



NOTULE VAN 'N VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE STADSAAL, MALMESBURY OP DONDERDAG, 27 JULIE 2023 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)	Penxa, B J (ANC)
Booyesen, A M (VF+)	Pieters, C (ANC)
Daniels, C (DA)	Pypers, D C (DA)
Duda, A A (EFF)	Smit, N (DA)
Fortuin, C (ANC)	Soldaka, P E (ANC)
Jooste, R J (DA)	Van Essen, T (DA)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)
Papier, J R (GOOD)	

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede en amptenare.

Pastoor De Waal Esterhuizen van die Sofar Gemeente, Malmesbury open die vergadering met skriflesing en gebed op uitnodiging van die Speaker.

Die Speaker dra sy gelukwense oor aan raadslede en amptenare wat die afgelope tyd verjaar het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan die Direkteur: Beskermingsdienste.

BESLUIT dat kennis geneem word dat rdh B J Stanley afwesig is sonder verlof.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

BESLUIT dat kennis geneem word van die mededeling deur die Munisipale Bestuurder dat die raadsvergadering in Augustus vervroeg na Donderdag, 24 Augustus 2023 om 10:00.

KENNIS GENEEM van die aanstelling van me C Arendse as administratiewe ondersteuning aan die Kantoor van die Speaker.



MINUTES OF A MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWN HALL, MALMESBURY ON THURSDAY, 27 JULY 2023 AT 10:00

PRESENT:

Speaker, ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Deputy Executive Mayor, clr J M de Beer

COUNCILLORS:

Bess, D G (DA)	Penxa, B J (ANC)
Booyesen, A M (VF+)	Pieters, C (ANC)
Daniels, C (DA)	Pypers, D C (DA)
Duda, A A (EFF)	Smit, N (DA)
Fortuin, C (ANC)	Soldaka, P E (ANC)
Jooste, R J (DA)	Van Essen, T (DA)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)
Papier, J R (GOOD)	

Officials:

Municipal Manager, mr J J Scholtz
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Manager: Secretarial and Records, ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, alderdames, aldermen, councillors and officials.

Pastor De Waal Esterhuizen of the Sofar Congregation, Malmesbury opened the meeting with a scripture reading and prayer at the invitation of the Speaker.

The Speaker congratulated councillors and officials who had celebrated birthdays recently.

2. APOLOGIES

Apology received from the Director : Protection Services.

RESOLUTION taken that ald B J Stanley was absent without an apology.

3. DEPUTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

RESOLUTION that note is taken of the communication from the Municipal Manager that the council meeting in August is brought forward to Thursday, 24 August 2023 at 10:00.

That **NOTE IS TAKEN** of the appointment of ms C Arendse as administrative support in the Office of the Speaker.

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 25 MEI 2023

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Raadsvergadering gehou op 25 Mei 2023 goedgekeur en deur die Speaker onderteken word.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

BESLUIT

Dat kennis geneem word van die Uitvoerende Burgemeester se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 17 MEI 2023
saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 10 MEI 2023

5.2 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU OP 13 JUNIE 2023
saamgelees met

NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 7 JUNIE 2023

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

6.1 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 15 MEI 2023

6.2 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 17 MEI 2023

6.3 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 25 MEI 2023

6.4 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 5 JUNIE 2023

6.5 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 13 JUNIE 2023

6.6 NOTULE VAN 'N VERGADERING VAN DIE BODBEOORDELINGSKOMITEE GEHOU OP 17 JUNIE 2023

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 REGULASIES INSAKE GEDRAGSKODE VIR RAADSLEDE (3/1/2)

Die Plaaslike Regering: Munisipale Stelsels Regulasies gedateer 25 Mei 2001 is met ingang van 14 Junie 2023 deur die Minister van Samewerkende Regering en Tradisionele Sake herroep en vervang met nuwe regulasies.

4. MINUTES FOR APPROVAL

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 MAY 2023

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

That the minutes of an Ordinary Council Meeting held on 25 May 2023 are approved and signed by the Speaker.

5. REPORTING IN RESPECT OF DELEGATED DECISION MAKING BY THE EXECUTIVE MAYOR

RESOLUTION

That note is taken of the decisions made by the Executive Mayor in accordance with his delegated power in the following minutes:

5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 17 MAY 2023

read in conjunction with

MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 10 MAY 2023

5.2 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 13 JUNE 2023

read in conjunction with

MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 7 JUNE 2023

6. REPORTING IN RESPECT OF DELEGATED DECISION MAKING BY THE MUNICIPAL MANAGER

RESOLUTION

That note is taken of the decisions made by the Municipal Manager in accordance with his delegated power in the following minutes:

6.1 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 15 MAY 2023

6.2 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 17 MAY 2023

6.3 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 25 MAY 2023

6.4 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 5 JUNE 2023

6.5 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 13 JUNE 2023

6.6 MINUTES OF A MEETING OF THE TENDER AWARD COMMITTEE HELD ON 17 JUNE 2023

7. MATTERS ARISING FROM THE MINUTES

None.

8. MATTERS FOR DISCUSSION

8.1 REGULATIONS IN RESPECT OF CODE OF CONDUCT FOR COUNCILLORS (3/1/2)

The Local Government: Municipal Systems Regulations dated 25 May 2001 were recalled on 14 June 2023 by the Minister of Co-operative Governance and Traditional Affairs and replaced with new regulations.

8.1/...

Die Regulasies soos per Staatskoerant, 48786 gedateer 14 Junie 2023 is nou van toepassing op alle raadslede en tradisionele en Khoi-San leiers onderhewig aan Item 17 van die Gedragskode vir Raadslede soos per Bylae 7 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998.

Een van die bepalings van die Regulasies handel met die betrokkenheid van raadslede by gewelddadige oproer of arbeidsonrus teen die Munisipaliteit. Raadslede noem dat hulle as bemiddelaars tydens onrus moet optree en spreek hulle kommer uit dat dit gesien mag word dat daar aan die oproer deelgeneem word.

Daar word aanvaar dat deelname deur raadslede, as leiers van die gemeenskap, aan protesaksies in goeder trou geskied, aangesien die gemeenskap van raadslede verwag om op die voorgrond te wees en dat diskresie gebruik sal word wanneer enige oortreding van die gedragskode in hierdie verband ondersoek word.

BESLUIT

(op voorstel van A K Warnick, gesekondeer deur rdl D C Pypers)

- (a) Dat raadslede hulself vergewis van die inhoud van die 2023 Regulasies soos per Aanhangsel A tot die verslag, en (weer eens) van die Gedragskode vir Munisipale Raadslede soos per Aanhangsel B tot die verslag;
- (b) Dat raadslede in besonder kennis neem van hul verpligting om geskenke wat ontvang word by die kantoor van die Munisipale Bestuurder te registreer, en om in hierdie verband al die inligting soos gestipuleer te moet verskaf.

8.2 GEDRAGSKODE VIR RAADSLEDE: VERKLARING VAN BELANGE (3/1/2)

Die Gedragskode vir Raadslede soos vervat in Bylae 7 van die Munisipale Strukturewet, sowel as die Plaaslike Regering: Munisipale Stelsels Regulasies, 2023 bepaal, onder andere, dat raadslede op 'n jaarlikse basis hul belange moet verklaar, ingesluit geskenke wat deur 'n raadslid ontvang was

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl E C O'Kennedy)

- (a) Dat raadslede kennis neem van die bepalings ingevolge items 6 tot 8 van die Gedragskode vir Raadslede;
- (b) Dat raadslede kennis neem dat die aard of detail van die finansiële belange van 'n raadslid soos na verwys in Item 8 van die Gedragskode vir Raadslede, jaarliks op skrif aan die Munisipale Bestuurder verklaar moet word, ingesluit geskenke wat deur 'n raadslid ontvang word en wat in waarde R1 000,00 oorskry;
- (c) Dat kennis geneem word dat die verklaring soos na verwys in paragraaf (b), teen nie later nie as 31 Julie 2023 by die Direkteur: Korporatiewe Dienste ingedien moet word.

8.3 AANVAARDING VAN DIE VERORDENING INSAKE ELEKTRISITEITSVOORSIENING (1/1)

Die konsep Verordening insake Elektrisiteitsvoorsiening is op 26 April 2023 aan die Raad voorgelê vir doeleindes om die publieke deelnameproses te deurloop. Daar is geen kommentaar/insette ontvang teen die sperdatum van 26 Junie 2023 nie.

Die Verordening insake Elektrisiteitsvoorsiening is gewysig om, onder andere, in te sluit die regulering van elektriese opwekkingstoerusting en die tolkragverspreiding van elektrisiteit.

Die Uitvoerende Burgemeesterskomitee het op 19 Julie 2023 die verordening oorweeg vir voorlegging aan die Raad.

8.1/...

The Regulations as per Government Gazette, 48786 dated 14 June 2023 are now applicable to all councillors, traditional leaders and Khoi-San leaders subject to section 17 of the Code of Conduct for Councillors as per Schedule 7 of the Local Government: Municipal Structures Act, 1998.

One of the stipulations deals with the involvement of councillors in violent riots or labour unrest against the Municipality. Councillors stated that they must act as mediators during unrest and voiced their concern that this may be seen as participating in the unrest.

It was accepted that participation by councillors, as leaders of the community, in unrest is in good faith, because the community expects councillors to be in the forefront, and that discretion will be exercised when any infringement of the code of conduct in this regard is investigated.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D C Pypers)

- (a) That councillors familiarise themselves with the contents of the 2023 Regulations as per Annexure A to the report, and (once again) with the Code of Conduct for Municipal Councillors as per Annexure B to the report;
- (b) That councillors in particular take cognisance of their obligation to register gifts received with the office of the Municipal Manager, and in this regard to provide all the information as stipulated.

8.2 CODE OF CONDUCT FOR COUNCILLORS: DECLARATION OF INTERESTS (3/1/2)

The Code of Conduct for Councillors, referred to in Schedule 7 of the Municipal Structures Act, as well as the Local Government: Municipal Systems Regulations, 2023 determine, inter alia, that councillors must declare their interests on an annual basis, including gifts received by a councillor.

RESOLUTION

(proposed by clr I S le Minnie, seconded by clr E C O'Kennedy)

- (a) That councillors take cognisance of the requirements in terms of Item 6 to 8 of the Code of Conduct;
- (b) That councillors take cognisance that the nature or detail of the financial interests of a councillor referred to in Item 8 of the Code of Conduct for Councillors, must be **declared in writing to the Municipal Manager**, including gifts received by such councillor in excess of R1 000,00;
- (c) That cognisance be taken that the declaration referred to in paragraph (b) must be submitted to the Director: Corporate Services by no later than 31 July 2023.

8.3 APPROVAL OF THE REGULATION IN RESPECT OF PROVISION OF ELECTRICITY (1/1)

The draft By-law in respect of the Provision of Electricity was submitted to the Council in order to initiate the public participation process. No comments or input were received by the closing date of 26 June 2023.

The By-law in respect of the Provision of Electricity was revised in order, inter alia, to include the regulation of electricity generation equipment and the wheeling of energy.

The Executive Mayor's Committee considered the By-law on 19 July 2023 for submission to the Council.

8.3/...

Die Speaker bring die aangeleentheid tot stemming en word dit besluit met 21 stemme ten gunste van die aanvaarding van die Verordening insake Elektrisiteitsvoorsiening met een raadslid wat buite stemming bly.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl R J Jooste)

- (a) Dat die volgende verordening aangeneem word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:
 - Swartland Munisipaliteit: Verordening insake Elektrisiteitsvoorsiening
- (b) Dat boetes vir oortredings van die verordening vasgestel word deur die Departement van Justisie.

8.4 VOORLEGGING VAN DIE 2023/2024 PRESTASIE-OOREENKOMSTE EN -PLANNE (2/4/2)

Die prestasie-ooreenkomste en -planne vir die 2023/2024 finansiële jaar is opgestel ooreenkomstig Artikel 57 van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000) en dien as 'n vervangende addendum tot die aanstellingskontrakte van die Munisipale Bestuurder en direkteure.

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl I S le Minnie)

Dat kennis geneem word van die Munisipale Bestuurder en direkteure se prestasie-ooreenkomste en -planne vir die 2023/2024 finansiële jaar.

8.5 VOORGESTELDE UIT-DIE-HAND-VERVREEMDING VAN 'N GEDEELTE VAN VIERDELAAN, MOORREESBURG (12/2/5/5-3/1)

'n Aansoek is ontvang vanaf *Hoerikwaggo CC* (Dr J Ferreira), die geregistreerde eienaar van Erwe 2276 en 2282, Moorreesburg vir die sluiting en om 'n gedeelte van Vierde Laan, Moorreesburg, wat aangrensend aan sy eiendom geleë is, te koop.

Daar is bevestig dat die gedeelte van Vierde Laan (groot 1693 m²) nie vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste nodig word nie en dus uit-die-hand uit vevreem en oorgedra kan word. Die markwaarde van gemelde eiendom beloop R88 036.00 (BTW uitgesluit).

BESLUIT

(op voorstel van rdl D C Pypers, gesekondeer deur rdl D G Bess)

- (a) Dat die Raad goedkeuring verleen in terme van die toepaslike Verordening asook Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 dat 'n gedeelte van Vierdelaan, Moorreesburg (groot 1693 m²) uit-die-hand uit aan Hoerikwaggo CC (die eienaar van erwe 2276 en 2282, Moorreesburg) vervreem en oorgedra word, en wel teen R88 036.00 BTW uitgesluit, vir konsolidasie met gemelde erwe;
- (b) Dat kennis geneem word dat die eiendom nie vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste nodig word nie;
- (c) Dat die volgende redes genotuleer word vir die uit-die-hand vervreemding soos voormeld, sonder om 'n openbare mededingingsproses te deurloop:
 - (i) Die eiendom as 'nie-bestaansbare bate' kwalifiseer deurdat dit as gevolg van fisiese beperkings nie as 'n afsonderlike entiteit sinvol ontwikkel kan word binne die ontwikkelingsparameters vir Vervoersone 2 nie, en dus slegs funksioneel raak indien dit vervreem word aan 'n aangrensende eienaar vir gebruik daarvan tesame met sy of haar eiendom, soos voorgestel;
 - (ii)/...

8.3/...

The Speaker brought the matter to the vote and it was decided with 21 votes in favour of approving the By-law in respect of the Provision of Electricity with one councillor abstaining from voting.

RESOLUTION

(proposed by ald T van Essen, seconded by clr R J Jooste)

- (a) That the following by-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette:
 - Swartland Municipality: Electricity Supply By-law;
- (b) That fines for offences of the by-law be determined by the Department of Justice.

8.4 SUBMISSION OF THE 2023/2024 PERFORMANCE AGREEMENT AND PLANS (2/4/2)

The performance agreements and plans for the 2023/2024 financial year were drawn up in accordance with Section 57 of the Local Government Act: Municipal Systems, 2000 (Act 32 of 2000) and serves as a replacement addendum to the appointment contracts of the Municipal Manager and directors.

RESOLUTION

(proposed by clr E C O’Kennedy, seconded by clr I S le Minnie)

That the performance agreements and plans of the Municipal Manager and directors for the 2023/2024 financial year be noted.

8.5 PROPOSED ALIENATION OF A PORTION OF FOURTH AVENUE, MOORREESBURG (12/2/5/5-3/1)

An application has been received from *Hoerikwaggo CC* (Dr J Ferreira), the registered owner of Erwen 2276 and 2282, Moorreesburg for the closure and purchase of a portion of Fourth Avenue, Moorreesburg, which is adjacent to his property.

It has been established that the portion of Fourth Avenue (1693 m²) is not needed for the minimum or any other level of municipal services and therefore can be alienated and transferred. The market value of the relevant property is R88 036.00 (VAT excluded).

RESOLUTION

(proposed by clr D C Pypers, seconded by clr D G Bess)

- (a) That approval be granted by Council in terms of the applicable By-law as well as Section 14 of the Municipal Finance Management Act, 2003 for a portion of Fourth Avenue, Moorreesburg (1693m² in extent) to be alienated and transferred out-of-hand to Hoerikwaggo CC, the owner of erven 2275 and 2282, Moorreesburg at R88 036.00, excluding VAT, for consolidation with said erven;
- (b) That cognizance be taken that the property is not required for the provision of a minimum or any other level of basic municipal services;
- (c) That the following reasons be recorded for the out-of-hand alienation of the portion of land concerned, and for not undergoing a competitive process:
 - (i) The property qualifies as ‘non-viable’ asset in that due to physical constraints it cannot be developed sensibly as a separate entity within the development parameters for Transport zone 2, and therefore only becomes functional if alienated to an adjoining owner for usage in conjunction with his or her property, as proposed;
 - (ii)/...

8.5(c)/...

- (ii) Oordrag van die eiendom aan 'n individu of entiteit die Munisipaliteit van sy onderhoudslas vrystel, asook die risiko beperk van potensiele grondbesetting of wanaanwending (bv. onwettige storting);
- (d) Dat die volgende voorwaardes van verkoop op die transaksie van toepassing sal wees:
 - (i) Die betrokke gedeelte van Vierdelaan, Moorreesburg gesluit moet word en aansoek gedoen word vir vrystelling vir die onderverdeling en konsolidasie van die gedeelte straat ingevolge Artikel 34 van die Verordening insake Grondgebruikbeplanning;
 - (ii) Die sonering van die gedeelte straat sal vestig as Residensiële sone 5, volgens die bepalinge van artikel 12.9(h) van die Verordening insake Grondgebruikbeplanning;
 - (iii) Benewens die koopprys, die koper verantwoordelik sal wees vir alle aanvullende en toevallige kostes wat uit die transaksie mag voortspruit, ingesluit advertensiekostes, oordragkoste en die kostes van konsolidasie;
- (e) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiele besware, en dat die Uitvoerende Burgemeester met volmag beklee word om in oorlegpleging met sy komitee te handel met enige besware wat ontvang sou word;
- (f) Dat alvorens die voorneme geadverteer word, daar eers skriftelike bevestiging van Hoerikwaggo CC bekom word dat die entiteit instem tot die voorwaardes soos vervat in hierdie verslag;
- (g) Dat die Direkteur: Korporatiewe Dienste volmag verleen word om die verkoop-ooreenkoms te mag finaliseer en onderteken.

8.6 VOORGESTELDE VERVREEMDING VAN ONGEREGISTREERDE ERF 12857, MALMESBURY (12/2/5/2-8/5)

Swartland Munisipaliteit is die eienaar van ongeregistreerde Erf 12857, Malmesbury wat geleë is binne die De Hoop-behuisingsprojek en gesoneer is as Gemeenskapsone 1: Plek van Onderrig.

Daar is oënskynlik 'n groot behoefte aan kindersorgfasiliteite in die area en daarom is belangstelling ontvang om Erf 12857, Malmesbury vir hierdie doeleindes te bekom. Daar word dus voorgestel dat Erf 12857, Malmesbury by wyse van 'n openbare mededingingsproses vir vervreemding vir die vestiging van 'n Vroeë Kinderontwikkelingsentrum beskikbaar gestel word.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl C Daniels)

- (a) Dat die Raad in beginsel goedkeuring verleen in terme van Artikel 14 van die Wet op Munisipale Finansiële Bestuur, 2003 en die Verordening en Beleid insake die Oordrag van Munisipale Bates dat ongeregistreerde Erf 12875, Malmesbury (1001 m² groot) by wyse van 'n openbare mededingingsproses (wat 'n twee-fase bodproses mag behels) vir vervreemding beskikbaar gestel word aan instellings met bewese ervaring in Vroeë Kinderontwikkeling;
- (b) Dat kennis geneem word dat die eiendom wat te koop aangebied staan te word uit die staanspoor vir vervreemding vir gemeenskapsdoeleindes (plek van onderrig) ingevolge die sonering daarvan geïdentifiseer is en in geen stadium vir die verskaffing van 'n minimum of enige ander vlak van basiese munisipale dienste geoormerk is nie;
- (c) Dat die onderstaande gesubsidieerde prys as reserweprys (BTW uitgesluit) vir die eiendom vasgestel word, ooreenkomstig die bevoegdheid aldus verleen deur paragraaf 15.2.2 van die Munisipaliteit se Beleid insake die Oordrag van Munisipale Bates:

8.5(c)/...

- (ii) Transfer of the property to an individual or entity releases the Municipality from its maintenance obligation, as well as limits the risks of potential land invasion or misuse (e.g. illegal dumping);
- (d) That the following conditions of sale shall apply to the transaction:
 - (i) The portion of Fourth Avenue, Moorreesburg be closed and application be made for exemption of subdivision and consolidation in terms of Section 34 of the Land-Use Planning By-law;
 - (ii) The zoning of the portion of Fourth Avenue, Moorreesburg shall vest as Residential, in terms of Section 9(h) of the Land-Use Planning By-law;
 - (iii) The purchaser, in addition to the purchase price, shall be responsible for all costs ancillary and incidental to this transaction, including advertisement costs, transfer costs and the costs of consolidation;
- (e) That the proposed transaction be advertised in the media for comments and/or potential objections, and that the Executive Mayor be authorized to deal with any forthcoming objections in consultation with his committee;
- (f) That before the intention is advertised, written confirmation first be obtained from Hoerikwaggo CC that the entity agrees to the conditions as provided for in this report;
- (g) That the Director: Corporate Services be authorized to finalise and sign the deed of sale.

8.6 PROPOSED ALIENATION OF UNREGISTERED ERF 12857, MALMESBURY (12/2/5/2-8/5)

Swartland Municipality is the owner of unregistered Erf 12857, Malmesbury which is situated within the De Hoop housing project and zoned as community zone 1: Place of Education.

There is apparently a great need for child care facilities in the area and therefore interest has been shown in obtaining Erf 12857, Malmesbury for this purpose. It is therefore proposed that Erf 12857, Malmesbury is made available by means of a public competitive process for the alienation and establishment of an Early Childhood Development Centre.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr C Daniels)

- (a) That in-principle approval be granted by Council in terms of Section 14 of the Municipal Finance Management Act, 2003 and the By-Law and Policy relating the the Transfer of Municipal Assets that unregistered Erf 12875, Malmesbury (1001 m² in extent) be offered for disposal by means of a public competitive process (which may include a two phase bid process) for disposal to institutions with proven experience in Early Childhood Development;
- (b) That cognizance be taken that the property to be sold has been identified from the outset for disposal for community purposes (place of education) in terms of its zoning and at no stage have been earmarked for the provision of a minimum or any other level of basic municipal services;
- (c) That the subsidized price below be determined as reserve price (VAT exclusive) for the property in terms of the competence thus granted by paragraph 15.2.2 of the Municipal Asset Transfer Policy:

8.6(c)/...

- Ongeregistreerde Erf 12875 Malmesbury R16 000.00 (20% x R80 000.00)

- (d) Dat die koper, benewens die koopprys ook verantwoordelik sal wees vir alle aanvullende en toevallige kostes wat uit die transaksie mag voortspruit, waaronder oordragskoste;
- (e) Dat die voorgenome transaksie in die media geadverteer word vir kommentaar en/of potensiele besware, en dat die Uitvoerende Burgemeester met volmag beklee word om in oorlegpleging met sy komitee te handel met enige besware wat ontvang sou word;
- (f) Dat volmag verleen word
- (i) aan die Uitvoerende Burgemeesterskomitee om
- te handel met enige kommentaar en/of beswaar wat in verband met die voorgenome transaksie ontvang word; en om
 - 'n besluit te mag finaliseer rakende die oordrag van die bate, nadat die toepaslike Voorsieningskanaal- en ander wetgewing gevolg is;
- (ii) aan die Direkteur: Korporatiewe Dienste om die evalueringskriteria en voorwaardes van verkoop vir tenderdoeleindes te finaliseer in oorlegpleging met al die tersaaklike interne rolspelers, met inagneming van die toepaslike bepalinge in die Beleid insake die Oordrag van Munisipale Bates, waaronder dat 'n toepaslike terugvalklousule teen die eiendom geregistreer moet word.

8.7 KONTRAKTE MET TOEKOMSTIGE BEGROTINGSIMPLIKASIES: SLUIT VAN 'N WATERVOORSIENINGSOOREENKOMS MET DIE DEPARTEMENT VAN WATER EN SANITASIE (5/2/1)

Swartland Munisipaliteit het reeds in 2020 aangedui om 'n allokasie te ontvang uit die *Berg River Voëlvlei Augmentation Scheme* (BRVAS) wat tans deur die *Trans Caledon Tunnel Authority* (TCTA) en die Nasionale Departement van Waterwese geïmplementeer word.

Die Direkteur: Siviele Ingenieursdienste behandel die verslag en noem dat die allokasie sedertdien verhoog het vanaf 0.66 tot 1.66 miljoen m³/jaar. Daar word vereis dat 'n Watervoorsieningsooreenkoms met die Departement van Waterwese en Sanitasie gesluit word om die allokasie te bevestig wat toekomstige finansiële verpligtinge op die Munisipaliteit plaas wat nie deel vorm van die goedgekeurde 2023/2024 meerjarige begroting nie.

Die voorgeskrewe proses ingevolge Artikel 33 van die Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 is gevolglik deurloop en was daar slegs een kommentaar ontvang wat die allokasie vanuit die BVRAS ondersteun.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl R J Jooste)

Dat, ter uitvoering van Artikel 33 van die Wet op die Bestuur van Munisipale Finansies –

- (a) die Raad kennis neem dat ten einde 'n allokasie uit die Bergrivier/Voëlvlei Aanvullingskema te bekom, die Departement van Water en Sanitasie vereis dat 'n Watervoorsieningsooreenkoms met die Departement gesluit word;
- (b) die Raad kennis neem dat die sluit van die Watervoorsieningsooreenkoms toekomstige finansiële verpligtinge vir die Munisipaliteit sal meebring wat nie deel vorm van die goedgekeurde 2023/2024 meerjarige begroting nie en verder dat:
- (i) die aanduidende kapitale eenheidskoste R 4.60/m³ beloop met beplande voltooiing in 2026/2027 en 'n terugbetaalperiode van 20 jaar;
- (ii)/...

8.6(c)/...

- Unregistered Erf 12875, Malmesbury R16 000.00 (20% x R80 000,00);
- (d) That the purchaser shall, in addition to the selling-price, also be responsible for all costs ancillary and incidental to this transaction, including transfer costs;
- (e) That the proposed transaction be advertised for public comments and/or objections, and the executive mayor (in consultation with his committee) be authorized to deal with any objections;
- (f) That authorization be given as follows:
- (i) to the Executive Mayoral Committee
 - to deal with any comments and/or objections received in respect of the proposed transaction; and
 - to finalise a decision regarding the transfer of the asset, after all Supply Chain and other legal prescripts have been complied with;
 - (ii) to the Director: Corporate Services to finalise the evaluation criteria and conditions of sale for tender purposes with all the relevant internal role-players, with due consideration of the applicable conditions in the Municipal Asset Transfer Policy, including that a suitable reversionary clause must be registered against the property.

8.7 CONTRACTS WITH FUTURE BUDGETRY IMPLICATIONS: CLOSURE OF A WATER SERVICE AGREEMENT WITH THE DEPARTMENT OF WATER AFFAIRS AND SANITATION (5/2/1)

Swartland Municipality already indicated in 2020 their desire to obtain an allocation from the *Berg River Voëlvlei Augmentation Scheme* (BRVAS) which is at present being implemented by the *Trans Caledon Tunnel Authority* (TCTA) and the National Department of Water Affairs.

The Director: Civil Engineering Services dealt with the report and stated that the allocation has since then been increased from 0.66 to 1.66 million m³/year. A Water Service Agreement with the Department of Water Affairs and Sanitation is required in order to confirm the allocation which will place future financial obligations on the Municipality which do not form part of the approved 2023/2024 multi year budgets.

The prescribed process in accordance with Section 33 of the Local Government: Municipal Financial Management, Act 56 of 2003 was thus followed through and there was only one comment received which the allocation from BRVAS supported.

RESOLUTION

(proposed by ald T van Essen seconded by clr R J Jooste)

That, in carrying out Section 33 of the Municipal Financial Management Act –

- (a) that the Council takes note that in order to secure an allocation from the BRVAS the DWS requires that a WSA be concluded;
- (b) that the Council takes note that the conclusion of the Water Supply Agreement will impose a financial obligation on the Municipality which does not form part of the approved 2023/2024 multi-year budget and further that:
 - (i) the indicative unit capital cost is R 4.60/m³ with planned completion in 2026/2027 and a 20-year repayment period;
 - (ii)/...

8.7(b)/...

- (ii) die kapitale eenheidskoste van R4.60/m³ onderhewig is aan wysiging en bepaal sal word volgens die finale implementeringskoste van die Bergrivier/Voëlvlei Aanvullingskema;
- (iii) die jaarlikse terugbetaling vir Swartland Munisipaliteit bereken is op R7,636,000 volgens die toekenning van 1.66 miljoen m³/jaar en die aanduidende kapitale eenheidskoste van R 4.60/m³;
- (c) die Raad kennis neem dat kommentaar ingevolge die bepalings van Artikel 33(1)(b)(iii) en (iv) van die Wet op Munisipale Finansiële Bestuur (MFMA) slegs ontvang was van Mnr Peter King wat aangedui het dat hy die Bergrivier/Voëlvlei Aanvullingskema en die sluit van die watervoorsieningsooreenkoms ondersteun en dat:
 - (i) geen verdere handeling voortspruit met oorweging van die kommentaar van Mnr Peter King ingevolge artikel 33 (1)(b) of the MFMA nie;
- (d) die Raad goedkeuring verleen dat die Watervoorsieningsooreenkoms soos aangeheg aan die verslag met die Departement van Water en Sanitasie gesluit word onderhewig daaraan dat:
 - (i) terugbetaling ingevolge die bepalings van die Watervoorsienings-ooreenkoms eers gemaak sal word met die verhoging in die gelisensieerde rouwater onttrekkingstoekenning aan Swartland Munisipaliteit ooreenkomstig die toekenning vanuit die Bergrivier/Voëlvlei Aanvullingskema;
- (e) die Munisipale Bestuurder gemagtig word om die Watervoorsieningsooreenkoms te onderteken.

8.8 VERSLAGDOENING T.O.V. ARTIKEL 15(3) VAN DIE WET OP MUNISIPALE EIENDOMSBELASTING INSAKE BELASTINGVRYSTELLINGS, -KORTING EN VERMINDERING EN "REVENUE FORGONE" VIR DIE 2021/2022 FINANSIËLE JAAR (5/3/1/3)

Ingevolge artikel 15(3) van Munisipale Eiendomsbelastingwet, 2004 (Wet 6 van 2004) is die Munisipale Bestuurder verplig om jaarliks verslag te doen aan die Raad rakende alle belasting- vrystellings, -afslag en -kortings wat in die vorige finansiële jaar toegestaan is.

Die verslag vir die periode 1 Julie 2022 tot 30 Junie 2023 is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die vrystellings van munisipale eiendomsbelasting aan openbare weldaadsorganisasies/nie-regeringsorganisasies, afslag, kortings toegestaan en inkomste afgestaan (*revenue forgone*) soos gestaaf in die verslag vir die finansiële jaar geëindig 30 Junie 2023.

8.9 KWARTAALVERSLAG (ARTIKEL 52 VAN MFMA): APRIL TOT JUNIE 2023 (7/1/2/2-2)

Die voorlegging van die kwartaalverslag aan die Raad word voorgeskryf deur Artikel 52(d) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA).

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl C Daniels)

Dat die Raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering- en Begrotingimplementeringsplan van die Munisipaliteit vir die periode 1 April tot 30 Junie 2023 met inagneming dat sommige prestasie-aanwysers geaffekteer sal word as gevolg van die finalisering van jaareindprosesse.

8.7(b)/...

- (ii) the unit capital cost of R 4.60/m³ is subject to adjustment according to the final implementation cost of the Berg/Voëlville Augmentation Scheme;
 - (iii) the annual repayment for Swartland Municipality is calculated at R7,636,000 with the allocation of 0.66 million m³/annum and the indicative unit capital cost of R 4.60/m³;
- (c) that the Council notes that comments in accordance with section 33(1)(b)(iii) and (iv) of the Municipal Finance Management Act (MFMA) were only received from Mr Peter King in which he has expressed his support of the BRVAS and the conclusion of the WSA and that:
 - (i) that no further action results with consideration of the comments of Mr Peter King in accordance with section 33 (1)(b) of the MFMA;
- (d) that the Council approves that the Water Supply Agreement as attached to the report be concluded with the Department of Water and Sanitation subject to:
 - (i) payments in terms of the Water Supply Agreement will only be made once the raw water abstraction license has been amended to include the allocation Berg/Voëlville Augmentation Scheme;
- (e) that the Municipal Manager be authorised to sign the Water Supply Agreement.

8.8 REPORTING IN RESPECT OF SECTION 15(3) OF MUNICIPAL PROPERTY RATES AND TAXES ACT IN RESPECT OF TAX EXEMPTIONS, TAX REDUCTIONS AND REBATES AND "REVENUE FORGONE" FOR THE 2022/2023 FINANCIAL YEAR (5/3/1/3)

In accordance with section 15(3) of the Municipal Property Rates and Taxes Act (Act 6 of 2004) the Municipal Manager is obliged to report annually to the Council in respect of all taxation, exemptions, discounts and rebates which were conceded during the previous financial year.

The report in respect of the period 1 July 2022 to 30 June 2023 was circulated with the agenda.

RESOLUTION

(proposed by ald J H Cleophas, seconded by ald T van Essen)

That cognisance be taken of the municipal property tax rates exemptions to public benefit organisations/non-governmental organisations, discounts, rebates granted and revenue forgone as per the information substantiated above for the financial year ended 30 June 2023.

8.9 QUARTERLY REPORT (SECTION 52 OF MFMA): APRIL TO JUNE 2023 (7/1/2/2-2)

The submission to the Council of the quarterly report is prescribed in Section 52(d) of the Local Government Act: Municipal Financial Management, Act 56 of 2003 (MFMA).

RESOLUTION

(proposed by clr E C O'Kennedy, seconded by clr C Daniels)

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 April to 30 June 2023.

8.10 JAARLIKSE VERSLAGDOENING INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAALBESTUURSBELEID (8/1/B/2)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks 'n verslag aan die Raad voorgelê moet word aangaande die implementering van die Voorsieningkanaalbestuursbeleid.

Die jaarverslag vir die periode 1 Julie 2022 tot 30 Junie 2023 is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die jaarverslag insake die implementering van die Voorsieningkanaalbestuursbeleid gedurende die 2022/2023 finansiële jaar ingevolge artikel 6(2)(a)(i) van die Regulasies, asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);
- (b) Dat verder kennis geneem word van die dienste gelewer vir die tydperk 1 April 2023 tot 30 Junie 2023 met verwysing na die uitsonderings waar dit onprakties was om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningkanaalbestuursbeleid genoodsaak het (Aanhangsel D). Kennis moet geneem word dat betalings nog in die 2022/2023 finansiële jaar gefinaliseer moet word en sal enige verskille ten opsigte van Kwartaal 4 ingevolge wetgewing in die volgende kwartaalverslag vermeld word, onderhewig aan die transaksies/syfers wat die volledigheid van die finansiële state mag beïnvloed.

**GETEKEN:
SPEAKER**

8.10 ANNUAL REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY (8/1/B/2)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that a report must be submitted annually to the Council in respect of the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2022 to 30 June 2023 was circulated with the agenda.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 April 2023 to 30 June 2023 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2022/2023 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

**SIGNED
SPEAKER**



NOTULE VAN 'N SPESIALE VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOUD IN DIE STADSAAL, MALMESBURY OP DONDERDAG, 24 AUGUSTUS 2023 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)	Penxa, B J (ANC)
Booyesen, A M (VF+)	Pieters, C (ANC)
Daniels, C (DA)	Pypers, D C (DA)
Duda, A A (EFF)	Smit, N (DA)
Fortuin, C (ANC)	Soldaka, P E (ANC)
Jooste, R J (DA)	Van Essen, T (DA)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)
Papier, J R (GOOD)	

Beampes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede, amptenare en lede van die publiek.

Ds Y Fortuin van die St Thomas Anglikaanse Kerk, Malmesbury open die vergadering met skriflesing en gebed op uitnodiging van die Speaker.

Raadslede en amptenare word deur die Speaker geluk gewens met verjaardae in die maand van Augustus.

Medelye word betoon aan rdl N Smit en die Speaker met die afsterwe van naasbestaandes.

2. VERLOF TOT AFWESIGHEID

BESLUIT dat kennis geneem word dat rdh B J Stanley afwesig is sonder verlof.

Die Speaker, op navraag vanaf rdl B J Penxa, bevestig dat rdh Stanley se bywoning van vergaderings gemonitor word ter voldoening aan die Gedragskode vir Raadslede en dat die betrokke boetes vir afwesigheid gehef sal word.

3./...



MINUTES OF A SPECIAL MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWN HALL, MALMESBURY ON THURSDAY, 24 AUGUST 2023 AT 10:00

PRESENT:

Speaker, ald M A Rangasamy
Executive Mayor, ald J H Cleophas
Deputy Executive Mayor, clr J M de Beer

COUNCILLORS:

Bess, D G (DA)	Penxa, B J (ANC)
Booyesen, A M (VF+)	Pieters, C (ANC)
Daniels, C (DA)	Pypers, D C (DA)
Duda, A A (EFF)	Smit, N (DA)
Fortuin, C (ANC)	Soldaka, P E (ANC)
Jooste, R J (DA)	Van Essen, T (DA)
Le Minnie, I S (DA)	Van Zyl, M (DA)
Ngozi, M (ANC)	Vermeulen, G (VF+)
O'Kennedy, E C (DA)	Warnick, A K (DA)
Papier, J R (GOOD)	

Officials:

Municipal Manager, mr J J Scholtz
Director: Civil Engineering Services, mr L D Zikmann
Director: Protection Services, mr P A C Humphreys
Director: Electrical Services, mr T Möller
Director: Financial Services, mr M A C Bolton
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Speaker welcomed the Executive Mayor, alderdames, aldermen, councillors, officials and members of the public.

Ds Y Fortuin of the St Thomas Anglican Church, Malmesbury opened the meeting with a scripture reading and prayer at the request of the Speaker.

Councillors and officials were congratulated by the Speaker on the celebration of their birthdays during the month of August.

Condolences were offered to clr N Smit and the Speaker on the passing of close relatives.

2. APOLOGIES

RESOLUTION that note is taken that ald B J Stanley was absent without an apology.

The Speaker confirmed, in answer to a question from clr B J Penxa, that ald Stanley's attendance at meetings would be monitored in compliance with the Code of Conduct for Councillors and that the relevant fines for absence would be levied.

3./...

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

BESLUIT dat kennis geneem word van die mededeling deur die Munisipale Bestuurder dat die vergadering op datum 'n SPESIALE raadsvergadering is.

4. SAKE VIR BESPREKING

4.1 GOEDKEURING VAN DIE 2023/2024 OORROL AANSUIWERINGSKAPITAAL- EN BEDRYFSBEGROTING (5/1/1/1, 5/1/1/2-2023/24)

Artikel 28 van die Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 bepaal die omstandighede vir die oorweging van 'n Oorrol Aansuiweringskapitaal- en Bedryfsbegroting.

Die Munisipale Bestuurder noem, na aanleiding van rdl J R Papier se navraag aangaande die aanwending van R20 miljoen ontvang vanaf die Weskaapse Departement van Onderwys, dat daar twee skole in die Swartland munisipale gebied gebou gaan word onder die "rapid school building programme", naamlik in Darling en Ilinge Lethu. Die bou van die skool in Ilinge Lethu is onderhewig daaraan dat daar 'n toegangspad vanuit Darlingweg gebou word.

Nadat die Munisipaliteit in Julie 2023 (ná die goedkeuring van die 2023/2024 meerjarige begroting) van die projekte in kennis gestel was, was daar samespreking met die Departement van Onderwys gevoer. Die Munisipale Bestuurder kon daarin slaag om befondsing ten bedrae van R20 miljoen te bekom vir die bou van die toegangspad. Die Munisipale Bestuurder bedank die Direkteur: Siviele Ingenieursdienste vir die proaktiewe optrede om gereed te wees om die projek te implementeer en sodoende die investering van ±R100 miljoen vir die bou van twee nuwe skole in die Swartland munisipale gebied te laat realiseer.

Die Munisipale Bestuurder noem dat die Raad in Maart 2023 goedkeuring verleen het vir die aansuiwering van R10 945 000 wat ontvang is vir die verkryging van rugsteunkragopwekkers, soos in detail uiteengesit in die aanhangsels tot die verslag. Weens die feit dat die befondsing eers in Maart 2023 ontvang is en die afleweringstydperk vir toerusting ±38 weke is, is dit nodig om die balans te laat oorrol na die 2023/2024 finansiële jaar.

Die Uitvoerende Burgemeester noem dat Swartland Munisipaliteit die bou van volhoubare vennootskappe ondersteun en is dankbaar vir die befondsing wat ontvang is vanaf die Provinsiale Regering.

Die Speaker bring die aangeleentheid tot stemming en word die goedkeuring van die Oorrol-Aansuiweringskapitaal- en Bedryfsbegroting (in die afwesigheid van een raadslid) beslis met 21 stemme ten gunste daarvan, met een raadslid wat buite stemming bly.

BESLUIT

(op voorstel deur rdh J H Cleophas, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word dat die Begrotingsbeheer Komitee vergader het om die verduidelikings en motiverings van die finansiële en ingenieurspersoneel te oorweeg in 'n poging om die Uitvoerende Burgemeester te adviseer insake die pad vorentoe;
- (b) Dat goedkeuring verleen word vir die oorrol van die ongespandeerde "Emergency Municipal Load-Shedding Relief" fondse soos goedgekeur deur Provinsiale Tesourie ten opsigte van die 2022/2023 finansiële jaar, vir die bedrag van R8 593 277 en die oorrol van eie fondse (CRR) vir die bedrag van R3 158 155;
- (c) Dat die Raad kennis neem van die addisionele fondse wat ontvang is in die vorm van 'n werklike koste finansiële bydrae deur die WKOD om 'n nuwe toegangspad en verwante munisipale dienste ten bedrae van R20 miljoen (BTW uitgesluit) te bou;

3. DEPUTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

RESOLUTION that note is taken of the communication from the Municipal Manager that this day's meeting is a SPECIAL council meeting.

4. MATTERS FOR DISCUSSION

4.1 APPROVAL OF THE 2023/2024 ROLL-OVER ADJUSTED CAPITAL AND OPERATING BUDGET (5/1/1/1, 5/1/1/2-2023/24)

Section 28 of the Local Government: Municipal Financial Management Act, Act 56 of 2003 stipulates the circumstances for the consideration of a Roll- Over Adjusted Capital and Operating Budget.

The Municipal Manager stated, with reference to clr J R Papier's question in respect of the appropriation of the R20 million received from the Western Cape Department of Education, that two schools in the Swartland municipal area will be built under the "rapid school building programme", namely in Darling and Ilinge Lethu. The building of the school in Ilinge Lethu is subject to the building of an access road from the Darling Road.

After the Municipality was notified of the project in July 2023 (after the approval of the 2023/2024 multi-year budget) discussions took place with the Department of Education. The Municipal Manager was then able to obtain an amount of R20 million for the building of an access road. The Municipal Manager thanked the Director: Civil Engineering Services for his pro-active action in order to be ready to implement the project and in so doing to realize the investment of ±R100 million for the building of two schools in the Swartland municipal area.

The Municipal Manager stated that in March 2023 the Council approved the adjustment of R10 945 000 which was received for the acquisition of back-up generators, which is set out in the attachments to the report. Because of the fact that the funding was only obtained in March 2023 and that the delivery time for the equipment is ±38 weeks, it is necessary to rollover the balance to the 2023/2024 financial year.

The Executive Mayor stated that Swartland Municipality supports the building of sustainable partnerships and is thankful for the funding received from the Provincial Government.

The Speaker brought the matter to the vote and approval for the Rollover Adjusted Capital and Operating Budget was decided (in the absence of one councillor) with 21 votes in favour thereof, and one councillor who did not vote.

RESOLUTION

(proposed by ald J H Cleophas, seconded by clr N Smit)

- (a) That it be noted that the Budget Steering Committee convened to consider the explanations and motivations provided by the financial and engineering staff in a bid to advise the Executive Mayor on way forward;
- (b) That approval be granted for the roll-over of the unspent Emergency Municipal Load-Shedding Relief funding as approved by Provincial Treasury in respect of the 2022/2023 financial year, to the amount of R 8 593 277 and the roll-over of own funding (CRR) to the amount of R 3 158 155;
- (c) That council also note the additional funding in the form of a real cost, financial contribution from the WCED to construct a new link road and associated municipal services to the tune of R20 million, excluding VAT;
- (d) That approval be granted to amend the high-level capital and operating budget for 2023/2024 with no amendments to the outer years as follows:

4.1/...

- (d) Dat goedkeuring verleen word om die hoë-vlak Kapitaal- en Bedryfsbegroting vir 2023/2024 as volg te wysig met geen veranderinge aan die buite jare nie;

	Oorspronklike Begroting 2023/24	Oorrol Aansuiwerings begroting 2023/24	Oorspronklike Begroting 2024/25	Oorspronklike Begroting 2025/26
Kapitaalebegroting	209 052 395	240 803 827	218 968 545	208 303 329
Bedryfsuitgawes	1 071 330 062	1 072 205 062	1 174 132 994	1 371 930 505
Bedryfsinkomste	1 192 485 181	1 221 543 458	1 311 049 716	1 489 696 468
Begrote (Surplus)/ Tekort	(121 155 119)	(149 338 396)	(136 916 722)	(117 765 963)
Minus: Kapitaal Toekennings en Donasies	107 386 943	135 980 220	115 594 000	91 660 000
(Surplus)/ Tekort	(13 768 176)	(13 358 176)	(21 322 722)	(26 105 963)

- (e) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2023/2024 finansiële jaar of verder nie, terwyl die begrote netto surplus van R 13 768 176 verander na R 13 358 176;
- (f) Dat goedkeuring verleen word om die **Deposito-fooi te verlaag** na R100 vir die Sleutel- en Toegangskyfie (token) by die Yzerfontein Karavaanpark, wat foutiewelik verhoog was na R120 vir die huidige 2023/2024 finansiële jaar;
- (g) Dat die aangepaste begrotingskedules soos vereis deur die Begroting- en Verslagdoeningregulasies goedgekeur word soos vervat in **(Annexure B: Budget Report and B-Schedules 2023/24 – 2025/26)**;
- (h) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;
- (i) Dat die Dienslewering- en Begrotingimplementeringsplan (SDBIP) toepaslik diennooreenkomstig gewysig word.

4.2 GOEDKEURING VAN DIE GOP EN BEGROTING TYDSKEDULE (2/1/4/4/1)

Die burgemeester moet ingevolge artikel 21(1)(b) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) ten minste tien maande voor die begin van die begrotingsjaar 'n tydskedule aan die Raad voorlê met sleutel sperdatums insake die hersiening van die Geïntegreerde Ontwikkelingsplan (GOP) en begrotingsproses.

Die tydskedule is met die sakelys gesirkuleer.

Daar word kennis geneem van rdl J R Papier, ondersteun deur rdl P E Soldaka, B J Penxa en A M Booyesen, se ontevredenheid dat die indruk geskep word dat die dokument reeds deur die Raad goedgekeur is met opskrif – “Approved by Council on 24 August 2023” en word versoek dat dit as 'n konsep dokument hanteer word totdat die Raad dit goedgekeur het.

BESLUIT

(op voorstel van rdh J H Cleophas, gesekondeer deur rdl A K Warnick)

Dat die aangehegte GOP/Begrotingskedule vir die hersiening van die 2022-2027 GOP en die opstel van die jaarlikse begroting kragtens artikel 21(1) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003, goedgekeur word.

	Original Budget 2023/24	Roll-Over Adj Budget 2023/24	Original Budget 2024/25	Original Budget 2025/26
Capital budget	209 052 395	240 803 827	218 968 545	208 303 329
Operating Expenditure	1 071 330 062	1 072 205 062	1 174 132 994	1 371 930 505
Operating Revenue	1 192 485 181	1 221 543 458	1 311 049 716	1 489 696 468
Budgeted (Surplus)/ Deficit	(121 155 119)	(149 338 396)	(136 916 722)	(117 765 963)
Less: Capital Grants and Donations	107 386 943	135 980 220	115 594 000	91 660 000
(Surplus)/ Deficit	(13 768 176)	(13 358 176)	(21 322 722)	(26 105 963)

- (e) That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2023/2024 financial year or beyond, whilst the budgeted net surplus of R13 768 176 will change to R13 358 176;
- (f) That approval be granted to **decrease the Deposit fee** for the Key and Entrance tag to R100, that was erroneously increased to R120 for the current 2023/24 financial year;
- (g) That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in **(Annexure B: Budget Report and B-Schedules 2023-24 – 2025/26)**;
- (h) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;
- (i) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

4.2 APPROVAL OF THE IDP AND BUDGET TIME SCHEDULE (2/1/4/4/1)

In accordance with Section 21(1)(b) of the Municipal Financial Management Act, Act 56 of 2003 (MFMA) the mayor must submit a time schedule, with key deadlines in respect of the revision of the Integrated Development Plan (IDP) and budgeting process, to the Council at least ten months before the commencement of the budget year.

The time schedule was circulated with the agenda.

Note must be taken of the dissatisfaction of clr J R Papier, supported by clrs P E Soldaka, B J Penxa and A M Booysen that the impression is given that the document was already approved by the Council with the heading – “Approved by Council on 24 August 2023” and the request is that the latter is handled as a draft document until the Council approved it.

RESOLUTION

(proposed by ald J H Cleophas, seconded by clr A K Warnick)

That the attach time schedule for the revision of the 2022-2027 IDP and the compilation of the annual budget be approved in terms of section 21(1) of the Municipal Finance Management Act, Act 56 of 2003.

4.3 2024 VERGADERINGSKEDULE (3/4/2/1)

Die konsep 2024 Vergaderingskedsule is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl E C O’Kennedy)

- (a) Dat die voorgestelde vergaderingskedsule vir 2024 aanvaar word;
- (b) Dat die datums vir publieke insae in die plaaslike media gepubliseer word, asook op die munisipale webtuiste op ‘n halfjaarlikse basis;
- (c) Dat elke raadslid van die finale skedsule voorsien word;
- (d) Dat die vergaderingskedsule ook aan die Weskus Distriksmunisipaliteit, SALGA en die Provinsiale Departement van Plaaslike Bestuur voorsien word vir beplanningsdoeleindes.

4.4 MOSIE ONTVANG VANAF DIE VRYHEIDSFRONT PLUS INSAKE DIE DE HOOP BEHUISINGSPROJEK (3/2/2)

‘n Mosie is ontvang vanaf Rdl A M Booyesen gedateer 16 Augustus 2023 in terme van artikel 37 van die Swartland Munisipaliteit: Verordening insake die Hou van Vergaderings, PK 8649 gedateer 19 Augustus 2022.

Die mosie handel met verskeie aspekte insake die De Hoop Behuisingsprojek en gee die Speaker geleentheid aan rdl A M Booyesen om die mosie toe te lig.

Rdl D G Bess noem dat die mosie ingedien deur rdl A M Booyesen ondersteun word, met verwysing van die GOP Strategiese Doelwit Nr. 3, naamlik dat die lewering van kwaliteit en betroubare dienste aan alle inwoners nie onderhandelbaar is nie.

Alhoewel rdl A K Warnick die mosie ondersteun, word die beweegrede van rdl Booyesen om die mosie voor die Raad te laat dien bevraagteken in die lig daarvan dat rdl Booyesen op 7 Julie 2023 ‘n Facebook-plasing gedoen het aangaande die De Hoop Behuisingsprojek wat onakkurate inligting bevat het. Rdl Warnick bevestig dat voormelde optrede teenstrydig is met die Gedragkode vir Raadslede en versoek dat ‘n ondersoek gelas word.

Rdl A M Booyesen bevestig dat ‘n ondersoek ingevolge die Gedragkode vir Raadslede reeds teen haar ingestel is en dat dit nie nou tersaaklik is nie. Rdl Booyesen noem dat sy op verskeie geleenthede vanaf September 2022 die defekte aan huise in die De Hoop Behuisingsprojek aan die Raad gerapporteer het en sy in besit is van stawende bewysstukke. Verder kan die opnames van raadsvergaderings nagegaan word om voormelde te staaf, ook waar rdl Penxa dit onder die Raad se aandag gebring het dat ‘n dubbelverdiepingwoning besig is om inmekaar te sak..

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl A K Warnick)

- (a) Dat die mosie, soos ingedien deur rdl A M Booyesen, aanvaar word en dat terugvoering aan rdl Booyesen voorsien word binne 14 tot 21 dae;
- (b) Dat die volgende inligting aan die Raad beskikbaar gestel word ten opsigte van die De Hoop Behuisingsprojek:
 - (i) Die aantal huise wat reeds gebou is en die uitgawe daaraan verbonde;
 - (ii) Die aantal huise wat met defekte aangemeld is en die uitgawe verbonde aan die herstelwerk daarvan;
 - (iii) Bevestiging of daar planne in plek is om met die defekte te handel;
 - (iv) Bevestiging of daar al enige retensiegelde aan die kontrakteur uitbetaal is.

