWTW uses membrane technology for the tertiary treatment process and requires the membranes to be cleaned through an aeration process.

Aeration is provided by four Aerzen air blowing units that are maintained and repaired by the original manufacturer in South Africa.

RESOLUTION

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager to approve that the service and repairs of an Aerzen blower unit at the Malmesbury waste water treatment works be performed by the original manufacturer support in South Africa, Aerzen Airgas (Pty)Ltd;

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
    (i) Aerzen Airgas (Pty)Ltd is the original manufacturer support in South Africa for the German manufactured Aerzen blower units; and
    (ii) The service is only available from the single service provider;

(d) That cognisance be taken that the expenditure was allocated to mSCOA Code: 9/239-57-1041 and that there is sufficient funding available for the quoted amount of R 146,397.52 (excluding VAT);

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.16 BUDGET FOR MAINTENANCE OF PROVINCIAL MAIN ROADS: 2026/2027 FINANCIAL YEAR (5/6/1/1/2)

The Director: Civil Engineering Services confirms the projects approved by the Western Cape Government over two financial years (2025/2026 and 2026/2027) for the maintenance of Provincial Main Roads in the amount of R16 289 000.00.

7.16/...

Die verslag het ten doel om vir die 2026/2027 finansiële jaar om befondsing aansoek te doen vir die opgradering van Voortrekkerweg ten bedrae van R10 500 822.00.

BESLUIT

Dat die begroting van uitgawes aan die onderhoud van Provinsiale Hoofpaaie vir die 2026/2027 finansiële jaar ten bedrae van R10 500 822.00 goedgekeur word.

7.17 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: HERSTEL VAN 11KV CT'S EN VERVANGING VAN VERHUTTINGSELEMENTE BY KLIPFONTEIN SUBSTASIE (8/1/B/2)

Nadat die 11 kV-afskakelaars by die Klipfontein Substasie by twee geleenthede uitgeskop het, is ABB South Afrika (Pty) Ltd genader om die toerusting te inspekteer.

By ondersoek is bevind dat die 11 kV-stroomtransformators (CT's) tekens van gedeeltelike ontlading tussen die fases getoon het en dat die CT-isolasie besig is om te verswak. Daar is verder bevind dat die paneelverhuttings-elemente van al die afskakelaars in die substasie oneffektief is.

Dringend herstelwerk is benodig om langdurige elektrisiteit onderbrekings te voorkom.

BESLUIT

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygings-prosedures in terme van Artikel 36(1)(a)(v) van die Voorsieningkanaalbestuurs-beleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die aanstelling van ABB South Africa (Pty) Ltd ter waarde van R238 377,00 (BTW uitgesluit) goed te keur;

(c) Dat die rede vir afwyking van die voorgeskrewe verkrygingsprosedure as volg aangeteken word:

    (i) faling van die insulasie vlakke op die Stroom Transformators, asook die verhuttingselemente in die elektriese panele is as 'n noodgeval hanteer;

(d) Dat kennis geneem word dat die koste teen mSCOA-pos, 9/253-743-1001 verreken sal word;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur versoek word om die bostaande rede as 'n nota tot die betrokke finansiële state by te voeg wanneer die state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

9

7.16/…

The report aims to apply for funding for the upgrade of Voortrekker Road in the amount of R10 500 822.00 for the 2026/2027 financial year.

RESOLUTION

That the budget for expenditure on the maintenance of Provincial Main Roads for the 2026/2027 financial year in the amount of R10 500 822.00 be approved.

7.17 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIR OF 11KV CTS AND REPLACEMENT OF HEATING ELEMENTS AT KLIPFONTEIN SUBSTATION (8/1/B/2)

After the 11 kV switchgear at the Klipfontein Substation kicked out on two occasions, ABB South Africa (Pty) Ltd was approached to inspect the equipment.

Upon examination, it was found that the 11 kV current transformers (CTs) showed signs of partial discharge between the phases and that the CT insulation was deteriorating. It was further found that the panel shutdown elements of all the switchgear in the substation were ineffective.

Urgent repairs are required to prevent prolonged electricity outages.

RESOLUTION

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36(1)(a)(v) of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager to approve the appointment of ABB South Africa (Pty) Ltd to the amount of R238 377.00 (Excluding VAT);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
    (i) Failure of insulation levels on the Current transformers as well as the heating elements of the panels;

(d) That cognizance is taken that the cost will be accounted for against Vote nr 9/253-743-1001;

(e) That the Senior Manager: Financial Statements and Asset Management be requested to include the above reasons as a note to the financial statements, when same are compiled.

(GET) J H CLEOPHAS
EXECUTIVE MAYOR

NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 AUGUSTUS 2025 OM 10:25

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Penxa, B J
Pypers, D C
Rangasamy, M A (rdh)
Vermeulen, G

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Begroting, Kosteberekening en Verslagdoening, ms H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan rdh T van Essen, rdd M Nel, rdle E C O'Kennedy, A K Warnick, P E Soldaka en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 11 JUNIE 2025

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl N Smit)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansies) gehou op 11 Junie 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

Geen.

MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 AUGUST 2025 AT 10:25

PRESENT:

COUNCILLORS:
Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Penxa, B J
Pypers, D C
Rangasamy, M A (ald)
Vermeulen, G

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Protection Services, mr H C A Witbooi
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Senior Manager: Budget, Costing & Reporting, ms H Papier
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from ald T van Essen, ald M Nel, cllrs E C O'Kennedy, A K Warnick, P E Soldaka and the Director: Financial Services, mr M A C Bolton.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 11 JUNE 2025

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr N Smit)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 11 June 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

None

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 SALGA WERKGROEP (GIGR): RAPPORTERING (11/1/1/24)

Die GIGR-werkgroep van 16 Julie 2025 is deur beide die Munisipale Bestuurder en die Uitvoerende Burgemeester bygewoon.

AANBEVELING

(a) Dat daar kennis geneem word van die bywoning deur die Munisipale Bestuurder en Uitvoerende Burgemeester van die SALGA GIGR werkgroep vergadering op 16 Julie 2025;

(b) Dat daar kennis geneem word van die inhoud van die Opsomming van Uitkomste verslag van die SALGA GIGR werkgroep vergadering van 16 Julie 2025.

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

Geen.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

Geen.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL I S LE MINNIE
VOORSITTER

6.1 SALGA WORKING GROUP (GIGR): REPORTING (11/1/1/24)

The GIGR working group of 16July 2025 was attended by both the Municipal Manager and the Executive Mayor.

RESOLUTION

That cognisance be taken that the SALGA GIGR working group meeting on 16 July 2025 was attended by the Municipal Manager and Executive Mayor;

That the contents of the Summary of Outcomes report of the SALGA GIGR working group meeting of 16 July 2025 be noted.

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

None

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

None

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR I S LE MINNIE
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 AUGUSTUS 2025 OM 10:35

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl R J Jooste

Fortuin, C	
Gaika, M F	Smit, N
Pieters, C	Williams, A M

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Begroting, Kosteberekening en Verslagdoening, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan rdh T van Essen, rdd M Nel en rdle E C O'Kennedy, A K Warnick, D G Bess en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 11 JUNIE 2025

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A M Williams)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 11 Junie 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JUNIE 2025

5.1.1/...

MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 AUGUST 2025 AT 10:35

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste

Fortuin, C	
Gaika, M F	Smit, N
Pieters, C	Williams, A M

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Protection Services, mr H C A Witbooi
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Senior Manager: Budget, Costing & Reporting, ms H Papier
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from ald T van Essen, ald M Nel, cllrs E C O'Kennedy, A K Warnick, D G Bess and the Director: Financial Services, mr M A C Bolton.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 11 JUNE 2025

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A M Williams)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 11 June 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JUNE 2025

5.1.1/…

5.1/...

5.1.1 SIVIELE INGENIEURSDIENSTE

Die Direkteur: Siviele Ingenieursdienste meld dat die vlak van die Voëlvlei-dam tans op 92% is, wat bo die Wes-Kaapse Watervoorsieningstelsel se gemiddelde vlakke van 82% is.

Die Theewaterskloof-dam, wat meer as die helfte van die stelsel se bergingskapasiteit hou, is op 84%. Daar is egter 'n geblokkeerde inlaatpyp wat die vul van die dam sedert Oktober 2024 beïnvloed en 'n verlies van 27 m³/s veroorsaak. Die Stad Kaapstad sal die Departement van Waterwese bystaan met die verwydering van die blokkasie. 'n Terreinvergadering in hierdie verband is vir volgende week beplan.

Die BRAVAS-projek, waarvan die beplande voltooiing teen Junie 2026 was, is uitgestel na Junie 2029 met konstruksie wat eers in Maart 2027 sal begin.

BESLUIT
(op voorstel van rdl A M Williams, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat: Siviele Ingenieursdienste vir Junie 2025.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die Direkteur: Elektriese Ingenieursdienste rapporteer dat vir Junie 2025 was die maksimum aanvraag 7,85% en die energieverbruik 3,3% hoër as in Junie 2024, met geringe aanpassings weens faktuurverskuiwings. Geen beurtkrag is toegepas nie en die toegelate maksimum aanvraag is nie oorskry nie.

Sedert Maart is ongeveer 600 000 kWh vanaf Darling Green Solar aangekoop ingevolge 'n 36-maande kragaankoop-ooreenkoms, wat na verwagting 'n besparing van R3,5 miljoen teenoor Eskom sal beteken.

Energieverliese vir 2025 word net onder 3% geskat, wat ruim binne NERSA se 12%-riglyn is.

BESLUIT
(op voorstel van rdl A M Williams, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Junie 2025.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

5.1/…

5.1.1 CIVIL ENGINEERING SERVICES

The Director: Civil Engineering Services stated that the level of the Voëlvlei Dam is currently at 92%, which is above the Western Cape Water Supply System's average level of 82%.

The Theewaterskloof Dam, which holds more than half of the system's storage capacity, is at 84%. However, a blocked inlet pipe has been affecting the filling of the dam since October 2024 and is causing a loss of 27 m³/s. The City of Cape Town will assist the Department of Water Affairs with the removal of the blockage. A site meeting in this regard has been scheduled for next week.

The BRAVAS project, which was originally planned for completion by June 2026, has been postponed to June 2029, with construction only starting in March 2027.

RESOLVED
(proposed by cllr A M Williams, seconded by rdl N Smit)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for June 2025.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The Director: Electrical Engineering Services stated that for June 2025 the maximum demand was 7.85% and energy consumption was 3.3% higher than in June 2024, with minor adjustments due to billing shifts. No load shedding was applied and the permitted maximum demand was not exceeded.

Since March, approximately 600,000 kWh have been purchased from Darling Green Solar under a 36-month power purchase agreement, which is expected to result in savings of R3.5 million compared to Eskom.

Energy losses for 2025 are estimated at just under 3%, which is well within NERSA's 12% guideline.

RESOLUTION
(proposed by cllr A M Williams, seconded by rdl N Smit)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for June 2025.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR R J JOOSTE
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 AUGUSTUS 2025 OM 10:52

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl G Vermeulen

Booysen, A M	Pypers, D C
De Beer, J M (rdd)	Rangasamy, M A (rdh)
Le Minnie, I S	Smit, N
Ngozi, M	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Begroting, Kosteberekening en Verslagdoening, me H Papier
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan rdle D G Bess, P E Soldaka en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-DIENSTE) GEHOU OP 11 JUNIE 2025

BESLUIT
(op voorstel van rdl I S le Minnie, gesekondeer deur rdh M A Rangasamy)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 11 Junie 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JUNIE 2025

Die Direkteur: Ontwikkelingsdienste/...

MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 AUGUST 2025 AT 10:52

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen

Booysen, A M	Pypers, D C
De Beer, J M (ald)	Rangasamy, M A (ald)
Le Minnie, I S	Smit, N
Ngozi, M	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Protection Services, mr H C A Witbooi
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Senior Manager: Budget, Costing & Reporting, ms H Papier
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from cllrs D G Bess, P E Soldaka and the Director: Financial Services, mr M A C Bolton.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 11 JUNE 2025

RESOLUTION
(proposed by cllr I S le Minnie, seconded by ald M A Rangasamy)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 11 June 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: APRIL 2025

The Director: Development Services/…

5.1/...

Die Direkteur: Ontwikkelingsdienste rapporteer dat Asla aangestel is om die drie groot behuisingsprojekte in Darling, Moorreesburg en De Hoop (Malmesbury) uit te voer. Die Raad sal ingelig word wanneer die kontrakteur die terrein gaan besoek om die projekte te implementeer.

Die Direkteur doen verder verslag oor gemeenskapsontwikkelingsinisiatiewe by die Dahlia-sentrum, wat amptelik op 7 Augustus 2025 geopen is.

Rdd J M de Beer spreek haar kommer uit rakende die uitsluiting van die Munisipaliteit by kontraktuele- en besprekings insake ooreenkomste tussen nasionale/provinsiale departemente en kleinboere. Sy beklemtoon dat die Munisipaliteit by onderhandelings met kleinboere ingesluit moet word om voorbereid te wees wanneer probleme voorkom.

Rdl D C Pypers spreek sy kommer uit oor ’n opvanggebied agter ’n behuisingsprojek waar die draadomheining onveilig is. Daar is ook ’n sluis sonder ’n versperring, wat ’n veiligheidsrisiko vir toekomstige inwoners inhou.

Die Direkteur: Ontwikkelingsdienste bevestig dat die Munisipaliteit bewus is van voormelde en dat die vereistes vir omheining met relevante partye bespreek is. Asla is gevra om die omheining by die projek in te sluit voordat werk op die terrein begin. Die bou-inspekteurs is geraadpleeg en die saak sal weer met Asla opgeneem word.

Rdl M Ngozi spreek sy kommer oor:

- Toeganklikheid van die Dahlia-sentrum vir inwoners sonder vervoer, aangesien dit aan die einde van Wesbank geleë is.
- Die swak gehalte van komberse wat as humanitêre hulp uitgereik word, wat nie voldoende warmte bied nie.
- Die impak van die *African Swine Fever Virus* (AFS)-uitbraak op voedselafvalbestuur, aangesien kleinboere voorheen voedselafval versamel het om hul varke te voer. Sonder varke lê die voedselafval nou onbeheerd en veroorsaak ander peste en plae in Ilinge Lethu.

Die Direkteur: Ontwikkelingsdienste meld dat die Dahlia-sentrum bring dienste nader aan kwesbare gemeenskappe in vergelyking met die sentrale sakekern. Dit sentrum is oop vanaf 08:00–17:00 en word as ’n verbetering in dienslewering beskou.

Die kwaliteit van humanitêre items, soos komberse, sal by die Rampbestuurskomitee bespreek word vir hersiening. D

ie ASF-uitbraak sal na verwagting ten minste drie maande voortduur. Die tegnici van die Departement van Landbou is in voortdurende kommunikasie met kleinboere.

Rdl A M Booysen noem dat die Chatsworth-gemeenskap konsekwent was in hul versoek vir SASSA-dienspunte. SASSA het ingestem om twee uitreikbesoeke vir Augustus en September 2025 te doen, maar sal nie in staat wees om hierdie besoeke vir die res van die jaar voort te sit nie.

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Junie 2025.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van ‘n vergadering van die Munisipale Beplanningstribunaal gehou op 11 Junie 2025.

The Director: Development Services reported that Asla has been appointed to implement the three major housing projects in Darling, Moorreesburg, and De Hoop (Malmesbury). Council will be informed when the contractor visits the sites to begin the projects.

The Director further reported on community development initiatives at the Dahlia Centre, which was officially opened on 7 August 2025.

Cllr J M de Beer expressed her concern regarding the exclusion of the Municipality from contractual and discussion matters related to agreements between national/provincial departments and small-scale farmers. She emphasized that the Municipality must be included in negotiations with small-scale farmers to be prepared when problems arise.

Cllr D C Pypers raised his concern about a catchment area behind a housing project where the wire fencing is unsafe. There is also a sluice without a barrier, which poses a safety risk for future residents.

The Director: Development Services confirmed that the Municipality is aware of the matter and that the requirements for fencing have been discussed with the relevant parties. Asla has been requested to include fencing in the project before construction begins. The building inspectors have been consulted and the matter will again be taken up with Asla.

Cllr M Ngozi expressed his concerns about:

- The accessibility of the Dahlia Centre for residents without transport, as it is located at the end of Wesbank.
- The poor quality of blankets distributed as humanitarian aid, which do not provide sufficient warmth.
- The impact of the African Swine Fever Virus (ASF) outbreak on food waste management, since small-scale farmers previously collected food waste to feed their pigs. Without pigs, the food waste is now left unmanaged, causing other pests and infestations in Ilinge Lethu.

The Director: Development Services stated that the Dahlia Centre brings services closer to vulnerable communities compared to the central business district. The centre is open from 08:00–17:00 and is regarded as an improvement in service delivery.

The quality of humanitarian items, such as blankets, will be discussed at the Disaster Management Committee for review.

The ASF outbreak is expected to continue for at least three months. Technicians from the Department of Agriculture are in continuous communication with small-scale farmers.

Cllr A M Booysen stated that the Chatsworth community has been consistent in their request for SASSA service points. SASSA has agreed to conduct two outreach visits for August and September 2025 but will not be able to continue these visits for the rest of the year.

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr I S le Minnie)

That cognisance be taken of the monthly report of the Directorate Development Services for June 2025.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 11 June 2025.

6.2 SALGA WERKGROEP: *DEVELOPMENT PLANNING AND RURAL DEVELOPMENT:* RAPPORTERING (11/1/1/24)

Die SALGA-werkgroep van 16 Julie 2025 was deur Mnr Alwyn Burger bygewoon.

AANBEVELING

(a) Dat kennis geneem word van die bywoning deur Mnr Alwyn Burger van die SALGA-werkgroepvergadering op 16 Julie 2025;

(b) Dat kennis geneem word van die opsomming van die uitkomste van die SALGA-werkgroepvergadering van 16 Julie 2025.

6.3 SALGA WERKGROEP: *ENVIRONMENTAL MANAGEMENT & CLIMATE RESILIENCE:* RAPPORTERING (11/1/1/24)

Die SALGA-werkgroep van 17 Julie 2025 was deur Rdl A K Warnick en Mnr Sheldon Visagie bygewoon.

AANBEVELING

(a) Dat kennis geneem word van die bywoning deur Rdl A K Warnick en Mnr Sheldon Visagie van die SALGA-werkgroepvergadering op 17 Julie 2025;

(b) Dat kennis geneem word van die opsomming van die uitkomste van die SALGA-werkgroepvergadering van 17 Julie 2025.

6.4 SALGA WERKGROEP: *HUMAN SETTLEMENTS AND URBAN AGENDA*: RAPPORTERING (11/1/1/24)

Die SALGA-werkgroep van 15 Julie 2025 was deur Rdl D C Pypers en Mnr Sylvester Arendse bygewoon.

AANBEVELING

(a) Dat kennis geneem word van die bywoning deur Rdl D C Pypers en Mnr Sylvester Arendse van die SALGA-Werkgroepvergadering op 15 Julie 2025;

(b) Dat kennis geneem word van die opsomming van die uitkomste van die SALGA-Werkgroepvergadering op 15 Julie 2025.

6.5 SALGA WERKGROEP: *JOINT COMMUNITY DEVELOPMENT AND SECURITY*: RAPPORTERING (11/1/1/24)

Die SALGA-werkgroep van 15 Julie 2025 was deur Rdl D G Bess en Me Hillary Balie bygewoon.

AANBEVELING

(a) Dat kennis geneem word van die bywoning deur Rdl D G Bess en Me Hillary Balie van die SALGA-werkgroepvergadering op 15 Julie 2025;

(b) Dat kennis geneem word van die opsomming van die uitkomste van die SALGA-werkgroepvergadering van 15 Julie 2025.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL G VERMEULEN
VOORSITTER

6.2 SALGA WORKING GROUP: DEVELOPMENT PLANNING AND RURAL DEVELOPMENT: REPORTING (11/1/1/24)

The SALGA, Development Planning & Rural Development Working Group of 16 July 2025 was attended by Mr Alwyn Burger.

RECOMMENDATION

(a) That cognisance be taken of the attendance by Mr Alwyn Burger of the SALGA working group meeting on 16 July 2025;

(b) That cognisance be taken of the summary of the outcomes of the SALGA working group meeting of 16 July 2025.

6.3 SALGA WORKING GROUP: ENVIRONMENTAL MANAGEMENT & CLIMATE RESILIENCE: REPORTING (11/1/1/24)

The SALGA working group of 17 July 2025 was attended by Cllr A K Warnick and Mr Sheldon Visagie.

RECOMMENDATION

(a) That cognisance be taken of the attendance by Cllr A K Warnick and Mr Sheldon Visagie of the SALGA working group meeting on 17 July 2025;

(b) That cognisance be taken of the summary of the outcomes of the SALGA working group meeting of 17 July 2025.

6.4 SALGA WORKING GROUP: HUMAN SETTLEMENTS URBAN DEVELOPMENT AGENDA: REPORTING (11/1/1/24)

The SALGA working group of 15 July 2025 was attended by Cllr D C Pypers and Mr Sylvester Arendse.

RECOMMENDATION

(a) That cognisance be taken of the attendance by Rdl D C Pypers and Mr Sylvester Arendse of the SALGA Working Group Meeting on 15 July 2025;

(b) That cognisance be taken of the summary of the outcomes of the SALGA Working Group Meeting on 15 July 2025.

6.5 SALGA WORKING GROUP: JOINT COMMUNITY DEVELOPMENT AND SECURITY: REPORTING (11/1/1/24)

The SALGA working group of 15 July 2025 was attended by Cllr D G Bess and Ms Hillary Balie.

RECOMMENDATION

(a) That cognisance be taken of the attendance by Rdl D G Bess and Ms Hillary Balie of the SALGA working group meeting on 15 July 2025;

(b) That cognisance be taken of the summary of the outcomes of the SALGA working group meeting of 15 July 2025.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 AUGUSTUS 2025 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Ondervoorsitter, rdl A K Warnick

De Beer, J M (rdd)	Papier, J R
Fortuin, C	Pieters, C
Jooste, R J	White, G E
Le Minnie, I S	Williams, A M

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Begroting, Kosteberekening en Verslagdoening, me H Papier
Senior Bestuurder: Verkeer- en Wetstoepassingdienste, mnr R Steyn
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die ondervoorsitter verwelkom lede en versoek rdl D C Pypers om te open met gebed.

Die ondervoorsitter verwelkom die nuut aangestelde Direkteur: Beskermingsdienste, mnr Henry Witbooi. Mnr Witbooi was voorheen verbonde aan Cederberg Munisipaliteit en het op 1 Augustus 2025 sy diens by Swartland Munisipaliteit begin.

Verlof tot afwesigheid word verleen aan rdd M Nel, rdl D G Bess en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 11 JUNIE 2025

BESLUIT
(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl G E White)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 11 Junie 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT 11:45

PRESENT:

COUNCILLORS:

Chairperson, ald M Nel
Deputy chairperson, cllr A K Warnick

Bess, D G	Pieters, C
De Beer, J M (ald)	White, G E
Jooste, R J	Williams, A M
Le Minnie, I S	

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Protection Services, mr H C A Witbooi
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from the Executive Mayor, cllrs C Fortuin and J R Papier.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 13 AUGUST 2025

RESOLUTION
(proposed by cllr I S le Minnie, seconded by cllr A M Williams)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 13 August 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MATTERS ARISING FROM THE MINUTES

None.

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JULY 2025

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JUNIE 2025
5.1.1 VERKEERS- EN WETSTOEPASSINGSDIENSTE
5.1.2 BRANDBESTRYDING

Die Senior Bestuurder: Verkeer- en Wetstoepassingsdienste noem dat die afname in leerderslisensie-slaagvlakke as gevolg van die nuwe elektroniese leerderslisensiestelsel is wat 1,500 vrae bevat en uitdagings vir aansoekers veroorsaak. Waardering is uitgespreek teenoor die Wes-Kaap Mobiliteitsdepartement vir die finansiering en installering van nuwe nommerplaatdetektors by die VTS's in Moorreesburg en Malmesbury teen 'n totale koste van R360,000. Pogings word aangewend om betalingskoerse via die AMPR-stelsel te verhoog.

Rdl I S le Minnie spreek haar kommer uit oor die invordering van uitstaande boetes en lasbriewe, insluitend vertraging in die omskakeling van boetes in werklike inkomste. Die Senior Bestuurder: Verkeer- en Wetstoepassingsdienste verduidelik dat vertraging hoofsaaklik te wyte is aan kapasiteitsbeperkings by die howe en die tyd wat geneem word om hofrolle te verwerk, wat landwyd 'n betalingskoers van minder as 18% veroorsaak.

Die Munisipale Bestuurder noem dat die implementering van AARTO en die voorgestelde diensvlak-ooreenkoms met die Poskantoor, wat tans in sakeherstel is, verdere uitdagings vir inkomste-insameling veroorsaak, aangesien slegs 12% van verkeersinkomste aan die Munisipaliteit terugvloei, in vergelyking met die verwagte 32–35%.

Rdl I S le Minnie verneem oor die rol van die Munisipaliteit om die afname in leerderslisensie-slaagvlakke aan te spreek en maatreëls om jeugwerk-geleenthede te ondersteun, asook die voortgesette veldtogte teen onwettige storting. Die Senior Bestuurder: Verkeer- en Wetstoepassingsdienste verduidelik dat aansoekers vrae via Google kan aflaai om voor te berei, en dat die Munisipaliteit opvoedkundige programme en klasse bied in samewerking met die Departement van Mobiliteit en Padveiligheid.

Hy beklemtoon dat huishoudelike dissipline en gemeenskapsdeelname noodsaaklik is vir effektiewe handhawing van verordeninge. Rdl A K Warnick stel voor dat bewustheidveldtogte insake die handhawing van verordeninge na al die dorpe uitgebrei moet word, en noem dat Darling se wetstoepassingsbeamptes aktief onwettige storting hanteer.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die verslae van die onderskeie departemente in die Direktoraat: Beskermingsdienste, nl. Verkeer en Wetstoepassing en Brandbestryding vir Junie 2025.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 SALGA WERKGROEPE (EEPPW en PTR): RAPPORTERING (11/1/1/24)

Die SALGA-werkgroep is op 14 Mei 2025 deur Rdl A K Warnick bygewoon.

BESLUIT

(a) Dat kennis geneem word van die bywoning deur Rdl A K Warnick van die werkgroep vergadering op 14 Mei 2025;

(b) Dat kennis geneem word van die inhoud van die verslag en die notule van die SALGA EEPPW en PTR werkgroep vergadering van 14 Mei 2025.

5.1/…

5.1.1 PERFORMANCE REPORT
5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.3 FIRE FIGHTING

The Director: Protection Services presented the monthly report, including the Performance Report. He indicated that adjustments will be made on a monthly basis to make the information more accessible. Highlights include: foot patrols carried out on different days in various towns to increase visibility (an IDP requirement); about 284 K-9 searches confirming efficiency; and the need to take into account available staff versus the services that must be delivered. He further explained that the fire department statistics will be adjusted to better illustrate incident trends over the month (especially motor vehicle accidents and fires), as the highest number of incidents typically occurs at month end.

Cllr I S le Minnie expressed her concern about the ineffectiveness of pamphlet distribution against illegal dumping and requested further details about the number of warrants executed, the value of speeding fines, as well as the nature and location of the educational programmes carried out in July 2025.

Cllr A M Williams questioned why only one complaint from Abbotsdale and one from Kalbaskraal were indicated in the report, while in his view more complaints were submitted. He further expressed concern that no foot patrols were conducted in Ward 7 (Abbotsdale and Kalbaskraal), despite high crime levels, including unresolved murders.

Cllr D G Bess added supportively that foot patrols should also be conducted proactively in smaller towns, and not only in response to complaints.

Ald J M de Beer pointed out that foot patrols are often done in business centres, while the biggest challenges lie in residential areas. She stated that visibility in suburbs and neighbourhoods would be more effective than in centres, where the problems are relatively less severe. She also highlighted the issue of scrapyards, which are often not properly zoned or monitored, and are a major contributing factor to infrastructure theft and damage. She requested that cooperation with SAPS be improved to coordinate permits and zoning approvals.

The Senior Manager: Traffic and Law Enforcement Services provided the following responses:

Illegal dumping: It is not realistic or feasible to place law enforcement everywhere; communities must take responsibility and provide formal sworn statements so that action can be taken.

Warrants: No fixed total exists, since warrants must first be signed by magistrates, which often causes months of delays. The department only serves the warrants that are formally available.

Complaints: Councillors and residents must report complaints through the control room to allow for proper record-keeping and feedback; direct calls to officials are not always logged.

Kalbaskraal and Abbotsdale: Law enforcement services are not SAPS, and it is unfair to expect officials to operate in gang-infested areas where their safety is at risk. The municipality supports SAPS under an agreement with the CPF but has limited staff.

Staff allocation: Resources were concentrated in Ilinge Lethu and Highlands, where urgent issues (illegal structures and the erection of shelters by homeless people) had to be addressed. These operations drew staff away from other towns.

RESOLUTION
(on the proposal of cllr A K Warnick, seconded by cllr A M Williams)

6.2 SALGA: NOODDIENSTE EN RAMPBESTUUR (ESDM) PROVINSIALE WERKSGROEP GEHOU OP 17 JULIE 2025 (11/1/1/24)

Die SALGA-werkgroep is op 17 Julie 2025 deur Rdl A K Warnick bygewoon.

BESLUIT

Dat kennis geneem word van die inhoudelike dokumente en bespreking van die SALGA ESDM-werkgroep op 17 Julie 2025.

(GET) RDL A K WARNICK
ONDERVOORSITTER

5.1/…

That notice be taken of the reports of the various sections in the Directorate of Protection Services, namely Traffic and Law Enforcement and Fire Fighting for July 2025.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

Geen.

(SGD) ALD M NEL
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE RAADSAAL, MALMESBURY OP WOENSDAG, 17 SEPTEMBER 2025 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdd J M de Beer

Lede van die Burgemeesterskomitee:
Rdl D G Bess
Rdl N Smit
Rdl A K Warnick

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Beskermingsdienste, mnr H Witbooi
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Sekreatriaat en Rekordsdienste, me N Brand

1. OPENING

Die voorsitter verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Kennis geneem van die verskonings ontvang vanaf rdh T van Essen en die Speaker, rdh M A Rangasamy.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 21 AUGUSTUS 2025

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 21 Augustus 2025 goedgekeur en deur die Uitvoerende Burgemeester onderteken word, onderhewig aan die volgende regstelling:

ITEM 3.1: MOONTLIKE IMPLEMENTERING VAN AARTO IN DIE SWARTLAND MUNISIPALITEIT

Paragraaf 3.1(1): Lewering van verkeersdienste is 'n onderbefondse mandaat ...

MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE COUNCIL CHAMBER, MALMESBURY ON WEDNESDAY, 17 SEPTEMBER 2025 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (Chairperson)
Executive Deputy Mayor, ald J M de Beer

Members of the Mayoral Committee:
cllr D G Bess
cllr N Smit
cllr A K Warnick

Officials:
Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Protection Services, mr H Witbooi
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Manager: Secretariate and Records Services, ms N Brand

1. OPENING

The Chairperson welcomed members and requested cllr D G Bess to open the meeting with prayer.

2. LEAVE OF ABSENCE

Apologies received from ald T van Essen and the Speaker, ald M A Rangasamy have been noted.

3. PRESENTATIONS/DEPUTATIONS/SPEECHES

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 21 AUGUST 2025

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A K Warnick)

That the minutes of an Ordinary Executive Mayoral Committee meeting held on 21 August 2025 be approved and signed by the Executive Mayor, subject to the following correction:

ITEM 3.1: POSSIBLE IMPLEMENTATION OF AARTO IN THE SWARTLAND MUNICIPALITY

Paragraph 3.1(1): Provision of traffic services is an underfunded mandate...

5. **OORWEGING VAN AANBEVELINGS UIT DIE NOTULES**

5.1 **NOTULE VAN PORTEFEULJEKOMITEESVERGADERINGS GEHOU OP 10 SEPTEMBER 2025**

5.1.1 **MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES (7/1/2/2-1)**

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 **SIVIELE EN ELEKTRIESE DIENSTE (7/1/2/2-4)**

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 **ONTWIKKELINGSDIENSTE (7/1/2/2-5)**

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 **BESKERMINGSDIENSTE (7/1/2/2/-3)**

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. **SAKE VOORTSPRUITEND UIT DIE NOTULES**

Geen.

7. **NUWE SAKE**

7.1 **AANSTELLING VAN LEDE OP DIE MUNISIPALE BEPLANNINGSTRIBUNAAL (3/2/4)**

Die Munisipale Beplanningstribunaal is ingevolge Artikels 36 en 37 van SPLUMA saamgestel en bestaan uit x2 eksterne lede en x3 interne lede.

‘n Vakature, as eksterne lid, het op die Munisipale Beplanningstribunaal ontstaan en nominasies is vanaf die publiek aangevra om ‘n persoon met die nodige kundigheid op die Munisipale Beplanningstribunaal aan te stel.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

(a) Dat die nominasie van mnr Chris Rabie as eksterne lid tot die Munisipale Beplanningstribunaal aanvaar word;

(b) Dat me Christine Havenga as eksterne lid tot die Munisipale Beplannings-tribunaal heraangestel word, vir ’n verdere termyn van 5 jaar;

(c) Dat die voorwaardes van aanstelling en vergoeding se status quo behou word;

5. **CONSIDERATION OF RECOMMENDATIONS FROM THE MINUTES**

5.1 **MINUTES OF THE PORTFOLIO COMMITTEE MEETINGS HELD ON 10 SEPTEMBER 2025**

5.1.1 **MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCE (7/1/2/2-1)**

RESOLUTION
(proposed by ald J M de Beer, seconded by cllr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 **CIVIL AND ELECTRICAL SERVICES (7/1/2/2-4)**

RESOLUTION
(proposed by ald J M de Beer, seconded by cllr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 **DEVELOPMENT SERVICES (7/1/2/2-5)**

RESOLUTION
(proposed by ald J M de Beer, seconded by cllr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 **PROTECTION SERVICES (7/1/2/2-3)**

RESOLUTION
(proposed by ald J M de Beer, seconded by cllr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

6. **MATTERS ARISING FROM THE MINUTES**

None.

7. **NEW MATTERS**

7.1 **APPOINTMENT OF MEMBERS ON THE MUNICIPAL PLANNING TRIBUNAL (3/2/4)**

The Municipal Planning Tribunal was constituted in terms of Sections 36 and 37 of SPLUMA and consists of x2 external members and x3 internal members.

A vacancy as an external member, arose on the Municipal Planning Tribunal and nominations were requested from the public to appoint a person with the necessary expertise on the Municipal Planning Tribunal.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

(a) That the nomination of Mr Chris Rabie be excepted as external member to the Municipal Planning Tribunal;

(b) That Christine Havenga as external member be re-appointed to the Municipal Planning Tribunal for a further term of 5 years;

(c) That the conditions of appointment and remuneration remain at their status quo;

(d)/…

7.1/...

(d) Dat daar kennis geneem word dat die Munisipale Bestuurder, die Direkteur: korporatiewe Dienste en die Direkteur: Ontwikkelingsdienste voortgaan om as interne lede op die Munisipale Beplanningstribunaal te dien;

(e) Dat daar kennis geneem word dat die Munisipale Bestuurder die voorsitter is met die Direkteur: Korporatiewe Dienste as die ondervoorsitter;

(f) Dat die aanstelling van die lede van die Munisipale Beplanningstribunaal in terme van Artikel 82(11)c van Swartland Munisipaliteit : Verordening insake Munisipale Grondgebruikbeplanning (PK 8226 van 25 Maart 2020) deur die Munisipale Bestuurder in die Provinsiale Koerant bevestig word.

7.2 VOORLEGGING VAN NOTULE VAN DIE MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE GEHOU OP 27 MEI 2025 (5/15/1/3)

Die Ouditkomitee dien as ’n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie, Risiko en Ouditkomiteevergadering gehou op 27 Mei 2025 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

BESLUIT

(a) Dat kennis geneem word van die notule van die Munisipale Prestasie, Risiko en Ouditkomitee se vergadering van 27 Mei 2025;

(b) Dat kennis geneem dat me S Jones aangedui het dat sy teen die einde van die jaar gaan bedank;

(c) Dat verder kennis geneem word dat daar nie ‘n nuwe lid in die plek van me Jones aangestel gaan word nie, omrede die Munisipale Prestasie, Risiko en Ouditkomitee steeds voldoen aan die minimum vereistes ten opsigte van die samestelling van die betrokke komitee.

7.3 MENSLIKE HULPBRONNE: HERSIENING VAN ESSENSIëLE VOERTUIGSKEMA (4/2/6)

Die Direkteur: Korporatiewe Dienste noem dat die Essensiële Voertuigskema hersien is om die onttrekking vanuit die skema deur amptenare prakties uitvoerbaar te maak en om die aksies voortspruitend te laat saamloop met die begrotingsproses.

Die hersiende Essensiële Voertuigskema is met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die Uitvoerende Burgemeesterskomitee die gewysigde Essensiële Voertuigskema Kontrak goedkeur vir implementering met ingang van 1 Oktober 2025.

7.4 HERNUWING VAN HUUR VAN GEBOU GELEë OP ‘N GEDEELTE VAN GEDEELTE 3, PLAAS NR 771 (ROZENBURG PLAAS), MALMESBURY VANAF JR TRUST VIR KANTOORAKKOMMODASIE VIR DIE MUNISIPALE WETSTOEPASSING REAKSIE-EENHEID (12/1/2-8/8)

Die hernuwing van die huurooreenkoms met JR Trust m.b.t. kantoorakkommodasie vir die Munisipale Wetstoepassing Reaksie-eenheid op Rozenburg Plaas is in Mei 2025 goedgekeur vir die periode 1 Julie 2025 tot 30 Junie 2028.

Die verhuurder het versoek dat die Munisipaliteit sal instaan vir die kostes van verbruik van dienste (water en elektrisiteit) indien dit ‘n bedrag van R2 400,00 per maand oorskry.

7.1/…

(d) That it be noted that the Municipal Manager, the Director: Corporate Services and the Director: Development Services will continue as members of the Municipal Planning Tribunal;

(e) That it be noted that the Municipal Manager is the chairperson with the Director: Corporate Services as the vice-chairperson;

(f) That the appointment of members to the Municipal Planning Tribunal in terms of section 82(11)c of Swartland Municipality : Municipal Land Use Planning By-law (PN 8226 of 25 March 2020) be confirmed by the Municipal Manager in the Provincial Gazette.

7.2 TABLING OF MINUTES OF THE MUNICIPAL PERFORMANCE, RISK AND AUDIT COMMITTEE MEETING HELD ON 27 MAY 2025 (5/15/1/3)

The Audit Committee serves as a fully-fledged independent committee of Council and fulfills its function in terms of the provisions of section 166 of the Local Government: Municipal Financial Management Act, No 56 of 2003.

The minutes of the Municipal Performance, Risk and Audit Committee meeting held on 27 May 2025 were circulated with the Agenda, and do not contain any recommendations to the Executive Mayoral Committee for consideration.

RESOLUTION

(a) That cognizance be taken of the minutes of the meeting of the Municipality’s Performance, Risk and Audit Committee of 27 May 2025;

(b) That it be noted that Ms S Jones has indicated that she will resign by the end of the year;

(c) That it be further noted that no new member will be appointed in place of Ms Jones, as the Municipal Performance, Risk and Audit Committee still complies with the minimum requirements regarding the composition of the relevant committee.

7.3 HUMAN RESOURCES: REVIEW OF ESSENTIAL VEHICLE SCHEME CONTRACT (4/2/6)

The Director: Corporate Services mentions that the Essential Vehicle Scheme has been reviewed in order to make the withdrawal of officials from the scheme practicably possible and to make the actions arising therefrom in line with the budget process.

The reviewed Essential Vehicle Scheme was circulated with the Agenda.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A K Warnick)

That the Executive Mayoral Committee approve the amended Essential Vehicle Scheme contract for implementation with effect from 1 October 2025.

7.4 RENEWAL OF RENTAL OF BUILDING SITUATED ON A PORTION OF PORTION 3 OF FARM NO 771 (ROZENBURG FARM), MALMESBURY FROM JR TRUST FOR OFFICE ACCOMMODATION FOR THE MUNICIPAL LAW ENFORCEMENT REACTION UNIT (12/1/2-8/8)

The renewal of the lease agreement with JR Trust regarding office accommodation for the Municipal Law Enforcement Response Unit on Rozenburg Farm was approved in May 2025 for the period 1 July 2025 to 30 June 2028.

The lessor requested that the Municipality cover the costs for the use of services (water and electricity) if it exceeds an amount of R2 400,00 per month.

7.4/...

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

(a) Dat goedkeuring verleen word vir hernuwing van die huurooreenkoms met JR Trust vir die huur van ‘n gedeelte van Gedeelte 3 Plaas Nr. 771 (Rozenburg Plaas), ongeveer 350m² groot, vir ‘n verdere tydperk van drie jaar met ingang vanaf 01 Julie 2025 tot 30 Junie 2028 as kantoor akkommodasie vir die Munisipale Wetstoepassing: Reaksie-eenheid;

(b) Dat ‘n maandelikse huurbedrag van R16 500.00 (7% eskalasie per jaar)(BTW ingesluit) asook betaling van diensfooie in terme van water- en elektrisiteitsverbruik indien dit ‘n bedrag van R2 400.00 oorskry, onderworpe daaraan dat bewyse van die diensterekeninge voorsien sal word aan die munisipaliteit, vanuit posnommer 9/233-1336-3418 (Huur kantore: Reaksie-eenheid) aan JR Trust betaal word; en

(c) Dat die bestaande huurvoorwaardes onveranderd bly.

7.5 HERNUWING VAN HUUROOREENKOMS: W DUCKITT & SONS CC: GEDEELTE VAN DIE RESTANT VAN PLAAS 577/8, DARLING (15/4/6)

Die Munisipaliteit huur ’n gedeelte (groot ±300 m²) van die plaas, Oude Post, geleë in die omgewing van Darling waarop ’n kabelvrye netwerkstasie opgerig is.

Die verlenging van die huurooreenkoms is noodsaaklik vir die voortgesette verskaffing van Inligting, Kommunikasie en Tegnologie-dienste in die betrokke area.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

(a) Dat die hernuwing van die huurooreenkoms met W Duckitt & Seuns BK vir die huur van ‘n gedeelte van die Restant van Gedeelte 8 van die Plaas Oude Post 577, ±300m² groot vir die voortgesette bedryf van die Munisipaliteit se kabelvrye netwerkstasie soos volg goedgekeur word:

   (i) ‘n huurooreenkoms vir die tydperk 1 Oktober 2025 tot 30 September 2028 teen betaling van huurgeld van R2 610,62 plus BTW, per maand en wat jaarliks met 8% eskaleer, asook ‘n opsie om verder te huur.

7.6 UITSTAANDE DEBITEURE: AUGUSTUS 2025 (5/7/1/1)

’n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

Die Direkteur: Finansiële Dienste noem dat tydens die volgende begrotingsmodellering oorweging verleen sal word om die perk om as ‘n deernishuishouding te kwalifiseer te verhoog, aangesien dit die ondervinding is dat baie huishoudings se inkomste slegs ‘n paar rand bo die perk is. Dit sal meebring dat meer huishoudings gehelp sal kan word, eerder as om die deernissubsidie te verhoog.

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Augustus 2025.

7.7 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Augustus 2025 soos met die sakelys gesirkuleer.

7.4/…

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr D G Bess)

(a) That approval be granted for the renewal of the rental agreement with JR Trust for the renting of a portion of Portion 3 of Farm No. 771 (Rozenburg Farm), measuring approximately 350m² in extent, for a further period of three years as from 01 July 2025 to 30 June 2028 as office accommodation for the Municipal Law Enforcement: Reaction Unit;

(b) That a monthly rental of R16 500.00 (7% escalation per annum)(VAT excl.) including payment for service charges in respect of water and electricity consumption in excess of R2400.00 per month be payable to JR Trust, on condition that proof of the service accounts be submitted to the municipality, from vote number 9/233-1336-3418 (Rent offices: Reaction Unit);

(c) That the existing conditions of lease remain unchanged.

7.5 RENEWAL OF LEASE AGREEMENT: W DUCKITT & SONS CC: PORTION OF THE REMAINDER OF FARM 577/8, DARLING (15/4/6)

The Municipality leases a portion (large ±300 m²) of the farm, Oude Post, located in the vicinity of Darling on which a cable-free network station has been erected.

The extension of the lease agreement is essential for the continued provision of Information, Communication and Technology services in the relevant area.

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr N Smit)

(a) That the renewal of the lease agreement with W Duckitt and Sons CC for the rental of a portion of Remainder of Portion 8 of the Farm Oude Post 577, measuring ±300m2 in extent for the continuous operating of its cable free network station be approved as follows:

   (i) a lease agreement for the period 1 October 2025 until 30 September 2028 at a monthly rental amount of R2 610,62 plus VAT, including an annual escalation of 8%, as well as the option to renew the lease.

7.6 OUTSTANDING DEBTORS: AUGUST 2025 (5/7/1/1)

A full report of the state of outstanding debtors was circulated with the Agenda.

The Director: Financial Services mentions that during the next budget modelling, consideration will be given to increasing the limit to qualify as an indigent household, as the experience is that the income of many households is only a few rand above the limit. This will mean that more households can be assisted, rather than increasing the indigent subsidy.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr D G Bess)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for August 2025.

7.7 PROGRESS ON OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In terms of the Asset Management Policy, a monthly report must be made regarding outstanding insurance claims.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 31 August 2025 as circulated with the agenda.

7.8 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: 20 000-URE DIENS VAN VOLVO WHEELED LOADER, CK 35769 (8/1/B/2)

Die laaigraaf (*Volvo Wheeled Loader*), CK 35769 is na Babcock (agent van Volvo) ingestuur vir die voertuig se 20 000-ure diens. Die uitgawe vir die diens beloop R38 005.05 (BTW uitgesluit)

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdd J M de Beer)

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygings-prosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuursbeleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die 20 000-ure diens van CK 35769 (*Volvo Wheeled Loader*) deur Babcock Equipment ten bedrae van R38 005.05 (BTW uitgesluit);

(c) Dat verder kennis geneem word dat, in terme van paragraaf 2(6)(g) van die Voorsieningkanaalbestuursbeleid, dit nie nodig is om 'n formele tenderproses te volg nie, aangesien Babcock Equipment die gemagtigde agent van Volvo-toerusting is;

(d) Dat die uitgawe ten bedrae van R38 005.05 (BTW uitgesluit) teen posnommer 9/7-12-2 verreken word en dat daar voldoende fondse beskikbaar is;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.9 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: DRINGENDE HERSTELWERK AAN DIE MENGER BY DIE RIEBEEK KASTEEL WWTW (8/1/B/2)

Die behandelingsproses by die Riebeek Kasteel WWTW bestaan uit verskeie sones waar meganiese toerusting die vloei van gedeeltelik behandelde riool deur die sones verseker. Een van die mengers het onklaar geraak.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsiening-kanaalbestuursbeleid;

(b) Dat kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die menger by die Riebeek Kasteel WWTW deur GW Trautman ten bedrae van R27 950.56 (BTW uitgesluit);

(c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
   (i) Die menger sou vir 'n geruime tyd buite werking gelaat word indien die normale verkrygingsproses gevolg is;
   (ii) Voormelde sou aanleiding gee 'n onderbreking in die behandelingsproses en skade aan meganiese toerusting;
   (iii) Die herstel van die menger is dus as 'n noodgeval hanteer;

(d) Dat die uitgawe ten bedrae van R27 950.56 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word en dat daar voldoende fondse beskikbaar is;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.10/...

7.8 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: 20 000-HOUR SERVICE OF VOLVO WHEELED LOADER, CK 35769 (8/1/B/2)

The backhoe (*Volvo Wheeled Loader*), CK 35769 was sent in to Babcock (agent of Volvo) for the vehicle's 20 000-hour service. The cost of the service is R38 005.05 (excluding VAT).

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr J M de Beer)

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken that the Municipal Manager has approved the 20 000 hour service for CK 35769 for the amount of R38 005.05 excluding VAT by Babcock Equipment;

(c) That cognisance be taken that in terms of paragraph 2(6) (D) of the SCM Policy a formal tender process was not followed as Babcock Equipment is the original manufacturer support agent for Volvo machinery;

(d) That it be noted that the expenditure was allocated to mSCOA Code: 9/7-12-2 and that there is sufficient funding available for the quoted amount of R 38 005.05 excluding VAT;

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements when compiled.

7.9 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO A MIXER AT THE RIEBEEK KASTEEL WWTW (8/1/B/2)

The treatment process at the Riebeek Kasteel WWTW consists of several zones where mechanical equipment ensures the flow of partially treated sewage through the zones. One of the mixers broke down.

RESOLUTION
(proposed by cllr D G Bess, seconded by cllr N Smit)

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager to approve the repair of the a mixer at the Riebeek Kasteel WWTW by GW Trautman for the amount of R 27,950.56 excluding VAT;

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
   (i) The mixer would have been left out of service for an extended period of time while following due process;
   (ii) This would have had the consequence of treatment process failure and further damages to other mechanical components;
   (iii) The repair work to the mixer therefore had to be handled as an emergency;

(d) That it be noted that the expenditure was allocated mSCOA Code: 9/239-851-689 and that there is sufficient funding available for the quoted amount of R 27,950.56 excluding VAT;

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.10/…

7.10 AFWYKING VAN VOORGESKREWE VERKYRINGPROSEDURES: UITBREEK VAN AFRIKA-VARKGRIEP ONDER VARKE VAN KLEINBOERE (8/1/B/2)

Gedurende Julie 2025 is verskeie gevalle van Afrika-Varkgriep deur Veeartseny- en Dieregesondheidsbeamptes onder die varke van die kleinboere bevestig. Die uitbraak het vinnig geëskaleer, wat gelei het tot die dood van talle varke en die verpligte uitwissing van besmette of blootgestelde diere om verdere verspreiding te voorkom.

Die Direkteur: Finansiële Dienste noem dat daar nog rekeninge te wagte is en dat die finale kostes aan die Uitvoerende Burgemeesterskomitee voorgelê sal word.

BESLUIT
(op voorstel van rdd J M de Beer, gesekondeer deur rdl A K Warnick)

(a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36 van die Voorsieningkanaalbestuursbeleid;

(b) Dat kennis geneem word van die optrede deur die Munisipale Bestuurder gegewe die noodsituasie, wat die aanstelling van die DBV genoodsaak het om die noodgevalle te hanteer onder leiding van die staatsveearts;

(d) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsprosedures aangeteken word as ‘n noodgeval in die aanstelling van die DBV;

(e) Dat die uitgawe ten bedrae van ±R95 000.00 (BTW ingesluit) teen posnommer 9/233-988-2176 verreken word en dat daar voldoende fondse beskikbaar is;

(e) Dat die Senior Bestuurder: Finansiële State en Batebestuur in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.10 DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: OUTBREAK OF AFRICAN SWINE FLU AMONG PIGS OF SMALL SCALE FARMERS (8/1/B/2)

During July 2025, several cases of African Swine Flu were confirmed by Veterinary and Animal Health officials among the pigs of small scale farmers. The outbreak escalated rapidly, resulting in the deaths of numerous pigs and the mandatory eradication of infected or exposed animals to prevent further spreading.

The Director: Financial Services mentioned that more bills are expected and that the final costs will be presented to the Executive Mayoral Committee.

RESOLUTION
(proposed by ald J M de Beer, seconded by cllr A K Warnick)

(a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;

(b) That cognisance be taken of the action of the Municipal Manager given the emergency situation, which necessitated the appointment of the SPCA on an emergency basis, and who is appropriately capacitated to deal with such emergencies as advised by the state veterinarian;

(c) That the reasons for the deviation from the prescribed procurement process be recorded as: Service rendered from SPCA as an emergency;

(d) That the expenditure of +/-R95 000.00 (Incl VAT) be allocated against mSCOA Code 9/233-988-2176 and sufficient funding is available;

(e) That the Senior Manager: Financial Statements and Asset Management be instructed to include the above-mentioned reasons as a note to the financial statements.

(SIGNED) J H CLEOPHAS
EXECUTIVE MAYOR

NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 SEPTEMBER 2025 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Nel, M (rdd)	Soldaka, P E
O'Kennedy, E C	Vermeulen, G
Pypers, D C	Warnick, A K

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Senior Bestuurder: Verkeer- en Wetstoepassingdienste, mnr R Steyn
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl G Vermeulen om te open met gebed.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh T van Essen, rdh M A Rangasamy en rdl B J Penxa.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 13 AUGUSTUS 2025

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl N Smit)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansies) gehou op 13 Augustus 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JULIE 2025

Die Munisipale Bestuurder/...

MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT 10:00

PRESENT:

COUNCILLORS:
Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Nel, M (ald)	Soldaka, P E
O'Kennedy, E C	Vermeulen, G
Pypers, D C	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Protection Services, mr H C A Witbooi
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and requested cllr G Vermeulen to open the meeting with a prayer.

Apologies received from the Executive Mayor, ald T van Essen, ald M A Rangasamy and cllr B J Penxa.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 13 AUGUST 2025

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr N Smit)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 13 August 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JULY 2025 (7/1/2/2-7)

The Municipal Manager/…

5.1/...

Die Munisipale Bestuurder gee terugvoer oor die kapitaalbegroting vir die vorige finansiële jaar. Dit was die grootste kapitaalbegroting in die geskiedenis van Swartland Munisipaliteit. Die Riverlands-ramp het aansienlike druk op verskeie afdelings geplaas, maar die prestasie word as 'n beduidende bereiking beskou.

Rdl P E Soldaka vra oor die betrokkenheid van kleiner en informele besighede, veral dié in die *townships*, aangesien georganiseerde besighede soos die Malmesbury Sakekamer dikwels sulke ondernemings uitsluit.

Die Munisipale Bestuurder verduidelik dat die Sakekamer self bepaal wie hulle insluit, maar beklemtoon dat die munisipaliteit deur die SMME Indaba en ander projekte 'n wyer groep ondernemings ondersteun. Die Indaba is deur die provinsie as 'n beste praktyk erken en verdere samewerkings, onder meer met Standard Bank, word beplan om leemtes aan te spreek.

Rdl P E Soldaka vra of die Ilinge Lethu Sakeforum deur die munisipaliteit erken word en versoek dat informele forums soos hierdie ook betrek word.

Die Direkteur: Ontwikkelingsdienste bevestig dat sowat 200 SMME's op die munisipaliteit se databasis is en dat daar 'n ooreenkoms met die Malmesbury Sakekamer is om maandelikse ondersteuning aan hulle te bied. Sy noem dat die Ilinge Lethu Sakeforum genooi word om die munisipaliteit te nader vir gesprekke en moontlike ondersteuning.

BESLUIT
(voorgestel deur rdl A K Warnick, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Julie 2025.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: JULIE 2025

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Korporatiewe Dienste vir Julie 2025.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JULIE 2025

Die Direkteur: Finansiële Dienste meld dat R84 miljoen in toekennings ontvang is, waarvan die grootste deel belê is om rente te verdien. Die belegging van R300 miljoen het tot R366 miljoen gegroei met rente-inkomste van sowat R33 miljoen. Hy verduidelik dat leningbalanse hoofsaaklik in Junie en Desember verander en dat die Sanlam-lening, met sy hoë rentekoers van 10,96%, oorweeg word vir vroeë afbetaling. Hy beklemtoon dat daar tans geen finansiële risiko's bestaan nie.

Rdl E C O'Kennedy vra of die 11,07% rente op die volle R366 miljoen toegepas word en versoek ook verduideliking oor die R12 miljoen wat vir na-aftrede verpligtinge begroot is.

Direkteur: Finansiële Dienste/...

5.1/…

The Municipal Manager gave feedback on the capital budget for the previous financial year. It was the largest capital budget in the history of Swartland Municipality. The Riverlands disaster placed significant pressure on various departments, but the performance is regarded as a major achievement.

Cllr P E Soldaka enquired about the involvement of smaller and informal businesses, particularly those in the townships, since organised businesses such as the Malmesbury Business Chamber often exclude such enterprises.

The Municipal Manager explained that the Business Chamber decides for itself whom to include but emphasised that the municipality, through the SMME Indaba and other projects, supports a wider group of enterprises. The Indaba was recognised by the province as a best practice, and further collaborations, including with Standard Bank, are planned to address gaps.

Cllr P E Soldaka asked whether the Ilinge Lethu Business Forum is recognised by the municipality and requested that informal forums such as these also be included.

The Director: Development Services confirmed that about 200 SMMEs are on the municipality's database and that an agreement exists with the Malmesbury Business Chamber to provide them with monthly support. She mentioned that the Ilinge Lethu Business Forum is invited to approach the municipality for discussions and possible support.

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr N Smit)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for July 2025.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None.

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MONTHLY REPORT: JULY 2025 (7/1/2/2-1)

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Corporate Services for July 2025.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None.

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JULY 2025
(7/1/2/2-2)

The Director: Financial Services stated that R84 million in grants were received, most of which were invested to earn interest. The investment of R300 million grew to R366 million with interest income of about R33 million. He explained that loan balances mainly change in June and December and that the Sanlam loan, with its high interest rate of 10.96%, is being considered for early repayment. He stated that there are currently no financial risks.

Cllr E C O'Kennedy asked whether the 11.07% interest is applied to the full R366 million and also requested clarification about the R12 million budgeted for post-retirement obligations.

The Director: Financial Services/…

9.1/...

Direkteur: Finansiële Dienste bevestig dat die 11,07% slegs op die oorspronklike R300 miljoen geld en nie op die R66 miljoen rente nie. Hy verduidelik dat die verslag van R366 miljoen volgens Nasionale Tesourie en GRAP-standaarde korrek is. Voorts het hy aangedui dat die totale voorsiening vir na-aftrede voordele R104 miljoen beloop, waarvan R95 miljoen mediese voordele is. Hierdie voordeel sal vanaf 1 April 2025 nie meer vir nuwe werknemers geld nie en sal dus oor tyd afneem.

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl A K Warnick)
Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Julie 2025.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL I S LE MINNIE
VOORSITTER

9.1/..

The Director: Financial Services confirmed that the 11.07% applies only to the original R300 million and not to the R66 million in interest. He explained that the report of R366 million is correct according to National Treasury and GRAP standards. Furthermore, he indicated that the total provision for post-retirement benefits amounts to R104 million, of which R95 million relates to medical benefits. This benefit will no longer apply to new employees as of 1 April 2025 and will therefore decline over time.

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Director Financial Services for July 2025.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None.

(SGD) CLLR I S LE MINNIE
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 SEPTEMBER 2025 OM 10:23

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste

Bess, D G	Pieters, C
Gaika, M F	Smit, N
Nel, M (rdd)	Warnick, A K
O'Kennedy, E C	Williams, A M

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Senior Bestuurder: Verkeer- en Wetstoepassingdienste, mnr R Steyn
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh T van Essen en rdl C Fortuin.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 13 AUGUSTUS 2025

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A M Williams)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 13 Augustus 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JULIE 2025

5.1.1/...

MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT 10:23

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste

Bess, D G	Pieters, C
Gaika, M F	Smit, N
Nel, M (rdd)	Warnick, A K
O'Kennedy, E C	Williams, A M

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Protection Services, mr H C A Witbooi
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from the Executive Mayor, ald T van Essen and cllr C Fortuin.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 13 AUGUST 2025

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A M Williams)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 13 August 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MATTERS ARISING FROM THE MINUTES

None.

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JULY 2025

5.1.1/…

5.1/...

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die agenda gesirkuleer, ter tafel en die Direkteur: Siviele Ingenieursdienste behandel enkele aspekte uit die maandverslag.

Rdl D G Bess spreek haar kommer uit oor die hoë waterverbruik in Riverlands en Chatsworth gedurende Julie. Sy versoek terugvoer oor die vordering van die pyplyn van Pella na Chatsworth en meld dat inwoners tans sukkel met watertekorte.

Die Direkteur: Siviele Ingenieursdienste rapporteer dat die munisipaliteit gereed is om met die ontwerp van die infrastruktuur tussen Pella en Chatsworth te begin. 'n Hegte verbintenis van die Stad Kaapstad om water te voorsien, is egter 'n vereiste voordat die proses kan voortgaan. Hierdie verbintenis moet vasgestel word voor die finalisering van die WSA, wat eers ná die artikel 33-proses afgehandel kan word – na verwagting binne ongeveer 'n jaar. Intussen sal die Direktoraat voortgaan met sekere ontwerp-elemente en is daar reeds tydelike maatreëls ingestel om die geaffekteerde gebiede, veral die hoërliggende dele van Chatsworth waar die druk en vloei laag is, by te staan.

Rdl A K Warnick spreek sy kommer uit dat Chatsworth-inwoners en Silvertown gereeld oor naweke sonder water sit, ten spyte daarvan dat sommiges vir hulle dienste betaal. Hy het die dringendheid van tydelike maatreëls beklemtoon en versoek dat die aantal geaffekteerde inwoners geïdentifiseer word. Hy het verder opgemerk dat sommige inwoners JoJo-tenks het, maar baie steeds swaarkry en kla. Hy versoek om oplossings te prioritiseer om die gemeenskap van water te voorsien.

Die Direkteur: Siviele Ingenieursdienste verduidelik dat slegs 'n klein aantal hoërliggende erwe ernstig geraak word en dat dit dikwels oor lae druk en vloei gaan, eerder as 'n totale gebrek aan toevoer. JoJo-tenks is as 'n tussentydse maatreël voorsien, hoewel dit nie 'n volledige oplossing vir huishoudings is nie. Operasionele personeel ervaar ook probleme wanneer gemeenskapslede inmeng met die watervoorsieningstelsel deur kleppe weer oop te draai, wat die vloei-regulering ontwrig. Verdere ingrypings in die netwerk word oorweeg.

Rdl M F Gaika bedank die Direkteur vir die vinnige reaksie op die watertekort in Abbotsdale die vorige dag, waar watertrokke ontplooi is. Sy versoek duidelikheid of die voorval 'n eensydige insident was of 'n herhalende probleem gaan wees.

Die Direkteur: Siviele Ingenieursdienste bevestig dat die tekort in Abbotsdale 'n eensydige insident was en nie herhaal sal word nie.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktoraat: Siviele Ingenieursdienste vir Julie 2025.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die Direkteur: Elektriese Ingenieursdienste lê die prestasieverslag voor. Aangesien die finansiële jaar pas begin het, is daar beperkte data beskikbaar. Hy meld dat ter verbetering van leesbaarheid is grafieke ingesluit wat die groeioorskot per area en vir die munisipaliteit as geheel illustreer. Maksimum aanvraag-grafieke vir die afgelope drie jaar by elke oordragpunt is getoon, tesame met nuwe grafieke wat maandelikse energie-aankope van Eskom vergelykend uitbeeld. Verdere diagramme toon die aankope vanaf Darling Green Utility en kumulatiewe waardes van maksimum aanvraag en kilowatt-ure wat deur Swartland vanaf Eskom aangekoop is, aan.

Die Direkteur: Elektriese Ingenieursdienste/...

5.1/…

5.1.1 CIVIL ENGINEERING SERVICES

The Chairperson tabled the monthly report, as circulated with the agenda, and the Director: Civil Engineering Services addressed certain aspects from the monthly report.

Cllr D G Bess expressed her concern about the high water consumption in Riverlands and Chatsworth during July. She requested feedback on the progress of the pipeline from Pella to Chatsworth and stated that residents are currently struggling with water shortages.

The Director: Civil Engineering Services stated that the municipality is ready to begin with the design of the infrastructure between Pella and Chatsworth. However, a firm commitment from the City of Cape Town to supply water is required before the process can continue. This commitment must be secured before the finalisation of the WSA, which can only be completed after the section 33 process – expected within about a year. In the meantime, the Directorate will continue with certain design elements, and temporary measures have already been implemented to support the affected areas, especially the higher-lying parts of Chatsworth where the pressure and flow are low.

Cllr A K Warnick expressed his concern that Chatsworth residents and Silvertown often sit without water over weekends, despite some of them paying for their services. He emphasised the urgency of temporary measures and requested that the number of affected residents be identified. He further stated that while some residents have JoJo tanks, many still suffer and complain. He requested that solutions to provide the community with water be prioritised.

The Director: Civil Engineering Services explained that only a small number of higher-lying properties are seriously affected and that the issue often relates to low pressure and flow rather than a complete lack of supply. JoJo tanks have been provided as a temporary measure, although they are not a full solution for households. Operational staff also experience difficulties when community members interfere with the water supply system by reopening valves, which disrupts flow regulation. Further interventions in the network are being considered.

Cllr M F Gaika thanked the Director for the quick response to the water shortage in Abbotsdale the previous day, where water trucks were deployed. She requested clarity on whether the incident was a once-off or likely to recur.

The Director: Civil Engineering Services confirmed that the shortage in Abbotsdale was a once-off incident and will not be repeated.

RESOLVED
(proposed by cllr A K Warnick, seconded by rdl A M Williams)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for July 2025.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The Director: Electrical Engineering Services presented the performance report. As the financial year has only just begun, limited data is available. He mentioned that, to improve readability, graphs were included to illustrate growth surpluses per area and for the municipality as a whole. Maximum demand graphs for the past three years at each transfer point were shown, along with new graphs that depict monthly energy purchases from Eskom in comparison. Additional diagrams show purchases from Darling Green Utility and cumulative values of maximum demand and kilowatt-hours purchased by Swartland from Eskom.

The Director: Electrical Engineering Services/…

5.1.2/...

Die Direkteur: Elektriese Ingenieursdienste doen verder verslag oor die insident van 26 Julie, waar 'n vierjarige kind ernstige brandwonde opgedoen het nadat hy metaalvoorwerp in 'n gevandaliseerde en oop meterboks gesteek het. Die kind is in die hospitaal behandel.

Die Direkteur: Elektriese Ingenieursdienste meld dat Eskom se nasionale kwartaallikse terugvoer aangedui het dat daar geen beurtkrag vir die somerseisoen beplan word nie. Daar is egter 'n beplande onderbreking geskeduleer vir 11 September in die Riebeek-Kasteel-gebied.

Die Direkteur bevestig dat die munisipaliteit steeds wag op begrotingskwotasies vanaf Eskom rakende die 132 kV-lyn en die Yzerfontein-opgradering. Weens die volgehoue vertragings het die munisipaliteit intussen voortgegaan om 'n tender uit te nooi vir die konstruksie van die lyn en die uitstaande gedeelte van die substasie, aangesien die proses nie langer vertraag kan word nie. Verdere opvolgaksies met Eskom duur voort.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Julie 2025.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

5.1.2/…

The Director: Electrical Engineering Services further reported on the incident of 26 July, where a four-year-old child sustained severe burn injuries after inserting a metal object into a vandalised and open meter box. The child received hospital treatment.

The Director: Electrical Engineering Services stated that Eskom's national quarterly feedback indicated that no load-shedding is planned for the summer season. However, a planned outage has been scheduled for 11 September in the Riebeek-Kasteel area.

The Director confirmed that the municipality is still awaiting budget quotations from Eskom regarding the 132 kV line and the Yzerfontein upgrade. Due to ongoing delays, the municipality has in the meantime proceeded to invite tenders for the construction of the line and the outstanding section of the substation, as the process can no longer be delayed. Further follow-up actions with Eskom are continuing.

RESOLUTION
(proposed by cllr A K Warnick, seconded by rdl A M Williams)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for July 2025.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None.

(SGD) CLLR R J JOOSTE
CHAIRPERSON

NOTULE VAN ’N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 SEPTEMBER 2025 OM 10:43

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

De Beer, J M (rdd)	Pypers, D C
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E

BEAMPTES:

Direkteur: Elektriese Ingenieursdienste, mnr T Möller (wnde Munisipale Bestuurder)
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Senior Bestuurder: Begrotingskantoor, me H Papier
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh M A Rangasamy en rdl A M Booysen.

2. NOTULE

2.1 NOTULES VAN ’N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-DIENSTE) GEHOU OP 13 AUGUSTUS 2025

BESLUIT
(op voorstel van rdl I S le Minnie, gesekondeer deur rdd J M de Beer)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 13 Augustus 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JULIE 2025

Die Direkteur: Ontwikkelingsdienste/...

5.1/...

MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT 10:43

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

De Beer, J M (ald)	Pypers, D C
Le Minnie, I S	Smit, N
Ngozi, M	Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Protection Services, mr H C A Witbooi
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from the Executive Mayor, ald M A Rangasamy and cllr A M Booysen.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 13 AUGUST 2025

RESOLUTION
(proposed by cllr I S le Minnie, seconded by ald J M de Beer)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 13 August 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MATTERS ARISING FROM THE MINUTES

None.

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JULY 2025

The Director: Development Services/…

Die Direkteur: Ontwikkelingsdienste verwys na die Prestasieverslag en beklemtoon dat die kapitaalbegroting vir behuising R59 miljoen beloop, terwyl die totale jaarlikse begroting vir topstrukture meer as R172 miljoen beloop. Drie groot behuisingsprojekte is tans aan die gang in Moorreesburg, Darling en De Hoop Malmesbury. Wyksraadslede word versoek om inwoners toe te lig oor die subsidie-aansoekproses en om enige onsekerhede met die Behuisingsafdeling te bevestig.

Die Direkteur: Ontwikkelingsdienste rapporteer oor vergaderings met kleinboere (28 Augustus en 5 September) waar kwessies soos veediefstal, onwettige strukture, varkuitwissing en die beoogde hervestiging na Tygerfontein bespreek is. Die Departement van Landelike Ontwikkeling het bevestig dat 'n huurkontrak onderteken is. Daar is tans slegs 58 varke oor van die oorspronklike 600, en kwarantynperke en nuwe aankope bly 'n bekommernis. Belangrike infrastruktuurkwessies soos boorgate, elektrisiteit en heinings moet nog opgelos word. 'n Opvolgvergadering word in Oktober 2025 beplan om 'n finale gereedheidsplan en tydraamwerk vir hervestiging vas te stel, met 'n mikpunt vir finale hervestiging teen Februarie 2026.

Die Direkteur: Beskermingsdienste bevestig dat kleinboere kans gegun is om waardevolle strukture te verwyder en dat daar ooreenkoms was oor die tydsraamwerk en verwydering van strukture weens die risiko van varksiekte.

Rdd J M de Beer opper vrae oor die rolverdeling tussen departemente, die hantering van karkasse, kwarantynmaatreëls en die finansiële las vir die munisipaliteit. Sy bevraagteken ook die inhoud van die huurkontrak, veral oor die toelaatbaarheid van permanente inwoners.

Die Munisipale Bestuurder beklemtoon dat die kwarantynperiode slegs vanaf die dood van die laaste vark bereken kan word en het daarop aangedring dat geen nuwe varke die gebied betree nie totdat die staatsveearts amptelik die tydperk bevestig. Hy dui ook aan dat die munisipaliteit die verwydering van karkasse sal hanteer, maar nie aanspreeklik kan wees vir enige bepalings in 'n huurkontrak waartoe dit nie 'n party is nie.

Raadslid M Ngozi stel verskeie vrae oor:

- Onwettige besighede in Ilinge Lethu, Olumisa-straat en moontlike alternatiewe grond vir sulke bedrywighede.
- Die regstatus van oud-raadslede se betrokkenheid by gemeenskapsprojekte.
- Billikheid en kriteria van die EPWP-program.
- Ongeregistreerde Kleuterontwikkelingsentrums (ECD's) wat tans funksioneer.
- Toename in veediefstal en die rol van wetstoepassing.

Die Munisipale Bestuurder bevestig dat hoewel die vrae belangrik is, dit nie deel van die agenda is nie, maar dui aan dat antwoorde steeds verskaf sal word.

Die Direkteur: Ontwikkelingsdienste verduidelik dat grondaanwendings versoeke deur Stadsbeplanning en Korporatiewe Dienste hanteer word. Die kwessie van oud-raadslede se betrokkenheid by projekte val buite die munisipaliteit se bevoegdheid. Ten opsigte van *ECD's* is dit 'n funksie van die Departement van Onderwys, maar die munisipaliteit kan opvolg indien adresinligting voorsien word. Veediefstal word as deel van wetstoepassing se verslag hanteer.

Die Direkteur: Siviele Ingenieursdienste bevestig dat die EPWP-verdeling van 2021 nie meer toegepas word nie. Kandidate word nou uit die wyke gekies waar projekte plaasvind.

Raadslid D G Bess doen navraag oor instandhouding van die Nitrophoska-huise.

Die Direkteur: Korporatiewe Dienste /...

5.1/...

5.1/…

The Director: Development Services referred to the Performance Report and emphasised that the capital budget for housing amounts to R59 million, while the total annual budget for top structures exceeds R172 million. Three major housing projects are currently underway in Moorreesburg, Darling, and De Hoop Malmesbury. Ward councillors are requested to inform residents about the subsidy application process and to confirm any uncertainties with the Housing Division.

The Director: Development Services reported on meetings with small farmers (28 August and 5 September) where issues such as stock theft, illegal structures, pig culling, and the proposed relocation to Tygerfontein were discussed. The Department of Rural Development confirmed that a lease agreement has been signed. Currently, only 58 pigs remain from the original 600, and quarantine periods and new purchases remain a concern. Important infrastructure issues such as boreholes, electricity, and fencing still need to be resolved. A follow-up meeting is planned for October 2025 to establish a final readiness plan and timeline for relocation, with a target for final relocation by February 2026.

The Director: Protection Services confirmed that small farmers were given the opportunity to remove valuable structures and that agreement was reached on the timeframe and removal of structures due to the risk of pig disease.

Ald J M de Beer raised questions about the division of roles between departments, the handling of carcasses, quarantine measures, and the financial burden on the municipality. She also questioned the content of the lease agreement, particularly regarding the admissibility of permanent residents.

The Municipal Manager stated that the quarantine period can only be calculated from the death of the last pig and insisted that no new pigs may enter the area until the state veterinarian has officially confirmed the period. He also indicated that the municipality would handle the removal of carcasses but cannot be held liable for any provisions in a lease agreement to which it is not a party.

Cllr M Ngozi raised several questions about:

- Illegal businesses in Ilinge Lethu, Olumisa Street, and possible alternative land for such activities.
- The legal status of former councillors' involvement in community projects.
- Fairness and criteria of the EPWP programme.
- Unregistered Early Childhood Development Centres (ECDs) currently operating.
- Increasing stock theft and the role of law enforcement.

The Municipal Manager confirmed that although the questions are important, they are not part of the agenda, but indicated that answers will still be provided.

The Director: Development Services explained that land use requests are handled by Town Planning and Corporate Services. The issue of former councillors' involvement in projects falls outside the municipality's jurisdiction. Regarding ECDs, this is a function of the Department of Education, but the municipality can follow up if address information is provided. Stock theft is handled as part of the law enforcement report.

The Director: Civil Engineering Services confirmed that the EPWP allocation of 2021 is no longer applied. Candidates are now selected from the wards where projects take place.

Cllr D G Bess enquired about maintenance of the Nitrophoska houses.

The Director: Corporate Services/…

Die Direkteur: Korporatiewe Dienste bevestig dat geen spesifieke instandhoudingsbegroting bestaan nie, maar dat dringende herstelwerk op 'n ad hoc-basis gedoen word, onderhewig aan beskikbare fondse.

Rdd J M de Beer wys daarop dat eerder onderrig gegee moet word oor die wettiging van besighede voordat onwettige ondernemings grond toegeken word. Die Direkteur: Ontwikkelingsdienste bevestig dat alle kleinsakeontwikkeling aan formele huurkontrakte onderhewig is.

Rld P E Soldaka rig vrae oor:

- Goedkeuringsyfers vir Darling en Moorreesburg-behuisingsubsidies.
- Kriteria vir behuisingstoekennings, spesifiek die R3 500 inkomsteperk.
- Kwaliteit van werk deur ASLA en nie-geregistreerde diensverskaffers.
- Uitgestelde kapasiteitsbou-aktiwiteite vir *ECD's*.

Die Direkteur: Ontwikkelingsdienste verduidelik dat Darling twee projekte het (*gap*- en IRDP-projekte). Subsidie-kriteria word deur 'n nasionale direktief van 2020 bepaal. Die NHBRC monitor boukwaliteit en dis die kontrakteur se verantwoordelikheid om dispute op te los. Uitgestelde *ECD*-aktiwiteite hou verband met teikenverskille en nie met versuim om aktiwiteite aan te bied nie.

BESLUIT
(op voorstel van rdl D C Pypers, gesekondeer deur rdl N Smit)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Julie 2025.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 13 Augustus 2025.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL G VERMEULEN
VOORSITTER

The Director: Corporate Services confirmed that no specific maintenance budget exists, but urgent repairs are done on an ad hoc basis, subject to available funds.

Ald J M de Beer pointed out that education should be provided on the legalisation of businesses before allocating land to illegal enterprises. The Director: Development Services confirmed that all small business development is subject to formal lease agreements.

Cllr P E Soldaka raised questions about:

- Approval figures for Darling and Moorreesburg housing subsidies.
- Criteria for housing allocations, specifically the R3,500 income threshold.
- Quality of work by ASLA and unregistered service providers.
- Deferred capacity-building activities for ECDs.

The Director: Development Services explained that Darling has two projects (gap and IRDP projects). Subsidy criteria are determined by a national directive of 2020. The NHBRC monitors building quality, and it is the contractor's responsibility to resolve disputes. Deferred ECD activities relate to target variances and not to a failure to offer activities.

RESOLUTION
(proposed by cllr D C Pypers, seconded by cllr N Smit)

That cognisance be taken of the monthly report of the Directorate Development Services for July 2025.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 13 August 2025.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None.

(SGD) CLLR G VERMEULEN
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 SEPTEMBER 2025 OM 11:45

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M Nel
Ondervoorsitter, rdl A K Warnick

Bess, D G	Pieters, C
De Beer, J M (rdd)	White, G E
Jooste, R J	Williams, A M
Le Minnie, I S	

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Beskermingsdienste, mnr H C A Witbooi
Senior Bestuurder: Verkeer- en Wetstoepassingsdienste, mnr R Steyn
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdle C Fortuin en J R Papier.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 13 AUGUSTUS 2025

BESLUIT
(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl A M Williams)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 13 Augustus 2025 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JULIE 2025

MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT 11:45

PRESENT:

COUNCILLORS:

Chairperson, ald M Nel
Deputy chairperson, cllr A K Warnick

Bess, D G	Pieters, C
De Beer, J M (ald)	White, G E
Jooste, R J	Williams, A M
Le Minnie, I S	

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Corporate Services, ms M S Terblanche
Director: Financial Services, mr M A C Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Protection Services, mr H C A Witbooi
Senior Manager: Traffic and Law Enforcement Services, mr R Steyn
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

Apologies received from the Executive Mayor, cllrs C Fortuin and J R Papier.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 13 AUGUST 2025

RESOLUTION
(proposed by cllr I S le Minnie, seconded by cllr A M Williams)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 13 August 2025 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MATTERS ARISING FROM THE MINUTES

None.

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JULY 2025

5.1/..

5.1.1 PRESTASIEVERSLAG
5.1.2 VERKEERS- EN WETSTOEPASSINGSDIENSTE
5.1.3 BRANDBESTRYDING

Die Direkteur: Beskermingsdienste lê die maandelikse verslag, insluitend die Prestasieverslag voor. Hy dui aan dat hy maandeliks aanpassings sal maak om die inligting meer toeganklik te maak. Hoogtepunte sluit in: voetpatrollies wat op verskillende dae in verskeie dorpe uitgevoer is om sigbaarheid te verhoog ('n IDP-vereiste); sowat 284 K-9-soektogte wat doeltreffendheid bevestig; en die noodsaak om die beskikbare personeel teenoor die dienste wat gelewer moet word, in ag te neem. Hy verduidelik verder dat die brandweerstatistiek aangepas sal word om insidenttrends oor die maand heen (veral motorvoertuigongelukke en brande) beter te illustreer, aangesien die hoogste aantal insidente tipies teen maand einde voorkom.

Rdl I S le Minnie spreek haar kommer uit oor die ondoeltreffendheid van die pamfletverspreiding teen onwettige storting en versoek verdere besonderhede oor die aantal lasbriewe wat afgehandel is, die waarde van spoedoortredings, asook die aard en ligging van die opvoedkundige programme wat in Julie 2025 uitgevoer is.

Rdl A M Williams bevraagteken waarom slegs een klag uit Abbotsdale en een uit Kalbaskraal in die verslag aangedui is, terwyl meer klagtes na sy mening ingedien is. Hy spreek verder sy kommer uit dat geen voetpatrollies in Wyk 7 (Abbotsdale en Kalbaskraal) uitgevoer is nie, ten spyte van hoë misdaadvlakke, insluitend onopgeloste moorde.

Rdl D G Bess voeg ondersteunend by dat voetpatrollies ook proaktief in kleiner dorpe uitgevoer moet word, en nie slegs op grond van klagtes nie.

Rdd J M de Beer wys daarop dat voetpatrollies dikwels in sakekerns gedoen word, terwyl die grootste uitdagings in woongebiede lê. Sy meld dat sigbaarheid in voorstede en woonbuurte meer doeltreffend sou wees as in sentrums, waar die probleme relatief minder ernstig is. Sy lig ook die kwessie van skrootwerwe uit, wat dikwels nie behoorlik gesoneer of gemonitor word nie, en 'n groot bydraende faktor tot infrastruktuurdiefstal en skade is. Sy het versoek dat samewerking met SAPD verbeter word om permitte en sonegoedkeuring te koördineer.

Die Senior Bestuurder: Verkeer- en Wetstoepassingsdienste gee die volgende antwoorde:

Onwettige storting: Dit is nie realisties of uitvoerbaar om wetstoepassing oral te plaas nie; gemeenskappe moet verantwoordelikheid neem en formele beëdigde verklarings voorsien sodat opgetree kan word.

Lasbriewe: Geen vaste totaal bestaan nie, aangesien lasbriewe eers deur landdroste onderteken moet word, wat dikwels maande vertraag. Die afdeling dien slegs die lasbriewe wat formeel beskikbaar is.

Klagtes: Raadslede en inwoners moet klagtes deur die beheerkamer aanmeld om behoorlike rekordhouding en terugvoering moontlik te maak; regstreekse oproepe aan beamptes word nie altyd aangeteken nie.

Kalbaskraal en Abbotsdale: Wetstoepassingsdienste is nie SAPD nie, en dit is onbillik om van beamptes te verwag om in bendegeteisterde gebiede te opereer waar hul veiligheid in gedrang is. Die munisipaliteit ondersteun SAPD ingevolge 'n ooreenkoms met die CPF, maar het beperkte personeel.

Personeelverdeling: Hulpbronne is gekonsentreer in Ilinge Lethu en Highlands waar dringende kwessies (onwettige strukture en haweloses se oprigtings) aangespreek moes word. Hierdie operasies het personeel uit ander dorpe onttrek.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

5.1/…

5.1.1 PERFORMANCE REPORT
5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.3 FIRE FIGHTING

The Director: Protection Services presented the monthly report, including the Performance Report. He indicated that adjustments will be made on a monthly basis to make the information more accessible. Highlights include: foot patrols carried out on different days in various towns to increase visibility (an IDP requirement); about 284 K-9 searches confirming efficiency; and the need to take into account available staff versus the services that must be delivered. He further explained that the fire department statistics will be adjusted to better illustrate incident trends over the month (especially motor vehicle accidents and fires), as the highest number of incidents typically occurs at month end.

Cllr I S le Minnie expressed her concern about the ineffectiveness of pamphlet distribution against illegal dumping and requested further details about the number of warrants executed, the value of speeding fines, as well as the nature and location of the educational programmes carried out in July 2025.

Cllr A M Williams questioned why only one complaint from Abbotsdale and one from Kalbaskraal were indicated in the report, while in his view more complaints were submitted. He further expressed concern that no foot patrols were conducted in Ward 7 (Abbotsdale and Kalbaskraal), despite high crime levels, including unresolved murders.

Cllr D G Bess added supportively that foot patrols should also be conducted proactively in smaller towns, and not only in response to complaints.

Ald J M de Beer pointed out that foot patrols are often done in business centres, while the biggest challenges lie in residential areas. She stated that visibility in suburbs and neighbourhoods would be more effective than in centres, where the problems are relatively less severe. She also highlighted the issue of scrapyards, which are often not properly zoned or monitored, and are a major contributing factor to infrastructure theft and damage. She requested that cooperation with SAPS be improved to coordinate permits and zoning approvals.

The Senior Manager: Traffic and Law Enforcement Services provided the following responses:

Illegal dumping: It is not realistic or feasible to place law enforcement everywhere; communities must take responsibility and provide formal sworn statements so that action can be taken.

Warrants: No fixed total exists, since warrants must first be signed by magistrates, which often causes months of delays. The department only serves the warrants that are formally available.

Complaints: Councillors and residents must report complaints through the control room to allow for proper record-keeping and feedback; direct calls to officials are not always logged.

Kalbaskraal and Abbotsdale: Law enforcement services are not SAPS, and it is unfair to expect officials to operate in gang-infested areas where their safety is at risk. The municipality supports SAPS under an agreement with the CPF but has limited staff.

Staff allocation: Resources were concentrated in Ilinge Lethu and Highlands, where urgent issues (illegal structures and the erection of shelters by homeless people) had to be addressed. These operations drew staff away from other towns.

RESOLUTION
(on the proposal of cllr A K Warnick, seconded by cllr A M Williams)

5.1/..
Dat kennis geneem word van die verslae van die onderskeie departemente in die Direktoraat: Beskermingsdienste, nl. Verkeer en Wetstoepassing en Brandbestryding vir Julie 2025.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDD M NEL
VOORSITTER

5.1/…
That notice be taken of the reports of the various sections in the Directorate of Protection Services, namely Traffic and Law Enforcement and Fire Fighting for July 2025.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

Geen.

(SGD) ALD M NEL
CHAIRPERSON

MINUTES OF A MEETING OF A BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON WEDNESDAY, 23 JULY 2025 AT 12:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 23 JUNE 2025

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 23 June 2025 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 15 JULY 2025

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 15 July 2025.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T31.24.25: THE PROVISION OF A WEB-BASED INDIGENT MANAGEMENT AND INCOME VETTING SYSTEM FOR THE PERIOD ENDING 30 JUNE 2028 (8/2/2/22)

Tenders were invited for the provision of a web-bases Indigent Management and Income Vetting System to improve the management of indigent applications and to enhance the ability to detect and prevent unlawful indigent applications.

The vetting system must be able to link to the systems of the Department of Home Affairs, SASSA and other recognised credit regulatory systems.

Although nine tenderers attended the compulsory clarification meeting, only one tender was received.

RECOMMENDATION[1]

(a) It is recommended that Tender T31/24/25 for the provision of a web-based system indigent management and income vetting system for Swartland Municipality be awarded to Riscfree Dot Com for the period 1 September 2025 to 30 June 2028 for the tendered tariffs below:

Table/…

[1] Confirmed by the Municipal Manager on 23 July 2025

4.1/…

ITEM	DESCRIPTION	ESTIMATED QUANTITY	FIRST YEAR Until 30 June 2026	SECOND YEAR 1 July 2026-30 June 2027	THIRD YEAR 1 July 2027-30 June 2028
Prices / Rates					
			R	R	R
Setup cost	System installation	Once off & in the first year only	Nil	Nil	Nil
Setup cost	All hardware & software	Once off & in the first year only	Nil	Nil	Nil
Training	Once off system training for staff	Once off & in the first year only	R5434.78 excl Vat (R6250 Incl Vat)	Nil	Nil
Take on of indigent Register	Yearly take on and scoring of indigent households	5580/9010 Indigent Households as required	R16.30 excl Vat (R18.75 Incl Vat)	R16.96 excl Vat (R19.50 Incl Vat)	R18.48 excl Vat (R21.25 Incl Vat)
License fee	Software rental & maintenance support	Yearly	R 422 608.70 excl Vat (R486 000 Incl Vat)	R 453 913.08 excl Vat (R522 000 Incl Vat)	R 485 217.39 excl Vat (R558 000 Incl Vat)
Devices	Maintenance & data management	Yearly 3 devices	(R437.78x3x12) R15 760.08 excl Vat (R 18 124.09 Incl Vat)	(R478.26 x 3) R 17 217.36 excl Vat (R19 799.96 Incl Vat)	(517.39x3) R18 626.04 excl Vat (R21 419.95 Incl Vat)
New application	Every new indigent application	**Unit price** on **(Tariff Per Application R…..)** estimation of 250/500 new applications annually	R24.43 excl Vat (R 28.10 Incl Vat)	R26.90 excl Vat (R30.90 Incl Vat)	R28.35 excl Vat (R32.60 Incl Vat)
Tracing	Every Trace request	**Unit price on (Tariff Per Application R…..)** estimation of 200/400 new applications annually	R5.22 excl Vat (R6.00 Incl Vat)	R5.65 excl Vat (R6.50 Incl Vat)	R6.09 excl Vat (R7.00 Incl Vat)
Devices		**Unit price per device, once off and in the first year only**	R7391.30 unit price excl Vat (R 8500 Incl Vat)	Nil	

11./…

(b) That the expenditure be allocated to the following operating budget vote numbers 9/119-941-1126 and 9/210-1042-142;

(c) That the expenditure be limited to the available budget:

Year	Vote Number	Budget
2025/2026	9/119—941-1126 9/210-1042-142	R 25 000 (Capital) R569 652 (Opex)
2026/2027	9/210-1042-142	R668 666(Opex)
2027/2028	9/210-1042-142	R718 484 (Opex)
Total budget		**R1 981 802**

4.2 TENDER T50.24.25: BILL PAYMENT RECEIPTING SERVICES FOR SWARTLAND MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2028 (8/2/2/23)

Tenders were invited for the delivery of bill receipting services for the period ending 30 June 2028. The objective of the tender is to enhance customer convenience by providing 24-hour access toa variety of payment channels and pay points, as well as digital platforms and mobile payment methods.

A total of three tenders were received of which all the tenderers adhered to the tender specifications and tender requirements. See table below for the preference procurement evaluation:

Tenderer	Tender amount	PREFERENTIAL POINTS								
		Points for price	Contribution level	BBBEE point	Western Cape	Points	Swartland	Points	Preference point	Total Points
Easypay (Pty) Ltd	R1 107 417.43	**80**	2	9	Yes	4	No	0	**13**	**93**
Pay@ Service (Pty) Ltd	R1 690 268.71	37.89	8	1	Yes	4	No	0	5	42.89
Cigicell (Pty) Ltd	R3 104 096.11	-64.24	0	0		0		0	0	-64.24

RECOMMENDATION[2]

(a) That tender T50/24/25 for the Bill Payment Receipting Services be awarded to EasyPay (Pty) Ltd to provide Bill Payment Receipting Services for Swartland Municipality for the period 1 September 2025 to 30 June 2028 for the tendered tariffs/charges (Annexure A);

ANNEXURE A

Description	Transaction Fee Per Unit price per new application (VAT included)
First Year: 1 Sep 2025 – 30 June 2026	R21.85
Second Year: 1 July 2026 – 30 June 2027	R21.85
Third Year: 1 July 2027 – 30 June 2028	R21.85

(b) That the expenditure be allocated to the following vote number in the Operating Budget and be limited to the available budget:

Year	Vote Number	Estimated Expenditure	Budget
2025/2026	9/210-260-1745	R 290 928	R 327 588
2026/2027	9/210-260-1745	R 320 021	R 347 243
2027/2028	9/210-260-1745	R 352 023	R 368 078

(sgd) M S TERBLANCHE
CHAIRPERSON

[2] Confirmed by the Municipal Manager on 23 July 2025

MINUTES OF A MEETING OF A BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON FRIDAY, 8 AUGUST 2025 AT 12:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 23 JUNE 2025

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 23 June 2025 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 15 JULY 2025

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 15 July 2025.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T34.24.25: ELECTRIFICATION OF LOW-COST HOUSES IN DARLING, PHASE 1 FOR THE PERIOD ENDING 30 JUNE 2026 (17/4/2/3-3/3)

Tenders were invited for the electrification of the Darling housing project.

A total of 10 tenders were received of which all the tenderers adhered to the tender specifications and tender requirements – see table below for the results of the preferential procurement evaluation:

No	Tenderer	Tender Price including VAT	Points for Price	Contribution level	Points BBBEE	Preferential Points		Total Points
						Western Cape	Swartland	
1	Anchor Powerlines (Pty) Ltd	R4 063 564.21	80.00	1	10	4	0	**94.00**
2	VE Reticulation (Pty) Ltd	R4 216 862.83	76.98	1	10	4	0	90.98
3	Adenco Construction	R4 588 512.88	69.67	1	10	4	0	83.67
4	JT Maritz Electrical	R4 791 184.77	65.68	1	10	4	0	79.68
5	Gebane Investments (Pty) Ltd	R4 855 321.20	64.41	0	0	0	0	64.41
6	Bloemhof Electrical (Pty) Ltd	R5 062 147.24	60.34	1	10	4	0	74.34
7	Rock Powerline Electrical cc	R5 191 637.11	57.79	1	10	0	0	67.79
8	Max Amp Electrical (Pty) Ltd	R5 471 064.60	52.29	2	9	4	0	65.29
9	Umzamowonke Trading & Projects 2cc	R8 364 441.45	-4.67	1	10	0	0	5.33
10	MT&A Engineering	R8 414 612.91	-5.66	1	10	0	0	4.34

RECOMMENDATION[1]

(a) That tender T34.24.25 for the Electrification of low-cost houses in Darling – phase 1 for the period ending 30 June 2026 be awarded to Anchor Powerlines (Pty) Ltd for R4 063 564.21 (including VAT) / R3 533 534.10 (VAT excluded);

(b) That the tender be financed from vote number: 9/117-795-929;

(c) That the balance of the vote be used for the departmental extension of the 11kV ring.

(sgd) M S TERBLANCHE
CHAIRPERSON

[1] Confirmed by the Municipal Manager on 8 August 2025

MINUTES OF A MEETING OF A BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON MONDAY, 18 AUGUST 2025 AT 12:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 8 AUGUST 2025

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 8 August 2025 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 12 AUGUST 2025

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 12 August 2025.

4. MATTERS FOR CONSIDERATION

4.1 ADDENDUM TO BID EVALUATION REPORT: TENDER T48.24.25: SUPPLY AND DELIVERY OF MATERIALS, SUPPLIES AND SERVICES FOR THE PERIOD ENDING 30 JUNE 2026 (8/2/1)

Tender T48.24.25 for the supply and delivery of materials, supplies and services for the Directorate: Civil Engineering Services were awarded by the Municipal Manager on 17 June 2025 to various tenderers as part of the so called 'annual tender'.

The report serves to clarify the rates supplied by Silver Solutions cc and WLF Contractors (Pty) Ltd for inclusion in Item 1: Bricks and Blocks.

RECOMMENDATION[1]

(a) That cognisance be taken of the clarification e-mails received from Silver Solutions 3108 CC and WLF Contractors (Pty) Ltd and that their rates were corrected to align with the unit of measurement in the tender;

(b) That the adjusted rates of Silver Solutions 3108 CC and WLF Contractors (Pty) Ltd be considered valid and included in the comparative evaluation for Item 1 – Bricks and Blocks.

[1] Confirmed by the Municipal Manager on 19 August 2025

4.2 TENDER T45.24.25: SUPPLY AND DELIVERY OF SMALL REFUSE REMOVAL TIPPER TRUCK (8/2/2/2)

The small refuse removal truck, CK 43134, is up for replacement in the 2025/2026 financial year and tenders were invited accordingly.

A total of five tenders were received of which one tenderer did not adhered to the tender specifications. The result of the 80/20 preferential procurement evaluation of the remaining tenders is indicated in the table below:

NR	TENDERER	TENDER AMOUNT VAT INCL	POINTS FOR PRICE	BBBEE				TOTAL PREFERENCE POINTS
				LEVEL	POINTS	WC	SM	
1	Fuzion Motors t/a Perdeberg Commercial	R 871,585.00	80.00	2	9	4	6	99.00
2	Sky Metro Equipment	R 929,899.75	74.65	1	10	4	0	88.65
3	Orbit Commercial Vehicles	R 1,039,945.25	64.55	2	9	4	0	77.55
4	Hino Parow	R 1,362,678.79	34.92	3	8	0	0	42.92

RECOMMENDATION[2]

(a) That tender T45.24.25 for the supply and delivery of a small refuse removal tipper truck be awarded to Fuzion Motors (Pty) Ltd t/a Perdeberg Commercial for the amount of R871,585.00 (VAT included) / (R 758 682.60 (VAT excluded), and a delivery period of 12-16 weeks;

(b) That the expense be allocated against vote number 9/104-774-900 for the replacement of CK 43134 Nissan UD35A.

4.3 TENDER T59.24.25: SUPPLY AND DELIVERY OF TRAILER MOUNT CHERRY PICKER (8/2/2/2)

Tenders were invited for the supply and delivery of a trailer mount cherry picker. A total of nine tenders were received.

Five tenderers did not meet the minimum specifications and was disqualified. See table below for the preferential procurement evaluation of the remaining tenderers:

No.	Tenderer	Tender Amount	Preferential Points							
			Points for Price	Contri bution Level	B-BBEE Points	Western Cape		Swartland		Total Points
						Yes/No	Points	Yes/No	Points	
1	Shacha Trading (Pty) Ltd.	R 879 250.00	80.00	1	10	Yes	4	No	0	**94.00**
2	Beapo (Pty) Ltd.	R 981 218.73	70.72	1	10	No	0	No	0	80.72
3	Massive Quantum (Pty) Ltd.	R 1 122 316.63	57.88	1	10	Yes	4	No	0	71.88
4	Decotec	R 1 177 361.66	52.88	1	10	Yes	4	No	0	66.88

RECOMMENDATION[3]

(a) That Tender T59.24.25 for the Supply and delivery of a trailer mount cherry picker be awarded to **Shacha Trading (Pty) Ltd**. for the full tender amount of **R 879 250.00** (Bidder not VAT registered), with a delivery period of 6 calendar months.

(b) That vote number 9/108-712-825 be utilised for the expenditure.

4.4 TENDER T60.24.25: SUPPLY AND DELIVERY OF A DRIVE-ON ATTACHEMENT FOR ROADMARKING MACHINE (8/2/2/2)

Tenders were invited for the supply and delivery of a drive-on attachment for the roadmarking machine. A total of 8 tenders were received.

[2] Confirmed by the Municipal Manager on 19 August 2025
[3] Confirmed by the Municipal Manager on 19 August 2025

4.4/…

Two of the tenderers were disqualified. See table below for the preferential procurement evaluation of the remaining tenderers:

No.	Tenderer	Tender Amount	Preferential Points							
			Points for Price	Contri bution Level	B-BBEE Points	Western Cape		Swartland		Total Points
						Yes/No	Points	Yes/No	Points	
1	Martin Gisi T\A HRM Services	R 99 963.75	80.00	4	5	Yes	4	No	0	89.00
2	Shacha Trading (Pty) Ltd	R 103 200.00	77.41	1	10	Yes	4	No	0	**91.41**
3	Rustic Living Trading 155	R 106 950.00	74.41	1	10	Yes	4	No	0	88.41
4	AAA Consumables Western Cape	R 128 485.00	57.17	1	10	No	0	No	0	67.17
5	Heinco Projects Management	R 137 998.85	49.56	1	10	Yes	4	No	0	63.56
6	City Markings (Pty) Ltd	R 178 003.90	17.55	3	8	No	0	No	0	25.55

RECOMMENDATION[4]

(a) That Tender T60.24.25 for the Supply and delivery of a drive-on attachment for road marking machine be awarded to **Shacha Trading (Pty) Ltd** for the tender amount of **R103 200.00** (Bidder not VAT registered), with a delivery period of 6 calendar months;

(b) That vote number 9/108-710-823 be utilised for the expenditure.

(sgd) M S TERBLANCHE
CHAIRPERSON

[4] Confirmed by the Municipal Manager on 19 August 2025

MINUTES OF A SPECIAL MEETING OF A BID ADJUDICATION COMMITTEE VIRTUALLY HELD ON WEDNESDAY, 3 SEPTEMBER 2025 AT 12:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 28 AUGUST 2025

That cognisance be taken of the Bid Evaluation Committee meeting held on 28 August 2025.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T33.24.25: MALMESBURY, DE HOOP BNG HOUSING DEVELOPMENT, ELECTRICAL BULK SUPPLY, LV INFRASTRUCTURE AND HOUSING CONNECTIONS (17/4/2/3-8/3)

A total of seven tenders were received for the electrification op the Malmesbury, De Hoop BNG housing project. The project includes electrical bulk supply, LV Infrastructure and housing connections. One of the tenders were disqualified – the preferential procurement evaluation of the remaining tenders is indicated in the table below:

Tenderer	Tender Price including VAT	Points for Price	Contribu-tion level	Points BBBEE	Preferential Points		Total Points
					Western Cape	Swart-land	
VE Reticulation (Pty) Ltd	R48 275 707.12	80.00	1	10	4	0	**94.00**
Adenco Construction (Pty) Ltd	R53 118 320.05	71.98	1	10	0	0	81.98
On Point On Time Solutions (Pty) Ltd	R58 282 757.76	63.42	1	10	4	0	77.42
Khana Properties (Pty) Ltd	R58 336 129.49	63.33	1	10	0	0	73.33
Ramashu Supply and Services cc	R59 962 542.30	60.63	1	0	4	0	64.63
Phepheng Project Management and Construction cc	R60 275 769.42	60.11	1	10	0	0	70.11

RECOMMENDATION[1]

(a) That Tender T33/24/25: Malmesbury, De Hoop BNG Housing Development, Electrical Bulk Supply, LV Infrastructure and Housing Connections with a completion date of 30 June 2028 be awarded to VE Reticulation (Pty) Ltd for the amount of R48 275 707.12 (including VAT) / R41 978 875.76 (VAT excluded);

(b) That the expenditure for the 2025/26 financial year be limited to the funding available, i.e.
R 10 315 000.00 as per Vote number 9/117-900-1114;

(c) That the total contract be financed as follows:
- 2025/26 financial year: R 10 315 000.00 Vote number 9/117-900-1114
- 2026/27 financial year: R 14 514 000.00 Vote number 9/117-900-1114
- 2026/27 financial year: R 6 786 000.00 Vote number 9/117-900-1056
- 2027/28 financial year: R 489 000.00 Vote number 9/117-900-1114
- 2027/28 financial year: R 21 811 000.00 Vote number 9/117-900-1056

[1] Confirmed by the Municipal Manager on 4 September 2025

MINUTES OF A MEETING OF A BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON MONDAY, 22 SEPTEMBER 2025 AT 12:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Senior Manager: Supply Chain Management, Mr P Swart
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 3 SEPTEMBER 2025

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 3 September 2025 be approved.

3.2 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 16 SEPTEMBER 2025

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 16 September 2025.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T44/24/25: SUPPLY AND DELIVERY OF A HIGH COMPACTION REL REFUSE COLLECTION TRUCK (8/2/2/2)

Tenders were invited for the replacement of CK 37359 (UD 330) High Compaction REL Refuse Collection Truck.

A total of three tenders were received of which all the tenders adhered to the tender specifications and tender requirements – see table below for the result of the 80/20 preferential procurement evaluation:

		PREFERENTIAL POINTS								
Tenderer	Tender amount	Points for price	Contribution level	BBBEE point	Western Cape	Points	Swartland	Points	Preference point	Total Points
Williams Hunt	R 3 990 134.82	80.00	3	8		0	No	0	8	88.00
JB's Commercial	R 4 012 078.55	79.56	2	9	Yes	4	Yes	6	19	**98.56**
Zoeller Waste Trucks	R 4 247 495.00	74.84	4	5	No	0	No	0	5	79.84

Recommendation/…

4.1

RECOMMENDATION[1]

(a) That tender T44/24/25 for the supply and delivery of a high compaction REL refuse collection truck be awarded to JB's Commercial (Pty) Ltd for the amount of R4 012 078.55 (VAT inclusive) / R3 444 437.00 for the truck as specified plus R50 976 for licencing and registration, and a delivery period of 10-14 weeks;

(b) That the expense be allocated against vote number 9/104-772-898 for the replacement of CK37359.

4.2 TENDER T55/24/25: CONSTRUCTION OF A SOCIAL ECONOMIC FACILITY, KALBASKRAAL (17/9/1/1)

An application was made to the Western Cape Department of Human Settlements to obtain funding to address the need for a Social Economic Facility in Kalbaskraal.

The project entails the construction of a fenced facility compromising of a community hall, sports facilities with change rooms and toilets, two daycare classrooms, a business facility and parking for taxi's and private vehicles.

A total of 14 tenders were received of which only one tender adhered to the tender specifications and tender requirements.

RECOMMENDATION[2]

(a) That tender T55/24/25 for the Construction of a Social Economic Facility, Kalbaskraal be awarded to **Luonde Oxford (Pty) Ltd** for the reduced amount of R9 837 309.30 (VAT included) / R 8 554 182.00 (excluding VAT) and a construction period of 130 days;

(b) That the expense be allocated against the following Vote Number for the 2025/2026 financial year.

