Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N VERGADERING VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU IN DIE STADSAAL, MALMESBURY OP DONDERDAG, 30 MAART 2023 OM 10:00

TEENWOORDIG:

Speaker, rdh M A Rangasamy
Uitvoerende Burgemeester, rdh J H Cleophas
Uitvoerende Onderburgemeester, rdl J M de Beer

RAADSLEDE:

Bess, D G (DA)
Booysen, A M (VF+)
Daniels, C (DA)
Duda, A A (EFF)
Fortuin, C (ANC)
Jooste, R J (DA)
Le Minnie, I S (DA)
Ngozi, M (ANC)
O'Kennedy, E C (DA)
Penxa, B J (ANC)
Pieters, C (ANC)
Pypers, D C (DA)
Smit, N (DA)
Soldaka, P E (ANC)
Stanley, B J (DA)
Van Essen, T (DA)
Vermeulen, G (VF+)
Warnick, A K (DA)

Beamptes:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Elektriese Ingenieursdienste, mnr T Möller
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Bestuurder: Sekretariaat en Rekords, me N Brand

1. OPENING

Die Direkteur: Beskermingsdienste open die vergadering met skriflesing en gebed op uitnodiging van die Speaker.

Die Speaker verwelkom die Uitvoerende Burgemeester, raadsdames, raadshere, raadslede, amptenare en lede van die publiek.

Die Speaker dra sy gelukwense oor aan raadslede wat die afgelope tyd verjaar het.

2. VERLOF TOT AFWESIGHEID

Verlof tot afwesigheid word verleen aan rdd M van Zyl en rdl J R Papier.

3. AFVAARDIGINGS/VERKLARINGS EN MEDEDELINGS/VOORLEGGINGS

3.1 MEDELYE MET OORLEDE RAADSLEDE EN AMPTENAAR

Die Speaker betoon sy medelye met die afsterwe van voormalige raadslede – me Valery McQuire, mnr Corrie McKrieling en mnr Ben Geel – en amptenaar, mnr Mathys Roy wat werksaam was by die Yzerfontein Karavaanpark.

Die Uitvoerende Burgemeester verwys na die verdienstelike aantal jare diens van die raadslede en amptenaar en versoek 'n minuut van stilte waarna die Uitvoerende Burgemeester kerse aansteek ter nagedagtenis van die oorledenes.

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MINUTES OF A MEETING OF THE SWARTLAND MUNICIPAL COUNCIL HELD IN THE TOWN HALL, MALMESBURY ON THURSDAY, 30 MARCH 2023 AT 10:00

PRESENT:

Speaker, Ald M A Rangasamy
Executive Mayor, Ald J H Cleophas
Deputy Executive Mayor, Cllr J M de Beer

COUNCILLORS:

Bess, D G (DA)
Booysen, A M (VF+)
Daniels, C (DA)
Duda, A A (EFF)
Fortuin, C (ANC)
Jooste, R J (DA)
Le Minnie, I S (DA)
Ngozi, M (ANC)
O'Kennedy, E C (DA)
Penxa, B J (ANC)
Pieters, C (ANC)
Pypers, D C (DA)
Smit, N (DA)
Soldaka, P E (ANC)
Stanley, B J (DA)
Van Essen, T (DA)
Vermeulen, G (VF+)
Warnick, A K (DA)

Officials:
Municipal Manager, Mr J J Scholtz
Director: Electrical Engineering Services, Mr T Möller
Director: Financial Services, Mr M A C Bolton
Director: Protection Services, Mr P A C Humphreys
Director: Civil Engineering Services, Mr L D Zikmann
Director: Corporate Services, Ms M S Terblanche
Director: Development Services, Ms J S Krieger
Manager: Secretarial and Records, Ms N Brand

1. OPENING

The Director: Protection Services opened the meeting with a scripture reading and a prayer at the request of the Speaker.

The Speaker welcomed the Executive Mayor, aldermen, alderdame, councillors, officials and members of the public.

The Speaker congratulated councillors who had celebrated birthdays recently.

2. APOLOGIES

Apologies received from Ald M van Zyl and Cllr J R Papier.

3. DEPUTATIONS/DECLARATIONS AND COMMUNICATIONS/SUBMISSIONS

3.1 CONDOLENCES WITH PASSING OF FORMER COUNCILLORS AND OFFICIAL

The Speaker voiced his sympathy on the passing of former councillors – Ms Valery McQuire, Mr Corrie McKrieling and Mr Ben Geel – and official, Mr Mathys Roy who worked at the Yzerfontein Caravan Park.
The Executive Mayor referred to the meritorious number of years service of the deceased councillors and official and requested a minute of silence whereafter candles are lit in remembrance of the deceased.

3.2 SIEKVERLOF: MUNISIPALE BESTUURDER

Die Speaker noem dat die Munisipale Bestuurder vir 'n knieoperasie gaan en vir ±6 weke op siekverlof sal wees waartydens die Direkteur: Ontwikkelingsdienste as Munisipale Bestuurder sal waarneem.

3.3 INLIGTINGSESSIE VIR RAADSLEDE INSAKE DIE 2023 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)

Die Munisipale Bestuurder versoek dat raadslede van die geleentheid gebruik maak om 'n inligtingsessie oor die GOP op Dinsdag, 4 April 2023 om 14:00 by te woon, waartydens die inhoud van die GOP in detail behandel sal word.

4. NOTULES VIR BEKRAGTIGING

4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 26 JANUARIE 2023

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

Dat die notule van 'n Gewone Raadsvergadering gehou op 26 Januarie 2023 goedgekeur en deur die Speaker onderteken word.

5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE UITVOERENDE BURGEMEESTER

BESLUIT

Dat kennis geneem word van die Uitvoerende Burgemeester se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU 18 JANUARIE 2023

5.2 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU 15 FEBRUARIE 2023

saamgelees met

NOTULE VAN 'N VERGADERING VAN PORTEFEULJEKOMITEES GEHOU OP 8 FEBRUARIE 2023

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER

BESLUIT

Dat kennis geneem word van die Munisipale Bestuurder se besluite ingevolge gedelegeerde bevoegdheid, soos vervat in die onderstaande notules:

6.1 NOTULE VAN 'N BODBEOORDELINGSKOMITEE GEHOU OP 14 DESEMBER 2022

6.2 NOTULE VAN 'N BODBEOORDELINGSKOMITEE GEHOU OP 19 JANUARIE 2023

6.3 NOTULE VAN 'N BODBEOORDELINGSKOMITEE GEHOU OP 26 JANUARIE 2023

7. SAKE VOORTSPRUITEND UIT DIE NOTULES

Geen.

8. SAKE VIR BESPREKING

8.1 AANVAARDING VAN OORSIGVERSLAG OP 2021/2022 JAARVERSLAG (7/1/1/1)

Die konsep Jaarverslag vir die 2021/2022 finansiële jaar is ingevolge artikel 127 van die Wet op Munisipale Finansiële Bestuur, 2003 op 26 Januarie 2023 aan die Raad voorgelê,

3.2 SICK LEAVE: MUNICIPAL MANAGER

The Speaker mentioned that the Municipal Manager will go for a knee replacement operation and will be on sick leave for ±6 weeks during which the Director: Development Services will serve as acting Municipal Manager.

3.3 INFORMATION SESSION FOR COUNCILLORS ON THE 2023 INTEGRATED DEVELOPMENT PLAN (IDP)

The Municipal Manager invited all councillors to an information session on the IDP to be held on Tuesday, 4 April 2023 at 14:00 where the content of the IDP will be studies in detail.

4. MINUTES FOR APPROVAL

4.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 26 JANUARY 2023

RESOLUTION
(proposed by Cllr A K Warnick, seconded by Cllr J M de Beer)

That the minutes of an Ordinary Council Meeting held on 26 January 2023 are approved and signed by the Speaker.

5. REPORTING IN RESPECT OF THE DECISION MAKING BY THE EXECUTIVE MAYOR

RESOLUTION

That note is taken of the decisions made by the Executive Mayor in accordance with his delegated authority in the following minutes:

5.1 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 18 JANUARY 2023

5.2 MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD ON 15 FEBRUARY 2023

read in conjunction with

MINUTES OF A MEETING OF THE PORTFOLIOS COMMITTEE HELD ON 8 FEBRUARY 2023

6. REPORTING IN RESPECT OF THE DELEGATED DECISION MAKING BY THE MUNICIPAL MANAGER

RESOLUTION

That note is taken of the decisions made by the Municipal Manager in accordance with his delegated authority in the following minutes:

6.1 MINUTES OF A TENDER AWARD COMMITTEE MEETING HELD ON 14 DECEMBER 2022

6.2 MINUTES OF A TENDER AWARD COMMITTEE MEETING HELD ON 19 JANUARY 2023

6.3 MINUTES OF A TENDER AWARD COMMITTEE MEETING HELD ON 26 JANUARY 2023

7. MATTERS ARISING FROM THE MINUTES

None

8. MATTERS FOR DISCUSSION

8.1 ADOPTION OF OVERSIGHT REPORT ON 2021/2022 ANNUAL REPORT (7/1/1/1)

The Draft Annual Report for the 2021/2022 financial year was submitted to the Council on 26 January 2023 in accordance with section 127 of the Municipal Finance Management waarna die jaarverslag vir kommentaar deur die publiek en betrokke staatsorgane ter insae beskikbaar gestel is.

Die Munisipale Publieke Verantwoordbaarheidskomitee, onder voorsitterskap van rdl E C O'Kennedy, het op 9 Maart 2023 vergader om die kommentaar ontvang op die konsep jaarverslag te oorweeg in die opstel van die 2021/2022 Oorsigverslag.

Die 2021/2022 Oorsigverslag word deur die Speaker tot stemming gebring en beslis (in die afwesigheid van twee raadslede) met 20 raadslede ten gunste daarvan en twee raadslede wat buite stemming bly.

BESLUIT
(op voorstel van rdl E C O'Kennedy, gesekondeer deur rdl D C Pypers)

(a) Dat die Raad, gegewe hy die 2021/2022 Jaarverslag van Munisipaliteit Swartland oorweeg het, die Oorsigverslag aanvaar in terme van artikel 129 van die Wet op Munisipale Finansiële Bestuur (MFMA);

(b) Dat die 2021/2022 Jaarverslag van Munisipaliteit Swartland goedgekeur word <u>sonder voorbehoud</u>, in terme van artikel 129 van die MFMA;

(c) Dat die notules van vergaderings waar die Jaarverslag bespreek is in die teenwoordigheid van die rekenpligtige beampte (Munisipale Bestuurder), aan die Ouditeur-Generaal, die Provinsiale Tesourie en die Wes-Kaapse Departement van Plaaslike Regering voorgelê word, in terme van artikel 129(2) van die MFMA;

(d) Dat die 2021/2022 Oorsigverslag van Munisipaliteit Swartland openbaar gemaak word in terme van artikel 129(3) van die MFMA en aan die Wes-Kaapse Wetgewer voorgelê word in terme van artikel 132(2) van die MFMA;

(e) Dat, met die aanvaarding van die Oorsigverslag, die betaling van 'n prestasiebonus ingevolge paragraaf 3.1.2 van die Oorsigverslag deur die Raad goedgekeur word.

8.2 GOEDKEURING VAN DIE 2022/2023 SPESIALE AANSUIWERINGSKAPITAAL- EN BEDRYFSBEGROTING (5/1/1/1, 5/1/1/2)

Die 2022/2023 Spesiale Aansuiweringskapitaal en -Bedryfsbegroting is tydens ’n Uitvoerende Burgemeesterskomiteevergadering gehou op 22 Maart 2023 oorweeg vir goedkeuring deur die Raad.

Die voorlegging van die spesiale aansuiweringsbegroting geskied ingevolge artikel 28 van die MFMA, Wet 56 van 2003 nadat ’n toekenning van R10 945 000 ontvang is vanaf die Departement van Plaaslike Regering as finansiële bydrae aan munisipaliteite vir die aankoop en installering van rugsteun-energievoorsiening vir water- en sanitasiefasiliteite om basiese dienslewering te verseker en potensiële gesondheidsrisiko's te voorkom.

Die Speaker bedank die Direkteur: Siviele Ingenieursdienste vir die deeglike besigheidsplanne wat opgestel was om te verseker dat Swartland Munisipaliteit van die hoogste toekennings ontvang het.

Rdl B J Penxa, met verwysing na die beskrywing van item 6 van die spesiale aansuiweringsbegroting, meld dat daar verkeerdelik verwys word na die watertoring in Wesbank, en dat lg. na Ilinge Lethu gewysig moet word.

Die Speaker bring die aangeleentheid tot stemming en word –

EENPARIG BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

(a) Dat goedkeuring verleen word om die hoë-vlak kapitaal- en bedryfsbegroting vir 2022/2023 as volg te wysig met geen veranderinge aan die buite jare nie;

Act, 2003 after which the annual report was made available to the public and state authorities for comment.

The Municipal Public Accountability Committee, under the chairmanship of cllr E C O'Kennedy, met on the 9 March 2023 to consider comments received on the draft annual report in the drawing up of the 2021/2022 Oversight Report.

The 2021/2022 Oversight Report was brought to the vote by the Speaker and decided (in the absence of two councillors) with 20 votes in favour thereof, and two councillors abstaining.

RESOLUTION
(proposed by cllr E C O'Kennedy, seconded by aldd M van Zyl)

(a) That Council, having considered the 2021/2022 Annual Report of Swartland Municipality, adopts the Oversight Report in terms of section 129 of the Municipal Finance Management Act;

(b) That the 2021/2022 Annual Report of Swartland Municipality be approved without reservations, in terms of section 129 of the MFMA;

(c) That the minutes of the meetings where the Annual Report was discussed, in the presence of the accounting officer (Municipal Manager) be submitted to the Auditor-General, the Provincial Treasury and the Western Cape Department for Local Government as attached to the report, in terms of section 129(2) of the MFMA;

(d) That the 2021/2022 Oversight Report of Swartland Municipality be made public in terms of section 129(3) of the MFMA and be submitted to the Western Cape Legislature in terms of section 132(2) of the MFMA;

(e) That, in acceptance of the Oversight Report, the payment of a performance bonus be approved by Council as per paragraph 3.1.2 of the Oversight Report.

8.2 APPROVAL OF THE 2023/2023 SPECIAL ADJUSTMENT CAPITAL AND OPERATIONAL BUDGET (5/1/1/1, 5/1/1/2)

The 2022/2023 Special Adjustment Capital- and Operating Budget was considered by the Executive Mayoral Committee on 22 March 2023 for approval by Council.

The special adjustment budget is tabled in terms of section 28 of the MFMA, Act 56 of 2003 after an allocation of R10 945 000 was received from the Department of Local Government as a financial contribution to municipalities for the purchase and installation of back-up energy supply for water- and sanitation facilities to ensure basic service delivery and prevent potential health risks.

The Speaker thanked the Director: Civil Engineering Services for the thorough business plans submitted to ensure that Swartland Municipality received some of the highest allocations.

Cllr B J Penxa, with reference to the description of item 6 of the special adjustment budget, stated that the water tower in Wesbank is wrongly referred to, and that the latter should be amended to Ilinge Lethu.

The Speaker brought the matter to a vote and it is –

UNANIMOUSLY RESOLVED
(proposed by Cllr N Smit, seconded by Cllr A K Warnick)

(a) That approval be granted to amend the high-level capital and operating budget for 2022/2023 with no amendments to the outer years as follows:

	Oorspronklike Begroting 2022/23	Half-Jaarlikse Aansuiwerings begroting 2022/23	Spesiale Aansuiwerings begroting 2022/23	Aanpassings	Oorspronklike Begroting 2023/24	Oorspronklike Begroting 2024/25
Kapitaalbegroting	191 095 805	167 894 804	178 839 804	10 945 000	195 834 903	165 690 722
Bedryfsuitgawes	1 029 331 855	1 025 575 992	1 025 575 992	-	1 061 375 491	1 139 864 061
Bedryfsinkomste	1 093 983 961	1 087 072 579	1 098 017 579	10 945 000	1 123 993 179	1 174 158 797
Begrote (Surplus)/ Tekort	**(64 652 106)**	**(61 496 587)**	**(72 441 587)**	**(10 945 000)**	**(62 617 688)**	**(34 294 736)**
Minus: Kapitaal Toekennings & Donasies	77 109 000	67 945 510	78 890 510	10 945 000	73 351 000	35 935 000
(Surplus)/ Tekort	**12 456 894**	**6 448 923**	**6 448 923**	**-**	**10 733 312**	**1 640 264**

(b) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2022/2023 finansiële jaar of verder nie en dat die begrote netto tekort van R6 448 923 onveranderd bly;

(c) Dat die aangepaste begrotingskedules soos vereis deur die Begroting- en Verslagdoeningregulasies goedgekeur word soos vervat in **(Annexure B: Budget Report and B-Schedules 2022/23 – 2024/25)**;

(d) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en -formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

(e) Dat die Diensleweringp en Begrotingimplementeringsplan (SDBIP) toepaslik dienooreenkomstig gewysig word.

8.3 2023 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/1/4/4/1)

Die Geïntegreerde Ontwikkelingsplan (GOP) is die Munisipaliteit se hoof strategiese plan wat handel met die mees kritieke ontwikkelingsbehoeftes van die munisipale area (eksterne fokus) sowel as die mees kritieke bestuursbehoeftes van die organisasie (interne fokus).

Die 2023 GOP is ingevolge die wetgewende vereistes opgestel na 'n baie volledige konsultasieproses met rolspelers uit verskeie sektore, wykskomitees en raadslede.

Die Speaker wens die Senior: Bestuurder Strategiese Dienste geluk met die formaat waarin die GOP opgestel is wat die dokument maklik leesbaar maak en word bevestig dat die GOP, sowel as die konsultasieproses van die Swartland Munisipaliteit, as 'n beste praktyk in die Provinsie beskou word.

Die Speaker bring die aangeleentheid tot stemming en word –

EENPARIG BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl I S le Minnie)

(a) Dat die konsep Geïntegreerde Ontwikkelingsplan (GOP) vir die Swartland munisipale gebied in beginsel aanvaar word in terme van Hoofstuk 5 van die Wet op Munisipale Stelsels Nr 32 van 2000 vir die doeleindes van die verkryging van publieke insette en kommentaar;

(b) Dat die konsep GOP geadverteer word vir publieke insette en kommentaar gedurende April 2023;

(c) Dat die konsep GOP by Plaaslike Bestuur, Provinsiale Tesourie, Nasionale Tesourie en die Weskus Distriksmunisipaliteit ingedien word;

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Special Adj Budget 2022/23	Adjustments	Original Budget 2023/24	Original Budget 2024/25
Capital budget	191 095 805	167 894 804	178 839 804	10 945 000	195 834 903	165 690 722
Operating Expenditure	1 029 331 855	1 025 575 992	1 025 575 992	-	1 061 375 491	1 139 864 061
Operating Revenue	1 093 983 961	1 087 072 579	1 098 017 579	10 945 000	1 123 993 179	1 174 158 797
Budgeted (Surplus)/ Deficit	**(64 652 106)**	**(61 496 587)**	**(72 441 587)**	**(10 945 000)**	**(62 617 688)**	**(34 294 736)**
Less: Capital Grants & Contributions	77 109 000	67 945 510	78 890 510	10 945 000	73 351 000	35 935 000
(Surplus)/ Deficit	**12 456 894**	**6 448 923**	**6 448 923**	**-**	**10 733 312**	**1 640 264**

(b) That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2022/2023 financial year or beyond and the budgeted net deficit of R6 448 923 will remain unchanged;

(c) That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in **(Annexure B: Budget Report and B-Schedules 2022/23 – 2024/25)**;

(d) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;

(e) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

8.3 2023 INTEGRATED DEVELOPMENT PLAN (2/1/4/4/1)

The Integrated Development Plan (IDP) is the Municipality's principal strategic plan that deals with the most critical development needs of the municipal area (external focus) as well as the most critical governance needs of the organisation (internal focus).

The 2023 IDP was drawn up in terms of the legislative requirements after a very thorough consultation process with role players from various sectors, ward committees and councillors.

The Speaker congratulated the Senior: Manager Strategic Services on the format of the IDP which makes the document easy to read and it is confirmed that the IDP, as well as the consultation process of the Swartland Municipality, is considered a best practice in the Province.

The Speaker brought the matter to vote and it is –

UNANIMOUSLY RESOLVED
(proposed by Cllr D G Bess, seconded by Cllr I S le Minnie)

(a) That the draft Integrated Development Plan (IDP) for the Swartland municipal area be accepted in principle in terms of Chapter 5 of the Municipal Systems Act No 32 of 2000 for the purposes of obtaining public inputs and comments;

(b) That the draft IDP be advertised for public inputs and comments during April 2023;

(c) That the draft IDP be submitted to Local Government, Provincial Treasury, National Treasury and the West Coast District Municipality;

(d) Dat die GOP op 17 Mei 2023 aan die Burgemeesterskomitee vir 'n aanbeveling en op 25 Mei 2023 aan die Raad vir finale goedkeuring voorgelê word; en

(e) Dat die hersiening van die areaplanne goedgekeur word.

8.4 TERTAFELLEGGING VAN DIE KONSEP MEERJARIGE KAPITAAL- EN BEDRYFS-BEGROTINGS, GEWYSIGDE BEGROTING- EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIEWE EN ANDER HEFFINGS VIR 2023/2024, 2024/2025 EN 2025/2026 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAME PROSES (5/1/1/1, 5/1/1/2 – 2023/24, 5/1/4)

Die Uitvoerende Burgemeester lê die konsep Kapitaal- en Bedryfsbegrotings vir die 2023/2024, 2024/2025 en 2025/2026 finansiële jare ingevolge artikel 16(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur (Wet 56 van 2003) (MFMA) ter tafel, soos oorweeg tydens die vergadering van die Uitvoerende Burgemeesterskomitee gehou op 22 Maart 2023.

Die Uitvoerende Burgemeester spreek sy kommer uit dat die buitensporige tarief-verhogings deur Eskom ‘n negatiewe impak kan hê op die gemeenskap, veral deernishuishoudings, en besighede in die Swartland munisipale gebied.

Daar word beplan om ±2000 behuisingsgeleenthede in die Swartland munisipale gebied te vestig, wat beteken dat grootmaat infrastruktuur van meer as R30 000 000 miljoen beskikbaar gestel moet word wat verder ‘n groot impak op toekomstige begrotings het.

Rdl B J Penxa versoek, namens die ANC, dat die ligging van die swembad by die Wesbank Sportgronde heroorweeg moet word. Die ligging word nie as sentraal beskou tot die gemeenskappe wat bedien moet word nie, naamlik Wesbank, Saamstaan, Ilinge Lethu, Phola Park en die nuwe De Hoop-ontwikkeling. Rdl Penxa versoek dat die grond aangrensend tot die Binnehuise Sportsentrum oorweeg moet word.

Voormelde voorstel wat deur rdl A A Duda, namens die EFF, ondersteun.

Die Speaker bring die aangeleentheid tot stemming en word bevestig deur rdl Penxa dat daar ten gunste van die konsep meerjarige begroting gestem word, onderhewig daaraan dat ‘n meer sentrale ligging vir die nuwe swembad oorweeg sal word –

EENPARIGE BESLUIT
(op voorstel van rdh J H Cleophas, gesekondeer deur rdl J M de Beer)

(a) Dat die Raad kennis neem dat die koste soos beoog deur artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** en oorweeg dieselfde;

(b) Dat die Raad, voor die goedkeuring van die kapitaalprojekte bo R50 miljoen soos gelys in **(Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19)**, eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in werking is en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;

(c) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die 3 individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige kostes, gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;

(d) Dat die toekomstige kapitaalbegrotings vanaf jaar 3 beperk word tot 16.5% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;

(e)/...

(d) That the IDP be submitted to the Mayoral Committee on 17 May 2023 for a recommendation and to Council on 25 May 2023 for final approval;

(e) that the revision of the area plans be approved.

8.4 TABLING OF THE DRAFT MULTI YEAR CAPITAL AND OPERATING BUDGETS, AMENDED BUDGET POLICIES, PROPERTY RATES, TARIFFS AND OTHER CHARGES FOR 2023/2024, 2024/2025 AND 2025/2026 FOR SPECIFIC PURPOSES OF GIVING EFFECT TO PUBLIC PARTICIPATION (5/1/1/1, 51/1/2, 5/1/4)

The Executive Mayor tabled the draft Capital- and Operating Budgets for the 2023/2024, 2024/2025 and 2025/2026 financial years in terms of section 16(2) of the Local Government Act: Municipal Financial Management (Act 56 of 2003) (MFMA), as considered during the meeting of the Executive Mayoral Committee held on 22 March 2023.

The Executive Mayor expressed his concern that the excessive tariff increases by Eskom may have a negative impact on the community, especially equitable share households, and businesses in the Swartland municipal area.

The establish of ±2000 housing opportunities are planned in the Swartland municipal area, which means that bulk infrastructure of more than R30 000 000 million must be made available, which further has a major impact on future budgets.

Cllr B J Penxa requests, on behalf of the ANC, that the location of the swimming pool at the Wesbank Sports Grounds be reconsidered. The location is not considered central to the communities the facility will be serving, namely Wesbank, Saamstaan, Ilinge Lethu, Phola Park and the new De Hoop development. Cllr Penxa requested that the land adjacent to the Indoor Sports Centre be considered.

The aforesaid proposal is supported by Cllr A A Duda, on behalf of the EFF.

The Speaker brought the matter to a vote and Cllr Penxa confirmed that the vote in support of the draft multi-year budget is subject to the request that a more central location for the new swimming pool be considered. It is –

UNANIMOUSLY RESOLVED
(proposed by Ald J H Cleophas, seconded by Cllr J M de Beer)

(a) That Council takes note that the costs as envisaged by section 19 (2)(a)(b) were derived after consultation with the respective director(s) who has confirmed the costs as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** and consider same;

(b) That Council, prior to approving the capital projects above R50 million as listed in (**Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19)**, first considers the projected cost covering all financial years until the project is operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;

(c) That Council deemed it appropriate to consider the entire capital program excluding the 3 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;

(d) That the future capital budgets from year 3 be limited to 16.5% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;

(e)/…

(e) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die Raad se kapitaalprogram en daarop let dat die beskikbare befondsingsbronne nie vir ander doeleindes geoormerk is nie;

FINANCING SOURCES	Draft Budget 2023/2024	Draft Budget 2024/2025	Draft Budget 2025/2026
Capital Replacement Reserve (CRR)	R 99 051 292	R 103 813 866	R 117 124 689
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 206 438 235	R 219 407 866	R 208 784 689

(f) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)**;

(g) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot ‘n bedrag van R50 miljoen vir jaar 2 van die 2023/24 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: *132/11kV Eskom Schoonspruit Substation* (R30 miljoen) en die *Development of Highlands New Landfill Cell* (R20 miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;

(h) Dat die konsep hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2023/2024– 2025/2026** finansiële jare goedgekeur word as konsep, in ooreenstemming met artikel 16, 17 en 19 van die MFMA om publieke deelname toe te laat;

	Oorspronklike Begroting 2022/23	**Half-Jaarlikse Aansuiwerings begroting 2022/23**	**Konsep Begroting 2023/24**	**Konsep Begroting 2024/25**	**Konsep Begroting 2024/25**
Kapitaalbegroting	191 095 805	167 894 804	206 438 235	219 407 866	208 784 689
Bedryfsuitgawes	1 029 331 855	1 025 575 992	1 104 199 609	1 214 888 188	1 421 514 611
Bedryfsinkomste	1 093 983 961	1 087 072 579	1 227 697 725	1 341 922 499	1 525 223 633
Begrote (Surplus)/ Tekort	**(64 652 106)**	**(61 496 587)**	**(123 498 116)**	**(127 034 311)**	**(103 709 022)**
Minus: Kapitaal Toekennings & Donasies	77 109 000	67 945 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Tekort	**12 456 894**	**6 448 923**	**(16 111 173)**	**(11 440 311)**	**(12 049 022)**

(i) Dat daar in beginsel goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van konsep eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die eiendomsbelastingbeleid vir die 2023/2024 finansiële jaar, vir doeleindes van die publieke deelnameproses;

Tabel/...

8.4/…

(e) That Council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Draft Budget 2023/2024	Draft Budget 2024/2025	Draft Budget 2025/2026
Capital Replacement Reserve (CRR)	R 99 051 292	R 103 813 866	R 117 124 689
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 206 438 235	R 219 407 866	R 208 784 689

(f) That Council approves the capital projects as part of its consolidated capital program as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)**;

(g) That Council in-principle approves the raising of an external loan to the amount of R50 million in year 2 of the new 2023/24 MTREF for the partial financing of the following capital projects: 132/11kV Eskom Schoonspruit Substation (R30 million) and the Development of Highlands New Landfill site Cell (R20 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;

(h) That the draft high-level multi-year Capital and Operating budgets in respect of the **2023/2024 – 2025/2026** financial years, be approved as draft**,** in accordance with sections 16, 17 and 19 of the MFMA to allow for public participation;

	Original Budget 2022/23	**Mid-Year Adj Budget 2022/23**	**Draft Budget 2023/24**	**Draft Budget 2024/25**	**Draft Budget 2024/25**
Capital budget	191 095 805	167 894 804	206 438 235	219 407 866	208 784 689
Operating Expenditure	1 029 331 855	1 025 575 992	1 104 199 609	1 214 888 188	1 421 514 611
Operating Revenue	1 093 983 961	1 087 072 579	1 227 697 725	1 341 922 499	1 525 223 633
Budgeted (Surplus)/ Deficit	**(64 652 106)**	**(61 496 587)**	**(123 498 116)**	**(127 034 311)**	**(103 709 022)**
Less: Capital Grants & Contributions	77 109 000	67 945 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Deficit	**12 456 894**	**6 448 923**	**(16 111 173)**	**(11 440 311)**	**(12 049 022)**

(i) That Council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the draft property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2023/24 financial year with effect from 1 July 2023, for purposes of allowing for public participation;

Table/…

Category of property	*Rate ratio*	*(c/R) rate determined for the relevant property category*
Residential properties	*1: 1*	*0,5956*
Business and Commercial properties	*1: 1,4586*	*0,8769*
Industrial properties	*1: 1,4586*	*0,8769*
Agricultural properties	*1: 0,25*	*0,1489*
Mining properties	*1: 1,4586*	*0,8769*
Public Service Infrastructure	*1: 0,25*	*0,1489*
Properties owned by an organ of state and used for public service purposes	*1: 1,4586*	*0,8769*
Public Benefit Organisations	*1: 0*	*0,0000*
Vacant properties	*1: 1,3470*	*0,8022*
Municipal properties	*1: 0*	*0,0000*
Conservation Areas	*1: 0*	*0,0000*
Protected Areas	*1: 0*	*0,0000*
National Monuments	*1: 0*	*0,0000*
Informal Settlements	*1: 0*	*0,0000*

Exemptions and Reductions

- ***Residential Properties:*** *For all residential properties, the Municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.*

Rebates in respect of a category of owners of property are as follows:

- ***Indigent owners****: 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;*
- ***Qualifying senior citizens and disabled persons****: A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.*

NB: *Please refer to the Municipality's property rates policy in respect of all rebates offered.*

(j) Dat die Raad die konsep tariefstrukture en heffings vir water, vullisverwydering, riool en ander diverse heffings soos uiteengesit in **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** goedkeur met die doel om publieke deelname toe te laat;

(k) Dat die Raad die voorgestelde elektrisiteitstariewe as konsep goedkeur vir die 2023/2024 finansiële jaar, met in ag neming dat dit **onderhewig is aan finale goedkeuring deur NERSA** en dat die Tyd-van-Gebruik (TVG)-kliënte daarop moet let dat die TVG-tydsgleuwe onderhewig is aan verandering hangende NERSA/Eskom se uitklaring;

(l) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in **(Annexure C: Budget Report and A-Schedules 2023/2024 – 2025/2026)** goedgekeur word;

(m) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in **(Annexure D: Draft Amendments to Budget & Related Policies 2023/2024)**, goedgekeur word met die doel vir die publiek se menings en kommentaar;

(n) Dat die opleidingsbegroting beperk is tot **0,60%** van die salarisbegroting ten bedrae van **R 1 968 095** vir die 2023/2024 finansiële jaar as konsep goedgekeur word;

(o) Dat die Raad kennis neem dat die verhogings vir die Direkteure kontraktueel gekoppel is aan die ander personeel wat op nasionale vlak onderhandel en bepaal word:

Category of property	Rate ratio	(c/R) rate determined for the relevant property category
Residential properties	1: 1	0,5956
Business and Commercial properties	1: 1,4586	0,8769
Industrial properties	1: 1,4586	0,8769
Agricultural properties	1: 0,25	0,1489
Mining properties	1: 1,4586	0,8769
Public Service Infrastructure	1: 0,25	0,1489
Properties owned by an organ of state and used for public service purposes	1: 1,4586	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,3470	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners**: 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons**: A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

(j) That Council approves the draft tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** for purposes of allowing for public participation;

(k) That Council approves the electricity tariffs as draft for the 2023/2024 financial year, **bearing in mind that it is still subject to NERSA's final approval** and that Time of Use customers must note that the TOU slots are subject to change pending NERSA/Eskom's clarification;

(l) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and A-Schedules 2023/2024– 2025/2026)**;

(m) That the **amendments** to the budget and related policies as set out in **(Annexure D: Draft Amendments to Budget & Related Policies 2023/2024)** hereto, be approved for purposes of soliciting the views and comment from the public;

(n) That the training budget limited to **0,60%** of the salary budget in the amount of **R1 968 095** for the 2023/2024 financial year be approved as draft;

(o) That Council takes note of the increases of the Directors that are contractually linked to the other personnel, which is negotiated and determined at a national level:

- Ten opsigte van alle personeel, 'n verhoging van **5.3%** vir 2023/2024; **5%** vir die 2024/2025 en **5%** vir 2025/2026 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,5% kerfverhoging waar van toepassing;

- Daar is voldoende begroot vir alle salarisaanpassings;

- Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasieteikens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB).

(p) Dat die Raad kennis neem van die begrote bedryfsurplusse en dat die begroting "kontant gefinansier" is. Die totale groei in uitgawes van **7.7%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **12.9% (9.9% kapitale toekennings uitgesluit)** vir die MTREF periode, sowel as die kontantvloeistaat soos per **(A-schedule: A7)** vir die volgende drie finansiële jare;

- die risikofaktor vir kontantdekking vir bedryfsuitgawes is **9.8 maande** vir 2023/24, **9.2 maande** vir 2024/25 en **7.8 maande** vir die 2025/26 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);

- oor die volgende drie finansiële jare is die beplanning van so 'n aard dat netto bedryfsurplusse verwag word vir 2023/24, 'n bedrag van **R16 111 173**, vir 2024/25 'n bedrag van **R11 440 311** en vir 2025/26, 'n bedrag van **R12 049 022 (kapitale toekennings uitgesluit),** wat ver onder die NT-norm is van minstens 'n 10% surplus.

(q) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en -formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

(r) Dat die Raad kennis neem van die inhoudelike van die Provinsiale- en Nasionale Tesourie se Begroting-Omsendbriewe soos aangeheg in "**Annexure E: Budget Circulars"**;

(s) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.7 soos vereis deur Nasionale Tesourie;

(t) Dat die proses van publieke insette, of kommentaar op die konsep begroting, **hersiende** begroting en verwante beleide (beperk tot die hersienings van die vorige jaar) en begrotingsdokumente, belastingkoerse op eiendomme en tariewe, teen 12 voormiddag op **28 April 2023** sluit.

8.5 KONSEP 2023/2024 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGS-PLAN (SDBIP) (2/4/2

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) definieer die Dienslewering- en Begrotingimplementeringsplan (SDBIP) as 'n gedetailleerde plan wat deur die burgemeester van 'n munisipaliteit ingevolge artikel 53(1)(c)(ii) van die MFMA goedgekeur word vir implementering van die munisipaliteit se lewering van dienste en van sy jaarlikse begroting.

Die doel van die SDBIP is om die munisipale bestuur te ondersteun om diensleweringsteikens, sowel as die spandering van die kapitaalbegroting binne gegewe tydsraamwerke te bereik.

BESLUIT

(a) Dat die Raad kennis neem van die aangehegte konsep 2023/2024 Dienslewering- en Begrotingimplementeringsplan (SDBIP) wat in terme van regulasie 14 van die Munisipale Begroting en Rapportering Regulasies ter tafel gelê word;

- In respect of all personnel, an increase of **5.3%** for 2023/2024; **5%** for 2024/2025 and **5%** for the 2025/2026 financial years, excluding the increase in other benefits that are applicable and the annual 2.5% notch increase where applicable;

- All salary adjustments are adequately budgeted for;

- Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).

(p) That Council takes note of the budgeted operating surpluses and that the budget is "cash-funded". The total expenditure growth of **7.7%** from the current to the new financial year and the revenue streams with growth in revenue of **12.9% (9.9% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;
- the budgeted risk factor for cash coverage for operating expenses are **9.8 months** for 2023/24, **9.2 months** for 2024/25 and **7.8 months** for the 2025/26 financial year (this can materially be impacted but not possible to determine scientifically at this stage);

- over the next three financial years the planning is such that operating net surpluses are envisaged for 2023/24 to an amount of **R 16 111 173,** for 2024/25 an amount of **R 11 440 311** and for 2025/26 an amount of **R 12 049 022 (excluding capital grant income)**, which is well below the NT norm of at least a surplus of 10%.

(q) That the Director: Financial Services adheres to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;

(r) That Council also notes the content of the Provincial and National Treasury Budget Circulars as enclosed in "**Annexure E: Budget Circulars"**;

(s) That Council takes note that the budget was prepared in the new mSCOA Version 6.7 as required by National Treasury;

(t) That the process of soliciting public input, views or comments into the draft budget, **revised** budget and related policies (limited to the revisions from the previous year) and budget documents, inclusive of the property taxes and tariffs to close at 12 midday on **28 April 2023.**

8.5 DRAFT 2023/2024 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)

The Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) defines the Service Delivery and Budget Implementation Plan (SDBIP) as a detailed plan which the mayor of a municipality approves in accordance with section 53(1)(c)(ii) of the MFMA for implementing the municipality's service delivery and annual budget.

The aim of the SDBIP is to support the municipal management in attaining the service delivery goals, as well as the spending of the capital budget within given time frames.

RESOLUTION

(a) That the Council takes cognisance of the draft 2023/2024 Service Delivery and Budget Implementation Plan (SDBIP) tabled in terms of regulation 14 of the Municipal Budget and Reporting Regulations;

(b) That the SDBIP be submitted to National Treasury and Provincial Treasury in terms of regulation 15 of the Municipal Budget and Reporting Regulations.

(b) Dat die SDBIP in terme van regulasie 15 van die Munisipale Begroting en Rapportering Regulasies aan Nasionale Tesourie en Provinsiale Tesourie voorgelê word.

8.6 KONTRAKTE MET TOEKOMSTIGE BEGROTINGIMPLIKASIES: SLUITING VAN 'N WATERVOORSIENINGSOOREENKOMS MET DIE DEPARTEMENT VAN WATER EN SANITASIE: VOLDOENING AAN ARTIKEL 33 VAN DIE MFMA (16/1/1/B)

Tydens die droogte in 2017 het die Minister van Water- en Sanitasiedienste opdrag gegee om die Bergrivier-Voëlvlei-Aanvullingskema (BVRAS) te implementeer om bykomende bronne van watervoorsiening binne die Weskaap se Waterskema te verseker. Die projek behels die verhoging van ongeveer 23 miljoen m^3/jaar opbrengs aan die Voëlvleidam.

Swartland Munisipaliteit het dienooreenkomstig aansoek gedoen vir 'n verhoogde allokasie uit die BVRAS en bevestiging is ontvang dat 1.66 miljoen m^3/jaar aan die Munisipaliteit toegeken is.

Die volgende stap is om 'n Watervoorsieningsooreenkoms met die betrokke departement aan te gaan wat toekomstige begrotingsimplikasies vir die Munisipaliteit inhou en is artikel 33 van die MFMA van toepassing.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl R J Jooste)

(a) Dat kennis geneem word van die verhoogde allokasie vanuit die beoogde Bergrivier Voëlvlei Aanvullingskema vanaf die aanvanklike 0.66 miljoen m^3/jaar tot 1.66 miljoen m^3/jaar;

(b) Dat verder kennis geneem word dat ten einde die allokasie op te neem 'n Watervoorsieningsooreenkoms met die Departement van Water en Sanitasie gesluit moet word en dat die Munisipale Bestuurder gemagtig word om die ooreenkoms te onderteken, onderhewig aan sekere voorwaardes;

(c) Dat verder kennis geneem word dat die sluiting van die Watervoorsienings-ooreenkoms toekomstige begrotingsimplikasies inhou buite die goedgekeurde meerjarige begroting wat bereken is op R7,088,000 per jaar teen huidige jaar kostes;

(d) Dat verder kennis geneem dat die die proses soos bepaal word deur Artikel 33 van die Wet op die Bestuur van Munisipale Finansiensies gevolg sal word.

GETEKEN:
DIE SPEAKER

8.6 CONTRACT HAVING FUTURE BUDGETARY IMPLICATIONS: ENTERING INTO A WATER SUPPLY AGREEMENT WITH THE DEPARTMENT OF WATER AND SANITATION: EXECUTION OF SECTION 33 OF MFMA (16/1/1/B)

During the drought in 2017 the Minister of Water and Sanitation Services requested to implement the Berg River, Voëlvlei Augmentation Scheme (BVRAS) project on a fast-tracked basis to assist in securing an additional source of water for the water users within the WCWSS to help alleviate drought impacts. The project entails the yielding of the Voëlvlei Dam by approximately 23 million m^3/annum.

Swartland Municipality accordingly applied for an increased allocation from the BVRAS and confirmation was received that 1.66 million m^3/year was allocated to the Municipality.

The next step is to enter into a Water Supply Agreement with the relevant department which has future budgetary implications for the Municipality and therefore section 33 of the MFMA becomes applicable.

RESOLUTION
(proposed by Ald T van Essen, seconded by Cllr R J Jooste)

(a) That cognisance be taken of the increased allocation from the BRVAS from the initial 0.66 million m^3/annum to 1.66 million m^3/annum;

(b) That it be noted further that in order to secure the allocation a Water Supply Agreement must be concluded with the Department of Water and Sanitation and that the Municipal Manager be authorised to sign the agreement, subject to certain conditions;

(c) That it be noted further that the conclusion of the Water Supply Agreement will impose future financial obligations outside of the approved multi-year budget estimated at R7,088,000 per year at current year prices;

(d) That it be noted further that the process as stipulated by section 33 of the MFMA will be followed.

SIGNED
SPEAKER

Munisipaliteit
Municipality
Umasipala

NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE GEHOU IN DIE BANKETSAAL, MALMESBURY OP WOENSDAG, 22 MAART 2023 OM 10:00

TEENWOORDIG:

Uitvoerende Burgemeester, rdh J H Cleophas (voorsitter)
Uitvoerende Onderburgemeester, rdl J M de Beer

<u>Lede van die Burgemeesterskomitee</u>:
Rdl D G Bess
Rdh T van Essen
Rdl A K Warnick

<u>Ander raadslede:</u>
Die Speaker, rdl M A Rangasamy

<u>Beamptes</u>:
Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Elektriese Ingenieursdienste, mnr T Möller (sluit later aan)
Senior Bestuurder: Strategiese Dienste, me O Fransman
Bestuurder: Sekretariaat en Rekordsdienste, me N Brand

1. OPENING

Die Uitvoerende Burgemeester verwelkom lede en versoek rdl D G Bess om die vergadering met gebed te open.

2. VERLOF TOT AFWESIGHEID

Dat **KENNIS GENEEM** word van die verskoning ontvang vanaf rdl N Smit.

3. VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE

3.1 DANKBETUIGING AAN DIE VERKEER- EN WETSTOEPASSINGSDIENS VAN SWARTLAND MUNISIPALITEIT

Die Uitvoerende Burgemeester en Munisipale Bestuurder het die amptenare in uniform wat werksaam was die afgelope naweek en Maandag, 20 Maart 2023 tydens die beoogde nasionale 'shutdown' na die vergadering uitgenooi.

Die Uitvoerende Burgemeester bedank die amptenare vir hulle onbaatsugtige diens die afgelope tyd om te verseker dat die gemeenskappe en besighede in die Swartland munisipale area veilig was en dat mense Maandag, 20 Maart 2023 veilig by hulle werkplekke kon uitkom.

Die Uitvoerende Burgemeester loof die amptenare vir hulle ingesteldheid, toewyding en lojaliteit aan Swartland Munisipaliteit, ten spyte van die moeilike omstandighede waarin hulle soms werk en die teensinnige gedrag vanaf die publiek.

Munisipaliteit
Municipality
Umasipala

MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 22 MARCH 2023 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

<u>Members of the Mayor's Committee</u>:
Clr D G Bess
Ald T van Essen
Clr A K Warnick

<u>Other councillors:</u>
The Speaker, ald M A Rangasamy

<u>Officials</u>:
Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M Bolton
Director: Protection Services, mr P A C Humphreys
Director: Civil Engineering Services, mr L D Zikmann
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Director: Electrical Engineering Services, mr T Möller (joined later)
Senior Manager: Strategic Services, ms O Fransman
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

The Executive Mayor welcomed members and requested clr D G Bess to open the meeting with a prayer.

2. APOLOGIES

The **NOTE IS TAKEN** of the apology received from clr N Smit.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 EXPRESSION OF THANKS TO THE TRAFFIC AND LAW ENFORCEMENT SERVICES OF THE SWARTLAND MUNICIPALITY

The Executive Mayor and Municipal Manager invited the officials in uniform to the meeting, who were involved during the past weekend and Monday, 20 March 2023 during the envisaged national 'shutdown'.

The Executive Mayor thanked the officials for their selfless service during the past week in order to ensure the safety of the community and businesses in the Swartland Municipal area, and to ensure that people could arrive at their work places safely.

The Executive Mayor praised the officials for their composure,dedication and loyalty to the Swartland Municipality in spite of the difficult circumstances in which they had to operate sometimes and the averse behaviour of the public.

3.1/...

Die Munisipale Bestuurder bedank die amptenare, onder andere, vir hulle paraatheid om ±400 bande op te spoor en te verwyder. Die Munisipale Bestuurder noem dat die amptenare die standaard gestel het wat 'n mense se houding (attitude) moet wees om uitdagings die hoof te bied.

VIR KENNISNAME

4. NOTULES

4.1 NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEE-VERGADERING GEHOU OP 15 FEBRUARIE 2023

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat die notule van 'n Gewone Uitvoerende Burgemeesterskomiteevergadering gehou op 15 Februarie 2023 goedgekeur en deur die Burgemeester onderteken word.

5. OORWEGING VAN AANBEVELINGS UIT DIE NOTULE

5.1 NOTULE VAN PORTEFEULJEKOMITEESVERGADERING GEHOU OP 8 MAART 2023

5.1.1 MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.2 SIVIELE EN ELEKTRIESE DIENSTE

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.3 ONTWIKKELINGSDIENSTE

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

5.1.4 BESKERMINGDIENSTE

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

Dat die Uitvoerende Burgemeester die aanbevelings in die betrokke notule bekragtig.

6. SAKE VOORTSPRUITEND UIT DIE NOTULES

6.1 NOTULE VAN 'N UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEHOU OP 15 FEBRUARIE 2023

6.1.1/...

3.1/...

The Municipal Manager thanked the officials, inter alia, for their preparedness to find and remove ±400 tyres. The Municipal Manager stated that the officials set the standard for what a person's attitude should be in order to rise above challenges.

FOR NOTING

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 15 FEBRUARY 2023

RESOLUTION
(proposed by clr A K Warnick, seconded by clr D G Bess)

That the minutes of an Ordinary Meeting of the Executive Mayor's Committee held on 15 February 2023 are approved and signed by the Mayor.

5. CONSIDERATION OF THE RECOMMENDATIONS IN THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 8 MARCH 2023

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

6.1 MINUTES OF THE EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 15 FEBRUARY 2023

6.1.1/...

6.1.1 ITEM 7.13: AFSKRYWING VAN DEERNIS- EN ONINBARE SKULD: FEBRUARIE 2023, WERKLIKE BEDRAG AFGESKRYF (5/7/3/1)

Die afskrywing van oninbare skulde is op 15 Februarie 2023 aan die Uitvoerende Burgemeesterskomitee voorgelê en het die verslag ten doel om die werklike bedrae afgeskryf te bevestig.

Die enorme bedrae oninbare skulde wat afgeskryf word in gebiede waar Eskom die kragvoorsiener is, ondersteun die Munisipaliteit se besluit om nie *Special Rating Areas* in te stel nie, aangesien die besluit gefundeer was op die risiko dat kredietbeheer nie in hierdie areas toegepas kan word nie.

Die Direkteur: Finansiële Dienste bevestig dat daar vier nuwe aanstellings in die Kredietbeheerafdeling gemaak gaan word en dat die amptenare verantwoordelik sal wees vir die daaglikse oudit van deernisgevalle om toe te sien dat slegs kwalifiserende huishoudings 'n subsidie sal ontvang vir gratis basiese dienste. Verder is die Munisipaliteit in proses om 'n stelsel aan te koop wat gekoppel is aan die stelsels van die Departement van Binnelandse Sake om toegang te hê tot eerstehandse inligting, bv. of 'n persoon werkloos is, al dan nie.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a) Dat kennis geneem word dat die bedrae wat werklik afgeskryf is ten opsigte van deernishuishoudings R5 171 706.11 beloop en ten opsigte van ander oninvorderbare skulde R1 615 410.69 beloop;

(b) Dat kennis geneem word dat Swartland Munisipaliteit die reg voorbehou om enige bedrag wat afgeskryf is, weer terug te skryf na die betrokke debiteur en alle nodige stappe geneem sal word om die skuld in te vorder, indien dit vanaf datum van hierdie goedkeuring aan die lig kom dat -
    (i) 'n huishouding nie aan die deerniskriteria voldoen het nie (soos bepaal in Hoofstuk 7 van die Deernisbeleid); of
    (ii) 'n gedeelte van die skuld of die totale skuld van 'n debiteur nie korrek sou wees nie; of
    (iii) enige inligting wat op datum van afskrywing nie aan die Uitvoerende Burgemeesterskomitee bekend was, wat daartoe sou lei dat die komitee die voorgelegde skuld nie vir afskrywing sou oorweeg nie;

(c) Dat kennis geneem word dat indien 'n eiendom op welke wyse ookal vervreem sou word, Swartland Munisipaliteit die reg voorbehou om uitklaring op die betrokke eiendom te weerhou en die bedrae afgeskryf eers in te vorder, alvorens uitklaring op die betrokke eiendom gegee sal word. 'n Register is by die Eiendomsbelastingafdeling ingestel waarin gekontroleer word of daar ten opsigte van die betrokke uitklaring vir die voorafgaande twee jaar voor uitklaring, enige afskrywing was en dat indien wel, die afgeskryfde bedrag met die uitklaring verhaal word.

7. NUWE SAKE

7.1 BEGROTINGSBEHEERKOMITEE: 2022/2023 SPESIALE AANSUIWERINGS-KAPITAAL EN -BEDRYFSBEGROTING, TEGNIESE AANBEVELINGS (5/1/1/1, 5/1/1/2)

Die voorsitter versoek die Direkteur: Finansiële Dienste om die Spesiale Aansuiweringsbegroting toe te lig.

Die Direkteur: Finansiële Dienste noem dat 'n toekenning van R10 945 000 ontvang is vanaf die Departement van Plaaslike Regering as finansiële bydrae aan munisipaliteite vir die aankoop en installering van rugsteun-energievoorsiening vir water- en sanitasiefasiliteite om basiese dienslewering te verseker en potensiële gesondheidsrisiko's te voorkom.

6.1.1 ITEM 7.13: WRITE-OFF OF DESTITUTE AND IRRECOVERABLE DEBT: FEBRUARY 2023, REAL AMOUNT FOR WRITE-OFF (5/7/3/1)

The write-off of irrecoverable debt was submitted to the Executive Mayor's Committee on 15 February 2023 and the aim of the report was to establish the real amount for write-off.

The enormous amount of irrecoverable debt for write-off in areas where Eskom is the power supplier supports the Municipality's decision not to introduce *Special Rating Areas,* because the decision was based on the risk that credit management in these areas could not be applied.

The Director: Financial Services confirmed that four new appointments are to be made in the Credit Division and that the officials will be responsible for the daily audit of destitute cases in order to ensure that only qualified households will receive free basic services.The Municipality is also in the process of purchasing a system, which is coupled to the systems of the Department of Internal Affairs, in order to gain first hand access to information, eg if a person is unemployed or not.

RESOLUTION
(proposed by clr A K Warnick,seconded by ald T van Essen)

(a) That cognizance is taken that the actual amount written off in respect of indigent households amounted to R 5 171 706.11 and in respect of other irrecoverable debt amounted to R1 615 410.69.

(b) That further cognizance is taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -
    (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
    (ii) a portion of, or the total debt of a debtor was not correct; or
    (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee.

(c) That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

7. NEW MATTERS

7.1 BUDGET MANAGEMENT COMMITTEE: 2022/2023 SPECIAL ADJUSTED CAPITAL AND OPERATING BUDGETS, TECHNICAL RECOMMENDATIONS (5/1/1/1, 5/1/1/2)

The chairman requested the Director: Financial Services to explain the special adjusted budget.

The Director: Financial Services stated that a grant of R10 945 000 was received from the Department of Local Government as a financial contribution to the municipality for the purchase and installation of back-up energy provision for water and sanitation facilities in order to ensure basic service delivery and to prevent potential health risks.

7.1/...

7.1/...

Die Direkteur: Siviele Ingenieursdienste het die Munisipaliteit in 'n gunstige posisie geplaas om die toekenning te bekom deur volledige besigheidsplanne te kon indien en beoog om die fondse teen einde Junie 2023 te spandeer.

Die Spesiale Aansuiweringsbegroting is deur die Begrotingskomitee op 16 Maart 2023 oorweeg vir aanbeveling aan die Uitvoerende Burgemeesterskomitee.

BESLUIT [vir voorlegging aan die Raad op 30 Maart 2023]
(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

(a) Dat kennis geneem word dat die Begrotingsbeheerkomitee vergader het om die verduidelikings en motiverings van die finansiële en ingeneurspersoneel te oorweeg in 'n poging om die Uitvoerende Burgemeester te adviseer insake die pad vorentoe;

(b) Dat goedkeuring verleen word om die hoë-vlak kapitaal- en bedryfsbegroting vir 2022/2023 as volg te wysig met geen veranderinge aan die buite jare nie;

	Oorspronklike Begroting 2022/23	Half-Jaarlikse Aansuiwerings begroting 2022/23	Spesiale Aansuiwerings begroting 2022/23	Aanpassings	Oorspronklike Begroting 2023/24	Oorspronklike Begroting 2024/25
Kapitaalbegroting	191 095 805	167 894 804	178 839 804	10 945 000	195 834 903	165 690 722
Bedryfsuitgawes	1 029 331 855	1 025 575 992	1 025 575 992	-	1 061 375 491	1 139 864 061
Bedryfsinkomste	1 093 983 961	1 087 072 579	1 098 017 579	10 945 000	1 123 993 179	1 174 158 797
Begrote (Surplus)/ Tekort	**(64 652 106)**	**(61 496 587)**	**(72 441 587)**	**(10 945 000)**	**(62 617 688)**	**(34 294 736)**
Minus: Kapitaal Toekennings & Donasies	77 109 000	67 945 510	78 890 510	10 945 000	73 351 000	35 935 000
(Surplus)/ Tekort	**12 456 894**	**6 448 923**	**6 448 923**	**-**	**10 733 312**	**1 640 264**

(c) Dat kennis geneem word dat die veranderinge in die begroting geen impak op tariewe het ten opsigte van die 2022/2023 finansiële jaar of verder nie en dat die begrote netto tekort van R6 448 923 onverander bly;

(d) Dat die aangepaste begrotingskedules soos vereis deur die Begroting- en Verslagdoeningregulasies goedgekeur word soos vervat in **(Annexure B: Budget Report and B-Schedules 2022/23 – 2024/25)**;

(e) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

(f) Dat die Dienslewering- en Begrotingimplementeringsplan (SDBIP) toepaslik dienooreenkomstig gewysig word.

7.2 2023 GEïNTEGREERDE ONTWIKKELINGSPLAN (GOP) (2/1/4/4/1)

Die voorsitter gee geleentheid aan die Senior Bestuurder: Strategiese Dienste om kortliks die struktuur van die GOP-dokument te verduidelik wat ingevolge die Wet op Plaaslike Regering: Munisipale Stelsels (Wet 32 van 2000) opgestel is. Dit word verder bevestig dat 'n sessie met raadslede sal plaasvind op 25 April 2023 om die GOP in detail deur te werk.

Die Munisipale Bestuurder noem dat die GOP die eindresultaat is van 'n kollektiewe poging van insette deur verskeie rolspelers gedurende die publieke deelname proses wat reeds deur Provinsie as 'n beste praktyk beskou word.

Die Munisipale Bestuurder bevestig dat dit 'n voorreg sal wees om die GOP tot uitvoering te bring oor die volgende vier jaar.

7.1/...

The Director: Civil Engineering Services placed the Municipality in a favourable position in order to obtain the grant by being able to submit complete business plans and he envisages spending the funds by the end of June 2023.

The Special Adjusted Budget was considered by the Budget Committee on 16 March 2023 for recommendation to the Executive Mayor's Committee.

RESOLUTION [for submission to the Council on 30 March 2023]
(proposed by ald T van Essen, seconded by clr D G Bess)

(a) That it be noted that the Budget Steering Committee convened to consider the explanations and motivations provided by the financial and engineering staff in a bid to advise the Executive Mayor on way forward;

(b) That approval be granted to amend the high-level capital and operating budget for 2022/2023 with no amendments to the outer years as follows:

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Special Adj Budget 2022/23	Adjustments	Original Budget 2023/24	Original Budget 2024/25
Capital budget	191 095 805	167 894 804	178 839 804	10 945 000	195 834 903	165 690 722
Operating Expenditure	1 029 331 855	1 025 575 992	1 025 575 992	-	1 061 375 491	1 139 864 061
Operating Revenue	1 093 983 961	1 087 072 579	1 098 017 579	10 945 000	1 123 993 179	1 174 158 797
Budgeted (Surplus)/ Deficit	**(64 652 106)**	**(61 496 587)**	**(72 441 587)**	**(10 945 000)**	**(62 617 688)**	**(34 294 736)**
Less: Capital Grants & Contributions	77 109 000	67 945 510	78 890 510	10 945 000	73 351 000	35 935 000
(Surplus)/ Deficit	**12 456 894**	**6 448 923**	**6 448 923**	**-**	**10 733 312**	**1 640 264**

(c) That it be noted that the changes to the budget will have no impact on tariffs in respect of the 2022/2023 financial year or beyond and the budgeted net deficit of R6 448 923 will remain unchanged;

(d) That the adjusted budget schedules as required by the Budget and Reporting Regulations be approved as set out in **(Annexure B: Budget Report and B-Schedules 2022/23 – 2024/25)**;

(e) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;

(f) That the Service Delivery Budget Implementation Plan (SDBIP) where appropriate be amended accordingly.

7.2 2023 INTEGRATED DEVELOPMENT PLAN (IDP) (2/1/4/4/1)

The chairman gave the Senior Manager: Strategic Services the opportunity to explain, in brief, the structure of the IDP document, which was drawn up in accordance with the Local Government: Municipal Systems Act (Act 32 of 2000). It was also confirmed that a session with councillors would take place on 25 April 2023 in order to work through the IDP in detail.

The Municipal Manager stated that the IDP is the end result of a collective effort of input by various roleplayers during the public participation process which has already been acknowledged by the Province as best practice.

7.2/...

Rdh T van Essen noem dat in gedagte gehou moet word dat daar wysigings aan die Ruimtelike Ontwikkelingsraamwerk (ROR) aangebring moet word voor einde Maart wat deel moet vorm van die GOP.

Die Direkteur: Ontwikkelingsdienste spreek haar kommer uit dat verouderde statistieke uit die 2016-Sensus gebruik word en dat die onlangse Sensus-opname se doeltreffendheid en akkuraatheid onder verdenking is.

BESLUIT [vir voorlegging aan die Raad op 30 Maart 2023]
(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

(a) Dat die konsep Geïntegreerde Ontwikkelingsplan (GOP) vir die Swartland munisipale gebied in beginsel aanvaar word in terme van Hoofstuk 5 van die Wet op Munisipale Stelsels Nr 32 van 2000 vir die doeleindes van die verkryging van publieke insette en kommentaar;

(b) Dat die konsep GOP geadverteer word vir publieke insette en kommentaar gedurende April 2023;

(c) Dat die konsep GOP by Plaaslike Bestuur, Provinsiale Tesourie, Nasionale Tesourie en die Weskus Distriksmunisipaliteit ingedien word;

(d) Dat die GOP op 17 Mei 2023 aan die Burgemeesterskomitee vir 'n aanbeveling en op 25 Mei 2023 aan die Raad vir finale goedkeuring voorgelê word; en

(e) Dat die hersiening van die areaplanne goedgekeur word.

7.3 BEGROTINGSBEHEERKOMITEE TEGNIESE AANBEVELINGS VIR DIE KONSEP MEERJARIGE KAPITAAL- EN BEDRYFSBEGROTINGS, GEWYSIGDE BEGROTINGS EN VERWANTE BELEIDE, EIENDOMSBELASTING, TARIEWE EN ANDER HEFFINGS VIR 2023/2024, 2024/2025 EN 2025/2026 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAME PROSES (5/1/1/1, 5/1/1/2)

Artikel 16(2) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) bepaal dat die burgemeester die jaarlikse begroting ten minste 90 dae voor die aanvang van die begrotingsjaar by 'n raadsvergadering ter tafel moet lê.

Die konsep meerjarige kapitaal- en bedryfsbegroting is ook in terme van die *Municipal Budget and Reporting Regulations, 2008* op 16 Maart 2023 aan die Begrotingsbeheerkomitee voorgelê vir oorwegings van die tegniese aanbevelings.

Die Direkteur: Finansiële Dienste noem dat die inkomste modulering nie gefundeer is op inkomste versus uitgawes nie, maar op die effek van tariefverhogings en die bekostigbaarheid daarvan vir die belastingbetalers. Verder kan die Munisipaliteit, gegewe die makro-ekonomiese vooruitsigte, nie meer volhoubaar bedryf word deur inflasie gekoppel te wees nie en die historiese benadering tot die opstel van 'n begroting sal ernstige oorweeg en herontdek moet word.

Die Direkteur: Finansiële Dienste moedig raadslede aan om kommentaar op die konsep begroting te lewer teen 28 April 2023, na aanleiding van opmerkings deur rdh T van Essen en rdl A K Warnick insake sekere aspekte uit die begroting.

BESLUIT [vir voorlegging aan die Raad op 30 Maart 2023]
(op voorstel van rdh T van Essen, gesekondeer deur rdl D G Bess)

(a) Dat die Raad kennis neem dat die koste soos beoog deur Artikel 19 (2)(a)(b) verkry is na konsultasie met die onderskeie direkteur(e) wie die koste bevestig het soos per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** en oorweeg dieselfde;

(b) Dat die Raad, voor die goedkeuring van die kapitaal projekte bo R50 miljoen soos gelys in **(Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19)**, eers die geprojekteerde koste wat alle finansiële jare dek totdat die projek in

7.2/...

The Municipal Manager confirmed that it will be a priviledge to bring the IDP to fruition over the following four years.

Ald T van Essen stated that it must be kept in mind that amendments to the Spatial Development Framework (SDF), which will form part of the IDP, must be completed by the end of March.

The Director: Development Services voiced her concern that old statistics from the 2016 Census had been used and that the recent Census survey was under suspician in terms of efficiency and accuracy.

