



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE TOWN HALL, MALMESBURY ON WEDNESDAY, 15 JUNE 2022 AT 10:00

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Ald T van Essen
Clr A K Warnick

Other councillors:

Ald M A Rangasamy (Speaker)

Officials:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Electrical Engineering Services, mr R du Toit
Director: Civil Engineering Services, mr L D Zikmann
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Manager: Secretarial and Records, ms N Brand

1. OPENING

The chairman welcomed members and opened the meeting.

2. APOLOGIES

No apologies received.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 19 MAY 2022

RESOLUTION

(proposed by clr N Smit, seconded by ald T van Essen)

That the minutes of an Ordinary Executive Mayor's Committee Meeting held on 19 May 2022 are approved and signed by the Executive Mayor.

5. CONSIDERATION OF RECOMMENDATIONS IN THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 8 JUNE 2022

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES**RESOLUTION**

(proposed by ald T van Essen, seconded by clr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION (proposed by ald T van Essen, seconded by clr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES**RESOLUTION**

((proposed by ald T van Essen, seconded by clr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.4 PROTECTION SERVICES

RESOLUTION (proposed by ald T van Essen, seconded by clr A K Warnick)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None.

7. NEW MATTERS**7.1 SUBMISSION OF THE 2022/2023 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/1/4/4/1)**

Section 53 of the Local Government Act: Municipal Financial Management, Act 56 of 2003 (MFMA) stipulates that the Municipality's SDBIP must be approved by the Executive Mayor within 28 days of the approval of the annual budget in May (that is before the 25 June 2022). The draft SDBIP has already been submitted to the Executive Mayor on 9 June 2022 in compliance with section 69 of the MFMA.

The SDBIP acts as a resource for the management of the Municipality in order to attain service delivery goals and the spending of capital projects within the stipulated timeframes.

RESOLUTION

(proposed by clr N Smit, seconded by clr D G Bess)

That the attached 2022/2023 Service Delivery and Budget Implementation Plan (SDBIP) be approved.

7.2 SUBMISSION OF 2022/2023 PERFORMANCE AGREEMENT AND PLANS (2/4/2)

Section 57 of the Local Government Act: Municipal Systems, Act 32 of 2000, stipulates that the performance agreement, in respect of the municipal manager and persons directly responsible to the municipal manager, must be concluded within one month of the beginning of the financial year.

The performance agreement from the Municipal Manager and the Director: Development Services (as example of that from the directors) was circulated with the agenda.

Resolution/...

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

That note is taken of the performance agreement of the Municipal Manager and Directors, and plans for the 2022/2023 financial year.

7.3 QUARTERLY REPORT IN RESPECT OF PERFORMANCE OF CONTRACTORS (8/1/B/1)

During the performance evaluation sessions with the Municipal Manager reporting is carried out on a monthly basis in respect of service providers who have been appointed through the Supply Chain Management Policy by means of tenders.

The relevant report was circulated with the agenda in compliance with section 116(2) of the MFMA and there were no problems experienced with contractors, which must be reported.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr J M de Beer)

That note be taken of the Quarterly Report on the Performance of Contractors for the period 1 January 2022 to 30 April 2022.

7.4 LEASE OF TRADING AREAS IN RIEBEEK KASTEEL AND RIEBEEK WEST (12/1/3/1-1/1)

The Director: Development Services, ms J S Kriegler, dealt with the report and stated that the Municipality, in partnership with PPC Riebeek, plans to establish entrepreneurial nodes in Riebeek Kasteel and Riebeek West.

There will be provision made for the operation of small businesses out of (4) four specially designed containers, which will be provided by PPC Riebeek.

The aim of the report is to submit proposed criteria for the allocation and operation of the trading areas for consideration and approval.

