



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOUD IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 20 SEPTEMBER 2023 OM 09:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdh T van Essen

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom almal teenwoordig en open die vergadering met gebed.

2. VERLOF TOT AFWESIGHEID

Dat kennis geneem word van die verskonings ontvang vanaf raadslede N Smit en A K Warnick en die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

KENNIS GENEEM van die mededeling deur die Munisipale Bestuurder dat die volgende fondse deur die Nasionale Regering onttrek is vir die bou van –

- Darling Hoërskool
- Toegangpad na nuwe skool in Ilinge Lethu.

Die komitee spreek hulle ontevredenheid uit oor die besluit van die Nasionale Regering, veral ten opsigte onttrekking van fondse vir die bou van die Darling Hoërskool, aangesien ouers deur die Departement van Onderwys aangeraai is om nie kinders elders in te skryf nie, omrede die nuwe skool sou realiseer.

BESLUIT dat, op versoek van die Uitvoerende Burgemeester, die publiek vroegtydig in kennis gestel word van die besluit van die Nasionale Departement en die impak van die onttrekking van fondse op projekte van Provinsie en munisipaliteite.

4./...

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 16 AUGUSTUS 2023

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 16 Augustus 2023 goedgekeur en deur die Burgemeester onderteken word.

4.2 NOTULE VAN 'N SPESIALE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 18 AUGUSTUS 2023

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat die notule van 'n Spesiale Uitvoerende Burgemeesterskomiteevergadering gehou op 18 Augustus 2023 goedgekeur en deur die Burgemeester onderteken word.

4.3 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 13 SEPTEMBER 2023

[Regstellings oorgehou as prerogatief van die onderskeie komitees.]

5. OORWEGING VAN AANBEVELINGS EN SAKE VOORTSPRUITEND UIT DIE NOTULE

5.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING GEHOU OP 13 SEPTEMBER 2023

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 WYSIGINGS AAN DIE 2023/2024 DIENSLEWERING- EN BEGROTING-IMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Die Munisipale Bestuurder noem dat die goedkeuring van die Oorrol Aansuiwering-Kapitaal- en Bedryfsbegroting deur die Raad in Augustus 2023 tot gevolg het dat die SDBIP diensooreenkomstig moet wysig.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

Dat die gewysigde Dienslewering- en Begrotingimplementeringsplan (SDBIP) vir die 2023/2024 finansiële jaar in terme van Artikel 54(1)(c) van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) goedgekeur word.

7.2 STIGTING VAN MUNISIPALE MODERERINGSKOMITEE (2/4/2)

Die nuwe Personeelregulasies, ingevolge die Plaaslike Regering: Wet op Munisipale Stelselswet, Wet 32 van 2000 bepaal dat die Munisipaliteit verantwoordelik is vir die stigting van 'n Munisipale Modereringskomitee.

Die hoofdoel van die Modereringskomitee is om toe te sien dat die norme en standaarde vir prestasiebestuur op 'n regverdige, realistiese en konsekwente wyse regoor die direkteorate van die Munisipaliteit toegepas word.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die stigting van 'n Munisipale Modereringskomitee goedgekeur word bestaande uit die Munisipale Bestuurder (voorsitter), die Direkteure, die Senior: Bestuurder: Menslike Hulpbrondienste, die Senior Bestuurder: Interne Oudit en die Senior Bestuurder: Strategiese Dienste.

7.3 MANDAAT VAN DIE MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE (5/15/1/3)

Die Handves van die Prestasie, Risiko en Ouditkomitee bevat die rolle en verantwoordelikhede van lede en moet op 'n gereelde basis hersien word vir goedkeuring deur die Uitvoerende Burgemeesterskomitee.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat die Handves van die Prestasie, Risiko en Ouditkomitee deur die Uitvoerende Burgemeesterskomitee goedgekeur en deur die lede van die Prestasie, Risiko en Ouditkomitee aanvaar word om lede bewus te maak van hul verantwoordelikhede.

7.4 NOTULE VAN 'N MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE-VERGADERING GEHOU OP 22 MEI 2023 (5/15/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 22 Mei 2023 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die notule van die Munisipale Prestasie, Risiko en Ouditkomitee se vergadering van 22 Mei 2023.

7.5 BEGROTING VIR DIE ONDERHOUD VAN PROVINSIALE HOOFPAAL: 2024/2025 FINANSIËLE JAAR (5/6/1/1/2)

Die verslag bevat die beraamde uitgawes vir die instandhouding en rehabilitasie van Provinsiale Hoofpaaie binne die munisipale gebied wat jaarliks aan die Distrikpad-ingenieur voorgelê moet word vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat die begroting vir die Onderhoud van Provinsiale Hoofpaaie vir die 2024/2025 goedgekeur word;
- (b) Dat Transnet, as 'n saak van dringendheid, versoek word om alle spoorrooie in die Swartland Munisipaliteit se regsgebied te evalueer vir herstel en opgradering.

7.6 WYSIGING VAN DIE 2023/2024 PADKONSTRUKSIEPROGRAM (16/5/5/1)

Die Direkteur: Siviele Ingenieursdienste gee agtergrond tot die afskaling van die Padkonstruksieprogram sedert die goedkeuring daarvan deur die Uitvoerende Burgemeesterskomitee op 17 Mei 2023. Behalwe vir die toevoeging van 5de Laan, Yzerfontein en Abattoirstraat, Moorreesburg word die afskaling te weeg gebring deur die volgende faktore wat nie bekend was tydens die aanvanklike beplanning nie:

- addisionele stormwater infrastruktuur vir Chatsworth;
- skuif van bestaande infrastruktuur;
- verhoogde koste aan laagwerke in Abattoirstraat, Moorreesburg weens die swak gehalte van die in-situ materiaal;
- geweldige styging in die koste van bitumen.

Die Munisipale Bestuurder, nadat komiteede hulle ontevredenheid uitspreek dat sommige strate geskrap is vanaf die padkonstruksieprogram, noem dat ingevolge wetgewing die paaie bekend gemaak moet word tydens die begrotingsprosesse. Dit is dus belangrik dat verwagtinge bestuur moet word en dat regstellings tydens die aansuiweringsbegroting gemaak word.

Die Munisipale Bestuurder noem dat daar interne gesprekke sal plaasvind ten opsigte van die beplanning vir opgradering van paaie om 'n herhaling van 'n drastiese wysiging aan die padkonstruksieprogram te voorkom.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die afgeskaalde en opgedateerde 2023/2024 Padkonstruksieprogram, aangeheg as Aanhangel B, en dienooreenkomstig goedgekeur word;
- (b) Dat die wysigings aan die begroting, wat te weeg gebring is deur die afskalings, deur middel van die 2023/2024 Aansuiweringsbegroting in Januarie 2024 aangebring word;
- (c) Dat verder kennis geneem word van die veriment van R750 000 uit die herseel van strate pos, CRR (9/110-724-838) na die konstruksie van nuwe paaie, CRR (9/110-725-841) vir die konstruksie van 5de Laan, Yzerfontein.

7.7 UITSTAANDE DEBITEURE: AUGUSTUS 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Augustus 2023.

7.8 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Augustus 2023 soos met die sakelys gesirkuleer.

7.9 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGPROSEDURES: VERVANGING VAN STROOM TRANSFORMATORS BY KLIPFONTEIN-SUBSTASIE (8/1/B/2)

Die Direkteur: Elektriese Ingenieursdienste noem dat met die toetsing van die nuwe De Grendel-substasie wat die nuwe Mall, De Swartland Werf-ontwikkeling, van elektrisiteit moet voorsien en wat die bestaande Klipfontein- en N7-substasies verbind, daar gevind is dat die kabel op die N7-toevoer by die Klipfontein-substasie nie aan die toetskriteria voldoen het nie.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die dringende vervanging van die 11 kV Stroom Transformators by Klipfontein Substasie deur ABB ten bedrae van R67 505.26 (BTW uitgesluit) goed te keur;
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses is dat die verswakking van die isolasie op die Stroom Transformators by Klipfontein substasie as 'n noodgeval op die netwerk beskou is om 'n langdurige onderbreking te voorkom;
- (d) Dat die uitgawe ten bedrae van R 67 505.26 (BTW uitgesluit) teen posnommer: 9/117-789-921 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.10 AFWYKING VAN VOORGESKREWE VERKRYGINGPROSEDURES: AANSTELLING VAN ELEXPART (PTY) LTD VIR DIE STUDIE INSAKE KOSTE VAN VOORSIENING EN TARIEFSTRUKTUUR (8/1/B/2)

'n Versoek is vanaf NERSA ontvang dat alle nutsdienste (Eskom, munisipaliteite en privaatverspreiders) wat vir tariefverhogings in 2024/2025 aansoek wil doen, 'n Koste van Voorsieningsstudie moet voorsien van nie ouer as 5 jaar nie.

NERSA het hierdie studie ook vir die 2023/2024 finansiële jaar versoek indien tariefverhogings bo die riglyn van NERSA goedgekeur was – die laaste studie deur Swartland is gedateer 2016/2017. NERSA het gevolglik 'n tariefverhoging van slegs 15,1% goedgekeur, teenoor die 18,49% goedgekeur deur die Swartland Munisipale Raad vir die 2023/2024 finansiële jaar.

Die Munisipaliteit beoog 'n regsding teen NERSA, weens die verlies van inkomste oor die meerjarige begroting en NERSA se onvermoë om binne die bepalings van die MFMA te bly.

BESLUIT

- (a)/...

7.10/...

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die verkorte aankope prosedure as 'n noodgeval goed te keur, ondersteun deur die potensiële verlies van 'n begrote inkomste ten bedrae van ongeveer R12 miljoen, vir die aanstelling van 'n diensverskaffer om die Koste van Voorsiening- en Tariefstruktuurstudie te onderneem ter ondersteuning van die Munisipaliteit se hangende hofgeding teen NERSA;
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses aangeteken word as 'n noodgeval om die NERSA tariefaansoek vir 2024/2025 te ondersteun, as ook die dringende behoefte om die huidige regsaksie teen NERSA rakende die 2023/2024 aansoek te ondersteun;
- (d) Dat die uitgawe ten bedrae van R710 512.00 (BTW ingesluit) teen posnommer: 9/253-699-967 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGPROSEDURES: DRINGENDE HERSTELWERK AAN PERMEATE POMPSTELSEL, NO 1 BY DIE MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW is toegerus met membraantegnologie en word 'n *permeate* pompstelsels gebruik om die vloei van riool deur die membrane te laat geskied. Een van die pompstelsels het onklaar geraak en die vloei van riool deur die membrane met 25% verminder. Dringende herstelwerk is benodig ten einde die behandelingsproses te laat plaasvind en verdere skade aan die membrane te voorkom.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die *permeate pump set*, No 1 by die Malmesbury WWTW, deur CAW ten bedrae van R79 210.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) indien die normale prosesse gevolg was, sou die pompstelsel vir 'n geruime tyd buite werking gelaat word;
 - (ii) voormelde sou lei tot 'n oneffektiewe behandelingsproses en onafwendbare skade aan die membraan wat die pompstelsel voer;
 - (iii) die herstelwerk by die Malmesbury WWTW is as 'n noodgeval gehanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R79 210.00 (BTW uitgesluit) teen posnommer 9/239-57-1041 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.12/...

7.12 AFWYKING VAN VOORGESKREWE VERKRYGINGPROSEDURES: DRINGENDE VERVANG VAN VERKEERSLIG SE SEINKONTROLLEERDER BY DIE BOKOMO/VOORTREKKERWEG KRUISING (8/1/B/2)

Die verkeerslig op die Bokomoweg-/Klipheuwelstraat-kruising is al vir 'n geruime tyd buite werking weens die seinkontroleerder wat opgegradeer moet word.

Die foutiewe verkeerslig skep 'n opeenhoping van verkeer tydens spitstyd en 'n onveilige situasie vir padgebruikers.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die vervanging van die seinkontroleerder by die Bokomo/Voortrekkerweg kruising, deur RVJ Works (Pty) Ltd vir die bedrag van R124 094.40 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die verkeerslig sou vir 'n geruime tyd buite werking gelaat word indien die normale prosesse gevolg is;
 - (ii) Die resultaat van voormelde sou gelei het tot voortdurende verlaagde dienslewering en verkeersophoping by die kruising;
 - (iii) Die vervanging van die seinkontroleerder is dus as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R124 094.40 (BTW uitgesluit) teen posnommer 9/247-1185-727 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.13 KONSEPBELEID: GEBRUIK VAN BURGEMEESTERSVOERTUIG (CK 1) 6/2/1/B

Die beleid vir die Gebruik van Burgemeestersvoertuig, CK 1, is opgestel met die oog daarop dat 'n munisipale voertuig aan die Uitvoerende Burgemeester beskikbaar gestel moet word vir die uitvoering van sy amptelike pligte.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Beleid insake die Gebruik van Burgemeestersvoertuig (CK 1) goedgekeur word vir implementering met onmiddellik effek.

7.14 YZERFONTEIN MUSIEKFEES, 16 TOT 17 DESEMBER 2023: GEBRUIK VAN YZERFONTEIN HAWE (1/1/3/9)

'n Aansoek is ingevolge die Verordening insake Geleenthede ontvang vanaf West Coast Festivals (Pty) Ltd vir die hou van 'n musiekfees in die Yzerfontein hawe op 16 en 17 Desember 2023, daaglik vanaf 17:00 tot 22:00 vir 5001 – 10 000 persone.

Die Direkteur: Korporatiewe Dienste noem dat daar sekere dokumente nog uitstaande is, asook die kommentaar vanaf die Departement van Openbare Werke wat 'n groot gedeelte van die hawe besit en kan dit die aansoek beïnvloed.

Daar is ook sekere inwoners, soos ondervind in die verlede, wat nie geneë is dat die Yzerfontein-hawe vir hierdie tipe aktiwiteite gebruik moet word nie, spesifiek omrede die geraasoorlas wat veroorsaak word.

7.14/...

Daar word dus aanbeveel dat 'n publieke deelnameproses gevolg word om die publiek en betrokke organisasies se insette/kommentaar te verkry vir oorweging.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

- (a) Dat 'n publieke deelname proses geloods word om die publiek se kommentaar in te win oor die aanbod al dan nie van 'n musiekfees in die Yzerfontein hawe op 16 en 17 Desember 2023;
- (b) Dat die voorneme om die fees te hou in die media geadverteer word, asook by wyse van 'n "knock-and drop" pamflet by geaffekteerde eiendomme, en dat die insette ook bekom word van die wykskomitee en van organisasies in Yzerfontein soos die Yzerfontein Inwonersvereniging, die Yzerfontein Bewarea, die Lynvisvereniging en Swartland Toerisme;
- (c) Dat, na gelang van die kommentare wat ontvang word, die Munisipale Bestuurder met volmag bekleed word om 'n finale besluit te neem oor die aanbieding van die fees op hierdie skaal by die Yzerfontein hawe al dan nie.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 11 OKTOBER 2023 OM
10:00**

TEENWOORDIG:

RAADSLEDE:

Ondervoorsitter, rdl D G Bess

Booyesen, A M
Daniels, C
De Beer, J M
Le Minnie, I S

Ngozi, M
Pypers, D C
Rangasamy, M A (rdh)
Smit, N

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Bestuurder: Begrotingskantoor, me H Papier
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die ondervoorsitter verwelkom lede en versoek rdl N Smit om die vergadering met skriflesing en gebed te open.

Die ondervoorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdle G Vermeulen, P E Soldaka en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

Die ondervoorsitter gee geleentheid aan die Uitvoerende Burgemeester om die vergadering toe te spreek, waarvan hy versoek dat die lede sal opstaan as 'n teken van medelye met families wat gedurende die aflope naweek geliefdes aan die dood afgestaan het, a.g.v. die Malmesbury onrus.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-
DIENSTE) GEHOU OP 13 SEPTEMBER 2023**

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdh M A Rangasamy)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 13 September 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

**3.1 ANTWOORD OP MOSIE ONTVANG VANAF DIE VRYHEIDSFRONT PLUS INSAKE
DIE DE HOOP-BEHUISINGSPROJEK**

Op 24 Augustus 2023 was daar 'n Raadsbesluit oor 'n mosie ontvang vanaf rdl A M Booysen, wat stipuleer dat die mosie aanvaar word en dat terugvoer verskaf sal word binne 14 tot 21 dae aan rdl A M Booysen.

Om die De Hoop Fase 1-projek af te handel en om alle De Hoop-navrae uit te klaar is rolspelers, naamlik die Projekbestuurder, Provinsiale Departement Infrastruktuur en NHBRC genooi na die Portefeuljeraadskomiteevergadering.

Bogenoemde rolspelers bespreek hul rolle oor die hantering met betrekking tot die De Hoop-behuisingsprojek.

Die kontrakteurs moet by die NHBRC geregistreer wees en moet hul werk doen volgens reëls en riglyne van Provinsiale Departement Infrastruktuur sowel as die NHBRC. Laasgenoemde se funksie is om te reguleer en toe te sien dat daar aan diestrukturele standaarde van Behuisingsprojekte voldoen word.

Met praktiese voltooiing sal die huis aan die begunstigde oorhandig word, die begunstigde teken 'n tevrede brief ("*happy letter*"). Indien daar enige foute is met die intrek, sal dit gelys word, waarvan dit binne 'n week reggestel moet word.

Verder is daar 'n drie (3) maande retensieperiode en na drie (3) maande sal die retensie uitbetaal word aan die kontrakteur. Daar sal weer 'n inspeksie op die huis wees met die kontrakteur en die huiseienaar en dan sal 'n finale voltooiingsertifikaat gedoen word.

Indien daar enige ander ernstigestrukturele kwessies voorkom by die behuising, kan dit gerapporteer word by die Munisipaliteit, sodat dit opgevolg kan word.

Rdl A M Booysen lig die onderstaande vrae uit, naamlik:

Dat die spesifikasies van die boumateriaal elektronies verskaf moet word. Die Munisipale Bestuurder meld dat die spesifikasies van die Provinsiale Departement Infrastruktuur verkry kan word.

Waarom het *Simply Do Construction* op hul eie verslag gereageer.

Waarom het die huiseienaars plastiek baddens ontvang, in plaas van porselein baddens. Die Munisipale Bestuurder meld dat die spesifikasies van die Provinsiale Departement Infrastruktuur verkry kan word.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh D C Pypers)

- (a) Dat kennis geneem word van die verslag en kommentaar van die rolspelers, naamlik die Projekbestuurder, Provinsiale Departement Infrastruktuur en NHBRC in die De Hoop-Behuisingsprojek en die reaksie op alle navrae; en
- (b) Dat die verslae vanaf al die rolspelers aanvaar word.

3.2 MALMESBURY ONRUS

Die Munisipale Bestuurder lewer kommentaar insake die Malmesbury onrus wat plaasgevind het op Sondag 8 Oktober 2023. Sowat agt en tagtig (88) mense is geraak, waarvan tien (10) formele huise en agtien (18) informele strukture in 'n brand vernietig is.

'n Gedetailleerde assessering is vir elke formele en informele struktuur gedoen, wat verwys sal word na die Provinsiale Departement Menslike Nedersettings.

Die geaffekteerde gesinne is meestal werkloos en nie in staat om hul huise sonder hulp te herbou nie. Hulle woon tans saam met hul familieledede ver van hul area, wat hul skoolgaande kinders se lewens erg ontwig.

Om hul huise/...

3.2/...

Om hul huise te herbou, versoek die Munisipaliteit die Departement Menslike Nedersettings om die gesinne te help met twintig (20) noodbrandstelle vir die informele struktuur inwoners en vier (4) tydelike Wendy Huise (6m² x 3m²) vir die inwoners wie se formele huise heeltemal beskadig is in die brand.

Swartland Munisipaliteit het reeds 'n aansoek ingedien aan die Departement Menslike Nedersettings vir hul noodbehuisingsprogram.

Informele strukture sal bygestaan word in terme van die munisipaliteit se beleid en die noodbrandpakke van die Departement Menslike Nedersettings.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: AUGUSTUS 2023

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapsontwikkeling.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdh M A Rangasamy)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Augustus 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 20 September 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL D G BESS
ONDERVOORSITTER**



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 11 OKTOBER 2023 OM 11:30

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Penxa, B J
Pypers, D C
Rangasamy, M A

Van Essen, T (rdh)
Van Zyl, M (rdd)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Bestuurder: Begrotingskantoor, me H Papier
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdle A K Warnick, E C O'Kennedy, G Vermeulen, P E Soldaka en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 13 SEPTEMBER 2023

BESLUIT

(voorgestel deur rdl D C Pypers, gesekondeer deur rdd M Van Zyl)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 13 September 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: AUGUSTUS 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Munisipale Bestuurder verduidelik breedvoerig die departementele KPI's en Projekterverslag. Die Munisipaliteit het 'n nuwe stelsel, genaamd IGNITE, waarvan die maandelikse pretasie voortaan gemeet word.

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Augustus 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: AUGUSTUS 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Korporatiewe Dienste vir Augustus 2023.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: AUGUSTUS 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Augustus 2023.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL I S LE MINNIE
VOORSITTER**



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 11
OKTOBER 2023 OM 11:41**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G
Fortuin, C
Pieters, C

Smit, N
Van Zyl, M (rdd)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Bestuurder: Begrotingskantoor, me H Papier
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdle A K Warnick, E C O'Kennedy en die Direkteur:
Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN
ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 13 SEPTEMBER 2023**

BESLUIT

(voorgestel deur rdh T van Essen, gesekondeer deur rdl N Smit)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste)
gehou op 13 September 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: AUGUSTUS 2023

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee – onder andere – inligting deur insake die stand van die damvlakke.

Rdl C Fortuin spreek haar kommer uit oor die oorgroei van onkruid op privaaterwe en openbare oopruimtes, veral langs die spoorlyn in Moorreesburg. Die kwessie is 'n gevaar vir die gemeenskap en die Munisipaliteit moet die eienaars in kennis stel om die onkruid te sny.

Die Uitvoerende Burgemeester versoek dat die Munisipaliteit die privaat erwe, waar die oorgroei van onkruid voorkom skoonmaak en die eienaar 'n rekening stuur vir die skoonmaak van die erf.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh M van Zyl)

Dat kennis geneem word van die maandverslag van die Direkoraat Siviele Ingenieursdienste vir Augustus 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Elektriese Ingenieursdienste, mnr T Möller, om belangrike aspekte uit te wys.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh M van Zyl)

Dat kennis geneem word van die maandverslag van die Direkoraat Elektriese Ingenieursdienste vir Augustus 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 11 OKTOBER 2023 OM 11:58

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl

Bess, D G
Daniels, C
De Beer, J M
Fortuin, C

Jooste, R J
Le Minnie, I S
Papier, J R
Pieters, C

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Bestuurder: Begrotingskantoor, me H Papier
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl A K Warnick en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

Die voorsitter dra haar gelukwense oor aan rdh M A Rangasamy, wie verjaar.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGSDIENSTE) GEHOU OP 13 SEPTEMBER 2023

BESLUIT

(voorgestel deur rdl D G Bess, gesekondeer deur rdl C Daniels)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 13 September 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: AUGUSTUS 2023

5.1.1 PRESTASIEVERSLAG

5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE

5.1.2 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste, mnr P A C Humphreys om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl R J Jooste)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Augustus 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDD M VAN ZYL
VOORSITTER**



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
17 October 2023

17/3/3/1

ITEM 7.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 18 OKTOBER 2023

SUBJECT: FIRE DISASTER IN MALMESBURY- ASSISTANCE

1. BACKGROUND & DISCUSSION

On Sunday, 8 October 2023, a fire damaged ten (10) brick houses in Arend Street Wesbank and approximately twenty (20) informal structures in Ilingeletu. Three persons were confirmed dead in this tragic incident.

The affected 54 adults and 29 children are homeless, without clothes, food, and school uniforms. One family's house was totally destroyed and they are currently temporarily accommodated in the Dahlia House.

To assist the affected families with building material a request were submitted to the Department of Infrastructure for assistance with twenty (20) Emergency Fire Kits to the informal structure residents and four (4) temporary Wendy Houses (6m² x 3m²) to those residents whose formal houses were completely damaged in the fire.

The additional cost to provide the Wendy houses with services (water, toilets, electricity) and to repair the partially damaged houses amounts to R 195 537,00 and was also requested from the Department of Infrastructure. Find the application to the Department Infrastructure as Annexure "A".

2. ALIGNMENT TO THE IDP

Strategic Goal 1- Community Safety and Wellbeing

3. FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIE

None.

4. RECOMMENDATION

That the Executive Mayoral Committee takes cognizance of the application to the Provincial Department of Infrastructure for assistance with regards to Fire Kits and Wendy Houses and services for the affected families.

That the Executive Mayoral Committee takes cognizance that any unforeseen expenditure will be in line with Council's Disaster Management Policy.

(get) JS Krieger

DIRECTOR DEVELOPMENT SERVICES



CLEAN AUDITS SINCE 2010/11
SKOON OUDITS SEDERT 2010/11



Swartland forward-thinking 2040 -
where people can live their dreams!

Swartland vooruitdenkend 2040 -
waar mense hul drome kan ultiëef

Lêer verw/
File ref: 12/2/5/3-8

Navrae/Enquiries:
SC Arendse

12 October 2023

The Head of Department
Western Cape Government:
Department of Infrastructure
Private Bag X9083
CAPE TOWN
8000

Attention: Ms Labeeqah Stuurman

Dear Madam

SWARTLAND MUNICIPALITY: MALMESBURY DE HOOP HOUSING PROJECT: REBUILDING OF DESTROYED HOUSES & INFORMAL STRUCTURES

Our Teams meeting dated 10 October 2023 has reference.

As already indicated four (4) formal houses and twenty (20) informal structures were destroyed in a devastating fire on 8 October 2023. A further nine (9) formal houses were also partially damaged. Three persons were confirmed dead in this tragic incident.

The affected families are mostly unemployed and not capable to rebuild their houses without assistance. They are currently living with their family members distances away from their area, which severely disrupted the lives of their school going children.

In order to rebuild their houses we humbly request the Department to assist the families with twenty (20) Emergency Fire Kits to the informal structure residents and four (4) temporary Wendy Houses (6m² x 3m²) to those residents whose formal houses were completely damaged in the fire.

The additional cost to provide the Wendy Houses with services (water, toilets &, electricity) and to repair the partially damaged houses amounts to R 195 537,00 as per attached documentation.

It will also be appreciated if the Department can provide us with extra 100 Emergency Fire Kits to be used in future disasters.

Also note that we will submit funding applications to the Department for the rebuilding of the 4 destroyed houses under the Emergency Housing Programme (EHP) as soon as possible.

We trust that you find the above in order, but should you require any further information please do not hesitate to contact us.

Your favourable consideration will be highly valued and appreciated in this regard.

