



MINUTES OF A MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON MONDAY, 21 FEBRUARY 2022 AT 15:25

PRESENT:

Executive Mayor, ald J H Cleophas (chairman)
Deputy Executive Mayor, clr J M de Beer

Members of the Mayor's Committee:

Clr D G Bess
Clr N Smit
Ald T van Essen
Clr A K Warnick

Other councillors:

Ald M A Rangasamy (Speaker)

Officials:

Director: Financial Services, mr M A C Bolton
Director: Electrical Engineering Services, mr R du Toit
Director: Civil Engineering Services, mr L D Zikmann
Director: Protection Services, mr P A C Humphreys
Director: Development Services, ms J S Krieger
Director: Corporate Services, ms M S Terblanche
Manager: Secretarial and Records, ms N Brand

1. OPENING

The chairman welcomed members.

2. APOLOGIES

An apology received from the Municipal Manager, mr J J Scholtz.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 20 JANUARY 2022

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the minutes of an Ordinary Executive Mayor's Committee Meeting held on 20 January 2022 are approved and signed by the Executive Mayor.

4.2 MINUTES OF A SPECIAL EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 14 FEBRUARY 2022

Resolution/

4.2/...

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

That the minutes of a Special Executive Mayor's Committee Meeting held on 14 February 2022 are approved and signed by the Executive Mayor.

5. CONSIDERATION OF RECOMMENDATIONS MADE IN THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 16 FEBRUARY 2022

5.1.1 MUNICIPAL MANAGER, ADMINISTRATION AND FINANCES

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.2 CIVIL AND ELECTRICAL SERVICES

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

That the Executive Mayor ratifies the recommendations in the relevant minutes.

5.1.3 DEVELOPMENT SERVICES

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

That the Executive Mayor ratifies the recommendations in the relevant minutes, subject to the correction of the Executive Mayor's name.

5.1.4 PROTECTION SERVICES

RESOLUTION

(proposed by ald T van Essen, seconded by clr N Smit)

That the Executive Mayor ratifies the recommendations in the relevant minutes, subject to (1) the correction of the Executive Mayor's name and (2) the replacement of clr D G Bess's name with that of aldd M van Zyl under item 1.

6. MATTERS ARISING FROM THE MINUTES

6.1 MINUTES OF A SPECIAL EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 14 FEBRUARY 2022

6.1.1 ITEM 3.2: ATTENDANCE AT SALGA NATIONAL CONFERENCE (AMENDMENT TO DATE AND APPOINTMENT OF REPRESENTATIVES)

RESOLUTION [in exchange for resolution 3.2 of 14 February 2022]

(proposed by clr A K Warnick, seconded by ald T van Essen)

- (a) That the Executive Deputy Mayor, councillor Janetta Maria de Beer together with councillor Nicolene Smit are nominated to attend the SALGA National Conference from 2 to 4 March 2022 at the Cape Town Convention Centre as representatives of the Swartland Municipality;
- (b) That the Municipal Manager, Joachim Jacobus Scholtz is nominated to attend the conference virtually;
- (c) That clr De Beer, in her capacity as Deputy Executive Mayor, is appointed as the voting member of the delegation;

6.1/...

- (d) That the costs involved in physically attending the Conference are paid out of the relevant budget items, notably 9/204-329-2329 (*Delegations and Congresses*) and 9/204-1209-2391 (*Travel and Subsistence: Accommodation*).

7. NEW MATTERS

7.1 AMENDMENTS TO THE 2021/2022 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)

The approval of the Adjusted Budget for the 2021/2022 financial year by the Council on 27 January 2022 necessitated amendments to the Service Delivery and Budget Implementation Plan (SDBIP).

The amended 2021/2022 SDBIP was circulated separately from the agenda.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That the amended Service Delivery and Budget Implementation Plan (SDBIP) for the 2021/2022 financial year be approved in terms of Section 54(1)(c) of the Municipal Finance Management Act (Act 56 of 2003).

