



**MINUTES OF A MEETING OF THE PORTFOLIO COMMITTEES OF THE SWARTLAND MUNICIPAL COUNCIL, HELD IN THE MALMESBURY BANQUETING HALL ON THURSDAY, 3 JUNE 2010 AT 10:00**

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**- ADMINISTRATION AND FINANCES -**

**PRESENT:**

**COUNCILLORS:**

Chairman, ald N J A Rust  
Vice-chairman, clr R J du Plooy

Cleophas, J H	Stanley, B J
Geel, B W	Van der Westhuizen, R F
Schoor, E	Van Wyk, J D
Sedeman, A C	Wilskut, W

The Executive Mayor, ald T van Essen (ex officio)

**OFFICIALS:**

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Administrative Official: Secretarial and Records, ms N Brand

**1. OPENING/APOLOGIES**

Clr J H Cleophas opened the meeting with a prayer.

Apologies received from clrs M S I Goliath and C W Solomons, as well as Director: Financial Services, mr K C Cooper.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (ADMINISTRATION AND FINANCES) HELD ON 12 MAY 2010**

**RESOLUTION**

(proposed by clr R F van der Westhuizen, seconded by clr R J du Plooy)

That the minutes of a Portfolio Committee Meeting (Administration and Finances) held on 12 May 2010 are approved as correct.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

**3.1 LETTERS OF THANKS AND APPRECIATION TO THE SWARTLAND MUNICIPALITY (10/3/3)**

**RESOLUTION**

That the letters of thanks and appreciation received during the month of May 2010 are noted.

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. DELEGATED MATTERS**

**5.1 DEPARTMENTAL REPORTS**

- 5.1.1 MUNICIPAL MANAGER: APRIL 2010**
- 5.1.2 FINANCIAL SERVICES: APRIL 2010**
- 5.1.3 CORPORATE SERVICES: APRIL 2010**

**RESOLUTION**

(proposed by clr R J Du Plooy, seconded by clr B J Stanley)

That note is taken of the respective monthly reports from the Municipal Manager, and the Director Financial Services and the Director Corporate Services for April 2010.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGN) N J A RUST  
CHAIRMAN**

## - CIVIL AND ELECTRICAL SERVICES -

### PRESENT:

#### COUNCILLORS:

Chairman, clr J Loxton  
Vice-chairman, clr J H Cleophas

Atkins, A J	Rust, N J A
Fortuin, C	Sedeman, A C
Geel, B W	Stanley, B J
Johnson, A	

The Executive Mayor, ald T van Essen (ex officio).

#### OFFICIALS:

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Administrative Official: Secretarial and Records, ms N Brand

### 1. APOLOGIES

The meeting commenced at 10:15.

Apologies received from clrs M S I Goliath and N E Nqokoto, as well as Director: Electrical Engineering Services, mr R du Toit.

### 2. MINUTES

#### 2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (CIVIL AND ELECTRICAL SERVICES) HELD ON 12 MAY 2010

##### RESOLUTION

(proposed by clr B W Geel, seconded by clr C Fortuin)

That the minutes of a Portfolio Committee Meeting (Civil and Electrical Services) held on 12 May 2010 are approved as correct.

### 3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS

None

### 4. MATTERS ARISING FROM THE MINUTES

None

### 5. DELEGATED MATTERS

#### 5.1 MONTHLY REPORTS

5.1.1 CIVIL ENGINEERING SERVICES: APRIL 2010

5.1.2 ELECTRICAL ENGINEERING SERVICES: APRIL 2010

RESOLUTION/...

5.1/...

**RESOLUTION**

(proposed by ald N J A Rust, seconded by clr B J Stanley)

- (a) That note is taken of the respective monthly reports from the Director: Civil and the director Electrical Engineering Services for April 2010.

**FURTHER RECOMMENDATION**

- (b) That – with reference to the condition of the dressing rooms at the Gabriel Pharaoh Sports Grounds, Darling – clr C Fortuin requested that the dressing rooms in good condition are made available to the players;
- (c) That, as a result of complaints from clr A C Sedeman with respect to the transport and dumping of waste products at the dumping site, The Director: Civil Engineering Services will indicate, in the following monthly report, the various types of product which may be dumped at the Highlands Dump site and those that may not be dumped there;
- (d) That, at the request of the Executive Mayor, ald T van Essen, and in connection with the incident at the Moorreesburg sewerage works where various mechanical equipment was out of order, the Council is considering making funds available to supply standby mechanical equipment for the sewerage works within the municipal area;
- (e) That clr A C Sedeman report the broken streetlights in Abbotsdale to the Director: Electrical Engineering Services.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR**