Yours faithfully



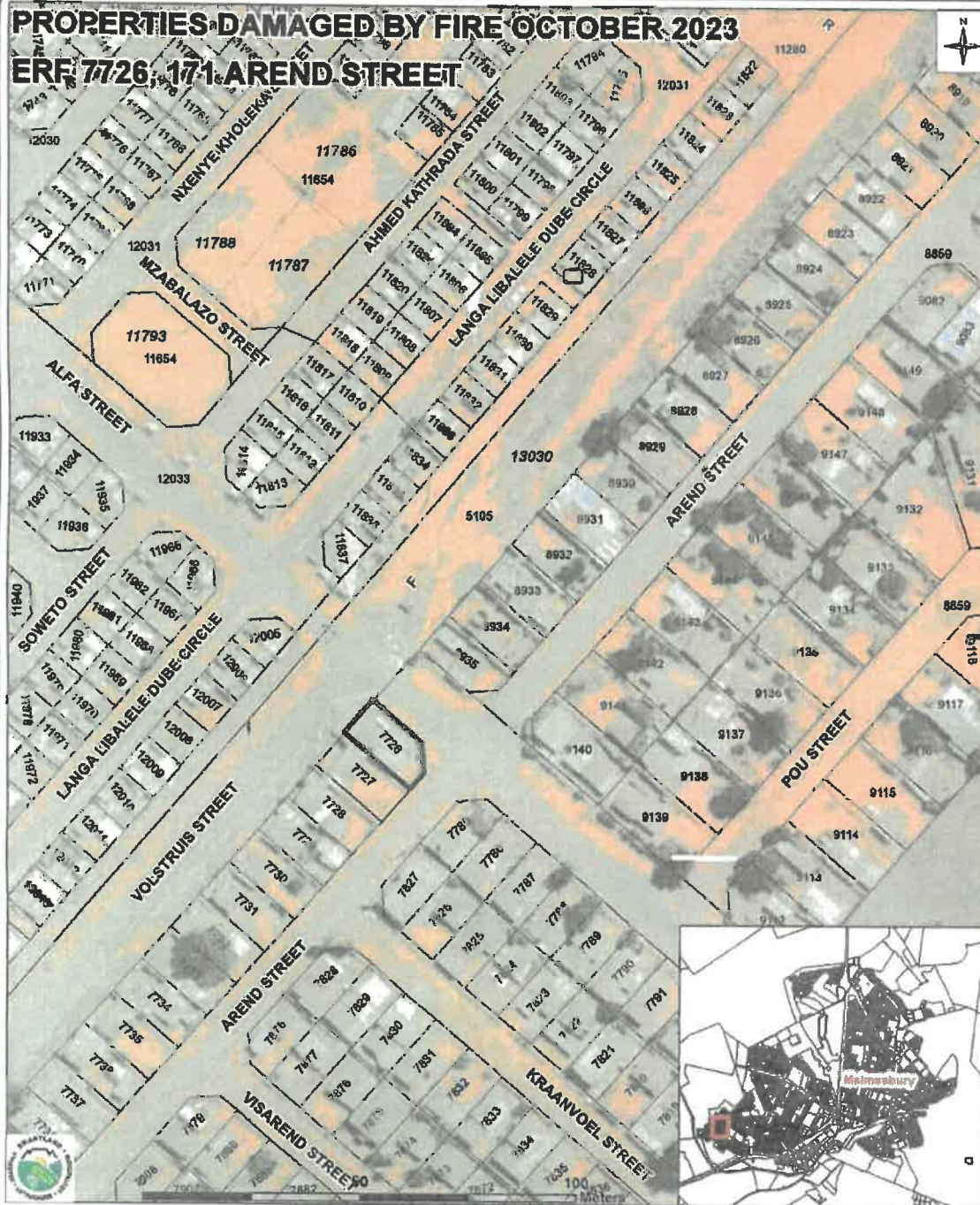
MUNICIPAL MANAGER

by Department Development Services

Beneficiaries Details

Erf Nr	Street Address	Name & Surname (Property Owner)	Identity Number (Property Owner)	Property Details	Damages	Wendy / Informal Structure Tenant	Assistance Required	Subsidy/Not	Insurance
7726	171 Arend Street, Wesbank	GP Barendse (2 Adults)	620216 0152 084	Main house and 1 Informal structure	Informal Structure burnt down and plaster at back of main house	K Booysen & A Stuurman (3 kids & 2 Adults)	1 Fire Kit	not	No
7728	167 Arend Street, Wesbank	Hendrik & Katriena Bester (3 Adults)	620610 0075 081	Main house & 2 Informal Structures	Main house & Informal Structures completely burnt down	V & N Bester (3 kids & 2 Adults)	1 Wendy house & 2 Fire Kit	subsidy	No
7729	165 Arend Street, Wesbank	M & M Markus (3 Adults & 2 Kids)	540219 5792 083	Main house & 1 Informal Structure	Main house & Informal Structure completely burnt down	Moos Swarts & Susan Simpson (2 Kids & 3 Adults)	1 Wendy house & 1 Fire Kit	subsidy	No
7730	163 Arend Street, Wesbank	J Markus	480831 5113 086	Only roof sheet and window				subsidy	No
8932	179 Arend Street, Wesbank	W Maarman (2 Adults & 1 child)	780428 5191 084	Only carport burnt down and painting to the house				subsidy	No
8926	191 Arend Street, Wesbank	J & G Mentoer	351225 5103 088	Only windows damaged at the back of the house				not	No
8927	189 Arend Street, Wesbank	HN Mrwetyana	770901 0595 089	Only windows damaged at the back of the house				subsidy	No
8928	187 Arend Street, Wesbank	H & K Booysen (2 Kids & 2 Adults)	580826 5851 080	Main house & 1 Informal Structure	Informal Structure burnt down & main house back wall plaster damaged	C & K Cleophas (2 Adults & 2 kids)	1 Fire Kit	subsidy	No
8933	177 Arend Street, Wesbank	N Augulus & K Geduld (3 Kids & 6 Adults)	730402 5783 084	Main house and 2 Informal Structures	Main house and 2 Informal Structures burnt down	N Williams & J Arendse (2 Adults & 2 Kids)	1 wendy & 2 Fire Kits	subsidy	No
8935	173 Arend Street, Wesbank	P & E Arendse (4 Kids & 2 Adults)	551216 5689 087	Main house & 2 Informal Structures	1 Informal Structure burnt down Minor damages to back of the main house	Willem Maarman & Martha Jooste (1 child & 4 adults)	1 Fire Kit	not	No
11837	Langa Libalele Dube Circle	A Mtywazo (1 Child & 1 Adult)	891120 6176 083	4 Informal Structures	4 Informal Structures burnt down	Zonke Ngqolosi & Sam (2 Adults)	4 Fire Kits	subsidy	No
						Melumzi Bota			
						Malizame Bota			
11837	Langa Libalele Dube Circle	Spaza Shop	Rollup door, shelving and painting						
12005	Langa Libalele Dube Circle	L Cebisa	800320 5742 089	4 Informal Structures (Serviced Site)	4 Informal Structures burnt down	No information	4 Fire Kits	subsidy	No
12006	Langa Libalele Dube Circle	MC Telile	810525 1209 085	2 Informal Structures (Serviced Site)	1 Informal Structure burnt down	No information	1 Fire Kt	subsidy	No
12870	Kwartel Straat, De Hoop	J John	521201 5881 085	Main house	Main house burnt down		1 Wendy House	subsidy	No
8934	175 Arend Street, Wesbank	J Geduld & F Pretorius	6905075859080	Glazing only					
7733	157 Arend Street, Wesbank	B Fredericks	4604285143082	Only windows damaged at the back of the house					

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERE 7726, 171 AREND STREET



BEFORE



BEFORE



AFTER



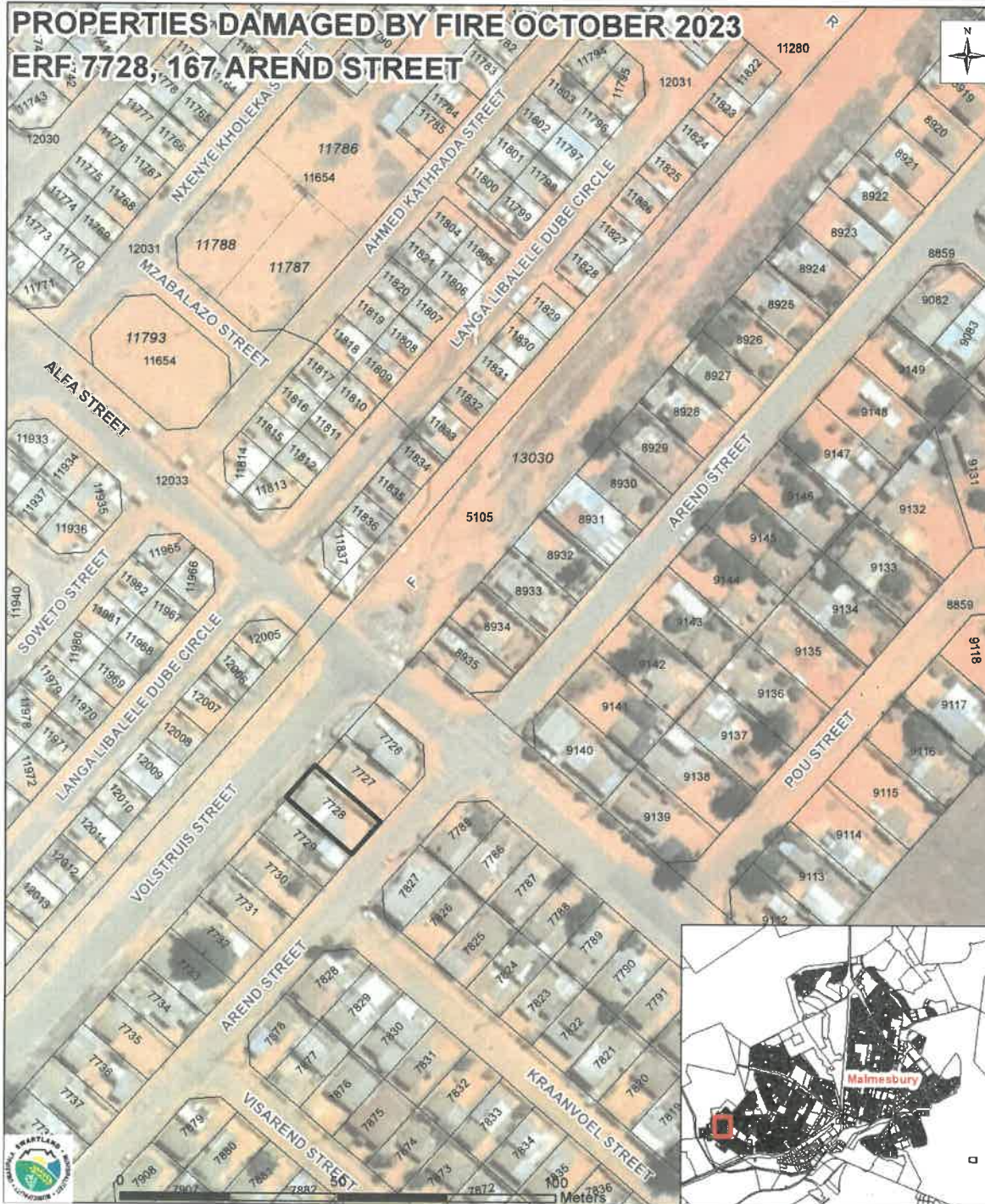
Assistance required:

1 Fire Kit

Including

Costs to repair main building	
Building material	R2 561
Glazing	R 2 480
Total Costs	R5 041

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 7728, 167 AREND STREET



BEFORE



BEFORE



AFTER

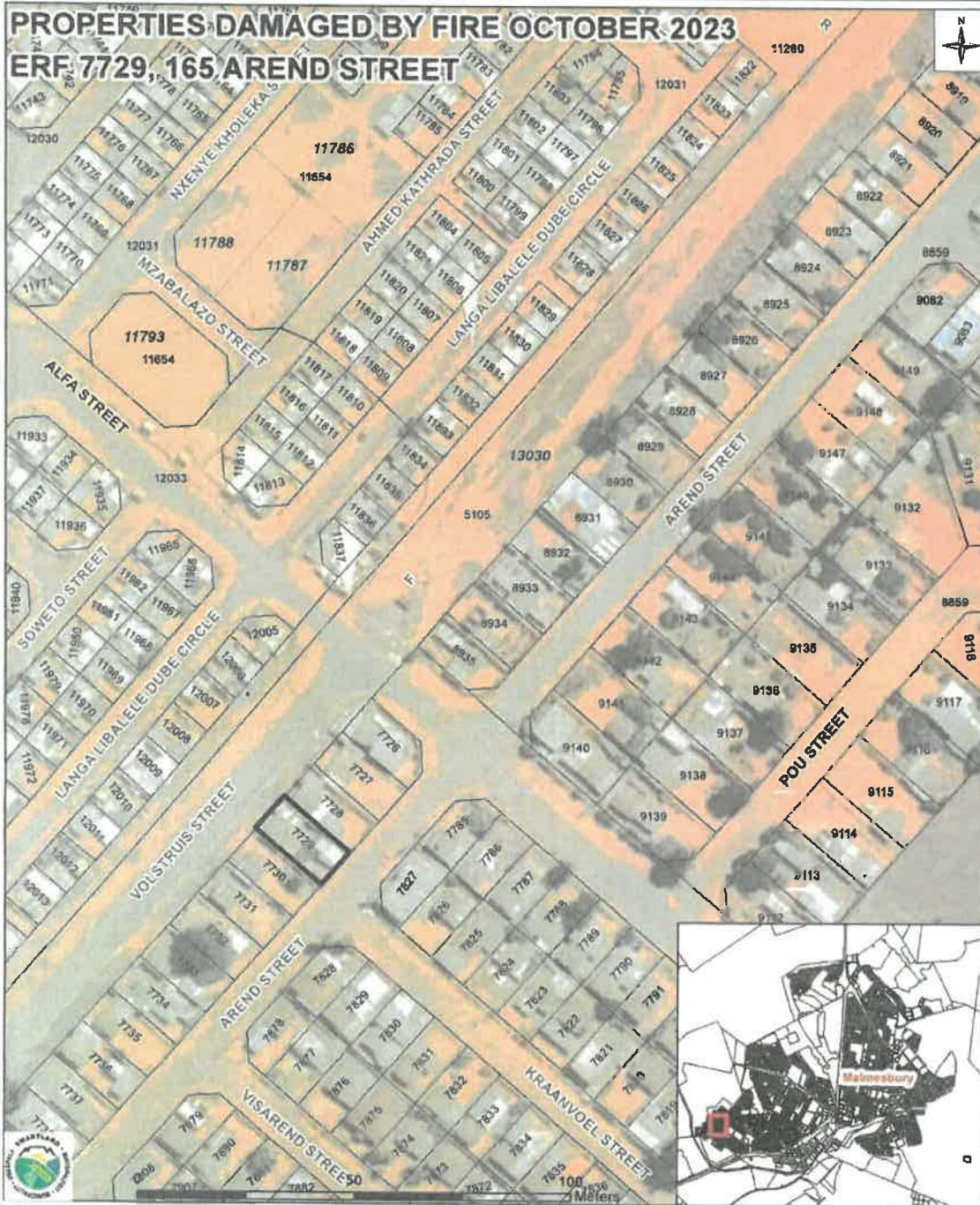


Assistance Required :

1 Wendy House	
Electrical Connection	R 12 500
Temporary Toilet	R 35 000
Total Costs	R47 500

And
2 Fire Kits

PROPERTIES DAMAGED BY FIRE OCTOBER 2023 ERF 7729, 165 AREND STREET



BEFORE



BEFORE



AFTER



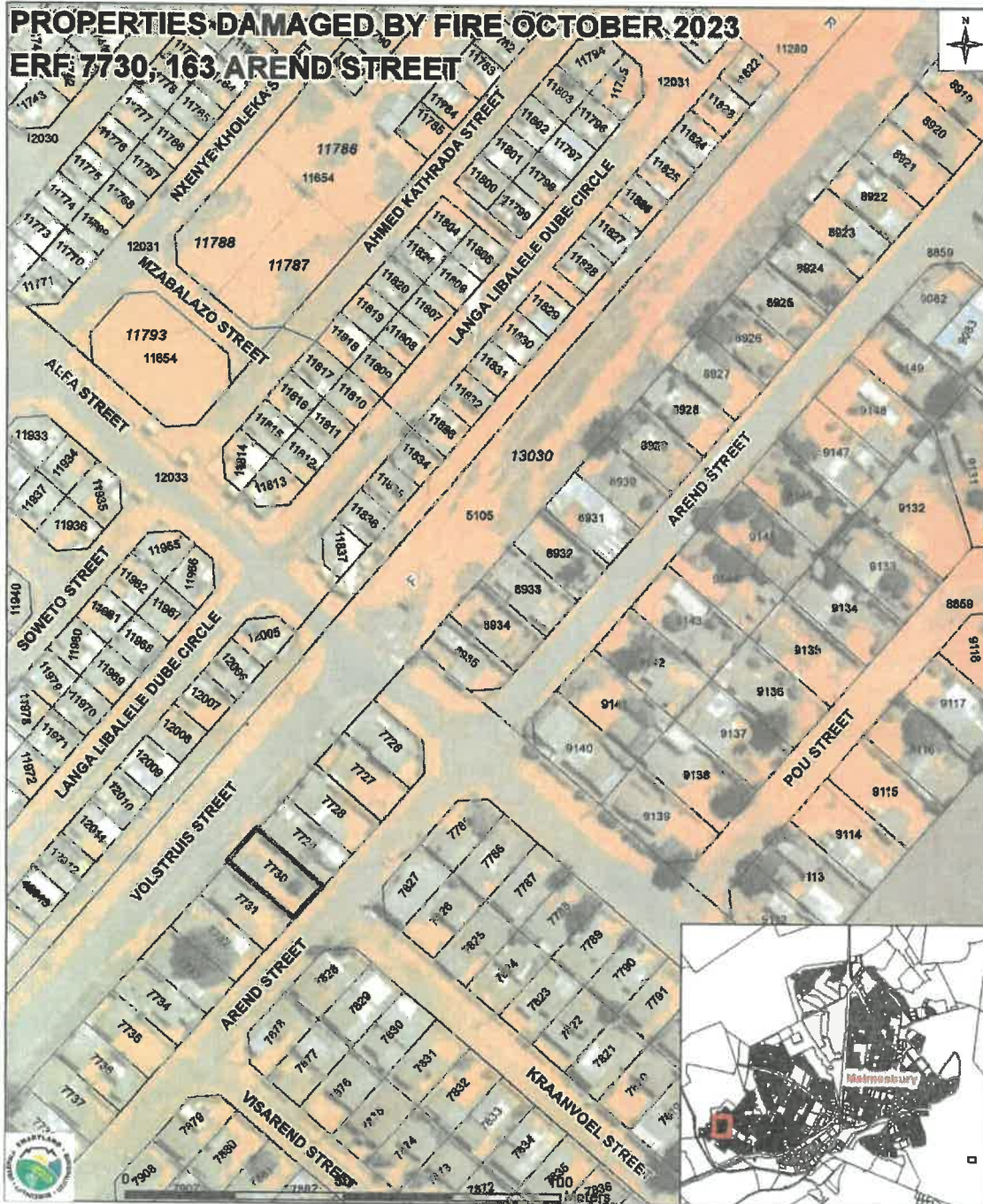
Assistance Required :

1 Wendy House
Electrical Connection
Temporary Precast Toilet
Total Costs

R12 500
R17 000
R29 500

Including
1 Fire Kit

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 7730, 163 AREND STREET



BEFORE



BEFORE



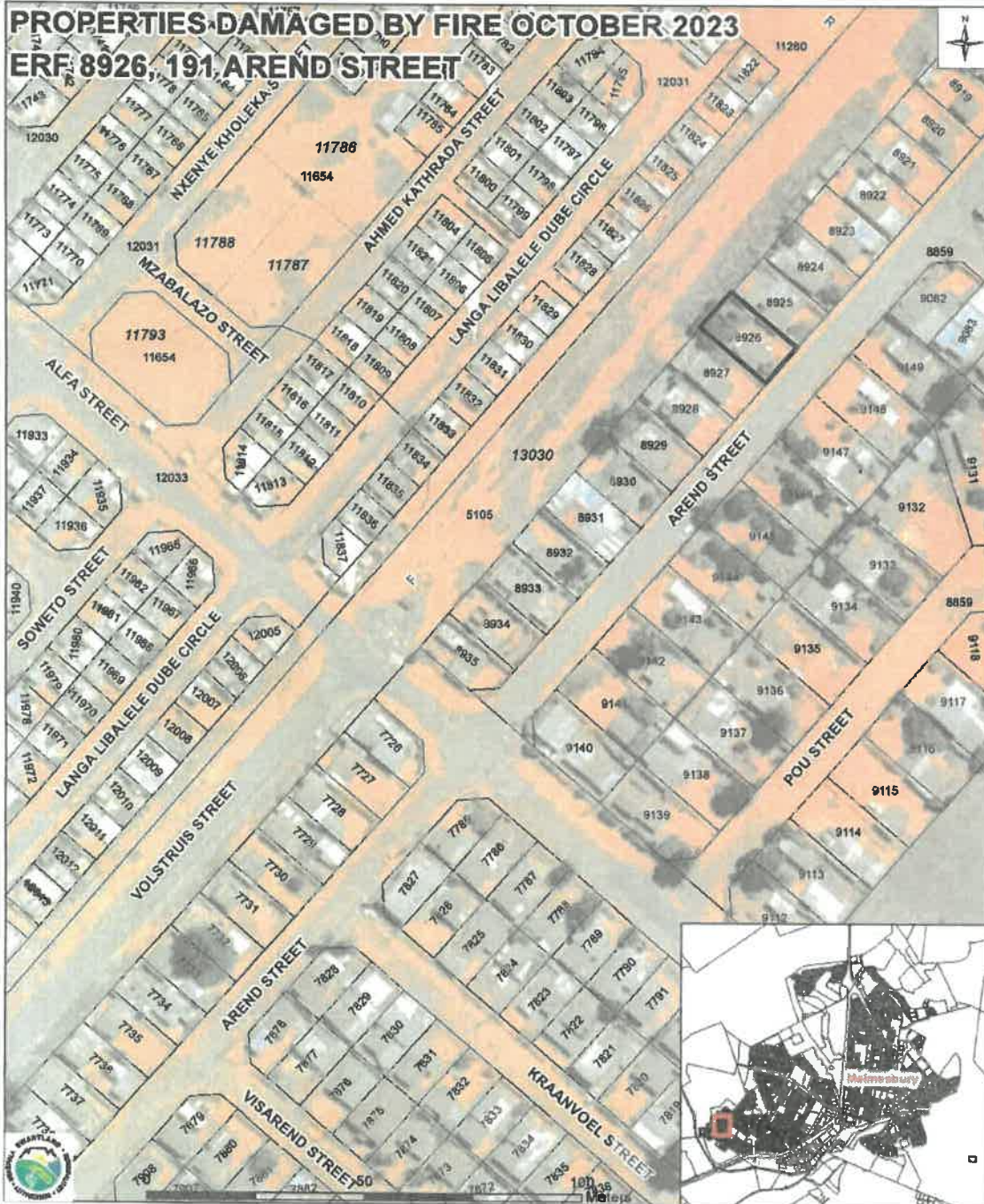
AFTER



Assistance Required :

1 Roof sheet	R1 500
Window	R 780
Total Costs	R2 280

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 8926, 191 AREND STREET



BEFORE



BEFORE



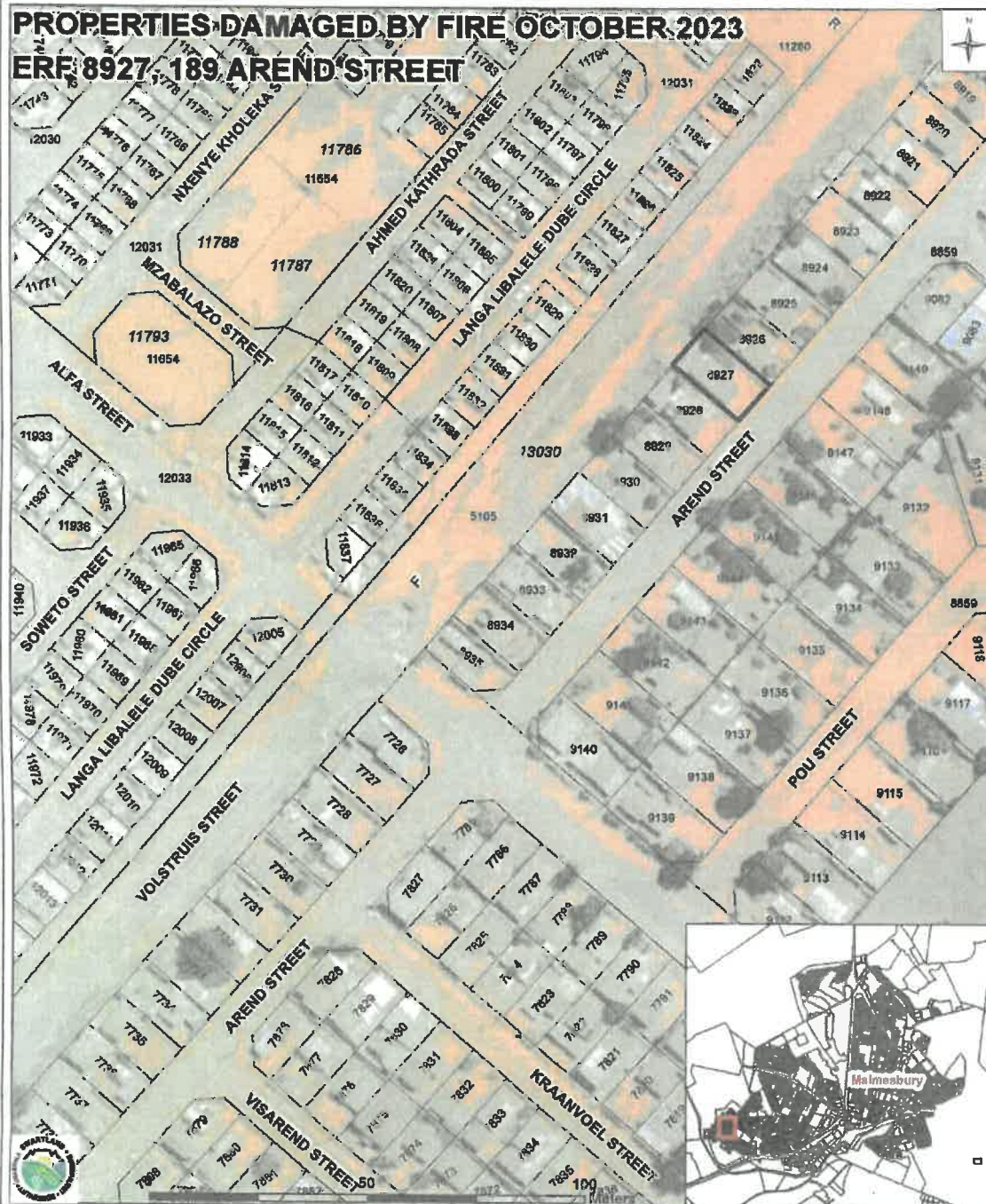
AFTER



Assistance Required :

Main building repair costs:
 Glazing R660

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 8927 189 AREND STREET



Assistance required :

