



**NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOUD IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 14 DESEMBER 2022 OM 10:00**

---

**TEENWOORDIG:**

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)  
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess  
Rdl N Smit  
Rdh T van Essen  
Rdl A K Warnick

Ander raadslede:

Die Speaker, rdl M A Rangasamy

Beampes:

Munisipale Bestuurder, mnr J J Scholtz  
Direkteur: Beskermingsdienste, mnr P A C Humphreys  
Direkteur: Elektriese Ingenieursdienste, mnr T Möller  
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann  
Direkteur: Ontwikkelingsdienste, me J S Krieger  
Direkteur: Korporatiewe Dienste, me M S Terblanche  
Bestuurder: Begrotingskantoor, me H Papier  
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

**1. OPENING**

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

**2. VERLOF TOT AFWESIGHEID**

Dat **KENNIS GENEEM** word van die verskonings ontvang vanaf die Direkteur: Finansiële Dienste.

**3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE**

**3.1 SERVICE EXCELLENCE AWARDS**

Die Munisipale Bestuurder noem dat die Munisipaliteit gedurende Oktober 2022 uitgenooi is om in te skryf vir die *Service Excellence Awards* wat bestaan uit twee kategorieë, naamlik (1) beste munisipale projek en (2) beste plaaslike owerheid.

Daar is vyf projekte ingeskryf, waarvan drie projekte deur is na die finale rondte, naamlik (1) *Red Tape Reduction* t.o.v. bouplanaansoeke, (2) Vroeëkindertontwikkelingsprojek en (3) Highlands Stortingsterrein.

Die Munisipale Bestuurder bevestig verder dat Swartland Munisipaliteit ook deur is na die finale rondte vir die toekenning as beste plaaslike owerheid.

**VIR KENNISNAME**

### **3.2 BOODSKAP DEUR UITVOERENDE BURGEMEESTER**

Die voorsitter noem dat die Kantoor van die Uitvoerende Burgemeester gesluit sal wees tot en met 16 Januarie 2023, maar dat lede van die Uitvoerende Burgemeesterskomitee telefonies beskikbaar sal wees.

Die voorsitter wens almal 'n geseënde en veilige Feesgety toe.

### **VIR KENNISNAME**

## **4. NOTULES**

### **4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 16 NOVEMBER 2022**

#### **BESLUIT**

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 16 November 2022 goedgekeur en deur die Burgemeester onderteken word, onderhewig aan die toevoeging van die Direkteur: Beskermingsdienste onder item 3.

## **5. SAKE VOORTSPRUITEND UIT DIE NOTULE**

Geen.

## **6. MAANDVERSLAG: OKTOBER 2022**

### **6.1 MUNISIPALE BESTUURDER (7/1/2/2-7)**

Die Munisipale Bestuurder versoek dat slegs die syfers t.o.v. Oktobermaand in ag geneem moet word, aangesien die inligting t.o.v. November vroegtydig voltooi is.

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Munisipale Bestuurder ten opsigte van Oktober 2022.

### **6.2 KORPORATIEWE DIENSTE (7/1/2/2-1)**

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Korporatiewe Dienste ten opsigte van Oktober 2022.

### **6.3 FINANSIËLE DIENSTE (7/1/2/2-4)**

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Finansiële Dienste ten opsigte van Oktober 2022.

### **6.4 SIVIELE INGENIEURSDIENSTE (7/1/2/2-6)**

Die Direkteur: Siviele Ingenieursdienste noem dat daar tydens 'n vergadering gehou op 8 November 2022 met al die gebruikers van die Weskaapse Watervoorsieningstelsel besluit is om nie waterbeperkings in te stel nie.

Stad Kaapstad gaan wel hul verordening toepas t.o.v. strenger maatreëls vir die besproeiing van tuine en was van motors.

6.4/...

Dat, indien Swartland Munisipaliteit ook voormelde oorweeg, die Direkteur: Siviele Ingenieursdienste gedurende Januarie 2023 'n verslag dienooreenkomstig sal voorlê.

Daar gaan gereelde kommunikasie uit na die publiek t.o.v. die besparing op watergebruik, aangesien beurtkrag ook 'n groot invloed het op die vlakke van reservoirs in die munisipale gebied.

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Siviele Ingenieursdienste ten opsigte van Oktober 2022.

### **6.5 ELEKTRIESE INGENIEURSDIENSTE (7/1/2/2-6)**

Die Direkteur: Elektriese Ingenieursdienste behandel die vordering op kapitaalprojekte. Op navraag aangaande die vandalisme en diefstal by die Wesbank Sportgronde, noem die Direkteur: Elektriese Ingenieursdienste dat die herstelwerk weereens duisende rande beloop het en dat daar op 23 November weer toerusting beskadig is nadat 'n beheerkas uitgebreek is.

Die Direkteur: Beskermingsdienste noem dat daar x2 wagte en x2 sekuriteitshonde by wyse van 'n tender aangestel is om die Wesbank Sportgronde te beveilig, waarvan die uitgawes aan die voorsitter deurgegee sal word.

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Elektriese Ingenieursdienste ten opsigte van Oktober 2022.

### **6.6 ONTWIKKELINGSDIENSTE (7/1/2/2-5)**

Die Direkteur: Ontwikkelingsdienste bevestig dat daar in totaal 268 huise in die De Hoop-behuisingprojek (ingesluit 13 persone in rolstoele) oorhandig is. Daar gaan gepoog word om gedurende die week van 19 Desember nog huise te oorhandig in 'n poging om nie die huise oor die Feesgety te laat leeg staan nie om vandalisme te beperk.

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Ontwikkelingsdienste ten opsigte van Oktober 2022.

### **6.7 BESKERMINGSDIENSTE (7/1/2/2-3)**

#### **6.7.1 VERKEER- EN WETSTOEPASSINGSDIENSTE**

#### **6.7.2 BRANDWEERDIENSTE**

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Beskermingsdienste ten opsigte van Oktober 2022.

## **7. NUWE SAKE**

### **7.1 NOTULE VAN DIE VERGADERINGS VAN DIE MUNISIPALE PRESTASIE EN RISIKO OUDITKOMITEE ONDERSKEIDELIK GEHOU OP 23 EN 29 AUGUSTUS 2022, ASOOK DIE JAARVERSLAG VIR DIE PERIODE 1 JULIE 2021 TOT 30 JUNIE 2022 (5/15/1/3)**

Die Ouditkomitee/...

7.1/...

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notules van die Munisipale Prestasie en Risiko Ouditkomiteevergadering onderskeidelik gehou op 23 Augustus en 29 Augustus 2022 is met die sakelys gesirkuleer en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

Die verslag sluit verder die jaarverslag van die komitee in vir die period 1 Julie 2021 tot 30 Junie 2022.

#### **BESLUIT**

Dat kennis geneem word van die notules van die Munisipale Prestasie en Risiko Ouditkomitee se vergaderings van 23 en 29 Augustus 2022 asook die jaarlikse verslag van die Ouditkomitee vir die tydperk 1 Julie 2021 to 30 Junie 2022.

### **7.2 HERSIENING VAN DIE ONDERNEMINGRISIKOBESTUURSBELEID (5/15/1/6)**

Die beleid het ten doel om 'n proses te vestig waardeur risiko's geïdentifiseer kan word wat 'n bedreiging inhou vir volhoubare dienslewering en die bereiking van die Munisipaliteit se doelwitte. Die proses behels verder die mitigering van die geïdentifiseerde risiko's om die bestuur van die Munisipaliteit te optimaliseer.

Die gewysigde Ondernemingsrisikobestuursbeleid is met die sakelys gesirkuleer vir oorweging en goedkeuring.

#### **BESLUIT**

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat die huidige Ondernemingsrisikobestuursbeleid goedgekeur word vir implementering omrede dit 'n verskeidenheid van voordele vir die Munisipaliteit inhou, byvoorbeeld:
  - meer doeltreffende, betroubare en koste effektiewe dienslewering;
  - meer betroubare besluitneming;
  - minder verrassings en krisisse deur bestuur in staat te stel om effektief te handel met potensiële opkomende risiko's wat onsekerheid kan skep; en
  - beter uitsette en uitkomste deur die verbetering in die bestuur van projekte en programme;
- (b) Dat die "Risk Appetite"-vlak van 15 – "Impact x Likelihood" = 15 (5x3) & (3x5) aanvaar word;
- (c) Dat "Risk Tolerance"-vlakke van 16 (4x4) en hoër nie aanvaarbaar is nie en bestuur moet word.

### **7.3 HERSIENING VAN BEDROG VOORKOMING- EN ANTI-KORRUPSIE STRATEGIE (5/15/1/6)**

Swartland Munisipaliteit is deur die organisasie se etiese waardes daartoe verbind om besigheid op 'n eerlike en deursigtige wyse te doen en dit vorm die grondslag van die Bedrog Voorkoming en Anti-Korrupsie Strategie.

Die strategie spreek die opsporing, voorkoming en bekamping van bedrog en korrupsie aan ten einde dit teen te werk.

#### **BESLUIT**

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat die hersiende Bedrog Voorkoming- en Anti-Korrupsie Strategie goedgekeur word.

7.4/...



#### 7.4 AANVAARDING VAN DIE NUWE VOORKEURVERKRYGINGSBELEID EN WYSIGINGS AAN DIE VOORSIENINGKANAALBESTUURSBELEID (8/1/B/2)

Die Raad is gedurende Mei 2022 ingelig aangaande die ongeldigheid van die voorkeurverkrygingsregulasies na aanleiding van die hofspraak, *Minister of Finance v Afribusiness NPC [2022] ZACC 4*.

Die Raad se Voorkeurverkrygingsbeleid is derhalwe onttrek en voorkeurverkryging is toegepas in ooreenstemming met die Nasionale Tesourie se vrystelling tot en met die afkondiging van nuwe regulasies.

Die nuwe Voorkeurverkrygingsregulasies is afgekondig by wyse van Goewerments-kennisgewing No 2721 in Staatskoerant No 47452 gedateer 4 November 2022. Die nuwe Voorkeurverkrygingsregulasies tree in werking op 16 Januarie 2023.

Die nuwe regulasies noodsaak die aanvaarding van 'n nuwe Voorkeurverkrygingsbeleid en wysigings aan die Raad se Voorsieningkanaalbestuursbeleid.

##### **BESLUIT**

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

- (a) Dat die voorgestelde Voorkeurverkrygingsbeleid, aangeheg as Bylae B, goedgekeur word vir implementering met ingang van 16 Januarie 2023, onderhewig aan die volgende wysiging:

Locality of supplier	Numer of Points for Locality (80/20)	Number of Points for Locality (90/10)
Within the boundaries of the Western Cape	4	2
Within the boundaries of the Swartland Municipality	6	3

- (b) Dat die voorgestelde wysigings aan die Raad se Voorsieningkanaalbestuursbeleid, aangeheg as Bylae C, goedgekeur word vir in werking treding op 16 Januarie 2023;
- (c) Dat kennis geneem word van die advies soos ontvang vanaf die Provinsiale Tesourie in bogenoemde verband;
- (d) Dat daar 'n werkwinkel gereël word met direkteure, amptenare en lede van die Uitvoerende Burgemeesterskomitee om die inhoud van die nuwe beleide te verduidelik.

#### 7.5 GOEDKEURING VAN DIE 4<sup>DE</sup> GENERASIE GEÏNTEGREERDE AFVALBESTUURSPLAN (16/4/B)

Die Raad is verplig om, ingevolge die *National Environmental Management Waste Act (Act 59 of 2008)* – slegs uitgegee in Engels – 'n Geïntegreerde Vaste Afvalbestuursprogram te hê, wat elke vyf jaar hersien moet word.

Die hoofdoel van die plan is die transformasie van werkswyses t.o.v. die verwydering en wegdoening van vaste afval en om volhoubare praktyke te vestig met in ag neming van die omgewing.

##### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat die 4<sup>de</sup> Generasie Geïntegreerde Afvalbestuursplan goedgekeur word vir voorlegging aan die Munisipale Raad vir aanvaarding.

#### 7.6 VOORGESTELDE STRAATNAME VIR DIE DE HOOP ONTWIKKELING (16/5/6/1)

Dienslewering deur verskeie sektore word bemoeilik deur die feit dat die De Hoop-ontwikkeling nog nie oor straatadresse beskik nie. Die behuisingkomitee is daarom genader om straatname voor te stel.

7.6/...

Die straatname, soos voorgestelde deur die De Hoop-behuisingskomitee, is ingevolge die Raad se beleid beoordeel en is, met die uitsondering van een naam, afgekeur. Die verslag bevat dus verdere voorstelle van straatname vir oorweging.

#### **BESLUIT**

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

Dat die voorgestelde straatname goedgekeur word vir registrasie by die Kantoor van die Landmeter-Generaal, naamlik:

- (1) Berghaanstraat
- (2) Korhaanstraat
- (3) Jakkalsvoëlstraat
- (4) Tarentaalstraat
- (5) Loeriestraat
- (6) Volstruisstraat
- (7) Ibisstraat
- (8) Tobiestraat
- (9) Reierstraat
- (10) Patrysstraat
- (11) Fisantstraat
- (12) Kwartelstraat
- (13) Pelikaanstraat
- (14) Sterretjiesstraat

#### **7.7 VERHUUR VAN RAADSEIENDOM TE MOORREESBURG (12/1/3/1-9/1)**

Die Raad verhuur die buitegebou op erf 3432, Moorreesburg sedert 1 Desember 2014 aan me C Alberts. Me C Alberts het die eiendom aan me J Eden verkoop en is lg. begierig om ook die stoorkamer vanaf die Raad te huur.

Die Munisipale Bestuurder noem dat daar in die toekoms besin sal word oor die uit-die-hand-vervreemding van die verhuurde eiendom, aangesien die eienaar slegs toegang tot sy erf verkry oor die verhuurde eiendom.

#### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die voormelde huurperseel vir 'n termyn van 12 maande met ingang van 1 Desember 2022 aan me J Eden verhuur word vir doeleindes van 'n stoorkamer;
- (b) Dat die huurgeld na R320.00 plus BTW, per maand verhoog word;
- (c) Dat die bestaande huurvoorwaardes dieselfde bly.

#### **7.8 UITSTAANDE DEBITEURE: OKTOBER 2022 (5/7/1/1)**

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer en beloop vir November 2022 'n bedrag van R37 064 945.86 beloop - 'n vermindering van R7 109 949.85.

#### **BESLUIT**

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir November 2022.

#### **7.9 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)**

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Besluit/...

### **BESLUIT**

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 November 2022 soos met die sakelys gesirkuleer.

#### **7.10 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: MUNISIPALE FINANSIËLE VOLHOUBAARHEID SINDEKS (8/1/B/2)**

Die Munisipale Finansiële Volhoubaarheid sindeks (MFSI™) dien as 'n maatstaf vir plaaslike owerhede om finansiële volhoubaarheid te meet en te verbeter. Ratings Afrika is die alleen diensverkaffer en voorsien 'n omvattende verslag ten opsigte van die finansiële volhoubaarheid van die Munisipaliteit.

### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen aan die uitvoering van die Munisipale Finansiële Volhoubaarheid sindeks deur Ratings Afrika ten bedrae van R40 000.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
  - (i) Alhoewel daar baie ander graderingsagentskappe is, is Ratings Afrika die enigste verskaffer wat 'n volhoubare finansiële ontleiding en uitgebreide maatstawwe voorsien wat gebruik kan word deur die finansiële hoof as 'n bestuursinligtingsinstrument by die opstel van begrotings. Die Munisipale Finansiële Volhoubaarheid sindeks (MFSI™) is 'n unieke instrument gebou rondom munisipale finansiële volhoubaarheid. Dit is onprakties om die mark te toets;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R40 000.00 (BTW uitgesluit) teen posnommer 9/209-496-888 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuurbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

#### **7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTEL VAN “AIR SCOUR BLOWER”, MALMESBURY WWTW (8/1/B/2)**

Die “air scour blower” is 'n belangrike komponent in die membraanstelsel van die Malmesbury Riolsuiweringswerke om te verseker dat die suiweringsprosesse die gewenste uitvloeisel van afvalwater lewer. Dit is noodsaaklik dat die meganiese komponente op 'n gereelde basis gediens en herstel word.

### **BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie deur die Munisipale Bestuurder om goedkeuring te verleen vir die diens en herstelwerk aan die Aermen blower-eenheid by die Malmesbury Riolsuiweringswerke deur Aermen Airgas (Pty) Ltd, synde die oorspronklike vervaardiger-ondersteuner in Suid-Afrika, ten bedrae van R76 756.88 (BTW uitgesluit);

7.11/...

- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
  - (i) Aerzen Airgas (Pty) Ltd is die oorspronklike vervaardiger-ondersteuner in Suid-Afrika vir die Duits-vervaardigde Aerzen-belugtingseenhede;
  - (ii) Die diens kan dus slegs gelewer word deur 'n alleen diensverskaffer;
- (d) Dat die uitgawe teen posnommer 9/239-57-104-1041 verreken word en dat voldoende fondse beskikbaar is vir die gekwoteerde bedrag van R76 756.88 (BTW uitgesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

**7.12 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTEL VAN BESPROEIINGSPOMP, MALMESBURY WWTW (8/1/B/2)**

Die gesuiwerde afvalwater vanaf die Malmesbury Rioolsuiweringswerke word gebruik deur verskeie sportgronde en die Malmesbury Golfbaan as besproeiingswater.

Die besproeiingspomp het onklaar geraak en is Tricom Africa genader om die herstelwerk te verrig.

**BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat kennis geneem word van die aksie deur die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die besproeiingspomp by die Malmesbury Rioolsuiweringswerke deur Tricom African ten bedrae van R70 945.28 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
  - (i) indien die normale verkrygingproses gevolg is, sou die besproeiingspomp vir 'n geruime tyd buite werking gewees het;
  - (ii) voormelde sou daartoe lei dat die sportgronde en die setperke by die golfbaan skade sou lei sonder besproeiing;
  - (iii) die herstel van die besproeiingspomp is dus as 'n noodgeval hanteer;
- (d) Dat die uitgawe teen posnommer 9/249-429-259 verreken word en dat voldoende fondse beskikbaar is vir die gekwoteerde bedrag van R70 945.28 (BTW uitgesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

**7.13 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTELWERK AAN DIE DROMSKERM BY DIE MALMESBURY WWTW INLAATWERKE (8/1/B/2)**

Die inlaatwerke by die Malmesbury Rioolsuiweringswerke is toegerus met twee dromskerm. Die dromskerm is deel van die primêre behandelingsproses waar vreemde voorwerpe soos lappe, motormotorenjins, klippe ens. verwyder word ten einde meganiese toerusting verder af in die behandelingsproses te beskerm.

Besluit/...

7.13/...

**BESLUIT**

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die dromskerm by die Malmesbury Rioolsuiweringswerke deur G W Trautmann ten bedrae van R59 436.04 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
  - (i) indien die normale prosesse gevolg was, sou die dromskerm vir 'n geruime tyd buite werking gelaat word;
  - (ii) voormelde sou lei tot onafwendbare skade aan die meganiese toerusting verder af in die proses;
  - (iii) die herstelwerk by die Malmesbury Rioolsuiweringswerke was dus as 'n noodgeval gehanteer;
- (d) Dat kennis geneem word dat die uitgawe ten bedrae van R59 436.04 (BTW uitgesluit) teen posnommer: 9/239-851-689 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

**7.14 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTELWERK AAN DOMELOPOMPE BY DIE RIOOLPOMPESTASIE IN ABBOTSDALE (8/1/B/2)**

Die Abbotsdale rioolpompestasie versamel en vervoer rou riool vanaf Abbotsdale na die Malmesbury Rioolsuiweringswerke en is toegerus met twee pompstelle. Beide pompe het gelyktydig meganiese foute opgedoen as gevolg van vreemde voorwerpe in die stelsel en tot die oorstroming van rou riool aanleiding gegee.

**BESLUIT**

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die domelopompe by die rioolpompestasie in Abbotsdale deur CAW vir 'n bedrag van R42 571.25 (BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
  - (i) Die domelopompe sou vir 'n lang tydperk buite werking gelaat gewees het indien die normale verkrygingsproses gevolg is;
  - (ii) Dit sou gelei het tot die oorstromings van rou riool in die omgewing en die faling van die rioolversamelingstelsel;
  - (iii) Die herstelwerk aan die pompe is dus as 'n noodgeval hanteer;
- (d) Dat kennis geneem word dat die uitgawe teen posnommer 9/240-849-381 verreken word en dat daar voldoende fondse beskikbaar is vir die gekwoteerde bedrag van R42 571.25 (BTW uigesluit);
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.15/...

**7.15 ABBOTSDALE: BOTTERKLOOF (ERF 167) BEHUISINGSPROJEK:  
KWYTSKELDING VAN ONTWIKKELINGSBYDRAES (15/3/3-1)**

Die Botterkloof Boerdery (Pty) Ltd is gedurende Januarie 2019 kwytgeskeld van die betaling van ontwikkelingsbydraes, aangesien die ontwikkeling van 26 woonstelle deel vorm van 'n gesubsidieerde behuisingsprojek.

Die kwytskelding het slegs ontwikkelingsbydraes ingesluit wat deur Swartland Munisipaliteit gehef word, en nie die ontwikkelingsbydrae tot streekwater wat destyds deur die Weskus Distrikmunisipaliteit gehef is nie.

Die eienaar/ontwikkelaar het aansoek gedoen vir die kwytskelding van R136 131.25 as ontwikkelingsbydrae tot streekwater wat sedert 2019 deur Swartland Munisipaliteit gehef word.

**BESLUIT**

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat die eienaar/ontwikkelaar kwytgeskeld word van die betaling van die ontwikkelingsbydrae ten opsigte van die voorsiening van streekwater ten bedrae van R136 131.25, aangesien die projek deel vorm van 'n gesubsidieerde behuisingsprojek;
- (b) Dat toepaslike voorwaardes, indien enige, rakende oordrag van eienaarskap aan die begunstigdes op administratiewe vlak oorweeg word.

**(GET) J H CLEOPHAS  
UITVOERENDE BURGEMEESTER**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Siviele Ingenieursdienste  
10 January 2023

7/1/2/2-4

**ITEM 6.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEES  
VERGADERING WAT GEHOU SAL WORD OP 18 JANUARIE 2023**

<b>ONDERWERP:</b>	<b>MAANDVERSLAG – OKTOBER 2022: SIVIELE INGENIEURSDIENSTE</b>
<b>SUBJECT:</b>	<b><i>MONTHLY REPORT – OCTOBER 2022: CIVIL ENGINEERING SERVICES</i></b>

Attached are the following reports relating to the functioning of the Civil Engineering Services directorate during **NOVEMBER 2022**, in terms of Council's Strategic Management System:

- a) Report on Swartland Waste Water Treatment Works
- b) Operational Graphs
- c) Incident Report
- e) EPWP Report

(get) L D Zikmann

**MUNICIPAL MANAGER**  
LDZ/ma

Zikmann/verslae/maandverslae /Nov 2022

## SWARTLAND WASTE WATER TREATMENT WORKS : FINAL EFFLUENT : NOV 2022

Treatment Works	Date	pH	E.Cond. mS/m (function of influent)	COD mg/ℓ	Ammonia mg/ℓ	Nitrate mg/ℓ	Total Sus. Solids mg/ℓ	Fosphate mg/ℓ	Faecal Coli org/100mℓ	Faecal Coli WDM Report org/100mℓ
	General Limits	5,5 - 9,55	150	75	(10) 6	(-) 15	25	(-) 10	1000	
Darling	2022/09/11	7,8	125	32	0,69	<0.20	<4	<0.20	579	-
Malmesbury	2022/09/11	7,2	144	20	2,1	10,8	<4	<0.20	91	-
Moorreesburg	2022/08/11	8,2	185	168	96,3	<0.20	95	12,7	>2419	-
Koringberg	16/11/2022	6,59	248	648	68,9	<.020	655	13,6	>2419	-
Riebeek Kasteel	2022/09/11	7,3	109	36	<0.10	7,1	<4	3,7	>2419	-
Chatsworth	2022/07/11	7,2	167	120	74,5	<0.20	33	13,8	>2419	-
Kalbaskraal	2022/07/11	6,43	158	424	66,2	<0.20	94	14,1	>2419	-
<b>Determinant Passed</b>	31	7	3	3	3	7	3	3	2	-
<b>Determinant Failed</b>	25	0	4	4	4	0	4	4	5	-
<b>Total Tested</b>	56	7	7	7	7	7	7	7	7	-
<b>% Passed</b>	55	100	43	43	43	100	43	43	29	-



**VERSLAG : SWARTLAND RIOOLWERKE  
(NOVEMBER 2022)**

**REPORT: SWARTLAND WASTE WATER TREATMENT WORKS  
(NOVEMBER 2022)**

## OPERATION OF ACTIVATED SLUDGE TREATMENT WORKS

Below is comments from the consulting chemists with regards to operational matters of the various waste water treatment works.

### MALMESBURY (70%)

1. An average daily flow of 5 893 m<sup>3</sup>/d was recorded in October (58.9% capacity).
2. An organic load of 7 016 kg COD/d was imposed on the plant, (70.2% capacity).
3. The sludge mass was satisfactory. Maintain 800 – 900 ml/l solids, by slightly increasing sludge wastage.
4. Nitrification of ammonia nitrogen was incomplete across AT1 due to under-aeration. Nitrification of ammonia nitrogen was satisfactory across AT2. Removal of organics was satisfactory at both units.
5. The final effluent complied with the chemical limits of the General Limit, relevant to parameters measured.
6. Disinfection was satisfactory (91 Faecal Coliforms per 100ml).

### MOORREESBURG (105%)

1. Unable to carry out inspection as plant operation stopped due to construction. Plant extensions in progress.
2. Only the final effluent sampled. The final effluent exceeded the chemical limits of the General Limit relative to conductivity, ammonia nitrogen, total suspended solids, ortho phosphate and chemical oxygen demand. Conductivity is a function of the influent, however.
3. Chlorine residual were very low. Increase chlorination and maintain 0.25 mg/l free chlorine. Dosing HTH tablets daily by hand.
4. Disinfection was poor (>2419 Faecal Coliforms per 100ml).

### DARLING (111%)

1. A corrected average daily flow of 1 377 m<sup>3</sup>/d was recorded in October, marginally exceeding the hydraulic design capacity (102% capacity).
2. An organic load of 1 736 kg COD/d was imposed on the plant, exceeding the organic design capacity (111% capacity).
3. Plant performance was satisfactory in the aeration basin relative to the nitrification of ammonia nitrogen and removal of organics.
4. The sludge mass was very high. Maintain 700 - 800 ml/l solids (1000 ml/l measured), by increeasing sludge wastage.
5. The ST effluent was of satisfactory chemical quality. The underflow sludge return rate was adequate.
6. FE1 complied with the chemical limits of the General Limit, except for the slightly high free chlorine. FE2 (reed bed) complied with the chemical limits of the Irrigation Limit up to 500

m<sup>3</sup>, relevant to parameters measured.

7. The chlorine residuals were slightly high at FE1. Maintain 0.25 mg/l free chlorine.
8. Disinfection was adequate at FE1 (579 Faecal Coliforms per 100ml) relative to the General Limit. Disinfection was similarly adequate at FE2 (12033 Faecal Coliforms per 100ml) relative to the Irrigation Limit up to 500 m<sup>3</sup>.

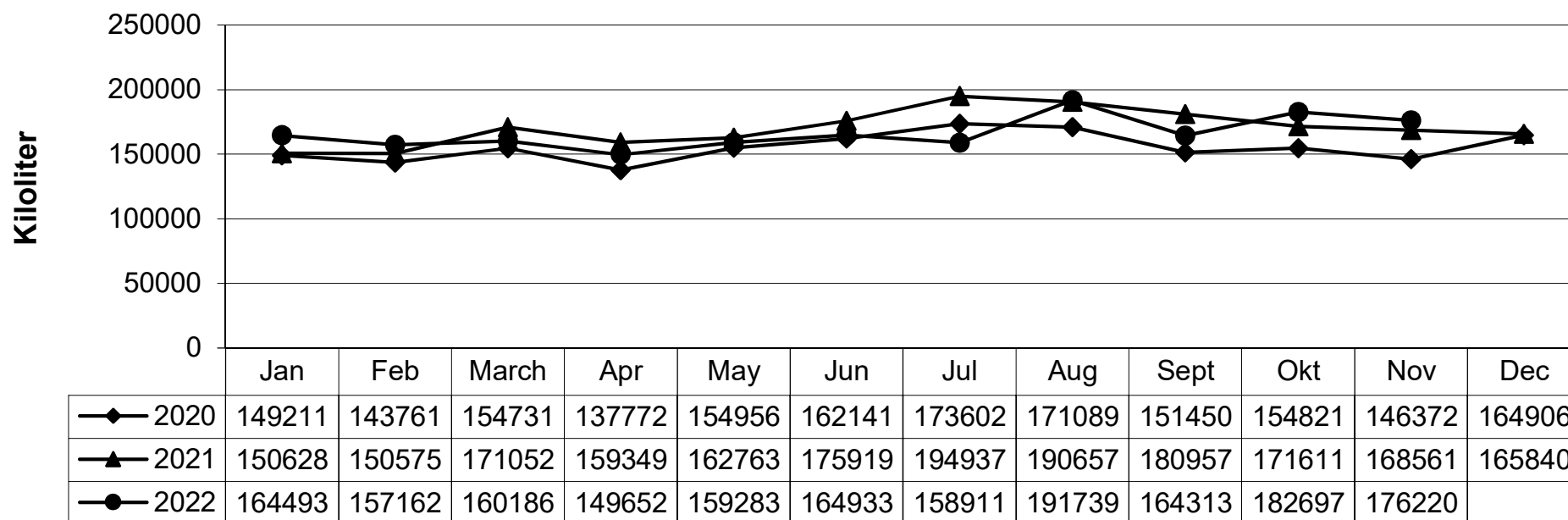
#### **RIEBEEK VALLEI (50%)**

1. An average daily flow of 751 m<sup>3</sup>/d was recorded in October (50.1% capacity).
2. An organic load of 607 kg COD/d was imposed on the plant (40.5% capacity).
3. Plant performance was satisfactory in the aeration basin relative to the nitrification of ammonia nitrogen and removal of organics.
4. The sludge mass in the aeration basin was excessive. Maintain 200 – 300 ml/l solids, by increasing sludge wastage.
5. Phase separation was complete, both clarifier effluents being of good chemical quality. The underflow sludge return rates were adequate.
6. The chlorine residuals were satisfactory. Disinfection was poor, however, possibly due to solids in the contact tank. The latter should be cleaned out at regular intervals.

ooOOoo

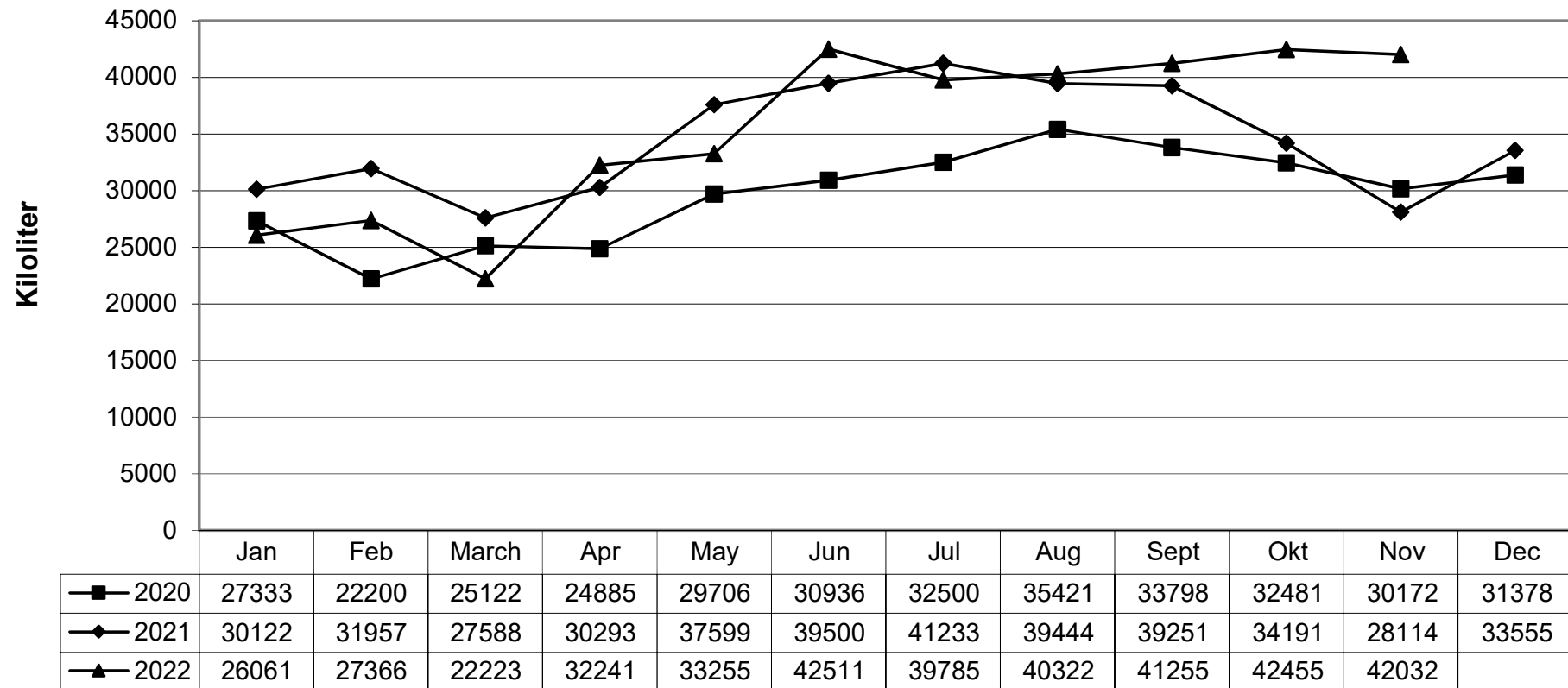
# Malmesbury WWTW Effluent 2020 - 2022

Graph 1.1



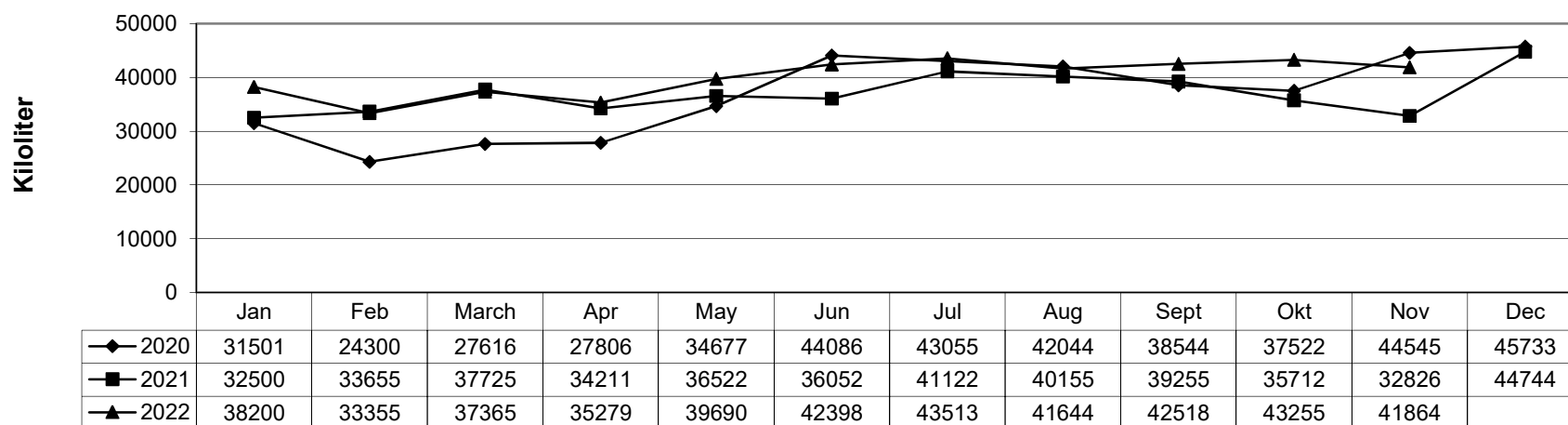
# Moorreesburg WWTW Effluent 2020 - 2022

Graph 1.2



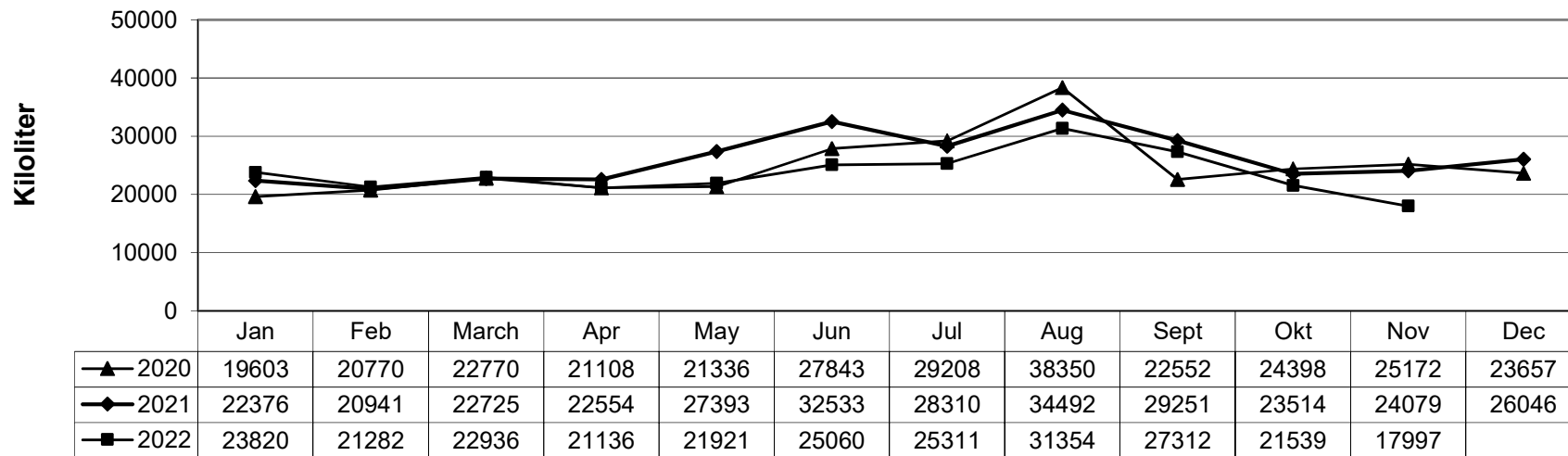
## Darling WWTW Effluent 2020 - 2022

Graph 1.3



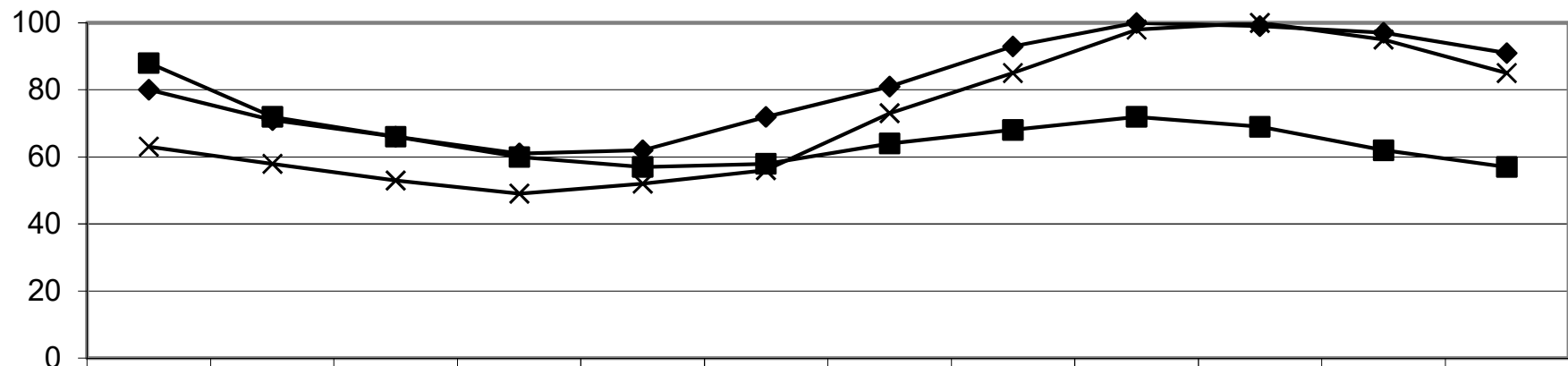
# Riebeek Valley WWTW Effluent 2020 - 2022

Graph 1.4



# Voëlvlei Dam Storage 2020 - 2022

Graph 2

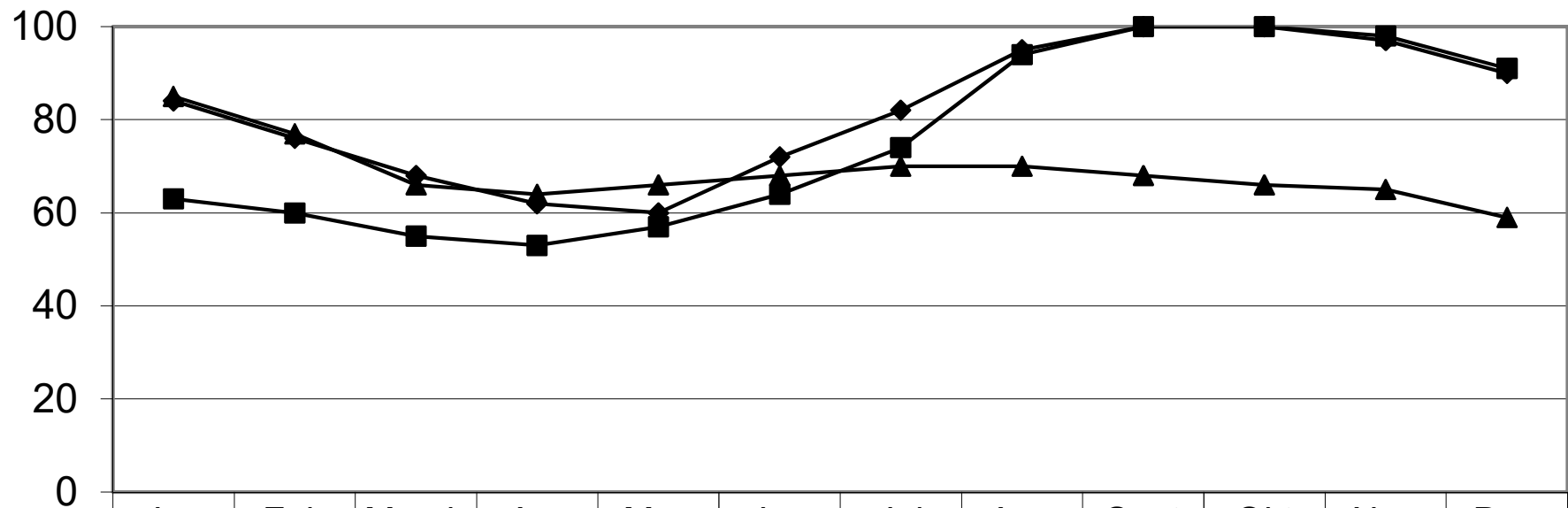


	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sept	Okt	Nov	Dec
—x— 2020	63	58	53	49	52	56	73	85	98	100	95	85
—◆— 2021	80	71	66	61	62	72	81	93	100	99	97	91
—■— 2022	88	72	66	60	57	58	64	68	72	69	62	57



# Paardenberg Dam Storage 2020 - 2022

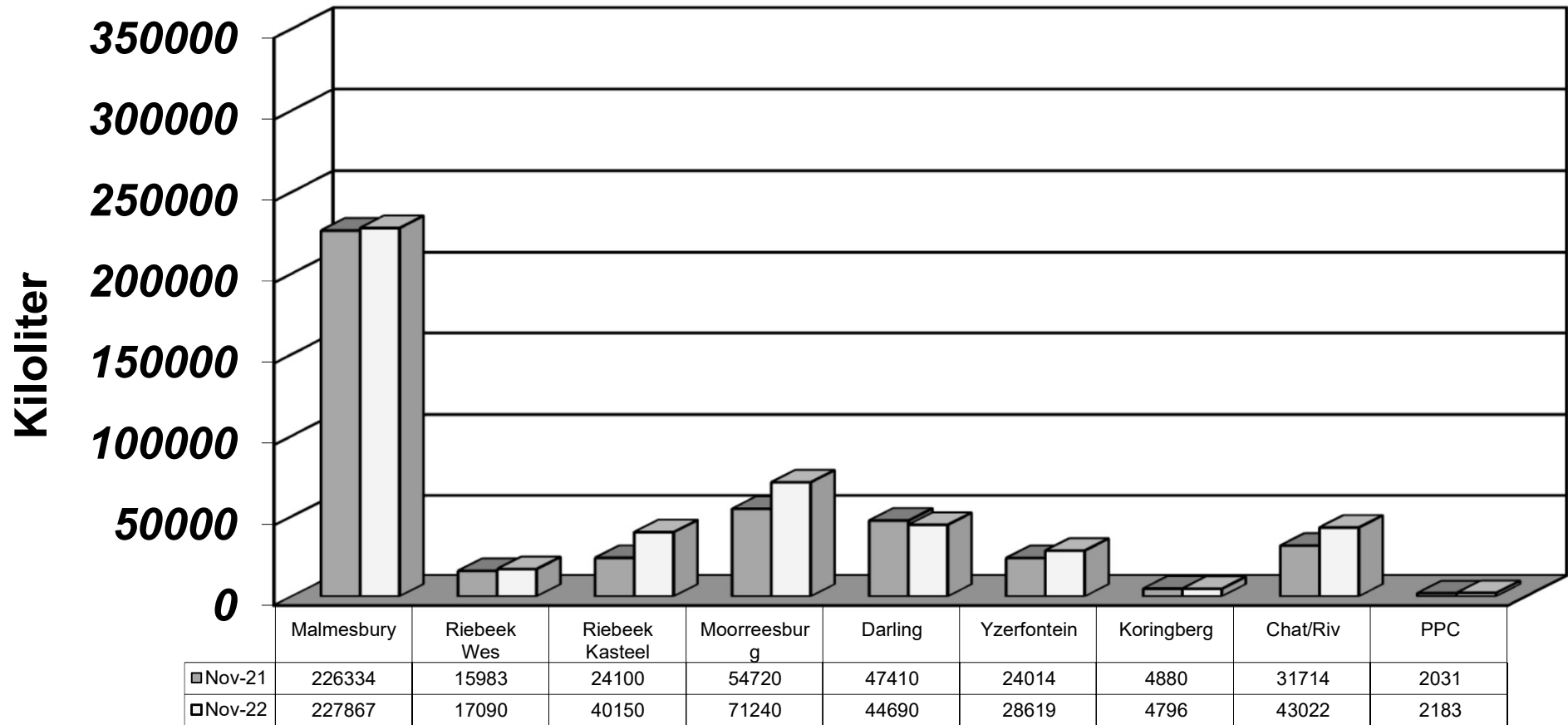
Graph 3



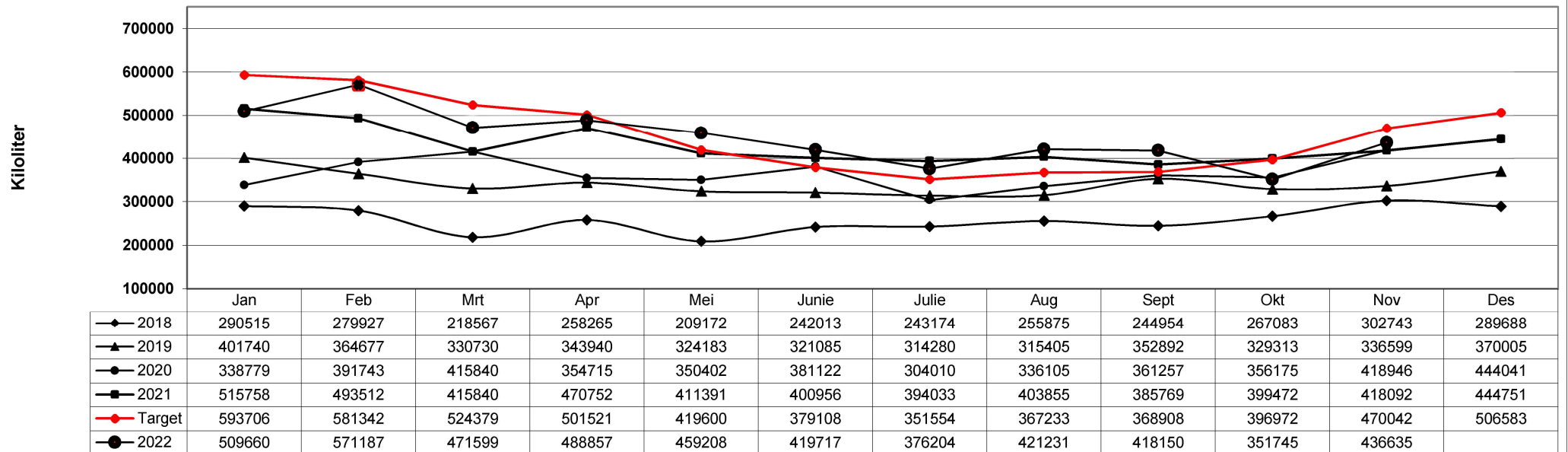
■ 2020	63	60	55	53	57	64	74	94	100	100	98	91
◆ 2021	84	76	68	62	60	72	82	95	100	100	97	90
▲ 2022	85	77	66	64	66	68	70	70	68	66	65	59

