



Supply Chain Management Implementation Report

For the period ended March 2023

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 January 2023 to 31 March 2023 for purposes of joint oversight.

A handwritten signature in dark ink, appearing to read 'A. J. J. J.', is positioned above the printed name and date.

Municipal Manager
3 April 2023

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by the Executive Mayoral Committee on 14 December 2022.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **3 times**, and **3** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2022/2023 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2022-30 September 2022	13	5	R 47 515 374.29	21	R 1 847 544.56
1 October 2022-31 December 2022	15	5	R 11 732 198.29	25	R 2 048 570.11
1 January 2023-31 March 2023	3	3	R 4 281 743.14	28	R 2 174 684.57
1 April 2023-30 June 2023	0		R 0.00	0	R 0.00
	31	13	R 63 529 315.72	74	R 6 070 799.23

Deviations Approved

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of

deviations approved by the Manager: Supply Chain Management for the period 1 January 2023 to 31 March 2023 amount to **R 847 144.18**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations <R30 000 approved for the 2022/2023 financial year as it pertains to the specific quarter.

	Deviations < R30 000	
	Number of Deviations	Deviations Amount
1 July 2022-30 September 2022	132	R 1 041 031.56
1 October 2022-31 December 2022	103	R 1 064 290.69
1 January 2023-31 March 2023	88	R 847 144.18
1 April 2023-30 June 2023	0	R 0.00
	323	R 2 952 466.43

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 January 2023 to 31 March 2023.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A virtual SCM Forum meeting were held on 31 March 2023.

Reporting

All awards made above R200 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R200,000) AWARDED: 1 JANUARY 2023 - 31 MARCH 2023

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2023-01-19	T25/22/23	Extension & Upgrading of UHF Radio Network: Phase3	R894 025.65	30-Jun-23	Communication Network cc	1
2023-01-26	T06/22/23	Micro-Tunnelling Construction of a Bulk Water Supply Pipeline	R3 387 717.49	15 Weeks	CSV Construction (Pty) Ltd	1
2023-02-14	T05/22/23	Establishment of Water Quality Monitoring Boreholes for Landfill Sites	Tariffs	30-Jun-24	Senzogystix (Pty) Ltd	1
			R 4 281 743.14			

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 JANUARY 2023 - 31 MARCH 2023