Glazing	- R 1 800.00
Total Costs	- R 1 800.00

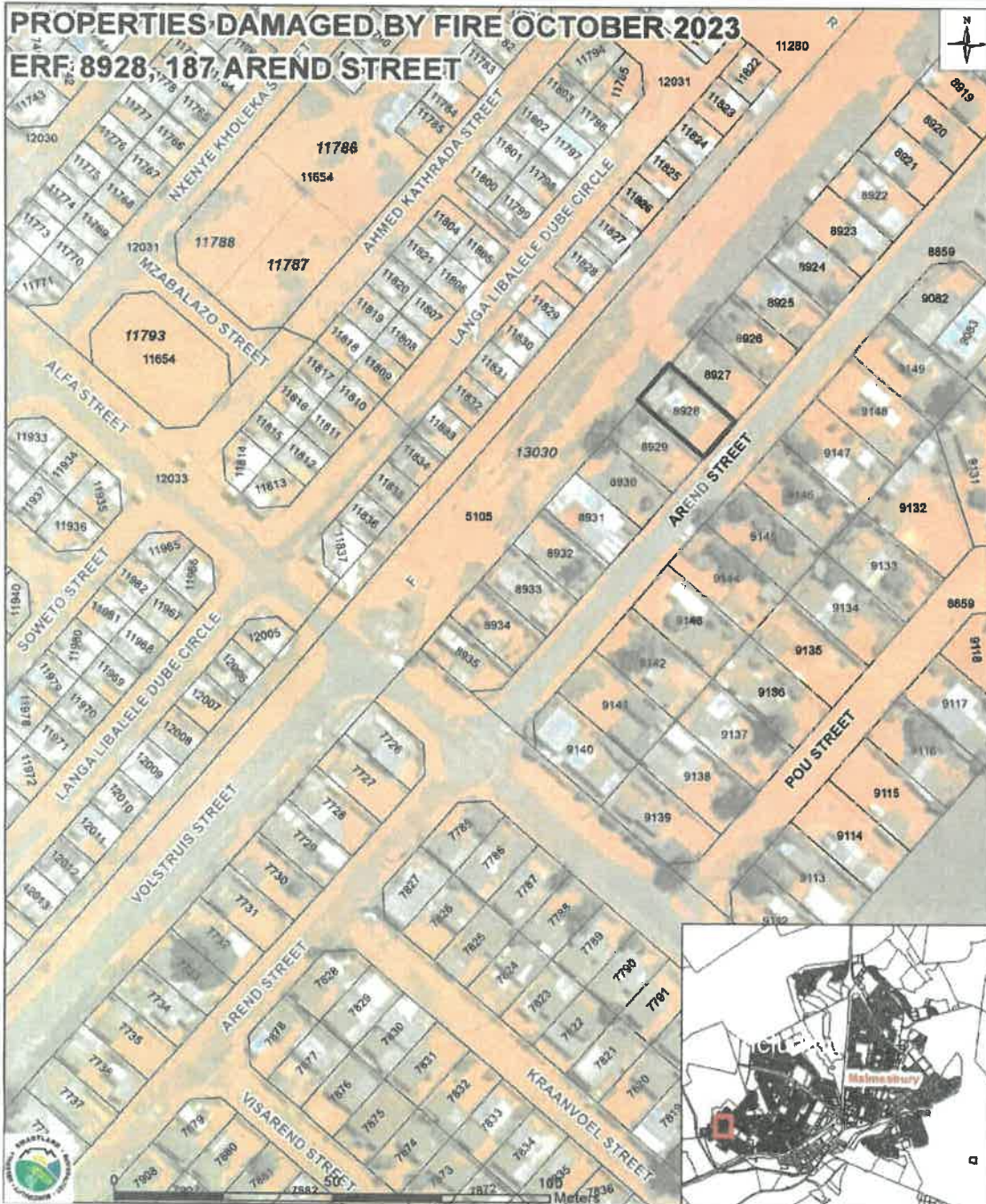
BEFORE



AFTER



PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 8928, 187 AREND STREET



BEFORE



AFTER

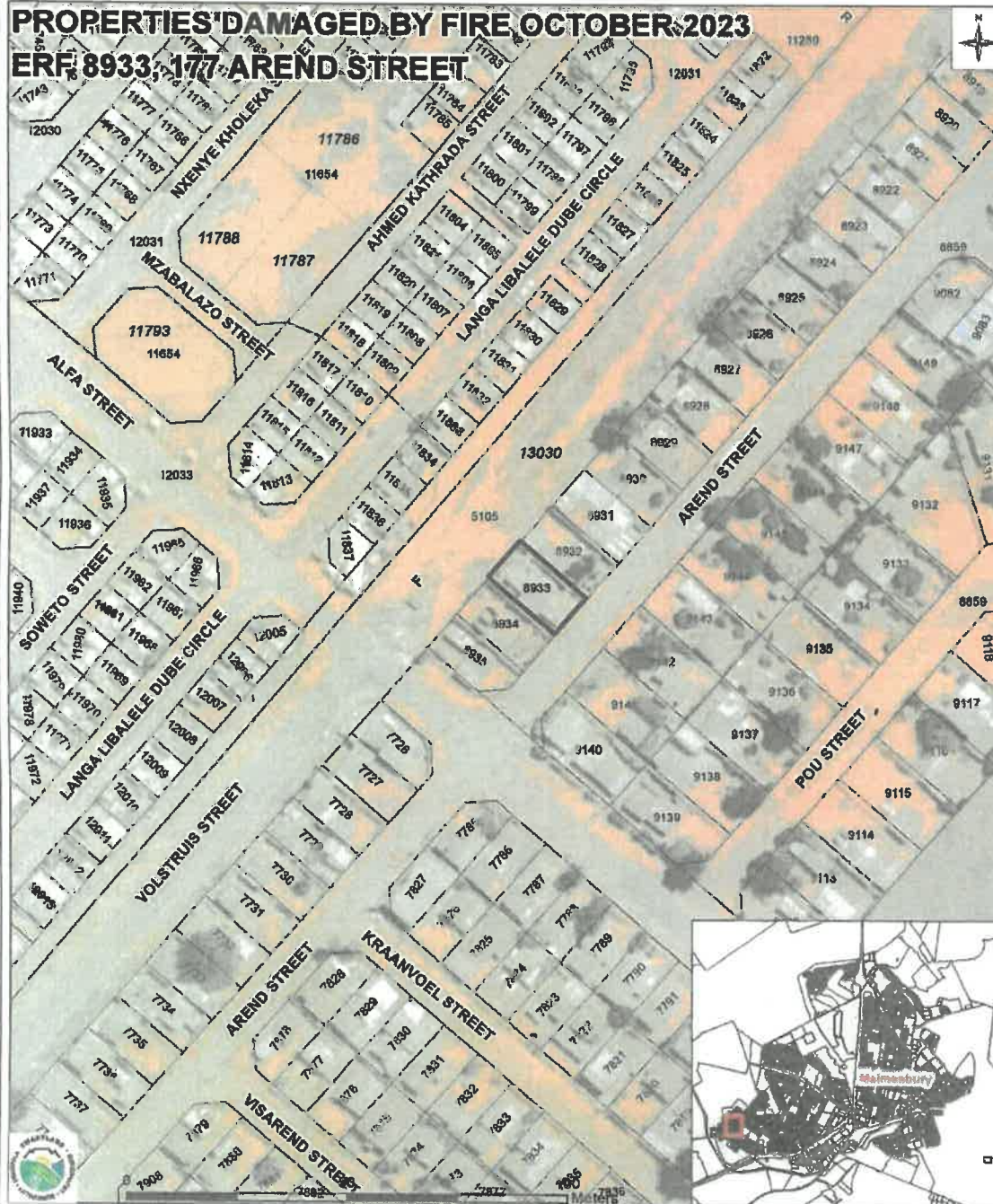


Assistance Required :

Main house repairs costs :
 Building material R2 653
 Glazing R780
 Total Costs R 3 433

**Including
 1 Fire Kit**

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 8933, 177 AREND STREET



BEFORE



Assistance Required :

1 Wendy House	
Electrical Connection	-R12 500
Temporary Precast Toilet	-R17 000
Total Costs	-R29 500

**Including
2 Fire Kits**

AFTER



ERF 8935, 173 AREND STREET

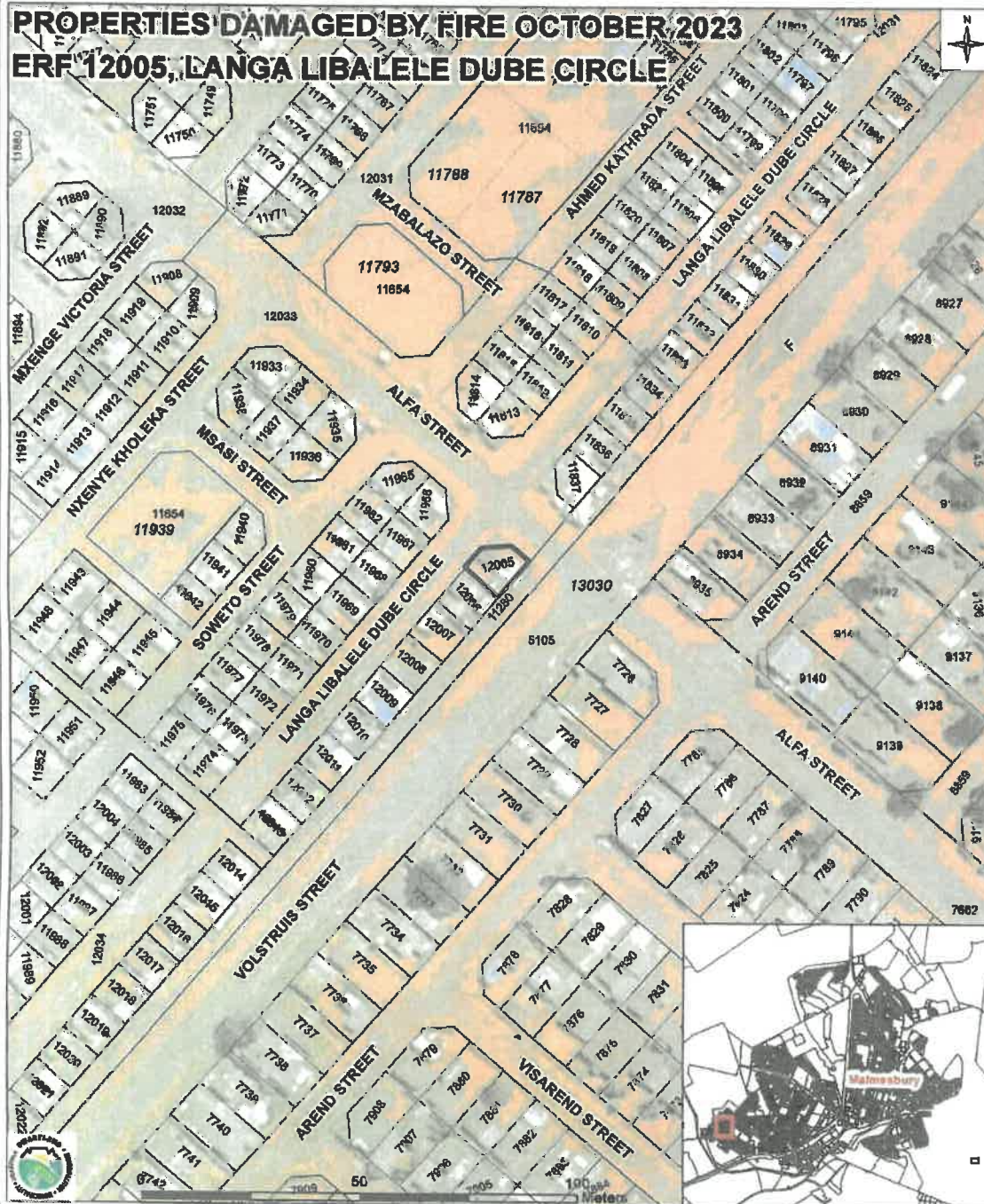


BEFORE

A photograph showing the state of the property before the fire. On the left is a large, weathered wooden building with a corrugated metal roof. A dark-colored car is parked on the dirt road in front of it. The ground is dry and dusty, with some sparse vegetation. The sky is clear and blue.

Including
1 Fire Kit

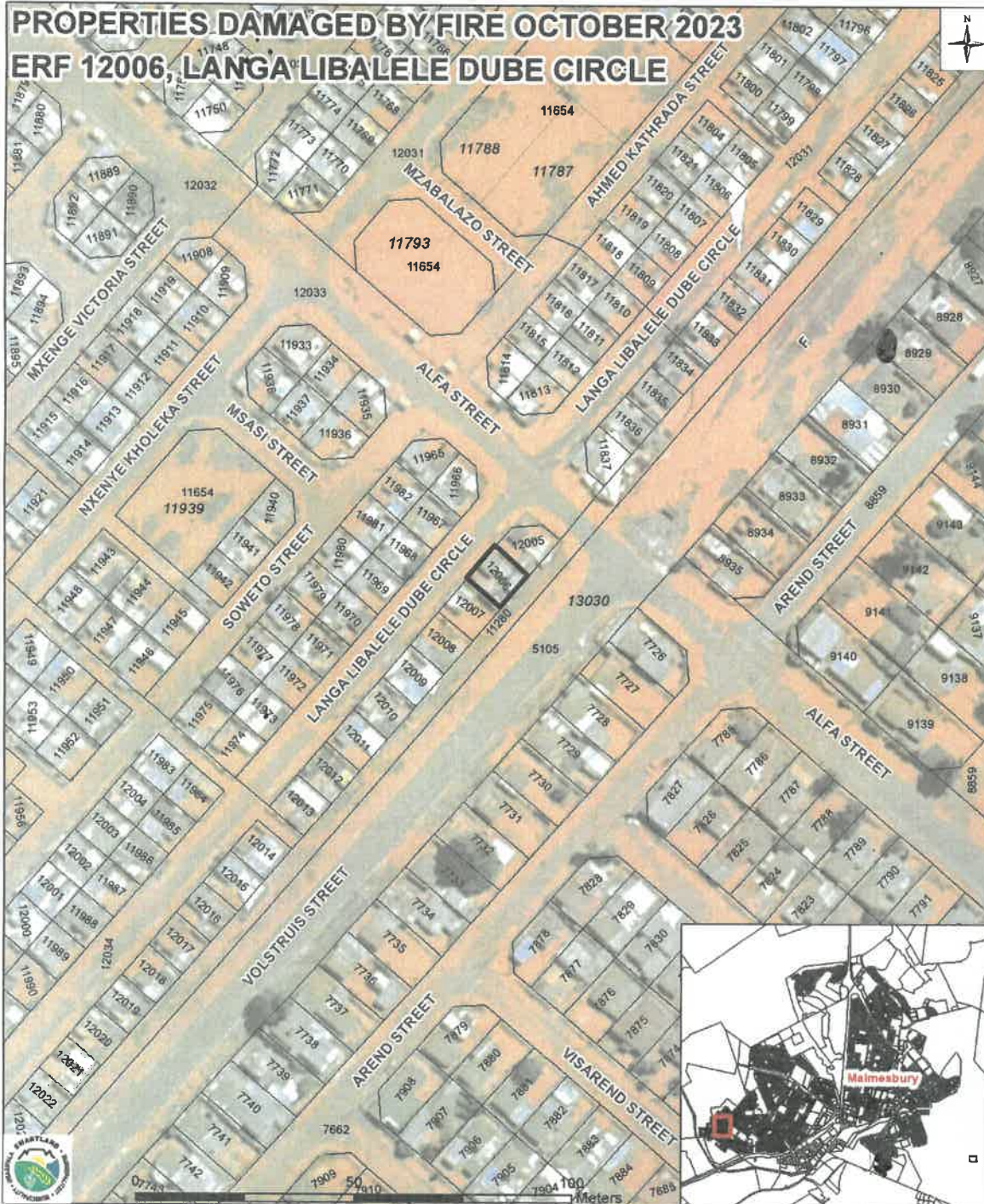
PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 12005, LANGA LIBALELE DUBE CIRCLE



Assistance Required :

Electrical Connection - R12 500
 Total Costs - R12 500
 Including
4 Fire Kits

PROPERTIES DAMAGED BY FIRE OCTOBER 2023
ERF 12006, LANGA LIBALELE DUBE CIRCLE



BEFORE



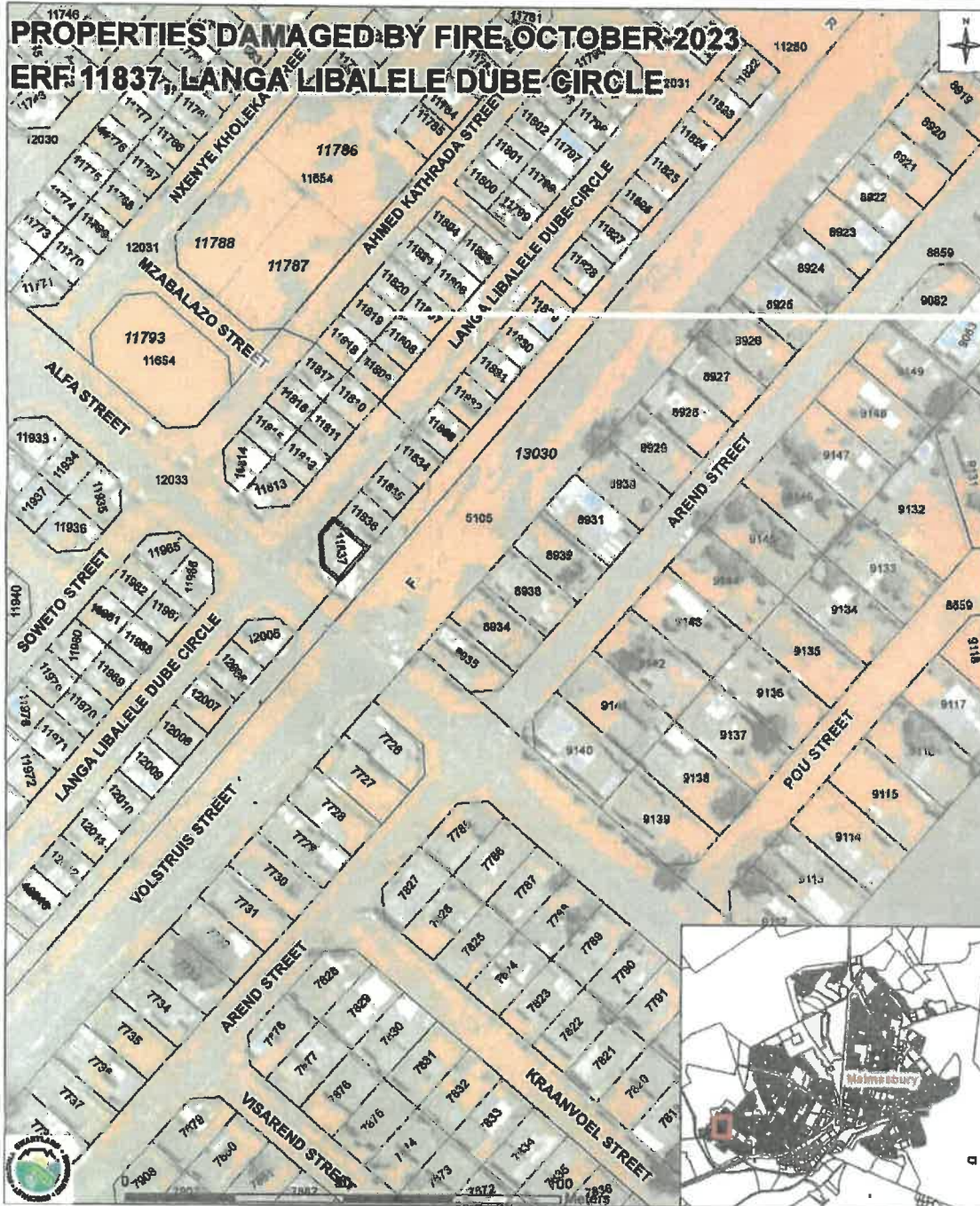
Assistance required :

1 Fire Kit

AFTER



PROPERTIES DAMAGED BY FIRE, OCTOBER 2023
ERF 11837, LANGA LIBALELE DUBE CIRCLE



BEFORE



BEFORE



Assistance Required :

Electrical Connection - R12 500.00
 Total Costs - R12 500.00

Including
 4 Fire Kits

AFTER



PROPERTIES DAMAGED BY FIRE OCTOBER 2023

ERF 12870, 6 KWARTEL STREET



AFTER



AFTER



AFTER



Assistance Required :

1 Wendy House	
Electrical Connection	R12 500
Temporary Precast Toilet	R17 000
Total Costs	R29 500

ITEM 7.2 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 18 OKTOBER 2023

SUBJECT: EMERGENCY HOUSING ASSISTANCE POLICY

1. BACKGROUND

The Swartland Municipality Emergency Housing Assistance policy sets out the implementation of the National Emergency Housing Program, which is provided for in National Housing Policy. The main objective of the policy is to provide temporary and/or emergency assistance in the form of access to land and/or basic municipal services and/or shelter in a wide range of emergency situations and/or exceptional need. Find the policy attached as Annexure "A".

The implementation of this policy is subject to the availability of resources, as contemplated in S26 (2) of the Constitution of the Republic of South Africa, within the Municipality.

Households and communities experience emergencies that render them homeless and/or subject to situations that are hazardous to health and well-being on a regular basis in South Africa. This reality is due to settlement patterns (such as fire-prone informal settlements); harsh weather conditions (floods and storms) and emerging social welfare concerns, including spatial concentrations of infectious diseases and unsafe or illegal building occupation.

The Swartland Municipality recognises that it has a shared obligation in terms of, among others, Section 26(2) of the Constitution of the Republic of South Africa.

The aim is to provide temporary aid and assistance in the form of basic municipal services and/or shelter in emergency situations, as elaborated upon hereunder, to persons who are destitute and in desperate need and/or crisis situations.

The main objective of this policy is to facilitate initiatives that will ensure provision of temporary housing relief to people in urban and rural areas, who find themselves in extraordinary situations.

This policy will apply only to persons who are destitute and who find themselves in desperate need and/or crisis, such situations being referred to and defined as "Emergencies", and only these persons will qualify for temporary emergency assistance under this Policy.

In the event of persons facing eviction under the ESTA or PIE, an eviction order must first be obtained.

2. LEGISLATIVE FRAMEWORK

Due cognisance is required to be taken of the legal provisions which govern the accommodation of extraordinary or emergency cases. The legislative/policy provisions may be summarised as follows:

- a) Section 27(c) of Chapter 2 of the Constitution, provides that "*Everyone has the right to have access to - social security, including, if they are unable to support themselves and their dependents, appropriate social assistance*";
- b) Housing Act 107 of 1997;
- c) National Department of Housing, 2004: National Housing Programme: Housing Assistance in Emergency Circumstances; and
- d) Disaster Management Act 57 of 2002.

3. ALIGNMENT TO THE IDP

Strategic Goal 1- Community Safety and Wellbeing

4. FINANCIAL IMPLICATIONS

Not applicable

(get) J S Krieger

DIRECTOR DEVELOPMENT SERVICES

SWARTLAND MUNICIPALITY EMERGENCY HOUSING ASSISTANCE POLICY

1. Policy Intent

The Swartland Municipality Emergency Housing policy sets out the implementation of the National Emergency Housing Program, which is provided for in National Housing Policy. The main objective of the policy is to provide temporary and/or emergency assistance in the form of access to land and/or basic municipal services and/or shelter in a wide range of emergency situations and/or exceptional need.

The implementation of this policy is subject to the availability of resources, as contemplated in S26(2) of the Constitution of the Republic of South Africa, within the Municipality.

The Emergency Housing Programme is a programme provided for in Part 3, Volume 4 of the National Housing Code. According to the Housing Code *"The main objective of this Programme is to provide temporary assistance in the form of secure access to land and/or basic municipal engineering services and/or shelter in a wide range of emergency situations of exceptional housing need through the allocation of grants to municipalities..."*.

The Emergency Housing Programme stipulates that emergency housing should be necessary to sustain the beneficiaries thereof for the period of the emergency (Emergency Housing Programme, 2009:13). For this reason, the level of servicing can be lower than the national norms and standards (Emergency Housing Programme, 2009:14). Emergency housing should seek to respond directly to the emergency housing situation, and to lay a functional foundation for a permanent solution. Generally, the Programme allows for faster responses than a normal housing delivery programme and is therefore suitable to respond to emergency situations.

Households and communities experience emergencies that render them homeless and/or subject to situations that are hazardous to health and well-being on a regular basis in South Africa. This reality is due to settlement patterns (such as fire-prone informal settlements); harsh weather conditions (floods and storms) and emerging social welfare concerns, including spatial concentrations of infectious diseases and unsafe or illegal building occupation.

The Swartland Municipality recognises that it has a shared obligation in terms of, among others, Section 26(2) of the Constitution of the Republic of South Africa.

2. Objectives

- 2.1** The aim is to provide temporary aid and assistance in the form of basic municipal services and/or shelter in emergency situations, as elaborated upon hereunder, to persons who are destitute and in desperate need and/or crisis situations.

2.2 The main objective of this policy is to facilitate initiatives that will ensure provision of temporary housing relief to people in urban and rural areas, who find themselves in extraordinary situations. These situations may include, but are not necessarily restricted to:

- a) Existing shelters being destroyed or damaged by fire, flood or other natural disaster;
- b) Prevailing situations that pose an immediate threat to life, person, health or safety;
- c) Evictions under the Extension of Security of Tenure Act, 1997 (ESTA) or the Prevention of Illegal Eviction from and Unlawful Occupation of Land Act, 1998 (PIE) and where the court orders Swartland Municipality to provide alternative emergency accommodation to those affected;

2.3 There are three main categories of responses to be undertaken in emergency situations:

- a) Immediate alleviation of a crisis;
- b) On-site assistance; and
- c) Relocation or resettlement.

2.4 The purpose of temporary housing assistance is to provide temporary accommodation, which must be vacated by the beneficiary once suitable alternative accommodation or permanent housing opportunities are available, whether in terms of Council's Housing Programmes or private initiatives. Emergency housing should never be seen as a permanent arrangement.

2.5 This policy makes provision for two types of temporary accommodation assistance:

- a) Emergency housing: Where the need for temporary housing assistance is foreseen and can be planned for, for example evictions, or identified land for emergency or formal purposes where a housing development is hampered by informal structures blocking the project, and the informal structures need to be decanted. The emergency accommodation shall not be used as a method of queue jumping; and
- b) Disaster-related housing: Where exceptional and unforeseen circumstances have caused destitution and homelessness. This may be a declared disaster in terms of the Disaster Management Act, 2002 or situations which are not declared but require an extraordinary response, often similar to, but not necessarily to the same scale, as a declared disaster. Should the community be relocated after the disaster or extraordinary event, Council may decide

to deal with it as an emergency housing project. When a disaster is declared in accordance with the Disaster Management Act, the Department of Infrastructure will assist, but not replace, the functions performed by the Disaster Management Centre.

2.6 The National Emergency Housing Program stipulates that emergency housing should attempt to include the absolute essentials.

- a. Note that the provision of this type of assistance does not detract from the Municipality's overall objectives in terms of section 26 of the Constitution, and does not promote queue jumping, in that the provision of this type of temporary assistance is limited to emergencies or instances of exceptional need and to endure only for so long as that situation persists.

3. DEFINITIONS

In this Policy, the following words shall, unless otherwise stated or inconsistent with the context in which they appear, bear the following meanings:

3.1 Basic municipal engineering services

Limited to potable water services, sanitation services and access roads, provided on a shared base in a dense settlement pattern.

3.2 Beneficiaries/victims

Persons who are resident in the jurisdiction of the Municipality and find themselves in an emergency, and who qualify in terms of the minimum standards as determined from time to time, and are rendered homeless and unable to address their housing emergency from own resources, or from other resources such as willing relatives or friends;

3.3 Budget

The allocation of funds for emergency housing in any given financial year. These funds may differ from year to year.

3.4 Emergency accommodation situation

Refers to persons who find themselves without shelter due to circumstances beyond their control which may include, but not necessarily be restricted, to persons:

- a) Becoming homeless as a result of a declared state of disaster, emergency or extraordinary circumstances, where assistance is required, including cases where initial remedial measures have been taken in terms of the Disaster Management Act, 2002 (Act No. 57 of 2002) by government, to alleviate the immediate crisis situation;
- b) Being evicted through lawful means; or
- c) Displaced, or threatened with imminent displacement, as a result of a state of civil conflict or unrest, or situations of like occurrence, provided that no other accommodation options are available.

3.5 Emergency sites

Portions of land in municipal ownership, identified by Council from time to time for the provision of temporary and/or emergency accommodation.

3.6 Emergency/Disaster

Disaster, as contemplated under the Disaster Management Act (57 of 2002); Emergency, as contemplated under the Protection/Disaster Management Department of Swartland Municipality and/or as defined below;

3.7 Eviction order(s)

An order granted by a competent Court for an eviction.

3.8 Relocation

The removal of people by the Municipality, from their place of residence or otherwise, to another location.

3.9 Temporary Relocation Area

An area identified by Council where persons affected by emergencies/disasters or evictions can be accommodated on a temporary and/or emergency basis.

3.10 Temporary accommodation

Refers to temporary, non-permanent, shelter.

4. LEGISLATIVE FRAMEWORK

Due cognisance is required to be taken of the legal provisions which govern the accommodation of extraordinary or emergency cases. The legislative/policy provisions may be summarised as follows:

- a) Section 27(c) of Chapter 2 of the Constitution, provides that *"Everyone has the right to have access to - social security, including, if they are unable to support themselves and their dependants, appropriate social assistance"*;
- b) Housing Act 107 of 1997;
- c) National Department of Housing, 2004: National Housing Programme: Housing Assistance in Emergency Circumstances; and
- d) Disaster Management Act 57 of 2002.

