

Time Schedule

August 2017 - June 2018



31 AUGUST 2017

ACRONYMS

MSA	Municipal Systems Act 32 of 2000
MPPMR	Municipal Planning and Performance Management Regulations, 2001
MFMA	Municipal Finance Management Act 56 of 2003
MPR	Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006
MBRR	Municipal Budget and Reporting Regulations, 2009
SPLUMA	Spatial Planning and Land Use Management Act, 2013
WC LUPA	Western Cape Land Use Planning Act, 2014
SDF	Spatial Development Framework
BYLAW	Swartland Municipality : Land Use Planning Bylaw, 2015

AUGUST 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1	2	3	4	5	
6	7	8	9	10	11	12	8 Aug: Mayoral Committee; 9 Aug: National Women's Day
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			31 Aug: Council Meeting

Task	Date	Legal Reference
External Audit Committee: Evaluation of the annual financial statements and Annual Performance Report	23 Aug	
MPAC	29 Aug	
Panel evaluation of the 2016/2017 performance	30 Aug	MPR Regulation 27(4)(d) and (e)
Time schedule of key deadlines: <ul style="list-style-type: none"> ▪ Submit to Council (at least 10 months before the start of the budget year) ▪ Submit to the Provincial Government and the West Coast District Municipality 	31 Aug 1 Sep	MFMA Section 21(1)(b): The mayor of a municipality must at least 10 months before the start of the budget year, table in council a time schedule outlining key deadlines for - (i) the preparation, tabling and approval of the annual budget; (ii) the annual review of- (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and (bb) the budget-related policies; (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii).
Submit annual financial statements and annual performance report to the Auditor-General for auditing (<i>within two months after the end of the financial year</i>)	Before 31 Aug	MSA Section 126(1)(a): The accounting officer of a municipality must prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing

SEPTEMBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	13 Sep: Mayoral Committee
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	24 Sep: Heritage Day; 25 Sep: Public Holiday

Task	Date	Legal Reference
Commence with the multi-year capital and operating budget	4 Sep	
Commence with setting up spreadsheets for budget submissions (Budget Office)	4 Sep	
<i>Provincial Initiative: Release of the MERO and PERO reports</i>	5 Sep	
Distribute operating budget spreadsheets to departments for purposes of multi-year request verification	29 Sep	

OCTOBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6	7	29 Sep - 9 Oct: School holiday
8	9	10	11	12	13	14	11 Oct: Mayoral Committee
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	26 Oct: Council Meeting
29	30	31					

Task	Date	Legal Reference
<i>Provincial Initiative: Strategic integrated municipal planning engagement</i>	Oct	
Commence with salary, vehicle and operating budget	2 Oct	
Distribute capital budget spreadsheets to departments	16 Oct	
Submit Section 52 Report to Mayoral Committee / Council	11/26 Oct	
Deadline for operating budget inputs, e.g. salary budget and vehicle budget	31 Oct	

NOVEMBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	15 Nov: Mayoral Committee
19	20	21	22	23	24	25	
26	27	28	29	30			

Task	Date	Legal Reference
Deadline for capital budget inputs from departments	3 Nov	
Due date for final adjustment budget submissions	17 Nov	
Sessions with Ward Committees: <ul style="list-style-type: none"> • Wards 1+2; Wards 8+10 • Wards 5+6; Wards 9+11 • Wards 4+7 • Wards 3+12 	27 Nov 28 Nov 29 Nov 30 Nov	<i>MSA Section 29(1)(b): The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan, must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for-</i> <i>(i) the local community to be consulted on its development needs and priorities;</i>

Task	Date	Legal Reference
		(ii) the local community to participate in the drafting of the integrated development plan; and (iii) organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the integrated development plan.
<i>Provincial Initiative:</i>		
▪ MinMay Tech meeting	27 Nov	
▪ MinMay meeting	28 Nov	
Determine possible tariff increases for water and electricity	Nov	
Workshop with SMAF members and other invited stakeholders	Nov	
Strategy Workshop (councillors, municipal manager, directors and selected senior managers) on the IDP review and budget.	Nov	
Audit Outcomes released internally	Nov	

DECEMBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					1	2	
3	4	5	6	7	8	9	6 Dec: Mayoral Committee
10	11	12	13	14	15	16	16 Dec: Day of Reconciliation
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	25 Dec: Christmas Day; 26 Dec: Day of Goodwill
31							

Task	Date	Legal Reference
<i>Provincial Initiative: Release of the municipal socio-economic profiles</i>	Dec	
Finalise first draft of departmental operational plans and SDBIP for review against strategic priorities	Dec+Jan	
Commence with compilation of Adjustments Budget (B Schedule and Report)	4 Dec	

JANUARY 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1	2	3	4	5	6	1 Jan: New Year's Day
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	17 Jan: Schools open
21	22	23	24	25	26	27	24 Jan: Mayoral Committee
28	29	30	31				31 Jan: Council

Task	Date	Legal Reference
Budget:	Jan+Feb	
▪ Finalise in the prescribed formats incorporating National & provincial budget allocations		
▪ Integrate and align to IDP documentation		
▪ Finalise budget policies		
Annual Report:		MFMA Section 127(2): The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality.
▪ Submit to Mayoral Committee	24 Jan	
▪ Submit to Council (<i>within 7 months after the end of a financial year</i>)	31Jan	

Task	Date	Legal Reference
Section 72 mid-year assessment report:		MFMA Section 72(1): The accounting officer of a municipality must by 25 January of each year-
▪ Submit to Mayoral Committee	24 Jan	(a) assess the performance of the municipality during the first half of the financial year... and
▪ Submit to Provincial Treasury and National Treasury	25 Jan	(b) submit a report on such assessment to-
▪ Submit to Council	31 Jan	(i) the mayor of the municipality; (ii) the National Treasury; and (iii) the relevant provincial treasury
		MFMA Section 54(1)(f): The mayor must, in the case of a section 72 report, submit the report to the council by 31 January of each year.
		MBRR Regulation 35(1): The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form -
		(a) the mid-year budget and performance assessment by 25 January of each year; and
		(b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.
Adjustments Budget:		MFMA Section 28(1): A municipality may revise an approved annual budget through an adjustments budget.
▪ Submit to Budget Steering Committee	23 Jan	
▪ Submit to Mayoral Committee	24 Jan	
▪ Submit to Council	31 Jan	MBRR Regulation 23(1): An adjustments budget may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.
Submit Section 52 Report to Mayoral Committee / Council	24/31 Jan	

FEBRUARY 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	14 Feb: Mayoral Committee
18	19	20	21	22	23	24	
25	26	27	28				

Task	Date	Legal Reference
<i>Provincial Initiative: Technical integrated municipal engagements (IDP Indaba 2 / MGRO 2)</i>	Feb	
<i>Provincial Initiative: MinMay Tech meeting</i>	Feb	
Finalise the draft capital and operating budget and budget related policies	Feb+Mar	
Finalise KPI's and annual performance targets	Feb+Mar	
Compile draft SDBIP	Feb	
Review the Long term Financial Plan	Feb	MSA Section 26(h): An integrated development plan must reflect a financial plan, which must include a budget projection for at least the next three years.
Review the area plans	Feb	
Finalise detailed operating and capital budgets in the prescribed formats incorporating National and Provincial budget allocations, integrate and align to IDP documentation and draft SDBIP, finalise budget policies including tariff policy	Feb	

Task	Date	Legal Reference
Note any provincial and national allocations to municipalities (DORA and Prov Gazette) for incorporation into budget	Feb	
Post Adjustments Budget, Mid-year Section 72 assessment as well as the Annual Report on the website	Before 7 Feb	MBRR Regulation 34(1): Within 5 working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.
Annual Report:		MFMA Section 127(5): Immediately after an annual report is tabled in the council in terms of subsection (2), the accounting officer of the municipality must -
<ul style="list-style-type: none"> Submit Annual Report to the Auditor-General, Provincial Treasury and provincial department responsible for local government 	2 Feb	(a) in accordance with section 21A of the Municipal Systems Act -
<ul style="list-style-type: none"> Make public and invite comments from the local community 	6+7 Feb	(i) make public the annual report; and (ii) invite the local community to submit representations in connection with the annual report. (b) submit the annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.
Advertise Adjustments Budget and Mid-year Section 72 assessment in local newspapers	6+7 Feb	MBRR Regulation 26(1): Within 10 working days after the municipal council has approved an adjustments budget, the municipal manager must make public the approved adjustments budget and supporting documentation, as well as the resolutions referred to in regulation 25(3).
Submit the approved adjustments budget to Provincial Treasury and National Treasury	Before 14 Feb	MBRR Regulation 24(1): The municipal manager must comply with section 28(7) of the Act within 10 working days after the mayor has tabled an adjustments budget in the municipal council
Receive notification of any transfers that will be made to the municipality from other municipalities in each of the next three fin years (by no later than 120 days before the start of its budget year)	Before 28 Feb	MFMA Section 37(2): The accounting officer of a municipality responsible for the transfer of any allocation to another municipality must, by no later than 120 days before the start of its budget year, notify the receiving municipality of the projected amount of any allocation proposed to be transferred to that municipality during each of the next 3 fin years.
Preliminary approval of electricity tariff increase for submission to NERSA	28 Feb	

