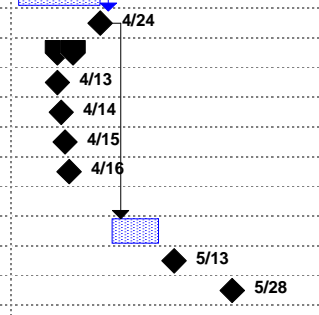




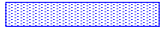




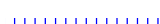



ID	Task Name	Duration	Start	Finish	Qtr 3, 2008			Qtr 4, 2008			Qtr 1, 2009			Qtr 2, 2009			Qtr 3, 2009
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
68	Comment Period	3 wks	Fri Apr 3	Thu Apr 23													
69	Comment Period Closes	1 day	Fri Apr 24	Fri Apr 24													
70	<b>Public Meetings (Invite Ward Committees)</b>	<b>4 days</b>	<b>Mon Apr 13</b>	<b>Thu Apr 16</b>													
71	Malmesbury	1 day	Mon Apr 13	Mon Apr 13													
72	Moorreesburg	1 day	Tue Apr 14	Tue Apr 14													
73	Darling	1 day	Wed Apr 15	Wed Apr 15													
74	Riebeeek Valley	1 day	Thu Apr 16	Thu Apr 16													
75																	
76	Amend 2009-2010 Annual Plan	2 wks	Mon Apr 27	Fri May 8													
77	Submit to EMC	1 day	Wed May 13	Wed May 13													
78	Submit to Council for Final Approval	1 day	Thu May 28	Thu May 28													
79																	