5. EXCLUSIONS

The Policy is not intended to:

- 5.1. Serve as relocation option for owners, or persons in charge of land, in the ordinary course of eviction proceedings;
- 5.2. Provide accommodation to persons where the onus to provide same rests with the owner or person in charge or other third party;
- 5.3. Assist persons who are unlawful occupiers of a property in the event of a dispute between the property owner or a person in charge, and the occupier;
- 5.4. Assist affected persons who are capable of addressing their housing need out of their own financial or other resources, or with assistance of family members or friends or other third parties;
- 5.5. Accommodate persons who own immovable property, or sublet, or otherwise burden with occupiers, units owned by them and/or under their control, and relocate to informal settlements or are otherwise in an emergency situation;
- 5.6. Encourage queue jumping or promote self-created emergency housing situations;
- 5.7. Assist persons with means in excess of the minimum criteria, as determined from time to time.

6. SCOPE, APPLICATION AND CRITERIA

This policy will only apply only to persons who are destitute and who find themselves in desperate need and/or crisis, such situations being referred to and defined as

“Emergencies”, and only these persons will qualify for temporary emergency assistance under this Policy.

In the event of persons facing eviction under the ESTA or PIE, an eviction order must first be obtained. Where the Court orders Swartland Municipality to provide alternative emergency accommodation to those affected, or their situation qualifies as an emergency, such persons, should they meet the minimum criteria as determined from time to time and not otherwise fall within the exclusions, will be assisted under this Policy.

Assistance provided under this policy will only be of a temporary nature and is not intended to provide a permanent solution, and should not be considered as such.

7. Emergencies

An emergency exists when the Municipality, after application by the affected persons on the prescribed form, has confirmed that the persons affected qualify as a “Beneficiary”. Table 1 (below) is a non-exhaustive list of possible categories of emergency.

Categories of assistance

Once an emergency has been declared by the relevant Department / Directorate, the Municipality provides various types and levels of assistance. Table 1 hereunder provides a non-exhaustive list of assistance.

Table 1: Categories of Emergency

Categories of Emergency	Competent Authority/ Department	Type of assistance
Destitute and homeless persons as a result of a declared state of disaster , where assistance is required, including cases where initial remedial measures have been taken in terms of the Disaster Management Act, 2002 (Act No.57 of 2002) by government, to alleviate the immediate crisis situation;	Department Protection Services: Disaster Management	In the event of the total destruction of structure, the provision of an emergency housing kit. See attached policy description.
Destitute and homeless persons as a result of a situation which is not declared as a disaster / emergency, but destitution is caused by extraordinary occurrences such as floods, strong winds, severe rainstorms and/or hail, snow, devastating fires, earthquakes and/or	Department Protection Services: Disaster Management	In the event of the destruction of the structure, the provision of Emergency Fire Kit. In the event of minimal structural damage, the provision of remedial materials.

sinkholes or large disastrous industrial incidents;		
Persons residing in informal areas of prospective engineering services or proposed services such as those of water, sewerage, power, roads or railways, or in reserves established for any such purposes.	Department Civil Engineering Services	Relocation with necessary building materials in line with Council's Disaster Management Policy.
Persons who are legally evicted in accordance with a final eviction order of Court or are in unsafe situations where, based on professional advice, proactive steps ought to be taken to forestall such consequences.	Department Development Services: Human Settlements	Allocations (in the form of material) will be made strictly in terms of Swartland Municipality policy and on a "first come, first served" basis, and the extent thereof will be limited to a maximum of R14 500,00 per case, subject to the availability of funds in the relevant post. These funds will be adjusted annually with the inflation rate of the previous twelve months.

The level of assistance by the Municipality depends on various cases highlighted above and elaborated in the above-mentioned table.

The various categories of assistance provided under this Policy depend on the specific circumstances, and are dictated by the specific situation, as the case may be.

8. Funding/Budget

The Swartland Municipality recognises that it has a shared obligation, within its available resources, to implement this Policy and will, within its available resources and insofar as is possible, assist those persons who require immediate assistance, in terms of this policy.

The Municipality will also apply for any/all possible funding available from outside sources.

9. Categories of assistance

The various accommodation categories are as follows:

9.1 Accommodation kept in reserve, or on short notice made available, for possible disasters/emergencies for the immediate alleviation of a crisis.

- This entails the accommodation of persons in community halls or other buildings designated for this purpose, as a temporary measure to address an immediate situation.

9.2 Temporary accommodation that is readily available

- This entails the temporary accommodation of persons at any place as decided by Council from time to time.
- Persons assisted will be provided with building material in line with Council's Disaster Management Policy, and have access to services, which may be communal, either immediately if same is available, or in due course.

9.3 Transitional accommodation

- This form of accommodation will be established under the relevant housing programme of National and Provincial Government, by setting aside a minimum of 5% of the total number of sites identified for formal housing in human settlement projects, as identified and earmarked by the Municipality for emergency accommodation, and applying for funding in this regard, depending on the need that may exist.
- Persons assisted will be provided with material in line with Council's Disaster Management Policy and will have access to services, which may be communal, in terms of the Swartland Municipality Policy on support.

It is in the discretion of the Municipality to determine which categories of assistance apply to specific persons and which category of assistance is to be used in a specific situation, depending on, and with reference and having regard to, the specific circumstances of particular persons and the nature of the emergency.

The assistance is only of a temporary nature and should not be considered as a permanent measure.

The Municipality can, and reserves the right to, in its discretion, relocate persons to another suitable site.

Any persons assisted under this Policy will be required to enter into an agreement with the Municipality in order to regulate the terms and conditions of such person's accommodation, in particular the temporary nature thereof and any ancillary and/or related obligations.

10. Review of Policy

This policy is the only document of Council/Municipality that regulates Emergency Housing needs, shall be called Emergency Housing Assistance Policy (EHAP), and will come into operation on the date of the final adoption by Council.

The policy will be reviewed annually.



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
12 October 2023

Ward 6:

ITEM 7.3 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 19 OCTOBER 2023

ONDERWERP:	KONTRAK HERSIENING: DARLING GREEN UTILITY SOLAR PV AANLEG
SUBJECT:	CONTRACT AMENDMENT: DARLING GREEN UTILITY SOLAR PV PLANT

1. BACKGROUND

Tender T42/21/22 was awarded to Darling Green Utility (Pty) Limited (DGU) on 21 July 2022 for the supply of renewable solar energy to Swartland Municipality for the town of Darling subject to the following conditions:

- i) That Darling Green Utility (Pty) Ltd submits a performance bank guarantee to the value of R100 000 within 4 weeks of formal appointment.
- ii) That Darling Green Utility (Pty) Ltd obtains all required authorizations, approvals and permits to allow for development and completion of the proposed solar power plant within a period of 18 months from the date of formal appointment.
- iii) That Darling Green Utility (Pty) Ltd completes and successfully commissions the proposed solar power plant including the interconnecting networks and connection to the municipal infrastructure within a period of 18 months from the date of formal appointment.
- iv) That Darling Green Utility (Pty) Ltd submits a valid tax clearance certificate issued for Darling Green Utility (Pty) Ltd as well as proof of VAT Registration prior to commencement of the power purchase agreement.
- v) That a mutually acceptable power purchase agreement be concluded and signed by Swartland Municipality and Darling Green Utility (Pty) Ltd within the period of 18 months from the date of formal appointment.
- vi) That a contract to supply solar generated energy to Swartland Municipality for a period of three years will commence after successful commissioning of the proposed solar power plant including the interconnecting networks and connection to the municipal infrastructure by Darling Green Utility (Pty) Ltd and after signing of a power purchase agreement by Swartland Municipality and Darling Green Utility (Pty) Ltd.

Unfortunately, only the first condition as listed above has been met and the 18-month time period is coming to an end on 21 January 2024. Swartland Municipality and DGU is currently in the process of finalising the Power Purchase Agreement (PPA) which is a necessity to conclude the financing of the solar plant (Financial Closure). Once the PPA has been signed the construction of the Solar facility can be scheduled. DGU recently reported that all the stands in Phase 1, 2 and 3 of the Darling Green Estate Development have been sold and the transfers will be submitted to the Deeds Office in the next few weeks.

Based on the construction period of the solar plant, estimated to be at least 8 months, the outstanding conditions ii) to vi) will not be met by 21 January 2024. DGU has submitted a motivation for the continuation of the project and amendment of the agreement, beyond the original period for consideration by Swartland. See attached letters.

2. LEGISLATION

Section 116 (3) of the Municipal Finance Management Act 2003, (MFMA) states the following: A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after –

- a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, the council of the parent municipality; and
- b) the local community-
 - i) has been given reasonable notice of the intention to amend the contract or agreement, and
 - ii) has been invited to submit representation to the municipality or municipal entity

4. FINANCIAL IMPLICATION

Should Swartland allow the contract to lapse the opportunity to purchase electricity at the cheaper rate (Eskom MegaflexTariff – 15%, 12.5% and 10%) over the three years will be lost. Going out on enquiry again for a similar 3-year contract will result in additional time, resources and expenditure which can be avoided should a decision be made to amend the existing agreement.

5. ALIGNMENT WITH THE INTEGRATED DEVELOPMENT FRAMEWORK

The connection of renewable energy generators to the municipal network aligns well with the following strategic goals of the municipality:

- Strategic Goal 3 - Quality and reliable services (improved energy availability)
- Strategic Goal 4 – A healthy and sustainable environment (green energy)

6. RECOMMENDATION

- (a) That the Executive Mayoral Committee (EMC) provides in principle support/approval for the amendment of the existing agreement with DGU with new timeframes to meet the conditions;
- (b) That the new final date for meeting of the conditions as per the original agreement be set for 30 October 2024;

- (c) That the EMC supports/approves the commencement of the public participation process for the amendment of the agreement;
- (d) That the EMC proposes the amendment of the agreement with DGU (or the condonation of the EMC Decision) to the Council meeting scheduled for 26 October 2023 subject to the following conditions:
- the prescripts of Sec 116(3)(b) be followed;
 - the feedback from the above process be reported to the Council at a future meeting;
 - a request for final approval for the amendment of the agreement with DGU be presented to Council at the January 2024 Council meeting or a special Council meeting to be called should the January 2024 Council meeting be scheduled after 21 January 2024;

AANBEVELING

- (a) Dat die Uitvoerende Burgermeesterskomitee (UBK) beginsel goedkeuring gee vir die wysiging van die bestaande ooreenkoms met DGU tesame met die nuwe tydslyn vir die nakoming van die voorwaardes;
- (b) Die nuwe finale datum vir die nakoming van die oorspronklike voorwaardes aangeteken word as 30 Oktober 2024;
- (c) Dat die UBK die afskop van die publieke deelname proses vir die wysiging van die ooreenkoms goedkeur;
- (d) Dat die UBK 'n aanbeveling maak aan die Raadsvergadering, wat vir 26 Oktober 2023 geskeduleer is, vir die wysiging van die ooreenkoms met DGU (of alternatiewelik om die besluit van die UBK te kondoneer) onderhewig aan die volgende voorwaardes:
- Die vereistes van Art 116(3)(b) gevolg word;
 - Die terugvoer van die publieke deelname proses aan 'n toekomstige Raadsvergadering gerapporteer word;
 - 'n Versoek vir finale goedkeuring van die wysing van die ooreenkoms met DGU asook die meegande tydslyn aan die Raad voorgelê word tydens die Januarie 2024 Raadsvergadering of dat 'n spesiale Raadsvergadering geskeduleer word indien die Januarie 2024 vergadering ná 21 Januarie 2024 geskeduleer is.

(get) M Möller

MUNISIPALE BESTUURDER

/tm

Die Munisipale Bestuurder

Joggie Scholtz

Swartland Munisipaliteit

Kerkstraat 1

Malmesbury

Per e-pos: swartlandmun@swartland.org.za

12 Oktober 2023

Geagte Munisipale Bestuurder,

DARLING GREEN UTILITY | SWARTLAND MUNISIPALITEIT TENDER (T42/21/22)

Ons verwys na die bogenoemde aangeleentheid en u tender-toekenningsbrief van 26 Julie 2022, gerig aan Darling Green Utility (Pty) Ltd ("**DGU**"), vir die oprig van 'n 1MW-sonkragstelsel vir die voorsiening van hernubare energie aan Swartland Munisipaliteit. Ons bevestig dat DGU ons maatskappy, Sustainable Power Solutions Investments (Pty) Ltd ("**SPS**"), genader het na die toekenning van Tender T42/21/22 (die "**tender**") om die 1MW-sonkragstelsel te finansier, ontwerp, installeer en onderhou.

In terme van die toekenningsbrief, is goedkeurig van die tender onderhewig aan spesifieke voorwaardes. Die relevante voorwaardes word hieronder aangehaal en gaan gepaard met 'n vereiste dat aan hierdie voorwaardes voldoen moet word binne 'n tydperk van 18 maande vanaf die datum van DGU se formele aanstelling, naamlik dat:

- (i) DGU alle nodige magtigings, toestemmings en permitte verkry wat nodig is vir die ontwikkeling en voltooiing van die voorgestelde 1MW-sonkragstelsel; en
- (ii) DGU die voorgestelde sonkragstelsel volledig installeer en "commission", insluitend die 1MW-sonkragstelsel se koppeling aan die relevante network(e) en munisipale infrastruktuur; en
- (iii) 'n wederkerig aanvaarbare ooreenkoms om energie te lewer ("**PPA**") gesluit en onderteken word tussen DGU en die Swartland Munisipaliteit.

DGU se formele aanstelling het plaasgevind op 21 Julie 2022, wat DGU tot en met 21 Januarie 2024 gun om aan al die bogenoemde voorwaardes te voldoen. As gevolg van verskeie faktore, hieronder uiteengesit, is DGU, in samewerking met SPS, nie in staat om binne die 18-maande tydperk volkome aan die vereistes te voldoen nie. Vind hieronder 'n volledige uiteensetting van hoekom volkome voldoening ongelukkig nie binne die aanvanklike tydperk kon geskied nie asook 'n motivering vir 'n versoek vir moontlike verlenging van die aanvanklike 18-maande spertydperk.

Redes vir vertraging / Motivering vir verlenging:

- (i) Alhoewel daar reeds 'n paar rondtes van onderhandelinge plaasgevind het om 'n werkbare PPA te finaliseer, is daar verskeie rolspelers wie se deelname en insette in ag geneem moet word, wat ongelukkig onderhandelinge vertraag. Ons glo egter dat die finale PPA teen die mikpunt van einde Oktober 2023, en nie later as middel November onderteken sal word.
- (ii) Daar is ook nuwe konsepte wat deeglik bespreek en ingesluit moet word in die finale PPA as gevolg van die onvermygbare interaksies tussen die munisipale energie verspreider en die nasionale leweraar en die partye se behoefte om hierdie konsepte akkuraat en ter beskerming van beide se regte te dokumenteer.
- (iii) SPS kan eers komponente bestel na ontvangs van 'n volledig ondertekende PPA. Op die aanname dat 'n finale PPA wel onderteken kan word teen einde Oktober 2023, is dit, gebaseer op SPS se jarelange ondervinding in die hernubare energie veld en die opstel van gepaardgaande projekplanne, nie moontlik om 'n sonkragstelsel van hierdie grootte en ontwerp te installeer binne 3 maande van ondertekening van die PPA nie. Installeringstydperke word ook verder geaffekteer deur:
 - a) die bouersvakansie wat elke jaar van ongeveer 16 Desember tot 16 Januarie duur en
 - b) die "lead times" van verskeie komponente wat deel vorm van die sonkragstelsel-ontwerp.

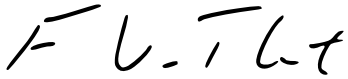
Ons is egter gemaklik dat, op die basis dat die PPA teen die laatste middel November onderteken word, die tydlyn soos uiteengesit in die projekplan, wel haalbaar is. Vind asseblief aangeheg hierby hierdie projekplan wat die relevante projekdatums uiteensit, welke plan ook binnekort deel sal vorm van die ondertekende PPA.

- (iv) Verskeie van die relevante toestemmings is reeds in plek en sal so spoedig moontlik aan Swartland Munisipaliteit voorsien word. Dit sluit in:
 - a) Omgewings-goedkeuring (Environmental Impact Assessment) vir 'n 20MW-sonkragstelsel ontwikkeling op Darling Green Estate se gronde.
 - b) Bevestiging van DGU se regte tot die grondarea waarop die 1MW-sonkragstelsel installeer gaan word
 - c) Minister van Landbou se toestemming om 'n langtermyn huurkontrak op die relevante grondareas te registreer.
- (v) 'n Gepaardgaande projek, vir 'n 5MW-sonkragstelsel (vir lewering aan Eskom), is aanvanklik in parallel met die 1MW-sonkragstelsel ondersoek en die goedkeuringsproses van hierdie Eskom-projek, asook die onlangse onsekerheid wat daarmee gepaard gegaan het, het gelei tot verdere vertraging in die finalisering van die 1MW-sonkragstelsel, omdat dié twee projekte aanvanklik as een projek hanteer en ontwerp is. Nadat sekerheid oor die proses en goedkeuringstatus verkry is, is die projekte van mekaar geskei om sodoende enige verdere vertraging te vermy. Tyd reeds verloor dra egter steeds by tot die onvermoë om binne die voorgeskrewe tydperk aan die voorwaardes te voldoen.

Op die aanname dat die PPA teen middel November onderteken word, versoek SPS as installeerder van die 1MW-sonkragstelsel en op grond van die bogenoemde inligting, 'n verlenging van die tydperk vir die voldoening aan die voorwaardes, insover daar nog nie daaraan voldoen is nie, vir 'n verdere tydperk van 8 (ag) maande na afloop van die 18-maande sperdatum van 21 Januarie 2024.

Ons verneem graag mettertyd van u in hierdie verband en is gereed om verdere inligting te voorsien, indien nodig.

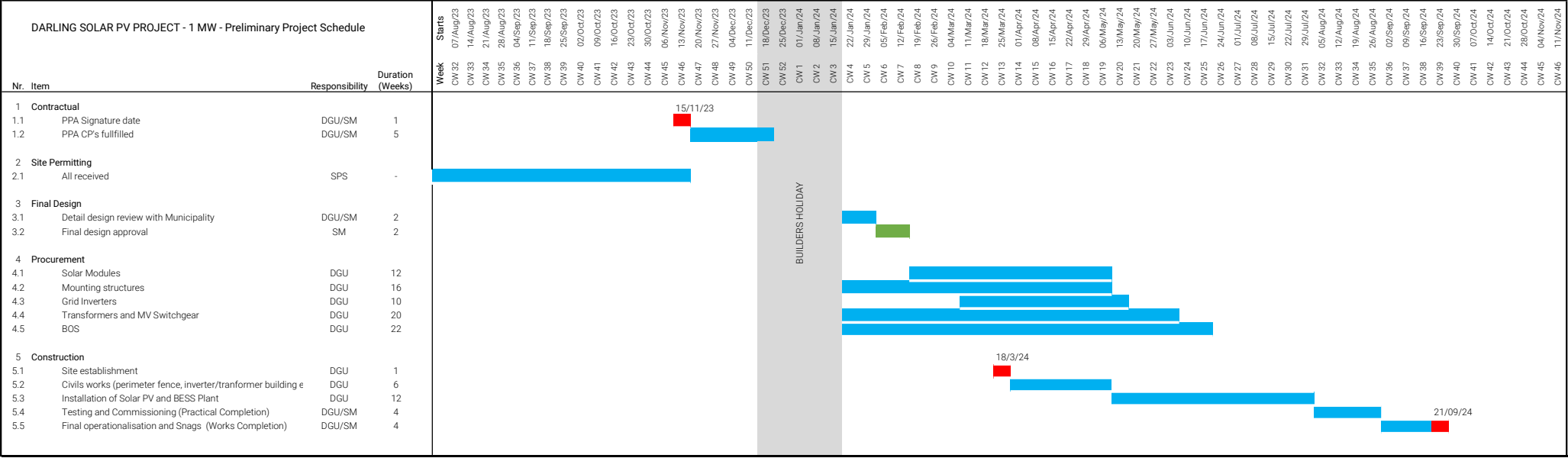
Vriendelike groete,



François Ver Loren van Themaat

SPS Investments (Pty) Ltd

francois@sps.africa



Swartland Municipality (SM)
Darling Green Utility (DGU)
Critical Dates

DARLING GREEN UTILITY (PROPRIETARY) LIMITED

Die Munisipale Bestuurder
Joggie Scholtz
Swartland Munisipaliteit
Kerkstraat 1
Malmesbury

Per e-pos: swartlandmun@swartland.org.za

12 Oktober 2023

Geagte Munisipale Bestuurder,

DARLING GREEN UTILITY | SWARTLAND MUNISIPALITEIT TENDER (T42/21/22)

Ons verwys na die bogenoemde aangeleentheid en die brief van Sustainable Power Solutions Investments (Pty) Ltd ("**SPS**") van 12 Oktober 2023.

Ons bevestig die inhoud van SPS se brief en versoek ook, as die suksesvolle aansoeker van Tender T42/21/22 (die "**tender**"), op die aanname dat 'n wederkerig aanvaarbare ooreenkoms om energie te lewer gesluit en onderteken word tussen ons en Swartland Munisipaliteit teen middel November, 'n verlenging van die tydperk vir die voldoening aan die voorwaardes gelys in die tender toekenningsbrief van 26 Julie 2022, vir 'n verdere tydperk van 8 (ag) maande na afloop van die 18-maande sperdatum van 21 Januarie 2024.

Ons onderneem ook om u so spoedig moontlik te voorsien van alle beskikbare uitstaande inligting soos versoek in u toekenningsbrief.

Ons verneem graag mettertyd van u in hierdie verband en is gereed om verdere inligting te voorsien, indien nodig.

Vriendelike groete,



Klaus-Gustav Göbel
Darling Green Utility (Pty) Ltd
klaus@darlinggreen.co.za



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
17 October 2023

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 18 OKTOBER 2023

SUBJECT: STARTUP TRIBE ENTREPRENEURIAL ACADEMY

1. BACKGROUND & DISCUSSION

The StartUp Tribe is a global initiative led by Mr York Zucchi, Chairperson of The Startup Tribe, to provide online training and support to small business and entrepreneurs. It's already used by the City of Cape Town and Mosselbay Municipalities with very positive reviews.

The Provincial Department Economic Development and Tourism (DEDAT) invited some municipalities to a MS Teams meeting on 18 September 2023 where Mr York Zucchi explained the online training to the municipalities.

The StartUp Tribe is an online application that provide business and entrepreneurs training free of charge. This Academy offers free online courses to people who want to start or grow their businesses.

There are no costs to the academy, to neither the municipality nor anyone signing up for the content. There is no selling of anyone's data or pushing adverts. The platform is there purely to help People without any commercial pressure. The academy is platform with short practical courses to help people get started or grow their businesses. It is not an incubator or month's long program. It is a powerful tool to help as many people 24/7 as possible.

All the data collected is shared once a month with the municipality in an xls file which we can use as we wish. We can also use this data to reach out to the users to find out the value of the courses (brandSA did a cool thing where they interviewed a number of people that did the courses and showcased their businesses nationally). All reviews and feedback will be shared to the municipality in real time through a shared folder.

The aim of this initiative is to help people to start and grow their businesses and to improve their quality of life and contribute towards the growth of the economy. As of August 2023 Startup Tribe are active in 27 countries, supporting 400+ cities and municipalities to tackle unemployment and grow local business that contribute to economic growth.

The role of the municipality in aligning itself with this Academy is to promote the Academy in our communities, either through social media, physical posters or any other way that the Municipality wishes. By doing so, this Academy will hopefully contribute positively to the approximately ninety (90) SMME's Swartland municipality is currently working with.

In order to provide these services free, the StartUp Tribe cannot provide additional services (custom reports, analyses etc.) as its budget are specifically allocated for creating, running and improving the offerings. Any custom reports, analysis, feedback surveys, etc. are additional services for which the Municipality will have to pay and follow the necessary supply chain processes.

When the entrepreneurship academy will be launched, it will be available on the municipal website and will open a completely new world to entrepreneurs. All the municipality will need is online access, which can be obtained from the Thusong, public libraries for instance and e-Centres all across the greater Swartland at municipal facilities.

The following training topics is available:

- How to find clients
- Understanding the entrepreneurial cycle
- How to discover your personal value proposition
- Entrepreneurship Lessons from a Venture Capitalist
- Understanding pressure
- How to start and grow a business: a course for young people. This is a short 25-minute course to help the amazing younger residents of Swartland to understand what you can do practically to start your business journey.
- Demystifying Digital Tools - you will learn how to use various technologies for free to start and grow your business.

The next steps as follows:

A mock-up <https://www.thestartuptribe.org/pages/Swartland> is created and the municipality have to indicate any changes we wish to have on this page (pics, text, links, etc.).

Once we approve the above link, it will be live and can be shared in our community, social media, press releases etc.

To launch the website the municipality can decide to do it like Tshwane who did a press release (<https://www.tshwane.gov.za/?p=56691>) followed by media articles and radio interviews and then use social media. Some like Mosselbay integrate the link on the municipal website and use Facebook pages to promote them and some like Cape Town additionally print posters and leaflets.

It is recommended that the Municipality sign a Memorandum of Understanding with the StartUp Tribe Academy and the Academy then be launched. The Municipality will contribute by promoting the Academy.

Attached hereto as an example of the draft Memorandum of Understanding from Mosselbay municipality as Annexure "A", correspondence from Mr York Zurich as Annexure "B" and the Swartland mock up website designed by Mr York Zurich as Annexure C.

2. ALIGNMENT TO THE IDP

Strategic Goal 2 Economic Transformation -

Global networks and an active participant in global knowledge exchange Assist and support SMME and improving the ease of doing business.

3. FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIE

- None.

4. RECOMMENDATION

- (a) That the Executive Mayoral Committee takes cognisance that the StartUp Tribe Academy is an online application that offer free online courses to people who want to start or grow their businesses and that the Academy is available to any member of the public, free of charge.
- (b) That the Executive Mayoral Committee support the launch of the StartUp Tribe Academy in the Swartland municipal area, with no financial contribution necessary.
- (c) That the Municipality promote the StartUp Tribe Academy through its social media and other platforms.
- (d) That cognizance be taken of the draft Memorandum of Understanding, Annexure "A", and that the Municipal Manager be mandated to negotiate and sign the final Memorandum of Understanding on behalf of Swartland Municipality.
- (e) That, should any other services be required in future from the StartUp Tribe, an Item be presented to MAYCO in this regard.

(get) JS Krieger

DIRECTOR DEVELOPMENT SERVICES

Annexure 'A'

MEMORANDUM OF UNDERSTANDING

made and entered into by and between

(NAME OF CITY OR MUNICIPALITY)

Herein represented by **Mr/Mrs** _____ in his capacity as **Municipal Manager** properly authorised

(hereinafter referred to as the Municipality)

AND

THE STARTUP TRIBE

Operating in South Africa under Florence Eco Tourism (Pty)
Ltd, Registration number: 1997/000210/07

Herein represented herein by **Mr. Y Zucchi** properly authorised thereto in his capacity as **Chairperson**.

(hereinafter referred to as Startup)

PREAMBLE

WHEREAS The StartUp Tribe is an online application that provide business and entrepreneurs with training free of charge and;

WHEREAS the Municipality has been requested by Startup to promote the Academy in the relevant communities by appropriate means; and

WHEREAS it is believed that this Academy will contribute positively towards SMME development in the community.

WHEREAS the Municipality's Council has approved the partnership with Startup in terms of Resolution (REFERENCE TO DECISION OR EMAIL); and

WHEREAS the Council took cognisance that the Startup Tribe Academy is an online application that offer free online courses to people who are wanting to start of grow their businesses and that the Academy is available to any member of the public, free of charge;

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. DURATION

- 1.1 This agreement will commence on _____(DATE) and will endure for a period of three (3) years, to be reviewed annually.
- 1.2 This agreement may be renewed upon written agreement by the parties.
- 1.3 This agreement may be cancelled by two (2) weeks prior written notice from one party to the other.