MARCH 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	14 Mar: Mayoral Committee
18	19	20	21	22	23	24	21 Mar: Human Rights Day
25	26	27	28	29	30	31	28 Mar: Schools close; 29 Mar: Council; 30 Mar: Good Friday

Task	Date	Legal Reference
Annual Report:		
<ul style="list-style-type: none"> Closing date for comments on Annual Report 	2 Mar	
<ul style="list-style-type: none"> MPAC Meeting – Oversight Report 	8 Mar	
Table draft IDP Review and budget in Council (at least 90 days before the start of the budget year)		MFMA Section 16:
<ul style="list-style-type: none"> Budget Steering Committee 	13 Mar	(1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
<ul style="list-style-type: none"> Submit to Mayoral Committee 	14 Mar	(2) In order for a municipality to comply with subsection (1), the mayor of the municipality
<ul style="list-style-type: none"> Submit to Council 	29 Mar	

Task	Date	Legal Reference
		<i>must table the annual budget at a council meeting at least 90 days before the start of the budget year.</i>
Annual Report:		MFMA Section 121(1): <i>The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129</i>
<ul style="list-style-type: none"> Consider and approve, reject or refer back the annual report at a council meeting (<i>within 9 months after the end of a financial year</i>) 	29 Mar	
<ul style="list-style-type: none"> Adopt an oversight report providing comments on the annual report (<i>no later than 2 months from the date on which the annual report was tabled in the council</i>) 	29 Mar	MFMA Section 129(1): <i>The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report.</i>

APRIL 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6	7	2 Apr: Family Day
8	9	10	11	12	13	14	10 Apr: Schools open
15	16	17	18	19	20	21	18 Apr: Mayoral Committee
22	23	24	25	26	27	28	26 Apr: Council; 27 Apr: Freedom Day
29	30						

Task	Date	Legal Reference
<i>Provincial Initiative: Strategic Integrated Municipal Budgeting Engagements (LG MTEC process)</i>	Apr-May	
Post on the website: <ul style="list-style-type: none"> Budget documents Draft IDP Review Annual Report and Oversight Report 	Before 5 Apr	
Make public the draft IDP Review and budget and invite the community to submit representations	10+11 Apr	MFMA Section 22(a): <i>Immediately after an annual budget is tabled in a municipal council, the accounting officer of the municipality must in accordance with Chapter 4 of the Municipal Systems Act -</i> <i>(i) Make public the annual budget and the documents referred to in Section 17(3); and</i> <i>(ii) invite the local community to submit representations in connection with the budget;</i> (MBRR Regulation 15(1): <i>When making public the annual budget and supporting documentation the municipal manager must also make public any other information that the municipal council considers appropriate to facilitate the budget consultation process</i>
Make public the oversight report (<i>within seven days of its adoption</i>)	10+11 Apr	MFMA Section 129(3): <i>The accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption.</i>
Submit the draft IDP Review and budget to the Local Government, Provincial Treasury, National Treasury and other affected organs of state	Before 12 Apr	MFMA Section 22(b): <i>Immediately after an annual budget is tabled in a municipal council, the accounting officer of the municipality must submit the annual budget --</i> <i>(i) in both printed and electronic formats to the National Treasury and the relevant provincial treasury; and</i>

