



MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT

For the period 1July 2020 to 31December 2020

January 2021

REPORT SUBMITTED TO –
THE EXECUTIVE MAYOR ON 22 JANUARY 2021
THE COUNCIL ON 28 JANUARY 2021

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QUALITY CERTIFICATION

PART 1: IN-YEAR REPORT

1 EXECUTIVE MAYOR'S REPORT

1.1 *Implementation of the Municipality's budget in accordance with the service delivery and budget implementation plan*

There are 120 projects on the capital budget for 2020/2021 with a total budget of R213 132 732. This includes multi-year projects. By end of December 2020, R66 854 118 million (31.37%) of the total capital budget was spent. The breakdown per department is as follows:

Department	Nr of projects	Original Budget 2020/2021	Roll-Over Adjustments Budget 2020/2021	Proposed Adjustments Budget 2020/2021	YTD Budget 31 Dec 2020	YTD Expenditure 31 Dec 2020	% Spent of YTD Budget
Civil Engineering	40	115 549 517	119 096 923	119 865 642	59 248 449	26 084 072	44.02%
Electrical Engineering & Information Technology	24	22 076 000	19 676 000	20 116 000	10 749 000	5 336 334	49.64%
Development Services	36	53 522 000	52 071 489	49 454 740	36 969 484	16 136 498	43.65%
Protection Services	6	2 027 600	2 027 600	2 027 600	673 600	677 360	100.56%
Financial Services	2	260 720	260 720	233 214	250 720	224 804	89.66%
Corporate Services	10	18 980 000	19 980 000	18 946 766	18 765 000	18 393 125	98.02%
Office of the Municipal Manager & Council	2	20 000	20 000	20 000	8 000	1 925	24.07%
	120	212 435 837	213 132 732	210 663 962	126 664 253	66 854 118	52.78%

Of the operating budget of R 798 281 541 for 2020/2021, R293 484 453 million (36.76%) was spent by December 2020 keeping in mind that the information below excludes accounting transactions planned for or that can only be performed accurately at year-end. The breakdown per department according to municipal vote is as follows:

Department	Original Budget 2020/2021	Roll-Over Adjustments Budget 2020/2021	Proposed Adjustments Budget 2020/2021	YTD Budget 31 Dec 2020	YTD Expenditure 31 Dec 2020	% Spent of YTD Budget
Civil Engineering	270 364 273	270 770 649	263 948 875	112 213 683	71 298 719	63.54%
Electrical Engineering & Information Technology	312 609 451	312 635 629	313 831 144	138 293 084	136 163 774	98.46%
Development Services	29 028 543	29 196 543	30 040 937	15 146 525	11 783 909	77.80%
Protection Services	64 508 080	64 592 755	73 874 556	26 452 794	23 949 054	90.54%
Financial Services	59 827 412	59 310 183	55 112 439	24 864 840	21 845 725	87.86%
Corporate Services	35 380 376	35 380 376	36 264 096	17 686 483	15 362 585	86.86%
Office of the Municipal Manager	8 091 947	8 286 947	8 265 210	4 103 680	3 557 379	86.69%
Council	18 108 459	18 108 459	18 119 955	10 195 448	9 523 309	93.41%
	797 918 541	798 281 541	799 457 213	348 956 537	293 484 453	84.10%

No significant challenges are experienced with implementing the service delivery and budget implementation plan (this statement as per the feedback provided by the respective directorates).

The document included under Section 7 of Part 2 of this report reflects the following:

- (a) Projected expenditure per project per month
- (b) Actual expenditure per project per month
- (c) Notes where necessary regarding progress, problems, reasons and/or explanations

1.2 Any financial problems or risks facing the Municipality

The 2017-2022 Integrated Development Plan (third amendment) identified the following major financial risks facing the Municipality and the current controls for each of the risks:

Risk	Impact	Likelihood	Inherent Risk Rating	Control Effectiveness	Residual Risk Exposure
Insufficient fiscal governance and discipline	5	5	25	0.4	10
Unauthorised, irregular, fruitless and wasteful expenditure	5	5	25	0.4	10
Theft, fraud and corruption	5	5	25	0.4	10
Insufficient revenue to meet the demand for quality services	4	4	16	0.75	12
Non-Compliance	4	4	16	0.4	4.8

1.3 Annual Report and Audit Report

Status of implementation of Auditor-General recommendations:

Below is our assessment of the progress on commitments made by the accounting officer to address audit outcomes in the prior year relating to the AGSA key focus areas, as at 1 December 2020. The municipality is encouraged to strengthen its internal monitoring by assessing the fundamentals of internal controls on a frequent basis to ensure sustainable clean administration.

No	Audit Outcomes	Commitment made by	Implementation Date	Status
LEADERSHIP				
1	Exercise oversight responsibility			
1.1	Implementation of policy Although reliance is placed on senior management to implement controls, oversight by leadership was not sufficient to ensure that the council approved indigent policy is correctly implemented.	Manager: Legal and Credit Control	31 January 2020	The Chief Clerk review the application to ensure completeness and sufficient evidence is attached. Forward it with a motivation to the Manager, Legal and Credit Control who approves the application.

No	Audit Outcomes	Commitment made by	Implementation Date	Status
	<p>a) Customer indigence application form not signed</p> <p>Indigent customers are included on the list of indigent debtors without it being approved by the by the manager for credit control.</p> <p>The indigent policy does not provide for the review and approval processes as there is no indication as to who will review, approve and capture the application form. This further indicates a weakness in the controls over the application and approval of indigent debtors.</p> <p>b) No evidence of review performed on provision for doubtful debts</p> <p>The provision for doubtful debts calculation is prepared by the Manager, Financial Statements and reviewed by the Chief Financial Officer, but the evidence was not retained and therefore could not be provided as audit evidence.</p>			<p>The indigent register on the system is updated to indicate that a re-application occurred, that the re-application was successful or not or that the initial application was still valid based on the evidence provided by the applicant.</p> <p>Evidence of correspondence with the applicant will be filed with the re-application or new application.</p> <p>Management amended the indigent policy and submitted it to council on 30 January 2020 for approval.</p> <p>Management will retain the evidence of review on provision for doubtful debts and ensure that it is available for audit purposes.</p> <p>Finalised</p>
1.2	<p>Policies and procedures</p>			
1.2.1	<p>Indigent debtors – Application forms</p> <p>The current indigent policy does not require the consumer to provide evidence of their indigent status on an annual or on a two yearly basis, which results in a risk where consumers are receiving indigent benefits, but circumstances surrounding their financial and personal life's changed, resulting in the consumer not being a valid indigent debtor.</p>	Manager: Legal and Credit Control	6 January 2020	<p>The indigent's policy has been amended to indicate that sufficient evidence must be submitted with the applications. The evidence will be filed or attached to the application to serve as audit trail.</p> <p>Finalised</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
1.2.2	<p>Indigent debtors - Emergency water tariff</p> <p>The approved tariff policy is not aligned to the approved water restriction tariffs per council minutes, as the water restriction tariffs are not split between residential and indigent debtors.</p> <p>Indigent customers were not charged the approved tariff for indigent residential households, but were charged the emergency tariffs for residential households.</p> <p>The impact of the above difference results in a projected misstatement of R1 863 967,68. As a result, revenue from exchange transactions and receivables from exchange transactions is understated by R1 863 967,68.</p>	<p>Manager: Legal and Credit Control</p>	<p>31 January 2020</p>	<p>The billings to indigent households comply with the water restriction tariffs of residential/domestic consumers per the Tariff Policy. However, the Tariff Policy has been amended to split the water restriction tariffs between residential and indigent.</p> <p>The policy has been approved by Council on 30 January 2020.</p> <p>Finalised</p>
1.2.3	<p>Action plans to address internal control deficiencies</p> <p>Management did not monitor the implementation of the action plan to address internal control deficiencies related to the useful life assessment of assets with zero value, as this was a repeat finding, by its nature. Although management implemented actions to address the prior year audit finding, such action was not sufficient to identify and assess the useful life of all assets. The relevant action to be implemented was also not sufficiently monitored for implementation.</p>	<p>Senior Manager: Financial Statements and Control</p>	<p>30 June 2020</p>	<p>Management appointed Durcharme Consulting on 1 April 2020 who has in-depth knowledge of GRAP 17 and the relevant guidance of ASB to re-assess the useful life of all assets, condition assessment, updating of GIS information and impairment of assets.</p> <p>Finalised</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
FINANCIAL AND PERFORMANCE MANAGEMENT				
2	Financial statements			
2.1	Proper record keeping			
2.1.1	Performance of indigents audits The indigent policy was not thoroughly and adequately implemented as indigent audits were not extensively performed on all customer's post March 2017 amendment of the indigent policy, which policy were effective from 1 July 2017. Reliance is place on consumers to inform the municipality when circumstances in their financial and personal life's change.	Manager: Legal and Credit Control	31 March 2020	ITC checks are performed and site inspections have been scheduled to visit all indigent households to update their status. Temporary people have been appointed to assist staff with the performance of the audits and to obtain the required information. Thereafter revisits will be scheduled over a two-year period. The information w.r.t. indigent households will be updated to ensure completeness, accuracy and validity to conform to the criteria to be regarded as an indigent. The Indigent Policy has been updated and approved by Council. Finalised
2.1.2	Evidence of total income per household Sufficient appropriate audit evidence are not filed with the indigent debtor application form; therefore, a sufficient audit trail does not exists to confirm that the total household income is less than R4 515, which is a requirement of the indigent policy	Manager: Legal and Credit Control	6 January 2020	Sufficient audit evidence will be filed or attached to the application to serve as audit trail. The relevant ITC check performed will be filed electronically, per applicant number, by management in order to safe cost of printing the documents. Finalised
2.2	Daily and monthly processing and reconciling of transactions			
2.2.1	Implementation of controls Management did not implement the following controls as outlined in the municipality's business processes: <ul style="list-style-type: none"> • Each separate account was not cleared 	Senior Manager: Financial Statements and Control	28 February 2020	Year-end procedures have been compiled. Standard Operating Procedures (SOP) for all processes to be updated and finalised. <ul style="list-style-type: none"> • The year-end SOP has been amended to include all secondary bank accounts

No	Audit Outcomes	Commitment made by	Implementation Date	Status
	<p>into the main Standard bank account at year end.</p> <ul style="list-style-type: none"> • The VAT adjusting journal entries and not all of the year end journals were reviewed and authorised by the delegated official. • Record of review of the calculation of the provision for doubtful debts, by the Chief Financial Officer was not kept as audit trail. • There is a lack of controls over the re-application process of indigent debtors, as re-applications are not updated on the indigent register and are filed with new applications. • A review of the investment property register for any indications of impairment was not performed, to ensure that GRAP 16 and 21 was adhered too. 			<p>cleared at year end into the primary bank account.</p> <ul style="list-style-type: none"> • All journals will be reviewed and authorised by the responsible official to ensure its validity. Therefore, no journal will be captured without the necessary signatures and dates of the officials who compiled and approved it • Management will retain the evidence of review on provision for doubtful debts and ensure that it is available for audit purposes. • Audit trail will be kept. Also refer to 1.1, 1.2.1 and 2.1 above. • Durcharme Consulting compiled a SOP for the impairment assessment of assets. <p>Finalised</p>
2.2.2	<p>Bank reconciliation</p> <p>Bank reconciliation is not performed for each separate account held at Standard bank, which resulted in the disclosure of the AFS not being complete.</p>	Senior Manager: Financial Statements and Control	6 January 2020	<p>Year-end procedures have been compiled and implemented.</p> <p>Finalised</p>
2.2.3	<p>Implementation of controls recommended by Internal Audit</p> <p>Although internal audit performed a review of the controls over indigent support and credit control, the weaknesses in the controls were not adequately responded to by management, due to capacity constraints in the credit control unit.</p>	Director, Financial Services	6 January 2020	<p>The position of the Manager: Legal and Credit Control has since been filled. Indigent's policy and SOP's have been amended according to the controls recommended.</p> <p>Finalised</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
2.3 2.3.1	<p>Regular, accurate and complete financial and performance reports</p> <p>Standard Operating Procures (SOP's)</p> <p>The following control deficiencies exists:</p> <ul style="list-style-type: none"> • No documented standard operating procedures exist surrounding the AFS, especially for year-end processes and preparation of the AFS. • The GRAP compliance checklist as issued by National treasury was not implemented by management. • Insufficient reviews performed by the municipality to confirm the accuracy of the values used pertaining to note 57 (a) (ix) as reliance is placed on the service provider to prepare supporting evidence to support the values disclosed in the AFS. Management did not have a thorough understanding of Directive 7 and therefore relied on a service provider to ensure that reliable information is available to support amounts disclosed in the AFS. • When prior period error journals are processed, the VAT accrual accounting treatment is not taken into account. • The contract with the contractor (Wastegro) was not updated/ amended to make it clear that the municipality is responsible for the rehabilitation of the landfill site. 	Senior Manager: Financial Statements and Control	31 March 2020	<p>Year-end procedures have been compiled and the GRAP compliance checklist has been obtained from the NT website.</p> <p>A Manager, AFS have been appointed as from 1 April 2020.</p> <p>Mubesko, an appropriately capacitated/skilled and experienced accounting service provider with CA's has been appointed to assist the municipality with the compilation of credible AFS. Appointment inclusive of penalties for under performance for the compiling of GRAP compliance AFS and to ensure that the accounting policy is still relevant and aligned to the accounting treatment within the AFS.</p> <p>Finalised</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
2.3.2	<p>Implementation of controls based of municipality's business processes</p> <p>The following controls was not implemented based on the municipality's business process:</p> <ul style="list-style-type: none"> • An appropriate comparison between the actual total expenditure as per the Statement of Financial Performance and the total expenditure per vote/directorate was not performed, as it was assumed that certain non-cash items were not budgeted for. • Accounting policies were not reviewed to confirm whether it is still relevant and aligned to the accounting treatment within the AFS. • Correcting journals for all prior period errors was not processed. • Disclosures were not prepared with comparative information as required per GRAP 1.44 • The SARS declaration (VAT statement) amount was not correctly calculate and the calculation error was not detected as there was no thorough review performed before submission of the SARS declaration. • The AFS loan liability balance was not compared to the external loan schedule amount. 	Senior Manager: Financial Statements and Control	31 March 2020	<p>Annual Financial Statements have been amended according to AGSA recommendation.</p> <p>Mubesko has been appointed to assist with the compiling of GRAP compliance AFS and to ensure that the accounting policy is still relevant and aligned to the accounting treatment within the AFS.</p> <p>Year-end procedures have been compiled and the GRAP compliance checklist has been obtained from the NT website.</p> <p>The SARS declaration (VAT statement) amount was adjusted and submitted to SARS in November 2019.</p> <p>Finalised</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
2.4 2.4.1	<p>Compliance monitoring</p> <p>Payments to suppliers</p> <p>Although additional controls were implemented by management to ensure payments are made within 30 days of receipt of invoice/ statement, such controls implemented was not sufficient to ensure that all suppliers are paid within 30 days.</p>	Manager: Assets and Fleet	30 September 2020	<p>All invoices are captured on an electronic system linked to delegation approvals in a bid to take the manual controls out of the equation. All invoice disputes are documented to ensure that there is an audit trail available which will confirm why payments were not done.</p> <p>SOP has been adjusted accordingly.</p> <p>Finalised</p>
2.4.2	<p>Interpretation and application of SCM regulation 32</p> <p>Management did not identify that its historical interpretation and application of SCM regulation 32 has resulted in non-compliance with the regulation and thus incurring irregular expenditure.</p> <p>The annual financial statement is quantitatively material misstated by the below totals:</p> <ul style="list-style-type: none"> • Total irregular expenditure for 2018-19: R953 705,38 • Total irregular expenditure identified in the current year relating to the prior years: R8 099 615,02 <p>Based on audit assessment, material non-compliance occurred as a competitive bidding process was not followed for the above contracts.</p>	Director, Financial Services	30 November 2020	<p>The Annual Financial Statements have been amended according to AGSA recommendation.</p> <p>Irregular expenditure has been referred to Council for decision making at their meeting of 30 January 2020.</p> <p>The Disciplinary Board performed an investigation on request by Council. After the completion of the investigations with regards to the procurement of goods and services under the contract secured by Drakenstein Municipality and Cape Winelands District Municipality, the reports were submitted to Council respectively on 26 March 2020 and 12 May 2020. It was found that the expenditure was not irregular.</p> <p>Finalised</p>
2.4.3	<p>Funding from Department of Human Settlement</p> <p>Correspondence with Provincial Treasury and National Treasury is not adequate as the incorrect interpretation of a circular</p>	Director, Financial Services	31 January 2020	<p>Annual Financial Statements have been amended according to AGSA recommendation.</p> <p>Management will correctly interpret legislative guidelines relating to</p>

No	Audit Outcomes	Commitment made by	Implementation Date	Status
	relating to funding from Department of Human Settlements and SCM regulation 32 resulted in unauthorised and irregular expenditure respectively. Management incurred expenditure which was not in terms of the approved budget as required by section 15 of the MFMA.			expenditure, especially if it relates to grant funding in order to prevent any misinterpretation of circulars. Finalised
2.5	Information Systems Management does not have formally documented and approved processes that are used to manage and guide the process of granting users access to the Strategic Management System and to manage upgrades/updates made to the performance system.	Senior Manager, Strategic Services	28 February 2020	Guidelines have been compiled for the users of the Performance Management system. Access, security settings and changes to the system are included in a policy which are aligned to the Swartland IT Security policy. Finalised
2.6	Performance Management No material findings were identified			
GOVERNANCE				
3.	Second level of assurance			
3.1	Internal Audit Those charged with governance and leadership did not establish a proper process to ensure that the external assessment was performed as the readiness assessment stated that it did not constitute the external review as required by Standard 1312 of the Professional Practice of Internal Auditing.	Senior Manager, Internal Audit	30 November 2020	An informal tender was advertised to appoint a registered qualified service provider to perform a full quality assurance assessment, which was allocated to IA Professionals. The QAR process commenced on 20 October'20 and was completed on 30 November'20. Finalised
3.2	Audit Committee The audit committee reviewed the financial statements before the issuing of the financial statements to the AGSA, but due to the material misstatements identified during the external audit of the AFS, it is	Senior Manager, Internal Audit	31 May 2020	The Financial Department advertised a tender in February 2020 to obtain assistance for the compiling of GRAP compliance AFS and to ensure that the accounting policy is still relevant and aligned to the accounting treatment within

No	Audit Outcomes	Commitment made by	Implementation Date	Status
	<p>illustrated that only some assurance can be obtained from the audit committee.</p> <p>From the evaluation of the review of the AFS performed by the audit committee and internal audit, it is evident that the controls over the preparation of the AFS should be improved, due to the number of queries and corrections suggested by the members of the audit committee and internal audit.</p>			<p>the AFS.</p> <p>The tender has been allocated to Mubesko and the Manager AFS was appointed as from 1 April 2020.</p> <p>Year-end procedures have been compiled and the GRAP compliance checklist has been obtained from the NT website.</p> <p>Internal Audit reported the implementation of above to the Performance and Risk Audit Committee.</p> <p>Finalised</p>

1.4 National and Provincial adjustments budgets

Roll-overs approved by Provincial Treasury for the Community Development Workers Operational Support Grant and Resourcing Funding for Establishment and Support of a K9 Unit must be approved in the Mid-Year Adjustments budget to be tabled on 28 January 2021. In the Adjusted Gazette (8358) a total of R650 000 additional funding was made available to Swartland towards Library services and the Financial Management Capacity Building Grant (Student Bursaries) was reduced by R101 000. The additional/revised funding will also be approved in the Mid-Year Adjustments budget to be tabled on 28 January 2021.

