



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 20 MAART 2024 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:

Die Speaker, rdl M A Rangasamy

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl A K Warnick om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Geen verskonings is ontvang nie.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 21 FEBRUARIE 2024

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 21 Februarie 2024 goedgekeur en deur die Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULE

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 14 MAART 2024

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 2024 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/1/4/4/1)

Die wysigings aan die 2024 Geïntegreerde Ontwikkelingsplan (GOP) word in die verslag tot die sakelys voorgehou en vind plaas ingevolge die vereiste van die Plaaslike Regering: Munisipale Stelselwet, Wet 32 van 2000 om jaarliks die GOP te hersien.

BESLUIT [vir voorlegging aan die Raad op 28 Maart 2024]

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die wysiging van die Geïntegreerde Ontwikkelingsplan (GOP) asook die hersiening van die areaplanne ten einde dit by die Raadsvergadering ter tafel te lê in terme van artikel 17(3) van die MFMA;
- (b) Dat, alhoewel die Raad nie MFMA Omsendskrywe 88 aanvaar het nie, Swartland Munisipaliteit deel sal neem aan die 2024/2025 DCoG loodsprojek en dat daar kennis geneem word van die aangehegte indikatore wat deel vorm van die loodsprojek;
- (c) Dat die DCoG indikatore nie in die bestaande indikator tabelle in die GOP geïnkorporeer word nie, maar ingesluit word as 'n aanhangsel tot die GOP; en
- (d) Dat 'n verdere konsultasie- en verfyningsproses gedurende April 2024 gevolg word.

7.2 BEGROTINGSBEHEERKOMITEE TEGNIESE AANBEVELINGS VIR DIE KONSEP MEERJARIGE KAPITAAL- EN BEDRYFSBEGROTINGS, GEWYSIGDE BEGROTINGS EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIWE EN ANDER HEFFINGS VIR 2024/2025, 2025/2026 EN 2026/2027 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAME PROSES (5/1/1/1, 5/1/1/2)

Artikel 16(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) bepaal dat die burgemeester die jaarlikse begroting ten minste 90 dae voor die aanvang van die finansiële jaar by 'n raadsvergadering ter tafel moet lê.

Die konsep meerjarige kapitaal- en bedryfsbegroting is ook in terme van die *Municipal Budget and Reporting Regulations, 2008* op 14 Maart 2024 aan die Begrotingsbeheerkomitee voorgelê vir oorwegings van die tegniese aanbevelings.

Die voorsitter gee geleentheid vir komiteelede om aspekte uit te lig wat onduidelik is in die konsep begroting, en noem ook dat die publieke deelnameproses gebruik moet word om hierdie aspekte aan te spreek. Kennis word geneem dat gesprekvoering gereël sal word om die praktiese implementering van fondse vir wyksprojekte uit te klaar en die behoefte om hierdie fondse vir sosiale opheffing aan te wend.

Die aanbevelings van die Begrotingsbeheerkomitee gehou op 14 Maart 2024 word aan die Uitvoerende Burgemeesterskomitee voorgehou vir oorweging en aanbeveling aan die Raad op 28 Maart 2024 vir doeleindes van die publieke deelnameproses. Die finale goedkeuring van die begroting sal plaasvind op 30 Mei 2024. Daar word derhalwe –

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Die Begrotingsbeheerkomitee, na oorweging van die omvattende analise deur die Direkteur: Finansiële Dienste, wat insluit die besonderhede insake die risiko's in terme van die afkondiging van toekennings in die Provinsiale Koerant van Vrydag, 8 Maart 2024 en inkomste modellering van die nuwe MTREF, **BESLUIT**:
- (b) Dat die administrasie die buitejare hersien, dit is Jaar 2 en Jaar 3, in die konteks van die provinsiale toekennings, **GEGEWE DIE AANDUIDENDE AARD** daarvan en die moontlikheid dat dit weer mag wysig weens die fiskale uitdagings wat deur die nasionale regering ervaar word;
- (c) Dat verdere formele samesprekings plaasvind met die Departement van Infrastruktuur in die Provinsie, ten einde duidelikheid en die versekering te verkry ten opsigte van die toekennings wat ingesluit moet word in die meerjarige begroting, met die oog op die finale posisie vir goedkeuring van die MTREF begroting in Mei;
- (d) Dat die Raad kennis neem dat die koste soos beoog deur Artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** en oorweeg dieselfde;
- (e) Dat die Raad voor die goedkeuring van die kapitaalprojekte bo R50 miljoen soos gelys in **(Annexure B: 2024/2025 – 2026/2027 Capital Projects ito Sec 19)**, eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in werking is; en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;
- (f) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die vier (4) individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige koste wat gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;
- (g) Dat die toekomstige kapitaalebegrotings vanaf jaar 3 beperk word tot 17% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;

7.2/...

- (h) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die raad se kapitaalprogram en daarop let dat die befondsingsbronne beskikbaar is en nie vir ander doeleindes geoormerk is nie;

FINANCING SOURCES	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027
Capital Replacement Reserve (CRR)	R 95 897 241	R 113 426 861	R 114 641 897
External Loans	R 36 950 588	R 3 000 000	R -
Municipal Infrastructure Grant (MIG)	R 29 332 000	R 25 343 000	R 27 225 000
Integrated National Electrification Programme (INEP)	R 22 818 000	R 23 100 000	R 20 868 000
WCED (Private Funding)	R 20 000 000	R -	R -
Dept. of Infrastructure	R 174 289 166	R 49 520 000	R 33 000 000
Dept. Cultural Affairs and Sport	R 550 000	R -	R -
Community Safety Grant	R 40 000	R -	R -
GRAND TOTAL	R 379 876 995	R 214 389 861	R 195 734 897

- (i) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)**;
- (j) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot 'n bedrag van R40 miljoen vir die 2024/25 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: 132/11kV Eskom Schoonspruit Substation (R29 miljoen) en die Development of Highlands New Landfill Cell (R11 miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;
- (k) Dat die konsep hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2024/2025 – 2026/2027** finansiële jare goedgekeur word as konsep, in ooreenstemming met artikel 16, 17 en 19 van die MFMA om publieke deelname toe te laat;

	Oorspronklike Begroting 2023/24	Aansuiwerings begroting 2023/24	Konsep Begroting 2024/25	Konsep Begroting 2025/26	Konsep Begroting 2026/27
Kapitaalebegroting	209 052 395	248 689 919	379 876 995	214 389 861	195 734 897
Bedryfsuitgawes	1 071 330 062	1 071 352 206	1 186 633 143	1 433 808 808	1 583 680 923
Bedryfsinkomste	1 192 485 181	1 252 422 713	1 433 295 918	1 534 741 556	1 665 346 695
Begrote (Surplus)/ Tekort	(121 155 119)	(181 070 507)	(246 662 775)	(100 932 749)	(81 665 772)
Minus: Kapitaal Toekennings & Donasies	107 386 943	119 908 999	227 029 166	97 963 000	81 093 000
(Surplus)/ Tekort	(13 768 176)	(61 161 508)	(19 633 609)	(2 969 749)	(572 772)

- (l) Dat daar in beginsel goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van konsep eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die eiendomsbelastingbeleid vir die 2024/2025 finansiële jaar, vir doeleindes van die publieke deelnameproses:

Tabel/...

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
<i>Residential properties</i>	1: 1	0,5624
<i>Business and Commercial properties</i>	1: 1,5592	0,8769
<i>Industrial properties</i>	1: 1,5592	0,8769
<i>Agricultural properties</i>	1: 0,25	0,1406
<i>Mining properties</i>	1: 1,5592	0,8769
<i>Public Service Infrastructure</i>	1: 0,25	0,1406
<i>Properties owned by an organ of state and used for public service purposes</i>	1: 1,5592	0,8769
<i>Public Benefit Organisations</i>	1: 0	0,0000
<i>Vacant properties</i>	1: 1,4264	0,8022
<i>Municipal properties</i>	1: 0	0,0000
<i>Conservation Areas</i>	1: 0	0,0000
<i>Protected Areas</i>	1: 0	0,0000
<i>National Monuments</i>	1: 0	0,0000
<i>Informal Settlements</i>	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners:** 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons:** A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

- (m) Dat die Raad die konsep tariefstrukture en heffings vir water, vullisverwydering, riool en ander diverse heffings soos uiteengesit in **(Annexure A: 2024/2025 – 2026/2027 Draft Budget and Tariff File)** goedkeur met die doel om publieke deelname toe te laat;
- (n) Dat die Raad die voorgestelde elektrisiteitstariewe as konsep goedkeur vir die 2024/2025 finansiële jaar, **met inagneming dat dit onderhewig is aan finale goedkeuring deur NERSA**;
- (o) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in **(Annexure C: Budget Report and A-Schedules 2024/2025 – 2026/2027)** goedgekeur word;
- (p) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in **(Annexure D: Draft Amendments to Budget & Related Policies 2024/2025)**, goedgekeur word met die doel vir die publiek se menings en kommentaar;

7.2/...

- (q) Dat die wysigings aan die Voorsieningkanaalbestuursbeleid en die Kontantbestuur en Beleggingsbeleid met onmiddellike effek goedgekeur word;
- (r) Dat die vloot uitgebrei word met 'n addisionele nuwe 11-sitplek Bus vir die Reaksie/LEAP-eenheid, maar dat die aanwending daarvan beperk word tot binne die Swartland munisipale gebied (WC015), aangesien die Raad reeds R14 miljoen vanaf 2022/2023 in bedryfskoste finansier bo en behalwe die provinsiale toekenning;
- (s) Dat die opleidingsbegroting beperk tot **0,50%** van die salarisbegroting vir die 2024/2025 finansiële jaar as konsep goedgekeur word;
- (t) Dat die Raad kennis neem dat die verhogings vir die Direkteure kontraktueel gekoppel is aan die ander personeel wat op nasionale vlak onderhandel en bepaal word:
 - Ten opsigte van alle personeel, 'n verhoging van **5.2%** vir 2024/2025; **5%** vir die 2025/2026 en **5%** vir 2026/2027 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,415% kerfverhoging waar van toepassing;
 - Daar is voldoende begroot vir alle salarisaanpassings;
 - Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasietekens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB).
- (u) Dat die Raad kennis neem van die begrote bedryfssurplusse en dat die begroting "kontant gefinansier" word as gevolg van die kontantreserwes in tabel A8, die totale groei in uitgawes van **10.8%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **14.4%** (**6.5% kapitale toekennings uitgesluit**) vir die MTREF periode, sowel as die kontantvloei-staat soos per (**A-schedule: A7**) vir die volgende drie finansiële jare;
 - die risikofaktor vir kontantdekking vir bedryfsuitgawes is **5.6 maande** vir 2024/25, **4.4 maande** vir 2025/26 en **8.5 maande** vir die 2026/27 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);
 - oor die volgende drie finansiële jare is die beplanning van so 'n aard dat netto bedryfsurplusse verwag word vir 2024/25, 'n bedrag van **R 19 633 609**, vir 2025/26 'n bedrag van **R 2 969 749** en vir 2026/27 'n bedrag van **R 572 772 (kapitale toekennings uitgesluit)**, wat ver onder die NT riglyn is van minstens 'n 7.5% surplus.
- (v) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en -formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (w) Dat die Raad kennis neem van die inhoudelike van die Provinsiale- en Nasionale Tesourie se Begroting-Omsendbriewe soos aangeheg in "**Annexure E: Budget Circulars**";
- (x) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.7 soos vereis deur Nasionale Tesourie;
- (y) Dat die proses van publieke insette, of kommentaar op die konsepbegroting, **hersiende** begroting en verwante beleide en begrotingsdokumente, belasting koerse op eiendomme en tariewe op **30 April 2024** sluit.

7.3 IMPLEMENTERING VAN NUWE ELEKTRISITEITS-TRUKTUUR (5/4/1/3; 5/4/B)

Die uitslag van die Koste van Voorsieningstudie soos uitgevoer deur mnr Hendrik Basson is aan die Uitvoerende Burgemeesterskomitee  oorgehou op 22 Februarie 2024.

7.3/...

Die Direkteur: Elektriese Ingenieursdienste noem dat opdrag ontvang is om 'n plan te ontwikkel vir die implementering van die nuwe elektrisiteitstariefstrukture. Daar is egter praktiese en logistieke aspekte vir elke afsonderlike tarief wat eers uitgevoer moet word, onder andere, publieke deelnameproses, opgradering van finansiële stelsel, opgradering en/of vervanging van sekere meters, ens.

Die Direkteur: Elektriese Ingenieursdienste bevestig derhalwe dat die implementering van nuwe die tariefstrukture oorweeg word vir die 2025/2026 finansiële jaar.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat die implementering van die nuwe tariefstrukture, indien goedgekeur deur NERSA, in die 2025/2026 finansiële jaar geskied as gevolg van die logistieke en praktiese implikasies (sodoende word genoeg tyd verleen vir die skep van nuwe begrotingsmodelle vir toekomstige begrotings);
- (b) Dat goedkeuring verleen word dat die publieke deelnameproses insake die nuwe tariefstrukture 'n aanvang neem gedurende die 2024/2025 finansiële jaar om inwoners die geleentheid te gee om hulself te vergewis van die nuwe strukture en potensiële impak daarvan;
- (c) Dat kennis geneem word van die voorneme om die kapasiteitsheffings oor 'n periode van twee tot drie jaar te implementeer ten einde die impak op gebruikers te versag (dit sal kliënte in staat stel om gewoon te raak aan die heffings en om dienooreenkomstig te beplan, aangesien sommige heffings as 'n skok vir sommige kliënte kan kom);
- (d) Dat kennis geneem word dat die Bestuursplan oorweging sal verleen vir die aanstelling van 'n projekbestuurder om behulpzaam te wees met die beplanning, begroting en implementering van die nuwe tariewe;
- (e) Dat kennis geneem word dat oorweging daaraan verleen sal word om 'n derde party aan te stel om die meteringdata van Tyd van Gebruik-kliënte en SSEG-kliënte te doen totdat die Munisipaliteit sy eie stelsel (*Automated Meter Reading-system*) geïmplementeer het;
- (f) Dat die implementering van 'n vastekoers (@90% van die *Eskom Summer off peak Tariff* – soortgelyk wat tans die geval is) goedgekeur word vir uitvoerenergie vir residensiële SSEG-kliënte wie verkies om te bly op die konvensionele residensiële tarief met 'n netwerk- en kapasiteitsheffing;
- (g) Dat kennis geneem word van die kosteberaming vir die implementeringsplan en dat voorsiening gemaak word in die volgende begrotingsiklus vir akkurate koste berekeninge en implementering;
- (h) Dat kennis geneem en goedkeuring verleen word dat die implementering van die nuwe tariefstrukture onderhewig is, en saamgelees moet word met die begroting en tariewe in die betrokke begroting wat onderhewig is aan publieke deelname en finale goedkeuring.

7.4 KONSEP 2024/2025 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Die Munisipale Bestuurder bevestig dat elke begroting gerugsteun moet word deur 'n Dienslewering- en Begrotingimplementeringsplan (SDBIP).

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) definieer die Dienslewering- en Begrotingimplementeringsplan (SDBIP) as 'n gedetailleerde plan wat deur die burgemeester van 'n munisipaliteit ingevolge artikel 53(1)(c)(ii) van die MFMA goedgekeur word vir implementering van die munisipaliteit se lewering van dienste en van sy jaarlikse begroting.

7.4/...

Die voorlegging van die SDBIP geskied ingevolge regulasies 14 en 15 van die *Municipal Budget and Reporting Regulations*.

Die Munisipale Bestuurder, ondersteun deur die Senior Bestuurder: Strategiese Dienste, bevestig dat die opgradering van die SDBIP gefinaliseer sal word om al die nodige inligting in te sluit vir volvoering van die oorsigrol deur die Raad.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die aangehegte konsep 2024/2025 Dienslewering- en Begrotingimplementeringsplan (SDBIP) ten einde dit by die Raadsvergadering ter tafel te lê in terme van regulasie 14 van die Munisipale Begroting en Rapportering Regulasies; en
- (b) Dat die SDBIP in terme van regulasie 15 van die Munisipale Begroting en Rapportering Regulasies aan Nasionale Tesourie en Provinsiale Tesourie voorgelê word.

7.5 VOORLEGGING VAN KONSEP VERORDENING INSAKE KREDIETBEHEER- EN SKULDINVORDERING (1/1; 1/1/3/16)

Die Direkteur: Finansiële Dienste noem dat die skeiding van die verordening en beleid ten doel het om 'n duidelike wetlike raamwerk vir kredietbeheer en skuldinvorderingspraktyke en -prosesse daar te stel en om groter buigsaamheid mee te bring vir die implementering van afdwingingsmaatreëls en prosedures binne die wetgewende raamwerk.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word dat die volgende konsepverordening op 28 Maart 2024 aan die Raad voorgelê word vir aanvaarding in beginsel en vir implementering met ingang vanaf 1 Julie 2024:
 - Swartland Munisipaliteit: Verordening insake Kredietbeheer en Skuldinvordering
- (b) Dat, na beginselgoedkeuring deur die Raad, die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselwet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

7.6 AANVAARDING VAN GEWYSIGDE VERORDENING: SWARTLAND MUNISIPALITEIT: VERORDENING INSAKE MUNISIPALE GRONDGEBRUIKBEPLANNING (1/1/3/14)

Die Direkteur: Korporatiewe Dienste behandel die enkele wysigings aan die verordening, onder andere, die bepaling van handelsure vir huiswinkels in die munisipale gebied.

BESLUIT (vir voorlegging aan die Raad op 28 Maart 2024)

(op voorstel van rdl A K Warnick, gesekondeer deur rdl T van Essen)

- (a) Dat die wysigings en toevoegings aan die Swartland Munisipaliteit: Verordening insake Munisipale Grondgebruikbeplanning deur die Raad aanvaar word, om in werking te tree op datum van afkondiging in die Provinsiale Koerant;
- (b) Dat boetes vir ootredings van die verordening vasgestel word deur die Departement van Justisie.

7.7/...

7.7 AANBEVELING VIR DIE GOEDKEURING VAN DIE ORGANISATORIESE STRUKTUUR MET IN BEGRIP VAN WYSIGINGS AAN DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER, KANTOOR VAN DIE OPENBARE AMPSBEKLEËRS, DIREKTORATE: ELEKTRIESE INGENIEURSDIENSTE EN INFRASTRUKTUUR EN SIVIELE INGENIEURSDIENSTE (4/1/1/2/1)

Artikel 66 van die Munisipale Stelsels Wysigingswet, 2011 bepaal dat die organisatoriese struktuur deur die Munisipale Bestuurder goedgekeur moet word.

Die voorgestelde wysigings aan die struktuur van die Kantoor van die Munisipale Bestuurder, Kantoor van die Openbare Ampsbekleërs, Direkorate: Elektriese Ingenieursdienste en Infrastruktuur en Siviele Ingenieursdienste, soos breedvoerig toegelig in die verslag, is aan die vakbonde voorgelê.

Die Uitvoerende Burgemeester versoek dat voorsiening gemaak word vir –

- (1) twee (2) brandweermanne op die struktuur, aangesien daar geen vordering gemaak word met gesprekke om die diens na die Weskus Distrikmunisipaliteit te ontplooi nie; en
- (2) een amptenaar om die aanlyn aankope van elektrisiteit te bestuur.

BESLUIT (vir voorlegging aan die Raad op 28 Maart 2024)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem dat die wysigings aan die organisatoriese struktuur in paragraaf (b) en (c) aanbeveel is deur die Plaaslike Arbeidsforumvergadering gehou op 22 Februarie 2024;
- (b) Dat die Uitvoerende Burgemeesterskomitee die wysigings aan die organisatoriese struktuur vir die direkorate Kantoor van die Munisipale Bestuurder en Kantoor van die Openbare Ampsbekleërs aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 Junie 2024;
- (c) Dat die Uitvoerende Burgemeesterskomitee die wysigings aan die organisatoriese struktuur vir die direkorate Elektriese Ingenieursdienste en Infrastruktuur en Siviele Ingenieursdienste aanbeveel vir goedkeuring deur die Raad vir implementering met ingang van 1 Julie 2024;

BESLUIT VERDER

- (d) Dat die verdere wysiging van die organisatoriese struktuur, deur die toevoeging van die volgende poste, onderhewig aan die beskikbaarheid van befondsing met ingang vanaf 1 Julie 2024, aan die Raad op 28 Maart 2024 aanbeveel word:
 - (i) Direktoraat: Beskermingsdienste, Departement Rampbestuur, Brand- en Nooddienste: 2 x brandweermanne (T8) – standplaas nog bepaal te word;
 - (ii) Direktoraat: Finansiële Dienste, Afdeling Inkomstebestuur: 1 x rekenmeester (T12, onderhewig aan evaluering)
- (e) Dat kennis geneem word van die motivering vir die skep van bogemelde poste:
 - (i) Direktoraat: Beskermingsdienste, 2 x brandweermanne: Om die lewering van 'n volwaardige Brandweerdienst te bewerkstellig, aangesien die aanduiding is dat die diens nie na die Weskus Distrikmunisipaliteit ontplooi gaan word nie;
 - (ii) Direktoraat: Finansiële Dienste, rekenmeester: Om die aanlynverkope van elektrisiteit, wat vanaf 1 Julie 2024 geïmplementeer sal word, te bestuur, en as sulks beslag te gee aan die Smart City-konsep van dienslewering;

7.8 BEHUISINGSPROJEK: DARLING (36) FLISP/GAP BEHUISING (17/4/2/3)

Daar bestaan 36 behuisingsgeleenthede in Darling vir begunstigdes wat voldoen aan die vereistes van die GAP/FLISP-program nadat siviele ingenieursdienste einde 2023 voltooi is. Die GAP/FLISP-behuisingsmark bestaan uit begunstigdes wat tussen R3 500 en R22 000 per maand verdien, m.a.w. met inkomste wat te min is om die privaat eiendomsmark te betree en te veel is om staatsbystand te ontvang.

7.8/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee die doelwitte van die FLISP-program ondersteun;
- (b) Dat die voorgestelde behuisingstipologieë ontvang vanaf Asla/Devco aanvaar word gebaseer op die volgende voorwaardes:
 - (i) Prioriteit verleen word aan aansoekers op die waglys van Darling wie eerste huiskopers/eienaars is;
 - (ii) Die subsidie ontvang vanaf die Departement van Infrastruktuur ten bedrae van R55 594,00 per erf – in totaal R2 001 394,00 – oorgedra word na die Raad se *Housing Special Operating Account* vir toekomstige behuising-ontwikkelings;
- (c) Dat Asla versoek word om vir befondsing vanaf die *Asset Finance Reserved Fund*-program aansoek te doen vir 'n inkrementele FLISP-projek op die basis van uitgestelde eienaarskap wat die Munisipaliteit in staat sal stel om FLISP-geleenthede beskikbaar te stel aan die breër lae-inkomste huishoudings in Darling;
- (d) Dat voormelde, 'n geleentheid skep om bekostigbare behuising te voorsien aan eerste huiskopers/eienaars en dat geen gelde hef word vir grondkoste en ontwikkelingsbydraes nie.

7.9 OORWEGING VAN AMNESTIE VIR ONWETTIGE BOUWERKE: SWARTLAND MUNISIPALITEIT (15/4/1)

[Die verslag word onttrek.]

7.10 SAMEWERKING TUSSEN SWARTLAND MUNISIPALITEIT EN DIE GOEDGEDACHT TRUST EN IMPENDULO (17/2/2)

Goedgedacht Trust is deur die Regering geïdentifiseer as een van die hoofvennote om die SEF-program (*Social Employment Fund*) in die Swartland munisipale gebied uit te rol en daardeur 400 werksgeleenthede te skep.

Samesprekings het in Desember 2023 plaasgevind tussen die Munisipaliteit, Goedgedacht Trust en *Impendulo* insake die moontlikheid om sekere projekte in Riebeek Kasteel te vestig, onder andere, groentetuine op bepaalde oop ruimtes.

Die voorstelle is tydens 'n Bestuursplanvergadering gehou op 29 Februarie 2024 bespreek, en is daar besluit om nie 'n samewerkingsooreenkoms met Goedgedacht Trust en *Impendulo* aan te gaan nie vir die redes soos vermeld in die verslag.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die inisiatiewe van Die Goedgedacht Trust en *Impendulo* in Riebeek Kasteel onder die Sosiale Indiensnemingsfonds, asook hul behoeftes daaromtrent, te wete (1) beskikbaarstelling deur die Munisipaliteit van 'n pomp om water na die gemeenskapsgroentetuine te herlei, en (2) omheining van die vullisfuike in Esterhof;
- (b) Dat kennis geneem word van die uitkoms van die terreinbesoeke wat op 12 Februarie 2024 plaasgevind het, en waartydens dit aan die lig gekom het dat een van die openbare ruimtes (Erf 2651) reeds as groentetuin bedryf word, sonder bewys van toestemming;
- (c) Dat daar vasgestel word op welke wyse water verskaf word aan Erf 2651, Riebeek Kasteel;
- (d) Dat daar nie goedkeuring verleen word dat enige van die geïdentifiseerde persele vir groentetuine aan die instansies beskikbaar gestel word nie, weens die onvolhoubaarheid daarvan asook die presedent wat dit skep vir die res van die munisipale gebied.

7.10(d)/...