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

- (a) That the attached criteria and application process be approved for identifying lessees for the available trading spaces on:
 - erven 1539, 1540 and 1541, Riebeek Kasteel;
 - erf 2183, Riebeek West; and
 - the informal areas on erven 161, 163 and 649, Riebeek West
- (b) That the Directors of Corporate Services and Development Services, along with officials of their choice, be tasked with evaluating prospective lessees and awarding lease agreements to successful applicants, for a period of two years and subject to a monthly rental of R100.00, VAT excluded;
- (c) That the Director: Corporate Services be authorized to determine the terms and conditions of said lease agreements, in conjunction with the Director: Development Services;
- (d) That consideration be given at management level as to whether or not service connections (water, electricity) are to be subsidized or not from the Municipality's operating budget.

7.5 TENDER L06.21.22: LEASE OF ERF 11228, MALMESBURY (12/2/4-8/4)

Erf 11228 (formerly known as camps 5, 6 and 7) has been leased in the past as agricultural land by means of a multi-year (3 year) tender. The lease agreement commenced on 1 March 2019 and expired on 28 February 2022.

Given the possibility that the property may be offered for other purposes in the foreseeable future, it was decided to shorten the lease term to (1) one year.

A tender process was undertaken and no offers were received. Then it was again offered for tender for the lease of the relevant land from 1 July 2022 to 30 June 2023 and one offer was received.

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

- (a) That Tender L06.21.22 for the leasing of erf 1128, portion of erf 327, Malmesbury (139,7603 hectares in extent) be awarded to the Walters Broers Partnership in the amount of R80 000,00 per annum, plus VAT, effective from 1 July 2022 for a period of one year until 30 June 2023;
- (b) That approval be granted to the Director: Corporate Services to sign the lease agreement, in respect of which the lessor has already accepted the terms and conditions as part of its tender proposal, on behalf of the Municipality.

7.6 MUNICIPAL PLANNING DOCUMENT FOR PROVISIONAL SERVICES AND HUMAN SETTLEMENT MATTERS IN ACCORDANCE WITH THE COUNCIL'S HUMAN SETTLEMENT PLAN (17/4/2/B)

The Director: Development Services, ms J S Kriegler, dealt with the proposed housing pipeline and emphasised that it serves as a planning document in order to establish bulk services for housing projects. It is, however, no guarantee that funding will be received from the Department of Human Settlement, but at least the Municipality will be ready, in terms of bulk services, to implement projects.

The Director: Development Services emphasised that projects on the housing pipeline will be adapted as funding is realized and to remain within the budget. Ms Kriegler stated that it is not possible to determine the number of top structures because the latter are determined by the entrenched criteria which may change over one/two years.

After a discussion the chairman requested that the correct information must be given to the community and that residents must be encouraged to see the housing development in the Swartland municipal area as a whole, for example as houses were last built in Moorreesburg in 2004 the latter is earmarked for the next housing project.

RESOLUTION

(proposed by clr D G Bess, seconded by clr N Smit)

- (a) That the municipal planning document as tabled be adopted by the Executive Mayoral Committee;
- (b) That the proposed projects, only be a preliminary planning document and are subjected to the availability of funding, suitable land and bulk services within the relevant towns and should sufficient funding not be available the projects be moved to the following financial years;
- (c) That it be noted that the top structures(395) for phase1 of the Malmesbury De Hoop Housing Project will be completed end of February 2023 and that a funding application was submitted to the Department of Human Settlements for the installation of civil services with regards to phase 2(230 erven).

7.7 INFORMATION AND COMMUNICATION TECHNOLOGY: APPROVAL OF THE REVISED AND UPDATED POLICIES (6/2/3/1/B)

The Director: Electrical Engineering Services, mr R du Toit, provided the background to the development of the policies, inter alia, at the request of the external auditor and the pro-forma Corporate Management Policy in respect of the Information and Communication Technology provided by the Province.

The relevant policies were revised and updated on the grounds of the security

arrangements as recommended by the consultant, latest developments in the area and POPIA requirements.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr D G Bess)

- (a) That the following reviewed and updated ICT policies be approved and adopted for implementation:
- Information Technology Strategy
 - Information Security Policy End Users
 - Information Security Policy Technical
 - FireWall System Policy
 - Corporate Governance of ICT Policy
- (b) That the approved updated Information Security Policy End Users be provided to all municipal computer users who will be required to acknowledge acceptance thereof as well as adherence thereto in writing.

