

WC015 Swartland Municipality

In - Year Report of Municipalities

Prepared in terms of the Local Government Municipal Finance Management Act (56/2003) Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.



Monthly Budget Statement January 2014

Table of Contents

PART 1: IN-YEAR REPORT

- Section 1 - Mayor's Report
- Section 2 - Resolutions
- Section 3 - Executive Summary
- Section 4 - In-year budget statement tables

PART 2: SUPPORTING DOCUMENTATION

- Section 5 - Debtors' analysis
- Section 6 - Creditors' analysis
- Section 7 - Investment portfolio analysis
- Section 8 - Allocation and grant receipts and expenditure
- Section 9 - Councillor and board members allowances and Employee benefits
- Section 10 - Material variances to the SDBIP
- Section 11 - Capital programme performance
- Section 12 - Other supporting documentation
- Section 13 - Municipal manager's quality certification

PART 1 – IN-YEAR REPORT

Section 1 – Mayor’s Report

1.1 In-Year Report – Monthly Budget Statement

1.1.1 Implementation of budget in terms of SDBIP

No comments for January 2014

1.1.2 Financial problems or risks facing the municipality

No comments for January 2014

1.1.3 Other information

No comments for January 2014

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the monthly and quarterly budget statement and supporting documentation for January 2014

Section 3 – Executive Summary

3.1 Introduction

The Municipal Manager, as Accounting Officer of the Municipality, is required by Section 71(1) of the Municipal Finance Management Act to submit a report in a prescribed format to the Mayor within 10 working days after the end of each month on the state of the Municipality’s budget.

3.2 Consolidated performance

The following table summarises the overall position on the capital and operating Budgets

	Original Budget	Adjustment Budget	Actual	Variance	Variance %
Operating Expenditure	R 478 880 932	R 495 083 772	R 240 486 826	R 254 596 946	51%
Operating Revenue	R 466 847 737	R 490 710 737	R 246 075 829	R 244 634 908	50%
Capital	R 83 479 509	R 91 530 588	R 37 563 774	R 53 966 814	59%

3.2.1 Revenue by Source Against annual budget (original approved and latest adjustments)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	69 020	69 020	5 172	45 711	40 285	5 426	13%	69 020
Property rates - penalties & collection charges	-	-	-	-	-	-	-	-
Service charges - electricity revenue	178 645	176 927	14 120	102 629	107 436	(4 807)	-4%	176 927
Service charges - water revenue	33 265	33 191	3 916	17 190	22 704	(5 514)	-24%	33 191
Service charges - sanitation revenue	24 844	24 747	1 786	16 865	14 534	2 331	16%	24 747
Service charges - refuse revenue	19 215	19 203	1 570	11 741	11 231	510	5%	19 203
Service charges - other	-	-	-	-	-	-	-	-
Rental of facilities and equipment	3 088	3 088	332	2 144	1 994	150	8%	3 088
Interest earned - external investments	10 820	10 820	2 947	3 243	3 311	(68)	-2%	10 820
Interest earned - outstanding debtors	1 276	1 276	167	1 026	696	330	47%	1 276
Dividends received	-	-	-	-	-	-	-	-
Fines	4 039	4 039	743	3 409	2 358	1 051	45%	4 039
Licences and permits	3 007	3 007	316	2 066	1 667	399	24%	3 007
Agency services	2 539	2 539	263	1 615	1 475	141	10%	2 539
Transfers recognised - operational	53 629	70 038	-	24 379	42 502	(18 123)	-43%	70 038
Other revenue	11 621	11 621	1 117	7 597	6 553	1 043	16%	11 621
Gains on disposal of PPE	200	200	90	681	200	481	240%	200
Total Revenue (excluding capital transfers and contributions)	415 207	429 715	32 538	240 295	256 945	(16 650)	-6%	429 715

The statement of Financial Performance compares the expenditure and revenue against budget for the period ended 31 January 2014. The YTD variance for property rates for January stands at 13%. This is due to policy changes whereby, consumers who are in default and haven't settled their outstanding accounts will be levied for the full year at the beginning of the financial year as they forfeit their right to be levied on a monthly basis. The same reason applies to sanitation and refuse where the variance stands at 16% and 5% respectively. The variance for water stands at -24%. Revenue received from fines is at 45% above YTD budget projections. Swartland now has a new contract with Sintell from 1 July 2013 and new speed cameras have been installed in the Malmesbury area. Grants and Subsidies received variance currently stands at -43% because i.t.o GRAP the funds only get transferred to the general ledger once the conditions of the grants have been met. Revenue received in the month of January stands at R32.5 million. Variance for revenue received stands at 6% below budget projections for the month of January 2014.

Operating expenditure by type

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Expenditure By Type								
Employee related costs	127 499	129 593	9 608	69 953	74 010	(4 057)	-5%	129 593
Remuneration of councillors	7 839	7 526	585	4 094	4 391	(297)	-7%	7 526
Debt impairment	10 748	10 748	-	-	4 423	(4 423)	-100%	10 748
Depreciation & asset impairment	74 104	74 826	6 126	42 885	36 462	6 422	18%	74 826
Finance charges	15 096	15 096	3	7 709	7 581	128	2%	15 096
Bulk purchases	150 625	150 625	11 930	77 116	81 285	(4 168)	-5%	150 625
Other materials	-	-	-	-	-	-	-	-
Contracted services	3 453	3 477	318	1 902	1 990	(88)	-4%	3 477
Transfers and grants	2 083	2 083	178	1 465	969	496	51%	2 083
Other expenditure	73 397	88 648	4 295	29 582	43 084	(13 502)	-31%	88 648
Loss on disposal of PPE	5 263	1 788	-	-	-	-	-	1 788
Total Expenditure	470 108	484 411	33 044	234 706	254 195	(19 489)	-8%	484 411
Surplus/(Deficit)	(54 901)	(54 695)	(505)	5 589	2 750	2 839	0	(54 695)
Transfers recognised - capital	42 868	45 547	-	-	44 868	(44 868)	(0)	45 547
Contributions recognised - capital	-	4 775	-	-	-	-	-	4 775
Contributed assets	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Taxation	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Attributable to minorities	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)

Overall, operating expenditure is currently at 8% below our budgeted expenditure projection up until 31 January 2014. Employee related costs currently stand at 5% below the YTD budget projections. Swartland is very reluctant to write-off bad debts as we do not want to foster the habit of non-payment even though we make provision for it. It is often the case that those people who appear on the list of bad debts to be discussed to be written off, and are written off, appear on the same list of bad debtors to be written off the following year. Hence, why the debt impairment variance is so high between what we make provision for and what is actually written-off. Grants and subsidies paid is 51% above the projected YTD expenditure.

Refer to Table C4 for further details on both revenue by source and expenditure by type.

