



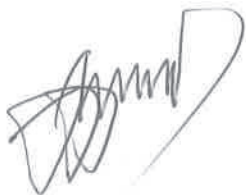
Munisipaliteit
Municipality
Umasipala

Supply Chain Management Implementation Report

March 2015

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 January 2015 to 31 March 2015.

A handwritten signature in black ink, appearing to be 'M. M. M.', written over a rectangular stamp area.

Municipal Manager
31 March 2015

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to Council, in order to strengthen Council's oversight role.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Policy and Preferential Procurement Policy has been reviewed and approved by Council on 30 May 2014.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

During this quarter the BAC met **2 times**, and **3** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,
- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Two Senior Clerk: Logistics,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**
 - The database for suppliers is operated on the Collaborator system, and is continuously updated on a daily basis.

The total number of active registered suppliers amounts to **1207**.

- Provincial Treasury has engaged with a company, Ariba, to administrate and maintain a database for the Western Cape. The Western Cape Supplier Database is available to all municipalities in the Western Cape, free of charge. The proposed date for the change-over to the WC Supplier Database is 1 July 2015.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A representative from the unit attended the bi-annual SCM forum meeting, which was hosted by the Provincial Treasury at the Drakenstein Municipal Council Chambers, Paarl on 13 February 2015.

Reporting

Reports of all awards made above R100 000 have been submitted to

- Provincial Treasury in terms of the supply chain management circular no 19 of 2008.

All awards made above R30 000 have been registered on the National Treasury website.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

ANNEXURE A

FORMAL TENDERS (>R200,000) AWARDED: 1 JANUARY 2015 - 31 MARCH 2015

DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
2015-04-24	T11.14.15	Supply and Delivery of Energy Efficient Streetlights	R 2 795 533.08	4-6 weeks	Siyphambili Electrical and Industrial Supplies	1
2015-05-23	T19.14.15	Electrification of UISP Housing in Phola Park and De Hoop Farm in Malmesbury	R 5 163 123.66	20 weeks	Solethu Energy (Pty) Ltd	3
2015-05-23	T20.14.15	Supply and Delivery of Energy Efficient Streetlights	R 2 510 381.12	4-6 weeks	Siyphambili Electrical and Industrial Suppliers cc	1
			R 10 469 037.86			

ANNEXURE B

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 JANUARY 2015 - 31 MARCH 2015

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Paving Blocks	SCM31.14.15	2015-01-20	R 43 640.57	AWV Project Management	1
Rehabilitation of Darling Waste Disposal Site	SCM33.14.15	2015-01-30	R 93 936.00	Waste-Gro	4
Rehabilitation of Yzerfontein Waste Disposal Site	SCM34.14.15	2015-01-30	R 42 864.00	Waste-Gro	4
Renewal of 150 x Citrix XenDesktop and 1 x Citrix Access Gateway VPX Platform	SCM36.14.15	2015-02-02	R 58 010.04	First Technology Western Cape (Pty) Ltd	2
Supply and Delivery of Machine Peeled Creo Poles	SCM35.14.15	2015-02-02	R 33 858.00	Powerrec (Pty) Ltd	1
Supply and Delivery of 450x Den Kreo Poles	SCM32.14.15	2015-02-02	R 34 091.70	AWV Project Management	1
Aquatic Weed Control in Various Rivers in Malmesbury and Moorreesburg	SCM37.14.15	2015-02-17	R 55 786.13	Henchem	5
Supply and Delivery of Polymer Covers and Frames	SCM40.14.15	2015-02-17	R 31 863.00	VW Civils Engineering	1
Supply and Delivery of 15x Desktops	SCM43.14.15	2015-03-16	R 87 478.47	Mantella IT Support Services	1
Supply and Delivery of 6x Terminals and 6x LED Monitors	SCM44.14.15	2015-03-16	R 41 265.17	Mantella IT Support Services	1
Supply and Construction of Drywall and Supply and Installation of Desk at Traffic Department, Wesbank Malmesbury	SCM38.14.15	2015-03-17	R 57 000.00	F Bocks Verfkontrakteurs	1
Supply and Delivery of 16x Spigot Cement Lamp Poles	SCM52.14.15	2015-03-27	R 40 955.64	Startune (Pty) Ltd	1
Supply, Installation and Commissioning of Chlorine Dosing System	SCM49.14.15	2015-03-27	R 199 939.00	Maxal Projects	2
Supply, Fit and Balance 4 x 15.5-25 Tyres	SCM50.14.15	2015-03-27	R 33 736.00	Supa Quick Moorreesburg	6
			R 854 423.72		