



MINUTES OF AN ORDINARY MEETING OF THE EXECUTIVE MAYOR'S COMMITTEE HELD IN THE BANQUETING HALL, MALMESBURY ON WEDNESDAY, 13 SEPTEMBER 2017 AT 11:00

PRESENT:

Executive Mayor, ald T van Essen (chairman)
Deputy Executive Mayor, ald M S I Goliath

Members of the Mayor's Committee:

Clr P E Solomons
Clr O M Stemele
Clr R F van der Westhuizen
Clr M van Zyl

Other councillors:

Clr M A Rangasamy

Officials:

Municipal Manager, mr J J Scholtz
Director: Financial Services, mr M A C Bolton
Director: Development Services, mr J T Steenkamp
Director: Corporate Services, ms M S Terblanche
Director: Security Services, mr P A C Humphreys
Director: Civil Engineering Services, mr L D Zikmann
Director: Electrical Engineering Services, mr R du Toit
Manager: Secretarial and Record Services, ms N Brand

1. OPENING

Clr R F van der Westhuizen opened the meeting with a prayer at the request of the chairman. The chairman welcomed members of the mayor's committee, officials and especially the members of the press.

2. APOLOGIES

The committee was complete.

3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

3.1 SUBMISSION BY THE CHAIRMAN: SERIOUSNESS OF THE SCARCITY OF WATER

Ald van Essen stated that the town fathers have been accused in the social media of resting on their laurels and that the seriousness of the scarcity of water has not been realized, and that users will have to pay the price for it.

Everyone must realize that this is one of the biggest disasters that is staring the Western Cape and the Swartland in the face. The levels in the dams are 40% lower than last year.

As a result of this crisis a task team will be appointed, as was the case during the storm, to rationally deal with the provision of water to the community. The following factors of the water scarcity must be addressed when the scarcity of water is considered:

3.1/...

- (1) Communication/Information Component
 - all available media and mediums must be utilized in the awareness campaign and in order to communicate the reality of the situation (e.g. social media, newspapers, pamphlets, t-shirts, erection of signage, stickers at guest houses, the caravan park etc);
 - carrying out of inspections by the law enforcement division as well as assistance in disseminating information;
 - visits to high water users (residential and businesses) by councillors and senior officials.
- (2) Financial Component
 - Introduction of level 5 water restrictions;
 - Extension of disaster area declaration;
 - Adjustment of tariffs in such a way that the poorest of the poor are not compromised, but that tariffs are still seen as a deterrent;
 - Adjustment of the budget taking into account legal aspects;
 - Consideration of an incentive to users who are using water within the allocated target e.g. discount on municipal water account.
- (3) Technical Component

It must be noted that technical solutions cannot be realized within six to nine months. There are three solutions of which each one can cost between R80 to R100 million to install, namely:

 - Sinking of boreholes
 - Reuse of sewerage water
 - Desalination plant in Yzerfontein

RESOLUTION

- (a) That the seriousness of the scarcity of water is acknowledged as one of the greatest disasters in the Western Cape and Swartland;
- (b) That the Municipal Manager is instructed to appoint a special task force to investigate solutions and actions taking into account the above mentioned factors;
- (c) That the question of the scarcity of water is placed, as a standing item, on the agenda of the Executive Mayor's Committee in order to receive regular feedback.

4. MINUTES

4.1 MINUTES OF AN ORDINARY EXECUTIVE MAYOR'S COMMITTEE MEETING HELD ON 8 AUGUST 2017

RESOLUTION

That the minutes of an Ordinary Meeting of the Executive Mayor's Committee held on 8 August 2017 are approved and signed by the Mayor.

5. CONSIDERATION OF RECOMMENDATIONS AND MATTERS ARISING FROM THE MINUTES

5.1 MINUTES OF A PORTFOLIOS COMMITTEE MEETING HELD ON 6 SEPTEMBER 2017

5.1.1 ADMINISTRATION, DEVELOPMENT AND SECURITY SERVICES

RESOLUTION

That the Executive Mayor approves the recommendations in the relevant minutes.

5.1/...

5.1.2 MUNICIPAL MANAGER AND FINANCES**RESOLUTION**

That the Executive Mayor approves the recommendations in the relevant minutes.