7.2 TENDER L01/21/22: ALIENATION OF RESIDENTIAL ERWEN IN ABBOTSDALE (12/2/B)

The former Council approved the alienation of 6 (six) erven in Abbotsdale on 26 August 2021 by means of a competitive process.

The invitation for tenderers to make monetary bids closed on 19 November 2021. The tender conditions allowed the tenderer to make monetary bids on more than one erf, but the purchases will be limited to only one (1) property. Consultations with tenderers were therefore held, where necessary, in respect of their favoured property.

RESOLUTION

(proposed by ald T van Essen, seconded by clr J M de Beer)

- (a) That Tender L01.21.22 for the Sale of Residential Sites be awarded as follows, excluding VAT:

Erf nr	1580	1581	1582	1583	1584	1585
Joseph Kesilwe					R135000.00	
Moleko Shadrack		R136 000.00				
Daniel Frederik Grobbelaar			R140 000.00			
Mogamat Abrahams	R170 000.00					
Wilhelm Dreyer						R151 000.00
Maria Kesilwe				R140 000.00		

- (b) That approval be granted for the transfer of the erven as per the aforesaid schedule;
- (c) That the above-mentioned persons be notified of the possible establishment of a house tavern on Erf 107, Abbotsdale before the respective tenders are awarded;
- (d) That should any of the approved transactions not materialise, approval be granted to accept the next highest bid, until a sales transaction can be concluded successfully;

7.2/...

- (e) That approval be granted that should the properties remain unsold after the competitive process, it be sold out-of-hand on a 'first come first served' basis at the reserve prices as aforementioned, provided that the Municipality shall make known its intention to sell the erven out-of-hand from a given date, and further provided that the sale of such properties shall be limited to one erf per purchaser and the reservation of properties for a specific purchaser shall be limited to a period of one calendar month.

7.3 AGREEMENT FOR THE LEASE OF OFFICE ACCOMMODATION IN MALMESBURY (12/1/2-8/5, K1.2-VOL 1&3)

The agreement for the lease of office accommodation in the so-called Santam building (Erf 497, Malmesbury) and Checkers, 1st floor (Erf 2552, Malmesbury) was terminated on 4 November 2021 and expires on 20 June 2022.

The lease agreement stipulates that the rented property must be left in the same condition as at the beginning of the lease term. During an inspection with the lessor it was determined that certain repairs were necessary. A cost estimation was done and the expense amounts to ±R80 000,00.

The lessor proposed that the deposit of R7 537,00 is held back and the lessee is freed from any repairs or repair work, because the owner wishes to carry out improvements himself.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr J M de Beer)

- (a) That the Municipality's contractual obligations regarding maintenance and repairs upon termination of the lease agreements i.r.o. the Santam and Checkers Buildings be noted, as well as the costs of same which are estimated at ± R80 000,00;
- (b) That approval be granted for the deposits amounting to R19 747,50 to be waived for repairs to be undertaken by the lessor himself, given that the Municipality would save on time and effort (related to inter alia procurement processes) and money (i.e. an estimated saving of R60 000,00).

7.4 LEASE: MALMESBURY MUSEUM (12/1/3/1-8/1)

The Director: Corporate Services, ms M S Terblanche provided the background to funding for the various museums in the municipal area, but that in spite thereof all the museums are struggling financially.

The lease agreement with the Malmesbury Museum expired on 31 December 2021. The Malmesbury Museum is willing to lease the building situated on Erf 169, Prospect Street, Malmesbury for a further term in order to accommodate the Malmesbury Museum. During a meeting with officials a request was made that the proposals as stated in the report are considered in order to compensate the Museum financially.

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Esssen)

- (a) That a lease agreement be entered into with the Malmesbury Museum for the lease of the facilities at Erf 169, Malmesbury, for a further period of 36 months, with effect from 1 January 2022;
- (b) That a lease tariff of R120.00 per annum, plus VAT, be approved;
- (c) That approval be granted to the lessee to sublet the storage facility on Erf 169, provided that any usage thereof shall be limited to the parameters of the existing zoning; alternatively, that consideration be given by the Administration to the possible use of the facility by the Municipality and - in exchange – to consider an increase of the museum's annual grant-in-aid for purposes of the 90-day draft multi-year operational budget.