RESOLUTION [for submission to the Council on 30 March 2023]
(proposed by ald T van Essen, seconded by clr J M de Beer)

(a) That the draft Integrated Development Plan (IDP) for the Swartland municipal area be accepted in principle in terms of Chapter 5 of the Municipal Systems Act No 32 of 2000 for the purposes of obtaining public inputs and comments;

(b) That the draft IDP be advertised for public inputs and comments during April 2023;

(c) That the draft IDP be submitted to Local Government, Provincial Treasury, National Treasury and the West Coast District Municipality;

(d) That the IDP be submitted to the Mayoral Committee on 17 May 2023 for a recommendation and to Council on 25 May 2023 for final approval; and

(e) That the revision of the area plans be approved.

7.3 BUDGET MANAGEMENT TECHNICAL RECOMMENDATIONS FOR THE DRAFT MULTI-YEAR CAPITAL AND OPERATING BUDGETS, AMENDED BUDGETS AND RELATED POLICIES, PROPERTY RATES AND TAXES, TARIFFS AND OTHER LEVIES FOR 2023/2024, 2024/2025 AND 2025/2026 FOR PURPOSES OF THE PUBLIC PARTICIPATION PROCESS (5/1/1/1, 5/1/1/2)

Section 16(2) of the Local Government Act: Municipal Financial Management, Act 56 of 2003 (MFMA) stipulates that the mayor must table the annual budget at a council meeting at least 90 days before the beginning of the budget year

The draft multi-year capital and operating budgets were submitted to the Budget Management Committee on 16 March 2023 in terms of the *Municipal Budget and Reporting Regulations, 2008* for consideration of the technical recommendations.

The Director: Financial Services stated that the financial modulation is not founded on income versus expenditure, but on the effect of tariff increases and the affordability for the tax payers.The Municipality also cannot, given the macro economic predictions, operate sustainably coupled to the inflation and the historic approach to the drawing up of the budget, which will be seriously considered and redisclosed.

The Director: Financial Services urged councillors to deliver comment on the draft budget by 28 April 2023, with reference to observations by ald T van Essen and clr A K Warnick in respect of certain aspects of the latter.

RESOLUTION [for submission to the Council on 30 March 2023]
(proposed by ald van Essen, secondedby clr D G Bess)

(a) That council takes note that the costs as envisaged by Section 19 (2)(a)(b) were derived after consultation with the respective director(s) who has confirmed the costs as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** and consider same;

(b) That council prior to approving the capital projects above R50 million as listed in (**Annexure B: 2023/2024 – 2025/2026 Capital Projects ito Sec 19)**, first consider the projected cost covering all financial years until the project is

7.3(b)/...

werking is; en die toekomstige bedryfskoste en inkomste op die projek, met inbegrip van belasting- en tarief-implikasies oorweeg;

(c) Dat die Raad dit toepaslik geag het om die totale kapitaalprogram te oorweeg, uitgesluit die 3 individuele projekte bo R50 miljoen aangesien die voorgenoemde kapitaalprogram se operasionele koste, insluitend die toekomstige koste wat gedek sal word deur belasting en die normale kostesentrums soos in die bedryfsbegroting;

(d) Dat die toekomstige kapitaalbegrotings vanaf jaar 3 beperk word tot 16.5% van die bedryfsbegroting (gebaseer op NT se norm van tussen 10% en 20% vir Kapitaalbesteding tot Totale Bedryfsbesteding) as gevolg van die opwaartse druk wat dit het op die bedryfsbegroting en die bekostigbaarheid van tariewe;

(e) Dat die Raad die befondsingsbronne oorweeg wat verband hou met die Raad se kapitaalprogram en daarop let dat die befondsingsbronne beskikbaar is en nie vir ander doeleindes geoormerk is nie;

FINANCING SOURCES	Draft Budget 2023/2024	Draft Budget 2024/2025	Draft Budget 2025/2026
Capital Replacement Reserve (CRR)	R 99 051 292	R 103 813 866	R 117 124 689
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 206 438 235	R 219 407 866	R 208 784 689

(f) Dat die Raad die kapitaalprojekte as deel van die gekonsolideerde kapitaalprogram goedkeur soos per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)**;

(g) Dat die Raad in beginsel goedkeuring verleen vir die opneem van 'n eksterne lening tot 'n bedrag van R50 miljoen vir jaar 2 van die 2023/24 MTREF, vir die gedeeltelike finansiering van die volgende kapitaalprojekte: 132/11kV Eskom Schoonspruit Substation (R30 miljoen) en die Development of Highlands New Landfill Cell (R20 miljoen), deur die mark te toets by wyse van die inwin van tenders vanaf die finansiële instellings soos beoog in artikel 46 van die MFMA;

(h) Dat die konsep hoë-vlak meerjarige Kapitaal- en Bedryfsbegrotings ten opsigte van die **2023/2024– 2025/2026** finansiële jare goedgekeur word as konsep, in ooreenstemming met artikel 16, 17 en 19 van die MFMA om publieke deelname toe te laat;

	Oorspronklike Begroting 2022/23	Half-Jaarlikse Aansuiwerings begroting 2022/23	Konsep Begroting 2023/24	Konsep Begroting 2024/25	Konsep Begroting 2024/25
Kapitaalbegroting	191 095 805	167 894 804	206 438 235	219 407 866	208 784 689
Bedryfsuitgawes	1 029 331 855	1 025 575 992	1 104 199 609	1 214 888 188	1 421 514 611
Bedryfsinkomste	1 093 983 961	1 087 072 579	1 227 697 725	1 341 922 499	1 525 223 633
Begrote (Surplus)/ Tekort	**(64 652 106)**	**(61 496 587)**	**(123 498 116)**	**(127 034 311)**	**(103 709 022)**
Minus: Kapitaal Toekennings & Donasies	77 109 000	67 945 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Tekort	**12 456 894**	**6 448 923**	**(16 111 173)**	**(11 440 311)**	**(12 049 022)**

7.3(b)/…

operational and the future operational costs and revenue on the project, including municipal tax and tariff implications;

(c) That council deemed it appropriate to consider the entire capital program excluding the 3 contractually combined projects above R50 million as the aforementioned capital program's operational cost, inclusive of future costs will be covered by the rates regime and the normal cost centres found in the operational budget;

(d) That the future capital budgets from year 3 be limited to 16.5% of the operating budget (based on NT's norm for *Capital Expenditure to Total Expenditure* that is between 10% to 20%) because of the upward pressure it has on the operating budget and the affordability of tariffs;

(e) That council considers the funding sources linked to council's capital program and take note that these funding sources are available and have not been committed for other purposes;

FINANCING SOURCES	Draft Budget 2023/2024	Draft Budget 2024/2025	Draft Budget 2025/2026
Capital Replacement Reserve (CRR)	R 99 051 292	R 103 813 866	R 117 124 689
Municipal Infrastructure Grant (MIG)	R 24 708 000	R 25 664 000	R 26 660 000
Dept. Human Settlements	R 55 314 000	R 64 890 000	R 30 000 000
Integrated National Electrification Programme (INEP)	R 23 658 000	R 25 000 000	R 35 000 000
RSEP	R 500 000	-	-
Contributions / Donations	R 1 224 943	-	-
Dept. Cultural Affairs and Sport	R 1 016 000	-	-
Community Safety Grant	R 40 000	R 40 000	-
Fire Service Capacity Building Grant	R 926 000	-	-
GRAND TOTAL	R 206 438 235	R 219 407 866	R 208 784 689

(f) That council approves the capital projects as part of its consolidated capital program as per **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)**;

(g) That council in-principle approves the raising of an external loan to the amount of R50 million in year 2 of the new 2023/24 MTREF for the partial financing of the following capital projects: 132/11kV Eskom Schoonspruit Substation (R30 million) and the Development of Highlands New Landfill site Cell (R20 million), by means of testing the market as envisaged by MFMA section 46, requesting tenders from the financial institutions;

(h) That the draft high-level multi-year Capital and Operating budgets in respect of the **2023/2024 – 2025/2026** financial years, be approved as draft**,** in accordance with sections 16, 17 and 19 of the MFMA to allow for public participation;

	Original Budget 2022/23	Mid-Year Adj Budget 2022/23	Draft Budget 2023/24	Draft Budget 2024/25	Draft Budget 2024/25
Capital budget	191 095 805	167 894 804	206 438 235	219 407 866	208 784 689
Operating Expenditure	1 029 331 855	1 025 575 992	1 104 199 609	1 214 888 188	1 421 514 611
Operating Revenue	1 093 983 961	1 087 072 579	1 227 697 725	1 341 922 499	1 525 223 633
Budgeted (Surplus)/ Deficit	**(64 652 106)**	**(61 496 587)**	**(123 498 116)**	**(127 034 311)**	**(103 709 022)**
Less: Capital Grants & Contributions	77 109 000	67 945 510	107 386 943	115 594 000	91 660 000
(Surplus)/ Deficit	**12 456 894**	**6 448 923**	**(16 111 173)**	**(11 440 311)**	**(12 049 022)**

7.3/...

(i) Dat daar inbeginsel goedkeuring verleen word vir die kennisgewing ingevolge artikel 14(1) en (2) van die Plaaslike Regering: Wet op Munisipale Eiendomsbelasting, 2004 ten opsigte van die heffing van konsep eiendomsbelastingkoerse, vrystellings en afslag op eiendomme soos gespesifiseer in die onderstaande skedule en in die eiendomsbelastingbeleid vir die 2023/2024 finansiële jaar, vir doeleindes van die publieke deelnameproses;

Category of property	*Rate ratio*	*(c/R) rate determined for the relevant property category*
Residential properties	*1: 1*	*0,5956*
Business and Commercial properties	*1: 1,4586*	*0,8769*
Industrial properties	*1: 1,4586*	*0,8769*
Agricultural properties	*1: 0,25*	*0,1489*
Mining properties	*1: 1,4586*	*0,8769*
Public Service Infrastructure	*1: 0,25*	*0,1489*
Properties owned by an organ of state and used for public service purposes	*1: 1,4586*	*0,8769*
Public Benefit Organisations	*1: 0*	*0,0000*
Vacant properties	*1: 1,3470*	*0,8022*
Municipal properties	*1: 0*	*0,0000*
Conservation Areas	*1: 0*	*0,0000*
Protected Areas	*1: 0*	*0,0000*
National Monuments	*1: 0*	*0,0000*
Informal Settlements	*1: 0*	*0,0000*

Exemptions and Reductions

- ***Residential Properties:*** *For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act.*
-

Rebates in respect of a category of owners of property are as follows:

- ***Indigent owners****: 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;*
- ***Qualifying senior citizens and disabled persons****: A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.*

NB: *Please refer to the municipality's property rates policy in respect of all rebates offered.*

(j) Dat die Raad die konsep tariefstrukture en heffings vir water, vullisverwydering, riool en ander diverse heffings soos uiteengesit in **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** goedkeur met die doel om publieke deelname toe te laat;

(k) Dat die Raad die voorgestelde elektrisiteitstariewe as konsep goedkeur vir die 2023/2024 finansiële jaar, met in ag neming dat dit onderhewig is aan finale goedkeuring deur NERSA;

(l) Dat die jaarlikse begrotingstabelle soos vereis deur die Begrotings- en Rapporteringsregulasies en uiteengesit is in **(Annexure C: Budget Report and A-Schedules 2023/2024 – 2025/2026)** goedgekeur word;

(m) Dat die **wysigings** aan die begrotings- en verwante beleide soos vervat in **(Annexure D: Draft Amendments to Budget & Related Policies 2023/2024)**, goedgekeur word met die doel vir die publiek se menings en kommentaar;

(n) Dat die opleidingsbegroting beperk is tot **0,60%** van die salarisbegroting ten bedrae van **R1 968 095** vir die 2023/2024 finansiële jaar as konsep goedgekeur word;

7.3/…

(i) That council approves the notice given in terms of section 14(1) and (2) of the Local Government: Municipal Property Rates Act, 2004, to levy the draft property tax rates, exemptions and rebates on property reflected in the schedule below and in the property rates policy for the 2023/24 financial year with effect from 1 July 2023, for purposes of allowing for public participation;

Category of property	**Rate ratio**	**(c/R) rate determined for the relevant property category**
Residential properties	1: 1	0,5956
Business and Commercial properties	1: 1,4586	0,8769
Industrial properties	1: 1,4586	0,8769
Agricultural properties	1: 0,25	0,1489
Mining properties	1: 1,4586	0,8769
Public Service Infrastructure	1: 0,25	0,1489
Properties owned by an organ of state and used for public service purposes	1: 1,4586	0,8769
Public Benefit Organizations	1: 0	0,0000
Vacant properties	1: 1,3470	0,8022
Municipal properties	1: 0	0,0000
Conservation Areas	1: 0	0,0000
Protected Areas	1: 0	0,0000
National Monuments	1: 0	0,0000
Informal Settlements	1: 0	0,0000

Exemptions and Reductions

- **Residential Properties:** For all residential properties, the municipality will not levy a rate on the first R15 000 of the property's market value. The R15 000 is the statutory impermissible rate as per section 17(1)(h) of the Municipal Property Rates Act;

Rebates in respect of a category of owners of property are as follows:

- **Indigent owners**: 100 per cent rebate will be granted to registered indigents in terms of the Indigent Policy to a maximum valuation of R105 000;
- **Qualifying senior citizens and disabled persons**: A rebate to an amount equal to the rates payable on the first amount of the valuation of such property to a limit of R300 000.

NB: Please refer to the municipality's property rates policy in respect of all rebates offered.

(j) That council approve the draft tariff structures and charges for water, refuse removal, sewerage and other sundry charges as set out in **(Annexure A: 2023/2024 – 2025/2026 Draft Budget and Tariff File)** for purposes of allowing for public participation;

(k) That council approve the electricity tariffs as draft for the 2023/2024 financial year, **bearing in mind that it is still subject to NERSA's final approval;**

(l) That the annual budget tables as required by the Budget and Reporting Regulations be approved as set out in **(Annexure C: Budget Report and A-Schedules 2023/2024– 2025/2026)**;

(m) That the **amendments** to the budget and related policies as set out in **(Annexure D: Draft Amendments to Budget & Related Policies 2023/2024)** hereto, be approved for purposes of soliciting the views and comment from the public;

(n) That the training budget limited to **0,60%** of the salary budget in the amount of **R1 968 095** for the 2023/2024 financial year be approved as draft;

7.3/...

(o) Dat die Raad kennis neem dat die verhogings vir die Direkteure kontraktueel gekoppel is aan die ander personeel wat op nasionale vlak onderhandel en bepaal word:
- Ten opsigte van alle personeel, 'n verhoging van **5.3%** vir 2023/2024; **5%** vir die 2024/2025 en **5%** vir 2025/2026 finansiële jare, uitgesluit die toename in ander voordele wat van toepassing is en die jaarlikse 2,5% kerfverhoging waar van toepassing;
- Daar is voldoende begroot vir alle salarisaanpassings;
- Voorsiening is gemaak vir 'n **3%** verhoging vir politieke ampsbekleërs wat val binne die middelband van die inflasieteikens soos bepaal deur die Suid-Afrikaanse Reserwebank (SARB).

(p) Dat die Raad kennis neem van die begrote bedryfssurplusse en dat die begroting “kontant gefinansier” word as gevolg van die kontantreserwes in tabel A8, die totale groei in uitgawes van **7.7%** vanaf die huidige na die nuwe finansiële jaar en die inkomstebronne met 'n groei in inkomste van **12.9% (9.9% kapitale toekennings uitgesluit)** vir die MTREF periode, sowel as die kontantvloei-staat soos per **(A-schedule: A7)** vir die volgende drie finansiële jare;
- die risikofaktor vir kontantdekking vir bedryfsuitgawes is **9.4 maande** vir 2023/24, **8.9 maande** vir 2024/25 en **7.5 maande** vir die 2025/26 finansiële jaar (dit kan wesenlik beïnvloed word, maar op hierdie stadium is dit nie moontlik om wetenskaplik te bepaal nie);
- oor die volgende drie finansiële jare is die beplanning van so ‘n aard dat netto bedryfsurplusse verwag word vir 2023/24, ‘n bedrag van **R16 111 173**, vir 2024/25 ‘n bedrag van **R11 440 311** en vir 2025/26, ‘n bedrag van **R12 049 022 (kapitale toekennings uitgesluit),** wat ver onder die NT-norm is van minstens 'n 10% surplus.

(q) Dat die Direkteur: Finansiële Dienste voldoen aan die vereistes van die Begrotingsomsendbriewe en –formate in die konteks van die verslagdoeningsvereistes aan Provinsiale en Nasionale Tesourie;

(r) Dat die Raad kennis neem dat die begroting opgestel is in die nuwe mSCOA Weergawe 6.7 soos vereis deur Nasionale Tesourie;

(s) Dat die proses van publieke insette, of kommentaar op die konsep begroting, **hersiende** begroting en verwante beleide (beperk tot die hersienings van die vorige jaar) en begrotingsdokumente, belasting koerse op eiendomme en tariewe op **28 April 2023** sluit.

7.4 KONSEP 2023/2024 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGS-PLAN (SDBIP) (2/4/2)

Die Munisipale Bestuurder bevestig dat elke begroting gerugsteun moet word deur ‘n Dienslewering- en Begrotingimplementeringsplan (SDBIP).

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet 56 van 2003 (MFMA) definieer die Dienslewering- en Begrotingimplementeringsplan (SDBIP) as ‘n gedetailleerde plan wat deur die burgemeester van ‘n munisipaliteit ingevolge artikel 53(1)(c)(ii) van die MFMA goedgekeur word vir implementering van die munisipaliteit se lewering van dienste en van sy jaarlikse begroting.

Die voorlegging van die SDBIP geskied ingevolge regulasies 14 en 15 van die *Municipal Budget and Reporting Regulations*.

BESLUIT
(op voorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

(a) Dat die Uitvoerende Burgemeesterskomitee kennis neem van die aangehegte konsep 2023/2024 Dienslewering- en Begrotingimplementeringsplan (SDBIP) ten einde dit by die Raadsvergadering ter tafel te lê in terme van regulasie 14 van die Munisipale Begroting en Rapportering Regulasies;

7.3/...

(o) That Council takes note of the increases of the Directors that are contractually linked to the other personnel, which is negotiated and determined at a national level:
- In respect of all personnel, an increase of **5.3%** for 2023/2024; **5%** for 2024/2025 and **5%** for the 2025/2026 financial years, excluding the increase in other benefits that are applicable and the annual 2.5% notch increase where applicable;
- All salary adjustments are adequately budgeted for;
- Provision has been made for a **3%** increase for political office bearers which is within the mid band of the inflation targets set by the South African Reserve Bank (SARB).

(p) That Council takes note of the budgeted operating surpluses and that the budget is “cash-funded” as a result of cash reserves in table A8, the total expenditure growth of **7.7%** from the current to the new financial year and the revenue streams with growth in revenue of **12.9% (9.9% excluding capital grant income)** for the MTREF period as well as the cash flow statement as per **(A-schedule A7)** for the next three financial years;
- the budgeted risk factor for cash coverage for operating expenses are **9.4 months** for 2023/24, **8.9 months** for 2024/25 and **7.6 months** for the 2025/26 financial year (this can materially be impacted but not possible to determine scientifically at this stage);
- over the next three financial years the planning is such that operating net surpluses are envisaged for 2023/24 to an amount of **R 16 111 173,** for 2024/25 an amount of **R 11 440 311** and for 2025/26 an amount of **R 12 049 022 (excluding capital grant income)**, which is well below the NT norm of at least a surplus of 10%;

(q) That the Director: Financial Services adhere to the requirements of the Budget Circulars and Budget Reforms in the context of the reporting requirements to Provincial and National Treasury;

(r) That Council take note that the budget was prepared in the new mSCOA Version 6.7 as required by National Treasury;

(s) That the process of soliciting public input, views or comments into the draft budget, **revised** budget and related policies (limited to the revisions from the previous year) and budget documents, inclusive of the property taxes and tariffs to close at 12 midday on **28 April 2023.**

7.4 DRAFT 2023/2024 SERVICE DELIVERY AND BUDGET IMPLIMENTATION PLAN (SDBIP) (2/4/2)

The Municipal Manager confirmed that each and every budget must be backed up by a Service Delivery and Budget Implimentation Plan (SDBIP).

The Local Government Act: Municipal Financial Management, Act 56 of 2003 (MFMA) defines the Service Delivery and Budget Implimentation Plan (SDBIP) as a detailed plan, which is approved by the mayor of a municipality in accordance with section 53(1)(c)(ii) of the MFMA for implimentation of the municipalty’s service delivery and of its annual budget.

The submission of the SDBIP takes place in accordance with regulations 14 and 15 of the *Municipal Budget and Reporting Regulations*.

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

(a) That the Executive Mayoral Committee take cognisance of the attached draft 2023/2024 Service Delivery and Budget Implementation Plan (SDBIP) in order to table it at the Council meeting in terms of regulation 14 of the Municipal Budget and Reporting Regulations; and

7.4/...

(b) Dat die SDBIP in terme van regulasie 15 van die Munisipale Begroting en Rapportering Regulasies aan Nasionale Tesourie en Provinsiale Tesourie voorgelê word.

7.5 KONTRAKTE MET TOEKOMSTIGE BEGROTINGIMPLIKASIES: SLUITING VAN 'N WATERVOORSIENINGSOOREENKOMS MET DIE DEPARTEMENT VAN WATER EN SANITASIE: VOLDOENING AAN ARTIKEL 33 VAN DIE MFMA (16/1/1/B)

Die Direkteur: Siviele Ingenieursdienste bevestig dat die aansoek om 'n verhoogde allokasie van 1.66 miljoen m^3/jaar uit die Bergrivier Voëlvlei Aanvullingskema (BVRAS) suksesvol was en dat die volgende stap is om 'n Watervoorsieningsooreenkoms met die Departement van Waterwese en Sanitasie te sluit.

Op navraag aangaande alternatiewe waterbronne vir die Swartland munisipale gebied, bevestig die Direkteur: Siviele Ingenieursdienste dat die Swartland nie in 'n gunstige posisie is nie deurdat ondergrondse waterbronne baie sout is. 'n Volhoubare alternatief is om water vanaf Stad Kaapstad aan te koop wat in die toekoms oorweeg sal word.

BESLUIT [vir oorweging deur die Raad op 30 Maart 2023]
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

(a) Dat kennis geneem word van die verhoogde allokasie vanuit die beoogde Bergrivier Voëlvlei Aanvullingskema vanaf die aanvanklike 0.66 miljoen m^3/jaar tot 1.66 miljoen m^3/jaar;

(b) Dat verder kennis geneem word dat ten einde die allokasie op te neem 'n Watervoorsieningsooreenkoms met die Departement van Water en Sanitasie gesluit moet word en dat die Munisipale Bestuurder gemagtig word om die ooreenkoms te onderteken, onderhewig aan sekere voorwaardes;

(c) Dat verder kennis geneem word dat die sluiting van die Watervoorsienings-ooreenkoms toekomstige begrotingsimplikasies inhou buite die goedgekeurde meerjarige begroting wat bereken is op R7,088,000 per jaar teen huidige jaar kostes;

(d) Dat verder kennis geneem dat die die proses soos bepaal word deur Artikel 33 van die Wet op die Bestuur van Munisipale Finansiensies gevolg sal word.

7.6 HERSIENING VAN RAMPBESTUURSPLAN VIR SWARTLAND (17/5/1/1)

Die Direkteur: Beskermingsdienste bevestig dat die voorlegging van die Rampbestuursplan vir Swartland dien as hersiening van kontakbesonderhede van die onderskeie rolspelers en identifisering van risiko's vir die munisipale gebied.

Daar word versoek dat die volgende aangeleenthede ondersoek word:

(1) Gereedheid om Ouetehuise by te staan in ramptoestand;
(2) Gereedheid om hazmad-situasie te hanteer m.v.n toerusting, opleiding, ens;
(3) Gereelde hersiening van brandkrane.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

(a) Dat kennis geneem word van die inhoud van die 2023 hersiende Rampbestuursplan asook die instemming van al die departemente om as deel van hul daaglikse take aandag te gee aan ramprisiko vermindering;

(b) Dat die Burgemeesterskomitee die 2023 hersiende Rampbestuursplan vir die Swartland Munisipale area goedkeur, met die onderneming dat die plan jaarliks hersien sal word om sodoende seker te maak dat die inhoud altyd relevant en op datum is;

(c)/...

7.4/…

(b) That the SDBIP be submitted to National Treasury and Provincial Treasury in terms of regulation 15 of the Municipal Budget and Reporting Regulations.

7.5 CONTRACTS WITH FUTURE BUDGET IMPLICATIONS: TERMINATION OF A WATER SUPPLY AGREEMENT WITH THE DEPARTMENT OF WATER AFFAIRS AND SANITATION: IN COMPLIANCE WITH SECTION 33 OF THE MFMA (16/1/1/B)

The Director: Civil Engineering Services confirmed that the application for an increased allocation of 1.66 million m^3/year from the Bergriver Voëlvlei replenishment scheme (BVRAS) was successful and that the following step is to terminate a water supply agreement with the Department of Water Affairs and Sanitation.

In answer to a question in respect of alternative water sources for the Swartland municipal area, the Director: Civil Engineering Services stated that the Swartland is not in a favourable position because underground water sources are very salty. A sustainable alternative is to purchase water from Cape Town which will be considered in the future.

RESOLUTION [for submission to the Council on 30 March 2023]
(proposed by ald T van Essen, seconded by clr A K Warnick)

(a) That cognisance be taken of the increased allocation form the BRVAS from the initail 0.66 million m^3/annum to 1.66 million m^3/annum;

(b) That it be noted further that in order to secure the allocation a Water Supply Agreement must be concluded with the DWS;

(c) That it be noted further that the conclusion of the Water Supply Agreement will impose future financial obligations outside the the approved multi year budget estimated at R7,088,000 per year at current year prices; and

(d) That it be noted further that the process as stipulated by Section 33 of the MFMA will be followed.

7.6 REVISION OF THE DISASTER MANAGEMENT PLAN FOR SWARTLAND (17/5/1/1)

The Director: Protection Services confirmed that the submission of a disaster management plan for Swartland serves as a revision of contact details of the various roleplayers and the identification of risks for the municipal area.

It is requested that the following matters are investigated:

(1) Readiness to support Old Age Homes in a disaster situation;
(2) Readiness to deal with a hazmad situation, in terms of equipment, training etc;
(3) Regular reviewing of fire hydrants.

RESOLUTION
(proposed by clr A K Warnick, seconded by clr J M de Beer)

(a) That the content of the 2023 reviewed disaster management plan be noted as well as the agreement of all departments to pay attention to risk reduction as part of their daily tasks;

(b) That the Mayoral Committee approves the 2023 reviewed Disaster Management Plan for the Swartland Municipal Area with the undertaking that the plan will be reviewed annually to ensure that the content is always relevant and up to date;

(c) That, as prescribed by the Disaster Management Act, a copy of the approved reviewed plan is provided to the West Coast Disaster Management Centre, Provincial Disaster Management Centre as well as the National Disaster Management Centre.

7.6/...

(c) Dat, soos deur die Rampbestuurswet voorgeskryf, 'n afskrif van die goedgekeurde hersiende plan voorsien word aan die Weskus Rampbestuursentrum, Provinsiale Rampbestuursentrum asook die Nasionale Rampbestuursentrum.

7.7 NOTULE VAN 'N MUNISIPALE PRESTASIE EN RISIKO OUDITKOMITEE GEHOU OP 29 NOVEMBER 2022, ASOOK DIE HALFJAARLIKSE VERSLAG VIR DIE PERIODE GEëINDIG 31 DESEMBER 2022 (5/14/1/3)

Die Ouditkomitee dien as 'n volwaardige onafhanklike komitee van die Raad en vervul sy funksie ingevolge die bepalings van artikel 166 van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Nr 56 van 2003.

Die notule van die Munisipale Prestasie en Risiko Ouditkomiteevergadering gehou op 29 November 2022 is met die sakelys gesirkuleer, en bevat geen aanbevelings aan die Uitvoerende Burgemeesterskomitee vir oorweging nie.

Die Halfjaarlikse verslag van die Prestasie en Risiko Ouditkomitee vir die periode eindigend 31 Desember 2022 is met die sakelys gesirkuller.

BESLUIT

Dat kennis geneem word van die notule van die Munisipale Prestasie en Risiko Ouditkomitee se vergadering van 29 November 2022 asook die halfjaarlikse verslag van die Ouditkomitee vir die tydperk geëindig 31 Desember 2022.

7.8 VERSOEK ONTVANG INSAKE WESKAAPSE HUURBEHUISING (17/2/2)

Daar is 'n groot fokus om eienaarskap te gee van begunstigdes van behuisingsgeleenthede, maar huurbehuising is, veral onder die ekonomiese omstandighede van Suid-Afrika, nodig om 'n blyplek aan mense te gee wat nie eienaarskap van hulle eiendom kan verkry nie.

Die hoofdoel van die Huurbehuisingstribunaal is om stabiliteit in die huurbehuising-sektor te bevorder en om meganismes te skep om met dispute te handel. Daar moet in elke munisipale gebied 'n huurbehuisingsinligtingskantoor gevestig word om verhuurders en huurders te wys op hulle regte en verpligtinge om onwettige en onbillike handelinge te voorkom.

Tydens 'n vergadering met die Huurbehuisingstribunaal gehou op 27 Februarie 2023 is die versoek ontvang om 'n huurbehuisingsinligtingskantoor in die Swartland munisipale area te vestig.

BESLUIT
(opvoorstel van rdl D G Bess, gesekondeer deur rdl J M de Beer)

(a) Dat kennis geneem word van die versoek wat vanaf die Weskaapse Behuisingstribunaal ontvang is om 'n inligtingskantoor by die Munisipaliteit te vestig;

(b) Dat die Munisipaliteit nie oor die nodige kapasiteit beskik om 'n huurbehuising-inligtingskantoor te vestig om huurder en verhuurders te adviseer met betrekking tot hul regte en verpligtinge nie;

(c) Dat, om die Weskaapse Huurbehuisingstribunaal by te staan om die funksie na die munisipale gebied te desentraliseer, die nodige lokale beskikbaar gestel sal word wanneer die behoefte ontstaan;

(d) Dat de Munisipaliteit die Weskaapse Huurbehuisingstribunaal sal bystaan om inligting aan die betrokke rolspelers te versprei deur middel van die Thusong Mobiele-uitreike in die gemeenskappe.

10

7.7 MINUTES OF A MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETING HELD ON 29 NOVEMBER 2022, AS WELL AS THE HALF-YEARLY REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022 (5/14/1/3)

The Audit Committee serves as a wholly independent committee from the Council and fulfils its function according the stipulations of section 66 of the Local Government: Municipal Financial Management Act, No 56 of 2003.

The minutes of the Municipal Performance and Risk Audit Committee for the period ending 29 November 2022 were circulated with the agenda, and do not contain any recommendations to the Executive Mayor's Committee for consideration.

The half-yearly report from the Performance and Risk Audit Committee for the period ending 31 December 2022 was circulated with the agenda.

RESOLUTION

That cognizance be taken of the minutes of the meeting of the Municipality's Performance, Risk and Audit Committee of 29 November 2022 as well as the Audit Committee's bi-annual report for the period ending 31 December 2022.

7.8 REQUEST RECEIVED IN RESPECT OF WESTERN CAPE RENTAL HOUSING (17/2/2)

There is a lot of focus on providing ownership to first time buyers of housing opportunities, but rental housing is, especially in the economic circumstances in South Africa, necessary in order to provide a home to persons who cannot afford to get ownership of their own properties.

The main objective of the Rental Housing Tribunal is to further stability in the rental housing sector and to provide mechanisms to deal with disputes. In every municipal area a rental housing information office must be established in order to inform lessors and lessees of their rights and responsibilities in order to prevent illegal and unfair dealings.

During a meeting with the Rental Housing Tribunal held on 27 February 2023 a request was received to establish a rental housing information office in the Swartland municipal area.

RESOLUTION
(proposed by clr D G Bess, seconded by clr J M de Beer)

(a) That cognizance been taken of the request by the Western Cape Housing Tribunal (WCRHT) to establish a Rental Housing Information Office (RHIO) at the Municipality;

(b) That due to capacity constrains the Municipality is not able to establish a Rental Housing Information Office to advise tenants and landlords with regards to their rights and obligations in relations to dwellings within its area of jurisdiction ;

(c) In decentralization of the Western Cape Rental Housing Tribunal (WCRHT) services to our municipal area the municipality will make venues available when the need arise;

(d) The Municipality will assist the Western Cape Rental Housing Tribunal (WCRHT) to provide information to Landlords and tenants of the roles and objectives of the Rental Housing Tribunal through our Thusong Mobile Outreaches in communities.

7.9/...

7.9 GOEDKEURING VIR DIE GEBRUIK VAN FASILITEITE AS *VIEWING*-SENTRUMS TYDENS DIE NETBAL WêRELDBEKER (17/9/1/3)

Die Netbal Wêreldbeker vind in Kaapstad plaas vanaf 26 Julie tot 6 Augustus 2023. Die Departement van Kultuursake en Sport het 'n aantal besigtingsentrums geïdentifiseer om gemeenskappe aan die toernooi bloot te stel.

Die Departement het befondsing om 'n 50/50 basis tot 'n maksimum van R50 000/sentrum beskikbaar gestel om die sentrums met die nodige toerusting toe te rus om die netbal wedstryde te vertoon. Die toerusting sal die Munisipaliteit toeval na afloop van die toernooi.

BESLUIT
(op voorstel van rdl A K Warnicks, gesekondeer deur rdl J M de Beer)

(a) Dat goedkeuring verleen word dat die onderstaande lokale gebruik word as *viewing*-sentrums tydens die Netbal Wêreldbeker wat in Kaapstad gehou sal word vanaf 26 Julie tot 6 Augustus 2023:
- Darling: Community Hall;
- Moorreesburg: Community Hall;
- Malmesbury: Indoor Sport Centre;

(b) Dat kennis geneem word dat die Weskaapse Departement van Kultuursake en Sport 'n bedrag van R50 000,00 per *viewing*-sentrum beskikbaar gestel het vir bedryfsuitgawes en aankoop van oudio/visuele toerusting;

(c) Dat voormelde befondsing slegs beskikbaar is op 'n 50/50 basis van bydrae;

(d) Dat daar voldoende voorsiening gemaak is in die nuwe meerjarige begroting om die basis van bydrae in paragraaf (c) te laat realiseer.

7.10 BENUTTING VAN VOORMALIGE DANCKERTVILLE POSKANTOOR (12/1/3/1-8/2)

Die Raad het vir etlike jare Erf 7516, geleë te Jakarandastraat, Malmesbury aan die SA Poskantoor verhuur. Die Poskantoor het sy dienste aan die betrokke gemeenskap gestaak en die fasiliteite wat daarop opgerig is aan die Munisipaliteit geskenk.

Na 'n terplaatse inspeksie met sommige van die raadslede is in beginsel ooreengekom dat die kantoor aan die SAPD beskikbaar gestel moet word as satelliet-polisiestasie of alternatiewelik, as 'n betaalpunt.

Na gesprekvoeringe met die SAPD, is 'n aansoek ontvang vanaf die Gemeenskapspolisiëringsforum om die fasiliteite te benut deur die SAPD, die GPF en die plaaslike buurtwag.

BESLUIT
(op voorstel van rdl AK Warnick, gesekondeer deur rdl J M de Beer)

(a) Dat goedkeuring verleen word dat erf 7516, Malmesbury met huidige verbeterings aan die Suid-Afrikaanse Polisiediens beskikbaar gestel word, om vir die werksaamhede van die Polisie, die Gemeenskapspolisiëringsforum en die Plaaslike Buurtwag benut te word tot voordeel van die plaaslike gemeenskap;

(b) Dat 'n memorandum van ooreenkoms met toepaslike voorwaardes met die SAPD gesluit word rakende die gebruik van die fasiliteite, om van tyd tot tyd hersien en geëvalueer te word.

7.11 KANTOORAKKOMMODASIE: SINETHEMBA (12/13/1-1/1)

Die Raad verhuur 'n gedeelte van die gebou geleë te Erf 1216, Abbotsdale aan Sinethemba vir die aanbied van gemeenskapsgebaseerde gesondheidsdienste.

Die huurtermyn het op 28 Februarie 2023 verstryk en Sinethemba het versoek om die huurooreenkoms vir 'n verdere termyn van een (1) jaar te verleng.

7.9 APPROVAL FOR THE USE OF FACILITIES AS *VIEWING* CENTRES DURING THE NETBAL WORLD CUP (17/9/1/3)

The Netball World Cup takes place from 26 July to 6 August 2023 in Cape Town. The Department of Cultural Affairs and Sport have identified a number of viewing centres in order to expose the community to the championship.

The Department has made funding available on a 50/50 basis up to a maximum of R50 000/centre in order to fit out the centres with the necessary equipment to show the netball tournaments.The equipment will revert back to the Municipality after the tournament.

RESOLUTION
(proposed by clr A K Warnick, seconded by clr J M de Beer)

(a) That the Executive Mayoral Committee approves that the following venues as identified by the Western Cape Department of Cultural Affairs and Sport be made available as viewing centres for the upcoming Netball World Cup that will take place in Cape Town from 26 July 2023 to 06 August 2023:
- Darling: Community Hall
- Moorreesburg: Community Hall
- Malmesbury: Indoor Sport Centre

(b) That the Executive Mayoral Committee notes the funding of R50 000 per viewing centre from Western Cape Department of Cultural Affairs and Sport for operational expenses and the purchasing of audio/visual equipment;

(c) That the Executive Mayoral Committee further notes that the above mentioned funding is available only on a 50/50 contribution basis;

(d) That sufficient funding in support of 4.3 above has been provided for in council's new MREF.

7.10 UTILIZATION OF THE FORMER DANCKERTVILLE POST OFFICE (12/1/3/1-8/2)

For many years the Council has leased Erf 7516, situated in Jakaranda Street, Malmesbury, to the SA Post Office. The Post Office suspended their service to the relevant community and gifted the facility erected there to the Municipality.

After an on-site inspection by some of the councillors it was agreed in principle that the office should be made available to the SAPS as a satellite police station or alternatively established as a paypoint.

After discussions with the SAPS an application was received from the Community Policing Forum to utilize the facilities by the SAPS, the GPF and the local Neighbourhood Watch.

RESOLUTION
(proposed by clr A K Warnick, seconded by clr J M de Beer)

(a) That approval be granted for erf 7516, Malmesbury with existing improvements to be made available to the South African Police Services, to be utilized for the activities of the Police, the Community Policy Forum and the Local Neighbourhood Watch to be used for the benefit of the local community;

(b) That a memorandum of agreement with relevant conditions be entered into with the SAPS regarding the use of the facilities, to be reviewed and assessed from time to time.

7.11 OFFICE ACCOMMODATION: SINETHEMBA (12/13/1-1/1)

The Council leases a portion of the building situated on Erf 1216, Abbotsdale to Sinethemba for the provision of community based health services.

7.11/...

BESLUIT
(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

(a) Dat 'n huurooreenkoms gesluit word met Sinethemba vir die huur van 'n gedeelte van die gebou op Erf 1217, Abbotsdale vir doeleindes van die lewering van gemeenskapsgebaseerde gesondheidsdienste;

(b) Dat 'n huurtarief van R120.00 per jaar, plus BTW, goedgekeur word;

(c) Dat die huidige huurvoorwaardes van krag bly.

[Nota: Rdl D G Bess verlaat die lokaal vir die res van die vergadering.]

7.12 HUUROOREENKOMS: LITTLE DARLING CRèCHE (17/9/2/R)

Erf 4048, Darling word sedert 2018 aan Little Darling Crèche verhuur vir doeleindes van die bedryf van 'n Vroeë Kinderontwikkelingsfasiliteit.

Die Direkteur: Korporatiewe Dienste verduidelik dat die Munisipaliteit die fasiliteite aan die crèche sal verkoop as dit bewys kan word dat die Vroeë Kinderontwikkelingsfasiliteit volhoubaar bedryf kan word. Die Direkteur: Korporatiewe Dienste bevestig dat die crèche 'n baie goeie werk doen en dat die huurvoorwaardes moet word tot tyd-en-wyl die crèche in 'n posisie is om die grond aan te koop.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

(a) Dat 'n een (1) jaar huurooreenkoms met Little Darlings Crèche m.i.v. 1 Maart 2023 aangegaan word vir die huur van erf 4048, Darling vir gebruik vir doeleindes van 'n Vroeë Kinder-ontwikkelingsentrum;

(b) Dat die huurgeld vasgestel word op R120.00 per jaar plus BTW;

(c) Dat indien Little Darlings Crèche homself as behore finansieel volhoubaar bewys, oorweging geskenk sal word aan die vervreemding van die betrokke erf aan genoemde instelling in die toekoms.

7.13 HUUR VAN STOORRUIMTE TE MALMESBURY (12/1/2-6/2)

Die Raad huur tans stoorruimte te Malmesbury vanaf die Bester Familietrust vir die stoor van vullissakke en watermeters.

Die stoorruimte word vir 'n verdere termyn benodig.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

(a) Dat 'n huurooreenkoms met die Bester Familietrust aangegaan word vir 'n verdere termyn van 12 maande vir die huur van stoorruimte te Malmesbury, met ingang vanaf 1 April 2023;

(b) Dat die huurgeld ten bedrae van R1 320,00, BTW ingesluit, per maand betaal word vanuit posnommer 9/241-369-3007 (aankoop van vullissakke);

(c) Dat die huidige huurvoorwaardes van krag bly.

7.14 UITSTAANDE DEBITEURE: FEBRUARIE 2023 (5/7/1/1)

'n Volledige verslag van die stand van uitstaande debiteure teen einde Januarie 2023 is met die sakelys gesirkuleer.

Besluit/...

7.11/...

The lease agreement expired on 28 February 2023 and Sinethemba requested to extend the lease agreement for a further term of one (1) year.

RESOLUTION
(proposed by clr J M de Beer, seconded by ald T van Essen)

(a) That a lease agreement be entered into with Sinethemba for the lease of a portion of the building on Erf 1217, Abbotsdale for the purpose of rendering community based healthcare services;

(b) That a lease tariff of R120.00 per annum, plus VAT, be approved;

(c) That the current conditions of lease remain applicable.

[Note: Clr D G Bess left the hall for the remainder of the meeting.]

7.12 LEASE AGREEMENT: LITTLE DARLING CRèCHE (17/9/2/R)

Erf 4048, Darling has been leased since 2018 to Little Darling Crèche for the purpose of operating an Early Childhood Development facility.

The Director: Corporate Services explained that the Municipality will sell the facility to the crèche if it can be demonstrated that the Early Childhood Development facility can be sustainably operated. The Director: Corporate Services confirmed that the crèche does very good work and that the lease conditions must put the crèche in a position to purchase the land at a later stage.

RESOLUTION
(proposed by clr A K Warnick, seconded by clr J M de Beer)

(a) That a one (1) year lease agreement be entered into with Little Darlings Crèche with effect from 1 March 2023 for the lease of erf 4048, Darling, for utilization for purposes of an Early Childhood Development Centre;

(b) That the rental amount be established at R120.00 per annum plus VAT;

(c) That should Little Darlings Crèche prove itself as a financially sustainable enterprise, consideration be given in future to the alienation of erf 4048, Darling, to said institution.

7.13 LEASE OF STORAGE SPACE IN MALMESBURY (12/1/2-6/2)

At present the Council leases storage space in Malmesbury from the Bester Family Trust for the storage of black bags and water meters.

The storage space is needed for a a further period of time.

RESOLUTION
(proposed by ald T van Essen, seconded by clr A K Warnick)

(a) That a rental agreement be entered into with the Bester Family Trust for the use of storage space in Malmesbury, for a further term of 12 months as from 1 April 2023;

(b) That the rental tariff of R1 320.00, VAT included, per month be paid from voting number 9/241-369-3007 (purchase of refuge bags);

(c) That the existing conditions of lease remain unchanged.

7.14 OUTSTANDING DEBTORS: FEBRUARY 2023 (5/7/1/1)

A complete list of outstanding debtors up to the end of January 2023 was circulated with the agenda.

7.14/...

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

Dat kennis geneem word van die verslag aangaande die stand van Swartland Munisipaliteit se uitstaande debiteure vir Februarie 2023.

7.15 VORDERING MET UITSTAANDE VERSEKERINGSEISE (5/14/3/5)

Ingevolge die Batebestuursbeleid moet maandeliks verslag gedoen word insake die uitstaande versekeringseise.

BESLUIT

Dat kennis geneem word van die stand van uitstaande versekeringseise tot en met 28 Februarie 2023 soos met die sakelys gesirkuleer.

7.16 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: BETALING VAN JAARLIKSE LISENSIEGELDE (8/1/B/2)

Die Munisipaliteit maak gebruik van gespesialiseerde sagteware in die voorbereiding van die finansiële state om in die formaat van die nuutste ouditvereistes te voldoen.

Die lisensiehouer en alleen diensteverskaffer van die lisensie (Caseware) is AdaptIT.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a) Dat die Uitvoerende Burgemeesterskomiteee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

(b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die betaling van die jaarlikse lisensiegeld oon AdaptIT ten bedrae van R92 669.65 (BTW uitgesluit);

(c) Dat die rede vir die afwyking van die normale aankoop proses aangeteken word as volg:
    (i) AdaptIT is die alleen diensteverskaffer van die sagteware in Suid-Afrika;

(d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R92 669.65 (BTW uitgesluit) teen posnommer 9/216-655-1925 verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.17 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTELWERK AAN DIE RATKAS VAN MENGER BY RIEBEEK KASTEEL WWTW (8/1/B/2)

Die Riebeek Kasteel Rioolsuiweringswerke bestaan uit verskeie komponente en meganiese toerusting wat die vervoer en suiwering van riool deur die onderskeie prosesse in staat stel. Die ratkas van ‘n menger het onklaar geraak en dringende herstelwerk is benodig om te verhoed dat ‘n totale faling van die suiweringsproses voorkom en die ernstige beskadiging van meganiese komponente verder aan in die proses.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl J M de Beer)

(a) Dat die Uitvoerende Burgemeesterskomiteee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

7.14/...

RESOLUTION
(proposed by clr A K Warnick, seconded by ald T van Essen)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for February 2023.

7.15 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognizance be taken of the state of outstanding insurance claims up to and including 28 February 2023 as circulated with the agenda.

7.16 DEPARTURE FROM THE PRECRIBED PROCUREMENT PROCEDURE: PAYMENT OF ANNUAL LICENSES (8/1/B/2)

The Municipality makes use of specialized software for preparing the financial statements in order to comply with the format of the latest audit requirements.

The license holder and only supplier of the license (Caseware) is AdaptIT.

RESOLUTION
(proposed by clr A K Warnick, seconded by ald T van Essen)

(a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

(b) That further notice be taken of the action of the Municipal Manager to approve the payment of the annual license fee to AdaptIT to the amount of R 92,669.65(excluding VAT);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
    (i) AdaptIT is the sole distributer of the software in South Africa.

(d) That there are sufficient funds available and that the expenditure amounting to R92 669.65 (excluding VAT) is settled against post number 9/216-655-1925;

(e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.17 DEPARTURE FROM THE PRECRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO THE GEARBOX MIXER AT RIEBEEK KASTEEL WWTW (8/1/B/2)

The Riebeek Kasteel Sewerage Purification Works consists of various components and mechanical equipment which enables the transport and purification of sewerage through the various processes. The gearbox of a mixer stopped working and urgent repairs were necessary to prevent a total failure in the purification process and serious damage to the mechanical components further on in the process.

RESOLUTION
(proposed by ald T van Essen, seconded by clr J M de Beer)

(a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

7.17/...

(b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die ratkas van die menger in die ontlugtingsone van die Riebeek Kasteel WWTW deur GW Trautman ten bedrae van R53 929.50 (BTW uitgesluit) goed te keur;

(c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
(i) Die menger sou vir 'n geruime tyd buite werking gelaat word;
(ii) Voormelde sou aanleiding gee in die faling van die suiweringsproses en verdere skade aan meganiese komponente;
(iii) Die herstelwerk aan die ratkas is as 'n noodgeval hanteer;

(d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R53 929.50 (BTW uitgesluit) teen posnommer 9/239-851-689 verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.18 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTEL VAN WEEGBRUG BY HIGHLANDS STORTINGSTERREIN (8/1/B/2)

Die weegbrug by die Highlands Stortingsterrein is noodsaaklik om die gewig van die vullis wat deur voertuie gestort word te weeg en dienooreenkomstig 'n faktuur uit te maak, asook vir doeleindes van verslagdoening.

Die digitale meter het begin om foutboodskappe te genereer en die agent, Weighcomm Cape (Pty) Ltd van die oorspronklike vervaardiger is versoek om 'n kwotasie vir die herstelwerk te lewer.

BESLUIT
(op voorstel van rdl J M de Beer, gesekondeer deur rdh T van Essen)

(a) Dat die Uitvoerende Burgemeesterskomiteee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

(b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die herstelwerk aan die *Avery Weigh-tronix* weegbrug by die Highlands Stortingsterrein deur Weighcomm Cape (Pty) Ltd ten bedrae van R64 636.80 (BTW uitgesluit) goed te keur;

(c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
(i) Weighcomm Cape (Pty) Ltd is die oorspronklike vervaardiger se plaaslike- en ondersteuningsagent en kon die diens slegs van die alleen diensteverskaffer bekom word;

(d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R64 636.80 (BTW uitgesluit) teen posnommer 9/244-419-695 verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.19 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: DRINGENDE HERSTEL VAN BERMAD DRUKKLEP BY MOORREESBURG WATER POMPSTASIE (8/1/B/2)

Die water aanjaagpompe op Moorreesburg vanuit die Withoogte Watersuiweringswerke is toegerus met 'n drukklep wat die vloei van water deur die aanjaagpompe reguleer. Die drukklep het onklaar geraak en dringende herstelwerk is benodig ten einde volhoubare watervoorsiening aan Moorreesburg te verseker.

7.17/…

(b) That further notice be taken of the action of the Municipal Manager to approve the repairs of the gearbox of a mixer in the de-aeration zone at the Riebeek Kasteel WWTW by GW Trautman for the amount of R 53,929.50 excluding VAT;

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
(i) The mixer would have been left out of service for an extended period of time following due process;
(ii) This would have had the consequence of treatment process failure and further damages to other mechanical components.
(iii) The repair work to the gearbox therefore had to be handled as an emergency.

(d) That there are sufficient funds available and that the expenditure amounting to R53 929.50 (excluding VAT) is settled against post number 9/239-851-689;

(e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.18 DEPARTURE FROM THE PRECRIBED PROCUREMENT PROCEDURE: REPAIRS TO THE WEIGHBRIDGE AT HIGHLANDS DUMPING GROUND (8/1/B/2)

The weighbridge at the Highlands Dumping Ground is necessary to weigh the refuse which is dumped by the vehicles and to then make out an invoice accordingly, and also for the purpose of reporting.

The digital meter began to generate faulty information and the agent Weighcomm Cape (Pty) Ltd, the original manufacturer, was requested to deliver a quotation for the repairs.

RESOLUTION

(proposed by clr J M de Beer, seconded by ald T van Essen)

(a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

(b) That further notice be taken of the action of the Municipal Manager to approve repairs to the Avery Weigh-tronix weighbridge at the Highlands landfill site by Weighcomm Cape (Pty) Ltd for the amount of R R64 636.80 excluding VAT;

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
(i) Weighcomm Cape (Pty) Ltd is the original manufacturer's local service and support agent and the service can therefore only be obtained from this single service provider.

(d) That there are sufficient funds available and that the expenditure amounting to R64 636.80 (excluding VAT) is settled against post number 9/244-419-695;

(e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements when compiled.

7.19 DEPARTURE FROM THE PRECRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO THE BERMAD PRESSURE VALVE AT MOORREESBURG WATER PUMP STATION (8/1/B/2)

The water booster pump in Moorreesburg from the Withoogte Purification Works is fitted with a pressure valve which regulates the water flow through the booster pump. The pressure valve stopped working and urgent repairs were needed in order to ensure sustained water delivery to Moorreesburg.

7.19/...

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl J M de Beer)

(a) Dat die Uitvoerende Burgemeesterskomiteee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

(b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om die vervanging van die drukklep by die Moorreesburg aanjaagpompstasie deur Macsteel ten bedrae van R152 921.25 (BTW ingesluit) goed te keur;

(c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
(i) Die wateraanjaagpompstasie sou vir 'n geruime tyd buite werking gelaat word;
(ii) Voormelde sou 'n onderbreking in die grootmaat watervoorsiening aan Moorreesburg veroorsaak het en 'n langdurige onderbreking van watervoorsiening aan die hele dorp;
(iii) Die vervanging van die drukklep is as 'n noodgeval hanteer;

(d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R152 921.25 (BTW ingesluit) teen posnommer 9/249-679-259 verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.20 AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSESSE: HERSTELWERK AAN DEZZI MOTORGRADER (8/1/B/2)

Die Dezzi motorgrader word in Darling aangewend vir die onderhoud aan grondpaaie. Die masjien het onklaar geraak en die oorspronklike vervaardiger van onderdele, Cape Diggers, is genader vir 'n kwotasie vir herstelwerk.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a) Dat die Uitvoerende Burgemeesterskomiteee kennis neem van die afwyking van die voorgeskrewe verkrygingsprosedures ingevolge klousule 36(2) van die Voorsieningkanaalbestuurbeleid;

(b) Dat verder kennis geneem word van die aksie van die Munisipale Bestuurder om goedkeuring te verleen vir die herstelwerk aan die Dezzi motorgrader deur Cape Diggers teen 'n bedrag van R30 936.00 (BTW uitgesluit);

(c) Dat die redes vir die afwyking van die verkrygingsproses aangeteken word as volg:
(i) Die omvang van die werk wat Cape Diggers aan die masjien gedoen het om die foutiewe komponente te kan inspekteer en 'n kwotasie op te stel;
(ii) Dit sal onprakties wees om die amptelike verkrygingsprosesse te volg aangesien dit die heropbouing van die foutiewe komponente benodig sou word;
(iii) Die feit dat Cape Diggers die gemagtigde diensagent vir Dezzi-toerusting in die Wes-Kaap is;

(d) Dat daar voldoende fondse beskikbaar is en dat die uitgawe ten bedrae van R30 936.00 (BTW uitgesluit) teen posnommer 9/7-22-5 verreken word;

(e) Dat die Bestuurder: Finansiële State in terme van die Voorsieningkanaalbestuursbeleid opdrag gegee word om bovermelde rede as nota by die finansiële state in te sluit, wanneer die betrokke state opgestel word.

7.21/...

7.19/...

RESOLUTION
(proposed by clr A K Warnick, seconded by clr J M de Beer)

(a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

(b) That further notice be taken of the action of the Municipal Manager to approve the replacement of the pressure sustaining valve at the Moorreesburg booster pump station by Macsteel for the amount of R152 921.25 (VAT included);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
(i) The water booster pump station would have been left out of service for an extended period of time while following due process.
(ii) This would have resulted in a failure of bulk water supply to Moorreesburg ultimately resulting in a prolonged interruption of water supply throughout the whole town.
(iii) The replacement of the pressure sustaining valve therefore had to be handled as an emergency.

(d) That there are sufficient funds available and that the expenditure amounting to R152 921.25 (VAT included) is settled against post number 9/249-679-259;

(e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.20 DEPARTURE FROM THE PRECRIBED PROCUREMENT PROCEDURE: REPAIRS TO DEZZI MOTORGRADER (8/1/B/2)

The Dezzi motorgrader is used in Darling for the maintenance of gravel roads. The machine stopped working and the original manufacturer of spares was approached for a quotation for repair work.

RESOLUTION
(proposed by clr A K Warnick, seconded by ald T van Essen)

(a) That the Executive Mayoral Committees take note of the deviation from the prescribed procurement procedures in terms of clause 36(2) of the Supply Chain Management Policy;

(b) That further notice be taken of the action of the Municipal Manager to approve repairs to the Dezzi motorgrader by Cape Diggers for the amount of R30 936.00 (VAT included);

(c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
(i) The extent of work Cape Diggers has done on the machine to be able to inspect the faulty components and prepare a quotation;
(ii) It would be impractical to follow the official procurement processes as it would require re-assembly and re-fitting of the faulty components; and
(iii) The fact that Cape Diggers is the authorised service agent for Dezzi equipment in the Western Cape.

(d) That there are sufficient funds available and that the expenditure amounting to R30 936.00 (excluding VAT) is settled against post number 9/7-22-5;

(e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.21 AANSOEK OM SIEKVERLOF DEUR MUNISIPALE BESTUURDER (4/8/3)

Die Munisipale Bestuurder moet by die Uitvoerende Burgemeesterskomitee aansoek doen om verlof.

'n Aansoek om siekverlof vir ±16 werksdae is vanaf die Munisipale Bestuurder ontvang vir 'n mediese prosedure.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdh T van Essen)

(a) Dat daar kennis geneem word van die Munisipale Bestuurder se siekverlof met ingang van 4 April 2023;

(b) Dat daar kennis geneem word dat die Direkteur: Ontwikkelingsdienste na oorlegpleging tussen die Uitvoerende Burgemeester en Munisipale Bestuurder versoek is om as Munisipale Bestuurder waar te neem, en indien die Direkteur: Ontwikkelingsdienste vir welke rede nie beskikbaar is nie, die Direkteur: Korporatiewe Dienste as die waarnemende Munisipale Bestuurder sal optree;

(c) Dat daar kennis geneem word dat beide die Direkteur: Ontwikkelingsdienste en die Direkteur: Korporatiewe Dienste oor die nodige ondervinding, kwalifikasies en minimum vereistes beskik om as Munisipale Bestuurder waar te neem;

(d) Dat daar kennis geneem word dat die Munisipale Bestuurder se presiese siekverlofdae teen die middel van April 2023 gefinaliseer sal word op die verlofstelsel, na gelang van die werklike hoeveelheid, siekverlof geneem.

(GET) J H CLEOPHAS
UITVOERENDE BURGEMEESTER

7.21 APPLICATION FOR SICK LEAVE BY THE MUNICIPAL MANAGER (4/8/3)

The Munici[pal Manager must apply to the Executive Mayor's Committee for leave.

An application for sick leave for ±16 working days has been received from the Municipal Manager for a medical procedure.

RESOLUTION
(proposed by clr A K Warnick, seconded by ald T van Essen)

(a) That notice be taken of the Municipal Manager's sick leave with effect from 4 April 2023;

(b) That it be noted that the Director: Development Services, after consultation between the Executive Mayor and Municipal Manager, has been requested to act as Municipal Manager, and if the Director: Development Services is unavailable for whatever reason, the Director: Corporate Services as the acting Municipal Manager will act;

(c) That it is noted that both the Director: Development Services and the Director: Corporate Services have the necessary experience, qualifications and minimum requirements to act as Municipal Manager;

(d) That it be noted that the Municipal Manager's exact sick leave days will be finalized by the middle of April 2023 on the leave system, depending on the actual amount of sick leave taken.

(SGD) J H CLEOPHAS
EXECUTIVE MAYOR

NOTULE VAN 'N VERGADERING VAN DIE MUNISIPALE BESTUUR-, ADMINISTRASIE EN FINANSIES PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 10:00

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl I S le Minnie
Ondervoorsitter, rdl N Smit

Penxa, B J	Van Zyl, M (rdd)
Pypers, D C	Vermeulen, G
Rangasamy, M A (rdh)	Warnick, A K
Van Essen, T (rdh)	

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede en versoek rdl D C Pypers om die vergadering met skriflesing en gebed te open.

Die Voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Munisipale Bestuurder, Administrasie en Finansies.

Verlof tot afwesigheid word verleen aan rdle E C O'Kennedy, P E Soldaka en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

Die Speaker versoek raadslede, met verwysing na die afwesigheid van raadslede by die MPAC vergadering wat Dinsdag 7 Maart 2023 plaasgevind het, om die proses te volg soos voorgeskryf deur die Verordening insake die Hou van Vergaderings, om verskoning aan te bied as 'n vergadering nie bygewoon kan word nie.

2. NOTULE

2.1 NOTULE VAN 'N PORTEFEULJEKOMITEEVERGADERING (MUNISIPALE BESTUUR-, ADMINISTRASIE- EN FINANSIESKOMITEE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT
(op voorstel van rdd M van Zyl, gesekondeer deur rdl A K Warnick)

Dat die notule van die Portefeuljekomiteevergadering (Munisipale Bestuur-, Administrasie- en Finansieskomitee) gehou op 8 Februarie 2023 goedgekeur word.

MINUTES OF A MEETING OF THE MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 10:00

PRESENT:

COUNCILLORS:
Chairperson, cllr I S le Minnie
Deputy Chairperson, cllr N Smit

Penxa, B J	Van Zyl, M (ald)
Pypers, D C	Vermeulen, G
Rangasamy, M A (ald)	Warnick, A K
Van Essen, T (ald)	

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members and requested cllr D C Pypers to open the meeting with a scripture reading and a prayer.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Municipal Manager, Administration and Finance.

Apologies received from cllrs E C O'Kennedy, P E Soldaka and the Director: Electrical Engineering Services, mr T Möller.

The Speaker requested councilors, with reference to the absence of councilors at the MPAC meeting that took place on Tuesday 7 March 2023, to follow the process as prescribed by the Bylaw regarding the Holding of Meetings, to apologize if a meeting cannot be attended.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (MUNICIPAL MANAGEMENT, ADMINISTRATION AND FINANCES COMMITTEE) HELD ON 8 FEBRUARY 2023

RESOLUTION
(proposed by ald M van Zyl, seconded by cllr A K Warnick)

That the minutes of a Portfolio Committee Meeting (Municipal Management, Administration and Finances Committee) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1/…

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

3.1 *Expanded Public Works Programme (EPWP)*

Die doelwit van EPWP is om werksgeleenthede en inkomste-ondersteuning aan arm en werklose mense te verskaf deur die lewering van openbare en gemeenskapsbates en - dienste; en daardeur by te dra tot ontwikkeling.

Dit is 'n massiewe program in Suid-Afrika wat 13 miljoen werksgeleenthede geskep het sedert sy ontstaan in alle sfere van regering, insluitend munisipaliteite.

VIR KENNISNAME

3.1 SKRYWES VAN DANK EN WAARDERING AAN SWARTLAND MUNISIPALITEIT

BESLUIT

Dat kennis geneem word van die skrywes van dank en waardering aan Swartland Munisipaliteit soos met die sakelys gesirkuleer.

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen.

5. GEDELEGEERDE SAKE M.B.T. MUNISIPALE BESTUURDER

5.1 MAANDVERSLAG: JANUARIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Munisipale Bestuurder, mnr J J Scholtz het die volgende uitgelig:

- Die aantal appèlle teen die munisipaliteit rakende die toekenning van tenders wat gehandhaaf was se teiken is 0. Dis 'n goeie prestasie, aangesien die munisipaliteit geen appèlle ontvang het nie;
- Die Jaarverslag sal teen die einde Maart 2023 voorgelê word, soos vereis deur die MFMA, waarvan die Oorsigverslag op 9 Maart voorgelê sal by by die MPAC vergadering;
- Die persentasie van die kapitaalbegroting spandering is 31.4%, maar die teiken sal teen die einde van die finansiële jaar 90% wees;
- Die teiken op die aantal werksgeleenthede geskep deur die Munisipaliteit se kapitaal projekte sal ook gemonitor word.

Rdl B J Penxa verwys na die voorsiening van elektrisiteit by die informele nedersettings in Ilinge Lethu. Watter kriteria is gebruik vir die inwoners om die elektrisiteit te bekom; en sal hierdie inwoners wat op die behuisingswaglys is, kwalifiseer vir die De Hoop-behuising.

Die Munisipale Bestuurder meld dat indien 'n individu op die waglys is, sal hulle beskou word soos enige ander potensiële begunstigde wat op die waglys is, vir 'n huis in De Hoop.

BESLUIT
(voorgestel deur rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Munisipale Bestuurder vir Januarie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

7. GEDELEGEERDE SAKE M.B.T. ADMINISTRASIE

3.1 Expanded Public Works Programme (EPWP)

The objective of EPWP is to provide employment opportunities and income support to poor and unemployed people through the delivery of public and community assets and services; and thereby contribute to development.

It is a massive program in South Africa that has created 13 million jobs since its inception in all spheres of government, including municipalities.