- 9/123-916-1073 Kalbaskraal SEF - Dept. Human Settlements

4.3 TENDER T57/24/25: SUPPLY AND IMPLEMENTATION OF TRAFFIC CONTROL DEVICES IN THE SWARTLAND MUNICIPAL AREA UP TO 30 JUNE 2028 (8/2/2/1)

A total of two tenders were received for the Supply and Implementation of Traffic Control Devices in the Swartland municipal area for the period ending 30 June 2028 on an as and when needed basis.

Both tenderers adhered to the tender specifications and tender requirements and was evaluated in accordance with the 80/20 preferential point system – see table below:

Tenderer	Tender Amount	Preferential Points							
		Points for Price	Contribution Level	B-BBEE Points	Western Cape		Swartland		Total Points
					Yes/No	Points	Yes/No	Points	
TMT Services and Supplies (Pty) Ltd	R 4 315 743.26	80.00	1	10	Yes	4	No	0	94
Syntell (Pty) Ltd	R 8 100 971.45	9.83	1	10	Yes	4	No	0	23.83

RECOMMENDATION[3]

(a) That tender T57/24/25: Supply and Implementation of Traffic Control Devices in the Swartland Municipal area be awarded to TMT Supplies and Services (Pty) Ltd for the period ending 30 June 2028;

(b) That the rates as supplied by TMT Supplies and Services (Pty) Ltd be approved accordingly (Annexure B);

(c)/…

[1] Confirmed by the Municipal Manager on 22 September 2025
[2] Confirmed by the Municipal Manager on 22 September 2025
[3] Confirmed by the Municipal Manager on 22 September 2025

4.3/…

(c) That the expense be allocated against the following vote numbers as depicted in the financial section.
- 9/247-1185-727 – Roads: Traffic Lights
- 9/117-913-1069 – Traffic Light Controlling equipment;

(d) That the works be limited to the relevant available budgets.

4.4 TENDER T62/24/25: SUPPLY OF FUEL BY REGISTERED FILLING STATIONS IN THE SWARTLAND MUNICIPAL ARE FOR THE PERIOD 1 OCTOBER 2025 TO 30 JUNE 2028 (8/2/2/2)

Tenders were invited to appoint suitable service providers for the supply of Fuel in the Swartland municipal area.

A total of five tenders were received of which two tenders were disqualified for non-responsiveness – see table below for the 80/20 preferential procurement evaluation of the remaining tenderers.

Malmesbury:

Tenderer	Discount	Preferential Points							
		Points for Price	Contri-bution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Agrimark Operations Ltd (Tuin Str)	**R1.20 per Liter**	80.00	4	5	Yes	4	Yes	6	**95,00**
Agrimark Operations Ltd (Bokomo Rd)	**R1.20 per Liter**	80.00	4	5	Yes	4	Yes	6	**95,00**
ESS Ventures (Pty) Ltd t/a Q4 Fuel Wesbank Motors	**R0.40 per Liter**	26.67	0	0	Yes	4	Yes	6	36.67

Moorreesburg:

Tenderer	Discount	Preferential Points							
		Points for Price	Contri-bution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Agrimark Operations Ltd	**R0.63 per Liter**	80.00	4	5	Yes	4	Yes	6	**95,00**

Darling:

Tenderer	Discount	Preferential Points							
		Points for Price	Contri-bution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Agrimark Operations Ltd	**R1.30 per Liter**	80,00	4	5	Yes	4	Yes	6	**95.00**

Riebeek Wes:

Tenderer	Discount	Preferential Points							
		Points for Price	Contri-bution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Agrimark Operations Ltd	**R1.17 per Liter**	80.00	4	5	Yes	4	Yes	6	**95.00**

Yzerfontein/…

4.4/…

Yzerfontein:

Tenderer	DISCOUNT	Preferential Points							
		Points for Price	Contri-bution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Yzerfontein Vulstasie	**R0.10 per Liter**	80,00	0	0	Yes	4	Yes	6	90,00

RECOMMENDATION[4]

(a) That tender T64/24/25 for the Supply of Fuel by Registered Filling Stations in the Swartland Municipal area for the period 1 October 2025 to 30 June 2028 be awarded to:

(i) Agrimark Operations (Pty) Ltd (Kaap Agri) for tendered rebates for:
- Malmesbury (R1.20 on Diesel and 10% on Oil)
- Moorreesburg (R0.63 on Diesel and 10% on Oil)
- Darling (R1.30 on Diesel and 10% on Oil)
- Riebeek Wes (R1.17 on Diesel and 10% on Oil);

(ii) Yzerfontein Vulstasie for the tendered rebates for:
- Yzerfontein (R0.10c on Diesel and R1.00 per liter on Oil)

4.5 RT57-2019 TRANSVERSAL TENDER: SUPPLY AND DELIVERY OF SPORT UTILITY VEHICLE (8/2/2/2)

Funds is allocated in the 2025/2026 financial year for the replacement of CK 41293 (Toyota Hilux DC 2.5D SRX). The vehicle is utilised by the Law Enforcement Department for, among other things, the removal of illegal dwelling and requires a few specific accessories as listed under the specifications.

Swartland Municipality is listed as a participator in the RT57-2019 transversal tender and, after testing the market, it was concluded that it is to the advantage of the Municipality to utilise the transversal tender.

RECOMMENDATION[5]

(a) That participation in National Treasury's Transversal Term Contract be used as the method of procurement for a SUV, in order to replace CK41293 Toyota Hilux DC 2.5D SRX;

(b) That it be noted that the *Guide to Participation in Transversal Term Contracts Facilitated by National Treasury* was followed during the procurement process;

(c) That the supply and delivery of the SUV, as per specification, be awarded to Isuzu Motors South Africa (Pty) Ltd for the amount of R 473 988.39 VAT inclusive (VAT cannot be claimed from SARS on passenger vehicles);

(d) That the expenditure is set off against vote number 9/126-824-959.

(sgd) M S TERBLANCHE
CHAIRPERSON

[4] Confirmed by the Municipal Manager on 22 September 2025
[5] Confirmed by the Municipal Manager on 22 September 2025

Verslag ◆ Ingxelo ◆ Report

Office of the Municipal Manager

22 October 2025

17/6/B
WARDS: All

ITEM 8.1 OF THE AGENDA OF AN ORDINARY COUNCIL MEETING TO BE HELD ON 30 OCTOBER 2025

ONDERWERP:	**MOONTLIKE IMPLEMENTERING VAN DIE WET OP DIE ADMINISTRATIEWE BEOORDELING VAN PADVERKEEROORTREDINGS (AARTO) BINNE DIE SWARTLAND MUNISIPALITEIT**
SUBJECT:	***POSSIBLE IMPLEMENTATION OF THE ADMINISTRATIVE ADJUDICATION OF ROAD TRAFFIC OFFENCES ACT (AARTO) IN THE SWARTLAND MUNICIPALITY***

1. AGTERGROND/BEREDENERING / *BACKGROUND/DISCUSSION*

1.1 Attached find a report (with annexures) tabled to the Executive Mayoral Committee on 16 October 2025 as compiled in collaboration with the Protection Services Department and the Municipal Manager.

1.2 The purpose of the report is to inform the Council of the major concerns/risks regarding the implementation of the Administrative Adjudication of Road Traffic Offences (AARTO) which was promulgated during August 2025 for implementation on 1 December 2025.

1.3 The Municipal Manager will give further background on the item at the meeting.

2. WETGEWING / *LEGISLATION*

The following legislation are applicable:

2.1 Administrative Adjudication of Road Traffic Offences Act, Act 46 of 1998 (AARTO)
2.2 Local Government: Municipal Finance Management Act, Act 56 of 2003
2.3 Road Traffic Infringement Agency Regulations

3. KOPPELING AAN DIE GOP / *ALIGNMENT TO THE IDP*

Community Safety and Wellbeing / Quality and reliable services

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Potential loss of revenue because of discounts on fines and the uncertainty regarding the administration of funds by SAPO and RTIA.

5. AANBEVELING [soos oorweeg deur die Uitvoerende Burgemeesterskomitee op 16 Oktober 2025 vir voorlegging aan die Raad]

(a) Dat kennis geneem word dat 'n hersiene konsep-diensvlakooreenkoms, wat tussen die Munisipaliteit en die Suid-Afrikaanse Poskantoor (SAPO) gesluit moet word, op 26 Januarie 2024 van die Padverkeersoortredingsagentskap (RTIA) ontvang is;

(b) Dat daar van die volgende bekommernisse met betrekking tot die konsep-diensvlakooreenkoms wat met SAPO gesluit moet word, kennis van geneem word, naamlik:

(i) Dat verskeie verpligtinge rakende die verwerking van data op die RTIA geplaas word, wat nie 'n party tot die ooreenkoms is nie. Die afdwingbaarheid daarvan is dus nie moontlik nie, en die Munisipaliteit sal geen regsmiddel hê in geval van wanprestasie deur die RTIA nie;
(ii) Dat geen voorsiening gemaak word vir 'n rekonsiliasie van oortredingskennisgewings wat deur die uitreikingsowerheid uitgereik en deur die RTIA aan SAPO gestuur word, en die betaling van enige bedrag wat aan die uitreikingsowerheid verskuldig is nie. Dit

kan moontlik lei tot die verlies van inkomste vir die Munisipaliteit en wanbestuur van fondse;

(iii) Dat kennis geneem word dat die Munisipaliteit slegs 'n kwartaallikse verslag oor die opsporingsresultate van kennisgewings wat deur SAPO gestuur is, sal ontvang;

(iv) Dat daar kennis geneem word dat die konsep diensvlakooreenkoms slegs na 'n aanvangsdatum verwys soos ooreengekom tussen die partye, sonder enige aanduiding oor hoe hierdie ooreenkoms bereik sal word;

(v) Dat daar kennis geneem word dat die Wet op Plaaslike Regering: Munisipale Finansiële Bestuurswet nagekom moet word met betrekking tot geskille rakende betalings en die sluiting van enige ooreenkoms;

(vi) Dat daar met kommer kennis geneem word dat die konsep- diensvlakooreenkoms van die Munisipaliteit vereis om 'n rekening by SAPO te open, onderhewig aan die bepalings en voorwaardes van die rekeningaansoek, en geen afskrif van sodanige bepalings en voorwaardes is voorsien nie;

(vii) Dat daar kennis geneem word dat die konsep-diensvlakooreenkoms verder vereis dat die Munisipaliteit 'n deposito van minstens drie (3) maande se gebruikskoste vooruit moet hê, wat teenstrydig is met die MFMA;

(viii) Dat daar kennis geneem word dat die konsep-diensvlakooreenkoms verskeie foute bevat, byvoorbeeld onvolledige definisies, teenstrydighede tussen die hoofooreenkoms en die bylaes of ander paragrawe in die ooreenkoms, foute in kruisverwysings en numeriese foute;

(ix) Dat die Munisipaliteit 'n bekommernis het oor die vermoë van SAPO om aan 'n ooreenkoms van hierdie aard en omvang te voldoen, en sorg gedra moet word dat so 'n ooreenkoms nie misbruik word as 'n besigheidsreddingsmeganisme vir SAPO nie;

(x) Dat die konsep-diensvlakooreenkoms verskeie bepalings bevat wat SAPO beskerm teen die uitvoering van sy pligte tydens stakings of besigheidsreddingsprosesse, wat sal veroorsaak dat kennisgewings nie binne die voorgeskrewe tydraamwerke gestuur word nie, sonder enige regsmiddel vir die Munisipaliteit vir die gepaardgaande inkomsteverlies;

(c) Dat na bepaling aan watter van die agt aspekte voldoen of nie-voldoen word nie, en gebaseer op die nie-gereedheid om AARTO te kan implementeer, daar om uitstel aansoek gedoen word om saam met die volgende groep munisipaliteite vir implementering in te skakel, deurdat Swartland Munisipaliteit nie gereed is vir implementering nie, hoofsaaklik weens:

(i) gebrek aan begroting omdat die afkondiging midde in 'n finansiële jaar (Augustus 2025) gedoen is, en daar nie voor begroot kon word nie;

(ii) die "back office" nog nie gereed is nie;

(iii) die nie-beskikbaarheid van Regulasies en enige SOP (*Standard Operating Procedures*); en

(iv) die SA Poskantoor wat nie funksioneel is nie en wat tans in sakeredding is;

(d) Dat die Munisipale Bestuurder met volmag beklee word om 'n brief aan die RTIA te stuur waarin die Munisipaliteit se bekommernisse uitgelig word en waarin dit meegedeel word dat die Munisipaliteit, weens die onsekerhede, nie in staat sal wees om AARTO te implementeer voordat al die aangehaalde bekommernisse aangespreek is nie, dat geen diensvlakooreenkoms rakende AARTO aangegaan sal word totdat daar duidelikheid oor die uitstaande sake verkry is nie en dat die Munisipaliteit nie bereid is om 'n diensvlakooreenkoms met SAPO te onderteken nie weens die teenstrydigheid met die MFMA.

5. RECOMMENDATION [as considered by the Exeucutive Mayoral Committee on 16 October 2025 for tabling to Council]

(a) That cognisance be taken that a revised draft Service Level Agreement, to be entered into by the Municipality with the South African Post Office (SAPO) was received from the Road Traffic Infringement Agency (RTIA) on 26 January 2024;

(b) That the following **concerns** with regards to the draft Service Level Agreement to be entered into with SAPO, **be noted**, namely:

(i) That several obligations relating to data processing are placed on the RTIA, which is not a party to the agreement. As a result, **enforceability is not possible**, and the Municipality will have no legal remedy in the event of non-performance by the RTIA.

(ii) That no provision is made for the reconciliation of infringement notices issued by the issuing authority and transmitted by the RTIA to SAPO, nor for the payment of any amounts due to the issuing authority. This may **potentially result in loss of revenue** for the Municipality and mismanagement of funds.

(iii) That it **be noted** that the Municipality will **only** receive a quarterly report on the tracing outcomes of notices dispatched by SAPO.

(iv) That it **be noted** that the draft SLA merely refers to an effective date as agreed upon by the parties, without any indication of how such agreement will be reached.

(v) That it **be noted** that the **provisions of** the Local Government: Municipal Finance Management Act (**MFMA) must** be complied with regarding disputes relating to payments and the conclusion of any agreement.

(vi) That it **be noted** with concern that the draft SLA requires the Municipality **to open an account with SAPO**, subject to the terms and conditions of the account application, of which no copy has been provided.

(vii) That it **be noted** that the draft SLA further requires the Municipality to maintain a deposit equivalent to at least three (3) months' usage costs **in advance, which is inconsistent with the MFMA.**

(viii) That it **be noted** that the draft SLA contains numerous errors, such as incomplete definitions, inconsistencies between the main agreement and its annexures or other clauses, incorrect cross-references, and numerical errors.

(ix) That the Municipality **expresses concern regarding SAPO's capacity** to meet the obligations of an agreement of this nature and scope, and that care should be taken to ensure such an agreement is not used as a business rescue mechanism for SAPO.

(x) That it **be noted** that the draft SLA includes several provisions protecting SAPO from performing its duties during strikes or **business rescue proceedings**, which would result in notices not being dispatched within prescribed timeframes, leaving the Municipality without any recourse for the associated revenue loss.

(c) That, after determining which of the eight aspects are being met or not met, and based on the Municipality's lack of readiness to implement AARTO, an **application for postponement be submitted** to join the next group of municipalities for implementation, as Swartland Municipality is not yet ready for implementation, mainly due to:

(i) a lack of budgeting provision because the proclamation was made amid a financial year (August 2025), and therefore could not be budgeted for in advance;
(ii) the readiness of the "back office";
(iii) the unavailability of Regulations and any SOP (Standard Operating Procedures); and
(iv) the South African Post Office not being functional and currently under business rescue.

(d) That the Municipal Manager be authorised to send a letter to the RTIA highlighting the Municipality's concerns, stating that due to the prevailing uncertainties, the Municipality will not be able to implement AARTO until all the abovementioned concerns have been addressed; that no service level agreement regarding AARTO will be entered into until clarity has been obtained on the outstanding issues; and that the Municipality is not willing to sign a service level agreement with SAPO due to the conflict with the MFMA.

(get) J J Scholtz

MUNICIPAL MANAGER

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Office of the Municipal Manager
2025-10-08

2/1/4/4/1
WARD: All wards

ITEM _7.1___ OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 16 OCTOBER 2025

SUBJECT: POSSIBLE IMPLEMENTATION OF THE ADMINISTRATIVE ADJUDICATION OF ROAD TRAFFIC OFFENCES ACT (AARTO) IN THE SWARTLAND MUNICIPALITY

ONDERWERP: MOONTLIKE IMPLEMENTERING VAN DIE WET OP DIE ADMINISTRATIEWE BEOORDELING VAN PADVERKEERSOORTREDINGS (AARTO) BINNE DIE SWARTLAND MUNISIPALITEIT

1. BACKGROUND AND DISCUSSION / AGTERGROND EN BESPREKING

1.1 The proposed AARTO implementation poses significant risks for the Municipality, particularly regarding funding, SAPO's financial position, and the potential loss of revenue. Until the outstanding issues are resolved, the Municipality cannot responsibly proceed with implementation.

1.2 The Municipal Manager reported during the Premier's Coordinating Forum meeting of 19 August 2025 on the challenges associated with the possible implementation of AARTO.

1.3 A revised draft Service Level Agreement (SLA) with the South African Post Office (SAPO), as provided by the Road Traffic Infringement Agency (RTIA) on 26 January 2024, was received (marked ***Annexure A***).

1.4 Furthermore, an overview document prepared by Mr. Roman Steyn, marked ***Annexure B,*** and tabled before the PCF of 19 August 2025, has also been included.

1.5 <u>The following concerns regarding the draft SLA were identified</u>:

1.5.1 The provision of traffic services is an underfunded mandate – the Municipality receives only 12% of the revenue instead of the expected 32%.

1.5.2 An SLA with SAPO is required, but SAPO is currently under business rescue. Advance payments required are contrary to the MFMA.

1.5.3 The functions and expenses of the so-called "back-office" are not accounted for.

1.5.4 If a fine is paid within 32 days, a 50% discount is granted, which further limits revenue.

1.5.5 Various obligations are placed on RTIA, although it is not a party to the SLA, which makes enforceability problematic.

1.5.6 No provision is made for reconciliation between notices issued and payments received – possible revenue loss could occur.

1.5.7 The Municipality will only receive quarterly reports on the progress of notices.

1.5.8 The SLA does not specify a clear commencement date or mechanism for determining it.

1.5.9 The SLA requires the Municipality to open an account with SAPO, without the applicable terms and conditions being provided.

1.5.10 A deposit equal to three months of usage costs is required in advance.

1.5.11 The SLA contains various editorial and substantive errors.

1.5.12 Concerns exist regarding SAPO's capacity to implement an agreement of this nature.

1.5.13 The SLA protects SAPO from performance obligations during strikes or business rescue proceedings, which would lead to loss of revenue without remedy for the Municipality.

1.6 Consequently, the Municipality cannot proceed with implementation until all the above issues have been addressed.

2. INPUTS AND COMMENTS / INSETTE EN KOMMENTAAR

The item was compiled in collaboration with the Law Enforcement / Protection Services Department and the Municipal Manager.

3. LEGISLATION / WETGEWING

The following 'Acts' are applicable:

- Administrative Adjudication of Road Traffic Offences Act, Act 46 of 1998 (AARTO)
- Local Government: Municipal Finance Management Act, Act 56 of 2003
- Road Traffic Infringement Agency Regulations

4. FINANCIAL IMPLICATION / FINANSIËLE IMPLIKASIE

Potential loss of revenue as a result of discounts on fines and the uncertainty regarding the administration of funds by SAPO and RTIA.

5. RECOMMENDATION

6.1 That cognisance be taken that a revised draft Service Level Agreement, to be entered into by the Municipality with the South African Post Office (SAPO) was received from the Road Traffic Infringement Agency (RTIA) on 26 January 2024.

5.2 That the following concerns with regards to the draft Service Level Agreement to be entered into with SAPO, be noted, namely:

5.2.1 That several obligations relating to data processing are placed on the RTIA, which is not a party to the agreement. As a result, enforceability is not possible, and the Municipality will have no legal remedy in the event of non-performance by the RTIA.

5.2.2 That no provision is made for the reconciliation of infringement notices issued by the issuing authority and transmitted by the RTIA to SAPO, nor for the payment of any amounts due to the issuing authority. This may potentially result in loss of revenue for the Municipality and mismanagement of funds.

5.2.3 That it be noted that the Municipality will only receive a quarterly report on the tracing outcomes of notices dispatched by SAPO.

5.2.4 That it be noted that the draft SLA merely refers to an effective date as agreed upon by the parties, without any indication of how such agreement will be reached.

5.2.5 That it be noted that the provisions of the Local Government: Municipal Finance Management Act (MFMA) must be complied with regarding disputes relating to payments and the conclusion of any agreement.

5.2.6 That it be noted with concern that the draft SLA requires the Municipality to open an account with SAPO, subject to the terms and conditions of the account application, of which no copy has been provided.

5.2.7 That it be noted that the draft SLA further requires the Municipality to maintain a deposit equivalent to at least three (3) months' usage costs in advance, which is inconsistent with the MFMA.

5.2.8 That it be noted that the draft SLA contains numerous errors, such as incomplete definitions, inconsistencies between the main agreement and its annexures or other clauses, incorrect cross-references, and numerical errors.

5.2.9 That the Municipality expresses concern regarding SAPO's capacity to meet the obligations of an agreement of this nature and scope, and that care should be taken to ensure such an agreement is not used as a business rescue mechanism for SAPO.

5.2.10 That it be noted that the draft SLA includes several provisions protecting SAPO from performing its duties during strikes or business rescue proceedings, which would result in notices not being dispatched within prescribed timeframes, leaving the Municipality without any recourse for the associated revenue loss.

5.3 That the Municipal Manager be authorised to send a letter to the RTIA highlighting the Municipality's concerns, indicating that due to the prevailing uncertainties, the Municipality will not be in a position to implement AARTO until all the stated concerns have been addressed, and that no service level agreement related to AARTO will be entered into until clarity has been obtained on the outstanding matters.

6. AANBEVELING

6.1 Dat kennis geneem word dat 'n hersiene konsepdiensvlakooreenkoms, wat tussen die Munisipaliteit en die Suid-Afrikaanse Poskantoor (SAPO) gesluit moet word, op 26 Januarie 2024 van die Padverkeersoortredingsagentskap (RTIA) ontvang is.

6.2 Dat die volgende bekommernisse met betrekking tot die konsepdiensvlakooreenkoms wat met SAPO gesluit moet word, kennis van geneem word, naamlik:

6.2.1 Dat verskeie verpligtinge rakende die verwerking van data op die RTIA geplaas word, wat nie 'n party tot die ooreenkoms is nie. Die afdwingbaarheid daarvan is dus nie moontlik nie, en die Munisipaliteit sal geen regsmiddel hê in geval van wanprestasie deur die RTIA nie.

6.2.2 Dat geen voorsiening gemaak word vir 'n rekonsiliasie van oortredingskennisgewings wat deur die uitreikingsowerheid uitgereik en deur die RTIA aan SAPO gestuur word, en die betaling van enige bedrae wat aan die uitreikingsowerheid verskuldig is nie. Dit kan moontlik lei tot die verlies van inkomste vir die Munisipaliteit en wanbestuur van fondse.

6.2.3 Dat kennis geneem word dat die Munisipaliteit slegs 'n kwartaallikse verslag oor die opsporingsresultate van kennisgewings wat deur SAPO gestuur is, sal ontvang.

6.2.4 Dat daar kennis geneem word dat die konsepdiensvlakooreenkoms slegs na 'n aanvangsdatum verwys soos ooreengekom tussen die partye, sonder enige aanduiding oor hoe hierdie ooreenkoms bereik sal word.

6.2.5 Dat daar kennis geneem word dat die Wet op Plaaslike Regering: Munisipale Finansiële Bestuurswet nagekom moet word met betrekking tot geskille rakende betalings en die sluiting van enige ooreenkoms.

6.2.6 Dat daar met kommer kennis geneem word dat die konsepdiensvlakooreenkoms van die Munisipaliteit vereis om 'n rekening by SAPO te open, onderhewig aan die bepalings en voorwaardes van die rekeningaansoek, en geen afskrif van sodanige bepalings en voorwaardes is voorsien nie.

6.2.7 Dat daar kennis geneem word dat die konsep diensvlakooreenkoms verder vereis dat die Munisipaliteit 'n deposito van minstens drie (3) maande se gebruikskoste vooruit moet hê, wat teenstrydig is met die MFMA.

6.2.8 Dat daar kennis geneem word dat die konsepdiensvlakooreenkoms verskeie foute bevat, byvoorbeeld onvolledige definisies, teenstrydighede tussen die hoofooreenkoms en die bylaes of ander paragrawe in die ooreenkoms, foute in kruisverwysings en numeriese foute.

6.2.9 Dat die Munisipaliteit 'n bekommernis het oor die vermoë van SAPO om aan 'n ooreenkoms van hierdie aard en omvang te voldoen, en sorg gedra moet word dat so 'n ooreenkoms nie misbruik word as 'n besigheidsreddingsmeganisme vir SAPO nie.

6.2.10 Dat die konsepdiensvlakooreenkoms verskeie bepalings bevat wat SAPO beskerm teen die uitvoering van sy pligte tydens stakings of besigheidsreddingsprosesse, wat sal veroorsaak dat kennisgewings nie binne die voorgeskrewe tydraamwerke gestuur word nie, sonder enige regsmiddel vir die Munisipaliteit vir die gepaardgaande inkomsteverlies.

6.3 Dat die Munisipale Bestuurder met volmag beklee word om n brief aan die RTIA te stuur waarin die Munisipaliteit se bekommernisse uitgelig word en waarin dit meegedeel word dat die Munisipaliteit, weens die onsekerhede, nie in staat sal wees om AARTO te implementeer voordat al die aangehaalde bekommernisse aangespreek is nie, en dat geen diensvlakooreenkoms rakende AARTO aangegaan sal word totdat daar duidelikheid oor die uitstaande sake verkry is nie.

7. ANNEXURES / AANHANGSELS

7.1 Annexure A: Draft Service Level Agreement with SAPO as provided by RTIA (26 January 2024)

7.2 Annexure B: "3- or 4-pager" prepared by Mr. Roman (PCF of 19 August 2025)

BESLUIT

(a) Dat kennis geneem word dat 'n hersiene konsep-diensvlakooreenkoms, wat tussen die Munisipaliteit en die Suid-Afrikaanse Poskantoor (SAPO) gesluit moet word, op 26 Januarie 2024 van die Padverkeersoortredingsagentskap (RTIA) ontvang is;

(b) Dat daar van die volgende bekommernisse met betrekking tot die konsep-diensvlakooreenkoms wat met SAPO gesluit moet word, kennis van geneem word, naamlik:

(i) Dat verskeie verpligtinge rakende die verwerking van data op die RTIA geplaas word, wat nie 'n party tot die ooreenkoms is nie. Die afdwingbaarheid daarvan is dus nie moontlik nie, en die Munisipaliteit sal geen regsmiddel hê in geval van wanprestasie deur die RTIA nie;

(ii) Dat geen voorsiening gemaak word vir 'n rekonsiliasie van oortredingskennisgewings wat deur die uitreikingsowerheid uitgereik en deur die RTIA aan SAPO gestuur word, en die betaling van enige bedrae wat aan die uitreikingsowerheid verskuldig is nie. Dit kan moontlik lei tot die verlies van inkomste vir die Munisipaliteit en wanbestuur van fondse;

(iii) Dat kennis geneem word dat die Munisipaliteit slegs 'n kwartaallikse verslag oor die opsporingsresultate van kennisgewings wat deur SAPO gestuur is, sal ontvang;

(iv) Dat daar kennis geneem word dat die konsep diensvlakooreenkoms slegs na 'n aanvangsdatum verwys soos ooreengekom tussen die partye, sonder enige aanduiding oor hoe hierdie ooreenkoms bereik sal word;

(v) Dat daar kennis geneem word dat die Wet op Plaaslike Regering: Munisipale Finansiële Bestuurswet nagekom moet word met betrekking tot geskille rakende betalings en die sluiting van enige ooreenkoms;

(vi) Dat daar met kommer kennis geneem word dat die konsep- diensvlakooreenkoms van die Munisipaliteit vereis om 'n rekening by SAPO te open, onderhewig aan die bepalings en voorwaardes van die rekeningaansoek, en geen afskrif van sodanige bepalings en voorwaardes is voorsien nie;

(vii) Dat daar kennis geneem word dat die konsep-diensvlakooreenkoms verder vereis dat die Munisipaliteit 'n deposito van minstens drie (3) maande se gebruikskoste vooruit moet hê, wat teenstrydig is met die MFMA;

(viii) Dat daar kennis geneem word dat die konsep-diensvlakooreenkoms verskeie foute bevat, byvoorbeeld onvolledige definisies, teenstrydighede tussen die hoofooreenkoms en die bylaes of ander paragrawe in die ooreenkoms, foute in kruisverwysings en numeriese foute;

(ix) Dat die Munisipaliteit ’n bekommernis het oor die vermoë van SAPO om aan ’n ooreenkoms van hierdie aard en omvang te voldoen, en sorg gedra moet word dat so ’n ooreenkoms nie misbruik word as ’n besigheidsreddingsmeganisme vir SAPO nie;

(x) Dat die konsep-diensvlakooreenkoms verskeie bepalings bevat wat SAPO beskerm teen die uitvoering van sy pligte tydens stakings of besigheidsreddingsprosesse, wat sal veroorsaak dat kennisgewings nie binne die voorgeskrewe tydraamwerke gestuur word nie, sonder enige regsmiddel vir die Munisipaliteit vir die gepaardgaande inkomsteverlies;

(c) Dat na bepaling aan watter van die agt aspekte voldoen of nie-voldoen word nie, en gebaseer op die nie-gereedheid om AARTO te kan implementeer, daar om uitstel aansoek gedoen word om saam met die volgende groep munisipaliteite vir implementering in te skakel, deurdat Swartland Munisipaliteit nie gereed is vir implementering nie, hoofsaaklik weens:
(i) gebrek aan begroting omdat die afkondiging midde in ‘n finansiële jaar (Augustus 2025) gedoen is, en daar nie voor begroot kon word nie;
(ii) die “back office” nog nie gereed is nie;
(iii) die nie-beskikbaarheid van Regulasies en enige SOP (*Standard Operating Procedures*); en
(iv) die SA Poskantoor wat nie funksioneel is nie en wat tans in sakeredding is;

(d) Dat die Munisipale Bestuurder met volmag beklee word om ‘n brief aan die RTIA te stuur waarin die Munisipaliteit se bekommernisse uitgelig word en waarin dit meegedeel word dat die Munisipaliteit, weens die onsekerhede, nie in staat sal wees om AARTO te implementeer voordat al die aangehaalde bekommernisse aangespreek is nie, dat geen diensvlakooreenkoms rakende AARTO aangegaan sal word totdat daar duidelikheid oor die uitstaande sake verkry is nie en dat die Munisipaliteit nie bereid is om ‘n diensvlakooreenkoms met SAPO te onderteken nie weens die teenstrydigheid met die MFMA.

AFSKRIFTE:

1. DB/BSR – voorbereiding van skrywe aan RTIA in oorleg met MB
2. BSR – voorlegging aan Raad

ANNEXURE A

SERVICE LEVEL AGREEMENT
Entered into by and between

Municipality

(Hereinafter referred to as the "Municipality")

A Municipality established in pursuant to Section 12 of the Local Government: Municipal Structures Act, No. 117 of 1998 as amended and represented herein by **…………**

In his capacity as **…………………….,** being duly authorised thereto

And

THE SOUTH AFRICAN POST OFFICE SOC LIMITED

"Hereinafter referred to as SAPO"

(Registration Number 1991/005477/30)

A Public Company incorporated in terms of the Companies Act, No. 71 of 2008 as amended, represented by

Mr Linesh Harpal in his capacity as Act General Manager: Sales being duly authorised hereto

Table of Contents

1 PARTIES

The Parties to this Agreement are –

1.1.1 The South African Post Office; and

1.1.2 Municipality

1.2 The Parties agree as set out below.

2 INTERPRETATION

In this Agreement, unless the context indicates a contrary intention, the following words and expressions bear the meanings assigned to them and cognate expressions bear corresponding meanings –

2.1.1 **"AARTO"** means Administrative Adjudication of Traffic Infringements Act.

2.1.2 **"AARTO Notices"** means and notices served and issued to the infringers in terms of the AARTO Act 46 of 1998 and its Regulations and outlined in Annexure B hereof.

2.1.3 **"Account"** records transactions of the municipality for billing purposes

2.1.4 **"Agreement"** means these Framework Terms including all Annexures;

2.1.5 **"Annual price increase"** shall mean the price increase in Schedule 1 effective 1 April annually;

2.1.6 **"Business Day"** means any day other than a Saturday, Sunday or official public holiday, and Business Days has a corresponding meaning and is defined as hours between 08H00 and 17H00;

2.1.7 **"Communications Specification"** means the communications specification contained in Annexure A to this Agreement which defines all the Data File structure, letter templates, data receive processes and reporting processes for the Municipality with regards to their client communications that gets printed and distributed by the SAPO Services.

2.1.8 **"Confidential Information"** means any information or data, of any nature, tangible or intangible, oral or in writing and in any format or medium, which by its nature or content is or ought reasonably to be identifiable as confidential and/or proprietary to the Party disclosing such information ("the Disclosing Party") or which is provided or disclosed in confidence, and which the Disclosing Party or any person acting on behalf of the Disclosing Party may disclose or provide to the Party that receives such information ("the Receiving Party") or which may come to the knowledge of the Receiving Party by whatsoever means. Without limitation, the Confidential Information of the Disclosing Party shall include the following even if it is not marked as being ‘confidential’, 'restricted' or 'proprietary' (or any similar designation):

2.1.9 information relating to the Disclosing Party's business activities, business relationships, products, services, processes, data, and Staff, including agreements to which the Disclosing Party is a party;

2.1.10 information contained in or constituting or relating to the Disclosing Party's systems, machinery, hardware or software, networks, telecommunications services and facilities, including hardware or software in the possession of the Disclosing Party which is proprietary to a third party ("Third Party Products") and associated material, and information or incidents concerning faults or defects therein;

2.1.11 the Disclosing Party's technical, scientific, commercial, financial and market information (including valuations and forecasts), methodologies, formulae and trade secrets;

2.1.12 the Disclosing Party's architectural information, demonstrations, plans, designs, drawings, processes, process maps, functional and technical requirements and specifications and the data relating thereto;

2.1.13 Intellectual Property that is proprietary to the Disclosing Party or that is proprietary to a third party, including but not limited to Third Party Products and data relating to customers of the Disclosing Party;

2.1.14 business process outsourcing knowledge of the Disclosing Party and information relating to the Disclosing Party's current and existing strategic objectives, strategy documents and plans for both its existing and future information technology, processing, business processing and business process outsourcing; and

2.1.15 information disclosed with the permission of third parties, in which the third parties have confidentiality rights and any information the unauthorised disclosure of which could reasonably be expected to cause harm or risk to the Disclosing Party;

2.1.16 Confidential Information excludes information or data, to the extent that such information or data -

2.1.17 is lawfully in the public domain at the time of disclosure thereof to the Receiving Party; or

2.1.18 subsequently becomes lawfully part of the public domain by publication or otherwise; or

2.1.19 is or becomes available to the Receiving Party from a source other than the Disclosing Party which is lawfully entitled without any restriction on disclosure to disclose such Confidential Information to the Receiving Party; or

2.1.20 is disclosed pursuant to a requirement or request by operation of law, regulation or court order but then only to the extent so disclosed and then only in the specific instance and under the specific circumstances in which it is obliged to be disclosed;

2.1.21 provided that -

2.1.22 the onus shall at all times rest on the Receiving Party to establish that such information or data falls within such exclusions; and

2.1.23 in the case of disclosure, the information or data disclosed will not be deemed to be within the foregoing exclusions merely because such information or data is embraced by more general information or data in the public domain or in a Party's possession; and

2.1.24 any combination of features will not be deemed to be within the foregoing exclusions merely because individual features are in the public domain or in a Party's possession, but only if the combination itself is in the public domain or in a Party's possession; and

2.1.25 provided further that the determination of whether information or data is Confidential Information shall not be affected by whether or not such information or data is subject to, or protected by, common law or statute related to copyright, patent, trademarks, designs or otherwise;

2.1.26 **"Corrupt Activity"** means any activity that is, or would be, an offence under section 3 of the Prevention and Combating of Corrupt Activities Act, 2003;

2.1.27 **"Credit Note"** is a document issued by SAPO informing the Municipality that a refund has been effected into their account;

2.1.28 **"Data"** means any data supplied, stored, collected, collated, accessed or processed by or for the benefit of the SAPO, a SAPO Affiliate or any customer of the SAPO, including personal information, as defined in the Promotion of Access to Information Act 2 of 2000;

2.1.29 **"Data File"** – means the batch file as defined in section 1.1 in the Communications Specification contained in "Annexure A";

2.1.30 **"Deliverable"** means the deliverables identified and delivered to the Municipality, in terms of Annexure A of this Agreement;

2.1.31 **"Designated Representatives"** means, as the context indicates, the duly authorised representative of SAPO and the Municipality or alternates appointed by them as indicated in writing from time to time;

2.1.32 **"Designee"** a person who has been officially chosen to represent the infringer in terms of the AARTO Act;

2.1.33 **"Domestic Ordinary Mail"** means a physical mail item, handed in at a SAPO branch or mailbox and contains instructions to be delivered at a postal address within the Republic of South Africa, and utilises that part of SAPO's postal system that does not track or trace such item at any stage during the delivery process;

2.1.34 **"Domestic Registered Mail"** means a physical mail item that is tracked and from the date of receipt by SAPO until such mail item is delivered to the relevant addressee by the relevant and closest SAPO branch within the Republic of South Africa, or returned to the sender;

2.1.35 **"EBDN"** Electronic Bulk Delivery Note is a system used to capture sales orders for the Municipality.

2.1.36 **"Electronic normal email"** means an electronic mail (email) item, provided to SAPO and contains instructions to be delivered to an email address, and utilises that part of SAPO's postal system that does not track or trace such item at any stage during the delivery process;

2.1.37 **"Electronic registered email (electronic service) "** means an electronic mail (email) item, provided to SAPO and contains instructions to be delivered to an email address, that is tracked and from the date of receipt by SAPO until such mail item is delivered to the email address of the relevant addressee;

2.1.38 **"Escalation Date"** – shall mean the date on which postage rates are increased, as published from time to time in the Government Gazette for the Services contained in Schedule “1”

2.1.39 **"Escalation Fee"** – shall mean the increase in the postage rate as published in a Government Gazette from time to time which will be effective on the Escalation Date;

2.1.40 **"Intellectual Property"** means any know-how (not in the public domain), invention (whether patented or not), design, trade mark (whether or not registered), or copyright material (whether or not registered), processes, process methodology (whether patented or not), and all other identical or similar Intellectual Property as may exist anywhere in the world which is not in the public domain and any applications for registration of such Intellectual Property;

2.1.41 **"Labour Action"** means actions that may include various collective activities or measures taken by employees to address workplace issues as referred to in section 64 of the Labour Relations Act, 1995 (Act No. 66 of 1995) as amended from time to time;

2.1.42 **"Losses"** means all losses, liabilities, costs, expenses, fines, penalties, damage, damages and claims and all related costs and expenses (including legal fees on the scale as between attorney and own client based on the cost order by the court, tracing and collection charges, costs of investigation, interest and penalties);

2.1.43 **“Municipality”** means a Municipality established in pursuant to Section 12 of the Local Government: Municipal Structures Act, No. 117 of 1998 as amended;

2.1.44 **"NCR"** National Contraventions Register is a central database that captures and stores information about traffic offenses and demerit points. It serves as a tool for monitoring and managing the behaviour of drivers on the road;

2.1.45 **"One-step-mail"** is a single printed A4 sheet that is folded, perforated and glued to create a letter for posting;

2.1.46 **"Parties"** means the SAPO and the Municipality, and "Party" will mean, as the context requires, any one of them;

2.1.47 **"RTIA"** means Road Traffic Infringement Agency;

2.1.48 **"RTMC"** means Road Traffic Management Corporation;

2.1.49 **"RTS"** means Returned To Sender

2.1.50 **"SAPO"** means South African Post Office;

2.1.51 **"Services" and "Service Levels"** means the products and services provided by the contracting parties at the predetermined performance levels that the parties agree to achieve as contained in the Annexures;

2.1.52 **"Service Hours"** means the hours between 08h00 and 17h00 on business days;

2.1.53 "**Signature Date**" means the date of signature of this Agreement by the Party last signing;

2.1.54 **"Term"** means the effective duration of this Agreement as set out in clause 5.1 which shall commence from the Signature Date hereof; and

2.1.55 **"Zip File"** – shall mean an electronic file in the format of a compressed zip algorithm that contains files of other electronic formats.

- In this Agreement -
    - clause headings and the heading of the Agreement are for convenience only and are not to be used in its interpretation;
    - an expression which denotes -
- any gender includes the other genders;
- a natural person includes a juristic person and vice versa;
- the singular includes the plural and vice versa;
- a Party includes a reference to that Party's successors in title and assigns allowed at law; and
- a reference to a consecutive series of two or more clauses is deemed to be inclusive of both the first and last mentioned clauses.

Any reference in this Agreement to –

2.1.56 "**days**" shall be construed as calendar days unless qualified by the word "business", in which instance a **"business day"** will be any day other than a Saturday, Sunday or public holiday as gazetted by the government of the Republic of South Africa from time to time;

2.1.57 "**laws**" means the Constitution; all statutes; regulations; by-laws; codes; ordinances; decrees; rules; judicial, arbitral, administrative, ministerial, departmental or regulatory judgements, orders, decisions, rulings, or awards; policies; voluntary restraints; guidelines; directives; compliance notices; abatement notices; agreements with, requirements of, or instructions by any Governmental Body; and the common law, and **"law"** shall have a similar meaning; and

2.1.58 "**Person**" means any person, company, close corporation, trust, partnership or other entity whether or not having separate legal personality.

The words "**include**" and "**including**" mean "include without limitation" and "including without limitation". The use of the words "**include**" and "**including**" followed by a specific example or examples shall not be construed as limiting the meaning of the general wording preceding it.

Any substantive provision, conferring rights or imposing obligations on a Party and appearing in any of the definitions in this clause 2 or elsewhere in this Agreement, shall be given effect to as if it were a substantive provision in the body of the Agreement.

Words and expressions defined in any clause shall, unless the application of any such word or expression is specifically limited to that clause, bear the meaning assigned to such word or expression throughout this Agreement.

A reference to any statutory enactment shall be construed as a reference to that enactment as at the Signature Date and as amended or substituted from time to time.

Unless specifically otherwise provided, any number of days prescribed shall be determined by excluding the first and including the last day or, where the last day falls on a day that is not a business day, the next succeeding business day.

If the due date for performance of any obligation in terms of this Agreement is a day which is not a business day, then (unless otherwise agreed) the due date for performance of the relevant obligation shall be the immediately preceding business day.

Where figures are referred to in numerals and in words, and there is any conflict between the two, the words shall prevail, unless the context indicates a contrary intention.

The rule of construction that this Agreement shall be interpreted against the Party responsible for the drafting of this Agreement, shall not apply.

No provision of this Agreement shall (unless otherwise agreed) constitute a stipulation for the benefit of any person (*stipulatio alteri*) who is not a Party to this Agreement.

The use of any expression in this Agreement covering a process available under South African law, such as winding-up, shall, if either of the Parties to this Agreement is subject to the law of any other jurisdiction, be construed as including any equivalent or analogous proceedings under the law of such other jurisdiction.

Any reference in this Agreement to "**this Agreement**" or any other agreement or document shall be construed as a reference to this Agreement or, as the case may be, such other agreement or document, as amended, varied, novated or supplemented from time to time.

In this Agreement the words "**clause**" or "**clauses**" and "**annexure**" or "**annexures**" refer to clauses of and annexures to this Agreement.

The termination of this Agreement will not affect those of provisions which expressly provide that they will operate after termination, or which must continue to have effect after termination, or which must by, implication or necessity, continue to have effect after termination.

3 INTRODUCTION

The **Municipality** requires SAPO to provide Services in terms of the AARTO Act and such services which entails:

3.1.1 acceptance and transfer of data files;

3.1.2 processing of data;

3.1.3 printing of AARTO Notices;

3.1.4 posting of AARTO Notices by bulk ordinary mail;

3.1.5 serving of AARTO Notices by bulk registered mail;

3.1.6 emailing of AARTO Notices by bulk confidential email;

3.1.7 bulk electronic service of AARTO Notices by e-registered mail and email; and

3.1.8 Provide delivery status updates via sFTP, for the NCR to be updated by the NCR Administrator.

The Parties wish to record in writing their Agreement in respect of the above and matters ancillary thereto.

4 STRUCTURE OF AGREEMENT

In the event of a conflict between the terms of this Agreement and any Annexure and/or Schedules attached hereto, the terms of this Agreement will prevail to the extent of the conflict.

The Parties agree that this Agreement comprise of master terms and conditions and, accordingly, will apply to each and every Annexure and/or Schedule concluded between the Parties and appended to this Agreement from time to time. By agreement, the Parties may conclude one or more Annexures in respect of the Services. A valid agreement is only formed between the Parties where an Annexure is concluded subject to the terms and conditions of this Agreement.

No Annexure (or Annexures in the case of interconnected Annexures) shall be binding, and of any force and effect on either Party, unless such Annexure has been duly executed by the Designated Representatives of each Party and is expressly indicated to have been concluded pursuant and subject to this Agreement.

Each Annexure (or Annexures in the case of interconnected Annexures) as the case may be in clause 0 and duly executed in terms of clause 0, constitute independent transactions which will be construed and interpreted as complete and integrated, and together forming the Agreement between the Parties.

The Termination or expiry of any Annexure and/or Schedule will not affect the continued operation of this Agreement or any other Annexure and/or Schedule not terminated or expired and concluded in terms of thereof.

5 DURATION

This Agreement will commence on the Signature Date and shall endure for a period of three (3) years.

6 NO EXPECTATION OF EXTENSION OR RENEWAL

The Service Provider agrees that there shall be no expectation of future extension or renewal of this Agreement.

Any decision to extend shall rest exclusively with the City. Should the City decide to extend the Agreement, it shall be done on such terms as the Parties may agree to in writing. Such extension shall not constitute a basis for the Service Provider to claim extension in future.

This Agreement will be reviewed at the discretion of the City. A reasonable notice period of at least 60 (sixty) days for implementation of changes will be allowed.

7 PERFORMANCE

Time will be of the essence in respect of the performance by the Parties of their obligations under this Agreement. The Parties are required to inform each other immediately and not more than 72 hours when there will be foreseeable circumstances which will prevent, obscure or render them incapable of performing their obligations under this Agreement including but not limited to when the SAPO has received a notice from its trade unions about the impending Labour action.

The SAPO shall inform the Municipality within 7 days from the date when there is breakdown of negotiations between the SAPO and its trade unions regarding the impending labour action referred to in clause 6.1 above.

During the duration of the labour action The South African Post Office will be required to source alternative means of rendering the services to ensure continuous service delivery.

8 THE GENERAL OBLIGATIONS OF THE MUNICIPALITY

Where SAPO depends upon and requests the provision of information and assistance by the Municipality in order to perform the Services, the Municipality will provide the necessary information and assistance in a timely manner.

The Municipality's staff will cooperate with the SAPO to the extent that such cooperation is necessary to enable SAPO to perform the Services.

The Municipality will not unreasonably withhold or delay any agreement, approval or consent required of it in terms of this Agreement.

Where the ability of the SAPO to perform an obligation under this Agreement is dependent upon the performance by the Municipality of a responsibility as envisaged in clause 8.1, SAPO's failure to perform any such responsibility will not, for purposes of this Agreement, constitute a breach of this Agreement.

9 PERFORMANCE OF SAPO'S OBLIGATIONS

SAPO shall assist the Municipality in terms of posting AARTO Notices to the infringers in terms of the AARTO Act and its Regulation in a manner outlined in both Annexure A and Annexure B hereof.

10 SERVICE AND SERVICE LEVELS

The Service Levels will be implemented and measured, as per Annexure A of this Agreement.

Should SAPO serve AARTO Notices outside the time periods as required in terms of Annexure A hereof, SAPO shall be liable to a penalty as referred to in clause 9.3.

Failure to serve AARTO Notices within the time periods as required in terms of clause 9.4 of Annexure A will result in a credit note effected on items served outside of the prescribed timelines. Municipality can only claim such credit if the invoice/s were paid strictly on 30 days of date of invoice. The Municipality will forfeit any and all credit notes for all invoices not paid within 30 days of invoice date.

A detailed report to be made available on a quarterly basis to determine the credit note to be passed to the Municipality.

Unless otherwise agreed Service Levels will be reviewed annually, unless expediency reasons necessitate shorter review periods.

11 COSTS ESCALATION

The postage aspects within the Services and the fees related thereto are regulated by The Independent Communication Authority of South Africa (ICASA) as espoused in the South African Postal Services Act, 1998 and will escalate accordingly in terms of the South African Postal Services Act on the escalation Date.

SAPO is required to inform the Municipality by written notice about cost increases mentioned in Schedule 1 prior service cost escalation.

12 PAYMENT

The Municipality shall pay SAPO in terms of clause 12.2 provided the Services reflected in the invoice for which payment is requested are accompanied or preceded by a service delivery report in which the number of AARTO Notices actually served on the addressees stated in such report are recorded.

The Municipality is entitled to the credit note referred to in clause 9.3 for items served outside the timelines provided in this SLA.

In the event there are AARTO notices that are outside the prescribed periods the Municipality will raise a discrepancy with SAPO. Should SAPO and the Municipality not agree, the dispute will be dealt with in terms of clause 25.1.Such a dispute shall not prohibit other works from continuing in relation to the processing of the files.

All disputes will be resolved by way of a credit note being raised where payment loss has already been suffered by the Municipality, and the credit note must be issued in no less than 30 days from the date that both parties acknowledge credit note due.

All payments to SAPO, pursuant to this Agreement, will be effected into SAPO’s bank account as follows:

Name of Bank:	Standard Bank
Branch code:	01 0045 00
Account Holder:	South African Post Office LTD

Account Number:	01 071 613 0

13 CASH ACCOUNT

SAPO finance will facilitate the cash account application process. Once the Municipality has complied with the provisions of the cash account applications process an EBDN account will be approved, and an account number will be allocated to the Municipality. In addition to the terms and conditions contained in this Agreement the Parties will also be subject to the terms and conditions of the cash account application.

The Municipality must ensure that there is adequate funds in the SAPO account to enable continuous processing (mailing) of infringement notices. SAPO will not render services if the Municipality's account does not contain sufficient funds (to the value of the services to be provided).

In an event processing of mail is stopped due to insufficient funds, SAPO will only resume processing of infringement notices once funds are received into the SAPO account and confirmed by SAPO finance section.

In the event that services are not rendered due insufficient funds, SAPO will not be liable for any loss of revenue suffered by the Municipality arising from infringement notices not being processed timeously and having become unenforceable.

In respect of unprocessed infringement notices resulting from inadequate funds in the Municipality postal account, the Municipality is required to inform SAPO in writing (email) of the start date for the resumption of processing infringement notices. Should the Municipality not inform SAPO of start date for resuming services, SAPO will not be obliged to process such infringement notices and will not be liable losses.

14 DESIGNATED REPRESENTATIVES

Each Party will nominate a Designated Representative and shall inform the other Party of the name, designation and contact details of the Representative within 14 days of the Signature Date hereof, in writing as per Annexure A.

The work to be performed and the Services to be rendered by SAPO will be supervised by the Municipality's Designated Representative.

Either Party may substitute a Designated Representative, at its discretion, provided that the Party shall give the other Party reasonable written notice of such substitution and will provide replacement employees of equivalent ability. Without derogating from the afore going, should either Party replace a Designated Representative for any reason whatsoever, it shall ensure, to the greatest extent possible in the circumstances, that, a suitable period of hand-over and overlap takes place, at its cost, between the new and the Designated Representative.

The Designated Representatives shall liaise and update each other on the progress of the Services rendered and shall endeavour to resolve and remedy any problems or disputes that may arise in relation to the Services.

The Designated Representatives of the Parties will meet at least –

14.1.1 Once every 12 (twelve) month period to review, analyse and discuss fees, service levels, Services and or change orders;

14.1.2 Once per month to address general service delivery issues and the related contractual indicators and any change orders.

14.1.3 Each party will use its best efforts to meet the actions agreed at the meetings and co-operate with the other Party to provide personnel, actions and decisions in order to meet a Party's obligations under this Agreement.

14.1.4 The location of any meetings to be held in terms of this Agreement will be agreed between the Parties at least 1 (one) week before the date of the meeting. Each Party will bear their own costs to realise and attend such meetings.