7.5 OFFICE ACCOMMODATION: SINETHEMBA (12/1/3/1-1/1)

The Council leases a portion of the building situated on Erf 1216, Abbotsdale to Sinethemba to offer community based health services.

The lease agreement expired on 31 January 2022 and Sinethemba requested an extension of the lease agreement for a further term of one (1) year.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That a lease agreement be entered into with Sinethemba for the lease of part of the building on Erf 1217, Abbotsdale for the purpose of delivering community based healthcare;
- (b) That a lease tariff of R120.00 per annum, plus VAT, be approved;
- (c) That the current conditions of lease remain applicable.

7.6 LEASE OF A PORTION OF ERF 730, DARLING: SWARTLAND MUNICIPALITY/DEPARTMENT OF PUBLIC WORKS (WEST COAST EMERGENCY MEDICAL SERVICES) (K2/2/2)

The Council leases a portion of Erf 730, Darling to the Department of Public Works for the operation of the Ambulance Services (West Coast Emergency Medical Services).

The lease expires on 28 February 2022 and the Department of Public Works wishes to extend the lease term for a further three (3) years.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That a lease agreement be entered into with the Department of Public Works for the lease of part of Erf 730, Darling, for operating of the West Coast Emergency Medical Service;
- (b) That the tariff of R100.00 per month plus VAT, be approved;
- (c) That the current conditions of lease remain applicable.

7.7 LEASE AGREEMENT: LITTLE DARLINGS CRÈCHE (17/9/2/R)

The Director: Corporate Services, ms M S Terblanche presented the report and stated that Erf 4048, Darling was leased to Little Darlings Crèche in 2018 for a period of three (3) years in order to allow the latter to erect a permanent structure.

Little Darlings Crèche originally indicated that they did not have the financial means to erect an Early Childhood Development Centre during the lease period, which was then extended for one (1) year from 1 March 2021.

A request has been received from Little Darlings Crèche to extend the lease for another year because they have now obtained financial support in order to erect an Early Childhood Development Centre.

RESOLUTION

(proposed by clr A K Warnick, seconded by ald T van Essen)

- (a) That a one (1) year lease agreement be entered into with Little Darlings Crèche as of 1 March 2022 for the lease of erf 4048, Darling, for the construction of an Early Childhood Development Centre;
- (b) That the rental amount be established at R120,00 per annum plus VAT;

7.7/...

- (c) That should Little Darlings Crèche prove itself as a financially sustainable enterprise, consideration be given in future to the alienation of erf 4048, Darling, to said institution.

7.8 RESTRUCTURING: CAPE WEST COAST/SWARTLAND TOURISM ASSOCIATION – NEW MEMORANDUM OF ASSOCIATION (9/1/3/B)

The process of developing a new tourism model for the Swartland was set in motion in 2019 and there were originally two models for consideration as a basis for restructuring. The approved model incorporates the founding of a non profit organization in 2021/2022 and the appointment of a Board of Representatives.

The proposed Memorandum of Association was circulated with the agenda and contains a timeframe of things that must be done in order to implement the new tourism model.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That cognisance be taken of the Memorandum of Incorporation for the Swartland Tourism non-profit company to be established;
- (b) That cognizance also be taken of the timeframes and actions to operationalize the new company.

7.9 YZERFONTEIN TOURISM: DONATION OF TWO YZERFONTEIN CARAVAN SITES DURING THE CARAVAN OUTDOOR EXPO WHICH TAKES PLACE BETWEEN 25 and 27 FEBRUARY 2022 IN MIDRAND (9/1/3/B)

The Yzerfontein tourism official was delegated by Swartland Tourism to represent them at the annual Outdoor Caravan Expo from 25 to 27 February 2022 at the Gallagher Conference Centre in Midrand.