1.5 Necessity of an adjustments budget for the Municipality

In assessing the performance for the half year, it is anticipated that the operating budget will have to be revised. The below-mentioned changes make up the bulk of the reason why the Municipality will move from a budgeted surplus of R79 233 822 to a budgeted surplus of R80 674 394 including capital grants and development charges. The budgeted deficit excluding capital grants and development charges was R1 929 267 and will change to a budgeted surplus of R1 448 054. It must be emphasized that the aforementioned surplus of R1 448 054 is the more appropriate measurement of budgeted surpluses or deficits.

The main contributors influencing the aforementioned position are illustrated below:

On the expenditure side:

The proposed increase in operating expenditure was influenced in the main by the following:

1. Employee Related Costs - Wages & Salaries increases by R1 539 898 mainly due to the appointment of the PMU Officer- to be funded by MIG but project can only be registered in the new year for funding switch, Supervisor / Tractor Driver at Chatsworth Sports Grounds and Library Manager that is funded by DCAS.
2. Contribution to Debt impairment decreases by R8 076 696 mainly based on available information and modelling done, linked to year to date payment rates;
3. Bad Debts Written Off decreases by R2 933 867 mainly due to Fine income estimated not to be collected;

4. Finance Charges increases by R2 020 927 due to interest costs of Landfill Sites;
5. Other materials increase by R604 000 mainly due to expenditure relating to Covid-19;
6. Contracted Services increases by R2 110 510 of which the Housing Project: Riebeeek Wes Top structure is the main contributor;
7. Grants and Subsidies Paid increases by R30 816 mainly due to Title restoration projects funded by DHS;
8. Operational Cost increases by R1 581 611 mainly due to Microsoft user licenses that increased and SQL for Collab server;
9. Loss on disposal of PPE increases by R4 298 473 mainly based on the current infrastructure verification audit estimation.

On the income side:

The proposed increase in operating revenue was influenced in the main by the following:

1. Revenue from Refuse Removal service charges increases by R1 398 783 based on the mid-year performance;
2. Revenue from Sewerage service charges increases by R760 597 based on the mid-year performance;
3. Revenue from Water service charges increases by R3 136 470 mainly due to increased water consumption;
4. Rent of Facilities and Equipment increases by R416 300 due to four months expected rental for the Nedbank building;
5. Interest earned on External investments increases by R2 945 516 due to the increased positive cash flow balance of the 2019/20 unaudited period;
6. Interest earned on Outstanding Debtors decreases by R2 131 085 based on 2019/20 unaudited performance due to the arrangement to accommodate the SASSA payment dates;
7. Fines decreases by R10 542 900 based on the 2019/20 unaudited performance of traffic fines;
8. Licenses and Permits increases by R550 000 based on the mid-year performance;
9. Agency Services increases by R500 000 based on the mid-year performance;
10. Transfers Recognised – Operational increases by R4 442 213. This due to additional funding for Libraries and the approved roll-over amount for the K9-Dog Unit and CDW;
11. Transfers Recognised – Capital decreases by R2 158 749 mainly due to the adjustments to the DHS funded projects;
12. Public Contributions and Donations increases by R222 000 which is the balance of donations received from the Mines;
13. Other revenue increases by R235 000 based on the mid-year performance;
14. Gains on Disposal of PPE increases by R2 842 097 mainly based on the revenue from the auction of assets and revenue received for sale of land that were not budgeted for.

On the capital side:

Capital expenditure must decrease by R2 468 770. This decrease is mainly due to the following adjustments:

1. Abbotsdale Social Economic Facility Project and Darling Serviced Sites amounting to R5 000 000 and R1 800 000 respectively must be removed due to the revised approved projects from DHS.
2. Chatsworth: Social Economic Facility must decrease by R800 000 which must move to 2021/22 to allow for expected delays.
3. Purchase of land: Moorreesburg, Riebeeek Kasteel and Die Kraaltjie (Transnet - erf 47) must decrease by a total of R700 000 which must move to 2021/22 due to the confirmation that funding will be availed by Human Settlements is still outstanding.
4. An increase amounting to R1 230 000 for the Sewerage Works: Moorreesburg and Darling due to the cash flows that changed as a result of delays outside of the control of the municipality with the cost still being within the overall planning.
5. An increase amounting to R500 000 for the Conversion / Operationalising of Office Space (Nedbank Building) of which the funding must be brought forward to complete the tender process which was initially planned for 2021/22.

2 RESOLUTIONS

2.1 *Monthly budget statement and any supporting documents*

Monthly budget statements and supporting documents in terms of section 71 of the MFMA are submitted by the Director Financial Services to the Mayoral Committee or the Council Portfolio Committee. The reports cover the following:

- Investment portfolio (section 13 of the MFMA)
- Long term debt (section 46 of the MFMA)
- Revenue and expenditure performance (sections 64 and 65 of the MFMA)
- Capital budget performance
- SDBIP
- Debtors report
- Stand by and overtime
- Performance targets and actuals
- Personnel expenses (section 66 of the MFMA)
- Grants and Subsidies

2.2 *Quarterly report on the implementation of the budget and the financial affairs for the municipality*

Quarterly reports in terms of section 52 of the MFMA are submitted by the Municipal Manager to the Mayoral Committee and Council. The report covers the same information (a consolidation of the quarter) as is mentioned in respect of the monthly budget statements in paragraph 2.1 above.

2.3 *Recommendation:*

- (a) That council take note of the mid-year budget performance and non financial information assessment report to be tabled on 28 January 2021.
- (b) That considering the financial results for the mid-year ended 31 December 2020, an adjustment budget be tabled to adjust both the revenue and expenditure inclusive of the MTREF Capital Budgets in accordance with current performance and reasons provided in the report.

3 EXECUTIVE SUMMARY

3.1 *Introduction*

In terms of Section 72 (1) (a) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by the 25th of January of each year assess the performance of the Municipality during the first half of the financial year. A report on such assessment must then be submitted to the Mayor, Provincial Treasury and National Treasury in terms of Section 72 (1) (b) of the Act. Once the Mayor has considered the report in terms of Section 54 (1) (f) of the MFMA, he must table the report with recommendations to Council by 31 January of each year.

3.2 Purpose

The mid-year report is used as a management tool to assess the Municipality's performance and financial position against the approved budget by analyzing trends and patterns for the first six months of the 2020/2021 financial year, with a view of giving effect to the Mayor and Council's oversight role and to recommend the need for a mid-year adjustment budget as envisaged by the Municipal Finance Management Act.

3.3 Consolidated performance

The following table summarises the overall position on the capital and operating budgets:

	Original Budget	Adjustment Budget	YTD Budget	YTD Actual	YTD Budget vs YTD Actual Variance	YTD Budget vs YTD Actual Variance %
Operating Revenue	R 870 034 875	R 877 515 365	R 376 926 417	R 411 305 569	R 34 379 152	9%
Operating Expenditure	R 797 918 541	R 798 281 541	R 348 956 537	R 293 484 453	R -55 472 084	-16%
Capital	R 212 435 837	R 213 132 732	R 126 664 253	R 66 854 118	R -59 810 135	-47%

4 IN-YEAR BUDGET STATEMENT TABLES

The in-year budget statement tables are presented in the pages to follow: Supporting information, charts and explanations of trends and anomalies where appropriate is given in those instances where such information will encourage better understanding of the results in the tables.

4.1 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Financial Performance								
Property rates	128 928	128 928	10 764	68 744	67 088	1 656	2%	128 928
Service charges	444 403	444 403	37 907	234 818	212 666	22 152	10%	444 403
Investment revenue	30 712	30 712	307	1 640	1 921	(281)	-15%	30 712
Transfers and subsidies	120 495	133 676	44 867	90 855	81 196	9 659	12%	133 676
Other own revenue	58 634	58 634	3 256	14 236	13 500	736	5%	58 634
Total Revenue (excluding capital transfers and contributions)	783 171	796 352	97 101	410 292	376 371	33 921	9%	796 352
Employee costs	239 382	239 550	18 188	117 419	120 115	(2 696)	-2%	239 550
Remuneration of Councillors	11 471	11 471	922	5 462	5 736	(274)	-5%	11 471
Depreciation & asset impairment	92 755	92 755	-	-	45 877	(45 877)	-100%	92 755
Finance charges	11 934	11 934	5 939	6 056	5 993	63	1%	11 934
Materials and bulk purchases	284 242	284 295	19 321	125 201	118 074	7 127	6%	284 295
Transfers and subsidies	3 223	3 223	583	1 679	1 764	(86)	-5%	3 223
Other expenditure	154 911	155 054	5 272	37 668	51 398	(13 730)	-27%	155 054
Total Expenditure	797 919	798 282	50 226	293 484	348 957	(55 473)	-16%	798 282
Surplus/(Deficit)	(14 747)	(1 929)	46 875	116 808	27 414	89 394	326%	(1 929)
Transfers and subsidies - capital (monetary)	85 723	79 881	-	-	-	-	-	79 881
Transfers and subsidies - capital (monetary)	1 141	1 282	631	1 013	555	458	83%	1 282
Surplus/(Deficit) after capital transfers & contributions	72 116	79 234	47 506	117 821	27 969	89 852	321%	79 234
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	72 116	79 234	47 506	117 821	27 969	89 852	321%	79 234
Capital expenditure & funds sources								
Capital expenditure	212 436	213 133	16 918	66 854	126 664	(59 810)	-47%	213 133
Capital transfers recognised	85 723	80 022	12 982	37 956	50 168	(12 212)	-24%	80 022
Borrowing	-	-	-	-	-	-	-	-
Internally generated funds	126 713	133 111	3 936	28 898	76 496	(47 598)	-62%	133 111
Total sources of capital funds	212 436	213 133	16 918	66 854	126 664	(59 810)	-47%	213 133
Financial position								
Total current assets	687 585	693 886		812 869				693 886
Total non current assets	2 135 414	2 136 111		2 057 767				2 136 111
Total current liabilities	179 125	184 895		137 030				184 895
Total non current liabilities	203 635	203 635		213 233				203 635
Community wealth/Equity	2 440 239	2 441 467		2 402 553				2 441 467
Cash flows								
Net cash from (used) operating	111 795	118 771	55 356	159 526	86 624	(72 902)	-84%	118 771
Net cash from (used) investing	(212 236)	(212 933)	1 169	(16 748)	(5 584)	11 163	-200%	(212 933)
Net cash from (used) financing	(10 979)	(10 979)	(66)	(1 229)	(1 153)	76	-7%	(10 979)
Cash/cash equivalents at the month/year end	453 588	459 868	-	601 417	644 894	43 477	7%	459 868
Debtors & creditors analysis	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis								
Total By Income Source	9 949	4 268	3 484	4 058	1 674	2 260	16 150	84 680
Creditors Age Analysis								
Total Creditors	239	5	2	-	-	3	58	5 065

4.2 Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Revenue - Functional									
<i>Governance and administration</i>		211 633	217 544	31 295	112 053	106 236	5 817	5%	217 544
Executive and council		290	290	4	75	150	(75)	-50%	290
Finance and administration		211 343	217 254	31 291	111 978	106 086	5 892	6%	217 254
Internal audit		-	-	-	-	-	-	-	-
<i>Community and public safety</i>		104 687	100 359	503	2 096	2 284	(187)	-8%	100 359
Community and social services		14 590	16 889	99	464	570	(106)	-19%	16 889
Sport and recreation		3 002	3 002	347	1 421	1 244	177	14%	3 002
Public safety		36 201	36 201	43	124	374	(250)	-67%	36 201
Housing		50 894	44 266	15	87	96	(8)	-9%	44 266
Health		-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		14 072	14 072	989	7 291	6 853	438	6%	14 072
Planning and development		3 795	3 795	226	1 598	2 284	(686)	-30%	3 795
Road transport		10 276	10 276	763	5 693	4 569	1 124	25%	10 276
Environmental protection		-	-	-	-	-	-	-	-
<i>Trading services</i>		539 613	545 512	64 942	289 858	261 539	28 319	11%	545 512
Energy sources		335 512	333 794	27 650	167 560	157 687	9 873	6%	333 794
Water management		73 720	75 709	13 166	49 430	39 919	9 511	24%	75 709
Waste water management		87 291	90 843	15 151	45 050	39 157	5 893	15%	90 843
Waste management		43 090	45 165	8 975	27 818	24 776	3 042	12%	45 165
<i>Other</i>	4	30	30	2	7	15	(8)	-51%	30
Total Revenue - Functional	2	870 035	877 515	97 732	411 305	376 926	34 379	9%	877 515
Expenditure - Functional									
<i>Governance and administration</i>		141 918	141 764	8 980	56 336	67 226	(10 889)	-16%	141 764
Executive and council		22 026	22 026	1 793	11 021	11 999	(978)	-8%	22 026
Finance and administration		118 018	117 669	6 942	44 301	54 078	(9 777)	-18%	117 669
Internal audit		1 874	2 069	244	1 014	1 149	(135)	-12%	2 069
<i>Community and public safety</i>		105 028	105 238	6 355	40 575	47 770	(7 195)	-15%	105 238
Community and social services		21 828	21 828	1 291	9 211	10 752	(1 541)	-14%	21 828
Sport and recreation		24 964	25 090	1 745	11 272	13 046	(1 773)	-14%	25 090
Public safety		51 607	51 692	3 103	19 027	20 887	(1 859)	-9%	51 692
Housing		6 629	6 629	216	1 064	3 085	(2 021)	-66%	6 629
Health		-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		60 741	60 845	2 522	14 625	31 588	(16 963)	-54%	60 845
Planning and development		13 925	13 925	1 192	6 450	7 416	(965)	-13%	13 925
Road transport		46 817	46 920	1 330	8 174	24 172	(15 998)	-66%	46 920
Environmental protection		-	-	-	-	-	-	-	-
<i>Trading services</i>		488 697	488 900	32 327	181 261	201 629	(20 369)	-10%	488 900
Energy sources		297 667	297 693	20 156	130 104	130 391	(287)	0%	297 693
Water management		78 984	79 016	1 897	10 750	18 797	(8 047)	-43%	79 016
Waste water management		68 701	68 764	7 622	23 382	32 711	(9 329)	-29%	68 764
Waste management		43 344	43 427	2 652	17 024	19 729	(2 705)	-14%	43 427
<i>Other</i>		1 534	1 534	42	688	745	(57)	-8%	1 534
Total Expenditure - Functional	3	797 919	798 282	50 226	293 484	348 957	(55 473)	-16%	798 282
Surplus/ (Deficit) for the year		72 116	79 234	47 506	117 821	27 969	89 852	321%	79 234

4.3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment									
Vote Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Corporate Services	1	11 518	10 490	17	73	313	(239)	-76.5%	10 490
Vote 2 - Civil Services		208 567	216 183	37 491	123 380	105 060	18 320	17.4%	216 183
Vote 3 - Council		290	290	4	75	150	(75)	-50.2%	290
Vote 4 - Electricity Services		335 512	333 794	27 650	167 560	157 687	9 873	6.3%	333 794
Vote 5 - Financial Services		209 518	215 429	31 217	111 537	105 506	6 031	5.7%	215 429
Vote 6 - Development Services		59 684	56 384	546	2 884	3 378	(494)	-14.6%	56 384
Vote 7 - Municipal Manager		-	-	-	-	-	-	-	-
Vote 8 - Protection Services		44 945	44 945	806	5 797	4 833	963	19.9%	44 945
Total Revenue by Vote	2	870 035	877 515	97 732	411 305	376 926	34 379	9.1%	877 515
Expenditure by Vote									
Vote 1 - Corporate Services	1	35 380	35 380	2 224	15 363	17 686	(2 324)	-13.1%	35 380
Vote 2 - Civil Services		270 364	270 771	15 622	71 299	112 214	(40 915)	-36.5%	270 771
Vote 3 - Council		18 108	18 108	1 528	9 523	10 195	(672)	-6.6%	18 108
Vote 4 - Electricity Services		312 609	312 636	20 998	136 164	138 293	(2 129)	-1.5%	312 636
Vote 5 - Financial Services		59 827	59 310	3 347	21 846	24 865	(3 019)	-12.1%	59 310
Vote 6 - Development Services		29 029	29 197	2 047	11 784	15 147	(3 363)	-22.2%	29 197
Vote 7 - Municipal Manager		8 092	8 287	676	3 557	4 104	(546)	-13.3%	8 287
Vote 8 - Protection Services		64 508	64 593	3 784	23 949	26 453	(2 504)	-9.5%	64 593
Total Expenditure by Vote	2	797 919	798 282	50 226	293 484	348 957	(55 472)	-15.9%	798 282
Surplus/ (Deficit) for the year	2	72 116	79 234	47 506	117 821	27 970	89 851	321.2%	79 234

4.4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	128 928	128 928	10 764	68 744	67 088	1 656	2%	128 928
Service charges - electricity revenue	318 741	318 741	25 391	163 031	153 683	9 348	6%	318 741
Service charges - water revenue	56 975	56 975	6 571	35 662	27 433	8 229	30%	56 975
Service charges - sanitation revenue	42 218	42 218	3 656	22 273	19 276	2 997	16%	42 218
Service charges - refuse revenue	26 468	26 468	2 290	13 852	12 274	1 578	13%	26 468
Rental of facilities and equipment	1 495	1 495	91	657	765	(107)	-14%	1 495
Interest earned - external investments	30 712	30 712	307	1 640	1 921	(281)	-15%	30 712
Interest earned - outstanding debtors	4 585	4 585	234	1 227	1 994	(767)	-38%	4 585
Dividends received	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	33 030	33 030	4	61	266	(204)	-77%	33 030
Licences and permits	3 759	3 759	312	2 285	1 866	420	22%	3 759
Agency services	4 876	4 876	436	3 264	2 525	739	29%	4 876
Transfers and subsidies	120 495	133 676	44 867	90 855	81 196	9 659	12%	133 676
Other revenue	10 689	10 689	1 011	5 157	5 885	(728)	-12%	10 689
Gains	200	200	1 167	1 584	200	1 384	692%	200
Total Revenue (excluding capital transfers and contributions)	783 171	796 352	97 101	410 292	376 371	33 921	9%	796 352

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 31 December 2020.

- **Service charges - water revenue** stands at 30% above YTD budgeted projections due to the reversal of the estimate consumptions billed during the lock-down period and the actual readings being billed, but moreover an increase in water consumption that was realised.
- **Service charges – sanitation and refuse revenue** stands above YTD budgeted projections. The budgeted cash flow projections will be reviewed and adjusted with the mid-year adjustment budget.
- **Interest earned – external investments** stands below the YTD budgeted projections due to the quantum of cash that was invested and will only mature in January and June 2021.
- **Interest earned - outstanding debtors** stand below the YTD budgeted projections due to the interest for November 2020 that was billed in this month to accommodate the SASSA payment dates. The cash flow will be reviewed and adjusted with the mid-year adjustments budget.
- **Fines, penalties and forfeits** stands at 77% below the YTD budgeted projections with the amount being insignificant from a material point of view.
- **Licenses and Permits, Agency services** stand above YTD budgeted projections due services that could not be rendered during the lock-down period and the backlog of services are now being rendered, positively influencing the income.
- **Gains** refer to sale of land which for purposes of tariff modelling is not budgeted for.
- Revenue for the month of **December 2020** was **R97.101 million** whilst the overall YTD performance excluding capital transfers stands at **9%** above the budgeted projections. Variances will be addressed in the mid-year adjustments budget, after adjustments for actual payment receipts were considered.