## Water Usage November

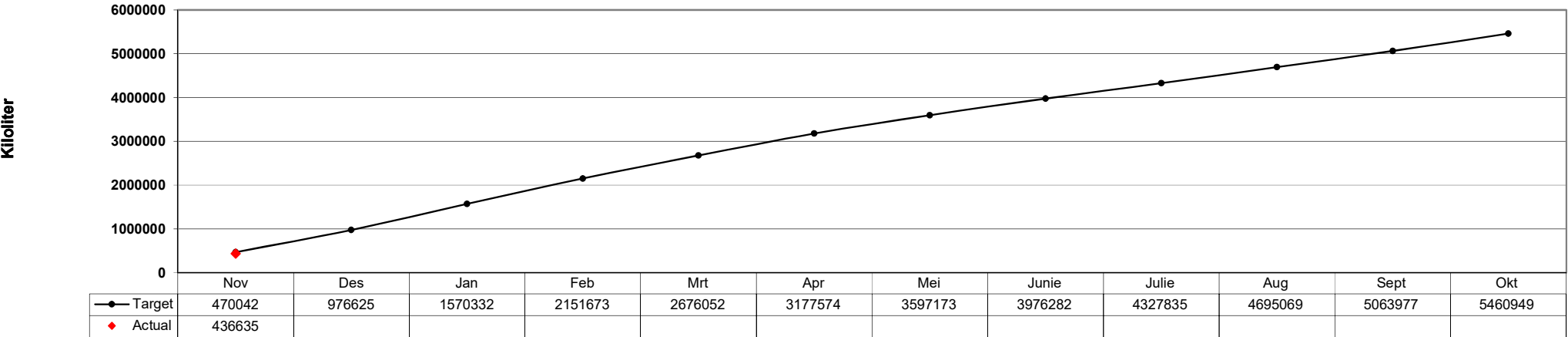
Graph 4



Water Usage: Swartland 2018 - 2022 Graph 5.1

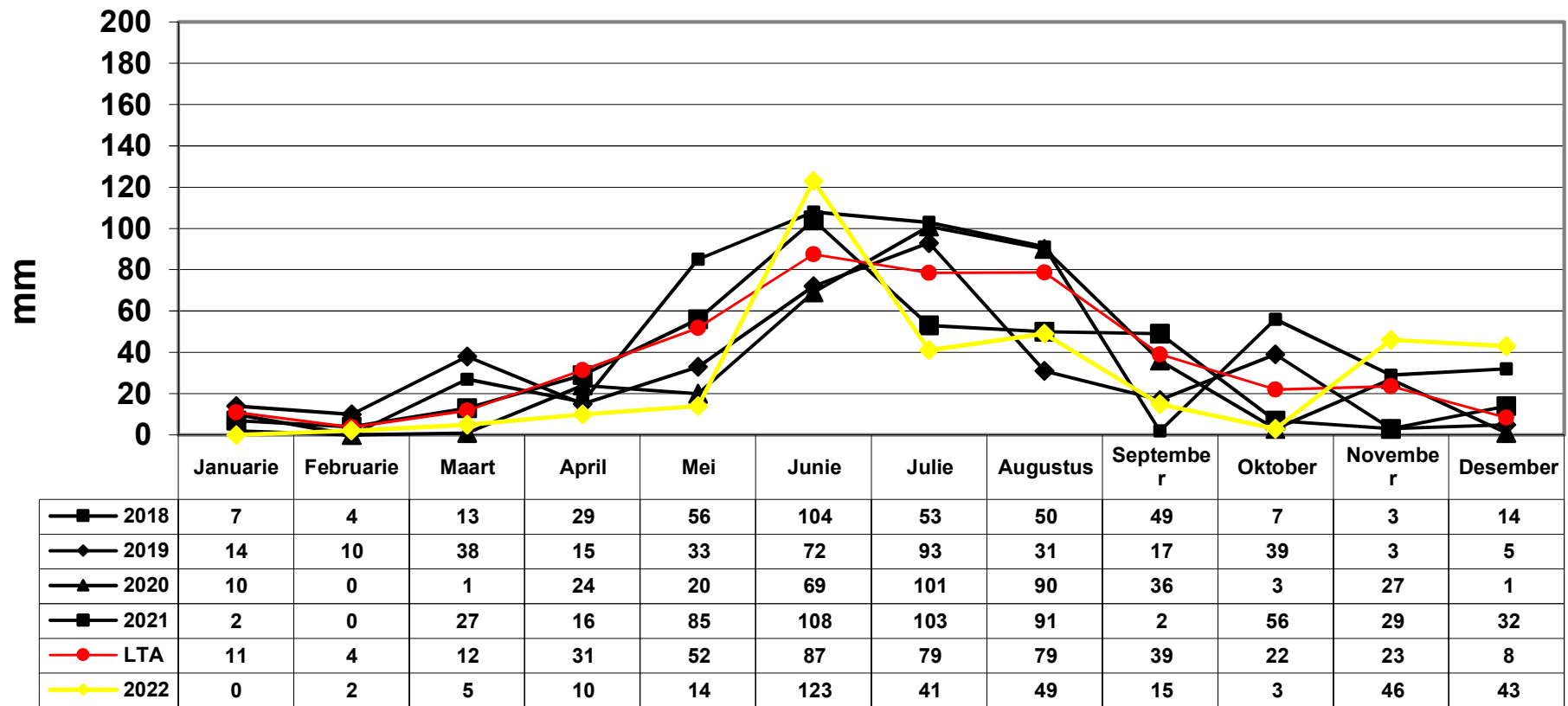


Water Usage: Target vs Actual Graph 5.2



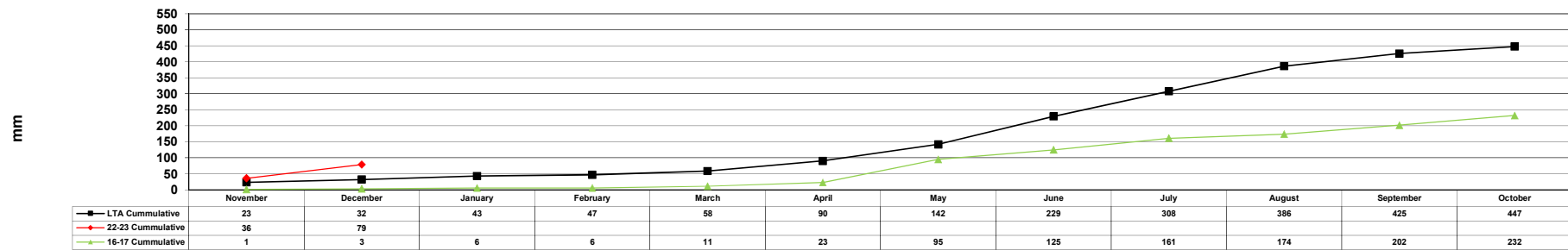
# Rainfall 2018 - 2022

Graph 6.1

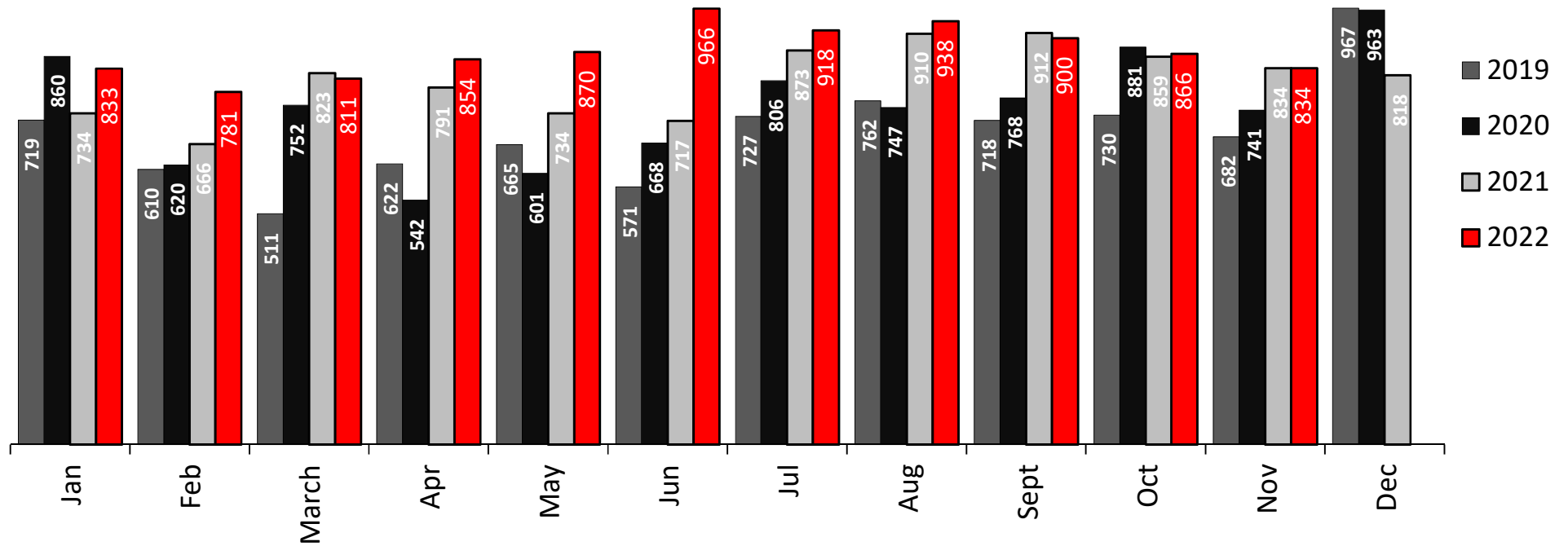


## Cumulative Rainfall

Graph 6.2



## MONTHLY SEWER INCIDENTS 2019 - 2022



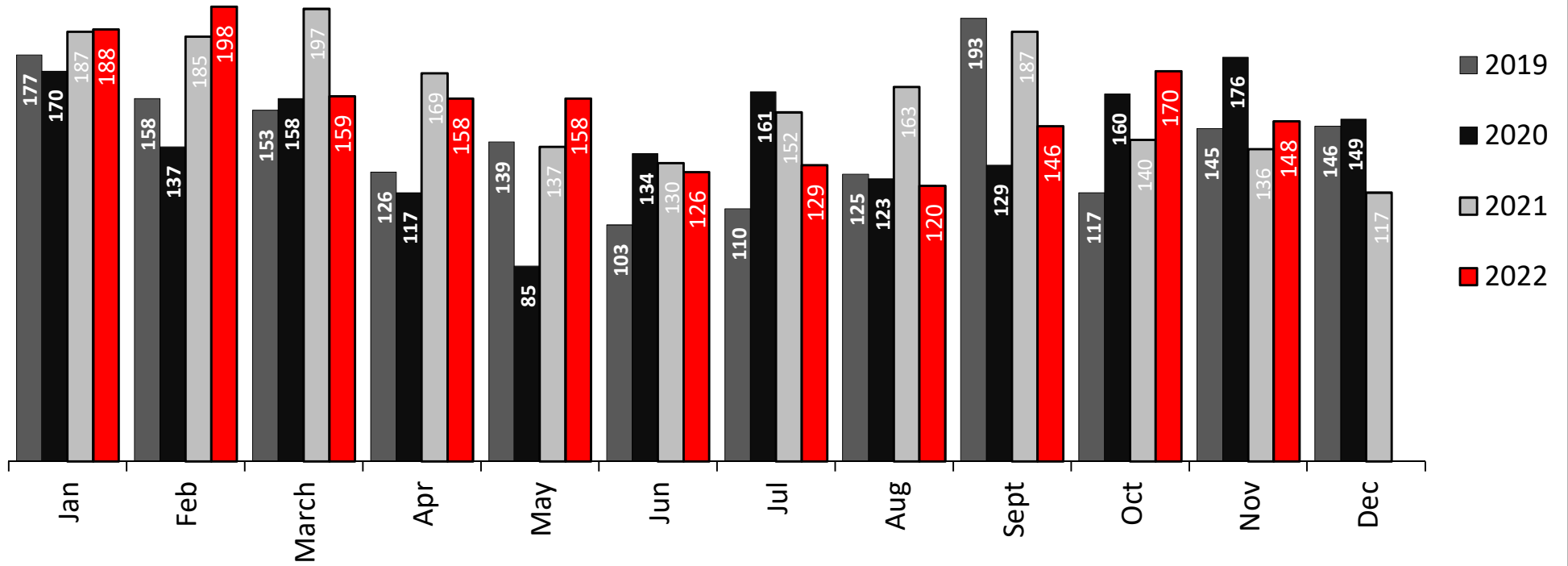
# INCIDENT REPORT

## SEWER - NOV 2022

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	BLOCKAGE (mains)	BLOCKAGE (private)	PUMPING OF SEWER TANK
ABBOTSDALE	7	6	1	14%	2	2	3
CHATSWORTH	63	61	2	3%	4	0	59
DARLING	71	50	21	30%	38	13	20
KALBASKRAAL	44	44	0	0%	1	3	40
KORINGBERG	46	46	0	0%	0	0	46
MALMESBURY	84	51	33	39%	63	12	9
MOORREESBURG	59	41	18	31%	20	5	34
RIEBEEK - KASTEEL	30	29	1	3%	3	3	24
RIEBEEK - WES	93	92	1	1%	14	3	76
RIVERLANDS	4	3	1	25%	2	1	1
YZERFONTEIN	333	325	8	2%	0	0	333
	<b>834</b>	<b>748</b>	<b>86</b>	<b>10%</b>	<b>147</b>	<b>42</b>	<b>645</b>



## MONTHLY WATER INCIDENTS 2019 - 2022

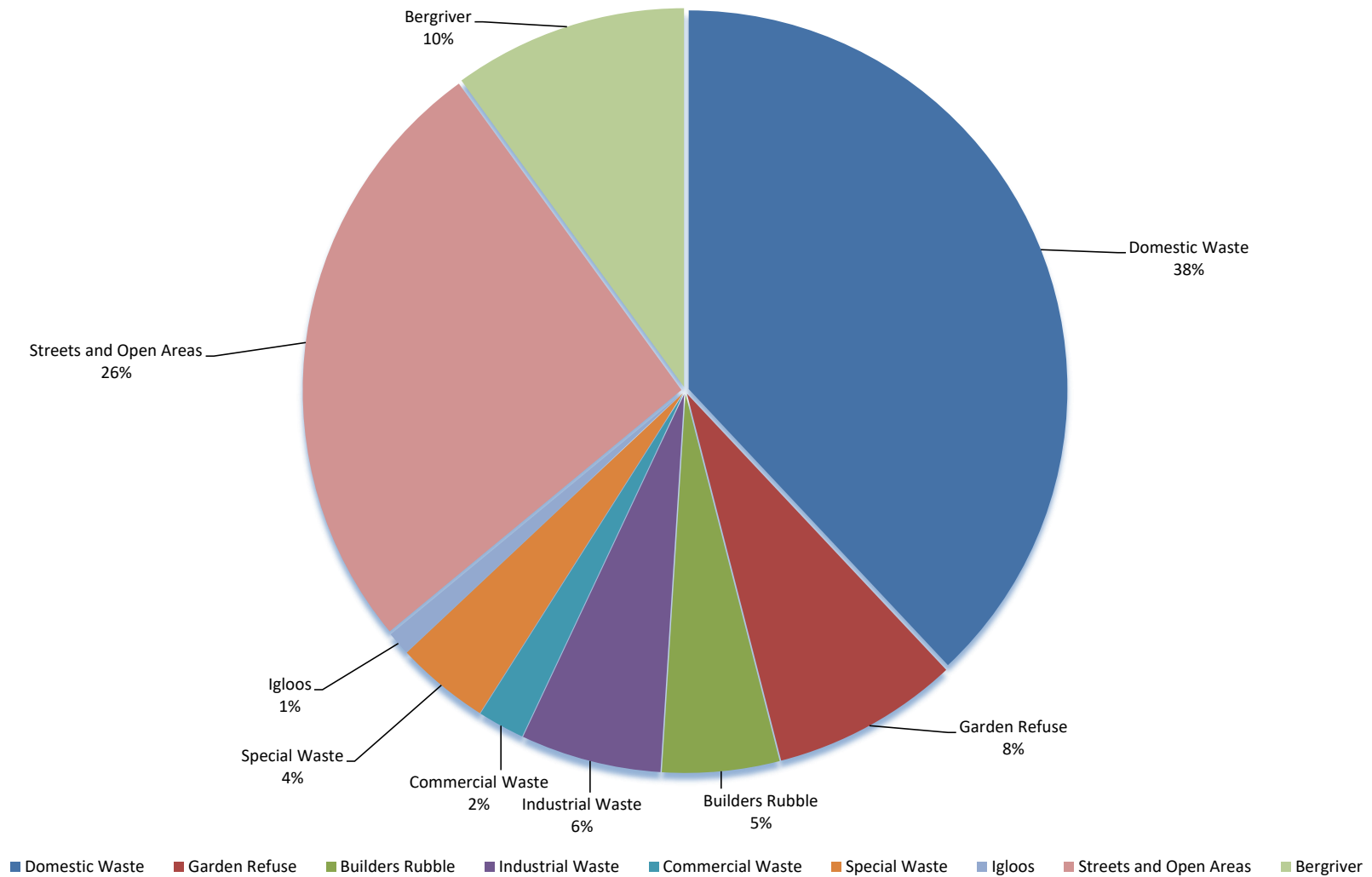


# INCIDENT REPORT

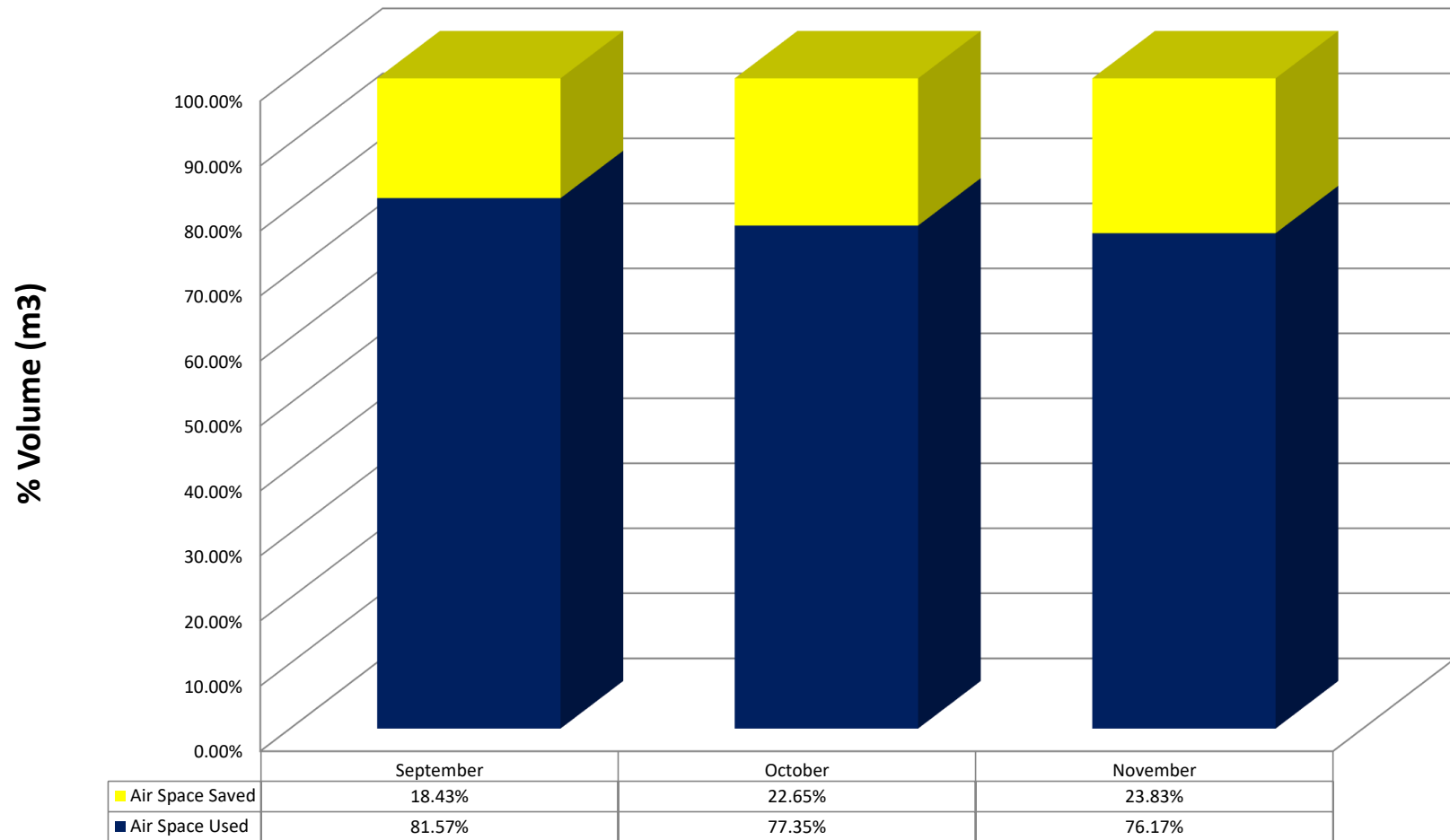
## WATER - Nov 2022

TOWN	TOTAL	INCIDENTS NORMAL HOURS	INCIDENTS AFTER HOURS	% OVER TIME INCIDENTS	PIPE BUSRTS	LEAKAGES	METER INCIDENTS
ABBOTSDALE	6	6	0	0%	0	1	5
CHATSWORTH	7	4	3	43%	0	3	4
DARLING	22	19	3	14%	0	5	17
KALBASKRAAL	4	3	1	25%	0	4	0
KORINGBERG	1	0	1	100%	0	0	1
MALMESBURY	74	49	25	34%	6	47	21
MOORREESBURG	8	0	8	100%	2	4	2
RIEBEEK - KASTEEL	4	2	2	50%	2	2	0
RIEBEEK - WES	3	2	1	33%	1	2	0
RIVERLANDS	12	8	4	33%	0	9	3
YZERFONTEIN	7	7	0	0%	1	0	6
	<b>148</b>	<b>100</b>	<b>48</b>	<b>32%</b>	<b>12</b>	<b>77</b>	<b>59</b>

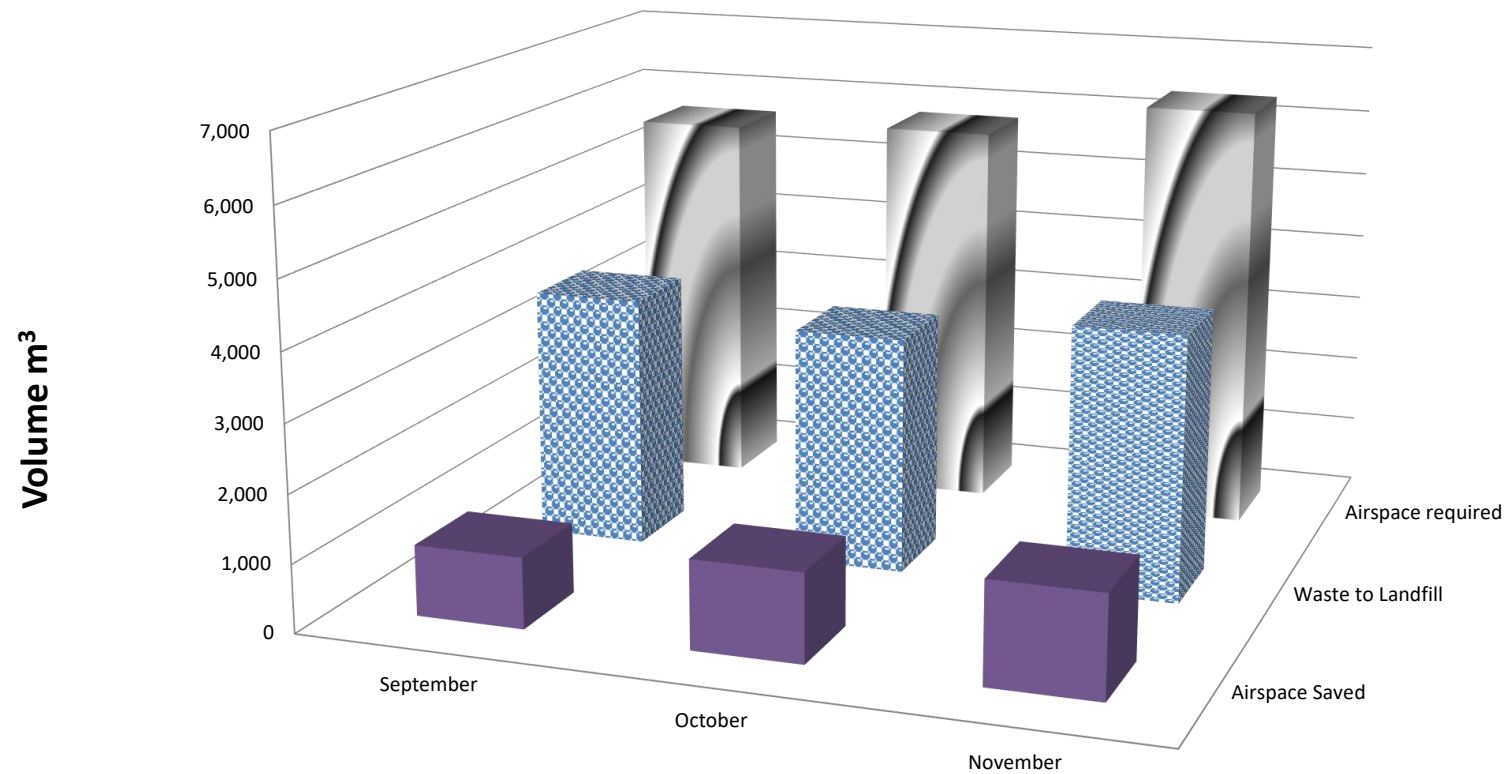
**GRAPH 7**  
**HIGHLANDS LANDFILL: COMPILATION OF REFUSE RECEIVED - November 2022**



**GRAPH 8**  
**HIGHLANDS LANDFILL: AIRSPACE STATISTICS**  
**November 2022**



**GRAPH 9**  
**RECYCLING AND USED AIRSPACE VOLUMES**  
**November 2022**  
 (INCLUDES COVER MATERIAL)



	September	October	November
■ Airspace Saved	1,039	1,309	1,512
■ Waste to Landfill	3,720	3,490	3,914
■ Airspace required	5,639	5,779	6,346



Performance Report Nov 2022

Sector	Focus Area	Name of projects	Start and End Date	Department	Work opportunities	TOTAL WORK DAYS	TOTAL FTE's	Male	Female	Disabilities	Progress	Contact person
Environmental and Cultural Sector	Parks and Beautification	Cleaning Cemeteries & Open Spaces	01/07/2022 - 30/06/2023	Civil	30	2,481	10.79	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Supervision of Playparks	01/07/2022 - 30/06/2023	Civil	9	659	2.87	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Parks and Beautification	Maintenance of Sport Facilities	01/07/2022 - 30/06/2023	Civil	17	1,408	6.12	0	0	No	In Progress	Renate Du Plesis
Environmental and Cultural Sector	Waste Management	Cleaning Rivers & Open Spaces	01/07/2022 - 30/06/2023	Civil	11	839	3.65	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Covid 19 Project	01/07/2022 - 30/06/2023	Civil	6	449	1.95	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning of Coastal Area	01/11/2022 - 01/04/2023	Civil	2	265	1.15	0	0	No	In Progress	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Cleaning Project	01/07/2022 - 06/02/2023	Civil	56	9,170	39.87	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Archive	01/07/2022 - 30/06/2023	Protection	0	210	0.91	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Control Room Operator	01/07/2022 - 30/06/2023	Protection	1	106	0.46	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Fire Service Duties	01/07/2022 - 30/06/2023	Protection	3	832	3.62	0	0	No	In Progress	Royston Harris
Social Sector	Social Services	Cleaning Services	01/07/2022 - 30/06/2023	Coporate	1	207	0.90	0	0	No	In Progress	Ilse Loock
Social Sector	Social Services	Placement of Beneficiaries on serviced erfs	01/07/2022 - 30/06/2023	Development	0	86	0.37	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Data Capturer	01/07/2022 - 30/06/2023	Civil	1	106	0.46	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Cleaning around Fire Hydrants and Reservoirs	01/08/2022 - 30/06/2023	Civil	12	824	3.58	0	0	No	In Progress	Edwin Howburg
Enviromental and Cultural Sector	Parks and Beautification	Removal of Invasive Plants on Municipal Property	01/03/2023 - 30/06/2023	Civil	0	84	0.37	0	0	No	0	Renate Du Plesis
Infrastructure	Road and stormwater System Development and Maintenance	Annual Maintenance of Road Signs	01/08/2022 - 30/06/2023	Civil	0	33	0.14	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Road and Stormwater System Development and Maintenance	Cleaning of Side Walks and Stormwater Networks	01/09/2022 - 30/06/2023	Civil	22	938	4.08	0	0	No	0	Jerome Smith
Infrastructure Sector	Development and Maintenance of Buildings	Maintenance of Municipal Buildings	01/08/2022 - 30/06/2023	Civil	3	248	1.08	0	0	No	In Progress	Clayton Jacobs
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Annual Deforesting of Oxidation Dams	01/11/2022 - 31/01/2023	Civil	8	63	0.27	0	0	No	In Progress	Francias Malan
Environmental and Cultural Sector	Parks and Beautification	Clearing Alien Plants	01/03/2023 - 30/06/2023	Civil	0	0	0.00	0	0	No	0	Renate Du Plessis
Environmental and Cultural Sector	Parks and Beautification	Cleaning Swimming Pools	01/10/2022 - 30/04/2023	Civil	4	135	0.59	0	0	No	In Progress	Renate Du Plessis
Environmental and Cultural Sector	Waste Management	Sweeping Streets in the Swartland Area	15/03/2023 - 15/04/2023	Civil	0	0	0.00	0	0	No	0	Annaline Siebritz
Environmental and Cultural Sector	Waste Management	Maintenance of Public Refuse Bins	01/07/2022 - 30/06/2023	Civil	0	22	0.10	0	0	No	In Progress	Annaline Siebritz
Social Sector	Social Services	Licensing & Registration	01/07/2022 - 30/06/2023	Protection	0	0	0.00	0	0	No	0	Royston Harris
Social Sector	Social Services	Piont Duty Officer	01/07/2022 - 30/06/2023	Protection	0	0	0.00	0	0	No	0	Royston Harris
Social Sector	Social Services	Sondeza Youth Workers	07/12/2022 - 15/12/2022	Development	0	0	0.00	0	0	No	0	Hillary Balie
Social Sector	Social Services	Development Services	01/07/2022 - 30/06/2023	Development	2	70	0.30	0	0	No	In Progress	Hillary Balie
Social Sector	Social Services	Access Control Officers	01/07/2022 - 30/09/2022	Coporate	0	0	0.00	0	0	No	0	Sunet De Jongh
Infrastructure Sector	Development and maintenance of buildings	Housing Project	01/07/2022 - 31/01/2023	Development	6	3,371	14.66	0	0	No	In Progress	Sylvester Arendse
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Upgrading of Bulk Water Supply Malmesbury & R/Kasteel	05/07/2022 - 06/04/2023	Civil	11	395	1.72	0	0	No	In Progress	Pieter De La Rey
Infrastructure	Electrical Works	Electrification of Low Cost Housing	03/10/2022 - 28/04/2023	Electrical	4	115	0.50	0	0	No	In Progress	Johan van der Zandt
Social Sector	Social Services	Youth Ambassador	04/10/2022 - 30/06/2023	Development	4	114	0.50	0	0	No	In Progress	Hillary Balie
Infrastructure Sector	Other Economic and Social Infrastructure	Construction of Side Walks and Play Parks in Malmesbury	01/10/2022 - 30/04/2023	Civil	14	154	0.67	0	0	No	In Progress	Jonhill Spies
Infrastructure Sector	Basic Infrastructure Services, including Water Sewer Reticulation Sanitation, Dams	Replacement of Water Pipe Lines	01/10/2022 - 30/12/2022	Civil	5	125	0.54	0	0	No	In Progress	Jonhill Spies
TOTAL					232	23,509	102.21					

	TARGETS FOR 2022/2023	TOTALS ACHIEVED FOR 2022/2023
Work opportunities	268	232.00
Full Time Equivalents	130	102.21



## Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services  
January 2023

All Wards

### ITEM 6.2 OF THE AGENDA OF EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 18 JANUARY 2023

**ONDERWERP: MAANDVERSLAG – NOVEMBER 2022: ELEKTRIESE INGENIEURSDIENSTE**  
**SUBJECT: MONTHLY REPORT – NOVEMBER 2022: ELECTRICAL ENGINEERING SERVICES**

Attached please find the Monthly report of the Electrical Engineering Services Directorate for the month of November 2022 covering the following aspects:

1. Electricity Purchases vs Revenue (Bulk Accounts)
2. Eskom Bulk Account Statistics
  - a. Maximum Demand Graphs
3. Projects
4. Energy Losses
5. New Connections and Meter Replacements
6. Maintenance Expenditure
7. Callouts for Repairs and Maintenance
8. Major Incidents
9. Load shedding
10. General

Recommendation: That the performance of Electricity Engineering Services for November 2022 be noted

(Sgd) Thys Möller: Director Electrical Engineering Services

## 1. Energy Purchases and Revenue (Bulk Accounts)

Mnth	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		RIEBEEK WES PPC		TOTAL	
	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME	PURCHASE	INCOME
Jul/ 2022	R 22 650 826	R 20 624 913	R 6 527 968	R 5 181 813	R 4 213 220	R 3 700 566	R 1 884 085	R 1 968 957	R 249 706	R 108 664	R 35 525 805	R 31 584 913
Aug/ 2022	R 24 790 039	R 6 401 534	R 5 281 245	R 5 601 913	R 4 979 562	R 4 431 455	R 1 989 263	R 1 601 283	R 239 475	R 115 590	R 37 279 584	R 18 151 774
Sep/ 2022	R 13 287 785	R 37 219 016	R 4 619 771	R 5 373 442	R 2 884 041	R 4 132 181	R 1 351 874	R 2 295 244	R 167 452	R 137 254	R 22 310 923	R 49 157 138
Oct/ 2022	R 13 914 455	R 18 761 905	R 3 050 938	R 4 919 344	R 2 477 462	R 3 859 156	R 1 151 030	R 1 846 093	R 139 332	R 124 944	R 20 733 218	R 29 511 443
Nov/ 2022	R 13 146 519	R 19 322 279	R 2 907 840	R 5 080 499	R 2 525 080	R 3 803 889	R 1 116 998	R 2 089 518	R 128 175	R 119 020	R 19 824 612	R 30 415 205
Dec/ 2022	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jan/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Feb/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Mar/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Apr/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
May/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Jun/ 2023	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
CUM TOT.	R 87 789 624	R 102 329 648	R 22 387 763	R 26 157 011	R 17 079 365	R 19 927 246	R 7 493 250	R 9 801 094	R 924 140	R 605 472	R 135 674 142	R 158 820 472
SURPLUS	R 14 540 025		R 3 769 248		R 2 847 881		R 2 307 844		-R 318 667		R 23 146 331	
% GROSS SURPLUS	14,2%		14,4%		14,3%		23,5%		-52,6%		14,6%	

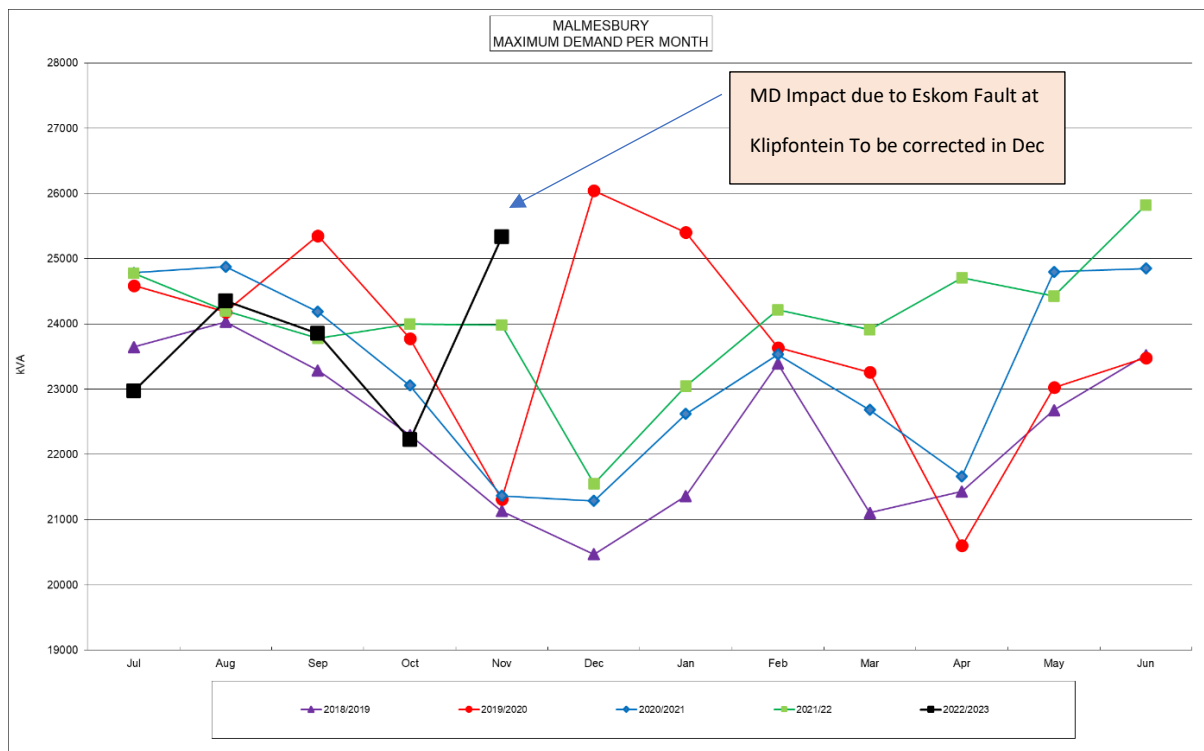
## 2. Eskom Bulk Account Statistics

ITEM	MALMESBURY		MOORREESBURG		DARLING		YZERFONTEIN		PPC ONGEGUND		TOTALS	
Purchase:												
Tariff structure	Megaflex		Megaflex		Megaflex		Miniflex		NS Rural & Landrate			
Notified MD (MVA)	29		8		5,5		3,9		0,3		46,7	
	Nov-21	Nov-22	Nov-21	Nov-22	Nov-21	Nov-22	Nov-21	Nov-22	Nov-21	Nov-22	Nov-21	Nov-22
Max demand (MVA)	23,98	25,33	6,44	6,42	4,94	5,14	2,10	2,96	0,198	0,144	37,66	40,00
% Increase	5,65%		-0,31%		4,07%		40,66%		-27,34%		6,20%	
Energy (GWh)	10,72	10,00	2,67	1,98	1,91	1,86	0,836	0,802	0,058	0,054	16,19	14,70
% Increase	-6,70%		-25,71%		-2,57%		-3,99%		-7,07%		-9,21%	
Peak (GWh)	1,82	18,22%	0,3694	18,63%	0,3596	19,33%	0,1487	18,53%			2,3304	18,41%
Standard (GWh)	4,10	41,01%	0,9310	46,97%	0,7900	42,47%	0,3170	39,51%	58,351	54,227	5,2073	41,13%
Off-peak (GWh)	4,08	40,77%	0,6819	34,40%	0,7108	38,21%	0,3366	41,96%			5,1239	40,47%
Loadfactor	0,55		0,43		0,64		0,38		0,53		0,51	
Average Powerfactor	1,00		1,00		0,95		0,99		0,99		0,98	

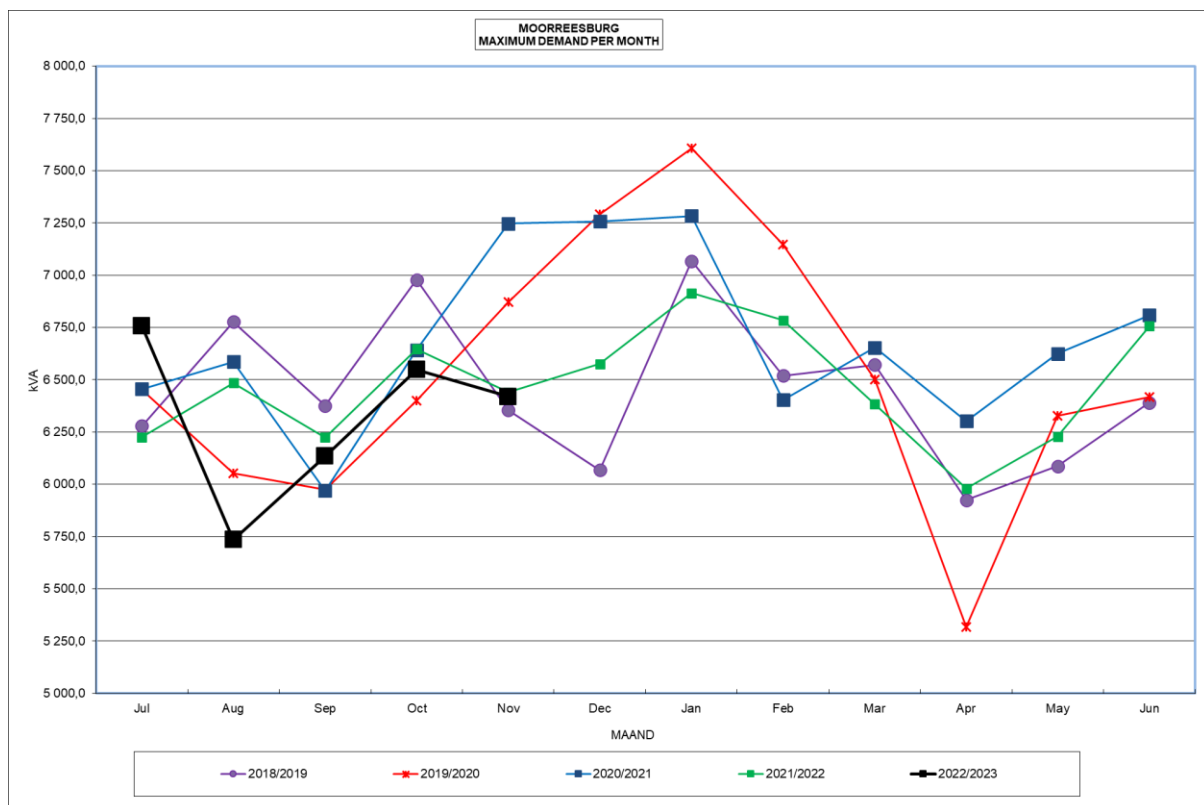
Once again, we see a large drop in sales (kWh) compared to November 2021.



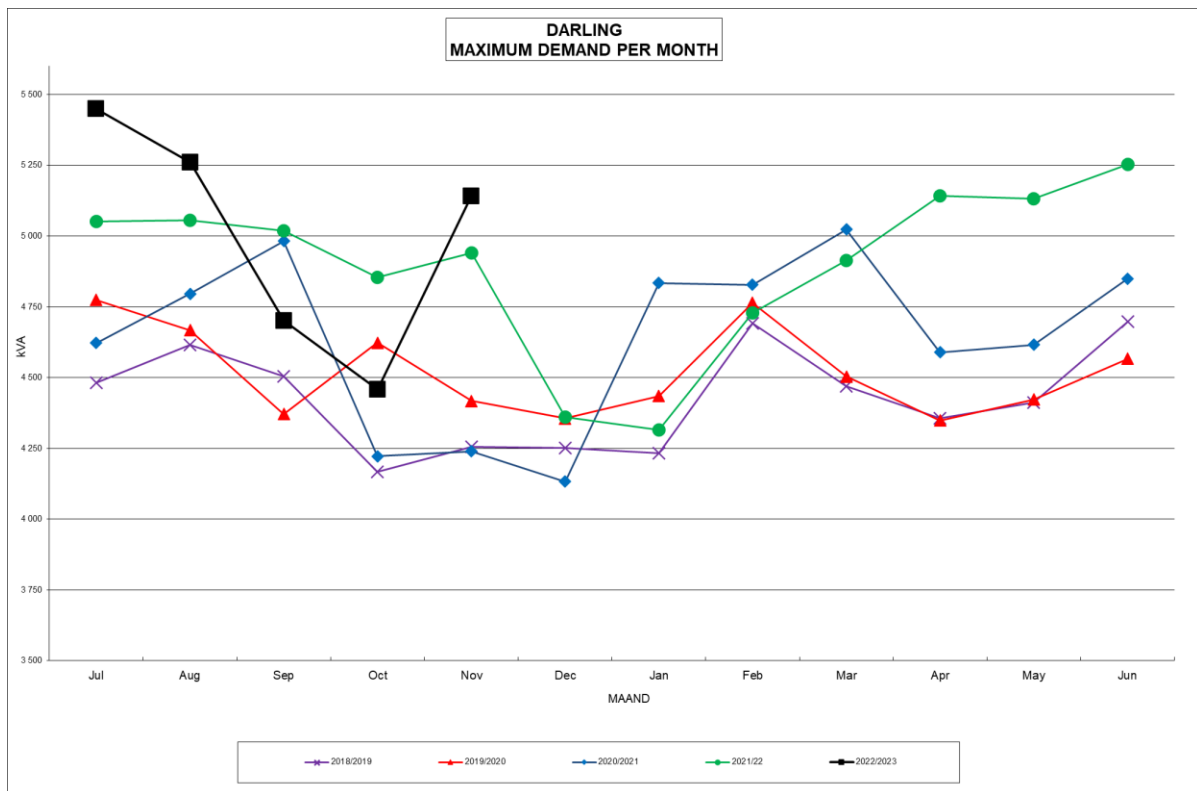
## 2.1. Maximum Demand Graphs



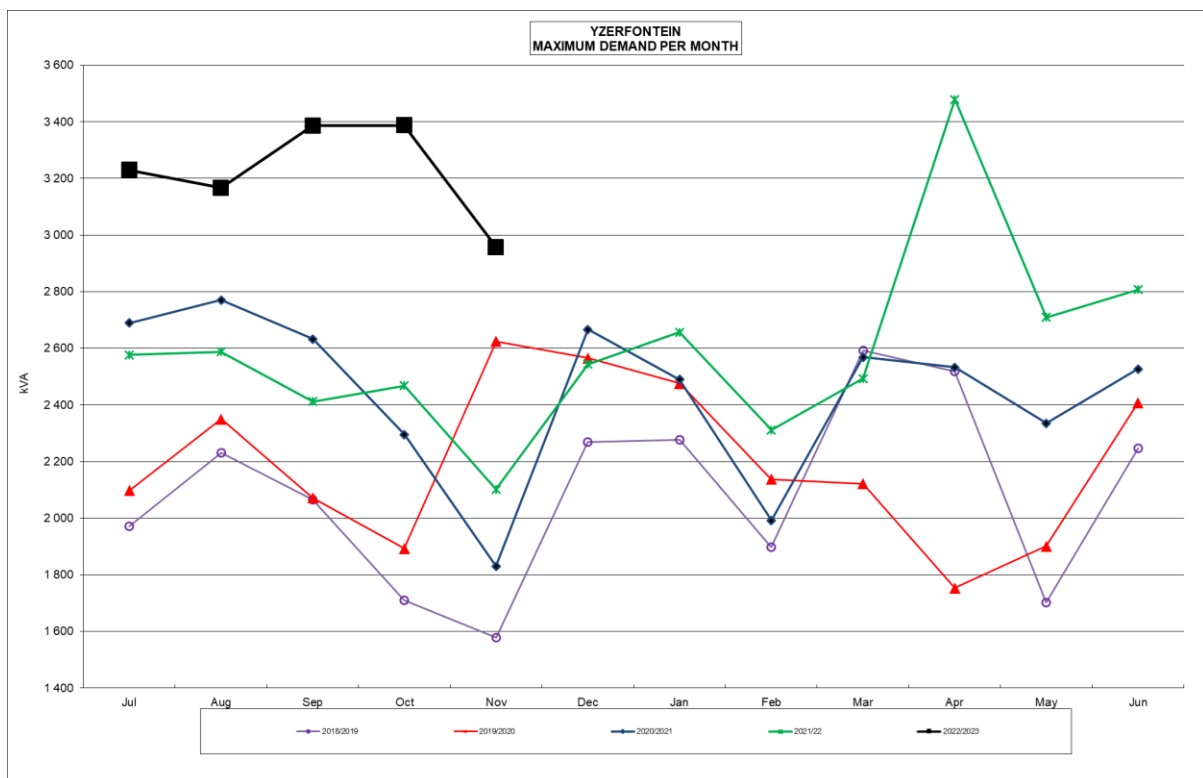
Impact on Malmesbury Account due to Sep/Oct Load Shedding corrections = **R103 984.84.**



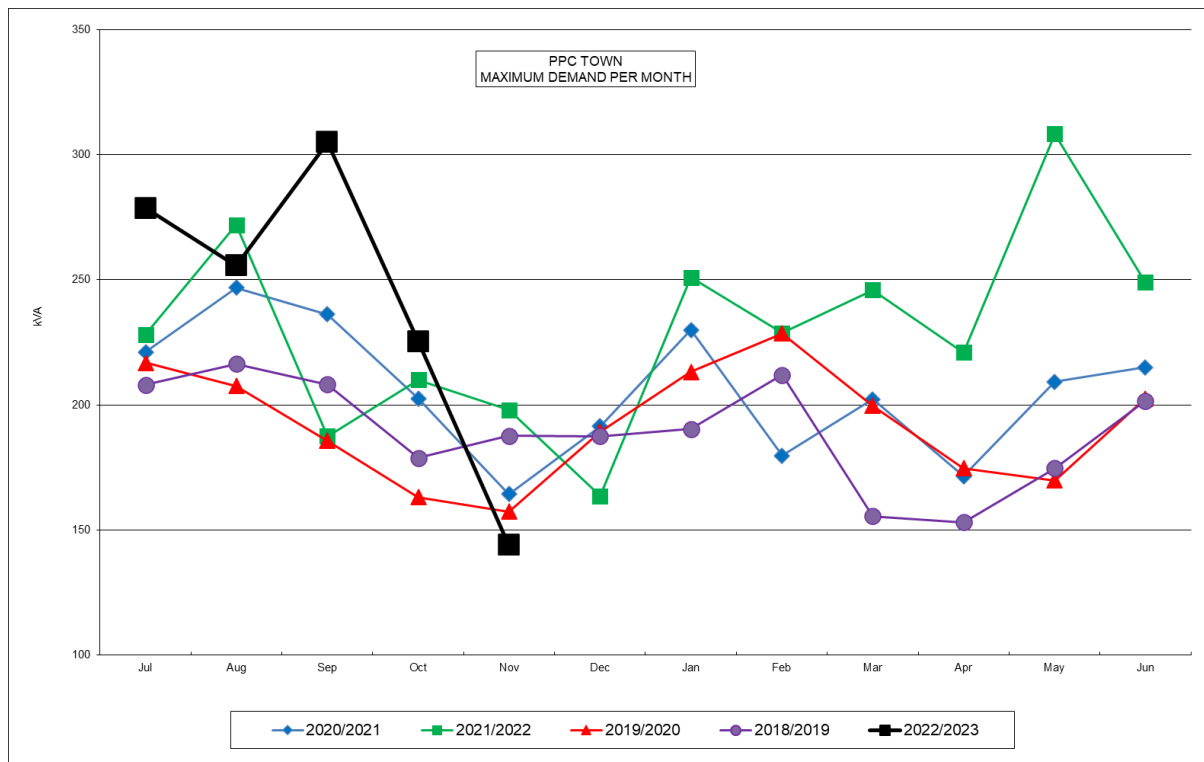
Impact on Moorreesburg Account due to Sep/Oct load shedding corrections = **R 9 410.48**



Impact on Darling Account due to Sep/Oct load shedding corrections = **R 60 503.30**



## Yzerfontein: No Impact on MD



Total Impact to Swartland due to Maximum Demand Corrections = R 203 898.62

### **3. Projects (Refer SDBIP for detail expenditure)**

Civil works on De Hoop Substation is progressing well. The consulting engineers are busy with the design of the next phase of the substation and the 132 kV line from Eskom. We have received the Cost Estimate Letter (CEL) indicating the cost payable to prepare a final quotation to the Municipality. Payment has been made which authorizes the Eskom Technical staff to prepare the quotation and work with our consulting Engineer to finalise the designs. In the meantime the Environmental consultants (EnviroAfrica CC) have submitted the National Environmental Management Act (NEMA) Public Participation process and requested Interested and Affected Parties to register and/or submit their inputs by 15 December 2022.

DMRE indicated that they will be withholding the INEP Grant payment that was due during October 2022 due to low expenditure levels on the project. A motivation letter was submitted to request a review of the decision since the contract has started on site as indicated above and payment will follow soon. DMRE transferred the INEP payment during November 2022

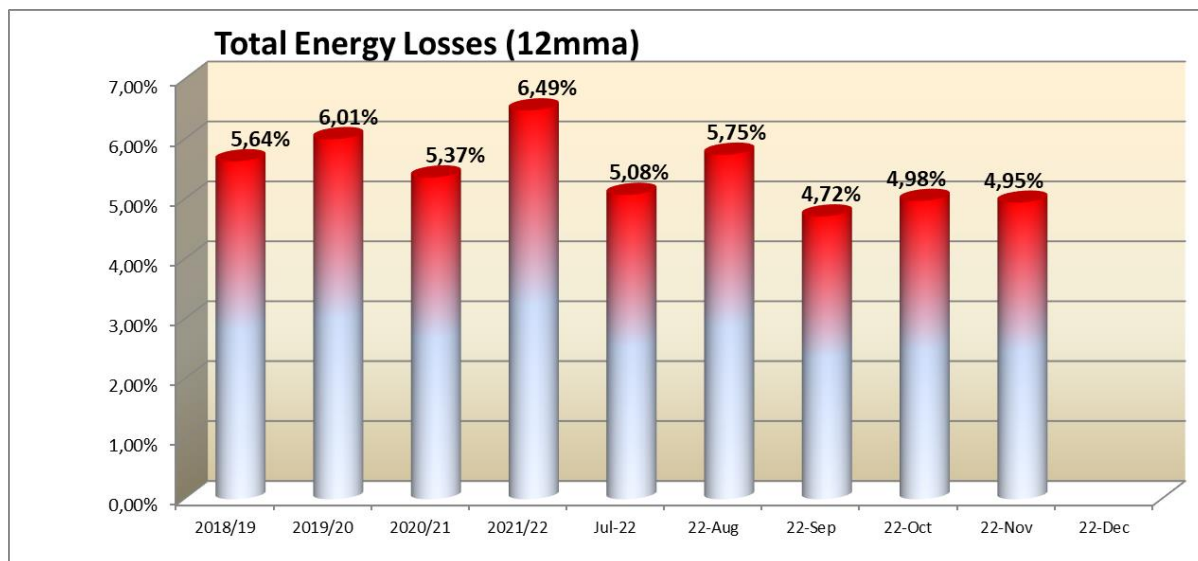
Block A&B Electrification project has kicked off. The first site meeting has been held. The contractor is busy with the recruitment of the CLO (Community Liaison Officer) and hope to have made the appointment once they move onto site in January 2023. The contractor has confirmed that the CLO will assist with the recruitment of Local Labour for the project and that they have placed orders for the material.

Material for MV and LV Network upgrade has been ordered and deliveries were made in November and December 2022. Project work will commence in January

IT Server replacements, Laptops and Desktops Tenders have been awarded. Delivery expected in 2023. The R/\$ exchange rate could have an impact on the final price.

Tender for additional Digital radios closed on 25 November 2022. The recommendation will be submitted to BEC and BAC in January 2023.

#### 4. Energy Losses



Note: Energy Losses as per Finance Calculation based on 12 month moving average

#### 5. New Connections and Meter Replacements

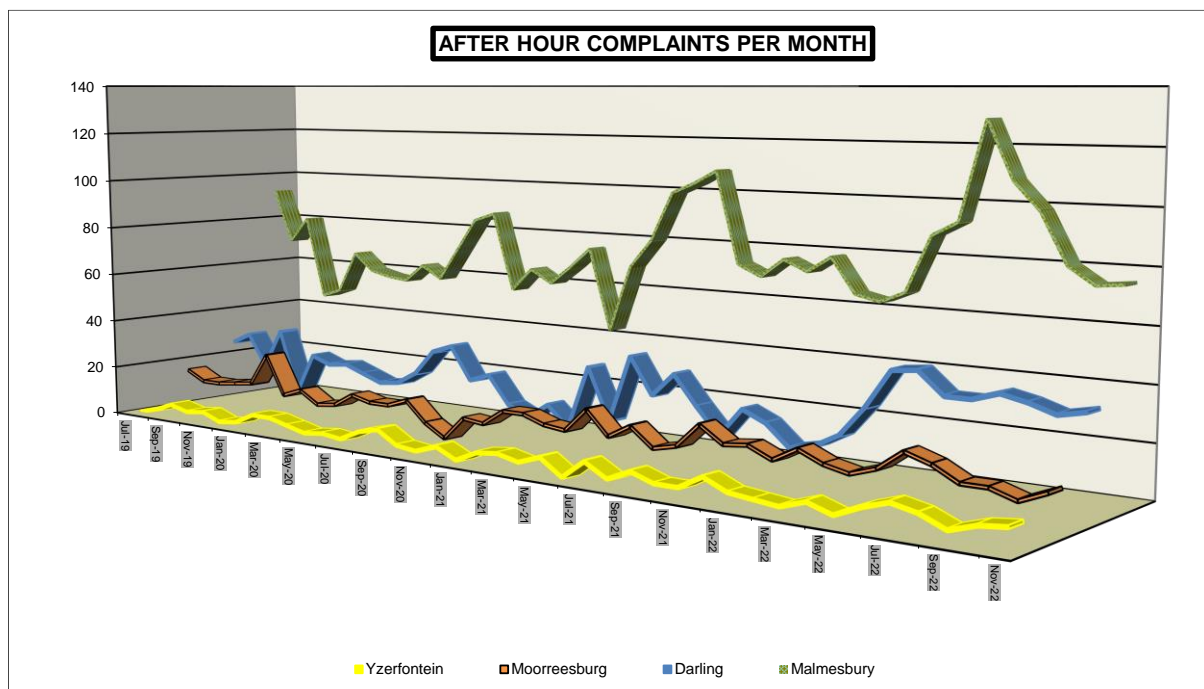
DESCRIPTION	MALMESBURY	MOORREESBURG	DARLING	YZERFONTEIN
New credit meter connections	2			4
New pre-payment connections	4	1		
Replacement of credit with pre-payment meters		1	1	3
Defective credit meters	1	1	1	
Defective pre-payment meters	28	4	3	

## 6. Maintenance Expenditure

Vote	Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Total YtD	%
Network Maintenance	R 912 309,00	R 17 841,00	R 97 722,00	R 276 530,00	R 99 681,00	R 84 111,83	R 575 885,83	63%
Streetlights	R 600 000,00	R 31 030,00	R 21 621,00	R 40 372,00	R 94 904,49	R 293 154,00	R 481 081,49	80%
Meters	R 80 697,00			R 857,00	R -		R 857,00	1%
Machinery	R 85 819,00		R 7 967,00	R 10 665,00	R 7 079,30	R 2 521,61	R 28 232,91	33%
Radios	R 8 530,00			R -	R -		R -	0%
Radio Networks	R 40 620,00		R 20 900,00	R 5 850,00	R -	R -	R 26 750,00	66%
Festive Lights	R 30 600,00			R -	R -		R -	0%
<b>Total</b>	<b>R 1 758 575,00</b>	<b>R 48 871,00</b>	<b>R 148 210,00</b>	<b>R 334 274,00</b>	<b>R 201 664,79</b>	<b>R 379 787,44</b>	<b>R 1 112 807,23</b>	<b>63%</b>
<b>%</b>		<b>2,78%</b>	<b>8,43%</b>	<b>19,01%</b>	<b>11,47%</b>	<b>21,60%</b>	<b>63,28%</b>	

## 7. Call outs for Maintenance

Nov-22	Total Complaints Logged	Complaints during office hours	Complaints during after hours	% After hour complaints
Darling	79	43	36	46%
Yzerfontein	26	18	8	31%
Moorreesburg	17	3	14	82%
Malmesbury	160	85	75	47%
<b>Total Complaints</b>	<b>282</b>	<b>149</b>	<b>133</b>	<b>47%</b>



## **8. Major Interruptions**

Darling and Yzerfontein experienced a 12 hr Eskom planned outage on 10 November 2022. After consideration of the impact of the extended outage Eskom excluded Darling from the next load shedding event that was planned for 08h00 that same evening. We are grateful to Eskom for their kind gesture.

On 13 November 2022 Darling returned late from Load shedding after Eskom's SCADA system failed to close the breaker.

An 11 kV Cable failure on 14 November caused a short outage to a part of the industrial area in Malmesbury. The failed cable was isolated and supply to all customers was returned within 30 min. The cable was repaired and returned to service.

On 28 November 2022, Eskom experienced an 11 kV cable failure on the one incoming feeder to Darling Substation. This had a short impact on some parts of our network, but we could close the bus coupler and all load restored in 30 min. It took Eskom however almost a week to repair the cable before the network could be restored to normal.

On 28 November 2022 Eskom also experienced an 11 kV failure at the Klipfontein substation. Parts of Malmesbury was without supply for a short period while we were switching all load onto Barocca substation. For the duration of the repairs (3 days) Malmesbury was excluded from any load shedding based on our request to Eskom.

## 9. Load Shedding

Date	Stage
01-Nov	2
02-Nov	1 & 2
03-Nov	1&2
04-Nov	1 & 2
05-Nov	1 & 2
06-Nov	1& 2
07-Nov	2
08-Nov	2
09-Nov	2
10-Nov	2
11-Nov	2
12-Nov	2
13-Nov	2
14-Nov	3 & 2
15-Nov	3 & 2
16-Nov	2 & 3
17-Nov	2 & 3
18-Nov	3 & 4
19-Nov	4
20-Nov	4
21-Nov	4
22-Nov	2 & 4
23-Nov	2 & 4
24-Nov	2, 3 & 4
25-Nov	2
26-Nov	1
27-Nov	1
28-Nov	1 &2
29-Nov	2
30-Nov	2

## 10. General

Nothing further to report





## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste  
12 Januarie 2023

7/1/2/2-2  
WYK: n.v.t.