4.5/...

4.3 2024 MEETING SCHEDULE (3/4/2/1)

The draft 2024 Meeting Schedule was circulated with the agenda.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr E C O'Kennedy)

- (a) That the proposed meeting schedule for 2024 be accepted;
- (b) That the dates be published bi-annually in the local media for public cognisance, as well as on the municipal website;
- (c) That each councillor be furnished with a copy of the final schedule;
- (d) That the meeting schedule be forwarded to the West Coast District Municipality, SALGA and the Provincial Department of Local Government to use for planning purposes.

4.4 MOTION RECEIVED FROM THE FREEDOM FRONT PLUS IN RESPECT OF THE DE HOOP HOUSING PROJECT (3/2/2)

A motion was received from clr A M Booysen, dated 16 August 2023, in respect of section 37 of the Swartland Municipality: Regulation in respect of the Holding of Meetings, PK 8649 dated 19 August 2022.

The motion deals with various aspects of the De Hoop Housing Project and the Speaker gave clr A M Booysen the opportunity to explain the motion.

Clr D G Bess stated that the motion handed in by clr A M Booysen is supported, with reference to the IDP Strategic Purpose nr 3, namely that the delivery of quality and reliable services to all residents is not negotiable.

Although clr A K Warnick supports the motion, clr Booysen's motive for bringing the motion before the Council is questioned in light of the fact that clr Booysen's Facebook posting of 7 July 2023, in respect of the De Hoop Housing Project, contained inaccurate information. Clr Warnick confirmed that the latter action is contradictory to the Code of Conduct for Councillors and requested that an investigation be launched.

Clr A M Booysen confirmed that an investigation had already been launched against her in accordance with the Code of Conduct for Councillors and that it is not relevant at present. Clr Booysen stated that she had reported the defects in houses in the de Hoop Housing Project to the Council on various occasions since September 2022 and that she is in possession of corroborating documentary evidence. The records of the council meetings can also be checked in order to confirm the latter, and also where clr Penxa brought to the Council's attention the fact that a double storey house was busy falling down.

RESOLUTION

(proposed by clr D G Bess, seconded by clr A K Warnick)

- (a) That the motion handed in by clr A M Booysen is accepted and that feedback will be supplied to clr Booysen within 14 to 21 days;
- (b) That the following information will be made available to the Council in respect of the De Hoop Housing Project:
 - (i) The number of houses which have already been built and the expense in respect thereof;
 - (ii) The number of houses with defects which have been reported and the amounts spent on repairs;
 - (iii) Confirmation of plans in place to deal with the defects;
 - (iv) Confirmation of any retention amounts having been paid to the contractor.

4.5/...

4.5 RAADSLIDVERGOEDING: 2022/2023 FINANSIËLE JAAR (5/10/1)

Goewermentskennisgewing Nr 3807 soos afgekondig in Staatskoerant 49142 gedateer 18 Augustus 2023, asook die implikasies wat die verhoogde toelaes en byvoordele vir die Munisipaliteit as 'n Graad 4 plaaslike owerheid inhou ten aansien van die 2022/2023 finansiële jaar, is met die sakelys gesirkuleer.

Die Speaker bring die aangeleentheid tot stemming en word beslis met 21 stemme ten gunste daarvan met een raadslid wat buite stemming bly.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

- (a) Dat kennis geneem word van die inhoud van Goewermentskennisgewing 3807 soos afgekondig in Staatskoerant 49142 gedateer 18 Augustus 2023, asook die implikasies wat die verhoogde toelaes en byvoordele vir die Munisipaliteit as 'n Graad 4 plaaslike owerheid inhou ten aansien van die 2022/23 finansiële jaar, soos toegelig in Aanhangsel B tot hierdie verslag;
- (b) Dat kennis geneem word dat daar genoegsame voorsiening in die 2023/24 bedryfsbegroting gemaak is om die verhoogde toelaes en voordele te dek, en dat die Raad goedkeuring gevolglik verleen vir die implementering daarvan, terugwerkend vanaf 1 Julie 2022;
- (c) Dat daar voldoen sal word aan die oorlegplegingsvereistes van die LUR vir plaaslike regering ten einde lg. se instemming te bekom vir die implementering van die gewysigde toelaes en voordele;
- (d) Dat die Munisipale Bestuurder hom vergewis dat die inligting wat in terme van Item 18 van die Goewermentskennisgewing vereis word aan die LUR vir plaaslike regering voorgelê word, teen nie later nie as 17 September 2023;
- (e) Dat die Munisipaliteit sy misnoeë uitspreek teenoor die Nasionale Minister ten aansien van die feit dat die laat afkondiging van die boperke verhoed dat munisipaliteite pro-aktief kan begroot, en die onbedoelde gevolg van sodanige laat afkondiging wat behels dat oorlegpleging met die LUR nie betyds/effektief mee gehandel kan word nie, en dat terugbetalings aan raadslede eers in die daaropvolgende finansiële jaar geskied wat nie goeie praktyk is nie.

**GETEKEN:
SPEAKER**

4.5 COUNCILLORS REMUNERATION: 2022/2023 FINANCIAL YEAR (5/10/1)

Government Notice Nr 3807 which appeared in Government Gazette 49142 dated 18 August 2023, as well as the implications of the increased grants and fringe benefits for the Municipality as a Grade 4 local authority in respect of the 2022/2023 financial year were circulated with the agenda.

The Speaker brought the matter to the vote and it was decided with 21 votes in favour thereof, with one councillor who did not vote.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That the contents of Government Notice 3807 as published in Government Gazette 49142 dated 18 August 2023 be noted, as well as the implications of same in respect of the increased allowances and benefits payable in respect of the 2022/23 financial year by the Municipality as a Grade 4 local authority, as explained in Annexure B to this report;
- (b) That cognisance be taken that adequate provision has been made in the 2023/24 operating budget in order to cover the increased allowances and benefits, and that the implementation of same thereof be approved, with retrospective effect from 1 July 2022;
- (c) That the consultation prescripts of the MEC for local government be complied with in order to obtain the latter's approval for the implementation of the amended allowances and benefits;
- (d) That the Municipal Manager ensures that the information required in terms of Item 18 of the Government Notice be submitted to the MEC for local government, by no later than 17 September 2023;
- (e) That the Municipality expresses its dissatisfaction with the National Minister regarding the fact that late promulgation of the upper limits, prevents pro-active budgeting by municipalities, and the unintended consequence of such late promulgation being that consultation with the MEC cannot be dealt with timeously/effectively, resulting in the back payment of councillors only taking place in the ensuing financial year, which does not constitute good practice.

**SIGNED:
SPEAKER**



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 19 JULIE 2023 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Sekreatiaat en Rekordsdienste, me N Brand

1. OPENING

Die voorsitter verwelkom lede en open die vergadering.

2. VERLOF TOT AFWESIGHEID

Geen.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 13 JUNIE 2023

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 13 Junie 2023 goedgekeur en deur die Uitvoerende Burgemeester onderteken word.

5. SAKE VOORTSPRUITEND UIT DIE NOTULES

5.1.1 BEDRAG WERKLIK AFGESKRYF TEN OPSIGTE VAN DEERNISHUISHOUDINGS EN ANDER ONINVORDERBARE SKULDE (5/7/3)



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 19 JULY 2023 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Ald T van Essen
Clr A K Warnick

Other councillors:

ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Electrical Engineering Services, mr T Möller
Director: Civil Engineering Services, mr L D Zikmann
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The chairman welcomed members and opened the meeting.

2. APOLOGIES

None.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 13 JUNE 2023

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That the minutes of an Ordinary Meeting of the Executive Mayor's Committee held on 13 June 2023 are approved and signed by the Executive Mayor.

5. MATTERS ARISING FROM THE MINUTES

5.1.1 REAL AMOUNT WRITTEN OFF IN RESPECT OF DESTITUTE HOUSEHOLDS AND OTHER IRRECOVERABLE DEBT (5/7/3)

5.1.1/...

Die Uitvoerende Burgemeesterskomitee het op 13 Junie 2023 in beginsel goedkeuring verleen vir die afskrywing van oninbare skulde, onderhewig daaraan dat na die afhandeling van alle aksies, onder andere sosio-ekonomiese ondersoeke, die werklike bedrae voorgelê sal word.

BESLUIT

- (a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings R3 761 748,91 beloop en ten opsigte van ander oninvorderbare skulde R244 409,30 beloop;
- (b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat –
 - (i) 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
 - (ii) 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
 - (iii) enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie;
- (c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

6. **MAANDVERSLAG: MEI 2023**

[Nota: Die prestasie- en finansiële inligting t.o.v. Kwartaal 4 word ingesluit in die artikel 52 MFMA-verslag wat op 27 Julie 2023 aan die Raad voorgelê sal word, vandaar die voorlegging van slegs addisionele verslae soos van toepassing op die betrokke direktorate.]

6.1 **SIVIELE INGENIEURSDIENSTE (7/1/2/2-4)****BESLUIT**

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Siviele Ingenieursdienste ten opsigte van Mei 2023.

6.2 **ELEKTRIESE INGENIEURSDIENSTE (7/1/2/2-6)****BESLUIT**

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Elektriese Ingenieursdienste ten opsigte van Mei 2023.

6.3 **ONTWIKKELINGSDIENSTE (7/1/2/2-5)****BESLUIT**

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die inhoud van die maandverslag van die Direktooraat: Ontwikkelingsdienste ten opsigte van Mei 2023.

6.4 **BESKERMINGSDIENSTE (7/1/2/2-3)**

- 6.4.1 **VERKEER- EN WETSTOEPASSINGSDIENS**
- 6.4.2 **BRANDWEERDIENSTE**

5.1.1/...

The Executive Mayor's Committee approved in principle the write-off of irrecoverable debt on 13 June 2023, subject to dealing with all the actions, inter alia, socio-economic investigations, after which the real amounts would be submitted.

RESOLUTION

- (a) That cognizance is taken that the actual amount written off in respect of indigent households amounted to R 3 761 748,91 and in respect of other irrecoverable debt amounted to R 244 409,30;
- (b) That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that –
 - (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
 - (ii) a portion of, or the total debt of a debtor was not correct; or
 - (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee;
- (c) That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts were written off for the previous two years, in order to recover the write-off amount before clearance is given.

6. **MONTHLY REPORT: MAY 2023**

[Note: The performance and financial information in respect of Quarter 4 will be included in the section 52 MFMA report, which will be submitted to the Council on 27 July 2023, after which only additional reports applicable to the relevant directorates will be submitted.]

6.1 **CIVIL ENGINEERING SERVICES (7/1/2/2-4)****RESOLUTION**

(proposed by clr D G Bess, seconded by ald T van Essen)

That note is taken of the contents of the monthly report from the Directorate: Civil Engineering Services in respect of May 2023.

6.2 **ELECTRICAL ENGINEERING SERVICES (7/1/2/2-6)****RESOLUTION**

(proposed by clr D G Bess, seconded by ald T van Essen)

That note is taken of the contents of the monthly report from the Directorate: Electrical Engineering Services in respect of May 2023.

6.3 **DEVELOPMENT SERVICES (7/1/2/2-5)****RESOLUTION**

(proposed by clr D G Bess, seconded by ald T van Essen)

That note is taken of the contents of the monthly report from the Directorate: Development Services in respect of May 2023.

6.4 **PROTECTION SERVICES (7/1/2/2-3)**

- 6.4.1 **TRAFFIC AND LAW ENFORCEMENT SERVICES**
- 6.4.2 **FIRE SERVICES**

6.4/...

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die inhoud van die maandverslag van die Direkoraat Beskermingsdienste ten opsigte van Mei 2023.

7. NUWE SAKE**7.1 AANVAARDING VAN VERORDENING INSAKE ELEKTRISITEITSVOORSIENING (1/1; 1/1/3/16)**

Die konsep Verordening insake Elektrisiteitsvoorsiening is op 28 April 2023 aan die Raad voorgelê om 'n publieke deelnameproses te deurloop.

Die sluitingsdatum vir kommentaar was 26 Junie 2023 en geen insette/kommentaar is ontvang nie.

Die Verordening insake Elektrisiteitsvoorsiening is gewysig om, onder andere, in te sluit die regulering van elektriese opwekkingstoerusting en die tolragverspreiding van elektrisiteit.

BESLUIT (vir aanbeveling aan die Raad op 27 Julie 2023)

- (a) Dat die volgende verordening aangeneem word deur die Raad, om in werking te tree op datum van afkondiging in die Provinsiale Koerant:
 - Swartland Munisipaliteit: Verordening insake Elektrisiteitsvoorsiening
- (b) Dat boetes vir ootredings van die verordening vasgestel word deur die Departement van Justisie.

7.2 HERAANSTELLING VAN LID VAN PRESTASIE- EN RISIKO OUDITKOMITEE (11/1/3/1/7)

Me R Gani is aangestel as lid van die Prestasie-, Risiko en Ouditkomitee met ingang van 1 Augustus 2020 vir 'n termyn van drie jaar.

MFMA Omsendbrief 65 gedateer 12 November 2012 moedig die rotasie van lede aan ten einde die onafhanklikheid van die Ouditkomitee te verseker en bepaal dat die aanstelling van lede nie 'n aaneenlopende termyn van ses jaar oorskry nie.

Dit word dus aanbeveel dat me R Gani vir 'n verdere termyn van drie jaar aangestel word, aangesien sy 'n waardevolle bydrae lewer tot die funksionering van die eksterne ouditkomitee.

BESLUIT

Dat die ampstermyn van me R Gani nie die tydperk van ses jaar oorskry, soos aangedui in Omsendbrief 65 van die MFMA nie, en ten einde die kontinuïteit en voortbestaan van die komitee te verseker:

- (a) Goedkeuring verleen word vir die hernuwing van me R Gani se kontrak as lid van die gekombineerde Prestasie- Risiko en Ouditkomitee vir 'n verdere ampstermyn van 1 Augustus 2023 tot 31 Julie 2026;
- (b) Kennis geneem word dat me Gani is toegewyd en gedurende die afgelope ampstermyn uitstekende diens gelewer het.

7.3 KAPITAALSPANDERING VIR DIE 2022/2023 FINANSIËLE JAAR (2/4/2)

Met 'n Spesiale Aansuiweringsbegroting het die Raad op 30 Maart 2023 goedkeuring verleen vir die allokering van R10 945 000 wat ontvang was vanaf die provinsiale regering. Die doel van die finansiële bydrae aan munisipaliteite is vir die aankoop en installering van rugsteun-energievoorsiening vir water- en sanitasiefasiliteite om basiese dienslewering te verseker en potensiele gesondheidsrisiko's te voorkom.

6.4/...

RESOLUTION

(proposed by clr D G Bess, seconded by ald T van Essen)

That note is taken of the contents of the monthly report from the Directorate Protection Services in respect of May 2023.

7. NEW MATTERS**7.1 ADOPTION OF THE REGULATION IN RESPECT OF PROVISION OF ELECTRICITY (1/1; 1/1/3/16)**

The draft Regulation in respect of the Provision of Electricity was submitted to the Council on 28 April 2023 in order to initiate the public participation process.

The closing date for comments was 26 June 2023 and no comments/input were received.

The Regulation in respect of the Provision of Electricity was revised, inter alia, in order to include the electricity generating equipment and the wheeling of electricity.

RESOLUTION (for recommendation to the Council on 27 July 2023)

- (a) That the following by-law be adopted by Council, to take effect on date of promulgation in the Provincial Gazette:
 - Swartland Municipality: Electricity Supply By-law;
- (b) That fines for offences of the by-law be determined by the Department of Justice.

7.2 REAPPOINTMENT OF A MEMBER OF THE PERFORMANCE AND RISK AUDIT COMMITTEE (11/1/3/1/7)

Ms R Gani was appointed as a member of the Performance and Risk Audit Committee as of 1 August 2020 for a period of three years.

MFMA Circular 65 dated 12 November 2012 motivated the rotation of members in order to ensure the independence of the Audit Committee and stipulated that the appointment of a member could not be longer than six years continuously.

It has therefore been recommended that ms R Gani is appointed for a further period of three years, because she provides a meaningful contribution to the functioning of the external audit committee.

RESOLUTION

That the term of office of ms R Gani does not exceed six years, as indicated in Circular 65 of the MFMA, in order to ensure the continuity and sustainability of the committee.

- (a) The renewal of Ms. R Gani's contract as member of the combined Performance, Risk and Audit Committee for a further term of office from 01 August 2023 to 31 July 2026;
- (b) That Ms. Gani is committed and have provided an excellent service over her past term of office.

7.3 CAPITAL SPENDING FOR THE 2022/2023 FINANCIAL YEAR (2/4/2)

On 30 March 2023 the Council approved a Special Adjusted Budget for the allocation of R10 945 000, received from the provincial government. The reason of the financial grant to the municipality is for the purchase and installation of backup energy provision for water and sanitation facilities in order to ensure basic service delivery and to prevent potential health risks.

7.3/...

Die Direkoraat: Siviele Ingenieursdienste het so spoedig moontlik na die allokering 'n aanvang geneem met die tenderproses en het die tenders gesluit op 21 April 2023. Die tender is op 18 Mei 2023 toegeken en het die suksesvolle tender aangedui dat die afleweringstydperk tot 38 weke kan beloop.

Die Provinsiale Tesourie het op 12 Julie 2023 goedkeuring verleen dat die fondse by wyse van 'n Oorrol Aansuiweringsbegroting in die 2023/2024 finansiële jaar spandeer kan word.

Met voormelde as agtergrond het die verslag ten doel om aan te beveel dat die toegekende fondse uitgelaat word in die berekening van die persentasie kapitaalspandering vir die 2023/2024 finansiële jaar.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl N Smit)

- (a) Dat kennis geneem word van die poging wat aangewend is deur die Direkoraat: Siviele Ingenieursdienste om so spoedig moontlik na die rapportering van die befondsing tydens die Raadsvergadering van 31 Maart 2023, op tenders uit te gaan vir rugsteun-generators ten bedrae van R10 945 000;
- (b) Dat verdere kennis geneem word dat die tender op 18 Mei 2023 toegeken is met 'n voltooiingstydperk van 38 weke;
- (c) Dat die persentasie kapitaalspandering op kapitaalprojekte vir 2022/2023 finansiële jaar as volg is:
 - R10 945 000 ingesluit = 91.23%
 - R10 945 000 uitgesluit = 95.77%
- (d) Dat, met voormelde in ag genome, goedkeuring verleen word om die befondsing nie in aanmerking te neem vir die berekening van die persentasie kapitaalspandering op kapitaalprojekte vir die 2022/2023 finansiële jaar nie;
- (e) Dat die beginsel aanvaar word dat enige gelde wat na 31 Januarie ontvang word, nie in berekening gebring word om die persentasie kapitaalspandering op kapitaalprojekte vir die betrokke finansiële jaar te bepaal nie.

7.4 KWARTAALVERSLAG OOR DIE PRESTASIE VAN KONTRAKTEURS (8/1/B/2)

Die verslag insake die kwartaallike prestasie-evaluering van kontrakteurs wat ingevolge die Voorsieningskanaalbestuursbeleid aangestel is, word voorgelê ter voldoening aan Artikel 116(2) van die MFMA en die kernprestasië-indikator van die Munisipale Bestuurder.

BESLUIT

Dat kennis geneem word van die kwartaallike verslag insake die prestasie van kontrakteurs vir die periode 1 April 2023 tot 30 Junie 2023.

7.5 JAARVERSLAG INSAKE DIE IMPLEMENTERING VAN DIE VOORSIENINGKANAALBESTUURSBELEID VIR DIE FINANSIËLE JAAR EINDIGEND 30 JUNIE 2023 (8/1/B/2)

Regulasie 6(2)(a)(i) van die *Municipal Supply Chain Management Regulations* bepaal dat daar jaarliks 'n verslag aan die Raad voorgelê moet word aangaande die implementering van die Voorsieningskanaalbestuursbeleid.

Die jaarverslag vir die periode 1 Julie 2022 tot 30 Junie 2023 is met die sakelys gesirkuleer.

Besluit/...

7.3/...

The Directorate: Civil Engineering Services proceeded with the tender process as quickly as possible after the allocation, and the tenders closed on 21 April 2023. The tender was awarded on 18 May 2023 and the successful tenderer indicated that the delivery time would be 38 weeks.

The Provincial Treasurer approved, on 12 July 2023, the spending of the funds by means of a Rollover Adjusted Budget in the 2023/2024 financial year.

With the above mentioned background the report aims to recommend that the allocated funds are omitted in the calculation of the performance capital spending for the 2023/2024 financial year.

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

- (a) That cognisance be taken of the effort by the Directorate: Civil Engineering Services to invite tenders as soon as possible after the announcement of the additional grant funding at the Council meeting of 31 March 2023 for back-up generators to the amount of R10 945 000;
- (b) That cognisance be further taken that the tender was awarded on 18 May 2023 with a completion period of 38 weeks;
- (c) That the percentage of capital spending on capital projects for the 2022/2023 financial year is as follows:
 - R10 945 000 included = 91.23%
 - R10 945 000 excluded = 95.77%
- (d) That, in considering the above, approval be granted to exclude the funding from the calculation of the capital spending on capital projects for the 2022/2023 financial year;
- (e) That it is approved in principle that any monies received after 31 January, are not included in the calculation to determine the performance capital spending on capital projects for the relevant financial year.

7.4 QUARTERLY REPORT IN RESPECT OF PERFORMANCE OF CONTRACTORS (8/1/B/2)

The report in respect of the quarterly performance evaluation of contractors appointed in accordance with the Supply Chain Management Policy, was submitted in compliance with Section 116(2) of the MFMA and the core performance indicator of the Municipal Manager.

RESOLUTION

That cognisance be taken of the quarterly report regarding the performance of contractors for the period 1 April 2023 to 30 June 2023.

7.5 ANNUAL REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2023 (8/1/B/2)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that a report must be submitted to the Council annually in respect of the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2022 to 30 June 2023 was circulated with the agenda.

Resolution/...

7.5/...

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die jaarverslag insake die implementering van die Voorsieningskanaalbestuursbeleid gedurende die 2022/2023 finansiële jaar ingevolge artikel 6(2)(a)(i) van die Regulasies, asook die verslae van die Formele Tenders (Aanhangsel A), Informele Tenders (Aanhangsel B) en die Afwykingsverslag (Aanhangsel C);
- (b) Dat verder kennis geneem word van die dienste gelewer vir die tydperk 1 April 2023 tot 30 Junie 2023 met verwysing na die uitsonderings waar dit onprakties was om die mark te toets en dus 'n afwyking van die verkrygingsprosesse ingevolge paragraaf 2(6) van die Voorsieningskanaalbestuursbeleid genoodsaak het (Aanhangsel D). Kennis moet geneem word dat betalings nog in die 2022/2023 finansiële jaar gefinaliseer moet word en sal enige verskille ten opsigte van Kwartaal 4 ingevolge wetgewing in die volgende kwartaalverslag vermeld word, onderhewig aan die transaksies/syfers wat die volledigheid van die finansiële state mag beïnvloed.

7.6 UITSTAANDE DEBITEURE: JUNIE 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Junie 2023.

7.7 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 30 Junie 2023 soos met die sakelys gesirkuleer.

7.8 VERHUUR VAN GEBOU TE LANGSTRAAT, ABBOTSDALE (12/1/3/1-1/1)

Die Raad verhuur die gebou op Erf 604, Langstraat, Abbotsdale aan die ACVV vir doeleindes van die uitvoering van hul gemeenskapsaktiwiteite.

Die Direkteur: Korporatiewe Dienste noem dat die organisasie 'n waardevolle bydrae lewer tot die gemeenskap en word die aansoek om die gebou vir 'n verdere vyf jaar te huur, ondersteun.

BESLUIT

(opvoorstel van rdl J M de Beer, gesekondeer deur rdl A K Warnick)

- (a) Dat die gebou geleë te Erf 604, Abbotsdale vir 'n verdere termyn van vyf (5) jaar, met ingang 1 Augustus 2023, aan die ACVV verhuur word vir doeleindes van hul gemeenskapsaktiwiteite;
- (b) Dat die huurgeld vasgestel word op R200.00 per jaar, BTW uitgesluit.

7.9 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN CASE 580T LAAIGRAAF, CK 43210 (8/1/B/2)

Die Case 580T Laaigraaf is aangewend tydens die konstruksie van die GAP-behuisingsprojek in Darling vir die grawe van slote vir die aanlê van kables. Die voertuig het ontklaar geraak en kon glad nie weer aangeskakel word nie.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 April 2023 to 30 June 2023 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D). It must be noted that payments must still be finalised for the 2022/2023 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

7.6 OUTSTANDING DEBTORS: JUNE 2023 (5/7/1/1)

A full report in respect of the outstanding debtors was circulated with the agenda.

RESOLUTION

(proposed by clr N Smit, seconded by clr D G Bess)

That cognisance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2023.

7.7 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognisance be taken of the state of outstanding insurance claims up to and including 30 June 2023 as circulated with the agenda.

7.8 LEASE OF BUILDING IN LONG STREET, ABBOTSDALE (12/1/3/1-1/1)

The Council leases the building on Erf 604, Long Street, Abbotsdale to the ACVV for carrying out their community activities.

The Director: Corporate Services stated that the organization delivers a meaningful service to the community and supports the application to lease the building for a further five year period.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr A K Warnick)

- (a) That the building situated on Erf 604 Abbotsdale be leased to the ACVV for a further term of five (5) years, with effect from 1 August 2023, for purposes of their community activities;
- (b) That a rental tariff of R200.00 per annum, plus VAT excluding be determined.

7.9 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPAIRS TO CASE 580T FRONTEND LOADER, CK 43210 (8/1/B/2)

The Case 580T Frontend Loader is used during the construction of the GAP housing project in Darling for the digging of trenches for the laying of cables. The vehicle stopped working and could not be restarted.

A local workshop, Darling Herstel Dienste, which is well known for repairs to heavy vehicles,

7.9/...

'n Naby geleë werkwinkel, Darling Herstel Dienste, wat bekend is vir die herstel van swaarvoertuie is genader om die laaigraaf in te sleep na die werkwinkel waarna die skade bepaal is.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die laaigraaf, CK 43210, deur *Darling Herstel Dienste* ten bedrae van R69 506,00 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die laaigraaf het onklaar geraak gedurende die uitvoering van 'n kapitaalprojek by die Darling GAP-behuisingsprojek;
 - (ii) die diensverskaffer kon eers die skade bepaal en 'n kwotasie voorsien nadat die masjien uitmekaar gehaal is;
 - (iii) die herstel van die voertuig was dringend ten einde die projek te voltooi en is gevolglik as 'n noodgeval hanteer;
- (d) Dat die uitgawe ten bedrae van R69 506,00 (BTW uitgesluit) teen posnommer: 9/7-25-5 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.10 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN SKAKELTUIG BY BRUG-SUBSTASIE (8/1/B/2)

'n Interne fout op een van die stroombekers is ervaar tydens gure weer by die 11kV Brug-substasie. Die toevoer kon tydelik herstel word deur van die ringnetwerk gebruik te maak, maar die herstel van die substasie is as 'n noodgeval hanteer om enige verdere kragverliese te voorkom.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die dringende herstel van die Brug-substasie deur *ABB* ten bedrae van R104 419,00 (BTW uitgesluit) goed te keur;
- (c) Dat rede vir die afwyking van die voorgeskrewe verkrygingsproses is dat die skade aan die skakeltuig by die Brug-substasie as gevolg van 'n interne isolasie fout as 'n noodgeval op die netwerk beskou is;
- (d) Dat die uitgawe ten bedrae van R69 506,00 (BTW uitgesluit) teen posnommer: 9/7-25-5 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: HERSTEL VAN BESKADIGDE VERKEERSLIGTE (8/1/B/2)

Die kabel wat/...

7.9/...

was approached to tow the frontend loader to the workshop where the damage was ascertained.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the repair of the Digger Loader CK 43210 by *Darling Herstel Dienste* for the value of R69 506 (excluding VAT);
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The digger loader broke down while being used for the execution of capital work on the Darling Gap Project;
 - (ii) The Supplier had to strip and inspect the engine to determine the problem and provide a quote;
 - (iii) The repair of the machine was urgent to ensure completion of the project and was handled as an emergency;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/7-25-5 and that there was sufficient funding available for the order in the amount of R69 510.00 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.10 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPAIRS TO THE SWITCH GEAR AT THE BRIDGE SUBSTATION (8/1/B/2)

An internal fault on one of the circuit-breakers was experienced during bad weather at the 11kV Bridge Substation. The supply could be fixed temporarily by making use of the ring network, but the repairs to the substation were treated as an emergency in order to prevent further loss of power.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the emergency repair of the Switchgear at Brug Substation by *ABB* to the value of R104 419.00 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as damage to the switchgear at Brug substation due to internal insulation breakdown resulting in a network emergency;
- (d) That the expenditure was allocated to mSCOA vote 9/117-547-342 and that there was sufficient funding available for the order in the amount of R 104 419.00 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.11/...

Die kabel wat die verkeersligte op die h/v Bokomoweg en Hoogstraat van elektrisiteit voorsien is deur 'n boukontraakteur beskadig. Verder is drie verkeersligpale by die Darlingweg-kruising met die N7-oprit na Moorreesburg deur 'n dronk bestuurder omgery.

Beide hierdie interseksies is baie besig en die herstel van die verkeersligte is as 'n noodgeval hanteer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstel van die verkeersligte – wat veroorsaak was deur eksterne kragte – in Darling- en Bokomoweg deur *RJV Works* ten bedrae van R103 300,52 (BTW ingesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die verkeersligte is deur eksterne kragte beskadig, naamlik –
 - 'n kontrakteur wat die kragkabel beskadig het;
 - 'n dronk bestuurder wat die verkeersligpale omgery het;
- (d) Dat die uitgawe ten bedrae van R103 300,52 (BTW ingesluit) teen posnummers 9/253-747-1123 en 9/252-1103-3450 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.12 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: AANSTELLING VAN DIENSVERSKAFER VIR DIE OPGRADERING VAN DIE REMTOETSMASJIE SE SAGTEWARE EN KLIBRERING VAN DIE TOERUSTING BY DIE MALMESBURY VOERTUIGTOETSENTRUM (8/1/B/2)

Die Munisipaliteit beskik oor twee toetssentrum by onderskeidelik die Malmesbury en Moorreesburg Verkeersafdeling. Die sagteware en remtoetsmasjien by die Malmesbury Verkeersafdeling is verouderd met die gevolg dat resultate nie onmiddellik beskikbaar is nie en dat daar nie voldoende word aan die SANS-standaarde nie. Laasgenoemde standaard bepaal verder dat die toerusting op 'n jaarlikse basis gekalibreer moet word.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die kwotasie van *Workshop Electronic (Pty) Ltd* te aanvaar vir die opgradering van die sagteware van die remtoetsmasjien en kalibrering van die toerusting by die Malmesbury Voertuigtoetsasie ten bedrae van R36 064,80 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) die *Miltron*-remtoetsmasjien is aangekoop vanaf *Workshop Electronics (Pty) Ltd* wat die vervaardiger van hierdie tipe toerusting is;

7.11 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPAIRS TO DAMAGED TRAFFIC LIGHTS (8/1/B/2)

The cable which supplies electricity to the traffic lights on the c/r of Bokomo Road and Hoog Street was damaged by a building contractor. Three traffic lights at the Darling crossing with the N7 off-ramp to Moorreesburg were also knocked down by a drunk driver.

Both intersections are very busy and the repair work to the traffic lights was handled as an emergency.

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Essen)

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the repair of the Traffic lights in Darling and Bokomo Streets, which were damaged by external forces, by RJV Works to the value of R 103 300.62 (VAT Inclusive);
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The traffic lights were damaged due to external forces, namely -
 - contractor damaging a cable and
 - an intoxicated driver;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/253-747-1123 and Vote 9/252-1103-3450 and that there was sufficient funding available for the order in the amount of R103 300.62 Including VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.12 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: APPOINTMENT OF A SERVICE PROVIDER FOR THE UPGRADING OF THE BRAKE TESTING MACHINE'S SOFTWARE AND CALIBRATION OF THE EQUIPMENT AT THE MALMESBURY VEHICLE TESTING CENTRE (8/1/B/2)

The Municipality has two testing centres, one in Malmesbury and one in Moorreesburg Traffic Departments respectively. The software and brake testing machine at the Malmesbury Traffic Department is old with the result that readings are not immediately available and do not comply with the SANS standards. The latter also stipulates that the equipment must be calibrated annually.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite further quotations but to approve the acceptance of the quotation for the appointment of WORKSHOP ELECTRONICS (PTY) Ltd for the upgrade of the brake testing machine software and calibration of the equipment at the Malmesbury Vehicle Testing Station;
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as:
 - (i) the Miltron brake testing machine was purchased from Workshop Electronics (Pty) Ltd who is the manufacturer of this type of equipment;

7.12/(c)...

- (ii) Slegs *Workshop Electronic (Pty) Ltd* kan hul eie toerusting kalibreer en verstellings doen om die toetsmasjiene;
- (iii) Dit sou onprakties wees om drie kwotasies aan te vra;
- (d) Dat die uitgawe ten bedrae van R36 046,80 (BTW uitgesluit) teen posnommer 9/245-677-317 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.12/(c)...

- (ii) Only Workshop Electronic (Pty) Ltd can calibrate their own equipment and make adjustments to the testing machines;
- (iii) It would be impractical to request three quotations;
- (d) The expenditure of R36 064.80 (excluding VAT) be allocated against mSCOA Code :9/245-677-317 and that there is sufficient funding available;
- (e) That the Manager Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 16 AUGUSTUS 2023 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

Lede van die Burgemeesterskomitee:

Rdl D G Bess
Rdl N Smit
Rdh T van Essen
Rdl A K Warnick

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beamptes:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom almal teenwoordig en versoek rdl N Smit om die vergadering met skriflesing en gebed te open.

Die Uitvoerende Burgemeester betoon sy medelye aan die Speaker met die afsterwe van sy swaer.

2. VERLOF TOT AFWESIGHEID

Dat kennis geneem word van die verskoning ontvang vanaf die Direkteur: Finansiële Dienste.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

Geen.

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 19 JULIE 2023

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 19 Julie 2023 goedgekeur en deur die Burgemeester onderteken word,



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 16 AUGUST 2023 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
ald T van Essen
Clr A K Warnick

Other councillors:

Ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Manager: Strategic Services, ms O Fransman
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Executive Mayor welcomed all present and requested clr N Smit to open the meeting with a scripture reading and prayer.

The Executive Mayor expressed his sympathy to the Speaker on the death of his brother-in-law.

2. APOLOGIES

That note is taken of the apology received from the Director: Financial Services.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 19 JULY 2023

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the minutes of an Ordinary Executive Mayor's Committee Meeting held on 19 July 2023 are approved and signed by the Mayor.

4.2 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 8 AUGUSTUS 2023
[Regstellings oorgehou as prerogatief van die onderskeie komitees.]

5. OORWEGING VAN AANBEVELINGS EN SAKE VOORTSPRUITEND UIT DIE NOTULE

5.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING GEHOU OP 8 AUGUSTUS 2023

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

7. NUWE SAKE

7.1 GOEDKEURING VAN DIE GOP- EN BEGROTING TYDSKEDULE (2/1/4/4/1)

Die burgemeester moet ingevolge artikel 21(1)(b) van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) ten minste tien maande voor die begin van die begrotingsjaar 'n tydskedule aan die Raad voorlê met sleutel sperdatums insake die hersiening van die Geïntegreerde Ontwikkelingsplan (GOP) en begrotingsproses.

BESLUIT (vir voorlegging aan die Raad op 24 Augustus 2023)
(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

Dat die aangehegte GOP/Begroting tydskedule aanbeveel word vir goedkeuring deur die Raad.

7.2 BYWONING VAN SALGA NASIONALE LEDE-BYEENKOMS (11/1/1/24)

SALGA's Nasionale Kantoor het kennis gegee insake die volgende formele sitting van die SALGA Nasionale Lede-byeenkoms wat gehou sal word vanaf 4 tot 6 September by die Birchwood Hotel en OR Tambo Konferensiesentrum, Boksburg, Ekurhuleni.

Sake wat, onder andere, bespreek sal word is:

- Jaarverslag, ingesluit die finansiële state ten opsigte van die 2022/2023 finansiële jaar;
- SALGA's aksie- en prestasieplan vir die 2023/2024 finansiële jaar;
- Voorstelle ten opsigte van die prestasieplan en begroting vir die 2024/2025 finansiële jaar;
- Sleutel beleid- en wetgewende sake wat 'n impak het op plaaslike regering;
- Verslae vanaf die onderskeie werkgroepe, ens.

4.2 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 8 AUGUST 2023
[Corrections held over as the prerogative of the various committees]

5. CONSIDERATION OF THE RECOMMENDATIONS AND MATTERS ARISING FROM THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 8 AUGUST 2023

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION that the Executive Mayor ratifies the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NEW MATTERS

7.1 APPROVAL OF THE IDP AND BUDGET TIME SCHEDULE (2/1/4/4/1)

In accordance with section 21(1)(b) of the Municipal Financial Management Act, Act 56 of 2003 (MFMA) the mayor must submit a time schedule to the Council, including key deadlines in respect of the revision of the Integrated Development Plan (IDP) and budgeting process, at least ten months before the beginning of the budgeting process.

RESOLUTION (for submission to the Council on 24 August 2023)
(proposed by clr N Smit, seconded by clr J M de Beer)

That the attached IDP / Budget time schedule be recommended for approval by Council.

7.2 ATTENDANCE AT SALGA NATIONAL MEMBERS' CONFERENCE (11/1/1/24)

SALGA'S National Office notified members in respect of the formal sitting of SALGA'S National Members' Conference which will take place from 4 to 6 September 2023 at the Birchwood Hotel and OR Tambo Conference Centre, Boksburg, Ekurhuleni.

Matters, inter alia, which will be discussed:

- Annual Report, including the financial statements in respect of the 2022/2023 financial year;
- SALGA'S action and performance plans for the 2023/2024 financial year;
- Proposals in respect of the performance plan and budget for the 2024/2025 financial year;
- Key policy and legislative matters which have an impact on local government;
- Reports from the various working groups, etc.

7.2/...

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

- (a) Dat die afvaardiging vir bywoning van die SALGA Nasionale Lede-byeenkoms beperk word tot drie afgevaardigdes;
- (b) Dat die Speaker, rdl M A Rangasamy asook raadslede N Smit en A K Warnick aangewys word om die Swartland Munisipaliteit te verteenwoordig;
- (c) Dat die Speaker gemagtig word om namens die Munisipaliteit te stem;
- (d) Dat die uitgawes verbonde aan die bywoning van die byeenkoms vanuit die toepaslike posnommers betaal word, te wete 9/204-329-2329 (Delegations and Congresses) en 9/204-1209-2391 (Travel and Subsistence: Accommodation).

7.3 GOEDKEURING VAN DIE MENSLIKE HULPBRONNE STRATEGIE EN -PLAN VIR 2023 TOT 2028 (2/B)

Die Menslike Hulpbronne Departement se visie- en missiestelling is in lyn met die Munisipaliteit se doelwitte ten einde 'n ondersteunende funksie en die nodige riglyne te bied om effektiwiteit te bevorder.

Menslike hulpbronne is die belangrikste en duurste hulpbron van die Munisipaliteit en verseker die implementering van die Menslike Hulpbronne Strategie en -Plan dat hierdie hulpbron optimaal benut word.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

Dat die aangehegte Menslike Hulpbronbestuurstrategie en -Plan vir die tydperk 1 Julie 2023 tot 30 Junie 2028 goedgekeur word in ooreenstemming met die tydperk van die Geïntegreerde Ontwikkelingsplan.

7.4 GOEDKEURING VAN DIE WERWING- EN KEURINGSTRATEGIE (4/3/B)

Die nuutste Personeelregulasies bepaal dat alle befondsde vakante poste op die organisasie struktuur binne ses maande gevul moet word nadat die vakature ontstaan het.

Die Werwing- en Keuringstrategie bevat riglyne om vakante poste binne die tydsraamwerk te vul, nie net om te voldoen aan wetgewing nie, maar ook om deurlopende dienslewering te verseker met 'n vaardige en bekwame werksmag.

BESLUIT

(op voorstel van rdl N Smit, gesekondeer deur rdl J M de Beer)

Dat die aangehegte Werwing- en Keuringstrategie goedgekeur word vir implementering met ingang van 1 Julie 2023.

7.5 GOEDKEURING VAN DIE GELYKE INDIENSNEMINGSPLAN VIR DIE PERIODE 1 JULIE 2023 TOT 30 JUNIE 2028 (4/9/1/2/B)

Die proses om die Gelyke Indiensnemingsplan te hersien het reeds in Maart 2023 'n aanvang geneem en het SAMWU op 28 Julie 2023 hulle ondersteuning bevestig.

Die Gelyke Indiensnemingsplan vir die periode 1 Julie 2023 tot 30 Junie 2028 is met die sakelyst gesirkuleer en bevat die resultaat van die hersiening van die betrokke beleide en praktyke om enige gapings in die bestaande werksmagprofiel uit te wys om die nodige regstellende aksies te implementeer.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl N Smit)

Dat die aangehegte Gelyke Indiensnemingsplan vir die periode 1 Julie 2023 tot 30 Junie 2028 goedgekeur word vir implementering met ingang van 1 Julie 2023.

7.2/...

RESOLUTION

(proposed by clr D G Bess, seconded by ald T van Essen)

- (a) That the delegation to attend the SALGA National Members Assembly be limited to three delegates;
- (b) That the Speaker, clr M A Rangasamy as well as councillors N Smit and A K Warnick be appointed to represent the Swartland Municipality;
- (c) That the Speaker be mandated to vote on behalf of the Municipality;
- (d) That the expenses related to the attendance of the assembly, be paid from the applicable vote numbers, i.e. 9/204-329-2329 (Delegations and Congresses) and 9/204-1209-2391 (Travel and Subsistence: Accommodation).

7.3 APPROVAL OF THE HUMAN RESOURCES STRATEGY AND PLAN FOR 2023 TO 2028 (2/B)

The Human Resources Department's vision and mission statement is in line with the Municipality's aims in order to offer a supporting function and necessary guidelines in order to further effectiveness.

Human resources is the most important and most expensive resource for the Municipality and ensures the implementation of the Human Resources Strategy and Plan, which utilises this resource optimally.

RESOLUTION

(proposed by clr N Smit, seconded by clr J M de Beer)

That the attached Human Resource Management Strategy and HR Plan for the period 1 July 2023 to 20 June 2028 be approved in line with the period of the Integrated Development Plan.

7.4 APPROVAL OF THE RECRUITING AND SELECTION STRATEGY (4/3/B)

The latest personnel regulations stipulate that all vacant funded posts in the organization's structure must be filled within six months of the post becoming vacant.

The Recruiting and Selection Strategy contains guidelines for filling the vacant posts within the timeframe, not only to comply with the law, but also to ensure continued service delivery with a skilled and qualified workforce.

RESOLUTION

(proposed by clr N Smit, seconded by clr J M de Beer)

That the attached Recruitment and Selection Strategy be approved for implementation with effect from 1 July 2023.

7.5 APPROVAL OF THE EQUAL EMPLOYMENT PLAN FOR THE PERIOD 1 JULY 2023 TO 30 JUNE 2028 (4/9/1/2/B)

The process to revise the Equal Employment Plan began in March 2023 and on 28 July 2023 SAMWU confirmed their support.

The Equal Employment Plan for the period 1 July 2023 to 30 June 2028 was circulated with the agenda and contains the results of the revision of the relevant policies and practices in order to show up any gaps in the existing labour profile and in order to implement the necessary affirmative actions.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr N Smit)

That the attached Employment Equity Plan for the period 1 July 2023 to 30 June 2028 be approved for implementation with effect from 1 July 2023.

7.6 TYDELIKE GEBRUIK VAN MUNISIPALE EIENDOM (GEDEELTE ERF 8105) DEUR RIVERLANDS PRIMÊRE SKOOL (12/2/4-8/4)

Die stygende leerdertalle by die Riverlands Primêre Skool het uitbreiding genoodsaak en is mobiele klaskamers op die skoolterrein opgerig. Daar is ook voorsiening gemaak vir Graad R-ondererrig.

Die beskikbare speel- en parkeerruimtes is deur die uitbreidings ingeboet en die beperkte speelareas lei tot talle onderlinge probleme tussen leerders. 'n Versoek is vanaf die beheerliggaam ontvang om die aangrensende grond vir hierdie doeleindes te gebruik.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat goedkeuring verleen word aan Riverlands Primêre Skool vir die gebruik van 'n gedeelte van erf 8105 (665 m² groot), met ingang vanaf 1 September 2023, onderhewig aan die volgende voorwaardes:
 - Geen konstruksie mag op die eiendom plaasvind nie;
 - Die skool sal verantwoordelik wees vir die kostes van omheining en instandhouding daarvan;
 - Die Munisipaliteit te eniger tyd die goedkeuring mag terugtrek, sonder enige aanspreeklikheid vir kompensasie ten opsigte van die omheining of ander verbeterings op die eiendom;
- (b) Dat die grond gratis aan die skool beskikbaar gestel word, inaggenome dat die Munisipaliteit vrygestel word van aanspreeklikheid vir die instandhouding en beveiliging daarvan;
- (c) Dat die Direkteur: Korporatiewe Dienste gemagtig word om enige verdere terme en voorwaardes te mag bepaal, soos nodig geag.

7.7 VERHURING: RIEBEEK VALLEI MUSEUM (12/1/3/1-8/1)

Die Raad verhuur sedert September 2013 die geboue geleë op Erf 369, Hoofweg, Riebeek Kasteel vir doeleindes van 'n museum.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl N Smit)

- (a) Dat 'n huurooreenkoms gesluit word met die Riebeek Vallei Museum vir die huur van die fasiliteite te Erf 169, Malmesbury vir 'n periode van 36 maande, met ingang vanaf 1 September 2023;
- (b) Dat 'n huurtarief van R120.00 plus BTW, per jaar goedgekeur word;
- (c) Dat die huidige voorwaardes van verhuur van toepassing bly.

7.8 VERHURING: DARLING MUSEUM (12/1/3/1-8/1)

Darling Museum okkupeer al vir etlike jare die munisipale gebou geleë op Erf 175, Hilstraat 20, Darling vir die bedryf van 'n museum en kultuursentrum. Die verslag het ten doel om 'n formele huurooreenkoms tussen Swartland Munisipaliteit en Darling Museum daar te stel.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl N Smit)

- (a) Dat 'n huurooreenkoms gesluit word met Darling Museum vir die huur van die fasiliteite te Erf 175, Darling, vir 'n periode van 36 maande, met ingang vanaf 1 September 2023;
- (b) Dat 'n huurtarief van R120.00 plus BTW, per jaar goedgekeur word;

7.6 TEMPORARY USE OF MUNICIPAL PROPERTY (PORTION ERF 8105) BY RIVERLANDS PRIMARY SCHOOL (12/2/4-8/4)

The increasing learner numbers at Riverlands Primary School necessitated extensions and mobile classrooms were erected on the school property. Provision has also been made for Grade R education.

The available play and parking areas have been compromised by the extensions and the limited play areas have led to many underlying problems between the learners. A request has been received from the Governing Body to use the adjacent land for these purposes.

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

- (a) That approval be granted to Riverlands Primary School for the use of a portion of erf 8105 (665m² in extent), commencing on 1 September 2023, subject to the following conditions:
 - No construction may take place on the property;
 - The school shall be responsible for the costs of fencing and maintenance thereof;
 - The Municipality to waive the approval at any stage, without any liability for compensation in respect of fencing or other improvements on the property;
- (b) That the land be made available free of charge to the school, taking into consideration that the Municipality will be alleviated from the responsibility to maintain and safeguard the land;
- (c) That the Director: Corporate Services be mandated to determine further terms and conditions as deemed necessary.

7.7 LEASE: RIEBEEK VALLEY MUSEUM (12/1/3/1-8/1)

The Council has leased the buildings on erf 369, Main Road, Riebeek Kasteel since 2013 for purposes of a museum.

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

- (a) That a lease agreement be entered into with the Malmesbury Museum for the lease of the facilities at Erf 369, Riebeek Kasteel, for a period of 36 months, with effect from 1 September 2023;
- (b) That a lease tariff of R120.00 plus VAT, per annum be approved;
- (c) That the current conditions of lease remain applicable.

7.8 LEASE: DARLING MUSEUM (12/1/3/1-8/1)

For many years the Darling Museum has occupied the municipal building on erf 175, 20 Hill Street, Darling for the operation of a museum and cultural centre. The purpose of the report is to conclude a formal rental agreement between Swartland Municipality and Darling Museum.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That a lease agreement be entered into with the Darling Museum for the lease of the facilities at Erf 175, Darling, for a period of 36 months, with effect from 1 September 2023;
- (b) That a lease tariff of R120.00 plus VAT, per annum be approved;

7.8/...

- (c) Dat die voorwaardes van verhuring, soos toegepas op ander museums wat vanuit munisipale geboue bedryf word, van toepassing sal wees.

7.9 HUUR VAN MUNISIPALE MEENTGROND TE MALMESBURY AAN SWARTLAND VOORTREKKERS (12/2/4-8/4)

Die Raad verhuur 'n gedeelte munisipale meentgrond, groot ±2082 m², geleë oorkant die Swartland Hoërskool te Malmesbury, aan die Swartland Voortrekkers.

Die doel is uitsluitlik vir die gebruik deur die huurder vir die normale opvoedkundige aktiwiteite van die Voortrekkerbeweging.

Die huurtermyn verval op 31 Augustus 2023.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat 'n gedeelte meentgrond (groot ±2082 m²) te Malmesbury aan die Swartland Voortrekkers verhuur word vir termyn van een (1) jaar m.i.v. 1 September 2023;
- (b) Dat huurgeld vasgestel word op R120.00 plus BTW, per jaar;
- (c) Dat die huurvoorwaardes onveranderd bly.

7.10 VERSLAG OOR GEMEENSKAP ONTWIKKELINGSPROJEKTE 2022/2023: UITKOMSTE EN IMPAK (17/2/2)

Die Afdeling: Gemeenskapsontwikkeling moet op 'n jaarlikse basis verslag doen insake die uitkomst en impak van gemeenskapsontwikkelingsprojekte ingevolge die Swartland Munisipale Sosiale Ontwikkelingsbeleid en -Strategie.

Die verslag sluit die uitkomst en impak van die projekte in wat gedurende 2022/2023 finansiële jaar aangebied is.

BESLUIT

- (a) Dat kennis geneem word van die uitkomst en impak van die gemeenskapsontwikkelingsprojekte ten opsigte van 2022/2023;
- (b) Dat die Gemeenskapsontwikkelingsafdeling teen Augustus jaarliks verslag moet doen oor die uitkomst en impak van gemeenskapsontwikkelingsprojekte van die vorige finansiële jaar.

7.11 IMPLEMENTERING VAN 60 MINUTE PARKERING: HUGENOTESTRAAT, MALMESBURY (TUSSEN LANG- EN SAREL CILLIERSTRAAT) (17/6/1/4)

Die Munisipaliteit het verskeie versoeke ontvang vanaf besigheidseienaars in Hugenotestraat om 'n 60-minute parkeerbeperking in te stel ten einde te verseker dat daar genoegsame parkeering vir hulle kliënte is.

Die versoek is ingevolge die Nasionale Padverkeerswet, Wet 93 van 1996 geadverteer ten einde publieke insette te ontvang. Teen die sperdatum is daar 'n totaal van nege insette ontvang, waarvan sewe ten gunste is vir die instelling van 'n parkeerbeperking.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

- (a) Dat kennis geneem word van die publieke deelnameproses wat gevolg is om die insette te verkry vanaf die breër besigheidsgemeenskap insake die voorgestelde implementering van 'n 60-minute parkeerbeperking in Hugenotestraat, tussen Lang- en Sarel Cillierstraat;

(b)/...

7.8/...

- (c) That the conditions of lease as applicable to other museums that operate from municipal buildings, shall apply.

7.9 LEASE OF MUNICIPAL COMMONAGE IN MALMESBURY TO SWARTLAND VOORTREKKERS (12/2/4-8/4)

The Council leases a portion of municipal commonage, ±2082 m², situated over the road from the Swartland High School in Malmesbury, to the Swartland Voortrekkers.

The purpose thereof is solely for use by the lessee for the normal educational activities of the Voortrekkers.

The lease agreement expires on 31 August 2023.

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

- (a) That a lease agreement be entered into with the Swartland Voortrekkers for the lease of a portion of the commonage (±2082m² in extent), for a period of one (1) year, commencing on 1 September 2023;
- (b) That the rental be determined at R120.00 plus VAT, per annum;
- (c) That the current conditions of lease remain applicable.