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Expenditure By Type								
Employee related costs	239 382	239 550	18 188	117 419	120 115	(2 696)	-2%	239 550
Remuneration of councillors	11 471	11 471	922	5 462	5 736	(274)	-5%	11 471
Debt impairment	43 915	43 915	-	(6)	-	(6)	#DIV/0!	43 915
Depreciation & asset impairment	92 755	92 755	-	-	45 877	(45 877)	-100%	92 755
Finance charges	11 934	11 934	5 939	6 056	5 993	63	1%	11 934
Bulk purchases	251 000	251 000	18 281	118 486	110 038	8 448	8%	251 000
Other materials	33 242	33 295	1 040	6 715	8 036	(1 320)	-16%	33 295
Contracted services	57 512	57 653	3 253	21 563	30 073	(8 509)	-28%	57 653
Transfers and subsidies	3 223	3 223	583	1 679	1 764	(86)	-5%	3 223
Other expenditure	44 038	44 039	2 019	16 110	21 325	(5 215)	-24%	44 039
Losses	9 446	9 446	-	-	-	-	-	9 446
Total Expenditure	797 919	798 282	50 226	293 484	348 957	(55 473)	-16%	798 282
Surplus/(Deficit)								
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	(14 747)	(1 929)	46 875	116 808	27 414	89 394	0	(1 929)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, ...)	85 723	79 881	-	-	-	-	-	79 881
Transfers and subsidies - capital (in-kind - all)	1 141	1 282	631	1 013	555	458	83%	1 282
Surplus/(Deficit) attributable to municipality	72 116	79 234	47 506	117 821	27 969			79 234
Share of surplus/ (deficit) of associate								-
Surplus/ (Deficit) for the year	72 116	79 234	47 506	117 821	27 969			79 234

- **Depreciation & asset impairment** - The budgeted cash flow projections normally receive consideration after the completion of the regulatory audit but due the timing of the latter, adjustments during the mid-year process would not be practicable.
- **Other materials** stand at 16% below the YTD budgeted projections mainly due to underspending on various line items.
- **Contracted Services** stand at 28% below the YTD budgeted projections mainly due to underspending on various line items such as Housing: Riebeek Wes Top Structure.

- **Transfer and Subsidies** are paid out when beneficiaries submit audited financial statements as required, in order for SM to pay out these financial contributions.
- **Other expenditure** stands at 24% below the YTD budgeted projections mainly due to underspending on various line items.
- Expenditure for the month of **December 2020** was **R50.226 million** whilst the overall YTD performance stands at **16%** below the budgeted projections. Variances will be addressed in the mid-year adjustments budget.

4.5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment									
Vote Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Multi-Year expenditure appropriation	2								
Vote 2 - Civil Services		88 592	89 567	10 802	20 203	40 599	(20 395)	-50%	89 567
Vote 4 - Electricity Services		4 800	4 400	6	1 285	2 400	(1 115)	-46%	4 400
Vote 6 - Development Services		46 254	43 905	-	15 478	32 087	(16 609)	-52%	43 905
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	139 646	137 871	10 808	36 966	75 086	(38 120)	-51%	137 871
Single Year expenditure appropriation	2								
Vote 1 - Corporate Services		18 980	19 980	8	18 393	18 765	(372)	-2%	19 980
Vote 2 - Civil Services		26 957	29 530	4 046	5 881	18 650	(12 769)	-68%	29 530
Vote 3 - Council		10	10	-	-	4	(4)	-100%	10
Vote 4 - Electricity Services		17 276	15 276	1 443	4 052	8 349	(4 297)	-51%	15 276
Vote 5 - Financial Services		261	261	-	225	251	(26)	-10%	261
Vote 6 - Development Services		7 268	8 167	624	659	4 882	(4 224)	-87%	8 167
Vote 7 - Municipal Manager		10	10	-	2	4	(2)	-52%	10
Vote 8 - Protection Services		2 028	2 028	(10)	677	674	4	1%	2 028
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	72 790	75 262	6 110	29 888	51 578	(21 690)	-42%	75 262
Total Capital Expenditure		212 436	213 133	16 918	66 854	126 664	(59 810)	-47%	213 133
Capital Expenditure - Functional Classification									
<i>Governance and administration</i>		26 706	28 526	908	19 768	22 537	(2 769)	-12%	28 526
Executive and council		20	20	-	2	8	(6)	-76%	20
Finance and administration		26 686	28 506	908	19 766	22 529	(2 763)	-12%	28 506
<i>Community and public safety</i>		11 922	14 600	674	2 030	8 369	(6 340)	-76%	14 600
Community and social services		5 170	5 270	125	159	2 380	(2 221)	-93%	5 270
Sport and recreation		4 724	7 303	559	1 194	5 316	(4 122)	-78%	7 303
Public safety		2 028	2 028	(10)	677	674	4	1%	2 028
<i>Economic and environmental services</i>		65 452	67 041	3 570	11 452	42 216	(30 764)	-73%	67 041
Planning and development		5 859	9 824	5	647	5 308	(4 661)	-88%	9 824
Road transport		59 593	57 216	3 565	10 806	36 908	(26 103)	-71%	57 216
<i>Trading services</i>		108 356	102 966	11 767	33 605	53 542	(19 937)	-37%	102 966
Energy sources		20 606	18 206	1 451	5 295	10 336	(5 041)	-49%	18 206
Water management		10 063	7 846	70	4 166	4 895	(730)	-15%	7 846
Waste water management		73 736	72 651	10 238	22 862	36 648	(13 786)	-38%	72 651
Waste management		3 950	4 262	7	1 282	1 662	(380)	-23%	4 262
Total Capital Expenditure - Functional Classification	3	212 436	213 133	16 918	66 854	126 664	(59 810)	-47%	213 133
Funded by:									
National Government		32 835	30 435	12 433	22 508	14 929	7 579	51%	30 435
Provincial Government		52 888	49 446	549	15 448	35 180	(19 732)	-56%	49 446
Transfers and subsidies - capital		-	141	-	-	59	(59)	-100%	141
Transfers recognised - capital		85 723	80 022	12 982	37 956	50 168	(12 212)	-24%	80 022
Borrowing	6	-	-	-	-	-	-	-	-
Internally generated funds		126 713	133 111	3 936	28 898	76 496	(47 598)	-62%	133 111
Total Capital Funding		212 436	213 133	16 918	66 854	126 664	(59 810)	-47%	213 133

- Capital expenditure for the month of **December 2020** amounts to **R16 918 073** and stands at **47%** below the projected YTD which is not aligned to the SDBIP and budget plan. Variances will be addressed in the mid-year adjustments budget following consultations with the various directorates as each director remains responsible for their respective budgets.
- The YTD actual is R66 854 118 (**31.37%**) compared to the total budget allocation of **R213 132 732**.
- Commitments are **R 22 101 746**.

4.6 Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment					
Description	Ref	Budget Year 2020/21			
		Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1				
ASSETS					
Current assets					
Cash		453 566	459 868	106 982	459 868
Call investment deposits		-	-	570 000	-
Consumer debtors		170 010	170 010	98 508	170 010
Other debtors		43 833	43 833	9 693	43 833
Current portion of long-term receivables		47	47	77	47
Inventory		20 129	20 129	27 610	20 129
Total current assets		687 585	693 886	812 869	693 886
Non current assets					
Long-term receivables		2	2	(18)	2
Investment property		44 220	44 220	35 412	44 220
Property, plant and equipment		2 089 771	2 090 468	2 020 312	2 090 468
Intangible		301	301	941	301
Other non-current assets		1 120	1 120	1 120	1 120
Total non current assets		2 135 414	2 136 111	2 057 767	2 136 111
TOTAL ASSETS		2 822 999	2 829 998	2 870 637	2 829 998
LIABILITIES					
Current liabilities					
Borrowing		11 846	11 846	-	11 846
Consumer deposits		15 314	16 181	14 316	16 181
Trade and other payables		139 343	144 246	114 886	144 246
Provisions		12 622	12 622	7 828	12 622
Total current liabilities		179 125	184 895	137 030	184 895
Non current liabilities					
Borrowing		96 138	96 138	113 763	96 138
Provisions		107 498	107 498	99 470	107 498
Total non current liabilities		203 635	203 635	213 233	203 635
TOTAL LIABILITIES		382 760	388 530	350 263	388 530
NET ASSETS	2	2 440 239	2 441 467	2 520 374	2 441 467
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)		2 256 659	2 257 888	2 203 045	2 257 888
Reserves		183 579	183 579	199 508	183 579
TOTAL COMMUNITY WEALTH/EQUITY	2	2 440 239	2 441 467	2 402 553	2 441 467

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.7 Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment								
Description	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates	109 588	109 588	10 879	57 981	16 598	41 383	249%	109 588
Service charges	377 742	377 742	42 672	235 715	73 689	162 025	220%	377 742
Other revenue	34 299	34 299	3 667	33 058	18 583	14 475	78%	34 299
Transfers and Subsidies - Operational	120 495	133 676	48 057	102 277	50 338	51 940	103%	133 676
Transfers and Subsidies - Capital	86 864	81 022	-	22 430	7 579	14 851	196%	81 022
Interest	34 609	34 609	307	1 522	480	1 042	217%	34 609
Dividends	-	-	-	-	-	-	-	-
Payments								
Suppliers and employees	(636 646)	(637 009)	(43 703)	(285 723)	(80 028)	205 695	-257%	(637 009)
Finance charges	(11 934)	(11 934)	(5 939)	(6 056)	(117)	5 939	-5090%	(11 934)
Transfers and Grants	(3 223)	(3 223)	(583)	(1 679)	(500)	1 179	-236%	(3 223)
NET CASH FROM/(USED) OPERATING ACTIVITIES	111 795	118 771	55 356	159 526	86 624	(72 902)	-84%	118 771
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	200	200	1 167	1 584	356	1 228	345%	200
Decrease (increase) in non-current receivables	-	-	2	3	-	3	#DIV/0!	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-
Payments								
Capital assets	(212 436)	(213 133)	-	(18 334)	(5 940)	12 394	-209%	(213 133)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(212 236)	(212 933)	1 169	(16 748)	(5 584)	11 163	-200%	(212 933)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	867	867	(66)	(1 229)	(1 153)	(76)	7%	867
Payments								
Repayment of borrowing	(11 846)	(11 846)	-	-	-	-	-	(11 846)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(10 979)	(10 979)	(66)	(1 229)	(1 153)	76	-7%	(10 979)
NET INCREASE/ (DECREASE) IN CASH HELD	(111 420)	(105 141)	56 459	141 549	79 886			(105 141)
Cash/cash equivalents at beginning:	565 008	565 008		459 868	565 008			565 008
Cash/cash equivalents at month/year end:	453 588	459 868		601 417	644 894			459 868

The 2019/20 audited performance anomalies normally get incorporated with or during the mid-year adjustments budget but won't be possible this year due to the timing of the regulatory audit. Cash and cash equivalents at 30 December 2020 include investments made to the amount of R570 000 000.

Commitments against Cash & Cash Equivalents					
	30 November 2020	Transactions / Movement 2020/2021	31 December 2020	Projected at 30 June 2021	Comments
Cash & Cash Equivalents: 30 June 2020				R 630 365 897	Unaudited Cash balance of 2019/20 period.
Cash & Cash Equivalents: 30 June 2021	R 658 704 515		R 676 962 564	R 636 578 333	Cash balance of current period.
Primary Bank Account	R 85 461 046	R 19 923 185	R 105 384 231	R 85 000 000	Current account balance is lower compared to the average R100 000 000 in 2019/20 to increase the quantum of cash to be invested.
Short Term Investments (Less than 6 months)	R 570 000 000	R -	R 570 000 000	R 550 000 000	Total investments decreased compared to 2019/20.
Medium Term Investments (More than 6 months)	R -	R -	R -	R -	
Cash Floats	R 3 243 469	R -1 665 136	R 1 578 333	R 1 578 333	
Commitments:	R 455 326 351		R 412 882 032	R 560 239 815	
Unspent Committed Conditional Grants	R 16 167 415	R -523 971	R 15 643 444	R 15 643 444	Unspent grants from 2019/20.
Capital funding requirement 2020/21 (Grants & Loans)	R 63 207 066	R -12 982 148	R 50 224 918	R 50 224 918	Grants portion of current capital budget.
Cash Portion of Housing Development Fund	R 2 677	R -	R 2 677	R 2 677	
Capital Replacement Reserve Movement	R 158 697 369	R -3 935 925	R 154 761 444	R 104 212 258	Unspent CRR for current capital budget.
Loan repayment due Dec / June	R 11 816 834	R -5 939 174	R 5 877 660	R 5 877 660	Balance of loan repayment to be paid in June 2021.
Consumer Deposits	R 14 268 962	R 47 202	R 14 316 164	R 14 316 164	
Salaries	R 147 251 155	R -19 110 303	R 128 140 852	R 128 140 852	Current salaries still to be paid.
Bad Debt Contributions	R 43 914 873	R -	R 43 914 873	R 43 914 873	Includes Bad Debts Written Off.
Leave Gratuity				R 15 882 248	Provision should be cash-backed.
Capital Budget (CRR) (2021 - 2023)				R 182 024 722	Based on 2020/21 MTREF budget. (2021/22 - R109 mil) (2022/23 - R72 mil)
Net Working Capital	R 203 378 164		R 264 080 532	R 70 126 082	

PART 2: SUPPORTING DOCUMENTATION

1 DEBTORS' ANALYSIS

WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment													
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	7 527	2 803	1 478	1 430	2 420	388	756	3 951	20 754	8 946	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	21 234	2 879	967	567	476	161	197	996	27 479	2 398	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	8 527	2 439	1 022	859	666	685	626	6 029	20 852	8 864	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	3 029	1 007	412	321	251	225	353	2 603	8 201	3 753	-	-
Receivables from Exchange Transactions - Waste Management	1600	2 485	796	377	299	240	212	324	2 568	7 301	3 643	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	35	25	11	8	5	4	3	3	94	22	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	-	-	-	-	-	-	-	-	-	-	-	-
Total By Income Source	2000	42 838	9 949	4 268	3 484	4 058	1 674	2 260	16 150	84 680	27 626	-	-
2019/20 - totals only		41 339	6 526	1 661	2 246	1 014	1 028	1 067	11 217	66 097	16 571		
Debtors Age Analysis By Customer Group													
Organs of State	2200	1 366	212	158	188	156	155	76	1 198	3 510	1 773	-	-
Commercial	2300	17 764	1 685	307	198	240	146	110	772	21 223	1 466	-	-
Households	2400	23 707	8 053	3 802	3 098	3 661	1 373	2 074	14 180	59 948	24 386	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	42 838	9 949	4 268	3 484	4 058	1 674	2 260	16 150	84 680	27 626	-	-

Total Debtors has decreased from **R88 627 334** in November 2020 to **R84 680 211** in December 2020.

The collection rate for December 2020 was **108.45%** compared to **97.90%** in November 2020. (Amounts received in current month for the previous month's debtors raised).

2 CREDITORS' ANALYSIS

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment											
Description	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	4 758	239	5	2	-	-	3	58	5 065	3 668
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	4 758	239	5	2	-	-	3	58	5 065	3 668

3 INVESTMENT PORTFOLIO ANALYSIS

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment											
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands	Yrs/Months										
Municipality											
ABSA	364 Days	Fixed Deposit	Yes	Fixed	6.51	30 June 2021	300 000	19 476	-	-	319 476
STANDARDBANK	187 Days	Fixed Deposit	Yes	Fixed	5.30	04 January 2021	220 000	5 974	-	-	225 974
ABSA	186 Days	Fixed Deposit	Yes	Fixed	5.30	11 January 2021	50 000	1 350	-	-	51 350
Municipality sub-total							570 000	26 801	-	-	596 801
TOTAL INVESTMENTS AND INTEREST							570 000	26 801	-	-	596 801

4 ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment									
Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:	1,2								
Operating Transfers and Grants									
National Government:		105 612	119 821	44 867	93 712	93 712	-		119 821
Local Government Equitable Share		102 195	116 404	44 867	90 855	90 855	-		116 404
Finance Management		1 550	1 550	-	1 550	1 550	-		1 550
EPWP Incentive		1 867	1 867	-	1 307	1 307	-		1 867
Provincial Government:		14 608	13 580	2 350	10 115	10 115	-		13 580
Community Development: Workers		38	38	-	-	-	-		38
Human Settlements		1 950	1 950	-	-	-	-		1 950
Municipal Accreditation and Capacity Building Grant		238	238	-	-	-	-		238
Libraries		10 068	9 040	-	7 765	7 765	-		9 040
Proclaimed Roads Subsidy		175	175	-	-	-	-		175
Financial Management Support Grant: Student Bursaries		401	401	-	-	-	-		401
Financial Management Support Grant: mSCOA	4	-	-	-	-	-	-		-
Thusong Grant		150	150	150	150	150	-		150
Establishment of a K9 Unit		1 588	1 588	2 200	2 200	2 200	-		1 588
Total Operating Transfers and Grants	5	120 220	133 401	47 217	103 827	103 827	-		133 401
Capital Transfers and Grants									
National Government:		32 835	30 435	6 879	29 437	29 437	-		30 435
Municipal Infrastructure Grant (MIG)		21 183	21 183	6 879	21 183	21 183	-		21 183
Energy Efficiency and Demand Side Management Grant		4 000	3 600	-	2 602	2 602	-		3 600
Integrated National Electrification Programme (municipal)		7 652	5 652	-	5 652	5 652	-		5 652
Provincial Government:		52 488	49 046	-	23 162	23 162	-		49 046
Human Settlements		48 074	41 446	-	19 430	19 430	-		41 446
RSEP/PUU Municipal Projects		3 000	6 186	-	3 000	3 000	-		6 186
Libraries		70	70	-	-	-	-		70
Fire Service Capacity Building Grant		732	732	-	732	732	-		732
Establishment of a K9 Unit		612	612	-	-	-	-		612
Total Capital Transfers and Grants	5	85 323	79 481	6 879	52 599	52 599	-		79 481
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	205 543	212 882	54 096	156 426	156 426	-		212 882

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
<u>Operating expenditure of Transfers and Grants</u>									
National Government:		105 612	119 821	5 684	37 706	41 019	(3 313)	-8.1%	119 821
Local Government Equitable Share		102 195	116 404	5 608	35 055	38 425	(3 369)	-8.8%	116 404
Finance Management		1 550	1 550	76	783	727	56	7.7%	1 550
EPWP Incentive		1 867	1 867	-	1 867	1 867	-	-	1 867
Provincial Government:		14 608	13 580	1 099	6 567	8 064	(1 497)	-18.6%	13 580
Community Development Workers		38	38	-	-	19	(19)	-100.0%	38
Human Settlements		1 950	1 950	-	-	975	(975)	-100.0%	1 950
Municipal Accreditation and Capacity Building Grant		238	238	-	79	119	(40)	-33.3%	238
Libraries		10 068	9 040	886	4 835	5 031	(196)	-3.9%	9 040
Proclaimed Roads Subsidy		175	175	-	-	87	(87)	-100.0%	175
Financial Management Support Grant: Student Bursaries		401	401	-	-	201	(201)	-100.0%	401
Thusong Grant		150	150	-	135	75	60	79.5%	150
Establishment of a K9 Unit		1 588	1 588	213	1 518	1 557	(39)	-2.5%	1 588
Other grant providers:		275	275	-	-	-	-	-	275
LG Sela		275	275	-	-	-	-	-	275
Total operating expenditure of Transfers and Grants:		120 495	133 676	6 783	44 273	49 083	(4 810)	-9.8%	133 676
<u>Capital expenditure of Transfers and Grants</u>									
National Government:		32 835	30 435	12 433	22 508	14 929	7 579	50.8%	30 435
Municipal Infrastructure Grant (MIG)		21 183	21 183	11 169	19 384	11 027	8 357	75.8%	21 183
Energy Efficiency and Demand Side Management Grant		4 000	3 600	6	1 285	2 000	(715)	-35.8%	3 600
Integrated National Electrification Programme (municipal)		7 652	5 652	1 258	1 839	1 902	(63)	-3.3%	5 652
Provincial Government:		52 888	49 446	549	15 448	35 180	(19 732)	-56.1%	49 446
Human Settlements		48 474	41 846	-	14 267	30 879	(16 613)	-53.8%	41 846
RSEPIVPUU Municipal Projects		3 000	6 186	524	524	3 699	(3 175)	-85.8%	6 186
Libraries		70	70	25	27	20	7	35.1%	70
Fire Service Capacity Building Grant		732	732	-	591	-	591	#DIV/0!	732
Establishment of a K9 Unit		612	612	-	39	582	(542)	-93.3%	612
Total capital expenditure of Transfers and Grants		85 723	79 881	12 982	37 956	50 109	(12 153)	-24.3%	79 881
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		206 218	213 557	19 766	82 228	99 192	(16 963)	-17.1%	213 557

