



**Munisipaliteit
Municipality
Umasipala**

- A G E N D A -

**GEWONE VERGADERING
UITVOERENDE BURGEMEESTERSKOMITEE /**

***ORDINARY MEETING
EXECUTIVE MAYORAL COMMITTEE***

PLEK PLACE	BANKETSAAL, MALMESBURY BANQUETING HALL, MALMESBURY
DATUM DATE	DINSDAG, 13 JUNIE 2023 TUESDAY, 13 JUNE 2023
TYD TIME	09:00

**J J Scholtz
Munisipale Bestuurder**



Munisipaliteit
Municipality
Umasipala

Kantoor van die Munisipale Bestuurder
9 Junie 2023

Die Uitvoerende Burgemeester en
lede van die Burgemeesterskomitee

KENNIS geskied hiermee dat 'n GEWONE VERGADERING van die UITVOERENDE BURGE-
MEESTERSKOMITEE gehou sal word in die BANKETSAAL, MALMESBUFTRY op DINSDAG,
13 JUNIE 2023 OM 09:00.

Die aandag van raadslede word gevestig Bylae 7 (Gedragkode) van die Strukturewet (Wet 117 van 1998), waarkragens dit 'n misdryf is indien 'n raadslid op 'n vergadering teenwoordig is tydens die bespreking van of stemming oor 'n saak waarby hy 'n direkte of indirekte persoonlike of privaat besigheidsbelang het. Verder mag geen raadslid 'n party by of bevoordeelde kragtens 'n kontrak vir die verskaffing van goedere of dienste aan enige munisipaliteit of enige munisipale entiteit ingestel deur 'n munisipaliteit wees nie.

Councillors are referred to Schedule 7 (Code of Conduct) of the Structures Act (Act 117 of 1998) whereby a councillor is guilty of an offence if such councillor is present at a meeting or participates in discussions or voting about any matter in which he/she has a direct or indirect personal or private business interest. Further, no councillor may be a party to or beneficiary under a contract for the provision of goods or services to any municipality or any municipal entity established by a municipality.

**(GET) J J SCHOLTZ
MUNISIPALE BESTUURDER**



- AGENDA -

UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING

13 JUNIE 2023

1. **OPENING**
2. **VERLOF TOT AFWESIGHEID / APOLOGIES**
3. **VOORLEGGINGS/AFVAARDIGINGS/SPREEKBEURTE / PRESENTATIONS/DEPUTATIONS/SPEECHES**
4. **NOTULES / MINUTES**
 - 4.1 **NOTULE VAN 'N GEWONE UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEHOU OP 17 MEI 2023 / MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 17 MAY 2023 bl 1-14**
5. **OORWEGING VAN AANBEVELINGS UIT DIE NOTULE / CONSIDERATION OF RECOMMENDATIONS FROM THE MINUTES**
 - 5.1 **NOTULES VAN PORTEFEULJEKOMITEEVERGADERINGS GEHOU OP 7 JUNIE 2023 / MINUTES OF PORTFOLIO COMMITTEE MEETINGS HELD ON 7 JUNE 2023**

Aanbevelings voorgelê vir bekragtiging / *Recommendations tabled for confirmation:*

 - 5.1.1 **MUNISIPALE BESTUUR, ADMINISTRASIE EN FINANSIES / MUNICIPAL MANAGER, ADMINISTRATION AND FINANCE bl 15-17**
 - 5.1.2 **SIVIELE EN ELEKTRIESE DIENSTE / CIVIL AND ELECTRICAL SERVICES bl 18-19**
 - 5.1.3 **ONTWIKKELINGSDIENSTE / DEVELOPMENT SERVICES bl 20-21**
 - 5.1.4 **BESKERMINGSDIENSTE / PROTECTION SERVICES bl 22-24**
6. **SAKE VOORTSPRUITEND UIT DIE NOTULES / MATTERS ARISING FROM THE MINUTES**