Verder, dat die wateraansluiting (indien onwettig) beëindig word en die gebruikers kennis gegee word om die eiendom te ontruim teen einde Junie 2024;

- (e) Dat die aansoekers ook meegedeel word dat die fuike nie omhein sal word nie, gegewe moontlike vandalisme gedurende tye wanneer dit onbeman gelaat word;
- (f) Dat daar wel waardering uitgespreek word vir die hulp van die instansies met die optel van rommel, verspreiding van vullissakke en bemanning van die fuike as bydraend tot die bekamping van onwettige vullisstorting;
- (g) Dat daar in hierdie stadium nie 'n samewerkingsooreenkoms gesluit sal word nie.

7.11 AANWENDING VAN VOORMALIGE KLINIEKGEBOU OP ERF 806, CHATSWORTH (12/2/2-2/1)

Die gebou op Erf 806, Chatsworth is gedurende 2002 deur die Munisipaliteit aan die Departement van Openbare Werke geskenk om vir kliniekdoeleindes aan te wend, onderhewig aan 'n terugvalklousule.

Die Departement het in 2016/2017 'n satellietkliniek op Erf 1071, Chatsworth gevestig. Die oordrag van Erf 806, Chatsworth ingevolge die terugvalklousule is gedurende 2023 gefinaliseer.

Die oogmerk is om die Biblioteek wat tans vanuit 'n *container* bedryf word uit te brei om die voormalige kliniekgebou in te sluit, en is die behoefte reeds by die Provinsiale Biblioteekdienste geregistreer. Die aanduiding is egter dat befondsing vir hierdie projek nie in die nabye toekoms sal realiseer nie.

Die gebou is tans onbenut en word toenemend gevandaliseer ondanks die staalomheining.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

- (a) Dat daar met SASSA in gesprek getree word rakende die moontlike voetstoots gebruik van die gebou (voormalige kliniek) op Erf 806 Chatsworth vir hul interaksies met die publiek, onderhewig daaraan dat 'n formele ooreenkoms gesluit sal word betreffende die voorwaardes van gebruik;
- (b) Dat indien SASSA nie belangstel nie, voorstelle gevra word van nie-regeringsinstellings of ander nie-winsgewende organisasies vir die bestuur en bedryf van die gebou, vir 'n periode wat nie drie jaar sal oorskry nie, met dien verstande dat die gebou voetstoots, sonder opgradering/herstel beskikbaar gemaak sal word;
- (c) Dat die uitkoms van die proses aan die komitee gerapporteer sal word vir finale besluitneming.

7.12 OORSKRYDING OP STRAATRESERWE: LOEDOLFHUIS, ERF 10295, MALMESBURY (15/3/1)

CSM Consulting Services is deur die West Coast College Malmesbury aangestel om die nodige dokumentasie op te stel vir die restourasie van die ineengestorte Loedolf Huis op Erf 10295 op die h/v Loedolf- en Kerkstraat, Malmesbury.

'n Verslag insake die restourasie van die erfenis-gegradeerde gebou, met in ag neming van sy historiese oorspronklike tipologie is by Erfenis Wes-Kaap ingedien en deur Ig. goedgekeur op 2 Desember 2021.

Bouplanne is dienooreenkomstig opgestel en by die Munisipaliteit ingedien vir oorweging en goedkeuring. Op die bouplan word 'n oorskryding van die stoep oor die erfgrens binne die padreserwe van Loedolfstraat aangedui en gevolglik moet 'n oorskrydingsooreenkoms aangegaan word.

7.12/...

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat 'n oorskrydingsooreenkoms gesluit word met die West Coast College Malmesbury, eienaar van Erf 10295 Malmesbury, vir 'n onbepaalde periode om op die Loedolfstraat-padreserwe te mag oorskryf, soos aangetoon op die argitektoniese tekeninge;
- (b) Dat die West Coast College Malmesbury kwytgeskeld word van die jaarlikse oorskrydingsgelde;
- (c) Dat die Direkteur: Korporatiewe Dienste gemagtig word om die terme van die ooreenkoms te bepaal met die insette van interne rolspelers.

7.13 KALBASKRAAL: VERHURING VAN BESIGHEIDSPERSEEL VIR FIETSWINKEL-WERKWINKEL (12/2R)

'n Skrywe is ontvang vanaf mnr Harry de Koker om grond vanaf die Munisipaliteit te bekom vir die vestiging en bedryf van 'n fietswinkel en -werkwinkel vanuit twee *containers* in Kalbaskraal.

Mnr de Koker is 'n begunstigde van die *SMME Booster Fund* van die Departement van Ekonomiese Sake en Toerisme en het die nodige gereedskap, opleiding en ander hulpbronne, asook twee doelgemaakte skeepshouers met behulp van die *Bicycling Empowerment Network NPC* ontvang om die fietswinkel en -werkwinkel te bedryf.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat een van die besigheidspersone in Bloekomstraat, Kalbaskraal aan Mnr de Koker van Kalbaskraal *Cycles* beskikbaar gestel word om sy fietswinkel en -werkwinkel te vestig;
- (b) Dat 'n huurooreenkoms met Mnr de Koker (of die *Bicycle Empowerment Network* in die alternatief) gesluit word teen betaling van R100.00 per maand, BTW uitgesluit, vir 'n periode van drie jaar;
- (c) Dat Mnr de Koker verantwoordelik sal wees vir alle kostes wat verband hou met die voorbereiding van die terrein, die verskuiwing van die vraghouers, asook alle dienste-aansluitings en -deposito's, en die beveiliging van die terrein.

7.14 VERHURING VAN NYWERHEIDSGROND TE MOORREESBURG VIR AKKERBOU-DOELEINDES (12/2/5/5-9/2)

Die Uitvoerende Burgemeesterskomitee het op 24 Januarie 2024 goedkeuring verleen dat voorstelle ingewin word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg vir 'n periode wat nie twaalf maande oorskry nie, met ingang vanaf 1 Mei 2024.

'n Openbare mededingingsproses is deurloop om die grond vir akkerboudoeleinde beskikbaar te stel, ten behoeve van 'n plaaslik (Moorreesburg)-gebaseerde openbare weldaatsorganisasie, wat met hetsy welsyns-, humanitêre of kulturele aktiwiteite gemoeid moet wees.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat goedkeuring verleen word vir die verhuring van 'n gedeelte (groot ± 17.7 ha) van erf 1133, Moorreesburg ten bedrae van R1 000.00 per jaar, BTW uitgesluit, aan die Koringbedryfmuseum vir 'n periode van een jaar, met ingang vanaf 1 Mei 2024 tot 30 April 2025;
- (b)/...

7.14/...

- (b) Dat die Direkteur: Korporatiewe Dienste volmag verleen word om die voorwaardes van die huurkontrak te finaliseer en die ooreenkoms te mag onderteken.

7.15 HUUROOREENKOMS: MOORREESBURG POSDUIFKLUB (17/9/2/R)

Die Raad het 'n gebou op Erf 42, Moorreesburg opgerig om die posduifklub te hervestig nadat die grond waarop die voormalige klubhuis geleë was deur *Prospect Park CC* bekom is en lg. nie hulle verpligting kon nakom om die posduifklub te hervestig nie.

'n Huurooreenkoms vir drie jaar is met Moorreesburg Posduifklub met ingang vanaf 1 Junie 2017 gesluit – daar is egter met 'n onlangse oudit bevind dat die huurooreenkoms nie hernieu is nie.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

- (a) Dat goedkeuring verleen word dat 'n huurooreenkoms met die Moorreesburg Posduifklub aangegaan word vir 'n periode van drie jaar met ingang vanaf 1 April 2024 ten opsigte van die duiweklubfasiliteite geleë op Erf 42, Moorreesburg;
- (b) Dat die huurbedrag vasgestel word op R120,00 per jaar, BTW uitgesluit;
- (c) Dat die voorwaardes van verhuur wat op die Malmesbury Posduifvereniging van toepassing is, ook vir die Moorreesburg Posduifklub sal geld, ingesluit 'n opsie om te hernieu vir 'n verdere drie jaar periode met verstryking van die ooreenkoms op 31 Maart 2027.

7.16 HUUROOREENKOMS: VUYOLWETHU CRÈCHE MOORREESBURG (17/9/2/R)

Die Vuyolwethu Crèche huur sedert 1 Maart 2018 Erf 4175, Moorreesburg vanaf die Raad vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum.

'n Terplaatse ondersoek is op 13 Maart 2024 onderneem deur die Departement: Gemeenskapontwikkeling om die vereistes vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum na te gaan en 'n motivering te voorsien vir die verlenging van die huurooreenkoms.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n drie (3) jaar huurooreenkoms met Vuyolwethu Crèche Moorreesburg, m.i.v. 1 Maart 2024 aangegaan word vir die huur van erf 4175, Moorreesburg vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum;
- (b) Dat die huurgeld vasgestel word op R120.00 per jaar, plus BTW.

7.17 HUUROOREENKOMS: VUYA FOUNDATION CRÈCHE (17/9/2/R)

Die Vuya Foundation is 'n gevestigde en geregistreerde NGO wat sedert Mei 2021 'n Vroeë Kinderontwikkelingsentrum op Erf 2502, Riebeek Kasteel bedryf. Weens die Vuya Foundation se goeie rekord wat vir etlike jare 'n crèche fasiliteit vir 150 kinders in Prince Alfred's Hamlet bedryf, is daar besluit om 'n huurooreenkoms vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum aan te gaan.

Na goedkeuring van die huurooreenkoms in 2021 het die Vuya Foundation 'n publieke deenameproses met die gemeenskap van Riebeek Kasteel deurloop om 'n geskikte naam vir die sentrum te kies – daar is besluit op die *New Rest Valley Crèche*.

'n Terplaatse ondersoek is op 28 Februarie 2024 onderneem deur die Departement: Gemeenskapontwikkeling om die vereistes vir die bedryf van 'n Vroeë Kinderontwikkelingsentrum na te gaan en 'n motivering te voorsien vir die verlenging van die huurooreenkoms.

7.17/...

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n drie (3) jaar huurooreenkoms met die Vuya Foundation m.i.v. 1 Mei 2024 aangegaan word vir die huur van erf 2502, Riebeek Kasteel vir die bedryf van die New Rest Valley Crèche;
- (b) Dat die huurgeld vasgestel word op R120,00 per jaar, plus BTW.

7.18 NOTULE VAN 'N MUNISIPALE PRESTASIE EN RISIKO OUDITKOMITEE GEHOU OP 28 NOVEMBER 2023, ASOOK DIE HALFJAARLIKSE VERSLAG VIR DIE PERIODE GEËINDIG 31 DESEMBER 2023 (5/14/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 28 November 2023 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

Die Halfjaarlikse verslag van die Prestasie en Risiko Ouditkomitee vir die periode eindigend 31 Desember 2023 is met die sakelys gesirkuler.

BESLUIT

Dat kennis geneem word van die notule van die Munisipale Prestasie en Risiko Ouditkomitee se vergadering van 28 November 2023 asook die halfjaarlikse verslag van die Ouditkomitee vir die tydperk geëindig 31 Desember 2023.

7.19 UITSTAANDE DEBITEURE: FEBRUARIE 2024 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Februarie 2024 is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Februarie 2024.

7.20 AFSKRYWING VAN ONINBARE SKULDE EN ANDER SKULD, FEBRUARIE 2024 (5/7/3)

Die aangehegte skedules toon die uitstaande bedrae wat as oninvorderbaar geklassifiseer word, naamlik

- Skedule A – afskryfbaar ten opsigte van deernishoudings = R5 409 829,08
- Skedule B – afskryfbaar ten opsigte van uitstaande debiteure = R1 083 465,38

Alle pogings is aangewend om die gelde in te vorder vanaf uitstaande debiteure, maar daar is gevalle waar rekeninghouers oorlede is, of nie opgespoor kon word nie of nie oor die finansiële vermoë beskik om enige betalings te maak nie.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R5 409 829,08** ten opsigte van deernishuishoudings, afskryf word as oninvorderbaar;
- (b) Dat die Uitvoerende Burgermeesterskomitee goedkeuring verleen dat die bedrag van **R1 083 465,38** ten opsigte van ander uitstaande debiteure, afskryf word as oninvorderbaar soos per die individuele redes;

(c)/...

7.20/...

- (c) Dat, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie, of dat enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgermeesterskomitee bekend was wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie, die Uitvoerende Burgermeesterskomitee die reg voorbehou om die skuld weer terug te skryf na die betrokke debiteur en dat die nodige stappe geneem sal word om die skuld in te vorder;
- (d) Dat, indien 'n eiendom op welke wyse ookal vervreem sou word, die Raad die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. Ten einde uitvoering aan hierdie besluit te gee, is 'n register by die eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was, en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word;
- (e) Dat verder goedkeuring verleen word dat lopende heffings wat nie by die bestaande lys bygewerk is nie, vanweë die tydsverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin is en die tydperk daarna, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (f) Dat verder goedkeuring verleen word dat die bedrae wat aan die Raad verskuldig is, wat op datum van hierdie Item nie by die bestaande lys bygewerk is nie, as gevolg van sosioekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook deel van die afskrywings sal wees, onderhewig daaraan dat die Kredietbeheerafdeling oortuig is dat die nuwe skuld onder dieselfde omstandighede ook oninvorderbaar is;
- (g) Dat die werklike bedrag afgeskryf, nadat hierdie voorlegging aan die UBK gemaak was, weer tydens die volgende UBK Vergadering voorgelê sal word;
- (h) Dat enige BTW op dienste gehef op die gebruikelike manier vanaf die Ontvanger van Inkomste teruggeëis word;
- (i) Dat die Kredietbeheerafdeling poog om besoeke aan die deernishuishoudings te bring, ten einde die afskrywing te verduidelik en die implikasie van toekomstige verpligtinge van 'verantwoordelike verbruikers' aan hulle duidelik te maak, asook om die installeering van 'n waterbeheermeganismestelsel en die werking daarvan aan die deernishuishoudings te verduidelik, ten einde voorkomende Kredietbeheer toe te pas;
- (j) Dat verdere goedkeuring verleen word dat die kostes met betrekking tot die vervanging van die konvensionele elektrisiteitsmeter deur 'n voorafbetaalde elektrisiteitsmeter, deur die munisipaliteit gedra word en dat die Hoof Finansiële Beamppte die kostes van die Deernistoekenning sal verhaal;
- (k) Dat die UBK kennis neem van toekomstige pogings om aansluitings te beperk in 'n poging om verbruikers te dwing om die nodige dienste aansluitings te kom teken.

7.21 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 29 Februarie 2024 soos met die sakelys gesirkuleer.

7.22 HERSIENING VAN RAMPBESTUURSPLAN VIR SWARTLAND (17/5/1/1)

Die Direkteur: Beskermingsdienste bevestig dat die voorlegging van die Rampbestuursplan vir Swartland dien as hersiening van kontakbesonderhede van die onderskeie rolspelers en identifisering van risiko's vir die munisipale gebied.

Na afloop van 'n risiko-evaluering is die volgende risiko's geïdentifiseer:

- Beurtkrag
- Uitheemse Indringer Plantspesies
- Onderbrekings in watervoorsiening
- Vloede
- Seismiese aktiwiteite
- Veldbrande
- Dieresiektes
- Dienslewering Protesaksies
- Covid-19
- Droogte

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die inhoud van die 2024 hersiende Rampbestuursplan asook die instemming van al die departemente om as deel van hul daaglikse take aandag te gee aan ramprisiko vermindering;
- (b) Dat die Burgemeesterskomitee die 2024 hersiende Rampbestuursplan vir die Swartland Munisipale area goedkeur, met die onderneming dat die plan jaarliks hersien sal word om sodoende seker te maak dat die inhoud altyd relevant en op datum is;
- (c) Dat, soos deur die Rampbestuurswet voorgeskryf word, 'n afskrif van die goedgekeurde hersiende plan voorsien word aan die Weskus Rampbestuursentrum, Provinsiale Rampbestuursentrum asook die Nasionale Rampbestuursentrum.

7.23 SWARTLAND MUNISIPALITEIT: 2024 HERSIENING VAN BESIGHEIDSKONTINUÏTEITS- EN RAMPHERSTELPLAN (17/5/1/1)

Die doel van die Besigheidskontinuiteit- en Rampherstelplan is om die Munisipaliteit voor te berei op uitgebreide diensonderbrekings en om dienslewering so spoedig moontlik te herstel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die wysigings aangebring ter hersiening van die Besigheidskontinuiteit- en Rampherstelplan;
- (b) Dat die hersiende 2024 Swartland Besigheidskontinuiteit- en Rampherstelplan goedgekeur word.

7.24 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE *BELT FILTER PRESS* BY DIE MALMESBURY WWTW (8/1/B/2)

Die *belt filter press* is meganiese toerusting by die Malmesbury WWTW wat deel uitmaak van die proses om slyk uit die behandelde rioolwater te verwyder. Indien die behandelingsproses nie effektief uitgevoer word nie, veroorsaak dit dat die finale uitvloeisel nie voldoen aan die vereiste standaarde nie wat negatief kan impak op die omgewing.

Besluit/...

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstel van die beheereenheid van die *belt filter press* by die Malmesbury WWTW deur GW Trautmann ten bedrae van R35 264,43 (BTW uitgesluit);
- (c) Dat die rede vir die afwyking van die normale verkrygingsproses aangeteken word as volg:
 - (i) Die *belt filter press* sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou lei tot oneffektiewe behandelingsprosesse, slykverliese, swak gehalte van finale uitvloeisel wat nie aan die vereiste standaard voldoen nie en 'n negatiewe impak op die omgewing mag hê;
 - (iii) Die herstel van die beheereenheid van die *belt filter press* is dus as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R35 264,43 (BTW uitgesluit) teen posnommer 9/239-349-689 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.25 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE SUBMERCIBLE PUMP BY DIE RIVERLANDS POMPSTASIE (8/1/B/2)

Die rioolpompstasie by Riverlands versamel riool vanaf huishoudings in Riverlands wat dit pomp na verdampingsdamme naby Chatsworth. Een van die rioolpompe het meganies onklaar geraak wat rioolstortings by die pompstasie tot gevolg gehad het.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die rioolpomp deur CAW ten bedrae van R36 515,00 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die rioolpomp sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou aanleiding gee tot die storting van rou riool by die rioolpompstasie;
 - (iii) Die herstelwerk aan die rioolpomp is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R36 515,00 (BTW uitgesluit) teen posnommer 9/240-849-381 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.26 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DIE KOMPAKTEERVRAGMOTOR, CK 37359 (8/1/B/2)

Die kompakteervragmotor, CK 37359 word in Malmesbury gebruik vir die weeklikse verwydering van vullis.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die kompakteervragmotor, CK 37359 deur Transtech ten bedrae van R136 440,74 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die kompakteervragmotor sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou aanleiding gee tot 'n onderbreking in die vullisverwyderingsdiens en moontlike openbare gesondheidsrisiko;
 - (iii) Die herstelwerk aan die kompakteervragmotor is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R136 440,74 (BTW uitgesluit) teen posnommer 9/4-36-5 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.27 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN *DRUM SCREEN* EN RATKAS BY DIE INLAATWERKE VAN DIE RIEBEEK KASTEEL WWTW (8/1/B/2)

Die inlaatwerke by die Riebeek Kasteel WWTW is toegerus met 'n *drum screen* wat toesien dat daar nie vreemde voorwerpe in die WWTW ingelaat word wat skade aan die meganiese komponente kan veroorsaak nie.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die *drum screen* en ratkas by die inlaatwerke van die Riebeek Kasteel WWTW deur GW Trautmann ten bedrae van R63 228,47 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Die *drum screen* sou vir 'n geruime tyd buite werking gelaat word;
 - (ii) Voormelde sou skade aan die meganiese toerusting van die WWTW veroorsaak het;
 - (iii) Die vervanging van die *drum screen* en ratkas is as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R63 228,47 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.28 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTELWERK AAN CK 49106 VOLVO LAAIGRAAF (8/1/B/2)

Die Volvo Laaigraaf, CK 49106 word in die Swartland munisipale gebied gebruik vir die opruiming van onwettige vullisstorting.

Besluit/...

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die Volvo Laaigraaf, CK 49106 deur Babcock Equipment teen 'n bedrag van R34 374,42 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
 - (i) Dit sal onprakties wees om die amptelike verkrygingsprosesse te volg aangesien Babcock Equipment die gemagtigde diensagent vir Volvo Grondverskuiwingtoerusting in Suid-Afrika is;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R34 374,42 (BTW uitgesluit) teen posnommer 9/7-18-5 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 APRIL 2024 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Nel, M (rdd)	Rangasamy, M A (rdh)
O'Kennedy, E C	Soldaka, P E
Penxa, B J	Vermeulen, G
Pypers, D C	Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Snr Bestuurder: Verkeers-/Wetstoepassingsbedrywighede, mnr R Steyn
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en open die vergadering met 'n minuut van stilte.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh J H Cleophas, rdh T van Essen en die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 13 MAART 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdh M A Rangasamy)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 13 Maart 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

Geen

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 SALGA WERKGROEPE (SPEAKER'S FORUM): RAPPORTERING

Die Speaker's Forum is op 6 Februarie 2024 deur raadsheer M A Rangasamy bygewoon.

Rdl B J Penxa verwys na die notule van die Speaker's forum, en spreek sy kommer uit dat die notule daarna verwys dat die Speaker nie meer die forums sal bywoon nie.

Die Speaker bevestig dat hy steeds die forums virtueel sal bywoon en terugvoering sal gee by die Portefeulje Komiteevergaderings.

BESLUIT

- (a) Dat kennis geneem word van die agenda van die Speaker's Forum wat deur rdh M A Rangasamy, op 6 Februarie 2024 bygewoon was;
- (b) Dat verder kennis geneem word van 'n vergadering geskeduleer vir Maart 2024 met die Minister van Plaaslike Regering, mnr Anton Bredell, waartydens die regsopinie ten opsigte van die rolle van die Speaker, Uitvoerende Burgemeester en Sweep van die Raad bespreek sal word;
- (c) Dat kennis geneem word dat 'n voorlegging ten opsigte van sosiale media en die reg, gefokus op spesifieke hofsake relevant tot plaaslike regering en die Reg op Immunitet van Raadslede tydens die volgende Speaker's Forum gedoen sal word.

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

Geen

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: FEBRUARIE 2024

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Rdl A K Warnick wens die administrasie geluk met die surplus van R16 463 835, vergeleke met die maandelikse begrote tekort van R17 605 613.

Rdl B J Penxa verwys na die WCED toelaes en subsidies ontvang vir Februarie 2024 en versoek meer duidelikheid oor die spandering van die toelaag.

Die Munisipale Bestuurder verduidelik breedvoerig dat die doel van die toelaag is om die konstruksie van die toegangspad tot die nuwe hoërskool op erf 13011, Malmesbury te befonds.

Rdl P E Soldaka verwys na die R94,7 miljoen in onbestede toelaes in die bedryfs- en kapitaalebegroting, en spreek sy kommer uit oor die onbestede fondse.

Die Direkteur: Finansiële Dienste meld dat die toelae voor die provinsiale departement se finansiële jaareinde, Maart 2024 ontvang is, en dat die Munisipaliteit kans het om die R94,7 miljoen te spandeer voor die Munisipaliteit se finansiële jaareinde, wat einde Junie is.

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Februarie 2024.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

**(GET) RDL I S LE MINNIE
VOORSITTER**



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10
APRIL 2024 OM 10:26**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste

Bess, D G

Fortuin, C

Gaika, M F

Nel, M (rdd)

O'Kennedy, E C

Pieters, C

Smit, N

Warnick, A K

Williams, A M

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz

Direkteur: Finansiële Dienste, mnr M A C Bolton

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Direkteur: Elektriese Ingenieursdienste, mnr T Möller

Snr Bestuurder: Verkeers-/Wetstoepassingsbedrywighede, mnr R Steyn

Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh J H Cleophas, rdh T
van Essen en die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN
ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 13 MAART 2024**

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdd M Nel)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste)
gehou op 13 Maart 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: FEBRUARIE 2024

5.1.1/...

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee – onder andere – inligting deur insake die stand van die damvlakke en die kumulatiewe reënval.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Februarie 2024.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Elektriese Ingenieursdienste om belangrike aspekte uit te wys.

Die Direkteur: Elektriese Ingenieursdienste meld dat daar goeie vordering is met die TID-projek. Altesaam 9319 meters is omskep teen die einde van Februarie 2024.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Februarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1 SALGA WERKGROEPE (EPPW & PTR & EMCR): RAPPORTERING

Die SALGA werkgroepe is op 11 en 12 Maart 2024 deur raadsheer T Van Essen en rdl A K Warnick bygewoon.

BESLUIT

- (a) Dat kennis geneem word van die agenda van die SALGA werkgroepe wat deur Rdl T Van Essen en rdl A K Warnick, op 11 en 12 Maart 2024 bygewoon was;
- (b) Dat kennis geneem word dat Wes-Kaap 80.6% bereik het ten opsigte van die omskakeling van elektrisiteitsmeters, en dat SALGA versoek sal word dat raadslede/portefeulje voorsitters hulle munisipaliteite se statistieke oor die opdaterings van die STS vooruitbetaalde meters sal deel;
- (c) Dat kennis geneem word dat SALGA die kontakbesonderhede van mnr Richard Mali vanaf Eskom sal voorsien om sodoende enige ESKOM en STS voorafbetaalde meter opdatering navrae met lg. op te neem;
- (d) Dat verder kennis geneem word the SALGA 'n versoek aan DHS sal rig om met DEADP te skakel aangaande die lug-kwaliteit-verslagsdoeningvereistes.