5 COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment								
Summary of Employee and Councillor remuneration R thousands	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	9 103	9 103	626	3 671	3 777	(106)	-3%	9 103
Pension and UIF Contributions	1 005	1 005	86	507	502	5	1%	1 005
Medical Aid Contributions	283	283	13	83	141	(59)	-41%	283
Motor Vehicle Allowance	-	-	112	693	775	(82)	-11%	-
Cellphone Allowance	1 081	1 081	87	509	540	(32)	-6%	1 081
Sub Total - Councillors	11 471	11 471	922	5 462	5 736	(274)	-5%	11 471
Senior Managers of the Municipality								
Basic Salaries and Wages	8 355	8 355	731	4 013	4 259	(246)	-6%	8 355
Pension and UIF Contributions	1 503	1 503	143	728	752	(23)	-3%	1 503
Medical Aid Contributions	373	373	38	226	187	40	21%	373
Performance Bonus	598	598	-	-	-	-	-	598
Motor Vehicle Allowance	1 038	1 038	83	511	519	(8)	-2%	1 038
Cellphone Allowance	303	303	24	143	151	(9)	-6%	303
Other benefits and allowances	191	191	17	98	95	2	3%	191
Payments in lieu of leave	29	29	-	-	-	-	-	29
Long service awards	34	34	-	-	-	-	-	34
Post-retirement benefit obligations	484	484	-	-	-	-	-	484
Sub Total - Senior Managers of Municipality	12 907	12 907	1 036	5 719	5 963	(244)	-4%	12 907
Other Municipal Staff								
Basic Salaries and Wages	139 332	139 500	11 393	67 544	69 693	(2 149)	-3%	139 500
Pension and UIF Contributions	25 435	25 435	2 076	12 383	12 716	(334)	-3%	25 435
Medical Aid Contributions	10 729	10 729	865	5 224	5 364	(140)	-3%	10 729
Overtime	9 352	9 352	1 050	5 983	4 650	1 333	29%	9 352
Motor Vehicle Allowance	5 395	5 395	439	2 687	2 697	(10)	0%	5 395
Cellphone Allowance	552	552	42	216	276	(60)	-22%	552
Housing Allowances	1 719	1 719	121	794	861	(68)	-8%	1 719
Other benefits and allowances	24 687	24 687	1 166	16 869	17 891	(1 022)	-6%	24 687
Payments in lieu of leave	2 515	2 515	-	-	-	-	-	2 515
Long service awards	2 562	2 562	-	-	-	-	-	2 562
Post-retirement benefit obligations	4 199	4 199	-	-	-	-	-	4 199
Sub Total - Other Municipal Staff	226 475	226 643	17 152	111 700	114 150	(2 450)	-2%	226 643
Total Parent Municipality	250 854	251 022	19 110	122 881	125 849	(2 968)	-2%	251 022
Total Municipal Entities	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS	250 854	251 022	19 110	122 881	125 849	(2 968)	-2%	251 022
TOTAL MANAGERS AND STAFF	239 382	239 550	18 188	117 419	120 113	(2 694)	-2%	239 550

6 MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

WC015 Swartland - Supporting Table SC1 Material variance explanations - Mid-Year Assessment									
Ref	Description	Original Budget	Adjusted Budget	YearTD actual	YearTD budget	Variance R	Variance %	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands								
1	Revenue By Source								
	Service charges - water revenue	56 975	56 975	35 662	27 433	8 229	30%	Mid-year performance was reviewed.	Revenue Sources will be adjusted with the Mid-year Adjustment budget in January.
	Service charges - sanitation revenue	42 218	42 218	22 273	19 276	2 997	16%	Mid-year performance was reviewed.	
	Service charges - refuse revenue	26 468	26 468	13 852	12 274	1 578	13%	Mid-year performance was reviewed.	
	Rental of facilities and equipment	1 495	1 495	657	765	(107)	-14%	Mid-year performance was reviewed.	
	Interest earned - external investments	30 712	30 712	1 640	1 921	(281)	-15%	Positive cashflow balance of the 2019/20 unaudited period	
	Interest earned - outstanding debtors	4 585	4 585	1 227	1 994	(767)	-38%	Mid-year performance was reviewed.	
	Fines, penalties and forfeits	33 030	33 030	61	266	(204)	-77%	Mid-year performance was reviewed.	
	Licences and permits	3 759	3 759	2 285	1 866	420	22%	Mid-year performance was reviewed.	
	Agency services	4 876	4 876	3 264	2 525	739	29%	Mid-year performance was reviewed.	
	Transfers and subsidies	120 495	133 676	90 855	81 196	9 659	12%	Mid-year performance was reviewed.	
	Other revenue	10 689	10 689	5 157	5 885	(728)	-12%	Mid-year performance was reviewed.	
	Gains	200	200	1 584	200	1 384	692%	Mid-year performance was reviewed.	
2	Expenditure By Type								
	Debt impairment	43 915	43 915	(6)	-	(6)	#DIV/0!	Mid-year performance was reviewed.	Will be adjusted with the mid-year adjustments budget
	Other materials	33 242	33 295	6 715	8 036	(1 320)	-16%	Under spending on various line items	Cashflows will be adjusted with the mid-year adjustments budget
	Contracted services	57 512	57 653	21 563	30 073	(8 509)	-28%	Under spending on various line items	Cashflows will be adjusted with the mid-year adjustments budget
	Other expenditure	44 038	44 039	16 110	21 325	(5 215)	-24%	Under spending on various line items	Cashflows will be adjusted with the mid-year adjustments budget
	Losses	9 446	9 446	-	-	-		Mid-year performance was reviewed.	Will be adjusted with the mid-year adjustments budget
3	Capital Expenditure								
	The planned cashflows of the revised spending performance of the directorates will be adjusted with the mid-year adjustments budget based on their revised planning.								
4	Financial Position								
	Will be reviewed and adjusted with the Mid-year Adjustment budget in January.								
5	Cash Flow								
	Will be reviewed and adjusted with the Mid-year Adjustment budget in January.								

7 CAPITAL PROGRAMME PERFORMANCE

The following document reflects:

- (a) Projected expenditure per project per month
- (b) Actual expenditure per project per month
- (c) Notes where necessary regarding progress, problems, reasons and/or explanations

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Vote Nos: 9/116-22-737

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR 10,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	2,000				2,000		2,000		2,000		2,000		4,000	10,000				

Project: pj-09-0021ab - Equipment Municipal Manager

Vote Nos: 9/124-28-737

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR 10,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2,000			2,000		2,000		2,000		2,000		4,000	10,000				
Expenditure to date		Capital			1,152	773									1,925			1,925	8,075	80.7%

Civil Engineering Services

Civil Engineering Services General

Project: pj-09-0021ac - Equipment Civil Services

Location: Municipal area

Vote Nos: 9/115-277-749

Fin Source: CRR

43,160

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2020: On order R2895 Sept 2020: Spend R2895 Okt 2020: on order R5200 Nov 2020: On order R5200 Dec 2020: Spend R5420 on order R12278																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		5,000	10,000	9,160	10,000	9,000							43,160	43,160					
Expenditure to date	Capital			2,895			5,420							8,315			8,315	34,845	80.7%	

Project: pj-19-0028 - Neighbourhood Watch point: Alfa Street

Location: Malmesbury West

Fin Source: CRR

100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 2020: Busy with construction of container. Oct 2020: Container delivered to site. Nov 2020: Busy with service connections. Des 2020: Service connections complete.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			30,000	30,000	40,000								100,000	100,000				
Expenditure to date	Capital						100,000							100,000			100,000		0%

Municipal Property

Project: pj-16-0006 - Equipment Buildings & Maintenance

Location: Municipal area

Vote Nos: 9/108-178-749

Fin Source: CRR

45,300

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020: On order R32356 Sept 2020: Spend R32356, on order R11594 Okt 2020: Spend R8811 , on order R3829 Nov 2020: Spend R2420 , on order R1409 Dec 2020: On order R1409																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5,300	10,000	20,000	5,000	5,000						40,300	45,300				
Expenditure to date	Capital			32,356	8,811	2,420								43,587			43,587	1,713	3.8%

Project: pj-19-0001 - Buildings: Social Economic Facility - Chatsworth

Location: Chatsworth

Vote Nos: 9/108-170-474

Fin Source: CRR

4,670,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Jul 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020. Aug 2020: Tender awarded, site handover scheduled third week in September. Sep 2020: Site handover complete. Oct 2020: Construction completion - 5% Nov 2020: Constriction completion - 7% Dec 2020: Construction completion - 8%																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			250,000	600,000	700,000	300,000	300,000	700,000	600,000	620,000	600,000		1,850,000	4,670,000				
Expenditure to date	Capital					194,499	640,132							834,631			834,631	3,835,369	82.1%

Project: pj-19-0003 - Buildings: Disability Facilities, Additions and/or Upgrading

Location:

Vote Nos: 9/108-171-142

Fin Source: CRR

1,000,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
S/Notes: Jul 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020. Aug 2020: Tender awarded, awaiting appointment of QS. Sep 2020: Tender awarded, awaiting appointment of QS. Oct 2020: QS appointed, construction to start in November. Nov 2020: Construction started. Dec 2020: Contrsuction completion 5%.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			250,000	250,000	250,000	250,000							1,000,000	1,000,000				

Project: pj-20-0001 - Buildings: Development of new stores, Malmesbury

Location: Wesbank

Vote Nos: 9/108-428-164

Fin Source: CRR

500,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital										100,000	200,000	200,000		500,000				

Project: pj-20-0002 - Vehicles Buildings and Maintenance: Replace road painting machine

Location: Municipal area

Vote Nos: 9/108-458-114

Fin Source: CRR

290,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase																		
S/Notes: Aug 2020: Tenders invited. Sep 2020: Tenders closed, busy with evaluation. Oct 2020: Tender awarded, awaiting delivery. Nov 2020: Awaiting delivery. Dec 2020: Awaiting delivery.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital						250,000							250,000	290,000				
Expenditure to date		Capital						286,400							286,400			286,400	3,600	1.2%

Project: pj-20-0032 - Buildings: Conversion / operationalisation of office space

Location: Municipal area

Vote Nos: 9/108-592-264

Fin Source: CRR

500,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: July 2020: Detail survey and as-built drawing complete. Busy with detailed layout. Aug 2020: Busy with detail design. Sep 2020: Busy with detail design. Oct 2020: Busy with detail design and heritage approval. Nov 2020: Busy with detail design and heritage approval. Dec 2020: Busy with detail design and heritage approval.																				
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital										100,000	200,000	200,000		500,000				
Expenditure to date		Capital															16,810	16,810	483,190	96.6%

Parks and Amenities

Project: pj-11-0058 - Equipment Parks

Location: Municipal area

Vote Nos: 9/112-41-749

Fin Source: CRR

58,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020:Spend R34215 Sept 2020:Spend R20130 Okt 2020: no spending Nov 2020: no spending Dec 2020: on order R260																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10,000	10,000	18,000	10,000	10,000						48,000	58,000				
Expenditure to date	Capital		34,215	20,130										54,345			54,345	3,655	6.3%

Project: pj-17-0079 - Parks: Ward Committee projects

Location: Municipal area

Vote Nos: 9/112-206-18

Fin Source: CRR

1,417,056

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Jul 2020: On order R258 178. Aug 2020: Play park equipment ordered. Sep 2020: Play park equipment ordered. Oct 2020: Play park equipment ordered. Nov 2020: Tenders invited. Dec 2020: Tender awarded.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	58,333	58,333	258,333	258,333	258,333	175,389	58,333	58,333	58,333	58,333	58,333	58,337	1,067,054	1,417,056				
Expenditure to date	Capital	256,260		20,070	88,901	193,529	35,062							593,822			593,822	823,234	58.1%

Streets

Project: pj-09-0004 - Roads: Resealing of roads - Swartland

Location: Municipal area

Vote Nos: 9/110-85-144 [MIG]; 9/110-85-99 [CRR]

Fin Source: CRR 17,871,251
MIG 1,026,749

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)
1	1	Tender process													
1	2	Construction													

S/Notes: July 2020: Tender closed, busy with evaluation. BAC report to be submitted in August 2020.
 Aug 2020: Tender awarded.
 Sep 2020: Compiling work packages.
 Oct 2020: Work packages complete, construction to start in Nov 2020.
 Nov 2020: Construction commenced.
 Dec 2020: Construction completion 7%.

Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2,000,000	4,000,000	5,026,749	2,000,000	1,000,000	2,000,000	2,871,251				13,026,749	18,898,000				
Expenditure to date	Capital		219,643				43,798	3,401,324						3,664,765			3,664,765	15,233,235	80.6%

Project: pj-16-0015 - Roads: New Roads

Location: Municipal area

Vote Nos: 9/110-175-154

Fin Source: CRR 15,000,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)
1	1	Construction													

S/Notes: July 2020: Tender awarded, detail design of roads, survey and geotechnical investigation to follow.
 Aug 2020: Busy with detail design of roads.
 Sep 2020: Busy with detail design of roads.
 Oct 2020: Detail design complete, busy compiling work packages.
 Nov 2020: Detail design complete, busy compiling work packages.
 Dec 2020: Finalising arrangements with contractor, construction to commence January 2021.

Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			1,000,000	2,000,000	2,000,000	1,500,000	800,000	1,700,000	2,000,000	2,000,000	2,000,000		6,500,000	15,000,000				

Project: pj-17-0019 - Vehicles Roads: CK33796 Isuzu KB

Location: Moorreesburg

Vote Nos: 9/110-87-763

Fin Source: CRR

292,175

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Aug 2020: Tenders invited. Sep 2020: Tender received, busy with evaluation. Oct 2020: Tender awarded, awaiting delivery. Nov 2020: Tender awarded, awaiting delivery. Dec 2020: Tender awarded, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						292,175							292,175	292,175				

Project: pj-17-0080 - Roads: Ward Committee projects

Location: Municipal area

Vote Nos: 9/110-205-13

Fin Source: CRR

700,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Aug 2020: Speed humps and raised intersections identified, construction to be done with resealing projects. Sep 2020: Speed humps and raised intersections identified, construction to be done with resealing projects. Oct 2020: Speed humps and raised intersections identified, construction to be done with resealing projects. Nov 2020: Speed humps and raised intersections identified, construction to be done with resealing projects. Dec 2020: Speed humps and raised intersections identified, construction to be done with resealing projects.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						200,000	200,000	200,000	100,000				200,000	700,000				
Expenditure to date	Capital					21,638	163,321							184,959			184,959	515,041	73.6%

Project: pj-19-0007 - Vehicles Roads: Mechanical Broom

Location:

Vote Nos: 9/110-209-749

Fin Source: CRR

1,350,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Sep 2020: Tender awarded, awaiting delivery. Oct 2020: Tender awarded, awaiting delivery. Nov 2020: Tender awarded, awaiting delivery. Dec 2020: Tender awarded, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					1,350,000								1,350,000	1,350,000				
Expenditure to date	Capital															1,347,826	1,347,826	2,174	0.2%

Sewerage

Project: pj-09-0003 - Equipment Sewerage: Telemetry

Location: Municipal area

Vote Nos: 9/111-278-749

Fin Source: CRR

32,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Purchase of equipment																		
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital									32,000					32,000					

Project: pj-10-0114 - Equipment Sewerage

Location: Municipal area

Vote Nos: 9/111-33-749

Fin Source: CRR

26,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020:Spend R2412 , on order R14273 Sept 2020: Spend R5824 , on order R16648 Okt 2020: Spend R3639 , on order R13009 Nov 2020:Spend R909 , on order R10500 Dec 2020: On order R10500																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					10,000	5,000	5,000	6,000					15,000	26,000				
Expenditure to date	Capital		2,412	5,824	3,639	910								12,785			12,785	13,215	50.8%

Sportsgrounds

Project: pj-17-0074 - Sport: Upgrading of Sports Grounds: Chatsworth

Location: Chatsworth

Vote Nos: 9/106-531-132

Fin Source: MIG

1,267,430

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Design and Tender																	
1	2	Construction																	
S/Notes: July 2020: Busy with detail design and tender documentation. Aug 2020: Busy with detail design and tender documentation. Sep 2020: Busy with detail design and tender documentation. Oct 2020: Tenders invited. Nov 2020: Tender closed, busy with evaluation. Dec 2020: Tender awarded.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				500,000	500,000	267,430							1,267,430	1,267,430				

Project: pj-17-0075 - Sport: Upgrading of Sports Grounds: Darling

Location: Darling

Vote Nos: 9/106-532-136

Fin Source: MIG

2,128,749

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Design and Tender																	
1	2	Construction																	
S/Notes: Jul 2020: Busy with detail design and tender documentation. Aug 2020: Busy with detail design and tender documentation. Oct 2020: Tenders invited. Nov 2020: Tender closed, busy with evaluation. Dec 2020: Tender awarded.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				500,000	500,000	500,000	300,000	328,749					1,500,000	2,128,749				

Project: pj-19-0040 - Sport: Security and upgrading: Kalbaskraal irrigation

Location: Kalbaskraal

Vote Nos: 9/106-404-27 [CRR]

Fin Source: CRR

31,172

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													Complete				
S/Notes: Aug 2020: Complete																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				31,172									31,172	31,172				

Storm Water

Project: pj-09-0009 - Storm water network (Swartland)

Location: Municipal area

Vote Nos: 9/114-98-129

Fin Source: CRR

500,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 2020: Construction implemented departmental. Oct 2020: Construction implemented departmental. Nov 2020: Construction implemented departmental. Dec 2020: Construction implemented departmental.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				200,000	200,000	100,000							500,000	500,000				
Expenditure to date	Capital			1,904	385	80,285	77,104							159,678			159,678	340,322	68.1%

Project: pj-11-0060 - Equipment Streets and Storm Water

Vote Nos: 9/114-44-749

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR

58,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020:Spend R22965 , on order R9661 Sept 2020: On order R25333 Okt 2020: Spend R21501 , on order R4774 Nov 2020:Spend R14919 Dec 2020: Complete																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				5,000	15,000	5,000	5,000	15,000	13,000				25,000	58,000				
Expenditure to date	Capital		22,965		21,501									44,466			44,466	13,534	23.3%

Water

Project: pj-11-0062 - Equipment Water

Vote Nos: 9/105-36-741

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR

45,840

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020:Spend R22788 , on order R8130 Sept 2020: on order R8130 Okt 2020: Spend R8123 , on order R14919 Nov 2020: R14 919 on order																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5,000	10,000	10,000	5,000	5,000	10,000					30,000	45,840				
Expenditure to date	Capital		22,788		8,130	14,919								45,837			45,837	3	0.0%

Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering

Vote Nos: 9/105-183-126

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR

166,750

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Finalising specifications.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					166,750								166,750	166,750				
Expenditure to date	Capital				166,750									166,750			166,750		0%

Project: pj-18-0055 - Vehicles Water: CK23982 NP300 Hardbody

Vote Nos: 9/105-187-763

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

292,175

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Aug 2020: Tenders invited. Sep 2020: Tender closed, busy with evaluation. Oct 2020: Tender awarded, awaiting delivery. Nov 2020: Tender awarded, awaiting delivery. Dec 2020: Tender awarded, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						292,175							292,175	292,175				