### ITEM 6.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING (ONTWIKKELING EN BESKERMING) WAT GEHOU SAL WORD OP 18 JANUARIE 2023

<b>ONDERWERP:</b>	<b>MAANDVERSLAG (NOVEMBER 2022): ONTWIKKELINGSDIENSTE</b>
<b>SUBJECT:</b>	<b>MONTHLY REPORT (NOVEMBER 2022): DEVELOPMENT SERVICES</b>

*Attached are the following reports relating the functioning of the Development Services directorate during November 2022, in terms of Council's Strategic Management System:*

*Annexure A : Additional Reports from Divisional Heads*

(get) J S Krieger

**MUNICIPAL MANAGER**

## Division: Human Settlements

### MONTHLY REPORT – NOVEMBER 2022

#### ABBREVIATIONS

DEPARTMENT OF HUMAN SETTLEMENTS (DHS)

INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP)

UPGRADING INFORMAL SETTLEMENTS PROGRAMME (UISP)

PROJECT INITIATION DOCUMENT (PID)

PROJECT FEASIBILITY REPORT (PFR)

PROJECT IMPLEMENTATION READINESS REPORT (PIRR)

NO.	NAME OF PROJECT	STATUS
1	<b>Riebeek Kasteel Service Site Project</b>	The project makes provision for 435 serviced sites.
		Services 100 % completed
		434 subsidies have been approved
		433 erven have been handover
		431 title deeds have been registered.
		2 Outstanding tile deeds
		384 structures have been erected on erven.
		Eskom is busy with the installation of electricity to the structures.
		Gordian Fencing has been appointed for the erection of fencing between the project & neighbouring farmer.
		The project has been completed.
2	<b>De Hoop Catalytic Project Phase 1</b>	The project will take place in a phased approach and will create ± 3 067 opportunities
		The first phase of the project will comprise of 395 opportunities. The remaining units will be constructed over a period of 2 -6 financial years subject to the availability of funding received from DHS.
		The contractor, EXEO have been appointed for the installation of services and the project is 100% completed
		Received PIRR approval for the construction of 200 top structures in the 2021/22 financial year and 195 top structures in the 2022/23 financial year.
		The contract between the relevant parties has been concluded.
		The tender for the construction of houses has been awarded to <b>Simply Do Construction (PTY) Ltd.</b>
		In terms of the National Housing Code On the 30 <sup>th</sup> September 2020 National Department of Human Settlements informed the municipalities about

		the <b>budget cuts</b> and the new directive whereby only the following people will qualify for Top structures (houses) <b>The Aged, Persons with Disabilities and Military Veterans in line with the date of application on the waiting list.</b>
		<b>270 houses have been handover to beneficiaries.</b>
		The project (395) will be completed before end of January 2023
3	<b>De Hoop Phase 2 (230)</b>	Phase 2 makes provision for 230 serviced sites
		A PFR & PIRR application has already been submitted to DHS for approval
		DHS indicated that no funds is available for this phase (230)
4	<b>Chatsworth Service Site Project</b>	The project makes provision for 130 serviced sites.
		Received PID approval from DHS
		Awaits POA from HDA
		Busy with negotiations between different stakeholders
5	<b>Darling Project (FLISP)</b>	The project makes provision for 36 units/erven.
		Received land-use approval.
		Asla is busy with the township layout planning.
		Received PIRR approval from DHS.
		Asla Devco to commence with the installation of engineering services.
		Asla has indicated that they will go on site mid- January 2023

**MANAGER: HUMAN SETTLEMENTS**

DEVELOPMENT SERVICES: COMMUNITY DEVELOPMENT



Monthly Council Report November 2022

# EXECUTIVE SUMMARY: COMMUNITY DEVELOPMENT

- **Introduction**

As part of the Development Service Department: Community Development division strategic Key Performance Indicators (KPI's) were established as part the performance management system. The Community Development Division is reporting monthly on the Key Performance Indicators.

There is a link between the KPI's, IDP and the Swartland Municipal Social Development Policy and Strategy, which has six strategic focus areas. For reporting to the Portfolio Committee, feedback will be given in terms of the Key Performance Indicators as follows:

**Key Performance Area: Community Development:**

**FOCUS AREA – EARLY CHILDHOOD DEVELOPMENT:**

**Legislation applicable: Children's Act of 2005, Constitution Schedule 4B and 5B**

*Ph-09-0114:* Promote the development of child facilities

Key Performance Indicators (KPI's):

**1. Number of capacity building sessions with ECD organisation in the Swartland municipal area:**

- We have a target of 10 capacity-building sessions with ECD organisation for the year. For the month of November 2022, no capacity-building sessions was held.

Our target for the year is to have of 10 capacity building sessions with ECD organisations.

**2. Number of Quarterly reports on the implementation of capacity building intervention sessions submitted to the director:**

- Each quarter of the financial year reporting is done on the capacity building interventions to determine if the sessions had an impact on the ECD organisations. Quarterly report is due in December 2022.

**3. Number of unregistered facilities assisted to register their facilities:**

- It is essential to assist unregistered facilities on a continuous basis to ensure they become legal. For the month of November 2022, no ECD facilities were assisted to register their facilities.

**Key Performance Area: Community Development:**

**FOCUS AREA – YOUTH DEVELOPMENT:**

**Legislation applicable: Constitution of RSA 1996 section 152 (1) c**

*Ph-09-0115:* Promote the capacity of young adults

Key Performance Indicators (KPI's):

**1. Number of people (including youths) assisted with career guidance and information about economic opportunities:**

- Throughout the year Swartland Municipality's youth office assist people with career guidance and information. For the month of November 2022, 404 people including youth were assisted with applications in the following way:

Job application forms: Swartland Municipality Database EPWP forms (126 people); Z83 forms (124 people); WCDM (1); Career Guidance and Support (62 people); Opportunities (Trainings/Workshops/Vacancies) 92.

On a monthly basis the youth office, also circulate job opportunities to relevant stakeholders, community, NGO's, government departments electronically via e-mail. Career guidance is also done at the Thusong centre where the youth office is based.

## **2. Number of youths from the Swartland community who entered job opportunities with assistance from the Youth office**

- The youth office link with government departments, the private sector, businesses, and NGOs to assist youth of the Swartland to enter job opportunities. For the month of November 2022, two youth entered a job opportunity for the Sondeza Afri-Youth Camp from 6-15 December 2022.

## **3. Number of trainings, internships and learnership opportunities in collaboration with other Departments with the assistance from the Youth Office:**

For the month of November 2022, 1 Youth entered into an internship at West Coast EMS Administration Support Centre and 2 Youth entered into an internship at SAPS (Malmesbury & Darling) Human Resource Management Training.

### **Key Performance Area: Community Development:**

#### **Focus: Vulnerable people:**

#### **Legislation applicable: Constitution of RSA 1996 section 153 (a) Schedule 4B & 5B**

*Ph-09-0116*: Promote access to social development services for vulnerable people

#### **Key Performance Indicators (KPI's):**

### **1. Number of people reached through government services at the Ilingeethu Thusong Centre:**

- The target for the Thusong Centre is to render services to people visiting the centre. The following services were rendered at the Thusong Centre for November 2022:

SASSA (936); CAPE ACCESS (19 new members for the month); DOL (268); IEC (45) Thusong Office services (776);

In total 1629 people were reached at the Ilingeethu Thusong Centre.

### **2. Number of Thusong Mobile Outreaches implemented in the Swartland Municipal area:**

- The Thusong Mobile outreaches is a mechanism to take services to the people with anchor departments such as (SASSA, Home Affairs, DSD; DOL). In the Swartland Municipal area, Thusong Mobile Outreaches is not subject to the anchor department, but we include NGO's, other government departments, and businesses to collectively render services to communities.

For the month of November 2022, a Thusong Mobile was held at Darling on 29/11/2022.

The target for the year is to have 5 Thusong Mobile Outreaches.

Sinethemba (32); Legal Aid (20); DOA (126); DOL (72); TB CARE (14); Aurum Institute (76); DSD (5); IEC (48); SARS (58); SM Youth Office (20); Home Affairs (31); Road and Transport (200); DOJ (4); Nedbank (6); CANSA (17); SEDA (10);

### **3. Report to the Director Development Services on the number of referrals from the Community Development Division**

- This KPI was developed to capture how many referrals are done to other departments where people need assistance. Follow-up is done to determine if people were helped. The following referrals was done for the month of November 2022:

SM Youth Office referral to SEDA (1); Thusong Centre to Civil Department (5); Youth Office to Protection Services (1); TSC to Country Fair (15).

Total referrals was 22 for the month.

#### **4. Number of life skills programmes**

- This category includes any session where capacity of the individual or group were built which excludes business or vocational training or ECD capacity building training. It might include amongst others: health awareness raising, financial literacy, youth camps, arts and culture projects, food kitchens (only if it was accompanied with capacity building). For the month of November 2022, the following life skills session was held:

-Youth Office EPWP Youth Active Citizenship (CCE and IEC) session with Moorreesburg Youth on 16 November 2022 (13 Youth); EPWP Darling Youth Office LDAC -GBV Men and Boys Campaign on 17 November 2022 (21); Swartland LDAC HWSETA and DSD Children and Families GBV Information session (26); Youth Office ABCD/CCE Youth Dialogue session Darling Youth on 24 November 2022 (23).

**Key Performance Area: Community Development:**

**Focus: Local Economic Development:**

**Legislation applicable: Constitution of RSA 1996 section 152 (1) c**

*Ph-09-0118:* Support local economic development through skills development

**Key Performance Indicators (KPI's):**

#### **1. Number of entrepreneurship training workshops held by referring existing businesses to SEDA and NYDA (2 for the year):**

- SEDA workshops held on 11 and 22 November 2022.

#### **2. Report on the impact of training workshops, which caused an increase in income, and quality of life of participants submitted annually by August**

- Monitoring and Evaluation are completed and submitted to the Executive Mayoral Council of the impact on the quality of life of participants. The impact report of the 2021/2022 financial year is available at the Manager: Community Development.

**Key Performance Area: Community Development:**

**Focus: Strategic planning/ Community Participation and LED:**

**Legislation applicable: Systems Act 32 of 2000 Chapter 4 17 (1) c, (2) d; Constitution of the RSA 1996 section 41 (h)**

*Ph-13-0004:* Number of meetings with Social Development Forum

**Key Performance Indicators (KPI's):**

#### **1. Number of meetings with Social Development Forum**

- The Department of Social Development has the mandate to drive social development needs, where the municipality has a co-ordination role in terms of social development. DSD is the chairperson of the Social Development Forum and the municipality the secretariat. We need to meet on a quarterly basis to strategically discuss the focus areas: Child Protection, Victim Empowerment, Substance Abuse and School dropouts.

No meeting held for November 2022.

**Key Performance Area: Community Development:**

**Focus: Socio-Economic Assessments:**

*Ph-16-0001:* Support the coordination of disaster management

**Key Performance Indicators (KPI's):**

-Socio-economic assessments are done when a disaster occurs. All households receive humanitarian assistance (food parcels, blankets) irrespective the nature of the disaster. The incidents are captured on collaborator and submitted to the finance department to finalise their process.

The following socio-economic assessments were done in **November 2022:**

- 2221 Thomas Beukes Street Riebeeck-West; 8A Graan Street Moorreesburg; 113 Cimbidium Street Darling; 13 Rose Street Darling.

Town	November	December	Venue
Moorreesburg	9,10,22,23	6,12,13	Rosenhof Community Hall
Darling	7,21	1	Community Hall
Riebeeck West	2,16,30	7	Town Hall
Riebeeck Kasteel	3,29	14	Community Hall
Malmesbury	1,4,8,14,15,24,28	2,5,8,9,	Illingeletu Thusong Centre
Town	November	December	Venue
Moorreesburg	9,10,22,23	6,12,13	Rosenhof Community Hall
Darling	7,21	1	Community Hall
Riebeeck West	2,16,30	7	Town Hall
Riebeeck Kasteel	3,29	14	Community Hall
Malmesbury	1,4,8,14,15,24,28	2,5,8,9,	Illingeletu Thusong Centre

**Key Performance Area: Community Development:**

**Focus: Educational Programmes (Holiday Programmes):**

*Ph-18-0002:*

**Key Performance Indicators (KPI's):**

- Number of educational programmes implemented (1 per annum)
- No School Holiday programme for November 2022 programmes planned in December 2022/January 2023

The following towns implemented the School Holiday programme: Malmesbury at SCORE; Elkana Childcare Malmesbury, Jeria Sending Darling; Kleine Kalbassies Kalbaskraal, Goedgedacht POP centre Riebeeck West

**Community Development**

**Planned Project: October- December 2022: SASSA Service Points**

**YOUTH DEVELOPMENT:**

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>May 2022</b>	
<b>23 November 2022</b>	LDAC: HWSETA information session	<b>Banquet Hall, 10h00</b>
<b>24 November 2022</b>	ABCD/CCE Youth dialogue Session with Darling youth	<b>Darling Community Hall, 10h00</b>
<b>30 November 2022</b>	Mayoral Dux Learner Award Ceremony	<b>Town Hall, Malmesbury 18h00</b>



**ECD:**

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
-------------	-----------------	-----------------------

**Thusong Mobiles:**

<u>DATE</u>	<u>ACTIVITIES</u>	<u>VENUE AND TIME</u>
26 October	Thusong outreach Government services  Malmesbury	Ilingeletu TSC  10h00
29 November 2022	Thusong outreach Government services  Darling	Darling Community Hall  10h00

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>Gender Based Violence</b>	
5 November 2022	Ward Committees 4 & 7 Gender Training	SCORE; 10h00
25 November -10 December 2022	16 Days of Activism (Ward Ambassadors programme)	All towns
9 December 2022	365 Days Launch of GBVF by Minister Fernandez of DSD	SCORE 9H30

<u>DATE</u>	<u>ACTIVITY</u>	<u>VENUE AND TIME</u>
	<b>Swartland Social Development Forum</b>	
November-December 2022	<b>Support GBVF programmes</b>	All wards
	<b><u>SMME</u></b>	
11 November 2022	SEDA business training	Abbotsdale Community Hall, 9h00
15 November 2022	SEDA business training	Wesbank Community Hall, 9h00
22 November 2022	Budgeting and Costing Workshop facilitated by SEDA	Wesbank Community Hall, 9h00

A detailed programme will be provided to all Ward Councillors on the GBVF planned interventions within the respective wards.

**Conclusion**

- The Community Development Division honour Swartland Municipality's Vision: Hope and a dignified life for all people

---

**MANAGER: COMMUNITY DEVELOPMENT**

## Division: Environmental and Occupational Health Facilities

### Monthly Report – November 2022

#### a) Occupational Health and Safety

##### Occupational Health and Safety – Regulated by the Occupational Health and Safety Act 85 of 1993

- ✚ Have established Health and Safety Committee – **Meetings held quarterly, meeting held 24 November 2022.**
- ✚ Workstations with Safety Reps.
- ✚ Report on the numbers and detail of injuries on duty to the Compensation Commissioner.
- ✚ Injured workers reports injury on duty to our offices for assistance to see medical practitioner – **Ongoing: x13 injuries.**
- ✚ Serious injury report to Department of Labour – regarding death or loss of limbs – unconsciousness – 14 day IOD leave or more. **None**
- ✚ Submit claims to Department of Labour – **Comp Easy, ongoing.**
- ✚ Health and Safety specifications on construction sites – drawn up and inspections take place by Health and Safety Agent – **AD Astra. Site inspections weekly on different sites.**
- ✚ Safety inspections carried out.

#### b) Environmental Health

- Designated Air Quality Officer for Swartland Municipality as well as Noise Control Officer – **2 Complaints.**
- Keeping a database of Fuel Burning process (boilers) in Swartland Municipal area.
- Measure in respect of dust, noise and offensive odours – control of dust – noise and offensive odours – **Ongoing, as needed.**
- Pest Control as requested on municipal property – **Ongoing: 8 requests.**
- 3 Months pest control program concentrating on Drains/Stormwater of the whole Swartland Municipal area – **Yearly during February, March and April.**
- Interaction with Western Cape Government Environmental Affairs and Development Planning regarding Air Quality and Noise Control. **Virtual meeting took place on 22 November 2022.**
- Licencing Authority for issuing Business Licence – under Business Act 1991 – **Business Licence issued – Ongoing: x2 Business Licence.**
- Inspection – Notices to overgrown erven in Swartland Municipal area – **Inspections ongoing.**

#### c) Yzerfontein Caravan Park

- Chalets fully operational.
- All stands at the caravan park is operational.

### **Reporting of Covid 19 for Swartland Municipality**

- No reporting on Covid 19 at this stage.

**MANAGER: Environmental and Occupational Health Facilities**

## **Division: Built Environment (Planning)**

### **Monthly Report – November 2022**

#### **Decisions taken by Authorised Employee: November 2022**

- ✚ Building plan on Erf 58, Yzerfontein - Departure - 25 November 2022 Building plan on Erf 1271, Yzerfontein - Height - 18 November 2022
- ✚ Building plan on erf 1708, Moorreesburg - Side building line - 18 November 2022
- ✚ Removal of restrictive title conditions and departure on Erf 764, Darling : Approved 30 November 2022
- ✚ Subdivision and departure of erf 5515, Malmesbury : approved 30 November 2022
- ✚ Rezoning, consent use and departure on erf 544, Riebeek kasteel : Approved 30 November 2022
- ✚ Proposed temporary departure on erf 4404, Darling : Approved 30 November 2022
- ✚ Proposed consent use on erf 1742, Yzerfontein : Approved 30 November 2022
- ✚ Proposed consent use on erf 1020, Riebeek Kasteel : Approved 30 November 2022
- ✚ Proposed subdivision of erf 11233, Malmesbury for the registration of a servitude to accommodate a retention dam : Approved 29 November 2022
- ✚ Proposed subdivision and exemption for the registration of a servitude on erf 1967, Malmesbury : Approved 30 November 2022
- ✚ Amendment of conditions of approval : Rezoning, consent use and departure on the farm Grootwater no 1198, division Malmesbury : Approved 30 November 2022
- ✚ Proposed rezoning and subdivision of erf 894, Riebeek Kasteel : Approved 30 November 2022
- ✚ Proposed rezoning of portion 1 of farm De Nieuwe Gift no 968, division Malmesbury : Approved 30 November 2022
- ✚ Proposed rezoning and departure of development parameters on Erf 1338, Yzerfontein : Approved 29 November 2022
- ✚ Proposed subdivision of and exemption from approval for servitude registration on erf 47, Abbotsdale : Approved 29 November 2022
- ✚ Proposed subdivision and exemption of erf 12054, Malmesbury : Approved 29 November 2022
- ✚ Proposed exemption from approval for the registration of servitudes on portion 3 of farm Amoskuil no 997, division Malmesbury : Approved 29 November 2022
- ✚ Proposed amendment of conditions of approval in respect of an existing approval : rezoning and subdivision of erf 5, Riebeek Kasteel and amendment of subdivision plan and exemption for the registration of a right of way servitude: Approved 29 November 2022
- ✚ Proposed exemption from approval for the subdivision and consolidation of erven 1530 and 575 to 581, Malmesbury : Approved 29 November 2022
- ✚ Proposed consent use on erf 9387, Malmesbury : Approved 29 November 2022
- ✚ Proposed exemption from approval for the registration of a services servitude on erven 3593 and 3596, Darling : Approved 29 November 2022
- ✚ Proposed consent use on Erf 2420, Malmesbury : Approved 22 November 2022
- ✚ Building plan Erf 5079, Malmesbury - height - 18 November 2022

- ✚ Building plan Erf 2632, Darling - side building line - 18 November 2022
- ✚ Building plan Erf 3747, Malmesbury - Wendy - 18 November 2022
- ✚ Building plan Erf 1009, Darling - street building line - 18 November 2022
- ✚ Building plan Erf 4103, Malmesbury - building line - 18 November 2022
- ✚ Building plan Erf 2095, Darling - side building line - 16 November 2022
- ✚ Building plan Erf 13019, Malmesbury - street building line - 15 November 2022

### **Decisions taken by The Municipal Planning Tribunal: November 2022**

- ✚ Proposed rezoning and subdivision of Erf 1220, Malmesbury : Refuse 28 November 2022
- ✚ Proposed rezoning, departure, removal of restrictions, consent use and consolidation on erven 461 and 462, Koringberg : Approved 16 November 2022
- ✚ Proposed amendment of an approved subdivision plan, amendment of conditions of approval, exemption, subdivision, permanent departure and phasing on Erf 9468, Malmesbury : Approved 16 November 2022
- ✚ Proposed consent use on Erf 1900, Riebeek Kasteel : Approved 16 November 2022
- ✚ Proposed consent use on Erf 799, Kalbaskraal : Approved 16 November 2022
- ✚ Proposed consent use on Erf 708, Chatsworth : Approved 16 November 2022
- ✚ Application for building line departure on Erf 3402, Malmesbury : Approved 16 November 2022
- ✚ Proposed rezoning and subdivision of Erf 1237, Riebeek Kasteel : Approved 16 November 2022

### **Decisions taken by The Appeal Committee: November 2022**

- ✚ None

## **Division: Built Environment (Valuations)**

### **Supplementary Valuations**

- The information for the First Supplementary Roll has been received from Suid-Kaap Waardeerders. The relevant notices have been sent to the affected property owners.

### **General Valuations**

- The first phase of the General Valuation process has been completed by our new service provider, HCB Valuers. Progress on the General Valuation is on track.

## Division: Built Environment (Building Control)

**October 2022**

- Building plans submitted : 286
- Building plans **approved** and **acted** on **within** 30 days **<500m2 (Within benchmark)** : 285
- (Article 7 of Act 103 of 1977)
- Building plans approved and acted on within 60 days **>500m2 (Within benchmark)** : 1
- (Article 7 of Act 103 of 1977)
- **Action** on building applications (letters) **after** 30 days **(Out of benchmark)** : 0
- (Article 7 of Act 103 of 1977)
- Building plans not approved and no reactions : 0
- Average time on reactions : 16
- Total building plans approved : **235 (82%)**

TOTAL PLANS	TOWN	NEW DWELLINGS	ADDITIONS	NEW COMMERCIAL	OTHER
202	Malmesbury wes van N7	196	5	0	1
27	Malmesbury	6	4	2	15
20	Yzerfontein	6	9	0	5
10	Moorreesburg	4	2	1	3
7	Darling	1	3	0	3
5	Riebeek-Kasteel	0	2	0	3
1	Riebeek-Wes	1	0	0	0
1	Grottoabaai	0	1	0	0
0	Jakkalsfontein	0	0	0	0
2	Koringberg	2	0	0	0
3	Abbotsdale	0	3	0	0
1	Kalbaskraal	1	0	0	0
0	Riverlands	0	0	0	0
7	Chatsworth	6	0	0	1
0	Rural	0	0	0	0
<b>286</b>		<b>223</b>	<b>29</b>	<b>3</b>	<b>31</b>

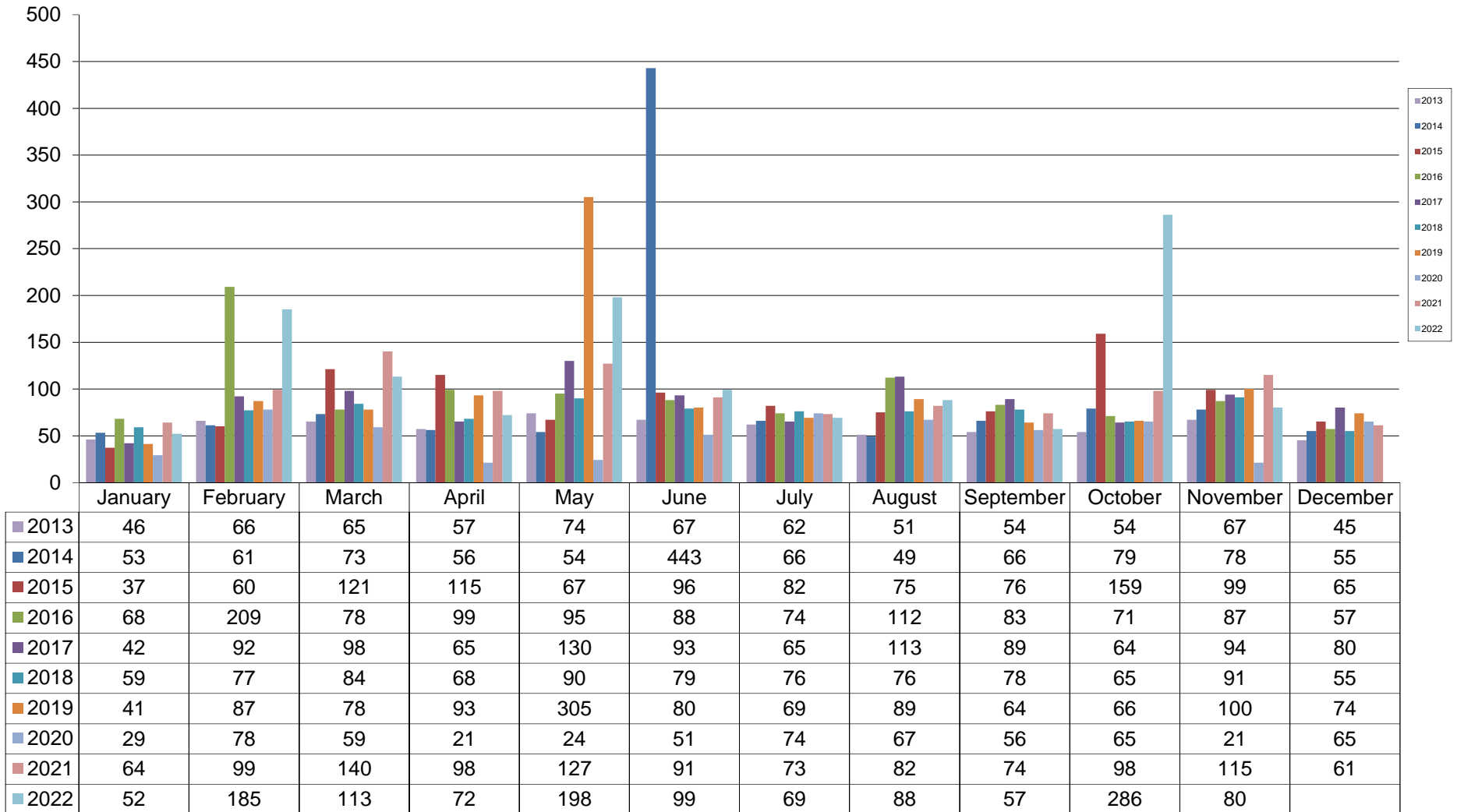
Other building work includes:

- Boundary walls/retaining walls
- Swimming pools
- Wendyhouse applications
- Caports/ Lean to
- Shadeports
- Internal/Renovations
- Rider Plans
- Renewal

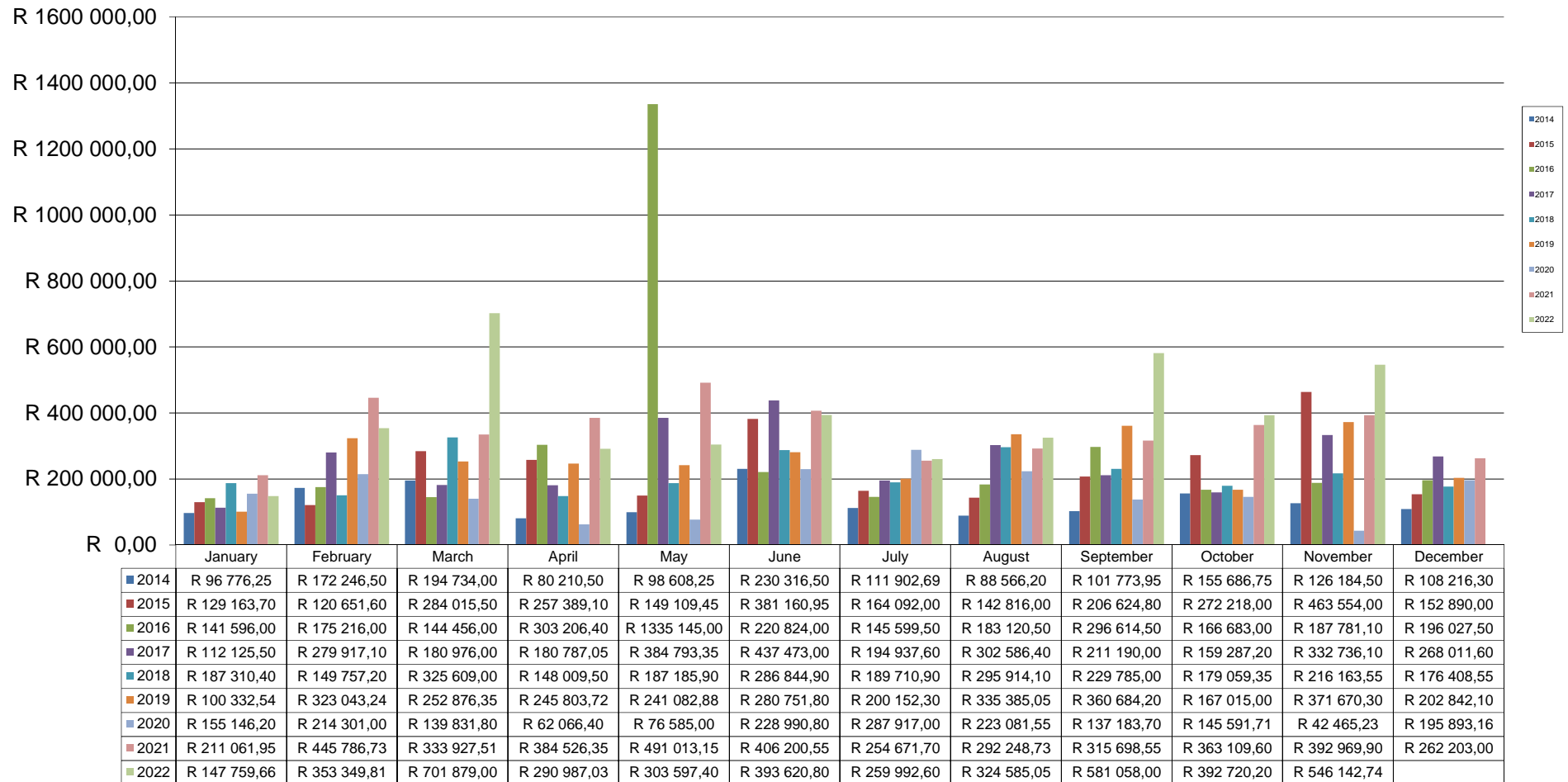
**PLEASE NOTE: CALCULATIONS WITHIN 30 CALENDER DAYS.**



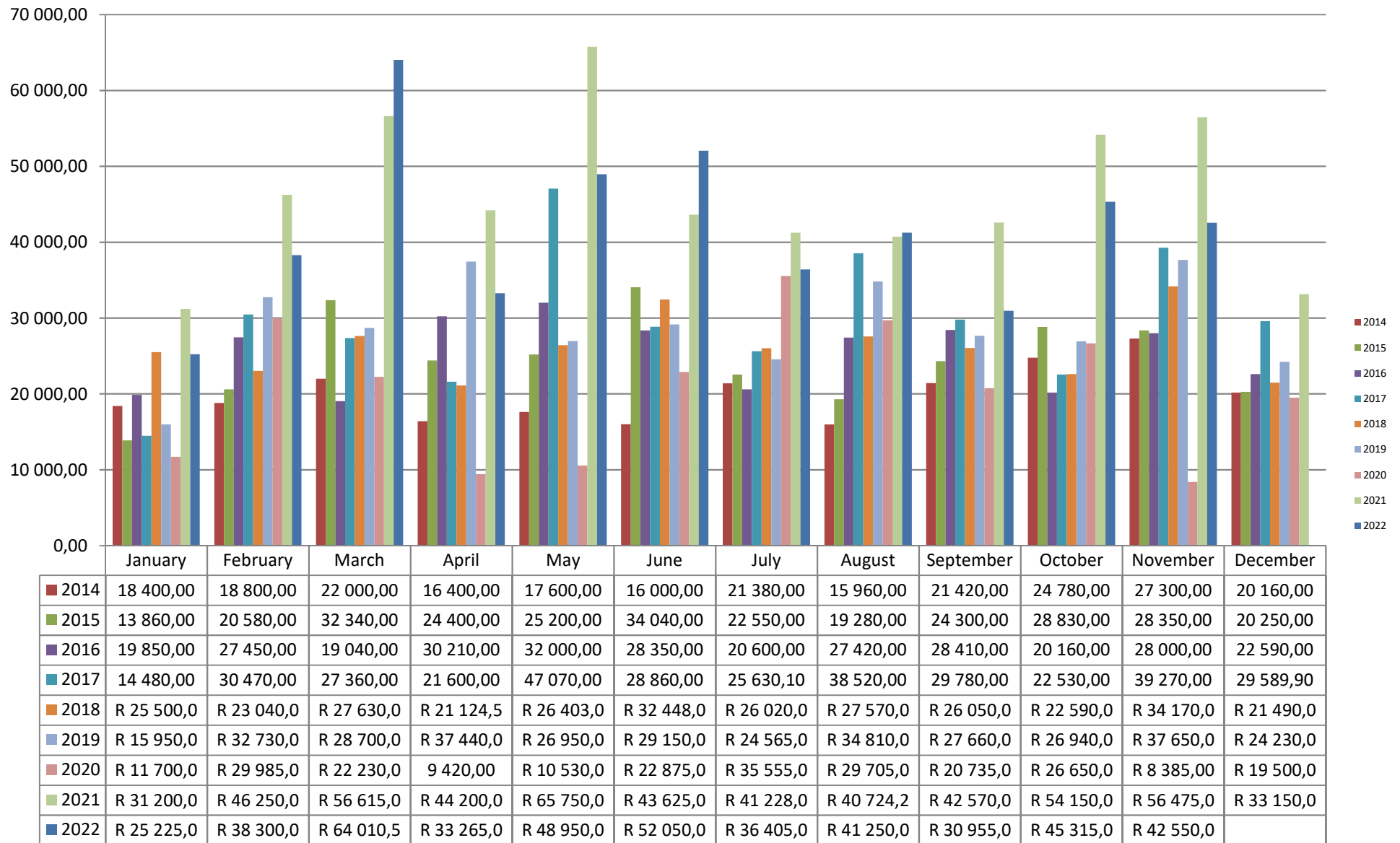
## BUILDING PLANS SUBMITTED



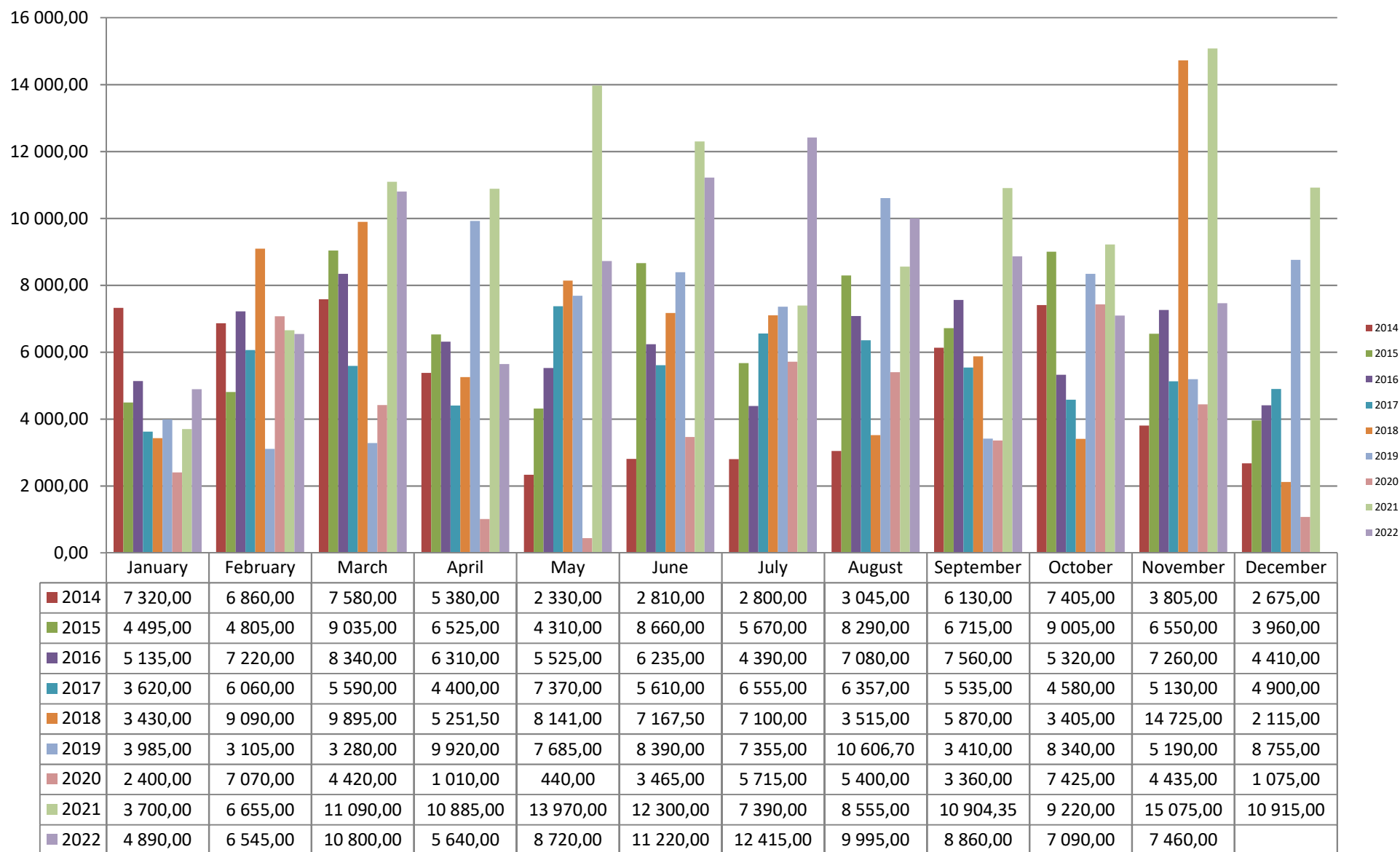
## SCRUTINY FEES



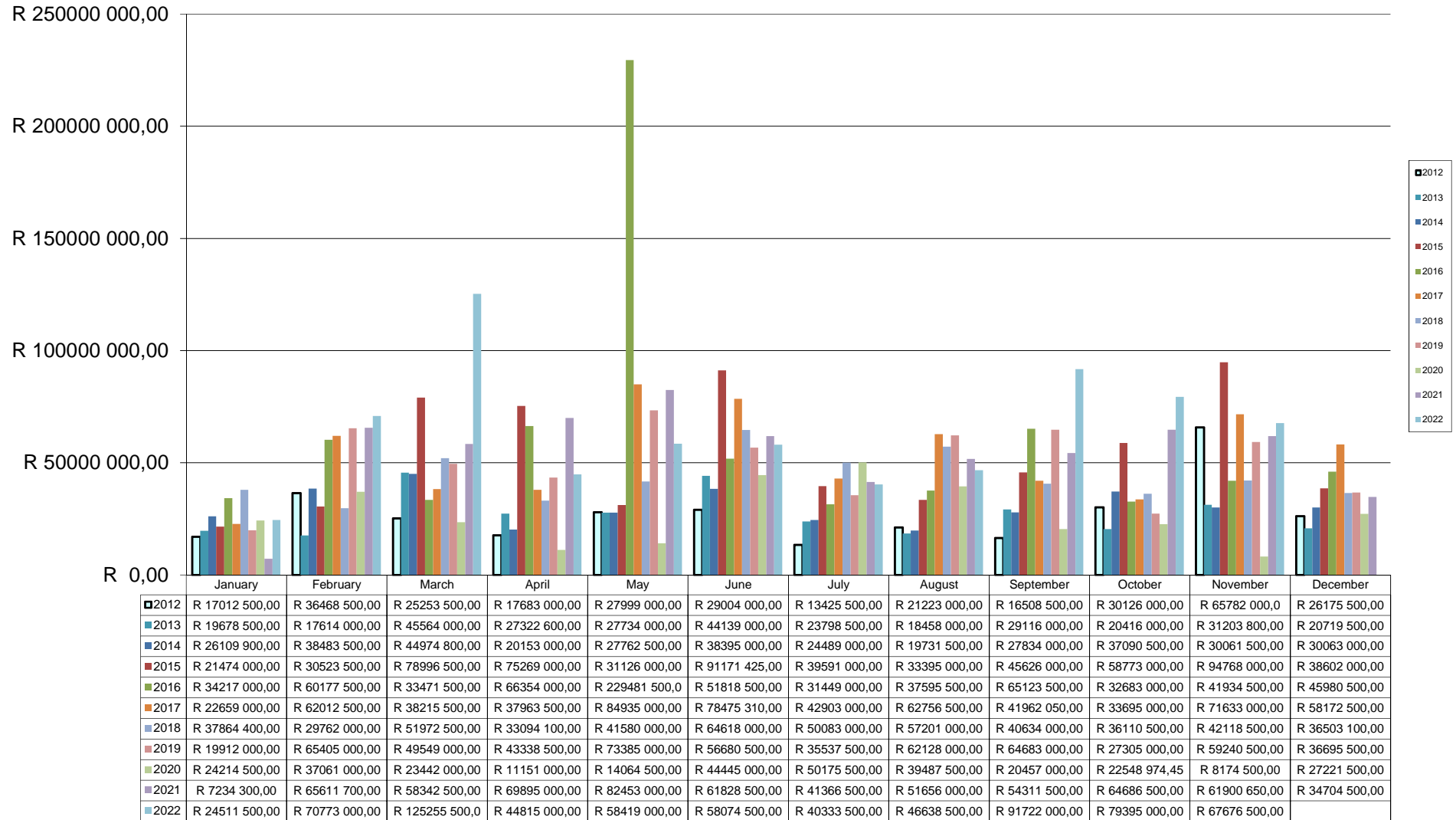
## OCCUPATION FEES



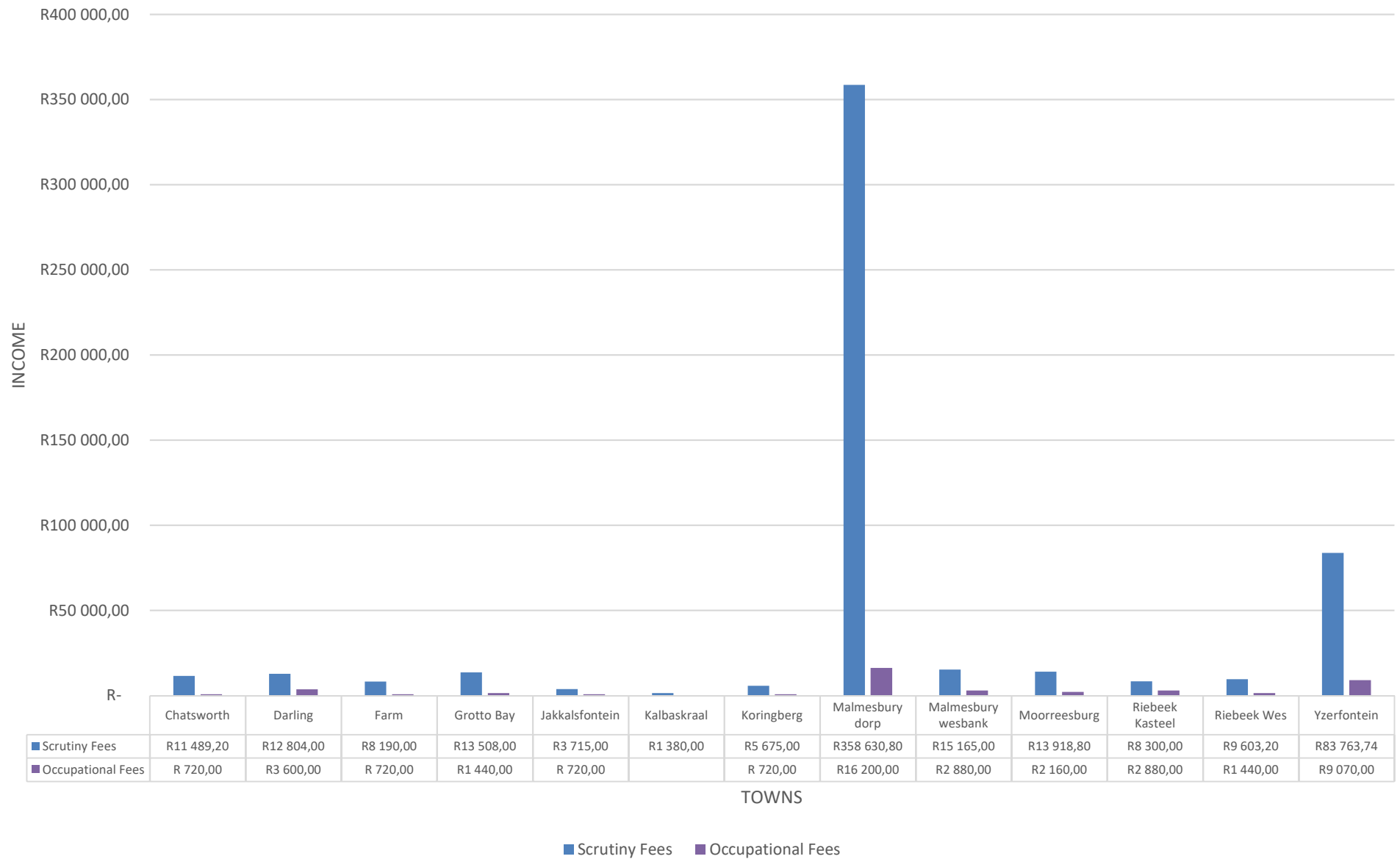
## DEPARTURE FEES



## ESTIMATED BUILDING VALUES



## BUILDING CONTROL INCOME PER TOWN FOR NOVEMBER 2022





## Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste  
Afdeling: Verkeer & Wetstoepassingsdiens

10 Januarie 2023

7/1/2/2-3

**ITEM 6.4.1 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOU SAL WORD OP 18 JANUARIE 2023.**

<b>ONDERWERP:</b>	<b>VERSLAG: VERKEER &amp; WETSTOEPASSINGSDIENS: NOVEMBER 2022</b>
<b>SUBJECT:</b>	<b>REPORT: TRAFFIC &amp; LAW ENFORCEMENT SERVICES: NOVEMBER 2022</b>

**1. BACKGROUND / AGTERGROND**

Attached find the report of the Traffic & Law Enforcement Services for November 2022.

**2. AANBEVELING**

Vir bespreking deur die Raad.  
For discussion by Council.

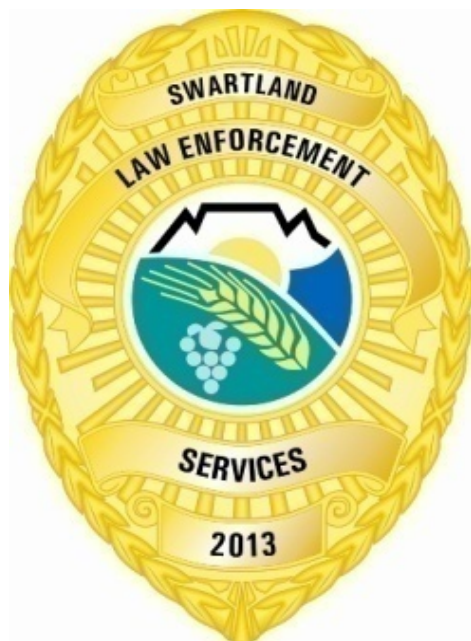
(get) P A C Humphreys

**MUNISIPALE BESTUURDER**  
**MUNICIPAL MANAGER**

# **TRAFFIC AND LAW ENFORCEMENT**

**November 2022**

**Monthly report to  
Portfolio Committee**





# EXECUTIVE SUMMARY

## 1. INTRODUCTION

The Traffic and Law Enforcement Service of Swartland Municipality sought to address a range of considered and complex issues that our society face on a daily basis, which includes road safety, crime and other societal problems.

We executing our mandate and assist SAPS to prevent and combatting crime during the month of **November 2022** to enhance service delivery and better the quality life of communities within the Swartland Municipal area.

## 2. LAW ENFORCEMENT

This division ensure bylaw compliance and education to all communities within the Swartland municipal area.

### 2.1. MONITORING OF INFORMAL SETTLEMENTS

The Traffic and Law Enforcement Division mandated through the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land invasion. The key performance indicator is to report on any developments thereof to the Portfolio committee. Monitoring of Silvertown informal settlement, Chatsworth, Riverlands and Sibanye (Moorreesburg) is ongoing. Special efforts is in place to safeguard municipal land and to prevent land grabs in Darling. Hereby we want to report that more structures were erected on private land of Mr A. Nigrini. His lawyers are busy with an eviction order against the invaders on that specific piece of land.

### 2.2. DOG UNIT (K9-UNIT)

The Dog-Unit works 8-hour shifts. Their shifts are adaptable to cover enforcement over weekends.

The Unit can report the following for the month:

- Total searches done (vehicles and houses) = **313**
- 16 x Crime Prevention operations
- 7 x assist at VCP point / K78 roadblocks
- 4 x Cross Boundary operations
- 5 x Liquor Control Operations

**106** Searches conducted in the form of VCPs, K78-Roadblocks and search and seizure in collaboration with SAPS executed for the month of **November 2022**. Details are available in the report.

**(4) Four** cross boundary assistance to SAPS or municipalities within West Coast area.

The K9 unit made **42 arrests** for the month of **November 2022**.

## 3. REGISTRATION AND LICENSING

### 3.1. DRIVING AND LEARNERS LICENSES

Driving and learners' licenses create job opportunities and allow people to better their standard of living. The following can be report for Malmesbury, Moorreesburg and Darling Driving License Testing Centres (DLTC's):

#### Malmesbury:

Driving licence Pass rate for the month = **39%**

Learners Licence Pass rate for the month = **63%**

Applicants absent for the month = **43** (Driving licenses = **31**, Learners = **12**)

#### Moorreesburg:

Driving licence Pass rate for the month = **38%**

Learners Licence Pass rate for the month = **53%**

Applicants absent = **15** (Driving licenses = **10**, Learners = **5**)

### Darling

Learners Licence Pass rate for the month = **53%**

Applicants absent = **2**

### **3.2 VEHICLE TESTING STATIONS (VTS)**

Malmesbury VTS had a total of **121** roadworthy tests and Moorreesburg VTS done **31** roadworthy tests for the month of **November 2022**.

## **4. TRAFFIC DIVISION**

The traffic operational division can report the following for the month of November **2022**.

- Road blocks (K78) = **4**
- Vehicle Check Points (VCP's) = **43**
- Foot Patrols = **27**

Total offences recorded **1526** for November **2022** (This includes the cases recorded by Law Enforcement and Traffic).

### **4.1 WARRANT SECTION**

The warrant and speed section execute warrants on a daily basis. Special efforts to enhance the executing of warrants and to increase the payment rate are of the essence. **One hundred and thirty-nine (139) warrants finalized to the value of R164 650.00**

### **4.2. SPEEDING ENFORCEMENT**

The **four** mobile cameras recorded **4801** cases and the fixed sites recorded **724** speeding cases. **1972** cases were recorded by the ASOD on the R27 (West Coast Road).

The total **speeding offences** for the month of **November 2022** were **7497**. We enhanced our speeding enforcement efforts to reduce accidents.

### **4.3. AUTOMATED NUMBER PLATE RECOGNITION OPERATIONS (ANPR OPERATIONS)**

**Four (4)** ANPR operations were executed for the month of November **2022** and **R 128 695.00** of outstanding traffic fines were collected via this effort.

### **4.4 SAFETY AWARENESS**

**Six (6)** Educational programmes executed for the month of **November 2022**

## **5. HIGHLIGHTS**

- Working with SAPS and other stakeholders brought successes and good integrated collaboration with crime prevention initiatives.
- Successful launch of our Reaction Unit with MEC Regan Allan on 29 November 2022.
- The Launch of our festive season plan on 22 November 2022.
- All staff operational and work according our approved Festive season plan.
- Working relationship with Western Cape Liquor Authority bear fruits.

- MOU signed between Swartland and Cape Nature for us to respond if any threat of invasion of their land occurs.
- All supervisors were taken to Cape Nature's land for inspection.
- Increased visibility in and around the Driehoek road to enhance safety and curb illegal dumping.
- Our K9 unit through hard work find successes in various operations and the confiscation of drugs and illegal alcohol is ongoing. Removing these drugs from our streets and communities are paramount.
- Monitoring council's land at De Hoop, Illinge Lethu and Darling for possible invasion.
- Our efforts with revenue collection of traffic fines and warrants are successful.
- The approval of new office space for our Reaction Unit and K9 unit.

## **6. CHALLENGES**

- Speeding and dicing of motor vehicles on the Swartland roads.
- The Reaction Unit have no vehicles. Discussions took place with DOCS to find possible solution with no success.
- The illicit use of drugs and transporting thereof on our main routes (R27 and N7)
- Complaints regarding stray animals.
- Illegal dumping in all areas of the Swartland Municipal area.
- Possible land invasion/grabs.
- The lack of collaboration with Provincial Traffic.
- Lack of visibility of Provincial traffic on the N7 and other roads around Swartland.

## **7. CONCLUSION**

The department are committed to serve the Swartland community, reduce fatal crashes and be pro- active in our approach to road safety and by-law compliance.