15 CHANGE REQUEST

In the event that either Party wants to propose a change to any of the Services including but not limited to adding new, additional or supplementary services, that Municipality must notify the SAPO in writing of the proposed change. The Services may only be changed once the process in this clause 14 has been followed to completion.

In the event that the Municipality requires SAPO to investigate a proposed change referred to in clause 14.1 or a change is necessary in order to enable either Party to comply with any law, SAPO will prepare a change Request which must include the following:

15.1.1 a description of the proposed change;

15.1.2 the cost impact;

15.1.3 any other considerations of relevance to the proposed change.

15.1.4 After signature by SAPO and the municipality Designated Representative on the change order, the change will be implemented in accordance with the change order.

15.1.5 All work done in terms of a duly signed change order shall be subject to all of the terms of this Agreement.

16 WARRANTIES

Each of the Parties hereby warrants to and in favour of the other that –

16.1.1 it has the legal capacity and has taken all necessary corporate action required to empower and authorise it to enter into this Agreement;

16.1.2 this Agreement constitutes an agreement valid and binding on it and enforceable against it in accordance with its terms;

16.1.3 the execution of this Agreement and the performance of its obligations hereunder does not and shall not –

16.1.4 contravene any law or regulation to which that Party is subject; contravene any provision of that Party's constitutional documents; or

16.1.5 be in conflict with, or constitute a breach of any of the provisions of any other agreement, obligation, restriction or undertaking which is binding on it; and

16.1.6 to the best of its knowledge and belief, it is not aware of the existence of any fact or circumstance that may impair its ability to comply with all of its obligations in terms of this Agreement;

it is entering into this Agreement as principal (and not as agent or in any other capacity);

the natural person who signs and executes this Agreement on its behalf is validly and duly authorised to do so;

it is not relying upon any statement or representation by or on behalf of any other Party, except those expressly set forth in this Agreement.

Each of the representations and warranties given by the Parties in terms of this clause 15 shall –

be a separate warranty and will in no way be limited or restricted by inference from the terms of any other warranty or by any other words in this Agreement;

continue and remain in force notwithstanding the completion of any or all the transactions contemplated in this Agreement; and

prima facie be deemed to be material and to be a material representation inducing the other Party to enter into this Agreement.

17 INDEMNITIES

Each Party indemnifies and holds the other Party harmless against all losses suffered by, or claims made against the Parties arising out of or in connection with:

claims by the staff of one party against the staff of the other party,

including actions instituted in terms of the Labour Relations Act, 1995, the Basic Conditions of Employment Act, 1997 and any other legislation which regulates employees;

claims for taxes, interest or penalties against one Party that are obligations of the other party; and

any breach of this Agreement by either Party

18 INTELLECTUAL PROPERTY RIGHTS

The SAPO retains all right, title and interest in and to the SAPO's Intellectual Property.

The Municipality retains all right, title and interest in and to the Municipality Intellectual Property.

The Parties shall be co-owners of any Intellectual Property jointly developed by them during the currency of this agreement, unless otherwise stated in a separated agreement to that effect.

19 LIMITATION OF LIABILITY

The Parties agree that, in the event of a breach of any of the provisions of this Agreement, the defaulting Party shall be liable to the other Party for all Losses which constitute direct and/or general damage. Notwithstanding anything to the contrary set forth in this Agreement in general, the Parties agree that they shall be liable to each other for –

Losses which constitute indirect, special and/or consequential damages where such damages are caused by a breach of any Intellectual Property and/or Confidential Information undertaking contained in this Agreement; all Losses which arise out of their Corrupt Activity or fraud; and

all Losses which arise out of their dishonesty or gross negligence regardless of whether such Losses arise out of contract or *delict*.

20 CONFIDENTIALITY

The SAPO will at no time disclose any Municipality information to any third party or make use of any Municipality confidential information, except as may be strictly necessary for the purposes of proper performance of the Services or the exercise or enforcement of its rights under this agreement.

Municipality will at no time disclose any SAPO Information to any third party or make use of any SAPO Confidential Information, except as may be strictly necessary for the purposes of proper performance of the Services or the exercise or the enforcement of its rights under this Agreement.

For the purposes of clauses 19.1 and 19.2, each Party will protect the Confidential Information of the other Party under its control or in its possession in accordance with best practice as applicable in the context of this Agreement.

This Agreement will constitute Confidential Information of both Municipality on the one hand and the SAPO on the other hand.

If either Party is required by compulsion of law to disclose the Confidential Information of the other Party, it will advise the other Party immediately upon becoming aware of such requirement and, to the extent possible, in advance of the disclosure occurring.

21 RELATIONSHIP

Nothing in this Agreement shall constitute, or be deemed to constitute a partnership or joint venture between the Parties. Neither Party shall have the authority or power to bind the other Party or to contract in the name of the other Party, or create a liability against the other Party in any way or for any purpose.

22 PUBLICITY

Subject to clause 21.3, each Party undertakes to keep confidential and not to disclose to any third party, save as may be required in law or permitted in terms of this Agreement, the nature, content or existence of this Agreement and any and all information given by a Party to the other Party pursuant to this Agreement.

No announcements of any nature whatsoever will be made by or on behalf of a Party relating to this Agreement without the prior written consent of the other Party.

The disclosure clause 21 shall not apply to any disclosure made by a Party to its professional advisors or consultants, provided that they have agreed to the same confidentiality undertakings, or to any judicial or arbitral tribunal or officer, in connection with any matter relating to this Agreement or arising out of it.

23 BREACH

If a Party ("**Defaulting Party**") commits any breach of this Agreement and fails to remedy such breach within 30 (thirty) business days ("**Notice Period**") of written notice requiring the breach to be remedied, then the Party giving the notice ("**Aggrieved Party**") will be entitled, at its option

23.1.1 to claim specific performance of any of the Defaulting Party's obligations within a reasonable period;

23.1.2 claim for damages.

23.1.3 Elect a mediator as per clause 25 of dispute resolution.

24 TERMINATION

Either Party fails, to comply with dispute resolution proceedings contemplated in clause 25 or to comply with any final decision reached as a result of any legal, or arbitration proceedings in relation to this agreement.

Upon the termination of this Agreement for whatever reason, the Parties commit to phasing out their duties and responsibilities in such a way so as to cause minimum disruption to the other.

In the event that the performance of either Party is delayed or interrupted for a period exceeding 30 (thirty) days, either Party may terminate this Agreement on written notice to the other.

25 FORCE MAJEURE

No Party shall be liable to the other Party of the non-performance of any performance of the provisions of this Agreement in the event and to the extent that such non-performance is the direct result of or has been directly caused by *force majeure,* which shall mean any event beyond reasonable control of a party which could not reasonably have been foreseen by it at the date of signature of this Agreement, and shall include: war, invasion, act of foreign enemy, civil war, riot, military rising, insurrection, rebellion, total lockdown, military or usurped power or any act of any person acting on behalf of or in connection with any organisation with activities directed towards the overthrow by force of the government or to influencing it by terrorism or violence, confiscation, nationalisation or requisition or destruction of or damage to property by under the order of the Government or any public authority.

Party claiming *force majeure* shall as soon as reasonably possible after becoming aware of the *force majeure* event, notify the other party thereof, stating the nature, extent and expected duration of same

The burden of proof of the existence and extent of the alleged event and the enforceability thereof shall rest on the Party claiming such.

26 DISPUTE RESOLUTION

The Parties, being organs of state in the national and local spheres of government, respectively, acknowledge that they are bound by the Intergovernmental Relations Framework Act, 2005 (Act No. 13 of 2005) and that any dispute between them shall be regulated in terms of the provisions of this Act.

27 NOTICES AND DOMICILIA

The Parties select as their respective *domicilia citandi et executandi* the following physical addresses, and for the purposes of giving or sending any notice provided for or required under this Agreement, the said physical addresses:

SAPO Contact details	**Address**	**Contact person**	**Telephone number**
Legal Services The South African Office	497 Cnr Jeff Masemola & Sophie de Bruyn Street Pretoria Central 0002	Head legal Services	012 407 7000
Office of the Municipal Manager			

Marked for the attention of:Legal and Governance Unit

Provided that a Party may change its domicilium or its address for the purposes of notices to any other physical address or telefax number / e-mail address by written notice to the other Party to that effect. Such change of address will be effective 5 (five) business days after receipt of the notice of the change.

All notices to be given in terms of this Agreement will be given in writing and will –

27.1.1 be delivered by hand or sent by telefax, and not or by way of email;

27.1.2 if delivered by hand during business hours, be presumed to have been received on the date of delivery. Any notice delivered after business hours or on a day which is not a business day will be presumed to have been received on the following business day; and

27.1.3 if sent by telefax during business hours, be presumed to have been received on the date of successful transmission of the telefax. Any telefax sent after business hours or on a day which is not a business day will be presumed to have been received on the following business day.

27.1.4 Notwithstanding the above, any notice given in writing, and actually received by the Party to whom the notice is addressed, will be deemed to have been properly given and received, notwithstanding that such notice has not been given in accordance with this clause 26.

28 BENEFITS OF THE AGREEMENT

This Agreement will also be for the benefit of and be binding upon the successors in title and permitted assigns of the Parties or either of them.

29 APPLICABLE LAW AND JURISDICTION

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

Subject to clause 28.1, the Parties hereby consent and submit to the non-exclusive jurisdiction of the North Gauteng High Court, Pretoria in case SAPO is the claimant/applicant and the Western Cape High Court, in case the Municipality is the claimant/applicant, in any dispute arising from or in connection with this Agreement.

30 GENERAL

Whole Agreement

30.1.1 This Agreement constitutes the whole of the agreement between the Parties relating to the matters dealt with herein and, save to the extent otherwise provided herein, no undertaking, representation, term or condition relating to the subject matter of this Agreement not incorporated in this Agreement shall be binding on either of the Parties.

30.1.2 This Agreement supersedes and replaces any and all agreements between the Parties (and other persons, as may be applicable) and undertakings given to or on behalf of the Parties (and other persons, as may be applicable) in relation to the subject matter hereof.

Variations to be in Writing

30.1.3 No addition to or variation, deletion, or agreed cancellation of all or any clauses or provisions of this Agreement will be of any force or effect unless in writing and signed by the Parties.

No Indulgences

30.1.4 No latitude, extension of time or other indulgence which may be given or allowed by any Party to the other Party in respect of the performance of any obligation hereunder, and no delay or forbearance in the enforcement of any right of any Party arising from this Agreement and no single exercise of any right by any Party under this Agreement, shall in any circumstances be construed to be an implied consent or election by such Party or operate as a waiver or a novation of or otherwise affect any of the Party's rights in terms of or arising from this Agreement or estop or preclude any such Party from enforcing at any time and without notice, strict and punctual compliance with each and every provision or term hereof. Failure or delay on the part of any Party in exercising any right, power or privilege under this Agreement will not constitute or be deemed to be a waiver thereof, nor will any unilateral exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

No Waiver or Suspension of Rights

30.1.5 No waiver, suspension or postponement by any Party of any right arising out of or in connection with this Agreement shall be of any force or effect unless in writing and signed by such Party. Any such waiver, suspension or postponement will be effective only in the specific instance and for the purpose given.

30.2 **Provisions Severable**

30.2.1 All provisions and the various clauses of this Agreement are, notwithstanding the manner in which they have been grouped together or linked grammatically, severable from each other. Any provision or clause of this Agreement which is or becomes unenforceable in any jurisdiction, whether due to voidness, invalidity, illegality, unlawfulness or for any other reason whatever, shall, in such jurisdiction only and only to the extent that it is so unenforceable, be treated as pro non scripto and the remaining provisions and clauses of this Agreement shall remain of full force and effect. The Parties declare that it is their intention that this Agreement would be executed without such unenforceable provision if they were aware of such unenforceability at the time of execution hereof.

30.3 **Continuing Effectiveness of Certain Provisions**

30.3.1 The expiration or termination of this Agreement shall not affect such of the provisions of this Agreement as expressly provide that they will operate after any such expiration or termination or which of necessity must continue to have effect after such expiration or termination, notwithstanding that the clauses themselves do not expressly provide for this.

30.4 **Assignment**

30.4.1 The Municipality and SAPO may subcontract any rights in this Agreement to a third party, provided that the Party so subcontracting will notify the other Party of such fact in writing.

30.4.2 The Party subcontracting its rights in terms of this Agreement remains liable for all actions, omissions, delicts, unlawful actions and work product of their subcontractor and shall on no account be exempted from compliance with any terms of this Agreement by reason of it having employed the subcontractor.

30.4.3 Subject to clause 29.7.1 and 29.7.2 neither this Agreement nor any part, share or interest herein nor any rights or obligations hereunder may be ceded, delegated or assigned by either Party without the prior signed written consent of other Party, save as otherwise provided herein.

31 COSTS

Except as otherwise specifically provided herein, each Party will bear and pay its own legal costs and expenses of and incidental to the negotiation, drafting, preparation and implementation of this Agreement.

32 SIGNATURE

This Agreement is signed by the Parties on the dates and at the places indicated below.

This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Agreement as at the date of signature of the Party last signing one of the counterparts.

The persons signing this Agreement in a representative capacity warrant their authority to do so.

The Parties record that it is not required for this Agreement to be valid and enforceable that a Party shall initial the pages of this Agreement and/or have its signature of this Agreement verified by a witness.

SIGNED at…………………………………on this………day of…………………………..2025

For and on behalf of Municipality

Name of Signatory

Designation of Signatory

AS WITNESSES:

1……………………………….. 2………………………………………..

SIGNED AT ……………..………. ON THIS ……... DAY OF ……………………… 2025

AS WITNESSES	**For and on behalf of SAPO**
1.	Name of Signatory
2.	Designation of Signatory

33 ANNEXURE A

This Annexure A is concluded pursuant and subject to the terms and conditions of this Agreement. All capitalised terms in this Annexure that are not defined within this Annexure will bear the same meaning as ascribed to them in the Agreement. This Annexure will become effective on the Signature date and will endure for a period of 3 (three) years in terms of clause 01 of the Agreement, or until the termination of the agreement in terms of clause 25, whichever is earlier.

1. SERVICES

1.1. This entails the execution of the existing Communication Specifications, as contained in this Annexure A, which includes but is not limited to the communication template, logos; field names; data and other information that SAPO is required to output into Print Ready Files, as defined in clause 3.6 of this Annexure. Should RTIA require any changes to the execution of the Communication Specifications the change request process in clause 16 of the Agreement will apply.

1.2. SAPO and RTIA shall for the purpose of this Agreement utilise the existing Communication Specification.

2. ACCEPTANCE AND TRANSFER OF DATA FILES

2.1. RTMC will on behalf of the municipality provide SAPO with a Data File (InfrDoc file and InfrDocImg file) and, if applicable, a Zip File which will contain all necessary images, on a daily basis by placing the Data File on a SAPO SFTP site. The Data File must have been completely transferred to SAPO's SFTP site daily.

2.2. If RTMC has no records to print AARTO notice, RTMC must nevertheless send SAPO an empty Data File, so that SAPO is aware that there are no technical problems.

2.3. On receipt of duplicate files from the RTMC, SAPO should process the first file as received only. RTMC to ensure that duplicate files are not submitted to SAPO.

2.4. SAPO shall process a file only once.

2.5. The municipality is responsible to capture the correct postal address or email address of the recipient of infringement notices and related communication.

3. SAPO PROCESSING OF DATA

3.1. The NCR Administrator is responsible for all data integrity and image validations in all Data Files before transferring the data to SAPO's SFTP site. SAPO will not undertake any obligation in respect of validating or verifying the integrity, accuracy, completeness, and correctness of any data and images within Data Files.

3.2. The RTMC must ensure that the data and image files are transferred with the necessary Data File extension (.csv which will change to .txt once upload to SAPO's SFTP is complete). If any other Data File extension other than .txt or .zip is uploaded, SAPO will not be liable or responsible for any resultant failure, losses and damages that are incurred by as a result of incorrect received data.

3.3. Upon the receipt of the Data File from RTMC, SAPO will perform a file structure validation to ensure compliance of the Data File to the Communication Specification.

3.4. Should the Data File fail structural validation as indicated in clause 3.3, SAPO will inform the RTMC (via the designated contact email address indicated below in clause 15, within 1 (one) business day of such failure) and the Data File will be deemed to have "not been received" by SAPO as required in terms of this Agreement. As a result of such non-receipt, SAPO will not process the Data File and no Service Levels Measurements as indicated in clause 9 below will be applicable to that Data File. The RTMC will be responsible to resubmit the Data File in terms of clause 2.1 of this Annexure A.

3.5. If the submitted Data File passes data structure validation in clause 3.3 of this Annexure A, SAPO will transfer (map) the data fields onto the applicable Print Templates. These validated and processed Data Files will be Print Ready Files.

3.6. The day on which SAPO receives the Data File will be deemed as day 0 (zero) for the purposes of this Agreement and all Service Levels will exclude day 0 (zero) in the computation of any Service Level standards.

3.7. The Print Ready Files will be routed to SAPO Print Bureau for the actual Printing and Posting or for electronic mail services a generation of the PDF document and electronic email.

4. PRINTING AND POSTING

4.1. Print Ready Files to be printed on an A4, 80-gram paper in duplex with black laser printers. Duplex Printing is defined as printing on both sides of the A4 sheet.

4.2. SAPO will supply the Municipality

4.3. a status “printed” for registered mail and electronic registered mail. These events include printed, posted, first notification, ready at branch and collected for all successfully received and processed mail by SAPO. All status update will be supplied by SAPO to the NCR administrator within 3 working days

4.4. Printed AARTO notices will be glued, folded and perforated by a one-step mailer process.

4.5. The produced AARTO notices in the form of physical DL sized letters will be posted via ordinary domestic mail or Registered Mail as instructed by the Data File, which will be interpreted in terms of Annexure B of this Agreement.

4.6. Where AARTO notices are posted via ordinary domestic mail, SAPO will thereafter supply the Municipality an electronic status "posted". SAPO will not provide any further tracking details for AARTO notices posted via ordinary domestic mail. As a matter of clarity, AARTO notices posted via ordinary domestic mail will not be subject to Service Level Measurements, however SAPO will provide a repository of ordinary mail items lodged as indicated in clause 9 of this Annexure A.

4.7. The total period for ordinary mail items to be posted should not exceed 15 days after day 0 as referred to in clause 3.7 of this Annexure.

5. BULK REGISTERED MAIL

5.1. In respect of bulk Registered Mail, SAPO will provide the NCR Administrator with an electronic status “posted” within three working days of recorded event taking place on SAPO’s own internal system and when the AARTO notice being despatched to the SAPO branch. SAPO will use its reasonable endeavours to determine the branch closest to the addressee on the AARTO notice provided to SAPO.

5.2. In the event the address on the AARTO notice is of such a nature that SAPO cannot, with any level of certainty determine the destination of the AARTO notice ("Undeliverable"), SAPO will provide a ‘not posted’ electronic status to the Municipality within three working days of such event actually taking place on SAPO’s own internal system, In the event of an Undeliverable AARTO notice, SAPO retains the right to levy the pro rata Bulk Registered Mail fee related to such AARTO notice, as quoted in Schedule 1 of this Agreement. Service Level Measurements will not apply to Undeliverable AARTO notices.

5.3. Notifications to collect AARTO notices ("First notification letter from SAPO") posted via Registered Mail will be, printed, glued, folded, perforated and posted by SAPO to the addressee via ordinary domestic mail. As a matter of clarity, notifications to collect posted via ordinary domestic mail will not be subject to service Level Measurements as indicated in clause 9 of this Annexure A. The Notification to collect is an inherent part of the service offering, and is owned by SAPO. To this extent, SAPO retains the right to manage the content of the Notification to collect, and associated return policies should the Notification to collect is Undeliverable. SAPO will provide the NCR Administrator with an electronic status “First Letter Notification from SAPO” within three working days of such event actually taking place on SAPO’s own internal system, in order to indicate that the Notification to collect a registered item has been produced and posted to the addressee on the AARTO notice.

6. COLLECT AT SAPO BRANCH

6.1. SAPO will provide the NCR Administrator with an electronic status “ready for collection at branch within three working days after the Post Office branch received and trigger the event on SAPO’s own internal system, in order to indicate that the AARTO notice has been received at the SAPO branch and is ready for collection by the addressee/infringer.

6.2. Once the addressee or its designee comes into the SAPO branch to collect the AARTO notice, SAPO will deliver the AARTO notice to the addressee or its designee in terms of SAPO's standard operating procedure for the collection of Registered Mail.

6.3. Should the AARTO notice be collected from the branch, SAPO will provide the Municipality through the NCR Administrator by submitting reports onto the sFTP folder, with an electronic status “delivered” of such event actually taking place on SAPO’s own internal system, in order to indicate that the AARTO notice has been collected by the addressee or its designee.

6.4. In the event the AARTO notice is not collected and Returned To Sender (RTS) within 42 (forty-two) days from date of dispatch to the SAPO branch, SAPO will destroy such items, SAPO will provide an electronic status “not delivered” within 3 working days of such event actually taking place on SAPO’s own internal system, to the Municipality through the NCR Administrator in respect of each uncollected AARTO notice. See schedule 1 for destruction fee of Returned to sender (RTS).

6.5. In the event that an AARTO notice is lost, stolen or misplaced for whatever reason, whether on route to a SAPO branch, at a SAPO branch or on the return leg back to the Municipality, SAPO will supply the Municipality an electronic status “item lost” within three working days of such event actually taking place on SAPO’s own internal system.

6.6. SAPO furthermore undertakes to provide all event status updates to the NCR within three working from such event being recorded on SAPO’s own internal system as per Annexure C of this Agreement.

6.7. All Status reports will be uploaded onto the SAPO sFTP Folder for the NCR Administrator to be update the NCR. All electronic status updates will be supplied by SAPO to the Municipality though the NCR Administrator within 3 working days after the relevant event actually occurred.

7. ELECTRONIC SERVICES

7.1. Electronic distribution data records will be composed into the same PDF Print-Ready format, as used for printing.

7.2. SAPO will supply the NCR Administrator, a status “PDF document composed” for all AARTO notices that have been successfully received and composed into a PDF.

7.3. After the electronic Files have been composed to a PDF document, the AARTO Notices will be electronically distributed to the email address of the infringer provided by the NCR Administrator. Distribution of Registered mail, Electronic Normal Email or Electronic Registered email will be selected by a data record indicator provided by RTMC in the data file, which will be interpreted in terms of Annexure B of this Agreement.

7.4. During electronic distribution, Invalid email addresses will processed as Registered mail or email. The cost of failed electronic distribution will be charged as these notices will be considered served because notices was email/sent to details provided by the infringer.

7.5. All documents distributed to infringers will be pass word protected.

7.6. Where Registered mail, Electronic Normal Email and Electronic Registered Email have been sent, SAPO will thereafter supply the NCR Administrator, an electronic status "Posted".

7.7. All Status reports will be uploaded onto the SAPO sFTP Folder for the NCR to be updated. All electronic status updates will be supplied by SAPO to the NCR Administrator within three working days after the relevant event actually occurred.

7.8. The individual PDF will be provided by SAPO to RTMC for uploading to NCR.

7.9. The total period for Electronic Normal Email or Electronic Registered Email items to be emailed should not exceed 48 hours after day 0 as referred to in clause 3.7 of this Annexure.

8. MONTHLY REPORTS

8.1. At the end of every calendar month SAPO shall generate and submit to NCR Administrator a report describing the following in respect of each Data File individually, irrespective of the manner of service:

8.1.1. original Data File name as submitted by the municipality through the NCR and received by SAPO;

8.1.2. the submission date of Data File,

8.1.3. number of items per AARTO notice type (category), and

8.1.4. rate per item and total amount per AARTO notice type, as per Schedule 1.

8.1.5. The report will detail the cost of mailing AARTO notices which are mailed on behalf of the Municipality, and will be further subject to the terms and conditions of this Agreement.

8.2. Ad hoc reports will be compiled on reasonable request to the Municipality. In these instances, both Parties agree that timing in terms of supply of the requested information will be discussed and mutually agreed.

8.3. SAPO will provide a quarterly report commencing from the Signature Date hereof, indicating:

8.3.1. The total number of AARTO notices successfully received from the Municipality;

8.3.2. The total number of AARTO notices successfully posted/emailed on behalf of the Municipality;

8.3.3. The total number of AARTO notices delivered to the SAPO branch on behalf of the Municipality, within the specified Service Level Measurements as defined in clause 9 of this Annexure A).

8.3.4. The total number of AARTO notices delivered to the SAPO branch on behalf of the

Municipality outside the specified Service Level Measurements (as defined in clause 9 of this Annexure A).

8.3.5. All Service Level Measurements to be calculated for the purposes of this report will be based on clause 8.3.2 of this Annexure A.

8.4. The report will be compiled by SAPO, based on SAPO's system information, and provided to the Municipality 60 (sixty) days after the close out of the quarter in question.

9. SERVICE LEVEL MEASUREMENTS

9.1. The Municipality requires SAPO to make available the printed AARTO Notices, at a SAPO branch as determined by the addresses supplied in the Data File. The Service Level in this clause will be measured and controlled through SAPO's internal reporting systems. Both Parties agree that the date of the event (actual event status date) and not the electronic status update date will be used as the point of reference when measuring Service Level adherence. All electronic status updates will be made available to the NCR administrator within 72 hours after the occurrence of the AARTO event on SAPO's own internal system. In the event of a discrepancy between the quarterly Service Level report provided by SAPO to the NCR administrator and the NCR administrator own reports, SAPO will (a) investigate the discrepancy and (b) provide the Municipality with reasonable information related to the basis upon which the Service Level reports have been calculated. In the event that, notwithstanding this clause 9.1 , the discrepancy between the Service Level reports of SAPO and the Municipality still exist, the Parties will endeavour a mechanism to harmonise such discrepancies and may to that end enlist the assistance of an external expert to provide the required solution.

9.2. SAPO will not provide any further tracking details for AARTO notices posted via ordinary domestic mail. As a matter of clarity, AARTO notices posted via ordinary domestic mail will not be subject to Service Level Measurements, however SAPO will provide a repository of ordinary mail items lodged.

9.3. A credit note will be passed on registered mail items which are not dispatched within 10 (ten) days from receipt of the data file by SAPO and day 1 (one) will be regarded as day 0 (zero).

9.4. Failure to serve AARTO Notices within the time periods as required in terms of Annexure A will result in a five percent (5%) credit note effected on items served outside of the prescribed timelines. Municipality can only claim such credit if the invoice was paid strictly on 30 days of invoice date. The municipality will forfeit any and all credit notes for all invoices not paid within 30 days of invoice date.

9.5. Notifications to collect post via ordinary domestic mail will not be subject to service Level Measurements.

9.6. The total period for registered mail items to be processed should not exceed 20 (twenty) calendar days after day 0 (zero) as referred to in clause 3.6 of this Annexure. SAPO processes allocated 15 (fifteen) calendar days and infringer allocated 5 (five) days to collect the infringement notice at SAPO branch.

10. COMPLAINTS PROCEDURE

10.1. Complaints from the public arising from the AARTO process must be dealt with by the RTIA via the AARTO Call Centre. SAPO is only responsible to assist with the tracking of a physical item if it was sent via registered mail and in instance where the required statuses are not available on the RTMC systems.

10.2. In cases where the SAPO Track and Trace number, as assigned to the AARTO notice, is available to the RTIA, queries can be directed to the SAPO call centre or referenced on the SAPO website. The call centre number to be availed to RTIA so that related complaints or enquiries may be directed thereto.

10.3. Should the Municipality and/or service provider have specific complaints or queries it can be directed to the SAPO representative that will ensure that the query/complaint is dealt within a period of 30 days.

10.4. Complaints of a general nature will be addressed in the relevant forums as outlined in clause 10 of the Agreement.

11. ESCALATION PROCEDURE

11.1. As per clause 10 of this Annexure A, both Parties to agree on turnaround times for management and resolution of complaints. Should the turnaround times agreed upon in clause 10.3 for a specific incident or complaint not be adhered to, the matter can be escalated to the relevant SAPO Executive representative (as defined in relevant table – see clause 15.2 of this Annexure A) in writing with specific examples. It would be the responsibility of the SAPO representative to address the matter with all concerned parties and ensure a mitigation plan is derived and implemented to ensure the specific incident(s) does not occur again.

12. CHANGE MANAGEMENT PROCEDURE

12.1. Both Parties commit to train all the personnel who are central to the operationalisation of this Agreement upon the finalisation of the relevant signatures thereto.

12.2. The Parties further commit to involve all such personnel referred to in clause 12.1 of this Annexure A in the quarterly meetings.

13. MONITORING

13.1 The parties will develop a monitoring template, containing all the performance indicators of this agreement.

13.2 The monitoring template will be utilised by the designated representatives of the parties to measure the effectiveness of the service levels under this agreement, during the monthly and quarterly meetings.

14. COMMUNICATION STRATEGY

14.1. It is important that a communication strategy is followed by all Parties due to the nature of this project as well as the various role players.

14.2. The appointed Municipality and SAPO Designated Representative should at all times be included in any communication amongst the various AARTO role players in order to limit the risk of communication breakdown but also ensuring that the 2 (two) major role players to this Service Level Agreement are aware of project issues.

14.3. Both Parties agree to consult and obtain the others prior written consent before responding to including without limitation any private or public media/press, marketing and advertising releases in cases where the other Party's Intellectual Property or Confidential Information is used or referred to or where the reputation of either party could be affected.

15. CONTACT PERSON/S

15.1. First line support for general enquiries and general process support

	SAPO	Municipality
OPERATIONS	**Area Manager** **E.L. Lekopa** **Office: 057 212 5037** **Cell: 082 337 1841** **Email: Moeketsi.Lekopa@postoffice.co.za**	
TECHNICAL	**Designated SAPO Accountant** **Frans Cronje** **Office: 012 407 6695** **Cell: 083 329 7901** **Email: Frans.Cronje@postoffice.co.za**	
BUSINESS REPRESENTATIVE	**Designated SAPO RSM** **Arno Oosthuizen** **Office: 041 508 4250** **Cell: 083 329 7901** **Email: Arno.Oosthuizen@postoffice.co.za**	
FINANCE	**Percy Maila** **Office: 012 407 7713** **Email: Percy.Maila@postoffice.co.za**	

15.2. Escalation contacts when first line support fails

	SAPO	Municipality
OPERATIONS	**Regional General Manager** **Mahomed Yaseen** **Office: 041 508 4250** **Cell: 084 041 2870** **Email: Mahomed.Yaseen@postoffice.co.za**	**AARTO CALL CENTRE**
TECHNICAL	**Designated SAPO RSM** **Arno Oosthuizen** **Office: 041 508 4250** **Cell: 083 329 7901** **Email: Arno.Oosthuizen@postoffice.co.za**	**Representative from Technology** Tel: Email:
BUSINESS REPRESENTATIVE	**Acting GM: Sales & Marketing** **Linesh Harpal** **Office: 041 508 4238** **Linesh.Harpal@postoffice.co.za**	**Executive Representative from Business** Tel: Email:
FINANCE	**Lenny Govender** **Office: 012 407 7010** **Email: Lenny.Govender@postoffice.co.za**	**Representative from Finance** Tel: Email:

34 ANNEXURE B

34.1 AARTO NOTICES SERVED ARE ON THE INFRINGERS IN TERMS OF THE AARTO ACT AND REGULATIONS. AARTO NOTICES SHALL BE SERVED BY SAPO IN ACCORDANCE WITH REGULATIONS 30(2) AND 31 AND IN TERMS OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

AARTO Notices to be delivered on behalf of the Municipality

AARTO 03	Infringement notice for camera and other infringements
AARTO 03a	Operator infringement notice
AARTO 03b	Infringement notice in respect of unattended vehicle
AARTO 07a	Notification of a successful nomination
AARTO 07b	Notification of an unsuccessful nomination
AARTO 33	Notice of summons to be issued for a traffic offence
AARTO 33a	Notice of summons to be issued to operator

35 ANNEXURE C

35.1 EVENT STATUS UPDATES TO BE TRANSFERRED TO THE NCR WITHIN 72 HOURS OF SUCH EVENT BEING RECORDED ON SAPO'S OWN INTERNAL SYSTEM.

Code	Description	Registered mail	Ordinary mail	Electronic service	Ordinary email
01	Printed	Yes	Yes	N/a	N/a
02	Posted (lodged)	Yes	Yes	Yes-email successfully sent	Yes-email successfully sent
03	Collected	Yes	N/a	Yes-collected (read/open by recipient)	Yes-collected (read/open by recipient)
04	Undelivered	Yes	N/a	Yes, not delivered (unsuccessful delivery to email address)	N/a
05	Not delivered	Yes	N/a	Yes,RTS – return to sender, not opened/read by recipient	N/a
06	First notification letter from SAPO	Yes	N/a	N/a	N/a
07	Second notification letter from SAPO	Yes	N/a	N/a	N/a
08	Ready for collection	Yes	N/a	Yes (delivered to recipients' email address)	N/a
09	Item lost	Yes	N/a	N/a	N/a
10	Address suspect		N/a	Not delivered (unsuccessful delivery to email address)	Not delivered (unsuccessful delivery to email address)
11	Credit limit reached	Yes	N/a	Yes	Yes
12	IT technical problems	Yes	N/a	Yes	Yes
13	File-received late(out-of-SAL)	Yes	N/a	Yes	N/a
14	PDF document composed (similar to Code 01)	N/a	N/a	Yes	Yes
15	eRegistered doc uploaded	N/a	N/a	Yes	N/a

36. ANNEXURE D

36.1 SCHEDULE 1 PRICING (EFFECTIVE 01 APRIL 2025 TO 31 MARCH 2026)

The following price is subject to percentage change annually as approved by ICASA

Description	Material	2025/2026 Rate (Incl VAT)
REGULATED SERVICES		
HYDRID MAIL DOMESTIC MAIL DL	HMLDDL	R 6,75
HYDRID MAIL REGISTERED LETTER - DL	HMLRDL	R 47,10
ELECTRONIC SERVICES		
Encrypted e-Communication email		R 5,75
Encrypted e-Communication SMS		R 6,33
Encrypted e-Communication Whatsapp		R 8,05
e-Registered Communication email		R 14,38
e-Registered Communication SMS		R 14,95
e-Registered Communication Whatsapp		R 16,68
VALUE ADDED SERVICES		
Supply of A4 Paper	HMLSP	R 0,19
One Step Mailer	HMOS6	R 0,29
Laser Print Duplex Black & White	HMLPD5	R 0,43

ANNEXURE B

Implementation of AARTO in the Western Cape:

Concerns Regarding Legislation and Practical Implementation

Date: 25 July 2025

Subject: Implementation of the Administrative Adjudication of Road Traffic Offences (AARTO) Act – Western Cape Pilot Phase

On 1 December 2025, the Swartland Municipality will officially participate as one of seven pilot sites in the Western Cape Province for the national rollout of the AARTO Act, promulgated by the President. This phase forms part of the national strategy to standardise and improve road traffic law enforcement and driver accountability through a centralised demerit point system.

While we acknowledge the importance of AARTO in enhancing road safety and administrative efficiency, there are pressing legal, financial and practical concerns regarding its implementation—particularly related to the involvement of the South African Post Office (SAPO), which has been placed under business rescue. The financial impact on Municipalities, legislative concerns regarding implementation is unsustainable and readiness of the RTIA is questionable.

1. Legal and Financial Governance Concerns

- **Incompatibility with MFMA Requirements**

  The Local Government: Municipal Finance Management Act (MFMA), Act 56 of 2003, governs financial practices within municipalities. The MFMA does not directly reference "business rescue" but indirectly prohibits municipalities from engaging with entities that are financially distressed.

Specifically:

- Section 112(1) The supply chain management policy of a municipality or municipal entity must be fair, equitable, transparent, competitive and cost-effective and comply with a prescribed regulatory framework for municipal supply chain management, which must cover at least the following:

(l) the barring of persons from participating in tendering or other bidding processes, including persons-

(iii) whose tax matters are not cleared by South African Revenue Service

"the rejection of bids from persons whose tax matters are not in order or who have committed a corrupt or fraudulent act in competing for any contract."

Given that the South African Post Office is currently under **business rescue**, engaging them in the AARTO implementation process—particularly in a payment-before-service capacity—violates the principles of prudent financial management and the provisions of the MFMA. This situation could render the municipality non-compliant with both the Act and its own SCM policies.

➢ **Irregular Expenditure Risk**

Making upfront payments to SAPO for services not yet rendered (e.g., the mailing and administrative handling of infringement notices) further introduces the risk of **irregular expenditure**. This violates the core principle of competitive bidding, transparency and value-for-money in municipal financial management and exposes the municipality to audit queries, reputational damage, and potential liability.

2. Operational Concerns with AARTO Rollout

➢ **Notification and Delivery Issues:** SAPO is expected to play a critical role in the physical delivery of infringement notices and related documents of which infrastructure does not exist. Given its financial instability and history of unreliable service, there is a high risk of failed or delayed notifications, which undermines the fairness and effectiveness of the AARTO system.

➢ **Electronic service:** means service by electronic communication as defined in the Electronic Communications Act, 2005 (Act No. 36 of 2005) and as contemplated in section 19(4) of the and Electronic Communications and Transactions Act, 2002 (Act No. 25 of 2002) **to be amended by adding--- proof of delivery--- to be in compliance.**

➢ **Cash account:** According to the SLA of SAPO Municipalities must ensure adequate funds in the SAPO account to enable continuous processing (mailing) of infringement notices. SAPO will not render services if the Municipality's account does not contain sufficient funds (to the value of the services to be provided). **According to legislation Municipalities are not allowed to enter into cash accounts with service providers.**

- **Lack of Local Infrastructure Readiness:** Practical implementation at municipal level requires integrated systems, staff training, and community awareness. As one of seven pilot sites, the Western Cape must ensure alignment between the national AARTO directives and local administrative capacity. **No practical load testing or User Acceptance Testing (UAT) has been conducted by the RTIA to verify the system's ability to handle operational demands.**

- **Legal Uncertainty:** The reliance on SAPO under business rescue for core components of AARTO implementation creates **legal uncertainty** for municipalities, exposing them to potential challenges and risks regarding the legality of their enforcement processes.

- **Broader systemic risks**: Severe mismanagement at SAPO as highlighted by the recent (24/25) disclaimer audit opinion; SAPO's instability amplifies AARTO's vulnerabilities to fraud, maladministration, and low collection rates, with recurring allegations of mail non-delivery due to post office closures further eroding trust and participation.

- **Loss of income:** While Municipalities will bear the cost of resources, appointment of service providers and issuing notices - up to 50% of traffic fines revenue is redirected from municipalities to the Road Traffic Infringement Authority (RTIA), seemingly with no clear timelines or guarantee in terms of reimbursement.

3. Conclusion and Recommendation

While the objectives of the AARTO system are commendable, the inclusion of SAPO—a financially distressed entity—in the execution of critical AARTO functions presents significant concerns regarding compliance, budget planning, continuity of service and sound governance.

We recommend:

- **Immediate legal review** of all contractual obligations with SAPO under AARTO in light of the MFMA;

- **Suspension of any upfront payments** to SAPO until service delivery guarantees and legal compliance are assured; and no SLA to be signed with SAPO by Municipalities.

- **Engagement with the Road Traffic Management Cooperation (RTMC)** and the **Road Traffic Infringement Agency (RTIA)** for clarification to accommodate municipal finance regulations.

- **Commencement of AARTO on 1 December 2025 is a huge challenge as Municipalities is already in their budget cycle: No budget for AARTO/SAPO for current financial year.**

These measures will help to ensure that the Western Cape's involvement in the AARTO pilot phase is legally compliant, financially sustainable, and aligned with the overarching objectives of effective and accountable governance.

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Munisipale Bestuurder

22 Oktober 2025

5/9/2/7

ITEM 8.2 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 30 OKTOBER 2025

ONDERWERP/SUBJECT:	**MEMORANDUM VAN VERSTANDHOUDING MET DIE WES-KAAPSE REGERING / MEMORANDUM OF UNDERSTANDING WITH THE WESTERN CAPE GOVERNMENT:** ***SUSTAINABLE INFRASTRUCTURE DEVELOPMENT AND FINANCIAL FACILITY (SIDAFF)***

1. AGTERGROND

1.1 Swartland Municipality is one of the top performing non-metro municipalities selected to benefit from the Western Cape Government's financing initiative, the Sustainable Infrastructure Development and Financial Facility (SIDAFF) Programme.

1.2 The programme is coordinated by the Department of Local Government (DLG) and was introducted to address critical challenges faced by municipalities, particularly regarding infrastructure delivery, funding constraints, and governance capacity. With the SIDAFF facility, selected municipalities can combine their respective **water and wastewater projects** into a single portfolio, attracting investment from major international funding institutions that may not typically support smaller-scale, individual projects. The programe will enable the municipalities who stand to benefit from it, to tap into both local and international finance, grants, and donor funding to secure much needed additional resources for key municipal water and wastewater infrastructure.

1.3 A total of 17 projects, worth over R2,2 billion, have been identified across Swartland and various other municipalities, and are currently in the prefeasibility (or early planing) stages. This form part of the R72 million in grant funding secured from the Swiss State Secretariat for Economic Affairs (SECO) and R35 million from the DANIDA Sustainable Infrastructure Finance (DSIF), a division of Investment Fund for Developing Countries (IFU).

1.4 The SIDAFF project identified for Swartland amounts to R400 million (indicative) for loan financing to be taken up i.r.o. its Bulk Water Programme, as part of the funding plan for these projects, in line with the overall gearing ration and debt affordability of the Municipality.

1.5 Two Bulk Water projects were identified for the SIDAFF namely:

1.5.1 <u>Ugrading of the Swartland Water Treatment Works</u>
The works was initialy constructed in the 1960's, it is nearing full design capacity of 27Ml/d and this project will renew the works and extend treatmenet capacity to 40Ml/d.

1.5.2 <u>Ugrading of various sections of the Swartland Bulk Water Supply System</u> Various sections of the bulk supply pipeline between the Swartland Water Treatment Works and Darling are at capacity and at the end of design life and this project will upgrade these sections.

1.6 Through SIDAFF, Swartland Municipality will receive vital technical support, reduced cost financing, improved project governance, and the accelerated implementation of catalytic infrastructure/...

infrastructure projects. These benefits directly contribute to economic growth, social upliftment, and long-term fiscal sustainability, solidifying Swartland's reputation as a development-friendly municipality.

1.7 The Municipality is required to enter into a Memorandum of Understanding (as per **ANNEXURE A**) i.r.o. SIDAFF Phase 3 in order to formalise the collaboration between the municipalities that intend to pursue pooled financing jointly. Parties to the MoU would be DLG, Provincial Treasury, Swartland, Saldanha, Overstrand. To this end it is required from the Municipality to formalise its commitment by taking a resolution in this regard.

1.8 Further information will be provided at the meeting.

2. RECOMMENDED [as considered by the Executive Mayoral Committee on 16 October 2025]

(a) That the following be authorised by Council in respect of the SIDAFF Programme:

(i) The undertaking of long-term debt that extends beyond the current political term (5-year electoral cycle), in compliance with Section 46 of the MFMA;

(ii) Participation in a joint, inter-municipal pooled-blended financing approach under the SIDAFF Programme, subject to due diligence, affordability, and regulatory compliance;

(iii) The Municipality undertakes to submit a certified copy of the signed Council Resolution to the Department of Local Government, Western Cape Government, for inclusion as Annexure A to this MoU. The Municipality further acknowledges that its participation in the SIDAFF Programme Phase 3 is conditional upon the submission of this certified resolution within 30 days of signing the MoU;

(b) That cognisance be taken that Zutari is the preferred bidder for the upgrade of the Swartland Water Treatment Works and bulk pipeline under the SIDAFF Programme.

AANBEVEEL [soos oorweeg deur die Uitvoerende Burgemeesterskomitee op 16 Oktober 2025]

(a) Dat die volgende deur die Raad gemagtig word met betrekking tot die SIDAFF-program:

(i) Die aangaan van langtermynskuld wat verder strek as die huidige politieke termyn (5-jaar verkiesingsiklus), in ooreenstemming met Artikel 46 van die MFMA;

(ii) Deelname aan 'n gesamentlike, inter-munisipaal gepoolde/gemengde finansierings-benadering onder die SIDAFF-program, onderhewig aan behoorlike sorgvuldigheid, bekostigbaarheid en regulatoriese nakoming;

(iii) Die Munisipaliteit onderneem om 'n gesertifiseerde afskrif van die ondertekende Raadsbesluit by die Departement van Plaaslike Regering, Wes-Kaapse Regering, in te dien vir insluiting as Aanhangsel A by hierdie MoU. Die Munisipaliteit erken verder dat sy deelname aan die SIDAFF-program Fase 3 voorwaardelik is op die indiening van hierdie gesertifiseerde besluit binne 30 dae na ondertekening van die MoU;

(b) Dat kennis geneem word dat Zutari die voorkeurtenderaar is vir die opgradering van die Swartland Watersuiweringswerke en grootmaat-pyplyn onder die SIDAFF-program.

(get) M S Terblanche

MUNISIPALE BESTUURDER

MEMORANDUM OF UNDERSTANDING (MoU) BETWEEN THE DEPARTMENT OF LOCAL GOVERNMENT, WESTERN CAPE GOVERNMENT AND [INSERT MUNICIPALITY NAME] ON PARTICIPATION IN THE SIDAFF PROGRAMME – PHASE 3

Between

The Department of Local Government, Western Cape Government

And

[Insert Municipality Name]

1. Purpose

This Memorandum of Understanding (MoU) sets out the mutual intentions and commitments of the Department of Local Government (DLG) and [Insert Municipality Name] (hereinafter "the Municipality") regarding the Municipality's participation in Phase 3 of the Sustainable Infrastructure Development and Financial Facility (SIDAFF) Programme.

The purpose of this MoU is to formalise the Municipality's commitment to:

- Undertake long-term borrowing that may extend beyond the current 5-year term of office, as per Council Resolution and in accordance with section 46 of the Municipal Finance Management Act (MFMA), Act 56 of 2003 as amended.
- Collaborate with other municipalities through a pooled and blended financing modality.
- Support the implementation of bankable, sustainable infrastructure projects aligned with the One Plan/One Budget approach.
- Confirm the Municipality's intention to align its infrastructure development plans with the Western Cape Infrastructure Framework and other relevant sectoral strategies.

2. Background

The SIDAFF Programme is an initiative of the Western Cape Government, coordinated by the Department of Local Government (DLG), aimed at supporting municipalities in accelerating infrastructure delivery through technical assistance and innovative financing mechanisms. Phase 3 is intended to enable municipalities to access pooled-blended financing mechanisms comprising of grants, loans, and private sector funding and to co-finance catalytic infrastructure projects, including transboundary projects, through long-term debt arrangements under sound financial governance. This includes leveraging capacity-building support, risk mitigation instruments, and project preparation facilities made available through the programme.

3. Council Resolution

The Municipality confirms that a resolution has been adopted by its Council, authorising:

- The undertaking of long-term debt that extends beyond the current political term (5-year electoral cycle), in compliance with Section 46 of the MFMA.
- Participation in a joint, inter-municipal pooled-blended financing approach under the SIDAFF Programme, subject to due diligence, affordability, and regulatory compliance.
- The Municipality undertakes to submit a certified copy of the signed Council Resolution to the Department of Local Government, Western Cape Government, for inclusion as Annexure A to this MoU. The Municipality further acknowledges that its participation in the SIDAFF Programme Phase 3 is conditional upon the submission of this certified resolution within 30 days of signing the MoU.

4. Commitments of the Municipality

The Municipality undertakes to:

- Participate in the development and implementation of catalytic infrastructure projects supported under SIDAFF Phase 3.
- Engage in collaborative planning and joint financing arrangements with other participating municipalities.
- Ensure that all borrowing and financial commitments are compliant with the MFMA and approved through proper governance.
- Provide necessary documentation and financial projections to assess the viability and bankability of proposed projects.
- Engage actively in SIDAFF Programme meetings, assessments, and capacity-building activities.
- Designate a focal point or SIDAFF coordinator within the Municipality to liaise with the Department and other participating stakeholders.

5. Commitments of the Department of Local Government

The DLG undertakes to:

- Provide technical support, coordination, and oversight to ensure alignment of projects with provincial and national priorities.
- Facilitate access to grant funding, debt financing, engagement with development institutions and private sector partners.
- Monitor progress and provide capacity support to ensure compliance with planning, reporting, and financial requirements.
- Facilitate knowledge-sharing platforms, peer learning, and engagement with technical experts to support institutional strengthening and innovation in infrastructure financing.

6. Risk Management and Dispute Resolution

The parties commit to proactive identification, assessment, and management of risks related to the implementation of SIDAFF Phase 3 projects. Any disputes arising from the interpretation or execution of this MoU shall be resolved through good-faith negotiation between the parties.

Should this fail, the matter may be escalated to the Provincial Intergovernmental Dispute Resolution Committee for facilitation or to the Provincial Treasury and the Department of the Premier as part of the intergovernmental dispute resolution framework, where appropriate.

7. Duration and Termination

This MoU shall come into effect upon the date of signature by both parties and shall remain in force until the conclusion of Phase 3 of the SIDAFF Programme or unless terminated in writing by either party with 30 days' notice. Phase 3 of the SIDAFF Programme was launched on 7 February 2025 and will run until 31 March 2026, unless extended by mutual agreement between the parties.

8. Legal Status

This MoU reflects the shared intention of the parties to collaborate in good faith and does not constitute a legally binding agreement or impose any enforceable obligations, unless otherwise provided for under separate binding contracts or regulations

Signed:

For the Department of Local Government
Name: ______________________________
Designation: Head of Department
Date: ______________________________

For [Insert Municipality Name]
Name: ______________________________
Designation: Municipal Manager
Date: ______________________________

Verslag ◆ Ingxelo ◆ Report

Director: Corporate Services

Ward 12

12/2/5/2-11/4

ITEM 8.3 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 30 OKTOBER 2025

SUBJECT:	**PROPOSED OUT-OF-HAND ALIENATION OF PORTION OF REMAINDER ERF 138 RIEBEEK KASTEEL**
ONDERWERP:	**VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN GEDEELTE VAN RESTANT ERF 138 RIEBEEK KASTEEL**

1. BACKGROUND

1.1 CK Rumboll & Partners were previously appointed by Swartland Municipality to manage the subdivision and rezoning application of Erf 138, Riebeek Kasteel. The application was approved on 3 August 2018. During the surveying process for the approved subdivision, it was established that an existing building (historic dwelling) located on Erf 137, Riebeek Kasteel, together with an existing boundary fence, encroached over the property boundaries. To address this matter, an application for the amendment of the approved subdivision was submitted to accommodate the encroachments. This amendment was subsequently approved on 3 December 2018 as per the layout plan hereto attached as **ANNEXURE A**.

1.2 The registered owner of Erf 137, Riebeek Kasteel, Ms Dalene Schoeman, has submitted an application to acquire a portion of the Remainder of Erf 138, Riebeek Kasteel, measuring approximately 115 m² in extent, as more clearly indicated on **ANNEXURE B** hereto. A photograph depicting the encroaching dwelling and boundary fence is attached hereto as **ANNEXURE C**.

1.3 Given the historical encroachment, the irregular shape and small extent (±115 m²) of the subject portion, together with its lack of marketability and the economic reality of its limited functional value, it is deemed appropriate that a nominal or reduced valuation be applied for disposal purposes. In this regard, and in line with the municipal valuer's advice, a rate equivalent to 50% of the lowest comparable market indication (R250/m²) is considered fair and reasonable, and therefore for the property to disposed of at R28 750.00, excl VAT.

1.4 The primary motivations for the acquisition of the subject property are outlined as follows:

1.4.1 **Alignment with Existing Land Use**

The subject property is already functionally integrated with Erf 137, Riebeek Kasteel, due to the existing building and boundary fence encroachments. The acquisition will regularize this integration by formalising the property boundary, thereby ensuring consistency between cadastral records and the actual use of the land.

1.4.2 **Lack of Independent Utility**

The subject property cannot be practically or economically utilized as a separate erf. It lacks independent access, infrastructure, or spatial identity, and therefore has no viable standalone function. Its practical value lies exclusively in its consolidation with Erf 137.

1.4.3 **Optimal Land Utilisation**

The acquisition will allow for improved and efficient use of land resources by eliminating irregular property/…

1.4.3/…

property boundaries and preventing further administrative complications. A consolidated erf will provide a coherent and practical cadastral unit that aligns with the built environment and existing land use patterns.

1.4.4 **Legal and Administrative Certainty**

By consolidating the acquired portion with Erf 137, the Municipality will eliminate the existing encroachment situation and any potential land use or legal disputes that may arise in future. This approach ensures certainty for both the Municipality and the property owner.