Project: pj-18-0072 - Water: New Connections: Water Meters

Vote Nos: 9/105-405-23

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

426,688

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Jul 2020: On order R26118. Aug 2020: On order R26118 Sept 2020: Spend R162269 , on order R18753 Oct 2020: Spend R11621, on order R21209 Nov 2020: On order R21209 Dec 2020: On order R21209																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	30,000	30,000	30,000	40,000	40,000	30,000	30,000	40,000	40,000	50,000	36,688	30,000	200,000	426,688				
Expenditure to date	Capital	24,159	33,389	164,853	11,621									234,022			234,022	192,666	45.2%

Project: pj-19-0011 - Water: Bulk water infrastructure

Vote Nos: 9/105-376-128

Proj Start: **Proj End:**

Location:

Fin Source: CRR

500,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Oct 2020: Expenditure will be incurred if repairs/upgrades are required on the bulk system. Nov 2020: Expenditure will be incurred if repairs/upgrades are required on the bulk system. Dec 2020: Expenditure will be incurred if repairs/upgrades are required on the bulk system.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100,000		100,000		100,000		100,000		100,000		200,000	500,000				

Project: pj-19-0014 - Water: Riebeek Wes Square: New Borehole, Pumps and Irrigation

Location: Riebeek West

Vote Nos: 9/105-214-318

Fin Source: CRR

250,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Aug 2020: Tenders closed busy with evaluation. Sep 2020: Tenders closed busy with evaluation. Oct 2020: Tender awarded.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					50,000	50,000		150,000					100,000	250,000				

Project: pj-20-0008 - Water: Upgrade of water supply - Industrial area (Malmesbury)

Location: Malmesbury

Vote Nos: 9/105-518-334

Fin Source: CRR

1,000,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									300,000	300,000	300,000	100,000		1,000,000				
Expenditure to date	Capital						69,616							69,616			69,616	930,384	93.0%

Cleansing Services

Project: pj-11-0059 - Equipment Refuse Removal

Location: Municipal area

Vote Nos: 9/104-190-749

Fin Source: CRR

20,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2020: R10453. Sept 2020: On order R7394 Okt 2020: Spend R1701 , on order R7394 Nov 2020: On order R7394 Dec 2020: Spend R7394																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10,000	10,000									20,000	20,000				
Expenditure to date	Capital		10,453		1,701		7,394							19,549			19,549	451	2.3%

Project: pj-14-0021 - Refuse site Moorreesburg - fencing

Vote Nos: 9/104-489-338

Proj Start: **Proj End:**

Location: Moorreesburg

Fin Source: CRR

250,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Busy with detail design and tender documentation.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital											100,000	150,000		250,000				

Project: pj-17-0040 - Vehicles Refuse: CK36152 Nissan UD290

Vote Nos: 9/104-192-763

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

2,595,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Sep 2020: Busy with tender documentation. Oct 2020: Busy with tender documentation. Nov 2020: Tender invited. Dec 2020: Tender awarded.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					235,000	7,143	7,143	7,143	7,143	2,317,143	7,143	7,142	242,143	2,595,000				

Project: pj-19-0015 - Refuse: Wheely Bins: Pilot Project

Vote Nos: 9/104-216-422

Proj Start: **Proj End:**

Location:

Fin Source: CRR

1,087,109

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Jul 2020: Tender for supply and delivery of wheelie bins awarded. Aug 2020: Planning the distribution and roll out of project. Sep 2020: Busy with the roll out of the project. Oct 2020: Busy with the roll out of the project. Nov 2020: Wheelie bin distribution complete. Dec 2020: Monitoring project.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10,000	57,660	765,000	254,449							1,087,109	1,087,109				
Expenditure to date	Capital		790,000	30,545	81,655	90,234								992,434			992,434	94,675	8.7%

Project: pj-19-0016 - Equipment: Refuse bins, traps, skips (Swartland)

Location:

Vote Nos: 9/104-245-749

Fin Source: CRR

270,319

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Okt 2020: on order R270319 Dec 2020: R270 319 on order.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				142,340	127,979								270,319	270,319				
Expenditure to date	Capital					270,319								270,319			270,319		0.0%

Sewerage: Waste Water Treatment Plant

Project: pj-13-0008 - Sewerage: Moorreesburg

Location: Moorreesburg

Vote Nos: 9/107-95-81 [MIG]; 9/107-95-87 [CRR]

Fin Source: CRR

31,338,522

MIG

9,303,685

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
S/Notes: July 2020: Mechanical contract - major equipment ordered; Civil contract - construction start in September 2020 Aug 2020: Awaiting construction permit, start of construction scheduled for September. Sep 2020: Awaiting construction permit, start of construction scheduled futher delayd. Oct 2020: Civil contractor establishing on site. Nov 2020: Construction works started. Des 2020: Construction completion 1%.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	4,000,000	4,000,000	4,000,000	3,303,685	4,000,000	3,338,522	18,000,000	40,642,207				
Expenditure to date	Capital		4,370	2,014,331	14,498	6,177,940	1,111,414							9,322,553			9,322,553	31,319,654	77.1%

Project: pj-18-0004 - Sewerage: Darling

Vote Nos: 9/107-90-94 [MIG]; 9/107-90-102 [CRR]

Location: Darling

Fin Source: CRR 11,351,227
MIG 10,852,566

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
S/Notes: July 2020: Refer to pj-18-0004. Mechanical contract - major equipment ordered; Civil Contract - construction programme to be finalised. Aug 2020: Awaiting construction permit, start of construction scheduled for September. Sep 2020: Awaiting construction permit, start of construction scheduled futher delayd. Oct 2020: Civil contractor establishing on site. Nov 2020: Construction works started. Des 2020: Construction completion 1%.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			2,351,227	2,000,000	3,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,852,566	9,351,227	22,203,793				
Expenditure to date	Capital		3,751				9,049,973							9,053,725			9,053,725	13,150,068	59.2%

Swimming Pools

Project: pj-20-0004 - Swimming pool Moorreesburg: Boundary wall

Vote Nos: 9/113-602-302

Location: Moorreesburg

Fin Source: CRR 540,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										140,000	200,000	200,000		540,000				
Expenditure to date	Capital					21,513								21,513			21,513	518,487	96.0%

Corporate Services

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Location: Municipal area

Vote Nos: 9/101-22-737

Fin Source: CRR

20,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		3,000			12,000				3,000	2,000			15,000	20,000				
Expenditure to date	Capital		4,713	1,515	3,695	7,888								17,812			17,812	2,188	10.9%

Project: pj-18-0053 - Purchase of land for cemetery, Moorreesburg

Location: Moorreesburg

Vote Nos: 9/101-546-274

Fin Source: CRR

420,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Dec 2020: Land identified. Negotiations to be commenced with.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												420,000		420,000				

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Location: Municipal area

Vote Nos: 9/103-36-735

Fin Source: CRR

100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: July 2020: Planning underway Oct 20: Spending to be done based on maintenance audit during Nov/Dec 20. Dec 20: Audit completed and quotations in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		30,000		10,000	20,000			20,000		10,000	10,000		60,000	100,000				
Expenditure to date	Capital		1,122	643	29,760									31,525			31,525	68,475	68.5%

Project: pj-20-0026 - Purchase of land: Die Kraaltjie, Transnet Erf 47

Location: Municipal area

Vote Nos: 9/101-544-246

Fin Source: DHS

400,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2020: Feedback awaited from Transnet regarding willingness to sell. Following up on regular basis. Nov 2020: Transnet confirmed willingness to sell. Awaiting offer to purchase Dec 2020: No funds awarded by DHS. Project to be move forward with adjustment budget																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital										400,000				400,000				

Project: pj-20-0027 - Purchase of Property: Erf 507 Malmesbury (Office accommodation - Nedbank)

Location: Malmesbury

Vote Nos: 9/101-552-278

Fin Source: CRR

12,650,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase													Completed				
S/Notes: Sep 2020: In process of finalising Deed of Sale with Nedbank Dec 2020: Deed finalised. Awaiting instructions from conveyancer.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	12,650,000												12,650,000	12,650,000				
Expenditure to date	Capital					12,334,796								12,334,796			12,334,796	315,204	2.5%

Project: pj-20-0028 - Purchase of Property: Erf 512 Malmesbury (Office accommodation - Standard Bank)

Location: Malmesbury

Vote Nos: 9/101-553-284

Fin Source: CRR

6,000,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase													Completed				
S/Notes: July 2020: Transaction pending, subject to August capital budget adjustment Aug 2020: Deed of sale finalised Sep 2020: Property transferred on 22 Sep 2020. Project complete.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			6,000,000										6,000,000	6,000,000				
Expenditure to date	Capital		5,940,000	59,361			-17,391							5,981,970			5,981,970	18,030	0.3%

Project: pj-20-0029 - Purchase of Land: Erf 2180 Moorreesburg

Location: Moorreesburg

Vote Nos: 9/101-554-286

Fin Source: CRR

20,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2020: Awaiting subdivision diagram in order to finalise deed of sale Sep 2020: Deed of sale being finalised (Street reserve) Oct 2020: Awaiting cancellation of bond over property Dec 2020: Transaction in process.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	20,000												20,000	20,000				

Project: pj-20-0030 - Purchase of Land: Erf 2876 Moorreesburg

Location: Moorreesburg

Vote Nos: 9/101-556-292

Fin Source: CRR

100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Oct 2020: Pending funding from Dept of Human Settlements Nov 2020: Project to be moved to the next financial year with Adjustment budget Dec 2020: No funds awarded by DHS. Project to be move forward with adjustment budget																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												100,000		100,000				

Project: pj-20-0031 - Purchase of Land: Erf 2111 Riebeeck Kasteel

Location: Riebeeck Kasteel

Vote Nos: 9/101-558-298

Fin Source: CRR

200,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes: Oct 2020: Pending funding from Dept of Human Settlements Nov 2020: Project to be moved to the next financial year with Adjustment budget Dec 2020: No funds awarded by DHS. Project to be move forward with adjustment budget																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												200,000		200,000				

Public Relations, Library and Tourism Services

Project: pj-17-0069 - Equipment Libraries

Vote Nos: 9/102-360-739

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: DCAS

70,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Sep 20: The computer and printer has been ordered for the Library Manager. Other needs still to be determined Oct 20: Needs analysis in process Dec 20: Quotations in process																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					20,000		10,000		20,000		10,000	10,000	20,000	70,000					
Expenditure to date	Capital				1,846		25,177							27,023			27,023	42,977	61.4%	

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services

Location: Municipal area

Vote Nos: 9/123-25-749

Fin Source: CRR

38,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,000	3,000	19,200	38,000				
Expenditure to date	Capital		1,801	2,362			-246							3,917			3,917	34,083	89.7%

Housing

Project: pj-18-0018 - Dev Services: Malmesbury De Hoop Project (Professional Fees)

Location: Malmesbury West

Vote Nos: 9/123-320-145

Fin Source: DHS

1,139,149

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	99,193	99,193	99,193	99,193	99,193	99,193	99,193	99,193	345,605				595,158	1,139,149				
Expenditure to date	Capital			6,842	8,452	398,024								413,318			413,318	725,831	63.7%

Project: pj-18-0064 a - Dev Services: Riebeek Kasteel Service Sites Project

Location: Riebeek Kasteel

Vote Nos: 9/123-322-150

Fin Source: DHS

958,311

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		191,662	191,662	191,662	191,662	191,663							958,311	958,311				
Expenditure to date	Capital			79,334	4,132	12,876								96,342			96,342	861,969	89.9%

Project: pj-18-0064 b - Dev Services: Riebeek Kasteel Serviced Sites Project (Sewerage)

Location: Riebeek Kasteel

Vote Nos: 9/123-412-87

Fin Source: DHS

5,339,133

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		1,067,826	1,067,826	1,067,826	1,067,826	1,067,829							5,339,133	5,339,133				
Expenditure to date	Capital			1,422,151		921,295								2,343,446			2,343,446	2,995,687	56.1%

Project: pj-18-0064 c - Dev Services: Riebeek Kasteel Serviced Sites Project (Water)

Location: Riebeek Kasteel

Vote Nos: 9/123-413-23

Fin Source: DHS

510,572

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		102,114	102,114	102,114	102,114	102,116							510,572	510,572				
Expenditure to date	Capital			383,649		8,751								392,400			392,400	118,172	23.1%

Project: pj-18-0064 d - Dev Services: Riebeek Kasteel Serviced Sites Project (Streets and Stormwater)

Location: Riebeek Kasteel

Vote Nos: 9/123-433-144

Fin Source: DHS

4,366,779

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		873,355	873,355	873,355	873,355	873,359							4,366,779	4,366,779				
Expenditure to date	Capital			2,011,343		266,871								2,278,214			2,278,214	2,088,565	47.8%

Project: pj-18-0065 a - Dev Services: Kalbaskraal Serviced Sites Project

Location: Kalbaskraal

Vote Nos: 9/123-323-155 [DHS]

Fin Source: DHS

123,749

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				32,916	32,916	32,917							98,749	123,749				
Expenditure to date	Capital			71,911		46,404								118,314			118,314	5,435	4.4%

Project: pj-18-0065 b - Dev Services: Kalbaskraal Serviced Sites (Sewerage)

Location: Kalbaskraal

Vote Nos: 9/123-434-87 [DHS]

Fin Source: DHS

438,713

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		154,571	154,571	129,571									438,713	438,713					
Expenditure to date	Capital				9,730	145,002								154,732			154,732	283,981	64.7%	

Project: pj-18-0065 c - Dev Services: Kalbaskraal Serviced Sites (Water)

Location: Kalbaskraal

Vote Nos: 9/123-435-23 [DHS]

Fin Source: DHS

117,960

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		39,320	39,320	39,320									117,960	117,960					
Expenditure to date	Capital			3,643		7,213								10,856			10,856	107,104	90.8%	

Project: pj-18-0065 d - Dev Services: Kalbaskraal Serviced Sites (Streets & Stormwater)

Location: Kalbaskraal

Vote Nos: 9/123-436-144 [DHS]

Fin Source: DHS

316,943

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		105,647	105,647	105,649									316,943	316,943					
Expenditure to date	Capital			8,386		1,190								9,576			9,576	307,367	97.0%	

Project: pj-18-0066 a - Dev Services: Sibanye-Moorreesburg Serviced Sites (prof fees)

Location: Sibanye

Vote Nos: 9/123-324-165

Fin Source: DHS

1,074,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		200,000		200,000		200,000		200,000	274,000				600,000	1,074,000					
Expenditure to date	Capital			6,520										6,520			6,520	1,067,480	99.4%	

Project: pj-19-0042 - Dev Services: Phola Park (A,B & C) Rudimentary Services

Location: Ilinge Lethu

Vote Nos: 9/123-440-87

Fin Source: CRR

400,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100,000	100,000	100,000	100,000								400,000	400,000				
Expenditure to date	Capital					30,870								30,870			30,870	369,130	92.3%

Project: pj-19-0049 - Dev Services: Darling Serviced Sites (Professional Fees)

Location: Darling

Vote Nos: 9/123-594-412

Fin Source: DHS

225,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Nov 20: Project subject to approval of funding by DHS																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50,000	65,000	50,000	60,000								225,000	225,000				

Project: pj-19-0050 - Dev Services: Darling Serviced Sites (Sewerage)

Location: Darling

Vote Nos: 9/123-596-426

Fin Source: DHS

206,325

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Nov 20: Project subject to approval of funding by DHS																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50,000	50,000	50,000	56,325								206,325	206,325				

Project: pj-19-0051 - Dev Services: Darling Serviced Sites (Water)

Location: Darling

Vote Nos: 9/123-598-434

Fin Source: DHS

308,700

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Nov 20: Project subject to approval of funding by DHS																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100,000	50,000	100,000	58,700								308,700	308,700				

Project: pj-19-0052 - Dev Services: Darling Serviced Sites (Streets & Stormwater)

Location: Darling

Vote Nos: 9/123-588-448

Fin Source: DHS

1,059,975

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Nov 20: Project subject to approval of funding by DHS																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		179,714	114,374	178,447	161,384	174,192	122,386	129,478					808,111	1,059,975					

Project: pj-19-0053 - Dev Services: Abbotsdale Social Economic Facility Project

Location: Abbotsdale

Vote Nos: 9/123-133-167

Fin Source: CRR

5,000,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		400,000	400,000	400,000	600,000	400,000	400,000	600,000	600,000	600,000	600,000		2,200,000	5,000,000					

Project: pj-20-0012 - Dev Services: Malmesbury De Hoop project (Sewerage)

Location: Malmesbury West

Vote Nos: 9/123-464-492

Fin Source: DHS

2,190,322

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital	216,493	192,635	211,337	112,481	591,602	546,364	80,320	133,721	105,369				1,870,912	2,190,322					
Expenditure to date	Capital	90,358		1,460,902										1,551,259			1,551,259	639,063	29.2%	

Project: pj-20-0013 - Dev Services: Malmesbury De Hoop project (Water)

Location: Malmesbury West

Vote Nos: 9/123-468-486

Fin Source: DHS

3,338,021

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Implementation																		
S/Notes: Dec 2020: Project in progress																				
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital	329,932	293,574	522,074	271,420	539,600	370,658	522,407	203,789	284,567				2,327,258	3,338,021					
Expenditure to date	Capital	526,900		603,275		1,584,598								2,714,773			2,714,773	623,248	18.7%	

Project: pj-20-0014 - Dev Services: Malmesbury De Hoop project (Streets and stormwater)

Location: Malmesbury West

Vote Nos: 9/123-472-156

Fin Source: DHS

14,732,508

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1,134,975	1,009,901	1,107,943	1,589,688	2,480,226	2,243,065	2,421,082	1,701,038	1,044,590				9,565,798	14,732,508				
Expenditure to date	Capital	297,212		2,008,795		1,871,144								4,177,151			4,177,151	10,555,357	71.6%

Project: pj-20-0015 - Dev Services: Malmesbury De Hoop project - External Services (Sewerage)

Location: Municipal area

Vote Nos: 9/123-474-496

Fin Source: CRR

590,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			117,251	126,075	101,682	139,875	105,117						484,883	590,000				
Expenditure to date	Capital			130,775		57,723								188,498			188,498	401,502	68.1%

Project: pj-20-0016 - Dev Services: Malmesbury De Hoop project - External Services (Water)

Location: Municipal area

Vote Nos: 9/123-476-166

Fin Source: CRR

890,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			112,852	146,215	180,220	170,674	280,039						609,961	890,000				
Expenditure to date	Capital			2,753		528,703								531,456			531,456	358,544	40.3%

Project: pj-20-0017 - Dev Services: Malmesbury De Hoop project - External Services (Streets and stormwater)

Location: Municipal area

Vote Nos: 9/123-478-174

Fin Source: CRR

500,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			115,347	114,775	117,465	134,293	18,120						481,880	500,000				
Expenditure to date	Capital			490,884										490,884			490,884	9,116	1.8%

Caravan Parks

Project: pj-16-0044 - Equipment: YZF Caravan Park

Location: Yzerfontein

Vote Nos: 9/120-47-745

Fin Source: CRR

30,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	15,000	30,000				

Planning

Project: pj-17-0088 - RSEP - Indoor outdoor sport centre

Location: Malmesbury West

Vote Nos: 9/121-409-27 [CRR]; 9/121-408-27 [Donation]; 9/121-407-27 [DEADP]

Fin Source: CRR

750,000

DEADP

140,154

Other

141,038

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				60,000	120,154	438,983	330,000					82,055	619,137	1,031,192				

Project: pj-17-0100 - RSEP - Entrepreneurial Hub

Location: Malmesbury West

Vote Nos: 9/123-9-27 [DEADP]

Fin Source: DEADP

600,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			200,000	200,000	200,000								600,000	600,000				
Expenditure to date	Capital						523,971							523,971			523,971	76,029	12.7%

Project: pj-17-0101 - RSEP - Darling Project

Vote Nos: 9/123-318-67 [CRR]; 9/121-194-67 [DEADP]

