



MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD IN THE COUNCIL CHAMBERS, MALMESBURY ON WEDNESDAY, 17 JULY 2024 AT 10:00

PRESENT:

Executive Mayor, Ald J H Cleophas (chairman)
Deputy Executive Mayor, Cllr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Ald T van Essen
Clr A K Warnick

Officials:

Municipal Manager, Mr J J Scholtz
Director: Financial Services, Mr M A C Bolton
Director: Electrical Engineering Services, Mr T Möller
Director: Civil Engineering Services, Mr L D Zikmann
Director: Development Services, Ms J S Krieger
Director: Corporate Services, Ms M S Terblanche
Senior Manager: Traffic and Law Enforcement Services, Mr R Steyn
Manager: Secretarial and Record Services, Ms N Brand

1. OPENING

The chairman welcomed members and requested Cllr Smit to open the meeting with prayer.

2. APOLOGIES

The apology received from the Director: Protection Services be noted.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 19 JUNE 2024

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Ald T van Essen)

That the minutes of an Ordinary Meeting of the Executive Mayoral Committee held on 19 June 2024 are approved and signed by the Executive Mayor.

5. MATTERS ARISING FROM THE MINUTES

5.1 MINUTES OF AN EXECUTIVE MAYORAL COMMITTEE MEETING HELD ON 19 JUNE 2024

5.1.1/...

5.1.1 ITEM 7.18: ACTUAL AMOUNT WRITTEN OFF IN RESPECT OF EQUITABLE SHARE HOUSEHOLDS AND OTHER IRRECOVERABLE DEBT (5/7/3)

The Executive Mayor's Committee approved in principle the write-off of irrecoverable debt on 19 June 2024, subject to dealing with all the actions, inter alia, socio-economic investigations, after which the real amounts would be submitted.

RESOLUTION

- (a) That cognizance be taken that the actual amount written off in respect of indigent households amounted to **R 4 924 443,58** and in respect of other irrecoverable debt amounted to **R 1 036 998,43**;
- (b) That further cognizance be taken that Swartland Municipality reserves the right to do a reversal of any amount that was written off to the relevant debtor and that all necessary steps will be taken to recover the debt, if it comes to light after the date of this approval that -
 - (i) a household did not comply with the indigent criteria (as determined in Chapter 7: of the Indigent Policy); or
 - (ii) a portion of, or the total debt of a debtor was not correct; or
 - (iii) information came forth that was not known to the Executive Mayoral Committee when the writing off was considered, that would have influenced the decision of the committee;
- (c) That cognizance is taken that if the property is alienated in any way; Swartland Municipality reserves the right to refuse clearance on the property in question in order to first recover the amounts written off. A register is kept in this regard at the Property Rates Division in order to determine if any amounts was written off for the previous two years, in order to recover the write-off amount before clearance is given.

6. MONTHLY REPORT: MAY 2024

[Note: The performance and financial information in respect of Quarter 4 will be included in the section 52 MFMA report, which will be submitted to the Council on 25 July 2024, after which only additional reports applicable to the relevant directorates will be submitted.]

6.1 CIVIL ENGINEERING SERVICES (7/1/2/2-4)

The Director: Civil Engineering Services dealt with some aspects from the monthly report. It is mentioned, among other things, that the municipal land adjacent to the Highlands Landfill will be deforested and made inaccessible to rag grabbers as part of the project to develop a new cell.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

That note is taken of the contents of the monthly report from the Directorate: Civil Engineering Services in respect of May 2024.

6.2 ELECTRICAL ENGINEERING SERVICES (7/1/2/2-6)

The Director: Electrical Engineering Services dealt with the monthly report and mentioned that the reduction in load shedding had an effect on the maximum demand, but that there are still no risks in terms of exceeding the maximum demand.

As part of the TID-project, only 113 meters in the municipal area are still outstanding which must be converted.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

That note is taken of the contents of the monthly report from the Directorate: Electrical Engineering Services in respect of May 2024.

6.3 DEVELOPMENT SERVICES (7/1/2/2-5)

The Director: Development Services stated the progress with the housing projects and that a new contractor, Exeo Khokela Construction, has been appointed for the new housing projects (De Hoop, Malmesbury and Moorreesburg).

The Director: Development Services expressed her concern that the strike currently being experienced at the De Hoop, Malmesbury housing project may have an effect on meeting targets and cash flow.

The strike involves a dispute between the workers and Asla regarding the EPWP wage paid by Asla. The Municipal Manager confirmed that Asla is empowered to register the project under the EPWP program in terms of the Housing Code. Asla also obtained the necessary exemption from the Bargaining Council to pay the EPWP wage.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

That note is taken of the contents of the monthly report from the Directorate: Development Services in respect of May 2024.