Geen.
7. **NUWE SAKE / NEW MATTERS**
 - 7.1 **2023/2024 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN / 2023/2024 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2) bl 25-26**
 - 7.2 **VOORLEGGING VAN 2023/2024 PRESTASIE-OOREENKOMSTE EN -PLANNE / SUBMISSION OF 2023/2024 PERFORMANCE AGREEMENTS AND PLANS (2/4/2) bl 27-28**
 - 7.3 **NOTULE VAN 'N MUNISIPALE PRESTASIE- EN RISIKO OUDITKOMITEE GEHOU OP 21 FEBRUARIE 2023 / MINUTES OF THE MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETINGS HELD ON 21 FEBRUARY 2023 (5/15/1/5) bl 29-36**

- 7.4 **HERSEELPROGRAM VIR 2023/2024 / ROADS RESEAL PROGRAMME FOR 2023/2024 (16/5/5/1)**..... bl 37-38
- 7.5 **OPGRADING VAN BETONSTRUKTUUR EN TOILETTE IN YZERFONTEIN HAWE / UPGRADING OF CONCRETE STRUCTURE AND TOILETS IN YZERFONTEIN HARBOUR (9/1/3/2)** bl 39-48
- 7.6 **SONDEZA AFRI-JEUGINISIATIEF: EVALUERINGSVERSLAG 2022 / SONEDEZA AFRI-YOUTH INITIATIVE: EVALUATION REPORT 2022 (17/2/2/1)**..... bl 49-60
- 7.7 **MENSLIKE HULPBRONNE: NUWE BELEID EN HERSIENING VAN BESTAANDE BELEID / HUMAN RESOURCES: NEW POLICY AND REVIEW OF EXISTING POLICY (4/2/B)**..... bl 61-84
- 7.8 **OORSKRYDING VAN MUNISIPALE EIENDOM: ERF 154, DARLING / ENCROACHMENT ON MUNICIPAL PROPERTY: ERF 154, DARLING (15/3/1)** bl 85-94
- 7.9 **HUUROOREENKOMS DOLFYNTJIES BEWAARSKOOL, MOORREESBURG / LEASE AGREEMENT DOLFYNTJIES CRÉCHE, MOORREESBURG (17/9/2/R)** bl 95-96
- 7.10 **VERHURING VAN MUNISIPALE EIENDOM: KHETH'IMPILO / LEASING OF MUNICIPAL PROPERTY: KHETH'IMPILO (12/1/3/1-1/1)** bl 97-100
- 7.11 **VERHUUR VAN HANDELSPLASIES TE JAKARANDA STRAAT, MALMESBURY / LEASING OF TRADING SPACES AT JAKARANDA STRAAT, MALMESBURY (12/1/3/1-1/1)**..... bl 101-102
- 7.12 **KANTOORAKKOMMODASIE: ABBOTSDALE BUURTWAG / OFFICE ACCOMMODATION: ABBOTSDALE NEIGHBOURHOOD WATCH (12/1/3/1-1/1)** bl 103-104
- 7.13 **TERUGVOERING OOR DIE WERKSAAMHEDE VAN DIE SWARTLAND GEMEENSKAPVEILIGHEIDSFORUM / FEEDBACK FROM THE SWARTLAND COMMUNITY SAFETY FORUM (CSF) (17/5/1/1)** bl 105-112
- 7.14 **GOEDKEURING VAN DIE SWARTLAND GEMEENSKAPVEILIGHEIDSPAN 2023 / APPROVAL OF SWARTLAND COMMUNITY SAFETY PLAN 2023 (17/5/1/1)** bl 113-114
[Dokument apart aangeheg.]
- 7.15 **SWARTLAND MUNISIPALITEIT: 2023 HERSIENING VAN BESIGHEIDSKONTINUITIEIT EN RAMPBESTUUR-HERSTELPLAN / SWARTLAND MUNICIPALITY: 2023 REVIEWD BUSINESS CONTINUITY AND DISASTER RECOVERY PLAN (17/5/1/1)**..... bl 115-116
[Dokument apart aangeheg.]
- 7.16 **AFSKRYWING VAN ONINBARE EN ANDER SKULD: JANUARIE 2023 / WRITE-OFF OF IRRECOVERABLE DEBT AND OTHER DEBT: JANUARY 2023 (5/7/3)** bl 117-120
- 7.17 **UITSTAANDE DEBITEURE: MEI 2023 / OUTSTANDING DEBT: MAY 2023 (7/5/1/1)** bl 121-128
- 7.18 **VORDERING VAN UITSTAANDE VERSEKERINGSEISE / OUTSTANDING INSURANCE CLAIMS PROGRESS (5/14/3/5)**..... bl 129-132
- 7.19 **AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDERING M.B.T. VERSEKERINGSEISE TOT 31 MEI 2023 / WRITE-OFF OF ASSETS DUE TO INSURANCE CLAIMS FOR PURPOSES OF ASSET REGISTER MAINTENANCE/UPDATING TO 31 MAY 2023 (5/14/3/5)**..... bl 133-136