Capital expenditure

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January								
Vote Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Multi-Year expenditure appropriation								
Vote 1 - Corporate Services	-	-	-	-	-	-	-	-
Vote 2 - Civil Services	31 344	34 419	1 443	7 207	9 707	(2 500)	-26%	34 419
Vote 3 - Council	-	-	-	-	-	-	-	-
Vote 4 - Electricity Services	-	-	-	-	-	-	-	-
Vote 5 - Financial Services	-	1 445	-	-	-	-	-	1 445
Vote 6 - Development Services	-	-	-	-	-	-	-	-
Vote 7 - Municipal Manager	-	-	-	-	-	-	-	-
Vote 8 - Protection Services	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	31 344	35 865	1 443	7 207	9 707	(2 500)	-26%	35 865
Single Year expenditure appropriation								
Vote 1 - Corporate Services	428	428	4	22	22	0	0%	428
Vote 2 - Civil Services	34 937	35 025	32	20 176	20 179	(4)	0%	35 025
Vote 3 - Council	815	1 115	-	-	-	-	-	1 115
Vote 4 - Electricity Services	11 340	11 340	1 186	4 573	4 571	2	0%	11 340
Vote 5 - Financial Services	1 244	1 712	9	662	697	(35)	-5%	1 712
Vote 6 - Development Services	3 148	5 723	3	4 816	5 225	(408)	-8%	5 723
Vote 7 - Municipal Manager	10	10	-	1	1	-	-	10
Vote 8 - Protection Services	213	313	83	106	106	0	0%	313
Total Capital single-year expenditure	52 136	55 666	1 317	30 357	30 802	(445)	-1%	55 666
Total Capital Expenditure	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531

Capital Expenditure:

The total capital expenditure as at 31 January 2014 amounts to R 2 760 400 which is 7% below our projected expenditure. Some big projects are already contracted for in the previous financial year, as gets disclosed in the financial statements.

Refer to Table C5 for more detail.

3.2.2 Reports, tables, charts & explanations

Summary tables or charts are included under the section Other Supporting Documentation.

3.3 Material variances from SDBIP

No comments for January 2014

3.4 Remedial or corrective steps

No steps need to be taken

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - M07 January

Description of financial indicator	Basis of calculation	Budget Year 2013/14			
		Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	19.0%	18.6%	21.6%	4.7%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure ex cl. transfers and grants	10.7%	0.0%	5.5%	0.0%
<u>Safety of Capital</u>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	11.0%	10.7%	114.6%	10.7%
Gearing	Long Term Borrowing/ Funds & Reserves	135.0%	32634.8%	0.0%	32634.8%
<u>Liquidity</u>					
Current Ratio	Current assets/current liabilities	319.9%	372.7%	187.4%	372.7%
Liquidity Ratio	Monetary Assets/Current Liabilities	229.2%	277.2%	214.8%	277.2%
<u>Revenue Management</u>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing				
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	13.8%	13.2%	-1.1%	13.2%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	99.7%	N/A	99.1%	95.0%
<u>Funding of Provisions</u>					
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions				
<u>Other Indicators</u>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	-10.5%	N/A	8.7%	7.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	14.4%	N/A	12.0%	16.0%
Employee costs	Employee costs/Total Revenue - capital revenue	30.7%	30.2%	29.1%	30.2%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	4.3%	0.0%	3.9%	4.1%
Interest & Depreciation	I&D/Total Revenue - capital revenue	21.5%	20.9%	21.1%	5.3%
<u>IDP regulation financial viability indicators</u>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	26.5	N/A		26.5
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	17.2%	N/A		17.2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	5.5	N/A		5.5

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Financial Performance								
Property rates	69 020	69 020	5 172	45 711	40 285	5 426	13%	69 020
Service charges	255 968	254 068	21 392	148 425	155 906	(7 481)	-5%	254 068
Investment revenue	10 820	10 820	2 947	3 243	3 311	(68)	-2%	12 096
Transfers recognised - operational	53 629	70 038	–	24 379	42 502	(18 123)	-43%	70 038
Other own revenue	25 770	25 770	3 027	18 537	14 942	3 595	24%	25 770
Total Revenue (excluding capital transfers and contributions)	415 207	429 715	32 538	240 295	256 945	(16 650)	-6%	430 991
Employee costs	127 499	129 593	9 608	69 953	74 010	(4 057)	-5%	129 593
Remuneration of Councillors	7 839	7 526	585	4 094	4 391	(297)	-7%	7 526
Depreciation & asset impairment	74 104	74 826	6 126	42 885	36 462	6 422	18%	74 826
Finance charges	15 096	15 096	3	7 709	7 581	128	2%	15 096
Materials and bulk purchases	150 625	150 625	11 930	77 116	81 285	(4 168)	-5%	150 625
Transfers and grants	2 083	2 083	178	1 465	969	496		2 083
Other expenditure	92 862	104 661	4 613	31 484	49 497	(18 013)	-36%	104 661
Total Expenditure	470 108	484 411	33 044	234 706	254 195	(19 489)	-8%	484 411
Surplus/(Deficit)	(54 901)	(54 695)	(505)	5 589	2 750	2 839	103%	(53 419)
Transfers recognised - capital	42 868	45 547	–	–	44 868	(44 868)	-100%	45 547
Contributions & Contributed assets	–	4 775	–	–	–	–		4 775
Surplus/(Deficit) after capital transfers & contributions	(12 033)	(4 373)	(505)	5 589	47 618	(42 029)	-88%	(3 097)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(12 033)	(4 373)	(505)	5 589	47 618	(42 029)	-88%	(3 097)
Capital expenditure & funds sources								
Capital expenditure	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531
Capital transfers recognised	42 868	45 547	29	17 684	20 593	(2 908)	-14%	45 547
Public contributions & donations	–	2 000	–	–	–	–		2 000
Borrowing	8 949	–	1 443	2 064	2 064	0	0%	–
Internally generated funds	31 663	43 983	1 288	17 816	17 852	(37)	-0%	43 983
Total sources of capital funds	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531
Financial position								
Total current assets	218 544	248 047		15 182				248 047
Total non current assets	1 786 784	1 797 173		(5 321)				1 797 173
Total current liabilities	68 319	66 548		8 101				66 548
Total non current liabilities	174 806	186 287		(3 506)				186 287
Community wealth/Equity	1 762 203	1 792 384		5 266				1 792 384
Cash flows								
Net cash from (used) operating	73 530	70 641	2 305	(159 039)	72 945	(231 985)	-318%	72 945
Net cash from (used) investing	(83 256)	(91 306)	(2 601)	(35 799)	(34 697)	(1 102)	3%	(34 697)
Net cash from (used) financing	(4 829)	(5 010)	64	(2 913)	(2 479)	(434)	18%	(2 479)
Cash/cash equivalents at the month/year end	156 617	184 454	–	12 377	206 942	(194 564)	-94%	245 899
Debtors & creditors analysis								
	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis								
Total By Income Source	5 256	764	478	4 707	289	885	10 040	47 927
Creditors Age Analysis								
Total Creditors	13	10	3	–	–	–	–	2 910