The expo is attended annually by a large number of visitors - 32 665 in 2020 and 25128 in 2019.

The tourism official will be tasked with marketing the West Coast as a popular destination to the Gauteng tourists. All the towns in the Swartland will be represented by products from the Swartland, showing and marketing the unique sights worth seeing and outdoor activities. It has been proposed that two coupons for Yzerfontein caravan sites for two nights each are made available as gifts during the Expo.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr D G Bess)

- (a) That approval be granted that two Yzerfontein caravan sites for two nights each be allocated for use as a lucky draw by the Swartland Tourism Association and given away at the Caravan Outdoor Expo in Midrand on 25 – 27 February 2022;
- (b) That the vouchers may not be used during an Easter weekend or December holiday season, and will be subject to availability and the normal park rules;
- (c) That the gift vouchers are not transferable to any other person (s).

7.10 WRITE-OFF OF NON RECOVERABLE AND OTHER DEBTS, DECEMBER 2021: DESTITUTE HOUSEHOLDS TO THE AMOUNT OF R 3 360 515,82 AND OTHER NON RECOVERABLE DEBT TO THE AMOUNT OF R 514 897,31 (5/7/3)

The Director: Financial Services, mr M Bolton provided the background to the write-off of non recoverable debt. Mr Bolton stated that the socio-economic circumstances of destitute households, although they receive a subsidy in respect of their services, make it impossible to keep their monthly accounts up to date. The number of households on one erf leads to higher water usage, which in turn gives rise to increased debt.

In the case of other non recoverable debt all possible attempts have been made to collect the money and indications are that outstanding amounts cannot be collected and must therefore be considered for write-off.

RESOLUTION

(proposed by clr A K Warnick, seconded by clr N Smit)

- (a) That the Executive Mayoral Committee approves that the amount of R 3 360 515.82 be written off as irrecoverable, in respect of indigent households;
- (b) That the Executive Mayoral Committee approves that the amount of R 514 897.31 be written off as irrecoverable, in respect of other debtors linked to and as a direct result of the individual reasons per case;
- (c) That, if after the date of this approval, it comes to light that a portion of the debt owed by a debtor is not correct, or that any information was not made known to the Executive Mayoral Committee at the time of write-off, which would have led to the committee not considering the amount for write-off, the Executive Mayoral Committee retains the right to write back the debt to the relevant debtor and that the necessary steps will be taken to recover the debt;
- (d) That, if a property is in any way alienated, the Council retains the right to refuse clearance on the relevant property in order to recover the amounts written-off, before clearance is given. In order to enforce this decision a register is kept by the Rates and Taxes Division which enables the department to see if any debts were written-off within the previous two years, and if so to recover the amounts before clearance is considered;
- (e) That approval is also given that the current levies, which is not yet incorporated in the current list due to the period from the starting of the administrative process of compiling the write-off list and the period thereafter, form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;
- (f) That approval is also given that the amounts owed to the Council, which to date, do not appear on the schedule as a result of the non-completion of socio-economic investigations at all indigent households, will also form part of the write-off, providing that the Credit Control Division is convinced that the new debt is also irrecoverable under the same circumstances;
- (g) That the actual amount for write-off be submitted to the Executive Mayoral Committee at the next meeting;
- (h) That any VAT levied on the services is claimed back from the Receiver of Revenue in the prescribed manner;
- (i) That the Credit Control Division attempt to pay a personal visit to each indigent household in order to explain the write-off and the future obligations of 'responsible users', as well as to explain the installation and workings of water demand management systems, as a proactive credit control measure;
- (j) That approval be given that the costs relating to the replacement of the credit meter with a prepaid electricity meter are for the municipality to bear and that the Chief Financial Officer will recover the costs from the Equitable Share allocation;
- (k) That the Mayoral Committee takes cognizance of the fact that the administration will attempt to put measures in place in a bid to force those users of services not on our financial system to agree and complete the necessary services connection form/s.

7.11 OUTSTANDING DEBTORS: JANUARY 2022 (5/7/1/1)

A complete report in respect of outstanding debtors was circulated with the agenda.

