



**MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE OFFICE OF THE MAYOR ON FRIDAY, 25 JANUARY 2019 AT 14:00**

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**PRESENT:**

Executive Mayor, alderman T van Essen (chairman)  
Deputy Executive Mayor, alderlady M S I Goliath

Members of the Mayor's Committee:

Clr P E Solomons  
Clr O M Stemele  
Alderman R F van der Westhuizen  
Alderlady M van Zyl

Other councillors:

The Speaker, clr M A Rangasamy

Officials:

Municipal Manager, mr J J Scholtz  
Director: Protection Services, mr P A C Humphreys  
Acting Director: Development Services, mr A M Zaayman  
Director: Civil Engineering Services, mr L D Zikmann  
Director: Corporate Services, ms M S Terblanche  
Director: Electrical Engineering Services, mr R du Toit  
Manager: Secretarial and Record Services, ms N Brand

**1. OPENING**

The chairperson opened the meeting

**2. APOLOGIES**

No apologies received.

**3. NEW MATTERS**

**3.1 TABLING OF DRAFT ANNUAL REPORT: 2017/2018 FINANCIAL YEAR (7/1/1/1)**

The Municipal Manager confirmed that the Auditor-General issued the Audit Report on 24 January 2019. As previously reported to Council, the Auditor-General considered the late submission of the financial statements as a material non-compliance with the result that the municipality did not obtain a clean audit.

The draft annual report has been provided to the Auditor-General and the amendments are discussed with members of the Executive Mayoral Committee.

The draft annual report can now be submitted to the Council on 31 January 2019 with the input received from the Office of the Auditor-General.

Resolution/...

3.1/...

**RESOLUTION**

- (a) That cognisance be taken of the annual report in respect of the 2017/2018 financial year, as tabled in terms of section 127(2) of the MFMA, and of which the tabling is done in the format as prescribed by National Treasury's MFMA Circular 63 of 2012;
- (b) That cognisance be taken of the following steps to be taken in terms of section 130 of the MFMA, being
  - (i) disclosure of the annual report;
  - (ii) inviting the public to submit representations in connection with the report;
  - (iii) inviting the public and relevant organs of state to attend the special council meeting on 28 March 2019, when the annual report and oversight report will be discussed;
  - (iv) submission of the annual report to the Auditor-General, provincial treasury and the provincial department responsible for local government;
- (c) That the MPAC be authorized in terms of section 79(2)(d) of the Structures Act, 1998 to co-opt advisory members who are not members of the council, including the following:
  - (i) the external financial audit committee;
  - (ii) two ward committee members to be co-opted on the performance assessment panel;
- (d) That the members of the ward committees also be extended an invitation to attend (1) the MPAC-meeting on the above date and (2) the special council meeting on 28 March 2019;
- (e) That councillors who are not members of the MPAC take note that they should also be conducting their own review of the report by inter alia having discussions with their constituents, ward committees and ward representatives to encourage inputs and comments for consideration at the full council meeting on 28 March 2019.

**(SGD) T VAN ESSEN  
EXECUTIVE MAYOR**