1.4.5 **Mutual Benefit**

The proposed acquisition offers mutual benefit to both the Municipality and the applicant. The Municipality will realize a financial return from the disposal of land that holds little to no independent economic value, while the applicant secures tenure over land that is already functionally part of Erf 137. This transaction reduces future administrative burdens and provides long-term planning certainty.

1.5 Given the historic encroachment of the subject property on Erf 138, the subject property is considered redundant, and since it is not required by the Municipality to deliver a minimum level of basic municipal services, it qualifies in terms of Council's Policy relating to the Transfer of Municipal Assets as a so-called 'non-viable asset', i.e. *"immovable property that owing to urban planning or physical constraints or shortcomings, cannot be developed on its own or function as a separate entity and only becomes functional if alienated or leased to an adjoining owner for usage in conjunction with the said owner's property*".

1.6 Hierdie verslag word voorgelê om goedkeuring van die Raad te bekom om 'n gedeelte van Restant Erf 138 Riebeek Kasteel, groot ± 115 m², uit-die-hand-uit te vervreem aan Me Dalene Schoeman, die geregistreerde eienaar van Erf 137, op die voorwaardes soos voorgehou in hierdie verslag. / This report is tabled to obtain Council's approval for the alienation out-of-hand of a portion, ± 115 m² in extent, of Remainder Erf 138, Riebeek Kasteel to Ms Dalene Schoeman, the registered owner of Erf 137, on the conditions as presented in this report.

2. LEGISLATION / WETGEWING

2.1 LEGAL

2.1.1 <u>The Municipal Finance Management Act, No. 56 of 2003</u>

The legislative framework applicable in this instance in respect of non-exempted capital assets which are not considered high value assets, are dealt with below only in as far as it relates to the proposed disposal:

COMPLIANCE WITH MUNICIPAL FINANCE MANAGEMENT ACT, 2003	
Issues to be considered in terms of Section 14 of the MFMA	**Comment**
a) Whether the asset is needed to provide the minimum level of basic municipal services	The subject property is zoned Residential Zone 1, and is not required by the Municipality for the provision of a minimum or any other level of basic municipal services for the reasons as explained in the background to the report.
b) Consideration to be given to the fair market value of the asset	It is proposed that the property be alienated at a selling price of R28 750.00, excl VAT as per the valuation provided.
c) Consideration to be given to the economic and community value to be received in exchange for the asset	Council will realise a financial return from the disposal of the subject property and further revenue in respect of rates/taxes. Being regarded as 'non-viable asset' in that it cannot be developed on its own or function as a separate entity, consideration of community value is not applicable in this instance.

2.1.2 <u>The Municipal Asset Transfer Regulations (GG 31346 Dated 22 August 2008)</u>

The Municipal Asset Transfer Regulations require consideration of the following specific issues:

COMPLIANCE WITH MUNICIPAL ASSET TRANSFER REGULATIONS (GG 31346 DATED 22 AUGUST 2008)		
Issues to be considered in terms of Regulation 7 of the MATR		**Comment**
a)	Whether the capital asset may be required for the municipality's own use at a later stage.	The property is not required for municipal purposes.
b)	The expected loss or gain that is expected to result from the proposed transfer or disposal	Council will gain the selling price of the subject property and further revenue in respect of service charges as well as rates/taxes.
c)	The extent to which any compensation to be received i.r.o. the proposed transfer or disposal will result in a significant economic or financial cost benefit to the municipality	Financial benefits as a result of the selling price and payment for services and rates/taxes.
d)	The risks and rewards associated with the operation or control of the capital asset that is to be transferred or disposed of in relation to the municipality's interests.	Risks will be managed in terms of the sale conditions and Deed of Sale.
e)	The effect that the proposed transfer or disposal will have on the credit rating of the municipality, its ability to raise long-term of short-term borrowings in the future and its financial position and cash flow	No effect
f)	Any limitations or conditions attached to the capital asset or the transfer or disposal of the asset, and the consequences of any potential non-compliance with those conditions	No limitations
g)	The estimated cost of the proposed transfer or disposal	All costs related to the transaction will be for the purchaser's account.
h)	The transfer of any liabilities and reserve funds associated with the capital asset	No liabilities
i)	Any comments or representation on the proposed transfer or disposal received from the local community and other interested persons	The proposed transaction will be advertised for public comment.
j)	Any written views and recommendations on the proposed transfer or disposal by the National Treasurer and relevant provincial treasury	Not applicable (applicable i.r.o. high value assets only)
k)	The interest of any affected organ of state, the municipality's own strategic, legal and economic interests and the interests of the local community	The property to be alienated is not required for municipal purposes, nor does the Municipality enjoy any economic benefit from same in its present shape as explained elsewhere. The proposed transaction can be linked indirectly to Strategic Goal 3 (Quality and Reliable Services) as per the IDP.
l)	Compliance with the legislative regime applicable to the proposed transfer or disposal	Yes, addressed in this report, as well as in the Deed of Sale
Conditions that may be imposed, in terms of Regulation 11, pertaining to the following:		**Comment**
1)	The way in which the capital asset is to be sold or disposed of	Direct alienation by means of out-of-hand sale.
2)	A floor price or minimum compensation for the capital asset	The property to be sold at no less than its municipal valuation, in order to reflect fair market value.
3)	Whether the capital asset may be transferred for less than its fair market value, in which case the municipal council must first consider the criteria set out in regulation 13(2)	Not applicable
4)	A framework within which direct negotiations for the transfer or disposal of the capital asset must be conducted with another person, if transfer or disposal is subject to direct negotiations.	Not applicable

2.2 POLICY

2.2.1 <u>Municipal Asset Transfer Policy</u>

Council's Municipal Asset Transfer Policy determines that a transaction where non-viable assets are concerned which can only be utilised by one or more adjacent landowners, may be approved by Council without any competitive process having been followed, including in response to an unsolicited bid, on the basis that no purpose would be served by following a competitive process. Furthermore, upon approval of a transaction contemplated as such, the municipal manager must minute the reasons for the decision. In this instance the unmade street can only be utilized meaningfully by its adjacent landowner.

3. LINKING TO THE INTEGRATED DEVELOPMENT PLAN / KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

This project is indirectly linked to Goal 3 (Quality and Reliable Services) as per the Municipality's Integrated Development Plan.

4. FINANCIAL IMPLICATIONS/ FINANSIËLE IMPLIKASIE

Based on the input of the municipal valuer, a value of R28 750.00 (VAT excluded) was determined. The Municipality will gain the selling price and increased rates/taxes once the consolidation has been registered. The purchaser shall be responsible for obtaining the required land use/development rights at its own costs, including all other fees related/incidental to this transaction.

The proposed transaction has no financial implications for the Municipality.

5. RECOMMENDATION

5.1 That, in terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) Council resolves that:

5.1.1 The subject property is not needed for the provision of a minimum level of basic municipal services; and
5.1.2 That the fair market value of the asset and the economic and community value to be received for the asset has been considered;

5.2 That approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for the out-of-hand alienation of a portion, ± 115 m² in extent, of Remainder Erf 138, Riebeek Kasteel to the owner of adjoining Erf 137 at a selling price of R28 750.00 excluding VAT, subject to the standard conditions of sale and the following further conditions:
5.2.1 That the process for obtaining the required land use/development rights (i.e. subdivision and consolidation) be undertaken by and at the cost of the purchaser;
5.2.2 The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including advertisement and transfer costs;
5.2.3 That the proposed transaction be advertised in the media for public comments and/or potential objections, and the Executive Mayor (in consultation with his committee) be authorized to deal with any objections that may be forthcoming;

5.3 That the following reasons be recorded for the out-of-hand alienation of the subject property, and for not undergoing a competitive process, with reference to paragraph 12.1.1 of the Municipal Asset Transfer Policy:

5.3.1 The identified portion of Remainder Erf 138 is already functionally integrated with Erf 137, Riebeek Kasteel, due to the existing building and boundary fence encroachments, and therefore qualifies as 'non-viable asset' in that due to physical constraints it cannot be developed sensibly as a separate entity within the development parameters of the existing zoning, and therefore only becomes functional if alienated to the adjoining owner as proposed;
5.3.2 The acquisition will regularize the integration of the subject property with Erf 137 by formalising the property boundary, thereby ensuring consistency between cadastral records and the actual use of the land;
5.3.3 The existing encroachment situation and any potential land use or legal disputes that may arise in future, will be eliminated, and will ensure certainty for both the Municipality and the property owner.

AANBEVELING

5.1 Dat, ingevolge Artikel 14 van die Munisipale Finansiële Bestuurswet (Wet 56 van 2003) besluit die Raad:

5.1.1 Dat die onderwerp eiendom nie benodig word om die minimum vlak van basiese dienste te voorsien nie; en

5.1.2 Dat die billike markwaarde van die bate en die ekonomiese en gemeenskapswaarde wat vir die bate ontvang moet word, oorweeg is;

5.2 Dat ingevolge die toepaslike verordening sowel as Artikel 14 van die Wet op Munisipale Finansiële Bestuur goedkeuring deur die Raad verleen word vir die uit-die-hand vervreemding van 'n gedeelte, ± 115 m² groot, van die Restant Erf 138 Riebeek Kasteel aan die eienaar van die aangrensende Eerf 137 teen 'n verkoopprys van R28 750.00 (BTW uitgesluit), onderworpe aan die standaard verkoopsvoorwaardes asook die volgende verdere voorwaardes:

5.2.1 Dat die proses vir die verkryging van die toepaslike grondgebruiks-/ontwikkelingsregte (d.i. onderverdeling en konsolidasie) deur en op koste van die koper onderneem sal word;
5.2.2 Dat die eienaar, benewens die koopprys, verantwoordelik sal wees vir alle kostes wat verband hou met hierdie transaksie, insluitend advertensie- en oordragkostes;
5.2.3 Dat die voorgestelde transaksie geadverteer word in die pers vir publieke insette en/of moontlike besware en dat die Uitvoerende Burgermeester (in konsultasie met sy komitee) magtiging sal hê om met enige moontlike besware te handel;

5.3 Dat die volgende redes genotuleer word vir die uit-die-hand vervreemding soos voormeld, sonder om 'n openbare mededingingsproses te deurloop met verwysing na paragraaf 12.1.1 van die Munisipale Bate Oordrag Beleid:

5.3.1 Die geïdentifiseerde gedeelte van Restant Erf 138 is reeds funksioneel geïntegreer met Erf 137, Riebeek Kasteel, as gevolg van die bestaande gebou- en grensheinings-oorskrydings, en kwalifiseer dus as 'nie-lewensvatbare bate' aangesien dit weens fisiese beperkings nie sinvol as 'n afsonderlike entiteit binne die ontwikkelingsparameters van die bestaande sonering ontwikkel kan word nie, en dus slegs funksioneel word indien dit, soos voorgestel, aan die aangrensende eienaar vervreem word;

5.3.2 Die verkryging sal die integrasie van die betrokke eiendom met Erf 137 wettig deur die eiendomsgrens te formaliseer, en sodoende konsekwentheid tussen die kadastrale rekords en die werklike gebruik van die grond verseker;

5.3.3 Die bestaande oorskrydingssituasie en enige potensiële grondgebruik- of regsdispute wat moontlik in die toekoms kan ontstaan, sal uitgeskakel word, wat sekerheid vir beide die Munisipaliteit en die eienaar sal verseker.

(get) M S Terblanche

MUNISIPALE BESTUURDER

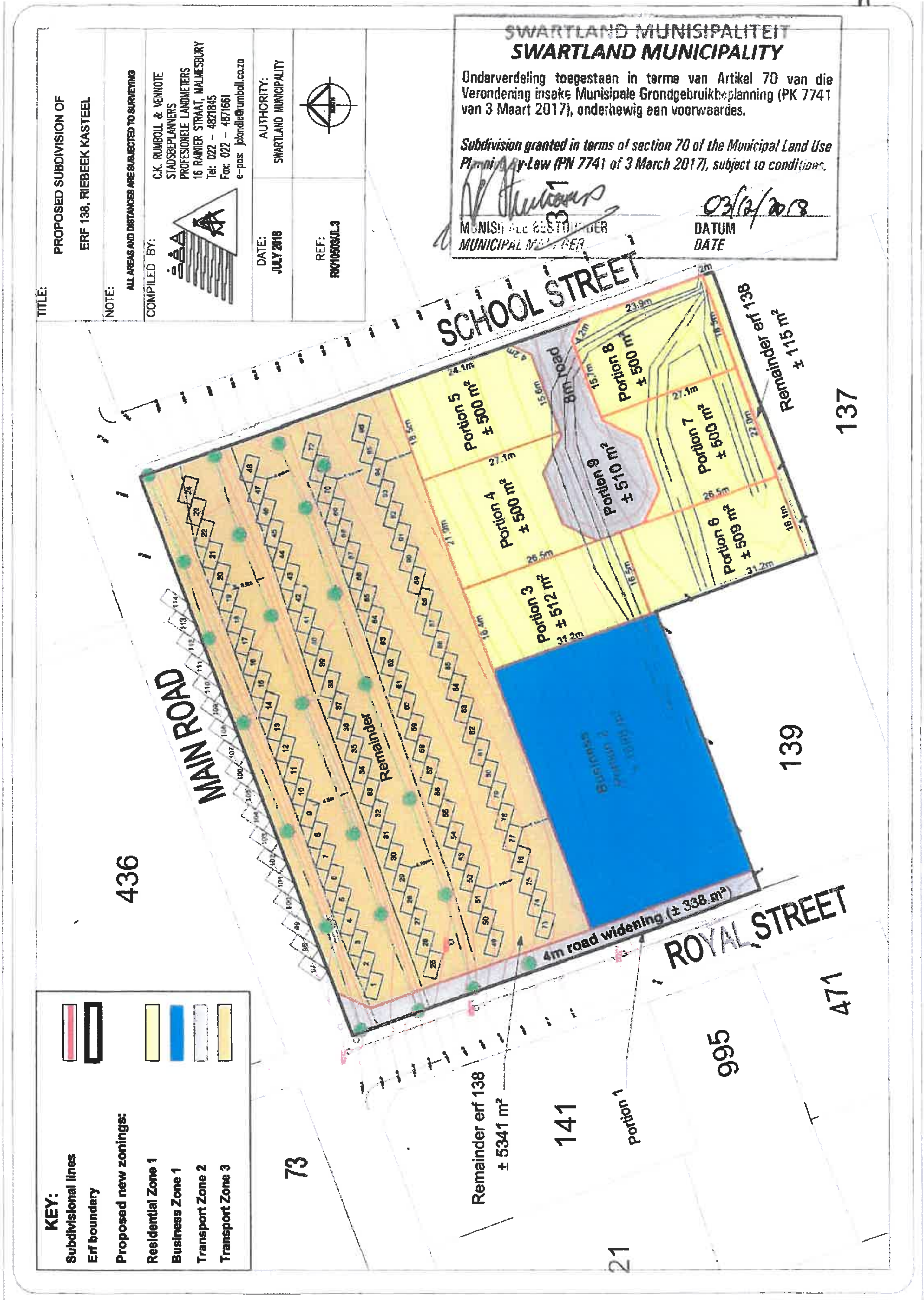
"A"

SWARTLAND MUNISIPALITEIT
SWARTLAND MUNICIPALITY

Onderverdeling toegestaan in terme van Artikel 70 van die Verordening insake Munisipale Grondgebruikbeplanning (PK 7741 van 3 Maart 2017), onderhewig aan voorwaardes.

Subdivision granted in terms of section 70 of the Municipal Land Use Planning By-Law (PN 7741 of 3 March 2017), subject to conditions.

MUNISIPALE BESTUURDER / *MUNICIPAL MANAGER* DATUM / *DATE* 03/12/2018



"B"

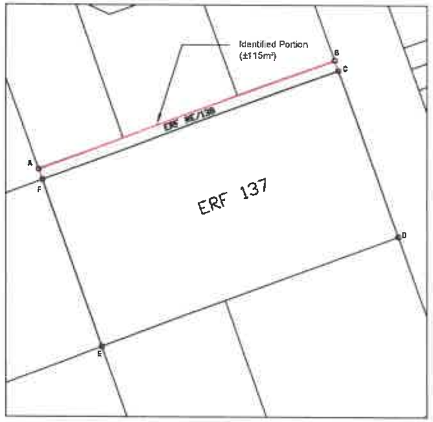
PROPOSED LAND ACQUISITION

LEGEND:

- Erf 137, Riebeek Kasteel
- RE/ Erf 138, Riebeek Kasteel
- Erf 138, Riebeek Kasteel

A portion of Remainder Erf 138, Riebeek Kasteel, delineated as Figure ABCF and measuring approximately 115m², has been identified for acquisition with the intent of consolidation with Erf 137, Riebeek Kasteel.

The proposed land acquisition will enable Erf 137, Riebeek Kasteel to be formally consolidated with the identified portion of Remainder Erf 138, thereby creating a single consolidated erf, as illustrated by Figure ABDE.



1. Portion of Remainder Erf 138 idenified for procurement

Drawing:
LAND ACQUISITION - ERF 138, RIEBEEK KASTEEL

ALL AREAS AND DISTANCES ARE SUBJECTED TO SURVEYING

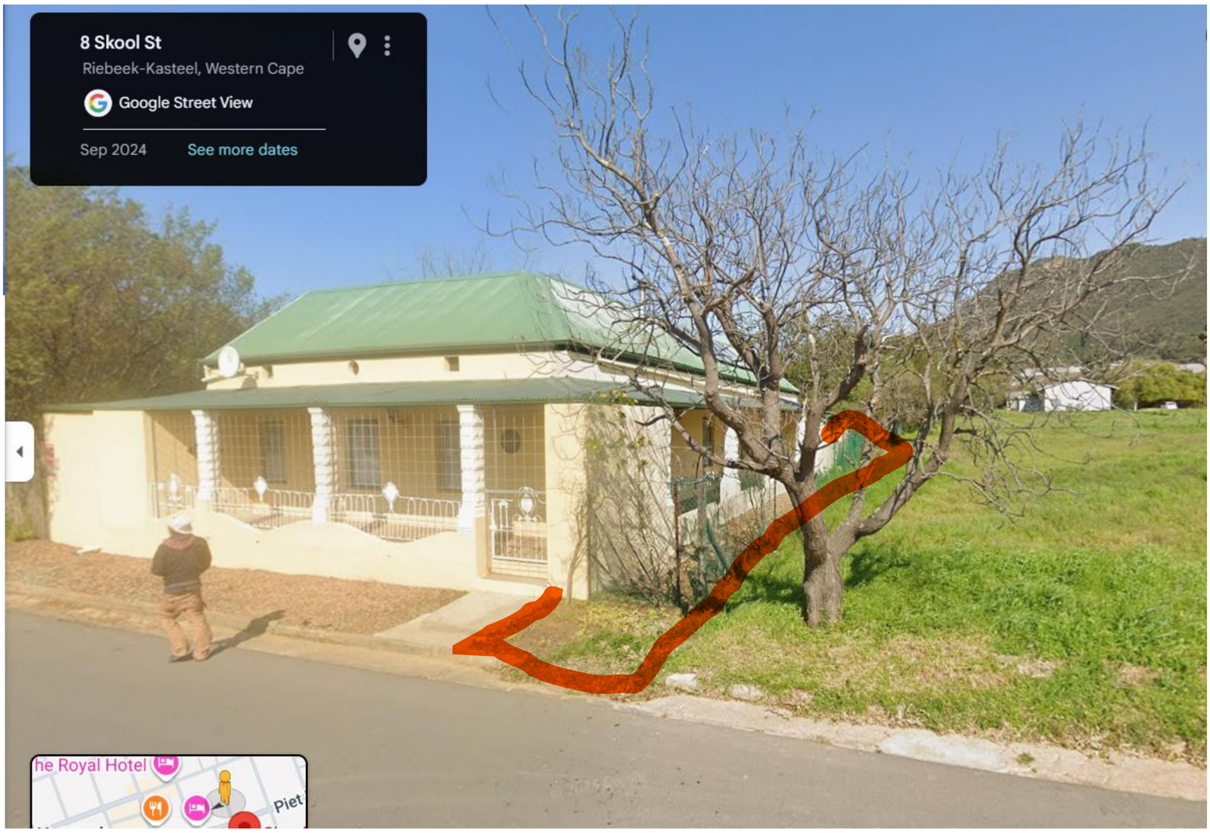
C.K. RUMBOLL & VENNOTE
TOWN PLANNERS
PROFESSIONAL SURVEYORS

Tel: 022 - 4821845
Fax: 022 - 4871661
Email: planning9@rumboll.co.za

DATE:	AUTHORITY:
SEPTEMBER 2025	SWARTLAND MUNICIPALITY

REF:
MAL/14750/RP

ANNEXURE C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Riebeek-Kasteel, Western Cape
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Sep 2024
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Piet

Verslag ◆ Ingxelo ◆ Report

Office of the Director: Corporate Services
9 October 2025

Ward 5

12/2/1-2/4

ITEM 8.4 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 30 OKTOBER 2025

ONDERWERP:	**KONSTRUKSIE VAN PAAIE IN CHATSWORTH: VOORGESTELDE ONTEIENING VAN GEDEELTES PRIVAATGROND VIR HOEKAFSTOMPINGS**
SUBJECT:	***CONSTRUCTION OF ROADS IN CHATSWORTH: PROPOSED EXPROPRIATION OF PORTIONS PRIVATE LAND FOR SPLAYS***

1. **BACKGROUND**

1.1 During the 2024/25 financial year, the Municipality commenced with the construction of several roads in Chatsworth, in accordance with the allocations provided for in its multi-year budget, i.e. as follows:

2024/25:

Street	Begin	End	Length (m)	Estimate (R)
Queen	Hutchison	Radnor	230	R 1 437 500,00
Fourth Avenue	Hutchison	Radnor	239	R 1 493 750,00
Herton	Cemetry	Hutchison	245	R 1 531 250,00
First Avenue	Cemetry	Chamberlain	236	R 1 475 000,00
Second Avenue	Cemetry	Chamberlain	350	R 2 187 500,00
Third Avenue	Kerk	Chamberlain	376	R 2 350 000,00
Market	Fourth Avenue	Second Avenue	249	R 1 568 700,00
Hutchison	Eerste	Fourth Avenue	596	R 3 754 800,00
Tamar	Vierde Laan	Herton	325	R 2 043 726,92

2025/26:

Street	Begin	End	Length (m)	Estimate (R)
York	Tamar	Chamberlain	307	R 2 778 434.85
Vernon	Tamar	Chamberlain	306	R 2 539 293.71

2026/27:

Street	Begin	End	Length (m)	Estimate (R)
Herton	Hutchison	Chamberlain	144	R 1 044 000.00
Queen	Hutchison	Chamberlain	142	R 1 029 500.00
4th Avenue	Hutchison	Chamberlain	141	R 1 022 250.00
Cemetry	1st Avenue	Hutchison	149	R 1 080 250.00

1.2 In terms of a Council resolution adopted on 28 July 2022, small portions of land (averaging approximately 13 m² each) were expropriated during 2022/23 from a total of 98 privately-owned properties in Chatsworth to facilitate the construction of roads under the Municipal Roads Programme.

1.3 At that time, the options available to obtain ownership of the affected portions of land were explained to Council as follows:

1.3.1 **Transfer by Deed of Transport**

(1) This process is lengthy, costly, and administratively complex, as it requires:

(1)/…

- A separate deed of sale with each individual landowner;
- Access to the original title deeds (and, where lost, a lengthy replacement process);
- Consent from mortgage institutions where properties are bonded;
- Suspension or termination of the process when a seller passes away, particularly if intestate;
- Multiple document signings by sellers, causing logistical delays;
- Higher transfer fees due to procedural requirements;
- Powers of attorney to enter land if transfer is not finalised before construction begins.

(2) During 2010/11, this method was followed for the construction of roads in Abbotsdale. Several of those transactions took years to complete.

1.3.2 **Expropriation (Single-Step Process)**

(1) As outlined in Paragraph 2 below, the Municipality may, in terms of Section 25 of the Constitution, the Expropriation Act (Act 53 of 1975), and its own by-law, expropriate property for municipal purposes such as roads.

(2) Section 8 of the Expropriation Act stipulates that ownership transfers to the Municipality immediately upon service of the Notice of Expropriation. A deed of transport is therefore unnecessary. From that date, the Municipality may take possession of the land, subject to third-party rights but not to existing mortgage bonds.

(3) Section 31(6) of the Deeds Registries Act requires the Municipality to submit a certified copy of the Notice of Expropriation, together with two copies of the Expropriation Plan (a sketch plan not requiring Surveyor-General approval) and a certificate describing the land, owners' names, and title deed number, to the Registrar of Deeds.

(4) The Registrar then records a note of expropriation on the official title deed and attaches the plan. If the title deed cannot be found, the Municipality must declare this under oath. A deed of transport is only required if the Municipality later wishes to sell or consolidate the property.

(5) This process was successfully followed in 2018/19 to obtain ownership of private land in Kalbaskraal for housing development purposes.

Additional Steps and Costs

(6) Should the Municipality wish to transact with any expropriated portion in future, a new title deed must be registered for that portion, incurring additional costs. However, as the affected portions are designated for road use, this is unlikely.

(7) If an owner cannot be traced, a Notice of Expropriation must be published in the Government Gazette and once per week (for two consecutive weeks) in both an English and an Afrikaans newspaper, which entails additional costs.

(8) The Municipality will be responsible for relocating fences, where necessary, to accommodate required splays.

1.4 The expropriation process undertaken during 2022/23 proceeded quite smoothly. It is therefore proposed that the same process be followed for the 2025/26 financial year and beyond.

1.5 The completed road designs affect 38 properties, five of which are municipally owned. The required splays average approximately 12.5 m² and will now be surveyed to prepare final diagrams for attachment to the Expropriation Notices.

2. **WETGEWING / LEGISLATION**

2.1 Section 25(2)(a) of the Constitution provides that property may be expropriated only in terms of a law of general application and only for a public purpose or in the public interest, subject to payment of compensation. The applicable law in this instance is the Expropriation Act, 1975 (Act 53 of 1975).

2.2 In terms of Section 156 of the Constitution and Section 8 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), a municipality has the derivative power to perform any act reasonably necessary to effectively fulfil its functions.

2.3 Section 11 of the same Act authorises a municipality to exercise its powers through the making and administration of by-laws concerning matters it is entitled to administer.

2.4 The Swartland Municipality: By-law Relating to the Transfer of Municipal Capital Assets (Provincial Gazette Extraordinary No. 7394 of 22 May 2015) empowers the Municipality "to acquire immovable property and rights in property by way of private treaty, cession, donation or expropriation" [Section 4(b)].

2.5 Read together with Section 25 of the Constitution, this power must be exercised in accordance with the Expropriation Act.

3. **ALIGNMENT TO THE IDP**

The proposed project can be linked to <u>Strategic Goal 3</u> (Quality and Reliable Services) as per Council's Integrated Development Plan 2025.

4. **FINANCIAL IMPLICATION**

4.1 Based on the municipal valuer's input, it is recommended that compensation for the affected land portions be determined as per the attached **ANNEXURE A** (VAT excluded), representing fair market value.

The total estimated compensation amounts to approximately R107 000.00. Adequate provision has been made in the 2025/26 capital budget (vote number 9/103-912-1068). Conveyancing costs will be covered under the Legal Services vote.

4.2 Following expropriation, affected properties will be re-assessed as part of the supplementary valuation process, and landowners' rates obligations will be adjusted accordingly.

5. **AANBEVELING**

(a) Dat goedkeuring verleen word vir die onteiening van daardie gedeeltes privaatgrond wat as hoekafstompings benodig word vir die verdere konstruksie van paaie in Chatsworth, ten einde die onteienings tydens die 2025/26 finansiële jaar te voltooi vir die konstruksieprogram wat voorlê, met inagneming van die kompleksiteit, verhoogde kostes en ander implikasies verbonde aan die normale oordragproses soos toegelig;

(b) Dat die betaling van kompensasie soos vervat in Aanhangsel A tot die verslag goedgekeur word;

(c) Dat die geaffekteerde partye vooraf skriftelik in kennis gestel word van die stappe wat geneem en die proses wat gevolg sal word;

(d) Dat die Direkteur: Korporatiewe Dienste gemagtig word om alle dokumente wat met hierdie transaksies verband hou, te onderteken.

RECOMMENDATION

(a) That approval be granted for the expropriation, for public purposes (roads), of those portions of private land required as splays for the continued construction of roads in Chatsworth, to ensure that the expropriations can be completed during the 2025/26 financial year for the construction programme ahead, taking into account the complexity, increased costs, and other implications of the normal transfer process as outlined;

(b) That the payment of compensation, as contained in Annexure A to the report, be approved;

(c) That the affected parties be informed in writing of the steps to be taken and the process to be followed;

(d) That the Director: Corporate Services be authorised to sign all documents related to these transactions.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems,SM5/Onteiening van hoekafstompings Chatsworth_2025_26

ANNEXURE A

SPLAY REQUIREMENTS FOR CHATSWORTH ROAD DESIGNS						
ROAD	ROAD INTERSECTIONS	ERF NO.	SPLAY AREA REQUIRED (m²)	VALUATION PER M²	VALUATION SPLAY VALUE	
UNRESOLVED FROM PREVIOUS LIST						
FIRST AVENUE	FIRST AVENUE / CEMETERY ROAD	1145	10,8052			N/a; SM property
THIRD AVENUE	THIRD AVENUE / TAMAR ROAD	1069	12,5			N/a; SM property
	THIRD AVENUE / TAMAR ROAD	1070	12,5			N/a; SM property
	THIRD AVENUE / MARKET STREET	1072	12,5			N/a; SM property
	THIRD AVENUE / MARKET STREET	RE/1071	12,5			N/a; SM property
TAMAR STREET	TAMAR STREET/ YORK STREET	686	12,5	R 398,00	R 4 975,00	
	TAMAR STREET/ VERNON STREET	546	12,5	R 336,00	R 4 200,00	
	MARKET STREET/ VERNON STREET	684	12,5	R 398,00	R 4 975,00	
		665	12,5	R 423,00	R 5 288,00	
		548	12,5	R 335,00	R 4 188,00	
		531	12,5	R 359,00	R 4 488,00	
		TOTAL	**135,8052**		**R 28 114,00**	

ROAD	ROAD INTERSECTIONS	ERF NO.	SPLAY AREA REQUIRED (m²)	VALUATION PER M²	VALUATION SPLAY VALUE	
NEW SPLAYS REQUIRED FOR 25/26 & 26/27						
QUEEN STREET	QUEEN STREET / MILNER STREET	502	12,5	R 186,00	R 2 325,00	
		1200	12,5	R 100,00	R 1 250,00	Consolidated with 1200 to Erf 1790
		490	12,5	R 266,00	R 3 325,00	
		503	12,5	R 309,00	R 3 863,00	
	QUEEN STREET / CHAMBERLAIN STREET	489	12,5	R 267,00	R 3 338,00	
		1200	12,5	R 100,00	R 1 250,00	
FOURTH AVENUE	FOURTH AVENUE/ MILNER STREET	356	12,5	R 245,00	R 3 063,00	
		1829	12,5	R 226,00	R 2 825,00	
		497	12,5	R 280,00	R 3 500,00	
		1199	12,5	R 100,00	R 1 250,00	Consolidated with 1200 to Erf 1790
	FOURTH AVENUE/ CHAMBERLAIN STREET	357	12,5	R 246,00	R 3 075,00	
		1199	12,5	R 100,00	R 1 250,00	Consolidated with 1200 to Erf 1790
		1703	12,5	R 215,00	R 2 688,00	
		1799	PROPERTY ALREADY HAS A 5m x 5m SPLAY			
VERNON STREET	VERNON STREET / MILNER STREET	1092	12,5	R 186,00	R 2 325,00	
		507	12,5	R 303,00	R 3 788,00	
		509	12,5	R 303,00	R 3 788,00	
		494	12,5	R 266,00	R 3 325,00	
	VERNON STREET / CHAMBERLAIN STREET	1092	12,5	R 186,00	R 2 325,00	
		493	12,5	R 266,00	R 3 325,00	
YORK STREET	YORK STREET / MILNER STREET	634	12,5	R 315,00	R 3 938,00	
		1743	12,5	R 284,00	R 3 550,00	
		1744	12,5	R 359,00	R 4 488,00	
		1737	12,5	R 315,00	R 3 938,00	
	YORK STREET / CHAMBERLAIN STREET	635	12,5	R 315,00	R 3 938,00	
		1736	12,5	R 315,00	R 3 938,00	
CEMETERY STREET	CEMETERY STREET / HUTCHINSON LANE	1779	6,285	R 240,00	R 1 509,00	
		901	6,286	R 194,00	R 1 220,00	
		TOTAL	**325,07**		**R 78 397,00**	
		TOTAL AREA	**460,88**		**R 106 511,00**	**TOTAL AMOUNT**

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Munisipale Bestuurder
22 Oktober 2025

7/1/2/2-2
WYK: ALLE

ITEM 8.5 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD OP 30 OKTOBER 2025.

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JULIE - SEPTEMBER 2025

SUBJECT: QUARTERLY REPORT (SECTION 52 of MFMA) – JULY - SEPTEMBER 2025

1. AGTERGROND / *BACKGROUND*

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 1ste kwartaal soos op 30 September 2025.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2025/2026.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 1st quarter as at 30 September 2025.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2025/2026.

2. WETGEWING / *LEGISLATION*

2.1 Local Government: Municipal Systems Act 32 of 2000
2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / *LINK TO THE IDP*

The monthly report links with Chapter 4 of the IDP - Strategic Goal 5 (A Connected and Innovative Local Government).

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

<u>Grants and Subsidies received and recognised for the period July – September 2025</u>

• LG Equitable Share	: R 68 879 000
• Integrated National Electrification Prog.	: R 9 595 000
• Water Services Infrastructure Grant	: R 4 000 000
• Municipal Infrastructure Grant	: R 10 629 000
• Human Settlements Grant	: R 65 126 369
• Reaction/LEAP Unit	: R 5 838 000
• K-9 Dog Unit	: R 4 350 000
• Library Grant	: R 4 146 000
• LG Financial Management Grant	: R 1 700 000
• Emergency Fire Kits	: R 572 868
• EPWP	: R 492 000
• RSEP	:R 90 000

5. AANBEVELING / *RECOMMENDATION*

Dat kennis geneem word dat die kwartaalverslag op 30 Oktober 2025 by die MPAC ter tafel gelê was "en dat die MPAC, by wyse van verslagdoening aan die Raad, aanbeveel dat die Raad kennis neem van die kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Julie tot 30 September 2025".

*That cognisance be taken that the quarterly report was tabled at the MPAC on 30 October 2025 "**and that the MPAC, by way of reporting to the Council, recommends that the Council takes note of the quarterly report as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 July to 30 September 2025***".

(get) J J Scholtz

MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52
Quarterly Report

Quarter 1
July 2025 – September 2025

Table of Contents

PART 1 – IN-YEAR REPORT

Section 1 – Mayor's Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 30 September 2025 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or potential risks facing the municipality

Currently none, it will be reviewed and assessed at the end of each quarter.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 30 September 2025.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 High-level Results

- The following table provides a high-level summary of the municipality's **YTD performance** on the capital, operational revenue and expenditure measured against the **YTD budget** as at 30 September 2025.

Description	YTD Operating Revenue	YTD Operating Expenditure	YTD Capital Expenditure
Year-to-date Budget 2025/26	R 374 002 623	R 305 878 308	R 50 312 978
Actuals as at 30 September 2025	R 365 596 156	R 256 943 804	R 24 465 686
Variance between YTD Budget and Actuals (over/-under)	R -8 406 467	R -48 934 504	R -25 847 292
Variance %	-2%	-16%	-51%

Note: Operating revenue includes capital transfers compared to the revenue schedule under 3.2.3.

Operational Revenue
The YTD Revenue **(including capital transfers)** at the end of September 2025 was **R365.596 million**, **2% below** the YTD budgeted projections.

Operational Expenditure
The YTD Expenditure at the end of September 2025 was **R256.944 million, 16% below** the YTD budgeted projections.

Capital Expenditure
The YTD Capital expenditure at the end of September 2025 was **R24.466 million,** which is **8.33%** of the total budget of **R293 798 527.**

- The following table provides a high-level summary of the municipality's **Annual performance** on the capital, operational revenue and expenditure measured against the **Annual budget** as at 30 September 2025.

Description	Annual Operating Revenue	Annual Operating Expenditure	Annual Capital Expenditure
Annual Budget 2025/26	R 1 606 490 727	R 1 458 809 231	R 293 798 527
Actuals as at 30 September 2025	R 365 596 156	R 256 943 804	R 24 465 686
Actuals as % of Total Annual Budget	23%	18%	8%

- **Debtors**
The collection rate for September 2025 was **102.49%** compared to **92.33%** in August 2025 (Amounts received in the current month for the previous month's debtors raised).

- **Cash flow**
The municipality started the fiscal year with a positive unaudited cash balance of R677.020 million (Excluding the long term investment of R300 million that will mature on 29 June 2026). The closing balance as at 30 September 2025 was **R722.124 million** and include investments made to the amount of R690 million.

3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2025/26)

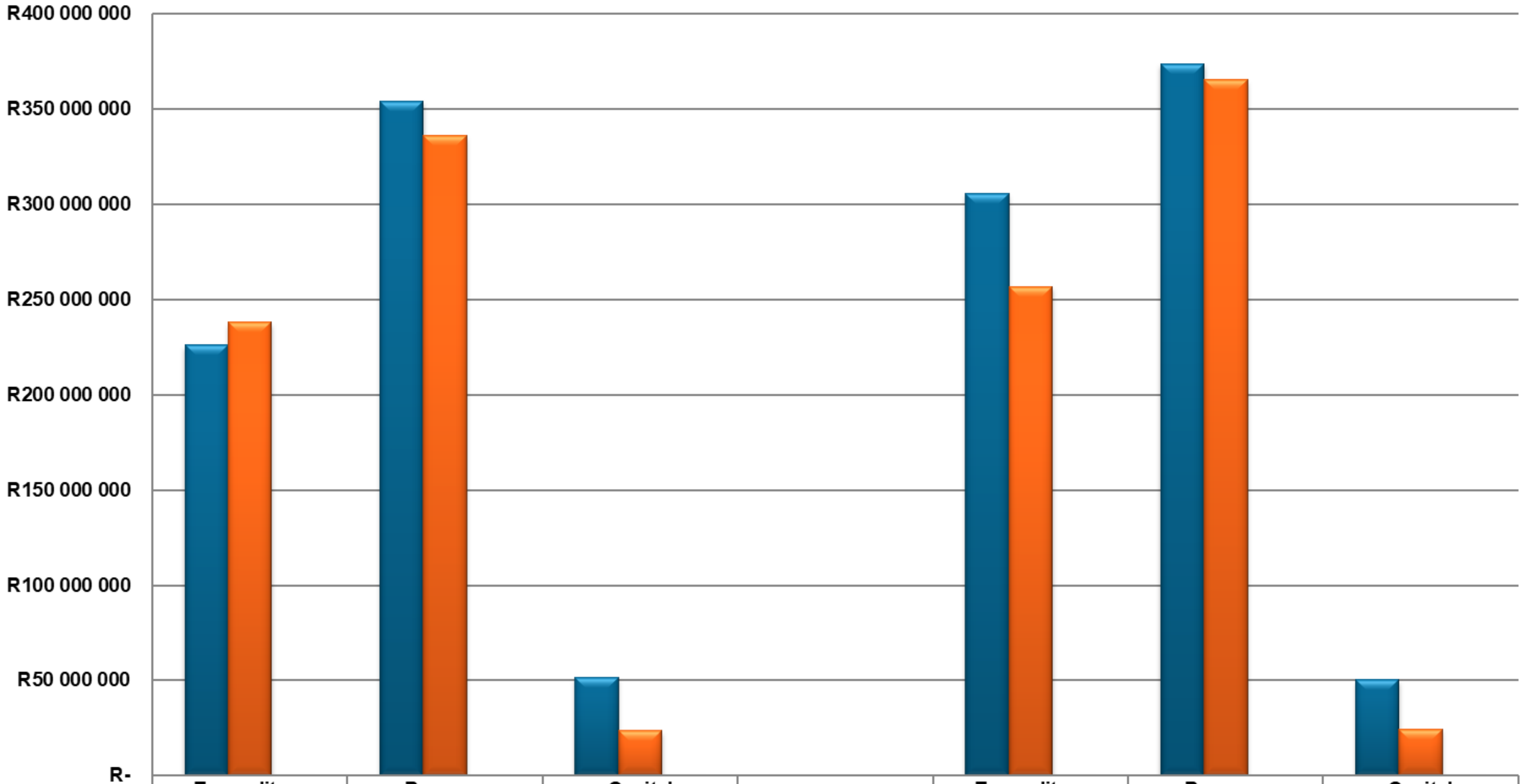
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			*QUARTER 1*		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	*Planned*	*Actual*	*%*
	2025/26												***Q1***
CIVIL SERVICES	Expenditure	17 475 113	12 946 971	74%	21 270 473	15 433 761	73%	36 836 775	39 791 806	108%	*75 582 361*	*68 172 538*	*90%*
	Revenue	48 188 901	49 605 441	103%	22 340 187	20 066 864	90%	21 959 455	18 603 320	85%	*92 488 543*	*88 275 626*	*95%*
	Capital	4 000 000	1 513 753	38%	6 400 000	6 032 311	94%	16 700 000	4 983 276	30%	*27 100 000*	*12 529 340*	*46%*
CORPORATE SERVICES	Expenditure	3 511 451	2 953 995	84%	3 528 207	3 981 130	113%	4 349 901	3 798 701	87%	*11 389 559*	*10 733 827*	*94%*
	Revenue	994 868	1 180 733	119%	998 821	1 537 002	154%	998 821	1 185 433	119%	*2 992 510*	*3 903 169*	*130%*
	Capital	-	-		20 000	12 570		60 000	42 352	71%	*80 000*	*54 922*	*69%*
COUNCIL SERVICES	Expenditure	1 595 593	2 260 369	142%	1 959 937	1 376 036	70%	2 730 817	4 318 680	158%	*6 286 347*	*7 955 085*	*127%*
	Revenue	22 116	20 109	91%	22 116	22 142	100%	22 116	9 166	41%	*66 348*	*51 417*	*77%*
	Capital	-	-		2 000	-	0%	3 000	-	0%	*5 000*	*-*	*0%*
ELECTRICITY SERVICES	Expenditure	3 597 779	4 736 873	132%	66 837 653	58 250 669	87%	60 689 726	62 203 131	102%	*131 125 158*	*125 190 674*	*95%*
	Revenue	49 458 516	53 307 219	108%	44 878 585	53 760 049	120%	47 302 552	50 062 275	106%	*141 639 653*	*157 129 543*	*111%*
	Capital	1 165 000	168 871	14%	2 030 624	158 805	8%	6 409 500	3 525 515	55%	*9 605 124*	*3 853 190*	*40%*
FINANCIAL SERVICES	Expenditure	5 648 738	4 926 392	87%	5 539 837	5 391 511	97%	5 457 926	5 711 103	105%	*16 646 501*	*16 029 006*	*96%*
	Revenue	53 498 451	53 769 958	101%	19 171 085	20 877 369	109%	19 598 769	19 880 868	101%	*92 268 305*	*94 528 195*	*102%*
	Capital	-	-		29 000	4 113	14%	34 000	38 184	112%	*63 000*	*42 297*	*67%*
DEVELOPMENT SERVICES	Expenditure	13 831 967	2 224 585	16%	13 846 083	3 187 119	23%	14 154 930	2 950 158	21%	*41 832 980*	*8 361 863*	*20%*
	Revenue	9 313 091	1 362 435	15%	13 833 468	6 161 264	45%	15 100 093	7 190 147	48%	*38 246 652*	*14 713 846*	*38%*
	Capital	3 375 000	301 354	9%	5 192 427	3 978 415	77%	4 822 427	3 664 968	76%	*13 389 854*	*7 944 737*	*59%*
MUNICIPAL MANAGER	Expenditure	846 635	823 382	97%	846 635	788 216	93%	707 956	782 660	111%	*2 401 226*	*2 394 258*	*100%*
	Revenue	-	-		-	-		-	-	#DIV/0!	*-*	*-*	*#DIV/0!*
	Capital	-	-		2 000	-		3 000	-	0%	*5 000*	*-*	*0%*
PROTECTION SERVICES	Expenditure	6 280 062	5 207 215	83%	6 795 515	5 820 187	86%	7 538 599	7 079 151	94%	*20 614 176*	*18 106 554*	*88%*
	Revenue	2 041 672	2 032 785	100%	2 114 227	2 431 868	115%	2 144 713	2 529 706	118%	*6 300 612*	*6 994 359*	*111%*
	Capital	-	-		15 000	41 200		50 000	-	0%	*65 000*	*41 200*	*63%*
TOTAL	Expenditure	**52 787 338**	**36 079 782**	**68%**	**120 624 340**	**94 228 630**	**78%**	**132 466 630**	**126 635 392**	**96%**	***305 878 308***	***256 943 804***	***84%***
	Revenue	**163 517 615**	**161 278 681**	**99%**	**103 358 489**	**104 856 559**	**101%**	**107 126 519**	**99 460 916**	**93%**	***374 002 623***	***365 596 156***	***98%***
	Capital	**8 540 000**	**1 983 978**	**23%**	**13 691 051**	**10 227 413**	**75%**	**28 081 927**	**12 254 295**	**44%**	***50 312 978***	***24 465 686***	***49%***

- Corporate services revenue variance is due to the CHIETA allocation received and Council expenditure variance is due to the Salga membership fees that was processed in September.
- Variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2024/25)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			*QUARTER 1*		
		Planned	**Actual**	**%**	**Planned**	**Actual**	**%**	**Planned**	**Actual**	**%**	***Planned***	***Actual***	***%***
	2024/25												***Q1***
CIVIL SERVICES	Expenditure	15 365 366	11 643 348	76%	16 933 399	13 616 222	80%	14 749 698	35 854 342	243%	*47 048 463*	*61 113 911*	*130%*
	Revenue	47 261 926	43 597 588	92%	18 801 839	18 593 396	99%	19 153 974	16 210 470	85%	*85 217 739*	*78 401 453*	*92%*
	Capital	3 078 000	43 667	1%	7 357 999	1 475 458	20%	14 087 999	565 970	4%	*24 523 998*	*2 085 096*	*9%*
CORPORATE SERVICES	Expenditure	3 312 783	2 495 236	75%	3 359 659	2 853 902	85%	3 472 221	3 446 018	99%	*10 144 663*	*8 795 157*	*87%*
	Revenue	1 119 150	1 023 690	91%	1 119 150	992 338	89%	1 119 150	1 160 920	104%	*3 357 450*	*3 176 948*	*95%*
	Capital	-	-		-	-		20 000	5 964	30%	*20 000*	*5 964*	*30%*
COUNCIL SERVICES	Expenditure	1 714 831	2 236 800	130%	2 782 114	1 321 432	47%	4 485 791	2 297 709	51%	*8 982 736*	*5 855 942*	*65%*
	Revenue	13 941	10 244	73%	20 941	1 004	5%	106 741	10 458	10%	*141 623*	*21 705*	*15%*
	Capital	-	-		12 818	-	0%	13 818	-	0%	*26 636*	*-*	*0%*
ELECTRICITY SERVICES	Expenditure	8 200 519	5 221 443	64%	60 152 402	60 488 389	101%	44 925 901	56 182 772	125%	*113 278 822*	*121 892 605*	*108%*
	Revenue	45 456 662	47 820 016	105%	43 484 771	52 474 790	121%	43 854 048	44 140 916	101%	*132 795 481*	*144 435 722*	*109%*
	Capital	3 383 000	1 898 093	56%	2 444 500	4 066 351	166%	3 369 500	3 515 722	104%	*9 197 000*	*9 480 166*	*103%*
FINANCIAL SERVICES	Expenditure	5 397 093	4 189 873	78%	5 199 500	4 612 242	89%	5 232 566	5 413 217	103%	*15 829 159*	*14 215 332*	*90%*
	Revenue	42 602 733	50 410 614	118%	18 412 518	19 002 708	103%	18 225 993	18 584 934	102%	*79 241 244*	*87 998 256*	*111%*
	Capital	-	-		-	8 673	#DIV/0!	40 000	-	0%	*40 000*	*8 673*	*22%*
DEVELOPMENT SERVICES	Expenditure	2 633 166	1 826 779	69%	2 682 089	1 982 019	74%	2 627 171	2 744 343	104%	*7 942 426*	*6 553 141*	*83%*
	Revenue	15 945 715	630 470	4%	16 049 525	3 222 693	20%	15 961 209	11 600 217	73%	*47 956 449*	*15 453 380*	*32%*
	Capital	9 392 085	26 586	0%	3 407 310	2 250 033	66%	4 372 248	9 426 843	216%	*17 171 643*	*11 703 462*	*68%*
MUNICIPAL MANAGER	Expenditure	752 276	702 772	93%	756 611	591 407	78%	754 085	778 851	103%	*2 262 972*	*2 073 030*	*92%*
	Revenue	-	-		-	-		-	-	#DIV/0!	*-*	*-*	*#DIV/0!*
	Capital	-	-		2 000	3 844		3 000	-	0%	*5 000*	*3 844*	*77%*
PROTECTION SERVICES	Expenditure	6 528 070	4 630 400	71%	6 923 795	5 430 764	78%	7 192 151	7 525 773	105%	*20 644 016*	*17 586 938*	*85%*
	Revenue	1 789 136	1 748 575	98%	1 916 432	2 228 531	116%	1 985 555	2 658 018	134%	*5 691 123*	*6 635 125*	*117%*
	Capital	-	-		822 500	32 323		10 000	245 962	2460%	*832 500*	*278 285*	*33%*
TOTAL	Expenditure	**43 904 104**	**32 946 652**	**75%**	**98 789 569**	**90 896 378**	**92%**	**83 439 584**	**114 243 025**	**137%**	***226 133 257***	***238 086 054***	***105%***
	Revenue	**154 189 263**	**145 241 198**	**94%**	**99 805 176**	**96 515 459**	**97%**	**100 406 670**	**94 365 933**	**94%**	***354 401 109***	***336 122 589***	***95%***
	Capital	**15 853 085**	**1 968 346**	**12%**	**14 047 127**	**7 836 682**	**56%**	**21 916 565**	**13 760 462**	**63%**	***51 816 777***	***23 565 490***	***45%***

SDBIP - QUARTER 1 COMPARISON



	Expenditure 2024/25	Revenue 2024/25	Capital 2024/25		Expenditure 2025/26	Revenue 2025/26	Capital 2025/26
Planned	R226 133 257	R354 401 109	R51 827 595		R305 878 308	R374 002 623	R50 312 978
Actual	R238 085 278	R336 122 589	R23 565 490		R256 943 804	R365 596 156	R24 465 686
Variance	105%	95%	45%		84%	98%	49%

3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

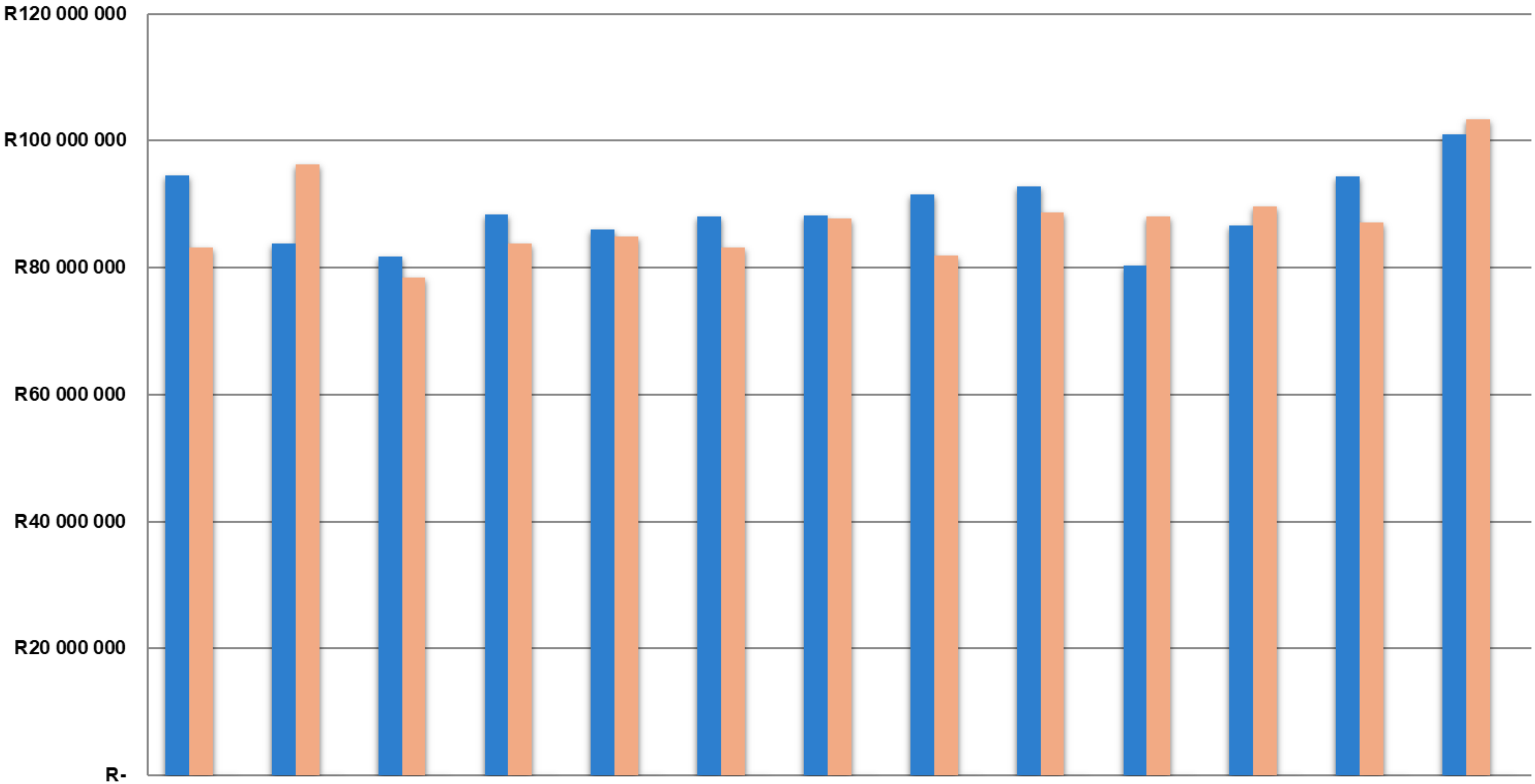
2025/26		Jul-25		Aug-25		Sept-25		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	**1**	52 383 105	52 851 930	56 508 154	53 619 336	62 765 839	59 672 329	171 657 098	166 143 595	**96.79%**
RATES	**2**	15 796 032	16 259 390	18 050 774	16 082 053	17 818 432	20 983 567	51 665 238	53 325 010	**103.21%**
SEWERAGE	**3**	4 734 572	4 475 161	5 003 173	4 328 516	5 012 403	5 147 483	14 750 148	13 951 160	**94.58%**
AVAILABILITY	**4**	887 075	1 024 443	1 228 031	966 539	1 197 883	1 174 573	3 312 990	3 165 554	**95.55%**
HOUSING	**5**	20 408	6 416	31 993	32 895	49 216	31 480	101 617	70 792	**69.67%**
WATER	**6**	8 121 659	7 936 383	8 386 604	6 571 774	7 753 904	7 212 150	24 262 167	21 720 307	**89.52%**
REFUSE	**7**	3 730 259	3 644 091	4 240 341	3 727 746	4 246 449	4 031 675	12 217 050	11 403 513	**93.34%**
OTHER		2 314 874	3 479 692	2 521 448	1 834 230	2 660 028	5 183 178	7 496 350	10 497 101	**140.03%**
		R 87 987 985	**R 89 677 505**	**R 95 970 518**	**R 87 163 090**	**R 101 504 154**	**R 103 436 436**	**R 285 462 658**	**R 280 277 032**	**98.18%**

2024/25		Jul-24		Aug-24		Sept-24		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	**1**	48 897 183	46 747 127	47 853 872	47 019 616	58 001 723	45 789 503	154 752 777	139 556 246	**90.18%**
RATES	**2**	12 652 777	12 772 350	16 836 680	15 475 565	17 060 172	18 245 727	46 549 629	46 493 642	**99.88%**
SEWERAGE	**3**	4 313 934	3 974 625	4 558 433	4 153 208	4 590 292	4 239 139	13 462 658	12 366 972	**91.86%**
AVAILABILITY	**4**	860 078	998 707	1 149 613	975 601	1 160 375	1 073 078	3 170 066	3 047 386	**96.13%**
HOUSING	**5**	36 518	29 674	36 606	31 227	34 019	37 188	107 143	98 090	**91.55%**
WATER	**6**	8 354 698	7 165 844	6 541 826	6 364 860	7 814 906	6 086 826	22 711 431	19 617 530	**86.38%**
REFUSE	**7**	3 251 264	3 115 063	3 596 783	3 325 817	3 627 308	3 449 114	10 475 355	9 889 994	**94.41%**
OTHER		2 176 568	1 878 508	2 484 437	2 614 698	2 171 341	4 311 789	6 832 346	8 804 995	**128.87%**
		R 80 543 019	**R 76 681 898**	**R 83 058 250**	**R 79 960 593**	**R 94 460 136**	**R 83 232 364**	**R 258 061 405**	**R 239 874 855**	**92.95%**

The combined monthly services collection rate of **98.18%** for the first quarter of the 2025/26 financial year, shows an increase when compared to the previous financial year's rate of **92.95%**. The actual payments refer to amounts received for the previous month's debtors raised.

AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED

Monthly Collection Rate %



	Sept-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sept-25
Series1	94 460 13	83 856 60	81 745 03	88 451 86	86 078 01	88 116 15	88 246 71	91 604 70	92 875 83	80 269 41	86 620 24	94 405 41	100 926 2
Series2	83 232 36	96 347 42	78 382 80	83 824 73	84 984 12	83 133 25	87 708 69	81 836 74	88 729 10	88 111 65	89 677 50	87 163 09	103 436 4
Series3	88.11%	114.90%	95.89%	94.77%	98.73%	94.35%	99.39%	89.34%	95.54%	109.77%	103.53%	92.33%	102.49%

3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue								
Exchange Revenue								
Service charges - Electricity	516 001	548 246	49 679	151 119	131 503	19 615	15%	548 246
Service charges - Water	95 518	103 605	6 867	21 799	21 070	729	3%	103 605
Service charges - Waste Water Management	63 839	61 128	5 622	16 591	15 306	1 286	8%	61 128
Service charges - Waste management	38 791	42 709	3 754	11 237	10 678	559	5%	42 709
Sale of Goods and Rendering of Services	15 295	14 664	2 892	5 284	3 308	1 976	60%	14 664
Agency services	5 658	7 194	768	1 828	1 876	(48)	-3%	7 194
Interest earned from Receivables	4 078	3 821	307	864	955	(91)	-10%	3 821
Interest from Current and Non Current Assets	95 899	81 529	921	2 772	2 045	727	36%	81 529
Rental from Fixed Assets	1 883	1 759	171	689	443	247	56%	1 759
Operational Revenue	12 085	4 885	391	1 305	1 213	92	8%	4 885
Non-Exchange Revenue								
Property rates	200 765	212 727	17 864	54 810	53 375	1 435	3%	212 727
Fines, penalties and forfeits	36 326	38 363	38	87	85	2	3%	38 363
Licence and permits	4 838	5 669	411	1 255	1 462	(207)	-14%	5 669
Transfers and subsidies - Operational	181 836	342 208	3 572	78 907	104 904	(25 997)	-25%	342 208
Interest	1 783	2 253	191	537	563	(26)	-5%	2 253
Operational Revenue	11 581	12 484	1 035	3 122	3 121	1	0%	12 484
Gains on disposal of Assets	1 702	2 680	–	214	50	164	328%	2 680
Total Revenue (excluding capital transfers and contributions)	**1 287 878**	**1 485 925**	**94 482**	**352 421**	**351 957**	**464**	**0%**	**1 485 925**

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 30 September 2025.

- **Service charges - Electricity** stands at 15% above the YTD budgeted projections mainly due to increased consumption. The Adjustment budget will be aligned to the audited outcomes.
- **Sale of Goods & Rendering of Services** stands above the YTD budgeted projections mainly due to Building Plan Fees and Caravan sites.
- **Interest from Current and Non-Current Assets** stands at 36% above the YTD budgeted projections and refer to the interest received on the positive current account balance.
- **Rental from Fixed Assets** stands above the YTD budgeted projections mainly due to the rental of Sportsgrounds and Community Halls.
- **Transfers and subsidies – Operational** stands at 25% below the YTD budgeted projections due to the grant revenue being recognised based on the monthly expenditure of the grants.
- **Gains on disposal of Assets** refer to Sale of land transactions that realised.
- Revenue for the month of **September 2025** was **R352.421 million** whilst the overall YTD performance **excluding capital transfers** is more or less in line with the budgeted projections.

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure By Type								
Employee related costs	339 021	368 788	26 936	77 539	81 640	(4 101)	-5%	368 788
Remuneration of councillors	12 598	12 630	1 024	3 073	3 157	(84)	-3%	12 630
Bulk purchases - electricity	410 595	479 999	53 167	109 261	117 290	(8 029)	-7%	479 999
Inventory consumed	57 826	72 865	2 253	6 215	8 778	(2 563)	-29%	72 865
Debt impairment	22 562	5 959	–	–	–	–		5 959
Depreciation and amortisation	103 497	133 697	28 095	28 095	21 605	6 490	30%	133 697
Interest	9 903	9 954	–	–	–	–		9 954
Contracted services	66 354	231 960	7 107	13 907	57 964	(44 057)	-76%	231 960
Transfers and subsidies	3 486	4 073	329	581	1 772	(1 191)	-67%	4 073
Irrecoverable debts written off	19 367	41 008	–	105	–	105	#DIV/0!	41 008
Operational costs	47 569	67 124	7 724	18 167	13 671	4 496	33%	67 124
Losses on Disposal of Assets	3 360	17 260	–	–	–	–		17 260
Other Losses	13 071	13 490	–	–	–	–		13 490
Total Expenditure	**1 109 209**	**1 458 809**	**126 635**	**256 944**	**305 878**	**(48 934)**	**-16%**	**1 458 809**

- **Inventory consumed** stands at 29% below the YTD budgeted projections due to underspending on various line items.
- **Depreciation and amortisation** were processed for July until September 2025. Variances and cash flow projections will be addressed in the mid-year adjustments budget at the end of January 2026.
- **Contracted Services** is below the YTD budgeted projections mainly due to the underspending on the Top structure projects.
- **Transfer and Subsidies** are paid out when beneficiaries submit audited financial statements as required, in order for SM to pay out these financial contributions.
- **Operational costs** stands at 33% above the YTD budgeted projections mainly due to the annual Insurance premium and Salga membership being paid.
- Expenditure for the month of **September 2025** was **R256.944 million** whilst the overall YTD performance stands at **16% below** the budgeted projections.

3.2.5 Capital expenditure and graphs against Annual Budget

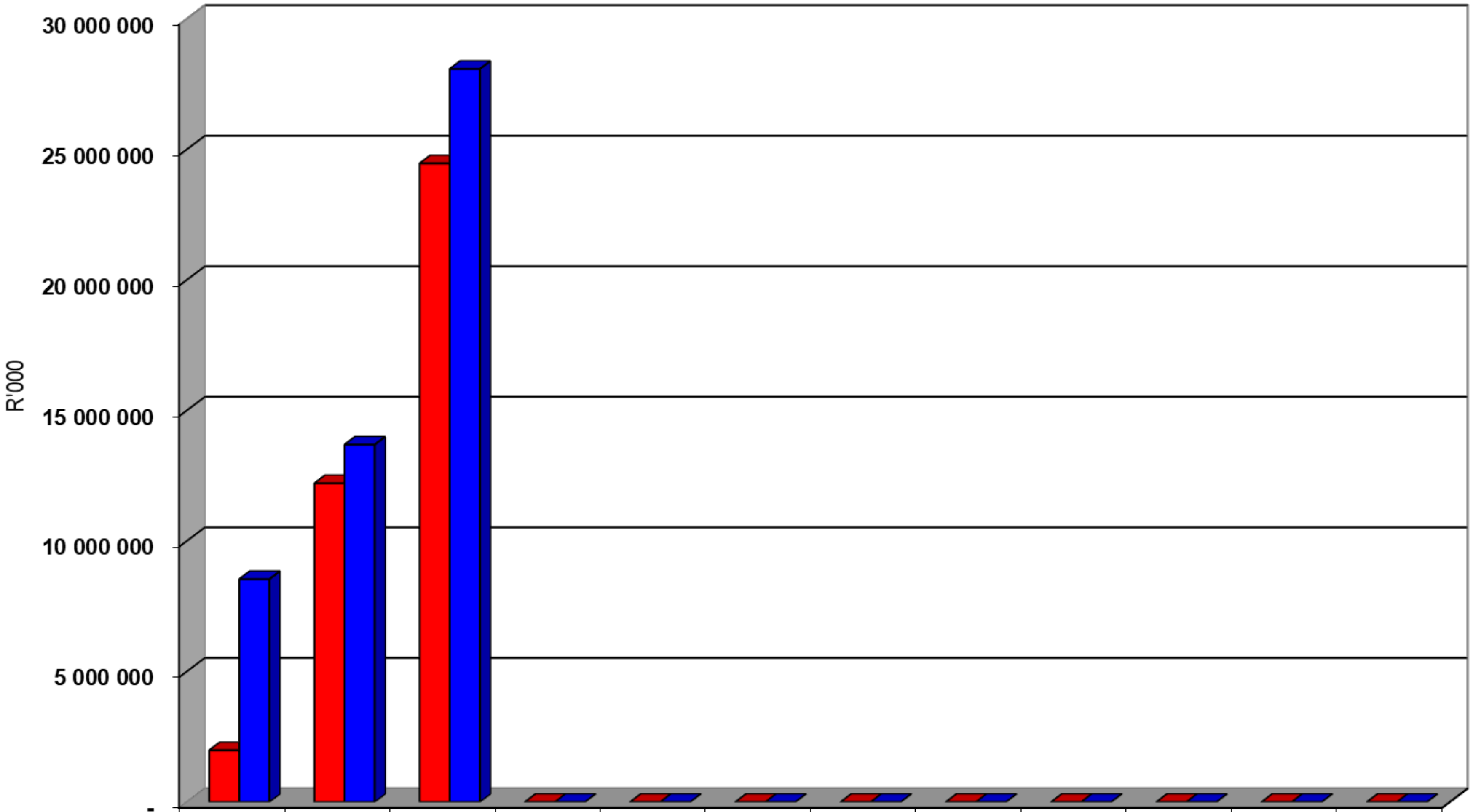
WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation								
Vote 2 - Civil Services	46 693	94 706	3 493	10 879	20 000	(9 121)	-46%	94 706
Vote 4 - Electricity Services	25 001	75 133	22	24	8 916	(8 892)	-100%	75 133
Vote 6 - Development Services	145 662	58 712	3 658	7 929	13 350	(5 421)	-41%	58 712
Total Capital Multi-year expenditure	**217 356**	**228 552**	**7 172**	**18 832**	**42 266**	**(23 434)**	**-55%**	**228 552**
Single Year expenditure appropriation								
Vote 1 - Corporate Services	424	573	42	55	80	(25)	-31%	573
Vote 2 - Civil Services	55 508	49 284	1 491	1 650	7 100	(5 450)	-77%	49 284
Vote 3 - Council	1 328	12	–	–	5	(5)	-100%	12
Vote 4 - Electricity Services	19 283	13 033	3 504	3 829	689	3 140	456%	13 033
Vote 5 - Financial Services	632	168	38	42	63	(21)	-33%	168
Vote 6 - Development Services	545	364	7	16	40	(24)	-60%	364
Vote 7 - Municipal Manager	90	12	–	–	5	(5)	-100%	12
Vote 8 - Protection Services	3 003	1 800	–	41	65	(24)	-37%	1 800
Total Capital single-year expenditure	80 812	65 247	5 082	5 634	8 047	**(2 413)**	**-30%**	65 247
Total Capital Expenditure	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Capital Expenditure - Functional Classification								
Governance and administration	**3 915**	**4 267**	**864**	**892**	**208**	684	329%	**4 267**
Executive and council	1 417	24	–	–	10	(10)	-100%	24
Finance and administration	2 498	4 243	864	892	198	694	350%	4 243
Community and public safety	**24 804**	**14 390**	**62**	**169**	**2 226**	(2 057)	-92%	**14 390**
Community and social services	888	10 343	39	39	1 676	(1 637)	-98%	10 343
Sport and recreation	20 913	2 247	23	89	485	(396)	-82%	2 247
Public safety	3 003	1 800	–	41	65	(24)	-37%	1 800
Economic and environmental services	**123 692**	**97 186**	**5 833**	**13 310**	**18 500**	(5 191)	-28%	**97 186**
Planning and development	11 610	12 760	359	1 058	2 579	(1 521)	-59%	12 760
Road transport	112 082	84 426	5 474	12 252	15 921	(3 669)	-23%	84 426
Trading services	**145 757**	**177 955**	**5 495**	**10 095**	**29 379**	(19 284)	-66%	**177 955**
Energy sources	43 061	86 083	3 522	3 849	9 590	(5 741)	-60%	86 083
Water management	42 191	31 588	557	936	6 358	(5 422)	-85%	31 588
Waste water management	33 490	21 338	826	1 028	2 831	(1 803)	-64%	21 338
Waste management	27 015	38 946	591	4 283	10 600	(6 317)	-60%	38 946
Total Capital Expenditure - Functional Classificati	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Funded by:								
National Government	53 459	60 270	673	3 805	16 021	(12 216)	-76%	60 270
Provincial Government	146 149	60 016	3 658	7 929	13 370	(5 441)	-41%	60 016
Transfers and subsidies - capital (monetary	18 795	–	–	–	–	–		–
Transfers recognised - capital	**218 403**	**120 287**	**4 331**	**11 734**	**29 391**	**(17 657)**	**-60%**	**120 287**
Borrowing	–	30 000	–	–	60	(60)	-100%	30 000
Internally generated funds	79 765	143 512	7 924	12 732	20 862	(8 130)	-39%	143 512
Total Capital Funding	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**

- Capital expenditure for the month of **September 2025** amounts to **R12 254 295** and stands at **51.40%** below the projected YTD budget which is not aligned to the SDBIP and budget plan as provided by the respective directors.
- The YTD actual is **R24 465 686, 8.33%** of the total budget of **R293 798 527.**
- Commitments are R15 708 467.

2025-2026 Top 10 Capital Projects												
No	PROJECT DESCRIPTION	Approved budget	Month Actual	YTD Expenditure	YTD Budget	YTD Variance R'000	YTD Variance %	Status of the project	Project Location	At what stage is each project currently (%)	Any challenges identified that is resulting in delays?
	Roads										
1	Roads Swartland: Resealing of Roads	20 500 000	-	-	3 000 000	-3 000 000	-100%	Procurement	Swartland	8%	Tender re-advertised
2	Roads Swartland: Construction of New Roads	39 027 405	2 711 548	6 406 109	7 000 000	-593 891	-8%	Construction	Swartland	25%	N/A
	Refuse										
3	Highlands: Development of new cell	23 435 581	567 504	4 259 404	9 500 000	-5 240 596	-55%	Construction	Swartland	40%	N/A
4	Highlands: Security Wall	9 600 000	-	-	1 100 000	-1 100 000	-100%	Procurement	Swartland	15%	N/A
	Water										
5	Water networks: Upgrades and Replacement	10 700 000	-	-	4 000 000	-4 000 000	-100%	Construction	Swartland	15%	N/A
	Electrical Services										
6	Malmesbury De Hoop 132/11kV Substation, 132kV transmission line, servitudes and 132kV Eskom connection	52 100 000	-	2 228	5 666 124	-5 663 896	-100%	Procurement	Wesbank	4%	Tender close on 17 October 2025
7	Malmesbury De Hoop Serviced Sites	10 315 000	-	-	1 750 000	-1 750 000	-100%	Contractor appointed	Malmesbury	5%	Contractor will be on site in October
8	Moorreesburg 600 IRDP erven. Electrical infrastructure and connections	7 550 000	-	-	750 000	-750 000	-100%	Contractor appointed	Moorreesburg	8%	Contractor on site
	Housing										
9	Malmesbury De Hoop Housing Project	40 500 000	3 657 979	7 928 687	10 125 000	-2 196 313	-22%	Construction	Malmesbury	17%	N/A
10	Kalbaskraal SEF	9 300 000	-	-	1 690 908	-1 690 908	-100%	Procurement	Kalbaskraal	10%	A contractor has been appointed
	TOTAL	**223 027 986**	**6 937 031**	**18 596 429**	**44 582 032**	**-25 985 603**	**-58%**				

Chart C2 2025/26 Capital Expenditure: YTD actual v YTD budget



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YearTD actual	1 983 978	12 211 391	24 465 686	-	-	-	-	-	-	-	-	-
YearTD budget	8 540 000	13 691 051	28 081 927	-	-	-	-	-	-	-	-	-

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3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter					
Description of financial indicator	Basis of calculation	2024/25	Budget Year 2025/26		
		Audited Outcome	Original Budget	YearTD actual	Full Year Forecast
Borrowing Management					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	0.4%	1.1%	10.9%	1.1%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0.0%	20.9%	0.0%	20.9%
Safety of Capital					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	7.2%	7.2%	9.4%	7.2%
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	10.7%	7.6%	10.7%
Liquidity					
Current Ratio	Current assets/current liabilities	3:1	7:1	3:1	7:1
Liquidity Ratio	Monetary Assets/Current Liabilities	2:1	7:1	2:1	7:1
Revenue Management					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	97.9%	95.0%	99.07%	95.0%
Creditors Management					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	100.0%	100.0%	99.72%	100.0%
Other Indicators					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	5.0%	6.0%	4.14%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	23.0%	21.0%	22.56%	21.0%
Employee costs	Employee costs/Total Revenue - capital revenue	26.3%	24.8%	22.0%	24.8%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	5.5%	5.9%	3.7%	5.9%
Interest & Depreciation	I&D/Total Revenue - capital revenue	8.8%	9.7%	8.0%	9.7%
IDP regulation financial viability indicators					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	11.8%	12.2%	0.0%	12.2%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	15.9%	18.4%	0.8%	18.4%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	11	9	10	9

Note: Ratios will improve more positively over the reporting period as the formula only provides that it calculates the year to date. (Derived from the National Treasury C-schedules **and not** as prescribed by NT Circular-71)

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description R thousands	2024/25 Audited Outcome	Budget Year 2025/26 Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance								
Property rates	200 765	212 727	17 864	54 810	53 375	1 435	3%	212 727
Service charges	714 148	755 688	65 921	200 746	178 557	22 189	12%	755 688
Investment revenue	95 899	81 529	921	2 772	2 045	727	36%	81 529
Transfers and subsidies - Operational	181 836	342 208	3 572	78 907	104 904	(25 997)	(0)	342 208
Other own revenue	95 229	93 773	6 204	15 186	13 076	2 110	16%	93 773
Total Revenue (excluding capital transfers and contributions)	**1 287 878**	**1 485 925**	**94 482**	**352 421**	**351 957**	**464**	**0%**	**1 485 925**
Employee costs	339 021	368 788	26 936	77 539	81 640	(4 101)	-5%	368 788
Remuneration of Councillors	12 598	12 630	1 024	3 073	3 157	(84)	-3%	12 630
Depreciation and amortisation	103 497	133 697	28 095	28 095	21 605	6 490	30%	133 697
Interest	9 903	9 954	–	–	–	–		9 954
Inventory consumed and bulk purchases	468 421	552 865	55 421	115 476	126 068	(10 592)	-8%	552 865
Transfers and subsidies	3 486	4 073	329	581	1 772	(1 191)	-67%	4 073
Other expenditure	172 283	376 802	14 831	32 180	71 636	(39 456)	-55%	376 802
Total Expenditure	**1 109 209**	**1 458 809**	**126 635**	**256 944**	**305 878**	**(48 934)**	**-16%**	**1 458 809**
Surplus/(Deficit)	**178 669**	**27 116**	**(32 154)**	**95 477**	**46 078**	**49 399**	**107%**	**27 116**
Transfers and subsidies - capital (monetary allocations)	232 022	120 566	4 979	13 134	22 046	(8 912)	-40%	120 566
Transfers and subsidies - capital (in-kind)	–	–	–	41	–	41	#DIV/0!	–
Surplus/(Deficit) after capital transfers & contributions	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**
Capital expenditure & funds sources								
Capital expenditure	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Capital transfers recognised	218 403	120 287	4 331	11 734	29 391	(17 657)	-60%	120 287
Borrowing	–	30 000	–	–	60	(60)	-100%	30 000
Internally generated funds	**79 765**	**143 512**	**7 924**	**12 732**	**20 862**	**(8 130)**	**-39%**	**143 512**
Total sources of capital funds	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Financial position								
Total current assets	990 846	1 146 461		1 286 141				1 146 461
Total non current assets	2 912 460	2 670 947		2 907 803				2 670 947
Total current liabilities	287 101	156 461		498 390				156 461
Total non current liabilities	199 419	227 630		213 978				227 630
Community wealth/Equity	**3 416 787**	**3 433 317**		**3 372 924**				**3 433 317**
Cash flows								
Net cash from (used) operating	479 550	341 602	25 150	214 952	113 866	(101 086)	-89%	341 602
Net cash from (used) investing	(269 511)	148	(8 632)	(23 384)	(50 313)	(26 929)	54%	148
Net cash from (used) financing	(3 511)	23 956	232	927	–	(927)	#DIV/0!	23 956
Cash/cash equivalents at the month/year end	**677 020**	**895 335**	**–**	**722 124**	**593 182**	**(128 942)**	**-22%**	**895 335**
Debtors & creditors analysis	**0-30 Days**	**31-60 Days**	**91-120 Days**	**121-150 Dys**	**151-180 Dys**	**181 Dys-1 Yr**	**Over 1Yr**	**Total**
Debtors Age Analysis								
Total By Income Source	68 531	16 016	2 501	1 822	1 667	3 060	39 215	138 250
Creditors Age Analysis								
Total Creditors	8 630	14	–	–	–	–	–	8 644

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional								
Governance and administration	**387 011**	**389 717**	**20 101**	**95 607**	**92 695**	2 913	3%	**389 717**
Executive and council	295	265	9	51	66	(15)	-23%	265
Finance and administration	386 716	389 452	20 092	95 556	92 628	2 928	3%	389 452
Internal audit	–	–	–	–	–	–		–
Community and public safety	**227 428**	**262 229**	**8 411**	**19 791**	**43 140**	(23 349)	-54%	**262 229**
Community and social services	15 104	13 027	1 144	3 482	3 248	234	7%	13 027
Sport and recreation	11 246	5 939	1 230	1 911	1 151	760	66%	5 939
Public safety	46 318	49 236	1 346	3 893	2 763	1 130	41%	49 236
Housing	154 760	194 028	4 692	10 505	35 979	(25 473)	-71%	194 028
Health	–	–	–	–	–	–		–
Economic and environmental services	**35 862**	**39 587**	**2 687**	**7 880**	**9 570**	(1 690)	-18%	**39 587**
Planning and development	6 114	5 592	1 407	2 750	1 503	1 247	83%	5 592
Road transport	29 749	33 995	1 280	5 130	8 068	(2 938)	-36%	33 995
Environmental protection	–	–	–	–	–	–		–
Trading services	**869 594**	**914 931**	**68 261**	**242 318**	**228 591**	**13 727**	6%	**914 931**
Energy sources	559 073	586 262	50 061	157 125	141 635	15 490	11%	586 262
Water management	124 101	135 595	7 176	29 705	31 099	(1 394)	-4%	135 595
Waste water management	106 953	106 188	6 561	32 346	31 831	514	2%	106 188
Waste management	79 467	86 886	4 463	23 142	24 026	(883)	-4%	86 886
Other	**5**	**26**	**–**	**–**	**7**	**(7)**	**-100%**	**26**
Total Revenue - Functional	**1 519 900**	**1 606 491**	**99 461**	**365 596**	**374 003**	**(8 406)**	**-2%**	**1 606 491**
Expenditure - Functional								
Governance and administration	**174 609**	**198 566**	**18 846**	**45 265**	**41 919**	3 347	8%	**198 566**
Executive and council	27 834	30 531	4 653	8 955	7 400	1 554	21%	30 531
Finance and administration	144 227	165 245	13 979	35 641	33 882	1 760	5%	165 245
Internal audit	2 549	2 789	214	670	637	33	5%	2 789
Community and public safety	**161 193**	**322 271**	**13 201**	**32 107**	**67 207**	(35 100)	-52%	**322 271**
Community and social services	27 579	30 804	2 297	6 144	6 611	(467)	-7%	30 804
Sport and recreation	36 485	42 431	4 137	8 659	8 794	(135)	-2%	42 431
Public safety	93 104	107 805	6 051	15 273	16 930	(1 657)	-10%	107 805
Housing	4 026	141 231	716	2 031	34 872	(32 841)	-94%	141 231
Economic and environmental services	**67 362**	**108 231**	**11 161**	**16 742**	**22 980**	(6 238)	-27%	**108 231**
Planning and development	16 497	17 956	1 217	3 698	3 965	(267)	-7%	17 956
Road transport	50 865	90 275	9 944	13 045	19 015	(5 970)	-31%	90 275
Trading services	**703 779**	**827 409**	**83 412**	**162 427**	**172 883**	**(10 456)**	-6%	**827 409**
Energy sources	461 517	556 387	60 437	121 214	130 939	(9 725)	-7%	556 387
Water management	98 059	117 662	6 638	10 795	11 153	(358)	-3%	117 662
Waste water management	82 335	85 910	10 894	18 240	17 171	1 070	6%	85 910
Waste management	61 869	67 452	5 443	12 178	13 620	(1 443)	-11%	67 452
Other	**2 265**	**2 332**	**15**	**402**	**889**	**(487)**	**-55%**	**2 332**
Total Expenditure - Functional	**1 109 209**	**1 458 809**	**126 635**	**256 944**	**305 878**	**(48 935)**	**-16%**	**1 458 809**
Surplus/ (Deficit) for the year	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote								
Vote 1 - Corporate Services	14 062	11 982	1 185	3 903	2 993	911	30%	11 982
Vote 2 - Civil Services	338 702	354 006	18 603	88 276	92 489	(4 213)	-5%	354 006
Vote 3 - Council	295	265	9	51	66	(15)	-23%	265
Vote 4 - Electricity Services	559 090	586 280	50 062	157 130	141 640	15 490	11%	586 280
Vote 5 - Financial Services	384 310	387 011	19 881	94 528	92 268	2 260	2%	387 011
Vote 6 - Development Services	165 993	204 042	7 190	14 714	38 247	(23 533)	-62%	204 042
Vote 7 - Municipal Manager	131	–	–	–	–	–		–
Vote 8 - Protection Services	57 318	62 905	2 530	6 994	6 301	694	11%	62 905
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–		–
Total Revenue by Vote	**1 519 900**	**1 606 491**	**99 461**	**365 596**	**374 003**	**(8 406)**	**-2%**	**1 606 491**
Expenditure by Vote								
Vote 1 - Corporate Services	44 343	49 233	3 799	10 734	11 390	(656)	-6%	49 233
Vote 2 - Civil Services	352 599	431 330	39 792	68 173	75 582	(7 410)	-10%	431 330
Vote 3 - Council	23 585	25 469	4 319	7 955	6 286	1 669	27%	25 469
Vote 4 - Electricity Services	463 276	559 645	62 203	125 191	131 125	(5 934)	-5%	559 645
Vote 5 - Financial Services	75 249	84 577	5 711	16 029	16 647	(617)	-4%	84 577
Vote 6 - Development Services	32 120	172 555	2 950	8 362	41 833	(33 471)	-80%	172 555
Vote 7 - Municipal Manager	9 706	11 298	783	2 394	2 401	(7)	0%	11 298
Vote 8 - Protection Services	108 331	124 701	7 079	18 107	20 614	(2 508)	-12%	124 701
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–		–
Total Expenditure by Vote	**1 109 209**	**1 458 809**	**126 635**	**256 944**	**305 878**	**(48 935)**	**-16%**	**1 458 809**
Surplus/ (Deficit) for the year	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue								
Exchange Revenue								
Service charges - Electricity	516 001	548 246	49 679	151 119	131 503	19 615	15%	548 246
Service charges - Water	95 518	103 605	6 867	21 799	21 070	729	3%	103 605
Service charges - Waste Water Management	63 839	61 128	5 622	16 591	15 306	1 286	8%	61 128
Service charges - Waste management	38 791	42 709	3 754	11 237	10 678	559	5%	42 709
Sale of Goods and Rendering of Services	15 295	14 664	2 892	5 284	3 308	1 976	60%	14 664
Agency services	5 658	7 194	768	1 828	1 876	(48)	-3%	7 194
Interest earned from Receivables	4 078	3 821	307	864	955	(91)	-10%	3 821
Interest from Current and Non Current Assets	95 899	81 529	921	2 772	2 045	727	36%	81 529
Rental from Fixed Assets	1 883	1 759	171	689	443	247	56%	1 759
Operational Revenue	12 085	4 885	391	1 305	1 213	92	8%	4 885
Non-Exchange Revenue								
Property rates	200 765	212 727	17 864	54 810	53 375	1 435	3%	212 727
Fines, penalties and forfeits	36 326	38 363	38	87	85	2	3%	38 363
Licence and permits	4 838	5 669	411	1 255	1 462	(207)	-14%	5 669
Transfers and subsidies - Operational	181 836	342 208	3 572	78 907	104 904	(25 997)	-25%	342 208
Interest	1 783	2 253	191	537	563	(26)	-5%	2 253
Operational Revenue	11 581	12 484	1 035	3 122	3 121	1	0%	12 484
Gains on disposal of Assets	1 702	2 680	–	214	50	164	328%	2 680
Total Revenue (excluding capital transfers and contributions)	**1 287 878**	**1 485 925**	**94 482**	**352 421**	**351 957**	**464**	**0%**	**1 485 925**
Expenditure By Type								
Employee related costs	339 021	368 788	26 936	77 539	81 640	(4 101)	-5%	368 788
Remuneration of councillors	12 598	12 630	1 024	3 073	3 157	(84)	-3%	12 630
Bulk purchases - electricity	410 595	479 999	53 167	109 261	117 290	(8 029)	-7%	479 999
Inventory consumed	57 826	72 865	2 253	6 215	8 778	(2 563)	-29%	72 865
Debt impairment	22 562	5 959	–	–	–	–		5 959
Depreciation and amortisation	103 497	133 697	28 095	28 095	21 605	6 490	30%	133 697
Interest	9 903	9 954	–	–	–	–		9 954
Contracted services	66 354	231 960	7 107	13 907	57 964	(44 057)	-76%	231 960
Transfers and subsidies	3 486	4 073	329	581	1 772	(1 191)	-67%	4 073
Irrecoverable debts written off	19 367	41 008	–	105	–	105	#DIV/0!	41 008
Operational costs	47 569	67 124	7 724	18 167	13 671	4 496	33%	67 124
Losses on Disposal of Assets	3 360	17 260	–	–	–	–		17 260
Other Losses	13 071	13 490	–	–	–	–		13 490
Total Expenditure	**1 109 209**	**1 458 809**	**126 635**	**256 944**	**305 878**	**(48 934)**	**-16%**	**1 458 809**
Surplus/(Deficit)	**178 669**	**27 116**	**(32 154)**	**95 477**	**46 078**	**49 399**	**107%**	**27 116**
Transfers and subsidies - capital (monetary	232 022	120 566	4 979	13 134	22 046	(8 912)	-40%	120 566
Transfers and subsidies - capital (in-kind)	–	–	–	41	–	41	**#DIV/0!**	–
Surplus/(Deficit) after capital transfers &	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**
Surplus/ (Deficit) for the year	**410 692**	**147 681**	**(27 174)**	**108 652**	**68 124**	**40 528**	**59%**	**147 681**

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter								
Vote Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation								
Vote 2 - Civil Services	46 693	94 706	3 493	10 879	20 000	(9 121)	-46%	94 706
Vote 4 - Electricity Services	25 001	75 133	22	24	8 916	(8 892)	-100%	75 133
Vote 6 - Development Services	145 662	58 712	3 658	7 929	13 350	(5 421)	-41%	58 712
Total Capital Multi-year expenditure	**217 356**	**228 552**	**7 172**	**18 832**	**42 266**	**(23 434)**	**-55%**	**228 552**
Single Year expenditure appropriation								
Vote 1 - Corporate Services	424	573	42	55	80	(25)	-31%	573
Vote 2 - Civil Services	55 508	49 284	1 491	1 650	7 100	(5 450)	-77%	49 284
Vote 3 - Council	1 328	12	–	–	5	(5)	-100%	12
Vote 4 - Electricity Services	19 283	13 033	3 504	3 829	689	3 140	456%	13 033
Vote 5 - Financial Services	632	168	38	42	63	(21)	-33%	168
Vote 6 - Development Services	545	364	7	16	40	(24)	-60%	364
Vote 7 - Municipal Manager	90	12	–	–	5	(5)	-100%	12
Vote 8 - Protection Services	3 003	1 800	–	41	65	(24)	-37%	1 800
Total Capital single-year expenditure	80 812	65 247	5 082	5 634	8 047	**(2 413)**	**-30%**	65 247
Total Capital Expenditure	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Capital Expenditure - Functional Classification								
Governance and administration	**3 915**	**4 267**	**864**	**892**	**208**	684	329%	**4 267**
Executive and council	1 417	24	–	–	10	(10)	-100%	24
Finance and administration	2 498	4 243	864	892	198	694	350%	4 243
Community and public safety	**24 804**	**14 390**	**62**	**169**	**2 226**	(2 057)	-92%	**14 390**
Community and social services	888	10 343	39	39	1 676	(1 637)	-98%	10 343
Sport and recreation	20 913	2 247	23	89	485	(396)	-82%	2 247
Public safety	3 003	1 800	–	41	65	(24)	-37%	1 800
Economic and environmental services	**123 692**	**97 186**	**5 833**	**13 310**	**18 500**	(5 191)	-28%	**97 186**
Planning and development	11 610	12 760	359	1 058	2 579	(1 521)	-59%	12 760
Road transport	112 082	84 426	5 474	12 252	15 921	(3 669)	-23%	84 426
Trading services	**145 757**	**177 955**	**5 495**	**10 095**	**29 379**	(19 284)	-66%	**177 955**
Energy sources	43 061	86 083	3 522	3 849	9 590	(5 741)	-60%	86 083
Water management	42 191	31 588	557	936	6 358	(5 422)	-85%	31 588
Waste water management	33 490	21 338	826	1 028	2 831	(1 803)	-64%	21 338
Waste management	27 015	38 946	591	4 283	10 600	(6 317)	-60%	38 946
Total Capital Expenditure - Functional Classificati	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**
Funded by:								
National Government	53 459	60 270	673	3 805	16 021	(12 216)	-76%	60 270
Provincial Government	146 149	60 016	3 658	7 929	13 370	(5 441)	-41%	60 016
Transfers and subsidies - capital (monetary	18 795	–	–	–	–	–		–
Transfers recognised - capital	**218 403**	**120 287**	**4 331**	**11 734**	**29 391**	**(17 657)**	**-60%**	**120 287**
Borrowing	–	30 000	–	–	60	(60)	-100%	30 000
Internally generated funds	79 765	143 512	7 924	12 732	20 862	(8 130)	-39%	143 512
Total Capital Funding	**298 168**	**293 799**	**12 254**	**24 466**	**50 313**	**(25 847)**	**-51%**	**293 799**

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter				
Description	2024/25	Budget Year 2025/26		
R thousands	Audited Outcome	Original Budget	YearTD actual	Full Year Forecast
ASSETS				
Current assets				
Cash and cash equivalents	677 020	895 335	845 102	895 335
Trade and other receivables from exchange transactions	111 498	121 920	129 722	121 920
Receivables from non-exchange transactions	42 453	52 683	57 338	52 683
Current portion of non-current receivables	(268)	(287)	(268)	(287)
Inventory	20 101	40 407	(17 646)	40 407
VAT	138 428	35 344	271 666	35 344
Other current assets	1 615	1 058	226	1 058
Total current assets	**990 846**	**1 146 461**	**1 286 141**	**1 146 461**
Non current assets				
Investments	366 329	–	366 329	–
Investment property	23 402	23 852	21 946	23 852
Property, plant and equipment	2 517 761	2 642 408	2 514 598	2 642 408
Heritage assets	4 121	4 121	4 121	4 121
Intangible assets	848	566	810	566
Total non current assets	**2 912 460**	**2 670 947**	**2 907 803**	**2 670 947**
TOTAL ASSETS	**3 903 307**	**3 817 408**	**4 193 944**	**3 817 408**
LIABILITIES				
Current liabilities				
Bank overdraft	–	–	–	–
Financial liabilities	6 044	8 325	6 044	8 325
Consumer deposits	20 857	20 160	21 551	20 160
Trade and other payables from exchange transactions	93 001	90 183	67 810	90 183
Trade and other payables from non-exchange transactions	29 046	4 581	113 292	4 581
Provision	24 380	23 708	29 655	23 708
VAT	113 772	9 505	260 037	9 505
Total current liabilities	**287 101**	**156 461**	**498 390**	**156 461**
Non current liabilities				
Financial liabilities	27 292	48 988	27 292	48 988
Provision	81 974	83 898	83 308	83 898
Other non-current liabilities	90 153	94 744	103 378	94 744
Total non current liabilities	**199 419**	**227 630**	**213 978**	**227 630**
TOTAL LIABILITIES	**486 519**	**384 091**	**712 367**	**384 091**
NET ASSETS	**3 416 787**	**3 433 317**	**3 481 577**	**3 433 317**
COMMUNITY WEALTH/EQUITY				
Accumulated surplus/(deficit)	3 057 392	2 974 224	3 013 529	2 974 224
Reserves and funds	359 395	459 093	359 395	459 093
TOTAL COMMUNITY WEALTH/EQUITY	**3 416 787**	**3 433 317**	**3 372 924**	**3 433 317**

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates	200 765	203 845	17 373	49 837	50 961	(1 124)	-2%	203 845
Service charges	725 729	741 336	63 815	178 494	185 334	(6 840)	-4%	741 336
Other revenue	38 211	323 218	34 749	94 158	76 131	18 027	24%	323 218
Transfers and Subsidies - Operational	181 823	343 708	11 760	121 121	112 112	9 008	8%	343 708
Transfers and Subsidies - Capital	207 019	115 548	8 319	55 166	28 887	26 279	91%	115 548
Interest	67 107	81 529	1 331	3 911	2 044	1 867	91%	81 529
Dividends	–	–	–	–	–	–		–
Payments								
Suppliers and employees	(937 232)	(1 460 203)	(112 196)	(287 736)	(339 759)	(52 024)	15%	(1 460 203)
Interest	(3 871)	(3 305)	–	–	(826)	(826)	100%	(3 305)
Transfers and Subsidies	–	(4 073)	–	–	(1 018)	(1 018)	100%	(4 073)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**479 550**	**341 602**	**25 150**	**214 952**	**113 866**	**(101 086)**	**-89%**	**341 602**
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	1 214	2 680	–	214	–	214	#DIV/0!	2 680
Decrease (increase) in non-current receivables	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	333 119	–	–	–	–		333 119
Payments								
Capital assets	(270 725)	(335 652)	(8 632)	(23 598)	(50 313)	(26 715)	53%	(335 652)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(269 511)**	**148**	**(8 632)**	**(23 384)**	**(50 313)**	**(26 929)**	**54%**	**148**
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	30 000	–	–	–	–		30 000
Increase (decrease) in consumer deposits	1 967	–	232	927	–	927	#DIV/0!	–
Payments								
Repayment of borrowing	(5 478)	(6 044)	–	–	–	–		(6 044)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(3 511)**	**23 956**	**232**	**927**	**–**	**(927)**	**#DIV/0!**	**23 956**
NET INCREASE/ (DECREASE) IN CASH HELD	**206 529**	**365 706**	**16 750**	**192 495**	**63 553**			**365 706**
Cash/cash equivalents at beginning:	470 491	529 629	529 629	529 629	529 629			529 629
Cash/cash equivalents at month/year end:	677 020	895 335		722 124	593 182			895 335

The Cash and cash equivalents as at 30 September 2025 include investments made to the amount of R690 000 000.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter											
Description	NT Code	Budget Year 2025/26									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Trade and Other Receivables from Exchange Transactions - Water	1200	7 724	3 386	1 896	1 117	772	757	1 424	10 143	27 219	14 212
Trade and Other Receivables from Exchange Transactions - Electricity	1300	41 952	4 752	300	91	46	38	68	1 817	49 065	2 061
Receivables from Non-exchange Transactions - Property Rates	1400	15 082	4 179	1 781	414	217	169	254	13 465	35 561	14 519
Receivables from Exchange Transactions - Waste Water Management	1500	4 559	1 861	541	405	368	349	644	6 025	14 752	7 792
Receivables from Exchange Transactions - Waste Management	1600	4 396	1 572	518	350	322	298	547	5 680	13 682	7 197
Receivables from Exchange Transactions - Property Rental Debtors	1700	32	32	6	26	4	2	2	40	142	73
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(5 215)	235	398	98	93	54	121	2 045	(2 170)	2 411
Total By Income Source	**2000**	**68 531**	**16 016**	**5 439**	**2 501**	**1 822**	**1 667**	**3 060**	**39 215**	**138 250**	**48 264**
2024/25 - totals only		65 771	21 829	4 727	2 112	1 449	1 376	16 170	20 981	**134 414**	**42 088**
Debtors Age Analysis By Customer Group											
Organs of State	2200	(3 020)	231	658	35	26	23	38	2 638	630	2 761
Commercial	2300	36 707	2 166	280	135	126	38	58	1 507	41 018	1 864
Households	2400	34 843	13 618	4 501	2 331	1 670	1 606	2 963	35 069	96 602	43 640
Other	2500	–	–	–	–	–	–	–	–	–	–
Total By Customer Group	**2600**	**68 531**	**16 016**	**5 439**	**2 501**	**1 822**	**1 667**	**3 060**	**39 215**	**138 250**	**48 264**

Total Debtors has decreased from **R 146 462 585** in August 2025 to **R 138 250 064** in September 2025.

The collection rate for September 2025 was **102.49%** compared to **92.33%** in August 2025. (Amounts received in the current month for the previous month's debtors raised).

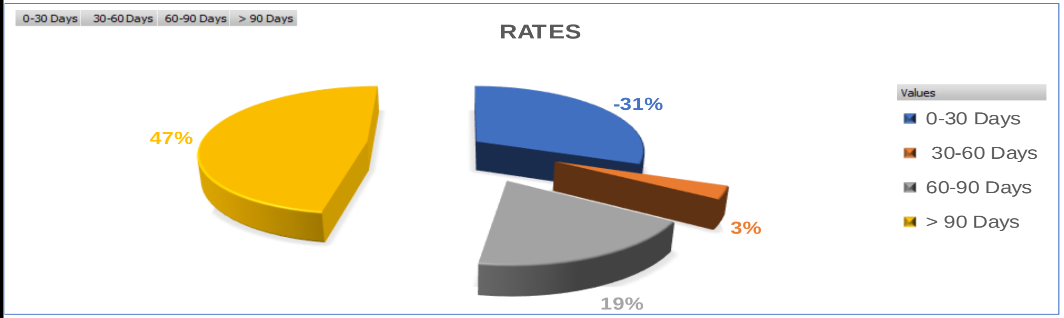
5.2 Government Debt Schedule

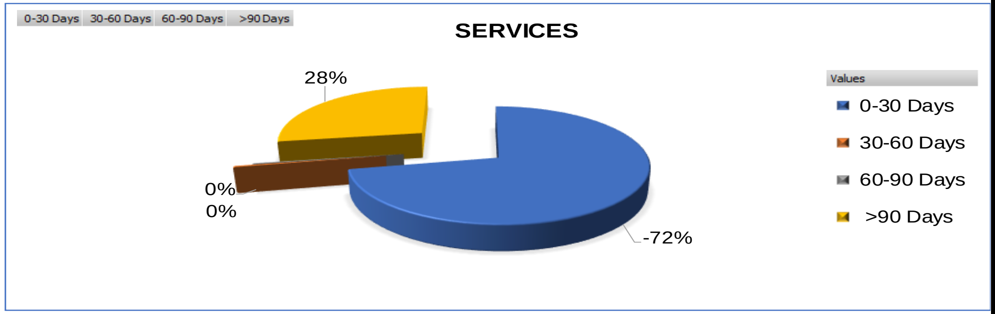
DEBT DASHBOARD

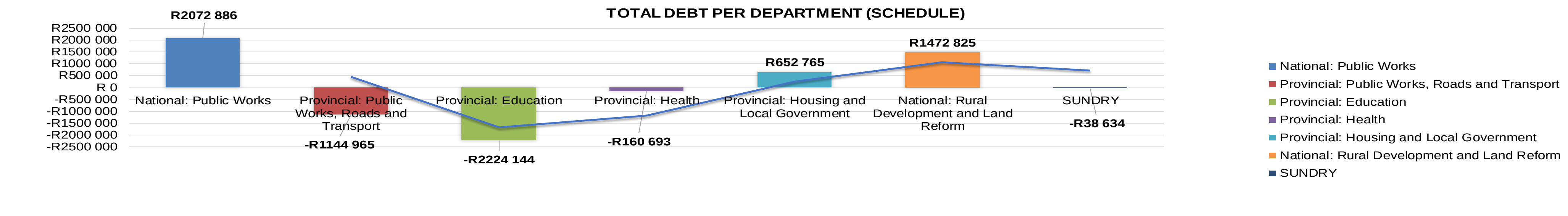
Reporting Month: September

TOP 5 Accounts		Acccount No	Debt >90
1	National: Rural Development and Land Reform	974006000033	R499 964
2	National: Public Works	974010920044	R212 648
3	National: Public Works	977008820117	R181 992
4	National: Public Works	974005980073	R136 894
5	National: Public Works	973006410091	R106 172

Total number of accounts	Debt 60-90 Days R'000	Debt >90 Days R'000	Total debt value R'000
384	R658	R2 761	R630

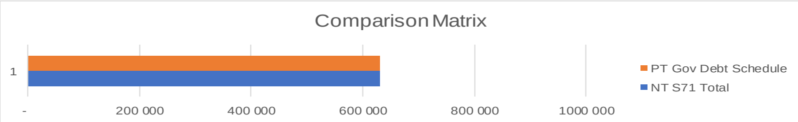






Department Responsible for the Debt	Rates 0-30 Days	Rates 30-60 Days	Rates 60-90 Days	Rates > 90 Days	Rates Total	Services 0-30 Days	Services 30-60 Days	Services 60-90 Days	Services >90 Days	Services Total	Total Debt	Interest	Other Fees (Legal ect.)	Grand Total
National: Public Works	544 481	63 886	339 956	1 372 672	2 320 995	-420 028	1 577	982	169 361	-248 109	R2 072 886	-	-	R2 072 886
Provincial: Public Works, Roads and Transport	-1 501 449	34 863	251 637	105 264	-1 109 685	-45 291	661	537	8 813	-35 280	-R1 144 965	-	-	-R1 144 965
Provincial: Education	-	-	-	-	-	-2 226 623	1 586	7	886	-2 224 144	-R2 224 144	-	-	-R2 224 144
Provincial: Health	-	-	-	-	-	-160 693	-	-	-	-160 693	-R160 693	-	-	-R160 693
Provincial: Housing and Local Government	-	-	-	-	-	472 425	119 784	55 628	4 928	652 765	R652 765	-	-	R652 765
National: Rural Development and Land Reform	362 592	7 201	7 357	1 095 675	1 472 825	-	-	-	-	-	R1 472 825	-	-	R1 472 825
SUNDRY	-45 127	1 814	1 583	3 096	-38 634	-	-	-	-	-	-R38 634	-	-	-R38 634
TOTAL OUTSTANDING	**-639 503**	**107 764**	**600 533**	**2 576 707**	**2 645 501**	**-2 380 211**	**123 607**	**57 154**	**183 988**	**-2 015 461**	**630 040**	**-**	**-**	**630 040**

Comparison Matrix between NT Section 71 (DB) and PT Govt Debt Schedule		
Municipality	NT S71 Total	PT Gov Debt Schedule
	630 033	630 040



Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description	NT Code	Budget Year 2025/26									Prior year totals for chart (same period)
R thousands		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									–	
Bulk Water	0200									–	
PAYE deductions	0300									–	
VAT (output less input)	0400									–	
Pensions / Retirement deductions	0500									–	
Loan repayments	0600									–	
Trade Creditors	0700	8 630	14	–	–	–				8 644	6 398
Auditor General	0800									–	
Other	0900									–	
Medical Aid deductions	1000									–	
Total By Customer Type	**1000**	**8 630**	**14**	**–**	**–**	**–**	**–**	**–**	**–**	**8 644**	**6 398**

6.2 Outstanding Creditors: 30 days and older

Outstanding creditors: 30 days and older				
Name of supplier	**Outstanding Amount**	**Invoice(s) date(s)**	**Dispute/Reason for non-payment**	**Remedial action**
Midas Malmesbury	1 935.59	2025/07/23	Administrative in invoice authorisation process	Paid in September

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter											
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Variable or Fixed interest rate	Interest Rate ³	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months									
Municipality											
ABSA		3 Years	Fixed	Fixed	11.07%	28/06/2026	366 329	33 028	–	–	399 357
NEDBANK		12 months	Fixed	Fixed	8.07%	29/06/2026	250 000	20 067	–	–	270 067
ABSA		12 months	Fixed	Fixed	8.16%	29/06/2026	250 000	20 288	–	–	270 288
AFRICAN BANK		5 months	Fixed	Fixed	8.45%	20/11/2025	50 000	1 644	–	–	51 644
AFRICAN BANK		11 months	Fixed	Fixed	8.65%	20/05/2026	50 000	3 827	–	–	53 827
STANDARD BANK		10 months	Fixed	Fixed	7.50%	29/06/2026	90 000	6 047	–	–	96 047
AFRICAN BANK			Call Account	Call Account	7.58%	30/09/2025	–	22	(22)	–	–
Municipality sub-total							1 056 329	84 924	(22)	–	1 141 230
TOTAL INVESTMENTS AND	2						1 056 329	84 924	(22)	–	1 141 230

- During the month of September 2025, the call investment of R22 340 matured and no investments were made.