7.10 REPORT IN RESPECT OF COMMUNITY DEVELOPMENT PROJECTS 2022/2023: OUTCOMES AND IMPACT (17/2/2)

The Division: Community Development must report annually on the outcomes and impact of community development projects in accordance with the Swartland Municipal Social Development Policy and Strategy.

The report contains the outcomes and impact of projects offered during the 2022/2023 financial year.

RESOLUTION

- (a) That cognizance be taken of the outcomes and impacts measured of the Community Development projects of 2022-2023;
- (b) That the Community Development Division report yearly by August on the outcome and impact of community development projects of the previous financial year.

7.11 IMPLEMENTATION OF 60 MINUTE PARKING: HUGENOTE STREET, MALMESBURY (BETWEEN LANG AND SAREL CILLIERS STREETS (17/6/1/4)

The Municipality has received several requests from business owners in Huguenote Street to introduce a 60 minute parking restriction in order to ensure enough parking for their clients.

The request was advertised in accordance with the National Road Traffic Act, Act 93 of 1996, in order to allow for public input. A total of nine comments were received by the deadline, of which seven were in favour of the introduction of restricted parking.

RESOLUTION

(proposed by ald T van Essen seconded by clr J M de Beer)

- (a) That cognizance be taken of the public participation process followed to obtain the input from the broader business community regarding the proposed implementation of a 60 minute parking restriction in Huguenote Street, between Lang Street and Sarel Cilliers Street;

(b)/...

7.11/...

- (b) Dat goedkeuring verleen word vir die 60-minute parkeerbeperking ooreenkomstig magte verleen aan 'n plaaslike owerheid ingevolge artikel 57(3)(a) van die Nasionale Padverkeerswet, Wet 93 van 1996, onderhewig daaraan dat die beperking in die volgende fases geïmplementeer sal word:
- Fase 1 – tussen Sarel Cilliers- en Truterstraat;
 - Fase 2 – tussen Truter- en Langstraat
- (c) Dat, in die eerste maand van implementering nadat die nodige padtekens aangebring is daar nie boetes uitgereik word nie, maar slegs kennisgewings ten einde padgebruikers in te lig aangaande die 60-minute parkeerbeperking;
- (d) Dat die betrokke besigheidseienaars versoek word om hulle kliënte van die parkeerbeperking in kennis te stel.

7.12 UITSTAANDE DEBITEURE: JULIE 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakelys gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Julie 2023.

7.13 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Julie 2023 soos met die sakelys gesirkuleer.

7.14 TOESTAND VAN OPGEGRADEERDE PAAIE IN DIE SWARTLAND MUNISIPALE GEBIED (16/5/1)

Die item word onttrek.

7.15 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN PERMEATE POMPSTELSEL, NO 3 BY DIE MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW is toegerus met membraantegnologie en word *permeate* pompstelsels gebruik om die vloeï van riool deur die membrane te laat geskied. Een van die pompstelsels het gefaal en die vloeï van riool deur die membrane met 25% verminder. Dringende herstelwerk is benodig ten einde die behandelingsproses te laat plaasvind en verdere skade aan die membrane te voorkom.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die *permeate pump set*, No 3 by die Malmesbury WWTW, deur GW Trautmann ten bedrae van R107 015,95 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
- (i) indien die normale prosesse gevolg was, sou die pompstelsel vir 'n geruime tyd buite werking gelaat word;

- (b) That the 60-minute parking restriction be approved, as per the local authority's power to do so in terms of Section 57 (3) (a) of the National Road Traffic Act, Act 93 of 1996, provided that it be implemented in phases as follows to determine the impact of the restriction:

- Phase 1 – between Sarel Cilliers Street and Truter Street;
- Phase 2 – between Truter Street and Lang Street;

- (c) That, during the first month of implementation, after the necessary road signs are erected, fines will not be issued, but only notifications given informing road users of the 60 minutes parking restriction;

- (d) That the relevant business owners are requested to inform their clients of the parking restriction.

7.12 OUTSTANDING DEBTORS: JULY 2023 (5/7/1/1)

A complete list of outstanding debtors was circulated with the agenda.

RESOLUTION

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for July 2023.

7.13 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 31 July 2023 as circulated with the agenda.

7.14 CONDITION OF UPGRADED ROADS IN THE SWARTLAND MUNICIPAL AREA (16/5/1)

This item was withdrawn.

7.15 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO THE PERMEATE PUMP SYSTEM, NO 3 AT MALMESBURY WWTW (8/1/B/2)

The Malmesbury WWTW is equipped with membrane technology and permeate pumping systems are used in order to operate the flow of raw sewerage. One of the pumping systems failed and decreased the flow of sewerage by 25%. Urgent repairs were needed in order to operate the handling process and to prevent further damage to the membranes.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to grant approval for the repairs to the permeate pump set, No 3 at the Malmesbury WWTW, by GW Trautmann amounting to R107 015.95 (VAT excluded);
- (c) That the reasons for the deviation from the prescribed procurement procedures are as follows:
- (i) if the normal processes were followed, the pumping system would be left out of action for some time;

7.15/(c)...

- (ii) voormelde sou lei tot 'n oneffektiewe behandelingsproses en onafwendbare skade aan die membraan wat die pompstelsel voer
- (iii) die herstelwerk by die Malmesbury WWTW is as 'n noodgeval gehanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R107 015,95 (BTW uitgesluit) teen posnommer 9/230-849-425 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.16 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN SUBMERCIBLE PUMP BY DIE ESTERHOF POMPSTASIE, RIEBEEK KASTEEL (8/1/B/2)

Die Esterhof Pompstasie is toegerus met twee pompstelsels wat rou-riool vanaf Riebeek-Wes en Riebeek Kasteel voer na die Riebeek Kasteel WWTW. Een van die pompstelsels het onklaar geraak en het veroorsaak dat die pompstasie met rou-riool oorvloed en dringende herstelwerk is benodig.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die *submersible pump* by die Esterhof Pompstasie, Riebeek Kasteel deur CEW ten bedrae van R41 420, 28 (BTW uitgesluit) goed te keur;
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsproses soos volg aangeteken word:
 - (i) indien die normale prosesse gevolg was, sou die pomp vir 'n geruime tyd buite werking gelaat word;
 - (ii) voormelde sou lei tot oorstromings by die rioolpompstasie en 'n onderbreking in die diens;
 - (iii) die herstelwerk by die Esterhof Pompstasie, Riebeek Kasteel is dus as 'n noodgeval gehanteer;
- (d) Dat kennis geneem word dat die uitgawe ten bedrae van R41 420,28 (BTW uitgesluit) teen posnommer: 9/240-849-381 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.15/(c)...

- (ii) the aforementioned would lead to an ineffective treatment process and unavoidable damage to the membrane that feeds the pump system;
- (iii) the repairs at the Malmesbury WWTW were handled as an emergency;
- (d) That there are sufficient funds available and that the expenditure amounting to R107 015.95 (excluding VAT) is settled against post number 9/230-849-425;
- (e) That the Manager Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

7.16 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO SUBMERCIBLE PUMP AT THE ESTERHOF PUMP STATION, RIEBEEK KASTEEL (8/1/B/2)

The Esterhof Pumpstation is equipped with two pumping systems which transport raw sewerage from Riebeek West and Riebeek Kasteel to the Riebeek Kasteel WWTW. One of the pumping systems stopped working and resulted in the pumpstation being flooded with raw sewerage and urgent repairs were needed.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the repair of the pump at the Esterhof Pump station CEW for the amount of R 41,420.28 (excluding VAT);
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as:
 - (i) The submersible pump would have been left out of service for an extended period of time while following due process;
 - (ii) This would have resulted in the flooding of the sewerage pump station and an interruption in the sewerage service;
 - (iii) The repair work to the pump had therefore to be handled as an emergency;
- (d) That it is noted that the expenditure amounting to R41 420.28 (excluding VAT) is settled against post number 9/240-849-381 and that there are sufficient funds available;
- (e) That the Manager Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 AUGUSTUS 2023 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

O'Kennedy, E C Van Essen, T (rdh)
Penxa, B J Van Zyl, M (rdd)
Pypers, D C Vermeulen, G
Rangasamy, M A (rdh) Warnick, A K
Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemsse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en open die vergadering met gebed.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 7 JUNIE 2023

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 7 Junie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 AUGUST 2023 AT 10:00

PRESENT:

COUNCILLORS:

Chairperson, clrr I S le Minnie
Deputy Chairperson, clrr N Smit

O'Kennedy, E C van Essen, T (ald)
Penxa, B J van Zyl, M (ald)
Pypers, D C Vermeulen, G
Rangasamy, M A (ald) Warnick, A K
Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Committee Officer, ms S Willemsse

1. OPENING/APOLOGIES

The chairperson welcomed members and open the meeting with a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from the Director: Financial Services, mr M A C Bolton.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 7 JUNE 2023

RESOLUTION

(proposed by clrr N Smit, seconded by clrr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finance Committee) held on 7 June 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

RESOLUTION

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

4. MATTERS ARISING FROM THE MINUTES

None

5. **GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER**
Geen
6. **SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**
Geen
7. **GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE**
Geen
8. **SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**
Geen
9. **GEDELEGEERDE SAKE M.B.T. FINANSIES**
Geen
10. **SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER**
Geen

(GET) RDL I S LE MINNIE
VOORSITTER

5. **DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER**
None
6. **MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**
None
7. **DELEGATED MATTERS IN RESPECT OF ADMINISTRATION**
None
8. **MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**
None
9. **DELEGATED MATTERS IN RESPECT OF FINANCES**
None
10. **MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**
None

(SGD) CLLR I S LE MINNIE
CHAIRPERSON



**NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE
PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP DINSDAG, 8
AUGUSTUS 2023 OM 10:14**

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G	Smit, N
Fortuin, C	Van Zyl, M (rdd)
O'Kennedy, E C	Warnick, A K
Pieters, C	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee:
Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl A A Duda en die Direkteur: Finansiële Dienste, mnr M
A C Bolton.

BESLUIT dat kennis geneem word dat rdh B J Stanley afwesig is sonder verlof.

2. NOTULE

**2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN
ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 7 JUNIE 2023**

BESLUIT

(voorgestel deur rdh T van Essen, gesekondeer deur rdl E C O'Kennedy)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste)
gehou op 7 Junie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 VERSPREIDINGSPROSES VIR DIE NOODBEURTKRAG PAKKIES

Die behoefte van die Wes-Kaapse regering is om noodbeurtkrag pakkies beskikbaar te
stel aan alle deernis huishoudings in Swartland Munisipaliteit. Die totale getalle binne die
munisipaliteit is 9205 huishoudings. Provinsiale Regering verwag dat die tender vir die
noodbeurtkrag pakkies in die volgende twee weke beslis sal word, en sodra die bod
toegeken is, verwag dat die uitrol einde Augustus kan begin.



**MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO
COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 AUGUST 2023
AT 10:14**

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	Smit, N
Fortuin, C	Van Zyl, M (ald)
O'Kennedy, E C	Warnick, A K
Pieters, C	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil
and Electrical Services.

Apologies received from cllr A A Duda and the Director: Financial Services, mr M A C Bolton.

RESOLUTION taken that ald B J Stanley was absent without an apology.

2. MINUTES

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL
SERVICES COMMITTEE) HELD ON 7 JUNE 2023**

RESOLUTION

(proposed by ald T van Essen, seconded by cllr E C O'Kennedy)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on
7 June 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 DISTRIBUTION PROCESS FOR THE EMERGENCY LOADSHEDDING PACKS

The need of the Western Cape Government is to make emergency load shedding
packages available to all indigent households in Swartland Municipality. The total numbers
within the municipality are 9205 households. Provincial Government expects that the
tender for the emergency load shedding packages will be decided in the next two weeks,
and once the bid has been awarded, expects that the rollout can begin at the end of
August.

Die munisipaliteit sal alle deernis huishoudings in kennis stel dat hulle in aanmerking kom om 'n noodbeurtekrag pakkie te kry. Die Wyksraadslede moet betrokke raak by die proses, met ondersteuning van die amptenare in hierdie verband.

KENNIS GENEEM

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JUNIE 2023

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die maandverslag en lig die onderstaande uit, naamlik:

- 'n Opsomming word gegee oor die finale afvalwaterbehandeling werke vir Junie 2023.
- Die Voëlkleidam sal teen volgende maand 100% volume bereik, waarvan die Wes-Kaapse watervoorsieningstelsel 100% vol is.
- Die kumulatiewe reënval vir die reënvaljaar is 471 mm, wat meer is as die langtermyn gemiddelde van 452 mm.

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktooraat Siviele Ingenieursdienste vir Junie 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die Direkteur: Elektriese Ingenieursdienste, mnr T Möller gee 'n opsomming insake die maandverslag en lig die onderstaande uit, naamlik:

- Die energie-aankope en inkomste se bruto surplus, voor aftrekking van enige uitgawe is 23%.
- Eskom grootmaat rekeningstatistieke. Daar is 'n effense toename in terme van energie-aankope by eskom oor die finansiële jaar.
- Die TID-projek het in Junie 2023 aanslag gekry en 'n totaal van 4844 meters is opgedateer soos aan die einde van Junie 2023.
- Die totale aantal geregistreerde stelsels in terme van die SSEG-implementering staan op 'n totaal van 292.
- Die energieverliese soos per finansiële berekening gebaseer op 12 maande bewegende gemiddelde staan op 5.57%.

BESLUIT

(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktooraat Elektriese Ingenieursdienste vir Junie 2023.

The municipality will notify all indigent households that they are eligible to receive an emergency load shedding package. The Ward Councillors must get involved in the process, with support from the officials in this regard.

NOTED

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JUNE 2023

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services provided information regarding the monthly report and highlighted the following, namely:

- A summary was given about the final waste water treatment works for June 2023.
- The Voëlkleidam will reach 100% volume by next month, of which the Western Cape water supply system is 100% full.
- The cumulative rainfall for the rainfall year is 471 mm, which is more than the long-term average of 452 mm.

RESOLVED

(proposed by cllr E C O'Kennedy, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for June 2023.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The Director: Electrical Engineering Services, Mr T Möller gave a summary regarding the monthly report and highlights the following, namely:

- The energy purchases and income's gross surplus, before deduction of any expenditure is 23%.
- Eskom bulk account statistics. There is a slight increase in terms of energy purchases from eskom over the financial year.
- The TID project gained momentum in June 2023 and a total of 4844 meters were updated as at the end of June 2023.
- The total number of registered systems in terms of the SSEG implementation stands at a total of 292.
- The energy losses as per financial calculation based on 12 month moving average stands at 5.57%.

RESOLUTION

(proposed cllr E C O'Kennedy, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for June 2023;

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR R J JOOSTE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 AUGUSTUS 2023 OM 10:30

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Booyesen, A M	Pypers, D C
Daniels, C	Rangasamy, M A (rdh)
De Beer, J M	Smit, N
Le Minnie, I S	Soldaka, P E
Ngozi, M	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviële Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willems

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan die Direkteur: Finansiële Dienste, mnr M A C Bolton.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGSDIENSTE) GEHOU OP 7 JUNIE 2023

BESLUIT

(voorgestel deur rdl N Smit, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 7 Junie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 AUGUST 2023 AT 10:30

PRESENT:

COUNCILLORS:

Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

Booyesen, A M	Pypers, D C
Daniels, C	Rangasamy, M A (ald)
De Beer, J M	Smit, N
Le Minnie, I S	Soldaka, P E
Ngozi, M	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Committee Officer, ms S Willems

1. OPENING/APOLOGIES

The chairperson welcomed the members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from the Director: Financial Services, mr M A C Bolton.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 7 JUNE 2023

RESOLUTION

(proposed by cllr N Smit, seconded by cllr D C Pypers)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 7 June 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JUNIE 2023

Die voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste, gee inligting deur insake die vordering met die onderskeie behuisingsprojekte en die verskeie projekte wat in Swartland Munisipaliteit aangebied word deur Gemeenskapontwikkeling.

Die Direkteur: Ontwikkelingsdienste meld, met verwysing na rdl P E Soldaka se navraag insake inspeksies en onderhoud aan RDP huise, dat wanneer 'n huis aan die begunstigdes oorhandig word, is daar verskillende rolspelers betrokke. Wat spesifikasies vir die bou van RDP-huise betref, is daar standaardspesifikasies en kontrakteurs moet by die spesifikasies hou. Provinsiale regering maak ook seker dat die kontrakteurs by die spesifikasies hou. Die begunstigdes neem eienaarskap sodra hulle die titelakte ontvang.

Op navraag deur rdl P E Soldaka insake die behoefte dat SARS ook die kleiner dorpe besoek, meld die Direkteur: Ontwikkelingsdienste dat daar by SARS verneem sal word hoe die instansie se program daarna uitsien vir die res van die jaar, om moontlik ook die kleiner dorpe te besoek.

Rdl A M Booysen verwys na Kontrak T67.20.21 - De Hoop Gesubsidieerde Behuisingsprojek, Malmesbury soos na verwys in die verslag en versoek dat dit as 'n besprekingsitem op die volgende Raadsvergadering geplaas word, asook om 'n onafhanklike ingenieur aan te stel, ten opsigte van die De-Hoop behuisingsprojek.

Die Munisipale Bestuurder meld dat dit die reg van rdl A M Booysen is om 'n mosie in hierdie verband in te dien. Indien die mosie ingedien word, moet dit in terme van die verordening rakende vergaderings gedoen word.

BESLUIT

(op voorstel van rdl I S le Minnie, gesekondeer deur rdl J M De Beer)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Junie 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 7 Junie 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JUNE 2023

The chairperson tabled the monthly report.

The Director: Development Services, gave information regarding the progress with the respective housing projects and the various projects offered in Swartland Municipality by Community Development.

The Director: Development Services stated, with reference to cllr P E Soldaka's inquiry regarding inspections and maintenance of RDP houses, that when a house is handed over to the beneficiaries, there are different role players involved. Regarding specifications for building RDP houses, there are standard specifications and contractors must adhere to the specifications. Provincial government also makes sure that the contractors adhere to the specifications. The beneficiaries take ownership as soon as they receive the title deed.

On question by cllr P E Soldaka regarding the need for SARS to also visit the smaller towns, the Director: Development Services stated that it will be determined from SARS how the institution's program looks for the rest of the year, in order to possibly also visit the smaller towns.

Cllr A M Booysen referred to Contract T67.20.21 - De Hoop Subsidized Housing Project, Malmesbury as referred to in the report and requests that it be placed as a discussion item at the next Council meeting, as well as to appoint an independent engineer, in respect of the De-Hoop housing project.

The Municipal Manager stated that it is the right of cllr A M Booysen to submit a motion in this regard. If the motion is submitted, it must be done in terms of the by-law regarding meetings.

RESOLUTION

(proposed by cllr I S le Minnie, seconded by cllr J M De Beer)

That cognisance be taken of the monthly report of the Directorate Development Services for June 2023.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 7 June 2023.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 AUGUSTUS 2023 OM 11:03

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Le Minnie, I S
De Beer, J M	Papier, J R
Fortuin, C	Pieters, C

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Komitee beampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan die Direkteur: Finansiële Dienste, mnr M A C Bolton.

BESLUIT dat kennis geneem word dat rdh B J Stanley afwesig is sonder verlof.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 7 JUNIE 2023

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl I S le Minnie)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 7 Junie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 AUGUST 2023 AT 11:03

PRESENT:

COUNCILLORS:

Chairperson, ald M van Zyl
Deputy chairperson, cllr A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Le Minnie, I S
De Beer, J M	Papier, J R
Fortuin, C	Pieters, C

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from the Director: Financial Services, mr M A C Bolton.

RESOLUTION taken that ald B J Stanley was absent without an apology.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 7 JUNE 2023

BESLUIT

(proposed by cllr A K Warnick, seconded by cllr I S le Minnie)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 7 June 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MAANDVERSLAG: JUNIE 2023**5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.2 BRANDBESTRYDING**

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direkoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Junie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

5.1. MONTHLY REPORT APRIL 2023**5.1.1 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.2 FIRE FIGHTING**

The chairperson tabled the monthly and requested the Director: Protection Services, mr P A C Humphreys, to highlight important aspects therein to councillors.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for June 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M VAN ZYL
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOUD IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 20 SEPTEMBER 2023 OM 09:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdh J M de Beer

Lede van die Burgemeesterskomitee:

Rdh D G Bess
Rdh T van Essen

Ander raadslede:

Rdh M A Rangasamy (Speaker)

Beampies:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom almal teenwoordig en open die vergadering met gebed.

2. VERLOF TOT AFWESIGHEID

Dat kennis geneem word van die verskonings ontvang vanaf raadslede N Smit en A K Warnick en die Direkteur: Beskermingsdienste, mnr P A C Humphreys.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

KENNIS GENEEM van die mededeling deur die Munisipale Bestuurder dat die volgende fondse deur die Nasionale Regering onttrek is vir die bou van –

- Darling Hoërskool
- Toegangpad na nuwe skool in Ilinge Lethu.

Die komitee spreek hulle ontevredenheid uit oor die besluit van die Nasionale Regering, veral ten opsigte onttrekking van fondse vir die bou van die Darling Hoërskool, aangesien ouers deur die Departement van Onderwys aangeraai is om nie kinders elders in te skryf nie, omrede die nuwe skool sou realiseer.

BESLUIT dat, op versoek van die Uitvoerende Burgemeester, die publiek vroeëtydig in kennis gestel word van die besluit van die Nasionale Departement en die impak van die onttrekking van fondse op projekte van Provinsie en munisipaliteite.

4./...



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 20 SEPTEMBER 2023 AT 09:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Ald T van Essen

Other councillors:

Ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M Bolton
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Senior Manager: Strategic Services, ms O Fransman
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Executive Mayor welcomed all present and opened the meeting with a prayer.

2. APOLOGIES

That note is taken of apologies received from councillors N Smit and A K Warnick and the Director: Protection Services, mr P A C Humphreys.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

NOTE TAKEN of the communication from the Municipal Manager that the following funds have been withdrawn by the National Government for the building of -

- Darling High School
- Access road to new school in Ilinge Lethu.

The committee discussed their unhappiness with the decision made by the National Government, especially in respect of the withdrawal of funds for the Darling High School, because parents were advised by the Department of Education not to register their children elsewhere because the new school was going to be realised.

RESOLUTION that, at the request of the Executive Mayor, the public are notified in time of the decisions made by the National Government and the impact of the withdrawal of funds on projects of Provincial nature and municipalities.

4./...

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 16 AUGUSTUS 2023

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 16 Augustus 2023 goedgekeur en deur die Burgemeester onderteken word.

4.2 NOTULE VAN 'N SPESIALE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 18 AUGUSTUS 2023

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat die notule van 'n Spesiale Uitvoerende Burgemeesterskomiteevergadering gehou op 18 Augustus 2023 goedgekeur en deur die Burgemeester onderteken word.

4.3 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 13 SEPTEMBER 2023
[Regstellings oorgehou as prerogatief van die onderskeie komitees.]

5. OORWEGING VAN AANBEVELINGS EN SAKE VOORTSPRUITEND UIT DIE NOTULE

5.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING GEHOU OP 13 SEPTEMBER 2023

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

4. MINUTES

4.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 16 AUGUST 2023

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

That the minutes of an Ordinary Meeting of the Executive Mayor's Committee held on 16 August 2023 are approved and signed by the Mayor.

4.2 MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 18 AUGUST 2023

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

That the minutes of a Special Meeting of the Executive Mayor's Committee held on 18 August 2023 are approved and signed by the Mayor.

4.3 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 13 SEPTEMBER 2023
[Corrections held over as the prerogative of the various committees].

5. CONSIDERATION OF RECOMMENDATIONS AND MATTERS ARISING FROM THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 13 SEPTEMBER 2023

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION

(proposed by clr D G Bess, seconded by ald T van Essen)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NUWE SAKE

7.1 WYSIGINGS AAN DIE 2023/2024 DIENSLEWERING- EN BEGROTING-IMPLEMENTERINGSPLAN (SDBIP) (2/4/2)

Die Munisipale Bestuurder noem dat die goedkeuring van die Oorrol Aansuiwering-Kapitaal- en Bedryfsbegroting deur die Raad in Augustus 2023 tot gevolg het dat die SDBIP dienoreenkomstig moet wysig.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

Dat die gewysigde Dienslewering- en Begrotingimplementeringsplan (SDBIP) vir die 2023/2024 finansiële jaar in terme van Artikel 54(1)(c) van die Wet op Munisipale Finansiële Bestuur (Wet 56 van 2003) goedgekeur word.

7.2 STIGTING VAN MUNISIPALE MODERERINGSKOMITEE (2/4/2)

Die nuwe Personeelregulasies, ingevolge die Plaaslike Regering: Wet op Munisipale Stelselswet, Wet 32 van 2000 bepaal dat die Munisipaliteit verantwoordelik is vir die stigting van 'n Munisipale Modereringskomitee.

Die hoofdoel van die Modereringskomitee is om toe te sien dat die norme en standaarde vir prestasiebestuur op 'n regverdige, realistiese en konsekwente wyse regoor die direkteur van die Munisipaliteit toegepas word.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die stigting van 'n Munisipale Modereringskomitee goedgekeur word bestaande uit die Munisipale Bestuurder (voorsitter), die Direkteure, die Senior: Bestuurder: Menslike Hulpbrondienste, die Senior Bestuurder: Interne Oudit en die Senior Bestuurder: Strategiese Dienste.

7.3 MANDAAT VAN DIE MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE (5/15/1/3)

Die Handves van die Prestasie, Risiko en Ouditkomitee bevat die rolle en verantwoordelikhede van lede en moet op 'n gereelde basis hersien word vir goedkeuring deur die Uitvoerende Burgemeesterskomitee.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

Dat die Handves van die Prestasie, Risiko en Ouditkomitee deur die Uitvoerende Burgemeesterskomitee goedgekeur en deur die lede van die Prestasie, Risiko en Ouditkomitee aanvaar word om lede bewus te maak van hul verantwoordelikhede.

7.4 NOTULE VAN 'N MUNISIPALE PRESTASIE, RISIKO EN OUDITKOMITEE-VERGADERING GEHOU OP 22 MEI 2023 (5/15/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 22 Mei 2023 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die notule van die Munisipale Prestasie, Risiko en Ouditkomitee se vergadering van 22 Mei 2023.

7. NEW MATTERS

7.1 AMENDMENTS TO THE 2023/2024 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)

The Municipal Manager stated that the approval of the Rollover Adjusted Capital and Operating Budgets by the Council in August 2023 necessitates amendments to the SDBIP.

RESOLUTION

(proposed by clr J M de Beer, seconded by ald T van Essen)

That the amended Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/2024 financial year be approved in terms of Section 54(1)(c) of the Municipal Finance Management Act (Act 56 of 2003).

7.2 FOUNDATION OF THE MUNICIPAL MODERATING COMMITTEE (2/4/2)

The new Personnel Regulations, in accordance with the Local Government: Municipal Systems Act, Act 32 of 2000, stipulate that the Municipality is responsible for the setting up of a Municipal Moderating Committee.

The main purpose of the Moderating Committee is to see that the norms and standards for performance management are applied in a fair, realistic and consistent manner throughout the Municipality's directorate.

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

That the setting up of a Municipal Moderating Committee is approved consisting of the Municipal Manager (chairman), the Directors, the Senior Manager: Human Resource Services, the Senior Manager: Internal Auditing and the Senior Manager: Strategic Services.

7.3 MANDATE FROM THE MUNICIPAL PERFORMANCE, RISK AND AUDIT COMMITTEE (5/15/1/3)

The Charter of the Performance, Risk and Audit Committee contains the roles and responsibilities of members, and must be revised on a regular basis for approval by the Executive Mayor's Committee.

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

That the Charter of the Performance, Risk and Audit Committee is approved by the Executive Mayoral Committee and adopted by the Performance, Risk and Audit Committee members for them to be aware of their responsibilities.

7.4 MINUTES OF A MUNICIPAL PERFORMANCE, RISK AND AUDIT COMMITTEE MEETING HELD ON 22 MAY 2023 (5/15/1/3)

The Audit Committee serves as a completely independent committee from the Council and fulfils its function in accordance with the stipulations of section 166 of the Local Government: Municipal Financial Management Act, Act 56 of 2003.

The minutes of the Municipal Performance and Risk Audit Committee meeting held on 22 May 2023 were circulated with the agenda and do not contain any recommendations to the Executive Mayor's Committee for consideration.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

That cognizance be taken of the minutes of the meeting of the Municipality's Performance, Risk and Audit Committee of 22 May 2023.

7.5 BEGROTING VIR DIE ONDERHOUD VAN PROVINSIALE HOOFPAALIE: 2024/2025 FINANSIËLE JAAR (5/6/11/2)

Die verslag bevat die beraamde uitgawes vir die instandhouding en rehabilitasie van Provinsiale Hoofpaaie binne die munisipale gebied wat jaarliks aan die Distrikpad-ingenieur voorgeleë moet word vir oorweging en goedkeuring.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat die begroting vir die Onderhoud van Provinsiale Hoofpaaie vir die 2024/2025 goedgekeur word;
- (b) Dat Transnet, as 'n saak van dringendheid, versoek word om alle spooroorgange in die Swartland Munisipaliteit se regsgebied te evalueer vir herstel en opgradering.

7.6 WYSIGING VAN DIE 2023/2024 PADKONSTRUKSIEPROGRAM (16/5/5/1)

Die Direkteur: Siviele Ingenieursdienste gee agtergrond tot die afskaling van die Padkonstruksieprogram sedert die goedkeuring daarvan deur die Uitvoerende Burgemeesterskomitee op 17 Mei 2023. Behalwe vir die toevoeging van 5de Laan, Yzerfontein en Abattoirstraat, Moorreesburg word die afskaling te weeg gebring deur die volgende faktore wat nie bekend was tydens die aanvanklike beplanning nie:

- addisionele stormwater infrastruktuur vir Chatsworth;
- skuif van bestaande infrastruktuur;
- verhoogde koste aan laagwerke in Abattoirstraat, Moorreesburg weens die swak gehalte van die in-situ materiaal;
- geweldige styging in die koste van bitumen.

Die Munisipale Bestuurder, nadat komiteeleders hulle ontevredenheid uitspreek dat sommige strate geskrap is vanaf die padkonstruksieprogram, noem dat ingevolge wetgewing die paaie bekend gemaak moet word tydens die begrotingsprosesse. Dit is dus belangrik dat verwagtinge bestuur moet word en dat regstellings tydens die aansuiweringsbegroting gemaak word.

Die Munisipale Bestuurder noem dat daar interne gesprekke sal plaasvind ten opsigte van die beplanning vir opgradering van paaie om 'n herhaling van 'n drastiese wysiging aan die padkonstruksieprogram te voorkom.

BESLUIT

(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

- (a) Dat kennis geneem word van die afgeskaalde en opgedateerde 2023/2024 Padkonstruksieprogram, aangeheg as Aanhangsel B, en dienoreenkomstig goedgekeur word;
- (b) Dat die wysigings aan die begroting, wat te weeg gebring is deur die afskalings, deur middel van die 2023/2024 Aansuiweringsbegroting in Januarie 2024 aangebring word;
- (c) Dat verder kennis geneem word van die veriment van R750 000 uit die herseel van strate pos, CRR (9/110-724-838) na die konstruksie van nuwe paaie, CRR (9/110-725-841) vir die konstruksie van 5de Laan, Yzerfontein.

7.7 UITSTAANDE DEBITEURE: AUGUSTUS 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure is met die sakeliks gesirkuleer.

BESLUIT

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Augustus 2023.

7.5 BUDGET FOR THE MAINTENANCE OF PROVINCIAL MAIN ROADS: 2024/2025 FINANCIAL YEAR (5/6/11/2)

The report contains estimated costs for the maintenance and rehabilitation of Provincial Main Roads within the municipal area, which must be submitted to the District Roads Engineer for consideration and approval.

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

- (a) That the budget for the Maintenance of Provincial Main Roads for the 2024/2025 financial year is approved;
- (b) That, as a matter of urgency, Transnet is requested to evaluate all railway crossings in the Swartland Municipal area of jurisdiction for repair work and upgrading.

7.6 AMENDMENT TO THE 2023/2024 ROAD CONSTRUCTION PROGRAMME (16/5/5/1)

The Director: Civil Engineering Services provided the background to the downscaling of the Road Construction Programme since the approval given by the Executive Mayor's Committee on 17 May 2023. Except for the addition of 5th Avenue, Yzerfontein and Abattoir Street, Moorreesburg the downscaling took into consideration the following factors, which were not known during the initial planning:

- additional stormwater infrastructure for Chatsworth;
- moving of existing infrastructure;
- increased cost of the basal layer in Abattoir Street, Moorreesburg due to the poor quality of the in-situ material;
- huge increase in the cost of bitumen.

After committee members voiced their unhappiness that some streets had been taken off the road construction programme, the Municipal Manager stated that according to law the roads must be named during the budget process. It is therefore important that expectations must be managed and that adjustments must be made during the Adjusted Budget.

The Municipal Manager stated that internal discussions will take place in respect of the planning of the upgrading of roads in order to avoid drastic amendments to the road construction programme.

RESOLUTION

(proposed by ald T van Essen, seconded by clr D G Bess)

- (a) That cognizance be taken of the downscaled and updated 2023/2024 construction/upgrading of roads programme attached as Annexure B to this report;
- (b) That the amendments to the budget due to the downscaling will be effected by means of the 2023/2024 Adjusted Budget in January 2024;
- (c) That further cognizance be taken of the virement of R 750 000 from resealing of roads CRR (9/110-724-838) to construction of new roads CRR (9/110-725-841) needed for the construction of 5th Avenue, Yzerfontein.

7.7 OUTSTANDING DEBTORS: AUGUST 2023 (5/7/1/1)

A complete list of outstanding debtors was circulated with the agenda.

RESOLUTION

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for August 2023.

7.8 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 31 Augustus 2023 soos met die sakelys gesirkuleer.

7.9 AFWYKING VAN DIE VOORGESKREWE VERKRYGINGPROSEDURES: VERVANGING VAN STROOM TRANSFORMATORS BY KLIPFONTEIN-SUBSTASIE (8/1/B/2)

Die Direkteur: Elektriese Ingenieursdienste noem dat met die toetsing van die nuwe De Grendel-substasie wat die nuwe Mall, De Swartland Werf-ontwikkeling, van elektrisiteit moet voorsien en wat die bestaande Klipfontein- en N7-substasies verbind, daar gevind is dat die kabel op die N7-toevoer by die Klipfontein-substasie nie aan die toetskriteria voldoen het nie.

BESLUIT

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuursbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die dringende vervanging van die 11 kV Stroom Transformators by Klipfontein Substasie deur ABB ten bedrae van R67 505.26 (BTW uitgesluit) goed te keur;
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses is dat die verswakking van die isolasie op die Stroom Transformators by Klipfontein substasie as 'n noodgeval op die netwerk beskou is om 'n langdurige onderbreking te voorkom;
- (d) Dat die uitgawe ten bedrae van R 67 505.26 (BTW uitgesluit) teen posnommer: 9/117-789-921 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.10 AFWYKING VAN VOORGESKREWE VERKRYGINGPROSEDURES: AANSTELLING VAN ELEXPERT (PTY) LTD VIR DIE STUDIE INSAKE KOSTE VAN VOORSIENING EN TARIEFSTRUKTUUR (8/1/B/2)

'n Versoek is vanaf NERSA ontvang dat alle nutsdienste (Eskom, munisipaliteite en privaatspreidings) wat vir tariefverhogings in 2024/2025 aansoek wil doen, 'n Koste van Voorsieningsstudie moet voorsien van nie ouer as 5 jaar nie.

NERSA het hierdie studie ook vir die 2023/2024 finansiële jaar versoek indien tariefverhogings bo die riglyn van NERSA goedgekeur was – die laaste studie deur Swartland is gedateer 2016/2017. NERSA het gevolglik 'n tariefverhoging van slegs 15,1% goedgekeur, teenoor die 18,49% goedgekeur deur die Swartland Munisipale Raad vir die 2023/2024 finansiële jaar.

Die munisipaliteit beoog 'n regsgeeding teen NERSA, weens die verlies van inkomste oor die meerjarige begroting en NERSA se onvermoë om binne die bepalings van die MFMA te bly.

BESLUIT

(a)/...

7.8 PROGRESS IN RESPECT OF INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 31 August 2023 as circulated with the agenda.

7.9 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPLACEMENT OF STREAMING TRANSFORMERS AT KLIPFONTEIN SUBSTATION (8/1/B/2)

The Director: Electrical Engineering Services stated that with the testing of the new De Grendel Substation, which must provide electricity to the new Mall, De Swartland Werf development, which connects the existing Klipfontein and N7 substations, it was discovered that the cable on the N7 supply at the Klipfontein substation did not conform to testing standards.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to grant approval for the emergency replacement of the 11 kV CT's at Klipfontein Substation by ABB to the value of R67 505.26 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as deterioration of the insulation on the CT's that could have resulted in a network emergency had the CT's exploded;
- (d) That the expenditure amounting to R 67 505.26 (VAT excluded) is settled against vote number: 9/117-789-921 and that there are sufficient funds available;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.10 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: APPOINTMENT OF ELEXPERT (PTY) LTD FOR THE STUDY IN RESPECT OF PROVISION COSTS AND TARIFF STRUCTURE (8/1/B/2)

A request has been received from NERSA that all benefit services (Eskom, municipalities and private distributors) who will be making application for tariff increases in 2024/2025, must provide a Cost of Provision study not older than 5 years.

NERSA also requested this study for the 2023/2024 financial year if tariff increases were above the guidelines approved by NERSA – the last study carried out by Swartland is dated 2016/2017. NERSA therefore approved a tariff increase of 15,1% against the 18,49% approved by the Swartland Municipal Council for the 2023/2024 financial year.

The Municipality envisages a lawsuit against NERSA, due to the loss of income over the multi-year budget and NERSA's inability to remain within the regulations of the MFMA.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

7.10/...

- (a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die verkorte aankope prosedure as 'n noodgeval goed te keur, ondersteun deur die potensiele verlies van 'n begrote inkomste ten bedrae van ongeveer R12 miljoen, vir die aanstelling van 'n diensverskaffer om die Koste van Voorsiening- en Tariefstruktuurstudie te onderneem ter ondersteuning van die Munisipaliteit se hangende hofgeding teen NERSA;
- (c) Dat die rede vir die afwyking van die voorgeskrewe verkrygingsproses aangeteken word as 'n noodgeval om die NERSA tariefaansoek vir 2024/2025 te ondersteun, as ook die dringende behoefte om die huidige regsaksie teen NERSA rakende die 2023/2024 aansoek te ondersteun;
- (d) Dat die uitgawe ten bedrae van R710 512.00 (BTW ingesluit) teen posnommer: 9/253-699-967 verreken word en dat daar voldoende fondse beskikbaar is;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.11 AFWYKING VAN VOORGESKREWE VERKRYGINGPROSEDURES: DRINGENDE HERSTELWERK AAN PERMEATE POMPSTELSEL, NO 1 BY DIE MALMESBURY WWTW (8/1/B/2)

Die Malmesbury WWTW is toegerus met membraantegnologie en word 'n *permeate* pompstelsels gebruik om die vloei van riool deur die membrane te laat geskied. Een van die pompstelsels het onklaar geraak en die vloei van riool deur die membrane met 25% verminder. Dringende herstelwerk is benodig ten einde die behandelingsproses te laat plaasvind en verdere skade aan die membrane te voorkom.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die *permeate pump set*, No 1 by die Malmesbury WWTW, deur CAW ten bedrae van R79 210.00 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) indien die normale prosesse gevolg was, sou die pompstelsel vir 'n geruime tyd buite werking gelaat word;
 - (ii) voormelde sou lei tot 'n oneffektiewe behandelingsproses en onafwendbare skade aan die membraan wat die pompstelsel voer;
 - (iii) die herstelwerk by die Malmesbury WWTW is as 'n noodgeval gehanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R79 210.00 (BTW uitgesluit) teen posnommer 9/239-57-1041 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.12/...

- (b) That further notice be taken of the action of the Municipal Manager to approve the shortened procurement process as an emergency measure, supported by the very real potential of loss of budgeted revenue in the order of around R12 million, to appoint a service provider on an urgent basis to conduct the Cost of Supply and Tariff Restructuring study in support of the municipality's pending court matter against NERSA;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as an emergency to support the NERSA tariff application process for 2024/25 and the urgent need to support the current legal challenge that we have with NERSA regarding the 2023/24 application;
- (d) That the expenditure amounting to R710 512.00 (VAT included) is settled against vote number: 9/253-699-967 and that there are sufficient funds available;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.11 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO PERMEATE PUMP SYSTEM, NO 1 AT THE MALMESBURY WWTW (8/1/B/2)

The Malmesbury WWTW is equipped with membrane technology and a *permeate* pump system is used to drive the flow of sewerage through the membranes. One of the pump systems stopped working which caused a decrease of 25% in the flow of sewerage through the membranes. Urgent repairs were needed to the handling process, and to prevent further damage to the membranes.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the repair of the permeate pump no 1 at the Malmesbury WWTW by CAW for the amount of R 79,210.00 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The permeate pump would have been left out of service for an extended period of time following due process;
 - (ii) This would have resulted in treatment process failure and further damages to the membrane train serviced by the permeate pump;
 - (iii) The repair work to the permeate pumps therefore had to be handled as an emergency;
- (d) That there are sufficient funds available and that the expenditure amounting to R79 210.00 (excluding VAT) is settled against vote number 9/239-57-1041;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.12/...

7.12 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE VERVANG VAN VERKEERSLIG SE SEINKONTROLEERDER BY DIE BOKOMO/VOORTREKKERWEG KRUISING (8/1/B/2)

Die verkeerslig op die Bokomoweg-/Klipheuwelstraat-kruising is al vir 'n geruime tyd buite werking weens die seinkontroleerder wat opgegradeer moet word.

Die foutiewe verkeerslig skep 'n opeenhoping van verkeer tydens spits tyd en 'n onveilige situasie vir padgebruikers.

BESLUIT

- (a) Dat kennis geneem word van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsiening-kanaalbestuurbeleid;
- (b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die vervanging van die seinkontroleerder by die Bokomo/Voortrekkerweg kruising, deur RVJ Works (Pty) Ltd vir die bedrag van R124 094.40 (BTW uitgesluit);
- (c) Dat die redes vir die afwyking van die voorgeskrewe verkrygingsprosedures as volg is:
 - (i) Die verkeerslig sou vir 'n geruime tyd buite werking gelaat word indien die normale prosesse gevolg is;
 - (ii) Die resultaat van voormelde sou gelei het tot voortdurende verlaagde dienslewering en verkeersophoping by die kruising;
 - (iii) Die vervanging van die seinkontroleerder is dus as 'n noodgeval hanteer;
- (d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R124 094.40 (BTW uitgesluit) teen posnommer 9/247-1185-727 verreken word;
- (e) Dat die Bestuurder: Finansiële State in terme van die Voorsiening-kanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.13 KONSEPBELEID: GEBRUIK VAN BURGEMEESTERSVOERTUIG (CK 1) 6/2/1/B

Die beleid vir die Gebruik van Burgemeestersvoertuig, CK 1, is opgestel met die oog daarop dat 'n munisipale voertuig aan die Uitvoerende Burgemeester beskikbaar gestel moet word vir die uitvoering van sy amptelike pligte.

BESLUIT

(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Beleid insake die Gebruik van Burgemeestersvoertuig (CK 1) goedgekeur word vir implementering met onmiddellik effek.

7.14 YZERFONTEIN MUSIEKFEES, 16 TOT 17 DESEMBER 2023: GEBRUIK VAN YZERFONTEIN HAWE (1/1/3/9)

'n Aansoek is ingevolge die Verordening insake Geleenthede ontvang vanaf West Coast Festivals (Pty) Ltd vir die hou van 'n musiekfees in die Yzerfontein hawe op 16 en 17 Desember 2023, daaglik vanaf 17:00 tot 22:00 vir 5001 – 10 000 persone.

Die Direkteur: Korporatiewe Dienste noem dat daar sekere dokumente nog uitstaande is, asook die kommentaar vanaf die Departement van Openbare Werke wat 'n groot gedeelte van die hawe besit en kan dit die aansoek beïnvloed.

Daar is ook sekere inwoners, soos ondervind in die verlede, wat nie geneë is dat die Yzerfontein-hawe vir hierdie tipe aktiwiteite gebruik moet word nie, spesifiek omrede die geraasoorlas wat veroorsaak word.

7.12 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPLACEMENT OF THE TRAFFIC LIGHT CENTRAL CONTROLLER AT THE BOKOMO/VOORTREKKER ROADS CROSSING (8/1/B/2)

The traffic light at the Bokomo/Klipheuwel Roads crossing has been out of order for a considerable time due to the signal controller which had to be upgraded.

The faulty traffic light created a back up of traffic during peak periods and an unsafe situation for road users.

RESOLUTION

- (a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve the replacement of the traffic signal controller at the Bokomo/Voortrekker intersection;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The traffic signal would have been left out of service for an further extended period of time while following due processes;
 - (ii) This will result in the continued poor level of service and congestion at the intersection;
 - (iii) That the replacement there had to be handled as an emergency;
- (d) That there are sufficient funds available and that the expenditure amounting to R124 094.40 (excluding VAT) is settled against post number 9/247-1185-727;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.13 DRAFT POLICY: USE OF MAYOR'S CAR (CK 1) 6/2/1/B

The policy in respect of the use of the Mayoral Car, CK 1, was drawn up keeping in mind that a municipal vehicle must be available to the Executive Mayor for carrying out his official duties.

RESOLUTION

(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Policy regarding the Use of Mayoral Vehicle (CK 1) be approved for implementation with immediate effect.

7.14 YZERFONTEIN MUSIC FESTIVAL 16 TO 17 DECEMBER 2023: USE OF YZERFONTEIN HARBOUR (1/1/3/9)

An application has been received from West Coast Festivals (Pty) Ltd, in accordance with Opportunities, for holding a music festival in the Yzerfontein harbour on 16 and 17 December 2023, daily from 17:00 to 22:00 for 5001-10 000 persons.

The Director: Corporate Services stated that there are certain documents which are outstanding, as well as comment from the Department of Public Works, which occupies a huge part of the harbour, which could influence the application.

There are also certain residents, as experienced in the past, who are not inclined towards the use of the harbour for this type of activity, specifically because of the noise nuisance level. It is therefore recommended that a public and involved organisations' participation process is followed to obtain input/comments for consideration.

7.14/...

Daar word dus aanbeveel dat 'n publieke deelnameproses gevolg word om die publiek en betrokke organisasies se insette/kommentaar te verkry vir oorweging.

BESLUIT

(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

- (a) Dat 'n publieke deelname proses geloods word om die publiek se kommentaar in te win oor die aanbod al dan nie van 'n musiekfees in die Yzerfontein hawe op 16 en 17 Desember 2023;
- (b) Dat die voorneme om die fees te hou in die media geadverteer word, asook by wyse van 'n "knock-and drop" pamflet by geaffekteerde eiendomme, en dat die insette ook bekom word van die wykskomitee en van organisasies in Yzerfontein soos die Yzerfontein Inwonersvereniging, die Yzerfontein Bewarea, die Lynvisvereniging en Swartland Toerisme;
- (c) Dat, na gelang van die kommentare wat ontvang word, die Munisipale Bestuurder met volmag bekleed word om 'n finale besluit te neem oor die aanbieding van die fees op hierdie skaal by die Yzerfontein hawe al dan nie.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.14/...

RESOLUTION

(proposed by cllr J M de Beer, seconded by ald T van Essen)

- (a) That a public participation process be launched to obtain the public's comments regarding the hosting or not of a music festival in the Yzerfontein harbour on 16 and 17 December 2023;
- (b) That the intention to hold the festival be advertised in the media, as well as by means of a "knock-and-drop" leaflet at affected properties, and that the input also be obtained from the ward committee and from organisations in Yzerfontein such as the Yzerfontein Residents Association, the Yzerfontein Conservancy and Swartland Tourism;
- (c) That, depending on the comments received, the Municipal Manager be authorised to take a final decision regarding whether or not the Yzerfontein harbour may be made available for the hosting of an event on this scale.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR



NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 SEPTEMBER 2023 OM 10:00

TEENWOORDIG:

RAADSLEDE:

Waarnemende Voorsitter, rdh M A Rangasamy

O'Kennedy, E C Van Zyl, M (rdd)
Pypers, D C Vermeulen, G
Soldaka, P E Warnick, A K
Van Essen, T (rdh)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Senior Bestuurder: Bou-omgewing, mnr A Zaayman
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die waarnemende voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die waarnemende voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdl I S le Minnie, N Smit, B J Penxa en die Direkteur: Ontwikkelingsdienste, me J S Krieger.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 8 AUGUSTUS 2023

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdd M Van Zyl)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 8 Augustus 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 SEPTEMBER 2023 AT 10:00

PRESENT:

COUNCILLORS:

Acting Chairperson, cllr ald M A Rangasamy

O'Kennedy, E C Van Zyl, M (ald)
Pypers, D C Vermeulen, G
Soldaka, P E Warnick, A K
Van Essen, T (ald)

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Manager: Human Settlements, mr S Arendse
Senior Manager: Built Environment, mr A M Zaayman
Intern: Corporate Services, ms A Stols

1. OPENING/APOLOGIES

The acting chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and prayer.

The acting chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllrs I S le Minnie, N Smit, B J Penxa and the Director: Development Services, ms J S Krieger.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 8 AUGUST 2023

RESOLUTION

(proposed by cllr A K Warnick, seconded by ald M van Zyl)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 8 August 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JULIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Munisipale Bestuurder verduidelik breedvoerig die KPI insake die aantal appêlle teen die Munisipaliteit rakende die toekenning van tenders en dat daar geen suksesvolle appêlle was nie. Hierdie word as 'n baie goeie prestasie beskou.

BESLUIT

(voorgestel deur rdd M van Zyl, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Julie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

7.1 MAANDVERSLAG: JULIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D C Pypers)

Dat kennis geneem word van die maandverslag van die Direkoraat Korporatiewe Dienste vir Julie 2023.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JULIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direkoraat Finansiële Dienste vir Julie 2023.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDH M A RANGASAMY
WAARNEMENDE VOORSITTER

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JULY 2023

The chairperson tabled the monthly report as circulated with the agenda.

The Municipal Manager explained in detail the KPI about the number of appeals against the Municipality regarding the awarding of tenders and that there were no successful appeals. This is considered a very good performance.

RESOLUTION

(proposed by ald M van Zyl, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for July 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1 MONTHLY REPORT: JULY 2023

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by cllr A K Warnick, seconded by cllr D C Pypers)

That cognisance be taken of the monthly report of the Directorate Corporate Services for July 2023.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JULY 2023

The chairperson tabled the monthly report as circulated with the agenda.

RESOLUTION

(proposed by cllr A K Warnick, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Director Financial Services for July 2023.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M A RANGASAMY
ACTING CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 SEPTEMBER 2023 OM 10:20

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G	Pieters, C
Fortuin, C	Van Zyl, M (rdd)
O'Kennedy, E C	Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Senior Bestuurder: Bou-omgewing, mnr A Zaayman
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl N Smit en die Direkteur: Ontwikkelingsdienste, me J S Krieger.

BESLUIT dat kennis geneem word dat rdh B J Stanley (met ingang van 1 September 2023) en rdl A A Duda (met ingang van 1 Oktober 2023) bedank het as raadslede.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 8 AUGUSTUS 2023

BESLUIT

(voorgestel deur rdl D G Bess, gesekondeer deur rdh T van Essen)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 8 Augustus 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 SEPTEMBER 2023 AT 10:20

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	Pieters, C
Fortuin, C	Van Zyl, M (ald)
O'Kennedy, E C	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Manager: Human Settlements, mr S Arendse
Senior Manager: Built Environment, mr A M Zaayman
Intern: Corporate Services, ms A Stols

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologetics received from cllr N Smit and the Director: Development Services, ms J S Krieger.

RESOLUTION that it is noted that ald B J Stanley (with effect from 1 September 2023) and cllr A A Duda (with effect from 1 October 2023) resigned as councillors.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 8 AUGUST 2023

RESOLUTION

(proposed by cllr D G Bess, seconded by ald T van Essen)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 8 August 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKKE

5.1. MAANDVERSLAG: JULIE 2023

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag, soos met die sakelys gesirkuleer, ter tafel.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die maandverslag en lig die onderstaande uit, naamlik:

- Die statistieke t.o.v. van die finale afvalwaterbehandeling by die onderskeie rioolsuiweringswerke vir Julie 2023 word verduidelik.
- Die Voelvleidam het gedurende Augustus 100% bereik, vergeleke met verlede jaar se 72%.
- Die Wes-Kaapse watervoorsieningstelsel is 100% vol, vergeleke met 86% vir dieselfde periode verlede jaar.
- Daar is 'n konstante toename in die aantal rioolverstopings wat gemonitor sal word.

