



**MINUTES OF A MEETING OF THE PORTFOLIO COMMITTEES OF THE SWARTLAND MUNICIPALITY, HELD IN THE MALMESBURY BANQUETING HALL ON WEDNESDAY, 2 FEBRUARY 2011 AT 10:00**

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**- ADMINISTRATION AND FINANCES -**

**PRESENT:**

**COUNCILLORS:**

Chairman, ald N J A Rust  
Vice-chairman, clr R J du Plooy

Cleophas, J H	Solomons, C W
Geel, B W	Goliath, M S I
Sedeman, A C	Van Wyk, J D
Wilskut, W	Van der Westhuizen, R F

The Executive Mayor, ald T van Essen (ex officio)

**OFFICIALS:**

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Electrical Engineering Services, mr R du Toit  
Director: Financial Services, mr K C Cooper  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Director: Corporate Services, ms M S Terblanche  
Admin Assistant: Committees, ms R J Pretorius

**1. OPENING / APOLOGIES**

The Chairman opened the meeting and welcomed all present, after which clr R J du Plooy said a prayer.

Apology received from clr B J Stanley.  
Clr E Schoor was absent without leave.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (ADMINISTRATION AND FINANCES) HELD ON 10 NOVEMBER 2010**

**RESOLUTION**

(proposed by clr M S Goliath, seconded by clr R J du Plooy)

That the minutes of a Portfolio Committee meeting (Administration and Finances) held on 10 November 2010 are approved as correct.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

**3.1 LETTERS OF THANKS AND APPRECIATION TO THE SWARTLAND MUNICIPALITY**

**RESOLUTION**

That note is taken of the letters of thanks and appreciation received during recent months.

4. **MATTERS ARISING FROM THE MINUTES**

None

5. **DELEGATED MATTERS**

5.1 **MONTHLY REPORTS (INCLUDING QUARTERLY REPORTS)**

5.1.1 **MUNICIPAL MANAGER: QUARTERLY REPORT OCTOBER – DECEMBER 2010**

5.1.2 **FINANCIAL SERVICES: MONTHLY REPORT: NOVEMBER – DECEMBER 2010, AS WELL AS QUARTERLY REPORT: OCTOBER – DECEMBER 2010**

**RESOLUTION**

(proposed by clr R J du Plooy, seconded by clr B W Geel)

- (a) That note is taken of the monthly reports, including the quarterly reports for October, November and December 2010, from the Municipal Manager, and the Directorates: Financial Services and Corporate Services;
- (b) That note is taken of thanks and appreciation from the committee to the directorates for preparing the reports.

6. **MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGD) NJA RUST  
CHAIRMAN**

**- CIVIL AND ELECTRICAL SERVICES -**

**PRESENT:**

**COUNCILLORS:**

Chairman, clr J Loxton  
Vice-chairman, clr J H Cleophas

Atkins, A J	Nqokoto, N E
Fortuin, C	Rust, N J A
Geel, B W	Sedeman, A C
Goliath, M S I	

The Executive Mayor, ald T van Essen (ex officio)

**OFFICIALS:**

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Electrical Engineering Services, mr R du Toit  
Director: Financial Services, mr K C Cooper  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Director: Corporate Services, ms M S Terblanche  
Admin Assistant: Committees, ms R J Pretorius

1. **OPENING / APOLOGIES**

The meeting commenced at 10:25. Apologies received from clr B J Stanley and ald A Johnson.

2. **MINUTES**

2.1 **MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES) HELD ON 10 NOVEMBER 2010**

**RESOLUTION**

(proposed by ald N J A Rust, seconded by clr M S I Goliath)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 10 November 2010 are approved as correct.

3. **SUBMISSIONS/DEPUTATIONS**

None

4. **MATTERS ARISING FROM THE MINUTES**

None

5. **DELEGATED MATTERS**

5.1 **MONTHLY REPORTS (INCLUDING QUARTERLY REPORTS)**

5.1.1 **CIVIL ENGINEERING SERVICES MONTHLY REPORT: NOVEMBER – DECEMBER 2010, AS WELL AS QUARTERLY REPORT: OCTOBER – DECEMBER 2010**

5.1.2 **ELECTRICAL ENGINEERING SERVICES MONTHLY REPORT: NOVEMBER – DECEMBER 2010, AS WELL AS QUARTERLY REPORT: OCTOBER – DECEMBER**

**2010**

**RESOLUTION**

(proposed by cllr J H Cleophas, seconded by cllr B W Geel)