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue - Standard								
<i>Governance and administration</i>	154 408	178 271	8 533	64 980	101 137	(36 157)	-36%	154 408
Executive and council	59 866	83 729	2	3 186	45 674	(42 488)	-93%	59 866
Budget and treasury office	93 466	93 466	8 436	61 197	54 836	6 361	12%	93 466
Corporate services	1 076	1 076	95	597	627	(30)	-5%	1 076
<i>Community and public safety</i>	13 703	13 703	1 133	5 922	8 095	(2 173)	-27%	13 703
Community and social services	6 137	6 137	74	495	3 580	(3 085)	-86%	6 137
Sport and recreation	2 742	2 742	300	1 830	1 702	127	7%	2 742
Public safety	4 561	4 561	742	3 457	2 659	798	30%	4 561
Housing	263	263	17	140	153	(13)	-8%	263
Health	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	7 711	7 711	724	4 828	4 496	332	7%	7 711
Planning and development	1 808	1 808	132	987	1 054	(67)	-6%	1 808
Road transport	5 903	5 903	592	3 841	3 442	399	12%	5 903
Environmental protection	-	-	-	-	-	-	-	-
<i>Trading services</i>	282 234	280 334	22 146	164 554	163 462	1 092	1%	282 234
Electricity	180 514	178 796	14 144	104 762	104 254	508	0%	180 514
Water	37 367	37 294	4 047	17 883	21 746	(3 862)	-18%	37 367
Waste water management	37 620	37 524	2 215	29 136	21 880	7 256	33%	37 620
Waste management	26 734	26 721	1 740	12 772	15 582	(2 810)	-18%	26 734
<i>Other</i>	20	20	2	11	11	(0)	-2%	20
Total Revenue - Standard	458 075	480 038	32 538	240 295	277 202	(36 906)	-13%	458 075
Expenditure - Standard								
<i>Governance and administration</i>	93 111	104 314	4 629	35 531	53 323	(17 792)	-33%	93 111
Executive and council	27 379	43 196	973	9 206	24 541	(15 336)	-62%	27 379
Budget and treasury office	40 868	35 529	1 781	12 596	16 657	(4 060)	-24%	40 868
Corporate services	24 865	25 589	1 875	13 729	12 125	1 604	13%	24 865
<i>Community and public safety</i>	49 661	50 492	3 744	25 805	28 141	(2 336)	-8%	49 661
Community and social services	12 637	12 686	872	6 653	7 317	(664)	-9%	12 637
Sport and recreation	14 991	15 034	1 157	8 384	7 768	617	8%	14 991
Public safety	20 701	21 430	1 624	10 019	12 336	(2 317)	-19%	20 701
Housing	1 332	1 342	90	748	720	28	4%	1 332
Health	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	58 169	58 435	4 378	33 146	18 871	14 274	76%	58 169
Planning and development	8 452	8 453	552	4 452	4 966	(514)	-10%	8 452
Road transport	49 717	49 982	3 826	28 693	13 905	14 788	106%	49 717
Environmental protection	-	-	-	-	-	-	-	-
<i>Trading services</i>	268 205	270 208	20 111	139 577	126 227	13 350	11%	268 205
Electricity	161 662	161 998	12 487	85 313	81 324	3 989	5%	161 662
Water	44 449	45 024	3 514	21 615	17 661	3 954	22%	44 449
Waste water management	38 320	38 767	1 885	19 517	14 027	5 490	39%	38 320
Waste management	23 774	24 418	2 225	13 132	13 214	(82)	-1%	23 774
<i>Other</i>	962	962	181	648	563	85	15%	962
Total Expenditure - Standard	470 108	484 411	33 044	234 706	227 126	7 581	3%	470 108
Surplus/ (Deficit) for the year	(12 033)	(4 373)	(505)	5 589	50 076	(44 487)	-89%	(12 033)

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M07								
Vote Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue by Vote								
Vote 1 - Corporate Services	6 134	6 134	89	549	3 578	(3 029)	-84.7%	6 134
Vote 2 - Civil Services	103 222	103 040	8 139	60 700	60 083	617	1.0%	103 040
Vote 3 - Council	59 866	83 673	2	3 186	45 674	(42 488)	-93.0%	83 673
Vote 4 - Electricity Services	180 514	178 796	14 144	104 762	104 254	508	0.5%	178 796
Vote 5 - Financial Services	93 466	93 522	8 436	61 197	54 836	6 361	11.6%	93 522
Vote 6 - Development Services	4 487	4 487	405	2 732	2 720	12	0.4%	4 487
Vote 7 - Municipal Manager	-	-	-	-	-	-	-	-
Vote 8 - Protection Services	10 386	10 386	1 324	7 169	6 056	1 113	18.4%	10 386
Total Revenue by Vote	458 075	480 038	32 538	240 295	277 202	(36 906)	-13.3%	480 038
Expenditure by Vote								
Vote 1 - Corporate Services	17 860	18 344	1 448	9 717	10 540	(823)	-7.8%	18 344
Vote 2 - Civil Services	176 464	178 288	12 992	94 428	66 661	27 767	41.7%	178 288
Vote 3 - Council	23 006	38 972	677	7 042	21 997	(14 955)	-68.0%	38 972
Vote 4 - Electricity Services	161 662	161 998	12 487	85 313	81 324	3 989	4.9%	161 998
Vote 5 - Financial Services	40 868	35 752	1 781	12 596	16 657	(4 060)	-24.4%	35 752
Vote 6 - Development Services	13 124	13 212	865	6 779	7 748	(968)	-12.5%	13 212
Vote 7 - Municipal Manager	10 271	10 123	761	5 620	6 141	(521)	-8.5%	10 123
Vote 8 - Protection Services	26 853	27 722	2 034	13 211	16 059	(2 848)	-17.7%	27 722
Total Expenditure by Vote	470 108	484 411	33 044	234 706	227 126	7 581	3.3%	484 411
Surplus/ (Deficit) for the year	(12 033)	(4 373)	(505)	5 589	50 076	(44 487)	-88.8%	(4 373)

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	69 020	69 020	5 172	45 711	40 285	5 426	13%	69 020
Property rates - penalties & collection charges	-	-	-	-	-	-	-	-
Service charges - electricity revenue	178 645	176 927	14 120	102 629	107 436	(4 807)	-4%	176 927
Service charges - water revenue	33 265	33 191	3 916	17 190	22 704	(5 514)	-24%	33 191
Service charges - sanitation revenue	24 844	24 747	1 786	16 865	14 534	2 331	16%	24 747
Service charges - refuse revenue	19 215	19 203	1 570	11 741	11 231	510	5%	19 203
Service charges - other	-	-	-	-	-	-	-	-
Rental of facilities and equipment	3 088	3 088	332	2 144	1 994	150	8%	3 088
Interest earned - external investments	10 820	10 820	2 947	3 243	3 311	(68)	-2%	10 820
Interest earned - outstanding debtors	1 276	1 276	167	1 026	696	330	47%	1 276
Dividends received	-	-	-	-	-	-	-	-
Fines	4 039	4 039	743	3 409	2 358	1 051	45%	4 039
Licences and permits	3 007	3 007	316	2 066	1 667	399	24%	3 007
Agency services	2 539	2 539	263	1 615	1 475	141	10%	2 539
Transfers recognised - operational	53 629	70 038	-	24 379	42 502	(18 123)	-43%	70 038
Other revenue	11 621	11 621	1 117	7 597	6 553	1 043	16%	11 621
Gains on disposal of PPE	200	200	90	681	200	481	240%	200
Total Revenue (excluding capital transfers and contributions)	415 207	429 715	32 538	240 295	256 945	(16 650)	-6%	429 715
Expenditure By Type								
Employee related costs	127 499	129 593	9 608	69 953	74 010	(4 057)	-5%	129 593
Remuneration of councillors	7 839	7 526	585	4 094	4 391	(297)	-7%	7 526
Debt impairment	10 748	10 748	-	-	4 423	(4 423)	-100%	10 748
Depreciation & asset impairment	74 104	74 826	6 126	42 885	36 462	6 422	18%	74 826
Finance charges	15 096	15 096	3	7 709	7 581	128	2%	15 096
Bulk purchases	150 625	150 625	11 930	77 116	81 285	(4 168)	-5%	150 625
Other materials	-	-	-	-	-	-	-	-
Contracted services	3 453	3 477	318	1 902	1 990	(88)	-4%	3 477
Transfers and grants	2 083	2 083	178	1 465	969	496	51%	2 083
Other expenditure	73 397	88 648	4 295	29 582	43 084	(13 502)	-31%	88 648
Loss on disposal of PPE	5 263	1 788	-	-	-	-	-	1 788
Total Expenditure	470 108	484 411	33 044	234 706	254 195	(19 489)	-8%	484 411
Surplus/(Deficit)								
Transfers recognised - capital	42 868	45 547	-	-	44 868	(44 868)	(0)	45 547
Contributions recognised - capital	-	4 775	-	-	-	-	-	4 775
Contributed assets	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Taxation	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Attributable to minorities	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(12 033)	(4 373)	(505)	5 589	47 618			(4 373)