3.2 LETTERS OF THANKS AND APPRECIATION TO SWARTLAND MUNICIPALITY

RESOLUTION

That note is taken of the letters of thanks and appreciation received by the Swartland Municipality, circulated with the agenda.

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS IN RESPECT OF MUNICIPAL MANAGER

5.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda.

The Municipal Manager, Mr J J Scholtz highlighted the following:

- The target of the number of appeals against the municipality regarding the award of tenders that were upheld is 0. This is a good achievement, as the municipality did not receive any appeals;
- The Annual Report will be submitted by the end of March 2023, as required by the MFMA, whose overview report will be presented on 9 March at the MPAC meeting;
- The percentage of the capital budget spending is 31.4%, but the target will be 90% by the end of the financial year;
- The target on the number of jobs created by the Municipality's capital projects will also be monitored.

Cllr B J Penxa referred to the provision of electricity at the informal settlements in Ilinge Lethu. What criteria were used for the residents to obtain the electricity; and will these residents who are on the housing waiting list qualify for the De Hoop housing.

The Municipal Manager stated that if an individual is on the waiting list, they will be considered like any other potential beneficiary who is on the waiting list, for a house in De Hoop.

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Office of the Municipal Manager for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

7. DELEGATED MATTERS IN RESPECT OF ADMINISTRATION

7.1/…

7.1 MAANDVERSLAG: JANUARIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Die Direkteur: Korporatiewe Dienste, me M S Terblanche gee 'n oorsig oor die prestasieverslag van Korporatiewe Dienste ingevolge die Raad se Strategiese Bestuurstelsel.

Rdl B J Penxa verwys na die gelyke indiensneming geleentheid en spreek sy kommer uit oor 'n vakature in die semi-bekwame vlak wat moeilik is om gevul te word.

BESLUIT
(op voorstel van D C Pypers, gesekondeer deur rdd M van Zyl)

Dat kennis geneem word van die maandverslag van die Direktoraat Korporatiewe Dienste vir Januarie 2023.

8. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

9. GEDELEGEERDE SAKE M.B.T. FINANSIES

9.1 MAANDVERSLAG: JANUARIE 2023

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer en versoek die Direkteur: Finansiële Dienste, mnr M A C Bolton, om belangrike aspekte uit te wys.

Die Direkteur: Finansiële Dienste meld dat die werklike inkomste is minder as waarvoor begroot is, hoofsaaklik as gevolg van die effek van beurtkrag op dienskoste op elektrisiteit.

Die werklike uitgawes is minder as waarvoor begroot is, hoofsaaklik as gevolg van die effek van beurtkrag op grootmaat aankope.

BESLUIT
(voorgestel deur rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Finansiële Dienste vir Januarie 2023.

10. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen.

(GET) RDL I S LE MINNIE
VOORSITTER

7.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda.

The Director: Corporate Services, Ms M S Terblanche gave an overview of the performance report of Corporate Services in terms of the Council's Strategic Management System.

Cllr B J Penxa referred to the equal employment opportunity and expresses his concern about a vacancy in the semi-skilled level which is difficult to fill.

RESOLUTION
(proposed by cllr D C Pypers, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Directorate Corporate Services for January 2023.

8. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

9. DELEGATED MATTERS IN RESPECT OF FINANCES

9.1 MONTHLY REPORT: JANUARY 2023

The chairperson tabled the monthly report as circulated with the agenda and requested the Director: Financial Services, mr M A C Bolton, to point out important aspects.

The Director: Financial Services stated that the actual income is less than budgeted for, mainly due to the effect of load shedding on service charges on electricity.

The actual expenditure is less than budgeted for, mainly due to the effect of load shedding on bulk purchases.

RESOLUTION
(proposed by ald T Van Essen, seconded by ald M van Zyl)

That cognisance be taken of the monthly report of the Director Financial Services for January 2023.

10. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR I S LE MINNIE
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE SIVIELE- EN ELEKTRIESE DIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 11:15

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl R J Jooste
Ondervoorsitter, rdh T van Essen

Bess, D G	Smit, N
Duda, A A	Stanley, B J (rdh)
Fortuin, C	Van Zyl, M (rdd)
Pieters, C	Warnick, A K

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Siviele en Elektriese Dienste.

Verlof tot afwesigheid word verleen aan rdl E C O'Kennedy en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (SIVIELE- EN ELEKTRIESE DIENSTEKOMITEE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT
(op voorstel van rdl N Smit, gesekondeer deur rdl A K Warnick)

Dat die notule van die Portefeuljekomiteevergadering (Siviele- en Elektriese Dienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2023

MINUTES OF A MEETING OF THE CIVIL AND ELECTRICAL ENGINEERING SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 11:15

PRESENT:

COUNCILLORS:

Chairperson, cllr R J Jooste
Deputy Chairperson, ald T van Essen

Bess, D G	
Duda, A A	Smit, N
Fortuin, C	Stanley, B J (ald)
Pieters, C	van Zyl, M (ald)
	Warnick, A K

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Civil and Electrical Services.

Apologies received from cllr E C O'Kennedy and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES COMMITTEE) HELD ON 8 FEBRUARY 2023

RESOLUTION
(proposed by cllr N Smit, seconded by cllr A K Warnick)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5.1.1 SIVIELE INGENIEURSDIENSTE

Die voorsitter versoek die Direkteur: Siviele Ingenieursdienste om die belangrikste aspekte uit die verslag toe te lig.

Die Direkteur: Siviele Ingenieursdienste gee inligting deur insake die damvlakke en watergebruik in die Swartland munisipale area en verwys na die Voëlvleidam wat tans op 42% staan.

Op navraag deur rdl A A Duda oor water-rekeninge wat so hoog is, meld die Munisipale Bestuurder dat dit belangrik is om die spesifieke rekening na die finansies departement te neem, sodat die water meter nagegaan kan word.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Siviele Ingenieursdienste vir Januarie 2023.

5.1.2 ELEKTRIESE INGENIEURSDIENSTE

Die voorsitter lê die maandverslag ter tafel soos met die sakelys gesirkuleer.

Rdl D G Bess doen navraag oor die ooreenkoms tussen die munisipaliteit en Eskom insake die instandhouding van straatligte in die Eskom voorsieningsgebiede.

Die Munisipale Bestuurder meld dat die bostaande kwessie afgehandel is. Daar word reeds kapitaal spandeer op die instandhouding van straatligte.

Die Munisipale Bestuurder lewer kommentaar oor die opstel van sonpanele in die swartland munisipale area en meld dat slegs residensiële huishoudings gebruik maak van sonpanele.

BESLUIT
(op voorstel van rdh T van Essen, gesekondeer deur rdl A K Warnick)

Dat kennis geneem word van die maandverslag van die Direktoraat Elektriese Ingenieursdienste vir Januarie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL R J JOOSTE
VOORSITTER

5. DELEGATED MATTERS

5.1. MONTHLY REPORT: JANUARY 2023

5.1.1 CIVIL ENGINEERING SERVICES

The chairperson requested the Director: Civil Engineering Services to explain the most important aspects from the report.

The Director: Civil Engineering Services gave information regarding the dam levels and water use in the Swartland municipal area and referred to the Voëlvleidam which currently stands at 42%.

On enquire by cllr A A Duda about water bills that are so high, the Municipal Manager stated that it is important to take the specific account to the finance department, so that the water meter can be checked.

RESOLVED
(proposed by ald T van Essen, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate Civil Engineering Services for January 2023.

5.1.2 ELECTRICAL ENGINEERING SERVICES

The chairperson tabled the monthly report as circulated with the agenda.

Cllr D G Bess inquires about the agreement between the municipality and Eskom regarding the maintenance of street lights in the Eskom supply areas.

The Municipal Manager stated that the above issue has been resolved. Capital is already being spent on the maintenance of street lights.

The Municipal Manager commented on the installation of solar panels in the swartland municipal area and stated that only residential households use solar panels.

RESOLUTION
(proposed ald T van Essen, seconded by cllr A K Warnick)

That cognisance be taken of the monthly report of the Directorate: Electrical Engineering Services for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR R J JOOSTE
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 12:00

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdl G Vermeulen
Ondervoorsitter, rdl D G Bess

Booysen, A M	Ngozi, M
Daniels, C	Pypers, D C
De Beer, J M	Rangasamy, M A (rdh)
Le Minnie, I S	Smit, N

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom almal teenwoordig.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Ontwikkelingsdienste.

Verlof tot afwesigheid word verleen aan rdl P E Soldaka en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (ONTWIKKELINGS-DIENSTE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT
(voorgestel deur rdl J M De Beer, gesekondeer deur rdl D G Bess)

Dat die notule van die Portefeuljekomiteevergadering (Ontwikkelingsdienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1 MAANDVERSLAG: JANUARIE 2023

MINUTES OF A MEETING OF THE DEVELOPMENT SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 12:00

PRESENT:

COUNCILLORS:
Chairperson, cllr G Vermeulen
Deputy chairperson, cllr D G Bess

Booysen, A M	Ngozi, M
Daniels, C	Pypers, D C
De Beer, J M	Rangasamy, M A (ald)
Le Minnie, I S	Smit, N

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed the members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Development Services.

Apologies received from cllr P E Soldaka and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT SERVICES) HELD ON 8 FEBRUARY 2023

RESOLUTION
(proposed by cllr J M De Beer, seconded by cllr D G Bess)

That the minutes of a Portfolio Committee Meeting (Development Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORT: JANUARY 2023

Die Voorsitter lê die maandverslag ter tafel.

Die Direkteur: Ontwikkelingsdienste bring die volgende geleenthede onder die aandag van raadslede, naamlik –

- SASSA se dienspunte vir Maart word uitgelig;
- Die program insake Geslagsgebaseerde Geweld, waar daar 'n projek in Wesbank sal plaasvind om die GBV-kwessies uit te beeld op 'n muur, deur van kuns gebruik te maak;
- Dat daar teen einde Januarie 2023 'n totaal van 340 huise in die De Hoop-behuisingprojek oorhandig is. Die res van die huise sal teen die einde van die finansiële jaar oorhandig word.

Insette en kommentaar word gelewer deur die raadslede oor die verskeie behuisingsprojekte en projekte wat aangebied word deur gemeenskapsontwikkeling.

BESLUIT
(op voorstel van rdl I S le Minnie, gesekondeer deur rdl C Daniels)

Dat kennis geneem word van die maandverslag van die Direktoraat Ontwikkelingsdienste vir Januarie 2023.

6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR

6.1 DIE MUNISIPALE BEPLANNINGSTRIBUNAAL

Dat **KENNIS GENEEM** word van die inhoud van die notule van 'n vergadering van die Munisipale Beplanningstribunaal gehou op 8 Februarie 2023.

7. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDL G VERMEULEN
VOORSITTER

The chairperson tabled the monthly report.

The Director: Development Services brought the following opportunities to the attention of councillors, namely –

- SASSA's service points for March are highlighted;
- The program regarding Gender Based Violence, where there will be a project in Westbank to depict the GBV issues on a wall, using art;
- That by the end of January 2023 a total of 340 houses have been handed over in the De Hoop housing project. The rest of the houses will be handed over by the end of the financial year.

Inputs and comments were provided by the councillors on the various housing projects and projects offered by community development.

RESOLUTION
(proposed by cllr I S le Minnie, seconded by cllr C Daniels)

That cognisance be taken of the monthly report of the Directorate Development Services for January 2023.

6. REPORTING REGARDING DELEGATED DECISION MAKING BY

6.1 THE MUNICIPAL PLANNING TRIBUNAL

Cognisance be taken of the minutes of the Municipal Planning Tribunal held on 8 February 2023.

7. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) CLLR G VERMEULEN
CHAIRPERSON

NOTULE VAN 'N VERGADERING VAN DIE BESKERMINGSDIENSTE PORTEFEULJEKOMITEE VAN DIE SWARTLAND MUNISIPALE RAAD GEHOU OP WOENSDAG, 8 MAART 2023 OM 12:25

TEENWOORDIG:

RAADSLEDE:
Voorsitter, rdd M van Zyl
Ondervoorsitter, rdl A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Le Minnie, I S
De Beer, J M	Pieters, C
Fortuin, C	Stanley, B J (rdh)

Die Uitvoerende Burgemeester, rdh J H Cleophas (in ex-officio hoedanigheid)

BEAMPTES:

Munisipale Bestuurder, mnr J J Scholtz
Direkteur: Finansiële Dienste, mnr M A C Bolton
Direkteur: Beskermingsdienste, mnr P A C Humphreys
Direkteur: Korporatiewe Dienste, me M S Terblanche
Direkteur: Ontwikkelingsdienste, me J S Krieger
Direkteur: Siviele Ingenieursdienste, mnr L D Zikmann
Senior Bestuurder: IKT, mnr WJ Pienaar
Komiteebeampte, me S Willemse

1. OPENING/VERLOF TOT AFWESIGHEID

Die voorsitter verwelkom lede.

Die voorsitter bevestig die teenwoordigheid van raadslede wat dien op die Portefeuljekomitee: Beskermingsdienste.

Verlof tot afwesigheid word verleen aan rdl J R Papier en die Direkteur: Elektriese Ingenieursdienste, mnr T Möller.

2. NOTULE

2.1 NOTULES VAN 'N PORTEFEULJEKOMITEEVERGADERING (BESKERMINGS-DIENSTE) GEHOU OP 8 FEBRUARIE 2023

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl R J Jooste)

Dat die notule van die Portefeuljekomiteevergadering (Beskermingsdienste) gehou op 8 Februarie 2023 goedgekeur word.

3. AFVAARDIGINGS/VOORLEGGINGS/MEDEDELINGS

Geen

4. SAKE VOORTSPRUITEND UIT NOTULES

Geen

5. GEDELEGEERDE SAKE

5.1. MAANDVERSLAG: JANUARIE 2023

MINUTES OF A MEETING OF THE PROTECTION SERVICES PORTFOLIO COMMITTEE OF THE SWARTLAND MUNICIPAL COUNCIL HELD ON WEDNESDAY, 8 MARCH 2023 AT 12:25

PRESENT:

COUNCILLORS:
Chairperson, ald M van Zyl
Deputy chairperson, cllr A K Warnick

Bess, D G	Jooste, R J
Daniels, C	Le Minnie, I S
De Beer, J M	Pieters, C
Fortuin, C	Stanley, B J (ald)

The Executive Mayor, ald J H Cleophas (ex-officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Protection Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Development Services, ms J S Krieger
Director: Civil Engineering Services, mr L D Zikmann
Senior Manager: ICT, mr WJ Pienaar
Committee Officer, ms S Willemse

1. OPENING/APOLOGIES

The chairperson welcomed members.

The chairperson confirmed the presence of councillors serving on the Portfolio Committee: Protection Services.

Apologies received from cllr J R Papier and the and the Director: Electrical Engineering Services, mr T Möller.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (PROTECTION SERVICES) HELD ON 8 FEBRUARY 2023

BESLUIT
(proposed by cllr A K Warnick, seconded by cllr R J Jooste)

That the minutes of a Portfolio Committee Meeting (Protection Services) held on 8 February 2023 are approved.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1. MONTHLY REPORT JANUARY 2023

5.1.1 PRESTASIEVERSLAG
5.1.2 VERKEER- EN WETSTOEPASSINGSDIENSTE
5.1.3 BRANDBESTRYDING

Die voorsitter lê die maandverslae ter tafel en gee geleentheid aan die Direkteur: Beskermingsdienste om belangrike aspekte daaruit te behandel.

Die Verkeers- en Wetstoepassingsdiens van Swartland Munisipaliteit poog om 'n reeks oorwoë en komplekse kwessies wat die samelewing daagliks in die gesig staar, aan te spreek, wat padveiligheid, misdaad en ander maatskaplike probleme insluit.

Die Verkeers- en Wetstoepassingsafdeling het 'n mandaat deur die GOP om alle informele nedersettings te monitor binne die Swartland munisipale gebied en om grondbesetting te voorkom en te bestuur.

BESLUIT
(op voorstel van rdl A K Warnick, gesekondeer deur rdl D G Bess)

Dat kennis geneem word van die verslae van die onderskeie afdelings in die Direktoraat Beskermingsdienste, nl. Verkeer- en Wetstoepassing en Brandbestryding vir Januarie 2023.

6. SAKE VIR AANBEVELINGS AAN DIE UITVOERENDE BURGEMEESTER

Geen

(GET) RDD M VAN ZYL
VOORSITTER

2

5.1.1 PERFORMANCE REPORT
5.1.2 TRAFFIC AND LAW ENFORCEMENT SERVICES
5.1.3 FIRE FIGHTING

The chairperson tabled the monthly and requested the Director: Protection Services, mr P A C Humphreys, to highlight important aspects therein to councillors.

The Traffic and Law Enforcement Service of Swartland Municipality aims to address a range of serious and complex issues that society faces on a daily basis, which include road safety, crime and other social problems.

The Traffic and Law Enforcement Department has a mandate from the IDP to monitor all informal settlements within the Swartland municipal area and to prevent and manage land occupation.

RESOLUTION
(proposed by cllr A K Warnick, seconded by cllr D G Bess)

That cognisance be taken of the monthly reports from the various divisions in the Directorate Protection Services, namely Traffic and Law Enforcement and Fire Fighting, for January 2023.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

(SGD) ALD M VAN ZYL
CHAIRPERSON

Munisipaliteit
Municipality
Umasipala

MINUTES OF A MEETING OF A BID ADJUDICATION COMMITTEE VIRTUALLY HELD ON TUESDAY, 14 FEBRUARY 2023 AT 15:00

PRESENT

Director: Corporate Services, Ms M S Terblanche (chairperson)
Director: Financial Services, Mr M Bolton
Director: Electrical Engineering Services, Mr T Möller
Head: Demand and Acquisition, Mr L L de Wet
Director: Development Services, Ms J S Krieger
Manager: Secretariat and Records Services, Ms N Brand

1. OPENING/APOLOGIES

The chairperson opened the meeting.

RESOLVED that cognisance is taken of the sub-delegation by the Manager: Supply Chain Services to the Head: Demand and Acquisition to attend the meeting.

2. DECLARATION OF INTEREST

RESOLVED that cognisance is taken that no declaration of interests were made.

3. MINUTES

3.1 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 19 JANUARY 2023

RESOVLED

That the minutes of the Bid Adjudication Committee held on 19 January 2023 be approved.

3.2 MINUTES OF A BID ADJUDICATION COMMITTEE MEETING HELD ON 26 JANUARY 2023

RESOLVED

That the minutes of a Bid Adjudication Committee held on 26 January 2023 be approved.

3.3 MINUTES OF A BID EVALUATION COMMITTEE MEETING HELD ON 7 FEBRUARY 2023

FOR COGNISANCE

4. MATTERS FOR CONSIDERATION

4.1 TENDER T05/22/23: ESTABLISHMENT OF WATER QUALITY MONITORINGBOREHOLES FOR LANDFILL SITES IN THE SWARTLAND MUNICIPAL AREA FOR THE PERIOD ENDING 30 JUNE 2024 (8/2/2/1)

The waste licenses issued by the Department of Environmental Affairs to landfill sites require the monitoring of groundwater to ensure that landfill operations do not contaminate groundwater and negatively affect the environment. Boreholes for landfill sites needs to be constructed for the above monitoring purposes.

The tender invited consists of rates for determining the most suitable location for the drilling of groundwater monitoring boreholes at the Darling, Moorreesburg, Yzerfontein, Koringberg, Riebeek Kasteel and Highlands landfill sites. The tender is a rate based tender and allows the works to be executed within the available budget.

A total of four tenders were received of which one tender did not meet the functionality criteria. The remaining tenders were evaluated in accordance with the 80/20 preferential points system:

TENDERER	RECALCULATED TENDER AMOUNT	POINTS FOR PRICE	CONTRIBUTION LEVEL	PREFERENCE POINTS	TOTAL POINTS
Senzogystix (Pty) Ltd	R 877 731.75	80.00	1	20	100.00
GEOSS South Africa (Pty) Ltd	R 978 418.53	70.21	n/a	0	70.82
Ages Omega (Pty) Ltd	R 1 652 218.63	8.37	2	18	27.41

RECOMMENDATION (for confirmation by the Bid Adjudication Committee)

(a) That tender T05/22/23: Establishment of water quality monitoring boreholes for landfill sites in the Swartland municipal area for the period ending 30 June 2024 be awarded to Senzogystix (Pty) Ltd against their tendered rates attached as Annexure B;

(b) That it be noted that the tender allows for contract price adjustment;

(c) That the expenditure is set off against vote number 9/104-374-241 in the 2022/23 financial year.

(sgd) M S TERBLANCHE
CHAIRPERSON

Verslag ◆ Ingxelo ◆ Report

Munisipaliteit
Municipality
Umasipala

Kantoor van die Direkteur: Korporatiewe Dienste
April 2023

1/1; 1/1/3/16

WYK: Alle wyke

ITEM 8.1 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 26 APRIL 2023

ONDERWERP: VOORLEGGING VAN KONSEP VERORDENING INSAKE ELEKTRISITEITS-VOORSIENING
SUBJECT: TABLING OF DRAFT ELECTRICITY SUPPLY BY-LAW

1. **BACKGROUND**

1.1 The following draft by-law is hereby submitted in terms of Chapter 8 of the Swartland Municipality: By-Law relating to the Conduct of Meetings as promulgated in Provincial Gazette Extraordinary, 8649 of 19 August 2022:

- Swartland Municipality: Draft Electricity Supply By-law

1.2 The draft by-law seeks to amend and repeal the existing Swartland Municipality Electricity Supply By-law as published in Provincial Gazette Extraordinary 7285 of 11 July 2014, as more fully explained in paragraph 3 below.

2. **LEGISLATION**

2.1 Constitutional mandate

The Municipality, in terms of section 156(1)(a), read with Part B of Schedule 4 of the Constitution of the Republic of South Africa, 1996, has executive authority in respect of, and has the right to administer matters pertaining to electricity and gas reticulation in its area of jurisdiction.

2.2 Legislation regulating the making of by-laws by municipalities

2.2.1 **National legislation**

(1) The Constitution, Municipal Structures Act and Municipal Systems Act set the framework in terms of which a municipal council must pass by-laws.

(2) The Constitution sets two basic requirements for municipal law-making:
- First, a by-law must have the support of the majority of all the councillors;
- Second, the community must have enjoyed the opportunity to have its say with regard to that by-law.

2.2.2 **Municipal legislation**

(1) The legislative process for the introduction and adoption of by-laws are regulated by sections 56 to 60 of the Municipality's By-Law relating to the Conduct of Meetings.

(2) Section 57(3)(a) determines that the Municipal Manager must submit a report on the draft by-law to the Executive Mayor for a report and recommendation to the Council as contemplated in section 30(5) of the Structures Act. In terms of subsection 3(b) the Executive Mayor must within three months of receipt of a draft by-law from the Municipal Manager, consider the draft by-law and decide to either support it with or without amendments, or not support it.

(3) In terms of section 57(4), after the Executive Mayor has made a decision as contemplated in subsection (3)(b), the Executive Mayor must submit a report to the Council which sets out the following:

2.2.2/...

(a) an executive summary of the draft by-law;
(b) a memorandum on the objects of the draft by-law;
(c) the contents of the draft by-law;
(d) other by-laws that will have to be repealed or amended if the draft by-law is adopted;
(e) the reasons why the draft by-law is supported with or without amendments or not supported, as the case may be;
(f) any relevant comments or proposals, which may include proposals for amendments; and
(g) a recommendation or recommendations.

(4) After considering the report contemplated in subsection (4), the Council must decide to either reject the draft by-law or to approve it with or without amendments.
If the Council rejects the draft by-law, a by-law of the same substance may not be introduced until a period of six months from the date of rejection has lapsed, unless the Council directs otherwise. [subsection 5(b)]

(5) If the Council approved the draft by-law, the draft by-law must be published for public comment in accordance with section 59, i.e. for a period of at least 30 working days from the date of publication, uless the Council has approved a shorter period.

2.3 The making of a by-law entails the following steps:

		Proposed timeframes
Step 1	A draft by-law is prepared by a councillor or a committee of the council and must be introduced in the council.	Executive Mayoral Committee Meeting of 19 April 2023, to be introduced in Council on 26 April 2023.
Step 2	The council must consult with the community with regard to the draft by-law. It must at least publish the by-law for comment by the public. Note: the municipality may use the ward committees to discuss the merits of a draft by-law.	Placement of media advertisement on 2 May 2023. Period of comment (30 working days) until 26 June 2023.
Step 3	The by-law is introduced in and debated by the council. Before passing a by-law, a council that has an executive committee or executive mayor, must first require that committee or mayor to give a report and recommendation on the by-law.	To be tabled in Council on 27 July 2023, via the Executive Mayoral Committee (meeting on 19 July 2023).
Step 4	The Municipal council votes on the by-law, which – in terms of the Constitution – is to be carried by the majority of all councillors.	Council meeting 27 July 2023
Step 5	If passed by council, the by-law is published in the Provincial Gazette and becomes law on that date or a later date set in the by-law.	By ……………………………

3. COMPLIANCE WITH BY-LAW RELATING TO THE CONDUCT OF MEETINGS

3.1 <u>Draft Electricity Supply By-law</u>

(1) <u>Executive summary of the by-law</u>
The existing by-law has been amended to include provisions regarding the following:

The amended by-law seeks

- to administer and regulate the reticulation of electricity within the Swartland Municipality's area of jurisdiction, as per the Municipality's constitutional mandate as addressed elsewhere;
- to regulate the connection of embedded generation systems to the municipal distribution system and enforce the licensing or registration of any and all embedded generation systems within the municipal boundary in accordance with the requirements of the Electricity Regulation Act, Act 4 of 2006 (ERA);
- to regulate the wheeling of the electricity generated by an embedded generation system within the municipal electrical grid;
- to establish principles for the resale of electricity in line with the provisions of the ERA;
- to regulate the obligation of the Municipality to ensure standby supply of electricity in the event that the embedded generation system is unable to supply electricity to the customer;

- to regulate the metering of the embedded generation system connected to the municipal distribution system;
- to empower the Municipality to determine and publish norms, standards and guidelines relevant to embedded generation within the municipal boundaries;
- to also permit the Municipality to disconnect the embedded generation system to the extent that the customer has not complied with the by-law and/or conditions of connection (either before or after their electricity meter).

(2) The objects of the by-law
The by-law gives effect to the Municipality's mandate as explained in paragraph 2.1 above.

(3) The contents of the draft by-law – *refer **Annexure A***

(4) Any other by-law that must be repealed or amended if the draft is adopted
Upon publication in the Provincial Gazette, the existing Swartland Municipality: Electricity Supply By-law, as promulgated in Provincial Gazette Extraordinary 7285 of 11 July 2014 will be repealed and replaced with the new by-law.

(5) The reasons why the draft by-law is supported with or without amendments or not supported, as the case may be

Reasons for support: The electricity crisis in the country has led to the Amendment of Schedule 2 of the Electricity Regulation Act (ERA Act 4 of 2006). According to this amendment only electricity generators > 100 MVA needs to be licensed by NERSA. This has opened the opportunity for generators < 100 MVA to sell energy to any Off-Taker in the Republic of South Africa. To regulate the connection of embedded generators to the Municipal Grid the amendment of the Existing Electricity Supply By-law promulgated in 2014 is recommended. This will enable the municipality to control the orderly connection of these generators to the municipal grid, to ensure the quality of the energy waveform injected to the grid and the safety of our employees. A separate Policy and Technical Requirements will be developed to deal with the technical details as and when required.

(6) Any relevant comments or proposals
None

(7) Recommendation: - *refer paragraph 4 below*

4. **RECOMMENDATION** (considered by the Executive Mayoral Committee on 19 April 2023)

(a) That approval be granted for the following draft by-law to be submitted in Council on 26 April 2023 for adoption in principle:
- Swartland Municipality: Electricity Supply By-law

(b) That, following on in principle approval by the Council, the draft by-law be published for public comment in terms of section 12(3)(b) of the Systems Act, 2000 in both the local media and on the municipal website.

AANBEVELING (oorweeg tydens die Uitvoerende Burgemeesterskomitee op 19 April 2023)

(a) Dat goedkeuring verleen word dat die volgende konsepverordening op 26 April 2023 aan die Raad voorgelê word vir aanvaarding in beginsel:
- Swartland Munisipaliteit: Verordening insake Elektrisiteitsvoorsiening

(b) Dat, na beginselgoedkeuring deur die Raad, die konsep verordening vir publieke kommentaar geadverteer word in terme van artikel 12(3)(b) van die Stelselswet, 2000, in die plaaslike media sowel as op die munisipale webtuiste.

(get) M S Terblanche

MUNISIPALE BESTUURDER

Mst/raadsitems,SM5/April 2023/Voorlegging van konsepverordening insake elektrisiteitsvoorsiening

SWARTLAND MUNISIPALITEIT
KONSEPVERORDENING INSAKE ELEKTRISITEITSVOORSIENING

Kragtens die bepalings van artikel 156 van die Grondwet van Suid-Afrika, 1996, bepaal die Swartland Munisipaliteit hiermee soos volg: —

Inhoud

1. Woordomskrywing

In hierdie verordening, geniet die Engelse teks voorrang in die geval van ŉ teenstrydigheid tussen die verskillende tekste, en tensy dit uit die samehang anders blyk, het die volgende woorde die volgende betekenisse:

"bewys" die noodsaaklike element van ŉ voorafbetaalde meterstelsel wat gebruik word om inligting oor te dra van ŉ verkooppunt vir elektrisiteitkrediet na ŉ voorafbetaalde meter en *vice versa*;

"bystandstoevoer" ŉ alternatiewe toevoer van elektrisiteit wat nie gewoonlik deur die verbruiker verbruik word nie;

"die Wet" enige toepaslike wet, proklamasie, ordonnansie, wet van die Parlement of wetsbepaling wat regskrag het;

“diensaansluiting” al die kabels en toerusting wat nodig is om die hoofleiding by die verbruiker se elektriese installasie aan te sluit by die voorsieningspunt;

“diensbeveiligingstoestel” enige sekering of stroombreker wat geïnstalleer word met die doel om die munisipaliteit se toerusting te beskerm teen oorbelasting of foute wat op die installasie of op die interne diensaansluiting voorkom;

“eienaar” met betrekking tot ŉ perseel, die persoon by wie die regstitel daarvan berus; met dien verstande dat –

(a) in die geval van onroerende eiendom –
   - (i) wat vir ŉ tydperk van minstens 50 jaar verhuur word, ongeag of die huurkontrak geregistreer is of nie, die huurder daarvan, of
   - (ii) wat voordelig geokkupeer word kragtens ŉ serwituut of reg analoog daarmee, die okkupeerder daarvan;

(b) indien die eienaar soos hierbo omskryf —
   - (i) dood of insolvent is, sy of haar boedel tot voordeel van sy of haar skuldeisers afgestaan het, ingevolge ŉ hofbevel onder kuratele geplaas is, of ŉ maatskappy is wat gelikwideer of onder geregtelike bestuur geplaas is, die persoon by wie die administrasie van sodanige eiendom berus as eksekuteur, administrateur, trustee, regverkrygende, kurator, likwidateur of geregtelike bestuurder, na gelang van die geval, of
   - (ii) nie in die Republiek van Suid-Afrika aanwesig is nie, of indien sy of haar adres aan die munisipaliteit onbekend is, iemand wat as agent of andersins die huurgeld ten opsigte van sodanige eiendom ontvang of geregtig is om dit te ontvang, en
   - (iii) indien die munisipaliteit nie kan vasstel wie sodanige persoon is nie, word die persoon wat geregtig is op die voordelige gebruik van sodanige eiendom geag die eienaar daarvan te wees met die uitsluiting van die persoon by wie die regstitel daarvan berus;

“elektriese installasie” ŉ elektriese installasie soos omskryf in die Regulasies;

“elektriese kontrakteur” ŉ elektriese kontrakteur soos omskryf in die Regulasies;

“geakkrediteerde persoon” ŉ persoon wat ingevolge die Regulasies na gelang van die geval as ŉ elektriese toetser vir enkelfase, ŉ installasie-elektrisiën of ŉ meesterinstallasie-elektrisiën, geregistreer is;

“geïntegreerde opwekkingstelsels” beteken elektriese kragopwekkingseenhede wat direk aan die distribusiestelsel of aan die klant se kant van die meter aan die distribusiestelsel gekoppel is;

“hoogspanning” die stel nominale spanningsvlakke wat in kragstelsels vir grootmaattransmissie van elektrisiteit in die omgewing van 44 kV < Un < 220 kV gebruik word.[SANS 1019];

“hoofleiding” enige deel van die munisipaliteit se elektrisiteitsnetwerk;

“voorafbetaalde meter” ŉ vooruitbetaalmeter wat geprogrammeer kan word om die vloei van hoeveelhede vooruitbetaalde energie in ŉ elektriese stroomkring toe te laat;

“kredietmeter” ŉ meter waar ŉ rekening uitgereik word nadat elektrisiteit verbruik is;

“laagspanning” die stel nominale spanningsvlakke wat gebruik word vir die verspreiding van elektrisiteit en waarvan die boonste perk oor die algemeen aanvaar word as ŉ ws-spanning van 1000 V (of ŉ gs-spanning van 1500 V).[SANS 1019];

“medium spanning” die stel nominale spanningsvlakke bo laagspanning en benede hoogspanning in die omgewing van 1 kV < Un < 44 kV [SANS 1019];

“meetpunt” die punt waar die verbruiker se elektrisiteitsverbruik gemeet word en wat by die voorsieningspunt of by enige ander punt op die verspreidingstelsel van die munisipaliteit of die elektriese installasie van die verbruiker kan wees soos deur die munisipaliteit of enige behoorlik gemagtigde amptenaar van die munisipaliteit aangedui met dien verstande dat dit alles, en slegs, die verbruiker se verbruik van elektrisiteit meet;

“meter” ’n toestel wat die aanvraag of die elektriese energie wat verbruik word, aandui en dit behels ook konvensionele meters en voorafbetaalde meters;
“motoraansitstroom” met betrekking tot wisselstroommotore, die gemiddelde vierkantwortelwaarde van die simmetriese stroom wat deur ’n motor verbruik word wanneer dit aangedryf word volgens die geraamde spanning daarvan met die aansitter in aansitposisie en die rotor gesluit;
“motorlas totaal aangeskakel” die somtotaal van die kW-vermoë van al die afsonderlike motore wat by ’n installasie aangesluit is;
“motorvermoë” die maksimum aanhoudende kW-lewering van ’n motor soos vermeld op die vervaardiger se kenplaatjie;
“munisipaliteit” beteken die Swartland Munisipaliteit, ingestel kragtens artikel 12 van die Munisipale Strukturewet, 117 van 1998, en sluit in enige politieke struktuur, politieke ampsdraer, raadslid, behoorlik gemagtigde agent of enige amptenaar wat ingevolge hierdie verordening handel kragtens ’n bevoegdheid van die munisipaliteit wat gedelegeer is of gesubdelegeer is aan sodanige politieke struktuur, politieke ampsdraer, raadslid, agent of amptenaar;
“nakomingsertifikaat” ’n sertifikaat wat ingevolge die Regulasies ten opsigte van ’n elektriese installasie of gedeelte van ’n elektriese installasie deur ’n geakkrediteerde persoon uitgereik word;
“okkupeerder” met betrekking tot ’n perseel –

(a) iemand wat sodanige perseel werklik okkupeer;
(b) iemand wat wetlik daarop geregtig is om sodanige perseel te okkupeer;
(c) in geval van sodanige perseel wat onderverdeel is en wat aan loseerders of verskillende huurders verhuur word, die persoon wat die huurgeld ontvang wat deur sodanige loseerders of huurders betaalbaar is, hetsy vir sy of haar eie rekening of as agent vir iemand wat daarop geregtig is of belang daarby het, of
(d) iemand wat by die beheer of bestuur van sodanige perseel betrokke is, en behels ook die agent van sodanige persoon wanneer hy of sy nie in die Republiek aanwesig is, of as sy of haar verblyfplek onbekend is;

“perseel” enige grond of enige struktuur bo of benede grondvlak en behels ook enige voertuig, vliegtuig of vaartuig;
“Regulasies” die Regulasies opgestel ingevolge die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), soos gewysig;
“spanning” die gemiddelde vierkantswortelwaarde van elektriese potensiaal tussen twee geleiers;
“tarief” die munisipaliteit se tarief gehef vir die voorsiening van elektrisiteit;
“toepaslike standaardspesifikasie”
SANS 1019 Standaardspanning, - stroombane en isolasievlakke vir die toevoer van elektrisiteit,
SABS 1607 Elektromeganiese watt-uurmeters,
SABS 1524 Dele 0,1 & 2 – Voorafbetaalde meterstelsels,
SABS IEC 60211 Maksimumaanvraagaanwysers, Klas 1.0,
SABS IEC 60521 Wisselstroom-elektromeganiese-watt-uurmeter (Klasse 0,5,1 & 2),
SANS 10142-1 Gebruikskode vir die bedrading van persele,
NRS 047 Nasionale gerasionaliseerde spesifikasie vir elektrisiteitsvoorsiening – gehalte van diens,
NRS 048 Nasionale gerasionaliseerde spesifikasie vir elektrisiteitsvoorsiening – gehalte van voorsiening, ~~en~~
NRS 057 Suid Afrikaanse Nasionale Standaard Kode vir elektrisiteitsmetering, en
NRS 097 Verbinding van Geïntegreerde kragopwekkers aan die kragnetwerk;
“tolkragverspreiding van elektrisiteit” (‘wheeling’) beteken die oordrag of ‘verspreiding’ van elektriese krag deur transmissielyne van waar dit opgewek word, tot waar dit verbruik word deur gebruik te maak van ‘n derde party se kragnetwerk;

“veiligheidstandaard” die Gebruikskode vir die Bedrading van Persele SANS 10142-1 geïnkorporeer in die Regulasies;

“verbruiker”, met betrekking tot ’n perseel —

(a) enige okkupeerder daarvan of enige ander persoon met wie die munisipaliteit ooreengekom het om elektrisiteit daar te voorsien of dit inderdaad daar voorsien; of

(b) indien sodanige perseel nie bewoon word nie, iemand wat ’n geldige bestaande ooreenkoms met die munisipaliteit het vir die voorsiening van elektrisiteit aan sodanige perseel, of

(c) indien daar geen sodanige persoon of okkupeerder is nie, die eienaar van die perseel;

“verbruikspunt” ’n verbruikspunt soos omskryf in die Regulasies;

“voorsieningspunt” die punt soos bepaal deur die munisipaliteit of enige ander behoorlik gemagtigde amptenaar van die munisipaliteit vanwaar elektrisiteit aan enige perseel deur die munisipaliteit voorsien word; en

“WER” beteken die Wet op Elektrisiteitsregulering, nommer 4 van 2006.

HOOFSTUK 1
ALGEMENE VOORWAARDES VIR VOORSIENING

2. Voorsiening van elektrisiteitsdienste

~~Slegs die munisipaliteit mag elektrisiteit voorsien of ’n ooreenkoms aangaan om elektrisiteit binne sy regsgebied te voorsien ingevolge die NERSA verspreidingslisensie gebiede met insluiting van die goedgekeurde stedelike randgebiede van dorpe wat ingesluit is in die verspreidingslisensie.~~

(1) Onderhewig aan die onderstaande subartikel 2, mag slegs die munisipaliteit grootmaat elektrisiteit binne sy jurisdiksiegebied voorsien of vir die voorsiening daarvan kontrakteer.

(2) Die munisipaliteit kan die grootmaat of ~~kleinhandel~~ tolkrag verspreiding van elektrisiteit deur ’n ander elektrisiteitsvoorsiener, wat gelisensieer of geregistreer is om elektrisiteit kragtens die WER te voorsien, via die munisipale kragnetwerk toelaat.

(3) Die munisipaliteit kan die aansluiting van ’n geïntegreerde opwekkingstelsel by die munisipale kragnetwerk in ooreenstemming met die vereistes van hierdie verordening en onderhewig aan die volgende toelaat:

(a) nakoming van die betrokke vereistes van die munisipaliteit wat met die opwekking van elektrisiteit en die veiligheid daarvan verband hou, soos vervat in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is; en

(b) registrasie by die munisipaliteit van alle vaste elektriese installasies waar elektrisiteit opgewek word en nakoming van die munisipaliteit se veiligheids- en gehaltevereistes soos vervat in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is.

3. Elektrisiteitsvoorsiening

Niemand mag gebruik maak van ’n toevoer van elektrisiteit van die munisipaliteit sonder goedkeuring van die munisipaliteit nie.

4. Aansluiting van elektriese opwekkingstoerusting

(1) Niemand mag sonder die skriftelike toestemming van die munisipaliteit, direk of indirek, enige elektriese installasie of gedeelte daarvan by die munisipale hoofleiding of diensaansluiting aansluit, probeer aansluit, of veroorsaak of toelaat dat dit aangesluit word nie.

(2) Geen plaasvervangende elektriese opwekkingstoerusting wat vir eie bedryfsvereistes of die opwekking van elektrisiteit deur ’n klant verskaf word, mag sonder die vooraf skriftelike toestemming van die munisipaliteit by enige installasies aangesluit word nie.

(3) Die aansoek om sodanige toestemming ingevolge bostaande subartikels (1) en (2) moet op skrif gestel word en moet die volledige spesifikasies van die elektriese opwekkingstoerusting en ŉ bedradingsdiagram, soos verder uiteengesit in enige riglyn of beleid wat ten opsigte daarvan deur die munisipaliteit uitgereik is, insluit.
(4) Die elektriese opwekkingstoerusting moet só ontwerp en geïnstalleer word dat die munisipale hoofleiding glad nie deur middel van terugvoer uit sodanige elektriese opwekkingstoerusting bekrag kan word as die munisipale toevoer ontkrag is nie.
(5) Die klant sal daarvoor verantwoordelik wees om al sodanige beskermingstoerusting te verskaf en te installeer en om ŉ nakomingsertifikaat ingevolge die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), te bekom.
(6) Die munisipaliteit sal nie aanspreeklik wees vir enige werk wat deur ŉ elektriese kontrakteur/geregistreerde persoon op ŉ klant se perseel gedoen word nie en sal geensins aanspreeklik wees vir enige verlies of skade veroorsaak deur ŉ brand of enige ongeluk wat spruit uit die toestand van die bedrading op die perseel of die aansluiting van die elektriese opwekkingstoerusting nie.
(7) Waar toestemming ontvang word om die klant se plaasvervangende elektriese opwekkingstoerusting elektries aan te sluit by en parallel te loop met die munisipale hoofleiding, sal die klant verantwoordelik wees vir die voorsiening, installering en instandhouding van al die nodige sinchroniserende en beskermende toerusting, tot bevrediging van die munisipaliteit.
(8) Voordat enige wysiging van of byvoeging tot enige geïnstalleerde elektriese opwekkingstoerusting, wat ŉ toename in elektrisiteitstoevoerkapasiteit, of ŉ wysiging van die diens vereis, binne die toevoergebied gedoen word, moet die klant in ooreenstemming met die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993), kennis van voorneme gee.
(9) Enige elektriese opwekkingstoerusting wat aan die hoofleiding gekoppel is, of moet word, en enige wysigings daarvan of byvoegings daartoe, soos van tyd tot tyd nodig mag wees, sal verskaf en opgerig en in stand gehou en in ŉ goeie werkende toestand gehou word deur die klant, op eie rekening en in ooreenstemming met die verordening en die regulasies wat spruit uit die Wet op Beroepsgesondheid en -Veiligheid, 1993 (Wet 85 van 1993).

5. Tolkragverspreiding van elektrisiteit (‘Wheeling’)

Niemand mag elektrisiteit deur middel van ŉ vaste elektriese installasie opwek en in die munisipale elektrisiteitsdistribusienetwerk invoer en krag aan ‘n ander verbruiker van die munisipaliteit voorsien nie, tensy ŉ ooreenkoms met die munisipaliteit gesluit is en sodanige ooreenkoms, saam met die bepalings van hierdie verordening, asook enige ander wetgewing wat die lisensiëring van generators beheer, sal sodanige opwekking van elektrisiteit rig.

46. Betekening van kennisgewing

(1) Enige kennisgewing of ander dokument word geag beteken te wees wanneer dit—
- (a) persoonlik by daardie persoon afgelewer is;
- (b) by daardie persoon se woonplek of sakeonderneming in die Republiek gelaat is by ŉ persoon wat klaarblyklik ouer as sestien jaar is;
- (c) per geregistreerde of gesertifiseerde pos na daardie persoon se laaste bekende woonadres of sakeadres in die Republiek gepos is en ŉ erkenning dat dit gepos is van die posdiens verkry is;
- (d) indien daardie persoon se adres in die Republiek onbekend is, wanneer dit op daardie persoon se agent of verteenwoordiger in die Republiek beteken word op ŉ manier bepaal in paragrawe (a), (b) of (c); of

(e) indien daardie persoon se adres en agent of verteenwoordiger in die Republiek onbekend is, wanneer dit op 'n opsigtelike plek gepos is op die eiendom of perseel waarmee dit verband hou.

(2) Wanneer enige kennisgewing of ander dokument gemagtig of beteken word op die eienaar, okkupeerder of houer van enige eiendom of regte in enige eiendom, is dit voldoende indien daardie persoon in die kennisgewing of ander dokument beskryf word as die eienaar, okkupeerder of houer van die eiendom of betrokke reg, en is dit nie nodig om daardie persoon se naam te verstrek nie.

(3) Enige regsproses is doeltreffend en voldoende aan die munisipaliteit beteken as dit by die munisipale bestuurder se kantoor afgelewer word of by 'n persoon wat by die munisipale bestuurder se kantoor beskikbaar is.

~~5~~7. Nakoming van kennisgewings

Iemand aan wie 'n kennisgewing wat behoorlik uitgereik of gegee is ingevolge hierdie verordening, moet die bepalings daarvan binne die tydperk wat daarin vermeld word, nakom.

~~6~~8. Aansoek om voorsiening van elektrisiteit

(1) Aansoek om die voorsiening van elektrisiteit moet skriftelik deur die voornemende verbruiker op die voorgeskrewe vorm verkrygbaar by die kantoor van die munisipaliteit gedoen word en die installasie se geraamde las in kVA moet op die aansoek vermeld word. Die aansoek moet gerig word so gou as moontlik voor die toevoer verlang word ten einde die werk van die munisipaliteit te vergemaklik.

(2) 'n Aansoek om voorsiening van elektrisiteit vir 'n tydperk van minder as een jaar word beskou as 'n aansoek om 'n tydelike voorsiening van elektrisiteit en word oorweeg na goeddunke van die munisipaliteit wat enige spesiale voorwaardes mag stel.

~~7~~9. Verwerking van aansoeke om voorsiening

Aansoeke om die voorsiening van elektrisiteit moet verwerk en die toevoer beskikbaar gestel word binne die tydperke volgens NRS 047.

~~8~~10. Deurgangsregte

(1) Die munisipaliteit kan weier om 'n diensaansluiting bo of onder die grond op te rig of te lê op enige deurgang wat nie onder beheer van die munisipaliteit is nie of op enige private eiendom, tensy die voornemende verbruiker skriftelike toestemming verkry het van die eienaar van die genoemde private eiendom.

(2) Indien sodanige toestemming op enige tydstip teruggetrek word of as die private eiendom of deurgang van eienaar verwissel en die nuwe eienaar weier om sodanige toestemming te verleen of te laat voortduur, moet die koste van enige verandering wat aan die diensaansluiting aangebring moet word ten einde die toevoer van elektrisiteit in stand te hou of te verwyder, deur die verbruiker van die perseel waarna die toevoer voortgesit word, gedra word.

(3) 'n Deurgangsreg verleen ingevolge subartikel (1) is bindend op die eienaar van eiendom wie die reg verleen het sowel as sy titelopvolgers vir solank as wat die elektrisiteitsaansluiting gebruik word en mag nie sonder die toestemming van die munisipaliteit gekanselleer word nie.

~~9~~11. Statutêre serwituut

(1) Onderworpe aan die bepalings van subartikel (3) mag die munisipaliteit binne sy munisipale gebied:

(a) elektrisiteitsdienste voorsien, vestig en in stand hou;

(b) hoofleiding vir elektrisiteit verkry, oprig, lê, verleng, vergroot, omlei, in stand hou, herstel, die verbruik beëindig, sluit en vernietig;

(c) enige hoofleiding vir elektrisiteit aanlê, oprig of lê op, oor, deur, bo of onder enige straat of onroerende eiendom en die eienaarskap van enige sodanige hoofleiding bly by die munisipaliteit.;

(d) enigiets anders doen wat nodig of wenslik is vir, of bykomstig of aanvullend tot of ondergeskik aan enige saak soos bedoel in subparagrawe (a) tot (c).

(2) Indien die munisipaliteit enige hoofleiding vir elektrisiteit aanlê, oprig of lê op, oor, deur, bo of onder enige straat of onroerende eiendom wat nie aan die munisipaliteit behoort of nie deur die munisipaliteit beheer of bestuur word nie, moet die munisipaliteit die eienaar volgens ooreenkoms vergoed of, by afwesigheid van ŉ ooreenkoms, soos óf deur arbitrasie óf deur ŉ geregshof bepaal.

(3) Die munisipaliteit moet, voordat dit begin met enige werk behalwe herstelwerk of instandhouding aan of in verband met enige toevoer van elektrisiteit, redelike kennis gee aan die eienaar of okkupeerder van die eiendom van die voorgestelde werk en die datum waarop die munisipaliteit beoog om met sodanige werk te begin.

~~10~~12. Reg van toegang om inspeksie te doen, te toets of instandhoudingswerk te doen

(1) Die munisipaliteit het toegang tot en oor enige eiendom ten einde:

(a) enigiets te doen wat ingevolge hierdie verordening of enige ander wet vereis word;

(b) enige dienshoofleiding en enigiets wat daarmee verband hou te inspekteer en te ondersoek;

(c) ondersoek te doen met betrekking tot enige moontlike bron van toevoer van elektrisiteit of die geskiktheid van onroerende eiendom vir enige skema of onderneming van die munisipaliteit;

(d) vasstel of daar enige oortreding van die bepalings van hierdie verordening of enige ander wet is of was; en

(e) nakoming van die bepalings van hierdie verordening of enige ander wet af te dwing.

(2) Die munisipaliteit moet vergoeding betaal soos ooreengekom aan iemand wat skade gely het as gevolg van die uitoefening van die reg van toegang ingevolge subartikel (1);

(3) Subartikel (2) is nie van toepassing waar die munisipaliteit gemagtig is om op die betrokke eiendom werk te verrig op die koste van sodanige persoon of enige ander persoon nie.

(4) In die afwesigheid van enige ooreenkoms mag vergoeding bepaal word deur arbitrasie of ŉ bevoegde hof.

(5) ŉ Werknemer van die munisipaliteit mag deur skriftelike kennisgewing van die eienaar of okkupeerder van enige eiendom vereis om toegang te verleen tot sodanige eiendom vir doeleindes van subartikel (1).

(6) In ŉ noodtoestand mag die munisipaliteit sonder kennisgewing enige perseel of eiendom betree en kan enige stappe neem wat nodig is om lewe of eiendom te beskerm.

(7) ŉ Persoon wat die munisipaliteit verteenwoordig moet op aanvraag sy identiteit toon.

~~11~~13. Weiering of versuim om inligting te verstrek

Niemand mag weier of versuim om inligting te verstrek wat ŉ gemagtigde amptenaar van die munisipaliteit redelikerwys van hom of haar verlang nie, of vals inligting verstrek insake enige installasiewerk wat voltooi is of beoog word nie.

~~12~~14. Weiering van toegang

Niemand mag enige gemagtigde amptenaar van die munisipaliteit in die uitvoering van sy of haar pligte ingevolge hierdie verordening opsetlik hinder, belemmer of toegang weier nie.

~~13~~15. Onbehoorlike verbruik

(1) As die munisipaliteit redelike gronde het om te glo dat ʼn verbruiker elektrisiteit vir enige doel of op enige wyse gebruik wat op ʼn onbehoorlike en onveilige wyse inmeng of daarop bereken is om op ʼn onbehoorlike en onveilige wyse in te meng met die doeltreffende voorsiening van elektrisiteit aan enige verbruiker, kan die munisipaliteit met of sonder kennisgewing sodanige toevoer afsluit, maar sodanige toevoer moet herstel word sodra die oorsaak van die afsluiting permanent reggestel of verwyder is.

(2) Die verbruiker moet die tarief betaal soos deur die munisipaliteit voorgeskryf vir die afsluiting en aansluiting voor die toevoer van elektrisiteit herstel word, tensy dit bewys kan word dat die verbruiker nie die elektrisiteit op ʼn onbehoorlike of onveilige wyse verbruik of hanteer het nie.

~~14~~16. Elektrisiteitstariewe

Afskrifte van tariewe is gratis by die munisipaliteit se kantore verkrygbaar.

~~15~~17. Deposito's

Die munisipaliteit behou die reg voor om te vereis dat die verbruiker ʼn deposito betaal as sekuriteit vir die betaling van enige tarief wat aan die munisipaliteit betaalbaar is.

~~16~~18. Betaling van tariewe

(1) Die verbruiker is aanspreeklik vir alle tariewe soos bepaal ingevolge die munisipaliteit se Tariefbeleid vir elektrisiteitsvoorsiening en sluit in enige ander elektrisiteitsdienste deur die munisipaliteit voorsien.

(2) Verhaling van enige betalings verskuldig aan die munsipaliteit sal ingevolge die munisipaliteit se Kredietbeheer- en Skuldinvorderingsbeleid geskied.

~~17~~19. Rente op agterstallige rekeninge

Die munisipaliteit kan rente hef op agterstallige rekeninge ingevolge sy Kredietbeheer- en Skuldinvorderingsbeleid.

~~18~~20. ~~Beginsels vir die h~~Herverkoop van elektrisiteit

(1) Tensy skriftelik deur die munisipaliteit gemagtig, mag niemand elektrisiteit wat aan sy of haar perseel voorsien word of deur hom of haar opgewek word, aan enige ander persoon verkoop of voorsien vir verbruik op ander persele nie, of toelaat of duld dat sodanige herverkoop of voorsiening plaasvind nie.

(2) As elektrisiteit vir gebruik op dieselfde perseel herverkoop word, geld die bepalings van die WER, soos in Skedule 2 van die WER bepaal.

~~(2)~~(3) As elektrisiteit vir verbruik op dieselfde perseel herverkoop word, moet die elektrisiteit gemeet word deur ʼn submeter van die soort wat deur die Suid-Afrikaanse Buro vir Standaarde goedgekeur is en ooreenkomstig die munisipaliteit se standaarde voorsien, geïnstalleer en geprogrammeer is.

~~(3)~~(4) Die tariewe, belasting en heffings waarteen en die verkoopvoorwaardes ingevolge waarvan die elektrisiteit herverkoop word, ~~mag~~ sal nie minder gunstig vir die koper wees as dit wat betaalbaar en van toepassing sou wees indien die munisipaliteit elektrisiteit direk aan die koper sou voorsien nie.

~~(4)~~(5) Elke herverkoper moet aan die koper maandelikse state voorsien wat ten minste net soveel besonderhede bevat as die tersaaklike besonderhede oor rekeninginligting wat die munisipaliteit aan sy elektrisiteitverbruikers voorsien.

~~19~~21. Reg om die toevoer van elektrisiteit af te sluit

(1) Die munisipaliteit het die reg om die elektrisiteitstoevoer na enige perseel af te sluit—

(a) sonder kennnisgewing, waar—

(i) ernstige gevaar of risiko vir persoon of eiendom bestaan indien die toevoer nie afgesluit word nie; of

(ii) daar bewys bestaan dat met ŉ meter gepeuter is soos bedoel in artikel 24; of

(b) met redelike kennisgewing, waar

(i) ŉ verbruiker versuim om enige bedrag verskuldig aan die munisipaliteit te betaal ten opsigte van elektrisiteitsvoorsiening;

(ii) enige bepaling van hierdie verordening oortree is en die verbruiker versuim het om te voldoen aan die bepalings van ŉ kennisgewing van nakoming;

(iii) toegang tot die inspeksie van meettoerusting geweier is;

(iv) die meter akkommodasie voorsien deur die verbruiker nie beveilig is nie, nie voldoen aan veiligheidsregulasies nie en nie sluitbaar is nie; of

(v) die installasie of enige toestel in gebruik in of op ŉ perseel na die mening van die munisipaliteit defektief is en waarskynlik beserings of skade aan persoon of eiendom kan veroorsaak.

(2) In die geval van ŉ oortreding van artikel 18(1) van hierdie verordening, het die munisipaliteit die reg om die elektrisiteitstoevoer na die perseel vanwaar die elektrisiteit verkoop word te verminder en die onwettige aansluiting tussen persele te verwyder en te vernietig.

(3) Na afsluiting van elektrisiteitstoevoer weens wanbetaling of vir die onbehoorlike of onveilige gebruik van elektrisiteit sal die tariewe voorgeskryf vir heraansluiting betaalbaar wees.

(4) Waar enige installasie op ŉ perseel onwettig heraangesluit word nadat die munisipaliteit dit afgesluit het, of waar met die munisipaliteit se meettoerusting gepeuter is om die volle registrasie van verbruik te voorkom, het die munisipaliteit die reg om die elektrisiteitstoevoer na die perseel te verwyder.

~~20~~22. Nie-aanspreeklikheid van die munisipaliteit

(1) Die munisipaliteit is nie aanspreeklik vir enige regstreekse verlies of skade wat deur ŉ verbruiker gely of opgedoen word as gevolg van of voortspruitend uit die beëindiging en onderbreking van of enige ander afwyking van die toevoer van elektrisiteit nie, tensy dit deur nalatigheid aan die kant van die munisipaliteit veroorsaak is.

(2) Die verbruiker is verantwoordeklik vir die installering van toerusting op sy of haar perseel vir die beveiliging van installasies teen enige gevare, skade of faling as gevolg van kragonderbrekings, onder- of oorspannings, spanningstygings, flikkering, stuwings, dalings, enkelfassering, fase-onbalans, bofrekewensies, frekwensie afwykings, verlies van neutraal geleier, onvoldoende aarding en aardlekkasies.

(3) Die munisipaliteit is nie verantwoordelik vir enige insident, besering, verlies of skade, hetsy regstreeks of onregstreeks veroorsaak as gevolg beveiligingstoerusting wat nie geïnstalleer is nie of indien dit nie effektief funksioneer nie.

~~21~~23. Lekkasie van elektrisiteit

Geen korting sal toegestaan word ten opsigte van verlies van elektrisiteit wat te wyte is aan ŉ lekkasie of ŉ ander fout in die elektriese installasie nie.

~~22~~24. Onderbreking van toevoer

(1) Die munisipaliteit is nie verplig om aandag te skenk aan ŉ onderbreking in die toevoer van elektrisiteit as dit as gevolg van ŉ fout in die verbruiker se elektriese installasie is nie, behalwe

wanneer sodanige onderbreking te wyte is aan die werking van die munisipaliteit se diensbeveiligingstoestel.
(2) Indien enige onderbreking van die toevoer van elektrisiteit die gevolg is van ŉ fout in die verbruiker se elektriese installasie of van die foutiewe werking van die apparate wat in verband daarmee gebruik word, het die munisipaliteit die reg om die voorgeskrewe tarief van die verbuiker te verhaal vir elke geval van herstel van die toevoer van elektrisiteit, bykomend tot die koste van die regmaak of herstel van enige skade aan die dienshoofleiding en meter veroorsaak deur sodanige fout of foutiewe werking.

~~23~~25. Seëls van die munisipaliteit

Die meter, diensbeveiligingstoestelle en alle apparate wat aan die munisipaliteit behoort, word deur ŉ behoorlik gemagtigde amptenaar van die munisipaliteit verseël of gesluit en niemand mag op enige wyse of om enige rede hoegenaamd sodanige seëls of slotte verwyder, breek, skend, daaraan peuter of hom of haar daarmee bemoei nie.

~~24~~26. Peuter met diensaansluiting of hoofleiding

(1) Niemand mag op enige wyse of om enige rede hoegenaamd met enige meter, meettoerusting of diensaansluiting of diensbeveiligingstoestel of hoofleiding van die munisipaliteit peuter of daarmee inmeng of sonder toestemming daarby aansluit nie.
(2) Waar prima facie-bewys bestaan dat ŉ verbruiker of iemand subartikel (1) oortree het, het die munisipaliteit die reg om die toevoer van elektrisiteit onmiddellik ingevolge artikel 19 te staak.
(3) Waar ŉ verbruiker of iemand subartikel (1) oortree en sodanige oortreding lei daartoe dat die meter minder verbruik as die regte verbruik registreer, het die munisipaliteit die reg om die volle koste van sy of haar geraamde verbruik van die verbruiker te verhaal asook die koste van skade veroorsaak en mag fooie hef vir peutering ingevolge goedgekeurde tariewe.

~~25~~27. Beveiliging van die munisipaliteit se hoofleiding

(1) Niemand mag, behalwe met die munisipaliteit se goedkeuring en onderworpe aan sodanige voorwaardes as wat opgelê is, —

- (a) enige konstruksie oprig of lê of die oprigting of lê van enige gebou, struktuur of ander voorwerp toelaat, of bome en ander plantegroei oor of in sodanige posisie of op sodanige manier plant dat dit sal inmeng met die hoofleiding of dit bedreig nie;
- (b) enige deel van die hoofleiding uitgrawe, oopmaak of die grond bo, langsaan, onder of naby dit verwyder nie;
- (c) enige deel van die hoofleiding beskadig, bedreig, verwyder of vernietig nie, of enige daad pleeg wat die hoofleiding sal beskadig, bedreig of enige deel daarvan vernietig nie; of
- (d) enige ongemagtigde aansluiting aan enige deel van die hoofleiding maak of elektrisiteit daarvandaan omlei of veroorsaak dat dit omlei word nie.

(2) ŉ Eienaar of okkupeerder moet die hoogte van die bome of die lengte van die takke wat uitsteek naby bogrondse lyne beperk om te verhoed dat die boom met die geleiers inmeng as die boom omval of ŉ tak breek of ŉ tak afgesny word.
(3) Indien ŉ eienaar of okkupeerder versuim om hierdie bepaling na te kom, het die munisipaliteit die reg, na skriftelike kennisgewing, of te eniger tyd in ŉ noodgeval, om die bome of ander plantegroei af te sny of te snoei op so ŉ wyse soos beoog in hierdie bepaling, en sal geregtig wees om die eiendom vir hierdie doel te betree.
(4) Die munisipaliteit mag, onderworpe aan die verkryging van ŉ hofbevel, enige gebou, struktuur of enige ander voorwerp wat strydig met hierdie verordening gebou, opgerig of gelê is, afbreek, verander of op enige ander wyse daarmee handel.

(5) Die munisipaliteit mag in ŉ noodgeval of ramp enigiets verwyder wat enige deel van die elektrisiteitsverspreidingstelsel beskadig, belemmer of bedreig of wat dit waarskynlik kan beskadig, belemmer, bedreig of vernietig.

~~26~~28. Voorkoming van peuter met die diensaansluiting of hoofleiding

Indien die munisipaliteit dit nodig of wenslik ag om voorsorgmaatreëls te tref om te verhoed dat daar aan enige deel van die hoofleiding, dienshoofleiding of diensbeveiligingstoestel of meter of meettoerusting gepeuter word, moet die verbruiker óf die nodige beveiligingstoerusting voorsien en installeer, óf die betrokke koste betaal waar sodanige beveiligingstoerusting deur die munisipaliteit voorsien word.

~~27~~29. Ongemagtigde aansluitings

~~Niemand behalwe ŉ persoon wat skriftelik deur die munisipaliteit daartoe gemagtig is mag regstreeks of onregstreeks enige elektriese installasie of deel daarvan by die hoofleiding of diensaansluiting aansluit, probeer aansluit of sodanige aansluiting veroorsaak of toelaat nie.~~

(1) Niemand, buiten ŉ persoon wat spesifiek skriftelik deur die munisipaliteit daartoe gemagtig is, mag direk of indirek, enige nuwe elektriese installasie of gedeelte daarvan by die hoofleiding of diensaansluiting, aansluit, probeer aansluit, of veroorsaak of toelaat dat dit aangesluit word nie.