7.8 THIRD REVISION OF THE 2021/2022 MIG-PROJECT IMPLEMENTATION PLAN (5/9/2/6/1)

The Director: Civil Engineering Services, mr L D Zikmann, stated that any amendments to the MIG project implementation plan must be ratified by the Council.

The amendments contain a reallocation of funds between the MIG registered projects for the successful execution thereof.

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Essen)

- (a) That the Executive Mayoral Committee notes that the third amendment to the 2021/2022 DPIIP;
- (b) That the Executive Mayoral Committee notes that in order to achieve successful project implementation a re-allocation of funds between registered MIG projects is required and that the 2021/2022 DPIIP must be amended accordingly;
- (c) That the Executive Mayoral Committee approves the following projects and budgets for the third amended of the DPIIP for the 2021/2022 financial year:

Nr	Project	Budget
1	De Hoop Development: Upgrade Bulk Water Supply (WC1865/W/21/25)	R 350 000.00
2	Upgrade Moorreesburg WWTW (WC1710S/17/122)	R 15 849 816.00
3	Darling Upgrading of Waste Water Treatment Works & Dewatering Facility (WC1780/S/19/22)	R 3 027 658.00
4	Moorreesburg: Rehabilitation of Roads (WC1768/R.ST/19/23)	R 1 043 515.10
5	Riebeek Kasteel: Rehabilitation of Roads (WC1767/R.ST/19/23)	R 704 000.00
6	Koringberg: Rehabilitation of Roads (WC1766/R.ST/19/23)	R 129 750.87
7	Malmesbury: Rehabilitation of Roads (WC1765/R.ST/19/23)	R 3 996 260.03
8	Malmesbury: Ilingeethu Construction of Roads (WC1859/R.ST/22/25)	R 1 200 000.00
Total		R 26 301 000.00

- (d) That the amended DPIIP be submitted to the Department of Cooperative Governance and Traditional Affairs.

7.9 APPLICATION FOR THE ERECTION OF A MONUMENT: DARLING CEMETERY (16/6/B)

[Clr A K Warnick left the meeting for the duration of the item due to a family connection with the applicant]

The Director: Civil Engineering Services, mr L D Zikmann, presented the application for the erection of a monument at the Darling Cemetery.

The applicant, ms I Johnson, presented a short history of the use of "Ons Lykshuisie" at the Darling cemetery, and explained the importance of this history as heritage, to be preserved for future generations, by erecting a monument.

The application is supported by the Department of Civil Engineering Services, subject to the conditions stated below.

RESOLUTION

(proposed by clr N Smit, seconded by ald T van Essen)

- (a) That cognizance be taken of the application by Mrs. Ivy Johnson, a senior citizen of Darling, for permission to erect a Monument at the old Darling Cemetery to commemorate historic funeral practices;
- (b) That cognizance further be taken that the initiative does not require any contribution from the Municipality;
- (c) That the initiative be supported and the permission be granted to erect the Monument provided that:
 - The Municipality develops the design drawings;
 - Building plans be submitted and approved prior to construction;
 - The Municipality provides construction supervision.

7.10 SWARTLAND MUNICIPALITY: 2022 REVISED POLICY IN RESPECT OF BUSINESS CONTINUITY AND DISASTER RECOVERY PLAN (17/5/1/1)

The aim of the Business Continuity and Disaster Recovery Plan is to prepare the Municipality for extensive service breakdowns and to regain service delivery as quickly as possible.

The Director: Protection Services, mr P A C Humphreys, stated that the policy includes the latest contact numbers of the personnel involved and the new municipal buildings which have recently been added.

RESOLUTION

(proposed by clr J M de Beer, seconded by clr A K Warnick)

- (a) That cognizance is taken of the changes that was made to the Business Continuity and Recovery Plan;
- (b) That the reviewed 2022 Swartland Business Continuity and Recovery Plan be approved.