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January								
Vote Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Multi-Year expenditure appropriation								
Vote 1 - Corporate Services	-	-	-	-	-	-	-	-
Vote 2 - Civil Services	31 344	34 419	1 443	7 207	9 707	(2 500)	-26%	34 419
Vote 3 - Council	-	-	-	-	-	-	-	-
Vote 4 - Electricity Services	-	-	-	-	-	-	-	-
Vote 5 - Financial Services	-	1 445	-	-	-	-	-	1 445
Vote 6 - Development Services	-	-	-	-	-	-	-	-
Vote 7 - Municipal Manager	-	-	-	-	-	-	-	-
Vote 8 - Protection Services	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	31 344	35 865	1 443	7 207	9 707	(2 500)	-26%	35 865
Single Year expenditure appropriation								
Vote 1 - Corporate Services	428	428	4	22	22	0	0%	428
Vote 2 - Civil Services	34 937	35 025	32	20 176	20 179	(4)	0%	35 025
Vote 3 - Council	815	1 115	-	-	-	-	-	1 115
Vote 4 - Electricity Services	11 340	11 340	1 186	4 573	4 571	2	0%	11 340
Vote 5 - Financial Services	1 244	1 712	9	662	697	(35)	-5%	1 712
Vote 6 - Development Services	3 148	5 723	3	4 816	5 225	(408)	-8%	5 723
Vote 7 - Municipal Manager	10	10	-	1	1	-	-	10
Vote 8 - Protection Services	213	313	83	106	106	0	0%	313
Total Capital single-year expenditure	52 136	55 666	1 317	30 357	30 802	(445)	-1%	55 666
Total Capital Expenditure	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531
Capital Expenditure - Standard Classification								
Governance and administration	2 094	4 431	9	682	716	(35)	-5%	4 431
Executive and council	825	1 125	-	1	1	-	-	1 125
Budget and treasury office	29	1 866	-	426	434	(8)	-2%	1 866
Corporate services	1 240	1 440	9	255	281	(26)	-9%	1 440
Community and public safety	4 739	7 519	92	5 066	5 475	(408)	-7%	7 519
Community and social services	3 551	551	7	1 157	1 556	(399)	-26%	551
Sport and recreation	975	1 080	2	134	134	(0)	0%	1 080
Public safety	213	313	83	106	106	0	0%	313
Housing	-	5 574	-	3 669	3 678	(9)	0%	5 574
Health	-	-	-	-	-	-	-	-
Economic and environmental services	19 815	20 535	30	13 597	13 601	(4)	0%	20 535
Planning and development	109	109	-	29	29	(0)	0%	109
Road transport	19 706	20 426	30	13 567	13 571	(4)	0%	20 426
Environmental protection	-	-	-	-	-	-	-	-
Trading services	56 831	59 046	2 629	18 219	20 717	(2 498)	-12%	59 046
Electricity	11 340	11 340	1 186	4 573	4 571	2	0%	11 340
Water	5 429	5 719	-	2 155	2 155	0	0%	5 719
Waste water management	35 509	38 510	1 443	9 256	11 756	(2 500)	-21%	38 510
Waste management	4 553	3 478	-	2 235	2 235	0	0%	3 478
Other	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard Classification	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531
Funded by:								
National Government	22 395	22 395	-	5 267	7 767	(2 500)	-32%	22 395
Provincial Government	19 623	22 197	29	12 356	12 764	(408)	-3%	22 197
District Municipality	-	-	-	-	-	-	-	-
Other transfers and grants	850	955	-	62	62	(0)	0%	955
Transfers recognised - capital	42 868	45 547	29	17 684	20 593	(2 908)	-14%	45 547
Public contributions & donations	-	2 000	-	-	-	-	-	2 000
Borrowing	8 949	-	1 443	2 064	2 064	0	0%	-
Internally generated funds	31 663	43 983	1 288	17 816	17 852	(37)	0%	43 983
Total Capital Funding	83 480	91 531	2 760	37 564	40 509	(2 945)	-7%	91 531

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - M07 January				
Description	Budget Year 2013/14			
	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands				
ASSETS				
Current assets				
Cash	500	184 454	17 404	184 454
Call investment deposits	156 117	–	–	–
Consumer debtors	49 611	54 324	10 886	54 324
Other debtors	6 835	2 132	(13 426)	2 132
Current portion of long-term receivables	24	24	–	24
Inventory	5 457	7 114	318	7 114
Total current assets	218 544	248 047	15 182	248 047
Non current assets				
Long-term receivables	640	374	–	374
Investments	–	–	–	–
Investment property	33 920	32 130	–	32 130
Investments in Associate	–	–	–	–
Property, plant and equipment	1 751 681	1 763 252	(5 321)	1 763 252
Agricultural	–	–	–	–
Biological assets	–	–	–	–
Intangible assets	542	649	–	649
Other non-current assets	–	767	–	767
Total non current assets	1 786 784	1 797 173	(5 321)	1 797 173
TOTAL ASSETS	2 005 328	2 045 219	9 861	2 045 219
LIABILITIES				
Current liabilities				
Bank overdraft	–	–	–	–
Borrowing	3 752	3 752	–	3 752
Consumer deposits	7 212	7 212	331	7 212
Trade and other payables	51 525	49 753	9 541	49 753
Provisions	5 830	5 830	(1 771)	5 830
Total current liabilities	68 319	66 548	8 101	66 548
Non current liabilities				
Borrowing	137 883	137 644	(3 506)	137 644
Provisions	36 922	48 643	–	48 643
Total non current liabilities	174 806	186 287	(3 506)	186 287
TOTAL LIABILITIES	243 125	252 835	4 595	252 835
NET ASSETS	1 762 203	1 792 384	5 266	1 792 384
COMMUNITY WEALTH/EQUITY				
Accumulated Surplus/(Deficit)	1 660 078	1 791 962	5 266	1 791 962
Reserves	102 125	422	–	422
TOTAL COMMUNITY WEALTH/EQUITY	1 762 203	1 792 384	5 266	1 792 384

