



MINUTES OF A MEETING OF THE PORTFOLIO COMMITTEES OF THE SWARTLAND MUNICIPAL COUNCIL, HELD IN THE MALMESBURY BANQUETING HALL ON WEDNESDAY 10 MARCH 2010 AT 10:00

- ADMINISTRATION AND FINANCE -

PRESENT:

COUNCILLORS:

Chairman, ald N J A Rust
Vice-chairman, clr R J du Plooy

Cleophas, J H Sedeman, A C
Geel, B W Van der Westhuizen, R F
Goliath, M S I Wilskut, W

The Executive Mayor, ald T van Essen (ex officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Safety and Security Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Electrical Engineering Services, mr R du Toit
Director: Financial Services, mr K C Cooper
Director: Development Services, mr J T Steenkamp
Director: Civil Engineering Services, mr A J Botha
Administrative Official: Secretarial and Records, ms N Brand

1. OPENING/APOLOGIES

Clr W Wilskut opened the meeting with a prayer.

Apologies received from clrs C W Solomons and E Schoor. Clr B J Stanley was absent without leave.

The chairman welcomed clr J D van Wyk who was appointed to the Council as of 2 March 2010.

The Executive Mayor, ald T van Essen expressed condolences on behalf of the Council to ms Susan Botha from the media on the death of her partner.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEEETING (ADMINISTRATION AND FINANCES) HELD ON 10 FEBRUARY 2010

RESOLUTION

(proposed by clr R F van der Westhuizen, seconded by clr B W Geel)

That the minutes of a Portfolio Committee Meeting (Administration and Finances) held on 10 February 2010 are approved as correct.

3. DEPUTATIONS/SUBMISSIONS/COMMUNICATIONS

None

4. MATTERS ARISING FORM THE MINUTES

None

5. DELEGATED MATTERS

5.1 DEPARTMENTAL REPORTS

5.1.1 MUNICIPAL MANAGER: JANUARY 2010

5.1.2 FINANCIAL SERVICES: JANUARY 2010

5.1.3 CORPORATE SERVICES: JANUARY 2010

RESOLUTION

(proposed by clr B W Geel, seconded by clr M S I Goliath)

That note is taken of the respective monthly reports from the Municipal Manager, the Director: Financial Services and the Director: Corporate Services for January 2010.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGN) N J A RUST
CHAIRMAN**

- CIVIL AND ELECTRICAL SERVICES -

PRESENT:

COUNCILLORS:

Chairman, clr J Loxton
Vice-chairman, clr J H Cleophas

Atkins, A J	Johnson, A
Geel, B W	Rust, N J A
Goliath, M S I	Sedeman, A C

The Executive Mayor, ald T van Essen (ex officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Safety and Security Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Electrical Engineering Services, mr R du Toit
Director: Financial Services, mr K C Cooper
Director: Development Services, mr J T Steenkamp
Director: Civil Engineering Services, mr A J Botha
Administrative Official: Secretarial and Records, ms N Brand

1. APOLOGIES

The meeting commenced at 10:15.

Apologies received from clrs C Fortuin and N E Nqokoto. Clr B J Stanley was absent without leave.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES) HELD ON 10 FEBRUARY 2010

RESOLUTION

(proposed by clr M S I Goliath, seconded by ald A Johnson)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 10 February 2010 are approved as correct, subject to clr A C Sedeman being noted as present.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORTS

5.1.1 CIVIL ENGINEERING SERVICES: JANUARY 2010

RESOLUTION/...

5.1.1/...

RESOLUTION

(proposed by clr M S I Goliath, seconded by clr B W Geel)

- (a) That note is taken of the monthly report from the Director: Civil Engineering Services for January 2010;
- (b) That note is taken that –
 - (i) the Director: Civil Engineering Services received confirmation from the West Coast Municipality that the final effluent from the sewerage plant will no longer be tested for e-coli organisms because this organism forms part of the faecal/coliform group;
 - (ii) The West Coast District Municipality will continue testing for e-coli organisms in drinking water and rivers to ascertain if it is suitable for human and animal consumption.