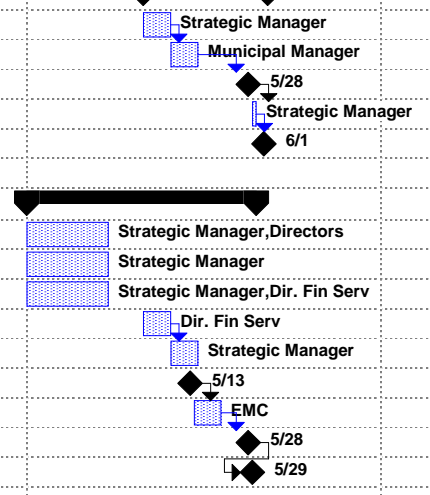
ID	Task Name	Duration	Start	Finish	Qtr 3, 2008			Qtr 4, 2008				Qtr 1, 2009			Qtr 2, 2009			Qtr 3, 2009
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
80	<b>BUDGET PLANNING</b>	207 days?	Wed Sep 10	Thu Jun 25														
81																		
82	Workshop with directors previous budget	1 day	Mon Sep 15	Mon Sep 15				9/15										
83																		
84	<b>CAPITAL BUDGET (2009-2011)</b>	142 days?	Wed Sep 10	Thu Mar 26														
85	Distribution of budget template (for 2010-2011 projects)	1 day	Wed Sep 10	Wed Sep 10														
86	Disclosure of available internal funds (for capital projects)	1 day	Wed Sep 10	Wed Sep 10														
87	Completion of project templates (listing of 3d year projects)	2 wks	Thu Sep 11	Wed Sep 24														
88	Multi Year Capital budget Review	1 day	Thu Sep 25	Thu Sep 25				9/25										
89	Compilation of a first draft multi year capital project list	1 mon	Mon Oct 6	Fri Oct 31														
90																		
91	<b>Prioritization workshop</b>	14.5 days	Mon Nov 3	Fri Nov 21														
92	Invite roleplayers	1 day	Mon Nov 3	Mon Nov 3														
93	WS: 1 Facilitate worksession (priority model)	1 day	Thu Nov 20	Fri Nov 21														
94	<b>OUTPUT: CONCEPT CAPITAL BUDGET</b>	1 day	Thu Nov 20	Thu Nov 20														
95	Initial capital budget distributed to Council / Directors	1 day	Mon Dec 1	Mon Dec 1														
96	Concept Capital budget referred to Council for in principle approval	1 day	Fri Dec 5	Fri Dec 5														
97	WS2: Initial Capital Budget	1 day	Tue Jan 20	Tue Jan 20														
98	WS3: Presenting Initial Capital Budget and Annual Plan	1 day	Thu Jan 29	Thu Jan 29														
99	WS4: Concept Capital budget	1 day	Fri Feb 13	Fri Feb 13														
100																		
101	<b>OPERATIONAL AND HR BUDGET</b>	127 days?	Wed Oct 1	Thu Mar 26														
102																		
103	<b>OPERATIONAL</b>	120 days	Wed Oct 1	Tue Mar 17														
104	Workshop operational budget with Directors	23 days	Wed Oct 1	Fri Oct 31														
105	Concept Operational Budget finalised	1 day	Fri Dec 5	Fri Dec 5														
106	<b>FINALISATION OF BUDGET</b>	3 wks	Tue Feb 24	Mon Mar 16														
107	<b>OPERATIONAL BUDGET FINALISED</b>	1 day	Tue Mar 17	Tue Mar 17														
108																		
109	<b>PERSONNEL BUDGET</b>	81 days	Mon Nov 3	Mon Feb 23														
110	Notify Directors of HR requests for 09/10	1 day	Mon Nov 3	Mon Nov 3														
111	Feedback from directors	3 wks	Tue Nov 4	Mon Nov 24														
112	List of HR requirements for 2009-2010	1 day	Tue Nov 25	Tue Nov 25														
113	Personnel budget finalised	1 day	Wed Nov 26	Wed Nov 26														
114	Meeting with Directors to prioritize HR	5 days	Thu Nov 27	Wed Dec 3														
115	HR budget finalised	1 day	Thu Dec 4	Thu Dec 4														
116	HR Workshop 1	1 day	Tue Jan 20	Tue Jan 20														
117	HR Workshop 2	1 day	Fri Feb 13	Fri Feb 13														
118	Finalise Concept Personnel Budget	1 wk	Mon Feb 16	Fri Feb 20														
119	<b>OUTPUT: FINALISED PERSONNEL BUDGET</b>	1 day	Mon Feb 23	Mon Feb 23														
120																		
121	<b>TARIFF MODELLING</b>	120 days?	Wed Oct 1	Tue Mar 17														
122	Notification to Directors regarding Tariffs	1 day	Wed Oct 1	Wed Oct 1														
123	Formulation of concept tariffs by Directors	39 days	Thu Oct 2	Tue Nov 25														
124	Concept Tariffs received from Directors	1 day?	Wed Nov 26	Wed Nov 26														
125	Tariff Modelling for coming year	71 days	Mon Dec 8	Mon Mar 16														
126	Concept Tariffs Finalised	1 day	Tue Mar 17	Tue Mar 17														
127																		
128	Submit 2009-2011 Budget to EMC for referral to Council	1 day	Wed Mar 18	Wed Mar 18														
129	2009-2011 Budget referred to Council	1 day	Thu Mar 19	Thu Mar 19														
130	<b>Budget provisionally approved by Council</b>	1 day	Thu Mar 26	Thu Mar 26														
131																		
132	<b>PUBLIC PARTICIPATION</b>	23 days	Wed Mar 25	Fri Apr 24														
133	Prepare notice for Annual Plan / Budget	1 day	Wed Mar 25	Wed Mar 25														
134	Notification published	1 day	Thu Apr 2	Thu Apr 2														
135	Submit copies of concept budget to DLG&H, Prov Treasury, WCDM	1 day	Fri Mar 27	Fri Mar 27														
136	Comment Period	3 wks	Fri Apr 3	Thu Apr 23														
137	Comment Period Closes	1 day	Fri Apr 24	Fri Apr 24														
138	<b>Public Meetings (Invite Ward Committees)</b>	4 days	Mon Apr 13	Thu Apr 16														
139	Malmesbury	1 day	Mon Apr 13	Mon Apr 13														
140	Moorreesburg	1 day	Tue Apr 14	Tue Apr 14														
141	Darling	1 day	Wed Apr 15	Wed Apr 15														
142	Riebeeck Valley	1 day	Thu Apr 16	Thu Apr 16														
143																		
144	<b>FINALISING BUDGET</b>	44 days	Mon Apr 27	Thu Jun 25														
145	Integrating comment from community inputs	10 days	Mon Apr 27	Fri May 8														
146	Budget Management Meetings	10 days	Mon Apr 27	Fri May 8														