Rdl D G Bess spreek haar kommer uit oor die oorgroei van onkruid in die openbare gebiede en verstoping van stormwaterdreine as gevolg van die vloede en baie reën wat die Munisipaliteit die afgelope tyd ervaar het.

Verder versoek rdl D G Bess om die munisipale meganiese besem te gebruik in al die dorpe van Swartland Munisipaliteit.

Die Direkteur: Siviele Ingenieursdienste meld dat daar nie voldoende personeel beskikbaar is om die werklas te hanteer ten opsigte van skoonmaak van openbare gebiede nie. Die meganiese besem is beskikbaar vir die hele munisipale area, maar is nie geskik om op nat sand te vee nie.

Rdl A K Warnick spreek sy kommer uit oor die oorgroei van stormwater gedurende die reën seisoen wat steeds 'n probleem is in Moorreesburg. Rdl A K Warnick versoek dat die kontrakte vir EPWP werkers met 'n verdere termyn verleng moet word.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die maandverslag van die Direkoraat Siviele Ingenieursdienste vir Julie 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Elektriese Ingenieursdienste, mnr T Möller, om belangrike aspekte uit te wys.

BESLUIT

(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die maandverslag van die Direkoraat Elektriese Ingenieursdienste vir Julie 2023.

6. SAKKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

6.1/...

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JULY 2023

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Civil Engineering Services provided information regarding the monthly report and highlighted the following, namely:

- The statistics regarding the final wastewater treatment at the respective sewage treatment works for July 2023 is explained.
- The Voelvleidam reached 100% during August, compared to last year's 72%.
- The Western Cape water supply system is 100% full, compared to 86% for the same period last year.
- There is a constant increase in the number of sewer blockages that will be monitored.

Cllr D G Bess expressed her concern about the overgrowth of weeds in the public areas and blocking of storm water drains as a result of the floods and a lot of rain that the Municipality has experienced recently.

Furthermore, cllr D G Bess requested to use the municipal mechanical broom in all the towns of Swartland Municipality.

The Director: Civil Engineering Services stated that there are not sufficient staff available to handle the workload in respect of cleaning public areas. The mechanical broom is available for the entire municipal area, but is not suitable for sweeping on wet sand.

Cllr A K Warnick expressed his concern about the overflow of storm water during the rainy season which is still a problem in Moorreesburg. Cllr A K Warnick requested that the contracts for EPWP workers be extended by a further term.

RESOLVED

(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for July 2023.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Electrical Engineering Services, Mr T Möller, to point out important aspects.

RESOLUTION

(proposed cllr A K Warnick, seconded by ald T van Essen)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for July 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

6.1/...

6.1 SALGA WERKGROEPE: RAPPORTERING: ELEKTRISITEIT EN ENERGIE-VOORSIENING EN OPENBARE WERKE

Die Gesamentlike Provinsiale Werkgroep oor Elektrisiteit- en Energievoorsiening en Openbare Werke en Water en Sanitasie is op 14 Augustus 2023 deur rdh T van Essen bygewoon.

AANBEVELING

Dat kennis geneem word van die aangehegte opsomming van die uitkomst van die werkgroep wat deur rdh T van Essen op 14 Augustus 2023 bygewoon was.

6.2 SALGA WERKGROEPE: RAPPORTERING: OPENBARE VERVOER EN PAAIE

Die Gesamentlike Provinsiale Werkgroep oor Openbare Vervoer en Paaie en Omgewingsbestuur Klimaat en Veerkragtigheid is op 15 Augustus 2023 deur rdh T van Essen bygewoon.

AANBEVELING

Dat kennis geneem word van die aangehegte opsomming van die uitkomst van die werkgroep wat deur rdh T van Essen op 15 Augustus 2023 bygewoon was.

(GET) RDL R J JOOSTE
VOORSITTER

6.1 SALGA WORKING GROUPS: REPORTING: ELECTRICITY AND ENERGY PROVISION AND PUBLIC WORKS

The Joint Provincial Working Group on Electricity and Energy Provision and Public Works and Water and Sanitation was attended by alderman T van Essen on 14 August 2023.

RESOLUTION

That cognisance be taken of the attached summary of outcomes of the working group attended by ald T van Essen on 14 August 2023.

6.2 SALGA WORKING GROUPS: REPORTING: PUBLIC TRANSPORT AND ROADS

The Joint Provincial Working Group on Public Transport and Roads and Environmental Management Climate and Resilience was attended by alderman T van Essen on 15 August 2023.

RESOLUTION

That cognisance be taken of the attached Summary of outcomes of the working group attended by ald T van Essen on 15 August 2023.

(SGD) CLLR R J JOOSTE
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 SEPTEMBER 2023 OM 10:53

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Booyesen, A M Pypers, D C
Daniels, C Rangasamy, M A (rdh)
Ngozi, M Soldaka, P E

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Senior Bestuurder: Bou-omgewing, mnr A Zaayman
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdle I S le Minnie, N Smit, J M De Beer en die Direkteur: Ontwikkelingsdienste, me J S Krieger.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGSDIENSTE) GEHOU OP 8 AUGUSTUS 2023

BESLUIT

(voorgestel deur rdl C Daniels, gesekondeer deur rdl D C Pypers)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 8 Augustus 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE



MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 SEPTEMBER 2023 AT 10:53

PRESENT:

COUNCILLORS:

Chairperson, clir G Vermeulen
Deputy chairperson, clir D G Bess

Booyesen, A M Pypers, D C
Daniels, C Rangasamy, M A (ald)
Ngozi, M Soldaka, P E

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Manager: Human Settlements, mr S Arendse
Senior Manager: Built Environment, mr A M Zaayman
Intern: Corporate Services, ms A Stols

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from clirs I S le Minnie, N Smit, J M De Beer and the Director: Development Services, ms J S Krieger.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 8 AUGUST 2023

RESOLUTION

(proposed by clir C Daniels, seconded by clir D C Pypers)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 8 August 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MAANDVERSLAG: JULIE 2023

Die Voorster lê die maandverslag ter tafel.

Die Bestuurder: Menslike Nedersettings, mnr S Arendse gee inligting deur insake die onderskeie behuisingsprojekte.

Verder meld die Bestuurder: Menslike Nedersettings dat in terme van die mosie ontvang insake die De Hoop behuisingsprojek, die Munisipaliteit vir rdl A M Booysen voorsien het van al die relevante dokumentasie soos versoek. 'n Vergadering sal ook voor die volgende Portefeuljekomitee gereël word met al die rolspelers betrokke by die De Hoop behuisingsprojek.

Op navraag deur rdl D C Pypers oor hoe ver die proses is met betrekking tot die Moorreesburg behuisingsprojek, meld die Direkteur: Siviele Ingenieursdienste dat die Munisipaliteit besig is met die ontwerp en tenderdokumentasie vir hierdie boekjaar en die implementering vir die volgende finansiële jaar in terme van die grootmaatsdienste.

BESLUIT

(op voorstel van rdl D C Pypers, gesekondeer deur rdl C Daniels)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Julie 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR**6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL**

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 8 Augustus 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

5.1 MONTHLY REPORT: JULY 2023

The chairperson tabled the monthly report.

The Manager: Human Settlements, mr S Arendse gave information regarding the progress with the respective housing projects.

Furthermore, the Manager: Human Settlements stated that, in terms of the motion received regarding the De Hoop housing project, the Municipality has provided cllr A M Booysen with all the relevant documentation as requested. A meeting will also be organized before the next Portfolio Committee with all the role players involved in the De Hoop housing project.

On question by cllr D C Pypers about how far the process is in relation to the Moorreesburg housing project, the Director: Civil Engineering Services stated that the Municipality is busy with the design and tender documentation for this financial year and the implementation for the next financial year in terms of the bulk services.

RESOLUTION

(proposed by cllr D C Pypers, seconded by cllr C Daniels)

That cognisance be taken of the monthly report of the Directorate Development Services for July 2023.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY**6.1 THE MUNICIPAL PLANNING TRIBUNAL**

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 8 August 2023.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON



NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 13 SEPTEMBER 2023 OM 11:18

TEENWOORDIG:

RAADSLEDE:

Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Papier, J R
Fortuin, C	Pieters, C

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Bestuurder: Menslike Nedersettings, mnr S Arendse
Senior Bestuurder: Bou-omgewing, mnr A Zaayman
Intern: Korporatiewe Dienste, me A Stols

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl I S le Minnie, J M De Beer en die Direkteur: Ontwikkelingsdienste, me J S Krieger.

BESLUIT dat kennis geneem word dat rdh B J Stanley (met ingang van 1 September 2023) bedank het as raadslid.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 8 AUGUSTUS 2023

BESLUIT

(voorgestel deur rdl A K Warnick, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 8 Augustus 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen



MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 13 SEPTEMBER 2023 AT 11:18

PRESENT:

COUNCILLORS:

Chairperson, ald M van Zyl
Deputy chairperson, cllr A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Papier, J R
Fortuin, C	Pieters, C

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr T Möller
Manager: Human Settlements, mr S Arendse
Senior Manager: Built Environment, mr A M Zaayman
Intern: Corporate Services, ms A Stols

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologetics received from cllrs I S le Minnie, J M De Beer and Director: Development Services, ms J S Krieger.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 8 AUGUST 2023

BESLUIT

(proposed by cllr A K Warnick, seconded by cllr R J Jooste)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 8 August 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. GEDELEGEERDE SAKKE

5.1. MAANDVERSLAG: JULIE 2023

5.1.1 PRESTASIEVERSLAG 5.1.1 VERKEER- EN WETSTOEPASSINGSDIENSTE 5.1.2 BRANDBESTRYDING

Die voorsitter lê die maandverslag, soos met die sakelyst gesirkuleer, ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste, mnr P A C Humphreys om die belangrikste aspekte uit die maandverslag aan raadslede uit te wys.

Rdl D G Bess versoek dat daar vir die Wetstoepassingsdienste personeel meer voertuie vir die nagskof beskikbaar gestel word om hul werk te verrig.

Rdl D G Bess versoek ook dat Verkeersdienste sigbaar moet wees by die McDonald's ingang en ook by die verkeersligte wat buitewerking is in Bokomoweg.

Die Uitvoerende Burgemeester bedank die Verkeer- en Wetstoepassingsdienste vir hulle goeie werk wat verrig word in Swartland Munisipaliteit.

Die Direkteur: Beskermingsdienste meld dat daar gesprekke plaasgevind het met Outsurance oor hulp met voetpatrollie in die munisipale area, op rdl A K Warnick se vraag oor die moontlikheid van voetpatrollies.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl R J Jooste)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Julie 2023.

6. SAKKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

5. DELEGATED MATTERS

5.1. MONTHLY REPORT JULY 2023

5.1.1 PERFORMANCE REPORT 5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES 5.1.3 FIRE FIGHTING

The chairperson tabled the monthly report which was circulated with the agenda and requested the Director: Protection Services, mr P A C Humphreys to highlight important aspects therein to councillors.

Cllr D G Bess requested that more vehicles be made available to the Law Enforcement Services personnel for the night shift to carry out their work.

Cllr D G Bess also requested that Traffic Services must be visible at the McDonald's entrance and also at the traffic lights that are out of order in Bokomo Road.

The Executive Mayor thanked the Traffic and Law Enforcement Services for their good work in Swartland Municipality.

The Director: Protection Services stated that discussions have taken place with Outsurance regarding help with foot patrols in the municipal area, on cllr A K Warnick's question about the possibility of foot patrols.

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr R J Jooste)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for July 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M VAN ZYL
CHAIRPERSON



**MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM:
CORPORATE SERVICES ON WEDNESDAY, 19 JULY 2023 AT 11:00**

PRESENT

Director: Corporate Services, Ms M S Terblanche
Director: Financial Services, Mr M Bolton
Director: Electrical Engineering Services, Mr T Möller
Snr Manager: Supply Chain Management, Mr P Swart
Director: Development Services, Ms J S Krieger
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 13 JUNE 2023

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 13 June 2023 be approved.

3.2 MINUTES OF A SPECIAL BID ADJUDICATION COMMITTEE MEETING HELD ON 15 JUNE 2023

RESOLUTION

That the minutes of a Special Bid Adjudication Committee meeting held on 15 June 2023 be approved.

3.3 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 13 JULY 2023

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 13 July 2023.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T58/22/23: PROVISION OF LABORATORY SERVICES FOR THE MONITORING OF POTABLE WATER AND WASTEWATER QUALITY IN THE SWARTLAND MUNICIPAL AREA FOR A CONTRACT PERIOD ENDING 30 JUNE 2026 (8/2/21)

The services of a suitable accredited laboratory is required to implement the monitoring programmes to sample the quality of potable water, ensure a suitable wastewater-monitoring programme and to analyse sludge at the various wastewater treatment works.

The monitoring programme prescribes the sample sites, number of samples to be taken, frequency of sampling and determinants to be analysed with every sample.

A total of four tenders were received of which two tender adhered to all the tender requirements and specification – see table below for calculation of preferential procurement points:

Table/...

		Preferential Points							
Tenderer	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
A.L. Abbott (Pty) Ltd	R 1 509 984.50	80.00	2	9	Yes	4	No	0	93.00
Sinrmas (PTY) Ltd	R 10 189 062.94	-379.82	0	0	No	0	No	0	-379.82

RECOMMENDATION¹

- (a) That the tariffs as supplied in the tender document of A.L. Abbott (Pty) Ltd for the provision of laboratory services for the monitoring of potable water and wastewater quality in the Swartland municipal area for the period ending 30 June 2026, be approved accordingly (**Annexure B**);
- (b) That the expenses be allocated against vote numbers 9/239-1163-909 and 9/249-1277-1053.

4.2 TENDER T61/22/23: REMOVAL OF SLUDGE FROM MALMESBURY, RIEBEEK KASTEEL, DARLING AND MOORREESBURG SEWERAGE WORKS FOR THE PERIOD ENDING 30 JUNE 2026 (8/2/21)

Tenders were invited for the removal of sludge from the dewatering plants at the various wastewater treatment works as the Municipality does not have the necessary equipment or on-site storage facilities.

A total of six tenders were received and one tender was withdrawn – see table below for result of preferential procurement evaluation of the remaining tenders:

		Preferential Points							
Tenderer	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Swaco Organies	R 61 755.00	80.00	0	0	Yes	4	Yes	6	90.00
Just Breeze General Trading	R 69 887.34	69.47	1	10	Yes	4	No	0	83.47
Denmar Maintenance	R 214 130.00	-117.39	1	10	Yes	4	Yes	6	-97.39
Adonai Projects	R 356 973.80	-302.44	1	10	Yes	4	No	0	-288.44
Moreki Distributors	R 396 750.00	-353.97	2	9	Yes	4	No	0	-340.97

RECOMMENDATION²

- (a) That the rates of Swaco Organies be accepted for the removal of sludge from the Malmesbury, Riebeeck Kasteel, Darling and Moorreesburg sewerage works for the period ending 30 June 2026:

Financial Year	Tender Rate per 15m³ excl VAT
2023/2024	R 1,670.00
2024/2025	R 1,787.00
2025/2026	R 1,913.00

- (b) That the expense be allocated against vote number 9/239-206-240.

4.3/...

¹ Confirmed by the Municipal Manager on 20 July 2023

² Confirmed by the Municipal Manager on 20 July 2023

4.3 TENDER T66/22/23: RENDERING OF SECURITY SERVICES AT WESBANK SPORTSGROUND, MALMESBURY FOR THE PERIOD ENDING 30 JUNE 2024 (8/2/29)

Tenders were invited for the rendering of security services at the Wesbank Sportsground, Malmesbury in order to combat vandalism at the facility.

The following services is required:

- 2 Grade D security guards and 1 protection dog for the specified days and shifts.

All the tenderers adhered to the tender requirements and tender specifications and were evaluated in accordance with the 80/20 preferential procurement system – see table below for the results:

		Preferential Points							
Tenderer	Tender amount (including VAT)	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Skyewatch Security	R 434 012.76	80.00	1	10	Yes	4	No	0	94.00
Redlight Security (Pty) Ltd	R 465 480.00	74.20	1	10	Yes	4	No	0	88.20
Skran Security (Pty) Ltd	R 536 131.25	61.18	0	0		0		0	61.18
Tikedi Holdings	R 545 531.25	59.44	0	0		0		0	59.44
Bredasdorp Armed Response	R 586 604.10	51.87	0	0		0		0	51.87
World Focus 1322 cc	R 622 502.85	45.26	1	10		0		0	55.26
Echo Sat (Pty) Ltd	R 721 032.75	27.09	1	10		0		0	37.09
Best Guarding and Security Services	R 758 044.31	20.27	1	10		0		0	30.27
Ngova Security Services	R 776 821.80	16.81	1	10		0		0	26.81
Silver Solutions 1522	R 815 719.12	9.64	1	10		0		0	19.64
Mvelamaswazi Trading	R 2 020 435.00	-212.42	1	10		0		0	-202.42
Machaira Projects (Pty) ltd	R 2 159 148.00	-237.99	1	10		0		0	-227.99

RECOMMENDATION³

- (a) That *Skyewatch Security* be appointed to render security services at Wesbank sportsground, Malmesbury for the period ending 30 June 2024 for the tendered tariffs per shift;
- (b) That the contract be funded from vote number 9/237-1017-1319.

4.4 TENDER T54/22/23: SUPPLY AND DELIVERY OF 1 TON 4X2 LDV

The amount of R438 375,00 is allocated in the 2023/2024 capital budge for the replacement of a Nissan NP 300 vehicle (CK 16683) and tenders were invited accordingly.

Two tenders were received and adhered to the tender requirement and tender specifications. See table below for the 80/20 preferential procurement calculation of points:

		Preferential Points							
Tenderer	Tender amount (including VAT)	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Rustic Living Trading	R 471 939.99	80.00	0	0		0		0	80.00
Williams Hunt	R 500 599.60	75.14	3	8	No	0	No	0	83.14

Recommendation/...

³ Confirmed by the Municipal Manager on 20 July 2023

4.4/...

RECOMMENDATION⁴

- (a) That the tender for the supply of 1 x Isuzu 1.9 Odi HR 4x2 S/Cab LDV be awarded to Williams Hunt for an amount of R 500,599.60 (R 435,304.00 excluding VAT) with a delivery period of 4 weeks;
- (b) That the expense be allocated against vote numbers 9/112-718-832 for the replacement of CK 16683.

(sgd) M S TERBLANCHE
CHAIRPERSON

⁴ Confirmed by the Municipal Manager on 20 July 2023



MINUTES OF A MEETING OF A SPECIAL BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON FRIDAY, 28 JULY 2023

PRESENT

Director: Corporate Services, Ms M S Terblanche
Director: Financial Services, Mr M Bolton
Director: Electrical Engineering Services, Mr T Möller
Director: Development Services, Ms J S Krieger
Manager: Supply Chain Management, Mr L L de Wet
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

None.

4. MATTERS FOR CONSIDERATION

Tenders were invited for the Upgrading of Illege Lethu Sports ground to construct the following:

- Two new soccer/rugby fields
- Two new combination courts including fencing
- Irrigation network and Jojo tanks
- Construction of a new ablution block and rehabilitation of the existing ablution block.

A total of four tenders were received of which only the tender of Amandla GCF Construction cc adhered to all the tender requirements and tender specifications. The latter agreed to the downscaling of the project within the available budget.

The concern is raised that the components of the project that is left out by the downscaling will have to be accommodated in future, which compromises other capital projects from various departments.

A discussion followed on the much higher than anticipated tender prices. Although it is accepted that the construction work will be established in a high risk area, confirmation must be obtained from the consulting engineers that the tender prices are within the norm of the industry and market related.

RECOMMENDATION¹

- That tender T44.22.23: Construction of New Sports Fields, Lighting and Ablution Facilities at Illege Lethu Sports Ground in Holomisa Street, Malmesbury be awarded to **Amandla GCF Construction CC T/A Amandla Construction** for a downscaled project and reduced amount of R 11 152 050.83 (Including 15% VAT), (R 9 697 435.50 (Excl. 15% VAT)) and a construction period of 4 months;
- That the expense be allocated against vote numbers 9/106-735-852 and 9/106-735-853 for the 2023/2024 financial year;
- That matters relating to health and safety be handled by the relevant Health and Safety Agent;
- (d)/...

- That clause 5.13 of the General Conditions of Contract (2015) be enforced for late completion;
- That Lyners Consulting Engineers be notified of the decision.

(sgd) M S TERBLANCHE
CHAIRPERSON

¹ Confirmed by the Municipal Manager on 31 July 2023



**MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM:
CORPORATE SERVICES ON TUESDAY, 5 SEPTEMBER 2023 AT 14:00**

PRESENT

Director: Corporate Services, Ms M S Terblanche
Director: Financial Services, Mr M Bolton
Director: Electrical Engineering Services, Mr T Möller
Snr Manager: Supply Chain Management, Mr P Swart
Director: Development Services, Ms J S Krieger
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 19 JULY 2023

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 19 July 2023 be approved.

3.2 MINUTES OF A SPECIAL BID ADJUDICATION COMMITTEE MEETING HELD ON 28 JULY 2023

RESOLUTION

That the minutes of a Special Bid Adjudication Committee meeting held on 28 July 2023 be approved.

3.3 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 29 AUGUST 2023

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 29 August 2023.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T52/22/23: SUPPLY AND DELIVERY OF 1X 8 TON TIPPER TRUCK (8/2/2/2)

Provision is made in the 2023/2024 capital budget for the replacement of CK 18925, a Nissan UD 85 vehicle in the Roads Department.

Tenders were invited and from a total of seven tenders received only one tender adhered to the tender requirements and specifications.

RECOMMENDATION¹

- (a) That the tender for the supply and delivery of 1 x Isuzu FTR 850 8T Tipper Truck be awarded to Sky Metro Equipment for an amount of R 1,359,300.00 (R 1,182,000.00 excluding VAT) and a delivery period of 90 days;

¹ Confirmed by the Municipal Manager on 11 September 2023

4.1/...

- (b) That the expense be allocated against vote number 9/110-729-846 for the replacement of CK 18925.

4.2 TENDER T67/22/23: SUPPLY AND DELIVERY OF 1X TRACTOR (8/2/2/2)

A tractor, CK 2881 in the Parks Department is to be replaced in the 2023/2024 financial years and tenders were invited accordingly.

A total of six tenders were received of which four tenders adhered to the tender requirements and specification – see table below for the preferential procurement evaluation:

		Preferential Points							
Tenderer	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Shacha Trading (Pty) Ltd	R 620 000.00	80.00	1	10		0		0	90.00
Simunye Fleet Management	R 661 480.00	74.65	1	10	No	0	No	0	84.65
Tumelo Fleet Solutions	R 814 487.50	54.90	1	10	No	0	No	0	64.90
Key Spirit Trading	R 897 500.00	44.19	1	10	No	0	No	0	54.19

RECOMMENDATION²

- (a) That the tender for the supply and delivery of 1 x Solis 90 Landini Tractor be awarded to Shacha Trading for an amount of R 620,000.00 (Bidder not VAT registered) and a delivery period of 30 days;
- (b) That the expense be allocated against vote numbers 9/112-721-835 for the replacement of CK 28881.

4.3 TENDER T47/22/23: CONSTRUCTION OF CIVIL ENGINEERING SERVICE FOR THE DEVELOPMENT OF LOW COST HOUSING ERVEN IN MALMESBURY AND DARLING (17/4/2/3-8/3)

Item withdrawn.

4.4 TENDER T62/22/23: NEW 132/11KV SUBSTATION IN THE DE HOOP AREA, MALMESBURY (PHASE 3) (17/4/2/3-8/3)

Tender for the construction of Phase 3 of the new 132/11kV substation in the De Hoop-area of Malmesbury were invited and a total of five tenders were received.

Only two tenders adhere to the tender requirements and specifications and preferential procurement points were calculated in accordance with the 90/10 points system – see report for the results.

RECOMMENDATION³

- (a) That Tender T62/22/23 for the Construction of New 132/11kV substation in the De Hoop area, Malmesbury (Phase 3) be awarded to VE Reticulation (Pty) Ltd for the tendered amount of R58 999 654.30 including VAT (R51 304 047.22 VAT excluded) with a completion date of 30 June 2025;
- (b) That expenditure for the 2023/24 financial year be limited to the funding available;
- (c) That the contract be financed by means of the:
2023/24 Capital budget, vote 9/117-781-909 (INEP) and 9/117-782-910 (CRR)
2024/25 Capital budget (CRR).

² Confirmed by the Municipal Manager on 11 September 2023

³ Confirmed by the Municipal Manager on 11 September 2023

4.5 TENDER T60/22/23: SUPPLY AND ERECTING OF FENCING CHATSWORTH OXIDATION POND (8/2/2/1)

Tenders were invited for the erection of fencing at the Chatsworth Oxidation Ponds in order to install a 2.4 m high concrete palisade fence. A fence around the ponds is necessary in order to prevent animals from drinking effluent water and prevent children from swimming/playing in the ponds.

A total of 15 tenders were received and six tenders adhered to the tender requirements and specifications.

The project was downscaled omitting the fencing of the transfer station in order to keep within the budget.

RESOLUTION

That the item be referred back to the Bid Evaluation Committee in order to provide more detail on the length and type of fencing, as well as on the downscaling of the project and the affect thereof on the efficiency of the fence.

4.6 TENDER T10/23/24: SUPPLY AND DELIVERY OF 8 TON TRUCK WITH 13M/T REAR MOUNTED HYDRAULIC CRANE (8/2/2/2)

Tenders for the supply and delivery of one 8 ton truck with 13m/t rear mounted hydraulic crane was invited for the replacement of CK 29443.

Three of the six tenders received did adhere to the tender requirements and specifications as were evaluated in accordance with the 80/20 preferential procurement points system – see table below for the results:

		Preferential Points							
Tenderer	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Fuzion Motors (Pty) Ltd t/a Perdeberg Commercial	R 1 877 483.01	80.00	2	9	Yes	4	Yes	6	99.00
NMI Durban South Motors (Pty) Ltd	R 2 143 020.50	68.69	0	0	No	0	No	0	68.69
Sky Metro Equipment (Pty) Ltd	R 2 359 292.85	59.47	1	10	Yes	4	No	0	73.47

RECOMMENDATION⁴

- (a) That Tender T10/23/24 for the Supply and Delivery of 8 ton truck with 13 m/t rear mounted hydraulic crane (Isuzu F-Series FSR 800 AMT) be awarded to Fuzion Motors (Pty) Ltd t/a Perdeberg Commercial for the amount of R1 877 483.01 including VAT (R1 634 550.44 VAT excluded) with 16-20 weeks delivery;
- (b) That the contract be financed by means of the 2023/24 capital budget, vote 9/117-802-937 for replacement of CK 29443.

4.7 TENDER T02/23/24: SUPPLY AND DELIVERY OF ON 2X4 SINGLE CAB/CHASSIS TRUCK (8/2/2/2)

The 2023/2024 capital budget provides for the replacement of CK 38172 and tenders were accordingly invited for one 2x4 single cab/chassis truck for the Fire Department.

RESOLUTION

That the item be referred back to the Bid Evaluation Committee in order to confirm

- (a) that the chassis truck to accommodate a light pumper is within the standards of the industry, as the same truck was procured in the previous financial year to accommodate a medium pumper;

- (b) with reasons, if an approved and established manufacturer supported service centre within the jurisdiction area of the Municipality and if the bidder must be a registered motor vehicle dealer are requirements and if not, also give reasons.

4.8 TENDER T64/22/23: SUPPLY AND DELIVERY OF FIRE FIGHTING EQUIPMENT (8/2/2/1)

Tenders were invited for fire fighting equipment in order to build a fire fighting superstructure on the vehicle procured under Tender T02/23/24.

RESOLUTION

That the item be referred back to the Bid Evaluation Committee as it coincide with Tender T02/23/24.

4.9 TENDER T70/22/23: RENDERING OF SECURITY SERVICES AT VARIOUS SWIMMING POOLS IN THE SWARTLAND MUNICIPAL AREA FOR THE PERIOD 30 SEPTEMBER 2023 TO 7 APRIL 2024 (8/2/2/9)

Tenders were invited for security services at the Malmesbury-, Moorreesburg- and Darling swimming pools for the 2023/2024 season, i.e. from 30 September 2023 to 7 April 2024.

A total of 15 tenders were received of which 14 tenders adhered to the tender requirements and specifications and were evaluated in accordance with the 80/20 preferential procurement points system – see report for the results.

RECOMMENDATION⁵

- (a) That Tender T70/22/23 for the Rendering of Security Services at various swimming pools in the Swartland Municipal Area be awarded to Skywatch Security for the period 30 September 2023 to 7 April 2024 for the tendered tariffs per shift.
- (b) That the contract be funded against vote number 9/238-1017-1319.

(sgd) M S TERBLANCHE
CHAIRPERSON

⁴ Confirmed by the Municipal Manager on 11 September 2023

⁵ Confirmed by the Municipal Manager on 11 September 2023



MINUTES OF A SPECIAL MEETING OF THE BID ADJUDICATION COMMITTEE HELD IN THE COMMITTEE ROOM: CORPORATE SERVICES ON TUESDAY, 19 SEPTEMBER 2023 AT 11:00

PRESENT

Director: Corporate Services, Ms M S Terblanche
 Director: Financial Services, Mr M Bolton
 Director: Electrical Engineering Services, Mr T Möller
 Snr Manager: Supply Chain Management, Mr P Swart
 Director: Development Services, Ms J S Krieger
 Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

None.

4. MATTERS FOR CONSIDERATION

4.1 TENDER T47/22/23: CONSTRUCTION OF CIVIL ENGINEERING SERVICE FOR THE DEVELOPMENT OF LOW COST HOUSING ERVEN IN MALMESBURY AND DARLING (17/4/23-8/3)

Tenders were invited for the appointment of a suitably experienced and qualified civil engineering contractor to construct and install civil services for 1013 erven in Malmesbury and 186 erven in Darling.

A total of 11 tenders were received of which six tenders adhered to the tender requirements and specifications – see table below for preferential procurement evaluation in accordance with the 90/10 points system.

		Preferential Points							
	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/No	Points	Yes/No	Points	
ASLA Construction (Pty) Ltd	R 84 542 878,22	90.00	1	5	Yes	2	No	0	97.00
Exeo Khokela Civil (Pty) Ltd	R 86 611 839,45	87.80	1	5	Yes	2	No	0	94.80
Umzali Civils (Pty) Ltd	R 94 426 277,05	79.48	1	5	Yes	2	No	0	86.48
Power Construction (Pty) Ltd	R 99 700 000,00	73.86	1	5	Yes	2	No	0	80.86
Ruwacon (Pty) Ltd	R 114 882 572,62	57.70	1	5	Yes	2	No	0	64.70
Dawaila Group CC	R 116 018 694,15	56.49							56.49

Recommendation/...

RECOMMENDATION¹

- (a) That tender T47.22.23 for the Construction of Civil Engineering Services for the Development of Low Cost Housing Erven in Malmesbury and Darling be awarded to **ASLA Construction (Pty) Ltd** for the 2023/24 and 2024/25 financial year for the amount R 84 542 878.22 (R 73 515 546.28 Excluding 15% VAT) and a construction period of 17 months;
- (b) That the tender be awarded upon the increased housing subsidy approval from the Department of Human Settlements;
- (c) That the expense be allocated against vote numbers 9/123-839-976, 9/123-853-996, 9/123-854-997, 9/123-839-978, 9/123-839-979 and 9/123-840-981;
- (d) That construction may only commence once the project is approved by the Department of Human Settlement (DoHS) and that the appointment is made with the condition that no claim is made by the contractor against Swartland Municipality for delayed commencement due to registration and approval processes;
- (e) That the contractor specifically take note that this contract is awarded on the basis of the budgeted appropriations in the municipality's 2023/4-2025/6 multi-year budget for this project. Any increase in the quantum has not been communicated to the municipality yet, normally in the form of increased allocations.
- (f) That matters relating to health and safety be handled by the relevant Health and Safety Agent;
- (g) That clause 5.13 of the General Conditions of Contract (2015) be enforced for late completion;
- (h) That SKCM Consulting Engineers be notified of the decision.

(sgd) **M S TERBLANCHE**
 CHAIRPERSON

¹ Confirmed by the Municipal Manager on 19 September 2023



MINUTES OF A MEETING OF THE BID ADJUDICATION COMMITTEE VIRTUALLY HELD IN THE ON WEDNESDAY, 27 SEPTEMBER 2023 AT 14:00

PRESENT

Director: Corporate Services, Ms M S Terblanche
 Director: Financial Services, Mr M Bolton
 Director: Civil Engineering Services, Mr L D Zikmann
 Snr Manager: Supply Chain Management, Mr P Swart
 Director: Development Services, Ms J S Krieger
 Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 5 SEPTEMBER 2023

RESOLUTION

That the minutes of a Bid Adjudication Committee meeting held on 5 September 2023 be approved.

3.2 MINUTES OF A SPECIAL BID ADJUDICATION COMMITTEE MEETING HELD ON 19 SEPTEMBER 2023

RESOLUTION

That the minutes of a Special Bid Adjudication Committee meeting held on 19 September 2023 be approved.

3.3 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 22 SEPTEMBER 2023

That **COGNISANCE BE TAKEN** of the minutes of a Bid Evaluation Committee meeting held on 22 September 2023.

4. MATTERS FOR CONSIDERATION

4.1 TENDERS T09/23/24: APPOINTMENT OF AUCTIONEER FOR THE PERIOD ENDING 30 JUNE 2024 (8/2/24)

[Note: The chairperson (Director: Corporate Services) withdrew from the meeting for the discussing of the item under chairmanship of the Director: Financial Services.]

Tenders were invited to obtain the services of registered professional and experienced service providers to be appointed as auctioneers to conduct auctions on behalf of the Municipality.

A total of seven tenders were received of which one tender did not comply with the tender conditions. See table below for the preferential procurement evaluation:

4.1/...

		Preferential Points							
Tenderer	Commission offered	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Claremart Auctioneers (Pty) Ltd	4.25%	80.00	1	10	Yes	4	No	0	94.00
Auction-All (Pty) Ltd	6.33%	40.94	1	10		0	No	0	50.94
Home and Hectare (Pty) Ltd	6.90%	30.21	5	4	Yes	4	No	0	38.21
Root-X Auctioneers	6.50%	37.65	1	10	Yes	4	No	0	51.65
WH Auctioneers (Cape) (Pty) Ltd	7.48%	19.29	2	9	Yes	4	No	0	32.29
Broll Auctions and Sales (Pty) Ltd	13.00%	-84.71	1	10	Yes	4	No	0	-70.71

RECOMMENDATION¹

(a) That Claremart Auctioneers (Pty) Ltd be appointed as auctioneer for the period ending 30 June 2026 to conduct auctions on the Municipality's behalf, based on the following commission:

- Immovable property 4.00% (to be halved in respect of the selling of fixed property to first home owners)
- Movable assets 4.50%

(b) That all commission is charged to the buyer. No commission is levied to the Municipality.

4.2 TENDER T68/22/23: PROVISION OF PRINTED MONTHLY MUNICIPAL ACCOUNT STATEMENTS FOR THE PERIOD ENDING 30 JUNE 2026 (8/2/21)

Tenders were invited for a service provider to print the monthly municipal accounts.

Two tenders were received of which both adhered to the tender requirements and tender specification. Preference points was calculated according to the 80/20 preference point system – see table below for the results:

Points allocation for A4 statements

BIDDER	TENDER PRICE	POINTS FOR PRICE	CONTRIBUTOR LEVEL	PREFERENCE POINTS	WESTERN CAPE BOUNDRIES	SWARTLANDD MUNICIPALITY BOUNDRIES	TOTAL POINTS
CAB Holdings	R112 543.85	76.19	1	10	4	0	90.19
Mailtronic Direct Marketing cc	R107 426.00	80.00	0	0	0	0	80.00

Points allocation for A3 statements

BIDDER	TENDER PRICE	POINTS FOR PRICE	CONTRIBUTOR LEVEL	PREFERENCE POINTS	WESTERN CAPE BOUNDRIES	SWARTLANDD MUNICIPALITY BOUNDRIES	TOTAL POINTS
CAB Holdings	R168 766.22	80.00	1	10	4	0	94.00
Mailtronic Direct Marketing cc	R173 832.00	77.60	0	0	0	0	77.60

Recommendation/...

¹ Confirmed by the Municipal Manager on 28 September 2023

4.2/...

RECOMMENDATION²

- It is recommended that the tender of CAB Holdings be accepted and approved for a period ending 30 June 2026 for the tendered tariffs/charges;
- That the expenditure be allocated to vote number 9/210-823-2205.

4.3 TENDER T11/23/24: SUPPLY AND DELIVERY OF COMPACT 11 kV SWITCHGEAR PANELS (8/2/21)

Tenders were invited for the Supply and Delivery of Compact 11 kV Switchgear Panels.

A total of three tenders were received of which one tender did not comply with the tender specifications. The remaining two tenders were evaluation in accordance with the 80/20 preference points system – see table below:

			Preferential Points						
Tenderer	Tender amount	Points for Price	Contribution level	BBBEE Points	Western Cape		Swartland		Total points
					Yes/ No	Points	Yes / No	Points	
Lucy Electric South Africa Pty Ltd	R 1 012 000.00	80.00	1	10	Yes	0	No	0	90.00
Actom Electrical Products	R 1 755 992.48	21.19	1	10	Yes	4	No	0	35.19

RECOMMENDATION³

- That tender T11/23/24 for the Supply and Delivery of 4x Compact 11kV Switchgear Panels be awarded to Lucy Electric South Africa Pty Ltd for the amount of R1 012 000.00 including VAT (R880 000.00 VAT excluded) with completion period of 6-8 weeks;
- That the contract be financed by means of the 2023/24 capital budget, vote 9/117-787-918;
- That it be noted that the remaining amount in the capital budget vote 9/117-787-918 is earmarked for the departmental replacement of minisubstations.

4.4 TENDER T08/23/24: SUPPLY AND ERECT FENCING NEW MOORREESBURG CEMETERY (8/2/21)

Tenders were invited for the installation of a 2 m high diamond mesh boundary as fencing of the new Moorreesburg Cemetery.

A total of 12 tenders were received of which eight tenders complied with the tender specifications and tender requirements – see table below for the results of the 80/20 preferential procurement evaluation:

Tenderer	Tender Amount	Preferential Points							
		Points for Price	Contribution Level	B-BBEE Points	Western Cape Yes/No	Points	Swartland Yes/No	Points	Total Points
Afriwire and Steel (Pty) Ltd	R 590 003,59	80.00	2	9	Yes	4	No	0	93.00
Surite Supply and Services (Pty) Ltd	R 868 837,42	42.19	1	10	Yes	4	No	0	56.19
Sharon Rose Trading CC	R 979 047,30	27.25	1	10	No	0	No	0	37.25
Gordian Fence SA (Pty) Ltd	R 1 033 205,69	19.91	1	10	No	0	No	0	29.91
Amabamba Fencing (Pty) Ltd	R 1 071 143,81	14.76	1	0	No	0	No	0	14.76
Zhemveloh Enterprise (Pty) Ltd	R 1 244 285,63	-8.72	1	10	No	0	No	0	1.28

² Confirmed by the Municipal Manager on 28 September 2023

³ Confirmed by the Municipal Manager on 28 September 2023

Tenderer	Tender Amount	Preferential Points							
		Points for Price	Contribution Level	B-BBEE Points	Western Cape		Swartland		Total Points
					Yes/No	Points	Yes/No	Points	
Hyman Masterfence (Pty) Ltd	R 1 407 616.10	-30.86	1	10	No	0	No	0	-20.86
Potts Devco (Pty) Ltd	R 1 922 800.00	-100.72	1	10	Yes	4	No	0	-86.72
TTR080914 (Pty) Ltd	R 2 573 010.00	-188.88	1	10	Yes	4	No	0	-174.88

RECOMMENDATION⁴

- That Tender T08/23/24 for the Supply and Erect Fencing New Moorreesburg Cemetery be awarded to **Afriwire & Steel (Pty) Ltd** for the amount of R 590 003.59 (R 513 046.60 excluding 15% VAT), for the 2023/2024 Financial Year and a contract period of 8 weeks;
- That the expense be allocated against the following Vote Number for the 2023/2024 financial year;
 - 9/127-715-828 New Cemetery Fencing: Moorreesburg
- That the matters relating to Health and Safety be handled by the relevant appointed health and safety agent;
- That Clause 5.13 of the General Conditions of Contract 2015 be enforced for late completion.

4.5 TENDER T60/22/23: SUPPLY AND ERECTING OF FENCING CHATSWORTH OXIDATION POND (8/2/21)

Tenders were invited for the fencing of the Chatsworth Oxidation Ponds and entails the installing of a 2.4 m high concrete palisade fence around the ponds to prevent animals from drinking effluent water and children swimming in the pond.

A total of 15 tenders were received of which six tenders complied with the tender requirements and tender specifications. See table below for the allocation of the preferential points in accordance with the 80/20 point system.

Tenderer	Tender Amount	Points for Price	Preferential Points						
			Contribution Level	B-BBEE	Western Cape		Swartland		Total Points
					Yes/No		Yes/No		
Yonke Imihla Building Solutions CC	R 1 957 566.00	80.00	1	10	No	0	No	0	90.00
KRM Global Works (Pty) Ltd	R 2 047 680.80	76.32	1	10	No	0	No	0	86.32
Gordian Fence SA (Pty) Ltd	R 2 219 985.19	69.28	1	10	Yes	4	No	0	83.28
SD Imbali Engineering (Pty) Ltd	R 2 629 555.50	52.54	1	10	Yes	4	No	0	66.54
Afriwire & Steel (Pty) Ltd	R 2 921 947.60	40.59	2	9	Yes	4	No	0	53.59
Spec Africa Holdings (Pty) Ltd	R 3 957 460.85	-1.73	1	10	No	0	No	0	8.27

RECOMMENDATION⁵

- That tender T60.22.23 for the Supply and Erecting of Fencing Chatsworth Oxidation Pond be awarded to Yonke Imihla Building Solutions CC t/a JB Fencing & Civils for the downscaled project and reduced amount of R1 501 717.04 (Including 15% VAT) / R 1 305 840.90 (excl. VAT) and contract period of 3 months;
- That the expense be allocated against the following vote number for the 2023/2024 financial year;
 - 9/107-693-804 (Sewage Works Chatsworth - Fencing)
- That the matters relating to health and safety be handled by the relevant appointed Health and Safety agent.
- That Clause 5.13 of the General Conditions of Contract 2015 be enforced for late completion.

⁴ Confirmed by the Municipal Manager on 28 September 2023

⁵ Confirmed by the Municipal Manager on 28 September 2023

4.6 TENDER T12/23/24: SUPPLY AND DELIVERY OF ROAD MARKING PAINT FOR THE PERIOD UP TO 30 JUNE 2024 (8/2/21)

Tenders were invited for the Supply and Delivery of Road Marking Paint for the Directorate: Civil Engineering Services.

A total of 31 tenders were received of which five tenders complied with the tender requirements and tender specification.

RECOMMENDATION (for consideration by the Bid Adjudication Committee)

- (a) That the tenders of the following tenderers for Tender T12/23/24 for the Supply and Delivery of Road Marking Paint for the Civil Engineering Department for the 2023/2024 financial year be accepted:

1	Platinum Suppliers (Pty)Ltd
2	Megaphase Trading 380 (Pty) Ltd
3	Manikasiri Enterprise (Pty) Ltd
4	Sizwe Paints (Pty) Ltd
5	Setlatlapi Business Enterprise (Pty) Ltd

- (b) That the tender prices be re-evaluated when a purchase is made against an included item, with cognisance of respective escalation indices, exchange rate variations, preferential procurement and delivery times;
- (c) That the expenditure be allocated against vote number 9/247-783-719.

(sgd) M S TERBLANCHE
CHAIRPERSON



Verslag ♦ Inggelo ♦ Report

Kantoor van die Munisipale Bestuurder
18 Oktober 2023

17/17/3/2/4; 3/1/7

ITEM 8.1 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOUD SAL WORD OP DONDERDAG, 26 OKTOBER 2023

ONDERWERP:	(1) BEDANKING AS RAADSLID: MNR A A DUDA / (2) AANWYS VAN NUWE RAADSLID: ME M F GAIKA
SUBJECT:	(1) RESIGNATION AS COUNCILLOR: MR A A DUDA / (2) ELECTION OF NEW COUNCILLOR: MS M F GAIKA

1. RESIGNATION AS COUNCILLOR: CLLR M F GAIKA

Mr A A Duda tendered his resignation as councillor of the Swartland Municipality, thereby causing a vacancy in the EFF's proportional representation on the Swartland Council with effect from 1 October 2023 – see letter dated 1 September 2023 attached as **Annexure A**.

The Chief Electoral Officer was informed of the vacancy on 7 September 2023 – see **Annexure B**.

2. LEGISLATION

See **Annexure C** for an excerpt from schedule 1 to the Structures Act, 1998 i.r.o. –

Item 18: Filling of vacancies;

Item 19: Causes of vacancies on lists

Item 20: Filling vacancies and changing the order.

In terms of Item 20(1) the following timeframe is applicable:

Vacancy arisen	1 October 2023
Municipal Manager to inform Chief Electoral Officer	By no later than 15 October 2023 (14 days)
EFF to amend/supplement party list	By no later than 22 October 2023 (21 days)
Filling of vacancy by IEC	By no later than 5 November 2023 (14 days after the 21 day deadline above)

3. ELECTION OF NEW COUNCILLOR

The Provincial Electoral Officer advised that Ms M F Gaika was elected to Swartland Local Municipality effective from 3 October 2023 as replacement for Mr A A Duda – see **Annexure D**.

4. RECOMMENDATION

(a) That cognisance be taken of:

- (i) the resignation of Mr A A Duda effective from 1 October 2023;
- (ii) the statutory procedures adhered to in the filling of the EFF's proportional seat in Council, left vacant as a result of the resignation;
- (iii) the election of councillor M F Gaika as advised by the IEC on 3 October 2023;

(b) That cllr M F Gaika be granted the opportunity to take the oath;

4./...

- (c) *That cllr M F Gaika be appointed to the following committees of Council as representative of the EFF:*
- (i) *Portfolio Committee: Civil and Electrical Services*
 - (ii) *Municipal Public Accounts Committee (MPAC)*

AANBEVELING

- (a) Dat die Raad kennis neem van:
- (i) die bedanking van mnr A A Duda met ingang van 1 Oktober 2023;
 - (ii) die wetlike prosedures waaraan voldoen is met die vulling van die proporsionele setel van die EFF in die Raad wat vakant gelaat is met die bedanking van mnr Duda;
 - (iii) die verkiesing van raadslid M F Gaika soos bevestig deur die OVK op 3 Oktober 2023;
- (b) Dat geleentheid gegee word aan rdl M F Gaika om die eed af te lê;
- (c) Dat rdl M F Gaika aangewys word op die volgende komitees van die Raad as verteenwoordiger van die EFF:
- (i) Portefeulekomitee: Siviele en Elektriese Dienste
 - (ii) Munisipale Publieke Verantwoordbaarheidskomitee (MPAC)

(get) J J Scholtz

MUNISIPALE BESTUURDER

This letter serves to inform you about my resignation as a Public Representative of the EFF at the Swartland Municipality. My resignation will be effective month end.

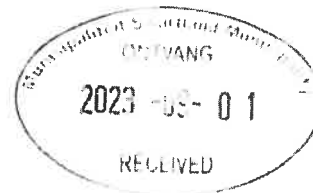
Kind regards

aveladuda1@gmail.com

3117

OK
BSR

Received 



File Ref: 3/1/7

Enquiries:
Ms Nicolette Brand

7 September 2023

lawrencel@elections.org.za

Provincial Electoral Officer
Electoral Commission: Western Cape
The Bridge
304 Durban Road
BELLVILLE
7535

Attention: Ms Leonora Lawrence

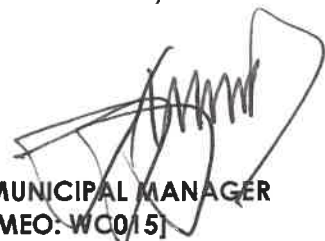
RESIGNATION AS COUNCILLOR: MR A A DUDA

Notice is hereby given in terms of section 18(b) of Schedule 1 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) that Mr A A Duda, ID 850811 5998 084, resigned as a councillor of the Swartland Municipal Council effective from 1 October 2023.

Attached find the letter of resignation received from Mr A A Duda as representative of the EFF on the Swartland Municipal Council.

Please continue with the necessary steps in accordance with the abovementioned legislation to fill the vacancy and to submit the details of the candidate to the undersigned.

Yours faithfully

A handwritten signature in black ink, appearing to be "M. W. C. 15", is written over a rectangular stamp.

MUNICIPAL MANAGER
[MEO: WC015]

via Department Corporate Services

Greeting MM Mr Joggie Scholtz

Thank you for the opportunity that the Municipality has afforded me with, to serve and be at the forefront of the issues of our people.

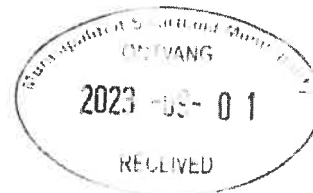
[Handwritten signature]

aveladuda1@gmail.com

3117

OK
BSR

Received 





SOUTH AFRICA

Annexure C

03 October 2023

The Municipal Manager
Swarland Local Municipality
Private Bag X52
Maimesbury
7299

Re: **Replacement of the Economic Freedom Fighters (EFF) PR Councillor Duda:**
WC015 – Swartland Local Municipality

Please be advised that **Megan Furgmagan Gaika, ID No. 920818 0061 087**, being the candidate at the top of the party list for **Economic Freedom Fighters (EFF)** has been declared elected to **Swartland Local Municipality**, as prescribed in item 18 of Schedule 1 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Councillor **Gaika** replaces **Avela Austin Duda, ID No. 850811 5998 084**, who ceased to hold office of Councillor in the municipality.

Sincerely

J Aphane
Manager: Registrations & Party Liaison

Electoral Commission

Ensuring Free and Fair Elections

Commissioners: Mr MS Moepya (Chairperson) | Mr VG Mashini | Dr NP Masuku | Judge D Pillay
National Office: Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157 | P/Bag X112, Centurion, 0046
info@elections.org.za | www.elections.org.za
Tel (+27) 12 622 5700

Local Government: Municipal Structures Act, No 117 of 1998
Schedule 1: Electoral System for Metro and Local Councils

(7) In an election for a council that has wards, the Electoral Commission must deduct from the total number of seats to which each party is entitled in terms of subitem (5), the number of ward candidates representing the party who were declared elected.

(8) If no party is awarded a seat in terms of subitem (5) (a) the votes for each party must be treated in accordance with subitem (5) (b) as if they are surpluses.

(9) The Electoral Commission must determine in the manner provided in item 13 (5) which party candidates are elected.

(10) If a party is entitled to an additional number of seats in terms of subitem (5) and its list of candidates does not contain a sufficient number of candidates, the party concerned forfeits, subject to subitem (1), the unfilled seats and the process provided in this item must be repeated until all seats have been filled or until all listed candidates have been allocated to a vacant seat.

[Item 17 amended by s. 23 of Act 51 of 2002 (wef 5 December 2002).]

17A Multiple seats

(1) If a candidate is assigned to more than one seat, the parties or independent ward candidates must, within two days after being informed by the chief electoral officer, indicate to the Electoral Commission which seat such candidate should be designated to.

(2) If a party or independent ward candidate fails to indicate to the chief electoral officer which seat such candidate should be designated, such candidate's name must be deleted from the lists.

(3) If a ward seat allocation is deleted it shall lead to the holding of a by-election.

[Item 17A inserted by s. 33 (c) of Act 3 of 2021 (wef 1 November 2021).]

18 Filling of vacancies

(1) (a) If a councillor elected from a party list ceases to hold office, the chief electoral officer must, subject to item 20, declare in writing the person whose name is at the top of the applicable party list to be elected in the vacancy.

[Para. (a), previously subitem (1), renumbered by s. 25 of Act 51 of 2002 (wef 5 December 2002).]

(b) Whenever a councillor referred to in paragraph (a) ceases to hold office, the municipal manager concerned must within 14 days after the councillor has ceased to hold office, inform the chief electoral officer accordingly.

[Para. (b) added by s. 25 of Act 51 of 2002 (wef 5 December 2002) and substituted by s. 33 (d) of Act 3 of 2021 (wef 1 November 2021).]

(c) If the municipal manager of the municipality concerned does not inform the chief electoral officer of the vacancy referred to in paragraph (a), the MEC for local government in the province, must inform the chief electoral officer of the vacancy within 14 days where the municipal manager does not.

[Para. (c) added by s. 33 (e) of Act 3 of 2021 (wef 1 November 2021).]

(2) Where a party list has become exhausted, item 17, adjusted as may contextually be necessary, applies to the supplementation of the list, and if the party fails to supplement its list, or if the party has ceased to exist, the vacancy must remain unfilled.