Location: Darling

Fin Source: CRR 1,000,000
DEADP 5,247,148

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Contractor was appointed in November. Implementation will start in January 2021																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			520,000	690,000	690,000	860,000	540,000	480,000	917,148	860,000	690,000		2,760,000	6,247,148				

Project: pj-19-0041 - RSEP - Recreational Nodes

Vote Nos: 9/112-406-27 [DEADP]

Location: Malmesbury West

Fin Source: DEADP 198,989

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Dec 2020: Project in progress																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100,000	98,989								198,989	198,989				

Electrical Engineering Services

Electrical Engineering Services General

Project: pj-11-0096 - Equipment Electricity

Location: Municipal area

Vote Nos: 9/117-39-749

Fin Source: CRR

400,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Tenders invited Sep 20: Tender awarded Dec 20: Equipment delivered																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					350,000	10,000	10,000	10,000	10,000	10,000			360,000	400,000				
Expenditure to date	Capital			347,050	1,250		5,287							353,587			353,587	46,413	11.6%

Electricity Operations, Maintenance and Construction

Project: pj-17-0044 - Electricity: Saamstaan/De Hoop project

Location: Ilinge Lethu

Vote Nos: 9/117-534-176

Fin Source: INEP

3,052,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Construction in process Dec 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					900,000	152,000		500,000	500,000	500,000	500,000		1,052,000	3,052,000				
Expenditure to date	Capital		10,309	29,746	88,258	33,051	29,378							190,742			190,742	2,861,258	93.8%

Project: pj-18-0031 - Electricity: Upgrading of streetlights, floodlighting and building installations

Location: Municipal area

Vote Nos: 9/117-255-188

Fin Source: EEDSM

3,600,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Upgrading work													On schedule				
S/Notes: Jul 20: Project proposal presented to DMRE. Project report in process Aug 20: Project report submitted to DMRE Sep 20: Project report approved by DMRE. Energy efficient streetlights to be ordered Oct 20: Streetlights ordered Nov 20: First batch streetlights delivered Dec 20: Second batch of streetlights ordered																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						2,000,000		600,000	500,000	500,000			2,000,000	3,600,000				
Expenditure to date	Capital			7,957	7,345	1,263,188	6,120							1,284,609			1,284,609	2,315,391	64.3%

Project: pj-19-0019 - Electricity: Morreesburg Sibanye - Infrastructure and connections

Location: Moorreesburg

Vote Nos: 9/117-333-186

Fin Source: INEP

2,600,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Construction													Phase 1 completed, Phase 2 on schedule				
S/Notes: Jul 20: Contractor AM Engineering commence after delay. Material partially delivered. Tender document for Phase 2 connections in process Aug 20: Construction proceed by Contractor AM Engineering. Tenders invited for Phase 2 connections. Sep 20: Construction of Phase 1 by AM Engineering contractor in process. Tenders for Phase 2 adjudicated. Oct 20: Phase 1 99% completed and phase 2 tender awarded Nov 20: Phase 1 energised customers not yet registered on vending system. To be done urgently. Phase 2 construction in process. Dec 20: Phase 1 completed. Phase 2 construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100,000	200,000	200,000	200,000	100,000	50,000	50,000	400,000	400,000	400,000	300,000	200,000	850,000	2,600,000				
Expenditure to date	Capital		359,377		60,812		1,228,233							1,648,421			1,648,421	951,579	36.6%

Project: pj-19-0021 - Electricity: Riebeek Kasteel Low cost housing development- 435 erven - Electrification

Location: Riebeek Kasteel

Vote Nos: 9/117-334-308

Fin Source: CRR

350,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													Streetlights only				
S/Notes: Oct 20: Electification by Eskom and streetlights by municipality. Await electrical network design from Eskom to plan streetlights Nov 20: Eskom design received. Streetlight planning in process. Dec 20: Awaiting Eskom to complete electrical network																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			50,000	200,000			50,000	50,000					250,000	350,000				

Project: pj-19-0022 - Electricity: Kalbaskraal Low cost housing development- 109 erven - Electrification

Location: Kalbaskraal

Vote Nos: 9/117-335-303

Fin Source: CRR

100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													Streetlights only				
S/Notes: Oct 20: Electification by Eskom and streetlights by municipality. Await electrical network design from Eskom to plan streetlights Nov 20: Eskom design received. Streetlight planning in process. Dec 20: Awaiting Eskom to complete electrical network																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			50,000	50,000									100,000	100,000				

Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre

Location: Malmesbury

Vote Nos: 9/117-332-318

Fin Source: CRR

800,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning to upgrade radio network in process Aug 20: Tender to upgrade radio network in process Sep 20: Tender invited to upgrade radio network in process Oct 20: Tender awarded Nov 20: Equipment ordered Dec 20: Delivery scheduled for Jan/Feb 2021																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000			400,000	800,000				

Project: pj-19-0029 - Electricity: Minisubstations Swartland

Location: Yzerfontein

Vote Nos: 9/117-378-22

Fin Source: CRR

3,100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Orders placed Nov 20: Manufacturing in process Dec 20: Manufacturing in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					2,800,000		50,000	50,000	50,000	50,000	50,000	50,000	2,800,000	3,100,000				

Project: pj-19-0030 - Electricity: Swartland LV Upgrading

Vote Nos: 9/117-382-438

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 1,500,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Aug 20: Planning in process Dec 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100,000	100,000	200,000	200,000	200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	900,000	1,500,000				
Expenditure to date	Capital	180,188	156,074	226,518	370,153	14,915	158,991							1,106,839			1,106,839	393,161	26.2%

Project: pj-19-0031 - Electricity: Substation fencing

Vote Nos: 9/117-384-72

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR 200,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Sep 20: Planning in process Dec 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		100,000	200,000				
Expenditure to date	Capital		4,029	33,712		20,947	23,042							81,730			81,730	118,270	59.1%

Project: pj-19-0032 - Electricity: Malmesbury meter and polebox replacement

Vote Nos: 9/117-386-328

Proj Start: Proj End:

Location: Malmesbury

Fin Source: CRR 160,087

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Installation in process Nov 20: Installation in process Dec 20: Installation in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	10,000	20,000	20,000	20,000	20,000	10,000	20,000	10,000	20,000	20,000	20,000	10,000	100,000	160,087				
Expenditure to date	Capital	13,827	5,152	6,325	8,656									33,960			33,960	126,127	78.8%

Project: pj-19-0034 - Electricity: Darling South streetlight network upgrade

Location: Darling

Vote Nos: 9/117-538-192

Fin Source: CRR

200,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Aug 20: Planning in process Sep 20: Material ordered Dec 20: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			50,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000			120,000	200,000				
Expenditure to date	Capital			196,087										196,087			196,087	3,913	2.0%

Project: pj-19-0044 - Electricity: New Connections: Electricity Meters

Location: Municipal area

Vote Nos: 9/117-442-37

Fin Source: CRR

243,913

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation																	
S/Notes: Jul 20-Jun 21: New connections installed upon application and receipt of connection fee.																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	4,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		104,000	243,913				
Expenditure to date	Capital	44,176	80,150	51,517	38,408									214,251			214,251	29,662	12.2%

Project: pj-20-0019 - Electricity: Replace oil metering units (Ostrich Abbotoir - Fabriek str)

Location: Wesbank

Vote Nos: 9/117-536-182

Fin Source: CRR

300,000

Proj Start: Proj End:

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Tenders invited Sep 20: Tender awarded Oct 20: First unit delivered. Second to be ordered Dec20: First unit installed. Second unit to be delivered																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					200,000		50,000		50,000				200,000	300,000				
Expenditure to date	Capital			114,900	45,107									160,007			160,007	139,993	46.7%

Project: pj-20-0020 - Electricity: MV upgrading (Malmesbury - Saamstaan)

Location: Saamstaan

Vote Nos: 9/117-541-194

Fin Source: CRR

1,500,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes:			Jul 20: Planning in process Aug 20: Construction in process Dec 20: Construction in process																
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		50,000	100,000	200,000	500,000	100,000	100,000	100,000	100,000	100,000	100,000	50,000	950,000	1,500,000				

Project: pj-20-0021 - Electricity: Replace obsolete airconditioners

Location: Municipal area

Vote Nos: 9/117-542-506

Fin Source: CRR

100,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes:			Jul 20-Jun 21: Replacement of air conditioners undertaken where required																
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		50,000	100,000				
Expenditure to date	Capital			15,186	9,250									24,436			24,436	75,564	75.6%

Information, Communication and Technology

Project: pj-10-0004 - IT: Storage Array Network (SAN)

Location: Municipal area

Vote Nos: 9/118-261-734

Fin Source: CRR

700,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes:			Jul 20: Planning in process Aug 20: Planning in process Oct 20: Planning in process Nov 20: Planning in process Dec 20: Meeting held to discuss specifications																
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												700,000		700,000				

Project: pj-11-0104 - IT: Terminal replacements

Location: Municipal area

Vote Nos: 9/118-259-729

Fin Source: CRR

40,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 20: Planning in process Aug 20: Quotation requested Dec 20: Order to be placed in Jan with PC order																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				40,000									40,000	40,000				

Project: pj-11-0105 - IT: Scanner replacements

Location: Municipal area

Vote Nos: 9/118-87-729

Fin Source: CRR

80,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 2020: Gather Specifications and models compatability with PayDay software Aug 2020: Meeting with PayDay with regards to units available. Oct 2020: Addition information requested about mobile units Dec 2020: Addition information requested about mobile units																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			80,000										80,000	80,000				

Project: pj-11-0106 - IT: Equipment

Location: Municipal area

Vote Nos: 9/118-39-731

Fin Source: CRR

70,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Jul 2020: Equipment purchased as required Aug 2020: Equipment purchased as required Oct 2020: Equipment purchased as required Nov 2020: Equipment purchased as required Dec 2020: Equipment purchased as required																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		7,000	7,000	7,000	7,000		7,000	7,000	7,000	7,000	7,000	7,000	28,000	70,000				
Expenditure to date	Capital		4,155	1,276	4,132	2,700	-1,455							10,808			10,808	59,192	84.6%

Project: pj-14-0028 - IT: Printers

Vote Nos: 9/118-74-729

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

150,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
S/Notes: Jul 2020: Purchased line and MFP printers Aug 2020: Purchased laser printers Sep 2020: Received printers Oct 20: Additional requests will be accommodated Nov 20: Additional requests will be accommodated Dec 20: Additional requests will be accommodated																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					50,000					100,000			50,000	150,000				
Expenditure to date	Capital			27,117										27,117			27,117	122,883	81.9%

Project: pj-14-0029 - IT: Desktops

Vote Nos: 9/118-201-729

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

170,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
S/Notes: Oct 20: Scheduled for Nov Dec 20: Order to be placed in Jan with Terminals																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					85,000					85,000			85,000	170,000				

Project: pj-14-0030 - IT: Notebooks

Vote Nos: 9/118-64-729

Proj Start: **Proj End:**

Location: Municipal area

Fin Source: CRR

260,000

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
S/Notes: Oct 20: Scheduled for Nov Dec 20: Scheduled for Jan																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					130,000					130,000			130,000	260,000				
Expenditure to date	Capital			3,741										3,741			3,741	256,259	98.6%

Financial Services

Financial Services General

Project: pj-09-0021af - Equipment Finance

Location: Municipal area

Vote Nos: 9/119-25-737

Fin Source: CRR

44,239

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		2,000	3,000	24,000	3,000	2,000	5,239	3,000	2,000				34,000	44,239				
Expenditure to date	Capital		21,001	5,483	4,239	5,106								35,829			35,829	8,410	19.0%

Project: pj-16-0033 - Vehicles Finance: CK40702 Citi Golf 310

Location: Municipal area

Vote Nos: 9/119-50-765

Fin Source: CRR

216,481

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Purchase																	
S/Notes:			Jul 20: Dit is tans uit op tender maar die tender is nog nie toegeken nie Aug 20: Tender sluit																
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				216,720			-239						216,720	216,481				
Expenditure to date	Capital				188,975									188,975			188,975	27,506	12.7%

Protection Services

Traffic and Law Enforcement

Project: pj-17-0064 - Vehicles Traffic and Law Enforcement: CK14877 Nissan bakkie

Location: Municipal area

Vote Nos: 9/126-269-763

Fin Source: DCS

561,600

Proj Start: 04-Sep-20 **Proj End:** 29-Jan-21

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Tender process																	
1	2	Procurement process																	
1	3	Delivery and equipment																	
S/Notes: Sep: Re-advertise for tender Nov 20: Tender has been evaluated Dec 20: Recommendation done by BEC evaluation committee																			
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					561,600								561,600	561,600				

Project: pj-18-0068 - K9 Unit: Equipment

Location: Municipal area

Vote Nos: 9/126-353-146

Fin Source: DCS

50,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				10,000		10,000		10,000		10,000	10,000		20,000	50,000				
Expenditure to date	Capital			24,400	14,787									39,186			39,186	10,814	21.6%

Fire and Emergency Services

Project: pj-10-0139 - Equipment Fire and Emergency Services

Location: Municipal area

Vote Nos: 9/125-27-749

Fin Source: CRR

120,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			35,000		35,000			35,000			15,000		70,000	120,000				
Expenditure to date	Capital					28,090								28,090			28,090	91,910	76.6%

Project: pj-19-0026 - Vehicles Fire Services: New Fire Fighting Vehicle

Vote Nos: 9/125-484-248 [CRR]; 9/125-482-206 [FSCBG]

Location:

Fin Source: CRR 468,000
FSCBG 732,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Delivery of chassis/cab																		
1	2	Build of a super structure																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					720,000						480,000		720,000	1,200,000				
Expenditure to date		Capital					590,720								590,720			590,720	609,280	50.8%

Protection Services General

Project: pj-10-0138 - Equipment Protection

Vote Nos: 9/126-44-749

Location: Municipal area

Fin Source: CRR 96,000

Proj Start: **Proj End:**

Grp	No	Activity	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	YTDDec	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				22,000			20,000		20,000		34,000		22,000	96,000				
Expenditure to date		Capital				29,559		-10,195							19,364			19,364	76,636	79.8%

8 CAPITAL BUDGET EXPENDITURE

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Mid-Year Assessment								
Month	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
Monthly expenditure performance trend								
July	21 205	17 761	1 433	1 433	17 761	16 328	91.9%	1%
August	14 993	8 773	7 732	9 165	26 533	17 368	65.5%	4%
September	16 751	22 630	12 150	21 315	49 164	27 849	56.6%	10%
October	20 887	22 206	1 326	22 641	71 369	48 729	68.3%	11%
November	28 627	33 090	27 295	49 936	104 459	54 523	52.2%	24%
December	19 807	22 205	16 918	66 854	126 664	59 810	47.2%	31%
January	15 735	14 389			141 053	-		
February	17 929	16 826			157 879	-		
March	19 180	17 648			175 527	-		
April	14 612	15 042			190 568	-		
May	13 661	13 583			204 151	-		
June	9 048	8 982			213 133	-		
Total Capital expenditure	212 436	213 133	66 854					

Monthly cash flows will be adjusted with the mid-year adjustments budget during January.

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Mid-Year Assessment

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure		68 092	58 996	1 444	17 428	37 867	20 438	54.0%	58 996
Roads Infrastructure		40 403	36 676	163	7 141	22 240	15 099	67.9%	36 676
<i>Roads</i>		40 403	36 676	163	7 141	22 240	15 099	67.9%	36 676
Storm water Infrastructure		-	-	-	-	-	-	-	-
Electrical Infrastructure		8 506	6 506	1 281	2 135	2 496	361	14.5%	6 506
<i>MV Substations</i>		200	200	23	82	100	18	18.3%	200
<i>MV Networks</i>		7 152	3 052	29	191	1 052	861	81.9%	3 052
<i>LV Networks</i>		1 154	3 254	1 228	1 863	1 344	(519)	-38.6%	3 254
Water Supply Infrastructure		8 626	6 342	-	3 884	4 374	491	11.2%	6 342
<i>Distribution</i>		8 626	6 092	-	3 884	4 274	391	9.1%	6 092
<i>Distribution Points</i>		-	250	-	-	100	100	100.0%	250
Sanitation Infrastructure		10 306	9 221	-	4 269	8 757	4 488	51.3%	9 221
<i>Reticulation</i>		10 306	9 221	-	4 269	8 757	4 488	51.3%	9 221
Solid Waste Infrastructure		250	250	-	-	-	-	-	250
<i>Landfill Sites</i>		250	250	-	-	-	-	-	250
<i>Waste Transfer Stations</i>		-	-	-	-	-	-	-	-
Community Assets		13 090	19 804	1 299	2 074	9 395	7 321	77.9%	19 804
Community Facilities		8 700	13 364	659	1 218	6 727	5 509	81.9%	13 364
<i>Centres</i>		5 000	5 000	-	-	2 200	2 200	100.0%	5 000
<i>Parks</i>		700	1 417	35	594	1 067	473	44.3%	1 417
<i>Public Open Space</i>		3 000	6 347	100	100	2 860	2 760	96.5%	6 347
<i>Markets</i>		-	600	524	524	600	76	12.7%	600
Sport and Recreation Facilities		4 390	6 440	640	856	2 668	1 812	67.9%	6 440
<i>Indoor Facilities</i>		3 850	5 701	640	835	2 469	1 635	66.2%	5 701
<i>Outdoor Facilities</i>		540	739	-	22	199	177	89.2%	739
Other assets		3 777	4 495	-	634	2 486	1 851	74.5%	4 495
Operational Buildings		1 000	1 000	-	-	-	-	-	1 000
<i>Municipal Offices</i>		500	500	-	-	-	-	-	500
<i>Yards</i>		500	500	-	-	-	-	-	500
Housing		2 777	3 495	-	634	2 486	1 851	74.5%	3 495
<i>Social Housing</i>		2 777	3 495	-	634	2 486	1 851	74.5%	3 495
Computer Equipment		2 200	2 200	-	31	785	754	96.1%	2 200
Computer Equipment		2 200	2 200	-	31	785	754	96.1%	2 200
Furniture and Office Equipment		354	354	25	139	187	48	25.9%	354
Furniture and Office Equipment		354	354	25	139	187	48	25.9%	354
Machinery and Equipment		2 720	4 383	293	2 233	3 797	1 564	41.2%	4 383
Machinery and Equipment		2 720	4 383	293	2 233	3 797	1 564	41.2%	4 383
Transport Assets		4 873	4 873	-	780	1 605	825	51.4%	4 873
Transport Assets		4 873	4 873	-	780	1 605	825	51.4%	4 873
Land		18 790	19 790	(17)	18 317	18 670	353	1.9%	19 790
Land		18 790	19 790	(17)	18 317	18 670	353	1.9%	19 790
Total Capital Expenditure on new assets	1	113 896	114 895	3 044	41 636	74 791	33 155	44.3%	114 895

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Mid-Year Assessment

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure		22 198	22 198	3 401	3 699	15 887	12 188	76.7%	22 198
Roads Infrastructure		18 898	18 898	3 401	3 665	13 027	9 362	71.9%	18 898
<i>Roads</i>		18 898	18 898	3 401	3 665	13 027	9 362	71.9%	18 898
Electrical Infrastructure		3 300	3 300	-	34	2 860	2 826	98.8%	3 300
<i>MV Substations</i>		3 100	3 100	-	-	2 800	2 800	100.0%	3 100
<i>LV Networks</i>		200	200	-	34	60	26	43.5%	200
Community Assets		1 000	1 000	-	-	1 000	1 000	100.0%	1 000
Community Facilities		1 000	1 000	-	-	1 000	1 000	100.0%	1 000
<i>Public Ablution Facilities</i>		1 000	1 000	-	-	1 000	1 000	100.0%	1 000
Total Capital Expenditure on renewal of existing assets	1	23 198	23 198	3 401	3 699	16 887	13 188	78.1%	23 198

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Mid-Year Assessment

Description	Ref	Budget Year 2020/21							
		Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure		71 946	71 613	10 473	21 520	32 188	10 668	33.1%	71 613
Roads Infrastructure		-	-	-	-	-	-	-	-
Storm water Infrastructure		500	500	77	160	500	340	68.1%	500
<i>Storm water Conveyance</i>		500	500	77	160	500	340	68.1%	500
Electrical Infrastructure		7 500	7 100	165	2 748	4 170	1 422	34.1%	7 100
<i>MV Switching Stations</i>		300	300	-	160	200	40	20.0%	300
<i>MV Networks</i>		1 500	1 500	-	-	950	950	100.0%	1 500
<i>LV Networks</i>		5 700	5 300	165	2 588	3 020	432	14.3%	5 300
Water Supply Infrastructure		1 100	1 167	70	236	167	(70)	-41.7%	1 167
<i>Distribution</i>		1 100	1 167	70	236	167	(70)	-41.7%	1 167
Sanitation Infrastructure		62 846	62 846	10 161	18 376	27 351	8 975	32.8%	62 846
<i>Waste Water Treatment Works</i>		62 846	62 846	10 161	18 376	27 351	8 975	32.8%	62 846
Community Assets		3 396	3 427	-	-	2 799	2 799	100.0%	3 427
Community Facilities		-	-	-	-	-	-	-	-
Sport and Recreation Facilities		3 396	3 427	-	-	2 799	2 799	100.0%	3 427
<i>Outdoor Facilities</i>		3 396	3 427	-	-	2 799	2 799	100.0%	3 427
Total Capital Expenditure on upgrading of existing assets	1	75 342	75 040	10 473	21 520	34 987	13 467	38.5%	75 040

9 NON-FINANCIAL PERFORMANCE

The following documents are included:

- (a) The results in respect of the indicators and targets in Chapter 7 of the Integrated Development Plan; and
- (b) The results in respect of the generic indicators and targets of the Municipal Manager and Directors.