6.4 PROTECTION SERVICES (7/1/2/2-3)

6.4.1 TRAFFIC AND LAW ENFORCEMENT SERVICES

6.4.2 FIRE SERVICES

The Senior Manager: Traffic and Law Enforcement Services presented some highlights from the report, including the good work by the K9 and LEAP unit and campaigns against illegal littering.

The Senior Manager: Traffic and Law Enforcement Services mentioned that a meeting took place with HDA to encouraged the latter to step up security services at Vetkoekheuwel, Riverlands, as there are frequent attempts to occupy land illegally.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

That note is taken of the contents of the monthly report from the Directorate Protection Services in respect of May 2023.

7. NEW MATTERS

7.1 ANNUAL REPORT IN RESPECT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024 (8/1/B/2)

Regulation 6(2)(a)(i) of the *Municipal Supply Chain Management Regulations* stipulates that a report must be submitted to the Council annually in respect of the implementation of the Supply Chain Management Policy.

The annual report for the period 1 July 2023 to 30 June 2024 was circulated with the agenda.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr D G Bess)

- (a) That cognisance is taken of the Annual Report regarding the implementation of the Supply Chain Management Policy during the 2023/2024 financial year in accordance with section 6(2)(a)(i) of the Regulations, as well as reports on the Formal Tenders (Annexure A), Informal Tenders (Annexure B), and the Deviation Report (Annexure C);
- (b) That cognisance is taken of the services rendered for the period 1 April 2024 to 30 June 2024 with reference to the exceptions where it is impractical to test the market and therefore justified a deviation from the procurement processes in terms of paragraph 2(6) of the Supply Chain Management Policy (Annexure D).

7.1/...

It must be noted that payments must still be finalised for the 2022/2023 financial year. To comply with legislation in terms of quarter 4, any differences will be highlighted in the following SCM quarterly report, subject to figures/transactions that would have an impact on the completeness of the financial statements.

7.2 QUARTERLY REPORT IN RESPECT OF PERFORMANCE OF CONTRACTORS (8/1/B/2)

The report in respect of the quarterly performance evaluation of contractors appointed in accordance with the Supply Chain Management Policy, was submitted in compliance with Section 116(2) of the MFMA and the core performance indicator of the Municipal Manager.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Ald T van Essen)

That cognisance be taken of the quarterly report regarding the performance of contractors for the period 1 April 2024 to 30 June 2024.

7.3 (1) RESCHEDULING OF WARD COMMITTEE MEETINGS; (2) REMUNERATION OF WARD COMMITTEE MEMBERS (3/4/4/B)

The 2024 meeting schedule was approved by the Council in August 2023, on which, among other things, the meetings of the respective ward committees were scheduled. With the drawing up of the 2025 meeting schedule, there is an opportunity to reflect on the frequency of ward committee meetings.

The ward committee members are paid a sitting fee for attending meetings and therefore the remuneration must be reconsidered if there is a change in the frequency of the meetings.

RESOLUTION¹

(proposed by Cllr A K Warnick, seconded by Cllr N Smit)

- (a) That approval be granted for ward committee meetings to be held quarterly with effect from the 2024/25 financial year;
- (b) That approval be granted to remunerate ward committee members on the following basis:
 - (i) the payment of an attendance fee of R750,00/quarterly meeting and R3,50/km if traveling more than 10 km to the meeting;
 - (ii) the payment of an additional attendance fee of R250,00/meeting and R3,50/km if traveling further than 10km to the venue for the attendance of block meetings and where the ward committee member is a representative of council, subject to the submission of the necessary evidence;
- (c) That the Rules and Procedures for Ward Committees be amended accordingly for tabling to Council on 25 July 2024.

7.4 NOTICE OF WITHDRAWAL OF SINETHEMBA SERVICES TO MANAGE THE DAHLIA HOUSE IN MALMESBURY (12/1/3/1-8/1)

It was decided in July 2023 to make the Dahlia House in Malmesbury available to Sinethemba through a lease agreement for the operation of a Community Care Center for victims of domestic violence, rape and abuse.

The Municipality started with upgrades to the building and in October 2023, Dahlia House was made available for the victims of house fires who had no other place to live.

Sinethemba informed/...

¹ Paragraph (b)(i) amended by Council on 25 July 2024 – remuneration = R1000,00/meeting

7.4/...

Sinethemba informed the Municipality that their application for funding to the Department of Social Services for the operation of the Dahlia House was not successful.