None

**(SGN) J LOXTON  
CHAIRMAN**

**- DEVELOPMENT AND SAFETY AND SECURITY SERVICES -**

**PRESENT:**

**COUNCILLORS:**

Chairman, clr W Wilskut

Atkins, A J	Sedeman, A C
Du Plooy, R J	Sneewe, A M
Geel, B W	Stemele, O M
Johnson, A	Van der Westhuizen, R F
Loxton, J	Van Wyk, J D

The Executive Mayor, ald T van Essen (ex officio)

**OFFICIALS:**

Municipal Manager, mr J J Scholtz  
Director: Safety and Security Services, mr P A C Humphreys  
Director: Corporate Services, ms M S Terblanche  
Director: Development Services, mr J T Steenkamp  
Director: Civil Engineering Services, mr A J Botha  
Administrative Official: Secretarial and Records, ms N Brand

**1. OPENING/APOLOGIES**

The meeting commenced at 10:45.

Apologies received from clr M S I Goliath.

**2. MINUTES**

**2.1 MINUTES OF A PORTFOLIO COMMITTEE MEETING (DEVELOPMENT AND SAFETY AND SECURITY SERVICES) HELD ON 12 MAY 2010**

**RESOLUTION**

(proposed by clr A J Atkins, seconded by clr R J du Plooy)

That the minutes of a Portfolio Committee Meeting (Development and Safety and Security Services) held on 12 May 2010 are approved as correct.

**3. SUBMISSIONS/DEPUTATIONS/COMMUNICATIONS**

None

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. DELEGATED MATTERS**

**5.1 MONTHLY REPORTS**

- 5.1.1 DEVELOPMENT SERVICES: APRIL 2010**
- 5.1.2 SAFETY AND SECURITY SERVICES: APRIL 2010**
- 5.1.3 MUNICIPAL POLICE SERVICE: APRIL 2010**
- 5.1.4 FIRE FIGHTING: APRIL 2010**

5.1/...

**RESOLUTION**

(proposed by clr J D van Wyk, seconded by clr J Loxton)

That note is taken of the respective monthly reports from the Director Development Services and the Director Safety and Security Services for April 2010.

**6. MATTERS FOR RECOMMENDATION TO THE EXECUTIVE MAYOR****6.1 DEPARTURE: ERF 4540, MOORREESBURG (15/4/2-9) (WARD 2)**

A building plan application has been received for extensions to the existing residence on erf 4540, Moorreesburg and departure on the street building line from 2m to 1m.

**RECOMMENDATION**

(proposed by clr A J Atkins, seconded by clr J Loxton)

That the application for departure from the 2m street building line to 1m on erf 4540, Moorreesburg in order to accommodate a living room is approved in terms of article 15(1)(a)(i) of Ordinance 15 of 1985.

**6.2 PROPOSED REZONING OF ERF 1094, MALMESBURY (15/3/3-8, 12/2/R) (WARD 8)**

The Council approved the lease of erf 1094, Malmesbury, out of hand, to the *Jo-Dolphin Special Care Centre* for the erection of a day care centre.

The relevant erf is at present zoned as public open space in accordance with the Zoning Scheme Regulations applicable to Malmesbury and the correct land usage must be registered against the property.

**RECOMMENDATION**

(proposed by clr R J du Plooy, seconded by clr J D van Wyk)

That the rezoning of erf 1094 (2668m<sup>2</sup> in extent) situated in Koch, St John and Albany Streets, Malmesbury from public open space to educational zone in order to erect a day care centre for disabled persons is approved in accordance with article 16(1) of Ordinance 15 of 1985, subject to the following conditions:

- (a) that the necessary building plans are submitted to the Director: Development Services for consideration;
- (b) that on-site parking is provided according to the needs of the relevant facility;
- (c) that the development on the property must commence within one year of the date of signing of the lease agreement and that the day care centre (phase 1) must be in operation within two years of the signing of the lease agreement, in event of default, the property will revert to the Council;
- (d) that the day care centre complies with the requirements of the Department of Community Services and is registered with the Department;
- (e) that all the accommodation complies with the relevant health regulations;
- (f) that application for a competency certificate is made to the West Coast District Municipality;
- (g) that on-site loading and unloading facilities are provided;
- (h) that all personnel vehicles, if any, are parked on the property;
- (i) that the necessary application for erecting advertising signage is made to the Director: Development Services.