Ald T van Essen requested that the necessary adjustments are made to the outstanding debt of municipal officials.

RESOLUTION

(proposed by ald T van Essen, seconded by clr A K Warnick)

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for January 2022.

7.12 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognizance be taken of the progress with outstanding insurance claims for the period ending 31 January 2022.

7.13 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: PURCHASE OF NOTEBOOK COMPUTERS FOR EXECUTIVE MAYOR'S COMMITTEE (B/2)

The Covid-19 pandemic caused a worldwide shortage of computer equipment and delivery periods of 4 to 11 months can be expected if formal tenders with specific specifications are called for and equipment must be imported as a result.

It has been established that suppliers have imported a large amount of computer equipment for the general market, and will provide the equipment on receipt of a firm order. Quotations were therefore requested for 8 notebook computers to be purchased for the new full time councillors.

RESOLUTION

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That Municipal Manager be condoned not to invite formal tenders but to approve the acceptance of the quotation of Technology Strategy Corp for 8 x Notebooks computers to the amount of R215 960.00 excluding VAT;
- (c) That the reason for the deviation from the prescribed procurement process to alleviate the exceptional circumstances be recorded as follows:
 - (i) Due to a worldwide shortage of computer equipment as a result of the Covid 19 pandemic, it was impractical to procure notebook computers by means of a formal tendering process whilst ensuring urgent delivery to enable the newly elected Mayor, Deputy Mayor, Speaker and members of the Executive Mayoral Committee to fulfil their duties;
 - (ii) The only practical option was to call for quotations from importers who already had notebook computers on order for the general market, and to accept a quotation for notebook computers which have not yet been allocated in the market;
 - (iii) Since 3 quotations were received by the due date of which the lowest quotation was accepted, a competitive procurement process was followed and the purchase price is considered fair and reasonable;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 9/118-64-729 and that there was sufficient funding available for the order in the amount of R215 960.00 excluding VAT;

- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when same are compiled.

7.14 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPAIR OF TRAFFIC LIGHT, MALMESBURY – N7, DARLING ROAD CROSSING (8/1/B/2)

The traffic light which controls the traffic at the off ramp from the N7 only works now and then and causes a situation where, especially heavy vehicles, disregard the traffic light. Urgent repairs were needed to the traffic light in order to avoid serious accidents.

RESOLUTION

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That the Municipal Manager be condoned not to invite tenders but to approve the acceptance of the quotation of E.J.L Works (Pty) Ltd in the amount of R32 032.18 including VAT for the repair of the traffic signal to alleviate the emergency situation;
- (c) That the reasons for the deviation from the prescribed procurement process be recorded as follows:
 - (i) The prolonged failure of the traffic signal controlling traffic leaving the N7 constituted an emergency and urgent repair was essential to alleviate the dangerous and potentially life threatening circumstances;
 - (ii) The appointment of the known specialist was the only practical option to facilitate prompt repair of the malfunctioning traffic signal;
 - (iii) The cost for the repairs is considered fair and reasonable;
- (d) That it be noted that the expenditure was allocated to mSCOA vote 99/247-1185-727 (Traffic Signals) and that sufficient funding was available for the order in the amount of R32 032.18 including VAT;
- (e) That the Manager: Financial Statements and Control be requested to include the above reasons as a note to the financial statements, when they are compiled.

7.15 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: URGENT REPAIRS TO THE WATER PUMP OF THE FIRE ENGINE, TOYOTA LAND CRUISER, CK 28574 IN RIEBEEK VALLEY (8/1/B/2)

The Toyota Land Cruiser is the only fire engine available in the Riebeek Valley to provide fire fighting services and therefore repairs to the water pump were urgently needed.