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM

2020/1 - PERFORMANCE IDP (Semester 1 Report)

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Bolton, Mark - Director: Financial Services

Strategic Objective: 4.7 Sound long-term financial planning including making the right investment decisions

KPA: IDP Implementation (FS) (Weight = 20%) Avg Rating = 0.0

pd-17-0013: 4.7 Review of Long Term Financial Plan in line with adoption of new IDP every five years	1: Review completed [Type=Qtr 3 Only]	2: 0.0% By March 2022	0.0% N/a		
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pd-17-0014: 4.7 Review budget related policies for purposes of insuring relevance and alignment to Budget Circular	1: Review completed [Type=Qtr 3 Only]	2: 0.0% Annually by March	0.0% N/a		
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Du Toit, Roelof - Director: Electrical Engineering Services

Strategic Objective: 5.6 Maintenance, upgrading and extension that sustain and improve the current condition of electrical infrastructure

KPA: IDP Implementation (EES) (Weight = 20%) Avg Rating = 0.0

pd-17-0028: 5.6 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of electrical infrastructure	1: Budget and motivation submitted to budget office (minimum 6% of annual electricity revenue allocation is a Nersa license condition) [Type=Qtr 2 Only]	2: 100.0% Yes (by end of November annually)	100.0% Yes	3.0	
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Strategic Objective: 5.7 Provide electricity cost effectively

KPA: IDP Implementation (EES) (Weight = 20%) Avg Rating = 0.0

pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	1: 0.0% Maintain the annual average below 8%	0.0% 6% for rolling 12 months		
		2: 0.0% Maintain the annual average below 8%	0.0% 6% for rolling 12 months		NOTES: Provisional figure

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Humphreys, Philip - Director: Protection Services

Strategic Objective: 1.8 Increase the effectiveness of the municipal traffic & law enforcement service

KPA: IDP Implementation (PS) (Weight = 20%) Avg Rating = 0.0

pd-17-0030: 1.8 Effective traffic and law enforcement execution by using an Automated Number Plate Recognition (ANPR) Bus	1: Number of reports on progress submitted to the portfolio committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	0.0% 1 cumulative		
		2: 0.0% 10 per annum	0.0%	0.0	

Strategic Objective: 1.10 Prevent and manage land invasion. Monitor informal settlements

KPA: IDP Implementation (PS) (Weight = 20%) Avg Rating = 0.0

pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Number of reports on progress submitted to the Portfolio Committee [Type=Qtr 4 Only]	1: 0.0% 10 per annum	0.0% 3 cumulative		
		2: 0.0% 10 per annum	0.0%	0.0	

Strategic Objective: 1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective Protection Service to all communities in the Swartland

KPA: IDP Implementation (PS) (Weight = 20%) Avg Rating = 0.0

pd-18-0001: 1.11 An effective operational Protection Service	1: Secure budget to expand the current Firefighting and Emergency resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		2: 100.0% Yes (annually by November)	100.0% Yes	3.0	
	2: Secure budget to expand the current Law Enforcement resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		2: 100.0% Yes (annually by November)	100.0% Yes	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Objective:	1.12 Extension of service delivery of Protection Services Department				
KPA: IDP Implementation (PS)					(Weight = 20%) Avg Rating = 0.0
pd-18-0002: 1.12 Extension of learners licence centres for Darling and Riebeek Valley	2: Learners licence centre operational in Riebeek Valley [Type=Qtr 1 Only]	1: 0.0% Yes (by July 2021)	0.0% N/a		NOTES: Add the following to the KPI with the revision of the IDP: "subject to a budget allocation and approval from the National Department of Transport"
	3: Learners licence centre operational in Darling [Type=Qtr 1 Only]	1: 100.0% Yes (by July 2020)	0.0%		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Krieger, Jo-Ann - Director: Development Services

Strategic Objective: 1.1 Facilitate access to the economy

KPA: IDP Implementation (DS) (Weight = 20%) Avg Rating = 0.0

pd-20-0005: 1.1 Support local economic development through skills and enterprise development	1: Number of SMME training sessions [Type=Avg All]	1: 100.0% 1 per quarter	0.0%	0.0	
		2: 100.0% 1 per quarter	100.0% 3	3.0	

pd-20-0006: 1.1 Engagement with formal business on SMME support	1: Annual engagement held [Type=Qtr 4 Only]	2: 0.0% Yes (by June 2021)	0.0% N/a		
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Strategic Objective: 1.6 Coordinate social development internally and externally with partners

KPA: IDP Implementation (DS) (Weight = 20%) Avg Rating = 0.0

pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	1: 0.0% Yes (by June annually)	0.0% N/a		
		2: 0.0% Yes (by June annually)	0.0% N/a		

Strategic Objective: 1.7 Lobby for the basic needs and rights of vulnerable groups

KPA: IDP Implementation (DS) (Weight = 20%) Avg Rating = 0.0

pd-17-0048: 1.7 Develop guidelines for vulnerable women (gender)	1: Gender action plan approved [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	0.0% N/a		NOTES: Objective must to change to: Develop guidelines for vulnerable persons. KPI to change to: Guidelines for persons with disabilities approved
		2: 0.0% Yes (by June 2021)	0.0% N/a		NOTES: Objective must to change to: Develop guidelines for vulnerable persons. KPI to change to: Guidelines for persons with disabilities approved

Strategic Objective: 3.3 Enhance conservation and biodiversity

KPA: IDP Implementation (DS) (Weight = 20%) Avg Rating = 0.0

pd-17-0053: 3.3 Finalise stewardship programme	1: Registration of stewardship programme with Cape Nature on municipal land [Type=Qtr 4 Only]	1: 0.0% By June 2021	0.0% N/a		
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0053: 3.3 Finalise stewardship programme	1: Registration of stewardship programme with Cape Nature on municipal land [Type=Qtr 4 Only]	2: 0.0% By June 2021	0.0% N/a		
<hr/>					
Strategic Objective:	3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing				
KPA: IDP Implementation (DS)					(Weight = 20%) Avg Rating = 0.0
pd-17-0062: 3.9 Appoint credible housing institution to build and manage social housing	1: Appointment finalised [Type=Qtr 2 Only]	1: 0.0% By December 2022	0.0% N/a		REASONS: Before a credible housing institution can be appointed, a social housing policy must be drafted. INTERVENTIONS: Drafting of policy
		2: 100.0% By December 2022	0.0% N/a		REASONS: Before a credible housing institution can be appointed, a social housing policy must be drafted. INTERVENTIONS: Drafting of policy
pd-17-0063: 3.9 Obtain land use rights and secure funding for (FLISP) housing, Gap housing and social housing	2: Funding secured [Type=Qtr 4 Only]	1: 0.0% By June 2022	0.0% N/a		
		2: 0.0% By June 2022	0.0% N/a		
pd-20-0002: 3.9 Draft a credible social housing policy	1: Social Housing policy completed [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	0.0% N/a		
		2: 0.0% Yes (by June 2021)	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager

Strategic Objective: 2.1 Relevant stakeholders systematically improve local competitive advantages

KPA: IDP Implementation (MM) (Weight = 40%) Avg Rating = 0.8

pd-17-0033: 2.1 Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages	1: Number of key stakeholder groups actively contributing to improved competitive advantage [Type=Qtr 2 Only]	1: 0.0% 10 by end of Dec 2020, 15 by end of Dec 2022	0.0% 6 cumulative (from 2019/20)		
		2: 100.0% 10 by end of Dec 2020, 15 by end of Dec 2022	100.0% 10 by end of Dec 2020	3.0	

Strategic Objective: 2.2 Well located, serviced sites and premises available for commercial and industrial investors

KPA: IDP Implementation (MM) (Weight = 40%) Avg Rating = 0.8

pd-17-0034: 2.2 Ensure adequate supply of land and services for commercial and industrial premises.	1: Number of well located, serviced industrial sites available [Type=Qtr 2 Only]	1: 0.0% 15 by end of Dec 2020, 20 by end of Dec 2022	0.0% 10 (cumulative from 2018)		
		2: 100.0% 15 by end of Dec 2020, 20 by end of Dec 2022	113.3% 17 by end of Dec 2020	3.4	

Strategic Objective: 2.4 Local markets work better to increase opportunity for local small businesses

KPA: IDP Implementation (MM) (Weight = 40%) Avg Rating = 0.8

pd-17-0036: 2.4 Establish a local business opportunity network incl. a local business directory	1: Number of opportunities advertised / shared with Swartland businesses [Type=Qtr 2 Only]	1: 0.0% 50 by end of Dec 2020, 100 by end of Dec 2022	0.0% 100 (cumulative since 2018)		
		2: 100.0% 50 by end of Dec 2020, 100 by end of Dec 2022	100.0% 128 by end of Dec 2020	3.0	

Strategic Objective: 2.5 Easier for farmers to add and grow new / promising business models

KPA: IDP Implementation (MM) (Weight = 40%) Avg Rating = 0.8

pd-17-0037: 2.5 New (more enabling) Spatial Development Framework	1: Number of key constraints to growth removed [Type=Qtr 2 Only]	1: 0.0% 2 by end of Dec 2020, 3 by end of Dec 2022	0.0% 1 (cumulative from 2019)		
		2: 100.0% 2 by end of Dec 2020, 3 by end of Dec 2022	100.0% 2	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Objective:		2.6 Easier for local citizens to access economic opportunity			
KPA: IDP Implementation (MM)					(Weight = 40%) Avg Rating = 0.8
pd-17-0038: 2.6 Establish an information portal pointing to best information sources including local support services	1: Number of unique visitors (local, with more than 1 page view) [Type=Qtr 2 Only]	1: 0.0% 300 by end of Dec 2020, 400 by end of Dec 2022	0.0% 341 (cumulative from 2018)		
		2: 100.0% 300 by end of Dec 2020, 400 by end of Dec 2022	100.0% 535 by end of Dec 2020	3.0	
Strategic Objective:		4.6 Identify risks and implement preventative and corrective controls			
KPA: IDP Implementation (MM)					(Weight = 40%) Avg Rating = 0.8
pd-17-0065: 4.6 Assign Risk Management responsibilities to Internal Audit as RM Shared Services contract ended	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 3 Only]	1: 0.0% Every second year	0.0% N/a		
		2: 0.0% Every second year	0.0% N/a		NOTES: IA Charter approved on 28 May 2019
pd-17-0066: 4.6 Compile a Handover procedure to newly appointed Manager, Internal Audit	1: Complete handover procedure [Type=Qtr 3 Only]	1: 0.0% By March 2021	0.0% N/a		
		2: 0.0% By March 2021	0.0%	0.0	
pd-17-0067: 4.6 Assign Disciplinary Committee responsibilities to four newly appointed members	1: Appointment of new members for the Disciplinary Committee over a period of six months for continuity [Type=Qtr 1 Only]	1: 100.0% 2 members by July 2020 and thereafter every three years	100.0%	3.0	
pd-17-0068: 4.6 Maintain an effective independent Performance, Risk and Financial Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRF Committee over a period of three years for continuity [Type=Qtr 4 Only]	1: 0.0% Annually by June	0.0%	0.0	NOTES: Mr De Jager till 31 October 2021 Mr Lawrence till 31 October 2022 Ms Gani till 31 July 2023
		2: 0.0% Annually by June	0.0%	0.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Terblanche, Madelaine - Director: Corporate Services

Strategic Objective: 2.7 Increase tourism visitors and brand as a good place to live

KPA: IDP Implementation (CS) (Weight = 20%) Avg Rating = 0.0

pd-20-0001: 2.7 Do product assessment and compile a development and marketing strategy for the Swartland	1: Study done and strategy compiled [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2021)	0.0% N/a		
		2: 0.0% Yes (by June 2021)	0.0% N/a		

Strategic Objective: 4.11 Access for citizens to secure tenure

KPA: IDP Implementation (CS) (Weight = 20%) Avg Rating = 0.0

pd-20-0004: 4.11 Implement title restoration project in conjunction with Human Settlements and Kaya Lam	1: Percentage of pre-1994 properties (estate cases) transferred [Type=Qtr 4 Only]	1: 0.0% 50% of 24 by June 2021; 100% of 24 by June 2022	0.0% 0% cumulative		
		2: 0.0% 50% of 24 by June 2021; 100% of 24 by June 2022	0.0% 0% cumulative		NOTES: Awaiting funds to be allocated in Jan 2021 adjustment budget

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Zikmann, Louis - Director: Civil Engineering Services

Strategic Objective: 5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads

KPA: IDP Implementation (CES) (Weight = 20%) Avg Rating = 0.0

pd-17-0020: 5.2 Investigate and report to council annually on the status quo condition of surfaced roads	1: Report submitted to the Portfolio Committee [Type=Qtr 1 Only]	1: 100.0% Yes (by end of Sep annually)	100.0% Yes	3.0	
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pd-17-0021: 5.2 Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		2: 100.0% Yes (by end of Nov annually)	100.0% Yes	3.0	

Strategic Objective: 5.3 Ensure sufficient civil services capacity for planned developments

KPA: IDP Implementation (CES) (Weight = 20%) Avg Rating = 0.0

pd-17-0022: 5.3 Review and maintain master plans in accordance with the most recent growth model information	1: Master plans reviewed and maintained [Type=Qtr 3 Only]	2: 0.0% Yes (annually by end of March)	0.0% N/a		
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Strategic Objective: 5.4 Maintenance, upgrading and extension that sustain and improve the current condition of civil infrastructure

KPA: IDP Implementation (CES) (Weight = 20%) Avg Rating = 0.0

pd-17-0023: 5.4 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
		2: 100.0% Yes (by end of Nov annually)	100.0% Yes	3.0	

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM

2020/1 - PERFORMANCE DIRECTORS (Semester 1 Report)

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Bolton, Mark - Director: Financial Services					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage Financial Services				
pd-09-0080: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 10.2% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 86.2% cumulative		
pd-09-0081: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 90.0% cumulative		
		2: 0.0% 90% for the year	0.0% 98.0% cumulative		
pd-09-0082: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 18.0% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 35.1% cumulative	0.0	
pd-09-0083: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0085: Performance and financial monitoring	1: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0086: Annual Report inputs provided by departments	1: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0087: Budget inputs provided by departments	1: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0089: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.6% 95.0% pm average	3.2	
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		2: 0.0% 100% cumulative by end of June annually	0.0%	0.0	
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0092: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a		REASONS: AG audit has not commenced INTERVENTIONS: No intervention required
		2: 100.0%	0.0% N/a		
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Payments of creditors within 30 days - reasons for non-timeouse payments recorded Indigents audits/ household inspections commenced and is an ongoing process
		2: 20.0%	0.0% N/a		
pd-09-0093: Risk identification and control implementation	1: Confirmation of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	0.0% No	3.0	REASONS: The Head, Income was not available during November and December 2020 to perform the risk assessment, due to the late commence of the AG audit and her retirement. INTERVENTIONS: The risk assessment needs to be updated before the end of February 2021
	2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	0.0%		REASONS: No action plans INTERVENTIONS: No intervention required
	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	0.0% N/a		
5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0093: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-09-0096: General KPI: Ensure general financial viability	1: % outstanding service debtors to revenue = B/C Where - B - represents total outstanding service debtors C - represents annual revenue actually received for services [Type=Qtr 2 Only]	2: 100.0% Norm = 20%	100.0% 20.63%	3.0	
	2: Cost coverage = (B+C) / D Where - B - represents all available cash at a particular time C - represents investments D - represents monthly fixed operating expenditure [Type=Qtr 2 Only]	2: 100.0% Norm = 1-3 months	166.6% 10 mnths	5.0	
	3: % debt coverage = D/ (B-C) Where - B - represents total operating revenue received C - represents operating grants D - represents debt service payments (i.e. interest + redemption) due within financial year [Type=Qtr 2 Only]	2: 100.0% Norm = 45%	166.7% 14.07%	5.0	
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1 month by the end of Qtr 1	3.0	
		2: 100.0% 3 months maximum	100.0% 2 months by the end of Qtr 2	3.0	
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.7% pm average	3.6	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	2: 100.0% 4% pm maximum	0.0% N/a		REASONS: From 1 December 2020 reporting is done from the PayDay system. The service provider is still in process of writing the necessary report. INTERVENTIONS: No further intervention needed.
pd-13-0004: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		2: 100.0% Yes	0.0% N/a		
pd-14-0015: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-14-0025: General KPI: Indigent households (qualifying households earning equal or less than R4515 per month or as per the CFO's discretionary powers) with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 31.3% cumulative		
		2: 0.0% 100% by end of June	0.0% 50.5% cumulative	0.0	
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% N/a		REASONS: Target needs to change INTERVENTIONS: Target will be changed in January to annually by February NOTES: Change target to "Yes (annually by February)"
pd-18-0008: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0%	3.0	
pd-19-0002: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
pd-19-0009: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Du Toit, Roelof - Director: Electrical Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	Manage Electrical Engineering Services (Goal 5)				
pd-09-0064: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 9.8% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 27.1% cumulative	0.0	
pd-09-0065: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 10.9% cumulative		
		2: 0.0% 90% for the year	0.0% 34.8% cumulative	0.0	
pd-09-0066: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 22.6% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 43.6% cumulative	0.0	
pd-09-0067: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0070: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0071: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0073: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	97.6% 87.8% pm average	2.9	REASONS: Annual and long term contracts not concluded yet. INTERVENTIONS: Will be monitored by the director
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		2: 0.0% 100% cumulative by end of June annually	0.0%	0.0	
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes			
pd-09-0076: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0				
		2: 100.0%	0.0% N/a					
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a					
		2: 100.0%	0.0% N/a					
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/A					
		2: 20.0%	0.0% N/a					
	pd-09-0077: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)			0.0% No	3.0	REASONS: Risk assessments not performed due to unavailability of staff and information as a result of the cyber attack and late commencement of the AG audit. INTERVENTIONS: Risk assessments to be updated by the end of February 2021
			3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]			2: 100.0% Yes (bi-annually by November and May)		
4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]		1: 100.0% Yes	100.0% Yes	3.0				
		2: 100.0% Yes	100.0% Yes	3.0				
5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]		1: 100.0% Yes	0.0% N/A	3.0				
		2: 100.0% Yes	100.0% Yes					
6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/A						