- 7.20 **AFSKRYF VAN BATES TEN DOEL OM DIT VAN DIE BATEREGISTER TE VERWYDERING M.B.T. VERLORE, GEEN EIS, VERNIETIGDE EN ONEKONOMIESE HERSTELBARE BATES / ASSET WRITE-OFF FOR PURPOSE OF DISPOSING THEM FROM THE ASSET REGISTER IN RELATION TO LOST OF ASSETS, NO INSURANCE CLAIMS, DESTROYED ASSETS AND ECONOMIC UNREPAIRABLE UP TO 31 MAY 2023 (5/14/3/5).....** bl 137-140
- 7.21 **NASIENING EN AFSKRYWING VAN GEBOUE INGESLUIT IN DIE BATE REGISTER SOOS OP 30 JUNIE 2023 / REVIEW AND WRITE-OFF OF BUILDINGS INCLUDED IN THE ASSET REGISTER AT 30 JUNE 2023 (6/1/4).....** bl 141-144
- 7.22 **RATIFISERING VAN PENSIONARIS TARIEF TOEGESTAAN BY KARAVANPARK TYDENS 2019/2020 SONDER BEHOUD VAN REKORDS / RATIFYING PENSIONAIRS' TARIFF ALLOWED AT THE CARAVAN PARK DURING 2019/2020 WITHOUT RECORD RETETNTION (5/15/1/5).....** bl 145-156
- 7.23 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: AANKOOP VAN NOTEBOOK REKENAARS MET SPESIFIEKE FUNKSIES/ DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: PURCHASE OF NOTEBOOK COMPUTERS WITH SPECIFIC FUNCTIONALITY (8/1/B/2).....** bl 157-158
- 7.24 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN "BELT FILTER PRESS" BY MALMESBURY WWTW / DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE BELT PRESS AT THE MALMESBURY WWTW (8/1/B/2).....** bl 159-160
- 7.25 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN DOMPelpOMP BY RIOOLPOMPSTASIE NR 5 IN ABBOTSDALE/ DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO THE SUBMERCIBLE PUMP AT SEWER PUMPSTATION NO 5 IN ABBOTSDALE (8/1/B/2).....** bl 161-162
- 7.26 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN RIOOLPYPLYN IN SCHOONSPRUITWEG, MALMESBURY / DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO BROKEN SEWER MAIN LINE IN SCHOONSPRUIT ROAD, MALMESBURY (8/1/B/2).....** bl 163-164
- 7.27 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN "TRANSFER MIXER" BY MALMESBURY WWTW / DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO TRANSFER MIXER AT MALMESBURY WWTW (8/1/B/2).....** bl 165-166
- 7.28 **AFWYKING VAN VOORGESKREWE VERKRYGINGSPROSEDURES: DRINGENDE HERSTELWERK AAN VULLISVERWYDERINGSVRAGMOTOR, CK 37359 / DEVIATION FROM THE PRESCRIBED PROCUREMENT PROCEDURES: URGENT REPAIR WORK TO WASTE REMOVAL TRUCK, CK 37359 (8/1/B/2).....** bl 167-168
- 7.29 **AANSOEK OM VAKANSIEVERLOF DEUR MUNISIPALE BESTUURDER EN DIREKTEURE EN AANWYS VAN WAARNEMENDE MUNISIPALE BESTUURDER / APPLICATION FOR HOLIDAY LEAVE BY MUNICIPAL MANAGER AND DIRECTORS AND APPOINTMENT OF ACTING MUNICIPAL MANAGER (4/8/3).....** bl 169-170