



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 19 APRIL 2023 OM 14:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen

Ander raadslede:

Die Speaker, rdl M A Rangasamy

Beampies:

Waarnemende Munisipale Bestuurder, me J S Krieger
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Korporatiewe Dienste, me M S Terblanche
Snr Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat **KENNIS GENEEM** word van die verskonings ontvang vanaf rdl A K Warnick, die Munisipale Bestuurder en die Direkteur: Beskermingsdienste.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 22 MAART 2023

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl N Smit)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 22 Maart 2023 goedgekeur en deur die Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULE

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 12 APRIL 2023

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 WYSIGINGS AAN DIE 2022/2023 DIENSLEWERING- EN BEGROTING-IMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Die Dienslewering- en Begrotingimplementeringsplan (SDBIP) vir die 2022/2023 finansiële jaar is op 15 Junie 2022 deur die Uitvoerende Burgemeesterskomitee goedgekeur.

Die goedkeuring van die 2022/2023 Spesiale Aansuiweringsbegroting deur die Raad op 30 Maart 2023 noodsaak wysigings aan die SDBIP.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdh T van Essen)

Dat die gewysigde Dienslewering- en Begrotingimplementeringsplan (SDBIP) vir die 2022/2023 finansiële jaar in terme van artikel 54(1)(c) van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) goedgekeur word.

7.2 SWARTLAND MUNISIPALITEIT: BELEID INSAKE GEÏNTEGREERDE OPWEKKING (16/2/B)

Die Direkteur: Elektriese Ingenieursdienste verduidelik die doelwitte van die Beleid insake Geïntegreerde Opwekking.

Die Direkteur: Elektriese Ingenieursdienste noem dat die beleid die insluiting van geïntegreerde opwekking by die netwerk fasiliteer om die kraggehalte en veiligheid van die stelsels te verseker, asook om kwessies rakende die inkomstebronne van die Munisipaliteit aan te spreek. Die beleid ondersteun die plaaslike hernubare energiebedryf en groen ekonomie en gepaardgaande werkskepping.

7.2/...

Rdh T van Essen versoek dat die implementering van die beleid teruggehou word totdat die publiek behoorlik ingelig is aangaande die nuwe beleid met behulp van die 1-bladsy inligtingstuk. Lg. sal ook aan alle wyksraadslede en wykskomiteelede gesirkuleer word.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee die voorgestelde Beleid insake Geïntegreerde Opwekking (Embedded Generator Policy) goedkeur vir implementering in die munisipale jurisduksiegebied met onmiddellike effek, onderhewig aan die bekendmaking van die beleid aan die publiek met behulp van die 1-bladsy inligtingstuk;
- (b) Dat kennis geneem word dat die delegasies deur die Munisipale Bestuurder ingevolge paragraaf 10 van die Beleid, ingesluit sal word by die Munisipale Bestuurder se Stelsel van Delegasies wat tydens die Mei 2023-vergadering van die Raad vir kennisname voorgelê sal word.

7.3 VOORLEGGING VAN KONSEP VERORDENING INSAKE ELEKTRISITEITS-VOORSIENING (1/1, 1/1/3/16)

Die Direkteur: Elektriese Ingenieursdienste verduidelik die wysigings aan die Elektrisiteitsverordening, wat hoofsaaklik handel met die regulering van geïntegreerde opwekking, tolragverspreiding (wheeling) en die herverkoop van elektrisiteit.

Die Direkteur: Elektriese Ingenieursdienste noem dat ander geringe wysigings aangebring is ten einde die verordening in lyn te bring met die beginsels van die Electricity Regulation Act (Act 4 of 2006 – slegs uitgegee in Engels).

Die Direkteur: Korporatiewe Dienste bevestig dat daar melding gemaak sal word van die betrokke beleide waaruit die wysigings aan die verordening voortspruit gedurende die publieke deelnameproses vir insette en kommentaar.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word dat die volgende konsepverordening op 26 April 2023 aan die Raad voorgelê word vir aanvaarding in beginsel:
 - Swartland Munisipaliteit: Verordening insake Elektrisiteitsvoorsiening;
- (b) Dat, na beginselgoedkeuring deur die Raad, die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselwet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

7.4 MENSLIKE HULPBRONNE: NUWE BELEID EN HERSIENING VAN BESTAANDE BELEID (4/2/B)

Die nuwe Munisipale Personeelregulasies noodsaak die samestelling van 'n aantal nuwe beleide, asook die hersiening van bestaande beleide om te voldoen aan die vereistes soos bepaal deur die Regulasies.

Die konsep Vaardigheidsontwikkelingsbeleid en nuwe T.A.S.K. Posevalueringsbeleid is aan die Arbeidsforum voorgelê en beide vakbonde – Imatu en Samwu – het geleentheid gehad om daarop kommentaar/insette te lewer. Die finale konsep beleide is op 23 Maart 2023 aan die vakbonde voorgelê en word die beleide aan die Uitvoerende Burgemeesterskomitee aanbeveel vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee die aangehegte gewysigde Vaardigheidsontwikkelingsbeleid goedkeur met ingang van 1 Mei 2023;

7.4/...

- (b) Dat die Uitvoerende Burgemeesterskomitee die aangehegte nuwe T.A.S.K. Posevalueringsbeleid goedkeur met ingang van 1 Mei 2023.

7.5 KWARTAALVERSLAG INSAKE DIE PRESTASIE VAN KONTRAKTEURS (8/1/B/2)

Die verslag ten opsigte van die kwartaallikse prestasie-evaluering van kontrakteurs wat ingevolge die Voorsieningkanaalbestuursbeleid aangestel is, word voorgelê ter voldoening aan artikel 116(2) van die MFMA en die kernprestasië-indikator van die Munisipale Bestuurder.

BESLUIT

Dat kennis geneem word van die kwartaalverslag insake die Prestasie van Kontrakteurs vir die periode 1 Januarie 2023 tot 31 Maart 2023.

7.6 VERSLAG INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAAL-BESTUURSBELEID VIR DIE PERIODE 1 JANUARIE 2023 TOT 31 MAART 2023 (8/1/B/2)

'n Verslag insake die implementering van die Voorsieningkanaalbestuursbeleid moet op 'n kwartaallikse basis ingevolge paragraaf 6(3) van die Munisipale Voorsieningkanaalbestuursregulasies aan die Uitvoerende Burgemeester voorgelê word.

Die verslag vir die periode 1 Januarie 2023 tot 31 Maart 2023 is met die sakelys gesirkuleer.

BESLUIT

- (a) Dat kennis geneem word van die kwartaallikse verslag aangaande die implementering van die Voorsieningkanaalbestuursbeleid vir die periode 1 Januarie 2023 tot 31 Maart 2023, wat ingevolge artikel 6(3) van die Regulasies voorgelê moet word asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);
- (b) Dat verder kennis geneem word van die dienste wat vir dieselfde periode gelewer is, met verwysing na die uitsonderings waar dit onprakties sou wees om die mark te toets en gevolglik aanleiding gegee het tot 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningkanaalbestuursbeleid (Bylae D).

7.7 DARLING VELDBLOMVERENIGING: GEBRUIK VAN MUNISIPALE GROND VIR JAARLIKSE VELDBLOMSKOU (12/2/R)

'n Aansoek is ontvang vanaf die Darling Veldblomvereniging vir die gebruik van die munisipale eiendom geleë langs die Darling Museum vir die aanbieding van hul jaarlikse veldblomskou wat vanjaar vanaf 15 tot 17 September 2023 gehou sal word.

Daar word genoem dat daar met die Veldblomvereniging in gesprek getree word om in die toekoms 'n meer geskikte terrein te oorweeg, onder andere, om genoegsame parkering te voorsien.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat goedkeuring verleen word vir die gebruik van Erf 171, Darling vir die jaarlikse veldblomskou vanaf 15 tot 17 September 2023, met dien verstande dat 'n publieke deelnameproses deur die aansoekers deurloop word om die eienaars van eiendomme in die omgewing van die geleentheid en die detail daarvan in kennis te stel;
- (b) Dat toestemming insgelyks verleen word vir die gebruik van Erf 175 vir gemelde doel, met die instemming van die Darling Museum;

7.7/...

- (c) Dat kennis geneem word dat alle aspekte rakende verkeersbestuur, veiligheid, oprigting van die tent, ensovoorts in terme van die Swartland Munisipaliteit: Verordening insake Geleenthede soos afgekondig in Buitengewone Provinsiale Koerant 7611 van 26 April 2016, hanteer sal word.

7.8 UITSTAANDE DEBITEURE: MAART 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Maart 2023 is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Maart 2023.

7.9 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

Die Direkteur: Finansiële Dienste gee agtergrond tot die gesprekke met die versekeraar om moontlike besparings op die premie te bewerkstellig.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Maart 2023 soos met die sakelys gesirkuleer.

7.10 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN MENDER BY DIE MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW bestaan uit verskeie behandelingsones waarvan elkeen uit komponente van meganiese toerusting bestaan om die behandelingsproses moontlik te maak. Die mender in een van die behandelingsones het onklaar geraak en dringende herstelwerk is benodig om te verhoed dat meganiese toerusting verder af in die behandelingsproses geaffekteer word.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die mender in die ventilasiesone van die Malmesbury WWTW deur G W Trautman ten bedrae van R57 558,00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die mender sou vir 'n geruime tyd buite werking gelaat word sou die normale verkrygingsprosedures gevolg word;
 - (ii) Voormelde sou aanleiding gee in die faling van die suiweringsproses en verdere skade aan meganiese komponente;
 - (iii) Die herstelwerk aan die mender is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R57 558,00 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN “PERMEATE PUMP SET” BY DIE MALMESBURY WWTW (8/1/B/2)

Die behandelingsproses by die Malmesbury WWTW maak gebruik van membraantegnologie in die tersiêre behandelingsproses. Die deurloop van finale behandelde riool deur die membrane word verkry deur twee gesinchroniseerde pompstelsels wat negatiewe druk in die membrane skep. Een van die pompstelsels het onklaar geraak wat die deurloop met 50% verlaag het en is die behandelingsproses en meganiese toerusting op risiko geplaas.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die ‘permeate pump set’ by die Malmesbury WWTW deur G W Trautman ten bedrae van R99 609,00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die ‘permeate pump set’ sou vir ‘n geruime tyd buite werking gelaat word sou die normale verkrygingsprosedures gevolg word;
 - (ii) Voormelde sou aanleiding gee in die faling van die suiweringsproses en verdere skade aan meganiese komponente;
 - (iii) Die herstelwerk aan die ‘permeate pump set’ is as ‘n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R99 609,99 (BTW uitgesluit) teen posnommer 9/239-57-1041 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.12 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: NOOD RUGSTEUNKRAG “INVERTERS” VIR MALMESBURY VERKEERSDIENSTE, DARLING EN YZERFONTEIN HOOFKANTOOR (8/1/B/2)

Die volgehoue hoë vlakke van beurtkrag wat tans deur Eskom geïmplementeer word het ‘n negatiewe impak op dienslewering deur die Munisipaliteit. Daar is ‘n prioriteitslys opgestel van munisipale kantore waar dit noodsaaklik is om alternatiewe noodkrag te voorsien.

Die UPS-infrastruktuur wat tans gebruik word is nie voldoende nie en sal vervang moet word met “inverters” en litiumbatterye. Daar is besluit om te begin om hierdie toerusting by Darling- en Yzerfontein munisipale kantore en die kantoor van die Malmesbury Verkeersdienste te installeer.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat die redes vir die afwyking van die normale aankoop proses aangeteken word as volg:
 - (i) Die voortdurende elektrisiteitskrisis het die verkryging van toerusting vir noodkragopwekking genoodsaak om dienslewering aan klantgerigte kantore by die Darling, Yzerfontein en Malmesbury Verkeersdienste te verseker;

7.12(b)/...

- (ii) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir aankoop van 3 x 5kVA inverters with 3 x 5 kVA LifePO batterye;
- (iii) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R180 928.20 (BTW uitgesluit) teen posnommer 9/117-563-405 verreken word;
- (c) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.13 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: NOOD AANKOOP VAN RUGSTEUNKRAGOPWEKKER VIR MALMESBURY VERKEERSDEPARTEMENT (8/1/B/2)

Daar kan geen dienslewering plaasvind tydens beurtkrag by die Malmesbury Verkeersdienste nie. Met die hoë vlakke van beurtkrag wat tans ervaar word lei dit tot groot frustrasie vir die publiek, wat soms vanaf ander dorpe reis om verkeerstransaksies te kom doen.

Dit is noodsaaklik om 'n nood-kragopwekker vir die Malmesbury Verkeersdienste aan te koop ten einde volgehoue dienslewering te verseker.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge paragraaf 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat die redes vir die afwyking van die normale aankoop proses aangeteken word as volg:
 - (i) As gevolg van die voortslepende elektrisiteitskrisis het 'n behoefte ontstaan om 'n nood-kragopwekker te bekom vir voortgesette dienslewering by die Malmesbury Verkeersafdeling en sodoende lede van die publiek in staat te stel om padwaardigheidstoetse te laat doen en voertuie te registreer, voertuig lisensie te hernu asook om afsprake te maak vir die hernuwing/uitreiking van bestuurslisensies;
 - (ii) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die aankoop van die nood-kragopwekker vir die Malmesbury Verkeersdienste-gebou;
 - (iii) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R259 400.00 (BTW uitgesluit) teen posnommer 9/117-563-405 verreken word;
- (c) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde redes as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.14 BESKIKBAARSTELLING VAN NYWERHEIDSGROND TE MOORREESBURG VIR AKKERBOUOELEINDES (12/2/5/5-9/2)

Die Munisipaliteit beskik oor ±17,7 ha grond in Moorreesburg wat jaarliks by wyse van 'n openbare mededingingsproses beskikbaar gestel word aan plaaslik Moorreesburg-gebaseerde openbare weldaadsorganisasie, wat met hetsy welsyns-, humanitêre of kulturele aktiwiteite gemoeid moet wees.

Daar is nagelaat om betyds met die openbare mededingingsproses te begin en word aan die hand gedoen dat die ±17,7 ha grond aan die Koringbedryfsmuseum beskikbaar gestel word wat tot dusver jaarliks die enigste organisasie was wat voorstelle ingedien het.

7.14/...

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word om die grond vir akkerboudoeleindes aan die Koringbedryfmuseum beskikbaar te stel met ingang vanaf 1 Mei 2023, tot na afloop van die jaarlikse oes, op dieselfde voorwaardes as wat tot dusver gegeld het;
- (b) Dat daar met die museum ooreengekom word om kompensasie in hierdie verband te betaal teen 'n bedrag wat nie minder sal wees as die R800,00 wat vir die 2022/23 oesjaar aangebied was nie.

7.15 HUUR VAN AKKOMMODASIE VIR DIE BRANDWEERDIENS TE DARLING (12/1/2-3)

Die item het reeds op 18 Januarie en 15 Februarie 2023 voor die Uitvoerende Burgemeesterskomitee gediën en het die verslag ten doel om die huurtermyn te bevestig.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

- (a) Dat die aanbod van JF & KJ Kirsten Trust vir die huur van akkommodasie vir die Brandweerdienste in Darling as volg aanvaar word:
 - (i) vanaf 1 Julie 2023 tot 30 Junie 2024 die huurbedrag van R8 500.00 plus 'n eenmalige deposito van R15 000.00 wat terugbetaalbaar is – uitgesluit munisipale dienste (elektrisiteit, water en riool);
 - (ii) vanaf 1 Julie 2024 tot 30 Junie 2025 die huurbedrag betaal gedurende die voorafgaande periode plus die inflasiekoers soos op 30 Junie 2024 plus 1%;
 - (iii) vanaf 1 Julie 2025 tot 30 Junie 2026 die huurbedrag betaal gedurende die voorafgaande periode plus die inflasiekoers soos op 30 Junie 2025 plus 1%;
- (b) Dat 'n huurooreenkoms met JF & KJ Kirsten Trust vir die periode 1 Julie 2023 tot 30 Junie 2026 (36 maande) aangegaan word met die opsie om die huurooreenkoms te hernu, onderhewig daaraan dat die verhuurder die korrekte grondgebruikregte bekom;
- (c) Dat die uitgawe teen posnommer 9/232-954-2932 (Huur van Kantore: Brandweerdienste) verreken word.

7.16 MENSLIKE HULPBRONNE: WERKPLEKVAARDIGHEIDSPAN (4/2/B)

Die Werkplekvaardigheidsplan is een van die beleide wat ingevolge die nuwe Munisipale Personeelregulasies hersien moet word om te voldoen aan die vereistes soos bepaal deur die Regulasies.

Die plan (ingesluit die jaarlikse opleidingsplan) is aan die vakbonde voorsien vir kommentaar en insette en tydens 'n vergadering op 6 April 2023 aanbeveel vir goedkeuring aan die Uitvoerende Burgemeesterskomitee.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeesterskomitee die aangehegte Vaardigheidsontwikkelingsplan en Jaarlikse Opleidingsverslag goedkeur met ingang van 1 Mei 2023.

7.17 EERSTE WYSIGING AAN DIE 2022/2023 MIG-PROJEKIMPLEMENTERINGSPLAN (5/9/2/6/1)

Die Direkteur: Siviele Ingenieursdienste noem dat enige wysigings aan die MIG-projekimplementeringsplan deur die Raad goedgekeur moet word.

7.17/...

Die wysigings behels 'n herallokering van fondse tussen die MIG-geregisteerde projekte, aangesien die straatkonstruksieprojek vertraag is.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word daar 'n vertraging was met die aanvang van die konstruksie van strate projekte, wat gevolglik 'n aanpassing van die beplande besteding vir 2022/2023 vereis;
- (b) Dat, ten einde die MIG-projekte suksesvol te implementeer daar 'n herallokering van fondse tussen die geregistreerde MIG-projekte gedoen moet word, en dat die 2022/2023 MIG-projekimplementeringsplan dienooreenkomstig gewysig word;
- (c) Dat die volgende projekte en begrotings vir die eerste gewysigde MIG-projekimplementeringsplan vir die 2022/2023 finansiële jaar goedgekeur word:

Nr	Project	MIG Ref.	Budget
1	Rehabilitate Water Networks	WC1287/W/14/17	R 2 217 712
2	De Hoop Development: External Water Supply	WC1864/W/21/24	R 2 464 000
3	De Hoop Development: Upgrade Bulk Water Supply	WC1865/W/21/25	R 19 177 500
4	Malmesbury: Rehabilitation of Roads	WC1765/R.ST/19/23	R 1 250 788
5	Abbotsdale: Construction of Roads	WC1858/R.ST/22/25	R 1 570 489
6	Abbotsdale: Construction of Roads Phase 2	WC/1912/R.ST/22/25	R 1 447 316
7	Malmesbury: Illingelethu: Construction of Roads	WC1859/R.ST/22/25	R 228 019
8	Illingelethu Construction of Roads Phase 2	WC/1911/R.ST/22/25	R 461 112
9	Chatsworth: Construction of Roads	WC1862/R.ST/22/25	R 810 795
10	Riebeek West: Construction of Roads Phase 2	WC/1909/R.ST/22/25	R 1 636 682
11	Kalbaskraal: Construction of Roads Phase 2	WC/1913/R.ST/22/25	R 2 545 587
	Total		R 33 810 000

- (d) Dat die gewysigde MIG-projekimplementeringsplan aan die Departement van Samewerkende Regering en Tradisionele Sake beskikbaar gestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 MEI 2023 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Penxa, B J	van Essen, T (rdh)
Pypers, D C	van Zyl, M (rdd)
Rangasamy, M A (rdh)	Warnick, A K
Soldaka, P E	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdle E C O'Kennedy, G Vermeulen en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

Die voorsitter dra haar gelukwense oor aan rdl J M de Beer wat die afgelope maand verjaar het.

Die Speaker lewer kommentaar oor van die Raadslede se munisipale rekeninge wat agterstallig is en nie betyds betaal word nie. Raadslede word aangemoedig om hul munisipale rekeninge te vereffen.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 12 APRIL 2023

BESLUIT

(voorgestel deur rdd M van Zyl, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 12 April 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

3.2 PROTESAKSIE: KALBASKRAAL

Die Munisipale Bestuurder lig die raadslede breedvoerig in oor die protesaksies wat tans plaasvind in Kalbaskraal. Daar was die afgelope drie weke vergaderings gehou met die leiers van Kalbaskraal, waarvan die onlangste vergadering op Dinsdag, 9 Mei 2023 plaasgevind het saam met die Uitvoerende Burgemeester en die Direkteur: Ontwikkelingsdienste om behuisingaangeleenthede te bespreek. Die sogenaamde leiers van Kalbaskraal het 'n brief aan die munisipaliteit gerig, waarin versoek word dat daar onmiddellik huise voorsien moet word aan die inwoners van Kalbaskraal. Die Munisipaliteit het reeds skriftelik op die versoeke gereageer.

Die Munisipale Bestuurder meld dat Kalbaskraal tans nie toeganklik vir mense is om in en uit die dorp te beweeg nie. Die N7 is gelukkig oop, waar die polisie die terrein monitor.

Rdl B J Penxa spreek sy kommer uit dat raadslede en inwoners in gevaar is en verwys na 'n plan van aksie vir die wyksraadslid van die betrokke dorp.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

Geen – die prestasiemetingsverslae (ingesluit die SDBIP) was voorgelê tydens die Raadsvergadering gehou op 26 April 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

Geen – die prestasiemetingsverslae (ingesluit die SDBIP) was voorgelê tydens die Raadsvergadering gehou op 26 April 2023.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

Geen – die prestasiemetingsverslae (ingesluit die SDBIP) was voorgelê tydens die Raadsvergadering gehou op 26 April 2023.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL I S LE MINNIE
VOORSITTER**



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10
MEI 2023 OM 10:22**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G
Duda, A A
Fortuin, C
Pieters, C

Smit, N
Van Zyl, M (rdd)
Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemsse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdle E C O'Kennedy, B J Stanley en die Direkteur:
Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN
ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 12 APRIL 2023**

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste)
gehou op 12 April 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: MAART 2023

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Rdl C Fortuin spreek haar kommer uit oor die oorfloei van rioolwater in Moorreesburg, wat veral die inwoners se huise benadeel.

Rdl A K Warnick versoek terugvoering oor die onwettige storting regoor Swartland Munisipaliteit wat plaasvind.

Rdl A A Duda lewer kommentaar oor die oorfloei van stortingstereine.

Die Direkteur: Siviele Ingenieursdienste gee 'n opsomming insake die maandverslag van Siviele Ingenieursdienste en lig die onderstaande uit, naamlik:

- Die kommentaar van die raadgewende ingenieur met betrekking tot operasionele aangeleenthede van die verskillende afvalwaterbehandelingswerke word opgesom.
- Die damvlak van die Voëlvleidam is tans 40.5%, vergeleke met verlede jaar met 58%. Daar was sedert Maart nog nie 'n styging in die damvlak nie.
- Daar is 'n toename in onwettige storting en dit is 'n moeilike situasie om te bestuur. 'n Aksie-plan sal uitgewerk moet word tussen die relevante direkteurs en raadslede hoe die probleem hanteer kan word.

Ten slotte stel die Munisipale Bestuurder voor dat daar 'n interaksie tussen die wyksraadslede, direkteure en die gemeenskap moet wees. Die verantwoordelikheid rakende onwettige storting moet na die ekonomiese sektor, gemeenskap en die skole uitgebrei word om as 'n kollektief verantwoordelikheid te neem.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die maandverslag van die Direktooraat Siviele Ingenieursdienste vir Maart 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel, soos met die sakelys gesirkuleer, en versoek die Direkteur: Elektriese Ingenieursdienste om die belangrikste aspekte uit te lig.

Rdl C Fortuin lewer kommentaar oor die verkeerslig wat vir 'n lang tydperk buitewerking is in Moorreesburg en verneem wie se verantwoordelikheid dit is vir die herstel van die verkeerslig.

Die Direkteur: Elektriese Ingenieursdienste meld dat daar na oplossings gekyk moet word om die genoemde probleem aan te spreek. Die herstel van die verkeerslig moet ook aan 'n begroting gekoppel word.

Rdl A K Warnick versoek terugvoering oor die TID projek en verwys na beurtkrag wat na hoër fases verhoog word. Het die munisipaliteit 'n aksie-plan indien fase 8 tot 10 ingestel word deur Eskom?

Die Direkteur: Elektriese Ingenieursdienste meld dat hy 'n vorderingsverslag ten opsigte van die TID projek sal insluit vir die volgende vergadering.

Verder meld die Direkteur: Elektriese Ingenieursdienste dat daar kragopwekkers geïnstalleer is by verskeie munisipale kantore, waarvan 'n bystand kragopwekker by die hoofgebou installeer is. "Inverters" en batterye sal teen Vrydag, 12 Mei 2023 ontvang word vir die Darling en Yzerfontein kantore vir krag ondersteuning.

Ten slotte meld die Direkteur: Elektriese Ingenieursdienste dat hy op Vrydag, 12 Mei 2023 'n vergadering met Eskom het om die probleme wat ondervind word in die munisipaliteit aan te spreek.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

- (a) Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Maart 2023;
- (b) Dat die Direkteur: Elektriese Ingenieursdienste vordering met die TID-proses in die maandverslag insluit.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL R J JOOSTE
VOORSITTER**



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 MEI 2023 OM 11:00**

TEENWOORDIG:

RAADSLEDE:

Ondervoorsitter, rdl D G Bess

Booyesen, A M

De Beer, J M

Le Minnie, I S

Ngozi, M

Pypers, D C

Rangasamy, M A (rdh)

Smit, N

Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz

Direkteur: Beskermingsdienste, mnr P A C Humphreys

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Direkteur: Elektriese Ingenieursdienste, mnr T Möller

Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdle C Daniels, G Vermeulen en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-
DIENSTE) GEHOU OP 12 APRIL 2023**

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 12 April 2023 goedgekeur word, onderhewig aan die regstelling:

**Item 7.2: SALGA: Menslike Nedersetting & Stedelike Agenda (HSUA) Provinsiale
Werkgroep 13 Februarie 2023**

Rdl A M Booyesen verwys na noodbehuisings in Swartland Munisipaliteit en spreek haar kommer uit dat daar tans geen noodbehuisings is vir huishoudings wat betrokke is by uitsettings en wie se huise afbrand nie. Sy versoek dat die munisipaliteit betrokke raak om die genoemde huishoudings te ondersteun.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 AFLAAI VAN AGENDAS OOR NAWEKE

Op navraag deur die voorsitter oor die probleem wat raadslede ondervind om kennisgewings en agendas van vergaderings af te laai oor naweke, meld die Direkteur: Korporatiewe Dienste dat daar na alternatiewe opsies gekyk word om die probleem aan te spreek en dat die kennisgewings en agendas van vergaderings ook afgelaai kan word vanaf die munisipale webtuiste.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: MAART 2023

Die voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste bring die volgende aangeleenthede onder die aandag van raadslede, naamlik –

- Die De Hoop-behuising is besig om afgesluit te word. Aan die einde van Maart 2023 was daar 357 huise uitgedeel.
- Die volgende behuisingsprojek sal in Darling en Moorreesburg plaasvind, wat oor 2 finansiële jare sal loop. Vir Moorreesburg sal daar 654 behuisingsgeleenthede wees en vir Darling sal daar 187 behuisingsgeleenthede wees.
- SASSA se dienspunte vir Mei word uitgelig.
- 'n ECD forum sal plaavind op Saterdag, 20 Mei 2023 in Malmesbury.
- 'n "SMME Summit" sal gehou word op Vrydag, 12 Mei 2023 in Malmesbury, om op ekonomiese groei te fokus.

Rdl A M Booyen verwys na die Sosiale Ontwikkelingskomitee se vergadering, waarvan sy op die komitee dien, en spreek haar kommer uit oor onwettige storting in Wesbank, Malmesbury wat 'n gesondheidsrisiko vir die inwoners is.

Op navraag deur rdl M Ngozi oor die hoeveelheid jeug wat betrek is by die uitreikprogramme in die Jeugontwikkelingsverslag, meld die Direkteur: Ontwikkelingsdienste dat die volledige getalle in die volgende verslag ingesluit sal word.

Rdl P E Soldaka spreek sy kommer uit dat daar geen verslagdoening is oor jeugontwikkeling in Moorreesburg nie, aangesien daar 'n persoon aangestel was by die jeugsentrum.

Op navraag deur rdl M Ngozi oor hoe Swartland Munisipaliteit kleuterskole help om hul fasiliteite te registreer, meld die Direkteur: Ontwikkelingsdienste dat die munisipaliteit help met die fasiliteringsrol en daar word geen befondsing voorsien deur die munisipaliteit nie. Die munisipaliteit ondersteun wel die kleuterskole deur gereelde opleidingssessies en forums wat gereël word, tesame met die Departement van Onderwys.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl J M de Beer)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Maart 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 12 April 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL D G BESS
ONDERVOORSITTER**



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 MEI 2023 OM 11:28

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G
De Beer, J M
Fortuin, C
Jooste, R J

Le Minnie, I S
Papier, J R
Pieters, C

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdle C Daniels, B J Stanley en die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 12 APRIL 2023

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 12 April 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: MAART 2023

5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Die Direkteur: Beskermingsdienste meld dat die Provinsiale Regering die Reaksie-eenheid hernoem het na Landelike Veiligheidseenheid sedert April 2023.

Rdl C Fortuin spreek haar kommer uit oor die toename van alkohol misbruik en onwettige "drag racing" in die publiek en versoek dat Wetstoepassing die areas moet patroleer.

Rdl A K Warnick lewer kommentaar oor daar geen voertuie beskikbaar is vir die Landelike Veiligheidseenheid nie, aangesien die eenheid vir al die munisipaliteite verantwoordelik is in die Weskus.

5.1.2 BRANDBESTRYDING

Die Direkteur: Beskermingsdienste meld dat die meningsverskil oor rekeninge tussen Swartland Munisipaliteit en Weskus Distriksmunisipaliteit opgelos is.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direkoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Maart 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 EVALUERING VAN DIE IMPLEMENTERING VAN DIE K9-EENHEID IN DIE SWARTLAND MUNISIPALITEIT

Die Swartland K9-eenheid is in Oktober 2020 gestig met toelae van die Departement van Gemeenskapsveiligheid (DOCS) met 9 honde en 9 hondehanteerders.

Die provinsiale departement van polisiëringstoedig en gemeenskapsveiligheid het die K9-eenheid gedurende die einde van 2022 geëvalueer.

BESLUIT

Dat die Portefeuljekomitee kennis neem van die positiewe evalueringsverslag van die Departement van Polisie-toedig en Gemeenskapsveiligheid (POCS) van die K9-eenheid en die aanbevelings wat gelys is.

(GET) RDD M VAN ZYL
VOORSITTER



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2023-05-17

2/1/4/4/1
WARDS: All wards

ITEM 7.1 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 MAY 2023

SUBJECT: 2023 INTEGRATED DEVELOPMENT PLAN

1. BACKGROUND

The Integrated Development Plan (IDP) is the Municipality's principal strategic plan that deals with the most critical development needs of the municipal area (external focus) as well as the most critical governance needs of the organisation (internal focus).

The IDP –

- is adopted by the council within a prescribed period after a municipal election and remains in force for the council's elected term;
- is drafted and reviewed annually in consultation with the local community as well as interested organs of state and other role players;
- guides and informs all planning and development, and all decisions with regard to planning, management and development; and
- forms the framework and basis for the municipality's medium term expenditure framework, annual budgets and performance management system.

Because the local government elections took place in November 2021, there was not sufficient time for the newly elected council to follow the full IDP compilation process as envisaged in Sections 25(1), 28 and 29 of the Municipal Systems Act 32 of 2000 (MSA) before end of June 2022.

On 26 May 2022 the new Council therefore adopted the IDP of its predecessor in terms of Section 25(3)(a) of the MSA.

However, on 25 August 2022 Council approved a Process Plan for the drafting of this totally transformed and rewritten IDP.

The draft IDP was tabled at the Council Meeting of 30 March 2023 and accepted in principle in terms of Chapter 5 of the Municipal Systems Act No 32 of 2000 for the purposes of obtaining public inputs and comments.

2. THE AREA PLANS FOR 2023/2024

Five area plans were compiled in collaboration with ward councillors and ward committees as part of the IDP process. The area plans must be seen as a component of this IDP and contain information that supports and helps to define the Municipality's long term strategy. The information in the area plans is by the nature of things very detailed and geographically bound and is as such not repeated in the IDP. It is an initiative that compliments the IDP process by focusing on the specific issues and needs of the different wards. The following five area plans were compiled:

- North Moorreesburg and Koringberg (wards 1 and 2)
- East Riebeek West and Riebeek Kasteel (wards 3 and 12)
- West Darling and Yzerfontein (wards 5 and 6)
- South Abbotsdale, Chatsworth, Riverlands and Kalbaskraal (wards 4 and 7)
- Central Malmesbury (wards 8, 9, 10 and 11)

3. PROCESS FOR AMENDING IDP's

Regulation 3 of the Municipal Planning and Performance Management Regulations, 2001 prescribes the following process for amending IDP's:

- Only a member or committee of a municipal council may introduce a proposal for amending the IDP in the council.
- Any proposal for amending the IDP must be accompanied by a **memorandum** setting out the reasons for the proposal.
- An amendment to the IDP must be adopted by a decision taken by the council in accordance with the rules and orders of the council.
- No amendment to the IDP may be adopted by the municipal council unless -
 - all the members of the council have been given reasonable notice;
 - the proposed amendment has been published for public comment for a period of at least 21 days in a manner that allows the public an opportunity to make representations with regard to the proposed amendment;
 - the municipality has consulted the district municipality on the proposed amendment and has taken all comments submitted to it by the district municipality into account before it takes a final decision on the proposed amendment.

(The memorandum referred to in the second bullet above is attached as ANNEXURE 1)

4. LEGISLATION

The following legislation is applicable:

- Municipal Systems Act, No 32 of 2000, Sections 25 to 36
- Municipal Finance Management Act, No 56 of 2003, Sections 21, 24 and 53
- Municipal Planning and Performance Management Regulations, 2001, Regulation 3

5. COMMUNITY INVOLVEMENT IN THE COMPILATION OF THE IDP

Community participation was done between September 2022 and March 2023 in the following ways:

- An online needs survey by means of Google Forms.
- Meetings per area with community representatives. Representatives included inter alia community leaders, NGO's in the area concerned, sector representatives, representatives of vulnerable groups and SMME's. Five meetings were held, one in each of the following areas: northern area (Moorreesburg and Koringberg), eastern area (Riebeek West and Riebeek Kasteel), western area (Darling and Yzerfontein), southern area (Riverlands, Chatsworth, Kalbaskraal and Abbotsdale) and central area (Malmesbury, Wesbank and Ilinge Lethu).
- Meetings per focus group with specific key role-players. The focus groups involved were Safety, Health, Education, Agriculture, Business, Tourism, Religion and Sport.
- A meeting with the big businesses in the Swartland.
- Meetings with each of the 12 municipal ward committees. Ward committees were asked to prioritise all community in respect of their wards.
- Open days in all the Swartland areas between 30 January 2023 and 8 February 2023.

6. STRATEGY WORKSHOP WITH COUNCIL AND MANAGEMENT

A Strategy Workshop with Council and management was held on 23 to 25 November 2022.

The goal of the 3-day session was to develop a new vision and strategic goals for the Municipality.

At the end of day 3, the participant groups gave feedback on their dreams, from which a vision and strategic goals for the new Integrated Development Plan were formulated.

7. PUBLIC COMMENTS AND INPUTS DURING APRIL 2023

The draft IDP was advertised in the local newspapers on 4 and 5 April for public inputs. Inputs were received from the Moorreesburg Sakekamer as well as two petitions from the Moorreesburg community. The inputs as well as the Municipality's comments are summarised in **ANNEXURE 2**.