Task	Date	Legal Reference
		<p>(ii) in either formats to any prescribed national or provincial organs of state and to other municipalities affected by the budget.</p> <p>MBRR Regulation 15(3): When submitting the annual budget to the National Treasury and the relevant provincial treasury the municipal manager must also submit, in both printed and electronic form -</p> <p>(a) the supporting documentation as tabled in the municipal council;</p> <p>(b) the draft service delivery and budget implementation plan; and</p> <p>(c) any other information as may be required by the National Treasury</p> <p>MBRR Regulation 15(4): The municipal manager must send copies of the annual budget and supporting documentation, in both printed and electronic form, to any other municipality affected by the annual budget within 10 working days of the annual budget being tabled in the municipal council.</p>
Submit the draft IDP Review to the District Municipality	Before 12 Apr	<p>MSA Section 29(3)(b): A local municipality must draft its integrated development plan, taking into account the integrated development processes of, and proposals submitted to it by the district municipality.</p>
Process of consultation and meetings with local community and stakeholders, Provincial and National Treasury and other organs of state	11 Apr - 11 May	<p>MFMA Section 23(1): When the annual budget has been tabled, the municipal council must consider any views of –</p> <p>(a) the local community; and</p> <p>(b) the National Treasury, the relevant provincial treasury and any provincial or national organs of state or municipalities which made submissions on the budget.</p> <p>MSA Section 29(1)(b): The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan, must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for-</p> <p>(i) the local community to be consulted on its development needs and priorities;</p> <p>(ii) the local community to participate in the drafting of the integrated development plan; and</p> <p>(iii) organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the integrated development plan.</p>
Workshop with SMAF members and other invited stakeholders and ward committee members as determined by the Mayoral Committee	Apr	<p>MFMA Section 23(1): When the annual budget has been tabled, the municipal council must consider any views of –</p> <p>(a) the local community.</p>
Submit Section 52 Report to Mayoral Committee / Council	18/26 Apr	

MAY 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1	2	3	4	5	1 May: Workers Day
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	23 May: Mayoral Committee
27	28	29	30	31			31 May: Council

Task	Date	Legal Reference
Council must give the mayor an opportunity to respond to the submissions and, if necessary, to revise the budget and table amendments for consideration by the council	11-18 May	MFMA Section 23(2): After considering all budget submissions, the council must give the mayor an opportunity- (a) to respond to the submissions; and (b) if necessary, to revise the budget and table amendments for consideration by the council.
Completion of Annual Budget amendments / refinements	Before 18 May	
Table IDP Review and budget in Council (<i>at least 30 days before the start of the budget year</i>)		MFMA Section 24(1): The Council must at least 30 days before the start of the budget year consider the approval of the annual budget.
▪ Submit to Budget Steering Committee	22 May	
▪ Submit to Mayoral Committee	23 May	
▪ Submit to Council (at least 30 days before the start of the budget year)	31 May	

JUNE 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	13 June: Executive Mayoral Committee; 16 Jun: Youth day
17	18	19	20	21	22	23	22 Jun: Schools close
24	25	26	27	28	29	30	

Task	Date	Legal Reference
Place the IDP Review, annual budget, all budget-related documents and all budget-related policies on the website (<i>within 5 days of the adoption of the plan</i>)	Before 7 June	MFMA Section 75(1): The accounting officer of a municipality must place on the website the following documents of the municipality: (a) the annual and adjustments budgets and all budget-related documents; and (b) all budget-related policies MSA Section 21A(1)(b): All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal Finance Management Act or other applicable legislation, must be conveyed to the local community by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21B. MFMA Section 75(2): A document referred to above must be placed on the website not later than five days after its tabling in the council or on the date on which it must be made public, whichever occurs first.
Submit a copy of the IDP Review to the MEC for local government as well as Provincial Treasury (<i>within 10 days of the adoption of the plan</i>)	Before 8 Jun	MSA Section 32(1)(a): The municipal manager of a municipality must submit a copy of the integrated development plan as adopted by the council of the municipality, and any subsequent amendment to the plan, to the MEC for local government in the province within 10 days of the adoption or amendment of the plan.