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Ratepayers and other	337 811	334 207	41 127	314 149	207 918	106 231	51%	207 918
Government - operating	53 629	69 468	-	51 527	38 055	13 472	35%	38 055
Government - capital	42 868	45 101	-	9 000	31 576	(22 576)	-71%	31 576
Interest	10 820	10 820	2 947	3 243	4 143	(900)	-22%	4 143
Dividends	-	-	-	-	-	-		-
Payments								
Suppliers and employees	354 418	371 775	41 747	528 280	199 698	(328 582)	-165%	199 698
Finance charges	15 096	15 096	3	7 707	7 548	(159)	-2%	7 548
Transfers and Grants	2 083	2 083	18	973	1 501	529	35%	1 501
NET CASH FROM/(USED) OPERATING ACTIVITIES	73 530	70 641	2 305	(159 039)	72 945	424 439	582%	72 945
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	200	200	90	681	200	481	240%	200
Decrease (Increase) in non-current debtors	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables	24	24	-	-	14	(14)	-100%	14
Decrease (increase) in non-current investments	-	-	-	-	-	-		-
Payments								
Capital assets	83 480	91 531	2 691	36 480	34 911	(1 569)	-4%	34 911
NET CASH FROM/(USED) INVESTING ACTIVITIES	(83 256)	(91 306)	(2 601)	(35 799)	(34 697)	1 102	-3%	(34 697)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits	472	316	73	578	184	394	214%	184
Payments								
Repayment of borrowing	5 301	5 326	9	3 492	2 663	(828)	-31%	2 663
NET CASH FROM/(USED) FINANCING ACTIVITIES	(4 829)	(5 010)	64	(2 913)	(2 479)	434	-18%	(2 479)
NET INCREASE/ (DECREASE) IN CASH HELD	(14 555)	(25 675)	(232)	(197 752)	35 770			35 770
Cash/cash equivalents at beginning:	171 172	210 129		210 129	171 172			210 129
Cash/cash equivalents at month/year end:	156 617	184 454		12 377	206 942			245 899

As cash flow budgeting is a fairly new concept within the municipal space, it is evident with all the major variances that the initial budget projections are not in line with what is actually realising. One of the reasons for this is, because investments made and investments redeemed are included in the cash flow report and not in the budget. After attending a workshop held by Carl Stroud of National Treasury, he took us through a methodology, based on realistic yet conservative assumptions, in order to draw up an acceptable cash flow budget over the MTREF. We have done a dry run using this methodology and intend to implement it with the next budget process.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - M07 January														
Description	NT Code	Budget Year 2013/14										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receiv ables from Ex change Transactions - Water	1200	4 387	890	201	110	295	82	117	1 533	7 615	2 137	-	-	
Trade and Other Receiv ables from Ex change Transactions - Electricity	1300	11 670	1 927	63	37	308	20	55	557	14 638	978	-	-	
Receiv ables from Non-ex change Transactions - Property Rates	1400	4 803	854	181	93	1 563	29	338	2 517	10 378	4 540	-	-	
Receiv ables from Ex change Transactions - Waste Water Management	1500	2 001	610	104	58	1 960	24	176	2 346	7 278	4 562	-	-	
Receiv ables from Ex change Transactions - Waste Management	1600	1 749	573	164	126	533	89	141	1 984	5 359	2 873	-	-	
Receiv ables from Ex change Transactions - Property Rental Debtors	1700	29	17	2	2	2	2	2	70	125	77	-	-	
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	869	386	50	52	46	43	56	1 034	2 535	1 230	-	-	
Total By Income Source	2000	25 509	5 256	764	478	4 707	289	885	10 040	47 927	16 398	-	-	
2012/13 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	635	31	11	2	49	0	5	26	759	82	-	-	
Commercial	2300	9 356	1 321	69	46	83	16	27	351	11 270	523	-	-	
Households	2400	14 535	3 707	618	399	4 114	265	692	9 026	33 357	14 496	-	-	
Other	2500	983	197	66	31	461	7	161	637	2 542	1 297	-	-	
Total By Customer Group	2600	25 509	5 256	764	478	4 707	289	885	10 040	47 927	16 398	-	-	

After doing a comparison of outstanding debt, 90 days and older decreased to R16 397 758 when compared to December's report which amounted to R16 931 404. There was a decrease of R200 475 in outstanding debt for 150 days and older.

Total Outstanding Debt has increased from R42.4 million in January 2013 to R47.9 million in January 2014, an increase of R2.2 million.

Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - M07 January											
Description	NT Code	Budget Year 2013/14									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	2 884	13	10	3	-	-	-	-	2 910	34
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	2 884	13	10	3	-	-	-	-	2 910	34

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M07 January									
Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month	
									R thousands
	Yrs/Months								
Municipality									
ABSA	361 Days	Fixed Deposit	28 June 2014		6.0%	90 000	-	90 000	
ABSA		Call Account			5.0%	31 972	(5 684)	26 288	
Nedbank	177 Days	Fixed Deposit	26 December 2013		5.3%	90 000	-	90 000	
Municipality sub-total						211 972	(5 684)	206 288	
Entities									
N/A									
TOTAL INVESTMENTS AND INTEREST						211 972	(5 684)	206 288	

- Investments made amounted to R10 000 000.
- Interest capitalized amounted to R133 562.
- Investments matured amounted to R8 500 000.

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	35 696	-	-	27 269	27 269	-		35 696
Local Government Equitable Share	32 506	-	-	24 379	24 379	-		32 506
Municipal Systems Improvement	890	-	-	890	890	-		890
Finance Management	1 300	-	-	1 300	1 300	-		1 300
EPWP Incentive	1 000	-	-	700	700	-		1 000
Provincial Government:	15 683	-	-	4 403	4 403	-		15 683
Community Development: Workers	28	-	-	-	-	-		28
Housing	10 500	-	-	955	955	-		10 500
Libraries	4 759	-	-	3 448	3 448	-		4 759
Proclaimed Roads Subsidy	178	-	-	-	-	-		178
Ilinge Lethu Centre	218	-	-	-	-	-		218
District Municipality:	-	-	-	-	-	-		-
<i>[insert description]</i>	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
<i>[insert description]</i>	-	-	-	-	-	-		-
Total Operating Transfers and Grants	51 379	-	-	31 672	31 672	-		51 379
Capital Transfers and Grants								
National Government:	22 395	-	-	11 422	11 422	-		22 395
Municipal Infrastructure Grant (MIG)	17 395	-	-	9 000	9 000	-		17 395
Energy Efficiency and Demand Side Management Grant	5 000	-	-	2 422	2 422	-		5 000
Provincial Government:	30 208	-	-	17 449	17 449	-		30 208
<i>Human Settlements</i>	29 345	-	-	17 449	17 449	-		29 345
<i>Libraries</i>	355	-	-	-	-	-		355
<i>Pedestrian Pathways: Darling (Phase 2)</i>	508	-	-	-	-	-		508
District Municipality:	-	-	-	-	-	-		-
<i>[insert description]</i>	-	-	-	-	-	-		-
Other grant providers:	850	-	-	62	62	-		850
<i>Lotto</i>	850	-	-	62	62	-		850
Total Capital Transfers and Grants	53 453	-	-	28 932	28 932	-		53 453
TOTAL RECEIPTS OF TRANSFERS & GRANTS	104 832	-	-	60 605	60 605	-		104 832