(GET) RDL R J JOOSTE
VOORSITTER



**NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE
VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 APRIL 2024 OM 10:38**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

De Beer, J M
Booyesen, A M
Le Minnie, I S
Ngozi, M

Pypers, D C
Rangasamy, M A (rdh)
Smit, N
Soldaka, P E

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Snr Bestuurder: Verkeers-/Wetstoepassingsbedrywighede, mnr R Steyn
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh J H Cleophas en
die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-
DIENSTE) GEHOU OP 13 MAART 2024**

BESLUIT

(voorgestel deur rdl I S le Minnie, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op
13 Maart 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: FEBRUARIE 2024

Die Voorsitter lê die maandverslag ter tafel.

5.1/...

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapsontwikkeling.

Rdl P E Soldaka verwys na die Darling behuisingsprojek fase 1, en verneem of die kontrakteur op die perseel aangemeld het, soos aangedui op die verslag en word dit as sulks deur die Direkteur: Ontwikkelingsdienste bevestig.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Februarie 2024.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 13 Maart 2024.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 10 APRIL 2024 OM 10:48

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M Nel

Ondervoorsitter, rdl A K Warnick

Bess, D G

De Beer, J M

Fortuin, C

Jooste, R J

Le Minnie, I S

Papier, J R

Pieters, C

Williams, A M

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz

Direkteur: Finansiële Dienste, mnr M A C Bolton

Direkteur: Korporatiewe Dienste, me M S Terblanche

Direkteur: Ontwikkelingsdienste, me J S Krieger

Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann

Direkteur: Elektriese Ingenieursdienste, mnr T Möller

Snr Bestuurder: Verkeers-/Wetstoepassingsbedrywighede, mnr R Steyn

Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan die Uitvoerende Burgemeester, rdh J H Cleophas en die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 13 MAART 2024

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl A M Williams)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 13 Maart 2024 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: FEBRUARIE 2024

5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.2 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan mnr R Steyn om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Mnr R Steyn meld dat Swartland Munisipaliteit hulp verleen het aan Drakenstein Munisipaliteit gedurende die brand op Saterdag 6 April 2024.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Februarie 2024.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M NEL
VOORSITTER

ITEM 6.1 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 April 2024.

ONDERWERP: AFSKRYWING VAN DEERNIS EN ONINBARE SKULD MAART 2024 - BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS TEN BEDRAE VAN R6 834 093.78 EN ANDER ONINVORDERBARE SKULDE TEN BEDRAE VAN R 1 084 471.05

SUBJECT: WRITE-OFFS OF INDIGENT AND IRRECOVERABLE DEBT MARCH 2024 - ACTUAL AMOUNT WRITTEN OFF WITH REGARDS TO INDIGENT HOUSEHOLDS IN THE AMOUNT OF R6 834 093.78 AND OTHER IRRECOVERABLE DEBT IN THE AMOUNT OF R 1 084 471.05

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Voortspruitend uit 'n notule van 'n Vergadering van die Uitvoerende Burgemeesterskomitee, gehou op 20 Maart 2024, is goedgekeur dat die bedrag van **R 5 409 829,08** afgeskryf mag word ten opsigte van deernishuishoudings en dat die bedrag van **R1 083 465,38** afgeskryf mag word ten opsigte van ander oninvorderbare skulde.

*Arising from a Meeting of the Executive Mayoral Committee held on 20 March 2024, it was approved that the amount of **R 5 409 829,08** may be written off in respect of Indigent households and that the amount of **R1 083 465,38** may be written off in respect of other irrecoverable debts.*

In die geval van deernishuishoudings is lopende heffings en/of rente wat nie by die bestaande lys bygewerk was nie, as gevolg van sosio-ekonomiese ondersoeke wat nog nie kon plaasvind aan al die deernishuishoudings nie, ook by die afskrywings ingesluit en was daar slegs enkele gevalle waar betaling ontvang was deur deernishuishoudings

In the case of equitable share households, current charges and / or interest not included in the existing list were included as a result of socio-economic investigations that could not yet be made to all the equitable share households and there were only a few cases where payment was received by equitable share households

The actual amount that was written off with regards to indigent households during March 2024, amounted to **R 6 834 093.78** . Please see schedule A enclosed hereto **(Included is the indigent written off debt schedule for March 2023 for purposes of a comparative analysis)**

Lopende heffings en/of rente wat nie by die bestaande lys ten opsigte van oninvorderbare skulde bygewerk was nie, vanweë die tydverloop van wanneer die administratiewe proses van genoemde afskrywingslys begin was en die tydperk daarna, is ook by die afskrywings ingesluit.

Ongoing charges and / or interest not included in the existing list in respect of uncollectible debts due to the timing of when the administrative process of the said write-off list was commenced and the period thereafter are also included in the write-offs.

The actual amount that was written off with regards to other irrecoverable debt during March 2024, amounted to **R 1 084 471.05** Please see schedule B enclosed hereto. **(Included is the irrecoverable written off schedule for March 2023 for purposes of a comparative analysis)**

2. WETGEWING / LEGISLATION

- 2.1 Local Government : Municipal Systems Act 32 of 2000
- 2.2 Local Government : Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

R 6 834 093.78 is die werklike bedrag afgeskryf ten opsigte van deernishuishoudings.

R 6 834 093.78 is the actual amount written off in respect of indigent households.

R 1 084 471.05 is die werklike bedrag afgeskryf ten opsigte van ander uitstaande debiteure wat oninvorderbaar is.

R 1 084 471.05 is the actual amount written off in respect of other outstanding debtors which are uncollectible.

The total amount written-off, amounted to **R 7 918 564.83**

5. **AANBEVELING / RECOMMENDATION**

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings **R 6 834 093.78** beloop en ten opsigte van ander oninvorderbare skulde **R 1 084 471.05** beloop.

That cognizance is taken that the actual amount written off in respect of indigent households amounted to R 6 834 093.78 and in respect of other irrecoverable debt amounted to R 1 084 471.05

- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat -

- (i). 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
- (ii). 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
- (iii). enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie.

That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -

- (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
- (ii) a portion of, or the total debt of a debtor was not correct; or
- (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee.

- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

Schedule A

Indigent Write offs March 2024

March 2023		March 2024	
	Town	Amount	Vat
R 28 214,00	MALMESBURY	R 27 109,13	R 2 299,69
R 297 486,05	WESBANK	R 359 187,55	R 36 894,41
R 344 889,72	KALBASKRAAL	R 470 376,90	R 54 264,72
R 880 005,18	ABBOTSDALE	R 823 653,24	R 89 410,11
R 1 043 972,85	RIEBEEK KASTEEL	R 1 329 396,99	R 153 549,66
R 222 959,06	RIEBEEK WES	R 599 187,18	R 60 203,32
R 1 082 980,99	CHATSWORTH	R 1 621 035,62	R 180 214,20
R 763 398,24	RIVERLANDS	R 646 173,62	R 79 901,48
R 103 935,32	ILINGELETHU	R 196 081,35	R 22 928,25
R 128 354,86	PHOLA PARK	R 236 008,72	R 28 439,33
R 121 015,30	DARLING	R 182 814,26	R 19 860,68
R 97 302,95	MOORREESBURG	R 212 429,16	R 23 611,83
R 302,90	YZERFONTEIN	R 2 201,33	R 60,61
R 56 888,69	KORINGBERG	R 102 094,06	R 11 439,63
R	PLASE DEEL 5	R 26 344,67	R 3 300,92
R 5 171 706,11		R 6 834 093,78	R 766 378,84

Schedule B

Bad Debt Write off March 2024

March 2023		March 2024	
Amount		Amount	VAT
R 382 092,20	Malmesbury	R 92 548,20	R 8 005,07
R 219 879,10	Wesbank	R 125 466,32	R 12 915,36
R 30 025,33	Kalbaskraal	R 242 935,44	R 25 136,82
R 256 563,53	Abbotsdale	R 97 861,41	R 10 809,40
R 23 348,61	Riebeek Kasteel	R 44 718,32	R 4 927,57
R 19 871,50	Riebeek Wes	R -	R -
R 203 003,10	Chatsworth	R 109 008,93	R 9 291,16
R 29 294,03	Riverlands	R 56 846,75	R 4 826,28
R 8 222,35	Iling Lethu	R -	R -
R 95 107,38	Phola Park	R 7 205,52	R 915,01
R 7 975,99	Darling	R 140 028,72	R 13 818,14
R 74 454,67	Moorreesburg	R 139 429,51	R 14 638,74
R 121 056,03	Koringberg	R 28 421,93	R 2 107,62
R 48 194,75	Yzerfontein	R -	R -
R 569,41	PPC	R -	R -
R 95 752,71	Diverse	R -	R -
R 1 615 410,69	Total	R 1 084 471,05	R 107 391,17



Verslag ♦ Ingxelo ♦ Report

Office of the Municipal Manager
2024-04-17

8/1/B/1
WARD: All wards

ITEM 7.1 OF THE AGENDA OF AN EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 17 APRIL 2024

SUBJECT: QUARTERLY REPORT ON THE PERFORMANCE OF CONTRACTORS
ONDERWERP: KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS

1. BACKGROUND

Section 116(2) of the Municipal Finance Management Act, Act 56 of 2003 stipulates the following:

(2) *The accounting officer of a municipality must -*

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality -*
 - (i) *to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, on the management of the contract or agreement and the performance of the contractor*

The performance of contractors is quarterly monitored on the Collab and Eunomia system.

This report is done in compliance with Section 116(2)(d) above.

2. DISCUSSION

All contracts or agreements procured through the supply chain management policy of the Municipality are monitored on a quarterly basis. At the monthly performance assessment meetings, the directors then report to the Municipal Manager on the performance of contractors through the Eunomia compliance system. Problems occurred (if any) are discussed here with possible interventions where necessary.

The third quarter's performance of contractor's report is attached as **ANNEXURE 1**.

3. LEGISLATION

The following act is applicable: Municipal Finance Management Act 56 of 2003

4. LINK TO THE IDP

Not applicable

5. FINANCIAL IMPLICATION

None

6. AANBEVELING / RECOMMENDATION

- (a) dat kennis geneem word van hierdie verslag.
- (a) *That this report be noted.*

(get) J J SCHOLTZ **MUNICIPAL MANAGER**

Assessments Per Supplier
This report will display Assessments Per Supplier

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5084741	JBS COMMERCIAL (RF)	2024-02-26	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truck	February		On Schedule
5084570	SELECT PPE	2024-02-26	DUPLESSISR	T01/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Protective Clothing for the Parks Division of the Civil Engineering Department	February	2 - Delivery On Standard	Behind Schedule
5084739	FUZION MOTORS	2024-02-26	MARAISP	T05/23/24	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Small Refuse Removal Tipper Truck	February	2 - Delivery On Standard	On Schedule
5084737	CLAREMART AUCTIONEERS	2024-02-26	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	February		On Schedule
5084736	FUZION MOTORS	2024-02-27	SWANEPOELM	T10/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Supply and delivery of 8 ton Truck with 13M/T Rear Mounted Hydraulic Crane	February		On Schedule
5084738	BH VENTURES	2024-02-27	MARAISK	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	February		On Schedule
5084703		2024-02-29	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland municipal area for the period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5065207	F BOCKS VERFKONTRAKTEURS	2024-02-12	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk Street, Malmesbury	February	2 - Delivery On Standard	On Schedule
5050611	F BOCKS VERFKONTRAKTEURS	2024-02-12	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk Street, Malmesbury	February	2 - Delivery On Standard	On Schedule
5084740	SPARKS AND ELLIS	2024-02-26	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire Department for the period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5069328	CONTAINER CONSUMABLES AND INDUSTRIAL SUPPLIES	2024-02-29	SPIESJ	T17/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Supply, delivery and off-loading of converted shipping containers	February	2 - Delivery On Standard	On Schedule
5084748	PERFECT BOUNCE CONSULTANTS	2024-03-04	SPIESJ	T21/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Repair and resurfacing of netball/tennis combination courts at Rosenhof and Gene Louw Sportsground, Moorreesburg	February	2 - Delivery On Standard	On Schedule
5084655	Suidkaap Waardeerders	2024-02-27	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuation and associated Supplementary Valuations	February	2 - Delivery On Standard	On Schedule
5011077	NASIONALE SEE EN SAND INSTITUUT	2024-01-15	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the period ending 30 June 2024	February	2 - Delivery On Standard	Completed
4999707	NASIONALE SEE EN SAND INSTITUUT	2024-01-15	LOOCKI	T22/21/22	Item 4.3 of the minutes of a Bid Adjudication Committee held on 9 November 2021: Provision of Life Savers for Yzerfontein Beach for the period ending 30 June 2024	February	2 - Delivery On Standard	Completed
5084743	Zutari	2024-02-29	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	February	2 - Delivery On Standard	On Schedule
5084733	BIGEN AFRICA SERVICES	2024-03-04	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	February	2 - Delivery On Standard	On Schedule
5084716	RISCFREE DOT COM	2024-02-27	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	February	2 - Delivery On Standard	On Schedule
5084719	TSHEGO FENTSE FACILITIES AND ENGINEERING	2024-02-28	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	February	2 - Delivery On Standard	On Schedule
5084722	BANTUBANYE INVESTMENTS	2024-02-28	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training for the period ending 30 June 2025	February	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5084705	THE STANDARD BANK OF SOUTH AFRICA	2024-02-23	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	February	2 - Delivery On Standard	On Schedule
5084704	SIPHAKAME SKILLS DEVELOPMENT	2024-02-28	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5084720	EDWIN CHARLES GENADE	2024-02-28	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084723	WORLD FOCUS 1322	2024-02-28	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084724	REDLIGHT SECURITY	2024-02-28	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084723	WORLD FOCUS 1322	2024-02-28	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084724	REDLIGHT SECURITY	2024-02-28	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	February	2 - Delivery On Standard	On Schedule
5065145	TMT SERVICES AND SUPPLIES	2024-02-02	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	February	2 - Delivery On Standard	On Schedule
5084706	TFC OPERATIONS	2024-02-26	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	February	2 - Delivery On Standard	On Schedule
5084698	ABRE EUGENE VISSER	2024-02-26	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period up to June 2024	February	2 - Delivery On Standard	On Schedule
5084715	HCB VALUATIONS AND SERVICES	2024-02-27	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	February	2 - Delivery On Standard	On Schedule
5084725	MALHERBE TUBB FAURE	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084726	HSG ATTORNEYS	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084727	MARAIS MULLER HENDRICKS	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February		On Schedule
5084728	YVETTE ADELE CLOETE	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084729	Du Plessis & Mostert	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084730	TALENI GODI KUPISO	2024-02-26	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	February		On Schedule
5084715	HCB VALUATIONS AND SERVICES	2024-02-27	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	February	2 - Delivery On Standard	On Schedule
5065170	DOGS AND ALL	2024-03-06	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	February	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5084699	PASO ORGANICS	2024-02-26	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck West solid waste drop-off for a contract period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5084744	ASLA KONSTRUKSIE	2024-03-04	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	February	2 - Delivery On Standard	On Schedule
5084702	LINUX BASED SYSTEMS DESIGN SA	2024-03-04	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a three-year period	February	2 - Delivery On Standard	On Schedule
5084700	EWV VEHICLE COMMUNICATION	2024-02-26	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5084701	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2024-02-26	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio for the period 1 July 2021 to 30 June 2024	February	2 - Delivery On Standard	On Schedule
5050598	SKY METRO EQUIPMENT	2024-01-16	BARLOWJ	T52/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Supply and Delivery of 1 x 8 ton Tipper Truck	February		On Schedule
5084717	PLUS1X COMMUNICATIONS	2024-03-04	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084708	MUBESKO AFRICA	2024-02-26	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	February	2 - Delivery On Standard	On Schedule
5065168	ISIMISELO CONSTRUCTION	2024-01-29	SOLOMONSG	T58/21/22	Item 4.16 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Rendering of Cleansing Services at the Malmesbury Head Office and other municipal buildings for the period 1 July 2022 to 30 June 2025	February	2 - Delivery On Standard	On Schedule
5084721	JACEN PETER FILANDER	2024-03-05	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and Yzerfontein for the period 1 July 2023 to 30 June 2024	February	2 - Delivery On Standard	On Schedule
5065645	YONKE IMIHLA BUILDING SOLUTIONS	2024-02-29	SPIESJ	T60/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Supply and Erecting of Fencing, Chatsworth Oxidation Pond	February	2 - Delivery On Standard	On Schedule
5084747	YONKE IMIHLA BUILDING SOLUTIONS	2024-03-04	SPIESJ	T60/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Supply and Erecting of Fencing, Chatsworth Oxidation Pond	February	2 - Delivery On Standard	On Schedule
5084735	VE RETICULATION	2024-02-27	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	February	2 - Delivery On Standard	On Schedule
5084731	SKYWATCH SECURITY	2024-02-26	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeeck Kasteel, Darling and Moorreesburg Sewerage Works for the period ending 30 June 2026	February	2 - Delivery On Standard	On Schedule
5084713	ONTEC SYSTEMS	2024-03-04	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change process by means of Call Centre Support and Site Visits in the Swartland municipal area for the period 1 July 2022	February	2 - Delivery On Standard	On Schedule
5084742	F E S MANUFACTURING	2024-02-26	HARRISR	T64/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Fire Fighting Equipment	February	2 - Delivery On Standard	On Schedule
5084714	Mia du Plessis	2024-02-27	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	February	2 - Delivery On Standard	On Schedule
5084734	SKYWATCH SECURITY	2024-02-28	SKIPPERSM	T70/22/23	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Rendering of Security Services at various Swimming Pools in the Swartland municipal area for the period 30 September 2023 to 7 April 2023	February	2 - Delivery On Standard	On Schedule
5084718	BC LANDSCAPE TRAINING AND CONSULTANCY	2024-02-28	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and Gardening and Horticulture Learnership Training for the period ending 30 June 2024	February	2 - Delivery On Standard	On Schedule
5065195	SKYWATCH SECURITY	2024-01-26	SKIPPERSM	T70/22/23	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Rendering of Security Services at various Swimming Pools in the Swartland municipal area for the period 30 September 2023 to 7 April 2023	January	2 - Delivery On Standard	On Schedule

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5065179	BC LANDSCAPE TRAINING AND CONSULTANCY	2024-01-31	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and Gardening and Horticulture Learnership Training for the period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065175	Mia du Plessis	2024-01-26	HAASBROEKM	T66/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 16 August 2022: Provision of Graphic Design Services to Swartland Municipality for the period ending June 2025	January	2 - Delivery On Standard	On Schedule
5065203	F E S MANUFACTURING	2024-01-29	HARRISR	T64/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Fire Fighting Equipment	January		On Schedule
5065174	ONTEC SYSTEMS	2024-02-02	PIENAARJ	T63/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2022: Execution of the STS Prepayment Meter TID rollover key change process by means of Call Centre Support and Site Visits in the Swartland municipal area for the period 1 July 2022	January	2 - Delivery On Standard	On Schedule
5065192	SKYWATCH SECURITY	2024-02-12	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeeck Kasteel, Darling and Moorreesburg Sewerage Works for the period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065196	VE RETICULATION	2024-01-30	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	January	2 - Delivery On Standard	On Schedule
5065182	JACEN PETER FILANDER	2024-01-31	DEJONGHS	T59/22/23	Item 4.8 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Transportation of employees between Darling and Yzerfontein for the period 1 July 2023 to 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065169	MUBESKO AFRICA	2024-01-26	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	January	2 - Delivery On Standard	On Schedule
5065178	PLUS1X COMMUNICATIONS	2024-02-02	PIENAARJ	T55/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Maintenance and support for the Unify Telephone Systems in Swartland Municipality for the period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065162	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2024-01-29	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio for the period 1 July 2021 to 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065161	EWC VEHICLE COMMUNICATION	2024-01-29	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5084711	AYANDA MBANGA COMMUNICATIONS	2024-02-02	DEJONGHS	T48/21/22	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Appointment of a Service Provider to Design and Place Personnel Recruitment and Tender Advertisements in the local, provincial and national media for the period 1 July 2022 to 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065163	LINUX BASED SYSTEMS DESIGN SA	2024-02-02	PIENAARJ	T48/20/21	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Internet Services for Swartland Municipality for a three-year period	January	2 - Delivery On Standard	On Schedule
5065205	ASLA KONSTRUKSIE	2024-01-25	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	January	2 - Delivery On Standard	On Schedule
5015010	ASLA KONSTRUKSIE	2024-01-08	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	January	2 - Delivery On Standard	On Schedule
5065160	PASO ORGANICS	2024-01-25	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeeck West solid waste drop-off for a contract period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065176	HCB VALUATIONS AND SERVICES	2024-01-25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	January	2 - Delivery On Standard	On Schedule
5065146	DOGS AND ALL	2024-03-06	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	January	2 - Delivery On Standard	On Schedule
5065186	MALHERBE TUBB FAURE	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5065187	HSG ATTORNEYS	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065188	MARAIS MULLER HENDRICKS	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January		On Schedule
5065189	YVETTE ADELE CLOETE	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065190	Du Plessis & Mostert	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065191	TALENI GODI KUPISO	2024-01-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	January		On Schedule
5065176	HCB VALUATIONS AND SERVICES	2024-01-25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	January	2 - Delivery On Standard	On Schedule
5065159	ABRE EUGENE VISSER	2024-01-25	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period up to June 2024	January	2 - Delivery On Standard	On Schedule
5065167	TFC OPERATIONS	2024-01-29	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	January	2 - Delivery On Standard	On Schedule
5065184	WORLD FOCUS 1322	2024-01-29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065185	REDLIGHT SECURITY	2024-01-26	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 June 2023: Rendering of Security Services in Yzerfontein for the period 1 July 2023 to 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065184	WORLD FOCUS 1322	2024-01-29	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065185	REDLIGHT SECURITY	2024-01-26	SKIPPERSM	T39/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 13 June 2023: Rendering of Security Services in Malmesbury and Yzerfontein for the period 1 July 2023 to 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065181	EDWIN CHARLES GENADE	2024-01-26	SKIPPERSM	T38/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: The Management and Control of the Yzerfontein Harbour, Slipway and Fish Market for the contract period 1 July 2023 to 30 June 2026	January	2 - Delivery On Standard	On Schedule
5065165	SIPHAKAME SKILLS DEVELOPMENT	2024-01-31	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065166	THE STANDARD BANK OF SOUTH AFRICA	2024-01-25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	January	2 - Delivery On Standard	On Schedule
5065183	BANTUBANYE INVESTMENTS	2024-01-31	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training for the period ending 30 June 2025	January	2 - Delivery On Standard	On Schedule
5065180	TSHEGO FENTSE FACILITIES AND ENGINEERING	2024-01-31	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	January	1 - Delivery Unacceptable	Behind Schedule
5065177	RISCFREE DOT COM	2024-01-26	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	January	2 - Delivery On Standard	On Schedule
5065116	Suidkaap Waardeerders	2024-01-25	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuation and associated Supplementary Valuations	January	2 - Delivery On Standard	On Schedule
5065204	Zutari	2024-01-25	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	January	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5065194	BIGEN AFRICA SERVICES	2024-01-25	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	January	2 - Delivery On Standard	On Schedule
5055193	HIDRO-TECH SYSTEMS	2024-01-19	BARLOWJ	T19/23/24	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Supply and install inclined Front Rake Bar Screen and Screening Press, Darling WWTW	January		On Schedule
5065201	SPARKS AND ELLIS	2024-01-29	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire Department for the period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5054848	FEEDER GROUP	2024-01-16	LOOCKI	T18/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply of Catering Services for the Sondeza Camp, 6 to 15 December 2023 at Ganzekraal Holiday Resort	January		Completed
5065164		2024-01-25	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland municipal area for the period ending 30 June 2024	January	2 - Delivery On Standard	On Schedule
5065199	BH VENTURES	2024-01-29	MARAISK	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	January		On Schedule
5065197	FUZION MOTORS	2024-01-30	SWANEPOELM	T10/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Supply and delivery of 8 ton Truck with 13M/T Rear Mounted Hydraulic Crane	January	2 - Delivery On Standard	On Schedule
5065198	CLAREMART AUCTIONEERS	2024-01-25	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	January		On Schedule
5065200	FUZION MOTORS	2024-01-25	MARAISP	T05/23/24	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Small Refuse Removal Tipper Truck	January	2 - Delivery On Standard	On Schedule
5065202	JBS COMMERCIAL (RF)	2024-01-29	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truck	January	2 - Delivery On Standard	On Schedule
5055192	SHACHA TRADING	2024-01-19	BARLOWJ	T03/23/24	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Supply and Delivery of 1 x 5000 kg GVM capacity trailer	January		On Schedule
5157503	JBS COMMERCIAL (RF)	2024-03-29	HARRISR	T02/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of one 2x4 single cab/chassis truck	March	2 - Delivery On Standard	On Schedule
5157500	CLAREMART AUCTIONEERS	2024-03-25	TERBLANCHEM	T09/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Appointment of Auctioneer for the period ending 30 June 2026	March		On Schedule
5157499	FUZION MOTORS	2024-03-26	SWANEPOELM	T10/23/24	Item 4.6 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: Supply and delivery of 8 ton Truck with 13M/T Rear Mounted Hydraulic Crane	March		On Schedule
5157501	BH VENTURES	2024-03-25	MARAISK	T14/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 10 October 2023: Appointment of Health and Safety Agent for the period ending 30 June 2026	March		On Schedule
5157466		2024-03-28	SPIESJ	T16/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 1 February 2022: Term tender for the upgrading of roads in the Swartland municipal area for the period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule
5084746	F BOCKS VERFKONTRAKTEURS	2024-03-11	QUICKFALLN	T13/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 29 November 2023: Refurbishment of Council Committee Room, Kerk Street, Malmesbury	March	2 - Delivery On Standard	On Schedule
5157502	SPARKS AND ELLIS	2024-03-29	HARRISR	T16/23/24	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Uniforms for the Fire Department for the period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule
5157421	Suidkaap Waardeerders	2024-03-25	ZAAYMANA	T24/17/18	Item 4.1 of the minutes of a Bid Adjudication Committee Meeting held on 2 May 2018: Appointment of a Service Provider for the General Valuation and associated Supplementary Valuations	March	2 - Delivery On Standard	On Schedule
5157512	UBUNTU TECHNOLOGY	2024-03-26	PIENAARJ	T24/23/24	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply and Delivery of Laptops and Accessories	March		On Schedule
5157496	BIGEN AFRICA SERVICES	2024-03-28	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	March	2 - Delivery On Standard	On Schedule
5157505	Zutari	2024-03-28	SPIESJ	T23/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Provision of Professional Civil and Electrical Engineering Services for various projects	March	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5157479	RISCFREE DOT COM	2024-03-25	PRESTONS	T29/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 20 April 2023: Provision of a web-based system Indigent Management and Income Verification for the period ending 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157514	PRESENTATION SOLUTIONS	2024-03-26	PIENAARJ	T25/23/24	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 22 February 2024: Supply, Deliver and Install Audio Conference Unit with Accessories	March		On Schedule
5157514	PRESENTATION SOLUTIONS	2024-03-26	PIENAARJ	T25/23/24	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 18 March 2024: Supply, deliver and install Audio Conference Unit with Accessories	March		On Schedule
5157485	BANTUBANYE INVESTMENTS	2024-03-25	APRILG	T32/22/23	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of environmental practices learnerships training for the period ending 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157482	TSHEGO FENTSE FACILITIES AND ENGINEERING	2024-03-25	APRILG	T33/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 15 May 2023: Provision of Water and Waste Water Treatment Process Operations Learnerships training for the period ending 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157468	THE STANDARD BANK OF SOUTH AFRICA	2024-03-25	DREYDENM	T35/21/22	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Rendering of Banking Services for the period 1 July 2022 to 30 June 2027 (including cash-in transit)	March	2 - Delivery On Standard	On Schedule
5157467	SIPHAKAME SKILLS DEVELOPMENT	2024-03-25	APRILG	T36/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 April 2022: Provision of adult education and training for the period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule
5084684	TMT SERVICES AND SUPPLIES	2024-03-28	SOLOMONSC	T40/18/19	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2019: The supply, delivery and the administrative support services of a fine collection system and camera equipment with the related operational support for the period 1 July 2	March	2 - Delivery On Standard	On Schedule
5157469	TFC OPERATIONS	2024-03-25	BENEKEA	T40/21/22	Item 4.9 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Supply of Fuel (Petrol, Diesel and Oil) for the period 1 July 2022 to 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157478	HCB VALUATIONS AND SERVICES	2024-03-25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee held on 26 July 2022: Execution of a General and Supplementary Valuations for all properties in die area of jurisdiction of Swartland Municipality	March	2 - Delivery On Standard	On Schedule
5157461	ABRE EUGENE VISSER	2024-03-25	MARAISP	T43/20/21	Item 4.3 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Community based collection of general solid waste at Chatsworth, Riverlands and Kalbaskraal for the period up to June 2024	March	2 - Delivery On Standard	On Schedule
5157488	MALHERBE TUBB FAURE	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March	2 - Delivery On Standard	On Schedule
5157489	HSG ATTORNEYS	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March	2 - Delivery On Standard	On Schedule
5157490	MARAIS MULLER HENDRICKS	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March		On Schedule
5157491	YVETTE ADELE CLOETE	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March	2 - Delivery On Standard	On Schedule
5157492	Du Plessis & Mostert	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March	2 - Delivery On Standard	On Schedule
5157493	TALENI GODI KUPISO	2024-03-25	TERBLANCHEM	T40/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 5 June 2023: Tender T40/22/23: Appointment of a Panel of Specialist Legal Services Providers for a contract period ending 30 June 2026	March		On Schedule
5157478	HCB VALUATIONS AND SERVICES	2024-03-25	ZAAYMANA	T43/21/22	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 28 June 2022: Execution of General and Supplementary Valuations of all properties in the area of jurisdiction of Swartland Municipality	March	2 - Delivery On Standard	On Schedule
5084685	DOGS AND ALL	2024-03-06	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	March	2 - Delivery On Standard	On Schedule
5121982	NAMMIC WESTERN CAPE	2024-03-28	SPIESJ	T43/22/23	Item 4.1 of the minutes of a Bid Adjudication Committee meeting held on 1 February 2024: Construction of a new olympic size swimming pool at Wesbank Sports Ground in Alfa Street, Malmesbury	March	2 - Delivery On Standard	On Schedule