ID	Task Name	Duration	Start	Finish	Qtr 3, 2008				Qtr 4, 2008			Qtr 1, 2009			Qtr 2, 2009			Qtr 3, 2009
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
147	Submit Budget for approval EMC	1 day	Wed May 13	Wed May 13														5/13
148	EMC approval of budget	1 day	Wed May 13	Wed May 13														5/13
149	Submit budget to Council	1 day	Thu May 14	Thu May 14														5/14
150	Budget approved (MFMA 24)	1 day	Thu May 28	Thu May 28														5/28
151	Budget Day (Internal)	2 wks	Fri May 29	Thu Jun 11														5/28
152	Advertize Rates	1 mon	Fri May 29	Thu Jun 25														5/29
153	Budget on Website	2 wks	Fri May 29	Thu Jun 11														5/29
154	Submit Budget for PGWC, DLG&H, DPLG, NT	1 day	Fri May 29	Fri May 29														5/29
155	Completion and submission of Appendix A to NT and PT	1 day	Fri May 29	Fri May 29														5/29
156																		

Project: Process Plan 2008 for Period  
Date: Wed Aug 20

Task		Progress		Summary		External Tasks		Deadline	
Split		Milestone		Project Summary		External Milestone			

ID	Task Name	Duration	Start	Finish	Qtr 3, 2008			Qtr 4, 2008			Qtr 1, 2009			Qtr 2, 2009			Qtr 3, 2009
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
157	<b>PERFORMANCE PLANS</b>	<b>22 days</b>	<b>Fri May 1</b>	<b>Mon Jun 1</b>													
158	Compile Annual Performance Plans based on approved annual plans	1 wk	Fri May 1	Thu May 7													
159	Sign performance contracts	1 wk	Fri May 8	Thu May 14													
160	Submit Performance Plans to Council	1 day	Thu May 28	Thu May 28													
161	Disclosure of Performance Plans (MFMA 53)	1 day	Fri May 29	Fri May 29													
162	Submission to PGWC (MFMA 53)	1 day	Mon Jun 1	Mon Jun 1													
163																	
164	<b>SDBIP</b>	<b>43 days</b>	<b>Wed Apr 1</b>	<b>Fri May 29</b>													
165	Obtain input for SDBIP	3 wks	Wed Apr 1	Tue Apr 21													
166	Quarterly targets and Indicators	3 wks	Wed Apr 1	Tue Apr 21													
167	Capital Programme Capital budget	3 wks	Wed Apr 1	Tue Apr 21													
168	Operational expenditure and income	1 wk	Fri May 1	Thu May 7													
169	Compile SDBIP	1 wk	Fri May 8	Thu May 14													
170	Submit to EMC	1 day	Wed May 13	Wed May 13													
171	Approve by EMC (within 28 days after budget approval)	1 wk	Thu May 14	Wed May 20													
172	Approve by Council	1 day	Thu May 28	Thu May 28													
173	Submit to PGWC	1 day	Fri May 29	Fri May 29													
174																	





ID	Task Name	Duration	Start	Finish	Qtr 3, 2008			Qtr 4, 2008			Qtr 1, 2009			Qtr 2, 2009			Qtr 3, 2009		
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	
200	<b>FINANCIAL STATEMENTS</b>	<b>172 days</b>	<b>Wed Jul 2</b>	<b>Thu Feb 26</b>															
201	Financial statements MFMA	2.1 mons	Wed Jul 2	Thu Aug 28															
202	Financial statements finalised	1 day	Fri Aug 29	Fri Aug 29															
203	Submit to Auditor	1 day	Fri Aug 29	Fri Aug 29															
204	Auditing of financial Statements	3 mons	Mon Sep 1	Fri Nov 21															
205	Management Letter	1 day	Mon Nov 24	Mon Nov 24															
206	Public notification	1 mon	Tue Nov 25	Mon Dec 22															
207	Auditor General' s report submitted to Council	1 day	Thu Feb 26	Thu Feb 26															