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	31 August 2025	Transactions / Movement 2025/2026	Current Month
Cash & Cash Equivalents:	**R 1 122 882 561**		**R 1 145 083 435**
Primary Bank Account	R 128 027 620	R 23 245 989	R 151 273 608
Short Term Investments (Less than 6 months)	R 50 000 000		R 50 000 000
Medium Term Investments (More than 6 months)	R 640 000 000		R 640 000 000
Longterm Investments	R 300 000 000		R 300 000 000
Cash Floats	R 4 854 942	R -1 045 116	R 3 809 826
Commitments:	**R 672 807 719**		**R 635 704 839**
Unspent Committed Conditional Grants	R 21 703 995	R -	R 21 703 995
Capital funding requirement 2025/26 (Grants & Loans)	R 142 883 535	R -4 330 517	R 138 553 018
Capital Replacement Reserve Movement	R 138 703 601	R -7 923 778	R 130 779 824
Loan repayment due Dec / June	R 9 954 006		R 9 954 006
Consumer Deposits	R 21 411 474	R 139 553	R 21 551 027
Creditor payments	R 3 425 232	R 2 972 382	R 6 397 614
Salaries	R 328 766 409	R -27 960 520	R 300 805 889
Bad Debt Contributions/Impairment	R 5 959 466		R 5 959 466
Working Capital	**R 450 074 843**		**R 509 378 596**

7.3 Withdrawals from Municipal Bank Account

SWARTLAND MUNICIPALITY

Withdrawals from Municipal Bank Accounts

In accordance with Section 11, Sub-section 1 (b) to (j)

NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Sep-25	
MFMA section 11. (1) Only the *accounting officer* or the *chief financial officer* of a *municipality*, or any other senior financial *official* of the *municipality* acting on the written authority of the *accounting officer* may withdraw money or authorise the withdrawal of money from any of the *municipality*'s bank accounts, and may do so only -	**Amount**	**Reason for withdrawal**
(a) to defray expenditure appropriated in terms of an approved budget:	R 449 069 217	To pay creditors, service providers, employee related costs, etc (Cashbook and Balancesheet transactions are also included)
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the *municipality* on behalf of that person or organ of state, including -		
(i) money collected by the *municipality* on behalf of that person or organ of state by agreement; or	R 13 194 365	Motor Vehicle Registration and Road Traffic Management Corporation.
(ii) any insurance or other payments received by the *municipality* for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and *security* deposits;	R 322 617	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and *investment* purposes in accordance with section 13;	R 690 022 340	Investments made during quarter1 .
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be *prescribed* .		

(4) The *accounting officer* must within 30 days after the end of each *quarter* -

(a) table in the *municipal council* a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that *quarter*; and

(b) submit a copy of the report to the relevant ***provincial treasury*** **and the *Auditor-General*.**

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	157 373	172 480	–	71 071	71 071	–		172 480
Local Government Equitable Share	153 764	165 310	–	68 879	68 879	–		165 310
Finance Management	1 600	1 700	–	1 700	1 700	–		1 700
EPWP Incentive	1 593	1 969	–	492	492	–		1 969
Integrated National Electrification Programme	416	3 501	–	–	–	–		3 501
						–		
Provincial Government:	30 212	170 794	11 693	49 131	49 131	–		170 794
Community Development Workers	38	59	–	–	–	–		59
Human Settlements	7 342	135 609	11 693	34 274	34 274	–		135 609
Emergency Fire Kits	417	573	–	573	573	–		573
Title Deeds Restoration	–	81	–	–	–	–		81
Libraries	12 002	12 384	–	4 096	4 096	–		12 384
Maintenance and Construction of Transport Infrastructure		11 900	–	–	–	–		11 900
Establishment of a K9 Unit	4 132	4 350	–	4 350	4 350	–		4 350
Establishment of a Reaction/Rural Safety Unit	5 712	5 838	–	5 838	5 838	–		5 838
Thusong Service Grant	150	–	–	–	–			–
Proclaimed Roads Subsidy	170	–	–	–	–			–
Municipal Accreditation and Capacity Building Grant	249	–	–	–	–			–
District Municipality:	–	–	–	–	–	–		–
Total Operating Transfers and Grants	187 585	343 274	11 693	120 202	120 202	–		343 274
Capital Transfers and Grants								
National Government:	60 945	60 270	8 229	24 224	24 224	–		60 270
Municipal Infrastructure Grant (MIG)	29 302	25 405	8 229	10 629	10 629	–		25 405
Integrated National Electrification Programme	22 402	17 821	–	9 595	9 595	–		17 821
Water Services Infrastructure Grant	–	17 044	–	4 000	4 000	–		17 044
Municipal Disaster Response Grant	9 241	–	–	–	–	–		–
Provincial Government:	162 274	60 302	90	30 992	30 992	–		60 302
Human Settlements	161 684	58 112	–	30 852	30 852	–		58 112
Libraries	50	50	–	50	50	–		50
Municipal Fire Service Capacity Support Grant	–	550	–	–	–	–		550
Regional Socio-Economic Projects (RSEP)	–	90	90	90	90	–		90
Municipal Water Resilience Grant	–	1 500	–	–	–	–		1 500
Establishment of a K9 Unit	40	–	–	–	–	–		–
Sport Development	500	–	–	–	–	–		–
District Municipality:	–	–	–	–	–	–		–
Total Capital Transfers and Grants	223 219	120 572	8 319	55 216	55 216	–		120 572
TOTAL RECEIPTS OF TRANSFERS & GRANTS	410 804	463 846	20 012	175 418	175 418	–		463 846

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**89 285**	**172 480**	**7 839**	**25 611**	**27 329**	**(1 718)**	**-6.3%**	**172 480**
Local Government Equitable Share	85 233	165 310	7 213	24 552	26 445	(1 893)	-7.2%	165 310
Finance Management	1 477	1 700	428	624	392	232	59.3%	1 700
EPWP Incentive	1 809	1 969	199	435	492	(58)	-11.7%	1 969
Integrated National Electrification Programme	416	3 501	–	–	–	–		3 501
Municipal Disaster Response Grant	350	–	–	–	–	–		–
						–		
Provincial Government:	**29 155**	**170 794**	**2 735**	**7 998**	**44 384**	**(36 386)**	**-82.0%**	**170 794**
Community Development: Workers	33	59	–	–	13	(13)	-100.0%	59
Human Settlements	929	135 609	362	1 199	33 902	(32 703)	-96.5%	135 609
Emergency Fire Kits	360	573	–	–	125	(125)	-100.0%	573
Title Deeds Restoration	–	81	–	–	18	(18)	-100.0%	81
Municipal Accreditation and Capacity Building Grant	159	–	62	62	–	62	#DIV/0!	–
Libraries	12 613	12 384	1 002	2 981	3 185	(204)	-6.4%	12 384
Maintenance and Construction of Transport Infrastructure	–	11 900	–	–	3 267	(3 267)	-100.0%	11 900
Establishment of a K9 Unit	6 964	4 350	591	1 645	1 711	(65)	-3.8%	4 350
Establishment of a Reaction/Rural Safety Unit	8 097	5 838	717	2 111	2 165	(55)	-2.5%	5 838
Thusong Service Grant	130	–	–	–	–	–		–
Proclaimed Roads Subsidy	148	–	–	–	–	–		–
Other grant providers:	**–**	**–**	**108**	**686**	**–**	**686**	**#DIV/0!**	**–**
CHIETA		–	108	686	–	686	#DIV/0!	–
						–		
Total operating expenditure of Transfers and Grants:	**118 441**	**343 274**	**10 682**	**34 296**	**71 714**	**(37 418)**	**-52.2%**	**343 274**
Capital expenditure of Transfers and Grants								
National Government:	**53 459**	**60 270**	**673**	**3 805**	**16 021**	**(12 216)**	**-76.3%**	**60 270**
Municipal Infrastructure Grant (MIG)	29 292	25 405	178	3 311	8 600	(5 289)	-61.5%	25 405
Integrated National Electrification Programme	22 402	17 821	–	–	4 821	(4 821)	-100.0%	17 821
Water Services Infrastructure Grant	–	17 044	494	494	2 600	(2 106)	-81.0%	17 044
Municipal Disaster Response Grant	1 766	–	–	–	–	–		–
Provincial Government:	**146 149**	**60 302**	**3 658**	**7 929**	**13 370**	**(5 441)**	**-40.7%**	**60 302**
Human Settlements	145 662	58 112	3 658	7 929	13 350	(5 421)	-40.6%	58 112
Libraries	46	50	–	–	–	–		50
Municipal Fire Service Capacity Support Grant	–	550	–	–	–	–		550
Regional Socio-Economic Projects (RSEP)	–	90	–	–	20	(20)	-100.0%	90
Municipal Water Resilience Grant	–	1 500	–	–	–	–		1 500
Establishment of a K9 Unit	13	–	–	–	–	–		–
Sport Development	428	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants	**199 608**	**120 572**	**4 331**	**11 734**	**29 391**	**(17 657)**	**-60.1%**	**120 572**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**318 049**	**463 846**	**15 012**	**46 029**	**101 105**	**(55 075)**	**-54.5%**	**463 846**

8.3 Supporting Table SC7 (2)

- N/A

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration R thousands	2024/25	Budget Year 2025/26						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	9 512	9 528	769	2 306	2 382	(76)	-3%	9 528
Pension and UIF Contributions	976	978	79	237	245	(8)	-3%	978
Medical Aid Contributions	218	232	19	58	58	(0)	-1%	232
Cellphone Allowance	1 081	1 081	90	270	270	–		1 081
Other benefits and allowances	811	811	68	203	203	(0)	0%	811
Sub Total - Councillors	**12 598**	**12 630**	**1 024**	**3 073**	**3 157**	**(84)**	**-3%**	**12 630**
Senior Managers of the Municipality								
Basic Salaries and Wages	11 694	9 241	972	2 847	2 945	(98)	-3%	9 241
Pension and UIF Contributions	2 068	2 046	163	476	512	(36)	-7%	2 046
Medical Aid Contributions	445	469	37	105	117	(12)	-10%	469
Performance Bonus	1 791	1 302	–	–	–	–		1 302
Motor Vehicle Allowance	980	936	70	206	234	(28)	-12%	936
Cellphone Allowance	259	266	25	72	76	(4)	-5%	266
Other benefits and allowances	325	236	31	90	92	(3)	-3%	236
Payments in lieu of leave	–	37	–	–	–	–		37
Post-retirement benefit obligations	1 714	1 714	–	–	–	–		1 714
Sub Total - Senior Managers of Municipality	**19 316**	**16 246**	**1 298**	**3 796**	**3 976**	**(180)**	**-5%**	**16 246**
Other Municipal Staff								
Basic Salaries and Wages	189 317	214 310	16 889	50 411	52 637	(2 226)	-4%	214 310
Pension and UIF Contributions	34 023	38 600	3 022	9 083	9 650	(568)	-6%	38 600
Medical Aid Contributions	15 016	17 357	1 318	3 942	4 339	(397)	-9%	17 357
Overtime	20 982	15 909	1 632	2 916	2 692	224	8%	15 909
Motor Vehicle Allowance	6 861	6 706	651	1 942	1 957	(15)	-1%	6 706
Cellphone Allowance	697	684	57	171	162	9	6%	684
Housing Allowances	1 238	1 500	104	310	390	(80)	-20%	1 500
Other benefits and allowances	35 995	40 507	1 964	4 969	5 837	(868)	-15%	40 507
Payments in lieu of leave	1 397	3 296	–	–	–	–		3 296
Long service awards	3 472	2 966	–	–	–	–		2 966
Post-retirement benefit obligations	10 706	10 706	–	–	–	–		10 706
Sub Total - Other Municipal Staff	**319 705**	**352 542**	**25 638**	**73 743**	**77 664**	**(3 921)**	**-5%**	**352 542**
Total Parent Municipality	**351 619**	**381 418**	**27 961**	**80 612**	**84 798**	**(4 185)**	**-5%**	**381 418**
TOTAL SALARY, ALLOWANCES & BENEFITS	**351 619**	**381 418**	**27 961**	**80 612**	**84 798**	**(4 185)**	**-5%**	**381 418**
TOTAL MANAGERS AND STAFF	**339 021**	**368 788**	**26 936**	**77 539**	**81 640**	**(4 101)**	**-5%**	**368 788**

OVERTIME & STANDBY COSTS PER DEPARTMENT: 30 SEPTEMBER 2025								
Overtime	Original Budget (B)	Jul-25	Aug-25	Sept-25	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	7 356 043	1 567	585 100	809 510	**1 396 176**	**1 226 006**	-170 170	18.98%
Corporate Services	201 067	17 396	20 207	22 380	**59 983**	**33 512**	-26 471	29.83%
Electricity Services	1 247 902	-	134 480	118 844	**253 324**	**207 984**	-45 340	20.30%
Financial Services	424 428	-	9 398	11 633	**21 031**	**70 738**	49 707	4.96%
Development Services	168 416	1 076	13 771	29 205	**44 052**	**28 068**	-15 984	26.16%
Protection Services	4 960 958	11 922	347 919	468 237	**828 078**	**826 828**	-1 250	16.69%
K9-Dog Unit	792 539	-	31 549	47 613	**79 163**	**132 090**	52 927	9.99%
Reaction Unit	275 386	-	63 930	71 151	**135 082**	**45 898**	-89 184	49.05%
Grand Total	**15 426 739**	**31 961**	**1 206 354**	**1 578 573**	**2 816 888**	**2 571 124**	**-245 764**	**18.26%**
Overtime Emergency Services	**5 820 869**	**-**	**415 111**	**521 632**	**936 743**	**970 146**	**33 403**	**16.09%**
Civil Services	2 743 210	-	214 592	296 598	**511 190**	**457 202**	-53 988	18.63%
Electricity Services	1 197 729	-	130 562	118 844	**249 407**	**199 622**	-49 785	20.82%
Financial Services	105 027	-	7 249	10 485	**17 734**	**17 504**	-230	16.89%
Protection Services	1 774 903	-	62 708	95 705	**158 412**	**295 818**	137 406	8.93%
Overtime Fixed Allowance	**813 102**	**29 318**	**71 429**	**94 143**	**194 891**	**135 518**	**-59 373**	**23.97%**
Corporate Services	201 067	17 396	20 207	22 380	**59 983**	**33 512**	-26 471	29.83%
Financial Services	62 806	-	-	1 148	**1 148**	**10 468**	9 320	1.83%
Protection Services	549 229	11 922	51 222	70 616	**133 760**	**91 538**	-42 222	24.35%
Overtime Special Projects	**8 792 768**	**2 643**	**719 814**	**962 798**	**1 685 254**	**1 465 460**	**-219 794**	**19.17%**
Civil Services	4 612 833	1 567	370 509	512 912	**884 987**	**768 804**	-116 183	19.19%
Electricity Services	50 173	-	3 918	-	**3 918**	**8 362**	4 444	7.81%
Financial Services	256 595	-	2 149	-	**2 149**	**42 766**	40 617	0.84%
Development Services	168 416	1 076	13 771	29 205	**44 052**	**28 068**	-15 984	26.16%
Protection Services	2 636 826	-	233 989	301 917	**535 905**	**439 472**	-96 433	20.32%
K9-Dog Unit	792 539	-	31 549	47 613	**79 163**	**132 090**	52 927	9.99%
Reaction Unit	275 386	-	63 930	71 151	**135 082**	**45 898**	-89 184	49.05%
Standby	Original Budget (B)	Jul-25	Aug-25	Sept-25	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	3 192 115	-	264 799	292 191	**556 990**	**798 030**	241 040	17.45%
Electricity Services	2 100 461	-	172 095	187 453	**359 548**	**525 117**	165 569	17.12%
Financial Services	328 074	-	25 757	26 641	**52 397**	**82 017**	29 620	15.97%
Development Services	128 925	-	11 509	11 225	**22 734**	**32 232**	9 498	17.63%
Protection Services	3 525 996	-	252 177	266 469	**518 646**	**881 499**	362 853	14.71%
K9-Dog Unit	134 778	-	11 137	17 110	**28 247**	**33 696**	5 449	20.96%
Total Budget for Standby	**9 410 349**	**-**	**737 474**	**801 089**	**1 538 562**	**2 352 591**	**814 029**	**16.35%**
Total Budget for Overtime	**15 426 739**	**31 961**	**1 206 354**	**1 578 573**	**2 816 888**	**2 571 124**	**-245 764**	**18.26%**
Grand Total for Standby & Overtime	**24 837 088**	**31 961**	**1 943 828**	**2 379 662**	**4 355 450**	**4 923 715**	**568 265**	**17.54%**

Note: That Council note the impact of unsustainable spending on overtime, but moreover the impact on future tariffs.

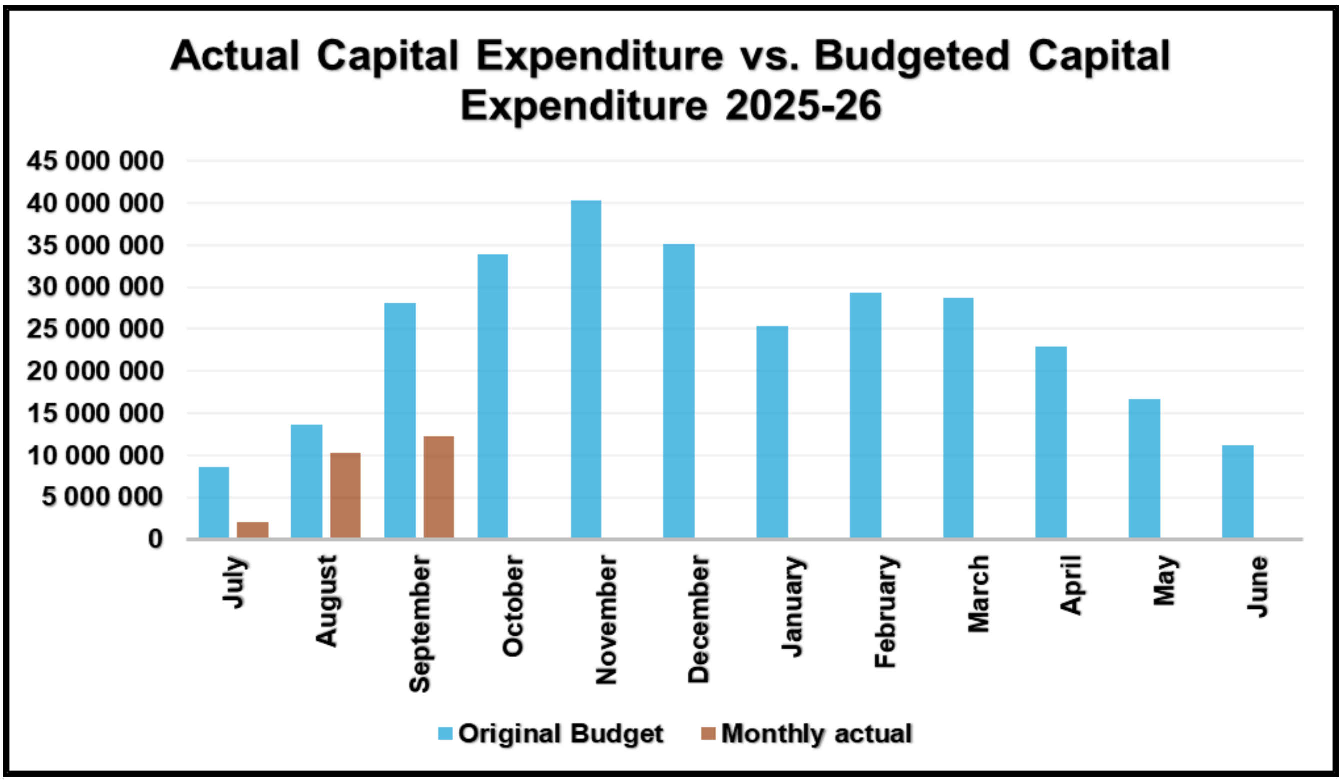
Section 10 – Material variances to the SDBIP

No material variances to the SDBIP.

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter								
	2024/25	Budget Year 2025/26						
Month R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend								
July	1 968	8 540	1 984	1 984	8 540	6 556	76.8%	2.9%
August	7 837	13 691	10 227	12 211	13 691	1 480	10.8%	4.2%
September	13 760	28 082	12 254	24 466	28 082	3 616	12.9%	8.3%
October	29 965	33 898				–		
November	31 028	40 308				–		
December	27 616	35 105				–		
January	5 482	25 403				–		
February	11 860	29 298				–		
March	34 280	28 660				–		
April	17 099	22 975				–		
May	39 633	16 677				–		
June	77 640	11 162				–		
Total Capital expenditure	298 168	293 799	24 466					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q1 First Quarter

Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure on new assets by Asset Class/Sub-class								
Infrastructure	**209 951**	**196 140**	**7 488**	**18 764**	**36 650**	**17 886**	**48.8%**	**196 140**
Roads Infrastructure	97 216	63 812	5 474	12 252	12 921	669	5.2%	63 812
Roads	97 216	63 812	5 474	12 252	12 921	669	5.2%	63 812
Storm water Infrastructure	1 509	–	–	–	–	–		–
Storm water Conveyance	1 509	–	–	–	–	–		–
Electrical Infrastructure	36 362	76 703	203	462	9 140	8 678	94.9%	76 703
MV Substations	24 418	52 320	–	2	5 666	5 664	100.0%	52 320
MV Switching Stations	5 132	–	–	–	–	–		–
MV Networks	1 961	10 315	12	12	2 000	1 988	99.4%	10 315
LV Networks	4 851	14 068	191	448	1 474	1 026	69.6%	14 068
Water Supply Infrastructure	30 566	8 165	514	888	1 658	770	46.4%	8 165
Distribution	30 566	8 165	514	888	1 658	770	46.4%	8 165
Sanitation Infrastructure	20 760	13 843	729	903	2 331	1 428	61.3%	13 843
Reticulation	20 760	13 843	729	903	2 331	1 428	61.3%	13 843
Solid Waste Infrastructure	23 538	33 616	568	4 259	10 600	6 341	59.8%	33 616
Landfill Sites	23 538	33 036	568	4 259	10 600	6 341	59.8%	33 036
Waste Drop-off Points		580				–		580
Community Assets	**14 328**	**12 028**	**–**	**–**	**2 111**	**2 111**	100.0%	**12 028**
Community Facilities	1 347	2 050	–	–	400	400	100.0%	2 050
Cemeteries/Crematoria		300	–	–	(75)	(75)	100.0%	300
Parks	1 338	1 100	–	–	–	–		1 100
Public Ablution Facilities	8	650	–	–	475	475	100.0%	650
Sport and Recreation Facilities	12 981	9 978	–	–	1 711	1 711	100.0%	9 978
Indoor Facilities	745	9 900	–	–	1 691	1 691	100.0%	9 900
Outdoor Facilities	12 236	78	–	–	20	20	100.0%	78
Investment properties	**31**	**–**	**–**	**–**	**–**	**–**		**–**
Revenue Generating	31	–	–	–	–	–		–
Unimproved Property	31		–	–	–	–		
Other assets	**11 836**	**12 954**	**352**	**1 042**	**2 649**	**1 608**	**60.7%**	**12 954**
Operational Buildings	328	380	–	–	100	100	100.0%	380
Municipal Offices	26	380	–	–	100	100	100.0%	380
Stores	302	–	–	–	–	–		–
Housing	11 509	12 574	352	1 042	2 549	1 508	59.1%	12 574
Social Housing	11 509	12 574	352	1 042	2 549	1 508	59.1%	12 574
Intangible Assets	**450**	**–**	**–**	**–**	**–**	**–**		**–**
Licences and Rights	450	–	–	–	–	–		–
Computer Software and Applications	450	–	–	–	–	–		–
Computer Equipment	**1 771**	**2 583**	**90**	**131**	**15**	**(116)**	-774.0%	**2 583**
Computer Equipment	1 771	2 583	90	131	15	(116)	-774.0%	2 583
Furniture and Office Equipment	**858**	**665**	**88**	**113**	**163**	**50**	30.5%	**665**
Furniture and Office Equipment	858	665	88	113	163	50	30.5%	665
Machinery and Equipment	**1 852**	**3 258**	**254**	**387**	**76**	**(312)**	-411.5%	**3 258**
Machinery and Equipment	1 852	3 258	254	387	76	(312)	-411.5%	3 258
Transport Assets	**13 612**	**6 113**	**713**	**713**	**79**	**(633)**	-799.1%	**6 113**
Transport Assets	13 612	6 113	713	713	79	(633)	-799.1%	6 113
Land	**–**	**400**	**–**	**–**	**–**	**–**		**400**
Land	–	400	–	–	–	–		400
Total Capital Expenditure on new assets	**254 690**	**234 140**	**8 984**	**21 150**	**41 743**	**20 593**	**49.3%**	**234 140**

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure on renewal of existing assets by Asset Class/Sub-class								
Infrastructure	5 268	25 441	–	–	3 500	3 500	100.0%	25 441
Roads Infrastructure	2 268	20 500	–	–	3 000	3 000	100.0%	20 500
Roads	2 268	20 500	–	–	3 000	3 000	100.0%	20 500
Water Supply Infrastructure	–	480	–	–	–	–		480
Pump Stations		480	–	–	–	–		480
Sanitation Infrastructure	3 000	4 461	–	–	500	500	100.0%	4 461
Reticulation	3 000	4 461	–	–	500	500	100.0%	4 461
Community Assets	242	–	–	–	–	–		–
Community Facilities	–	–	–	–	–	–		–
Sport and Recreation Facilities	242	–	–	–	–	–		–
Outdoor Facilities	242	–	–	–	–	–		–
Machinery and Equipment	193	700	–	–	–	–		700
Machinery and Equipment	193	700	–	–	–	–		700
Total Capital Expenditure on renewal of existing as	5 702	26 141	–	–	3 500	3 500	100.0%	26 141

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class								
Infrastructure	32 022	33 517	3 270	3 316	5 070	1 754	34.6%	33 517
Roads Infrastructure	9 473	–	–	–	–	–		–
Roads	9 473	–	–	–	–	–		–
Storm water Infrastructure	187	550	–	–	–	–		550
Storm water Conveyance	187	550	–	–	–	–		550
Electrical Infrastructure	5 531	8 080	3 204	3 250	370	(2 880)	-778.4%	8 080
MV Switching Stations		4 880	3 097	3 112	–	(3 112)	#DIV/0!	4 880
MV Networks	4 086	1 300	107	107	–	(107)	#DIV/0!	1 300
LV Networks	1 444	1 900	–	31	370	340	91.8%	1 900
Water Supply Infrastructure	11 218	22 887	–	–	4 700	4 700	100.0%	22 887
Reservoirs		500	–	–	–	–		500
Bulk Mains	499	6 043	–	–	500	500	100.0%	6 043
Distribution	10 719	15 544	–	–	4 200	4 200	100.0%	15 544
PRV Stations	–	800	–	–	–	–		800
Sanitation Infrastructure	5 613	2 000	66	66	–	(66)	#DIV/0!	2 000
Reticulation		1 500	66	66	–	(66)	#DIV/0!	1 500
Waste Water Treatment Works	5 613	500	–	–	–	–		500
Community Assets	5 755	–	–	–	–	–		–
Community Facilities	–	–	–	–	–	–		–
Cemeteries/Crematoria	–	–	–	–	–	–		–
Sport and Recreation Facilities	5 755	–	–	–	–	–		–
Outdoor Facilities	5 755	–	–	–	–	–		–
Total Capital Expenditure on upgrading of existing	37 776	33 517	3 270	3 316	5 070	1 754	34.6%	33 517

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q1 First Quarter

Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Repairs and maintenance expenditure by Asset Class/Sub-class								
Infrastructure	**49 848**	**69 462**	**4 881**	**10 639**	**18 293**	**7 654**	**42%**	**69 462**
Roads Infrastructure	6 192	20 921	1 066	1 705	6 841	5 136	75%	20 921
Roads	5 915	20 801	1 066	1 705	6 811	5 106	75%	20 801
Road Furniture	277	120	–	–	30	30	100%	120
Storm water Infrastructure	23 320	24 311	1 775	5 113	5 515	403	7%	24 311
Storm water Conveyance	23 320	24 311	1 775	5 113	5 515	403	7%	24 311
Electrical Infrastructure	3 531	5 794	302	578	1 408	831	59%	5 794
MV Substations	207	206	114	130	52	(78)	-152%	206
MV Networks	319	2 014	4	10	503	493	98%	2 014
LV Networks	3 005	3 574	184	437	853	416	49%	3 574
Water Supply Infrastructure	1 708	2 011	64	233	503	270	54%	2 011
Reservoirs	1 273	1 475	64	167	369	202	55%	1 475
Pump Stations	126	168	–	–	42	42	100%	168
Distribution	309	368	–	67	92	26	28%	368
Sanitation Infrastructure	5 558	6 151	424	949	1 532	583	38%	6 151
Pump Station	929	1 061	136	330	267	(63)	-23%	1 061
Waste Water Treatment Works	4 630	5 090	289	619	1 265	646	51%	5 090
Solid Waste Infrastructure	9 538	10 272	1 250	2 062	2 493	431	17%	10 272
Landfill Sites	9 538	10 272	1 250	2 062	2 493	431	17%	10 272
Community Assets	**3 587**	**3 605**	**429**	**509**	**914**	**405**	**44%**	**3 605**
Community Facilities	2 456	2 533	324	390	633	243	38%	2 533
Halls	448	452	34	53	113	60	53%	452
Centres	1 719	1 787	279	322	447	125	28%	1 787
Libraries	47	50	–	–	13	13	100%	50
Cemeteries/Crematoria	156	123	7	7	31	23	76%	123
Parks	86	120	4	8	30	22	73%	120
Sport and Recreation Facilities	1 131	1 072	105	119	281	162	58%	1 072
Indoor Facilities	87	100	74	74	25	(49)	-197%	100
Outdoor Facilities	1 044	972	30	44	256	211	83%	972
Capital Spares						–		–
Other assets	**1 729**	**2 884**	**198**	**279**	**721**	**442**	**61%**	**2 884**
Operational Buildings	1 158	1 260	137	194	315	121	38%	1 260
Municipal Offices	1 158	1 260	137	194	315	121	38%	1 260
Housing	571	1 624	61	85	406	321	79%	1 624
Staff Housing	200	240	44	54	60	6	10%	240
Social Housing	372	1 384	17	31	346	315	91%	1 384
Intangible Assets	**5 025**	**–**	**–**	**–**	**–**	**–**		**–**
Licences and Rights	5 025	–	–	–	–	–		–
Computer Software and Applications	5 025							
Computer Equipment	**327**	**402**	**16**	**84**	**100**	**17**	**17%**	**402**
Computer Equipment	327	402	16	84	100	17	17%	402
Furniture and Office Equipment	**25**	**72**	**–**	**–**	**18**	**18**	**100%**	**72**
Furniture and Office Equipment	25	72	–	–	18	18	100%	72
Machinery and Equipment	**1 309**	**1 532**	**176**	**272**	**381**	**109**	**29%**	**1 532**
Machinery and Equipment	1 309	1 532	176	272	381	109	29%	1 532
Transport Assets	**9 090**	**10 201**	**603**	**1 181**	**2 697**	**1 516**	**56%**	**10 201**
Transport Assets	9 090	10 201	603	1 181	2 697	1 516	56%	10 201
Total Repairs and Maintenance Expenditure	**70 941**	**88 157**	**6 303**	**12 964**	**23 124**	**10 160**	**44%**	**88 157**

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
R thousands	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Depreciation by Asset Class/Sub-class								
Infrastructure	**84 574**	**101 682**	**23 020**	**23 020**	**18 959**	(4 062)	**-21.4%**	**101 682**
Roads Infrastructure	21 566	31 365	6 072	6 072	6 848	776	**11.3%**	31 365
Roads	19 643	29 286	5 567	5 567	6 640	1 073	**16.2%**	29 286
Road Structures	275	898	69	69	90	20	**22.8%**	898
Road Furniture	1 649	1 181	435	435	118	(317)	**-268.8%**	1 181
Storm water Infrastructure	3 767	5 828	1 159	1 159	583	(576)	**-98.8%**	5 828
Drainage Collection	886	1 761	311	311	176	(135)	**-76.8%**	1 761
Storm water Conveyance	2 881	4 067	826	826	407	(420)	**-103.2%**	4 067
Attenuation	–	–	21	21	–	(21)	**#DIV/0!**	–
Electrical Infrastructure	14 485	20 749	4 184	4 184	3 653	(531)	**-14.5%**	20 749
Power Plants	–	3	–	–	0	0	**100.0%**	3
HV Substations	755	1 401	691	691	140	(551)	**-393.6%**	1 401
HV Transmission Conductors	3	29	44	44	3	(41)	**-1418.7%**	29
MV Substations	1 602	2 249	406	406	225	(181)	**-80.3%**	2 249
MV Switching Stations	11	1 259	3	3	126	123	**97.9%**	1 259
MV Networks	7 064	12 228	1 810	1 810	2 801	991	**35.4%**	12 228
LV Networks	5 050	3 367	1 230	1 230	337	(894)	**-265.4%**	3 367
Capital Spares	–	214	–	–	21	21	**100.0%**	214
Water Supply Infrastructure	16 871	18 194	4 253	4 253	3 326	(927)	**-27.9%**	18 194
Dams and Weirs	19	256	5	5	26	21	**81.1%**	256
Boreholes	1 059	186	267	267	19	(248)	**-1335.9%**	186
Reservoirs	2 485	2 686	628	628	269	(359)	**-133.7%**	2 686
Pump Stations	1 260	1 015	327	327	101	(226)	**-222.6%**	1 015
Water Treatment Works	737	127	186	186	13	(173)	**-1357.7%**	127
Bulk Mains	5 538	2 050	1 400	1 400	205	(1 195)	**-582.9%**	2 050
Distribution	5 773	11 875	1 437	1 437	2 694	1 257	**46.7%**	11 875
PRV Stations	–	–	4	4	–	(4)	**#DIV/0!**	–
Sanitation Infrastructure	25 648	22 799	6 605	6 605	4 273	(2 332)	**-54.6%**	22 799
Pump Station	887	15 354	239	239	3 529	3 290	**93.2%**	15 354
Reticulation	10 548	1 722	2 775	2 775	172	(2 603)	**-1511.9%**	1 722
Waste Water Treatment Works	14 213	5 724	3 591	3 591	572	(3 019)	**-527.5%**	5 724
Solid Waste Infrastructure	2 236	2 746	747	747	275	(473)	**-172.2%**	2 746
Landfill Sites	2 223	2 560	608	608	256	(352)	**-137.4%**	2 560
Waste Transfer Stations	–	–	135	135	–	(135)	**#DIV/0!**	–
Waste Drop-off Points	13	132	5	5	13	8	**63.3%**	132
Waste Separation Facilities	–	53	–	–	5	5	**100.0%**	53

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter								
Description	2024/25	Budget Year 2025/26						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Community Assets	**6 877**	**9 404**	**2 067**	**2 067**	**940**	**(1 127)**	**-119.9%**	**9 404**
Community Facilities	2 491	4 212	648	648	421	(227)	**-53.8%**	4 212
Halls	606	683	154	154	68	(85)	-124.9%	683
Clinics/Care Centres	82	83	21	21	8	(12)	-148.9%	83
Testing Stations	265	268	67	67	27	(40)	-148.9%	268
Museums	2	2	1	1	0	(0)	-148.6%	2
Libraries	458	474	115	115	47	(68)	-143.3%	474
Cemeteries/Crematoria	278	300	70	70	30	(40)	-133.5%	300
Purls	–	174	–	–	17	17	100.0%	174
Public Open Space	591	1 442	168	168	144	(24)	-16.6%	1 442
Public Ablution Facilities	86	500	22	22	50	28	56.4%	500
Markets	113	260	29	29	26	(2)	-9.5%	260
Taxi Ranks/Bus Terminals	9	24	2	2	2	0	6.3%	24
Sport and Recreation Facilities	4 386	5 192	1 419	1 419	519	(900)	**-173.4%**	5 192
Outdoor Facilities	4 386	5 192	1 419	1 419	519	(900)	-173.4%	5 192
Investment properties	**259**	**398**	**65**	**65**	**40**	(25)	-63.1%	**398**
Revenue Generating	–	–	–	–	–	–		–
Non-revenue Generating	–	398	65	65	40	(25)	**-63.1%**	398
Improved Property	259	398	65	65	40	(25)	-63.1%	398
Other assets	**1 842**	**1 996**	**479**	**479**	**200**	**(279)**	**-139.9%**	**1 996**
Operational Buildings	1 564	1 715	409	409	172	(237)	**-138.5%**	1 715
Municipal Offices	1 267	1 395	324	324	140	(184)	-132.1%	1 395
Workshops	297	304	85	85	30	(55)	-180.0%	304
Stores	–	16	–	–	2	2	100.0%	16
Housing	278	281	70	70	28	(42)	**-148.9%**	281
Staff Housing	278	281	70	70	28	(42)	-148.9%	281
Biological or Cultivated Assets	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Intangible Assets	**105**	**206**	**37**	**37**	**21**	**(17)**	-81.8%	**206**
Licences and Rights	105	206	37	37	21	(17)	**-81.8%**	206
Computer Software and Applications	105	206	37	37	21	(17)	-81.8%	206
Computer Equipment	**1 741**	**2 687**	**471**	**471**	**269**	**(202)**	-75.3%	**2 687**
Computer Equipment	1 741	2 687	471	471	269	(202)	-75.3%	2 687
Furniture and Office Equipment	**740**	**1 289**	**209**	**209**	**129**	**(80)**	-61.9%	**1 289**
Furniture and Office Equipment	740	1 289	209	209	129	(80)	-61.9%	1 289
Machinery and Equipment	**2 565**	**4 431**	**697**	**697**	**443**	**(254)**	-57.3%	**4 431**
Machinery and Equipment	2 565	4 431	697	697	443	(254)	-57.3%	4 431
Transport Assets	**3 742**	**6 054**	**1 049**	**1 049**	**605**	**(444)**	-73.3%	**6 054**
Transport Assets	3 742	6 054	1 049	1 049	605	(444)	-73.3%	6 054
Total Depreciation	**102 445**	**128 145**	**28 095**	**28 095**	**21 605**	**(6 490)**	**-30.0%**	**128 145**

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2025/2026 Total Budget	2025/2026 YTD Budget	Actual Expenditure Q1	2025/2026 Total Expenditure	Savings
Use of professional services	**R 18 581 116**	**R 3 728 476**	**R 2 597 672**	**R 2 597 672**	**N/a**
Consultants and Professional Services:Business and Advisory:Actuaries	R 15 775	R 3 945	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 5 000	R 1 251	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Business and Financial Managem	R 3 144 675	R 807 420	R 805 899	R 805 899	**N/a**
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 1 514 669	R 358 102	R 416 380	R 416 380	**N/a**
Consultants and Professional Services:Business and Advisory:Human Resources	R 246 800	R 61 701	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 40 000	R 9 999	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Audit Committee	R 120 000	R 30 000	R 37 560	R 37 560	**N/a**
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 12 501	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 220 000	R 55 002	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:System Support	R 1 146 695	R 286 677	R 841 182	R 841 182	**N/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 5 564 876	R 516 000	R 15 598	R 15 598	**N/a**
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 824 242	R 206 061	R 55 109	R 55 109	**N/a**
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 390 000	R 97 500	R 37 775	R 37 775	**N/a**
Consultants and Professional Services:Legal Cost:Collection	R 10 000	R 2 499	R -	R -	**N/a**
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 1 398 000	R 273 000	R 218 523	R 218 523	**N/a**
Consultants and Professional Services:Laboratory Services:Water	R 403 404	R 113 352	R 33 760	R 33 760	**N/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 432 300	R 109 231	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Quality Control	R 1 155 698	R 288 924	R 72 438	R 72 438	**N/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 1 656 900	R 434 792	R 61 876	R 61 876	**N/a**
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R 249	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Board Member	R 100 000	R 24 999	R 1 572	R 1 572	**N/a**
Consultants and Professional Services:Business and Advisory:Commissions and Committees	R 41 082	R 10 272	R -	R -	**N/a**
Consultants and Professional Services:Business and Advisory:Project Management	R 100 000	R 24 999	R -	R -	**N/a**
Travel and Subsistence	**R 787 329**	**R 198 096**	**R 158 270**	**R 158 270**	**N/a**
Domestic accommodation	**R 238 212**	**R 61 686**	**R 42 565**	**R 42 565**	**N/a**
Sponsorships, events and catering	**R 2 128 787**	**R 444 702**	**R 85 463**	**R 85 463**	**N/a**
Overtime Pay	**R 15 426 739**	**R 2 571 124**	**R 2 816 888**	**R 2 816 888**	**N/a**
Communication	**R 6 327 195**	**R 1 926 258**	**R 1 400 906**	**R 1 400 906**	**N/a**
Telephone cost	**R 933 371**	**R 233 343**	**R 144 092**	**R 144 092**	**N/a**
Vehicles used for political office -bearers	**None**	**None**	**None**	**None**	**None**
Number of Credit Cards	**None**	**None**	**None**	**None**	**None**
Grand Total	**R 44 422 749**	**R 9 163 685**	**R 7 245 855**	**R 7 245 855**	
Note: Savings can only be reported on at year-end.					

Section 13 – Quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- [X] the monthly budget statement
- [X] quarterly report on the implementation of the budget and financial state of affairs of the municipality
- [ ] mid-year budget and performance assessment

for the month of **September 2025** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

Signature ______________________________

Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature ______________________________

Date: 13 October 2025

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Mr H Cleophas

Executive Mayor of Swartland Municipality (WC015)

Signature

Date: 13 October 2025

Swartland Municipality

2025-26: Top Layer KPI Report

Henry Witbooi

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL243	Protection Services	(2) Available land identified and the possibility of a pound investigated by June 2026	Henry Witbooi	Report to management team	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL244	Protection Services	(1) Viability and feasibility study in collaboration with all role-players conducted by June 2026	Henry Witbooi	Report to management team	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL245	Protection Services	Establishment of law enforcement offices in all Swartland towns investigated and reported to Council by June 2028	Henry Witbooi	Council agenda	0%	0%	0%	N/A		**0%**	**0%**	N/A
TL246	Protection Services	Establishment of a learners licence centre for Riebeek Valley by June 2026	Henry Witbooi	Report to management team	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL247	Protection Services	Do a feasibility study in respect of new offices for Protection Services in Malmesbury and report to Council by June 2027	Henry Witbooi	Council agenda	0	0	0	N/A		**0**	**0**	N/A
TL248	Protection Services	Spent/achieved 95% of capital budget by the end of June	Henry Witbooi	System report	95%	0%	0%	N/A	2 % Budget: R 1 800 281 YTD Actual: R 41 200 Commitments: R 757 343	**0%**	**0%**	N/A
TL249	Protection Services	Spend 90% of the operating budget by the end of June	Henry Witbooi	Budget report	90%	0%	0%	N/A	15 % Budget: R 124 823 456 YTD Actual: R 18 106 554	**0%**	**0%**	N/A
TL250	Protection Services	% of Auditor General's findings implemented by 30 June	Henry Witbooi	Internal Audit spreadsheet	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL251	Protection Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Henry Witbooi	Certification	1	1	1	G	Signed 4 July 2025	**1**	**1**	G
TL252	Protection Services	Spend 100% of operational and capital grants by the end of June	Henry Witbooi	Spreadsheet from budget office	100%	0%	0%	N/A	35.21 % Establishment of the K9 Unit (Operating) Budget: R 4 350 000, YTD Actual: R 1 645 401 (37.83%) Establishment of a Reaction/Rural Safety Unit (Operating) Budget: R 5 838 000, YTD Actual: R 2 110 584 (36.15%) Municipal Fire Service Capacity Support Grant Budget: R 478 261, YTD Actual: R- (-%) Total budget: R 10 666 261, YTD Actual: R 3 755 985	**0%**	**0%**	N/A
TL253	Protection Services	Monitor the number of EPWP work opportunities created by 30 June	Henry Witbooi	EPWP Report	284	0	0	N/A	1 WO for Protection for July 2025. 3 WO's for Protection for Aug 2025. 1 WO for Protection for Sept 2025.	**0**	**0**	N/A
TL254	Protection Services	Submit projected tariff increases determined for the new budget annually by end of October	Henry Witbooi	Email to budget office	0	0	0	N/A		**0**	**0**	N/A

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL255	Protection Services	Report monthly to the Portfolio Committee on any new informal dwellings / structures erected	Henry Witbooi	Portfolio committee agenda	12	0	3	B	Monthly Report for July 2025 Monthly Report for Aug 2025 Sept 2025 submitted to DB on 14 Oct 2025	0	3	B
TL256	Protection Services	Submit funding applications to raise external funding augment income and to fund capital and/or operational initiatives	Henry Witbooi	Proof of submission	2	0	0	N/A		0	0	N/A
TL257	Protection Services	Establish a transport liaison committee by the end of October 2025	Henry Witbooi	Memo to MM	1	0	0	N/A		0	0	N/A

Jo-Ann Krieger

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL164	Development Services	GBVF Strategy developed and approved by Council by June 2026	Jo-Ann Krieger	Council item	1	0	0	N/A		0	0	N/A
TL165	Development Services	Youth Policy developed and approved by Council by June 2027	Jo-Ann Krieger	Council item	0	0	0	N/A		0	0	N/A
TL166	Development Services	(2) Ensure the organisation of an annual SMME summit or indaba	Jo-Ann Krieger	Attendance registers	1	0	0	N/A		0	0	N/A
TL167	Development Services	(2) Develop a housing pipeline annually by May	Jo-Ann Krieger	Email to MM	1	0	0	N/A		0	0	N/A
TL168	Development Services	(3) Obtain land use rights for mixed housing developments annually by end of June and submit a report to the Municipal Manager	Jo-Ann Krieger	Email to MM	100%	0%	0%	N/A		0%	0%	N/A
TL169	Development Services	(4) Appoint credible social housing institution to build and manage social housing and submit a report to the Municipal Manager by June 2026	Jo-Ann Krieger	Email to MM	100%	0%	0%	N/A		0%	0%	N/A
TL170	Development Services	Develop a capital expenditure framework in collaboration with DEADP and the Development Bank of SA and submit a report to the Management meeting by June 2026	Jo-Ann Krieger	Council item	1	0	0	N/A		0	0	N/A
TL171	Development Services	Do a study of climate change mitigation and adaptation and report to the Management meeting by June 2026	Jo-Ann Krieger	Council item	1	0	0	N/A		0	0	N/A
TL172	Development Services	Spent/achieved 95% of capital budget by the end of June	Jo-Ann Krieger	System report	95%	0%	0%	N/A	13 % Budget: R 59 076 393 YTD Actual: R 7 944 737 Commitments: R 286 859	0%	0%	N/A
TL173	Development Services	Spend 90% of the operating budget by the end of June	Jo-Ann Krieger	Budget report	90%	0%	0%	N/A	5 % Budget: R 172 555 258 YTD Actual: R 8 361 863	0%	0%	N/A
TL174	Development Services	% of Auditor General's findings implemented by 30 June	Jo-Ann Krieger	Internal Audit spreadsheet	100%	0%	0%	N/A		0%	0%	N/A
TL175	Development Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Jo-Ann Krieger	Certification	1	1	1	G	Email sent to Arina Beneke, 30 June 2025	1	1	G

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL176	Development Services	Spend 100% of operational and capital grants by the end of June	Jo-Ann Krieger	Spreadsheet from budget office	100%	0%	0%	N/A	9.39 % Community Development Workers Budget: R 51 304, YTD Actual: R - (-%) Human Settlements (Operating) Budget: R 135 609 000, YTD Actual: R 1 199 479 (0.88%) Emergency Fire Kits Budget: R 498 146, YTD Actual: R - (-%) Title deeds Restoration (Operating) Budget: R 70 435, YTD Actual: R - (-%) Human Settlements (Capital) Budget: R 58 112 132, YTD Actual: R 7 928 687 (13.65%) Regional Socio-Economic Projects (RSEP) Budget: R78 261; YTD Actual: R- (-%) Total budget: R 194 419 278, YTD Actual: R 18 256 332	0%	0%	N/A
TL177	Development Services	Monitor the number of EPWP work opportunities created by 30 June	Jo-Ann Krieger	EPWP Report	284	0	0	N/A	3 WO's for Development for July 2025. 0 WO's for Development for Aug 2025. 0 WO's for Development for Sept 2025.	0	0	N/A
TL178	Development Services	Submit projected tariff increases determined for the new budget annually by end of October	Jo-Ann Krieger	Email to budget office	1	0	0	N/A		0	0	N/A
TL179	Development Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Jo-Ann Krieger	Confirmation by Finance Department	100%	100%	100%	G	Email sent to Finance Department	100%	100%	G
TL180	Development Services	Submit funding applications to raise external funding augment income and to fund capital and/or operational initiatives	Jo-Ann Krieger	Proof of submission	2	0	1	B	Funding Application submitted	0	1	B

Joggie Scholtz

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL181	Office of the Municipal Manger	(2) Improve investment by creating an online platform by June 2026 to share information with investors	Joggie Scholtz	Screenshot of online platform	100%	0%	0%	N/A		0%	0%	N/A
TL182	Office of the Municipal Manger	Create an automated one stop shop for all business enquiries by June 2026	Joggie Scholtz	Report to Management	100%	0%	0%	N/A		0%	0%	N/A
TL183	Office of the Municipal Manger	Ensure the development of an innovation policy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	Mayco item	1	0	0	N/A		0	0	N/A
TL184	Office of the Municipal Manger	Ensure the development of a proposal for the increased use of digital technology to support business and the economy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	Mayco item	1	0	0	N/A		0	0	N/A
TL185	Office of the Municipal Manger	Hold an annual event with local businesses before end of June	Joggie Scholtz	Municipal manager Diary	0	0	1	B	Meeting held with Malmesbury Business Chambers 29 Julie 2025	0	1	B

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL186	Office of the Municipal Manger	Spend 90% of the LED funds by end of June	Joggie Scholtz	PROMUN report	90%	0%	0%	N/A		0%	0%	N/A
TL187	Office of the Municipal Manger	Table the Annual Report as required by MFMA (121) to Council annually by end of January	Joggie Scholtz	Council minutes	1	0	0	N/A		0	0	N/A
TL188	Office of the Municipal Manger	Submit the Annual Report to Council as required by section 129 of the MFMA (121) for approval annually by end of March	Joggie Scholtz	Council minutes	1	0	0	N/A		0	0	N/A
TL189	Office of the Municipal Manger	Review the macro structure annually	Joggie Scholtz	Council minutes	1	0	0	N/A		0	0	N/A
TL190	Office of the Municipal Manger	% of issues raised by the Auditor-General in an audit report addressed by 30 June	Joggie Scholtz	Auditor General index COMAFS	100%	0%	0%	N/A		0%	0%	N/A
TL191	Office of the Municipal Manger	Spent 95% of capital budget by the end of June	Joggie Scholtz	System report	95%	0%	0%	N/A	8 % Budget: R 293 798 527 YTD Actual: R 24 465 686 Commitments: R 18 567 561	0%	0%	N/A
TL192	Office of the Municipal Manger	Create 150 jobs through Municipality's capital projects (contracts > R200 000) by 30 June	Joggie Scholtz	Bid-committee resolutions	150	0	0	N/A	Aug: 5 jobs created Sept: 30 jobs created Cummulative - 35 jobs created	0	0	N/A