Object Reference	Supplier Name	Date Assessed	Responsible Person	Tender Number	Resolution Description	Assessment Month	Delivery Score	Status
5157448	DOGS AND ALL	2024-03-20	STEYNR	T44/18/19	Item 4.6 of minutes of Bid Adjudication Policy held on 6 June 2019: The leasing of six trained narcotic dogs for the K9 unit of Swartland Traffic and Law Enforcement Service for the period ending 30 June 2022	March	2 - Delivery On Standard	On Schedule
5157472	DOGS AND ALL	2024-03-20	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	March	2 - Delivery On Standard	On Schedule
5084709	DOGS AND ALL	2024-03-20	STEYNR	T45/21/22	Item 4.13 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: The leasing of nine (9) trained Narcotic Dogs for the K9-unit of Swartland Traffic and Law Enforcement Services for the period 1 July 2022 to 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157506	ASLA KONSTRUKSIE	2024-03-28	SPIESJ	T47/22/23	Item 3.1 of the minutes of a Bid Adjudication Committee meeting held on 19 September 2023: Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling	March	2 - Delivery On Standard	On Schedule
5157462	PASO ORGANICS	2024-03-25	MARAISP	T47/20/21	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Transport of containerized municipal solid waste from Riebeek West solid waste drop-off for a contract period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule
5157463	EWC VEHICLE COMMUNICATION	2024-03-25	BENEKEA	T50/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Provision of Vehicle Tracking System for the period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule
5157464	SILVER LAKE TRADING 305 (Opulentia Financial Services)	2024-03-25	BENEKEA	T51/20/21	Item 4.11 of the minutes of a Bid Adjudication Committee meeting held on 8 June 2021: Underwriting of the municipality short-term insurance portfolio for the period 1 July 2021 to 30 June 2024	March	2 - Delivery On Standard	On Schedule
5157471	MUBESKO AFRICA	2024-03-25	ALBERTSR	T56/21/22	Item 4.10 of the minutes of a Bid Adjudication Committee meeting held on 7 June 2022: Provision of Accounting Services to Swartland Municipality, to ensure GRAP/Mscoa compliant Annual Financial Statements (AFS) for the period 1 July 2022 to 30 June 2025	March	2 - Delivery On Standard	On Schedule
5157498	VE RETICULATION	2024-03-26	SWANEPOELM	T62/22/23	Item 4.4 of the minutes of a Bid Adjudication Committee meeting held on 5 September 2023: New 132/11kV Substation in the De Hoop area, Malmesbury (Phase 3)	March	2 - Delivery On Standard	On Schedule
5157494	SKYEWATCH SECURITY	2024-03-25	DUPLESSISR	T61/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 19 July 2023: Removal of sludge from Malmesbury, Riebeek Kasteel, Darling and Moorreesburg Sewerage Works for the period ending 30 June 2026	March	2 - Delivery On Standard	On Schedule
5157509	YONKE IMIHLA BUILDING SOLUTIONS	2024-03-28	SPIESJ	T60/22/23	Item 4.5 of the minutes of a Bid Adjudication Committee meeting held on 27 September 2023: Supply and Erecting of Fencing, Chatsworth Oxidation Pond	March	2 - Delivery On Standard	On Schedule
5157504	F E S MANUFACTURING	2024-03-29	HARRISR	T64/22/23	Item 4.7 of the minutes of a Bid Adjudication Committee meeting held on 30 October 2023: Supply and delivery of Fire Fighting Equipment	March	2 - Delivery On Standard	On Schedule
5157481	BC LANDSCAPE TRAINING AND CONSULTANCY	2024-03-25	APRILG	Tender T31/22/23	Item 4.2 of the minutes of a Bid Adjudication Committee meeting held on 6 June 2023: Provision of Arboriculture and Tree Preservation and Gardening and Horticulture Learnership Training for the period ending 30 June 2024	March	2 - Delivery On Standard	On Schedule



Verslag Φ Ingxelo Φ Report

Office of the Municipal Manager:
4 April 2024

8/1/B/2

ITEM 7.2 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 APRIL 2024

SUBJECT: REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD: 1 JANUARY 2024 TO 31 MARCH 2024

1. BACKGROUND

In terms of Regulation 6(3) of the Municipal Supply Chain Management Regulations a report regarding the implementation of the Swartland Municipality's Supply Chain Management Policy must be submitted to the Executive Mayor.

2. DOCUMENTATION

Attached hereto please find a copy of the report on the implementation of the Supply Chain Management Policy for the period 1 January 2024 to 31 March 2024 and also the Formal Tenders (Annexure A), Informal Tenders (Annexure B), Deviation Report (Annexure C) and Deviations with reference to the Supply Chain Management Policy (Annexure D).

3. RECOMMENDATION/AANBEVELING

- (a) That cognisance is taken of the Quarterly Report in respect of the implementation of the Supply Chain Management Policy as envisaged by section 6(3) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);

Dat kennis geneem word van die Kwartaalverslag ten opsigte van die implementering van die Voorsieningskanaalbestuursbeleid soos beoog deur artikel 6(3) van die Regulasies, sowel as verslae van die Formele Tenders (Bylae A), Informele Tenders (Bylae B) , en die Afwykingsverslag (Bylae C);

- (b) That cognisance is taken of the services rendered for the period 1 January 2024 to 31 March 2024 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D);

Dat kennis geneem word van die dienste gelewer vir die tydperk 1 Januarie 2024 tot 31 Maart 2024 met verwysing na die uitsonderings waar dit onprakties is om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskettingbestuurbeleid (Bylae D);

(get) J J Scholtz

MUNICIPAL MANAGER



Supply Chain Management Implementation Report

For the period ended March 2024

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 January 2024 to 31 March 2024 for purposes of joint oversight.

Municipal Manager
4 April 2024

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by Council on 30 January 2024.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **3 times**, and **7** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2023/2024 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2023-30 September 2023	17	5	R 162 155 686.59	29	R 2 775 789.25
1 October 2023-31 December 2023	14	3	R 8 897 935.69	49	R 4 450 908.10
1 January 2024-31 March 2024	7	3	R 23 007 702.41	34	R 2 771 794.76
1 April 2024-30 June 2024	0		R 0.00	0	R 0.00
	35	8	R 194 061 324.69	112	R 9 998 492.11

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of emergency deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the relevant director. The approval of all other

deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations, up to a value of R30,000 (VAT included), approved for the period 1 January 2024 to 31 March 2024 amount to **R 308 047.44**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations up to a value of R30 000 approved for the 2023/2024 financial year as it pertains to the specific quarter.

	Deviations ≤ R30 000	
	Number of Deviations	Deviations Amount
1 July 2023-30 September 2023	129	R 1 095 009.68
1 October 2023-31 December 2023	168	R 1 481 901.43
1 January 2024-31 March 2024	52	R 308 047.44
1 April 2024-30 June 2024	0	R 0.00
	349	R 2 884 958.55

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents, repair of equipment and accommodation and air travel bookings through the local travel agency. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 January 2024 to 31 March 2024.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Senior Manager: Supply Chain Management,
- SCM Manager,
- SCM Head: Logistics and Disposal,
- Head: Demand, Acquisition and Evaluation
- Principal Clerk,
- Assistant Store Controller: Issues & Stocktake,
- Store Keeper: Stationery,
- Store Keeper: Purchase/Stock Levels and
- Four SCM Practitioners

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. No Supply Chain Forum meetings were held during this quarter.

Reporting

All awards made above R300 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R300,000) AWARDED: 1 JANUARY 2024 - 31 MARCH 2024						
DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2024-02-01	T43/22/23	New Swimming Pool, Wesbank Sports Ground	R20 655 537.26	9 Months	Nammic Western Cape (Pty) Ltd	2
2024-02-22	T23/23/24	Maintenance and Servicing of Chlorine Dosing Equipment for the Period Ending 30 June 2025	Rates	30 June 2025	Maxal Projects (Pty) Ltd	3
2024-02-22	T22/23/24	Supply And Implementation Of Traffic Control Devices In The Swartland Municipal Area On An As And When Needed Basis For The Period Ending 30 June 2025	Rates	30 June 2025	TMT Services and Supplies (Pty) Ltd	1
2024-02-22	T24/23/24	Supply & Delivery of Laptops & Accessories	R551 894.09	4 Weeks	Ubuntu Technology (Pty) Ltd	2
2024-03-18	T25/23/24	Supply, Deliver and Install Audio Conference Unit With Accessories	R813 162.70	2 Weeks	Presentation Solutions (Pty) Ltd	2
2024-03-18	T07/23/24	Community Based Collection of General Solid Waste at Chatsworth, Riverlands and Kalbaskraal for the Period Ending 30 June 2026	Rates	30-Jun-26	WasteWant Waste Management (Pty) Ltd	1
2024-03-18	T29/23/24	Alterations and Refurbishment to Ground and Lower Ground Floor Offices (Phase 1)	R987 108.36	2 Months	F. Bocks Construction	1
			R 23 007 702.41			

INFORMAL TENDERS (>R30,000≤R300,000) AWARDED: 1 JANUARY 2024 - 31 MARCH 2024

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Erect Verandas at the Darling Intercultural Park	SCM89.23.24	10.01.2024	R 98 670.00	Britlow Construction	0
Supply and Delivery of Protective Clothing (Streets)	SCM72.23.24	16.01.2024	R 153 311.10	Swartland Workwear Centre (Pty) Ltd	4
Supply and Install Alarm Equipment at Malmesbury Main Substation	SCM84.23.24	16.01.2024	R 55 491.00	Avalon Works (Pty) Ltd t/a AR 24	4
Supply and Delivery of Library Books	SCM87.23.24	17.01.2024	R 34 498.53	Vuga Booksellers CC	1
Supply and Delivery of 1x Drone	SCM99.23.24	22.01.2024	R 102 588.05	Blue Line Industries	2
Supply and Delivery of IT Network Equipment	SCM94.23.24	25.01.2024	R 91 974.70	Innovo Networks	1
Supply and Delivery of IDMT Over-Current and Earth-Fault Protection Relays	SCM101.23.24	12.02.2024	R 140 328.75	Eya Bantu Professional Services George (Pty) Ltd	3
Provision of Security Services for Mayoral Cup at Sportsground, Alfa Street, Wesbank. Malmesbury	SCM100.23.24	12.02.2024	R 45 400.06	Drakenstein Security And CCTV Room, (Pty) Ltd t/a PACRS	1
Supply and Fit 4x Rear Tyres	SCM104.23.24	14.02.2024	R 28 980.00	West Coast Skies Services	1
Supply and Installation of 1x New Air Conditioner at Traffic Offices, Malmesbury	SCM112.23.24	16.02.2024	R 39 633.46	DDD Electrical (Pty) Ltd	1
Supply and Delivery of Cable Detector	SCM111.23.24	16.02.2024	R 56 786.94	Memotek Trading CC	1
Supply and Install Chlorine Equipment at Riebeek Kasteel WWTW	SCM117.23.24	21.02.2024	R 40 365.69	Maxal Projects SA (Pty) Ltd	3
Supply And Delivery of Breathing Apparatus for Firemen	SCM105.23.24	21.02.2024	R 68 981.60	Drager South Africa (Pty) Ltd	1
Manufacture and Erect Containers at Fair Cape Monitoring Station and Kalbaskraal Borehole Pumping Station	SCM110.23.24	21.02.2024	R 126 431.98	Johan Bester Ingenieurs BK	4
Supply and Delivery of Water Treatment Chemicals	SCM102.23.24	27.02.2024	R 63 250.00	Prime Bio Agri (Pty) Ltd	0
Preparing and Maintaining of Fire Breaks in the Swartland Municipality areas for the period ending 30 June 2024	SCM106.23.24	27.02.2024	Tariffs	Lewis Bush Clearing and Alien Fire Fighting	1
Supply and Delivery of Handheld Devices for Meter Reading	SCM108.23.24	28.02.2024	R 48 472.50	R Data (Pty) Ltd	0
Supply and Install 2x Stainless Steel Duckfoot Sets at Malmesbury WWTW	SCM119.23.24	01.03.2024	R 81 626.70	Trautmann Trading (Pty) Ltd	1
Supply and Install 3x Duckfoot Sets at Esterhof Pump Station, Riebeek West	SCM118.23.24	01.03.2024	R 44 182.87	Trautmann Trading (Pty) Ltd	1
Supply and Delivery of Protective Clothing (EPWP)	SCM121.23.24	01.03.2024	R 42 633.95	Swartland Workwear Centre (Pty) Ltd	4
Supply and Delivery of Light Blue Refuse Bags	SCM115.23.24	06.03.2024	R 294 975.00	Memotek Trading CC	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Sanitary Pads and Adult Diapers	SCM116.23.24	07.03.2024	R 156 140.00	Daneli Traders (Pty) Ltd	1
Internal Painting of Riebeek West Library and Offices	SCM103.23.24	07.03.2024	R 28 100.00	Wot Projects	1
External Painting of Neighbourhood Watch Office, Abbotsdale	SCM120.23.24	12.03.2024	R 23 800.00	Wot Projects	1
Supply, Manufacture and Install Shelving Cupboard at Moorreesburg Library	SCM122.23.24	12.03.2024	R 33 852.85	Nirhvana Holdings	1
Re-Install Existing 22kw Pumpset at Malmesbury WWTW	SCM127.23.24	15.03.2024	R 60 231.25	Viking Pony Africa Pumps (Pty) Ltd	1
Supply and Delivery of Office Furniture and Accessories for the Fire Department	SCM113.23.24	18.03.2024	R 98 566.96	Officetech	1
Appointment of Quantity Surveyor Professional for "Alterations and Refurbishment to Ground and Lower Ground Floor Municipal Offices Malmesbury"	SCM129.23.24	19.03.2024	R 37 212.85	OAQs (Pty) Ltd	4
Supply and Delivery of School Backpacks	SCM131.23.24	19.03.2024	R 79 240.75	Swartland Workwear Centre (Pty) Ltd	4
Supply and Installation of 1x New Air Conditioner at Darling East Library	SCM135.23.24	22.03.2024	R 48 933.65	DDD Electrical (Pty) Ltd	1
Replace Main Hydraulic Feed Pump on Road Marking Machine	SCM134.23.24	22.03.2024	R 64 666.80	Martin Gisi	4
Supply and Delivery of Folding Tables	SCM109.23.24	25.03.2024	R 39 588.75	Parkerson Thomas Technologies CC t/a Office tech	1
Installation of Palisade Fencing at Malan Street, Malmesbury	SCM107.23.24	26.03.2024	R 78 500.00	JB Von Wielligh Constuction	1
Supply and Fit 8x Rear Tyres	SCM125.23.24	26.03.2024	R 65 557.36	VWE Installasies BK	0
Supply and Delivery of Traffic and Law Enforcement Uniforms	SCM126.23.24	26.03.2024	R 298 820.66	Spark and Ellis (Pty) Ltd	1
			R 2 771 794.76		

ANNEXURE C

DEVIATIONS WITH A VALUE EQUAL TO OR LESS THAN R30 000.00 APPROVED FOR THE QUARTER 1 JANUARY 2024 TO 31 MARCH 2024

Supplier Name	Approval Date	Deviation Type	Department	Total
WJ Cotter Electrical cc	02/01/2024	Emergency	Civil Engineering Services	R 3 599.50
VWE Installasies	03/01/2024	Emergency	Civil Engineering Services	R 2 019.64
Dogs and All	03/01/2024	Impractical	Electrical Engineering Services	R 2 024.74
Flo Specialized Product Solutions cc	10/01/2024	Emergency	Electrical Engineering Services	R 6 658.50
Johan Bester Ingenieurswerke BK	12/01/2024	Emergency	Civil Engineering Services	R 3 000.00
VWE Installasies	16/01/2024	Emergency	Civil Engineering Services	R 3 500.88
Tricom Africa	16/01/2024	Impractical	Civil Engineering Services	R 25 674.90
VWE Installasies	16/01/2024	Emergency	Civil Engineering Services	R 2 052.41
Johan Bester Ingenieurswerke BK	18/01/2024	Emergency	Civil Engineering Services	R 3 801.24
MA Powercable Solutions	19/01/2024	Emergency	Electrical Engineering Services	R 4 800.00
The South Africa Institute of Chartered Accountants (SAICA)	23/01/2024	Sole Supplier	Financial Services	R 16 956.70
FES Manufacturing	23/01/2024	Emergency	Protection Services	R 7 258.11
FES Manufacturing	23/01/2024	Emergency	Protection Services	R 2 615.53
M&E Roofing	24/01/2024	Emergency	Civil Engineering Services	R 10 900.00
Swartland Travel Services	25/01/2024	Impractical	Corporate Services	R 8 655.40
Swartland Travel Services	25/01/2024	Impractical	Financial Services	R 7 050.54
First Battery Centre	25/01/2024	Emergency	Civil Engineering Services	R 7 381.60
Swartland Gazette	25/01/2024	Impractical	Corporate Services	R 3 477.60
Conradie Besproeiing	29/01/2024	Impractical	Civil Engineering Services	R 13 252.60
GW Trautmann CC	01/02/2024	Emergency	Civil Engineering Services	R 2 933.65
VWE Installasies BK	01/02/2024	Emergency	Civil Engineering Services	R 3 720.71
VWE Installasies BK	01/02/2024	Emergency	Civil Engineering Services	R 2 057.59
Swartland Gazette	02/02/2024	Impractical	Corporate Services	R 8 911.35
Swartland Gazette	02/02/2024	Impractical	Corporate Services	R 9 200.00
RVJ Works (Pty) Ltd	05/02/2024	Emergency	Electrical Engineering Services	R 3 183.20
Swartland Gazette	09/02/2024	Impractical	Development Services	R 8 694.00
WOT Projects	14/02/2024	Emergency	Civil Engineering Services	R 2 400.00
Du Plessis & Mostert	15/02/2024	Impractical	Corporate Services	R 2 685.25
Swartland Gazette	20/02/2024	Impractical	Development Services	R 5 651.10
Johan Bester Ingenieurswerke BK	20/02/2024	Emergency	Civil Engineering Services	R 3 430.90
Johan Bester Ingenieurswerke BK	29/02/2024	Emergency	Civil Engineering Services	R 6 472.00
Swartland Gazette	29/02/2024	Impractical	Corporate Services	R 5 060.00
Swartland Gazette	06/03/2024	Impractical	Corporate Services	R 2 173.50
Swartland Joernaal	08/03/2024	Impractical	Corporate Services	R 2 125.20
Johan Bester Ingenieurswerke BK	08/03/2024	Emergency	Civil Engineering Services	R 22 616.00
Swartland Joernaal	08/03/2024	Impractical	Corporate Services	R 10 200.96
Swartland Joernaal	08/03/2024	Impractical	Corporate Services	R 3 400.32
J Lawrence	08/03/2024	Emergency	Civil Engineering Services	R 4 200.00
Swartland Joernaal	11/03/2024	Impractical	Development Services	R 3 612.84
Swartland Joernaal	11/03/2024	Impractical	Development Services	R 8 500.80
Swartland Joernaal	11/03/2024	Impractical	Development Services	R 6 375.60
Swartland Complete Automation	12/03/2024	Emergency	Development Services	R 2 510.00
Kobus du Plessis	14/03/2024	Emergency	Civil Engineering Services	R 2 100.00

Supplier Name	Approval Date	Deviation Type	Department	Total
Swartland Joernaal	18/03/2024	Impractical	Corporate Services	R 2 975.28
Swartland Joernaal	18/03/2024	Impractical	Corporate Services	R 3 220.00
Swartland Joernaal	18/03/2024	Impractical	Corporate Services	R 3 220.00
Swartland Gazette	18/03/2024	Impractical	Corporate Services	R 2 825.55
Swartland Gazette	18/03/2024	Impractical	Corporate Services	R 3 018.75
Isolabantu	18/03/2024	Impractical	Corporate Services	R 2 805.60
Swartland Joernaal	25/03/2024	Impractical	Development Services	R 7 438.20
Swartland Gazette	25/03/2024	Impractical	Development Services	R 7 172.55
Swartland Gazette	27/03/2024	Impractical	Corporate Services	R 8 476.65
				R 308 047.44

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 JANUARY 2024 TO 31 MARCH 2024		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs (Para 2(6)d)</u>		
600CT Manufacturing (Pty)Ltd	R 22 030.00	1
AFGRI	R 19 936.28	1
Babcock Equipment	R 58 536.57	4
Barloworld Equipment (Pty)Ltd	R 81 476.82	3
Bell Equipment Sales	R 26 832.41	2
HD Transmissions (Pty)Ltd	R 33 793.84	1
JB's Nissan (Diens En Herstel)	R 43 954.89	4
JB's Trucks - UD Trucks Malmesbury	R 458 758.06	24
Kanu Equipment (Kemach)	R 65 743.16	1
Malmesbury Toyota	R 44 280.21	7
Perdeberg Motors	R 140 999.47	12
Rola VW Malmesbury	R 52 127.80	4
TFM Transtech	R 55 048.75	4
Unicape Equipment	R 11 531.00	2
Weskus Meganisasie	R 13 290.96	2
<u>Equipment: Repairs (Para 2(6)i)</u>		
AFGRI	R 8 188.14	2
Automodell BK	R 2 388.50	1
CAW-Cape Armature Winders	R 27 500.00	1
Conradie Besproeiing	R 3 450.00	1
Darling Hersteldienste	R 5 600.00	1
DDD Electrical (Pty) Ltd	R 6 200.00	1
Euraf Agencies	R 9 530.43	2
FES Manufacturing	R 8 685.72	1
First Battery Centre	R 2 139.13	1
Fremtac Fire and Rescue cc	R 1 844.79	1
Fulcrum Technologies	R 20 680.00	1
HJ van Zyl Meganies BK	R 1 925.00	1
HRM Services	R 7 354.85	1
Hydromatic	R 2 004.00	1
JHL Ingenieurs Verskaffers	R 27 365.75	3
Johan Bester Ingenieurswerke BK	R 4 859.89	2
Louwco Cooling Solutions	R 15 576.40	2
Lumber & Lawn (Pty)Ltd	R 24 459.30	7
MA Powercable Solutions	R 2 782.61	1
Turner Morris cc	R 2 733.14	1
VWE Installasies BK	R 33 170.95	5
WJ Cotter Electrical cc	R 4 005.31	1

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>IT Software (Para 2(6)b)</u>		
Fourier IT Innovations (PTY) Ltd	R 42 041.07	1
Independent Communications Authority of South Africa	R 4 585.22	1
Payday Software Systems	R 56 704.13	3
R-Data (Pty) Ltd	R 78 660.00	1
RT Systems	R 6 191.00	1
Spectrum Communications	R 32 337.86	1
<u>Training, Courses, Seminars (Para 2(6)e)</u>		
Leadership Academy	R 5 048.26	1
The Institute of Risk Management South Africa	R 4 129.00	1
<u>Disaster situation (Para 2(6)f)</u>		
Build It	R 3 100.09	1
<u>Medical Specialists (Para 2(6)h)</u>		
Geard Pharmacy	R 2 040.03	1
WM van Niekerk	R 7 126.09	2
<u>Subscription & Membership Fees (Para 2(6)k)</u>		
Institute of Environment and Recreation Management	R 2 647.83	1
Lexis Nexis (Pty) Ltd	R 29 034.86	1
<u>Travel Agencies (Para 2(6)l)</u>		
Swartland Travel Services	3 608.70	1
<u>Tyre Repairs (Para 2(6)m)</u>		
VWE Installasies BK	3 722.50	2
	R 1 631 760.78	129



Verslag Φ Ingxelo Φ Report

Kantoor van die Direkteur: Korporatiewe Dienste
26 Maart 2024
17/2/2/1
Wyk: Alle

ITEM 7.3 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP:	SONDEZA AFRI-JEUG INISIATIEF: EVALUERINGSVERSLAG 2023 SONDEZA AFRI-YOUTH INITIATIVE: EVALUATION REPORT 2023
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1. AGTERGROND

Die 18de Sondeza Afri-Jeug inisiatief het plaasgevind by Ganzekraal vanaf 6 tot 15 Desember 2023.