### 6.3 DEPARTURE: ERF 878, MALMESBURY (15/3/4-15) (WARD 8)

A building plan application for the erection of a restroom and dressing room on erf 878, situated in Faure Street, Malmesbury has been made. The proposed facility departs from the 10m street building line (northern border) to 2,6m.

Erf 878 includes the Swartland Primary School's sports fields and associated buildings.

#### RECOMMENDATION

(proposed by clr R J du Plooy, seconded by clr J D van Wyk)

That the departure of the 10m street building line (northern border) to 2,6m on erf 878, Malmesbury as indicated on building plan marked "B1" and "B2", is approved in accordance with article 15(1)(b) of Ordinance 15 of 1985.

### 6.4 PROPOSED REZONING OF A PORTION OF PORTION 1 OF THE FARM GOEDGEDACHT NO 1064, DIVISION MALMESBURY (15/3/3-15) (WARD 8)

An application has been received for the rezoning of a portion ( $\pm 105\text{m}^2$ ) of portion 1 of the Farm Goedgedacht No. 1064, Division Malmesbury from agricultural zone I to institutional zone I in order to create accommodation facilities for students and lecturers.

There are already various institutional facilities on the relevant farm.

#### RECOMMENDATION

(proposed by clr R F van der Westhuizen, seconded by clr R J du Plooy)

That the rezoning of a portion ( $\pm 105\text{m}^2$ ) of portion 1 of the Farm Goedgedacht No. 1064, Division Malmesbury from agricultural zone I to institutional zone I in order to create accommodation facilities for students and lecturers is approved in accordance with article 16(1) of Ordinance 15 of 1985, subject to the following conditions:

#### A1 BUILDING MANAGEMENT

(a) That the necessary building plans are submitted to the Director: Development Services for consideration;

#### A2 WATER

(a) That no municipal drinking water is available;

#### A3 SEWERAGE

(a) that the new sanitation facilities are connected to the existing sewerage system;

(b) that sewerage services can only be provided by means of a suction tank vehicle;

#### A4 ESKOM

(a) that, if as a result of the proposed development, any Eskom services need to be moved the relevant costs will be to the account of the owner/developer;

(b) that the erection of any structure within 9m of an Eskom power line is prohibited;

(c) that the owner/developer is responsible for the electricity reticulation to the proposed development;

#### A5 REFUSE REMOVAL

(a) that application in writing is made to the Swartland Municipality for use of any of the dumping sites in the municipal area;

6.4/...

**A6 DEPARTMENT OF TRANSPORT AND PUBLIC WORKS**

- (a) that, in accordance with article 9 of Act 21 of 1940, a 95m building line is applicable along divisional road 1153;
- (b) that, in accordance with article 17 of Ordinance 19 of 1976, a statutory 5m building line is applicable along divisional road 1153;
- (c) that no existing entrances may be altered or any new entrances created without the approval of the Department of Transport and Public Works;

**A7 DEPARTMENT OF AGRICULTURE, FORESTRY AND FISHERIES**

- (a) that the proposed development does not have a negative impact on the surrounding agricultural activities.

**6.5 DEPARTURE ON ERF 7322, MALMESBURY (15/3/4-15) (WARD 10)**

A building plan application has been received for departure on erf 7322, situated on c/r Lipizzaner and Ford Streets, Malmesbury in order to depart from the 5m street building line (eastern boundary) to 0,5m

**RECOMMENDATION**

(proposed by clr R F van der Westhuizen, seconded by clr J D van Wyk)

That the departure on erf 7322 Malmesbury in order to depart from the 5m street building line (eastern boundary) to 0,5m as indicated on the building plan marked "B", is approved in accordance with article 15(1)(b) of Ordinance 15 of 1985, subject to the following condition:

- (a) that the building plan is amended in order to show the second wendy house on the plan.

**6.6 SWARTLAND MUNICIPAL POLICE SERVICES: ANNUAL POLICING PLAN – 2010/2011 (7/1/2/2-3) (ALL WARDS)**

In accordance with statutory requirements it is the responsibility of the Head, Municipal Police Services to plan the priorities and aims of the service for the following financial year.

The police plan, circulated with the agenda, was discussed with the Civil Supervisory Committee and will be submitted to the Provincial Minister of Community Safety and Security and the Provincial Police Commissioner.

**RECOMMENDATION<sup>1</sup>**

(proposed by clr B W Geel, seconded by ald A Johnson)

That the aims and priorities contained in the annual police plan of the Swartland Municipal Police Services for the financial year 2010/2011 are noted.

**(SGN) W WILSKUT  
CHAIRMAN**

<sup>1</sup> For substitution of recommendation see item 5.1.3 of EMC minutes of 9 June 2010