



Munisipaliteit
Municipality
Umasipala

Supply Chain Management Implementation Report

September 2014

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 July 2014 to 30 September 2014.

A handwritten signature in black ink, appearing to be 'M. M. M.', written in a cursive style.

Municipal Manager
30 September 2014

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to Council, in order to strengthen Council's oversight role.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Policy and Preferential Procurement Policy has been reviewed and approved by Council on 30 May 2014.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

During this quarter the BAC met **4 times**, and **17** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Manager: Supply Chain Management,
- Head: Logistics,

- Head: Demand & Acquisition,
- Principal Clerk: Orders,
- Two Senior Clerk: Logistics,
- Secretary: SCM,
- Senior Storeman,
- Storeman,
- Senior Clerk: Stationery and
- Three Senior Clerks (Buyers).

Systems

- **Supplier Database**

The database for suppliers is operated on the Collaborator system, and is continuously updated on a daily basis.

The total number of active registered suppliers amounts to **1219**.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. A representative from the unit attended the quarterly SCM forum meeting, which was hosted by the Provincial Treasury at the Drakenstein Municipal Council Chambers, Paarl on 15 August 2014.

Reporting

Reports of all awards made above R100 000 have been submitted to

- Provincial Treasury in terms of the supply chain management circular no 19 of 2008.

All awards made above R30 000 have been registered on the National Treasury website.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

FORMAL TENDERS (>R200,000) AWARDED: 1 JULY 2014 - 30 SEPTEMBER 2014

DATE AWARDED	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
29.07.2014	T30.13.14	Supply and Delivery of 200KVA Enclosed Generator	R 341 430.00	2 Weeks	Emergency Diesel Power	4
29.07.2014	T31.13.14	Supply and Delivery of Portable Air Compressor	R 285 392.16	1 Week	Demolition Technologies	3
29.07.2014	T36.13.14	Supply and Delivery of 3ton Tipper Truck	R 552 649.20	10-12 Weeks	JB's Trucks t/a Perdeberg Trucks	2
29.07.2014	T37.13.14	Supply and Delivery of Vacuum Tanker	R 1 264 037.00	12-15 Weeks	JB's Trucks	2
29.07.2014	T13.13.14	Professional Civil and Electrical Engineering Services for Various Projects	R -	30.06.2017	Pool of Consultants	
12.08.2014	T23.13.14	Collection of General Solid Waste Chatsworth, Riverlands, Kalbaskraal	R 1 151 338.53	30.06.2017	Burton Niemand	1
02.09.2014	T01.14.15	Repairs to Darling Swimming Pool	R 699 299.37	6 Weeks	Nammic Engineering	2
02.09.2014	T04.14.15	Supply and Erect Fencing at Darling Cemetery	R 211 179.30	5 Weeks	Sharon Rose Trading	3
02.09.2014	T06.14.15	Supply and Delivery of 1x 4x4 LDV	R 397 544.35	4-12 Weeks	Protea Toyota	2
02.09.2014	T08.14.15	Supply and Delivery of 1x Light Delivery Vehicle	R 258 666.00	6-8 Weeks	JB's Trucks t/a Perdeberg Trucks	2
02.09.2014	T34.13.14	Supply and Delivery of High Pressure Drain Cleaning Trailer	R 159 075.60	4-6 Weeks	Ian Dickie & Co (Pty) Ltd	6
02.09.2014	T35.13.14	Supply and Delivery of Lowbed Trailer	R 473 100.00	12-14 Weeks	Chieftain Africa Pty Ltd	0
02.09.2014	T38.13.14	Upgrading of Water Network Malmesbury Phase 2	R 1 933 670.68	20 Weeks	Westland Civils cc	2
02.09.2014	T03.14.15	Supply Asphaltting Services	Tariffs	30.06.2015	Martin & East	3
02.09.2014	T32.13.14	Reseal of Tennis and Netball Courts in Malmesbury and Moorreesburg	Tariffs	30.06.2015	Johan Schwartz Trading	4
25.09.2014	T19.13.14	Purchase of Garden Refuse Removal Tipper Truck	R 398 300.00	6-8 Weeks	JB's Trucks t/a UD Trucks	2
25.09.2014	T10.14.15	Supply and Delivery of 1x Light Motor Vehicle	R 175 595.69	4 Weeks	CMH Fleet Solutions	3

INFORMAL TENDERS (>R30,000<R200,000) AWARDED: 1 JULY 2014 - 30 SEPTEMBER 2014

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Delivery of Concrete Lighting Poles	SCM02.14.15	2014-08-08	R 199 978.80	Powerrec (Pty) Ltd	1
Rehabilitation of Yzerfontein Waste Disposal Site	SCM05.14.15	2014-08-08	R 43 434.00	H.Baumgarten	4
Supply and Delivery of 1x Cable Fault Acoustic Listening Device	SCM03.14.15	2014-08-08	R 90 687.00	Flo Specialized Product Solutions	1
Supply and Delivery of 1x 25kV High Voltage Generator	SCM04.14.15	2014-08-08	R 102 030.00	Flo Specialized Product Solutions	1
Supply and Delivery of 2x Blowermowers	SCM08.14.15	2014-08-22	R 77 520.00	Agrico Pty Ltd	0
Supply Rubberised Bitumen Emulsion	SCM10.14.15	2014-09-04	R 177 840.00	Dalven Products cc	0
Supply and Delivery of Laserjet Printers	SCM13.14.15	2014-09-05	R 54 235.50	First Technology Western Cape (Pty) Ltd	2
Supply and Delivery of 12x Laptops	SCM15.14.15	2014-09-05	R 128 879.28	First Technology Western Cape (Pty) Ltd	2
Supply and Delivery of 18x HP T510 Terminals	SCM16.14.15	2014-09-08	R 86 717.52	First Technology Western Cape (Pty) Ltd	2
Supply and Delivery of HP Desktops	SCM14.14.15	2014-09-08	R 79 517.28	First Technology Western Cape (Pty) Ltd	2
Removal of sludge from Malmesbury Sewerage Works	SCM17.14.15	2014-09-12	R 82 875.00	Swaco Organies	6
Replace Roof Covering YZF Municipal Offices	SCM12.14.15	2014-09-15	R 63 698.70	F Bocks Verkontrakteurs	3
Analysis of Potable Drinking Water	SCM06.14.15	2014-09-18	R 68 484.94	A.L Abbott and Associates	4
Replacement of Windows at YZF Fish Market	SCM18.14.15	2014-09-22	R 46 000.00	Darling Cleaning Service	3

R 1 301 898.02