- (a) That the monthly and quarterly reports for October, November and December 2010 from the Directorates: Civil and Electrical Engineering Services respectively are noted;
- (b) That the committee's thanks are conveyed to mr B Sedres, Process Controller at the Darling Sewerage Works for his hard work in maintaining standards in difficult circumstances;
- (c) That, at request of cllr J Loxton, the incident programme is amended to include an extra column in which incidents occurring during office hours are noted;
- (d) That, at the request of cllr A C Sedeman, watering of trees on public open spaces, with specific reference to Geelhout Avenue, is followed up with the relevant department.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGD) J LOXTON  
CHAIRMAN**

**- DEVELOPMENT AND SAFETY AND SECURITY SERVICES -**

**PRESENT:**

**COUNCILLORS:**

Chairman, clr W Wilskut  
Vice-chairman, clr M S I Goliath

Atkins, A J	Sedeman, A C
Du Plooy, R J	Sneewe, A M
Geel, B W	Van der Westhuizen, R F
Van Wyk, J D	

The Executive Mayor, ald T van Essen (ex officio)

**OFFICIALS**

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Electrical Engineering Services, mr R du Toit  
Director: Financial Services, mr K C Cooper  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Director: Corporate Services, ms M S Terblanche  
Admin Assistant: Committees, ms R J Pretorius

1. **OPENING / APOLOGIES**

The meeting commenced at 10:55. Apologies received from ald A Johnson and clr O M Semele.

2. **MINUTES**

2.1 **MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT AND SAFETY AND SECURITY SERVICES) HELD ON 10 NOVEMBER 2010**

**RESOLUTION**

(proposed by clr R F van der Westhuizen, seconded by clr R J du Plooy)

That the minutes of a Portfolio Committee Meeting (Development and Safety and Security Services) held on 10 November 2010 are approved as correct.

3. **SUBMISSIONS/DEPUTATIONS**

None

4. **MATTERS ARISING FROM THE MINUTES**

None

5. **DELEGATED MATTERS**

5.1 **MONTHLY REPORTS (INCLUDING QUARTERLY REPORTS)**

5.1.1 **DEVELOPMENT SERVICES: QUARTERLY REPORT: OCTOBER – DECEMBER 2010 & MONTHLY REPORT: NOVEMBER – DECEMBER 2010**

5.1.2 **SAFETY AND SECURITY SERVICES: QUARTERLY REPORT: OCTOBER – DECEMBER 2010**

**5.1.3 MUNICIPAL POLICE SERVICES: MONTHLY REPORT: NOVEMBER - DECEMBER 2010**

**5.1.4 FIRE FIGHTING: NOVEMBER 2010 - DECEMBER 2010**

**RESOLUTION**

(proposed by clr J Loxton, seconded by clr A M Sneewe)

- (a) That the quarterly report for October – December 2010 as well as the monthly report for November and December 2010 from the Directorates: Development and Safety and Security Services respectively are noted;
- (b) That at the request of clr Loxton it is noted that the Moorreesburg Abbatoir is still dumping animal waste on their premises and that the Director: Development Services in conjunction with the Director: Civil Engineering Services investigate the matter urgently;
- (c) That, at the request of clr Loxton, there is an investigation into the analysis of the sea water samples taken on 20 December 2010 in Yzerfontein which indicated innumerable faecal ecoli;
- (d) That, at the request of clr A C Sedeman regarding the violations with respect to charges against motorists, the type of violations is investigated because they are unacceptably high;
- (e) That, at the request of clr R J du Plooy with respect to servicing fire hydrants in the municipal area, the fire hydrant at 48 Mimosa Avenue, Wesbank is investigated;
- (f) That, at the request of clr R J du Plooy with respect to the duties of the municipal police, the vagrants in the Bloekombos are investigated as well as the possibility of cutting down the trees in the area.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

**6.1 PROPOSED REZONING, CONSENT USE AND DEPARTURE ON ERF 1481, RIEBEEK KASTEEL (15/3/3-11 / 15/3/4-11 / 15/3/10-11) (WARD 3)**

**RESOLUTION**

(proposed by clr R J du Plooy, seconded by clr J Loxton)

That the matter is referred back to the Executive Mayor's Committee.

**6.2 SWARTLAND MUNICIPAL POLICE SERVICES: QUARTERLY REPORT (OCTOBER – DECEMBER 2010) (7/1/2/2-3)**

**RESOLUTION**

(proposed by clr J D Van Wyk, seconded by clr rdl R J du Plooy)

That the Quarterly Report for October – December 2010 is approved.

**(SGD) W WILSKUT  
CHAIRMAN**