5.1.3 CIVIL AND ELECTRICAL SERVICES**RESOLUTION**

That the Executive Mayor approves the recommendations in the relevant minutes.

6. MATTERS ARISING FROM THE MINUTES

None

7. NEW MATTERS**7.1 EXTENSION TO THE DECLARATION OF A LOCAL DISASTER WITHIN THE BOUNDARIES OF THE SWARTLAND MUNICIPALITY (17/5/1/1)**

The declaration of Swartland Hospital as a local disaster was promulgated in the Provincial Gazette, No 7785 of 23 June 2017 after consultation with the relevant Provincial Department and the West Coast District Municipality.

The declaration was originally valid for a period of three months, after which it must be extended on a monthly basis.

RESOLUTION

- (a) That the Mayor in terms of section 55 (5)(c) of the Disaster Management Act, 57 of 2002 as a result of the devastating fire at the Swartland Hospital herewith extend the declaration of a local disaster within the Swartland Municipality from 24 September 2017 to 23 October 2017.
- (b) That Swartland Municipality requests the West Coast District Municipality to support the extension of the local state of disaster.
- (c) That the approved extension of the declaration be sent to the Provincial Government for publication in the next Provincial Gazette.

7.2 MUNICIPAL HOUSING PIPELINE IN ACCORDANCE WITH THE COUNCIL'S HUMAN SETTLEMENT PLAN (17/4/2/B)

The Provincial Department of Human Settlement requires an approved housing pipeline from the municipality in order to submit a consolidated business plan to the National Department of Human Settlement.

The housing pipeline is seen as a planning document which reflects the housing needs within the Swartland municipal area. The Director: Financial Services explained that it is very difficult to use it as a planning document if Province does not keep its promise to advise the multi-year DORA grants.

The Municipality is in the process of revising the multi-year budget, and cannot make provision for external services in the housing projects according to the housing pipeline, as only the 2017/2018 financial year's grant has been advised.

The Municipal Manager emphasised that a genuine attempt is made by the municipalities to facilitate joint planning initiatives and co-operation with the provincial departments.

7.2/...

The Municipality can however not base its planning on empty promises and the Department of Human Settlement must be approached to fulfil its undertakings.

RESOLUTION

- (a) That the adjusted Housing Pipeline as submitted to the Executive Mayor's Committee is approved;
- (b) That the proposed housing pipeline is a planning document and is subject to the availability of funds, suitable land and bulk services in the various towns. If sufficient funds are not available projects may possibly be shifted to the following financial years;
- (c) That note is taken that Riebeek Kasteel and Riebeek West have been identified as towns with high growth potential;
- (d) That the Municipality is at present negotiating with the "*Housing Development Agency*" with respect to the transfer of a portion of land on the farm Michiel Heynse Kraal in Chatsworth, and if successful, an attempt will be made to finalise the Chatsworth Housing Project before the end of June 2018;
- (e) That it is noted that the Riebeek West Housing Project has commenced;
- (f) That, because the DORA grant in respect of only the 2017/2018 financial year has been shown, further grants, as undertaken by the Minister of Human Settlement during a discussion on 18 April 2017, will be followed up on. That the Minister is notified that no external services can be budgeted for if the source of funding is not known, and that the latter is impacting on the approval of the Swartland Municipality's budget.

7.3 TENDER L04.16.17: ALIENATION OF ERF 9968, MALMESBURY (12/2/B)

On 23 March 2017 the Council approved the alienation of the church properties in respectively Ilinge Lethu, Malmesbury (erf 9968, 957 m² in extent) and Chatsworth (erf 1652, 1975 m² in extent) in accordance with the relevant legislation.

The reserve prices were set in accordance with the Policy in respect of the Transfer of Municipal Capital Assets as follows:

- Erf 1652, Chatsworth R30 000,00 (20% x R150 000,00)
- Erf 9968, Malmesbury R9 200,00 (20% x R46 000,00).

No tenders were received in respect of erf 1652, Chatsworth.

A total of six tenders were received for the purchase of erf 9968, Malmesbury. A committee, consisting of clrs O M Stemele, N S Zatu, Director: Development Services and the Director: Corporate Services, was appointed by the Municipal Manager to evaluate the tender proposals. Only two tenders attained the required 70% according to the criteria specified in the tender document. The offers were as follows:

- Apostolic & Prophetic Revival Ministry – R50 000,00 (VAT excluded)
- Naqshbandi Muhammadi Order of South Africa – R30 000,00 (VAT excluded)

RESOLUTION

- (a) That Tender L04.16.17 for the Sale of Erf 9968 Malmesbury be awarded to the *Apostolic & Prophetic Revival Ministry* at the amount of R50 000,00, excluding Value Added Tax;

7.3/...