Part 4

Filling and amending party lists

19 Causes of vacancies on lists

A person who is a candidate on a party list ceases to be a candidate and a vacancy arises in the list when the party withdraws the person's name by written notice to the chief electoral officer, or when that person-

- (a) assumes office as a councillor;
- (b) resigns from the list by written notice to the chief electoral officer;
- (c) becomes ineligible to be a candidate;
- (d) is disqualified or removed from the list in terms of any legislation;
- (e) ceases to be a member of the party for which that person was listed as a party candidate; or
- (f) ceases to be ordinarily resident in the municipality to which the list relates.

20 Filling vacancies and changing the order

(1) (a) A party may not supplement or change its list from the date of the closure of nomination of candidates for an election until a day after the date of the first council meeting.

(b) (i) Subject to paragraph (a), a party may supplement or change its list, provided that if a councillor elected according to a party list ceases to hold office, the party concerned may supplement or change its list by not later than 21 days after the councillor has ceased to hold office.

(ii) The vacancy must be filled as soon as the party in question has supplemented, changed or increased its list, but not later than 14 days after the expiry of the 21-day period.

[Subitem (1) substituted by s. 26 of Act 51 of 2002 (wef 5 December 2002) and by s. 33 (f) of Act 3 of 2021 (wef 1 November 2021).]

(2) If a party supplements, changes or increases its list in terms of subitem (1) it must provide the chief electoral officer with an amended list.

Schedule 2 ELECTORAL SYSTEM FOR DISTRICT COUNCILS

[Schedule 2 amended by s. 93 of Act 27 of 2000 (wef 11 July 2000), by s. 9 of Act 20 of 2002 (wef 20 June 2002), by ss. 27, 29, 30, 31 and 32 of Act 51 of 2002 (wef 5 December 2002), by s. 17 of Act 55 of 2008 (wef 17 April 2009) and by s. 34 of Act 3 of 2021 (wef 1 November 2021).]

1 Definitions

In this Schedule, unless the context otherwise indicates-

'chief electoral officer' means the chief electoral officer appointed in terms of section 12 (1) of the Electoral Commission Act, 1996 (Act 51 of 1996), and includes a person designated by the chief electoral officer for the purposes of this Schedule;

'election' means an election called in terms of section 24, and, where appropriate, also a by-election called in terms of section 25;

'independent ward councillor' means a councillor who was not nominated by a party as a candidate in a ward election;

[Definition of 'independent ward councillor' inserted by s. 27 (b) of Act 51 of 2002 (wef 5 December 2002).]

'nomination day' means the day determined in terms of the Electoral Act for the announcement of the nominated candidates and parties for an election.

Part 1 Proportional elections

2 Electoral system for party representatives

The councillors of a district council that in terms of section 23 must be elected in accordance with this Part, must be elected from party lists to proportionally represent parties in the council.

[Item 2 substituted by s. 34 (1) (a) of Act 3 of 2021 (wef 1 November 2021).]

3 Number of votes



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
18 October 2023

Ward 6:

ITEM 8.2 OF THE AGENDA OF AN ORDINARY COUNCIL MEETING TO BE HELD ON 26 OCTOBER 2023

ONDERWERP:	KONTRAK HERSIENING: DARLING GREEN UTILITY SOLAR PV AANLEG
SUBJECT:	CONTRACT AMENDMENT: DARLING GREEN UTILITY SOLAR PV PLANT

1. BACKGROUND

Tender T42/21/22 was awarded to Darling Green Utility (Pty) Limited (DGU) on 21 July 2022 for the supply of renewable solar energy to Swartland Municipality for the town of Darling.

The conditions of tender will not be met by 21 January 2024 as approved at the award of the tender and an amendment of the conditions of tender in accordance with Section 116(3)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003 must be undertaken.

Attached find the report tabled to the Executive Mayoral Committee with detail on the amendment of the contract. The Executive Mayoral Committee meeting resolved as follows at a meeting held on 18 October 2023:

RESOLUTION (EMC, 18 October 2023)

- (a) That the Executive Mayoral Committee provides in principle approval for the amendment of the existing agreement with Darling Green Utility (Pty) Ltd with new timeframes to meet the conditions;
- (b) That the new final date for meeting of the conditions as per the original agreement be set for 30 October 2024;
- (c) That the commencement of the public participation process for the amendment of the agreement be approved;
- (d) That the Council condones the amendment of the agreement with Darling Green Utility (Pty) Ltd subject to the following conditions:
 - the prescripts of Sec 116(3)(b) be followed;
 - the feedback from the above process be reported to the Council at a future meeting;
 - a request for final approval for the amendment of the agreement with DGU be presented to Council at the January 2024 Council meeting or a special Council

meeting to be called should the January 2024 Council meeting be scheduled after 21 January 2024;

BESLUIT (UBK, 18 Oktober 2023)

- (a) *Dat die Uitvoerende Burgermeesterskomitee beginsel goedkeuring gee vir die wysiging van die bestaande ooreenkoms met Darling Green Utility (Pty) Ltd tesame met die nuwe tydslyn vir die nakoming van die voorwaardes;*
- (b) *Die nuwe finale datum vir die nakoming van die oorspronklike voorwaardes aangeteken word as 30 Oktober 2024;*
- (c) *Dat die afskop van die publieke deelname proses vir die wysiging van die ooreenkoms goedgekeur word;*
- (d) *Dat die Raad die wysiging van die ooreenkoms met Darling Green Utility (Pty) Ltd kondoneer, onderhewig aan die volgende voorwaardes:*
 - *Die vereistes van Art 116(3)(b) gevolg word;*
 - *Die terugvoer van die publieke deelname proses aan 'n toekomstige Raadsvergadering gerapporteer word;*
 - *'n Versoek vir finale goedkeuring van die wysing van die ooreenkoms met Darling Green Utility (Pty) Ltd asook die meegande tydslyn aan die Raad voorgelê word tydens die Januarie 2024 Raadsvergadering of dat 'n spesiale Raadsvergadering geskeduleer word indien die Januarie 2024 vergadering ná 21 Januarie 2024 geskeduleer is.*

2. RECOMMENDATION / AANBEVELING

For consideration, with specific reference to paragraph (d).

Vir oorweging, met spesifieke verwysing na paragraaf (d).

(get) T Möller

MUNISIPALE BESTUURDER

/tm



Verslag ♦ Ingxelo ♦ Report

Office of the Director: Electrical Engineering Services
12 October 2023

Ward 6:

ITEM 7.1 OF THE AGENDA OF THE EXECUTIVE MAYORAL COMMITTEE MEETING TO BE HELD ON 19 OCTOBER 2023

ONDERWERP:	KONTRAK HERSIENING: DARLING GREEN UTILITY SOLAR PV AANLEG
SUBJECT:	CONTRACT AMENDMENT: DARLING GREEN UTILITY SOLAR PV PLANT

1. BACKGROUND

Tender T42/21/22 was awarded to Darling Green Utility (Pty) Limited (DGU) on 21 July 2022 for the supply of renewable solar energy to Swartland Municipality for the town of Darling subject to the following conditions:

- i) That Darling Green Utility (Pty) Ltd submits a performance bank guarantee to the value of R100 000 within 4 weeks of formal appointment.
- ii) That Darling Green Utility (Pty) Ltd obtains all required authorizations, approvals and permits to allow for development and completion of the proposed solar power plant within a period of 18 months from the date of formal appointment.
- iii) That Darling Green Utility (Pty) Ltd completes and successfully commissions the proposed solar power plant including the interconnecting networks and connection to the municipal infrastructure within a period of 18 months from the date of formal appointment.
- iv) That Darling Green Utility (Pty) Ltd submits a valid tax clearance certificate issued for Darling Green Utility (Pty) Ltd as well as proof of VAT Registration prior to commencement of the power purchase agreement.
- v) That a mutually acceptable power purchase agreement be concluded and signed by Swartland Municipality and Darling Green Utility (Pty) Ltd within the period of 18 months from the date of formal appointment.
- vi) That a contract to supply solar generated energy to Swartland Municipality for a period of three years will commence after successful commissioning of the proposed solar power plant including the interconnecting networks and connection to the municipal infrastructure by Darling Green Utility (Pty) Ltd and after signing of a power purchase agreement by Swartland Municipality and Darling Green Utility (Pty) Ltd.

Unfortunately, only the first condition as listed above has been met and the 18-month time period is coming to an end on 21 January 2024. Swartland Municipality and DGU is currently in the process of finalising the Power Purchase Agreement (PPA) which is a necessity to conclude the financing of the solar plant (Financial Closure). Once the PPA has been signed the construction of the Solar facility can be scheduled. DGU recently reported that all the stands in Phase 1, 2 and 3 of the Darling Green Estate Development have been sold and the transfers will be submitted to the Deeds Office in the next few weeks.

Based on the construction period of the solar plant, estimated to be at least 8 months, the outstanding conditions ii) to vi) will not be met by 21 January 2024. DGU has submitted a motivation for the continuation of the project and amendment of the agreement, beyond the original period for consideration by Swartland. See attached letters.

2. LEGISLATION

Section 116 (3) of the Municipal Finance Management Act 2003, (MFMA) states the following: A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after –

- a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, the council of the parent municipality; and
- b) the local community-
 - i) has been given reasonable notice of the intention to amend the contract or agreement, and
 - ii) has been invited to submit representation to the municipality or municipal entity

4. FINANCIAL IMPLICATION

Should Swartland allow the contract to lapse the opportunity to purchase electricity at the cheaper rate (Eskom MegaflexTariff – 15%, 12.5% and 10%) over the three years will be lost. Going out on enquiry again for a similar 3-year contract will result in additional time, resources and expenditure which can be avoided should a decision be made to amend the existing agreement.

5. ALIGNMENT WITH THE INTEGRATED DEVELOPMENT FRAMEWORK

The connection of renewable energy generators to the municipal network aligns well with the following strategic goals of the municipality:

- Strategic Goal 3 - Quality and reliable services (improved energy availability)
- Strategic Goal 4 – A healthy and sustainable environment (green energy)

6. RECOMMENDATION

- (a) That the Executive Mayoral Committee (EMC) provides in principle support/approval for the amendment of the existing agreement with DGU with new timeframes to meet the conditions;
- (b) That the new final date for meeting of the conditions as per the original agreement be set for 30 October 2024;

- (c) That the EMC supports/approves the commencement of the public participation process for the amendment of the agreement;
- (d) That the EMC proposes the amendment of the agreement with DGU (or the condonation of the EMC Decision) to the Council meeting scheduled for 26 October 2023 subject to the following conditions:
- the prescripts of Sec 116(3)(b) be followed;
 - the feedback from the above process be reported to the Council at a future meeting;
 - a request for final approval for the amendment of the agreement with DGU be presented to Council at the January 2024 Council meeting or a special Council meeting to be called should the January 2024 Council meeting be scheduled after 21 January 2024;

AANBEVELING

- (a) Dat die Uitvoerende Burgermeesterskomitee (UBK) beginsel goedkeuring gee vir die wysiging van die bestaande ooreenkoms met DGU tesame met die nuwe tydslyn vir die nakoming van die voorwaardes;
- (b) Die nuwe finale datum vir die nakoming van die oorspronklike voorwaardes aangeteken word as 30 Oktober 2024;
- (c) Dat die UBK die afskop van die publieke deelname proses vir die wysiging van die ooreenkoms goedkeur;
- (d) Dat die UBK 'n aanbeveling maak aan die Raadsvergadering, wat vir 26 Oktober 2023 geskeduleer is, vir die wysiging van die ooreenkoms met DGU (of alternatiewelik om die besluit van die UBK te kondoneer) onderhewig aan die volgende voorwaardes:
- Die vereistes van Art 116(3)(b) gevolg word;
 - Die terugvoer van die publieke deelname proses aan 'n toekomstige Raadsvergadering gerapporteer word;
 - 'n Versoek vir finale goedkeuring van die wysing van die ooreenkoms met DGU asook die meegande tydslyn aan die Raad voorgelê word tydens die Januarie 2024 Raadsvergadering of dat 'n spesiale Raadsvergadering geskeduleer word indien die Januarie 2024 vergadering ná 21 Januarie 2024 geskeduleer is.

BESLUIT (UBK, 18 Oktober 2023)

- (a) *Dat die Uitvoerende Burgermeesterskomitee beginsel goedkeuring gee vir die wysiging van die bestaande ooreenkoms met Darling Green Utility (Pty) Ltd tesame met die nuwe tydslyn vir die nakoming van die voorwaardes;*
- (b) *Die nuwe finale datum vir die nakoming van die oorspronklike voorwaardes aangeteken word as 30 Oktober 2024;*
- (c) *Dat die afskop van die publieke deelname proses vir die wysiging van die ooreenkoms goedgekeur word;*

(d) *Dat die Raad die wysiging van die ooreenkoms met Darling Green Utility (Pty) Ltd kondoneer, onderhewig aan die volgende voorwaardes:*

- *Die vereistes van Art 116(3)(b) gevolg word;*
- *Die terugvoer van die publieke deelname proses aan die Raad voorgelê word tydens die Spesiale Raadsvergadering op 30 November 2023;*
- *'n Versoek vir finale goedkeuring van die wysing van die ooreenkoms met Darling Green Utility (Pty) Ltd asook die meegande tydslyn aan die Raad voorgelê word tydens die Spesiale Raadsvergadering op 30 November 2023.*

AFSKRIFTE:

BSR – vir voorlegging aan Raad in oorleg met DE

Die Munisipale Bestuurder

Joggie Scholtz

Swartland Munisipaliteit

Kerkstraat 1

Malmesbury

Per e-pos: swartlandmun@swartland.org.za

12 Oktober 2023

Geagte Munisipale Bestuurder,

DARLING GREEN UTILITY | SWARTLAND MUNISIPALITEIT TENDER (T42/21/22)

Ons verwys na die bogenoemde aangeleentheid en u tender-toekenningsbrief van 26 Julie 2022, gerig aan Darling Green Utility (Pty) Ltd ("**DGU**"), vir die oprig van 'n 1MW-sonkragstelsel vir die voorsiening van hernubare energie aan Swartland Munisipaliteit. Ons bevestig dat DGU ons maatskappy, Sustainable Power Solutions Investments (Pty) Ltd ("**SPS**"), genader het na die toekenning van Tender T42/21/22 (die "**tender**") om die 1MW-sonkragstelsel te finansier, ontwerp, installeer en onderhou.

In terme van die toekenningsbrief, is goedkeurig van die tender onderhewig aan spesifieke voorwaardes. Die relevante voorwaardes word hieronder aangehaal en gaan gepaard met 'n vereiste dat aan hierdie voorwaardes voldoen moet word binne 'n tydperk van 18 maande vanaf die datum van DGU se formele aanstelling, naamlik dat:

- (i) DGU alle nodige magtigings, toestemmings en permitte verkry wat nodig is vir die ontwikkeling en voltooiing van die voorgestelde 1MW-sonkragstelsel; en
- (ii) DGU die voorgestelde sonkragstelsel volledig installeer en "commission", insluitend die 1MW-sonkragstelsel se koppeling aan die relevante network(e) en munisipale infrastruktuur; en
- (iii) 'n wederkerig aanvaarbare ooreenkoms om energie te lewer ("**PPA**") gesluit en onderteken word tussen DGU en die Swartland Munisipaliteit.

DGU se formele aanstelling het plaasgevind op 21 Julie 2022, wat DGU tot en met 21 Januarie 2024 gun om aan al die bogenoemde voorwaardes te voldoen. As gevolg van verskeie faktore, hieronder uiteengesit, is DGU, in samewerking met SPS, nie in staat om binne die 18-maande tydperk volkome aan die vereistes te voldoen nie. Vind hieronder 'n volledige uiteensetting van hoekom volkome voldoening ongelukkig nie binne die aanvanklike tydperk kon geskied nie asook 'n motivering vir 'n versoek vir moontlike verlenging van die aanvanklike 18-maande spertydperk.

Redes vir vertraging / Motivering vir verlenging:

- (i) Alhoewel daar reeds 'n paar rondtes van onderhandelinge plaasgevind het om 'n werkbare PPA te finaliseer, is daar verskeie rolspelers wie se deelname en insette in ag geneem moet word, wat ongelukkig onderhandelinge vertraag. Ons glo egter dat die finale PPA teen die mikpunt van einde Oktober 2023, en nie later as middel November onderteken sal word.
- (ii) Daar is ook nuwe konsepte wat deeglik bespreek en ingesluit moet word in die finale PPA as gevolg van die onvermybare interaksies tussen die munisipale energie verspreider en die nasionale leweraar en die partye se behoefte om hierdie konsepte akkuraat en ter beskerming van beide se regte te dokumenteer.
- (iii) SPS kan eers komponente bestel na ontvangs van 'n volledig ondertekende PPA. Op die aanname dat 'n finale PPA wel onderteken kan word teen einde Oktober 2023, is dit, gebaseer op SPS se jarelange ondervinding in die hernubare energie veld en die opstel van gepaardgaande projekplanne, nie moontlik om 'n sonkragstelsel van hierdie grootte en ontwerp te installeer binne 3 maande van ondertekening van die PPA nie. Installeringstydperke word ook verder geaffekteer deur:
 - a) die bouersvakansie wat elke jaar van ongeveer 16 Desember tot 16 Januarie duur en
 - b) die "lead times" van verskeie komponente wat deel vorm van die sonkragstelsel-ontwerp.

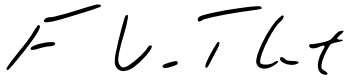
Ons is egter gemaklik dat, op die basis dat die PPA teen die laatste middel November onderteken word, die tydlyn soos uiteengesit in die projekplan, wel haalbaar is. Vind asseblief aangeheg hierby hierdie projekplan wat die relevante projekdatums uiteensit, welke plan ook binnekort deel sal vorm van die ondertekende PPA.

- (iv) Verskeie van die relevante toestemmings is reeds in plek en sal so spoedig moontlik aan Swartland Munisipaliteit voorsien word. Dit sluit in:
 - a) Omgewings-goedkeuring (Environmental Impact Assessment) vir 'n 20MW-sonkragstelsel ontwikkeling op Darling Green Estate se gronde.
 - b) Bevestiging van DGU se regte tot die grondarea waarop die 1MW-sonkragstelsel installeer gaan word
 - c) Minister van Landbou se toestemming om 'n langtermyn huurkontrak op die relevante grondareas te registreer.
- (v) 'n Gepaardgaande projek, vir 'n 5MW-sonkragstelsel (vir lewering aan Eskom), is aanvanklik in parallel met die 1MW-sonkragstelsel ondersoek en die goedkeuringsproses van hierdie Eskom-projek, asook die onlangse onsekerheid wat daarmee gepaard gegaan het, het gelei tot verdere vertraging in die finalisering van die 1MW-sonkragstelsel, omdat dié twee projekte aanvanklik as een projek hanteer en ontwerp is. Nadat sekerheid oor die proses en goedkeuringstatus verkry is, is die projekte van mekaar geskei om sodoende enige verdere vertraging te vermy. Tyd reeds verloor dra egter steeds by tot die onvermoë om binne die voorgeskrewe tydperk aan die voorwaardes te voldoen.

Op die aanname dat die PPA teen middel November onderteken word, versoek SPS as installeerder van die 1MW-sonkragstelsel en op grond van die bogenoemde inligting, 'n verlenging van die tydperk vir die voldoening aan die voorwaardes, insover daar nog nie daaraan voldoen is nie, vir 'n verdere tydperk van 8 (ag) maande na afloop van die 18-maande sperdatum van 21 Januarie 2024.

Ons verneem graag mettertyd van u in hierdie verband en is gereed om verdere inligting te voorsien, indien nodig.

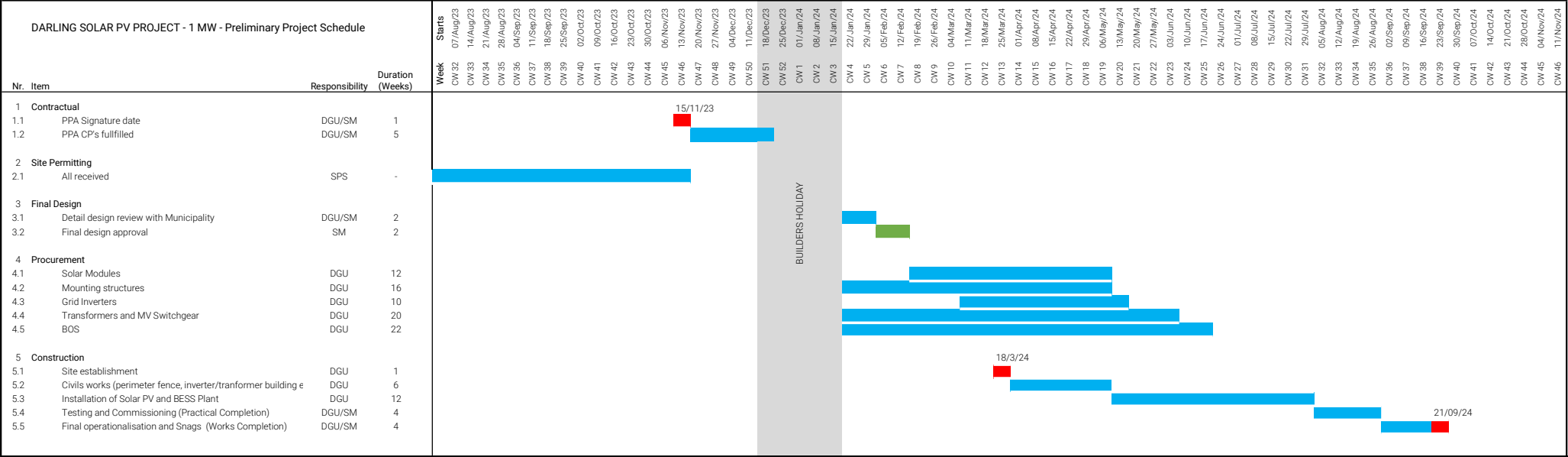
Vriendelike groete,



François Ver Loren van Themaat

SPS Investments (Pty) Ltd

francois@sps.africa



DARLING GREEN UTILITY (PROPRIETARY) LIMITED

Die Munisipale Bestuurder
Joggie Scholtz
Swartland Munisipaliteit
Kerkstraat 1
Malmesbury

Per e-pos: swartlandmun@swartland.org.za

12 Oktober 2023

Geagte Munisipale Bestuurder,

DARLING GREEN UTILITY | SWARTLAND MUNISIPALITEIT TENDER (T42/21/22)

Ons verwys na die bogenoemde aangeleentheid en die brief van Sustainable Power Solutions Investments (Pty) Ltd ("**SPS**") van 12 Oktober 2023.

Ons bevestig die inhoud van SPS se brief en versoek ook, as die suksesvolle aansoeker van Tender T42/21/22 (die "**tender**"), op die aanname dat 'n wederkerig aanvaarbare ooreenkoms om energie te lewer gesluit en onderteken word tussen ons en Swartland Munisipaliteit teen middel November, 'n verlenging van die tydperk vir die voldoening aan die voorwaardes gelys in die tender toekenningsbrief van 26 Julie 2022, vir 'n verdere tydperk van 8 (ag) maande na afloop van die 18-maande sperdatum van 21 Januarie 2024.

Ons onderneem ook om u so spoedig moontlik te voorsien van alle beskikbare uitstaande inligting soos versoek in u toekenningsbrief.

Ons verneem graag mettertyd van u in hierdie verband en is gereed om verdere inligting te voorsien, indien nodig.

Vriendelike groete,



Klaus-Gustav Göbel
Darling Green Utility (Pty) Ltd
klaus@darlinggreen.co.za



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Munisipale Bestuurder
18 Oktober 2023

7/1/2/2-2
WYK: ALLE

ITEM 8.3 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD OP 26 OKTOBER 2023.

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JULIE - SEPTEMBER 2023

SUBJECT: QUARTERLY REPORT (SECTION 52 of MFMA) – JULY - SEPTEMBER 2023

1. AGTERGROND / BACKGROUND

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 1ste kwartaal soos op 30 September 2023.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2023/2024.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 1st quarter as at 30 September 2023.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2023/2024.

2. WETGEWING / LEGISLATION

- 2.1 Local Government: Municipal Systems Act 32 of 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / LINK TO THE IDP

The monthly report links with Chapter 4 of the IDP - Strategic Goal 5 (A Connected and Innovative Local Government).

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

Grants and Subsidies received and recognised for the period July to September 2023:

• Equitable Share Grant	: R59 681 000
• Municipal Infrastructure Grant (MIG)	: R12 900 000
• Integrated National Electrification Programme	: R 6 500 000
• Law Enforcement Rural Safety Unit	: R 5 509 000
• Library Grant	: R 3 972 000
• Establishment and support of a K9-unit	: R 3 345 000
• LG Financial Management Grant	: R 1 550 000
• Fire Service Capacity Building Grant	: R 926 000
• EPWP	: R 458 000
• Municipal Accreditation Grant (Salaries)	: R 245 000
• Community Development Workers	: R 38 000

5. AANBEVELING / *RECOMMENDATION*

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Julie tot 30 September 2023.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 July to 30 September 2023.

(get) J J Scholtz

MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52 Quarterly Report



Quarter 1
July 2023 - September 2023

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PART 1 – IN-YEAR REPORT

Section 1 – Mayor’s Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 30 September 2023 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or potential risks facing the municipality

- That Council note the impact of load shedding on its operations and more specifically the associated additional financial burden impacting the cost of providing services to communities.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 30 September 2023.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 High-level Results

- The following table provides a high-level summary of the municipality’s **YTD performance** on the capital, operational revenue and expenditure measured against the **YTD budget** as at 30 September 2023.

Description	YTD Operating Revenue	YTD Operating Expenditure	YTD Capital Expenditure
Year-to-date Budget 2023/24	R 312 468 795	R 198 627 993	R 32 921 919
Actuals as at 30 September 2023	R 281 311 088	R 184 988 220	R 8 175 529
Variance between YTD Budget and Actuals (over/-under)	R -31 157 707	R -13 639 773	R -24 746 390
Variance %	-10%	-7%	-75%

Note: Operating revenue includes capital transfers compared to the revenue schedule under 3.2.3.

Operational Revenue

The YTD Revenue (**including capital transfers**) at the end of September 2023 was **R281.311 million, 10% below** the YTD budgeted projections.

Operational Expenditure

The YTD Expenditure at the end of September 2023 was **R 184.988 million, 7% below** the YTD budgeted projections.

Capital Expenditure

The YTD Capital expenditure at the end of September 2023 was **R 8.176 million, 75% below** the YTD budgeted projections.

- The following table provides a high-level summary of the municipality's **Annual performance** on the capital, operational revenue and expenditure measured against the **Annual budget** as at 30 September 2023.

Description	Annual Operating Revenue	Annual Operating Expenditure	Annual Capital Expenditure
Annual Budget 2023/24	R 1 221 543 459	R 1 072 205 062	R 240 803 827
Actuals as at 30 September 2023	R 281 311 088	R 184 988 220	R 8 175 529
Actuals as % of Total Annual Budget	23%	17%	3%

➤ **Debtors**

The collection rate for September 2023 was **99.67%** compared to **97.69%** in August 2023. (Amounts received in the current month for the previous month's debtors raised).

➤ **Cash flow**

The municipality started the year with a positive unaudited cash balance of R 722.017 million. The closing balance as at 30 September 2023 was **R 805.990 million** and include investments made to the amount of R 700 million.

3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2023/24)

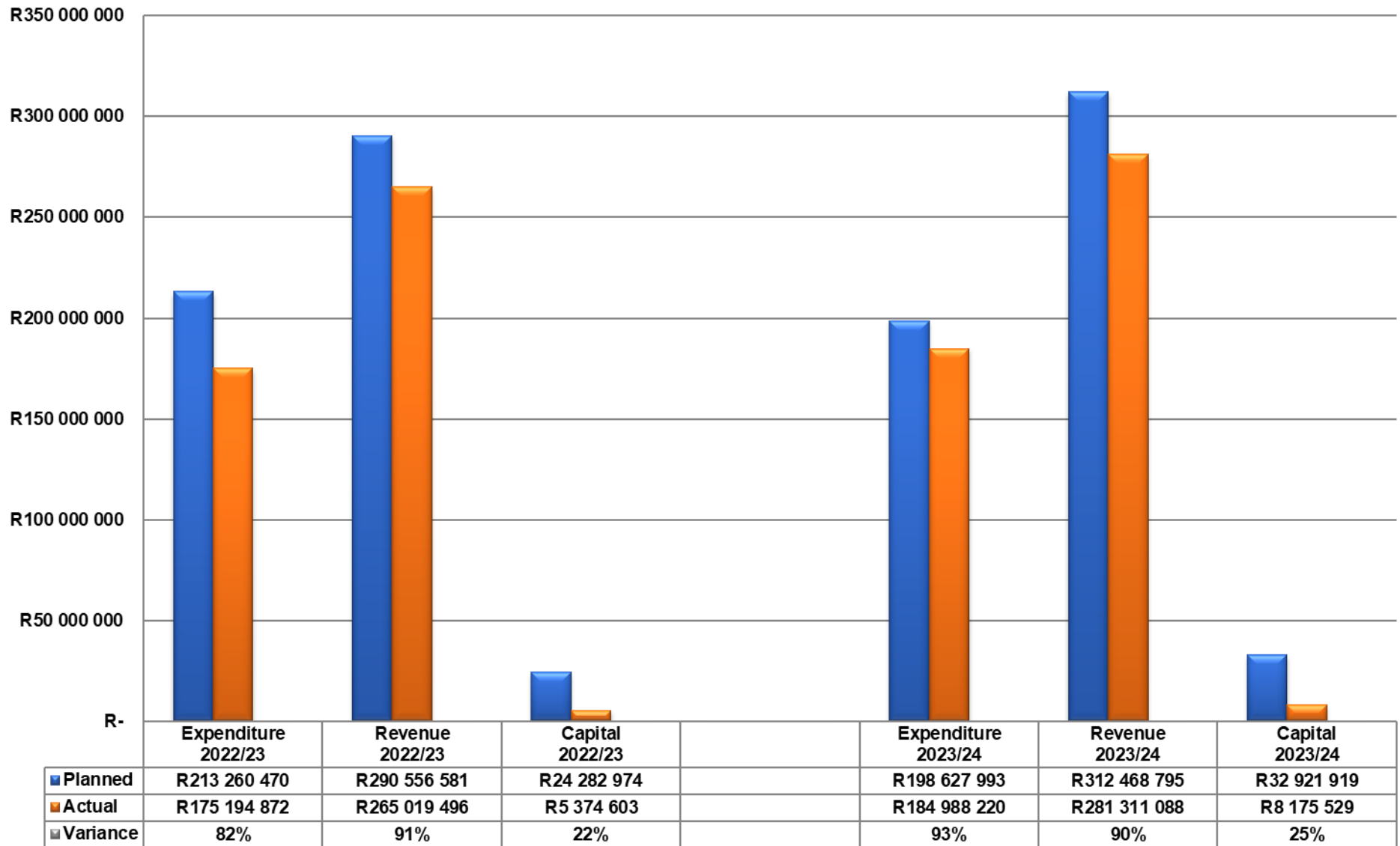
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			QUARTER 1		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2023/24													Q1
CIVIL SERVICES	Expenditure	13 840 558	12 298 539	89%	15 643 023	13 625 967	87%	22 829 911	14 399 676	63%	52 313 492	40 324 181	77%
	Revenue	41 178 913	41 537 756	101%	17 615 905	14 197 639	81%	23 708 979	17 039 183	72%	82 503 797	72 774 578	88%
	Capital	2 965 147	128 732	4%	3 745 642	1 790 930	48%	5 114 266	4 247 303	83%	11 825 055	6 166 964	52%
CORPORATE SERVICES	Expenditure	2 894 443	2 324 848	80%	2 927 970	2 554 891	87%	2 962 227	3 039 661	103%	8 784 640	7 919 400	90%
	Revenue	36 529	50 435	138%	42 502	86 726	204%	3 209 219	2 738 856	85%	3 288 250	2 876 017	87%
	Capital	-	-		-	1 043		-	5 148	#DIV/0!	-	6 191	#DIV/0!
COUNCIL SERVICES	Expenditure	1 486 274	2 361 294	159%	3 516 916	1 406 761	40%	1 923 645	4 476 969	233%	6 926 835	8 245 024	119%
	Revenue	13 445	374	3%	24 126	1 153	5%	17 717	859	5%	55 288	2 387	4%
	Capital	-	-		2 000	-	0%	3 000	-	0%	5 000	-	0%
ELECTRICITY SERVICES	Expenditure	13 215 633	6 617 271	50%	37 742 688	47 998 516	127%	38 731 641	37 563 849	97%	89 689 962	92 179 636	103%
	Revenue	42 989 344	39 125 446	91%	41 626 729	38 613 809	93%	47 540 536	40 150 323	84%	132 156 609	117 889 578	89%
	Capital	308 000	99 149	32%	1 027 999	688 620	67%	2 069 999	1 211 902	59%	3 405 998	1 999 671	59%
FINANCIAL SERVICES	Expenditure	4 858 126	3 978 667	82%	5 415 183	4 225 039	78%	4 459 863	4 358 609	98%	14 733 172	12 562 315	85%
	Revenue	42 591 080	45 177 740	106%	15 169 353	16 280 892	107%	15 534 759	17 929 673	115%	73 295 192	79 388 305	108%
	Capital	-	-		15 000	-	0%	21 500	-	0%	36 500	-	0%
DEVELOPMENT SERVICES	Expenditure	2 245 148	1 860 036	83%	2 318 056	1 915 412	83%	2 488 121	2 075 734	83%	7 051 325	5 851 182	83%
	Revenue	396 688	505 579	127%	693 131	842 012	121%	14 539 479	945 059	6%	15 629 298	2 292 650	15%
	Capital	6 457 333	-	0%	3 462 727	-	0%	7 056 060	-	0%	16 976 120	-	0%
MUNICIPAL MANAGER	Expenditure	727 940	671 215	92%	653 602	728 788	112%	651 022	664 905	102%	2 032 564	2 064 908	102%
	Revenue	-	-		-	-		-	-	#DIV/0!	-	-	#DIV/0!
	Capital	-	-		2 000	-		3 000	-	0%	5 000	-	0%
PROTECTION SERVICES	Expenditure	5 143 304	4 614 361	90%	5 979 756	5 298 447	89%	5 972 943	5 928 766	99%	17 096 003	15 841 574	93%
	Revenue	825 210	847 359	103%	1 033 770	1 060 605	103%	3 681 381	4 179 608	114%	5 540 361	6 087 572	110%
	Capital	-	-		10 000	-		658 246	2 703	0%	668 246	2 703	0%
TOTAL	Expenditure	44 411 426	34 726 233	78%	74 197 194	77 753 819	105%	80 019 373	72 508 168	91%	198 627 993	184 988 220	93%
	Revenue	128 031 209	127 244 689	99%	76 205 516	71 082 837	93%	108 232 070	82 983 562	77%	312 468 795	281 311 088	90%
	Capital	9 730 480	227 881	2%	8 265 368	2 480 593	30%	14 926 071	5 467 056	37%	32 921 919	8 175 529	25%

- Variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2022/23)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JULY			AUGUST			SEPTEMBER			QUARTER 1		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
2022/23											Q1		
CIVIL SERVICES	Expenditure	14 392 652	10 133 537	70%	14 916 758	13 076 986	88%	22 202 635	14 328 510	65%	51 512 045	37 539 032	73%
	Revenue	38 104 628	35 849 143	94%	15 586 473	14 593 802	94%	29 071 606	15 436 625	53%	82 762 707	65 879 570	80%
	Capital	550 000	1 926 146	350%	4 850 000	736 007	15%	6 360 000	1 187 200	19%	11 760 000	3 849 353	33%
CORPORATE SERVICES	Expenditure	2 835 771	2 232 195	79%	3 239 804	2 695 587	83%	2 882 188	3 202 112	111%	8 957 763	8 129 895	91%
	Revenue	26 837	44 744	167%	31 970	54 571	171%	3 033 065	2 857 107	94%	3 091 872	2 956 423	96%
	Capital	-	-		-	-		-	14 571	#DIV/0!	-	14 571	#DIV/0!
COUNCIL SERVICES	Expenditure	1 324 959	1 877 458	142%	2 354 086	1 003 430	43%	1 728 916	1 541 051	89%	5 407 961	4 421 939	82%
	Revenue	17 971	-	0%	27 517	9 492	34%	12 342	1 435	12%	57 830	10 926	19%
	Capital	-	-		-	-	0%	-	-	0%	-	-	#DIV/0!
ELECTRICITY SERVICES	Expenditure	18 514 346	5 111 554	28%	42 246 692	38 186 192	90%	41 959 748	40 191 467	96%	102 720 786	83 489 213	81%
	Revenue	39 117 290	34 402 700	88%	37 906 657	17 816 137	47%	45 132 450	48 762 276	108%	122 156 397	100 981 112	83%
	Capital	1 750 833	143 050	8%	2 450 833	67 455	3%	4 400 833	1 229 204	28%	8 602 499	1 439 709	17%
FINANCIAL SERVICES	Expenditure	4 231 863	3 045 285	72%	4 015 519	3 915 777	98%	4 138 236	4 073 239	98%	12 385 618	11 034 300	89%
	Revenue	13 072 232	36 847 705	282%	13 024 963	20 213 883	155%	33 233 656	20 736 506	62%	59 330 851	77 798 093	131%
	Capital	-	-		5 600	-	0%	215 600	-	0%	221 200	-	0%
DEVELOPMENT SERVICES	Expenditure	4 904 051	(2 907 817)	-59%	4 848 810	10 002 400	206%	4 667 459	7 758 760	166%	14 420 320	14 853 342	103%
	Revenue	363 735	468 942	129%	573 326	617 318	108%	17 524 305	10 509 704	60%	18 461 366	11 595 964	63%
	Capital	3 511 620	-	0%	19 999	3 870	19%	165 656	30 852	19%	3 697 275	34 722	1%
MUNICIPAL MANAGER	Expenditure	759 788	458 340	60%	765 824	531 763	69%	753 347	521 190	69%	2 278 959	1 511 294	66%
	Revenue	-	-		-	-		-	-	#DIV/0!	-	-	#DIV/0!
	Capital	-	2 285		-	-		2 000	767	38%	2 000	3 052	153%
PROTECTION SERVICES	Expenditure	5 081 326	3 893 161	77%	5 226 595	5 111 952	98%	5 269 097	5 210 744	99%	15 577 018	14 215 857	91%
	Revenue	813 978	828 773	102%	1 030 519	1 065 448	103%	2 851 061	3 903 185	137%	4 695 558	5 797 407	123%
	Capital	-	-		-	-		-	33 196	#DIV/0!	-	33 196	#DIV/0!
TOTAL	Expenditure	52 044 756	23 843 713	46%	77 614 088	74 524 086	96%	83 601 626	76 827 073	92%	213 260 470	175 194 872	82%
	Revenue	91 516 671	108 442 008	118%	68 181 425	54 370 650	80%	130 858 485	102 206 838	78%	290 556 581	265 019 496	91%
	Capital	5 812 453	2 071 481	36%	7 326 432	807 332	11%	11 144 089	2 495 790	22%	24 282 974	5 374 603	22%

SDBIP - QUARTER 1 COMPARISON



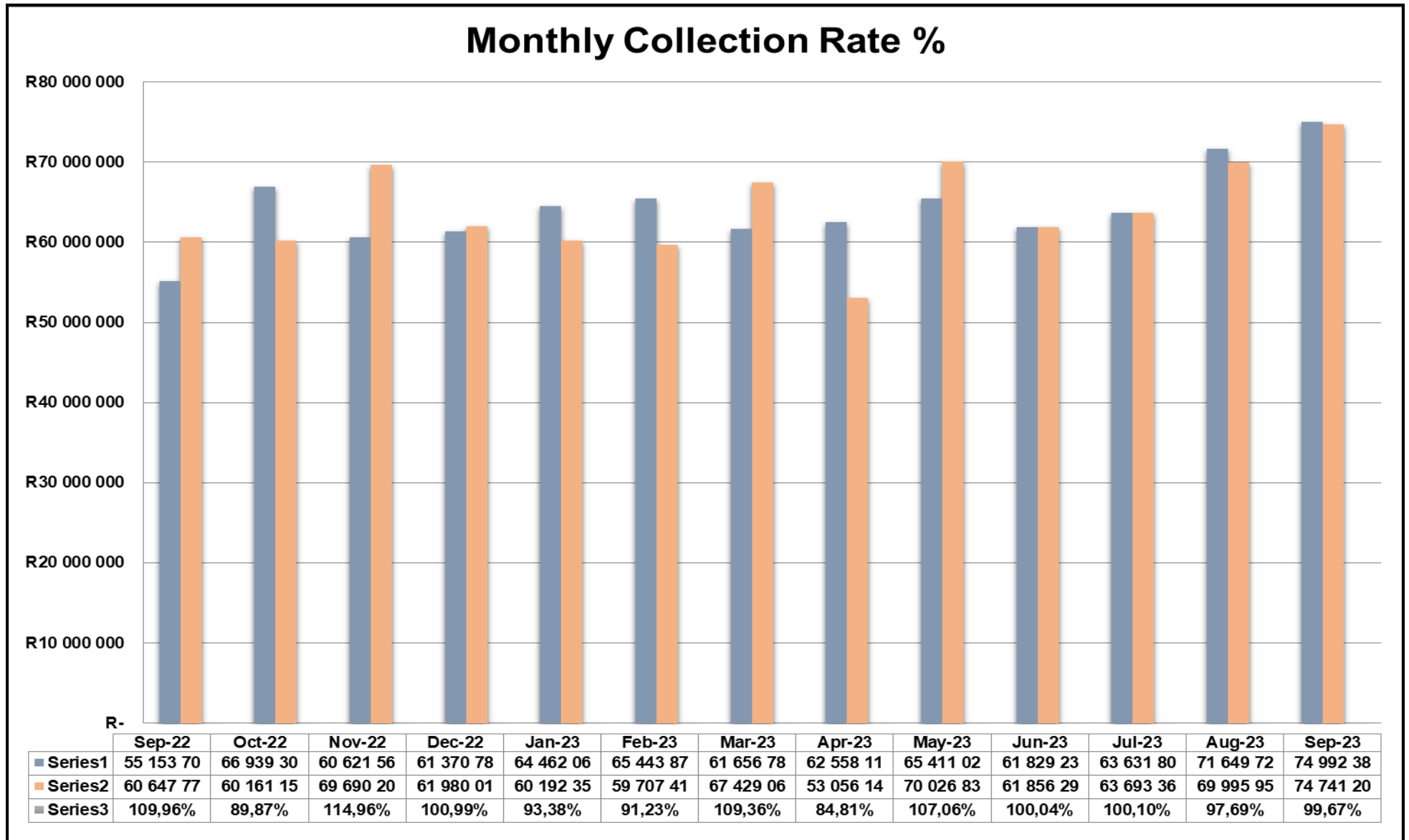
3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

2023/24		Jul-23		Aug-23		Sep-23		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	1	37 186 027	36 117 375	40 621 686	40 343 911	43 733 180	43 088 089	121 540 893	119 549 375	98,36%
RATES	2	11 867 293	12 877 212	13 651 445	13 537 901	14 927 528	16 582 193	40 446 266	42 997 306	106,31%
SEWERAGE	3	3 947 915	3 674 972	4 225 804	4 215 922	4 222 145	3 930 624	12 395 865	11 821 519	95,37%
AVAILABILITY	4	814 055	844 131	1 128 415	954 864	1 116 535	957 420	3 059 004	2 756 415	90,11%
HOUSING	5	35 197	30 329	35 685	27 291	35 112	33 775	105 995	91 394	86,22%
WATER	6	7 104 959	6 083 671	6 877 040	5 817 048	5 856 836	5 889 926	19 838 835	17 790 645	89,68%
REFUSE	7	2 882 991	2 753 867	3 198 405	2 898 712	3 197 772	3 034 653	9 279 168	8 687 231	93,62%
OTHER		1 499 790	1 311 810	1 911 243	2 200 309	1 903 274	1 224 521	5 314 308	4 736 640	89,13%
		R 65 338 228	R 63 693 367	R 71 649 723	R 69 995 959	R 74 992 383	R 74 741 200	R 211 980 334	R 208 430 526	98,33%

2022/23		Jul-22		Aug-22		Sep-22		Quarter 1		%
		Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	1	32 223 308	34 322 604	34 660 641	35 356 222	21 187 035	34 425 387	88 070 984	104 104 214	118,20%
RATES	2	11 548 098	11 458 517	12 723 144	13 070 275	18 568 583	13 608 462	42 839 825	38 137 254	89,02%
SEWERAGE	3	3 882 913	3 534 260	3 478 474	3 935 162	3 739 108	3 469 637	11 100 495	10 939 059	98,55%
AVAILABILITY	4	314 767	973 400	2 414 822	1 004 959	-182 615	925 742	2 546 973	2 904 101	114,02%
HOUSING	5	33 422	32 582	35 159	29 764	34 006	30 023	102 587	92 370	90,04%
WATER	6	5 068 729	6 566 937	5 376 195	5 349 029	7 331 112	5 639 803	17 776 036	17 555 770	98,76%
REFUSE	7	2 998 407	2 571 999	2 714 210	2 606 332	2 748 032	2 588 279	8 460 649	7 766 610	91,80%
OTHER		1 174 644	935 263	1 479 563	4 558 965	1 728 447	-39 560	4 382 654	5 454 668	124,46%
		R 57 244 288	R 60 395 563	R 62 882 207	R 65 910 708	R 55 153 708	R 60 647 773	R 175 280 203	R 186 954 045	106,66%

The combined monthly services collection rate of **98.33%** for the first quarter of the 2023/24 financial year decreased when compared to the previous financial year's rate of **106.66%**. The actual payments refer to amounts received for the previous month's debtors raised

AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED



3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue									
Exchange Revenue									
Service charges - Electricity	364 616	421 007	421 007	38 929	112 875	122 092	(9 217)	-8%	421 007
Service charges - Water	84 142	91 857	91 857	5 815	18 066	23 975	(5 909)	-25%	91 857
Service charges - Waste Water Management	52 452	51 053	51 053	4 488	13 232	12 457	775	6%	51 053
Service charges - Waste management	32 770	32 997	32 997	2 799	8 387	7 994	393	5%	32 997
Sale of Goods and Rendering of Services		13 113	13 113	1 221	3 069	2 383	687	29%	13 113
Agency services	5 511	6 403	6 403	665	1 670	1 652	18	1%	6 403
Interest earned from Receivables	4 048	2 640	2 640	242	757	660	97	15%	2 640
Interest from Current and Non Current Assets	58 939	55 954	55 954	740	2 519	1 555	964	62%	55 954
Rental from Fixed Assets	1 590	1 967	1 967	121	522	448	74	16%	1 967
Operational Revenue		3 933	3 933	461	1 342	828	514	62%	3 933
Non-Exchange Revenue									
Property rates	152 117	167 830	167 830	16 619	45 187	39 912	5 274	13%	167 830
Fines, penalties and forfeits	34 692	32 076	32 076	99	135	44	91	206%	32 076
Licence and permits	5 088	5 158	5 158	380	1 235	1 331	(96)	-7%	5 158
Transfers and subsidies - Operational	173 875	168 036	168 501	6 135	65 816	65 997	(182)	0%	168 501
Interest		1 060	1 060	122	373	265	108	41%	1 060
Operational Revenue	16 837	15 402	15 402	956	2 874	3 850	(976)	-25%	15 402
Gains on disposal of Assets	9 945	14 613	14 613	—	61	179	(119)	-66%	14 613
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 085 563	79 791	278 119	285 622	(7 503)	-3%	1 085 563

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 30 September 2023.

- **Service charges - Water revenue** stands at 25% below the YTD budgeted mainly due to lower consumption by users.
- **Interest from Current and Non-current Assets** refer to interest that will be received on investments that will only mature in November 2023, May and June 2024. The 62% above YTD budgeted projections refer to the interest received on the positive current account balance.
- **Property rates** stands at 13% above the YTD budgeted projections mainly due to the increase in State owned properties that was levied annually instead of monthly.
- **Gains on disposal of Assets** refer to Sale of land transactions that realised.
- Revenue for the month of **September 2023** was **R79.791 million** whilst the overall YTD performance **excluding capital transfers** stands at **3% below** the budgeted projections.

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure By Type									
Employee related costs	291 907	316 394	316 751	23 188	66 723	70 091	(3 368)	-5%	316 751
Remuneration of councillors	11 225	12 081	12 081	1 468	3 343	2 863	480	17%	12 081
Bulk purchases - electricity	289 451	356 097	356 097	33 664	82 436	79 995	2 441	3%	356 097
Inventory consumed	51 767	61 034	64 089	1 971	5 138	4 739	399	8%	64 089
Debt impairment	(5 478)	4 424	4 424	-	-	-	-	-	4 424
Depreciation and amortisation	93 100	112 614	112 614	-	-	10 758	(10 758)	-100%	112 614
Interest	15 655	14 486	14 486	-	-	-	-	-	14 486
Contracted services	90 997	70 092	68 106	4 809	10 600	15 123	(4 523)	-30%	68 106
Transfers and subsidies	4 246	5 060	4 910	988	1 655	2 006	(351)	-17%	4 910
Irrecoverable debts written off	43 096	32 910	32 910	-	-	-	-	-	32 910
Operational costs	39 690	57 831	57 430	6 420	15 093	13 053	2 039	16%	57 430
Losses on Disposal of Assets	8 875	16 413	16 413	-	-	-	-	-	16 413
Other Losses		11 894	11 894	-	-	-	-	-	11 894
Total Expenditure	934 531	1 071 330	1 072 205	72 508	184 988	198 628	(13 640)	-7%	1 072 205

- **Remuneration of Councillors** is 17% above the YTD budgeted projections due to the upper limits increased salaries, allowances and benefits payable in respect of the 2022/23 financial year for which adequate provision has been made in the 2023/24 operating budget. The cash flow will be adjusted with the mid-year adjustments budget.
- **Depreciation and amortisation** – The system setup of the latest mscoa version is in testing phase and we will be able to process transactions by end of October 2023.
- **Contract Services** is 30% below the YTD budgeted projections due to underspending on various repairs & maintenance line items.
- **Transfer and Subsidies** are paid out when beneficiaries submit audited financial statements as required, in order for SM to pay out these financial contributions.
- **Operational costs** stands at 16% above the YTD budgeted projections mainly due to the Salga membership and Software licenses that was paid.
- Expenditure for the month of **September 2023** was **R72.508 million** whilst the overall YTD performance stands at **7% below** the budgeted projections.