.....  
**MANAGER: TRAFFIC & LAW ENFORCEMENT SERVICES**

# LAW ENFORCEMENT



Law Enforcement Officers per area											
Town/Area											
	Abbotsdale	Chatsworth Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeek Kasteel	Riebeek West	Yzerfontein	TOTAL
Head Law Enforcement	0	0	0	0	0	1	0	0	0	0	1
Regional Inspectors	0	0	1	0	0	1	1	0	0	1	4
Permanent Officers	0	0	2	0	0	5	3	0	0	0	10
Reservists	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	3	0	0	7	4	0	0	1	15

## LAW ENFORCEMENT STATISTICS – NOVEMBER 2022

Complaints received		
Area	Type of complaint	Total
Abbotsdale	Cows/Horses/ Dogs on public road- Keeping dogs	4
	Illegal Dumping	3
	Nuisance- Swearing, Drinking & Urinating in public	6
	Illegal Structures	2
	Bylaw relating to roads & streets	1
Chatsworth/ Riverlands	Cows/Horses/ Dogs on public road- Keeping dogs	4
	Illegal Structures	2
Darling / Yzerfontein	Cows/Goats/ Ostriches on public road- Keeping Dogs	4
	Nuisance-Swearing, Drinking & Urinating in public	1
	Illegal Trading	1
	Illegal Dumping	2
	Control over boundary walls and fences	1
	Illegal Structures	2
	Occupational Health & Safety	2
Kalbaskraal	Nuisance-Swearing, Drinking & Urinating in public	3
Malmesbury	Cows/Horses/ Dogs on public road- Keeping dogs	20
	Illegal Dumping	5
	Vagrants - Been a nuisance	10
	Nuisance- Noise/ Swearing, Drinking & Urinating	11
	Illegal Structures	9
	Bylaw relating to roads & streets	2
	Illegal Trading	3
	Public Amenities	2

	Building Regulations	2
<b>Moorreesburg/Koringberg</b>	Dogs on public road/ place- Keeping Dogs/Cattle	1
	Occupational Health & Safety	1
	Storm Water	1
	Illegal Structures	1
	Nuisance- Noise/ Swearing, Drinking & Urinating	1
	Illegal Dumping	2
	Vagrants/ Street Kids - Been a nuisance	1
<b>Riebeek Kasteel</b>	Pigs / dogs on public road/place- Keeping Dogs	1
	Illegal Dumping	1
	Nuisance- Noise/ Swearing, Drinking & Urinating	1
	Storm Water	1
<b>Riebeek West</b>	Pigs / dogs on public road/place- Keeping Dogs	1
	Illegal Dumping	1
	Bylaw relating to council property	1
	Nuisance- Noise/ Swearing, Drinking & Urinating	1
	<b>Total complaints attended</b>	<b>118</b>

Law Enforcement: Foot patrols			
Date	Area	Description	Successes
01 November 2022	Darling North	Foot patrols targeting all by-laws and parking offences	2x Drink in public place/ street
03 November 2022	Darling North	Foot patrols targeting all by-laws and parking offences	1x Drink in public place/ street
04 November 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle
04 November 2022	Darling East	Foot patrols targeting all by-laws and parking offences	1x Fail to control dangerous dog
05 November 2022	Riebeek-Kasteel CBD	Foot patrols targeting all by-laws and parking offences	3x Drink in public place/ street
05 November 2022	Riebeek West CBD	Foot patrols targeting all by-laws and parking offences	2x Drinking in public place/ street
06 November 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 2x Drinking in public place/ street
07 November 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Parking Offence
07 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Drink in public place/ street
09 November 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	1x Parking Offence
09 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Driver 1x Urinating in public place/ street
10 November 2022	Riebeek West CBD	Foot patrols targeting all by-laws and parking offences	No Successes
10 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Urinating in public place/ street
11 November 2022	Riebeek-Kasteel CBD	Foot patrols targeting all by-laws and parking offences	2x Unlicensed Motor Vehicles 1x Parking Offence
14 November 2022	Moorreesburg CBD	Foot patrols targeting all by-laws and parking offences	No Successes
14 November 2022	Darling North	Foot patrols targeting all by-laws and parking offences	3x Drinking in public place/ street
14 November 2022	Yzerfontein Lutie Katz Road	Foot patrols targeting all by-laws and parking offences	1x Parking Offence- Wrong side
15 November 2022	Malmesbury Job Street	Foot patrols targeting all by-laws and parking offences	3x Drinking in public place/ street
16 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Parking Offence 1x Urinating in public place/ street

16 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Parking Offence- Taxi Zone
18 November 2022	Riebeek-Kasteel CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle
18 November 2022	Riebeek West CBD	Foot patrols targeting all by-laws and parking offences	2x Unlicensed Motor Vehicles 1x Drinking in public place/ street
19 November 2022	Malmesbury CBD	Foot patrols targeting all by-laws and parking offences	3x Drinking in public place/ street 2x Parking Offence
21 November 2022	Darling East	Foot patrols targeting all by-laws and parking offences	2x Drinking in public place/ street
23 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Unlicensed Motor Vehicle 1x Parking Offence
23 November 2022	Riebeek- Kasteel CBD	Foot patrols targeting all by-laws and parking offences	No Successes
24 November 2022	Darling North	Foot patrols targeting all by-laws and parking offences	1x Illegal Dumping 1x Unlicensed Motor Vehicle 1x Urinate in public place
28 November 2022	Malmesbury CBD	Foot patrols targeting all by-laws and parking offences	1x Parking Offence
29 November 2022	Darling CBD	Foot patrols targeting all by-laws and parking offences	1x Urinate in public place/ street 1x Endanger to pedestrian 1x Illegal Dumping

Impounding of animals		
Type of animal	Area Impounded	Total
Dogs	Darling	2x (Stray)
Dogs	Darling	4x (Surrendered)
Cats	Darling	7x (Stray)
Cats	Malmesbury	1x (Surrendered)
Dogs	Abbotsdale	1x (Surrendered)
Dogs	Chatsworth	1x (Stray)
Dogs	Koringberg	1x (Surrendered)
<b>TOTAL</b>		<b>17</b>



Educational programs /Projects			
Date	Area	Description	Detail of educational program
04 November 2022  10h00 – 12h00	Yzerfontein Kamma Mamma Speelgroepie	<b>Awareness Campaign-</b> Road Safety Awareness	42 scholars sensitized about the rules of the road. Dannie Cat and Fluffy  (ages 2 years – 5 years old)
04 November 2022  11:00-12:30	Darling East	<b>Awareness Campaign-</b> Fireworks Awareness at Spaza Shops	30 Awareness notices distributed in Darling East at Spaza shops, making residents aware of illegal discharging of fireworks outside the demarcated area, and whom they can contact if they see any illegal selling and discharging of fireworks.  R/Insp. M. Humphreys
07 November 2022  15h30 -1630	Chatsworth Library	<b>Awareness Campaign-</b> Road Safety Awareness	40 scholars attended the awareness intervention.
10 November 2022  09:00-10:00	Darling East	<b>Awareness Campaign-</b> Keeping of Animals/ Animal Awareness	9 residents cautioned to keep their animals (dogs) on their property and to take ownership of their animals  2 warning notices issued  R/Insp. M. Humphreys
14 November 2022  11:00-12:00	Darling East	<b>Awareness Campaign-</b> Illegal Dumping	21 Illegal Dumping Awareness pamphlets distributed in Darling East making residents aware of illegal dumping and whom they can contact if they see any illegal dumping activities.  R/Insp. M. Humphreys
17 November 2022  19:00-22:00	Moorreesburg Rosenhof Community Hall	<b>Annual General Meeting-</b> Moorreesburg CPF	The CPF invited community and stakeholders to attend the meeting. The forum informed the community of the Mission & Vision of the Forum. Moorreesburg SAPS also gave information regarding crime and challenges.  R/Insp. M. Humphreys

28 November 2022  14:00-15:00	Darling North/ East	<b>Loud Hailing-</b> Thusong Mobile Outreach	The community informed about government services rendered at the Darling Community Hall on 29 November 2022.  R/Insp. M. Humphreys
-------------------------------------	------------------------	---	--

Operations			
Date	Area	Operation detail	Successes
01 November 2022 08:00 - 16:00	Malmesbury West bank	<b>Operation-</b> School Dropouts <b>Enforcing-</b> School Dropouts <b>Members-</b> STLES- 2	x13 Home Visits were done  <b>x1 Animal Impoundment</b>
02 November 2022 12:30 - 13:00	Darling East	<b>Operation-</b> Stray Animals <b>Enforcing-</b> Keeping of Animals  <b>Members-</b> STLES- 2	x1 Stray dog impounded at SPCA  <b>x1 Animal Impoundment</b>
07 November 2022 12:00 - 13:00	Darling East	<b>Operation-</b> Bylaws <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	X1 Nuisance- Loud Music in public x2 Overgrown Property- Warning  <b>x1 Case</b> <b>x1 Caution Notice</b>
08 November 2022  14:00 – 15:00	Abbotsdale N7 Highway	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4	2x Illegal Structures were removed
08 November 2022  06:00 – 08:00	Malmesbury West bank	<b>Operation-</b> Illegal Dumping  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 Reaction Unit- 5	No Successes
09 November 2022  09:00 – 10:00	Darling East	<b>Operation-</b> Stray Animals  <b>Enforcing-</b> Keeping of Animals  <b>Members-</b> STLES- 2	x1 Stray dog impounded at SPCA x1 Stray dog- Warning  <b>x1 Animal Impoundment</b> <b>x1 Caution Notice</b>

09 November 2022  09:00 – 10:00	Darling North	<b>Operation-</b> Crime Prevention  <b>Enforcing-</b> Damaging of council property  <b>Members-</b> STLES- 2	3 Arrests- Theft Darling SAPS Cas- 02/11/2022  <b>Comments-</b> 240 steel droppers stolen at Darling Graveyard during the period of June 2022- November 2022. Value R 50 000-00.  <b>3 Arrests</b>
10 November 2022  11:30 – 13:00	Darling East	<b>Operation-</b> Crime Prevention/ Tracing Operation  <b>Enforcing-</b> Damaging of council property  <b>Members-</b> STLES- 2 STLE K9- 2 Darling Saps- 4 M/Bury Saps CPU- 5 Milnerton Saps CI- 3	X4 Arrests- Theft Darling SAPS Cas- 02/11/2022 Darling SAPS Cas- 18/11/2022 Darling SAPS Cas- 46/08/2022 Darling SAPS Cas- 17/11/2022  <b>Comments-</b> Seven (7) Premises were searched. Four (4) Arrests were made.  <b>4 Arrests</b>
10 November 2022  09:00 – 10:00	Darling East	<b>Operation-</b> Stray Animals  <b>Enforcing-</b> Keeping of Animals  <b>Members-</b> STLES- 2	1 Stray dog impounded at SPCA 1 Dangerous Dog.  <b>1 Animal Impoundment</b> <b>1 Case</b>
10 November 2022  06:00 – 08:00	Malmesbury Bergsig Area	<b>Operation-</b> Illegal Dumping  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 1 Reaction Unit- 5	5 Illegal Dumping Fines Issued
14 November 2022  11:00 - 11:20	Darling North	<b>Operation-</b> Bylaws (Illegal Dumping) <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	1 Illegal Dumping   <b>2 Cases</b>

15 November 2022  08:00 - 09:00	Darling North	<b>Operation-</b> Stray Animals <b>Enforcing-</b> Keeping of Animals  <b>Members-</b> STLES- 2	6 Stray Cats impounded at SPCA  <b>6 Animal Impoundments</b>
15 November 2022  13:30 - 14:30	Darling CBD	<b>Operation-</b> Bylaws (Illegal Dumping) <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 3	1 Drink in public place/ street 1 Urinate in public place/ street 1 Illegal Trading 1 Confiscation Notice Issued- Trading 1 Compliance Notice- Health/ Safety <b>3 Cases</b> <b>1 Confiscation Notice</b> <b>1 Compliance Notice</b>
15 November 2022  11:00 – 13:30	Darling Area	<b>Operation-</b> Liquor Compliance Joint Operation  <b>Enforcing-</b> Liquor Compliance  <b>Members-</b> STLES- 3 Darling Saps- 1 WLCA- 4	32 Premises Inspected 1 Compliance Notice Issued  <b>Comments-</b> A joint operation between Swartland Law Enforcement Services, Darling SAPS & Western Cape Liquor Authority (WLCA)
18 November 2022  09:00 - 10:00	Darling East	<b>Operation-</b> Stray Animals <b>Enforcing-</b> Keeping of Animals  <b>Members-</b> STLES- 2	4 Surrendered Dogs impounded at SPCA  <b>4 Animal Impoundments</b>
18 November 2022  10:00 – 11:00	Malmesbury Piketberg Road	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 3 Reaction Unit- 5	2 Illegal Structures removed

18 November 2022  10:00 - 14:00	Darling CBD	<b>Operation-</b> Bylaws <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 4	5 Drink in public place/ street 3 Illegal Trading 1 Fire Prevention  <b>9 Cases</b>
23 November 2022  11:25 – 11:30	Riebeek Kasteel Esterhof	<b>Operation-</b> By laws <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 2	1 Warning Notice- Illegal Structure 1 Compliance Notice- Health & Safety  <b>1 Confiscation Notice</b> <b>1 Compliance Notice</b>
25 November 2022  12:30 - 13:15	Moorreesburg CBD	<b>Operation-</b> By laws <b>Enforcing-</b> All Bylaws and Parking Offences  <b>Members-</b> STLES- 2 Reaction Unit- 1	1 Drink in public place/ street 1 Unlicensed Motor Vehicle  <b>5 Cases</b>
30 November 2022  09:00 – 10:00	Malmesbury Piketberg Road	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 3 Reaction Unit- 5	1 Illegal Structure removed
30 November 2022  10:00 – 12:00	Malmesbury Smith Street	<b>Operation-</b> Illegal Structures & Vagrants  <b>Enforcing-</b> All Bylaws  <b>Members-</b> STLES- 3 Reaction Unit- 5	3 Illegal Structures removed

Offence description	Cases	Warnings	Total	Comments
Advertisement signs	0	0	0	
Building regulations	0	2	2	
By-laws relating to council property	0	0	0	
By-law relating to fire brigade	0	0	0	
By-laws relating to libraries	0	0	0	
By-laws relating to streets	3	0	3	
By-laws relating to the supply of electricity	0	0	0	
Camping sites	0	0	0	
Control over boundary walls and fences	0	0	0	
Control over Yzerfontein harbour	0	0	0	
Damage to road surface	0	0	0	
Distribution of flyers	0	0	0	
Drinking in public	68	0	68	
Drunk in public - Arrests	1	0	1	
Dumping sites	0	0	0	
Fireworks	0	0	0	
Graveyards	0	0	0	
Illegal Dumping	5	1	6	
Keeping of animals (goats; cows, donkeys, horses, etc.)	2	0	2	
Keeping of bees	0	0	0	
Keeping of dogs	3	1	4	
Keeping of poultry	0	0	0	
Littering	0	6	6	
Nuisance	2	0	2	
Occupational health and safety	0	2	2	
Other by-laws not mentioned elsewhere	2	0	2	
Prevention of fires	1	0	1	
Public Amenities	1	0	1	
Repair/maintenance of vehicles on public/public place	0	0	0	
Sanitation	0	1	1	
Street and door to door collections	4	0	4	
Street vendors and hawkers	0	0	0	
Swimming pool by-laws	0	0	0	
Pedestrians: Hitch hike at prohibit area (N7)	0	0	0	
Traffic by-laws	0	0	0	
Unused vehicles, boats and machines	0	0	0	
Urine in public	17	0	17	
Washing of vehicles on public road/public place	1	0	1	
Water by-law	0	0	0	
<b>TOTAL</b>	<b>110</b>	<b>13</b>	<b>123</b>	



# **K9 Unit Monthly Report**



## November 2022

Staff	Malmesbury	Moorreesburg	Darling	Total
Principal Inspectors	1	1	1	3
Dog handlers	2	2	2	6
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>9</b>

Activities in Areas		
Area	Type of activity	Total
<b>Abbotsdale</b>	Houses searched	2
	Vehicles searched	13
	Open area searched	0
<b>Chatsworth/ Riverlands</b>	Houses searched	3
	Vehicles searched	9
	Open area searched	0
<b>Darling / Yzerfontein</b>	Houses searched	11
	Vehicles searched	19
	Open area searched	0
<b>Kalbaskraal</b>	Houses searched	2
	Vehicles searched	7
	Open area searched	0
<b>Malmesbury</b>	Houses searched	6
	Vehicles searched	24
	Open area searched	0
<b>Moorreesburg/Koringberg</b>	Houses searched	17
	Vehicles searched	11
	Open area searched	0
<b>Riebeek Kasteel</b>	Houses searched	9
	Vehicles searched	13
	Open area searched	0

<b>Riebeek West</b>	Houses searched	7
	Vehicles searched	23
	Open area searched	0
<b>West Coast Road (R27)</b>	Vehicles searched	56
<b>N7 Road</b>	Vehicles searched	81
	<b>Total Searches</b>	<b>313</b>

<b>Date</b>	<b>Area</b>	<b>Successes</b>
<b>14 November 2022</b>	Piketberg	Safer School Drug Awareness Steynville Senior Secondary School conjunction with: K9 Unit Swartland Piketberg SAPS Safer School Drug Awareness <ul style="list-style-type: none"> <li>• 2x Class Rooms Search</li> <li>• School Bags Search</li> <li>• 5x Pocket Knives confiscated</li> <li>• 1x Dagga pipe confiscated and handed over to Piketberg SAPS</li> </ul>
<b>18 November 2022</b>	Saldanha Bay	<ul style="list-style-type: none"> <li>• 18x Packets of Tik</li> <li>• Arrest:- 2x Males For Possession Drugs</li> </ul>
	Vredenburg	<ul style="list-style-type: none"> <li>• 57x whole Mandrax tablets</li> <li>• 12x Half Mandrax tablets</li> <li>• 9x Packets Containing Tik</li> <li>• Arrest:- 3x Males Arrested for Possession of Drugs</li> <li>• 240x 750ml of Beer</li> <li>• 6x 5ltrs of Wine</li> <li>• 2x 750ml of Spirits (Vodka)</li> <li>• Arrest:- 2x Males Arrested for Dealing in Liquor</li> <li>• 1x Female Arrested for Dealing in Liquor</li> </ul>
<b>22 November 2022</b>	Saldanha Bay	<ul style="list-style-type: none"> <li>• West Coast Protest Action in Saldana Bay; Vredenburg/ Louwville</li> <li>• Assist Saldana Bay Municipality with Protest Action</li> </ul>

Operations Conducted			
Date	Area	Operation detail	Successes
01 November 2022	Malmesbury	Moving Violations	<ul style="list-style-type: none"> <li>1 x Disregard Red Robot</li> <li>R2000</li> <li>1 x Class of License</li> <li>R750</li> </ul>
03 November 2022	Moorreesburg	Crime Prevention	<p>Search Warrants executed.</p> <ul style="list-style-type: none"> <li>One (1) Adult Male arrested for Dealing in Drugs.</li> <li>Sixty-One (61) Whole Mandrax Tablets confiscated.</li> </ul>
04 November 2022	Riebeek Valley	<p>Crime Prevention / Liquor Operation</p> <p>By-Law Operation</p>	<p>One (1) Adult Female Arrested for Dealing in Liquor without a License.</p> <ul style="list-style-type: none"> <li>21 x Crates containing various 750ml Beer.</li> <li>Estimated street value of liquor – R7500.</li> </ul> <p>Modus:</p> <p>Address:</p> <ol style="list-style-type: none"> <li>A- Crimes</li> <li>B –Crimes</li> <li>Municipal By-Laws</li> <li>Stop/Search</li> <li>Restore</li> </ol> <p>Seven (7) Arrests Made:</p> <ul style="list-style-type: none"> <li>4 x Drunk &amp; Disorderly/ Drinking in Public</li> <li>3 x Possession of Drugs</li> <li>Exhibits: <ul style="list-style-type: none"> <li>1 x Whole Mandrax Tablet</li> <li>3 x ½ Mandrax Tablets</li> <li>9 x Stoppe Dagga</li> <li>1 x Bankie Containing Tik</li> </ul> </li> </ul>

<b>10 November 2022</b>	Malmesbury	ANPR Operation Piet Retief Road Assist Warrant Section STLE	<ul style="list-style-type: none"> <li>No Arrest</li> </ul>
<b>11 November 2022</b>	Moorreesburg	K78 Roadblock Weigh Bridge N7 Moorreesburg SAPS Immigration	<ul style="list-style-type: none"> <li>7x Arrests made by Immigration</li> <li>No Sec 22 Papers (Asylum Documents)</li> </ul>
	Darling	Joint Operation Tracing of Suspects Crime Intelligence Malmesbury SAPS Darling SAPS	<p>7x Premises Searched</p> <ul style="list-style-type: none"> <li>1x Suspect Arrest Made for Theft on Warrant of Arrest</li> <li>3x Suspects Arrested for Contravention of Protection Order on Warrant of Arrest</li> </ul>
	Malmesbury	Joint Operation Department of Correctional Services	<ul style="list-style-type: none"> <li>Visitation areas were searched at Correctional Facility bags and parcels was searched by K9 to insure no illegal items are transported into Correctional Facility</li> <li>No Arrest</li> </ul>
	Moorreesburg	Joint Operation Crime Prevention	<p>8x Arrests made stop and searches</p> <ul style="list-style-type: none"> <li>2x Drinking in Public</li> <li>5x Possession of Drugs</li> <li>1x Possession of Ammunition</li> </ul> <p><u>Exhibits:</u> -</p> <ul style="list-style-type: none"> <li>3x Half Mandrax</li> <li>1x Quarter Mandrax</li> <li>1x Bankie Containing Tik</li> <li>1x Folded Paper Containing Crushed Mandrax</li> <li>1x Live 9mm Round</li> </ul>

	Moorreesburg	Liquor Operation	<p>2x Arrests for Dealing in Liquor</p> <p>Exhibits: -</p> <ul style="list-style-type: none"> <li>• 177x 750ml Black Label Beer</li> <li>• 120x 750ml Castle Lager Beer</li> <li>• 37x 660ml Reds Dry cider</li> <li>• 28x Castle Light Beer</li> <li>• 2x 5litre Red Wine</li> </ul>
	Riebeek West	PPC R311 VCP	<ul style="list-style-type: none"> <li>• 3x Unlicensed Driver R3000</li> <li>• 1x No Prdp R1500</li> <li>• <u>Total R4500</u></li> </ul>
<b>15 November 2022</b>	Malmesbury	<p>VCP New Correctional facility Malmesbury</p> <p>EST correctional Officers</p> <p>Malmesbury SAPS K9 Unit</p> <p>Reaction Unit</p>	<ul style="list-style-type: none"> <li>• 44x Vehicles Stopped</li> <li>• 44x Vehicles Searched</li> <li>• 10x Traffic Fines Issued</li> <li>• 1x Number plate R500</li> <li>• 2x Unlicensed Motor Vehicle R1000</li> <li>• 6x Unlicensed Driver R1000</li> <li>• 1x Contrary to Permit R2500</li> <li>• <u>Total R5000</u></li> <li>• 1x Vehicle Positive</li> <li>• 2x Arrest for possession of Dagga</li> <li>• Malmesbury Cass /11/2022</li> <li>• SAP14 17/11/2022</li> <li>• SAP14 18/11/2022</li> <li>• SAP13 1106/20222</li> <li>• <u>Exhibits: -</u></li> <li>• 1x Bag of Dagga weight 30gr</li> <li>• 1x Bag of Tabaco weight 90gr</li> </ul>
<b>17 November 2022</b>	Darling	Rural Safety Joint Operation K78 Roadblock	<p>Vehicles Stopped: 187</p> <p>Vehicles Searched: 12</p> <p>Person searched: 38</p> <ul style="list-style-type: none"> <li>• 12x Unlicensed drivers R12 000</li> <li>• 3x Unlicensed Motor Vehicles R15 0</li> <li>• 1x Operating Un-roadworthy <ul style="list-style-type: none"> <li>• Motor Vehicle R3 000</li> <li>• 1x Defective Lamps R500</li> <li>• 1x No Dangerous goods Declaration R1 200</li> <li>• 1x No Transport Emergency Card R1 200</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>• 5x Discontinue Notices Issued</li> </ul> <u>Total</u> <ul style="list-style-type: none"> <li>• 26x Cases</li> <li>• Amount: R19 700</li> </ul> <u>Drug Confiscation:</u> <ul style="list-style-type: none"> <li>• 1x Transparent Bag Containing High Grade Dagga Found Abandoned</li> <li>• Darling SAPS13 396/2022</li> </ul>
<b>17 November 2022</b>	Moorreesburg	Safer School Drug Awareness Laurie Hugo, Primary School K9 Unit Swartland Moorreesburg SAPS	School Search <ul style="list-style-type: none"> <li>• 7x Classrooms Searched</li> </ul>
<b>19 November 2022</b>	Moorreesburg	Joint Operation K9 Unit Reaction Unit Moorreesburg SAPS	<ul style="list-style-type: none"> <li>• 199x 750ml of Beer</li> <li>• 1x Female Arrested for Dealing in Liquor</li> </ul>
	Riebeek West	Joint Operation K9 Unit Reaction Unit Riebeek Wes, SAPS	<ul style="list-style-type: none"> <li>• 98x 750ml of Beer</li> <li>• Arrest: 1x Males Arrested for Dealing in Liquor</li> <li>• 1x Bag of Dagga weight 150gr</li> <li>• Arrest: 1x Males Arrested for Possession of Drugs</li> </ul>
	Kalbaskraal	VCP Klein Dassenberg Road	<ul style="list-style-type: none"> <li>• Assist Swartland Traffic</li> <li>• No arrest</li> </ul>

<b>21 November 2022</b>	Malmesbury	<p>Joint Operation Reaction Unit</p> <p>K9 Unit Correctional Services Emergency Support Team (EST) Malmesbury</p>	<ul style="list-style-type: none"> <li>• Total Cells Searched: 17</li> <li>• Total Inmates Searched: 68</li> <li>• Unauthorized items Confiscations:</li> <li>• 4x Cell phones</li> <li>• 6x Cell phones batteries (1 Self-Made)</li> <li>• 2x Cell phones Chargers (1 Self-Made)</li> <li>• 5x Sim Cards</li> <li>• 3x "Tik" Straws</li> <li>• 1x Dagga Stop</li> <li>• 3Kg Cooked Meat (Prison Rations)</li> <li>• 1.2Kg Sugar (Prison Rations)</li> <li>• 1x Self-Made Urn</li> <li>• 2x Carpet Knife Blades</li> <li>• 1x Piece of Wire</li> <li>• 1x Electric Cord</li> <li>• 1x Sharp Object</li> <li>• 1x tattoo Needle + "Tattoo Ink"</li> </ul>
<b>22 November 2022</b>	Moorreesburg	<p>Assist STLE at K78 Roadblock N7 Weigh Bridge</p>	<ul style="list-style-type: none"> <li>• Assist STLE</li> </ul>
	Saldanha Bay	<p>West Coast Protest Action Saldana Bay Vredenburg Louwville</p>	<ul style="list-style-type: none"> <li>• Assist Saldana Bay Municipality with Protest Action</li> </ul>
<b>25 November 2022</b>	Moorreesburg	<p>K78 Roadblock N7 Weigh Bridge K9 unit Moorreesburg SAPS Provincial Traffic</p>	<ul style="list-style-type: none"> <li>• Assist STLE</li> </ul>
<b>26 November 2022</b>	Riebeek West	<p>K9 Unit Reaction Unit Riebeek SAPS</p>	<ul style="list-style-type: none"> <li>• Gender Based Violence Awareness Campaign March</li> </ul>

<b>30 November 2022</b>	Moorreesburg	K9 Unit Moorreesburg SAPS West Coast Flying Squad Provincial Traffic Moorreesburg Rural Safety Members	Vehicles Stopped: 45 Vehicles Searched: 19 <u>12x Traffic Cases</u> <ul style="list-style-type: none"> <li>• 2x Unlicensed Drivers R2000</li> <li>• 1x Unlicensed Motor Vehicle R 500</li> <li>• 3x Overloads Passengers R900</li> <li>• 1x Defective lamp R 500</li> <li>• 2x Smooth Tyres R 600</li> <li>• 1x Discontinue Notice Issued</li> <li>• No Arrest Made</li> </ul>
-------------------------	--------------	--	--



## OPERATIONAL IMAGES





# **Law Enforcement Reaction Unit Monthly Report November 2022**

## November 2022

Staff	Shift A	Shift B	Total
Senior Inspectors	1	1	2
Reaction Unit Officers	9	9	18
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>20</b>

The Unit works on a 8 hour shift system (Shift A and Shift B) with 10 Officers per shift.

### ROLL OUT SCHEDULE FOR LAW ENFORCEMENT REACTION UNIT.

<b>FEBRUARY-APRIL 2022</b>	<ul style="list-style-type: none"> <li>Advertising of Law Enforcement Reaction Unit posts.</li> <li>Recruitment process---physical assessment, medical assessment, interviews and appointment.</li> <li>Procure training service provider</li> </ul>
<b>MAY- JULY 2022</b>	<ul style="list-style-type: none"> <li>Recruitment process---physical assessment, medical assessment, interviews and appointment.</li> <li>Appointment of officers from 1 May 2022.</li> <li>Procurement of uniform and equipment.</li> <li>Reaction Unit training started at Chrysalis Academy on 20 June until 29 July 2022.</li> </ul>
<b>AUGUST- SEPTEMBER 2022</b>	<ul style="list-style-type: none"> <li>Appointed and trained Law Enforcement Reaction Unit – operational.</li> <li>Await peace officer certificates from SAPS</li> </ul>
<b>OCTOBER - DECEMBER 2022</b>	<ul style="list-style-type: none"> <li>Peace Officer status received.</li> <li>Members appointed as Peace Officers and Appointment Certificates issued.</li> <li>Firearm Training outstanding.</li> <li>Members operational.</li> </ul>
<p><b><u>OTHER INFORMATION:</u></b></p> <ul style="list-style-type: none"> <li>The reference checks, fingerprints and drug testing of shortlisted applicants are of paramount importance and finalized.</li> <li>Applicants to undergo training at an external service provider. (Law enforcement and Peace officer training) 10 modules.</li> <li>Procure the necessary equipment. (ongoing)</li> <li>Uniform procured and disseminated.</li> <li>Quarterly report to DOCS.</li> <li>Members operational</li> </ul> <p><b><u>OUTSTANDING:</u></b></p> <ul style="list-style-type: none"> <li>Firearm unit standards outstanding (await ammunition procurement form COCT training college)</li> </ul>	

Operations Conducted by Reaction Unit			
Date	Area	Operation detail	Successes
01 November 2022	Malmesbury	Foot beat in upper CBD Malmesbury area	Fines was issued. 3xdrinking in public R450 3xunlicensed motor vehicles R1500 1xdisregard taxi parking R500 1xParking in front of entrance R500 Total: R2950
	Moorreesburg	Stand by at Moorreesburg court for monitoring	No public violence Monitoring was successful
	Malmesbury	General Patrols and Crime Prevention duties	Fines was issued. 6x unlicensed motor vehicle R3000 1xTime Parking R300 4xDisregard taxi Parking R2000 3xDisregard Disabled Parking R2400 2xparking on loading zone R1600 Total: R9300,00
	Abbotsdale	Patrols	No cases or complaints
2 November 2022	Malmesbury	Complaints attend in Rainier street about Homeless people bothering customers	Reaction Unit assisted shop owner in warning homeless people not to hang around in front of shop.
	Malmesbury	Foot beat in CBD	Fines was issued Maintained High Visibility in area. 9xUnlicensed motor vehicle R4500 1xDisregard Disabled Parking R800 6xParking on loading zone R4800 1xParking on sidewalk R500 1xno Parking zone R500

			5xDrinking in Public R750 2xUrinate in Public R300 <b>Total: R12 150,00</b>
<b>3 November 2022</b>	Malmesbury	Escorts Protesters	Escorting protesters from Illingelethu to Malmesbury court successfully
	Malmesbury	Complaints about a dog fight in Gousblom street	Owner reprimanded to keep his Dog on a Lease and behind close gates
	Malmesbury	Foot beat	Fines was issued 17xUnlicensed motor vehicles R8500,00 1xTime Parking R300 4xDisregard Disabled Parking R3200 2xPark on loading zone R1600 1xDefecating in Public R150 13xDrinking in Public R1950 3xUrinate in Public R450 2xGambling in Public R300 1xUsing of cell phone while driving R1000 <b>Total:17450,00</b>
<b>04 November 2022</b>	Malmesbury	Foot beat in lower and upper CBD Malmesbury	Fines was issued 2xUnlicensed motor vehicle R1000 3xDisregard of Disabled Parking R2400 9xDrinking in public R1350 1xillegal dumping R300 1xDisregard of one-way R1500 1xFacing oncoming traffic R500 2xDisregard no entry R3000 <b>Total: R10 050 00</b>
		Complaint  Point Duties	Assist meter reader who complaints of boys throwing stones. Gone on arrival

			In Bokomo road and Station way
<b>05 November 2022</b>	Malmesbury	Foot Patrol	Fines was issued 2xUnlicensed motor vehicle R1000
	Moorreesburg	By laws operation	Fines was issued 3xDrinking in Public R450 1xUrine in public R150 <b>Total: R1600,00</b>
<b>06 November 2022</b>	Malmesbury	Point Duty	In Bokomo road No cases
		Cycling Tour	Traffic control and safe keeping No cases
<b>07 November 2022</b>	Malmesbury	Complaint	Complaint attended at municipality about a person sleeping on municipal premises. He was reprimanded and removed.
	Abbotsdale	General Patrols	No cases
	Malmesbury	General Patrols Foot beat	Fines was issued 13xUnlicense motor vehicle R6500 20xDrinking in public R3000 1xUrine in Public R150 1xDumping in Public R300 1xParking cause obstruction R1000 1xPark on redline R500 1xUnlicensed Driver R1000 1xDisregard stop sign R1500

			1x rear lamps not complying R300 1xVerbal warning for Drinking <b>Total: R14 250 00</b>
08 November 2022	Malmesbury	Bylaw operation - Littering  Foot Patrol upper CBD Malmesbury Riebeek West General patrols in Pholla Park and A-Block	Fines was issued 16xUnlicensed motor vehicle R8000 2xParking on Loading zone R1600 12xDrinking in Public R1800 1xverbal warning 1xDisregard red traffic light R2000
		VCP Klipheuwel Road	Fines was Issued 5xUnlicensed Driver R5000 <b>Total: R18 400 00</b>
09 November 2022	Malmesbury	Bylaw operation - Littering  Foot beat  General Patrols	Fines was issued 15xUnlicensed motor vehicles R7500 2xDisregard Disabled Parking R1600 2xParking on Loading zone R1600 1xDrinking in public R150 4xUrine in Public R600 1xDisregard no entry R1500 1xDisregard traffic light R2000. <b>Total: R14 950 00</b>
10 November 2022	Malmesbury	Bylaw operation - Littering  General Patrols  Foot beat	Fines was issued 13xUnlicensed motor vehicle R6500 1xDisregard Disabled Parking R800 5xParking on loading zone R4000 2xDrinking in public R300 2xUrine in Public R300 7xDumping R2100 3xFacing oncoming traffic R1500 1xPark on redline R500 1xPark on yellow line R500

		Assistance	1xDifferent license code R750 1xNo PRDP R3000 <b>Total: R20 250 00</b>
<b>11 November 2022</b>	Malmesbury	Bylaw operation - Littering	Fines was issued
	Moorreesburg	Foot beat	10xUnlicensed motor vehicle R5000 1xDisregard Taxi Parking R500 2xDisregard Disabled Parking R1600 4xParking on loading zone R3200 8xDrinking in Public R1200 1xDumping R300 4xFacing oncoming traffic R2000 1xUnlicense Driver R1000 15xWarnings issued(written) 1xUnroadworthy vehicle R3500 1xUrine in public R150 1xParking in a Park R150 <b>Total: R18 600 00</b>
		Search And Seizes	House raids with SAPS
		Assist with SAPS K78 roadblock	N7 Weighbridge Moorreesburg
<b>12 November 2022</b>	Kalbaskraal	Complaint	Attend a complaint about people breaking down a house to set up a shack
	Malmesbury	General Patrols	Fines were issued
<b>14 November 2022</b>	Malmesbury	Bylaw operation - Littering  Foot beat  VCP  General Patrols	Fines was issued 12xUnlicensed motor vehicle R6000 4xDisabled Parking R3200 1xYellow line R500 1xExpiring Driver's license R500 1xSmooth tyre R300 1xContravention to permit R2500 1xPRDP R3000 5xDrinking in Public R750 4xUrinating in Public R600 <b>Total: R17 350 00</b>



<b>15 November 2022</b>	Malmesbury	Bylaw operation - Littering  Bylaw Operation	1xLittering R300 6xUrinating in Public R300 5xDrinking in public R750 9xUnlicense motor vehicle R4500 2xDisobey no parking R1000 2x Park on redline R1000 3xDisabled Parking R2400 <b>Total: R9 250 00</b>
<b>16 November 2022</b>	Malmesbury	Bylaw operation - Littering  School Transport Operation  Foot beat  General Patrols	Fines were issued 6xOverload in taxi R2200 1xContrary to permit R2500 4xPassangers for reward in goods comp R2000  9xunlicense motor vehicle R4500 3xLoadingzones R2400 1xPark on yellow line R500 1xWritten warning for drinking in public 1xDumping in public R300 3xDrinking in public R450 2xUrine in public R300 1xParking on taxi parking R500 <b>Total: R15 650 00</b>
<b>17 November 2022</b>	Malmesbury	Bylaw operation - Littering  Bylaw Operation  Point Duty	Fines were issued 4xUnlicensed motor vehicle R2000 1xYellowline R800 1xFacing oncoming Traffic R500 2xDumping R600 <b>Total: R3 900 00</b>  At breakdown truck in Malmesbury CBD
<b>21 November 2022</b>	Saldanha bay	Bylaw operation - Littering  Strike Actions	Taxi strike in Saldanha 10xmembers deployed to assist with public violence action.

<b>22 November 2022</b>	Malmesbury	Bylaw operation - Littering  General patrols	Fines was issued 4xDrinking in public R600 3xUnlicensed motor vehicle R1500 1xParked on redline R500 1xParked on sidewalk R500  <b>Total: R3 100 00</b>
	Moorreesburg	Festive Launch	Festive launch at N7 weighbridge
	Saldanha bay	Taxi Strike	Assist with crowd control at taxi strike
<b>23 November 2022</b>	Malmesbury	Bylaw operation - Littering  By- Law Operations	8 x Unlicensed m/v R1200 1xUrinate in public R150 1xYellowline R500 2xDisabled Parking R1600 1xDumping R500 4 x drinking in Public R600 1x Fail to comply with Lawful instruction R500 <b>Total: R5 050 00</b>
	Riebeek Wes	Patrolling	High visibility
<b>24 November 2022</b>	Moorreesburg	Bylaw operation - Littering  Search and seize with K9	Searching Drug outlets
<b>25 November 2022</b>	Malmesbury	Bylaw operation - Littering  Foot beat  General Patrols	Fines were issued 9xUnlicensed m/v R7500 4xPark on loading zone R3200 6xDrinking in Public R900 2xUrinating in Public R450 1xDisregard Disabled parking R800 1xDumping R300  <b>Total: R13 150 00</b>
<b>26 November 2022</b>	Riebeek West  Riebeek Kasteel	Monitor GBV March	Fines 17xDrinking in public R2700 2xUnlicense m/v R1000 <b>Total: R3 700 00</b>
<b>28 November 2022</b>	Malmesbury	Practice Drilling	Practice for Launch

<b>29 November 2022</b>	Moorreesburg	Reaction Unit Launch	Introduction of Reaction Unit members to Minister
<b>30 November 2022</b>	Malmesbury	Bylaw operation - Littering  School Transport Ops          General Patrols	Fines 2xOverload passengers R800 1xTransport passenger in goods dep. R2000 1xTransport Passenger without a valid permit R2500 1xDefective parking brake R1500  2xurinating in Public R300 11xUnlicense m/v R5500 1xRedline Parking R500 2xDrinking in public R300  <b>Total: R13 400 00</b>

BY-LAW CASES/WARNINGS: REACTION UNIT				
Offence description	Cases	Warnings	Total	Comments
Advertisement signs	0	0	0	
Building regulations	1	2	3	
By-laws relating to council property	1	0	1	
By-law relating to fire brigade	0	0	0	
By-laws relating to libraries	0	0	0	
By-laws relating to streets	2	0	2	
By-laws relating to the supply of electricity	0	0	0	
Camping sites	0	0	0	
Control over boundary walls and fences	0	0	0	
Control over Yzerfontein harbour	0	0	0	
Damage to road surface	0	0	0	
Distribution of flyers	0	0	0	
<b>Drinking in public</b>	<b>50</b>	<b>2</b>	<b>52</b>	
Drunk in public - Arrests	0	0	0	
Dumping sites	0	0	0	
Fireworks	0	0	0	
Graveyards	0	0	0	
Illegal Dumping	5	1	6	
Keeping of animals (goats; cows, donkeys, horses, etc.)	0	0	0	
Keeping of bees	0	0	0	
Keeping of dogs	0	1	1	
Keeping of poultry	0	0	0	
Littering Awareness.	0	97	97	
Nuisance	0	0	0	
Occupational health and safety	0	0	0	
Other by-laws not mentioned elsewhere	1	0	1	
Prevention of fires	0	0	0	
Public Amenities	4	0	4	
Repair/maintenance of vehicles on public/public place	0	0	0	
Sanitation	0	1	1	
Street and door to door collections	0	0	0	
Street vendors and hawkers	0	0	0	
Swimming pool by-laws	0	0	0	
Pedestrians on N7	0	0	0	
Traffic by-laws	0	0	0	
Unused vehicles, boats and machines	0	0	0	
Urinate in public	4	2	6	
Washing of vehicles on public road/public place	0	0	0	
Water by-law	0	0	0	
<b>TOTAL</b>	<b>68</b>	<b>106</b>	<b>174</b>	



# **CCTV ROOM**

## **MONTHLY REPORT**

### **November 2022**

## NOVEMBER 2022

### 1. CCTV Room Staff

Staff	Shift A	Shift B	Shift C	Total
Supervisor	1	1	1	3
Control room officers	3	3	3	9
	4	4	4	12

### 2. Shifts

Shift Cycle 1						
MON	TUES	WED	THURS	FRI	SAT	SUN
06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	06:00 –15:00	Day off	Day off
Shift Cycle 2						
13:00 –22:00	13:00 –22:00	Day off	Day off	13:00 –22:00	15:00 –00:00	13:00 –22:00
Shift Cycle 3						
Day off	Day off	13:00 –22:00	13:00 –22:00	09:00 -18:00	07:00 –15:00	07:00 15:00

### 3. Activities

Type of activity	AREA	Total
Complaints/Incidents		
• General	Swartland Area	11
• Fire	Swartland Area	5
• Traffic	Swartland Area	12
• SAPS (Crime)	Swartland Area	5
• Law Enforcement	Swartland Area	10
CCTV incidents By Law Cases	Swartland Area	11
<b>GRAND TOTAL</b>		<b>54</b>

#### **4. Challenges of CCTV –Unit**

- Shortage of one shift to deliver a 24- hour service.
- The Wi-Fi connection of the CCTV-Room is not stable causing cameras to log out for long periods with no visuals
- No camera at entrance of CCTV-Room
- Need of cleaning services, because officers must clean Control room themselves, which result in less officers, monitoring the screens.
- Safety equipment of staff within the Control room.
- Due to load shedding certain cameras is inactive, all LPR's, Overviews, Finance building as well as Council chambers.

- **CCTV INCIDENTS: NOVEMBER 2022:**

- **West Parking 3 -12 November 2022 (11h05)**

Male person drinking wearing a dark red hoodie and black beanie,  
Traffic informed to attend.

- **Feedback:** v4 issuing a notice to the male person for drinking in public.

- **Alpha street 12 November 2022 (19h18)**

M.Jaftha notice a couple fighting, SAPS contacted regarding incident.

- **East parking 2 14 November 2022 (20H46)**

R.Middleton spotted an open window at the municipal premises,  
informed v8 window were close from the outside.

- **Klipheuwel road 25 November 2022 (09h45)**

J.Pick monitored and see a 2 suspicious people behind the trees v18  
was informed.

Feedback – They were busy collecting plastic cans for recycling.

# **REGISTRATION & LICENCING**



## **REPORT NOVEMBER 2022**



		MALMESBURY		MOORREESBURG		DARLING	
		TOTAL	AMOUNT	TOTAL	AMOUNT	TOTAL	AMOUNT
<b>Driving license applications</b>							
Motor cycles	@ R 135.00	10	R1,350.00	3	R405.00		
Light motor vehicles	@ R 135.00	46	R6,210.00	35	R4,725.00		
Heavy motor vehicles	@ R 200.00	232	R46,400.00	102	R20,400.00		
<b>Total: driving license applications</b>		<b>288</b>	<b>R53,960.00</b>	<b>140</b>	<b>R25,530.00</b>		
Temporary driving licence appl.	@ R 45.00	162	R7,290.00	48	R2,160.00	17	R765.00
<b>Driving licenses issued</b>							
Income for Municipality	@ R 61.00	477	R29,097.00	168	R10,248.00	43	R2,623.00
<b>Driving licenses issued</b>							
Amount due to Prodiba	@ R 79.00	477	R37,683.00	168	R13,272.00	43	R3,397.00
<b>Leaners licenses:</b>							
Applications	@ R 68.00	192	R13,056.00	99	R6,732.00	28	R1,904.00
Issued	@ R 33.00	128	R4,224.00	41	R1,353.00	17	R561.00
Duplicate	@ R 33.00	10	R330.00	4	R132.00	2	R66.00
<b>Instructors certificates:</b>							
Applications	@ R 165.00	1	R165.00	1	R165.00		
Issued	@ R 33.00	1	R33.00	1	R33.00		
<b>Motor vehicles:</b>							
Duplicate Registrations	@ R 165.00	61	R10,065.00				
Duplicate Traffic Register certificates	@ R 33.00	12	R396.00				
Temporaal Permits	@ R 90.00	160	R14,400.00				
Special Permits	@ R 65.00	94	R6,110.00				
<b>Applications for roadworthy certificates</b>							
Light motor vehicles	@ R165.00	83	R13,695.00	21	R3,465.00		
Heavy motor vehicles	@ R 195.00	33	R6,435.00	4	R780.00		
Motor cycles	@ R70.00	1	R70.00	3	R210.00		
<b>Total</b>		<b>117</b>	<b>R20,200.00</b>	<b>28</b>	<b>R4,455.00</b>		
Roadworthy certificates	@ R 55.00	189	R4,895.00	24	R1,320.00		
Professional Driving permits	@ R 80.00	126	R10,080.00	49	R3,920.00	12	R960.00
Issue of information	@ R 22.00						
Registration of motor vehicles	@ R 270.00	961	R259,470.00				
Motor trade numbers	@ R 102.00						
<b>Licence fees</b>			R4,500,151.45				
<b>Total</b>							<b>R4,500,151.45</b>
<b>Commission: Licence fees</b>			R540,018.18				
<b>Total</b>							<b>R540,018.18</b>

**INCOME AS ON 02 DECEMBER 2022**

# INCOME: REGISTRATION AND LICENCING NOVEMBER 2022

## DRIVING LICENSE & ROAD WORTHY SECTION: NOVEMBER 2022

### WAITING PERIOD FOR DRIVING- AND LEARNERS LICENSE TESTS IN WEEKS

KEY INDICATORS	Malmesbury	Moorreesburg	Darling	Average
Waiting period: Driving Licenses Light motor vehicles	2.0	4.5	N/a	3.25
Waiting period: Driving Licenses Heavy motor vehicles	1.0	4.5	N/a	2.75
Waiting period: Learners Licenses	0.0	0.0	0.0	0.0

### LEARNERS LICENSE STATISTICS

#### MALMESBURY

CODES	01	02	03	TOTAL
Absent	2	3	7	12
Postponed	0	0	0	0
Passed	18	35	73	126
Failed	2	12	57	71
Oral Test	0	1	1	2
<b>TOTAL</b>	<b>22</b>	<b>51</b>	<b>138</b>	<b>211</b>
	63,3 %			

Codes: 01 – Motorcycle  
02 – Light motor vehicles  
03 – Heavy motor vehicles

#### MOORREESBURG

CODES	01	02	03	TOTAL
Absent	0	1	4	5
Postponed	0	0	0	0
Passed	3	9	29	41
Failed	1	12	23	36
Oral Test	0	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>22</b>	<b>56</b>	<b>82</b>
	53,2 %			

Codes: 01 – Motorcycle  
02 – Light motor vehicles  
03 – Heavy motor vehicles

## LEARNERS LICENSE STATISTICS

### DARLING

CODES	01	02	03	TOTAL
Absent	1	1	0	2
Postponed	0	0	0	0
Passed	0	7	10	17
Failed	0	7	8	15
Oral Test	0	0	0	0
TOTAL	1	15	18	34
	53,1 %			

**Codes:**      01 – Motorcycle  
                 02 – Light motor vehicles  
                 03 – Heavy motor vehicles

## DRIVING LICENSE STATISTICS

### MALMESBURY DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	1	0	2	0	0	21	0	7	31
Postponed	0	0	0	0	0	0	0	0	0
Passed	8	1	18	2	0	54	1	9	93
Failed	5	0	18	0	0	101	0	16	140
TOTAL	14	1	38	2	0	176	1	32	264
	39,9%								

### MOORREESBURG DRIVING LICENSE TEST CENTRE

CATEGORIES	Motorcycle		Light motor vehicle		Heavy motor vehicle				TOTALS
Codes	A	A1	B	EB	C	C1	EC1	EC	
Absent	0	0	1	0	0	8	0	1	10
Postponed	0	0	0	0	0	0	0	0	0
Passed	0	0	7	0	0	35	0	7	49
Failed	0	0	14	1	1	56	0	6	78
TOTAL	0	0	22	1	1	99	0	14	137
	38,58%								

## ROADWORTHY STATISTICS

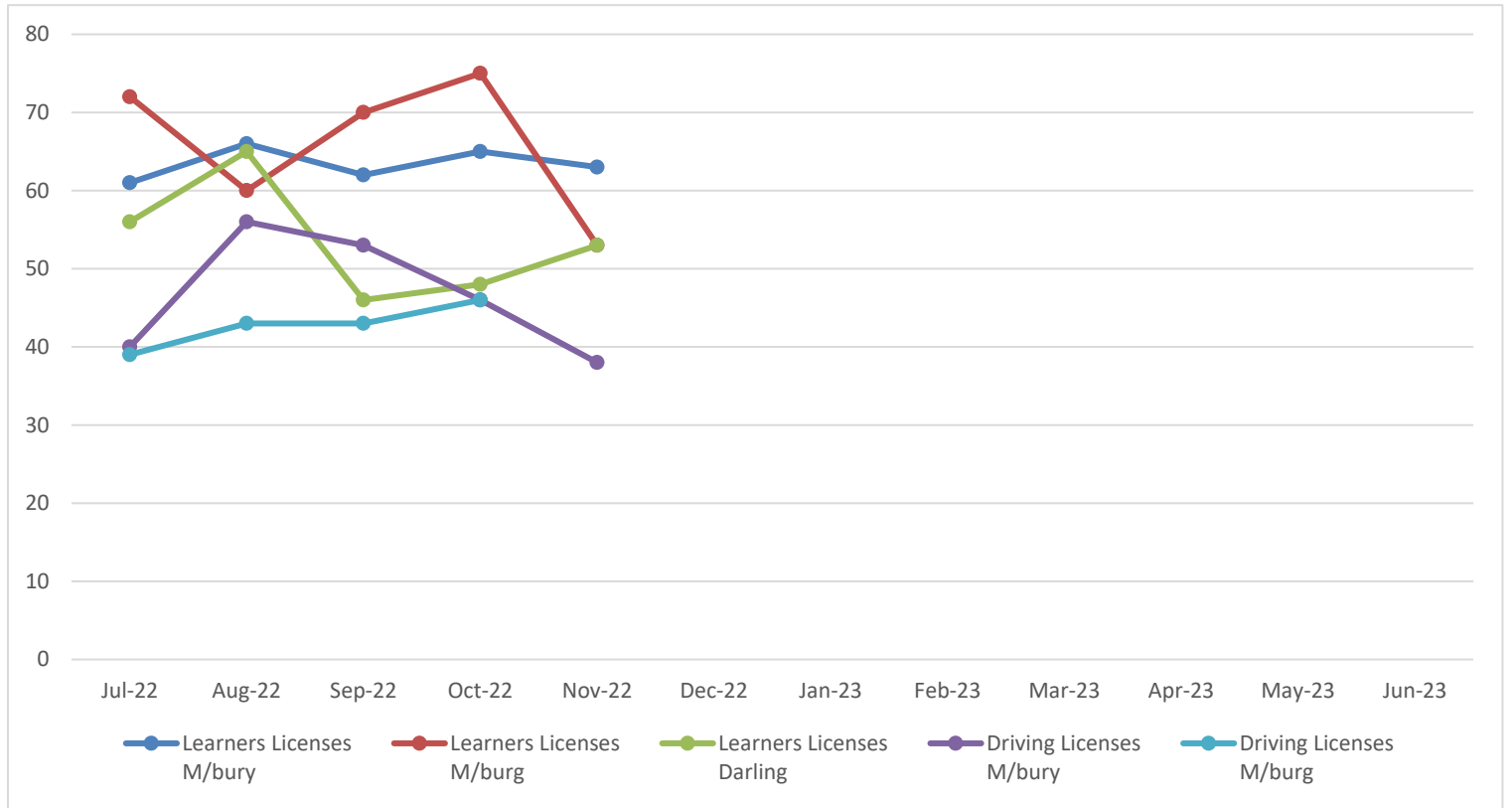
### MOORREESBURG VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	3	0	0	2	11	16
Failed	0	0	0	0	0	0
Retest	0	0	2	0	6	8
Retest: Passed	0	0	0	0	7	7
Failed	0	0	0	0	0	0
TOTAL	3	0	2	2	24	31

### MALMESBURY VEHICLE TESTING STATION

TYPE OF TEST AND RESULT	Motor cycle	Bus	Heavy motor vehicle	Trailer	Other	TOTAL
First test: Passed	0	0	3	7	48	58
Failed	0	0	0	0	0	0
Retest	1	4	7	3	20	35
Retest: Passed	0	5	6	2	15	28
Failed	0	0	0	0	0	0
TOTAL	1	9	16	12	83	121

# PASS RATE SWARTLAND



# TRAFFIC OPERATIONS



## TRAFFIC STATISTICS – NOVEMBER 2022

Total Traffic Officers	
Designation	Swartland Area
Head: Traffic Services	1 officer
Shift A	5 officers
Shift B	5 officers
Speed enforcement	2 officers
Warrant section	4 officers
Educational programs	1 officer
Admin & Logistics	2 officers
Traffic Wardens	2 officers
Control Room officers	12 officers
<b>TOTAL</b>	<b>34</b>

DETAIL OF TRAFFIC CASES – NOVEMBER 2022		
Offence description	Total	Comments
Licensing of drivers		
Unlicensed Driver	253	Include drivers not having their driving licences on them.
Unlicensed Driver- Permit Vehicles	5	
Learner Driver offences	12	
Other offences regarding driving licenses	14	
Operator Offences	12	
PRDP Offences	27	
Roadworthy Certificate Offences	4	
Other Offences Regarding RTQS	1	
Discontinue Notice	16	
Unlicensed/Unregistered Motor Vehicles	416	
Failure to notify change	0	
Number Plate Offences	19	
Other offences regarding registration / licensing	4	
Moving violations		
Inconsiderate driving	1	
Traffic Signal Disobey	6	
Disobey Stop Sign	67	
Disobey No U-Turn	19	

Disobey No U-Hitch hiking	1	
Disobey Other Road Signs	4	
Offences Regarding The Duties of Drivers	1	
Seat Belt or Crash Helmet	52	
Turning in the Face of Oncoming Traffic	16	
Turning Without Signalling	0	
Illegal Overtaking	0	
Changing Lanes	0	
Enter When Unsafe	0	
Cell Phone	11	
Excessive Noise by wilful act	0	
Other Offences Regarding Rules of The Road	1	
Stopping and parking		
Stopping where Prohibited	12	
Stopping Causing Danger or Obstruction	3	
Parking Where Prohibited	124	
Loads and projections		
Overload - Goods	0	
Exceeding projection limits	0	
Insecure Load – Spillage	2	
Dangerous Goods	2	
Vehicle defects		
Defective Brakes	18	
Defective Steering	0	
Defective Tyres	14	
Defective Silencer	0	
Deposit Oil or Fuel	2	
Defective Lamps	33	Focus area especially during night times and winter.
Other Defects	7	
Public Motor Vehicle/Taxi Offences		
Overload – Passengers	10	
No operating license	17	
Operating contrary to operating license	13	
Speeding offences		
Refer camera feedback page.		
Sundry		
Caution Notice / Confiscation	2	
Arrests - Driving whilst under the influence	2	
Arrests – Reckless and Negligent driving	0	
Arrests - False or Forged documents	0	
Arrests – Other	4	



Arrests – Warrants	0	
Other offences not mentioned elsewhere	2	
<b>TOTAL</b>	<b>1229</b>	

<b>TRAFFIC FINES: PAID CASES – NOVEMBER 2022</b>		
Summonses, 341 Notices & Speeding Offences		
Service Provider	Total cases paid	Monetary value of paid cases
TMT	1406	R 765 285.00

Total Warrants Served	Total Warrants withdrawn by Court	Monetary value of paid Warrants
139	0	R 164 650.00
Expired warrants for Nov' 22		Monetary value
	0	R 0

Warrants of arrests															
	Total warrants finalized (Paid; withdrawn; older than 2 years)														
	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022
TMT	71	107	117	59	83	62	130	89	129	205	206	437	112	202	139

## **MONTHLY CAMERA SUMMARY – NOVEMBER 2022**

### MOBILES

1. 2117- HOURS: 178	CASES LOGGED: 2152
2. 2020- HOURS: 100	CASES LOGGED: 809
3. 2018- HOURS: 192	CASES LOGGED: 1218
4. 2094- HOURS: 93	CASES LOGGED: 622