7.11 OUTSTANDING DEBTORS: MAY 2022 (5/7/1/1)

A complete report in respect of outstanding debtors was circulated with the agenda. The Director: Financial Services, mr M Bolton, confirmed the payment figure of 104,99% for the month of May. Mr Bolton stated that the outstanding debtors must be seen as a daily priority in terms of the Municipality's risk, but that this is not unmanageable.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

That Council takes cognizance of the report with reference to the state of the outstanding debtors of Swartland Municipality for May 2022.

7.12 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

A discussion followed in respect of protection of the Council's assets and the Director: Financial Services, mr M Bolton, stated that, due to the high operating costs, it is not possible to appoint security guards everywhere. A balance must therefore be found between the operating costs and the impact on tariffs, in other words, a higher degree of taxation must be levied on the tax payer in order to protect assets.

RESOLUTION

(proposed by clr N Smit, seconded by ald T van Essen)

That cognizance be taken of the progress with outstanding insurance claims for the period ending 31 May 2022.

7.13 WRITE-OFF OF ASSETS FOR REMOVAL FROM THE ASSET REGISTER IN RESPECT OF INSURANCE CLAIMS TO 31 MAY 2022 (6/1/4)

Maintaining the Asset Register is required in accordance with Section 63 of the Local Government: Municipal Financial Act (Act 56 of 2003). A list of assets which can be written off and must therefore be removed from the Asset Register, was circulated with the agenda.

RESOLUTION

That council grants approval for the assets as per the attached list (R 20 982.05) be written off and that same be removed from the asset register for purposes of completeness of same.

7.14 POSITION OF WRITE-OFF OF LOST AND DESTROYED ASSETS AS OF 30 JUNE 2022 IN ORDER FOR REMOVAL FROM THE ASSET REGISTER

The annual stock take of all immovable assets took place between February and May 2022. A total of 8170 assets were examined and only 15 items (0.018%) could not be traced by 1 June 2022.

This small percentage of lost and destroyed items, is an important indication that the necessary processes and controls are in place in order to adequately protect the Council's assets.

RESOLUTION

That council grants approval for the assets as per the attached list (R 8 370.18) be written off and that same be removed from the asset register for purposes of completeness of the municipality's records as at 30 June 2022.

7.15 WRITE-OFF OF STOLEN ELECTRICAL CABLES AT THE MUNICIPAL STORE: 2021/2022 PAKHUIS 1 (6/1/4)

The theft of electrical cables took place on two occasions at the Municipal store, on 23 August 2021 and 4 October 2021 respectively. The theft was reported to the SAPS and Asset and Fleet Divisions. The claims to the amount of R25 096.54 and R33 373.06 respectively were not approved, because the amount of the claims was less than the excess.

RESOLUTION

That the stolen electrical cable for the 2021/2022 financial year to the amount of R58 469.60 (VAT excluded), be written off.

**7.16 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE:
REPLACEMENT OF TRAFFIC LIGHT CONTROL, MALMESBURY: C/R
VOORTREKKER AND LANG STREETS INTERSECTION (8/1/B/2)**

The control of the traffic light at the intersection of Voortrekker and Lang Streets, Malmesbury is faulty and activates the red signal in all directions which is detrimental to the traffic flow and causes the traffic to back up.

The control cannot be repaired because some of the components are no longer available due to the age of the apparatus.

RESOLUTION

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite tenders but to approve the acceptance of the quotation of E JL Works (Pty) Ltd in the amount of R115 579.03 including VAT for the replacement, installation, connection and programming of the controller of the malfunctioning traffic signal to alleviate the regular intermittent failures;
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as follows:
 - (i) It was impractical to follow the official procurement processes since the cause of the intermittent failure of the traffic signal had to be determined by the specialist service provider and the necessity to alleviate the problem in view of the resultant traffic congestion;
 - (ii) The prompt appointment of the specialist service provider was the only practical option to facilitate replacement of the controller and reinstatement of the malfunctioning traffic signal in the shortest time period possible, considering the delivery period of a new controller;
 - (iii) The cost for the replacement, installation, connection and programming of the controller is considered fair and reasonable;
- (d) That it be noted that sufficient funding was available in vote 9/117-453-53 for the order in the amount of R115 579.03 including VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when they are compiled.

