



**Munisipaliteit  
Municipality  
Umasipala**

**- A G E N D A -**

**GEWONE RAADSVERGADERING  
ORDINARY COUNCIL MEETING**

<b>PLEK VENUE</b>	<b>STADSAAL, MALMESBURY TOWN HALL, MALMESBURY</b>
<b>DATUM DATE</b>	<b>DONDERDAG, 31 MAART 2022 THURSDAY, 31 MARCH 2022</b>
<b>TYD TIME</b>	<b>10:00</b>

**J J Scholtz  
Municipal Manager**

**BESLUIT** (Raad, 16/11/2021)

**DRAGKODE VIR RAADSLEDE**

- (a) Dat die Raad as beleid neerlê dat raadslede te alle tye fatsoenlik geklee moet kom na vergaderings van die Raad, asook dié van die Uitvoerende Burgemeesterskomitee, portefeuljekomitees en ad hoc-komitees, vir welke doel – na die keuse van die individu – die volgende as toelaatbaar of verkieslik geag word t.o.v. manlike raadslede:
- Tradisionele drag / Das / Baadjie / Netjiese trui / Netjiese oopslaankraaghemp / Netjiese sandale
- (b) Dat vroulike raadslede insgelyks te alle tye fatsoenlik en betaamlik gekleed sal kom na vergaderings, op 'n wyse wat nie aanstoot sal gee nie;
- (c) Dat sowel manlike en vroulike raadslede – uitgesluit die voorsitters van vergaderings – toegelaat sal word om partypolitieke lapelwapens en/of borsspelde te dra, maar nie rosette nie;
- (d) Dat die volgende drag ten opsigte van sowel manlike en vroulike raadslede nie toegelaat sal word nie:
- Seilskoene (tekkies) / T-hemde, hemde met slagspreuke of enige kleredrag wat 'n partypolitieke konnotasie skep / Denimbroeke (jeans) / Kortbroeke (netjiese kniebroeke vir dames wel toelaatbaar) / Sweetpakke
- (e) Dat die volgende as tugmaatreëls sal geld vir die nie-nakoming van die dragkode asook alle ander ordereëlings wat tot dusver deur die Raad neergelê is of nog neergelê mag word:
- (i) Die betrokke raadslid sal tydens die ope raadsvergadering mondeling gewaarsku word deur die voorsitter of sy/haar gedelegeerde, welke waarskuwing in die notule aangeteken sal word;
- (ii) Indien 'n raadslid reeds twee waarskuwings teen hom/haar aangeteken het ten opsigte van dieselfde oortreding, sal die raadslid by die volgende geleentheid wat hy/sy die bepaalde ordereëling veronagsaam, deur die voorsitter versoek mag word om hom/haar van die raadsvergadering te onttrek;
- (iii) Indien 'n raadslid hierna steeds sou versuim om 'n ordereëling te eerbiedig, die betrokke oortreding deur die Speaker na die Reëlskomitee verwys sal word vir 'n ondersoek en om 'n toepaslike sanksie by die Raad aan te beveel in terme van klousule 14(2) van die Gedragskode vir Raadslede, soos vervat in Bylae 1 tot die Stelselwet, 2000.

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**RESOLUTION** (Council, 16/11/2021)

**DRESS CODE FOR COUNCILLORS**

- (a) *That it be adopted as policy by Council that councillors are to dress properly at all times for meetings of the Council, as well as for those of the Executive Mayoral committee, portfolio and ad hoc committees, for which purpose – depending the individual's choice – the following shall be allowed in respect of male councillors:*
- Traditional dress / Tie / Jacket / Neat jersey / Neat open-necked shirt / Neat sandals*
- (b) *That female councillors also be required to attend meetings dressed decently and properly at all times, in a manner that does not offend;*
- (c) *That both male and female councillors – excluding the chairpersons of meetings – be allowed to wear party political badges and/or brooches, but not rosettes;*
- (d) *That the following apparel will not be allowed in respect of both male and female councillors:*
- Tackies / T-shirts, shirts with slogans or any apparel with a party political connotation / Denim slacks (jeans) / Shorts (neat knee-breeches for ladies are allowed) / Track suits*
- (e) *That the following disciplinary measures be applied as regards non-compliance with the dress code as well as all other rules of order determined or still to be determined by Council:*
- (i) *The applicable councillor receive a verbal warning from the chairperson or his/her delegate at the open council meeting, which warning is to be minuted;*
- (ii) *Should a councillor already have two warnings minuted against him/her in respect of the same offence, such councillor – upon violation of the same rule of order – may be requested by the chairperson to withdraw him/her from the council meeting;*
- (iii) *Should a councillor remain in default to comply with a rule of order, the offence be referred by the Speaker for an investigation by the Rules committee and for the latter to recommend an appropriate sanction to Council in terms of clause 14(1) of the Code of Conduct for Councillors, as contained in Schedule 1 to the Systems Act, 2000.*