2. SCOPE OF AGREEMENT

Startup will provide free online courses to people who are wanting to start or grow their businesses

3. OBLIGATIONS OF STARTUP

- 3.1 Startup will be responsible for the administration and operation of the Academy.
- 3.2 Startup shall be responsible for and shall bear all costs in relation to the Academy, including but not limited to:

- 3.2.1 Employee costs
- 3.2.2 Operational costs
- 3.2.3 Website design and maintenance costs
- 3.2.4 Offices/facilities
- 3.2.5 any other related costs
- 3.3 Startup is responsible for all aspects related to the online academy, onboarding students, supporting them on the platform, maintaining courses, creating new courses etc.
- 3.4 Startup confirms and accepts that the Municipality will not be responsible or liable for the quality, standard or accreditation of the online courses offered by Startup.
- 3.5 Startup will implement and commence with its online courses from 01 October 2022.
- 3.6 Startup must liaise with the Municipality on an ongoing basis and during the term of this agreement.

4. GENERAL

- 4.1 Startup shall be responsible for its own students and the Municipality will not be liable to compensate Startup for free courses provided to the students.
- 4.2 Startup will ensure that all courses to which students are enrolled at the time of termination of this agreement are concluded within a reasonable timeframe as to not negatively impact on any student or the Municipality.
- 4.3 Startup confirms that it will comply with all relevant legislation pertaining the storing, accessing and processing of personal information of the students.
- 4.4 The parties acknowledge that there will be no financial implication to the Municipality by entering into this agreement.
- 4.5 Should any other services be required in future from Startup an item must be submitted to Council in this regard and no rights will vest prior to Council approval being obtained and the necessary agreement being signed by both parties.

5. OBLIGATIONS OF THE MUNICIPALITY

- 5.1 The Municipality will promote the Startup Tribe Academy through its social media and other platforms.

- 5.2 The Municipality supports the launch of the Startup Tribe Academy in the Mossel Bay municipal area, with no financial contribution necessary.

6. LIABILITY AND INDEMNITY

- 6.1 Without detracting from, and in addition to, any of the other indemnities in this Agreement, Startup shall be solely liable for and hereby indemnifies and holds harmless the Municipality against all claims, charges, damages, costs, actions, liability, demands and/or legal proceedings and expenses in connection with:

6.1.1 personal injury or loss to any individual/employee, or;

6.1.2 damage to property;

6.1.3 arising from, out of, or in connection with this Agreement, save to the extent caused by the gross negligence or wilful misconduct of the Municipality.

- 6.2 Startup undertakes not to infringe the intellectual property of any third party. Should any action or claim be instituted against the Municipality, Startup hereby undertakes to indemnify the Municipality for the capital sum and interest as well as all costs on the scale between attorney and client.

7. CONFIDENTIALITY

Startup shall not during or after the termination of the agreement disclose to any third party any information arising from this agreement except with the prior consent of the Municipality or its nominee or as required by law.

8. INTELLECTUAL PROPERTY RIGHTS AND OWNERSHIP OF MATERIAL

All reports in paper, electronics or any other recorded format produced by Startup shall remain the property of the Municipality for use by it.

9. BREACH

- 9.1 Should Startup –

- 9.1.1 fail, neglect and/or refuse to perform any of its duties or attain the key objectives tasks undertaken by it in terms hereof; or

- 9.1.2 fail to comply with any of the time limits prescribed herein; or
- 9.1.3 employee steal municipal property; or
- 9.1.4 interfere with municipal operations; or
- 9.1.5 sell municipal property; or
- 9.1.6 perform its duties in any unsatisfactory manner (no delivery or not as agreed); or
- 9.1.7 fail, refuse or neglect to report and liaise with the Municipality on a regular basis as provided for herein;
- 9.1.8 infringe the intellectual property rights of any third party;
- 9.1.9 fail, refuse and/or neglect to comply with any other material condition or obligation of this agreement; or
- 9.1.10 fail, refuse or neglect to carry out or implement any lawful instructions in terms of or associated with the performance of any necessary duty under this agreement; and
- 9.1.11 fail, refuse and/or neglect to rectify any act or omission as directed by the Municipality in writing from time to time, and a period of 7 (seven) days has lapsed from date of delivery of a notice to the domicilium of Startup, either by the hand or facsimile transmission, demanding rectification and Startup has failed to comply, then the Municipality shall be entitled to cancel this agreement forthwith and/or institute a claim for damages against Startup to protect the interest of the Municipality together with a claim for legal costs on the scale as between attorney and client.

10. **DOMICILIUM CITANDI ET EXECUTANDI**

The parties choose as their respective *domicilium citandi et executandi* for the purpose of giving notices as provided for herein, legal proceedings and all other correspondence the addresses as set out below:

ADDRESS OF MUNICIPALITY OR CITY

The Startup Tribe at 40 Morsim Road, Hyde Park 2196, Johannesburg

11. CONSENT TO JURISDICTION

In terms of Section 45 of the Magistrates Court Act, No. 32 of 1944, as amended, the parties hereby consent to the jurisdiction of the Mossel Bay Magistrate's Court in respect of all legal proceedings instituted under this agreement.

12. LIAISON WITH THE MUNICIPALITY

Startup undertakes to liaise with the Director: Planning and Economic Development always during the tenure of this agreement.

13. REPORTING PROCEDURES

13.1 Startup undertakes to fully inform the Municipality of all developments under the agreement and to attend all necessary meetings of the Municipality for the purpose thereof.

13.2 Notwithstanding the provisions of 13.1 above, Startup shall attend any meeting with the Municipality if so directed by the Municipality and provide such reports as may be required from time to time.

14. FORCE MAJEURE

14.1 If the performance of the agreement by either party is delayed, hindered or prevented or is otherwise frustrated by the reason of force majeure, which shall mean war, civil commotion, fire, flood, action by any government or any event beyond the reasonable control of the party affected, then the party so affected shall immediately notify the other party in writing, specifying the action of the force majeure and of the anticipated delay in the performance of the services agreed to herein.

14.2 The Municipality may either cancel the agreement or suspend the performance of the agreement for such period as the parties may mutually agree upon.

14.3 Should the force majeure persist for a period longer than that agreed upon by the parties, the parties may mutually agree to terminate the agreement.

15. WHOLE AGREEMENT

The agreement constitutes the whole agreement and supersedes all previous agreements that may exist between the parties. No representations, either verbal or written, made by either party during the tenure of this agreement shall be of any

force or affect unless agreed to by both parties, reduced to writing, and annexed hereto as an addendum.

SIGNED at on this day of 2022..... in the presence of the undersigned witnesses

AS WITNESSES

1.

2.

.....
MUNICIPAL MANAGER

SIGNED at Johannesburg on this 9th day of August 2022 in the presence of the undersigned witnesses

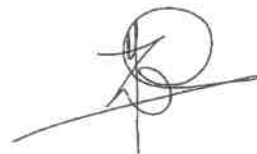
AS WITNESSES

1.



2.

.....



THE STARTUP TRIBE

Jo-Ann Krieger

From: York Zucchi <yz@yzp.ch>
Sent: Wednesday, 04 October 2023 14:02
To: Jo-Ann Krieger
Cc: fayruz.dharsey@westerncape.gov.za; Olivia Fransman; Hillary Balie; Elizma Titus
Subject: Re: SWARTLAND MUNICIPALITY REQUEST: Invitation to explore the Start-Up Tribe
Attachments: image007.jpg

Hi Jo-Ann and colleagues

Next steps:

1. Look at the mock-up <https://www.thestartuptribe.org/pages/Swartland> and let us know any changes you wish to have on this page (pics, text, links, etc).
2. That's it. Once you approve the above link it will be live and can be shared in your community, social media, press releases etc.

Some info in 2 sections:

1. How to launch it

You can decide. There is no requirement from our side. Some cities like Tshwane did a press release (<https://www.tshwane.gov.za/?p=56691>) followed by media articles and radio interviews and then use social media

Some cities like Mossel bay integrate the link on the municipal website and use Facebook pages to promote them.

Some like Cape town additionally print posters and leaflets.

Modimolle actually put A4 posters in the locations and public spaces.

I'm happy to help with text suggestions as to what works but you know your citizens best.

2. The fine print

A reminder:

- There are no costs to the academy, neither to you or anyone signing up for the content.
- There is no selling of anyone's data or pushing adverts. The platform is there purely to help People without any commercial pressure.
- The academy is platform with short practical courses to help people get started or grow their businesses. It is not a incubator or months long program.
- It is a powerful tool to help as many people 24/7 as possible.
- All the data collected is shared once a month with you in a xls file which you can use as you wish. You can also use this data to reach out to the users to find out the value of the courses (brandSA did a cool thing where they interviewed a number of people that did the courses and showcased their businesses nationally)
- All reviews and feedback we get is shared with you in real time through a shared folder.
- As a thank you the municipality promises to invite me for coffee next time I'm visiting you 😊

On Wed, 4 Oct 2023, 09:43 Jo-Ann Krieger, <KriegerJ@swartland.org.za> wrote:

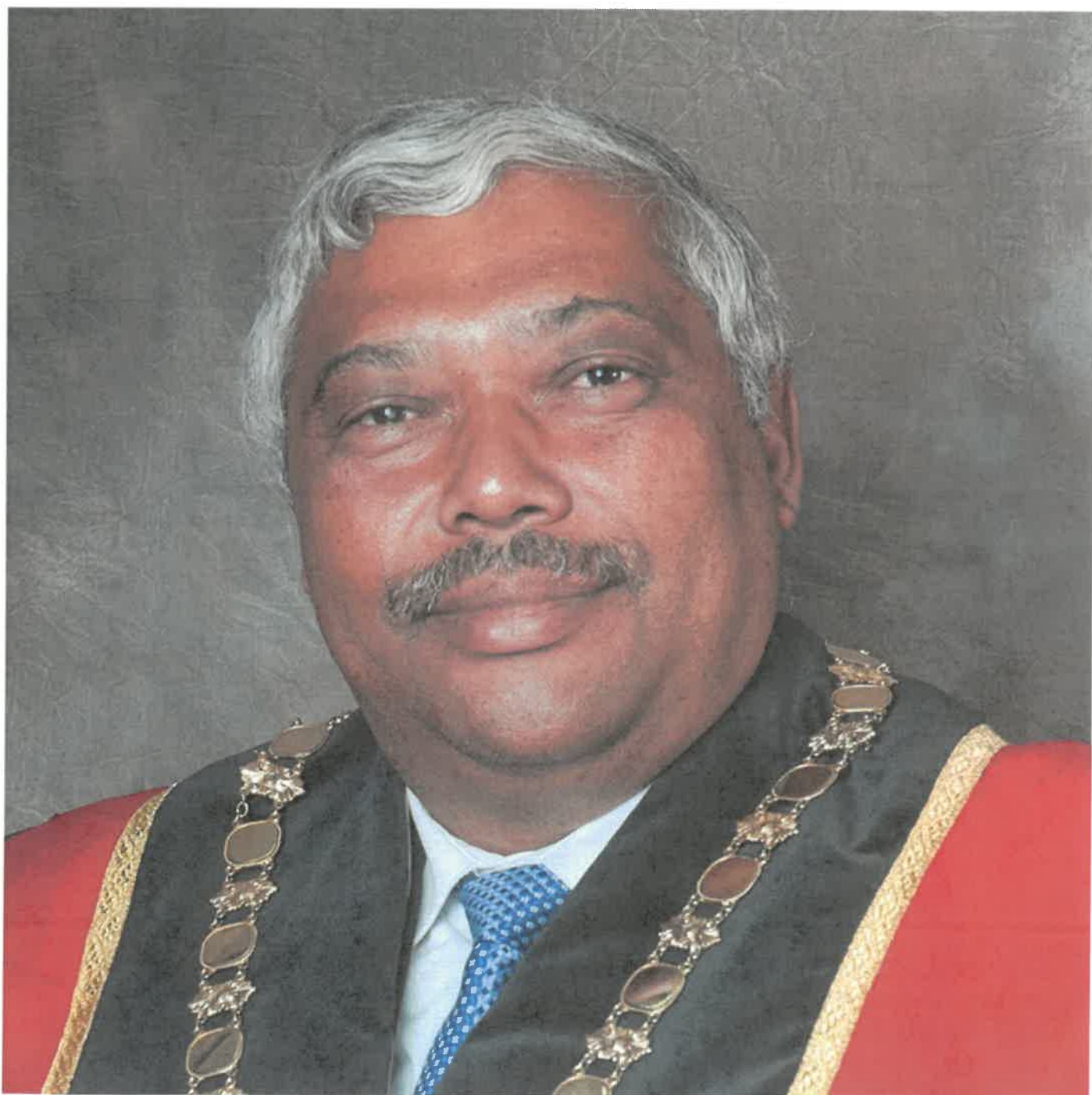


Annexure 'C'

The Swartland Municipality Entrepreneurship Academy

Free practical online courses for the phenomenal people of Swartland wanting to start or grow their businesses

Powered by the Swartland Municipality



Welcome...

... Dear fellow Entrepreneurs!

We know that times are tough. Whether you are struggling to find a job, start your business, find clients or feed your family.

We want to help you! Which is why we bring you a collection of world-class practical business courses to help you start or grow your business!

The Swartland Municipality Entrepreneurship Academy is an initiative to bring know-how to thousands of people to empower them with tools and skills to achieve what they want to achieve in business.

The courses are designed to help you in a practical, hands-on way to start and grow your business, whether you are a student, startup, small business, or a professional (lawyer, doctor, accountant, engineer, artisan, farmer, etc).

All courses are free! The best gift you can give yourself is to invest in yourself. Because education & attitude create opportunity!

Yours

Harold Cleophas

Mayor of the Swartland Municipality

Ready to start?

Below are some of the most popular courses for you!

Pick one that you feel is right for you now:



The 14 Day Startup Challenge

📖 Course

★ 4.8 (57 reviews)

An easy-to-do 14 day course with daily challenges, designed to help you shape for your new business.

ITEM 7.5 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING WHICH WILL BE HELD ON 18 OCTOBER 2023

ONDERWERP: GEMEENSKAPSBIBLIOTEEK TE KALBASKRAAL (ERF 22 & 82 KALBASKRAAL)

COMMUNITY LIBRARY PROJECT IN KALBASKRAAL (ERF 22 & 82 KALBASKRAAL)

1. AGTERGROND

Die nie-winsgewende organisasie "No Stone" het die munisipaliteit genader om behulpsaam te wees om 'n gemeenskapsbiblioteek in Kalbaskraal op die been te bring. Huidig bedryf hul reeds verskeie aktiwiteite vanaf die residensiële perseel, Erf 22 en 82 (Hoofstraat 19 en 19A) nl. 'n sokombuis, naaldwerk- en houtwerkprojek, rekenaaroopleiding en huiswerkprogramme vir kinders. Hul het ook die Provinsiale Biblioteekdienste genader met dieselfde versoek wie reeds met hulle in kontak was om bystand te verleen.

2. AANBEVELING

- (1) dat daar kennis geneem word van die inisiatief/projek en dat dit in beginsel ondersteun word, gegewe dit tot voordeel strek van die plaaslike gemeenskap;
- (2) die Munisipaliteit hom bind tot volle samewerking om aan die projek beslag te gee, maar met dien verstande dat
 - die organisasie/koördineerder met betrekking tot die ligging van die fasiliteit, sal moet voldoen aan die toepaslike grondgebruikswetgewing;
 - indien die projek onder vaandel van 'n nie-winsgewende organisasie bedryf sal word, daar bewys gelewer moet word van registrasie as sulks; en
 - die Munisipaliteit nie finansieel tot die operasionele uitgawes verbonde aan die bedryf van die biblioteek kan bydra nie.

RECOMMENDATION

- (1) that the initiative/project is noted and that it is supported in principle, given the fact that it benefits the local community;
- (2) the Municipality commits itself to full cooperation to support the project, but on the understanding that
 - the organisation/coordinator of the facility will have to comply with the applicable land use legislation with regard to the property;
 - if the project will be operated under the auspices of a non-profit organisation, proof of registration as such must be provided; and
 - the Municipality cannot contribute financially to the operational expenses connected to the library.



DIRECTOR: CORPORATE SERVICES



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
12 Oktober 2023

15/4/6

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 18 OKTOBER 2023

ONDERWERP: HUUROOREENKOMS: VODACOM
SUBJECT: LEASE AGREEMENT: VODACOM

1. AGTERGROND/BACKGROUND

- 1.1 Die Raad verhuur aan Vodacom spasie ($\pm 10\text{m}^2$) op die munisipale watertoring te Wesbank, Malmesbury vir die bedryf van hul selfoon basisstasie.
- 1.2 Die bestaande ooreenkoms het op 30 April 2023 verstryk en het Vodacom nou hul opsie uitgeoefen om die ooreenkoms vir 'n verdere termyn van vyf (5) jaar te hernu met ingang van 1 Mei 2023.
- 1.3 Huurgelde is tot op datum betaal.
- 1.4 Die bedryf van die basisstasie is tot voordeel van gebruikers van Malmesbury en omgewing.

2. WETGEWING / LEGISLATION

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2023 direk aansluiting by

- Strategic Goal 5: A Connected and innovative local government

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Geen uitgawe vir die munisipaliteit. Die huurder betaal huurgeld van R1745.87 per maand, BTW uitgesluit, wat eskaleer teen 6% per jaar.

5. RECOMMENDATION

- 5.1 *That the premises of the Westbank Watertower be leased to Vodacom for a further term of five (5) years for the rendering of communication network services with effect from 1 May 2023;*
- 5.2 *That a monthly rental of R1745.87 (VAT exclusive) be charged, which escalates at a rate of 6% per annum;*
- 5.3 *That the current conditions of lease remain unchanged.*

5. AANBEVELING

- 5.1 Dat 'n huurooreenkoms met Vodacom aangegaan word vir die gebruik van die Wesbank Watertoring vir die bedryf van telekommunikasiedienste, vir 'n verdere vyfjaartermyn, met ingang 1 Mei 2023;
- 5.2 Dat die huurgeld op R1745.87 per maand, BTW uitgesluit, vasgestel word, met 'n jaarlikse eskalاسie van 6%;
- 5.3 Dat die huurvoorwaardes wat tans geld, van krag sal bly.

(get) M S Terblanche

MUNISIPALE BESTUURDER

GS/

ITEM 7.7 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18TH OF OCTOBER 2023.

ONDERWERP: UITSTAANDE DEBITEURE – SEPTEMBER 2023
SUBJECT: OUTSTANDING DEBT – SEPTEMBER 2023

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk September 2023 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period September 2023 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. WETGEWING / LEGISLATION

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

- 4.1 Die uitstaande debiteure vir Augustus 2022 het R31 200 412.34 beloop terwyl die uitstaande debiteure vir September 2022 R38 178 464.56 beloop het en was 'n vermeerdering van R6 978 052.22
- 4.2 Die uitstaande debiteure vir Augustus 2023 het R41 412 470.45 beloop terwyl die uitstaande debiteure vir September 2023 R42 928 161.29 beloop - 'n vermeerdering van R1 515 690.84
- 4.3 Die uitstaande debiteure vir September 2022 het R38 178 464.56 beloop terwyl die uitstaande debiteure vir September 2023 R42 928 161.29 beloop - 'n vermeerdering van R4 749 696.73 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir September 2023 is 5.61% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir September 2022 5.35% as van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir September 2023.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for September 2023.

(get) M Bolton

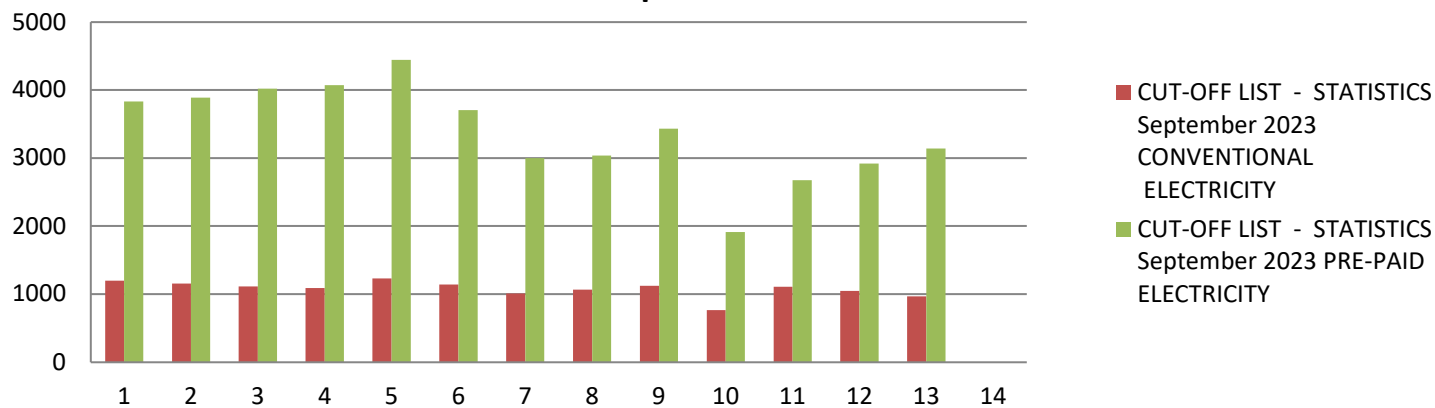
M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING DEBTORS (FUTURE EXCLUDED)									2023/2024 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS September 2023											
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments	R 764 743 787	R 713 057 993	R 658 069 842
Mrt-23	R 1 642 716	R 36 605 676	R 32 844 393	R 1 884 961	R 1 874 778	R 1 545	R -	EFT payments day after month end received amounted to R497 273,21 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 884,961,04 Staff outstanding in the amount of R1544,50 - Four (4) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 874,778,11 as a result of annual rates. The amount of R5159,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,13%	5,31%
Apr-23	R 11 709 068	R 48 490 284	R 38 490 322	R 7 143 203	R 2 843 517	R 13 242	R -	EFT payments day after month end received amounted to R2 257,911,25 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R7 143,202,76 Staff outstanding in the amount of R13 241,73 - Eleven (11) Staff members have outstanding accounts - 6 x Pre-Paid electricity and 5 x Conventional Electricity) The Government outstanding amounted to R2 843,517,37 as a result of annual rates. The amount of R1 316,435,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		6,80%	5,59%
May-23	R 7 372 600	R 42 465 188	R 37 170 032	R 2 416 413	R 2 874 876	R 3 866	R -	EFT payments day after month end received amounted to R1 115,738,37 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 416,413,24 Staff outstanding in the amount of R3865,81 - Eleven (10) Staff members have outstanding accounts - 7 x Pre-Paid electricity, 2 x Conventional Electricity and 1 x Eskom) The Government outstanding amounted to R2 874,876,32 as a result of annual rates. The amount of R514 040,68 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,96%	5,33%
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.		5,53%	5,35%
July-23	R 6 730 370	R 40 077 008	R 35 255 362	R 2 090 864	R 2 727 413	R 3 368	R -	EFT payments day after month end received amounted to R1 193,299,66 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 090,864,27 Staff outstanding in the amount of R3368,38 - Four (4) Staff members have outstanding accounts - 3 X Pre-Paid electricity and 1 X Eskom Elec). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 727,412,78 as a result of annual rates. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,24%	4,68%	4,46%
Aug-23	R 10 212 058	R 41 412 470	R 37 035 460	R 2 288 654	R 2 086 896	R 1 461	R -	EFT payments day after month end received amounted to R1 601 349,69 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 288 653,85 Staff outstanding in the amount of R1460,51 - Four (4) Staff members have outstanding accounts - 4 X Pre-Paid electricity , The Government outstanding amounted to R2 086 895,88 as a result of annual rates. The amount of R1 704 631,83 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,42%	6,06%	5,62%
Sept-23	R 4 749 697	R 42 928 161	R 39 228 153	R 1 994 383	R 1 704 603	R 1 023	R -	EFT payments day after month end received amounted to R1 592 536,75 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 994 382,74 Staff outstanding in the amount of R1022,67 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 704 602,61 as a result of annual rates. The amount of R3 666 800,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,61%	5,60%	5,18%

CUT-OFF LIST - STATISTICS
September 2023

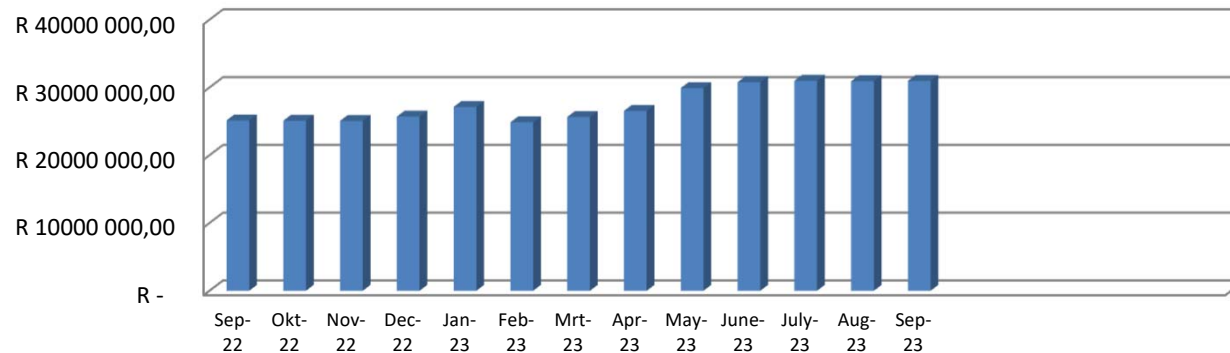
MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Sept-22	1198	3830	10 October 2022
Oct-22	1153	3888	8 November 2022
Nov-22	1113	4017	7 December 2022
Dec-22	1091	4068	11 December 2022
Jan-23	1230	4443	8 Februarie 2023
Feb-23	1141	3705	8 Maart 2023
Mrt-23	1010	2998	11 April 2023
Apr-23	1067	3036	8 May 2023
May-23	1121	3432	7 June 2023
June-23	766	1912	10 July 2023
July-23	1107	2673	7 August 2023
Aug-23	1047	2918	11 September 2023
Sept-23	966	3138	9 Oktober 2023

CUT-OFF LIST - STATISTICS
September 2023



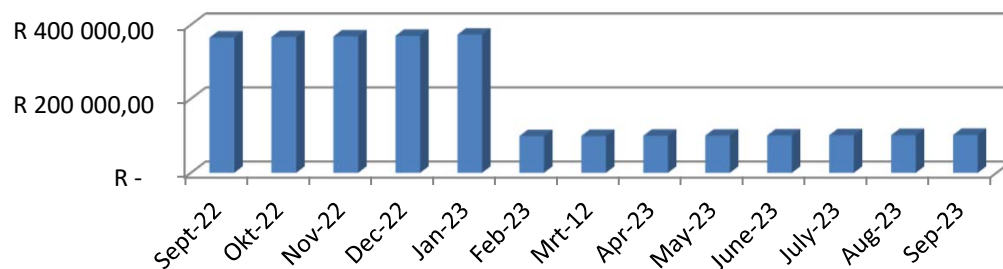
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) September 2023		Comparative Period 2022- 2023	
Month	Before Levy		
Sep-22	R 25 143 461,10	R	5 234 802,91
Okt-22	R 25 097 612,66	R	5 243 626,65
Nov-22	R 25 077 433,18	R	4 992 933,58
Dec-22	R 25 701 324,52	R	4 834 860,43
Jan-23	R 27 131 582,63	R	5 213 788,39
Feb-23	R 24 867 724,84	R	4 141 110,99
Mrt-23	R 25 651 352,25	R	4 468 177,31
Apr-23	R 26 552 937,37	R	4 614 996,28
May-23	R 29 917 054,04	R	7 625 191,81
June-23	R 30 766 791,08	R	9 276 168,73
July-23	R 30 998 353,01	R	5 897 190,60
Aug-23	R 30 920 580,94	R	6 078 420,90
Sep-23	R 30 983 044,09	R	5 839 582,99

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
September 2023**

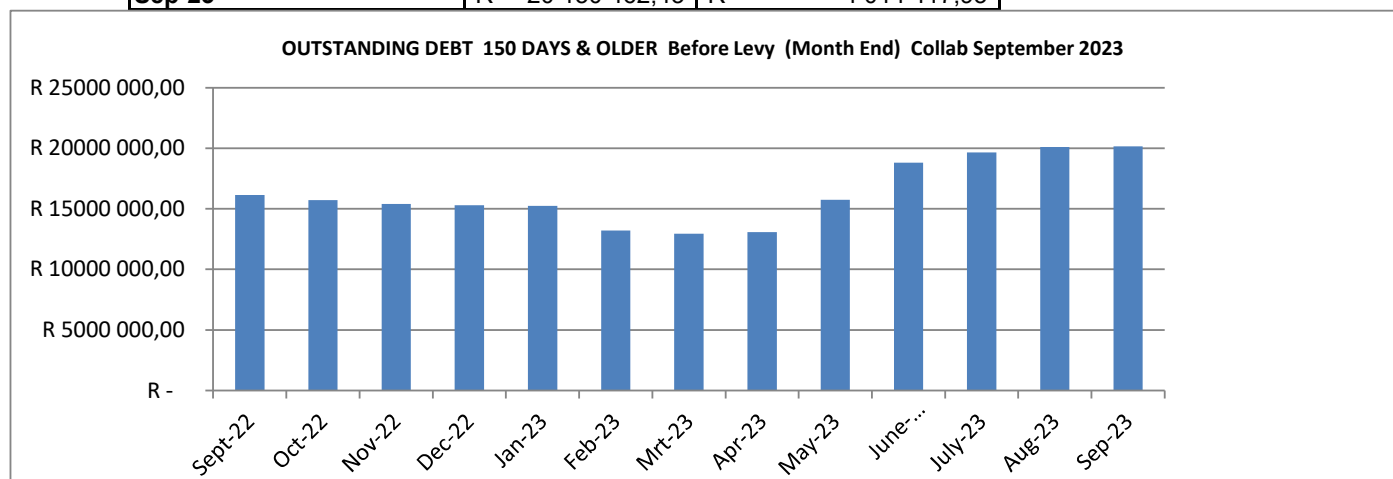


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite September 2023		Comparative Period 2022-2023	
Month	Before Levy		
Sept-22	R 365 218,42	R	18 111,90
Okt-22	R 366 793,17	R	18 443,23
Nov-22	R 368 452,84	R	18 850,24
Dec-22	R 369 923,48	R	17 661,64
Jan-23	R 373 184,55	R	19 670,53
Feb-23	R 99 034,15	R	-255 916,97
Mrt-12	R 99 460,05	R	-257 339,01
Apr-23	R 99 917,90	R	-258 238,45
May-23	R 100 375,66	R	-259 046,82
June-23	R 100 865,37	R	-260 346,54
July-23	R 101 355,12	R	-261 163,44
Aug-23	R 101 755,57	R	-262 112,82
Sep-23	R 102 256,08	R	-262 962,34

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
September 2023**



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab September 2023		Comparative Period 2022 - 2023	
Month	Before levy		
Sept-22	R 16 136 044,50	R	3 572 923,89
Oct-22	R 15 704 063,21	R	3 709 032,71
Nov-22	R 15 402 686,66	R	3 836 650,67
Dec-22	R 15 293 496,78	R	3 786 277,01
Jan-23	R 15 249 372,12	R	4 098 898,58
Feb-23	R 13 212 635,59	R	3 001 236,06
Mrt-23	R 12 926 419,23	R	3 005 332,74
Apr-23	R 13 062 200,88	R	3 263 417,33
May-23	R 15 747 023,32	R	6 022 904,16
June-23	R 18 797 190,18	R	4 576 556,39
July-23	R 19 650 047,69	R	4 299 867,44
Aug-23	R 20 107 606,33	R	4 458 920,49
Sep-23	R 20 150 462,43	R	4 014 417,93



ITEM: 7.8 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18 OCTOBER 2023.