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M07 January								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	35 696	35 724	2 594	16 931	19 097	(2 166)	-11.3%	35 724
Local Government Equitable Share	32 506	32 506	2 004	14 206	17 184	(2 978)	-17.3%	32 506
Municipal Systems Improvement	890	918	250	590	556	34	6.1%	918
Finance Management	1 300	1 300	99	635	774	(139)	-17.9%	1 300
EPWP Incentive	1 000	1 000	242	1 500	583	917	157.2%	1 000
Provincial Government:	15 683	34 233	467	3 484	18 405	(14 921)	-200.9%	34 233
Community Development: Workers	28	37	-	24	21	2	10.5%	37
Housing	10 500	28 283	-	-	14 710	(14 710)	-100.0%	28 283
Libraries	4 759	4 759	368	2 638	2 638	-	-	4 759
Proclaimed Roads Subsidy	178	178	-	178	104	74	71.4%	178
linge Lethu Centre	218	218	43	360	572	(212)	-37.1%	218
Housing Consumer Education Grant	-	20	-	-	12	(12)	-100.0%	20
Financial Management Support Grant - Tariff Modelling	-	139	12	65	81	(16)	-19.8%	139
Financial Management Support Grant - Asset Management	-	219	(12)	53	128	(75)	-58.4%	219
Financial Management Support Grant - Annual Report	-	200	-	-	-	-	-	200
Disaster Fund	-	124	-	111	84	27	32.4%	124
Performance Management	-	56	56	56	56	-	-	56
District Municipality:	-	-	-	-	-	-	-	-
<i>[insert description]</i>	-	-	-	-	-	-	-	-
Other grant providers:	-	81	-	-	14	(14)	-100.0%	81
<i>Cleanest Town</i>	-	81	-	-	14	(14)	-100.0%	81
Total operating expenditure of Transfers and Grants:	51 379	70 038	3 061	20 415	37 516	(17 101)	-45.6%	70 038
Capital expenditure of Transfers and Grants								
National Government:	22 395	22 395	-	5 267	7 767	(2 500)	-32.2%	22 395
Municipal Infrastructure Grant (MIG)	17 395	17 395	-	5 143	7 643	(2 500)	-32.7%	17 395
Energy Efficiency and Demand Side Management Grant	5 000	5 000	-	124	124	-	-	5 000
Provincial Government:	30 208	22 197	29	12 356	12 764	(408)	-3.2%	30 208
Human Settlements	29 345	21 334	3	12 285	12 693	(408)	-3.2%	29 345
Libraries	355	355	4	9	9	-	-	355
Pedestrian Pathways: Darling (Phase 2)	508	508	22	62	62	0	0.0%	508
District Municipality:	-	-	-	-	-	-	-	-
Other grant providers:	850	955	-	62	62	(0)	0.0%	850
Lotto	850	955	-	62	62	(0)	0.0%	850
Total capital expenditure of Transfers and Grants	53 453	45 547	29	17 684	20 593	(2 908)	-14.1%	53 453
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	104 832	115 585	3 091	38 099	58 108	(20 009)	-34.4%	123 490

8.2.1 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - M07 January					
Description	Budget Year 2013/14				
	Approved Rollover 2012/13	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands					%
EXPENDITURE					
Operating expenditure of Approved Roll-overs					
National Government:	28	28	28	-	
Local Government Equitable Share				-	
Municipal Systems Improvement	28	28	28	-	
Finance Management				-	
EPWP Incentiv e				-	
Other transfers and grants [insert description]				-	
Provincial Government:	482	-	229	253	52.5%
Financial Management Support Grant - Tariff Modelling	139	12	65	74	53.2%
Financial Management Support Grant - Asset Management	219	(12)	53	166	75.7%
Financial Management Support Grant - Annual Report				-	
Disaster Fund	124	-	111	13	10.2%
Performance Management				-	
Other transfers and grants [insert description]				-	
District Municipality:	-	-	-	-	
[insert description]				-	
Other grant providers:	-	-	-	-	
[insert description]				-	
Total operating expenditure of Approved Roll-overs	509	28	257	253	49.6%
Capital expenditure of Approved Roll-overs					
Total capital expenditure of Approved Roll-overs	-	-	-	-	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS	509	28	257	253	49.6%

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

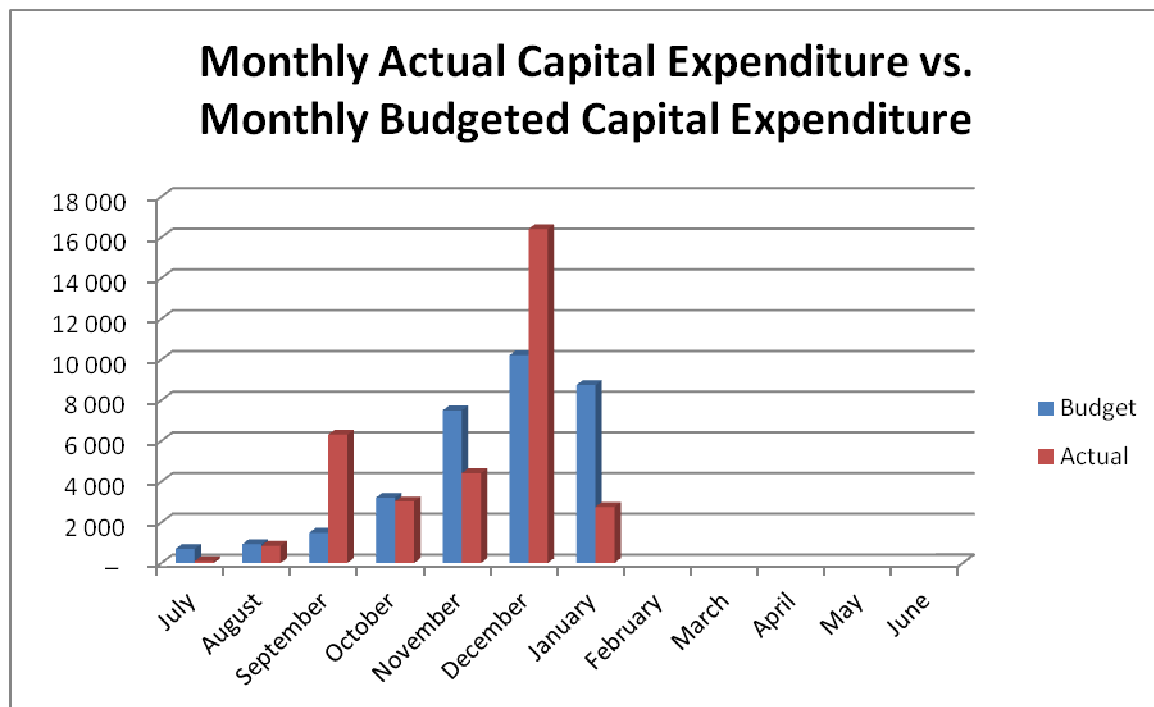
9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M07 January								
Budget Year 2013/14								
Summary of Employee and Councillor remuneration	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	4 622	4 657	358	2 133	2 133	-		4 657
Pension and UIF Contributions	789	693	54	320	320	-		693
Medical Aid Contributions	198	198	18	107	107	-		198
Motor Vehicle Allowance	1 641	1 641	127	760	760	-		1 641
Cellphone Allowance	337	337	28	168	168	-		337
Housing Allowances	-	-	-	-	-	-		-
Other benefits and allowances	-	-	-	-	-	-		-
Sub Total - Councillors	7 588	7 526	585	3 488	3 488	-		7 526
Senior Managers of the Municipality								
Basic Salaries and Wages	4 501	4 501	389	2 333	2 333	-		4 501
Pension and UIF Contributions	1 022	1 022	76	461	461	-		1 022
Medical Aid Contributions	268	268	23	133	133	-		268
Overtime	-	-	-	-	-	-		-
Performance Bonus	-	-	-	-	-	-		-
Motor Vehicle Allowance	1 007	1 007	85	536	536	-		1 007
Cellphone Allowance	-	-	-	-	-	-		-
Housing Allowances	-	-	-	-	-	-		-
Other benefits and allowances	374	374	46	407	407	-		374
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	101	101	-	-	-	-		101
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers of Municipality	7 273	7 273	619	3 870	3 870	-		7 273
% increase	#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff								
Basic Salaries and Wages	83 253	83 420	6 040	47 373	51 175	(3 803)	-7%	83 420
Pension and UIF Contributions	13 186	13 186	1 025	7 333	7 824	(491)	-6%	13 186
Medical Aid Contributions	5 322	5 322	477	3 139	3 127	12	0%	5 322
Overtime	3 045	4 563	561	2 256	2 661	(405)	-15%	4 563
Performance Bonus	-	-	-	-	-	-		-
Motor Vehicle Allowance	6 009	6 009	467	3 308	3 555	(247)	-7%	6 009
Cellphone Allowance	-	-	-	-	-	-		-
Housing Allowances	509	509	34	242	297	(55)	-19%	509
Other benefits and allowances	5 777	6 186	386	2 363	3 418	(1 055)	-31%	6 186
Payments in lieu of leave	1 408	1 408	-	-	-	-		1 408
Long service awards	430	430	-	-	-	-		430
Post-retirement benefit obligations	1 287	1 287	-	-	5	(5)	-100%	1 287
Sub Total - Other Municipal Staff	120 226	122 320	8 988	66 013	72 062	(6 048)	-8%	122 320
% increase	#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality	135 087	137 119	10 193	73 372	79 420	(6 048)	-8%	137 119
TOTAL SALARY, ALLOWANCES & BENEFITS	135 087	137 119	10 193	73 372	79 420	(6 048)	-8%	137 119
% increase	#DIV/0!	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF	127 499	129 593	9 608	69 883	75 932	(6 048)	-8%	129 593