Munisipaliteit  
Municipality  
Umasipala

Office of the Municipal Manager  
25 March 2022

Die Uitvoerende Burgemeester en raadslede  
*The Executive Mayor and councillors*

KENNIS geskied hiermee dat 'n GEWONE VERGADERING van die SWARTLAND MUNISIPALE RAAD gehou sal word in die MALMESBURY STADSAAL op DONDERDAG, 31 MAART 2022 om 10:00.

*NOTICE is hereby given that an ORDINARY MEETING of the SWARTLAND MUNICIPAL COUNCIL will be held in the MALMESBURY TOWN HALL on THURSDAY, 31 MARCH 2022 at 10:00*

Die aandag van raadslede word gevestig Bylae 1 (Gedragkode) van die Stelselwet (Wet 32 van 2000), waarkragtens dit 'n misdryf is indien 'n raadslid op 'n vergadering teenwoordig is tydens die bespreking van of stemming oor 'n saak waarby hy 'n direkte of indirekte persoonlike of privaat besigheidsbelang het. Verder mag geen raadslid 'n party by of bevoordeelde kragtens 'n kontrak vir die verskaffing van goedere of dienste aan enige munisipaliteit of enige munisipale entiteit ingestel deur 'n munisipaliteit wees nie.

*Councillors are referred to Schedule 1 (Code of Conduct) of the Systems Act (Act 32 of 2000) whereby a councillor is guilty of an offence if such councillor is present at a meeting or participates in discussions or voting about any matter in which he/she has a direct or indirect personal or private business interest. Further, no councillor may be a party to or beneficiary under a contract for the provision of goods or services to any municipality or any municipal entity established by a municipality.*

#### LOCAL GOVERNMENT FUNCTIONS IN TERMS OF THE CONSTITUTION, 1996

##### Schedule 4B

Air pollution  
Building regulations  
Child care facilities  
Electricity and gas reticulation  
Firefighting services  
Local tourism  
Municipal airports  
Municipal planning  
Municipal health Services  
Municipal public transport  
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law  
  
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto  
  
Stormwater management systems in built-up areas  
Trading regulations  
  
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems

##### Schedule 5B

Beaches and amusement facilities  
Billboards, and the display of advertisements in public places  
Cemeteries, funeral parlours and crematoria  
Cleansing  
Control of public nuisances  
Control of undertakings that sell liquor to the public  
Facilities for the accommodation, care and burial of animals  
Fencing and fences  
Licensing of dogs  
Licensing and control of undertakings that sell food to the public  
Local amenities  
Local sport facilities  
Markets  
Municipal abattoirs  
Municipal parks and recreation  
Municipal roads  
Noise pollution  
Pounds  
Public places  
Refuse removal, refuse dumps and solid waste disposal  
Street trading  
Street lighting  
Traffic and parking

**(GET) J J SCHOLTZ**  
**MUNISIPALE BESTUURDER**



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**- AGENDA -**  
**GEWONE RAADSVERGADERING,**  
**31 MAART 2022**  
**ORDINARY COUNCIL MEETING,**  
**31 MARCH 2022**

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**1. OPENING / OPENING**

**2. VERLOF TOT AFWESIGHEID / LEAVE OF ABSENCE**

**3. AFVAARDIGINGS / DEPUTATIONS**  
**VERKLARINGS EN MEDEDELINGS / STATEMENTS AND COMMUNICATIONS**  
**VOORLEGGINGS / PRESENTATIONS**