(2) Waar ŉ elektriese installasie onwettig en in stryd met hierdie verordening, enige beleid of riglyn wat deur die munisipaliteit uitgevaardig is en/of die regulasies, op ŉ klant se perseel aangesluit is, mag die munisipaliteit die aansluiting van die elektriese installasie by die munisipale distribusienetwerk afsluit.

(3) Die munisipaliteit moet enige persoon waarna in subartikel (3) verwys word en enige persoon wat op die perseel woonagtig is, kennis gee van –

- (a) die voorneme om die elektriese installasie van sodanige persoon af te sluit;
- (b) die billike geleentheid wat aan sodanige persoon gebied word om voorleggings ten opsigte van die voorgenome afsluiting te doen; en
- (c) al die tersaaklike inligting, waaronder redes vir die voorgenome afsluiting en die kennisgewingtydperk ná afloop waarvan die afsluiting gedoen sal word.

(4) Vir omstandighede buiten dié wat in subartikel (5) genoem word, waar enige van die bepalings van hierdie verordening of die regulasies oortree word, sal die munisipaliteit aan die betrokke persoon veertien dae kennis gee om sy of haar versuim reg te stel, voor afsluiting.

(5) Die munisipaliteit mag die toevoer van elektrisiteit na enige perseel of die aansluiting van enige elektriese installasie onder die volgende omstandighede sonder enige kennisgewing afsluit:

- (a) waar dit ernstige risiko vir enige persoon of eiendom inhou; of
- (b) om redes van gemeenskapsveiligheid of die veiligheid van noodpersoneel.

(6) Ná die afsluiting soos in subartikel (5) bedoel, sal die voorgeskrewe fooi van die munisipaliteit vir sodanige afsluiting of die heraansluiting van die diens, deur die betrokke persoon betaal word.

(7) Waar ŉ installasie reeds onwettig op ŉ klant se perseel heraangesluit is, nadat dit voorheen wettig deur die munisipaliteit afgesluit is, of in enige geval waar daar met die munisipaliteit se elektriese toerusting gepeuter is om die volle registrasie van verbruik deur die meter te voorkom, kan die elektrisiteitstoevoer fisies van sodanige perseel verwyder word.

~~28~~30. Ongemagtigde heraansluitings

(1) Niemand behalwe ŉ persoon wat skriftelik deur die munisipaliteit daartoe gemagtig is, mag enige elektriese installasie of installasies wat deur die munisipaliteit afgesluit is, by die hoofleiding

of diensaansluiting heraansluit, probeer heraansluit of sodanige heraansluiting veroorsaak of toelaat nie.
(2) Waar die toevoer van elektrisiteit wat voorheen deur die munisipaliteit afgesluit is, weer aangesluit is, is die verbruiker wat die toevoer van elektrisiteit verbruik, aanspreeklik vir alle koste van die elektrisiteitsverbruik vanaf die datum van afsluiting tot die datum waarop gevind is dat die toevoer heraangesluit is, en ook vir enige ander koste wat in dié verband aangegaan is.
(3) Die munisipaliteit behou die reg om enige deel van of al die aansluitingstoerusting te verwyder tot tyd en wyl volle betaling ontvang is en die verbruiker is benewens dit ook verantwoordelik vir die koste wat met die herstel van sodanige aansluitingstoerusting gepaardgaan.

~~29~~31. Tydelike afsluiting en heraansluiting
(1) Die munisipaliteit moet op versoek van ŉ verbruiker die toevoer van elektrisiteit na die verbruiker se elektriese installasie tydelik afsluit en dit heraansluit teen betaling van die voorgeskrewe tarief vir elke afsluiting en heraansluiting.
(2) Die munisipaliteit mag slegs onder buitengewone omstandighede die toevoer van elektrisiteit na enige perseel sonder kennisgewing tydelik afsluit ten einde herstelwerk te doen of toetse uit te voer of vir enige ander regmatige doel.

~~30~~32. Tydelike voorsiening van elektrisiteit
Indien daar gevind word dat elektrisiteitstoevoer inbreuk maak op die doeltreffende en ekonomiese toevoer na ander verbruikers, is die munisipaliteit geregtig om met kennisgewing, of in buitengewone omstandighede sonder kennisgewing, sodanige tydelike toevoer te eniger tyd te beëindig en die munisipaliteit is nie aanspreeklik vir enige skade of verlies wat die verbruiker as gevolg van sodanige beëindiging mag ly nie.

~~31~~33. Tydelike werk
(1) Elektriese installasies wat ŉ tydelike toevoer van elektrisiteit benodig, mag nie sonder die skriftelike toestemming van die munisipaliteit regstreeks of onregstreeks by die hoofleiding aangesluit word nie.
(2) Volledige inligting oor die redes vir die aard van sodanige tydelike werk moet die aansoek om die bogemelde toestemming vergesel en die munisipaliteit mag sodanige toestemming weier of toestaan.

~~32~~34. Lasvermindering
(1) Gedurende tye van spitslas, of in ŉ noodgeval, of wanneer dit om enige rede nodig is om die las op die munisipaliteit se elektrisiteitsvoorsieningstelsel te verminder, kan die munisipaliteit die toevoer sonder kennisgewing onderbreek vir sodanige tydperk as wat nodig is en die toevoer van elektrisiteit na enige verbruiker se warmwatersilinder wat deur elektrisiteit verwarm word of na enige spesifieke toestel of die hele installasie beëindig.
(2) Behalwe gedurende tye van spitslas of in noodgevalle, sal die munisipaliteit waar prakties moontlik nie die elektrisiteitstoevoer na ŉ verbruiker verbreek sonder redelike kennisgewing nie.
(3) Die munisipaliteit kan sodanige apparaat en toerusting op die perseel van die verbruiker installeer as wat nodig geag word om gevolg te gee aan die bepalings van subartikel (1), en enige behoorlik gemagtigde amptenaar van die munisipaliteit kan op enige redelike tyd en onderhewig aan artikel 12(7) enige perseel betree met die doel om sodanige apparaat en toerusting te installeer, te inspekteer, te toets, te verstel of te verander.
(4) Nieteenstaande die bepalings van subartikel (3) moet die verbruiker of eienaar, na gelang van die geval, wanneer hy of sy ŉ watersilinder installeer wat deur elektrisiteit verwarm word, die

nodige akkommodasie en bedrading ooreenkomstig die munisipaliteit se keuse voorsien ten einde die installasie van die apparaat en toerusting later te vergemaklik.

~~33~~35. Hoë-, medium- en laagspanningskakeltuig en toerusting

(1) In die geval van hoë-, medium- of laagspannings elektrisiteitsvoorsiening moet die verbruiker betaal vir die voorsiening en installasie van die skakeltuig, kabels en toerusting wat deel van die diensaansluiting uitmaak, tensy dit andersins deur die munisipaliteit bepaal word.

(2) Alle toerusting wat op die verbruiker se perseel geïnstalleer word, moet voldoen aan die munisipaliteit se spesifikasies en standaarde.

(3) Niemand mag hoë- of mediumspanningskakeltuig of toerusting oopmaak, toemaak, isoleer, koppel of aard sonder om vooraf redelike kennis aan die munisipaliteit te gee nie.

(4) In die geval van installering van ŉ hoë- of mediumspanningaansluitings moet die munisipaliteit ingelig word aangaande die bevoegde persoon wat die verbruiker ingevolge die Regulasies aanstel, en van enige verandering van sodanige aanstelling.

(5) In die geval van laagspanningsaansluitings moet die verbruiker ŉ laagspanningshoofskakelaar of enige ander toerusting vereis deur die munisipaliteit, voorsien en installeer.

~~34~~36. Substasie-akkommodasie

(1) Die munisipaliteit mag van ŉ verbruiker vereis om akkommodasie te voorsien en in stand te hou bestaande uit ŉ substasie met ŉ afsonderlike kamer of kamers uitsluitlik vir die doel om mediumspanningkabels en skakeltuig, transformators, laagspanningkabels en skakeltuig en ander toerusting noodsaaklik vir die voorsiening van elektrisiteit versoek deur die eienaar, te akkommodeer.

(2) Die akkommodasie moet geleë wees by ŉ punt met vrye en onbeperkte toegang vir die doeleindes wat met die bedryf en instandhouding van die toerusting verband hou.

(3) Die munisipaliteit behou die reg voor om sy eie netwerke te voorsien met sy eie toerusting wat in sodanige akkommodasie geïnstalleer is, en indien die munisipaliteit bykomende akkommodasie verlang, moet sodanige akkommodasie deur die munisipaliteit voorsien word.

~~35~~37. Bedradingsdiagram en spesifikasie

(1) Waar meer as een elektriese installasie of toevoer van elektrisiteit van ŉ gemeenskaplike hoofleiding verkry word, of meer as een verdeelbord of meter nodig is vir enige gebou of blok geboue, moet die bedradingdiagram asook ŉ spesifikasie van die stroombane wat by die hoofskakelaar begin op versoek aan die munisipaliteit voorsien word vir goedkeuring voordat daar met installering begin word.

(2) Waar ŉ elektriese installasie voorsien word vanaf ŉ substasie wat vanaf hoogspanning transformeer, of vanaf een van die munisipaliteit se substasies deur ŉ hoofleiding afsonderlik van die algemene verspreidingstelsel, moet, indien dit vereis word, ŉ volledige spesifikasie en tekeninge van die aanleg wat deur die verbruiker geïnstalleer word, aan die munisipaliteit vir goedkeuring voorgelê word voordat enige tersaaklike benodigdhede bestel word.

~~36~~38. Bystandstoevoer

(1) Bystandstoevoer vir enige perseel met ŉ afsonderlike bron van toevoer van elektrisiteit mag slegs met skriftelike toestemming van die munisipaliteit voorsien word.

(2) Wanneer die elektrisiteitstoevoer onderbreek word, kan die munisipaliteit bystandstoevoer, soos nodig, op enige wyse voorsien.

~~37~~39. Verbruiker se toerusting vir noodbystandstoevoer en opwekking

(1) Geen toerusting wat deur ŉ verbruiker vir noodbystandstoevoer of opwekking ingevolge enige Regulasies of vir sy of haar eie bedryfsvereistes voorsien is, mag by enige installasie aangesluit word sonder die skriftelike goedkeuring van die munisipaliteit nie.
(2) ŉ Aansoek om sodanige goedkeuring moet skriftelik gerig word en moet ŉ volledige spesifikasie van die toerusting en ŉ bedradingsdiagram bevat.
(3) Die bystandstoerusting en toerusting vir opwekking moet so ontwerp en geïnstalleer word dat dit onmoontlik is vir die munisipaliteit se hoofleiding om vanaf die terugvoer van sodanige toerusting bekragtig te word.
(4) Waar ŉ verbruiker se bystandstoerusting of toerusting vir opwekking ingevolge ŉ spesiale ooreenkoms elektries gekoppel word en parallel bedryf word met die munisipaliteit se hoofleiding, is die verbruiker verantwoordelik om die vereiste sinchroniserings- en beveiligingstoerusting te voorsien en te installeer.
(5) Enige oordrag van surplus energie vanaf die verbruiker se netwerk na die netwerk van die munisipaliteit, in normale operasionele omstandigehede, sal onderhewig wees aan ŉ spesiale ooreenkoms.
(6) In die geval van ŉ algemene kragonderbreking in die munisipaliteit se netwerk moet ŉ verbruiker beskermingsapparaat soos goedgekeur deur die munisipaliteit installeer om sy of haar installasie van dié van die munisipaliteit te isoleer totdat die normale operasionele toestand herstel is.
(7) Die koste van enige gespesialiseerde meettoerusting sal deur die verbruiker gedra word.
(8) Opwekkingstoerusting moet voldoen aan die toepaslike SANS regulasies asook munisipale spesifikasies.

~~38~~40. Omsendbriewe

Die munisipaliteit kan omsendbriewe uitstuur waarin besonderhede voorsien word oor die munisipaliteit se vereistes met betrekking tot sake wat nie spesifiek in die Regulasies of in hierdie verordening bepaal word nie, maar wat nodig is vir die veilige en doeltreffende bedryf en bestuur van elektrisiteitsvoorsiening.

HOOFSTUK 2
VERBRUIKERS SE VERANTWOORDELIKHEDE

~~39~~41. Verbruiker moet elektriese installasie oprig en in stand hou

Enige elektriese installasie wat by die hoofleiding aangesluit is of aangesluit gaan word, en enige byvoegings daartoe, moet deur die verbruiker op eie koste voorsien, opgerig en in stand gehou word ooreenkomstig die bepalings van hierdie verordening en die Regulasies.

~~40~~42. Fout in elektriese installasie

(1) Indien daar enige fout in ŉ elektriese installasie ontstaan wat ŉ gevaar vir mense, diere of eiendom inhou, moet die verbruiker onmiddellik die elektrisiteitstoevoer afsluit en onverwyld die munisipaliteit daarvan in kennis stel en onmiddellik stappe doen om die fout reg te stel.
(2) Die munisipaliteit kan die verbruiker aanspreeklik hou vir enige uitgawes wat ontstaan as gevolg van ŉ fout in die elektriese installasie.

~~41~~43. Beëindiging van die verbruik van die toevoer van elektrisiteit

Wanneer ŉ verbruiker die verbruik van die toevoer van elektrisiteit wil beëindig, moet hy of sy ten minste twee volle werksdae skriftelike kennis aan die munisipaliteit gee.

~~42~~44. Verandering van okkupeerder

(1) ŉ Verbruiker wat enige perseel ontruim, moet die munisipaliteit minstens twee volle werksdae skriftelike kennis gee van sy of haar voorneme om die verbruik van die toevoer van elektrisiteit te beëindig, by gebreke waarvan hy of sy aanspreeklik bly vir sodanige toevoer.
(2) ŉ Persoon wat die ontruimde perseel oorneem moet ingevolge die bepalings van artikel 3 van hierdie verordening aansoek doen, en indien hy of sy versuim om binne tien werksdae na okkupasie aansoek te doen vir ŉ aansluiting, word die toevoer afgesluit, en is hy of sy aanspreeklik vir die verbruik vanaf die datum van okkupasie tot en met afsluiting.
(3) Waar daar voorafbetaalde meters op persele geïnstalleer word, word iemand wat op daardie tydstip die perseel okkupeer, geag ŉ verbruiker te wees en tot tyd en wyl sodanige persoon aansoek doen ingevolge artikel 3 van hierdie verordening is hy of sy aanspreeklik vir alle bedrae aan die munisipaliteit verskuldig vir daardie meetpunt asook vir enige uitstaande bedrae ongeag deur wie die skuld opgeloop is.
(4) Die munisipaliteit mag voorwaardes oplê, insluitend die reg om eletrisiteitsvoorsiening te weerhou, waar die vorige verbruiker se rekening agterstallig is.
(5) In die geval van verandering van eiendomsreg moet ŉ nuwe sertifikaat van voldoening deur ŉ geakkrediteerde elektrisiën uitgereik word, behalwe waar die bestaande sertifikaat binne die voorafgaande 24 maande uitgereik is en geen veranderinge daarna aan die installasie aangebring is nie.

~~43~~45. Diensapparaat

(1) Die verbruiker is aanspreeklik vir koste voortspruitend uit skade aan of verlies van enige meettoerusting, diensbeveiligingstoestel, diensaansluiting of ander apparaat op die perseel, tensy sodanige skade of verlies veroorsaak is deur ŉ natuurramp of ŉ handeling of versuim deur ŉ werknemer van die munisipaliteit of deur ŉ afwyking van die toevoer van elektrisiteit na die perseel.
(2) Indien die hoofleiding, die dienshoofleiding, meettoerusting of enige ander diensapparaat van die munisipaliteit gedurende ŉ tydperk waarin die installasie van die hoofleiding afgesluit was sonder die munisipaliteit se toestemming verwyder is, of in so ŉ mate beskadig is dat heraansluiting gevaarlik is, sal die eienaar of okkupeerder van die perseel aanspreeklik wees vir die herstel of vervanging van sodanige toerusting.
(3) Waar daar ŉ gemeenskaplike meetposisie is, berus die aanspreeklikheid ingevolge subartikel (1) by die eienaar van die perseel.
(4) Die bedrag verskuldig ingevolge subartikel (1) word bewys deur ŉ sertifikaat van die munisipaliteit wat finaal en bindend is.

HOOFSTUK 3
SPESIFIEKE VOORSIENINGSVOORWAARDES

~~44~~46. Diensaansluiting

(1) Die verbruiker dra die koste van die diensaansluiting soos deur die munisipaliteit goedgekeur.
(2) Nieteenstaande die feit dat die verbruiker die koste dra van die diensaansluiting wat deur die munisipaliteit gelê of opgerig word, berus die eienaarskap daarvan by die munisipaliteit wat verantwoordelik is vir die instandhouding van sodanige diensaansluiting tot by die voorsieningspunt.
(3) Die verbruiker is nie geregtig op enige vergoeding van die munisipaliteit ten opsigte van sodanige diensaansluiting nie.
(4) Met betrekking tot onderhoud en verantwoordelikheid vir veiligheid van die diensaansluiting, word die voorsieningspunt beskou as—

(a) die punt waar die ondergrondse of bogrondse diensaansluiting fisies die grens van die verbruiker se eiendom kruis; of

(b) by die aansluiting aan die munisipale verspreidingsinfrastruktuur, indien dit binne die verbruiker se perseel geïnstalleer is.

(5) Die werk wat deur die munisipaliteit op die verbruiker se koste gedoen word ten opsigte van ŉ diensaansluiting op die verbruiker se perseel, word deur die munisipaliteit bepaal.

(6) ŉ Diensaansluiting word ondergronds gelê ongeag of die hoofleiding ondergronds gelê of bogronds opgerig word tensy ŉ bogrondse diensaansluiting spesifiek deur die munisipaliteit vereis word.

(7) Die verbruiker moet op sy of haar perseel sodanige leibane, bedradingskanale, vore, hegstukke en vry ruimte vir die bogrondse hoofleiding voorsien, vassit of in stand hou soos wat deur die munisipaliteit vir die installasie van die diensaansluiting vereis word.

(8) Die geleier wat vir die diensaansluiting gebruik word, moet ŉ deursneeoppervlakte ooreenkomstig die grootte van die elektriese toevoer hê, maar mag nie minder as 10 mm^2 (koper of koperekwivalent) wees nie, en al die geleiers moet dieselfde deursnee oppervlakte hê tensy andersins deur die munisipaliteit goedgekeur.

(9) Tensy andersins goedgekeur, voorsien die munisipaliteit slegs een diensaansluiting na elke geregistreerde erf en vir twee of meer erwe wat aan een eienaar behoort en op aangrensende erwe geleë is, mag ŉ enkele grootmaattoevoer van elektrisiteit voorsien word op voorwaarde dat die erwe gekonsolideer of notarieel verbind word.

(10) Bedekking op ŉ bedradingskanaal wat die toevoerstroombane van die voorsieningspunt na die meettoerusting dra, moet voorsiening maak vir verseëling deur die munisipaliteit.

(11) Binne ŉ meterkas moet die diensgeleier of kabel, na gelang van die geval, in ŉ opsigtelike posisie eindig, en die hele lengte van die geleiers moet sigbaar wees as die dekplate, indien dit aanwesig is, verwyder word.

(12) In die geval van blokke geboue wat deur ŉ aantal individuele verbruikers geokkupeer word, moet afsonderlike bedradingskanale en geleiers of kabels van die gemeenskaplike meetkamer of kamers na elke individuele verbruiker in die blokke geboue geïnstalleer word; alternatiewelik, indien hoofleibane gebruik word, moet die geleiers van individuele stroombane duidelik (elke 1,5 m saamgebind) vir die hele lengte aangedui word.

~~45~~47. Meterakkommodasie

(1) ŉ Verbruiker moet, indien so vereis deur die munisipaliteit, akkommodasie op ŉ goedgekeurde plek vir die meterbord, en voldoende geleiers vir die munisipaliteit se meettoerusting, diensapparaat en beveiligingstoestelle voorsien.

(2) Sodanige akkommodasie moet deur die verbruiker voorsien en in stand gehou word en moet in die geval van kredietmeters op ŉ plek geleë wees waartoe onbelemmerde toegang vir die lees van meters is en vir doeleindes wat verband hou met die bedryf en instandhouding van die dienstoerusting.

(3) Meterakkommodasie moet beveilig word en van sluitbare meganismes voorsien word en moet aan veiligheidsregulasies voldoen.

(4) Toegang vir die inspeksie van voorafbetaalde meters moet ten alle redelike tye verleen word.

(5) Waar sub-meettoerusting geïnstalleer word, moet akkommodasie afsonderlik van die munisipaliteit se meettoerusting voorsien word.

(6) Die verbruiker of, in die geval van ŉ algemene meter, die eienaar van die perseel, moet voldoende elektriese verligting voorsien in die ruimte waar die meettoerusting en diensapparaat geakkommodeer word.

(7) Wanneer die ligging van die meter, diensaansluiting of beveiligingstoestelle of hoofverspreidingpaneel nie maklik bereikbaar is nie, of ŉ bron van gevaar vir lewe of eiendom is of op enige wyse onvanpas is, moet die verbruiker dit op eie koste na ŉ nuwe posisie verskuif.
(8) Die akkommodasie vir die munisipaliteit se meettoerusting en beveiligingstoestelle kan, indien goedgekeur, die verbruiker se hoofskakelaar en hoofbeveiligingstoestelle insluit; geen apparaat behalwe dit wat in verband met die toevoer en verbruik van elektrisiteit gebruik word nie mag sonder goedkeuring in sodanige akkommodasie geïnstalleer of geberg word nie.

HOOFSTUK 4
TOEVOERSTELSELS

~~46~~48. Lasvereistes
Wisselstroomtoevoer word ingevolge die Elektrisiteitswet, 1987 (Wet 41 van 1987) voorsien en as daar nie ŉ ooreenkoms oor gehaltetoevoer aangegaan is nie, ooreenkomstig ŉ toepaslike standaardspesifikasie.

~~47~~49. Lasbeperkings
(1) Waar die geraamde las, bereken ingevolge die veiligheidstandaard, nie 15 kVA oorskry nie, moet die elektriese installasie ingerig word vir ŉ dubbelgeleier enkelfase toevoer van elektrisiteit, tensy dit andersins deur die munisipaliteit goedgekeur word.
(2) Waar ŉ driefase viergeleier toevoer van elektrisiteit voorsien word, moet die las min of meer gebalanseer word oor die drie fases, maar die maksimum ongebalanseerde las mag nie 15 kVA oorskry nie, tensy dit deur die munisipaliteit goedgekeur word.
(3) Geen toestel wat ŉ stroom verbruik, inherent enkelfasig van aard is en ŉ aanslag het wat 15 kVA oorskry, mag by die elektriese installasie aangesluit word sonder goedkeuring van die munisipaliteit nie.

4850. Steuring van ander verbruikers se elektriese toerusting
(1) Niemand mag elektriese toerusting bedryf wat laseienskappe het wat individueel of gesamentlik tot spanningvariasie, bo-frekwensiestrome of spannings, of ongebalanseerde fasestrome wat buite die toepaslike standaardspesifikasies val, veroorsaak nie.
(2) Die evaluering van die steuring van ander verbruikers se elektriese toerusting word deur middel van metings by die algemene koppelpunt gedoen.
(3) Indien onbehoorlike afwykings wel plaasvind, moet die verbruiker op sy of haar eie koste die nodige toerusting installeer om die afwykings te filtreer en te verhoed dat dit die hoofleiding bereik.

~~49~~51. Toevoer na motors
Tensy anders goedgekeur deur die munisipaliteit word die aangeslane vermoë van motors soos volg beperk:
(1) Beperkte grootte van laagspanningmotors
Die aangeslane vermoë van ŉ laagspanning enkelfase motor word tot 2kW beperk of die aanskakelstroom mag nie 70 A oorskry nie. Alle motors wat hierdie perke oorskry, moet geskik wees vir drie fase werking teen laagspanning of sodanige hoër spanning as wat vereis word.
(2) Maksimum aanskakel- en versnelstrome van driefase wisselstroommotors-

Grootte van geïsoleerde dienskabel (koperekwivalent)	Maksimum toelaatbare aanskakelstroom	Maksimum motoraanslag in kW		
		Direk op die lyn (6 x volle lasstroom)	Ster/Delta (2,5 x volle lasstroom)	Ander beheerstelsels (1,5 x volle lasstroom)
mm²		**kW**	**kW**	**kW**
16	72	6	13,5	23
25	95	7,5	18	30
35	115	9	22	36,5
50	135	10	25	45
70	165	13	31	55
95	200	16	38	67
120	230	18	46	77
150	260	20	52	87

Die aanskakelstrome van driefase laagspanningmotors wat toegelaat word, hou soos hierbo uiteengesit met die kapasiteit van die verbruiker se diensaansluiting verband:
(3) Verbruikers met mediumspanningaansluitings-
Die aanskakelstroom van ŉ mediumspanningmotor word tot 1,5 keer die aangeslane vollasstroom van die transformator wat sodanige motor voorsien, beperk. Die beheerstelsel van mediumspanningmotors moet deur die munisipaliteit goedgekeur word.

~~50~~52. Arbeidsfaktor
(1) Indien vereis deur die munisipaliteit, moet die arbeidsfaktor van enige las binne die perke van 0,85 nalopend en 0,9 voorlopend gehandhaaf word.
(2) Waar dit ingevolge subartikel (1) vereis word om toerusting vir arbeidsfaktorverbetering te installeer, moet sodanige toerusting by die aansluitingpunt gekoppel word, tensy die verbetering van die arbeidsfaktor outomaties beheer word.
(3) Die toerusting vir die verbetering van die arbeidsfaktor is vir die koste van die verbruiker.

~~51~~53. Beveiliging
(1) Elektriese beveiligingstoestelle moet so ontwerp word dat dit op ŉ doeltreffende wyse volgehoue oorstroom en enkelfasewerking voorkom waar toepaslik.
(2) Om veiligheid te verseker en om skade aan toerusting te voorkom sal verbruikers verantwoordelik wees om toepaslike aardstelsels te vestig en in stand te hou om spanningsafwykings op die neutrale geleier te beperk in die geval van verlies van die toevoer neutraalgeleier, ongekoppelde neutraalgeleier of tydens kortsluitings.

HOOFSTUK 5
ELEKTRISITEITSMETING

~~52~~54. Meet van toevoer
(1) ~~Ten einde die verbruik van elektrisiteit te meet, moet die munisipaliteit op koste van die verbruiker meettoerusting met toepaslike vermoë by die meetpunt voorsien en in stand hou~~. Die

munisipaliteit sal, op die klant se koste en in die vorm van ŉ direkte heffing of voorgeskrewe tarief, meettoerusting by die meetpunt vir die meet van die elektrisiteit voorsien, installeer en in stand hou.

(2) Behalwe in die geval van voorafbetaalde meters, word die elektrisiteit wat ŉ verbruiker in enige meettydperk verbruik, bepaal deur die meters aan die einde van sodanige tydperk te lees, behalwe waar daar ŉ fout in die meettoerusting is of die munisipaliteit hom beroep op die bepalings van artikel ~~54~~56(2) in welke geval die verbruik vir die tydperk geskat word.

(3) Waar verskillende tariewe gehef word vir die elektrisiteit wat deur ŉ verbruiker verbruik word, word die verbruik afsonderlik vir elke tarief gemeet.

(4) Die munisipaliteit behou die reg om die toevoer van elektrisiteit aan blokke winkels en woonstelle, skakelhuise en soortgelyke geboue te meet vir die geboue as ŉ geheel, of vir individuele eenhede, of vir groepe eenhede.

(5) Geen veranderings, herstelwerk of toevoegings of elektriese verbindings van enige aard mag aan die voorsieningskant van die meetpunt aangebring word nie, tensy dit skriftelik deur die munisipaliteit gemagtig is nie.

~~53~~55. Akkuraatheid van meting

(1) Dit word aanvaar dat ŉ meter akkuraat registreer indien daar by die toetsing daarvan ingevolge subartikel (5) bevind word dat die fout binne die foutgrens is ooreenkomstig die toepaslike standaardspesifikasies.

(2) Die munisipaliteit het die reg om sy meettoerusting te toets. Indien daar by wyse van ŉ toets of andersins vasgestel word dat sodanige meettoerusting foutief is, moet die munisipaliteit ingevolge die bepalings van subartikel (6) –

(a) in die geval van ŉ kredietmeter, die rekening wat gelewer is aanpas;

(b) in die geval van voorafbetaalde meters—

(i) ŉ rekening lewer as die meter te min geregistreer het, of

(ii) ŉ gratis bewys uitreik indien die meter te veel geregistreer het.

(3) Die verbruiker is daarop geregtig om teen betaling van die voorgeskrewe tarief die meettoerusting deur die munisipaliteit te laat toets. Indien daar bevind word dat die meettoerusting nie voldoen aan die vereistes vir stelselakkuraatheid ooreenkomstig die toepaslike standaardspesifikasies nie, word ŉ aanpassing ingevolge die bepalings van die munisipaliteit se Kredietbeheer- en Skuldinvorderingsbeleid gedoen.

(4) In geval van ŉ geskil het die verbruiker die reg om op eie koste die meettoerusting deur ŉ onafhanklike toetsowerheid te laat toets, en die resultaat van sodanige toets is afdoende bewys en bindend op albei partye.

(5) Meters word getoets op die wyse soos deur die toepaslike standaardspesifikasie bepaal.

(6) Wanneer die elektrisiteitsverbruik soos geregistreer op ŉ meter ingevolge subartikel (2) of (3) aangepas word, word sodanige aanpassing óf gegrond op die meter se persentasiefout bepaal deur die toets ingevolge subartikel (5), óf op ŉ berekening deur die munisipaliteit gegrond op verbruiksdata in sy besit. Waar van toepassing, moet rekening gehou met seisoenale of ander veranderinge wat die verbruik van elektrisiteit kan beïnvloed.

(7) Enige aanpassings ingevolge subartikel (6) word gemaak ten opsigte van ŉ tydperk wat nie ses maande voor die datum waarop bevind is dat die meettoerusting onakkuraat is, mag oorskry nie.

(8) Waar ŉ verbruiker se werklike las in so ŉ mate van die aanvanklik geraamde las ingevolge subartikel ~~47~~49(1) verskil dat die munisipaliteit dit nodig ag om sy meettoerusting te verander of te vervang ten einde by die las aan te pas, dra die verbruiker die koste van sodanige verandering of vervanging.

(9) Voordat die munisipaliteit enige opwaartse aanpassing aan enige rekening ingevolge subartikel (6) maak, moet die munisipaliteit –

(a) die verbruiker skriftelik in kennis stel van die geldelike waarde van die aanpassing wat gemaak gaan word en die redes daarvoor;

(b) in sodanige kennisgewing voldoende besonderhede voorsien sodat die verbruiker vertoë op grond daarvan kan rig, en

(c) die verbruiker in sodanige kennisgewing versoek om redes, indien enige, skriftelik binne 21 dae of sodanige langer tydperk as wat die munisipaliteit mag toelaat, te voorsien waarom sy of haar rekening nie aangepas moet word ooreenkomstig die kennisgewing nie.

(10) Indien die verbruiker versuim om gedurende die tydperk beoog in subartikel 9(c) enige vertoë te rig, het die munisipaliteit die reg om die rekening aan te pas volgens die kennisgewing ingevolge subartikel 9(a).

(11) Die munisipaliteit oorweeg enige redes voorsien deur die verbruiker ingevolge subartikel (9)(c) en pas die rekening op ŉ gepaste wyse aan indien nodig.

(12) Indien die vertoë deur die verbruiker verwerp word, het die munisipaliteit die reg om die rekening ooreenkomstig ŉ kennisgewing ingevolge subartikel 9(a) aan te pas, onderworpe aan die verbruiker se reg van appèl teen die besluit ingevolge artikel ~~62~~64 van hierdie verordening.

~~54~~56. Lees van kredietmeters

(4) Tensy anders voorgeskryf, word kredietmeters gewoonlik met tussenposes van een maand gelees, en die vaste of minimum koste verskuldig ingevolge die tariefstruktuur word dienooreenkomstig bepaal. Die munisipaliteit is nie verplig om enige aanpassings aan sodanige koste te maak nie.

(5) Indien die kredietmeter om die een of ander rede nie gelees kan word, kan die munisipaliteit ŉ geraamde rekening lewer ingevolge sy Kredietbeheer- en Skuldinvorderingsbeleid.

(6) Wanneer ŉ verbruiker ŉ eiendom ontruim en ŉ finale lesing van die meter is onmoontlik, kan ŉ geraamde verbruik bepaal word en die finale rekening dienooreenkomstig gelewer word.

(7) Indien ŉ verbruiker ŉ spesiale meterlesing verlang, kan dit teen betaling van die voorgeskrewe tarief gedoen word.

(8) Indien enige berekeningsfout, fout met die lees van die meter of meetfout ontdek word ten opsigte van enige rekening wat aan ŉ verbruiker gelewer is, moet die fout in daaropvolgende rekeninge reggestel word.

(9) Enige sodanige regstelling is slegs van toepassing op rekeninge vir ŉ tydperk van 6 maande voor die datum waarop die fout in die rekeninge ontdek is, en is gegrond op die werklike tariewe van toepassing gedurende die tydperk.

(10) Die toepassing van hierdie artikel verhoed nie ŉ verbruiker om oorbetaling terug te eis vir enige langer tydperk nie.

~~55~~57. Voorafbetaalde meter

(1) Geen terugbetaling van die bedrag wat vir die aankoop van elektrisiteitkrediet aangebied is, sal by die verkooppunt gedoen word nadat die proses waardeur die voorafbetaalde meterbewys uitgereik word, reeds begin het nie.

(2) Afskrifte van die bewyse wat vroeër vir die oorplasing van krediet na die voorafbetaalde meter uitgereik is, kan op versoek van die verbruiker beskikbaar gestel word.

(3) Wanneer ŉ verbruiker enige perseel ontruim waar ŉ voorafbetaalde meter geïnstalleer is, betaal die munisipaliteit geen krediet wat in die meter oorbly, aan die verbruiker terug nie.

(4) Die munisipaliteit is nie aanspreeklik vir die herstel van krediet wat in ŉ voorafbetaalde meter verlore gegaan het omdat daar met die voorafbetaalde meter of bewyse gepeuter is nie, of omdat dit verkeerd gebruik of misbruik is of deur faling van die meters of bewyse nie.
(5) Die munisipaliteit kan na goeddunke verkopers vir die verkoop van bewyse vir voorafbetaalde meters aanstel en waarborg nie die voortgesette bedryf deur enige verkoper nie.

HOOFSTUK 6
ELEKTRIESE KONTRAKTEURS

~~56~~58. Elektriese Kontrakteurs

Benewens die vereistes van die Regulasies is die volgende vereistes van toepassing:

(a) waar daar vir nuwe of verhoogde aansluitings van elektrisiteit by die munisipaliteit aansoek gedoen word, kan enige behoorlik gemagtigde amptenaar van die munisipaliteit kennisgewing aanvaar van die voltooiing van enige deel van die elektriese installasie waarvan die stroombaan ontwerp toelaat dat die elektriese installasie in duidelik afgebakende afsonderlike gedeeltes verdeel word, en sodanige gedeelte van die elektriese installasie kan geïnspekteer, getoets en by die hoofleiding aangesluit word asof dit ŉ volledige installasie is.

(b) die ondersoek, toets en inspeksie onthef geensins die elektriese kontrakteur of geakkrediteerde persoon of die verbruiker van sy of haar verantwoordelikheid vir enige gebreke in die installasie nie.

(c) sodanige ondersoek, toets en inspeksie mag nie (selfs waar die elektriese installasie aan die hoofleiding verbind is) beskou word as ŉ aanduiding of waarborg dat die elektriese installasiewerk korrek volgens spesifikasies en veiligheidstandaarde voltooi is nie, en die munisipaliteit kan nie aanspreeklik gehou word vir enige gebreke of foute in sodanige elektriese installasie nie.

~~57~~59. Aanspreeklikheid

Die munisipaliteit kan nie aanspreeklik gehou word vir die werk wat deur ŉ elektriese kontrakteur of geakkrediteerde persoon op die perseel van die verbruiker verrig word nie en kan nie aanspreeklik gehou word vir enige verlies of skade te wyte aan ŉ brand of enige ongeluk voortspruitend uit die toestand van die bedrading op die perseel nie.

HOOFSTUK 7
KOSTE VAN WERK

~~58~~60. Koste van Werk

Die munisipaliteit mag enige skade wat voortspruit uit ŉ oortreding van hierdie verordening, herstel of vergoed en die koste daarvan verhaal van die persoon wat strydig met hierdie verordening opgetree het.

HOOFSTUK 8
ENERGIEBESPARINGSMAATREËLS EN VERMINDERDE GEBRUIK VAN ELEKTRISITEIT

~~59~~61. Norme, standaarde en riglyne

(1) Die munisipaliteit kan van tyd tot tyd tegniese standaarde uitreik wat die munisipale vereistes rakende sake wat nie spesifiek deur hierdie verordening gedek word nie, maar wat nodig

is vir die veilige, doeltreffende bedryf en bestuur van die elektriese opwekkingingstoerusting, uiteensit.

~~(1)~~(2) Die munisipaliteit mag norme, standaarde en riglyne daarstel en publiseer wat gepaste maatreëls daarstel vir die besparing van energie en vir verminderde verbruik van elektrisiteit, en sodanige norme, standaarde en riglyne moet in die vorm van ŉ operasionele handleiding bygehou word.

~~(2)~~(3)Die norme, standaarde en riglyne waarna in subartikel ~~(1)~~(2) verwys word, mag tussen gemeenskappe, geografiese gebiede en verskillende tipes persele onderskei.

HOOFSTUK 9
ALGEMENE BEPALINGS

~~60~~62. Vrystellings

(1) Enigiemand mag skriftelik by die munisipaliteit aansoek doen om vrystelling van enige bepaling van hierdie verordening.

(2) Die munisipaliteit mag —
   (a) skriftelik vrystelling verleen en die tydperk waarvoor sodanige vrystelling verleen word, vasstel;
   (b) enige vrystelling of voorwaarde in ŉ vrystelling wysig of kanselleer; of
   (c) weier om vrystelling toe te staan.

(3) ŉ Vrystelling tree nie in werking voordat die aansoeker skriftelik onderneem het om te voldoen aan die voorwaardes wat deur die munisipaliteit opgelê word nie; met dien verstande verder dat indien die aansoeker met die betrokke aktiwiteit begin voordat sodanige onderneming aan die munisipaliteit voorgelê is, die vrystelling verval.

(4) Indien daar nie aan ŉ voorwaarde van ŉ vrystelling voldoen is nie, verval die vrystelling onmiddellik.

~~61~~63. Skakelforums in gemeenskap

(1) Die munisipaliteit mag een of meer skakelforums in ŉ gemeenskap stig vir die doel om gemeenskapsdeelname te verkry in die aangeleenthede wat in hierdie verordening behandel word.

(2) ŉ Skakelforum kan uit die volgende bestaan –
   (a) ŉ lid of lede van ŉ belangegroep, of ŉ persoon wat geraak word;
   (b) ŉ aangewese beampte of beamptes van ŉ munisipaliteit; en
   (c) ŉ raadslid.

(3) (a) Die munisipaliteit mag, wanneer ŉ aansoek om toestemming, ŉ permit of vrystelling ingevolge hierdie verordening oorweeg word, om die inset van ŉ skakelforum vra.
   (b) ŉ Skakelforum of enige persoon mag op sy of haar eie inisiatief ŉ inset aan die munisipaliteit lewer vir laasgenoemde se oorweging.

~~62~~64. Appèl

Iemand wie se regte geraak word deur ŉ besluit wat deur die munisipaliteit gedelegeer is, mag ingevolge Artikel 62 van die Wet op Plaaslike Regering: Munisipale Stelsels, Wet 32 van 2000 teen die besluit appèl aanteken by wyse van skriftelike kennisgewing van die appèl en die redes daarvoor aan die munisipale bestuurder binne 21 dae van die datum van kennisgewing van die besluit.

~~63~~65. Strafbepalings

Iemand wat enige van die bepalings van artikels ~~5~~7, ~~6~~8, ~~11~~13, ~~12~~14, ~~13~~15, ~~18~~20, ~~19~~21, ~~23~~25, ~~24~~26, ~~25~~27, ~~27~~29, ~~28~~30, ~~33~~35, ~~36~~38, ~~37~~39, ~~47~~49, ~~48~~50, en ~~52~~54 van hierdie verordening oortree, of versuim om te voldoen aan ŉ kennisgewing uitgereik ingevolge hierdie verordening, pleeg ŉ misdryf en kan by skuldigbevinding –

(a) ŉ boete of gevangenisstraf opgelê word, of sodanige boete of gevangenisstraf, of beide sodanige boete en sodanige gevangenisstraf; en

(b) in die geval van ŉ voortgesette misdryf, ŉ bykomende boete of ŉ bykomende tydperk van gevangenisstraf of sodanige bykomende gevangenisstraf sonder die opsie van ŉ boete of beide sodanige bykomende boete en gevangenisstraf vir elke dag waarop sodanige misdryf voortduur; en

(c) ŉ verdere bedrag gelyk aan enige koste en uitgawes wat die hof bevind deur die munisipaliteit aangegaan is weens sodanige oortreding of versuim.

~~64~~66. Teenstrydigheid met ander wetgewing

In die geval van teenstrydigheid tussen enige bepaling van hierdie verordening en Nasionale- en Provinsiale wetgewing, standaarde, beleid of riglyne, sal sodanige Nasionale- en Provinsiale wetgewing, standaarde, beleid of riglyne voorrang geniet.

~~65~~67. Herroeping van verordeninge

~~Die bepalings van enige verordeninge wat voorheen deur die munisipaliteit of deur enigeen van die afgeskafte munisipaliteite wat nou in die munisipaliteit geïnkorporeer is, afgekondig is, word hiermee herroep in soverre hulle betrekking het op sake waarvoor daar in hierdie verordening voorsiening gemaak word.~~

Die Swartland Munisipaliteit se Verordening insake Elektrisiteitsvoorsiening soos in Buitengewone Provinsiale Staatskoerant 7285 van 11 Julie 2014 gepubliseer, word hiermee in die geheel herroep.

~~66~~68. Kort titel en inwerkingtreding

Hierdie verordening staan bekend as die Verordening insake Elektrisiteitsvoorsiening en tree in werking op die datum van die publikasie daarvan in die Provinsiale Koerant.

DRAFT SWARTLAND MUNICIPALITY
ELECTRICITY SUPPLY BY-LAW

Under the provisions of section 156 of the Constitution of the Republic of South Africa, 1996 the Swartland Municipality, enacts as follows-

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1. Definitions

In this by-law, the English text shall prevail in the event of an inconsistency between the different texts, and unless the context otherwise indicates:–

“accredited person” means a person registered in terms of the Regulations as an electrical tester for single phase, an installation electrician or a master installation electrician, as the case may be;

“applicable standard specification” means-

SANS 1019 Standard voltage-, currents- and insulation levels for electricity supply

SANS 1607 Electromechanical watt-hour meters,

SANS 1524 Parts 0,1 & 2 - Electricity dispensing systems,

SANS IEC 60211 Maximum demand indicators, Class1.0,

SANS IEC 60521 Alternating current electromechanical watt-hour meter (Classes 0.5, 1 & 2),

SANS 0142 Code of practice for the wiring of premises,

NRS 047 National Rationalized Specification for the Electricity Supply - Quality of Service,

NRS 048 National Rationalized Specification for the Electricity Supply - Quality of Supply, ~~and~~

NRS 057 South African National Standard Code of Practice for Electricity Metering, and

NRS 097 Grid Interconnection of Embedded Generators;

“certificate of compliance” means a certificate issued in terms of the Regulations in respect of an electrical installation or part of an electrical installation by an accredited person;

“consumer” in relation to premises means:

(a) any occupier thereof or any other person with whom the municipality has contracted to supply or is actually supplying electricity thereat; or

(b) if such premises are not occupied, any person who has a valid existing agreement with the municipality for the supply of electricity to such premises; or

(c) if there is no such person or occupier, the owner of the premises;

“credit meter” means a meter where an account is issued subsequent to the consumption of electricity;

“electrical contractor” means an electrical contractor as defined in the Regulations;

“electrical installation” means an electrical installation as defined in the Regulations;

“embedded generation systems” means electrical power generation units connected directly to the distribution system or connected to the distribution system on the customer side of the meter;

“ERA” means the Electricity Regulation Act, Act 4 of 2006;

“high voltage” means the set of nominal voltage levels that are used in power systems for bulk transmission of electricity in the range of 44kV < Un < 220 kV. [SANS 1019];

“low voltage” means the set of nominal voltage levels that are used for the distribution of electricity and whose upper limit is generally accepted to be an a.c. voltage of 1000V (or a d.c. voltage of 1500 V). [SANS 1019];

“the law” means any applicable law, proclamation, ordinance, act of parliament or enactment having force of law;

“medium voltage” means the set of nominal voltage levels that lie above low voltage and below high voltage in the range of 1 kV < Un < 44 kV. [SANS 1019];

“meter” means a device which records the demand or the electrical energy consumed and includes conventional and prepayment meters;

“motor load, total connected” means the sum total of the kW input ratings of all the individual motors connected to an installation;

“motor rating” means the maximum continuous kW output of a motor as stated on the maker's rating plate;

“motor starting current” in relation to alternating current motors means the root mean square value of the symmetrical current taken by a motor when energized at its rated voltage with its starter in the starting position and the rotor locked;

“**municipality**” means the municipality of Swartland, established in terms of Section 12 of the Municipal Structures Act, 117 of 1998, and includes any political structure, political office bearer, councillor, duly authorised agent or any employee acting in connection with this by-law by virtue of a power vested in the municipality and delegated or sub-delegated to such political structure, political office bearer, councillor, agent or employee;

“occupier” in relation to any premises means-

(a) any person in actual occupation of such premises;

(b) any person legally entitled to occupy such premises;

(c) in the case of such premises being subdivided and let to lodgers or various tenants, the person receiving the rent payable by such lodgers or tenants, whether on his own account or as agent for any person entitled thereto or interested therein, or

(d) any person in control of such premises or responsible for the management thereof, and includes the agent of any such person when he or she is absent from the Republic of South Africa or his/her whereabouts are unknown;

“owner” in relation to premises means the person in whom is vested the legal title thereto; provided that-

(a) in the case of immovable property-

  (i) leased for a period of not less than 50 years, whether the lease is registered or not, the lessee thereof, or

  (ii) beneficially occupied under a servitude or right analogous thereto, the occupier thereof;

(b) if the owner as hereinbefore defined-

  (i) is deceased or insolvent, has assigned his estate for the benefit of his creditors, has been placed under curatorship by order of court or is a company being wound up or under judicial management, the person in whom the administration of such property is vested as executor, administrator, trustee, assignee, curator, liquidator or judicial manager, as the case may be, or

  (ii) is absent from the Republic of South Africa, or if his address is unknown to the municipality, any person who as agent or otherwise receives or is entitled to receive the rent in respect of such property, and

  (iii) if the municipality is unable to determine who such person is, the person who is entitled to the beneficial use of such property,

shall be deemed to be the owner thereof to the exclusion of the person in whom is vested the legal title thereto;

“point of consumption” means a point of consumption as defined in the Regulations;

“point of metering” means the point at which the consumer's consumption of electricity is metered and which may be at the point of supply or at any other point on the distribution system of the municipality or the electrical installation of the consumer, as specified by the municipality or any duly authorised official of the municipality; provided that it shall meter all of, and only, the consumer's consumption of electricity;
“point of supply” means the point determined by the municipality or any duly authorised official of the municipality at which electricity is supplied to any premises by the municipality;
“premises” means any land or any building or structure above or below ground level and includes any vehicle, aircraft or vessel;
“prepayment meter” means a meter that can be programmed to allow the flow of pre-purchased amounts of energy in an electrical circuit;
“Regulations” means Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), as amended;
“safety standard” means the Code of Practice for the Wiring of Premises SANS 10142-1 incorporated in the Regulations;
“service connection” means all cables and equipment required to connect the supply mains to the electrical installation of the consumer at the point of supply;
“service protective device” means any fuse or circuit breaker installed for the purpose of protecting the municipality’s equipment from overloads or faults occurring on the installation or on the internal service connection;
“standby supply” means an alternative electricity supply not normally used by the consumer;
“supply mains” means any part of the municipality’s electricity network;
“tariff” means the municipality’s tariff for the supply of electricity;
“token” means the essential element of a prepayment metering system used to transfer information from a point of sale for electricity credit to a prepayment meter and *vice versa;*
“voltage” means the root-mean-square value of electrical potential between two conductors; and
“wheeling of electricity” means the transportation of electric power over transmission lines from where it is generated to where it is consumed by making use of a third party’s electricity network.

CHAPTER 1
GENERAL CONDITIONS OF SUPPLY

2. Provision of electricity services

(1) Subject to subsection 2 below, ~~O~~only the municipality ~~shall~~ may supply or contract for the supply of bulk electricity within ~~the jurisdiction of the municipality in terms of NERSA distribution license areas, which incorporates the approved urban edge of towns included in the distribution license~~ its jurisdictional area.

(2) The municipality may permit the bulk supply or wheeling of electricity through its electrical grid by another electricity supplier which is licensed and or registered to supply electricity in terms of the ERA.

(3) The municipality may permit the connection of an embedded generation system to its electrical grid in accordance with the requirements of this by-law and subject to:

(a) compliance with the relevant requirements of the municipality pertaining to the generation of electricity and the safety thereof contained in any guideline or policy issued by the municipality in respect thereof; and

(b) registration with the municipality of all fixed electrical installations where electricity is generated and compliance with the municipality's safety and quality requirements contained in any guideline or policy issued by the municipality in respect thereof.

3. Electricity Supply

No person may use or be entitled to use an electricity supply from the municipality without approval of the municipality.

4. Connection of electrical generation equipment

(1) No person shall directly or indirectly connect, attempt to connect or cause or permit to be connected any electrical installation or part thereof to the municipality's supply mains or service connection except with written permission of the municipality;

(2) No alternate electrical generation equipment provided by a customer for his own operational requirements or for generation of electricity may be connected to any installations without the prior written consent of the municipality;

(3) Application for such consent in terms of subsections (1) and (2) above must be made in writing and must include full specification of the electrical generation equipment and a wiring diagram, as may be further detailed in any guideline or policy issued by the municipality in respect thereof.

(4) The electrical generation equipment must be so designed and installed that it is impossible for the municipality's supply mains to be energized by means of a back feed from such electrical generation equipment when the municipality's supply has been de-energised.

(5) The customer shall be responsible for providing and installing all such protective equipment and for obtaining a certificate of compliance issued in terms of the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993);

(6) The municipality shall not be held responsible for any work done by the electrical contractor/registered person on a customer's premises and shall not in any way be responsible for any loss or damage which may be occasioned by fire or by any accident arising from the state of the wiring on the premises or the connection of the electrical generation equipment.

(7) Where the customer's alternate electrical generation equipment is permitted to be electrically coupled to, and run in parallel with the municipality's supply mains, the customer shall be responsible for providing, installing and maintaining all the necessary synchronizing and protective equipment, to the satisfaction of the municipality.

(8) Before making any alteration or addition to any electrical generation equipment installed within the area of the supply that requires an increase in electricity supply capacity, or an alteration to the service, the customer shall give notice of his intentions in accordance with the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993).

(9) Any electrical generation equipment connected or to be connected to the supply mains, and any additions or alterations thereto which may be made from time to time, shall be provided and erected and maintained and kept in good order by the

customer at his own expense and in accordance with the by-law and the Regulations made in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993).

5. Wheeling of electricity

No person may generate electricity by way of a fixed electrical installation and feed into the municipal electricity distribution network unless an agreement has been concluded with the municipality, and such agreement together with the provisions of this by-law, as well as any other legislation governing the licensing of generators, shall govern such generation of electricity.

~~4~~6. Service of notice

(1) Any notice or other document that is served on any person in terms of this by-law is regarded as having been served-

- (a) when it has been delivered to that person personally;
- (b) when it has been left at that person's place of residence or business in the Republic with a person apparently over the age of sixteen years;
- (c) when it has been posted by registered or certified mail to that person's last known residential or business address in the Republic and an acknowledgement of the posting thereof from the postal service is obtained;
- (d) if that person's address in the Republic is unknown, when it has been served on that person's agent or representative in the Republic in the manner provided by paragraphs (a), (b) or (c); or
- (e) if that person's address and agent or representative in the Republic is unknown, when it has been posted in a conspicuous place on the property or premises to which it relates.

(2) When any notice or other document must be authorised or served on the owner, occupier or holder of any property or right in any property, it is sufficient if that person is described in the notice or other document as the owner, occupier or holder of the property or right in question, and it is not necessary to name that person.

(3) Any legal process is effectively and sufficiently served on the municipality when it is delivered to the municipal manager or a person in attendance at the municipal manager's office.

~~5~~7. Compliance with notices

Any person on whom a notice duly issued or given under this by-law must, within the time specified in such notice, comply with its terms.

~~6~~8. Application for electricity supply

(1) Application for the supply of electricity shall be made in writing by the prospective consumer on the prescribed form obtainable at the office of the municipality, and the estimated load, in kVA, of the installation, shall be stated therein; the application must be made as early as possible before the supply of electricity is required in order to facilitate the work of the municipality.

(2) An application for an electricity supply for a period of less than one year shall be regarded as an application for a temporary supply of electricity and shall be considered at the discretion of the municipality who may specify any special conditions.

~~7~~9. Processing of requests for supply

Applications for the supply of electricity must be processed and the supply made available within the periods stipulated in NRS 047.

~~8~~10. Wayleaves

(1) The municipality may refuse to lay or erect a service connection above or below ground on any thoroughfare or land not vested in the municipality or on any private property, unless the prospective consumer has obtained written permission granted by the owner of the said private property.

(2) If such permission is withdrawn at any time or if the aforesaid private property or thoroughfare changes ownership and the new owner refuses to grant or continue such permission, the cost of any alteration required to be made to a service connection in order to continue the supply of electricity and of any removal thereof, shall be borne by the consumer to whose premises the supply of electricity is required to be continued.

(3) A way leave granted in terms of sub section (1) shall be binding on the owner of the property who granted the way leave and his or her successors in title for as long as the electricity connection is operative and may not be withdrawn without permission of the municipality.

~~9~~11. Statutory Servitude

(1) Subject to the provisions of subsection (3) the municipality may within its municipal area:

(a) provide, establish and maintain electricity services;

(b) acquire, construct, lay, extend, enlarge, divert, maintain, repair, discontinue the use of, close up and destroy electricity supply mains;

(c) construct, erect or lay any electricity supply main on, across, through, over or under any street or immovable property and the ownership of any such main shall vest in the municipality;

(d) do any other thing necessary or desirable for or incidental, supplementary or ancillary to any matter contemplated in sub paragraphs (a) to (c).

(2) If the municipality constructs, erects or lays any electricity supply main on, across, through, over or under any street or immovable property not owned by the municipality or under the control of or management of the municipality it must compensate the owner as agreed upon by such owner or, in the absence of agreement, as determined either by arbitration or a court of law.

(3) The municipality must, before commencing any work other than repairs or maintenance on or in connection with any electricity supply, give the owner or occupier of such property reasonable notice of the proposed work and the date on which it proposes to commence such work.

~~10~~12. Right of admittance to inspect, test or do maintenance work

(1) The municipality has access to or over any property for the purposes of-

(a) doing anything authorised or required to be done under this by-law or any other law;

(b) inspection and examination of any service mains and anything connected therewith;

(c) investigating any possible source of electricity supply or the suitability of immovable property for any work, scheme or undertaking of the municipality;

(d) ascertaining whether there is or has been a contravention of the provisions of this by-law or any other law; and

(e) enforcing compliance with the provisions of this by-law or any other law.

(2) The municipality shall pay compensation, as agreed upon, to any person suffering damage as a result of the exercise of the right of access contemplated by subsection (1).

(3) Subsection (2) does not apply where the municipality is authorised to execute work at the cost of such person or some other person.

(4) In the absence of agreement compensation may be determined by arbitration or a court of law.

(5) An employee of the municipality may, by notice in writing require such owner or occupier, to provide access to such property for a purpose referred to in subsection (1).

(6) In case of emergency the municipality may enter any premises or property without notice and may take whatever action is necessary or desirable to protect life or property.

(7) A person representing the municipality must, on request, provide his or her identification.

~~11~~13. Refusal or failure to give information

No person may refuse or fail to give information that may be reasonably required of him or her by an authorised official of the municipality or render any false information regarding any electrical installation work completed or contemplated.

~~12~~14. Refusal of admittance

No person may willfully hinder, obstruct, interfere with or refuse admittance to any authorised official of the municipality in the performance of his duty under this by-law.

~~13~~15. Improper use

(1) If a consumer uses electricity for any purpose or deals with the electricity in any manner which the municipality has reasonable grounds to believe interferes in an improper or unsafe manner, or is calculated to interfere in an improper or unsafe manner with the efficient supply of electricity to any other consumer, the municipality may, with or without notice, disconnect the electricity supply but such supply shall be restored as soon as the cause for the disconnection has been permanently remedied or removed.

(2) The tariff as prescribed by the municipality for the disconnection and re-connection shall be paid by the consumer before the electricity supply is restored, unless it can be shown that the consumer did not use or deal with the electricity in an improper or unsafe manner.

~~14~~16. Electricity tariffs

Copies of tariffs may be obtained free of charge at the offices of the municipality.

~~15~~17. Deposits

The municipality reserves the right to require the consumer to deposit a sum of money as security in payment of any tariff which is due or may become due to the municipality.

~~16~~18. Payment of tariffs

(1) The consumer is liable for all tariffs determined in terms of the Tariff Policy of the municipality for the electricity service which may include all other electricity services provided by the municipality.

(2) Recovery of payments due to the municipality shall be dealt with in terms of the municipality's Credit Control and Debt Collection Policy.

~~17~~19. Interest on overdue accounts

The municipality may charge interest on arrear accounts in terms of its Credit Control and Debt Collection Policy.

~~18~~20. ~~Principles for t~~The resale of electricity

(1) Unless authorised by the municipality, no person may sell or supply electricity supplied to his or her premises or generated by him or her to any other person or persons for use on any other premises, or permit or allow such resale or supply to take place.

(2) If electricity is resold for use on the premises, the provisions of the ERA shall apply, as specified in Schedule 2 to the ERA.

~~(2)~~(3) If electricity is resold for use upon the same premises, the electricity resold shall be measured by a submeter of a type which has been approved by South African ~~National~~ Bureau of Standards and supplied, installed and programmed in accordance with the standards of the municipality.

~~(3)~~(4) The tariff, rates and charges at which and the conditions of sale under which electricity is thus resold ~~may~~ shall not be less favorable to the purchaser than those that would have been payable and applicable had the purchaser been supplied directly with electricity by the municipality.

~~(4)~~(5) Every reseller must furnish the purchaser with monthly accounts that are at least as detailed as the relevant billing information details provided by the municipality to its electricity consumers.

~~19~~21. Right to disconnect supply

(1) The municipality has the right to disconnect the supply of electricity to any premises-

- (a) without notice where-
  - (i) there is grave risk to person or property if the supply is not disconnected; or
  - (ii) there is evidence of tampering as contemplated in section 24; or
- (b) with reasonable written notice where-
  - (i) a consumer fails to pay any amount due to the municipality in connection with the supply of electricity;
  - (ii) any provision of this by-law has been contravened and the consumer has failed to comply with a notice of compliance;
  - (iii) access to inspect metering equipment has been denied;
  - (iv) the metering accommodation provided by the consumer is not secure, in compliance with safety regulations and lockable; or

(v) in the opinion of the municipality, there is a defect in the installation on premises or in any appliance used in or on premises which is likely to cause injury or damage to persons or property.

(2) In the case of a contravention of section 18(1) of this by-law, the municipality has the right to limit the supply of electricity to the premises from which electricity is supplied or sold or to remove and destroy the illegal connections between premises.

(3) After disconnection for non-payment of accounts or the improper or unsafe use of electricity, the tariff as prescribed by the municipality shall be paid for re-connection of such supply.

(4) In the case where an installation has been illegally re-connected on premises after having been disconnected by the municipality, or in the case where the municipality's electrical equipment has been tampered with to prevent the full registration of consumption by the meter, the municipality may remove the electricity supply from those premises.

~~20~~22. Non-liability of the municipality

(1) The municipality shall not be liable for any loss or damage, direct or consequential, suffered or sustained by a consumer as a result of or arising from the cessation, interruption or any other abnormality of the supply of electricity, unless caused by negligence on the part of the municipality.

(2) The consumer shall be responsible to install and maintain devices on his or her premises to protect installations against all hazards, damage or failure as a result of electricity interruptions, under- and over-voltages, swells, flicker, surges, dips, single phasing, phase unbalance, harmonic distortion, frequency variations, loss of neutral conductor, inadequate earthing and earth leakages.

(3) The municipality shall not be liable for any incident, injury, loss or damage, direct or consequential, suffered or sustained if such protection devices are not installed or if they do not function effectively.

~~21~~23. Leakage of electricity

No rebate shall be allowed in respect of electricity wasted owing to leakage or any other fault in the electrical installation.

~~22~~24. Failure of supply

(1) The municipality is not obliged to attend to a failure of supply of electricity due to a fault in the electrical installation of the consumer, except when such failure is due to the operation of the service protective device of the municipality.

(2) When any failure of supply of electricity is found to be due to a fault in the electrical installation of the consumer or to the faulty operation of apparatus used in connection therewith, the municipality shall have the right to charge the consumer the prescribed tariff for each restoration of the supply of electricity in addition to the cost of making good or repairing any damage caused to the service main and meter by such fault or faulty operation.

~~23~~25. Seals of the municipality

The meter, service protective devices and all apparatus belonging to the municipality shall be sealed or locked by a duly authorised official of the municipality, and no person shall in any manner or for any reason whatsoever remove, break, deface, or tamper or interfere with such seals or locks.

~~24~~26. Tampering with service connection or supply mains

(1) No person shall in any manner or for any reason whatsoever tamper or connect to, or interfere with any meter or metering equipment or service connection or service protective device or supply mains or any other equipment of the municipality.

(2) Where prima facie evidence exists of a consumer or any person having contravened subsection (1), the municipality shall have the right to disconnect the supply of electricity immediately in terms of section 19 of this by-law.

(3) Where a consumer or any person has contravened subsection (1) and such contravention has resulted in the meter recording less than the true consumption, the municipality shall have the right to recover from the consumer the full cost of his estimated consumption, the full cost of damage inflicted and may levy tampering fees in terms of approved tariffs.

~~25~~27. Protection of municipality's supply mains

(1) No person shall, except with the consent of the municipality and subject to such conditions as may be imposed –

- (a) construct, erect or lay, or permit the construction, erection or laying of any building, structure or other object, or plant trees or vegetation over or in such a position or in such a manner as to interfere with or endanger the supply mains;
- (b) excavate, open up or remove the ground above, next to, under or near any part of the supply mains;
- (c) damage, endanger, remove or destroy, or do any act likely to damage, endanger or destroy any part of the supply mains; or
- (d) make any unauthorised connection to any part of the supply mains or divert or cause to be diverted any electricity there from.

(2) An owner or occupier shall limit the height of trees or length of projecting branches in the proximity of overhead lines to prevent the tree from interfering with the conductors should the tree or branch fall or be cut down.

(3) Should the owner or occupier fail to observe this provision the municipality shall have the right, after notice, or at any time during an emergency, to cut or trim the trees or other vegetation in such a manner as to comply with this provision and shall be entitled to enter the property for this purpose.

(4) The municipality may, subject to obtaining an order of court, demolish, alter or otherwise deal with any building, structure or other object constructed, erected or laid in contravention with this by-law.

(5) The municipality may in the case of an emergency or disaster remove anything damaging, obstructing or endangering or likely to damage, obstruct, endanger or destroy any part of the electrical distribution system.