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply Vacuum Tanker Services for Yzerfontein for the Period Ending 31 January 2023	SCM56.22.23	19.01.2023	R 166 750.00	Vetties Waste (Pty) Ltd	4
Repairs to Pavillion at Dieprivier Sports Ground, Malmesbury	SCM54.22.23	19.01.2023	R 61 035.00	AA Fencing and Related Construction Services	1
External Painting of Malmesbury Tourism Office	SCM52.22.23	23.01.2023	R 28 570.15	Nirhvana Holdings (Pty) Ltd	1
Supply, Deliver And Install 1x 3kVA 24v Inverter	SCM57.22.23	07.02.2023	R 55 358.10	DDD Electrical	1
Supply and Delivery of 16 x Catch Pit Frames	SCM59.22.23	08.02.2023	R 66 151.40	Johan Bester Ingenieurswerke BK	4
Supply and Fit Vertical Blinds at Banqueting Hall, Malmesbury	SCM63.22.23	09.02.2023	R 34 310.00	Dt Sibenza Security Service	1
Supply and Delivery of 1 x Positive Pressure Ventilator	SCM58.22.23	09.02.2023	R 44 734.20	Fremtac Fire and Rescue cc	4
Installation of New Air Conditioner at Old Nedbank Building, Malmesbury	SCM60.22.23	09.02.2023	R 66 000.00	Dt Sibenza Security Service	1
Cleaning of 2 x Sewage Dams and Disposal of Material - Darling Sewage Works	SCM68.22.23	09.02.2023	R 77 832.00	Louw Diggers (Pty) Ltd	4
Supply and Delivery of Steel Galvanised Cantilever Streetlight Poles	SCM69.22.23	10.02.2023	R 66 412.50	Quadrant Engineering	1
Supply and Delivery of Safety Boots	SCM62.22.23	17.02.2023	R 135 770.40	Skonto	1
Supply and Delivery of New Library Books	SCM67.22.23	20.02.2023	R 34 498.59	Vuga Booksellers	1
Construction of New Town Entrance Wall at Moorreesburg	SCM61.22.23	22.02.2023	R 38 400.00	WOT Projects	1
Construction of 2nd New Town Entrance Wall at Moorreesburg	SCM71.22.23	22.02.2023	R 38 800.00	WOT Projects	1
Supply and Installation of Dissolved Oxygen Probe at Riebeeck Kasteel Waste Water Treatment Works	SCM72.22.23	28.02.2023	R 70 995.00	Agua Africa CC	2
External Painting of Council House, 14 Kalkoentjie Street, Darling	SCM66.22.23	02.03.2023	R 50 300.00	AA Fencing and Related Construction Services	1
Replacement of 200A 12V Lithium Battery at Malmesbury WWTW	SCM76.22.23	02.03.2023	R 38 517.87	ICS Trading SA (Pty) Ltd	4
Supply and Delivery of Protective Clothing (Solid Waste)	SCM77.22.23	07.03.2023	R 173 953.75	Gabriel and Michael Marketing (Pty) Ltd	1
Renewal of Openscape Business Licences	SCM82.22.23	14.03.2023	R 39 824.88	Plus1X Communications (Pty) Ltd	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Manufacture and Install Container with I-Beam And Crawler at Riebeek Kasteel De Hoop Pump Station	SCM64.22.23	14.03.2023	R 97 101.79	Johan Bester Ingenieurswerke BK	4
Service and Maintenance of Fire Fighting Equipment in the Swartland Municipality Area	SCM78.22.23	20.03.2023	R 10 605.00	Cyote Fire Services Enterprice (Pty) Ltd	1
Supply and Delivery of Light Blue Refuse Bags	SCM80.22.23	20.03.2023	R 182 275.00	Brodsky Trading 194 (Pty) Ltd Waste Want Plastics	1
Supply and Delivery of Chromadek Boards and Poles	SCM86.22.23	24.03.2023	R 85 767.00	Memotek Trading CC	1
Supply and Delivery of Laptops and Backpacks	SCM85.22.23	27.03.2023	R 125 810.00	CHM Vuwani Computer Solution (Pty) Ltd	1
Supply and Delivery of High-End Advanced Image/Document Scanners	SCM84.22.23	27.03.2023	R 76 564.70	CHM Vuwani Computer Solutions (Pty) Ltd	1
Renewal of Fortigate 200E UTM License and 1 Year Forticloud Service	SCM88.22.23	28.03.2023	R 70 155.62	Business Connexion (Pty) Ltd	2
Renewal of 150 x Citrix Xendesktop Licenses	SCM89.22.23	28.03.2023	R 143 878.80	Business Connexion (Pty) Ltd	2
Supply and Delivery of 22 x High Back Chairs	SCM90.22.23	31.03.2023	R 94 312.82	Capax Consulting	1
			R 2 174 684.57		