**4. NOTULES VIR BEKRAGTIGING / MINUTES FOR CONFIRMATION**

- 4.1 NOTULE VAN 'N GEWONE RAADSVERGADERING GEHOU 27 JANUARIE 2022 /**  
**MINUTES OF AN ORDINARY COUNCIL MEETING HELD 27 JANUARY 2022**  
..... p 1-16

**5. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE**  
**UITVOERENDE BURGEMEESTER / FEEDBACK ON RESOLUTIONS TAKEN BY THE**  
**EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY**

[NOTA: Die onderstaande notules wat die besluite van die Uitvoerende Burgemeester reflekteer, word **SLEGS VIR KENNISNAME** voorgelê en geen debat sal daarvoor gevoer word nie. Vertoë dat enige van die besluite daarin deur die Uitvoerende Burgemeester in hersiening geneem moet word, moet by wyse van skriftelike mosie - wat voldoen aan die tersaaklike bepalings van die Verordening vir die Hou van Vergaderings en die Stelselwet - ingedien word.

*NOTE: The minutes below are submitted **FOR COGNISANCE ONLY** in order to give feedback on all resolutions taken by the Executive Mayor in terms of delegated authority. No debate will be allowed thereon. Representations to the Executive Mayor to revise any of the resolutions therein, must be submitted by means of a written motion in compliance with the By-law regulating the conduct of meetings and the Systems Act.]*

- 5.1 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGE-**  
**MEESTERSKOMITEE GEHOU 20 JANUARIE 2022 / MINUTES OF AN ORDINARY**  
**MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD 20 JANUARY 2022**  
..... p 17-22

- 5.2 NOTULE VAN 'N SPESIALE VERGADERING VAN DIE UITVOERENDE BURGE-**  
**MEESTERSKOMITEE GEHOU 14 FEBRUARIE 2022 / MINUTES OF A SPECIAL**  
**MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD 14 FEBRUARY 2022**  
..... p 23-26

- 5.3 NOTULE VAN 'N GEWONE VERGADERING VAN DIE UITVOERENDE BURGE-**  
**MEESTERSKOMITEE GEHOU 21 FEBRUARIE 2022 / MINUTES OF AN ORDINARY**  
**MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD 21 FEBRUARY 2022**  
..... p 27-38  
saamgelees met / read with

- NOTULE VAN 'N VERGADERING VAN PORTEFEULJEKOMITEES GEHOU OP**  
**16 FEBRUARIE 2022 / MINUTES OF A MEETING OF PORTFOLIO COMMITTEES**  
**HELD ON 16 FEBRUARY 2022** ..... p 39-48

**6. VERSLAGDOENING INSAKE GEDELEGEERDE BESLUITNEMING DEUR DIE MUNISIPALE BESTUURDER / FEEDBACK ON RESOLUTIONS TAKEN BY THE MUNICIPAL MANAGER IN TERMS OF DELEGATED AUTHORITY**

- 6.1 **NOTULE VAN 'N BODBEOORDELINGSKOMITEE GEHOU OP 1 FEBRUARIE 2022 / MINUTES OF A BID ADJUDICATION COMMITTEE HELD ON 1 FEBRUARY 2022**  
*[Note: Only available in English]*  
..... p 49-50

**7. SAKE VOORTSPRUITEND UIT DIE NOTULES / MATTERS ARISING FROM THE MINUTES**

Geen

**8. SAKE VIR BESPREKING / MATTERS FOR CONSIDERATION**

- 8.1 **AANVAARDING VAN OORSIGVERSLAG OP 2020/2021 JAARVERSLAG / ADOPTION OF OVERSIGHT REPORT ON 2020/2021 ANNUAL REPORT (7/1/1/1)**  
..... P 51-84  
*[2020/2021 Jaarverslag word apart gesirkuleer / 2020/2021 Annual Report is circulated separately]*

- 8.2 **2021/2022 SPESIALE AANSUIWERINGSBEGROTING / 2021/2022 SPECIAL ADJUSTMENT BUDGET (5/4/1)**..... p 85-144

- 8.3 **GOEDKEURING VAN DIE VORIGE RAAD SE 2017-2022 GOP (MET WYSIGINGS) ASOOK DIE AREAPLANNE / ADOPTION OF THE PREVIOUS COUNCIL'S 2017-2022 IDP (WITH AMENDMENTS) AS WELL AS THE AREA PLANS (2/1/4/4/1)**  
..... p 145-156  
*[Dokumente word apart gesirkuleer / Documents are circulated separately]*