**7.17 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE:
PURCHASE OF A DATA PROJECTOR (8/1/B/2)**

The data projector in the Town Hall is old and has stopped working, and cannot be repaired. The venue is used regularly for council meetings, public meetings and functions which make use regularly of the equipment.

RESOLUTION

(proposed by clr J M de Beer, seconded by ald T van Essen)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite tenders but to approve the acceptance of the quotation of Presentation Solutions (Pty) Ltd for a projector to the amount of R28 957.20.00 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement processes be recorded as follows:
 - (i) Due to regular Council, Committee and public meetings as well as

functions being held in the hall requiring projection of documentation and presentations available in electronic format, it was impractical to follow the official procurement processes to facilitate prompt procurement a new projector;

- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/118-39-731 and that there was sufficient funding available for the order in the amount of R28 957.20 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.18 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: SPONSORSHIP: SARPA NATIONAL CONFERENCE, 26 AND 27 MAY 2022 2 (8/1/B/2)

The Director: Electrical Engineering Services, mr R du Toit, thanked the Council for supporting the initiative for Swartland Municipality to host the SARPA National Conference on 26 and 27 May 2022.

Between 80 and 90 representatives attended the conference which was of great value to the Municipality in respect of exposure throughout South Africa and also internationally.

The chairman confirmed that the Municipality received many compliments, inter alia, in respect of the cleanliness of the towns.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite formal tenders but to approve the payment of the budget allocated for the SARPA Convention in the amount of R150 000.00 excluding VAT;
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as follows:
 - (i) Since the current President of SARPA is in the employ of Swartland Municipality, the municipality is obliged to host the annual convention of SARPA;
 - (ii) In terms of a resolution of the Executive Mayoral Committee, Item 7.11 of 23 January 2019 a reasonable amount was budgeted towards the hosting of the national convention of SARPA;
 - (iii) SARPA is the sole provider and it was not practical to invite tenders;
 - (iv) In view of the attendance of national and international delegates and the added value in support of tourism, publicity and promotion of the municipality, the municipal contribution represents a reasonable and valuable investment;
 - (v) The municipality benefitted since financial and law enforcement officials were afforded the opportunity to attend and to gain knowledge and insights as presented by knowledgeable presenters (i.a. by the Head Investigation of the NPA, SAPS Legal Department, City of Cape Town Director of Copper Theft Division and United Kingdom Revenue Protection Association);
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/253-1022-2408 and that there was sufficient funding available for the order in the amount of R150 000.00 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.19 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: PURCHASE OF UPS WITH LITHIUM BATTERIES (8/1/B/2)

The motor from the starter of the generator which serves as a backup for the IKT Disaster Repair Computer System during load shedding has stopped working and cannot be repaired.

It is necessary to have uninterrupted power in order to serve the sensitive computer system and lithium batteries seem to be the best option.

RESOLUTION

(proposed by clr D G Bess, seconded by ald T van Essen)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager not to invite tenders but to approve the acceptance of the quotation of Technology Strategy Corp to supply an uninterruptable power supply to the amount of R70 949.00 excluding VAT;
- (c) That the reasons for the deviation from the prescribed procurement process to alleviate the emergency situation be recorded as follows:
 - (i) The equipment was urgently required to provide an uninterruptable power supply to the ICT Disaster Recovery Computer System during load shedding to protect critical ICT infrastructure;
 - (ii) The unavailability of a power supply to the ICT Disaster Recovery Computer System compromised the integrity of the ICT Systems and constituted an emergency;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/118-503-346 and that there was sufficient funding available for the order in the amount of R70 949.00 excluding VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.20 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPAIR TO REFUSE REMOVAL TRUCK, CK 32552 (8/1/B/2)

The compactor on the refuse removal truck, CK 32552, which is used in Moorreesburg for solid waste removal, has stopped working.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That further notice be taken of the action of the Municipal Manager to approve repairs of waste removal truck CK32552 for the amount of R 75 377.08 excluding VAT by Transtec;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The truck would be left out of service for an extended period of time;
 - (ii) This will result in a failure in the waste removal services capacity and public health risks;
 - (iii) The repair works to the truck therefore is handled as an emergency;

7.20/...