ONDERWERP: VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT: OUTSTANDING INSURANCE CLAIMS PROGRESS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / LEGISLATION

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

“Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard.”

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Excess	1 July 2023 – 30 September 2023	:R 94 945.13 (paid)
Excess	Outstanding claims	:R 174 500.00 (outstanding)

5. AANBEVELING / RECOMMENDATION

Voorgelê vir u kennisname/
Tabled for cognisance

(Get) M BOLTON

DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/40	CLGRMUM-876659	Civil: Parks & Recreation	22/01/2023	17/02/2023	Property Loss: Wesbank Sports Ground	77 920,35	10 000,00	On 22 January 2023 the responsible official discovered that there was a break-in at the Wesbank Sportsground Clubhouse. Equipment and furniture was stolen. The assessor requested a report from the security company for the detailed log of the evening of the incident.
2023/58	SWA2022-23/SW/51/C	Civil: Water	20/03/2023	20/04/2023	Property Loss: Stolen items, M/Burg Store	30 111,94	25 000,00	Upon inspection at the store room it was discovered there was a break-in which resulted in several items being stolen. An assessor was appointed on 21 July 2023. The assessor requested additional information regarding point of entry.
	SWA2022-23/SW/53/M	Fire Department	12/05/2023	17/05/2023	Motor Damaged: CK12628	85 918,97	35 000,00	During a fire call out for a house burning in Ilinge Lethu the vehicle was damaged by the community by throwing stones at the vehicle. An assessor was appointed on 27 June 2023 and such assessment report is still outstanding to date.
2024/01	SWA-001-H-2324	Municipal Property	11/07/2023	13/07/2023	Geyser, Ixia Street, Darling	10 000,00	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. The agreement of loss was send to insurer. Payment outstanding.
2024/11	SWA-008-C-2324	Civil: Water	06/09/2023	15/09/2023	Property Loss: Chatsworth Reservoir	206 586,75	50 000,00	On 6 September 2023, an alarm was activated at the reservoir in Chatsworth. Upon inspection the official saw that the telemetry system was vandalized and some of the cables were stolen and damaged. Confirmation from insurers as to whether the claim will be approved is still outstanding.
2024/12	CLGRMUM-885140	Finance: Meter readers	14/09/2023	15/09/2023	Motor Damaged: CK22454	30 484,90	3 500,00	On 14 September 2023 a third party swerved and collided the municipal vehicle causing damage to the left side of CK22454. The claim has been submitted to the insurer whom is yet to appoint an assessor.
2024/13	SWA-011-M-2324	Civil: Sewerage	20/09/2023	27/09/2023	Motor Damaged: CK56674	284 766,97	50 000,00	On 27 September 2023 an ambulance caused an accident and damaged CK56674 by colliding with the truck. The claim has been submitted to the insurer whom is yet to appoint an assessor.
						725 789,88	174 500,00	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2024/04	CLGRMUM-882811	Finance: Meter readers	20/07/2023	27/07/2023	CK15992, Motor Damage	68 461,03	6 846,10	Excess amount paid to the supplier on 11 September 2023.
2023/46	SWA2022-23/SW/40/C	Civil: Refuse Removal	19/02/2023	09/03/2023	Property Loss: Burnt Igloo's, Riebeek Wes	35 250,00	10 000,00	EFT Payment received on 15 August 2023. Receipt number 086191 - Amount received was R25 250.
2024/08	CLGRMUM-884975	Traffic & Law	02/09/2023	14/09/2023	Motor Glass, CK54123	4 625,58	1 156,39	Excess amount paid to the supplier on 29 September 2023.
2024/09	CLGRMUM-884974	Traffic & Law	06/09/2024	14/09/2023	Motor Glass, CK25797	2 068,39	812,54	Excess amount paid to the supplier on 29 September 2023.
2024/10	CLGRMUM-885008	Traffic & Law	13/09/2025	15/09/2023	Motor Glass, CK36311	7 702,45	3 500,00	Excess amount paid to the supplier on 29 September 2023.
						118 107,45	22 315,03	

REPUDIATE

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2024/07	SWA-007-M-2324	Civil: Refuse Removal	15/08/2023	08/09/2023	Motor Damaged: CK41874	5 459,05	30 000,00	The claim was less than the minimum excess (the final quotations was received after the claim was registered)
						5 459,05	30 000,00	

ITEM 7.9 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING WHICH WILL BE HELD ON 18 OCTOBER 2023

ONDERWERP: SWARTLAND TOURISM NPC, 2022/2023 FINANCIAL YEAR

- (i) CHAIRMAN'S REPORT**
- (ii) KEY PERFORMANCE INDICATORS**
- (iii) FINANCIAL STATEMENTS**

1. BACK GROUND

In terms of the Service Level Agreement between Swartland Tourism NPC and the Municipality, the company has to submit the following documents annually:

(i) CHAIRMAN'S REPORT

The Chairman's report for the year ending 30 June 2023 attached hereto.

(ii) KEY PERFORMANCE INDICATOR'S

The KPI document from 1 July 2022 to 30 June 2023 attached hereto.

(ii) FINANCIAL STATEMENTS

The statements are attached hereto for perusal.

2. RECOMMENDATION

That cognisance be taken of:

- (i)** the content of the Chairman's report;
- (ii)** the key performance areas as measured for the period 1 July 2022 to 30 June 2023; and
- (iii)** the contents of the financial statements for the 2022/23 financial year.



DIRECTOR: CORPORATE SERVICES



Swarthland Tourism

Ladies and gentlemen, esteemed members of Swarthland Tourism, distinguished media representatives, representatives from Swarthland Municipality, and esteemed board members of Swarthland Tourism (ST), I extend a warm welcome to the 2023 Annual General Meeting (AGM). Your support has played a vital role in shaping Swarthland Tourism into what it is today.

Over the past year, the board has diligently fulfilled its oversight responsibilities, meeting regularly as mandated by the ST constitution. I express my heartfelt gratitude to all board members for their dedication and commitment in supporting our hardworking Swarthland Tourism team. Reflecting on the year 2022, it is remarkable to witness the incredible transformation of Swarthland Tourism. In the past 12 months, the new ST team faced the formidable task of establishing a brand, garnering membership support for the new structure, and creating a strong presence for this organization. This remarkable progress is largely attributed to the tireless efforts and innovative spirit of our ST team.

We extend our deepest thanks to every stakeholder for their unwavering support. Each member of Swarthland Tourism is an invaluable part of our team and should be regarded as brand ambassadors. This is the essence of a tourism association - making a significant impact. Swarthland Tourism has indeed made a tremendous difference in our tourism industry during our inaugural year.

We express considerable gratitude to the town advisory committees for their valuable time and contributions to the success of the new structure. Our partnership with Swarthland Municipality continues to grow stronger and more collaborative, which is crucial in the tourism landscape where we must all be united in our efforts.

In conclusion, I extend sincere appreciation to Swarthland Municipality for their unwavering support and commitment to funding. We also extend our gratitude to all our members and supporters who recognize the positive impact of our work and lend their resources to further the success of Swarthland Tourism. Each and every one of you is an integral part of the remarkable success story that is Swarthland Tourism.

Finally, I would like to express heartfelt gratitude to Lizelle Carstens's dedicated and hardworking team, who have achieved extraordinary results despite the challenging circumstances they often face.



CHAIRMAN

29/08/2023
DATE

Swarthland Tourism NPC Registration number: 2022/321947/08

1 Church Street, Malmesbury 7300 +27 (0)22 487 1133 swarthland@cornergate.com www.swarthlandtourism.co.za

Yzerfontein

Hello Darling

Moorreesburg
& Kariberg

Riebeek Valley

Malmesbury

SWARTLAND TOURISM (NPC) YEARLY REPORT | JULY 2022 TO JUNE 2023

GOAL: To promote and support Tourism in the Swartland Municipal Area

INDICATOR NAME	DEFINITION	DESCRIPTION	TARGET	RESULTS	REMARKS
1. MARKETING	MARKETING OF THE REGION TO ATTRACT MORE TOURISTS	MARKETING STRATEGY	1 per annum	1	In progress
		ADVERTISING & PROMOTIONAL MATERIAL	5 per annum	18	<p>Q1 1 x Design & print Yzerfontein Town Map (4 000) 1 x Advertorial, Die Burger, Flower supplement, 26 July 2022</p> <p>Q2 1 x Design & print Darling Town Map (3 000) 1 x Darling Flags 'Colours of A Darling Summer' Project 1 x Editorial, EXPLORER Cape West Coast, Swartland Region 1 x Yzerfontein promotional video, African Travel Crew, 3 November 2022 1 x Editorial, Travel Mosaic, 20 December 2022 1 x Yzerfontein December holidaymakers' brochure was compiled, designed and printed</p> <p>Q3 1 x Design & Print Riebeek Valley Town Map (7 500) 1 x Swartland Tourism branded banner wall 2 x Swartland Tourism teardrop flags 2 x Swartland Tourism pull-up banners</p> <p>Q4 1 x Design & print Moorreesburg Town Map (1 250) 1 x Swartland Tourism branded gazebo 1 x Swartland Tourism – Riebeek Valley branded teardrop banners 1 x Swartland Tourism e-Guide</p>

		EXHIBITIONS/CAMPAIGN EVENTS	3 per annum	10	<p>Q1 1 x Swartlandskou Moorreesburg (+10 000 visitors), 7-10 September 2022 1 x Darling Wildflower Show (+3 500 visitors), 16-18 September 2022</p> <p>Q2 1 x Riebeek Valley, Tree Lighting Ceremony, 2 December 2022 1 x Yzerfontein, Welcome Campaign, 15 December 2022 1 x Malmesbury, Regional Welcome Campaign in partnership with Weskus Tourism, 15 December 2022</p> <p>Q3 1 x Caravan Show 2023, 24-26 February 2023, (+/- 32 000 attendees) 1 x Yzerfontein Yzer To Yzer Business Showcase (+/- 500 attendees) 1 x Swartland Tourism Members Networking Event, 28 March 2023 (75 attendees)</p> <p>Q4 1 x WTM 2023, 3-5 April (over 5 000 buyers) 1 x Swartland Tourism – Yzerfontein Meet & Greet, 6 June</p>
		MEDIA	4 per annum	65	<p>Q1 (34) 1 x Netwerk24, article New Structure, 4 July 2022 1 x Die Courant, article New Structure, 6 July 2022 1 x Swartland Gazette, article New Structure, 4 July 2022 1 x Die Burger, article & advertisement Blombylae, Die Swartland is propvol erfenis, 26 July 2022 1 x Financial Mail, article, Flower season 1 x IOL, article, Jetsetting with Janet: Pieter-Dirk Uys speaks of the quirky and creative town of Darling 2 x Rove Magazine, article print & online, August edition 1 x Swartlandskou, article, 16-18 September 2022</p>

				<p>9 x Radio Namakwaland interviews 2 x Radio 828 Magic FM, Riebeek Valley & Darling 2 x Radio Tygerberg 104fm interviews, Riebeek Valley 12 x Riebeek Valley Radio interviews, Riebeek Valley 1 x Radio KC interview, Riebeek Valley</p> <p>Q2 (19) 1 x Die Courant, article Welcome Campaign, 19 December 2023 1 x Joernaal, article Welcome Campaign, 18 January 2023 4 x Radio Tygerberg 104fm interviews, Yzerfontein, 21, 22, 28, 29 October 1 x Die Courant, article Tree Lighting Ceremony, 5 December 2022 1 x Radio Pulpit interview, Things to do in Darling & Yzerfontein, 22 December 2022 5 x Radio Namakwaland interviews, 14&21 October, 10&18 November, 2 December 2022 6 x Riebeek Valley Radio interviews, Riebeek Valley, 16 January 2023</p> <p>Q3 1 x Die Courant, article New Brand Identity, 18 January 2023 1 x Swartland Gazette, article New Brand Identity, 17 January 2023 1 x Joernaal, article New Brand Identity 1 x Riebeek Valley Radio interviews, Riebeek Valley, 16 January 2023 1 x Radio interview with Radio Namakwaland, 25 February 2023 1 x Radio interview with Radio Namakwaland, 25 March 2023 1 x Weg Magazine, Riebeek Valley, March 2023</p> <p>Q4 1 x Radio Namakwa Interview - 22 April 1 x Radio Namakwa Interview - 20 May 1 x Die Courant, article Swartland Tourism – Riebeek Valley New Advisory Committee, 22 June</p>
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		SOCIAL MEDIA AND WEB PAGE	4 x per month per platform	4 posts x per month per town	<p>1 x Die Courant, article Swartland Tourism – Riebeeek Valley tree planting Ceremony, 23 June</p> <p>Regular updating of website and posting on platforms (see PPT for results). Events content driven.</p>
		EDUCATIONALS/OUTREACH	4 per annum	7	<p>Q1 1 x Engaged with 40 Tour Operators at Khwa ttu, 1 August 2022 1 x Hosted Rove Editor and social media team, 4 August 2022 1 x Swartland Tourism Newbie outreach in Riebeeek Valley, 29 September 2022 (+/- 60 attendees)</p> <p>Q2 1 x Darling Swartland Tourism Newbie outreach in Darling, 19 November 2022</p> <p>Q3 1 x Riebeeek Valley, Swartland Tourism Newbie Event (+/- 60 attendees)</p> <p>Q4 1 x Briefed 15 Tour Operators in Darling, 15 May 2023 1 x Hosted Cape Town TV at Khwa ttu, 29 June 2023</p>
2.DEVELOPMENT	TO GROW TOURISM IN THE SWARTLAND AND ENCOURAGE COMMUNITY INVOLVEMENT	DEVELOPMENT STRATEGY	1 per annum	1	See ppt for results.
		TOURISM AWARENESS WORKSHOPS/TRAINING	4 per annum	13	<p>Q1 1 x Entrepreneurs workshop for women in tourism in partnership with Weskus Tourism, Chatsworth, 13 July 2022</p>

		ASSIST START-UP TOURISM BUSINESSES TO GROW	2 per annum	4	<p>Q2 1 x Swartland Tourism Official Educational, 19 October 2022 1 x Weskus Tourism Official Training, 11 November 2022 1 x Host group of consultants in our region and 15 stakeholders took part, 17 November 2022 2 x Tour operators course presented by National Tourism, December 2022</p> <p>Q3 1 x Officials from Swartland Tourism attended a tourism road sign application process workshop hosted by West Coast Tourism 1 x Promote Riebeek Valley as a pet friendly destination, online social media competition 1 x Wesgro RTO Forum, 15 March 2023</p> <p>Q4 1 x Swartland Municipality Youth Summit, 23 June 2023 1 x Swartland Women in Tourism regional event, 27 June 2023 (39 attendees) 1 x Swartland Tourism Official Educational – Riebeek Valley, 2 June 2023 1 x Tree-planting at Meiring Primary in collaboration with Riebeek Valley Garden Centre - community project, 23 June 2023</p> <p>Q1 1 x Swartland Tourism has organized a one-on-one meeting between Mlongolelwa Msani-Mulo from Malmesbury and Weskus Tourism on 20 September 2022 to discuss Business Support for his newly opened Barber Shop.</p> <p>Q2 1 x Identify and assist local artist in Riebeek Valley to sketch a hand-drawn town map. The map is currently</p>
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					<p>sold at Made In Riebeeck (MIR) shop, Swartland Tourism – Riebeeck Valley office.</p> <p>Q4 2 x MIR Shop and G7 - new additions to Swartland Tourism - Riebeeck office. Training of staff on new POS system.</p>
3. FINANCES	MANAGEMENT OF BUDGET	REPORTS	1 per annum 1 per quarter	1 4	<p>See Attached</p> <p>See addendum A Income statement for the months May to June 2023</p>
4. STATISTICS	TO DETERMINE BETTER MARKETING	REPORTS	12 per annum	12	<p>See PPT</p> <p>NEW monthly online Visitor Statistics Survey developed and implemented, February 2023</p>
5. KPI REPORTS	REPORTING ON ALL ASPECTS OF TOURISM	REPORTS	4 per annum	4	<p>July – September 2022 October – December 2022 January – March 2023 April – June 2023</p>

Swartland Tourism NPC
(Registration Number 2022/321947/08)
Annual Financial Statements
for the year ended 30 June 2023

RO ROELOF
INC. • ING.
OOSTHUIZEN
Geektrooieerde Rekenmeesters (SA)
Chartered Accountants (SA)

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Annual Financial Statements for the year ended 30 June 2023

Index

The reports and statements set out below comprise the annual financial statements presented to the directors:

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Swartland Tourism NPC

(Registration Number 2022/321947/08)

Annual Financial Statements for the year ended 30 June 2023

General Information

Country of Incorporation and Domicile

South Africa

Nature of business and principal activities

Promotion of tourism in the Swartland area

Directors

A W Stone
M H Roos
D V van der Riet
K L Daiber
J Janse van Rensburg

Registered Office

1 Church Street
Malmesbury
7300

Independent Auditors

Roelof Oosthuizen Incorporated
Voortrekkerstraat 40
Citrusdal
7340

Independent Auditor's Report

To the Directors of Swartland Tourism NPC

Opinion

We have audited the financial statements of Swartland Tourism NPC set out on pages 7 to 13, which comprise the statement of financial position as at 30 June 2023, and the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Swartland Tourism NPC as at 30 June 2023, and its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the company in accordance with the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the corresponding sections of the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards). We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the document titled "Swartland Tourism NPC Annual Financial Statements for the year ended 30 June 2023", which includes the Directors' Report, and the supplementary information set out on page 14. The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Statements

The directors are responsible for the preparation and fair presentation of the financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Roelof Oosthuizen Incorporated


18 July 2023



The Chartered Accountant (South Africa) Declaration

The following annual financial statements of Swartland Tourism NPC presented on pages 7 to 13 have been independently compiled by a Chartered Accountant (South Africa) (CA(SA)). Refer to compilation report on page 2 - 3.

Use of the CA(SA) designation is governed by the Chartered Accountants Designation (Private) Act, 1993 (Act 67 of 1993), which regulates and permits the use of the CA(SA) designation exclusively by members of The South African Institute of Chartered Accountants (SAICA). Use of the designation without SAICA membership is consequently a criminal offence, and misuse is subject to legal action.

SAICA is the premier accountancy body in South Africa and one of the leading chartered accountancy institutes in the world and all members must comply with the Code of Professional Conduct which conforms to the code released by the International Ethics Standards Board for Accountants (IESBA). The SAICA code and definitions contained therein are consistent in all material aspects with the International Federation of Accountants' (IFAC) code as well as the Independent Regulatory Board for Auditors (IRBA) code.

The following fundamental principles are embodied in the SAICA Code of Professional Conduct and are to be upheld by all CAs(SA) at all times.

- Integrity – a duty to be straightforward and honest in all professional and business relationships.
- Objectivity – a duty to not allow bias, conflict of interest or undue influence of others to override professional or business judgements.
- Professional competence and due care – a duty to maintain professional knowledge and skill at the level required to ensure that a client receives competent professional services based on current developments in practice, legislation and techniques and act diligently and in accordance with applicable technical and professional standards.
- Confidentiality – a duty to respect the confidentiality of information acquired as a result of professional and business relationships and, therefore, not disclose any such information to third parties without proper and specific authority, unless there is a legal or professional right or duty to disclose, nor use the information for the personal advantage of the chartered accountant or third parties.
- Professional behaviour – a duty to comply with relevant laws and regulations and avoid any action that discredits the accountancy profession.

A distinguishing characteristic of CAs(SA) are their responsibilities and duties which extend beyond the needs of individual clients and also includes the public as a whole.

Accordingly, this declaration serves to confirm that the above mentioned financial statements have been prepared by a CA(SA) who has observed and complied with the SAICA Code.

Roelof Oosthuizen Incorporated


18 July 2023

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Annual Financial Statements for the year ended 30 June 2023

Directors Responsibilities and Approval

The directors are required to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards as to form and content and present fairly the statement of financial position, results of operations and business of the company, and explain the transactions and financial position of the business of the company at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the company and supported by reasonable and prudent judgements and estimates.

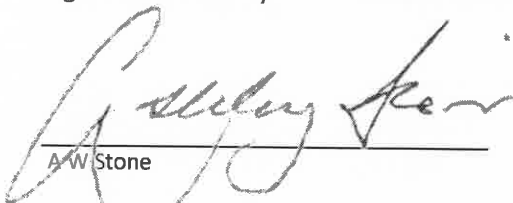
The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the board of directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources the directors have no reason to believe that the company will not be a going concern in the foreseeable future. The financial statements support the viability of the company.

The financial statements have been audited by the independent auditing firm, Roelof Oosthuizen Incorporated, who have been given unrestricted access to all financial records and related data, including minutes of all meetings. The directors believe that all representations made to the independent auditor during the audit were valid and appropriate. The external auditors' unqualified audit report is presented on pages 2 to 3.


The annual financial statements as set out on pages 7 to 13 were approved by the board of directors on 18 July 2023 and were signed on its behalf by:



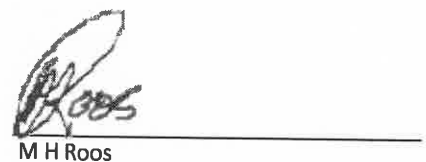
A W Stone



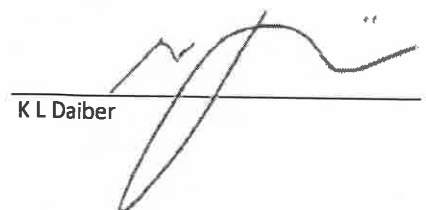
D V van der Riet



J Janse van Rensburg



M H Roos



K L Daiber

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Annual Financial Statements for the year ended 30 June 2023

Director's Report

The board of directors present their report for the year ended 30 June 2023.

1. Review of activities

Main business and operations

The principal activity of the company is the promotion of tourism in the Swartland area and there were no major changes herein during the year.

The operating results and statement of financial position of the company are fully set out in the attached financial statements and do not in our opinion require any further comment.

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. Events after reporting date

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework require adjustment or disclosure have been adjusted or disclosed.

4. Authorised and issued share capital

No changes were approved or made to the authorised or issued share capital of the company during the year under review.

5. Independent Auditors

Roelof Oosthuizen Incorporated were the independent auditors for the year under review.

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Statement of Financial Position

Figures in R	Notes	2023
Assets		
Non-Current Assets		
Property, plant and equipment	3	41,650
		41,650
Current Assets		
Trade and other receivables	3	5,282
Cash and cash equivalents	4	687,688
		692,970
Total Assets		734,620
Reserves and Liabilities		
Reserves		
Retained earnings		727,613
		727,613
Current Liabilities		
Trade and other payables	5	7,007
		7,007
Total Reserves and Liabilities		734,620

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Statement of Comprehensive Income

Figures in R	2023
Revenue	1,737,484
Other income	310,754
Operating costs	(1,344,113)
Operating surplus	704,125
Finance income	26,411
Interest	(2,923)
Surplus for the year	727,613

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Statement of Changes in Reserves

Figures in R	Accumulated surplus	Total
Balance at 1 July 2022	-	-
Surplus for the year	727,613	727,613
Balance at 30 June 2023	727,613	727,613

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Statement of Cash Flows

Figures in R	Note	2023
Cash flows from operating activities		
Surplus for the year		727,613
<i>Adjustments for:</i>		
Finance costs		2,923
Depreciation of tangible assets		2,200
Investment income		(26,411)
Operating cash flow before working capital changes		<u>706,325</u>
<i>Working capital changes</i>		
Increase in trade and other receivables		(5,282)
Increase in trade and other payables		7,007
Net cash flows from operations		<u>708,050</u>
Investment income		26,411
Finance costs		(2,923)
Net cash flows from operating activities		<u>731,538</u>
Property, plant and equipment acquired	3	(43,850)
Net increase in cash and cash equivalents		<u>687,688</u>
Cash and cash equivalents at end of the year	4	<u>687,688</u>

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Accounting Policies

1. General information

Swartland Tourism NPC is a non-profit organisation.