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0079: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	66.7% 2	3.0	REASONS: Because of Covid-19 contact meeting were avoided INTERVENTIONS: Invocoms will be held in Qtr 2
		2: 100.0% 2 per quarter	100.0% 3	3.0	
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 6 months by the end of Qtr 1	3.0	REASONS: Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. INTERVENTIONS: To be advertised again.
		2: 100.0% 3 months maximum	80.0% 5 months by the end of Qtr 2	3.0	REASONS: Vacancy of Senior Electrician vacant since 29 February 2020. Vacancy has been advertised externally at two occasions and no suitable candidate could be recruited. Post was readvertised and no candidates met the minimum requirements. Job Description amended for re-evaluation at the next session Job Evaluation Unit during December 2020. INTERVENTIONS: Job description amended for re-evaluation at the next session
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
		2: 100.0% 4% pm maximum	0.0% N/a		REASONS: From 1 December 2020 reporting is done from the PayDay system. The service provider is still in process of writing the necessary report. INTERVENTIONS: No further intervention needed.
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 103 for the whole organisation	0.0% 2.58 cumulative		
		2: 0.0% 4 (103 for the whole organisation)	0.0% 6.92 cumulative	0.0	
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 12 (296 for the whole organisation)	0.0% 14 cumulative		
		2: 0.0% 12 (296 for the whole organisation)	0.0% 14 cumulative	0.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/A		
		2: 100.0% Yes	0.0% N/a		
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-14-0024: General KPI: Improved access to electricity	1: % of urban households with access to electricity [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 4.4% cumulative		
		2: 0.0% 100% by end of June	0.0% 33.8% cumulative	0.0	
pd-17-0080: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% N/a		REASONS: Target needs to change INTERVENTIONS: Target will be changed in January to annually by February NOTES: Change target to "Yes (annually by February)"
pd-18-0009: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
pd-19-0003: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0010: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Humphreys, Philip - Director: Protection Services					
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	Manage Protection Services				
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 1.2% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 33.4% cumulative	0.0	
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 25.0% cumulative		
		2: 0.0% 90% for the year	0.0% 70.0% cumulative	0.0	
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 19.7% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 43.7% cumulative		
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0106: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0107: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0109: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	103.6% 93.2% pm average	3.1	
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 1/1 employee for Jul		
		2: 0.0% 100% cumulative by end of June annually	0.0% 2/4 employees at the end of Dec		
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-09-0112: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0		
		2: 100.0%	0.0% N/a			
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a			
		2: 100.0%	0.0% N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a			
		2: 20.0%	0.0% N/a			
	pd-09-0113: Risk identification and control implementation	1: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0%	100.0%		3.0
			Yes (bi-annually by November and May)	Yes		
2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]		2: 100.0%	0.0%			
		Yes (bi-annually by November and May)	N/a			
3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]		1: 100.0%	100.0%	3.0		
		Yes	Yes			
		2: 100.0%	100.0%	3.0		
		Yes	Yes			
4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]		1: 100.0%	0.0%			
		Yes	N/a			
	2: 100.0%	0.0%				
	Yes	N/a				
5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0%	0.0%				
	Yes	N/a				

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	66.7% 2	3.0	REASONS: Lockdown regulations not allowing contact meetings in July 2020. INTERVENTIONS: None
		2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1.6 months at the end of Qtr 1	3.0	
		2: 100.0% 3 months maximum	100.0% 1.5 months at the end of Qtr 2	3.0	
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	100.0% 3.6% pm average	3.0	
		2: 100.0% 4% pm maximum	0.0% N/a		REASONS: From 1 December 2020 reporting is done from the PayDay system. The service provider is still in process of writing the necessary report. INTERVENTIONS: No further intervention needed.
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 10 (103 for the whole organisation)	0.0% N/a		
		2: 0.0% 10 (103 for the whole organisation)	0.0% 0.26 cumulative	0.0	
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 29 (296 for the whole organisation)	0.0% 1 cumulative		
		2: 0.0% 29 (296 for the whole organisation)	2 cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0003: Asset safeguarding	2: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		2: 100.0% Yes	100.0% Yes	3.0	
pd-14-0017: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-16-0004: Effective monitoring of informal settlements	1: Report to Portfolio Committee on any new informal dwellings / structures erected [Type=Avg All]	1: 100.0% Yes - monthly	100.0% Yes	3.0	
		2: 100.0% Yes - monthly	100.0% Yes	3.0	
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 27.3% cumulative		
		2: 0.0% 100% by end of June	0.0% 73.3% cumulative	0.0	
pd-17-0081: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		2: 100.0% Yes (annually by November)	0.0% N/a		REASONS: Target needs to change INTERVENTIONS: Target will be changed in January to annually by February NOTES: Change target to "Yes (annually by February)"

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0010: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
pd-19-0004: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
pd-19-0011: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Krieger, Jo-Ann - Director: Development Services					
Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	Manage Development Services (Goal 3)				
pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 18.5% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 30.9% cumulative	0.0	
pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 15.0% cumulative		
		2: 0.0% 90% for the year	0.0% 45.0% cumulative	0.0	
pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 12.8% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 30.5% cumulative	0.0	
pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0054: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0055: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0057: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	107.4% 96.7% pm average	3.2	
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% N/a		
		2: 0.0% 100% cumulative by end of June annually	0.0% 0/1 employees for Qtr 2		
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-09-0060: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0		
		2: 100.0%	0.0% N/a			
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a			
		2: 100.0%	0.0% N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a			
		2: 20.0%	0.0% N/a			
	pd-09-0061: Risk identification and control implementation	1: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
			2: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	0.0% N/a	
3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]		1: 100.0% Yes	100.0% Yes	3.0		
		2: 100.0% Yes	100.0% Yes	3.0		
4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]		1: 100.0% Yes	0.0% N/a			
		2: 100.0% Yes	0.0% N/a			
5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]		1: 100.0% Yes	0.0% N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	
pd-10-0024: Provide for Integrated Housing projects	2: If bulk services are not available for any one of projects in terms of the project approval by DHS, has the planning and budget process for the provision of bulk services commenced? [Type=Qtr 2 Only]	1: 0.0% Yes (Annually by October)	0.0% Yes (will be rated in Oct)		
		2: 100.0% Yes (annually by October)	0.0% N/a		REASONS: KPI not applicable to Development Services INTERVENTIONS: Remove KPI in Jan 2021 NOTES: Remove KPI in Jan 2021
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 2 months at the end of qrt 1	3.0	
		2: 100.0% 3 months maximum	100.0% 2 months at the end of qrt 2	3.0	
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
		2: 100.0% 4% pm maximum	0.0% N/a		REASONS: From 1 December 2020 reporting is done from the PayDay system. The service provider is still in process of writing the necessary report. INTERVENTIONS: No further intervention needed.
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 5 (103 for the whole organisation)	0.0% 6.94 cumulative		
		2: 0.0% 5 (103 for the whole organisation)	0.0% 10.87 cumulative	0.0	
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 14 (296 for the whole organisation)	0.0% 20 cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0011: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	2: 0.0% 14 (296 for the whole organisation)	0.0% 20 cumulative	0.0	
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		2: 100.0% Yes	0.0% N/a		
pd-14-0018: Communication Strategy implementation	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		2: 100.0% 1 per quarter	100.0% 1	3.0	
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 18.0% cumulative		
		2: 0.0% 100% by end of June	0.0% 29.8% cumulative	0.0	
pd-17-0082: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		2: 100.0% Yes (annually by November)	100.0% Yes	3.0	NOTES: Change target to "Yes (annually by February)"
pd-18-0012: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0005: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
pd-19-0012: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage the Office of the Municipal Manager and Organisation				
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative		
		2: 0.0% At least 10 p.a.	0.0% 5 cumulative	0.0	
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative		
		2: 0.0% At least 10 p.a.	0.0% 5 cumulative	0.0	
pd-14-0029: General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (between 90% and 105%)	0.0% 10.0% cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0029: General KPI: % of capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	1: % of capital budget spent [Type=Qtr 4 Only]	2: 0.0% Qtr 4 (between 90% and 105%)	0.0% 31.4% cumulative	0.0	
pd-19-0001: Monitor and report on the performance of contractors in terms of section 116(2) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
	2: Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to the Mayoral Committee [Type=Avg All]	1: 100.0% 1 per quarter	0.0% N/a		INTERVENTIONS: A discussion will take place on 19 October 2020 to decide on the way forward
		2: 100.0% 1 per quarter	0.0%	0.0	REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered.
pd-19-0015: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by Nov)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	Facilitate economic development in the municipal area				
pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Qtr 4 Only]	1: 0.0% Yes (before end of June)	0.0% N/a		
		2: 0.0% Yes (before end of June)	0.0% Yes (Will be rated by end of June)		
pd-09-0012: LED fund management	1: % of the LED funds actually spent [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 0.7% cumulative		
		2: 0.0% 90% for the year	0.0% 51.6% cumulative	0.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	1: 0.0%	0.0%		
		100 for the year	153 cumulative		
		2: 0.0%	0.0%		
		100 for the year	153 cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Terblanche, Madelaine - Director: Corporate Services					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage Corporate Services				
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 30.1% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 92.1% cumulative	0.0	
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 30.0% cumulative		
		2: 0.0% 90% for the year	0.0% 92.0% cumulative	0.0	
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 18.8% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 43.4% cumulative	0.0	
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security hack that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0038: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0039: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule? [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0041: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.0% 94.5% pm average	3.2	
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 2/2 employees for Qtr 1		
		2: 0.0% 100% cumulative by end of June annually	0.0% 2/2 employees for Qtr 2		
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-09-0044: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	78.0% by the end of Qtr 1	2.3		
		2: 100.0%	100.0% by the end of Qtr 2	3.0		
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a			
		2: 100.0%	0.0% N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a			
		2: 20.0%	0.0% N/a			
	pd-09-0045: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	100.0% Yes	3.0	
			3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0% Yes (bi-annually by November and May)	0.0% N/a	
4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]		1: 100.0% Yes	100.0% Yes	3.0		
		2: 100.0% Yes	100.0% Yes	3.0		
5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]		1: 100.0% Yes	0.0% N/a			
		2: 100.0% Yes	100.0% Yes	3.0		
6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]		1: 100.0% Yes	0.0% N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0045: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1.8 months at the en of qtr 1	3.0	
		2: 100.0% 3 months maximum	100.0% 3 months at the en of qtr 2	3.0	
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.7% pm average	3.6	
		2: 100.0% 4% pm maximum	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator among others INTERVENTIONS: Has been recovered. No further intervention needed.
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 8 (103 for the whole organisation)	0.0% 1.7 cumulative		
		2: 0.0% 8 (103 for the whole organisation)	0.0% 4.01 cumulative	0.0	
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 23 (296 for the whole organisation)	0.0% 11 cumulative		
		2: 0.0% 23 (296 for the whole organisation)	0.0% 21 cumulative	0.0	
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of Previously disadvantaged individuals appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Avg All]	1: 100.0% 70%	128.0% 90% (9/10 employees)	3.8	
		2: 100.0% 70%	109.9% 76.9% (10/13 employees)	3.3	
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's salary budget actually spent on implementing its workplace skills plan [Type=Qtr 4 Only]	1: 0.0% 0.5% (R239 382 362)	0.0% 0.2% cumulative		NOTES: Target in IDP = 1% (R2 393 824). Council budgeted 0.5% (R1 196 912) Change KPI with new IDP to: "% of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative)" Change Target to: "At least 90%"
		2: 0.0% 0.5% (R1 196 912)	0.0% 0.5% cumulative		NOTES: Target in IDP = 1% (R2 393 824). Council budgeted 0.5% (R1 196 912) Change KPI with new IDP to: "% of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative)" Change Target to: "At least 90%"
pd-16-0009: Promote employment equity through continuous planning	1: Compilation/review of Employment Equity plan completed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of November)	0.0% N/a		
		2: 100.0% Yes (by end of November)	0.0% N/a		REASONS: In terms of paragraph 7.10(e) of the Code of Good Practice on the Preparation, Implementation and Monitoring of the Employment Equity Plan, Government Notice 393 dated 28 April 2017, the EE Plan may only be reviewed if there is a major event or restructuring during its duration. No major event or restructuring occurred in this year to necessitate to a review. INTERVENTIONS: No intervention required
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		2: 0.0% Yes (by end of March)	0.0% N/a		
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 20.7% cumulative		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	2: 0.0% 100% by end of June	0.0% 51.1% cumulative	0.0	
pd-17-0083: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		2: 100.0% Yes (annually by November)	0.0% N/a		REASONS: Target needs to change INTERVENTIONS: Target will be changed in January to annually by February NOTES: Change target to "Yes (annually by February)"
pd-18-0011: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
pd-19-0006: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
pd-19-0013: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Zikmann, Louis - Director: Civil Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	Manage Civil Engineering Services				
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 3.1% cumulative		
		2: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 22.0% cumulative	0.0	
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 20.0% cumulative		
		2: 0.0% 90% for the year	0.0% 39.0% cumulative	0.0	
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 10.3% cumulative		
		2: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 27.0% cumulative	0.0	
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0%	0.0	
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 3	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0019: Annual Report inputs provided by departments	2: Departmental input to the annual report submitted by due date [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0020: Budget inputs provided by departments	2: Budget requests provided to financial department in accordance with the budget time schedule [Type=Qtr 2 Only]	2: 100.0% Yes	100.0% Yes	3.0	
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		2: 100.0% 0 maximum	100.0% 0	3.0	
pd-09-0022: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.8% 95.2% pm average	3.2	
		2: 100.0% 90.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed.
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Qtr 4 Only]	1: 0.0% 100% cumulative by end of June annually	0.0% 6/7 employees for Qtr 1		
		2: 0.0% 100% cumulative by end of June annually	0.0% 3/3 employees for Qtr 2		
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	0.0% N/a		REASONS: Reporting not possible due to security breach that affected Collaborator INTERVENTIONS: Has been recovered. No further intervention needed
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0%	3.0	
		2: 100.0%	100.0%	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-09-0025: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	100.0%	3.0		
		2: 100.0%	0.0% N/a			
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 2 & 3]	1: 0.0%	0.0% N/a			
		2: 100.0%	0.0% N/a			
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	96.0%	3.0	REASONS: Contract to be signed by both parties and Council to be informed at their next meeting INTERVENTIONS: Contract to be finalised during October 2020	
		2: 20.0%	100.0%	3.0		
pd-09-0026: Risk identification and control implementation	2: Confirmations of risk assessment done [Type=Qtr 2 & 4]	2: 100.0%	0.0% No	3.0	REASONS: Risk assessments not performed due to unavailability of staff and information as a result of the cyber attack and late commencement of the AG audit. INTERVENTIONS: Risk assessments to be performed before the end of February 2021.	
		3: % of Risk Action Plans implemented in accordance with the agreed time frame [Type=Qtr 2 & 4]	2: 100.0%	0.0% N/a	REASONS: No action plans INTERVENTIONS: No intervention required	
	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	Yes	100.0% Yes	3.0	
		2: 100.0%	Yes	0.0% N/a		
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	Yes	0.0% N/a		
		2: 100.0%	Yes	0.0% N/a		
6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0%	Yes	0.0% N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	2: 100.0% Yes	0.0% N/a		
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		2: 100.0% 2 per quarter	100.0% 2	3.0	
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	80.0% 3.2 months at the end of qrt 1	3.0	REASONS: Vacancy of Bricklayer (Moorreesburg) to be advertised as soon as internal candidates completed their Bricklaying Trade Test. Trade Test postponed due to Lockdown. INTERVENTIONS: Awaiting new date
		2: 100.0% 3 months maximum	80.0% 3.6 months at the end of qrt 2	3.0	
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	120.0% 1.8% pm average	3.6	
		2: 100.0% 4% pm maximum	0.0% N/a		REASONS: From 1 December 2020 reporting is done from the PayDay system. Service provider is still in process of writing the necessary report. INTERVENTIONS: No further intervention needed.
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 76 (103 for the whole organisation)	0.0% 15.82 cumulative		
		2: 0.0% 76 (103 for the whole organisation)	0.0% 50.06 cumulative	0.0	
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 218 (296 for the whole organisation)	0.0% 49 cumulative		
		2: 0.0% 218 (296 for the whole organisation)	0.0% 123 cumulative	0.0	
pd-12-0086: Improved water sustainability	1: % total water losses [Type=Avg All]	1: 100.0% Maintain the annual average below 17%	100.0% 17% (Provisional)	3.0	
		2: 100.0% Maintain the annual average below 17%	100.0% 17% (Provisional)	3.0	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes	
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a			
		2: 100.0% Yes	0.0% N/a			
pd-14-0014: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0		
		2: 100.0% 1 per quarter	100.0% 1	3.0		
pd-14-0023: General KPI: Improved access to water, sanitation and refuse removal	1: % of urban households with access to at least piped (tap) water within 200 meters from dwelling [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% of urban households with access to basic water supply (at least piped (tap) water within 200 meters from dwelling)"	
		2: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% of urban households with access to basic water supply (at least piped (tap) water within 200 meters from dwelling)"	
	2: % of urban households with access to at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP) [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% of urban households with access to basic sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP))"	
		2: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% of urban households with access to basic sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP))"	
	3: % households registered for refuse removal service which receive a service once a week [Type=Avg All]	1: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% households with basic refuse removal services or better (registered for refuse removal service which receive a service once a week)"	
		2: 100.0%	100.0%	3.0	NOTES: Change KPI with new IDP to "% households with basic refuse removal services or better (registered for refuse removal service which receive a service once a week)"	
	pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
			2: 0.0% Yes (by end of March)	0.0% N/a		

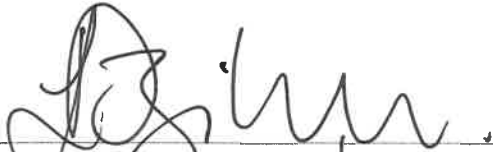
Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 13.2% cumulative	0.0	
		2: 0.0% 100% by end of June	0.0% 91.5% cumulative		
pd-17-0084: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		NOTES: Change target to "Yes (annually by February)"
		2: 100.0% Yes (annually by November)	0.0% N/a		REASONS: Target needs to change INTERVENTIONS: Target will be changed in January to annually by February NOTES: Change target to "Yes (annually by February)"
pd-18-0013: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0%	3.0	
pd-19-0007: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		2: 100.0% Yes	100.0% Yes	3.0	
pd-19-0014: Training needs of staff	1: Training needs of staff identified and provided to HR at meetings held with all departments during November annually [Type=Qtr 2 Only]	2: 100.0% Yes (annually by November)	0.0% No	3.0	REASONS: Due to a shortage of funds only certain training projects could realise for 2020/21 (E2 Actual Training for 2020/21). INTERVENTIONS: The statutory training will only realise if the application for additional funds is approved. The proposal is that the rest of the training projects that were identified, but that will not realise for 2020/21, be applied in place of the training needs assessment for 2021/22 (F2 Total Planned Training).

QUALITY CERTIFICATION

I, **Joachim Jacobus Scholtz**, Municipal Manager of Swartland Municipality (WC015), hereby certifies that the mid-year budget and performance assessment has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Joachim Jacobus Scholtz (Municipal Manager of Swartland Municipality)

Signature




Date

21 / 01 / 2021

I, **Mark Anthony Clive Bolton**, Chief Financial of Swartland Municipality (WC015), hereby certifies that the mid-year budget and performance assessment (qualified per the information provided by Strategic Services) has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print Name: Mark Anthony Clive Bolton (Chief Financial of Swartland Municipality)

Signature



Date

21 / 01 / 2021