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M07 January								
Month	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
Monthly expenditure performance trend								
July	700	102	102	102	102	-		0%
August	930	839	848	950	942	(8)	-0.9%	1%
September	1 487	5 441	6 310	7 260	6 382	(877)	-13.7%	9%
October	3 217	2 898	3 027	10 287	9 280	(1 007)	-10.9%	12%
November	7 499	4 033	4 416	14 704	13 313	(1 391)	-10.4%	18%
December	10 215	9 986	16 413	31 117	23 298	(7 819)	-33.6%	37%
January	8 745	11 613	2 760	33 878	34 911	1 033	3.0%	41%
February	15 640	16 277			51 187	-		
March	11 747	14 868			66 055	-		
April	15 515	16 104			82 159	-		
May	5 992	5 684			87 844	-		
June	1 793	3 687			91 531	-		
Total Capital expenditure	83 480	91 531	33 878					



11.3 Supporting Table SC13a and b

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M07 January										
Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		-	25 478	30 844	22	14 687	14 687	(0)	0.0%	30 844
Infrastructure - Road transport		-	11 864	13 171	22	7 862	7 862	(0)	0.0%	13 171
<i>Roads, Pavements & Bridges</i>			508	508	22	62	62	(0)	0.0%	508
<i>Storm water</i>			11 356	12 663	-	7 800	7 800	(0)	0.0%	12 663
Infrastructure - Electricity		-	5 000	5 000	-	124	124	-		5 000
<i>Generation</i>			-	-	-	-	-	-		-
<i>Transmission & Reticulation</i>			5 000	5 000	-	124	124	-		5 000
<i>Street Lighting</i>			-	-	-	-	-	-		-
Infrastructure - Water		-	2 621	5 315	-	2 967	2 967	(0)	0.0%	5 315
<i>Dams & Reservoirs</i>			-	2 695	-	2 041	2 041	(0)	0.0%	2 695
<i>Water purification</i>			-	-	-	-	-	-		-
<i>Reticulation Water</i>			2 621	2 621	-	926	926	(0)	0.0%	2 621
Infrastructure - Sanitation		-	3 494	3 934	-	1 513	1 513	(0)	0.0%	3 934
<i>Reticulation</i>			3 494	3 934	-	-	-	-		3 934
<i>Sewerage purification</i>			-	-	-	1 513	1 513	(0)	0.0%	-
Infrastructure - Other		-	2 500	3 424	-	2 222	2 222	(0)	0.0%	3 424
<i>Waste Management</i>			2 500	3 424	-	2 222	2 222	(0)	0.0%	3 424
<i>Transportation</i>			-	-	-	-	-	-		-
<i>Gas</i>			-	-	-	-	-	-		-
<i>Other</i>			-	-	-	-	-	-		-
Community		-	3 190	50	3	1 528	1 935	408	21.1%	50
Parks & gardens			-	-	-	-	-	-		-
Sportsfields & stadia			-	-	-	-	-	-		-
Swimming pools			-	-	-	-	-	-		-
Community halls			-	-	-	-	-	-		-
Libraries			-	-	-	-	-	-		-
Recreational facilities			-	-	-	-	-	-		-
Fire, safety & emergency			-	-	-	-	-	-		-
Security and policing			-	-	-	-	-	-		-
Buses			-	-	-	-	-	-		-
Clinics			-	-	-	-	-	-		-
Museums & Art Galleries			-	-	-	-	-	-		-
Cemeteries			-	-	-	-	-	-		-
Social rental housing			-	-	-	-	-	-		-
Other			3 190	50	3	1 528	1 935	408	21.1%	50
Heritage assets		-	-	-	-	-	-	-		-
Buildings			-	-	-	-	-	-		-
Other			-	-	-	-	-	-		-
Investment properties		-	-	1 132	-	250	259	9	3.5%	1 132
Housing development			-	1 132	-	250	259	9	3.5%	1 132
Other			-	-	-	-	-	-		-
Other assets		-	2 363	4 717	97	665	665	0	0.0%	4 717
General vehicles			-	100	-	-	-	-		100
Specialised vehicles			-	-	-	-	-	-		-
Plant & equipment			1 102	1 102	93	554	554	0	0.0%	1 102
Computers - hardware/equipment			223	2 177	-	32	32	0	0.0%	2 177
Furniture and other office equipment			238	238	4	78	78	(0)	0.0%	238
Abattoirs			-	-	-	-	-	-		-
Markets			-	-	-	-	-	-		-
Civic Land and Buildings			-	-	-	-	-	-		-
Other Buildings			-	-	-	-	-	-		-
Other Land			-	-	-	-	-	-		-
Surplus Assets - (Investment or Inventory)			-	-	-	-	-	-		-
Other			800	1 100	-	-	-	-		1 100
Total Capital Expenditure on new assets	1	-	31 031	36 743	122	17 130	17 547	417	2.4%	36 743