~~26~~28. Prevention of tampering with service connection or supply mains

If the municipality decides that it is necessary or desirable to take precautions in order to prevent tampering with any portion of the supply mains, service connection or service protective device or meter or metering equipment, the consumer shall either supply and install the necessary protection or pay the costs involved where such protection is supplied by the municipality.

~~27~~29. Unauthorised connections

~~No person other than a person authorised thereto by the municipality in writing shall directly or indirectly connect, attempt to connect or cause or permit to be connected any electrical installation or part thereof to the supply mains or service connection.~~

(1) No person other than a person whom the municipality specifically authorizes in writing to do so may directly or indirectly connect, attempt to connect or cause or permit the connection of a new electrical installation or part of a new electrical installation to the supply mains or service connection.

(2) In the case where an electrical installation has been illegally connected on a customer's premises in contravention of this by-law, any policy or guideline issued by the municipality and/or the Regulations, the municipality may disconnect the connection of the electrical installation to the municipal distribution network.

(3) The municipality must give a person referred to in subsection (3) and any person residing in the premises notice of –

(a) the intention to disconnect the electrical installation of such person;

(b) a reasonable opportunity for such person to make representations in respect of the intended disconnection; and

(c) all the relevant information including reasons for the intended disconnection and the notice period on or after which the disconnection will be effected.

(4) For circumstances other than listed in subsection (5), where any of the provisions of this by-law or the Regulations are being contravened, the municipality shall give the person concerned fourteen days' notice to remedy his or her default prior to disconnection.

(5) The municipality may disconnect the supply of electricity to any premises or the connection of any electrical installation with notice under the following circumstances:

(a) where there is a case of grave risk to any person or property; or

(b) for reasons of community safety or the safety of emergency personnel.

(6) After the disconnection contemplated in subsection (5), the fee as prescribed by the municipality for such disconnection or the reconnection of the service shall be paid by the person concerned.

(7) In the case where an installation has been illegally reconnected on a customer's premises after having been previously legally disconnected by the municipality, or in the case where the municipality's electrical equipment has been tampered with to prevent the full registration of consumption by the meter, the electricity supply may be physically removed from those premises.

~~28~~30. Unauthorised re-connections

(1) No person other than a person authorised thereto by the municipality in writing shall reconnect, attempt to reconnect or cause or permit to be re-connected to the supply mains or service connection any electrical installation or installations which has or have been disconnected by the municipality.

(2) Where the supply of electricity that has previously been disconnected is found to have been re-connected, the consumer using the supply of electricity shall be liable for all tariffs for electricity consumed between the date of disconnection and the date the electricity supply was found to be re-connected and any other tariff raised in this regard.

(3) Furthermore, the municipality reserves the right to remove part or all of the supply equipment until such time as payment has been received in full and in

addition, the consumer will be responsible for all the costs associated with the reinstatement of such supply equipment.

~~29~~31. Temporary disconnection and re-connection

(1) The municipality shall, at the request of the consumer, temporarily disconnect and re-connect the supply of electricity to the consumer's electrical installation upon payment of the prescribed tariff for each such disconnection and subsequent re-connection.

(2) The municipality may only under exceptional circumstances temporarily disconnect the supply of electricity to any premises without notice, for the purpose of effecting repairs or carrying out tests or for any other legitimate purpose.

~~30~~32. Temporary supplies

If electricity supply is found to interfere with the efficient and economical supply to other consumers, the municipality may, with notice, or under exceptional circumstances without notice, terminate such temporary supply at any time and the municipality shall not be liable for any loss or damage occasioned by the consumer by such termination.

~~31~~33. Temporary work

(1) Electrical installations requiring a temporary supply of electricity may not be connected directly or indirectly to the supply mains except with the written permission of the municipality.

(2) Full information as to the reasons for and nature of such temporary work shall accompany the application for the aforesaid permission, and the municipality may refuse such permission or may grant the same upon such terms and conditions.

~~32~~34. Load reduction

(1) At times of peak load, or in an emergency, or when it is necessary for any reason to reduce the load on the electricity supply system of the municipality, it may without notice interrupt and for such period as may be necessary, discontinue the electricity supply to any consumer’s electrically operated thermal storage water heater or any specific appliance or the whole installation.

(2) Except at times of peak load or in cases of emergency, the municipality shall where possible and practically viable not interrupt the electricity supply system to a consumer without reasonable notice.

(3) The municipality may install upon the premises of the consumer such apparatus and equipment as may be necessary to give effect to the provisions of subsection (1), and any duly authorised official of the municipality may at any reasonable time and subject to section ~~10~~12(7) enter any premises for the purpose of installing, inspecting, testing adjusting or changing such apparatus and equipment.

(4) Notwithstanding the provisions of subsection (3), the consumer or the owner, as the case may be, shall, when installing an electrically operated water storage heater, provide such necessary accommodation and wiring as the municipality may decide, to facilitate the later installation of the apparatus and equipment.

~~33~~35. High, medium and low voltage switchgear and equipment

(1) In cases where a supply of electricity is given at either high, medium or low voltage, the supply and installation of the switchgear, cables and equipment forming

part of the service connection shall, unless otherwise approved by the municipality, be paid for by the consumer.
(2) All equipment installed on the consumer's premises shall be compatible with the municipality's electrical performance standards.
(3) No person shall open, close, isolate, link or earth high or medium voltage switchgear or equipment without giving reasonable prior notice to the municipality.
(4) In the case of installation of high or medium voltage supply of electricity the municipality must be notified of the competent person appointed by the consumer in terms of the Regulations, and of any changes made to such appointment.
(5) In the case of a low voltage supply of electricity, the consumer must provide and install a low voltage main switch or any other equipment required by the municipality.

~~34~~36. Substation accommodation
(1) The municipality may require a consumer to provide and maintain accommodation which shall constitute a substation and which shall consist of a separate room or rooms to be used exclusively for the purpose of housing medium voltage cables and switchgear, transformers, low voltage cables and switchgear and other equipment necessary for the supply of electricity requested by the owner.
(2) The accommodation shall be situated at a point to which free and unrestricted access is available for purposes connected with the operation and maintenance of the equipment.
(3) The municipality reserves the right to supply its own networks from its own equipment installed in such accommodation, and if additional accommodation is required by the municipality, it shall provide such accommodation.

~~35~~37. Wiring diagram and specification
(1) Where more than one electrical installation or electricity supply from a common main or more than one distribution board or meter is required for any building or block of buildings, the wiring diagram of the circuits starting from the main switch and a specification shall on request be supplied to the municipality for approval before the work commences.
(2) Where an electrical installation is supplied from a substation on which the current is transformed from high voltage, or from one of the substations of the municipality through mains separate from the general distribution system, a complete specification and drawings for the plant to be installed by the consumer shall, if so required, be forwarded to the municipality for approval before any material in connection therewith is ordered.

~~36~~38. Standby supply
(1) Standby supply of electricity from the municipality for any premises having a separate source of electricity may only be supplied with the written consent of the municipality.
(2) Upon interruption of the electricity supply the municipality may supply standby electricity in any manner as necessary.

~~37~~39. Consumer's emergency standby supply and generating equipment
(1) No emergency standby or generating equipment provided by a consumer in terms of any Regulations or for his own operational requirements shall be connected to any installation without the written approval of the municipality.

(2) Application for such approval shall be made in writing and shall include a full specification of the equipment and a wiring diagram.
(3) The standby and generating equipment shall be so designed and installed, that it is impossible for the municipality's supply mains to be energised by means of a back-charge from such equipment.
(4) Where a consumer's standby or generating equipment is permitted, in terms of a special agreement, to be electrically coupled and run in parallel with the municipality's supply mains, the consumer shall be responsible for providing, installing and maintaining all the necessary synchronising and protective equipment required for such safe parallel operation.
(5) Under normal operating circumstances, any export of surplus energy from the consumer to the municipality's network shall be subject to a special agreement.
(6) In the event of a general power failure on the municipality's network, the consumer must install protection equipment, subject to approval by the municipality, so as to ensure isolation of the consumer's installation from that of the municipality until restoration of normal operating conditions.
(7) The cost of any specialised metering equipment shall be borne by the consumer.
(8) Generation equipment must comply with the appropriate SANS regulations and municipal specifications.

~~38~~40. Circular letters
The municipality may issue circulars detailing its requirements regarding matters not specifically covered in the Regulations or this by-law but which are necessary for the safe, efficient operation and management of the supply of electricity.

CHAPTER 2
RESPONSIBILITIES OF CONSUMERS

~~39~~41. Consumer to erect and maintain electrical installation
Any electrical installation connected or to be connected to the supply mains, and any additions or alterations thereto shall be provided and maintained by the consumer at his own expense and in accordance with this by-law and the Regulations.

~~40~~42. Fault in electrical installation
(1) If any fault develops in an electrical installation, which constitutes a hazard to persons, livestock or property, the consumer shall immediately disconnect the electricity supply and without delay notify the municipality and immediately take steps to remedy the fault.
(2) The municipality may require the consumer to reimburse it for any expenses incurred in connection with a fault in the electrical installation.

~~41~~43. Discontinuance of use of supply
A consumer who wishes to discontinue the electricity supply must give at least two full working days' notice in writing.

~~42~~44. Change of occupier
(1) A consumer vacating premises shall give the municipality at least two full working days' notice in writing of his intention to discontinue using the electricity supply, failing which he or she shall remain liable for such supply.

(2) The person taking over occupation of the vacated premises must apply in terms of section 3 of this by-law, and if he or she fails to do so within ten working days of occupation of the premises, the supply of electricity shall be disconnected, and he or she shall be liable for consumption from the date of occupation until disconnection.
(3) Where premises are fitted with pre-payment meters any person occupying the premises at that time shall be deemed to be the consumer and until such time as application is made by such person for in terms of section 3 of this by-law, he or she shall be liable for all payments owed to the municipality for that metering point as well as any outstanding amounts whether accrued by that person or not.
(4) The municipality may impose conditions, which may include the withholding of electricity supply to premises where the previous consumer's account is in arrears.
(5) In the event of change of ownership a new certificate of compliance for the premises shall be issued by an accredited electrician, unless the existing certificate was issued within the preceding 24 month period and no subsequent alteration of the electrical installation was effected.

~~43~~45. Service apparatus
(1) The consumer shall be liable for all costs arising from damage to or loss of any metering equipment, service protective device, service connection or other apparatus on the premises, unless such damage or loss is caused by a natural disaster or an act or omission of an employee of the municipality or caused by an abnormality in the supply of electricity to the premises.
(2) If, during a period of disconnection of an installation from the supply mains, the service main, metering equipment or any other service apparatus of the municipality have been removed without permission or have been damaged so as to render re-connection dangerous, the owner or occupier of the premises shall bear the cost of repair or replacing such equipment.
(3) Where there is a common metering position, the liability detailed in subsection (1) shall devolve on the owner of the premises.
(4) The amount due in terms of subsection (1) shall be evidenced by a certificate from the municipality which shall be final and binding.

CHAPTER 3
SPECIFIC CONDITIONS OF SUPPLY

~~44~~46. Service connection
(1) The consumer shall bear the cost of the service connection, as approved by the municipality.
(2) Notwithstanding the fact that the consumer bears the cost of the service connection, ownership thereof, laid or erected by the municipality, shall vest in the municipality and the municipality shall be responsible for the maintenance of such service connection up to the point of supply.
(3) The consumer shall not be entitled to any compensation from the municipality in respect of such service connection.
(4) With respect to maintenance and responsibility for safety of the service connection, the point of supply shall be-

(a) where the underground or overhead service connection physically transverses the boundary of the consumer's property; or

(b) at the connection to the municipal distribution infrastructure if installed within the boundary of the consumer’s property.

(5) The work to be carried out by the municipality at the cost of the consumer for a service connection to the consumer's premises shall be determined by the municipality.

(6) A service connection shall be laid underground, whether the supply mains are laid underground or erected overhead, unless an overhead service connection is specifically required by the municipality.

(7) The consumer shall provide, fix or maintain on his premises such ducts, wire ways, trenches, fastenings and clearance to overhead supply mains as may be required by the municipality for the installation of the service connection.

(8) The conductor used for the service connection shall have a cross-sectional area according to the size of the electrical supply but shall not be less than 10 mm^2 (copper or copper equivalent), and all conductors shall have the same cross-sectional area, unless otherwise approved by the municipality.

(9) Unless otherwise approved, the municipality shall only provide one service connection to each registered erf and for two or more premises belonging to one owner and situated on adjacent erven, a single bulk supply of electricity may be made available provided the erven are consolidated or notarially tied.

(10) Covers of a wire way carrying the supply circuit from the point of supply to the metering equipment shall be made to accept the seals of the municipality.

(11) Within the meter box, the service conductor or cable shall terminate in an unobscured position and the conductors must be visible throughout their length when cover plates, if present, are removed.

(12) In the case of blocks of buildings occupied by a number of individual consumers, separate wire ways and conductors or cables shall be laid from the common metering room or rooms to each individual consumer in the blocks of buildings; alternatively, if trunking is used, the conductors of the individual circuits shall be clearly identified (tied together every 1,5m) throughout their length.

~~45~~47. Metering accommodation

(1) The consumer shall, if required by the municipality, provide accommodation in an approved position, for the meter board and adequate conductors for the municipality’s metering equipment, service apparatus and protective devices.

(2) Such accommodation and protection must be provided and maintained by the consumer and must be situated, in the case of credit meters, at a point with unrestricted access for the reading of meters and for purposes connected with the operation and maintenance of the service equipment.

(3) Metering accommodation must be safeguarded and equipped with approved padlocking facilities and must comply with safety regulations.

(4) Access at all reasonable hours must be afforded for the inspection of prepayment meters.

(5) Where sub metering equipment is installed, accommodation separate from the municipality’s metering equipment shall be provided.

(6) The consumer or, in the case of a common meter position, the owner of the premises must provide adequate electric lighting in the space set aside for accommodating the metering equipment and service apparatus.

(7) Where the position of the meter, service connection, protective devices or main distribution board is no longer readily accessible or becomes a source of danger

to life or property or in any way becomes unsuitable, the consumer must at own cost remove it to a new position.

(8) The accommodation for the municipality's metering equipment and protective devices may, if approved, include the consumer's main switch and main protective devices; no apparatus other than that used in connection with the supply of electricity and use of electricity shall be installed or stored in such accommodation unless approved.

CHAPTER 4
SYSTEMS OF SUPPLY

~~46~~48. Load requirements

Alternating current supplies shall be given as prescribed by the Electricity Act, 1987 (Act 41 of 1987), and in the absence of a quality of supply agreement, as set out in applicable standard specification.

~~47~~49. Load limitations

(1) Where the estimated load, calculated in terms of the safety standard, does not exceed 15 kVA, the electrical installation shall be arranged for a two-wire single-phase supply of electricity, unless otherwise approved by the municipality.

(2) Where a three-phase four-wire supply of electricity is provided, the load shall be approximately balanced over the three phases but the maximum out-of-balance load shall not exceed 15kVA, unless approved by the municipality.

(3) No current-consuming appliance, inherently single phase in character, with a rating which exceeds 15kVA shall be connected to the electrical installation without the approval of the municipality.

~~48~~50. Interference with other persons' electrical equipment

(1) No person shall operate electrical equipment having load characteristics which, singly or collectively, give rise to voltage variations, harmonic currents or voltages, or unbalanced phase currents which fall outside the applicable standard specification.

(2) The assessment of interference with other persons' electrical equipment shall be carried out by means of measurements taken at the point of common coupling.

(3) Should undue interference occur, the consumer shall at his or her own cost install the necessary equipment to filter out the interference and prevent it reaching the supply mains.

~~49~~51. Supplies to motors

Unless otherwise approved by the municipality the rating of motors shall be limited as follows:

(1) Limited size for low voltage motors –

The rating of a low voltage single-phase motor shall be limited to 2kW or the starting current shall not exceed 70A. All motors exceeding these limits shall be wound for three phases at low voltage or such higher voltage as may be required.

(2) Maximum starting and accelerating currents of three-phase alternating current motors.-

Insulated service cable, size in mm², copper equivalent mm²	Maximum permissible starting current	Maximum motor rating in kW		
		Direct on line (6x full-load current)	Star/Delta (2,5 x full-load current)	Other means (1,5 x full-load current)
		kW	kW	kW
16	72	6	13,5	23
25	95	7,5	18	30
35	115	9	22	36,5
50	135	10	25	45
70	165	13	31	55
95	200	16	38	67
120	230	18	46	77
150	260	20	52	87

The starting current of three-phase low voltage motors permitted shall be related to the capacity of the consumer's service connection, as follows:

(3) Consumers supplied at medium voltage –

In an installation supplied at medium voltage the starting current of a low voltage motor shall be limited to 1,5 times the rated full-load current of the transformer supplying such a motor. The starting arrangement for medium voltage motors shall be subject to the approval of the municipality.

~~50~~52. Power factor

(1) If required by the municipality, the power factor of any load shall be maintained within the limits 0,85 lagging and 0,9 leading.

(2) Where, for the purpose of complying with subsection (1), it is necessary to install power factor corrective devices, such corrective devices shall be connected to the individual appliance terminals unless the correction of the power factor is automatically controlled.

(3) The consumer shall, at his or her own cost, install such corrective devices.

~~51~~53. Protection

(1) Electrical protective devices must be of such a design as effectively to prevent sustained over current and single phasing where applicable.

(2) Consumers shall be responsible to establish and maintain appropriate earthing systems in order to limit voltage fluctuations of the neutral conductor in the event of loss of the supply neutral or floating neutral or during short circuit conditions, in order to ensure safety and prevent damage to equipment.

CHAPTER 5
MEASUREMENT OF ELECTRICITY

~~52~~54. Metering

(1) ~~In order to measure the consumption of electricity supplied, the municipality shall, at the consumer's cost, provide, and maintain appropriately rated metering equipment at the point of metering.~~ The municipality shall, at the customer's cost in the form of a direct charge or prescribed tariff, provide, install and maintain appropriately rated metering equipment at the point of metering for measuring the electricity supplied.

(2) Except in the case of prepayment meters, the electricity used by a consumer during any metering period shall be ascertained by the reading of the meters supplied at the end of such period except where the metering equipment is found to be defective, or the municipality invokes the provisions of section ~~54~~56(2) of this by-law, in which case the consumption for the period shall be estimated.

(3) Where the electricity used by a consumer is charged at different tariffs, the consumption shall be metered separately for each tariff.

(4) The municipality reserves the right to meter the supply to blocks of shops and flats, tenement-houses and similar buildings for the buildings as a whole, or for individual units, or for groups of units.

(5) No alterations, repairs or additions or electrical connections of any description shall be made on the supply side of the point of metering unless approved in writing by the municipality.

~~53~~55. Accuracy of metering

(1) A meter shall be presumed to be registering accurately if its error, when tested in the manner prescribed in subsection (5) hereof, is found to be within the limits of error as provided for in the applicable standard specifications.

(2) The municipality is entitled to test its metering equipment. If it is established by test or otherwise that such metering equipment is defective, the municipality shall in accordance with the provisions of subsection (6)-

(a) in the case of a credit meter, adjust the account rendered;

(b) in the case of prepayment meters,

(i) render an account where the meter has been under-registering, or

(ii) issue a free token where the meter has been over-registering;

(3) The consumer shall be entitled to have the metering equipment tested by the municipality on payment of the prescribed tariff. If the metering equipment is found not to comply with the system accuracy requirements as provided for in the applicable standard specifications, an adjustment in accordance with the provisions of the municipality's Credit Control and Debt Collection Policy may be effected.

(4) In case of a dispute, the consumer shall have the right at his own cost to have the metering equipment under dispute tested by an approved independent testing authority, and the result of such test shall be final and binding on both parties.

(5) Meters shall be tested in the manner as provided for in the applicable standard specifications.

(6) When an adjustment is made to the electricity consumption registered on a meter in terms of subsection (2) or (3), such adjustment shall either be based on the percentage error of the meter as determined by the test referred to in subsection (5) or upon a calculation by the municipality from consumption data in its possession. Where applicable, due allowance shall be made, where possible, for seasonal or other variations which may affect the consumption of electricity.

(7) When an adjustment is made as contemplated in subsection (6), the adjustment may not exceed a period of six months preceding the date on which the metering equipment was found to be inaccurate.

(8) Where the actual load of a consumer differs from the initial estimated load provided for under section ~~47~~49(1) to the extent that the municipality deems it necessary to alter or replace its metering equipment to match the load, the costs of such alteration or replacement shall be borne by the consumer.

(9) Prior to the municipality making any upward adjustment to an account in terms of subsection (6), the municipality shall-

- (a) notify the consumer in writing of the monetary value of the adjustment to be made and the reasons therefore;
- (b) in such notification provide sufficient particulars to enable the consumer to submit representations thereon; and
- (c) call upon the consumer in such notice to provide it with reasons in writing, if any, within 21 days or such longer period as the municipality may permit why his or her account should not be adjusted as notified.

(10) Should the consumer fail to make any representations during the period referred to in subsection 9(c) the municipality shall be entitled to adjust the account as notified in subsection 9(a).

(11) The municipality shall consider any reasons provided by the consumer in terms of subsection (9)(a) and shall, if satisfied that a case has been made out therefore, adjust the account accordingly.

(12) If the municipality rejects the representation made by the consumer it shall be entitled to adjust the account as notified in terms of subsection 9(a), subject to the consumer's right to appeal the decision in terms of section ~~62~~64 of this by-law.

~~54~~56. Reading of credit meters

(1) Unless otherwise prescribed, credit meters shall normally be read at intervals of one month and the fixed or minimum cost due in terms of the tariff structure shall be assessed accordingly. The municipality shall not be obliged to effect any adjustments to such tariff.

(2) If for any reason the credit meter cannot be read, the municipality may render an estimated account. The electrical energy consumed shall be adjusted in a subsequent account in accordance with the electrical energy actually consumed.

(3) When a consumer vacates a property and a final reading of the meter is not possible, an estimation of the consumption may be made and the final account rendered accordingly.

(4) If a special reading of the meter is desired by a consumer, this may be obtained upon payment of the prescribed tariff.

(5) If any calculating, reading or metering error is discovered in respect of any account rendered to a consumer, the error shall be corrected in subsequent accounts.

(6) Any such correction shall only apply in respect of accounts for a period of six months preceding the date on which the error in the accounts was discovered, and shall be based on the actual tariffs applicable during the period.

(7) The application of this section does not prevent a consumer from claiming back overpayment for any longer period.

~~55~~57. Prepayment metering

(1) No refund of the amount tendered for the purchase of electricity credit shall be given at the point of sale after initiation of the process by which the prepayment meter token is produced.

(2) Copies of previously issued tokens for the transfer of credit to the prepayment meter may be issued at the request of the consumer.
(3) When a consumer vacates any premises where a prepayment meter is installed, no refund for the credit remaining in the meter shall be made to the consumer by the municipality.
(4) The municipality shall not be liable for the reinstatement of credit in a prepayment meter lost due to tampering with, or the incorrect use or the abuse of, or the failure of prepayment meters or tokens.
(5) The municipality may, at its discretion, appoint vendors for the sale of credit for prepayment meters and shall not guarantee the continued operation of any vendor.

CHAPTER 6
ELECTRICAL CONTRACTORS

~~56~~58. Electrical Contractors

In addition to the requirements of the Regulations the following requirements shall apply:

(a) Where an application for a new or increased supply of electricity has been made to the municipality, any duly authorised official of the municipality may at his or her discretion accept notification of the completion of any part of an electrical installation, the circuit arrangements of which permit the electrical installation to be divided up into well-defined separate portions, and such part of the electrical installation may, be inspected, tested and connected to the supply mains as though it was a complete installation.

(b) The examination, test and inspection in no way relieves the electrical contractor or accredited person or the consumer from his or her responsibility for any defect in the installation.

(c) Such examination, test and inspection shall not be taken (even where the electrical installation has been connected to the supply mains) as an indication or guarantee in any way that the electrical installation has been carried out efficiently with the most suitable materials for the purpose or that it is in accordance with this by-law or the safety standard, and the municipality shall not be held responsible for any defect or fault in such electrical installation.

~~57~~59. Liability

The municipality shall not be held responsible for the work done by the electrical contractor or accredited person on a consumer's premises and shall not in any way be responsible for any loss or damage which may be occasioned by fire or by any accident arising from the state of the wiring on the premises.

CHAPTER 7
COST OF WORK

~~58~~60. Cost of work

The municipality may repair and make good any damage done in contravention of this by-law at the cost of the person who acted in contravention of this by-law.

CHAPTER 8
ENERGY SAVING MEASURES AND REDUCED USE OF ELECTRICITY

~~59~~61. Norms, standards and guidelines

(1) The municipality may from time to time issue technical standards detailing the requirements of the municipality regarding matters not specifically covered in this by-law but which are necessary for the safe, efficient operation and management of the electrical generation equipment.

(2) The municipality may determine and publish norms, standards and guidelines which prescribe appropriate measures to save energy or to reduce the use of electricity and such norms standards and guidelines must be kept in the form of an operational manual.

~~(2)~~(3) The norms, standards and guidelines contemplated in subsection ~~(1)~~(2) may differentiate between communities, geographical areas and different kinds of premises.

CHAPTER 9
GENERAL PROVISIONS

~~60~~62. Exemptions

(1) Any person may in writing apply to the municipality for exemption from any provision of this by-law.

(2) The municipality may –

(a) grant an exemption in writing and determine the period for which such exemption is granted;

(b) alter or cancel any exemption or condition in an exemption; or

(c) refuse to grant an exemption.

(3) An exemption does not take effect before the applicant has undertaken in writing to comply with the conditions imposed by the municipality, however, if an activity is commenced before such undertaking has been submitted to the municipality, the exemption lapses.

(4) If any condition of an exemption is not complied with, the exemption lapses immediately.

~~61~~63. Liaison forums in community

(1) The municipality may establish one or more liaison forums in a community for the purposes of obtaining community participation with regard to the matters dealt with in this by-law.

(2) A liaison forum may consist of –

(a) a member of members of an interest group, or an affected person;

(b) a designated official or officials of the municipality; and

(c) a councillor.

(3) (a) The municipality may, when considering an application for consent, permit or exemption in terms of this by-law, request the input of a liaison forum;

(b) A liaison forum or any person may on own initiative submit an input to the municipality for consideration.

~~62~~64. Appeal

A person whose rights are affected by a decision delegated by the municipality may appeal against that decision by giving written notice of the appeal and the reasons therefore in terms of section 62 of the Local Government: Municipal Systems Act, Act 32 of 2000 to the municipal manager within 21 days of the date of the notification of the decision.

~~63~~65. Offences and Penalties

(1) Any person who contravenes any of the provisions of sections ~~5~~7, ~~6~~8, ~~11~~13, ~~12~~14, ~~13~~15, ~~18~~20, ~~19~~21, ~~23~~25, ~~24~~26, ~~25~~27, ~~27~~29, ~~28~~30, ~~33~~35, ~~36~~38, ~~47~~49, ~~48~~50 and ~~52~~54 of this by-law or fails to comply with a notice issued in terms of this by-law, shall be guilty of an offence and shall on conviction be liable to-

(a) a fine or imprisonment, or either such fine or imprisonment or to both such fine and such imprisonment; and

(b) in the case of a continuing offence, to an additional fine or an additional period of imprisonment or to such additional imprisonment without the option of a fine or to both such additional fine and imprisonment for each day on which such offence is continued; and

(c) a further amount equal to any costs and expenses found by the court to have been incurred by the municipality as result of such contravention or failure.

~~64~~66. Conflict with other legislation

In the event of any conflict between any provision of this by-law and National and Provincial legislation, standards, policies or guidelines, the National and Provincial legislation, standards, policies or guidelines shall prevail.

~~65~~67. Repeal of by-laws

~~The provisions of any by-laws previously promulgated by the municipality or by any of the disestablished municipalities now incorporated in the municipality are hereby repealed as far as they relate to matters provided for in this by-law.~~

The Swartland Municipality Electricity Supply By-law as published in Provincial Gazette Extraordinary 7285 of 11 July 2014 is hereby repealed as a whole.

~~66~~68. Short title and commencement

This by-law shall be known as the Electricity Supply By-law and shall come into operation on the date of publication thereof in the Provincial Gazette.

Munisipaliteit
Municipality
Umasipala

Verslag ◆ Ingxelo ◆ Report

Office of the Municipal Manager
Internal Audit Division
14 April 2023

5/15/1/5

ITEM 8.2 ON THE AGENDA OF AN ORDINARY COUNCIL MEETING WHICH WILL BE HELD ON 26 APRIL 2023

SUBJECT: IRREGULAR EXPENDITURE AS REPORTED BY THE AUDITOR-GENERAL (AGSA) IN THEIR REPORT FOR 2021/2022 FINANCIAL YEAR

1. *BACKGROUND/ DISCUSSION*

1.1 Irregular expenditure incurred

Section 1 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) defines irregular expenditure as "expenditure incurred by a municipality in contravention of, or that is not in accordance with a requirement of the supply chain management policy of the municipality or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law".

In terms of Section 32 of the Municipal Finance Management Act, a municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

The Auditor-General of South Africa (AGSA) indicated in their 2021/2022 Management report that the municipality did not comply with the Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017.

It was identified that the stipulated minimum thresholds for local production and content were not included on the advertisements or bidding documents, as required by 8(2) of the PPR for the awards selected for testing during the audit.

Refer to the detail of the award(s) tested in the table below:

Supplier	Amount	Award date	Tender Nr	Applicable local content minimum thresholds
Communication Network cc	R510 916.25	19 October 2021	T20/21/22 Extension & Upgrade of UHF radio network Phase 2	Two Way Radio Terminals and Associated Equipment 60%

1.2 Swartland Municipality's explanation regarding the finding

1.2.1 Management disagrees with the audit finding insofar as it infers that management inadequately interpreted regulation 8(2) as the error was isolated to one incident by the

ICT Department only. As stipulated minimum thresholds generally do not form part of computer and related procurement transactions and was therefore overlooked.

2. *LEGISLATION*

2.1 Section 32(2) of the MFMA reads as follows:

A municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure <u>*unless*</u> *the expenditure—*

(b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

2.2 Section 32(4) of the MFMA provides as follows:

The accounting officer must promptly inform the mayor, the MEC for local government in the province and the Auditor-General, in writing, of -

(a) any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;

(b) whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and

(c) the steps that have been taken—

(i) to recover or rectify such expenditure; and

(ii) to prevent a recurrence of such expenditure.

2.3 **Duty of the Municipal Manager**

2.3.1 Municipalities should endeavour not to incur irregular expenditure and to effectively deal with such expenditure when it does occur. The responsible person is the Accounting Officer.

2.3.2 The Accounting Officer is obliged to take all reasonable steps to ensure that unauthorised, irregular or fruitless and wasteful expenditure and other losses are prevented in terms of section 62(1)(d) of the MFMA.

2.3.3 The Mayor, the MEC for Local Government and the Auditor-General will be promptly informed in writing in terms of section 32(4) of the MFMA with regards to the irregular expenditure as indicated in 1.1 above.

2.3.4 Following the above, the Municipal Manager instructed the Disciplinary Board that was appointed to investigate allegations of financial misconduct in the municipality to perform an investigation in terms of section 171(4)(a) and (b) to determine if any disciplinary proceedings need to be institute against officials. The following persons serve on the Disciplinary Board:

- Mr CB de Jager, member of the Performance and Risk Audit Committee
- Ms M Terblanche, Director: Corporate Services
- Ms S de Jongh, Senior Manager: Human Resources
- Ms J Erasmus, Senior Manager: Internal Audit

2.3.5 The committee convened and issued a report in respect of the procurement of goods and services, which resulted in irregular expenditure identified by the Auditor-General. Attached hereto as **Annexure A**

3. *ALIGNMENT TO THE IDP*

Strategic Goal 4 (*Caring, competent and responsive institutions, organisations and business*) of the municipality's Integrated Development Plan for 2017-2022 requires that instances of potential financial misconduct should be investigated properly, in order to give effect to **Objective 4.6**, that is *to identify risks and implement preventative and corrective controls*.

4. *FINANCIAL IMPLICATION*

The irregular expenditure according to the Auditor-General and determined by management is as follows:

- Total irregular expenditure for 2021-2022 amounts to R435 563

5. *RECOMMENDATION*

That the investigation by the Disciplinary Board regarding the irregular expenditure as reported by the Auditor-General be noted:

(a) The final conclusion and recommendation to council as indicated in the report is as follows:

i. That the irregular expenditure of R435 563 be certified as irrecoverable and written off as the municipality received value for money and suffered no loss;

ii. That the staff members involved in the tender process acted in good faith and the non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members;

iii. That recommendations made in the AG's report to sensitise all user of the requirements to include minimum thresholds and other requirements have already been implemented via workshops with all Contract Owners and Champions;

iv. That the threshold for minimum local content has subsequently been removed from the new SCM Preferential Regulations and SCM policy with effect from 16 January 2023 and therefore no further corrective action would be required;

v. The MEC for Local Government as well as the Auditor-General to be notified of the outcome of the investigation

(Details of the investigation are available at the office of the Senior Manager, Internal Audit.)

(sgd) J S Krieger

____

Acting Municipal Manager

Annexure A attached

ANNEXURE A

INVESTIGATION INTO IRREGULAR EXPENDITURE IN TERMS OF SECTION 32 OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003: IDENTIFIED BY AUDITOR-GENERAL DUE TO NON-COMPLIANCE WITH REGULATION 8 (2) OF THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017

Report issued by: Disciplinary Board, Swartland Municipality

Date of finding: 30 March 2023

RECORD OF DECISION

BACKGROUND

As part of the 2021/2022 regulatory audit the Auditor General identified irregular expenditure to the amount of R435 563 due to non-compliance with the Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017.

EXTRACT OF THE DETAILED AUDITOR GENERAL FINDING

"1. Local production and content requirements not included in advertisement and bid documents

Audit finding

The Preferential Procurement Policy Framework Act (Act no. 5 of 2000) (PPR): Preferential Procurement Regulations, 2017:

"8. (1) The Department of Trade and Industry may, in consultation with the National Treasury-

(a) designate a sector, sub-sector or industry or product in accordance with national development and industrial policies for local production and content, where only locally produced services or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content, taking into account economic and other relevant factors; and
(b) stipulate a minimum threshold for local production and content.

(2) An organ of state must, in the case of a designated sector, advertise the invitation to tender with a specific condition that only locally produced goods or locally manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered.

(3) The National Treasury must inform organs of state of any designation made in terms of regulation 8(1) through a circular.

(5) A tender that fails to meet the minimum stipulated threshold for local production and content is an unacceptable tender".

It was identified that the stipulated minimum thresholds for local production and content were not included on the advertisements or bidding documents, as required by 8(2) of the PPR for the awards selected for testing during the audit.

It was further identified that the declaration of local content were not included as part of the bidding documents

Refer to the detail of the awards tested in the table below:

No.	Award Description	Award Amount (R)	Actual Expenditure to date (R)	Date of Award	Applicable local content minimum thresholds
1	T20/21/22 - Extension & Upgrade of UHF radio network, Phase 2 - Communication Network cc	510 916	572 684	19 Oct 2021	Two Way Radio Terminals and Associated Equipment 60%

The above will result in non-compliance with PPR 8(2) and possible irregular expenditure – relating to the line item "irregular expenditure identified in the current year" amounting to R572 684 to be included in the financial statements.

Internal control deficiency

<u>Financial and performance management</u>

- *Review and monitor compliance with applicable laws and regulations*

Management inadequately interpreted regulation 8(2) of the PPR 2017 resulting in the municipality not including the local content minimum thresholds as part of the advertisements, bidding documents and local content declarations for competitive bids and quotations

Recommendation

Processes should be implemented to ensure that the applicable minimum thresholds for local production and content are adequately determined up front and included on the advertisements and bidding documents as such. Prospective bidders will therefore be made aware of the applicable minimum thresholds, prior to the submission of bids and evaluation by the municipality in terms thereof.

Only suppliers, which meet the stipulated minimum threshold, should be eligible for further evaluation. Bidders who fail to meet the stipulated pre-qualification criteria should be regarded as unacceptable and not be eligible for further evaluation.

Management should update the irregular expenditure in note 66 in the notes to the financial statements to account for the irregular expenditure incurred as at 30 June 2022.

Management response

Management comment on audit finding		
Management disagrees with the audit finding insofar as it infers that management inadequately interpreted regulation 8(2) as the error was isolated to one incident by the ICT Department only. As stipulated minimum thresholds generally do not form part of computer and related procurement transactions and was therefore overlooked. *The actual expenditure for tender, T20/21/22 - Extension & Upgrade of UHF radio network, Phase 2 - Communication Network cc, was R 510 916.25. The amount applicable to the stipulated minimum threshold for local content amounts to R 94 012.50.*		
Management comment on internal control deficiencies *The user departments were already made aware of the relevant legislation and requested to indicate if a stipulated minimum threshold is applicable to tenders before advertising. The SCM Manager will continue to enforce this rule across the municipality irrespective of who the requesting department is.*		
Management comment on recommendation *Management agrees with the recommendation*		
Remedial action *Note 66 dealing with irregular expenditure will be updated with the amount of R 94 012.50 to accurately disclose the value of irregular expenditure incurred for the period ended 30 June 2022.*		
What actions will be taken *The SCM Manager will ensure compliance prior to all advertisements being placed, irrespective of the type of procurement or requesting section*	***By whom*** *Manager: Supply Chain*	***By when*** *Immediately*

Auditor's conclusion

Management's response is acknowledged.

*The auditors confirmed that the amount applicable to the stipulated minimum threshold for local content tender, T20/21/22 amounts to **R 435 563** as per pricing schedule and not R 94 013. This is due to local content being applicable to more than one item.*

*The irregular expenditure amount of **R435 563** will be transferred to the schedule of uncorrected misstatements."*

3. INVESTIGATION BY THE DISCIPLINARY BOARD

The investigation by the Disciplinary Board found that:

3.1.1 The bid documents and advertisements related to T20/21/2022 did not include stipulated minimum thresholds for local production and content, as required by 8(2) of the PPR;

3.1.2 The non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members;

3.1.3 The municipality received the goods procured through the relevant tender and no loss was suffered by the municipality;

3.1.4 That recommendations made in the AG's report to sensitise all user of the requirements to include minimum thresholds and other requirements have already been implemented via workshops with all Contract Owners and Champions;

3.1.5 That the threshold for minimum local content has subsequently been removed from the new SCM Preferential Regulations and SCM policy with effect from 16 January 2023 and therefore no further corrective action would be required.

4. RECOMMENDATIONS

4.1 That an investigation was performed by the Disciplinary Board in respect of the irregular expenditure incurred by the municipality as indicated in the Auditor-General's report for the financial year 2021/2022;

4.2 That the irregular expenditure of R435 563 be certified as irrecoverable and written off as the municipality received value for money and suffered no loss;

4.3 That the staff members involved in the tender process acted in good faith and the non-compliance was not as a result of deliberate or gross negligence or as a result of fraud or other dishonest intent by the relevant staff members;

4.4 That recommendations made in the AG's report to sensitise all user of the requirements to include minimum thresholds and other requirements have already been implemented via workshops with all Contract Owners and Champions;

4.5 That the threshold for minimum local content has subsequently been removed from the new SCM Preferential Regulations and SCM policy with effect from 16 January 2023 and therefore no further corrective action would be required;

4.6 The MEC for Local Government as well as the Auditor-General to be notified of the outcome of the investigation.

We, the members of the Disciplinary Board, hereby certify the above Record of Decision as correct:

CB de Jager (Chairperson)	**M Terblanche (Director Corporate Services)**
Erasmus	Absent with apology
J Erasmus (Senior Manager Internal Audit)	**S de Jongh (Senior Manager Human Resources)**

Verslag ◆ Ingxelo ◆ Report

Kantoor van die Munisipale Bestuurder
19 April 2023

7/1/2/2-2
WYK: ALLE

Munisipaliteit
Municipality
Umasipala

ITEM 8.3 VAN DIE AGENDA VAN 'N RAADSVERGADERING WAT GEHOU SAL WORD OP 26 APRIL 2023.

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JANUARIE – MAART 2023

SUBJECT: QUARTERLY REPORT (SECTION 52 of MFMA) – JANUARY – MARCH 2023

1. AGTERGROND / *BACKGROUND*

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 3de kwartaal soos op 31 Maart 2023.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2022/2023.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 3rd quarter as at 31 March 2023.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan 2022/2023.

2. WETGEWING / *LEGISLATION*

2.1 Local Government: Municipal Systems Act 32 of 2000
2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / *LINK TO THE IDP*

The quarterly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden the tax/ revenue base)

4. FINANSIËLE IMPLIKASIE / *FINANCIAL IMPLICATION*

Not applicable.

Grants and Subsidies received and recognised for the period January – March 2023

• Equitable Share	: R35 354 000
• WC FMGSG (Student Bursaries & Internal audit)	: R 718 031
• Maintenance Proclaimed Roads	: R 4 470 000
• Municipal Infrastructure Grant (MIG)	: R 491 000
• Housing Project: De Hoop	: R 1 779 042
• Housing Project: Darling	: R 1 615 230
• EPWP	: R 561 000
• Municipal Accreditation Grant (DHS-Salaries)	: R 255 124
• Library Grant	: R 3 874 000
• Water Security Resilience Grant	: R 600 000
• Emergency Load Shedding Relief	: R10 945 000

5. AANBEVELING / *RECOMMENDATION*

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Januarie tot 31 Maart 2023.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 January to 31 March 2023.

(sgd) J S Krieger

ACTING MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52
Quarterly Report

Quarter 3
January 2023 - March 2023

Table of Contents

PART 1 – IN-YEAR REPORT

Section 1 – Mayor's Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 31 March 2023 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or potential risks facing the municipality

- That Council note the impact of load shedding on its operations and more specifically the associated additional financial burden impacting the cost of providing services to communities.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 31 March 2023.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 High-level Results

- The following table provides a high-level summary of the municipality's **YTD performance** on the capital and operational revenue and expenditure measured against the **YTD budget** as at 31 March 2023.

Description	YTD Operating Revenue	YTD Operating Expenditure	YTD Capital Expenditure
Year-to-date Budget 2022/23	R 796 148 987	R 684 654 296	R 127 359 889
Actuals as at 31 March 2023	R 759 670 470	R 612 587 041	R 83 832 076
Variance between YTD Budget and Actuals (over/-under)	R -36 478 517	R -72 067 255	R -43 527 813
Variance %	-5%	-11%	-34%

Note: Operating revenue includes capital transfers compared to the revenue schedule under 3.2.3.

Operational Revenue

The YTD Revenue **(including capital transfers)** at the end of March 2023 was **R 759.670 million**, **5% below** the YTD budgeted projections.

Operational Expenditure

The YTD Expenditure at the end of March 2023 was **R 612.587 million, 11% below** the YTD budgeted projections.

Capital Expenditure

The YTD Capital expenditure at the end of March 2023 was **R 83.832 million, 34% below** the YTD budgeted projections which will compound year-end conclusion.

- The following table provides a high-level summary of the municipality's **Annual performance** on the capital and operational revenue and expenditure measured against the **Annual budget** as at 31 March 2023.

Description	Annual Operating Revenue	Annual Operating Expenditure	Annual Capital Expenditure
Annual Budget 2022/23	R 1 098 017 584	R 1 025 575 991	R 178 839 804
Actuals as at 31 March 2023	R 759 670 470	R 612 587 041	R 83 832 076
Actuals as % of Total Annual Budget	69%	60%	47%

- **Debtors**

  The collection rate for March 2023 was **109.36%** compared to 91.23% in February 2023. (Amounts received in the current month for the previous month's debtors raised).

- **Cash flow**

  The municipality started the year with a positive audited cash balance of R 665.091 million. The closing balance as at 31 March 2023 was **R 788.991 million** which include investments made to the amount of R 680 million.

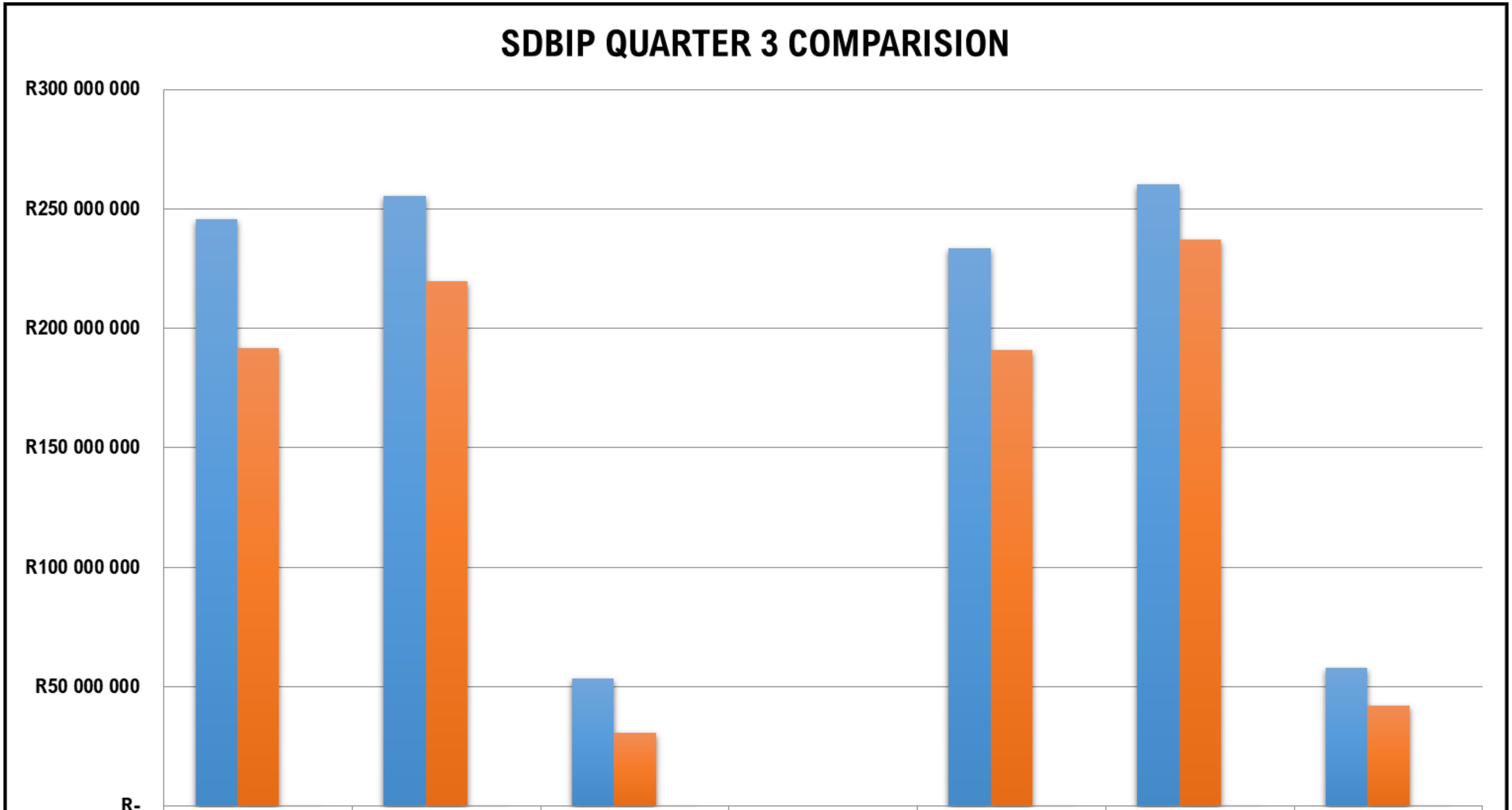
3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2022/23)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN		JANUARY			FEBRUARY			MARCH			*QUARTER 3*		
		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	*Planned*	*Actual*	*%*
	2022/23												
CIVIL SERVICES	Expenditure	22 853 571	20 327 882	89%	30 010 273	24 129 017	80%	28 269 002	21 776 679	77%	*81 132 846*	*66 233 578*	*82%*
	Revenue	15 899 098	16 508 169	104%	13 412 072	15 642 104	117%	43 057 887	44 264 523	103%	*72 369 057*	*76 414 796*	*106%*
	Capital	7 690 800	9 146 147	119%	18 194 213	9 138 347	50%	11 975 000	13 728 370	115%	*37 860 013*	*32 012 865*	*85%*
CORPORATE SERVICES	Expenditure	3 378 053	2 805 338	83%	3 291 377	2 634 432	80%	3 622 554	2 825 191	78%	*10 291 984*	*8 264 961*	*80%*
	Revenue	34 069	104 832	308%	53 609	56 350	105%	3 057 037	2 890 990	95%	*3 144 715*	*3 052 171*	*97%*
	Capital	-	26 061	#DIV/0!	60 000	10 239	17%	106 000	32 521	31%	*166 000*	*68 821*	*41%*
COUNCIL SERVICES	Expenditure	1 616 935	1 156 844	72%	1 637 300	1 064 835	65%	1 644 611	2 095 001	127%	*4 898 846*	*4 316 681*	*88%*
	Revenue	31 795	7 043	22%	22 597	3 827	17%	38 738	2 261	6%	*93 130*	*13 131*	*14%*
	Capital	2 000	-	0%	2 000	-	0%	-	-	#DIV/0!	*4 000*	*-*	*0%*
ELECTRICITY SERVICES	Expenditure	25 884 204	21 641 242	84%	28 973 488	23 634 385	82%	28 373 865	27 191 114	96%	*83 231 557*	*72 466 742*	*87%*
	Revenue	38 101 171	29 589 598	78%	28 637 174	27 238 798	95%	34 633 254	36 183 028	104%	*101 371 599*	*93 011 424*	*92%*
	Capital	2 630 833	1 053 267	40%	8 035 833	3 409 651	42%	5 353 833	3 594 347	67%	*16 020 499*	*8 057 266*	*50%*
FINANCIAL SERVICES	Expenditure	4 479 351	4 360 739	97%	5 873 045	4 581 297	78%	5 078 900	4 437 175	87%	*15 431 296*	*13 379 210*	*87%*
	Revenue	13 310 153	13 673 677	103%	16 172 633	13 901 431	86%	35 555 591	30 660 776	86%	*65 038 377*	*58 235 884*	*90%*
	Capital	-	1 986	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!	*-*	*1 986*	*#DIV/0!*
DEVELOPMENT SERVICES	Expenditure	5 430 352	4 620 231	85%	6 638 903	2 045 327	31%	6 037 064	4 611 621	76%	*18 106 319*	*11 277 179*	*62%*
	Revenue	870 321	752 422	86%	691 108	648 179	94%	11 560 196	608 822	5%	*13 121 625*	*2 009 422*	*15%*
	Capital	879 488	156 860	18%	1 324 792	267 193	20%	1 470 843	526 356	36%	*3 675 123*	*950 409*	*26%*
MUNICIPAL MANAGER	Expenditure	765 617	508 334	66%	800 603	513 093	64%	782 830	531 234	68%	*2 349 050*	*1 552 661*	*66%*
	Revenue	-	-	0%	-	-	#DIV/0!	-	-	#DIV/0!	*-*	*-*	*#DIV/0!*
	Capital	2 000	-	0%	-	9 083	#DIV/0!	-	-	#DIV/0!	*2 000*	*9 083*	*454%*
PROTECTION SERVICES	Expenditure	5 390 734	1 811 082	34%	6 410 545	6 318 383	99%	6 263 415	5 498 818	88%	*18 064 694*	*13 628 283*	*75%*
	Revenue	1 059 452	928 413	88%	970 791	886 990	91%	3 321 656	2 562 461	77%	*5 351 899*	*4 377 864*	*82%*
	Capital	-	157 762	#DIV/0!	25 000	733 658	2935%	120 000	243 720	203%	*145 000*	*1 135 140*	*783%*
TOTAL	Expenditure	**69 798 817**	**57 231 693**	**82%**	**83 635 534**	**64 920 769**	**78%**	**80 072 241**	**68 966 834**	**86%**	***233 506 592***	***191 119 295***	***82%***
	Revenue	**69 306 059**	**61 564 154**	**89%**	**59 959 984**	**58 377 679**	**97%**	**131 224 359**	**117 172 860**	**89%**	***260 490 402***	***237 114 693***	***91%***
	Capital	**11 205 121**	**10 542 083**	**94%**	**27 641 838**	**13 568 170**	**49%**	**19 025 676**	**18 125 315**	**95%**	***57 872 635***	***42 235 569***	***73%***

- Variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2021/22)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN	2021/22	JANUARY Planned	JANUARY Actual	JANUARY %	FEBRUARY Planned	FEBRUARY Actual	FEBRUARY %	MARCH Planned	MARCH Actual	MARCH %	QUARTER 3 Planned	QUARTER 3 Actual	QUARTER 3 %
CIVIL SERVICES	Expenditure	55 472 478	19 451 557	35%	18 978 937	23 746 285	125%	18 351 306	19 225 032	105%	92 802 721	62 422 874	67%
	Revenue	33 981 463	15 215 499	45%	14 086 544	16 116 765	114%	24 930 526	31 744 766	127%	72 998 533	63 077 029	86%
	Capital	8 718 250	3 393 621	39%	15 136 921	6 709 996	44%	12 645 433	12 505 002	99%	36 500 604	22 608 619	62%
CORPORATE SERVICES	Expenditure	3 659 014	3 059 301	84%	2 775 573	2 944 288	106%	2 803 728	2 668 831	95%	9 238 315	8 672 419	94%
	Revenue	5 931 895	52 712	1%	47 475	41 905	88%	3 093 697	2 993 588	97%	9 073 067	3 088 204	34%
	Capital	10 000	3 958	40%	10 000	11 139	111%	12 000	368 593	3072%	32 000	383 690	1199%
COUNCIL SERVICES	Expenditure	1 428 149	1 041 852	73%	1 164 874	1 020 270	88%	1 460 993	1 066 854	73%	4 054 016	3 128 975	77%
	Revenue	23 299	8 026	34%	24 244	8 059	33%	21 409	1 104	5%	68 952	17 189	25%
	Capital	2 000	-	0%	2 000	-	0%	2 000	-	0%	6 000	-	0%
ELECTRICITY SERVICES	Expenditure	35 272 499	20 101 780	57%	28 480 332	26 620 047	93%	29 584 937	27 466 527	93%	93 337 768	74 188 354	79%
	Revenue	33 371 739	30 597 717	92%	29 271 848	30 254 950	103%	34 464 715	32 140 829	93%	97 108 302	92 993 496	96%
	Capital	1 626 608	879 817	54%	2 360 730	2 075 904	88%	6 295 250	1 152 263	18%	10 282 588	4 107 983	40%
FINANCIAL SERVICES	Expenditure	3 372 346	3 839 583	114%	3 075 259	2 566 401	83%	3 082 177	3 928 839	127%	9 529 782	10 334 822	108%
	Revenue	16 107 601	12 122 426	75%	12 304 309	12 050 568	98%	18 972 757	24 016 205	127%	47 384 667	48 189 200	102%
	Capital	8 481	239 864	2828%	(3 122)	4 380	-140%	-	3 643	#DIV/0!	5 359	247 887	4626%
DEVELOPMENT SERVICES	Expenditure	8 581 522	6 079 738	71%	6 120 283	2 382 815	39%	6 048 671	8 578 000	142%	20 750 476	17 040 554	82%
	Revenue	1 791 048	5 988 334	334%	388 057	761 838	196%	19 465 100	1 300 199	7%	21 644 205	8 050 372	37%
	Capital	185 366	18 887	10%	1 001 365	863 397	86%	5 416 040	1 755 311	32%	6 602 771	2 637 594	40%
MUNICIPAL MANAGER	Expenditure	565 160	497 347	88%	571 698	510 907	89%	568 711	477 434	84%	1 705 569	1 485 689	87%
	Revenue	-	-	0%	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
	Capital	2 000	-	0%	2 000	-	0%	2 000	-	0%	6 000	-	0%
PROTECTION SERVICES	Expenditure	5 178 289	4 585 004	89%	4 731 531	4 797 498	101%	4 514 483	4 967 022	110%	14 424 303	14 349 525	99%
	Revenue	3 564 898	851 109	24%	907 419	848 279	93%	2 658 384	2 527 624	95%	7 130 701	4 227 012	59%
	Capital	1 350	357 774	26502%	1 350	1 035	77%	44 850	522 328	1165%	47 550	881 137	1853%
TOTAL	Expenditure	**113 529 457**	**58 656 163**	**52%**	**65 898 487**	**64 588 510**	**98%**	**66 415 006**	**68 378 538**	**103%**	**245 842 950**	**191 623 211**	**78%**
	Revenue	**94 771 943**	**64 835 823**	**68%**	**57 029 896**	**60 082 364**	**105%**	**103 606 588**	**94 724 315**	**91%**	**255 408 427**	**219 642 502**	**86%**
	Capital	**10 554 055**	**4 893 920**	**46%**	**18 511 244**	**9 665 850**	**52%**	**24 417 573**	**16 307 140**	**67%**	**53 482 872**	**30 866 911**	**58%**



	Expenditure 2021/22	Revenue 2021/22	Capital 2021/22		Expenditure 2022/23	Revenue 2022/23	Capital 2022/23
Planned	R245 842 950	R255 408 427	R53 482 872		R233 506 592	R260 490 402	R57 872 635
Actual	R191 623 211	R219 676 036	R30 866 911		R191 119 295	R237 114 693	R42 235 569
Variance	78%	86%	58%		82%	91%	73%

3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

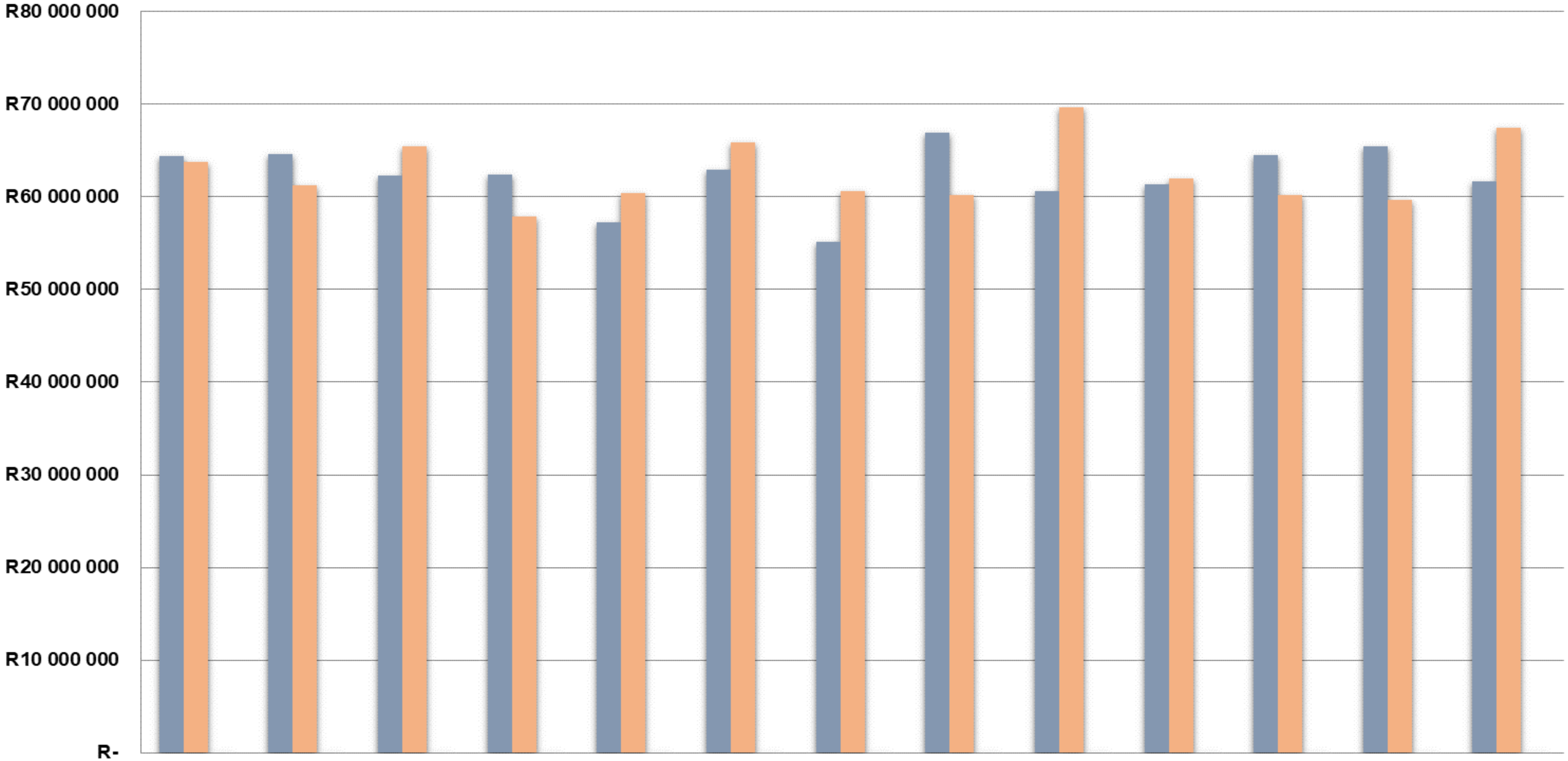
2022/23	Jan-23		Feb-23		Mar-23		Quarter 3		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	33 543 263	32 194 264	33 564 410	31 264 698	30 821 784	35 391 125	97 929 457	98 850 088	**101%**
RATES	12 571 604	11 786 389	12 555 555	12 025 748	12 604 945	12 802 289	37 732 104	36 614 425	**97%**
SEWERAGE	3 799 757	3 442 084	3 789 744	3 473 280	3 775 982	3 910 688	11 365 483	10 826 052	**95%**
AVAILABILITY	1 071 471	901 295	1 070 524	1 005 618	1 065 453	1 054 221	3 207 448	2 961 134	**92%**
HOUSING	34 142	28 279	35 304	27 849	34 998	30 457	104 444	86 585	**83%**
WATER	8 716 243	7 865 425	10 217 652	7 886 931	8 722 111	9 418 851	27 656 006	25 171 206	**91%**
REFUSE	2 788 940	2 559 322	2 769 874	2 603 330	2 803 057	2 886 037	8 361 870	8 048 690	**96%**
OTHER	1 936 645	1 415 301	1 440 814	1 419 964	1 828 456	1 935 398	5 205 915	4 770 663	**92%**
	R 64 462 065	**R 60 192 358**	**R 65 443 877**	**R 59 707 418**	**R 61 656 787**	**R 67 429 065**	**R 191 562 728**	**R 187 328 842**	**97.79%**

2021/22	Jan-22		Feb-22		Mar-22		Quarter 3		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	34 185 188	33 476 417	34 833 183	34 248 067	34 297 087	35 032 833	103 315 458	102 757 317	**99%**
RATES	11 529 139	10 972 786	11 510 040	11 068 624	11 514 575	11 774 718	34 553 755	33 816 128	**98%**
SEWERAGE	3 632 698	3 264 403	3 603 507	3 371 171	3 596 510	3 554 728	10 832 716	10 190 302	**94%**
AVAILABILITY	1 097 793	1 026 300	1 091 451	975 241	1 072 182	1 109 048	3 261 426	3 110 588	**95%**
HOUSING	34 271	32 984	34 134	30 933	34 150	29 521	102 554	93 438	**91%**
WATER	6 848 574	6 047 205	8 894 245	7 661 653	10 062 655	8 162 947	25 805 474	21 871 805	**85%**
REFUSE	2 491 850	2 339 254	2 492 747	2 343 264	2 493 047	2 540 762	7 477 643	7 223 280	**97%**
OTHER	1 384 305	1 280 631	1 468 598	1 680 037	1 321 989	1 507 915	4 174 892	4 468 583	**107%**
	R 61 203 819	**R 58 439 979**	**R 63 927 904**	**R 61 378 989**	**R 64 392 195**	**R 63 712 472**	**R 189 523 917**	**R 183 531 440**	**96.84%**

The combined monthly services collection rate of **97.79%** for the Third quarter of the 2022/23 financial year increased when compared to the previous financial year's rate of **96.84%**. The actual payments refer to amounts received for the previous month's debtors raised

AMOUNTS RECEIVED IN CURRENT MONTH FOR THE PREVIOUS MONTH'S DEBTORS RAISED

Monthly Collection Rate %



	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Series1	64 392 19	64 626 54	62 330 49	62 360 51	57 244 28	62 882 20	55 153 70	66 939 30	60 621 56	61 370 78	64 462 06	65 443 87	61 656 78
Series2	63 712 47	61 283 64	65 439 57	57 914 36	60 395 56	65 910 70	60 647 77	60 161 15	69 690 20	61 980 01	60 192 35	59 707 41	67 429 06
Series3	98.94%	94.83%	104.99%	92.87%	105.50%	104.82%	109.96%	89.87%	114.96%	100.99%	93.38%	91.23%	109.36%

3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	141 486	148 224	148 224	12 484	114 608	110 968	3 639	3%	148 224
Service charges - electricity revenue	369 387	400 667	385 970	28 925	272 777	300 177	(27 400)	-9%	385 970
Service charges - water revenue	79 785	80 786	80 786	7 024	64 644	63 853	791	1%	80 786
Service charges - sanitation revenue	48 956	51 390	51 797	4 585	39 243	38 477	766	2%	51 797
Service charges - refuse revenue	29 734	31 991	32 591	2 729	24 517	23 170	1 347	6%	32 591
Rental of facilities and equipment	1 422	1 627	1 807	173	1 308	1 292	16	1%	1 807
Interest earned - external investments	35 489	35 667	55 754	686	6 292	4 244	2 047	48%	55 754
Interest earned - outstanding debtors	2 646	3 458	3 161	341	2 851	2 019	832	41%	3 161
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	27 864	34 607	30 263	15	238	197	41	21%	30 263
Licences and permits	4 686	4 778	4 902	464	3 890	3 581	310	9%	4 902
Agency services	5 264	6 040	6 040	453	4 597	4 464	133	3%	6 040
Transfers and subsidies	172 790	186 257	189 755	39 521	167 038	172 619	(5 581)	-3%	189 755
Other revenue	15 678	15 508	16 412	1 601	12 964	12 329	635	5%	16 412
Gains	8 068	15 877	11 666	–	9 212	5 744	3 468	60%	11 666
Total Revenue (excluding capital transfers and contributions)	**943 256**	**1 016 875**	**1 019 127**	**99 001**	**724 179**	**743 135**	**(18 956)**	**-3%**	**1 019 127**

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 31 March 2023.