2. AANBEVELING

Aangeheg vind u die Evalueringsverslag, opgestel deur die kamp-koördineerder, I Loock, vir u kennisname.

RECOMMENDATION

The Evaluation Report, compiled by the camp coordinator, I Loock, is enclosed for your cognizance.

(get) M S Terblanche

MUNISIPALE BESTUURDER
/ihl



Evaluation Report

18TH SONDEZA Afri-Youth Initiative held at Ganzekraal.
6 – 15 December 2023

Theme: Touching Lives

A joint venture between: Swartland Municipality, West Coast District Municipality & ABSA bank

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1. **Background**

Swartland Municipality had a vision for youth development which became a reality in 2004 when the first Sondeza camp was held at Ganzekraal. The 18th Sondeza AFRI-youth camp was held from 6 – 15 December 2023 at Ganzekraal, the Swartland region of the Western Cape, South Africa. The camp took place over 9 days. 15 December was declared a public holiday in 2023, therefore the camp was one day shorter.

2. **Vision**

The vision of the Sondeza AFRI-youth Initiative is to bring youths from the West Coast and international countries in contact with each other, in order to share and experience their diverse cultures and to develop leadership skills.

3. **Objectives of the camp**

Swartland Municipality endeavours to host the Sondeza AFRI-youth Camp as an annual event in South Africa, with the following objectives:

- To build strong relationships between youths of different countries in order to foster tolerance and an understanding for cultural, social and economical differences;
- To assist youths in identifying (social and environmental) challenges in their communities, with a view to stimulate them to initiate and start projects and programmes in their own schools and communities.
- To provide opportunities through adventure/enjoyment, experience/fun, and skills training/learning to develop leadership- and problem-solving skills.
- To capacitate youths to work effectively in a team.

4. **Partners and role players**

The main sponsors of the camp are:

- Swartland Municipality
- West Coast District Municipality
- Absa Bank

5. **Participants**

50 students attended this year. They were from:

South African schools	42
Namibia (Luderitz)	4
Germany	4
Total	50 children

This was the 9th year Namibia attended. Taiwan could not attend this year, as the camp falls in their examination dates. Hopefully they will be able to participate in 2024 again. The participants did ask that more countries be present at the camp to get the full cultural experience.

The selection of participants is based not only on the leadership roles they play at their respective schools, but also with reference to their involvement in community projects and their willingness to make a contribution to the community.

6. **Camp Structure**

6.1 **Camp Management**

I Looock is the camp co-ordinator, oversee the management, finances, programme and source countries for the camp. G April and C du Plessis help with the training of youth workers, daily mobilisation of the participants and supervise the bungalows (sleeping quarters). 9 Youth workers

were trained before the camp. The youth workers received a 2-day training course presented at Malmesbury Guest House before the camp, in which the following aspects were covered:

- Ice breaking exercises
- Emotional intelligence
- Conflict management
- Problem solving exercises
- Program of the camp and management of the children

6.2 Program, facilitation & opening of the camp

The Executive Mayor, Ald H Cleophas of Swartland Municipality officially opened the camp on 6 December 2023. The guest speaker was Johnny Philander of Malmesbury who spoke about “Red Jacket Leaders”. Schoonspruit Secondary school's dancers performed at the opening.

The main facilitator was Chrizelda van Reenen. Theo Steenkamp was in the background coaching her, Nijinka Boshoff did the EQ session. Manager of ABSA branch Helderberg, Estelle Germishuys was an observer for the entire camp.

The following aspects were covered in the program:

- (a) Creating awareness of external environment within the context of focusing on youth issues:**
 - Environmental issues and Beach clean-up. Charles Malherbe of the West Coast District Municipality did a presentation and also Cape Nature on sea pollution, snakes etc.
 - Drugs / social illnesses, peer pressure
- (b) Building self insight**
 - Focus on development of leadership skills in the individual domain, specifically the domain of Personal Mastery, i.e. Personal Vision/Purpose.
 - Values and Emotional Intelligence: Create an understanding of the importance of emotional intelligence as a critical leadership skill for survival in life in general.
 - MBTI - Personality Type Indicator to identify personality type, strengths, and preferences; Career path opportunities for your personality type.
- (c) History/Culture**
 - History of SA (visit Robben Island museum).
 - Culture (visit to !Khwa ttu SAN culture & education centre) and Buffelsfontein Game & Nature Reserve
 - SA culture evening (Youths dress according to the South African culture and enjoy traditional food.)
 - International evening (International delegates present their country and hold a concert depicting their lifestyle and prepare traditional food themselves.)
- (d) Team building**
 - Teams devise credo
 - Experiential team building activities (blindfold exercises, low rope activities, raft building)
 - Teams prepare own dinner for the camp
- (e) Socialising**
 - Drumming
 - Talent competition
 - Sporting day on the beach

6.3 **Safety / First Aid**

First aid was available to the participants throughout the camp and a medical practitioner is available in Atlantis or Blaauwberg if needed; fortunately a doctor was not needed as there were no major injuries.

7. **Evaluation by participants**

On the last day of the camp, participants are requested to evaluate the camp. The following are excerpts from the summary.

7.1 **Accommodation**

This is how the youths rated the accommodation.

Poor	Average	Good	Excellent
2%	4%	56%	28%

This year there was a mice and rat problem in the bungalows. A few snakes were also spotted outside the bungalows.

7.2 **Catering**

Poor	Average	Good	Excellent
18%	10%	34%	54%

The menu is a 3-course meal most days. The international guests found the SA food very “sweet”. Some Xhosa students wanted more traditional food. But the overall comments were very good and food was enough – many took second helpings.

7.3 **Program of the camp**

Most participants felt that the program should stay exactly as is. They had more free time this year. The programme was well balanced and covered many leadership aspects. Some felt there were too much reflections, but this is the learning curve after an activity and it is very necessary to debrief after sessions.

7.4 **Excursions / Activities**

Participants rated the activities as follows:

	% Poor	% Average	% Good	% Excellent
Robben Island museum	12	12	34	40
Buffelsfontein game drive	0	0	14	86
!Kwa ttu San experience	0	6	20	72
Low Rope elements	4	16	40	38
Raft Building exercise	0	22	42	36
Talent competition	0	2	12	82
Beach / Environmental day	0	2	24	74
MBTI & group work	0	4	30	68

8. **Absa Bursary**

Absa's study bursary is available to all South African grade 12 participants who attended previous Sondeza camps, and who meet the bursary scheme criteria. The scheme is from the 2nd year of study. The participants were made aware of the opportunity at the camp and the study fields were given to them. Comments were very good and some indicated they now have guidance for their career choices in the future.

A presentation was done on Meyers-Briggs and participants completed questionnaires to ascertain their personal profiles. They were then advised which career opportunities fits their profiles. This exercise

was enjoyed thoroughly by the learners. Many students cannot afford career guidance and this will help them make their choices in the future.

9. Outcomes of the camp

9.1 Quotes from participants about the camp

Timina Mondile, Vredenburg: I learned more about myself. Leadership, Robben Island, learned historical factors and learned emotional controlling EQ and **learned to have confidence**. Can apply this knowledge in my Youth Council, as me being a Deputy Mayor, the leadership ski9lls will help me be a red jacket leader in real life and help me stay fresh at all times, also the lessons taught can be adapted in my RCI team and life.

Lulo Ndevana, Swartland: the camp teaches you to not be ashamed of yourself. You realise that you can be anything you want if you are around the right people.

Fenonique April, Wesbank: The most important lessons I've learned has been about myself and my abilities as a leader. In the future, whenever I am faced with adversity and challenges, I will remember to take a pause.

Lucy Wilson, Namibia: I learnt how to control my emotions through the EQ program because I was a person that will always react without thinking, now whenever an incident happens I will also think first and then react accordingly. (Lucy)

Liva Herden, Germany: I learned how to act in groups, how to work as a team, how to communicate with others, how to make others feel comfortable, learned a LOT about myself, about culture

Letters of appreciation from German Freie Ganztagschulle Neinstadt (school) attached further in the document; as well as a presentation done by Yves Blaauw of the Cederberg Academy.

9.2 Election of leaders at the camp

On the last day of the camp, the youth elect 3 leaders in different categories. The winners were:

- (1) Best Leader: Lulo Ndevana (Swartland Secondary School)
- (2) Most Developed Youth: Isaiah Andreas (Diazville High School)
- (3) Diversity Bridge Builder: Jean-Pierre Davids (Velddrif High School)



Leaders with the Head facilitator, Chrizelda van Reenen: Lulo Ndevana, Isaiah Andreas, Jean-Pierre Davids.

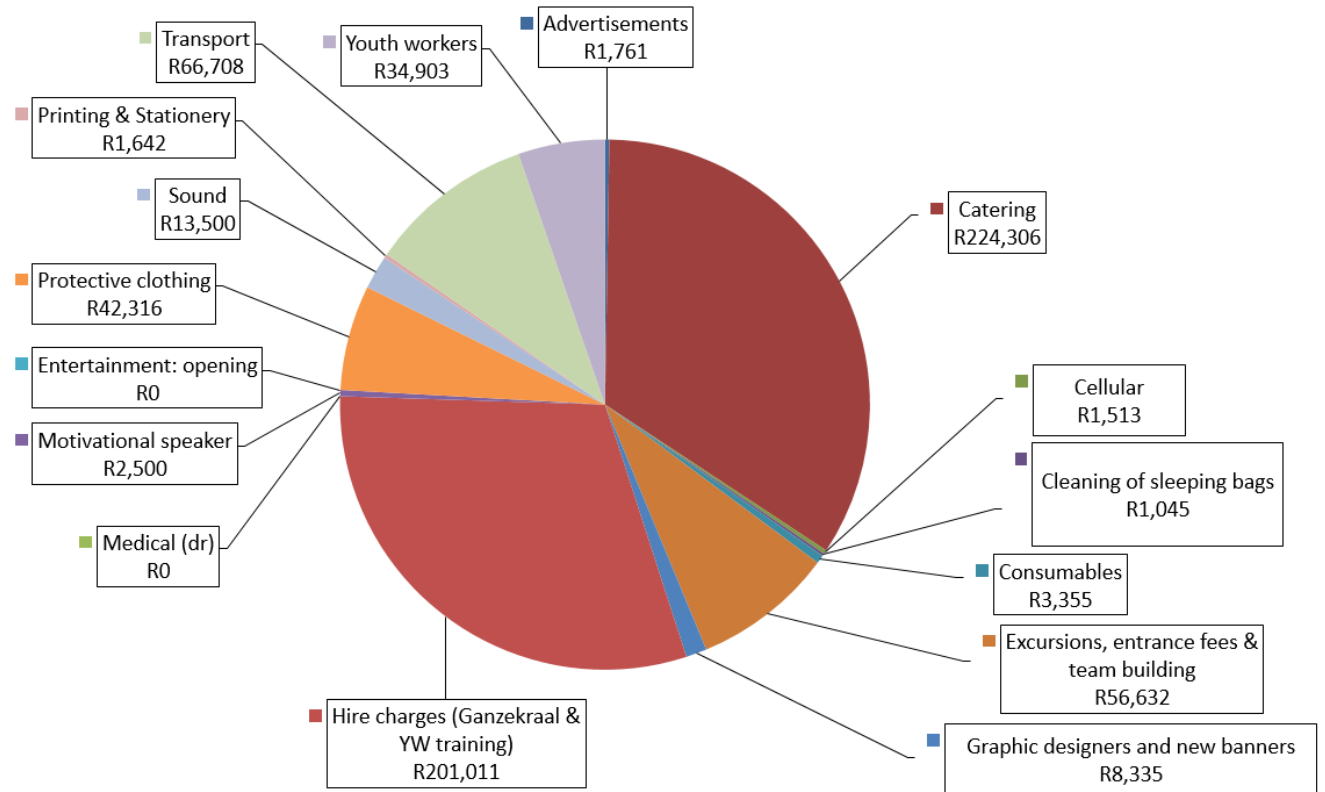
10. Funding

10.1 Contribution from Department Social Development was stopped after 2019 camp.

10.2 Other Contributions

Slimsun sponsored R20 000 towards the bus transport.

10.3 Expenses



SUMMARY OF EXPENSES

	Amount	Percentage
Advertisements	R1,761.00	0.3%
Catering	R224,306.00	34.0%
Cellular	R1,513.00	0.2%
Cleaning of sleeping bags	R1,045.00	0.2%
Consumables	R3,355.00	0.5%
Excursions, entrance fees & team building	R56,632.00	8.6%
Graphic designers and new banners	R8,335.00	1.3%
Hire charges (Ganzekraal & YW training)	R201,011.00	30.5%
Medical (dr)	R0.00	0.0%
Motivational speaker	R2,500.00	0.4%
Entertainment: opening	R0.00	0.0%
Protective clothing	R42,316.00	6.4%
Sound	R13,500.00	2.0%
Printing & Stationery	R1,642.00	0.2%
Transport	R66,708.00	10.1%
Youth workers	R34,903.00	5.3%
Total	R659,527.00	100.0%

Hire Charges:

Swartland municipality paid the West Coast District Municipality for the use of Ganzekraal.

11. Acknowledgements

- Swartland Municipality for the funding and coordination.
- West Coast District Municipality for use of the Ganzekraal facilities.
- ABSA for the program contents, facilitators and promotional material (back packs/water bottles) and prizes.
- Slimsun for contribution towards transport.

12. Media Coverage

The press were invited to the opening. Articles that appeared in the Gazette and the Slimsun newsletter are attached at the end of the report.

13. Closure

The camp has been hosted for 18 years providing many opportunities for youth development in the region.

It is clear from the participants' evaluation reports that the Sondeza AFRI-youth programme 2023 was very successful – especially with the new Environmental/beach day that was added. The general feeling of the participants was that they grew and developed leadership skills and confidence which equipped them for the future.

This camp was an exceptional experience for the participants and it is the only camp of its kind that we are aware of in South Africa. Acknowledgement goes to Swartland municipality and other role players for hosting such a camp.

Compiled by: Ilse Looock
26 March 2023

Heartfelt appreciation from Lina-Helene Teege

"I never thought that it would be possible to connect so deeply with other people in such a short time as it was, but Sondeza proved me wrong."



First, I would like to say, that I am so thankful for this great opportunity to be a part of the Sondeza camp. I earned a lot of new experiences and new skills, which I can carry with me to the end of my life. My thoughts are still full of memories of this time, and I really like to look back at it.

Especially I do remember the time before we came to Sondeza, when I heard about the Sondeza camp for the first time. I had certain expectations, as one often does, but the reality exceeded them in unexpected ways. I was both excited and a bit

nervous and anxious about what the camp would be like. Being someone who is typically not very social and rather shy, coupled with my limited proficiency in English at the time. Plus, I couldn't speak English that well before.

When we arrived at the camp I was surprised because of this beautiful place. Our bungalows were right next to the Atlantic Ocean, the landscape around us was beautiful and I really miss that view. My anxiety faded quickly, thanks to the warmth and friendliness of the people I encountered there. In the beginning I was intimidated of all the new people, it didn't take long for me to make friends with many of the delegates. Everyone was supportive of each other, especially the Youth Workers, as they were always there to assist me whenever I felt lost or unsure.

The camp had a strict schedule, with a lot of workshops, reflections and group tasks which brought us closer together over time. One of the most valuable lessons I learned

at Sondeza was the importance of teamwork: teamwork is dreamwork. As we started to listen to each other and to work together, all of us were happy and our work was going to be successful. Prior to this, it sometimes felt like a struggle, but with the new skills and insights we gained at the camp, I now feel more comfortable of working successfully with others.

So the topic of Sondeza "bringing youth together" fits perfectly to it. I never thought that it would be possible to connect so deeply with other people in such a short time as it was, but Sondeza proved me wrong. It is indeed possible. Now I am proud to have friends abroad.

"At last, I want to express my heartfelt appreciation to the Sondeza team and all those involved in this wonderful project. More people should have the chance to experience camps like Sondeza. It will change your live immense. "

Lina-Helene Teege

Liva Herden Sondeza impression

"Now I am able to handle specific situations with more calm. I had a lot of fun with seeing myself becoming a better person."



Last year in December I had the pleasure to be a part of the Sondeza Youth Camp. It was a great experience for me as a German teenager to get in contact with such a lot of different people from another country and another culture. I had the privilege to learn about South Africa as a country, but also about its people. It was amazing to get in contact with the South African spirit. All welcomed me with open arms and made me feel comfortable, were interested in where I come from and in exchanging knowledge and interests. Although we all had a different background, we found our similarities and had a lot to chat about what moves us in life. I was

impressed by the diversity we created, but realized how less it counts were we come from, but who we are. I've learned, what it means to be different, but using especially this as a strength in life. I've learned how to be a working part in a team and how to support each other's strengths.

The Camp helped me to come out of my comfort zone. It was the first time I realized that people will appreciate the way I am, if I show them the true me. I've experienced so much appreciation during these days and it also felt so well to appreciate others.

We all had a great exchange of our energy and I felt empowered by my team members and the other delegates in our camp.

Also, to stay in one bungalow with other girls from South Africa, strangest to me, was a fantastic experience in my life which helped me a lot to become more open to new situations. At first, I was a bit skeptical and scared as well, but the girls and our youth

worker Kay-Lee helped me to open up and, in the end, we had a great time together. In the evenings we often talked, played games, or had a girl's night with snacks. It was funny sharing gossip from our lives back home or chatting about music and other simple things. Even though after a few days it started to feel like a big family.

During the ten days in the camp, we spend so much time together and this time was created with so many amazing activities and a great program.

Not just the other teens but also the leaders of the camp made this experience so special. With a lot of thoughts and intuitions this camp has been planned. As well as the personality test, the emotional intelligence and other activities helped me to learn a lot about myself and my delegate around me. It helped me to develop and grow in my strengths. All of it thought me patience. Now I am able to handle specific situations with more calm. I had a lot of fun with seeing myself becoming a better person. I also learned to reflect everything I do and actually thinking about my actions in life.

Overall, this camp was something I needed but I didn't know about it. It gave me so much energy and knowledge for my future and I really hope that I can spread this energy around myself and give to the other people. I want to thank the Sondeza Camp Team and leaders for what they put up there. It has been an amazing time I will never forget.

Liva Herden

Zoe Feliz Pietsch experiences at the Sondeza Youth Camp

"It really helped me to understand that communication is the key, and everything is possible if we believe in it."

When I came to the camp at first, I started to cry. Not really because of our long journey to come here and the temperature change but more because of the view. I was standing directly in my childhood dream and my mind couldn't believe it. Since I watched „The Lion King“ I wanted to come to Africa. Sondeza gave me this chance for what I'm so thankful for.



At the first day I felt a little bit lost because I didn't know what to do with myself. Should I hug everyone? Will they understand what I want to say? I was scared of breaking any social rules even though it wasn't my first visit in a foreign country. However, at the same evening I already walked arm in arm with my room mates back to the bungalows. In this moment I realized that it doesn't matter who we are or what we fear: In Sondeza we all are just humans in our brightest selves.

I've learned so much about the South African people like they love to talk, sing, and dance, they love meat, they love God, and they are

proud of being South African. Especially the singing and dancing is something I will always miss at home. It was so much fun, and you get out of comfort to be part of a group. I've never expected myself standing and singing in a crowd in the middle of Cape Town, but I did so and I'm very proud of it. Also, I really loved the drumming evening. It was so much fun even for a person like me who got no sense of rhythm.

Now, two months after Sondeza, I still got my favorite experience clear in my mind: The day we challenged ourselves as a group at the obstacles. It was just awesome to see us

grew as a group. It really helped me to understand that communication is the key, and everything is possible if we believe in it.

“So maybe the most important thing I’ve learned at the camp is that there are always people with visions and dreams and sometimes all we need is to listen to make a dream come true.”

At the end I got only one small thing to note: I absolutely appreciated the trash collecting action but from my point of view it started more like a wave of producing more trash to collect it later. What I mean is that people started to collect waste out of the bins to fill up their bags even though this trash was already at the right place. I think the real sense behind it got lost. As well as at the beach: Here the young leaders started to collect the plastic what was great but at the end it was just the big pieces. All the small plastic things that really harm the environment and the animals were left behind.

Maybe it would be possible to talk a little bit more about this topic, with more specific instructions and more time to collect.

And now the last thing I want to say:

I’m so happy and thankful that I could be part of the Sondezian family, and I wish every following young leader can have the same great experiences that I got.

Zoe Feliz Pietsch

Best wishes from Finnja Heinecke

"Sondeza is something very special, something we can hardly find somewhere else."



First, I would like to thank you for this extraordinary opportunity to be part of this camp. Now I can carry these memories with me for the rest of my life.

When I got the answer for my application, I was so happy and excited about the things that would come. Of course I had expectations. I expected friendly people, a beautiful country, and an intense time at the camp. And all these expectations got fulfilled. We were welcomed with open arms, even if we came from another country, had a different culture or interests. Everyone was interested in us because we were different, and I personally never felt left behind. The youth workers were such lovely people, perfectly chosen and I think everyone knew them as trustful and helpful friends.

I think the topic of the camp is very important especially for our generation and I highly appreciate your energy and efforts to bring children of different ages, colors, backgrounds, and cultures all together.

I think that is a way how racism or prejudices can start to crumble because we experience how others really are, the way they think and feel.

That is also your goal I think and that is what made me even more happy to participate on this camp. It gave me the chance to get to know people very far away from my country, my comfort zone, and my normal environment.

The camp was quite strict and full of exciting events. Here I think about teamwork, games, character development, leadership and representing our countries or our visits to Robben Island and Ikwattu.

We never got bored, and I was very thankful for the beach day, because we had time to get to know each other and hang around with the delegates of the other teams. Most of the time during the day nearly impossible because we worked in our constant groups. I think it was the perfect way to meet new people. I think it would be a great idea to have this day more in the beginning of the camp. It was nice and chilling. Maybe it would have given me a better chance to get to know more of the participants much better.