8. STRATEGIC INTEGRATED MUNICIPAL ENGAGEMENT (SIME)

This engagement between the Western Cape Government (WCG) and the Municipality took place on 2 May 2023. The comments from the WCG on the IDP as well as our response are attached as **ANNEXURE 3**.

9. AANBEVELING / RECOMMENDATION

- (a) Dat die 2023 Geïntegreerde Ontwikkelingsplan (GOP) vir die Swartland munisipale gebied, sowel as die vyf Areaplanne vir 2023/2024, vir goedkeuring deur die Raad aanbeveel word in terme van Hoofstuk 5 van die Wet op Munisipale Stelsels Nr 32 van 2000;
 - (b) dat die Raad kennis neem van die wysigings aan die Ruimtelike Ontwikkelingsraamwerk soos vervat in die opsomming in Hoofstuk 2, paragraaf 2.5(c) van die GOP;
 - (c) dat die kommentaar en insette wat tydens April 2023 ontvang is (insluitende die SIME kommentaar), hanteer word ooreenkomstig **AANHANGSELS 2 en 3**; en
 - (d) dat die wetlike proses, soos voorgeskryf in die Wet op Munisipale Stelsels Nr 32 van 2000, die Wet op Munisipale Finansiële Bestuur Nr 56 van 2003 en die Munisipale Begroting en Verslagdoening Regulasies, 2009, afgehandel word na goedkeuring van die GOP deur die Raad.
-
- (a) *That the 2023 Integrated Development Plan (IDP) for the Swartland municipal area, as well as the five Area Plans for 2023/2024, be recommended for approval by Council in terms of Chapter 5 of the Municipal Systems Act No 32 of 2000;*
 - (b) *that Council notes the amendments to the Spatial Development Framework as included in the summary in Chapter 2, paragraph 2.5(c) of the IDP;*
 - (c) *that the comments and inputs received during April 2023 (including the SIME comments) be dealt with in accordance with **ANNEXURES 2 and 3**; and*
 - (d) *that the legal process, as prescribed in the Municipal Systems Act No 32 of 2000, Municipal Finance Management Act No 56 of 2003 and the Municipal Budget and Reporting Regulations, 2009, be completed after approval of the IDP by Council.*

(get) J J Scholtz

MUNICIPAL MANAGER

DATE: 17 May 2023

ANNEXURE 1

MEMORANDUM IN TERMS OF REGULATION 3(2) (A) OF THE MUNICIPAL PLANNING AND PERFORMANCE MANAGEMENT REGULATIONS, 2001

Reasons for amending the Municipality's Integrated Development Plan

In terms of Section 25(1) of the Municipal Systems Act 32 of 2000 (MSA) each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality (integrated development plan).

In terms of Section 25(2) an integrated development plan (IDP) adopted by a municipal council in terms of subsection (1) remains in force until an IDP is adopted by the next elected council.

The IDP adopted by a newly elected council is a five year social compact between the council and stakeholders in the municipal area. It is therefore important to note that Section 29(b) of the MSA requires the newly elected council, in the process followed, to -

- consult the local community on its development needs and priorities;
- allow the local community to participate in the drafting of the IDP; and
- consult organs of state and other role players on the drafting of the IDP;

Because the local government elections took place on 1 November 2021, there was not sufficient time for the newly elected council to follow the full IDP compilation process as envisaged in Sections 25(1), 28 and 29 of the MSA. In circumstances such as this, municipal councils may follow the option in section 25(3) (a) of the MSA:

A newly elected municipal council may adopt the IDP of its predecessor, which, in terms of subsection (b), may be adopted with amendments.

The newly elected council already decided at their first Council meeting on 16 November 2021 to follow the section 25(3) (a) option of adopting the predecessors IDP.

This much shorter process made it possible for the IDP of the previous council to be tabled in March 2022 and adopted in May 2022.

This did however not meet the needs of the new Council in respect of -

- comprehensive engagements with the Swartland community and all stakeholders as envisaged in Section 29(b) of the MSA ;
- having an IDP that reflects the new council's aspirations and dreams for their term of office; and
- giving effect to their political mandate that they fought the municipal elections on.

The council thus commenced in 2022 with a comprehensive amendment of the IDP in terms of Section 34(b) of the MSA for adoption in May 2023. This amendment process followed the same process as the compilation of a new IDP in terms of section 25(1) of the MSA including comprehensive community involvement and participation as well as strategic sessions with the Council and management. Although the final document adopted in May 2023 in legal terms constitutes an IDP amendment, it is a totally new document with a new format, vision, mission, goals, KPI's and targets that represents the mandate and commitment of the new Council. This IDP will be valid until end of June 2027.

ANNEXURE 2

MUNICIPALITY'S COMMENTS ON REPRESENTATIONS REGARDING THE DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) AS RECEIVED BY 28 APRIL 2023 FOR TABLING IN COUNCIL FOR CONSIDERATION

FROM	REPRESENTATIONS ON: (the complete letters are attached)	INCLUDED IN AREA PLANS / BUDGET?	COMMENTS / CONSIDERATION AND COUNCIL RESOLVE
Moorreesburg Sakekamer	(1) Establishment of a Sport Park	Upgrading of sport facilities (SM 10)	We support the initiative, also initiatives to obtain funding from external sources.
	(2) Availability of both residential and industrial erven	645 sites (Budget) Build more RDP houses for people (WCG 3)	Noted. Residential and industrial erven will be made available when the need arises, subject to available funding for bulk infrastructure.
	(3) Need for care facilities for senior citizens		The need will be referred to the Department of Social Development, because it is not a municipal competency.
	(4) Proper fencing of the municipal swimming pool.	Wall around the swimming pool needs to be completed (SM 5)	The Director Civil Engineering Services will investigate.
	(5) Sakekamer wants to be involved in the identification of EPWP programmes for Moorreesburg.		The identification and registration of EPWP projects is unfortunately a lengthy process. It would rather be meaningful that the chamber timeously provide inputs/requests for any such project so that it can form part of the screening/identification/registration process.
	(6) Local clinic struggles to meet the community's needs. Also shelter for patients queuing outside the building.	Appoint more people at the clinics (WCG 6)	The need will be referred to the Department of Health.
	(7) Moorreesburg station building occupied by homeless people		This is not the Municipality's facility and must be referred to the relevant department.
	(8) Sakekamer requests a schedule for the future maintenance of roads		The schedule for the resealing of roads is reviewed annually in order to accommodate budgetary amendments and is available from the

FROM	REPRESENTATIONS ON: (the complete letters are attached)	INCLUDED IN AREA PLANS / BUDGET?	COMMENTS / CONSIDERATION AND COUNCIL RESOLVE
			Civil Eng Services Department at the beginning of each financial year.
	(9) Sakekamer requests information on future water provision projects.		This information can be obtained from the multi-year capital budget.
	(10) SM to inform the Sakekamer on plans for alternative energy		<p>Swartland is considering making land available for long term lease to potential Solar Farm Developers to provide renewable energy to the municipality. Due to the network arrangement it will purely be to get energy at a lower rate than the Eskom rate and not to avoid load shedding.</p> <p>A tender has been awarded for the supply of energy from a 1 MVA Solar Plant at Darling which is planned to be operational early in 2024.</p> <p>The municipality will also allow Commercial and Industrial customers (already in place for Residential customers) to Export excess energy to the municipality and be compensated for it. The rate is still to be finalised and approved by Council and NERSA.</p> <p>In support of the SSEG Programme the municipality has approved an embedded generation policy, the By-law is being reviewed and relevant documentation has been developed an/or updated.</p> <p>Standby power solutions are being implemented at critical sites throughout the municipality such as Water and Sewage pump stations, critical customer facing locations (Cashiers and Licensing Centres) and our IT environment.</p>

FROM	REPRESENTATIONS ON: (the complete letters are attached)	INCLUDED IN AREA PLANS / BUDGET?	COMMENTS / CONSIDERATION AND COUNCIL RESOLVE
	(11) Discuss any proposals for the conservation of the Tiger Oats building with the Sakekamer for their inputs		The Sakekamer must take up the possible development potential of the site (if any) with the private sector in the interest of Moorreesburg. Swartland Municipality can participate in such engagements and make proposals from a community needs and spatial point of view.
	(12) Tarring of the Gouda-Moorreesburg road		This is a Provincial Road and the Municipality therefore cannot provide the required capital funds. The need however will be communicated to the Provincial Department of Roads.
Moorreesburg Community (Petition dated 27 April 2023)	(1) Sportgrounds (Rosenhof and Koringberg) (i) Broken and cracked asbestos-roof; (ii) Inadequate bathrooms; (iii) Installing of solar lights to provide lighting during practices/games and also to prevent theft of fence, cables, pipes, etc.	Safety at sport functions (SM 8) Upgrading of sport facilities (SM 10)	Addressed in Annexure E to Item 8.2
	(2) Refuse – request for wheely bins		Addressed in Annexure E to Item 8.2
	(3) Housing – only provision for service sites are included in budget and no phases will be completed in next 4 years	652 sites (Budget) Build more RDP houses for people (WCG 3)	Addressed in Annexure E to Item 8.2
	(4) Electrical services (i) Unaffordability of current rates (ii) Awarding of equitable share (subsidies are taken away and other earning more still get subsidised)		Addressed in Annexure E to Item 8.2
	(5) Needs of community prioritised by ward committee not in budget		Community priorities as prioritised by the ward committees are included in the five area plans

FROM	REPRESENTATIONS ON: (the complete letters are attached)	INCLUDED IN AREA PLANS / BUDGET?	COMMENTS / CONSIDERATION AND COUNCIL RESOLVE
			(per ward) as well as in the IDP. With the compilation of the annual municipal budget these priorities are considered together with all other needs.
MRB Community Members, Petition (submitted 28 April 2023)	(1) Reject 2023 draft IDP		The IDP is compiled according to specific legal requirements inclusive of public participation. The competency to approve the IDP is with Council.
	(2) Advise why ward councillors do not have regular public feedback meetings		Noted.
Yzerfontein Residents' Association (Letter dated 28 April 2023)	2. Infrastructure and Municipal Assets 2.1 Main Beach Promenade <ul style="list-style-type: none"> (i) Boom for emergency vehicle access to be repaired (ii) Number of refuse bins inadequate (iii) Infrastructure at Caravan Park requires urgent maintenance (barbeque fireplaces, ablution facilities) (iv) Budget for above be allocated under the direct control of the Town Manager 		Addressed in Annexure E to Item 8.2
	2.2 Recreational Facilities Budget in 2023/24 for proper repair of x2 tennis courts [vs allocation of R12.7 million for swimming pool for Wesbank]		Addressed in Annexure E to Item 8.2

FROM	REPRESENTATIONS ON: (the complete letters are attached)	INCLUDED IN AREA PLANS / BUDGET?	COMMENTS / CONSIDERATION AND COUNCIL RESOLVE
	2.3 Sidewalk Lutie Katz Street SM undertook to budget yearly for paving of the seaside sidewalk along a portion of Lutie Katz Street – little progress		Addressed in Annexure E to Item 8.2
	3. Law Enforcement and Town Management (i) Appreciate appointment of Town Manager fulfilling a "daunting dual responsibility in an admirable manner" (ii) Request for acceptable level of law enforcement service/equal to other SM towns (iii) Request to provide for an allowance to the Town Manager (comparable to allowance to Mr Carstens but adjusted for inflation). "We stand corrected if our recollection is erroneous".	A 24/7 law enforcement presence (SM 1) Traffic enforcement after office hours (SM 10) Crime rate increased substantially. High crime, people's safety when walking to work. Not enough policing (WCG 1)	Addressed in Annexure E to Item 8.2

ANNEXURE 3

WCG recommendations	Municipal response
The Municipality is encouraged to include in the IDP known projects, plans and programs to be implemented by all organs of state.	Done
The Municipality should partner with the Department of Agriculture and participate in the Departmental Food Security Programme	Swartland Municipality link communities such as Sibanye garden in Moorreesburg, the Malmesbury Emerging Small Farmers with the Department of Agriculture's Food Security Programme. DOA assist in terms of training and formalising groups into Co-operatives in order to access funding.
The Municipality should incorporate elements of the District Health Plan in the IDP.	Noted. We will consider it.
All the sector plans are up to date expect for the Water Services Development Plan, Storm Water Master Plan and Infrastructure Growth Plan	The Water Services Development Plan will be updated in the following financial year. Storm Water Master Planning is done on an ad hoc basis when required. An infrastructure growth plan is derived from master plans
There is no indication in the amended IDP (May 2022) when the developed 4th generation IWMP (2022/23 - 2026/27) will be sent to Council for approval. The IWMP has been submitted to the DEADP for assessment and endorsement.	IWMP was approved by Council on 26 January 2023 under item 8.6 of the agenda
The Municipality has to date not adopted a Coastal Management Plan (CMP) or endorsed the West Coast District CMP.	Swartland Muni has on many previous engagements with Provincial dpt's indicated our view point on coastal management. It is very simple: A municipality within the Coastal Management Act refers to the District Municipality. The District Municipality may assign roles and responsibilities to the B municipality , in this case Swartland Municipality. No such assignments exists between the 2 municipalities. Furthermore no funding model has been agreed to over time between organs of state to exercise such roles and responsibilities in terms of the Act.
Coastal Water: The Municipality should consider promoting additional mitigation measures to avoid increasing pump station failures caused by loadshedding, and that possibly causes polluted water to enter coastal water, e.g. sensitive estuarine environments	This is not applicable to Swartland Municipality. However the Municipality are busy with the installation of back up power generation at WWTW's and water pump stations.
The IDP does not reflect the interventions identified within the Housing Plan. In addition, planned housing projects for implementation have not been included in the IDP	The housing pipeline was included in the IDP

WCG recommendations	Municipal response
The IDP does not reflect the Provincial and National Development Human Settlement Strategies and the impact that these have on the delivery of opportunities within the Municipality	The Provincial Human Settlements strategy is the development of affordable housing opportunities in the priority development areas as well as the upgrading of informal settlements to offer mixed land uses and socio-economic amenities. The impact for municipalities is the availability of well located land and funding for bulk services.
The purpose of restructuring zones is to bring lower-income people into areas where there are major economic opportunities. The IDP should explore development opportunities within the Restructuring Zones	<p>The purpose of restructuring zones are to bring social housing projects to areas with of economic opportunities .</p> <p>The other uses complementing the RZ's will comes from the development proposal for the area which is consistent with the SDF.</p>
The De Hoop project is located within the PSHDA, and the project can be described as catalytic. The IDP, however, does not detail the significance of the PSHDA	<p>The PHDA's intend to advance human settlement's spatial transformation and consolidation by ensuring that the delivery of housing is used to restructure and revitalise towns and cities, strengthen the livelihood prospects of households and overcome apartheid spatial patterns by fostering integrated urban forms, thus the approval of the De Hoop Housing project by Swartland Municipality.</p> <p>Unfortunately, the roles and responsibilities between National and Provincial DPT'S of housing, HDA and municipalities regarding PHDA's processes have not be finalized.</p> <p>The necessary link be made in the amendment of the SDF.</p>
Climate Change: The municipality is also a latecomer to the renewable energy space, so should push to get the necessary institutional and infrastructural requirements in place to better serve the needs of the area, and its neighbours Saldanha Bay and Cape Town	<p>Late or Conservative/Risk Averse?</p> <p>3 year contract signed with IPP to provide 1 MVA (the 1st in the Province)</p> <p>SSEG Policy approved</p> <p>SSEG Tariff's for Residential, Commercial and Industrial</p> <p>Load Curtailment arrangement for Pioneer Foods</p> <p>Draft Electricity Supply by-law in the process of approval</p> <p>Solar installations at Warehouse and Fire Services for self consumption</p> <p>Land earmarked for Solar Project</p> <p>Various discussions held with IPP's ito direct supply or Wheeling</p>



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Ontwikkelingsdienste
Departement Ontwikkelingsbestuur

12 Mei 2023

15/1/4/1
WYK: 1-12

ITEM 7.2 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP:	SWARTLAND MUNISIPALITEIT : WYSIGING VAN MUNISIPALE RUIMTELIKE ONTWIKKELINGSRAAMWERK 2023-2027
SUBJECT:	SWARTLAND MUNICIPALITY : AMENDMENT OF MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK 2023-2027

1. DOELSTELLING /PURPOSE

The purpose of the amendment Municipal Spatial Development Framework (MSDF) is to create a document that set out the necessary policy directives to guide spatial development in the municipal area in a desirable and sustainable manner.

The future growth, land development and land use planning in the municipal area must be based on the vision and principles that was agreed upon to address spatial challenges/problems and to ensure the creation and support of integrated, sustainable and livable environments through the creation and support of socio-economic opportunities.

An important aspect of the amendment of the Swartland Municipality Municipal Spatial Development Framework is the alignment of the content of the document with national, provincial and local legislation and policy, including the regulations as provided in the Spatial Planning Land Use Management Act (SPLUMA), the Land Use Planning Act (LUPA), the Swartland Municipality : Land Use Planning By-Law, the Municipal Systems Act (MSA) and to follow the next cycle of the Swartland Integrated Development Plan in order to fulfill alignment with this document and the depiction of the Integrated Development Plan (IDP) proposals with spatial implications.

2. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Die Uitvoerende Burgemeesterskomitee en die Raad het op 18 Januarie 2023 en 26 Januarie 2023 kennis geneem van die eerste konsep van die gewysigde Swartland Munisipaliteit Munisipale Ruimtelike Ontwikkelingsraamwerk.

Verdere goedkeuring is verleen om die konsep van die gewysigde Swartland Munisipaliteit Munisipale Ruimtelike Ontwikkelingsraamwerk vir publieke kommentaar ingevolge artikel 7(1)(b) van die Verordening te publiseer.

Die Munisipaliteit voorsien die eerste konsep van die gewysigde Swartland Munisipaliteit Munisipale Ontwikkelingsraamwerk aan die Provinsiale Minister vir kommentaar.

Kennis geneem word dat die tydperk vir publieke kommentaar gedurende 30 Januarie 2023 en 31 Maart 2023 was, met ope dae in meeste van die dorpe in die Swartland.

The Executive Mayoral Committee and Council has on 18 January 2023 and 26 January 2023 take cognizance of the "First draft" of the amendment of the Swartland Municipality Municipal Spatial Development Framework.

Further the publication of the "first draft" of the amendment of the Swartland Municipality Municipal Spatial Development Framework for public comments in terms of section 7(1)(b) of the By-Law was also approved.

The Municipality submit the "first draft" of the amendment of the Swartland Municipality Municipal Spatial Development Framework to the Provincial Minister for comment.

The commenting period was from 30 January 2023 and 31 March 2023 with open days in the majority of towns of the Swartland.

3. **PUBLIEKE DEELNAME PROSES/ PUBLIC PARTICIPATION PROCESS**

Die publieke deelname proses is op 27 Januarie 2023 in die media geadverteer waarin rospelers uitgenooi is om aan die proses deel te neem. Die amptelike sluitingsdatum is 31 Maart 2023.

The public participation process has started on 27 January 2023 with a notice published in the media where stakeholders have been invited to partake in the process. The official closing date is 31 March 2023.

As deel van die publieke deelname proses is die konsep dokument by verskillende dorpe in die Swartland geplaas en opedae is aanvullend hiertoe aangebied. Sien amptelike kennisgewing gemerk "A".

As part of the public participation process the concept document has been placed in various towns of the Swartland and open days were held additionally. See official notice marked "A"

Die konsep dokument is ook aan verskeie provinsiale en nasionale departemente asook staatsbeheerde maatskappye en omliggende munisipaliteite gestuur. Sien kennisgewings gemerk "B".

The concept document has been sent to various provincial and national departments as well as state owned companies and adjoining municipalities. See notices marked "B".

Tydens die publieke deelname proses is die volgende kommentare/insette ontvang. – Aanhangsels word apart tot die sakelys aangeheg.

During the public participation process the following comments/inputs have been received: Annexures will be separately attached to the agenda.

1. Department of Environmental Affairs and Development Planning - Gerhard Gerber/Marek Kedzieja (Annexure 1)
2. Department of Transport & Public Works (Annexure 2)
3. Department of Agriculture (Cor van der Walt) (Annexure 3)
4. Department of Human Settlements (Afikile Mtwla) (Annexure 4)
5. Department of Environmental Affairs and Development Planning - Frances Balayer – Environmental Officer – Biodiversity Management) (Annexure 5)
6. Cape Nature - Ismat Adams (Annexure 6)
7. Wessa - Patrick Dowling (Annexure 7)
8. Concerned Residents Action Group (C.R.A.G)- Letters from all concerned residents are attached (Annexure 8)
9. Yzerfontein Sixteen Mile Beach - Brigid Crewe (Annexure 9)
10. Yzerfontein Inwonersvereniging (Annexure 10)
11. Yzerfontein Bewarea - Ben Tromp (Annexure 11)
12. Jetvest - W Ackema (Annexure 12)
13. Manual de Villiers (Annexure 13)
14. Sakkie de Villiers (Annexure 14)
15. Ernst Kleinhans (Annexure 15)
16. Charles Withington (Annexure 16)
17. Alastair Reay (Annexure 17)
18. Johan Weitsz (Annexure 18)
19. Esme Weitsz (Annexure 19)
20. Marion & Albert de Jager (Annexure 20)
21. Chantel Marais (Annexure 21)
22. M E Sanger (Annexure 22)
23. James Calitz (Annexure 23)
24. Stefan Bauerington (Annexure 24)
25. Johannita Eksteen (Annexure 25)
26. Moorreesburg Sakekamer (Annexure 26)
27. Tieresportpark (Annexure 27)
28. Limesales - Pieter Visser (Annexure 28)
29. Swartland Logistics (Annexure 29)
30. Gouda Upgrade (Annexure 30)

31. Joel -Marc Kleinveldt (Annexure 31)
32. Darling Club - John Duckitt (Annexure 32)
33. Darling Green Estate - Klaus-Gustav Göbel (Annexure 33)
34. Darling Green Estate - Ralph Rabie (Annexure 34)
35. Bredell's Beleggings - Izak Bredell (Annexure 35)
36. Grotto Bay Private Nature Reserve - Michelle van Acker (Annexure 36)
37. Michael Roets (Annexure 37)
38. Henk Bruwer (Annexure 38)
39. Ilze & Handre Vlok (Annexure 39)
40. Vlok Familie - Erika Vlok (Annexure 40)
41. Kloovenburg - Pieter du Toit (Annexure 41)
42. Arnold Stoch Riverlands (Annexure 42)
43. Irvan & Bianca Turner (Annexure 43)
44. Fritz Zöllner (Annexure 44)
45. T van Essen (Annexure 45)
46. Truter de Kock (Annexure 46)
47. P J van der Westhuijzen & Seuns (Annexure 47)
48. Claassen Boerdery (Annexure 48)
49. Adi & Cornelia Badenhorst (Annexure 49)
50. A Roux Town Planning (Annexure 50)

Hereto attached the feedback on comments received during the public participation process of the amendment of the municipal Spatial Development Framework 2023-2027 for the jurisdiction of Swartland Municipality.

Hiermee die terugvoering op die kommentare ontvang tydens die publieke deelname proses op die wysiging van die munisipale Ruimtelike Ontwikkelingsraamwerk 2023-2027 vir die totale Swartland Munisipaliteit.

4. WETGEWING / LEGISLATION

Municipal Systems Act, 2000, Spatial Planning and Land Use Management Act, 2013, Western Cape Land Use Planning Act, 2014, Municipal Land Use Planning By-Law (PN 8226 of 25 March 2020)

5. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The Municipal Spatial Development Framework forms an integral part of the Integrated Development Plan. Joint processes have been followed to compile content to both documents.

6. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

This project has been budgeted for in the current financial year 2022/2023.

7. AANBEVELING / RECOMMENDATION



Die Raad die wysigings van die Swartland Munisipaliteit Munisipale Ruimtelike Ontwikkelingsraamwerk vir die totale regsgebied van Swartland ingevolge artikel 7(3) van die Verordening insake Munisipale Grondgebruikbeplanning (PK 8226 van 25 Maart 2020) aanneem onderhewig aan die volgende nl.:

- (a) Die Raad se besluit moet binne 14dae vanaf besluitneming in die media en die Provinsiale Koerant kennis gee van sy besluit.
- (b) Die persone/instansies wat in die publieke deelnameproses kommentaar gelewer het van die Raad se besluit en reaksie in kennis gestel word;
- (c) Alle toekomstige ontwikkelingsaansoeke aan die beginsels van die Munisipale Ruimtelike Ontwikkelingsraamwerk oorweeg en evalueer sal word;
- (d) Aksieplanne jaarliks uit die Munisipale Ruimtelike Ontwikkelingsraamwerk na die GOP proses vir befondsing verwys word;
- (e) Spesiale pogings jaarliks aangewend sal word ten einde uitvoering aan aksieplanne in die Munisipale Ruimtelike Ontwikkelingsraamwerk uitvoering te gee.

RECOMMENDATION

Council adopts the amendments of the Swartland Municipality Municipal Spatial Development Framework for the entire Swartland area of jurisdiction in terms of section 7(3) of the Land Use Planning By-Law (PN 8226 of 25 March 2020) subject to the following:

- (a) *The Council resolution must within 14 days of decision making give notice of its decision in the media and Provincial Gazette;*
- (b) *Any stakeholder competing in the public participation process be informed of Council's decision and reaction;*
- (c) *All future development proposals be evaluated in accordance with the principles as set in the Municipal Spatial Development Framework;*
- (d) *Action plans within Municipal Spatial Development Framework annually be submitted via the IDP process for budgeting;*
- (e) *Special attempts be made annually to address action plans within the Municipal Spatial Development Framework*

Author details: Alwyn Zaayman Senior Manager Built Environment B/8001/2001			Date: 10 May 2023	
Recommendation: Alwyn Zaayman Senior Manager Built Environment B/8001/2001	Recommended	<input checked="" type="checkbox"/>	Not recommended	
			Date: 12 May 2023	

MUNISIPALE BESTUURDER

/ds



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
11 May 2023

5/1/1/1 – 2023/24

5/1/1/2 – 2023/24

5/1/4

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP: A: BEGROTINGSBEHEERKOMITEE TEGNIESE AANBEVELINGS VIR DIE MEERJARIGE KAPITAAL EN BEDRYFSBEGROTINGS, FINALE BEGROTINGS EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIEWE EN ANDER HEFFINGS VIR 2023/2024; 2024/2025 EN 2025/2026

SUBJECT: A: BUDGET STEERING COMMITTEE TECHNICAL RECOMMENDATIONS MULTI YEAR CAPITAL AND OPERATING BUDGETS, FINAL BUDGET AND RELATED POLICIES, PROPERTY RATES, TARIFFS AND OTHER CHARGES FOR 2023/2024; 2024/2025 AND 2025/2026

1. BACKGROUND

Prior to the tabling of the Draft budget, comprehensive workshops and engagements took place with the various directorates to ensure that effect is given to organisation wide quality sustainable service delivery in a bid to ensure value for money to all of Swartland Municipality's citizens. The objective in the main was to ensure efficiencies in directorates and to more importantly give effect to sound expenditure management and cost containment. This proved very challenging given the limitations placed on tariff increases compared to the MTREF's operational expenditure requirements and the fact that very little scope exists for additional savings given the municipality's proven corporate culture in respect of cost containment. It is becoming increasingly challenging to fund community and other services by way of the municipality's basket of basic services and revenue generated through municipal property taxes. Our historical approach to budgets required serious re-invention and consideration given the prevailing economic conditions.

The budget steering committee had an engagement on 11 May 2023 to consolidate and consider all the input and to again provide an opportunity for the Chief Financial Officer to workshop the Final 2023/2024 MTREF. The Budget Steering Committee recommended this final 2023-2024 MTREF budget to the Executive Mayor for consideration at the mayoral committee meeting to be held on 17 May 2023.

The following were highlighted in National Treasury Budget Circulars 122 and 123 (dated 9 December 2022 and 3 March 2023) to inform the Final 2023-2024 MTREF

The South African economy and inflation targets

The National Treasury forecasts real economic growth of 1.9 per cent in 2022, compared with 2.1 per cent projected in the 2022 Budget Review, in response to global and domestic shocks. Growth is projected to average 1.6 per cent from 2023 to 2025. Implementing structural reforms, especially in the energy sector, remains crucial to improve the economy's productive capacity and competitiveness. The recovery in economic activity that began in 2021 was driven by a strong rebound in global economic activity, high commodity prices and easing COVID-19 restrictions. The scarring impact of the pandemic on employment and investment decisions will likely weigh on the recovery over the medium term. Investment remains well below pre-pandemic levels.

The economy grew by 1.4 per cent in the first half of 2022 compared with the first half of 2021. Real GDP grew more than expected in the first quarter of 2022, with output returning to pre-pandemic levels. However, a deteriorating global environment, flooding in KwaZulu-Natal and the Eastern Cape, industrial action in the electricity and mining sectors, and prolonged and intense power cuts resulted in a broad-based contraction across most sectors during the second quarter. The third quarter was marked by frequent and prolonged power cuts, which significantly disrupted economic activity.

GDP is expected to grow by 0.9 per cent in real terms in 2023, compared with an estimate of 1.4 per cent at the time of the medium-term budget policy statement (MTBPS), recovering slowly to 1.8 per cent in 2025. The economic outlook faces a range of risks, including weaker-than-expected global growth, further disruptions to global supply chains and renewed inflationary pressures from the war in Ukraine, continued power cuts and a deterioration in port and rail infrastructure, widespread criminal activity, and any deterioration of the fiscal outlook. Government is taking urgent measures to reduce load-shedding in the short term and transform the sector through market reforms to achieve long-term energy security. Several reforms are under way to improve the performance of the transport sector, specifically freight rail and to improve the capability of the state.

The Macro-economic forecasts as illustrated below:

Table 1: Macroeconomic performance and projections, 2021 - 2026					
Fiscal year	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Estimate	Forecast		
CPI Inflation	4.9%	6.9%	5.3%	4.9%	4.7%

Key focus areas for the 2023/24 budget process

- Over the 2023 MTREF period, transfers to local government will increase by a total of R14.3 billion, made up of R8.1 billion in the local government equitable share and R6.2 billion in direct conditional grants. This takes the total direct allocation to R521.7 billion over the same period. These allocations alleviate some of the financial pressures, particularly in basic services, where the costs of providing services are rising.

The local government equitable share and related allocations increases at an annual average rate of 7.8 per cent and municipal conditional grants increase by 3.5 per cent over the 2023 MTREF period. The local government equitable share formula has been updated to account for projected household growth, inflation and estimated increases in bulk water and electricity costs over the 2023 MTREF period. It also includes allocations for the operational and maintenance costs associated with the provision of free basic services.

- Changes to the INEP conditional grant frameworks** - As part of government's efforts to accelerate access to electricity thereby addressing the energy crisis, Eskom and municipal INEP grants will begin funding alternative energy technologies such as rooftop solar and energy-saving devices. Due process must be followed to access funding for these new technologies. As a result, both Eskom and municipalities will need to conform to the set requirements by submitting business plans by 31 October 2023. These business plans, will need to be approved by the Department of Mineral Resources and Energy (DMRE) before they can be implemented. Priority should be given to new connections, i.e., non-grid technology should be targeted at households that do not have access to electricity.
- Similar to the rest of government, **municipalities face a difficult fiscal environment**. The **weak economic growth** has put **pressure on consumers' ability to pay for services**, while transfers from national government are growing more slowly than in the past. Some municipalities have managed these challenges well, but others have fallen into financial distress and face liquidity problems. These include municipalities that are unable to meet their payment obligations to Eskom, Water Boards and other creditors. There is a need for municipalities to focus on collecting revenues owed to them and eliminate wasteful and non-core spending.

Municipalities must ensure that they render basic services, maintain their assets and clean environment. Furthermore, there must be continuous communication with the community and other stakeholders to improve the municipality's reputation. This will assist in attracting investment in the local economy which may result in reduced unemployment. Some municipalities are experiencing serious liquidity challenges.

- National Treasury encourages municipalities to maintain tariff increases at levels that reflect an appropriate balance between the affordability to poorer households and other consumers while ensuring the financial sustainability of the municipality. The Consumer Price Index (CPI) inflation **is forecasted to be within the 3 to 6 per cent target band**; therefore, municipalities are required to **justify all increases in excess of the projected inflation target for 2023/24 MTREF** in their budget narratives and pay careful attention to tariff increases across all consumer groups. In addition, municipalities should include a detailed account of their revenue growth assumptions for the different service charges in the budget narrative
- **Bulk Account Payments and Concessions** - During 2018/19, intense work was undertaken to resolve systemic and structural issues pertaining to the electricity function in municipalities. Core to this work was addressing the escalating Eskom debt that threatened the sustainability of Eskom as well as that of municipalities. During the process, Eskom agreed to provide relieve in certain areas. Municipalities are reminded of the following concessions that remain in place:
 - The interest rate charged on overdue municipal bulk accounts were reduced from prime plus 5 per cent to prime plus 2.5 per cent;
 - Payment terms were extended from 15 days to 30 days for municipal bulk accounts; and
 - Eskom allocation of municipality payments to capital first and then to interest.

These concessions align to the MFMA and are meant to curb municipal growing debt levels by allowing a more conducive payment regime than what was previously employed. In addition, municipalities are urged to budget for and ring-fence their payment of bulk services. Bulk current account payments must be honoured religiously to avoid stringent application of the bulk suppliers' credit control policy.

- **Critical Notice Affecting STS Meters** - As highlighted in previous MFMA Circular No. 115 (dated 06 December 2022) municipalities are once again alerted that there is still a pending business risk to the prepayment metering industry that requires urgency of action. The token identifiers (TID) used to identify each credit token will run out of available numbers in November 2024, at which point all STS meters will stop accepting credit tokens. The remedy is to visit each meter and enter a special set of key change tokens in order to reset the meter memory. Municipalities are advised that the National Treasury, through the Office of the Chief Procurement Officer (OCPO), will soon facilitate a transversal contract for the provision of auditing, re-calibration and re-configuration services for standard transfer specification compliant prepayment meters that align to minimum and critical technical specifications for local government. In this respect the development of the transversal contract for smart prepaid meters as per NRS 049 (per latest approved version) is at an advanced stage and should be issued shortly by National Treasury.

If your municipality or municipality entity is currently in the process of procuring for a solution or is planning to, you are cautioned:

- Against proceeding prior to the OCPO having issued and awarded the transversal contract for the provision of inter alia auditing, re-calibration and re-configuration services for standard transfer specification compliant prepayment meters Terms of Reference (ToR); and
- That, with immediate effect, you must obtain the National Treasury's input prior to proceeding with any current procurement or proposed procurement for this purpose or any related solution or similar. This is to prevent unnecessary and wasteful expenditure on such solutions.
- **Load shedding not only affects the electricity service but also some municipalities' ability to pump water, thereby negatively impacting the stability of water supplies and the related functioning of the wastewater reticulation network.** The load shedding crisis has been declared a state of disaster and will require tough budgeting choices for municipalities to make sure that basic municipal services are sustained. The regulations published in the Government Gazette No. 48152 on 27 February 2023 in terms of the Disaster Management Act, 2002 (Act 57 of 2002) require municipalities to "ensure continuous operation of water infrastructure and other specified essential infrastructure, including by installing alternative energy sources or other measures to provide an uninterrupted power supply."

Municipalities are also required to “mobilise available resources” and “provide funds for this purpose, subject to affordability.” As an immediate interim solution back-up electricity to pump water should be prioritised while being mindful of its affordability within the municipality’s available funding sources and other critical priorities. The municipality need to adequately plan and prioritise funding in its 2023/24 MTREF for this purpose.