The Directorate: Development Services proposes that the Community Development Officer and three EPWP workers move their office to the Dahlia House for the interim to ensure that GBVF programs are supported and the Dahlia House becomes operational.

RESOLUTION

(proposed by Cllr D G Bess, seconded by Cllr J M de Beer)

- (a) That the Executive Mayoral Committee takes note of the plan of action and the financial implications with regard to managing the Dahlia-house as a GBVF-centre;
- (b) That monitoring and evaluation be done of the GBVF Official and EPWP workers' implementation plan after six months to determine gaps that needs to be addressed;
- (c) That and advertisement be placed to search for an organisation that renders GBVF services to manage the Dahlia House.
- (d) That if there is a successful organisation to manage the Dahlia House, a three-year lease agreement be entered with the organisation.

7.5 PROPOSED LEASE OF A PORTION OF THE MUNICIPAL PROPERTY, SITUATED ON ERF 1217 ABBOTSDALE, SONNEBLOM STREET (12/1/3/1-1/1)

A lease agreement has been entered into with Sinethemba NGO with effect from 1 March 2024 to 28 February 2025 for the provision of community development services from the building located on Erf 1217, Abbotsdale.

Sinethemba NGO has informed the Municipality that the office accommodation is no longer needed, as there are no officials from the aforementioned NGO working in Abbotsdale.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Ald T van Essen)

- (a) That the termination of the lease between the Municipality and Sinethemba NPO due to them not having employees in the area of Abbotsdale for the provision of community based health care services, be noted;
- (b) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of a portion of the municipal building, situated on Erf 1217 Abbotsdale, Sonneblom Street, by means of a call for proposals from community development organisations, subject to the standard conditions of lease and the following further conditions:
 - (i) That the call for proposals be advertised in the press, whereby interested community based organisations will have the opportunity to submit their proposals for the proposed use;
 - (ii) That the proposals be evaluated in conjunction with the Municipal Community Development Department, whereafter a report for final approval in respect of the allocation of the proposed lease, be submitted for consideration to the mayoral committee;
 - (iii) That the lease term will endure for a period of one year;
 - (iv) That a rental of R120.00 per annum (VAT excl.) be payable as well as payment for service consumption; and
 - (v) That the municipal building be utilised for the provision of community development services and for no other purposes.

7.6 PROPOSED LEASE OF THE MUNICIPAL PROPERTY, ERF 4400 DARLING, SITUATED IN COLE STREET, TO DARLING OUTREACH FOUNDATION (083-548-NPO) FOR COMMUNITY DEVELOPMENT PURPOSES (12/1/3/1-3/1)

The municipal building located on Erf 4400, Darling has been leased for some time to Darling Outreach Foundation, which operates it as a multi-purpose center for the benefit of the community.

The lease term expires on 31 July 2024.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Ald T van Essen)

- (a) That in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of the municipal building, known as the Darling Fokus building situated on Erf 4400 Darling to the Darling Outreach Foundation NPO, subject to the standard conditions of lease and the following further conditions:
 - (i) That the lease will endure for a period of three years from 01 August 2024 – 31 July 2027;
 - (ii) That a rental of R120.00 per annum (VAT excl.) be payable as well as payment for service consumption;
 - (iii) That the municipal building be utilised as a multi-purpose community centre and for no other purposes; and
 - (iv) That the lessee be responsible for the maintenance of the building.

7.7 LEASE OF SPORT FACILITIES, SITUATED ON ERF 42, MOORREESBURG TO THE MOORREESBURG SPORTSFORUM (17/9/2/2-9)

The Municipality is the owner of several sports facilities located on Erf 42, Moorreesburg, including the squash court with clubhouse, eight combined tennis/netball courts and the pigeon club facilities.

However, the netball and tennis facilities cannot be leased to the respective clubs in isolation, because they are combined facilities that are used, among other things, by the schools and the respective clubs, and therefore must be jointly managed.

A meeting was recently held with the Moorreesburg Sports Forum to consider the possible leasing of the facilities to the forum and to give the forum an opportunity to manage the facilities and generate an income from them in order to maintain the facilities.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr J M de Beer)

- (a) That approval be granted for a lease agreement to be entered into with the Moorreesburg Sports Forum for a period of three years in respect of the netball, tennis and squash courts and related club houses, situated on Erf 42, Moorreesburg;
- (b) That the lease amount be determined at R120.00 per annum, excluding VAT;
- (c) That the agreement shall be subject thereto that the Moorreesburg Sports Forum accept responsibility for the maintenance of the respective courts (inner fencing), interior maintenance of buildings, as well as the coordination of reservations, and that the Municipality only take responsibility for the exterior of buildings as well as maintenance of the exterior court fencing;
- (d)/...