DEVIATIONS APPROVED BY MANAGER: SUPPLY CHAIN MANAGEMENT FOR THE QUARTER 1 JANUARY 2023 TO 31 MARCH 2023

Supplier Name	Approval Date	Deviation Type	Department	Total
J Lawrence	04/01/2023	Emergency	Civil Engineering Services	R 2 850.00
Conradie Besproeiing	05/01/2023	Impractical	Civil Engineering Services	R 8 933.20
Integrity Control Systems (Pty) Ltd	11/01/2023	Impractical	Financial Services	R 5 771.60
Swartland Joernaal	13/01/2023	Impractical	Corporate Services	R 2 415.00
TX Magic	18/01/2023	Impractical	Electrical Engineering Services	R 4 117.00
Isolabantu	18/01/2023	Impractical	Corporate Services	R 2 805.60
Swartland Joernaal	18/01/2023	Impractical	Corporate Services	R 3 220.00
Swartland Gazette	18/01/2023	Impractical	Corporate Services	R 3 018.75
GW Trautmann CC	19/01/2023	Impractical	Civil Engineering Services	R 23 104.25
J Lawrence	20/01/2023	Emergency	Civil Engineering Services	R 4 200.00
Swartland Gazette	20/01/2023	Impractical	Development Services	R 6 210.00
Swartland Joernaal	23/01/2023	Impractical	Development Services	R 6 182.40
Jubilee Generators	24/01/2023	Impractical	Electrical Engineering Services	R 8 873.32
Wm Spilhaus Malmesbury Bk	25/01/2023	Emergency	Civil Engineering Services	R 2 986.17
Swartland Complete Automation	25/01/2023	Emergency	Development Services	R 2 700.00
Flo Specialized Product Solutions	26/01/2023	Impractical	Electrical Engineering Services	R 6 549.25
Lexis Nexis	26/01/2023	Impractical	Electrical Engineering Services	R 25 276.83
The South African Institute of Chartered Accountants	27/01/2023	Impractical	Financial Services	R 16 012.00
Johan Bester Ingenieurswerke Bk	30/01/2023	Emergency	Civil Engineering Services	R 3 482.16
Swartland Travel Services	31/01/2023	Impractical	Financial Services	R 4 936.00
Weighcomm Cape (Pty) Ltd	03/02/2023	Emergency	Civil Engineering Services	R 7 632.32
Mpuko Construction	06/02/2023	Impractical	Electrical Engineering Services	R 2 410.00
RVJ Works (Pty) Ltd	06/02/2023	Impractical	Electrical Engineering Services	R 26 636.30
Nichenservices	06/02/2023	Emergency	Civil Engineering Services	R 4 486.91
Fremtac Fire and Rescue cc	07/02/2023	Emergency	Protection Services	R 8 138.03
Battery Centre	07/02/2023	Emergency	Protection Services	R 5 440.00
Fremtac Fire and Rescue cc	07/02/2023	Impractical	Civil Engineering Services	R 4 884.58
Safestop Cape	07/02/2023	Impractical	Civil Engineering Services	R 2 955.50
Cape Armature Winders	07/02/2023	Impractical	Civil Engineering Services	R 26 736.35
GW Trautmann CC	07/02/2023	Emergency	Civil Engineering Services	R 18 461.07
Cape Armature Winders	07/02/2023	Impractical	Civil Engineering Services	R 22 052.98
Swartland Travel Services	09/02/2023	Impractical	Financial Services	R 7 650.02
RA Nell Hardware	09/02/2023	Emergency	Development Services	R 5 568.00
Tyremart Malmesbury	13/02/2023	Emergency	Civil Engineering Services	R 3 367.00
Swartland Travel Services	13/02/2023	Impractical	Financial Services	R 3 428.70
Skaarland Ing Werke Bk	13/02/2023	Emergency	Electrical Engineering Services	R 4 832.07
GW Trautmann CC	14/02/2023	Emergency	Civil Engineering Services	R 18 461.07
Battery Centre	14/02/2023	Emergency	Electrical Engineering Services	R 2 320.00
WJ Cotter Electrical cc	15/02/2023	Emergency	Civil Engineering Services	R 2 459.00
GW Trautmann CC	15/02/2023	Impractical	Civil Engineering Services	R 3 581.10
Battery Centre	16/02/2023	Impractical	Civil Engineering Services	R 3 077.50
Swartland Joernaal	17/02/2023	Impractical	Development Services	R 8 500.80