**TOTAL CAPTURE: 4801**

**TOTAL HOURS: 563**

**TOTAL PAID TICKETS: 1406**

**MONETARY VALUE: R 765,285.00**

### FIXED SITE:

1. **MB076-** DARLING: **604**
2. **MB075-** MOORREESBURG: **17**
3. **MB062-** RIEBEEK WES: **103**

**TOTAL CAPTURED: 724**

### **AVERAGE SPEED OVER DISTANCE (ASOD'S)**

LOCATION CODE	CAM SERIAL NUMBER	DESCRIPTION	TOTAL LOGGED
400	YF01	R27 NORTHBOUND BETWEEN GANZEKRAAL KM 51 AND YZERFONTEIN KM 73	<b>748</b>
401	GK02	R27 SOUTHBOUND BETWEEN YZERFONTEIN KM 73 AND GANZEKRAAL KM 51	<b>584</b>
402	BF01	R27 NORTHBOUND BETWEEN YZERFONTEIN KM 73 AND BUFFELSFONTEIN KM 88	<b>0</b>
403	YF02	R27 SOUTHBOUND BETWEEN BUFFELSFONTEIN KM 88 AND YZERFONTEIN KM 73	<b>640</b>
<b>TOTALS</b>			<b>1972</b>

<b>WARRANTS PAID</b>	<b>= * 139 (R164 650.00)</b>
<b>EXPIRED WARRANTS FOR OCTOBER</b>	<b>= * 0</b>
<b>INFRINGEMENT AUDIT</b>	<b>= * 345</b>

- **103 ADMIN MARKS ALLOCATED FOR NOVEMBER 2022**

## WEIGH BRIDGE

	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022
<b>Vehicles weighed</b>	3652	3623	3538	3634	3717	3896	4147	4682	4317	3563	3468
<b>Vehicles Overload/ Charged</b>	43	49	42	34	28	40	31	46	40	34	35
<b>Monetary Value</b>	R65950	R64100	R 69 040	R 40 865	R 37 900	R 46 600	R 45 650	R 63 250	R 69 050	R 54 950	R 80 350

VEHICLE CHECK POINTS (VCP's)				
Date	Area	Description	Vehicles Stopped/ Count	Traffic Cases issued
01 November 2022	Main Road, Moorreesburg	VCP	12	7 x Cases
01 November 2022	R315 R27 cross, Yzerfontein	VCP	25	0 x Case
01 November 2022	Voortrekker Rd, Malmesbury	VCP	20	3 x Cases
01 November 2022	Voortrekker Rd, Malmesbury	VCP	14	7 x Case
01 November 2022	Voortrekker Rd (Spar), Malmesbury	U-turn Enforcement	2	3 x Cases
01 November 2022	C/o Jacaranda & Denne Avenue, Malmesbury	Stop Sign Enforcement	2	3 x Cases
02 November 2022	Piet Retief, Malmesbury	VCP	41	3 x cases
02 November 2022	Voortrekker Rd (Spar), Malmesbury	U-turn Enforcement	2	2 x Cases
03 November 2022	Darling Road, Abbotsdale	VCP	25	9 x Cases
03 November 2022	Groenrivier, Chatsworth	VCP	25	8 x Cases
03 November 2022	Evita Bezuidenhout Blvd, Caledon Street-Darling	Moving Violations	1	1 x Case
04 November 2022	Piet Retief, Malmesbury	VCP	17	9 x cases
04 November 2022	C/o Schoonspruit & Industrial Street Malmesbury	Stop Sign Enforcement	3	4 x cases
04 November 2022	C/o Dr.Euvrard & St.Thomas Street Malmesbury	Stop Sign Enforcement	3	4 x cases
04 November 2022	C/o Dirkie Uys & Vrede Street Malmesbury	Stop Sign Enforcement	3	3 x cases
04 November 2022	Voortrekker Rd (Spar), Malmesbury	U-turn Enforcement	1	2 x cases
05 November 2022	Dasseneiland Drive, Yzerfontein	VCP	10	0 x cases
05 November 2022	R315 & R27 cross, Yzerfontein	VCP	18	5 x cases
05 November 2022	C/o Kruythof & Van Riebeeck Street Riebeeck-Kasteel	VCP	24	11x cases
05 November 2022	R315 & R27 cross, Yzerfontein	VCP	20	0 x cases

06 November 2022	Buitekant Street, Yzerfontein	VCP	25	0 x Cases
07 November 2022	Darling & Darling East	Moving Violations	2	2 x Cases
07 November 2022	C/o Vrede & Dirkie Uys Street, Malmesbury	Stop Sign Enforcement	3	5 x cases
07 November 2022	R 315 Darling cellars	VCP	18	3 x Cases
08 November 2022	Schoonspruit Road (under N7 Bridge) Malmesbury	VCP	6	9 X Cases
09 November 2022	Klein Dassenberg Kalbaskraall	VCP	23	9 X Cases
09 November 2022	Hermon way Riebeek-Kasteel	VCP	31	2 X Cases
10 November 2022	R315, Malmesbury	VCP	8	0 X Cases
10 November 2022	Voortrekker Street, Riebeek-Wes	VCP	34	2 X Cases
11 November 2022	Riebeek-Kasteel	VCP	14	7 X Cases
11 November 2022	C/o azalea & mimosa Avenue, Malmesbury	Stop Sign Enforcement	3	4 X Cases
11 November 2022	Bokomo Road, Malmesbury	VCP	41	8 X Cases
12 November 2022	R45, Malmesbury	VCP	23	4 X Cases
12 November 2022	Main Road, Darling	VCP	30	2 X Cases
12 November 2022	Church Street,Riebeek-Kasteel	VCP	28	4 X Cases
13 November 2022	Klipheuwel Road, Malmesbury	VCP	31	1 X Cases
14 November 2022	C/o Vrede & Dirkie Uys Street, Malmesbury	Stop Sign Enforcement	2	2 X Cases
15 November 2022	C/o Mimosa & Azalia street, Malmesbury	Stop Sign Enforcement	2	3 X Cases
15 November 2022	Voortrekker Street ,Riebeek-Wes	VCP	19	2 X Cases
15 November 2022	C/o St Thomas & Dr Euvrard Street, Malmesbury	Stop Sign Enforcement	2	2 X Cases
15 November 2022	Old Kalbaskraal Road (Nitrophoska) Malmesbury	VCP	13	9 X Cases
15 November 2022	Schoonspruit Road (under N7 Bridge) Malmesbury	VCP	35	3 X Cases
16 November 2022	Old Kalbaskraal,Road Kalbaskraal	VCP	15	4 X Cases
16 November 2022	Old Kalbaskraal,Road Abbotsdale	VCP	14	6 X Cases
16 November 2022	Voortrekker Road (Spar) Malmesbury	U-Turn sign Enforcement	1	1 x Case

17 November 2022	C/o Vrede & Dirkie Uys Street, Malmesbury	Stop Sign Enforcement	3	4 x Cases
17 November 2022	N7 On ramp (Cemetery) Malmesbury	VCP	25	8 x Cases
17 November 2022	Voortrekker Road (Spar) Malmesbury	U-Turn sign Enforcement	2	2 x Cases
18 November 2022	Main. Road Moorreesburg	VCP	17	2 x Cases
18 November 2022	C/o Kruythof & Van Riebeek Street, Riebeek-Kasteel	VCP	28	6 x Cases
18 November 2022	C/o Van Riebeek & Piet Retief Street Riebeek-Kasteel	VCP	16	5 x Cases
18 November 2022	Voortrekker Road (Spar) Malmesbury	U-Turn sign Enforcement	1	1 x Case
19 November 2022	Klein Dassenberg, Kalbaskraal	VCP	36	66 x Cases
21 November 2022	Intersection Long & Voortrekker Street, Malmesbury	Moving Violations	5	4 x Cases
22 November 2022	Piet Retief Street, Malmesbury	VCP	25	4 x Cases
22 November 2022	De Kock Street, Malmesbury	Stop Sign Enforcement	2	2 x Cases
23 November 2022	Darling Area	Moving Violations	4	4 x Cases
23 November 2022	C/o Schoonspruit & industrial street, Malmesbury	Stop Sign Enforcement	4	5 x Cases
23 November 2022	Groenrivier, Chatsworth	VCP	22	5 x Cases
24 November 2022	Darling Main Road	VCP	42	16 x Cases
24 November 2022	C/o Truter & Bergzicht street,Malmesbury	Stop Sign Enforcement	4	7 x Cases
24 November 2022	Riverlands-Chatsworth Road, Chatsworth	VCP	14	4 x Cases
28 November 2022	C/o Loedolf & Church Street, Malmesbury	Stop Sign Enforcement	0	0 x Cases
28 November 2022	Voortrekker Road, Malmesbury	VCP	16	6 x Cases
28 November 2022	C/o Truter & Wandel street,Malmesbury	Stop Sign Enforcement	1	1 x Case
29 November 2022	Yzerfontein Main Road, R315	VCP	41	10 x Cases
30 November 2022	R27 West Coast Road	Moving Violations	1	1 x Case
30 November 2022	Riverlands-Chatsworth road,Chatsworth	VCP	23	6 x Cases
30 November 2022	C/o Darling & Kerk street, ,Abbotsdale	Stop Sign Enforcement	8	13 x Cases

30 November 2022	Voortrekker Road (MSS) Malmesbury	VCP	21	10 x Cases
30 November 2022	C/o De Kock street, Malmesbury	Stop Sign Enforcement	5	6 x Cases
30 November 2022	Voortrekker Road, Malmesbury	U-Turn sign Enforcement	1	2 x Cases
			<b>1057 Vehicles Stopped</b>	<b>378 x Cases</b>

### Foot Patrols

Date	Area	Description	Successes
01 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	3 x Cases
02 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	6 x Cases
02 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	4 x Cases
03 November 2022	Malmesbury Lowe-CBD	Check for all Traffic related offences and Bylaws	4 x Cases
03 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	2 x Cases
04 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	8 x Cases
07 November 2022	Malmesbury Lower-CBD	Check for all Traffic related offences and Bylaws	0 x Cases
08 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	1 x Cases
08 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	5 x Cases
08 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	5 x Cases
12 November 2022	Moorreesburg CBD	Check for all Traffic related offences and Bylaws	6 x Cases
12 November 2022	Darling CBD	Check for all Traffic related offences and Bylaws	3 x Cases
12 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	3 x Cases
12 November 2022	Riebeek-Kasteel CBD	Check for all Traffic related offences and Bylaws	2 x Cases
14 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	2 x Cases
15 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	5 x Cases
16 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	0 x Cases
17 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	0 x Cases
18 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	4 x Cases



Foot Patrols			
Date	Area	Description	Successes
18 November 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	5 x Cases
22 November 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	4 x Cases
22 November 2022	CBD Malmesbury	Check for all Traffic related offences and Bylaws	4x Cases
23 November 2022	Upper-CBD Malmesbury	Check for all Traffic related offences and Bylaws	6 x Cases
23 November 2022	CBD Malmesbury	Check for all Traffic related offences and Bylaws	4 x Cases
25 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	4 x Cases
29 November 2022	Malmesbury CBD	Check for all Traffic related offences and Bylaws	8 x Cases
29 November 2022	Malmesbury Upper-CBD	Check for all Traffic related offences and Bylaws	4 x Cases
			<b>102 x Cases</b>

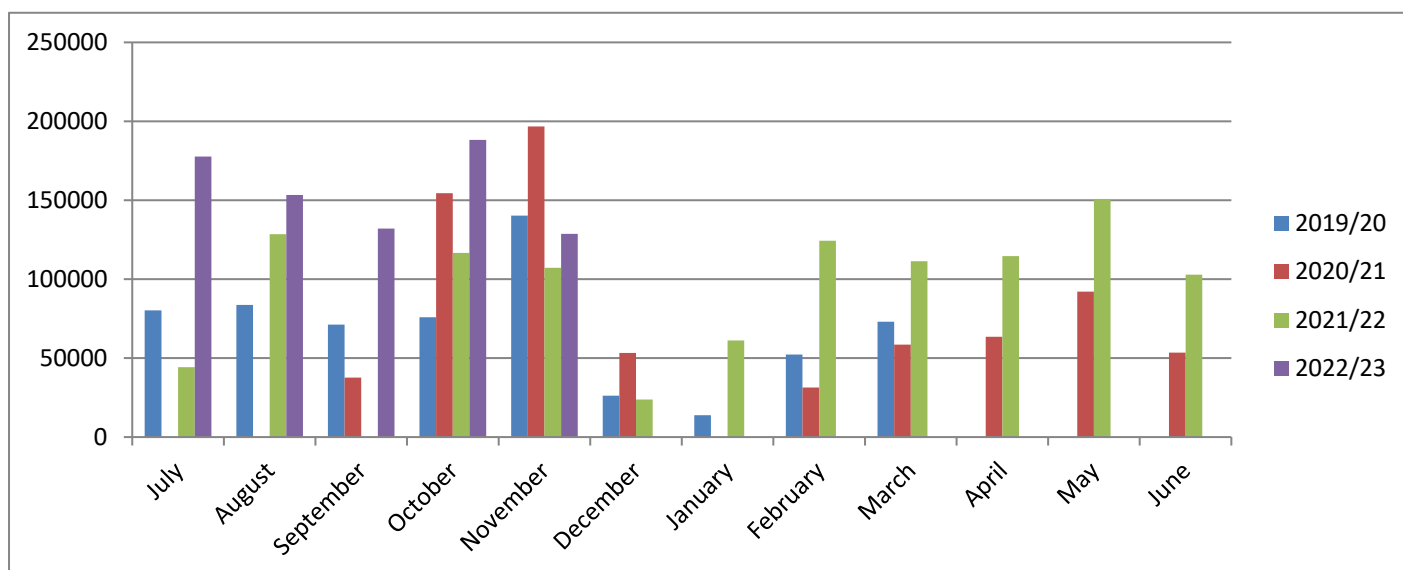
## K78 ROADBLOCKS

Date	Area	Description	Vehicles Stopped/ Counted	Traffic Cases issued/Other
17 November 2022	Yzerfontein Intersection	K78	187	26 x Cases
22 November 2022	Moorreesburg Weighbridge N7	K78	98	4 X Cases
25 November 2022	Moorreesburg Weighbridge N7	K78	203	19 X Cases
26 November 2022	Bokomo Road, Malmesbury	K78	124	22 x Cases
	<b>Total</b>		612	71 X cases

## ANPR - BUS OPERATIONS

Date	Location	Total Payments	Amount
04 November 2022	Traffic court-Malmesbury	58	R 24 095.00
10 November 2022	Piet Retief Street, Malmesbury	81	R 42 100.00
17 November 2022	C/o Acasia & Disa Road, Malmesbury	37	R 20 600.00
19 November 2022	Klipheuwel Road, Malmesbury	81	R 41 900.00
<b>Total Payment Value</b>		<b>257</b>	<b>R 128,695.00</b>

## ANPR BUS REVENUE



## VEHICLE IMPOUNDMENTS: NOVEMBER 2022

Date	Vehicle description	Reason for impoundment
09 November 2022	Foton Minibus (Taxi)	Driver overtaking unmarked patrol vehicle disregarding road markings and signs.





## Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Beskermingsdienste  
Afdeling: Brandweerdienste

10 Januarie 2023

7/1/2/2-3

ITEM 6.4.2 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOU SAL WORD OP  
18 JANUARIE 2023.

<b>ONDERWERP:</b>	<b>VERSLAG: BRANDWEER DIENSTE: NOVEMBER 2022</b>
<b>SUBJECT:</b>	<b>REPORT: FIRE BRIGADE SERVICES: NOVEMBER 2022</b>

1. **BACKGROUND / AGTERGROND**

Attached find the report of the Fire Brigade Services for November 2022.

2. **AANBEVELING**

Vir bespreking deur die Raad.  
For discussion by Council.

(get) P A C Humphreys

**MUNISIPALE BESTUURDER**  
**MUNICIPAL MANAGER**



## - MEMORANDUM -

Kantoor van die Direkteur Beskermingsdienste  
Afdeling: Brandweer  
10 Januarie 2023

7/1/2/2-3

**BRANDWEER – MAANDVERSLAG: NOVEMBER 2022**  
**FIRE BRIGADE – MONTHLY REPORT: NOVEMBER 2022**

FIRE DEPARTMENT: PERSONNEL PER AREA										
Town/Area										
	Abbotsdale	Chatsworth/ Riverlands	Darling	Kalbaskraal	Koringberg	Malmesbury	Moorreesburg	Riebeeck Vallei	Yzerfontein	TOTAL
Chief Fire Officer	0	0	0	0	0	1	0	0	0	1
Platoon Commander	0	0	0	0	0	1	0	0	0	1
Fire Fighter	0	0	2	0	0	0	2	0	0	4
*Temporary Fire Reservists	0	0	3 per standby week	1	0	5 per standby week	2 per standby week	2	0	13 per week
Minimum Required Trained personnel per shift			8	4		8	8	4	4	36

\*13 Temporary Fire Reservists on standby weekly.

\*Temporary Fire Reservists on standby from 17:00 – 08:00 daily and from 08:00 – 08:00 on weekends.

\*Please note that the temporary Fire Reservists have limited capacity due to no formal firefighting training.

DATE	TIME	NOVEMBER MONTHLY REPORT MALMESBURY TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.11.2022	23:08	Veld fire – cemetery, Schoonspruit Road		
05.11.2022	20:00 21:50	Veld fire – near Chatsworth turn-off, N7 Cleaning of road (temporary road signs) – Cheese Mouse, N7		
06.11.2022	23:28	Veld fire – Station Road, Kalbaskraal		
10.11.2022	12:31	Motor Vehicle Accident – Mount Royal, N7		
11.11.2022	02:15 16:45	Structure on fire – Saspark, Jakaranda Street, Wesbank Electrical fire – 9 Piet Retief Street, Malmesbury		
12.11.2022	13:31 20:20	Veld fire - School Road, Kalbaskraal Rubbish on fire – 33 Godetia Street, Wesbank		
13.11.2022	17:50	Veld fire – between Main Road & Station Road, Kalbaskraal		
14.11.2022	04:50	Veld fire – Smuts Street, Malmesbury		

	18:10	Veld fire – next to railway, Kalbaskraal		
15.11.2022	19:37	Motor Vehicle Accident – near Nova Feeds, Bokomo Road		
17.11.2022	08:55 12:35 22:59	Electrical equipment alight – Holomisa Street, Illinge Lethu Veld fire – 798 Boltney Street, Abbotsdale Motor Vehicle Accident – Vyevelei Farm, Hopefield Road		
19.11.2022	22:03 23:07	Veld fire – 9 Disa Street & Denne Avenue, Wesbank Rubbish on fire – Roosmaryn Street, Wesbank		
20.11.2022	22:44	Motor Vehicle Accident – Rooikraal Farm, Hopefield turn-off		
21.11.2022	14:29 15:51 17:00 18:20	Motor Vehicle Accident – railway, 5km outside Malmesbury direction Darling Veld fire- behind Nigh Shelter, Wesbank Veld fire – ‘Landbougrond’, Riverlands Rubbish on fire – park, Koljander Street, Wesbank		
22.11.2022	15:13	Humanitarian services (rescue snake) – Goedgegund Farm, Chatsworth		
24.11.2022	06:30	Motor Vehicle Accident – Atlantis turn-off, N7		
25.11.2022	21:47	Veld fire – Station Road, railway, Kalbaskraal		
26.11.2022	09:02 19:46	Veld fire – industrial area, behind Sasko Factory Veld fire in Wistaria Street, Wesbank		
27.11.2022	17:47	Veld fire – cemetery, Industrial area, Schoonspruit Road		
28.11.2022	12:41 05:27 23:00 23:40	Motor Vehicle alight – parking, Traffic Departement House on fire – 136 Arend Street, Illinge Lethu Veld fire – opposite Pasta, N7 House on fire – 5578 Chris Hani Street, Illinge Lethu		
29.11.2023	14:45 05:40	Veld fire – Akkerhout Street, Wesbank Cleaning of road (tree branches) - 4 Voortrekker Road, Malmesbury		

DATE	TIME	NOVEMBER MONTHLY REPORT MOORREESBURG TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.11.2022	10:00	Rubbish on fire – opposite Spar, Main Road, Moorreesburg		
02.11.2022	15:50	Motor Vehicle Accident – Sentrum Way, Moorreesburg		
04.11.2022	10:43 15:30	Rubbish on fire – Sibanye, Moorreesburg Motor Vehicle Accident – Misverstand Farm, direction N7		
05.11.2022	12:42	Motor Vehicle Accident – Gouda Road, outside Moorreesburg		
11.11.2022	14:37 15:54	Veld fire – Municipal Swimming pool, Moorreesburg Motor Vehicle alight – Hoogeleë Farm, Koringberg		
12.11.2022	20:44	Structure on fire – 8A Graan Street, Moorreesburg		
13.11.2022	08:14 16:30	Rubbish on fire – Olyf Street, Sibanye Building (hostel for seasonal workers) on fire – Broodkraal Farm		
14.11.2022	04:15 14:29 19:52	Rubbish on fire – 45 Party Crescent, Moorreesburg Veld fire – between railway & Gene Louw Sportsground Veld fire – Graan Street, Moorreesburg		
23.11.2022	19:27	Veld fire – railway, near Boland Diesel		
24.11.2022	10:40 12:56	Veld fire – 5 Protea Street, Moorreesburg Veld fire – Omega Street, Moorreesburg		
25.11.2022	05:19	Motor Vehicle Accident – N7, 10km outside Moorreesburg		
26.11.2022	15:49 23:02	Motor Vehicle Accident – Sentrum- & Piketberg Road, Moorreesburg Motor Vehicle Accident – 2km from Cheesemouse, direction Moorreesburg		
27.11.2022	13:23	Veld fire – Paul Kruger Street & Hooikraal Farm		

28.11.2022	18:29	Veld fire – Block A, Withoogte		
------------	-------	--------------------------------	--	--

DATE	TIME	NOVEMBER MONTHLY REPORT RIEBEEK KASTEEL TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.11.2022	07:50	Veld fire – Watsonia Street		
04.11.2022	06:01	Motor Vehicle Accident – Kloovenburg Farm, R45		
05.11.2022	22:47	Refuse bin on fire – Sarel Cilliers Street		
11.11.2022	17:38	Veld fire – sewerage site		
13.11.2022	16:57	Veld fire – Lelie Street		
14.11.2022	00:40 17:00	Veld fire – Watsonia Street Veld fire – Lelie Street		
15.11.2022	17:00 17:30	Electrical fire – 11 Aster Street Refuse bin on fire – Lelie Street		
18.11.2022	15:04	Veld fire – R46, Smutsfontein Farm		
22.11.2022	16:08	Veld fire – Delsma Farm Road		
24.11.2022	11:07 17:00	Motor Vehicle Accident – Meerhof Wines, R46 Motor Vehicle Accident – Kloovenburg Farm, R46		
26.11.2022	15:42	Building on fire – Hatchery Farm, R46		
27.11.2022	04:12 19:47	Electrical fire – 2495 Swartberg Crescent Veld fire – Lelie Street		

DATE	TIME	NOVEMBER MONTHLY REPORT RIEBEEK WEST TEAM	WCDM Assisted SM	Swartland Assisted WCDM
12.11.2022	19:25	Motor Vehicle Accident – Station Road		
15.11.2022	11:54	Veld fire – railway		
17.11.2022	17:00	Veld fire – Sending Street		
18.11.2022	11:07	Veld fire – Conniffie January Street		
19.11.2022	16:13	Veld fire – old cemetery, Kuiler Crescent		
22.11.2022	11:50	Rubbish on fire – Wilger Avenue, Ongegund Farm		
28.11.2022	09:00 13:00	Tree trunks on fire – Station Road Veld fire – Sending Road		

DATE	TIME	NOVEMBER MONTHLY REPORT DARLING / YZERFONTEIN TEAM	WCDM Assisted SM	Swartland Assisted WCDM
01.11.2022	18:27	Veld fire – Maitland Street, opposite 5 <sup>th</sup> Avenue, Darling		
03.11.2022	10:50	Motor Vehicle Accident – National Park, R27		
04.11.2022	19:51	Structure on fire 113 Cimbidium Street, Darling		
05.11.2022	08:30	Rubbish on fire – Silwerboom Avenue, Darling		



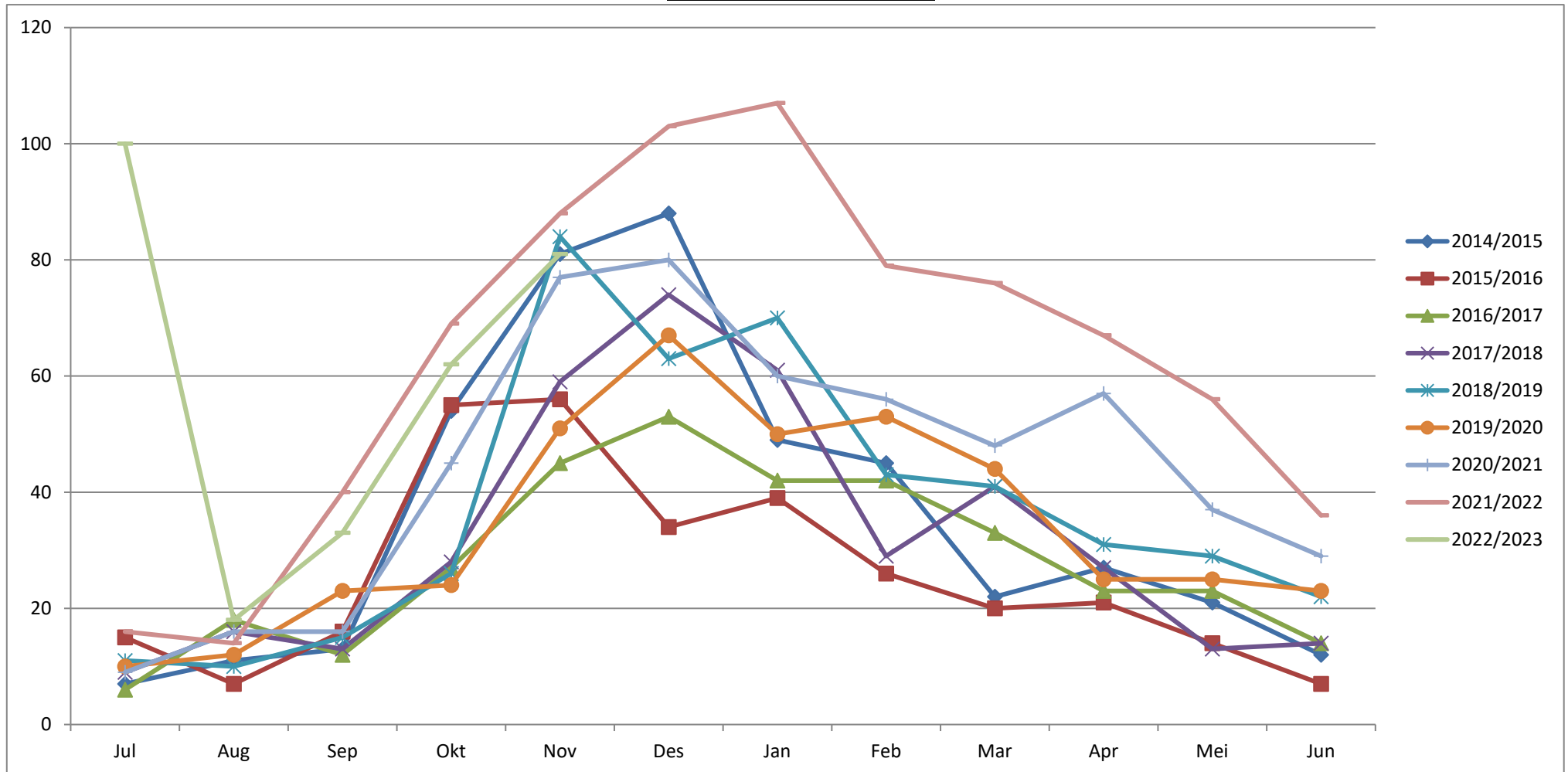
07.11.2022	17:10	Veld fire – swimming pool, Asla, Darling		
08.11.2022	13:36	Veld fire – Caledon Street, Darling		
10.11.2022	12:29 17:43	Veld fire – behind Darling Brew House on fire – 17 Rose Close Street, Darling		
14.11.2022	12:09	Veld fire – dumping site, Claredon Street, Darling		
17.11.2022	11:20 15:08	Rubbish on fire – behind Asla, Darling Veld fire – near Evita Bezuidenhoudt, Asla		
18.11.2022	12:41 21:14	Refuse bin on fire – dumping site, Darling Motor Vehicle Accident – Uilenkraal Road		
19.11.2022	17:35 21:14	Rubbish on fire – dumping site, Darling Motor Vehicle Accident – cemetery, Uilenkraal Road, Darling		
20.11.2022	10:45	Refuse bin on fire – dumping site, Darling		
21.11.2022	07:55 14:13	Motor Vehicle Accident – Atlantis Road Motor Vehicle Accident – 15 km outside Darling, direction Malmesbury		
22.11.2022	13:48 17:00	Veld fire – railway, Uilenkraal Road, Darling Veld fire – 17 <sup>th</sup> Avenue, Darling		
23.11.2022	15:44	Rubbish on fire – 533 Kareeboom Avenue, Darling		
24.11.2022	19:12	Veld fire – behind Asla opposite sportsground		
27.11.2022	11:20	Veld fire – next to Plastic Fabric, Darling Brew		
28.11.2022	14:39	Veld fire – Claredon Street, Darling		

#### **GENERAL**

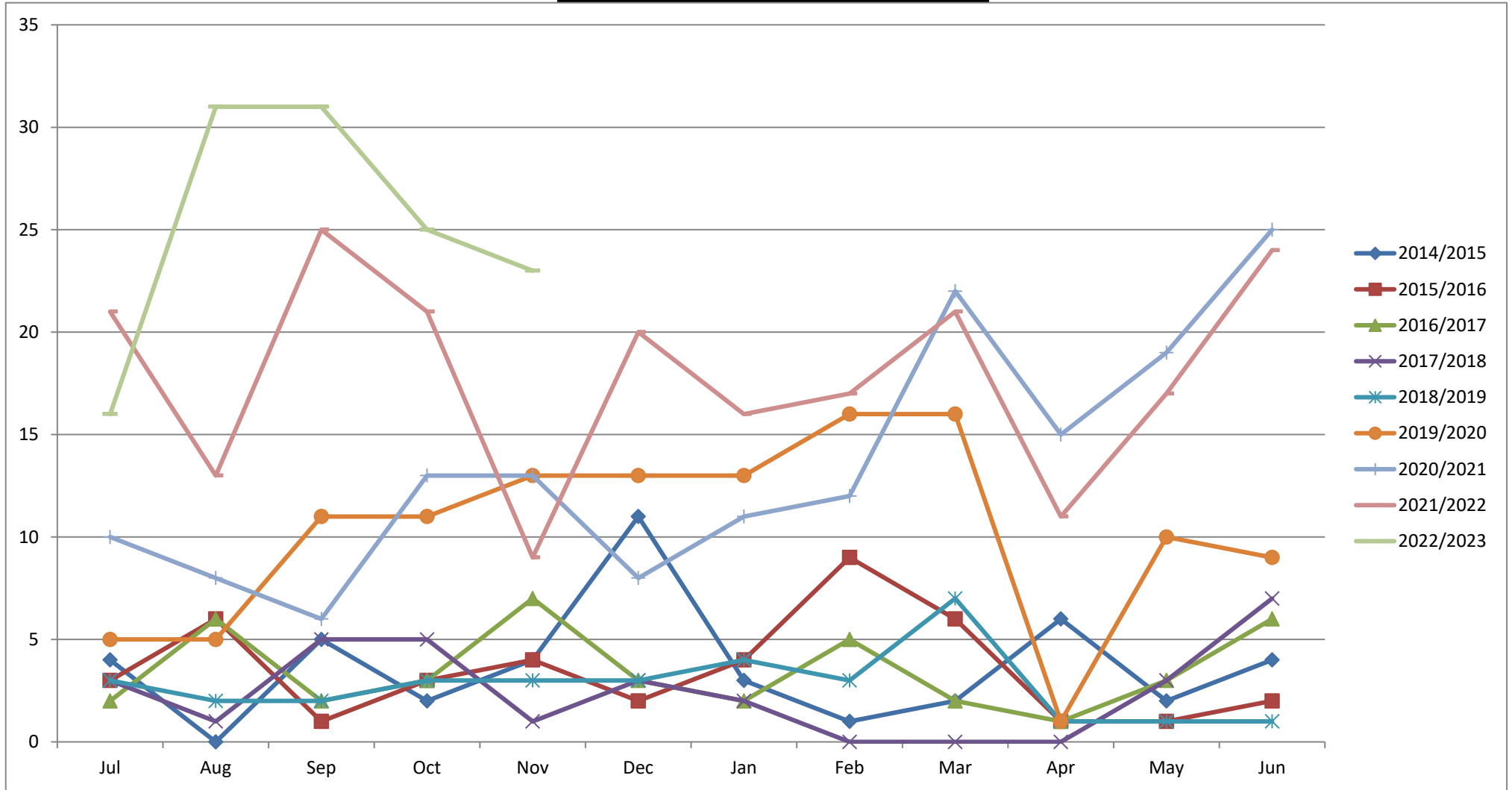
1. Building Plans evaluated:
  - Farm 154 Malmesbury
2. Fire safety inspections:
  - Darling outreach foundation
3. All operational firefighting vehicles and equipment inspected on a weekly basis.

**CHIEF FIRE OFFICER: R HARRIS**

# AMOUNT OF FIRES



### AMOUNT OF OTHER INCIDENTS



	Fire Brigade Service: SWARTLAND MUNICIPAL Fire & Rescue Services								Contact Person: ROYSTEN HARRIS				
	(Municipality/Location) MALMESBURY								Contact Details: 022 487 9400				
	November 2022												
OCCUPANCY OR PROPERTY		Probable causes / moontlike oorsake											Number of fires
		1 smoking	2 elec. faults	3 open flames	4 cooking	5 heating	6 welding & cutting	7 lightning	8 arson	9 undetermined	10 other (specify)		
											False Alarm good intent	False Alarm malicious	
RESIDENTIAL	FORMAL									3			3
	INFORMAL									3			3
	FLATS												
	HOTELS AND BOARDING HOUSES									1			1
INSTITUTIONAL	HOSPITALS & NURSING HOMES												
	EDUCATIONAL ESTABLISHMENTS												
PUBLIC ASSEMBLY	CHURCHES AND HALLS												
	CINEMAS AND THEATRES												
	MUSEUMS, LIBRARIES, ART GALLERIES												
	NIGHT CLUBS AND DANCE HALLS												
COMMERCIAL	RESTAURANTS AND CAFES												
	OFFICES												
	SHOPS												
	DEPARTMENT STORES												
	GARAGES AND WORKSHOPS												
STORAGE	WAREHOUSES												
	OUTSIDE STORAGE									1			1

<b>INDUSTRY</b>	FURNITURE												
	PLASTIC AND RUBBER												
	TEXTILE												
	PRINTING												
	MILLING												
	PETROLEUM												
	FOOD AND DRINK												
	PAPER AND PACKAGING												
	CHEMICAL												
	METAL												
	ELECTRONICS									4			4
	MINES (SURFACE)												
	UTILITIES												
<b>TRANSPORT</b>	CARS, MOTORCYCLES									2			2
	BUSES												
	HEAVY VEHICLES												
	SHIPS												
	TRAINS												
	AIRCRAFT												
<b>OTHER</b>	RUBBISH, GRASS AND BUSH									67			67
	PLANTATIONS AND FOREST												
	AGRICULTURAL												
	MISCELANEOUS FIRES												
	RIOTS												
	<b>TOTALS</b>									<b>81</b>			<b>81</b>

<b>AMOUNT OF OTHER INCIDENTS (SPECIAL SERVICES RENDERED FOR THE MONTH)</b>	
<b>(This exclude where fires are involved)</b>	
<b>TYPE INCIDENT</b>	<b>Number of incidents</b>
Aircraft Accidents	
Trench Rescue	
High Angle Rescue	
Motor vehicle accidents	20
Diving	
Boats and Sailing craft	
Water Supplies	
Fast Water Flow Rescue	
Mountain Search and Rescue	
Humanitarian Services	3
Hazardous Materials:- Radiation; Nuclear; Chlorine; Acid	
<b>TOTALS</b>	<b>23</b>

**ITEM 7.1 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING  
WAT GEHOU SAL WORD OP 18 JANUARIE 2023**

**ONDERWERP: BEGROTINGSBEHEERKOMITEE 2022/2023 HALF-JAARLIKSE  
AANSUIWERINGSKAPITAAL EN BEDRYFSBEGROTING TEGNIESE AANBEVELINGS**

**SUBJECT: BUDGET STEERING COMMITTEE (BSC) 2022/2023 MID-YEAR ADJUSTMENTS  
CAPITAL AND OPERATING BUDGET TECHNICAL RECOMMENDATIONS**

## 1. BACKGROUND

The Municipal Finance Management Act places specific responsibilities and obligations on the Accounting Officer and Executive Mayor regarding the progress made in respect of the implementation of the originally approved budget and performance measured against the goals set out in the Service Delivery and Budget Implementation Plan. To assist the Mayor with his duties in respect of tabling the adjustment budget, the budget steering committee met on 12 January 2023 to discuss and consider the adjustments as a result of the half-year performance ended 31 December 2022.

Opportunity was given to the Chief Financial Officer to present the detail in respect of the mid-year adjustments and to allow for considering performance to date. During this engagement the BSC in the main wanted to ensure consolidation of expenditure and that the achievement of the objectives set in the main budget is not compromised.

Further to the above, the Provincial Adjustments Budgets resulted in additional grant funding being promulgated for Financial Management Capability and Municipal Water Resilience. The roll-overs approved by Provincial Treasury for the Resourcing Funding for the Establishment and Support of a K9 Unit, Reaction Unit, Student Bursaries and Public Employment Support must also be approved in the Mid-year Adjustments budget.

## 1.2 SECTION 72 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT (LEGISLATIVE RESPONSIBILITIES)

- (1) The accounting officer of a municipality must by 25 January of each year-
  - (a) assess the performance of the municipality during the first half of the financial year, taking into account-
    - (i) the monthly statements referred to in section 71 for the first half of the financial year;
    - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
    - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
    - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
  - (b) submit a report on such assessment to-
    - (i) the mayor of the municipality;
    - (ii) the National Treasury; and
    - (iii) the relevant provincial treasury.
- (2) The statement referred to in section 71 (1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1) (b) of this section.

- (3) The accounting officer must, as part of the review-
  - (a) make recommendations as to whether an adjustments budget is necessary; and
  - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

## **SECTION 28 MUNICIPAL ADJUSTMENTS BUDGETS**

(2) An adjustments budget-

- (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;
- (b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
- (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
- (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
- (e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;
- (f) may correct any errors in the annual budget; and
- (g) may provide for any other expenditure within a prescribed framework.

## **2. HIGH-LEVEL DISCUSSION / MOTIVATION**

The adjustments in respect of the Capital Budget for 2022/2023 (**Annexure A-1: Adjusted 2022/23 Capital Budget**) will result in a decrease of R23 201 001, which will decrease the 2022/2023 capital budget from R191 095 805 to R167 894 804. Capital projects already completed, of which the final envisaged expenditure is known, will also be adjusted.

The adjustments in respect of the Operating Budget (**Annexure B: Adjusted 2022/23 Operating Budget**) for 2022/2023 will result in the gross budgeted surplus of R64 652 106 decreasing to R61 496 587 including capital grants and contributions. **The budgeted net deficit excluding capital grants and contributions was R12 456 894 and will decrease to a budgeted net deficit of R6 448 923. At this juncture it is appropriate to emphasize that the aforementioned net deficit of R6 448 923 is the more appropriate measurement of budgeted deficits** from a budgeted cash flow perspective.

The aforementioned was mainly the result of additional grant funding and the downward grant adjustment of the Human Settlements grant being promulgated in the Provincial Adjustments Budgets (**Annexure D: Allocation Letter**). The adjustments budget was also informed by an in-depth analysis and consideration of the performance for the mid-year ended 31 December 2022 inclusive of considering the 2021/22 audited outcomes insofar as it impacted the figures in the original budget.

The adjustments to the 2022/2023 balance sheet budget are due to a combination of adjustments to the capital and operating budgets.

### **2.1 OPERATING EXPENDITURE**

Operating expenditure must decrease from R1 029 331 855 to R1 025 575 992. The R3 755 863 decrease in operating expenditure was influenced in the main by the following: (Self explanatory notes attached as **Annexure B-1**)

1. Employee Related Costs – Wages, Salaries and Social Contributions increases by R4 336 204 based on the reasons provided in the attached Annexure B-1;
2. Remuneration Of Councillors increases by R308 914 based on the new Upper limits for Councillors;



3. Contribution to Debt impairment decreases by R543 362 mainly based on available information and modelling done, linked to year to date payment rates;
4. Bad Debts Written Off decreases by R5 662 338 mainly as a result of payment rates for Fines extensively;
5. Finance charges increases by R3 204 130 based on the new landfill site working paper estimation brought about by changes in the interest rates;
6. Bulk Purchases: Electricity decreases by R19 801 556 due to the effect of loadshedding;
7. Other materials increases by R5 093 429 based on the reasons provided in the attached Annexure B-1;
8. Contracted Services increases by R4 772 082 based on the reasons provided in the attached Annexure B-1;
9. Grants and Subsidies Paid increases by R238 927 mainly due to the additional allocation for Student bursaries;
10. Operational Cost increases by R1 324 493 based on the reasons provided in the attached Annexure B-1;
11. Accounting Losses increases by R2 973 213 mainly due to the envisaged accounting Loss on the disposal of Assets.

**Note:** The difference between the actual adjustment amounts listed above and the adjustment amounts in the B-schedule are because of virements within departments that now also forms part of the proposed adjusted budget.

## 2.2 OPERATING REVENUE

Operating revenue must decrease from R1 093 983 961 to R1 087 072 579. The R6 911 382 decrease in operating revenue was influenced in the main by the following: (Self explanatory notes attached as **Annexure B-2**)

1. Revenue from Electricity service charges decreases by R14 696 857 due to the effect of loadshedding;
2. Revenue from Refuse Removal service charges increases by R600 000 based on the mid-year performance;
3. Revenue from Sewerage service charges increases by R406 963 based on the mid-year performance;
4. Rent of Facilities and Equipment increases by R179 830 based on the mid-year performance;
5. Interest earned on External investments increases by R20 087 682, mainly due to the increased positive cashflow balance of the 2021/22 audited period;
6. Interest earned on Outstanding Debtors decreases by R292 390 based on 2021/22 audited performance and the arrangement to accommodate the SASSA payment dates;
7. Fines decreases by R4 344 000 based on the 2021/22 audited performance of traffic fines;
8. Licenses and permits increases by R124 129 based on the mid-year performance;
9. Transfers Recognised – Operational increases by R3 497 901 based on the reasons provided in the attached Annexure B-2;
10. Transfers Recognised – Capital decreases by R6 006 515 mainly due to the adjustments to the DHS and MIG funded projects;

11. Public Contributions and Donations decreases by R3 156 975 due to the adjustment to the project on the capital budget;
12. Other revenue increases by R900 032 based on the reasons provided in the attached Annexure B-2;
13. Gains decreases by R4 211 182 based on the reasons provided in the attached Annexure B-2.

## **2.3 CAPITAL EXPENDITURE**

### **CAPITAL PROJECTS ABOVE THE THRESHOLD AS ENVISAGED BY SECTION 19 OF THE MFMA**

**SECTION 19 (1)** requires that council considers the operational costs over the MTREF and beyond prior to approving these capital projects:

- (1) "A municipality may spend money on a capital project only if-
  - (a) the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality, has been appropriated in the capital budget referred to in section 17 (2);
  - (b) the project, including the total cost, has been approved by the council;
  - (c) section 33 has been complied with, to the extent that this section may be applicable to the project; and
  - (d) the sources of funding have been considered, are available and have not been committed for other purposes."

**SECTION 19 (2)** requires the following:

- (2) "Before approving a capital project in terms of subsection (1) (b), the council of a municipality must consider-
  - (a) the projected cost covering all financial years until the project is operational; and
  - (b) the future operational costs and revenue on the project, including municipal tax and tariff implications."

An adjustment to the 2022/23 Capital budget also affects the original Section 19 disclosure, due to amendments made to Waste Water Treatment Works: Moorreesburg and Resealing of Swartland Roads with the total project cost still being within the overall planning. **(Annexure A-2: Capital Projects to Sec 19)**;

The effect of the adjustments on the finance sources are as follows: (Self explanatory notes attached as **Annexure A-1: Adjusted 2022/23 Capital Budget**)

FINANCING SOURCES	Original Budget 2022/23	Viremented Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)
Capital Replacement Reserve (CRR)	115 812 892	115 812 892	99 949 294	(15 863 598)
Municipal Infrastructure Grant (MIG)	23 810 000	23 810 000	33 810 000	10 000 000
Dept. Human Settlements (DHS)	20 059 000	20 059 000	3 945 000	(16 114 000)
Regional Socio-Economic Project (RSEP)	1 200 000	1 200 000	1 200 000	-
Integrated National Electrification Programme (INEP)	17 600 000	17 600 000	17 600 000	-
Dept. Cultural Affairs and Sport	50 000	50 000	50 000	-
Community Safety Grant	30 000	30 000	137 485	107 485
Contributions	12 533 913	12 533 913	11 203 025	(1 330 888)
<b>GRAND TOTAL</b>	<b>191 095 805</b>	<b>191 095 805</b>	<b>167 894 804</b>	<b>(23 201 001)</b>

## 2.4 UNAUTHORISED EXPENDITURE AS DISCLOSED IN THE AUDITED 2021-2022 ANNUAL FINANCIAL STATEMENTS

In terms of regulation 23(6)(b) of the MBRR, “a special adjustments budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the MFMA, which may only deal with unauthorised expenditure from the previous financial year, which the council is being requested to authorise in terms of section 32(2)(a)(i) of the MFMA”. This adjustments budget may only deal with those instances of unauthorised expenditure from the previous financial year that formed part of the 2021/2022 notes in the annual financial statements:

- **Unauthorised expenditure that occurred in the previous financial year, and**
- Any unauthorised expenditure identified by the Auditor-General during the annual audit process;

The following Unauthorized Expenditure has been “incurred” in the amount of R 11 717 297 for the 2021/2022 financial year:

	2022	2021
<b>67. Unauthorised expenditure</b>		
Opening balance as previously reported	13 258 009	1 107 201
<b>Opening balance as restated</b>	<b>13 258 009</b>	<b>1 107 201</b>
Add: Expenditure identified - current	11 717 297	13 258 009
Less: Authorised by council	(13 258 009)	(1 107 201)
<b>Closing balance</b>	<b>11 717 297</b>	<b>13 258 009</b>

The Department of Financial Services overspent their budget primarily due to an impairment on land (R 5 874 146) for which no budget was allocated. Such impairment will not result in any monetary outflows.

The Department of Civil Services overspent their budget primarily due to Retentions on the Waste Water Treatment Works for which no budget was allocated (R 1 003 956). Such retentions are also the primary reason for the overspend on the capital budget as disclosed in note 56 of the AFS. This is as a result of the deemed capital expenditure due to accrual of the retentions rather than the actual payment thereof. The retentions are included in the following financial period's budgets when such will likely become payable. This is therefore a non-cash transaction for the current year.

The Department of Development Services is currently implementing Housing Projects that are funded by the Provincial Department of Human Settlements. These projects run over multiple years with a multi-year grant funded budget. Each year, the municipality budgets for equal revenue and expenditure based on the gazetted grant allocation from the department for the period 1 April 2021 to 31 March 2022. The contractor appointed to construct the housing project for the De Hoop area has met the department's performance delivery measures by 31 April. The construction however had to continue as this is a multi-year project despite the municipal annual budget having been depleted. Such resulted in an overspent of the municipal budget (which may only appropriate funding in line with the gazetted allocations per the municipal financial year ending 30 June 2022). All payments to the supplier were funded by grant receipts that were received in June 2022. The overspent is as a direct result of invoices presented for payment in July 2022, but upon verification controls, (whereby new year invoices are verified to ensure allocation within the correct period) the expense was found to relate to services being rendered in the year under review, and accordingly was journalised to "accruals" resulting in unauthorised expenditure (R 4 839 195). The expenditure is fully funded by additional grant revenue received in the year under review.

## RECOMMENDATIONS

*(The following recommendations by the Budget Steering Committee held on 12 January 2023, to be considered by the Executive Mayoral Committee on 18 January 2023)*

- (a) *That it be noted that the Budget Steering Committee convened to consider the explanations and motivations provided by the financial staff and other directors in a bid to advise the Executive Mayor on way forward;*
- (b) *That council takes note of the proposed adjustment (as it relates to Section 19) in respect of the Waste Water Treatment Works: Moorreesburg and Resealing of Swartland Roads (**Annexure A-2: Capital Projects ito Sec 19**);*
- (c) *That approval be granted to amend the high-level capital and operating budget for 2022/2023 with no amendments to the outer years as follows:*

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Adjustments	Original Budget 2023/24	Original Budget 2024/25
Capital budget	191 095 805	167 894 804	(23 201 001)	195 834 903	165 690 722
Operating Expenditure	1 029 331 855	1 025 575 992	(3 755 863)	1 061 375 491	1 139 864 061
Operating Revenue	1 093 983 961	1 087 072 579	(6 911 382)	1 123 993 179	1 174 158 797
<b>Budgeted (Surplus)/ Deficit</b>	<b>(64 652 106)</b>	<b>(61 496 587)</b>	<b>3 155 519</b>	<b>(62 617 688)</b>	<b>(34 294 736)</b>
Less: Capital Grants & Contributions	77 109 000	67 945 510	(9 163 490)	73 351 000	35 935 000
<b>(Surplus)/ Deficit</b>	<b>12 456 894</b>	<b>6 448 923</b>	<b>(6 007 971)</b>	<b>10 733 312</b>	<b>1 640 264</b>

- (d) *That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2022/2023 financial year or beyond but will result in a decreased budgeted net deficit from R12 456 894 to a budgeted net deficit of R6 448 923;*
- (e) *That the unauthorised expenditure of R11 717 297 for the 2021/2022 financial year be authorised in this adjustments budget in line with section 32(2)(a)(i) of the Act;*
- (f) *That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in (**Annexure C: Budget Report and B-Schedules 2022/23 – 2024/25**);*
- (g) *That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;*

- (h) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

## AANBEVELINGS

(Die volgende aanbevelings deur die Begrotingsbeheerkomitee gehou op 12 Januarie 2023, vir oorweging deur die UBK op 18 Januarie 2023)

- (a) Dat kennis geneem word dat die Begrotingsbeheerkomitee vergader het om die verduidelikings en motivering van die finansiële personeel en ander direkteure te oorweeg in 'n poging om die Uitvoerende Burgemeester te adviseer insake die pad vorentoe;
- (b) Dat die raad kennis neem van die voorgestelde aanpassing (wat verband hou met Artikel 19) ten opsigte van die Waste Water Treatment Works: Moorreesburg en Resealing of Swartland Roads **(Annexure A-2: Capital Projects ito Sec 19)**;
- (c) Dat goedkeuring verleen word om die hoë-vlak kapitaal- en bedryfsbegroting vir 2022/2023 as volg te wysig met geen veranderinge aan die buite jare nie;

	Oorspronklike Begroting 2022/23	Half-Jaarlikse Aansuiwerings begroting 2022/23	Aanpassings	Oorspronklike Begroting 2023/24	Oorspronklike Begroting 2024/25
Kapitaalbegroting	191 095 805	167 894 804	(23 201 001)	195 834 903	165 690 722
Bedryfsuitgawes	1 029 331 855	1 025 575 992	(3 755 863)	1 061 375 491	1 139 864 061
Bedryfsinkomste	1 093 983 961	1 087 072 579	(6 911 382)	1 123 993 179	1 174 158 797
<b>Begrote (Surplus)/ Tekort</b>	<b>(64 652 106)</b>	<b>(61 496 587)</b>	<b>3 155 519</b>	<b>(62 617 688)</b>	<b>(34 294 736)</b>
Minus: Kapitaal Toekennings, Donasies & Ontwikkelingsbydraes	77 109 000	67 945 510	(9 163 490)	73 351 000	35 935 000
<b>(Surplus)/ Tekort</b>	<b>12 456 894</b>	<b>6 448 923</b>	<b>(6 007 971)</b>	<b>10 733 312</b>	<b>1 640 264</b>

- (d) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2022/2023 finansiële jaar nie maar sal lei tot 'n afname in die begrote netto tekort van R12 456 894 na 'n begrote netto tekort van R6 448 923;
- (e) Dat die ongemagtigde uitgawe van R11 717 297 vir die 2021/2022 finansiële jaar gemagtig word as deel van die aansuiweringsbegroting in lyn met artikel 32(2)(a)(i) van die Wet;
- (f) Dat die aangepaste begrotingskedules soos vereis deur die Begroting en Verslagdoening Regulasies goedgekeur word soos vervat in **(Annexure C: Budget Report and B-Schedules 2022/23 – 2024/25)**;
- (g) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (h) Dat die Dienslewering – en Begroting Implementeringsplan (SDBIP) toepaslik dienooreenkomstig gewysig word.

(Get) M BOLTON

DIREKTEUR: Finansiële Dienste

2022/2023 ADJUSTMENTS TO THE CAPITAL BUDGET						"Annexure A-1"	
	Project Description	Original Budget 2022/23	Virement Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)	Sources of Finance	Reason for Adjustment
	<b><u>SEWERAGE</u></b>						
1	Sewerage Works: Moorreesburg	16 187 000	16 187 000	7 835 203	(8 351 797)	CRR	Project implementation had to be rescheduled due to extended delivery periods of imported equipment (global factors) and manufactured components (loadshedding).
2	Sewerage Works: Darling	806 350	806 350	423 500	(382 850)	CRR	
3	Security Fencing: MBY WWTW Irrigation Pump Station	800 000	800 000	550 720	(249 280)	CRR	
4	Sewerage: CK14612 Nissan UD290 Replace ***change name CK31209	1 995 000	1 952 705	1 640 906	(311 799)	CRR	Saving on T59.21.22
5	Sewerage: New Vacuum Tanker extend capacity	1 995 000	1 995 000	1 640 906	(354 094)	CRR	
6	Schoonspruit: Pipe Replacement	-	-	500 000	500 000	CRR	Unforeseen emergency pipe replacement due to pipe failure 600m.
	<b><u>BUILDINGS &amp; MAINTENANCE</u></b>						
7	Fitting of Council Chambers (Std Bank Building)	2 000 000	2 000 000	100 000	(1 900 000)	CRR	Amount must move to the 2023/24 budget due to the finalisation of the layout and detail design that took longer than anticipated due to the availability of certain furniture items, audio and visual equipment hence the amendment of the implementation schedule.
8	Development of Erf 2737 Malmesbury	4 000 000	4 000 000	375 000	(3 625 000)	CRR	Amount must move to the 2023/24 budget in order to enable rescheduling due to scope identification.
	<b><u>PARKS</u></b>						
9	Parks: CK41465 John Deere Tractor	546 000	546 000	532 550	(13 450)	CRR	Saving on T61.21.22
	<b><u>ROADS</u></b>						
10	Roads Swartland: Resealing of Roads	20 250 000	19 950 000	20 250 000	300 000	CRR	Virement was needed for the shortfall on the tender for the Skate Park (RSEP project).