Unfortunately, I had been ill almost the whole camp. That is why I had problems to participate at some workshops. But I felt a kind of pressure to pick myself up and be there even though I actually wasn't able. I would like to wish (maybe for the next time) that delegates who really don't feel well can stay in the bungalows or get a bigger and more quiet room to have a rest. The room I was in was very small and gave space for two beds. But still I felt looked after especially from the youth workers.

To support the health of everyone more fresh vegetables and especially fruit would also be a good opportunity. But in general, I have to say: the food was mostly very delicious and mostly I enjoyed the traditional food of South Africa.

Especially here in Germany we try to reduce trash and split it into paper, plastic, and leftovers. I know that in South Africa it is normal to put everything together and use one-way cups and more without to think a lot about it.

We already started to get aware of the environmental problems. Here at the camp, we cleaned the beach in a kind of competition. But it can't stop there.

Maybe the way to handle this specific topic differently could give the participants a new view and more awareness of all the trash along the beaches. But I really liked the way you already tried to include it during the camp. And it could never be enough.

"All in all, I want to give you my appreciation for everything you did long before the actual camp started. All of us appreciate your efforts and enjoyed the time we had with all of you. Every day was very well organized and full of interesting topics."

~~Sondeza~~ is something very special, something we can hardly find somewhere else.

I can just recommend it to everyone who is open for the world and would like to meet new people from a different country. Thank you for giving young people a chance to be important in this world. We want to have the impression to count, to make a difference in this world and ~~Sondeza~~ opens the door.

Finnja Heinecke

SONDEZA AFRI JEUG KAMP 2023

CEDERBERG AKADEMIE



14 Februarie 2024

CEDERBERG AKADEMIE

Authored by: Yves Jnr Blaauw



SONDEZA AFRI JEUG KAMP 2023

INLEIDING

Jeugontwikkeling is 'n prioriteit van Swartland Munisipaliteit en die Sondeza-jeugkamp is in 2004 begin, met 56 jeugdige wat die eerste kamp bygewoon het. Sedert 2004 het die bywoners van die kamp gegroei tot 90 kinders per jaar en hulle is tussen die ouderdomme van 16 en 17 jaar. Die kamp word jaarliks by die Ganzekraal-vakansieoord gehou en kinders van die Weskusstreek, sowel as internasionale lande woon dit by.

https://www.youtube.com/watch?v=ZXs7_PwVl8Q

UITVOERENDE OPSOMMING TOESPRAAK

Jeremiah 29:11 "Ek weet wat Ek vir julle beplan, sê die Here: voorspoed en nie teenspoed nie; Ek wil vir julle 'n toekoms gee, 'n verwagting!" 'n Hartlike Goeiemore aan ons Skoolhoof Mnr Klein, Adjunkhoof Mev. L. Davids, SkoolBestuurspan (SBS), Onderwysers, Spesiale Gaste, Ouers en Leerders "All protocol observed."

Vanoggend is dit nie vir my 'n reg nie maar 'n voorreg om my ervaring en kennis oor die Swartland Munisipaliteit se 18de Sondeza Afri Jeug Kamp te deel. Die Sondeza Afri Jeug Kamp het plaasgevind vanaf 6 Des- 15 Des 2023 by die een van die Weskus Distriks Munisipaliteit se ongelooflike vakansieoord Ganzekraal. Die kamp het leerders wat ons delegates noem van alle Hoërskole in die Weskus Munisipale distrik gehad. Vanaf Swartland se Wesbank Sekondêr, Saldanha baai se Hoërskool Weston, Bergrivier se Hoërskool Velddrif, Cederberg se Clanwilliam,

Lambertsbaai Sekondêre Skole tot Matzikama se Hoërskool Vanrhynsdorp. Die Kamp was ook bygewoon deur Internasionale Delegates vanaf Namibië en Germany.

Op hierdie kamp het ek in my persoonlike kapasiteit baie positiewe vriende gemaak met baie waardige leierskappe. Sondeza het my geleer om met alles wat ek in persoon en as leerder van Cederberg Akademie aanpak te kan reflekteer op wat ek aangepak het. Refleksie was ook iets wat delegate later nie van gehou het nie omdat ons opeenvolgend moes terugvoering gee oor hoe elke aktiwiteit was, maar uit die refleksie het ek geleer dat wanneer jy in 'n span werk moet daar goeie kommunikasie wees. Sonder kommunikasie kan jy niks bereik nie want elke span moet gaan om/haar eie ding doen. Soos die spreuk word sê "Communication is key"

Met die openings aand het die hoofspreker Mnr Johnny Philander gepraat oor die onderwerp "RED JACKET LEADERS." Mnr Philander het drie bestanddele gedeel wat ons sal nodig hê om voort te gaan en ons gemeenskappe, skole en gesinne te lei in tye van onsekerheid. "As 'n leier het jy 'n rooi baadjie nodig. Tweedens, as 'n leier moet ons ons eie deuntjie begin speel in plaas van wat almal anders vir ons sê, en laastens moet elke leier wat 'n rooi baadjie-leier is, die vermoë hê om vars te bly. " Mnr Philander gaan voort en deel verder die betekenis agter die akroniem; a great leader stays {F}ocused on the {R}elationship, {E}nergy management, {S}timulation and the number of {H}ours you are willing to put into you relationships, life and activities. Hy het bygevoeg: " Rooibaadjieleiers fokus en belê in die belangrikste verhouding in hul lewens. Rooibaadjieleiers doen dinge anders, hulle doen aktiwiteite wat hul energie as leier verhoog. Mnr Philander het vir ons die volgende gelaat, " Rooibaadjie-leiers

stap deur deure met 'n bord wat sê geen toegang. Hulle skep toegang vir mense wat nie vroeër toegang gehad het nie. As leiers as ons nie genoeg gestimuleer word nie en heeltyd nuwe dinge aanpak, beteken dit dat ons verouderd raak. Hoe ouer ons word, hoe minder wil ons buite ons gemaksone gaan." Rooibaadjie-leiers wat vars is, vind nuwe dinge, nuwe maniere om hulself weer aan die gang te kry.

Gedurende die Sondeza kamp het ons as delegate Buffelsfontein, !Khwa tthu en Robben Eiland besoek. As n delegaat het ek ook baie persoonlik en sosiaal ontwikkel te danke aan die kamp en bestuur. Ek sal definitief die kamp aan my mede leiers by die skool aanbeveel want dit is iets om na uit te sien en ook baie om terug na jou gemeenskap te bring.

"For the 2024 year put on your red Jacket, secondly play your own tune and finally stay fresh"

Baie dankie aan die borge en persone wat die Sondeza Afri Jeug Kamp elke jaar moontlik maak naamlik:

-  **SWARTLAND MUNISIPALITEIT- UITVOERENDE BURGERMEESTER**
Raadsheer Harold Cleophas en Munisipale Raad
-  **Mev. Ilse Loock, Gaynor en Clerise en Swartland span**
-  **WESKUS DISTRIKS MUNISIPALITEIT- UITVOERENDE**
ONDERBURGERMEESTER RAADSDAME SANDRA CRAFTORD EN
DISTRIKS RAAD
-  **ABSA- THEO, CHRISZELDA EN HAAR SPAN**

Baie dankie/ ~~Thank You/ Enkosi~~



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Sondeza Afri begin

Die 18de Sondeza Afri-jeugleierskapskamp het Woensdag 6 Desember by die Ganzekraal-vakansieoord begin met 50 leiers van oor die land heen asook verteenwoordigers van Duitsland en Namibië, wat oor 'n tydperk van 10 dae verskeie aktiwiteite aanpak om hul leierskapsvaardighede as jong leiers by hul onderskeie skole te ontwikkel en te verbeter. Lees die berig op bl. 4. Foto: Maryke Swart

The group of 50 learners, some from as far as Namibia and Germany, attend the Sondeza Afri-Youth Camp at the Ganzekraal Resort, together with their camp facilitators.



Youth campers learn key lessons

Maryke Swart

"The most important part of leadership is the leader themselves. You cannot lead other people if you do not have the motivation to lead yourself well."

It is with these powerful words that motivational speaker and leadership consultant Johnny Philander encouraged young people attending the official opening of the 18th Sondeza Afri-Youth Camp on Wednesday evening (6 December) to become red-jacket leaders. The camp is an initiative of the



A dance group from Schoonspruit Secondary School in Malmesbury perform a dance item at the opening of the Sondeza Afri-Youth Camp.

leaders to use the camp to zoom in on their life as the youth of this country.

"The foundation of any nation is dependent on the development of our youth," he said.

"Use this opportunity to learn as much as you can and benefit from this youth leadership programme to go out in your communities and make a difference. You can change the world, change your town, your neighbourhood with all your ideas, actions and voice. Learn, have fun and enjoy the beautiful South Africa, the beautiful Western Cape, but most of all the beautiful Swartland on the West Coast. Welcome!"

Swartland Municipality, with sponsors ABSA and the West Coast District Municipality, which aims to bring youth leaders together and develop leadership qualities under the guidance of camp facilitators, provided by ABSA.

This year's group of 50 who attended include learners from schools in the West Coast and other parts of South Africa as well as representatives from Germany and Namibia.

In his keynote address Philander spoke on the topic of red-jacket leadership in the age of darkness, encouraging the group to become red-jacket leaders who are willing to stand out, be noticed while they achieve great things, at the same time serving the people without drawing attention to themselves.

"Red-jacket leaders walk through doors with a sign saying no admittance. They create access for people who did not have access earlier," he inspired them before the start of the camp, which concludes on Friday 15 December.

Philander shared with them three important ingredients they will need to move ahead and lead their communities, schools and families in times of uncertainty.

"As a leader you need a red jacket. Secondly, as a leader we need to start playing our tune out instead of what everybody else tells us, and lastly every leader that is a red-jacket leader must have the ability to stay *fresh*."

He went on to share the meaning behind the acronym; a great leader stays [F]ocused on the [R]elationship, [E]nergy management, [S]timulation and the number of [H]ours you are willing to put into your relationships, life and activities.

He added: "Red-jacket leaders focus and invest in the most important relationships in their lives. I know so many young people who made the choice to be unemployed and uninvolved. Red-jacket leaders do things differently, they engage in doing activities that increases their energy as a leader. What you are doing now should be something that gives you a boost, that gets you going. Anything that reduces your effectiveness as you lead must be eliminated as soon as possible."

"As leaders if we are not stimulated enough and take on new things all the time, it means that we become stale. The older we get the less we want to go outside of our comfort zone. Red-jacket



Rowan Bailey and Akser Tsoa, both from the Luderitz Junior Secondary School in Namibia, were keen to have fun, learn new things, gain knowledge, learn about other cultures and meet new people.



Mihan Prinsloo of Lutzville High School and Rechart du Preez, deputy head boy of Porterville High School. Mihan, who serves on the representative council (RCL) of his school, wished to take leadership tips away to share with fellow RCL members, while Rechart hoped to gain leadership guidance and learn from fellow camp mates.



Pictured (from left) Swartland Executive Mayor Alderman Harold Cleophas, MEC for Local Government Anton Bredell and Municipal Manager Joggie Scholtz.



The 18-year-old Liva Marielle Herden, a Grade-12 learner from the Freie Ganztagschule Neinstedt school in Germany, said she is thankful to her school for the opportunity to attend the Sondeza Afri-Youth Camp and hope to learn how to communicate with people and not be afraid of getting in contact with people. "Coming out of my self, but staying myself. I'm really excited what the next days will bring and I hope I will make friends and memories." Photos: Maryke Swart

leaders who are *fresh* find new things, new ways to get themselves going again."

Philander told the young leaders to use this week to meet new people and connect with other leaders.

"[...] that will blow your life up again in a positive sense. I want to encourage you to enjoy the camp, the interaction

with other people, making new friends but, most importantly, for this week and for the upcoming year 2024 put on your red jacket. Secondly, play your own tune and finally stay *fresh*."

As Sondeza translates to "Zoom in" in Xhosa, Swartland Mayor Harold Cleophas in his speech encouraged the young

Among the esteemed guests were also MEC for Local Government Anton Bredell, who knows first-hand the valuable insight the camp has to offer young leaders as one of his sons attended the camp a couple of years ago when still at school.

He applauded the Swartland Municipality for investing in the youth, leaving the group with the following message: "What I want you to take away from such an event is to understand our strength lies within our diversity. You're a diverse group, so there will be diverse allegiances, diverse backgrounds and so on, but diversity is a strength. You must just recognise that and build on that, and if you can get that right you will take our country to the next levels as well as your towns."

He encouraged learners to allow each other the space to be who they are meant to be.

"That doesn't mean you need to change. We must just respect the other person and allow them to be the best they can be and, hopefully, during this camp also learn those kind of lessons."

Bredell said with the unpredictability the world faces today, "we never know what life will bring to our shores."

In the midst of factors such as climate change, social media, artificial intelligence and the fast moving world we live in Bredell added the youth needed to be prepared and keep up.

"The future and future challenges are in your hands so the investment in the youth is the right thing to do, and I really hope you will use this opportunity to enjoy this camp, but also to learn from one another, from the different cultures, learn to respect yourself and your fellow participants."

"Use your curiosity to ask questions and engage with one another. Lastly, looking back, I think the thing most adults regret is the opportunities not pursued, so pursue opportunities. Make your mistakes, there is nothing wrong with this, as long as you learn from them."

West Coast District Deputy Mayor Sandra Crafford told the youth to focus on learning specialised communication skills to be able to learn how to communicate, especially with different cultures.

"Seeing these fresh faces I know our future is going to be fine."

SLIMSUN SWARTLAND SOLAR PARK

Newsletter 17

QUARTER 4 •

OCT - DEC 2023

TOMORROW'S LEADERS

SONDEZA AFRI-YOUTH CAMP

The value of the Afri-Youth Camp lies in the interaction among young people from different countries, as well as the valuable guidance offered for the development of leadership skills. This year, 50 young individuals from West Coast schools and other parts of South Africa, including learners from Namibia (Luderitz) and Germany, attended the camp. A significant focus of the camp was to encourage learners to actively engage in community projects within their respective schools and communities and, in the welcoming words of MEC for Local Government Anton Bredell, "to understand our strength lies within our diversity."

The camp was once again presented under the patronage of the Swartland Municipality, financially supported by the West Coast District Municipality and Absa, with the-facilitating expertise of Absa Bank.

Slimsun, whose focus includes education and skills development, considers the opportunity to be part of this leadership environment a privilege. We were well pleased to contribute to the transport expenses for the duration of the camp, which were provided by the independent contractor, Graig and Sons.

During the opening ceremony Johnny Philander, motivational speaker and leadership consultant, inspired the young people to become leaders who stay FRESH – Focused on the Relationship, Energy management, Stimulation and the number of Hours you are willing to put into your relationships, life and activities.



"THE MOST IMPORTANT
PART OF LEADERSHIP IS THE
LEADER THEMSELVES.
YOU CANNOT LEAD OTHER
PEOPLE IF YOU DO NOT
HAVE THE MOTIVATION TO
LEAD YOURSELF WELL."

JOHNNY PHILANDER

This issue:

Tomorrow's leaders
PAGE 01

Conquer the ashes
PAGE 02

Steps in the right direction
PAGE 03

Protected and visible
PAGE 04





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

12 April 2024

17/12/2/2/1/2

ITEM 7.4 VAN DIE AGENDA VAN 'N UITVOERENDE BURGERMEESTERSKOMITEE
VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP: HUUROOREENKOMS : MALMESBURY INFORMELE HANDELAARS- VERENIGING
SUBJECT: LEASE AGREEMENT: MALMESBURY INFORMAL TRADERS ASSOCIATION

1. AGTERGROND/BACKGROUND

- 1.1 Die informele handelsarea te Bokomoweg, Malmesbury asook ander afgebakende areas soos aangetoon in **AANHANGSEL A**, word sedert 2003 aan die Malmesbury Informele Handelaarsvereniging verhuur.
- 1.2 The lease agreement that commenced on 1 September 2018, expired on 31 August 2023 and the Malmesbury Informal Traders Association has opted to renew the agreement. A lease amount of R970.00 per month, plus VAT, was payable in terms of the agreement, and has been fully paid to date.

2. WETGEWING

- 2.1 Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –
 - kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
 - onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].
- 2.2 Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan (Maart 2023) direk aansluiting by

- Strategic Goal 2: Economic Transformation

4. FINANSIËLE IMPLIKASIE

Daar is geen finansiële uitgawes vir die Munisipaliteit verbonde aan die verhuring van die fasiliteite nie. Huurgeld van R1 030.00, plus BTW, per maand, wat 'n eskalasie van 6% behels, word aan die hand gedoen.

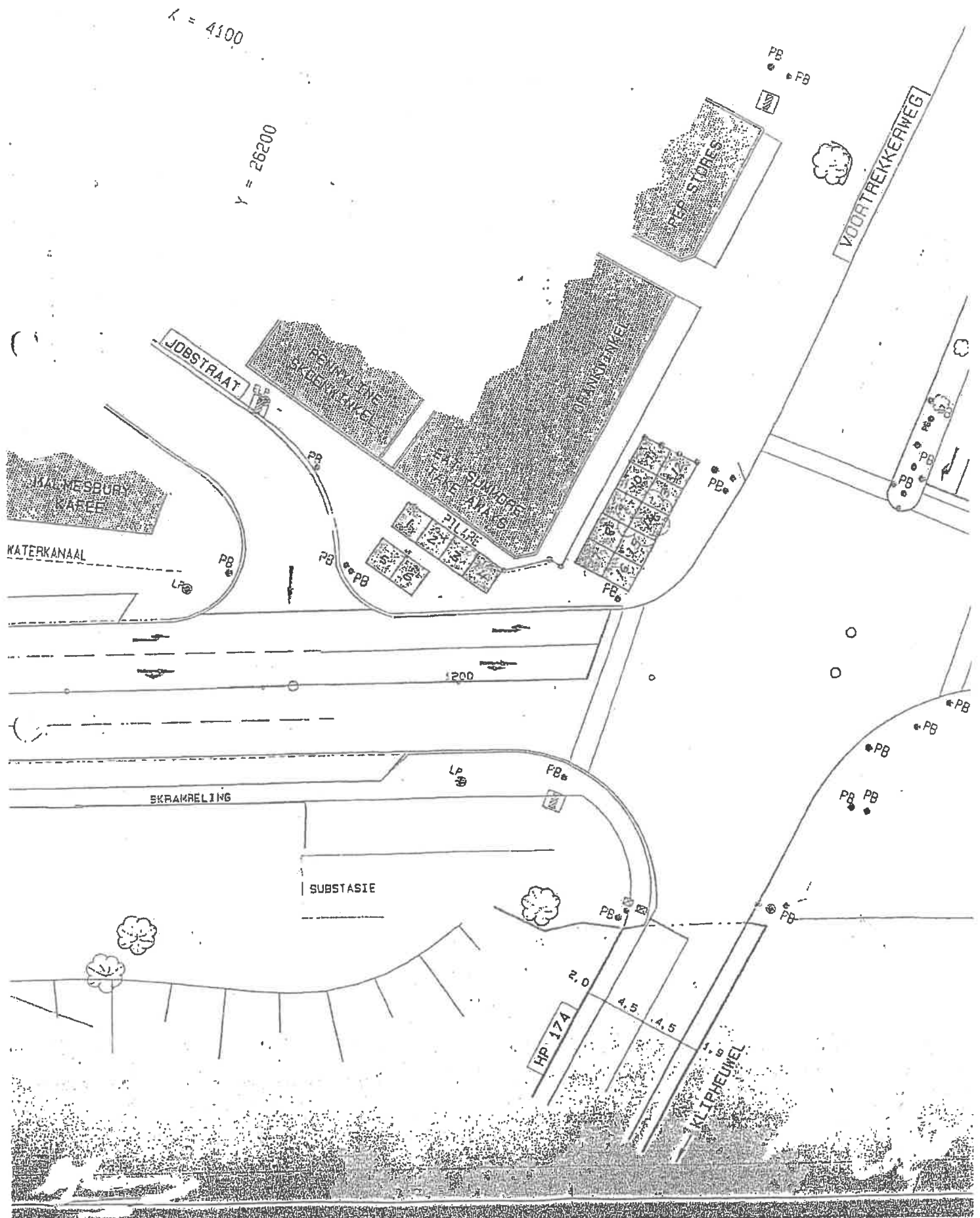
5. AANBEVELING

- (a) Dat goedkeuring verleen word dat 'n ooreenkoms met die Malmesbury Informele Handelaarsvereniging gesluit word vir die huur van die informele handelsarea te Bokomoweg (en ander afgebakende plekke) in Malmesbury, vir 'n termyn van drie jaar ten bedrae van R1 030.00, plus BTW, per maand;
- (b) Dat die huurvoorwaardes onveranderd bly.

RECOMMENDATION

- (a) That approval be granted for an agreement to be entered into with the Malmesbury Informal Traders Association to rent the informal traders area at Bokomo Road (and other demarcated areas) in Malmesbury for a term of three years to the amount of R1 030.00, plus VAT, per month;
- (b) That the current conditions of lease remain applicable.

MUNISIPALE BESTUURDER





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
12 April 2024

15/4/6

ITEM 7.5 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP:	VERHURING VAN VOORMALIGE KOMMANDOGEBOU TE MOORREESBURG
SUBJECT:	LEASING OF FORMER 'KOMMANDOGEBOU' IN MOORREESBURG

1. AGTERGROND/BACKGROUND

- 1.1 The building known as 'Die Kommandogebou' located on a portion of Erf 43 and portion Erf 122, at 6 Main Street, Moorreesburg, is presently being leased to Sinethemba, a Public Benefit Organisation with registration number 020 804 NPO.
- 1.2 Despite various representations to the organisation to indicate whether they intend to renew the agreement, the latter only on 12 April 2024 (see **ANNEXURE A** hereto) advised that it intends to vacate the premises on 30 April 2024 upon termination of the three year agreement that expires on said date.
- 1.3 Die huurooreenkoms met Sinethemba bepaal onder andere soos volg:
 - 1.3.1 Klousule 12.1: Die VERHUURDE EIENDOM word aan die HUURDER verhuur vir die spesifieke doel om dit te bestuur, te bedryf en te benut ten behoeve van die gemeenskap se sosiale en maatskaplike behoeftes, met die klem op vaardigheidsontwikkeling, jeugontwikkeling en toegang tot regerings-, nie-regerings en ander verwante dienste. Die VERHUURDE EIENDOM sal uitsluitlik vir daardie doel gebruik word en vir geen ander doel van watter aard ookal nie.
 - 1.3.2 Klousule 11.1: Die HUURDER mag nie die VERHUURDE EIENDOM of enige gedeelte daarvan onderverhuur of hulle regte onder hierdie huurkontrak sedeer, verpand, of ten gunste van 'n ander daarvan afstand doen sonder die voorafverkreë toestemming van die VERHUURDER nie.
 - 1.3.3 Klousule 11.2: Nieteenstaande die bepalings van klousule 11.1 – sal die HUURDER geregtig wees om die VERHUURDE EIENDOM of enige gedeelte daarvan te verhuur of beskikbaar te stel aan gemeenskapsorganisasies, staatsinstellings en/of nieregeringsinstellings wat dienste lewer aan die gemeenskap in ooreenstemming en in aansluiting by die doel van gebruik soos uiteengesit in klousule 12 hieronder, en op die voorwaardes en volgens kriteria soos onderling van tyd tot tyd met die VERHUURDER ooreengekom.
- 1.4 In terme van klousule 11.2 was Sinethemba by magte om aan die CPW (*Community Works Programme*) te verhuur, alhoewel die organisasie aangedui het dat die bydrae wat van die CPW verhaal is, nie 'n huurgeld vergestalt nie, maar wel bedoel was om 'n bydrae te wees tot die maandelikse diensterekening van die Munisipaliteit. Daar is egter mondeling meegedeel dat die CPW nie in die afgelope jaar enige finansiële bydrae gemaak het nie.
- 1.5 Behalwe die CPW, blyk daar volgens die aanhangsel ook ander gebruikers op perseel te wees.
- 1.6/...

- 1.6 In die lig van die voormelde, word aan die hand gedoen dat daar ondersoek ingestel word na die moontlike sluit van 'n huurooreenkoms met die bestaande gebruikers op perseel; alternatiewelik, dat daar – soos in die verlede – by wyse van 'n publieke deelname proses 'n uitnodiging gerig word aan nie-regeringsorganisasies om die sentrum veeldoelig en tot voordeel van die gemeenskap te bestuur.

2. AANBEVELING

- 2.1 Dat daar kennis geneem word dat die huurooreenkoms met Sinethemba ten opsigte van die gebou geleë op gedeeltes van Erf 43 en Erf 122 te Hoofstraat 6, Moorreesburg, op 30 April 2024 sal verstryk en nie hernieu sal word nie;
- 2.2 Dat die Direkteur: Korporatiewe Dienste in samewerking met die Direkteur: Ontwikkelingsdienste ondersoek instel na die situasie op terrein en die moontlike sluit van 'n huurooreenkoms met die bestaande gebruikers op perseel; alternatiewelik, om nie-winsgewende of openbare weldaadsorganisasies uit te nooi om voorstelle in te dien vir die gebruik en bestuur van die eiendom as veeldoelige sentrum tot voordeel van die plaaslike gemeenskap.

RECOMMENDATION

- 2.1 That cognisance be taken that the lease agreement with Sinethemba in respect of the building located on portions of Erf 43 and Erf 122 in 6 Main Street, Moorreesburg, expires on 30 April 2024 and shall not be renewed;
- 2.2 That the Director: Corporate Services, in collaboration with the Director: Development Services investigate the onsite situation and the possible conclusion of a lease agreement with the existing users on the site; alternatively, to invite non-profitable or public benefit organisations to submit proposals regarding the utilisation and management of the property as a multi-purpose centre to benefit the local community.