- **Service charges - electricity revenue** stands at 9% below the YTD budgeted projections mainly due to the effect of load shedding.
- **Interest earned – external investments** stands 48% above the YTD budgeted projections due to the interest rates that improved.
- **Transfers and subsidies** stands at 3% below YTD budgeted projections due to the revenue being recognised each quarter based on the expenditure of the grants for that quarter.
- Revenue for the month of **March 2023** was **R99.001 million** whilst the overall YTD performance **excluding capital transfers** stands at **3% below** the budgeted projections**.**

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter									
Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure By Type									
Employee related costs	265 587	294 029	298 366	21 724	206 717	213 646	(6 929)	-3%	298 366
Remuneration of councillors	10 929	11 251	11 560	938	8 414	8 483	(69)	-1%	11 560
Debt impairment	39 382	37 654	31 448	(4)	2 407	6 050	(3 643)	-60%	31 448
Depreciation & asset impairment	97 550	106 565	106 565	7 696	68 107	74 353	(6 246)	-8%	106 565
Finance charges	15 738	12 361	15 565	–	5 218	5 090	127	3%	15 565
Bulk purchases - electricity	292 405	332 200	312 398	22 101	198 337	241 301	(42 964)	-18%	312 398
Inventory consumed	39 915	47 513	52 621	1 634	17 349	15 699	1 650	11%	52 621
Contracted services	94 571	105 260	109 982	7 901	69 610	81 250	(11 640)	-14%	109 982
Transfers and subsidies	3 774	4 368	4 607	92	3 697	3 787	(89)	-2%	4 607
Other expenditure	35 846	51 359	52 718	6 886	30 293	32 689	(2 396)	-7%	52 718
Losses	16 586	26 772	29 745	–	2 438	2 306	132	6%	29 745
Total Expenditure	**912 284**	**1 029 332**	**1 025 576**	**68 967**	**612 587**	**684 654**	**(72 067)**	**-11%**	**1 025 576**

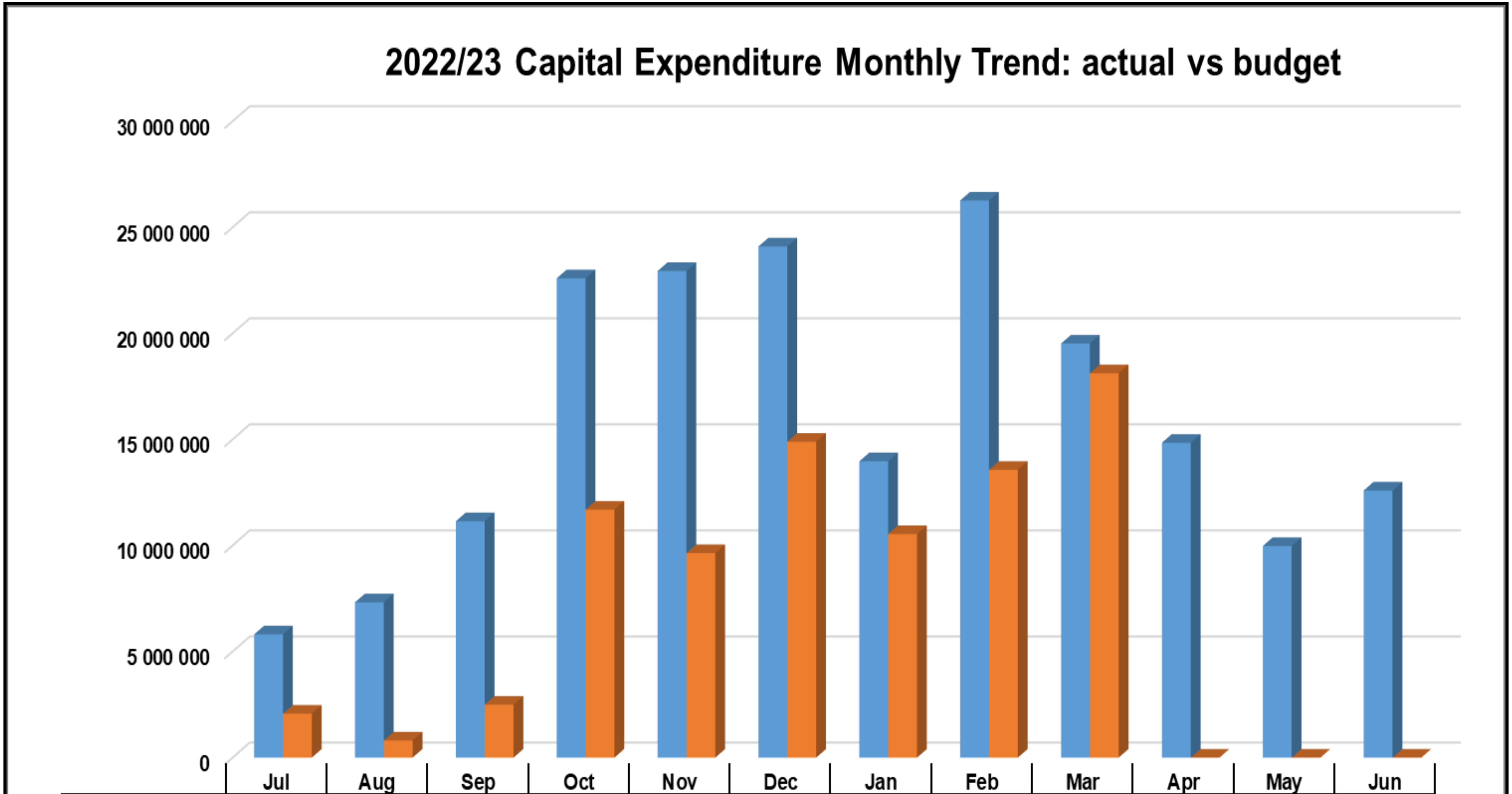
- The variance on **Bulk purchases - electricity** is mainly due to the effect of load shedding.
- The variance on **Depreciation** is due to the practical planned completion date of the Moorreesburg and Darling WWTW's that changed to the new 2023/24 financial year.
- **Contracted services** stands at 14% below the YTD budgeted projections mainly due to mainly due to underspending on various line items.
- **Other expenditure** stands at 7% below the YTD budgeted projections mainly due to underspending on various line items.
- Expenditure for the month of **March 2023** was **R68.967 million** whilst the overall YTD performance stands at **11% below** the budgeted projections.

3.2.5 Capital expenditure and graphs against Annual Budget

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter									
Vote Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Functional Classification									
Governance and administration	16 508	10 660	5 092	(17)	2 706	4 448	(1 742)	-39%	5 092
Executive and council	17	664	651	–	18	651	(633)	-97%	651
Finance and administration	16 491	9 995	4 441	(17)	2 688	3 797	(1 109)	-29%	4 441
Internal audit	–			–	–	–	–		
Community and public safety	7 441	7 366	7 273	372	3 827	5 741	(1 913)	-33%	7 273
Community and social services	124	413	408	33	335	388	(53)	-14%	408
Sport and recreation	4 421	3 038	2 817	95	1 298	2 517	(1 220)	-48%	2 817
Public safety	2 896	3 915	4 047	244	2 195	2 835	(640)	-23%	4 047
Housing	–						–		
Health							–		
Economic and environmental services	53 418	71 549	60 647	6 863	30 762	45 945	(15 183)	-33%	60 647
Planning and development	9 100	9 030	4 114	513	917	2 574	(1 657)	-64%	4 114
Road transport	44 318	62 519	56 533	6 351	29 845	43 371	(13 526)	-31%	56 533
Environmental protection							–		
Trading services	97 535	101 521	105 828	10 907	46 537	71 226	(24 690)	-35%	105 828
Energy sources	23 596	43 000	44 253	3 611	16 955	32 778	(15 824)	-48%	44 253
Water management	9 324	29 372	38 109	2 857	22 369	23 348	(979)	-4%	38 109
Waste water management	63 368	24 364	19 204	1 667	3 758	10 838	(7 080)	-65%	19 204
Waste management	1 247	4 786	4 262	2 772	3 455	4 262	(806)	-19%	4 262
Total Capital Expenditure - Functional Classification	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**
Funded by:									
National Government	34 655	41 410	51 410	6 444	30 239	38 649	(8 410)	-22%	51 410
Provincial Government	11 275	21 339	16 277	351	783	3 687	(2 904)	-79%	16 277
Transfers and subsidies - capital (monetary	976	12 534	11 203	1 789	3 710	8 815	(5 105)	-58%	11 203
Transfers recognised - capital	**46 906**	**75 283**	**78 891**	**8 583**	**34 731**	**51 151**	**(16 420)**	**-32%**	**78 891**
Borrowing	–	–		–	–	–	–		–
Internally generated funds	127 996	115 813	99 949	9 542	49 101	76 208	(27 108)	-36%	99 949
Total Capital Funding	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**

- Capital expenditure for the month of **March 2023** amounts to **R 18 125 315.19** and stands at **34%** below the projected YTD budget which is not aligned to the SDBIP and budget plan as provided by the respective directors.
- The YTD actual is at its lowest level of only **R 82 832 076 (46.32%)** compared to the total budget of **R 178 839 804** and previous years. This will result in bottlenecks in the last quarter prior to year-end and has the very real potential of material under-performance and a challenging year-end closure.
- Commitments are **R28 037 787**.

No	PROJECT DESCRIPTION	Adjustments Budget_2	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently (%)	Any challenges identified that is resulting in delays?
2022-2023 Top 10 Capital Projects											
	ROADS										
1	Roads Swartland: Resealing of Roads	21 500 788	2 466 764	21 348 234	19 250 788	152 554	1%	Planning	Swartland	70%	
2	Construction: Side walks and Recreational nodes (Ilinge Lethu Wesbank)	10 843 025	1 788 970	3 709 555	8 500 000	7 133 470	66%	site establishment	Malmesbury	70%	
3	Roads Swartland: Construction of New Roads	11 500 000	923 125	1 675 564	11 010 000	9 824 436	85%	Planning	Swartland	70%	
4	Upgrading of N7/Voortrekker Northern Interchange	8 000 000	-	-	-	8 000 000	100%	Planning	Malmesbury	70%	
	SEWERAGE										
5	Sewerage: Moorreesburg	7 835 203	4 032	816 138	5 000 000	7 019 065	90%	Construction	Moorreesburg	92%	
	WATER										
6	Swartland Bulk Water System S3.3 S3.4 Panorama to Wesbank I1/4	19 641 500	2 438 676	14 883 944	11 500 000	4 757 556	24%	Construction	Swartland	85%	
7	Generator Installation	10 659 775	-	-	-	10 659 775	100%	Tender	Swartland	5%	
	ELECTRICAL SERVICES										
8	Saamstaan/De Hoop:housing development: Elec Bulk supply, Infrastructure Connections	18 600 000	2 978 884	8 710 770	13 500 000	9 889 230	53%	Construction	Malmesbury	60%	Contractor on site and progressing according to plan. Expenditure will be paid from INEP Funds first and then CRR
9	132/11kV Eskom Schoonspruit substation, 132kV transmission line and servitudes	10 000 000	173 059	250 445	7 500 000	9 749 555	97%	Construction	Malmesbury	20%	
10	Replace oil insulated switchgear and equipment	4 750 000	11 951	4 652 932	4 600 000	97 068	2%	Construction	Swartland	85%	100% procurement, 60% departmental installation
	TOTAL	**123 330 291**	**11 125 153**	**60 040 465**	**86 205 000**	**57 974 263**	**49%**				



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Original Budget	5 812 453	7 326 432	11 144 089	22 597 430	22 940 942	24 098 652	13 971 420	26 265 650	19 524 270	14 844 497	9 974 421	12 595 549
Monthly actual	2 071 481	807 332	2 495 790	11 687 331	9 644 156	14 890 418	10 542 083	13 568 170	18 125 315	0	0	0

3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q3 Third Quarter						
Description of financial indicator	Basis of calculation	Ref	Budget Year 2022/23			
			Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
Borrowing Management						
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		11.6%	11.9%	12.0%	11.9%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0.0%	0.0%	0.0%	0.0%
Safety of Capital						
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		7.0%	7.0%	7.3%	7.0%
Gearing	Long Term Borrowing/ Funds & Reserves		32.8%	32.8%	32.4%	32.8%
Liquidity						
Current Ratio	Current assets/current liabilities	1	6:1	6:1	7:1	6:1
Liquidity Ratio	Monetary Assets/Current Liabilities		5:1	5:1	6:1	5:1
						0.0%
Revenue Management						
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		97.0%	97.0%	100.76%	97.0%
Creditors Management						
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%	98.64%	100.0%
Other Indicators						
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	6.0%	6.0%	4.81%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	21.0%	21.0%	19.21%	21.0%
Employee costs	Employee costs/Total Revenue - capital revenue		28.9%	29.3%	28.5%	29.3%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		6.3%	6.5%	6.7%	6.5%
Interest & Depreciation	I&D/Total Revenue - capital revenue		11.7%	12.0%	10.1%	12.0%
IDP regulation financial viability indicators						
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		18.2	18.1	10.68	18.1
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		20.2%	11.1%	9.7%	11.1%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		8.9	9.7	8.43	9.7

Note: Ratios in the main will improve more positively over the reporting period as some YTD actuals only takes into account the month-to-month movements. It's envisaged that most ratios will be more in line with the budget nearing the end of the reporting period, but with the creditor payment period potentially worsening due to the current much lower capital spending.

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter									
	2021/22	Budget Year 2022/23							
Description R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	141 486	148 224	148 224	12 484	114 608	110 968	3 639	3%	148 224
Service charges	527 861	564 834	551 144	43 264	401 181	425 678	(24 497)	-6%	551 144
Investment revenue	35 489	35 667	55 754	686	6 292	4 244	2 047	48%	55 754
Transfers and subsidies	172 790	186 257	189 755	39 521	167 038	172 619	(5 581)	-3%	189 755
Other own revenue	65 629	81 894	74 250	3 047	35 061	29 626	5 435	18%	74 250
Total Revenue (excluding capital transfers and contributions)	**943 256**	**1 016 875**	**1 019 127**	**99 001**	**724 179**	**743 135**	**(18 956)**	**-3%**	**1 019 127**
Employee costs	265 587	294 029	298 366	21 724	206 717	213 646	(6 929)	-3%	298 366
Remuneration of Councillors	10 929	11 251	11 560	938	8 414	8 483	(69)	-1%	11 560
Depreciation & asset impairment	97 550	106 565	106 565	7 696	68 107	74 353	(6 246)	-8%	106 565
Finance charges	15 738	12 361	15 565	–	5 218	5 090	127	3%	15 565
Inventory consumed and bulk purchases	332 320	379 713	365 020	23 735	215 686	257 000	(41 314)	-16%	365 020
Transfers and subsidies	3 774	4 368	4 607	92	3 697	3 787	(89)	-2%	4 607
Other expenditure	186 385	221 044	223 893	14 782	104 747	122 294	(17 547)	-14%	223 893
Total Expenditure	**912 284**	**1 029 332**	**1 025 576**	**68 967**	**612 587**	**684 654**	**(72 067)**	**-11%**	**1 025 576**
Surplus/(Deficit)	**30 972**	**(12 457)**	**(6 449)**	**30 034**	**111 592**	**58 481**	**53 111**	**91%**	**(6 449)**
Transfers and subsidies - capital	46 181	62 749	67 687	18 172	35 492	43 823	(8 331)	-19%	67 687
Transfers and subsidies - capital	5 170	14 360	11 203	–	–	9 192	(9 192)	-100%	11 203
Surplus/(Deficit) after capital transfers & contributions	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**	**35 589**	**32%**	**72 442**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**	**35 589**	**32%**	**72 442**
Capital expenditure & funds sources									
Capital expenditure	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**
Capital transfers recognised	46 906	75 283	78 891	8 583	34 731	51 151	(16 420)	-32%	78 891
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	**127 996**	**115 813**	**99 949**	**9 542**	**49 101**	**76 208**	**(27 108)**	**-36%**	**99 949**
Total sources of capital funds	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**
Financial position									
Total current assets	794 751	817 340	817 340		922 924				817 340
Total non current assets	2 184 164	2 242 407	2 231 792		2 190 101				2 231 792
Total current liabilities	132 067	137 413	137 413		130 664				137 413
Total non current liabilities	224 232	227 607	227 607		219 730				227 607
Community wealth/Equity	**2 622 616**	**2 694 728**	**2 684 113**		**2 615 549**				**2 684 113**
Cash flows									
Net cash from (used) operating	189 054	157 405	172 560	39 865	199 138	118 054	(81 084)	-69%	172 560
Net cash from (used) investing	(155 705)	(175 219)	(167 174)	(18 285)	(74 611)	(137 578)	(62 967)	46%	(167 174)
Net cash from (used) financing	(8 462)	(11 500)	(8 261)	(82)	(627)	(375)	252	-67%	(8 261)
Cash/cash equivalents at the month/year e	**665 091**	**612 926**	**662 215**	**–**	**788 991**	**645 192**	**(143 799)**	**-22%**	**662 215**
Debtors & creditors analysis	**0-30 Days**	**31-60 Days**	**61-90 Days**	**91-120 Days**	**121-150 Dys**	**151-180 Dys**	**181 Dys-1 Yr**	**Over 1Yr**	**Total**
Debtors Age Analysis									
Total By Income Source	46 679	10 735	2 937	2 399	1 965	1 562	2 937	22 688	91 902
Creditors Age Analysis									
Total Creditors	9 955	9	–	3	–	–	–	56	10 022

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter										
		2021/22	Budget Year 2022/23							
Description	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		**239 519**	**267 475**	**283 946**	**30 940**	**196 324**	**186 219**	10 105	5%	**283 946**
Executive and council		266	299	299	2	47	225	(177)	-79%	299
Finance and administration		239 253	267 175	283 229	30 938	196 277	185 994	10 282	6%	283 229
Internal audit		–	–	418	–	–	–	–		418
Community and public safety		**104 273**	**114 566**	**96 077**	**5 244**	**40 287**	**48 701**	(8 415)	-17%	**96 077**
Community and social services		12 768	14 550	14 640	3 244	9 957	11 137	(1 180)	-11%	14 640
Sport and recreation		6 216	4 716	5 123	1 171	4 985	4 004	981	25%	5 123
Public safety		35 475	41 252	38 405	1 623	7 586	6 119	1 467	24%	38 405
Housing		49 814	54 049	37 909	(793)	17 759	27 442	(9 683)	-35%	37 909
Health		–	–	–	–	–	–	–		–
Economic and environmental services		**25 138**	**42 647**	**43 561**	**4 381**	**20 293**	**32 915**	(12 622)	-38%	**43 561**
Planning and development		5 360	4 266	4 571	447	3 911	3 296	615	19%	4 571
Road transport		19 778	38 381	38 990	3 934	16 381	29 619	(13 238)	-45%	38 990
Environmental protection		–	–	–	–	–	–	–		–
Trading services		**625 653**	**669 263**	**674 401**	**76 607**	**502 748**	**528 289**	(25 541)	-5%	**674 401**
Energy sources		384 053	424 953	410 289	36 183	288 675	322 593	(33 918)	-11%	410 289
Water management		98 419	113 350	126 281	20 556	103 326	96 559	6 767	7%	126 281
Waste water management		94 784	79 832	85 247	12 726	67 620	66 973	647	1%	85 247
Waste management		48 397	51 128	52 583	7 142	43 128	42 164	963	2%	52 583
Other	4	**23**	**32**	**32**	**–**	**19**	**24**	**(5)**	**-22%**	**32**
Total Revenue - Functional	2	**994 607**	**1 093 984**	**1 098 018**	**117 173**	**759 670**	**796 149**	**(36 479)**	**-5%**	**1 098 018**
Expenditure - Functional										
Governance and administration		**132 858**	**163 385**	**161 656**	**12 498**	**101 199**	**110 289**	(9 090)	-8%	**161 656**
Executive and council		21 809	24 245	24 851	2 321	16 983	18 196	(1 213)	-7%	24 851
Finance and administration		109 291	136 996	134 247	10 033	82 883	90 545	(7 662)	-8%	134 247
Internal audit		1 758	2 144	2 558	144	1 333	1 548	(214)	-14%	2 558
Community and public safety		**167 290**	**177 068**	**174 942**	**11 393**	**103 115**	**111 672**	(8 558)	-8%	**174 942**
Community and social services		22 749	24 900	24 488	1 729	15 779	17 472	(1 693)	-10%	24 488
Sport and recreation		31 043	31 657	32 420	2 458	22 607	22 811	(204)	-1%	32 420
Public safety		74 076	82 053	79 591	4 502	38 691	41 998	(3 307)	-8%	79 591
Housing		39 422	38 458	38 444	2 704	26 038	29 391	(3 354)	-11%	38 444
Health		–	–	–	–	–	–	–		–
Economic and environmental services		**73 145**	**81 908**	**85 817**	**5 928**	**52 882**	**56 888**	(4 006)	-7%	**85 817**
Planning and development		13 091	16 545	16 483	1 104	9 579	12 094	(2 516)	-21%	16 483
Road transport		60 053	65 362	69 334	4 824	43 303	44 793	(1 490)	-3%	69 334
Environmental protection		–	–	–	–	–	–	–		–
Trading services		**537 262**	**604 693**	**600 880**	**39 068**	**353 752**	**403 806**	(50 055)	-12%	**600 880**
Energy sources		328 076	386 254	367 214	25 886	231 918	275 599	(43 681)	-16%	367 214
Water management		79 122	91 450	96 426	3 853	35 208	35 580	(372)	-1%	96 426
Waste water management		74 551	74 589	73 962	5 262	48 507	49 899	(1 392)	-3%	73 962
Waste management		55 513	52 399	63 279	4 068	38 119	42 729	(4 609)	-11%	63 279
Other		**1 729**	**2 279**	**2 280**	**79**	**1 640**	**1 999**	**(360)**	**-18%**	**2 280**
Total Expenditure - Functional	3	**912 284**	**1 029 332**	**1 025 576**	**68 967**	**612 587**	**684 654**	**(72 067)**	**-11%**	**1 025 576**
Surplus/ (Deficit) for the year		**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**	**35 589**	**32%**	**72 442**

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Corporate Services	12 492	12 358	12 799	2 891	9 400	9 324	76	0.8%	12 799
Vote 2 - Civil Services	256 272	287 762	298 254	44 265	224 719	230 002	(5 283)	-2.3%	298 254
Vote 3 - Council	266	299	299	2	47	225	(177)	-78.9%	299
Vote 4 - Electricity Services	384 053	424 953	410 289	36 183	288 675	322 593	(33 918)	-10.5%	410 289
Vote 5 - Financial Services	237 101	253 248	278 835	30 661	194 849	184 825	10 024	5.4%	278 835
Vote 6 - Development Services	58 806	63 075	47 587	609	25 862	34 865	(9 003)	-25.8%	47 587
Vote 7 - Municipal Manager	–	–	418	–	–	–	–		418
Vote 8 - Protection Services	45 617	52 289	49 537	2 562	16 118	14 315	1 804	12.6%	49 537
Total Revenue by Vote	**994 607**	**1 093 984**	**1 098 018**	**117 173**	**759 670**	**796 149**	**(36 479)**	**-4.6%**	**1 098 018**
Expenditure by Vote									
Vote 1 - Corporate Services	35 621	41 327	41 627	2 825	26 914	30 683	(3 768)	-12.3%	41 627
Vote 2 - Civil Services	308 064	327 711	346 428	21 777	200 503	209 770	(9 267)	-4.4%	346 428
Vote 3 - Council	18 175	19 043	19 652	2 095	14 883	14 680	202	1.4%	19 652
Vote 4 - Electricity Services	342 334	402 200	383 165	27 191	236 409	279 270	(42 861)	-15.3%	383 165
Vote 5 - Financial Services	51 960	68 681	67 075	4 437	38 483	42 966	(4 483)	-10.4%	67 075
Vote 6 - Development Services	62 100	64 490	64 188	4 612	42 724	48 434	(5 710)	-11.8%	64 188
Vote 7 - Municipal Manager	7 507	10 335	10 747	531	4 906	7 268	(2 361)	-32.5%	10 747
Vote 8 - Protection Services	86 523	95 545	92 694	5 499	47 765	51 583	(3 818)	-7.4%	92 694
Total Expenditure by Vote	**912 284**	**1 029 332**	**1 025 576**	**68 967**	**612 587**	**684 654**	**(72 067)**	**-10.5%**	**1 025 576**
Surplus/ (Deficit) for the year	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**	**35 589**	**31.9%**	**72 442**

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	141 486	148 224	148 224	12 484	114 608	110 968	3 639	3%	148 224
Service charges - electricity revenue	369 387	400 667	385 970	28 925	272 777	300 177	(27 400)	-9%	385 970
Service charges - water revenue	79 785	80 786	80 786	7 024	64 644	63 853	791	1%	80 786
Service charges - sanitation revenue	48 956	51 390	51 797	4 585	39 243	38 477	766	2%	51 797
Service charges - refuse revenue	29 734	31 991	32 591	2 729	24 517	23 170	1 347	6%	32 591
Rental of facilities and equipment	1 422	1 627	1 807	173	1 308	1 292	16	1%	1 807
Interest earned - external investments	35 489	35 667	55 754	686	6 292	4 244	2 047	48%	55 754
Interest earned - outstanding debtors	2 646	3 458	3 161	341	2 851	2 019	832	41%	3 161
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	27 864	34 607	30 263	15	238	197	41	21%	30 263
Licences and permits	4 686	4 778	4 902	464	3 890	3 581	310	9%	4 902
Agency services	5 264	6 040	6 040	453	4 597	4 464	133	3%	6 040
Transfers and subsidies	172 790	186 257	189 755	39 521	167 038	172 619	(5 581)	-3%	189 755
Other revenue	15 678	15 508	16 412	1 601	12 964	12 329	635	5%	16 412
Gains	8 068	15 877	11 666	–	9 212	5 744	3 468	60%	11 666
Total Revenue (excluding capital transfers and contributions)	**943 256**	**1 016 875**	**1 019 127**	**99 001**	**724 179**	**743 135**	**(18 956)**	**-3%**	**1 019 127**
Expenditure By Type									
Employee related costs	265 587	294 029	298 366	21 724	206 717	213 646	(6 929)	-3%	298 366
Remuneration of councillors	10 929	11 251	11 560	938	8 414	8 483	(69)	-1%	11 560
Debt impairment	39 382	37 654	31 448	(4)	2 407	6 050	(3 643)	-60%	31 448
Depreciation & asset impairment	97 550	106 565	106 565	7 696	68 107	74 353	(6 246)	-8%	106 565
Finance charges	15 738	12 361	15 565	–	5 218	5 090	127	3%	15 565
Bulk purchases - electricity	292 405	332 200	312 398	22 101	198 337	241 301	(42 964)	-18%	312 398
Inventory consumed	39 915	47 513	52 621	1 634	17 349	15 699	1 650	11%	52 621
Contracted services	94 571	105 260	109 982	7 901	69 610	81 250	(11 640)	-14%	109 982
Transfers and subsidies	3 774	4 368	4 607	92	3 697	3 787	(89)	-2%	4 607
Other expenditure	35 846	51 359	52 718	6 886	30 293	32 689	(2 396)	-7%	52 718
Losses	16 586	26 772	29 745	–	2 438	2 306	132	6%	29 745
Total Expenditure	**912 284**	**1 029 332**	**1 025 576**	**68 967**	**612 587**	**684 654**	**(72 067)**	**-11%**	**1 025 576**
Surplus/(Deficit)	**30 972**	**(12 457)**	**(6 449)**	**30 034**	**111 592**	**58 481**	**53 111**	**0**	**(6 449)**
Transfers and subsidies - capital (monetary allocations) (National /	46 181	62 749	67 687	18 172	35 492	43 823	(8 331)	**(0)**	67 687
Transfers and subsidies - capital (monetary allocations) (National /	5 170	14 360	11 203	–	–	9 192	(9 192)	**(0)**	11 203
Transfers and subsidies - capital (in-kind - all)			–				–		–
Surplus/(Deficit) after capital transfers & contributions	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**			**72 442**
Taxation							–		
Surplus/(Deficit) after taxation	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**			**72 442**
Attributable to minorities									
Surplus/(Deficit) attributable to	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**			**72 442**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**82 323**	**64 652**	**72 442**	**48 206**	**147 083**	**111 495**			**72 442**

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description R thousands	2021/22 Audited Outcome	Budget Year 2022/23 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 2 - Civil Services	87 523	84 445	83 689	7 643	44 026	59 229	(15 203)	-26%	83 689
Vote 4 - Electricity Services	14 801	30 600	30 600	3 151	8 535	21 100	(12 565)	-60%	30 600
Vote 6 - Development Services	8 463	17 459	1 945	14	418	1 050	(632)	-60%	1 945
Total Capital Multi-year expenditure	**110 787**	**132 504**	**116 234**	**10 808**	**52 979**	**81 379**	**(28 400)**	**-35%**	**116 234**
Single Year expenditure appropriation									
Vote 1 - Corporate Services	513	404	595	33	315	469	(154)	-33%	595
Vote 2 - Civil Services	45 642	31 699	34 974	6 085	16 296	22 190	(5 894)	-27%	34 974
Vote 3 - Council	9	654	641	–	6	641	(635)	-99%	641
Vote 4 - Electricity Services	10 891	15 404	16 444	444	10 549	14 406	(3 857)	-27%	16 444
Vote 5 - Financial Services	802	711	705	–	285	705	(420)	-60%	705
Vote 6 - Development Services	3 355	5 795	5 190	513	1 196	4 725	(3 529)	-75%	5 190
Vote 7 - Municipal Manager	7	10	10	–	12	10	2	21%	10
Vote 8 - Protection Services	2 896	3 915	4 047	244	2 195	2 835	(640)	-23%	4 047
Total Capital single-year expenditure	64 114	58 591	62 606	7 318	30 853	45 981	**(15 128)**	**-33%**	62 606
Total Capital Expenditure	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**
Capital Expenditure - Functional Classification									
Governance and administration	**16 508**	**10 660**	**5 092**	**(17)**	**2 706**	**4 448**	(1 742)	-39%	**5 092**
Executive and council	17	664	651	–	18	651	(633)	-97%	651
Finance and administration	16 491	9 995	4 441	(17)	2 688	3 797	(1 109)	-29%	4 441
Internal audit	–			–	–	–	–		
Community and public safety	**7 441**	**7 366**	**7 273**	**372**	**3 827**	**5 741**	(1 913)	-33%	**7 273**
Community and social services	124	413	408	33	335	388	(53)	-14%	408
Sport and recreation	4 421	3 038	2 817	95	1 298	2 517	(1 220)	-48%	2 817
Public safety	2 896	3 915	4 047	244	2 195	2 835	(640)	-23%	4 047
Housing	–						–		
Health							–		
Economic and environmental services	**53 418**	**71 549**	**60 647**	**6 863**	**30 762**	**45 945**	(15 183)	-33%	**60 647**
Planning and development	9 100	9 030	4 114	513	917	2 574	(1 657)	-64%	4 114
Road transport	44 318	62 519	56 533	6 351	29 845	43 371	(13 526)	-31%	56 533
Environmental protection							–		
Trading services	**97 535**	**101 521**	**105 828**	**10 907**	**46 537**	**71 226**	(24 690)	-35%	**105 828**
Energy sources	23 596	43 000	44 253	3 611	16 955	32 778	(15 824)	-48%	44 253
Water management	9 324	29 372	38 109	2 857	22 369	23 348	(979)	-4%	38 109
Waste water management	63 368	24 364	19 204	1 667	3 758	10 838	(7 080)	-65%	19 204
Waste management	1 247	4 786	4 262	2 772	3 455	4 262	(806)	-19%	4 262
Total Capital Expenditure - Functional Classification	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**
Funded by:									
National Government	34 655	41 410	51 410	6 444	30 239	38 649	(8 410)	-22%	51 410
Provincial Government	11 275	21 339	16 277	351	783	3 687	(2 904)	-79%	16 277
Transfers and subsidies - capital (monetary	976	12 534	11 203	1 789	3 710	8 815	(5 105)	-58%	11 203
Transfers recognised - capital	**46 906**	**75 283**	**78 891**	**8 583**	**34 731**	**51 151**	**(16 420)**	**-32%**	**78 891**
Borrowing	–	–		–	–	–	–		–
Internally generated funds	127 996	115 813	99 949	9 542	49 101	76 208	(27 108)	-36%	99 949
Total Capital Funding	**174 902**	**191 096**	**178 840**	**18 125**	**83 832**	**127 360**	**(43 528)**	**-34%**	**178 840**

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter					
Description	2021/22	Budget Year 2022/23			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	665 091	662 215	662 213	89 840	662 213
Call investment deposits		–	–	680 000	–
Consumer debtors	99 115	113 222	113 222	87 655	113 222
Other debtors	8 909	19 572	19 572	16 518	19 572
Current portion of long-term receivables	4	4	4	4	4
Inventory	21 632	22 327	22 330	48 907	22 330
Total current assets	**794 751**	**817 340**	**817 340**	**922 924**	**817 340**
Non current assets					
Long-term receivables	36	11	11	(0)	11
Investments		–	–		–
Investment property	34 326	25 370	34 200	23 999	34 200
Investments in Associate		–	–		–
Property, plant and equipment	2 148 179	2 215 238	2 195 793	2 164 622	2 195 793
Biological		–	–		–
Intangible	504	668	668	360	668
Other non-current assets	1 120	1 120	1 120	1 120	1 120
Total non current assets	**2 184 164**	**2 242 407**	**2 231 792**	**2 190 101**	**2 231 792**
TOTAL ASSETS	**2 978 915**	**3 059 748**	**3 049 133**	**3 113 025**	**3 049 133**
LIABILITIES					
Current liabilities					
Bank overdraft		–	–		–
Borrowing	8 634	8 933	8 933	8 634	8 933
Consumer deposits	16 450	16 950	16 950	17 578	16 950
Trade and other payables	94 958	98 306	98 306	96 474	98 306
Provisions	12 025	13 225	13 225	7 978	13 225
Total current liabilities	**132 067**	**137 413**	**137 413**	**130 664**	**137 413**
Non current liabilities					
Borrowing	90 851	81 791	81 791	86 348	81 791
Provisions	133 381	145 816	145 816	133 381	145 816
Total non current liabilities	**224 232**	**227 607**	**227 607**	**219 730**	**227 607**
TOTAL LIABILITIES	**356 299**	**365 020**	**365 020**	**350 393**	**365 020**
NET ASSETS	**2 622 616**	**2 694 728**	**2 684 113**	**2 762 632**	**2 684 113**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	2 356 459	2 445 727	2 435 112	2 349 392	2 435 112
Reserves	266 157	249 000	249 000	266 157	249 000
TOTAL COMMUNITY WEALTH/EQUITY	**2 622 616**	**2 694 728**	**2 684 113**	**2 615 549**	**2 684 113**

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter									
	2021/22	Budget Year 2022/23							
Description	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates	141 486	142 295	145 260	13 041	124 223	106 721	17 502	16%	145 260
Service charges	528 227	544 934	531 174	39 904	393 914	408 701	(14 787)	-4%	531 174
Other revenue	15 678	34 950	35 346	8 918	51 465	26 213	25 253	96%	35 346
Transfers and Subsidies - Operational	172 866	186 253	187 549	36 761	149 823	139 689	10 133	7%	187 549
Transfers and Subsidies - Capital	51 351	77 109	78 423	17 006	83 771	57 832	25 939	45%	78 423
Interest	38 645	35 667	55 754	–	6 292	26 750	(20 458)	-76%	55 754
Dividends			–						
Payments									
Suppliers and employees	(744 369)	(849 254)	(846 159)	(75 674)	(601 435)	(636 941)	(35 505)	6%	(846 159)
Finance charges	(11 055)	(10 180)	(10 180)	–	(5 218)	(7 635)	(2 418)	32%	(10 180)
Transfers and Grants	(3 774)	(4 368)	(4 607)	(92)	(3 697)	(3 276)	421	-13%	(4 607)
NET CASH FROM/(USED) OPERATING ACTIVITI	**189 054**	**157 405**	**172 560**	**39 865**	**199 138**	**118 054**	**(81 084)**	**-69%**	**172 560**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	7 381	15 877	11 666	–	9 220	5 744	3 476	61%	11 666
Decrease (increase) in non-current receivables		–	–	–	1	–	1	#DIV/0!	–
Decrease (increase) in non-current investments		–	–	–	–	–	–		–
Payments									
Capital assets	(163 087)	(191 096)	(178 840)	(18 285)	(83 832)	(143 322)	(59 490)	42%	(178 840)
NET CASH FROM/(USED) INVESTING ACTIVITIE	**(155 705)**	**(175 219)**	**(167 174)**	**(18 285)**	**(74 611)**	**(137 578)**	**(62 967)**	**46%**	**(167 174)**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	1	(500)	500	(82)	(627)	(375)	(252)	67%	500
Payments									
Repayment of borrowing	(8 463)	(11 000)	(8 761)	–	–	–	–		(8 761)
NET CASH FROM/(USED) FINANCING ACTIVITI	**(8 462)**	**(11 500)**	**(8 261)**	**(82)**	**(627)**	**(375)**	**252**	**-67%**	**(8 261)**
NET INCREASE/ (DECREASE) IN CASH HELD	**24 887**	**(29 314)**	**(2 876)**	**21 498**	**123 900**	**(19 899)**			**(2 876)**
Cash/cash equivalents at beginning:	640 204	642 240	665 091		665 091	665 091			665 091
Cash/cash equivalents at month/year end:	665 091	612 926	662 215		788 991	645 192			662 215

Cash and cash equivalents as at 31 March 2023 include investments made to the amount of R680 000 000.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

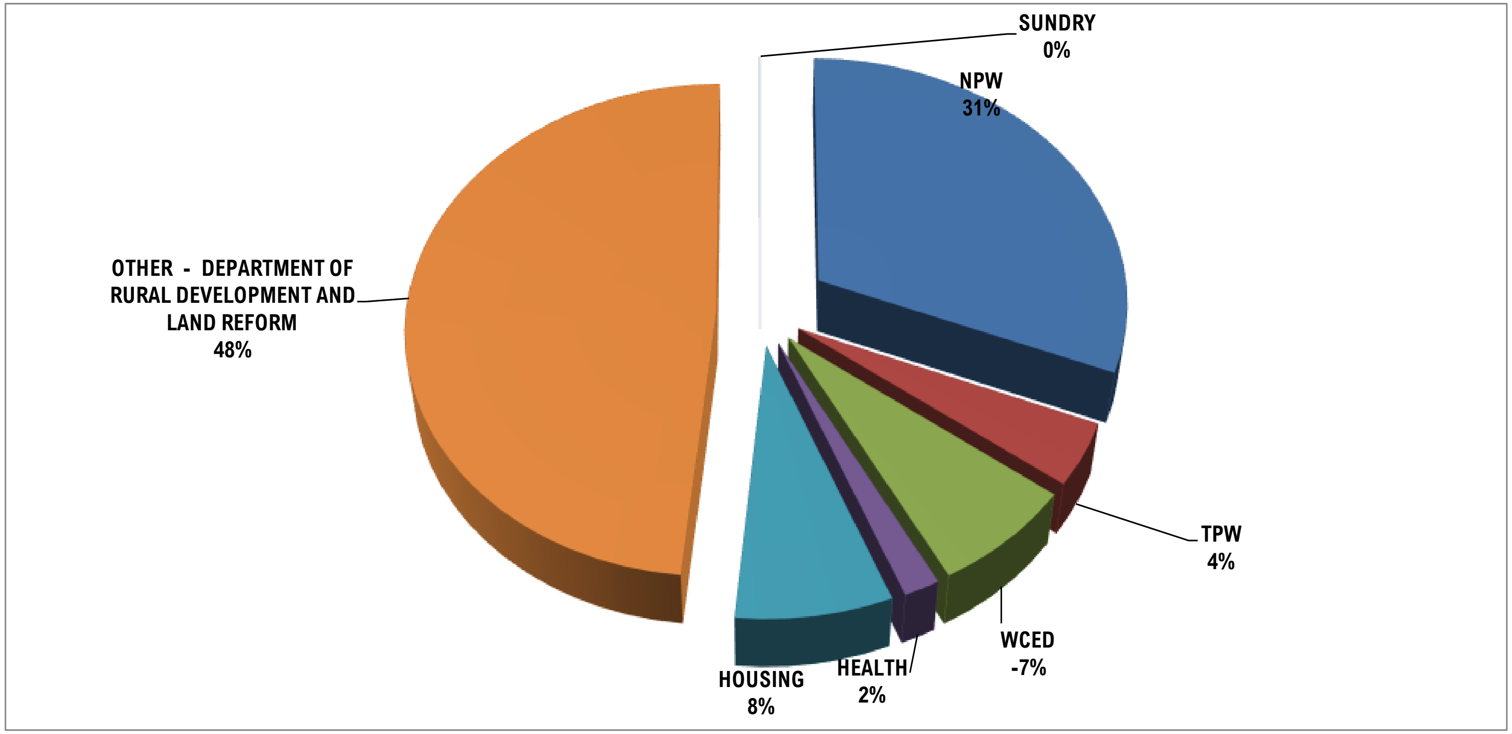
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter													
Description	NT Code	Budget Year 2022/23											
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Wate	1200	7 752	3 618	1 010	784	596	368	779	5 944	20 850	8 471		
Trade and Other Receivables from Exchange Transactions - Elec	1300	22 981	2 345	188	104	105	80	231	1 173	27 208	1 694		
Receivables from Non-exchange Transactions - Property Rates	1400	11 509	2 323	906	694	616	528	951	7 783	25 309	10 572		
Receivables from Exchange Transactions - Waste Water Manage	1500	3 662	1 203	408	338	303	285	474	3 489	10 163	4 890		
Receivables from Exchange Transactions - Waste Management	1600	2 927	933	331	289	275	239	394	3 225	8 612	4 421		
Receivables from Exchange Transactions - Property Rental Debto	1700	35	22	3	2	2	1	3	28	96	36		
Interest on Arrear Debtor Accounts	1810	–	–	–	–	–	–	–	–	–	–		
Recoverable unauthorised, irregular, fruitless and wasteful expend	1820	–	–	–	–	–	–	–	–	–	–		
Other	1900	(2 186)	291	92	186	68	61	105	1 046	(336)	1 466		
Total By Income Source	**2000**	**46 679**	**10 735**	**2 937**	**2 399**	**1 965**	**1 562**	**2 937**	**22 688**	**91 902**	**31 550**	**–**	**–**
2021/22 - totals only		50 947	12 075	2 787	1 867	1 579	1 489	2 638	18 518	91 900	**26 091**		
Debtors Age Analysis By Customer Group													
Organs of State	2200	1 003	243	196	168	161	154	255	2 024	4 203	2 762		
Commercial	2300	20 914	1 595	178	194	78	62	252	930	24 203	1 515		
Households	2400	24 762	8 897	2 563	2 037	1 726	1 346	2 431	19 734	63 495	27 273		
Other	2500	–	–	–	–	–	–	–	–	–	–		
Total By Customer Group	**2600**	**46 679**	**10 735**	**2 937**	**2 399**	**1 965**	**1 562**	**2 937**	**22 688**	**91 902**	**31 550**	**–**	**–**

Total Debtors has decreased from **R 96 763 191** in February to **R 91 901 710** in March 2023.

The collection rate for March 2023 was **109.36%** compared to **91.23%** in February 2023. (Amounts received in the current month for the previous month's debtors raised).

5.2 Government Debt Schedule

Swartland Municipality for the month ended March 2023	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	466 989	30 739	52 316	465 776	1 015 820	360 204	26 902	7 370	111 437	505 913	1 521 733	1 521 733	-1 638 397
TPW	26 733	20 603	18 781	87 061	153 178	-4 726	17 149	7 529	27 790	47 742	200 920	200 920	-54 302
WCED	-	-	-	-	-	-366 655	1 505	1 488	18 297	-345 365	-345 365	-345 365	-77 064
HEALTH	-	-	-	-	-	47 035	37 294	866	-	85 194	85 194	85 194	-50 684
HOUSING	-	-	-	-	-	366 043	33	13	1 773	367 863	367 863	367 863	-411 856
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	109 189	108 300	107 058	2 048 807	2 373 353	-	-	-	-	-	2 373 353	2 373 353	-2
SUNDRY	322	319	315	790	1 746	-2 278	-	-	-	-2 278	-532	-532	-1 550
TOTAL OUTSTANDING	**603 232**	**159 961**	**178 470**	**2 602 433**	**3 544 096**	**399 623**	**82 883**	**17 266**	**159 297**	**659 070**	**4 203 166**	**4 203 166**	**-2 233 855**



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Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter											
Description	NT Code	Budget Year 2022/23									Prior year totals for chart (same period)
R thousands		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									–	
Bulk Water	0200									–	
PAYE deductions	0300									–	
VAT (output less input)	0400									–	
Pensions / Retirement deductions	0500									–	
Loan repayments	0600									–	
Trade Creditors	0700	9 955	9	–	3				56	10 022	29 898
Auditor General	0800									–	
Other	0900									–	
Total By Customer Type	**1000**	**9 955**	**9**	**–**	**3**	**–**	**–**	**–**	**56**	**10 022**	**29 898**

6.2 Outstanding Creditors: 30 days and older

Outstanding creditors: 30 days and older				
Name of supplier	**Outstanding Amount**	**Invoice(s) date(s)**	**Dispute/Reason for non-payment**	**Remedial action**
WKDM	57 953.11	30/06/2019	Dispute regarding meter installations by Director: Civil	In the process of cancelling the invoice.
Eskom	6 326.74	30/01/2023	Director: Electric Services has a querry on the invoice.	Will be paid as soon as the querry is resolved.
JB Trucks - UD Trucks	2 221.80	09/02/2023	Querry on the invoice.	Querry resolved, paid on 06 April 2023.
JHL Ingenieurs Verskaffers	2 978.46	03/11/2022	Service completed in April 2023.	Will be paid in April 2023.

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q3 Third Quarter										
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate ³	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Closing Balance
R thousands	Yrs/Months									
Municipality										
NEDBANK	12 Months	Fixed	Yes	Fixed	8.35%	29/06/2023	400 000	33 217		433 217
NEDBANK	4.5 Months	Fixed	Yes	Fixed	6.26%	17/11/2022	20 000	1 729	(21 729)	–
ABSA	12 Months	Fixed	Yes	Fixed	7.78%	29/06/2023	160 000	12 380		172 380
NEDBANK	9 Months	Fixed	Yes	Fixed	8.54%	19/06/2023	60 000	3 661		63 661
ABSA	3 Months	Fixed	Yes	Fixed	8.47%	16/06/2023	60 000	1 281		61 281
Municipality sub-total							700 000		(21 729)	730 539
TOTAL INVESTMENTS AND INTEREST							700 000		(21 729)	730 539

- As at 31 March 2023 investments made amount to R 680 000 000.
- During the month of March 2023, no investments matured but a new R 60 000 000 was invested due to lower capital spending, compared to the planned committed cash flows.

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents	28 February 2023	Transactions / Movement 2022/2023	Current Month
Cash & Cash Equivalents:	**R 741 152 614**		**R 769 821 250**
Primary Bank Account	R 116 584 245	R -29 924 773	R 86 659 472
Short Term Investments (Less than 6 months)	R -	R 60 000 000	R 60 000 000
Medium Term Investments (More than 6 months)	R 620 000 000	R -	R 620 000 000
Longterm Investments	R -	R -	R -
Cash Floats	R 4 568 369	R -1 406 591	R 3 161 778
Commitments:	**R 320 717 645**		**R 257 615 970**
Unspent Committed Conditional Grants	R 704 502	R -	R 704 502
Capital funding requirement 2022/23 (Grants & Loans)	R 52 742 298	R -8 583 142	R 44 159 155
Cash Portion of Housing Development Fund	R 1 893		R 1 893
Capital Replacement Reserve Movement	R 60 390 747	R -9 542 173	R 50 848 574
Loan repayment due Dec / June	R 10 347 310	R -	R 10 347 310
Consumer Deposits	R 17 459 576	R 118 057	R 17 577 633
Creditor payments	R 23 842 529	R -13 820 061	R 10 022 469
Salaries	R 117 456 397	R -22 661 810	R 94 794 587
Bad Debt Contributions	R 37 654 193	R -8 612 546	R 29 041 647
Working Capital			**R 512 205 280**

7.3 Withdrawals from Municipal Bank Account

SWARTLAND MUNICIPALITY

Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Mar-23	
MFMA section 11. (1) Only the *accounting officer* or the *chief financial officer* of a *municipality* , or any other senior financial *official* of the *municipality* acting on the written authority of the *accounting officer* may withdraw money or authorise the withdrawal of money from any of the *municipality* 's bank accounts, and may do so only -	**Amount** R 259 480 513	**Reason for withdrawal** To pay creditors, service providers, employee related costs, etc
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the *municipality* on behalf of that person or organ of state,		
(i) money collected by the *municipality* on behalf of that person or organ of state by agreement; or	R 9 984 795	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the *municipality* for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and *security* deposits;	R 228 690	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and *investment* purposes in accordance with section 13;	R 60 000 000	Investments made during quarter 3.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be *prescribed* .		

(4) The *accounting officer* must within 30 days after the end of each *quarter* -

(a) table in the *municipal council* a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that *quarter* ; and
(b) submit a copy of the report to the relevant ***provincial treasury*** **and the** ***Auditor-General*** **.**

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter									
Description	2021/22	Budget Year 2022/23							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:									
Operating Transfers and Grants									
National Government:	112 178	129 651	129 651	35 906	129 651	129 651	–		129 651
Local Government Equitable Share	108 796	126 228	126 228	35 345	126 228	126 228	–		126 228
Finance Management	1 550	1 550	1 550	–	1 550	1 550	–		1 550
EPWP Incentive	1 832	1 873	1 873	561	1 873	1 873	–		1 873
Provincial Government:	55 872	56 273	57 545	2 634	37 810	37 810	–		57 545
Community Development: Workers	38	38	38	–	38	38	–		38
Human Settlements	34 725	33 546	33 500	1 779	13 766	13 766	–		33 500
Municipal Accreditation and Capacity Building Grant	508	256	256	255	255	255	–		256
Libraries	11 351	11 573	11 573	–	11 573	11 573	–		11 573
Proclaimed Roads Subsidy	175	4 470	4 470	–	4 470	4 470	–		4 470
Financial Management Support Grant: Student Bursaries	250	–	300	–	300	300	–		300
Thusong Grant	–	–	–	–	–	–	–		–
Establishment of a K9 Unit	4 511	2 390	2 390	–	2 390	2 390	–		2 390
Establishment of a Law Enforcement Reaction Unit	2 214	4 000	4 000	–	4 000	4 000	–		4 000
WC Mun Energy Resiliance Grant	400	–	–	–	–	–	–		–
LG Public Employment Support Grant	1 700	–	–	–	–	–	–		–
WC Financial Management Capability Grant		–	418	–	418	418	–		418
Municipal Water Resiliance Grant		–	600	600	600	600	–		600
Total Operating Transfers and Grants	168 050	185 924	187 196	38 540	167 461	167 461	–		187 196
Capital Transfers and Grants									
National Government:	34 656	51 410	51 410	491	51 410	51 410	–		51 410
Municipal Infrastructure Grant (MIG)	26 301	33 810	33 810	491	33 810	33 810	–		33 810
Energy Efficiency and Demand Side Management Grant	–	–	–	–	–	–	–		–
Integrated National Electrification Programme (municipal)	8 355	17 600	17 600	–	17 600	17 600	–		17 600
Provincial Government:	21 081	21 339	16 170	12 560	14 840	14 840	–		16 170
Human Settlements	18 424	20 059	3 945	1 615	2 615	2 615	–		3 945
RSEP/VPUU Municipal Projects		1 200	1 200	–	1 200	1 200	–		1 200
Libraries	50	50	50	–	50	50	–		50
Fire Service Capacity Building Grant	–	–	–	–	–	–	–		–
Establishment of a K9 Unit	343	30	30	–	30	30	–		30
Sport Development	983								–
Non-Motorised Transport	1 282						–		–
Emergency Municipal Load-Shedding Relief			10 945	10 945	10 945	10 945			10 945
Total Capital Transfers and Grants	55 737	72 749	67 580	13 051	66 250	66 250	–		67 580
TOTAL RECEIPTS OF TRANSFERS & GRANTS	223 787	258 673	254 776	51 591	233 711	233 711	–		254 776

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	**112 204**	**129 651**	**129 651**	**6 347**	**61 799**	**63 417**	**(1 618)**	**-2.6%**	**129 651**
Local Government Equitable Share	108 796	126 228	126 228	6 268	59 095	60 844	(1 748)	-2.9%	126 228
Finance Management	1 576	1 550	1 550	79	831	1 169	(338)	-28.9%	1 550
EPWP Incentive	1 832	1 873	1 873	–	1 873	1 405	468	33.3%	1 873
							–		
Provincial Government:	**54 348**	**56 273**	**59 751**	**4 217**	**45 766**	**47 140**	**(1 375)**	**-2.9%**	**59 751**
Community Development: Workers	38	38	38	–	–	23	(23)	-100.0%	38
Human Settlements	35 611	33 546	33 500	2 363	23 150	25 914	(2 764)	-10.7%	33 500
Municipal Accreditation and Capacity Building Gran	253	256	256	17	145	192	(47)	-24.6%	256
Libraries	11 330	11 573	11 573	858	7 879	8 387	(508)	-6.1%	11 573
Proclaimed Roads Subsidy	175	4 470	4 470	–	4 470	3 453	1 017	29.4%	4 470
Financial Management Support Grant: Student Burs	229	–	321	–	–	–	–		321
Establishment of a K9 Unit	5 489	2 390	2 390	481	4 481	4 542	(61)	-1.3%	2 390
Establishment of a Law Enforcement Reaction Unit	(13)	4 000	5 329	499	4 786	4 287	499	11.6%	5 329
WC Mun Energy Resiliance Grant	400	–		–	–	–	–		–
LG Public Employment Support Grant	837	–	855	–	855	342	513	150.0%	855
WC Financial Management Capability Grant			418	–	–	–	–		418
Municipal Water Resiliance Grant			600	–	–	–	–		600
							–		
Total operating expenditure of Transfers and Grants	**166 552**	**185 924**	**189 402**	**10 564**	**107 565**	**110 558**	**(2 993)**	**-2.7%**	**189 402**
Capital expenditure of Transfers and Grants									
National Government:	**34 655**	**51 410**	**51 410**	**6 444**	**30 239**	**38 649**	**(8 410)**	**-21.8%**	**51 410**
Municipal Infrastructure Grant (MIG)	26 301	33 810	33 810	3 473	22 126	26 049	(3 923)	-15.1%	33 810
Integrated National Electrification Programme (munic	8 354	17 600	17 600	2 970	8 113	12 600	(4 487)	-35.6%	17 600
							–		
Provincial Government:	**11 275**	**21 339**	**16 277**	**351**	**783**	**3 687**	**(2 904)**	**-78.8%**	**16 277**
Human Settlements	8 698	20 059	3 945	–	–	2 667	(2 667)	-100.0%	3 945
RSEP/VPUU Municipal Projects	–	1 200	1 200	352	740	925	(185)	-20.0%	1 200
Libraries	66	50	50	(2)	43	30	13	42.3%	50
Establishment of a K9 Unit	246	30	137	–	–	65	(65)	-100.0%	137
Sport Development	983	–	–	–	–	–			–
Non-Motorised Transport	1 282	–	–	–	–	–			–
Emergency Municipal Load-Shedding Relief			10 945	–	–	–	–		10 945
							–		
Total capital expenditure of Transfers and Grants	**45 930**	**72 749**	**67 687**	**6 794**	**31 022**	**42 336**	**(11 315)**	**-26.7%**	**67 687**
TOTAL EXPENDITURE OF TRANSFERS AND GRANT	**212 483**	**258 673**	**257 089**	**17 359**	**138 587**	**152 894**	**(14 308)**	**-9.4%**	**257 089**

Note: As stated in our K9-Unit expenditure plan which formed part of our roll-over application to PT, the grant is not sufficient to fully fund the K9-Unit for the 2022/23 MTREF period. The co-funding from council is not sustainable as the unit provides a service across municipal boundaries without the receiving municipalities contributing to the operations.

8.3 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q3 Third Quarter						
Description	Ref	Budget Year 2022/23				
R thousands		Approved Rollover 2021/22	Monthly actual	YearTD actual	YTD variance	YTD variance %
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
					–	
Provincial Government:		3 703	–	3 703	–	
Human Settlements		3 703	–	3 703	–	
Financial Management Support Grant: Student Bursaries		21	–	–	21	100.0%
Establishment of a Law Enforcement Reaction Unit		1 350	–	1 350	–	
LG Public Employment Support Grant		855	–	855	–	
					–	
Total operating expenditure of Approved Roll-overs		3 703	–	3 703	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Other capital transfers [insert description]					–	
Provincial Government:		107	–	–	107	100.0%
Establishment of a K9 Unit		107	–	–	107	100.0%
					–	
Total capital expenditure of Approved Roll-overs		107	–	–	107	100.0%
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		3 810	–	3 703	107	2.8%

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter									
	2021/22	Budget Year 2022/23							
Summary of Employee and Councillor remuneration R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	8 001	8 225	8 705	698	6 280	6 361	(81)	-1%	8 705
Pension and UIF Contributions	933	1 098	942	75	677	697	(20)	-3%	942
Medical Aid Contributions	134	151	157	12	109	116	(7)	-6%	157
Cellphone Allowance	939	1 021	1 021	85	738	766	(28)	-4%	1 021
Other benefits and allowances	922	756	735	68	610	544	66	12%	735
Sub Total - Councillors	**10 929**	**11 251**	**11 560**	**938**	**8 414**	**8 483**	**(69)**	**-1%**	**11 560**
Senior Managers of the Municipality									
Basic Salaries and Wages	8 818	9 227	9 227	731	6 921	6 968	(47)	-1%	9 227
Pension and UIF Contributions	1 528	1 716	1 716	137	1 269	1 287	(18)	-1%	1 716
Medical Aid Contributions	458	558	558	34	315	419	(103)	-25%	558
Performance Bonus	280	276	276	–	–	–	–		276
Motor Vehicle Allowance	1 031	909	909	72	653	787	(135)	-17%	909
Cellphone Allowance	245	286	286	20	182	184	(2)	-1%	286
Other benefits and allowances	239	278	278	24	225	218	7	3%	278
Payments in lieu of leave	–	33	33	–	–	–	–		33
Long service awards	32	29	29	–	–	–	–		29
Post-retirement benefit obligations	1 216	1 327	1 327	–	–	–	–		1 327
Sub Total - Senior Managers of Municipality	**13 846**	**14 639**	**14 639**	**1 018**	**9 565**	**9 863**	**(298)**	**-3%**	**14 639**
Other Municipal Staff									
Basic Salaries and Wages	150 113	168 420	170 593	13 501	121 958	126 911	(4 953)	-4%	170 593
Pension and UIF Contributions	26 736	30 125	30 409	2 450	21 866	22 707	(841)	-4%	30 409
Medical Aid Contributions	11 398	13 679	13 750	1 080	9 357	10 287	(930)	-9%	13 750
Overtime	16 027	14 342	15 334	1 527	12 670	11 144	1 526	14%	15 334
Motor Vehicle Allowance	5 455	6 291	6 291	482	4 321	4 613	(292)	-6%	6 291
Cellphone Allowance	639	626	626	55	495	505	(10)	-2%	626
Housing Allowances	943	1 183	1 183	83	740	887	(148)	-17%	1 183
Other benefits and allowances	28 424	30 962	31 778	1 527	25 746	26 547	(800)	-3%	31 778
Payments in lieu of leave	2 046	2 880	2 880	–	–	65	(65)	-100%	2 880
Long service awards	2 291	2 509	2 509	–	–	–	–		2 509
Post-retirement benefit obligations	7 669	8 373	8 373	–	–	–	–		8 373
Sub Total - Other Municipal Staff	**251 741**	**279 390**	**283 727**	**20 706**	**197 153**	**203 666**	**(6 513)**	**-3%**	**283 727**
Total Parent Municipality	**276 516**	**305 281**	**309 926**	**22 662**	**215 131**	**222 012**	**(6 880)**	**-3%**	**309 926**
TOTAL MANAGERS AND STAFF	**265 587**	**294 029**	**298 366**	**21 724**	**206 717**	**213 529**	**(6 811)**	**-3%**	**298 366**

OVERTIME COSTS PER DEPARTMENT: 31 MARCH 2023									
Directorate	Original Budget (B)	Adjusted Budget (B)	Jan-23	Feb-23	Mar-23	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Civil Services	6 389 350	6 922 433	1 034 738	957 049	811 589	6 638 741	5 034 496	-1 604 245	95.90%
Corporate Services	102 289	102 289	12 209	13 370	12 210	98 785	74 392	-24 393	96.57%
Electricity Services	852 708	985 598	95 064	87 985	72 821	675 310	716 792	41 482	68.52%
Financial Services	485 526	485 526	42 301	54 791	21 742	191 937	353 112	161 175	39.53%
Development Services	144 314	144 314	28 835	19 325	16 842	122 757	104 952	-17 805	85.06%
Protection Services	4 570 307	4 592 686	495 393	456 820	442 074	3 715 843	3 340 136	-375 707	80.91%
K9-Dog Unit	889 361	889 361	47 675	45 073	57 720	461 983	646 808	184 825	51.95%
Reaction Unit	582 000	836 974	132 572	65 758	63 559	597 409	608 712	11 303	71.38%
Grand Total	**14 015 855**	**14 959 181**	**1 888 786**	**1 700 170**	**1 498 557**	**12 502 767**	**10 879 400**	**-1 623 367**	**83.58%**
Directorate	Original Budget (B)	Adjusted Budget (B)	Jan-23	Feb-23	Mar-23	YTD Actual (A)	YTD Budget	YTD (R) Variance	% Variance (A / B)
Overtime Emergency Services	**4 497 754**	**4 669 243**	**446 011**	**423 060**	**398 102**	**3 154 168**	**3 395 808**	**241 640**	**67.55%**
Civil Services	2 386 057	2 414 656	210 971	195 434	175 447	1 558 267	1 756 112	197 845	64.53%
Electricity Services	808 638	941 528	95 064	86 154	72 821	647 471	684 744	37 273	68.77%
Financial Services	129 048	149 048	2 803	3 882	757	18 588	108 400	89 812	12.47%
Protection Services	1 164 011	1 164 011	137 173	137 590	149 076	929 842	846 552	-83 290	79.88%
Overtime Fixed Allowance	**891 663**	**794 042**	**87 603**	**102 059**	**59 311**	**566 862**	**577 488**	**10 626**	**71.39%**
Corporate Services	102 289	102 289	12 209	13 370	12 210	98 785	74 392	-24 393	96.57%
Financial Services	322 753	202 753	38 562	46 166	13 880	158 507	147 456	-11 051	78.18%
Protection Services	466 621	489 000	36 832	42 522	33 220	309 570	355 640	46 070	63.31%
Overtime Special Projects	**8 626 438**	**9 495 896**	**1 355 172**	**1 175 051**	**1 041 144**	**8 781 737**	**6 906 104**	**-1 875 633**	**92.48%**
Civil Services	4 003 293	4 507 777	823 767	761 615	636 142	5 080 474	3 278 384	-1 802 090	112.70%
Electricity Services	44 070	44 070	-	1 831	-	27 839	32 048	4 209	63.17%
Financial Services	33 725	133 725	935	4 743	7 104	14 843	97 256	82 413	11.10%
Development Services	134 314	144 314	28 835	19 325	16 842	122 757	104 952	-17 805	85.06%
Protection Services	2 939 675	2 939 675	321 388	276 707	259 777	2 476 431	2 137 944	-338 487	84.24%
K9-Dog Unit	889 361	889 361	47 675	45 073	57 720	461 983	646 808	184 825	51.95%
Reaction Unit	582 000	836 974	132 572	65 758	63 559	597 409	608 712	11 303	71.38%

Note: That Council note the impact of unsustainable spending on overtime of which load shedding is one of the main contributors, but moreover the impact on future tariffs.