	Project Description	Original Budget 2022/23	Virement Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)	Sources of Finance	Reason for Adjustment
11	Roads Swartland: Resealing of Roads (MIG)	-	-	1 250 788	1 250 788	MIG	The EMC approved the R10 mil MIG ring fenced allocation be utilised for other implementation ready MIG registered infrastructure projects for the 2022/2023 financial year in accordance with the approval letter of the Department of Sport, Arts and Culture. The upgrading of Ilinge Lethu Sports field will be registered for implementation in the 2023/2024 financial year.
13	Roads Swartland: Construction of New Roads (MIG)	8 810 000	8 810 000	11 200 000	2 390 000	MIG	
12	Roads Swartland: Construction of New Roads	500 000	500 000	300 000	(200 000)	CRR	Reallocate amount to Project under Corporate services - Expropriation of splays: Chatsworth
14	Construction of side walks and recreational nodes in Ilinge Lethu and Wesbank	12 173 913	12 173 913	10 843 025	(1 330 888)	Donation	Project approved and funded by Sanral. Amount must move to the 2023/24 budget as the construction commencement was delayed due to later than anticipated approval by Sanral.
15	Roads: CK29892 Case Backhoe Loader	2 047 500	2 047 500	1 877 566	(169 934)	CRR	Saving on T60.21.22
	<b>WATER</b>						
16	Bulk water infrastructure (emergency spending)	500 000	500 000	1 000 000	500 000	CRR	A generator is needed for Swartland High Lift Pump Station.
17	Swartland Bulk Water System S3.3 & S3.4 Panorama to Wesbank I1/4	3 650 000	3 650 000	4 270 500	620 500	CRR	Partial funding brought forward from the 2023/24 budget to accommodate amended implementation schedule.
18	Swartland Bulk Water System S3.3 & S3.4 Panorama to Wesbank I1/4 (MIG)	5 000 000	5 000 000	15 371 000	10 371 000	MIG	Forms part of the MIG reallocation.
19	Wesbank I1/4 to Wesbank Reservoir supply SMW.B6	3 585 938	3 585 938	700 000	(2 885 938)	CRR	
20	Wesbank I1/4 to Wesbank Reservoir supply SMW.B6 (MIG)	3 782 288	3 782 288	1 306 500	(2 475 788)	MIG	
22	De Hoop Supply SMW1.1	500 000	500 000	520 000	20 000	CRR	
23	De Hoop Supply SMW1.2	4 000 000	4 000 000	2 464 000	(1 536 000)	MIG	
21	Riebeeck Kasteel supply S2.4	1 000 000	1 000 000	938 000	(62 000)	CRR	Saving on project.

	Project Description	Original Budget 2022/23	Virement Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)	Sources of Finance	Reason for Adjustment
	<b><u>REFUSE</u></b>						
24	Refuse: CK43815 Nissan UD330	3 242 887	3 242 887	2 772 318	(470 569)	CRR	Saving on T03.22.23
25	Refuse: CK27606 Nissan UD40	628 869	628 869	569 546	(59 323)	CRR	Saving on T04.22.23
	<b><u>DEVELOPMENT SERVICES</u></b>						
26	Thusong Centre: CK18244 Nissan Tiida	262 500	262 500	258 113	(4 387)	CRR	Saving on T02.22.23
27	Skate Park: Darling (RSEP)	600 000	600 000	1 200 000	600 000	RSEP	Reallocation was approved by the Dept of Enviromental Affairs & Development Planning.
28	Tenstile Netting over seating area of Amfiteater: Darling	600 000	600 000	-	(600 000)	RSEP	
	<b><u>HOUSING</u></b>						
29	Malmesbury De Hoop (Professional Fees)		2 335 000	-	(2 335 000)	DHS	As per the Adjusted Approval Letter from DHS.
30	Malmesbury De Hoop - 395 (Watermeters)		39 000	-	(39 000)	DHS	
31	Malmesbury De Hoop Serviced Sites (Prof Fees)		841 440	-	(841 440)	DHS	
32	Malmesbury De Hoop Serviced Sites (Sewerage)		1 402 400	-	(1 402 400)	DHS	
33	Malmesbury De Hoop Serviced Sites (Water)		2 103 600	-	(2 103 600)	DHS	
34	Malmesbury De Hoop Serviced Sites (Streets & Stormwater)		9 637 560	-	(9 637 560)	DHS	
35	Kalbaskraal: Purchasing of Transnet Land		2 400 000	-	(2 400 000)	DHS	
36	Chatsworth Serviced Sites (Prof Fees)		300 000	-	(300 000)	DHS	
37	Darling GAP		1 000 000	2 800 000	1 800 000	DHS	



	Project Description	Original Budget 2022/23	Virement Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)	Sources of Finance	Reason for Adjustment
38	Darling (Professional Fees)		-	245 000	245 000	DHS	As per the Adjusted Approval Letter from DHS.
39	Moorreesburg (Professional Fees)		-	900 000	900 000	DHS	
	<b><u>ELECTRICAL SERVICES</u></b>						
40	Connections: Electricity Meters (New/Replacements)	800 000	800 000	965 000	165 000	CRR	For the costs relating to the replacement of the credit meter with a prepaid electricity meter for a total of 139 Indigent households as approved by Council.
41	Streetlight, kiosk and polebox replacement: Swartland	500 000	500 000	1 000 000	500 000	CRR	Eskom areas will be added and SLA was received from Eskom. To fund additional Capex requirements.
42	Replacement of obsolete air conditioners	100 000	100 000	200 000	100 000	CRR	High failure rate and additional new Finance and Councillor offices.
43	Emergency Power Supply	-	-	300 000	300 000	CRR	Unforeseen Emergency Power Supply.
	<b><u>FINANCIAL SERVICES</u></b>						
44	Finance: CK30046 Toyota Etios ***change name to CK40701	262 500	262 500	258 113	(4 387)	CRR	Saving on T02.22.23
45	Equipment : Financial	28 000	28 000	26 680	(1 320)	CRR	Saving.
	<b><u>PROTECTION SERVICES</u></b>						
46	Equipment : K9 Unit	30 000	30 000	137 485	107 485	Com Safety	Funded by the Community Safety Grant (roll-over approved).
	<b><u>MM &amp; COUNCIL</u></b>						
47	Council: CK1 M/Benz E200	644 459	644 459	630 818	(13 641)	CRR	Saving on Transversal tender.

	Project Description	Original Budget 2022/23	Virement Budget 2022/23	Mid-Year Adj Budget 2022/23	Increase / (Decrease)	Sources of Finance	Reason for Adjustment
	<b><u>CORPORATE SERVICES</u></b>						
48	Purchase of Land Parcels: Koringberg	230 000	230 000	220 671	(9 329)	CRR	Saving.
49	Expropriation of splays: Chatsworth	-	-	200 000	200 000	CRR	Compensation to be paid to owners (R160/m²) for land to be acquired as splays for roads construction project that will commence 1 July 2023. Funding transferred from Construction of New Roads project.
	<b>GRAND TOTAL</b>	<b>R 191 095 805</b>	<b>R 191 095 805</b>	<b>R 167 894 804</b>	<b>-R23 201 001</b>		

Funded Projects (Grants/Donations)



<b>FINANCING SOURCES</b>	<b>Original Budget 2022/23</b>	<b>Viremented Budget 2022/23</b>	<b>Mid-Year Adj Budget 2022/23</b>	<b>Increase / (Decrease)</b>
Capital Replacement Reserve (CRR)	115 812 892	115 812 892	99 949 294	(15 863 598)
Municipal Infrastructure Grant (MIG)	23 810 000	23 810 000	33 810 000	10 000 000
Dept. Human Settlements (DHS)	20 059 000	20 059 000	3 945 000	(16 114 000)
Regional Socio-Economic Project (RSEP)	1 200 000	1 200 000	1 200 000	-
Integrated National Electrification Programme (INEP)	17 600 000	17 600 000	17 600 000	-
Dept. Cultural Affairs and Sport	50 000	50 000	50 000	-
Community Safety Grant	30 000	30 000	137 485	107 485
Contributions	12 533 913	12 533 913	11 203 025	(1 330 888)
<b>GRAND TOTAL</b>	<b>191 095 805</b>	<b>191 095 805</b>	<b>167 894 804</b>	<b>(23 201 001)</b>

Capital Projects with a total project cost in excess of R50 million (to give effect to Sec 19 (1) (b) of the MFMA)

"ANNEXURE A-2"

Project Description	Preceding Years	Actual	Nature	Location	Adjusted Budget Year	Budget Year	Budget Year	Forecast	Forecast	Sum of Future Years	Total Project Value	Funding Sources	Future Operational Cost	Operating Impact absorbed by:	Sec 33 Triggered Y / N
	Costs / Budget	2021/22			2022/23	2023/24	2024/25	2025/26	2026/27	Estimate	Estimate				
Sewerage Works: Moorreesburg	R 22 574 306	R 38 866 298	Upgrading Waste Water Treatment Works in Moorreesburg	Moorreesburg	R 7 835 203	R -	R -	R -	R -	R -	R 38 761 306	CRR	Future operational cost (e.g. Interest, repairs & maintenance, depreciation, etc) of R7 193 047 starting from 2022/23 to 2024/25	Existing Sewerage Revenue Regime	Y
Sewerage Works: Moorreesburg	R 25 069 217	R 15 849 816		Moorreesburg	R -	R -	R -	R -	R -	R -	R 25 069 217	MIG			Y
Roads Swartland: Resealing of Roads	R 28 789 123	R 23 776 474	Resealing of roads in the Swartland area	Swartland Area	R 20 250 000	R 22 000 000	R 25 000 000	R 28 000 000	R 30 000 000	R 58 000 000	R 125 250 000	CRR	Future operational cost (e.g. Interest, repairs & maintenance, depreciation, etc) will be covered by the Roads cost centre	MTREF CRR and beyond	N
Roads Swartland: Resealing of Roads	R 23 174 065	R 5 873 526		Swartland Area	R 1 250 788	R 6 599 541	R -	R -	R -	R -	R 6 599 541	MIG			N
Malmesbury 132/11kV Schoonspruit substation, 132kV transmission line, servitudes and 132kV Eskom connection	R -	R -	Upgrading of bulk electricity supply	Malmesbury	R 10 000 000	R 40 000 000	R 26 000 000	R 33 000 000	R -	R -	R 109 000 000	CRR	Future operating costs will be covered by the Electricity maintenance budget	Existing Electricity Revenue Regime	N

MID-YEAR ADJUSTMENTS BUDGET 2022/2023					"Annexure B-1"	
		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
<u>Employee Related Costs - Wages &amp; Salaries</u>						
Allowances: Essential Scheme	5 833 276	3 448 291	6 024 170	6 594 775	570 605	Adjustments on the K9-Dog Unit and Reaction Unit, funded mainly by the approved roll-overs.
Allowances: Night Shift	175 033	94 985	326 609	374 577	47 968	
Bonuses: 13th Cheque	12 368 045	12 187 205	13 264 442	13 394 268	129 826	
Salaries	2 259 419	81 708 279	168 596 637	170 154 574	1 557 936	
Contract Workers: Projects	152 142 111	1 178 784	4 801 414	5 416 755	615 341	Adjustments mainly due to the approved roll-over of the LG Public Employment Support Grant.
Allowances: Standby	6 626 384	3 198 482	7 182 540	7 232 870	50 330	Mainly linked to the impact of loadshedding.
Overtime Emergency Services	4 714 817	1 886 995	4 497 754	4 669 243	171 489	
Overtime Fixed Allowance	703 113	317 889	891 663	794 042	(97 621)	
Overtime Special Projects	10 433 843	5 210 370	8 626 438	9 495 896	869 458	
Levy: Industrial Council	98 176	57 179	86 076	111 076	25 000	Linked to Remuneration Of Councillors adjustment.
SUB TOTALS	222 718 133	116 517 502	244 294 554	248 234 884	3 940 330	Note: Of which Overtime amounts to R943 326
<u>Remuneration Of Councillors</u>						
Allowances: Travelling	921 968	407 382	755 850	735 265	(20 585)	Based on the 3% increase of the new Upper limits compared to the 2.8% that was budgeted for.
Executive Committee Allowances	2 010 416	1 085 069	2 169 063	2 234 135	65 072	
Salary Councillors	4 196 246	2 137 317	4 356 333	4 487 023	130 690	
Salary Deputy Mayor	626 583	341 272	554 647	700 239	145 592	
Salary Mayor	707 292	386 528	672 231	796 258	124 027	
Salary Speaker	460 479	237 077	473 056	487 248	14 192	
Medical Aid	134 024	71 916	150 593	157 119	6 526	
Pension Fund	933 434	451 223	1 098 406	941 806	(156 600)	
SUB TOTALS	10 929 196	5 600 783	11 251 379	11 560 293	308 914	
<u>Employee Related Costs - Social Contributions</u>						
Group Insurance	2 748 731	1 734 321	3 656 791	3 697 016	40 225	Linked to the salary adjustments above.
Unemployment Insurance	1 310 263	697 267	1 706 610	1 710 634	4 024	
Medical Aid	11 856 230	6 320 835	14 236 880	14 308 082	71 202	
Pension Fund	26 953 642	14 668 555	30 134 658	30 415 085	280 427	
SUB TOTALS	42 868 866	23 420 979	49 734 939	50 130 813	395 874	

		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
<b><u>Contribution to Debt impairment</u></b>						
Sewerage	1 280 373	-	97 495	158 851	61 356	Based on projected year to date payment rates.
Refuse Removal	1 139 837	-	61 796	99 281	37 485	
Water	2 096 897	-	157 147	259 719	102 572	
Electricity	215 016	-	832 708	1 277 227	444 519	
Housing	(476)	-	8 989	7 816	(1 173)	
Fines	6 466 945	-	1 038 942	(362 209)	(1 401 151)	
Finance	268 641	-	72 600	478 008	405 408	
Property Rates	2 376 491	-	293 378	101 000	(192 378)	
<b>SUB TOTALS</b>	<b>13 843 724</b>	<b>-</b>	<b>2 563 055</b>	<b>2 019 693</b>	<b>(543 362)</b>	
<b><u>Bad Debts Written Off</u></b>						
Sewerage	553 450	-	942 366	917 254	(25 112)	In the main as a result of payment rates for Fines extensively.
Refuse Removal	410 802	-	848 130	825 528	(22 602)	
Water	5 385 190	(3 477)	6 125 380	5 962 149	(163 231)	
Electricity	460 620	-	659 656	642 078	(17 578)	
Housing	28 072	-	89 888	78 163	(11 725)	
Fines	17 899 298	-	25 335 588	19 958 100	(5 377 488)	
Finance	132 801	-	242 000	220 000	(22 000)	
Property Rates	668 005	(1 056)	848 130	825 528	(22 602)	
<b>SUB TOTALS</b>	<b>25 538 237</b>	<b>(4 533)</b>	<b>35 091 138</b>	<b>29 428 800</b>	<b>(5 662 338)</b>	
<b><u>Depreciation &amp; Asset Impairment</u></b>						
Depreciation	90 817 409	45 763 518	101 768 356	101 768 356	-	No budget adjustment, only allocation adjustments between departments.
<b>SUB TOTALS</b>	<b>97 550 408</b>	<b>45 763 518</b>	<b>106 564 710</b>	<b>106 564 710</b>	<b>-</b>	
<b><u>Finance charges</u></b>						
Landfill Sites: Interest costs	4 683 435	-	2 180 480	5 384 610	3 204 130	Based on new landfill site working paper.
<b>SUB TOTALS</b>	<b>15 738 250</b>	<b>-</b>	<b>12 360 862</b>	<b>15 564 992</b>	<b>3 204 130</b>	

		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
<b><u>Bulk purchases - electricity</u></b>						
Electricity Purchases	292 404 602	138 026 940	332 200 000	312 398 444	(19 801 556)	Mainly due to the effect of loadshedding.
<b>SUB TOTALS</b>	<b>292 404 602</b>	<b>138 026 940</b>	<b>332 200 000</b>	<b>312 398 444</b>	<b>(19 801 556)</b>	
<b><u>Other Materials</u></b>						
CDW - Consumables	26 077	-	8 000	25 000	17 000	Reallocation between line-items of the Community Development Workers Grant.
Chemicals	1 469 795	731 301	1 687 955	1 736 890	48 935	Additional funds is needed for Swimming pools.
Fuel: Vehicles	11 144 145	8 086 066	12 144 306	13 713 367	1 569 061	Based on the previous' months increases on the petrol and diesel prices.
Fuel: Machinery	332 699	315 062	296 394	565 687	269 293	
Network Electricity	877 863	690 348	862 309	1 002 823	140 514	Increased maintenace on Cables, OH Lines, RMU, Mini-substations, Breakers and Protection systems.
Covid-19 Interventions	172 049	684	311 000	16 000	(295 000)	Staff safeguarding mostly achieved.
Protective Clothing: Disaster Management	91 475	615	101 000	6 000	(95 000)	
Street Lights and Poles	376 220	307 341	400 000	450 000	50 000	Eskom areas requires lots of work to get to standard and Traffic Lights in Mby.
Water: Inventory Consumed	22 393 644	-	28 244 675	31 633 301	3 388 626	Increased water consumption.
<b>SUB TOTALS</b>	<b>39 915 302</b>	<b>11 766 035</b>	<b>47 385 648</b>	<b>52 479 077</b>	<b>5 093 429</b>	
<b><u>Contracted Services</u></b>						
Air conditioners	102 802	20 938	100 000	200 000	100 000	Mainly for aircon repairs at the new Finance and Councillor offices.
Capacity Building: Internal Audit	-	-	-	418 000	418 000	Funded by Provincial Treasury.
CDW - Transport & Catering	11 851	-	15 000	10 000	(5 000)	Reallocation between line-items of the Community Development Workers Grant.
Cleaning Services	179 952	52 671	360 000	165 342	(194 658)	New tender price was much lower.
Conveyance of Builders and Garden Rubble from Riebeek Valley to Mby	249 200	290 655	300 000	500 000	200 000	Escalation in contractual payment due to fuel increases.
Dumping site	6 037 648	3 408 554	5 461 706	7 700 000	2 238 294	
Financial Planning, Reporting and mSCOA	17 290	150 440	600 000	1 200 000	600 000	mScoa developments and V6.6 chart changes.
Housing Project: De-Hoop Topstructure	35 610 619	18 294 825	33 546 000	33 500 000	(46 000)	As per the Adjusted Approval Letter from DHS and approved roll-over.
Training (Reaction Unit)	44 783	193 810	80 000	300 400	220 400	Funded by the Community Safety Grant.

		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
Load Management	120 134	-	140 514	-	(140 514)	Saving must move to Network Electricity due to the service provider not being able to render the services anymore.
Machinery and Equipment	884 540	492 331	1 139 748	1 186 703	46 955	Additional costs for maintenance and service of new generators.
Masterplanning: Services	599 475	180 121	550 000	630 000	80 000	A cost estimate for the generator to be installed at Swartland WWTW and to do comparison (by a specialist in the field) of the BRVAS unit costs with the unit costs of alternative bulk water sources.
Replace Membranes	387 445	-	600 000	-	(600 000)	Tests was conducted on the membranes which indicated that that replacement can be postponed.
Staff Wellness Programme	-	-	-	50 000	50 000	Forms part of the Mayoral developmental projects.
Sanitisation of office building	76 898	180	103 000	8 000	(95 000)	Staff safeguarding mostly achieved.
Eskom: Quotation for Connection	-	-	-	399 605	399 605	Request for budget quote from Eskom for a new self build 132 kv bulk supply for De Hoop Substation, Mby.
Financial Statements	72 948	155 240	250 000	1 150 000	900 000	GRAP 17 Auditing requirements.
Bulk Water Supply: Condition and Capacity Assessment	-	-	-	600 000	600 000	Funded by Provincial Treasury.
<b>SUB TOTALS</b>	<b>94 570 677</b>	<b>49 926 957</b>	<b>105 697 078</b>	<b>110 469 160</b>	<b>4 772 082</b>	
<b>Grants and Subsidies Paid</b>						
Old Aged Homes	1 430 895	1 283 490	1 517 408	1 414 915	(102 493)	Saving due to the closure of Huis Imanuel.
Title Deeds Restoration	-	-	99 935	119 935	20 000	Funded by the Dept Human Settlements.
Capacity Building Grant: Student Bursaries	228 580	-	-	321 420	321 420	As per the approved roll-over and allocation for current year.
<b>SUB TOTALS</b>	<b>3 774 363</b>	<b>3 061 756</b>	<b>4 368 277</b>	<b>4 607 204</b>	<b>238 927</b>	
<b>Operational Cost</b>						
CDW - Printing and Stationery	-	-	-	3 000	3 000	Reallocation between line-items of the Community Development Workers Grant.
Travel and Subsistance: Accommodation	40 209	57 024	176 404	161 404	(15 000)	
Commission: Pre-paid Electricity	1 392 183	610 798	1 378 000	1 516 700	138 700	Reallocation between line-items.
Commission: Service Account (Inc)	144 505	72 155	347 469	208 769	(138 700)	
Copier Cost	140 455	71 134	189 150	202 605	13 455	Increase in copier cost.
Hire Purchase Financing	345 405	140 159	357 985	336 384	(21 601)	Saving on the finance vote.
Diesel / Gas (Generators)	12 308	32 586	7 000	57 000	50 000	Based on the past increases on the petrol and diesel prices.
Skills Levy	2 205 865	1 245 345	2 725 470	2 763 111	37 641	Linked to the salary adjustments above.
Hire: Equipment	600 351	259 801	531 519	681 519	150 000	The additional sewerage truck is not going to be delivered on time. A truck needed to be hired to handle the peak season in Yzerfontein.



		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
EXPENDITURE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
Hire: Toilets	11 503	-	61 200	15 000	(46 200)	Saving on project.
Insurance	2 985 417	9 168	3 150 007	4 311 246	1 161 239	Due to the additions for the year.
Parking: Santam Office	48 926	21 007	-	36 012	36 012	Amount erroneously did not pull through on the line item.
Protective Clothing	2 594 945	1 473 796	3 107 954	3 129 954	22 000	Funded by the Community Safety Grant.
Rent Offices: Reaction Unit	-	-	-	68 400	68 400	
Support: Financial System	790 020	735 221	869 675	735 222	(134 453)	Saving due to reduced support hours.
<b>SUB TOTALS</b>	<b>35 846 092</b>	<b>19 627 873</b>	<b>51 048 539</b>	<b>52 373 032</b>	<b>1 324 493</b>	
<b>Losses (Accounting entries)</b>						
Loss on Disposal of Assets	10 239 409	2 437 583	11 048 602	13 677 146	2 628 544	Due to infrastructure verification and reconciliation.
Water Losses -Apparent Losses -Unauthorised Consumpt	110 797	-	149 339	156 232	6 893	Based on 2021/22 audited performance and projections for the current year.
Water Losses -Apparent Losses -Customer Meter Inaccur	553 984	-	746 694	781 161	34 467	
Water Losses -Data Transfer and Management Errors	276 992	-	373 347	390 581	17 234	
Water Losses -Real Losses -Leakage on Transmission and	3 770 412	-	5 082 000	5 316 582	234 582	
Water Losses -Real Losses -Leakage and Overflows at St	551 768	-	743 707	778 036	34 329	
Water Losses -Real Losses -Leakage on Service Connecti	275 884	-	371 854	389 018	17 164	
<b>SUB TOTALS</b>	<b>16 586 210</b>	<b>2 437 583</b>	<b>26 771 677</b>	<b>29 744 890</b>	<b>2 973 213</b>	
<b>TOTAL EXPENDITURE</b>	<b>912 284 059</b>	<b>421 363 073</b>	<b>1 029 331 855</b>	<b>1 025 575 992</b>	<b>(3 755 863)</b>	
<b>TOTAL REVENUE</b>	<b>994 607 211</b>	<b>487 382 159</b>	<b>1 093 983 961</b>	<b>1 087 072 579</b>	<b>(6 911 382)</b>	
<b>(-SURPLUS) / DEFICIT</b>	<b>(82 323 152)</b>	<b>(66 019 086)</b>	<b>(64 652 106)</b>	<b>(61 496 587)</b>	<b>3 155 519</b>	
<b>EXCL. CAPITAL GRANTS</b>	<b>47 161 158</b>	<b>1 304 365</b>	<b>77 109 000</b>	<b>67 945 510</b>	<b>(9 163 490)</b>	
<b>(-SURPLUS) / DEFICIT</b>	<b>(35 161 994)</b>	<b>(64 714 722)</b>	<b>12 456 894</b>	<b>6 448 923</b>	<b>(6 007 971)</b>	
Savings / Adjustments						
Funded requests / (Grants/Donations)						

MID-YEAR ADJUSTMENTS BUDGET 2022/2023						"Annexure B-2"
		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
REVENUE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
<b><u>Service Charges: Electricity</u></b>						
Electricity	233 802 736	188 534 030	400 666 524	385 969 667	(14 696 857)	Mainly due to the effect of loadshedding.
<b>SUB TOTALS</b>	<b>369 386 656</b>	<b>188 534 030</b>	<b>400 666 524</b>	<b>385 969 667</b>	<b>(14 696 857)</b>	
<b><u>Service Charges: Refuse Removal</u></b>						
Refuse Removal	29 734 395	16 320 357	31 991 414	32 591 414	600 000	Based on mid-year performance.
<b>SUB TOTALS</b>	<b>29 734 395</b>	<b>16 320 357</b>	<b>31 991 414</b>	<b>32 591 414</b>	<b>600 000</b>	
<b><u>Service Charges: Sewerage</u></b>						
Sewerage Pumping: Chatsworth	125 863	110 233	155 446	192 906	37 460	Based on mid-year performance.
Sewerage Pumping: Darling	24 692	25 387	35 913	44 427	8 514	
Sewerage Pumping: Kalbaskraal	65 942	71 827	93 107	125 697	32 590	
Sewerage Pumping: Koringberg	60 825	59 782	78 261	87 506	9 245	
Sewerage Pumping: Malmesbury	8 985	13 277	11 236	19 914	8 678	
Sewerage Pumping: Moorreesburg	53 289	69 092	74 426	93 638	19 212	
Sewerage Pumping: Riebeek Kasteel	39 707	41 729	39 828	62 593	22 765	
Sewerage Pumping: Riebeek Wes	126 812	132 853	164 683	189 279	24 596	
Sewerage Pumping: Yzerfontein	777 115	778 585	820 187	1 064 090	243 903	
<b>SUB TOTALS</b>	<b>48 955 853</b>	<b>25 911 396</b>	<b>51 389 919</b>	<b>51 796 882</b>	<b>406 963</b>	
<b><u>Rent of Facilities and Equipment</u></b>						
Community Hall	64 575	83 726	54 800	94 800	40 000	Based on mid-year and 2021/22 audited performance.
River Road Buildings: Dwellings	17 909	14 633	10	29 840	29 830	
Sport Grounds	193 195	143 306	156 596	216 596	60 000	
Town Halls	55 203	50 108	39 949	89 949	50 000	
<b>SUB TOTALS</b>	<b>1 422 243</b>	<b>878 378</b>	<b>1 627 037</b>	<b>1 806 867</b>	<b>179 830</b>	

		31 Dec 2022	Original	Mid-Year		
	Audited	Actual	Budget	Adjustment	Increase /	
REVENUE	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	Reason for Adjustment
<b><u>Interest Earned: External Investments</u></b>						
Bank Balance	3 818 319	3 698 628	3 500 000	6 000 000	2 500 000	Based on mid-year and 2021/22 audited performance.
Fixed Deposits	31 553 003	476 789	32 146 707	49 734 389	17 587 682	
<b>SUB TOTALS</b>	<b>35 489 312</b>	<b>4 176 615</b>	<b>35 666 707</b>	<b>55 754 389</b>	<b>20 087 682</b>	
<b><u>Interest Earned: Outstanding Debtors</u></b>						
Electricity	265 223	175 227	1 952 078	315 959	(1 636 119)	Based on 2021/22 audited performance and arrangement to accommodate the SASSA payment dates.
Other	97 404	73 568	69 878	130 438	60 560	
Property Rates	833 048	529 168	687 752	952 585	264 833	
Refuse Removal	318 133	225 888	144 866	406 602	261 736	
Sewerage	355 917	262 180	228 553	471 928	243 375	
Water	774 362	489 320	368 392	881 617	513 225	
<b>SUB TOTALS</b>	<b>2 644 086</b>	<b>1 755 351</b>	<b>3 451 519</b>	<b>3 159 129</b>	<b>(292 390)</b>	
<b><u>Fines</u></b>						
Traffic Fines: TMT Actual	27 580 800	-	34 344 000	30 000 000	(4 344 000)	Based on 2021/22 audited performance.
<b>SUB TOTALS</b>	<b>27 864 002</b>	<b>163 650</b>	<b>34 606 572</b>	<b>30 262 572</b>	<b>(4 344 000)</b>	
<b><u>Licenses and Permits</u></b>						
Application: Learner Licenses	239 482	126 305	207 558	242 106	34 548	Based on mid-year and 2021/22 audited performance.
Application: Temporary Permits	134 970	89 196	132 697	158 996	26 299	
Drivers Licenses: Temporary	94 582	59 481	70 064	104 231	34 167	
Film Shooting	92 409	120 957	91 842	120 957	29 115	
<b>SUB TOTALS</b>	<b>4 686 418</b>	<b>2 520 287</b>	<b>4 777 650</b>	<b>4 901 779</b>	<b>124 129</b>	

REVENUE		31 Dec 2022	Original	Mid-Year		Reason for Adjustment
	Audited	Actual	Budget	Adjustment	Increase /	
	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	
<b><u>Grants: Subsidies Received: Operating</u></b>						
Transfer from Grants	63 994 473	16 319 718	60 028 611	63 526 512	3 497 901	Mainly due to the approved roll-overs for the Reaction Unit and LG Public Employment Support Grant.
<b>SUB TOTALS</b>	<b>63 994 473</b>	<b>16 319 718</b>	<b>60 028 611</b>	<b>63 526 512</b>	<b>3 497 901</b>	
<b><u>Grants and Subsidies Received: Capital</u></b>						
Transfer from Grants	46 180 908	1 304 365	62 749 000	56 742 485	(6 006 515)	Due to the adjustments to the DHS and MIG funded projects.
<b>SUB TOTALS</b>	<b>46 180 908</b>	<b>1 304 365</b>	<b>62 749 000</b>	<b>56 742 485</b>	<b>(6 006 515)</b>	
<b><u>Transfers Received</u></b>						
Public contributions and Donations	980 250	-	14 360 000	11 203 025	(3 156 975)	Amount must move to 2023/24 in the capital budget.
<b>SUB TOTALS</b>	<b>980 250</b>	<b>-</b>	<b>14 360 000</b>	<b>11 203 025</b>	<b>(3 156 975)</b>	
<b><u>Operational Revenue</u></b>						
Housing	2 089	943	6 187	1 698	(4 489)	Based on mid-year and 2021/22 audited performance.
Additional Fees: Unauthorised Land Use	57 587	76 407	1 000	76 407	75 407	
Application: Service Connections	487 392	361 064	402 800	482 800	80 000	
Bad Debts Recovered	248 082	257 565	196 800	307 820	111 020	
Consent use (house shops)	3 443	8 035	8 450	11 450	3 000	
Contribution Parking Areas	26 087	37 239	10 000	37 239	27 239	
Caravan Sites	3 181 332	2 101 150	2 808 000	3 114 921	306 921	
Chalets	278 430	155 479	240 800	280 800	40 000	
Planning fees: Buildings	3 546 746	2 014 710	2 816 917	3 016 917	200 000	
Traffic Support Services	44 096	93 934	33 000	93 934	60 934	
<b>SUB TOTALS</b>	<b>19 168 610</b>	<b>8 730 381</b>	<b>15 513 688</b>	<b>16 413 720</b>	<b>900 032</b>	

REVENUE		31 Dec 2022	Original	Mid-Year		Reason for Adjustment
	Audited	Actual	Budget	Adjustment	Increase /	
	2021/2022	2022/2023	2022/2023	2022/2023	(Decrease)	
<b>Gains</b>						
Gain on vesting of Properties	481 000	-	12 383 882	2 500 000	(9 883 882)	Based on 2021/22 audited performance and projections for the current year.
Gain on vesting of electricity meters	179 617	-	42 497	80 000	37 503	
Sale of Assets	1 484 113	2 185 594	900 000	2 185 594	1 285 594	Based on the actual from the auction.
Sale of Land	5 897 202	6 849 603	2 500 000	6 849 603	4 349 603	Based on mid-year performance.
<b>SUB TOTALS</b>	<b>8 068 346</b>	<b>9 035 197</b>	<b>15 876 715</b>	<b>11 665 533</b>	<b>(4 211 182)</b>	
<b>TOTAL REVENUE</b>	<b>994 607 211</b>	<b>487 382 159</b>	<b>1 093 983 961</b>	<b>1 087 072 579</b>	<b>(6 911 382)</b>	

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Adjustments	Original Budget 2023/24	Original Budget 2024/25
Capital budget	191 095 805	167 894 804	(23 201 001)	195 834 903	165 690 722
Operating Expenditure	1 029 331 855	1 025 575 992	(3 755 863)	1 061 375 491	1 139 864 061
Operating Revenue	1 093 983 961	1 087 072 579	(6 911 382)	1 123 993 179	1 174 158 797
<b>Budgeted (Surplus)/ Deficit</b>	<b>(64 652 106)</b>	<b>(61 496 587)</b>	<b>3 155 519</b>	<b>(62 617 688)</b>	<b>(34 294 736)</b>
Less: Capital Grants & Contributions	77 109 000	67 945 510	(9 163 490)	73 351 000	35 935 000
<b>(Surplus)/ Deficit</b>	<b>12 456 894</b>	<b>6 448 923</b>	<b>(6 007 971)</b>	<b>10 733 312</b>	<b>1 640 264</b>

# **Swartland Municipality**

## **Mid-Year Adjustments**

### **Budget**

**2022/23 – 2024/25**



## **Adjusted Medium Term Revenue and Expenditure Framework**

# Table of Contents

Table of Contents .....	2
Glossary .....	3
PART 1 – ADJUSTMENTS BUDGET .....	5
Section 1 – Mayor’s Report .....	5
Section 2 - Budget Related Resolutions .....	9
Section 3 – Executive Summary .....	10
Section 4 – Adjustment budget tables .....	12
PART 2 – SUPPORTING DOCUMENTATION .....	25
Section 5 – Measurable performance objectives and indicators.....	25
Section 6 – Budget related policies .....	26
Section 7 – Overview of budget assumptions.....	26
Section 8 – Funding compliance.....	26
Section 9 – Overview of budget funding.....	27
Section 10 – Expenditure on allocations and grant programmes.....	27
Section 11 – Allocations and grants made by the Municipality .....	27
Section 12 – Councillor Allowances and employee benefits .....	27
Section 13 – Monthly targets for revenue, expenditure and cash flow .....	27
Section 14 – Adjustments to the quarterly service delivery and budget implementation plans – internal departments .....	28
Section 15 – Annual budgets and service delivery agreements – municipal entities and other external mechanisms.....	28
Section 16 – Contracts having future budgetary implications .....	28
Section 17 – Capital expenditure details.....	28
Section 18 – Supporting Tables .....	28
Section 19 – Municipal Manager’s quality certification.....	29



# Glossary

**Adjustments Budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget Related Policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**KPI's** – Key Performance Indicators. Measures of service output and/or outcome.

**MFMA** – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two-year budget allocations. Also includes details of the previous and current years' financial position.

**Net Assets** – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

**Operating Expenditure** – Spending on the day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Vote** – One of the main segments of a budget. In Swartland Municipality this means at function level.

# **PART 1 – ADJUSTMENTS BUDGET**

## **SECTION 1 – MAYOR’S REPORT**

The 2022/2023 MTREF was approved by Council on 26 May 2022 in accordance with Section 24(1) of the Local Government: Municipal Finance Management Act, 2003(Act 56 of 2003).

The reason for the tabling of this **mid-year adjustments budget** is fully disclosed in the executive summary of the budget documentation. The adjustments were necessary as a result of adjustments deemed appropriate following the mid-year assessment and the prioritisation of certain line items.

### **1.2 THE ADJUSTMENTS PROPOSED IN THIS ADJUSTMENT BUDGET ARE SUMMARISED BELOW, WITH THE MOVEMENTS FOUND IN THE SCHEDULES:**

**Note:** The difference between the actual adjustment amounts listed below and the adjustment amounts in the B-schedule are because of virements within departments that now also forms part of the proposed adjusted budget.

#### **Operating Budget**

##### **Expenditure**

Operating expenditure must decrease from R1 029 331 855 to R1 025 575 992. The R3 755 863 decrease in operating expenditure was influenced in the main by the following:

- 1) Employee Related Costs - Wages, Salaries and Social Contributions increases by R4 336 204 mainly due to the approved roll-overs for the Reaction Unit and LG Public Employment Support Grant, also Overtime that is linked to the impact of loadshedding;
- 2) Remuneration Of Councillors increases by R308 914 based on the new Upper limits for Councillors;
- 3) Contribution to Debt impairment decreases by R543 362 mainly based on available information and modelling done, linked to year to date payment rates;
- 4) Bad Debts Written Off decreases by R5 662 338 mainly as a result of payment rates for Fines extensively;
- 5) Finance charges increases by R3 204 130 based on the new landfill site working paper estimation brought about by changes in the interest rates;
- 6) Bulk Purchases: Electricity decreases by R19 801 556 due to the effect of loadshedding;

- 7) Other materials increases by R5 093 429 which Water Inventory consumed is the main contributor due to the increased water consumption;
- 8) Contracted Services increases by R4 772 082 which Dumping Site is the main contributor due the fuel increases of the past months;
- 9) Grants and Subsidies Paid increases by R238 927 mainly due to the additional allocation for Student bursaries;
- 10) Operational Cost increases by R1 324 493 due to the additions for Insurance for the year;
- 11) Accounting Losses increases by R2 973 213 mainly due to the envisaged accounting loss on the disposal of Assets.

### **Income**

Operating revenue must decrease from R1 093 983 961 to R1 087 072 579. The R6 911 382 decrease in operating revenue was influenced in the main by the following:

- 1) Revenue from Electricity service charges decreases by R14 696 857 due to the effect of loadshedding;
- 2) Revenue from Refuse Removal service charges increases by R600 000 based on the mid-year performance;
- 3) Revenue from Sewerage service charges increases by R406 963 based on the mid-year performance;
- 4) Rent of Facilities and Equipment increases by R179 830 based on the mid-year performance;
- 5) Interest earned on External investments increases by R20 087 682, mainly due to the increased positive cash flow balance of the 2021/22 audited period;
- 6) Interest earned on Outstanding Debtors decreases by R292 390 based on 2021/22 audited performance and the arrangement to accommodate the SASSA payment dates;
- 7) Fines decreases by R4 344 000 based on the 2021/22 audited performance of traffic fines;
- 8) Licenses and permits increases by R124 129 based on the mid-year performance;
- 9) Transfers Recognised – Operational increases by R3 497 901 mainly due to the approved roll-overs for the Reaction Unit and LG Public Employment Support Grant;
- 10) Transfers Recognised – Capital decreases by R6 006 515 mainly due to the adjustments to the DHS and MIG funded projects;
- 11) Public Contributions and Donations decreases by R3 156 975 due to the adjustment to the project on the capital budget;

- 12) Other revenue increases by R900 032 based on based on the mid-year performance of various items;
- 13) Gains decreases by R4 211 182 mainly due to the revised projections for Gain on vesting of Properties which is based on the 2021/22 audited performance.

### **Capital Budget**

Capital expenditure must decrease by R23 201 001. This decrease is mainly due to the following adjustments:

- 1) Adjustments to the various housing projects funded by DHS must decrease in total by R16 114 000 due to the grant allocation as per the adjusted gazette and revised DHS approved projects;
- 2) Adjustments to the various MIG funded projects must increase in total by R10 million due to the EMC approval of the R10 million MIG ring fenced sport allocation to be utilised for other implementation ready MIG registered infrastructure projects for the 2022/2023 financial year in accordance with the approval letter of the Department of Sport, Arts and Culture;
- 3) Waste Water Treatment Works: Moorreesburg (CRR funded) must decrease by R8 351 797, which must move to the 2023/24 budget due to the project implementation that had to be rescheduled due to extended delivery periods of imported equipment (global factors) and manufactured components (loadshedding);
- 4) Fitting of Council Chambers (Std Bank Building) must decrease by R1 900 000. The amount must move to the 2023/24 budget due to the finalisation of the layout and detail design took longer than anticipated due to the availability of certain furniture items, audio and visual equipment hence the amendment of the implementation schedule;
- 5) Construction: Side-walks and Recreational nodes (Ilinge Lethu & Wesbank) funded by Sanral, must decrease by R1 330 888. The amount must move to the 2023/24 budget as the construction commencement was delayed due to later than anticipated approval by Sanral.

### **Capital projects above the threshold as envisaged by Section 19 of the MFMA**

An adjustment to the 2022/23 Capital budget also affects the original Section 19 disclosure, due to amendments made to Waste Water Treatment Works: Moorreesburg and Resealing of Swartland Roads with the total project cost still being within the overall planning.

The revised forecasted expenditure and revenue can be summarised as follows:

Type ( R )	2022/23 Original Budget	2022/23 Mid-Year Adj Budget	2023/24 Original Budget	2024/25 Original Budget
Operating Exp.	1 029 331 855	1 025 575 992	1 061 375 491	1 139 864 061
Capital	191 095 805	167 894 804	195 834 903	165 690 722
<b>TOTAL EXPENDITURE</b>	<b>1 220 427 660</b>	<b>1 193 470 796</b>	<b>1 257 210 394</b>	<b>1 305 554 783</b>
Revenue	1 093 983 961	1 087 072 579	1 123 993 179	1 174 158 797

### **Funding and Cashflows**

The expected Cash flows for the MTREF period are as follows: (R'000)

Source	2022/23 Original Budget	2022/23 Mid-Year Adj Budget	2023/24 Original Budget	2024/25 Original Budget
Net cash from/(used) operating activities	157 404 896	164 569 029	169 400 525	155 309 199
Net cash from/(used) investing activities	(175 219 090)	(156 229 271)	(182 208 654)	(151 809 948)
Net cash from/(used) financing activities	(11 500 000)	(11 500 000)	(9 850 000)	(9 300 000)
Net increase/ (decrease) in cash held	(29 314 194)	(3 160 242)	(22 658 129)	(5 800 749)
<b>Cash/cash equivalents at year end:</b>	<b>612 926 138</b>	<b>661 930 710</b>	<b>590 268 009</b>	<b>584 467 260</b>

The increase in movement from the original budget to the mid-year adjustments budget is due to the 2021/2022 audited performance that was incorporated.

### **Unforeseen and unavoidable expenditure**

There was no unforeseen expenditure approved or incorporated in this budget since the original approved budget.

## Section 2 - Budget Related Resolutions

### MID-YEAR ADJUSTMENT BUDGET 2022/2023 – 2024/2025

The following council resolutions pertaining to the consideration and approval of the Mid-Year Adjustments Budget are as follows:

#### RECOMMENDATION:

- (a) That it be noted that the Budget Steering Committee convened to consider the explanations and motivations provided by the financial staff and other directors in a bid to advise the Executive Mayor on way forward;
- (b) That council takes note of the proposed adjustment (as it relates to Section 19) in respect of the Waste Water Treatment Works: Moorreesburg and Resealing of Swartland Roads (Annexure A-2: Capital Projects ito Sec 19);
- (c) That approval be granted to amend the high-level capital and operating budget for 2022/2023 with no amendments to the outer years as follows:

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Adjustments	Original Budget 2023/24	Original Budget 2024/25
Capital budget	191 095 805	167 894 804	(23 201 001)	195 834 903	165 690 722
Operating Expenditure	1 029 331 855	1 025 575 992	(3 755 863)	1 061 375 491	1 139 864 061
Operating Revenue	1 093 983 961	1 087 072 579	(6 911 382)	1 123 993 179	1 174 158 797
<b>Budgeted (Surplus)/ Deficit</b>	<b>(64 652 106)</b>	<b>(61 496 587)</b>	<b>3 155 519</b>	<b>(62 617 688)</b>	<b>(34 294 736)</b>
Less: Capital Grants & Contributions	77 109 000	67 945 510	(9 163 490)	73 351 000	35 935 000
<b>(Surplus)/ Deficit</b>	<b>12 456 894</b>	<b>6 448 923</b>	<b>(6 007 971)</b>	<b>10 733 312</b>	<b>1 640 264</b>

- (d) That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2022/2023 financial year or beyond but will result in a decreased budgeted net deficit from R12 456 894 to a budgeted net deficit of R6 448 923;
- (e) That the unauthorised expenditure of R11 717 297 for the 2021/2022 financial year be authorised in this adjustments budget in line with section 32(2)(a)(i) of the Act;
- (f) That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in (Annexure C: Budget Report and B-Schedules 2022/23 – 2024/25);
- (g) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (h) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

## Section 3 – Executive Summary

### INTRODUCTION

This 2022/2023 Mid-year Adjustments Budget is in line with the MFMA Municipal Budget and Reporting Regulations. The main reasons for this Mid-Year Adjustment Budget is to appropriate the approved roll-overs by Provincial Treasury for the Resourcing Funding for the Establishment and Support of a K9 Unit, Reaction Unit, Student Bursaries and Public Employment. In the Adjusted Provincial Gazette (8531), additional funding amounting to R1 318 000 for Financial Management Capability and Municipal Water Resilience was made available to Swartland, which must also be appropriated in this adjustment budget and also consideration of the performance for the mid-year ended 31 December 2022 inclusive of considering previous audited outcomes. The Service Delivery and Budget Implementation Plan (SDBIP) will also be amended accordingly where appropriate.

Opportunity was given to the Chief Financial Officer to present the detail in respect of the mid-year adjustments and to allow for considering performance to date. During this engagement the BSC in the main wanted to ensure consolidation of expenditure and that the achievement of the objectives set in the main budget is not compromised.

#### 4.1 Provision of basic services

There is no effect of the adjustments budget on the provision of basic services.

#### 4.2 Effect of the adjustments budget

The adjustments in respect of the Capital Budget for 2022/2023 will result in a decrease of R23 201 001, which will decrease the 2022/2023 capital budget from R191 095 805 to R167 894 804. The adjustments in respect of the Operating Budget for 2022/2023 will result in the gross budgeted surplus of R64 652 106 decreasing to R61 496 587 including capital grants and contributions. **The budgeted net deficit excluding capital grants and contributions was R12 456 894 and will decrease to a budgeted net deficit of R6 448 923. At this juncture it is appropriate to emphasize that the aforementioned net deficit of R6 448 923 is the more appropriate measurement of budgeted deficits from a budgeted cash flow perspective.**

#### 4.3 Adjustment highlights

Fuller details of the various revenue and expenditure changes are shown in this document. The new projected forecasts for the MTREF are as follows:



## OPERATING BUDGET

The net effect on the projected Operating Surplus/ (Deficit) for the 2022/2023 Mid-year adjustments budget are illustrated below.

Type ( R )	2022/23 Original Budget	2022/23 Mid-Year Adj Budget	2023/24 Original Budget	2024/25 Original Budget
Revenue	1 093 983 961	1 087 072 579	1 123 993 179	1 174 158 797
Expenditure	1 029 331 855	1 025 575 992	1 061 375 491	1 139 864 061
Surplus/(Deficit)	<b>64 652 106</b>	<b>61 496 587</b>	<b>62 617 688</b>	<b>34 294 736</b>
Less: Capital Grants and Public Contributions	77 109 000	67 945 510	73 351 000	35 935 000
Surplus/(Deficit) excluding Capital Grants and Public Contributions	<b>(12 456 894)</b>	<b>(6 448 923)</b>	<b>(10 733 312)</b>	<b>(1 640 264)</b>

The operational expenditure must be adjusted downwards by R3 755 863 and the operational revenue must be adjusted downwards by R6 911 382 as per the earlier explanations.

## CAPITAL BUDGET

Objective	2022/23 Original Budget	2022/23 Mid-Year Adj Budget	2023/24 Original Budget	2024/25 Original Budget
Governance and Admin	10 659 759	5 606 082	2 927 500	2 250 500
Community and Safety Services	7 365 500	7 455 148	24 815 500	4 650 252
Economic Services	71 549 413	61 220 379	82 413 500	41 929 500
Trading Services	101 521 133	93 613 195	85 678 403	116 860 470
Total	<b>191 095 805</b>	<b>167 894 804</b>	<b>195 834 903</b>	<b>165 690 722</b>

The capital expenditure must be adjusted downwards by R23 201 001 in 2022/2023 (current year).