- 8.4 **TERTAFELLEGGING VAN DIE KONSEP MEERJARIGE KAPITAAL EN BEDRYFSBEGROTINGS, GEWYSIGDE BEGROTINGS EN VERWANTE BELEIDE, EIENDOMSBELASTINGKOERSE, TARIWE EN ANDER HEFFINGS VIR 2022/2023; 2023/2024 EN 2024/2025 VIR DOELEINDES VAN DIE PUBLIEKE DEELNAME PROSES / TABLING OF THE DRAFT MULTI YEAR CAPITAL AND OPERATING BUDGETS, AMENDED BUDGET AND RELATED POLICIES, PROPERTY TAX RATES, TARIFFS AND OTHER CHARGES FOR 2022/2023; 2023/2024 AND 2024/2025 FOR SPECIFIC PURPOSES OF GIVING EFFECT TO PUBLIC PARTICIPATION (5/1/1/1; 5/1/1/2; 5/1/4 – 2022/23)**..... p 157-174  
*[Dokumente word apart gesirkuleer / Documents are circulated separately]*

- 8.5 **KONSEP 2022/2023 DIENSLEWERING- EN BEGROTINGIMPLEMENTERINGSPLAN (SDBIP) / DRAFT 2022/2023 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (2/4/2)** ..... p 175-208

- 8.6 **KENNISGEWING RAKENDE DIE GOEDKEURING VAN DIE ORGANISATORIESE STRUKTUUR MET INGANG VAN 1 MAART 2022 MET IN AG NEMING VAN WYSIGINGS AAN DIE DEPARTEMENT: BESKERMINGSDIENSTE / NOTICE OF APPROVAL OF THE ORGANISATIONAL STRUCTURE WITH EFFECT FROM 1 MARCH 2022 TAKING INTO ACCOUNT AMENDMENTS TO THE DEPARTMENT: PROTECTION SERVICES (2/3)**..... p 209-216

- 8.7 **(1) RAPPORTERING VAN 'N ARTIKEL 56 VAKATURE: MNR R DU TOIT; (2) VUL VAN ARTIKEL 56 BESTUURSPOSISIE: DIREKTEUR: ELEKTRIESE INGENIEURSDIENSTE; (3) AANSTEL VAN KEURINGSPANEEL / (1) REPORTING OF SECTION 56 VACANCY: MR R DU TOIT; (2) FILLING OF SECTION 56 MANAGER POST: DIRECTOR: ELECTRICAL ENGINEERING SERVICES; (3) APPOINTMENT OF SELECTION PANEL (4/3/B; 4/3/1)**..... p 217-224

8.8/...

- 8.8 **AANVAARDING VAN (1) VERWYSINGSRAAMWERK EN (2) WERKPROGRAM VAN DIE MUNISIPALE PUBLIEKE VERANTWOORDBAARHEIDSKOMITEE (MPAC) / ADOPTION OF (1) TERMS OF REFERENCE AND (2) WORK PROGRAM OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) (3/2/2)..... p 225-238**
- 8.9 **HERAFBAKENING VAN MUNISIPALE GRENSE / MUNICIPAL BOUNDARY REDETERMINATION (15/1/1; 17/17/1/1) ..... p 239-242**
- 8.10 **RESULTAAT VAN VERKIESING VAN WYKSKOMITEES EN VERWANTE AANGELEENTHEDE / RESULT OF ELECTION OF WARD COMMITTEES AND RELATED MATTERS (3/4/4/B)..... p 243-246**
- 8.11 **WATERDIENSTE LEWERINGSOOREENKOMS: VYFDE WYSIGING / WATER SERVICE DELIVERY AGREEMENT: FIFTH ADDENDUM (K11/Vol 5)..... p 247-252**
- 8.12 **MOSIE ONTVANG VANAF GOOD: ONDERVERDELING EN VERVREEMDING VAN ERF 12421, MALMESBURY / MOTION RECEIVED FROM GOOD: SUBDIVISION AND ALIENATION OF ERF 12421, MALMESBURY (3/2/2) ..... p 253-258**

**(GET/SGD) J J SCHOLTZ  
MUNISIPALE BESTUURDER / MUNICIPAL MANAGER**