Task	Date	Legal Reference
Make public the approved annual budget and supporting documentation (including tariffs) <i>(within 10 working days after approval of the budget)</i>	12+13 Jun	<p>MBRR Reg 18:</p> <p>(1) <i>Within ten working days after the municipal council has approved the annual budget of a municipality, the municipal manager must in accordance with section 21A of the Municipal Systems Act make public the approved annual budget and supporting documentation and the resolutions referred to in section 24(2)(c) of the Act.</i></p> <p>(2) <i>The municipal manager must also make public any other information that the municipal council considers appropriate to facilitate public awareness of the annual budget, including-</i></p> <p>(a) <i>summaries of the annual budget and supporting documentation in alternate languages predominant in the community; and</i></p> <p>(b) <i>information relevant to each ward in the municipality.</i></p> <p>(3) <i>All information contemplated in subregulation (2) must cover:</i></p> <p>(a) <i>the relevant financial and service delivery implications of the annual budget; and</i></p> <p>(b) <i>at least the previous year's actual outcome, the current year's forecast outcome, the budget year and the following two years.</i></p>
Submit to the Executive Mayor the draft SDBIP and draft annual performance agreements for the next year <i>(within 14 days after approval of the budget)</i>	13 Jun	<p>MFMA Section 69(3):</p> <p>(a) <i>The accounting officer must no later than 14 days after the approval of an annual budget submit to the mayor a draft service delivery and budget implementation plan for the budget year.</i></p> <p>(b) <i>The accounting officer must no later than 14 days after the approval of an annual budget submit to the mayor drafts of the annual performance agreements as required in terms of section 57(1)(b) of the Municipal Systems Act for the municipal manager and all senior managers.</i></p>
Executive Mayor takes all reasonable steps to ensure that the SDBIP is approved <i>(within 28 days after approval of the budget)</i>	13 June	<p>MFMA Section 53(1)(c)(ii): <i>The mayor of a municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after approval of the budget.</i></p>
Submit approved budget to the Provincial Treasury and National Treasury <i>(within 10 working days after approval of the budget)</i>	Before 14 Jun	<p>MFMA Section 24(3): <i>The accounting officer of a municipality must submit the approved annual budget to the National Treasury and the relevant provincial treasury.</i></p> <p>MBRR Reg 20: <i>The municipal manager must comply with section 24(3) of the Act within ten working days after the municipal council has approved the annual budget.</i></p>
Submit copies of the performance agreements to the MEC for local government	15 Jun	<p>MFMA Section 53(3)(b): <i>Copies of such performance agreements must be submitted to the council and the MEC for local government in the province.</i></p>
Place the performance agreements and all service delivery agreements on the website	Before 18 Jun	<p>MFMA Section 75(1): <i>The accounting officer of a municipality must place on the website the following documents of the municipality:</i></p> <p>(d) <i>performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act; and</i></p>

Task	Date	Legal Reference
		<i>(e) all service delivery agreements</i> MBRR Reg 19: <i>The accounting officer must place on the website all performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act.</i>
Make public the projections, targets and indicators as set out in the SDBIP (<i>within 10 working days after the approval of the SDBIP</i>)	19+20 Jun	MFMA Section 53(3)(a): <i>The mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the service delivery and budget implementation plan, are made public no later than 14 days after the approval of the service delivery and budget implementation plan.</i> MBRR Reg 19: <i>The municipal manager must in accordance with section 21A of the Municipal Systems Act make public the approved service delivery and budget implementation plan within ten working days after the mayor has approved the plan in terms of section 53(1)(c)(ii) of the Act.</i>
Submit the SDBIP to National and Provincial Treasury (<i>within 10 working days approval of the plan</i>)	Before 27 Jun	MBRR Reg 20(2)(b): <i>The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form the approved service delivery and budget implementation plan within ten working days after the mayor has approved the plan.</i>
Make public the performance agreements of Municipal Manager and senior managers (<i>no later than 14 days after the approval of the SDBIP</i>)	Before 27 Jun	MFMA Section 53(3)(b): <i>The mayor must ensure that the performance agreements of municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan.</i>
Publish property rates tariffs in Provincial Gazette	Before 27 Jun	PROPERTY RATES ACT Section 14(2): <i>A resolution levying rates in a municipality must be promulgated by publishing the resolution in the Provincial Gazette.</i>
Distribution of Budget and Tariff books	25 Jun	
Implement pre-paid electricity tariffs by 24:00	29 Jun	