- (b) That approval be granted for the transfer of the asset (Erf 9968 Malmesbury) to the *Apostolic & Prophetic Revival Ministry* as aforesaid.

7.4 PROPOSED PROCUREMENT OF LAND: PORTION (3000 M² IN EXTENT) OF PORTION 7 OF THE FARM 643, MALMESBURY (12/2/1-11/3 15/3/1)

RESOLUTION that the item is withdrawn in order to have further discussions with the owner.

7.5 MINUTES OF A MUNICIPAL PERFORMANCE AND RISK AUDIT COMMITTEE MEETING HELD ON 23 MAY 2017 (11/1/3/1/7)

The minutes of the Municipal Performance and Risk Audit Committee Meeting held on 23 May 2017, were circulated with the agenda.

The committee serves as a duly constituted, independent committee of the Council and mainly makes recommendations to the Council for consideration. There are no recommendations from the committee in the relevant minutes for which a council decision is necessary.

RESOLUTION

That cognizance be taken of the minutes of the meeting of the Municipality's Performance and Risk Audit Committee of 23 May 2017.

7.6 OUTSTANDING DEBTORS – AUGUST 2017 (5/7/1/1/MY)

A complete list of outstanding debtors was circulated with the agenda.

The Director: Financial Services dealt with the report. The crux of the matter in respect of outstanding debtors is dealt with in paragraph 4 of the report. Outstanding debtors for August 2017 represents 3,61% of the income from services before the new month's levy which indicates a decrease in comparison with the previous year.

RESOLUTION

That cognizance be taken of the report with reference to the state of the outstanding debtors of Swartland Municipality for August 2017.

7.7 PROGRESS IN RESPECT OF OUTSTANDING INSURANCE CLAIMS (5/14/3/5)

In accordance with the Asset Management Policy outstanding insurance claims must be reported monthly.

RESOLUTION

That cognizance be taken of the outstanding insurance claims for the period ending 31 August 2017 which were circulated with the agenda.

7.8 PROPOSED REZONING OF A PORTION OF ERF 2366, ERF 2318 AS WELL AS A PORTION OF ALPHA STREET, MOORREESBURG (15/3/3-9)

Approval has already been granted to extend the existing cemetery in Moorreesburg by 2000 m² (indicated in cursive on the attached ground plan). It is however necessary to extend the cemetery further in order to make provision for future needs.

A discussion followed with respect to the possibility of considering a more suitable location for a new cemetery, and thus scaling down the proposed extension.

Resolution/...

7.8/...

RESOLUTION

- (a) That the item is referred back in order to provide the opportunity to amend the site plan by scaling down the proposed extension to the Moorreesburg cemetery.
- (b) That processes of identifying a new location for the Moorreesburg cemetery commence immediately.

7.9 EXTENSION TO THE DECLARATION OF A LOCAL DISASTER WITHIN THE BOUNDARIES OF THE SWARTLAND MUNICIPALITY AS A RESULT OF THE DROUGHT (17/5/1/1)

On 28 June 2017 the Executive Mayor declared the Swartland municipal area a disaster area due to the seriousness of the continued drought and the scarcity of water experienced.

The original declaration was valid for a period of three months, after which it must be extended on a monthly basis.

The situation has not changed in the interim, and an extension to the declaration is necessary in order to get national and provincial support for solutions to ensure sustainable water provision.

RESOLUTION

- (a) That the Mayor in terms of section 55 (5)(c) of the Disaster Management Act, 57 of 2002 as a result of the magnitude and severity of the continuing drought affecting Swartland herewith extend the declaration of a local disaster within the Swartland Municipality from 8 October 2017 to 7 November 2017;
- (b) That Swartland Municipality requests the West Coast District Municipality to support the extension of the local state of disaster;
- (c) That the approved extension of the declaration be sent to the Provincial Government for publication in the next Provincial Gazette.

**(SGD) T VAN ESSEN
EXECUTIVE MAYOR**