MUNISIPALE BESTUURDER

AANHANGSEL A

From: haknoesen@sinethemba.net.za <haknoesen@sinethemba.net.za>
Sent: Friday, 12 April 2024 09:20
To: Madelaine Terblanche <TerblancheM@swartland.org.za>
Cc: Hillary Balie <BalieH@swartland.org.za>; ddphillips56@gmail.com; 'DREYER DE KOCK' <dreyerd@za.ibm.com>
Subject: Einde van seisoen op Moorreesburg

Goeie Dag Mev Terblanche

Eerstens wil ons u bedank vir die jare lange vernootskap en die akkomodasie vir die Sinethemba programme. Die Kommando gebou was van groot waarde en ons is ewig dankbaar.

Sinethemba gaan nie meer die kommando gebou gebruik in die finasiele jaar nie. Ons sal ontruim voor 30 April 2024.

Neem asb kennis van die volgende:

- CWP is steeds in die gebou
- CWP vragskip met toerusting is ook op die perseel
- Kevin Persens met sy sweis projek is aan die buitekant
- Daar is tuin

Groete

Heinelize Knoesen

0710838383

CEO/ Organisational Manager

Sinethemba Swartland

Est 2002

020 804 NPO, Registered Public Benefit Organisation (PBO)

"Holistic community wellness through sustainable partnerships in the Swartland"



<https://www.facebook.com/Sinethemba-Swartland-NPO-101860515105711>

https://www.instagram.com/sinethemba_sw/



*21 YEARS of
service in
SWARTLAND
2002-2023*



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
11 April 2024

12/1/3/1-1/1

ITEM 7.6 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE
VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP: VERHUUR VAN HANDELSPLASIES BY DIE DE VLEI AMPHITHEATER, DARLING
SUBJECT: LEASING OF TRADING SPACES AT THE DE VLEI AMPHITHEATRE, DARLING

1. AGTERGROND/BACKGROUND

- 1.1 Swartland Munisipaliteit is tans besig met die vestiging van 'n Entrepreneursnode op erf 155, De Vlei Amphiteater, Darling.
Swartland Municipality is in the process of establishing an Entrepreneurial Hub on erf 155, De Vlei Amphitheatre, Darling.
- 1.2 Voorsiening word gemaak vir die bedryf van klein besighede vanuit vier (4) doelgeboude skeepsvrachthouers, voorsien deur die Raad.
Provision is made for the operation of small businesses from four (4) purpose made containers, that is provided by the Council.
- 1.3 Die tipe besighede waarvoor die vragskeepschouers ingerig is, is soos volg:
 - Haarsalon – Hair Salon
 - Klerewinkel (vervaardiging, herstelwerk, alterasies sowel as verkope) - Clothing (manufacturing, repairs, alterations as well as sales)
 - Wegneemetes / Takeaways
 - Snoepie /Tuckshop
- 1.4 Aflewering van die skeepsvrachthouers het in Februarie/Maart 2024 geskied, vir ingebruikneming teen 1 Julie 2024.
The containers were delivered in February/March 2024, for commissioning by 1 July 2024.
- 1.5 'n Deursigtige publieke deelname proses was gevolg en aansoeke vir die huur van die vragskeepschouers is by drie geleenthede geadverteer, met sluitingsdatums onderskeidelik op 11 Augustus 2023, 28 September 2023 en 12 Maart 2024.
A transparent public participation process was followed and applications for the containers were advertised on three occasions with 11 August 2023, 28 September 2023 and 12 March 2024 as the respective closing dates.
- 1.6 In oorlegpleging met raadslede en amptenare is daar besluit om nege (9) entrepreneurs te nooi vir 'n onderhoud op 5 April 2024.
In consultation with councillors and officials it was decided to invite nine (9) entrepreneurs for an interview on 5 April 2024.
- 1.7 **Opsomming van die onderhoude op 5 April 2024/ Summary of the interviews held on 5 April 2024**

Paneellede / Panel members: Me J Krieger, Mnr A Zaayman, Me M Haasbroek en Me H Balie

Entrepreneurs/...

Entrepreneurs:

DARLING RSEP:

ENTREPRENEURIAL HUB INTERVIEWS

5 APRIL 2024, DARLING COMMUNITY HALL

	Time	Entrepreneur	Type of business	
1.	9h00 – 9h20	Eva (Ivy) Johnson	Takeaways	
2.	9h30 – 9h50	Nomakwezi Yedwa	Takeaways	
3.	10h00 – 10h20	Aeshah Adams	Takeaways	Did not show
4.	10h30 – 10h50	Mpho Tsatseng	Takeaways	
5.	11h00 – 11h20	Shanaaz Scholtz	Takeaways	
6.	11h30 – 11h50	Tshepile Phangwa	Takeaways	
7.	12h00 – 12h20	Rebecca Qametsi	Selling of Clothes/Repairs of clothes/needlework	Rescheduled interview for 9/04/2024
8.	12h30 – 12h50	Sunell Sias	Hair salon	
9.	13h00-13h20	Andre Derks	Tuck shop	

- In total 6 entrepreneurs were interviewed for the Takeaways.
- One entrepreneur was interviewed for the Hair Salon.
- One entrepreneur was interviewed for the Tuck Shop.
- One entrepreneur was interviewed on 9 April 2024 for the Clothing Shop.

Outcome of the interview and recommended entrepreneurs:

- Takeaways: Ms Nomakwezi Yedwa (scored 72%)
- Hair Salon: Ms Sunell Sias (scored 65%)
- Tuck shop: Mr Andre Derks (scored 60%)
- Clothing (repairs, design & making and selling): Ms Rebecca Qametsi (scored 52%)

2. WETGEWING

Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –

- kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- onderhewig aan die bepalings van die MATR (Municipal Asset Transfer Regulations) gesubsidieerde verkooppryse of huurtariewe ten opsigte van kapitale bates te bepaal [Artikel 4(d) en (e) van verordening].

Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal. Meer spesifiek vind hierdie projek beslag in die strategiese doelwitte van die munisipaliteit, soos toegelig in paragraaf 3.

3. **KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN**

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan (Maart 2024) direk aansluiting by

- Strategic Goal 2: Economic Transformation

4. **FINANSIËLE IMPLIKASIE**

Geen lopende uitgawes vir die Munisipaliteit. 'n Nominale huurgeld van R100.00 plus BTW, per maand, word voorgestel. Hierdie is ook tans die huurgeld soos gehef vir die sg. RSEP-besighede in Jakarandastraat, Malmesbury en in Leliestraat, Riebeeck Kasteel.

5. **RECOMMENDATION**

- 5.1 That the application process for identifying lessees for the available trading spaces at the entrepreneurial node on Erf 155, Darling, be noted as well as the outcome of same;
- 5.2 That lease agreements be entered into for a period of two years and subject to a monthly rental of R100.00 excluding VAT in respect of the successful applicants as follows:
 - Takeaways: Ms Nomakwezi Yedwa
 - Hair Salon: Ms Sunell Sias
 - Tuck Shop: Mr Andre Derks
 - Clothing Shop: Ms Rebecca Qametsi
- 5.3 That the Director: Corporate Services be authorized to determine the terms and conditions of the lease agreements, in conjunction with the Director: Development Services;
- 5.4 That consideration be given at management level as to whether service connections (water, electricity) are to be subsidized from the Municipality's operating budget, as is the case in other entrepreneurial nodes.

5. **AANBEVELING**

- 5.1 Dat daar kennis geneem word van die aansoekproses vir die identifisering van huurders vir die beskikbare handelsplasies by die entrepreneursnode op Erf 155, Darling, sowel as die uitkoms daarvan;
- 5.2 Dat huurooreenkomste gesluit word vir 'n periode van twee jaar en onderhewig aan 'n maandelikse huur van R100.00 BTW uitgesluit, ten opsigte van die suksesvolle aansoekers soos volg:
 - Wegneemetes: Me Nomakwezi Yedwa
 - Haarsalon: Me Sunell Sias
 - Snoepie: Mnr Andre Derks
 - Klerewinkel: Ms Rebecca Qametsi
- 5.3 Dat die Direkteur: Korporatiewe Dienste gemagtig word om die terme en voorwaardes van die huurooreenkomste te bepaal, in samewerking met die Direkteur: Ontwikkelingsdienste;
- 5.4 Dat daar op bestuursvlak oorweging verleen word daaraan om die dienste-aansluitings (water, elektrisiteit) uit die Munisipaliteit se bedryfsbegroting te subsidieer, soos wat die geval is in ander entrepreneursnodes.

(get) M S Terblanche

MUNISIPALE BESTUURDER



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste

15 Maart 2024

12/2/4-3/1

ITEM 7.7 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP:	HUUROOREENKOMS: ERF 4360 DARLING
SUBJECT:	LEASE AGREEMENT: ERF 4360 DARLING

1. AGTERGROND

- 1.1 Die Munisipaliteit is die eienaar van ongeregistreerde Erf 4360 (gedeelte Erf 551) Darling, soos aangetoon op die liggingsplan hierby aangeheg as **AANHANGSEL A**.
- 1.2 Erf 4359 en 4360 was destyds geskep uit die konsolidasie van landboukampe 9 en 10, waarna (gedurende 2012) Erf 4359 per openbare veiling verkoop is aan *Anicol Properties (Pty) Ltd* vir landboudoeleindes.
- 1.3 Erf 4360 (groot 7,9645 ha) is afgesny van die landboukampe vir die skep van residensiële eiendomme in die toekoms, en lê tans nog onbenut.
- 1.4 Vanaf 2012 (vir twee jaar) en daarna vir drie jaar tot 30 Junie 2017, is Erf 4360 verhuur aan *Anicol Properties*, om vir landboudoeleindes te benut in samehang met Erf 4359. *Anicol* het nou weer aansoek gedoen om die grond van die Munisipaliteit te huur vir saaidoeleindes.
- 1.5 Erf 4360 op sigself is nie omhein of as afsonderlike entiteit afgesper van Erf 4359 om as ekonomiese landbou-entiteit aan enige ander party verhuur te word nie, en word gevolglik aan die hand gedoen dat die aansoek gunstig oorweeg word.
- 1.6 Gebaseer op die waardasie vir droëlande in die area, wat R35 000 per hektaar beloop, beveel die munisipale waardeerder aan dat huurgeld vasgestel word op R2 787.57 per maand, oftewel R33 456.00 per jaar.

2. WETGEWING

- 2.1 Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere – kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;
- 2.2 Die beleid self bepaal dat onroerende eiendom slegs teen markverwante pryse verhuur word, tensy die lot van die armes, die openbare belang asook die operasionele en strategiese doelwitte van die munisipaliteit anders bepaal, welke kwalifikasie nie in hierdie geval toepaslik is nie.

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan 2023 indirek aansluiting by Strategiese Doelwit 2, wat met ekonomiese transformasie (en by implikasie ekonomiese vennootskappe) handel.

4./...

4. FINANSIËLE IMPLIKASIE

Geen uitgawes vir die munisipaliteit. Huurgeld ten bedrae van R33 456.00 per jaar sal gevorder word.

5. AANBEVELING

- (a) Dat goedkeuring verleen word dat 'n huurooreenkoms met *Anicol Properties Pty Ltd* gesluit word vir 'n periode van drie jaar met ingang vanaf 1 Julie 2024 vir die huur van Erf 4360, Darling vir landboudoeleindes;
- (b) Dat die huurgeld vasgestel word op R2 788.00 per maand, BTW uitgesluit;
- (c) Dat die Direkteur: Korporatiewe Dienste volmag verleen word om die voorwaardes van verhuring te bepaal.

5. RECOMMENDATION

- (a) That approval be granted for a lease agreement to be entered into with *Anicol Properties Pty Ltd* for a period of three years with effect from 1 July 2024 for the lease of Erf 4360, Darling for agricultural purposes;
- (b) That the lease amount be determined at R2 788.00 per month, excluding VAT;
- (c) That the Director: Corporate Services be authorised to determine the conditions of lease.

(get) M S Terblanche

MUNISIPALE BESTUURDER

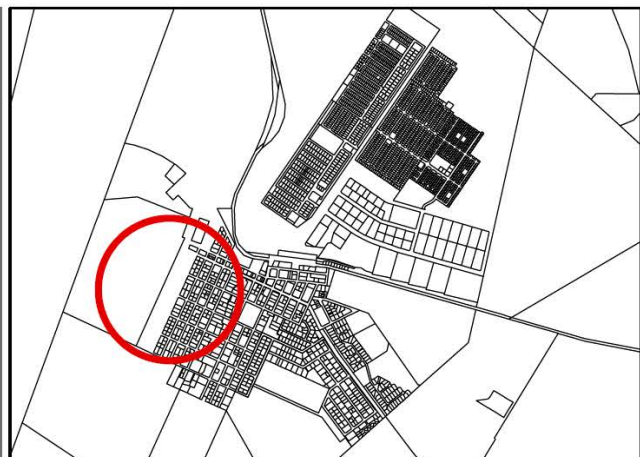
Liggingsplan



Liggingsplan

Erf 4360, Darling

Skaal: NVT





Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Korporatiewe Dienste
12 April 2024

15/4/6

ITEM 7.8 VAN DIE AGENDA VAN 'N UITVOERENDE BURGEMEESTERSKOMITEE VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP:	HUUROOREENKOMS: MAST SERVICES (VODACOM)
SUBJECT:	LEASE AGREEMENT: MAST SERVICES (VODACOM)

1. AGTERGROND/BACKGROUND

- 1.1 It was recently brought to the attention of the Corporate Services Directorate that the cellular service provider, Vodacom, has been utilizing a space ($\pm 10 \text{ m}^2$) at the Caravan Park on Erf 208 in Yzerfontein, where a communications mast/tower has been erected.
- 1.2 The service provider has confirmed its willingness to formalise the situation, and to enter into a lease agreement with the Municipality, as is the case in respect of its cellular bases at the Malmesbury Water Tower and the Yzerfontein Tourism Office.
- 1.3 Vodacom is in the process of transferring its assets into the name of MAST Services Pty Ltd, a subsidiary of Vodacom, and the agreement needs therefore to be concluded with MAST.
- 1.4 It is proposed that the same rental that is levied in respect of the other two sites mentioned above, be negotiated in this instance, i.e. R1 745.00 per month, excluding VAT. Further, that the lease agreement be concluded with effect from 1 July 2024, to coincide with the term of the financial year.

2. WETGEWING / LEGISLATION

- 2.1 Die Raad se Verordening insake die Oordrag van Munisipale Kapitale Bates, PK 7394 van 2015, asook die beleid daarkragtens, magtig die munisipaliteit om – in ooreenstemming met sy operasionele behoeftes en strategiese doelwitte – onder andere –
 - kapitale bates te verhuur op lang- of korttermyn by wyse van onderhandeling of openbare mededinging;

3. KOPPELING AAN DIE GEÏNTEGREERDE ONTWIKKELINGSPLAN

- 3.1 Hierdie projek vind in die Geïntegreerde Ontwikkelingsplan (Maart 2024) direk aansluiting by
 - Strategic Goal 5: A Connected and innovative local government

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

- 4.1 Geen uitgawe vir die munisipaliteit. Die huurder betaal huurgeld van R1745.00 per maand, BTW uitgesluit, wat sal eskaleer teen 6% per jaar.

5./...

5. RECOMMENDATION

- 5.1 That a lease agreement be entered into with MAST Services (Pty) Ltd for a period of three years with effect from 1 July 2024 for the use of space, $\pm 100 \text{ m}^2$ in extent, on Erf 208, Yzerfontein, to provide communication network services in Yzerfontein;
- 5.2 That the monthly rental be determined at R1 745.00 (excluding VAT), to escalate at 6% per annum;
- 5.3 That the Director: Corporate Services be mandated to finalise the applicable terms and conditions for purposes of the lease agreement.

AANBEVELING

- 5.1 Dat 'n huurooreenkoms gesluit word met MAST Services (Pty) Ltd vir 'n termyn van drie jaar met ingang vanaf 1 Julie 2024 vir die gebruik van spasie, $\pm 10 \text{ m}^2$ groot, op Erf 208, Yzerfontein, om kommunikasienetwerkdienste in Yzerfontein te verskaf;
- 5.2 Dat die maandelikse huurgeld vasgestel word op R1 745.00 (BTW uitgesluit), om jaarliks met 6% te eskaleer;
- 5.3 Dat die Direkteur: Korporatiewe Dienste met volmag beklee word om die toepaslike terme en voorwaardes te bepaal vir doeleindes van die huurooreenkoms.

(get) M S Terblanche

MUNISIPALE BESTUURDER

ITEM 7.9 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON OF 17 April 2024.

ONDERWERP: UITSTAANDE DEBITEURE – MAART 2024 SUBJECT: OUTSTANDING DEBT – MARCH 2024
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1. **AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION**

Die bylae hierby aangeheg reflekteer die besonderhede van Swarthland Munisipaliteit se uitstaande debiteure vir die tydperk Maart 2024 en is saamgestel uit die volgende verslae:-

The schedule attached hereto reflects the particulars of Swarthland Municipality's outstanding debt for the period March 2024 and is composed of the following reports.

- a) Outstanding debt (before levy) Residential / Business / Government / Personnel / Council Members
- b) Outstanding debt (before levy) 150 days and older
- c) Outstanding debt (before levy) 150 days and older - Legal Suite
- d) Outstanding debt (before levy) 150 days and older - Collab
- e) Statistics Cut-Off List

2. **WETGEWING / LEGISLATION**

- 2.1 Wet op Plaaslike Regering: Munisipale Stelsels Wet 32 van 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. **KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP**

For purposes of Revenue Protection with reference to Strategic Outcome 1: A Financial Sustainable Municipality with well Maintained Assets in terms of Chapter 7 of the IDP, more specifically Output 1.1.2 – Maintain and Improve on Debt Collection.

4. **FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION**

- 4.1 Die uitstaande debiteure vir Februarie 2023 R39 936 467.35 beloop terwyl die uitstaande debiteure vir Maart 2023 R36 605 676.19 beloop het en was 'n vermindering van R3 330 791.16
- 4.2 Die uitstaande debiteure vir Februarie 2024 R54 215 945.00 beloop terwyl die uitstaande debiteure vir Maart 2024 R47 841 393.45 beloop - 'n vermindering van R6 374 551.55
- 4.3 Die uitstaande debiteure vir Maart 2023 R36 605 676.19 beloop terwyl die uitstaande debiteure vir Maart 2024 R47 841 393.45 beloop - 'n vermeerdering van R11 235 717.26 in uitstaande debiteure.
- 4.4 Die uitstaande debiteure vir Maart 2024 is 6.26% van die inkomste uit dienste voor die nuwe maand se heffing terwyl die uitstaande debiteure vir Maart 2023 is 4.79% as van die inkomste uit dienste voor die nuwe maand se heffing.

5. **AANBEVELING / RECOMMENDATION**

Dat die Raad kennis neem van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Maart 2024.

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for March 2024.

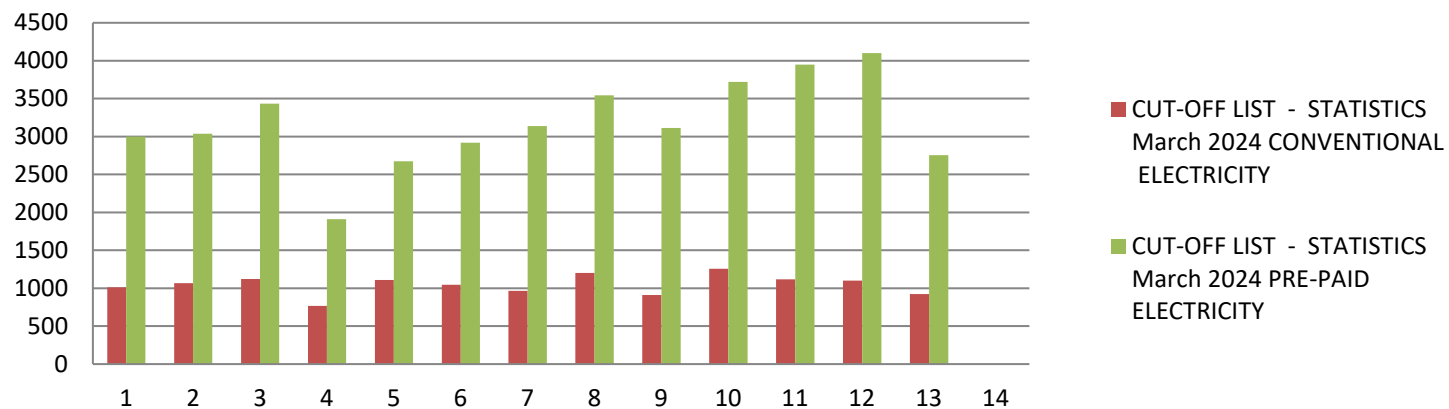
(get) M Bolton

M BOLTON
DIREKTEUR: Finansiële Dienste

CUT-OFF LIST - STATISTICS
March 2024

MONTHS	CONVENTIONAL ELECTRICITY	PRE-PAID ELECTRICITY	COMMENCEMENT DATE PHYSICAL CUT-OFF
Mrt-23	1010	2998	11 April 2023
Apr-23	1067	3036	8 May 2023
May-23	1121	3432	7 June 2023
June-23	766	1912	10 July 2023
July-23	1107	2673	7 August 2023
Aug-23	1047	2918	11 September 2023
Sept-23	966	3138	9 Oktober 2023
Oct-23	1202	3545	7 November 2023
Nov-23	909	3114	7 Desember 2023
Des-23	1257	3722	15 Januarie 2024
Jan-24	1119	3948	7 Februarie 2024
Feb-24	1099	4102	11 Maart 2024
Mrt-24	925	2755	15 April 2024