RESOLUTION

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That the action by the Municipal Manager with regards to the repairs of the firefighting water pump of the Toyota Land Cruiser by F.E.S Manufacturing (Pty) Ltd for the amount of R 45 857,53 (excluding vat) and R52 736,16 Vat included;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as:
 - (i) The firefighting water pump of the fire vehicle seized, resulting in an emergency given the service requirement that the vehicle is used for. The fact that the firefighting pump had to be stripped made it rather challenging to obtain the required three quotes;
 - (ii) That the repair work to the firefighting pump be handled as an emergency for purposes of disclosure in the AFS due to the vehicle being a fire fighting vehicle that needs to be available to extinguish fires, but moreover as this was the only vehicle in Riebeek Valley;

- (d) The expenditure be allocated to vote: 9/1-14-5 and that there is sufficient funding available;
- (e) That the Manager: Financial Statements and Control be instructed to include the above mentioned reasons as a note to the financial statements.

7.16 DEPARTURE FROM THE PRESCRIBED PROCUREMENT PROCEDURE: REPAIR OF AIR SCOUR BLOWER, MALMESBURY WWTW (8/1/B/2)

The “air scour blower” is an important component in the membrane system of the Malmesbury Sewerage Purification Works in order to ensure that the purification process delivers the desired waste water effluent. It is necessary that the mechanical components are serviced and repaired on a regular basis.

RESOLUTION

- (a) That the Executive Mayoral Committee take note of the deviation from the prescribed procurement procedures in terms of clause 36 (2) of the Supply Chain Management Policy;
- (b) That cognisance be taken of the action of the Municipal Manager to approve that the service and repairs of an Aerzen blower unit at the Malmesbury waste water treatment works be performed by the original manufacturer support in South Africa, Aerzen Airgas (Pty)Ltd;
- (c) That the reason for the deviation from the prescribed procurement process be recorded as follows:
 - (i) Aerzen Airgas (Pty)Ltd is the original manufacturer support in South Africa for the German manufactured Aerzen blower units; and
 - (ii) The service is only available from the single service provider;
- (d) That cognisance be taken that the expenditure was allocated to mSCOA Code: 9/239-57-1041128 and that there is sufficient funding available for the quoted amount of R78,450.97 (excluding VAT);
- (e) That the Manager: Financial Statements and Control be instructed to include the above reason as a note to the financial statements, when same are compiled.

7.17 CLOSURE OF OFFICES 17 JUNE 2022 (2/6)

For the ninth time, Swartland Municipality received a clean audit in respect of the 2020/2021 financial year. It has been proposed that Friday 17 June 2022 is declared a holiday for personnel as a reward for each official's contribution to the clean audit.

RESOLUTION

(proposed by clr N Smit, seconded by clr A K Warnick)

- (a) That, as a result of obtaining a ninth clean audit, approval be granted that the offices close for the day on Friday, 17 June 2022;
- (b) That this is a once-off reward and should not create an expectation with regards to following years;
- (c) That notices will be placed at all pay points in the municipal area and on the website to give notice of the closing of the offices;
- (d) That, with this reward, overtime for time worked on the day will be paid at the Saturday tariff.

**7.18 ANNUAL GENERAL MEETING: LOCAL GOVERNMENT RETIREMENT FUND:
APPOINTMENT OF REPRESENTATIVES (11/1/2/5)**

The 38th Annual General Meeting of the Local Government Retirement Fund takes place on 27 May 2022.

RESOLUTION

(proposed by clr D G Bess, seconded by clr A K Warnick)

- (a) That it be noted that Mr A Zaayman has been nominated to represent the members at the Annual General Meeting of the Local Government Retirement Fund on 27 May 2022;
- (b) That Alderman T van Essen (second, rdl J M De Beer) be nominated to represent the Council at the meeting.

**7.19 NAMING OF CRICKET FIELD AT GABRIEL PHARAOH SPORTS GROUNDS,
DARLING (17/9/2/2/2-3)**

A letter has been received from the Darling Cricket Club in which a request has been made to name the cricket field at the Gabriel Pharaoh Sports Grounds as the Gert Fortuin Oval.

RESOLUTION that the item stands over in order to carry out a suitable public participation process.

**(SGD) J H CLEOPHAS
EXECUTIVE MAYOR**