7.7/...

- (d) That the agreement shall further be subject thereto that (1) the use of the facilities be limited to sport-related activities; (2) that the Forum may not recover fees from the clubs that amount to more than the fees laid down annually by the Council for the use of sports facilities and sports clubhouses; and (3) that the Forum report to the Municipality on a six-monthly basis on its income and expenditure in respect of the leased facilities.

7.8 PROPOSED LEASE OF THE MUNICIPAL BOWLING FACILITY SITUATED ON A PORTION OF ERF 1528 (DIEPRIVIER SPORTSGROUND), MALMESBURY TO THE MALMESBURY BOWLING CLUB (17/9/2/2-8)

The lease agreement with the Malmesbury Bowling Club for the lease of the bowling facilities at the Dierivier Sports grounds, Malmesbury has expired and it is necessary to renew the lease agreement with effect from 1 July 2024.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr J M de Beer)

- (a) That in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the lease of the municipal bowling facility, including the clubhouse, situated on a portion of Erf 1528 (Dieprivier Sportsground) to the Malmesbury Bowling Club, subject to the standard conditions of lease and the following further conditions:
- (i) That the lease will endure for a period of three years from 01 July 2024 – 30 June 2027;
 - (ii) That a rental of R120.00 per annum (VAT excl.) be payable as well as payment for service consumption; and
 - (iii) That the lessee shall be responsible for the maintenance of the facility.

7.9 LEASE OF A PORTION OF ERF 327 KLIPKOPPIE, MALMESBURY TO TOWERS SOUTH AFRICA (PTY) LTD (PREVIOUS LESSEE MTN) FOR TELECOMMUNICATION PURPOSES (12/2/4-8/4)

The mobile phone company, MTN, has been leasing a portion of Erf 327, Klipkoppie, Malmesbury for telecommunications infrastructure since January 2015.

An assignment of rights was granted by MTN to IHS Towers South Africa (Pty) Ltd and the lease agreement was therefore terminated by Ig. taken over. IHS Towers South Africa (Pty) Ltd applied to renew the lease agreement.

RESOLUTION

(proposed by Cllr J M de Beer, seconded by Cllr D G BEss)

- (a) That the cession of rights from MTN to IHS Towers South Africa (Pty) Ltd be noted;
- (b) That, in terms of Regulation 34 of the Municipal Asset Transfer Regulations (MATR), read together with the Municipal Asset Transfer Policy (2014), approval be granted for the renewal of the lease of a portion of Erf 327, Klipkoppie, Malmesbury, approximately 140m² in extent, to IHS Towers South Africa (Pty) Ltd, subject to the standard conditions of lease and the following further conditions:
- (i) That the lease term will endure for a period of three years from 01 January 2025 to 31 December 2027;
 - (ii) That the option to renew not be included in the lease agreement;
 - (iii) That a monthly rental of R4 756.40 per month (10% esc. per annum)(VAT excl.) be payable by the lessee and electricity consumption;2

7.9/...

- (iv) That the property only be utilised for telecommunications purposes and for no other purposes; and
- (v) That the lessee ensures that its infrastructure does not cause any interferences or affect the infrastructure of the Municipality or infrastructure of any of the other lessees and must adhere to the required safety conditions.

7.10 OUTSTANDING DEBTORS: JUNE 2024 (5/7/1/1)

A full report in respect of the outstanding debtors was circulated with the agenda.

The Director: Financial Services mentioned that the outstanding debtors could grow drastically over the next few years due to the Department of Infrastructure's accelerated housing projects.

Although the allocations by the Department of Infrastructure require restricting water flow and metering devices to be installed at housing units, other mechanisms will also have to be looked at for effective debt management.

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr A K Warnick)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for June 2024.

7.11 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr A K Warnick)

That cognizance be taken of the state of outstanding insurance claims up to and including 30 June 2024 as circulated with the agenda.

7.12 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: APPOINTMENT OF ARCHITECT (8/1/B/2)

Tenders were invited for alterations and upgrading of municipal offices, amongst others, where the cashiers and credit control division was accommodated.

During the project, the extension of the tender was necessitated as a result of additional work that only came to the fore with the demolition of the existing office walls.

The expansion of the construction works also resulted in the expansion of professional services.

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr A K Warnick)

- (a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;
- (b) That cognisance be taken of the action of the Municipal Manager to approve the appointment of Checker Flag Project Architects to provide the architectural services relating to the expansion of construction works under tender T29/23/24 for the amount of R44 452,06 (excluding VAT);
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as follows:

7.12/(c)...