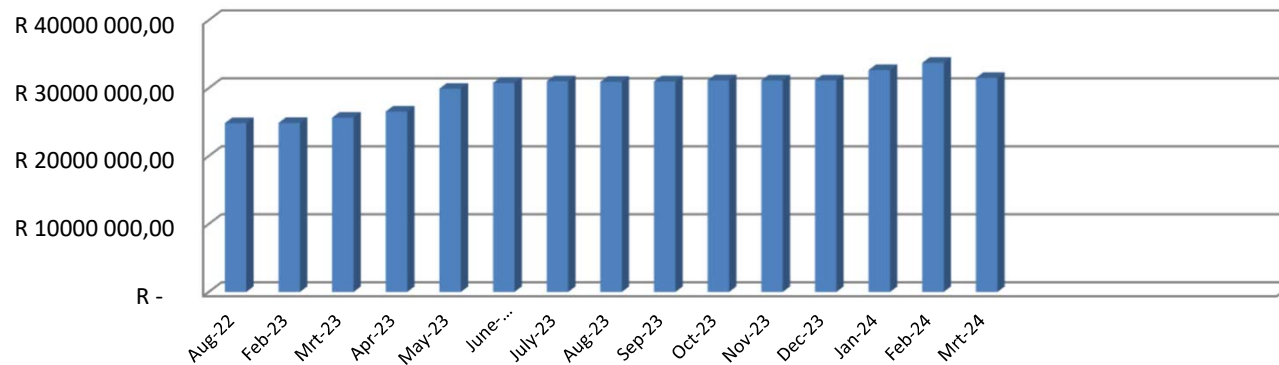
CUT-OFF LIST - STATISTICS
March 2024



OUTSTANDING DEBTORS (FUTURE EXCLUDED) MONTH END RESIDENTIAL - BUSINESS - GOVERNMENT STAFF - COUNCILLORS Maart 2024									2023/2024 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2022/2023 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES	2021/2022 OUTSTANDING DEBTORS AS % OF TOTAL BUDGETED SERVICE CHARGES
Months	Deviation same month of corresponding months of the previous year. (-) is a positive number	Total Debt	Residential	Business	Government	Staff	Councillors	Comments			
									R 764 743 787	R 713 057 993	R 658 069 842
Mid-23	R 1 642 716	R 36 605 676	R 32 844 393	R 1 884 961	R 1 874 778	R 1 545	R -	EFT payments day after month end received amounted to R497 273,21 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 884,961,04 Staff outstanding in the amount of R1544,50 - Four (4) Staff members have outstanding accounts - 3 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 874,778,11 as a result of annual rates. The amount of R5159,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	4,79%	5,13%	5,31%
Apr-23	R 11 709 068	R 48 490 284	R 38 490 322	R 7 143 203	R 2 843 517	R 13 242	R -	EFT payments day after month end received amounted to R2 257,911,25 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1743,202,76 Staff outstanding in the amount of R13 241,73 - Eleven (11) Staff members have outstanding accounts - 6 x Pre-Paid electricity and 5 x Conventional Electricity) The Government outstanding amounted to R2 843,517,37 as a result of annual rates. The amount of R1 316,435,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,34%	6,80%	5,59%
May-23	R 7 372 600	R 42 465 188	R 37 170 032	R 2 416 413	R 2 874 876	R 3 866	R -	EFT payments day after month end received amounted to R1 115,738,37 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 416,413,24 Staff outstanding in the amount of R3865,81 - Eleven (10) Staff members have outstanding accounts - 7 x Pre-Paid electricity, 2 x Conventional Electricity and 1 x Eskom) The Government outstanding amounted to R2 874,876,32 as a result of annual rates. The amount of R514 040,68 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,55%	5,96%	5,33%
June-23	R 4 259 870	R 39 458 675	R 34 561 165	R 1 970 134	R 2 927 246	R 130	R -	EFT payments day after month end received amounted to R753 715,87 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 970,133,80 Staff outstanding in the amount of R130,34 - One (1) Staff member has an outstanding account - 1 X Pre-Paid electricity). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 927,246,49 as a result of annual rates. The amount of R280 240,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,16%	5,53%	5,35%
July-23	R 6 730 370	R 40 077 008	R 35 255 362	R 2 090 864	R 2 727 413	R 3 368	R -	EFT payments day after month end received amounted to R1 193,299,66 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 090,864,27 Staff outstanding in the amount of R3865,38 - Four (4) Staff members have outstanding accounts - 3 X Pre-Paid electricity and 1 X Eskom Elec). Four(4) councillors in arrears with their municipal accounts. The Government outstanding amounted to R2 727,412,78 as a result of annual rates. The amount of R0,00 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,24%	4,68%	4,46%
Aug-23	R 10 212 058	R 41 412 470	R 37 035 460	R 2 288 654	R 2 086 896	R 1 461	R -	EFT payments day after month end received amounted to R1 601 349,69 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 288 653,85 Staff outstanding in the amount of R1460,51 - Four (4) Staff members have outstanding accounts - 4 X Pre-Paid electricity - The Government outstanding amounted to R2 086 895,88 as a result of annual rates. The amount of R1 704 631,83 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,42%	6,06%	5,62%
Sept-23	R 4 749 697	R 42 928 161	R 39 228 153	R 1 994 383	R 1 704 603	R 1 023	R -	EFT payments day after month end received amounted to R1 592 536,75 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R1 994 382,74 Staff outstanding in the amount of R1022,67 - Three (3) Staff members have outstanding accounts - 2 x Pre-Paid electricity and 1 x Conventional Electricity) The Government outstanding amounted to R1 704 602,61 as a result of annual rates. The amount of R3 666 800,60 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	5,61%	5,60%	5,18%
Oct-23	R 3 771 341	R 47 946 236	R 40 871 404,93	R 3 864 992	R 3 206 812	R 3 027	R -	EFT payments day after month end received amounted to R1 016 129,39 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 864 991,93 Staff outstanding in the amount of R3026,95 - Four (5) Staff members have outstanding accounts - 5 x Pre-Paid electricity. The Government outstanding amounted to R3 206 812,41 as a result of annual rates. The amount of R196 609,23 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,27%	5,13%	5,31%
Nov-23	R 12 304 377	R 49 369 322	R 43 250 123,05	R 2 770 846	R 3 346 950	R 1 404	R -	EFT payments day after month end received amounted to R3 376 204,24 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 770 846,29 Staff outstanding in the amount of R1403,53 - ONE (1) Staff members have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R3 346 949,52 as a result of annual rates. The amount of R88 410,64 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,46%	6,80%	5,59%
Dec-23	R 8 100 059	R 47 585 440	R 42 587 189,49	R 3 312 687	R 1 683 026	R 2 536	R -	EFT payments day after month end received amounted to R1 266 476,30 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R3 312 687,46 Staff outstanding in the amount of R 2536,46 - Three (3) Staff members have outstanding accounts - 3 x Pre-Paid electricity. The Government outstanding amounted to R1 683 026,32 as a result of annual rates. The amount of R19 854,52 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,22%	6,80%	5,59%
Jan-24	R 10 175 695	R 53 366 876	R 45 383 242	R 6 250 490	R 1 731 790	R 1 354	R -	EFT payments day after month end received amounted to R3 653 015,35 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R6 250 490,94 Staff outstanding in the amount of R1354,91 - One (1) Staff member have outstanding accounts - 1 x Pre-Paid electricity. The Government outstanding amounted to R1 731 790,93 as a result of annual rates. The amount of R6 614,10 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,98%	5,96%	5,33%
Feb-24	R 14 279 478	R 54 215 945	R 47 940 762	R 4 260 653	R 2 000 942	R 13 588	R -	EFT payments day after month end received amounted to R4 052 387,02 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R4 260 652,94 Staff outstanding in the amount of R13 588,07 - Three (3) Staff members has an outstanding accounts - 1 X Pre-Paid electricity). The Government outstanding amounted to R2 000 941,65 as a result of annual rates. The amount of R5,90 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	7,09%	5,53%	5,35%
March-24	R 11 235 717	R 47 841 393	R 42 445 926	R 2 544 249	R 2 849 244	R 1 974	R -	EFT payments day after month end received amounted to R3 402 738,61 (OTM account) and R0.00 (Sundries account) The businesses outstanding amounted to R2 544 249,20 Staff outstanding in the amount of R1 974,04 - Two (2) Staff members have outstanding accounts - The Government outstanding amounted to R2 849 244,10 as a result of annual rates. The amount of R588 782,88 is added to the outstanding debtors because of property rates that changed on request from monthly to annually whose future has been cancelled.	6,26%	5,96%	5,33%

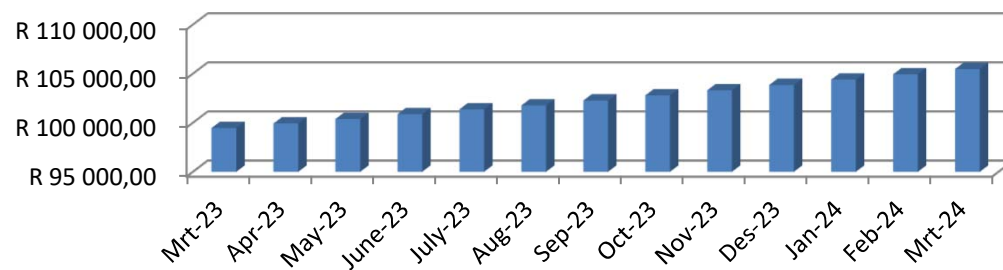
OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) March 2024		Comparative Period 2023- 2024	
Month	Before Levy		
Feb-23	R 24 867 724,84	R 4 141 110,99	
Mrt-23	R 25 651 352,25	R 4 468 177,31	
Apr-23	R 26 552 937,37	R 4 614 996,28	
May-23	R 29 917 054,04	R 7 625 191,81	
June-23	R 30 766 791,08	R 9 276 168,73	
July-23	R 30 998 353,01	R 5 897 190,60	
Aug-23	R 30 920 580,94	R 6 078 420,90	
Sep-23	R 30 983 044,09	R 5 839 582,99	
Oct-23	R 31 143 832,56	R 6 046 219,90	
Nov-23	R 31 130 788,86	R 6 053 355,68	
Dec-23	R 31 137 539,26	R 5 436 214,74	
Jan-24	R 32 652 945,21	R 5 521 362,58	
Feb-24	R 33 717 956,12	R 8 850 231,28	
Mrt-24	R 31 501 952,83	R 5 850 600,58	

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
March 2024**

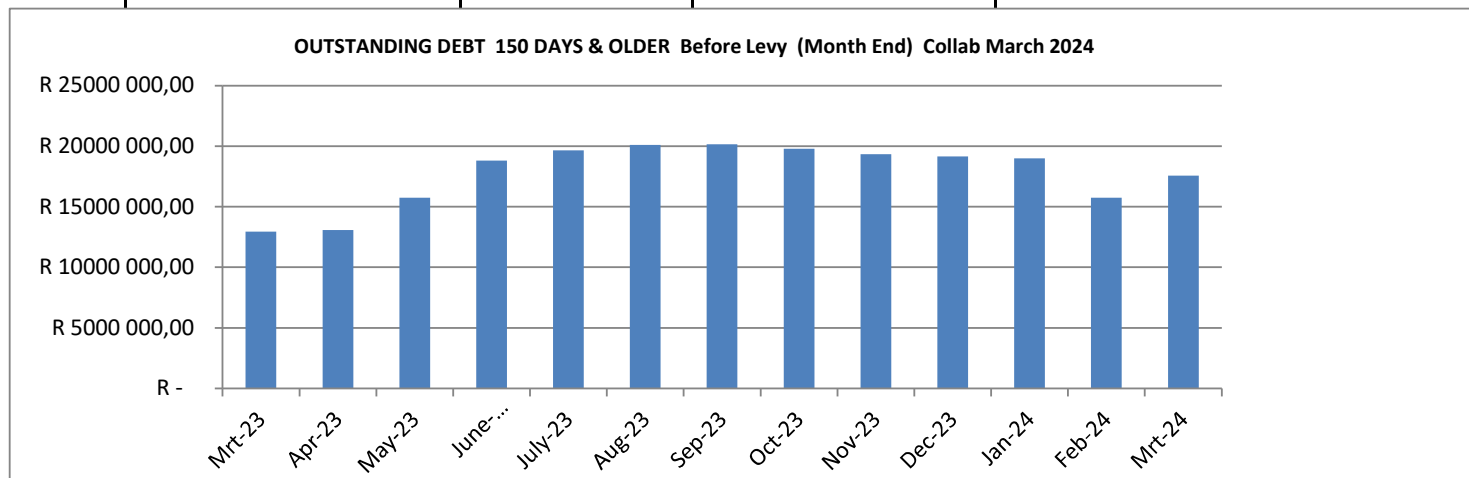


OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (MONTH END) - Legal Suite March 2024		Comparative Period 2023-2024	
Month	Before Levy		
Mrt-23	R 99 460,05	R	-257 339,01
Apr-23	R 99 917,90	R	-258 238,45
May-23	R 100 375,66	R	-259 046,82
June-23	R 100 865,37	R	-260 346,54
July-23	R 101 355,12	R	-261 163,44
Aug-23	R 101 755,57	R	-262 112,82
Sep-23	R 102 256,08	R	-262 962,34
Oct-23	R 102 777,88	R	-264 015,29
Nov-23	R 103 299,70	R	-265 153,14
Des-23	R 103 842,84	R	-266 080,64
Jan-24	R 104 386,00	R	-268 798,55
Feb-24	R 104 928,10	R	5 893,95
Mrt-24	R 105 470,20	R	6 010,15

**OUTSTANDING DEBT
150 DAYS & OLDER
Before Levy(MONTH END)
- Legal Suite
March 2024**



OUTSTANDING DEBT 150 DAYS & OLDER Before Levy (Month End) Collab March 2024		Comparative Period 2023 - 2024	
Month	Before levy		
Mrt-23	R 12 926 419,23	R	3 005 332,74
Apr-23	R 13 062 200,88	R	3 263 417,33
May-23	R 15 747 023,32	R	6 022 904,16
June-23	R 18 797 190,18	R	4 576 556,39
July-23	R 19 650 047,69	R	4 299 867,44
Aug-23	R 20 107 606,33	R	4 458 920,49
Sep-23	R 20 150 462,43	R	4 014 417,93
Oct-23	R 19 785 012,22	R	4 080 949,01
Nov-23	R 19 322 236,36	R	3 919 549,70
Dec-23	R 19 136 721,28	R	3 843 224,50
Jan-24	R 18 993 820,16	R	3 744 448,04
Feb-24	R 15 747 023,32	R	2 534 387,73
Mrt-24	R 17 548 166,07	R	4 621 746,84



ITEM: 7.10 ON THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE WHICH WILL BE HELD ON 17 APRIL 2024.

ONDERWERP: VORDERING MET UITSTAANDE VERSEKERINGSEISE
SUBJECT: OUTSTANDING INSURANCE CLAIMS PROGRESS

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

Effective and sound asset management is critical to any business environment whether in the private or public sector. Asset safekeeping in the main, involves, whilst not limited to the latter, the protection and safeguarding of assets against potential damage, theft, and safety risks, whilst insurance cover provides selected and limited coverage for the accidental loss of the asset value.

2. WETGEWING / LEGISLATION

Section 63 of the Local Government: Municipal Finance Management Act, 2003 (Act no. 56 of 2003)

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

Verwys na 1.4.1 van die GOP/ Refer to 1.4.1 of the IDP

“Maintain and utilise assets effectively and efficiently- Implement an asset register that complies with Generally recognised Accounting Practice (GRAP) standards. In an effort to establish an asset management programme, compile a maintenance plan linked to the asset register, calculate escalated replacement cost of assets, and establish operating costs of assets and compare to standard.”

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Excess	1 July 2023 – 31 March 2024	:R 176 736.38 (paid)
Excess	Outstanding claims	:R 149 003.48 (outstanding)

5. AANBEVELING / RECOMMENDATION

Voorgelê vir u kennisname/
Tabled for cognisance

.....
(Get) M BOLTON
DIREKTEUR: Finansiële Dienste

OUTSTANDING CLAIMS: COUNCIL

Reference Number	Claim number	Directorate	Date of Incident	Date of Claim Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2023/40	CLGRMUM-876659	Civil: Parks & Recreation	22/01/2023	17/02/2023	Property Loss: Wesbank Sports Ground	77 920,35	10 000,00	On 22 January 2023 the responsible official discovered that there was a break-in at the Wesbank Sportsground Clubhouse. Equipment and furniture was stolen. The assessor requested a report from the security company for the detailed log of the evening of the incident. The security service provider's report was sent to the insurer on 20 November 2023. The relevant department is in the process of responding to additional follow-up questions by the assessor. The assessor's final report is still outstanding.
2023/58	SWA2022-23/SW/51/C	Civil: Water	20/03/2023	20/04/2023	Property Loss: Stolen items, M/Burg Store	30 111,94	25 000,00	Upon inspection at the store room it was discovered that there was a break-in during which several items were stolen. The assessor requested additional information regarding point of entry. Outstanding information was sent to insurer on 27 October 2023. The relevant department is in the process of responding to additional follow-up questions by the assessor. Insurance management is following up on the request frequently.
2023/60	SWA2022-23/SW/53/M	Fire Department	12/05/2023	17/05/2023	Motor Damaged: CK12628	85 918,97	35 000,00	During a fire call-out for a house burning in Illege Letnu the vehicle was damaged by the community by throwing stones at the vehicle. Guardrisk confirmed on 21 February 2024 that they had followed up on claim with SASRIA. The SASRIA claim is still outstanding. Insurance management is following up on the claim frequently.
2024/20	SWA-017-M-2324	Civil: Street & Storm	03/11/2023	30/11/2023	Motor Damaged, CK29246	102 382,40	50 000,00	During a fire call-out for at the Darling scrapyard the vehicle was damaged by a gas explosion. The assessor requested a report from the fire department. All the outstanding information was sent to the assessor on 29 February 2024. The claim is still under investigation.
2024/21	SWA-019-C-2324	Fire Department	03/12/2023	14/12/2023	Property Loss: Moorreesburg Fire	12 150,00	2 500,00	On 4 December 2023 the responsible official discovered that there was a break-in at the Fire Department. Several small items was stolen. Outstanding information was sent to the insurer on 20 February 2024. The claim is still under investigation.
2024/26	CLGRMUM-890898	Maintenance	25/01/2024	25/01/2024	Property Damage: Nedbank Glass	16 800,00	2 500,00	On 25 January 2024 officials discovered that one of the large glass panels of the Finance Building serving as the external wall was cracked. Confirmation to replace the window was received on 08 March 2024.
2024/27	CLGRMUM-891923	Civil: Refuse Removal	19/02/2024	20/02/2024	Motor Glass: CK32551	11 346,50	3 500,00	A stone reflected from a third party vehicle and hit the windscreen of CK32551. The confirmation from the insurer to replace the windscreen was received on 29 February 2024. The invoice is still outstanding.
2024/28	CLGRMUM-892601	Civil: Refuse Removal	23/02/2024	28/02/2024	Motor Damage: CK43285	17 880,88	15 000,00	The driver of the truck was busy reversing and the rear side step bumped into the bumper of stationery truck CK43285. Confirmation from the insurer to repair the vehicle was received on 13 March 2024. The invoice is still outstanding.
2024/29	CLGRMUM- 892517	Civil: Sewerage	01/03/2024	05/03/2024	Motor Glass: CK50648	5 013,94	1 253,48	The pump that was in the back of the vehicle rolled and broke the window of CK50648. Confirmation from the insurer to replace the side window was received on 26 March 2024. The invoice is still outstanding.
2024/30	CLGRMUM- 893168	Finance	03/03/2024	12/03/2024	Money Loss, Vendorpoint, Malmesbury	145 215,00	outstanding	One of the vendor points in Malmesbury was robbed. An assessor was appointed on 18 March 2024 and such assessment report is outstanding to date.
2024/31	CLGRMUM- 893248	Finance: Meter Readers	27/02/2024	13/03/2024	Lost Keys: CK54622	23 809,35	750,00	The official was busy with a water reading in Riebeek castle and left the key in the ignition of the vehicle. When he returned to the bakkie the key was removed. The claim was finalised in April.
2024/32	CLGRMUM- 893347	Civil: Refuse Removal	18/03/2024	19/03/2024	Motor Glass: CK41874	4 776,04	3 500,00	A stone reflected from a third party vehicle and hit the windscreen of CK41874. The confirmation from the insurer to replace the windscreen was received on 29 February 2024. The invoice is still outstanding.
						533 325,37	149 003,48	

FINALISED CLAIMS

Number	Claim number	Directorate	Incident	Registered	Nature of Damage/ Loss	Amount of Claim	Excess Payment	Comments
2024/25	CLGRMUM-890706	Civil: Water	21/01/2024	25/01/2024	Motor Damage: CK16687	35 964,95	5 000,00	Excess paid to the supplier on 20 March 2024.
2024/13	CLGRMUM-885646	Civil: Sewerage	20/09/2023	27/09/2023	Motor Damged: CK56674	284 766,97	59 614,24	Excess paid to Guardrisk on 14 March 2024.
						320 731,92	64 614,24	

ITEM 7.11 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOU SAL WORD OP 17 APRIL 2024

ONDERWERP: AFWYKING VAN VERKRYGINGSPROSEDURES HERSTEL EN TOETSING VAN "CHERRY PICKER" CK 47512
SUBJECT: DEVIATION FROM THE PRESCRIBED SUPPLY CHAIN MANAGEMENT PROCESS TO REPAIR AND TESTING OF CHERRY PICKER CK 47512.

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The Darling Cherry Picker CK 47512 was taken to 600CT the OEM and installer of the equipment for its annual inspection, repairs and load testing.

Unfortunately 600 CT indicated that they will only be able to have a look at the vehicle after three (3) weeks due to their orderbook being full. Since the cherry picker presented some safety concerns (slowly lowering itself and stutters when moving left and right) it was seen as a risk to continue to use it in that state. It was then decided to take the vehicle to Alpha Hydraulic Lifting Services who are an accredited supplier and which we have used in the past with good results.

Alpha could provide us with a quote after inspection to determine the nature of the repairs required before a test certificate could be issued as per OHSA requirements.

The quotation amounted to R47 082 .00 (Excluding VAT). Due to the strip and quote basis, it is not reasonable to follow the normal procurement process and thus a deviation was recommended. Based on the extend of the work that needed to be done the quotation is seen as reasonable and fair.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT), a formal tender process must be followed. However the Municipal Manager has approved that the repairs to the Cherry Picker be done on the grounds of it not being reasonable to follow the normal procurement process for a strip and quote and the fact that the equipment is required for service delivery.

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or;
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements."

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of Access to electricity aligns with Strategic Goal 5: Sufficient, affordable and well-run services. The non availability of the equipment could have a negative impact on the provision of electricity services to the community

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The cost of repairs amounts to R47 082.00 excluding VAT. In consultation with Fleet Management the cost for the repairs can be allocated to mSCOA Vote nr 9/4-17-5.

5. AANBEVELING

- 5.1 Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygings prosedure in terme van Afdeling 36 van die Verkrygings Bestuurs Beleid
- 5.2 Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die "Cherry Picker" CK 47512 deur Alpha Hydraulic Lifting ter waarde van R47 082.00.00 (BTW Uitgesluit) goed te keur.
- 5.3 Dat die rede vir die afwyking van die voorgeskrewe verkrygings prosedure aangeteken word as volg:
 - Die behoefte vir jaarlikse inspeksie en toets verslae volgens die veiligheids vereistes
 - As gevolg van die oopmaak en kwotasie (Strip and quote) basis is dit nie redelik om die normale verkrygings proses te volg
 - Die noodsaaklikheid om die toerusting weer in diens te stel om dienslewering te verseker
- 5.4 Dat kennis geneem word dat die koste teen mSCOA pos 9/4-17-5 betaal is en dat daar genoeg fondse beskikbaar was om die koste van R47 082.00 (BTW Uitgesluit) te dek.
- 5.5 Dat die Bestuurder Finansiële State versoek word om die bostaande redes as 'n nota tot die finansiële state by te voeg wanneer die state opgestel word.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2. That cognisance be taken of the action of the Municipal Manager to approve the repair of the Cherry Picker CK 47512 by Alpha Hydraulic Lifting Services for the value of R47 082.00 (Excl VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The need to have annual inspections and loading test done as per Safety Requirements
 - Due to the strip and quote basis it is not reasonable to follow the normal procurement process
 - The urgency to have the equipment repaired to ensure service delivery
- 5.4 That it be noted that the expenditure was allocated to mSCOA vote 9/4-17-5 and that there was sufficient funding available for the order in the amount of R47 082.00 excluding VAT.
- 5.5 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller

MUNICIPAL MANAGER

ITEM 7.12 VAN DIE AGENDA VAN 'N UBK VERGADERING WAT GEHOUD SAL WORD OP 17 April 2024

ONDERWERP: AFWYKING VAN VERKRYGINGSPROSEDURES HERSTEL EN TOETSING VAN "CHERRY PICKER" CK14498
SUBJECT: DEVIATION FROM THE PRESCRIBED SUPPLY CHAIN MANAGEMENT PROCESS TO REPAIR AND TESTING OF CHERRY PICKER CK 14498.

1. AGTERGROND/BEREDENERING / BACKGROUND/DISCUSSION

The Malmesbury Cherry Picker CK 14498 was sent to 600CT the OEM and installer of the equipment for its annual inspection, repairing of oil leaks and load testing.

The OEM, 600CT provided a quote for the inspection to determine the defects and repair as well as the load testing and issuing of the certificate as per OHSA requirements.

The quotation amounts to R39 420 (Excluding VAT). Due to the strip and quote basis, it is not reasonable to follow the normal procurement process and thus a deviation was recommended. Based on the extend of the work that needed to be done the quotation is seen as reasonable and fair.

The Supply Chain Management Policy states that for the procurement of goods and services for any amount higher than R30,000.00 (including VAT), a formal tender process must be followed. However the Municipal Manager has approved that the repairs to the Cherry Picker be done on the grounds of it not being reasonable to follow the normal procurement process for a strip and quote and the fact that the equipment is required for service delivery.

2. WETGEWING / LEGISLATION

The Supply Chain Management Policy under paragraph 36(1)(a) allows the Accounting Officer to dispense with the official procurement processes for any required goods or services through any convenient process, which may include direct negotiations, but only –

- 2.1 in an emergency;
- 2.2 if such goods or services are produced or available from a single provider only;
- 2.3 for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 2.4 acquisition of animals for zoos and/or botanical specimens for nature and game reserves; or;
- 2.5 in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

The accounting officer must record the reasons for any deviations in terms of sub regulation (1)(a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

/

3. KOPPELING AAN DIE GOP / ALIGNMENT TO THE IDP

The provision of Access to electricity aligns with Strategic Goal 5: Sufficient, affordable and well-run services. The non availability of the equipment could have a negative impact on the provision of electricity services to the community

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

The cost of repairs amounts to R39 420.00 excluding VAT. In consultation with Fleet Management the cost for the repairs can be allocated to mSCOA Vote nr 9/4-17-5.

5. AANBEVELING

- 5.1 Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingprosedure in terme van Artikel 36 van die Voorsieningkanaalbestuursbeleid;
- 5.2 Dat kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die "Cherry Picker" CK 14498 deur 600CT ter waarde van R39 420.00 (BTW Uitgesluit) goed te keur;
- 5.3 Dat die rede vir die afwyking van die voorgeskrewe verkrygingprosedure aangeteken word as volg:
 - Die behoefte vir jaarlikse inspeksie en toetsverslae volgens die veiligheidvereistes;
 - As gevolg van die oopmaak en kwotasie (Strip and quote) basis is dit nie redelik om die normale verkrygingproses te volg nie;
 - Die verskaffer 600CT is die oorspronklike vervaardiger en installeerder van die toerusting;
 - Die noodsaaklikheid om die toerusting weer in diens te stel om dienslewering te verseker;
- 5.4 Dat kennis geneem word dat die koste teen mSCOA pos 9/4-17-5 betaal is en dat daar genoeg fondse beskikbaar was om die koste van R39 420.00 (BTW Uitgesluit) te dek;
- 5.5 Dat die Bestuurder Finansiële State versoek word om die bostaande redes as 'n nota tot die finansiële state by te voeg wanneer die state opgestel word.

5. RECOMMENDATION

- 5.1 That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy.
- 5.2. That cognisance be taken of the action of the Municipal Manager to approve the repair of the Cherry Picker CK 14498 by 600CT for the value of R39 420.00 (Excl VAT).
- 5.3 That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - The need to have annual inspections and loading test done as per Safety Requirements
 - Due to the strip and quote basis it is not reasonable to follow the normal procurement process
 - The supplier 600CT is the OEM of the equipment
 - The urgency to have the equipment repaired to ensure service delivery
- 5.4 That it be noted that the expenditure was allocated to mSCOA vote 9/4-17-5 and that there was sufficient funding available for the order in the amount of R39 420.00 excluding VAT.
- 5.5 That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

(sgd) T Möller

MUNICIPAL MANAGER