3.2.5 Capital expenditure and graphs against Annual Budget

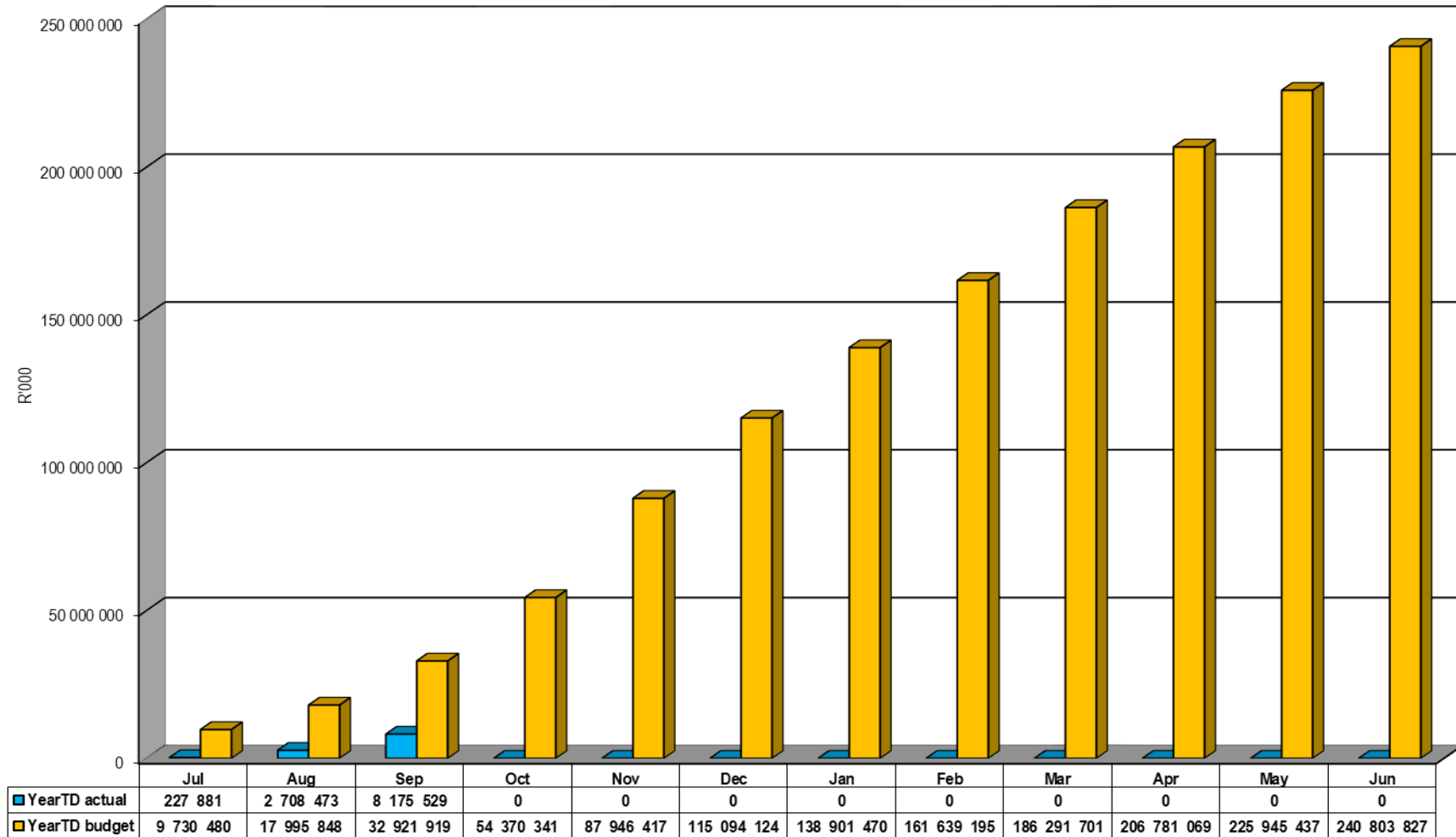
WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Functional Classification									
Governance and administration	4 751	8 444	8 444	29	51	1 005	(954)	-95%	8 444
Executive and council	676	704	704	–	–	10	(10)	-100%	704
Finance and administration	4 075	7 740	7 740	29	51	995	(944)	-95%	7 740
Community and public safety	6 585	32 539	32 582	832	1 359	2 803	(1 444)	-52%	32 582
Community and social services	407	1 250	1 250	5	6	300	(294)	-98%	1 250
Sport and recreation	2 132	27 390	27 432	824	1 350	1 835	(485)	-26%	27 432
Public safety	4 045	3 899	3 899	3	3	668	(666)	-100%	3 899
Economic and environmental services	57 365	81 843	92 258	228	1 531	18 487	(16 956)	-92%	92 258
Planning and development	3 389	14 612	14 612	28	28	10 104	(10 076)	-100%	14 612
Road transport	53 976	67 231	77 647	199	1 503	8 383	(6 880)	-82%	77 647
Trading services	99 946	86 227	107 520	4 379	5 234	10 627	(5 393)	-51%	107 520
Energy sources	45 870	53 741	57 146	1 212	1 977	3 380	(1 403)	-42%	57 146
Water management	30 998	14 564	26 953	62	152	1 210	(1 059)	-87%	26 953
Waste water management	16 648	13 915	19 414	2 726	2 726	5 637	(2 911)	-52%	19 414
Waste management	6 429	4 007	4 007	379	379	400	(21)	-5%	4 007
Other	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional Classification	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804
Funded by:									
National Government	51 410	48 366	48 366	1 459	3 188	4 116	(928)	-23%	48 366
Provincial Government	7 221	57 796	66 389	4	4	16 966	(16 962)	-100%	66 389
District Municipality	–	–	–	–	–	–	–	–	–
Transfers and subsidies - capital (monetary aid)	11 210	1 225	21 225	–	–	1 725	(1 725)	-100%	21 225
Transfers recognised - capital	69 841	107 387	135 980	1 463	3 192	22 807	(19 615)	-86%	135 980
Borrowing	–	–	–	–	–	–	–	–	–
Internally generated funds	98 806	101 665	104 824	4 004	4 983	10 115	(5 132)	-51%	104 824
Total Capital Funding	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804

- Capital expenditure for the month of **September 2023** amounts to **R5 467 056** and stands at **75%** below the projected YTD budget which is not aligned to the SDBIP and budget plan as provided by the respective directors.
- The YTD actual is **R8 175 529.02 (3.40%)** compared to the total budget of **R240 803 827**.
- Commitments are R31 515 146.

2023-2024 Top 10 Capital Projects

No	PROJECT DESCRIPTION	Adjustments Budget	Month Actual - 30 Sep	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently (%)	Any challenges identified that is resulting in delays?
CIVIL											
1	Generator Installations	8 593 277	-	-	-	8 593 277	100%	Construction	Swartland	15%	
ROADS											
2	Roads Swartland: Resealing of Roads	9 250 000	-	-	-	9 250 000	100%	Construction	Swartland	15%	
3	Roads Swartland: Construction of New Roads	24 458 000	199 356	1 502 807	2 458 000	22 955 193	94%	Construction	Swartland	15%	
4	Access road and Intersection Upgrading: Illinge Lethu	10 416 105	-	-	-	10 416 105	100%	Planning	Illinge Lethu	1%	
SPORTGROUNDS											
5	Upgrading of Illinge Lethu Sports Fields	11 300 000	388 481	814 013	1 750 000	10 485 987	93%	Tenders process	Illinge Lethu	7%	
SWIMMING POOLS											
6	Swimming Pool: Wesbank	12 000 000	-	-	-	12 000 000	100%	Tenders process	Wesbank	3%	
HOUSING											
7	Malmesbury De Hoop Serviced Sites	45 000 000	-	-	7 985 454	45 000 000	100%	BAC Approved. Awaiting Appeal period	Malmesbury	0%	
ELECTRICAL SERVICES											
8	Malmesbury: Saamstaan/De Hoop area: Upgrading of bulk electricity supply: Phase 1	23 658 000	871 279	871 279	1 658 000	22 786 722	96%	Contract awarded to VE Electrical. Material orders placed.	Malmesbury	0%	Expenditure will be paid from INEP Vote first and then CRR Vote.
9	Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes	16 042 000	-	-	42 000	16 042 000	100%	Contract awarded to VE Electrical. Material orders placed.	Malmesbury	0%	
10	Replace oil insulated switchgear and equipment	5 000 000	-	-	-	5 000 000	100%	Tender for some material awarded. Awaiting delivery. Some material still to be ordered	Swartland	0%	Installation will be done in-house once material received
TOTAL		165 717 382	1 459 116	3 188 099	13 893 454	162 529 283	98%				
NOTE: Project status (column J): If the project is in the SCM process of being procured. Please state in which stage (column L) (planning, specification, advertising, etc)											

Chart C2 2023/24 Capital Expenditure: YTD Actual vs YTD Budget



3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter					
Description of financial indicator	Basis of calculation	Budget Year 2023/24			
		Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	11,9%	11,9%	0,0%	11,9%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0,0%	0,0%	0,0%	0,0%
<u>Safety of Capital</u>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	9,5%	9,4%	9,1%	9,4%
Gearing	Long Term Borrowing/ Funds & Reserves	24,8%	24,8%	30,8%	24,8%
<u>Liquidity</u>					
Current Ratio	Current assets/current liabilities	6:1	6:1	8:1	6:1
<u>Revenue Management</u>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing	97,0%	97,00%	98,8%	97,0%
<u>Creditors Management</u>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	100,0%	100,00%	99,0%	100,0%
<u>Funding of Provisions</u>					
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions				
<u>Other Indicators</u>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	6,0%	6,0%	3,6%	6,0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	21,0%	21,0%	16,1%	21,0%
Employee costs	Employee costs/Total Revenue - capital revenue	29,2%	29,2%	24,0%	29,2%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	6,1%	6,1%	5,1%	6,1%
Interest & Depreciation	I&D/Total Revenue - capital revenue	11,7%	11,7%	0,0%	11,7%
<u>IDP regulation financial viability indicators</u>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	17,2%	7,5%	21,2%	17,2%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11,3%	9,1%	4,7%	11,3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	10	10	9	10

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	152 117	167 830	167 830	16 619	45 187	39 912	5 274	13%	167 830
Service charges	533 980	596 914	596 914	52 031	152 560	166 518	(13 958)	-8%	596 914
Investment revenue	58 939	55 954	–	740	2 519	1 555	964	62%	55 954
Transfers and subsidies - Operational	58 939	168 036	55 954	6 135	65 816	65 997	(182)	-0%	168 501
Other own revenue	192 648	96 364	264 865	4 267	12 038	11 640	398	3%	96 364
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 085 563	79 791	278 119	285 622	(7 503)	-3%	1 085 563
Employee costs	291 907	316 394	316 751	23 188	66 723	70 091	(3 368)	-5%	316 751
Remuneration of Councillors	11 225	12 081	12 081	1 468	3 343	2 863	480	17%	12 081
Depreciation and amortisation	93 100	112 614	112 614	–	–	10 758	(10 758)	-100%	112 614
Interest	15 655	14 486	14 486	–	–	–	–		14 486
Inventory consumed and bulk purchases	341 218	417 131	420 187	35 635	87 574	84 734	2 840	3%	420 187
Transfers and subsidies	4 246	5 060	4 910	988	1 655	2 006	(351)	-17%	4 910
Other expenditure	177 180	193 564	191 176	11 229	25 692	28 176	(2 484)	-9%	191 176
Total Expenditure	934 531	1 071 330	1 072 205	72 508	184 988	198 628	(13 640)	-7%	1 072 205
Surplus/(Deficit)	62 092	13 768	13 358	7 283	93 131	86 994	6 137	7%	13 358
Transfers and subsidies - capital (monetary allocations)	76 120	107 387	135 980	3 192	3 192	26 847	(23 655)	-88%	135 980
Surplus/(Deficit) after capital transfers & contributions	138 212	121 155	149 338	10 475	96 323	113 841	(17 518)	-15%	149 338
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	138 212	121 155	149 338	10 475	96 323	113 841	(17 518)	-15%	149 338
Capital expenditure & funds sources									
Capital expenditure	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804
Capital transfers recognised	69 841	107 387	135 980	1 463	3 192	22 807	(19 615)	-86%	135 980
Internally generated funds	98 806	101 665	104 824	4 004	4 983	10 115	(5 132)	-51%	104 824
Total sources of capital funds	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804
Financial position									
Total current assets	879 602	863 166	859 598		947 501				859 598
Total non current assets	2 234 437	2 322 092	2 353 843		2 253 701				2 353 843
Total current liabilities	144 679	144 717	144 717		125 082				144 717
Total non current liabilities	223 551	224 988	224 988		223 551				224 988
Community wealth/Equity	2 745 810	2 815 553	2 843 736		2 756 247				2 843 736
Cash flows									
Net cash from (used) operating	234 306	224 935	253 092	29 425	150 986	258 770	107 783	42%	253 092
Net cash from (used) investing	(170 142)	(194 439)	(226 191)	(5 497)	(7 554)	(31 792)	(24 238)	76%	(226 191)
Net cash from (used) financing	(7 238)	(8 261)	(8 261)	122	343	125	(218)	-175%	(8 261)
Cash/cash equivalents at the month/year	722 017	684 449	680 855	662 215	805 990	889 317	83 327	9%	680 855
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	59 539	11 598	3 373	1 909	1 306	1 139	2 135	28 836	109 835
Creditors Age Analysis									
Total Creditors	8 677	–	–	0	–	–	–	58	8 735

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Governance and administration	290 544	319 063	319 528	18 130	79 779	73 845	5 934	8%	319 528
Executive and council	103	305	305	1	2	55	(53)	-96%	305
Finance and administration	290 441	318 758	319 223	18 129	79 776	73 789	5 987	8%	319 223
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	84 174	127 957	127 957	7 222	7 984	23 604	(15 620)	-66%	127 957
Community and social services	14 502	13 893	13 893	2 654	2 928	3 385	(457)	-13%	13 893
Sport and recreation	5 355	16 216	16 216	1 378	1 798	3 767	(1 970)	-52%	16 216
Public safety	42 679	42 089	42 089	3 121	3 157	2 519	638	25%	42 089
Housing	21 638	55 758	55 758	68	101	13 933	(13 832)	-99%	55 758
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	43 503	33 128	43 544	3 093	6 015	8 024	(2 009)	-25%	43 544
Planning and development	4 946	4 789	4 789	514	1 542	875	667	76%	4 789
Road transport	38 558	28 339	38 756	2 579	4 473	7 149	(2 676)	-37%	38 756
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	654 507	712 303	730 480	54 536	187 525	206 988	(19 463)	-9%	730 480
Energy sources	393 023	456 425	457 825	40 149	117 886	132 151	(14 266)	-11%	457 825
Water management	123 175	113 187	124 465	6 292	25 567	31 745	(6 178)	-19%	124 465
Waste water management	83 402	86 097	91 596	4 839	26 948	26 277	671	3%	91 596
Waste management	54 906	56 595	56 595	3 256	17 124	16 815	309	2%	56 595
Other	15	34	34	3	9	8	1	9%	34
Total Revenue - Functional	1 072 743	1 192 485	1 221 543	82 984	281 311	312 469	(31 158)	-10%	1 221 543
Expenditure - Functional									
Governance and administration	135 064	171 937	171 646	14 625	36 233	36 566	(333)	-1%	171 646
Executive and council	22 144	25 835	25 755	4 796	9 179	7 532	1 647	22%	25 755
Finance and administration	111 032	142 949	142 739	9 664	26 599	28 355	(1 755)	-6%	142 739
Internal audit	1 889	3 152	3 152	165	454	680	(225)	-33%	3 152
Community and public safety	167 610	154 654	154 769	9 118	24 632	27 723	(3 091)	-11%	154 769
Community and social services	23 083	26 330	26 318	1 710	4 977	5 605	(628)	-11%	26 318
Sport and recreation	31 643	34 938	34 980	2 166	6 111	7 212	(1 101)	-15%	34 980
Public safety	86 711	88 686	88 770	4 936	12 831	14 032	(1 201)	-9%	88 770
Housing	26 174	4 701	4 701	306	714	875	(162)	-18%	4 701
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	75 256	85 081	85 905	3 048	8 387	12 233	(3 845)	-31%	85 905
Planning and development	14 561	16 200	16 680	1 001	3 044	3 732	(687)	-18%	16 680
Road transport	60 695	68 882	69 225	2 047	5 343	8 501	(3 158)	-37%	69 225
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	554 307	657 274	657 502	45 274	115 194	121 528	(6 334)	-5%	657 502
Energy sources	338 635	414 005	414 021	36 300	89 362	89 564	(202)	0%	414 021
Water management	86 075	107 650	107 676	2 186	6 386	8 584	(2 198)	-26%	107 676
Waste water management	69 307	77 428	77 481	3 369	9 232	12 347	(3 115)	-25%	77 481
Waste management	60 290	58 190	58 323	3 420	10 214	11 033	(819)	-7%	58 323
Other	2 294	2 384	2 384	443	541	577	(36)	-6%	2 384
Total Expenditure - Functional	934 531	1 071 330	1 072 205	72 508	184 988	198 628	(13 640)	-7%	1 072 205
Surplus/ (Deficit) for the year	138 212	121 155	149 338	10 475	96 323	113 841	(17 518)	-15%	149 338

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Corporate Services	13 416	12 735	13 200	2 739	2 876	3 288	(412)	-12,5%	13 200
Vote 2 - Civil Services	293 035	299 716	326 909	17 039	72 775	82 504	(9 729)	-11,8%	326 909
Vote 3 - Council	103	305	305	1	2	55	(53)	-95,7%	305
Vote 4 - Electricity Services	393 023	456 443	457 843	40 150	117 890	132 157	(14 267)	-10,8%	457 843
Vote 5 - Financial Services	287 844	304 521	304 521	17 930	79 388	73 295	6 093	8,3%	304 521
Vote 6 - Development Services	31 971	64 870	64 870	945	2 293	15 629	(13 337)	-85,3%	64 870
Vote 7 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 8 - Protection Services	53 349	53 895	53 895	4 180	6 088	5 540	547	9,9%	53 895
Total Revenue by Vote	1 072 743	1 192 485	1 221 543	82 984	281 311	312 469	(31 158)	-10,0%	1 221 543
Expenditure by Vote									
Vote 1 - Corporate Services	37 800	42 202	42 667	3 040	7 919	8 785	(865)	-9,8%	42 667
Vote 2 - Civil Services	325 328	369 407	370 008	14 400	40 324	52 313	(11 989)	-22,9%	370 008
Vote 3 - Council	18 881	23 068	22 988	4 477	8 245	6 927	1 318	19,0%	22 988
Vote 4 - Electricity Services	342 784	419 094	418 968	37 564	92 180	89 690	2 490	2,8%	418 968
Vote 5 - Financial Services	52 095	73 728	73 178	4 359	12 562	14 733	(2 171)	-14,7%	73 178
Vote 6 - Development Services	50 629	32 212	32 622	2 076	5 851	7 051	(1 200)	-17,0%	32 622
Vote 7 - Municipal Manager	7 573	8 927	8 997	665	2 065	2 033	32	1,6%	8 997
Vote 8 - Protection Services	99 441	102 693	102 777	5 929	15 842	17 096	(1 254)	-7,3%	102 777
Total Expenditure by Vote	934 531	1 071 330	1 072 205	72 508	184 988	198 628	(13 640)	-6,9%	1 072 205
Surplus/ (Deficit) for the year	138 212	121 155	149 338	10 475	96 323	113 841	(17 518)	-15,4%	149 338

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue									
Exchange Revenue									
Service charges - Electricity	364 616	421 007	421 007	38 929	112 875	122 092	(9 217)	-8%	421 007
Service charges - Water	84 142	91 857	91 857	5 815	18 066	23 975	(5 909)	-25%	91 857
Service charges - Waste Water Management	52 452	51 053	51 053	4 488	13 232	12 457	775	6%	51 053
Service charges - Waste management	32 770	32 997	32 997	2 799	8 387	7 994	393	5%	32 997
Sale of Goods and Rendering of Services		13 113	13 113	1 221	3 069	2 383	687	29%	13 113
Agency services	5 511	6 403	6 403	665	1 670	1 652	18	1%	6 403
Interest earned from Receivables	4 048	2 640	2 640	242	757	660	97	15%	2 640
Interest from Current and Non Current Assets	58 939	55 954	55 954	740	2 519	1 555	964	62%	55 954
Rental from Fixed Assets	1 590	1 967	1 967	121	522	448	74	16%	1 967
Operational Revenue		3 933	3 933	461	1 342	828	514	62%	3 933
Non-Exchange Revenue									
Property rates	152 117	167 830	167 830	16 619	45 187	39 912	5 274	13%	167 830
Fines, penalties and forfeits	34 692	32 076	32 076	99	135	44	91	206%	32 076
Licence and permits	5 088	5 158	5 158	380	1 235	1 331	(96)	-7%	5 158
Transfers and subsidies - Operational	173 875	168 036	168 501	6 135	65 816	65 997	(182)	0%	168 501
Interest		1 060	1 060	122	373	265	108	41%	1 060
Operational Revenue	16 837	15 402	15 402	956	2 874	3 850	(976)	-25%	15 402
Gains on disposal of Assets	9 945	14 613	14 613	-	61	179	(119)	-66%	14 613
Total Revenue (excluding capital transfers and contributions)	996 623	1 085 098	1 085 563	79 791	278 119	285 622	(7 503)	-3%	1 085 563
Expenditure By Type									
Employee related costs	291 907	316 394	316 751	23 188	66 723	70 091	(3 368)	-5%	316 751
Remuneration of councillors	11 225	12 081	12 081	1 468	3 343	2 863	480	17%	12 081
Bulk purchases - electricity	289 451	356 097	356 097	33 664	82 436	79 995	2 441	3%	356 097
Inventory consumed	51 767	61 034	64 089	1 971	5 138	4 739	399	8%	64 089
Debt impairment	(5 478)	4 424	4 424	-	-	-	-	-	4 424
Depreciation and amortisation	93 100	112 614	112 614	-	-	10 758	(10 758)	-100%	112 614
Interest	15 655	14 486	14 486	-	-	-	-	-	14 486
Contracted services	90 997	70 092	68 106	4 809	10 600	15 123	(4 523)	-30%	68 106
Transfers and subsidies	4 246	5 060	4 910	988	1 655	2 006	(351)	-17%	4 910
Irrecoverable debts written off	43 096	32 910	32 910	-	-	-	-	-	32 910
Operational costs	39 690	57 831	57 430	6 420	15 093	13 053	2 039	16%	57 430
Losses on Disposal of Assets	8 875	16 413	16 413	-	-	-	-	-	16 413
Other Losses		11 894	11 894	-	-	-	-	-	11 894
Total Expenditure	934 531	1 071 330	1 072 205	72 508	184 988	198 628	(13 640)	-7%	1 072 205
Surplus/(Deficit)	62 092	13 768	13 358	7 283	93 131	86 994	6 137	0	13 358
Transfers and subsidies - capital (monetary)	76 120	107 387	135 980	3 192	3 192	26 847	(23 655)	(0)	135 980
Transfers and subsidies - capital (in-kind)		-					-		-
Surplus/(Deficit) after capital transfers & Income Tax	138 212	121 155	149 338	10 475	96 323	113 841			149 338
Surplus/(Deficit) after income tax	138 212	121 155	149 338	10 475	96 323	113 841			149 338
Share of Surplus/Deficit attributable to Joint Venture									-
Share of Surplus/Deficit attributable to Minorities									-
Surplus/(Deficit) attributable to municipality	138 212	121 155	149 338	10 475	96 323	113 841			149 338
Surplus/ (Deficit) for the year	138 212	121 155	149 338	10 475	96 323	113 841			149 338

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter									
Vote Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Civil Services	80 605	53 925	54 578	1 345	2 648	3 844	(1 195)	-31%	54 578
Vote 4 - Electricity Services	30 367	40 500	41 992	871	871	2 236	(1 365)	-61%	41 992
Vote 6 - Development Services	1 678	55 314	55 314	–	–	16 966	(16 966)	-100%	55 314
Total Capital Multi-year expenditure	112 650	149 739	151 884	2 216	3 520	23 046	(19 526)	-85%	151 884
Single Year expenditure appropriation									
Vote 1 - Corporate Services	596	176	176	5	6	–	6	#DIV/0!	176
Vote 2 - Civil Services	26 520	35 808	63 501	2 902	3 518	7 981	(4 463)	-56%	63 501
Vote 3 - Council	664	692	692	–	–	5	(5)	-100%	692
Vote 4 - Electricity Services	18 239	14 758	16 672	341	1 128	1 170	(42)	-4%	16 672
Vote 5 - Financial Services	665	2 192	2 192	–	–	37	(37)	-100%	2 192
Vote 6 - Development Services	5 256	1 776	1 776	–	–	10	(10)	-100%	1 776
Vote 7 - Municipal Manager	12	12	12	–	–	5	(5)	-100%	12
Vote 8 - Protection Services	4 045	3 899	3 899	3	3	668	(666)	-100%	3 899
Total Capital single-year expenditure	55 996	59 313	88 920	3 251	4 656	9 876	(5 220)	-53%	88 920
Total Capital Expenditure	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804
Capital Expenditure - Functional Classification									
Governance and administration	4 751	8 444	8 444	29	51	1 005	(954)	-95%	8 444
Executive and council	676	704	704	–	–	10	(10)	-100%	704
Finance and administration	4 075	7 740	7 740	29	51	995	(944)	-95%	7 740
Community and public safety	6 585	32 539	32 582	832	1 359	2 803	(1 444)	-52%	32 582
Community and social services	407	1 250	1 250	5	6	300	(294)	-98%	1 250
Sport and recreation	2 132	27 390	27 432	824	1 350	1 835	(485)	-26%	27 432
Public safety	4 045	3 899	3 899	3	3	668	(666)	-100%	3 899
Economic and environmental services	57 365	81 843	92 258	228	1 531	18 487	(16 956)	-92%	92 258
Planning and development	3 389	14 612	14 612	28	28	10 104	(10 076)	-100%	14 612
Road transport	53 976	67 231	77 647	199	1 503	8 383	(6 880)	-82%	77 647
Trading services	99 946	86 227	107 520	4 379	5 234	10 627	(5 393)	-51%	107 520
Energy sources	45 870	53 741	57 146	1 212	1 977	3 380	(1 403)	-42%	57 146
Water management	30 998	14 564	26 953	62	152	1 210	(1 059)	-87%	26 953
Waste water management	16 648	13 915	19 414	2 726	2 726	5 637	(2 911)	-52%	19 414
Waste management	6 429	4 007	4 007	379	379	400	(21)	-5%	4 007
Other	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional Classification	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804
Funded by:									
National Government	51 410	48 366	48 366	1 459	3 188	4 116	(928)	-23%	48 366
Provincial Government	7 221	57 796	66 389	4	4	16 966	(16 962)	-100%	66 389
District Municipality	–	–	–	–	–	–	–	–	–
Transfers and subsidies - capital (monetary al	11 210	1 225	21 225	–	–	1 725	(1 725)	-100%	21 225
Transfers recognised - capital	69 841	107 387	135 980	1 463	3 192	22 807	(19 615)	-86%	135 980
Borrowing	–	–	–	–	–	–	–	–	–
Internally generated funds	98 806	101 665	104 824	4 004	4 983	10 115	(5 132)	-51%	104 824
Total Capital Funding	168 647	209 052	240 804	5 467	8 176	32 922	(24 746)	-75%	240 804

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter					
Description	2022/23	Budget Year 2023/24			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	722 017	684 449	680 855	799 926	680 855
Trade and other receivables from exchange transactions	87 081	108 621	108 621	95 426	108 621
Receivables from non-exchange transactions	38 451	33 732	33 732	31 162	33 732
Current portion of non-current receivables	–	4	4	4	4
Inventory	23 023	23 136	23 163	27 117	23 163
VAT	9 031	13 043	13 043	(6 185)	13 043
Other current assets	–	180	180	51	180
Total current assets	879 602	863 166	859 598	947 501	859 598
Non current assets					
Investments	–	–	–	–	–
Investment property	20 837	24 927	24 927	22 458	24 927
Property, plant and equipment	2 211 648	2 295 581	2 327 332	2 229 291	2 327 332
Heritage assets	1 345	1 120	1 120	1 345	1 120
Intangible assets	606	464	464	606	464
Total non current assets	2 234 437	2 322 092	2 353 843	2 253 701	2 353 843
TOTAL ASSETS	3 114 039	3 185 258	3 213 441	3 201 202	3 213 441
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Financial liabilities	8 761	9 325	9 325	8 761	9 325
Consumer deposits	17 846	17 450	17 450	18 182	17 450
Trade and other payables from exchange transactions	103 492	103 302	103 302	52 054	103 302
Trade and other payables from non-exchange transactions	303	216	216	36 847	216
Provision	4 916	10 898	10 898	11 125	10 898
VAT	–	–	–	(1 887)	–
Other current liabilities	9 360	3 527	3 527	–	3 527
Total current liabilities	144 679	144 717	144 717	125 082	144 717
Non current liabilities					
Financial liabilities	82 090	72 637	72 637	82 090	72 637
Provision	58 487	70 963	70 963	70 631	70 963
Long term portion of trade payables	–	–	–	–	–
Other non-current liabilities	82 974	81 388	81 388	70 830	81 388
Total non current liabilities	223 551	224 988	224 988	223 551	224 988
TOTAL LIABILITIES	368 230	369 705	369 705	348 633	369 705
NET ASSETS	2 745 810	2 815 553	2 843 736	2 852 570	2 843 736
COMMUNITY WEALTH/EQUITY					
Accumulated surplus/(deficit)	2 486 549	2 522 094	2 550 277	2 490 090	2 550 277
Reserves and funds	259 260	293 459	293 459	266 157	293 459
Other	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2 745 810	2 815 553	2 843 736	2 756 247	2 843 736

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates	152 117	164 473	164 473	29 745	57 776	41 118	16 658	41%	164 473
Service charges	523 091	590 304	590 304	54 105	153 182	166 518	(13 335)	-8%	590 304
Other revenue	54 436	37 148	37 148	10 525	28 078	15 841	12 237	77%	37 148
Transfers and Subsidies - Operational	173 875	168 036	168 178	4 151	75 254	53 945	21 309	40%	168 178
Transfers and Subsidies - Capital	60 836	107 387	135 980	12 410	24 925	26 847	(1 922)	-7%	135 980
Interest	61 933	55 954	55 954	-	-	1 555	(1 555)	-100%	55 954
Dividends	-	-	-	-	-	-	-		-
Payments									
Suppliers and employees	(777 557)	(883 983)	(884 711)	(81 512)	(188 229)	(45 004)	143 225	-318%	(884 711)
Interest	(10 180)	(9 324)	(9 324)	-	-	-	-		(9 324)
Transfers and Subsidies	(4 246)	(5 060)	(4 910)	-	-	(2 050)	(2 050)	100%	(4 910)
NET CASH FROM/(USED) OPERATING ACTIVITIES	234 306	224 935	253 092	29 425	150 986	258 770	107 783	42%	253 092
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	2 186	14 613	14 613	-	61	-	61	#DIV/0!	14 613
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-		-
Payments									
Capital assets	(172 328)	(209 052)	(240 804)	(5 497)	(7 615)	(31 792)	(24 177)	76%	(240 804)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(170 142)	(194 439)	(226 191)	(5 497)	(7 554)	(31 792)	(24 238)	76%	(226 191)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits	1 396	500	500	122	343	125	218	175%	500
Payments									
Repayment of borrowing	(8 634)	(8 761)	(8 761)	-	-	-	-		(8 761)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(7 238)	(8 261)	(8 261)	122	343	125	(218)	-175%	(8 261)
NET INCREASE/ (DECREASE) IN CASH HELD	56 926	22 234	18 640	24 050	143 775	227 102			18 640
Cash/cash equivalents at beginning:	665 091	662 215	662 215	662 215	662 215	662 215			662 215
Cash/cash equivalents at month/year end:	722 017	684 449	680 855		805 990	889 317			680 855

Cash and cash equivalents as at 30 September 2023 include investments made to the amount of R700 000 000.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

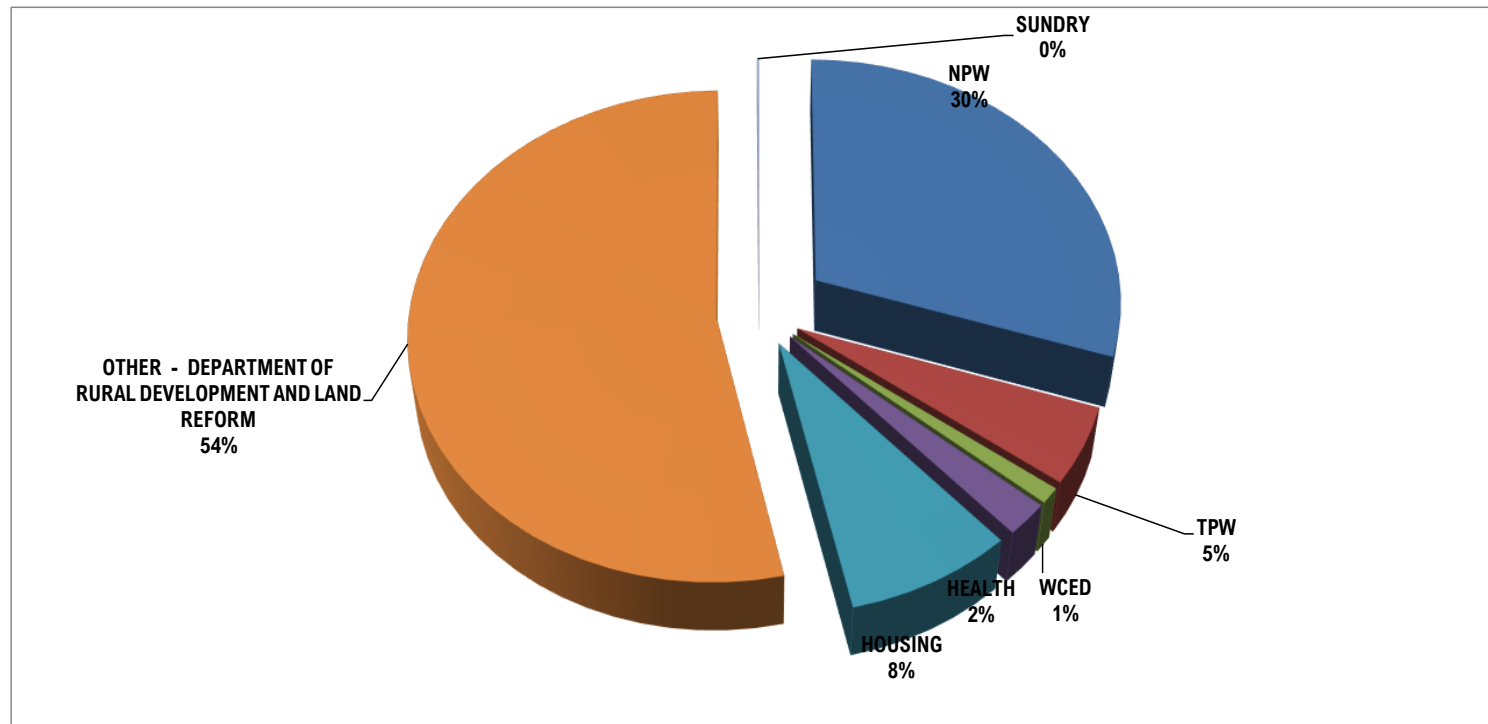
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter											
Description	NT Code	Budget Year 2023/24									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Trade and Other Receivables from Exchange Transactions - Water	1200	7 068	2 576	1 158	868	457	398	815	7 262	20 601	9 799
Trade and Other Receivables from Exchange Transactions - Electricity	1300	33 761	3 267	200	64	55	44	76	1 577	39 044	1 816
Receivables from Non-exchange Transactions - Property Rates	1400	13 568	2 718	902	242	168	129	181	10 416	28 325	11 137
Receivables from Exchange Transactions - Waste Water Management	1500	3 837	1 523	501	326	287	273	503	4 360	11 611	5 750
Receivables from Exchange Transactions - Waste Management	1600	3 337	1 155	419	262	233	213	388	3 953	9 960	5 049
Receivables from Exchange Transactions - Property Rental Debtors	1700	35	25	5	3	2	2	3	28	103	38
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(2 067)	334	188	144	104	80	168	1 239	190	1 736
Total By Income Source	2000	59 539	11 598	3 373	1 909	1 306	1 139	2 135	28 836	109 835	35 325
2022/23 - totals only		55 606	13 564	3 423	1 708	1 264	1 084	2 001	23 142	101 792	29 199
Debtors Age Analysis By Customer Group											
Organs of State	2200	2 897	125	60	29	30	27	43	2 322	5 535	2 453
Commercial	2300	26 313	1 355	118	119	41	38	72	1 292	29 349	1 563
Households	2400	30 329	10 118	3 195	1 761	1 234	1 073	2 019	25 221	74 951	31 309
Other	2500	–	–	–	–	–	–	–	–	–	–
Total By Customer Group	2600	59 539	11 598	3 373	1 909	1 306	1 139	2 135	28 836	109 835	35 325

Total Debtors has increased from R 106 783 078 in August to R 109 834 742 in September 2023.

The collection rate for **September 2023** was **99.67%** compared to **97.69%** in August 2023. (Amounts received in the current month for the previous month's debtors raised).

5.2 Government Debt Schedule

Swartland Municipality for the month ended September 2023	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	517 522	31 140	27 864	507 346	1 083 871	443 990	18 516	1 723	116 853	581 082	1 664 954	1 664 954	-1 689 163
TPW	166 006	9 929	8 403	73 294	257 631	-25 223	47 594	-	-	22 371	280 002	280 002	-3 774 922
WCED	-	-	-	-	-	41 589	771	771	14 375	57 506	57 506	57 506	-39 152
HEALTH	-	-	-	-	-	115 373	1 290	1 173	2 117	119 954	119 954	119 954	-9 517
HOUSING	-	-	-	-	-	452 523	19	15	1 857	454 415	454 415	454 415	-436 169
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	1 179 535	15 639	20 464	1 736 811	2 952 449	-	-	-	-	-	2 952 449	2 952 449	-1
SUNDRY	5 050	1	1	145	5 197	310	-	-	-	310	5 507	5 507	-75 210
TOTAL OUTSTANDING	1 868 112	56 709	56 733	2 317 595	4 299 149	1 028 562	68 191	3 683	135 202	1 235 638	5 534 787	5 534 787	-6 024 134



Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description	NT Code	Budget Year 2023/24									Prior year totals for chart (same
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700	8 677	-	-	0	-	-	-	58	8 735	38 812
Auditor General	0800									-	
Other	0900									-	
Total By Customer Type	1000	8 677	-	-	0	-	-	-	58	8 735	38 812

6.2 Outstanding Creditors: 30 days and older

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
WKDM	57 953.11	30/06/2019	Dispute regarding meter installations by Director: Civil	Query not resolved as of yet.
TIPS TOP FIRST TRADING	120.00	22/06/2023	Supporting evidence.	Lack of responses from WCDM.

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter											
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Variable or Fixed interest rate	Interest Rate ^a	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months									
Municipality											
ABSA		3 Years	Fixed	Fixed	11,070	28/06/2026	300 000	33 028	-	-	333 028
NEDBANK		12 Months	Fixed	Fixed	10,380	28/06/2024	200 000	20 532	-	-	220 532
STANDARD BANK		12 Months	Fixed	Fixed	10,130	28/06/2024	150 000	15 028	-	-	165 028
STANDARD BANK		10 Months	Fixed	Fixed	10,125	15/05/2024	40 000	3 440	-	-	43 440
ABSA		4 Months	Fixed	Fixed	9,550	10/11/2023	10 000	322	-	-	10 322
											-
Municipality sub-total							700 000		-	-	772 351
TOTAL INVESTMENTS AND INTEREST	2						700 000		-	-	772 351

- As at 30 September 2023 investments made amount to R 700 000 000. No investments matured and no investments were made.

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	31 August 2023	Transactions / Movement 2023/2024	Current Month
Cash & Cash Equivalents:	R 790 313 001		R 799 908 834
Primary Bank Account	R 86 972 634	R 9 095 164	R 96 067 798
Short Term Investments (Less than 6 months)	R 10 000 000	R -	R 10 000 000
Medium Term Investments (More than 6 months)	R 390 000 000	R -	R 390 000 000
Longterm Investments	R 300 000 000	R -	R 300 000 000
Cash Floats	R 3 340 367	R 500 669	R 3 841 036
Commitments:	R 607 589 885		R 569 904 734
Unspent Borrowings	R -	R -	R -
Unspent Committed Conditional Grants	R 9 360 378	R -	R 9 360 378
Capital funding requirement 2023/24 (Grants & Loans)	R 134 751 237	R -1 463 220	R 133 288 017
Cash Portion of Housing Development Fund	R -		R -
Capital Replacement Reserve Movement	R 103 344 117	R -4 003 836	R 99 340 281
Loan repayment due Dec / June	R 9 323 960	R -	R 9 323 960
Consumer Deposits	R 18 059 037	R 123 168	R 18 182 205
Creditor payments	R 16 777 359	R -8 042 710	R 8 734 648
Salaries	R 283 064 205	R -24 298 552	R 258 765 653
Bad Debt Contributions	R 32 909 592	R -	R 32 909 592
Working Capital			R 230 004 100

7.3 Withdrawals from Municipal Bank Account

In accordance with Section 11, Sub-section 1 (b) to (j)		
NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Sep-23	
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial official of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	Amount	Reason for withdrawal
	R 289 176 311	To pay creditors, service providers, employee related costs, etc
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 11 825 352	Motor Vehicle Registration and Road Traffic Management Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 299 160	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 700 000 000	Investments made during quarter 1.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and		
(b) submit a copy of the report to the relevant provincial treasury and the Auditor-General .		

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M03 September									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	129 651	146 615	146 615	–	61 689	61 689	–		146 615
Local Government Equitable Share	126 228	143 235	143 235	–	59 681	59 681	–		143 235
Finance Management	1 550	1 550	1 550	–	1 550	1 550	–		1 550
EPWP Incentive	1 873	1 830	1 830	–	458	458	–		1 830
									–
Provincial Government:	22 726	21 055	21 055	3 960	13 019	13 019	–		21 055
Community Development Workers	38	38	38	38	38	38	–		38
Municipal Accreditation and Capacity Building Grant	255	245	245	–	245	245	–		245
Libraries	11 573	11 788	11 788	3 922	3 922	3 922	–		11 788
Proclaimed Roads Subsidy	4 470	170	170	–	–	–	–		170
Establishment of a K9 Unit	2 390	3 305	3 305	–	3 305	3 305	–		3 305
Establishment of Law Enforcement Rural Safety Unit	4 000	5 509	5 509	–	5 509	5 509	–		5 509
									–
Total Operating Transfers and Grants	152 377	167 670	167 670	3 960	74 708	74 708	–		167 670
Capital Transfers and Grants									
National Government:	51 410	48 366	48 366	9 600	19 400	19 400	–		48 366
Municipal Infrastructure Grant (MIG)	33 810	24 708	24 708	9 600	12 900	12 900	–		24 708
Integrated National Electrification Programme (municipal)	17 600	23 658	23 658	–	6 500	6 500	–		23 658
									–
Provincial Government:	3 895	57 796	57 796	976	1 016	1 016	–		57 796
Human Settlements	2 615	55 314	55 314	–	–	–	–		55 314
RSEP/VPUU Municipal Projects	1 200	500	500	–	–	–	–		500
Libraries	50	50	50	50	50	50	–		50
Fire Service Capacity Building Grant	–	926	926	926	926	926	–		926
Establishment of a K9 Unit	30	40	40	–	40	40	–		40
Sport Development	–	966	966	–	–	–	–		966
									–
Total Capital Transfers and Grants	55 305	106 162	106 162	10 576	20 416	20 416	–		106 162
TOTAL RECEIPTS OF TRANSFERS & GRANTS	207 682	273 832	273 832	14 536	95 124	95 124	–		273 832

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	129 651	146 615	146 615	7 001	22 602	24 272	(1 670)	-6,9%	146 615
Local Government Equitable Share	126 228	143 235	143 235	6 842	22 212	23 497	(1 285)	-5,5%	143 235
Finance Management	1 550	1 550	1 550	29	109	346	(236)	-68,4%	1 550
EPWP Incentive	1 873	1 830	1 830	129	281	430	(149)	-34,6%	1 830
							-		
Provincial Government:	29 051	21 055	21 055	2 087	5 623	5 788	(165)	-2,9%	21 055
Community Development Workers	35	38	38	-	1	8	(7)	-91,1%	38
Municipal Accreditation and Capacity Building Gr	197	245	245	17	52	58	(6)	-9,8%	245
Libraries	11 573	11 788	11 788	863	2 565	2 692	(127)	-4,7%	11 788
Proclaimed Roads Subsidy	4 470	170	170	-	-	37	(37)	-100,0%	170
Establishment of a K9 Unit	6 037	3 305	3 305	620	1 422	1 457	(35)	-2,4%	3 305
Establishment of Law Enforcement Rural Safety U	6 738	5 509	5 509	587	1 584	1 537	46	3,0%	5 509
Total operating expenditure of Transfers and Gr	158 702	167 670	167 670	9 088	28 225	30 061	(1 836)	-6,1%	167 670
Capital expenditure of Transfers and Grants									
National Government:	50 700	48 366	48 366	1 459	3 188	4 116	(928)	-22,5%	48 366
Municipal Infrastructure Grant (MIG)	33 100	24 708	24 708	588	2 317	2 458	(141)	-5,7%	24 708
Integrated National Electrification Programme (m	17 600	23 658	23 658	871	871	1 658	(787)	-47,5%	23 658
							-		
Provincial Government:	4 870	57 796	66 389	4	4	16 966	(16 962)	-100,0%	66 389
Human Settlements	3 483	55 314	55 314	-	-	16 966	(16 966)	-100,0%	55 314
RSEP/VPUU Municipal Projects	1 200	500	500	-	-	-	-		500
Libraries	50	50	50	4	4	-	4	#DIV/0!	50
Fire Service Capacity Building Grant	-	926	926	-	-	-	-		926
Establishment of a K9 Unit	137	40	40	-	-	-	-		40
Sport Development	-	966	966	-	-	-	-		966
Emergency Municipal Load-Shedding Relief	2 438	-	8 593	-	-	-	-		8 593
							-		
Total capital expenditure of Transfers and Grant	55 570	106 162	114 755	1 463	3 192	21 082	(17 890)	-84,9%	114 755
TOTAL EXPENDITURE OF TRANSFERS AND GRA	214 271	273 832	282 425	10 551	31 417	51 143	(19 726)	-38,6%	282 425

8.3 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q1 First Quarter					
Description	Budget Year 2023/24				
	Approved Rollover 2022/23	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands					
EXPENDITURE					
Capital expenditure of Approved Roll-overs					
Provincial Government:	8 593	-	-	8 593	100,0%
Emergency Municipal Load-Shedding Relief	8 593	-	-	8 593	100,0%
				-	
Total capital expenditure of Approved Roll-overs	8 593	-	-	8 593	100,0%
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS	8 593	-	-	8 593	100,0%

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter									
Summary of Employee and Councillor remuneration	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	A	B	C						D
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	8 365	9 058	9 058	1 110	2 498	2 147	351	16%	9 058
Pension and UIF Contributions	901	976	976	118	268	231	36	16%	976
Medical Aid Contributions	154	156	197	16	49	86	(37)	-43%	197
Cellphone Allowance	994	1 015	1 015	156	326	241	86	36%	1 015
Other benefits and allowances	811	877	835	68	203	158	44	28%	835
Sub Total - Councillors	11 225	12 081	12 081	1 468	3 343	2 863	480	17%	12 081
Senior Managers of the Municipality									
Basic Salaries and Wages	8 934	9 291	9 217	768	2 305	2 533	(228)	-9%	9 217
Pension and UIF Contributions	1 638	1 750	1 750	144	431	434	(3)	-1%	1 750
Medical Aid Contributions	415	429	429	35	106	106	(0)	0%	429
Motor Vehicle Allowance	868	761	761	73	218	179	39	22%	761
Cellphone Allowance	243	251	251	22	62	61	1	2%	251
Other benefits and allowances	291	193	267	25	75	69	6	8%	267
Payments in lieu of leave	–	33	33	–	–	–	–	–	33
Post-retirement benefit obligations	1 519	1 519	1 519	–	–	–	–	–	1 519
Sub Total - Senior Managers of Municipality	14 182	14 228	14 228	1 067	3 198	3 383	(185)	-5%	14 228
Other Municipal Staff									
Basic Salaries and Wages	163 400	183 305	183 662	14 375	42 776	45 203	(2 427)	-5%	183 662
Pension and UIF Contributions	29 304	32 503	32 503	2 621	7 836	8 020	(184)	-2%	32 503
Medical Aid Contributions	12 728	14 196	14 196	1 144	3 417	3 473	(56)	-2%	14 196
Overtime	18 820	14 882	14 882	1 631	3 178	2 729	450	16%	14 882
Motor Vehicle Allowance	5 687	6 189	6 189	491	1 460	1 477	(17)	-1%	6 189
Cellphone Allowance	676	684	684	57	171	173	(1)	-1%	684
Housing Allowances	996	1 151	1 151	93	278	272	6	2%	1 151
Other benefits and allowances	32 175	33 872	33 872	1 709	4 409	4 592	(183)	-4%	33 872
Payments in lieu of leave	2 642	2 988	2 988	–	–	–	–	–	2 988
Long service awards	1 798	2 898	2 898	–	–	681	(681)	-100%	2 898
Post-retirement benefit obligations	9 498	9 498	9 498	–	–	–	–	–	9 498
Sub Total - Other Municipal Staff	277 725	302 166	302 523	22 120	63 525	66 619	(3 094)	-5%	302 523
Total Parent Municipality	303 132	328 475	328 832	24 656	70 067	72 865	(2 798)	-4%	328 832
Total Municipal Entities	–	–	–	–	–	–	–	–	–
TOTAL MANAGERS AND STAFF	291 907	316 394	316 751	23 188	66 723	70 002	(3 278)	-5%	316 751

OVERTIME & STANDBY COSTS PER DEPARTMENT: 30 SEPTEMBER 2023

Overtime	Original Budget (B)	Adjusted Budget (B)	Jul-23	Aug-23	Sep-23	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	6 670 479	6 670 479	1 406	794 598	717 791	1 513 795	1 212 816	-300 979	22.69%
Corporate Services	137 428	137 428	12 870	12 870	25 643	51 382	24 986	-26 396	37.39%
Electricity Services	890 227	890 227	-	97 874	94 601	192 475	161 860	-30 615	21.62%
Financial Services	506 889	506 889	4 482	18 971	24 463	47 915	92 162	44 247	9.45%
Development Services	152 818	152 818	966	3 058	14 489	18 513	27 786	9 273	12.11%
Protection Services	4 771 401	4 771 401	8 305	413 672	526 134	948 111	867 528	-80 583	19.87%
K9-Dog Unit	928 493	928 493	-	58 869	77 483	136 352	168 816	32 464	14.69%
Reaction Unit	397 014	397 014	-	90 605	126 284	216 889	72 184	-144 705	54.63%
Grand Total	14 454 749	14 454 749	28 029	1 490 516	1 606 887	3 125 433	2 628 138	-497 295	21.62%
Overtime Emergency Services	4 896 168	4 896 168	-	454 654	406 313	860 967	890 212	29 245	17.58%
Civil Services	2 491 044	2 491 044	-	248 427	228 431	476 858	452 918	-23 940	19.14%
Electricity Services	844 218	844 218	-	97 874	87 983	185 856	153 494	-32 362	22.02%
Financial Services	335 238	335 238	-	3 149	3 451	6 600	60 952	54 352	1.97%
Development Services	10 440	10 440	-	-	-	-	1 898	1 898	0.00%
Protection Services	1 215 228	1 215 228	-	105 205	86 448	191 653	220 950	29 297	15.77%
Overtime Fixed Allowance	678 310	678 310	23 976	65 995	91 473	181 443	123 330	-58 113	26.75%
Corporate Services	137 428	137 428	12 870	12 870	25 643	51 382	24 986	-26 396	37.39%
Financial Services	53 730	53 730	2 801	15 822	21 012	39 635	9 770	-29 865	73.77%
Protection Services	487 152	487 152	8 305	37 303	44 818	90 426	88 574	-1 852	18.56%
Overtime Special Projects	8 880 271	8 880 271	4 054	969 867	1 109 102	2 083 022	1 614 596	-468 426	23.46%
Civil Services	4 179 435	4 179 435	1 406	546 171	489 360	1 036 937	759 898	-277 039	24.81%
Electricity Services	46 009	46 009	-	-	6 618	6 618	8 366	1 748	14.39%
Financial Services	117 921	117 921	1 681	-	-	1 681	21 440	19 759	1.43%
Development Services	142 378	142 378	966	3 058	14 489	18 513	25 888	7 375	13.00%
Protection Services	3 069 021	3 069 021	-	271 163	394 867	666 031	558 004	-108 027	21.70%
K9-Dog Unit	928 493	928 493	-	58 869	77 483	136 352	168 816	32 464	14.69%
Reaction Unit	397 014	397 014	-	90 605	126 284	216 889	72 184	-144 705	54.63%
Standby	Original Budget (B)	Adjusted Budget (B)	Jul-23	Aug-23	Sep-23	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	2 519 889	2 519 889	-	254 354	241 524	495 878	592 174	96 296	19.68%
Electricity Services	1 754 285	1 754 285	-	141 759	159 162	300 921	412 257	111 336	17.15%
Financial Services	379 897	379 897	-	22 574	22 365	44 939	89 276	44 337	11.83%
Development Services	97 411	97 411	-	11 172	10 349	21 521	22 891	1 370	22.09%
Protection Services	2 525 759	2 525 759	-	242 923	238 977	481 900	593 553	111 653	19.08%
K9-Dog Unit	221 328	221 328	-	9 900	14 251	24 151	52 013	27 862	10.91%
Total Budget for Standby	7 498 569	7 498 569	-	682 682	686 628	1 369 311	1 762 164	392 853	18.26%
Total Budget for Overtime	14 454 749	14 454 749	28 029	1 490 516	1 606 887	3 125 433	2 628 138	-497 295	21.62%
Grand Total for Standby & Overtime	21 953 318	21 953 318	28 029	2 173 199	2 293 516	4 494 743	4 390 302	-104 441	20.47%

Note: That Council note the impact of unsustainable spending on overtime, but moreover the impact on future tariffs.