Louis Zikmann

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL193	Civil Engineering Services	(1) Develop a 15 year priority project list by December 2025	Louis Zikmann	Project list	1	0	0	N/A		0	0	N/A
TL194	Civil Engineering Services	(1) Development of cell 2 by March 2027	Louis Zikmann	Report	0	0	0	N/A		0	0	N/A
TL195	Civil Engineering Services	(2) Identify measures and report to Council on organic waste diversion by June 2027	Louis Zikmann	Council minutes	0	0	0	N/A		0	0	N/A
TL196	Civil Engineering Services	Master plans reviewed and updated if required annually by June	Louis Zikmann	Email to MM	1	0	0	N/A		0	0	N/A
TL197	Civil Engineering Services	Investigate and report to the Portfolio Committee annually by June on the status quo condition of surfaced roads	Louis Zikmann	Portfolio Committee minutes	1	0	0	N/A		0	0	N/A
TL198	Civil Engineering Services	Spent/achieved 95% of capital budget by the end of June	Louis Zikmann	System report	95%	0%	0%	N/A	9 % Budget: R 143 990 845 YTD Actual: R 12 529 340 Commitments: R 16 964 520	0%	0%	N/A
TL199	Civil Engineering Services	Spend 90% of the operating budget by the end of June	Louis Zikmann	Budget report	90%	0%	0%	N/A	16 % Budget: R 433 219 406 YTD Actual: R 68 172 538	0%	0%	N/A
TL200	Civil Engineering Services	% of Auditor General's findings implemented by 30 June	Louis Zikmann	Internal Audit spreadsheet	100%	0%	0%	N/A		0%	0%	N/A
TL201	Civil Engineering Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Louis Zikmann	Certification	1	1	1	G	Email sent 19 June 2025	1	1	G

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL202	Civil Engineering Services	Spend 100% of operational and capital grants by the end of June	Louis Zikmann	Spreadsheet from budget office	100%	0%	0%	N/A	7.36% EPWP Incentive (Operating) Budget Budget: R 1 969 000, YTD Actual: R 434 502 (22.07%) Maintenance and Construction of Transport Infrastructure (Operating) Budget: R 11 880 435, YTD Actual: R- (-%) Municipal Infrastructure Grant (MIG) Budget: R 25 405 000, YTD Actual: R 3 310 515 (13.03%) Water Services Infrastructure Grant: Budget: R 17 044 000, YTD Actual: R 494 384 (2.9%) Municipal Water Resilience Grant: R1 304 348, YTD Actual: R- (0%) Total Budget: R 57 602 783, YTD Actual: R 4 239 401	**0%**	**0%**	N/A
TL203	Civil Engineering Services	Monitor the number of EPWP work opportunities created by 30 June	Louis Zikmann	EPWP Report	284	0	0	N/A	53 WO's for Civil for July 2025. 0 WO's for Corporate for July 2025. 48 WO's for Civil for Aug 2025. 0 WO's for Corporate for Aug 2025. 35 WO's for Civil for Sept 2025. 0 WO's for Corporate for Sept 2025.	**0**	**0**	N/A
TL204	Civil Engineering Services	Submit projected tariff increases determined for the new budget annually by end of October	Louis Zikmann	Email to budget office	1	0	0	N/A		**0**	**0**	N/A
TL205	Civil Engineering Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Louis Zikmann	Confirmation by Finance Department	100%	100%	100%	G	Email sent 10 July 2025	**100%**	**100%**	G
TL206	Civil Engineering Services	Submit funding applications to raise external funding augment income and to fund capital and/or operational initiatives	Louis Zikmann	Proof of submission	2	0	2	B	Application for 26/27 DSAC funding Municipal Support and Development Grand for 2 projects	**0**	**2**	B
TL207	Civil Engineering Services	Supplying of piped water service points to residential account holders which are connected to the municipal water infrastructure network as at 30 June	Louis Zikmann	Finance report	21 942	0	0	N/A		**0**	**0**	N/A
TL208	Civil Engineering Services	Supplying of sanitation services to municipal residential account holders as at 30 June	Louis Zikmann	Finance report	21 851	0	0	N/A		**0**	**0**	N/A
TL209	Civil Engineering Services	Number of residential account holders receiving refuse removal services as at 30 June	Louis Zikmann	Finance report	21 635	0	0	N/A		**0**	**0**	N/A

Madelaine Terblanche

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL210	Corporate Services	(3) Investigate the feasibility of a full time customer care centre and submit a report to the Mayoral Committee by June 2026	Madelaine Terblanche	Mayco item	1	0	0	N/A		**0**	**0**	N/A

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL211	Corporate Services	Spent/achieved 95% of capital budget by the end of June	Madelaine Terblanche	System report	95%	0%	0%	N/A	10 % Budget: R 573 478 YTD Actual: R 54 922 Commitments: R 11 886	**0%**	**0%**	N/A
TL212	Corporate Services	Spend 90% of the operating budget by the end of June	Madelaine Terblanche	Budget report	90%	0%	0%	N/A	22 % Budget: R 49 233 412 YTD Actual: R 10 733,827	**0%**	**0%**	N/A
TL213	Corporate Services	% of Auditor General's findings implemented by 30 June	Madelaine Terblanche	Internal Audit spreadsheet	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL214	Corporate Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Madelaine Terblanche	Certification	1	1	1	G	Certification submitted to Asset Management on 2 July 2025	**1**	**1**	G
TL215	Corporate Services	Spend 100% of operational and capital grants by the end of June	Madelaine Terblanche	Spreadsheet from budget office	100%	0%	0%	N/A	27. 57% Libraries (Operating) Budget: R 10 768 696, YTD Actual: R 2 980 665 (27.66%) Libraries (Capital) Budget: R43 478, YTD Actual: R- (-%) Total Budget: R10 812 174, Actual YTD: R 2 980 665	**0%**	**0%**	N/A
TL216	Corporate Services	Submit funding applications to raise external funding augment income and to fund capital and/or operational initiatives	Madelaine Terblanche	Proof of submission	2	0	0	N/A	No action required	**0**	**0**	N/A
TL217	Corporate Services	The percentage (%) of appointments made in the three highest levels of management which comply with the Employment Equity Plan, measured by the Number of appointments in the three highest levels of management, which comply with Employment Equity targets/Total appointments made in three highest levels of management x 100	Madelaine Terblanche	HR report	70%	0%	0%	N/A	One Coloured Male (Director Protection Services) was appointed (August 2025) in the three highest levels of management where Coloured Males are over representative and therefore not in compliance with the EE targets. 0/1 = 0%	**0%**	**0%**	N/A
TL218	Corporate Services	Spent 90% of the Municipality's training budget on implementing its Workplace Skills Plan by end of June	Madelaine Terblanche	Budget report	90%	0%	12%	B	R209060/R1782533 Training budget spent	**0%**	**12%**	B

Mark Bolton

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL219	Financial Services	Spent/achieved 95% of capital budget by the end of June	Mark Bolton	System report	95%	0%	0%	N/A	25 % Budget: R 168 000 YTD Actual: R 42 297 Commitments: R 77 000	**0%**	**0%**	N/A
TL220	Financial Services	Spend 90% of the operating budget by the end of June	Mark Bolton	Budget report	90%	0%	0%	N/A	19 % Budget: R 82 473 699 YTD Actual: R 16 029 006	**0%**	**0%**	N/A
TL221	Financial Services	% of Auditor General's findings implemented by 30 June	Mark Bolton	Internal Audit spreadsheet	100%	0%	0%	N/A		**0%**	**0%**	N/A

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL222	Financial Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Mark Bolton	Certification	1	1	1	G	Email sent 30 June 2025	**1**	**1**	G
TL223	Financial Services	Spend 100% of operational and capital grants by the end of June	Mark Bolton	Spreadsheet from budget office	100%	0%	0%	N/A	39.82 % Finance Management (Operating) Budget: R 1 567 979, YTD Actual: R 624 432	**0%**	**0%**	N/A
TL224	Financial Services	Projected tariff increases determined for the budget of the new financial year annually by end of February	Mark Bolton	Email to budget office	1	0	0	N/A		**0**	**0**	N/A
TL225	Financial Services	Manage the provision of free basic service subsidies in line with council's policy annually	Mark Bolton	Indigent register	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL226	Financial Services	Measure the % of the outstanding service debtors	Mark Bolton	Audited financial statements	20%	0%	0%	N/A		**0%**	**0%**	N/A
TL227	Financial Services	Measure financial viability in terms of cost coverage ratio for the current financial year	Mark Bolton	Audited financial statements	3	0	0	N/A		**0**	**0**	N/A
TL228	Financial Services	Measure the % of debt coverage ratio for the current financial year	Mark Bolton	Audited financial statements	45%	0%	0%	N/A		**0%**	**0%**	N/A

Thys Möller

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL229	Electrical Engineering Services	Master plans reviewed and updated if required annually by June	Thys Möller	Email to MM	1	0	0	N/A		**0**	**0**	N/A
TL230	Electrical Engineering Services	Submit motivated budget to the Budget Office annually by November (minimum 6% of annual electricity revenue allocation is a Nersa license condition)	Thys Möller	Proof of submission	1	0	0	N/A		**0**	**0**	N/A
TL231	Electrical Engineering Services	Submit application to Nersa for approval annually by June	Thys Möller	Proof of submission	1	0	0	N/A		**0**	**0**	N/A
TL232	Electrical Engineering Services	Spent/achieved 95% of capital budget by the end of June	Thys Möller	System report	95%	0%	0%	N/A	4 % Budget: R 88 165 530 YTD Actual: R 3 853 190 Commitments: R 469 953	**0%**	**0%**	N/A
TL233	Electrical Engineering Services	Spend 90% of the operating budget by the end of June	Thys Möller	Budget report	90%	0%	0%	N/A	22.37 % Budget: R 559 724 650 YTD Actual: R 125 190 674	**0%**	**0%**	N/A
TL234	Electrical Engineering Services	% of Auditor General's findings implemented by 30 June	Thys Möller	Internal Audit spreadsheet	100%	0%	0%	N/A		**0%**	**0%**	N/A
TL235	Electrical Engineering Services	Complete a condition assessment and a review of the remaining useful life of all assets in the department and submit a certification in this regard to the Head Asset Management within the first week after the financial year end	Thys Möller	Certification	1	1	1	G	Info Submitted	**1**	**1**	G

Ref	Responsible Directorate	KPI Name	Responsible Owner	Source of Evidence	Original Annual Target	Quarter ending September 2025				Overall Performance		
						Target	Actual	R	Performance Comment	Target	Actual	R
TL236	Electrical Engineering Services	Spend 100% of operational and capital grants by the end of June	Thys Möller	Spreadsheet from budget office	100%	0%	0%	N/A	- % INEP (Operating) Budget: R 3 500 876, YTD Actual: R- (-%) INEP (Capital) Budget: R 17 821 124, YTD Actual: R- (-%) Total Budget: R 21 322 000, YTD Actual: R -	**0%**	**0%**	N/A
TL237	Electrical Engineering Services	Monitor the number of EPWP work opportunities created by 30 June	Thys Möller	EPWP Report	284	0	0	N/A	19 WO's for Electrical for Sept 2025.	**0**	**0**	N/A
TL238	Electrical Engineering Services	Submit projected tariff increases determined for the new budget annually by end of October	Thys Möller	Email to budget office	1	0	0	N/A		**0**	**0**	N/A
TL239	Electrical Engineering Services	Submit all capital unbundling packs with all outstanding invoices annually to the Finance Department by 10 July	Thys Möller	Confirmation by Finance Department	100%	100%	100%	G	Information Submitted by 7 July 2025	**100%**	**100%**	G
TL240	Electrical Engineering Services	Manage the % of electricity losses within the NERSA benchmark norm annually by end of June	Thys Möller	Finance report	10%	0%	0%	N/A		**0%**	**0%**	N/A
TL241	Electrical Engineering Services	Submit funding applications to raise external funding augment income and to fund capital and/or operational initiatives	Thys Möller	Proof of submission	2	0	1	B	Submitted in Jul 25	**0**	**1**	B
TL242	Electrical Engineering Services	Supplying of electricity services to residential account holders for electrical metering	Thys Möller	Finance report	16 326	0	0	N/A		**0**	**0**	N/A

Report generated on 21 October 2025 at 08:26.

Swartland Municipality

Project Activity

Department: Office of the Municipal Manger

Project: P30101 - Equipment : Council **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/116-833-968 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Aug 2025:	*Equipment needs identified*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		2,000.00	3,000.00	3,000.00	2,000.00	2,000.00							12,000.00			
Actual Expenditure													-	0%	12,000.00	100.00%

Report drawn at 21 October 2025 08:45:59

Department: Office of the Municipal Manger

Project: P12101 - Equipment : MM **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/124-832-967 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Aug 2025:	*Equipment needs identified*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		2,000.00	3,000.00	3,000.00	2,000.00	2,000.00							12,000.00			
Actual Expenditure													-	0%	12,000.00	100.00%

Report drawn at 21 October 2025 08:45:59

Department: Corporate Services

Project: P08101 - Equipment : Corporate **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/101-835-970 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Purchases in August: Optiplan Cabinet for HR Philips Voice Tracer for HR [Information available on Promun.]*
	Sep 2025:	*Purchases in September: Office Chair [Information available on Promun] [Purchases in September: Office Chair [Information available on Promun]]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		20,000.00			10,000.00								30,000.00			
Actual Expenditure		12,570.00	3,180.00										15,750.00	52.50%	14,250.00	47.50%

Report drawn at 21 October 2025 08:46:00

Department: Corporate Services

Project: P88101 - Equipment Corporate: Buildings & Swartland Halls **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/103-837-972 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Aug 2025:*	*Folding Tables for RK & Malmesbury Town hall (20) - R54 300 Cooler - R25 522 Blinds - R13 650 Total: R93 472.00 [Requisitions to be uploaded]*
	Sep 2025:	*Stainless Steel Table for Rosenhof Community Hall - R5250.00 Requisition date: 11/09/2025 [Awaiting the order from SCM]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			60,000.00		30,000.00		10,000.00						100,000.00			
Actual Expenditure			39,172.00	54,300.00									93,472.00	93.47%	6,528.00	6.53%

Report drawn at 21 October 2025 08:46:00

Department: Corporate Services

Project: P56101 - Equipment: Libraries **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/102-836-971 **Fin Source:** Dept. CA and Sport

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Aug 2025:*	*Folding tables - R54 300 cooler - R25 522 Blinds Abbotsdale C/Hall - R13 650 Total: R93 472.00 Requisition date 04/08/2025 [Requisitions to be uploaded]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					10,000.00	10,000.00	10,000.00		13,478.00				43,478.00			
Actual Expenditure													-	0%	43,478.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Corporate Services

Project: P8119 - Expropriation of splays **Location:**

Votes: 292ca914-1206-48d2-b2bb-9e3b5bf4afc5_9/103-912-1068 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow												400,000.00	400,000.00			
Actual Expenditure													-	0%	400,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Financial Services

Project: P35101 - Equipment : Financial — **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-813-948 — **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Performance Comments:		
	Aug 2025:	*R33 432.79 Committed on Order.*
	Sep 2025:	*Office chairs must still be delivered.*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		4,000.00	34,000.00	10,000.00	15,000.00								63,000.00			
Actual Expenditure		4,113.00	38,184.00										42,297.00	67.14%	20,703.00	32.86%

Report drawn at 21 October 2025 08:46:00

Department: Financial Services

Project: P35117 - Indigent Screening Solution — **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-941-1126 — **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		25,000.00											25,000.00			
Actual Expenditure													-	0%	25,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Financial Services

Project: P35113 - Meterreading Handhelds — **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/119-822-957 — **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						80,000.00							80,000.00			
Actual Expenditure													-	0%	80,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Protection Services

Project: P36101 - Equipment : Fire Fighting — **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/125-831-966 — **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			50,000.00	50,000.00	50,000.00			50,000.00	50,000.00	50,000.00			300,000.00			
Actual Expenditure													-	0%	300,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Protection Services

Project: P14101 - Equipment: Protection **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/126-829-964 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		15,000.00			15,000.00			15,000.00			15,000.00		60,000.00			
Actual Expenditure													-	0%	60,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Protection Services

Project: P36112 - Fire Fighting: Hazmat Equipment **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/125-970-1134 **Fin Source:** FSCSG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					250,000.00			228,261.00					478,261.00			
Actual Expenditure													-	0%	478,261.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Protection Services

Project: P14101 - New Fire Arms & Replacements **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/126-961-1122 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*The informal tender was awarded and all documents requested from service provider relating to the licensing of firearms was submitted.We await licensing and delivery [The informal tender 18/25/26 Awarded to Lesedi guarding and Trading]*
	Aug 2025:	*The service provider await delivery of firearms and licensing will follow- Lesedi guarding [Service provider await delivery of Firearms from Manufacturer to start process of licensing.]*
	Sep 2025:	*The appointed service provider--Lesedi Guarding requested documentation of Responsible person and Municipalities Registration as official institution which was submitted. [All relevant documentation submitted as requested by service provider for licensing of said firearms.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										250,000.00			250,000.00			
Actual Expenditure													-	0%	250,000.00	100.00%

Report drawn at 21 October 2025 08:46:00

Department: Protection Services

Project: P58102 - Traffic and Law: CK41293 Toyota Hilux DC 2.5D SRX **Location:**

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/126-824-959 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Drawing up specs for new vehicle [Await pricing relating to specifications]*
	Aug 2025:	*Vehicle purchase on RT 57 Tender and report was submitted to BEC. [Vehicle was purchased on RT57 tender]*
	Sep 2025:	*Order was issued and we await delivery of the vehicle. [Await delivery of vehicle]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					712,020.00								712,020.00			
Actual Expenditure													-	0%	712,020.00	100.00%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P54122 - Communications and equipment: Time and Attendance **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-811-946 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									1,071,030.00				1,071,030.00			
Actual Expenditure													-	0%	1,071,030.00	100.00%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34139 - Connections: Electricity Meters (New/Replacements) (Materials and Supplies) **Location:**

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-798-933 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	40,000.00	50,000.00	50,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	50,000.00	40,000.00	930,000.00			
Actual Expenditure	168,871.00	87,637.00	181,285.00	23,370.00									461,163.00	49.59%	468,837.00	50.41%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34139 - Connections: Electricity Meters (New/Replacements) (Acquisitions: Outsourced) **Location:**

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-798-932 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00		20,000.00			
Actual Expenditure													-	0%	20,000.00	100.00%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34156 - Darling 184 IRDP erven. Electrical bulk supply, infrastructure and connections **Location:**

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-795-929 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Contractor appointed [ ]*
	Sep 2025:	*Contractor on site [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		250,000.00	250,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	250,000.00	250,000.00	168,000.00			5,168,000.00			
Actual Expenditure			10,077.00										10,077.00	0.19%	5,157,923.00	99.81%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P54111 - DeskTops **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-809-944 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							306,000.00						306,000.00			
Actual Expenditure													-	0%	306,000.00	100.00%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34160 - Emergency Power Supply **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/117-799-934 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					60,000.00	60,000.00	60,000.00	60,000.00	60,000.00				300,000.00			
Actual Expenditure			85,986.00										85,986.00	28.66%	214,014.00	71.34%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34102 - Equipment: Electric **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/117-800-935 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00		400,000.00			
Actual Expenditure		23,139.00	28,171.00										51,310.00	12.83%	348,690.00	87.17%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P54102 - Equipment: Information Technology **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-807-942 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Wireless Conference Speakerphone [Not required]*
	Aug 2025:	*HP Switch informal tender [Not required]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00		75,000.00			
Actual Expenditure			3,910.00										3,910.00	5.21%	71,090.00	94.79%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34131 - LV Upgrading: Swartland (Acquisitions: Outsourced) **Location:**

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-788-919 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		100,000.00			
Actual Expenditure													-	0%	100,000.00	100.00%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34131 - LV Upgrading: Swartland (Materials and Supplies) **Location:**

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-788-920 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	50,000.00	1,150,000.00			
Actual Expenditure				22,813.00									22,813.00	1.98%	1,127,187.00	98.02%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34154 - MV Upgrading: Swartland (Acquisitions: Outsourced) **Location:**

Votes: 0386b586-2791-4087-a74c-029170725fa1_9/117-789-921 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00			
Actual Expenditure			43,701.00										43,701.00	43.70%	56,299.00	56.30%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34154 - MV Upgrading: Swartland (Materials and Supplies) **Location:**

Votes: 0386b586-2791-4087-a74c-029170725fa1_9/117-789-922 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					750,000.00			250,000.00	200,000.00				1,200,000.00			
Actual Expenditure			63,652.00										63,652.00	5.30%	1,136,348.00	94.70%

Report drawn at 21 October 2025 08:46:01

Department: Electrical Engineering Services

Project: P34143 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes (Acquisitions: Outsourced) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-782-910 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*[ ]*
	Sep 2025:	*Tender T06/25/26 close on 17 October 2025 [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	125,000.00	330,000.00	330,000.00	330,000.00	430,000.00	430,000.00	430,000.00	430,000.00	430,000.00	430,000.00	430,000.00	153,876.00	4,278,876.00			
Actual Expenditure		2,228.00											2,228.00	0.05%	4,276,648.00	99.95%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34143 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes (Acquisitions: Outsourced) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-782-1001 **Fin Source:** External Loan

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*[ ]*
	Sep 2025:	*Tender T06/25/26 close on 17 October 2025 [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							5,430,014.00	5,000,000.00	5,000,000.00	5,000,000.00	5,000,000.00	4,269,986.00	29,700,000.00			
Actual Expenditure													-	0%	29,700,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34143 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes (Compensation of Employees) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-782-1002 **Fin Source:** External Loan

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*[ ]*
	Sep 2025:	*Tender T06/25/26 close on 17 October 2025 [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00		300,000.00			
Actual Expenditure													-	0%	300,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34138 - Malmesbury De Hoop 132/11kV Substation, 132kV transmission line, servitudes and 132kV Eskom connection (Acquisitions:Outsourced) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-781-909 **Fin Source:** INEP

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*[ ]*
	Sep 2025:	*Tender T06/25/26 close on 17 October 2025 [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	400,000.00	421,124.00	4,000,000.00	4,000,000.00	4,000,000.00	5,000,000.00							17,821,124.00			
Actual Expenditure				55,078.00									55,078.00	0.31%	17,766,046.00	99.69%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34166 - Malmesbury De Hoop Serviced Sites (2000) **Location:**

Votes: 16db4eed-7059-4cea-9f5d-c4b405f97879_9/117-900-1114 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Tender advertised [ ]*
	Aug 2025:	*Tender appeal period ending 12-09-2025 [ ]*
	Sep 2025:	*Tender awarded to VE Reticulation 22 September 2025 [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	500,000.00	500,000.00	750,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	315,000.00	10,065,000.00			
Actual Expenditure													-	0%	10,065,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34127 - Malmesbury Security Operational Centre: Communication, Monitoring and Other infrastructure equipment **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/117-793-927 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								100,000.00	100,000.00				200,000.00			
Actual Expenditure													-	0%	200,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P54107 - Monitor Replacements **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-805-940 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Sep 2025:	*Informal tender published [Not required]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						45,000.00							45,000.00			
Actual Expenditure													-	0%	45,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34153 - Moorreesburg Development 600 IRDP erven. Electrical infrastructure and connections **Location:**

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-794-928 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Contractor on site [ ]*
	Sep 2025:	*Contractor on site [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		250,000.00	500,000.00	1,000,000.00	1,500,000.00	1,000,000.00	1,000,000.00	800,000.00	500,000.00	500,000.00	250,000.00	250,000.00	7,550,000.00			
Actual Expenditure				1,185,240.00									1,185,240.00	15.70%	6,364,760.00	84.30%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P54104 - Notebooks **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-810-945 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							485,500.00						485,500.00			
Actual Expenditure													-	0%	485,500.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P54110 - Printers **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-808-943 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Sep 2025:*	*Color replacement printers [Not required]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						30,000.00				30,000.00			60,000.00			
Actual Expenditure													-	0%	60,000.00	100.00%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34156 - Protection and Scada Upgrading: Swartland **Location:**

Votes: 1696a52a-36d8-431d-8a9c-9f6b511bd138_9/117-791-924 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*[ ]*
	Aug 2025:	*6x Relays delivery in September 2025 [ ]*
	Sep 2025:	*Relays delivered waiting for contractor for installation. [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					250,000.00			130,000.00					380,000.00			
Actual Expenditure		15,300.00	204,861.00										220,161.00	57.94%	159,839.00	42.06%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34153 - Replace oil insulated switchgear and equipment (Materials and Supplies) **Location:**

Votes: 1696a52a-36d8-431d-8a9c-9f6b511bd138_9/117-787-918 **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	50,000.00		500,000.00			
Actual Expenditure			46,018.00										46,018.00	9.20%	453,982.00	90.80%

Report drawn at 21 October 2025 08:46:02

Department: Electrical Engineering Services

Project: P34153 - Replace oil insulated switchgear and equipment (Acquisitions:Outsourced) **Location:**

Votes: 1696a52a-36d8-431d-8a9c-9f6b511bd138_9/117-787-917 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*1x RMU delivered 5x Minisubstations delivery 30-09-2025 [ ]*
	Sep 2025:	*5x Minisubstations and 1x RMU delivered. Installation by electrical department [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				1,750,000.00	1,750,000.00			500,000.00					4,000,000.00			
Actual Expenditure			2,846,226.00	664,057.00									3,510,283.00	87.76%	489,717.00	12.24%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34142 - Replacement of obsolete air conditioners **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/117-797-931 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				25,000.00	25,000.00	50,000.00	50,000.00	50,000.00	50,000.00				250,000.00			
Actual Expenditure													-	0%	250,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34155 - Streetlight, kiosk and polebox replacement: Swartland **Location:**

Votes: 34c8077d-cd18-474c-b5c0-5995e43f92d1_9/117-790-923 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Informal tender awarded for maintenance [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	100,000.00	100,000.00	100,000.00	50,000.00	50,000.00	650,000.00			
Actual Expenditure		30,500.00											30,500.00	4.69%	619,500.00	95.31%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34168 - Streetlights Eskom AOS **Location:**

Votes: 19dba5aa-fb0e-4d5f-9099-4fa684b7da56_9/117-903-1059 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00		400,000.00			
Actual Expenditure													-	0%	400,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34132 - Substation Fencing: Swartland (Acquisitions: Outsourced) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-792-925 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				30,000.00	30,000.00		30,000.00	30,000.00	25,000.00	25,000.00	30,000.00		200,000.00			
Actual Expenditure													-	0%	200,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34132 - Substation Fencing: Swartland (Materials and Supplies) **Location:**

Votes: c9dfabd5-a740-4f2e-92a6-9300f886db20_9/117-792-926 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					4,000.00			4,000.00	4,000.00	4,000.00	4,000.00		20,000.00			
Actual Expenditure													-	0%	20,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P54105 - Terminals **Location:**

Votes: 09f0d77d-d2e8-40f2-91e6-e89b7dad5a76_9/118-804-939 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						40,000.00							40,000.00			
Actual Expenditure													-	0%	40,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Electrical Engineering Services

Project: P34169 - Traffic Light Controlling Equipment **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/117-913-1069 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*[ ]*
	Aug 2025:	*Departmental project [ ]*
	Sep 2025:	*Departmental project [ ]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					60,000.00			60,000.00	30,000.00				150,000.00			
Actual Expenditure													-	0%	150,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Development Services

Project: P46125 - Dalsig: Bulk (Prof Fees) **Location:**

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-971-1135 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Awaits PID approval. [Awaits PID approval.]*
	Aug 2025:	*Awaits PID approval. [Awaits PID approval.]*
	Sep 2025:	*PID application has been approved. [PID application has been approved.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	204,333.00	408,670.00	2,452,000.00			
Actual Expenditure													-	0%	2,452,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Development Services

Project: P46125 - Dalsig: Internal Services (Prof Fees) **Location:**

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-952-1112 **Fin Source:** Human Settlements

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	196,083.00	392,170.00	2,353,000.00			
Actual Expenditure													-	0%	2,353,000.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Development Services

Project: P28114 - Darling Intercultural Space: Stage Roofstructure Design **Location:**

Votes: 33e74b23-bed4-4d33-a1c6-84e8acd0ace9_9/123-969-1133 **Fin Source:** RSEP

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		20,000.00		20,000.00		20,000.00		18,261.00					78,261.00			
Actual Expenditure													-	0%	78,261.00	100.00%

Report drawn at 21 October 2025 08:46:03

Department: Development Services

Project: P46119 - De Hoop Bulk: Prof Fees (Phase 4) **Location:**

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-847-990 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with planning process. [Busy with planning process.]*
	Aug 2025:	*Busy with planning process. [Busy with planning process.]*
	Sep 2025:	*Busy with planning process [Busy with planning process]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow												200,000.00	200,000.00			
Actual Expenditure													-	0%	200,000.00	100.00%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P06101 - Equipment: Development Services **Location:**

Votes: db728e3b-e11f-4654-806c-9d91bf9430c3_9/123-775-901 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Budget - R50 000 Available Budget - R28 611.50*
	Aug 2025:	*Budget - R50 000.00 Available Budget - R27 611.50*
	Sep 2025:	*Budget - R50 000.00 Available Budget - R27 611.50*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		10,000.00		10,000.00		10,000.00		10,000.00		10,000.00			50,000.00			
Actual Expenditure		9,061.00	6,989.00	6,339.00									22,389.00	44.78%	27,611.00	55.22%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P18106 - Equipment: YZF Caravan Park **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/120-778-906 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Total Budget - R36 000.00 Available Budget - R13 210.00*
	Aug 2025:	*Budget - R36 000.00 Available Budget - R13 210.00*
	Sep 2025:	*Budget - R36 000.00 Available Budget - R13 210.00*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			10,000.00		10,000.00			10,000.00		6,000.00			36,000.00			
Actual Expenditure													-	0%	36,000.00	100.00%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P61103 - Kalbaskraal SEF **Location:**

Votes: 17b61b45-02f2-4629-844a-f697605f5286_9/123-916-1073 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with procurement process. [Busy with procurement process.]*
	Aug 2025:	*Busy with procurement process. [Busy with procurement process.]*
	Sep 2025:	*Contractor has been appointed. [Contractor has been appointed.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,454.00	845,460.00	9,300,000.00			
Actual Expenditure													-	0%	9,300,000.00	100.00%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P46102 - Malmesbury De Hoop Serviced Sites (Prof Fees) **Location:**

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-839-975 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Contractor on site. [Contractor on site.]*
	Aug 2025:	*Contractor on site. [Contractor on site.]*
	Sep 2025:	*Contractor on site. [Contractor on site.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,460.00	338,458.00	4,061,518.00			
Actual Expenditure		690,028.00	351,641.00										1,041,669.00	25.65%	3,019,849.00	74.35%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P46102 - Malmesbury De Hoop Serviced Sites (Sewerage) **Location:**

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/123-839-976 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with installation of civil engineering services. [Busy with installation of civil engineering services.]*
	Aug 2025:	*Busy with installation of civil engineering services. [Busy with installation of civil engineering services.]*
	Sep 2025:	*Busy with installation of civil engineering services [Busy with installation of civil engineering services]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,943.00	576,939.00	6,923,312.00			
Actual Expenditure	13,920.00	159,696.00	214,006.00										387,622.00	5.60%	6,535,690.00	94.40%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P46102 - Malmesbury De Hoop Serviced Sites (Streets & Stormwater) **Location:**

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/123-854-997 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with civil engineering services. [Busy with civil engineering services]*
	Aug 2025:	*Busy with civil engineering services [Busy with civil engineering services]*
	Sep 2025:	*Busy with civil engineering services [Busy with civil engineering services]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,751.00	1,973,752.00	23,685,013.00			
Actual Expenditure	260,547.00	2,822,431.00	2,762,853.00										5,845,831.00	24.68%	17,839,182.00	75.32%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P46102 - Malmesbury De Hoop Serviced Sites (Water)

Location:

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/123-853-996

Fin Source: Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with civil engineering services. [Busy with civil engineering services.]*
	Aug 2025:	*Busy with civil engineering services. [Busy with civil engineering services.]*
	Sep 2025:	*Busy with civil engineering services. [Busy with civil engineering services.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,846.00	485,851.00	5,830,157.00			
Actual Expenditure	26,886.00	297,200.00	329,479.00										653,565.00	11.21%	5,176,592.00	88.79%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P61104 - Riverlands SEF (Planning)

Location:

Votes: 17b61b45-02f2-4629-844a-f697605f5286_9/121-950-1108

Fin Source: CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Submit funding application(PID). [Submit funding application(PID).]*
	Aug 2025:	*Submit funding application(PID). [Submit funding application(PID).]*
	Sep 2025:	*Submit funding application(PID). [Submit funding application(PID).]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										200,000.00	200,000.00	200,000.00	600,000.00			
Actual Expenditure													-	0%	600,000.00	100.00%

Report drawn at 21 October 2025 08:46:04

Department: Development Services

Project: P46116 - Silver Town: Bulk Services (Prof Fees / Construction)

Location:

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-920-1079

Fin Source: Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with planning process. [Busy with planning process.]*
	Aug 2025:	*Busy with planning process. Waiting for approval of roll-over budget. [Busy with planning process]*
	Sep 2025:	*Busy with planning process. Waiting for approval of roll-over budget. [Busy with planning process. Waiting for approval of roll-over budget.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		350,000.00				350,000.00			350,000.00		350,000.00		1,400,000.00			
Actual Expenditure													-	0%	1,400,000.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Development Services

Project: P46116 - Silvertown: Profesional Fees **Location:**

Votes: 2f51b239-80f5-4891-a7b2-0e7df52ee588_9/123-915-1071 **Fin Source:** Human Settlements

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Busy with planning process. [Busy with planning process.]*
	Aug 2025:	*Busy with planning process. Waiting for approval of Roll-over budget. [Busy with planning process]*
	Sep 2025:	*Busy with planning process. Waiting for approval of Roll-over budget. [Busy with planning process. Waiting for approval of Roll-over budget.]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,557.00	191,562.00	2,107,132.00			
Actual Expenditure													-	0%	2,107,132.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P92116 - Bulk water infrastructure (emergency spending) **Location:**

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-749-871 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow											700,000.00		700,000.00			
Actual Expenditure													-	0%	700,000.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P92136 - Chatsworth/Riverlands upgrade bulk water supply (CRR) **Location:**

Votes: 2723cef0-41d9-469d-80ad-81e0bc62eea1_9/105-760-884 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00			500,000.00				2,000,000.00	2,000,000.00			5,000,000.00			
Actual Expenditure													-	0%	5,000,000.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P92136 - Chatsworth/Riverlands upgrade bulk water supply (WRG) **Location:**

Votes: 2723cef0-41d9-469d-80ad-81e0bc62eea1_9/105-760-1132 **Fin Source:** WRG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										500,000.00	543,478.00		1,043,478.00			
Actual Expenditure													-	0%	1,043,478.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P92117 - Connections: Water Meters (New/Replacements) (Acquisitions:Outsourced) **Location:**

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-750-872 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										5,000.00	5,000.00		10,000.00			
Actual Expenditure			1,340.00										1,340.00	13.40%	8,660.00	86.60%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P92117 - Connections: Water Meters (New/Replacements) (Materials and Supplies) **Location:**

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-750-873 **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	125,092.00	100,000.00	100,000.00		1,025,092.00			
Actual Expenditure	24,680.00	25,054.00	35,346.00	13,445.00									98,525.00	9.61%	926,567.00	90.39%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P77113 - Darling WWTW: SCADA Systems **Location:**

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/107-965-1127 **Fin Source:** WSIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		200,000.00						1,000,000.00	1,000,000.00	1,150,000.00			3,350,000.00			
Actual Expenditure													-	0%	3,350,000.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P62102 - Equipment : Buildings & Maintenance **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/108-705-818 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				10,000.00	10,000.00	12,000.00							32,000.00			
Actual Expenditure		11,508.00	2,699.00										14,207.00	44.40%	17,793.00	55.60%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P04101 - Equipment : Civil **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/115-690-801 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			-250.00	20,000.00	20,000.00	18,000.00							57,750.00			
Actual Expenditure													-	0%	57,750.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P74102 - Equipment : Refuse bins, traps, skips (Swartland) **Location:**

Votes: 12b53826-fe07-4e8b-9761-5692802eea46_9/104-766-892 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								700,000.00					700,000.00			
Actual Expenditure													-	0%	700,000.00	100.00%

Report drawn at 21 October 2025 08:46:05

Department: Civil Engineering Services

Project: P76102 - Equipment : Sewerage **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/111-702-815 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				20,000.00	16,000.00								36,000.00			
Actual Expenditure		20,432.00	13,878.00										34,310.00	95.31%	1,690.00	4.69%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P66102 - Equipment: Parks **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/112-717-831 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				30,000.00	60,000.00	62,000.00							152,000.00			
Actual Expenditure		18,590.00	22,938.00	-22,938.00									18,590.00	12.23%	133,410.00	87.77%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P74101 - Equipment: Refuse Removal **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/104-767-893 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					15,000.00	15,000.00							30,000.00			
Actual Expenditure			23,116.00										23,116.00	77.05%	6,884.00	22.95%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P76103 - Equipment: Sewerage Telemetry **Location:**

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/111-701-814 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow									220,000.00				220,000.00			
Actual Expenditure			20,866.00										20,866.00	9.48%	199,134.00	90.52%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P83101 - Equipment: Streets and Stormwater **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/114-743-863 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			250.00	25,000.00	25,000.00	13,000.00	5,000.00						68,250.00			
Actual Expenditure		7,990.00	17,066.00	25,690.00									50,746.00	74.35%	17,504.00	25.65%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P92101 - Equipment: Water **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/105-751-874 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				20,000.00	20,000.00	15,000.00							55,000.00			
Actual Expenditure		4,318.00	43,409.00										47,727.00	86.78%	7,273.00	13.22%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P79104 - Highlands: Development of new cell (CRR) **Location:**

Votes: 1b79eaaf-eedb-4abf-9484-04806d39b1c8_9/104-764-889 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	1,000,000.00	1,000,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,269,986.00						9,269,986.00			
Actual Expenditure		2,151,112.00	389,350.00										2,540,462.00	27.41%	6,729,524.00	72.59%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P79105 - Highlands: Development of new cell (MIG) **Location:**

Votes: 1b79eaaf-eedb-4abf-9484-04806d39b1c8_9/104-764-890 **Fin Source:** MIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	165,595.00					14,165,595.00			
Actual Expenditure	1,242,669.00	298,120.00	178,153.00	2,811,957.00									4,530,899.00	31.99%	9,634,696.00	68.01%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P74127 - Highlands: Security Wall (CRR) **Location:**

Votes: c00faddb-1313-4006-9336-db2a34600547_9/104-947-1105 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			500,000.00	1,000,000.00	1,500,000.00	700,000.00	700,000.00	1,500,000.00	550,000.00				6,450,000.00			
Actual Expenditure													-	0%	6,450,000.00	100.00%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P74127 - Highlands: Security Wall (MIG) **Location:**

Votes: c00faddb-1313-4006-9336-db2a34600547_9/104-947-1106 **Fin Source:** MIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		300,000.00	300,000.00	400,000.00	400,000.00	400,000.00	500,000.00	500,000.00	350,000.00				3,150,000.00			
Actual Expenditure													-	0%	3,150,000.00	100.00%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P92137 - Kalbaskraal Booster: Replace pumpsets **Location:**

Votes: aab88374-49b6-4170-871e-830e4d0323e8_9/105-761-886 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					480,000.00								480,000.00			
Actual Expenditure													-	0%	480,000.00	100.00%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P78129 - Koringberg Sport Field: Ablution Facilities **Location:**

Votes: 8e13fe4d-6dbc-4a8a-bf65-9a932703589d_9/106-918-1077 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Tender complication [Not applicable]*
	Aug 2025:	*Tender advertised on 22 August 2025 [Not applicable]*
	Sep 2025:	*Tender evaluation [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		200,000.00	275,000.00	250,000.00									725,000.00			
Actual Expenditure													-	0%	725,000.00	100.00%

Report drawn at 21 October 2025 08:46:06

Department: Civil Engineering Services

Project: P79106 - Koringberg: New Transfer Station **Location:**

Votes: c00faddb-1313-4006-9336-db2a34600547_9/104-765-891 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow								200,000.00	200,000.00	180,000.00			580,000.00			
Actual Expenditure													-	0%	580,000.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P92134 - Malmesbury SMW1.3 Wesbank Reservoir to Malm/Abb pipeline **Location:**

Votes: d24e57ac-de4f-449c-853f-d10bd7bdbfd8_9/105-758-881 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					400,000.00				400,000.00				800,000.00			
Actual Expenditure			147,917.00										147,917.00	18.49%	652,083.00	81.51%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P77111 - Malmesbury WWTW: Replace Clarifier Mechanical Equipment (CRR) **Location:**

Votes: c1afe87d-075d-4b68-b77a-483d873e81a7_9/107-887-1043 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		200,000.00			1,000,000.00	1,000,000.00		600,000.00					2,800,000.00			
Actual Expenditure													-	0%	2,800,000.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P77111 - Malmesbury WWTW: Replace Clarifier Mechanical Equipment (WRG) **Location:**

Votes: c1afe87d-075d-4b68-b77a-483d873e81a7_9/107-887-1131 **Fin Source:** WRG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					100,000.00	160,870.00							260,870.00			
Actual Expenditure													-	0%	260,870.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P62119 - Monitoring Office/Building: YZF **Location:**

Votes: 6fd07a60-e535-42bf-9b7f-6a8258f82769_9/108-709-822 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow											100,000.00		100,000.00			
Actual Expenditure													-	0%	100,000.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P77113 - Moorreesburg WWTW: SCADA Systems **Location:**

Votes: be216110-42cf-4427-80d9-04dbe49e824e_9/107-967-1130 **Fin Source:** WSIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		200,000.00						1,000,000.00	1,000,000.00	1,150,000.00			3,350,000.00			
Actual Expenditure			494,384.00										494,384.00	14.76%	2,855,616.00	85.24%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P20107 - New Cemetery: Chatsworth **Location:**

Votes: 57bf9f47-c91a-4c8f-a386-17ac2383d54c_9/127-714-827 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			-75,000.00								300,000.00		225,000.00			
Actual Expenditure													-	0%	225,000.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P62122 - New Cherry Picker **Location:**

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/108-712-825 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		79,250.00						800,000.00					879,250.00			
Actual Expenditure			712,516.00										712,516.00	81.04%	166,734.00	18.96%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P62120 - Painting Machine: Mechanical drive **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/108-710-823 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		-79,250.00			350,000.00								270,750.00			
Actual Expenditure			103,200.00										103,200.00	38.12%	167,550.00	61.88%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P76124 - Pipe Replacement: Obsolete Infrastructure **Location:**

Votes: 3936e862-0085-4bc8-85ab-acd5136ba14e_9/111-698-811 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				800,000.00	700,000.00								1,500,000.00			
Actual Expenditure			65,550.00										65,550.00	4.37%	1,434,450.00	95.63%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P74117 - Refuse: CK37359 Nissan UD330 **Location:**

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/104-772-898 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						3,613,400.00							3,613,400.00			
Actual Expenditure													-	0%	3,613,400.00	100.00%

Report drawn at 21 October 2025 08:46:07

Department: Civil Engineering Services

Project: P74119 - Refuse: CK43134 Nissan UD35A **Location:**

Votes: bda040d4-428a-40ac-9d29-0a94d311d122_9/104-774-900 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						987,480.00							987,480.00			
Actual Expenditure													-	0%	987,480.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P76125 - Replace: Mobile Generator **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/111-700-813 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Performance Comments: *Jul 2025:* *Compile specifications [Not Applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										380,000.00			380,000.00			
Actual Expenditure													-	0%	380,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P62121 - Riebeek Kasteel Stores: Ablution Facilities **Location:**

Votes: 6fd07a60-e535-42bf-9b7f-6a8258f82769_9/108-711-824 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*Tender Compilation [Not applicable]*
	Aug 2025:	*Tender advertised on 22 August 2025. [Not applicable]*
	Sep 2025:	*Tender Evaluation [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			100,000.00	100,000.00	80,000.00								280,000.00			
Actual Expenditure													-	0%	280,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P92142 - Riebeek Kasteel: New Reservior **Location:**

Votes: 1cf7cb61-3a7e-412f-8eba-223f7480e982_9/105-899-1055 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*Inception & preliminary Design [Not applicable]*
	Aug 2025:	*Inception & preliminary Design [Not applicable]*
	Sep 2025:	*Inception & preliminary Design [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										500,000.00			500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82121 - Roads Swartland: Construction of New Roads (CRR) **Location:**

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-725-840 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:	*Jul 2025:*	*Phase 1: Construction (Multi Year). Phase 2: Procurement (currently in appeal period) [Not applicable]*
	Aug 2025:	*Phase 1: Construction (Multi Year). Phase 2: Awarded (Confirmation of 25/26 scope) [Not applicable]*
	Sep 2025:	*Phase 1 & 2 Both in construction Phase [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow	1,000,000.00	1,000,000.00	3,000,000.00	4,000,000.00	4,000,000.00	3,000,000.00	3,000,000.00	4,000,000.00	4,000,000.00	3,000,000.00	1,438,000.00		31,438,000.00			
Actual Expenditure	159,447.00	1,943,542.00	2,711,548.00	237,442.00									5,051,979.00	16.07%	26,386,021.00	83.93%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82121 - Roads Swartland: Construction of New Roads (MIG) **Location:**

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-725-841 **Fin Source:** MIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Phase 1: Construction (Multi Year). Phase 2: Procurement (currently in appeal period) [Not applicable]*
	Aug 2025:	*Phase 1: Construction (Multi Year). Phase 2: Awarded (Confirmation of 25/26 scope) [Not applicable]*
	Sep 2025:	*Phase 1 & 2 both in construction phase [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			2,000,000.00	2,000,000.00	2,000,000.00	1,589,405.00							7,589,405.00			
Actual Expenditure	86,957.00	1,504,616.00											1,591,573.00	20.97%	5,997,832.00	79.03%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82101 - Roads Swartland: Resealing of Roads (CRR) **Location:**

Votes: 7601080a-443e-4b74-94fe-04dfb7900bd4_9/110-724-838 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Tender advertised closed on 11 July 2025 [Not applicable]*
	Aug 2025:	*Tender cancelled due to exceeding 80/20 threshold. Tender re-advertised on 19 August 2025 [Not applicable]*
	Sep 2025:	*Tender Evaluatiuon [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	2,000,000.00	3,000,000.00	3,000,000.00				20,000,000.00			
Actual Expenditure													-	0%	20,000,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82129 - Roads Swartland: Resealing of Roads (MIG) **Location:**

Votes: 7601080a-443e-4b74-94fe-04dfb7900bd4_9/110-919-1078 **Fin Source:** MIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Performance Comments:		
	Jul 2025:	*Tender Advertised. Closed on 11 July 2025 [Not applicable]*
	Aug 2025:	*Tender cancelled due to exceeding 80/20 threshold. Tender re-advertised on 19 August 2025 [Not applicable]*
	Sep 2025:	*Tender Evaluation [Not applicable]*

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						500,000.00							500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82136 - Roads: CK43174 Trailer Betonmenger **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/110-731-848 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						56,947.00							56,947.00			
Actual Expenditure													-	0%	56,947.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P82138 - Roads: CK43175 Betonmenger **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/110-733-850 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						56,947.00							56,947.00			
Actual Expenditure													-	0%	56,947.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P92145 - Safeguarding Water Infrastructure **Location:**

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-968-1129 **Fin Source:** WSIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		200,000.00			1,000,000.00	100,000.00	500,000.00	1,000,000.00	844,000.00				3,644,000.00			
Actual Expenditure													-	0%	3,644,000.00	100.00%

Report drawn at 21 October 2025 08:46:08

Department: Civil Engineering Services

Project: P76120 - Schoonspruit: Pipe Replacement **Location:**

Votes: c1afe87d-075d-4b68-b77a-483d873e81a7_9/111-699-812 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			500,000.00	500,000.00	400,000.00								1,400,000.00			
Actual Expenditure													-	0%	1,400,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P77101 - Sewerage Works: Darling **Location:**

Votes: 2794dbbc-5d32-4e2b-ab74-511125b4a5ca_9/107-692-803 **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow											500,000.00		500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P78116 - Sportgrounds: Blower Mower: sn 12803 (replace) **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/106-738-856 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						85,215.00							85,215.00			
Actual Expenditure													-	0%	85,215.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P78116 - Sportgrounds: Blower Mower: sn 15678 (replace) **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/106-737-855 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						85,215.00							85,215.00			
Actual Expenditure													-	0%	85,215.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P78116 - Sportgrounds: Blower Mower: sn 34299-13011 (replace) **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/106-739-857 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						85,215.00							85,215.00			
Actual Expenditure													-	0%	85,215.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P78116 - Sportgrounds: Water Canon: sn 17945 (replace) **Location:**

Votes: 55cafe90-ce7b-4801-b148-7e9915e82081_9/106-740-858 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow						53,000.00							53,000.00			
Actual Expenditure		47,031.00											47,031.00	88.74%	5,969.00	11.26%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P83102 - Stormwater Network (Acquisitions: Outsourced) **Location:**

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-859 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow				200,000.00	200,000.00	100,000.00							500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P83102 - Stormwater Network (Compensation of Employees) **Location:**

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-861 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							30,000.00						30,000.00			
Actual Expenditure													-	0%	30,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P83102 - Stormwater Network (Materials and Supplies) **Location:**

Votes: 7316207f-0b09-49ae-9dce-098c2562dd5e_9/114-741-860 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow							20,000.00						20,000.00			
Actual Expenditure													-	0%	20,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P92135 - Swartland System S12.2 CoCT WTP to Swartland WTP Pipe Connection **Location:**

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-759-883 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										500,000.00			500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P92146 - Upgrading: Ongegund Water Supply System (Reservior and Pumpstation) **Location:**

Votes: e42d617c-8bd9-4be3-8e67-b8d5c1090edf_9/105-748-870 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow											500,000.00		500,000.00			
Actual Expenditure													-	0%	500,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P66105 - Ward Committee Projects: Parks (Acquisitions: Outsourced) **Location:**

Votes: 516ceeb3-d921-4313-8d14-418121c097c4_9/112-716-829 **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					200,000.00	200,000.00	100,000.00	200,000.00	200,000.00	100,000.00			1,000,000.00			
Actual Expenditure													-	0%	1,000,000.00	100.00%

Report drawn at 21 October 2025 08:46:09

Department: Civil Engineering Services

Project: P66105 - Ward Committee Projects: Parks (Materials and Supplies) **Location:**

Votes: 516ceeb3-d921-4313-8d14-418121c097c4_9/112-716-830 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										100,000.00			100,000.00			
Actual Expenditure													-	0%	100,000.00	100.00%

Report drawn at 21 October 2025 08:46:10

Department: Civil Engineering Services

Project: P82103 - Ward Committee Projects: Roads (Materials and Supplies) **Location:**

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-728-845 **Fin Source:** CRR

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow										100,000.00			100,000.00			
Actual Expenditure													-	0%	100,000.00	100.00%

Report drawn at 21 October 2025 08:46:10

Department: Civil Engineering Services

Project: P82103 - Ward Committee Projects: Roads (Acquisitions: Outsourced) **Location:**

Votes: e2287c96-937b-4ee9-a092-0fa8b0979655_9/110-728-844 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					100,000.00	100,000.00	100,000.00	200,000.00	300,000.00	200,000.00			1,000,000.00			
Actual Expenditure													-	0%	1,000,000.00	100.00%

Report drawn at 21 October 2025 08:46:10

Department: Civil Engineering Services

Project: P92118 - Water networks: Upgrades and Replacement (CRR) **Location:**

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-744-864 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow		500,000.00	1,500,000.00	1,500,000.00	500,000.00								4,000,000.00			
Actual Expenditure				5,074.00									5,074.00	0.13%	3,994,926.00	99.87%

Report drawn at 21 October 2025 08:46:10

Department: Civil Engineering Services

Project: P92145 - Water networks: Upgrades and Replacement (WSIG) **Location:**

Votes: afc24431-8d9d-4811-8f5e-1f422b115c25_9/105-966-1128 **Fin Source:** WSIG

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	_
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow			2,000,000.00	2,000,000.00	2,000,000.00	700,000.00							6,700,000.00			
Actual Expenditure													-	0%	6,700,000.00	100.00%

Report drawn at 21 October 2025 08:46:10

Department: Civil Engineering Services

Project: P92107 - Water: Upgrading water reticulation network: PRV's, flow control, zone metering and water augmentation **Location:**

Votes: 12c92079-926c-4a0a-9f42-8bd2b8044898_9/105-747-869 **Fin Source:** CRR

No	Activity	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	-
1	Planning Phase													

Cash Flow	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total PCF / YTD Actual	% Spent	Available	Av. %
Projected Cash Flow					400,000.00	400,000.00							800,000.00			
Actual Expenditure													-	0%	800,000.00	100.00%

Report drawn at 21 October 2025 08:46:10