- (d) That it be noted that the expenditure will be allocated mSCOA Code: 9/241-1253-709 and that there is sufficient funding available for the quoted amount of R 75 377.08 excluding VAT;
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements when compiled.

7.21 DARLING VELD FLOWER ASSOCIATION: USE OF MUNICIPAL LAND FOR THE ANNUAL VELD FLOWER SHOW (12/2/R)

An application has been received from the Darling Veld Flower Association for use of the municipal property situated next to the Museum for the presentation of their annual veld flower show, which will be held this year from 16 – 18 September 2022.

Before the pandemic the veld flower show was a well known tourist attraction which brought many feet and income to Darling.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That approval be granted for the use of Erf 171, Darling for the annual wildflower show from 16 to 18 September 2022, provided that a public participation process be undertaken to notify the owners of properties in the area of the event and the detail pertaining to same;
- (b) That approval also be granted for the use of Erf 175 for said purpose, with the consent of the Darling Museum;
- (c) That cognizance be taken that all aspects regarding traffic management, safety, erection of the tent, etcetera shall be dealt with in terms of the Swartland Municipality: By-law relating to Events, as promulgated in Provincial Gazette Extraordinary 7611 of 26 April 2016.

7.22 MANDATE MEETING: PRINCIPLE COLLECTIVE AGREEMENTS AND WAGE CURVES NEGOTIATIONS (4/2/3)

The aim of the meeting was to obtain a mandate from the municipalities in respect of possible amendments to the Local Government Bargaining Council's (SALGBC) Principle Collective Agreements. SALGA obtained a mandate before the local government elections, but wishes the new leadership to consider the proposed amendments as approved by the previous leadership and to add any additional amendments which must be included in the Principle Collective Agreements.

The Attachment A explains the details of the previous amendments as well as comment from the Swartland Municipality in respect of the proposals.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

That the Executive Mayoral Committee take note of the mandate provided to SALGA regarding the amendments to the Main Collective Agreement as well as the Wage Curve negotiations.

7.23 MINUTES OF A MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETING HELD ON 22 FEBRUARY 2022 (5/15/1/3)

The Performance and Risk Audit Committee serves as an independent advisory body appointed by the Council in order to fulfil its functions in terms of Section 166 of the Local Government: Municipal Financial Management Act (Act 56 of 2003).

The minutes of the meeting of the Municipal Performance and Risk Audit Committee Meeting held on 22 February 2022 were circulated with the agenda and do not contain any recommendations to the Council for further consideration.

RESOLUTION

(proposed by clr N Smit, seconded by clr J M de Beer)

That cognizance be taken of the minutes of the meeting of the Municipality's Performance and Risk Audit Committee of 22 February 2022.

7.24 WRITE-OFF OF NON RECOVERABLE DEBT AND OTHER DEBT: JUNE 2022 (5/7/3)

Item held over – a Special Executive Mayor's Committee Meeting will be held on Wednesday 22 June 2022 in order to discuss the item.

7.25 FEEDBACK IN RESPECT OF ACTIVITIES OF THE SWARTLAND COMMUNITY SECURITY FORUM

An integrated approach has been followed in the Swartland municipal area in order to advance security in the area. The Swartland community Security Forum was established to further liaison and co-operation between all role players.

The report aims to inform the Executive Mayor's Committee of the activities of the Swartland Community Security Forum in respect of crime prevention, the advancement of security and prevention of social evils through an integrated approach and connections with all resources.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr J M de Beer)

- (a) That cognisance is taken of the content of the report and the efforts of the Swartland Community Safety Forum to build partnerships with all safety role players to in the end to combat crime in the Swartland Municipal area;
- (b) That cognisance be taken that the Swartland Safety Forum will convene on a quarterly basis.

**(SGD) J H CLEOPHAS
EXECUTIVE MAYOR**