- **The National Energy Regulator of South Africa (NERSA)** is responsible for the price determination of the bulk costs of electricity. In January 2023, NERSA approved tariff increases of 18.7 per cent in 2023/24 and 12.7 per cent increase in 2024/25. For purposes of calculating the free basic energy subsidy in the local government equitable share formula, the National Treasury has added 2 per cent to these increases. This is in anticipation of higher increases than those published in January, for municipalities, due to the difference in the financial years of Eskom customers and municipalities meaning that Eskom only has nine months to collect the allowable revenue from municipalities. R1.1 billion is added to the free basic energy subcomponent of the free basic services component of the local government equitable share formula to fund these higher tariff increases. To this end, the free basic electricity subsidy in the local government equitable share is calculated based on a 20.7 per cent tariff increase in 2023/24 and a 14.7 per cent increase in 2024/25. In the absence of an approved tariff increase in the outer year of the MTREF period, the formula assumes an increase of 17.7 per cent in 2025/26. This is the average of the estimated increases for the first two years of the MTREF period. **The final increase for bulk purchases is 18.49% plus the potential Eskom claw-back shortfall and an increase of 18.49% for electricity reselling to municipal customers.**
- The **emphasis is on municipalities** to comply with Section 18 of the MFMA and ensure that they **fund their 2023/24 MTREF budgets from realistically anticipated revenues** to be collected. Municipalities are cautioned against assuming collection rates that are unrealistic and unattainable as this is a fundamental reason for municipalities not attaining their desired collection rates. The purpose of the above mentioned MFMA Circulars is to ensure that the municipalities are using their entire revenue base as the basis for the revenue budget. It is **essential that municipalities reconcile their** most recent consolidated **valuation roll data** to that of **the current billing system data** to ensure that **revenue anticipated from property rates is realistic**. The municipalities should implement a data management strategy and develop internal capacity to perform these reconciliations and investigations to improve completeness of billing.
- The **Salary and Wage Collective Agreement** for the period 01 July 2021 to 30 June 2024 dated 15 September 2021 through the agreement that was approved by the Bargaining Committee of the Central Council in terms of Clause 17.3 of the Constitution should be used when budgeting for employee related costs for the 2023/24 MTREF. In terms of the agreement, all employees covered by this agreement shall receive with effect from 01 July 2023 and 01 July 2024 **an increase based on the projected average CPI** percentages for 2023 (5.4 per cent according to the Reserve Bank’s Monetary Committee Statement for January 2023) and 2024 (4.8 per cent according to the Reserve Bank’s Monetary Committee Statement for January 2023). The forecasts of the Reserve Bank, in terms of the January 2023 and January 2024, shall be used to determine the projected average CPI. Municipalities are encouraged to perform an annual head count and payroll verification process by undertaking a once-a-year manual salary disbursement, to root out ghost employees. According to the 2021 State of Local Government Finance Report, there are about 165 municipalities that are in financial distress. These municipalities need to ensure that they seek an early exemption from this dispensation of this salary agreement. Municipalities should also avoid paying out leave in cash while having major financial challenges.
- Municipalities are advised to budget for the **actual costs approved in accordance with the Government Gazette on the Remuneration of Public Office Bearers Act: Determination of Upper Limits** of Salaries, Allowances and Benefits of different members of municipal councils published annually between December and January by the Department of Cooperative Governance. It is anticipated that this salary determination will also take into account the fiscal constraints. Municipalities should also consider guidance provided above on salary increases for municipal officials during this process. Any overpayment to councillors contrary to the upper limits as published by the Minister of Cooperative Governance and Traditional Affairs will be irregular expenditure in terms of Section 167 of the MFMA and must be recovered from councillor(s) concerned.

Funding choices and management issues

Municipalities are under pressure to generate revenue as a result of the economic landscape, the uncertainty of on-going load shedding, weak tariff setting and increases in key cost drivers to provide basic municipal services. The ability of customers to pay for services is declining and this means that less revenue will be collected. Therefore, municipalities must consider the following when compiling their 2023/24 MTREF budgets:

- Improving the effectiveness of revenue management processes and procedures;
- Cost containment measures to, amongst other things, control unnecessary spending on nice-to-have items and non-essential activities as highlighted in the Municipal Cost Containment Regulations read with MFMA Circular No. 82;
- Ensuring value for money through the procurement process;
- The affordability of providing free basic services to all households;
- Not taking on unfunded mandates;
- Strictly control the use of costly water tankers and fix the water infrastructure to enable the sustainable provision of water;
- Automate business services where possible to increase efficiencies and lower customer costs;
- Prioritise the filling of critical vacant posts, especially linked to the delivery of basic services;
- Curbing the consumption of water and electricity by indigent consumers to ensure that they do not exceed their allocation; and
- Ensuring sustainable capital infrastructure investment inclusive of considering the impact on the operational account.

2. LEGISLATIVE RESPONSIBILITIES

2.1 Section 16(2) : MFMA

"... the Mayor of the municipality must table the annual budget at a **Council meeting** at least 90 days before the start of the financial year."

Artikel 16(2) : MFMA

"... die Burgemeester van die munisipaliteit moet die jaarlikse begroting ten minste **90 dae** voor die aanvang van die begrotingsjaar by 'n **raadsvergadering** ter tafel lê."

2.2 Section 24(1) : MFMA

"The municipal Council must at least **30 days** before the start of the budget year consider approval of the annual budget."

Artikel 24(1) : MFMA

"Die raad van 'n munisipaliteit moet ten minste **30 dae** voor die aanvang van die begrotingsjaar goedkeuring van die jaarlikse begroting oorweeg."

2.3 Section 160(2)(b) (c): Constitution

"The following functions may not be delegated by a Municipal Council:
... the approval of budgets and tariffs."

Artikel 160(2)(b)(c): Grondwet

"Die volgende funksies mag nie deur die Munisipale Raad gedelegeer word nie:
... die goedkeuring van begrotings en tariewe."

2.4 Section 160(3)(a) Constitution

"A majority of the members of a Municipal Council must be present before a vote may be taken on any matter."

Artikel 160(3)(a) Grondwet

"Dat die meerderheid Munisipale Raadslede teenwoordig moet wees voordat stemming geneem word oor enige saak."

2.5 Section 19: MFMA

"A municipality may spend money on a capital project only if the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality has been appropriated in the capital budget; section 33 has been complied with and the sources of funding are available and have not been committed"

Artikel 19: MFMA

“’n Munisipaliteit kan geld aan ’n kapitaalprojek bestee, slegs indien die geld vir die projek, uitgesonderd die koste van uitvoerbaarheidstudies deur of namens die munisipaliteit gedoen in die kapitaalbegroting is; artikel 33 aan voldoen is en die befondsingsbronne beskikbaar is en nie vir ander doeleindes geoormerk is nie”

2.6 Section 33: MFMA

“A municipality may enter into a contract which will impose financial obligations on the municipality beyond a financial year, but if the contract will impose financial obligations on the municipality beyond the three years covered in the annual budget for that financial year, it may do so only if.....”

Artikel 33: MFMA

“’n Munisipaliteit kan ’n kontrak sluit wat die finansiële verpligtinge op die munisipaliteit sal lê na die einde van ’n finansiële jaar, maar indien die kontrak finansiële verpligtinge op die munisipaliteit sal lê na die einde van die drie jaar wat die jaarlikse begroting vir daardie finansiële jaar gedek word, kan die munisipaliteit so kontrak sluit deur die slegs indien.....”

3. DOCUMENTATION

3.1 Attached hereto (**Annexure A: 2023/24 – 2025/26 Final Budget and Tariff File**) find the **Final** Capital and Operating budget for 2023/2024 as prepared by the Chief Financial Officer, and the multi-year operating and capital budgets for 2024/2025 and 2025/2026.

3.2 Attached hereto (**Annexure B: 2023/24 – 2025/26 Capital Projects i.t.o Sec 19**) find the **Final** individual capital projects over the threshold envisaged i.t.o Sec 19 having cognisance of Sec 33 of the MFMA.

3.3 **BUDGETS AND MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2023/2024 REFORMS**

Attached hereto (**Annexure C: Budget Report and A-Schedules 2023/24 – 2025/26**), find the prescribed budget reforms as per MFMA Circulars No.122 and No.123 in accordance with the regulations.

3.4 **OUTSTANDING DEBTORS**

(**Annexure A: 2023/24 – 2025/26 Final Budget and Tariff File**) contains the outstanding debtors as at 31 March 2023.

3.5 **INVESTMENTS & EXTERNAL LOAN REGISTER**

(**Annexure A: 2023/24– 2025/26 Final Budget and Tariff File**) contains the Investments and External loan register as at 30 April 2023.

3.6 **BUDGET RELATED POLICIES**

Also attached hereto (**Annexure D: Final Amendments to Budget & Related Policies 2023/2024**), find the final amended budget and related policies for 2023/24.

Below is a list of the budget and related policies and by-laws for final approval by Council:

No.	Policy/Plan Name	Reviewed (Yes / No)	Amended (Yes / No)
1.	Tariff Policy	Yes	Yes
2.	Property Rates Policy (only property tax rates revised)	Yes	No
3	Property Rates By-law	Yes	No
4.	Credit Control and Debt Collection Policy Schedule and By-Law	Yes	No
5.	Indigent Policy	Yes	Yes

No.	Policy/Plan Name	Reviewed (Yes / No)	Amended (Yes / No)
6.	Cash Management and Investment Policy	Yes	Yes
7.	Asset Management Policy	Yes	Yes
8.	Fleet Management Policy	Yes	Yes
9.	Supply Chain Management Policy (effective since 16 January 2023)	Yes	No
10.	Budget Implementation Policy	Yes	No
11.	Funding and Reserves Policy	Yes	No
12.	Debt and Borrowing Policy	Yes	No
13.	Virement Policy	Yes	Yes
14.	Travel and Subsistence Policy	Yes	Yes
15.	Cost Containment Policy	Yes	No
16.	Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy	Yes	Yes
17.	Insurance Policy	New	
18.	Preferential Procurement Policy	Yes	No

Note: The amendments to the Supply Chain Management Policy is effective since 16 January 2023 and for the 2023-24 financial year.

4. AREAS COVERED DURING THE BUDGET STEERING COMMITTEE MEETINGS:

- Struggling South African Economy (Local and international economy – recessions)
- **Conservative budgeting w.r.t the revenue budget and therefore the amounts in years 2 and 3 of the MTREF are indicative only and not fixed, mainly to mitigate the risks given the global and local poor economic conditions. In this regard expenditure will have to be curbed with careful monitoring of budget performance and payment rates**
- Key focus risk areas for the 2023/24 Budget process
- Extensive revenue modelling informing tariff increases to ensure services are delivered **sustainably and cost reflective** over the longer term with emphasis on the impact of increases on disposable income levels given the dire state of the economy
- Electricity supply constraints leading to diminishing Electricity demand
- Expenditure and Revenue Consolidation and audited basis informing growth from 2022-23 to 2023-24
- Revenue streams from trading and economic services insufficient, given the impact of Capital budget programs and Indigents on the Operating account
- Future operational cost of 2 800 and 2 839 housing opportunities, Landfill sites cost of compliance and Rehabilitation, ± R52.6mil capital & R26.9mil operating
- Limiting future CAPEX to a maximum of 16.5% of OPEX to relieve pressure on tariffs.

To ensure compliance with the Budget and Reporting Regulations, the Budget Steering Committee gave effect to their technical advisory role in strengthening local government finances at a meeting that was held on the 11th of May 2023.

5. HIGH-LEVEL DISCUSSION / MOTIVATION

That the Executive Mayoral Committee recommends the approval of the final capital, operating and balance sheet budgets, amendments to the budget and related policies, property tax rates, tariffs and other charges for the 2023/2024; 2024/2025 and 2025/2026 financial years **to council for final approval.**

5.1 CAPITAL BUDGET

The total final Capital budget for 2023/2024 amounts to **R 207 952** million with around **R 100 565** million invested from Council's own funds in year 1 and the total application of capital investment over the three fiscal years amounting to **R 635 224** million. An increase of **R 94 859** million from the previous approved adjusted MTREF of **R 540 365** million. The ongoing investment in revenue generating and other bulk infrastructure is important as an economic stimulant given the multiplier effect that infrastructure investment has on the local economy and more-over now than ever before. The leveraging of these investments in creating jobs remains a key consideration bearing in mind the impact the capital budget have on the operating account.

HOUSING PROJECTS

Note: The allocations in the provincial gazette for housing projects in year 2 and 3 are indicative at this stage because of provincial commitments not yet guaranteed.

CAPITAL PROJECTS ABOVE THE THRESHOLD AS ENVISAGED BY SECTION 19 OF THE MFMA

SECTION 19 (1) requires that council consider the operational costs over the MTREF and beyond prior to approving these capital projects:

- (1) "A municipality may spend money on a capital project only if-
- (a) the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality, has been appropriated in the capital budget referred to in section 17 (2);
 - (b) the project, including the total cost, has been approved by the council;
 - (c) section 33 has been complied with, to the extent that this section may be applicable to the project; and
 - (d) the sources of funding have been considered, are available and have not been committed for other purposes."

FINANCING SOURCES	Final Budget 2023/2024	Final Budget 2024/2025	Final Budget 2025/2026
Capital Replacement Reserve (CRR)	R 100 565 452	R 70 374 545	R 99 643 329
External Loans	R -	R 33 000 000	R 17 000 000
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 207 952 395	R 218 968 545	R 208 303 329

SECTION 19 (2) requires the following:

- (2) "Before approving a capital project in terms of subsection (1) (b), the council of a municipality must consider-
- (a) the projected cost covering all financial years until the project is operational; and
 - (b) the future operational costs and revenue on the project, including municipal tax and tariff implications."

SECTION 19 (3) requires the following:

- (3) "A municipal council may in terms of subsection (1) (b) approve capital projects below a prescribed value either individually or as part of a consolidated capital programme."

5.2 OPERATING BUDGET

The operating expenditure budget will increase from **R 1 025 576** billion to **R 1 070 130** billion resulting in approximate growth of **4.4%**. The operating revenue budget will increase from **R 1 098 018** billion to **R 1 192 485** billion (including operating and capital grant allocations) resulting in year on year growth of **8.6%** (**6.5%** excluding capital grant income). The relationship between the growth in realistically generated revenue compared to the growth in expenditure is however becoming increasingly more problematic over the medium to longer term and much will have to be done to curb expenditure and grow other revenue sources to ensure longer term financial sustainability. The extent of capital investment has a huge impact on the operating account over the medium to long term.

The total salary budget is envisaged to increase from **R 309 926** million to **R 328 475** million (5.99% increase) to make provision for nationally determined annual adjustments in salaries, other benefits such as medical aid and pension contributions. No provision for critical posts were possible, given the tight resource envelope.

TRAINING BUDGET

A concerted effort was again made to limit this expenditure in an attempt to keep tariffs within the limits of the reduced realistically anticipated revenue streams, with an amount of R 1 898 364 budgeted for training in the 2023/24 operating budget, which constitutes 0.60% of the Municipality's salary budget (excluding councillor remuneration) and will be limited to around 0.50% to 0.60% for the outer MTREF financial years. This budget is considered more than sufficient to provide for training needs within the Municipality given the historic and ongoing training programmes already covered, **but more-over the necessitated curbing of expenditure given the worsening disposable income levels of the paying public during this severe economic downturn.**

SALARY BUDGET

That Council takes note of the increase in the salary bill of around 5.99%:

- In respect of all personnel, an increase of **5.4%** for 2023/2024; **5%** for 2024/2025 and **5%** for the 2025/2026 financial years, excluding the increase in other benefits that are applicable and the annual 2.5% notch increase where applicable;
- All salary adjustments are adequately budgeted for;
- Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).

PROPERTY TAXES AND TARIFFS OF TRADINGS SERVICES

The average final increases in property taxes and tariffs for the 2023/2024 financial year are as follows:

- Property Rates - **5.9%** (detail of main property categories per recommendation (j) for the property tax rate:- cent in the Rand)
- **6.9%** All other properties (excluding agricultural properties used for bona fide agricultural activities and vacant land)

Electricity	-	18.49% (NERSA to still consider same - please refer to the detailed electricity tariffs found in the 2023-2024 Tariff listing)
Refuse Removal	-	9.9% due to the service being rendered at a loss compounded by the running cost of fuel
Sewerage	-	5.9%
Water	-	Average of 7.8% for usage up to 15kls – thereafter 5.9% for residential consumers. 4.9% increase for all businesses, sport clubs and 5.9% for government institutions, please consult the tariff listing for the detail.

5.3 PROPERTY RATES AND SERVICE CHARGES ASSUMPTIONS

The objective with the exercise of tariff determination was to ensure that trade and economic services show surpluses over the next three to five years in order to sustain quality service delivery to which our consumers in the Swartland area have become accustomed to, but more importantly to finance some other community services and the refurbishment/ renewal of council's bulk infrastructure. The objective alluded to above was however not possible with refuse removal which is rendered at a loss.

Every effort was made during the extensive income modelling exercise to apply the principles of zero based budgeting where appropriate. Items such as fuel, tyres, and bulk purchases inclusive of post-retirement benefits were quality checked against past performance and the implementation of improved practices in a bid to realise potential further reductions and savings especially with the increasing fuel prices. Cost of providing services increased exponentially, especially those that is fuel and energy dependent/driven.

Property Rates

The final proposed property rates increases for the 2023/2024 financial year is **5.9%** for residential properties and **6.9%** for business and state owned properties. Increases over the remaining MTREF period, is limited to **5.9%** for residential properties and **6.9%** for business and state owned properties. Over the MTREF additional streams were factored in as a result of the implementation of the new general valuation envisaged for the 2024/25 financial year. Limited growth is forecasted for the years beyond the MTREF.

Electricity Tariffs

At this stage, the final increase for the purchase of electricity is based on **18.49%** and the increase for selling of electricity is also around **18.49%**. The tariff increases are preliminary and subject to the municipality's application to NERSA. **Please consult the detailed tariff listing for the final increases.**

The municipality will need to take up an external loan of around R29 million to partly finance the Malmesbury De Hoop 132/11kV Substation capital project. This substantial investment of over R100 million will create capacity, which in the main is needed to support the delivery of low cost housing in the Swartland area.

That Council for now abide with the electricity tariffs that are submitted, bearing in mind that it is still subject to NERSA's final approval, inclusive of the potential of the TOU electricity slots changing

Water Tariffs

The final water tariff increases are: - **average increase of 7.8%** for the first 15kls thereafter a **5.9%** increase for the higher residential consumptive blocks, a **4.9%** increase for all businesses and sport clubs and **5.9%** for government institutions. The final tariff increases which are above the estimated headline inflation rate, are needed given the extent of water infrastructure investment required over the MTREF compounded by illegal connections and an increase in consumption to the south towards Cape Town.

Bulk water purchases from the WCDM increase to around R 7.02 from 1 July 2023 due to higher operational costs, increases to the Department of Water Affairs and the compounding cost on water provision occasions by load shedding. Usage from 0 – 20KL will increase on average by 7.36% for domestic consumers.

Refuse Removal

The final tariff increase of **9.9%**, which is above the headline inflation rate, is needed to deliver the service effectively and to eventually phase out the deficit over the longer term due to the current economic conditions. The additional percentage of 4.6% above headline inflation is equal to R6.89 per month and needed to ensure that the cost of providing the service is fully funded over the longer term as the service is currently rendered at a loss. Over the remaining MTREF period, the tariff will increase to 11% to phase out the deficit over the longer term as a result of the Landfill sites cost of compliance and Rehabilitation amounting to R52.6 million in the 2023/24 MTREF budget which will require the taking up of an external loan in year two of around R21 million.

The public must also note that the costs associated with cleaning public open spaces due to illegal dumping and littering place a huge financial burden on the municipality and therefore the public are requested to please report illegal dumping.

Sanitation

The final tariff increase of **5.9%** that is aligned to estimated headline inflation rate is needed to deliver the service effectively and to prevent that the service does not operate at a deficit beyond the new 2023/2024 MTREF. This will further support critical upgrades of the wastewater treatment works in Moorreesburg and Darling due for completion in 2023/24 without the need to take-up a capital loan.

6. POTENTIAL AND REAL RISKS IMPACTING FINANCIAL PLANNING OVER THE MTREF AND ULTIMATELY THE REVENUE MODELLING EXERCISE FORMING THE BASIS FOR THE MTREF:

- Pressure on supply and demand as a result of the Ukraine and Russia conflict, compounding local inflation in the form of Food and Fuel increases which could potential see the SARB increasing the REPO rate;
- Load shedding leading to diminishing electricity demand;
- Fuel price increases and its impact on disposable income levels;
- Cost of fuel on the municipal operations;
- Slower recovery of the economy;
- Ability to collect revenue in challenging environments;
- The upward pressure and multiplier effect of increases in staff salaries.

THE FOLLOWING RECOMMENDATIONS WERE APPROVED BY COUNCIL ON 30 MARCH 2023.

RESOLUTION: *(as recommended by the Executive Mayor's Committee on 22 March 2023)*

1. **The following recommendations by the Executive Mayoral Committee held on 22 March 2023, for consideration by Council on 30 March 2023 for purposes of public participation. Final approval shall only take place on 25 May 2023.**
 - (a) That council takes note that the costs as envisaged by Section 19 (2)(a)(b) were derived after consultation with the respective director(s) who has confirmed the costs as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** and consider same;

- (b) That council prior to approving the capital projects above R50 million as listed in **(Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19)**, first consider the projected cost covering all financial years until the project is operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;
- (c) That council deemed it appropriate to consider the entire capital program excluding the 3 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;
- (d) That the future capital budgets from year 3 be limited to 16.5% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;
- (e) That council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Draft Budget 2023/2024	Draft Budget 2024/2025	Draft Budget 2025/2026
Capital Replacement Reserve (CRR)	R 99 051 292	R 103 813 866	R 117 124 689
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 206 438 235	R 219 407 866	R 208 784 689

- (f) That council approves the capital projects as part of its consolidated capital program as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)**;
- (g) That council in-principle approves the raising of an external loan to the amount of R50 million in year 2 of the new 2023/24 MTREF for the partial financing of the following capital projects: 132/11kV Eskom Schoonspruit Substation (R30 million) and the Development of Highlands New Landfill site Cell (R20 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;
- (h) That the draft high-level multi-year Capital and Operating budgets in respect of the **2023/2024 – 2025/2026** financial years, be approved as draft, in accordance with sections 16, 17 and 19 of the MFMA to allow for public participation;

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Draft Budget 2023/24	Draft Budget 2024/25	Draft Budget 2024/25
Capital budget	191 095 805	167 894 804	206 438 235	219 407 866	208 784 689
Operating Expenditure	1 029 331 855	1 025 575 992	1 104 199 609	1 214 888 188	1 421 514 611
Operating Revenue	1 093 983 961	1 087 072 579	1 227 697 725	1 341 922 499	1 525 223 633
Budgeted (Surplus)/ Deficit	(64 652 106)	(61 496 587)	(123 498 116)	(127 034 311)	(103 709 022)
Less: Capital Grants & Contributions	77 109 000	67 945 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Deficit	12 456 894	6 448 923	(16 111 173)	(11 440 311)	(12 049 022)

- (i) That council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the draft property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2023/24 financial year with effect from 1 July 2023, for purposes of allowing for public participation;

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5956
Business and Commercial properties	1: 1,4586	0,8769
Industrial properties	1: 1,4586	0,8769
Agricultural properties	1: 0,25	0,1489
Mining properties	1: 1,4586	0,8769
Public Service Infrastructure	1: 0,25	0,1489
Properties owned by an organ of state and used for public service purposes	1: 1,4586	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,3470	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (j) That council approve the draft tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** for purposes of allowing for public participation;
- (k) That council approve the electricity tariffs as draft for the 2023/2024 financial year, **bearing in mind that it is still subject to NERSA's final approval** and that Time of Use customers must note that the TOU slots are subject to change pending Nersa/Eskom's clarification;
- (l) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and A-Schedules 2023/2024–2025/2026)**;
- (m) That the **amendments** to the budget and related policies as set out in **(Annexure D: Draft Amendments to Budget & Related Policies 2023/2024)** hereto, be approved for purposes of soliciting the views and comment from the public;
- (n) That the training budget limited to **0,60%** of the salary budget in the amount of **R1 968 095** for the 2023/2024 financial year be approved as draft;
- (o) That Council takes note of the increases of the Directors that are contractually linked to the other personnel, which is negotiated and determined at a national level:
 - In respect of all personnel, an increase of **5.3%** for 2023/2024; **5%** for 2024/2025 and **5%** for the 2025/2026 financial years, excluding the increase in other benefits that are applicable and the annual 2.5% notch increase where applicable;
 - All salary adjustments are adequately budgeted for;
 - Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).
- (p) That Council takes note of the budgeted operating surpluses and that the budget is “cash-funded”. The total expenditure growth of **7.7%** from the current to the new financial year and the revenue streams with growth in revenue of **12.9% (9.9% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;
 - the budgeted risk factor for cash coverage for operating expenses are **9.8 months** for 2023/24, **9.2 months** for 2024/25 and **7.8 months** for the 2025/26 financial year (this can materially be impacted but not possible to determine scientifically at this stage);
 - over the next three financial years the planning is such that operating net surpluses are envisaged for 2023/24 to an amount of **R 16 111 173**, for 2024/25 an amount of **R 11 440 311** and for 2025/26 an amount of **R 12 049 022 (excluding capital grant income)**, which is well below the NT norm of at least a surplus of 10%.
- (q) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (r) That Council also note the content of the Provincial and National Treasury Budget Circulars as enclosed in **“Annexure E: Budget Circulars”**;
- (s) That Council take note that the budget was prepared in the new mSCOA Version 6.7 as required by National Treasury;
- (t) That the process of soliciting public input, views or comments into the draft budget, **revised** budget and related policies (limited to the revisions from the previous year) and budget documents, inclusive of the property taxes and tariffs to close at 12 midday on **28 April 2023**.

for purposes of completeness and implementation the English version of the recommendations will be relied upon.

RECOMMENDATIONS

1. The following recommendations by the Budget Steering Committee (BSC) held on 11 May 2023, for consideration by the Executive Mayoral Committee on 17 May 2023. Final approval shall take place on 25 May 2023.

- (a) That cognisance be taken of the inputs received from the public and province and that the comments and responses thereto (**Annexure E, Inputs received on Draft Budget**) be accepted as recommendations by the Budget Steering Committee and Executive Mayoral Committee, insofar as it relates to the 2023/2024 MTREF Draft Budget and in considering the inputs into the draft budget it is advised that there is no need for any amendments to the budget or policies;
- (b) That council takes note that the costs as envisaged by Section 19 (2)(a)(b) were derived after consultation with the respective director(s) who has confirmed the costs as per (**Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File**) and consider same;
- (c) That council prior to approving the capital projects above R50 million as listed in (**Annexure B: 2023/2024 – 2025/2026 Capital Projects to Sec 19**), first consider the projected cost covering all financial years until the project is operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;
- (d) That council deemed it appropriate to consider the entire capital program excluding the 3 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;
- (e) That the future capital budgets from year 3 be limited to 16.5% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;
- (f) That council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Final Budget 2023/2024	Final Budget 2024/2025	Final Budget 2025/2026
Capital Replacement Reserve (CRR)	R 100 565 452	R 70 374 545	R 99 643 329
External Loans	R -	R 33 000 000	R 17 000 000
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 207 952 395	R 218 968 545	R 208 303 329

- (g) That council approves the capital projects as part of its consolidated capital program as per (**Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File**);
- (h) That council in-principle approves the raising of an external loan to the amount of R50 million in year 2 of the new 2023/24 MTREF for the partial financing of the following capital projects: Malmesbury De Hoop 132/11kV Substation (R29 million) and the Development of Highlands New Landfill site Cell (R21 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;

- (i) That the final high-level multi-year Capital and Operating budgets in respect of the **2023/2024 – 2025/2026** financial years, be approved as final, in accordance with sections 16, 17, 18 and 19 of the MFMA to allow for public participation;

	Original Budget 2022/23	Special Adj Budget 2022/23	Final Budget 2023/24	Final Budget 2024/25	Final Budget 2024/25
Capital budget	191 095 805	178 839 804	207 952 395	218 968 545	208 303 329
Operating Expenditure	1 029 331 855	1 025 575 992	1 070 130 062	1 174 132 994	1 371 930 505
Operating Revenue	1 093 983 961	1 098 017 579	1 192 485 181	1 302 126 207	1 479 438 894
Budgeted (Surplus)/ Deficit	(64 652 106)	(72 441 587)	(122 355 119)	(127 993 213)	(107 508 389)
Less: Capital Grants & Contributions	77 109 000	78 890 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Deficit	12 456 894	6 448 923	(14 968 176)	(12 399 213)	(15 848 389)

- (j) That council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the final property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2023/24 financial year with effect from 1 July 2023;

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5956
Business and Commercial properties	1: 1,4586	0,8769
Industrial properties	1: 1,4586	0,8769
Agricultural properties	1: 0,25	0,1489
Mining properties	1: 1,4586	0,8769
Public Service Infrastructure	1: 0,25	0,1489
Properties owned by an organ of state and used for public service purposes	1: 1,4586	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,3470	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;

- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (k) That council approve the final tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in **(Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File)**;
- (l) That council approve the electricity tariffs as final for the 2023/2024 financial year, **bearing in mind that it is still subject to NERSA's final approval** and that Time of Use customers must note that the TOU slots are subject to change pending Nersa/Eskom's clarification;
- (m) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and A-Schedules 2023/2024–2025/2026)**;
- (n) That the **amendments** to the budget and related policies as set out in **(Annexure D: Final Amendments to Budget & Related Policies 2023/2024)** hereto, be approved as final;
- (o) That the training budget limited to **0,60%** of the salary budget in the amount of **R1 898 364** for the 2023/2024 financial year be approved as final;
- (p) That Council takes note of the increase in the salary bill of around 5.99%:
 - In respect of all personnel, an increase of **5.4%** for 2023/2024; **5%** for 2024/2025 and **5%** for the 2025/2026 financial years, excluding the increase in other benefits that are applicable and the annual 2.5% notch increase where applicable;
 - All salary adjustments are adequately budgeted for;
 - Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).
- (q) That Council takes note of the budgeted operating surpluses and that the budget is “cash-funded”. The total expenditure growth of **4.4%** from the current to the new financial year and the revenue streams with growth in revenue of **8.6% (6.5% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;
 - the budgeted risk factor for cash coverage for operating expenses are **9.8 months** for 2023/24, **9.7 months** for 2024/25 and **8 months** for the 2025/26 financial year (this can materially be impacted but not possible to determine scientifically at this stage);
 - over the next three financial years the planning is such that operating net surpluses are envisaged for 2023/24 to an amount of **R 14 968 176**, for 2024/25 an amount of **R 12 399 213** and for 2025/26 an amount of **R 15 848 389 (excluding capital grant income)**, which is well below the NT norm of at least a surplus of 10%.
- (r) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (s) That Council take note that the budget was prepared in the new mSCOA Version 6.7 as required by National Treasury.

for purposes of completeness and implementation the English version of the recommendations will be relied upon.

AANBEVELINGS

1. Die volgende aanbevelings deur die Begrotingsbeheerkomitee gehou op 11 Mei 2023, vir oorweging deur die Uitvoerende Burgemeesterskomitee op 17 Mei 2023. Finale goedkeuring sal plaasvind op 25 Mei 2023.
 - (a) Dat daar kennis geneem word van die publieke en provinsiale insette wat ontvang is en dat die reaksie en kommentaar (**Annexure E, Inputs received on Draft Budget**) daarop as aanbevelings deur die Begrotingsbeheerkomitee en Uitvoerende Burgemeesterskomitee, insoverre dit verband hou met die 2023/2024 MTREF Konsep Begroting, aanvaar word en dat daar, na oorweging van die insette op die konsepbegroting, nie nodig is vir enige wysigings aan die begroting of beleide nie;
 - (b) Dat die Raad kennis neem dat die koste soos beoog deur Artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per (**Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File**) en oorweeg dieselfde;
 - (c) Dat die Raad voor die goedkeuring van die kapitaal projekte bo R50 miljoen soos gelys in (**Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19**), eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in werking is; en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;
 - (d) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die 3 individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige koste wat gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;
 - (e) Dat die toekomstige kapitaalebegrotings vanaf jaar 3 beperk word tot 16.5% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;
 - (f) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die raad se kapitaalprogram en daarop let dat die befondsingsbronne beskikbaar is en nie vir ander doeleindes geoormerk is nie;

FINANCING SOURCES	Final Budget 2023/2024	Final Budget 2024/2025	Final Budget 2025/2026
Capital Replacement Reserve (CRR)	R 100 565 452	R 70 374 545	R 99 643 329
External Loans	R -	R 33 000 000	R 17 000 000
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 207 952 395	R 218 968 545	R 208 303 329

- (g) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per (**Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File**);

- (h) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot 'n bedrag van R50 miljoen vir jaar 2 van die 2023/24 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: Malmesbury De Hoop 132/11kV Substation (R29 miljoen) en die Development of Highlands New Landfill Cell (R21 miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;
- (i) Dat die finale hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2023/2024– 2025/2026** finansiële jare goedgekeur word as finaal, in ooreenstemming met artikel 16, 17, 18 en 19 van die MFMA;

	Oorspronklike Begroting 2022/23	Spesiale Aansuiwerings begroting 2022/23	Finale Begroting 2023/24	Finale Begroting 2024/25	Finale Begroting 2024/25
Kapitaalebegroting	191 095 805	178 839 804	207 952 395	218 968 545	208 303 329
Bedryfsuitgawes	1 029 331 855	1 025 575 992	1 070 130 062	1 174 132 994	1 371 930 505
Bedryfsinkomste	1 093 983 961	1 098 017 579	1 192 485 181	1 302 126 207	1 479 438 894
Begrote (Surplus)/ Tekort	(64 652 106)	(72 441 587)	(122 355 119)	(127 993 213)	(107 508 389)
Minus: Kapitaal Toekenning & Donasies	77 109 000	78 890 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Tekort	12 456 894	6 448 923	(14 968 176)	(12 399 213)	(15 848 389)

- (j) Dat daar goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van finale eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die eiendomsbelastingbeleid vir die 2023/2024 finansiële jaar;

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5956
Business and Commercial properties	1: 1,4586	0,8769
Industrial properties	1: 1,4586	0,8769
Agricultural properties	1: 0,25	0,1489
Mining properties	1: 1,4586	0,8769
Public Service Infrastructure	1: 0,25	0,1489
Properties owned by an organ of state and used for public service purposes	1: 1,4586	0,8769
Public Benefit Organisations	1: 0	0,0000
Vacant properties	1: 1,3470	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (k) Dat die Raad die tariefstrukture en heffings vir water, vullisverwydering, riool en ander diverse heffings soos uiteengesit in **(Annexure A: 2023/2024 – 2025/2026 Final Budget and Tariff File)** goedkeur as finaal;
- (l) Dat die Raad die voorgestelde elektrisiteitstariewe as finaal goedkeur vir die 2023/2024 finansiële jaar, met inagneming dat dit **onderhewig is aan finale goedkeuring deur NERSA** en dat die Tyd-van-Gebruik kliënte daarop moet let dat die TVG-tydsgleuwe onderhewig is aan verandering hangende Nersa/Eskom se uitklaring;
- (m) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in **(Annexure C: Budget Report and A-Schedules 2023/2024 – 2025/2026)** goedgekeur word;
- (n) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in **(Annexure D: Final Amendments to Budget & Related Policies 2023/2024)**, goedgekeur word as finaal;
- (o) Dat die opleidingsbegroting beperk is tot **0,60%** van die salarisbegroting ten bedrae van **R 1 898 364** vir die 2023/2024 finansiële jaar as finaal goedgekeur word;
- (p) Dat die Raad kennis neem van die verhoging in die salarisrekening van ongeveer 5.99%:
 - Ten opsigte van alle personeel, 'n verhoging van **5.4%** vir 2023/2024; **5%** vir die 2024/2025 en **5%** vir 2025/2026 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,5% kerkverhoging waar van toepassing;
 - Daar is voldoende begroot vir alle salarisaanpassings;
 - Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasietekens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB).
- (q) Dat die Raad kennis neem van die begrote bedryfssurplusse en dat die begroting "kontant gefinansier". Die totale groei in uitgawes van **4.4%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **8.6% (6.5% kapitale toekennings uitgesluit)** vir die MTREF periode, sowel as die kontantvloei-staat soos per **(A-schedule: A7)** vir die volgende drie finansiële jare;
 - die risikofaktor vir kontantdekking vir bedryfsuitgawes is **9.8 maande** vir 2023/24, **9.7 maande** vir 2024/25 en **8 maande** vir die 2025/26 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);

- oor die volgende drie finansiële jare is die beplanning van so 'n aard dat netto bedryfsurplusse verwag word vir 2023/24, 'n bedrag van **R 14 968 176**, vir 2024/25 'n bedrag van **R 12 399 213** en vir 2025/26, 'n bedrag van **R 15 848 389 (kapitale toekennings uitgesluit)**, wat ver onder die NT-norm is van minstens 'n 10% surplus.
- (r) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (s) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.7 soos vereis deur Nasionale Tesourie;

vir die volledigheid en implementering sal op die Engelse weergawe van die aanbevelings staat gemaak word.