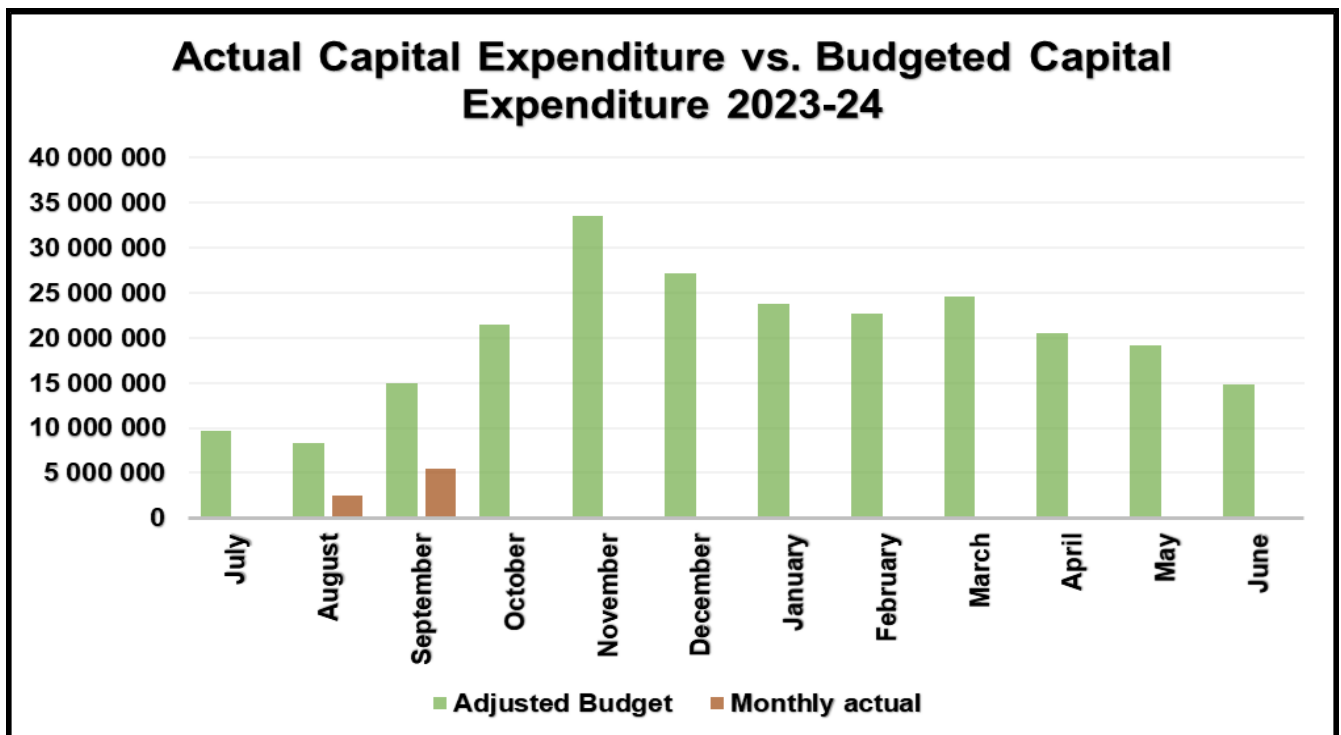
Section 10 – Material variances to the SDBIP

No material variances to the SDBIP.

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter									
Month	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	2 071	9 731	9 730	228	228	9 730	9 503	97,7%	0,1%
August	807	8 115	8 265	2 481	2 708	17 996	15 287	84,9%	1%
September	2 496	13 946	14 926	5 467	8 176	32 922	24 746	75,2%	4%
October	11 687	17 373	21 448			54 370	-		
November	9 644	25 784	33 576			87 946	-		
December	14 890	19 453	27 148			115 094	-		
January	10 542	18 184	23 807			138 901	-		
February	13 568	18 105	22 738			161 639	-		
March	18 125	23 948	24 653			186 292	-		
April	14 470	20 389	20 489			206 781	-		
May	28 869	19 164	19 164			225 945	-		
June	41 476	14 858	14 858			240 804	-		
Total Capital expenditure	168 647	209 052	240 804	8 176					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure	72 662	125 032	129 141	1 740	3 342	14 806	11 463	77,4%	129 141
Roads Infrastructure	30 598	55 914	55 914	199	1 503	9 133	7 630	83,5%	55 914
Roads	30 598	55 914	55 914	199	1 503	9 133	7 630	83,5%	55 914
Road Structures	–	–	–	–	–	–	–	–	–
Storm water Infrastructure	–	–	1 509	–	–	–	–	–	1 509
Storm water Conveyance	–	–	1 509	–	–	–	–	–	1 509
Electrical Infrastructure	37 171	46 400	46 400	1 141	1 353	1 930	577	29,9%	46 400
MV Substations	13 107	16 542	16 542	27	27	98	71	72,4%	16 542
MV Switching Stations	5 129	5 350	5 350	146	146	–	(146)	#DIV/0!	5 350
MV Networks	17 600	23 658	23 658	871	871	1 658	787	47,5%	23 658
LV Networks	1 336	850	850	97	309	174	(135)	-77,4%	850
Capital Spares	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure	2 965	9 797	11 880	44	131	2 747	2 616	95,2%	11 880
Boreholes	658	500	500	–	–	400	400	100,0%	500
Distribution	2 307	9 297	11 380	44	131	2 347	2 216	94,4%	11 380
Sanitation Infrastructure	1 928	10 420	10 937	–	–	996	996	100,0%	10 937
Pump Station	536	1 100	1 100	–	–	216	216	100,0%	1 100
Reticulation	1 392	9 320	9 837	–	–	780	780	100,0%	9 837
Solid Waste Infrastructure	–	2 500	2 500	356	356	–	(356)	#DIV/0!	2 500
Landfill Sites	–	2 000	2 000	356	356	–	(356)	#DIV/0!	2 000
Waste Drop-off Points	–	500	500	–	–	–	–	–	500
Community Assets	3 044	15 700	15 700	–	–	300	300	100,0%	15 700
Community Facilities	343	3 000	3 000	–	–	300	300	100,0%	3 000
Cemeteries/Crematoria	–	900	900	–	–	300	300	100,0%	900
Parks	343	1 100	1 100	–	–	–	–	–	1 100
Markets	–	1 000	1 000	–	–	–	–	–	1 000
Sport and Recreation Facilities	2 701	12 700	12 700	–	–	–	–	–	12 700
Outdoor Facilities	2 701	12 700	12 700	–	–	–	–	–	12 700
Investment properties	345	–	–	–	–	–	–	–	–
Revenue Generating	345	–	–	–	–	–	–	–	–
Unimproved Property	345	–	–	–	–	–	–	–	–
Other assets	1 069	16 514	16 514	–	–	11 086	11 086	100,0%	16 514
Operational Buildings	103	3 000	3 000	–	–	1 000	1 000	100,0%	3 000
Municipal Offices	103	2 900	2 900	–	–	1 000	1 000	100,0%	2 900
Stores	–	100	100	–	–	–	–	–	100
Housing	966	13 514	13 514	–	–	10 086	10 086	100,0%	13 514
Social Housing	966	13 514	13 514	–	–	10 086	10 086	100,0%	13 514
Intangible Assets	30	–	–	–	–	–	–	–	–
Licences and Rights	30	–	–	–	–	–	–	–	–
Computer Software and Applications	30	–	–	–	–	–	–	–	–
Computer Equipment	3 485	2 052	2 566	–	574	581	7	1,2%	2 566
Computer Equipment	3 485	2 052	2 566	–	574	581	7	1,2%	2 566
Furniture and Office Equipment	473	586	586	5	6	57	50	89,0%	586
Furniture and Office Equipment	473	586	586	5	6	57	50	89,0%	586
Machinery and Equipment	5 571	3 431	12 523	202	230	796	565	71,1%	12 523
Machinery and Equipment	5 571	3 431	12 523	202	230	796	565	71,1%	12 523
Transport Assets	14 250	11 962	11 962	435	435	496	61	12,3%	11 962
Transport Assets	14 250	11 962	11 962	435	435	496	61	12,3%	11 962
Land	533	–	–	–	–	–	–	–	–
Land	533	–	–	–	–	–	–	–	–
Total Capital Expenditure on new asset	101 461	175 276	188 991	2 383	4 588	28 121	23 533	83,7%	188 991

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q1 First Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	22 862	11 500	11 500	1 769	1 769	2 750	981	35,7%	11 500
Roads Infrastructure	21 500	10 000	10 000	–	–	(750)	(750)	100,0%	10 000
Roads	21 500	10 000	10 000	–	–	(750)	(750)	100,0%	10 000
Road Structures							–		
Sanitation Infrastructure	1 362	1 500	1 500	1 769	1 769	3 500	1 731	49,5%	1 500
Pump Station							–		–
Reticulation	1 362	1 500	1 500	1 769	1 769	3 500	1 731	49,5%	1 500
Waste Water Treatment Works							–		–
Total Capital Expenditure on renewal of existing assets	22 862	11 500	11 500	1 769	1 769	2 750	981	35,7%	11 500

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q1 First Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure	44 324	9 811	27 846	927	1 004	301	(704)	-234,0%	27 846
Roads Infrastructure	–	–	10 416	–	–	–	–		10 416
Roads	–	–	10 416	–	–	–	–		10 416
Storm water Infrastructure	225	250	250	67	67	–	(67)	#DIV/0!	250
Storm water Conveyance	225	250	250	67	67	–	(67)	#DIV/0!	250
Attenuation	–	–	–	–	–	–	–		–
Electrical Infrastructure	7 430	3 650	6 542	71	148	890	742	83,4%	6 542
MV Networks	555	1 100	2 500	49	49	120	71	59,3%	2 500
LV Networks	6 874	2 550	4 042	22	99	770	671	87,1%	4 042
Capital Spares	–	–	–	–	–	–	–		–
Water Supply Infrastructure	28 513	4 300	9 028	–	–	(1 700)	(1 700)	100,0%	9 028
Bulk Mains	–	500	500	–	–	–	–		500
Distribution	28 517	3 700	8 428	–	–	(1 700)	(1 700)	100,0%	8 428
Distribution Points	–	–	–	–	–	–	–		–
PRV Stations	(4)	100	100	–	–	–	–		100
Capital Spares	–	–	–	–	–	–	–		–
Sanitation Infrastructure	8 157	1 611	1 611	790	790	1 111	321	28,9%	1 611
Waste Water Treatment Works	8 157	1 611	1 611	790	790	1 111	321	28,9%	1 611
Outfall Sewers	–	–	–	–	–	–	–		–
Community Assets	–	12 466	12 466	388	814	1 750	936	53,5%	12 466
Community Facilities	–	200	200	–	–	–	–		200
Cemeteries/Crematoria	–	200	200	–	–	–	–		200
Capital Spares	–	–	–	–	–	–	–		–
Sport and Recreation Facilities	–	12 266	12 266	388	814	1 750	936	53,5%	12 266
Outdoor Facilities	–	12 266	12 266	388	814	1 750	936	53,5%	12 266
Total Capital Expenditure on upgrading of existing assets	44 324	22 277	40 312	1 315	1 818	2 051	232	11,3%	40 312

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	47 985	46 052	46 056	3 972	9 686	10 133	447	4,4%	46 056
Roads Infrastructure	9 657	5 789	5 793	678	1 510	1 299	(211)	-16,2%	5 793
Roads	9 564	5 717	5 722	554	1 386	1 231	(155)	-12,6%	5 722
Road Structures		-	-	-	-	-	-		-
Road Furniture	93	71	71	124	124	68	(56)	-81,7%	71
Storm water Infrastructure	18 616	20 911	20 911	1 600	4 307	4 689	382	8,2%	20 911
Storm water Conveyance	18 616	20 911	20 911	1 600	4 307	4 689	382	8,2%	20 911
Electrical Infrastructure	3 693	3 267	3 267	530	887	689	(197)	-28,7%	3 267
MV Substations	240	178	178	16	136	35	(100)	-285,1%	178
LV Networks	3 454	3 089	3 089	514	751	654	(97)	-14,9%	3 089
Water Supply Infrastructure	1 590	1 862	1 862	65	325	400	75	18,8%	1 862
Reservoirs	1 195	1 219	1 219	65	276	262	(14)	-5,2%	1 219
Pump Stations	142	153	153	-	1	33	32	96,8%	153
Distribution	253	490	490	-	48	105	57	54,2%	490
Sanitation Infrastructure	4 412	5 874	5 874	327	623	1 263	639	50,6%	5 874
Pump Station	1 040	1 001	1 001	8	148	215	67	31,1%	1 001
Waste Water Treatment Works	3 372	4 873	4 873	320	475	1 048	573	54,6%	4 873
Solid Waste Infrastructure	10 017	8 349	8 349	772	2 034	1 792	(242)	-13,5%	8 349
Landfill Sites	10 017	8 349	8 349	772	2 034	1 792	(242)	-13,5%	8 349
Community Assets	3 418	3 224	3 224	252	387	678	291	43,0%	3 224
Community Facilities	1 892	2 307	2 307	192	310	486	176	36,3%	2 307
Halls	406	423	423	32	72	81	9	11,5%	423
Centres	1 267	1 621	1 621	135	171	348	178	51,0%	1 621
Libraries	47	50	50	-	5	11	6	53,5%	50
Cemeteries/Crematoria	113	114	114	12	42	24	(18)	-73,0%	114
Parks	59	100	100	13	20	22	1	6,0%	100
Sport and Recreation Facilities	1 526	917	917	60	77	192	115	60,0%	917
Indoor Facilities	90	100	100	-	3	17	14	82,4%	100
Outdoor Facilities	1 437	817	817	60	74	176	102	57,9%	817
Other assets	2 127	2 948	2 948	260	384	675	290	43,0%	2 948
Operational Buildings	1 290	2 291	2 291	85	133	383	251	65,4%	2 291
Municipal Offices	1 290	2 291	2 291	85	133	383	251	65,4%	2 291
Housing	836	657	657	175	252	291	39	13,5%	657
Staff Housing	160	217	217	147	156	197	41	20,6%	217
Social Housing	677	440	440	29	96	95	(1)	-1,3%	440
Intangible Assets	3 750	5 092	5 092	1 650	2 775	1 069	(1 706)	-159,5%	5 092
Servitudes							-		-
Licences and Rights	3 750	5 092	5 092	1 650	2 775	1 069	(1 706)	-159,5%	5 092
Computer Software and Applications	3 750	5 092	5 092	1 650	2 775	1 069	(1 706)	-159,5%	5 092
Computer Equipment	223	428	428	3	3	92	88	96,6%	428
Computer Equipment	223	428	428	3	3	92	88	96,6%	428
Furniture and Office Equipment	21	58	58	2	2	12	11	86,2%	58
Furniture and Office Equipment	21	58	58	2	2	12	11	86,2%	58
Machinery and Equipment	992	1 361	1 361	124	181	289	109	37,5%	1 361
Machinery and Equipment	992	1 361	1 361	124	181	289	109	37,5%	1 361
Transport Assets	6 624	7 228	7 224	375	819	1 563	745	47,6%	7 224
Transport Assets	6 624	7 228	7 224	375	819	1 563	745	47,6%	7 224
Land	-	-	-	-	-	-	-		-
Total Repairs and Maintenance Expenditure	65 140	66 391	66 391	6 637	14 236	14 512	276	1,9%	66 391

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Depreciation by Asset Class/Sub-class									
Infrastructure	78 745	89 428	89 428	–	–	8 595	8 595	100,0%	89 428
Roads Infrastructure	24 500	28 632	28 632	–	–	2 791	2 791	100,0%	28 632
Roads	23 187	26 564	26 564	–	–	2 656	2 656	100,0%	26 564
Road Structures	870	1 606	1 606	–	–	89	89	100,0%	1 606
Road Furniture	443	461	461	–	–	46	46	100,0%	461
Storm water Infrastructure	4 629	4 824	4 824	–	–	482	482	100,0%	4 824
Drainage Collection	906	941	941	–	–	94	94	100,0%	941
Storm water Conveyance	3 723	3 883	3 883	–	–	388	388	100,0%	3 883
Electrical Infrastructure	13 496	14 589	14 589	–	–	1 403	1 403	100,0%	14 589
Power Plants	3	3	3	–	–	0	0	100,0%	3
HV Transmission Conductors	29	30	30	–	–	3	3	100,0%	30
MV Substations	2 058	2 033	2 033	–	–	203	203	100,0%	2 033
MV Switching Stations	1 247	1 292	1 292	–	–	129	129	100,0%	1 292
MV Networks	6 962	8 242	8 242	–	–	768	768	100,0%	8 242
LV Networks	2 986	2 769	2 769	–	–	277	277	100,0%	2 769
Capital Spares	212	220	220	–	–	22	22	100,0%	220
Water Supply Infrastructure	16 071	17 453	17 453	–	–	1 727	1 727	100,0%	17 453
Dams and Weirs	253	263	263	–	–	26	26	100,0%	263
Boreholes	183	181	181	–	–	21	21	100,0%	181
Reservoirs	2 661	2 791	2 791	–	–	277	277	100,0%	2 791
Pump Stations	647	631	631	–	–	63	63	100,0%	631
Water Treatment Works	156	135	135	–	–	13	13	100,0%	135
Bulk Mains	1 541	1 526	1 526	–	–	153	153	100,0%	1 526
Distribution	10 630	11 926	11 926	–	–	1 175	1 175	100,0%	11 926
Sanitation Infrastructure	16 050	19 426	19 426	–	–	1 741	1 741	100,0%	19 426
Pump Station	14 999	15 565	15 565	–	–	1 557	1 557	100,0%	15 565
Reticulation	1 051	3 860	3 860	–	–	184	184	100,0%	3 860
Solid Waste Infrastructure	3 999	4 505	4 505	–	–	450	450	100,0%	4 505
Landfill Sites	3 849	4 371	4 371	–	–	437	437	100,0%	4 371
Waste Drop-off Points	150	133	133	–	–	13	13	100,0%	133
Community Assets	5 588	8 078	8 078	–	–	657	657	100,0%	8 078
Community Facilities	2 654	4 602	4 602	–	–	309	309	100,0%	4 602
Halls	926	1 813	1 813	–	–	94	94	100,0%	1 813
Centres	314	423	423	–	–	42	42	100,0%	423
Clinics/Care Centres	51	410	410	–	–	41	41	100,0%	410
Museums	15	16	16	–	–	2	2	100,0%	16
Libraries	454	472	472	–	–	47	47	100,0%	472
Cemeteries/Crematoria	211	219	219	–	–	22	22	100,0%	219
Parks	33	664	664	–	–	3	3	100,0%	664
Public Open Space	367	383	383	–	–	38	38	100,0%	383
Public Ablution Facilities	182	185	185	–	–	19	19	100,0%	185
Taxi Ranks/Bus Terminals	100	17	17	–	–	2	2	100,0%	17
Sport and Recreation Facilities	2 934	3 476	3 476	–	–	348	348	100,0%	3 476
Indoor Facilities	1 400	1 641	1 641	–	–	164	164	100,0%	1 641
Outdoor Facilities	1 534	1 836	1 836	–	–	184	184	100,0%	1 836
Investment properties	32	61	61	–	–	4	4	100,0%	61
Revenue Generating	32	61	61	–	–	4	4	100,0%	61
Improved Property	32	61	61	–	–	4	4	100,0%	61
Other assets	2 102	2 781	2 781	–	–	277	277	100,0%	2 781
Operational Buildings	1 916	2 542	2 542	–	–	253	253	100,0%	2 542
Municipal Offices	1 644	1 999	1 999	–	–	199	199	100,0%	1 999
Workshops	2	2	2	–	–	0	0	100,0%	2
Yards	5	5	5	–	–	0	0	100,0%	5
Stores	266	537	537	–	–	54	54	100,0%	537
Housing	185	239	239	–	–	23	23	100,0%	239
Staff Housing	172	210	210	–	–	21	21	100,0%	210
Social Housing	13	28	28	–	–	2	2	100,0%	28

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Intangible Assets</u>	69	197	197	–	–	20	20	100,0%	197
Servitudes				–	–	–	–		–
Licences and Rights	69	197	197	–	–	20	20	100,0%	197
Computer Software and Applications	69	197	197	–	–	20	20	100,0%	197
<u>Computer Equipment</u>	1 518	2 725	2 725	–	–	271	271	100,0%	2 725
Computer Equipment	1 518	2 725	2 725	–	–	271	271	100,0%	2 725
<u>Furniture and Office Equipment</u>	543	807	807	–	–	81	81	100,0%	807
Furniture and Office Equipment	543	807	807	–	–	81	81	100,0%	807
<u>Machinery and Equipment</u>	2 264	2 734	2 734	–	–	273	273	100,0%	2 734
Machinery and Equipment	2 264	2 734	2 734	–	–	273	273	100,0%	2 734
<u>Transport Assets</u>	3 320	5 802	5 802	–	–	580	580	100,0%	5 802
Transport Assets	3 320	5 802	5 802	–	–	580	580	100,0%	5 802
Total Depreciation	94 181	112 614	112 614	–	–	10 758	10 758	100,0%	112 614

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2023/2024 Total Budget	2023/2024 YTD Budget	Actual Expenditure Q1	2023/2024 Total Expenditure	Savings
Use of professional services	R 14 304 521	R 3 184 875	R 1 082 965	R 1 082 965	n/a
Consultants and Professional Services:Business and Advisory:Actuaries	R 13 401	R 2 881	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 1 478	R 317	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Business and Financial Management	R 2 598 787	R 676 563	R 384 055	R 384 055	n/a
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 3 809 998	R 841 527	R 327 233	R 327 233	n/a
Consultants and Professional Services:Business and Advisory:Human Resources	R 40 500	R 8 708	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 11 000	R 2 365	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Audit Committee	R 107 654	R 23 146	R 20 580	R 20 580	n/a
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 10 750	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 12 000	R 2 580	R -	R -	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 50 000	R 10 750	R -	R -	n/a
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 1 378 080	R 345 982	R 48 000	R 48 000	n/a
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 1 540 000	R 331 100	R -	R -	n/a
Consultants and Professional Services:Legal Cost:Collection	R 20 000	R 4 300	R -	R -	n/a
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 727 163	R -214 837	R 65 800	R 65 800	n/a
Consultants and Professional Services:Laboratory Services:Water	R 427 263	R 91 862	R 27 495	R 27 495	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 400 000	R 86 000	R 1 449	R 1 449	n/a
Consultants and Professional Services:Business and Advisory:Quality Control	R 777 652	R 97 293	R 120 630	R 120 630	n/a
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 1 299 822	R 640 047	R 74 044	R 74 044	n/a
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R 215	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Board Member	R 50 000	R 10 750	R -	R -	n/a
Consultants and Professional Services:Business and Advisory:Commissions and Committees	R 38 723	R 8 326	R 13 680	R 13 680	n/a
Consultants and Professional Services:Business and Advisory:Project Management	R 950 000	R 204 250	R -	R -	n/a
Travel and Subsistence	R 633 799	R 135 398	R 84 681	R 84 681	n/a
Domestic accommodation	R 160 858	R 33 152	R 31 625	R 31 625	n/a
Sponsorships, events and catering	R 2 225 500	R 493 049	R 148 968	R 148 968	n/a
Overtime Pay	R 14 454 749	R 2 628 138	R 3 125 433	R 3 125 433	n/a
Communication	R 4 653 533	R 978 166	R 738 792	R 738 792	n/a
Telephone cost	R 831 479	R 174 610	R 110 099	R 110 099	n/a
Vehicles used for political office -bearers	R -	R -	R -	R -	n/a
Number of Credit Cards	None	None	None	None	n/a
Grand Total	R 37 264 439	R 7 627 388	R 5 322 561	R 5 322 561	
Note: Savings can only be reported on at year-end.					
The negative YTD Budget of -R214 837 is due to a virement and is there sufficient budget available for the current financial year.					

Section 13 – Quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- ☒ the monthly budget statement
- ☒ quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

for the month of **September 2023** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

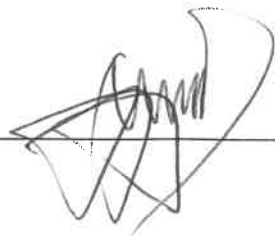
Signature



Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 12 October 2023

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Mr H Cleophas

Executive Mayor of Swartland Municipality (WC015)

Signature

A handwritten signature in black ink, appearing to be 'H. Cleophas', written over a horizontal line.

Date: 12 October 2023



Western Cape Government

2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JULY 2023 TO 30 SEPTEMBER 2023)

PROGRESS ON PROJECT FUNDING ROLLED OVER

Project Name		PROCUREMENT OF INTERNAL AUDIT SOFTWARE	
Project Development Objective		Effective Local Government: Improved internal audit and risk functioning.	
Project Performance Indicator(s) and Target(s) for quarter under review		Appointment of an Internal Audit software service provider before 30 June 2023 <u>Note: Date amended to 30 June 2024.</u>	
Allocation (2022/23)	Allocation for (2023/24)	Amount spent for quarter ending 30 September 2023	% YTD
R418 031			
A roll-over application was submitted for the unspent R418 031.	RO	RO	0%
Progress to date			
Reflect on progress, challenges experienced, actions taken, potential risks etc. Refer to the report below			

**2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JULY 2023 TO 30 SEPTEMBER 2023)

FINANCIAL MANAGEMENT PROJECT

Project name: PROCUREMENT OF INTERNAL AUDIT SOFTWARE

Brief project description as per implementation plan:

To procure and implement Internal Audit Software that will improve the operations and maturity level of the Internal Audit department and eventually assist with the effective implementation of combined assurance within the municipality.

Impact Statement:

The implementation of Internal Audit software could assist the Internal Audit department with improving its operations as we are currently making use of Microsoft Word and Excel when performing our audits. Furthermore, Swartland Municipality already implemented Risk Management software and with the addition of Internal Audit software, it could improve the effective implementation of the municipality's combined assurance model. Other benefits of using internal audit software include:

- Creating a central and secure repository for all audit documentation
- Giving access to audit information and documentation regardless of location, or stage of audit process
- Providing a highly structured format to support the audit process of planning, execution, reporting, follow-up and document management
- Increasing coordination and integration with the municipality's risk management activities
- Improving the reporting to management and the audit committee
- Providing 'live' updating and monitoring of action plans as well as follow-up audits
- Improving the skills of Internal Audit staff

Planned activities and outputs to date

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
Acquisition and installation of Internal Audit Software via a SCM process.	Successful Appointment of Service Provider	Appointment of an Internal Audit software service provider before 30 June 2023. <u>Note:</u> Date amended to 30 June 2024.	Year 1 (2022/ 2023 Financial year) <u>Note:</u> Date amended to 2023/2024 financial year.	N

The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.

Challenges

We started with the procurement process during January 2023. Tender specifications were drafted and the tender, T36.22.23 Procurement of Internal Audit Software, was advertised on 17 February 2023. The tender closing date was 24 March 2023 however due to technical issues and concerns raised by the CFO we had to cancel the tender.

Measures to address the challenges

Due to the challenges we experienced during the procurement process, we requested a further R1 000 000 in funding from the 2023/2024 municipal budget which was approved on 25 May 2023. Together with the FMCG funding we will be able go out on tender for both Internal Audit **and** Risk Management software in the 2023/2024 financial year. A roll over application was submitted in order to spend the grant during the 2023/2024 financial year and we are still awaiting the final outcome of the roll-over application.

Projected expenditure at year end

The projected expenditure at year end will be 100%.

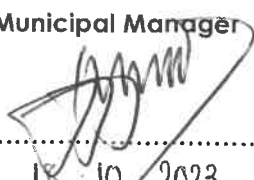
Potential risk(s) and mitigation efforts

Roll over application not approved by Provincial Treasury.

Results

In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.

Yes, the project will still achieve its overall impact although we experienced some challenges during the procurement process. If the roll-over process is successful we can advertise the tender again for the appointment of a service provider.

Signed by:	Signed by:
Name in block letter: Joachim Jacobus Scholtz	Name in block letter: Mark Anthony Clive Bolton
Designation: Municipal Manager	Designation: Chief Financial Officer
Signature: 	Signature: 
Date: 18.10.2023	Date: 18.10.2023



Western Cape Government

2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JULY 2023 TO 30 SEPTEMBER 2023)

PROGRESS ON PROJECT FUNDING ROLLED OVER

Project Name		2023/24 EXTERNAL BURSARY PROGRAMME	
Project Development Objective		To develop its human capacity within municipal areas, through an external bursary programme, to enable a sustainable local financial skills pipeline that is responsive to the Municipality's requirements.	
Project Performance Indicator(s) and Target(s) for quarter under review		To allocate bursaries to at least four (4) additional students during the 2023/24 financial year.	
Allocation (2022/23)	Allocation for (2023/24)	Amount spent for quarter ending 30 September 2023	% YTD
R300 000			
A roll-over application was submitted for the unspent R161 420.	R0	R 0	0%
Progress to date			
No funding allocation for 2023/24, awaiting the Adjusted Gazette.			
<i>Refer to the report below:</i>			

**WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JULY 2023 TO 30 SEPTEMBER 2023)

2023/24 EXTERNAL BURSARY PROGRAMME

No.	Candidate Name & Surname	ID Number	Gender	Race	Field of Study	Current Academic Year of Study (1 st , 2 nd , 3 rd , 4 th)	Learning Institution	Previous years' academic performance (Below 50%, 51-60%, 61-70%, 71-80%, 81-90%, 90%+)	Amount Allocated From Grant (R)	Co-Funding Provided By Municipality (R)	Total Course Fees
STUDENTS CURRENT BEING SUPPORTED THROUGH THE EXTERNAL BURSARY PROGRAMME											
1.	Enrique Marais		Male	Coloured	Bachelor of Commerce: Management Accounting	3 rd	University of Stellenbosch	51-60%	40 000.00	20 000.00	60 000.00
2.	Andre Pienaar		Male	White	Bachelor of Commerce: Accounting	2 nd	University of Stellenbosch	71-80%	40 000.00	20 000.00	60 000.00
3.	Beyoncé Welkom		Female	Coloured	Bachelor of Commerce: Management Science	2 nd	University of Stellenbosch	71-80%	40 000.00	20 000.00	60 000.00
4.	Ro'Ees van der Speck		Male	Coloured	Bachelor of Commerce: Accounting	2 nd	Boston City Campus & Business College	71-80%	40 000.00	20 000.00	60 000.00
PROGRESS TO DATE											
Enrique Marais is currently a final year student with a good academic performance of a 55% overall. He passed all his subjects of the 1st semester. He will be offered an internship with a 24 month period. If vacancies become available within the 24 months period and he does met all the requirements, he will have to follow the internal recruitment and selection process. Andre Pienaar is currently a second year student with a good academic performance of a 72% overall. He passed all his subjects of the 1st semester. He will be offered an internship with a 24 month period. If vacancies become available within the 24 months period and he does met all the requirements, he will have to follow the internal recruitment and selection process to.											

No.	Candidate Name & Surname	ID Number	Gender	Race	Field of Study	Current Academic Year of Study (1 st , 2 nd , 3 rd , 4 th)	Learning Institution	Previous years' academic performance (Below 50%, 51 – 60%, 61-70%, 71 – 80%, 81 – 90%, 90%+)	Study Fees		
									Amount Allocated From Grant (R)	Co-Funding Provided By Municipality (R)	Total Course Fees

Beyonce Welkom is currently a second year student with a good academic performance of a 75% overall. She passed all her subjects of the 1st semester. She will be offered an internship with a 24 month period. If vacancies become available within the 24 months period and she does met all the requirements, she will have to follow the internal recruitment and selection process.

Ro'Ees van der Speck is currently a 2nd year student with a good 1st year academic performance of a 77% overall. He passed all his subjects of the 1st semester. He will be offered an internship with a 24 month period. If vacancies become available within the 24 months period and he does met all the requirements, he will have to follow the internal recruitment and selection process.

**WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITIES GRANT
(WC FMCG)**

NON-FINANCIAL QUARTERLY RETURN FORM

(01 JULY 2023 TO 30 SEPTEMBER 2023)

2023/24 EXTERNAL BURSARY PROGRAMME

No.	Candidate Name & Surname	ID Number	Gender	Race	Field of Study	Current Academic Year of Study (1 st , 2 nd , 3 rd , 4 th)	Learning Institution	Learner Contract Signed (Y/N)	Study Fees		
									Amount Allocated From Grant (R)	Co-Funding Provided By Municipality (R)	Total Course Fees
NEW STUDENTS SUPPORTED THROUGH THE EXTERNAL BURSARY PROGRAMME FOR 2023/24											
1.	N/a										
PROGRESS TO DATE											

Signed by: Name in block letter: Joachim Jacobus Scholtz Designation: Municipal Manager Signature:  Date: 18.10.2023	Signed by: Name in block letter: Mark Anthony Clive Bolton Designation: Chief Financial Officer Signature:  Date: 18.10.2023
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Swartland Municipality
2023-2024: Departmental KPI Report

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Overall Performance for				
					Target	Actual	R			Target	Actual	R			Target	Actual	R		Target	Actual	R		
D677	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of capital budget spent	Louis Zikmann	95%				N/A	0.14% OrigBudg: R89 733 329 Actual: 128 732 Commitments: R3 686 412				N/A	1.63% OrigBudg: R118 079 727 YTD Actual: R1 919 662 Commitments: R7 643 113				N/A	5.22% OrigBudg: R118 079 727 YTD Actual: R6 166 964 Commitments: R7 778 194				N/A
D678	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Average % completion of capital projects	Louis Zikmann	95%				N/A	7% Average completion				B	7% On schedule				N/A	20% No comment				B
D679	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of operating budget spent	Louis Zikmann	90%				N/A	3.33% OrigBudget: R369 407 045 Actual: R12 298 539				N/A	7.01% Budget = R370 008 474, YTD Actual = R25 924 506				N/A	10.9% Budget = R370 008 474, YTD Actual = R40 324 181				N/A
D680	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of planned training sessions according to the Workplace Skills Plan realised	Louis Zikmann	100%				N/A	AET (27), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5) - Planned training - 100%				N/A	AET (27), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5), Environmental Practices NQF2 (4), Environmental Practices NQF3 (3), Environmental Practices NQF4 (9), Aboriculture & Tree Preservation NQF3 (10), Gardening and Horticulture NQF4 Assessments (10), Load General Freight (6) - Planned training - 100%	100%	100%		G	AET (19), Nat Cert: Construction Roadworks NQF2 (5), Nat Diploma: Man of Civil Eng Construction NQF 5 (5), Environmental Practices NQF2 (4), Environmental Practices NQF3 (3), Environmental Practices NQF4 (9), Aboriculture & Tree Preservation NQF3 (10), Gardening and Horticulture NQF4 Assessments (10), Front End Loader Refresher (4), Convey of Dangerous Goods by Road New & Refresher (14) - Planned training	100%	100%		G
D681	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of due council decisions initiated	Louis Zikmann	100%	100%	100%		G	Target achieved: 15/15 resolutions initiated/implemented	100%	100%		G	20/20 resolutions initiated/implemented	100%	100%		G	11/11 resolutions initiated/implemented	100%	100%		G
D682	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Louis Zikmann	11	1	1		G	Performance meeting was held on 10 July 2023	1	1		G	28-Aug-23	1	1		G	26-Sep-23	3	3		G
D683	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Departmental input to the annual report submitted by due date	Louis Zikmann	1	0	0		N/A		0	0		N/A		0	0		N/A		0	0		N/A
D684	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Budget requests provided to financial department in accordance with the budget time schedule	Louis Zikmann	1	0	0		N/A		0	0		N/A		0	0		N/A		0	0		N/A
D685	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of written warnings received from municipal manager	Louis Zikmann	0	0	0		N/A		0	0		N/A		0	0		N/A		0	0		N/A
D686	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of employment opportunities applied for appropriate equity appointments	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A	0/2 employees appointed in terms of the EE Plan - Two Coloured Males appointed in Semi-Skilled Level where Coloured Males are over represented. Internal appointments made in terms of par 5.2.3(f) of the Recruitment and Selection Policy.	0%	0%		N/A	83.3% 5/6 employees appointed in terms of the EE Plan	0%	0%		N/A
D687	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% compliance with SCM policy with the exception of approved deviations	Louis Zikmann	100%	100%	100%		G	Total requisitions= 302	100%	100%		G	Total requisitions = 402	100%	100%		G	Total requisitions = 354	100%	100%		G
D688	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% internal audit queries for which an action plan was submitted within 10 working days	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A		100%	100%		G	Not applicable for this quarter.	100%	100%		G
D689	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% internal actions implemented within agreed time frame	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A		0%	0%		N/A		0%	0%		N/A
D690	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A		0%	0%		N/A	No Comaf's were issued as at 30 September 2023	0%	0%		N/A
D691	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Auditor General's findings implemented within agreed time frame	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A		0%	0%		N/A		0%	0%		N/A
D692	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Confirmations of risk assessment done	Louis Zikmann	2	0	0		N/A		0	0		N/A		0	0		N/A		0	0		N/A
D693	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Louis Zikmann	100%	0%	0%		N/A		0%	0%		N/A		0%	0%		N/A		0%	0%		N/A
D694	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Louis Zikmann	1	0	0		N/A		0	0		N/A		0	0		N/A		0	0		N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D695	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D696	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D697	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of invocoms held	Louis Zikmann	11	1	1	G	invocom	1	1	G	on schdule	1	1	G	Invocom 19/9/2023	3	3	G
D698	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Average duration of vacancies after decision was taken by management to fill the post	Louis Zikmann	3	0	0	N/A	2.3 months - 9 vacancies	0	0	N/A	0.5 months - 10 vacancies	3	0	B	1.2 months - 5 vacancies	3	0	B
D699	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% of person days lost per month due to sick leave	Louis Zikmann	4%	4%	2.90%	B	182/6174	4%	3.10%	B	198/6446	4%	2.10%	B	127/5960	4%	2.70%	B
D700	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of Full Time Equivalents (FTE's) for the financial year	Louis Zikmann	131	0	0	N/A	7.27 FTE's for July 2023.	0	0	N/A	7.57 FTE's for Aug 2023.	0	0	N/A	9.03 FTE's for Sept 2023	0	0	N/A
D701	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of work opportunities created during the financial year	Louis Zikmann	296	0	0	N/A	50 WO's for July 2023	0	0	N/A	29 WO's for Aug 2023.	0	0	N/A	46 WO's for Sept 2023	0	0	N/A
D702	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D703	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Louis Zikmann	1	0	0	N/A	Nothing to report	0	0	N/A		0	0	N/A		0	0	N/A
D704	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Louis Zikmann	1	0	0	N/A	No report required	0	0	N/A		0	0	N/A		0	0	N/A
D705	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Louis Zikmann	4	0	0	N/A	No report required	0	0	N/A		1	1	G	Q1 report submitted	1	1	G
D706	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	All safety clothing issued	Louis Zikmann	100	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D707	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% spending of grants	Louis Zikmann	100%	0%	0%	N/A	Proclaimed Roads Subsidy OrigBudget: R170 000 Actual: R0 Municipal Infrastructure Grant (MIG) OrigBudget: R24 708 000 Actual: R0 Sport Development OrigBudget: R966 000 Actual: R0 Emergency Municipal Load-Shedding Relief Budget: R8 593 277 Actual: R0 Total Budget: R35 301 277 Total Actual: R0	0%	0%	N/A	5.3% MIG: Budget = R24 708 000, YTD = R1 728 983(6.9%) Proclaimed Roads Subsidy (operating): Budget = R170 000, YTD = R0 (0%) EPWP: Budget = R1 830 000, YTD = R151 920(8.3%) Emergency Municipal Load-Shedding Relief: Budget = R8 593 277, YTD = R0 (0%) TOTAL: Budget = R35 301 277, YTD = R1 880 903	0%	0%	N/A	7.36% MIG: Budget = R24 708 000, YTD = R2 316 820(9.4%) Proclaimed Roads Subsidy (operating): Budget = R170 000, YTD = R0 (0%) EPWP: Budget = R1 830 000, YTD = R281 175(15.4%) Emergency Municipal Load-Shedding Relief: Budget = R8 593 277, YTD = R0 (0%) TOTAL: Budget = R35 301 277, YTD = R2 597 995	0%	0%	N/A
D708	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Projected tariff increases determined for the budget of the new financial year	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D709	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Louis Zikmann	1	1	1	G	All invoices was submitted	0	0	N/A		0	0	N/A		1	1	G

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D710	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D711	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	% Total water losses	Louis Zikmann	0%	21%	0%	B	16.05%	21%	16.13%	B	Water losses	21%	0%	B		21%	5.38%	B
D712	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of formal residential properties with piped water connections	Louis Zikmann	22 602	22 602	23 417	G2	Access to water	22 602	23 234	G2	Number of formal residential properties with piped water connections	22 602	23 259	G2	Number of formal residential properties with piped water connections	22 602	23 303.33	G2
D713	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of formal residential properties with access to sewerage services	Louis Zikmann	20 409	20 409	26 130	G2	Access to sanitation	20 409	26 130	G2	Number of formal residential properties with access to sewerage services	20 409	26 130	G2	Number of formal residential properties with access to sewerage services	20 409	26 130	G2
D714	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Number of formal residential properties receiving refuse removal service at least once a week	Louis Zikmann	22 112	22 112	23 520	G2	Access to refuse removal	22 112	23 520	G2	Number of formal residential properties receiving refuse removal service at least once a week	22 112	23 520	G2	Number of formal residential properties receiving refuse removal service at least once a week	22 112	23 520	G2
D715	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Berg River Voëlvlei Augmentation Scheme (BRVAS) - conclusion of section 33 process by July 2023	Louis Zikmann	1	1	1	G	Water Supply Agreement signed by the Municipal Manager on the 4th of September 2023.	0	0	N/A		0	0	N/A		1	1	G
D716	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit report to Council by November 2023 to consider a water supply agreement with the DWS to partake in the BRVAS	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D717	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Develop a 15 year priority project list by December 2025	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D718	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Submit report to Council by March 2025 to consider direct purchase of water for Chatsworth from City of Cape Town	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D719	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Development of cell 2 by March 2027	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D720	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Identify measures and report to Council on organic waste diversion by June 2027	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D721	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Master plans reviewed and updated if required annually by June	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D722	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Investigate and report to the Portfolio Committee annually by June on the status quo condition of surfaced roads	Louis Zikmann	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D723	Office of the MM - Municipal Manager	Annual event with local business held	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D724	Office of the MM - Municipal Manager	% of the LED funds actually spent	Joggie Scholtz	90%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D725	Office of the MM - Municipal Manager	Number of monthly management meetings held	Joggie Scholtz	10	1	1	G	28-Jul-23	1	1	G	Management meeting was held on 25 August 2023	1	1	G	Management meeting was held on 29 September 2023	3	3	G
D726	Office of the MM - Municipal Manager	Number of appeals against the municipality regarding the awarding of tenders that were upheld	Joggie Scholtz	0	0	0	G	There were no successful appeals	0	0	G	There were no success appeals	0	0	G		0	0	G
D727	Office of the MM - Municipal Manager	Number of monthly performance and financial assessments done	Joggie Scholtz	11	1	1	G	Meeting was held on 11 July 2023	1	1	G	Performance meeting was held on 30 August 2023	1	1	G	27-Sep-23	3	3	G
D728	Office of the MM - Municipal Manager	Annual Report as required by MFMA (121) tabled annually	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D729	Office of the MM - Municipal Manager	Annual Report as required by MFMA (121) approved annually	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D730	Office of the MM - Municipal Manager	% of due council decisions initiated	Joggie Scholtz	100%	100%	100%	G	Target achieved: 19/19 resolutions initiated/implemented	100%	100%	G	13/13 resolutions initiated/implemented	100%	100%	G	19/19 resolutions initiated/implemented	100%	100%	G
D731	Office of the MM - Municipal Manager	Number of months that the IDP / Budget process schedule were checked	Joggie Scholtz	10	1	1	G	IDP/Budget schedule has been checked at the Management meeting on 11 June 2023	1	1	G	IDP/Budget process has been monitored at Management meeting which took place on 25 August 2023	1	1	G	IDP/Budget process has been monitored at Management meeting which took place on 29 September 2023	3	3	G
D732	Office of the MM - Municipal Manager	Annual review of the macro structure completed	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D733	Office of the MM - Municipal Manager	% of issues raised by the Auditor-General in an audit report addressed	Joggie Scholtz	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D734	Office of the MM - Municipal Manager	Training needs of staff identified and provided to HR at meetings held with all departments during November annually	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D735	Office of the MM - Municipal Manager	% of capital budget spent	Joggie Scholtz	95%	0%	0.11%	B	OrigBudget: R209 052 395 Actual: R227 881 Commitments: R3 898 148	0%	1.12%	B	OrigBudget: R240 803 827 Actual: R2 708 473 Commitments: R9 912 938	0%	3.40%	B	OrigBudget: R240 803 827 Actual: R8 175 529 Commitments: R30 947 373	0%	4.63%	B
D736	Office of the MM - Municipal Manager	Number of jobs created through Municipality's capital projects (contracts > R200 000)	Joggie Scholtz	150	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D737	Office of the MM - Municipal Manager	Investigate the establishment of a skills development centre by June 2025	Joggie Scholtz	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D738	Office of the MM - Municipal Manager	Investigate global partnerships and submit a proposal to the Mayoral Committee by June 2025	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D739	Office of the MM - Municipal Manager	(1) Collaborate with other levels of government and other organisations to promote Swartland as a preferred destination for business and investment and report bi-annually to the management team. (2) Improve investment by creating an online platform by June 2026 to share information with investors	Joggie Scholtz	2	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D740	Office of the MM - Municipal Manager	(1) Ensure the development of an SMME Policy and submit to Council by June 2024	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D741	Office of the MM - Municipal Manager	(2) Ensure the organisation of an annual SMME summit or indaba	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D742	Office of the MM - Municipal Manager	(3) Ensure the investigation of SMME hubs in the Swartland area and submit report to Mayoral committee by June 2025	Joggie Scholtz	1	0	0	N/A		0	0	N/A	Currently busy with the Riebeeck Valley hubs which will be hand over in November 2023.	0	0	N/A		0	0	N/A
D743	Office of the MM - Municipal Manager	Create a one stop shop for all business enquiries by June 2025	Joggie Scholtz	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D744	Office of the MM - Municipal Manager	Ensure the development of an innovation policy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D745	Office of the MM - Municipal Manager	Ensure the development of an ICT masterplan for connectivity and submit to the Mayoral Committee by June 2025	Joggie Scholtz	2	0	0	N/A		0	0	N/A		0	0	N/A	The ICT Masterplan is in early stages of development as we are discussing concepts and possible strategy to follow	0	0	N/A
D746	Office of the MM - Municipal Manager	Ensure the development of a proposal for implementing the "Smart City" concept in the Swartland and submit to the Mayoral Committee by June 2025	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A	A resolution was taken at the WCDM DCF that all the municipalities will work with the District Municipality to Develop a District plan that can then be rolled down to Local Municipal Level. Swartland will participate in this process and provide input and ideas based on our unique circumstances and requirements	0	0	N/A
D747	Office of the MM - Municipal Manager	Ensure the development of a proposal for the increased use of digital technology to support business and the economy and submit to the Mayoral Committee by June 2026	Joggie Scholtz	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D748	Office of the MM - Municipal Manager	% of capital budget spent	Thys Möller	95%	0%	0%	N/A	1.18% OrigBudget: R55 258 300 Actual: R99 149 Commitment: R190 683	0%	0%	N/A	1.34% OrigBudget: R58 663 334 YTD Actual: R787 769 Commitment: R2 176 412	0%	0%	N/A	3.41% OrigBudget: R58 663 334 YTD Actual: R1 999 671 Commitment: R23 058 454	0%	0%	N/A
D749	Electrical Engineering Services Director: Electrical Engineering Services	Average % completion of capital projects	Thys Möller	95%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D750	Electrical Engineering Services Director: Electrical Engineering Services																		