- (i) That the appointment of any other architect will be impractical, as *Checker Flag Project Architects* was already appointed to provide the architectural services under tender T29/23/24;
 - (ii) That the expansion of tender T29/23/24 necessitated the additional appointment of the existing architect impractical;
 - (iii) That the appointment of the architect was required to ensure the proper execution of the expansion of works under tender T29/23/24;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/217-650-406 and that there was sufficient funding available for the quoted amount of R44 452,06 (excluding VAT);
- (e) That the Senior Manager Financial Statements be instructed to include the abovementioned reasons as a note to the financial statements.

7.13 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: APPOINTMENT OF QUANTITY SUEVOR (8/1/B/2)

[See preamble of Item 7.12].

RESOLUTION

(proposed by Ald T van Essen, seconded by Cllr A K Warnick)

- (a) That cognisance be taken of the deviation from the prescribed procurement procedures in terms of Section 36 of the Supply Chain Management Policy;
- (b) That cognisance be taken of the action of the Municipal Manager to approve the appointment of OAQS Quantity Surveyors to provide the surveying services relating to the expansion of construction works under tender T29/23/24 for the amount of R33 395,00 (excluding VAT);
- (c) That the reasons for the deviation form the prescribed procurement process be recorded as follows:
 - (i) That the appointment of any other quantity surveyor will be impractical, as OAQS Quantity Surveyors was already appointed to provide the quantity surveyor under tender T29/23/24;
 - (ii) That the expansion of tender T29/23/24 necessitated the additional appointment of the existing architect impractical;
 - (iii) That the appointment of the architect was required to ensure the proper execution of the expansion of works under tender T29/23/24;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/217-650-406 and that there was sufficient funding available for the quoted amount of R33 395,00 (excluding VAT);
- (e) That the Senior Manager Financial Statements be instructed to include the abovementioned reasons as a note to the financial statements.

7.14 CLOSING OF OFFICES AS TOKEN OF APPRECIATION FOR SWARTLAND MUNICIPALITY'S AWARDS (2/6)

Swartland Municipality was named the best municipality in the country earlier this year by an independent research company, Good Governance Africa.

Swartland Municipality was also named the best municipality in the Western Cape during the annual "Service Excellent Awards" presented by the Province.

The above are impressive achievements, especially because service delivery and good management were taken into account as some of the indicators and are a reflection of each employee's hard work.

Resolution/...

7.14/...

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr D G Bess)

- (a) That, as a token of appreciation for the aforementioned awards, approval be granted that the offices close for the day on Friday, 27 December 2024;
- (b) That this is a once-off reward and should not create an expectation with regards to following years;
- (c) That notices will be placed at all pay points in the municipal area and on the website to give notice of the closing of the offices;
- (d) That, with this reward, overtime for time worked on the day will be paid at the Saturday tariff.

7.15 FEEDBACK FROM THE SWARTLAND COMMUNITY SAFETY FORUM (CSF) (17/5/R)

The Traffic and Law Enforcement Services of the Municipality follow an integrated approach to address safety within the municipal area.

The Swartland Community Safety Forum was initiated in 2017 in an effort to ensure cooperation between all role players in the security sector to address crime in the Swartland municipal area on a multi-disciplinary approach.

The report to the agenda contains a summary of the activities of the Swartland Community Safety Forum.

RESOLUTION

(proposed by Cllr A K Warnick, seconded by Cllr J M de Beer)

- (a) The Mayoral committee take cognisance of the content and progress of the Swartland Community Safety Forum for the period 1 July 2023 to 30 June 2024.
- (b) The Swartland Safety Forum convene quarterly.

7.16 COMPOSITION OF LOCAL LABOUR FORUM FROM SWARTLAND MUNICIPALITY (4/2/4)

The composition of the Local Labour Forum was revised in accordance with paragraph 11.8.1 of the Main Collective Agreement in order to ensure equal representation of trade unions and employer.

The number of employees of Swartland Municipality who belong to a recognized trade union as on 30 June 2024 is 610 in total. The Main Collective Agreement stipulates that the composition of the Local Labor Forum must increase to 10 members on one side.

RESOLUTION

(proposed by Cllr N Smit, seconded by Cllr J M de Beer)

That Cllr D G Bess be appointed to serve on the Local Labour Forum as additional member and Cllr A K Warnick as 1st secondi and Ald T van Essen as 2nd secondi.

**(SGD) J H CLEOPHAS
EXECUTIVE MAYOR**