(get) M Bolton

DIREKTEUR: FINANSIËLE DIENSTE

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSVERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP:	VASSTELLING VAN ONTWIKKELINGSBYDRAES VIR 2023/2024
SUBJECT:	DETERMINATION OF DEVELOPMENT CHARGES FOR 2023/2024

1. AGTERGROND / BACKGROUND

Tydens 'n Uitvoerende Burgemeesterskomitee Vergadering van 19 Mei 2022, is die volgende ontwikkelingsbydraes goedgekeur:

- (i) Greenfields"-ontwikkelingbydraes – Malmesbury.
- (ii) "Brownfields"-ontwikkelingbydraes – Swarthland Munisipale Gebied.
- (iii) Ontwikkelingbydraes – Riebeek Vallei.
- (iv) Ontwikkelingsbydraes vir grootmaatsdienste – Yzerfontein.

2. BESPREKING/DISCUSSION

The Growth Model for the total area of Swarthland Municipality has been developed and approved by the Executive Mayoral Committee in December 2018.

The data of the Growth Model be used to determine the future infrastructure needs and estimates for development charges as per section 93 of Swarthland Municipality : Municipal Land Use Planning By-law to fund the necessary infrastructure requirements.

A rebate of 60 % be considered regarding development contribution in respect of the 2023/2024 financial year, for the following reasons:

- *as an incentive to promote development and attract investment;*
- *the fact that, for the interim and until such time that the new Capital Development Charge Policy is implemented, the calculation of development charges in terms of the existing policies is not in full compliance with the new legislative prescripts;*

3. KOPPELING AAN GOP / ALIGNMENT TO THE IDP

- *Strategic Outcome 1 – Financially Sustainable Municipality with well-maintained assets*
 - *Output 1.1 – Secured and increased sources of revenue*
- *Strategic Outcome 5 – Economic Growth that benefits all*
 - *Output 5.3.2 – Adapt the Developers Contribution Policy and Contributions*

4. RECOMMENDATION

(a) The attached Development Charges for the 2023/2024 financial year be approved:

- *"Greenfields" Development Charges for bulk electricity (Annexure "A").*
- *"Brownfields" Development Charges for electricity – Swarthland Municipal Area (Annexure "B").*
- *Development Charges for water – (Annexure "C").*
- *Development Charges for sewerage (Annexure "D").*
- *Development Charges for roads - (Annexure "E").*

- (b) *A rebate of 60% be considered regarding development charges in respect of the 2023/2024 financial year, for the following reasons:*
- (c) *Developers have to enter into an agreement with the Municipality regarding the payment of charges in terms of the existing policies;*
- (d) *The previous resolution in terms of which exemption from development charges was granted to businesses and industries in the Riebeek Valley of 100m² or smaller in extent, be reconfirmed in respect of the 2023/2024 financial year;*
- (e) *Actual Cost of Development Charges will apply to all developments, as determined and calculated by the Directors of Civil and Electrical Engineering Services;*

AANBEVELING

- (a) Die aangehegte ontwikkelingbydraes vir die 2023/2024 finansiële jaar goedgekeur word:
 - Greenfields"-ontwikkelingbydraes vir grootmaat elektrisiteit (Bylae "A");
 - "Brownfields"-ontwikkelingbydraes vir elektrisiteit (Bylae "B");
 - Ontwikkelingbydraes water (Bylae "C");
 - Ontwikkelingsbydraes vir riool (Bylae "D");
 - Ontwikkelingsbydraes vir paaie (Bylae "E")
- (b) 'n Korting van 60% op genoemde ontwikkelingbydraes ten opsigte van die 2023/2024 finansiële jaar toegestaan word, omrede:
- (c) Ontwikkelaars 'n ooreenkoms met die Munisipaliteit aangaan m.b.t. die betaling van ontwikkelingbydraes ingevolge die bestaande beleide.
- (d) Die bestaande besluit insake die vrystelling van betaling van ontwikkelingsbydraes op ontwikkelings van 100m² en kleiner aan ondernemings en nywerhede in die Riebeek Vallei, ten opsigte van die 2023/2024 finansiële jaar bevestig word;
- (e) Die werklike koste van ontwikkelingsbydraes sal op alle ontwikkelings van toepassing wees, soos bepaal en bereken deur die Direkteur: Siviele Ingenieursdienste en die Direkteur: Elektriese Ingenieursdienste van toepassing wees;

(get) J S Krieger

MUNISIPALE BESTUURDER

AMZ/ds

2023/2024 "GREEN FIELDS" Development Charges for Bulk Electricity

Annexure A

PROPOSED GREENFIELDS DEVELOPMENT CHARGES (DC'S) FOR BULK ELECTRICITY

Land-use	Cost per	Malmesbury *	Moorreesburg **	Darling ***	Yzerfontein ****	Ongegund	Total for Electricity
Residential: Low (4 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 13 600,00	R 7 000,00	R 8 000,00	R 20 000,00	R 8 635,10	R 65 380,88
15%	Vat	R 2 040,00	R 1 050,00	R 1 200,00	R 3 000,00	R 1 295,26	R 9 807,13
	Total	R 15 640,00	R 8 050,00	R 9 200,00	R 23 000,00	R 9 930,36	R 75 188,01
Residential: Single (15 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 10 200,00	R 5 250,00	R 6 000,00	R 15 000,00	R 7 145,80	R 49 705,13
15%	Vat	R 1 530,00	R 787,50	R 900,00	R 2 250,00	R 1 071,87	R 7 455,77
	Total	R 11 730,00	R 6 037,50	R 6 900,00	R 17 250,00	R 8 217,67	R 57 160,90
Residential: Medium (20-25 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 8 500,00	R 4 375,00	R 5 000,00	R 12 500,00	R 6 401,15	R 41 867,26
15%	Vat	R 1 275,00	R 656,25	R 750,00	R 1 875,00	R 960,17	R 6 280,09
	Total	R 9 775,00	R 5 031,25	R 5 750,00	R 14 375,00	R 7 361,32	R 48 147,35
Residential: High (30-60 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 8 500,00	R 4 375,00	R 5 000,00	R 12 500,00	R 6 401,15	R 41 867,26
15%	Vat	R 1 275,00	R 656,25	R 750,00	R 1 875,00	R 960,17	R 6 280,09
	Total	R 9 775,00	R 5 031,25	R 5 750,00	R 14 375,00	R 7 361,32	R 48 147,35
Affordable Housing (30-40 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 5 100,00	R 2 625,00	R 3 000,00	R 7 500,00	R 3 572,90	R 24 852,57
15%	Vat	R 765,00	R 393,75	R 450,00	R 1 125,00	R 535,93	R 3 727,89
	Total	R 5 865,00	R 3 018,75	R 3 450,00	R 8 625,00	R 4 108,83	R 28 580,45
Subsidized Housing (30-40 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 3 400,00	R 1 750,00	R 2 000,00	R 6 521,74	R 1 489,30	R 15 675,75
15%	Vat	R 510,00	R 262,50	R 300,00	R 978,26	R 223,40	R 2 351,36
	Total	R 3 910,00	R 2 012,50	R 2 300,00	R 7 500,00	R 1 712,70	R 18 027,11
Commercial: Retail		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA

	KVA	R 3 400,00	R 1 750,00	R 2 000,00	R 5 000,00	R 539,70	R 14 726,14
15%	Vat	R 510,00	R 262,50	R 300,00	R 750,00	R 80,95	R 2 208,92
	Total	R 3 910,00	R 2 012,50	R 2 300,00	R 5 750,00	R 620,65	R 16 935,07
Commercial: Offices		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA
	KVA	R 3 400,00	R 1 750,00	R 2 000,00	R 5 000,00	R 539,70	R 14 726,14
15%	Vat	R 510,00	R 262,50	R 300,00	R 750,00	R 80,95	R 2 208,92
	Total	R 3 910,00	R 2 012,50	R 2 300,00	R 5 750,00	R 620,65	R 16 935,07
Industrial		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA
	KVA	R 3 400,00	R 1 750,00	R 2 000,00	R 5 000,00	R 539,70	R 14 726,14
15%	Vat	R 510,00	R 262,50	R 300,00	R 750,00	R 80,95	R 2 208,92
	Total	R 3 910,00	R 2 012,50	R 2 300,00	R 5 750,00	R 620,65	R 16 935,07

* Bulk cost for De Hoop Substation used

** Bulk Cost for Upgrade of 2nd line to Moorreesburg substation used

*** Buk Cost for Eskom Upgrade at Darling based on Estimates

**** Bulk Cost for Eskom upgrade at Yzerfontein Sub based on estimates

2023/2024 "Brownfields" Development Charges for Electricity

Annexure B

PROPOSED BROWNFIELDS DEVELOPMENT CHARGES (DC'S) FOR ELECTRICITY

Land-use	Cost per	Malmesbury	Moorreesburg	Darling	Yzerfontein	Ongegund	Total for Electricity
Residential: Low (4 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 2 677,90	R 24 333,70
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 401,68	R 3 650,05
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 3 079,58	R 27 983,75
Residential: Single (15 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 2 677,90	R 24 333,70
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 401,68	R 3 650,05
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 3 079,58	R 27 983,75
Residential: Medium (20-25 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 2 677,90	R 24 333,70
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 401,68	R 3 650,05
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 3 079,58	R 27 983,75
Residential: High (30-60 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 2 677,90	R 24 333,70
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 401,68	R 3 650,05
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 3 079,58	R 27 983,75
Affordable Housing (30-40 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 1 338,95	R 22 994,75
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 200,84	R 3 449,21
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 1 539,79	R 26 443,96
Subsidized Housing (30-40 units/ha)		Per Unit	Per Unit	Per Unit	Per Unit	Per Unit	Per Unit
	Unit	R 4 017,40	R 4 017,40	R 4 017,40	R 9 603,60	R 1 338,95	R 22 994,75
15%	Vat	R 602,61	R 602,61	R 602,61	R 1 440,54	R 200,84	R 3 449,21
	Total	R 4 620,01	R 4 620,01	R 4 620,01	R 11 044,14	R 1 539,79	R 26 443,96

Commercial: Retail		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA
	KVA	R 809,71	R 809,71	R 809,71	R 809,71	R 539,70	R 3 778,55
	15% Vat	R 121,46	R 121,46	R 121,46	R 121,46	R 80,95	R 566,78
	Total	R 931,17	R 931,17	R 931,17	R 931,17	R 620,65	R 4 345,33
Commercial: Offices		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA
	KVA	R 809,71	R 809,71	R 809,71	R 809,71	R 539,70	R 3 778,55
	15% Vat	R 121,46	R 121,46	R 121,46	R 121,46	R 80,95	R 566,78
	Total	R 931,17	R 931,17	R 931,17	R 931,17	R 620,65	R 4 345,33
Industrial		Per KVA	Per KVA	Per KVA	Per KVA	Per KVA	Per KVA
	KVA	R 809,71	R 809,71	R 809,71	R 809,71	R 539,70	R 3 778,55
	15% Vat	R 121,46	R 121,46	R 121,46	R 121,46	R 80,95	R 566,78
	Total	R 931,17	R 931,17	R 931,17	R 931,17	R 620,65	R 4 345,33

Development Charges Categories(Water)		Water Demand	Malm, Abb, Riv, Chats, Kalb	Darling	Moor, Koringb	R-Kast, R-Wes, Ongegund	Yzerf	Swartland average	Swartland Bulk
Land Use	Demand Unit								
Residential									
Base unit water demand of 1 000ℓ/d		1000 ℓ/d	R 13 266	R 15 853	R 8 768	R 22 282	R 2 145	R 13 066	R 23 616
Single Residential >1000m ²	Dwelling	1250 ℓ/d	R 16 583	R 19 816	R 10 960	R 27 853	R 2 681	R 16 333	R 29 520
Single Residential >650m ²	Dwelling	800 ℓ/d	R 10 613	R 12 682	R 7 014	R 17 826	R 1 716	R 10 453	R 18 893
Single Residential >350m ²	Dwelling	600 ℓ/d	R 7 960	R 9 512	R 5 261	R 13 369	R 1 287	R 7 840	R 14 170
Single Residential <350m ²	Dwelling	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
General Residential >650m ²	Dwelling	800 ℓ/d	R 10 613	R 12 682	R 7 014	R 17 826	R 1 716	R 10 453	R 18 893
General Residential >200m ²	Dwelling	600 ℓ/d	R 7 960	R 9 512	R 5 261	R 13 369	R 1 287	R 7 840	R 14 170
General Residential <200m ²	Dwelling	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
General Residential: Flat	Unit	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Second/Additional Dwelling	Dwelling	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Accommodation Establishments									
Guest House	Room	250 ℓ/d	R 3 317	R 3 963	R 2 192	R 5 571	R 536	R 3 267	R 5 904
Boarding	Learner	100 ℓ/d	R 1 327	R 1 585	R 877	R 2 228	R 215	R 1 307	R 2 362
Business									
Commercial: Retail	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Commercial: Offices	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Commercial: Business	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Industrial									
General Industrial	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Light Industrial	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Community Facilities									
Education	Learner	20 ℓ/d	R 265	R 317	R 175	R 446	R 43	R 261	R 472
Care/medical facility	Bed	60 ℓ/d	R 796	R 951	R 526	R 1 337	R 129	R 784	R 1 417
Institutional/Authority	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446
Place of assembly	100m ² GLA	400 ℓ/d	R 5 306	R 6 341	R 3 507	R 8 913	R 858	R 5 226	R 9 446

Development Charges Categories(Sewer)		Water Demand	Factor	Sewer Flow	Malm, Abb, Riv, Chats, Kalb		Darling		Moor, Koringb		R-Kast, R-Wes, Ongegund		Yzerfontein		Swartland average	Swartland average
Land Use	Demand Unit				Retic	WWTW	Retic	WWTW	Retic	WWTW	Retic	WWTW	Retic	WWTW	Retic	WWTW
Residential																
Base unit sewer flow of 1 000ℓ/d		1000 ℓ/d	1	1000 ℓ/d	R 10 312	R 11 179	R 13 624	R 29 547	R 8 768	R 26 331	R 23 201	R 31 199	R 13 441	R 32 615	<i>R 13 869</i>	<i>R 26 174</i>
Single Residential >1000m ²	Dwelling	1250 ℓ/d	0,55	687,5 ℓ/d	R 7 090	R 7 686	R 9 367	R 20 314	R 20 314	R 18 103	R 15 951	R 21 449	R 9 241	R 22 423	<i>R 9 535</i>	<i>R 17 995</i>
Single Residential >650m ²	Dwelling	800 ℓ/d	0,55	440 ℓ/d	R 4 537	R 4 919	R 5 995	R 13 001	R 3 858	R 11 586	R 10 208	R 13 728	R 5 914	R 14 351	<i>R 6 102</i>	<i>R 11 517</i>
Single Residential >350m ²	Dwelling	600 ℓ/d	0,7	420 ℓ/d	R 4 331	R 4 695	R 5 722	R 12 410	R 3 683	R 11 059	R 9 744	R 13 104	R 5 645	R 13 698	<i>R 5 825</i>	<i>R 10 993</i>
Single Residential <350m ²	Dwelling	400 ℓ/d	0,7	280 ℓ/d	R 2 887	R 3 130	R 3 815	R 8 273	R 2 455	R 7 373	R 6 496	R 8 736	R 3 763	R 9 132	<i>R 3 883</i>	<i>R 7 329</i>
General Residential >650m ²	Dwelling	800 ℓ/d	0,7	560 ℓ/d	R 5 775	R 6 260	R 7 629	R 16 546	R 4 910	R 14 745	R 12 993	R 17 471	R 7 527	R 18 264	<i>R 7 767</i>	<i>R 14 658</i>
General Residential >200m ²	Dwelling	600 ℓ/d	0,7	420 ℓ/d	R 4 331	R 4 695	R 5 722	R 12 410	R 3 683	R 11 059	R 9 744	R 13 104	R 5 645	R 13 698	<i>R 5 825</i>	<i>R 10 993</i>
General Residential <200m ²	Dwelling	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>
General Residential: Flat	Unit	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>
Second/Additional Dwelling	Dwelling	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>
Accommodation Establishments																
Guest House	Room	250 ℓ/d	0,8	200 ℓ/d	R 2 062	R 2 236	R 2 725	R 5 909	R 1 754	R 5 266	R 4 640	R 6 240	R 2 688	R 6 523	<i>R 2 774</i>	<i>R 5 235</i>
Boarding	Learner	100 ℓ/d	0,8	80 ℓ/d	R 825	R 894	R 1 090	R 2 364	R 701	R 2 106	R 1 856	R 2 496	R 1 075	R 2 609	<i>R 1 110</i>	<i>R 2 094</i>
Business																
Commercial: Retail	100m ² GLA	400 ℓ/d	0,7	280 ℓ/d	R 2 887	R 3 130	R 3 815	R 8 273	R 2 455	R 7 373	R 6 496	R 8 736	R 3 763	R 9 132	<i>R 3 883</i>	<i>R 7 329</i>
Commercial: Offices	100m ² GLA	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>
Commercial: Business	100m ² GLA	400 ℓ/d	0,7	280 ℓ/d	R 2 887	R 3 130	R 3 815	R 8 273	R 2 455	R 7 373	R 6 496	R 8 736	R 3 763	R 9 132	<i>R 3 883</i>	<i>R 7 329</i>
Industrial																
General Industrial	100m ² GLA	400 ℓ/d	0,6	240 ℓ/d	R 2 475	R 2 683	R 3 270	R 7 091	R 2 104	R 6 319	R 5 568	R 7 488	R 3 226	R 7 828	<i>R 3 329</i>	<i>R 6 282</i>
Light Industrial	100m ² GLA	400 ℓ/d	0,6	240 ℓ/d	R 2 475	R 2 683	R 3 270	R 7 091	R 2 104	R 6 319	R 5 568	R 7 488	R 3 226	R 7 828	<i>R 3 329</i>	<i>R 6 282</i>
Community Facilities																
Education	Learner	20 ℓ/d	0,7	14 ℓ/d	R 144	R 157	R 191	R 414	R 123	R 369	R 325	R 437	R 188	R 457	<i>R 194</i>	<i>R 366</i>
Care/medical facility	Bed	60 ℓ/d	0,8	48 ℓ/d	R 495	R 537	R 654	R 1 418	R 421	R 1 264	R 1 114	R 1 498	R 645	R 1 566	<i>R 666</i>	<i>R 1 256</i>
Institutional/Authority	100m ² GLA	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>
Place of assembly	100m ² GLA	400 ℓ/d	0,8	320 ℓ/d	R 3 300	R 3 577	R 4 360	R 9 455	R 2 806	R 8 426	R 7 424	R 9 984	R 4 301	R 10 437	<i>R 4 438</i>	<i>R 8 376</i>

Development Charges Categories(Roads)		Malm, Abb, Riv, Chats, Kalb	Darling	Moor, Koringb	R-Kasteel	R-Wes	Yzerf	Swartland average
Land Use	Demand Unit	R/unit						
Residential								
Single Residential >1000m ²	Dwelling	R 18 875	R 13 446	R 13 297	R 14 591	R 14 095	R 11 171	R 14 246
Single Residential >650m ²	Dwelling	R 18 875	R 13 446	R 13 297	R 14 591	R 14 095	R 11 171	R 14 246
Single Residential >350m ²	Dwelling	R 16 987	R 12 101	R 11 967	R 13 132	R 12 685	R 10 053	R 12 821
Single Residential <350m ²	Dwelling	R 16 987	R 12 101	R 11 967	R 13 132	R 12 685	R 10 053	R 12 821
General Residential >650m ²	Dwelling	R 15 950	R 11 911	R 11 237	R 12 331	R 11 911	R 9 440	R 12 130
General Residential >200m ²	Dwelling	R 15 053	R 11 240	R 10 604	R 11 637	R 11 240	R 8 909	R 11 447
General Residential <200m ²	Dwelling	R 9 485	R 8 809	R 8 311	R 9 120	R 8 809	R 6 982	R 8 586
General Residential: Flat	Unit	R 10 381	R 7 111	R 7 032	R 7 717	R 7 454	R 5 907	R 7 600
Second/Additional Dwelling	Dwelling	R 10 381	R 7 111	R 7 032	R 7 717	R 7 454	R 5 907	R 7 600
Accommodation Establishments								
Guest House	Room	R 5 023	R 3 929	R 3 941	R 5 014	R 3 760	R 1 818	R 3 914
Boarding	Learner	R 4 465	R 621	R 1 752	R 792	R 594	R 287	R 1 419
Business								
Retail	100m ² GLA	R 38 100	R 27 900	R 28 000	R 35 600	R 19 100	R 12 900	R 26 933
Offices	100m ² GLA	R 25 800	R 16 200	R 16 200	R 16 500	R 12 400	R 7 500	R 15 767
General Business	100m ² GLA	R 21 400	R 16 700	R 16 800	R 21 400	R 11 400	R 7 700	R 15 900
Service Station	100m ² GLA	R 111 600	R 87 300	R 87 600	R 111 400	R 83 600	R 40 400	R 86 983
Industrial								
General Industrial	100m ² GLA	R 3 600	R 2 800	R 2 800	R 3 600	R 2 700	R 1 300	R 2 800
Light Industrial	100m ² GLA	R 13 400	R 8 400	R 8 400	R 10 700	R 8 000	R 3 900	R 8 800
Community Facilities								
Education	Learner	R 4 465	R 621	R 1 752	R 792	R 594	R 287	R 1 419
Care/medical facility	Bed	R 14 051	R 5 495	R 6 124	R 7 013	R 5 259	R 2 543	R 6 748



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2023-05-17

2/1/4/5
WARDS: All wards

ITEM ..7.5.... OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 MAY 2023

ONDERWERP: SWARTLAND EKONOMIESE ONTWIKKELINGSPLAN SUBJECT: SWARTLAND ECONOMIC DEVELOPMENT PLAN

1. BACKGROUND AND DISCUSSION

During May 2015 a Local Economic Development Strategy was adopted by Council. The strategy's most recent revision was approved by Council on 18th of May, 2018.

In 2020 the Economic Development and Recovery Plan was drafted to first evaluate and update the old LED Strategy, and then to merge the EMC-approved Economic Recovery Plan into the new plan that was adopted on November 23, 2020. The plan was later revised in May 2021.

In order to establish a post-Covid 19 strategy, the Economic Development and Recovery Plan was revised and the name changed to Economic Development Plan. This revision follows the new Integrated Development Plan (IDP) which will be submitted to Council on 25 May 2023. The Economic Development Plan has been developed in accordance with the new goals, Key Performance Indicators (KPI) and targets in the IDP.

At the end of the plan is a summary of the national, provincial and other initiatives that provides a framework within which Swartland Municipality can develop its own implementation commitments, i.e. how and where the Municipality can become involved in or provide support to economic development and recovery initiatives.

2. LEGISLATION

Not applicable

3. LINK TO THE IDP

The strategy links to Chapter 4 - Goal 2 (Economic transformation).

4. FINANCIAL IMPLICATION

None

5. AANBEVELING / RECOMMENDATION

Dat die Swartland Ekonomiese Ontwikkelingsplan wat as **Aanhangsel A** aangeheg is, goedgekeur word.

*That the Swartland Economic Development Plan that is attached as **Annexure A**, be approved.*

(get) J J Scholtz

MUNISIPALE BESTUURDER / MUNICIPAL MANAGER

DATUM / DATE: 17 May 2023



Swartland Economic Development Plan



May 2023

CONTENTS

1.	INTRODUCTION	1
2.	CONTEXT	2
2.1	Economic Context	2
2.2	Main Competitive Advantages and Disadvantages	5
3.	NATIONAL AND PROVINCIAL POLICY DIRECTIVES	8
3.1.	National Development Plan 2030	8
3.2.	Provincial Strategic Plan 2019 – 2024	11
4.	SWARTLAND INTEGRATED DEVELOPMENT PLAN	15
4.1.	Our dream for Economic Transformation	15
4.2.	Swartland Municipality's Strategic Initiatives and KPI's	15
5.	STRATEGY	16
5.1.	Points of departure	16
5.2.	Approach to economic development	16
5.3.	Framework of action	16
5.4.	The South African Economic Reconstruction and Recovery Plan	17
5.5.	Western Cape Economic Recovery Plan	18
5.6.	Wesgro initiatives	20
5.7.	Western Cape Department of Agriculture (WCDoA)	21
6.	BASIS FOR THE DEVELOPMENT OF IMPLEMENTATION COMMITMENTS	22
6.1.	National and provincial initiatives to which local government can contribute	22
6.2.	Initiatives in this document to which local government can contribute	23
6.3.	How the community can contribute	24
7.	CONCLUSION AND THE WAY FORWARD	24

1. INTRODUCTION

Neither the public sector, nor the private sector on their own, has all the insights and answers. However by combining insights, power of influence and resources, much more is possible. This strategy aims to establish improved economic development cooperation amongst stakeholders – to systematically identify and utilise more beneficial economic opportunities.

This strategy is a response to the need to improve performance of the local economy, to benefit local citizens. Economic Development is an ongoing process by which key stakeholders and institutions from all spheres of society, the public and private sector as well as civil society, work jointly to create a unique advantage for the locality and its firms, tackle market failures, remove bureaucratic obstacles for local businesses and strengthen the competitiveness of local firms/SMEs.

Sustainable jobs are created mainly in the private sector, which creates wealth from markets. To grow the economy, businesses need to increase their revenues by competing successfully in markets, which are increasingly contested by global competitors. To grow the local economy, competitive local firms need to earn more revenue from external markets, and spend much of this locally, for more money to flow into the local economy. In addition, improved competitiveness of local firms in local markets ensures that less money flows out of the economy. Distribution within the economy takes place through wages and purchases from other businesses.

The Economic Development Plan is in line with the vision and goals in Swartland Municipality's Integrated Development Plan, which are as follows.

Vision:

Swartland forward-thinking 2040 - where people can live their dreams

Swartland vooruitdenkend 2040 - waar mense hul drome kan uitleef

Goals:

Strategic Goal 1 - Community Safety and Wellbeing

Strategic Goal 2 - Economic Transformation

Strategic Goal 3 - Quality and Reliable Services

Strategic Goal 4 - A Healthy and Sustainable Environment

Strategic Goal 5 - A Connected and Innovative Local Government

2. CONTEXT

Unless indicated otherwise, the economy information below was obtained from Provincial Treasury's *2022-2023 Municipal Economic Review and Outlook (MERO)* and *2022 Socio-Economic Profile (SEP) Reports*.

2.1 Economic Context

(a) Growth and GDP contribution

The municipal area's economy was valued at R9.0 billion in real terms in 2020, and this is estimated to have increased by 6.6 per cent to R10.0 billion in 2021. The manufacturing sector was the leading contributor in 2020, with R2.0 billion, followed by the trade sector (R1.5 billion) and the agriculture sector (R1.4 billion). It is forecast that the economy of the municipal area will increase by 2.5 per cent in 2022, and 1.6 per cent in 2023.

The largest contributors to GDP in the Swartland municipal area in 2020 were the manufacturing sector (21.5 per cent), the agriculture sector (16.6 per cent) and the trade sector (15.3 per cent). The municipal area has a considerable agro-processing industry with several wine cellars, especially in the Malmesbury region. Darling Romery, a creamery, is also a large economic contributor to the manufacturing sector for the municipal area. The agriculture sector's economic contribution increased by 2.9 percentage points from 2011 to 2020. This could be as a result of higher grain (wheat) prices and improved weather conditions. The main commodities in the Swartland municipal area are dairy, wheat, canola and olives.

GDP PERFORMANCE PER SECTOR, Swartland


SECTOR	Trend		Annual real GDP growth		
	2011 – 2020	2016 – 2020	2019	2020	2021e
PS Primary Sector	3.7%	2.1%	-9.7%	13.7%	8.4%
Agriculture, forestry & fishing	3.7%	2.1%	-9.8%	13.8%	8.5%
Mining & quarrying	2.2%	1.9%	-1.0%	8.0%	-13.5%
SS Secondary Sector	0.4%	-1.2%	1.0%	-9.9%	7.1%
Manufacturing	1.2%	0.2%	2.8%	-7.6%	9.5%
Electricity, gas & water	-2.6%	-3.3%	-3.4%	-8.0%	2.4%
Construction	-1.8%	-6.1%	-4.7%	-20.5%	-3.4%
TS Tertiary Sector	1.8%	0.3%	1.4%	-5.6%	5.8%
Wholesale & retail trade, catering & accommodation	1.3%	-1.4%	0.8%	-12.8%	8.1%
Transport, storage & communication	-0.7%	-3.5%	-2.1%	-18.6%	5.2%
Finance, insurance, real estate & business services	2.1%	2.0%	2.2%	0.5%	4.2%
General government	3.3%	2.3%	2.6%	1.3%	3.0%
Community, social & personal services	2.1%	1.0%	2.1%	-1.4%	8.2%
Total Swartland	1.6%	0.1%	-0.5%	-4.1%	6.6%

The municipal area's economy is estimated to have increased by 6.6 per cent in 2021. The manufacturing sector is estimated to have increased by 9.5 per cent, which is the largest growth estimate for 2021. This could be the result of manufacturing businesses operating at full capacity after the country eased the COVID-19 restrictions. The trade sector is also estimated to have increased in 2021 (8.1 per cent), with travel restrictions being lifted and the tourism industry being opened for international and domestic tourists. The agriculture sector is estimated to have realised a lower growth rate in 2021 than in 2020. This could be the result of some farmers in the Swartland area being unable to plant malting barley because of storage issues at AB InBev, linked to the longer-term effect of the alcohol bans in 2020.

(b) Swartland Employment by Sector

The tertiary sector (24 211 jobs) was the largest contributor to employment in 2020, followed by the primary sector (12 212 jobs) and the secondary sector (6 777 jobs). Between 2011 and 2020 the municipal area created 682 jobs annually, with the most jobs created in the trade sector (192 jobs). The municipal area lost 296 jobs annually between 2016 and 2020 owing to the large number of jobs shed in 2020 as a result of the COVID-19 pandemic. The only sectors that created jobs between 2016 and 2020 were the manufacturing sector (eight jobs), the trade sector (75 jobs), the finance sector (82 jobs) and the general government sector, which created 54 jobs annually.

EMPLOYMENT PERFORMANCE PER SECTOR,
Swartland

SECTOR	Number of jobs 2020	Average annual change		Annual change in employment		
		2011 – 2020	2016 – 2020	2019	2020	2021e
 Primary Sector	12 212 (28.3%)	121	-461	-91	-1 050	-314
PS Agriculture, forestry & fishing	12 193 (28.2%)	121	-460	-90	-1 049	-313
Mining & quarrying	19 (0.0%)	-0	-1	-1	-1	-1
SS Secondary Sector	6 777 (15.7%)	88	-25	-42	-339	-177
Manufacturing	4 812 (11.1%)	61	8	81	-128	-66
Electricity, gas & water	129 (0.3%)	1	-0	-1	-3	-3
Construction	1 836 (4.3%)	26	-33	-122	-208	-108
TS Tertiary Sector	24 211 (56.0%)	472	190	416	-1 594	-248
Wholesale & retail trade, catering & accommodation	8 656 (20.0%)	192	75	203	-888	-306
Transport, storage & communication	1 000 (2.3%)	15	-6	14	-123	-81
Finance, insurance, real estate & business services	4 102 (9.5%)	112	82	88	-108	-41
General government	2 932 (6.8%)	81	54	67	-3	58
Community, social & personal services	7 521 (17.4%)	72	-15	44	-472	122
Total Swartland	43 200 (100.0%)	682	-296	283	-2 983	-739

Source: Quantec Research, 2022 (e denotes estimate)

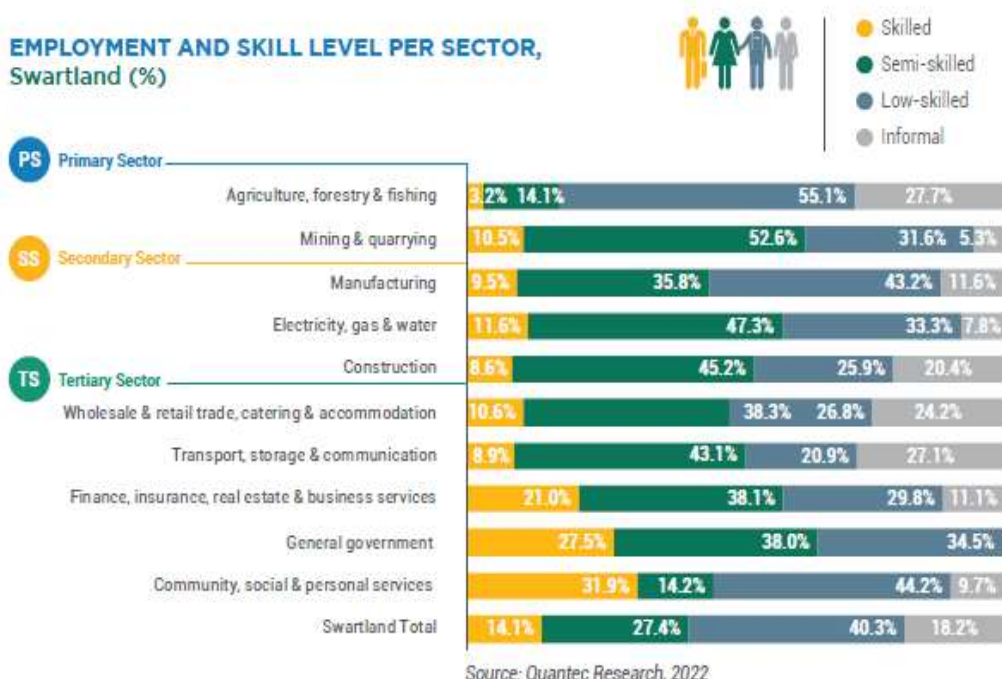
It is estimated that the effect of COVID-19 continued to result in job losses in 2021, with a total of 739 jobs lost. The sector with the most job losses was the agriculture sector, with 313 jobs lost. The

only sectors that are estimated to have created jobs in 2021 were the general government and community services sectors.