2. Summary of significant accounting policies

These annual financial statements have been prepared in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities issued by the International Accounting Standards Board. The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

2.1 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the sale of goods and services in the ordinary course of the company's activities. Revenue is shown net of value-added tax, returns, and discounts.

2.1.1 Services revenue

The service rendered, which includes E-Guide advertising, is recognised as revenue.

2.2 Government grants

Grants from the government are recognised at their transaction value.

2.3 Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is charged so as to allocate the cost of assets less their residual values over their estimated useful lives, using the straight-line method. The following rates are used for the depreciation of property, plant and equipment:

IT equipment	33.33%
--------------	--------

2.4 Trade and other receivables

Trade receivables are recognised at the transaction value.

2.5 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown in current liabilities on the statement of financial position.

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Accounting Policies

Summary of significant accounting policies continued...

2.6 Trade payables

Trade payables are recognised at the transaction value.

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in R

2023

3. Intangible assets

	Cost	Accumulated depreciation	2023 Carrying value
<i>Owned assets</i>			
Plant and equipment	5	-	5
IT equipment	43,845	2,200	41,645
	43,850	2,200	41,650

The carrying amounts of property, plant and equipment can be reconciled as follows:

	Carrying value at beginning of year	Additions	Disposals	Depreciation	2023 Carrying value at end of year
<i>Owned assets</i>					
Plant and equipment	-	5	-	-	5
IT equipment	-	43,845	-	(2,200)	41,645
	-	43,850	-	(2,200)	41,650

3. Trade and other receivables

Trade debtors	4,058
Prepaid expenses	1,224
	5,282

4. Cash and cash equivalents

<i>Favourable cash balances</i>	
Current account	61,277
Savings account	626,411
	687,688

5. Current tax liability

Trade creditors	7,007
	7,007

7. Net sales - Made In Riebeeck

Sales	7,190
<u>Less:</u>	5,524
Manufacturers' cut	5,470
Printing and stationery	54
Net surplus	1,666

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement

Figures in R	Notes	2023
Gross Revenue		1,737,484
E-Guide advertising		50,000
Fees received		163,303
Fundraiser		22,515
Grant income		1,500,000
Net sales - Made In Riebeeck	7	1,666
Other Income		337,165
Donations received		310,754
Investment income		26,411
Total Income		2,074,649
Expenditure		1,347,036
Accounting fees		45,955
Advertising		12,420
Bank charges		3,369
Computer expenses		11,941
Consulting fees		36,027
Depreciation	3	2,200
E-Commerce		22,933
Entertainment		200
Festivals and shows		863
Functions and meetings		14,691
Insurance		12,089
Interest and penalties - SARS		2,923
Internet expenses		13,923
Marketing and promotions		84,446
Office expenses		4,936
Postage		554
Printing and stationery		6,642
Projects		82,050
Salaries		915,141
Telephone and fax		32,566
Training		2,495
Travel		34,172
Website management		4,500
Surplus for the year		727,613

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement - Malmesbury

Figures in R	2023
Gross Revenue	1,526,202
E-Guide advertising	10,000
Fees received	16,202
Grant income	1,500,000
Other Income	175,668
Donations received	149,257
Investment income	26,411
Total Income	1,701,870
Expenditure	806,707
Accounting fees	45,955
Advertising	12,420
Bank charges	3,369
Computer expenses	2,752
Consulting fees	36,027
Depreciation - Tangible assets	2,200
E-Commerce	22,933
Functions and meetings	10,737
Insurance	12,089
Interest and penalties - SARS	2,923
Marketing and promotions	73,608
Postage	554
Printing and stationery	833
Projects	7,023
Salaries and wages	527,038
Telephone and fax	14,736
Training	560
Travel	26,450
Website management	4,500
Surplus for the year	895,163

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement - Moorreesburg & Koringberg

Figures in R	2023
Gross Revenue	26,660
E-Guide advertising	7,000
Fees received	16,160
Fundraiser	3,500
Other Income	54,801
Donations received	54,801
Total Income	81,461
Expenditure	12,081
Computer expenses	1,262
Marketing and promotions	2,956
Projects	7,863
Surplus for the year	69,380

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement - Darling

Figures in R	2023
Gross Revenue	41,842
E-Guide advertising	4,000
Fees received	37,842
Other Income	17,727
Donations received	17,727
Total Income	59,569
Expenditure	45,749
Computer expenses	600
Internet expenses	3,633
Marketing and promotions	1,633
Projects	32,287
Salaries and wages	954
Telephone and fax	6,642
Surplus for the year	13,820

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement - Yzerfontein

Figures in R	2023
Gross Revenue	79,181
E-Guide advertising	10,000
Fees received	51,166
Fundraiser	18,015
Other Income	5,643
Donations received	5,643
Total Income	84,824
Expenditure	225,741
Computer expenses	6,727
Entertainment	200
Festivals and shows	863
Functions and meetings	3,954
Internet expenses	5,912
Marketing and promotions	1,633
Office expenses	1,026
Printing and stationery	2,213
Projects	4,835
Salaries and wages	187,696
Telephone and fax	6,637
Travel	4,045
Deficit for the year	(140,917)

Swartland Tourism NPC

(Registration Number 2022/321947/08)

Financial Statements for the year ended 30 June 2023

Detailed Income Statement - Riebeeck Valley

Figures in R	Note	2023
Gross Revenue		125,317
E-Guide advertising		19,000
Fees received		41,933
Net sales - Made In Riebeeck	7	1,666
Net sales - Olive Festival		61,718
Fundraiser		1,000
Other Income		21,608
Donations received		21,608
Total Income		146,925
Expenditure		256,758
Computer expenses		600
Internet expenses		4,378
Marketing and promotions		4,616
Office expenses		3,910
Printing and stationery		3,596
Projects		30,042
Salaries and wages		199,453
Telephone and fax		4,551
Training		1,935
Travel		3,677
Deficit for the year		(109,833)



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2023-10-18

8/1/B/1
WARD: All wards

ITEM 7.10 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD
ON 18 October 2023

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

The performance of contractors is quarterly monitored on the Collab and Eunomia system.

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a quarterly basis. At the monthly performance assessment meetings the directors then report to the Municipal Manager on the performance of contractors through the Eunomia compliance system. Problems occurred (if any) are discussed here with possible interventions where necessary.

The first quarter's performance of contractor's report is attached as **ANNEXURE 1**.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. AANBEVELING / RECOMMENDATION

- (a) dat kennis geneem word van hierdie verslag.
- (a) *That this report be noted.*

(get) J J Scholtz

MUNICIPAL MANAGER

Assessments Per Supplier

This report will display Assessments Per Supplier

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4982742	MUBESKO AFRICA	2023-08-29	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	August	2 - Delivery On Standard	On Schedule
4992398	MUBESKO AFRICA	2023-07-28	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	July	2 - Delivery On Standard	On Schedule
4990519	MUBESKO AFRICA	2023-09-28	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	September	2 - Delivery On Standard	On Schedule
4973664	ACS Training (Pty) Ltd	2023-08-30	APRILG	T18/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Provision of construction roadworks (NQF2, NQF 4 & NQF5) learnerships training for the period 1 January 2023	August	2 - Delivery On Standard	On Schedule
4982756	BANTUBANYE INVESTMENTS	2023-08-31	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training for the period ending 30 June 2025	August	2 - Delivery On Standard	On Schedule
4982753	TSHEGO FENTSE FACILITIES AND ENGINEERING	2023-08-31	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	August		On Schedule
4982738	SIPHAKAME SKILLS DEVELOPMENT	2023-08-31	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	August	2 - Delivery On Standard	On Schedule
4982752	BC LANDSCAPE TRAINING AND CONSULTANCY	2023-08-31	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and Gardening and Horticulture Learnership Training for the period ending 30 June 2024	August	2 - Delivery On Standard	On Schedule
4966879	SIPHAKAME SKILLS DEVELOPMENT	2023-07-27	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	July	2 - Delivery On Standard	On Schedule
4990533	BANTUBANYE INVESTMENTS	2023-09-28	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training for the period ending 30 June 2025	September	2 - Delivery On Standard	On Schedule
4990530	TSHEGO FENTSE FACILITIES AND ENGINEERING	2023-09-28	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	September		Behind Schedule
4990515	SIPHAKAME SKILLS DEVELOPMENT	2023-09-28	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	September	2 - Delivery On Standard	On Schedule
4990529	BC LANDSCAPE TRAINING AND CONSULTANCY	2023-09-28	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and Gardening and Horticulture Learnership Training for the period ending 30 June 2024	September	2 - Delivery On Standard	Behind Schedule
4988969	FUZION MOTORS	2023-09-19	BARLOWJ	T50/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee held on 13 June 2023: Supply and delivery of 3 ton Crewcab Truck	August		On Schedule
4988970	FUZION MOTORS	2023-09-19	BARLOWJ	T51/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Supply and Deliver of 3 ton Crewcab Tipper Truck	August		On Schedule
4450425	JBS COMMERCIAL (RF)	2023-03-30	BARLOWJ	T59/21/22	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply and deliver of x2 vacuum tanker trucks	July		Completed
4988971	CFAO MOTORS	2023-09-19	BARLOWJ	T54/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Supply and deliver of 1 ton 4x2 LDV	September		On Schedule
4988972	PASO ORGANICS	2023-09-19	BARLOWJ	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeeck Kasteel, Darling and Moorreesburg Sewerage Works for the period ending 30 June 2026	September	2 - Delivery On Standard	On Schedule
4982705	TFC OPERATIONS	2023-09-05	BENEKEA	T29/18/19	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: Supply of fuel (petrol, diesel and oil) for the period 1 July 2019 to 30 June 2022	August	2 - Delivery On Standard	On Schedule
4990477	EWC VEHICLE COMMUNICATION	2023-09-26	BENEKEA	T22/18/19	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 March 2019: Provision of Vehicle Tracking System for the period ending 30 June 2021	July	2 - Delivery On Standard	On Schedule
4982740	TFC OPERATIONS	2023-08-05	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	July	2 - Delivery On Standard	On Schedule
4982732	EWC VEHICLE COMMUNICATION	2023-08-05	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending 30 June 2024	July	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4982733	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2023-08-05	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio for the period 1 July 2021 to 30 June 2024	July	2 - Delivery On Standard	On Schedule
4990517	TFC OPERATIONS	2023-09-26	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	September	2 - Delivery On Standard	On Schedule
4990511	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2023-09-26	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio for the period 1 July 2021 to 30 June 2024	September	2 - Delivery On Standard	On Schedule
4990510	EWC VEHICLE COMMUNICATION	2023-09-26	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending 30 June 2024	September	2 - Delivery On Standard	On Schedule
4938448	Communication Network cc	2023-04-20	CARSTENSJ	T25/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 January 2023: Extension and Upgrading of the UHF Radio Network of Swartland Municipality: Phase 3	September		On Schedule
4950071	Communication Network cc	2023-05-20	CARSTENSJ	T25/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 January 2023: Extension and Upgrading of the UHF Radio Network of Swartland Municipality: Phase 3	September		On Schedule
4929436	Communication Network cc	2023-03-21	CARSTENSJ	T25/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 January 2023: Extension and Upgrading of the UHF Radio Network of Swartland Municipality: Phase 3	September		On Schedule
4960549	Communication Network cc	2023-06-19	CARSTENSJ	T25/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 January 2023: Extension and Upgrading of the UHF Radio Network of Swartland Municipality: Phase 3	September	2 - Delivery On Standard	On Schedule
4970413	Communication Network cc	2023-07-19	CARSTENSJ	T25/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 January 2023: Extension and Upgrading of the UHF Radio Network of Swartland Municipality: Phase 3	September	2 - Delivery On Standard	Behind Schedule
4942178	MAILTRONIC DIRECT MARKETING CENTRAL (new supplier's number is	2023-06-19	CILLIERSS	T52/19/20	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Printing of municipal accounts for the period 1 July 2020 to 30 June 2023 (appointment from 1 October due to COVID-19/national lockdown)	July	2 - Delivery On Standard	On Schedule
4974586	MAILTRONIC DIRECT MARKETING CENTRAL (new supplier's number is	2023-08-02	CILLIERSS	T52/19/20	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Printing of municipal accounts for the period 1 July 2020 to 30 June 2023 (appointment from 1 October due to COVID-19/national lockdown)	July	2 - Delivery On Standard	Completed
4954096	MAILTRONIC DIRECT MARKETING CENTRAL (new supplier's number is	2023-06-19	CILLIERSS	T52/19/20	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 13 August 2020: Printing of municipal accounts for the period 1 July 2020 to 30 June 2023 (appointment from 1 October due to COVID-19/national lockdown)	July	2 - Delivery On Standard	On Schedule
4982755	JACEN PETER FILANDER	2023-08-30	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and Yzerfontein for the period 1 July 2023 to 30 June 2024	August	2 - Delivery On Standard	On Schedule
4982745	AYANDA MBANGA COMMUNICATIONS	2023-07-31	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place Personnel Recruitment and Tender Advertisements in the local, provincial and national media for the period 1 July 2022 to 30 June 2023	July		On Schedule
4936181	CIGI CELL	2023-08-14	DREYDENM	T31/18/19	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: Tender for service providers to receive municipal account payments on behalf of Swartland Municipality for the period 1 July 2019 to 30 June 2022	August	2 - Delivery On Standard	On Schedule
4982739	THE STANDARD BANK OF SOUTH AFRICA	2023-08-29	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	August	2 - Delivery On Standard	On Schedule
4936180	CIGI CELL	2023-04-14	DREYDENM	T31/18/19	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: Tender for service providers to receive municipal account payments on behalf of Swartland Municipality for the period 1 July 2019 to 30 June 2022	July	2 - Delivery On Standard	On Schedule
4967721	THE STANDARD BANK OF SOUTH AFRICA	2023-07-10	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	July	2 - Delivery On Standard	On Schedule
4936182	CIGI CELL	2023-09-14	DREYDENM	T31/18/19	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: Tender for service providers to receive municipal account payments on behalf of Swartland Municipality for the period 1 July 2019 to 30 June 2022	September	2 - Delivery On Standard	On Schedule
4990516	THE STANDARD BANK OF SOUTH AFRICA	2023-09-25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	September	2 - Delivery On Standard	On Schedule
4982748	Mia du Plessis	2023-09-01	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	August	2 - Delivery On Standard	On Schedule
4969569	Mia du Plessis	2023-07-17	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	July	2 - Delivery On Standard	On Schedule
4938444	F E S MANUFACTURING	2023-04-21	HARRISR	T68/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and delivery of Fire Fighting Equipment	August	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4975692	JBS COMMERCIAL (RF)	2023-08-07	HARRISR	T69/21/22	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and Delivery of a 2x4 Single/Chasis Truck	August		Completed
4967698	F E S MANUFACTURING	2023-07-10	HARRISR	T08/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Supply and fitment of a fire fighting superstructure on a 2x4 UD Croner 280	July	2 - Delivery On Standard	Completed
4970410	F E S MANUFACTURING	2023-08-02	HARRISR	T68/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and delivery of Fire Fighting Equipment	July	2 - Delivery On Standard	Completed
4967695	JBS COMMERCIAL (RF)	2023-07-10	HARRISR	T69/21/22	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and Delivery of a 2x4 Single/Chasis Truck	July	2 - Delivery On Standard	On Schedule
4967696	SPARKS AND ELLIS	2023-07-10	HARRISR	T70/21/22	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Supply and delivery of Fire Department Station Uniform for the period ending 30 June 2023	July	2 - Delivery On Standard	Completed
4982736	NASIONALE SEE EN SAND INSTITUUT	2023-08-30	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the period ending 30 June 2024	August		On Schedule
4969252	NASIONALE SEE EN SAND INSTITUUT	2023-07-14	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the period ending 30 June 2024	July		On Schedule
4990513	NASIONALE SEE EN SAND INSTITUUT	2023-09-27	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the period ending 30 June 2024	September		On Schedule
4982721	AD ASTRA HEALTH AND SAFETY SERVICES	2023-08-30	MARAISK	T65/19/20	Item 4.15 of the minutes of a Bid Adjudication Committee meeting held on 30 June 2020: Supply and erect vibracrete fencing at Chatsworth Cemetery	August		Completed
4975347	SENZOGYSTIX	2023-08-04	MARAISP	T05/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 February 2023: Establishment of water quality monitoring boreholes for landfill sites in the Swartland municipal area for the period ending 30 June 2024	August		On Schedule
4976588	Tshayela Projects cc	2023-08-10	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period ending 30 June 2025	August	2 - Delivery On Standard	On Schedule
4982730	ABRE EUGENE VISSER	2023-08-29	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period up to June 2024	August	2 - Delivery On Standard	On Schedule
4982731	PASO ORGANICS	2023-08-29	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck West solid waste drop-off for a contract period ending 30 June 2024	August	2 - Delivery On Standard	On Schedule
4967722	Tshayela Projects cc	2023-07-10	MARAISP	T11/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 December 2022: Sweeping of streets and cleansing services for the period ending 30 June 2025	July	2 - Delivery On Standard	On Schedule
4966880	SENZOGYSTIX	2023-07-05	MARAISP	T05/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 14 February 2023: Establishment of water quality monitoring boreholes for landfill sites in the Swartland municipal area for the period ending 30 June 2024	July	2 - Delivery On Standard	On Schedule
4990509	PASO ORGANICS	2023-09-26	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck West solid waste drop-off for a contract period ending 30 June 2024	September	2 - Delivery On Standard	On Schedule
4990508	ABRE EUGENE VISSER	2023-09-26	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period up to June 2024	September	2 - Delivery On Standard	On Schedule
4972542	Pay At Services (Pty) Ltd	2023-08-08	NOLANM	T15/22/23	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Bill payment receipting services for Swartland municipality for the period ending 30 June 2025	July	2 - Delivery On Standard	On Schedule
4982734	LINUX BASED SYSTEMS DESIGN SA	2023-09-01	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a three-year period	August	2 - Delivery On Standard	On Schedule
4982735	BIDVEST OFFICE (Konica Minolta SA)	2023-09-01	PIENAARJ	T54/20/21	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Supply, installation, commissioning and maintenance of digital photocopy equipment for the period 1 July 2021 to 30 June 2024	August	2 - Delivery On Standard	On Schedule
4982751	PLUS1X COMMUNICATIONS	2023-09-01	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982747	ONTEC SYSTEMS	2023-09-01	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change process by means of Call Centre Support and Site Visits in the Swartland municipal area for the period 1 July 2022	August	2 - Delivery On Standard	On Schedule
4983215	BIDVEST OFFICE (Konica Minolta SA)	2023-07-31	PIENAARJ	T54/20/21	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Supply, installation, commissioning and maintenance of digital photocopy equipment for the period 1 July 2021 to 30 June 2024	July	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4983214	LINUX BASED SYSTEMS DESIGN SA	2023-07-30	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a three-year period	July	2 - Delivery On Standard	On Schedule
4983217	ONTEC SYSTEMS	2023-07-31	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change process by means of Call Centre Support and Site Visits in the Swartland municipal area for the period 1 July 2022	July	2 - Delivery On Standard	On Schedule
4983218	PLUS1X COMMUNICATIONS	2023-07-31	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	July	2 - Delivery On Standard	On Schedule
4982750	RISCFREE DOT COM	2023-08-29	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	July	2 - Delivery On Standard	On Schedule
4990527	RISCFREE DOT COM	2023-09-28	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	September	2 - Delivery On Standard	On Schedule
4982754	EDWIN CHARLES GENADE	2023-09-04	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982757	WORLD FOCUS 1322	2023-09-04	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982758	REDLIGHT SECURITY	2023-09-04	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982757	WORLD FOCUS 1322	2023-09-04	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982758	REDLIGHT SECURITY	2023-09-04	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	August	2 - Delivery On Standard	On Schedule
4967279	Skyewatch Security	2023-07-10	SKIPPERSM	T10/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 14 November 2022: Rendering of security services at Wesbank Sportsground, Malmesbury for the period ending 30 June 2023	July	2 - Delivery On Standard	Completed
4965651	TMT SERVICES AND SUPPLIES	2023-08-08	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	July	2 - Delivery On Standard	On Schedule
4953371	TMT SERVICES AND SUPPLIES	2023-08-31	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	September	2 - Delivery On Standard	On Schedule
4953372	TMT SERVICES AND SUPPLIES	2023-08-31	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	September	2 - Delivery On Standard	On Schedule
4982706	TMT SERVICES AND SUPPLIES	2023-08-31	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	September	2 - Delivery On Standard	On Schedule
4982741	ISIMISELO CONSTRUCTION	2023-08-30	SOLOMONSG	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Head Office and other municipal buildings for the period 1 July 2022 to 30 June 2025	July	2 - Delivery On Standard	On Schedule
4941357	BAPHUTI PROPERTIES HOLDINGS	2023-07-11	SPIESJ	T35/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 31 March 2021: Gabriel Pharoah Sports Ground upgrade	August		Completed
4952109	BAPHUTI PROPERTIES HOLDINGS	2023-07-11	SPIESJ	T35/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 31 March 2021: Gabriel Pharoah Sports Ground upgrade	August		Completed
4976601	UMZALI CIVILS	2023-08-15	SPIESJ	T41/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Construction of non-motorised transport facilities (pedestrian sidewalks and walkways) and recreational park in Malmesbury	August	2 - Delivery On Standard	On Schedule
4982737		2023-09-07	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland municipal area for the period ending 30 June 2024	July	2 - Delivery On Standard	On Schedule
4968058	UMZALI CIVILS	2023-07-11	SPIESJ	T41/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Construction of non-motorised transport facilities (pedestrian sidewalks and walkways) and recreational park in Malmesbury	July	2 - Delivery On Standard	On Schedule
4969251	SIMPLY DO CONSTRUCTION	2023-08-08	SPIESJ	T67/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Construction of Top Structures for the development of services Low Cost Housing Erven, De Hoop, Malmesbury	July	2 - Delivery On Standard	On Schedule
4990549	BIGEN AFRICA SERVICES	2023-10-04	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	September	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4990514		2023-10-04	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland municipal area for the period ending 30 June 2024	September	2 - Delivery On Standard	On Schedule
4990548	AMANDLAGCF CONSTRUCTION	2023-10-04	SPIESJ	T44/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on Friday, 28 July 2023: Construction of New Sports Fields, Lighting and Ablution Facilities at Ilinge Lethu Sports Ground in Holomisa Street, Malmesbury	September	2 - Delivery On Standard	On Schedule
4977506	SIMPLY DO CONSTRUCTION	2023-09-07	SPIESJ	T67/20/21	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Construction of Top Structures for the development of services Low Cost Housing Erven, De Hoop, Malmesbury	September		Completed
4982743	DOGS AND ALL	2023-09-01	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	August	2 - Delivery On Standard	On Schedule
4929023	SPARKS AND ELLIS	2023-03-28	STEYNR	T64/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and Delivery of Uniforms for Traffic Department Officials for the period 1 July 2022 to 30 June 2023	August		On Schedule
4963282	DOGS AND ALL	2023-07-09	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	July	2 - Delivery On Standard	On Schedule
4969902	SPARKS AND ELLIS	2023-07-19	STEYNR	T64/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 26 July 2022: Supply and Delivery of Uniforms for Traffic Department Officials for the period 1 July 2022 to 30 June 2023	July	2 - Delivery On Standard	Completed
4970412	JT MARITZ ELECTRICAL	2023-07-26	SWANEPOELM	T07/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 11 October 2022: Electrification of Informal Houses in Ilinge Lethu, Malmesbury	July	1 - Delivery Unacceptable	On Schedule
4970411	VE RETICULATION	2023-07-26	SWANEPOELM	T65/21/22	Item 5.1 of the minutes of a Bid Adjudication Committee meeting held on 13 September 2022: New 132/11kV substation in the De Hoop area, Malmesbury (Phase 2)	July	2 - Delivery On Standard	On Schedule
4942515	ADENCO CONSTRUCTION	2023-03-30	SWANEPOELM	T59/20/21	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 18 August 2021: Electrification of Low-Cost Houses in De Hoop, Malmesbury	September		Completed
4985382	YVETTE ADELE CLOETE	2023-08-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982759	MALHERBE TUBB FAURE	2023-08-30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982760	HSG ATTORNEYS	2023-08-30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August		On Schedule
4982761	MARAIS MULLER HENDRICKS	2023-08-30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August		On Schedule
4982763	Du Plessis & Mostert	2023-08-30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August	2 - Delivery On Standard	On Schedule
4982764	TALENI GODI KUPISO	2023-08-30	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	August		On Schedule
4985379	MARAIS MULLER HENDRICKS	2023-07-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	July		On Schedule
4985383	Du Plessis & Mostert	2023-07-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	July	2 - Delivery On Standard	On Schedule
4984945	TALENI GODI KUPISO	2023-07-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	July		On Schedule
4985363	HSG ATTORNEYS	2023-07-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	July	2 - Delivery On Standard	On Schedule
4982762	YVETTE ADELE CLOETE	2023-07-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	July	2 - Delivery On Standard	On Schedule
4990536	MALHERBE TUBB FAURE	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September	2 - Delivery On Standard	On Schedule
4990537	HSG ATTORNEYS	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September		On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
4990538	MARAIS MULLER HENDRICKS	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September		On Schedule
4990539	YVETTE ADELE CLOETE	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September	2 - Delivery On Standard	On Schedule
4990540	Du Plessis & Mostert	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September	2 - Delivery On Standard	On Schedule
4990541	TALENI GODI KUPISO	2023-09-28	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September		On Schedule
4985374	MALHERBE TUBB FAURE	2023-07-31	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	September		On Schedule
4982749	HCB VALUATIONS AND SERVICES	2023-08-29	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	July	2 - Delivery On Standard	On Schedule
4982749	HCB VALUATIONS AND SERVICES	2023-08-29	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	July	2 - Delivery On Standard	On Schedule
4990526	HCB VALUATIONS AND SERVICES	2023-09-26	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	September	2 - Delivery On Standard	On Schedule
4990526	HCB VALUATIONS AND SERVICES	2023-09-26	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	September	2 - Delivery On Standard	On Schedule



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:
3 October 2023

ITEM 7.11 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18 OCTOBER 2023

SUBJECT: REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD: 1 JULY 2023 TO 30 SEPTEMBER 2023
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1. BACKGROUND

In terms of Regulation 6(3) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to the Executive Mayor.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 July 2023 to 30 September 2023 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C) and Deviations with reference to the Supply Chain Management Policy (Annexure D).

3. RECOMMENDATION

- (a) That cognisance is taken of the Quarterly Report in respect of the implementation of the Supply Chain Management Policy as envisaged by section 6(3) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 July 2023 to 30 September 2023 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D);

(get) J J Scholtz

MUNICIPAL MANAGER



Supply Chain Management Implementation Report

For the period ended September 2023

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 July 2023 to 30 September 2023 for purposes of joint oversight.

Municipal Manager
3 October 2023

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by the Executive Mayoral Committee on 14 December 2022.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **5 times**, and **17** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2023/2024 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2023-30 September 2023	17	5	R 162 155 686.59	29	R 2 775 789.25
1 October 2023-31 December 2023	0		R 0.00	0	R 0.00
1 January 2024-31 March 2024	0		R 0.00	0	R 0.00
1 April 2024-30 June 2024	0		R 0.00	0	R 0.00
	17	5	R 162 155 686.59	29	R 2 775 789.25

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of

deviations approved by the Manager: Supply Chain Management for the period 1 July 2023 to 30 September 2023 amount to **R 1 095 009.68**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations <R30 000 approved for the 2023/2024 financial year as it pertains to the specific quarter.

	Deviations < R30 000	
	Number of Deviations	Deviations Amount
1 July 2023-30 September 2023	129	R 1 095 009.68
1 October 2023-31 December 2023	0	R 0.00
1 January 2024-31 March 2024	0	R 0.00
1 April 2024-30 June 2024	0	R 0.00
	129	R 1 095 009.68

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 July 2023 to 30 September 2023.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. No Supply Chain Forum meetings were held during this quarter.