5.1.2 ELECTRICAL ENGINEERING SERVICES: JANUARY 2010

RESOLUTION

(proposed by clr B W Geel, seconded by ald A Johnson)

- (a) That note is taken of the monthly report from the Director: Electrical Engineering Services for January 2010;
- (b) That – with reference to the escalation in maximum demand in Darling and the quotation with respect to this matter which is awaited from Eskom – no new developments in Darling can be approved, illustrating the necessity to budget adequately for the increase in the declared maximum demand.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR

None

**(SGN) J LOXTON
CHAIRMAN**

- DEVELOPMENT AND SAFETY AND SECURITY SERVICES -

PRESENT:

COUNCILLORS:

Chairman, clr W Wilskut
Vice-chairman, clr M S I Goliath

Atkins, A J	Loxton, J
Du Plooy, R J	Sedeman, A C
Geel, B W	Van der Westhuizen, R F
Johnson, A	

The Executive Mayor, ald T van Essen (ex officio)

OFFICIALS:

Municipal Manager, mr J J Scholtz
Director: Safety and Security Services, mr P A C Humphreys
Director: Corporate Services, ms M S Terblanche
Director: Electrical Engineering Services, mr R du Toit
Director: Financial Services, mr K C Cooper
Director: Development Services, mr J T Steenkamp
Director: Civil Engineering Services, mr A J Botha
Administrative Official: Secretarial and Records, ms N Brand

1. OPENING/APOLOGIES

The meeting commenced at 10:50.

2. MINUTES

2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT AND SAFETY AND SECURITY SERVICES) HELD ON 10 FEBRUARY 2010

RESOLUTION

(proposed by ald A Johnson, seconded by clr B W Geel)

That the minutes of a Portfolio Committee Meeting (Development and Safety and Security Services) held on 10 February 2010 are approved as correct.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

4. MATTERS ARISING FROM THE MINUTES

None

5. DELEGATED MATTERS

5.1 MONTHLY REPORTS

- 5.1.1 DEVELOPMENT SERVICES: JANUARY 2010**
- 5.1.2 SAFETY AND SECURITY SERVICES: JANUARY 2010**
- 5.1.3 MUNICIPAL POLICE SERVICE: JANUARY 2010**
- 5.1.4 FIRE FIGHTING: JANUARY 2010**

RESOLUTION/...

5.1/...

RESOLUTION

(proposed by clr B W Geel, seconded by clr M S I Goliath)

- (a) That note is taken of the respective monthly reports from the Director: Development Services and the Director: Safety and Security Services for January 2010.

RECOMENDED FURTHER

- (b) That the provision of statistics with respect to housing waiting lists will only be made available to the Ad-hoc Development Committee;
- (c) That the process with respect to the revision of waiting lists and the possible compilation of waiting lists will only be discussed, by the Ad-Hoc Development Services Committee, for towns identified as growth points;
- (d) That in the SMPS report, with reference to unlicensed drivers and unlicensed vehicles, a distinction is made between those who have a licence, but cannot produce it at the time and those who do not have licences.

6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**6.1 PROPOSED REZONING WITH DEPARTURE ON ERF 1147, CHATSWORTH (15/3/3-2, 15/3/6-2) (WARD 7)**

An application has been received for the rezoning of erf 1147 (3569m² in extent) situated between Malmesbury and Chamberlain Streets, Chatsworth from residential zone I to institutional zone II in order to erect a church.

An application has also been made to relax the required 10m side building line on the northern boundary to 5m.

RECOMMENDATION

(proposed by clr R J du Plooy, seconded by clr B W Geel)

- A That the rezoning of erf 1147 (3569m²) situated between Malmesbury and Chamberlain Streets, Chatsworth, from residential zone I to institutional zone II in order to erect a church is approved in accordance with article 16(1) of Ordinance 15 of 1985, subject to the following conditions:

A1 TOWN PLANNING

- (a) that the proposed development complies with the Zoning Scheme Regulations applicable to Chatsworth;
- (b) that at least 15 on site parking bays are provided for visitors to the church;
- (c) that the proposed parking area is provided with a permanent dust free surface as approved by the Swartland Municipality;
- (d) that the parking areas are designed to be practical;
- (e) that the owner/applicant notifies the Municipality in writing when all the conditions have been met;

A2 ESKOM

- (a) that if any Eskom services need to be moved as a result of the proposed development the costs involved will be to the account of the owner/developer;

6.1/...