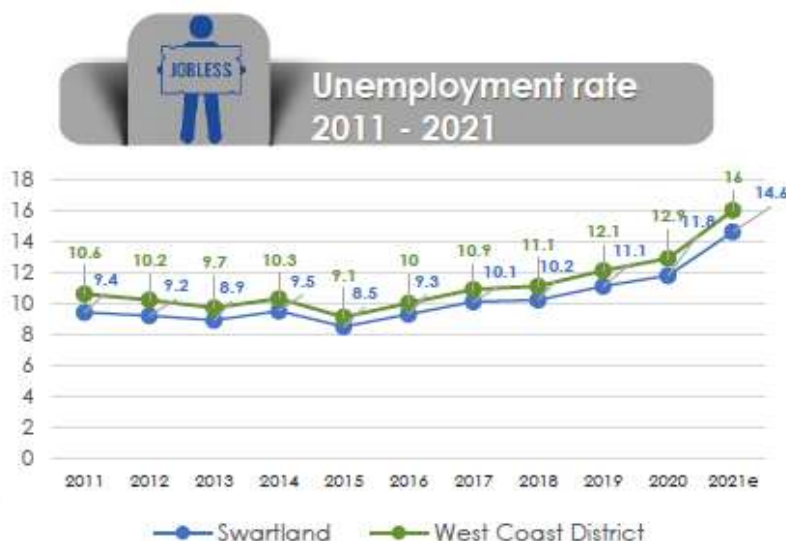
(c) Skills level (formally employed)

The agriculture sector had the largest portion of low-skilled workers at 55.1 percent in 2020. The Swartland municipal area comprised 14.1 percent skilled workers in 2020, whereas the general government (27.5 percent) and community services (31.9 percent) sectors were the largest employers of skilled workers. The municipal area will need to focus on skills development to ensure that low-skilled workers can seek jobs in other sectors. The agriculture sector had the most informal workers in 2020, with 27.7 per cent, followed by the transport sector with 27.1 percent.

EMPLOYMENT AND SKILL LEVEL PER SECTOR, Swartland (%)



(d) Unemployment Rates (%)



Swartland area's unemployment rate has been on an upward trend since 2015 (8.5 per cent). The proportion of the not economically active population has also increased from 2020 to 2021 as job losses and an insufficient supply of jobs have led to an increasing number of discouraged work-seekers. Unfortunately, most job losses affected informal workers who are

more vulnerable to living in poverty during times of tough economic times. Up-skilling of the labour force, implementation of levers such as local economic development strategies are all key in order to increase potential employment opportunities and boost economic growth in the area.

2.2 Main competitive advantages and disadvantages

No matter how much growth is needed and desired, business and citizens will choose to locate in places that offer better economic opportunity. An economy's relative strengths and weaknesses, therefore determine the viable growth options. The stronger the competitive advantages (strengths), the easier it is to attract businesses. The competitive disadvantages (weaknesses) combined with threats, discourage potential investors. The main findings are therefore presented as follows:

(a) Competitive advantages

Strategic location for business

- The Cape Town Metro is expanding northwards due to sensitive urban edges at Paarl and Stellenbosch.
- Close enough to Cape Town to serve the markets there, draw on expertise if required, or purchase specialised items or services. Malmesbury provides quicker access to the city than Paarl. The N7 less congested than N1 and N2.
- The road network provides 8 entry points to the Metro.
- Land is available and affordable.
- Some large (>R billion turnover) firms already choose to operate from here.
- Many firms serve the national market from Swartland, even some retailers.
- Strong agricultural - and agro-processing sectors with associated supplier and distribution channels.
- Some strong networks to leverage.

Lower costs

- Clear evidence of how the cost advantage is used to penetrate markets. Even some retailers and services firms compete as far as Polokwane via online sales.
- Cost of land and property. Cost of property development.
- Cost of living.
- Staff costs and statutory wage rates.

Lower risk

- Safer: less crime and therefore less security costs.
- Quality of labour with a good work ethic.
- Good social cohesion. Politically stable.
- Good race relations. There exists a sense of community.
- Local government that works and is reliable.

A municipality that values business

- Municipality is competent, positive and supportive of business
- Services are effective. Infrastructure is reliable.
- Quick approvals: EIAs, engineering approvals, building and development plans.
- Can get things done.

Growing investor confidence

- Some large (>R billion turnover) firms already choose to operate from here
- Numerous investors planning to develop.

A good place to live

- Country lifestyle and city close when wanted
- Mountains, beaches, hills and valleys – variety of options.
- Lower cost of living
- Good schools
- Less crime than city

(b) Competitive disadvantages (including constraints to growth)

Limited access to business information.

- Some small businesses feel excluded and want to be better informed.
- In almost all cases the municipality was able to confirm that the services or information was available. The issue is the chain of provision, flow and access.

Agriculture employment is declining

- Agricultural input costs are increasing faster than prices of goods sold.
- Price pressures are forcing economy of scale in production and associated automation.
- To compete in commodity markets, farmers need to “go big or go home”.
- This results in fewer farm owners, more automation and fewer employees.

Appearance of towns

- Swartland towns are not attractive vs other places in WC. For instance compared to Paarl, Franschhoek and Stellenbosch.

Technical skills difficult to attract

- Some businesses find it difficult to attract specialist technical expertise from cities.

Shortage of certain types of housing and rentals

- Lower income, mid lower income and up to the range of R1 million.
- Makes it hard to attract artisans / technical skills.

Red-tape and regulatory uncertainty

- Businesses complain about government red-tape including:
 - National government: DoA, SARS duties, land reform, BEE
 - Provincial government: The Spatial Development Framework stifles the logical farm transition towards tourism, as happened in Stellenbosch and Drakenstein.
 - Municipality: Small businesses, tourism signage, town beautification, markets.

Safety & security in pockets

- Crime is increasing in some places. Still lower than metro.
- Farms close to town suffer from theft

Transport

- No public transport (train too slow) for commuting cost to and from Cape Town.

Limited investment promotion

- Investment promotion mainly by municipal leaders with limited time.

Limitations in schools

- Applicable mainly to the poorer population, too few taking higher grade maths & science and school drop-out rates are still high.

Facilitation of economic development

- Institutional effectiveness is questioned by business: Chamber, Ward Committees, Tourism, small business support.
- Limited engagement and collaboration with the private sector and sector associations regarding economic development constraints or priorities.

(c) Threats identified

- Competitors to Swartland for investment e.g. Atlantis
- Inadequate marketing
- New malls will place pressure on existing retail in town/s (Opportunity and a threat)
- Development that makes towns less attractive

3. NATIONAL AND PROVINCIAL POLICY DIRECTIVES

3.1. National Development Plan 2030

THE PLAN IN BRIEF

By 2030

- Eliminate income poverty – Reduce the proportion of households with a monthly income below R419 per person (in 2009 prices) from 39% to zero.
- Reduce inequality – The Gini coefficient should fall from 0.69 to 0.6.

Enabling milestones

- Increase employment from 13 million in 2010 to 24 million in 2030.
- Raise per capita income from R50 000 in 2010 to R120 000 by 2030.
- Increase the share of national income of the bottom 40% from 6% to 10%.
- Establish a competitive base of infrastructure, human resources and regulatory frameworks.
- Ensure that skilled, technical, professional and managerial posts better reflect the country's racial, gender and disability makeup.
- Broaden ownership of assets to historically disadvantaged groups.
- Increase the quality of education so that all children have at least two years of preschool education and all children in grade 3 can read and write.
- Provide affordable access to quality health care while promoting health and wellbeing.
- Establish effective, safe and affordable public transport.
- Produce sufficient energy to support industry at competitive prices, ensuring access for poor households, while reducing carbon emissions per unit of power by about one-third.
- Ensure that all South Africans have access to clean running water in their homes.
- Make high-speed broadband internet universally available at competitive prices.
- Realise a food trade surplus, with one-third produced by small-scale farmers or households.
- Ensure household food and nutrition security.
- Entrench a social security system covering all working people, with social protection for the poor and other groups in need, such as children and people with disabilities.
- Realise a developmental, capable and ethical state that treats citizens with dignity.
- Ensure that all people live safely, with an independent and fair criminal justice system.
- Broaden social cohesion and unity while redressing the inequities of the past.
- Play a leading role in continental development, economic integration and human rights.

Critical actions

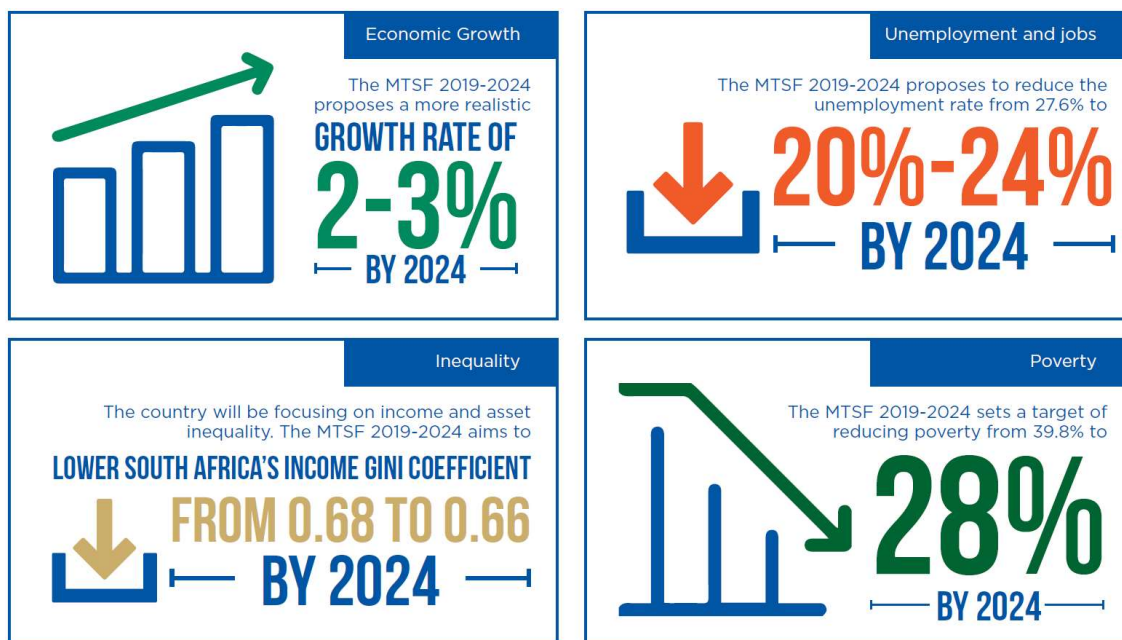
1. A social compact to reduce poverty and inequality and raise employment and investment.
2. A strategy to address poverty and its impacts by broadening access to employment, strengthening the social wage, improving public transport and raising rural incomes.
3. Steps by the state to professionalise the public service, strengthen accountability, improve coordination and prosecute corruption.
4. Boost private investment in labour-intensive areas, competitiveness and exports, with adjustments to lower the risk of hiring younger workers.
5. An education accountability chain, with lines of responsibility from state to classroom.
6. Phase in national health insurance, with a focus on upgrading public health facilities, producing more health professionals and reducing the relative cost of private health care.
7. Public infrastructure investment at 10% of gross domestic product (GDP) financed through tariffs, public-private partnerships, taxes and loans and focused on transport, energy and water.
8. Interventions to ensure environmental sustainability and resilience to future shocks.
9. New spatial norms and standards – densifying cities, improving transport, locating jobs where people live, upgrading informal settlements and fixing housing market gaps.
10. Reduce crime by strengthening criminal justice and improving community environments.

STRATEGIC OUTCOMES

1. Economy and employment (Chapter 3)
2. Economic infrastructure (Chapter 4)
3. Environmental sustainability and resilience (Chapter 5)
4. Inclusive rural economy (Chapter 6)
5. South Africa in the region and the world (Chapter 7)
6. Transforming human settlements (Chapter 8)
7. Improving education, training and innovation (Chapter 9)
8. Health care for all (Chapter 10)
9. Social protection (Chapter 11)
10. Building safer communities (Chapter 12)
11. Building a capable and developmental state (Chapter 13)
12. Fighting Corruption (Chapter 14)
13. Nation building and social cohesion (Chapter 15)

(a) Revised Medium Term Strategic Framework

2024 TARGETS



(b) National District Development Model and One Plan

Cabinet approved the District Development Model (DDM) as an All of Government and Society Approach providing a method by which all three spheres of government and state entities work in unison in an impact-oriented way to speed up service delivery so ensuring that municipalities are properly supported and adequately resourced.

The DDM is an intergovernmental approach focusing on 44 districts and 8 metropolitan spaces for more effective joint planning, budgeting and implementation over multi-year planning and electoral cycles. Although each sphere, sector or entity has its distinct constitutional powers, functions and responsibilities, they cooperate and undertake collaborative planning, budgeting and implementation processes converging developmental efforts at the district/metropolitan level.

The objectives of the DDM are to:

- solve the silos at a horizontal and vertical level;
- maximise impact and align plans and resources at our disposal through the development of "One District, One Plan and One Budget";
- narrow the distance between people and government by strengthening the coordination role and capacities at the district level;
- ensure inclusivity through gender-responsive budgeting based on the needs and aspirations of our people and communities at a local level;

- build government capacity to support to municipalities;
- strengthen monitoring and evaluation at district and local levels;
- implement a balanced approach towards development between urban and rural areas;
- ensure sustainable development whilst accelerating initiatives to promote poverty eradication, employment and equality; and
- exercise oversight over budgets and projects in an accountable and transparent manner.

Nationally, the DDM is expressed through the development of a One Plan. The One Plan is defined as an intergovernmental plan setting out a 25-30 years long-term strategic framework (consisting of short, medium and long-term actions) to guide investment and delivery in relation to each of the districts and metropolitan spaces. This plan for each space is to be jointly developed and agreed to by all three spheres of government.

3.2. Provincial Strategic Plan 2019 – 2024



The Provincial Strategic Plan (PSP) sets out the Western Cape Government's (WCG) vision and strategic priorities.

The WCG commits to building a values-based competent state that enables opportunity and promotes responsibility in a safer Western Cape.

- We will live and be held accountable to our values as a government, and we will continue to build the capable state on this foundation.
- We will continue delivering opportunities to our people and we will expect them to take responsibility for improving their own lives.
- We will make this Province safer under the Rule of Law.

The Western Cape Government is focusing on the following five priorities over the period 2019 - 2024:



WHAT WILL WE DO TO MAKE THIS HAPPEN?

- Increase the effectiveness of policing
- Strengthen programmes aimed at reducing family violence and assisting youth who could break the law
- Make the places that we live safer
- Reduce gender-based violence and gangsterism



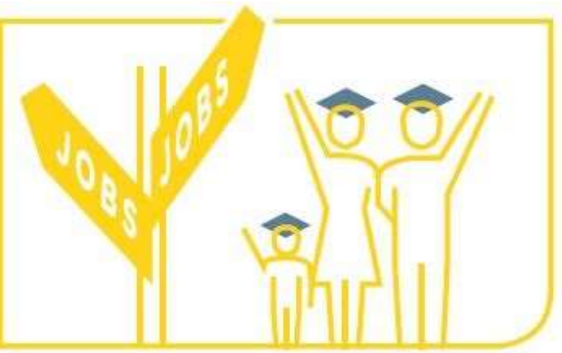
WHAT WILL WE DO TO MAKE THIS HAPPEN?

- Make it easier for the smallest township businesses to the largest foreign investors to do business in our Province
- Maintain our infrastructure and build new infrastructure
- Help our businesses to export more of their products
- Create opportunities for job creation through skills development
- Manage our water and energy resources and reduce our waste

EMPOWERING PEOPLE

3

Residents of the Western Cape have opportunities to shape their lives and the lives of others, to ensure a meaningful and dignified life.



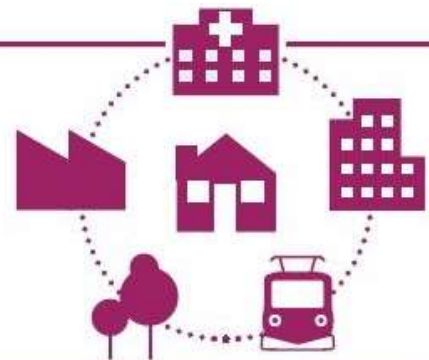
WHAT WILL WE DO TO MAKE THIS HAPPEN?

- Provide specialised support to children up to the age of 5, and to their families
- Schools must provide a safe, positive environment where learners receive the skills that they will need in the future
- Providing our young people (15-24) with the skills and opportunities to enter the world of work
- Improve health care services further and encourage people to make healthy lifestyle choices

MOBILITY AND SPATIAL TRANSFORMATION

4

Residents live in well-connected, vibrant, and sustainable communities and move around efficiently on safe, affordable, low carbon public transport.



WHAT WILL WE DO TO MAKE THIS HAPPEN?

- Connect places better through public transport
- Provide more housing and economic opportunities in good locations
- Improve the places where people live

INNOVATION AND CULTURE

5

Government services are delivered to the people of the Western Cape in an accessible, innovative, and citizen-centric way.



WHAT WILL WE DO TO MAKE THIS HAPPEN?

- We will focus on you, the residents
- If something is not working, we will work with you to improve and find new ways to deliver to you
- Bring all the programmes of government together in one area
- Build on our track record of good governance

4. SWARTLAND INTEGRATED DEVELOPMENT PLAN

The Economic Development Plan is aligned with the Swartland's Integrated Development Plan (IDP), which is a municipality's principal strategic plan that deals with the most critical development needs of the municipal area (external focus) as well as the most critical governance needs of the organisation (internal focus).

4.1. Our dream for Economic Transformation

- We dream of a Swartland where the economy has grown and attracted private and global investment. Where everyone has a job and where economic growth is sustained through education, skills development and entrepreneurial opportunities.
- We see an abundance of vendors and entrepreneurs. No loitering and beggars on the streets. Small, medium and micro enterprises (SMME's) are mentored to be sustainable.
- We see skills transfer centres in all our areas and also on-line.

4.2. Swartland Municipality's Strategic Initiatives and KPI's

Strategic Initiatives	KPI's
2.1 Skills development	Investigate the establishment of a skills development centre by June 2025
2.2 Global networks and an active participant in global knowledge exchange	Investigate global partnerships and submit a proposal to the Mayoral Committee by June 2025
2.3 Investment Promotion / Marketing	(1) Collaborate with other levels of government and other organisations to promote Swartland as a preferred destination for business and investment and report bi-annually to the management team.
	(2) Improve investment by creating an online platform by June 2026 to share information with investors
2.4 Assist and support SMME	(1) Ensure the development of an SMME Policy and submit to Council by June 2024
	(2) Ensure the organisation of an annual SMME summit or Indaba
	(3) Ensure the investigation of SMME hubs in the Swartland area and submit report to Mayoral committee by June 2025
2.5 Improving the ease of doing business	Create one stop shop for all business enquiries by June 2025

5. STRATEGY

5.1. Points of departure

The following points of departure are important in the identification of potential interventions for the economic development of Swartland Municipal Area:

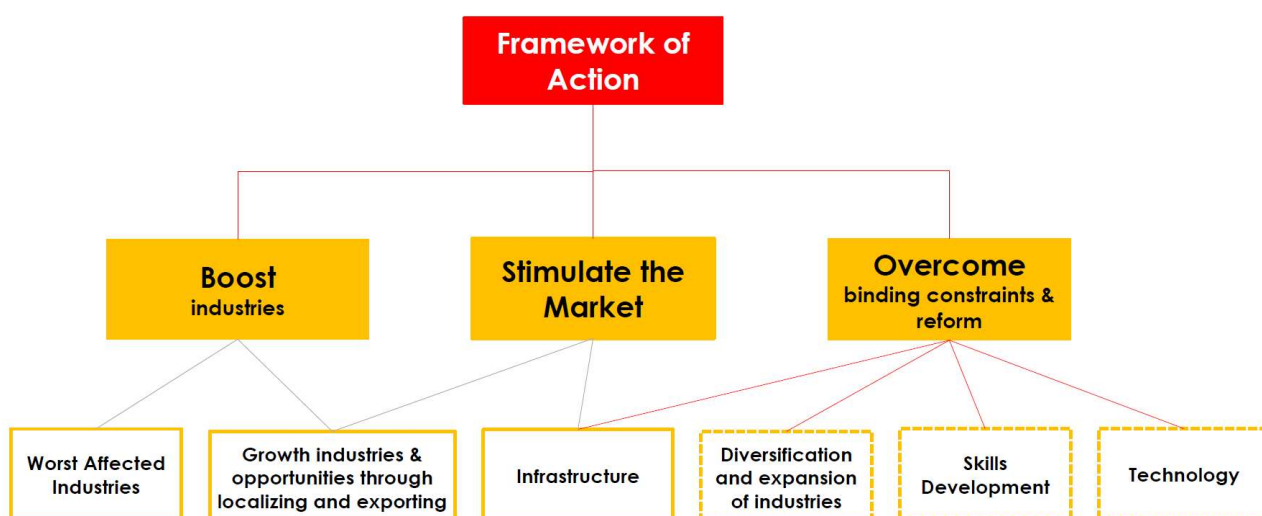
- All interventions must be realistic and implementable to have an impact.
- Distinguish between short, medium and long term interventions.
- Support worst-affected sectors such as agriculture.
- Be responsive to businesses in crisis through information, communication, guidance, support to access funding and advocacy.
- Government does not have the fiscal resources to effect the economic plan and it requires other stakeholders and resources from private sector to contribute.
- An integrated aligned approach that includes all three spheres of government will be needed.

5.2. Approach to economic development

In support of the above National and Provincial directives, the Swartland municipality aims to stimulate sustained growth in the Swartland jurisdiction, by promoting and implementing a set of mutually supportive economic-, spatial- and social-development initiatives.

The main aim is to increase employment - which leads to increased quality of life, social cohesion and sustainability. Employment is a consequence of increased investment by the private sector and/or by the public sector institutions. To stimulate growth, Swartland must compete effectively with the alternatives, to secure such investment. In addition, growth can also be enhanced by attracting persons employed in other municipalities, to live in Swartland.

5.3. Framework of action



(a) Boost affected sectors

The focus is on -

- sectors that have been worst affected because:
 - The industries represent a large contributor towards the Swartland's employment
 - The industries are unlikely to recover without some support from government
- sectors of growth as a result of COVID-19 because:
 - Already momentum and simply need to maximise opportunities for the Swartland
 - Limited 'window of opportunity' to exploit as will be filled by other players
 - Lays strong foundation for improved resilience and preparedness for future shocks

(b) Stimulate the market

The focus is on infrastructure because:

- Construction industry can quickly absorb jobs and has high multiplier impact on the economy
- Already a pipeline of projects – imperative is to fast-track this
- Opportunity to leverage PPP and develop new models of collaboration
- Additional benefit if focused on infrastructure which addresses competitiveness and productivity

(c) Overcome binding constraints

If we want to grow the economy, we HAVE to improve competitiveness and productivity. A few points:

- Levers of Swartland Municipality are limited and fiscal scope severely constrained
- Need to maximise the tools we do have
- Need to note the strong interplay between a number of binding constraints
- Need to relook supply chain legislation and policies

5.4. The South African Economic Reconstruction and Recovery Plan

(a) Principles

- Protection for low-income workers, the unemployed and vulnerable groups
- Enhance the capacity of the economy to grow and create decent jobs is enhanced
- Ensuring that local communities, particularly historically marginalized communities, are removed from the vicious cycle of under-development.
- Strengthening of the productive capacity of the economy
- Maintaining the planned levels of investment in public infrastructure
- Ensure localized procurement of key inputs, in order to strengthen and deepen backward and forward linkages within the domestic industrial base
- Strengthening the capacity of the state to intervene in the economy and to deliver on social services
- Crafting employment-intensive ways in which a turnaround can be achieved

(b) Focus Areas

To achieve these goals, the Plan prioritises high impact employment interventions with the following specific areas of focus:

- Infrastructure roll out
- Localization through Industrialization
- Energy security
- Food security
- Support for tourism
- Green economy interventions
- Public employment programs
- Micro-economic policy interventions

(c) Enablers

The following enablers to the success of the plan have been identified:

- Ensuring optimal revenue collection, fiscal sustainability, improved efficiency of spending, elimination of wastage and corruption and improved state capacity to collect revenue
- Increased access to finance: Ensuring expanded access to the R200 billion Covid-19 credit facility
- Establishment of a state bank & the amendment of Regulation 28 of the Pension Funds Act in order to unlock funding for long term infrastructure projects and high impact capital projects, as well as facilitate direct access to pension funds pool of resources by Development Finance Institutions (DFIs)
- Increased issuing of green infrastructure bonds as a critical step in reducing carbon footprint and in order to secure the funding of infrastructure at concessional cost. Increased capacity for project preparation, to develop projects to bankability
- Regulatory changes to reduce the cost of doing business and facilitate ease of doing business
- Building a state that is equipped to deliver
- A social compact for fair choices and sustainable trade-offs
- Skills development and a population that is equipped for the new normal
- Communication and the digital economy
- Economic Diplomacy and further integration into the African continent

5.5. Western Cape Economic Recovery Plan

The economic recovery plan is mindful of economic context described above and the fundamental economic challenges that brought about an economy that has been underperforming for more than a decade. Informed by the understanding of the existing economic challenges, a number of themes require intervention in order to create jobs and grow the Western Cape economy. The interventions will be applied within a spatial context.

THEMES					
Accelerate Ease of Doing Business	Boost Investment and exports	Boost infrastructure	Support SMMEs and the informal sector	Scaling up work opportunities and skills for people without jobs	Economic resilience
OBJECTIVES					
Enable the ease of doing business by "attacking" significant constraints on economic growth	Boost private sector investments. Promote and support exports	Stimulate the economy by boosting infrastructure investment and job creation in the public sector	Support SMMEs and the Informal Sector	Boost employment for people without work through accelerating skills supply and work placement initiatives	Enable energy and water resilience
TRANSVERSAL THEMES					
Spatial - Rural Economies and Towns					
Business and Stakeholder Eco-system					

The following paragraphs unpack each of the themes.

(a) Accelerate ease of doing business target

- Red tape reduction support for municipalities. Examples include land use applications, like rezoning and departure; building plan approvals; heritage management; event permitting and regulation of liquor trading hours.
- Efficiency improvement in government procedures and administrative systems across a range of sectors including SMMEs, formal and informal businesses as well as the tourism sector.
- Legislative reform
- Innovative business support

(b) Boost investment and exports target

Investments:

- Red tape support to remove administrative and legislative blockages
- Increase investment promotion initiatives

- Lobby national government to remove investor-unfriendly policy
- Drive improvements in the planning and approvals system
- Support and facilitate economic infrastructure

Exports:

- Promote trade in key destination markets including trade with the rest of Africa
- Increase exports through widening exportable products through productivity growth and product complexity
- Unblock export constraints such as in the ports
- Support tourism and trade through developing Air Access routes
- Stimulate key export sectors such as tourism, BPO and agriculture

(c) Boost infrastructure target:

- Identify and guide the planning and execution of major public infrastructure interventions
- Support municipalities to drive government spending on the development, maintenance and protection of core infrastructure, particularly on labour intensive projects.
- Focus on identifying the necessary enabling infrastructure gaps
- Mobilise and direct new infrastructure investments

(d) Support SMMEs and the informal sector target:

- Improve SMME access to WCG initiatives and opportunities
- Support growth through facilitating access to finance
- Provide support to businesses (e.g. advisory services and training)

(e) Scaling up work opportunities and skills target:

- Increase employment through internships and skills programmes
- Improve access to skills opportunities specifically focused on the capability of youth by addressing constraints related to work readiness, appropriately skilled workers and suitable experience as demanded by private sector business.
- Improve the skills ecosystem

(f) Economic resilience target:

- Support businesses and municipalities through technical, regulatory and financial knowledge development, sharing and partnerships
- Unlock general barriers to green investment and resource resilience

5.6. Wesgro initiatives

(a) Export Advancement Programme and Export mission plan

The Export Advancement Programme is a vocational training tool in international trade designed to build export competence within companies globally. This programme provides the expertise,

knowledge and network needed to help businesses grow internationally and offers a blend of company best practice, export coaching in local seminars in standardised training modules.

To benefit from this valuable opportunity companies must have a product or service that is currently supplied to the domestic market, have been in business for about two years and have a reasonable turnover.

The Export Advancement Programme runs several times each year. For further information, please contact the portfolio manager Ms Sibylle Pfeiffer – sibylle@wesgro.co.za.

(b) Municipal Capacity Building

An important component within investment promotion value chains is investment facilitation. Effectiveness with dealing with investor queries, applications and by extension creating an overall investment friendly business climate can significantly benefit the pursuits of municipalities in seeking development and job creation through investment.

Relevant teams are trained on the importance of effective internal processes and systems in economic terms along the investment facilitation life cycle. We have thus arranged for the Economic Promotion e-learning programme via Wavteq.

(c) Event Support

Event Sponsorship. Wesgro's role is to attract visitors, both international and domestic to visit the Western Cape. Our event partnership provides various levels of support to leisure events where opportunities exist to promote the Western Cape as an attractive destination.

We work with event organisers, regional and local tourism offices, government and industry and media partners to maximise the marketing of the event where possible and within our available resources.

5.7. Western Cape Department of Agriculture (WCDoA)

- The WCDoA has expanded its alien clearing programme in the entire Western Cape in order to stimulate and create additional employment.
- The Agricultural Producers Support and Development Programme within WCDoA has embarked on the establishment of additional food gardens as part of our food security programme.
- In terms of our support to the tourism sector the Department has supported the wine tourism economy by registering 1165 employees in the Wine Tourism sector and securing a wine tourism workers support stipend to the amount of R12 million in attempt to sustain jobs.
- The Department is currently as part of its contribution towards the economic recovery in the process to appoint 120 unemployed graduates in the Agricultural sector.

6. BASIS FOR THE DEVELOPMENT OF IMPLEMENTATION COMMITMENTS

6.1. National and provincial initiatives to which local government can contribute

National	Provincial
<p>National Development Plan</p> <ul style="list-style-type: none"> ▪ Establish a competitive base of infrastructure, human resources and regulatory frameworks. ▪ Realise a developmental, capable and ethical state that treats citizens with dignity. ▪ A social compact to reduce poverty and inequality, and raise employment and investment ▪ Boost private investment in labour-intensive areas, competitiveness and exports, with adjustments to lower the risk of hiring younger workers ▪ Public infrastructure investment at 10% of gross domestic product (GDP) financed through tariffs, public-private partnerships, taxes and loans and focused on transport, energy and water <p>SA Economic Reconstruction and Recovery Plan</p> <ul style="list-style-type: none"> ▪ Ensuring optimal revenue collection, fiscal sustainability, improved efficiency of spending, elimination of wastage and corruption and improved state capacity to collect revenue ▪ Increased access to finance: Ensuring expanded access to the R200 billion Covid-19 credit facility ▪ Regulatory changes to reduce the cost of doing business and facilitate ease of doing business ▪ Skills development and a population that is equipped for the new normal 	<p>Western Cape Strategic Plan</p> <ul style="list-style-type: none"> ▪ Building and maintaining infrastructure ▪ Creating opportunities for job creation through skills development ▪ Creating an enabling environment for economic growth through resource resilience <p>Western Cape Economic Recovery Plan</p> <ul style="list-style-type: none"> ▪ Red tape support to remove administrative and legislative blockages ▪ Drive improvements in the planning and approvals system ▪ Efficiency improvement in government procedures and administrative systems across a range of sectors including SMMEs, formal and informal businesses as well as the tourism sector. ▪ Support municipalities to drive government spending on the development, maintenance and protection of core infrastructure, particularly on labour intensive projects. ▪ Focus on identifying the necessary enabling infrastructure gaps. ▪ Improve SMME access to WCG initiatives and opportunities ▪ Support growth through facilitating access to finance ▪ Provide support to businesses (e.g. advisory services and training) ▪ Increase employment through internships and skills programmes

National	Provincial
<ul style="list-style-type: none"> Communication and the digital economy 	<ul style="list-style-type: none"> Improve access to skills opportunities specifically focused on the capability of youth. Support businesses and municipalities through technical, regulatory and financial knowledge development, sharing and partnerships

6.2. Initiatives in this document to which local government can contribute

- Support to stimulate demand as businesses are challenged to remain operational. Particularly, businesses in the retail and trade, construction and general services sectors generated no revenue over the lockdown period.
- Consider municipal utilities and tax relief or reprieves (like interim concession on carbon tax, PAYE, etc.).
- Support people and businesses to access the economic relief measures.
- Support businesses to learn about any opportunities that may exist in their sector.
- Communication initiatives are still not optimally reaching businesses and increased awareness of websites hosting business information and support available, needs to occur.
- Introduce digital / online marketing strategies relevant to the businesses' target market, e.g. social media marketing, google for business etc.
- Introduce diversification of good and services provided, such as promoting Agri-tourism in the Swartland area.
- Businesses need to be fed tips and be given assistance on how they could take their business digital.
- Effectiveness with dealing with investor queries, applications and by extension creating an overall investment friendly business climate can significantly benefit the pursuits of municipalities in seeking development and job creation through investment.
- Wesgro's role is to attract visitors, both international and domestic to visit the Western Cape. Our event partnership provides various levels of support to leisure events where opportunities exist to promote the Western Cape as an attractive destination.
- Buy local from struggling businesses and strengthen SME supply chain inclusion – without hampering effectiveness and efficiency principles.

6.3. How the community can contribute

Communities can contribute to economic transformation in several ways:

- Be informed of the process of starting a registered business.
- Participate in the municipal planning processes.
- Communities can support local businesses, such as through buying locally sourced goods or services, to promote economic growth and sustainability.
- Communities can create an environment that supports entrepreneurship, such as through providing access to funding or resources, to promote innovation and job creation.
- Communities can invest in infrastructure, such as transportation or broadband networks, to improve access to markets and increase economic activity.
- Collaboration with neighbouring communities, businesses, and organizations can help to create a more diverse and resilient regional economy.
- Communities can promote sustainable economic practices, such as supporting environmentally friendly businesses or promoting energy efficiency, to support long-term economic growth and stability.

7. CONCLUSION AND THE WAY FORWARD

Swartland Municipality is committed to support economic development in order to attract investments and make the Swartland an area of choice to do business. The Municipality cannot grow the economy or create jobs. Therefore, to implement this plan, a collaborative partnership between the public and private sector is inevitable.

The national, provincial and other initiatives identified above provides a framework within Swartland Municipality can develop its own implementation commitments, i.e., how and where the Municipality can become involved or provide support to economic development and recovery initiatives.

With the intended commitment on implementation, key performance indicators and targets have been developed and included in the five-year IDP for 2022-2027. The Municipality's economic development is aligned with goal 2, which is Economic Transformation and has further been included in the municipal budget.

The above-mentioned KPIs will be expanded on at a later stage after workshop sessions have been held with community and business representatives. Action plans to ensure the implementation of the strategic initiatives will then follow. The Municipality will ensure that it heads in a direction where economic development is centred around collaboration and partnerships.

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP:

1. MUNISIPALE BEPLANNINGSDOKUMENT VIR VOORLOPIGE DIENSTE EN MENSLIKE NEDERSETTINGSKWESSIES INGEVOLGE DIE RAAD SE NEDERSETTINGSPLAN
2. VERSOEK VAN KALBASKRAAL
3. VERSOEK VAN Ilinge LETHU EN PHOLA PARK.