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset

Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Capital expenditure on renewal of existing assets by Asset Class/Sub-class								
Infrastructure	46 944	50 769	2 629	18 634	21 130	2 496	11.8%	50 769
Infrastructure - Road transport	7 650	8 400	-	6 754	6 754	(0)	0.0%	8 400
<i>Roads, Pavements & Bridges</i>	7 000	7 750	-	6 229	6 229	(0)	0.0%	7 750
<i>Storm water</i>	650	650	-	525	525	-		650
Infrastructure - Electricity	5 200	5 200	1 186	3 480	3 476	(4)	-0.1%	5 200
<i>Generation</i>	-	-	-	-	-	-		-
<i>Transmission & Reticulation</i>	5 200	5 200	1 186	3 480	3 476	(4)	-0.1%	5 200
<i>Street Lighting</i>	-	-	-	-	-	-		-
Infrastructure - Water	2 750	2 750	-	1 193	1 193	(0)	0.0%	2 750
<i>Dams & Reservoirs</i>	-	-	-	-	-	-		-
<i>Water purification</i>	250	250	-	1	1	-		250
<i>Reticulation Water</i>	2 500	2 500	-	1 192	1 192	(0)	0.0%	2 500
Infrastructure - Sanitation	31 344	34 419	1 443	7 207	9 707	2 500	25.8%	34 419
<i>Reticulation</i>	-	-	-	-	-	-		-
<i>Sewerage purification</i>	31 344	34 419	1 443	7 207	9 707	2 500	25.8%	34 419
Infrastructure - Other	-	-	-	-	-	-		-
<i>Waste Management</i>	-	-	-	-	-	-		-
<i>Transportation</i>	-	-	-	-	-	-		-
<i>Gas</i>	-	-	-	-	-	-		-
<i>Other</i>	-	-	-	-	-	-		-
Community	850	955	-	62	62	0	0.0%	955
Parks & gardens	-	-	-	-	-	-		-
Sportsfields & stadia	850	955	-	62	62	0	0.0%	955
Swimming pools	-	-	-	-	-	-		-
Community halls	-	-	-	-	-	-		-
Libraries	-	-	-	-	-	-		-
Recreational facilities	-	-	-	-	-	-		-
Fire, safety & emergency	-	-	-	-	-	-		-
Security and policing	-	-	-	-	-	-		-
Buses	-	-	-	-	-	-		-
Clinics	-	-	-	-	-	-		-
Museums & Art Galleries	-	-	-	-	-	-		-
Cemeteries	-	-	-	-	-	-		-
Social rental housing	-	-	-	-	-	-		-
Other	-	-	-	-	-	-		-
Other assets	4 325	2 733	9	1 441	1 473	32	2.2%	4 733
General vehicles	750	1 040	-	748	750	2	0.3%	1 040
Specialised vehicles	2 000	-	-	-	-	-		2 000
Plant & equipment	700	595	-	551	555	4	0.7%	595
Computers - hardware/equipment	825	925	9	137	137	0	0.0%	925
Furniture and other office equipment	50	50	-	-	-	-		50
Abattoirs	-	-	-	-	-	-		-
Markets	-	-	-	-	-	-		-
Civic Land and Buildings	-	-	-	-	-	-		-
Other Buildings	-	123	-	5	31	26	84.0%	123
Other Land	-	-	-	-	-	-		-
Surplus Assets - (Investment or Inventory)	-	-	-	-	-	-		-
Other	-	-	-	-	-	-		-
Intangibles	330	330	-	84	84	0	0.0%	330
Computers - software & programming	330	330	-	84	84	0	0.0%	330
Other	-	-	-	-	-	-		-
Total Capital Expenditure on renewal of existing ass	52 449	54 787	2 638	20 221	22 749	2 528	11.1%	56 787
Specialised vehicles	2 000	-	-	-	-	-	-	2 000
Refuse	2 000	-	-	-	-	-		2 000

11.4 Supporting Table C13c

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class -								
Description	Budget Year 2013/14							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Repairs and maintenance expenditure by Asset Class/Sub-class								
Infrastructure	10 436	10 822	1 012	5 890	6 304	414	6.6%	10 822
Infrastructure - Road transport	3 575	3 575	198	1 942	2 056	115	5.6%	3 575
<i>Roads, Pavements & Bridges</i>	264	264	-	225	154	(71)	-45.9%	264
<i>Storm water</i>	3 311	3 311	198	1 717	1 902	185	9.8%	3 311
Infrastructure - Electricity	1 053	1 053	82	498	601	103	17.2%	1 053
<i>Generation</i>	-	-	-	-	-	-	-	-
<i>Transmission & Reticulation</i>	700	700	65	357	396	39	9.8%	700
<i>Street Lighting</i>	353	353	17	141	206	64	31.3%	353
Infrastructure - Water	1 043	1 043	24	373	596	223	37.4%	1 043
<i>Dams & Reservoirs</i>	-	-	-	-	-	-	-	-
<i>Water purification</i>	-	-	-	-	-	-	-	-
<i>Reticulation Water</i>	1 043	1 043	24	373	596	223	37.4%	1 043
Infrastructure - Sanitation	1 269	1 269	53	702	790	87	11.1%	1 269
<i>Reticulation Sewerage</i>	1 269	1 269	53	702	790	87	11.1%	1 269
<i>Sewerage purification</i>	-	-	-	-	-	-	-	-
Infrastructure - Other	3 496	3 882	654	2 375	2 261	(114)	-5.0%	3 882
<i>Waste Management</i>	3 496	3 882	654	2 375	2 261	(114)	-5.0%	3 882
<i>Transportation</i>	-	-	-	-	-	-	-	-
<i>Gas</i>	-	-	-	-	-	-	-	-
<i>Other</i>	-	-	-	-	-	-	-	-
Community	794	811	50	440	425	(15)	-3.5%	811
Parks & gardens	-	-	-	-	-	-	-	-
Sportsfields & stadia	374	374	40	202	163	(40)	-24.3%	374
Swimming pools	91	91	1	103	100	(3)	-3.5%	91
Community halls	-	-	-	-	-	-	-	-
Libraries	21	21	-	-	12	12	100.0%	21
Recreational facilities	197	197	6	67	90	24	26.0%	197
Fire, safety & emergency	10	10	-	2	6	4	68.5%	10
Security and policing	2	2	-	-	1	1	100.0%	2
Buses	-	-	-	-	-	-	-	-
Clinics	-	-	-	-	-	-	-	-
Museums & Art Galleries	-	-	-	-	-	-	-	-
Cemeteries	75	75	1	43	30	(13)	-44.0%	75
Social rental housing	23	40	3	23	23	1	2.9%	40
Other	-	-	-	-	-	-	-	-
Other assets	6 474	6 899	424	3 146	4 158	1 012	24.3%	6 899
General vehicles	3 707	3 707	219	1 605	2 248	643	28.6%	3 707
Specialised vehicles	-	-	-	-	-	-	-	-
Plant & equipment	352	777	38	462	502	40	7.9%	777
Computers - hardware/equipment	-	-	-	-	-	-	-	-
Furniture and other office equipment	455	455	40	147	265	118	44.6%	455
Abattoirs	-	-	-	-	-	-	-	-
Markets	-	-	-	-	-	-	-	-
Civic Land and Buildings	-	-	-	-	-	-	-	-
Other Buildings	1 960	1 960	127	932	1 143	211	18.5%	1 960
Other Land	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	17 704	18 531	1 486	9 476	10 887	1 411	13.0%	18 531

- Repairs and Maintenance is 13% below our budgeted expenditure projection for the month of January 2014. We try our best to obtain the maximum benefit from each of our assets.

Section 13 – Municipal manager’s quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state of affairs of the municipality
- mid-year budget and performance assessment

for the month of January 2014 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name : Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date

12 February 2014