- (b) that the erection of any structure within 9m of an Eskom power line is forbidden;
- (c) that the owner/developer is responsible for electricity reticulation to the property;

A3 REFUSE REMOVAL

- (a) that a basic refuse removal tariff will be levied on the property;
- (b) that refuse is placed in black bags on the nearest municipal pavement on the morning of refuse removal;

B That the departure from the required 10m side building line (northern boundary) to 5m is approved in accordance with article 15(1)(b) of Ordinance 15 of 1985.

6.2 DEPARTURE: ERF 7329, MALMESBURY (15/3/4-15) (WARD 10)

A building plan application has been received from the owner of erf 7329, situated in Hackney Street, Malmesbury to erect a garage.

The proposed garage exceeds the 1,5 side building line (southern boundary) to 0m and the 5m street building line to 4m.

RECOMMENDATION

(proposed by clr M S I Goliath, seconded by clr R F van der Westhuizen)

That the departure on erf 7329, Malmesbury from the 5m street building line to 4m, as well as the 1,5m side building line (southern boundary) to 0m as indicated on building plan "B1" en "B2" is approved in accordance with article 15(1)(b) of Ordinance 15 of 1985.

6.3 INSTALLATION OF PARKING METER SYSTEM IN THE SWARTLAND (17/6/R) (ALL WARDS)

The shortage of parking and the fact that persons working in the businesses in the business hub take up the available parking is becoming an increasing problem in the larger towns in the Swartland.

The above mentioned investigated the use of a parking meter system throughout the Swartland to improve the traffic flow.

The Director: Safety and Security Services presented the comments from the various ward committees to the meeting and it is -

RECOMMENDED

(proposed by clr R J du Plooy, seconded by ald A Johnson)

- (a) That the installation of a parking meter system for the Swartland is approved in principle;
- (b) That note is taken that the following ward committees do not support the installation of a parking meter system in the towns which they represent, namely Ward 1 (Moorreesburg), Ward 5 (Darling) and Ward 6 (Malmesbury);
- (c) That it is also noted that other ward committees recommended that the following aspects are investigated before a parking meter system is introduced, namely -
 - (i) land/...

6.3/...

- (i) land to be made available by the Municipality for parking and the establishment of parking areas where parking is available at a low fee;
 - (ii) oblige new businesses in the various towns to provide sufficient parking for personnel and clients;
 - (iii) more diligent policing of *parking marshals* who harass motorists;
- (d) That (proposed by clr R J du Plooy) the various Chambers of Commerce are approached for comment on this matter;
- (e) That comment from the public is sought by advertising the Council's intention in the press.

6.4 SWARTLAND MUNICIPAL POLICE SERVICES: QUARTERLY REPORT: OCTOBER 2009 TO DECEMBER 2009 (7/1/2/2-3)

The quarterly report from the Swartland Municipal Police Service was circulated for information with the agenda.

The report is drawn up in accordance with statutory requirements and is also submitted to the Minister of Community Safety and Security, as well as the South African Police Services Commissioner: Western Cape.

RECOMMENDATION

(proposed by clr R J du Plooy, seconded by ald A Johnson)

That the relevant report is noted.

6.5 DECLARATION: PREVENTION OF AND FIGHT AGAINST CORRUPTION: JANUARY 2010 (5/15/1/1)

The monthly declaration by the Director: Safety and Security Services in accordance with the Prevention of and Fight against Corruption Act, Act 12 of 2004, was circulated with the agenda.

RECOMMENDATION

(proposed by clr R J du Plooy, seconded by ald A Johnson)

That note is taken that no circumstances, which could possibly be classified as corruption in terms of the conditions of the Act, and relevant to the activities of the Municipality in which a member of the public or a municipal employee was involved, were brought to the attention of the Director: Safety and Security Services during the month of January 2010.

**(SGN) W WILSKUT
CHAIRMAN**