The confirmed funding of the 2022/2023 capital budget is as follows:

Funding Source	2022/23 Original Budget	2022/23 Mid-Year Adj Budget	2023/24 Original Budget	2024/25 Original Budget
National Government	41 410 000	51 410 000	39 711 000	30 895 000
Provincial Government	21 339 000	5 332 485	33 640 000	5 040 000
Other transfers and Donations	12 533 913	11 203 025	-	-
Own Funding (CRR)	115 812 892	99 949 294	122 483 903	129 755 722
Total	<b>191 095 805</b>	<b>167 894 804</b>	<b>195 834 903</b>	<b>165 690 722</b>

## Section 4 – Adjustment budget tables

**Table B1 – Adjustments Budget Summary**

<b>WC015 Swartland - Table B1 Adjustments Budget Summary - 26 January 2023</b>						
Description	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
	Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>						
<b><u>Financial Performance</u></b>						
Property rates	148 224	–	–	148 224	161 499	177 887
Service charges	564 834	(13 690)	(13 690)	551 144	609 465	654 250
Investment revenue	35 667	20 088	20 088	55 754	35 739	38 017
Transfers recognised - operational	186 257	3 498	3 498	189 755	160 102	179 486
Other own revenue	81 894	(7 644)	(7 644)	74 250	83 837	88 584
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1 016 875</b>	<b>2 252</b>	<b>2 252</b>	<b>1 019 127</b>	<b>1 050 642</b>	<b>1 138 224</b>
Employee costs	294 029	4 336	4 336	298 366	310 371	328 755
Remuneration of councillors	11 251	309	309	11 560	11 558	11 874
Depreciation & asset impairment	106 565	–	–	106 565	118 609	131 596
Finance charges	12 361	3 204	3 204	15 565	13 288	12 568
Inventory consumed and bulk purchases	379 713	(14 638)	(14 638)	365 075	412 954	449 548
Transfers and grants	4 368	239	239	4 607	4 451	4 647
Other expenditure	221 044	2 794	2 794	223 838	190 144	200 876
<b>Total Expenditure</b>	<b>1 029 332</b>	<b>(3 756)</b>	<b>(3 756)</b>	<b>1 025 576</b>	<b>1 061 375</b>	<b>1 139 864</b>
<b>Surplus/(Deficit)</b>	<b>(12 457)</b>	<b>6 008</b>	<b>6 008</b>	<b>(6 449)</b>	<b>(10 733)</b>	<b>(1 640)</b>
Transfers and subsidies - capital (monetary	62 749	(6 007)	(6 007)	56 742	73 351	35 935
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental	14 360	(3 157)	(3 157)	11 203	–	–
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>
Share of surplus/ (deficit) of associate	–	–	–	–	–	–
<b>Surplus/ (Deficit) for the year</b>	<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>
<b><u>Capital expenditure &amp; funds sources</u></b>						
<b>Capital expenditure</b>	191 096	(23 201)	(23 201)	167 895	195 835	165 691
Transfers recognised - capital	75 283	(7 337)	(7 337)	67 946	73 351	35 935
Borrowing	–	–	–	–	–	–
Internally generated funds	115 813	(15 864)	(15 864)	99 949	122 484	129 756
<b>Total sources of capital funds</b>	<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>
<b><u>Financial position</u></b>						
Total current assets	776 607	37 506	37 506	814 113	777 864	792 642
Total non current assets	2 222 434	9 346	9 346	2 231 781	2 288 059	2 309 973
Total current liabilities	132 766	2 447	2 447	135 213	133 222	133 724
Total non current liabilities	211 698	14 869	14 869	226 568	212 424	214 320
Community wealth/Equity	<b>2 654 577</b>	<b>29 536</b>	<b>29 536</b>	<b>2 684 113</b>	<b>2 717 194</b>	<b>2 751 489</b>
<b><u>Cash flows</u></b>						
Net cash from (used) operating	157 405	7 164	7 164	164 569	169 401	155 309
Net cash from (used) investing	(175 219)	18 990	18 990	(156 229)	(182 209)	(151 810)
Net cash from (used) financing	(11 500)	–	–	(11 500)	(9 850)	(9 300)
<b>Cash/cash equivalents at the year end</b>	<b>612 926</b>	<b>49 005</b>	<b>49 005</b>	<b>661 931</b>	<b>590 268</b>	<b>584 467</b>

WC015 Swartland - Table B1 Adjustments Budget Summary - 26 January 2023						
Description	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
	Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>						
<b><u>Cash backing/surplus reconciliation</u></b>						
Cash and investments available	612 926	49 005	49 005	661 931	590 268	584 467
Application of cash and investments	217 498	8 011	8 011	225 509	233 586	251 076
<b>Balance - surplus (shortfall)</b>	<b>395 428</b>	<b>40 994</b>	<b>40 994</b>	<b>436 422</b>	<b>356 682</b>	<b>333 391</b>
<b><u>Asset Management</u></b>						
Asset register summary (WDV)	2 222 423	9 358	9 358	2 231 781	2 288 048	2 309 962
Depreciation	101 768	–	–	101 768	113 573	126 308
Renewal and Upgrading of Existing Assets	70 899	(2 132)	(2 132)	68 767	66 764	62 350
Repairs and Maintenance	64 342	1 872	1 872	66 214	62 167	68 288
<b><u>Free services</u></b>						
Cost of Free Basic Services provided	66 512	–	–	66 512	70 977	75 752
Revenue cost of free services provided	5 784	–	–	5 784	6 031	6 297
<b><u>Households below minimum service level</u></b>						
Water:	6	–	–	6	6	6
Sanitation/sewerage:	3	–	–	3	3	3
Energy:	1	–	–	1	1	1
Refuse:	13	–	–	13	13	13

**Table B2 – Adjustments Budgeted Financial Performance (revenue and expenditure by standard classification)**

WC015 Swartland - Table B2 Adjustments Budget Financial Performance (functional classification) - 26 January 2023							
Standard Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	F	G	H		
<b><u>Revenue - Functional</u></b>							
<b><i>Governance and administration</i></b>		<b>267 475</b>	<b>16 472</b>	<b>16 472</b>	<b>283 946</b>	<b>288 786</b>	<b>319 369</b>
Executive and council		299	–	–	299	305	312
Finance and administration		267 175	16 054	16 054	283 229	288 481	319 057
Internal audit		–	418	418	418	–	–
<b><i>Community and public safety</i></b>		<b>114 566</b>	<b>(18 490)</b>	<b>(18 490)</b>	<b>96 077</b>	<b>103 757</b>	<b>68 336</b>
Community and social services		14 550	90	90	14 640	12 398	12 817
Sport and recreation		4 716	407	407	5 123	13 876	4 108
Public safety		41 252	(2 846)	(2 846)	38 405	43 440	45 951
Housing		54 049	(16 140)	(16 140)	37 909	34 044	5 460
Health		–	–	–	–	–	–
<b><i>Economic and environmental services</i></b>		<b>42 647</b>	<b>914</b>	<b>914</b>	<b>43 561</b>	<b>32 169</b>	<b>27 434</b>
Planning and development		4 266	306	306	4 571	4 521	4 791
Road transport		38 381	609	609	38 990	27 648	22 643
Environmental protection		–	–	–	–	–	–
<b><i>Trading services</i></b>		<b>669 263</b>	<b>(5 808)</b>	<b>(5 808)</b>	<b>663 456</b>	<b>699 247</b>	<b>758 983</b>
Energy sources		424 953	(14 664)	(14 664)	410 289	446 852	481 244
Water management		113 350	6 994	6 994	120 344	113 377	110 597
Waste water management		79 832	407	407	80 239	84 475	89 449
Waste management		51 128	1 455	1 455	52 583	54 543	77 693
<b><i>Other</i></b>		<b>32</b>	<b>–</b>	<b>–</b>	<b>32</b>	<b>34</b>	<b>36</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>1 093 984</b>	<b>(6 911)</b>	<b>(6 911)</b>	<b>1 087 073</b>	<b>1 123 993</b>	<b>1 174 159</b>
<b><u>Expenditure - Functional</u></b>							
<b><i>Governance and administration</i></b>		<b>163 385</b>	<b>(787)</b>	<b>(787)</b>	<b>162 597</b>	<b>170 724</b>	<b>179 057</b>
Executive and council		24 245	607	607	24 851	25 342	26 444
Finance and administration		136 996	(1 808)	(1 808)	135 188	143 107	150 206
Internal audit		2 144	414	414	2 558	2 275	2 407
<b><i>Community and public safety</i></b>		<b>177 068</b>	<b>(2 272)</b>	<b>(2 272)</b>	<b>174 797</b>	<b>152 336</b>	<b>161 799</b>
Community and social services		24 900	(483)	(483)	24 417	26 476	27 623
Sport and recreation		31 657	736	736	32 394	33 683	36 232
Public safety		82 053	(2 491)	(2 491)	79 562	86 690	91 787
Housing		38 458	(34)	(34)	38 425	5 487	6 157
Health		–	–	–	–	–	–
<b><i>Economic and environmental services</i></b>		<b>81 908</b>	<b>6 921</b>	<b>6 921</b>	<b>88 828</b>	<b>78 218</b>	<b>87 749</b>
Planning and development		16 545	(62)	(62)	16 483	16 349	16 031
Road transport		65 362	6 983	6 983	72 345	61 868	71 718
Environmental protection		–	–	–	–	–	–
<b><i>Trading services</i></b>		<b>604 693</b>	<b>(7 619)</b>	<b>(7 619)</b>	<b>597 073</b>	<b>657 701</b>	<b>708 739</b>
Energy sources		386 254	(19 065)	(19 065)	367 190	421 496	458 331
Water management		91 450	4 871	4 871	96 321	97 953	104 745
Waste water management		74 589	(776)	(776)	73 813	82 361	84 932
Waste management		52 399	7 350	7 350	59 749	55 891	60 732
<b><i>Other</i></b>		<b>2 279</b>	<b>1</b>	<b>1</b>	<b>2 280</b>	<b>2 397</b>	<b>2 520</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>1 029 332</b>	<b>(3 756)</b>	<b>(3 756)</b>	<b>1 025 576</b>	<b>1 061 375</b>	<b>1 139 864</b>
<b>Surplus/ (Deficit) for the year</b>		<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>

**Table B3 – Adjustments Budgeted Financial Performance (revenue and expenditure by municipal vote)**

WC015 Swartland - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 26 January 2023							
Vote Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>							
<b><u>Revenue by Vote</u></b>	<b>1</b>						
Vote 1 - Corporate Services		12 358	441	441	12 799	11 554	12 080
Vote 2 - Civil Services		287 762	(454)	(454)	287 309	293 800	303 859
Vote 3 - Council		299	–	–	299	305	312
Vote 4 - Electricity Services		424 953	(14 664)	(14 664)	410 289	446 852	481 244
Vote 5 - Financial Services		253 248	25 587	25 587	278 835	274 239	304 471
Vote 6 - Development Services		63 075	(15 487)	(15 487)	47 587	42 104	13 842
Vote 7 - Municipal Manager		–	418	418	418	–	–
Vote 8 - Protection Services		52 289	(2 751)	(2 751)	49 537	55 139	58 352
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–
<b>Total Revenue by Vote</b>	<b>2</b>	<b>1 093 984</b>	<b>(6 911)</b>	<b>(6 911)</b>	<b>1 087 073</b>	<b>1 123 993</b>	<b>1 174 159</b>
<b><u>Expenditure by Vote</u></b>	<b>1</b>						
Vote 1 - Corporate Services		41 327	300	300	41 627	43 470	45 633
Vote 2 - Civil Services		327 711	17 918	17 918	345 630	343 867	370 703
Vote 3 - Council		19 043	609	609	19 652	19 926	20 814
Vote 4 - Electricity Services		402 200	(19 059)	(19 059)	383 141	437 849	475 280
Vote 5 - Financial Services		68 681	(684)	(684)	67 997	72 479	76 490
Vote 6 - Development Services		64 490	(302)	(302)	64 188	32 127	32 954
Vote 7 - Municipal Manager		10 335	412	412	10 747	10 781	11 296
Vote 8 - Protection Services		95 545	(2 950)	(2 950)	92 595	100 876	106 695
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>1 029 332</b>	<b>(3 756)</b>	<b>(3 756)</b>	<b>1 025 576</b>	<b>1 061 375</b>	<b>1 139 864</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>

**Table B4 – Adjustments Budgeted Financial Performance (revenue and expenditure)**

WC015 Swartland - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	F	G	H		
<b>Revenue By Source</b>							
Property rates	2	148 224	–	–	148 224	161 499	177 887
Service charges - electricity revenue	2	400 667	(14 697)	(14 697)	385 970	434 512	467 963
Service charges - water revenue	2	80 786	–	–	80 786	85 829	91 008
Service charges - sanitation revenue	2	51 390	407	407	51 797	54 099	56 944
Service charges - refuse revenue	2	31 991	600	600	32 591	35 025	38 334
Rental of facilities and equipment		1 627	180	180	1 807	1 725	1 828
Interest earned - external investments		35 667	20 088	20 088	55 754	35 739	38 017
Interest earned - outstanding debtors		3 458	(297)	(297)	3 161	3 925	4 469
Dividends received		–	–	–	–	–	–
Fines, penalties and forfeits		34 607	(4 344)	(4 344)	30 263	36 676	38 869
Licences and permits		4 778	124	124	4 902	5 061	5 360
Agency services		6 040	–	–	6 040	6 403	6 787
Transfers and subsidies		186 257	3 498	3 498	189 755	160 102	179 486
Other revenue	2	15 508	905	905	16 412	16 423	17 390
Gains		15 877	(4 211)	(4 211)	11 666	13 626	13 881
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>1 016 875</b>	<b>2 252</b>	<b>2 252</b>	<b>1 019 127</b>	<b>1 050 642</b>	<b>1 138 224</b>
<b>Expenditure By Type</b>							
Employee related costs		294 029	4 336	4 336	298 366	310 371	328 755
Remuneration of councillors		11 251	309	309	11 560	11 558	11 874
Debt impairment		37 654	(6 206)	(6 206)	31 448	41 297	44 724
Depreciation & asset impairment		106 565	–	–	106 565	118 609	131 596
Finance charges		12 361	3 204	3 204	15 565	13 288	12 568
Bulk purchases - electricity		332 200	(19 802)	(19 802)	312 398	362 364	395 266
Inventory consumed		47 513	5 164	5 164	52 677	50 591	54 282
Contracted services		105 260	4 674	4 674	109 933	66 899	69 802
Transfers and subsidies		4 368	239	239	4 607	4 451	4 647
Other expenditure		51 359	1 352	1 352	52 711	53 609	56 321
Losses		26 772	2 973	2 973	29 745	28 338	30 030
<b>Total Expenditure</b>		<b>1 029 332</b>	<b>(3 756)</b>	<b>(3 756)</b>	<b>1 025 576</b>	<b>1 061 375</b>	<b>1 139 864</b>
<b>Surplus/(Deficit)</b>		<b>(12 457)</b>	<b>6 008</b>	<b>6 008</b>	<b>(6 449)</b>	<b>(10 733)</b>	<b>(1 640)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		62 749	(6 007)	(6 007)	56 742	73 351	35 935
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental)		14 360	(3 157)	(3 157)	11 203	–	–
Transfers and subsidies - capital (in-kind - all)				–	–		
<b>Surplus/(Deficit) before taxation</b>		<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>
Taxation				–	–		
<b>Surplus/(Deficit) after taxation</b>		<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>
Attributable to minorities				–	–		
<b>Surplus/(Deficit) attributable to municipality</b>		<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>
Share of surplus/ (deficit) of associate				–	–		
<b>Surplus/ (Deficit) for the year</b>		<b>64 652</b>	<b>(3 156)</b>	<b>(3 156)</b>	<b>61 497</b>	<b>62 618</b>	<b>34 295</b>

**Table B5 – Adjustments Budgeted Capital Expenditure by vote, standard classification and funding**

WC015 Swartland - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>							
<b><u>Capital expenditure - Vote</u></b>							
<b><u>Multi-year expenditure to be adjusted</u></b>	2						
Vote 2 - Civil Services		84 445	(757)	(757)	83 689	76 007	63 670
Vote 4 - Electricity Services		30 600	–	–	30 600	48 000	36 225
Vote 6 - Development Services		17 459	(15 514)	(15 514)	1 945	15 100	15 400
<b>Capital multi-year expenditure sub-total</b>	3	<b>132 504</b>	<b>(16 271)</b>	<b>(16 271)</b>	<b>116 234</b>	<b>139 107</b>	<b>115 295</b>
<b><u>Single-year expenditure to be adjusted</u></b>	2						
Vote 1 - Corporate Services		404	191	191	595	126	128
Vote 2 - Civil Services		31 699	(7 669)	(7 669)	24 029	25 453	30 643
Vote 3 - Council		654	(14)	(14)	641	661	12
Vote 4 - Electricity Services		15 404	1 065	1 065	16 469	11 290	16 559
Vote 5 - Financial Services		711	(6)	(6)	705	385	320
Vote 6 - Development Services		5 795	(604)	(604)	5 190	18 576	477
Vote 7 - Municipal Manager		10	–	–	10	12	12
Vote 8 - Protection Services		3 915	107	107	4 022	225	2 246
<b>Capital single-year expenditure sub-total</b>		<b>58 591</b>	<b>(6 930)</b>	<b>(6 930)</b>	<b>51 661</b>	<b>56 728</b>	<b>50 396</b>
<b>Total Capital Expenditure - Vote</b>		<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>
<b><u>Capital Expenditure - Functional</u></b>							
<b><u>Governance and administration</u></b>		<b>10 660</b>	<b>(5 054)</b>	<b>(5 054)</b>	<b>5 606</b>	<b>2 928</b>	<b>2 251</b>
Executive and council		664	(14)	(14)	651	673	24
Finance and administration		9 995	(5 040)	(5 040)	4 955	2 255	2 227
<b><u>Community and public safety</u></b>		<b>7 366</b>	<b>90</b>	<b>90</b>	<b>7 455</b>	<b>24 816</b>	<b>4 650</b>
Community and social services		413	(4)	(4)	408	300	100
Sport and recreation		3 038	(13)	(13)	3 025	24 291	2 304
Public safety		3 915	107	107	4 022	225	2 246
<b><u>Economic and environmental services</u></b>		<b>71 549</b>	<b>(10 329)</b>	<b>(10 329)</b>	<b>61 220</b>	<b>82 414</b>	<b>41 930</b>
Planning and development		9 030	(2 931)	(2 931)	6 099	33 698	5 902
Road transport		62 519	(7 398)	(7 398)	55 121	48 716	36 028
<b><u>Trading services</u></b>		<b>101 521</b>	<b>(7 908)</b>	<b>(7 908)</b>	<b>93 613</b>	<b>85 678</b>	<b>116 860</b>
Energy sources		43 000	765	765	43 765	58 410	51 985
Water management		29 372	2 409	2 409	31 781	17 562	22 985
Waste water management		24 364	(10 552)	(10 552)	13 812	2 974	8 240
Waste management		4 786	(530)	(530)	4 256	6 732	33 650
<b>Total Capital Expenditure - Functional</b>	3	<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>
<b><u>Funded by:</u></b>							
National Government		41 410	10 000	10 000	51 410	39 711	30 895
Provincial Government		21 339	(16 007)	(16 007)	5 332	33 640	5 040
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental		12 534	(1 331)	(1 331)	11 203	–	–
<b>Transfers recognised - capital</b>	4	<b>75 283</b>	<b>(7 337)</b>	<b>(7 337)</b>	<b>67 946</b>	<b>73 351</b>	<b>35 935</b>
<b>Borrowing</b>		<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Internally generated funds</b>		<b>115 813</b>	<b>(15 864)</b>	<b>(15 864)</b>	<b>99 949</b>	<b>122 484</b>	<b>129 756</b>
<b>Total Capital Funding</b>		<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>

**Table B6 – Adjustments Budgeted Financial Position**

WC015 Swartland - Table B6 Adjustments Budget Financial Position - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
ASSETS							
Current assets							
Cash		612 926	49 005	49 005	661 931	590 268	584 467
Call investment deposits	1	–	–	–	–	–	–
Consumer debtors	1	118 544	(8 275)	(8 275)	110 268	137 153	156 540
Other debtors		25 953	(6 381)	(6 381)	19 572	26 992	28 108
Current portion of long-term receivables		70	(66)	(66)	4	70	70
Inventory		19 114	3 224	3 224	22 337	23 381	23 457
Total current assets		776 607	37 506	37 506	814 113	777 864	792 642
Non current assets							
Long-term receivables		11	(11)	(11)	–	11	11
Investments		–	–	–	–	–	–
Investment property		31 245	2 955	2 955	34 200	29 480	27 631
Investment in Associate		–	–	–	–	–	–
Property, plant and equipment	1	2 189 454	6 340	6 340	2 195 793	2 257 004	2 280 830
Biological		–	–	–	–	–	–
Intangible		604	63	63	668	444	381
Other non-current assets		1 120	–	–	1 120	1 120	1 120
Total non current assets		2 222 434	9 346	9 346	2 231 781	2 288 059	2 309 973
TOTAL ASSETS		2 999 042	46 852	46 852	3 045 894	3 065 923	3 102 616
LIABILITIES							
Current liabilities							
Bank overdraft		–	–	–	–	–	–
Borrowing		9 060	(127)	(127)	8 933	9 359	9 658
Consumer deposits		16 548	(598)	(598)	15 950	16 698	16 898
Trade and other payables		95 548	2 758	2 758	98 306	95 255	94 958
Provisions		11 611	414	414	12 025	11 911	12 211
Total current liabilities		132 766	2 447	2 447	135 213	133 222	133 724
Non current liabilities							
Borrowing	1	79 424	128	128	79 552	69 125	59 327
Provisions	1	132 274	14 742	14 742	147 016	143 299	154 994
Total non current liabilities		211 698	14 869	14 869	226 568	212 424	214 320
TOTAL LIABILITIES		344 465	17 316	17 316	361 781	345 646	348 044
NET ASSETS	2	2 654 577	29 536	29 536	2 684 113	2 720 277	2 754 571
COMMUNITY WEALTH/EQUITY							
Accumulated Surplus/(Deficit)		2 397 506	37 606	37 606	2 435 112	2 425 425	2 422 822
Reserves		257 070	(8 070)	(8 070)	249 000	291 769	328 667
TOTAL COMMUNITY WEALTH/EQUITY		2 654 577	29 536	29 536	2 684 113	2 717 194	2 751 489



**Table B7 – Adjustments Budgeted Cash Flows**

WC015 Swartland - Table B7 Adjustments Budget Cash Flows - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
R thousands							
CASH FLOW FROM OPERATING ACTIVITIES							
Receipts							
Property rates		142 295	5 929	5 929	148 224	155 039	170 771
Service charges		544 934	(13 760)	(13 760)	531 174	588 206	631 670
Other revenue		34 950	396	396	35 346	36 986	39 172
Transfers and Subsidies - Operational	1	186 253	1 296	1 296	187 549	160 109	179 489
Transfers and Subsidies - Capital	1	77 109	(9 631)	(9 631)	67 478	73 351	35 935
Interest		35 667	20 088	20 088	55 754	35 739	38 017
Dividends		–	–	–	–	–	–
Payments							
Suppliers and employees		(849 254)	3 086	3 086	(846 169)	(864 739)	(925 293)
Finance charges		(10 180)	–	–	(10 180)	(10 839)	(9 806)
Transfers and Grants	1	(4 368)	(239)	(239)	(4 607)	(4 451)	(4 647)
NET CASH FROM/(USED) OPERATING ACTIVITIES		157 405	7 164	7 164	164 569	169 401	155 309
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
Proceeds on disposal of PPE		15 877	(4 211)	(4 211)	11 666	13 626	13 881
Decrease (increase) in non-current receivables				–	–		
Decrease (increase) in non-current investments				–	–		
Payments							
Capital assets		(191 096)	23 201	23 201	(167 895)	(195 835)	(165 691)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(175 219)	18 990	18 990	(156 229)	(182 209)	(151 810)
CASH FLOWS FROM FINANCING ACTIVITIES							
Receipts							
Short term loans		–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–
Increase (decrease) in consumer deposits		(500)		–	(500)	150	200
Payments							
Repayment of borrowing		(11 000)		–	(11 000)	(10 000)	(9 500)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(11 500)	–	–	(11 500)	(9 850)	(9 300)
NET INCREASE/ (DECREASE) IN CASH HELD		(29 314)	26 154	26 154	(3 160)	(22 658)	(5 801)
Cash/cash equivalents at the year begin:	2	642 240	22 851	22 851	665 091	612 926	590 268
Cash/cash equivalents at the year end:	2	612 926	49 005	49 005	661 931	590 268	584 467

**Table B8 – Adjustments Cash backed reserves/accumulated surplus reconciliation**

WC015 Swartland - Table B8 Cash backed reserves/accumulated surplus reconciliation - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>							
<b><u>Cash and investments available</u></b>							
Cash/cash equivalents at the year end	1	612 926	49 005	49 005	661 931	590 268	584 467
Other current investments > 90 days		–	–	–	–	–	–
Non current assets - Investments	1	–	–	–	–	–	–
<b>Cash and investments available:</b>		<b>612 926</b>	<b>49 005</b>	<b>49 005</b>	<b>661 931</b>	<b>590 268</b>	<b>584 467</b>
<b><u>Applications of cash and investments</u></b>							
Unspent conditional transfers		2 387	(1 849)	(1 849)	538	2 383	2 390
Unspent borrowing				–	–		
Statutory requirements				–	–		
Other working capital requirements	2	(41 957)	17 929	17 929	(24 029)	(60 565)	(79 979)
Other provisions				–	–		
Long term investments committed		–	–	–	–	–	–
Reserves to be backed by cash/investments		257 068	(8 069)	(8 069)	248 999	291 768	328 665
<b>Total Application of cash and investments:</b>		<b>217 498</b>	<b>8 011</b>	<b>8 011</b>	<b>225 509</b>	<b>233 586</b>	<b>251 076</b>
<b>Surplus(shortfall)</b>		<b>395 428</b>	<b>40 994</b>	<b>40 994</b>	<b>436 422</b>	<b>356 682</b>	<b>333 391</b>

**Table B9 – Adjustments Budget Asset Management**

WC015 Swartland - Table B9 Asset Management - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year	Budget Year
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	+1 2023/24 Adjusted Budget	+2 2024/25 Adjusted Budget
R thousands							
CAPITAL EXPENDITURE							
<u>Total New Assets to be adjusted</u>	1	120 197	(21 069)	(21 069)	99 128	129 071	103 341
Roads Infrastructure		40 221	(8 778)	(8 778)	31 443	19 093	6 600
Storm water Infrastructure		–	–	–	–	–	–
Electrical Infrastructure		33 400	165	165	33 565	45 850	32 125
Water Supply Infrastructure		4 307	(1 643)	(1 643)	2 664	1 297	6 041
Sanitation Infrastructure		3 002	(1 652)	(1 652)	1 351	–	1 520
Solid Waste Infrastructure		–	–	–	–	2 500	25 670
Infrastructure		80 931	(11 908)	(11 908)	69 023	68 740	71 956
Community Facilities		1 100	–	–	1 100	1 100	1 100
Sport and Recreation Facilities		3 100	–	–	3 100	12 000	–
Community Assets		4 200	–	–	4 200	13 100	1 100
Operational Buildings		2 000	(1 900)	(1 900)	100	–	1 050
Housing		4 476	(531)	(531)	3 945	15 100	5 800
Other Assets	6	6 476	(2 431)	(2 431)	4 045	15 100	6 850
Licences and Rights		420	–	–	420	–	–
Intangible Assets		420	–	–	420	–	–
Computer Equipment		3 704	300	300	4 004	880	909
Furniture and Office Equipment		364	99	99	463	324	330
Machinery and Equipment		4 219	(62)	(62)	4 157	1 205	6 854
Transport Assets		13 252	(1 232)	(1 232)	12 021	11 223	15 342
Land		6 630	(5 834)	(5 834)	796	18 500	–
<u>Total Renewal of Existing Assets to be adjusted</u>	2	20 250	2 051	2 051	22 301	36 600	33 000
Roads Infrastructure		20 250	1 551	1 551	21 801	28 600	25 000
Sanitation Infrastructure		–	500	500	500	–	–
Rail Infrastructure		–	–	–	–	8 000	8 000
Infrastructure		20 250	2 051	2 051	22 301	36 600	33 000
<u>Total Upgrading of Existing Assets to be adjusted</u>	2a	50 649	(4 183)	(4 183)	46 466	30 164	29 350
Storm water Infrastructure		250	–	–	250	250	250
Electrical Infrastructure		8 450	500	500	8 950	3 000	10 000
Water Supply Infrastructure		24 956	4 052	4 052	29 008	16 214	15 800
Sanitation Infrastructure		16 993	(8 735)	(8 735)	8 259	500	3 300
Infrastructure		50 649	(4 183)	(4 183)	46 466	19 964	29 350
Community Facilities		–	–	–	–	200	–
Sport and Recreation Facilities		–	–	–	–	10 000	–
Community Assets		–	–	–	–	10 200	–
<u>Total Capital Expenditure to be adjusted</u>	4	191 096	(23 201)	(23 201)	167 895	195 835	165 691
Roads Infrastructure		60 471	(7 228)	(7 228)	53 244	47 693	31 600
Storm water Infrastructure		250	–	–	250	250	250
Electrical Infrastructure		41 850	665	665	42 515	48 850	42 125
Water Supply Infrastructure		29 263	2 409	2 409	31 672	17 511	21 841
Sanitation Infrastructure		19 996	(9 886)	(9 886)	10 109	500	4 820
Solid Waste Infrastructure		–	–	–	–	2 500	25 670
Rail Infrastructure		–	–	–	–	8 000	8 000
Infrastructure		151 830	(14 040)	(14 040)	137 790	125 304	134 306

**WC015 Swartland - Table B9 Asset Management - 26 January 2023**

Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>							
Community Facilities		1 100	–	–	1 100	1 300	1 100
Sport and Recreation Facilities		3 100	–	–	3 100	22 000	–
Community Assets		4 200	–	–	4 200	23 300	1 100
Operational Buildings		2 000	(1 900)	(1 900)	100	–	1 050
Housing		4 476	(531)	(531)	3 945	15 100	5 800
Other Assets		6 476	(2 431)	(2 431)	4 045	15 100	6 850
Licences and Rights		420	–	–	420	–	–
Intangible Assets		420	–	–	420	–	–
Computer Equipment		3 704	300	300	4 004	880	909
Furniture and Office Equipment		364	99	99	463	324	330
Machinery and Equipment		4 219	(62)	(62)	4 157	1 205	6 854
Transport Assets		13 252	(1 232)	(1 232)	12 021	11 223	15 342
Land		6 630	(5 834)	(5 834)	796	18 500	–
<b>TOTAL CAPITAL EXPENDITURE to be adjusted</b>	<b>4</b>	<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>
<b>ASSET REGISTER SUMMARY - PPE (WDV)</b>	<b>5</b>	<b>2 222 423</b>	<b>9 358</b>	<b>9 358</b>	<b>2 231 781</b>	<b>2 288 048</b>	<b>2 309 962</b>
<i>Roads Infrastructure</i>		366 979	43 208	43 208	410 187	324 485	260 853
<i>Storm water Infrastructure</i>		108 605	3 580	3 580	112 185	103 856	98 865
<i>Electrical Infrastructure</i>		379 682	(3 123)	(3 123)	376 559	433 441	477 299
<i>Water Supply Infrastructure</i>		484 647	(63 767)	(63 767)	420 880	485 250	489 919
<i>Sanitation Infrastructure</i>		522 087	(19 290)	(19 290)	502 796	513 186	506 370
<i>Solid Waste Infrastructure</i>		16 841	15 233	15 233	32 074	17 303	40 905
<b>Infrastructure</b>		<b>1 878 841</b>	<b>(24 160)</b>	<b>(24 160)</b>	<b>1 854 681</b>	<b>1 877 521</b>	<b>1 874 211</b>
Community Assets		62 281	61 672	61 672	123 953	90 443	95 509
Heritage Assets		1 120	–	–	1 120	1 120	1 120
Investment properties		31 245	2 955	2 955	34 200	29 480	27 631
Other Assets		98 426	(32 905)	(32 905)	65 521	120 776	134 910
Intangible Assets		604	63	63	668	444	381
Computer Equipment		7 360	(797)	(797)	6 563	6 292	5 385
Furniture and Office Equipment		1 610	616	616	2 226	1 334	1 060
Machinery and Equipment		16 302	(1 305)	(1 305)	14 997	15 989	22 782
Transport Assets		44 508	1 651	1 651	46 159	47 332	51 034
Land		80 128	1 567	1 567	81 695	97 315	95 938
<b>TOTAL ASSET REGISTER SUMMARY - PPE (WDV)</b>	<b>5</b>	<b>2 222 423</b>	<b>9 358</b>	<b>9 358</b>	<b>2 231 781</b>	<b>2 288 048</b>	<b>2 309 962</b>
<b>EXPENDITURE OTHER ITEMS</b>							
<b><u>Depreciation &amp; asset impairment</u></b>		101 768	–	–	101 768	113 573	126 308
<b><u>Repairs and Maintenance by asset class</u></b>	<b>3</b>	<b>64 342</b>	<b>1 872</b>	<b>1 872</b>	<b>66 214</b>	<b>62 167</b>	<b>68 288</b>
<i>Roads Infrastructure</i>		9 823	13	13	9 837	5 495	8 741
<i>Storm water Infrastructure</i>		19 334	2	2	19 336	20 783	21 801
<i>Electrical Infrastructure</i>		2 616	191	191	2 807	2 774	2 940
<i>Water Supply Infrastructure</i>		1 543	47	47	1 590	1 812	1 655
<i>Sanitation Infrastructure</i>		5 609	(720)	(720)	4 889	5 190	5 378
<i>Solid Waste Infrastructure</i>		7 912	2 238	2 238	10 150	8 298	8 678
<b>Infrastructure</b>		<b>46 838</b>	<b>1 771</b>	<b>1 771</b>	<b>48 609</b>	<b>44 353</b>	<b>49 194</b>
Community Facilities		2 227	(190)	(190)	2 037	2 327	2 432
Sport and Recreation Facilities		1 156	7	7	1 163	859	883
<b>Community Assets</b>		<b>3 384</b>	<b>(183)</b>	<b>(183)</b>	<b>3 200</b>	<b>3 186</b>	<b>3 315</b>
Operational Buildings		996	290	290	1 286	1 041	1 088
Housing		707	–	–	707	624	641
<b>Other Assets</b>		<b>1 703</b>	<b>290</b>	<b>290</b>	<b>1 993</b>	<b>1 665</b>	<b>1 729</b>
Licences and Rights		4 297	–	–	4 297	4 511	4 738
<b>Intangible Assets</b>		<b>4 297</b>	<b>–</b>	<b>–</b>	<b>4 297</b>	<b>4 511</b>	<b>4 738</b>
<b>Computer Equipment</b>		<b>337</b>	<b>–</b>	<b>–</b>	<b>337</b>	<b>447</b>	<b>487</b>
<b>Furniture and Office Equipment</b>		<b>70</b>	<b>–</b>	<b>–</b>	<b>70</b>	<b>72</b>	<b>75</b>
<b>Machinery and Equipment</b>		<b>1 408</b>	<b>(36)</b>	<b>(36)</b>	<b>1 372</b>	<b>1 384</b>	<b>1 411</b>
<b>Transport Assets</b>		<b>6 306</b>	<b>30</b>	<b>30</b>	<b>6 336</b>	<b>6 548</b>	<b>7 340</b>
<b>TOTAL EXPENDITURE OTHER ITEMS to be adjusted</b>		<b>166 110</b>	<b>1 872</b>	<b>1 872</b>	<b>167 983</b>	<b>175 740</b>	<b>194 596</b>

**Table B10 – Adjustments Budget Basic service delivery measurement**

WC015 Swartland - Table B10 Basic service delivery measurement - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	F	G	H		
<b>Household service targets</b>	1						
<b><u>Water:</u></b>							
Piped water inside dwelling		65 744	0	–	65 744	65 744	65 744
Piped water inside yard (but not in dwelling)		6 464	0	–	6 464	6 464	6 464
Using public tap (at least min.service level)	2	110	0	–	110	110	110
Other water supply (at least min.service level)		316	0	–	316	316	316
Minimum Service Level and Above sub-total		72 634	–	–	72 634	72 634	72 634
Using public tap (< min.service level)	3	–	0	–	–	–	–
Other water supply (< min.service level)	3,4	5 644	0	–	5 644	5 644	5 644
No water supply		–	0	–	–	–	–
Below Minimum Service Level sub-total		5 644	–	–	5 644	5 644	5 644
<b>Total number of households</b>	5	78 278	–	–	78 278	78 278	78 278
<b><u>Sanitation/sewerage:</u></b>							
Flush toilet (connected to sewerage)		67 488	0	–	67 488	67 488	67 488
Flush toilet (with septic tank)		7 774	0	–	7 774	7 774	7 774
Chemical toilet		58	0	–	58	58	58
Pit toilet (ventilated)		74	0	–	74	74	74
Other toilet provisions (> min.service level)		–	0	–	–	–	–
Minimum Service Level and Above sub-total		75 394	–	–	75 394	75 394	75 394
Bucket toilet		1 982	0	–	1 982	1 982	1 982
Other toilet provisions (< min.service level)		282	0	–	282	282	282
No toilet provisions		620	0	–	620	620	620
Below Minimum Service Level sub-total		2 884	–	–	2 884	2 884	2 884
<b>Total number of households</b>	5	78 278	–	–	78 278	78 278	78 278
<b><u>Energy:</u></b>							
Electricity (at least min. service level)		77 262	0	–	77 262	77 262	77 262
Electricity - prepaid (> min.service level)		–	0	–	–	–	–
Minimum Service Level and Above sub-total		77 262	–	–	77 262	77 262	77 262
Electricity (< min.service level)		–	0	–	–	–	–
Electricity - prepaid (< min. service level)		–	0	–	–	–	–
Other energy sources		1 016	0	–	1 016	1 016	1 016
Below Minimum Service Level sub-total		1 016	–	–	1 016	1 016	1 016
<b>Total number of households</b>	5	78 278	–	–	78 278	78 278	78 278
<b><u>Refuse:</u></b>							
Removed at least once a week (min.service)		65 350	0	–	65 350	65 350	65 350
Minimum Service Level and Above sub-total		65 350	–	–	65 350	65 350	65 350
Removed less frequently than once a week		960	0	–	960	960	960
Using communal refuse dump		1 794	0	–	1 794	1 794	1 794
Using own refuse dump		9 726	0	–	9 726	9 726	9 726
Other rubbish disposal		410	0	–	410	410	410
No rubbish disposal		38	0	–	38	38	38
Below Minimum Service Level sub-total		12 928	–	–	12 928	12 928	12 928
<b>Total number of households</b>	5	78 278	–	–	78 278	78 278	78 278
<b><u>Households receiving Free Basic Service</u></b>	15						
Water (6 kilolitres per household per month)		9 524	–	–	9 524	9 810	10 104
Sanitation (free minimum level service)		9 200	–	–	9 200	9 476	9 760
Electricity/other energy (50kwh per household per month)		7 882	–	–	7 882	8 118	8 362
Refuse (removed at least once a week)		9 540	–	–	9 540	9 826	10 121

WC015 Swartland - Table B10 Basic service delivery measurement - 26 January 2023							
Description	Ref	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>Cost of Free Basic Services provided (R'000)</b>	16						
Water (6 kilolitres per indigent household per month)		14 805	–	–	14 805	15 626	16 493
Sanitation (free sanitation service to indigent households)		28 623	–	–	28 623	30 626	32 770
Electricity/other energy (50kwh per indigent household)		6 381	–	–	6 381	7 019	7 721
Refuse (removed once a week for indigent households)		16 703	–	–	16 703	17 705	18 767
<b>Cost of Free Basic Services provided - Informal Formal Settlements (R'000)</b>		–	–	–	–	–	–
<b>Total cost of FBS provided</b>		<b>66 512</b>	<b>–</b>	<b>–</b>	<b>66 512</b>	<b>70 977</b>	<b>75 752</b>
<b>Highest level of free service provided</b>							
Property rates (R'000 value threshold)		105 000	0	–	105 000	105 000	105 000
Water (kilolitres per household per month)		6	0	–	6	6	6
Sanitation (kilolitres per household per month)		–	0	–	–	–	–
Sanitation (Rand per household per month)		262.82	0	–	262.82	278.33	294.75
Electricity (kw per household per month)		50	0	–	50	50	50
Refuse (average litres per week)		149.73	0	–	149.73	162.31	175.94
<b>Revenue cost of free services provided (R'000)</b>	17						
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		5 784	–	–	5 784	6 031	6 297
Other				–	–		
<b>Total revenue cost of subsidised services provided</b>		<b>5 784</b>	<b>–</b>	<b>–</b>	<b>5 784</b>	<b>6 031</b>	<b>6 297</b>

**Note:** No updated information available other than the 2016 Community survey data on the above household service targets.

## PART 2 – SUPPORTING DOCUMENTATION

### Section 5 – Measurable performance objectives and indicators

Changes to measurable performance objectives and indicators are included in the supporting tables (SB3) attached. These indicators are part of the indicators contained in the Service Delivery and Budget Implementation Plan, which again forms the basis of the performance contracts of the Municipal Manager and Senior Management.

WC015 Swartland - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 26 January 2023							
Description	Unit of measurement	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b><u>Improved quality of life for citizens</u></b>							
Manage Community Development	Completion of projects	–	–	–	–	–	–
Manage Multi-Purpose Centres	Completion of projects	263	(4)	(4)	258	–	–
Manage Protection Services	Completion of projects	80	107	107	187	90	1 413
Manage Licensing and Registration Services	Completion of projects	–	–	–	–	–	687
Manage Traffic and Law Enforcement	Completion of projects	–	–	–	–	–	–
Manage Fire and Emergency Services	Completion of projects	3 835	–	–	3 835	135	145
<b><u>Inclusive economic growth</u></b>							
Facilitate economic development in the municipal	Completion of projects	–	–	–	–	–	–
<b><u>Quality and sustainable living environment</u></b>							
Manage Development Services	Completion of projects	42	–	–	42	44	46
Manage Planning and Valuations	Completion of projects	2 060	300	300	2 360	–	–
Manage Building Control	Completion of projects	–	–	–	–	–	–
Manage Human Settlements	Completion of projects	20 859	(16 114)	(16 114)	4 745	33 600	15 400
Manage the Caravan Park Yzerfontein	Completion of projects	30	–	–	30	32	431
<b><u>Caring, competent and responsive</u></b>							
Manage Corporate Services, Secretariat and	Completion of projects	254	191	191	445	26	28
Manage Human Resource Services	Completion of projects	–	–	–	–	–	–
Manage Properties, Contracts and Legal	Completion of projects	100	–	–	100	100	100
Manage Libraries	Completion of projects	50	–	–	50	–	–
Manage Marketing And Tourism	Completion of projects	–	–	–	–	–	–
Manage ICT Services	Completion of projects	3 004	300	300	3 304	880	799
Manage the Office of the Municipal Manager	Completion of projects	10	–	–	10	12	12
Manage Financial Administration	Completion of projects	28	(1)	(1)	27	30	32
Manage Finance (Credit Control, Income,	Completion of projects	683	(4)	(4)	678	355	288
Manage Council Expenses	Completion of projects	654	(14)	(14)	641	661	12

WC015 Swartland - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 26 January 2023							
Description	Unit of measurement	Budget Year 2022/23				Budget Year +1 2023/24	Budget Year +2 2024/25
		Original Budget A	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b><u>Sufficient, affordable and well-run services</u></b>							
<i>Manage Civil Engineering Services</i>	Completion of projects	52	(5)	(5)	47	54	56
<i>Manage Cemeteries</i>	Completion of projects	–	–	–	–	200	–
<i>Manage Parks and Recreational Areas</i>	Completion of projects	1 708	(13)	(13)	1 695	2 259	1 819
<i>Manage Proclaimed Roads</i>	Completion of projects	–	–	–	–	–	–
<i>Manage Sewerage</i>	Completion of projects	4 056	(208)	(208)	3 848	2 660	6 924
<i>Manage Waste Water Treatment Works</i>	Completion of projects	17 793	(8 984)	(8 984)	8 809	–	1 000
<i>Manage Sportsgrounds</i>	Completion of projects	600	–	–	600	10 000	55
<i>Manage Streets</i>	Completion of projects	52 881	1 940	1 940	54 821	48 716	30 528
<i>Manage Storm water</i>	Completion of projects	312	5	5	317	314	316
<i>Manage Swimming Pools</i>	Completion of projects	700	–	–	700	12 000	–
<i>Manage Water Provision</i>	Completion of projects	–	–	–	–	–	–
<i>Manage Water Storage</i>	Completion of projects	27 229	4 594	4 594	31 823	17 562	18 885
<i>Manage Municipal Property</i>	Completion of projects	6 027	(5 525)	(5 525)	502	964	1 080
<i>Manage Refuse Removal</i>	Completion of projects	4 786	(529)	(529)	4 256	6 732	33 650
<i>Manage Street Cleaning</i>	Completion of projects	–	–	–	–	–	–
<i>Manage Solid Waste Disposal (Landfill Sites)</i>	Completion of projects	–	–	–	–	–	–
<i>Manage Electrical Engineering Services</i>	Completion of projects	350	–	–	350	360	380
<i>Manage Electricity Distribution</i>	Completion of projects	42 650	765	765	43 415	58 050	51 605
		<b>191 096</b>	<b>(23 201)</b>	<b>(23 201)</b>	<b>167 895</b>	<b>195 835</b>	<b>165 691</b>

## Section 6 – Budget related policies

There are no changes to the budget related policies proposed in this adjustments budget.

## Section 7 – Overview of budget assumptions

### Budget Assumptions

There are no changes to the budget assumptions proposed in this adjustments budget.

## Section 8 – Funding compliance

The adjustments budget is still cash – funded which is the first indicator of a “credible” budget. Funding levels remain positive as clearly depicted in Table B8. However, the municipality must continuously evaluate its cash position, especially the impact that the COVID-19 pandemic continue to have at least over the medium term.



## Section 9 – Overview of budget funding

### Funding the Budget

Section 18(1) of the MFMA states that an annual budget may only be funded from:

- Realistically anticipated revenues to be collected;
- Cash backed accumulated funds from previous years' surpluses not committed for other purposes; and
- Borrowed funds, but only for the capital budget referred to in section 17.

Achievement of this requirement in totality effectively means that a Council has 'balanced' its budget by ensuring that budgeted outflows will be offset by a combination of planned inflows as well as prior years' accumulated cash surpluses.

## Section 10 – Expenditure on allocations and grant programmes

### Grant allocations

Details of each grant to be received and spent are shown in the schedules SB7 to SB8 attached to the report.

## Section 11 – Allocations and grants made by the Municipality

### Allocations made by the Municipality

Refer to supporting schedule SB10 for allocations made. Total allocations are as follows:

	<b>2022/2023 Original Budget</b>	<b>2022/2023 Mid-year Adj Budget</b>	<b>2023/2024 Approved Budget</b>	<b>2024/2025 Approved Budget</b>
External Entities	4 368 277	<b>4 607 204</b>	4 451 308	4 646 669

Any allocation made to an outside body must comply with the requirements of section 67 of the MFMA. This stipulates that before transferring funds to an outside organisation the Municipal Manager, as Accounting Officer, must be satisfied that the organisation or body has the capacity to comply with the agreement and has adequate financial management and other systems in place.

## **Section 12 – Councillor Allowances and employee benefits**

### **Salaries, Allowances and Benefits**

Details of Councillor Allowances and employee benefits are included in supporting table SB11 attached.

## **Section 13 – Monthly targets for revenue, expenditure and cash flow**

### **Monthly Cash Flows by source**

Supporting tables SB 12 to SB 17 show the adjusted monthly cash flows.

## **Section 14 – Adjustments to the quarterly service delivery and budget implementation plans – internal departments**

Supporting table SB3 indicates the major adjustments.

## **Section 15 – Annual budgets and service delivery agreements – municipal entities and other external mechanisms**

### **ENTITIES**

The municipality does not have any entities.

### **Other Service Delivery Mechanisms**

The municipality has service delivery agreements with external parties for the delivery of the Municipality's services.

## **Section 16 – Contracts having future budgetary implications**

Section 33 stipulates that if approved total revenue are greater than R500 million, all operational costs of projects  $\geq$  than R 5 million per annum must be listed and in this scenario SM does not have any such additional operational costs.

## **Section 17 – Capital expenditure details**

Capital expenditure details are listed in Supporting Table SB 18 to SB 19.

## **Section 18 - Supporting tables**

**Please note: Supporting Tables SB1 – SB19 will be included for the council meeting.**


## Section 19 – Municipal Manager’s quality certification

I, J Scholtz, Municipal Manager of Swartland Municipality, hereby certify that the adjustments budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustments budget and supporting documents are consistent with the Integrated Development Plan of the Municipality.

J. J. Scholtz

Municipal Manager of Swartland Municipality (WC 015)

Signature .....



Date ..12..01..2023.....



Reference number: PTR 16/1/2/3

Private Bag x9165

Cape Town

8001

THE MAYOR  
(FOR INFORMATION)

THE MUNICIPAL MANAGER: SWARTLAND MUNICIPALITY

THE CHIEF FINANCIAL OFFICER: SWARTLAND MUNICIPALITY

## **2022/23 MUNICIPAL ADJUSTMENT BUDGET ALLOCATIONS**

This letter outlines the Municipal Adjustment Budget Allocations for the 2022/23 financial year from the Western Cape Provincial Government.

### **Overall thrust of the 2022/23 Budget**

Minister Mireille Wenger tabled the 2022/23 Western Cape Adjustment Budget in the Western Cape Provincial Parliament on 24 November 2022, together with the 2022 Draft Notice with the additional and amended allocations to municipalities. The Western Cape Adjustments Appropriation Act, 2022, was enacted on 21 December 2022 and arising from this, for the 2022/23 financial year, there are changes to your municipality's planned transfers from various departments as set out in the attached Schedule A.

All the changes to allocations applicable to your Municipality should be taken up in your municipal budget in line with the Municipal Budget and Reporting Regulations.

I trust this information, together with the amended frameworks for conditional grants included in Notice (Provincial Gazette no.8699) published on 21 December 2022, will provide you with the required strategic and operational information on the plans of provincial departments, so that you can better plan and budget within your Municipality.

**ISAAC TSIE**

**ACTING CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC**

**FINANCE DATE:** 21 December 2022

# SCHEDULE A

## LOCAL GOVERNMENT 2022/23 ALLOCATIONS:

Swartland	Gazette 8566 14 March 2022 R'000	Gazette 8699 21 December 2022 R'000	Total
<b>Municipal Allocations from Provincial Departments</b>			
<b>Vote 3 - Provincial Treasury</b>	-	718	718
WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT	-	718	718
<b>Vote 4 - Community Safety</b>	6,420	-	6,420
RESOURCING FUNDING FOR ESTABLISHMENT AND SUPPORT OF A K9 UNIT	2,420	-	2,420
RESOURCING FUNDING FOR ESTABLISHMENT OF LAW ENFORCEMENT REACTION UNIT	4,000	-	4,000
<b>Vote 8 - Human Settlements</b>	53,861	(16,020)	37,841
HUMAN SETTLEMENTS DEVELOPMENT GRANT (BENEFICIARIES)	53,605	(16,020)	37,585
PROVINCIAL CONTRIBUTION TOWARDS THE ACCELERATION OF HOUSING DELIVERY	256	-	256
MUNICIPAL ACCREDITATION AND CAPACITY BUILDING GRANT			
<b>Vote 9 - Environmental Affairs</b>	1,200	-	1,200
REGIONAL SOCIO-ECONOMIC PROJECTS (RSEP) PROGRAMME - MUNICIPAL PROJECTS	1,200	-	1,200
<b>Vote 10 - Transport and Public Works</b>	4,470	-	4,470
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION OF TRANSPORT INFRASTRUCTURE	4,470	-	4,470
<b>Vote 13 - Cultural Affairs and Sport</b>	11,623	-	11,623
LIBRARY SERVICE: REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPALITIES	6,439	-	6,439
COMMUNITY LIBRARY SERVICES GRANT	5,184	-	5,184
<b>Vote 14 - Local Government</b>	38	600	638
MUNICIPAL WATER RESILIENCE GRANT	-	600	600
COMMUNITY DEVELOPMENT WORKERS (CDW) OPERATIONAL SUPPORT GRANT	38	-	38
<b>Total Transfers from Provincial Departments</b>	<b>77,612</b>	<b>(14,702)</b>	<b>61,710</b>





## Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager  
2023-01-18

2/4/2  
WARDS: All wards

### ITEM 7.2 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 18 JANUARY 2023

**ONDERWERP: WYSIGING VAN KPI's EN TEIKENS VIR 2022/2023**  
**SUBJECT: AMENDMENT OF KPI's AND TARGETS FOR 2022/2023**

#### 1. BACKGROUND AND DISCUSSION

The current key performance indicators (KPI's) and targets for 2022/2023 were approved by the Mayoral Committee during May 2022.

During the first half of the financial year it became clear that some of the indicators and targets needed to be amended to improve their descriptions or to make the targets more realistic.

In terms of section 42 of the Municipal Systems Act (Act 32 of 2000) the Municipality, through appropriate mechanisms, processes and procedures established in terms of Chapter 4, must involve the local community in the review of the Municipality's performance management system, and, in particular, allow the community to participate in the setting of appropriate key performance indicators and performance targets for the Municipality.

The key performance indicators and targets will be advertised together with the Mid-Year Assessment Report, Annual Report and Adjustments Budget during February 2023.

#### 2. LEGISLATION

- Municipal Systems Act (Act 32 of 2000)
- Municipal Planning and Performance Management Regulations, 2001 (R796 of 24 August 2001)
- Municipal Performance Regulations for municipal managers and managers direct accountable to municipal managers, 2006 (R805 of August 2006)

#### 3. KOPPELING AAN DIE GOP

Elke KPI in die prestasiebestuurstelsel is gekoppel aan een van die vyf strategiese doelwitte van die GOP.

#### 4. FINANSIËLE IMPLIKASIE

Geen.

#### 5. AANBEVELING / RECOMMENDATION

- dat die aangehegte sleutelprestasie-aanwysers (KPI's) en teikens goedgekeur word met ingang van 1 Julie 2022 (terugwerkend);
- that the attached key performance indicators (KPI's) and targets be approved with effect from 1 July 2022 (retrospective)*

(get) J J Scholtz

**MUNISIPALE BESTUURDER / MUNICIPAL MANAGER**  
**DATUM / DATE:** 18 January 2023

## AMENDMENT OF KPI's AND TARGETS FOR THE 2022/2023 FINANCIAL YEAR

### 1. Directors

#### 1.1. ALL DIRECTORS

Change the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
-	Capital project implementation	Average % completion of capital projects	<del>90</del> <u>95</u> % for the year	To comply with national norms
	Audit issues resolved	% internal actions implemented within agreed time frame	100% <u>annually by June</u>	To comply with SMART principle
		% of Auditor General's findings implemented within agreed time frame	<del>20% quarter 2</del> <del>50% quarter 3</del> 100% <u>quarter 4 annually by June</u>	
	Risk identification and control implementation	% of Risk Action Plans implemented in accordance with the agreed time frame	100% <del>bi</del> -annually by <del>November and May</del> <u>June</u>	

#### 1.2. Director Financial Services

Change the following performance objective:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0079	Ensure that accurate revenue estimates are prepared in relation to <del>realistically anticipated revenue streams</del> <u>operating requirements</u>	Projected tariff increases determined for the budget of the new financial year annually by end of February	Yes (annually by end of February)	To comply with SMART principle

#### 1.3. Director Electrical Services

Add the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
New	<u>Minimum competencies attained</u>	<u>Minimum competencies attained to avoid non-compliance</u>	<u>Yes (by June 2024)</u>	All directors must comply with the Minimum competencies



Change the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
14-0024	General KPI: Improved access to electricity	<del>% of urban households with access to electricity</del> <u>Number of formal residential property that has access to electricity (Excluding Eskom areas)</u>	<del>100%</del> <u>20 660</u>	To comply with SMART principle

1.4. Director Civil Services

The KPI's of the Director Civil Services will follow in a separate attachment.

## 2. DIVISION HEADS

### 2.1. DEVELOPMENT SERVICES

#### Manager: Human Settlements

Delete the following targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
09-0124 (1)	Ensure that housing access is provided in line with planning	<del>Number of top structures in De Hoop completed</del>	<del>200 for the year</del>	The project was not approved by DHS

#### Manager: Community Development:

Add the following Kpi's and targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
New	Continuously support the fight against gender-based violence (GBV)	Meeting with GBV Ambassadors	1 Per quarter	To ensure we measure the impact of GBV
		GBV awareness campaigns held	1 per quarter	

#### Senior Manager: Building Environment

Delete the following targets:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
09-0139 (2)	Ensure implementation of the Spatial Development Framework	<del>Report to Director on action plans prioritised and linked to budget (subject to availability of funds)</del>	<del>Yes (annually by November)</del>	The implementation of the KPI is subject to funding and must compete with other needs on the budget

### 2.2. FINANCIAL SERVICES

#### All

Change the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
	Inform staff	Number of invocoms held <del>per</del> <u>quarter</u>	1 per quarter	Complying with SMART principle

**Manager: Legal and Credit Control**

Delete the following KPIs:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0117 (3)	Legal Collections Management	Evaluate and report annually by June the effectiveness of processes and controls applied during handover	Yes (annually by end of June)	Report doesn't exist
17-0117 (4)		Conduct workshop with members of the EMC bi-annually in Feb and May to substantiate why an account should be written off	Yes (bi-annually by February and May)	Due to the POPIA act workshop regarding personal details cannot be held
17-0117 (5)		Submit list of accounts with individual comments relating to each account for purposes of the agenda discussion dealing with write-offs at Mayco bi-annually in Feb and May	Yes (bi-annually by February and May)	Due to the POPIA act, personal details cannot be distributed

Change the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0117 (6)	Legal Collections Management	Take responsibility by certifying the correctness of ACTUAL write-offs to be done against debtor's accounts once Council decision is obtained (Annually during prior to the year-end period)	Yes (once a year prior to year-end)	Complying with SMART principle

**Manager: Budget**

Delete the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0110	Implementation of mSCOA	Number of months that line items were correctly classified according to the mSCOA seven segments and the IDP goals	3 per quarter	Implementation has been completed

**Formatted:** Font: Bold

**Head: Assets**

Change the following KPIs:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
09-0259 (2)	Continuously report on and monitor insurance claims and general control accounts	<del>Number of Accident committee meetings held-attended to assist chair in determining accountability and recovering of access payments</del>	Yes	Complying with SMART principle

**Head: Income**

Delete the following KPIs:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0161	Ensure up to date policies	<del>Input provided in respect of the review of policies and strategies annually by Jan</del>	<del>Yes (annually by end of January)</del>	
17-0166	Supply of statistical information	<del>% of required quarterly reports submitted to the relevant National and Provincial Governments</del>		Delete KPI as it was replaced by schedules and Mscoa STRINGS
		<del>% of required annual reports submitted to relevant National and Provincial Governments</del>		

Formatted Table

**Manager: Financial Statements**

Delete the following KPI:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
17-0044 (2)	Effective completion of month-end procedure	<del>Number of months that the process of copying the financial system to Admin system were managed</del>	<del>12</del>	Not applicable anymore

Formatted Table

### 2.3. CORPORATE SERVICES

#### Senior Manager: Human Resources

Change the following KPIs:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
18-0008	Implement a succession and talent management programme that links and develops high potential employees with key future roles in the organisation	Report <u>annually by May</u> to Management Team on talent pool and succession planning for the year	Yes (Annually by May)	Complying with SMART principle
17-0059 (1)	Leave administration	Report <u>annually by July</u> on compulsory annual leave forfeited for previous leave cycle (January-December) <u>as</u> at the end of June	Yes (annually by <u>July</u> <del>ne</del> )	Complying with SMART principle

### 2.4. OFFICE OF THE MUNICIPAL MANAGER (STRATEGIC SERVICES)

#### Senior Manager: Strategic Services

Change the following KPIs and/or target:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
09-0015(1)	Ensure effective performance management	Performance reported to the external audit committee and council <u>as part of the section 52 report</u>	Yes ( <del>bi-</del> <u>annually quarterly</u> )	Complying with SMART principle
09-0015(3)		Performance evaluation by panel done	Yes (annually by <del>August</del> <u>September</u> )	Most of the performance information are only captured and updated during August
17-0071	Resolve audit issues	% of outstanding internal audit findings addressed according to scheduled deadlines	100% <u>annually by June</u>	To comply with SMART principle
		% of Auditor General's findings implemented within agreed time frame	100% <u>annually by June</u>	

**Senior Manager: Internal Auditor**

Delete the following KPIs and/or target:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
09-0008 (3)	MFMA Section 131 (1): Ensure effective liaison with the Auditor-General and coordination of the implementation of the AG's findings	<del>Number of quality key control reports compiled on behalf of the AG and approved</del>	<del>1 per quarter</del>	The AG do not issue key control reports anymore. The MM have a KPI that monitors the implementation of the AG findings.
17-0080	<del>Ensure that AG members are informed of all relevant policies, circulars, regulations and acts</del>	Number of monthly Seafile information updates	<del>10 for the year</del>	Do not use Seafile anymore

Move and change the following KPI and target to the Head of Expenditure:

SMS Reference	Performance Objective	Key Performance Indicator	Target	Reason
12-0006 (7)	Ensure up to date policies	<del>Unauthorised, Irregular and Fruitless and wasteful expenditure policy reviewed-Review of policies and strategies submitted to CFO: Unauthorised, Irregular and Fruitless and wasteful expenditure policy</del>	<u>Yes (annually by January)</u>	This KPI should be moved to the Finance Department. It impairs the independence of Internal Audit department if we are responsible for the review of policies related to the operational processes of the municipality.
09-0006 (1)	Reduce risks through the execution of the appropriate RBAP and recommendation of adequate controls	% execution of the RBAP	<del>20.0% cumulative qrt 1 40.0% cumulative qrt 2 60.0% cumulative qrt 3 80.0% cumulative annually by June qrt 4</del>	
09-0006 (2)		% of outstanding internal audit findings addressed according to scheduled deadlines	100% <u>annually by June</u>	



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste  
12 Januarie 2023

15/1/4/1  
WYK: 1-12

### ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 18 JANUARIE 2023

**SUBJECT: FIRST DRAFT : AMENDMENT OF SWARTLAND SPATIAL DEVELOPMENT  
FRAMEWORK 2023-2028**

#### 1. BACKGROUND/DISCUSSION

Swartland Municipality has appointed the local firm C K Rumboll & Partners to compile the amendment of our Municipal Spatial Development Framework inter alia to comply and be aligned with national, provincial and local legislation.

The "first draft" of the amendment of our municipal spatial development framework has been received on 15 December 2022.

#### 2. PURPOSE

The purpose of the Swartland Municipal Spatial Development Framework is to create a document that set out the necessary policy directives to guide spatial development in the municipal area in a desirable and sustainable manner.

The future growth, land development and land use planning in the municipal area be based on the vision and principles that was agreed upon to address spatial challenges/problems and to ensure the creation and support of integrated, sustainable and livable environments through the creation and support of socio-economic opportunities.