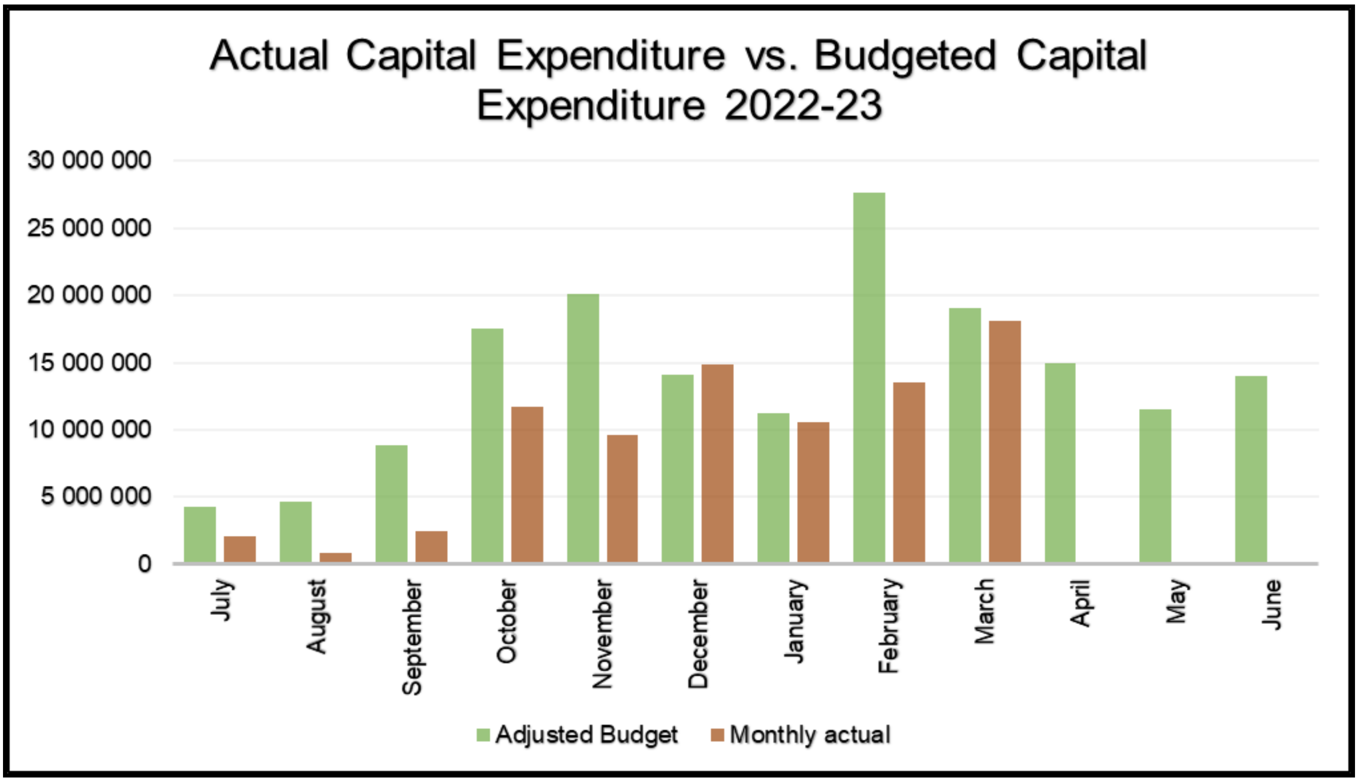
Section 10 – Material variances to the SDBIP

No material variances to the SDBIP.

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q3 Third Quarter									
	2021/22	Budget Year 2022/23							
Month R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	383	5 812	4 276	2 071	2 071	4 276	2 204	51.6%	1%
August	7 723	7 326	4 691	807	2 879	8 967	6 088	67.9%	2%
September	2 955	11 144	8 852	2 496	5 375	17 818	12 444	69.8%	3%
October	10 728	22 597	17 514	11 687	17 062	35 332	18 270	51.7%	9%
November	19 856	22 941	20 078	9 644	26 706	55 410	28 704	51.8%	14%
December	31 307	24 099	14 077	14 890	41 597	69 487	27 891	40.1%	22%
January	4 894	13 971	11 205	10 542	52 139	80 692	28 554	35.4%	27%
February	9 666	26 266	27 642	13 568	65 707	108 334	42 627	39.3%	34%
March	16 307	19 524	19 026	18 125	83 832	127 360	43 528	34.2%	44%
April	9 786	14 844	14 960			142 320	–		
May	9 840	9 974	11 533			153 853	–		
June	51 457	12 596	24 987			178 840	–		
Total Capital expenditure	174 902	191 096	178 840	83 832					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q3 Third Quarter										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		**34 171**	**80 931**	**71 544**	**7 198**	**22 350**	**52 528**	30 178	**57.5%**	**71 544**
Roads Infrastructure		12 979	40 221	32 948	3 884	6 619	22 243	15 624	**70.2%**	32 948
Roads		12 979	40 221	32 948	3 884	6 619	22 243	15 624	**70.2%**	32 948
Storm water Infrastructure		–	–	–	–	–	–	–		–
Electrical Infrastructure		15 873	33 400	33 815	3 251	14 032	25 690	11 658	**45.4%**	33 815
MV Substations		133	10 200	10 200	173	283	7 660	7 377	**96.3%**	10 200
MV Switching Stations		–	4 800	5 050	12	4 943	4 800	(143)	**-3.0%**	5 050
MV Networks		14 801	17 600	17 600	2 970	8 113	12 600	4 487	**35.6%**	17 600
LV Networks		940	800	965	96	693	630	(63)	**-10.0%**	965
Water Supply Infrastructure		4 465	4 307	3 023	50	876	2 859	1 982	**69.4%**	3 023
Boreholes			740	740	–	89	740	651	**88.0%**	740
Distribution		4 465	3 567	2 283	50	787	2 119	1 332	**62.9%**	2 283
Sanitation Infrastructure		581	3 002	1 757	14	823	1 737	914	**52.6%**	1 757
Pump Station		526	800	551	–	406	551	145	**26.4%**	551
Reticulation		55	2 202	1 207	14	418	1 186	769	**64.8%**	1 207
Solid Waste Infrastructure		272	–	–	–	–	–	–		–
Landfill Sites		272	–	–	–	–	–	–		–
Community Assets		**5 645**	**4 200**	**4 500**	**604**	**1 575**	**3 093**	**1 518**	**49.1%**	**4 500**
Community Facilities		2 877	1 100	1 100	58	89	693	604	**87.2%**	1 100
Parks		698	1 100	1 100	58	89	693	604	87.2%	1 100
Public Open Space		2 179	–		–	–	–	–		–
Sport and Recreation Facilities		2 769	3 100	3 400	546	1 486	2 400	914	**38.1%**	3 400
Indoor Facilities		2 028	–	–	–	–	–	–		
Outdoor Facilities		741	3 100	3 400	546	1 486	2 400	914	38.1%	3 400
Other assets		**18 071**	**6 476**	**2 149**	**–**	**–**	**514**	**514**	**100.0%**	**2 149**
Operational Buildings		11 275	2 000	475	–	–	–	–		475
Municipal Offices		11 275	2 000	100	–	–	–	–		100
Yards			–	375	–	–	–	–		375
Housing		6 796	4 476	1 674	–	–	514	514	**100.0%**	1 674
Social Housing		6 796	4 476	1 674	–	–	514	514	100.0%	1 674
Biological or Cultivated Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Intangible Assets		**–**	**420**	**420**	**–**	**–**	**420**	**420**	100.0%	**420**
Licences and Rights		–	420	420	–	–	420	420	**100.0%**	420
Computer Software and Applications			420	420	–	–	420	420	100.0%	420
Computer Equipment		**1 782**	**3 704**	**4 084**	**(17)**	**2 129**	**3 741**	**1 612**	43.1%	**4 084**
Computer Equipment		1 782	3 704	4 084	(17)	2 129	3 741	1 612	43.1%	4 084
Furniture and Office Equipment		**257**	**364**	**463**	**34**	**179**	**387**	**207**	53.7%	**463**
Furniture and Office Equipment		257	364	463	34	179	387	207	53.7%	463
Machinery and Equipment		**2 205**	**4 219**	**15 144**	**9**	**2 705**	**3 992**	**1 287**	32.2%	**15 144**
Machinery and Equipment		2 205	4 219	15 144	9	2 705	3 992	1 287	32.2%	15 144
Transport Assets		**4 369**	**13 252**	**11 978**	**4 657**	**8 063**	**10 903**	**2 840**	26.1%	**11 978**
Transport Assets		4 369	13 252	11 978	4 657	8 063	10 903	2 840	26.1%	11 978
Land		**849**	**6 630**	**421**	**–**	**241**	**321**	**79**	24.7%	**421**
Land		849	6 630	421	–	241	321	79	24.7%	421
Total Capital Expenditure on new assets	1	**67 349**	**120 197**	**110 703**	**12 486**	**37 243**	**75 899**	**38 656**	**50.9%**	**110 703**

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WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q3 Third Quarter

Description R thousands	2021/22 Audited Outcome	Budget Year 2022/23 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	**35 198**	**20 250**	**22 001**	**2 467**	**21 348**	**19 251**	(2 097)	**-10.9%**	**22 001**
Roads Infrastructure	30 932	20 250	21 501	2 467	21 348	19 251	(2 097)	**-10.9%**	21 501
Roads	30 932	20 250	21 501	2 467	21 348	19 251	(2 097)	**-10.9%**	21 501
Electrical Infrastructure	4 266	–	–	–	–	–	–		–
MV Substations	3 603	–		–	–	–	–		–
LV Networks	663	–		–	–	–	–		–
Sanitation Infrastructure	–	–	500	–	–	–	–		500
Reticulation			500	–	–	–	–		500
Housing	670	–	–	–	–	–	–		–
Staff Housing	670	–		–	–	–	–		–
Total Capital Expenditure on renewal of existing ass	**35 868**	**20 250**	**22 001**	**2 467**	**21 348**	**19 251**	**(2 097)**	**-10.9%**	**22 001**

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q3 Third Quarter

Description R thousands	Ref 1	2021/22 Audited Outcome	Budget Year 2022/23 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class										
Infrastructure		**69 400**	**50 649**	**46 136**	**3 173**	**25 241**	**32 210**	6 969	**21.6%**	**46 136**
Storm water Infrastructure		–	250	250	8	154	250	96	**38.3%**	250
Storm water Conveyance			250	250	8	154	250	96	**38.3%**	250
Electrical Infrastructure		2 560	8 450	8 620	353	2 650	5 670	3 020	**53.3%**	8 620
MV Substations		–	–	–	–	–	–	–		–
MV Switching Stations		299	–	–	–	–	–	–		–
MV Networks		–	1 000	750	–	105	550	445	**81.0%**	750
LV Networks		2 261	7 450	7 870	353	2 545	5 120	2 575	**50.3%**	7 870
Capital Spares		–	–	–	–	–	–	–		–
Water Supply Infrastructure		4 791	24 956	29 008	2 807	21 444	20 866	(578)	**-2.8%**	29 008
Pump Stations		991	–		–	–	–	–		–
Distribution		3 800	24 856	28 908	2 807	21 444	20 766	(678)	**-3.3%**	28 908
PRV Stations		–	100	100	–	–	100	100	**100.0%**	100
Sanitation Infrastructure		62 049	16 993	8 259	4	993	5 424	4 430	**81.7%**	8 259
Waste Water Treatment Works		62 049	16 993	8 259	4	993	5 424	4 430	**81.7%**	8 259
Sport and Recreation Facilities		2 285	–	–	–	–	–	–		–
Outdoor Facilities		2 285	–		–	–	–	–		–
Total Capital Expenditure on upgrading of existing a	1	**71 685**	**50 649**	**46 136**	**3 173**	**25 241**	**32 210**	**6 969**	**21.6%**	**46 136**

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q3 Third Quarter										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		**41 731**	**46 838**	**48 569**	**3 944**	**35 626**	**35 445**	(181)	**-0.5%**	**48 569**
Roads Infrastructure		5 197	9 823	9 803	829	8 879	7 568	(1 311)	**-17.3%**	9 803
Roads		5 021	9 754	9 734	804	8 813	7 515	(1 298)	**-17.3%**	9 734
Road Furniture		176	69	69	24	66	53	(13)	**-24.7%**	69
Storm water Infrastructure		18 370	19 334	19 336	1 513	13 663	14 183	519	**3.7%**	19 336
Storm water Conveyance		18 370	19 334	19 336	1 513	13 663	14 183	519	**3.7%**	19 336
Electrical Infrastructure		2 726	2 616	2 807	203	2 566	2 052	(514)	**-25.1%**	2 807
MV Substations		152	165	165	7	145	131	(15)	**-11.2%**	165
LV Networks		2 574	2 451	2 642	196	2 421	1 921	(500)	**-26.0%**	2 642
Water Supply Infrastructure		1 629	1 543	1 583	126	803	1 202	398	**33.2%**	1 583
Reservoirs		1 140	1 135	1 174	108	647	886	239	**27.0%**	1 174
Pump Stations		105	146	146	–	38	113	75	**66.3%**	146
Distribution		385	262	262	18	118	203	84	**41.7%**	262
Sanitation Infrastructure		5 004	5 609	4 889	572	2 943	3 749	806	**21.5%**	4 889
Pump Station		1 010	967	972	92	677	752	74	**9.9%**	972
Waste Water Treatment Works		3 994	4 641	3 917	480	2 266	2 998	732	**24.4%**	3 917
Solid Waste Infrastructure		8 804	7 912	10 150	701	6 771	6 691	(80)	**-1.2%**	10 150
Landfill Sites		8 804	7 912	10 150	701	6 771	6 691	(80)	**-1.2%**	10 150
Community Assets		**2 861**	**3 384**	**3 214**	**302**	**2 385**	**2 444**	**59**	**2.4%**	**3 214**
Community Facilities		2 082	2 227	2 014	137	1 608	1 507	(101)	**-6.7%**	2 014
Halls		314	404	383	63	345	291	(54)	-18.5%	383
Centres		1 566	1 544	1 354	61	1 124	1 002	(122)	-12.1%	1 354
Libraries		56	50	50	9	35	39	3	8.5%	50
Cemeteries/Crematoria		86	109	111	2	45	86	41	47.7%	111
Parks		60	120	116	3	59	89	30	34.0%	116
Sport and Recreation Facilities		779	1 156	1 200	165	777	937	160	**17.1%**	1 200
Indoor Facilities		96	100	100	11	39	77	39	50.1%	100
Outdoor Facilities		683	1 056	1 100	155	739	860	121	14.1%	1 100
Other assets		**2 013**	**1 703**	**2 104**	**279**	**1 729**	**1 648**	**(80)**	**-4.9%**	**2 104**
Operational Buildings		1 182	996	1 286	149	1 146	995	(151)	**-15.2%**	1 286
Municipal Offices		1 182	996	1 286	149	1 146	995	(151)	-15.2%	1 286
Housing		832	707	818	129	582	653	71	**10.9%**	818
Staff Housing		257	207	203	53	86	156	69	44.6%	203
Social Housing		575	500	615	76	496	497	1	0.3%	615
Intangible Assets		**2 676**	**4 297**	**4 297**	**782**	**3 371**	**3 244**	**(127)**	-3.9%	**4 297**
Servitudes					–	–	–	–		–
Licences and Rights		2 676	4 297	4 297	782	3 371	3 244	(127)	**-3.9%**	4 297
Computer Software and Applications		2 676	4 297	4 297	782	3 371	3 244	(127)	-3.9%	4 297
Computer Equipment		**355**	**337**	**337**	**14**	**127**	**259**	**132**	50.8%	**337**
Computer Equipment		355	337	337	14	127	259	132	50.8%	337
Furniture and Office Equipment		**43**	**70**	**69**	**6**	**19**	**53**	**34**	64.7%	**69**
Furniture and Office Equipment		43	70	69	6	19	53	34	64.7%	69
Machinery and Equipment		**1 130**	**1 408**	**1 325**	**27**	**558**	**1 008**	**450**	44.6%	**1 325**
Machinery and Equipment		1 130	1 408	1 325	27	558	1 008	450	44.6%	1 325
Transport Assets		**6 545**	**6 306**	**6 334**	**437**	**4 651**	**4 905**	**253**	5.2%	**6 334**
Transport Assets		6 545	6 306	6 334	437	4 651	4 905	253	5.2%	6 334
Total Repairs and Maintenance Expenditure	1	**57 354**	**64 342**	**66 249**	**5 791**	**48 467**	**49 007**	**540**	**1.1%**	**66 249**

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q3 Third Quarter										
Description	Ref	2021/22	Budget Year 2022/23							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Depreciation by Asset Class/Sub-class										
Infrastructure		**76 477**	**82 486**	**80 831**	**6 328**	**55 958**	**60 194**	4 236	**7.0%**	**80 831**
Roads Infrastructure		24 671	30 645	29 211	2 125	18 784	20 709	1 925	**9.3%**	29 211
Roads		23 406	29 347	27 841	2 014	17 798	19 772	1 974	**10.0%**	27 841
Road Structures		822	833	903	74	653	611	(42)	**-6.9%**	903
Road Furniture		442	465	467	38	333	326	(7)	**-2.0%**	467
Storm water Infrastructure		4 564	4 776	4 776	393	3 474	3 343	(131)	**-3.9%**	4 776
Drainage Collection		889	935	935	77	680	654	(25)	**-3.9%**	935
Storm water Conveyance		3 675	3 842	3 842	316	2 794	2 689	(105)	**-3.9%**	3 842
Electrical Infrastructure		12 862	13 392	13 462	1 095	9 708	9 403	(305)	**-3.2%**	13 462
Power Plants		3	3	3	0	2	2	(0)	**-1.5%**	3
HV Transmission Conductors		29	37	37	2	21	26	5	**18.0%**	37
MV Substations		1 837	1 943	2 043	166	1 489	1 400	(88)	**-6.3%**	2 043
MV Switching Stations		1 098	1 219	1 289	106	937	881	(56)	**-6.4%**	1 289
MV Networks		6 905	7 291	7 191	589	5 214	5 064	(150)	**-3.0%**	7 191
LV Networks		2 779	2 675	2 675	213	1 886	1 872	(14)	**-0.7%**	2 675
Capital Spares		212	224	224	18	159	157	(2)	**-1.3%**	224
Water Supply Infrastructure		15 186	16 005	15 960	1 300	11 489	11 186	(304)	**-2.7%**	15 960
Dams and Weirs		253	281	281	21	190	197	7	**3.6%**	281
Boreholes		169	179	179	14	127	125	(2)	**-1.3%**	179
Reservoirs		2 661	2 816	2 816	226	1 997	1 971	(26)	**-1.3%**	2 816
Pump Stations		571	618	618	52	456	432	(23)	**-5.4%**	618
Water Treatment Works		130	139	139	11	97	97	(0)	**-0.4%**	139
Bulk Mains		1 263	1 293	1 548	125	1 102	1 007	(95)	**-9.4%**	1 548
Distribution		10 139	10 680	10 380	851	7 520	7 356	(164)	**-2.2%**	10 380
Sanitation Infrastructure		16 002	17 024	16 771	1 361	12 027	11 816	(212)	**-1.8%**	16 771
Pump Station		14 958	15 863	15 611	1 272	11 240	11 003	(237)	**-2.2%**	15 611
Reticulation		1 044	1 160	1 160	89	787	812	25	**3.1%**	1 160
Solid Waste Infrastructure		3 192	643	649	54	476	3 737	3 262	**87.3%**	649
Landfill Sites		3 069	517	517	43	378	3 646	3 268	**89.6%**	517
Waste Drop-off Points		122	126	132	11	97	91	(6)	**-7.0%**	132
Rail Infrastructure		–	–	–	–	–	–	–		–
Community Assets		**5 471**	**5 778**	**6 469**	**501**	**4 416**	**4 321**	**(95)**	**-2.2%**	**6 469**
Community Facilities		2 625	2 786	3 325	252	2 230	2 166	(65)	**-3.0%**	3 325
Halls		719	752	1 052	77	677	646	(31)	-4.7%	1 052
Centres		407	431	431	35	306	302	(4)	-1.3%	431
Clinics/Care Centres		394	435	435	33	296	304	9	2.8%	435
Museums		15	16	16	1	11	11	(0)	-0.9%	16
Libraries		454	477	477	39	341	334	(7)	-2.1%	477
Cemeteries/Crematoria		208	199	219	18	158	147	(11)	-7.6%	219
Parks		27	55	62	3	23	41	18	44.4%	62
Public Open Space		207	216	427	31	273	236	(37)	-15.8%	427
Public Ablution Facilities		178	188	189	15	134	132	(2)	-1.3%	189
Taxi Ranks/Bus Terminals		16	17	17	1	12	12	(0)	-0.3%	17
Sport and Recreation Facilities		2 846	2 992	3 144	249	2 186	2 155	(30)	**-1.4%**	3 144
Indoor Facilities		1 424	1 518	1 520	121	1 069	1 063	(5)	-0.5%	1 520
Outdoor Facilities		1 422	1 474	1 625	128	1 117	1 092	(25)	-2.3%	1 625
Investment properties		**59**	**63**	**63**	**2**	**40**	**44**	4	8.7%	**63**
Revenue Generating		59	63	63	2	40	44	4	**8.7%**	63
Improved Property		59	63	63	2	40	44	4	8.7%	63

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Description	Ref	2021/22	Budget Year 2022/23							
		Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
R thousands	1								%	
Other assets		**1 656**	**2 234**	**3 328**	**218**	**1 928**	**2 001**	**73**	**3.7%**	**3 328**
Operational Buildings		1 459	1 593	2 647	199	1 763	1 537	(226)	**-14.7%**	2 647
Municipal Offices		936	1 025	2 075	155	1 370	1 137	(233)	-20.5%	2 075
Workshops		2	0	4	0	2	2	0	4.9%	4
Yards		5	5	5	0	4	4	(0)	-1.4%	5
Stores		516	563	563	44	387	394	6	1.6%	563
Housing		198	641	681	19	165	465	299	**64.4%**	681
Staff Housing		167	216	256	17	144	167	23	13.7%	256
Social Housing		31	425	425	2	21	298	277	92.9%	425
Intangible Assets		**192**	**251**	**251**	**16**	**143**	**176**	**33**	18.5%	**251**
Licences and Rights		192	251	251	16	143	176	33	**18.5%**	251
Computer Software and Applications		192	251	251	16	143	176	33	18.5%	251
Computer Equipment		**1 276**	**2 123**	**2 101**	**124**	**1 098**	**1 477**	**379**	25.7%	**2 101**
Computer Equipment		1 276	2 123	2 101	124	1 098	1 477	379	25.7%	2 101
Furniture and Office Equipment		**498**	**581**	**664**	**48**	**428**	**440**	**12**	2.7%	**664**
Furniture and Office Equipment		498	581	664	48	428	440	12	2.7%	664
Machinery and Equipment		**2 037**	**2 536**	**2 652**	**182**	**1 619**	**1 821**	**203**	11.1%	**2 652**
Machinery and Equipment		2 037	2 536	2 652	182	1 619	1 821	203	11.1%	2 652
Transport Assets		**3 150**	**5 716**	**5 411**	**276**	**2 477**	**3 879**	**1 402**	36.2%	**5 411**
Transport Assets		3 150	5 716	5 411	276	2 477	3 879	1 402	36.2%	5 411
Total Depreciation	1	**90 817**	**101 768**	**101 768**	**7 696**	**68 107**	**74 353**	**6 246**	**8.4%**	**101 768**

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2022/2023 Total Budget	2022/2023 YTD Budget	Actual Expenditure Q1	Actual Expenditure Q2	Actual Expenditure Q3	2022/2023 Total Expenditure	Savings
<u>Use of professional services</u>	**R 17 565 757**	**R 12 364 565**	**R 1 868 190**	**R 2 397 927**	**R 1 886 908**	**R 6 153 024**	**n/a**
Consultants and Professional Services:Business and Advisory:Actuaries	R 12 763	R 9 860	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Business and Advisory:Occupational Health and Safety	R 1 408	R 1 088	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Business and Advisory:Business and Financial Management	R 3 518 177	R 1 633 024	R 507 849	R 278 773	R 360 378	R 1 147 000	**n/a**
Consultants and Professional Services:Business and Advisory:Research and Advisory	R 4 869 487	R 3 674 924	R 611 118	R 789 563	R 423 729	R 1 824 410	**n/a**
Consultants and Professional Services:Business and Advisory:Human Resources	R 40 500	R 31 287	R 35 000	R -	R -	R 35 000	**n/a**
Consultants and Professional Services:Business and Advisory:Qualification Verification	R 10 000	R 7 725	R -	R 1 431	R 8 380	R 9 811	**n/a**
Consultants and Professional Services:Business and Advisory:Audit Committee	R 102 528	R 79 202	R 36 820	R 26 640	R 8 400	R 71 860	**n/a**
Consultants and Professional Services:Business and Advisory:Forensic Investigators	R 50 000	R 38 625	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Business and Advisory:Accounting and Auditing	R 430 000	R 9 270	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Electrical	R 50 000	R 38 625	R 1 710	R 9 836	R 3 580	R 15 126	**n/a**
Consultants and Professional Services:Infrastructure and Planning:Town Planner	R 1 068 000	R 825 030	R 15 750	R 241 000	R 232 079	R 488 829	**n/a**
Consultants and Professional Services:Business and Advisory:Valuer and Assessors	R 1 700 000	R 1 283 433	R 931	R 453 695	R 146 204	R 600 830	**n/a**
Consultants and Professional Services:Legal Cost:Collection	R 20 000	R 15 450	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Legal Cost:Legal Advice and Litigation	R 2 185 000	R 1 985 325	R 390 841	R 245 900	R 192 423	R 829 165	**n/a**
Consultants and Professional Services:Laboratory Services:Water	R 414 765	R 320 406	R 25 380	R 37 366	R 82 607	R 145 353	**n/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Mechanical	R 380 000	R 293 550	R -	R 4 322	R 86 940	R 91 262	**n/a**
Consultants and Professional Services:Business and Advisory:Quality Control	R 758 534	R 633 996	R 41 900	R 110 143	R 168 853	R 320 895	**n/a**
Consultants and Professional Services:Infrastructure and Planning:Engineering:Civil	R 866 000	R 637 514	R 200 890	R 199 259	R 82 279	R 482 427	**n/a**
Consultants and Professional Services:Legal Cost:Issue of Summons	R 1 000	R 774	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Business and Advisory:Board Member	R 50 000	R 38 625	R -	R -	R -	R -	**n/a**
Consultants and Professional Services:Business and Advisory:Commissions and Committees	R 37 595	R 29 043	R -	R -	R 6 560	R 6 560	**n/a**
Consultants and Professional Services:Business and Advisory:Project Management	R 1 000 000	R 777 789	R -	R -	R 84 497	R 84 497	**n/a**
Travel and Subsistence	**R 623 472**	**R 476 712**	**R 89 761**	**R 114 396**	**R 75 302**	**R 279 459**	n/a
Domestic accommodation	**R 163 274**	**R 121 581**	**R 28 444**	**R 28 580**	**R 5 265**	**R 62 289**	n/a
Sponsorships, events and catering	**R 1 068 615**	**R 841 956**	**R 107 648**	**R 384 624**	**R 154 317**	**R 646 588**	n/a
Overtime Pay	**R 14 959 181**	**R 10 879 400**	**R 2 815 364**	**R 4 599 889**	**R 5 087 513**	**R 12 502 767**	n/a
Communication	**R 4 191 501**	**R 3 135 079**	**R 689 884**	**R 975 001**	**R 723 167**	**R 2 388 052**	n/a
Telephone cost	**R 792 288**	**R 598 177**	**R 113 929**	**R 114 411**	**R 289 726**	**R 518 066**	n/a
Vehicles used for political office -bearers	**R 630 818**	**R -**	**R -**	**R -**	**R -**	**R -**	n/a
Number of Credit Cards	**None**	**None**	**None**	**None**	**None**	**None**	n/a
Grand Total	**R 39 994 906**	**R 28 417 470**	**R 5 713 219**	**R 8 614 829**	**R 8 222 197**	**R 22 550 245**	
Note: Savings can only be reported on at year-end.							

Section 13 – Quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- [X] the monthly budget statement
- [X] quarterly report on the implementation of the budget and financial state of affairs of the municipality
- [ ] mid-year budget and performance assessment

for the month of **March 2023** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

Signature ______________________

Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature ______________________

Date: 17 April 2023

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Mr H Cleophas

Executive Mayor of Swartland Municipality (WC015)

Signature

Date: 17 April 2023

SWARTLAND MUNICIPALITY

STRATEGIC MANAGEMENT SYSTEM

2022/3 - [SDBIP] PROJECT SCHEDULES

	Planned Activity
	Actual Activity
●	**Planned Milestone**
★	**Actual Milestone**
✪	**Actual Milestone on Planned Milestone**

19 April 2023

Office of the Municipal Manager

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Location: Municipal area

Vote Nos: 9/116-22-737

Fin Source: CRR **10 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				2 000	2 000	2 000	2 000	2 000					10 000	**10 000**				
Expenditure to date	Capital				2 460	3 165								5 625			5 625	**4 375**	43.7%

Project: pj-09-0021ab - Equipment Municipal Manager

Location: Municipal area

Vote Nos: 9/124-28-737

Fin Source: CRR **10 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 000	2 000	2 000	2 000	2 000						10 000	**10 000**				
Expenditure to date	Capital	2 285		767					9 083					12 135			12 135	**-2 135**	-21.3%

Project: pj-22-0045 - Vehicles Council: CK1

Location: Municipal area

Vote Nos: 9/116-621-394

Fin Source: CRR **630 818**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								630 818					630 818	**630 818**				
Expenditure to date	Capital															630 818	630 818		0.0%

Infrastructure & Civil Engineering Services

Civil Engineering Services General

Project: pj-09-0021ac - Equipment Civil Services **Location:** Municipal area

Vote Nos: 9/115-277-749 **Fin Source:** CRR **37 914**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Aug 2022 : Spent R4180 on order R3830
Oct 2022: Spent R3830
Feb 2023: Req 181870 R29900
Mar 2023: Order C36618

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		-437		10 000	12 000	4 330	4 330	371	9 330	-670	-670	-670	39 924	**37 914**				
Expenditure to date	Capital		4 180		3 830									8 010		29 900	37 910	**4**	0.0%

Municipal Property

Project: pj-16-0006 - Equipment Buildings & Maintenance **Location:** Municipal area

Vote Nos: 9/108-178-749 **Fin Source:** CRR **25 748**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Aug 2022: spent R2835
Sep 2022: Spent R7778 , on order R15012
Oct 2022: Spent R4517
Feb 2023: On order R10495
Mar 2023: Awaiting order

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 000	5 000	5 000	5 000	6 800	-1 052					25 748	**25 748**				
Expenditure to date	Capital		2 835	7 778	4 517									15 131		7 669	22 800	**2 948**	11.5%

Project: pj-20-0032 - Buildings: Fitting of Council Chambers (Std Bank Building)

Location: Municipal area

Vote Nos: 9/108-636-404

Fin Source: CRR **100 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning													
1	2	Procurement process													

S/Notes: Jul 2022: Busy with detail design.
Aug 2022: Busy with detail design.
Sep 2022: Busy with detail design.
Oct 2022: Busy with detail design.
Nov 2022: Busy with detail design.
Dec 2022: Busy with detail design.
Jan 2023: Busy with detail design.
Feb 2023: Busy with detail design and tender specifications.
March 2023: Compiling tender document.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									100 000				100 000	**100 000**				
Expenditure to date	Capital															17 989	17 989	**82 011**	82.0%

Project: pj-22-0047 - Development of Erf 2737 Malmesbury

Location: Municipal area

Vote Nos: 9/108-656-408

Fin Source: CRR **375 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning													
1	2	Procurement process													complete

S/Notes: Jul 2022: Identifying scope of work.
Aug 2022: Identifying scope of work.
Sep 2022: Identifying scope of work.
Oct 2022: Busy with detail design.
Nov 2022: Busy with detail design.
Dec 2022: Busy with detail design.
Jan 2023: Busy with detail design.
Feb 2023: Design complete.
Copmplete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					20 000			88 750	88 750	88 750	88 750		197 500	**375 000**				
Expenditure to date	Capital					20 825								20 825			20 825	**354 175**	94.4%

Parks and Amenities

Project: pj-11-0058 - Equipment Parks

Location: Municipal area

Vote Nos: 9/112-41-749

Fin Source: CRR **62 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Aug 2022: Spent R15017
Sep 2022: Spent R37329 , on order R6447
Oct 2022: Spent R1643
Nov 2022: Spent R4557
Mar 2023: R2450 spent

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	15 000	15 000			15 000	7 000				62 000	**62 000**				
Expenditure to date	Capital		15 017	37 329	1 643	4 557				2 450				60 996			60 996	**1 004**	1.6%

Project: pj-17-0012 - Vehicles Parks: CK41465 John Deere Tractor

Location: Municipal area

Vote Nos: 9/112-233-749

Fin Source: CRR **532 550**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													Complete

S/Notes: Jul 2022: Tender awarded, awaiting delivery.
Aug 2022: Awaiting delivery.
Sep 2022: Awaiting delivery.
Delivered

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					532 550								532 550	**532 550**				
Expenditure to date	Capital				532 550									532 550			532 550		0%

Project: pj-17-0079 - Parks: Ward Committee projects

Location: Municipal area

Vote Nos: 9/112-206-18

Fin Source: CRR **892 916**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes:
Aug 2022: Identifying projects.
Sep 2022: Identifying projects.
Oct 2022: Completion 10%.
Nov 2022: Completion 25%.
Dec 2022: Completion 30%.
Jan 2023: Completion 40%.
Feb 2023: Completion 60%
March 2023: Completion 80%

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					250 000	100 000	100 000	250 000	-7 084	200 000			692 916	**892 916**				
Expenditure to date	Capital						1 044	20 709	9 458	57 543				88 754		443 487	532 241	**360 675**	40.4%

Streets

Project: pj-09-0004 - Roads: Resealing of roads - Swartland

Location: Municipal area

Vote Nos: 9/110-85-99 [CRR]; 9/110-85-144 [MIG]

Fin Source: CRR **20 250 000**
MIG **1 250 788**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tender process													
1	2	Compiling work packages													
1	3	Construction													

S/Notes:
Jul 2022: Tenders awarded.
Aug 2022: Compiling work packages.
Sep 2022: Compiling work packages.
Oct 2022: Construction 10%.
Nov 2022: Construction 25%.
Dec 2022: Construction 30%.
Jan 2023: Construction 50%.
Feb 2023: Construction 65%.
March 2023: Completion 80%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				3 000 000	2 700 000	3 000 000	3 000 000	3 000 000	3 000 000	2 250 000	1 550 788		17 700 000	**21 500 788**				
Expenditure to date	Capital				2 425	1 541 524	3 430 453	8 619 235	5 287 832	2 450 674				21 332 144		152 554	21 484 698	**16 090**	0.1%

Project: pj-16-0015 - Roads Swartland: New Roads

Location: Municipal area

Vote Nos: 9/110-514-306 [MIG]; 9/110-175-154 [CRR]

Fin Source: CRR **300 000**
MIG **11 200 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Identifying work packages.
Aug 2022: Identifying work packages.
Sep 2022: Compiling work packages.
Oct 2022: Construction to commence Jan 2023.
Nov 2022: Construction to commence Jan 2023.
Dec 2022: Construction to commence Jan 2023.
Jan 2023: Construction 8%.
Feb 2023: Construction 18%
March 2023: Completion 30%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2 000 000	2 000 000	2 500 000	1 500 000	1 310 000	730 000	730 000	730 000			10 770 000	**11 500 000**				
Expenditure to date	Capital			124 633		207 525	1 980	81 071	337 230	923 125				1 675 564			1 675 564	**9 824 436**	85.4%

Project: pj-17-0080 - Roads: Ward Committee projects

Location: Municipal area

Vote Nos: 9/110-205-13

Fin Source: CRR **1 307 084**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: Sep 2022: Indentifying projects.
Oct 2022: Completion 15%.
Nov 2022: Completion 25%.
Dec 2022: Completion 30%.
Jan 2023: Completion 40%.
Feb 2023: Completion 60%
Mar 2023: Spent R1 171 713

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				250 000	250 000	250 000	250 000	100 000	207 084				1 307 084	**1 307 084**				
Expenditure to date	Capital						4 902	19 097	38 354	1 171 713				1 234 066		73 018	1 307 084		0.0%

Project: pj-21-0005 - Roads: Upgrading of N7/Voortrekker Northern Interchange

Location: Municipal area

Vote Nos: 9/110-451-236

Fin Source: CRR **8 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												8 000 000		**8 000 000**				

Project: pj-21-0040 - Roads: Construction: Side walks and Recreational nodes (Ilinge Lethu & Wesbank) **Location:** Ilinge Lethu

Vote Nos: 9/110-470-268 **Fin Source:** Other **10 843 025**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning & Procurement													
1	2	Construction													

S/Notes: Jul 2022: Tenders invited.
Aug 2022: Tender awarded.
Sep 2022: Finalising contractual matters.
Oct 2022: Construction commenced.
Nov 2022: Completion 5%
Dec 2022: Completion 12%.
Jan 2023: Completion 23%.
Feb 2023: Completion 40%
March 2023: Completion 60%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	500 000	500 000		1 000 000	2 000 000	1 500 000	1 500 000	2 000 000	1 843 025				10 843 025	**10 843 025**				
Expenditure to date	Capital				4 508	450 468	880 472		585 137	1 788 970				3 709 555		1 617 371	5 326 927	**5 516 098**	50.9%

Project: pj-22-0011 - Vehicles Roads: CK29892 Case Backhoe Loader **Location:** Municipal area

Vote Nos: 9/110-237-749 **Fin Source:** CRR **1 877 566**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													Complete

S/Notes: Jul 2022: Delivered
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								1 877 566					1 877 566	**1 877 566**				
Expenditure to date	Capital	1 877 566												1 877 566			1 877 566		0.0%

Sewerage

Project: pj-09-0003 - Equipment Sewerage: Telemetry **Location:** Municipal area

Vote Nos: 9/111-278-749 **Fin Source:** CRR **55 359**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								19 359	36 000				55 359	**55 359**				
Expenditure to date	Capital								55 358					55 358			55 358	1	0.0%

Project: pj-10-0114 - Equipment Sewerage

Location: Municipal area

Vote Nos: 9/111-33-749

Fin Source: CRR **25 556**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Aug 2022 : Spent R5165
Sep 2022 : Spent R16657 , on order R5983
Oct 2022: Correction -R2306
Dec 2023: Spent R6039
Jan 2023: Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	10 000	10 000			-4 444					25 556	**25 556**				
Expenditure to date	Capital		5 165	16 657	-2 306		6 039							25 556			25 556		0.0%

Project: pj-11-0086 - Vehicles Sewerage: CK14612 (Nissan UD290)

Location: Municipal area

Vote Nos: 9/111-223-763

Fin Source: CRR **1 640 906**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													Complete

S/Notes: Jul 2022: Tender awarded, awaiting delivery.
Aug 2022: Tender awarded, awaiting delivery.
Sep 2022: Tender awarded, awaiting delivery.
Oct 2022: Awaiting delivery.
Nov 2022: Awaiting delivery.
Dec 2022: Awaiting delivery.
Jan 2023: Awaiting delivery.
Feb 2023: Delivered
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						1 640 906							1 640 906	**1 640 906**				
Expenditure to date	Capital									1 616 600				1 616 600		24 306	1 640 906		0%

Project: pj-17-0001 - Vehicles Sewerage: CK31209 UD330

Location: Darling

Vote Nos: 9/111-223-763

Fin Source: CRR **1 640 906**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Purchase													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			-42 295					1 683 201					1 640 906	**1 640 906**				
Expenditure to date	Capital									1 616 600				1 616 600		24 306	1 640 906		0%

Project: pj-21-0032 - Sewerage: New Vacuum Tanker extend capacity

Location: Municipal area

Vote Nos: 9/111-369-54 **Fin Source:** CRR **1 640 906**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Purchase													Comnplete

S/Notes: Jul 2022: Tender awarded, awaiting delivery.
Aug 2022: Tender awarded, awaiting delivery.
Sep 2022: Tender awarded, awaiting delivery.
Oct 2022: Awaiting delivery.
Nov 2022: Awaiting delivery.
Dec 2022: Awaiting delivery.
Jan 2023: Awaiting delivery.
Feb 2023: Awaiting delivery.
March 2023: Delivered
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								1 640 906					1 640 906	**1 640 906**				
Expenditure to date	Capital									24 306				24 306		1 616 600	1 640 906		0%

Project: pj-22-0005 - Sewerage Malmesbury: Security Fencing - Irrigation Pump Station

Location: Malmesbury

Vote Nos: 9/107-533-254 **Fin Source:** CRR **550 720**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Procurement process													
1	2	Construction													Complete

S/Notes: Jul 2022: Tender awarded.
Aug 2022: Tender awarded.
Sep 2022: Construction completion 20%.
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			26 500	400 000				124 220					550 720	**550 720**				
Expenditure to date	Capital			26 515	509 510	-130 435								405 590			405 590	**145 130**	26.4%

Project: pj-22-0059 - Sewerage: Schoonspruit: Pipe Replacement

Location: Schoonspruit industrial area

Vote Nos: 9/111-493-223 **Fin Source:** CRR **500 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: Feb 2023: Completion 10%.
March 2023: Completion 40%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								100 000	100 000	100 000	100 000	100 000	200 000	**500 000**				

Project: pj-22-0106 - Sewerage: Generator Installation: Abbotsdale Sewer Pumpstation **Location:** Abbotsdale

Vote Nos: 9/111-565-747 **Fin Source:** DLG **1 207 596**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 207 596		**1 207 596**				

Project: pj-22-0107 - Sewerage: Generator Installation: Moorreesburg WWTW **Location:** Moorreesburg

Vote Nos: 9/111-574-749 **Fin Source:** DLG **1 596 611**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 596 611		**1 596 611**				

Project: pj-22-0108 - Sewerage: Generator Installation: Darling WWTW & Pumpstation **Location:** Darling

Vote Nos: 9/111-583-753 **Fin Source:** DLG **2 204 138**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												2 204 138		**2 204 138**				

Sportsgrounds

Project: pj-22-0013 - Sport: Security lighting: Wesbank Sport Grounds

Location: Wesbank

Vote Nos: 9/106-480-269

Fin Source: CRR **600 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning & Procurement													
1	2	Construction													Complete

S/Notes: Aug 2022: Procuring materials.
Sep 2022: Procuring materials.
Oct 2022: Procuring materials.
Nov 2022: Completion 20%.
Dec 2022: Completion 35%
Jan 2023: Completion 60%
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				200 000	200 000	200 000							600 000	**600 000**				
Expenditure to date	Capital		28 268	18 756		466 023	11 468			35 275				559 791		32 400	592 191	**7 809**	1.3%

Storm Water

Project: pj-09-0009 - Storm water network (Swartland)

Location: Municipal area

Vote Nos: 9/114-98-129

Fin Source: CRR **250 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Nov 2022: Procuring materials.
Dec 2022: Completion 10%.
Jan 2023: Completion 40%.
Feb 2023: Completion 60%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					150 000	100 000							250 000	**250 000**				
Expenditure to date	Capital				117 145		27 578		1 508	8 107				154 338		70 610	224 948	**25 052**	10.0%

Project: pj-11-0060 - Equipment Streets and Storm Water

Location: Municipal area

Vote Nos: 9/114-44-749

Fin Source: CRR **66 690**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Sep 2022: Spent R42733
Feb 2023: Spent R22360
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	10 000	10 000	10 670	10 670	12 670	670	670	670	670	64 680	**66 690**				
Expenditure to date	Capital			42 733					22 360					65 093			65 093	**1 597**	2.4%

Water

Project: pj-11-0062 - Equipment Water

Location: Municipal area

Vote Nos: 9/105-36-741

Fin Source: CRR **49 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Aug 2022: Spent R31438
Nov 2022: Spent R4504
Dec 2022: Spent R13056
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	10 000	14 000	5 000	10 000						49 000	**49 000**				
Expenditure to date	Capital			31 438		4 504	13 056							48 999			48 999	**1**	0.0%

Project: pj-12-0013 - Water networks: Upgrades and replacement

Location: Municipal area

Vote Nos: 9/105-373-193 [MIG]; 9/105-582-318 [CRR]

Fin Source: CRR **1 120 000**
MIG **2 217 712**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Oct 2022: Construction completion 20%.
Jan 2023: Completion 29%.
Feb 2023: Completion 50%

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				1 000 000	1 420 000	917 712							3 337 712	**3 337 712**				
Expenditure to date	Capital					88 881	1 685 553	183 658	388 598	339 693				2 686 383			2 686 383	**651 329**	19.5%

Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering **Location:** Municipal area

Vote Nos: 9/105-183-126 **Fin Source:** CRR **100 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					100 000								100 000	**100 000**				
Expenditure to date	Capital															80 000	80 000	**20 000**	20.0%

Project: pj-18-0072 - Water: Connections: Water Meters (New/Replacements) **Location:** Municipal area

Vote Nos: 9/105-405-23 **Fin Source:** CRR **664 089**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	50 000	60 000	60 000	60 000	50 000	50 000	60 000	60 000	60 000	54 089	50 000	500 000	**664 089**				
Expenditure to date	Capital	48 580	36 875	21 755	79 137	27 884	28 161	18 413	26 400	49 822				337 026		4 620	341 646	**322 443**	48.6%

Project: pj-19-0011 - Water: Bulk water infrastructure (emergency spending) **Location:** Municipal area

Vote Nos: 9/105-376-128 **Fin Source:** CRR **1 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													Complete

S/Notes: Sep 2022: Complete, installation of vsd's at pump station

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					450 000							550 000	450 000	**1 000 000**				
Expenditure to date	Capital					450 000								450 000			450 000	**550 000**	55.0%

Project: pj-19-0012 - Water: Wesbank I1/4 to Wesbank Reservoir supply SMW.B6

Location: Malmesbury West

Vote Nos: 9/105-427-213 [MIG]; 9/105-415-204 [CRR]

Fin Source: CRR **700 000**
MIG **1 306 500**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Site handed over.
Aug 2022: Construction 2%.
Sep 2022: Construction 5%.
Oct 2022: Construction 35%.
Nov 2022: Construction 45%.
Dec 2022: Construction 51%.
Jan 2023: Construction 63%.
Feb 2023: Construction 75%
March 2023: Completion 80%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				3 500 000	300 000			-1 793 500					2 006 500	**2 006 500**				
Expenditure to date	Capital				3 501 907	280 381		-2 475 788						1 306 500			1 306 500	**700 000**	34.9%

Project: pj-21-0013 - Water: Swartland System S3.3 & S3.4 Panorama to Wesbank I1/4 - CRR

Location: Wesbank

Vote Nos: 9/105-400-199 [MIG]; 9/105-391-184 [CRR]

Fin Source: CRR **4 270 500**
MIG **15 371 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Site handed over.
Aug 2022: Construction 2%
Sep 2022: Construction 5%.
Oct 2022: Construction 35%
Nov 2022: Construction 45%.
Dec 2022: Construction 51%.
Jan 2023: Construction 63%.
Feb 2023: Construction 75%.
March 2023: Completion 80%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			300 000	500 000	150 000	2 300 000	700 000	4 000 000	4 000 000	4 000 000	3 691 500		11 950 000	**19 641 500**				
Expenditure to date	Capital		643 666	859 606	4 301 588	141 700	2 268 866	2 577 611	1 652 231	2 405 910				14 851 178			14 851 178	**4 790 322**	24.4%

Project: pj-21-0015 - Water: Riebeek Kasteel supply S2.4

Location: Riebeek Kasteel

Vote Nos: 9/105-431-226 [CRR]

Fin Source: CRR **938 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Site handed over
Aug 2022: Construction 40%
Sep 2022: Construction 70%
Oct 2022: Construction 80%.
Nov 2022: Construction 85%.
Dec 2022: Construction 90%.
Jan 2023: Construction 95%.
Feb 2023: Construction 96%
March 2023: Completion 97%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								469 000	469 000				938 000	**938 000**				
Expenditure to date	Capital				29 897	11 552	14 323	4 382		21 917				82 071		6 686	88 757	**849 243**	90.5%

Project: pj-21-0034 - Water: De Hoop Supply SMW1.1

Location: Malmesbury West

Vote Nos: 9/105-456-243 [MIG]; 9/105-449-222 [CRR]

Fin Source: CRR **520 000**
MIG **2 464 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Site handed over.
Aug 2022: Construction 2%
Sep 2022: Construction 5%.
Oct 2022: Construction 35.
Nov 2022: Construction 45%.
Dec 2022: Construction 51%.
Jan 2023: Construction 63%.
Feb 2023: Construction 75%.
March 2023: Completion 80%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					5 300	8 500		742 550	742 550	742 550	742 550		1 498 900	**2 984 000**				
Expenditure to date	Capital					2 512 042	-34 264			7 060				2 484 838		4 965	2 489 803	**494 197**	16.6%

Project: pj-22-0018 - Water: Electrofusion Welding machine (replacement) **Location:** Municipal area

Vote Nos: 9/105-606-356 **Fin Source:** CRR 91 895

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Dec 2022: Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			42 295			60 000		-10 400					91 895	**91 895**				
Expenditure to date	Capital				88 952									88 952			88 952	**2 943**	3.2%

Project: pj-22-0021 - Water: Generator Installation: Wesbank Water Tower & Boosters **Location:** Wesbank

Vote Nos: 9/105-593-774 [DLG]; 9/105-513-364 [CRR] **Fin Source:** CRR 1 000 000

DLG 1 085 749

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning and procurement													
1	2	Installation													

S/Notes: Jul 2022: Identifying scope of work.
Aug 2022: Drafting tender document.
Sep 2022: Drafting tender document.
Oct 2022: Tenders invited.
Nov 2022: Tenders closed but cannot be awarded due to high prices.
Dec 2022: Amending tender document.
Jan 2023: Tenders invited.
Feb 2023: Project rescheduled with grant funding
March 2023: Tenders invited.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100 000		400 000	400 000	100 000	1 085 749						2 085 749	**2 085 749**				

Project: pj-22-0109 - Water: Generator Installation: Riverlands Water Pumpstation **Location:** Riverlands

Vote Nos: 9/105-577-763 **Fin Source:** DLG 1 338 488

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 338 488		**1 338 488**				

Project: pj-22-0110 - Water: Generator Installation: Kalbaskraal Water Pumpstation **Location:** Kalbaskraal

Vote Nos: 9/105-584-767 **Fin Source:** DLG **1 468 956**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 468 956		**1 468 956**				

Project: pj-22-0111 - Water: Generator Installation: Rustfontein Water Pumpstation **Location:** Malmesbury

Vote Nos: 9/105-601-731 **Fin Source:** DLG **1 758 237**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 758 237		**1 758 237**				

Project: pj-22-0112 - Water: Emergency Power Supply: Water & Sanitation **Location:** Municipal area

Vote Nos: 9/105-613-554 **Fin Source:** DLG **285 225**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: March 2023: Tenders invited

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												285 225		**285 225**				

Cleansing Services

Project: pj-11-0059 - Equipment Refuse Removal **Location:** Municipal area

Vote Nos: 9/104-190-749 **Fin Source:** CRR **24 437**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Sep 2022: On order R24437g
Oct 2022: Spent R24437
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		437	5 000	5 000	5 000	5 000	4 000						24 437	**24 437**				
Expenditure to date	Capital				24 437									24 437			24 437		0%

Project: pj-19-0016 - Equipment Refuse bins, traps, skips (Swartland)

Location: Municipal area

Vote Nos: 9/104-245-749

Fin Source: CRR **155 496**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Complete

S/Notes: Sep 2022: On order R100000
Oct 2022: On order R100 000.
Nov 2022: On order R100 000.
Dec 2022: Completion 20%.
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000	50 000	25 000	25 000	5 496					155 496	**155 496**				
Expenditure to date	Capital															155 495	155 495	**1**	0.0%

Project: pj-20-0009 - Vehicles Refuse: CK27606 Nissan UD40

Location: Municipal area

Vote Nos: 9/104-506-458

Fin Source: CRR **569 546**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													Complete

S/Notes: Jul 2022: Tenders invited.
Aug 2022: Tender awarded.
Sep 2022: Awaiting delivery.
Oct 2022: Delivered
Complete

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						569 546							569 546	**569 546**				
Expenditure to date	Capital					569 546								569 546			569 546		0%

Project: pj-21-0035 - Refuse: Boreholes for Landfill sites

Location: Municipal area

Vote Nos: 9/104-374-241

Fin Source: CRR **740 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: Sep 2022: Drafting tender document.
Oct 2022: Tenders invited.
Nov 2022: Tenders closed.
Dec 2022: Tender evaluation.
Jan 2023: Tender evaluation.
Feb 2023: Tender awarded.
March 2023: Completion 30%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				40 000	200 000	150 000	150 000	200 000					740 000	**740 000**				
Expenditure to date	Capital				57 105		22 842		9 137					89 084		25 126	114 210	**625 790**	84.6%

Project: pj-22-0024 - Vehicles Refuse: CK43815 Nissan UD330

Location: Municipal area

Vote Nos: 9/104-77-749

Fin Source: CRR **2 772 318**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													Complete

S/Notes: Jul 2022: Tenders invited.
Aug 2022: Tender awarded.
Sep 2022: Awaiting delivery.
Oct 2022: Awaiting delivery.
Nov 2022: Awaiting delivery.
Dec 2022: Awaiting delivery.
Jan 2023: Awaiting delivery.
Feb 2023: Delivered.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								2 772 318					2 772 318	**2 772 318**				
Expenditure to date	Capital									2 772 318				2 772 318			2 772 318		0%

Sewerage: Waste Water Treatment Plant

Project: pj-13-0008 - Sewerage Works: Moorreesburg

Location: Moorreesburg

Vote Nos: 9/107-95-87 [CRR]

Fin Source: CRR **7 835 203**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jul 2022: Construction completion 83%
Aug 2022: Construction completion 85%.
Sep 2022: Construction completion 86%.
Oct 2022: Construction completion 87%.
Nov 2022: Construction completion 88%.
Dec 2022: Construction completion 89%.
Jan 2023: Construction completion 92%.
Feb 2023: Construction completion 93%.
March 2023: Construction completion 94%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				10 000	3 000	3 000	2 000 000	2 000 000	1 750 000	437 000	1 632 203		5 766 000	**7 835 203**				
Expenditure to date	Capital				9 675	3 262	3 152	97 758	698 261	4 032				816 138			816 138	**7 019 065**	89.6%

Project: pj-18-0004 - Sewerage Works: Darling

Location: Darling

Vote Nos: 9/107-90-102 [CRR]

Fin Source: CRR **423 500**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

S/Notes: Jan 2023: Completion 96%.
Feb 2023: Completion 97%.
March 2023: Completion 98%.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								423 500					423 500	**423 500**				
Expenditure to date	Capital						150 530		26 485					177 014			177 014	**246 486**	58.2%

Swimming Pools

Project: pj-22-0012 - Swimming pool: Wesbank

Location: Wesbank

Vote Nos: 9/113-635-403

Fin Source: CRR **700 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning & Procurement													

S/Notes: Sep 2022: Terrain identifictaion.
Oct 2022: Terrain identification.
Nov 2022: Terrain identification.
Dec 2022: Terrain identification.
Jan 2023: Terrain identification.
Feb 2023: Detail design
March 2023: Detail design

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								300 000	300 000	100 000			600 000	**700 000**				
Expenditure to date	Capital						27 054							27 054			27 054	**672 946**	96.1%

Corporate Services

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Location: Municipal area

Vote Nos: 9/101-22-737

Fin Source: CRR **24 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jan 23: R3000 to be realocated for night vision equipment

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						12 000			6 000			6 000	18 000	**24 000**				
Expenditure to date	Capital			14 571		2 785								17 356		2 687	20 043	**3 957**	16.5%

Project: pj-22-0046 - Purchase of land parcels: Koringberg

Location: Koringberg

Vote Nos: 9/101-624-402

Fin Source: CRR **220 671**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Purchase													

S/Notes: Sep 22: Deed of sale signed and awaiting invoice
Oct 22: Transfer finalised. Project complete.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				220 671									220 671	**220 671**				
Expenditure to date	Capital				220 671									220 671			220 671		0.0%

Project: pj-22-0066 - Expropriation of splays: Chatsworth

Location: Chatsworth

Vote Nos: 9/101-562-323

Fin Source: CRR **200 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: Feb 23: Expropriation notices served.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								40 000	40 000	40 000	40 000	40 000	80 000	**200 000**				

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Location: Municipal area

Vote Nos: 9/103-36-735

Fin Source: CRR **100 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Aug 22: Quotation asked for blinds in Banqueting hall but not awarded Sept 2022: Tenders to be invited in Oct
Jan 23: Tender was advertised in January.
Feb 23: Tender was awarded and awaiting delivery

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000				50 000					100 000	**100 000**				
Expenditure to date	Capital									34 300				34 300		60 000	94 300	**5 700**	5.7%

Public Relations, Library and Tourism Services

Project: pj-17-0069 - Equipment Libraries

Location: Municipal area

Vote Nos: 9/102-360-739

Fin Source: DCAS **50 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jan 23: Awaiting qoutations for printer for Riebeek West library

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					20 000			10 000		10 000		10 000	30 000	**50 000**				
Expenditure to date	Capital				4 413	3 765		26 061	10 239	-1 779				42 699			42 699	**7 301**	14.6%

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services **Location:** Municipal area

Vote Nos: 9/123-25-749 **Fin Source:** CRR **42 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	10 000	10 000	5 000	5 000	2 000					42 000	**42 000**				
Expenditure to date	Capital		3 870		1 250				3 200	1 610				9 930		15 941	25 871	**16 129**	38.4%

Community Development

Project: pj-17-0043 - Vehicles Thusong Centre: CK18244 Nissan Tiida **Location:** Municipal area

Vote Nos: 9/121-98-763 **Fin Source:** CRR **258 113**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				258 113									258 113	**258 113**				
Expenditure to date	Capital				258 113									258 113			258 113		0.0%

Housing

Project: pj-22-0051 - Dev Services: Darling GAP **Location:** Darling

Vote Nos: 9/123-594-412 **Fin Source:** DHS **337 009**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction of Services													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							75 000	94 688	94 687	72 634			264 375	**337 009**				

Project: pj-22-0054 - Dev Services: Phola Park (A,B & C) Basic Services

Location: Phola Park

Vote Nos: 9/123-440-87 **Fin Source:** CRR **800 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction of Services													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				200 000	200 000	200 000	200 000						800 000	**800 000**				
Expenditure to date	Capital			28 643	2 310	99 472	5 185	145 141	123 413	13 579				417 744		322 560	740 304	**59 696**	7.5%

Project: pj-22-0060 - Dev Services: Darling Serviced Sites (Sewerage)

Location: Darling

Vote Nos: 9/123-596-426 **Fin Source:** DHS **598 751**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							81 323	152 481	152 480	212 467			386 284	**598 751**				
Expenditure to date	Capital															495 253	495 253	**103 498**	17.3%

Project: pj-22-0061 - Dev Services: Darling Serviced Sites (Water)

Location: Darling

Vote Nos: 9/123-598-434 **Fin Source:** DHS **447 178**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							71 584	134 726	134 725	106 143			341 035	**447 178**				
Expenditure to date	Capital															111 074	111 074	**336 104**	75.2%

Project: pj-22-0062 - Dev Services: Darling Serviced Sites (Streets & Stormwater)

Location: Darling

Vote Nos: 9/123-588-448 **Fin Source:** DHS **1 417 062**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							316 994	594 365	514 364	-8 661			1 425 723	**1 417 062**				
Expenditure to date	Capital															393 673	393 673	**1 023 389**	72.2%

Project: pj-22-0063 - Dev Services: Darling Service Sites (187) Prof Fees Phase 1

Location: Darling

Fin Source: DHS **245 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								49 000	49 000	49 000	49 000	49 000	98 000	**245 000**				

Project: pj-22-0064 - Dev Services: Moorreesburg Serviced Sites (652) Prof Fees

Location: Moorreesburg

Vote Nos: 9/123-535-296

Fin Source: DHS **900 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								180 000	180 000	180 000	180 000	180 000	360 000	**900 000**				

Caravan Parks

Project: pj-16-0044 - Equipment YZF Caravan Park

Location: Yzerfontein

Vote Nos: 9/120-47-745

Fin Source: CRR **30 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	5 000	5 000	5 000	5 000						30 000	**30 000**				
Expenditure to date	Capital			2 209	13 329	1 237		11 719						28 493			28 493	**1 507**	5.0%

Project: pj-22-0048 - Skate Park: Darling

Location: Darling

Vote Nos: 9/123-499-237 [Donation]; 9/123-497-237 [DEADP]; 9/123-498-237 [CRR]

Fin Source:

CRR	**250 000**
DEADP	**1 200 000**
Other	**100 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tender advertised													
1	2	Tender adjudification													
1	3	Contractor on site													
1	4	Completion													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	33 403	4 854	35 353	92 849	385 333	50 182	189 605	189 605	189 605	189 605	189 606		1 170 789	**1 550 000**				
Expenditure to date	Capital					247 420			140 580	511 167				899 167		459 697	1 358 864	**191 136**	12.3%

Project: pj-22-0050 - Irrigation: Darling Amfiteater

Location: Darling

Vote Nos: 9/123-564-305 [CRR]; 9/123-511-260 [Donation]

Fin Source:

CRR	**550 000**
Other	**260 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tender advertised													
1	2	Tender adjudification													
1	3	Contractor on site													
1	4	Completion													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	17 370	2 524	18 384	48 281	44 373	26 095	22 187	26 095	22 187	209 400	189 700	183 404	227 496	**810 000**				
Expenditure to date	Capital															260 000	260 000	**550 000**	67.9%