1. AGTERGROND / BACKGROUND

1.1 *The Provincial Department of Human Settlements has embarked on a process to improve forward planning. In order for Province to submit a comprehensive Business Plan to the National Department of Human Settlements, municipalities are requested to confirm municipal project pipelines. This municipal planning document is of great importance as it allows the municipality to clearly and concretely present their municipal housing strategy in terms of specific housing projects with accompanying budgets for the short, medium and long terms.*

2. BESPREKING/DISCUSSION

2.1 *The planning document is also an annexure of our Human Settlement plan, approved by our Executive Mayoral Committee on the 20th of May 2021.*

2.2 Die Raad het intussen verneem dat sy DORA toekenning vir die volgende 3 jaar soos volg daaruit sien, nl:

1)	2023/24	-	R 55 314 000
2)	2024/25	-	R 64 890 000
3)	2025/26	-	R110 106 000

2.3 Met inaggenome ons DORA allokasie (Aanhangsel "A") sal ons projekte op ons Munisipale Beplanningsdokument aangepas moet word om binne die begroting te bly.

2.4 Aangeheg hierby is 'n voorgestelde aangepaste Beplanningsdokument vir die 2023/24 (Aanhangsel "B") tot 2025/26 finansiële jare. Dit is in ooreenstemming met Swartland Munisipaliteit se finansiële jare en nie die van die Provinsie nie.

2.4.1 Aangeheg (Aanhangsel "C") toegekende fondse van DHS.

2.5 Die Uitvoerende Burgemeesterskomitee moet ook kennis neem dat hierdie dokument 'n beplanningsdokument is en die behoefte van Swartland Munisipaliteit weerspieël en moet sodanig aan die Departement van Menslike Nedersetting op n jaarlikse basis voorgelê en gemotiveer moet word.

3. KALBASKRAAL:

3.1 *With regards to the current protest action in Kalbaskraal it must be noted that the community as recently as 2020, benefited from housing opportunities when they demand in 2019 that 134 serviced sites be provided on various pockets of land as they were not prepared to wait for formal housing, which was agreed upon by the relevant stakeholders. The result of the project was subject to a procurement process whereby SM and Human Settlements purchased land from Transnet. The project was further subject to a rapid town planning process, including consolidation, subdivision and rezoning. The size of the sites was determined by Human Settlement requirements.*

4. **ILINGE LETHU AND PHOLA PARK:**

4.1 Also note that the residents/backyarders from Phola Park/Ilinge Lethu recently invaded land and erected illegal structures which were demolished by our law enforcement section. During our engagement with representatives of the community they requested that a Temporary Relocation Area (TRA) be provided as they were living under difficult circumstances. We indicated that almost 90% of the applicants on the waiting list are living in backyards and that the proposed TRA will set a precedent. We also highlight that we currently asked for tenders to provide a further 1013 housing opportunities in De Hoop Phase 2 and are hopeful that some of them will be accommodated during this phase should they qualify.

4.2 Maps pertaining Phola park will be presented and explained in the meeting.

5. **Implementation of Housing projects**

5.1 Housing projects are implemented according to the approved housing pipeline. Unfortunately, the communities of Kalbaskraal and Phola Park will have to wait for their turn, as they recently and currently benefited from human settlements funding and the Municipality must also attend to the needs of the other 10 towns as well.

The Department of Human Settlements also confirms the targets and funding allocation for the next three financial years based on project implementation readiness and the availability of funding for De Hoop, Darling & Moorreesburg housing projects.

6. **KOPPELING AAN DIE GOP**

Strategic Goal 3 - Quality and Sustainable Living Environment.
Strategic Objective 3.7 - Facilitate land availability, bulk infrastructure, provision and Implementation of the Housing Pipeline

7. **FINANSIËLE IMPLIKASIE**

- Die voorgestelde beplanningsdokument sluit nie die Raad se bydrae tot eksterne dienste in nie en sal gevolglik apart begroot moet word.

8. **Toepassing van die “delegatus delegare non protest” beginsel.**

Swartland Munisipaliteit en alle ander munisipaliteite is verplig om ingevolge wetgewing, 'n stelsel van delegasies te ontwikkel. Alle besluitneming is aan die UBK delegeer behalwe daardie besluite wat slegs die prerogatief van die Raad is. Voormelde “delegatus delegare” beginsel beteken bloot dat die ontvanger van 'n delegasie kan besluit om in bepaalde omstandighede nie die betrokke delegasie uitoefen te nie, en die besluitneming terug verwys na die delegeerder.

9. **AANBEVELINGS**

- a) Dat die aangepaste munisipale beplanningsdokument soos voorgelê, deur die Uitvoerende Burgemeesterskomitee aanvaar word.
- b) Dat die voorgestelde projekte 'n beplanningsdokument is en onderworpe is aan die beskikbaarheid van fondse, geskikte grond en grootmaatsdienste binne die onderskeie dorpe en indien voldoende fondse nie beskikbaar is nie, projekte moontlik aangeskuif kan word na die volgende finansiële jare.
- c) Dat die Raad ook kennis neem dat die topstrukture(395) van fase 1 van die Malmesbury De Hoop Behuisingsprojek einde April 2023 voltooi is en dat tenders gevra was vir die installering van siviele dienste ten opsigte van De Hoop Fase 2(1013) erwe en Darling (187) erwe.
- d) Dat na oorweging van die versoeke van Kalbaskraal (n onmiddellike behuisingsprojek) en Ilinge Lethu, meer spesifiek Phola Park (vir n deurgangskamp – met dienste) die besluitneming in die verband na die Raad verwys.

- e) Dat die UBK, - gebaseer op voormelde inligting - hulle kommer uitspreek dat voldoening aan die Kalbaskraal en Ilinge Lethu versoeke, sal neerkom op “*queue jumping*” wat ‘n ongelukkigheid by die res van die gemeeskappe en mense op die waglys sal skep.

RECOMMENDATIONS

- a) *That the municipal planning document as tabled be adopted by the Executive Mayoral Committee.*
- b) *That the proposed projects, only be a preliminary planning document and are subjected to the availability of funding, suitable land and bulk services within the relevant towns and should sufficient funding not be available the projects be moved to the following financial years.*
- c) *That it be noted that the top structures (395) for phase 1 of the Malmesbury De Hoop Housing Project has been completed end of April 2023 and that tenders were requested for the installation of civil services with regards to De Hoop Phase 2(1013) erven and Darling (187) erven.*
- d) *That after consideration of the request of Kalbaskraal (immediate housing project) and Ilinge Lethu, more specific Phola Park (for a Temporary Relocation Area with with services) be referred to Council for a decision in this regard.*
- e) *That the Executive Mayoral Committee based on the afore-mentioned information raise their concerns to adhere to the request of the Kalbaskraal and Ilinge Lethu (Phola Park) as it will resulting in queue-jumping and create unhappiness amongst the various communities and applicants on the waiting list.*

(get) J S Krieger

MUNISIPALE BESTUURDER
SCA



**Western Cape
Government**

Provincial Treasury

Elizabeth Wenn

Local Government Public Finance

Elizabeth.Wenn@westerncape.gov.za | Tel: 021 483 4540

Reference number: PTR 16/1/2/3

Private Bag x9165
Cape Town
8001

THE MAYOR
(FOR INFORMATION)

THE MUNICIPAL MANAGER: SWARTLAND MUNICIPALITY

THE CHIEF FINANCIAL OFFICER: SWARTLAND MUNICIPALITY

2023/24 MUNICIPAL BUDGET ALLOCATIONS

This letter outlines the Municipal Budget Allocations for the 2023/24 MTREF, including priority allocations from Provincial Government.

Overall thrust of the 2023/24 Budget

Minister Mireille Wenger tabled the 2023/24 Western Cape Provincial Budget in the Western Cape Provincial Parliament on 14 March 2023 and arising from this, for the 2023/24 MTEF, your Municipality receives total planned transfers from various Provincial departments as set out in the attached Schedule A, of which the frameworks for the provincial allocations are presented in the 2023 Provincial Gazette No.8730, dated 14 March 2023.

In the attached Schedule A, all the allocations applicable to your Municipality take effect on the date of commencement of the WC Appropriation Act, 2023, but you are required to take up these allocations in your municipal budget, in line with the Municipal Budget and Reporting Regulations.

I trust that communicating this information will provide you with the required strategic and operational information on the plans of provincial departments, so that you can better plan and budget within your Municipality.

**Steven
Kenyon**

Digitally signed by
Steven Kenyon
Date: 2023.03.14
10:49:43 +02'00'

MR S KENYON

CHIEF DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE

DATE: 14 March 2023

SCHEDULE A

LOCAL GOVERNMENT MTEF ALLOCATIONS: 2023/24 - 2025/26			
Swartland	2023/24 R thousands	2024/25 R thousands	2025/26 R thousands
Municipal Allocations from Provincial Departments			
Vote 4 - Community Safety	8,854	9,484	10,238
RESOURCING FUNDING FOR ESTABLISHMENT OF LAW ENFORCEMENT RURAL SAFETY UNIT	5,509	5,712	5,838
RESOURCING FUNDING FOR ESTABLISHMENT OF LAW ENFORCEMENT REACTION UNIT	3,345	3,772	4,400
Vote 9 - Environmental Affairs and Development Planning	500	-	-
REGIONAL SOCIO-ECONOMIC PROJECTS (RSEP) PROGRAMME – MUNICIPAL PROJECTS	500	-	-
Vote 10 - Infrastructure	55,729	65,309	110,545
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION OF TRANSPORT INFRASTRUCTURE	170	170	190
HUMAN SETTLEMENTS DEVELOPMENT GRANT (BENEFICIARIES)	53,454	64,890	110,106
INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT	1,860	-	-
MUNICIPAL ACCREDITATION AND CAPACITY BUILDING GRANT	245	249	249
Vote 13 - Cultural Affairs and Sport	12,804	11,930	12,459
LIBRARY SERVICE: REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPALITIES	6,565	6,451	6,734
COMMUNITY LIBRARY SERVICES GRANT	5,273	5,479	5,725
DEVELOPMENT OF SPORT AND RECREATION FACILITIES	966	-	-
Vote 14 - Local Government	964	184	38
FIRE SERVICE CAPACITY BUILDING GRANT	926	-	-
THUSONG SERVICE CENTRES GRANT (Sustainability: Operational Support Grant)	-	146	-
COMMUNITY DEVELOPMENT WORKERS (CDW) OPERATIONAL SUPPORT GRANT	38	38	38
Total Transfers from Provincial Departments	78,851	86,907	133,280

SWARTLAND MUNICIPALITY: PLANNING DOCUMENT : HUMAN SETTLEMENTS PIPELINE FOR PERIOD 2023/24 TO 2025/26

PROJECT NAME	2023/24				2024/25				2025/26				FUTURE			
	Sites	Units	Funding Required	Finance	Sites	Units	Funding Required	Finance	Sites	Units	Funding Required	Finance	Sites	Units	Funding Required	Finance
MALMESBURY																
Malmesbury: De Hoop(Planning)			2 300 000	DHS												
Malmesbury De Hoop Serviced Sites Phase 2	982		45 000 000	DHS			16 000 000	DHS	500		30 000 000	DHS				
Malmesbury De Hoop Bulk Services			500 000	DHS												
Malmesbury De Hoop Phola Park Shared Services	31		1 860 000	DHS												
Malmesbury Social Housing Project																
CHATSWORTH																
Chatsworth Serviced Sites	130						850 000	DHS								
DARLING																
Darling Serviced Sites Phase 1	187		3 000 000	DHS			8 220 000	DHS		187	29 546 000	DHS				
Darling Serviced Sites Phase 2	327		454 000	DHS			1 120 000	DHS								
Darling Flisp	36															
MOORREESBURG																
Moorreesburg Serviced Sites	645		2 200 000	DHS			38 700 000	DHS		320	50 560 000					
KALBASKRAAL																
Kalbaskraal Multi Purpose Centre																
LAND PURCHASE																
Silvertown Land Purchase																
Malmesbury Small Farmers																
Kalbaskraal Transnet Land																
TOTAL	2338		55 314 000				64 890 000		500	507	110 106 000					
Current DORA Allocation DHS																
Abbreviations																
IRDP: Integrated Redevelopment Programme																
UISP: Upgrading of Informal Settlements Programme																
FLISP: Finance Linked Individual Subsidy Programme																
SH: Social Housing																

Approved (Municipal Manager) ----- Date: -----

Approved (DoHS) ----- Date: -----



**Western Cape
Government**

Department of Human Settlements
Labeeqah Schuurman
Head of Department

Email: Labeeqah.Schuurman@westerncape.gov.za

Tel: +27 21 483 2955

Mr Joggie Scholtz
The Municipal Manager
Swartland Municipality
Private Bag X 52
Swartland
7300

Per email: joggies@swartland.org.za

Dear Mr Scholtz

HUMAN SETTLEMENTS DEVELOPMENT GRANT (HSDG) AND INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT (ISUPG) BUSINESS PLAN TARGETS AND FUNDING

The Department herewith confirms the targets and funding allocation of the 2023/24 HSDG and ISUPG Business Plans which reflect planned expenditures for the 2023/24 financial year.

The 2023-24 HSDG and ISUPG Business Plans have been formally submitted to the National Department of Human Settlements for approval and gazetted in the **Provincial Gazette No 8731** (17 March 2023).

The Department allocated **R53 454 000** to Swartland Municipality from HSDG and **R1 860 000** from ISUPG.

HSDG: Below table detailing the 2023-2024 Allocation.

Swartland Municipality HSDG Planned Projects	2023/24 Targets & Funding		
	Sites	Units	Funding R'000
Malmesbury De Hoop (393 of 4666) phase 1	0	0	2,300
Malmesbury De Hoop (2833 of 4666) phase 2	0	0	45,000
Malmesbury De Hoop Bulks	0	0	500
Mooreesburg (645)	0	0	2,200
Darling (187)	0	0	3,000
Darling (327)	0	0	454
TOTAL	0	0	53,454

Table 1: 2023/24 HSDG Business Plan

ISUPG: Below table detailing the 2023-2024 Allocation

Swartland Municipality ISUPG Planned Projects	2023/24 Targets & Funding		
	Sites	Units	Funding R'000
Malmesbury De Hoop (Phola Park 31)	31	0	1,860
TOTAL	31	0	1,860

Table 2: 2023/24 ISUPG Business Plan

The projected targets and expenditure for the outer financial years 2024/25 and 2025/26 are listed below. The projected targets for both HSDG and ISUPG are subject to change as the

www.westerncape.gov.za

Department of Human Settlements | Sub-Directorate Forward Planning

HUMAN SETTLEMENTS DEVELOPMENT GRANT (HSDG) AND INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT (ISUPG)
BUSINESS PLAN TARGETS AND FUNDING

implementation readiness becomes clear as funding allocations are based on project implementation readiness and the availability of funding.

HSDG 2 Year Delivery Plan 2024/2025 – 2026/2027

Swartland Municipality HSDG Planned Projects	2024/2025			2025/2026		
	Sites	Houses	Budget R'000	Sites	Houses	Budget R'000
Malmesbury De Hoop (393 of 4666) phase 1	1013	0	16,000	500	0	30,000
Mooreesburg (645)	645	0	38,700	0	320	50,560
Darling (187)	187	0	8,220	0	187	29,546
Darling (327)	0	0	1,120	0	0	0
Chatsworth (HDA Land)	0	0	850	0	0	0
TOTAL	1,845	0	64,890	500	507	110,106

Table 2 2024/25 & 2025/26 HSDG Business Plan

ISUPG: 2 Year Delivery Plan 2024/2025 – 2026/2027

The Department confirms that no ISUPG funded projects have been identified in the outer years for Swartland Municipality.

Kindly contact the Head of Department Ms Labeeqah Schuurman at Labeeqah.Schuurman@westerncape.gov.za and copy Regional Director: West Coast District Ms Rehana Tiry at Rehana.Tiry@westerncape.gov.za for Business Plan enquiries.

Your co-operation is appreciated.

Kind regards


Ms. L Schuurman

Head of Department

Date: 31 March 2023

ITEM 7.7 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 MAY 2023

SUBJECT: SECOND AMENDMENT OF THE 2022/2023 MIG DETAILED PROJECT IMPLEMENTATION PLAN

1. BACKGROUND/DISCUSSION

The Detailed Project Implementation Plan (DPIP) provides information regarding projects and cash flows that is to be implemented under the MIG programme. The DPIP, detailing information of the following financial year, must be certified by the MM and submitted to the Department of Cooperative Governance and Traditional Affairs by the end of May of each year. In the event that the actual implementation of MIG projects vary from the original certified DPIP, it is required that the Executive Mayoral Committee approves the amendments to the DPIP.

2. 2022/2023 MIG PROGRAMME IMPLEMENTATION

The certified DPIP for 2022/2023 was submitted to the Department on 21 April 2023 and indicated the following projects and budgets:

Nr	Project	MIG Ref.	Budget
1	Rehabilitate Water Networks	WC1287/W/14/17	R 2 217 712
2	De Hoop Development: External Water Supply	WC1864/W/21/24	R 2 464 000
3	De Hoop Development: Upgrade Bulk Water Supply	WC1865/W/21/25	R 19 177 500
4	Malmesbury: Rehabilitation of Roads	WC1765/R.ST/19/23	R 1 250 788
5	Abbotsdale: Construction of Roads	WC1858/R.ST/22/25	R 1 570 489
6	Abbotsdale: Construction of Roads Phase 2	WC/1912/R.ST/22/25	R 1 447 316
7	Malmesbury: Illingelethu: Construction of Roads	WC1859/R.ST/22/25	R 228 019
8	Illingelethu Construction of Roads Ph2	WC/1911/R.ST/22/25	R 461 112
9	Chatsworth: Construction of Roads	WC1862/R.ST/22/25	R 810 795
10	Riebeek West: Construction of Roads Phase 2	WC/1909/R.ST/22/25	R 1 636 682
11	Kalbaskraal: Construction of Roads Phase 2	WC/1913/R.ST/22/25	R 2 545 587
	Total		R 33 810 000

Swartland Municipality encountered delays with the Construction of Roads Phase 2 in Kalbaskraal due to community unrest and protests.

Due to continued protests and associated delays, the MIG portion of the project budget could potentially not be expended by 30 June 2023. This necessitated a movement of resources and adjustment of anticipated spending of the project for the 22/23 financial year. Therefore, in order to achieve successful project implementation and full expenditure, a re-allocation of funds between MIG projects is required.

The second amendment to the DPIP therefore allocates the 2022/2023 MIG allocation as follows:

Nr	Project	MIG Ref.	Budget
1	Rehabilitate Water Networks	WC1287/W/14/17	R 2 217 712
2	De Hoop Development: External Water Supply	WC1864/W/21/24	R 2 464 000
3	De Hoop Development: Upgrade Bulk Water Supply	WC1865/W/21/25	R 19 177 500
4	Malmesbury: Rehabilitation of Roads	WC1765/R.ST/19/23	R 1 250 788
5	Abbotsdale: Construction of Roads	WC1858/R.ST/22/25	R 1 570 489
6	Abbotsdale: Construction of Roads Phase 2	WC/1912/R.ST/22/25	R 1 447 316
7	Malmesbury: Illegelethu: Construction of Roads	WC1859/R.ST/22/25	R 228 019
8	Illegelethu Construction of Roads Phase 2	WC/1911/R.ST/22/25	R 461 112
9	Chatsworth: Construction of Roads	WC1862/R.ST/22/25	R 3 356 382
10	Riebeek West: Construction of Roads Phase 2	WC/1909/R.ST/22/25	R 1 636 682
11	Kalbaskraal: Construction of Roads Phase 2	WC/1913/R.ST/22/25	R 0
	Total		R 33 810 000

3. ALIGNMENT TO THE IDP

The implementation of the MIG Programme links to Strategic Goal 5 of the IDP: Sufficient, Affordable and well-run services.

RESOLUTION

- That the Executive Mayoral Committee notes the continued unrest and subsequent delays in the Construction of Roads in Kalbaskraal, necessitating an adjustment of the planned spending for 2022/2023;
- That the Executive Mayoral Committee notes that in order to achieve successful project implementation, a re-allocation of funds between MIG projects is required and that the 2022/2023 DPIIP must be amended accordingly;
- That the Executive Mayoral Committee approves the following projects and budgets for the second amended of the DPIIP for the 2022/2023 financial year:

Nr	Project	MIG Ref.	Budget
1	Rehabilitate Water Networks	WC1287/W/14/17	R 2 217 712
2	De Hoop Development: External Water Supply	WC1864/W/21/24	R 2 464 000
3	De Hoop Development: Upgrade Bulk Water Supply	WC1865/W/21/25	R 19 177 500
4	Malmesbury: Rehabilitation of Roads	WC1765/R.ST/19/23	R 1 250 788
5	Abbotsdale: Construction of Roads	WC1858/R.ST/22/25	R 1 570 489
6	Abbotsdale: Construction of Roads Phase 2	WC/1912/R.ST/22/25	R 1 447 316
7	Malmesbury: Illegelethu: Construction of Roads	WC1859/R.ST/22/25	R 228 019
8	Illegelethu Construction of Roads Phase 2	WC/1911/R.ST/22/25	R 461 112
9	Chatsworth: Construction of Roads	WC1862/R.ST/22/25	R 3 356 382
10	Riebeek West: Construction of Roads Phase 2	WC/1909/R.ST/22/25	R 1 636 682
11	Kalbaskraal: Construction of Roads Phase 2	WC/1913/R.ST/22/25	R 0
	Total		R 33 810 000

- That the amended DPIIP be submitted to the Department of Cooperative Governance and Traditional Affairs.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES
JMSS/jmss



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Civil Engineering Services
12 MAY 2023

16/5/5/1
WARDS: ALL

ITEM 7.8 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING WHICH SHALL BE HELD ON 17 MAY 2023

SUBJECT: ROADS RESEAL PROGRAMME 2023/24
--

1. **BACKGROUND**

The amount of R 10 000 000 is available in the 2023/24 financial year for the reseal of existing surfaced streets.

This report stands to recommend that the streets as indicated on the attached list be included in the reseal programme for the 2023/24 financial year.

2. **IDENTIFICATION OF STREETS AND DIVISION OF FUNDS**

The available funds for the reseal works are proportionally divided between the respective towns of Malmesbury and Moorreesburg, in accordance with the total resealing and rehabilitation priority lengths per town.

The respective streets were identified using the Pavement Management System (iRAMS) and visual inspections. This system prioritises roads according to the class of road and the current service condition. The attached list is prioritised in accordance with this system.

It is important to note that the calculated expense per road is merely preliminary at this stage and that not all preparation works in the road layers can be accounted for prior to exposing the said layers. The expense for the preparation works is booked against the reseal vote; it shall therefore have a direct influence on the amount of roads that can be resealed.

3. **ALIGNMENT WITH THE IDP**

This item links with Strategic Outcome 4 of the IDP: Access to affordable and reliable municipal infrastructure.

4. **RECOMMENDATION**

4.1 That the EMC approves the reseal programme as attached to this report.

4.2 That the EMC takes note that the reseal programme as attached is preliminary and will be downscaled in relation to the expense of the preparation works.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES
JMSS/jmss

SWARTLAND RESEALING OF ROADS PROGRAMME 2023/24

Swartland Resealing Total

**VAT Excl
R 10 000 000,00**

MOORREESBURG						
Street	Begin	End	Length	Width	Area	Estimate
Bloekom	Kameeldoring	Ranonkel	47	5,0	235	R 28 200,00
Kameeldoring	Sirkel	Mopanie	355	5,0	1775	R 213 000,00
Roos	Ranonkel	Protea	65	5,0	325	R 39 000,00
Olyf	Rooikrans	Eike	240	5,0	1200	R 144 000,00
Eike	Palmboom	Olyf	45	5,5	248	R 29 700,00
Steyl	Meul	Kotze	220	6,0	1320	R 270 600,00
Willem April	Steyl	Elevator	135	6,4	864	R 190 080,00
Laurie Hugo	Steyl	Elevator	165	6,4	1056	R 232 320,00
Meul	Corporation	Samoa	108	8,7	940	R 206 712,00
Stasie	Rivier	Kerk	340	7,2	2448	R 538 560,00
Kerk	Loop	Heuwel	145	6,8	986	R 202 130,00
Sentraal	CDS	Lang	345	7,6	2622	R 576 840,00
Tuin	Plein	Lang	205	6,8	1394	R 306 680,00
Loop	Vloks	Fort Reservior	105	5,6	588	R 129 360,00
Fort Reservior	Lang	Ebenezer	339	7,4	2509	R 551 892,00
Moorrees	Waterkant	Heuwel	250	7,2	1800	R 396 000,00
Dirkie Uys	Retief	Kloof	351	7,4	2597	R 571 428,00
R 4 626 502,00						

MALMESBURY						
Street	Begin	End	Length	Width	Area	Estimate
Vink	Myrtle	Muisvoel	300	5	1500	R 180 000,00
Muisvoel	Myrtle	Alfa	403	5	2015	R 241 800,00
Koljander	Begonia	Begonia	269	5	1345	R 161 400,00
Koljander Close	Koljander	Koljander	30	5	150	R 18 000,00
Vinkel	Koljander	Gousblom	60	5	300	R 36 000,00
Bonekruid (Section 1)	Wynruit	Suring	197	5	985	R 118 200,00
Suring	Bonekruid	Tortelduif	60	5	300	R 36 000,00
Bonekruid (Section 2)	Wynruit	Suring	172	5	860	R 103 200,00
Abattoir	Darling Rd	CDS Joint	466,41	7,6	3544,721	R 992 514,00
Plein	Rood	Hof	219	7,2	1577	R 346 896,00
Mark	Vrede	Hof	189	6,5	1229	R 270 270,00
Meul	Hill	Rood	269	6	546	R 120 120,00
Kloof	Victoria	Wagener	81	6	486	R 106 920,00
Hout	Auction	Wagener	170	6,4	1088	R 239 360,00
Auction	Suid	Hout	202	8	1616	R 355 520,00
Prospect	Auction	Wagner	168	8,8	1478	R 325 248,00
Du Toit	Voortrekker	Dagbreek	217	6	1302	R 286 440,00
Arcadia	St. Thomas	St. John's	206	6	1236	R 271 920,00
Pinard	St. Johns	St. Thomas	207	6,1	1262,7	R 277 794,00
Bloem	St. Johns	St. Thomas	208	6,6	1372,8	R 302 016,00
West	St. Johns	St. Thomas	208	6,5	1352	R 297 440,00
Rothman	St. Johns	St. Thomas	210	6,2	1302	R 286 440,00
R 5 373 498,00						



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
8 Mei 2023

2/5/1; 2/5/2
WYK: n.v.t.

ITEM 7.10 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE- VERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP: SUBJECT:	HERSIENING VAN STELSEL VAN DELEGASIE REVISION OF SYSTEM OF DELEGATION
--------------------------------------	--

1. BACKGROUND

- 1.1 Section 59 of the Municipal Systems Act, 2000 determines that a municipal council must develop a system of delegation (SoD) that will maximize administrative and operational efficiency and provide for adequate checks and balances.
- 1.2 In terms of the same section, such delegations and instructions must be reviewed when a new council is elected, as was the case at the first meeting of this (the 5th) municipal council that was held on 16 November 2021.
- 1.3 The SoD is not a static document, and amendments/additions to same are made continuously in consultation with Council, who has the prerogative to withdraw, amend or determine additional conditions. Revisions to the SoD are submitted in Council during May annually.
- 1.4 The 1st revision to the SoD was submitted in Council during May 2022. Amendments to be made to the SoD as per the 2nd revision by the 5th Council, are explained below with reference to the respective annexures hereto.
- 1.5 In addition to the changes dealt with below, amendments were made (1) to align designations in terms of the amended staff structure that was approved by the Council in January 2023, and (2) to allow for the names of new incumbents on the document to be signed off. These amendments can be seen on the complete SoD which is distributed separately as an electronic copy. A hard copy of the full document is available on request.
- 1.6 In terms of the Municipal Manager's SoD, the Director: Corporate Services has the authority to submit reports to Council on existing delegations and to make recommendations on possible changes via the Executive Mayoral Committee.

2. 2nd REVISION

- 2.1 The 2nd revision of the SoD entails the following:

2.1.1 Amendments to Part 2.4.1B: Delegation by Council as Delegating Authority – Powers and Functions delegated to Municipal Manager

Annexure A provides for the inclusion of delegation C-MM/DBRP1 to authorize the Municipal Manager to assess risks and to determine whether a data breach, when it occurs, is reportable to the Information Regulator in terms of the Protection of Personal Information Act, Act 4 of 2013 (POPI Act).

In this instance, the Executive Mayoral Committee approved a Personal Data Breach Response Plan with effect from 16 November 2022, in terms of the said act.

2.1.2 **Amendments to Part 2.4.3B: Delegation by Council as Delegating Authority – Powers and functions delegated to the Chief Financial Officer**

Annexure B provides for the authorization of the Chief Financial Officer to stop/reject payments in process on the Municipality's behalf (C-CFO/F.12), and includes changes to annexure F.1 and F.2 that relates to Financial Transactions.

2.1.3 **Amendments to Part 2.4.4: Delegation by Council as Delegating Authority - Powers and functions delegated to the Director: Corporate Services**

Annexure C reflects the deletion of functions in terms of the Contract Administration Policy, which policy was repealed and replaced with a new Contract Management Policy, approved by the Executive Mayoral Committee with effect from 1 October 2022. The powers and functions allocated to the Municipal Manager in terms of same, are now included in the Municipal Manager's System of Delegation, as dealt with below.

2.1.4 **Amendments to Part 4.2: Delegation by Municipal Manager as Delegating Authority –**

Powers and functions delegated by the Municipal Manager in terms of the new Contract Management Policy as approved from 1 October 2022, are included under Contract Management, i.e. MM-/DCS/CMP1 to MM-AD/CMP9 as per **Annexure D**.

These amendments are only to be taken cognizance of by Council, since it pertains to the Municipal Manager's SoD, and not that of Council.

2.1.5 **Amendments to Part 4.2: Delegation by Municipal Manager as Delegating Authority –**

The delegations of powers and functions arising from the Electricity Distribution: Embedded Generation Policy approved by the Executive Mayoral Committee with effect from 19 April 2023, are reflected on **Annexure E** hereto.

These amendments are only to be taken cognizance of by Council, since it pertains to the Municipal Manager's SoD, and not that of Council.

2.1.6 **Amendments to Part 4.2: Delegation by Municipal Manager as Delegating Authority –**

The Staff Regulations that came into effect on 1 July 2022 require the revision of all Human Resources Policies.

The SoD of the Municipal Manager has been amended to provide (1) for changes to the Recruitment and Selection Policy as well as the Scarce Skills Policy, and (2) for the inclusion of delegations in terms of new policies, i.e. the Probationary Period Policy, the Relocation Assistance Policy and the Retention Policy, as per **Annexure F** hereto. These amendments and new policies were all approved by the Executive Mayoral Committee, following consultation with the trade unions.

These amendments are only to be taken cognizance of by Council, since it pertains to the Municipal Manager's SoD, and not that of Council.

2.1.7 **Amendments to Part 5.1: Delegation by Chief Financial Officer as Delegating Authority -**

The CFO's SoD was amended to make provision for delegations in terms of the new Insurance Management Policy, effective 1 July 2023. Refer **Annexure G** in this regard.

These amendments are only to be taken cognizance of by Council, since it pertains to the CFO's SoD, and not that of Council.

3. FINANCIAL IMPLICATION

Not applicable

4. ALIGNMENT TO THE IDP

Maintaining the System of Delegation can be indirectly be linked to Strategic Goal 4 (Caring, competent and responsive institutions, organisations and business) in the 2017-2023 IDP.

5. RECOMMENDATION

(for tabling in Council)

- (a) That the amendments to Council's System of Delegation (2nd Revision) as per Annexures A to C be approved, and cognizance be taken of the amendments to the delegation systems of the Municipal Manager and Chief Financial Officer as per Annexures D to G;
- (b) That cognizance be taken that no amendments were effected to the Section 53 Role Demarcation of political structures, political office bearers and the Municipal Manager, which document forms part of the System of Delegation.

AANBEVELING

(vir voorlegging aan die Raad)

- (a) Dat die wysiging tot die Raad se Stelsel van Delegasie (2^{de} Hersiening) soos vervat in Aanhangsels A tot C goedgekeur word, en kennis geneem word van die wysigings aan die Munisipale Bestuurder en Hoof Finansiële Beampte se delegasiestelsels soos vervat in Aanhangsels D tot G;
- (b) Dat kennis geneem word dat geen wysigings aangebring is aan die Artikel 53 Roluitklaring vir politieke strukture, politieke ampsbekleërs en die Munisipale Bestuurder nie, welke dokument deel uitmaak van die Stelsel van Delegasie.