An important aspect of the amendment of the Swartland Municipal Spatial Development Framework is the alignment of the content of the document with national, provincial and local legislation and policy, including the regulations as provided in the Spatial Planning Land Use Management Act (SPLUMA), the Land Use Planning Act (LUPA), the Swartland Municipality : Land Use Planning By-Law, the Municipal Systems Act (MSA) and to follow the next cycle of the Swartland Integrated Development Plan in order to fulfill alignment with this document and the depiction of the Integrated Development Plan proposals with spatial implications

#### 3. CONTENT

The "first draft" of the amendment of the Swartland Municipal Spatial Development Framework document has the following content namely:

##### 3.1 CHAPTER 1: Purpose of the SDF, Principles and Tools

###### 1.1 Purpose

###### 1.2 Spatial Context

###### 1.3 Report Structure

###### 1.4 Status of Swartland SDF and IDP, National and Provincial Policies Alignmen

###### 1.5 Values and Performance Qualities

###### 1.5.1 Spatial Elements of Settlements and Regions

###### 1.5.2 Structural Tools

###### 1.6 Policy as Structural Tool

- 1.6.1 Environmental Principles and Guidelines
- 1.6.2 Critical Biodiversity Framework
- 1.6.3 Bioregional Spatial Planning Categories
- 1.6.4 Coastal Management Lines
- 1.7 Application
- 3.2 CHAPTER 2: Issues, Vision and Goals
  - 2.1 Strengths, Weaknesses, Opportunities and Threats
  - 2.2 Swartland Priorities
  - 2.3 Conceptual Proposal
  - 2.3 Spatial Vision and Strategy
  - 2.4 Spatial Objectives
  - 2.5 Planning Legislation and Policy Frameworks
- 3.3 CHAPTER 3: Spatial Analysis, Legislative & Sectoral Plan Directives
  - 3.1 Spatial Analysis and Legislative Directives
    - 3.1.1 Biophysical Environment
      - 3.1.1.1 Geology and Soils
      - 3.1.1.2 Climate
      - 3.1.1.3 Climate Change & Vulnerable Systems
      - 3.1.1.4 Topography
      - 3.1.1.5 Hydrology
      - 3.1.1.6 Biodiversity
      - 3.1.1.7 Vegetation
      - 3.1.1.8 Mining
      - 3.1.1.9 Agriculture
      - 3.1.1.10 Tourism
    - 3.1.2 Socio-Economic Environment
      - 3.1.2.1 Demographics
      - 3.1.2.2 Health
      - 3.1.2.3 Education
      - 3.1.2.4 Municipal Expenditure and Investment
      - 3.1.2.5 Economy
    - 3.1.3 Built- Environment
      - 3.1.3.1 Hierarchy and Role of Settlements
      - 3.1.3.2 Transport
      - 3.1.3.3 Solid Waste Management
      - 3.1.3.4 Energy
      - 3.1.3.5 Sewerage
      - 3.1.3.6 Water
      - 3.1.3.7 Housing
      - 3.1.3.8 Amenities
      - 3.1.3.9 Heritage
  - 3.2 Spatial Analysis and Sectoral Plan Directives
- 3.4 CHAPTER 4: Land Demand, Supply and Settlement Development Guidelines



#### 4.1 Land Demand and Supply Projections

##### 4.1.1 Population Growth Projections

##### 4.1.2 Land Demand

##### 4.1.3 Bulk Infrastructure Capacity

#### 4.2 Land Supply

##### 4.2.1 Settlement Form and Function

##### 4.2.2 Urban Edges

##### 4.2.3 Urban Design Guidelines

#### 3.5 CHAPTER 5: Spatial Development Proposals: All towns

#### 3.6 CHAPTER 6: Spatial Development Proposals: Rural & Regional – Cross Border

##### 6.1 Swartland Landscapes and Spatial Policy Guidelines

###### 6.1.1 Spatial Integration with Neighbouring Municipalities

##### 6.2 Regional and Rural Proposals

###### 6.2.1 Objective 1: Grow economic prosperity

###### 6.2.2 Objective 2: Proximate convenient and equal access

###### 6.2.3 Objective 3: Sustain material, physical and social well-being

###### 6.2.4 Objective 4: Protect and grow place identity and cultural integrity

###### 6.2.5 Objective 5: Protect ecological and agricultural integrity

#### 3.7 CHAPTER 7: Environmental Management Framework

#### 3.8 CHAPTER 8: Capital Expenditure Framework

### 4. PUBLIC PARTICIPATION PROCESS

Public open days will be held soon as indicated on the schedule below to share more in depth information regarding the content of the “first draft” of the amendment of the Swartland Spatial Development Framework.

WARD	WARD COUNCILLOR	MEETING DATE	TIME	VENUE
1 and 2	Marlene van Zyl Desmond Pypers	Monday, 30 January 2023	16:00 - 20:00	Rosenhof Community Hall
3	Nicolene Smit	Tuesday, 31 January 2023	16:00 - 20:00	Riebeek-West POP-Centre
4	Richard Jooste	Wednesday, 1 February 2023	16:00 - 20:00	Chatsworth Community Hall
5	Michael Rangasamy	Thursday, 2 February 2023	16:00 - 19:00	Yzerfontein, Community Hall
6	A K Warnick	Monday, 6 February 2023	16:00 - 20:00	Darling Community Hall
7	Basil Stanley	Tuesday, 7 February 2023	16:00 - 20:00	Abbotsdale Community Hall
8, 9, 10 and 11	Anet de Beer Tijmen van Essen Mkhululi Ngozi Colin Daniëls	Wednesday, 8 February 2023	16:00 – 20:00	Wesbank Community Hall

12	Desiree Bess	Tuesday, 31 January 2023	16:00 – 20:00	Riebeek Kasteel Community Hall
----	--------------	-----------------------------	---------------	--------------------------------

An executive summary be made available as soon as possible before the meeting.

Ample opportunity during the public participation process earmarked for February/March 2023 be available to make further comments regarding the content of the “first draft” of the amendment to the Swartland Municipal Spatial Development Framework.

5. **RECOMMENDATION**

- The Swartland Municipal Council take cognisance of the first draft of the amendment of the Swartland Spatial Development Framework.
- The Swartland Municipal Council to approve the publication of the “first draft” of the amendment of the Swartland Municipal Spatial Development Framework for public comment in terms of section 7(1)(b) of the By-Law.
- The Municipality submit the “first draft” of the amendment of the Swartland Municipal Spatial Development Framework to the Provincial Minister for comment.
- The commenting period will be the months of February and March 2023 with open days in the majority of towns of the Swartland as per schedule.

(get) J S Krieger

**MUNISIPALE BESTUURDER**

AMZ/ds

K:Zaayman/Verslae22\_First Draft Swartland SDF



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Beskermingsdienste  
13 Desember 2022

12/1/2-3

### ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE- VERGADERING WAT GEHOU SAL WORD OP 18 JANUARIE 2023

**ONDERWERP: HUUR VAN AKKOMMODASIE VIR DIE BRANDWEERDIENS TE DARLING**

**SUBJECT: RENTAL OF ACCOMMODATION FOR THE FIREFIGHTING SERVICE IN  
DARLING**

#### 1. AGTERGROND/ BACKGROUND

- 1.1. In the 2020/2021 financial year two firefighters were appointed in Darling, with two EPWP workers during 2022.
- 1.2. Currently the firefighters are sharing a small space with Law Enforcement/Traffic in Darling.
- 1.3. The current space utilized by the fire department is not suitable to perform the function for fire prevention, fire safety, storage or parking of fire fighting vehicles etc.
- 1.4. On the 14 November 2022 the Municipality advertised for offers for rental of accommodation for the Fire Service in Darling in the local newspaper and on the website.
- 1.5. Two (2) offers were received on the closing date of 02 December 2022, i.e. as follows:

		Rental amount per month (VAT excl.)	Year 2 & 3 (Annual escalation)
1	S&S Kriel Beleggings	R 5 500 (Plus R5 500 deposit)	10%
2	JF & KJ Kirsten Trust	R 8 500 (Plus R15 000 returnable deposit)	1% plus current inflation

- 1.6. S&S Kriel Beleggings tendered for the rental of Shop 1 at Donkin Street, Darling. The shop, however, does not meet the specifications, for the following reasons:
  - Erf size too small
  - Vehicle covering is not adequateS&S Kriel Beleggings has therefore not been considered further.
- 1.7. The rental amount excludes the monthly municipal services (water, sewerage & electricity). These monthly services will be for the account of the municipality.

- 1.8. This report serves to recommend that the offer for rental of accommodation in Darling (Tender R02.22.23) be awarded to JF & KJ Kirsten Trust.
- 1.9. The accommodation offered is situated on Erf 478, No7, Tulbagh Street, Darling 6345. This premises comply with the specifications and requirements of the Fire Service.

## 2. FINANCIAL IMPLICATIONS / FINANSIËLE IMPLIKASIES

Sufficient funds are available in vote 9/232-954-2932 (Rent Offices: Fire Service)

Deposit	Rent: Office space	Yearly escalation	Available Budget
R15000.00 refundable deposit	R 8500 per month excluding municipal services	1% + current inflation	R120 000.00 for 2022/2023  R127 000.00 for 2023/2024  R134 832.00 for 2024/2025

## 3. AANBEVELING/ RECOMMENDATION

- 3.1. That the offer for the rental of accommodation for the Fire Service in Darling from **JF & KJ Kirsten Trust** be accepted as follows:
  - 1 February 2023 to 30 June 2023 for an amount of R 8 500.00 per month plus a once-off refundable deposit of R15 000.00 (excluding municipal services (electricity, water & sewerage))
  - 1 July 2023 to 30 June 2024 for an amount of R 8 500.00 per month plus 1% added to the inflation rate as at 30 June 2023
  - 1 July 2024 to 30 June 2025 the previous year's monthly amount plus 1%, plus inflation as at 30 June 2024
- 3.2. That a lease agreement be concluded with JF & KJ Kirsten Trust for the period 1 February 2023 until 30 June 2025, with the option to renew the lease;
- 3.3. That the expense be allocated to vote number 9/232-954—2932 (Rent Offices: Fire Services).

(get) P A C Humphreys

**MUNISIPALE BESTUURDER**



## Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansiële Dienste  
10 January 2023  
5/7/1/1/MY  
WYK: NVT

**ITEM 7.5 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18 JANUARY 2023**

<b>ONDERWERP:   UITSTAANDE DEBITEURE – DESEMBER 2022</b> <b>SUBJECT:       OUTSTANDING DEBT – DECEMBER 2022</b>
--

### 1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk Desember 2022 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period December 2022 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

### 2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

### 3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

### 4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir November 2021 het R31 989,643.15 beloop terwyl die uitstaande debiteure vir Desember 2021 R34 258,912.84 beloop het en was 'n vermeerdering van R2 269,269.69.
- 4.2 Die uitstaande debiteure vir November 2022 het R37 064,945.86 beloop terwyl die uitstaande debiteure vir Desember 2022 R39 485,380.88 beloop - 'n vermeerdering van R2 420,435.02.
- 4.3 Die uitstaande debiteure vir Desember 2021 het R34 258,912.84 beloop terwyl die uitstaande debiteure vir Desember 2022 R39 485,380.88 beloop - 'n vermeerdering van R5 226,468.04 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Desember 2022 is 5.54% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Desember 2021 5.21% was van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Desember 2022.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for December 2022.

(get) M Bolton

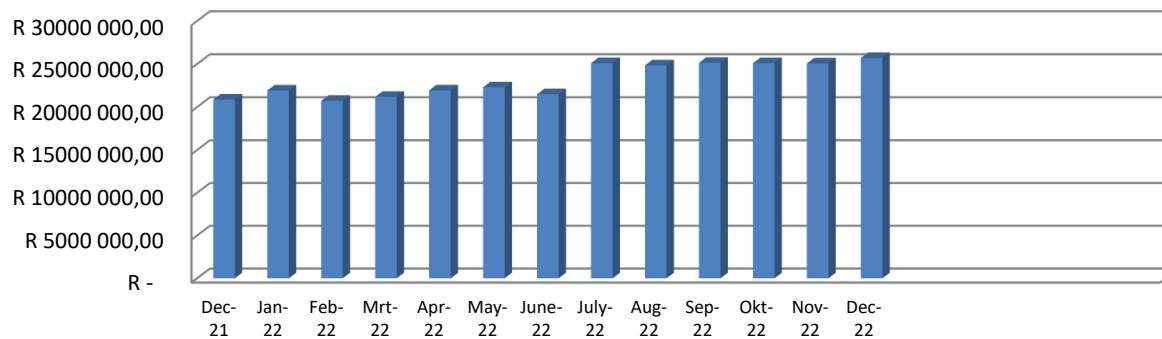
---

**M BOLTON**  
**DIREKTEUR: Finansiële Dienste**

<b>OUTSTANDING DEBTORS (FUTURE EXCLUDED)</b> <b>MONTH END</b> <b>RESIDENTIAL - BUSINESS - GOVERNMENT</b> <b>STAFF - COUNCILLORS</b> <b>DECEMBER 2022</b>									2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments			
									R 713 057 993	R 658 069 842	R 573 330 277
July-22	R 3 975 409	R 33 346 638	R 30 797 319	R 1 193 799	R 1 354 961	R 559	R -	EFT payments day after month end received amounted to <b>R2 712,574,75</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R1 193,799,27</b> Staff outstanding in the amount of <b>R558,66</b> Three (3) Staff members have outstanding accounts ( 2 X Pre-paid electricity and 1X Conventional Electricity) The Government outstanding amounted to <b>R1 354,961,06</b> as a result of annual rates. The amount of <b>R0,00</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,68%	4,46%	5,05%
Aug-22	R -2 225 365	R 31 200 412	R 30 311 272	R 2 108 321	R -1 219 311	R 130	R -	EFT payments day after month end received amounted to <b>R1 075,419,33</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R2 108,321,44</b> Staff outstanding in the amount of <b>R129,82</b> - One(1) Staff member has an outstanding account - Pre-Paid electricity)) The Government outstanding amounted to <b>-R1 219,310,98</b> as a result of annual rates. The amount of <b>R5 977,547,40</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,38%	5,08%	5,84%
Sept-22	R 6 110 359	R 38 178 465	R 33 553 572	R 4 406 314	R 217 814	R 765	R -	EFT payments day after month end received amounted to <b>R1 581,839,65</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R4 406,314,32</b> Staff outstanding in the amount of <b>R764,71</b> - TWO(2) Staff members have outstanding accounts - 2 x Pre-Paid electricity) The Government outstanding amounted to <b>R217 813,61</b> as a result of annual rates. The amount of <b>R1 639,357,70</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,35%	4,87%	6,07%
Oct-22	R 7 252 410	R 44 174 896	R 34 268 074	R 8 445 514	R 1 456 494	R 4 815	R -	EFT payments day after month end received amounted to <b>R2 845,709,51</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R8 445,513,81</b> Staff outstanding in the amount of <b>R4814,55</b> - FIVE (5) Staff members have outstanding accounts - 4 x Pre-Paid electricity and 1x Conventional Electricity) The Government outstanding amounted to <b>R1 456,493,54</b> as a result of annual rates. The amount of <b>R24 696,72</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,20%	5,61%	6,69%
Nov-22	R 5 075 303	R 37 064 946	R 34 171 479	R 2 682 516	R 205 643	R 5 307	R -	EFT payments day after month end received amounted to <b>R1 074,717,53</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R2 682,516,10</b> Staff outstanding in the amount of <b>R5306,96</b> - Three (3) Staff members have outstanding accounts - 1 x Pre-Paid electricity and 2x Conventional Electricity) The Government outstanding amounted to <b>R205 643,46</b> as a result of annual rates. The amount of <b>R93 121,52</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,20%	4,86%	6,96%
Dec-22	R 5 226 468	R 39 485 381	R 36 093 639	R 2 606 214	R 778 313	R 7 215	R -	EFT payments day after month end received amounted to <b>R1 416,720,47</b> (OTM account) and <b>R0.00</b> (Sundries account) The businesses outstanding amounted to <b>R2 606,213,92</b> Staff outstanding in the amount of <b>R7214,70</b> - Six (6) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 3 x Conventional Electricity) The Government outstanding amounted to <b>R778 313,41</b> as a result of annual rates. The amount of <b>R3600,66</b> is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,54%	5,21%	6,30%

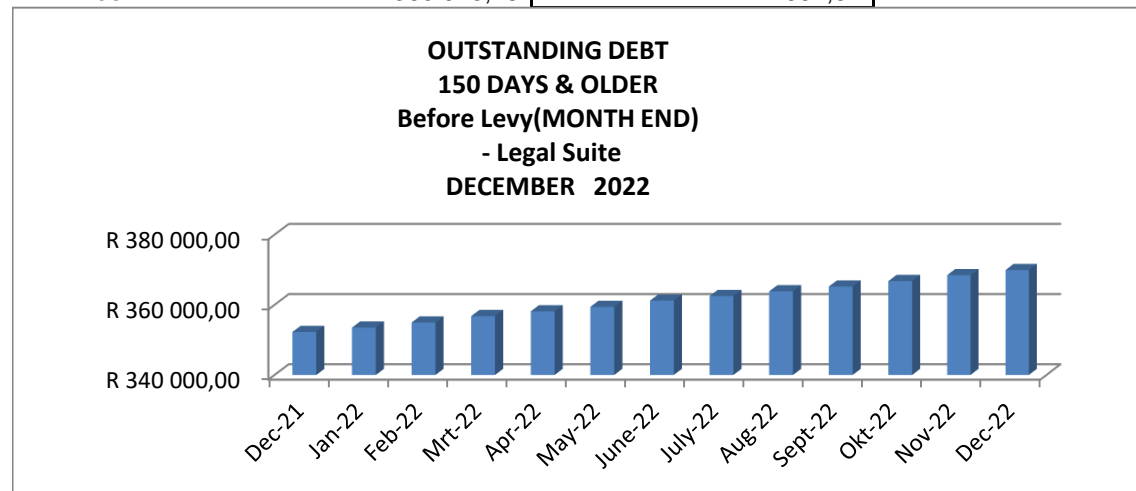
<b>OUTSTANDING DEBT 150 DAYS &amp; OLDER Before Levy (MONTH END) DECEMBER 2022</b>			<b>Comparative Period 2021- 2022</b>	
Month	Before Levy			
Dec-21	R	20 866 464,09	R	2 446 905,55
Jan-22	R	21 917 794,24	R	2 483 818,47
Feb-22	R	20 726 613,85	R	-1 438 747,40
Mrt-22	R	21 183 174,94	R	-1 731 362,35
Apr-22	R	21 937 941,09	R	-1 965 168,19
May-22	R	22 291 862,23	R	4 020 577,16
June-22	R	21 490 622,35	R	4 836 753,58
July-22	R	25 101 162,41	R	4 177 361,65
Aug-22	R	24 842 160,04	R	4 875 586,56
Sep-22	R	25 143 461,10	R	5 234 802,91
Okt-22	R	25 097 612,66	R	5 243 626,65
Nov-22	R	25 077 433,18	R	4 992 933,58
Dec-22	R	25 701 324,52	R	4 834 860,43

**OUTSTANDING DEBT  
150 DAYS & OLDER  
Before Levy(MONTH END)  
DECEMBER 2022**



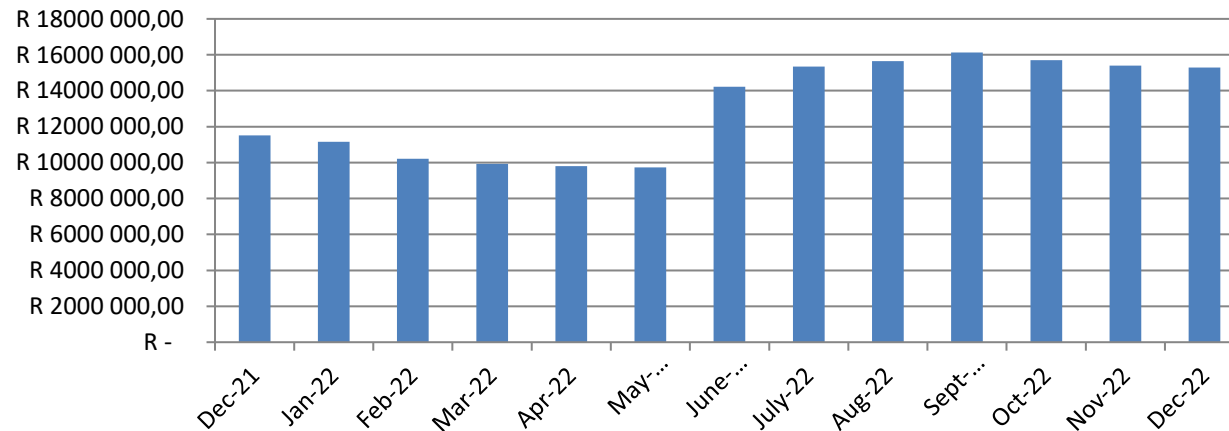


<b>OUTSTANDING DEBT 150 DAYS &amp; OLDER Before Levy (MONTH END) - Legal Suite DECEMBER 2022</b>		<b>Comparative Period 2021-2022</b>	
Month	Before Levy		
Dec-21	R 352 261,84	R	-182 762,06
Jan-22	R 353 514,02	R	-183 820,41
Feb-22	R 354 951,12	R	-184 233,53
Mrt-22	R 356 799,06	R	-194 152,44
Apr-22	R 358 156,35	R	-200 465,69
May-22	R 359 422,48	R	22 188,26
June-22	R 361 211,91	R	19 082,67
July-22	R 362 518,56	R	19 187,97
Aug-22	R 363 868,39	R	19 294,29
Sept-22	R 365 218,42	R	18 111,90
Okt-22	R 366 793,17	R	18 443,23
Nov-22	R 368 452,84	R	18 850,24
Dec-22	R 369 923,48	R	17 661,64



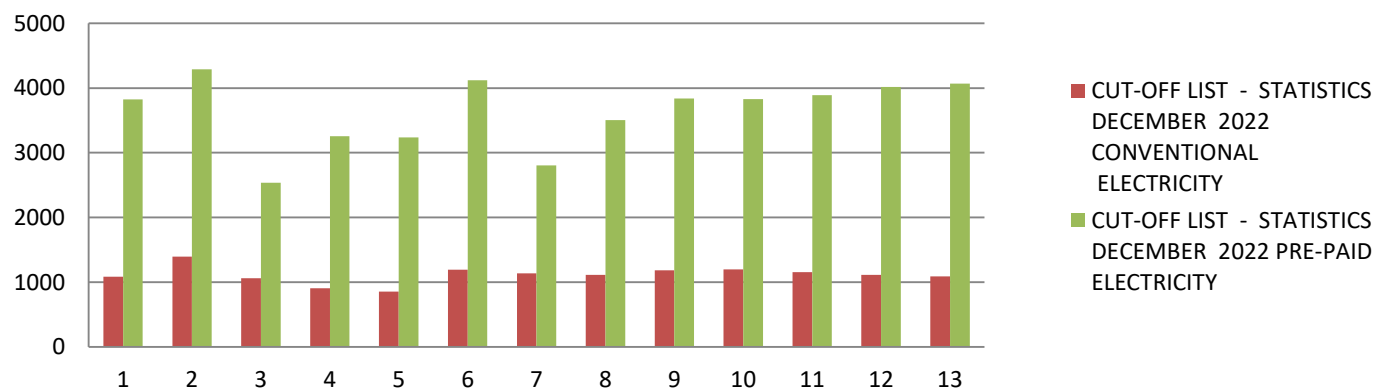
<b>OUTSTANDING DEBT 150 DAYS &amp; OLDER Before Levy (Month End) Collab DECEMBER 2022</b>		<b>Comparative Period 2021 - 2022</b>
Month	Before levy	
Dec-21	R 11 507 219,77	R 1 205 785,91
Jan-22	R 11 150 473,54	R 598 011,87
Feb-22	R 10 211 399,53	R -611 603,56
Mar-22	R 9 921 086,49	R -464 947,57
Apr-22	R 9 798 783,55	R -292 258,55
May-22	R 9 724 119,16	R 1 928 434,58
June-22	R 14 220 633,79	R 3 754 674,73
July-22	R 15 350 180,25	R 3 589 362,69
Aug-22	R 15 648 685,84	R 3 432 976,72
Sept-22	R 16 136 044,50	R 3 572 923,89
Oct-22	R 15 704 063,21	R 3 709 032,71
Nov-22	R 15 402 686,66	R 3 836 650,67
Dec-22	R 15 293 496,78	R 3 786 277,01

**OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab December 2022**



CUT-OFF LIST - STATISTICS DECEMBER 2022			
MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Dec-21	1084	3823	11 January 2022
Jan-22	1397	4290	7 February 2022
Feb-22	1062	2539	9 Maart 2022
Mar-22	907	3257	11 April 2022
Apr-22	853	3237	9 May 2022
May-22	1195	4120	8 May 2022
June-22	1136	2804	11 July 2022
July-22	1115	3504	10 August 2022
Aug-22	1185	3837	12 September 2022
Sept-22	1198	3830	10 October 2022
Oct-22	1153	3888	8 November 2022
Nov-22	1113	4017	7 December 2022
Dec-22	1091	4068	11 December 2022

**CUT-OFF LIST - STATISTICS  
DECEMBER 2022**





**ITEM 7.6 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18 JANUARY 2023.**

<b>ONDERWERP:</b>	<b>VORDERING MET UITSTAANDE VERSEKERINGSEISE</b>
<b>SUBJECT:</b>	<b>OUTSTANDING INSURANCE CLAIMS PROGRESS</b>

**1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

**2. WETGEWING / LEGISLATION**

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

**3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

*"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."*

**4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

Excess	1 July 2022 – 31 December 2022	:R 190 421.30 (paid)
Excess	Outstanding claims	:R 9 588.36 (outstanding)

**5. AANBEVELING / RECOMMENDATION**

Voorgelê vir u kennisname/  
Tabled for cognisance

**(Get) M BOLTON**  
**DIREKTEUR: Finansiële Dienste**

**OUTSTANDING CLAIMS: COUNCIL**

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/62	CLGRMUM-865648	Civil Services: Water	30/05/2022	01/06/2022	Property Loss: Burst Geyser, Multipurpose Centre	9 312,01	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. The geyser has been replaced. Excess payment outstanding due to the fact that the supplier used by insurance is not registered on the CSD. Our Supply Chain Management unit is currently assisting the supplier to register on CSD. According to CSD the companies Tax Status is non-compliant. We referred the matter to the insurers and the excess amount will then be paid to Guardrisk. Awaits invoice from Guardrisk.
2023/01	CLGRMUM-867252	Traffic Department	15/06/2022	04/07/2022	Motor Damaged, CK41293	10 500,00	-	SASRIA claim was submitted after the vehicle was damaged during a protest. The feedback during November and December from Opulentia was that SASRIA is still processing the claim.
2023/06	SWA2021-22/SW/60/M	Traffic Department	16/06/2022	21/07/2022	Motor Damaged: CK44780	31 855,62	-	SASRIA claim was submitted after the vehicle was damaged during a protest. Opulentia to give feedback on progress of claim. Confirmation from the insurer to repair CK44780 was received on 14 November 2022. The invoice is still outstanding.
2023/23	CLGRMUM-871450	Civil: Parks & Recreation	26/10/2022	07/11/2022	Motorglass: CK36823	18 079,48	4 519,87	Confirmation from the insurer to replace the windscreen was received on 16 November 2022. The invoice is still outstanding.
2023/28	CLGRMUM-872330	Civil Services: Electric	23/11/2022	25/11/2022	Motorglass: CK13265	2 143,51	535,88	Confirmation from the insurer to replace the windscreen was received on 25 November 2022. The invoice is still outstanding.
2023/29		Civil: Parks & Recreation	22/11/2022	25/11/2022	Property Loss: Wesbank Sports Ground	Outstanding	Outstanding	On the 23 November 2022 it was discovered that cables had been stolen at the Wesbank Sports Ground. Pending confirmation from insurers, as to whether the claim had been approved or not.
2023/30		Financial Services: Meter reading	18/11/2022	15/12/2022	Motor Damaged: CK22454	Outstanding	Outstanding	An employee reversed vehicle and damaged vehicle against a pole. The quotation and claim number is outstanding.
2023/31		Civil: Parks & Recreation	9/12/2022	19/12/2022	Property Loss: Stolen Blower Gene Louw Sportsground	3 795,00	2 500,00	A blower was stolen from the storage unit at the sportsgrounds. Pending confirmation from insurers as to whether the claim had been approved, or not.
2023/32	4612218	Traffic Department	02/12/2022	20/12/2022	Motorglass: CK54123	4 183,13	1 032,61	Confirmation from the insurer to replace the windscreen was received on 22 December 2022. The invoice is still outstanding.
						<b>79 868,75</b>	<b>9 588,36</b>	

**FINALISED CLAIMS**

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/22	SWA2022-23/SW/20/AR	Civil: Parks & Recreation	28/09/2022	03/11/2022	Property Loss: Darling, Stolen Chainsaw	11 653,02	5 000,00	EFT Payment received on 14/12/2022. Receipt number 65584 . Amount received R6 653.02
2023/27	CLGRMUM-872326	Civil Services: Electric	21/11/2022	25/11/2022	Motorglass: CK24542	7 054,23	3 500,00	The excess amount was paid to the supplier on 21 December 2022
2023/25	CLGRMUM-871683	Traffic Department	07/11/2022	10/11/2022	Motorglass: CK42193	2 937,18	734,29	The excess amount was paid to the supplier on 28 December 2022
						<b>21 644,43</b>	<b>9 234,29</b>	

**REPUDIATE**

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/61	SWA2021-22/SW/52/C	Civil Services: Sewerage	08/02/2022	24/05/2022	Property Loss, Dissolved Oxygen Probes	388 654,00	25 000,00	The dissolved oxygen probes on the membrane bioreactor at the wastewater was damaged due to loadshedding, causing the temperature compensation sensor to fail. Guardrisk has escalated the claim to their management on 13 July 2022 for approval, due to the late submission of the claim. An assessor was appointed and to date the assessment report is still outstanding. The claim was rejected. A dispute was submitted to insurers requesting them to review the rejection. The dispute was rejected because claim was seen as normal wear and tear.
2023/26	SWA2022-23/SW/24/M	Civil Services: Sewerage	14/11/2022	17/11/2022	Motor Damaged, CK53982	3 588,81	5 000,00	This claim falls within the minimum excess amount - rejection letter not received yet.
2023/13	SWA2022-23/SW/08/T	Civil Services: Electric	23/08/2022	02/09/2022	Property Loss, Gene Louw Sports Ground	61 354,29	25 000,00	Theft of control box and cables at Gene Louw Sports Grounds at the Broadcasting booth. Awaiting approval from insurers for the claim. Requested feedback on 16 November and 29 November 2022. Brokers received a rejection letter from Guardrisk which they challenged. The claim was rejected due to the fact that cover for the lamppost, does not include theft.
						<b>453 597,10</b>	<b>55 000,00</b>	



## Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:  
3 January 2023

### ITEM 7.7 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 18 JANUARY 2023

<b>SUBJECT: REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD: 1 OCTOBER 2022 TO 31 DECEMBER 2022</b>
--

#### 1. BACKGROUND

In terms of Regulation 6(3) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to the Executive Mayor.

#### 2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 October 2022 to 31 December 2022 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C) and Deviations with reference to the Supply Chain Management Policy (Annexure D).

#### 3. RECOMMENDATION

- (a) That cognisance is taken of the Quarterly Report in respect of the implementation of the Supply Chain Management Policy as envisaged by section 6(3) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 October 2022 to 31 December 2022 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D);

(get) J J Scholtz

**MUNICIPAL MANAGER**



# **Supply Chain Management Implementation Report**

**For the period ended December 2022**

To The Executive Mayor



In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 October 2022 to 31 December 2022 for purposes of joint oversight.

(get) J J Scholtz

Municipal Manager 3  
January 2023

## Executive Summary

### Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

### Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by the Executive Mayoral Committee on 14 December 2022.

### Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

### Tenders Awarded

During the quarter the BAC met **5 times**, and **15** tenders were awarded.

*Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.*

Herewith a summary of tenders awarded for the 2022/2023 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2022-30 September 2022	13	5	R 47 515 374.29	21	R 1 847 544.56
1 October 2022-31 December 2022	15	5	R 11 732 198.29	25	R 2 048 570.11
1 January 2023-31 March 2023	0		R 0.00	0	R 0.00
1 April 2023-30 June 2023	0		R 0.00	0	R 0.00
	<b>28</b>	<b>10</b>	<b>R 59 247 572.58</b>	<b>46</b>	<b>R 3 896 114.67</b>

### Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of

deviations approved by the Manager: Supply Chain Management for the period 1 October 2022 to 31 December 2022 amount to **R 1 064 290.69**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations <R30 000 approved for the 2022/2023 financial year as it pertains to the specific quarter.

	Deviations < R30 000	
	Number of Deviations	Deviations Amount
1 July 2022-30 September 2022	132	R 1 041 031.56
1 October 2022-31 December 2022	103	R 1 064 290.69
1 January 2023-31 March 2023	0	R 0.00
1 April 2023-30 June 2023	0	R 0.00
	<b>235</b>	<b>R 2 105 322.25</b>

### **Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy**

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 October 2022 to 31 December 2022.

### **Staffing Issues**

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

### **Systems**

- **Supplier Database**
  - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

**External Relations**

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A SCM Forum meeting were held in Arniston on 1-2 December 2022.

**Reporting**

All awards made above R200 000 have been registered on the National Treasury ePortal.

**Conclusion**

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms o demand and acquisitions management.

## ANNEXURE A

**FORMAL TENDERS (>R200,000) AWARDED: 1 OCTOBER 2022 - 31 DECEMBER 2022**

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2022-10-11	T07/22/23	Electrification of Informal Houses, Ilinge Lethu	R 5 139 962.33	16 weeks	JT Maritz Electrical cc	1
2022-10-11	T12/22/23	Catering Services, Condeza Camp	R 211 641.70	9 days	Feeden Group (Pty) Ltd	1
2022-10-11	T08/22/23	Fire Fighting Superstructure on 2x4 UD Croner 280	R 1 288 845.11	31 May 2023	FES Manufacturing (Pty) Ltd	2
2022-11-08	T21/22/23	Upgrading of the Municipal IT Infrastructure; Supply, Delivery, Installation and Commissioning of 3 x Servers for VMWare Hosts and 1 x Server for Online Backups	R 1 813 105.93	3-4 months	First Technology Western Cape (Pty) Ltd	1
2022-11-08	T20/22/23	Supply and Delivery of Laptops and Desktop PC's	R 0.00	6-8 weeks	KPG Agencies cc	1
2022-11-08	T22/22/23	Supply & Delivery of Bus Shelters	R 0.00	30 June 2023	Various	1
2022-11-14	RT57-2019 Transversal Tender	Supply and Delivery of SUV	R 630 817.55	30 November 2022	Toyota SA	N/a
2022-11-14	T09/22/23	Rendering of Security Services at Various Swimming Pools in the Swartland Municipal Area for the Period 1 November 2022 to 28 February 2023	R 0.00	28 February 2023	Husselman Protection Services and Projects	1
2022-11-14	T10/22/23	Rendering of Security Services at Wesbank Sportsground, Malmesbury for the period 01 November 2022 – 30 June 2023	R 0.00	30 June 2023	Skyewatch Security	1
2022-11-14	T13/22/23	Preparing and Maintaining of Fire Breaks in the Swartland Municipality area for the period ending 30 June 2023	R 0.00	30 June 2023	Lewis Bush Clearing and Alien Fire Fighting	0
2022-11-14	T15/22/23	Bill Payment Receipting Services for Swartland Municipality for the Period ending 30 June 2025	R 0.00	30 June 2025	Pay At Services (Pty) Ltd	8
2022-12-06	T11/22/23	Sweeping of Streets and Cleansing Services	R 0.00		Tshayela Projects	4
2022-12-06	T18/22/23	Provision of Roads Construction Learnerships Training for the Period 1 January 2023 to 30 June 2025	R 0.00	30 June 2025	ACS Training (Pty) Ltd	2

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2022-12-06	T01/22/23	Construction of a Skatepark and Ancillary Works at Darling RSEP Intercultural Park in the Swartland Municipal Area	R 2 367 547.67	16 weeks	Nammic Western Cape (Pty) Ltd	2
2022-12-14	T27/22/23	Supply and Delivery of Fire & Rescue Services Self Contained Breathing Apparatus for the period ending 30 June 2023	R 280 278.00	30 June 2023	Drager South Africa (Pty) Ltd	1
			<b>R 11 732 198.29</b>			

## ANNEXURE B

## INFORMAL TENDERS (&gt;R30,000&lt;R200,000) AWARDED: 1 OCTOBER 2022 - 31 DECEMBER 2022

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Steel Toe Cap Safety Boots and Safety Reflective Jackets	SCM22.22.23	04.10.2022	R 39 048.97	Gosafe Trading	1
Supply and Delivery of Level IIIA Bulletproof Vests	SCM23.22.23	04.10.2022	R 44 648.89	Gabriel and Michael Marketing (Pty) Ltd	1
Printing of Refuse Removal Calendars	SCM01.22.23	05.10.2022	R 46 476.10	Blackburn Solutions (Pty) Ltd	1
Operating Regulations for High-Voltage Systems (ORHVS) Full Course Training	SCM32.22.23	11.10.2022	R 53 088.60	Effective Human Intervention (Pty) Ltd	2
Hire of Excavator and Dumper at Riebeek Kasteel Sewerage Works	SCM29.22.23	20.10.2022	R 78 200.00	West Coast Skies Services	1
Analyse Leadership and Related Theories in Work Context Training	SCM28.22.23	20.10.2022	R 39 999.85	Fachs Business Consulting and Training	1
SANS10142-1 including Edition 3 of The Wiring Code and Wireman's Unit Standards Training	SCM34.22.23	26.10.2022	R 85 100.00	TDMI Training and Electricity (Pty) Ltd	4
Supply and Delivery of Overall Jackets and Trousers	SCM25.22.23	31.10.2022	R 64 211.40	Blackbird Trading 480 CC	1
Supply and Delivery of Respiratory Protective Equipment	SCM31.22.23	31.10.2022	R 92 414.00	Drager South Africa ( Pty ) Ltd	1
External Painting of Library and Cashier Office, Riebeek Kasteel	SCM30.22.23	03.11.2022	R 65 000.00	JB Von Wielligh Construction	1
Renewal of 260x Trend Micro Smart Protection Complete Licenses	SCM39.22.23	08.11.2022	R 169 553.00	Acorn Technology (Pty) Ltd	1
Supply and Fitting of 4x Tyres for Front End Loader	SCM35.22.23	08.11.2022	R 188 700.00	ABH Logistics ( Pty) Ltd	1
Supply and Deliver Concrete Waste Bins	SCM02.22.23	09.11.2022	R 149 527.67	Rosshi Investments (Pty) Ltd	1
Purchase of Chainsaw and Cut Off Saw	SCM33.22.23	17.11.2022	R 44 522.25	Obhejane Trading ( Pty) Ltd	1
Supply and Installation of a Replacement Indoor Wallmounted Control Panel at Moorreesburg Waste Water Treatment Plant	SCM44.22.23	23.11.2022	R 69 402.50	Vicking Pony Africa Pumps ( Pty) Ltd t/a Tricom Africa	1
Construction of New Town Entrance Wall at Koringberg	SCM40.22.23	23.11.2022	R 49 000.00	Syvuya 826 Pty	1
Renewal of Milestone CCTV Software Licenses	SCM43.22.23	23.11.2022	R 63 673.66	Bona Electronic Solutions (Pty) Ltd	0
Supply and Delivery of Thermal Imaging Cameras & Led Type Lantern Torches for the Period Ending 30 June 2023	SCM41.22.23	23.11.2022	R 181 426.37	Fremtac Fire and Rescue CC	4

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Purchase of Battery Operated Reciprocating Saw with Batteries, Charger and Blades	SCM47.22.23	24.11.2022	R 9 738.40	Fremtac Fire and Rescue CC	4
Supply and Install Composite Seating at Dieprivier Sports Ground, Malmesbury	SCM45.22.23	29.11.2022	R 182 000.00	Wot Projects	1
Supply and Delivery of 20x FHD Monitors	SCM51.22.23	20.12.2022	R 45 360.00	AIC Africa Pty Ltd	1
Supply and Delivery of Fire Fighting Foam for the Period Ending 30 June 2023	SCM48.22.23	20.12.2022	R 53 640.60	Memotek Trading CC	1
Supply and Delivery of 2x Standard Semi-Automatic Spraybars for Siemens Beltpress	SCM49.22.23	20.12.2022	R 81 339.50	Gabriel And Michael Marketing (Pty) Ltd	1
External and Internal Painting of Moorreesburg Old Clinic	SCM46.22.23	20.12.2022	R 56 900.00	Wot Projects (Pty ) Ltd	1
Assist with Module Breakages at Malmesbury WWTW	SCM55.22.23	28.12.2022	R 95 598.35	Zana Manzi Services (Pty) Ltd	1
			<b>R 2 048 570.11</b>		



## ANNEXURE C

**DEVIATIONS APPROVED BY MANAGER: SUPPLY CHAIN MANAGEMENT FOR THE QUARTER 1 OCTOBER 2022 TO 31 DECEMBER 2022**

Supplier Name	Approval Date	Deviation Type	Department	Total
MA Powercable Solutions	03/10/2022	Emergency	Electrical Engineering Services	R 5 600.00
Cape Armature Winders	03/10/2022	Impractical	Civil Engineering Services	R 29 957.50
WJ Cotter Electrical cc	03/10/2022	Emergency	Civil Engineering Services	R 17 018.90
Swartland Joernaal	05/10/2022	Impractical	Corporate Services	R 2 875.00
Swartland Gazette	05/10/2022	Impractical	Corporate Services	R 2 875.00
Isolabantu	05/10/2022	Impractical	Corporate Services	R 2 805.60
Cape Armature Winders	06/10/2022	Impractical	Civil Engineering Services	R 20 694.25
GW Trautmann cc	06/10/2022	Impractical	Civil Engineering Services	R 29 999.07
Swartland Joernaal	07/10/2022	Impractical	Corporate Services	R 4 830.00
Swartland Gazette	07/10/2022	Impractical	Corporate Services	R 4 153.80
Swartland Joernaal	07/10/2022	Impractical	Development Services	R 3 284.40
Swartland Gazette	10/10/2022	Impractical	Development Services	R 3 164.80
WJ Cotter Electrical cc	10/10/2022	Emergency	Civil Engineering Services	R 19 184.75
Cape Armature Winders	10/10/2022	Impractical	Civil Engineering Services	R 10 148.75
CMB Consulting Mechanical and Electrical Engineers	12/10/2022	Impractical	Civil Engineering Services	R 6 900.00
Tricom Africa	12/10/2022	Impractical	Civil Engineering Services	R 13 317.00
Swartland Gazette	13/10/2022	Impractical	Development Services	R 3 956.00
Swartland Joernaal	13/10/2022	Impractical	Development Services	R 5 023.20
Johan Bester Ingenieurswerke BK	14/10/2022	Emergency	Civil Engineering Services	R 3 294.89
Maxal Projects SA (Pty) Ltd	14/10/2022	Impractical	Civil Engineering Services	R 22 528.29
Cape Armature Winders	14/10/2022	Impractical	Civil Engineering Services	R 23 471.50
RA Nell Hardware (Pty) Ltd	14/10/2022	Emergency	Development Services	R 5 568.00
Conradie Besproeiing	14/10/2022	Impractical	Civil Engineering Services	R 2 135.55
Cape Armature Winders	14/10/2022	Impractical	Civil Engineering Services	R 25 719.75
Skaarland Ing Werke BK	17/10/2022	Emergency	Electrical Engineering Services	R 11 274.83
Electrobeat	20/10/2022	Impractical	Electrical Engineering Services	R 13 040.14
Johan Bester Ingenieurswerke BK	20/10/2022	Emergency	Civil Engineering Services	R 4 186.02
Swartland Gazette	21/10/2022	Impractical	Development Services	R 6 329.60
Swartland Gazette	21/10/2022	Impractical	Corporate Services	R 2 875.00
Swartland Gazette	21/10/2022	Impractical	Corporate Services	R 4 747.20
Swartland Joernaal	21/10/2022	Impractical	Development Services	R 7 341.60
Swartland Joernaal	25/10/2022	Impractical	Corporate Services	R 5 409.60
Trentyre Malmesbury	26/10/2022	Impractical	Civil Engineering Services	R 2 002.73
Swartland Travel Services	26/10/2022	Impractical	Development Services	R 2 460.00
Cape Armature Winders	26/10/2022	Impractical	Civil Engineering Services	R 21 896.00
Cape Armature Winders	26/10/2022	Impractical	Civil Engineering Services	R 19 647.75
NIJ Consulting	26/10/2022	Impractical	Corporate Services	R 21 208.50
Elizabethfontein Primêr	28/10/2022	Impractical	Corporate Services	R 4 612.50
Cape Armature Winders	28/10/2022	Impractical	Civil Engineering Services	R 28 648.51
Cape Armature Winders	28/10/2022	Impractical	Civil Engineering Services	R 24 681.30
Maxal Projects SA (Pty) Ltd	28/10/2022	Impractical	Civil Engineering Services	R 22 528.29
Macsteel	28/10/2022	Emergency	Civil Engineering Services	R 8 069.18
Tricom Africa	28/10/2022	Impractical	Civil Engineering Services	R 17 960.70

Supplier Name	Approval Date	Deviation Type	Department	Total
Maxal Projects SA (Pty) Ltd	28/10/2022	Impractical	Civil Engineering Services	R 9 496.66
VWE Installasies Bk	31/10/2022	Emergency	Civil Engineering Services	R 8 049.66
South African Council for the Property Valuers Profession	31/10/2022	Impractical	Development Services	R 3 420.00
High Speed Projects	31/10/2022	Emergency	Protecion Services	R 17 940.00
Swartland Travel Services	02/11/2022	Impractical	Municipal Manager	R 3 372.50
Louwco Cooling Solutions	02/11/2022	Impractical	Electrical Engineering Services	R 15 205.30
Plankton Tickets (Pty) Ltd	03/11/2022	Impractical	Corporate Services	R 20 600.00
Swartland Travel Services	03/11/2022	Impractical	Development Services	R 2 982.50
Swartland Gazette	04/11/2022	Impractical	Development Services	R 3 956.00
Conradie Besproeiing	04/11/2022	Impractical	Civil Engineering Services	R 23 771.30
GW Trautmann cc	08/11/2022	Impractical	Civil Engineering Services	R 6 569.95
Louwco Cooling Solutions	08/11/2022	Impractical	Electrical Engineering Services	R 15 205.30
Swartland Travel Services	08/11/2022	Impractical	Electrical Engineering Services	R 3 472.50
Swartland Gazette	09/11/2022	Impractical	Corporate Services	R 2 373.60
Swartland Joernaal	09/11/2022	Impractical	Corporate Services	R 2 318.40
Hydromatic	10/11/2022	Emergency	Civil Engineering Services	R 6 670.00
Cape Armature Winders	10/11/2022	Impractical	Civil Engineering Services	R 29 957.50
Fremtac Fire and Rescue cc	10/11/2022	Impractical	Civil Engineering Services	R 6 002.67
Cape Armature Winders	10/11/2022	Impractical	Civil Engineering Services	R 29 215.29
Swartland Gazette	10/11/2022	Impractical	Corporate Services	R 3 449.40
Swartland Joernaal	10/11/2022	Impractical	Corporate Services	R 5 796.00
Swartland Travel Services	14/11/2022	Impractical	Development Services	R 4 652.50
Fremtac Fire and Rescue cc	14/11/2022	Impractical	Civil Engineering Services	R 5 523.02
Tricom Africa	14/11/2022	Impractical	Civil Engineering Services	R 12 645.40
Channel Mobile (Pty) Ltd	16/11/2022	Impractical	Electrical Engineering Services	R 22 540.00
Swartland Travel Services	22/11/2022	Impractical	Financial Department	R 9 262.50
Swartland Travel Services	23/11/2022	Impractical	Financial Department	R 7 161.03
Swartland Joernaal	25/11/2022	Impractical	Corporate Services	R 3 670.80
Swartland Gazette	25/11/2022	Impractical	Corporate Services	R 3 164.80
Swartland Gazette	28/11/2022	Impractical	Development Services	R 6 923.00
Swartland Joernaal	28/11/2022	Impractical	Development Services	R 7 921.20
Tricom Africa	28/11/2022	Impractical	Civil Engineering Services	R 5 516.27
Conradie Besproeiing	28/11/2022	Impractical	Civil Engineering Services	R 3 638.60
Robben Island Museum	30/11/2022	Impractical	Corporate Services	R 19 100.00
CSX Customer Services	30/11/2022	Impractical	Corporate Services	R 17 461.93
Institute of Enviroment and Recreation Management	02/12/2022	Impractical	Civil Engineering Services	R 2 900.00
Johan Bester Ing	02/12/2022	Ermergency	Civil Engineering Services	R 5 049.54
Swartland Gazette	09/12/2022	Impractical	Corporate Services	R 3 956.00
Swartland Joernaal	09/12/2022	Impractical	Corporate Services	R 3 670.80
Swartland Gazette	09/12/2022	Impractical	Development Services	R 15 230.60
Swartland Joernaal	09/12/2022	Impractical	Development Services	R 18 933.60
Swartland Gazette	12/12/2022	Impractical	Corporate Services	R 2 875.00
Swartland Joernaal	12/12/2022	Impractical	Corporate Services	R 3 220.00
High Speed Projects	12/12/2022	Emergency	Protection Services	R 3 680.00

Supplier Name	Approval Date	Deviation Type	Department	Total
South African Council for the Property Valuers Profession	05/12/2022	Impractical	Development Services	R 3 630.00
Ma Powercable Solutions	09/12/2022	Emergency	Electrical Engineering Services	R 2 600.00
F.E.S. Manufacturing	13/12/2022	Emergency	Protection Services	R 9 972.98
Mr Hydraulic	15/12/2022	Emergency	Protection Services	R 9 957.34
Maxal Projects	15/12/2022	Impractical	Civil Engineering Services	R 15 518.56
Ma Powercable Solutions	15/12/2022	Emergency	Electrical Engineering Services	R 4 600.00
Maxal Projects	20/12/2022	Impractical	Civil Engineering Services	R 6 951.75
Louwco Cooling Solutions	20/12/2022	Impractical	Electrical Engineering Services	R 26 210.00
F.E.S. Manufacturing	20/12/2022	Emergency	Protection Services	R 13 050.03
J Lawrence	20/12/2022	Emergency	Civil Engineering Services	R 4 800.00
Ngwenya Power Projects	20/12/2022	Emergency	Electrical Engineering Services	R 8 606.60
Southern Africa Revenue Protection Association	20/12/2022	Impractical	Electrical Engineering Services	R 7 300.00
Association of Municipal Electricity Utilities (Southern Africa)	20/12/2022	Impractical	Electrical Engineering Services	R 9 040.00
Conradie Besproeiing	20/12/2022	Impractical	Civil Engineering Services	R 7 593.45
Vettie's Waste	22/12/2022	Emergency	Civil Engineering Services	R 25 200.00
Graanland Ingenieurswerke	22/12/2022	Impractical	Civil Engineering Services	R 3 313.41
				<b>R 1 064 290.69</b>

## ANNEXURE D

**DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY  
CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE  
MARKET) FOR THE PERIOD 1 OCTOBER 2022 TO 31 DECEMBER 2022**

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<b><u>Vehicles: Services &amp; Repairs</u></b>		
600CT Manufacturing (Pty)Ltd	R 19 132.50	1
AFGRI	R 49 554.68	6
Babcock Equipment	R 6 832.03	1
Barloworld Equipment (Pty)Ltd	R 154 879.52	5
Bell Equipment Sales	R 29 929.35	4
Boland Motor Group	R 2 175.00	1
Cape Truck and Van (Pty) Ltd	R 35 159.66	3
HD Transmissions (Pty)Ltd	R 20 953.66	2
JB's Nissan (Diens En Herstel)	R 25 148.95	6
JB's Trucks - UD Trucks Malmesbury	R 411 406.20	38
Kemach JCB Equipment Pty Ltd	R 14 148.07	1
Malmesbury Toyota	R 71 140.91	10
Mercedes-Benz Malmesbury	R 4 860.54	1
Moorreesburg Implemente	R 25 729.05	4
Perdeberg Motors	R 13 667.70	3
Rola VW Malmesbury	R 31 889.50	8
Tata International Cape Town	R 10 005.80	1
TFM Transtech	R 185 629.24	13
VB AGRI (Pty) Ltd	R 18 404.33	2
<b><u>Equipment: Repairs</u></b>		
Demolition Technologies	R 47 024.80	6
Euraf Agencies	R 40 765.21	12
JHL Ingenieurs Verskaffers	R 2 589.97	1
LA Rosenberg	R 17 150.85	2
Lumber & Lawn (Pty)Ltd	R 2 153.78	1
<b><u>IT Software (Para 2(6)c)</u></b>		
ABC Services	R 13 972.50	1
Internet Solutions	R 12 278.68	1
Payday Software Systems	R 153 067.30	2
Plus OneX	R 27 979.50	1
Spectrum Communications	R 13 664.46	2
	<b>R 1 461 293.74</b>	<b>139</b>



## Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering  
20 December 2022

8/1/B/2

### ITEM 7.8 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 18 JANAUARY 2023

<b>SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: RIEBEEK TABLE GRAPE BLOCK DAMAGES ASSESSMENT REPORT</b>
---

#### 1. BACKGROUND

A claim was lodged against Swartland Municipality by the owners of farm RE/15 Riebeek Kasteel for herbicide damage and loss of income to a portion of their table grape crop. The crop was allegedly damaged by Swartland Municipality whilst spraying herbicide at the Riebeek Kasteel Reservoir, adjacent to farm RE/15.

Swartland Municipality requested assistance from the Western Cape Government, Department of Agriculture to assess the extent and degree of damage to the crop. The Department of Agriculture confirmed that there are signs of herbicide damage and advised that Swartland Municipality procure the services of a suitably qualified industry expert to investigate the quantity and extent of damages and potential loss of income to the owners of farm RE/15. The Department also provided the contact details of four such service providers that may be able to assist with the said investigation.

The four companies were requested to provide quotations. Two have declared a conflict of interested, whilst the remaining two provided quotations that are as follow:

Agri Motion: R 7 779.75 (including VAT)

Optimal Agricultural Business Systems (OABS): R 46 000.00 (including VAT)

Upon further scrutiny of the service provider's expertise the following can be reported:

##### Agri Motion

The company is more focused on soil management and fruit production i.e. climate analysis, crop feasibility, soil management, horticulture & nutrition & irrigation. Agri Motion has a staff component of 14, majority of the staff holds a MSc degree in Agric Soil Science. The expertise of Agri Motion is therefore not considered suitable for this particular investigation.

##### Optimal Agricultural Business Systems

OABS is a much larger company, which provides services such as agricultural information services, whole farm plans, strategic planning, strategic market analysis etc. OABS has a staff component of 27 and has highly qualified staff in Agricultural Economics. The expertise of OABS is considered to be appropriate for this particular investigation

The Supply Chain Management Policy states that for any amount higher than R30 000 (including VAT), a formal tender process must be followed. However, it was of critical importance that the investigation commenced as a matter of urgency as the conditions on site were changing quite rapidly due to the specific seasonal time. The outcome of the assessment report therefore may very well have been adversely impacted while following due processes.

The Acting Municipal Manager has therefore approved that the detailed damage assessment report be conducted by OABS on an urgent basis, given the risk of litigation.

## **2. LEGISLATION**

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

## **3. FINANCIAL IMPLICATIONS**

The expenditure was allocated to vote number 9/201-629-1065 and there is sufficient funding available for the quoted amount.

## **4. RECOMMENDATION**

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Acting Municipal Manager to approve the detailed damage assessment investigation and report by Optimal Agricultural Business Systems.
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
  - The conditions on site were changing quite rapidly considering the specific seasonal time;
  - Following due processes would therefore have adversely affected the outcome of the damage report;
  - The detailed damage assessment report was therefore handled as an emergency given the risk of litigation and damages awarded to the owner.
- 5.3 That it be noted that the expenditure was allocated mSCOA Code: 9/201-629-1065 and that there is sufficient funding available for the quoted amount of R 46 000.00 (including VAT).
- 5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(get) L D Zikmann

**DIRECTOR: CIVIL ENGINEERING SERVICES**  
LDZ/ma