Electrical Engineering Services

Electrical Engineering Services General

Project: pj-11-0096 - Equipment Electricity | **Location:** Municipal area

Vote Nos: 9/117-39-749 | **Fin Source:** CRR **325 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	10 000	30 000	40 000	40 000	40 000	20 000	20 000	15 000	40 000	40 000	20 000	10 000	255 000	**325 000**				
Expenditure to date	Capital			18 125	118 482	16 497	45 467	5 900	31 806	6 768				243 045		37 123	280 168	**44 832**	13.8%

Electricity Operations, Maintenance and Construction

Project: pj-17-0044 - Electricity: De Hoop project - 395 plot housing development | **Location:** Malmesbury West

Vote Nos: 9/117-568-504 [INEP]; 9/117-534-176 [CRR] | **Fin Source:** CRR **1 000 000**

INEP **17 600 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 100 000	1 100 000	1 100 000	1 200 000	1 600 000	2 100 000	1 100 000	2 100 000	2 100 000	2 100 000	2 000 000	1 000 000	13 500 000	**18 600 000**				
Expenditure to date	Capital			125 938	1 004 987	1 917 006	1 389 253	185 144	1 109 557	2 978 884				8 710 770		279 533	8 990 302	**9 609 698**	51.7%

Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre | **Location:** Malmesbury

Vote Nos: 9/117-332-318 | **Fin Source:** CRR **780 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Planning													
1	2	Tenders													
1	3	Installation													

S/Notes: Nov 2022: Tender published.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50 000	50 000	100 000	100 000	130 000	50 000	100 000	100 000	50 000	50 000		680 000	**780 000**				
Expenditure to date	Capital															777 414	777 414	**2 586**	0.3%

Project: pj-19-0030 - Electricity: LV Upgrading Swartland

Location: Municipal area

Vote Nos: 9/117-382-438 **Fin Source:** CRR **750 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	20 000	20 000	100 000	100 000	100 000	30 000	30 000	100 000	100 000	100 000	30 000	20 000	600 000	**750 000**				
Expenditure to date	Capital			279	7 908			257 206	331 686	66 894				663 972		58 483	722 455	**27 545**	3.7%

Project: pj-19-0031 - Electricity: Substation fencing

Location: Municipal area

Vote Nos: 9/117-384-72 **Fin Source:** CRR **200 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000	20 000		160 000	**200 000**				
Expenditure to date	Capital			1 591			11 855	18 819						32 266		15 500	47 766	**152 234**	76.1%

Project: pj-19-0044 - Electricity: Connections: Electricity Meters (New/Replacements)

Location: Municipal area

Vote Nos: 9/117-442-37 **Fin Source:** CRR **965 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	60 000	70 000	70 000	70 000	70 000	60 000	60 000	70 000	70 000	70 000	70 000	225 000	600 000	**965 000**				
Expenditure to date	Capital	143 050	61 095	86 875	74 224	43 288	43 486	70 639	74 434	95 979				693 070		21 034	714 104	**250 896**	26.0%

Project: pj-20-0020 - Electricity: MV upgrading Swartland

Location: Municipal area

Vote Nos: 9/117-547-342 **Fin Source:** CRR **750 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					90 000			165 000	165 000	165 000	165 000		420 000	**750 000**				
Expenditure to date	Capital		6 360			90 896			7 391					104 647		358 600	463 247	**286 753**	38.2%

Project: pj-20-0021 - Electricity: Replace obsolete air conditioners — **Location:** Municipal area

Vote Nos: 9/117-542-506 — **Fin Source:** CRR — **200 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			30 500				60 000	27 375	27 375	27 375	27 375		145 250	**200 000**				
Expenditure to date	Capital			30 485										30 485		167 362	197 847	**2 154**	1.1%

Project: pj-21-0033 - Electricity: 132/11kV Eskom Schoonspruit substation, 132kV transmission line and servitudes — **Location:** Municipal area

Vote Nos: 9/117-377-231 — **Fin Source:** CRR — **10 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	500 000	500 000	500 000	500 000	1 000 000	1 000 000	1 000 000	1 500 000	1 000 000	1 000 000	1 000 000	500 000	7 500 000	**10 000 000**				
Expenditure to date	Capital						77 386			173 059				250 445		5 379 460	5 629 905	**4 370 095**	43.7%

Project: pj-22-0029 - Electricity: Replace oil insulated switchgear and equipment — **Location:** Municipal area

Vote Nos: 9/117-605-324 — **Fin Source:** CRR — **4 750 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Manufacture													
1	3	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	250 000		50 000	50 000	1 000 000	100 000	50 000	3 000 000	100 000	100 000	50 000		4 600 000	**4 750 000**				
Expenditure to date	Capital			948 775			3 666 797		25 409	11 951				4 652 932			4 652 932	**97 068**	2.0%

Project: pj-22-0030 - Electricity: Streetlight, kiosk and polebox replacement: Swartland — **Location:** Municipal area

Vote Nos: 9/117-551-362 — **Fin Source:** CRR — **1 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									500 000	500 000			500 000	**1 000 000**				
Expenditure to date	Capital								37 660	234 504				272 164		125 625	397 789	**602 211**	60.2%

Project: pj-22-0031 - Electricity: Protection and Scada Upgrading: Swartland | **Location:** Municipal area

Vote Nos: 9/117-608-359 | **Fin Source:** CRR | **300 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					200 000					100 000			200 000	**300 000**				
Expenditure to date	Capital						164 080		125 670					289 750			289 750	**10 250**	3.4%

Project: pj-22-0033 - Electricity: Wesbank Sports Fields: Repair of vandalised flood lighting | **Location:** Wesbank

Vote Nos: 9/117-611-349 | **Fin Source:** CRR | **120 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Procurement													
1	2	Installation													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50 000	50 000	50 000	50 000	-80 000							120 000	**120 000**				

Project: pj-22-0034 - Electricity: Darling GAP 36 serviced erven development. Electrical bulk supply, infrastructure and connections | **Location:** Darling

Vote Nos: 9/117-619-353 | **Fin Source:** CRR | **2 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Procurement													
1	2	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		500 000	500 000		500 000			500 000					2 000 000	**2 000 000**				
Expenditure to date	Capital					27 207	724 620		52 464	35 776				840 067		28 978	869 046	**1 130 954**	56.5%

Project: pj-22-0036 - Electricity: Malmesbury Illinge Lethu. Formalisation of 220 erven for Blocks A & B Informal areas. Electrical bulk supply, infrastructure and connections | **Location:** Ilinge Lethu

Vote Nos: 9/117-559-358 | **Fin Source:** CRR | **3 000 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Construction													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									1 000 000	1 000 000	1 000 000		1 000 000	**3 000 000**				
Expenditure to date	Capital						163 896			7 378				171 274		2 009 986	2 181 260	**818 740**	27.3%

Project: pj-22-0065 - Electricity: Emergency Power Supply

Location: Municipal area

Vote Nos: 9/117-563-405

Fin Source: CRR **513 386**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Implementation													

S/Notes: Feb 2023: Order placed for 60kVA generator for Malmesbury traffic
Mar 2023: Inverters order plced for Yzerfontein, Darling Office and Malmesbury traffic

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								213 386	120 000	120 000	60 000		333 386	**513 386**				
Expenditure to date	Capital															442 324	442 324	**71 062**	13.8%

Information, Communication and Technology

Project: pj-11-0105 - IT: Scanner replacements

Location: Municipal area

Vote Nos: 9/118-87-729

Fin Source: CRR **79 640**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jul 2022: Purchase will be made in Jan 2023
Aug 2022: Purchase will be made in Jan 2023
Sep 2022: Purchase will be made in Jan 2023
Oct 2022: Purchase will be made in Jan 2023
Nov 2022: Purchase will be made in Jan 2023
Dec 2022: Purchase will be made in Jan 2023
Jan 2023: Specifications received for informal tender
Feb 2023: Specifications confirmed for informal tender
Mar 2023: Order placed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								79 640					79 640	**79 640**				
Expenditure to date	Capital															66 578	66 578	**13 062**	16.4%

Project: pj-11-0106 - IT: Equipment **Location:** Municipal area

Vote Nos: 9/118-39-731 **Fin Source:** CRR **70 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jul 2022: Procure equipment as and when needed
Aug 2022: Procure equipment as and when needed
Sep 2022: Procure equipment as and when needed
Oct 2022: Procure equipment as and when needed
Nov 2022: Procure equipment as and when needed
Dec 2022: Procure equipment as and when needed
Jan 2023: Procure equipment as and when needed
Feb 2023: Procure equipment as and when needed
Mar 2023: Procure equipment as and when needed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 837	52 497	**70 000**				
Expenditure to date	Capital			17 135					4 016					21 151		30 746	51 897	**18 103**	25.9%

Project: pj-13-0053 - IT: Server SM virtual environment **Location:** Municipal area

Vote Nos: 9/118-379-729 **Fin Source:** CRR **1 028 620**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Installation													Completed

S/Notes: Jul 2022: Gather specification and equipment availability
Aug 2022: Gather specification and equipment availability
Sep 2022: Tender published
Oct 2022: Tender closed, busy with adjudication.
Nov 2022: Tender awarded.
Dec 2022: Order placed, awaiting delivery and installation
Jan 2023: Awaiting delivery
Feb 2023: Completed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			1 100 000					-71 380					1 028 620	**1 028 620**				
Expenditure to date	Capital								1 028 620					1 028 620			1 028 620		0%

Project: pj-14-0028 - IT: Printers | **Location:** Municipal area

Vote Nos: 9/118-74-729 | **Fin Source:** CRR | **60 000**

Proj Start: | **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jul 2022: Procure equipment as and when needed
Aug 2022: Procure equipment as and when needed
Sep 2022: Procure equipment as and when needed
Oct 2022: Procure equipment as and when needed
Nov 2022: Procure equipment as and when needed
Dec 2022: Procure equipment as and when needed
Jan 2023: Procure equipment as and when needed
Feb 2023: Procure equipment as and when needed
Mar 2023: Procure equipment as and when needed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	5 000	45 000	**60 000**				
Expenditure to date	Capital								32 945	-16 845				16 100		14 890	30 990	**29 010**	48.4%

Project: pj-14-0029 - IT: Desktops | **Location:** Municipal area

Vote Nos: 9/118-201-729 | **Fin Source:** CRR | **225 000**

Proj Start: | **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jul 2022: Gather specification and equipment availability
Aug 2022: Gather specification and equipment availability
Sep 2022: Tender published
Oct 2022: Tender closed, busy with adjudication.
Nov 2022: Tender awarded.
Dec 2022: Order placed, awaiting delivery
Jan 2023: Desktops received
Feb 2023: Setup and installation
Mar 2023: Deployment

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					125 000				100 000				225 000	**225 000**				
Expenditure to date	Capital							196 080						196 080			196 080	**28 920**	12.9%

Project: pj-14-0030 - IT: Notebooks

Location: Municipal area

Vote Nos: 9/118-64-729

Fin Source: CRR **484 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes:
Jul 2022: Gather specification and equipment availability
Aug 2022: Gather specification and equipment availability
Sep 2022: Tender published
Oct 2022: Tender closed, busy with adjudication.
Nov 2022: Tender awarded.
Dec 2022: Order placed, awaiting delivery
Jan 2023: Notebook order received
Feb 2023: Specification gathering for additional laptop purchase
Mar 2023: Specification gathering for additional laptop purchase

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					300 000				184 000				484 000	**484 000**				
Expenditure to date	Capital							274 120						274 120			274 120	**209 880**	43.4%

Project: pj-20-0022 - IT: Backup solution

Location: Municipal area

Vote Nos: 9/118-576-484

Fin Source: CRR **547 994**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tenders													
1	2	Installation													Completed

S/Notes:
Jul 2022: Gather specification and equipment availability
Aug 2022: Gather specification and equipment availability
Sep 2022: Tender published
Oct 2022: Tender closed, busy with adjudication.
Nov 2022: Tender awarded.
Dec 2022: Order placed, awaiting delivery and installation
Jan 2023: Awaiting delivery
Feb 2023: Completed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			660 000					-112 006					547 994	**547 994**				
Expenditure to date	Capital								547 994					547 994			547 994		0.0%

Project: pj-20-0023 - IT: Monitor replacements

Location: Municipal area

Vote Nos: 9/118-59-729

Fin Source: CRR **45 360**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Completed

S/Notes:
Jul 2022: Purchase will be made in Nov 2022
Aug 2022: Purchase will be made in Nov 2022
Sep 2022: Purchase will be made in Nov 2022
Oct 2022: Purchase will be made in Nov 2022
Nov 2022: Tender published
Dec 2022: Order placed
Jan 2023: Completed

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					45 000		60	60	60	60	60	60	45 180	**45 360**				
Expenditure to date	Capital							45 360						45 360			45 360		0%

Project: pj-22-0038 - IT: Recording of telephone calls

Location: Municipal area

Vote Nos: 9/118-612-384

Fin Source: CRR **180 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes:
Jul 2022: Purchase will be made in Feb 2023
Aug 2022: Purchase will be made in Feb 2023
Sep 2022: Purchase will be made in Feb 2023
Oct 2022: Purchase will be made in Feb 2023
Nov 2022: Purchase will be made in Feb 2023
Dec 2022: Purchase will be made in Feb 2023
Jan 2023: Requested updated quote
Feb 2023: Updated requirement from Vendor requested
Mar 2023: Updated requirement from Vendor requested

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								180 000					180 000	**180 000**				

Project: pj-22-0039 - IT: Projector: Town hall

Location: Municipal area

Vote Nos: 9/118-618-391

Fin Source: CRR **70 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Jul 2022: Purchase will be made in October 2023
Aug 2022: Purchase will be made in October 2023
Sep 2022: Gather specification
Oct 2022: Stock issue, puchase will only be in Jan 2023
Nov 2022: Stock issue, puchase will only be in Jan 2023
Dec 2022: Stock issue, puchase will only be in Jan 2023
Jan 2023: Still no ETA on stock
Feb 2023: Still awaiting ETA on stock
Mar 2023: Informal tender published

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				70 000									70 000	**70 000**				

Project: pj-22-0040 - IT: UPS Replacement

Location: Municipal area

Vote Nos: 9/118-614-398

Fin Source: CRR

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													Completed

S/Notes: Jul 2022: Purchase will be made in Mar 2023
Aug 2022: Purchase will be made in Mar 2023
Sep 2022: Purchase will be made in Mar 2023
Oct 2022: Purchase will be made in Mar 2023
Nov 2022: Purchase will be made in Mar 2023
Dec 2022: Purchase will be made in Mar 2023
Jan 2023: Purchase will be made in Mar 2023
Feb 2023: Funds transferred to newly created vote.

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										30 000								

Financial Services

Financial Services General

Project: pj-09-0021af - Equipment Finance

Location: Municipal area
Vote Nos: 9/119-25-737
Fin Source: CRR **26 680**
Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		5 600	5 600	5 600	5 600	4 280							26 680	**26 680**				
Expenditure to date	Capital				10 500	6 194	8 000	1 986						26 680			26 680		0.0%

Project: pj-17-0054 - Vehicles Finance:CK40701 Toyota Etios

Location: Municipal area
Vote Nos: 9/119-267-763
Fin Source: CRR **258 113**
Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Vehicle - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				258 113									258 113	**258 113**				
Expenditure to date	Capital				258 113									258 113			258 113		0.0%

Legal and Credit Control

Project: pj-22-0041 - Finance: Indigent Screening Solution

Location: Municipal area
Vote Nos: 9/119-616-397
Fin Source: CRR **420 000**
Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Advertisement in newspaper													
1	2	Clarification meeting													
1	3	Closing date for tender													
1	4	BEC meeting													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												420 000		**420 000**				

Protection Services

Traffic and Law Enforcement

Project: pj-18-0068 - Equipment K9 Unit — **Location:** Municipal area

Vote Nos: 9/126-353-146 — **Fin Source:** DCS — **137 485**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Feb 2023: Informele tenderproses gevolg

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				15 000				30 600	30 600	30 600	30 685		76 200	**137 485**				
Expenditure to date	Capital															109 400	109 400	**28 085**	20.4%

Fire and Emergency Services

Project: pj-10-0139 - Equipment Fire and Emergency Services — **Location:** Municipal area

Vote Nos: 9/125-27-749 — **Fin Source:** CRR — **160 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000					55 000		55 000		105 000	**160 000**				
Expenditure to date	Capital							113 588						113 588		20 009	133 596	**26 404**	16.5%

Project: pj-22-0058 - Vehicles Fire Services: CK27542 Tata LPTA 713 Replace with Medium Pumper — **Location:** Municipal area

Vote Nos: 9/125-486-424 — **Fin Source:** CRR — **3 675 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Tender process													
1	2	Purchase of chassis													
1	3	Building of Fire Fighting Vehi													
1	4	Delivery of Vehicle													

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				2 600 000							1 075 000		2 600 000	**3 675 000**				
Expenditure to date	Capital				975 600		47 183	44 174	720 684	243 720				2 031 362		1 321 235	3 352 597	**322 403**	8.8%

Protection Services General

Project: pj-10-0138 - Equipment Protection

Location: Municipal area

Vote Nos: 9/126-44-749

Fin Source: CRR **75 000**

Proj Start: **Proj End:**

Grp	No	Activity	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	Notes (Activity)
1	1	Equipment - purchasing													

S/Notes: Started Jul 2022

Projected/Actual ETD	Bdgt Type	Jul22	Aug22	Sep22	Oct22	Nov22	Dec22	Jan23	Feb23	Mar23	Apr23	May23	Jun23	YTDMar	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				10 000		15 000		25 000	15 000		10 000		65 000	**75 000**				
Expenditure to date	Capital			33 196	1 002	2 433			12 973					49 604		21 392	70 996	**4 004**	5.3%

SWARTLAND MUNICIPALITY

STRATEGIC MANAGEMENT SYSTEM

2022/3 - PERFORMANCE DIRECTORS (Quarterly)

19 April 2023

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Bolton, Mark - Director: Financial Services

Strategic Goal:	***5 A connected and innovative local government***
Strategic Objective:	***Manage Financial Services***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 40.4% cumulative		

Monthly Result	Notes	Evidence
J: 40.4%	Budget = R704 793, YTD Actual = R284 792.52 (Committed = R1,985.84)	Documents\2022
F: 40.4%	Budget = R704 793, YTD Actual = R284 792.52 (Committed = R0)	Documents\2022
M: 40.4%	Budget = R704 793, YTD Actual = R284 792.52 (Committed = R0)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 40.4% cumulative		

Monthly Result	Notes	Evidence
J: 40.4%	The tender phase for the Indigent screening solution was completed and the Item is being prepared for the BEC.	Documents\2022
F: 40.4%	Indigent screening solution in tender phase.	Documents\2022
M: 40.4%	Indigent screening solution in tender phase.	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 57.2% cumulative		

Monthly Result	Notes	Evidence
J: 43.3%	Budget = R68 039 114, YTD Actual = R29 464 029 (43.3%)	Documents\2022
F: 50.0%	Budget = R68 039 114, YTD Actual = R34 045 326 (50.0%)	Documents\2022
M: 57.2%	Budget = R67 325 945, YTD Actual = R38 482 500 (57.2%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Certificate: Mun Fin Management (1), AET (4) , GRAP Training (1) - planned training	Documents\2022
F: 100%	Certificate: Mun Fin Management (1), AET (4) - planned training	Documents\2022
M: 100%	AET (4) - planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	80/80 resolutions initiated/implemented	Documents\2022
F: 100%	39/39 resolutions initiated/implemented	Documents\2022
M: 100%	37/37 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	25 Jan	Documents\2022
F: 1	20 Feb	Documents\2022
M: 1	27 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 0% cumulative (0/2 employees)		

Monthly Result	Notes	Evidence
J: 0%	0/1 employees appointed in terms of the EE Plan - One Coloured Male appointed in the Semi-Skilled Level where Coloured Males are over represented. The vacancy of Principal Clerk Services was filled through an internal appointment made in terms of par 5.2.3(f) of the Recruitment and Selection Policy.	Documents\2022
F: N/a	No employment equity opportunities	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 71	Documents\2022
F: 100%	Total Requisitions= 59	Documents\2022
M: 100%	Total Requisitions= 64	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No outstanding internal audit queries	
F: N/a	No outstanding internal audit queries	
M: N/a	No outstanding internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100% (will be rated in June)		

Monthly Result	Notes	Evidence
J: 100%	No outstanding internal audit actions	Documents\2022
F: 100%	No outstanding internal audit actions	Documents\2022
M: 100%	No outstanding internal audit actions	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100 (will be rated in June)		

Monthly Result	Notes	Evidence
J: 100%		Documents\2022
F: 100%		Documents\2022
M: 100%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	16 January 2023	Documents\2022
F: 1	1 February 2023	Documents\2022
M: 1	27 February 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	80.0% 5 months at the end of Qtr 3	3.0	REASONS: Job Description submitted for evaluation during March 2023. Awaiting evaluation results. INTERVENTIONS: None required

Monthly Result	Notes	Evidence
J: 3 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022. Project is behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023.	Documents\2022
F: 4 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process to be included in the organisational structure review process to be completed on 30 September 2022. Project is behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023. Job Description to be submitted for evaluation during March 2023.	Documents\2022
M: 5 mths	Vacancy of Snr Manager: Treasury, Financial Reporting & Fin Systems vacant since 31 March 2021. DF confirmed that the post is subject to an organogram amendment that needs consultation as the heads reporting to the post will be affected. The process was included in the organisational structure review process to be completed on 30 September 2022. Project was behind schedule. New organisational structure approved by Council on 27 October 2022 for implementation w.e.f. 1 January 2023. Job Description submitted for evaluation during March 2023. Awaiting evaluation results.	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	120.0% 1.9% pm average	3.6	

Monthly Result	Notes	Evidence
J: 0.8%	13/1701 person days lost due to sick leave	Documents\2022
F: 2.9%	47/1620 person days lost due to sick leave	Documents\2022
M: 2%	36/1782 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0015: Communication Strategy implementation	5: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0% Yes (annually by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1	3.0	

Monthly Result	Notes	Evidence
J: 1	Q2 report submitted	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0025: General KPI: Indigent households (qualifying households earning equal or less than R4515 per month or as per the CFO's discretionary powers) with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	9376 Equitable share households	Documents\2022
F: 100%	9395 Equitable share households	Documents\2022
M: 100%	9444 Equitable share households	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes	As confirmed by email to the CFO	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 53.6% cumulative		

Monthly Result	Notes	Evidence
J: 44.4%	Finance Management (R1 550 000): YTD Actual = R688 491 (44.4%)	Documents\2022
F: 48.5%	Finance Management (R1 550 000): YTD Actual = R751 595 (48.5%)	Documents\2022
M: 53.6%	Finance Management (R1 550 000): YTD Actual = R830 733 (53.6%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to realistically anticipated revenue streams	1: Projected tariff increases determined for the budget of the new financial year annually by end of February [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of February)	100.0% Yes	4.0	REASONS: Revenue expansion INTERVENTIONS: None required

Monthly Result	Notes	Evidence
J: N/a		
F: Yes		Documents\2022
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Humphreys, Philip - Director: Protection Services

Strategic Goal:	***1 Community safety and wellbeing***
Strategic Objective:	***Manage Protection Services***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 54.2% cumulative		

Monthly Result	Notes	Evidence
J: 30.3%	Budget = R4 022 485, YTD Actual = R1 217 175.99 (Committed: R1 556 636.86)	Documents\2022
F: 48.2%	Budget = R4 022 485, YTD Actual = R1 937 860.48 (Committed: R1 335 340.86)	Documents\2022
M: 54.2%	Budget = R4,047,485, YTD Actual = R2 194 553.66 (Committed: R1 472 035.82)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 75.0% cumulative		

Monthly Result	Notes	Evidence
J: 60%	Procurement in process	Promun System
F: 70%	Procurement in process	Promun System
M: 75%	Procurement in process	Promun System

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 51.3% cumulative		

Monthly Result	Notes	Evidence
J: 38.7%	Budget = R92 982 567, YTD Actual = R35 947 355 (38.66%)	Documents\2022
F: 45.5%	Budget = R92 982 567, YTD Actual = R42 265 737 (45.5%)	Documents\2022
M: 51.3%	Budget = R93 044 620, YTD Actual = R47 764 555 (51.3%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: N/a	No training interventions for January 2023	Documents\2022
F: 100%	Firearms Proficiency (17), Leadership Skills (8) - planned training	Documents\2022
M: 100%	Disciplinary Process in the Workplace (1), Ambulance Emergency Assistant AEA (1) - planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	18/18 resolutions initiated/implemented	Documents\2022
F: 100%	1/1 resolutions initiated/implemented	Documents\2022
M: 100%	7/7 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	9 Jan	Documents\2022
F: 1	20 Feb	Documents\2022
M: 1	27 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 33% cumulative (1/3 employees)		

Monthly Result	Notes	Evidence
J: N/a	No employment equity opportunities	Documents\2022
F: N/a	No employment equity opportunities	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 38	Documents\2022
F: 100%	Total Requisitions= 30	Documents\2022
M: 100%	Total Requisitions= 51	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No internal audit queries	
F: N/a	No internal audit queries	
M: N/a	No internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100% (will be rated in June)		

Monthly Result	Notes	Evidence
J: 100%	No outstanding internal audit queries	Documents\2022
F: 100%	No outstanding internal audit queries	Documents\2022
M: 100%	No outstanding internal audit queries	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	Meeting of 31 January 2023 (held on 1 February 2023 due to loadshedding)	Documents\2022
F: 1	Meeting of 28 Februarie 2023	Documents\2022
M: 1	Meeting held 27 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	65.0% 8 mths at the end of Qtr 3	2.0	REASONS: Waited for the Task evaluation. INTERVENTIONS: Posts filled from 1 April 2023.

Monthly Result	Notes	Evidence
J: 6 mths	New vacancies of Principal Access Control Officer created with effect from 1 July 2022. Job Description evaluation results received for implementation with effect from 1 December 2022. Vacancies advertised internally and selection process will be finalised during February 2023.	Documents\2022
F: 7 mths	New vacancies of Principal Access Control Officer created with effect from 1 July 2022. Job Description evaluation results received for implementation with effect from 1 December 2022. Vacancies advertised externally and selection process will be finalised during February 2023. Appointments made with effect from 1 April 2023.	Documents\2022
M: 8 mths	New vacancies of Principal Access Control Officer created with effect from 1 July 2022. Job Description evaluation results received for implementation with effect from 1 December 2022. Vacancies advertised externally and selection process will be finalised during February 2023. Appointments made with effect from 1 April 2023.	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	105.0% 3.2% pm average	3.2	

Monthly Result	Notes	Evidence
J: 3.1%	72/2310 person days lost due to sick leave	Documents\2022
F: 4.4%	96/2200 person days lost due to sick leave	Documents\2022
M: 2.2%	54/2420 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	3: 0.0% 10 (131 for the whole organisation - 2022 DORA)	0.0% 8.58 cumulative		

Monthly Result	Notes	Evidence
J: 1.19		Documents\2022
F: 0.94		Documents\2022
M: 0.55		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	3: 0.0% 29 (296 for the whole organisation)	0.0% 7 cumulative		

Monthly Result	Notes	Evidence
J: N/a		
F: 1		Documents\2022
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0003: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0017: Communication Strategy implementation	5: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0% Yes (annually by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1 per quarter	3.0	

Monthly Result	Notes	Evidence
J: 1	Q2 report submitted	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-16-0004: Effective monitoring of informal settlements	1: Report to Portfolio Committee on any new informal dwellings / structures erected [Type=Avg All]	3: 100.0% Yes - monthly	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: Yes	Monthly report	Documents\2022
F: Yes	Monthly report	Documents\2022
M: Yes	Monthly report - illegal structure in Ilinge Lethu	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 91.3% cumulative		

Monthly Result	Notes	Evidence
J: 93.1%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R3 537 565 (148.0%) Establishment of a K9 Unit grant (capital): Budget = R137 485, YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R5 329 140, YTD = R3 777 248 (70.9%) Total Budget: R7 856 625, YTD R7 314 813 (93.1%)	Documents\2022
F: 85.0%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R2 390 000 (100.0%) Establishment of a K9 Unit grant (capital): Budget = R137 485, YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R5 329 140, YTD = R4 287 508 (80.5%) Total Budget: R7 856 625, YTD R6 677 508 (85.0%)	Documents\2022
M: 91.3%	Establishment of a K9 Unit grant (operating): Budget = R2 390 000, YTD = R2 390 000 (100.0%) Establishment of a K9 Unit grant (capital): Budget = R137 485, YTD = R0 (0%) Establishment of a Law Enforcement Reaction Unit: Budget = R5 329 140, YTD = R4 786 231 (89.8%) Total Budget: R7 856 625, YTD R7 176 231 (91.3%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0081: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of February)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		N/a
F: Yes		Budget Office
M: N/a		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Krieger, Jo-Ann - Director: Development Services

Strategic Goal:	***4 A healthy and sustainable environment***
Strategic Objective:	***Manage Development Services (Goal 3)***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 21.7% cumulative		

Monthly Result	Notes	Evidence
J: 11.0%	Budget = R7 435 113, YTD Actual = R819 897.23 (Committed: R173 189.91)	Documents\2022
F: 12.7%	Budget = R7 435 113, YTD Actual = R943 310.07 (Committed: R173 189.91)	Documents\2022
M: 21.7%	Budget = R7 435 113, YTD Actual = R1 613 446.40 (Committed: R2 120 860.71)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 40.0% cumulative		

Monthly Result	Notes	Evidence
J: 17%		Promun
F: 30%		Promun
M: 40%		Promun

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 66.2% cumulative		

Monthly Result	Notes	Evidence
J: 55.8%	Budget = R64 585 655, YTD Actual = R36 067 322 (55.84%)	Documents\2022
F: 59.0%	Budget = R64 585 655, YTD Actual = R38 112 649 (59.0%)	Documents\2022
M: 66.2%	Budget = R64 585 655, YTD Actual = R42 724 270 (66.2%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Certificate: Mun Fin Management (1), AET (1) - planned training	Documents\2022
F: 100%	Certificate: Mun Fin Management (1), AET (1) - planned training	Documents\2022
M: 100%	AET (1), Disciplinary Process in the Workplace (3) - planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	33/33 resolutions initiated/implemented	Documents\2022
F: 100%	4/4 resolutions initiated/implemented	Documents\2022
M: 100%	7/7 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	10 Jan	Documents\2022
F: 1	22 Feb	Documents\2022
M: 1	28 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 0% cumulative (0/3 employees)		

Monthly Result	Notes	Evidence
J: 0%	0/1 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in the Semi-Skilled Level where Coloured Males are over represented (Chief Clerk Capacity Building). Vacancy was advertised externally. Scarce Skill. No suitably qualified candidates from the designated groups could be recruited. Filling of vacancy was urgent due to service delivery demands.	Documents\2022
F: N/a	No employment equity opportunities	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 29	Documents\2022
F: 100%	Total Requisitions= 28	Documents\2022
M: 100%	Total Requisitions= 61	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No outstanding internal audit queries	
F: N/a	No outstanding internal audit queries	
M: N/a	No outstanding internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100% (will be rated in June)		

Monthly Result	Notes	Evidence
J: 100%		Documents\2022
F: 100%		Documents\2022
M: 100%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		NOTES: No new risks identified and reported to IA

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		NOTES: No changes in work procedures reported to IA

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		NOTES: No incidents where controls have failed were reported to IA

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	Invocom held 24 January 2023	Documents\2022
F: 1	Invocom held 23 February 2023	Documents\2022
M: 1	Invocom held 27 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No vacancies	Documents\2022
F: N/a	No vacancies	Documents\2022
M: N/a	No vacancies	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	125.0% 1.1% pm average	3.8	

Monthly Result	Notes	Evidence
J: 0.4%	3/693 person days lost due to sick leave	Documents\2022
F: 1.2%	8/660 person days lost due to sick leave	Documents\2022
M: 1.7%	12/726 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	3: 0.0% 5 (131 for the whole organisation - 2022 DORA)	0.0% 9.26 cumulative		

Monthly Result	Notes	Evidence
J: 1.12		Documents\2022
F: 0.92		Documents\2022
M: 0.89		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	3: 0.0% 14 (296 for the whole organisation)	0.0% 17 cumulative		

Monthly Result	Notes	Evidence
J: N/a		
F: 10		Documents\2022
M: 1		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0018: Communication Strategy implementation	3: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0% Yes (annually by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1	3.0	

Monthly Result	Notes	Evidence
J: 1	Q2 report submitted	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 61.7% cumulative		

Monthly Result	Notes	Evidence
J: 54.3%	HS grant: Budget (capital) = R3 945 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 500 000, YTD = R20 787 679 (62.1%) Mun Accreditation and Capacty Building: Budget = R256 000, YTD = R128 056 (50.0%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R247 420 (20.6%) Total: Budget = R38 939 000 , YTD = R21 163 155 (54.34%)	Documents\2022
F: 54.7%	HS grant: Budget (capital) = R3 945 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 500 000, YTD = R20 787 679 (62.1%) Mun Accreditation and Capacty Building: Budget = R256 000, YTD = R128 056 (50.0%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R388 000 (32.3%) Total: Budget = R38 939 000 , YTD = R21 303 735 (54.7%)	Documents\2022
M: 61.7%	HS grant: Budget (capital) = R3 945 000 YTD = R0 (0%) HS grant: Budget (operating) = R33 500 000, YTD = R23 150 324 (69.1%) Mun Accreditation and Capacty Building: Budget = R256 000, YTD = R144 820 (56.6%) Community Development Workers: Budget = R38 000, YTD = R0 (0%) RSEP: Budget = R1 200 000, YTD = R740 303 (61.7%) Total: Budget = R38 939 000 , YTD = R24 035 447 (61.7%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0082: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 3 Only]	3: 100.0% Yes (annually by February)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: Yes		Documents\2022
F: Yes		Documents\2022
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Möller, Thys - Director: Electrical Engineering Services

Strategic Goal: ***3 Quality and reliable services***

Strategic Objective: ***Manage Electrical Engineering Services (Goal 5)***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0064: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 40.6% cumulative		

Monthly Result	Notes	Evidence
J: 26.8%	Budget = R47 069 000, YTD Actual = R12 628 306.47 (Committed: R20 063 362.47)	Documents\2022
F: 26.7%	Budget = R47 282 386, YTD Actual = R12 628 306.47 (Committed: R20 322 762.47)	Documents\2022
M: 40.6%	Budget = R47 044 000, YTD Actual = R19 084 311.10 (Committed: R19 469 724.31)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0065: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 57.0% cumulative		

Monthly Result	Notes	Evidence
J: 40%	Refer SDBIP	Documents\2022
F: 54%		Documents\2022
M: 57%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0066: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 63.5% cumulative		

Monthly Result	Notes	Evidence
J: 49.8%	Budget = R372 381 873 , YTD Actual = R185 583 941 (49.84%)	Documents\2022
F: 56.2%	Budget = R372 381 873 , YTD Actual = R209 218 326 (56.2%)	Documents\2022
M: 63.5%	Budget = R372 400 858 , YTD Actual = R 236 409 441 (63.5%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0067: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	AET (4), Certificate: Municipal Financial Management NQF6 (1) - planned training	Documents\2022
F: 100%	AET (4), Certificate: Municipal Financial Management NQF6 (1) - planned training	Documents\2022
M: 100%	AET (4), Disciplinary Process in the Workplace (6) - planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	19/19 resolutions initiated/implemented	Documents\2022
F: N/a	No resolutions to be initiated/implemented	Documents\2022
M: 100%	5/5 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	9 Jan	Documents\2022
F: 1	22 Feb	Documents\2022
M: 1	27 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 50% cumulative (1/2 employees)		

Monthly Result	Notes	Evidence
J: N/a	No employment equity opportunities	Documents\2022
F: N/a	No employment equity opportunities	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 45	Documents\2022
F: 100%	Total Requisitions= 46	Documents\2022
M: 100%	Total Requisitions= 44	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No internal audit queries	
F: N/a	No outstanding internal audit queries	
M: N/a	No internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100%		

Monthly Result	Notes	Evidence
J: 100%	No outstanding internal audit actions	Documents\2022
F: 100%	No outstanding internal audit actions	Documents\2022
M: 100%	No outstanding internal audit actions	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0079: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	09 January 2023	Documents\2022
F: 1	23 February 2023	Documents\2022
M: 1	27 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No vacancies	Documents\2022
F: N/a	No vacancies	Documents\2022
M: N/a	No vacancies	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	130.0% 0.6% pm average	3.9	

Monthly Result	Notes	Evidence
J: 0.7%	7/966 person days lost due to sick leave	Documents\2022
F: 0.5%	5/920 person days lost due to sick leave	Documents\2022
M: 0.7%	7/1012 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	3: 0.0% 4 (131 for the whole organisation - 2022 DORA)	0.0% 1.62 cumulative		

Monthly Result	Notes	Evidence
J: 0.32		Documents\2022
F: 0.23		Documents\2022
M: 0.31		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	3: 0.0% 12 (296 for the whole organisation)	0.0% 4 cumulative		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0016: Communication Strategy implementation	5: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0% Yes (annually by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1	3.0	

Monthly Result	Notes	Evidence
J: 1		Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0024: General KPI: Access to electricity	1: Number of formal residential properties that has access to electricity (excluding Eskom areas) [Type=Avg All]	3: 100.0% 19 127	113.1% 21 638 at the end of Qtr 3	3.4	NOTES: The KPI was changed in January 2023. Therefore the actuals in quarters 1 and 2 were kept according to the original KPI and target.

Monthly Result	Notes	Evidence
J: N/a		
F: 21 348		Documents\2022
M: 21 638		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0004: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 46.1% cumulative		

Monthly Result	Notes	Evidence
J: 23.0%	INEP grant: Budget = R17 600 000, YTD = R4 054 860 (23.0%)	Documents\2022
F: 29.2%	INEP grant: Budget = R17 600 000, YTD = R5 143 086 (29.2%)	Documents\2022
M: 46.1%	INEP grant: Budget = R17 600 000, YTD = R8 113 279 (46.1%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0080: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of February)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: Yes	Submission to Finance reflects in SBS folder 17-0080	refer folder 17-00
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-22-0001: Minimum competencies attained	1: Minimum competencies attained to avoid non-compliance [Type=Qtr 4 Only]	3: 0.0% Yes (by June 2024)	0.0% Next financial year		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager

Strategic Goal:	***5 A connected and innovative local government***
Strategic Objective:	***Manage the Office of the Municipal Manager and Organisation***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	3: 0.0% At least 10 p.a.	0.0% 8 cumulative		

Monthly Result	Notes	Evidence
J: 1	27 Jan	Documents\2022
F: 1	24 Febr	Documents\2022
M: 1	31 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	10 Jan	Documents\2022
F: 1	22 Feb	Documents\2022
M: 1	28 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0006: Annual report compilation and approval	2: Annual Report as required by MFMA (121) tabled [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of January)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: Yes	26 Jan	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0006: Annual report compilation and approval	3: Annual Report as required by MFMA (121) approved [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	25/25 resolutions initiated/implemented	Documents\2022
F: 100%	4/4 resolutions initiated/implemented	Documents\2022
M: 100%	11/11 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	3: 0.0% At least 10 p.a.	0.0% 8 cumulative		

Monthly Result	Notes	Evidence
J: 1	27 Jan	Documents\2022
F: 1	24 Febr	Documents\2022
M: 1	31 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0009: Functional macro-structure maintained	2: Annual review of the macro structure completed [Type=Qtr 4 Only]	3: 0.0% Yes (before end of June)	0.0% Yes (will be rated in June)		

Monthly Result	Notes	Evidence
J: Yes	Approved at council meeting on 26 January 2023	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0029: General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% (Between 90% and 105%)	0.0% 47.3% cumulative		

Monthly Result	Notes	Evidence
J: 31.4%	Budget = R167 894 804 YTD Actual = R52 686 583.94 (Committed: R29 53 642.46)	Documents\2022
F: 35.0%	Budget = R168 114 146 YTD Actual = R58 884 463.05 (Committed: R29 944 517.82)	Documents\2022
M: 47.3%	Budget = R180 480 710, YTD Actual = R85 399 819.50 (Committed: R29 992 365.67)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	***2 Economic transformation***				
Strategic Objective:	***Facilitate economic development in the municipal area***				
pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Avg All]	3: 0.0% Yes (before end of June)	0.0% Yes (will be rated in June)		

Monthly Result	Notes	Evidence
J: N/a		
F: Yes	Interaction with Allesverloren Development - 15 Feb	Documents\2022
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	3: 0.0% 150 for the year	0.0% 154 cumulative		

Monthly Result	Notes	Evidence
J: N/a	No tenders awarded with job opportunities	
F: 76	76 Jobs created through the Devmark investment	Documents\2022
M: N/a	No tenders awarded with job opportunities	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Terblanche, Madelaine - Director: Corporate Services

Strategic Goal:	***5 A connected and innovative local government***
Strategic Objective:	***Manage Corporate Services***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 53.0% cumulative		

Monthly Result	Notes	Evidence
J: 45.8%	Budget = R594 671, YTD Actual = R272 266.19 (Committed: R45,500)	Documents\2022
F: 45.8%	Budget = R594 671, YTD Actual = R272 266.19 (Committed: R34 300)	Documents\2022
M: 53.0%	Budget = R594 671, YTD Actual = R315 026.06 (Committed: R62 687)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 63.0% cumulative		

Monthly Result	Notes	Evidence
J: 76%		Documents\2022
F: 62%		Documents\2022
M: 63%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 64.2% cumulative		

Monthly Result	Notes	Evidence
J: 51.1%	Budget = R41 950 514, YTD Actual = R21 454 764 (51.14%)	Documents\2022
F: 57.4%	Budget = R41 950 514, YTD Actual = R24 089 196 (57.4%)	Documents\2022
M: 64.2%	Budget = R41 950 514, YTD Actual = R26 914 387 (64.2%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	B. Information Science (1), AET (3) - planned training	Documents\2022
F: 100%	B. Information Science (1), AET (3) - planned training	Documents\2022
M: 100%	B. Information Science (1), AET (3), Disciplinary Process in the Workplace (2) - planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	47/47 resolutions initiated/implemented	Documents\2022
F: 100%	11/11 resolutions initiated/implemented	Documents\2022
M: 100%	22/22 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	10 Jan	Documents\2022
F: 1	22 Feb	Documents\2022
M: 1	28 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 25% cumulative (1/4 employees)		

Monthly Result	Notes	Evidence
J: 0%	0/1 employees appointed in terms of the EE Plan - One Coloured Male appointed in the Semi-Skilled Level where Coloured Males are over represented. The vacancy of Caretaker R/West Club House was advertised on two occasions and no suitably qualified candidates from the designated groups could be recruited. Filling of post was urgent due to service delivery demands.	Documents\2022
F: N/a	No employment equity opportunities	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 36	Documents\2022
F: 100%	Total Requisitions= 43	Documents\2022
M: 100%	Total Requisitions= 51	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No outstanding internal audit queries	
F: N/a	No outstanidng internal audit queries	
M: N/a	No outstanding internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 75% at the end of Qtr 3		

Monthly Result	Notes	Evidence
J: 100%		Documents\2022
F: 75%		Documents\2022
M: 75%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 50% at the end of Qtr 3		

Monthly Result	Notes	Evidence
J: 50%	Comaf in progress	Documents\2022
F: 50%	Comaf in progress	Documents\2022
M: 50%	Comaf in progress	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0045: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	Invocom held 18 January 2023	Documents\2022
F: 1	Invocom held 1 March 2023	Documents\2022
M: 1	Invocom rescheduled to and held on 5 April 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	80.0% 4 months at the end of Qtr 3	3.0	REASONS: Vacancy of Library Assistant vacant since 31 October 2022. DK confirmed that the vacancy would possibly not be filled due to the fact that the library grants (MRF and CG) for the new financial year were not increased sufficiently and could possibly be cut further in the future. INTERVENTIONS: None required

Monthly Result	Notes	Evidence
J: 1 mth		Documents\2022
F: 2 mths		Documents\2022
M: 4 mths	Vacancy of Library Assistant vacant since 31 October 2022. DK confirmed that the vacancy would possibly not be filled due to the fact that the library grants (MRF and CG) for the new financial year were not increased sufficiently and could possibly be cut further in the future.	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	120.0% 1.9% pm average	3.6	

Monthly Result	Notes	Evidence
J: 1.5%	23/1533 person days lost due to sick leave	Documents\2022
F: 2.5%	36/1460 person days lost due to sick leave	Documents\2022
M: 1.7%	28/1606 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	3: 0.0% 8 (131 for the whole organisation - 2022 DORA)	0.0% 1.88 cumulative		NOTES: EPWP of Finance added

Monthly Result	Notes	Evidence
J: 0.3	Finance figures included {filing project]	Documents\2022
F: 0.24	finance figures included [filing project]	Documents\2022
M: 0.24	finance figures included [filing project]	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	3: 0.0% 23 (296 for the whole organisation)	0.0% 4 cumulative		

Monthly Result	Notes	Evidence
J: 1	Finance figures included [Filing project]	Documents\2022
F: N/a		
M: 1		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of people from employment equity target groups appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Qtr 4 Only]	3: 100.0% 100% annually by end of June	0.0% 39% cumulative (9/23employees)		

Monthly Result	Notes	Evidence
J: 0%	0/4 employees appointed in terms of the EE Plan - 3 Coloured Males appointed in Semi-Skilled Level (Caretaker - Corporate Services; Principal Clerk - Financial Services; Chief Clerk - Development Services) where Coloured Males are over represented. Vacancy of Principal Clerk was filled internally in terms of par 5.2.3 (f) of the Recruitment and Selection Policy. Vacancies of Chief Clerk and Caretaker was advertised and no suitably qualfied candidates from the designated groups could be recruited. The filling of the vacancies was urgent due to service delivery demands. 1 White Male was appointed in the Professionally Qualified Level (Snr Manager Solid Waste and Trade Services - Infrastructure & Civil Engineering Services) where White Males are over represented. Vacancy was advertised externally on two occasions of which the second advertisement was with relaxed requirements and candidates from the designated groups could not be recruited. Scarce Skills and filling of vacancy was urgent due to service delivery demands.	Documents\2022
F: 100%	1/1 employees appointed in terms of the EE Plan	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative) [Type=Qtr 4 Only]	3: 0.0% At least 90%	0.0% 56.0% cumulative		

Monthly Result	Notes	Evidence
J: 39%	R737 511/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022
F: 46%	R873 664/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022
M: 56%	R1 064 960/R1 911 192 (% of municipality's training budget actually spent on implementing its workplace skills plan).	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-16-0009: Promote employment equity through continuous planning	1: Review of employment equity plan as a result of any major event or restructuring that occurred during the financial year [Type=Qtr 4 Only]	3: 0.0% Yes (by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a	EE Forum confirmed that the goals of the current plan was not reached and that the current plan is therefore used as continuation in order to update and compile the new plan.	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 66.3% cumulative		

Monthly Result	Notes	Evidence
J: 53.8%	Library service grant (capital): Budget = R50 000, YTD = R34 239 (68.5%) Library service grant (operating): Budget = R11 573 000, YTD = R6 219 945 (53.7%) Total Budget = R11 623 000, YTD = R6 254 184 (53.8%)	Documents\2022
F: 59.1%	Library service grant (capital): Budget = R50 000, YTD = R44 478 (89.0%) Library service grant (operating): Budget = R11 573 000, YTD = R7 020 814 (60.7%) Financial Management Support Grant: Student Bursaries: Budget = R321 420, YTD = R0 (0.0%) Total Budget = R11 944 420, YTD = R7 065 291 (59.1%)	Documents\2022
M: 66.3%	Library service grant (capital): Budget = R50 000, YTD = R42 699 (85.4%) Library service grant (operating): Budget = R11 573 000, YTD = R7 878 527 (68.1%) Financial Management Support Grant: Student Bursaries: Budget = R321 420, YTD = R0 (0.0%) Total Budget = R11 944 420, YTD = R7 921 226 (66.3%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0083: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 3 Only]	3: 100.0% Yes (annually by February)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: Yes	Projected tariff increases w.e.f. 1 July 2024 submitted to Budget Office	See evidence wit
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Zikmann, Louis - Director: Infrastructure & Civil Engineering Services

Strategic Goal:	***3 Quality and reliable services***
Strategic Objective:	***Manage Civil Engineering Services***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 51.6% cumulative		

Monthly Result	Notes	Evidence
J: 34.9%	Budget = R107 417 924, YTD Actual = R37 455 468.32 (Committed: R7 382 149.83)	Documents\2022
F: 39.8%	Budget = R107 423 880, YTD Actual = R42 800 167.16 (Committed: R7 448 107.03)	Documents\2022
M: 51.6%	Budget = R120 003 830, YTD Actual = R61 889 929.60 (Committed: R6 236 240.28)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	3: 0.0% 95% for the year	0.0% 70.0% cumulative		

Monthly Result	Notes	Evidence
J: 61%		Documents\2022
F: 70%		Documents\2022
M: 70%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	3: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 56.3% cumulative		

Monthly Result	Notes	Evidence
J: 43.52%	Budget = R355 237 879, YTD Actual = R154 597 550 (43.52%)	Documents\2022
F: 50.3%	Budget = R355 237 879, YTD Actual = R178 726 567 (50.3%)	Documents\2022
M: 56.3%	Budget = R355 869 879, YTD Actual = R200 503 246 (56.3%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	ND: Management of Civil Eng Construction Processes NQF 5 (2), AET (32) - Planned training	Documents\2022
F: 100%	ND: Management of Civil Eng Construction Processes NQF 5 (2), AET (32) - Planned training	Documents\2022
M: 100%	AET (32) - Planned training	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	18/18 resolutions initiated/implemented	Documents\2022
F: 100%	9/9 resolutions initiated/implemented	Documents\2022
M: 100%	8/8 resolutions initiated/implemented	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	9 Jan	Documents\2022
F: 1	20 Feb	Documents\2022
M: 1	27 Mar	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	3: 100.0% 0 maximum	100.0% 0	3.0	

Monthly Result	Notes	Evidence
J: 0		N/a
F: 0		N/a
M: 0		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	3: 0.0% 100% cumulative by end of June annually	0.0% 85% cumulative (6/7 employees)		

Monthly Result	Notes	Evidence
J: 0%	0/1 employees appointed in terms of the EE Plan - 1 White Male appointed in the Professionally Qualified Level where White Males are over represented (Senior Manager: Solid Waste & Trade Services). Vacancy was advertised externally and no suitably qualified candidates from the designated groups could be recruited. The vacancy was re-advertised with relaxed requirements and no candidates from the designated groups could be recruited. Scarce Skill. Filling of vacancy was urgent due to service delivery demands.	Documents\2022
F: 100%	1/1 employees appointed in terms of the EE Plan	Documents\2022
M: N/a	No employment equity opportunities	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	3: 100.0%	100.0%	3.0	

Monthly Result	Notes	Evidence
J: 100%	Total Requisitions= 204	Documents\2022
F: 100%	Total Requisitions= 251	Documents\2022
M: 100%	Total Requisitions= 267	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	No internal audit queries	
F: N/a	No internal audit queries	
M: N/a	No internal audit queries	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: % internal actions implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% 100% (will be rated in June)		

Monthly Result	Notes	Evidence
J: 0%		Documents\2022
F: 100%		Documents\2022
M: 100%		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	3: 100.0%	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a	None	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	4: % of Auditor General's findings implemented within agreed time frame [Type=Qtr 4 Only]	3: 0.0% 100% annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a	None	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a	None	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a	None	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	None	
F: N/a	None	
M: N/a	None	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	3: 100.0% 3 per quarter	100.0% 3	3.0	

Monthly Result	Notes	Evidence
J: 1	18 Jan 2023	Documents\2022
F: 1	15 Feb 2023	Documents\2022
M: 1	23 Mar 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	3: 100.0% 3 months maximum	100.0% 1.8 months at the end of Qtr 3	3.0	

Monthly Result	Notes	Evidence
J: 4.4 mths	Vacancy of General Assistant (WWTW Mrb) vacant since 30 September 2021. DS confirmed that the filling of the vacancy is not necessary at the moment, as the Moorreesburg WWTW is currently being upgraded and the project will only be finalised by 30 June 2023. He approved that a need for additional capacity at the Malmesbury WWTW be addressed through a contract utilising the savings from the non-filling of this vacancy. DS confirmed during December 2022 that the vacancy can be filled. Post to be utilised in Malmesbury as support to the Area Superintendent to the benefit of the whole Swartland. Job Description as well as Org structure will be amended in this regard. Interviews held during January 2023 and post was filled with effect from 1 February 2023.	Documents\2022
F: 1.6 mths		Documents\2022
M: 1.8 mths		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	3: 100.0% 4% pm maximum	110.0% 2.7% pm average	3.3	

Monthly Result	Notes	Evidence
J: 3.1%	191/6258 person days lost due to sick leave	Documents\2022
F: 3.5%	208/5960 person days lost due to sick leave	Documents\2022
M: 1.4%	88/6512 person days lost due to sick leave	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	3: 0.0% 76 (131 for the whole organisation - 2022 DORA)	0.0% 156.01 cumulative		

Monthly Result	Notes	Evidence
J: 22.5		Documents\2022
F: 21.86		Documents\2022
M: 13.22		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	3: 0.0% 218 (296 for the whole organisation)	0.0% 295 cumulative		

Monthly Result	Notes	Evidence
J: 18		Documents\2022
F: 32		Documents\2022
M: 30		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0086: Improved water sustainability	1: % total water losses [Type=Avg All]	3: 100.0% Maintain the annual average below 17%	105.0% 16.14% at the end of Qtr 3	3.2	

Monthly Result	Notes	Evidence
J: 17.26		Documents\2022
F: 16.52		Documents\2022
M: 16.14		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	3: 100.0% Yes	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0014: Communication Strategy implementation	5: All planned communication activities for the next financial year in terms of the Communication Strategy submitted to the Director Corporate Services [Type=Qtr 4 Only]	3: 0.0% Yes (annually by end of June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1	3.0	

Monthly Result	Notes	Evidence
J: 1	Q2 report submitted	Documents\2022
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0023: General KPI: Access to water, sanitation and refuse removal	1: Number of formal residential properties with piped water connections [Type=Avg All]	3: 100.0% 22 602	109.8% 24 698 at the end of Qtr 3	3.3	NOTES: The KPI was changed in January 2023. Therefore the actuals in quarters 1 and 2 were kept according to the original KPI and target

Monthly Result	Notes	Evidence
J: N/a		
F: 24 623		Documents\2022
M: 24 698		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	2: Number of formal residential properties with access to sewerage services [Type=Avg All]	3: 100.0% 20 409	152.3% 31 084 at the end of Qtr 3	4.6	NOTES: The KPI was changed in January 2023. Therefore the actuals in quarters 1 and 2 were kept according to the original KPI and target

Monthly Result	Notes	Evidence
J: N/a		
F: 24 623		Documents\2022
M: 31 084		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
	3: Number of formal residential properties receiving refuse removal service at least once a week [Type=Avg All]	3: 100.0% 22 112	114.8% 25 394 at the end of Qtr 3	3.4	NOTES: The KPI was changed in January 2023. Therefore the actuals in quarters 1 and 2 were kept according to the original KPI and target

Monthly Result	Notes	Evidence
J: N/a		
F: 25288		Documents\2022
M: 25 394		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	3: 100.0% Yes (by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	3: 0.0% 100% by end of June	0.0% 70.5% cumulative		

Monthly Result	Notes	Evidence
J: 57.4%	MIG: Budget = R33 810 000 YTD = R16 746 590 (49.5%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R4 470 000 (100%) EPWP: Budget = R1 873 000, YTD = R1 813 059 (96.8%) TOTAL: Budget = R40 153 000, YTD = R23 029 649 (57.4%)	Documents\2022
F: 60.1%	MIG: Budget = R33 810 000 YTD = R18 652 064 (55.2%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R4 470 000 (100%) EPWP: Budget = R1 873 000, YTD = R1 813 059 (96.8%) LG Public Employment Support Grant: Budget = R855 341, YTD = R0 (0.0%) Municipal Water Resiliance Grant: Budget = R600 000, YTD = R0 (0.0%) TOTAL: Budget = R41 608 341, YTD = R25 033 043 (60.1%)	Documents\2022
M: 70.5%	MIG: Budget = R33 810 000 YTD = R22 125 519 (65.4%) Proclaimed Roads Subsidy (operating): Budget = R4 470 000, YTD = R4 470 000 (100%) EPWP: Budget = R1 873 000, YTD = R1 873 000 (100%) LG Public Employment Support Grant: Budget = R855 341, YTD = R855 341 (100%) Municipal Water Resiliance Grant: Budget = R600 000, YTD = R0 (0.0%) TOTAL: Budget = R41 608 341, YTD = R29 323 860 (70.5%)	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0084: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 3 Only]	3: 100.0% Yes (annually by February)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: Yes		Documents\2022
M: N/a		

SWARTLAND MUNICIPALITY

STRATEGIC MANAGEMENT SYSTEM

2022/3 - PERFORMANCE MANAGEMENT (IDP): DIRECTORS (Quarterly)

19 April 2023

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Bolton, Mark - Director: Financial Services

Strategic Goal:	***5 A connected and innovative local government***
Strategic Objective:	***4.7 Sound long-term financial planning including making the right investment decisions***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0014: 4.7 Review budget related policies for purposes of insuring relevance and alignment to Budget Circular	1: Review completed [Type=Qtr 3 Only]	3: 100.0% Annually by March	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Humphreys, Philip - Director: Protection Services

Strategic Goal: ***1 Community safety and wellbeing***

Strategic Objective: ***1.8 Increase the effectiveness of the municipal traffic & law enforcement service***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0030: 1.8 Effective traffic and law enforcement execution by using our own Automated Number Plate Recognition (ANPR) Bus	1: Number of reports on progress submitted to the portfolio committee [Type=Qtr 4 Only]	3: 0.0% 10 per annum	0.0% 9 cumulative		

Monthly Result	Notes	Evidence
J: 1	ANPR Bus operational	Documents\2022
F: 1	ANPR Bus operational	Documents\2022
M: 1	ANPR Bus operational	Documents\2022

Strategic Goal: ***1 Community safety and wellbeing***

Strategic Objective: ***1.10 Prevent and manage land invasion. Monitor informal settlements***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Number of reports on progress submitted to the Portfolio Committee [Type=Qtr 4 Only]	3: 0.0% 10 per annum	0.0% 9 cummulative		

Monthly Result	Notes	Evidence
J: 1		Documents\2022
F: 1		Documents\2022
M: 1		Documents\2022

Strategic Goal: ***1 Community safety and wellbeing***

Strategic Objective: ***1.13 Swartland Safety Initiative***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0003: 1.13 An effective Swartland Community Safety Forum	1: Reports submitted to the Mayoral Committee [Type=Qtr 4 Only]	3: 0.0% Yes (annually by June)	0.0% Yes (to be rated in June)		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes	CSF held 9 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0004: 1.13 Support the four Community Police Forums	1: Attend CPF meetings and activities [Type=Avg All]	3: 100.0% Yes (quarterly)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: Yes	28 February 2023 Riebeek	Documents\2022
M: Yes	30 March 2023 Darling	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Krieger, Jo-Ann - Director: Development Services

Strategic Goal:	***1 Community safety and wellbeing***
Strategic Objective:	***1.1 Facilitate access to the economy***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-20-0005: 1.1 Support local economic development through skills and enterprise development	1: Number of SMME training sessions [Type=Avg All]	3: 100.0% 1 per quarter	100.0% 1	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: 1	SEDA New Venture Creation Business Session on 28 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-20-0006: 1.1 Engagement with formal business on SMME support	1: Annual engagement held [Type=Qtr 4 Only]	3: 0.0% Yes (by annually by June)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Strategic Goal:	***1 Community safety and wellbeing***
Strategic Objective:	***1.6 Coordinate social development internally and externally with partners***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	3: 0.0% Yes (by June annually)	0.0% Yes (to be rated in June)		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a	ISOK meeting scheduled for 14 March 2023	
M: Yes	ISOK meeting held 14 March 2023	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	***4 A healthy and sustainable environment***				
Strategic Objective:	***3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing***				
pd-17-0063: 3.9 Obtain land use rights and secure funding for FLISP housing, affordable housing and social housing	2: Funding application to DHS submitted [Type=Qtr 4 Only]	3: 0.0% By June 2023	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a	In progress	
M: N/a	In progress	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Möller, Thys - Director: Electrical Engineering Services

Strategic Goal:	***3 Quality and reliable services***
Strategic Objective:	***5.7 Provide electricity cost effectively***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0029: 5.7 Provide competitive tariffs for industrial consumers in support of economic growth	1: Approval of tariffs by Nersa [Type=Qtr 4 Only]	3: 0.0% Annually before end of June	0.0% N/a		NOTES: Change Kpi with the IDP approval to: Submit tariffs to Nersa annually by before end of June

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	3: 0.0% Maintain the annual average below 8%	0.0% 4.60% at the end of Qtr 3		

Monthly Result	Notes	Evidence
J: 4.09%	As per Finance Dept Calculation	Documents\2022
F: 4.47%	As per Finance Dept Calculation	Documents\2022
M: 4.60%	As per Finance Dept Calculation	Documents\2022

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager

Strategic Goal:	***5 A connected and innovative local government***
Strategic Objective:	***4.6 Identify risks and implement preventative and corrective controls***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0065: 4.6 Risk Management responsibilities assigned to Internal Audit as part of their consulting service to management	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 4 Only]	3: 0.0% By June 2023	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0068: 4.6 Maintain an effective independent Performance and Risk Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRA Committee over a period of three years for continuity [Type=Qtr 4 Only]	3: 0.0% Annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	PRAC is appointed	
F: N/a	PRAC is appointed	
M: N/a	PRAC is appointed	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Terblanche, Madelaine - Director: Corporate Services

Strategic Goal: ***2 Economic transformation***

Strategic Objective: ***2.7 Increase tourism visitors and brand as a good place to live***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0039: 2.7 Finalise (and implement) a more effective tourism destination marketing and development business model	2: Model implemented [Type=Qtr 4 Only]	3: 0.0% Yes (by June 2024)	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: N/a		

Strategic Goal: ***5 A connected and innovative local government***

Strategic Objective: ***4.10 Accomplish effective and efficient HR management***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-20-0003: 4.10 Implement data analysis procedure for future municipal needs (see elaboration)	1: Data analysis implemented subject to funding [Type=Qtr 4 Only]	3: 0.0% Yes (by June 2023)	0.0% Yes (to be rated in June)		

Monthly Result	Notes	Evidence
J: Yes	Dashboard reporting implemented for the 2021/22 financial year as a trial. Reporting approved by Management Team and is to continue for the future.	Documents\2022
F: N/a		
M: N/a		

Strategic Goal: ***5 A connected and innovative local government***

Strategic Objective: ***4.11 Improve integrity of staff administration by streamlining HR processes***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-20-0007: 4.11 Implement Payday Employee Self Services & Time & Attendance Biometric system (pending budget)	1: Implementation completed [Type=Qtr 4 Only]	3: 0.0% By June 2023	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	Project cannot be implemented due to insufficient funding	
F: N/a		
M: N/a	Project to be implemented wef 2025/26 budget	See Multi-year bu

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	***5 A connected and innovative local government***				
Strategic Objective:	***4.12 Maximising administrative and operational efficiency i.t.o. legislative prescripts***				
pd-20-0008: 4.12 Automation of System of Delegation linked to organogram	1: Automated system implemented [Type=Qtr 4 Only]	3: 0.0% By June 2023	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a		
F: N/a	System in process of development	
M: N/a	Implementation of system subject to finalisation of staff structure ito Staff Regs	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes

Zikmann, Louis - Director: Infrastructure & Civil Engineering Services

Strategic Goal:	***3 Quality and reliable services***
Strategic Objective:	***5.3 Ensure sufficient civil services capacity for planned developments***

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0022: 5.3 Review and maintain master plans in accordance with the most recent growth model information	1: Master plans reviewed and maintained [Type=Qtr 3 Only]	3: 100.0% Yes (annually by end of March)	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: N/a		
F: N/a		
M: Yes		Documents\2022