(get) M S Terblanche

DIREKTEUR: KORPORATIEWE DIENSTE

mst/raadsitems,SM5/Mei 2023/Delegations_May 2023

2.4 – POWERS AND FUNCTIONS DELEGATED TO STAFF MEMBERS

2.4.1B POWERS AND FUNCTIONS DELEGATED TO THE MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR DUTY	RESPONSIBILITY	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
HUMAN RESOURCES & LABOUR RELATIONS						
<p>Read with Council Delegation to Municipal Manager (refer C-MM/MSA2 of this System of Delegation) in terms of which responsibilities under section 67 of the Systems Act are delegated to the Municipal Manager, the responsibility to ensure compliance on the Municipality's behalf with all legislation, collective agreements, staff policies, standing orders and Council resolutions pertaining to human resources and labour relations is hereby conferred on the Municipal Manager, with the power to delegate and where necessary to sub-delegate any duties or functions in terms of such legislation, collective agreements, staff policies, standing orders and Council resolutions, and in addition to the items listed below.</p> <p>Also see Part 4 of this System of Delegation, i.e. Delegation by Municipal Manager.</p>						
Policies						
Study bursary policy (internal) (SBP)						
C-MM/HR5	Council Resolution 09/11/2011	Power to consider moratorium on the payment of study bursaries, based on financial sustainability requirements	Council	Municipal Manager		
INFORMATION MANAGEMENT						
IT policy						
C-MM/IT1	Council Resolution 23/01/2002	To approve user applications for internet, file access and applications	Council	Municipal Manager		Also see Delegation to All Directors
Personal Data Breach Response Plan						
C-MM/DBRP1	Para 3 & 5, DBRP	To assess risks and to determine whether a data breach is reportable to the Information Regulator (IR)	Council	Municipal Manager		Senior Manager: ICT & senior managers to assist

SIGNED ON BEHALF OF COUNCIL (DELEGATOR)		ACCEPTANCE BY DELEGATEE/S	
Executive Mayor, Alderman J H Cleophas		Municipal Manager, J J Scholtz	May 2023
Speaker, Alderman M A Rangasamy			

H
"

2.4.3B - POWERS AND FUNCTIONS DELEGATED TO THE CHIEF FINANCIAL OFFICER (DIRECTOR FINANCIAL SERVICES) IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR DUTY	RESPONSIBILITY	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/INSTRUCTION TO ASSIST
C-CFO/ F.6	Council Resolution dd 17/02/2010, as amended from time to time i.r.o. Annexures F.1 & F.2	To do bank statement enquiries on the Municipality's behalf	Council	Chief Financial Officer	Any one of the authorised officials listed in either annexures F.1 or F.2	
C-CFO/ F.7	Council Resolution dd 17/02/2010, as amended from time to time i.r.o. Annexures F.1 & F.2	To download account information	Council	Chief Financial Officer	Any one of the authorised officials listed in either annexures F.1 or F.2	
(F.8)	Section 60(2), Systems Act	To do/authorise investments on the municipality's behalf	See Council Delegation to Municipal Manager / May not be sub-delegated			See C-MM/MSA5
C-CFO/ F.9	Council Resolution dd 17/02/2010, as amended from time to time i.r.o. Annexures F.1 & F.2	To sign bank guarantees	Council	Chief Financial Officer		
C-CFO/ F.10	Council Resolution dd 17/02/2010, as amended from time to time i.r.o. Annexures F.1 & F.2	Signing of leases and related hire purchase contracts	Council	Chief Financial Officer	May not be sub-delegated	Also see Delegation to Municipal Manager & to Director: Corporate Services / May not be sub-delegated
(F.11)	General – Refer Annexure F.1	Signing of indemnity regarding transfer of money to local and foreign accounts	See Council Delegation to Municipal Manager and to Director: Corporate Services			May not be sub-delegated
C-CFO/ F.12	General	To Stop/Reject payments in process on the Municipality's behalf	Council	Chief Financial Officer		Any one of the authorised officials listed in either annexures F.1 or F.2

VENDOR SERVICES

C-CFO- VEN1	Council Resolution 12/09/2013	To calculate and determine on an annual basis, the commission payable to vendors acting on Council's behalf, based on the average CPIX of the preceding year ending June	Council	Chief Financial Officer		
----------------	-------------------------------	--	---------	-------------------------	--	--

SIGNED ON BEHALF OF COUNCIL (DELEGATOR)

ACCEPTANCE BY DELEGATEE/S

Executive Mayor,
Alderman J H Cleophas

Chief Financial Officer,
M A C Bolton

May 2023

Speaker,
Alderman M A Rangasamy

FINANCIAL MATTERS: FINANCIAL TRANSACTIONS
ANNEXURE F.1 (CATEGORY A)

	Item F.1	Item F.2	Item F.3	Item F.4	Item F.5	Item F.6	Item F.7	Item F.8	Item F.9	Item F.10	Item F.11	Item F.12
Municipal Manager	X	X	X	X	X	X	X	√	√	√	√	X
Chief Financial Officer	√	√	√	√	√	√	√	X	√	√	X	√
Director: Corporate Services	X	X	X	X	X	X	X	X	X	X	√	X
Senior Manager: Treasury, Financial Reporting & Financial systems Financial Statements & Asset Management	√	√	√	√	√	√	√	X	X	X	X	√
Senior Manager: Budget Office and Costing and Reporting	√	√	√	√	X	X	X	X	X	X	X	√
Senior Manager: Supply Chain Management	√	√	√	√	X	X	X	X	X	X	X	√
Senior Manager: Treasury (Vacant)	√	√	√	√	√	√	√	X	X	X	X	√
Head: Financial Statements (Vacant)	√	√	√	√	√	√	√	X	X	X	X	√
Manager: Legal and Credit Control	√	√	√	√	X	X	X	X	X	X	X	√
Head: Revenue Manager: Revenue Management	√	√	√	√	√	X	√	X	X	X	X	√
Head: Expenditure Manager: Expenditure Management	√	√	√	√	√	√	√	X	X	X	X	√
Head: Asset and Fleet Management Manager: Assets, Insurance & Fleet Management	√	√	√	√	X	X	X	X	X	X	X	√
Manager: Budget Office and Costing and Reporting	√	√	√	√	X	X	X	X	X	X	X	√

ANNEXURE F.2 (CATEGORY B)

	Item F.1	Item F.2	Item F.3	Item F.4	Item F.5	Item F.6	Item F.7	Item F.8	Item F.9	Item F.10	Item F.11	Item F.12
Accountant: Salaries Payroll Management	√	√	√	X	X	X	X	X	X	X	X	√
Senior SCM Practitioner: Logistics & Disposals	√	√	√	X	X	X	X	X	X	X	X	√
Asset and Fleet Management Officer	√	√	√	X	X	X	X	X	X	X	X	√
Administrator: Property Rates (Vacant)	√	√	√	X	X	X	X	X	X	X	X	√
Head: Services Accountant: Billing and Debtor Management	√	√	√	X	X	X	X	X	X	X	X	√
Controller: Cashiering and Vendor Points Assistant Accountant: Credit Control	√	√	√	X	X	X	X	X	X	X	X	√
Accountant: Bank and Expenditure Credit Control	√	√	√	X	√	√	√	X	X	X	X	√
Controller: Expenditure	√	√	√	X	√	√	√	X	X	X	X	√
Principal Clerk: Creditors	√	√	√	X	√	√	√	X	X	X	X	√
Controller: Cashiers and Vendor Points	X	X	X	X	√	√	√	X	X	X	X	X
Principal Clerk: Cashiers and Vendors	X	X	X	X	√	√	√	X	X	X	X	X

2.4.4 – POWERS AND FUNCTIONS DELEGATED TO DIRECTOR: CORPORATE SERVICES

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR DUTY	RESPONSIBILITY	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
CONTRACT MANAGEMENT						
C-DCS/ CM1	General	Authority to enter into and sign contracts on the Municipality's behalf	Council	Director: Corporate Services	Senior Manager: Human Resources Management*	Also see Council Delegation to Municipal Manager *limited to employment contracts
C-DCS/ CM2	Council Resolution 09/03/2006	To accept/reject guarantees/securities submitted by contractors	Council	Director: Corporate Services		
Contract management in accordance with Contract Administration Policy (CAP)						
C-DCS/ CM3	Para 4.2 & 4.3, CAP	Authority to communicate tenders awarded (above R200 000 (VAT inclusive))	Council	Director: Corporate Services	Manager: Secretariat & Records Services	
C-DCS/ CM4	Para 7, CAP	Authority to enter into and sign formal supply chain contracts on the municipality's behalf	Council	Director: Corporate Services		Refer Council Delegation to Municipal Manager
C-DCS/ CM5	Para 8.1 & 9.2, CAP	Safekeeping and maintenance of contracts/securities	Council	Director: Corporate Services	Records Manager (Manager: Secretariat & Records Services)	
C-DCS/ CM6	Para 8.3, 8.4 & 9.3, CAP	Monitoring expiring of contracts and lapsing of securities	Council	Director: Corporate Services	Records Manager (Manager: Secretariat & Records Services)	
N/A	Para 11, CAP	Authority to approve increases exceeding 15 per cent of original contract value	Refer Council Delegation to Municipal Manager			
N/A	Para 14, CAP	Placement of contracts on website	Refer Delegation by Municipal Manager in terms of Website Placement Policy			

SIGNED ON BEHALF OF COUNCIL (DELEGATOR)		ACCEPTANCE BY DELEGATEE/S	
Executive Mayor, Alderman J H Cleophas		Director: Corporate Services, M S Terblanche	May 2023
Speaker, Alderman M A Rangasamy			

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

Acting in terms of section 59(4) of the Systems Act, Council hereby **approves** the following delegation and sub-delegation by the Municipal Manager of powers conferred on him/her in terms of other law (i.e. legislation other than the MFMA), regulation, policy or standing order or Council resolution, to the staff members as specified below, subject to the conditions stipulated in said section 59.

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
APPEALS						
MM-DCS/ MSA3	Section 62(2), Systems Act	Submit appeals to appropriate appeal authority	Municipal Manager	Director: Corporate Services	Manager: Secretariat and Records Services Management	
MM/ MSA4	Section 62(4)(a), Systems Act	Deal with appeal against decision of other staff member	Reserved for Municipal Manager			May not be sub-delegated
MM-DCS/ APP1	Para 3, Appeal Policy	Administration of appeals received in terms of section 62 of Systems Act in accordance with appeal policy	Municipal Manager	Director: Corporate Services	Manager: Secretariat and Records Services Management	
CONTRACT MANAGEMENT						
MM-DCS/CMP1	Para 5.2.2 & 5.23, CMP	Annually review implementation of CMP and submit amendment proposals	Municipal Manager	Director: Corporate Services		
	Para 5.3.1, CMP	Ensure proper enforcement of contracts procured through SCM policy	Refer MM-AD/MFMA92			Delegated to all directors in terms of section 116 of the MFMA
	Para 5.3.2, CMP	Monitor on a monthly basis the performance of the contractor	Refer MM-AD/MFMA93			

SIGNED BY DELEGATOR		ACCEPTANCE BY DELEGATEE/S	
Accounting Officer, J J Scholtz		Corporate Services, M S Terblanche	May 2023

11

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
MM-AD/ CMP2	Para 5.3.3, CMP	Administrate contracts to ensure effective contract management	Municipal Manager	All directors		
MM-AD/ CMP3	Para 5.4.1, CMP	Establish capacity for contract implementation and enforcement	Municipal Manager	All directors		Within respective directorates
MM-AD/ CMP4	Para 5.4.2, CMP	Responsible/accountable for all contract life cycle activities	Municipal Manager	All directors		Within respective directorates
MM-AD/ CMP5	Para 5.4.3, CMP	Assign contract champions to all contracts	Municipal Manager	All directors		Within respective directorates
MM-CFO/ CMP6	Para 8.3.1, CMP	Notify tenderers i.r.o. goods/services procured by SCM unit with value of more than R30 000 up to R200 000 (VAT included)	Municipal Manager	Chief Financial Officer	Senior Manager; Supply Chain Management	
MM-DCS/ CMP7	Para 8.3.2, CMP	Notify tenderers of awards made by bid adjudication committee (confirmed by accounting officer)	Municipal Manager	Director: Corporate Services	Manager; Secretariat & Records Management	
MM-AD/ CMP8	Para 17.5, CMP	Ensure filing of signed contracts with registry office	Municipal Manager	All directors		
MM-DCS/ CMP8	Para 17.7, CMP	Monitor the expiry of contracts and inform contract owners	Municipal Manager	Director: Corporate Services	Manager; Secretariat & Records Management	
MM-AD/ CMP9	Para 18.3, CMP	Ensure that contract security does not lapse before completion of contract	Municipal Manager	All directors		Within respective directorates

SIGNED BY DELEGATOR	ACCEPTANCE BY DELEGATEE/S	
Accounting Officer, J J Scholtz	Corporate Services, M S Terblanche	May 2023
	CFO / Financial Services, M A C Bolton	May 2023
	Protection Services, P A C Humphreys	May 2023
	Development Services, J S Krieger	May 2023
	Electrical Engineering Services, M J Möller	May 2023
	Civil Engineering Services, L D Zikmann	May 2023

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
DELEGATIONS						
MM-DCS/ MSAS5	Section 65(1)(a), Systems Act	Submit report to Council on existing delegations; Make recommendations on possible changes	Municipal Manager	Director: Corporate Services		
ELECTRICITY DISTRIBUTION: EMBEDDED GENERATION POLICY						
MM-DES/ EGP1	Para 10.1, EGP	To implement and enforce the provisions of the policy and to take the necessary steps to do so	Municipal Manager	Director: Electrical Engineering Services		
MM-DES/ EGP2	Para 10.2, EGP	To report to the mayor on the implementation of the policy, efficacy of tariffs and related mechanisms, resources, processes and procedures	Municipal Manager	Director: Electrical Engineering Services		
MM- DES/EGP3	Para 10.3, EGP	To fulfil the functions, responsibilities and obligations i.t.o. the policy, including appropriate revisions of the requirements document	Municipal Manager	Director: Electrical Engineering Services		

SIGNED BY DELEGATOR		ACCEPTANCE BY DELEGATEE/S		
Municipal Manager, J J Scholtz		Director: Corporate Services, M S Terblanche		May 2023
		Director: Electrical Engineering Services, M J Möller		May 2023

11E11

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
	Probationary Period Policy (PPP)					
MM-HRM/ PPP1	Para 7, PPP	To inform the employee within the first two weeks of the employment of the employee's performance requirements and ensure that the employee completes the municipality's induction programme.	Municipal Manager	All Directors	All Divisional Heads	I.r.o. employees under their control
MM/ TP2	Para 10.4, PPP	To approve the termination of the employee on incapacity after satisfying himself through the reports that the employee's performance was not satisfactory during the probationary period and the employee did not comply with all the conditions of the probationary appointment.	Reserved for Municipal Manager			In conjunction with directors
	Provision of protective and safety apparel to employees (PPSA)					
MM- AD/UP1	Para 4, PPSA	Responsible for ensuring strict and consistent application of policy	Municipal Manager	All Directors		No deviations allowed
MM/UP2	Para 4, PPSA	Power to approve amendments to the annexures with regard to Protective and Safety Equipment provided to Employees	Reserved for Municipal Manager			In consultation with directors

SIGNED BY DELEGATOR		ACCEPTANCE BY DELEGATEE/S	
Municipal Manager, J J Scholtz		Corporate Services, M S Terblanche	May 2023
		Financial Services, M A C Bolton	May 2023
		Protection Services, P A C Humphreys	May 2023
		Development Services, J S Krieger	May 2023
		Electrical Engineering Services, M J Möller	May 2023
		Civil Engineering Services, L D Zikmann	May 2023

1170

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
Recruitment and selection i.t.o. Recruitment and Selection Policy (RSP)						
MM/RS1	Para 1 & 5.2.8, RSP Section 55, Systems Act	To authorise appointment of personnel	Reserved for Municipal Manager			Successful candidate to be recommended by appointment committee selection panel
MM-AD/ RS2	Para 1, RSP (read with section 55(1)(e), Systems – See MM 6 – MM 16	To deviate, in order to meet <i>bona fide</i> organizational or operational requirements, from the provisions of the RSP	Municipal Manager	All Directors		In consultation with Senior Manager: Human Resources Services Management and organised labour
MM-AD/ RS3	Para 4.13, RSP	Responsible to take affirmative action measures and ensuring compliance with the provisions of the Employment Equity Act, 1998	Municipal Manager*	All Directors*		I.r.o. their respective directorates
MM/RS4	Para 5.1.1, RSP	To approve a process whereby the need for filling a post is to be assessed	Reserved for Municipal Manager, subject to Staff Regulations			
MM-HRM/ RS5	Para 5.1.2(f)(d), RSP	To submit a report to National Treasury regarding the implementation of conditions pertaining to the Municipal Regulations on Minimum Competency Levels	Municipal Manager	Senior Manager: Human Resources Services Management		

SIGNED BY DELEGATOR	ACCEPTANCE BY DELEGATEE/S	
Municipal Manager, J J Scholtz	Corporate Services, M S Terblanche	May 2023
	Financial Services, M A C Bolton	May 2023
	Protection Services, P A C Humphreys	May 2023
	Development Services, J S Krieger	May 2023
	Electrical Engineering Services, M J Möller	May 2023
	Civil Engineering Services, L D Zikmann	May 2023
	Senior Manager: Human Resources Management, S de Jongh	May 2023

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
Recruitment and selection i.t.o. Recruitment and Selection Policy (RSP)						
MM- HRM/ RS6	Para 5.1.3, RSP	To grant permission for the advertising of a vacant position	Municipal Manager	Senior Manager: Human Resources Services Management		Subject to prior approval being obtained from management to fill the post – Refer para 5.1.1
MM/RS7	Para 5.1.3(i), RSP	To instruct the use of special recruitment strategies to obtain appropriately qualified candidates from designated groups if no adequate applications are received	Reserved for Municipal Manager			In consultation with the relevant director and organised labour
MM/RS8	Para 5.2.2(a), RSP	To appoint a selection panel for each advertised post to recommend the appointment of a suitable person to the vacant post	Municipal Manager	All Directors*		i.r.o. employees under their control
MM/RS98	Para 5.2.2(e) & 5.2.10 5.2.8(i), RSP [read with section 55(1) of Systems Act]	Final authorisation of staff appointments, excluding the appointment of the municipal manager or directors directly accountable to the municipal manager	Reserved for Municipal Manager			On recommendation by appointment selection committee
SIGNED BY DELEGATOR			ACCEPTANCE BY DELEGATEE/S			
Municipal Manager, J J Scholtz			Corporate Services, M S Terblanche			May 2023
			Financial Services, M A C Bolton			May 2023
			Protection Services, P A C Humphreys			May 2023
			Development Services, J S Krieger			May 2023
			Electrical Engineering Services, M J Möller			May 2023
			Civil Engineering Services, L D Zikmann			May 2023
			Senior Manager: Human Resources Management, S de Jongh			May 2023

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
MM-AD/ RS9	Para 5.2.3, RSP	The option to require that candidates be included in or excluded from the shortlist, based on the screening criteria	Municipal Manager*	All Directors*		*I.r.o. employees under their control
MM-AD/ RS10	Para 5.2.6(h), 5.2.5(f), RSP	To discuss negative references with an applicant where such candidate has not yet been invited to an interview, for possible inclusion in the shortlist	Municipal Manager*	All directors *		*I.r.o. posts under their control May nominate officials to act on their behalf
MM-AD/ RS11	Para 5.2.6(h), 5.2.5(f), RSP	To exercise the discretion whether or not to invite a candidate, where negative reference/s were obtained and discussed with applicant prior to inclusion in shortlist	Municipal Manager*	All Directors*		May nominate officials to act on their behalf / In respect of posts under their control
MM-HRM/ RS12	Para 5.2.9, 5.2.10, RSP	Responsibility to maintain adequate records of selection processes for one year	Municipal Manager	Senior Manager: Human Resources Services Management		Assisted by Human Resources staff
MM-HRM/ RS13	Para 6.4, RSP	Responsibility to disclose to a person in writing that he/she is excluded from promotion or transfer to certain job functions where the criminal record would be exclusionary	Municipal Manager	Senior Manager: Human Resources Services Management		

SIGNED BY DELEGATOR	ACCEPTANCE BY DELEGATEE/S	
Municipal Manager, J J Scholtz	Corporate Services, M S Terblanche	May 2023
	Financial Services, M A C Bolton	May 2023
	Protection Services, P A C Humphreys	May 2023
	Development Services, J S Krieger	May 2023
	Electrical Engineering Services, M J Möller	May 2023
	Civil Engineering Services, L D Zikmann	May 2023
	Senior Manager: Human Resources Management, S de Jongh	May 2023

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
Relocation Assistance Policy for new employees (RAP)						
MM-HRM/ RAP1	Para 6.3, RAP	To approve relocation costs in respect of Section 56 appointments	Reserved for Municipal Manager			
MM-HRM/ RAP2	Para 6.3, RAP	To approve relocation costs in respect of other appointments	Municipal Manager	All Directors*		i.r.o. employees under their control
Retention Policy (RP)						
MM-HRM/ RP1	Para 8.4, RP	To approve a counter offer	Reserved for Municipal Manager			In consultation with the retention committee

SIGNED BY DELEGATOR		ACCEPTANCE BY DELEGATEE/S	
Municipal Manager, J J Scholtz		Corporate Services, M S Terblanche	May 2023
		Financial Services, M A C Bolton	May 2023
		Protection Services, P A C Humphreys	May 2023
		Development Services, J S Krieger	May 2023
		Electrical Engineering Services, M J Möller	May 2023
		Civil Engineering Services, L D Zikmann	May 2023

4.2 DELEGATION BY MUNICIPAL MANAGER IN TERMS OF OTHER LAW, REGULATION, POLICY OR STANDING ORDER OR COUNCIL RESOLUTION

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY/ DELEGATED FROM	DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
Scarce skills policy (SSP)						
MM/SS1	Para 4 7, SSP	To identify certain posts and/or occupational groups affected by a scarce skills challenge, subject to policy criteria, and to determine payment of a scarcity allowance	Reserved for Municipal Manager			
MM/SS2	Para 5-2 10, SSP	To re-evaluate/review scarcity allowances on an annual basis or shorter intervals	Reserved for Municipal Manager			
MM-AD/ SS3	Para 5-4 10.5, SSP	To continuously evaluate the performance of employees who receive a scarcity allowance, for the allowance to be adjusted or terminated	Municipal Manager	All Directors		Recommendations to be made to Municipal Manager i.r.o. employees under their control
Smoking control policy (SCP)						
MM/ SCP1	Para 3, SCP	To identify and designate areas suitable for smoking	Reserved for Municipal Manager			In consultation with employees

SIGNED BY DELEGATOR	ACCEPTANCE BY DELEGATEE/S	
Municipal Manager, J J Scholtz	Corporate Services, M S Terblanche	May 2023
	Financial Services, M A C Bolton	May 2023
	Protection Services, P A C Humphreys	May 2023
	Development Services, J S Krieger	May 2023
	Electrical Engineering Services, M J Möller	May 2023
	Civil Engineering Services, L D Zikmann	May 2023

5.1 DELEGATION BY CHIEF FINANCIAL OFFICER IN TERMS OF THE MUNICIPAL FINANCE MANAGEMENT ACT

ITEM NUMBER	REFERENCE	CRYPTIC DESCRIPTION OF POWER OR FUNCTION	RESPONSIBILITY / DELEGATED TO	SUB-DELEGATED TO	CONDITIONS/LIMITATIONS/ INSTRUCTION TO ASSIST
Insurance Management Policy (IMP)					
CFO-FSC/IMP1	Para 3.4.1, IMP	Responsible for submitting Insurance Management Policy to Council to consider its adoption	Chief Financial Officer	Senior Manager: Financial Statements & Asset Management	Manager: Assets, Insurance & Fleet Management to assist
CFO-FSC/IMP2	Para 3.6.1, IMP	Responsible for annual reviewing of insurance management policy	Chief Financial Officer	Senior Manager: Financial Statements & Asset Management	Manager: Assets, Insurance & Fleet Management to assist
CFO-FSC/IMP6	Para 4.3.9, IMP	Notify the councils insurer of any claim by or against the council or against its insurers	Chief Financial Officer	Senior Manager: Financial Statements & Asset Management	Manager: Assets, Insurance & Fleet Management to assist

SIGNED BY DELEGATOR		ACCEPTANCE BY DELEGATEE/S		
Chief Financial Officer: M A C Bolton		Senior Manager: Financial Statements & Asset Management, R P Alberts		May 2023

11
11



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
3 Mei 2023

K2/1/2-Vol 2

ITEM 7.11 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 17 MEI 2023

ONDERWERP:	HUUROOREENKOMS: MUNISIPALITEIT SWARTLAND / MALMESBURY GHOLFklub – AANSOEK OM ONDERVERHURING
SUBJECT:	LEASE AGREEMENT: SWARTLAND MUNICIPALITY / MALMESBURY GOLF CLUB – APPLICATION TO SUBLET

1. BACKGROUND/DISCUSSION

- 1.1 The existing golf facility in Malmesbury which includes a portion of erf 327 (± 35 ha in extent), erf 9471 (± 14.4 ha in extent) and erf 9472 (± 6.8 ha in extent) is presently being let to the Malmesbury Golf Club in terms of a lease agreement that expires 30 September 2029.
- 1.2 The agreement determines that *“the Lessee shall not assign its rights under this agreement nor shall it sublet the land in whole or in part, except with the prior written consent of the Lessor given under the hand of the Municipal Manager.”*
- 1.3 A written request was submitted by the Golf Club for Council's written consent for the subletting of office space, 12 m² in extent, to Pam Golding as per the application appended hereto. The applicants confirmed verbally that the space will only be used for office accommodation and not as marketing space.

2. LEGISLATION

- 2.1 The matter is regulated contractually, as indicated.

3. AANBEVELING

- 3.1 Dat toestemming onder hand van die Munisipale Bestuurder verleen word vir die onderverhuring van kantoorspasie, groot 12 m², by die Malmesbury gholfklubfasiliteite, met dien verstande dat die Gholfklub steeds aanspreeklik sal wees vir die volle huurgeld soos bepaal in die huurooreenkoms, asook dienstegelede (water, elektrisiteit, ens) wat met die onderverhuurde gedeelte verband hou;
- 3.2 Dat die goedkeuring slegs vir een jaar sal geld, en dat die klub derhalwe opnuut sal moet aansoek doen by verstryking van gemelde termyn;
- 3.3 Dat die Munisipale Bestuurder met volmag beklee word om enige verdere aansoeke in hierdie verband te mag oorweeg, en toepaslike voorwaardes te mag bepaal.

3. **RECOMMENDATION**

- 3.1 That permission be given under the hand of the Municipal Manager for the subletting of office space, 12 m² in extent, at the Malmesbury Golf Club, provided that the Golf Club shall still be liable for payment of the full rental amount as determined in the lease agreement, as well as utility fees (water, electricity, etc) associated with the sublet area;
- 3.2 That the approval shall be for one year only, and that the club will therefore have to apply again upon termination of the said term;
- 3.3 That the Municipal Manager be authorized to consider any further applications in this regard, and to determine applicable conditions.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems,SM4/Mei 2023/Malmesbury Gholfklub_versoek vir onderverhuring_2

MALMESBURY

GOLF KLUB
GOLF CLUB



P O Box/Posbus 40 MALMESBURY 7299 L: 022 4871289 FAX: 022 4871266 E MAIL: clubmanager@cornergate.com

Attention: Municipal Manager Swartland Municipality

The committee of Malmesbury Golf club received an application from Pam Golding to rent office space within our Club house. According to clause 6 of the lease agreement between Swartland Municipality and Malmesbury Golf Club we need the written approval of the municipal manager to sublet any area within the Club house.

We have suitable space that are not currently part of our operational area. Please note that no structural changes are required.

The sub letting will be a year to year contract, but the club has the right to terminate the contract at any given time with a notice period to Pam Golding.

Your positive consideration in this regard will be much appreciated.

Regards

A handwritten signature in dark ink, appearing to read 'T.G. Spangenberg', is written over a dotted line.

T.G. Spangenberg
Club Captain

29/03/2023



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

8 May 2023

Item 7.12

17/9/2/R

ONDERWERP:	HUUROOREENKOMS: SINETHEMBA VIR DIE BESTUUR VAN DIE DAHLIA HUIS TE MALMESBURY
SUBJECT:	LEASE AGREEMENT: SINETHEMBA TO MANAGE THE DAHLIA HOUSE IN MALMESBURY

1. BACKGROUND

1.1 Swartland Municipality had a lease agreement in place with the Dahlia Trust to manage the Dahlia House as a Community Care Centre for women and children that suffered from GBVF/Domestic Violence/Rape/Trauma and abuse. The lease agreement was signed in September 2007 and was terminated by Mrs. Cynthia Slingers in November 2022. The Dahlia Trust evacuated the Dahlia house at the end of January 2023.

1.2 The Swartland Municipal Area has a high incidence of GBVF cases and therefore need to look at equipping the Dahlia House as a House of Safety. Sinethemba submitted a proposal to Swartland Municipality for the management of the Dahlia House that will be a benefit for victims of GBVF within the Swartland Municipal Area. Sinethemba is in operation since 2002 and changed their vision from health and home based care services to Holistic Community Wellness through sustainable partnerships that are focused on GBVF cases.

Their programmes will include (The proposal is attached):

- a) Victim support and care (24 hours Emergency response/Legal support/Emergency Domestic Violence Support)
- b) Emergency House and safety protection in collaboration with partners (SAPS/DSD/DOH/COUNSELLING)
- c) Victim Empowerment and Skills Development (to ensure personal growth, healing, economic wellness, and social integration)
- d) Social Relief (Relief Centre for orphan and vulnerable children and youth during time of distress)
- e) Information Centre (Prevention and awareness initiatives with a life course approach to Gender Based Violence against women, men, and children)
- f) Income Generating (Arts and Craft Market Days and a Fresh Herb Garden produce as well as formal funding proposal submissions)

1.3 The Dahlia House will be fully operational and be used as a safe space where victims of GBVF will receive the necessary assistance and support.

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2017-2023 indirek aansluiting by

- Strategic Goal 1: Improved quality of life for citizens, en
- Strategic Goal 3: Quality and sustainable living environment

4. FINANSIËLE IMPLIKASIE

The municipality will be responsible for the maintenance of the exterior of the Dahlia House as well as making provision for a Grant-In-Aid to Sinethemba in terms of Council's budget.

5. AANBEVELING

- 5.1 Dat 'n drie (3) jaar huurooreenkoms met Sinethemba, m.i.v. 1 Julie 2023, aangegaan word vir die huur en bestuur van die Dahlia Huis (8 Dahlia Straat, Malmesbury);
- 5.2 Dat die huurgeld vasgestel word op R100,00 per jaar plus BTW;
- 5.3 Dat indien Sinethemba homself as na behore finansieël volhoubaar bewys en programme volhoubaar aanbied, oorweging geskenk sal word vir 'n verdere termyn van drie (3) jaar om die Dahlia Huis te bestuur.

5. RECOMMENDATION

- 5.1 *That a three (3) year lease agreement be entered into with Sinethemba as of 1 July 2023 for the lease and management of the Dahlia House (8 Dahlia Street, Malmesbury);*
- 5.2 *That the rental amount be established at R100,00 per annum plus VAT;*
- 5.3 *That should Sinethemba prove itself as a financially sustainable enterprise and programmes are run sustainably, consideration be given to extend the term of three (3) years to manage the Dahlia House.*



MUNISIPALE BESTUURDER

GS/



Project Proposal

Project Name: Sinethemba Love Project

Specific area: House Dalia , Malmesbury

Table of Content:

1. Organisational Details
2. The Background
3. The purpose of the Project
4. The theory of Change
5. The Project Framework
6. The Project Focus area
7. Proposed implementation plan
8. Project Sustainability plan
9. Conclusion
10. Evidence of previous GBV awareness

1. Organisational Details

Non-Profit Name:

SINETHEMBA 020804 NPO

Address: Head Office

4 ROOS STREET, MALMESBURY, 7301

Contact numbers: 0224866323- MALMESBURY

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

Public Benefit Organisation: 930022726

Tax number: 9375982155

Organisational Vision: Holistic Community Wellness through sustainable partnerships

Organisational Objectives: Wellness promotions and preventions to obtain and maintain quality of life through support, care and education to prevent illnesses and social decay
Destigmatise and support : Persons with disabilities , persons infected and affected by HIV /AIDS, Victims of Gender-based violence (GBV) , Orphans, vulnerable children and youth(OVCY).

Sinethemba have been serving the rural communities in the Swartland the last 21 years. We work within a WHOSA framework which allows us to work intersectoral and intergovernmental to improve the lives of the most vulnerable in the Swartland. SINETHEMBA believes in an integrated Community development approach that will restore human dignity and empowerment. We have always served with the following values: Accountability, Integrity, Respect, Caring, Equality and Fairness and Commitment and promise to continue to do so going forward.

2. The Background: The Swartland Municipal are still suffering the devastating effects of the COVID 19 pandemic as a society. The following Social ills have increased tremendously:

- GBV cases
- closing of small businesses which increased unemployment
- the increase in teenage pregnancies
- increase in school drop-outs
- substance abuse increase
- the teenage gangsterism (new phenomenon in Westbank especially)
- new shebeens opened
- crime increases

Although the Covid 19 pandemic subsided, the new GBV pandemic continues to destroy our society and we need to do more than just 16 days of Activism awareness. We appreciate the increased GBV awareness in the Swartland in collaboration with various stakeholders and our organisation had been supporting all the initiatives. However, cry for 365 Days GBV awareness and activism remains because there are still many victims that suffer in silence. Many

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

that are trapped in the cycle of physical , emotional, psychological and economic abuse. These patterns are repeated from generation to generation and the root of this evil continues.

3. The Purpose

The purpose of the project is to **display unconditional love** and **acceptance** to victims of GBV and survivors during their journey to recovery and healing. The Love project will aim to achieve :

1. **restoring of self-love** and trust in humanity,
2. **improving love** in relationships
3. **accountability and boundaries** in relationships
4. **strengthening** social bonds

This project will follow an **inclusive life course approach with regards to prevention of GBV**. Children 0-5 yrs, Antenatal , post-natal , Adolescent, Adults, elderly, persons with disabilities and community members that suffers with mental health will receive equal amount of awareness and prevention in the Swartland municipal area. This project will refer to professional stakeholder to provide the right care and support to the clients at the right time.

4. The Theory of Change :

The empowering of women, children and men with the focus on their rights and accountability for actions to address the gender inequality as the root cause of gender based violence.

"The National Strategy and Action Plan encourages different stakeholders within the system to coordinate, collaborate and develop a shared understanding and common agenda in the elimination of GBV. 2.6 This theory of change reiterates that change is required at multiple levels of society." 25 Nov 2020

5. The Project Framework

The National Strategic Plan on Gender Based and Femicide 6 pillars will be part of the project framework to guide and support the project.

"The 6 pillars of national strategic plan on GBV, (a) Accountability, Coordination and Leadership, (b) Prevention and Rebuilding the Social Cohesion, (c) Justice, Safety and Protection, (d) Response, Care, Support and Healing; (e) Economic Power; and (f) Research and Information Management."

This Global Sustainable development goals: #3 Good health and wellbeing #5 gender equality #Decent work economic growth #10 The reduction of inequality #17 Sustainable partnerships will also be part of the project framework.