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D751	Electrical Engineering Services Director: Electrical Engineering Services	% of operating budget spent	Thys Möller	90%	0%	0%	N/A	1.58% OrigBudget: R419 093 674 Actual: R6 617 271	0%	0%	N/A	13.04% Budget = R418 968 454, YTD Actual = R54 615 786	0%	0%	N/A	22% Budget = R418 968 454, YTD Actual = R92 179 636	0%	0%	N/A
D752	Electrical Engineering Services Director: Electrical Engineering Services	% of planned training sessions according to the Workplace Skills Plan realised	Thys Möller	100%	0%	0%	N/A	AET (3), Street Lighting - Installation & Maintenance Basics (1) - planned training - 100%	0%	0%	N/A	AET (3) - planned training - 100%	100%	100%	G	AET (1) - planned training	100%	100%	G
D753	Electrical Engineering Services Director: Electrical Engineering Services	% of due council decisions initiated	Thys Möller	100%	100%	100%	G	15/15 resolutions initiated/implemented	100%	100%	G	12/12 resolutions initiated/implemented	100%	100%	G	6/6 resolutions initiated/implemented	100%	100%	G
D754	Electrical Engineering Services Director: Electrical Engineering Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Thys Möller	11	1	1	G	10-Jul-23	1	1	G	28-Aug-23	1	1	G	26-Sep-23	3	3	G
D755	Electrical Engineering Services Director: Electrical Engineering Services	Departmental input to the annual report submitted by due date	Thys Möller	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D756	Electrical Engineering Services Director: Electrical Engineering Services	Budget requests provided to financial department in accordance with the budget time schedule	Thys Möller	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D757	Electrical Engineering Services Director: Electrical Engineering Services	Number of written warnings received from municipal manager	Thys Möller	0	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D758	Electrical Engineering Services Director: Electrical Engineering Services	% of employment opportunities applied for appropriate equity appointments	Thys Möller	100%	0%	0%	N/A	100% 1/1 employee appointed in terms of EE Plan	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A	No employment equity opportunities	0%	0%	N/A
D759	Electrical Engineering Services Director: Electrical Engineering Services	% compliance with SCM policy with the exception of approved deviations	Thys Möller	100%	100%	100%	G	Total requisitions= 64	100%	100%	G	Total requisitions = 72	100%	100%	G	Total requisitions = 59	100%	100%	G
D760	Electrical Engineering Services Director: Electrical Engineering Services	% internal audit queries for which an action plan was submitted within 10 working days	Thys Möller	100%	0%	0%	N/A		0%	0%	N/A		100%	100%	G	Not applicable for this quarter.	100%	100%	G
D761	Electrical Engineering Services Director: Electrical Engineering Services	% internal actions implemented within agreed time frame	Thys Möller	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D762	Electrical Engineering Services Director: Electrical Engineering Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Thys Möller	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A	N/a - No COMAF's were issued as at 30 September 2023	0%	0%	N/A
D763	Electrical Engineering Services Director: Electrical Engineering Services	% of Auditor General's findings implemented within agreed time frame	Thys Möller	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D764	Electrical Engineering Services Director: Electrical Engineering Services	Confirmations of risk assessment done	Thys Möller	2	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D765	Electrical Engineering Services Director: Electrical Engineering Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Thys Möller	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D766	Electrical Engineering Services Director: Electrical Engineering Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Thys Möller	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D767	Electrical Engineering Services Director: Electrical Engineering Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Thys Möller	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D768	Electrical Engineering Services Director: Electrical Engineering Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Thys Möller	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D769	Electrical Engineering Services Director: Electrical Engineering Services	Number of invocoms held	Thys Möller	11	1	1	G	Session Held	1	1	G	28-Aug-23	1	1	G	Held on 26 Sept 2023	3	3	G
D770	Electrical Engineering Services Director: Electrical Engineering Services	Average duration of vacancies after decision was taken by management to fill the post	Thys Möller	3	0	0	N/A	1 vacancy - 1 month	0	0	N/A	1 vacancy - 2 months	3	0	B	1 vacancy - 0 months	3	0	B
D771	Electrical Engineering Services Director: Electrical Engineering Services	% of person days lost per month due to sick leave	Thys Möller	4%	4%	3%	B	28/945	4%	2.10%	B	21/990 person days lost	4%	0.90%	B	8/900	4%	2%	B
D772	Electrical Engineering Services Director: Electrical Engineering Services	Number of Full Time Equivalents (FTE's) for the financial year	Thys Möller	131	0	0	N/A	0.43 FTE's for July 2023	0	0	N/A	0.08 FTE's for Aug 2023	0	0	N/A	0.3 FTE's for Sept 2023	0	0	N/A
D773	Electrical Engineering Services Director: Electrical Engineering Services	Number of work opportunities created during the financial year	Thys Möller	296	0	0	N/A	0 WO's for July 2023	0	0	N/A	0 WO's for Aug 2023.	0	0	N/A	0 WO's for Sept 2023	0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D774	Electrical Engineering Services Director: Electrical Engineering Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D775	Electrical Engineering Services Director: Electrical Engineering Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D776	Electrical Engineering Services Director: Electrical Engineering Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Thys Möller	1	0	0	N/A	Action Plan so be submitted by June 2024		0	0	N/A			0	0	N/A			0	0	N/A
D777	Electrical Engineering Services Director: Electrical Engineering Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Thys Möller	4	0	0	N/A	No report required		0	0	N/A			1	1	G	Report for Q1 submitted		1	1	G
D778	Electrical Engineering Services Director: Electrical Engineering Services	All safety clothing issued	Thys Möller	100	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D779	Electrical Engineering Services Director: Electrical Engineering Services	% spending of grants	Thys Möller	100%	0%	0%	N/A	INEP OrigBudget: R23 658 000 Actual: R0		0%	0%	N/A	INEP grant: Budget = R23 658 000, YTD = R0 (0%)		0%	4%	B	INEP grant: Budget = R23 658 000, YTD = R871 279		0%	4%	B
D780	Electrical Engineering Services Director: Electrical Engineering Services	Projected tariff increases determined for the budget of the new financial year	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D781	Electrical Engineering Services Director: Electrical Engineering Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Thys Möller	1	1	1	G	Final Capital Payment sheet		0	0	N/A			0	0	N/A			1	1	G
D782	Electrical Engineering Services Director: Electrical Engineering Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D783	Electrical Engineering Services Director: Electrical Engineering Services	Maximum % total electricity losses	Thys Möller	8%	8%	3.58%	B	Electricity losses		8%	0%	B			8%	0%	B			8%	1.19%	B
D784	Electrical Engineering Services Director: Electrical Engineering Services	Minimum competencies attained to avoid non-compliance	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D785	Electrical Engineering Services Director: Electrical Engineering Services	Number of formal residential properties that has access to electricity (excluding Eskom areas)	Thys Möller	19 127	19 127	21 225	G2	21225 HH in July		19 127	22 009	G2	August statistics		19 127	22 112	G2	Formal residential properties that has access to electricity (excluding Eskom areas)		19 127	21 782	G2
D786	Electrical Engineering Services Director: Electrical Engineering Services	(1) Develop a draft Wheeling Framework by June 2024	Thys Möller	1	0	0	N/A			0	1	B	Draft Wheeling Framework developed and circulated		0	0	N/A			0	1	B
D787	Electrical Engineering Services Director: Electrical Engineering Services	(2) Submit Wheeling Framework to Council for approval by June 2025	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D788	Electrical Engineering Services Director: Electrical Engineering Services	Master plans reviewed and updated if required annually by June	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D789	Electrical Engineering Services Director: Electrical Engineering Services	Submit motivated budget to the Budget Office annually by November (minimum 6% of annual electricity revenue allocation is a Nersa license condition)	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D790	Electrical Engineering Services Director: Electrical Engineering Services	Submit application to Nersa for approval annually by June	Thys Möller	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D791	Electrical Engineering Services Director: Electrical Engineering Services	Develop a bylaw for small-scale embedded generation (SSEG) by June 2024	Thys Möller	1	0	0	N/A			0	1	B	Instead of developing a new By-Law the Electricity By-Law was amended to include wheeling and SSEG. Provincial Gazette published on 11 August 2023		0	0	N/A			0	1	B
D792	Corporate Services - Director: Corporate Services	% of capital budget spent	Madelaine Terblanche	95%	0%	0%	N/A	OrigBudget: R176 000 Actual: R0 Committed: R1 400		0%	0%	N/A	0.59% OrigBudget: R176 000 Actual: R1 043 Committed: R19 090		0%	0%	N/A	3.52% OrigBudget: R176 000 Actual: R6 191 Committed: R12 235		0%	0%	N/A
D793	Corporate Services - Director: Corporate Services	Average % completion of capital projects	Madelaine Terblanche	95%	0%	0%	N/A	Not applicable; no capital expenditure to date		0%	0%	N/A			0%	0%	N/A			0%	0%	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D794	Corporate Services - Director: Corporate Services	% of operating budget spent	Madelaine Terblanche	90%	0%	0%	N/A	5.51% OrigBudget: R42 201 585 Actual: R2 324 848	0%	0%	N/A	11.44% Budget = R42 666 585, YTD Actual = R4 879 739	0%	0%	N/A	18.56% Budget = R42 666 585, YTD Actual = R7 919 400	0%	0%	N/A			
D795	Corporate Services - Director: Corporate Services	% of planned training sessions according to the Workplace Skills Plan realised	Madelaine Terblanche	100%	0%	0%	N/A	Bachelor of Information Science (1), AET (3) - planned training - 100%	0%	0%	N/A	Bachelor of Information Science (1), AET (3), Change Management (3), Disciplinary Hearing: Presiding Officer and Initiator Training (2) - planned training - 100%	100%	100%	G	Bachelor of Information Science (1), AET (3), 2023 Payroll Seminar & IRP5 Biannual Preparation (2), Talent Management Seminar (2) - planned training	100%	100%	G			
D796	Corporate Services - Director: Corporate Services	% of due council decisions initiated	Madelaine Terblanche	100%	100%	100%	G	Target achieved: 43/43 resolutions initiated/implemented	100%	100%	G	38/39 resolutions initiated/implemented	100%	100%	G	19/19 resolutions initiated/implemented	100%	100%	G			
D797	Corporate Services - Director: Corporate Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Madelaine Terblanche	11	1	1	G	11-Jul-23	1	1	G	30-Aug-23	1	1	G	27-Sep-23	3	3	G			
D798	Corporate Services - Director: Corporate Services	Departmental input to the annual report submitted by due date	Madelaine Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D799	Corporate Services - Director: Corporate Services	Budget requests provided to financial department in accordance with the budget time schedule	Madelaine Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D800	Corporate Services - Director: Corporate Services	Number of written warnings received from municipal manager	Madelaine Terblanche	0	0	0	N/A	No written warnings received	0	0	N/A		0	0	N/A		0	0	N/A			
D801	Corporate Services - Director: Corporate Services	% of employment opportunities applied for appropriate equity appointments	Madelaine Terblanche	100%	0%	0%	N/A	0/1 employees appointed in terms of the EE Plan - Internal appointment made in terms of par 5.2.3(f) of the Recruitment and Selection Policy	0%	0%	N/A	0/1 appointment made in terms of the EE Plan - One Coloured Female appointed in Semi-Skilled Level where Coloured Females are over represented. Internal appointment made in terms of par 5.2.3(f) of the Recruitment and Selection Policy	0%	0%	N/A	100% 1/1 appointment made in terms of the EE Plan	0%	0%	N/A			
D802	Corporate Services - Director: Corporate Services	% compliance with SCM policy with the exception of approved deviations	Madelaine Terblanche	100%	100%	100%	G	Total requisitions= 62	100%	100%	G	Total requisitions = 64	100%	100%	G	Total requisitions = 59	100%	100%	G			
D803	Corporate Services - Director: Corporate Services	% internal audit queries for which an action plan was submitted within 10 working days	Madelaine Terblanche	100%	0%	0%	N/A		0%	0%	N/A		100%	100%	G	action plan was submitted within 10 working day	100%	100%	G			
D804	Corporate Services - Director: Corporate Services	% internal actions implemented within agreed time frame	Madelaine Terblanche	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A			
D805	Corporate Services - Director: Corporate Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Madelaine Terblanche	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A	N/a - No COMAF's were issued as at 30 September 2023	0%	0%	N/A			
D806	Corporate Services - Director: Corporate Services	% of Auditor General's findings implemented within agreed time frame	Madelaine Terblanche	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A			
D807	Corporate Services - Director: Corporate Services	Confirmations of risk assessment done	Madelaine Terblanche	2	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D808	Corporate Services - Director: Corporate Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Madelaine Terblanche	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A			
D809	Corporate Services - Director: Corporate Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Madelaine Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D810	Corporate Services - Director: Corporate Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Madelaine Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D811	Corporate Services - Director: Corporate Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Madelaine Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A			
D812	Corporate Services - Director: Corporate Services	Number of invocoms held	Madelaine Terblanche	11	1	1	G	Invocom held 31 July 2023	1	1	G	Invocom held 30 August 2023	1	1	G	Target achieved. Invocom held 28 September 2023	3	3	G			
D813	Corporate Services - Director: Corporate Services	Average duration of vacancies after decision was taken by management to fill the post	Madelaine Terblanche	3	0	0	N/A	2 vacancies - 0 months vacant	0	0	N/A	1 vacancy - 1 month vacant	3	0	B	2 vacancies - 0 months vacant	3	0	B			
D814	Corporate Services - Director: Corporate Services	% of person days lost per month due to sick leave	Madelaine Terblanche	4%	4%	2%	B	Actual below the maximum as required (30/1512)	4%	4%	G	64/1606 person days lost	4%	5.30%	R	77/1440	4%	3.77%	B			
D815	Corporate Services - Director: Corporate Services	Number of Full Time Equivalents (FTE's) for the financial year	Madelaine Terblanche	131	0	0	N/A	0.25 FTE's for July 2023.	0	0	N/A	0.23 FTE's for Aug 2023.	0	0	N/A	0.23 FTE's for Sept 2023	0	0	N/A			
D816	Corporate Services - Director: Corporate Services	Number of work opportunities created during the financial year	Madelaine Terblanche	296	0	0	N/A	0 WO's for July 2023.	0	0	N/A	0 WO's for Aug 2023.	0	0	N/A	1 WO's for Sept 2023	0	0	N/A			

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D817	Corporate Services - Director: Corporate Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D818	Corporate Services - Director: Corporate Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D819	Corporate Services - Director: Corporate Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D820	Corporate Services - Director: Corporate Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Madeline Terblanche	4	0	0	N/A			0	0	N/A			1	1	G	Report submitted for Q1		1	1	G
D821	Corporate Services - Director: Corporate Services	All safety clothing issued	Madeline Terblanche	100	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D822	Corporate Services - Director: Corporate Services	% spending of grants	Madeline Terblanche	100%	0%	0%	N/A	7.07% Libraries: Budget (Operating) = R11 838 000 OrgBudget: R11 838 000 Actual: R837 027		0%	0%	N/A	14.4% Libraries: Budget (Operating) = R11 788 000, YTD = R1 701 283 Libraries: Budget (Capital) = R50 000, YTD = 0 Total: Budget = R11 838 000, YTD = R1 701 283		0%	0%	N/A	21.69% Libraries: Budget (Operating) = R11 788 000, YTD = R2 564 592 Libraries: Budget (Capital) = R50 000, YTD = 4 104 Total: Budget = R11 838 000, YTD = R2 568 696		0%	0%	N/A
D823	Corporate Services - Director: Corporate Services	Projected tariff increases determined for the budget of the new financial year	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D824	Corporate Services - Director: Corporate Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Madeline Terblanche	1	1	1	G	Target achieved		0	0	N/A			0	0	N/A			1	1	G
D825	Corporate Services - Director: Corporate Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D826	Corporate Services - Director: Corporate Services	Review of employment equity plan as a result of any major event or restructuring that occurred during the financial year	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D827	Corporate Services - Director: Corporate Services	% of people from employment equity target groups appointed for the quarter in terms of the Municipality's approved Employment Equity plan annually by end of June	Madeline Terblanche	100%	0%	0%	N/A	66% 2/3 employees appointed in terms of the EE Plan		0%	0%	N/A	25% 1/4 employees appointed in terms of the EE Plan		0%	0%	N/A	75% 6/8 employees appointed in terms of the EE Plan		0%	0%	N/A
D828	Corporate Services - Director: Corporate Services	Minimum % of the Municipality's training budget actually spent on implementing its workplace skills plan	Madeline Terblanche	90%	0%	0%	N/A	0.1% R1915.00/R1 898 364 of training budget spent		0%	0%	N/A	1.45% R25 560.00/R1 898 364 of training budget spent		0%	0%	N/A	3% R62707.00/R1 898 364 of training budget spent		0%	0%	N/A
D829	Corporate Services - Director: Corporate Services	(1) Develop a proposal for innovative ways to use existing and new platforms to engage with residents and businesses and submit to the Mayoral Committee by June 2025	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D830	Corporate Services - Director: Corporate Services	(2) Investigate and submit a report to the Mayoral Committee by June 2026 on a digital people-centred application	Madeline Terblanche	2	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D831	Corporate Services - Director: Corporate Services	(3) Investigate the feasibility of a 24/7 customer care centre and submit a report to the Mayoral Committee by June 2025	Madeline Terblanche	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D832	Corporate Services - Director: Corporate Services	(4) Finalise and establish a corporate identity manual and submit to Mayoral Committee by June 2024	Madeline Terblanche	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D833	Development Services - Director: Development Services	% of capital budget spent	Jo-Ann Krieger	95%	0%	0%	N/A	OrigBudget: R57 090 000 Actual: R0 Commitment: R11 391	0%	0%	N/A	OrigBudget: R57 090 000 Actual: R0 Commitment: R9 380	0%	0%	N/A	OrigBudget: R57 090 000 Actual: R0 Commitment: R42 191	0%	0%	N/A
D834	Development Services - Director: Development Services	Average % completion of capital projects	Jo-Ann Krieger	95%	0%	0%	N/A	Tender not yet awarded. Will commence in September	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D835	Development Services - Director: Development Services	% of operating budget spent	Jo-Ann Krieger	90%	0%	0%	N/A	5.77% OrigBudget: R32 211 620 Actual: R1 860 036	0%	0%	N/A	11.57% Budget = R32 621 620, YTD Actual = R3 775 448	0%	0%	N/A	17.94% Budget = R32 621 620, YTD Actual = R5 851 182	0%	0%	N/A
D836	Development Services - Director: Development Services	% of planned training sessions according to the Workplace Skills Plan realised	Jo-Ann Krieger	100%	0%	0%	N/A	AET (1) - planned training - 100%	0%	0%	N/A	AET (1) - planned training - 100%	100%	100%	G	Not applicable	100%	100%	G
D837	Development Services - Director: Development Services	% of due council decisions initiated	Jo-Ann Krieger	100%	100%	96.55%	O	1/29 resolutions not initiated/implemented: Object id 4952559 - see report	100%	100%	G	13/13 resolutions initiated/implemented	100%	100%	G	8/8 resolutions initiated/implemented	100%	98.85%	O
D838	Development Services - Director: Development Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Jo-Ann Krieger	11	1	1	G	11-Jul-23	1	1	G	30-Aug-23	1	1	G	27-Sep-23	3	3	G
D839	Development Services - Director: Development Services	Departmental input to the annual report submitted by due date	Jo-Ann Krieger	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D840	Development Services - Director: Development Services	Budget requests provided to financial department in accordance with the budget time schedule	Jo-Ann Krieger	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D841	Development Services - Director: Development Services	Number of written warnings received from municipal manager	Jo-Ann Krieger	0	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D842	Development Services - Director: Development Services	% of employment opportunities applied for appropriate equity appointments	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D843	Development Services - Director: Development Services	% compliance with SCM policy with the exception of approved deviations	Jo-Ann Krieger	100%	100%	100%	G	Total requisitions = 47	100%	100%	G	Total requisitions = 68	100%	100%	G	Total requisitions = 72	100%	100%	G
D844	Development Services - Director: Development Services	% internal audit queries for which an action plan was submitted within 10 working days	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		100%	100%	G	Not applicable for this quarter.	100%	100%	G
D845	Development Services - Director: Development Services	% internal actions implemented within agreed time frame	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D846	Development Services - Director: Development Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A	No Comaf's were issued as at 30 September 2023.	0%	0%	N/A
D847	Development Services - Director: Development Services	% of Auditor General's findings implemented within agreed time frame	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D848	Development Services - Director: Development Services	Confirmations of risk assessment done	Jo-Ann Krieger	2	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D849	Development Services - Director: Development Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Jo-Ann Krieger	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D850	Development Services - Director: Development Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Jo-Ann Krieger	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D851	Development Services - Director: Development Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Jo-Ann Krieger	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D852	Development Services - Director: Development Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Jo-Ann Krieger	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D853	Development Services - Director: Development Services	Number of invocoms held	Jo-Ann Krieger	11	1	1	G	Invocom held on 21 July 2023.	1	1	G	Invocom held on 23 August 2023.	1	1	G	Meeting held on 27 September 2023	3	3	G
D854	Development Services - Director: Development Services	Average duration of vacancies after decision was taken by management to fill the post	Jo-Ann Krieger	3	0	0	N/A	1 vacancy - 3 months	0	0	N/A	No vacancies	3	0	B	No vacancies	3	0	B

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D855	Development Services - Director: Development Services	% of person days lost per month due to sick leave	Jo-Ann Krieger	4%	4%	0.90%	B		6/672	4%	1.50%	B		11/726 person days lost	4%	1.80%	B		12/660	4%	1.40%	B
D856	Development Services - Director: Development Services	Number of Full Time Equivalents (FTE's) for the financial year	Jo-Ann Krieger	131	0	0	N/A		0.48 FTE's for July 2023.	0	0	N/A		0.49 FTE's for Aug 2023.	0	0	N/A		0.47 FTE's for Sept 2023	0	0	N/A
D857	Development Services - Director: Development Services	Number of work opportunities created during the financial year	Jo-Ann Krieger	296	0	0	N/A		1 WO for July 2023	0	0	N/A		1 WO's for Aug 2023.	0	0	N/A		0 WO's for Sept 2023	0	0	N/A
D858	Development Services - Director: Development Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D859	Development Services - Director: Development Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D860	Development Services - Director: Development Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Jo-Ann Krieger	1	0	0	N/A		Plan to be submitted during June 2024	0	0	N/A			0	0	N/A			0	0	N/A
D861	Development Services - Director: Development Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Jo-Ann Krieger	4	0	0	N/A		No report required	0	0	N/A			1	1	G		Communication report for the first quarter finalised	1	1	G
D862	Development Services - Director: Development Services	All safety clothing issued	Jo-Ann Krieger	100	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D863	Development Services - Director: Development Services	% spending of grants	Jo-Ann Krieger	100%	0%	0%	N/A		0.03% Community Development: Workers OrgBudget: R38 000 Actual: R689.68 Municipal Accreditation and Capacity Building Grant OrgBudget: R24 500 Actual: R17 317.91 Human Settlements OrgBudget: R55 314 000 Actual: R0 RSEP/VPUU Municipal Projects OrgBudget: R500 000 Actual: R0 TotalBudget: R56 097 000 Actual: R18 008	0%	0%	N/A		0.06% HS grant: Budget (capital) = R55 314 000 YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R245 000, YTD = R34 636 (14%) Community Development Workers: Budget = R38 000, YTD = R690(1.8%) RSEP: Budget = R500 000, YTD = R0 (0%) Total: Budget = R56 097 000 , YTD = R35 326	0%	0%	N/A		0.09% HS grant: Budget (capital) = R55 314 000 YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R245 000 YTD = R51 954 (21%) Community Development Workers: Budget = R38 000, YTD = R690(1.8%) RSEP: Budget = R500 000, YTD = R0 (0%) Total: Budget = R56 097 000 , YTD = R35 326	0%	0%	N/A
D864	Development Services - Director: Development Services	Projected tariff increases determined for the budget of the new financial year	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D865	Development Services - Director: Development Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Jo-Ann Krieger	1	1	1	G		Not applicable	0	0	N/A			0	0	N/A			1	1	G
D866	Development Services - Director: Development Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D867	Development Services - Director: Development Services	SMME's Policy developed and approved by Council by June 2024	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D868	Development Services - Director: Development Services	Social Regeneration Strategy developed and approved by Council by June 2025	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D869	Development Services - Director: Development Services	GBVF Strategy developed and approved by Council by June 2026	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D870	Development Services - Director: Development Services	Youth Policy developed and approved by Council by June 2027	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D871	Development Services - Director: Development Services	(1) Investigate and report to council the advantages of Municipal housing accreditation by June 2025	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D872	Development Services - Director: Development Services	(2) Develop a housing pipeline annually by May	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D873	Development Services - Director: Development Services	(3) Obtain land use rights and secure funding for mixed housing developments annually	Jo-Ann Krieger	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D874	Development Services - Director: Development Services	(4) Appoint credible social housing institution to build and manage social housing by June 2025	Jo-Ann Krieger	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D875	Development Services - Director: Development Services	Develop a capital expenditure framework in collaboration with DEADP and the Development Bank of SA and submit a report to Council by June 2025	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D876	Development Services - Director: Development Services	Do a study of climate change mitigation and adaptation and report to council by June 2025	Jo-Ann Krieger	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D877	Protection Services - Director: Protection Services	% of capital budget spent	Philip Humphreys	95%	0%	0%	N/A	OrigBudg: R3 899 246 Actual: R0 Commitments: R0		0%	0%	N/A	OrigBudg: R3 899 246 Actual: R0 Commitments: R31 358		0%	0%	N/A	0.07% OrigBudg: R3 899 246 Actual: R2 703.40 Commitments: R22 067.75		0%	0%	N/A
D878	Protection Services - Director: Protection Services	Average % completion of capital projects	Philip Humphreys	95%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D879	Protection Services - Director: Protection Services	% of operating budget spent	Philip Humphreys	90%	0%	0%	N/A	4.49% OrigBudg:R102 692 840 Actual: R4 614 361		0%	0%	N/A	3.54% Budget = R102 776 998, YTD Actual = R1 907 964		0%	0%	N/A	15.41% Budget = R102 776 998, YTD Actual = R15 841 574		0%	0%	N/A
D880	Protection Services - Director: Protection Services	% of planned training sessions according to the Workplace Skills Plan realised	Philip Humphreys	100%	0%	0%	N/A	Examiner of Driving Licenses (4), Examiner of Vehicles (2) - planned training -100%		0%	0%	N/A	Examiner of Driving Licenses (4), Examiner of Vehicles (2), Disciplinary Hearing: Presiding Officer and Initiator Training (1) - planned training - 100%		100%	100%	G	Examiner of Driving Licenses (4), Examiner of Vehicles (2) - planned training		100%	100%	G
D881	Protection Services - Director: Protection Services	% of due council decisions initiated	Philip Humphreys	100%	100%	100%	G	Target achieved: 19/19 resolutions initiated/implemented		100%	100%	G	15/15 resolutions initiated/implemented		100%	100%	G	5/5 resolutions initiated/implemented		100%	100%	G
D882	Protection Services - Director: Protection Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Philip Humphreys	11	1	1	G	10-Jul-23		1	1	G	28-Aug-23		1	1	G	Performance assessment done on 27 September 2023		3	3	G
D883	Protection Services - Director: Protection Services	Departmental input to the annual report submitted by due date	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D884	Protection Services - Director: Protection Services	Budget requests provided to financial department in accordance with the budget time schedule	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D885	Protection Services - Director: Protection Services	Number of written warnings received from municipal manager	Philip Humphreys	0	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D886	Protection Services - Director: Protection Services	% of employment opportunities applied for appropriate equity appointments	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A	No employment equity opportunities		0%	0%	N/A	No employment equity opportunities		0%	0%	N/A
D887	Protection Services - Director: Protection Services	% compliance with SCM policy with the exception of approved deviations	Philip Humphreys	100%	100%	100%	G	Total requisitions= 29		100%	100%	G	Total requisitions = 27		100%	100%	G	Total requisitions = 38		100%	100%	G
D888	Protection Services - Director: Protection Services	% internal audit queries for which an action plan was submitted within 10 working days	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A			100%	100%	G	action plan was submitted within 10 working days		100%	100%	G
D889	Protection Services - Director: Protection Services	% internal actions implemented within agreed time frame	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D890	Protection Services - Director: Protection Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A	No comaf's were issued as at 30 September 2023.		0%	0%	N/A
D891	Protection Services - Director: Protection Services	% of Auditor General's findings implemented within agreed time frame	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D892	Protection Services - Director: Protection Services	Confirmations of risk assessment done	Philip Humphreys	2	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D893	Protection Services - Director: Protection Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Philip Humphreys	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D894	Protection Services - Director: Protection Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D895	Protection Services - Director: Protection Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D896	Protection Services - Director: Protection Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D897	Protection Services - Director: Protection Services	Number of invocoms held	Philip Humphreys	11	1	1	G	Invocom held 26 July 2023		1	1	G	Complete		1	1	G	Invocom held wit Management on 18 September 2023.		3	3	G
D898	Protection Services - Director: Protection Services	Average duration of vacancies after decision was taken by management to fill the post	Philip Humphreys	3	0	0	N/A	2 vacancies		0	0	N/A	0.5 months - 2 vacancies		3	1	B	1 month - 3 vacancies		3	1	B
D899	Protection Services - Director: Protection Services	% of person days lost per month due to sick leave	Philip Humphreys	4%	4%	3.70%	B	85/2310		4%	4.80%	R	117/2420 person days lost Due to valid sick leave		4%	3.80%	B	83/2180		4%	4.10%	R
D900	Protection Services - Director: Protection Services	Number of Full Time Equivalents (FTE's) for the financial year	Philip Humphreys	131	0	0	N/A	0.58 FTE's for July 2023.		0	0	N/A	0.66 FTE's for Aug 2023.		0	0	N/A	0.59 FTE's for Sept 2023		0	0	N/A
D901	Protection Services - Director: Protection Services	Number of work opportunities created during the financial year	Philip Humphreys	296	0	0	N/A	2 WO's for July 2023.		0	0	N/A	0 WO's for Aug 2023.		0	0	N/A	0 WO's for Sept 2023		0	0	N/A
D902	Protection Services - Director: Protection Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D903	Protection Services - Director: Protection Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D904	Protection Services - Director: Protection Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Philip Humphreys	1	0	0	N/A	No report required		0	0	N/A			0	0	N/A			0	0	N/A
D905	Protection Services - Director: Protection Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Philip Humphreys	4	0	0	N/A	No report required		0	0	N/A			1	1	G	Q1 report submitted		1	1	G
D906	Protection Services - Director: Protection Services	All safety clothing issued	Philip Humphreys	100	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D907	Protection Services - Director: Protection Services	% spending of grants	Philip Humphreys	100%	0%	0%	N/A	8.27% Establishment of a K9 Unit OrigBudget: R3 345 000 Actual: R363 214 Establishment of a Law Enforcement Reaction Unit OrigBudget: R5 509 000 Actual: R445 737 Fire Service Capacity Building Grant OrigBudget: R926 000 Actual: R0 Total Budget: R9 780 000 Total Actual: R908 951		0%	0%	N/A	18.39% Establishment of a K9 Unit grant (operating): Budget = R3 305 000, YTD = R802 082 (24.26%) Establishment of a K9 Unit grant (capital): Budget = R40 000, YTD = R0 (0%) Establishment of Law Enforcement Rural Safety Unit: Budget = R5 509 000, YTD = R996 858 (18.09%) Fire Service Capacity Building Grant: Budget = R926000, YTD = R0 (0%) Total Budget: R9 780 000, YTD = R1 798 940		0%	0%	N/A	30.73% Establishment of a K9 Unit grant (operating): Budget = R3 305 000, YTD = R1 422 042 (43.03%) Establishment of a K9 Unit grant (capital): Budget = R40 000, YTD = R0 (0%) Establishment of Law Enforcement Rural Safety Unit: Budget = R5 509 000, YTD = R1 583 596 (28.75%) Fire Service Capacity Building Grant: Budget = R926000, YTD = R0 (0%) Total Budget: R9 780 000, YTD = R3 005 638		0%	0%	N/A
D908	Protection Services - Director: Protection Services	Projected tariff increases determined for the budget of the new financial year	Philip Humphreys	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D909	Protection Services - Director: Protection Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Philip Humphreys	1	1	1	G	Not applicable		0	0	N/A			0	0	N/A			1	1	G

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D910	Protection Services - Director: Protection Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Philip Humphreys	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D911	Protection Services - Director: Protection Services	Report to Portfolio Committee on any new informal dwellings / structures erected	Philip Humphreys	12	1	1	G	Monthly report submitted to PF Committee	1	1	G	Complete Report to Portfolio Committee through the monthly report	1	1	G	Report submitted to Portfolio Committee.	1	1	G
D912	Protection Services - Director: Protection Services	Establishment and financial viability of a municipal court investigated and reported to Council by June 2025	Philip Humphreys	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D913	Protection Services - Director: Protection Services	(1) Animal bylaw developed and approved by Council by June 2025	Philip Humphreys	2	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D914	Protection Services - Director: Protection Services	(2) Available land identified and the possibility of a pound investigated by June 2026	Philip Humphreys	100	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D915	Protection Services - Director: Protection Services	(1) Viability and feasibility study in collaboration with all role-players conducted by June 2026	Philip Humphreys	100	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D916	Protection Services - Director: Protection Services	(2) CCTV camera bylaw developed by June 2025	Philip Humphreys	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D917	Protection Services - Director: Protection Services	Establishment of law enforcement offices in all Swartland towns investigated and reported to Council by June 2028	Philip Humphreys	100	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D918	Protection Services - Director: Protection Services	Document storage facility / space secured by June 2024	Philip Humphreys	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D919	Protection Services - Director: Protection Services	Study on the issue of structural fires and veld fires finalised and reported to Council by June 2024	Philip Humphreys	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D920	Protection Services - Director: Protection Services	Establishment of a learners licence centre for Riebeeck Valley by June 2026	Philip Humphreys	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D921	Protection Services - Director: Protection Services	Do a feasibility study in respect of new offices for Protection Services in Malmesbury and report to Council by June 2027	Philip Humphreys	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D922	Financial Services - Director: Financial Services	% of capital budget spent	Mark Bolton	95%	0%	0%	N/A	OrigBudget: R2 191 520 Actual: R0 Commitments: R0	0%	0%	N/A	OrigBudget: R2 191 520 Actual: R0 Commitments: R25 324	0%	0%	N/A	OrigBudget: R2 191 520 Actual: R0 Commitments: R25 971	0%	0%	N/A
D923	Financial Services - Director: Financial Services	Average % completion of capital projects	Mark Bolton	95%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D924	Financial Services - Director: Financial Services	% of operating budget spent	Mark Bolton	90%	0%	0%	N/A	5.4% OrigBudget: R73 728 247 Actual: R3 978 667	0%	0%	N/A	11.21% Budget = R73 177 880, YTD Actual = R8 203 706	0%	0%	N/A	17.17% Budget = R73 177 880, YTD Actual = R12 562 315	0%	0%	N/A
D925	Financial Services - Director: Financial Services	% of planned training sessions according to the Workplace Skills Plan realised	Mark Bolton	100%	0%	0%	N/A	AET (3), Asset Management (4) - planned training 100%	0%	0%	N/A	AET (3), Public Procurement: Fundamentals (2), Disciplinary Hearing: Presiding Officer and Initiator Training (1), Drafting of Specifications: Terms of Reference and Evaluation Criteria (2) - planned training 100%	100%	100%	G	AET (3), 2023 Payroll Seminar & IRP5 Biannual Preparation (2) - planned training	100%	100%	G
D926	Financial Services - Director: Financial Services	% of due council decisions initiated	Mark Bolton	100%	100%	100%	G	Target achieved: 67/67 resolutions initiated/implemented	100%	100%	G	136/136 resolutions initiated/implemented	100%	100%	G	60/60 resolutions initiated/implemented	100%	100%	G
D927	Financial Services - Director: Financial Services	Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done	Mark Bolton	11	1	1	G	Performance meeting was held on 10 July 2023	1	1	G	28-Aug-23	1	1	G	28-Sep-23	3	3	G
D928	Financial Services - Director: Financial Services	Departmental input to the annual report submitted by due date	Mark Bolton	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D929	Financial Services - Director: Financial Services	Budget requests provided to financial department in accordance with the budget time schedule	Mark Bolton	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D930	Financial Services - Director: Financial Services	Number of written warnings received from municipal manager	Mark Bolton	0	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D931	Financial Services - Director: Financial Services	% of employment opportunities applied for appropriate equity appointments	Mark Bolton	100%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A	0/1 employees appointed in terms of the EE Plan	0%	0%	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Performance Comment	Aug-23				Performance Comment	Sep-23				Performance Comment	Overall Performance for		
					Target	Actual	R			Target	Actual	R			Target	Actual	R			Target	Actual	R
D932	Financial Services - Director: Financial Services	% compliance with SCM policy with the exception of approved deviations	Mark Bolton	100%	100%	100%	G		Total requisitions= 83	100%	100%	G		Total requisitions = 105	100%	100%	G		Total requisitions = 104	100%	100%	G
D933	Financial Services - Director: Financial Services	% internal audit queries for which an action plan was submitted within 10 working days	Mark Bolton	100%	0%	0%	N/A			0%	0%	N/A			100%	100%	G		action plan was submitted within 10 working days	100%	100%	G
D934	Financial Services - Director: Financial Services	% internal actions implemented within agreed time frame	Mark Bolton	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D935	Financial Services - Director: Financial Services	% of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days	Mark Bolton	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A		No Comaf's were issued as at 30 September 2023	0%	0%	N/A
D936	Financial Services - Director: Financial Services	% of Auditor General's findings implemented within agreed time frame	Mark Bolton	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D937	Financial Services - Director: Financial Services	Confirmations of risk assessment done	Mark Bolton	2	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D938	Financial Services - Director: Financial Services	% of Risk Action Plans implemented in accordance with the agreed time frame	Mark Bolton	100%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
D939	Financial Services - Director: Financial Services	Chief Risk Officer / Internal Audit informed of any newly identified risks	Mark Bolton	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D940	Financial Services - Director: Financial Services	Chief Risk Officer / Internal Audit informed of any changes in work procedures	Mark Bolton	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D941	Financial Services - Director: Financial Services	Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update)	Mark Bolton	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D942	Financial Services - Director: Financial Services	Number of invocombs held	Mark Bolton	11	1	1	G		Held on 31 July 2023.	1	1	G		Held on 31 August 2023.	1	1	G		28-Sep-23	3	3	G
D943	Financial Services - Director: Financial Services	Average duration of vacancies after decision was taken by management to fill the post	Mark Bolton	3	0	0	N/A		9.5 months - Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process was included in the organisational structure review process to be completed on 30 September 2022. Project was behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023. Job Description submitted for evaluation during March 2023. Provisional Results received during June 2023 and objection was submitted during July 2023. Awaiting evaluation results.	0	0	N/A		8.4 months - Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process was included in the organisational structure review process to be completed on 30 September 2022. Project was behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023. Job Description submitted for evaluation during March 2023. Provisional Results received during June 2023 and objection was submitted during July 2023. Awaiting evaluation results.	3	9.2	R		9.2 months - Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. Post was revised as part of the Finance re-organisation process and the organogram only approved by Council on 27 October 2022 as part of the new COGTA Regs for implementation w.e.f. 1 January 2023. Job Description submitted for evaluation during March 2023. Provisional Results received during June 2023 and objection was submitted during July 2023. PAC only made results available in October 2023, resulting in the MM signing-off on the task results. The CFO could therefore only action the instruction to fill the post on 16 October 2023. Post changed to Senior Manager: Treasury	3	9.2	R
D944	Financial Services - Director: Financial Services	% of person days lost per month due to sick leave	Mark Bolton	4%	4%	3%	B		53/1764	4%	4.30%	R		79/1826 person days lost (Due to valid sick leave)	4%	3.50%	B		58/1660	4%	3.60%	B
D945	Financial Services - Director: Financial Services	A condition assessment and a review of the remaining useful life of all assets in the department done and a certification in this regard provided to the Head Asset Management	Mark Bolton	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D946	Financial Services - Director: Financial Services	All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management	Mark Bolton	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
D947	Financial Services - Director: Financial Services	All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services	Mark Bolton	1	0	0	N/A		No report required	0	0	N/A			0	0	N/A			0	0	N/A
D948	Financial Services - Director: Financial Services	Number of quarterly reports on all communication activities undertaken by the department submitted to the Director Corporate Services	Mark Bolton	4	0	0	N/A		No report required	0	0	N/A			1	1	G		Q1 report submitted	1	1	G
D949	Financial Services - Director: Financial Services	All safety clothing issued	Mark Bolton	100	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

Ref	Responsible Department	KPI Name	Responsible Owner	Baseline	Jul-23				Aug-23				Sep-23				Overall Performance for		
					Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R	Performance Comment	Target	Actual	R
D950	Financial Services - Director: Financial Services	% spending of grants	Mark Bolton	100%	0%	0%	N/A	6.25% Local Government Equitable Share OrigBud: R143 235 000 Actual: R8 992 588 Finance Management OrigBud: R1 550 000 Actual: R50 283 Total Budget: R144 785 000 Total Actual: R9 042 871	0%	0%	N/A	9.7% Local Government Equitable Share: Budget = R143 235 000, YTD = R15 369 375 (10.7%) Finance Management: Budget = R1 550 000, YTD Actual = R80 045 (5.2%) Total: Budget = R158 604 375, YTD = R15 449 410	0%	0%	N/A	14.07% Local Government Equitable Share: Budget = R143 235 000, YTD = R22 211 690 (15.5%) Finance Management: Budget = R1 550 000, YTD Actual = R109 201 (7.05%) Total: Budget = R158 604 375, YTD = R22 320 891	0%	0%	N/A
D951	Financial Services - Director: Financial Services	Projected tariff increases determined for the budget of the new financial year	Mark Bolton	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D952	Financial Services - Director: Financial Services	Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department	Mark Bolton	1	1	1	G	Last capital payments was finalised in June 2023.	0	0	N/A		0	0	N/A		1	1	G
D953	Financial Services - Director: Financial Services	Training needs for staff identified and provided to HR at meetings held with all departments during November annually	Mark Bolton	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D954	Financial Services - Director: Financial Services	Projected tariff increases determined for the budget of the new financial year annually by end of February	Mark Bolton	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D955	Financial Services - Director: Financial Services	Maximum % outstanding service debtors to revenue = B/C Where - B - represents total outstanding service debtors C - represents annual revenue actually received for services	Mark Bolton	20%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D956	Financial Services - Director: Financial Services	Minimum Cost coverage = (B+C) / D Where - B - represents all available cash at a particular time C - represents investments D - represents monthly fixed operating expenditure	Mark Bolton	3	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A
D957	Financial Services - Director: Financial Services	Maximum % debt coverage = D/ (B-C) Where - B - represents total operating revenue received C - represents operating grants D represents debt service payments (i.e. interest + redemption) due within financial year	Mark Bolton	45%	0%	0%	N/A		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
D958	Financial Services - Director: Financial Services	% of indigent households with access to free basic services where those services are available	Mark Bolton	100%	100%	100%	G	8931 Indigent households	100%	100%	G	8 971 Indigent households.	100%	100%	G	9 017 Indigent Households.	100%	100%	G

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	203
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	55
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	17
	Total KPIs:		282

Report generated on 19 October 2023 at 11:05.

Swartland Municipality
2023-2024: Project Report

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P1	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Civil	51 782.00	0	0	28 293.00	on schedule
P2	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Sewerage Works: Moorreesburg (CRR)	1 008 681.00	0	0	789 760.00	on schedule
P3	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Sewerage Works: Darling (CRR)	102 000.00	0	0	0	on schedule
P4	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Sewerage Works Chatsworth: Fencing	1 316 000.00	0	0	0	Tender awarded.
P5	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of bulk collectors: Darling	300 000.00	0	0	0	Busy with detail design
P6	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Replace: Darling Drum Screens	1 520 000.00	0	0	0	Tenders invited
P7	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of bulk collectors: Moorreesburg	200 000.00	0	0	0	Busy with detail design
P8	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Sewerage Telemetry	38 000.00	0	0	38 000.00	complete
P9	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Sewerage	32 000.00	0	0	25 037.00	on schedule
P10	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Schoonspruit: Pipe Replacement	3 500 000.00	0	0	1 768 899.00	Completion 60%
P11	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Buildings & Maintenance	28 500.00	0	0	28 500.00	On schedule
P12	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Buildings: CK23064 Nissan NP300 H	903 554.00	0	0	0	Tender awarded, awaiting delivery
P13	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Fitting of Council Chambers (Std Bank Building)	2 900 000.00	0	0	0	First round of tenders could not be awarded. Tender re-advertised on 06 Oct 2023.
P14	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Moorreesburg Stores Ablution Facilities	100 000.00	0	0	0	on schedule

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P15	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Wesbank Cemetery: Extension	200 000.00	0	0	0	on schedule
P16	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	New Cemetery Fencing: Moorreesburg	900 000.00	0	0	0	Tender awarded
P17	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Ward Committee Projects: Parks	1 000 000.00	0	0	0	busy with project identification
P18	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Ward Committee Projects	100 000.00	0	0	0	busy with project identification
P19	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment: Parks	64 000.00	0	25 350.00	0	on schedule
P20	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Parks: CK16683 Nissan NP300	438 375.00	0	0	435 304.00	Delivered
P21	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Parks: CK43400 Trailer with Roller	136 500.00	0	0	0	awaiting delivery
P22	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Parks: CK28881 John Deere Tractor	620 000.00	0	0	0	awaiting delivery
P23	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Roads Swartland: Resealing of Roads (CRR)	9 250 000.00	0	0	0	completion 15%
P24	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Roads Swartland: Construction of New Roads (CRR)	9 750 000.00	0	0	0	completion 15%
P25	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Roads Swartland: Construction of New Roads (MIG)	14 708 000.00	0	1 303 451.00	199 356.00	completion 15%
P26	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of N7/Voortrekker Northern Interchange	2 381 500.00	0	0	0	on schedule
P27	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Construction of side walks and recreational nodes in Ilinge Lethu and Wesbank	1 224 943.00	0	0	0	completion 95%
P28	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Ward Committee Projects: Roads	1 000 000.00	0	0	0	
P29	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Ward Committee Projects: Roads	100 000.00	0	0	0	busy with project identification

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P30	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Roads: CK18925 UD85	1 316 175.00	0	0	0	awaiting delivery
P31	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Swimming Pool: Wesbank	12 000 000.00	0	0	0	tender closed busy with evaluation
P32	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of Ilinge Lethu Sports Fields	10 000 000.00	0	425 532.00	388 481.00	construction completion 5%
P33	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of Ilinge Lethu Sports Fields	1 300 000.00	0	0	0	
P34	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Upgrading of Netball Courts: Moorreesburg	966 000.00	0	0	0	tender evaluation
P35	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Viewing Centres: Broadcasting equipment & related infrastructure	75 495.00	0	0	0	complete
P36	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Stormwater Network	200 000.00	0	0	66 680.00	
P37	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Stormwater Network	20 000.00	0	0	0	
P38	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Stormwater Network	30 000.00	0	0	0	
P39	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment: Streets and Stormwater	64 000.00	0	0	37 546.00	
P40	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Water networks: Upgrades and Replacement (CRR)	0	0	0	0	
P41	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Water: Upgrading water reticulation network: PRV's, flow control, zone metering and water augmentation	100 000.00	0	0	0	
P42	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Bulk water infrastructure (emergency spending)	2 500 000.00	0	0	0	
P43	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Connections: Water Meters (New/Replacements)	10 000.00	0	0	0	
P44	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Connections: Water Meters (New/Replacements)	787 216.00	53 237.00	33 751.00	43 567.00	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P45	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Water	52 723.00	0	2 845.00	18 450.00	
P46	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Swartland System System S3.3 & S3.4 Panorama to Wesbank I1/4 - CRR	453 121.00	0	0	0	
P47	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Darling SDW2.4 & SDW2.5, SDW1.2 & SDW2.1 water network upgrades (for housing project)	700 000.00	0	0	0	
P48	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Water: CK15380 Isuzu 250 Crew Cab	730 435.00	0	0	0	
P49	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Chatsworth/Riverlands upgrade bulk water supply - CRR	500 000.00	0	0	0	
P50	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Boreholes for Landfill sites	500 000.00	0	0	0	
P51	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Highlands: Development of new cell (CRR)	2 000 000.00	0	0	355 920.00	
P52	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Koringberg: New Transfer Station	500 000.00	0	0	0	
P53	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Refuse bins, traps, skips (Swartland)	150 000.00	0	0	0	
P54	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipment : Refuse Removal	26 000.00	0	0	23 509.00	
P55	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Equipping Donated Vehicle with Equipment	150 000.00	0	0	0	
P56	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Refuse: CK43134 Nissan UD35A	681 450.00	0	0	0	
P57	Development Services - Director: Development Services	Jo-Ann Krieger	Equipment : Development Services	44 000.00	0	0	0	Commitment: R 9380.00
P58	Development Services - Director: Development Services	Jo-Ann Krieger	LED Units/Trading Stalls:Darling	500 000.00	0	0	0	Busy preparing Tender document after consultation with councillors. Tender advertisement will be place on 6 October 2023

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P59	Development Services - Director: Development Services	Jo-Ann Krieger	LED Units/Trading Stalls:Darling	500 000.00	0	0	0	Busy preparing Tender document after consultation with councillors. Tender advertisement will be place on 6 October 2023
P60	Development Services - Director: Development Services	Jo-Ann Krieger	YZF Caravan Park: Expansion	700 000.00	0	0	0	Commitment: R 163949.23 In process
P61	Development Services - Director: Development Services	Jo-Ann Krieger	Equipment: YZF Caravan Park	32 000.00	0	0	0	Commitment: R 3560.00
P62	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop (Professional Fees)	2 300 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P63	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites (Prof Fees)	3 200 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P64	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites (Sewerage)	7 800 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P65	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites Phase 1 (Water)	6 500 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P66	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites Phase 1 (Streets & Stormwater)	27 500 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P67	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites (Phola Park) (Prof Fees)	124 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P68	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites (Phola Park)	1 736 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P69	Development Services - Director: Development Services	Jo-Ann Krieger	Malmesbury De Hoop Serviced Sites (Bulk)	500 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P70	Development Services - Director: Development Services	Jo-Ann Krieger	Darling 186 (Professional Fees)	1 000 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P71	Development Services - Director: Development Services	Jo-Ann Krieger	Darling Serviced Sites (186) Phase 1	2 000 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P72	Development Services - Director: Development Services	Jo-Ann Krieger	Darling Serviced Sites (327) Prof Fees Phase 2	454 000.00	0	0	0	The tender has been awarded. Waiting for appeal period
P73	Development Services - Director: Development Services	Jo-Ann Krieger	Moorreesburg (Professional Fees)	2 200 000.00	0	0	0	Waiting for funding approval
P74	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Malmesbury: Saamstaan/De Hoop area: Upgrading of bulk electricity supply: Phase 1	23 658 000.00	0	0	871 279.00	
P75	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Outdoor Skid mounted Generator for Malmesbury Head Office building including automatic transfer and connections	1 100 000.00	0	0	0	
P76	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Outdoor Skid mounted Generator for Malmesbury Head Office building including automatic transfer and connections	100 000.00	0	0	0	
P77	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Replace oil insulated switchgear and equipment	4 500 000.00	0	0	0	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P78	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Replace oil insulated switchgear and equipment	500 000.00	0	0	0	
P79	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	LV Upgrading: Swartland	100 000.00	0	0	7 027.00	
P80	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	LV Upgrading: Swartland	1 100 000.00	0	77 414.00	0	
P81	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	MV Upgrading: Swartland	100 000.00	0	0	4 400.00	
P82	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	MV Upgrading: Swartland	1 000 000.00	0	0	44 457.00	
P83	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Substation Fencing: Swartland	180 000.00	0	0	27 000.00	
P84	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Substation Fencing: Swartland	20 000.00	0	0	0	
P85	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Connections: Electricity Meters (New/Replacements)	20 000.00	0	0	0	
P86	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Connections: Electricity Meters (New/Replacements)	830 000.00	99 149.00	112 464.00	97 147.00	
P87	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Darling 184 IRDP erven. Electrical bulk supply, infrastructure and connections	200 000.00	0	0	0	
P88	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Malmesbury Illinge Lethu. Formalisation of ~220 erven for Blocks A & B Informal areas. Electrical bulk supply, infrastructure and connections	1 991 662.00	0	0	0	
P89	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes	16 042 000.00	0	0	0	
P90	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Malmesbury De Hoop 132/11kV Substation, 132kV transmission line and servitudes	300 000.00	0	0	0	
P91	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Streetlight, kiosk and polebox replacement: Swartland	650 000.00	0	0	14 629.00	
P92	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Protection and Scada Upgrading: Swartland	350 000.00	0	0	145 963.00	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P93	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Malmesbury Security Operational Centre: Communication, Monitoring and Other infrastructure equipment	713 372.00	0	476 352.00	0	
P94	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Replacement of obsolete air conditioners	200 000.00	0	0	0	
P95	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Equipment: Electric	306 000.00	0	0	0	
P96	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Emergency Power Supply	150 000.00	0	0	0	
P97	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Elec: CK29443 Isuzu N Series & Crane	1 635 300.00	0	0	0	
P98	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Backup Solution	560 000.00	0	0	0	
P99	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Terminals	40 000.00	0	0	0	
P100	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Scanner Replacements	80 000.00	0	0	0	
P101	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Equipment: Information Technology	75 000.00	0	0	0	
P102	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Printers	68 000.00	0	22 390.00	0	
P103	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	DeskTops	264 000.00	0	0	0	
P104	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Notebooks	375 000.00	0	0	0	
P105	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Equipping Law Enf Office: Moorreesburg	55 000.00	0	0	0	
P106	Financial Services - Director: Financial Services	Mark Bolton	Equipment : Financial	45 000.00	0	0	0	R24 507.61 Committed on order.
P107	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK40700 Citi Golf 310	282 765.00	0	0	0	
P108	Financial Services - Director: Financial Services	Mark Bolton	Meterreading Handhelds	80 000.00	0	0	0	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P109	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK22572 Nissan NP300 Hardbody	459 480.00	0	0	0	
P110	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK14227 Chevrolet Aveo	282 765.00	0	0	0	
P111	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK18439 Chevrolet Aveo	282 765.00	0	0	0	
P112	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK42165 Chevrolet Aveo (Replace with Bakkie)	459 480.00	0	0	0	
P113	Financial Services - Director: Financial Services	Mark Bolton	Finance: CK41089 Chevrolet Aveo	282 765.00	0	0	0	
P114	Financial Services - Director: Financial Services	Mark Bolton	Asset Recording Handhelds	16 500.00	0	0	0	
P115	Protection Services - Director: Protection Services	Philip Humphreys	Replacement: Drones	110 000.00	0	0	0	
P116	Protection Services - Director: Protection Services	Philip Humphreys	Equipment: Protection	55 000.00	0	0	2 703.00	
P117	Protection Services - Director: Protection Services	Philip Humphreys	Traffic: CK39217 Chevrolet Aveo 1.6	329 123.00	0	0	0	
P118	Protection Services - Director: Protection Services	Philip Humphreys	Traffic: CK43672 Chevrolet Aveo	329 123.00	0	0	0	
P119	Protection Services - Director: Protection Services	Philip Humphreys	Equipment : Fire Fighting	160 000.00	0	0	0	
P120	Protection Services - Director: Protection Services	Philip Humphreys	Equipment : K9 Unit	40 000.00	0	0	0	
P121	Protection Services - Director: Protection Services	Philip Humphreys	Fire Fighting Equipment	926 000.00	0	0	0	
P122	Protection Services - Director: Protection Services	Philip Humphreys	Fire: CK38172 Nissan Cabstar *Replace with Light Pumper	1 950 000.00	0	0	0	
P123	Office of the MM - Municipal Manager	Joggie Scholtz	Equipment : MM	12 000.00	0	0	0	
P124	Office of the MM - Municipal Manager	Joggie Scholtz	Equipment : Council	12 000.00	0	0	0	Commitment: R 8260.87
P125	Office of the MM - Municipal Manager	Joggie Scholtz	Council: CK15265 Caravelle Kombi 2.5 TDI	680 000.00	0	0	0	
P126	Corporate Services - Director: Corporate Services	Madelaine Terblanche	Equipment : Corporate	26 000.00	0	0	0	Finalizing quotations for blinds in the committee room and other items
P127	Corporate Services - Director: Corporate Services	Madelaine Terblanche	Equipment: Libraries	50 000.00	0	0	4 104.00	Finalizing quotation. Commitment: R3522.13
P128	Corporate Services - Director: Corporate Services	Madelaine Terblanche	Equipment Corporate: Buildings & Swartland Halls	100 000.00	0	1 043.00	1 043.00	Tender out for blinds in Yzerfontein community hall. Commitment: R 8344.51
P129	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Relocation of section of 11 kV Cable between Darlingweg S/S to Holomisa S/S	50 000.00	0	0	0	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P130	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Relocation of section of 11 kV Cable between Darlingweg S/S to Holomisa S/S (Materials and Supplies)	250 000.00	0	0	0	
P131	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Illinge Lethu School Electrical Service Connection	700 000.00	0	0	0	
P132	Electrical Engineering Services - Director: Electrical Engineering Services	Thys Möller	Illinge Lethu School Electrical Service Connection (Materials and Supplies)	400 000.00	0	0	0	
P133	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Abbotsdale Sewer Pumpstation	1 207 596.00	0	0	0	
P134	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Moorreesburg WWTW	61 621.00	0	0	0	
P135	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Darling WWTW & Pumpstation	2 204 138.00	0	0	0	
P136	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Sewer Reticulation and Connection: Illinge Lethu	517 214.00	0	0	0	
P137	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Access road and Intersection Upgrading: Illinge Lethu	10 416 105.00	0	0	0	
P138	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Access road and Intersection Storm water: Illinge Lethu	1 508 539.00	0	0	0	
P139	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Riverlands Water Pumpstation	1 338 488.00	0	0	0	
P140	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Kalbaskraal Water Pumpstation	1 468 956.00	0	0	0	
P141	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Wesbank Water Tower & Boosters	1 085 749.00	0	0	0	
P142	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator Installation: Rustfontein Water Pumpstation	1 226 729.00	0	0	0	
P143	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Generator for Wesbank Water Tower and Boosters	500 000.00	0	0	0	
P144	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Water Reticulation and Connection: Illinge Lethu	2 083 221.00	0	0	0	

Ref	Responsible Department	Responsible Owner	Name	Revised Total Budget	Jul-23	Aug-23	Sep-23	
					Actual Expenditure	Actual Expenditure	Actual Expenditure	Performance Comment
P145	Infrastructure and Civil Engineering Services - Director: Infrastructure and Civil Engineering Services	Louis Zikmann	Replace Existing Water pipe: Illinge Lethu	4 074 921.00	0	0	0	

Report generated on 18 October 2023 at 10:07.