Supplier Name	Approval Date	Deviation Type	Department	Total
Swartland Gazette	17/02/2023	Impractical	Development Services	R 7 452.00
Swartland Travel Services	17/02/2023	Impractical	Municipal Manager	R 3 114.35
Cape Armature Winders	17/02/2023	Impractical	Civil Engineering Services	R 21 406.10
Nirhvana Holdings	17/02/2023	Impractical	Civil Engineering Services	R 2 310.00
F.E.S. Manufacturing (Pty) Ltd	23/02/2023	Impractical	Protection Services	R 23 839.55
Swartland Joernaal	24/02/2023	Impractical	Corporate Services	R 2 511.60
Swartland Gazette	27/02/2023	Impractical	Corporate Services	R 2 277.00
Johan Bester Ingenieurswerke BK	28/02/2023	Emergency	Civil Engineering Services	R 2 648.87
Professional Emergency Care CC	01/03/2023	Impractical	Protection Services	R 9 590.00
GW Trautmann CC	06/03/2023	Impractical	Civil Engineering Services	R 24 352.63
Swartland Joernaal	06/03/2023	Impractical	Development Services	R 3 284.40
Swartland Gazette	06/03/2023	Impractical	Development Services	R 2 277.00
Swartland Travel Services	06/03/2023	Impractical	Corporate Services	R 2 792.50
Tricom Africa	09/03/2023	Emergency	Civil Engineering Services	R 8 443.06
GW Trautmann CC	09/03/2023	Impractical	Civil Engineering Services	R 18 295.01
WJ Cotter Electrical cc	09/03/2023	Emergency	Civil Engineering Services	R 4 366.49
JB Ingenieurswerke	09/03/2023	Emergency	Civil Engineering Services	R 3 000.00
JB Ingenieurswerke	09/03/2023	Emergency	Civil Engineering Services	R 2 800.00
Swartland Gazette	10/03/2023	Impractical	Development Services	R 3 519.00
Hydromatic	10/03/2023	Impractical	Civil Engineering Services	R 26 220.00
Swartland Joernaal	13/03/2023	Impractical	Development Services	R 4 250.40
Cape Armature Winders	14/03/2023	Impractical	Civil Engineering Services	R 25 278.15
Cape Armature Winders	14/03/2023	Impractical	Civil Engineering Services	R 26 064.75
Fulcrum Technologies	14/03/2023	Impractical	Protection Services	R 14 835.00
De Kock & Cronje MV Switchgear	15/03/2023	Emergency	Electrical Engineering Services	R 8 102.90
Cape Armature Winders	17/03/2023	Impractical	Civil Engineering Services	R 12 937.50
Cape Armature Winders	17/03/2023	Impractical	Civil Engineering Services	R 29 405.50
Brasika Consulting (Pty) Ltd	17/03/2023	Impractical	Civil Engineering Services	R 29 411.25
Channel Mobile	17/03/2023	Impractical	Electrical Engineering Services	R 22 540.00
Waste Control	22/03/2023	Impractical	Civil Engineering Services	R 2 825.55
Swartland Gazette	24/03/2023	Impractical	Development Services	R 2 484.00
Swartland Joernaal	24/03/2023	Impractical	Development Services	R 3 091.20
Avis Rent a Car	24/03/2023	Impractical	Civil Engineering Services	R 20 134.89
Johan Bester Ingenieurswerke BK	24/03/2023	Emergency	Civil Engineering Services	R 3 734.57
GW Trautmann CC	24/03/2023	Impractical	Civil Engineering Services	R 13 000.75
GW Trautmann CC	24/03/2023	Impractical	Civil Engineering Services	R 18 925.27
Water Institute of Southern Africa NPC	28/03/2023	Impractical	Civil Engineering Services	R 3 500.00
Conradie Besproeiing	28/03/2023	Impractical	Civil Engineering Services	R 5 598.20
VVE Installasies Bk	28/03/2023	Impractical	Civil Engineering Services	R 2 174.65
Cape Armature Winders	28/03/2023	Impractical	Civil Engineering Services	R 19 406.25
WJ Cotter Electrical cc	28/03/2023	Emergency	Civil Engineering Services	R 2 512.81
Swartland Travel Services	29/03/2023	Impractical	Financial Services	R 10 371.10
Technology Strategy Corp.	29/03/2023	Impractical	Electrical Engineering Services	R 9 607.10
Swartland Gazette	30/03/2023	Impractical	Corporate Services	R 7 866.00
Mpuko Construction	31/03/2023	Impractical	Electrical Engineering Services	R 29 170.00
Swartland Joernaal	31/03/2023	Impractical	Corporate Services	R 8 694.00
				R 847 144.18

ANNEXURE D

**DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY
CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE
MARKET) FOR THE PERIOD 1 JANUARY 2023 TO 31 MARCH 2023**

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
<u>Vehicles: Services & Repairs</u>		
AFGRI	R 27 766.09	4
Babcock Equipment	R 40 796.53	4
Barloworld Equipment (Pty)Ltd	R 97 618.84	11
Bell Equipment Sales	R 64 528.32	3
HD Transmissions (Pty)Ltd	R 54 143.58	4
Hennies Trekkers	R 13 207.73	2
Henrit Agri	R 3 694.78	1
JB's Nissan (Diens En Herstel)	R 15 247.40	5
JB's Trucks - UD Trucks Malmesbury	R 344 554.95	40
Kemach JCB Equipment Pty Ltd	R 10 507.86	2
Malmesbury Toyota	R 36 998.72	6
Perdeberg Motors	R 130 707.59	9
Rola VW Malmesbury	R 4 550.00	1
Tata International Cape Town	R 7 820.39	1
TFM Transtech	R 104 483.75	11
Weskus Meganisasie	R 14 338.00	2
<u>Equipment: Repairs</u>		
AFGRI	R 8 168.04	2
Compaction + Industrial Equipment	R 6 209.99	2
Darling Hersteldienste	R 6 182.00	1
Euraf Agencies	R 5 404.34	2
JHL Ingenieurs Verskaffers	R 5 333.92	2
<u>IT Software (Para 2(6)b)</u>		
CIGFARO	R 4 579.00	1
Fourier IT Innovations (PTY) Ltd	R 45 610.60	1
Payday Software Systems	R 23 322.00	1
Spectrum Communications	R 39 193.87	3
	R 1 114 968.29	121