Reporting

All awards made above R200 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

FORMAL TENDERS (>R200,000) AWARDED: 1 JULY 2023 - 30 SEPTEMBER 2023

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2023-07-19	T58/22/23	Provision of Laboratory Services for the Monitoring of Potable Water and Wastewater Quality in the Swartland Municipal Area for a Contract Period Ending 30 June 2026	R 0.00	30-Jun-26	A.L. Abbott (Pty) Ltd	2
2023-07-19	T54/22/23	Supply and Delivery of 1x 1 Ton 4x2 LDV	R 500 599.60	4 Weeks	Williams Hunt	3
2023-07-19	T61/22/23	Removal of Sludge from Malmesbury, Riebeek Kasteel, Darling and Moorreesburg Sewerage Works for the Period Ending 30 June 2026	Rates Based	30-Jun-26	Swaco Organies	0
2023-07-19	T66/22/23	Rendering of Security Services at Wesbank Sportsground at Wesbank Sportsground for the Period Ending 30 June 2024	Rates Based	30-Jun-24	Skyewatch Security	1
2023-07-28	T44/22/23	Construction of New Sports Fields, Lighting and Ablution Facilities at Illinge Lethu Sports Ground in Holomisa Street, Malmesbury	R 11 152 050.83	4 Months	Amandla GCF Construction CC	0
2023-09-05	T62/22/23	132/11kV Substation in the De Hoop area	R 58 999 654.30	80 Weeks	VE Reticulation (Pty) Ltd	1
2023-09-05	T52/22/23	Supply & Delivery of 1 x8 ton Tipper Truck	R 1 359 300.00	90 Days	Sky Metro Equipment	1
2023-09-05	T10/23/24	Supply and Delivery of 8 Ton Truck with 13M/T Rear Mounted Hydraulic Crane	R 1 877 483.01	16-20 Weeks	Fuzion Motors (Pty) Ltd t/a Perdeberg Commercial	2
2023-09-05	T70/22/23	Rendering of Security Services at Various Swimming Pools in the Swartland Municipal Area for the Period 30 September 2023 to 7 April 2024	Rates Based	07-Apr-24	Skyewatch Security	1
2023-09-05	T67/22/23	Supply & Delivery of 1x Tractor	R 620 000.00	30 Days	Shacha Trading (Pty) Ltd	1
2023-09-19	T47/22/23	Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	R 84 542 878.22	17 Months	ASLA Construction (Pty) Ltd	1
2023-09-27	T60/22/23	Supply & Erect Fencing Chatsworth Oxidation Pond	R 1 501 717.04	3 Months	Yonke Imihla Building Solutions CC t/a JB Fencing	1

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2023-09-27	T08/23/24	Supply & Erect Fencing, New Moorreesburg Cemetery	R 590 003.59	2 Months	Afriwire & Steel (Pty) Ltd	2
2023-09-27	T11/23/24	Supply and Delivery of Compact 11kV Switchgear	R 1 012 000.00	6-8 Weeks	Lucy Electric South Africa (Pty) Ltd	1
2023-09-27	T68/22/23	Printing of Monthly Municipal Account Statements	Rates Based	30-Jun-26	CAB Holdings	1
2023-09-27	T09/23/24	Appointment of Auctioneer	Rates	30-Jun-26	Claremart Auctioneers (Pty) Ltd	1
2023-09-27	T12/23/24	Road Marking Paint	Panel Appointment	30-Jun-24	Panel	Various tenderers
			R 162 155 686.59			

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 JULY 2023 - 30 SEPTEMBER 2023

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Removal of Sludge from Malmesbury, Riebeek Kasteel, Darling and Moorreesburg Sewerage Works for the Period 1 July 2023 to 31 August 2023	SCM105.22.23	06.07.2023	R 192 050.00	Paso Organics CC t/a Swaco Organics	0
Supply and Mount Projector, Screen and Sound System with all Relevant Cabling, in the Swartland Municipal Area for Darling and Moorreesburg Community Halls	SCM110.22.23	11.07.2023	R 86 818.67	Presentation Solutions	2
Appointment of Architectural Professional for “The Refurbishment of Council Committee Room Malmesbury”	SCM107.22.23	11.07.2023	R 169 737.54	Oostenwald Nothnagel Architects (Pty) Ltd	4
Appointment of Quantity Surveyor Professional for The Refurbishment of Council Committee Room Malmesbury	SCM108.22.23	03.08.2023	R 81 218.75	Mngoma Seedat And Associates t/a Akha Izwe Quantity Surveyors	1
Supply and Erect Various Fencing in the Swartland Municipal Area – Malmesbury and Moorreesburg	SCM104.22.23	08.08.2023	R 128 546.00	JB Von Wielligh Construction	1
Repair of Structural Crack, Plastering and Painting of Council House, Riebeek Street, Malmesbury	SCM106.22.23	14.08.2023	R 119 000.00	JB Von Wielligh Construction	1
New Retaining Walls, Ground Works, Paving & Rainwater Goods at Council House, Alfa Street, Malmesbury	SCM109.22.23	23.08.2023	R 50 500.00	Syvuya 826	1
Renewal of 7x AutoCAD Annual Subscriptions	SCM12.23.24	23.08.2023	R 154 606.37	Bakers Baynes (Pty) Ltd	1
Printing of Refuse Removal Calendars	SCM03.23.24	23.08.2023	R 99 975.41	Ojiji (Pty)Ltd	1
Supply and Delivery of Portable Peristaltic Sampler	SCM01.23.24	25.08.2023	R 96 876.00	Hydrometrix Technologies (Pty) Ltd	4
Renewal of ManageEngine ADAudit Plus Standard Edition Annual Subscription Fees	SCM07.23.24	25.08.2023	R 88 921.45	First Technology Western Cape (Pty) Ltd	1
Supply and Delivery of IDMT Over-Current and Earth-Fault Protection Relays	SCM11.23.24	29.08.2023	R 167 857.77	Memotek Trading CC	1
Supply and Delivery of Light Blue Refuse Bags	SCM04.23.24	29.08.2023	R 194 615.74	Ojiji (Pty) Ltd	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Real Time Automatic Number Plate Recognition (ANPR) Service for the Period Ending 30 June 2024	SCM21.23.24	29.08.2023	R 149 615.00	Navic (Pty) Ltd	0
Gardening Services for the Cutting of Lawn and Maintenance of Trees and Shrubs at the Entrance to Ongegund Village for the Period Ending 30 June 2024	SCM09.23.24	06.09.2023	R 35 437.50	Melloda Projects Management (Pty) Ltd	1
Service and Repair of Chlorine Dosing Equipment in Malmesbury, Darling and Moorreesburg	SCM06.23.24	06.09.2023	R 86 615.70	Maxal Projects SA (Pty) Ltd	3
Supply and Install Inverter at Civil Engineering Offices, PEP Building, Malmesbury	SCM19.23.24	06.09.2023	R 149 128.55	DDD Electrical	1
External and Internal Painting of Council House, 10 Dahlia Street, Malmesbury	SCM10.23.24	06.09.2023	R 76 950.00	Wot Projects	1
Supply and Install Ultrasonic Controller at Bonwit Pump Station, Darling	SCM18.23.24	06.09.2023	R 71 114.90	WJ Cotter Electrical cc	0
Cleaning and Maintenance Services for the Darling Recreational Park for the Period Ending 30 June 2024	SCM08.23.24	11.09.2023	R 58 450.00	Melloda Projects Management	1
Compilation of T.A.S.K. Job Description Objection Applications to Evaluation Results on behalf of the Municipal Manager (Swartland Municipality) for the Period 1 September 2023 to 30 June 2024	SCM32.23.24	11.09.2023	R 82 500.00	Human Capital Life Coaching and Consulting	0
Interpreting Services Required for Council Meetings and Ad Hoc Meetings for the Period Ending 30 June 2024	SCM26.23.24	11.09.2023	R 0.00	Thembile Dapula	1
Supply and Delivery of No Dumping Signs	SCM13.23.24	13.09.2023	R 57 056.00	NHN Bricks and Concrete	1
Supply and Delivery of Protective Clothing for the Solid Waste Department	SCM15.23.24	15.09.2023	R 168 607.47	Safety Protective Clothing (Pty) Ltd	1
Repair Flowmeter At Wesbank Sportgrounds	SCM27.23.24	21.09.2023	R 37 071.46	Indecon (Pty) Ltd	2
Supply and Install Air Closure Motors at Riebeek Kasteel WWTW	SCM31.23.24	21.09.2023	R 63 826.15	Maxal Projects SA (Pty) Ltd	3
Cleaning of Gutters of Buildings in Swartland Municipal Area	SCM23.23.24	21.09.2023	R 52 500.00	Wot Projects	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Appointment of Architectural Professional for “The Construction of New Ablution Facilities at Moorreesburg Municipal Stores”	SCM24.23.24	29.09.2023	R 30 986.43	Ari Incorp (Pty) Ltd	1
Supply and Delivery of Pneumatic Valves	SCM36.23.24	29.09.2023	R 25 206.39	Memotek Trading CC	1
			R 2 775 789.25		

ANNEXURE C.1

**DEVIATIONS APPROVED BY MANAGER: SUPPLY CHAIN MANAGEMENT FOR THE QUARTER 1 JULY 2023 TO 30
SEPTEMBER 2023**

Supplier Name	Deviation Type	Approval Date	Department	Total
Swartland Gazette	Impractical	13/07/2023	Development Services	R 14 076.00
Swartland Travel Services	Impractical	13/07/2023	Development Services	R 5 359.50
Vinet Internet Solutions (Pty) Ltd	Impractical	13/07/2023	Electrical Engineering Services	R 11 988.00
Swartland Joernaal	Impractical	13/07/2023	Development Services	R 17 629.50
Swartland Gazette	Impractical	13/07/2023	Corporate Services	R 10 764.00
Swartland Joernaal	Impractical	13/07/2023	Corporate Services	R 9 775.90
DG Capital Incentive Pty Ltd	Impractical	14/07/2023	Corporate Services	R 3 556.19
Swartland Travel Services	Impractical	14/07/2023	Electrical Engineering Services	R 8 768.50
NJBW Cobstruction	Emergency	18/07/2023	Civil Engineering Services	R 5 100.00
South African Cemeteries Association	Impractical	18/07/2023	Civil Engineering Services	R 4 000.00
NJBW Cobstruction	Emergency	18/07/2023	Civil Engineering Services	R 2 100.00
WOT Projects	Emergency	18/07/2023	Civil Engineering Services	R 8 600.00
MA Powercables Solutions	Emergency	18/07/2023	Electrical Engineering Services	R 11 200.00
Channel Mobile	Impractical	19/07/2023	Electrical Engineering Services	R 4 443.60
VVE Installasies	Emergency	19/07/2023	Civil Engineering Services	R 5 667.89
Du Plessis and Mostert	Impractical	19/07/2023	Corporate Services	R 22 089.99
Kaltron Electrical Engineering	Emergency	19/07/2023	Civil Engineering Services	R 5 347.50
Macsteel	Emergency	19/07/2023	Civil Engineering Services	R 13 744.00
Channel Mobile	Impractical	21/07/2023	Electrical Engineering Services	R 22 540.00
Channel Mobile	Impractical	24/07/2023	Electrical Engineering Services	R 10 184.40
Institute of Municipal Engineering of Southern Africa	Impractical	25/07/2023	Civil Engineering Services	R 2 670.00
GW Trautmann CC	Impractical	25/07/2023	Civil Engineering Services	R 29 864.12
Johan Bester Ingenieurswerke Bk	Emergency	25/07/2023	Civil Engineering Services	R 8 811.91
Coastal Hire Swartland	Emergency	26/07/2023	Civil Engineering Services	R 12 916.69
GW Trautmann CC	Impractical	26/07/2023	Civil Engineering Services	R 26 265.70
GW Trautmann CC	Impractical	26/07/2023	Civil Engineering Services	R 27 514.46
Johan Bester Ingenieurswerke Bk	Emergency	31/07/2023	Civil Engineering Services	R 10 789.72
WJ Cotter Electrical cc	Emergency	31/07/2023	Civil Engineering Services	R 2 612.00
Swartland Gazette	Impractical	31/07/2023	Development Services	R 18 216.00
Swartland Joernaal	Impractical	31/07/2023	Development Services	R 22 527.12
Swartland Travel Services	Impractical	31/07/2023	Corporate Services	R 13 087.50
Conradie Besproeiing	Impractical	31/07/2023	Civil Engineering Services	R 14 147.15
Cape Armature Winders	Impractical	02/08/2023	Civil Engineering Services	R 29 974.75
Cape Armature Winders	Impractical	02/08/2023	Civil Engineering Services	R 29 624.00
Fremtac Fire and Rescue cc	Impractical	02/08/2023	Civil Engineering Services	R 4 382.23
Johan Bester Ingenieurswerke Bk	Emergency	02/08/2023	Civil Engineering Services	R 2 393.10
VVE Installasies	Emergency	02/08/2023	Civil Engineering Services	R 3 415.16
Thomas Electric	Impractical	02/08/2023	Electrical Engineering Services	R 3 045.15
WJ Cotter Electrical cc	Emergency	03/08/2023	Civil Engineering Services	R 3 077.40
GW Trautmann CC	Emergency	03/08/2023	Civil Engineering Services	R 4 150.35
Swartland Joernaal	Impractical	04/08/2023	Corporate Services	R 2 762.76
Swartland Gazette	Impractical	04/08/2023	Corporate Services	R 2 484.00
Johan Bester Ingenieurswerke Bk	Impractical	04/08/2023	Civil Engineering Services	R 4 805.19

Supplier Name	Deviation Type	Approval Date	Department	Total
Safestop Cape	Impractical	04/08/2023	Civil Engineering Services	R 3 200.05
Kaltronj Electrical Engineering	Emergency	04/08/2023	Civil Engineering Services	R 10 637.50
Safestop Cape	Impractical	04/08/2023	Civil Engineering Services	R 3 579.55
WJ Cotter Electrical cc	Emergency	04/08/2023	Civil Engineering Services	R 4 757.11
VVE Installasies	Emergency	04/08/2023	Civil Engineering Services	R 2 481.01
MA Powercable Solutions	Emergency	04/08/2023	Electrical Engineering Services	R 5 400.00
Swartland Joernaal	Impractical	04/08/2023	Development Services	R 4 037.88
Swartland Gazette	Impractical	04/08/2023	Development Services	R 3 519.00
Mpuko Construction	Impractical	04/08/2023	Electrical Engineering Services	R 4 255.00
Swartland Travel Services	Impractical	07/08/2023	Council	R 12 598.01
Skaarland Ing Werke Bk	Impractical	08/08/2023	Electrical Engineering Services	R 3 892.07
TP Dapula	Impractical	08/08/2023	Corporate Services	R 6 950.00
Swartland Gazette	Impractical	10/08/2023	Development Services	R 3 519.00
Conradie Besproeiing	Impractical	10/08/2023	Civil Engineering Services	R 5 717.80
VVE Installasies	Impractical	10/08/2023	Civil Engineering Services	R 2 030.68
GW Trautmann CC	Impractical	10/08/2023	Civil Engineering Services	R 11 365.48
The Institute of Internal Auditors	Impractical	10/08/2023	Municipal Manager	R 2 958.38
Swartland Joernaal	Impractical	11/08/2023	Development Services	R 4 037.88
Coastal Hire Swartland	Emergency	11/08/2023	Civil Engineering Services	R 25 833.37
VVE Installasies	Emergency	11/08/2023	Civil Engineering Services	R 6 979.35
MA Powercable Solutions	Emergency	16/08/2023	Electrical Engineering Services	R 3 800.00
Fremtac Fire and Rescue cc	Impractical	23/08/2023	Civil Engineering Services	R 2 311.73
Thomas Electric	Emergency	23/08/2023	Electrical Engineering Services	R 8 376.35
Johan Bester Ingenieurswerke Bk	Emergency	23/08/2023	Civil Engineering Services	R 2 464.86
Conradie Besproeiing	Impractical	23/08/2023	Civil Engineering Services	R 5 239.40
Conradie Besproeiing	Impractical	23/08/2023	Civil Engineering Services	R 7 801.60
WM Spilhaus Malmesbury Bk	Impractical	24/08/2023	Civil Engineering Services	R 5 779.44
Macsteel	Impractical	24/08/2023	Civil Engineering Services	R 4 804.70
M&E Roofing	Emergency	24/08/2023	Civil Engineering Services	R 2 800.00
Johan Bester Ingenieurswerke Bk	Emergency	24/08/2023	Civil Engineering Services	R 5 726.49
Conradie Besproeiing	Impractical	25/08/2023	Civil Engineering Services	R 14 564.98
Cape Armature Winders	Impractical	30/08/2023	Civil Engineering Services	R 20 102.00
MA Powercable Solutions	Emergency	30/08/2023	Electrical Engineering Services	R 5 200.00
Swartland Travel Services	Impractical	30/08/2023	Protection Services	R 6 850.00
Hydromatic	Impractical	30/08/2023	Civil Engineering Services	R 2 730.10
Cape Armature Winders	Impractical	31/08/2023	Civil Engineering Services	R 19 987.00
WJ Cotter Electrical cc	Emergency	31/08/2023	Civil Engineering Services	R 3 139.50
Cape Armature Winders	Impractical	31/08/2023	Civil Engineering Services	R 25 765.75
Swartland Gazette	Impractical	05/09/2023	Corporate Services	R 2 070.00
Swartland Joernaal	Impractical	05/09/2023	Corporate Services	R 2 550.24
Swartland Joernaal	Impractical	05/09/2023	Development Services	R 7 863.24
Swartland Gazette	Impractical	05/09/2023	Development Services	R 6 210.00
Du Plessis & Mostert	Impractical	05/09/2023	Corporate Services	R 8 982.45
Malmesbury Superspar	Emergency	05/09/2023	Protection Services	R 2 698.00
Malmesbury Superspar	Emergency	05/09/2023	Protection Services	R 3 650.74
M & E Roofing	Emergency	06/09/2023	Civil Engineering Services	R 12 000.00
Swartland Travel Services	Impractical	06/09/2023	Internal Audit	R 2 790.00

Supplier Name	Deviation Type	Approval Date	Department	Total
VWE Installasies BK	Emergency	08/09/2023	Civil Engineering Services	R 3 382.15
WJ Cotter Electrical cc	Emergency	08/09/2023	Civil Engineering Services	R 5 244.00
Du Plessis & Mostert	Impractical	11/09/2023	Corporate Services	R 2 631.23
Swartland Gazette	Impractical	11/09/2023	Corporate Services	R 2 691.00
Sidlala Sifunda Training and Development	Impractical	12/09/2023	Corporate Services	R 10 000.00
Swartland Joernaal	Impractical	12/09/2023	Corporate Services	R 2 762.76
Skaarland Ingenieurswerke Bk	Impractical	14/09/2023	Electrical Engineering Services	R 2 848.09
Swartland Joernaal	Impractical	15/09/2023	Development Services	R 6 375.60
Swartland Gazette	Impractical	15/09/2023	Development Services	R 4 968.00
Swartland Travel Services	Impractical	15/09/2023	Corporate Services	R 6 160.00
Cape Armature Winders	Impractical	15/09/2023	Civil Engineering Services	R 25 449.50
WJ Cotter Electrical cc	Emergency	15/09/2023	Civil Engineering Services	R 2 861.22
Conradie Besproeiing	Impractical	15/09/2023	Civil Engineering Services	R 22 856.25
Grimms cc	Impractical	15/09/2023	Civil Engineering Services	R 9 476.00
Alpha Hydraulic Lifting Services	Impractical	15/09/2023	Electrical Engineering Services	R 15 780.31
Hasler Business Systems (Pty) Ltd	Impractical	15/09/2023	Corporate Services	R 5 845.43
Swartland Gazette	Impractical	18/09/2023	Corporate Services	R 3 018.75
Fremtac Fire and Rescue cc	Impractical	19/09/2023	Civil Engineering Services	R 2 595.42
Du Plessis & Mostert	Impractical	19/09/2023	Corporate Services	R 3 353.40
Tricom Africa	Impractical	19/09/2023	Civil Engineering Services	R 11 702.00
VWE Installasies BK	Emergency	19/09/2023	Civil Engineering Services	R 3 831.00
Cape Armature Winders	Impractical	19/09/2023	Civil Engineering Services	R 29 995.45
GW Trautmann cc	Impractical	19/09/2023	Civil Engineering Services	R 25 176.38
Fremtac Fire and Rescue cc	Impractical	19/09/2023	Civil Engineering Services	R 3 271.92
VWE Installasies BK	Impractical	19/09/2023	Civil Engineering Services	R 3 802.15
VWE Installasies BK	Emergency	19/09/2023	Civil Engineering Services	R 2 233.08
Isolabantu	Impractical	19/09/2023	Corporate Services	R 2 805.60
Swartland Joernaal	Impractical	19/09/2023	Corporate Services	R 3 220.00
Technostrat	Impractical	20/09/2023	Electrical Engineering Services	R 6 234.15
Swartland Joernaal	Impractical	20/09/2023	Corporate Services	R 3 220.00
Swartland Travel Services	Impractical	20/09/2023	Corporate Services	R 5 650.00
VWE Installasies BK	Emergency	21/09/2023	Civil Engineering Services	R 2 657.65
Swartland Gazette	Impractical	21/09/2023	Development Services	R 6 210.00
Swartland Joernaal	Impractical	21/09/2023	Development Services	R 13 388.76
Swartland Gazette	Impractical	22/09/2023	Corporate Services	R 3 312.00
Drum Cafe	Impractical	26/09/2023	Corporate Services	R 8 500.00
!Khwa ttu	Impractical	26/09/2023	Corporate Services	R 5 280.00
WJ Cotter Electrical cc	Emergency	27/09/2023	Civil Engineering Services	R 12 143.56
Du Plessis & Mostert	Impractical	28/09/2023	Corporate Services	R 3 597.75
				R 1 095 009.68

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 JULY 2023 TO 30 SEPTEMBER 2023		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs</u>		
AFGRI	R 8 672.97	1
Barloworld Equipment (Pty)Ltd	R 155 805.17	3
Bell Equipment Sales	R 10 052.16	1
Cape Diggers Cc	R 10 500.00	1
Hennies Trekkers	R 5 647.81	1
Henrit Agri	R 3 710.03	1
JB's Nissan (Diens En Herstel)	R 10 472.33	2
JB's Trucks - UD Trucks Malmesbury	R 198 615.89	15
Malmesbury Toyota	R 34 941.50	6
Perdeberg Motors	R 20 676.94	4
Rola VW Malmesbury	R 36 723.40	1
TFM Transtech	R 67 049.27	5
Weskus Meganisasie	R 4 790.00	1
<u>Equipment: Repairs</u>		
Darling Hersteldienste	R 10 723.87	3
Demolition Technologies	R 13 182.25	2
Euraf Agencies	R 38 382.60	9
Lumber & Lawn (Pty)Ltd	R 28 638.60	7
<u>IT Software (Para 2(6)b)</u>		
ABC Services	R 15 272.00	1
Business Engineering	R 1 189 491.00	2
Cornergate Technologies	R 10 680.00	1
Ignite Advisory Services	R 187 926.56	4
Kri8it Digital	R 11 040.00	1
Landis & Gyr	R 141 747.25	2
Legal Suite	R 32 887.32	1
Payday Software Systems	R 120 480.00	2
R-Data (Pty) Ltd	R 2 231 822.90	4
Spectrum Communications	R 55 549.11	3
Wis24-7	R 4 800.00	1
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
The Institute of Internal Auditors South Africa	R 3 829.50	1
	R 4 664 110.43	86

Payments made in July 2023 for June 2023		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs</u>		
Action Ford Malmesbury	R 16 158.21	1
Bell Equipment Sales	R 34 824.63	2
JB's Trucks - UD Trucks Malmesbury	R 36 620.29	3
Kemach JCB Equipment Pty Ltd	R 10 113.29	2
Malmesbury Toyota	R 19 286.24	4
Weskus Meganisasie	R 3 168.52	1
	R 120 171.18	13



Verslag Φ Ingxelo Φ Report

Office of Directorate: Electrical Engineering Services
12 October 2023

8/1/B/2

ITEM 7.12 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERS-KOMITEEVERGADERING WAT GEHOU SAL WORD OP 18 OKTOBER 2023

ONDERWERP: AFWYKING VAN VERKRYGINGSPROSEDURES: AANSTELLING VAN RVJ WORKS VIR DIE HERSTEL VAN BESKADIGDE VERKEERSLIGTE
SUBJECT: DEVIATION FROM SUPPLY CHAIN PROCEDURES: APPOINTMENT OF RVJ WORKS TO REPAIR DAMAGED TRAFFIC LIGHTS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Two traffic light poles and the Camera pole, in the Darling Road and N7 intersection towards Moorreesburg was driven over by a truck driver, of Darling Romery. This is a very busy intersection with many trucks and passenger vehicles using the intersection daily. Not having functioning traffic lights to regulate the flow of traffic poses a serious risk to other road users and was regarded as an emergency to avoid further accidents/incidents. RVJ Works (Pty) Ltd was requested to inspect the site and prepare a quotation for the repair of the lights.

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or;
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of save roads through functioning traffic lights aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The expenditure of R72 612.44 (VAT Inclusive) is allocated to mSCOA Vote Nr 9/117-800-935 where sufficient funding is available.

5. RECOMMENDATION / AANBEVELING

RECOMMENDATION

- (a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- (b) That cognisance be taken of the action of the Municipal Manager to approve the repair of the Traffic lights at the Darling Road / N7 Intersection which were damaged by external forces, by RJV Works to the value of R 72 612.44 (VAT Inclusive).
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The traffic lights were damaged due to external forces (truck colliding with the lights)
 - The repairs were regarded as an emergency
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/117-800-935 and that there was sufficient funding available for the order in the amount of R72 612.44 Including VAT.
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller

MUNICIPAL MANAGER



Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering
9 October 2023

8/1/B/2

ITEM 7.13 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 18 OCTOBER 2023

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES : URGENT REPAIR WORK TO WASTE REMOVAL TRUCK CK 32551

1. BACKGROUND.

The Municipality deploys a compactor truck CK 32551 in Moorreesburg to deliver waste removal services. The truck is a 2021 model UD 330 Quester.

CK 32551 broke down on its way to Moorreesburg. UD Trucks, the original manufacturer service and support agent in Malmesbury, was called out to the breakdown. It was found that the intermediate propeller shaft broke, got stuck in the chassis and caused internal damage to the rear differential. The propeller shaft must be replaced and the rear differential must be repaired. The Municipality was supplied a quote of R 135,784.64 excluding VAT.

The truck performs an essential waste collection and removal service and taking it out of service impairs on the Municipality's capacity to deliver the service. Not delivering the waste removal services to the required standard will lead to public and environmental health risks. It is therefore extremely important that the truck is repaired and put back into service in the shortest possible time.

The vehicle is not scheduled for replacement in the next five financial years and therefore the repair work is warranted.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R 30,000.00 (including VAT), a formal tender process must be followed. However, the Municipal Manager has approved that the repairs to waste removal truck CK 32551 be treated as an emergency to prevent prolonged impairment to the waste removal service.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure will be allocated to the vehicle repair vote number 9/4-62-5 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2023 INTEGRATED DEVELOPMENT PLAN

The provision of waste removal services aligns with Strategic Goal 3: Quality and reliable services of the IDP.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve repairs to the waste removal truck CK 32551 for the amount of R135,784.64 (excluding VAT) by UD Trucks Malmesbury.
- 5.2 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The truck would be left out of service for an extended period of time;
 - This will result in a failure in the waste removal services capacity and public health risks;
 - The repair works to the truck therefore is handled as an emergency.
- 5.3 That it be noted that the expenditure will be allocated mSCOA Code: 9/4-62-5 and that there is sufficient funding available for the quoted amount of R 135,784.64 excluding VAT.
- 5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements when compiled.

(get) J J Scholtz

DIRECTOR: CIVIL ENGINEERING SERVICES
PSM/psm