21 years of service delivery in the Swartland

"Promoting holistic community wellness through sustainable partnerships in the Swartland "

6. The Sinethemba Love Project Focus areas:

Victim Support and care For victims to relief distress and see justice implemented	Victim Empowering and skills development for new beginnings and economic freedom	Behavioural change focus for the victims, families and broader community	Prevention and awareness for the broader community to break the cycle of abuse
<p>24 hrs Emergency response care and support</p> <p>Survivors and families support</p> <p>Safety and protection 72 hrs</p> <p>Place of safety of force removal of children</p>	<p>Wellness Workshops (Self-care, Emotional Intelligence ect)</p> <p>Healing and Forgiveness program</p> <p>Continuation of counselling for victim and family</p> <p>Share your story program</p>	<p>Women 2 Women small group sessions</p> <p>Men 2 Men small group sessions</p>	<p>Outreach programs: Campaigns in community with specific target groups:</p> <p>Children 0-5 yrs, Antenatal , post-natal , Adolescent, Adults, elderly, persons with disabilities and community members</p> <p>Local Schools, shebeens , social clubs and hubs</p>
<p>Justice to be served</p> <p>Legal support</p>	<p>Parenting workshops</p> <p>Safety parents of DSD support</p>	<p>Stress Relief management skills training</p>	<p>Mobilization for more Safety parents to build a bigger support system throughout the Swartland Municipal area</p>
<p>Emergency Domestic Violence support</p>	<p>Economic Wellness workshops, Entrepreneurial skills and creative sessions</p> <p>SME development</p>	<p>Anger Management skills</p>	<p>Self-care and wellness promotion</p>
<p>Trauma counselling</p>	<p>CV writing workshops and job readiness training</p>	<p>Emotional Intelligence course</p>	

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

7. Proposed Implementation Plan for the Dalia House : June 2023 – June 2024

STRATEGIC OBJECTIVE	PERFORMANCE INDICATOR	ACTIVITIES	Outcome expected	RESPONSIBLE PERSON/ Partnerships	TIME FRAME	BUDGET
Emergency House of safety and protection: To offer Support and shelter to victims in distress for protection and recovery in Partnership with SAPS, DSD and DOH Health for the Swartland Municipal area	<ul style="list-style-type: none"> Referral pathway to other residential safe houses if there is a need House Admission register Counselling register Night Duty register of the supporting staff Weekly reports 	<ul style="list-style-type: none"> Trauma response support 24hrs – 72hrs sleep in, case specific Counselling and Mental Health support Overnight shelter and support Medical examinations for rape victims Health care and health education Assistance with opening a Police case immediately if victim wants to or at a later stage Hygiene activities Arrangement for ongoing counselling and support Refer to other residential safe houses for a more permanent place of safety 	<ul style="list-style-type: none"> Traumatized victims will receive immediate safety, protection, care and support when they need it Secondary trauma will be prevented Forensic medical evidence will be available within 72 hrs which will improve conviction rates The victim will understand their rights and what actions can be taken 	<u>Trauma Response Team:</u> -Team of Homebased Carers -Professional Nurse -Medical Doctor -DSD Social Workers -SAPS <u>Referral pathway partners:</u> -Swartland Municipality -Swartland Municipal GBV Ambassadors -Neighbourhood Watch groups -Legal Aid -Community Safety Groups -Swartland Hospital -DSD <u>Residential Safe homes:</u> -The Daisy safe house -Aalwyn Place of safety -Womens Shelter Movement -Saartjie Baartman Centre for Women and Children -National Shelter Movement of South African	(12 months per year)	R450 000 p.a

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

		<ul style="list-style-type: none"> and rehabilitation Clients can stay until alternative accommodation is arranged and linkage to another residential safehouse is completed Supporting the client with transport to the residential centre if there is a need 				
Strategic Objective	PERFORMANCE INDICATOR	Activities	Outcome	Partners	Timeframe	Budget
Victim Empowerment and Skills Development Centre: Victim Empowering and skills development to ensure personal growth , healing economic wellness and social integration	<ul style="list-style-type: none"> Network and contact partners and plan for activities Registration at HWSETA Referrals Attendance registers 	<ul style="list-style-type: none"> Wellness Workshops (Self-care, Emotional Intelligence ect Healing and Forgiveness program Continuation of counselling for victim and family Share your story program Entrepreneurial workshops 	<ul style="list-style-type: none"> The GBV victim, vulnerable young person will find direction and purpose in life The victim will be empowered The beneficiary will receive new skills for a new beginning as a victor not a victim. 	Swartland Municipality NYDA, SEDA, West Coast College, NPOs in the Swartland Local Business Forum Local Churches HWSETA SASSA Home Affairs	(12 months per year)	R250 000 Administrative cost: Telephone, printing , WIFI Facilitator costs

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “



		<ul style="list-style-type: none"> • Linkage with Home Affairs for ID documents if there is a need • SASSA grants registration support if there is a need 	<ul style="list-style-type: none"> • The GBV victims and families will be in a position to change their economic status • The GVB victims will receive the tools to become economically independent • GBV Victims will make more informed decision because of the information received • GBV victims can be directed to opportunities that will improve their economic circumstances 	Local Businesses for placement opportunities and exposure		
--	--	---	--	---	--	--

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

Strategic objective	PERFORMANCE INDICATOR	Activities	Outcome	Responsible persons/ Partners	Timeframe	Budget
Skills Development centre for GBV Victims, substance abusers and vulnerable community members to ensure economic wellness and social integration	10 persons will be trained per month on a different skills to suit various interest and need of the client Computer Hub	<ul style="list-style-type: none"> CV Writing skills Job readiness workshops Cooking classes Gardening Homebase Care training Basic First Aids Art classes Basic Business skills Social media skills development Basic Computer skills Budgets and financial literacy Opening of Bank accounts for financial freedom 	GBV victims, substance abuse with will have an opportunity to learn a new skill that they can use to better themselves These skills can also be used to improve their	<ul style="list-style-type: none"> West Coast College, HWSETA , NYDA Other partners and NPOs DCAS Dept Agriculture 	(12 months per year)	R250 000
Strategic objective	Performance indicator	Activities	Outcome	Responsible persons/ Partners	Time	Budget
Social Relief Centre Relief Centre for orphan and vulnerable children and youth during a time of distress	<ul style="list-style-type: none"> Relief support Referral letters Registers Reports Monthly data 	<ul style="list-style-type: none"> Nutritional support and relief packs for families in crisis based on referrals from DSD Counselling services Study space for annual 	This relief centre will offer emergency nutritional support to a emergency safety parent on referral basis from DSD, GBV Swartland ambassadors, field workers ect	<ul style="list-style-type: none"> Local Schools who identify specific learners for study support Social workers identify learners who need a learning space 	(12 months per year)	Nutritional support-food parcels for emergency safety parents

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “



		Matriculants who comes from vulnerable living conditions based on referrals from Social workers and field workers		<ul style="list-style-type: none"> Community Chest, Goedgedacht Trust Local Church youth groups Swartland Municipality GBV Ward ambassadors 		
Strategic objective	Performance indicator	Activities	Outcome	Responsible persons/ Partners	Time	Budget
Information Centre: Prevention and awareness initiatives with a life course approach to prevent gender based violence against women, men and children in Swartland municipal areas	<ul style="list-style-type: none"> Weekly reports on outreaches done by the wellness promoters in the Malmesbury, Abbotdale, Riverlands and Chatsworth, Moorreesburg communities 2 Anger & Stress management workshops 4 Wellness workshops 1 Know my rights campaigns 	<ul style="list-style-type: none"> Information sharing on the topic of GBV, substance abuse, human rights, Campaigns in community Community Dialogues on the topic of GBV and my rights School Awareness and education programs Anger and Stress management workshops Wellness Workshops Acceptance Self-care workshops 	<ul style="list-style-type: none"> Information will be shared on the Taboo topics of GBV, substance abuse and community The normalisation of violence against women and children will be challenged Campaigning against gender stereotype and roles and sexism in all spheres of society 	Sinethemba Wellness promoters Local schools, churches, community elderly clubs, NPOS, Social clubs community members <ul style="list-style-type: none"> Swartland Municipality DSD SAPS DOH SSDF LDAC SAPS 	12 months	R250 000

21 years of service delivery in the Swartland

"Promoting holistic community wellness through sustainable partnerships in the Swartland "



	<ul style="list-style-type: none"> • during the 16 days of activism • Registers and Reports • Total of information sharing sessions • Walk-in engagements 	<ul style="list-style-type: none"> • Substance Abuse awareness and prevention programs • 16 Days of activism campaigns with other stakeholders • Sexual Health education in the community • Anti-Bully program at schools done by Wellness promoters • Social media awareness and prevention campaigns 	<ul style="list-style-type: none"> • Community members will take responsibility for their wellness whether it is physical, emotional, spiritual and economical wellness, which influence their decision making and their behaviour improve their quality of life • Decreased in the number of GBV cases in Swartland municipal area 	<ul style="list-style-type: none"> • Community Forums • Dept of Social Dev GBV forum • Social Media Legal AID 		

21 years of service delivery in the Swartland

“Promoting holistic community wellness through sustainable partnerships in the Swartland “

8. Project sustainability Plan :

Income Generation for the Centre will form part of the Victim Empowerment program

Specific activities	Specific Target group	Specific time
Arts & Craft Market Days (Items that was made by the clients during the therapeutic art sessions can be sold. These Items can also be a medium to raise awareness on GBV and substance abuse)	Families , supporters, donors, community members	Monthly
Fresh Herb Garden produce (The herb gardening will also be therapeutic activity that can become profitable for the centre	Public , local restaurants, shops	Monthly
Formal Funding Proposals submissions	Institutions, Government, Businesses ect.	Continually

FUNDING REQUEST Donations and funding will benefit the community. Formal funding applications will be submitted to various stakeholders once the venue is secured.

9. Conclusion

The Victim friendly , safe space will be a house of protection, victim empowerment centre, a social relief centre for orphan and vulnerable children and an information centre that will offer legal assistance and GBV prevention. Sustainable Partnership development and Networking with other NPOs and Institutions in the same field, local government, other Governmental Departments, local Business and other stakeholders will be prioritized to provide the best care and support to the GBV victims.

Project Manager Heinelize Knoesen, haknoesen@sinethemba.net.za / 0224866323/ 0710838383

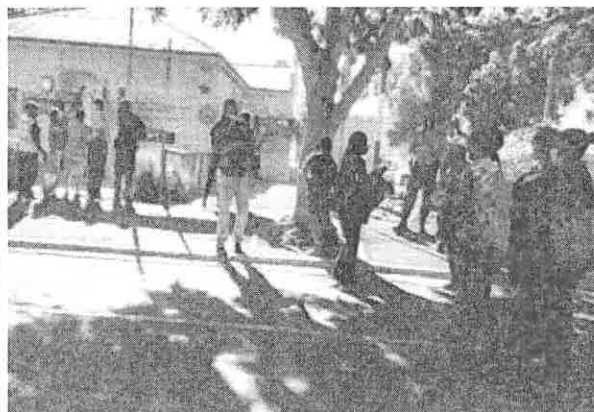


27 April 2023

Heinelize Knoesen

21 years of service delivery in the Swartland

"Promoting holistic community wellness through sustainable partnerships in the Swartland "



Evidence of previous GBV awareness done in communities in collaboration with other partners

ITEM 7.13 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 MAY 2023

ONDERWERP: UITSTAANDE DEBITEURE – APRIL 2023
SUBJECT: OUTSTANDING DEBT – APRIL 2023

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Die bylae hierby aangeheg reflekteer die besonderhede van Swartland Munisipaliteit se uitstaande debiteure vir die tydperk April 2023 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swartland Municipality's outstanding debt for the period April 2023 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. WETGEWING / LEGISLATION

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

- 4.1 Die uitstaande debiteure vir Maart 2022 het R34 962,960.18 beloop terwyl die uitstaande debiteure vir April 2022 R36 781,216.35 beloop het en was 'n vermeerdering van R1 818,256.17.
- 4.2 Die uitstaande debiteure vir Maart 2023 het R36 605,676.19 beloop terwyl die uitstaande debiteure vir April 2023 R48 490,284.34 beloop - 'n vermeerdering van R11 884,608.15.
- 4.3 Die uitstaande debiteure vir April 2022 het R36 781,216.35 beloop terwyl die uitstaande debiteure vir April 2023 R48 490,284.34 beloop - 'n vermeerdering van R11 709,067.99. in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir April 2023 is 6.80% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir April 2022 5.59% was van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir April 2023.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for April 2023.

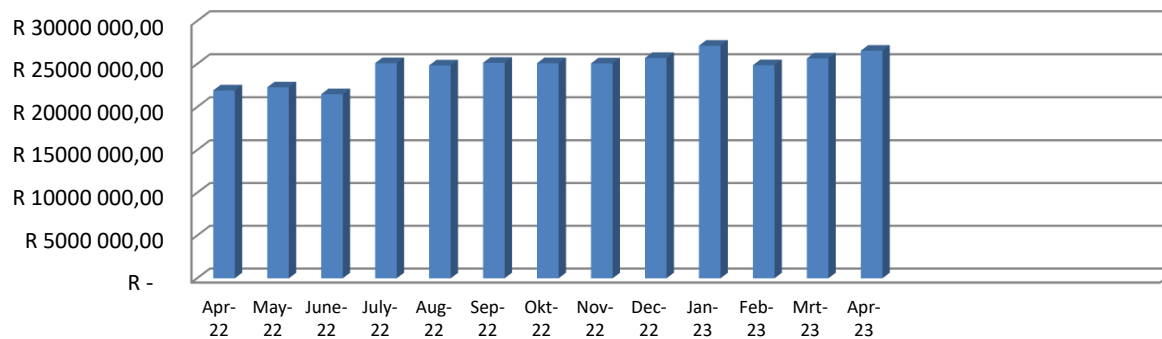
(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS APRIL 2023									2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2020/2021 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments			
									R 713 057 993	R 658 069 842	R 573 330 277
Nov-22	R 5 075 303	R 37 064 946	R 34 171 479	R 2 682 516	R 205 643	R 5 307	R -	EFT payments day after month end received amounted to R1 074,717,53 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 682,516,10 Staff outstanding in the amount of R5306,96 - Three (3) Staff members have outstanding accounts - 1 x Pre-Paid electricity and 2x Conventional Electricity) The Government outstanding amounted to R205 643,46 as a result of annual rates. The amount of R93 121,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,20%	4,86%	6,96%
Dec-22	R 5 226 468	R 39 485 381	R 36 093 639	R 2 606 214	R 778 313	R 7 215	R -	EFT payments day after month end received amounted to R1 416,720,47 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 606,213,92 Staff outstanding in the amount of R7214,70 - Six (6) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 3 x Conventional Electricity) The Government outstanding amounted to R778 313,41 as a result of annual rates. The amount of R3600,66 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,54%	5,21%	6,30%
Jan-23	R 6 176 479	R 43 191 181	R 38 862 263	R 3 114 314	R 1 204 761	R 9 844	R -	EFT payments day after month end received amounted to R1 906,828,80 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 114,313,72 Staff outstanding in the amount of R9843,90 - Eight (8) Staff members have outstanding accounts - 3 x Pre-Paid electricity , 4 x Conventional Electricity and 1 x Eskom electricity) The Government outstanding amounted to R1 204,760,88 as a result of annual rates. The amount of R40 541,34 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,06%	5,62%	7,00%
Feb-23	R 5 862 430	R 39 936 467	R 34 458 175	R 3 900 765	R 1 573 766	R 3 761	R -	EFT payments day after month end received amounted to R2 236,898,47 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 900,765,27 Staff outstanding in the amount of R3761,21 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 573,765,54 as a result of annual rates. The amount of R53 610,35 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,60%	5,18%	7,74%
Mrt-23	R 1 642 716	R 36 605 676	R 32 844 393	R 1 884 961	R 1 874 778	R 1 545	R -	EFT payments day after month end received amounted to R497 273,21 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 884,961,04 Staff outstanding in the amount of R1544,50 - Four (4) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 874,778,11 as a result of annual rates. The amount of R5159,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,13%	5,31%	7,38%
Apr-23	R 11 709 068	R 48 490 284	R 38 490 322	R 7 143 203	R 2 843 517	R 13 242	R -	EFT payments day after month end received amounted to R2 257,911,25 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R7 143,202,76 Staff outstanding in the amount of R13 241,73 - Eleven (11) Staff members have outstanding accounts - 6 x Pre-Paid electricity and 5 x Conventional Electricity) The Government outstanding amounted to R2 843,517,37 as a result of annual rates. The amount of R1 316,435,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,80%	5,59%	7,35%

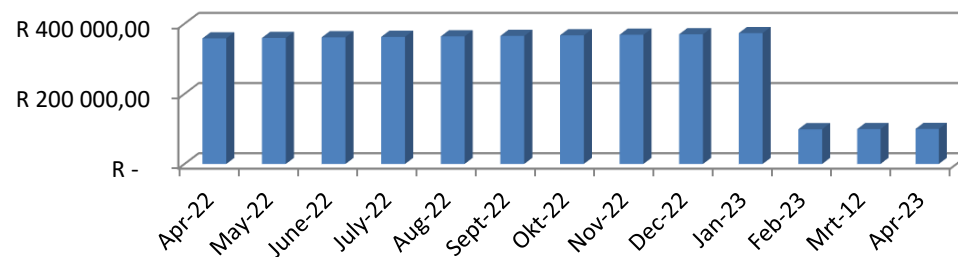
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) APRIL 2023			Comparative Period 2022- 2023	
Month	Before Levy			
Apr-22	R	21 937 941,09	R	-1 965 168,19
May-22	R	22 291 862,23	R	4 020 577,16
June-22	R	21 490 622,35	R	4 836 753,58
July-22	R	25 101 162,41	R	4 177 361,65
Aug-22	R	24 842 160,04	R	4 875 586,56
Sep-22	R	25 143 461,10	R	5 234 802,91
Okt-22	R	25 097 612,66	R	5 243 626,65
Nov-22	R	25 077 433,18	R	4 992 933,58
Dec-22	R	25 701 324,52	R	4 834 860,43
Jan-23	R	27 131 582,63	R	5 213 788,39
Feb-23	R	24 867 724,84	R	4 141 110,99
Mrt-23	R	25 651 352,25	R	4 468 177,31
Apr-23	R	26 552 937,37	R	4 614 996,28

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
APRIL 2023**



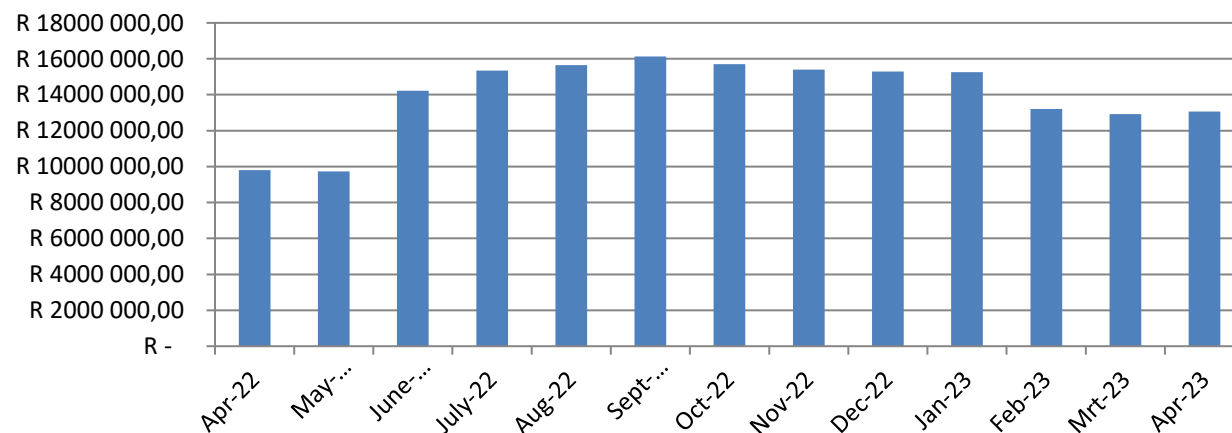
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite APRIL 2023		Comparative Period 2022-2023	
Month	Before Levy		
Apr-22	R 358 156,35	R	-200 465,69
May-22	R 359 422,48	R	22 188,26
June-22	R 361 211,91	R	19 082,67
July-22	R 362 518,56	R	19 187,97
Aug-22	R 363 868,39	R	19 294,29
Sept-22	R 365 218,42	R	18 111,90
Okt-22	R 366 793,17	R	18 443,23
Nov-22	R 368 452,84	R	18 850,24
Dec-22	R 369 923,48	R	17 661,64
Jan-23	R 373 184,55	R	19 670,53
Feb-23	R 99 034,15	R	-255 916,97
Mrt-12	R 99 460,05	R	-257 339,01
Apr-23	R 99 917,90	R	-258 238,45

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
APRIL 2023**

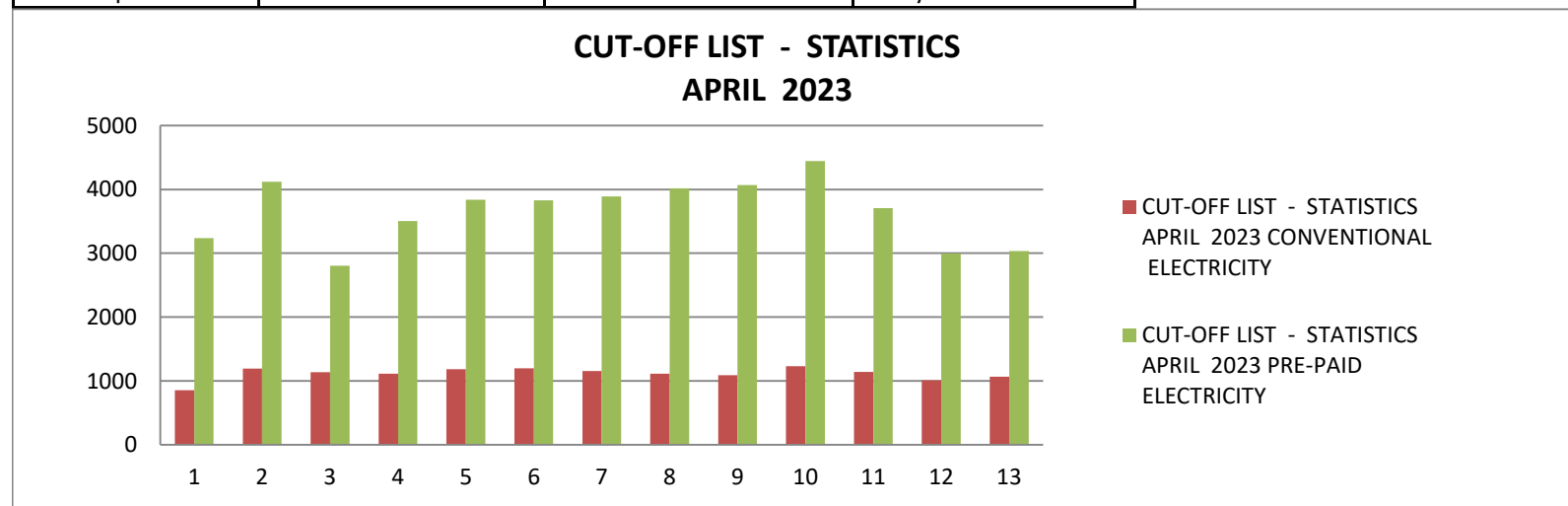


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab APRIL 2023		Comparative Period 2022 - 2023
Month	Before levy	
Apr-22	R 9 798 783,55	R -292 258,55
May-22	R 9 724 119,16	R 1 928 434,58
June-22	R 14 220 633,79	R 3 754 674,73
July-22	R 15 350 180,25	R 3 589 362,69
Aug-22	R 15 648 685,84	R 3 432 976,72
Sept-22	R 16 136 044,50	R 3 572 923,89
Oct-22	R 15 704 063,21	R 3 709 032,71
Nov-22	R 15 402 686,66	R 3 836 650,67
Dec-22	R 15 293 496,78	R 3 786 277,01
Jan-23	R 15 249 372,12	R 4 098 898,58
Feb-23	R 13 212 635,59	R 3 001 236,06
Mrt-23	R 12 926 419,23	R 3 005 332,74
Apr-23	R 13 062 200,88	R 3 263 417,33

OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab April 2023



CUT-OFF LIST - STATISTICS APRIL 2023			
MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Apr-22	853	3237	9 May 2022
May-22	1195	4120	8 May 2022
June-22	1136	2804	11 July 2022
July-22	1115	3504	10 August 2022
Aug-22	1185	3837	12 September 2022
Sept-22	1198	3830	10 October 2022
Oct-22	1153	3888	8 November 2022
Nov-22	1113	4017	7 December 2022
Dec-22	1091	4068	11 December 2022
Jan-23	1230	4443	8 Februarie 2023
Feb-23	1141	3705	8 Maart 2023
Mrt-23	1010	2998	11 April 2023
Apr-23	1067	3036	8 May 2023



ITEM: 7.14 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 MAY 2023.

ONDERWERP:	VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT:	OUTSTANDING INSURANCE CLAIMS PROGRESS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / LEGISLATION

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

“Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard.”

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Excess	1 July 2022 – 30 April 2023	:R 252 361.15 (paid)
Excess	Outstanding claims	:R 116 280.48 (outstanding)

5. AANBEVELING / RECOMMENDATION

Voorgelê vir u kennisname/
Tabled for cognisance

(Get) M BOLTON

.....
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/01	CLGRMUM-867252	Traffic Department	15/06/2022	04/07/2022	Motor Damaged, CK41293	10 500,00	No excess payment involved	SASRIA claim was submitted after the vehicle was damaged during a protest. The latest feedback received on 21/4/2023 was that SASRIA is still processing the claim.
2023/37	CLGRMUM-874743	Civil Services: Maintenance	18/12/2022	24/01/2023	Motor Damaged: CK20066	14 971,03	5 000,00	A municipal vehicle (bakkie) and trailer was parked at a working site. Shortly after being parked, the vehicle started rolling down-hill due to the weight of the trailer. It collided with a tree. Confirmation from insurer to repair CK20066 was received on 10 February 2023. The vehicle has been repaired. The excess is not yet paid.
2023/38	CLGRMUM-875224	Civil Services: Water	25/01/2023	10/02/2023	Motor Damaged: CK10564	16 972,87	5 000,00	On the 25 January 2023 the door of CK10564 was damaged due to strong winds when opening the door. The door handle slipped when the door was opened. Confirmation from insurer to repair CK10564 was received on 23 February 2023. The vehicle is scheduled for repairs in May 2023.
2023/39	CLGRMUM-875496	Civil: Parks & Recreation	12/02/2023	17/02/2023	Property Loss: Kalbaskraal Pumpstation	230 467,85	25 000,00	On 12 February 2023 it was discovered that cables had been stolen at the Kalbaskraal Pump station. An assessor was appointed on 23 February 2023 and such assessment report is outstanding to date.
2023/40	SWA2022-23/SW/36/C	Civil: Parks & Recreation	22/01/2023	17/02/2023	Property Loss: Wesbank Sports Ground	44 100,00	10 000,00	On 22 January 2023 the responsible official discovered that there was a break-in at the Wesbank Sportsground Clubhouse. Equipment and furniture was stolen. We are awaiting confirmation from insurers as to whether the claim will be approved. The assessor was only appointed by the insurance in May 2023.
2023/41		Traffic Department	09/02/2023	20/02/2023	Property Loss: Geyser Traffic Department	10 774,45	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. The claim was approved. We are seeking to appoint a local supplier that is registered on CSD to finalise the claim.
2023/43	SWA2022-23/SW/39/C	Development Services	10/02/2023	20/02/2023	Property Loss: Geyser Thusong Centre	9 775,00	1 000,00	The plumber confirmed that the burst geyser was due to high water pressure. We are awaiting confirmation from insurers as to whether the claim will be approved. Assessor appointed on 12 April 2023.
2023/44	CLGRMUM-875967	Civil: Parks & Recreation	27/11/2022	21/02/2023	Property Loss: Wesbank Sports Ground	121 125,00	25 000,00	On the 27 November 2022 it was discovered that fencing had been stolen at Wesbank Sportsground. We are awaiting confirmation from insurers as to whether the claim will be approved. An assessor was appointed and such assessment report is outstanding to date.
2023/46	SWA2022-23/SW/40/C	Civil: Refuse Removal	19/02/2023	09/03/2023	Property Loss: Burnt Ogloo's, Riebeek Wes	Outstanding		On the 20 March 2023 it was discovered that 3 recycling bins got damaged due to fire. The department is currently sourcing quotations as part of the claim process. The quotation is delayed due to international shortages on these types of bins.
2023/49	CLGRMUM-876959	Civil: Refuse Removal	14/03/2023	17/03/2023	Motor Glass: CK20326	4 069,07	3 500,00	A stone reflected from a third party vehicle and hit the windscreen of CK20326. Confirmation from insurer to replace the windscreen on CK20326 was received on 23 March 2023. Invoice outstanding.
2023/54	CLGRMUM-877667	Civil: Water	06/03/2023	03/04/2023	Motor Damaged: CK53067	11 978,88	5 000,00	On the 6 March 2023 a gate blew against the left side of CK53067 and damaged the side of the vehicle. Confirmation from insurer to repair the vehicle was received on 18 April 2023. Invoice outstanding.
2023/55	CLGRMUM-877633	Civil: Refuse Removal	28/03/2023	03/04/2023	Motor Glass: CK21988	4 885,84	3 500,00	A stone reflected from a third party vehicle and hit the windscreen of CK21988. Confirmation from insurer to replace the windscreen on CK21988 was received on 3 April 2023. Invoice outstanding.
2023/56	SWA2022-23/SW/49/AR	Fire Department	19/02/2023	03/04/2023	Property Loss: Stolen Fire Clothes	37 804,86	3 780,48	A bag with full protective clothing went missing while the firemen were extinguishing a fire. An assessor was appointed on 20 April 2023 and such assessment report is outstanding to date.
2023/57	SWA2022-23/SW/50/C	Library	07/04/2023	14/04/2023	Property Loss: Damaged Airconditioner, M/Burg Library	Outstanding		Upon returning to work on the 7 April 2023 the officials discovered that there had been a break-in and damages to the building (airconditioner).
2023/58	SWA2022-23/SW/51/C	Civil: Water	20/03/2023	20/04/2023	Property Loss: Stolen items, M/Burg Store	30 111,94	25 000,00	Upon inspection at the store room it was discovered there was a break-in which resulted in several items being stolen. We are awaiting confirmation from insurers as to whether the claim will be approved.
2023/59	CLGRMUM-878487	Civil: Street & Storm	20/04/2023	24/04/2023	Motor Glass: CK47365	4 976,83	3 500,00	A stone reflected from a third party vehicle and hit the windscreen of CK47365. Confirmation from insurer to replace the windscreen on CK47365 was received on 26 April 2023. Invoice outstanding.
						552 513,62	116 280,48	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2022/62	CLGRMUM-865648	Civil Services: Water	30/05/2022	01/06/2022	Property Loss: Burst Geyser, Multipurpose Centre	9 312,01	1 000,00	Excess paid to Guardrisk on 03 April 2023.
2023/45	CLGRMUM-876472	Development Services	06/03/2023	08/03/2023	Motor Glass: CK56273	3 594,04	898,51	Excess paid to the supplier on 19 April 2023.
2023/42	CLGRMUM-877750	Municipal Property	09/02/2023	20/02/2023	Property Loss: Geyser Moorreesburg Hall	10 000,00	1 000,00	EFT Payment received on 26 April 2023. Receipt number 116429 . Amount received R9 000,00
2023/52	CLGRMUM-877617	Civil: Parks & Recreation	10/03/2023	28/03/2023	Property Damage: Entrance Wall, Gene Louw Sports Ground	29 500,00	10 000,00	EFT Payment received on 25 April 2023. Receipt number 116391. Amount received R19 500,00
2023/30	CLGRMUM-874436	Financial Services: Meter reading	18/11/2022	15/12/2022	Motor Damaged: CK22454	13 763,52	5 000,00	Excess paid to the supplier on 28 April 2023.
2023/51	CLGRMUM-877800	Civil: Street & Storm	09/01/2023	28/03/2023	Property Loss: Stolen Chainsaw	9 089,86	2 500,00	Excess paid to the supplier on 28 April 2023.
						75 259,43	20 398,51	

REPUDIATE

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/50	SWA2022-23/SW/43/AR	Civil: Street & Storm	21/02/2023	28/03/2023	Property Loss: Stolen Drill	1 549,00	2 500,00	Upon inspection in the store room it was discovered that the drill was stolen. Claim rejected due to the fact that it falls under the excess amount of R2500,00
2023/53	SWA2022-23/SW/45/C	Civil: Parks & Recreation	23/03/2023	28/03/2023	Property Damage: Vibicrete Slabs, Gene Louw Sports Ground	7 990,00	10 000,00	Upon inspection of the site, it was discovered that vibicrete slabs of the sports ground was damaged. Claim rejected due to the fact that it falls under the excess amount of R10 000,00
2023/48	CLGRMUM-876983	Fire Department	05/03/2023	16/03/2023	Motor Damaged: CK51922	45 516,06	35 000,00	Vehicle damaged during the tow of another vehicle. We are awaiting confirmation from insurers as to whether the claim will be approved. The assessor's report shows that damages only amounted to R12 399.88 which is below the excess amount.
						9 539,00	12 500,00	



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Financial Services
02 May 2023

4/1/1/2/1
WARDS: All

ITEM 7.15 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 MAY 2023

ONDERWERP: VOORRAADOPNAME - 2023 SUBJECT: INVENTORY STOCK TAKE - 2023
--

1. **BACKGROUND**

An inventory stock take is scheduled to take place on **29 June 2023** at the Main Inventory Store as well as the Stationery Store in Malmesbury, and the Electrical Store in Moorreesburg.

2. **LEGISLATION**

Supply Chain Management: A Guide for Accounting Officers of Municipalities and Municipal Entities

3. **ALIGNMENT TO THE IDP**

Refer to 1.4.1 of the IDP

"Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard."

4. **FINANCIAL IMPLICATION**

Geen / None

5. **AANBEVELING / RECOMMENDATION**

Dat die UBK 2 raadslede aanwys vir die voorraadopname, sowel as nog 2 raadslede wat op bystand sal wees indien nodig.

That the Executive Mayoral Committee appoint 2 councillors for the stock take, as well as 2 additional councillors to be on stand by if required.

Aangewese Raadslede moet asseblief kennis neem dat die Hoof Magasynmeester graag om **09:00** stiptelik aanvang wil neem met die voorraadopname by die hoof magasyn te Malmesbury.

*Appointed councillors should take note that the Senior Storeman will commence at **09:00** with the stock take in Malmesbury.*

(get) M Bolton

.....
DIREKTEUR: FINANSIËLE DIENSTE

ITEM 7.16 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 MAY 2023

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: REPAIRS OF THE A SCREEN WASH COMPACTOR SCREEN AT THE INLET WORKS OF THE MALMESBURY WWTW

1. BACKGROUND

The inlet works at the Malmesbury WWTW is equipped with screens that remove non-biodegradable solids present in sewerage. The non-biodegradable solids comprise foreign matter such rags, paper, plastic, latex, metal, containers, stones, sand and wood. If not removed at the inlet works, downstream mechanical equipment will inevitably be damaged.

The wash compactor of one of the screens suffered mechanical damages and had to be removed and dismantled in a workshop in order to assess the extent of the repair work.

GW Trautmann, a well-established company with the required expertise and equipment was requested to prepare a quotation. In order to do so they removed the faulty components to their workshop where it was stripped and assessed. The quotation was received and amounted to R 51,670.30 (excluding VAT).

GW Trautmann has done considerable work in order to prepare the quotation. Obtaining more quotations from other similar service providers would require re-assembly and re-installation of the faulty components followed by the same process of dismantling, removal to a workshop, stripping and assessment. It would therefore be impractical to follow the official procurement processes.

The Municipal Manager has therefore allowed forgoing with the official procurement process and allowed for the repairs to be done by GW Trautmann.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/239-851-689 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

The operation of waste water treatment works aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve repairs to the washer compactor of one of the screens at the inlet works of the Malmesbury WWTW by GW Trautmann for the amount of R 51,670.30 (excluding VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The extent of work GW Trautmann has done on the machine to be able to inspect the faulty components and prepare a quotation;
 - It would be impractical to follow the official procurement processes as it would require re-assembly and re-fitting of the faulty components; and
- 5.3 That it be noted that the expenditure was allocated to mSCOA Code: 9/239-851-689 and that there is sufficient funding available for the quoted amount of R 51,670.30 (excluding VAT).
- 5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES
JB/jb



Verslag Φ Ingxelo Φ Report

Office of Directorate: Civil Engineering
26 April 2023

8/1/B/2

ITEM 7.17 FOR AGENDA OF EXECUTIVE MAYORAL COMMITTEE TO BE HELD ON 17 MAY 2023

SUBJECT: DEVIATION FROM PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO A MIXER AT THE RIEBEEK KASTEEL WWTW

1. BACKGROUND

The treatment process at the Malmesbury WWTW comprises various treatment zones. The system is equipped with several components of mechanical equipment that enable the treatment process and the flow of partially treated sewage between different zones of the treatment works. The gearbox of a mixer with the function to enable flow between two treatment zones failed. If left out of service for an extended period of time the consequence would be inevitable failure of the treatment process and further damages to other mechanical components.

GW Trautman, a reputable service provider with the required skills and equipment was requested to prepare a quotation for the repairs. The quotation amounted to R 38,058.31 (excluding VAT).

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT) a formal tender process must be followed. However the Municipal Manager has approved that the repairs to the mixer be handled as an emergency due to the inevitable failure of the treatment process and damages to other mechanical components, should the mixer be out of service for an extended period of time.

2. LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements.”

3. FINANCIAL IMPLICATIONS

The expenditure was allocated to vote number 9/239-851-689 and there is sufficient funding available for the quoted amount.

4. ALIGNMENT WITH THE 2017-2022 INTEGRATED DEVELOPMENT FRAMEWORK

The operation of waste water treatment works aligns with Strategic Goal 5: Sufficient, affordable and well-run services.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2 That cognisance be taken of the action of the Municipal Manager to approve the repair of the gearbox of a mixer at the Riebeek Valley WWTW by GW Trautman for the amount of R 38,058.31 excluding VAT.
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The mixer would have been left out of service for an extended period of time while following due process;
 - This would have had the consequence of treatment process failure and further damages to other mechanical components.
 - The repair work to the mixer therefore had to be handled as an emergency.
- 5.3 That it be noted that the expenditure was allocated mSCOA Code: 9/239-851-689 and that there is sufficient funding available for the quoted amount of R 38,058.31 excluding VAT.
- 5.4 That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

(get) L D Zikmann

DIRECTOR: CIVIL ENGINEERING SERVICES

JB/ma